



CITY COUNCIL
Cameron Sasai, Mayor
Anthony Tave, Mayor Pro Tem
Norma Martínez-Rubin, Council Member
Devin T. Murphy, Council Member
Maureen Toms, Council Member

PINOLE CITY COUNCIL MEETING AGENDA

September 2, 2025

5:00 PM

Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET

OR

Attend VIA ZOOM TELECONFERENCE – Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to comment@pinole.gov** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at www.pinoles.gov.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.pinoles.gov and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@pinoles.gov.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.pinoles.gov. You may also contact the City Clerk via e-mail at hbelle@pinoles.gov.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager, Kelcey Young, City Attorney, Eric Casher, Human Resources Director, Stacy Shell, and Finance Director, Markisha Guillory

Employee organizations: Pinole Police Employees Association (PPEA) and Management Compensation Plan (MCP)

B. CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION

Gov. Code §54956.9(d)(4)

In re National Prescription Opiate Litigation, No. 1:17-MD-2804

C. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code § 54957

Title: City Manager

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

B. Mayoral & Council Appointments

- C. City Council Committee Reports & Communications
- D. Council Requests for Future Agenda Items
- E. City Manager Report / Department Staff
- F. City Attorney Report

8. **RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS**

A. **Proclamations**

- 1. World Suicide Prevention Day and Suicide Prevention Week
- 2. Rosh Hashanah
- 3. Constitution Day
- 4. Building Staff Appreciation Day

B. **Presentations**

- 1. Citizen Academy Presentation

9. **CONSENT CALENDAR**

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on July 15, 2025.
- B. Receive the July 12, 2025 – August 29, 2025 List of Warrants in the Amount of \$6,527,369.42, and the July 18, 2025, Payroll in the Amount of \$566,917.49, the August 1, 2025 Payroll in the Amount of \$533,417.49, the August 15, 2025 Payroll in the Amount of \$563,571.65, and the August 29, 2025 Payroll in the Amount of \$543,378.62.
- C. Adopt a Resolution Approving the Reclassification of Laboratory Analyst II **Action: Adopt Resolution per Staff Recommendation (Stacy Shell, Charlene Davis)**
- D. Approve An Amendment To The Employment Agreement For The City Manager **Action: Adopt Resolution per the Staff Recommendation (Stacy Shell)**
- E. Approve An Amendment To The Employment Agreement For The City Clerk **Action: Adopt Resolution per Staff Recommendation (Stacy Shell)**
- F. Reallocation of Remaining Funds for Technical Assistance on Single-Use Plastics Ordinance Implementation in Fiscal Year 25/26 **Action: Adopt Resolution per Staff Recommendation (Lilly Whalen, Kapil Amin)**
- G. Adopt A Resolution Amending The City Of Pinole Master Fee Schedule To Establish A New Parking Violation Fine Related To Parking Near Intersections In Violation Of Assembly Bill

413 Action: Adopt a Resolution per Staff Recommendation (Eric Casher, Melissa Klawuhn, Heba El-Guindy)

- H. Adopt Resolution Accepting STMP Funds Of \$645,000 And OBAG Funds Of \$1,020,000 For CIP Project RO1902 Pedestrian Improvements At Tennent – Bay Trail And Authorize The City Manager To Execute Necessary Agreement And Documents To Receive These Awarded Grant Funds **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- I. Appoint Councilmembers as Voting Delegates for the 2025 League of California Cities Annual Conference General Assembly Meeting **Action: Appoint Councilmembers per Staff Recommendation (Heather Bell)**

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

- A. Adopt A Resolution Confirming The Assessments And Ordering The Levy For The Pinole Valley Road Landscape And Lighting Assessment District For Fiscal Year 2025/2026 **Action: Will be continued to September 16, 2025 per staff's request. (Heba El-Guindy)**

11. OLD BUSINESS

- A. None

12. NEW BUSINESS

- A. None

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

- 14. ADJOURNMENT** to the Regular City Council Meeting of September 16, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Heather Bell, CMC

City Clerk

POSTED: Thursday, August 28, 2025 at 3:30 pm



Proclamation

**WORLD SUICIDE PREVENTION DAY
SEPTEMBER 10, 2025
SUICIDE PREVENTION WEEK
SEPTEMBER 8-14, 2025**

WHEREAS, World Suicide Prevention Day (WSPD), celebrated annually on 10 September, is organized by the International Association for Suicide Prevention (IASP) and endorsed by the World Health Organization (WHO); and

WHEREAS, Suicide Prevention Week is dedicated to the role everyone in our community can play in preventing suicide

WHEREAS, the event represents a global commitment to focus attention on suicide prevention; and

WHEREAS, the triennial theme for World Suicide Prevention Day for 2024-2026 is "Changing the Narrative on Suicide" with the call to action "Start the Conversation"; and

WHEREAS, this theme aims to raise awareness about the importance of reducing stigma and encouraging open conversations to prevent suicides; and

WHEREAS, this theme also emphasizes the need to prioritize suicide prevention and mental health in policy making, calling for government action.; and

WHEREAS, the City of Pinole honors educators, health, and mental health professionals, first responders, care providers, community organizations, friends, and family members for their dedication and commitment to suicide prevention, and for activities that reduce risk and encourage healing after a suicide death; and

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **SEPTEMBER 10, 2025, AS WORLD SUICIDE PREVENTION DAY AND SEPTEMBER 8-14, 2025, AS SUICIDE PREVENTION WEEK** in the City of Pinole.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: September 2, 2025



Proclamation

ROSH HASHANAH SEPTEMBER 22- 24, 2025

WHEREAS, the name "Rosh Hashanah" means, literally, "head of the year" or "first of the year." Rosh Hashanah is commonly known as the Jewish New Year; and

WHEREAS, this two-day festival marks the anniversary of human creation—and the special relationship between humans and God, the creator; and

WHEREAS, Rosh Hashanah begins with the sounding of the shofar, an instrument made of a ram's horn, proclaiming God as King of the Universe, just as a trumpet would be sounded at a king's coronation; and

WHEREAS, the sound of the shofar is also a call to repentance—to wake up and re-examine our commitment to God and to correct our ways. Thus begins the "Ten Days of Repentance" which ends with Yom Kippur, the "Day of Atonement."; and

WHEREAS, during this time, further introspection takes place. Other positive ways to use this time for spiritual enrichment are to pray, perform charitable deeds, acts of loving kindness, seek forgiveness, and reconciliation with others; and

WHEREAS, it is said that one's actions between Rosh Hashanah and Yom Yippur can change God's judgments toward us into blessings; and

WHEREAS, Rosh Hashanah is often celebrated with special foods, like apples dipped in honey, which symbolize the hope of a sweet year to come; and

NOW, THEREFORE, I, CAMERON SASAI Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **SEPTEMBER 22-24, 2025, AS ROSH HASHANAH** in the City of Pinole.



CAMERON SASAI
MAYOR of the City of Pinole

Dated: September 2, 2025





Proclamation

CONSTITUTION DAY SEPTEMBER 17, 2025

WHEREAS, Constitution Day commemorates the formation and signing of the U.S. Constitution on September 17, 1787; and

WHEREAS, September 17, 2025 marks the two hundred thirty-eighth anniversary of the drafting of the Constitution of the United States of America by the Constitutional Convention; it has guided our growth, shaped our progress, and defined us as a Nation of sacred laws and fundamental values; and

WHEREAS, the events that led to the signing of the Constitution of the United States of America by the delegates of the Constitutional Convention on September 17, 1787, have significance for every American and are honored across the nation on September 17th as Constitution Day; and

WHEREAS, it is vitally important that the terms, conditions and meaning of the Constitution be fully understood by all citizens, that we may uphold, protect, and defend it against possible infringement; and

WHEREAS, every anniversary of the Constitution provides an historic opportunity for all Americans to learn about and to reflect upon the rights and privileges of citizenship and its responsibilities; and

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **SEPTEMBER 17, 2025 AS CONSTITUTION DAY** in the City of Pinole and encourage all citizens to celebrate Constitution Day through activities, learning, and demonstrations of Love for the United State of America.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: September 2, 2025



Proclamation

BUILDING STAFF APPRECIATION DAY SEPTEMBER 1, 2025

***WHEREAS**, Building Staff Appreciation Day is celebrated every 1st of September; and*

***WHEREAS**, building codes trace back to 1758 B.C., when King Hammurabi of Babylon engraved the first known construction standards into stone, and in the United States to 1625, when fire-safety ordinances were enacted to prevent devastating urban fires; and*

***WHEREAS**, the early 20th century brought new national standards, beginning with the first U.S. model building code in 1905 and accelerated by the tragic 1911 Triangle Shirtwaist Factory fire, which spurred sweeping reforms in fire protection, workplace safety, and egress that continue to shape modern codes; and*

***WHEREAS**, by 1940, regional code organizations consolidated into what is now the International Code Council (ICC), ensuring consistent building safety standards nationwide; and*

***WHEREAS**, the City of Pinole's Building Division is led by a Chief Building Official and supported by a Building Inspector and two Permit Technicians, a small but highly dedicated team that serves our entire community; and*

***WHEREAS**, the Building Staff of the City of Pinole safeguard the community by ensuring that growth, investment, and renewal are built on a foundation of safety and resilience—protecting our homes, businesses, and infrastructure in both everyday life and times of disaster; and*

***WHEREAS**, in Fiscal Year 2024–25, this team conducted more than 2,800 inspections and issued 731 permits, representing over \$19 million in construction value and covering projects ranging from structural, plumbing, electrical, and mechanical work to pools, fences, signs, accessory buildings, decks, patios, windows, and roofing; and*

***WHEREAS**, the Building Staff of the City of Pinole safeguard the community by ensuring that growth, investment, and renewal are built on a foundation of safety and resilience—protecting our homes, businesses, and infrastructure in both everyday life and times of disaster; and*

***WHEREAS**, through meticulous attention to detail, ongoing professional training, and deep care for the Pinole community, the Building Staff uphold the highest standards of building code compliance and public service; and*

***NOW, THEREFORE, I, CAMERON SASAI**, MAYOR of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **SEPTEMBER 1, 2025, AS BUILDING STAFF APPRECIATION DAY** in the City of Pinole. I encourage all residents to recognize and celebrate the hard work, expertise, and dedication of our Building Staff, who play a vital role in keeping Pinole safe, strong, and thriving.*

CAMERON SASAI
MAYOR of the City of Pinole



Dated: September 2, 2025

**CITY COUNCIL MEETING
MINUTES
July 15, 2025**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Sasai called the Regular Meeting of the City Council to order at 5:00 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Cameron Sasai, Mayor
Norma Martinez-Rubin, Council Member
Devin Murphy, Council Member
Maureen Toms, Council Member

COUNCILMEMBERS ABSENT:

Anthony Tave, Mayor Pro Tem

B. STAFF PRESENT

Kelcey Young, City Manager
Heather Bell, City Clerk
Eric Casher, City Attorney
Lilly Whalen, Community Development Director
Melissa Klawuhn, Chief of Police
Justin Rogers, Operations Commander
Amy Eubanks, Traffic Officer
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on July 11, 2025 at 10:00 a.m. with all legally required written notices. Written comments had been received in advance of the meeting, distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code § 54957

Title: City Attorney

PUBLIC COMMENTS OPENED

City Clerk Bell reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 6:05 p.m., Mayor Sasai reconvened the meeting into open session. There was no reportable action from the Closed Session.

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Ann Tarabini, a resident of Orleans Drive, referenced a current sewer project on the street and the fact residents had been informed emergency vehicles could pass through, which was important since one of the residents required regular medical care. Last week residents met with the City and the contractors and had been promised the City would monitor parking; however, there had been two emergencies in the neighborhood and in both cases ambulance and fire trucks were unable to access the street due to illegally parked vehicles and emergency personnel had to walk to the homes to reach the patients. Construction equipment that was not to be parked in the area had also caused some of the obstructions.

In addition, broken pipes may have undermined the cliff at the end of Orleans Drive and neither the City nor the contractors knew about the slide issues on the hillside, which would be around 50-feet from the location of the digging for the sewer project. Also, there was a damaged drain in the area which residents had asked the City to repair a number of years ago. The drain emptied into the hillside and the water from the broken pipes ran down Orleans Drive to Tennent Avenue.

Due to the construction work in the middle of the street and the topography of the area, when the pipes were broken, water ran towards the end of the street and towards the hillside. In the past, residents had to wait until the East Bay Municipal Utility District (EBMUD) was able to come out and turn off the water which had taken over an hour in some cases. As a result, Ms. Tarabini asked that firefighters be trained to turn off the water.

Mayor Sasai advised the City Council had the speakers' contact info and he would follow-up personally after the meeting.

Bob Kopp, provided a recap of the 2025 Pinole Car Show which involved 320 classic cars; donations from the event would be given to different groups based on a total collection of \$12,124, and the total amount from the event was lower than the prior year due to expenses that had not been planned. He asked the City Council to approve a permanent driveway into the baseball field to allow the cars to be brought onto the grass, which would benefit the Public Works Department, which could access that end of the baseball field and participants could use the driveway. Organizers had installed and paid for gates for the temporary driveway and organizers would like a permanent driveway and he offered to show someone what was needed. He hoped to have more vehicles participate in the 2026 Car Show, and suggested there were ways for another show that would not require more than one police officer and two maintenance workers, with everything to be on the outfield grass or in the park area and not require the closure of San Pablo Avenue. He welcomed any questions from the City Council.

Mayor Sasai advised the City Council would follow-up.

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Sasai reported he had attended the Fourth of July festivities and drone show at Pinole Valley High School (PVHS) and thanked all City staff who worked on the event. On the same day, he provided the Key to the City in memory of the longest tenured employee of the City of Pinole, Robert Walker Jr., and he was pleased Mr. Walker's Family had been able to join the ceremony. He had also attended the Contra Costa Mayors' Conference when District Attorney Diana Becton had provided an update on initiatives she hoped to advance in the next fiscal year.

Mayor Sasai also thanked the community for being patient and the City Manager and the Public Works Department for providing updates on the City's waste hauling services with Republic Services. Currently, the City had limited trash collection routes running through Saturday. Residents were asked to place their garbage bins at the curb and any additional bags which would be picked up at no additional charge and with the trash collection to occur on non-scheduled days. Staff had done an amazing job coordinating to ensure residents had the means to have their waste collected, and he advised of alternative collection locations at 651 Pinole Shores Drive, a site that was open 24/7 for residents to drop off up to two bags of household trash but no e-waste. Another location was the Golden Bear Transfer Station, 1 Parr Boulevard, Richmond, Monday through Friday 7:00 a.m. to 5:00 p.m. and Saturday from 9:00 a.m. to 5:00 p.m., allowing residents to drop off up to four bags of household waste, with no bulky items or e-waste accepted.

Mayor Sasai added that up to three heavy duty trash bags were being provided at City Hall, the Senior Center and the Public Safety Building.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Council member Toms reported she was a member of the Working Group for Marketing for the Governing Board of the Green Empowerment Zone, the area of the northern waterfront in Contra Costa and Solano Counties, with the intent to promote businesses in clean energy and transition from refineries to different fuel sources. She highlighted the discussions to transition the workforce into cleaner energy. The Working Group for Marketing would look at some of the aspects they could use in marketing the community for those businesses through a website. She had also attended a meeting of the Governing Board for the Green Empowerment Zone with a discussion on the policies being considered. Follow-up would occur with the staff from all participating jurisdictions.

Council member Martinez-Rubin reported she had attended a WestCat Board of Directors meeting, with the Board having approved the Disadvantaged Business Enterprise Triennial Goal of two percent for Fiscal Year (FY) 2026 through 2028, and nominations for Chair and Vice-Chair for FY 2025/26. City of Hercules Council member Tiffany Grimsley has been selected to serve as the Chair and she [Council member Martinez-Rubin] would serve as the Vice-Chair. She was also the Alternate representative for the City of Pinole on the Pinole-Hercules Wastewater Subcommittee, and learned about the different metrics used with respect to the water collected through the storm drain system leading to the Bay and the indicators of how clean the water was before reaching the Bay. In addition, she learned staff would be more proactive to have all representatives (including Alternates) from the cities of Hercules and Pinole, learn about what was upcoming in the next quarter's agenda. The next Pinole-Hercules Wastewater Subcommittee meeting would be held on October 2, 2025. She wished everyone a Happy Summer given the City Council would be on recess through the month of August.

D. Council Requests for Future Agenda Items: None

E. City Manager Report / Department Staff

City Manager Kelcey Young thanked staff for the beautiful Fourth of July event; reported the City was recruiting for a vacancy on the Traffic and Pedestrian Safety (TAPS) Committee and three vacancies on the Community Services Commission; and the City Clerk's Office created a new online application portal which was live and available on the City website under the City Clerk's page. The deadline for applications was August 21, 2025. She added there would be no regular City Council meetings during the month of August and the next regular City Council meeting had been scheduled for September 2, 2025.

On August 5, 2025, the Pinole Police Department would participate in the National Night Out Caravan from 3:00 p.m. to 5:00 p.m., with officers to visit neighborhoods participating in the event, currently including the East Bay Bluffs Apartments on Marlesta Court and Canyon Drive.

City Manager Young reported that the first Citizens Academy would be held on August 6, 2025. The event was full but applications were being accepted for a wait list. Interested parties were encouraged to submit applications for the Citizens Academy scheduled for August 6, 13 and 20, 2025 from 5:00 to 7:30 p.m. in the Council Chambers.

City Manager Young reiterated that due to the Republic Services garbage strike, residents had the means to have their waste collected at 651 Pinole Shores Drive, a site that was open 24/7 for residents to drop off up to two bags of household trash, but no e-waste. City staff was working to coordinate a Town Hall with Republic Services in the near future to answer questions and provide more information on the current situation and how Republic Services planned to work with customers regarding the current service interruption. At this time, she read into the record a statement from Republic Services.

City Manager Young added she would be out of the office from July 21 through July 30, 2025, with Police Chief Melissa Klawuhn to serve as the Acting City Manager in her absence.

F. City Attorney Report: None

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. **Proclamations:** None

B. **Presentations**

1. Traffic Related Incidents Report by Police Chief Klawuhn

Police Chief Melissa Klawuhn provided a PowerPoint presentation on the Traffic Related Incidents Report from the period January 1, 2025 through June 30, 2025, which included an overview of the Biannual Traffic Data and data points for traffic collisions from January – June 2025; traffic collisions primary collision factors, collisions at intersections for the same time period; and a Heat Map from Citizen RIMS (Records Information Management System), an interactive tool allowing the public increased access to service and arrest information, crime mapping, security camera registration and more. Data points for driving under the influence (DUI), a DUI arrests map, citations and parking citations for the period January to June 2025, was also highlighted along with training, equipment and grants.

Responding to questions from the City Council, Police Chief Klawuhn, Operations Commander Justin Rogers and Traffic Officer Amy Eubanks clarified the following:

- The Contra Costa County Office of the Sheriff had been able to contract with Peregrine, real-time unified law enforcement software solutions, which allowed all data sources to be brought together where it was easier to track and produce accurate data from multiple sources. The information provided as part of the PowerPoint presentation on primary collision factors and DUI arrests had been done through Citizen RIMS, but also doubled checked by hand by Traffic Officer Eubanks. Doing a monthly report would be taxing on staff but the Police Department had a demo provided by Peregrine and that sort of program would help with that type of data collection to obtain accurate data. (Toms)

- Acknowledged a request to see this report provided biannually, and a request for a more thorough and comprehensive report on how the Pinole Police Department was addressing The Racial and Identity Profiling Act (RIPA) data, which data was currently being collected and was entered into the Citizen RIMS system. From there, the data was transmitted to the Department of Justice (DOJ) and then reported out annually by the DOJ. Staff had the ability to pull RIPA data if the City Council sought more specific information regarding traffic stops and the breakdown of the demographics of those traffic stops. Clarified there was a difference between the RIPA data in Citizen RIMS versus what was published by the DOJ and there could be some small discrepancies between the data, but staff could provide that information if the Council wished in the next report centered around disparities that may occur in the reporting and what the Department was doing to ensure there was no implicit bias.

The RIPA data was available more in the form of training provided to officers at the academy as well as ongoing annual training regarding implicit bias and other factors involved in an officer's daily activities. The RIPA data applied not only to traffic stops but to any contacts law enforcement had whether dispatched to a Call for Service or an officer-initiated event. Having some clarification in that was important. Staff could report out on that data but it was important to be able to show the difference between that activity whether dispatched or officer-initiated. The other big component about RIPA was when the officer was entering information it was that officer's perception of race, gender, any disability and it was all based on the officer's perception, not what the person actually identified as or was reported out as. That information could be provided before the end of the year. (Murphy)

- The data points for traffic collisions, non-injury collisions, hits and run were again clarified, with most related to minor dents in parking lots. Clarified pedestrian versus vehicle injuries in such collisions involved incidents in a parking lot and were reported as non-injuries since the individuals did not sustain an injury, and likely involved a vehicle at slow speed either pulling out of a parking space or a pedestrian walking in front of a vehicle, with no injury sustained. (Martinez-Rubin)
- The data points for Primary Collision Factor were clarified with the data for the time of the collision not available at this time but could be added to the next report. Whether age was a data point collected for any of the reported incidents, staff suggested not relying on the RIPA data in terms of age. Unless staff were to go through each individual collision report, age was not a data point easily run. Acknowledged a request to consider age as a data point. (Martinez-Rubin)
- Clarified staff was unaware of any analytics received from Citizen RIMS but could see if that was something that was available on the back-end to track, with a report back. Citizen RIMS captured all Calls for Service for the entire day, which was the same log posted on Pinole Community Television (PCTV). Staff would have to clarify how instantaneous that information was being uploaded to PCTV. (Martinez-Rubin)

- The data points for Parking Citations during the report period were clarified, with the most common violations involving vehicles missing a front, rear plate or no plates, no tabs, expired registration and parking in a handicapped spot absent a placard. (Martinez-Rubin)
- Clarified the grants the Police Department had been awarded, as outlined in the PowerPoint presentation, and the kinds of outreach planned for each grant. Grants related to DUIs involved the use of slogans for outreach. For the Cannabis Grant the City received, as outlined in the PowerPoint presentation, the outreach required reaching out to juveniles/high schoolers and others in the community who had licenses and may use cannabis unlawfully, and may vape. (Martinez-Rubin)
- Acknowledged appreciation to Council member Murphy for his comments about the RIPA data and looked forward to more research and information in that area since the City Council was committed to tackling that problem. (Mayor Sasai)
- Clarified again the grants received, with one DUI checkpoint requested from the Cannabis Grant requested in cooperation with the City of Hercules Police Department. This was a fully funded grant. The Office of Traffic Safety (OTS) Grant requested three DUI checkpoints, although the City only received a little more than a third of the funding, which meant there would be only one DUI checkpoint. DUI checkpoints were personnel heavy and the grant covered the overtime costs for those events. One DUI checkpoint would focus on driving under the influence of alcohol and the other on driving under the influence of drugs. Clarified the last time the City had a DUI checkpoint, and received an OTS grant was in 2016. At that time, two DUI checkpoints were done under the grant and a third was not feasible due to limited staffing. (Mayor Sasai)
- Described how the Police Department enforced distracted driving and no-touch laws, typically done through stop sign violations or when an officer drove past a vehicle or when the officer was stationary, which required the officer to be stationary for a certain amount of time. Clarified the data points for the number of citations issued over the past six months for such violations were not available at this time. (Mayor Sasai)
- Clarified expired registration and speed violation citations, as shown in the PowerPoint presentation, and explained the ability to cite for speeding violations required officers to be trained in equipment use. The Police Department was undertrained and underequipped to cite for speeding violations. Clarified Traffic Officer Eubanks had been out for some of the reporting period, and for the next report Officer Eubanks would likely be present for the full reporting period and hopefully more officers would be trained in the required equipment, resulting in more speed citations. (Mayor Sasai)
- Clarified one Traffic Officer was trained in the use of the LIDAR hand-held device used to track the speed of vehicles. There had been a focus on San Pablo Avenue since there was a specific Vehicle Code violation for speeding in downtowns (25 MPH in all business districts in all cities), and since the City had recently reduced the speed limit on San Pablo Avenue. (Mayor Sasai)

- There had also been a focus in areas where collisions occurred, as reflected on the Heat Map, including all of the main thoroughfares in Pinole, which the Traffic Officer patrolled for moving violations such as speed, distracted driving or red-light violations, all major collision factors. (Mayor Sasai)
- Acknowledged additional speed limit signs were needed eastbound on San Pablo Avenue since those signs were currently few and far between at Pinole Shores Drive heading into the City, with numerous 25 MPH signs on the north shoulder of San Pablo Avenue towards the City of San Pablo. Clarified the reduction of the speed limit on San Pablo Avenue eastbound from Pinole Shores Drive to Sunnyview, and acknowledged it was important to enforce the speed limit given the new veterans and senior housing developments in the area. (Mayor Sasai)
- Acknowledged concern with the speed of traffic in the community, particularly on the major corridors and acknowledged support for speed cameras. Clarified the LIDAR equipment was limited in terms of capacity, with limited training opportunities available per year and providing two to three more officers training in the use of LIDAR was preferred. (Mayor Sasai)
- Acknowledged new vehicles and electric vehicles (EVs) easily went faster and drivers should be cognizant of that and encourage everyone to pay attention to their speed, and to have the ability for drivers to slow down naturally was important. (Martinez-Rubin and Mayor Sasai)

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

Mayor Sasai thanked staff for their hard work. He looked forward to future presentations.

2. Presentation on California Lineage-Based Reparations and the California Reparations Commission Recommendation

Mayor Sasai reported the presentation had been canceled since the presenter was no longer available. Staff was looking into possible dates for the presentation to be provided during the month of September.

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

A. Approve the Minutes of the Regular City Council Meeting on July 1, 2025.

- B. Receive the June 28, 2025 – July 11, 2025 List of Warrants in the Amount of \$1,363,557.96, and the July 4, 2025 Payroll in the Amount of \$582,368.68.
- C. Resolution to Adopt Updated Citywide Records Retention Schedule. **Action: Adopt Resolution per Staff Recommendation. (Heather Bell)**
- D. Adopt a Resolution Approving a Memorandum of Understanding between the City of Pinole and the American Federation of State, County and Municipal Employees (AFSCME) Union Local 1 for the Period of July 1, 2025 – June 30, 2026. **Action: Adopt Resolution per Staff Recommendation (Stacy Shell)**
- E. Adopt a Resolution Approving a Memorandum of Understanding between the City of Pinole and the American Federation of State, County and Municipal Employees (AFSCME) Union Local 512 for the Period of July 1, 2025 – June 30, 2026. **Action: Adopt Resolution per Staff Recommendation (Stacy Shell)**
- F. A Resolution of the City Council of the City of Pinole Authorizing the Receipt and Expenditure of \$99,482.16 from the California Highway Patrol and the Cannabis Tax Fund Grant Program (CTFGP) #23421. **Action: Adopt Resolution per Staff Recommendation (Melissa Klawuhn)**
- G. Second Reading of an Ordinance Amending Pinole Municipal Code Chapter 10.40.040 “No Parking Areas Designated” to Include Restrictions Related to Parking Near Intersections in Compliance with AB 413 (“Daylighting Law”). **Action: Waive the Second Reading and Adopt an Ordinance (Eric Casher, Heba El-Guindy, Melissa Klawuhn)**
- H. Receive and File an Update on Climate Action and Adaptation Plan Building Energy Ordinances and Reach Codes. **Action: Receive Report (Lilly Whalen, Kapil Amin)**
- I. Fiscal Year (FY) 2025/26 Fourth Quarter Strategic Plan Status Report. **Action: Receive the Report (Kelcey Young)**
- J. Approval of Sixth Amendment to the Consulting Services Agreement with Gray-Bowen Scott for Additional Project Management Support Services for the San Pablo Avenue Bridge Replacement at the BNSF Railroad Project (Project No. RO1710). **Action: Adopt Resolution per Staff Recommendation. (Heba El-Guindy)**
- K. Receive Update on Capital Projects, Inspection and Permitting and Maintenance. **Action: Receive Report (Heba El-Guindy)**
- L. Approval of Agreement Between the City of Pinole and Spektren Engineering, Inc. for the Construction of the Sidewalk Rehabilitation Project (CIP Project No. RO2402). **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**

- M. Adopt a Resolution Authorizing the City of Pinole to Apply for the Land and Water Conservation Fund (LWCF) Program. **Action: Adopt Resolution per Staff Recommendation (Andrea Dwyer, Lilly Whalen)**

PUBLIC COMMENTS OPENED

Rafael Menis, offered the following comments on the Consent Calendar:

- Item 9C, expressed concern about the authority to revise the retention terms before documents were destroyed being shifted from a City Council decision to a staff level decision. While it may be a common practice in the state, given the Brown Act and accountability for policy decisions, such as what was kept, how long it was kept, should remain at the City Council level as a policy argument. Also expressed concern with the fact that deletion meant getting rid of physical files and destroying digital copies with no record unless someone had saved a copy elsewhere. Understood for some of the City committees there were longer durations for keeping things, such as the agenda packets for City Council and Planning Commission meetings (typically 15-years) but sometimes a review beyond that period was required. Pointed out that documents during the Great Recession would be deleted as part of this policy. Opposed Item 9C, and suggested in particular the agenda packets be kept in a digital format for a longer period of time for historical reference, as meetings minutes were kept permanently for historical reference, and shifting the discretion over which items to keep and the length to keep them and changing the authority from the City Council to a staff level decision was not the correct way to go.
- Item 9D, was happy the City managed to mutually agree with the bargaining units discussed in the memorandums that there would be a retiree/medical committee to explore more sustainable plan options, with one of the major fiscal risks the City would face over the years being the inevitable rise in retiree health care contributions given current obligations. Pleased the City and the unions were starting to properly consider this problem now.
- Item 9I, noted some of the in-progress items were marked in yellow and some in green, including items that had been completed but were still in-progress and offered examples shown on Pages 435 and 441 of 533 of the agenda packet. It was unclear whether there were typographical errors when the yellow or green color was used, and asked for clarification whether there was a deeper meaning when each color was used.
- Item 9M, pleased the City was applying for the grant to potentially fund renovations for the caretaker's house and dog park, a particular point of concern for several community members and hoped the grant application was successful.

PUBLIC COMMENTS CLOSED

Council member Toms asked for a response to comments made regarding Item 9C.

City Clerk Bell understood the concerns with Item 9C. She noted the staff report indicated the resolution, if adopted, could shift the authority from the City Council to staff to make updates to the retention schedule since a number of the changes made were legally mandated, and called for a signature by the City Clerk, City Attorney and City Manager, who could then make those updates without having to bring the full updates to the City Council. The City Council may evaluate that and if there was a desire that every update come to the City Council that could be done. This was more about efficiency and ensuring updates were being made in a more-timely way. Any significant update that would be more of a change to practice or that could be more controversial, or where the City Council may want to weigh-in, would come back to the City Council for further review.

City Clerk Bell added that keeping the agenda packets for a longer period of time as being possibly beneficial had been included on Page 66 of 533 of the agenda packet, under Records Retention Schedule: City Clerk, Retention No. CC-001, with the agenda packets to be kept permanently, and stored electronically. She would work with the speaker on any other additional questions and concerns related to the retention schedule.

ACTION: Motion by Council members Murphy/Martinez-Rubin to adopt Consent Calendar Items 9A through 9M, as shown.

Vote:	Passed	4-0-1
	Ayes:	Sasai, Martinez-Rubin, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	Tave

10. PUBLIC HEARINGS

- A.** Conduct a Public Hearing and Adopt a Resolution Approving the Issuance of the California Municipal Finance Authority Qualified 501 (C)(3) Bonds in an Aggregate Principal Amount Not to Exceed \$65,000,000 for the Purpose of Financing or Refinancing the Acquisition, Rehabilitation, Improvement, and Equipping of Bayside Apartment Homes and Certain Other Matters Related Thereto. **Action: Conduct a Public Hearing and Adopt Resolution per Staff Recommendation (Lilly Whalen)**

Community Development Director Lilly Whalen presented the staff report dated July 15, 2025. She recommended the City Council take the following actions:

- 1) Conduct the public hearing under the requirements of Tax and Equity Fiscal Responsibility Act ("TEFRA") and the Internal Revenue Code of 1986, as amended (the "Code"), and
- 2) Adopt the Resolution (Attachment A) approving the issuance of the Bonds by the California Municipal Financing Authority ("CMFA") for the benefit of Step Up Housing, a California nonprofit public benefit corporation through a special purpose entity (together, the "Borrower"), to provide for the financing of the Project.

Such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 (and following).

Responding to Council members Martinez-Rubin and Toms, Community Development Director Whalen clarified that all of the units in the Bayside Apartment Homes were currently market rate, with a covenant that expired in 2018, and all units were to be affordable. She stated the borrower could clarify further, if needed.

PUBLIC HEARING OPENED

Chris Palomo, Senior Field Representative, Northern California Carpenter's Union, Local 152, Martinez, and representing Contra Costa County, asked whether the financing would include labor standards attached to the project. He emphasized that housing was critical and needed, but not at the expense of workers. Projects like Bayside Apartments should be built by workers being paid prevailing wages, provided health care, being trade trained through state certified apprenticeship programs and protected by enforceable labor standards. Absent those standards, they risk seeing tax advanced projects being built by low road contractors using unskilled and underpaid labor, with no investment in the workforce of long-term economic stability. He cited the SAHA project as a prime example, with the general contractor/developer for the project involved in an active and ongoing labor dispute with Local 152, having used subcontractors with one involved in a class action lawsuit regarding payment of overtime, not being paid correct wages, working through breaks and other violations. With no labor standards in housing projects, which was seen often, those projects become crime scenes and he did not want to see that happen to Pinole. He asked that labor standards be attached to the project as opposed to exploiting the workforce that lived in Pinole.

PUBLIC HEARING CLOSED

Ben Barker, Financial Advisor, California Municipal Finance Authority (CMFA), explained this was an existing project. Any prevailing or union labor required would be used on the project but there would be no substantial rehabilitation taking place on the project as there would be with the SAHA project or new construction projects. He clarified the units would be 100 percent affordable and under the federal tax code, 60 percent of the units would be at 40 percent Area Median Income (AMI) or 20 percent of the units at 50 percent AMI. In this case, there would be a mix of units from 60 to up to 80 percent AMI.

Council member Martinez-Rubin understood no substantial rehabilitation would take place, and Mr. Barker clarified that meant building new roofs, new units as an example, which would require in some cases union or prevailing wages. Once the property was purchased, the property owner would have to go through the site and determine what needed to happen on the project.

Council member Martinez-Rubin referenced the \$65 million in financing and questioned the statement that no substantial rehabilitation would be involved.

Mr. Barker clarified that substantial rehabilitation in this case was a technical term as opposed to what would be considered a lot of rehab.

Michael Potter, Chairman of the Board, Step Up Housing, an organization formed in 2021 to create and preserve affordable housing, commented that the CMFA bonds of \$65 million was the outside limit with respect to the actual bond issuance, which was closer to \$50 million of which a large portion would go to the purchase price. The remainder would be used for reserves being held with respect to payment of debt and ensuring future capital improvements that needed to be done, such as roof replacement. A lot of the money would not be spent. There were plans to make \$3 million in improvements, with much of those improvements to go towards renovating certain units, addressing problems with asphalt and some of the rails or balconies may need replacement, as examples, which added up quickly, and they asked for the bonds and borrowed the money and set that in reserves to pay for those things.

Mr. Potter also clarified that 75 percent of the project would be restricted units. Of that 75 percent, the plan was to have 20 percent of the units restricted with respect to tenant's making 50 percent AMI (also a rent restriction) and another 55 percent for tenants at 80 percent AMI, both for rent and income restrictions, all together representing 75 percent of the project.

Council member Murphy found this was a great project but asked for more clarity on how the \$65 million would be broken down.

Mr. Potter reiterated the resolution was up to \$65 million, the actual amount would be \$49.2 million, and of that amount \$39.9 million would be put towards the actual purchase price, payment of the closing costs, title insurance, lawyers for bond execution, and payment to an investment banker. He stated enough funds would be borrowed to set up reserves, some of which would never be spent, but put into an investment account and held as additional collateral with respect to the bonds. The bonds were a loan and the loans were presold through the capital markets.

In response to the concerns with quality and fair labor standards, Mr. Potter introduced his Asset Manager David Feinberg, Managing Partner, Sack Capital Partners. He also clarified that Step Up Housing was not a developer but a non-profit owner of affordable housing.

David Feinberg, Managing Partner, Sack Capital Partners, clarified in terms of fair labor that there would not be a large renovation of the project in that the renovation estimated at \$3 million would be spread out over 10-years, as needed, with no major projects at the front. Sack Capital would work with qualified labor and was the owner of 3,000 apartments along the West Coast. He was not the expert on the capital improvement team, but stated qualified fair labor would be used, there was open bidding, and this would not be a large renovation with the projects done using local general contractor partners. Ensuring fair labor standards for the project would also involve verification that the contractors were bonded.

Mr. Barker detailed the requirements when using prevailing wage and union labor on affordable housing projects, stated the project did not qualify under that blanket umbrella since it was not new construction or being constructed, and the renovation to be done was described as small carpentry work, small renovations and would not qualify under union/prevaling wages, but more like handyman work on-site for the project.

Council member Martinez-Rubin again asked for clarification of the financing and commented that in 2025, the AMI for a family of four in Contra Costa County was \$159,800. She asked if that meant 20 percent of the units would be 50 percent AMI and for families of four, there would have to be an income up to \$79,900.

Mr. Barker commented the Department of Housing and Urban Development (HUD) published the AMI numbers every year, with tract numbers published yearly, determining the affordability levels. There would be a regulatory agreement recorded on the property, which would codify specific units and the AMI levels in those units. The AMI levels would be determined by 2025 figures, with the rent calculated each year by HUD. New rent levels were provided each year.

ACTION: Motion by Council member Toms/Mayor Sasai to Adopt a Resolution approving the issuance of the Bonds by the California Municipal Financing Authority ("CMFA") for the benefit of Step Up Housing, a California nonprofit public benefit corporation through a special purpose entity (together, the "Borrower"), to provide for the financing of the Project. Such adoption is solely for the purposes of satisfying the requirements of TEFRA, the Code and the California Government Code Section 6500 (and following).

Vote:	Passed	4-0-1
	Ayes:	Sasai, Martinez-Rubin, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	Tave

11. OLD BUSINESS: None

12. NEW BUSINESS: None

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. *The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.*

Rafael Menis, reported on the current COVID-19 rate in the state and in the region, which had leveled off, was at moderate levels, but with one instance of a very high level in a nearby wastewater treatment plant. He continued to urge people to wear masks in crowded indoor areas and get a booster shot, if available. He also reported there would be a protest on the overpass between Appian and I-80 on July 17, 2025 from 5:00 to 6:15 p.m. in honor of the late John Lewis, titled Good Trouble Lives On, with more information and sign-ups available at mobilize.us. He added that during the prior City Council meeting he had wished everyone a Happy Fourth of July but had not gone into depth why. He emphasized the importance to remember the words of the Declaration of Independence, why America had declared independence and he read into the record most of the language in the Declaration of Independence at this time.

14. ADJOURNMENT to the Regular Meeting of September 2, 2025 in Remembrance of Amber Swartz.

At 7:42 p.m., Mayor Sasai adjourned the meeting to a Regular City Council Meeting on September 2, 2025 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell, CMC

City Clerk

Approved by City Council:



City of Pinole, CA

9B

WARRANT LISTING

By Vendor Name

Payment Dates 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 4LE00 - 4LEAF, INC.					
J0605-25B	108122	08/22/2025	212-462-42101	PROFESSIONAL SERVICES FEB. 2025	2,166.46
J0605-25E	108072	08/15/2025	212-462-42101	PROFESSIONAL SERVICES MAY 2025	2,484.75
J0605-25F	108122	08/22/2025	212-462-42101	PROFESSIONAL SERVICES JUNE 2025	603.89
J1909-07A	107959	08/01/2025	100-465-42102	HEARING OFFICER SERVICES MAY 2025	1,350.00
Vendor 4LE00 - 4LEAF, INC. Total:					6,605.10
Vendor: 3082 - AAA WORKSPACE					
2444507-0	108159	08/29/2025	500-641-42201	OFFICE SUPPLIES WPCP	208.41
Vendor 3082 - AAA WORKSPACE Total:					208.41
Vendor: 1554 - ADVANCED SYSTEMS GROUP, LLC					
23494	108123	08/22/2025	505-119-47101	NEW BLUEFX	10,404.91
Vendor 1554 - ADVANCED SYSTEMS GROUP, LLC Total:					10,404.91
Vendor: AIR10 - AIRGAS USA, LLC					
9162549321	107845	07/18/2025	500-642-42514	AIR CL CD/AR 125	555.32
Vendor AIR10 - AIRGAS USA, LLC Total:					555.32
Vendor: 2063 - ALLIANT INSURANCE SERVICES, INC.					
3180059	107960	08/01/2025	100-116-42101	INSURANCE CONSULTING FEES JULY 2025	2,083.33
3180060	108073	08/15/2025	100-116-42101	INSURANCE SERVICES AUGUST 2025	2,083.33
Vendor 2063 - ALLIANT INSURANCE SERVICES, INC. Total:					4,166.66
Vendor: 2073 - ALLIED FLUID PRODUCTS CORP					
INV58683	107899	07/25/2025	500-641-44306	SUPPLIES FOR REPAIRS AT WPCP	2,623.88
Vendor 2073 - ALLIED FLUID PRODUCTS CORP Total:					2,623.88
Vendor: 3072 - ALLISON LEWIS					
07282025	107961	08/01/2025	209-554-36405	CAMP CANCELLATION REFUND	222.00
Vendor 3072 - ALLISON LEWIS Total:					222.00
Vendor: 2013 - ALTA LANGUAGE SERVICES INC.					
IS797752	108160	08/29/2025	100-116-42101	LISTENING & SPEAKING WRITING TEST	127.00
Vendor 2013 - ALTA LANGUAGE SERVICES INC. Total:					127.00
Vendor: AME41 - AMERICAN LEGAL PUBLISHING					
44153	108009	08/08/2025	100-112-42101	EDITING MUNICIPAL CODE BOOK JULY 2025	1,324.35
44201	108009	08/08/2025	100-112-42101	ONLINE CODE EDITING JULY 2025	109.89
44394	108124	08/22/2025	100-112-42101	INTERNET RENEWAL PERIOD 09202025-09202026	550.00
Vendor AME41 - AMERICAN LEGAL PUBLISHING Total:					1,984.24
Vendor: 3073 - AMERICAN PUBLIC HEALTH ASSOCIATION					
SMWW0725-50	108010	08/08/2025	500-641-44305	STANDARD MEHTODS FOR EXAMINATION OF WATER WPCP	340.00
Vendor 3073 - AMERICAN PUBLIC HEALTH ASSOCIATION Total:					340.00
Vendor: 2454 - AMY EUBANKS					
08072025	108074	08/15/2025	100-221-42302	REIMBURSEMENT MILEAGE AND MEALS	243.60

WARRANT LISTING				Payment Dates: 7/12/2025 - 8/29/2025	
Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
08072025	108074	08/15/2025	100-221-42303	REIMBURSEMENT MILEAGE AND MEALS	54.00
				Vendor 2454 - AMY EUBANKS Total:	297.60
Vendor: 3041 - ANDREA DWYER					
08072025	108075	08/15/2025	209-551-42201	PRINTER INK CARTRIDGE	253.56
				Vendor 3041 - ANDREA DWYER Total:	253.56
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
9607C	108011	08/08/2025	100-345-42108	PEST CONTROL FERNANDEZ AND PVR PARKS JULY 2025	375.00
				Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:	375.00
Vendor: 2972 - APGN, INC.					
21215	108012	08/08/2025	500-641-47101	BLOWER REPLACEMENT	56,540.00
22290	108012	08/08/2025	500-641-47101	BLOWER REPLACEMENT	63,607.50
				Vendor 2972 - APGN, INC. Total:	120,147.50
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
186	107846	07/18/2025	100-343-44306	KEY DUPLICATED	16.50
285	108161	08/29/2025	100-343-44306	KEY DUPLICATES	23.13
408	108013	08/08/2025	100-345-44306	DUPLICATES KEY	99.85
503	108076	08/15/2025	100-343-44306	KEYS DUPLICATED	26.44
59254	108013	08/08/2025	100-222-42108	PANIC BAR REPLACEMENT NEEDE	260.00
59379	108013	08/08/2025	100-222-42108	REMOVE AND REINSTALL PANIC BAR AND DOOR PD	2,787.02
FC9590	108076	08/15/2025	100-343-44306	FINANCE CHARGE OVERDUE BALANCE	5.20
				Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:	3,218.14
Vendor: ABA01 - ASSOCIATION OF BAY AREA GOVERNMENTS					
AR039455	107900	07/25/2025	100-110-42401	ABAG MEMBERSHIP DUE FY25/26	6,984.00
				Vendor ABA01 - ASSOCIATION OF BAY AREA GOVERNMENTS Total:	6,984.00
Vendor: ATT01 - AT&T					
000023742933	107901	07/25/2025	525-118-43101	MIS PHONE	1,148.60
000023746530	107901	07/25/2025	525-118-43101	PUBLIC WOKRS PHONE	316.58
000023746531	107901	07/25/2025	525-118-43101	ADMINISTRATION PHONE	84.01
000023746532	107901	07/25/2025	525-118-43101	RECREATION PHONE	862.33
000023746533	107901	07/25/2025	525-118-43101	CDD PHONE	26.22
000023805266	107962	08/01/2025	525-118-43101	PD PHONE	695.35
000023895981	108125	08/22/2025	525-118-43101	PHONE MIS	1,080.41
000023897871	108125	08/22/2025	525-118-43101	PW PHONE	315.98
000023897872	108125	08/22/2025	525-118-43101	PHONE ADMINISTRATION	84.85
000023897873	108125	08/22/2025	525-118-43101	PHONE RECREATION DPT.	856.22
000023897874	108125	08/22/2025	525-118-43101	PHONE CDD	26.06
				Vendor ATT01 - AT&T Total:	5,496.61
Vendor: 2976 - AUTUMN PRESS, INC.					
847495-1	107902	07/25/2025	212-461-42202	SIDEWALK VENDING BROCHURES	1,334.58
				Vendor 2976 - AUTUMN PRESS, INC. Total:	1,334.58
Vendor: BAX00 - BADGE FRAME, INC.					
471880	107903	07/25/2025	100-222-42201	SLIDE IN DOOR SIGN	60.00
				Vendor BAX00 - BADGE FRAME, INC. Total:	60.00
Vendor: BAY34 - BAY AREA NEWS GROUP- EAST BAY					
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	65.96
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	74.69
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	88.27
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	149.38
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	101.85
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	65.96
0001448874	107847	07/18/2025	100-112-42514	LEGAL ADS	74.69

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
0001451121	108077	08/15/2025	100-112-42101	LEGAL ADS	78.54
0001451121	108077	08/15/2025	100-112-42514	LEGAL ADS	85.68
0001451121	108077	08/15/2025	100-112-42514	LEGAL ADS	102.00
0001451121	108077	08/15/2025	100-112-42514	LEGAL ADS	235.62
Vendor BAY34 - BAY AREA NEWS GROUP- EAST BAY Total:					1,122.64
Vendor: BAY29 - BAY POWER LLC					
3607	108162	08/29/2025	500-641-42107	CONSULTING SERV COGEN EMISSIONS TESTING WPCP	602.00
Vendor BAY29 - BAY POWER LLC Total:					602.00
Vendor: 2835 - BENEFIT COORDINATORS CORPORATION					
17197	108163	08/29/2025	100-110-41007	BASIC LIFE AND BASIC AD&D BENEFITS	1.94
17197	108163	08/29/2025	100-110-41007	BASIC LIFE AND BASIC AD&D BENEFITS	5.85
17197	108163	08/29/2025	100-111-41007	BASIC LIFE AND BASIC AD&D BENEFITS	19.84
17197	108163	08/29/2025	100-111-41007	BASIC LIFE AND BASIC AD&D BENEFITS	59.95
17197	108163	08/29/2025	100-112-41007	BASIC LIFE AND BASIC AD&D BENEFITS	17.14
17197	108163	08/29/2025	100-112-41007	BASIC LIFE AND BASIC AD&D BENEFITS	51.81
17197	108163	08/29/2025	100-112-41008	BASIC LIFE AND BASIC AD&D BENEFITS	23.70
17197	108163	08/29/2025	100-113-41007	BASIC LIFE AND BASIC AD&D BENEFITS	15.54
17197	108163	08/29/2025	100-113-41007	BASIC LIFE AND BASIC AD&D BENEFITS	5.14
17197	108163	08/29/2025	100-115-41007	BASIC LIFE AND BASIC AD&D BENEFITS	77.43
17197	108163	08/29/2025	100-115-41007	BASIC LIFE AND BASIC AD&D BENEFITS	25.62
17197	108163	08/29/2025	100-115-41008	BASIC LIFE AND BASIC AD&D BENEFITS	71.10
17197	108163	08/29/2025	100-116-41007	BASIC LIFE AND BASIC AD&D BENEFITS	60.69
17197	108163	08/29/2025	100-116-41007	BASIC LIFE AND BASIC AD&D BENEFITS	20.08
17197	108163	08/29/2025	100-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	325.40
17197	108163	08/29/2025	100-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	107.67
17197	108163	08/29/2025	100-222-41007	BASIC LIFE AND BASIC AD&D BENEFITS	18.81
17197	108163	08/29/2025	100-222-41007	BASIC LIFE AND BASIC AD&D BENEFITS	56.85
17197	108163	08/29/2025	100-222-41008	BASIC LIFE AND BASIC AD&D BENEFITS	94.48
17197	108163	08/29/2025	100-223-41007	BASIC LIFE AND BASIC AD&D BENEFITS	50.61
17197	108163	08/29/2025	100-223-41007	BASIC LIFE AND BASIC AD&D BENEFITS	152.96
17197	108163	08/29/2025	100-341-41007	BASIC LIFE AND BASIC AD&D BENEFITS	29.30
17197	108163	08/29/2025	100-341-41007	BASIC LIFE AND BASIC AD&D BENEFITS	88.56
17197	108163	08/29/2025	100-341-41008	BASIC LIFE AND BASIC AD&D BENEFITS	94.80
17197	108163	08/29/2025	100-342-41008	BASIC LIFE AND BASIC AD&D BENEFITS	23.70
17197	108163	08/29/2025	100-343-41007	BASIC LIFE AND BASIC AD&D BENEFITS	33.50

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
17197	108163	08/29/2025	100-343-41007	BASIC LIFE AND BASIC AD&D BENEFITS	101.23
17197	108163	08/29/2025	100-343-41008	BASIC LIFE AND BASIC AD&D BENEFITS	164.70
17197	108163	08/29/2025	100-465-41007	BASIC LIFE AND BASIC AD&D BENEFITS	4.68
17197	108163	08/29/2025	100-465-41007	BASIC LIFE AND BASIC AD&D BENEFITS	14.13
17197	108163	08/29/2025	100-465-41008	BASIC LIFE AND BASIC AD&D BENEFITS	23.70
17197	108163	08/29/2025	105-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	42.76
17197	108163	08/29/2025	105-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	14.15
17197	108163	08/29/2025	107-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	24.58
17197	108163	08/29/2025	107-221-41007	BASIC LIFE AND BASIC AD&D BENEFITS	74.28
17197	108163	08/29/2025	107-342-41007	BASIC LIFE AND BASIC AD&D BENEFITS	5.45
17197	108163	08/29/2025	107-342-41007	BASIC LIFE AND BASIC AD&D BENEFITS	16.47
17197	108163	08/29/2025	209-551-41007	BASIC LIFE AND BASIC AD&D BENEFITS	55.49
17197	108163	08/29/2025	209-551-41007	BASIC LIFE AND BASIC AD&D BENEFITS	18.36
17197	108163	08/29/2025	209-551-41008	BASIC LIFE AND BASIC AD&D BENEFITS	23.70
17197	108163	08/29/2025	209-552-41007	BASIC LIFE AND BASIC AD&D BENEFITS	5.68
17197	108163	08/29/2025	209-552-41007	BASIC LIFE AND BASIC AD&D BENEFITS	17.15
17197	108163	08/29/2025	209-552-41008	BASIC LIFE AND BASIC AD&D BENEFITS	40.53
17197	108163	08/29/2025	209-553-41007	BASIC LIFE AND BASIC AD&D BENEFITS	12.40
17197	108163	08/29/2025	209-553-41007	BASIC LIFE AND BASIC AD&D BENEFITS	4.10
17197	108163	08/29/2025	209-553-41008	BASIC LIFE AND BASIC AD&D BENEFITS	23.70
17197	108163	08/29/2025	212-461-41007	BASIC LIFE AND BASIC AD&D BENEFITS	54.77
17197	108163	08/29/2025	212-461-41007	BASIC LIFE AND BASIC AD&D BENEFITS	18.12
17197	108163	08/29/2025	212-462-41007	BASIC LIFE AND BASIC AD&D BENEFITS	52.83
17197	108163	08/29/2025	212-462-41007	BASIC LIFE AND BASIC AD&D BENEFITS	17.48
17197	108163	08/29/2025	212-462-41008	BASIC LIFE AND BASIC AD&D BENEFITS	47.40
17197	108163	08/29/2025	500-641-41007	BASIC LIFE AND BASIC AD&D BENEFITS	65.03
17197	108163	08/29/2025	500-641-41007	BASIC LIFE AND BASIC AD&D BENEFITS	196.54
17197	108163	08/29/2025	500-641-41008	BASIC LIFE AND BASIC AD&D BENEFITS	237.00
17197	108163	08/29/2025	500-642-41007	BASIC LIFE AND BASIC AD&D BENEFITS	28.49
17197	108163	08/29/2025	500-642-41007	BASIC LIFE AND BASIC AD&D BENEFITS	9.43
17197	108163	08/29/2025	500-642-41008	BASIC LIFE AND BASIC AD&D BENEFITS	47.40
17197	108163	08/29/2025	505-119-41007	BASIC LIFE AND BASIC AD&D BENEFITS	9.78

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
17197	108163	08/29/2025	505-119-41007	BASIC LIFE AND BASIC AD&D BENEFITS	29.60
17197	108163	08/29/2025	505-119-41008	BASIC LIFE AND BASIC AD&D BENEFITS	47.40
17197	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D BENEFITS	210.00
17197	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D BENEFITS	6.30
17197	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D BENEFITS	16.00
17197	108163	08/29/2025	998-20118	BASIC LIFE AND BASIC AD&D BENEFITS	433.50
17198	108163	08/29/2025	100-110-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	5.85
17198	108163	08/29/2025	100-110-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	1.94
17198	108163	08/29/2025	100-111-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	19.84
17198	108163	08/29/2025	100-111-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	59.95
17198	108163	08/29/2025	100-112-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	17.14
17198	108163	08/29/2025	100-112-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	51.81
17198	108163	08/29/2025	100-112-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	23.70
17198	108163	08/29/2025	100-113-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	5.14
17198	108163	08/29/2025	100-113-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	15.54
17198	108163	08/29/2025	100-115-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	77.43
17198	108163	08/29/2025	100-115-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	25.62
17198	108163	08/29/2025	100-115-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	71.10
17198	108163	08/29/2025	100-116-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	20.08
17198	108163	08/29/2025	100-116-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	60.69
17198	108163	08/29/2025	100-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	107.67
17198	108163	08/29/2025	100-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	325.40
17198	108163	08/29/2025	100-222-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	18.81
17198	108163	08/29/2025	100-222-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	56.85
17198	108163	08/29/2025	100-222-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	94.48
17198	108163	08/29/2025	100-223-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	50.61
17198	108163	08/29/2025	100-223-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	152.96
17198	108163	08/29/2025	100-341-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	100.84
17198	108163	08/29/2025	100-341-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	33.37
17198	108163	08/29/2025	100-341-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	118.50
17198	108163	08/29/2025	100-342-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	23.70
17198	108163	08/29/2025	100-343-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	101.23

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
17198	108163	08/29/2025	100-343-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	33.50
17198	108163	08/29/2025	100-343-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	164.70
17198	108163	08/29/2025	100-465-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	14.13
17198	108163	08/29/2025	100-465-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	4.68
17198	108163	08/29/2025	100-465-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	23.70
17198	108163	08/29/2025	105-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	14.15
17198	108163	08/29/2025	105-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	42.76
17198	108163	08/29/2025	107-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	74.28
17198	108163	08/29/2025	107-221-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	24.58
17198	108163	08/29/2025	107-342-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	5.45
17198	108163	08/29/2025	107-342-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	16.47
17198	108163	08/29/2025	209-551-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	55.49
17198	108163	08/29/2025	209-551-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	18.36
17198	108163	08/29/2025	209-551-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	23.70
17198	108163	08/29/2025	209-552-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	5.68
17198	108163	08/29/2025	209-552-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	17.15
17198	108163	08/29/2025	209-552-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	40.53
17198	108163	08/29/2025	209-553-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	4.10
17198	108163	08/29/2025	209-553-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	12.40
17198	108163	08/29/2025	209-553-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	23.70
17198	108163	08/29/2025	212-461-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	18.12
17198	108163	08/29/2025	212-461-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	54.77
17198	108163	08/29/2025	212-462-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	17.48
17198	108163	08/29/2025	212-462-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	52.83
17198	108163	08/29/2025	212-462-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	47.40
17198	108163	08/29/2025	500-641-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	196.54
17198	108163	08/29/2025	500-641-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	65.03
17198	108163	08/29/2025	500-641-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	237.00
17198	108163	08/29/2025	500-642-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	28.49
17198	108163	08/29/2025	500-642-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	9.43
17198	108163	08/29/2025	500-642-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	47.40
17198	108163	08/29/2025	505-119-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	9.80

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
17198	108163	08/29/2025	505-119-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	29.60
17198	108163	08/29/2025	505-119-41008	BASIC LIFE AND BASIC AD&D AUGUST 2025	47.40
17198	108163	08/29/2025	525-118-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	6.52
17198	108163	08/29/2025	525-118-41007	BASIC LIFE AND BASIC AD&D AUGUST 2025	19.79
17198	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D AUGUST 2025	210.00
17198	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D AUGUST 2025	16.00
17198	108163	08/29/2025	998-20107	BASIC LIFE AND BASIC AD&D AUGUST 2025	6.30
17198	108163	08/29/2025	998-20118	BASIC LIFE AND BASIC AD&D AUGUST 2025	459.00

Vendor 2835 - BENEFIT COORDINATORS CORPORATION Total: 7,585.44

Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS

7036300	107848	07/18/2025	209-552-43804	FOOD PROGRAM PSC	1,052.89
7036301	107848	07/18/2025	209-552-42108	FOOD PROGRAM PSC	72.16
7036302	107848	07/18/2025	209-552-43804	FOOD PROGRAM PSC	161.94
7040563	107904	07/25/2025	209-552-43804	FOOD PROGRAM PSC	1,141.47
7040564	107904	07/25/2025	209-554-42108	FOOD PROGRAM PSC	37.28
7040565	107904	07/25/2025	209-552-43804	FOOD PROGRAM PSC	193.11
7042726	107904	07/25/2025	209-552-43804	FOOD PROGRAM PSC	-85.29
7044868	107963	08/01/2025	209-552-42108	FOOD PROGRAM PSC	111.75
7044869	107963	08/01/2025	209-552-43804	FOOD PROGRAM PSC	228.23
7044870	107963	08/01/2025	209-552-43804	FOOD PROGRAM PSC	1,219.62
7049204	108014	08/08/2025	209-552-43804	FOOD PROGRAM PSC	927.77
7049205	108014	08/08/2025	209-552-43804	FOOD PROGRAM PSC	165.10
7049206	108014	08/08/2025	209-552-43804	FOOD PROGRAM PSC	437.98
7050782	108014	08/08/2025	209-552-43804	FOOD PROGRAM PSC	-4.74
7054240	108078	08/15/2025	209-552-43804	FOOD PROGRAM PSC	1,097.36
7054242	108078	08/15/2025	209-552-42108	FOOD PROGRAM PSC	144.34
7058449	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	869.66
7058450	108164	08/29/2025	209-552-42108	FOOD PROGRAM PSC	262.75
7058451	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	60.33
7058970	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	78.68
7060809	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	-71.91
7060895	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	-86.58
7063044	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	285.77
7063045	108164	08/29/2025	209-552-43804	FOOD PROGRAM PSC	1,012.32
7063046	108164	08/29/2025	209-552-42108	FOOD PROGRAM PSC	691.30

Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total: 10,003.29

Vendor: 1654 - BRINK'S INCORPORATED

12961392	107905	07/25/2025	100-115-42101	TRANSPORTATION FINANCE	339.25
12973711	108079	08/15/2025	100-115-42101	TRANSPORTATION SERVICE	340.96
7712879	107905	07/25/2025	100-115-42101	TRANSPORTATION FINANCE JUNE 2025	6.29

Vendor 1654 - BRINK'S INCORPORATED Total: 686.50

Vendor: CAL04 - CALCON SYSTEMS, INC.

59501	107849	07/18/2025	500-641-42107	SERVICE CALL WPCP	2,500.00
59501	107849	07/18/2025	500-641-44306	SERVICE CALL WPCP	726.84
59528	107964	08/01/2025	500-642-42108	SERVICE CALL WPCP	2,420.00
59719	108080	08/15/2025	500-641-42107	SERVICE CALL WPCP	2,775.00

Vendor CAL04 - CALCON SYSTEMS, INC. Total: 8,421.84

Vendor: CAL97 - CALIFORNIA BUILDING STANDARDS COMMISSION

Q2 2025	108165	08/29/2025	212-20024	CBSC Q2 APRIL - JUNE 2025	255.60
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Vendor CAL97 - CALIFORNIA BUILDING STANDARDS COMMISSION Total: 255.60

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1578 - CALIFORNIA POLICE CHIEF ASSOCIATION					
11700	107850	07/18/2025	100-221-42401	CPCA DUE 0701202-06302026	508.00
Vendor 1578 - CALIFORNIA POLICE CHIEF ASSOCIATION Total:					508.00
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000017970532	107851	07/18/2025	100-117-41004	UNFUNDED ACCRUED LIAB PLAN 674	150,524.33
100000017970543	107851	07/18/2025	100-117-41004	UNFUNDED ACCRUED LIAB PLAN 675 SAFETY CLASSIC	195,781.83
100000017970553	107851	07/18/2025	100-231-41004	UNFUNDED ACCRUED LIAB PALN 25716 PEPRA FIRE	519.75
100000017970562	107851	07/18/2025	100-117-41004	UNFUNDED ACCRUED LIAB PLAN 25717 SAFETY PEPRA PD	2,396.08
100000017970571	107851	07/18/2025	100-117-41004	UNFUNDED ACCRUED LIAB PALN 27205 MISC PEPRA	1,909.00
100000018006510	108081	08/15/2025	100-117-41004	UNFUNDED LIABILITY MISC CLASSIC PLAN 674	150,524.33
100000018006521	108081	08/15/2025	100-117-41004	UNFUNDED LIABILITY SAFETY CLASSIC PLAN 675	195,781.83
100000018006530	108081	08/15/2025	100-231-41004	UNFUNDED LIABILITY PEPRA FIRE PLAN 25716	519.75
100000018006541	108081	08/15/2025	100-117-41004	UNFUNDED LIABILITY PEPRA SAFETY PD PLAN 25717	2,396.08
100000018006550	108081	08/15/2025	100-117-41004	UNFUNDED LIABILITY MISC PEPRA PLAN 27205	1,909.00
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					702,261.98
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
728756	107906	07/25/2025	500-641-44305	CHEMICALS FOR LAB WPCP	989.90
732422	108166	08/29/2025	500-641-44305	CHEMICALS FOR LAB WPCP	2,112.70
Vendor CAL01 - CALTEST ANALYTICAL LAB Total:					3,102.60
Vendor: CCP03 - CCP DIRECT					
IN05450230	107852	07/18/2025	500-641-44410	NITRILE POWDER FREE EXAM GLOBES AND EAR PLUGS WPCP	592.66
Vendor CCP03 - CCP DIRECT Total:					592.66
Vendor: CDW01 - CDW GOVERNMENT INC.					
AE71R6H	107853	07/18/2025	525-118-47102	Laptops, Monitors, and Docks for Public Works	160.55
AF2TG4F	108082	08/15/2025	525-118-47102	DELL 3460 PD	1,743.09
AF2Y84Y	108126	08/22/2025	525-118-47106	CONSOLE PD	129.74
AF31C4Y	108126	08/22/2025	525-118-47106	LAP TOP AND DOCK STATION PD	2,324.76
AF4KU6Z	108126	08/22/2025	525-118-47106	RECREATION LAPTOP	1,321.49
Vendor CDW01 - CDW GOVERNMENT INC. Total:					5,679.63
Vendor: 2410 - CENTRALSQUARE TECHNOLOGIES, LLC.					
439085	107907	07/25/2025	525-118-42101	COMM DEV ETRAKIT ANNUAL FEES 07/29/25-07/28/2026	48,144.25
Vendor 2410 - CENTRALSQUARE TECHNOLOGIES, LLC. Total:					48,144.25
Vendor: 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC					
25-08_04	108167	08/29/2025	100-221-42101	INVESTIGATION PD	4,226.58
25-08_05	108016	08/08/2025	100-221-42101	FINAL REPORT INVESTIGATION PD	112.50
Vendor 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC Total:					4,339.08
Vendor: 1635 - CHECKERS TOWING					
17163	108017	08/08/2025	100-222-42107	TOWING SERVICES #801	155.00
Vendor 1635 - CHECKERS TOWING Total:					155.00
Vendor: 2869 - CHEMTEX					
28647	108083	08/15/2025	500-641-42107	SERVICE WATER TREATMENT WPCP	350.00
Vendor 2869 - CHEMTEX Total:					350.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: CIT08 - CITY MECHANICAL, INC					
116252	108018	08/08/2025	209-552-42108	HVAC PSC	3,267.00
116253	108018	08/08/2025	209-552-42108	HVAC TINY TOTS	1,611.00
116516	108018	08/08/2025	209-552-42108	HVAC PS	667.50
116519	107965	08/01/2025	100-343-42108	HVAC MAINNTENANCE CH	610.43
116744	108018	08/08/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	3,479.61
116888	108018	08/08/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	2,310.00
116936	108018	08/08/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	2,696.68
116963	108018	08/08/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	2,703.00
116980	108018	08/08/2025	100-343-42108	HVAC T&M SERVICE CALL CH	420.00
117258	108084	08/15/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	5,373.82
117331	108168	08/29/2025	100-343-42108	HVAC T&M SERVICE FIRE STATION 74	2,775.37
Vendor CIT08 - CITY MECHANICAL, INC Total:					25,914.41
Vendor: ANT05 - CITY OF ANTIOCH					
07212025	107908	07/25/2025	100-110-42301	MAYOR'S CONFERENCE 8/7/25	70.00
Vendor ANT05 - CITY OF ANTIOCH Total:					70.00
Vendor: 1240 - CITY OF EL CERRITO					
08252025	108169	08/29/2025	100-110-42301	3 TICKETS FOR MAYOR'S CONFERENCE	210.00
Vendor 1240 - CITY OF EL CERRITO Total:					210.00
Vendor: 1380 - CITY OF OAKLAND					
08042025	108019	08/08/2025	100-221-42301	CRISIS INTERVENTION TRAINING FODOR 082525	75.00
Vendor 1380 - CITY OF OAKLAND Total:					75.00
Vendor: CIT10 - CITY OF SAN PABLO					
0036065	107854	07/18/2025	100-223-42105	ANNUAL TRI-CITY COSTS FY24-25	23,119.27
Vendor CIT10 - CITY OF SAN PABLO Total:					23,119.27
Vendor: 3032 - CLAYTON J. MITCHELL PHOTOGRAPHY					
2201	107909	07/25/2025	100-221-42514	ADDITIONAL RETOUCHING PD	180.00
Vendor 3032 - CLAYTON J. MITCHELL PHOTOGRAPHY Total:					180.00
Vendor: 2289 - CLEAN WORLD GREASE TRAP SERVICES					
08697	108085	08/15/2025	209-552-42107	CLENA TRAPS AT PSC	175.00
Vendor 2289 - CLEAN WORLD GREASE TRAP SERVICES Total:					175.00
Vendor: 2405 - CLIENTFIRST CONSULTING GROUP, LLC.					
18367	108086	08/15/2025	525-118-42101	LAND MGMT SYSTEM ADMIN MAY 2025	2,805.00
18377	107966	08/01/2025	525-118-42101	GIS MAINTENANCE JUNE 2025	3,637.50
18494	108086	08/15/2025	525-118-42101	LAND MGMT SYSTE ADM JUNE 2025	6,888.75
18521	108127	08/22/2025	525-118-42101	GIS MAINTENANCE FY26	4,748.66
18586	108127	08/22/2025	525-118-42101	LAND MGMT SYSTEM ADMINISTRATION FY26	7,264.81
Vendor 2405 - CLIENTFIRST CONSULTING GROUP, LLC. Total:					25,344.72
Vendor: 1234 - COASTLAND CIVIL ENGINEERING, INC.					
62155	108170	08/29/2025	500-642-47201	SANITARY SEWER REHAB	40,772.50
62386	108170	08/29/2025	500-642-47201	SANITARY SEWER REHAB SERVICES	45,128.19
Vendor 1234 - COASTLAND CIVIL ENGINEERING, INC. Total:					85,900.69
Vendor: COL02 - COLE-PARMER INSTRUMENT CO					
4029876	107855	07/18/2025	500-641-44305	100G ANALYT PRCN LAB SUPPLIES WPCP	650.45
4035624	107910	07/25/2025	500-641-44305	YYLINDER PYREXPLUS AND CYLINDER WPCP	416.95
4049447	108020	08/08/2025	500-641-44305	YYLINDER PYREXPLUS LAB SUPPLIES WPCP	365.62
Vendor COL02 - COLE-PARMER INSTRUMENT CO Total:					1,433.02

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: COM20 - COMCAST					
0050875-07182025	107967	08/01/2025	525-118-43105	CABLE CH	29.79
0210511-07162025	108021	08/08/2025	100-222-43105	CABLE	508.96
0413784-07182025	107967	08/01/2025	525-118-43106	INTENET AT TINY TOTS 062325-08222025	181.44
0419492-07022025	107857	07/18/2025	525-118-43106	SWIM CENTER INTERNET	221.35
0419492-08022025	108128	08/22/2025	525-118-43106	INTERNET FOR 2450 SIMAS	221.35
0433782-07192025	108171	08/29/2025	505-119-43105	CABLE AT PCTV	164.82
245486050	107856	07/18/2025	525-118-43106	INTERNET PD	850.05
248022078	108129	08/22/2025	525-118-43106	INTERNET PD	850.05
Vendor COM20 - COMCAST Total:					3,027.81
Vendor: WEL38 - COMPUTERSHARE TRUST COMPANY, N.A.					
2447709	107968	08/01/2025	100-117-48103	ADMINISTRATIVE CHARGES 062924-06282025	2,500.00
Vendor WEL38 - COMPUTERSHARE TRUST COMPANY, N.A. Total:					2,500.00
Vendor: CON56 - CONCENTRA MEDICAL CENTERS					
87469950	108087	08/15/2025	100-116-42101	DOT EXAM PW BOWIE	101.00
87783662	108172	08/29/2025	100-116-42101	PRE EMPLOYMENT PHYSICAL	115.00
Vendor CON56 - CONCENTRA MEDICAL CENTERS Total:					216.00
Vendor: CON45 - CONCORD GARDEN EQUIPMENT					
641587	108022	08/08/2025	100-345-44306	SUPPLIES CY	347.64
Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:					347.64
Vendor: CON44 - CONTINENTAL ELECTRIC					
CEI 13496	107969	08/01/2025	100-342-42107	REPAIRS WIRING AND INSTALL NEW AT 1853 HOKE	1,969.34
CEI 13566	108173	08/29/2025	100-342-42514	TROUBLESHOOT AND REPAIR 2 POLES PVR AND SARAH DR	2,466.50
Vendor CON44 - CONTINENTAL ELECTRIC Total:					4,435.84
Vendor: CON13 - CONTRA COSTA COUNTY AUDITOR-CONTROLLER					
2526-0013	107911	07/25/2025	100-110-42401	LAFCO NET COST FY2025-26	5,468.72
Vendor CON13 - CONTRA COSTA COUNTY AUDITOR-CONTROLLER Total:					5,468.72
Vendor: CONA3 - CONTRA COSTA COUNTY DEPARTMENT OF CONSERVATION AND DEVELOPMENT					
1-2025	108174	08/29/2025	212-461-32299	ENHANCED ENERGY PILOT PROGRAM	150,000.00
Vendor CONA3 - CONTRA COSTA COUNTY DEPARTMENT OF CONSERVATION AND DEVELOPMENT Total:					150,000.00
Vendor: CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT					
CCCFP-2025-0001835	107858	07/18/2025	209-551-42515	PERMIT TO OPERATE 4TH OF JULY	632.00
FY2526-AUG	107970	08/01/2025	100-231-42101	FIRE PROTECTION SERVICES AUGUST 2025	195,321.60
FY2526-AUG	107970	08/01/2025	105-231-42101	FIRE PROTECTION SERVICES AUGUST 2025	153,005.98
FY2526-AUG	107970	08/01/2025	106-231-42101	FIRE PROTECTION SERVICES AUGUST 2025	152,604.09
FY2526-JUL	107970	08/01/2025	100-231-42101	FIRE PROTECTION SERVICES JULY 2025	195,321.60
FY2526-JUL	107970	08/01/2025	105-231-42101	FIRE PROTECTION SERVICES JULY 2025	153,005.98
FY2526-JUL	107970	08/01/2025	106-231-42101	FIRE PROTECTION SERVICES JULY 2025	152,604.09
Vendor CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT Total:					1,002,495.34
Vendor: CON98 - CONTRA COSTA COUNTY LAW & JUSTICE SYS.					
LJIS 25-Pin	108023	08/08/2025	100-222-42101	ACCJIN SHARED WARRANT COST FY24-25	3,476.35
Vendor CON98 - CONTRA COSTA COUNTY LAW & JUSTICE SYS. Total:					3,476.35
Vendor: 1727 - CONTRA COSTA COUNTY LIBRARY					
PNLQ4 24-25 MTCE	108088	08/15/2025	100-560-42101	FACILITIES MAINTENANCE QUARTER 4 APRIL-JUNE 2025	48,203.28
Vendor 1727 - CONTRA COSTA COUNTY LIBRARY Total:					48,203.28

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT					
708513	107971	08/01/2025	200-342-42101	TRAFFIC SIGNAL MAINTENANCE MAY 2025	5,466.77
708513	107971	08/01/2025	310-347-42101	TRAFFIC SIGNAL MAINTENANCE MAY 2025	676.16
708593	107971	08/01/2025	200-342-42101	TRAFFIC SIGNAL MAINTENANCE JUNE 2025	13,252.87
708593	107971	08/01/2025	310-347-42101	TRAFFIC SIGNAL MAINTENANCE JUNE 2025	485.98
708593	107971	08/01/2025	310-348-42101	TRAFFIC SIGNAL MAINTENANCE JUNE 2025	235.35
708711	108175	08/29/2025	200-342-42101	TRAFFIC SIGNAL MAINT JULY 2025	8,171.30
708711	108175	08/29/2025	310-347-42101	TRAFFIC SIGNAL MAINT JULY 2025	1,176.75
708711	108175	08/29/2025	310-348-42101	TRAFFIC SIGNAL MAINT JULY 2025	235.35
Vendor CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT Total:					29,700.53
Vendor: 1539 - CORE PSYCHOLOGICAL CORPORATION					
8433	108130	08/22/2025	100-221-42101	PEPS RQ FOR PREEMPLOYMENT PD	1,500.00
Vendor 1539 - CORE PSYCHOLOGICAL CORPORATION Total:					1,500.00
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82256214	107859	07/18/2025	525-118-42510	CITYWIDE REALQUEST SOFTWARE	674.41
82262993	108131	08/22/2025	525-118-42510	REALQUEST SOFTWARE CITYWIDE	740.41
Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:					1,414.82
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
29003	107860	07/18/2025	100-221-42107	TIRE PACKAGE UNIT 801	307.36
29024	107912	07/25/2025	100-221-42107	REMOVE AND REPLACE CROSS MEMBER 4WHEEL ALIGNMENT	1,923.49
29153	107972	08/01/2025	100-221-42107	CAR #892 REMOVE REPLACE DRIVER SEAT BRAKES SHOCKS	5,254.76
29205	108024	08/08/2025	100-221-42107	OIL CHANGE CAR 804	60.00
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					7,545.61
Vendor: 2220 - CRESCO EQUIPMENT RENTALS					
6446273-0001	108176	08/29/2025	100-345-42512	STUMP GRINDER RENTAL	1,525.88
Vendor 2220 - CRESCO EQUIPMENT RENTALS Total:					1,525.88
Vendor: 1605 - CROSSROADS SOFTWARE INC					
7879	107913	07/25/2025	205-227-42106	ANNUAL MAINTENANCE AND SUPPORT FOR CITATIONS	1,500.00
Vendor 1605 - CROSSROADS SOFTWARE INC Total:					1,500.00
Vendor: DAH01 - DAHL-BECK ELECTRIC					
RI25-0516	107861	07/18/2025	500-641-42108	AC INDUCTION MOTOR WPCP	9,426.38
Vendor DAH01 - DAHL-BECK ELECTRIC Total:					9,426.38
Vendor: 3087 - DATA SUPPORT CO. INC.					
123357	108177	08/29/2025	500-641-44306	MOISTURE ANALYZER WPCP	3,534.89
Vendor 3087 - DATA SUPPORT CO. INC. Total:					3,534.89
Vendor: 3080 - DELTA GROWERS, INC.					
101169	108178	08/29/2025	100-345-44306	500LBS DELTA 50/50 BLUE-RYE	2,078.21
Vendor 3080 - DELTA GROWERS, INC. Total:					2,078.21
Vendor: DEP02 - DEPARTMENT OF CONSERVATION					
Q2 2025	108025	08/08/2025	212-462-33215	SMIP FEES Q2 APRIL-JUNE 2025	849.89
Vendor DEP02 - DEPARTMENT OF CONSERVATION Total:					849.89
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
820590	107862	07/18/2025	100-116-42101	FINGERPRINT AND BACKGROUND	192.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
820590	107862	07/18/2025	100-221-42101	FINGERPRINT AND BACKGROUND	198.00
820590	107862	07/18/2025	100-221-42110	FINGERPRINT AND BACKGROUND	382.00
827669	107862	07/18/2025	100-116-42101	FINGERPRINT	288.00
827669	107862	07/18/2025	100-221-42101	FINGERPRINT	32.00
827669	107862	07/18/2025	100-221-42110	FINGERPRINT	47.00
Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:					1,139.00
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL251148	108089	08/15/2025	200-342-42101	SIGNALS AND LIGHTING BILLING APRIL - JUNE 2025	2,837.37
SL251148	108089	08/15/2025	310-347-42101	SIGNALS AND LIGHTING BILLING APRIL - JUNE 2025	437.36
SL251148	108089	08/15/2025	310-348-42101	SIGNALS AND LIGHTING BILLING APRIL - JUNE 2025	227.74
Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:					3,502.47
Vendor: 2777 - DETAIL ORIENTED					
DO0116	108026	08/08/2025	100-221-42107	DETAIL PD FLEET FEBRUARY 2025	660.00
DO0117	108026	08/08/2025	100-221-42107	DETAIL PD FLEET MARCH 2025	660.00
DO0118	108026	08/08/2025	100-221-42107	DETAIL PD FLEET APRIL 2025	660.00
DO0119	108026	08/08/2025	100-221-42107	DETAIL PD FLEET MAY 2025	660.00
DO0120	108026	08/08/2025	100-221-42107	DETAIL PD FLEET JUNE 2025	660.00
Vendor 2777 - DETAIL ORIENTED Total:					3,300.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
86634447REVISED	107973	08/01/2025	100-10601	GAS UNL CY (REVISED INVOICE DIFFERENCE IS \$6.09)	6.09
86645149	107973	08/01/2025	500-10601	DIESEL FUEL WPCP	5,044.48
86649319	107973	08/01/2025	100-10601	GASOLINE UNL	3,017.23
86659025	107973	08/01/2025	100-10601	GASOLINE UNL	1,629.81
86678309	108027	08/08/2025	100-10601	GASOLINE UNL	2,926.23
86690210	108090	08/15/2025	100-10601	GASOLINE UNL	1,450.55
86704083	108090	08/15/2025	100-10601	GASOLINE UNL	2,527.92
86717978	108179	08/29/2025	100-10601	GASOLINE UNL CY	1,659.61
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					18,261.92
Vendor: DIV06 - DIVISION OF THE STATE ARCHITECT					
Q2-2025	107914	07/25/2025	226-000-34223	Q2-2025 DISABILITY ACCESS AND EDUCATION FEES	71.20
Vendor DIV06 - DIVISION OF THE STATE ARCHITECT Total:					71.20
Vendor: 3054 - DM BRAUN & COMPANY					
1577	107863	07/18/2025	214-346-47105	CUSTOM LITTER RECEPTACLE	20,778.38
Vendor 3054 - DM BRAUN & COMPANY Total:					20,778.38
Vendor: 2480 - DTS LANGUAGE SERVICES, INC.					
I-0018162-1	108180	08/29/2025	100-465-42101	TRANSLATION SERVICE FOR CE REPLACED CK106963	95.03
I-0018968	107974	08/01/2025	100-465-42101	TELEPHONE INTERPRETATION CE 07142025	40.90
Vendor 2480 - DTS LANGUAGE SERVICES, INC. Total:					135.93
Vendor: EAS27 - EAST BAY REGIONAL COMM SYSTEM AUTHORITY					
20260013	107915	07/25/2025	100-221-42101	OPERATING AND SERVICE FOR JULY 2025-JUNE 2026	43,056.00
Vendor EAS27 - EAST BAY REGIONAL COMM SYSTEM AUTHORITY Total:					43,056.00
Vendor: EBM01 - EBMUD					
231773-07252025	108028	08/08/2025	100-343-43102	2887 SIMAS AVE IRRIGATION USE ONLY	254.92
232841-07252025	108028	08/08/2025	100-345-43102	3790 PINOLE VALLEY RD-IRRIGATION USE ONLY	13,286.09
435748-08152025	108181	08/29/2025	209-553-43102	2454 SIMAS AVE-TINY TOTS	80.84
435748-08152025	108181	08/29/2025	209-557-43102	2454 SIMAS AVE-TINY TOTS	2,613.91

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
464595-06302025	107864	07/18/2025	209-554-43102	635 Tennent Ave--Pinole Youth Center/CTV	50.72
464595-06302025	107864	07/18/2025	505-119-43102	635 Tennent Ave--Pinole Youth Center/CTV	50.72
464596-06302025	107864	07/18/2025	100-345-43102	2310 Park St--Fernandez Park Baseball Field	8,398.90
465190-06262025	107864	07/18/2025	201-343-43102	813 Fernandez Ave--Irrigation Use Only	70.96
465395-06272025	107864	07/18/2025	100-345-43102	1095 Nob Hill Ave--Parks & Gardens--Meadow Park	1,807.60
465422-06302025	107864	07/18/2025	500-641-43102	80 TENNENT AVE--WASTE WATER TREATMENT PLANT	2,043.82
465553-06262025	107864	07/18/2025	100-343-43102	2301 1/2 San Pablo Ave--Irrigation Use Only	107.20
465569-06302025	107864	07/18/2025	100-343-43102	601 Tennent Ave--Memorial Hall	137.68
465922-06262025	107864	07/18/2025	100-343-43102	636 Tennent Ave--Irrigation Use Only	70.96
465923-06302025	107864	07/18/2025	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	720.16
465924-06302025	107864	07/18/2025	100-222-43102	880 Tennent Ave--Public Safety Facility/Building	1,004.91
465924-06302025	107864	07/18/2025	100-223-43102	880 Tennent Ave--Public Safety Facility/Building	223.31
465924-06302025	107864	07/18/2025	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	1,004.90
466363-06262025	107864	07/18/2025	100-345-43102	1818 Canyon Dr--Irrigation Use Only	1,073.76
466641-06262025	107864	07/18/2025	100-343-43102	880 San Pablo Ave--Irrigation Use Only	107.20
513648-06262025	107864	07/18/2025	100-343-43102	2161 Plum St--Parking Lot Irrigation	107.20
520575-07252025	108028	08/08/2025	100-345-43102	2690 BOX CANYON RD-IRRIGATION USE ONLY	181.92
524589-06302025	107864	07/18/2025	100-345-43102	592 Marlesta Rd--Irrigation Use Only	1,683.72
529821-06302025	107864	07/18/2025	209-552-43102	2500 Charles St--Senior Center	1,142.26
529852-06302025	107864	07/18/2025	209-552-43102	2500 Charles St--Senior Center	1,896.12
532187-06262025	107864	07/18/2025	100-343-43102	2601 Charles St--Irrigation Use Only	70.96
532364-08152025	108181	08/29/2025	100-345-43102	1267 ADOBE RD-HAZEL DOWNER--THORNTON PICNIC GROVE	476.86
532606-08152025	108181	08/29/2025	100-345-43102	1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK	72.48
534462-08152025	108181	08/29/2025	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	59.27
539199-07072025	107975	08/01/2025	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	809.74
540499-06302025	107864	07/18/2025	100-343-43102	1230 Pinole Valley Rd--Irrigation Use Only	70.96
541397-06272025	107864	07/18/2025	100-343-43102	1601 Marlesta Rd--Irrigation Use Only	70.96
544461-06302025	107864	07/18/2025	100-110-43102	2131 Pear St--Offices--City Hall	4.38
544461-06302025	107864	07/18/2025	100-111-43102	2131 Pear St--Offices--City Hall	10.51
544461-06302025	107864	07/18/2025	100-112-43102	2131 Pear St--Offices--City Hall	9.63
544461-06302025	107864	07/18/2025	100-115-43102	2131 Pear St--Offices--City Hall	28.54
544461-06302025	107864	07/18/2025	100-116-43102	2131 Pear St--Offices--City Hall	9.63
544461-06302025	107864	07/18/2025	100-117-43102	2131 Pear St--Offices--City Hall	77.05
544461-06302025	107864	07/18/2025	100-343-43102	2131 Pear St--Offices--City Hall	137.29
544461-06302025	107864	07/18/2025	200-342-43102	2131 Pear St--Offices--City Hall	24.52
544461-06302025	107864	07/18/2025	212-461-43102	2131 Pear St--Offices--City Hall	9.28
544461-06302025	107864	07/18/2025	212-462-43102	2131 Pear St--Offices--City Hall	24.69
544461-06302025	107864	07/18/2025	285-464-43102	2131 Pear St--Offices--City Hall	7.35

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
544461-06302025	107864	07/18/2025	505-119-43102	2131 Pear St--Offices--City Hall	7.35
545474-06302025	107864	07/18/2025	100-110-43102	2131 Pear St--Offices--City Hall	9.00
545474-06302025	107864	07/18/2025	100-111-43102	2131 Pear St--Offices--City Hall	21.60
545474-06302025	107864	07/18/2025	100-112-43102	2131 Pear St--Offices--City Hall	19.80
545474-06302025	107864	07/18/2025	100-115-43102	2131 Pear St--Offices--City Hall	58.69
545474-06302025	107864	07/18/2025	100-116-43102	2131 Pear St--Offices--City Hall	19.80
545474-06302025	107864	07/18/2025	100-117-43102	2131 Pear St--Offices--City Hall	158.44
545474-06302025	107864	07/18/2025	100-343-43102	2131 Pear St--Offices--City Hall	282.33
545474-06302025	107864	07/18/2025	200-342-43102	2131 Pear St--Offices--City Hall	50.41
545474-06302025	107864	07/18/2025	212-461-43102	2131 Pear St--Offices--City Hall	19.08
545474-06302025	107864	07/18/2025	212-462-43102	2131 Pear St--Offices--City Hall	50.77
545474-06302025	107864	07/18/2025	285-464-43102	2131 Pear St--Offices--City Hall	15.12
545474-06302025	107864	07/18/2025	505-119-43102	2131 Pear St--Offices--City Hall	15.12
554167-06302025	107864	07/18/2025	100-345-43102	1600 Primrose Lane--Irrigation Use Only	701.56
554181-08152025	108181	08/29/2025	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	1,557.62
554182-08152025	108181	08/29/2025	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	349.60
554625-06302025	107864	07/18/2025	100-343-43102	601 Tennent Ave--Memorial Hall	368.42
556324-07252025	108028	08/08/2025	100-345-43102	3790 PINOLE VALLEY ROAD IRRIGATION USE ONLY	10,421.87
565167-06262025	107864	07/18/2025	201-343-43102	2100 San Pablo Ave--Offices--Faria House	70.96
565169-06302025	107864	07/18/2025	201-343-43102	2100 San Pablo Ave--Offices--Faria House	129.18
570108-06272025	107864	07/18/2025	310-347-43102	1303 Pinole Valley Rd--Irrigation Use Only	1,175.86
610134-06252025	107864	07/18/2025	201-343-43102	2100 SAN PABLO AVE-IRRIGATION USE ONLY	109.06
				Vendor EBM01 - EBMUD Total:	55,705.52
Vendor: EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT.					
L0703497680	107866	07/18/2025	209-554-41012	INTEREST LIABILITIES 06072025	640.55
				Vendor EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT. Total:	640.55
Vendor: 1655 - ENDRESS + HAUSER, INC.					
6002712079	107867	07/18/2025	500-641-44306	FMX21-F386/142 SUPPLIES WPCP	1,762.83
6002716994	107916	07/25/2025	500-641-44306	FMX21-F386/142	1,762.83
6002718068	107916	07/25/2025	500-641-44306	FMR20-3QE5/0 WPCP	2,055.05
				Vendor 1655 - ENDRESS + HAUSER, INC. Total:	5,580.71
Vendor: 2950 - ENVIRONMENTAL INNOVATIONS, INC.					
3134	107868	07/18/2025	106-466-42101	OUTREACH TECHNICAL ASSISTANCE JUNE 2025	1,580.00
3176	108182	08/29/2025	106-466-42101	OUTREACH AND TECHNICAL SERVICE	1,995.00
				Vendor 2950 - ENVIRONMENTAL INNOVATIONS, INC. Total:	3,575.00
Vendor: 3069 - ERSIC, LLC.					
1017	107917	07/25/2025	100-221-42101	PD APPLICANT BACKGROUND	2,700.00
				Vendor 3069 - ERSIC, LLC. Total:	2,700.00
Vendor: ESR01 - ESRI INC.					
900054789	107869	07/18/2025	525-118-42106	ARCGIS ANNUAL SUBSCRIPTION 070825-08282026	799.73
				Vendor ESR01 - ESRI INC. Total:	799.73
Vendor: 3071 - EUNHEE SADLER					
07212025	107976	08/01/2025	100-000-31510	REFUND PRO-RATED BL23-10988	97.00
				Vendor 3071 - EUNHEE SADLER Total:	97.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2853 - EVERON, LLC					
159143605	107918	07/25/2025	209-552-42108	ALARM MONITORING PSC	158.85
159181116	107977	08/01/2025	100-343-42108	ALARM SYSTEM	782.78
159378736	108183	08/29/2025	209-552-42108	ALARM MONITORING PSC	158.85
370999-07312025	108184	08/29/2025	209-554-42108	ALARM MONITORING TINY TOTS	342.16
Vendor 2853 - EVERON, LLC Total:					1,442.64
Vendor: 2948 - FEDERAL REALTY OP LP					
1035025	107919	07/25/2025	201-343-42513	MINIMUM RENTAL RETAIL PINOLE VISTA CROSSING	100.00
1047904	108132	08/22/2025	201-343-42513	AUGUST 2025 RENTAL SPACES PINOLE VISTA CROSSING	100.00
Vendor 2948 - FEDERAL REALTY OP LP Total:					200.00
Vendor: FED01 - FEDEX					
8-949-51677	108091	08/15/2025	100-111-42201	DOCUMENTS SENT OVERNITE	33.20
Vendor FED01 - FEDEX Total:					33.20
Vendor: 1612 - FIRST VANGUARD RENTALS & SALES					
1-513507	107870	07/18/2025	203-221-42514	CONCRETE BARRIER FOR CAR SHOW	6,238.25
1-513758	107870	07/18/2025	203-221-42514	PORTABLE CHANGEABLE MESSAGE BOARD CAR SHOW	853.00
1-513980	107870	07/18/2025	203-221-42514	PORTABLE CHANGEABLE MESSAGE SIGN 4TH OF JULY	1,532.50
1-514169	107978	08/01/2025	100-342-42514	SPEED LIMIT SIGN	1,555.69
1-514281	108092	08/15/2025	209-551-42515	LIGHT TOWER	696.38
1-514290	108092	08/15/2025	100-342-42514	24X30 SPEED LIMIT SIGN	374.85
Vendor 1612 - FIRST VANGUARD RENTALS & SALES Total:					11,250.67
Vendor: FIS01 - FISHER SCIENTIFIC					
2665016	108133	08/22/2025	500-641-44305	LONG STEM THERMOMETER ULTRA WPCP	197.30
2724821	108133	08/22/2025	500-641-44305	ACETATE BUFF PH 4 WPCP	244.31
2755706	108185	08/29/2025	500-641-44305	IOD LABCHEM WPCP	118.32
2788275	108185	08/29/2025	500-641-44305	ISOTEMP LAB SUPPLIES WPCP	592.24
Vendor FIS01 - FISHER SCIENTIFIC Total:					1,152.17
Vendor: 2921 - FORD PRO					
INV36922690	108029	08/08/2025	100-221-42107	FORD TELEMATICS LAW ENFORCEMENT	80.00
Vendor 2921 - FORD PRO Total:					80.00
Vendor: FOR02 - FORENSIC SERVICES DIVISION					
PINPD-2506	108030	08/08/2025	100-222-42101	BILLABLE SERVICES ALCOHOL, FIREARMAS TOXICOLOGY	5,523.00
PINPD-2506-Supp	108030	08/08/2025	100-222-42101	BLOOD WITHDRAWAL SERVICES JUNE 2025	247.80
Vendor FOR02 - FORENSIC SERVICES DIVISION Total:					5,770.80
Vendor: 2457 - GEOLINKS					
BD0252242	108093	08/15/2025	525-118-43106	CLEAR FIBER DIA 25/5MBPS SEPTEMBER 2025	499.00
Vendor 2457 - GEOLINKS Total:					499.00
Vendor: GLO08 - GLOBALSTAR					
000000094989779	107979	08/01/2025	525-118-43101	SOFTWARE COMMUNICATION PD	269.85
Vendor GLO08 - GLOBALSTAR Total:					269.85
Vendor: 3062 - GOT WATTS ELECTRIC					
07162025	107920	07/25/2025	100-000-31510	OVERPAYMENT FOR BUS25-0198	118.00
Vendor 3062 - GOT WATTS ELECTRIC Total:					118.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2724 - GOVERNMENT FINANCE RESEARCH GROUP, LLC					
PI-0725-01	107980	08/01/2025	100-115-42101	IMPLEMENTATION AND SUPPORT MUNICAST FINANCIAL	1,995.00
Vendor 2724 - GOVERNMENT FINANCE RESEARCH GROUP, LLC Total:					1,995.00
Vendor: GRA03 - GRAINGER					
9567234225	107871	07/18/2025	500-641-44306	DRY VIPE WPCP	422.07
9584517297	108031	08/08/2025	100-343-44410	IECMAGCONTACTOR CHAIN SAW SUPPLIES	408.22
9608187143	108186	08/29/2025	100-343-44306	S-HOOK BLACK	9.22
9609762845	108186	08/29/2025	100-343-44306	S-HOOK DIFFERENT SIZES	69.13
9611895179	108186	08/29/2025	100-343-44306	FLOAT SWITCH	108.22
Vendor GRA03 - GRAINGER Total:					1,016.86
Vendor: 1112 - GRAY-BOWEN-SCOTT					
22803	108032	08/08/2025	325-342-47205	PM SERVICES: DESIGN PHASE OF SPA BRIDGE REPLACMNT	47,784.00
Vendor 1112 - GRAY-BOWEN-SCOTT Total:					47,784.00
Vendor: 2371 - GREEN HALO SYSTEMS INC					
5623	107921	07/25/2025	212-462-42106	HOSTING AND SERVICES	175.00
5835	107981	08/01/2025	212-462-42106	HOST AND ACCESS JULY 2025	175.00
5899	108094	08/15/2025	212-462-42106	HOSTING AND SERVICES	175.00
Vendor 2371 - GREEN HALO SYSTEMS INC Total:					525.00
Vendor: 2244 - GYM DOCTORS					
00170151	108033	08/08/2025	100-221-42304	PREVENTIVE MAINT SERVICE JULY 2025	190.00
Vendor 2244 - GYM DOCTORS Total:					190.00
Vendor: HAC01 - HACH COMPANY					
14549067	107872	07/18/2025	500-641-44305	CHEMICALS SUPPLIES FOR LAB WPCP	1,372.90
14565443	107922	07/25/2025	500-641-44305	PH BUFFER SOLUTION SAMPLE CELL LAB WPCP	780.80
14601819	108134	08/22/2025	500-641-44305	SUPPLIES FOR LAB WPCP	543.21
14607413	108134	08/22/2025	500-641-44305	SINGLETS COND LAB SUPPLIES WPCP	85.83
14610429	108134	08/22/2025	500-641-44305	FILTER GLASS FBR LAB SUPPLIES WPCP	608.58
Vendor HAC01 - HACH COMPANY Total:					3,391.32
Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC					
006P0413	107982	08/01/2025	500-641-44306	2" PIPE P/E PVC SCH80 WPCP	59.94
Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:					59.94
Vendor: HDL01 - HDL COREN AND CONE					
SIN052741	108034	08/08/2025	100-115-42101	CONTRACT SERVICES PROPERTY TAX JULY-SEPT...	2,409.96
Vendor HDL01 - HDL COREN AND CONE Total:					2,409.96
Vendor: 2984 - HEBA EL-GUINDY					
07102025	107873	07/18/2025	100-341-42401	PROFESSIONAL REGISTRATION	180.00
Vendor 2984 - HEBA EL-GUINDY Total:					180.00
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
JULY 2025	108035	08/08/2025	100-222-44306	CITYWIDE PURCHASES	19.59
JULY 2025	108035	08/08/2025	100-222-44306	CITYWIDE PURCHASES	31.45
JULY 2025	108035	08/08/2025	100-222-44306	CITYWIDE PURCHASES	102.07
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	11.93
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	172.05
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	164.39
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	110.95
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	98.26
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	114.61
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	44.12
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	16.37

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	38.20
JULY 2025	108035	08/08/2025	100-343-44306	CITYWIDE PURCHASES	63.27
JULY 2025	108035	08/08/2025	100-345-44306	CITYWIDE PURCHASES	73.83
JULY 2025	108035	08/08/2025	100-345-44306	CITYWIDE PURCHASES	50.93
JULY 2025	108035	08/08/2025	100-345-44306	CITYWIDE PURCHASES	20.35
JULY 2025	108035	08/08/2025	500-641-44306	CITYWIDE PURCHASES	63.15
JULY 2025	108035	08/08/2025	500-641-44306	CITYWIDE PURCHASES	126.29
JULY 2025	108035	08/08/2025	500-642-44306	CITYWIDE PURCHASES	27.29
JUNE 2025	107874	07/18/2025	100-222-42107	CITYWIDE PURCHASES	69.84
JUNE 2025	107874	07/18/2025	100-222-42108	CITYWIDE PURCHASES	53.36
JUNE 2025	107874	07/18/2025	100-222-42108	CITYWIDE PURCHASES	139.02
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	75.38
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	88.31
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	67.16
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	98.26
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	49.68
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	80.59
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	48.64
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	45.02
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	46.16
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	19.81
JUNE 2025	107874	07/18/2025	100-343-44306	CITYWIDE PURCHASES	-48.64
JUNE 2025	107874	07/18/2025	100-345-44306	CITYWIDE PURCHASES	72.24
JUNE 2025	107874	07/18/2025	100-345-44306	CITYWIDE PURCHASES	23.91
JUNE 2025	107874	07/18/2025	100-345-44306	CITYWIDE PURCHASES	75.55
JUNE 2025	107874	07/18/2025	100-345-44306	CITYWIDE PURCHASES	5.94
JUNE 2025	107874	07/18/2025	100-345-44306	CITYWIDE PURCHASES	323.27
JUNE 2025	107874	07/18/2025	209-557-42108	CITYWIDE PURCHASES	34.86
JUNE 2025	107874	07/18/2025	209-557-42108	CITYWIDE PURCHASES	120.13
JUNE 2025	107874	07/18/2025	209-557-42108	CITYWIDE PURCHASES	312.49
JUNE 2025	107874	07/18/2025	500-641-44306	CITYWIDE PURCHASES	78.56
JUNE 2025	107874	07/18/2025	500-641-44306	CITYWIDE PURCHASES	95.20
JUNE 2025	107874	07/18/2025	500-641-44306	CITYWIDE PURCHASES	122.58
JUNE 2025	107874	07/18/2025	500-641-44306	CITYWIDE PURCHASES	19.60
JUNE 2025	107874	07/18/2025	500-642-42514	CITYWIDE PURCHASES	44.33
JUNE 2025	107874	07/18/2025	500-642-42514	CITYWIDE PURCHASES	47.27
JUNE 2025	107874	07/18/2025	500-642-42514	CITYWIDE PURCHASES	15.51
JUNE 2025	107874	07/18/2025	500-642-42514	CITYWIDE PURCHASES	38.17
Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:					3,611.30
Vendor: HOR05 - HORIZON					
1R352098	108135	08/22/2025	100-345-44306	SUPPLIES FOR REPAIRS CY	466.27
Vendor HOR05 - HORIZON Total:					466.27
Vendor: IDE04 - IDEXX DISTRIBUTION, INC.					
3180947803	108036	08/08/2025	500-641-44305	WENT020 ENTEROLERT LAB	1,058.36
3180947804	108036	08/08/2025	500-641-44305	SUPPLIES WPCP	
				WQX=ENT IDEXX-QC LAB	370.89
SUPPLIES WPCP					
Vendor IDE04 - IDEXX DISTRIBUTION, INC. Total:					1,429.25
Vendor: IED02 - IEDA, INC.					
25006	107875	07/18/2025	100-116-42101	LABOR RELATIONS FEES JULY 2025	2,740.42
25037	108095	08/15/2025	100-116-42101	LABOR RELATIONS FEES AUGUST 2025	2,740.42
Vendor IED02 - IEDA, INC. Total:					5,480.84
Vendor: IIM01 - IIMC					
08122025	108136	08/22/2025	100-112-42401	MEMBERSHIP FEE FOR CITY CLERK H. BELL	195.00
Vendor IIM01 - IIMC Total:					195.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: IMA01 - IMAGE SALES, INC.					
0078916-IN	107923	07/25/2025	100-221-42201	SWAP PATCH ON THE BACK OF ALL CARDS	37.13
0078925-IN	107923	07/25/2025	100-221-42201	BADGE NEW DESIGN PD	32.81
0078991-IN	108037	08/08/2025	100-221-42201	BADGE MODIFICATION SERVICE	25.00
0079050-IN	108137	08/22/2025	100-221-42201	ID CARD AND BADGES FOR PD	123.26
Vendor IMA01 - IMAGE SALES, INC. Total:					218.20
Vendor: 3070 - ISRAEL RAMIREZ					
07222025	107983	08/01/2025	500-642-36303	PARTIAL REFUND SEWER PERMIT SP25-0120	182.50
Vendor 3070 - ISRAEL RAMIREZ Total:					182.50
Vendor: J&O01 - J & O COMMERCIAL TIRE CTR					
174286	108096	08/15/2025	500-642-42107	REPAIRS AND REPLACED TIRES	1,189.81
Vendor J&O01 - J & O COMMERCIAL TIRE CTR Total:					1,189.81
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
266823	107876	07/18/2025	500-642-42514	PORTABLE TOILET RENTALS	382.87
266824	107876	07/18/2025	209-551-42515	PORTABLE TOILET RENTAL	584.51
267535	107984	08/01/2025	100-551-42511	PORTABLE TOILET RENTAL	144.83
Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:					1,112.21
Vendor: 3085 - JACK AND JILL ICE CREAM					
08212025	108187	08/29/2025	100-000-31510	REFUND OVERPAYMENT BL BUS25-0086	30.00
Vendor 3085 - JACK AND JILL ICE CREAM Total:					30.00
Vendor: 1611 - JANICE M. BYER					
JULY 2025	108038	08/08/2025	209-552-42101	INSTRUCTOR FEE JULY 2025 CLASSES PSC	1,200.00
Vendor 1611 - JANICE M. BYER Total:					1,200.00
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
30137	108039	08/08/2025	209-554-42108	JANITORIAL SERVICES AUGUST 2025 PYC	497.63
30138	108039	08/08/2025	209-552-42108	JANITORIAL SERVICES AUGUST 2025 PSC	460.48
30139	108039	08/08/2025	209-552-43810	JANITORIAL SERVICES AUGUST 2025 PSC KITCHEN	442.56
30140	108039	08/08/2025	209-553-42108	JANITORIAL SERVICES AUGUST 2025 TINY TOTS	531.51
Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:					1,932.18
Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS					
1739	108040	08/08/2025	100-222-42101	BAKCGROUND CHEKC ADMIN ASSISTANT	1,800.00
Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:					1,800.00
Vendor: 2977 - JOSE A. VARGAS					
08042025	108041	08/08/2025	209-20012	SECURITY SERVICES RENTAL 8/16/25 PSC	960.00
08142025	108097	08/15/2025	209-20012	SECURITY SERVICES RENTAL 08/30/2025 PSC	960.00
Vendor 2977 - JOSE A. VARGAS Total:					1,920.00
Vendor: 3053 - JOSE LUIS GRAY					
07132025	107924	07/25/2025	100-221-42302	REIMBURSEMENT MILEAGE TO POLICE ACADEMY	496.44
07272025	107985	08/01/2025	100-221-42302	REIMBURSEMENT MILEAGE TO POLICE ACADEMY	551.60
08102025	108098	08/15/2025	100-221-42302	REIMBURSEMENT MILEAGE TO POLICE ACADEMY	551.60
Vendor 3053 - JOSE LUIS GRAY Total:					1,599.64

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 3086 - JOSEPH LANDRY					
08212025	108188	08/29/2025	212-461-33218	REFUND WITHDRAWING APPLICATION DR25-0003	1,298.00
Vendor 3086 - JOSEPH LANDRY Total:					1,298.00
Vendor: 2954 - K.J. WOODS CONSTRUCTION, INC.					
24-42408	108099	08/15/2025	500-642-47201	PINON TRUNK SEWER CAPACITY PHASE 2	300,929.93
24-42409	108138	08/22/2025	500-642-47201	PINON TRUNK SEWER CAPACITY PHASE 2	321,277.25
Vendor 2954 - K.J. WOODS CONSTRUCTION, INC. Total:					622,207.18
Vendor: KAI02 - KAISER PERMANETE					
9000384870	107877	07/18/2025	100-116-42101	PRE-EMPLOYMENT TEST	510.00
9000384870	107877	07/18/2025	100-222-42101	PRE-EMPLOYMENT TEST	775.00
9000988172	108189	08/29/2025	100-116-42101	PREEMPLOYMENT PHYSICALS	405.00
9000988172	108189	08/29/2025	100-222-42101	PREEMPLOYMENT PHYSICALS	1,498.00
Vendor KAI02 - KAISER PERMANETE Total:					3,188.00
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000034194	107925	07/25/2025	500-641-44302	SLUDGE REMOVAL WPCP	6,088.05
4212-0000342229	108100	08/15/2025	500-641-44302	SLUDGE REMOVAL WPCP	5,957.10
4212-000034277	108190	08/29/2025	500-641-44302	SLUDGE REMOVAL WPCP	6,095.80
Vendor KEL09 - KELLER CANYON LANDFILL Total:					18,140.95
Vendor: TAM04 - KEN TAMPLEN					
107738	107926	07/25/2025	100-231-42512	2025 WEED ABATEMENT 23 PARCELS	28,958.00
Vendor TAM04 - KEN TAMPLEN Total:					28,958.00
Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.					
25-040-1	108042	08/08/2025	212-461-42101	WATER STORM PLAN REVIEW	1,526.15
25-091	108139	08/22/2025	212-461-42101	PLAN CHECKING SBN24-001 SUBDIVISION	209.70
25-130	108139	08/22/2025	212-461-42101	PLAN CHECKING SBN24-001 SUBDIVISION MAP	163.10
Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:					1,898.95
Vendor: KIM01 - KIMBALL MIDWEST					
103519249	108101	08/15/2025	500-641-44306	SUPPLIES FOR DRILLS WPCP	268.43
103587712	108101	08/15/2025	500-641-44410	NITIRLE GOLVES SUPPLIES WPCP	329.89
Vendor KIM01 - KIMBALL MIDWEST Total:					598.32
Vendor: KNO03 - KNORR SYSTEMS, INC.					
275471	107878	07/18/2025	209-557-42101	MINI BULK SODIUM AND MURIATIC ACID SWIM CENTER	2,645.53
280451	108191	08/29/2025	209-557-42108	CHLORINE BULK FOR SWIMMING POOL	1,780.89
Vendor KNO03 - KNORR SYSTEMS, INC. Total:					4,426.42
Vendor: LAK01 - LAKESHORE					
91691187	108192	08/29/2025	209-553-42514	ART SUPPLIES FOR TINY TOTS	317.33
Vendor LAK01 - LAKESHORE Total:					317.33
Vendor: 2000 - LANDIA, INC					
16281	107986	08/01/2025	500-641-44306	OIL LANDIA GEAR SYN 220 WPCP	325.00
SE10608	108193	08/29/2025	500-641-44306	RECI PUMP SERVICE WPCP	6,433.22
Vendor 2000 - LANDIA, INC Total:					6,758.22
Vendor: LAN01 - LANER ELECTRIC SUPPLY, INC					
956174	107987	08/01/2025	100-343-44306	ITEMAT LED PHOTOCELL AND OTHER SUPPLIES	771.81
956174.1	108194	08/29/2025	100-342-42514	SPECIAL ORDER LIGHTS BULBS	2,013.47
Vendor LAN01 - LANER ELECTRIC SUPPLY, INC Total:					2,785.28

WARRANT LISTING				Payment Dates: 7/12/2025 - 8/29/2025	
Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: LAN15 - LANGUAGE LINE SERVICES					
11675334	108043	08/08/2025	100-223-42101	OVER THE PHONE TRANSLATION PD	74.26
Vendor LAN15 - LANGUAGE LINE SERVICES Total:					74.26
Vendor: 3076 - LAPHAM WINDOWS					
08122025	108140	08/22/2025	100-000-31510	OVERPAYMENT REFUND BL BUS25-0178	42.00
Vendor 3076 - LAPHAM WINDOWS Total:					42.00
Vendor: 3084 - LEADSONLINE, LLC					
417385	108195	08/29/2025	100-222-42101	CELLHAWK SUBSCRIPTION INVESTIGATOR PD	3,178.00
Vendor 3084 - LEADSONLINE, LLC Total:					3,178.00
Vendor: 2420 - LETCHER BROS. AUTO REPAIR, INC.					
105745	107988	08/01/2025	100-221-42107	DEAN'S CAR DIAGNOSTIC FOR TRANSMISSION	194.20
Vendor 2420 - LETCHER BROS. AUTO REPAIR, INC. Total:					194.20
Vendor: 1253 - LIL' FROG CREATIONS					
1143	107927	07/25/2025	209-551-42515	HOLIDAY LIGHTING BANNER	74.09
1218	107989	08/01/2025	209-551-42514	ZUMBA BANNERS RECREATION	274.20
1221	108102	08/15/2025	209-553-42514	PRINTED BANNERS AND SIGNS	269.70
1221	108102	08/15/2025	209-554-42514	PRINTED BANNERS AND SIGNS	269.70
1222	108102	08/15/2025	209-552-43809	PRINTED NEWSLETTER AUGUST 2025	376.91
Vendor 1253 - LIL' FROG CREATIONS Total:					1,264.60
Vendor: CUR03 - LN CURTIS & SONS					
INV967615	107928	07/25/2025	100-221-42514	TRAINING EQUIPMENT PD	477.71
INV976293	108141	08/22/2025	100-221-42514	CCCSO ACADEMY RECRUIT HOLOMAN	774.27
INV976302	108141	08/22/2025	100-221-42514	RECRUIT DUTY GEAR HOLOMAN SPRAY HOLDER HANDCUFF	380.62
INV976408	108141	08/22/2025	100-221-42514	BATON HOLDER PORTER PD	22.58
INV977177	108141	08/22/2025	100-221-42514	CCCSO ACADEMY RECRUIT NAME TAG HOLOMAN PD	33.08
Vendor CUR03 - LN CURTIS & SONS Total:					1,688.26
Vendor: MAN01 - MANNA FOODS, INC.					
1048234	107879	07/18/2025	209-552-43804	FOOD PROGRAM PSC	271.26
1048438	108196	08/29/2025	209-552-43804	FOOD PROGRAM PSC	202.87
1049550	108044	08/08/2025	209-552-43804	FOOD PROGRAM PSC	262.35
Vendor MAN01 - MANNA FOODS, INC. Total:					736.48
Vendor: 2427 - MARK GRAHAM					
25-47	107880	07/18/2025	100-221-42101	POLYGRAPH EXAMINATION HOLOMAN	350.00
Vendor 2427 - MARK GRAHAM Total:					350.00
Vendor: 3064 - MARTINA MCGREW					
07102025	107881	07/18/2025	100-221-42303	REIMBURSEMENT PETTY CASH PD FY24-25	80.00
Vendor 3064 - MARTINA MCGREW Total:					80.00
Vendor: 1057 - MAUREEN TOMS					
08042025	108045	08/08/2025	100-110-42302	REIMBURSEMENT CALL CITIES JAN. 2025 & MARCH 2025	250.77
Vendor 1057 - MAUREEN TOMS Total:					250.77
Vendor: MCG08 - MCGUIRE HARLEY-DAVIDSON					
91131	108142	08/22/2025	100-221-42107	MAINTENANCE PD	2,977.10
Vendor MCG08 - MCGUIRE HARLEY-DAVIDSON Total:					2,977.10

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.					
46372590	107929	07/25/2025	500-641-44306	SUPPLIES FOR REPAIRS AT WPCP	341.23
Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:					341.23
Vendor: 1311 - M-GROUP					
2005126	107990	08/01/2025	212-461-42101	PROFESSIONAL SERVICES MAY 2025	9,855.00
2005159	107930	07/25/2025	212-461-42101	PROFESSIONAL SERVICES JUNE 2025	12,600.00
Vendor 1311 - M-GROUP Total:					22,455.00
Vendor: 3081 - MOJGAN DELDARI					
08072025	108197	08/29/2025	209-554-36405	FULL REFUND SUMMER CAMP WEEK 8 & 9	552.00
Vendor 3081 - MOJGAN DELDARI Total:					552.00
Vendor: 2433 - MOUNTAIN INSIGHT CONSULTING					
8833	107991	08/01/2025	100-111-42301	TRAINING ON SITE ASSESSMENT AND INTERVIEWS	8,389.95
Vendor 2433 - MOUNTAIN INSIGHT CONSULTING Total:					8,389.95
Vendor: MUN07 - MUNICIPAL POOLING AUTH.					
INV004553	107931	07/25/2025	100-110-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	2,756.99
INV004553	107931	07/25/2025	100-110-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	3,388.32
INV004553	107931	07/25/2025	100-111-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	29,372.45
INV004553	107931	07/25/2025	100-111-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	36,098.53
INV004553	107931	07/25/2025	100-112-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	25,252.01
INV004553	107931	07/25/2025	100-112-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	31,034.54
INV004553	107931	07/25/2025	100-113-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	192.12
INV004553	107931	07/25/2025	100-113-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	236.12
INV004553	107931	07/25/2025	100-115-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	35,535.76
INV004553	107931	07/25/2025	100-115-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	43,673.18
INV004553	107931	07/25/2025	100-116-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	28,992.62
INV004553	107931	07/25/2025	100-116-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	35,631.72
INV004553	107931	07/25/2025	100-221-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	181,080.88
INV004553	107931	07/25/2025	100-221-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	222,547.06
INV004553	107931	07/25/2025	100-222-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	29,350.32
INV004553	107931	07/25/2025	100-222-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	36,071.29
INV004553	107931	07/25/2025	100-223-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	79,694.73
INV004553	107931	07/25/2025	100-223-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	97,944.23
INV004553	107931	07/25/2025	100-341-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	50,436.08
INV004553	107931	07/25/2025	100-341-46201	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	61,985.56
INV004553	107931	07/25/2025	100-343-41009	PREMIUM GENERAL LIAB WORKERS COMP FY25-26 MISC	46,949.97

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
INV004553	107931	07/25/2025	100-343-46201	PREMIUM GENERAL LIAB	57,701.16
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	100-465-41009	PREMIUM GENERAL LIAB	6,461.55
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	100-465-46201	PREMIUM GENERAL LIAB	7,941.19
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	105-221-41009	PREMIUM GENERAL LIAB	20,133.61
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	105-221-46201	PREMIUM GENERAL LIAB	24,744.06
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	106-222-41009	PREMIUM GENERAL LIAB	5,785.33
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	106-222-46201	PREMIUM GENERAL LIAB	7,110.13
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	107-221-41009	PREMIUM GENERAL LIAB	55,116.56
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	107-221-46201	PREMIUM GENERAL LIAB	67,737.85
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	107-342-41009	PREMIUM GENERAL LIAB	7,529.70
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	107-342-46201	PREMIUM GENERAL LIAB	9,253.94
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	205-227-46201	PREMIUM GENERAL LIAB	675.30
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	206-227-41009	PREMIUM GENERAL LIAB	549.48
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-551-41009	PREMIUM GENERAL LIAB	26,419.56
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-551-46201	PREMIUM GENERAL LIAB	32,469.44
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-552-41009	PREMIUM GENERAL LIAB	14,223.78
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-552-46201	PREMIUM GENERAL LIAB	17,480.92
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-553-41009	PREMIUM GENERAL LIAB	8,414.56
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-553-46201	PREMIUM GENERAL LIAB	10,341.43
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-554-41009	PREMIUM GENERAL LIAB	12,737.31
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	209-554-46201	PREMIUM GENERAL LIAB	15,654.06
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	212-461-41009	PREMIUM GENERAL LIAB	39,553.22
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	212-461-46201	PREMIUM GENERAL LIAB	48,610.61
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	212-462-41009	PREMIUM GENERAL LIAB	31,917.66
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	212-462-46201	PREMIUM GENERAL LIAB	39,226.57
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	500-641-41009	PREMIUM GENERAL LIAB	97,887.68
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	500-641-46201	PREMIUM GENERAL LIAB	120,303.24
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	500-642-41009	PREMIUM GENERAL LIAB	17,232.33
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	500-642-46201	PREMIUM GENERAL LIAB	21,178.41
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	505-119-41009	PREMIUM GENERAL LIAB	14,931.83
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	505-119-46201	PREMIUM GENERAL LIAB	18,351.10
				WORKERS COMP FY25-26 MISC	
INV004553	107931	07/25/2025	525-118-41009	PREMIUM GENERAL LIAB	8,860.93
				WORKERS COMP FY25-26 MISC	

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
INV004553	107931	07/25/2025	525-118-46201	PREMIUM GENERAL LIAB	10,890.02
				WORKERS COMP FY25-26 MISC	
INV004569	108046	08/08/2025	100-221-46201	UNMET LIABILITY 062025	5,388.39
INV004580	107882	07/18/2025	100-116-42101	DOT TESTING PROGRAM Q4	243.00
				FY24-25 (04/25-06/25)	
INV004586	108143	08/22/2025	100-110-41005	EAP 07/25-09/25	54.21
INV004586	108143	08/22/2025	100-111-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	100-112-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	100-113-41005	EAP 07/25-09/25	10.84
INV004586	108143	08/22/2025	100-115-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	100-116-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	100-221-41005	EAP 07/25-09/25	271.07
INV004586	108143	08/22/2025	100-222-41005	EAP 07/25-09/25	54.21
INV004586	108143	08/22/2025	100-223-41005	EAP 07/25-09/25	119.27
INV004586	108143	08/22/2025	100-341-41005	EAP 07/25-09/25	54.21
INV004586	108143	08/22/2025	100-343-41005	EAP 07/25-09/25	97.58
INV004586	108143	08/22/2025	100-465-41005	EAP 07/25-09/25	10.84
INV004586	108143	08/22/2025	209-551-41005	EAP 07/25-09/25	21.69
INV004586	108143	08/22/2025	209-552-41005	EAP 07/25-09/25	21.69
INV004586	108143	08/22/2025	209-553-41005	EAP 07/25-09/25	10.84
INV004586	108143	08/22/2025	209-554-41005	EAP 07/25-09/25	10.84
INV004586	108143	08/22/2025	212-461-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	212-462-41005	EAP 07/25-09/25	32.53
INV004586	108143	08/22/2025	500-641-41005	EAP 07/25-09/25	119.27
INV004586	108143	08/22/2025	500-642-41005	EAP 07/25-09/25	21.69
INV004586	108143	08/22/2025	505-119-41005	EAP 07/25-09/25	21.69
INV004586	108143	08/22/2025	525-118-41005	EAP 07/25-09/25	10.83
INV004653	108198	08/29/2025	100-221-46201	UNMET LIABILITY DEDUCTIBLE	1,320.00
				07-25	
Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:					1,963,706.34
Vendor: 2466 - MUNICIPAL RESOURCE GROUP, LLC.					
250746	107932	07/25/2025	100-112-42101	GOVERNANCE HANDBOOK	900.00
				JUNE 2025	
250824	108144	08/22/2025	100-112-42101	GOVERNANCE HANDBOOK	900.00
Vendor 2466 - MUNICIPAL RESOURCE GROUP, LLC. Total:					1,800.00
Vendor: 1724 - NAPA SOLANO S.A.N.E/S.A.R.T					
7265	108145	08/22/2025	100-222-42101	062425 ADULT SEXUAL	2,400.00
				ASSAULT EXAM	
Vendor 1724 - NAPA SOLANO S.A.N.E/S.A.R.T Total:					2,400.00
Vendor: 3066 - NATALIE LENZ ACUNA					
07102025	107933	07/25/2025	209-20307	SECURITY DEPOSIT REFUN BBQ	420.00
				AREA RENTAL 06/04 & 05	
Vendor 3066 - NATALIE LENZ ACUNA Total:					420.00
Vendor: 2236 - NATIONAL ACADEMY OF ATHLETICS					
JULY 2025	108199	08/29/2025	209-554-36401	JULY 2025 SPORTS CAMPS PYC	5,272.56
Vendor 2236 - NATIONAL ACADEMY OF ATHLETICS Total:					5,272.56
Vendor: 3078 - NETFILE, INC.					
10035	108146	08/22/2025	100-112-42101	ANNUAL SUBSCRIPTION	4,700.00
				AGENCY SERVICES 030325-	
				030226	
10035	108146	08/22/2025	100-112-42101	ANNUAL SUBSCRIPTION	2,350.00
				AGENCY SERVICES 030325-	
				030226	
Vendor 3078 - NETFILE, INC. Total:					7,050.00
Vendor: 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS					
304398	107883	07/18/2025	100-341-42101	APPIAN VILLAGE MATERIAL	2,516.50
				TESTING PW22-0421	
Vendor 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS Total:					2,516.50

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1388 - ODIN SYSTEMS, INC.					
3053	108103	08/15/2025	100-222-42101	LPR HARDWARE REPLACEMENTS	24,458.96
3054	108103	08/15/2025	100-222-42101	LPR HARDWARE REPLACEMENTS	5,200.00
Vendor 1388 - ODIN SYSTEMS, INC. Total:					29,658.96
Vendor: OFF09 - OFFICE OF THE SHERIFF CCC					
25-3362	107934	07/25/2025	100-222-42101	ACRYLIC PLAQUE CRONE	23.70
Vendor OFF09 - OFFICE OF THE SHERIFF CCC Total:					23.70
Vendor: 2517 - OLIVERO PLUMBING COMPANY					
52958	108147	08/22/2025	209-552-42108	SERVICE GREASE TRAP PSC	590.00
Vendor 2517 - OLIVERO PLUMBING COMPANY Total:					590.00
Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	13.99
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	26.43
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	44.07
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	52.89
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	57.31
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	60.59
JULY 2025	108047	08/08/2025	100-343-44306	CITYWIDE PURCHASES	80.45
JULY 2025	108047	08/08/2025	207-344-44306	CITYWIDE PURCHASES	52.89
Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:					388.62
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100401976222	108048	08/08/2025	505-119-42108	ELEVATOR MAINT JULY 2025	197.08
100402009720	108200	08/29/2025	505-119-42108	PYC/PCTV AUGUST 2025 MAINTENANCE SERVICE PYC/PCTV	197.08
100402010154	107992	08/01/2025	100-343-42108	MAINTENANCE SERVICE AUGUST 2025	133.68
100402010179	107992	08/01/2025	100-222-42108	MAINTENANCE SERVICE AUGUST 2025	133.41
100402041790	108200	08/29/2025	100-343-42108	MAINTENANCE SERVICE SEPTEMBER 2025 CH	133.68
100402041813	108200	08/29/2025	100-222-42108	MAINTENANCE SERVI SEPTEMBER 2025 PUBLIC SAFETY BLD	133.41
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					928.34
Vendor: 1555 - OWEN EQUIPMENT					
00067112	107993	08/01/2025	207-344-42107	EXTENSION BROOM	517.90
Vendor 1555 - OWEN EQUIPMENT Total:					517.90
Vendor: OYE02 - OYE PRODUCTIONS					
072425	107884	07/18/2025	209-551-42515	FEE SUMMER CONCERT 7/24/25	1,500.00
080725	107884	07/18/2025	209-551-42515	FEE FOR SUMMER CONCERT 8/7/25	1,500.00
Vendor OYE02 - OYE PRODUCTIONS Total:					3,000.00
Vendor: 2470 - P&A GROUP					
400412641	108104	08/15/2025	100-116-42101	MINIMUM ANNUAL FEE FOR HRA 070125-06302026	1,000.00
400412642	108104	08/15/2025	100-116-42101	MINIMUM ANNUAL FEE HRS 070125-063026	1,000.00
Vendor 2470 - P&A GROUP Total:					2,000.00
Vendor: 3083 - PACE SYSTEMS, INC.					
IN00069491	108201	08/29/2025	100-222-42106	PACE SCHEDULER SOFTWARE FOR PD	3,805.03
Vendor 3083 - PACE SYSTEMS, INC. Total:					3,805.03
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
4213688	107885	07/18/2025	100-222-42108	MONTHLY LANDSCAPE SERVICES	167.99

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
4213688	107885	07/18/2025	100-231-42108	MONTHLY LANDSCAPE SERVICES	450.13
4213688	107885	07/18/2025	100-343-42108	MONTHLY LANDSCAPE SERVICES	240.14
4213688	107885	07/18/2025	100-345-42108	MONTHLY LANDSCAPE SERVICES	7,721.19
4213688	107885	07/18/2025	200-342-42108	MONTHLY LANDSCAPE SERVICES	447.98
4213688	107885	07/18/2025	201-343-42108	MONTHLY LANDSCAPE SERVICES	732.28
4213688	107885	07/18/2025	209-552-42108	MONTHLY LANDSCAPE SERVICES	272.45
4213688	107885	07/18/2025	209-553-42108	MONTHLY LANDSCAPE SERVICES	283.22
4213688	107885	07/18/2025	209-557-42108	MONTHLY LANDSCAPE SERVICES	283.22
4213688	107885	07/18/2025	310-347-42108	MONTHLY LANDSCAPE SERVICES	82.92
4213688	107885	07/18/2025	310-348-42108	MONTHLY LANDSCAPE SERVICES	87.23
4213780	108105	08/15/2025	100-222-42108	MONTHLY LANDSCAPE SERVICES	167.99
4213780	108105	08/15/2025	100-231-42108	MONTHLY LANDSCAPE SERVICES	450.13
4213780	108105	08/15/2025	100-343-42108	MONTHLY LANDSCAPE SERVICES	240.14
4213780	108105	08/15/2025	100-345-42108	MONTHLY LANDSCAPE SERVICES	7,721.19
4213780	108105	08/15/2025	200-342-42108	MONTHLY LANDSCAPE SERVICES	447.98
4213780	108105	08/15/2025	201-343-42108	MONTHLY LANDSCAPE SERVICES	732.28
4213780	108105	08/15/2025	209-552-42108	MONTHLY LANDSCAPE SERVICES	272.45
4213780	108105	08/15/2025	209-553-42108	MONTHLY LANDSCAPE SERVICES	283.22
4213780	108105	08/15/2025	209-557-42108	MONTHLY LANDSCAPE SERVICES	283.22
4213780	108105	08/15/2025	310-347-42108	MONTHLY LANDSCAPE SERVICES	82.92
4213780	108105	08/15/2025	310-348-42108	MONTHLY LANDSCAPE SERVICES	87.23
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					21,537.50
Vendor: 3001 - PAYMENTUS CORPORATION					
INV-15-165990	107935	07/25/2025	100-000-38404	PAYMENT PROCESSING FEE JUNE 2025	9.95
Vendor 3001 - PAYMENTUS CORPORATION Total:					9.95
Vendor: 2987 - PEACH AI INC.					
0000011DE	108049	08/08/2025	100-221-42106	PEACH SAFETY SOFTWARE SERVICE JULY 2 2025-JULY 26	3,000.00
Vendor 2987 - PEACH AI INC. Total:					3,000.00
Vendor: PET08 - PET FOOD EXPRESS CORP					
36-2507PN	107936	07/25/2025	100-221-42514	FOOD FOR MILO PD	73.57
Vendor PET08 - PET FOOD EXPRESS CORP Total:					73.57
Vendor: PGE01 - PG&E					
0081-07172025	107994	08/01/2025	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	115.66
0081-08142025	108202	08/29/2025	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	110.43
0209-07172025	107994	08/01/2025	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	129.17

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
0209-08142025	108202	08/29/2025	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	122.38
0217-07162025	107994	08/01/2025	100-345-43103	TENNENT & PARK ST CLUB HOUSE	23.69
0217-08142025	108202	08/29/2025	100-345-43103	TENNENT & PARK ST CLUB HOUSE	21.30
0466-07172025	108050	08/08/2025	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	161.93
0466-07172025	108050	08/08/2025	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	242.90
0466-08152025	108202	08/29/2025	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	243.31
0466-08152025	108202	08/29/2025	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	364.97
0498-07102025	107994	08/01/2025	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	1,598.55
0498-08082025	108202	08/29/2025	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	1,637.20
0813-07162025	107994	08/01/2025	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	93.47
0813-08142025	108202	08/29/2025	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	84.95
0883-07112025	107994	08/01/2025	100-222-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	905.71
0883-07112025	107994	08/01/2025	100-223-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	181.14
0883-07112025	107994	08/01/2025	100-231-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	724.57
0883-08102025	108202	08/29/2025	100-222-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	1,013.45
0883-08102025	108202	08/29/2025	100-223-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	202.69
0883-08102025	108202	08/29/2025	100-231-43103	800 TENNENT AVE PUBLIC SAFETY FACILITY	810.76
0887-07012025	107886	07/18/2025	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	162.96
0887-07312025	108106	08/15/2025	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	149.54
0923-07162025	107994	08/01/2025	100-110-43103	2131 PEAR ST	163.23
0923-07162025	107994	08/01/2025	100-111-43103	2131 PEAR ST	214.77
0923-07162025	107994	08/01/2025	100-112-43103	2131 PEAR ST	236.25
0923-07162025	107994	08/01/2025	100-115-43103	2131 PEAR ST	588.47
0923-07162025	107994	08/01/2025	100-116-43103	2131 PEAR ST	171.82
0923-07162025	107994	08/01/2025	100-117-43103	2131 PEAR ST	1,911.46
0923-07162025	107994	08/01/2025	100-343-43103	2131 PEAR ST	3,560.89
0923-07162025	107994	08/01/2025	200-342-43103	2131 PEAR ST	622.84
0923-07162025	107994	08/01/2025	212-461-43103	2131 PEAR ST	257.73
0923-07162025	107994	08/01/2025	212-462-43103	2131 PEAR ST	648.61
0923-07162025	107994	08/01/2025	285-464-43103	2131 PEAR ST	214.77
0923-07162025	107994	08/01/2025	285-464-43103	2131 PEAR ST	214.77
0923-08142025	108202	08/29/2025	100-110-43103	2131 PEAR ST	156.47
0923-08142025	108202	08/29/2025	100-111-43103	2131 PEAR ST	205.88
0923-08142025	108202	08/29/2025	100-112-43103	2131 PEAR ST	226.46
0923-08142025	108202	08/29/2025	100-115-43103	2131 PEAR ST	564.10
0923-08142025	108202	08/29/2025	100-116-43103	2131 PEAR ST	164.70
0923-08142025	108202	08/29/2025	100-117-43103	2131 PEAR ST	1,832.30
0923-08142025	108202	08/29/2025	100-343-43103	2131 PEAR ST	3,413.43
0923-08142025	108202	08/29/2025	200-342-43103	2131 PEAR ST	597.04
0923-08142025	108202	08/29/2025	212-461-43103	2131 PEAR ST	247.05
0923-08142025	108202	08/29/2025	212-462-43103	2131 PEAR ST	621.75
0923-08142025	108202	08/29/2025	285-464-43103	2131 PEAR ST	205.88
1093-07012025	107886	07/18/2025	500-642-43103	W END/HAZEL AVE SEWAGE PLANT	876.98

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
1093-07302025	108106	08/15/2025	500-642-43103	W END/HAZEL AVE SEWAGE PLANT	843.42
1121-07172025	107994	08/01/2025	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	113.36
1156-07112025	108050	08/08/2025	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	28.88
1156-07112025	108050	08/08/2025	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	43.32
1156-08102025	108202	08/29/2025	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	56.03
1156-08102025	108202	08/29/2025	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	84.05
1233-07172025	107994	08/01/2025	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	123.37
1462-07112025	108050	08/08/2025	209-552-43103	2500 CHARLES ST SENIOR CENTER	242.05
1462-08102025	108202	08/29/2025	209-552-43103	2500 CHARLES ST SENIOR CENTER	453.45
1798-06262025	107886	07/18/2025	200-342-43103	2935 PINOLE VALLEY RD. TRAFFIC SIGNAL	230.93
1798-07282025	108106	08/15/2025	200-342-43103	2935 PINOLE VALLEY RD. TRAFFIC SIGNAL	225.83
1801-07092025	108050	08/08/2025	209-553-43103	2454 SIMAS AVE REC CTR & POOL	24.49
1801-08072025	108202	08/29/2025	209-553-43103	2454 SIMAS AVE REC CTR & POOL	22.38
2182-07012025	107886	07/18/2025	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	104.29
2182-07312025	108106	08/15/2025	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	94.71
2506-07162025	107994	08/01/2025	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	1.16
2506-08142025	108202	08/29/2025	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	28.00
2620-07172025	107994	08/01/2025	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	159.69
2793-07172025	107994	08/01/2025	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	132.00
3029-07112025	107994	08/01/2025	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	127.40
3029-08112025	108202	08/29/2025	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	112.17
3311-07172025	107994	08/01/2025	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	161.21
3311-08142025	108202	08/29/2025	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	152.89
3537-07162025	108106	08/15/2025	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	55.28
3537-08142025	108202	08/29/2025	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	54.38
3834-07062025	107994	08/01/2025	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	79.47
3834-08052025	108202	08/29/2025	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	56.71
3850-07162025	108050	08/08/2025	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	82.27
3850-08142025	108202	08/29/2025	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	94.92
3879-06262025	107886	07/18/2025	200-342-43103	N COR RAMONA ST AND PINOLE VALLEY RD	181.87
3879-07252025	108106	08/15/2025	200-342-43103	N COR RAMONA ST AND PINOLE VALLEY RD	177.09
3914-07162025	107994	08/01/2025	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	36.37

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
3914-08142025	108202	08/29/2025	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	228.18
4065-07162025	107994	08/01/2025	100-343-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	402.50
4065-08142025	108202	08/29/2025	100-343-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	315.24
4157-07102025	107994	08/01/2025	100-222-43103	809 CITY HALL	5.48
4157-08082025	108202	08/29/2025	100-222-43103	809 CITY HALL	15.49
4193-07172025	107994	08/01/2025	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	85.94
4193-08142025	108202	08/29/2025	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	80.69
4256-06262025	107886	07/18/2025	500-641-43103	11 TENNANT AVE	70,072.99
4256-07252025	108106	08/15/2025	500-641-43103	11 TENNANT AVE	91,285.91
4368-07162025	107994	08/01/2025	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	203.13
4368-08142025	108202	08/29/2025	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	181.48
4612-07162025	107994	08/01/2025	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	38.18
4612-08142025	108202	08/29/2025	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	35.66
5127-07172025	107994	08/01/2025	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	181.94
5137-07152025	108050	08/08/2025	209-557-43103	2450 SIMAS AVE SWIM CTR	60.42
5137-08132025	108202	08/29/2025	209-557-43103	2450 SIMAS AVE SWIM CTR	102.45
5374-07172025	107994	08/01/2025	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	155.43
5374-08142025	108202	08/29/2025	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	144.78
5387-07172025	107994	08/01/2025	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	52.85
6043-07102025	107994	08/01/2025	100-231-43103	3790 PINOLE VALLEY RD	25.53
6043-08082025	108202	08/29/2025	100-231-43103	3790 PINOLE VALLEY RD	26.84
6521-06262025	107886	07/18/2025	200-342-43103	IFO 971 SAN PABLO AVE- TRAFFIC SIGNAL CONTROL	159.39
6521-07282025	108106	08/15/2025	200-342-43103	IFO 971 SAN PABLO AVE- TRAFFIC SIGNAL CONTROL	153.10
6897-06262025	107886	07/18/2025	200-342-43103	PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL	104.57
6897-07282025	108106	08/15/2025	200-342-43103	PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL	100.98
6969-07162025	107994	08/01/2025	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	136.71
6969-08142025	108202	08/29/2025	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	136.07
7114-07172025	107994	08/01/2025	200-342-43103	2429 SAN PABLO AVE	197.51
7114-08142025	108202	08/29/2025	200-342-43103	2429 SAN PABLO AVE	138.99
7186-07112025	108050	08/08/2025	100-343-43103	601 TENNENT AVE PUBLIC MEETING HALL	8.38
7186-08102025	108202	08/29/2025	100-343-43103	601 TENNENT AVE PUBLIC MEETING HALL	16.22
7509-07162025	107994	08/01/2025	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	93.85
7509-08142025	108202	08/29/2025	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	81.87
7547-06262025	107886	07/18/2025	100-222-43103	880 Tennent Ave-Public Safety Facility	5,858.62
7547-06262025	107886	07/18/2025	100-223-43103	880 Tennent Ave-Public Safety Facility	1,171.72
7547-06262025	107886	07/18/2025	100-231-43103	880 Tennent Ave-Public Safety Facility	4,686.89
7547-07252025	108106	08/15/2025	100-222-43103	880 Tennent Ave-Public Safety Facility	5,974.75

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
7547-07252025	108106	08/15/2025	100-223-43103	880 Tennent Ave-Public Safety Facility	1,194.95
7547-07252025	108106	08/15/2025	100-231-43103	880 Tennent Ave-Public Safety Facility	4,779.80
8086-07172025	107994	08/01/2025	200-342-43103	N/S BORDER CITY OF PINOLE	102.92
8086-08142025	108202	08/29/2025	200-342-43103	N/S BORDER CITY OF PINOLE	98.85
8511-06252025	107886	07/18/2025	100-345-43103	W/S PINOLE SHORES DR-SPRINKLER CONTROLLER	14.10
8511-07242025	108050	08/08/2025	100-345-43103	W/S PINOLE SHORES DR-SPRINKLER CONTROLLER	13.12
8687-07172025	107994	08/01/2025	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	154.64
8716-07112025	107994	08/01/2025	500-641-43103	SEWAGE PLNT-FT OF TENNENT	4,032.06
8716-08102025	108202	08/29/2025	500-641-43103	SEWAGE PLNT-FT OF TENNENT	3,480.33
9824-07172025	107994	08/01/2025	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	155.33
9824-08142025	108202	08/29/2025	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	145.53
9900-07152025	107994	08/01/2025	200-342-43103	2303 GRANADA CT TRAFFIC CONTROL SERVICE	189.31
9900-08132025	108202	08/29/2025	200-342-43103	2303 GRANADA CT TRAFFIC CONTROL SERVICE	170.12
9929-06252025	107886	07/18/2025	201-343-43103	790 PINOLE SHORES DR-NEW METAL BUILDING	83.11
9929-07242025	108050	08/08/2025	201-343-43103	790 PINOLE SHORES DR-NEW METAL BUILDING	145.89
9961-06262025	107886	07/18/2025	209-552-43103	2500 CHARLES ST-SENIOR CENTER	4,508.73
9961-07252025	108050	08/08/2025	209-552-43103	2500 CHARLES ST-SENIOR CENTER	5,054.05
9985-07162025	107994	08/01/2025	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	117.62
9985-08142025	108202	08/29/2025	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	107.82
Vendor PGE01 - PG&E Total:					238,456.06
Vendor: 3068 - PINOLE ARTISANS FOUNDATION					
2025-06	107937	07/25/2025	209-554-42101	ART YOUTH CLASSES INSTRUCTOR FEE PYC	2,000.00
Vendor 3068 - PINOLE ARTISANS FOUNDATION Total:					2,000.00
Vendor: PIN16 - PINOLE SEALS SWIM CLUB					
07222025	108107	08/15/2025	209-557-42101	REIMBURSEMENT #1 FOR 2025 SWIM CENTER EXPENSES	19,893.11
08212025	108205	08/29/2025	209-557-42101	REIMBURSEMENT #2 2025 SWIM SEASON	38,285.04
Vendor PIN16 - PINOLE SEALS SWIM CLUB Total:					58,178.15
Vendor: PIT01 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC					
3107341872	108148	08/22/2025	525-118-42107	RENTAL CHARGES FOR PITNEY BOW MACHINE	503.40
Vendor PIT01 - PITNEY BOWES GLOBAL FINANCIAL SERVICES LLC Total:					503.40
Vendor: PIT06 - PITNEY BOWES					
07182025	107938	07/25/2025	525-118-42107	POSTAGE REFILL JUNE 26, 2025	2,024.75
Vendor PIT06 - PITNEY BOWES Total:					2,024.75
Vendor: 2788 - PLANETERIA MEDIA LLC					
22592	108108	08/15/2025	525-118-42510	YEARLY HOSTING WEBSITE AUG. 2025-JULY 31, 2026	4,560.00
Vendor 2788 - PLANETERIA MEDIA LLC Total:					4,560.00
Vendor: 3040 - PRAJWOL BHANDARI					
08252025	108206	08/29/2025	100-111-42514	CUPCAKES FOR CITIZENS ACADEMY	36.97
Vendor 3040 - PRAJWOL BHANDARI Total:					36.97

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1009 - PRECISION IT CONSULTING					
15361	108207	08/29/2025	525-118-42101	360 SECURE SUPPORT OFFICE	29,635.00
				365 VISIO PROF SERVICE	
15361	108207	08/29/2025	525-118-42105	360 SECURE SUPPORT OFFICE	1,815.00
				365 VISIO PROF SERVICE	
15361	108207	08/29/2025	525-118-42510	360 SECURE SUPPORT OFFICE-	3,871.54
				365 VISIO PROF SERVICE	
15400	108109	08/15/2025	525-118-42101	PRECISION 360 SECURE	29,700.00
				SUPPORT	
15401	108109	08/15/2025	525-118-42510	OFFICE 365	3,885.97
15402	108109	08/15/2025	525-118-42105	COSCP DUO ESSENTIALS	1,955.32
Vendor 1009 - PRECISION IT CONSULTING Total:					70,862.83
Vendor: 2388 - PRESTIGE PRINTING AND GRAPHICS					
103066	107997	08/01/2025	505-119-42201	PCTV BANNER	121.52
103180	107887	07/18/2025	100-116-42201	#10 WINDOW ENVELOPES	375.51
				HUMAN RESOURCES	
103794	108051	08/08/2025	100-341-42201	BUSINESS CARDS RACHEL	98.39
				MATSUMOTO	
Vendor 2388 - PRESTIGE PRINTING AND GRAPHICS Total:					595.42
Vendor: 3075 - PUBLIC AGENCY RISK MANAGEMENT ASSOCIATION					
4277	108052	08/08/2025	100-116-42401	PUBLIC ENTITY MEMBERSHIP	300.00
Vendor 3075 - PUBLIC AGENCY RISK MANAGEMENT ASSOCIATION Total:					300.00
Vendor: 2985 - PURETEC INDUSTRIAL WATER					
2313399	108053	08/08/2025	500-641-44305	LAB DI WATER SYSTEM LAB	222.30
				SUPPLIES WPCP	
Vendor 2985 - PURETEC INDUSTRIAL WATER Total:					222.30
Vendor: 2733 - PURPOSE-BUILT TRADE CO.					
6342	107939	07/25/2025	100-110-42514	POLO SHIRTS FOR COUNCIL	61.15
Vendor 2733 - PURPOSE-BUILT TRADE CO. Total:					61.15
Vendor: 1492 - QUICKLY					
08082025	108208	08/29/2025	100-000-31510	OVERPAYMENT FOR BL BUS25-	104.00
				0187	
Vendor 1492 - QUICKLY Total:					104.00
Vendor: R&S01 - R & S ERECTION OF RICHMOND, INC.					
22510313	108054	08/08/2025	100-343-42108	ELECTRICAL DOOR AT FIRE	457.50
				STATION73 REPAIRS	
22510388	108110	08/15/2025	100-343-42108	REPAIRS TO DOR STATION 73	250.00
Vendor R&S01 - R & S ERECTION OF RICHMOND, INC. Total:					707.50
Vendor: 2783 - READYFRESH					
05G6708041107	107888	07/18/2025	100-222-42201	WATER FOR PD	159.89
05G6709787258	107998	08/01/2025	500-641-42201	WATER FOR WPCP	3.25
05G8720332206	107998	08/01/2025	100-343-44306	WATER FOR CY	193.35
05H6708041107	108149	08/22/2025	100-222-42201	WATER PD	281.78
05H6708050237	108111	08/15/2025	100-111-42201	WATER FOR CH	121.89
05H8720332206	108209	08/29/2025	100-343-44306	WATER FOR CY	307.26
15F6709280711	107998	08/01/2025	505-119-42201	WATER FOR PCTV	28.81
25G6708050237	108111	08/15/2025	100-111-42201	WATER FOR CH	53.32
25H6708050237	108209	08/29/2025	100-111-42201	WATER FOR CH	25.34
Vendor 2783 - READYFRESH Total:					1,174.89
Vendor: 2817 - REDWOOD PUBLIC LAW, LLP					
14857	107940	07/25/2025	100-20011	891 TARA HILLS CODE	414.00
				ENFORCEMENT ACTION	
14858	107940	07/25/2025	100-20011	APPIAN VILLAGE	1,486.00
14859	107940	07/25/2025	100-20011	CITY ATTORNEY SERVICES	24,753.30
14860	107940	07/25/2025	100-20011	CITY COUNCIL MEETINGS	1,827.00
14861	107940	07/25/2025	100-20011	FIRE	207.00
14862	107940	07/25/2025	100-20011	GENERAL SERVICES CODE	717.50
				ENFORCEMENT	

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
14863	107940	07/25/2025	100-20011	GENRAL SERV COMMUNITY DEVELOPMENT	978.50
14864	107940	07/25/2025	100-20011	GENERAL SERVICES FINANCE	578.50
14865	107940	07/25/2025	100-20011	GENERAL SERV LABOR AND EMPLOYMENT	1,837.50
14866	107940	07/25/2025	100-20011	GENERAL SERVICES POLICE	2,240.00
14867	107940	07/25/2025	100-20011	GENERAL SERVICES PUBLIC WORKS	4,349.00
14868	107940	07/25/2025	100-20011	PCB LITIGATION	1,230.00
14869	107940	07/25/2025	100-20011	PINOLE SHORES II	230.00
14870	107940	07/25/2025	100-20011	PUBLIC RECORDS ACT	5,088.50
14871	107940	07/25/2025	100-20011	RISK MANAGEMENT	414.00
14872	107940	07/25/2025	100-20011	VISTA WOODS PROJECT	299.50
16007	108210	08/29/2025	100-20011	CITY ATTORNEY SERVICES	36,978.11
16008	108210	08/29/2025	100-20011	CITY COUNCIL MEETINGS	3,567.00
16009	108210	08/29/2025	100-20011	FARIA HOUSE DISPOSITION	269.50
16010	108210	08/29/2025	100-20011	GENERAL SERC CITY CLERK	276.00
16011	108210	08/29/2025	100-20011	GENERAL SERV CODE ENFORCEMENT	1,748.00
16012	108210	08/29/2025	100-20011	GENERAL SERV COMMUNITY DEVELOP	3,672.00
16013	108210	08/29/2025	100-20011	GENERAL SERVICES FINANCE	440.50
16014	108210	08/29/2025	100-20011	GENERAL SERV LABOR AND EMPLOYMENT	7,278.50
16015	108210	08/29/2025	100-20011	GENERAL SERV POLICE	877.00
16016	108210	08/29/2025	100-20011	GENERAL SERV PUBLIC WORKS	2,311.50
16017	108210	08/29/2025	100-20011	GENERAL SERV RECREATIONAL	207.00
16018	108210	08/29/2025	100-20011	PINOLE PD SINGH COMPLAINT	2,333.00
16019	108210	08/29/2025	100-20011	PINOLE SHORES II	276.00
16020	108210	08/29/2025	100-20011	PUBLIC RECORDS ACT	1,214.00
16021	108210	08/29/2025	100-20011	RISK MANAGEMENT	597.00
16022	108210	08/29/2025	100-20011	SUCCESSOR AGENCY	103.50
Vendor 2817 - REDWOOD PUBLIC LAW, LLP Total:					108,798.91
Vendor: 2742 - RELIABLE TRANSLATIONS, INC.					
31273	107889	07/18/2025	214-346-47105	RECEPTACLES DECLAS SPANISH AND CHINESE TRANSLATION	160.00
31316	108055	08/08/2025	100-111-42101	RED CARDS SPANISH VIETNAMESE TAGALOG CHINESE	456.55
31512	108112	08/15/2025	100-465-42101	PROOFING EDITING CHINESE DOCS	153.99
Vendor 2742 - RELIABLE TRANSLATIONS, INC. Total:					770.54
Vendor: 3067 - RENEE VILLALOBOS					
07102025	107942	07/25/2025	209-20307	SECURITY DEPOSIT REFUND BBQ AREA 06/28/25	210.00
Vendor 3067 - RENEE VILLALOBOS Total:					210.00
Vendor: REP03 - REPUBLIC SERVICES					
FY2024-25	108212	08/29/2025	100-117-34222	GARBAGE LEVY FY2024-2025	-17,103.96
FY2024-25	108212	08/29/2025	100-20021	GARBAGE LEVY FY2024-2025	104,328.81
Vendor REP03 - REPUBLIC SERVICES Total:					87,224.85
Vendor: 2847 - RINGCENTRAL, INC.					
CD_000934765	108056	08/08/2025	525-118-43101	PURCHASES OF PHONE	6,137.77
CD_000958344	108056	08/08/2025	525-118-43101	ADDITIONAL NUMBERS AND PHONES	555.34
CD_001164219	108056	08/08/2025	525-118-43101	MOBILE USER	11.93
Vendor 2847 - RINGCENTRAL, INC. Total:					6,705.04
Vendor: 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC.					
242259	107890	07/18/2025	203-221-42514	NON REFLECTIVE PLASTIC FINISHED SIGN	364.92

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
244451	107999	08/01/2025	100-342-42514	WATER BASE BLACK SPEC PAINT	117.98
246028	108057	08/08/2025	100-342-42514	SPEED LIMIT SIGNS	2,963.26
247903	108213	08/29/2025	100-342-42514	PARKING BUMPER CEMENT AND REBAR	48.77
Vendor 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC. Total:					3,494.93
Vendor: 2889 - ROBERT MEADS					
07212025	107943	07/25/2025	100-221-42302	RE-ISSUE STALE DATED CHECK 105584	44.22
07212025	107943	07/25/2025	100-221-42303	RE-ISSUE STALE DATED CHECK 105584	18.00
Vendor 2889 - ROBERT MEADS Total:					62.22
Vendor: SWE00 - ROY SWEARINGEN					
07102025	107944	07/25/2025	100-113-42201	REIMBURSEMENT FOR INK CARTRIDGES STAPLES	232.61
Vendor SWE00 - ROY SWEARINGEN Total:					232.61
Vendor: ROS08 - RSG, INC.					
13296	107945	07/25/2025	285-464-42101	PROPERTY DISPOSITION SERVICES COMM CORNER AND FARI	34.37
13296	107945	07/25/2025	750-463-42101	PROPERTY DISPOSITION SERVICES COMM CORNER AND FARI	34.38
13472	108150	08/22/2025	285-464-42101	COMPLIANCE MONITORING APRIL 2025	1,306.25
13511	108150	08/22/2025	100-466-42101	ECONOMIC DEVELOPMENT STRATEGY APRIL 2025	412.50
13512	108150	08/22/2025	285-464-42101	HOUSING CONSULTING SERVICES APRIL 2025	137.50
13513	108150	08/22/2025	285-464-42101	HOUSING POLICY AND IN-LIEU FEE STUDY APRIL 2025	3,075.00
Vendor ROS08 - RSG, INC. Total:					5,000.00
Vendor: 2356 - SECURE PRODUCTS CORPORATION					
0725-052	107946	07/25/2025	100-115-42201	BRINK'S SECURITY BAGS	79.22
Vendor 2356 - SECURE PRODUCTS CORPORATION Total:					79.22
Vendor: 1714 - SHERRI D. LEWIS					
CC01PINOLE-FY2025/26	107891	07/18/2025	100-112-42101	PREPARE MINUTES CC MTG. 07012025	450.00
CC02PINOLE-FY2025/26	107947	07/25/2025	100-112-42101	PREPARE MINUTES FOR CC MTG. 07152025	450.00
Vendor 1714 - SHERRI D. LEWIS Total:					900.00
Vendor: 2632 - SHIPLEY POOL SERVICE					
13317	108058	08/08/2025	209-557-42108	MONTHLY POOL SERVICE JULY 2025	3,487.48
Vendor 2632 - SHIPLEY POOL SERVICE Total:					3,487.48
Vendor: 2657 - SHRED CITY, LLC					
23977071425	107948	07/25/2025	100-112-42101	DOCUMENT DESTRUCTION CH	125.00
23977081125	108151	08/22/2025	100-112-42101	DESTRUCTION OF PAPER FLAT RATE	125.00
23979071425	107948	07/25/2025	100-221-42101	DOCUMENT DESTRUCTION SERVICES PD	200.00
35709072825	108059	08/08/2025	100-115-42101	DOCUMENT DESTRUCTION FINANCE	369.00
Vendor 2657 - SHRED CITY, LLC Total:					819.00
Vendor: 2688 - SHUMS CODA ASSOCIATES, INC.					
11283	108113	08/15/2025	212-462-42101	PLAN REVIEW SERVICES JUNE 2025	6,270.07
Vendor 2688 - SHUMS CODA ASSOCIATES, INC. Total:					6,270.07

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: SIE09 - SIERRA TRUCK AND VAN, INC.					
350523011	108152	08/22/2025	100-343-42107	HI SIDE BOX BRITE WHITE FOR TRUCK	2,900.18
350717006	108152	08/22/2025	100-343-42107	NOZEL AND HOSE	250.24
Vendor SIE09 - SIERRA TRUCK AND VAN, INC. Total:					3,150.42
Vendor: 2260 - SKL SOLUTIONS, INC.					
250120	108000	08/01/2025	500-642-42101	TO 1: Regulatory, Program Development, Support Svc	6,235.00
Vendor 2260 - SKL SOLUTIONS, INC. Total:					6,235.00
Vendor: 2849 - SKYRUNNER DRONE LIGHT SHOWS LLC.					
07312025	108060	08/08/2025	100-000-31510	2025 BL OVERPAYMENT BUS24-0168	168.00
Vendor 2849 - SKYRUNNER DRONE LIGHT SHOWS LLC. Total:					168.00
Vendor: SON08 - SONSRAY MACHINERY, LLC.					
SWO076214-1	108001	08/01/2025	100-345-42107	LABOR REPAIR - LEAKING COOLANT	4,087.40
Vendor SON08 - SONSRAY MACHINERY, LLC. Total:					4,087.40
Vendor: STA42 - STAPLES BUSINESS CREDIT					
JUNE 2025	107949	07/25/2025	100-111-42201	OFFICE SUPPLIES CITYWIDE	180.01
JUNE 2025	107949	07/25/2025	100-111-42201	OFFICE SUPPLIES CITYWIDE	55.62
JUNE 2025	107949	07/25/2025	100-111-42201	OFFICE SUPPLIES CITYWIDE	145.31
JUNE 2025	107949	07/25/2025	100-111-42201	OFFICE SUPPLIES CITYWIDE	87.09
JUNE 2025	107949	07/25/2025	212-461-42201	OFFICE SUPPLIES CITYWIDE	15.30
JUNE 2025	107949	07/25/2025	212-461-42201	OFFICE SUPPLIES CITYWIDE	128.78
JUNE 2025	107949	07/25/2025	212-461-42201	OFFICE SUPPLIES CITYWIDE	368.10
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	76.81
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	21.94
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	37.70
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	239.54
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	131.74
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	92.31
MARCH 2025	108061	08/08/2025	100-111-42201	CITYWIDE PURCHASES	88.40
MARCH 2025	108061	08/08/2025	209-554-42515	CITYWIDE PURCHASES	52.23
MARCH 2025	108061	08/08/2025	212-462-42201	CITYWIDE PURCHASES	79.15
Vendor STA42 - STAPLES BUSINESS CREDIT Total:					1,800.03
Vendor: 2995 - STAPLES CONSTRUCTION COMPANY, INC.					
INV#1764-35.0.03	108002	08/01/2025	276-343-47201	CONSTRUCTION WORK FOR MODERNIZATION PROJECT PD	13,414.47
INV#1764-35.0.04	108002	08/01/2025	276-343-47201	CONTRUSCTION PROJECT MODERNIZATION PROJECT PD	49,296.67
Vendor 2995 - STAPLES CONSTRUCTION COMPANY, INC. Total:					62,711.14
Vendor: 1370 - STEFFANI LUSK					
07102025	107892	07/18/2025	209-552-43811	REIMBURSEMENT FOR SUPPLIES FOR QUILTING CLASS PSC	55.56
Vendor 1370 - STEFFANI LUSK Total:					55.56
Vendor: STE20 - STERICYCLE, INC.					
8011510643	108062	08/08/2025	100-221-42101	MEDICAL WASTE PD	69.61
Vendor STE20 - STERICYCLE, INC. Total:					69.61
Vendor: 3074 - SUSTAINABLE LIVING BUILDERS INC					
08052025	108063	08/08/2025	100-000-31510	OVERPAYMENT REUFN BL19-10006	173.00
Vendor 3074 - SUSTAINABLE LIVING BUILDERS INC Total:					173.00
Vendor: SWA05 - SWANK MOTION PICTURES					
BO 2532578	108214	08/29/2025	209-551-42515	HOCUS POCUS 2 MOVIE	485.00
RG 2546121	108214	08/29/2025	209-551-42515	HOCUS POCUS 2 DVD	50.00
Vendor SWA05 - SWANK MOTION PICTURES Total:					535.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2296 - SWENSONS MOBILE FLEET REPAIR					
INV-3533	108114	08/15/2025	500-641-42107	BIT INSPECTION WPCP	87.50
INV-3534	108114	08/15/2025	500-641-42107	BIT INSPECTIONS WPCP	87.50
Vendor 2296 - SWENSONS MOBILE FLEET REPAIR Total:					175.00
Vendor: 3015 - TAHIR DOSSETT					
MAY 2025	107950	07/25/2025	209-554-42101	INSTRUCTOR FEES MAY 2025	720.00
Vendor 3015 - TAHIR DOSSETT Total:					720.00
Vendor: 2969 - TERMINIX COMMERCIAL					
461197035	107893	07/18/2025	100-222-42108	PEST CONTROL PUBLIC SAFETY BLDG.	266.50
461197174	107893	07/18/2025	100-222-42108	PEST CONTROL PUBLIC SAFETY BLDG	125.00
461199898	107893	07/18/2025	100-343-42108	PEST CONTROL WPCP	203.50
461200005	107893	07/18/2025	100-343-42108	PEST CONTROL WPCP	100.00
461201127	108064	08/08/2025	209-554-42108	PEST CONTROL PYC JUNE 2025	251.50
461201208	108064	08/08/2025	209-554-42108	PEST CONTROL PYC JUNE 2025	93.00
461202899	107893	07/18/2025	100-343-42108	PEST CONTROL CH	239.50
461203045	107893	07/18/2025	100-343-42108	PEST CONTROL CH	75.00
461203671	107893	07/18/2025	100-231-42108	3700 PVR PEST CONTROL	182.50
461203747	107893	07/18/2025	100-231-42108	3700 PVR PEST CONTROL	50.00
461204296	108064	08/08/2025	209-557-42108	PEST CONTROL TINY TOTS SWIM CENTER JUNE 2025	224.50
461204831	108064	08/08/2025	209-552-42108	PEST CONTROL PSC JUNE 2025	257.50
461204925	108064	08/08/2025	209-552-42108	PEST CONTROL PSC JUNE 2025	50.00
461204974	108064	08/08/2025	209-557-42108	PEST CONTROL TINY TOTS AND SWIM CENTER JUNE 2025	100.00
462018012	108115	08/15/2025	100-343-42108	PEST CONTROL CH	162.00
462019089	108064	08/08/2025	209-552-42108	PEST CONTROL PSC	174.00
462119009	108064	08/08/2025	209-554-42108	PEST CONTROL 601 & 635 TENNENT	170.00
462119727	108064	08/08/2025	209-557-42108	PEST CONTROL 2450 & 2454 SIMAS AVENUE	152.00
462214225	108215	08/29/2025	100-222-42108	PEST CONTROL PUBLIC SAFETY BLDG.	180.00
462214539	108215	08/29/2025	100-343-42108	PEST CONTROL FIRE STATION 74	124.00
462265929	108153	08/22/2025	100-343-42108	PEST CONTROL WPCP	138.00
Vendor 2969 - TERMINIX COMMERCIAL Total:					3,318.50
Vendor: 2990 - THE BUTLER					
JULY 2025	108065	08/08/2025	209-552-42101	INSTRUCTOR FEE PSC	328.20
Vendor 2990 - THE BUTLER Total:					328.20
Vendor: UPS02 - THE UPS STORE #7276					
07212025	107951	07/25/2025	100-000-31510	REFUND OVERPAYMENT BL 23-10196	50.00
S4574434	108116	08/15/2025	100-116-42101	FINGERPRINTING LIVE SCAN	210.00
Vendor UPS02 - THE UPS STORE #7276 Total:					260.00
Vendor: 3065 - TONNY SOESANTO					
07172025	107952	07/25/2025	100-000-31510	REFUND PRORATED RENTAL INSPECTION R23-09887 SOLD	42.00
07172025	107952	07/25/2025	212-462-34215	REFUND PRORATED RENTAL INSPECTION R23-09887 SOLD	172.00
Vendor 3065 - TONNY SOESANTO Total:					214.00
Vendor: 2803 - TOWNSEND PROPERTIES					
23826	108066	08/08/2025	100-115-42101	CONSULTING FEES GRANT WRITING AUGUST 2025	4,000.00
Vendor 2803 - TOWNSEND PROPERTIES Total:					4,000.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2775 - TOWNSEND PUBLIC AFFAIRS, INC.					
23666	107953	07/25/2025	100-115-42101	CONSULTING SERVICES GRANT WRITING JULY 25	4,000.00
Vendor 2775 - TOWNSEND PUBLIC AFFAIRS, INC. Total:					4,000.00
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC.					
263397-202507-1	108117	08/15/2025	100-222-42106	DATA SEARCH PD	102.40
Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC. Total:					102.40
Vendor: 2633 - TRB AND ASSOCIATES, INC.					
6202	108154	08/22/2025	212-462-42101	SENIOR BLG INSPECTOR III	960.00
6292r	108154	08/22/2025	212-462-42101	BUILDING INSPECTOR II APRIL 2025	9,955.00
6297r	108154	08/22/2025	212-462-42101	PLAN REVIEW AND INSPECTION SERVICES APRIL 2025	16,835.00
6321r	108154	08/22/2025	212-462-42101	PLAN REVIEW BP25-0034	202.80
6364r	108154	08/22/2025	212-462-42101	BLG INSPECTOR II TEMPORARY BACKFILL HOUSING MAY 25	15,200.00
6365r	108154	08/22/2025	212-461-42101	PLAN REVIEW AND INSPECTION SERVICES MAY 2025	18,810.00
6366	108154	08/22/2025	100-465-42101	SEASONAL CODE ENFORCEMENT MAY 2025	1,065.00
6403	108154	08/22/2025	212-462-42101	PLAN REVIEW TOGOS BP24- 0039	195.00
6447	108154	08/22/2025	212-462-42101	WEED ABATEMENT JUNE 2025	8,520.00
6448	108154	08/22/2025	212-462-42101	BLDG INSPECTORS BACKFILL HOUSING JUNE 2025	15,690.00
6449	108154	08/22/2025	212-462-42101	BLDG INSPECTORS BACKFILL HOUSING JUNE 2025	16,745.00
Vendor 2633 - TRB AND ASSOCIATES, INC. Total:					104,177.80
Vendor: TYL00 - TYLER TECHNOLOGIES, INC.					
025-514612	108067	08/08/2025	525-118-42106	SOFTWARE MAINT 080125- 073125 FOR FINANCE	68,953.71
Vendor TYL00 - TYLER TECHNOLOGIES, INC. Total:					68,953.71
Vendor: 3063 - UBEO WEST, LLC.					
4975920	108155	08/22/2025	525-118-42107	COPIER RENTAL SERVICES CITYWIDE	2,558.42
558635637	107894	07/18/2025	525-118-42107	CITYWIDE COPIERS MAINTENANCE	3,463.39
560948812	108118	08/15/2025	525-118-42107	COPIER CONTRACT CITYWIDE	1,905.74
Vendor 3063 - UBEO WEST, LLC. Total:					7,927.55
Vendor: UND01 - UNDERGROUND SERVICE ALERT					
2025124265	108003	08/01/2025	500-642-42514	2025 MEMBERSHIP CALL BEFORE YOU DIG	4,046.85
25USB124265	108003	08/01/2025	500-642-42514	CA STATE FEE FOR REGULATORY COST 07/25- 06/26	1,242.35
Vendor UND01 - UNDERGROUND SERVICE ALERT Total:					5,289.20
Vendor: UNI39 - UNITED ROTARY BRUSH CORP.					
C1329467	108004	08/01/2025	207-344-44306	41-PATELP4H BLUE STEEL HD	1,155.98
Vendor UNI39 - UNITED ROTARY BRUSH CORP. Total:					1,155.98
Vendor: USP02 - UNITED STATES POSTAL SVC					
666810974	107954	07/25/2025	209-552-43809	POSTAGE FOR AUGUST NEWSLETTER PSC	320.45
669901637	108216	08/29/2025	209-552-43809	POSTAGE FOR SEPTEMBER 2025 NEWSLETTER PSC	321.32
Vendor USP02 - UNITED STATES POSTAL SVC Total:					641.77
Vendor: UNI38 - UNIVAR USA INC					
53132878	107895	07/18/2025	500-641-44303	SOD HYPO BLK LIQUICHLOR WPCP	17,534.82

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
53149132	107955	07/25/2025	500-641-44303	SOD BISULFITE WPCP	7,519.16
53187191	108068	08/08/2025	500-641-44303	SOD HPO 12.5% LIQUICHLOR WPCP	17,196.56
53242257	108156	08/22/2025	500-641-44303	SOD HYPO LIQUICHLOR K2 BULK WPCP	17,196.93
53247555	108217	08/29/2025	500-641-44303	SOD BISULFITE BULK WPCP	7,467.77
Vendor UNI38 - UNIVAR USA INC Total:					66,915.24
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
20544	108069	08/08/2025	209-557-42108	JANITORIAL SUPPLIES SWIM CENTER	157.14
20550	108005	08/01/2025	100-343-42108	JANITORIAL SUPPLIES CY	354.10
20559	108005	08/01/2025	100-222-42108	JANITORIAL SUPPLIES PD	370.86
20561	108005	08/01/2025	100-343-42108	JANITORIAL SUPPLIES CH	354.33
20579	108005	08/01/2025	100-343-42108	ADDITIONAL GARBAGE LINERS FOR TRASH STRIKE	452.44
20630	107956	07/25/2025	209-557-42108	JANITORIAL SUPPLIES HAND SOAP SWIM CENTER	7.42
20764	108069	08/08/2025	100-343-42108	JANITORIAL SUPPLIES CY	1,142.86
20766	108119	08/15/2025	209-557-44307	JANITORIAL SUPPLIES SWIM CENTER	879.11
20984	108218	08/29/2025	100-343-42108	JANITORIAL SUPPLIES CY	917.61
20992	108218	08/29/2025	209-554-42108	JANITORIAL SUPPLIES PYC	466.49
21000	108218	08/29/2025	209-554-42108	JANITORIAL SUPPLIES COMMUNITY HOUSE	89.94
21095	108218	08/29/2025	100-343-42108	JANITORIAL SUPPLIES CH	335.61
537377	107896	07/18/2025	100-343-42108	JANITORIAL SERVICE JUNE 2025 CH	1,354.00
537378	107896	07/18/2025	100-222-42108	JANITORIAL SERVICES PUBLIC SAFETY BLDG. JUNE 2025	2,768.00
537379	107896	07/18/2025	209-557-42108	JANITORIAL SERVICES SWIM CENTER JUNE 2025	2,229.00
538172	108119	08/15/2025	100-343-42108	JANITORIAL SERVICES JULY 2025 CH	1,354.00
538173	108119	08/15/2025	100-343-42108	JANITORIAL SERVICES JULY 2025 SAFETY BDLG.	2,768.00
538174	108119	08/15/2025	209-557-42108	JANITORIAL SERVICES JULY 2025 SWIM CENTER	2,229.00
538175	108119	08/15/2025	500-641-42108	JANITORIAL SERVICES JULY 2025 WPCP	559.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					18,788.91
Vendor: USB06 - US BANK					
JULY 2025	108006	08/01/2025	100-20018	CITYWIDE CREDIT CARD PURCHASES	27,974.04
JUNE 2025	107957	07/25/2025	100-20018	CREDIT CARDS CITYWIDE	29,956.15
Vendor USB06 - US BANK Total:					57,930.19
Vendor: VAL04 - VALLEJO FIRE EXTINGUISHER					
100310	108070	08/08/2025	100-222-42514	FIRE EXTINGUISHERS REPLACED AND INSPECTED PD	674.95
100314	108120	08/15/2025	500-641-42108	FIRE EXTINGUISHERS WPCP	1,142.38
100551	108120	08/15/2025	100-343-42108	FIRE EXTINGUISHERS COR...	1,279.18
100552	108120	08/15/2025	100-343-42108	FIRE EXTINGUISHERS CH	275.42
100553	108120	08/15/2025	209-552-42107	FIRE EXTINGUISHER SERVICES PSC	322.50
100554	108120	08/15/2025	209-554-42108	FIRE EXTINGUISHER SERVICES PYC	274.44
100555	108120	08/15/2025	209-557-42108	FIRE EXTINGUISHER SERVICES SWIM CENTER	245.76
100556	108120	08/15/2025	209-554-42108	FIRE EXTINGUISHER SERVICES COMMUNITY PLAYHOUSE	64.50
100557	108120	08/15/2025	209-553-42108	FIRE EXTINGUISHER SERVICES TINY TOT	50.00

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
99559	108157	08/22/2025	500-641-42108	FIRE EXTINGUISHERS WPCP	88.37
Vendor VAL04 - VALLEJO FIRE EXTINGUISHER Total:					4,417.50
Vendor: VER02 - VERIZON WIRELESS					
6118603221	107958	07/25/2025	525-118-43101	CITYWIDE CELL PHONES	6,403.52
6121109283	108219	08/29/2025	525-118-43101	CELL PHONE CITYWIDE	5,550.97
Vendor VER02 - VERIZON WIRELESS Total:					11,954.49
Vendor: 2828 - VESTIS					
860105970-06302025	107897	07/18/2025	100-342-44410	MONTHLY STATEMENT-GENERAL MAINTENANCE	714.12
860105970-06302025	107897	07/18/2025	100-343-44410	MONTHLY STATEMENT-GENERAL MAINTENANCE	3,635.54
860105970-06302025	107897	07/18/2025	500-642-44410	MONTHLY STATEMENT-GENERAL MAINTENANCE	2,142.37
939388000-07312025	108121	08/15/2025	209-552-43804	LAUNDRY SERVICES WPCP AND PSC	188.33
939388000-07312025	108121	08/15/2025	209-552-43804	LAUNDRY SERVICES WPCP AND PSC	219.94
939388000-07312025	108121	08/15/2025	209-552-43804	LAUNDRY SERVICES WPCP AND PSC	188.33
939388000-07312025	108121	08/15/2025	209-552-43804	LAUNDRY SERVICES WPCP AND PSC	188.33
939388000-07312025	108121	08/15/2025	209-552-43804	LAUNDRY SERVICES WPCP AND PSC	188.33
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
939388000-07312025	108121	08/15/2025	500-641-44410	LAUNDRY SERVICES WPCP AND PSC	470.16
Vendor 2828 - VESTIS Total:					9,816.09
Vendor: VWR01 - VWR INTERNATIONAL, LLC.					
8819607041	108158	08/22/2025	500-641-44305	CHEMICALS AND LAB SUPPLIES WPCP	890.19
Vendor VWR01 - VWR INTERNATIONAL, LLC. Total:					890.19
Vendor: 2603 - WEST VALLEY CONSTRUCTION CO, INC.					
238831	107898	07/18/2025	500-642-47201	ENGINEERING DESIGN SVCS SANITARY SEWER PROJECT	1,980.00
238999	108220	08/29/2025	500-642-47201	ENGINEERING DESIGN SVCS SANITARY SEWER	1,650.00
239020	108220	08/29/2025	500-642-47201	ENGINEERING DESIGN SVCS SANITARY SEWER PROJECT	6,325.00
Vendor 2603 - WEST VALLEY CONSTRUCTION CO, INC. Total:					9,955.00
Vendor: 2697 - WEST YOST & ASSOCIATES, INC.					
2063704	108007	08/01/2025	106-344-42101	STORM DRAIN MASTER PLAN CONSULTING	5,418.47
Vendor 2697 - WEST YOST & ASSOCIATES, INC. Total:					5,418.47
Vendor: WIL26 - WILLDAN					
010-62922	108008	08/01/2025	500-642-42101	SEWER SERVICE CHARGE PW	8,759.82
Vendor WIL26 - WILLDAN Total:					8,759.82
Vendor: 2648 - YANNET TORRES					
JULY 2025	108071	08/08/2025	209-552-42101	INSTRUCTOR FEE JULY 2025 PSC	1,709.85
Vendor 2648 - YANNET TORRES Total:					1,709.85

WARRANT LISTING

Payment Dates: 7/12/2025 - 8/29/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: ZAS01 - ZASIO ENTERPRISES, INC.					
20100938	108221	08/29/2025	525-118-42106	ANNUAL SUPPORT AND MAINT VESATILE	3,909.30
Vendor ZAS01 - ZASIO ENTERPRISES, INC. Total:					3,909.30
Grand Total:					6,527,369.42

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	3,007,720.45
105 - Measure S -2006	351,003.45
106 - MEASURE S-2014	327,097.11
107 - Measure I	139,879.61
200 - Gas Tax Fund	37,342.43
201 - Restricted Real Estate Maintenance Fund	2,845.78
203 - Public Safety Augmentation Fund	8,988.67
205 - Traffic Safety Fund	2,175.30
206 - Supplemental Law Enforcement Svc Fund	549.48
207 - NPDES Storm Water Fund	1,726.77
209 - Recreation Fund	275,519.14
212 - Building & Planning	455,651.60
214 - Solid Waste Fund	20,938.38
215 - Measure C and J Fund	29.16
226 - CASp Certification and Training Fund	71.20
276 - Growth Impact Fund	62,711.14
285 - Housing Land Held for Resale	4,996.24
310 - Lighting & Landscape Districts	5,291.71
325 - City Street Improvements	47,784.00
500 - Sewer Enterprise Fund	1,441,063.67
505 - Cable Access TV	45,400.85
525 - Information Systems	287,191.80
750 - Recognized Obligation Retirement Fund	34.38
998 - Payroll Clearing	1,357.10
Grand Total:	6,527,369.42

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business Lice...	824.00
100-000-38404	Other Rev/Miscellaneous..	9.95
100-10601	Gas Tanks/Corp Yard	13,217.44
100-110-41005	Emp Benefits/Employee...	54.21
100-110-41007	Emp Benefits/Life-ADD	15.58
100-110-41009	Emp Benefits/Workers C...	2,756.99
100-110-42301	Travel & Training/Conf-R...	280.00
100-110-42302	Travel & Training/Milea...	250.77
100-110-42401	Dues & Pub/Membershi...	12,452.72
100-110-42514	Admin Exp/Special Depa...	61.15
100-110-43102	Utilities/Water	13.38
100-110-43103	Utilities/Electricity & Po...	319.70
100-110-46201	Insurance/General Liabili...	3,388.32
100-111-41005	Emp Benefits/Employee...	32.53
100-111-41007	Emp Benefits/Life-ADD	159.58
100-111-41009	Emp Benefits/Workers C...	29,372.45
100-111-42101	Prof Svcs/Professional Se..	456.55
100-111-42201	Office Expense	1,390.22
100-111-42301	Travel & Training/Conf-R...	8,389.95
100-111-42514	Admin Exp/Special Depa...	36.97
100-111-43102	Utilities/Water	32.11
100-111-43103	Utilities/Electricity & Po...	420.65
100-111-46201	Insurance/General Liabili...	36,098.53
100-112-41005	Emp Benefits/Employee...	32.53
100-112-41007	Emp Benefits/Life-ADD	137.90
100-112-41008	Emp Benefits/Long Term...	47.40
100-112-41009	Emp Benefits/Workers C...	25,252.01
100-112-42101	Prof Svcs/Professional Se..	12,062.78
100-112-42401	Dues & Pub/Membershi...	195.00

Account Summary

Account Number	Account Name	Payment Amount
100-112-42514	Admin Exp/Special Depa...	1,044.10
100-112-43102	Utilities/Water	29.43
100-112-43103	Utilities/Electricity & Po...	462.71
100-112-46201	Insurance/General Liabili...	31,034.54
100-113-41005	Emp Benefits/Employee...	10.84
100-113-41007	Emp Benefits/Life-ADD	41.36
100-113-41009	Emp Benefits/Workers C...	192.12
100-113-42201	Office Expense	232.61
100-113-46201	Insurance/General Liabili...	236.12
100-115-41005	Emp Benefits/Employee...	32.53
100-115-41007	Emp Benefits/Life-ADD	206.10
100-115-41008	Emp Benefits/Long Term...	142.20
100-115-41009	Emp Benefits/Workers C...	35,535.76
100-115-42101	Prof Svcs/Professional Se..	13,460.46
100-115-42201	Office Expense	79.22
100-115-43102	Utilities/Water	87.23
100-115-43103	Utilities/Electricity & Po...	1,152.57
100-115-46201	Insurance/General Liabili...	43,673.18
100-116-41005	Emp Benefits/Employee...	32.53
100-116-41007	Emp Benefits/Life-ADD	161.54
100-116-41009	Emp Benefits/Workers C...	28,992.62
100-116-42101	Prof Svcs/Professional Se..	13,838.50
100-116-42201	Office Expense	375.51
100-116-42401	Dues & Pub/Membershi...	300.00
100-116-43102	Utilities/Water	29.43
100-116-43103	Utilities/Electricity & Po...	336.52
100-116-46201	Insurance/General Liabili...	35,631.72
100-117-34222	Fees/Administrative Fee	-17,103.96
100-117-41004	Emp Benefits/PERS Retir...	701,222.48
100-117-43102	Utilities/Water	235.49
100-117-43103	Utilities/Electricity & Po...	3,743.76
100-117-48103	Cost of Issuance	2,500.00
100-20011	Accounts Payable/Miscel...	108,798.91
100-20018	Accounts Payable/CalCa...	57,930.19
100-20021	Accounts Payable/Garba...	104,328.81
100-221-41005	Emp Benefits/Employee...	271.07
100-221-41007	Emp Benefits/Life-ADD	866.14
100-221-41009	Emp Benefits/Workers C...	181,080.88
100-221-42101	Prof Svcs/Professional Se..	52,444.69
100-221-42106	Prof Svcs/Software Main...	3,000.00
100-221-42107	Prof Svcs/Equipment Ma...	14,096.91
100-221-42110	Prof Svcs/Fingerprinting	429.00
100-221-42201	Office Expense	218.20
100-221-42301	Travel & Training/Conf-R...	75.00
100-221-42302	Travel & Training/Milea...	1,887.46
100-221-42303	Travel & Training/Meal A...	152.00
100-221-42304	Travel & Training/Officer...	190.00
100-221-42401	Dues & Pub/Membershi...	508.00
100-221-42514	Admin Exp/Special Depa...	1,941.83
100-221-46201	Insurance/General Liabili...	229,255.45
100-222-41005	Emp Benefits/Employee...	54.21
100-222-41007	Emp Benefits/Life-ADD	151.32
100-222-41008	Emp Benefits/Long Term...	188.96
100-222-41009	Emp Benefits/Workers C...	29,350.32
100-222-42101	Prof Svcs/Professional Se..	48,580.81
100-222-42106	Prof Svcs/Software Main...	3,907.43
100-222-42107	Prof Svcs/Equipment Ma...	224.84
100-222-42108	Prof Svcs/Building-Struc...	24,115.67

Account Summary

Account Number	Account Name	Payment Amount
100-222-42201	Office Expense	501.67
100-222-42514	Admin Exp/Special Depa...	674.95
100-222-43102	Utilities/Water	1,004.91
100-222-43103	Utilities/Electricity & Po...	13,773.50
100-222-43105	Utilities/Cable	508.96
100-222-44306	Other Materials Supp/M...	153.11
100-222-46201	Insurance/General Liabili...	36,071.29
100-223-41005	Emp Benefits/Employee...	119.27
100-223-41007	Emp Benefits/Life-ADD	407.14
100-223-41009	Emp Benefits/Workers C...	79,694.73
100-223-42101	Prof Svcs/Professional Se..	74.26
100-223-42105	Prof Svcs/Network Main...	23,119.27
100-223-43102	Utilities/Water	223.31
100-223-43103	Utilities/Electricity & Po...	2,750.50
100-223-46201	Insurance/General Liabili...	97,944.23
100-231-41004	Emp Benefits/PERS Retir...	1,039.50
100-231-42101	Prof Svcs/Professional Se..	390,643.20
100-231-42108	Prof Svcs/Building-Struc...	1,132.76
100-231-42512	Admin Exp/Abatement	28,958.00
100-231-43102	Utilities/Water	3,632.28
100-231-43103	Utilities/Electricity & Po...	14,426.32
100-341-41005	Emp Benefits/Employee...	54.21
100-341-41007	Emp Benefits/Life-ADD	252.07
100-341-41008	Emp Benefits/Long Term...	213.30
100-341-41009	Emp Benefits/Workers C...	50,436.08
100-341-42101	Prof Svcs/Professional Se..	2,516.50
100-341-42201	Office Expense	98.39
100-341-42401	Dues & Pub/Membershi...	180.00
100-341-46201	Insurance/General Liabili...	61,985.56
100-342-41008	Emp Benefits/Long Term...	47.40
100-342-42107	Prof Svcs/Equipment Ma...	1,969.34
100-342-42514	Admin Exp/Special Depa...	9,540.52
100-342-44410	Safety Clothing	714.12
100-343-41005	Emp Benefits/Employee...	97.58
100-343-41007	Emp Benefits/Life-ADD	269.46
100-343-41008	Emp Benefits/Long Term...	329.40
100-343-41009	Emp Benefits/Workers C...	46,949.97
100-343-42107	Prof Svcs/Equipment Ma...	3,150.42
100-343-42108	Prof Svcs/Building-Struc...	17,673.27
100-343-43102	Utilities/Water	1,786.08
100-343-43103	Utilities/Electricity & Po...	7,826.32
100-343-44306	Other Materials Supp/M...	3,270.51
100-343-44410	Safety Clothing	4,043.76
100-343-46201	Insurance/General Liabili...	57,701.16
100-345-42107	Prof Svcs/Equipment Ma...	4,087.40
100-345-42108	Prof Svcs/Building-Struc...	15,817.38
100-345-42512	Admin Exp/Abatement	1,525.88
100-345-43102	Utilities/Water	38,164.03
100-345-43103	Utilities/Electricity & Po...	806.37
100-345-44306	Other Materials Supp/M...	3,637.99
100-465-41005	Emp Benefits/Employee...	10.84
100-465-41007	Emp Benefits/Life-ADD	37.62
100-465-41008	Emp Benefits/Long Term...	47.40
100-465-41009	Emp Benefits/Workers C...	6,461.55
100-465-42101	Prof Svcs/Professional Se..	1,354.92
100-465-42102	Prof Svcs/Attorney Servi...	1,350.00
100-465-46201	Insurance/General Liabili...	7,941.19
100-466-42101	Prof Svcs/Professional Se..	412.50

Account Summary

Account Number	Account Name	Payment Amount
100-551-42511	Admin Exp/Equipment R...	144.83
100-560-42101	Prof Svcs/Professional Se...	48,203.28
105-221-41007	Emp Benefits/Life-ADD	113.82
105-221-41009	Emp Benefits/Workers C...	20,133.61
105-221-46201	Insurance/General Liabili...	24,744.06
105-231-42101	Prof Svcs/Professional Se...	306,011.96
106-222-41009	Emp Benefits/Workers C...	5,785.33
106-222-46201	Insurance/General Liabili...	7,110.13
106-231-42101	Prof Svcs/Professional Se...	305,208.18
106-344-42101	Prof Svcs/Professional Se...	5,418.47
106-466-42101	Prof Svcs/Professional Se...	3,575.00
107-221-41007	Emp Benefits/Life-ADD	197.72
107-221-41009	Emp Benefits/Workers C...	55,116.56
107-221-46201	Insurance/General Liabili...	67,737.85
107-342-41007	Emp Benefits/Life-ADD	43.84
107-342-41009	Emp Benefits/Workers C...	7,529.70
107-342-46201	Insurance/General Liabili...	9,253.94
200-342-42101	Prof Svcs/Professional Se...	29,728.31
200-342-42108	Prof Svcs/Building-Struc...	895.96
200-342-43102	Utilities/Water	74.93
200-342-43103	Utilities/Electricity & Po...	6,643.23
201-343-42108	Prof Svcs/Building-Struc...	1,464.56
201-343-42513	Admin Exp/Rent	200.00
201-343-43102	Utilities/Water	380.16
201-343-43103	Utilities/Electricity & Po...	801.06
203-221-42514	Admin Exp/Special Depa...	8,988.67
205-227-42106	Prof Svcs/Software Main...	1,500.00
205-227-46201	Insurance/General Liabili...	675.30
206-227-41009	Emp Benefits/Workers C...	549.48
207-344-42107	Prof Svcs/Equipment Ma...	517.90
207-344-44306	Other Materials Supp/M...	1,208.87
209-20012	Accounts Payable/Contr...	1,920.00
209-20307	Deposits Payable/Recrea...	630.00
209-551-41005	Emp Benefits/Employee...	21.69
209-551-41007	Emp Benefits/Life-ADD	147.70
209-551-41008	Emp Benefits/Long Term...	47.40
209-551-41009	Emp Benefits/Workers C...	26,419.56
209-551-42201	Office Expense	253.56
209-551-42514	Admin Exp/Special Depa...	274.20
209-551-42515	Admin Exp/Special Events	5,521.98
209-551-46201	Insurance/General Liabili...	32,469.44
209-552-41005	Emp Benefits/Employee...	21.69
209-552-41007	Emp Benefits/Life-ADD	45.66
209-552-41008	Emp Benefits/Long Term...	81.06
209-552-41009	Emp Benefits/Workers C...	14,223.78
209-552-42101	Prof Svcs/Professional Se...	3,238.05
209-552-42107	Prof Svcs/Equipment Ma...	497.50
209-552-42108	Prof Svcs/Building-Struc...	9,222.38
209-552-43102	Utilities/Water	3,038.38
209-552-43103	Utilities/Electricity & Po...	10,258.28
209-552-43804	Program Cost/Food Prog...	10,393.45
209-552-43809	Program Cost/Newsletter	1,018.68
209-552-43810	Program Cost/Center Ma...	442.56
209-552-43811	Program Cost/Supplies	55.56
209-552-46201	Insurance/General Liabili...	17,480.92
209-553-41005	Emp Benefits/Employee...	10.84
209-553-41007	Emp Benefits/Life-ADD	33.00
209-553-41008	Emp Benefits/Long Term...	47.40

Account Summary

Account Number	Account Name	Payment Amount
209-553-41009	Emp Benefits/Workers C...	8,414.56
209-553-42108	Prof Svcs/Building-Struc...	1,147.95
209-553-42514	Admin Exp/Special Depa...	587.03
209-553-43102	Utilities/Water	80.84
209-553-43103	Utilities/Electricity & Po...	46.87
209-553-46201	Insurance/General Liabili...	10,341.43
209-554-36401	Recreation Chg/Contract...	5,272.56
209-554-36405	Recreation Chg/Internal ...	774.00
209-554-41005	Emp Benefits/Employee...	10.84
209-554-41009	Emp Benefits/Workers C...	12,737.31
209-554-41012	Emp Benefits/Unemplo...	640.55
209-554-42101	Prof Svcs/Professional Se..	2,720.00
209-554-42108	Prof Svcs/Building-Struc...	2,286.94
209-554-42514	Admin Exp/Special Depa...	269.70
209-554-42515	Admin Exp/Special Events	52.23
209-554-43102	Utilities/Water	50.72
209-554-43103	Utilities/Electricity & Po...	490.15
209-554-46201	Insurance/General Liabili...	15,654.06
209-557-42101	Prof Svcs/Professional Se..	60,823.68
209-557-42108	Prof Svcs/Building-Struc...	11,647.11
209-557-43102	Utilities/Water	2,613.91
209-557-43103	Utilities/Electricity & Po...	162.87
209-557-44307	Other Materials Supp/Ja...	879.11
212-20024	Accounts Payable/CA Sta...	255.60
212-461-32299	Fed Grant/Misc	150,000.00
212-461-33218	Permits/Conditional Use...	1,298.00
212-461-41005	Emp Benefits/Employee...	32.53
212-461-41007	Emp Benefits/Life-ADD	145.78
212-461-41009	Emp Benefits/Workers C...	39,553.22
212-461-42101	Prof Svcs/Professional Se..	43,163.95
212-461-42201	Office Expense	512.18
212-461-42202	Office Exp/Printing & Bi...	1,334.58
212-461-43102	Utilities/Water	28.36
212-461-43103	Utilities/Electricity & Po...	504.78
212-461-46201	Insurance/General Liabili...	48,610.61
212-462-33215	Permit/Seismic (Strong ...	849.89
212-462-34215	Fees/Inspection Fee	172.00
212-462-41005	Emp Benefits/Employee...	32.53
212-462-41007	Emp Benefits/Life-ADD	140.62
212-462-41008	Emp Benefits/Long Term...	94.80
212-462-41009	Emp Benefits/Workers C...	31,917.66
212-462-42101	Prof Svcs/Professional Se..	95,827.97
212-462-42106	Prof Svcs/ Software Mai...	525.00
212-462-42201	Office Expense	79.15
212-462-43102	Utilities/Water	75.46
212-462-43103	Utilities/Electricity & Po...	1,270.36
212-462-46201	Insurance/General Liabili...	39,226.57
214-346-47105	FF&E/Equipment (not-c...	20,938.38
215-341-43103	Utilities/Electricity & Po...	29.16
226-000-34223	Fees/CASp Fee \$4	71.20
276-343-47201	Improvements/Building	62,711.14
285-464-42101	Prof Svcs/Professional Se..	4,553.12
285-464-43102	Utilities/Water	22.47
285-464-43103	Utilities/Electricity & Po...	420.65
310-347-42101	Prof Svcs/Professional Se..	2,776.25
310-347-42108	Prof Svcs/Building-Struc...	165.84
310-347-43102	Utilities/Water	1,175.86
310-347-43103	Utilities/Electricity & Po...	300.86

Account Summary

Account Number	Account Name	Payment Amount
310-348-42101	Prof Svcs/Professional Se..	698.44
310-348-42108	Prof Svcs/Building-Struc...	174.46
325-342-47205	Improvements/Streets	47,784.00
500-10601	Gas Tanks/Corp Yard	5,044.48
500-641-41005	Emp Benefits/Employee...	119.27
500-641-41007	Emp Benefits/Life-ADD	523.14
500-641-41008	Emp Benefits/Long Term...	474.00
500-641-41009	Emp Benefits/Workers C...	97,887.68
500-641-42107	Prof Svcs/Equipment Ma...	6,402.00
500-641-42108	Prof Svcs/Building-Struc...	11,216.13
500-641-42201	Office Expense	211.66
500-641-43102	Utilities/Water	2,043.82
500-641-43103	Utilities/Electricity & Po...	168,871.29
500-641-44302	Other Materials Supp/SI...	18,140.95
500-641-44303	Other Materials Supp/C...	66,915.24
500-641-44305	Other Materials Supp/La...	11,960.85
500-641-44306	Other Materials Supp/M...	20,821.59
500-641-44410	Safety Clothing	3,273.35
500-641-46201	Insurance/General Liabili...	120,303.24
500-641-47101	FF&E/Equipment	120,147.50
500-642-36303	Sewer Chg/Sewer Latera...	182.50
500-642-41005	Emp Benefits/Employee...	21.69
500-642-41007	Emp Benefits/Life-ADD	75.84
500-642-41008	Emp Benefits/Long Term...	94.80
500-642-41009	Emp Benefits/Workers C...	17,232.33
500-642-42101	Prof Svcs/Professional Se..	14,994.82
500-642-42107	Prof Svcs/Equipment Ma...	1,189.81
500-642-42108	Prof Svcs/Building-Struc...	2,420.00
500-642-42514	Admin Exp/Special Depa...	6,372.67
500-642-43102	Utilities/Water	809.74
500-642-43103	Utilities/Electricity & Po...	1,902.34
500-642-44306	Other Materials Supp/M...	27.29
500-642-44410	Safety Clothing	2,142.37
500-642-46201	Insurance/General Liabili...	21,178.41
500-642-47201	Improvements/Building	718,062.87
505-119-41005	Emp Benefits/Employee...	21.69
505-119-41007	Emp Benefits/Life-ADD	78.78
505-119-41008	Emp Benefits/Long Term...	94.80
505-119-41009	Emp Benefits/Workers C...	14,931.83
505-119-42108	Prof Svcs/Building-Struc...	394.16
505-119-42201	Office Expense	150.33
505-119-43102	Utilities/Water	73.19
505-119-43103	Utilities/Electricity & Po...	735.24
505-119-43105	Utilities/Cable	164.82
505-119-46201	Insurance/General Liabili...	18,351.10
505-119-47101	FF&E/Equipment	10,404.91
525-118-41005	Emp Benefits/Employee...	10.83
525-118-41007	Emp Benefits/Life-ADD	26.31
525-118-41009	Emp Benefits/Workers C...	8,860.93
525-118-42101	Prof Svcs/Professional Se..	132,823.97
525-118-42105	Prof Svcs/Network Main...	3,770.32
525-118-42106	Prof Svcs/Software Main...	73,662.74
525-118-42107	Prof Svcs/Equipment Ma...	10,455.70
525-118-42510	Admin Exp/Software Pur...	13,732.33
525-118-43101	Utilities/Telephone	24,425.99
525-118-43105	Utilities/Cable	29.79
525-118-43106	Utilities/Internet	2,823.24
525-118-46201	Insurance/General Liabili...	10,890.02

Account Summary

Account Number	Account Name	Payment Amount
525-118-47102	FF&E/Computer Equipm...	1,903.64
525-118-47106	FF&E/Computer Equipm...	3,775.99
750-463-42101	Prof Svcs/Professional Se..	34.38
998-20107	Sal & Ben Payable/Life In...	464.60
998-20118	Sal & Ben Payable / LTD ...	892.50
	Grand Total:	6,527,369.42

Project Account Summary

Project Account Key	Payment Amount	
None	5,556,786.41	
21246132299GR2501	150,000.00	
27634347201FA2301	62,711.14	
32534247205RO1710	47,784.00	
50064247201SS2201	1,980.00	
50064247201SS2401	708,107.87	
	Grand Total:	6,527,369.42

APPROVED: DATE: 8/28/2025



CITY COUNCIL REPORT

9.C.

DATE: SEPTEMBER 2, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Stacy Shell, Human Resources Director, 510-741-3864, sshell@pinole.gov
Charlene Davis, Human Resources Analyst, 510-724-9006, cdavis@pinole.gov

SUBJECT: ADOPT A RESOLUTION APPROVING THE RECLASSIFICATION OF
LABORATORY ANALYST II

RECOMMENDATION

Adopt a Resolution approving the reclassification of the Laboratory Analyst II incumbent to the existing Laboratory Supervisor classification.

BACKGROUND

In 2019, the City developed the City of Pinole Strategic Plan 2020-2025 through an extensive research and engagement process, which identified the City's vision, mission, goals, and strategies over the five-year period.

Relative to the City's goal to build an organizational culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship, one of the strategies identified was the development of an employee attraction, retention, and development plan. One activity identified in support of this plan is the analysis of the City's classification and compensation system and updating it as needed to provide engaging job descriptions, career growth opportunities, and competitive pay.

REVIEW AND ANALYSIS

Staff determined through a classification review that the duties of the Laboratory Analyst II have been materially changed by the City so as to necessitate a reclassification.

Staff conducted a desk audit and found the incumbent's primary responsibility to be the daily operation of sampling, analysis, and regulatory compliance of wastewater treatment, and supervision of entry- and journey-level staff. The incumbent is currently performing duties above expectations of a journey-level appointment, including:

- Directly supervises a Laboratory Technician and coordinates with operations staff; supervision includes ensuring appropriate staffing levels for continuity of sampling and testing; completing laboratory staff performance evaluations; training of laboratory and operations staff while working in the lab.
- Is responsible for managing the lab's quality assurance and regulatory compliance programs, including oversight of proficiency testing and state-required audits.
- Develops and implements Standard Operating Procedures (SOPs) and manages the

- lab's Quality Management System per regulatory standards.
- Coordinates inspections and reports for external regulatory agencies.
- Maintains procurement responsibilities and monitors a \$135,000 lab budget.
- Acts as the designated Technical Manager and Quality Manager.

Staff is recommending the incumbent be placed in the Laboratory Supervisor classification. Staff believe the reclassification will align with the City's Talent Management Plan's Development and Retention focus areas.

Both the WWTP Manager and the Public Works Director have provided input supporting the reclassification. The department director has further expressed support for the promotion, referencing the employee's longstanding service, demonstrated commitment, and institutional knowledge.

In accordance with Personnel Rule 3.3.5 Reclassification, the City Council will need to approve the reclassification to the appropriate class.

Personnel Rule 3.3.5 Reclassification: Positions, the assigned duties of which have been materially changed by the City so as to necessitate reclassification, whether new or already created, shall be allocated by the City Council to a more appropriate class. Positions within a class series may be allocated by the City Manager to the appropriate class.

FISCAL IMPACT

Staff is recommending an effective date of 05/05/2025, the beginning of the pay period following the incumbent's request to initiate the classification study.

The fiscal impact through the end of FY25-26, including salary and benefits, will be absorbed by the Sewer Enterprise Fund (500-641), totaling \$55,153.42.

ATTACHMENTS

- A. Resolution

RESOLUTION NO. 2025-XX

**A RESOLUTION OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA,
STATE OF CALIFORNIA, APPROVING THE RECLASSIFICATION BETWEEN THE
CITY OF PINOLE AND THE PROFESSIONAL AND TECHNICAL EMPLOYEES
REPRESENTED BY AFSCME LOCAL 512**

WHEREAS, the American Federation of State, County, and Municipal Employees (AFSCME) Local 512 represent the Professional and Technical Employees of the City; and

WHEREAS, in alignment with the City of Pinole's Strategic Plan, which promotes the development of an efficient and effective organizational culture and emphasizes employee development and retention, the City has conducted a classification analysis and recommended changes; and

WHEREAS, the reclassification is consistent with Personnel Rule 3.3.5, which provides for City Council approval of reclassification when duties of a position have materially changed to necessitate allocation to a more appropriate class; and

WHEREAS, AFSCME Local 512 supports the City's recommended changes; and

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Pinole does hereby approve the reclassification of the incumbent from Laboratory Analyst II to Laboratory Supervisor, effective May 5, 2025.

PASSED AND ADOPTED this 2nd day of September 2025, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 2nd day of September 2025.

Heather Bell, CMC City Clerk



CITY COUNCIL REPORT

9.D.

DATE: SEPTEMBER 2, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Stacy Shell, Human Resources Director, 510-741-3864, sshell@pinole.gov
SUBJECT: APPROVE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY MANAGER

RECOMMENDATION

It is recommended that the Pinole City Council approve an amendment to provide a three percent (3%) cost of living adjustment to the employment agreement for Kelcey Young as City Manager.

BACKGROUND

On July 2, 2024, the City Council appointed Ms. Young to the position of City Manager and Ms. Young and Mayor Toms signed a three-year term employment agreement through August 25, 2027. Ms. Young commenced her duties as City Manager on August 26, 2024.

REVIEW AND ANALYSIS

The City of Pinole Municipal Code (PMC), Title II, Administration and Personnel, Chapter 2.04, City Manager, Section 2.04.010, Office Created, provides the City Council with the authority to establish the office of the City Manager and appoint a City Manager on the basis of their administrative and executive ability and qualifications and hold office for and during the pleasure of the City Council (City of Pinole Ordinance No. Ord. 01-100, Section 1, 2001).

In accordance with PMC, Title II, Chapter 2.04, Section 2.04.260, Additional Conditions Set by Council, the City Council shall have the power and authority to enter into any supplemental employment agreement with the City Manager delineating additional terms and conditions of employment not inconsistent with any provisions of Chapter 2.04, City Manager.

On July 15, 2025, the City Council adopted a resolution approving the Memorandum of Understanding ("MOU") between the City of Pinole and American Federation of State, County, and Municipal Employees, Local 512 ("AFSCME") for the period of July 1, 2025 – June 30, 2026. The AFSCME Local 512 MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025.

In accordance with the July 2, 2024 employment agreement, the City Council shall provide Ms. Young with a three percent (3%) cost of living adjustment as codified in Exhibit A of the Resolution attached to this City Council Report.

FISCAL IMPACT

City staff does not expect there to be any new fiscal impact to the General Fund due to the proposed amendment to the agreement has already been incorporated into the FY 2025/26 Budget.

ATTACHMENTS

- A. Resolution
- B. Amendment #1-2025 Young - FINAL

RESOLUTION NO. 2025-____

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY MANAGER

WHEREAS, the City Council and Kelcey Young entered into an Employment Agreement (“Agreement”) for the position of City Manager on July 2, 2024; and

WHEREAS, Ms. Young commenced her duties as City Manager on August 26, 2024; and

WHEREAS, the Agreement provides Ms. Young with annual cost of living adjustments (“COLA”) equivalent to those provided to City employees represented by the American Federation of State, County, and Municipal Employees, Local 512 (“AFSCME”); and

WHEREAS, on July 15, 2025, the City Council adopted a resolution approving the Memorandum of Understanding (“MOU”) between the City of Pinole and AFSCME for the period of July 1, 2025 – June 30, 2026; and

WHEREAS, the AFSCME MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025; and

WHEREAS, the City and Ms. Young now wish to amend the Agreement with a three percent (3%) COLA effective July 14, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Pinole does hereby approve an amendment the Agreement hereunto attached as Exhibit A and authorize the Mayor to execute the said amendment.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 2nd day of September 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 2nd day of September 2025.

Heather Bell
City Clerk

**AMENDMENT #1-2025 TO THE AGREEMENT FOR EMPLOYMENT OF
KELCEY YOUNG**

This Amendment #2-2025 to the Agreement for the Employment of Heather Bell (the "Amendment") is made and entered into as of _____ by and between the City of Pinole (the "City"), a California general law city, and Heather Bell, an individual ("BELL" or "Employee").

RECITALS

WHEREAS, the City and Employee previously entered into that certain Agreement for the Employment of Kelcey Young effective as of August 26, 2024 (the "Agreement"); and

WHEREAS, the Agreement provides Employee with annual cost of living adjustments ("COLA") equivalent to those provided to City employees represented by the American Federation of State, County, and Municipal Employees, Local 512 ("AFSCME"); and

WHEREAS, on July 15, 2025, the City Council adopted a Resolution, approving the Memorandum of Understanding ("MOU") between the City of Pinole and AFSCME for the period of July 1, 2025 – June 30, 2026; and

WHEREAS, the AFSCME MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025; and

WHEREAS, the City and Employee now wish to amend the Agreement as specified herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the City and YOUNG agree as follows:

1. Compensation. Section 6(a), Compensation, of the Agreement is hereby amended in its entirety to read as follows:

"a. Effective July 14, 2025, YOUNG shall be paid an annual base salary of TWO HUNDRED SEVENTY-TWO THOUSAND NINE HUNDRED FIFTY DOLLARS AND EIGHT CENTS (\$272,950.08), less all applicable federal, state and local withholding."

2. Effective Date. This Amendment shall be effective the pay period commencing July 14, 2025.

3. Effect. Except as expressly provided for herein, all other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

EMPLOYEE

Kelcey Young
Page 1 of 2

DATED: _____

CITY _____
Cameron Sasai, Mayor

DATED: _____

ATTEST: APPROVED AS TO FORM:

Heather Bell
City Clerk

Eric S. Casher
City Attorney



CITY COUNCIL REPORT

9.E.

DATE: SEPTEMBER 2, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Stacy Shell, Human Resources Director, 510-741-3864, sshell@pinole.gov
SUBJECT: APPROVE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY CLERK

RECOMMENDATION

It is recommended that the Pinole City Council approve an amendment to provide a three percent (3%) cost of living adjustment to the employment agreement for Heather Bell as City Clerk.

BACKGROUND

In March 2019, the City Council appointed Ms. Bell to the position of City Clerk. On March 6, 2019, Ms. Bell and Mayor Murray signed a four-year term employment agreement through March 5, 2023. Ms. Bell commenced her duties as City Clerk on March 6, 2019.

The City Council and Ms. Bell had previously entered into subsequent employment agreement amendments to provide term extensions, cost of living adjustments, merit increases, market rate adjustments, and employee benefit enhancements.

REVIEW AND ANALYSIS

The City of Pinole Municipal Code (PMC), Title II, Administration and Personnel, Chapter 2.05, Office of the City Clerk, Section 2.05.010, Office Created, provides the City Council with the authority to establish the office of the City Clerk and appoint a City Clerk on the basis of their administrative and executive abilities and qualifications and hold office for and during the pleasure of the City Council (City of Pinole Ordinance No. Ord. 2004-13, Section 1, 2004).

The City Clerk's employment agreement was made and entered into by and between the City Council and Ms. Bell on March 6, 2019. The agreement provides Ms. Bell with annual cost of living adjustments equivalent to those provided to City employees represented by the American Federation of State, County, and Municipal Employees, Local 512 ("AFSCME").

On July 15, 2025, the City Council adopted a resolution, approving the Memorandum of Understanding ("MOU") between the City of Pinole and American Federation of State, County, and Municipal Employees, Local 512 ("AFSCME") for the period of July 1, 2025 – June 30, 2026. The AFSCME Local 512 MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025.

In accordance with the March 6, 2019 employment agreement, the City Council shall provide

Ms. Bell with a three percent (3%) cost of living adjustment as codified in Exhibit A of the Resolution attached to this City Council Report.

FISCAL IMPACT

The fiscal impact to the General Fund due to the proposed amendment to the agreement is \$3,078 for FY 2025/2026 Budget.

ATTACHMENTS

- A. Resolution
- B. Amendment #2-2025 Bell - FINAL

RESOLUTION NO. 2025-___

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY CLERK

WHEREAS, the City Council and Heather Bell entered into an Employment Agreement (“Agreement”) for the position of City Clerk on March 6, 2019; and

WHEREAS, Ms. Bell commenced her duties as City Clerk on March 6, 2019; and

WHEREAS, the City and Ms. Bell have previously entered into multiple amendments to the Agreement; and

WHEREAS, the Agreement provides Ms. Bell with annual cost of living adjustments (“COLA”) equivalent to those provided to City employees represented by the American Federation of State, County, and Municipal Employees, Local 512 (“AFSCME”); and

WHEREAS, on July 15, 2025, the City Council adopted a resolution approving the Memorandum of Understanding (“MOU”) between the City of Pinole and AFSCME for the period of July 1, 2025 – June 30, 2026; and

WHEREAS, the AFSCME MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025; and

WHEREAS, the City and Ms. Bell now wish to amend the Agreement with a three percent (3%) COLA effective July 14, 2025.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Pinole does hereby approve an amendment the Agreement hereunto attached as Exhibit A and authorize the Mayor to execute the said amendment.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 2nd day of September 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 2nd day of September 2025.

Heather Bell
City Clerk

**AMENDMENT #2-2025 TO THE AGREEMENT FOR EMPLOYMENT OF
HEATHER BELL**

This Amendment #2-2025 to the Agreement for the Employment of Heather Bell (the "Amendment") is made and entered into as of _____ by and between the City of Pinole (the "City"), a California general law city, and Heather Bell, an individual ("BELL" or "Employee").

RECITALS

WHEREAS, the City and Employee previously entered into that certain Agreement for the Employment of Heather Bell effective as of March 6, 2019 (the "Agreement"); and

WHEREAS, the City and Employee have previously entered into multiple amendments to the Agreement; and

WHEREAS, the Agreement provides Employee with annual cost of living adjustments ("COLA") equivalent to those provided to City employees represented by the American Federation of State, County, and Municipal Employees, Local 512 ("AFSCME"); and

WHEREAS, on July 15, 2025, the City Council adopted a Resolution, approving the Memorandum of Understanding ("MOU") between the City of Pinole and AFSCME for the period of July 1, 2025 – June 30, 2026; and

WHEREAS, the AFSCME MOU provided unit members with a three percent (3%) COLA effective the first full pay period following July 1, 2025; and

WHEREAS, the City and Employee now wish to amend the Agreement as specified herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein and good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the City and BELL agree as follows:

1. Compensation. Section 6(a), Compensation, of the Agreement is hereby amended in its entirety to read as follows:

"a. BELL shall be paid an annual base salary of \$190,960.64, or \$91.8080 per hour, less all applicable federal, state, and local withholding. BELL shall be considered for a merit increase annually in conjunction with the completion of her performance evaluation, as outlined in paragraph 11. Merit increases shall subject to the City's ability to pay for a salary adjustment."

2. Effective Date. This Amendment shall be effective the pay period commencing July 14, 2025.

3. **Effect.** Except as expressly provided for herein, all other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

EMPLOYEE

Heather Bell

DATED: _____

CITY

Cameron Sasai, Mayor

DATED: _____

ATTEST:

APPROVED AS TO FORM:

Stacy R. Shell
Human Resources Director

Eric S. Casher
City Attorney



CITY COUNCIL REPORT

9.F.

DATE: SEPTEMBER 2, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Lilly Whalen, Community Development Director, 510-724-9832, lwhalen@pinole.gov
Kapil Amin, Sustainability Project Manager, N/A, kamin@pinole.gov

SUBJECT: REALLOCATION OF REMAINING FUNDS FOR TECHNICAL ASSISTANCE ON SINGLE-USE PLASTICS ORDINANCE IMPLEMENTATION IN FISCAL YEAR 25/26

RECOMMENDATION

Adopt a resolution reallocating the remaining balance of the professional services agreement with Environmental Innovations, Inc. to provide continued technical assistance in support of the City's Single-Use Plastics Ordinance during FY 25/26.

BACKGROUND

On September 17, 2024, the City Council approved a professional services agreement with Environmental Innovations, Inc. in an amount not to exceed \$62,050 to assist with technical assistance for implementation of the City's Single-Use Plastics Ordinance (adopted September 17, 2024). The consultant was selected following a competitive RFP process and began work to support business engagement, ordinance education, and the development of implementation and enforcement tools. The Council also approved staff expenditure up to \$5,000 for printing, promotion, translation and signage costs associated with the technical assistance. The resolution adopted amended the FY 24/25 Budget to appropriate a one-time allocation of \$67,050 in total to support these services from unassigned funds in the Measure S 2014 Fund. The staff report associated with this request is provided as Attachment B, and the adopted resolution is provided as Attachment C.

Staff initially anticipated that this work would be completed by June 30, 2025, prior to the enforcement period beginning on July 1, 2025. However, as the project ramped up more gradually than anticipated and a thoughtful, phased rollout of enforcement was developed, technical assistance began later than planned, and a portion of the scope of work remains to be completed in FY 2025–2026. Regrettably, due to an oversight, staff did not account for the remaining contract balance in the proposed FY 2025–2026 budget, based on the initial expectation that all work would be completed by June 30, 2025.

REVIEW AND ANALYSIS

Staff recommends reallocating the unspent balance (\$31,560) of the existing agreement with

Environmental Innovations, Inc. for use in FY 2025–2026, and the unspent balance (\$2,927.59) of the prior allocation for printing, promotion, translation and signage costs. This reallocation is necessary due to an oversight during the FY 2025–2026 budget process, in which staff inadvertently did not request carry forward of the remaining funds.

The continued support of Environmental Innovations, Inc. will allow staff to maintain an education-first enforcement approach, provide assistance to affected businesses, and ensure consistent implementation of the ordinance as enforcement begins.

Summary of Work Completed to Date

- **Purchasing Guides Developed**

- Created a City-specific Compostable/Reusable Foodware Purchasing Guide based on regional resources and local supplier research.
- Produced a Reusable Bag Purchasing Guide with compliant options and vendor details.

- **Technical Assistance Rollout Established**

- Finalized a City-approved rollout plan incorporating lessons from other jurisdictions.
- Developed branded educational materials, including flyers, mailer inserts, signage, and table tents.

- **Business Outreach and Technical Assistance**

- Contacted and/or provided support to 16 food service businesses through on-site visits, product recommendations, and compliance guidance.
- Initiated vendor discussions to explore bulk purchasing and discounts.
- Educated businesses on related state law (AB 1276) and promoted reusable foodware adoption.

- **Retailer Engagement (Bag Ordinance)**

- Subcontractor contacted 684 retailers, with an 85% success rate.
- Found most were already compliant or not distributing bags.
- Identified outdated contacts and language barriers for follow-up.
- Positive feedback received on ordinance implementation.

- **Waivers and Reporting**

- Collaborated with City to establish waiver/extension request process (one waiver request submitted to date).
- Developed and maintained tracking spreadsheets for City review.
- Progress reporting conducted through regular City coordination meetings.

Work Anticipated in FY 2025–2026

- **Expanded Business Assistance**

- Continue citywide technical assistance with additional outreach visits.
- Support businesses with compliant product transitions, supplier connections, and waiver/time extension requests as needed.
- Review waiver/time extension requests
- Further explore bulk purchasing opportunities and vendor discount arrangements.
- Continue education on prioritizing reusables and cost-effective solutions such as accepting customer-brought containers
- Explore alternatives for boba businesses

- **Retail Follow-Up**

- Address identified gaps such as language barriers, business closures, and updated contact information.
- Conduct targeted in-person follow-up where initial outreach was unsuccessful.
- Distribute educational materials to retail businesses

- **Educational Materials and Resources**

- Refresh and expand existing outreach materials as needed.
- Support City in providing multilingual resources for harder-to-reach business owners.

- **Case Studies and Final Reporting**

- Develop case studies highlighting local business successes and lessons learned.
- Prepare the Final Project Report, summarizing outreach activities, compliance trends, vendor engagement, and overall ordinance impacts.

Of the total contract amount of \$62,050, the City has paid \$30,490 for work done through June 30, 2025. Staff recommends reallocating the remaining balance of \$31,560 to continue this work into the current fiscal year. Additionally, of the total allocated amount for printing, promotion, translation and signage costs of \$5,000, the City has spent \$2,927.59 for materials produced through June 30, 2025. Staff recommends reallocating the remaining balance of \$2,072.41 for use in the current fiscal year.

FISCAL IMPACT

The fiscal impact is \$33,632, which will be re-budgeted from unassigned funds in the Measure S 2014 Fund for the technical assistance services and printing, promotion, translation and

signage.

ATTACHMENTS

- A. Resolution
- B. Sept 17 2024 Staff Report
- C. 2024-74 CC Resolution

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING THE REALLOCATION OF FUNDS FOR TECHNICAL ASSISTANCE SERVICES AND OUTREACH MATERIALS IN SUPPORT OF THE SINGLE-USE PLASTICS ORDINANCE IN FISCAL YEAR 2025–2026

WHEREAS, on September 17, 2024, the City Council authorized a professional services agreement with Environmental Innovations, Inc. in an amount not to exceed \$62,050 to provide technical assistance in support of the City's Single-Use Plastics Ordinance implementation; and

WHEREAS, the City Council also authorized a separate allocation of \$5,000 for costs associated with printing, promotion, translation, and signage to support public outreach and compliance; and

WHEREAS, staff initially anticipated that all contract work and outreach expenditures would be completed by June 30, 2025, prior to the beginning of the ordinance's enforcement period on July 1, 2025; and

WHEREAS, as the project ramped up more gradually than anticipated and a thoughtful, phased rollout of enforcement was developed, technical assistance services began later than planned, and a portion of the scope of work remains to be completed in Fiscal Year (FY) 2025–2026; and

WHEREAS, due to an oversight, staff inadvertently did not account for the remaining contract balance in the proposed FY 2025–2026 budget; and

WHEREAS, of the total contract amount of \$62,050, the City has paid \$30,490 for work performed through June 30, 2025, and staff recommends reallocating the remaining balance of \$31,560, for continued technical assistance services in FY 2025–2026; and

WHEREAS, of the total \$5,000 allocated for printing, promotion, translation, and signage, the City has expended \$2,927.59 as of June 30, 2025, and staff recommends reallocating the remaining balance of \$2,072.41 for continued outreach activities in FY 2025–2026; and

WHEREAS, the total fiscal impact of this reallocation is \$33,632 to be re-budgeted from unassigned funds in the Measure S 2014 Fund.

NOW THEREFORE, BE IT RESOLVED, that the above recitals are true and correct and made part of this resolution.

BE IT FURTHER RESOLVED that the City Council of the City of Pinole takes the following actions:

1. The City Council hereby authorizes the reallocation of \$31,560 from the original contract with Environmental Innovations, Inc. for continued technical assistance related to the Single-Use Plastics Ordinance in FY 2025–2026.
2. The City Council further authorizes the reallocation of \$2,072.41 for continued outreach efforts including printing, promotion, translation, and signage.
3. The total amount of \$33,632 shall be re-budgeted from unassigned funds in the Measure S 2014 Fund (Fund 270) to support these activities.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **2nd** day of **September, 2025** by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **2nd** day of **September, 2025**

Heather Bell, CMC
City Clerk



CITY COUNCIL REPORT

9.G.

DATE: SEPTEMBER 17, 2024

TO: MAYOR AND COUNCIL MEMBERS

FROM: LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR
KAPIL AMIN, SUSTAINABILITY PROJECT MANAGER

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO AWARD A CONTRACT TO ENVIRONMENTAL INNOVATIONS (EI) FOR TECHNICAL ASSISTANCE TO PINOLE BUSINESSES FOR SINGLE-USE PLASTICS REDUCTION AND ORDINANCE COMPLIANCE AND ALLOCATE FUNDING IN THE AMOUNT OF \$67,050.

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution that:

1. Authorizes the City Manager to execute a professional services agreement with Environmental Innovations (EI) for technical assistance services to Pinole businesses for single-use plastics reduction and ordinance compliance in the total amount of \$62,050 (Exhibit A, incorporated herein); and
2. Authorizes Staff expenditure of \$5,000 in printing materials and signage associated with the technical assistance; and
3. Amends the FY 24/25 Budget to appropriate a one-time allocation of \$67,050 in total to support these services from unassigned funds in the Measure S 2014 Fund.

BACKGROUND

The single-use plastics ordinance is expected to be formally adopted on September 17, 2024, will take effect on January 1, 2025, and will be enforced starting July 1, 2025. This ordinance will require all food businesses to switch from single-use plastic foodware to reusable or compostable options. Additionally, all food and retail businesses will need to replace plastic bags with paper bags.

Given the complexity of the regulation and the short timeframe for compliance, it is crucial to provide businesses with technical assistance to help them understand the new requirements, establish new supply chains, and use up existing non-compliant products before enforcement begins in July 2025. This support will be particularly valuable for small businesses, which are most concerned about the potential increase in costs.

Effective technical assistance includes education and support to inform residents and visitors about the new regulations. In June 2024, the City issued a Request for Proposals (RFP) seeking providers for these technical assistance services. The RFP tasks involve gathering

and finalizing lists of compliant, affordable foodware and bag options, and working with City staff to develop and roll out a technical assistance plan for food businesses. This includes educating businesses on new regulations, connecting them with local suppliers, and supporting them with inventory conversion and compliance. The contractor will also assist the City with waiver and extension requests from businesses, prepare educational materials, report progress, and develop case studies to document the project's success. While the RFP covers the design of these materials and signage, additional funds will be needed for printing.

If the contract is awarded, technical assistance services will start immediately, with the rollout to businesses tentatively in November.

REVIEW AND ANALYSIS

The City received seven proposals in response to the solicitation ranging in costs detailed in Table 1 below.

Table 1: Proposals Received

Proposer	Proposed Not-to-Exceed Cost
Plastic Reduction Project	\$21,622
Rethink Disposables	\$49,560
SCS Engineers	\$50,943
Environmental Innovations	\$75,020
APTIM	\$80,000
Cascadia	\$148,537
M-Group	\$186,630

A City selection review team evaluated and ranked the proposals based on several factors, including understanding of the scope of services, the quality and experience of the firm and staff, familiarity with relevant regulations, client references and satisfaction, the completeness and quality of the proposal, and the cost approach. Based on these criteria, Environmental Innovations received the highest score. However, the selection team also recognized the value in the Plastic Reduction Project's proposal. The Plastic Reduction Project is a local, volunteer-driven non-profit that played a key role in the City's successful business engagement efforts during the development of the Ordinance. Although their proposal covered a partial scope of work due to their small size, their previous involvement with Pinole businesses, local knowledge, and strong community relationships made them a valuable partner.

To leverage these strengths, City staff reached out to Environmental Innovations to explore a collaboration with the Plastic Reduction Project, aiming to reduce overall costs while adding the intangible benefits of local volunteer support and expertise. Environmental Innovations welcomed the idea, believing the partnership would enhance their work for the City. Following this, staff organized a meeting with both Environmental Innovations and the Plastic Reduction Project to define roles and responsibilities. During this discussion, staff reassessed the need for external grant application support and decided to remove this task from the original scope of work in the RFP. Environmental Innovations then revised their proposal (**Attachment C**), reducing costs from \$75,020 to \$62,050, with a portion of the tasks subcontracted to the Plastic Reduction Project.

FISCAL IMPACT

Adoption of this resolution will result in a one-time allocation of \$62,050 from unassigned general fund balance for the technical assistance services and a one-time allocation of \$5,000 from unassigned general fund for printing materials and signage.

ATTACHMENTS

- A. Resolution (includes Exhibit A, Exhibit B, Exhibit C)
- B. Request for Proposals
- C. Environmental Innovations 9-3-24 Proposal (Exhibit D of Attachment A)

RESOLUTION NO. 2024-74

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT WITH ENVIRONMENTAL INNOVATIONS (EI) FOR TECHNICAL ASSISTANCE TO PINOLE BUSINESSES FOR SINGLE-USE PLASTICS REDUCTION AND ORDINANCE COMPLIANCE IN THE AMOUNT OF \$62,050 AND AMENDS THE FY 24/25 BUDGET TO APPROPRIATE A TOTAL OF \$67,050 FROM THE GENERAL FUND UNASSIGNED FUND BALANCE TO SUPPORT COMPREHENSIVE SINGLE-USE PLASTIC REDUCTION TECHNICAL ASSISTANCE INCLUDING PRINTING OF MATERIALS

WHEREAS, on September 17, 2024, the City Council adopted an ordinance adding Chapter 8.38, "Single-use Plastic Foodware and Bag Reduction," to the Municipal Code, which regulates the use of single-use plastics at food and retail establishments and necessitates technical assistance to ensure businesses comply in a timely and accurate manner; and

WHEREAS, the Plastic Reduction Project, a local, volunteer-driven non-profit organization played a key role in the City's successful business engagement efforts during the development of the Ordinance; and

WHEREAS, in June 2024 Staff issued a Request for Proposals to seek consultant support providing technical assistance services around single-use plastic reduction, including gathering and finalizing compliant foodware and bag options, collaborating with City staff to develop a technical assistance plan, educating businesses on regulations, supporting inventory conversion, assisting with waiver requests, and preparing reports and case studies to document the project's success; and

WHEREAS, the City received seven proposals responding to the RFP; and

WHEREAS, a City selection review team evaluated and ranked the proposals based on factors such as understanding of the scope of services, firm and staff quality and experience, familiarity with regulations, client references, proposal completeness, and cost approach, with Environmental Innovations (EI) receiving the highest score; and

WHEREAS, Staff interviewed EI to learn their interest with collaborating with local, volunteer-driven Plastic Reduction Project (PRP) to foster PRP's growth and mission, reduce overall costs while adding the intangible benefits of local volunteer support and expertise; and

WHEREAS, EI revised their proposal to sub-contract with PRP for a not-to-exceed fixed fee cost of \$62,050 to provide comprehensive technical assistance; and

WHEREAS, additional funding in the amount of \$5,000 will be required for the printing of materials and signage to enhance the impact of technical assistance at businesses; and

WHEREAS, the funding in the amount of \$67,050 for this work will be disbursed from unassigned funds in the General Fund.

NOW THEREFORE, BE IT RESOLVED, that the above recitals are true and correct and made part of this resolution.

BE IT FURTHER RESOLVED that the City Council of the City of Pinole takes the following actions:

1. Authorizes the City Manager to execute a professional services agreement with Environmental Innovations (EI) for technical assistance services to Pinole businesses for single-use plastics reduction and ordinance compliance in the total amount of \$62,050 (Exhibit A, incorporated herein); and
2. Authorizes Staff expenditure of \$5,000 in printing materials and signage associated with the technical assistance; and
3. Amends the FY 24/25 Budget to appropriate a one-time allocation of \$67,050 in total to support these services from unassigned funds in the General Fund.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 17th day of **September, 2024** by the following vote:

AYES:	COUNCILMEMBERS: Martínez-Rubin, Murphy, Sasai, Tave, Toms
NOES:	COUNCILMEMBERS: None
ABSENT:	COUNCILMEMBERS: None
ABSTAIN:	COUNCILMEMBERS: None

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 17th day of **September, 2024**



Heather Bell, CMC
City Clerk



EXHIBIT A

CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF PINOLE AND ENVIRONMENTAL INNOVATIONS

THIS AGREEMENT for consulting services is made by and between the City of Pinole ("City") and Environmental Innovations ("Consultant") (together sometimes referred to as the "Parties") as of September 25, 2024 (the "Effective Date") in Pinole, California.

Section 1. SERVICES. Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on December 31, 2025, and Consultant shall complete the work described in Exhibit A by that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession. Consultant shall prepare all work products required by this Agreement in a professional manner and shall conform to the standards of quality normally observed by a person practicing in Consultant's profession.
- 1.3 Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

Section 2. COMPENSATION. City hereby agrees to pay Consultant an amount not to exceed **Sixty-Two Thousand Fifty Dollars (\$62,050.00)**, for all work set forth in Exhibit A and all reimbursable expenses incurred in performing the work. In the event of a conflict between this Agreement and Consultant's proposal regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement.

Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

2.1 Invoices. Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder, as well as a separate notice when the total number of hours of work by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours, which shall include an estimate of the time necessary to complete the work described in Exhibit A;
- The Consultant's signature.

2.2 Monthly Payment. City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

2.3 Final Payment. City shall pay the last 10% of the total sum due pursuant to this Agreement within sixty (60) days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

- 2.4 Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever

incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

- 2.5 Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the following fee schedule attached hereto as Exhibit B.

- 2.6 Reimbursable Expenses.** There are no reimbursable expenses.

- 2.7 Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

- 2.8 Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

- 2.9 Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

Section 3. FACILITIES AND EQUIPMENT. Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in Exhibit C, and only under the terms and conditions set forth therein.

Section 4. INSURANCE REQUIREMENTS. Before beginning any services under this Agreement, Consultant, at its own cost and expense, shall procure the types and amounts of insurance specified herein and maintain that insurance throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid or proposal. Consultant shall be fully responsible for the acts and omissions of its subcontractors or other agents.

- 4.1 Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant in the amount required by applicable law. The requirement to maintain Statutory Workers'

Compensation and Employer's Liability Insurance may be waived by the City upon written verification that Consultant is a sole proprietor and does not have any employees and will not have any employees during the term of this Agreement.

4.2 Commercial General and Automobile Liability Insurance.

4.2.1 General requirements. Consultant, Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than TWO MILLION DOLLARS (\$2,000,000) per occurrence and FOUR MILLION DOLLARS (\$4,000,000) aggregate, combined single limit coverage for risks associated with the work contemplated by this Agreement.

4.2.2 Minimum scope of coverage. Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (most recent edition) covering comprehensive General Liability on an "occurrence" basis. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (most recent edition) covering any auto (Code 1), or if Consultant has no owned autos, hired (code 8) and non-owned autos (Code 9). No endorsement shall be attached limiting the coverage.

4.2.3 Additional requirements. Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:

- a. The Commercial General and Automobile Liability Insurance shall cover on an occurrence basis.
- b. City, its officers, officials, employees, agents, and volunteers shall be covered as additional insureds for liability arising out of work or operations on behalf of the Consultant, including materials, parts, or equipment furnished in connection with such work or operations; or automobiles owned, leased, hired, or borrowed by the Consultant. Coverage can be provided in the form of an endorsement to the Consultant's insurance at least as broad as CG 20 10 11 85, or both CG 20 10 10 01 and CG 20 37 10 01.
- c. For any claims related to this Agreement or the work hereunder, the Consultant's insurance covered shall be primary insurance as respects the City, its officers, officials, employees, agents, and volunteers. Any insurance or self-insurance maintained by the City, its officers, officials, employees, agents or volunteers shall be excess of the Consultant's insurance and non-contributing.
- d. The policy shall cover inter-insured suits and include a "separation of Insureds" or "severability" clause which treats each insured separately.
- e. Consultant agrees to give at least 30 days prior written notice to City before coverage is canceled or modified as to scope or amount.

4.3 Professional Liability Insurance.

4.3.1 General requirements. Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000) per occurrence or claim covering the Consultant's errors and omissions.

4.3.2 Claims-made limitations. The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the Agreement or the work.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must provide extended reporting coverage for a minimum of five (5) years after completion of work under this Agreement.
- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

4.4 All Policies Requirements.

4.4.1 Submittal Requirements. Consultant shall submit the following to City prior to beginning services:

- a. Certificate of Liability Insurance in the amounts specified in this Agreement; and
- b. Additional Insured Endorsement as required for the General Commercial and Automobile Liability Policies.

4.4.2 Acceptability of insurers. All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

4.4.3 Deductibles and Self-Insured Retentions. Insurance obtained by the Consultant shall have a self-insured retention or deductible of no more than ONE HUNDRED THOUSAND DOLLARS (\$100,000).

4.4.4 Wasting Policies. No policy required herein shall include a "wasting" policy limit (i.e. limit that is eroded by the cost of defense).

4.4.5 Waiver of Subrogation. Consultant hereby agrees to waive subrogation which any insurer or contractor may require from Consultant by virtue of the payment of any loss. Consultant agrees to obtain any endorsements that may be necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

4.4.6 Subcontractors. Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein, and Consultant shall ensure that City, its officers, officials, employees, agents, and volunteers are covered as additional insured on all coverages.

4.4.7 Excess Insurance. If Consultant maintains higher insurance limits than the minimums specified herein, City shall be entitled to coverage for the higher limits maintained by the Consultant.

4.5 Remedies. In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option: 1) obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement; 2) order Consultant to stop work under this Agreement and withhold any payment that becomes due to Consultant hereunder until Consultant demonstrates compliance with the requirements hereof; and/or 3) terminate this Agreement.

Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.

5.1 General Indemnification. To the fullest extent permitted by law, Contractor shall defend, indemnify and hold City, its officials, officers, employees, volunteers and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury, in law or equity, to property or persons, including wrongful death, in any manner arising out of or incident to any alleged negligent acts, omissions or willful misconduct of Contractor, its officials, officers, employees, agents, subcontractors and subcontractors arising out of or in connection with the performance of the Services, the Project or this Agreement, including without limitation the payment of all consequential damages, attorneys' fees and other related costs and expenses. Contractor shall defend, at Contractor's own cost, expense and risk, any and all such aforesaid suits, actions or other legal proceedings of every kind that may be brought or instituted against City, its directors, officials, officers, employees, agents or volunteers. Contractor shall pay and satisfy any judgment, award or decree that may be rendered against City or its directors, officials, officers, employees, agents or volunteers, in any such suit, action or other legal proceeding. Contractor shall reimburse City and its directors, officials, officers,

employees, agents and/or volunteers, for any and all legal expenses and costs, including reasonable attorneys' fees, incurred by each of them in connection therewith or in enforcing the indemnity herein provided. Contractor's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by City or its directors, officials, officers, employees, agents or volunteers. Notwithstanding the foregoing, to the extent Contractor's Services are subject to Civil Code Section 2782.8, the above indemnity shall be limited, to the extent required by Civil Code Section 2782.8, to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Contractor. This Section 5.1 shall survive any expiration or termination of this Agreement.

- 5.2 PERS Indemnification.** In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Section 6. STATUS OF CONSULTANT.

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.
- 6.2 Consultant No Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

Section 7. LEGAL REQUIREMENTS.

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.

- 7.2 Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.
- 7.5 Pinole Business License.** Consultant shall obtain a City of Pinole business license according to the terms of Title 5 of the City of Pinole Municipal Code and deliver to City proof of such business license prior to beginning work under this Agreement. Work under this Agreement cannot begin until the City receives proof that Consultant has obtained a City of Pinole business license.
- 7.6 Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

Section 8. TERMINATION AND MODIFICATION.

- 8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

- 8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall be specified in writing by the City. Consultant understands and agrees that if City issues such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized

by the City, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.

- 8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique professional competence, experience, and specialized professional knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the personal reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the City. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the City.

- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.

- 8.6 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall included, but not be limited to, the following:

- 8.6.1** Immediately terminate the Agreement;
- 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;
- 8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or

- 8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

Section 9. KEEPING AND STATUS OF RECORDS.

- 9.1** **Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and

agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

- 9.2** **Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

- 9.3** **Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

Section 10 MISCELLANEOUS PROVISIONS.

- 10.1** **Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

- 10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.
- 10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.
- 10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.
- 10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.
- 10.6 Use of Recycled Products.** Consultant shall endeavor to prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.
- 10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

Consultant will comply with all conflict of interest laws and regulations including, without limitation, City's Conflict of Interest Code (on file in the City Clerk's Office). It is incumbent upon the Consultant or Consultant's firm to notify the City pursuant to section 10.10 Notices of any staff changes relating to this Agreement.

- a. In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of Consultant(s), unless as indicated in Subsection b., will be performing a very limited and closely supervised function, and, therefore, are unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection b.

Initial
EL

Initialed by City Attorney's Office

- b. In accomplishing the scope of services of this Agreement, Consultant(s) will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision. As a result, the following Consultant(s) shall be subject to the Disclosure Category "1-5" of the City's Conflict of Interest Code:

10.8 Solicitation. Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

10.9 Contract Administration. This Agreement shall be administered by the Community Development Director who shall act as the City's representative. All correspondence shall be directed to or through by the Community Development Director or his or her designee.

10.10 Notices. Any written notice to Consultant shall be sent to:

Josephine Fleming
President

307 Laguna St.,
Santa Cruz, CA 95060

Any written notice to City shall be sent to:

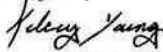
City Manager
City of Pinole
2131 Pear Street
Pinole, CA 94564

- 10.11 Professional Seal.** Where applicable in the determination of the City, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation.
- 10.12 Integration; Incorporation.** This Agreement, including all the exhibits attached hereto, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral. All exhibits attached hereto are incorporated by reference herein.
- 10.13 Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

CITY OF PINOLE

Signed by:



8024A02B3DF4495

Kelcey Young, City Manager

CONSULTANT

DocuSigned by:



EAB683CABD7F486

Josephine Fleming, President

Consultant's City of Pinole Business
License #: Forthcoming

Attest:

Signed by:



A0B1D490B1994B2

Heather Bell, City Clerk

Approved as to Form:

Signed by:



47EA70C5E0214F6

Eric S. Casher, City Attorney

EXHIBIT A
SCOPE OF SERVICES

The Consultant's scope of services will include the scope of work listed on pages 6-14 of the Consultant's proposal of September 3, 2024 (Exhibit D) and any modifications or additions agreed to by the Parties

EXHIBIT B
COMPENSATION SCHEDULE AND HOURLY FEES

The fees charged by Consultant for work performed on an hourly basis shall not exceed the hourly rates shown in the fee proposal contained on page 15-16 of the Consultant's proposal of September 3, 2024 (Exhibit D)

EXHIBIT C

CITY-FURNISHED FACILITIES

City shall furnish physical facilities such as desks, filing cabinets, and conference space, as may be reasonably necessary for Consultant's use while consulting with City employees and reviewing records and the information in possession of the City. The location, quantity, and time of furnishing those facilities shall be in the sole discretion of City. In no event shall City be obligated to furnish any facility that may involve incurring any direct expense, including but not limited to computer, long-distance telephone or other communication charges, vehicles, and reproduction facilities.

EXHIBIT D

ENVIRONMENTAL INNOVATIONS SEPTEMBER 3, 2024 PROPOSAL



**Response to City of Pinole Request for Proposal for:
Compostable/Reusable Foodware and Non-plastic Bag Technical Assistance**

Submitted by:



ENVIRONMENTAL
INNOVATIONS

Environmental Innovations, Inc.

Revised

September 3, 2024



A: Cover Letter and Executive Summary

September 3, 2024

City of Pinole, City Hall
Environmental Programs Division
Attn: Sustainability Fellow Kapil Amin

Dear Kapil Amin:

Environmental Innovations, Inc. (EI), a Benefit Corporation, recognized B Corp, certified woman-owned small business, and Certified Green Business, is pleased to present our proposal for the Compostable/ Reusable Foodware and Non-plastic Bag Technical Assistance for the City of Pinole. EI is a leading partner for municipalities in conducting outreach to small businesses, particularly restaurants and food facilities. We have designed and implemented foodware outreach programs for several municipalities and will be able to leverage our extensive experience as well as our collection of repurposable materials to maximize field assistance time. Our high-quality and diverse team is capable of performing outreach and assisting various sizes of food facilities, from small food trucks to large technology campus cafeterias.

Our proposal demonstrates a thorough understanding of the needs and objectives outlined in this RFP, reflecting our extensive experience and expertise in similar projects. Our project management approach is centered on clear communication, efficient resource allocation, and meticulous planning to ensure the successful completion of all project milestones. We employ a collaborative and integrated management strategy, seamlessly coordinating our experienced team to ensure alignment with project goals and timely delivery of high-quality outcomes.

Below, we outline our understanding of the project needs and our proposed approach.

Task 1: Compliant Foodware and Local Suppliers

- Compile a comprehensive list of compliant and affordable foodware and vendors, drawing from our previous experience and vendor relationships as well as existing resources such as our previously developed, Product Purchasing Guide.

Task 2: Compliant Bag Options and Local Suppliers

- Expand our existing list of recyclable single-use bags to include compliant reusable items and vendors.

Task 3: Technical Assistance Rollout Plan

- Leverage our extensive experience to finalize the rollout plan, strategies, and materials in collaboration with City staff, including a series of kick-off meetings to discuss priorities and integrate insights from previous similar programs.

Task 4: Technical Assistance for Food Businesses

- Execute an initial outreach push through various channels to inform food facilities about the Ordinance.
- Provide door-to-door outreach to 35 independent food service businesses to engage them in technical assistance services.
- Offer tailored technical assistance to identify specific needs and available compliant products.

**Subtasks A-E: Detailed Support and Education**

- Provide cost-effective estimates for inventory conversion and connect businesses with local suppliers.
- Track high-demand items to negotiate bulk purchasing agreements.
- Educate businesses about Assembly Bill 1276.
- Promote reusable foodware alternatives
- Educated retailer on compliant bag options.

Task 5: Support with Waivers and Extensions

- Assist City staff in developing written rules, regulations, and forms for obtaining waivers and extensions.
- Provide direct assistance to businesses in applying for waivers and time extensions

Task 6: Development of Educational Materials

- Collaborate with City staff to develop branded educational materials, including ordinance summaries, restaurant signage, table tents, and a purchasing guide.

Task 7: Progress Reporting

- Track all outreach and technical assistance using appropriate web-based tools, providing access to City personnel.
- Document project activities and outcomes, presenting them in a final report and visual presentation.

Task 8: Case Studies and Final Report

- Develop case studies based on our extensive experience and the specific outcomes of this project.
- Present a final report documenting all tasks and activities, and impact of the project.

We are confident that our proposal provides a robust framework for achieving the City of Pinole's goals. Our team is ready to bring our expertise and dedication to this project, ensuring a successful transition to compliant foodware and a positive impact on the community.

Environmental Innovations acknowledges the acceptance to the terms and conditions of the Consulting Services Agreement (Attachment A). This proposal is valid for ninety (90) days.

Thank you for considering our proposal. We look forward to the opportunity to work with you.

Sincerely,

A handwritten signature in black ink, appearing to read 'Joe Fleming'.

Josephine Fleming

President, Environmental Innovations and
Executive Director, California Green Business Network
307 Laguna St., Santa Cruz, CA 95060
jofleming@environmentalin.com
831-706-7384



B. Company Profile

Environmental Innovations is an environmental consulting firm started in 2006 that provides businesses, local governments, and nonprofits throughout California with sustainability planning and program development, compliance support, waste management, and environmental certification and training. We are a leading partner for municipalities to do outreach to small businesses, particularly restaurants and food facilities.

We are currently coordinating foodware/ single-use plastic elimination efforts for the County of San Mateo, the City of Seaside, the City of Watsonville, the City of Cupertino, the City of Sunnyvale and the County of San Benito. This work consists of ordinance readiness surveys, incentives distribution and foodware assistance, campaign and materials development, product research and vendor relations, event coordination, and 1:1 outreach and technical assistance to thousands of food facilities. The work involves extensive outreach to food facilities, strong partnerships with local community groups, concise guidance materials and marketing messaging for businesses, and product research and vendor relationships. The best example of this work could be seen in the [Foodware Aware Program](#), a comprehensive awareness and engagement campaign which we developed and implemented for the County of San Mateo which provides outreach services to over 4000 food facilities in 16 different County jurisdictions. This program has become a model for foodware ordinance outreach and education throughout the State.

EI also coordinates regulatory industrial environmental compliance for municipalities, including coordination of all aspects of the fats, oil and grease (FOG) and stormwater pollution prevention programs for restaurants which plays heavily in food service ware when it comes to requirements for dishwashers and grease interceptors to use reusable ware. We also enforce polystyrene bans, mandatory recycling, and compost laws and are currently implementing SB 1383 outreach for several municipalities focusing on organic waste collection and edible food recovery education and assistance.

Additionally, EI staffs and directs the state-wide California Green Business Network, which assists fifty (50) municipal Green Business Programs to deliver funding, marketing, certification and technical services related to energy, water, waste, pollution prevention, and community services. EI also provides comprehensive Green Business Program management on behalf of the Counties of Santa Cruz, Monterey, San Mateo, Alameda, San Benito, and Santa Barbara and the Cities of Carlsbad, Watsonville, and Ventura. We have provided this service for Solano County as funding allows. We have also assisted the San Francisco Department of the Environment and California State University Monterey Bay. As such, we have significant experience in providing education, technical, and financial assistance to small businesses across a range of relevant environmental issues.

Environmental Innovations embraces a Community-Based Social Marketing (CBSM) approach to guide environmental campaign development and educational material creation. By actively engaging with local communities, we identify their unique needs and concerns, along with barriers to adopting environmental behavior. This insight enables us to tailor our campaigns to better resonate with the communities' specific issues, thereby empowering individuals to make meaningful change.

We are committed to incorporating equity considerations into all of our programs and have extensive experience building local partnerships and providing culturally appropriate and language specific services to the businesses we serve on behalf of our municipal clients.

Please see our references provided herein and feel free to contact any of the relevant client contacts.



C. Organization and Staffing

Environmental Innovations team comprises experienced environmental experts, outreach professionals, and marketing specialists. Their prior knowledge and experience conducting sustainable foodware outreach campaigns is key to the success of the proposed project. We will assemble our team from a combination of the following program staff. EI Senior Consultant and Vice President, Lawrence Nussbaum, will serve as the project manager. Lawrence has led our foodware programs for municipal clients, serves as a thought leader in the space, has extensive knowledge of foodware Ordinance implementation strategies, and has relationships with many existing foodware manufacturers and distributors. Outreach Specialist Dharma Bartram has conducted field outreach and provided technical and financial assistance services to hundreds of food service businesses to help them make the switch to fiber-based compostable items and/or reusables. Anna Hirst, Senior Marketing Production Manager, is a creative content specialist who specializes in graphics and design, digital production and marketing communications. She has created a variety of foodware marketing materials for our municipal clients and will build on this experience to develop effective materials for this project. Bilingual Outreach Specialist, Nancy Nobles, works with Latino businesses on adopting compliant foodware and implementing other green business strategies. Sustainability Consultant, Rilynn Misa, is an experienced Green Business Coordinator who has helped hundreds of small businesses implement environmental measures and has extensive experience guiding food service businesses with compostable and reusable foodware options.

Staff Bios



Lawrence Nussbaum
Vice President

Foodware Aware Project Manager | Green Business Program Director

Lawrence Nussbaum currently serves the County of San Mateo Office of Sustainability as the Project Manager for the Foodware Aware Program, which provides outreach and technical assistance for food facilities to comply with the County's Disposable Foodware Ordinance. He also manages additional Foodware Ordinance outreach efforts for the City of Cupertino and the City of Sunnyvale. Lawrence also oversees EI's Bay Area Green Business Program offerings in San Mateo County, Alameda County, and Santa Clara County. He holds a Masters in Environmental Management from Yale University and has over 20 years of experience working with market-based sustainability programs in a variety of sectors, including agriculture, wood products, textiles, manufacturing, waste management, and green building.



Dharma Bartram
Sustainability Consultant

Foodware Outreach Coordinator

Dharma is a Sustainability Consultant with a background in marketing, community outreach, project management and event management. She graduated from UC Santa Barbara with a B.A. in Communication and Professional Writing Minor and has previously worked at a leading ad agency. She first discovered her passion for green business and sustainability outreach as Marketing Chair for an environmental student-run organization where she supported efforts leading to her sorority becoming the first green certified Greek chapter house in California in collaboration with CAGBN. Born and raised in Marin County, she loves to spend time outdoors and is passionate about making the Bay Area a more climate resilient, equitable community.



Anna Hirst
Senior Marketing Production Manager
Foodware Marketing Manager

Anna is a Project and Marketing Manager with over 20 years of experience in the environmental sector. She coordinates Marketing and Graphic Design for Environmental Innovations, the California Green Business Network, various Green Business Programs, and also manages the CDFA Healthy Refrigeration Technical Assistance program. Anna is a creative digital specialist who effortlessly shifts between numerous roles, including marketing communications, program management and implementation, and digital production. Anna graduated from the University of California, Santa Cruz with a B.A. in Environmental Studies



Rilynn Misa
Sustainability Consultant
Green Business Coordinator and Foodware Outreach Specialist

Rilynn is a coordinator and sustainability outreach professional for Alameda County Green Business. Her passion for sustainability comes from her experiences with restoration projects, in-field data collection, agricultural practices using permaculture methodology. She has her Bachelor of Arts in Environmental Studies with a focus on Sustainable communities from California State University Monterey Bay.



Nancy Robles
Bilingual Sustainability Consultant
Green Business Outreach Coordinator

Nancy is a bilingual sustainability consultant and outreach professional in Kern and Fresno County where she runs two Green Business Programs. She comes to EI with experience in LEED certification, technical account management, sales, and environmental education. Her love for nature and passion for sustainability drives her to help make her community a more sustainable place to live and work.

D. Description and Approach

Our proposal demonstrates a thorough understanding of the needs and objectives outlined in this RFP, reflecting our extensive experience and expertise in similar projects. Our project management approach is centered on clear communication, efficient resource allocation, and meticulous planning to ensure the successful completion of all project milestones. We employ a collaborative and integrated management strategy, where our experienced team will be seamlessly coordinated to leverage their specialized skills and knowledge. Each team member's roles and responsibilities will be clearly defined, and regular progress reviews will be conducted to ensure alignment with project goals and timely delivery of high-quality outcomes.

Below you will find our proposed Scope of Work based on the tasks defined in the RFP

Task 1: Gather and finalize a list of compliant, affordable foodware (refer to page 7 of the proposed Ordinance) and local suppliers that provide compliant compostable and reusable foodware.



Environmental Innovations staff have a thorough knowledge of the state of the industry in terms of the availability of different types of compostable and reusable products and specific applications to meet the various needs of local food facilities. Through our work as the lead consultant for the San Mateo County Foodware Aware Program, we pioneered the most comprehensive list of fiber-based compostable products to date in the [Product Purchasing Guide](#), which has been since been duplicated and implemented by many other municipalities around the state. We recently updated this list for the City of Cupertino. Through our ongoing technical assistance work and working relationship with foodware vendors, we consistently learn about new product offerings and improvements that meet the need of food facilities. We understand that various requirements (i.e. freezer safe, hot liquids, condensation, etc.), characteristics ((i.e., size, material type, etc), and specific applications for different types of food service businesses (i.e, Asian cuisine, taqueria's, boba shops, coffee shops, etc).

A recent innovation that demonstrates our thorough product knowledge is a beta Foodware Finder, a user-friendly searchable version of the purchasing guide that provides an intuitive way for food facilities to find exactly what they need through filters and key searches.



This thorough product knowledge and prior work will facilitate our creation of a customized resource for the City of Pinole, including investigation of local distributors and brick and mortar products that carry these products. This will be an essential tool to help food facilities source compliant foodware and reusables

Task 2: Gather and finalize a list of compliant, affordable bag options (refer to page 6 and 8 of the proposed Ordinance) for food providers and retailers as well as local suppliers of compliant bags.

In producing the Foodware Purchasing Guides and providing technical assistance to restaurants and retail businesses through our foodware outreach and Green Business certification work, EI has begun to identify options for recyclable single use bags and will expand this list to include additional items as well as compliant reusable items and vendors.



Product Type	Product Specific Name	Photo	Manufacturer	Material	Link for Product Info & Direct Purchase
Paper Bags	Dubl Life ToGo! Natural Kraft Paper Bags		Duro	100% recycled paper, rope handle	https://www.bagcraft.com/2018/07/25/dubl-life-togo-carryout-shopping-bag-bistro-29732/
Paper Bags	Natural Kraft Shopping Bags		BioMass Packaging	recycled content paper (check product descriptions at link)	https://biomasspackagingstore.com/recycled-paper-shopping-bags.aspx
Paper Bags	Good Start Kraft Recycled Paper Shopping Bags		Good Start Packaging	100% recycled kraft paper	https://www.goodstartpackaging.com/good-start-paper-bags/

Task 3: Work with City Staff to finalize a technical assistance rollout plan, strategies, and materials.

EI brings extensive experience conducting foodware ordinance outreach for various municipalities. Through experimentation with multiple methods, we have gained valuable insights into what works and what doesn't, identifying constraints, barriers, and motivators that encourage businesses to make changes. We understand the critical timing related to implementation and enforcement dates and how businesses respond to these deadlines. Additionally, we are well-versed in the challenges and opportunities associated with enforcement, incentives, and outreach. Our comprehensive collection of outreach materials reflects our knowledge of what types of materials are most effective.

Leveraging this experience, we will provide valuable guidance in finalizing the technical assistance rollout plan, strategies, and materials with the City. We propose a series of kick-off meetings to discuss the City's priorities, interests, and recommendations from our prior work on similar programs. EI staff will thoroughly review all existing materials and preparatory work that has led to the development and passage of the foodware ordinance. Our collaborative approach ensures that we work as an extension of your team, integrating seamlessly to meet the City's goals and deliver a successful rollout plan

The foodware team will design a strong approach and work plan based on previous experience, measuring environmental outcomes and adjusting the action plan and scope in real-time as needed.

Task 4: Rollout of technical assistance to food businesses.

To support Pinole food businesses successfully transition to compliant foodware and adhere to relevant regulations, we will deliver a comprehensive service offering that integrates the defined subtasks, addressing such things as availability of functional and cost-effective compliant products, supplier relationships, promoting reusable practices, and general regulatory education.

We propose an initial outreach push to ALL food facilities in the form of postal mail, email, and/or phone notification. The purpose of this initial outreach is to make contact with owners, managers, or other key decision makers to ensure that local food businesses 1) know about the Ordinance and basic requirements, 2) are aware of the resources available to assist them in making the transition, 3) have the opportunity to ask immediate clarification questions, and 4) are able to request direct technical assistance from the consulting team.



Following this notification, EI proposes door-to-door outreach to the 35 independent food service businesses. We have found that direct door-to-door outreach is the most effective means to engage food service businesses in technical assistance services. This approach will also help ensure that food facilities are well-informed about the Ordinance requirements, timeline, and available resources. The technical assistance offered will help identify specific foodware needs, the availability of functional and cost-effective compliant products, and other strategies to meet Ordinance requirements.

EI will retain the support services of the Plastic Reduction Project to build upon their established relationships with food service business developed during the pre-ordinance outreach and survey work. Where appropriate, PRP will make introductions, conduct follow-up, and assess the needs and desires for food service businesses to receive technical assistance from the EI team.

Further details on each sub-task listed in the RFP is provided below:

SUBTASK A: Provide cost-effective estimates for a full inventory conversion to compostable foodware that also optimizes the packaging needs for a businesses.

EI will collect current pricing of commonly used compliant foodware items to provide cost estimates and comparisons with currently used items. We will obtain quotes from multiple suppliers to ensure competitive pricing, compare prices for bulk purchases versus smaller orders to find the most cost-effective options, and maintain pricing estimates as part of the compliant foodware list/purchasing guide. To efficiently provide cost estimates for food businesses, we will develop a standardized intake and planning form that will consist of the following elements:

Inventory Assessment:

- List current foodware items (plates, cups, utensils, containers, etc.), including brand, supplier information, and pricing (if available).
- Evaluate use cases and requirements for different foodware items

Product Recommendation:

- Recommend functional replacement products based on the purchasing guide, existing vendors, and purchasing considerations such as typical volume used, current distributors or vendors, and other considerations.

Cost Analysis:

- Calculate the cost difference between current foodware and compostable alternatives, factoring in competitive pricing from different vendors, bulk purchasing price comparisons, as well as potential supplier discounts.

EI will regularly review supplier prices to ensure continued cost-effectiveness and adjust the inventory and cost estimate strategy as needed.

SUBTASK B: Connect food businesses with local suppliers and distributors.

EI has close working relationships with the leading compostable foodware vendors in the region and an understanding of the complex landscape within which these vendors operate (i.e., various combinations of manufacturer, broker, distributor, wholesaler, and retailer). We will be able to connect foodware facilities with specific vendors who we believe can meet their needs.

To make it easy for businesses to find and order compostable foodware, EI will compile a list of reliable local suppliers and distributors that can service Pinole food facilities. By leveraging existing relationships and building new contacts, we will establish a local "supplier network" and create a directory containing important information such as: specialty items or focus areas, minimum order sizes, key contacts, and any discounts, favorable terms, or bulk pricing options that we are able to negotiate based on established connections. This comprehensive



directory will help businesses efficiently source compostable foodware, ensuring they have access to cost-effective and sustainable options.

Additionally, as part of our technical assistance services we will arrange introductory meetings or calls between food businesses and suppliers. We will also encourage vendors who currently service food businesses in Pinole to educate them directly about switching to compliant products in their upcoming orders.

Example of a previous "Foodware Vendor Matrix" Developed from interviews with local vendors

Name of Vendor	Specialties	Minimum Order Size	Business Model	Company HQ	Closest Warehouse/ Distribution Center	Sales Rep	Free Samples	Notes
Excellent Packaging & Supply (Biomass Packaging)	universities, coffee shops, bakeries, restaurants, big on food service management (big corporations - campus, Lab Research, Gilad, Bon Appetites, etc.)	\$400 (but flexible)	Wholesale Distributor	Richmond	Richmond	Name: Hugo Ponsonnet Title: President Email: hugo@excellentpackaging.com Phone Number: m: (909) 636-8410 p: (510) 243-9501	YES	Recomm website E- clones. Fr- off. El car order fro
Cogent (formerly Oakland Packaging) - part of nationwide Network Services	Grocery	\$150	Distributor	Sacramento	Richmond	Name: Michelle Oliver Title: Grocery & Food Segment Director Email: moliver@cogentusupplies.com Phone Number: o (916) 447-8384 f: (916) 447-6131 c: (916) 287-3982	Only to customers	Connect appropria
	Bobo Cafe Needs - mom and pops. They also work with larger chains like Teaspoon, High Bobo, etc.	300 (for free delivery)		Hayward	Hayward	Name: Yiting Kuang Title: Procurement Department Rep. Email: yiting.kuang@brevik.com Phone Number: (510) 727-5920 ext 106	Yes	PET films Hot cups
IBEV Distributors			Distributor, Logistics Import					
Individual Foodservice (IFS)	Good prices on ANY World Center or EcoProducts Next Day delivery	\$400 If small customers, try to get them to order once a month. Some chains order 3 days a week. As long it meets profitability, they will make it work.	Distributor	Bell, CA	Fairfield, San Diego, Modesto	Name: Mitchell Liday Title: Email: mrliday@worldfood.com Phone Number: 310.877.5449	Yes	Vie servis such as in bakeries, healthcare and janitor
Brite	Most are fine dining and big customers, country clubs, to-go businesses (doesn't do well in health care or schools). Not a lot of Latino accounts, only some Asian	Depends on customer location	Distributor		Brisbane	Name: Jennifer Wilder-Smith Title: Director Marketing Email: jwildersmith@brite.com Phone Number: Cell: (415) 672-6671 / Office: (415) 656-0187 x352		No longer applicable sales rep ordinance. Did sales an induce sales rep.

SUBTASK C: Keep track of commonly needed compostable foodware items among Pinole food businesses to help establish and negotiate community contracts with suppliers to decrease the unit price per compostable foodware item.

Based on outreach and surveys conducted over the past several years with thousands of food facilities, EI enters this project with a well-established understanding of commonly used foodware items. This includes items for which transitioning to compostables is straightforward, as well as those where significant barriers exist, resulting in low compliance rates. With this experience, EI will track high-demand items and, based on the inventory work conducted in Subtask 4A, compile a list of these high-demand items along with data on the quantity and frequency of orders. Using these estimates, we will be well-positioned to help the City approach suppliers with aggregated demand data to negotiate bulk purchasing agreements, leveraging the collective buying power of the community to secure lower unit prices.

In addition, EI has previously explored the feasibility of bulk purchasing programs and can provide guidance on their development. A successful Community Contract Program requires significant coordination by a centralized organization and a system for placing and tracking orders to streamline the process for businesses. EI could help define community needs for such a system, including competitive pricing, flexible delivery schedules, favorable payment terms, and long-term agreements to stabilize costs and ensure a consistent supply.

SUBTASK D: Reinforce education to businesses on Assembly Bill 1276 which regulates bundling of utensils and requires utensils be provided upon request only for customers and customers ordering via third-party food delivery platforms.

As part of our messaging and door-to-door outreach, EI will educate businesses about the accessories-upon-request requirements of AB 1276 and which accessories and "small items" are affected (e.g.,



utensils, chopsticks, napkins, straws, stirrers, cocktail sticks, and condiment packets). We will provide helpful tips for implementation, such as where to store and how to distribute utensils, the use of bulk condiment stations, and one-at-a-time dispensers for napkins, straws, and utensils. Specifically, EI is tracking new one-at-a-time fiber-based utensil dispensers coming to market (previously, these products were only available for plastic or bio-plastic utensils) and will inform food businesses of their availability.

We will design a multi-language "accessories by request" table-tent card, based on similar designs we have developed for other municipalities, and distribute it to food businesses during door-to-door outreach. This will be an effective tool for providing AB 1276 education.

This subtask will be directly supported by Plastic Reduction Project who will provide follow-up outreach and education to enhance the messaging and assistance to assure food service businesses are adhering to the AB 1276 requirements.

SUBTASK E: Educate businesses on the ordinance's encouragement for maximizing reusables

EI has extensive experience in promoting reusable foodware to food service businesses on behalf of various municipal clients. We have successfully facilitated both partial and complete transitions to reusable options for dine-in services, utilizing funding to procure reusable foodware alternatives to single-use disposables (SUDs). In this process we saved businesses substantial costs while also enhanced the dining experience for their customers. Through these initiatives, we have identified commonly available foodware items and compiled a library of case studies showcasing the benefits of switching to reusable foodware. We will leverage this wealth of experience and resources in our outreach efforts to encourage food businesses to adopt reusable foodware solutions, taking into account the following specific RFP requests.

- Assembly Bill 619 sanitation guidelines to increase consumer-owned containers

While there are still some misconceptions about the sanitary nature of consumer "Bring Your Own (BYO)" containers, we aim to educate food facilities about AB 619, which explicitly allows the use of reusable food containers, along with recommended safety precautions to prevent contamination. One proposal to encourage BYO among local restaurants is to design and produce a window decal or postcard for restaurants, informing customers that they welcome reusable food containers. We have promoted a similar model in Santa Clara County designed by Silicon Valley Reduces.

- Assessing the capacity for a dishwasher and education on benefits of reusables for dine-in.

As part of our assistance, EI will evaluate the dishwashing capacity and needs of restaurants. One surprising finding from our survey work and technical assistance is that while there are perceived challenges related to dishwashing capacity and added labor costs related to reusables, these factors did not prove to be significant barriers in practice. This conclusion is supported by Upstream's analysis of 166 cases of technical assistance provided to restaurants transitioning to reusables, which found that nearly all restaurants made this transition without altering their dishwashing setup or increasing labor costs (Gordon, M. (2021). Reuse Wins.

https://www.eesi.org/files/Reuse_Wins_Report_Final.pdf.

EI will collaborate with restaurants to understand their dishwashing constraints and, if necessary, assess the capacity for installing automatic dishwashers. Drawing from our significant experience in converting food businesses to reusables, we will leverage case studies, available funding mechanisms, and supplier resources to encourage food businesses to transition to reusables, specifically for dine-in services.



SUBTASK F: Educate businesses on compliant bag options and suppliers.

EI will subcontract this task to the Plastic Reduction Project's local Pinole chapter. Having previously collaborated with City staff to conduct extensive outreach and surveys during the lead-up to the anticipated single-use plastics ordinance, they have established relationships with Pinole's retail businesses. This prior engagement not only helped shape the wording of the ordinance but also laid a foundation of trust with local businesses. Building on these relationships, Plastic Reduction Project is well-positioned to ensure that businesses fully understand the plastic ban requirements and have the necessary resources to comply.

The Plastic Reduction Project team has conducted initial analysis of the types of retail stores in the City of Pinole that typically provide bags provide bags for customers to carry their purchases away such as boutiques, supermarkets, and restaurants and those that typically do not provide bags, such as insurance brokers, educational services, consulting firms, construction, real estate, gyms, auto repair, nail salons, hair salons, finance/accounting, etc.

The team will visit and make consultation appointments with the owners / management of relevant businesses which will be impacted by the ordinance. These appointments can be facilitated remotely via phone or online meeting services and in-person with trained volunteers under PRP. The list of compliant bag options developed in Task 2 will be provided.

SUBTASK G: Support businesses with grant application support if available for plastics reduction (note that the City maintains grant writing assistance through Townsend PA, which can be utilized as well for grant application support).

This task will not be included in the scope of work per conversations with City staff.

Task 5: Assist the City with waivers and time extensions requested by businesses.

SUBTASK A: Assist City staff with prescribing written rules, regulations and forms for Food Providers or Retailers to obtain full or partial waivers and for Food Providers or Retailers to obtain an extension of time.

EI has helped develop exemption and extension rules and procedures for the County of San Mateo County as well as the City of Cupertino and will leverage this experience to assist the City of Pinole in implementing this Ordinance provision. EI will provide detailed guidance, drawing from our comprehensive understanding of the typical challenges and constraints that may lead a food business to seek a waiver due to the unavailability of compliant foodware options (as outlined in section 8.38.050 E of the Ordinance) or due to economic hardship (per section 8.38.050 F). We will draw from existing examples to help develop user-friendly forms for businesses that will also streamline the City's processing of these requests.

SUBTASK B: Assist businesses with applying for partial/full waivers (refer to page 5 of the proposed Ordinance) and extensions of time (refer to page 5 of the proposed Ordinance).

This subtask will be supported by Plastic Reduction Project, who will directly assist businesses in obtaining waivers by helping them fill out the necessary forms and in consultation with EI, provide guidance through the process of documenting their good-faith efforts to procure compliant items at a reasonable cost. In some cases, EI will be able to provide this documentation and verification directly through our technical assistance services in other cases we will assist in collecting specification and pricing information to be used for waiver and extension requests.

SUBTASK C: Assist the City in acting on waiver and/or time extension applications within 60 days of application.



- If supply chain issues warrant a waiver, verify, and take action on the waiver (with concurrence from City staff)
- If performance failure warrants a waiver, verify, and take action on the waiver (with concurrence from City staff)

EI will establish a process for reviewing and responding to waiver and extension applications. Once a waiver is submitted, EI will offer technical assistance to determine if the waiver is necessary or if suitable products are available that would make the waiver unnecessary. Additionally, EI will help develop a compliance plan and timeline to enable the food business to achieve compliance by a specified future date. This process will be coordinated with City staff, and a clear process and flow chart will be created to outline response procedures and set clear expectations

TASK 6: Prepare materials for the City to roll out to businesses and their customers regarding new regulations including signage, guides and other educational materials. Assume the City will print these materials independently.

EI will work with City staff to develop branded educational materials in alignment with City design guidelines. We have created a variety of outreach materials in the past that we can build upon for this project. At a minimum we propose the following materials

Ordinance Summary Guide: This will provide an overview of the Ordinance requirements, benefits and available resources.

Restaurant signage: Used to educate restaurant staff and customers about the ordinance requirements and to help educate customers of the changes mandated by the City.

Accessories by Request Table Tents/Postcards: This will be used to inform customers that they must request accessories directly from restaurant staff and will also be used as a hand out/talking point when educating food service businesses about AB 1276 requirements.

Purchasing Guide: As indicated above in Task 1, we will create a list of compliant foodware products and to be organized as a Product Purchasing Guide. We will update a previous version of this purchasing guide that we produced for the County of San Mateo and to customize it for the City of Pinole. The purchasing guide is an essential tool to help food facilities source compliant foodware and reusables.

Mailer: We propose an official mailer on City of Pinole letterhead to be sent to all of the food facilities covered by the Ordinance accompanied by the Ordinance Summary or other relevant materials.

Website: EI will work with City staff to provide content (and design services if necessary) for the City's website to serve as the main hub for information about the Ordinance.

TASK 7: Report progress towards the technical assistance rollout plan which should include names of businesses reached and subtasks completed for that business.

EI provides robust project management services to track our projects, ensuring consistent progress toward meeting project goals within the designated timeline and budget. This includes diligent oversight and guidance of our internal team to effectively implement work plan tasks. We believe that clear communication and transparent reporting are essential for client collaboration, allowing us to receive consistent feedback and input into the project direction.

All outreach and technical assistance will be tracked by the EI team on an appropriate web-based tool, providing access to City personnel. Tools that have been used in the past for similar projects include the Recyclist platform and a simple web-based spreadsheet. We are comfortable using any tool that the City prefers. The Foodware



team is very technology savvy and EI has capacity to develop customized software to meet reporting requirements when necessary. If no tool is suggested, the team will likely use a spreadsheet customized to capture the most important and relevant information.

All project activities and outcomes will be thoroughly documented and presented in a final report document and visual presentation.

TASK 8: Develop a handful of case studies and final report of completion of all above tasks.

All project activities and outcomes will be thoroughly documented and presented in a final report document and visual presentation. EI has developed dozens of case studies related to our foodware Ordinance outreach and these will be used as the basis for the City of Pinole case studies. Planning for the case studies at the beginning of the project will be essential so that we could plan for collecting the relevant data when working with food facilities. We propose 3 case studies as an appropriate number given the scope of this project and number of food businesses in the City of Pinole.

E. Schedule of Work



F. Subconsultants

EI will retain the services of the Plastic Reduction Project (PRP), a 501(c)3 nonprofit based in Austin, Texas and duly registered to do business in California. PRP focuses primarily on converting food and beverage outlets from single-use to reuse by assisting entrepreneurs, managers and administrators find "profitable pathways to going green". They help businesses, schools and senior living facilities access financial support programs, quantify savings, and see the bigger picture in how switching to reuse can provide savings as well as positively impact the environment and provide better health outcomes. They also provide education and awareness training, delivered through their website, as well as through frequent in-person presentations. Approximately 1,300 individuals via 28 presentations to community organizations such as church groups, other nonprofit organizations, university classes, Rotary clubs and other similar organizations over the past two years.

Local PRP representatives assigned to the project (see below) are Pinole residents who have previously worked directly with City of Pinole staff in the run-up to the anticipated single-use plastics ordinance to help shape the wording of the ordinance and gather feedback from businesses on the planned contents of the ordinance. PRP canvassed impacted businesses and encouraged them to participate in the City's Ordinance input survey, resulting in a very high response rate (85%). As such they have already established relationships with Pinole businesses that will greatly facilitate the overall success of the project.

The two individuals assigned to this project are as follow:



John Bromage spent much of his career in the food and beverage industry as an Account Representative and Sales Manager for wine and spirits retailers and distributors. He has spent several years interfacing with restaurant managers and working with them to balance between cost and quality to achieve the best customer experience while still keeping an eye on the bottom line. John has already spoken with a number of local retailers and restaurant owners as part of boosting response rates on City of Pinole surveys in the run-up to the first reading of the compostable/reusable foodware ordinance.

Sean Winn spent his career in the finance and investments industry prior to founding Plastic Reduction project. He is a generalist who has spent time in many parts of Citibank and Standard Chartered Bank's operations across several different geographies. His longest assignment was as the Chief Operating Officer (COO) of an in-house private investment fund focused on distressed debt. While very different from implementing reuse and compostables, his experience has given him a keen eye for process management, efficiency, and governance. His financial background broadly informs PRP's approach to reuse, emphasizing to owners, managers and administrators the economics of making the switch to better quality materials through "profitable pathways to going green".

G. Cost Proposal

TOTAL BUDGET

Task #	Task Description	Est Hours	Rate	Total Personnel	Other (Subcontract)	Total Task Cost
Task 1	Foodware Purchasing Guide	24	\$110.00	\$2,640.00		\$2,640.00
Task 2	Compliant Bag Guide	16	\$110.00	\$1,760.00		\$1,760.00
Task 3	Rollout Plan	24	\$110.00	\$2,640.00		\$2,640.00
Task 4	Outreach & Technical Assistance				\$2,000	\$2,000.00
Subtask A	Provide cost estimates	68	\$110.00	\$7,480.00		\$7,480.00
Subtask B	Connect with suppliers	36	\$110.00	\$3,960.00		\$3,960.00
Subtask C	Community purchase opportunities	35	\$110.00	\$3,850.00		\$3,850.00
Subtask D	Educate about AB 1276	20	\$110.00	\$2,200.00	\$3,000	\$5,200.00
Subtask E	Educate on resuables	72	\$110.00	\$7,920.00		\$7,920.00
Subtask F	Educate on compliant bag options				\$5,000	\$5,000.00
Task 5	Waiver & Extension Assistance					



Subtask A	Assist City with application system	16	\$110.00	\$1,760.00		\$1,760.00
Subtask B	Assist businesses in applying for waivers	16	\$110.00	\$1,760.00	\$2,000	\$3,760.00
Subtask C	Assist staff in responding to requests	34	\$110.00	\$3,740.00		\$3,740.00
Task 6	Outreach and Education Materials	40	\$110.00	\$4,400.00		\$4,400.00
Task 7	Progress Reporting	28	\$110.00	\$3,080.00		\$3,080.00
Task 8	Case Studies	26	\$110.00	\$2,860.00		\$2,860.00
					TOTAL	\$62,050.00

SUBCONTRACTOR COST (Plastic Reduction Project)

Task #	Task Description	Hours	Rate	Costs
Task 4	General Outreach Assistance)	40	\$50.00	\$2,000.00
Task 4: Subtask F	Educate Retailers on compliant bag requirements and options)	100	\$50.00	\$5,000.00
Task 4: Subtask D	Educate about AB 1276	60	\$50.00	\$3,000.00
Task 5: Subtask B	Assist businesses in applying for waivers	40	\$50.00	\$2,000.00
			TOTAL	\$12,000.00



H. Relevant Projects/Services with References

Project Name	Client/Contact	Description of Work Performed
Foodware Aware Program	County of San Mateo, Office of Sustainability Chris Slafter 650-599-1498 cslafter@smcgov.org	Developed and coordinated all aspects of the Foodware Ordinance outreach campaign including the branding, website, educational materials, resource guides, marketing, events, Food Service Business outreach, technical assistance, and incentives distribution. Reached 4000+ food facilities
Cupertino Project Foodware	City of Cupertino Ursula Syrova 408- 777-7603 UrsulaS@cupertino.gov	Conducted Foodware Ordinance readiness survey to inform Ordinance adoption and implemented campaign development, outreach, technical assistance, and incentives distribution post Ordinance adoption.
Turn the Tide on Plastic	City of Seaside Beth Rocha, 831-899-6728 BRocha@ci.seaside.ca.us	Foodware Ordinance Technical Assistance and Outreach campaign and outreach materials, direct technical assistance and outreach to 150 businesses and food facilities with emphasis on switching to reusables.
Foodware Ordinance Outreach and Assistance and Outreach	City of Watsonville Cristy Cassel 831-768-3166 cristy.cassel@cityofwatsonville.org	In addition to Green Business Coordination, implemented awareness for the City of Watsonville's Disposable Foodware and Waste Reduction Ordinance, provided technical assistance and resources, and financial incentives.

I. Required Statements/Documents. Include statements of assurance regarding the following requirements:



ENVIRONMENTAL
INNOVATIONS

Response to Request for Proposals for:

City of Pinole's Compostable/Reusable Foodware and Bag Technical Assistance

1. Disclose any actual, apparent, direct or indirect, or potential conflicts of interest that may exist with respect to the consultant, management, or employees relative to the services to be provided under the Agreement. Consultant must disclose any real or apparent conflict of interest associated with this project or with working for the City of Pinole. If a Consultant has no conflicts of interest, a statement to that effect shall be included in the Proposal.

Environmental Innovations Inc has no potential conflicts of interest with the City of Pinole.

2. A statement acknowledging compliance with the Levine Act. Consultants will be required to disclose on the record any contribution of more than \$250 which they have made to a City Council Member within the twelve-month period preceding the submittal deadline of this RFP, and within the twelve-month period preceding any subsequent procurement based on this RFP. This applies to your company, any member of your team, any agents for you or other team members and to the major shareholders of any closed corporation, which is part of your team. If you have made a contribution which needs to be disclosed you must provide written notice of the date, amount and receipt of the contribution(s) to the City Manager. This information will need to be provided before the City can approve any contract.

Environmental Innovations Inc has not made any contributions to any of the City of Pinole's Council Members and does acknowledge full compliance with the Levine Act.

307 Laguna Street
Santa Cruz, CA. 95060
www.environmentalin.com



3. Ability and agreement to fulfill the indemnification and insurance requirements contained in the standard contract.

Please see attached Certificate of Insurance.

4. A statement that nothing contained in the submitted proposal will be proprietary.

Environmental Innovations Inc asserts that nothing contained in the submitted proposal is proprietary.

5. Acknowledgement that the Consultant understands that all documents submitted to the City in connection with the proposal are subject to the California Public Records Act and may be disclosed without notice to the Consultant.

Environmental Innovations Inc understands and agrees that all documents submitted to the City are subject to the California Public Records Act .

6. A description of any and all proposed exceptions, alterations or amendments to the Scope of Services or other requirements of this RFP, including the Standard Contract (Attachment B).

Environmental Innovations Inc has no exceptions, alterations, or amendments to the proposed Scope of Services.

307 Laguna Street
Santa Cruz, CA. 95060
www.environmentalin.com



Hiscox Insurance Company Inc.

Policy Number: P100.331.218.5
Named Insured: Environmental Innovations Inc
Endorsement Number: 7
Endorsement Effective: 06/15/2024

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – AUTOMATIC STATUS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. Section II – Who Is An Insured is amended to include as an additional insured any person(s) or organization(s) for whom you are performing operations or leasing a premises when you and such person(s) or organization(s) have agreed in writing in a contract or agreement that such person(s) or organization(s) be added as an additional insured on your policy. Such person or organization is an additional insured only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

A person's or organization's status as an additional insured under this endorsement ends when your operations or lease agreement for that additional insured are completed.



Hiscox Insurance Company Inc.

Policy Number: P100.331.218.5
 Named Insured: Environmental Innovations Inc
 Endorsement Number: 15
 Endorsement Effective: 06/15/2024

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

PRIMARY AND NONCONTRIBUTORY – OTHER INSURANCE CONDITION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

- A.** The following is added to the **Other Insurance** Condition and supersedes any provision to the contrary:

Primary And Noncontributory Insurance

This insurance is primary to and will not seek contribution from any other insurance available to an additional insured under your policy, provided:

1. you have agreed in a written contract or agreement to add such additional insured to a policy providing the type of coverage afforded by this policy; and
2. you have agreed in a written contract or agreement with such additional insured that this insurance would be primary and would not seek contribution from any other insurance available to the additional insured.



ENDORSEMENT AGREEMENT
WAIVER OF SUBROGATION
BLANKET BASIS

BROKER COPY

HOME OFFICE
SAN FRANCISCO

ALL EFFECTIVE DATES ARE
AT 12:01 AM PACIFIC
STANDARD TIME OR THE
TIME INDICATED AT
PACIFIC STANDARD TIME

EFFECTIVE JUNE 16, 2024 AT 12.01 A.M.
AND EXPIRING JUNE 16, 2025 AT 12.01 A.M.

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RENEWAL
NA
9-99-23-14
PAGE 1 OF 1

ENVIRONMENTAL INNOVATIONS INC
307 LAGUNA ST
SANTA CRUZ, CA 95060

WE HAVE THE RIGHT TO RECOVER OUR PAYMENTS FROM ANYONE
LIABLE FOR AN INJURY COVERED BY THIS POLICY. WE WILL
NOT ENFORCE OUR RIGHT AGAINST THE PERSON OR
ORGANIZATION NAMED IN THE SCHEDULE.

THIS AGREEMENT APPLIES ONLY TO THE EXTENT THAT YOU
PERFORM WORK UNDER A WRITTEN CONTRACT THAT REQUIRES YOU
TO OBTAIN THIS AGREEMENT FROM US.

THE ADDITIONAL PREMIUM FOR THIS ENDORSEMENT SHALL BE
2.00% OF THE TOTAL POLICY PREMIUM.

SCHEDULE

<u>PERSON OR ORGANIZATION</u>	<u>JOB DESCRIPTION</u>
ANY PERSON OR ORGANIZATION FOR WHOM THE NAMED INSURED HAS AGREED BY WRITTEN CONTRACT TO FURNISH THIS WAIVER	BLANKET WAIVER OF SUBROGATION

NOTHING IN THIS ENDORSEMENT CONTAINED SHALL BE HELD TO VARY, ALTER, WAIVE
OR EXTEND ANY OF THE TERMS, CONDITIONS, AGREEMENTS, OR LIMITATIONS OF THIS
POLICY OTHER THAN AS STATED. NOTHING ELSEWHERE IN THIS POLICY SHALL BE
HELD TO VARY, ALTER, WAIVE OR LIMIT THE TERMS, CONDITIONS, AGREEMENTS OR
LIMITATIONS OF THIS ENDORSEMENT.

COUNTERSIGNED AND ISSUED AT SAN FRANCISCO: JUNE 18, 2024

2572

Karol R. Lauf
AUTHORIZED REPRESENTATIVE

Varun Steiner
PRESIDENT AND CEO

SCIF FORM 10217 (REV.7-2014)

OLD DP 217



POLICY NUMBER: 606766914

COMMERCIAL AUTO
CA 20 48 02 99

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

DESIGNATED INSURED

This endorsement modifies Insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
MOTOR CARRIER COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by this endorsement.

This endorsement identifies person(s) or organization(s) who are "insureds" under the Who Is An Insured Provision of the Coverage Form. This endorsement does not alter coverage provided in the Coverage Form.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 06/26/2024	Countersigned By: (Authorized Representative)
Named Insured: ENVIRONMENTAL INNOVATIONS	

SCHEDULE

Name of Person(s) or Organization(s): CITY OF PINOLE

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to the endorsement.)

Each person or organization shown in the Schedule is an "insured" for Liability Coverage, but only to the extent that person or organization qualifies as an "insured" under the Who Is An Insured Provision contained in Section II of the Coverage Form.



THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.



E3153
1st Edition

CHANGES IN TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (WAIVER OF SUBROGATION)

This endorsement modifies insurance provided under the following:

BUSINESS AUTO COVERAGE FORM
GARAGE COVERAGE FORM
TRUCKERS COVERAGE FORM

With respect to coverage provided by this endorsement, the provisions of the Coverage Form apply unless modified by the endorsement.

This endorsement changes the policy effective on the inception date of the policy unless another date is indicated below.

Endorsement Effective: 06/26/2024	Countersigned By: (Authorized Representative)
Named Insured: ENVIRONMENTAL INNOVATIONS	

SCHEDULE

Name Of Person(s) Or Organization(s): CITY OF PINOLE	
Additional Premium	\$

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

The Transfer Of Rights Of Recovery Against Others To Us Condition does not apply to the person(s) or organization(s) shown in the Schedule. We will retain the additional premium shown above, regardless of any early termination of this endorsement or the policy.

This endorsement is part of your policy. It supersedes and controls anything to the contrary. It is otherwise subject to all the terms of the policy.

E3153-ED1 6-06
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Page 1 of 1
E3153101



Sample Outreach Materials

Restaurant Guide - County of San Mateo



Foodware Ordinance Staff Quicksheet

The County of San Mateo and some local cities within the county adopted a new foodware ordinance that prohibits most single-use plastic foodware and requires items made from fiber. Reusable foodware is encouraged and required by some cities.

Important note: The public may have questions about changes to your foodware and operations as a result of this new ordinance. Please refer to the back of this sheet for possible responses to customer questions



USE REUSABLES!

Recommended: Use reusable instead of disposable foodware.

- Use reusables made from metal, ceramic, and glass for dine-in. **Free technical and financial assistance** is available to help you switch to reusables for dine-in!
- Encourage consumers to bring their own reusable to-go containers.
- Consider foodware services that provide reusables for dine-in and take-out operations.



CHOOSE FIBER-BASED!

Required: Use natural fiber-based, compostable materials (e.g., paper, sugarcane, bamboo, etc.).

- Required for disposable plates, bowls, cups, food trays/boats, clamshells, boxes, and other containers. These fiber items must be PFAS-free. Compostable plastic lining (only) is ok for above items, but must be approved by Biodegradable Products Institute, Compost Manufacturing Alliance, or another 3rd party approved by County.
- Required for the following disposable side items (a.k.a. accessories) and their packaging, if any: straws, stirrers, utensils, cocktail/toothpicks.



REFUSE PLASTIC!

Not Allowed: Use of plastic for most disposable foodware.

- Disposable foodware made from traditional plastic (petroleum-based) or compostable plastic (a.k.a. bioplastics, PLA, etc.) are not allowed.
- Polystyrene foodware (all #6 plastics and Styrofoam) is prohibited.
- Accessories must be distributed only upon request and/or at dispensers that dispense one item at a time. Refillable condiment dispensers are allowed.
- Accessories cannot be bundled.



County of San Mateo's Model Disposable Food Service Ware Ordinance Employee Guide (Updated March 2022)



Restaurant Guide - City of Seaside

CITY OF SEASIDE

Priority Impact Plastic Pollution Prevention Ordinance Guide for Restaurants

Seaside is dedicated to our community and the natural resources upon which we all rely. Single-use items litter our streets and make their way to waterways, harming ecosystems. Their production and disposal contributes to greenhouse gas emissions, which disproportionately harm communities of color.

In response to these concerns the City of Seaside approved the Priority Impact Plastic Pollution Prevention Ordinance (PIPP) on August 5, 2021 which becomes effective on March 1, 2022. The new regulations apply to service establishments in the City of Seaside.



What does this new law mean for my restaurant?

Litter pickup

- Businesses are required to collect litter from their adjacent parking lots and sidewalks daily during operating hours.



Prioritize Using Reusable Foodware

- Using reusable instead of disposable foodware is recommended and encouraged.
- Use reusables made from metal, ceramic, and glass for dine-in.
- Encourage consumers to bring their own reusable to-go containers. State Health Code allows businesses to accept customers' reusable containers brought in for take-out or to-go, following procedures to isolate the container from the food-preparation area and sanitize the surface with which it came into contact.



No Single-use plastic

Service estab. shall not provide non-compostable single-use plastic bags, cartons, boxes, containers or accessories at the point of sale to customers. Single-use plastic products include:

- Plates
- Utensils
- Cups
- Lids
- Straws
- "Clamshell" take-out containers
- Plastic-lined hot beverage cups
- Plastic bags



Accessories by request only

Single-use accessories including condiment packages, utensils and napkins, can only be provided when requested by the customer.



Use certified compostable products or recyclable non-plastic products for disposable foodware

All disposable food service ware must be certified compostable products, or recyclable non-plastic products. This includes but is not limited to:

- Plates
- Napkins
- Straws
- Cups
- Bottles
- Lids
- Utensils
- Bowls
- Stirrers
- Beverage plugs
- Trays
- Hinged or lidded containers

Business must provide separate compost and recycling collection bins to customers and ensure proper collection by the designated waste hauler.



Need Help?

Reach out to the City's outreach team to help you understand these changes and what the requirements are for your business in order to comply with the new law. You can also find more information and resources on our website.



plasticfreeseaside.org



environmental@ci.seaside.ca.us



Sector Specific Information - Boba Guide

COUNTY OF SAN MATEO

PLASTIC-FREE GUIDE FOR BOBA SHOPS



Boba shops across the Bay Area have successfully switched to **natural fiber** or **reusable** cups, straws, and other foodware to be more sustainable.

See What Other Boba Shops Are Doing!

iTea | Gong Cha | Alameda, CA

- Eliminated plastic cups and now use branded fiber boba cups.
- Replaced single-use plastic boba straw with fiber straws.



Nano's Ohana | Half Moon Bay, CA

- Sells branded reusable boba cups that come with a reusable lid and straw.
- Customers receive a discount when they bring their own boba cup or straw.
- Invested in reusable foodware for special weekend menu items - stainless steel trays with paper liners, which saves the business \$3,302 every year.



Mr. Green Bubble Tea | Menlo Park, CA

- Provides drinks in reusable mason jars.
- Uses reusable baskets, utensils, and a bussing station with eye-popping signage for their customers.
- Promotes dining onsite, which elevates the entire cafe experience as a memorable event, versus a pick-up and forget. And don't forget - crowds draw crowds!
- Uses a separate and detachable lid rather than a seal.



Teaspoon | Palo Alto, CA

- Serves boba tea in reusable mason jars with reusable straws when the customer stays on-site.
- Serves water in reusable plastic tumblers.
- A Bring-Your-Own cup discount is highly visible to guests.
- Developed a Bubble Straw Club with Girl Scout Troop 60016. Customers receive a free boba tea after bringing their own reusable straw 15 times.
- Sells stainless steel straws and branded boba tea cups in the cafe.



County of San Mateo Food Service Ware Guide for Boba Shops (Updated March 2022)



Case Study - City of Sunnyvale

Case Study:

Sonesta ES Suites

Sonesta ES Suites is a hotel chain location with comfortable accommodations and convenient proximity to Levi's Stadium and offices for Google, Meta, Amazon, Microsoft and LinkedIn. Participating in the City of Sunnyvale's Foodware Pilot Program, a city-provided grant and technical assistance incentive program, allowed them to replace their disposable plates, bowls and cups with durable, reusable products.

With an investment of 60 plates, 56 bowls and 48 cups, Sonesta ES Suites will stop 53,229 pieces (1,511 pounds) of single-use plastic and paper disposable foodware from going to the landfill or polluting the environment every year. By implementing reusable practices, Sonesta ES Suites will save \$6,611 annually.

Foodware Practices before the Pilot Program:

- Disposable sugarcane plates
- Disposable sugarcane bowls
- Disposable plastic cups

Foodware Practices after the Pilot Program:

- Reusable, durable plates
- Reusable, durable bowls
- Reusable, durable cups

The Bottom Line

- **\$6,611** in total annual net cost savings
- **53,229** disposable items reduced per year
- **1,511 pounds** of annual waste reduction



Sunnyvale

Business Profile

Name: Sonesta ES Suites

Business Type: Hotel

Locations: Sunnyvale, CA

On-site Dining: 58

Takeout: No takeout business

Dishwashing Capacity:

Owned dishwasher



General Manager
Norman Roca and
employees with their
new reusable products.

"We are pleased with the results and happy to be piloting such an innovative program. Doing our part to help the environment is important to the team here at Sunnyvale, as well as Sonesta as a whole. Our guests have noticed the changes implemented and appreciate our initiative to reduce and reuse. As far as cost efficiency, we have noticed improvement there as well, so really the program is a win win all around. "

- Carlos Claudio, Assistant General Manager



RESULTS

		PACKAGING IMPACTS			COST IMPACTS
Disposable Product Replaced or Minimized	Recommendation Implemented	Percent Disposable Reduction	Annual Quantity of Disposable Product Reduced	Annual Waste Reduction (lbs.)	Annual Net* Cost Savings
Sugarcane Plates	Durable, reusable plates	83.30%	30,417	1,071	\$4,874.58
Sugarcane Bowls	Durable, reusable bowls	50.00%	12,167	287	\$1,119.09
Plastic Cups	Durable, reusable cups	50.00%	10,646	153	\$617.76
TOTALS:		64.80%	53,229	1,511	\$6,611.43

*Net Cost Savings considers any upfront and ongoing costs associated with the purchase and care of reusable items and capital improvements needed to carry out the recommendation, and are based on avoided disposable foodware purchases.



This case study was made possible through a partnership with the City of Sunnyvale and Environmental Innovations.

The City of Sunnyvale Environmental Services Department is responsible for managing the City's environmental utility services and working with the community to protect the environment. The Foodware Pilot Program is a project implemented by the Solid Waste and Recycling team in the Environmental Services Department.

Environmental Innovations is an environmental consultancy dedicated to helping businesses, institutions, government and individuals innovate beyond the status quo toward more equitable and sustainable solutions that benefit people, planet, and profit.

www.sunnyvale.ca.gov/your-government/city-initiatives/sustainability



Sunnyvale





Case Study - City of Sunnyvale

Case Study:

Tasty Indian Subs & Pizza



Sunnyvale

Tasty Subs & Pizza is a local Indian-fusion restaurant best known for its pies with Indian flavor and vegetarian eats. Participating in the City of Sunnyvale's Foodware Pilot Program, a city-provided grant and technical assistance incentive program, allowed them to replace their disposable plates, cups and cutlery with durable, reusable products.

In making these changes, Tasty Subs & Pizza has stopped 118,625 pieces (1,573 pounds) of single-use plastic and paper disposable foodware from going to the landfill or polluting the environment every year. By implementing reusable practices, Tasty Subs & Pizza will save \$18,036 per year after a 6-month payback period.

Foodware Practices before the Pilot Program:

- Disposable paper plates
- Disposable paper soda cups with plastic lids
- Disposable plastic water cups
- Disposable plastic utensils

Foodware Practices after the Pilot Program:

- Reusable, durable plates
- Reusable, durable soda cups
- Reusable, durable water cups
- Reusable metal utensils

The Bottom Line

- **\$18,036** in total annual net cost savings
- **118,625** disposable items reduced per year
- **1,573 pounds** of annual waste reduction

"By switching to the reusables, I have been able to not only save money for my business, but also help out the environment. This program is a positive step in the right direction for everyone involved."

- Inder Sandhu, Owner

Business Profile

Name: Tasty Subs & Pizza

Business Type: Fast Casual

Locations: Sunnyvale, CA

On-site Dining: 65

Takeout: 75%

Dishwashing Capacity:

3-compartment sink and leased dishwasher



Before



After



RESULTS

		PACKAGING IMPACTS			COST IMPACTS
Disposable Product Replaced or Minimized	Recommendation Implemented	Percent Disposable Reduction	Annual Quantity of Disposable Product Reduced	Annual Waste Reduction (lbs.)	Annual Net* Cost Savings
Paper Plates	Replace with durable, reusable plates	87.50%	85,167	852	\$14,087.63
20 oz. Soda Cups with plastic lids	Replace with durable, reusable cups	50.00%	12,167	438	\$1,776.21
8 oz. Water Cups	Replace with durable, reusable cups	100.00%	12,167	237	\$788.64
Plastic Forks	Replace with stainless steel reusables for dine-in	50.00%	3,042	15	\$161.21
Plastic Knives	Replace with stainless steel reusables for dine-in	50.00%	3,042	15	\$161.21
Plastic Spoons	Replace with stainless steel reusables for dine-in	50.00%	3,042	15	\$161.21
TOTALS:		78.00%	118,625	1,573	\$18,036.11

*Net Cost Savings considers any upfront and ongoing costs associated with the purchase and care of reusable items and capital improvements needed to carry out the recommendation, and are based on avoided disposable foodware purchases.

This case study was made possible through a partnership with the City of Sunnyvale and Environmental Innovations.

The City of Sunnyvale Environmental Services Department is responsible for managing the City's environmental utility services and working with the community to protect the environment. The Foodware Pilot Program is a project implemented by the Sustainability team in the Environmental Services Department.

Environmental Innovations is an environmental consultancy dedicated to helping businesses, institutions, government and individuals innovate beyond the status quo toward more equitable and sustainable solutions that benefit people, planet, and profit.

green@sunnyvale.ca.gov
www.sunnyvale.ca.gov/your-government/city-initiatives/sustainability





Case Study - City of Seaside



CASE STUDY:

DeJa Blue

Packaging practices prior to Turn the Tide on Plastic Program:

- Plastic utensils
- Plastic containers
- Salt, pepper and sugar packages

Recommendations Implemented:

- Ceramic plates (10")
- Stainless steel utensils
- Glass containers and metal lids

DeJa Blue worked with the City of Seaside's Turn the Tide on Plastic Program to switch from using disposable containers and utensils for on-site dining to serving their signature dishes on ceramic plates in combination with stainless steel utensils.

DeJa Blue loved the classy look that reusables brought to the table and the cost savings from reducing disposable purchases could not be beat. Seeing the benefits of the ceramic plates and stainless steel utensils led to the replacement of other items at the restaurant. They realized that the cost savings and look are worth switching to reusables for on-site dining because that is where the majority of their business comes from. From small ramekin containers to side dishes, there are many additional reusables coming to DeJa Blue. Come try them out for yourselves!

THE BOTTOM LINE:

- \$322 upfront investment for reusable foodware
- \$16,991 in total annual net cost savings
- 67,221 disposable items reduced per year
- 2.6 tons of annual waste reduction
- 2 month average pay-back period
- Due to the success, the owner of DeJa Blue recommends reusables to every business owner he encounters

BUSINESS PROFILE:

Name: DeJa Blue

Location: Seaside, CA

On-site dining: 88%

Take-out: 12%

Warewashing:

3-compartment sink

Average daily transactions: 115

Employees: 6

Deja Blue



BEFORE



AFTER



"I like them, they look great. I've been telling other restaurants that they will save and it'll look nicer. "

- Darryl, Owner, DeJa Blue

RESULTS:

DISPOSABLE PRODUCT REPLACED OR MINIMIZED	RECOMMENDATION IMPLEMENTED	% DISPOSABLE REDUCTION	PAYBACK PERIOD (MONTHS)	ANNUAL QUANTITY OF DISPOSABLE PRODUCT REDUCED (# of pieces)	ANNUAL NET COST SAVINGS* (after payback period)	ANNUAL WASTE REDUCTION (lbs.)
3-comp clamshell	Replace with ceramic plates	94.2%	0.2	19,640	\$6,169	2,455
Hoogie clamshell		94.2%	0.2	24,551	\$7,170	2,357
Cutlery kit	Replace with stainless steel utensil	88.3%	0.3	23,030	\$3,572	405
TOTAL				67,221	\$16,991	5,217 lbs. (2.6 tons)

*Net Cost Savings are based on avoided disposable foodware purchases and considers any upfront and ongoing costs associated with the purchase and care of reusable items and capital improvements needed to carry out recommendations.

This case study was made possible through a partnership with the City of Seaside, Environmental Innovations, and ReThink Disposable.

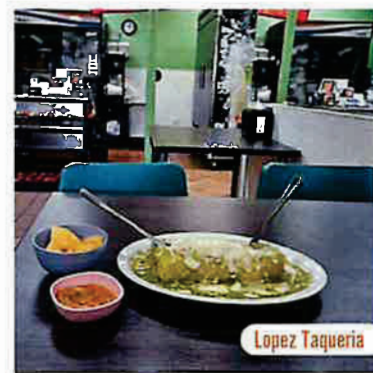
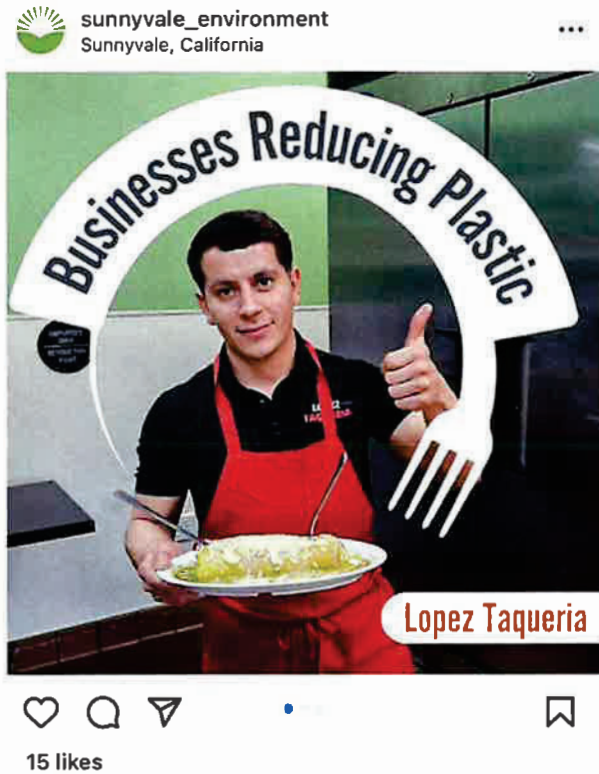


Environmental Innovations is an environmental consultancy dedicated to helping businesses, institutions, government and individuals innovate beyond the status quo toward more equitable and sustainable solutions that benefit people, planet, and profit.
environmentalin.com

ReThink Disposable is a program of Clean Water Action and Clean Water Fund conducted in partnership with local businesses and government agencies. Generous support is provided by a changing list of public and private funders.
rethinkdisposable.org



Promotion - City of Sunnyvale social media post



Brand Development City of Seaside, City of Cupertino, and San Mateo County Foodware Aware

City of Seaside Turn the Tide on Plastic foodware campaign

Logo design and brand





City of Cupertino Project Foodware Logo Design and Brand



San Mateo County Foodware Aware Design and Brand



Logo



Window cling



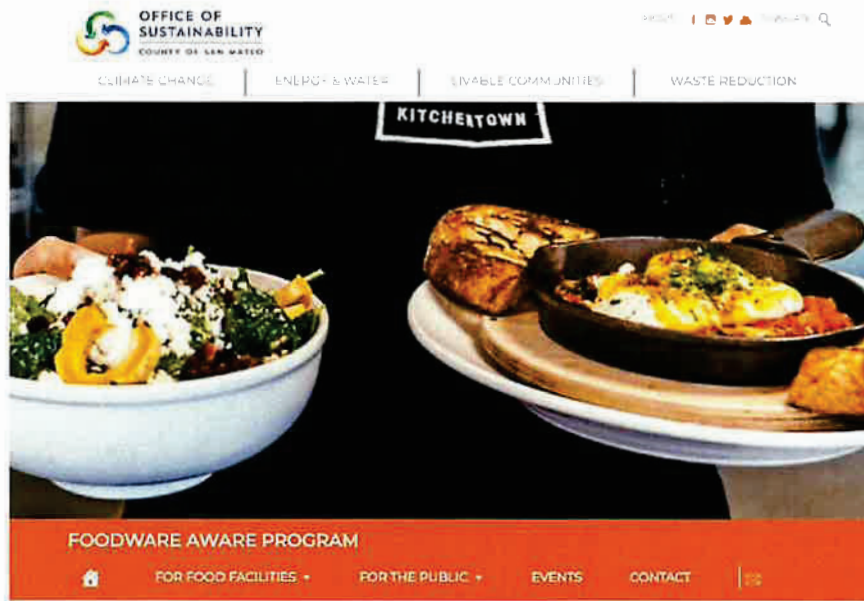
Public Awareness Google Ads / Social Media Post



LEARN MORE



Website



DISPOSABLE FOOD SERVICE WARE ORDINANCE



The County of San Mateo's (County) Disposable Food Service Ware Ordinance (Ordinance) was adopted by the County's Board of Supervisors on February 25, 2020. This new law regulates and reduces disposable food service ware made of plastic and other foodware waste. The new regulations apply to food facilities that operate in unincorporated areas of the county and in cities that adopt the County's Ordinance as a model ordinance. The County's Foodware Aware Team is here to help your facility make the transition away from plastics and reduce foodware waste! We also encourage our public to join and play an important role in this effort.

UPDATE: The County recently updated the Ordinance in February 2022 to align with new state requirements (AB 1276 and AB 1200). Updates on the new requirements are now available. Click on the red "Resource for Food Facilities" button below!

Resources for Food Facilities



CITY COUNCIL REPORT

9.G.

DATE: SEPTEMBER 2, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Eric Casher, City Attorney, N/A, eric@redwoodpubliclaw.com
Melissa Klawuhn, Police Chief, mklawuhn@pinole.gov
Heba El-Guindy, Public Works Director, helguindy@pinole.gov

SUBJECT: ADOPT A RESOLUTION AMENDING THE CITY OF PINOLE MASTER FEE SCHEDULE TO ESTABLISH A NEW PARKING VIOLATION FINE RELATED TO PARKING NEAR INTERSECTIONS IN VIOLATION OF ASSEMBLY BILL 413

RECOMMENDATION

It is recommended that the City Council adopt a Resolution updating the existing Master Fee Schedule for parking violations and fines to include a fine for parking violations related to parking near intersections in compliance with Assembly Bill 413 ("Daylighting Law")

BACKGROUND

In October 2023, California's legislature passed Assembly Bill (AB) 413, a state-mandated local program known as the "Daylighting Law," making it unlawful to stop, stand, or park within twenty (20) feet of a marked or unmarked crosswalk. Specifically, AB 413 created California Vehicle Code Section 22500 (n), prohibiting the stopping, standing, or parking a vehicle within twenty (20) feet of any unmarked or marked crosswalk, or within fifteen (15) feet of any crosswalk with a curb extension. While the law went into effect on January 1, 2024, enforcement of the law could not begin until January 1, 2025.

On July 15, 2025, City Council adopted Ordinance 25-XXX, amending Chapter 10.40 "Stopping, Standing and Parking," Section 10.40.050 "No Parking Areas Designated" to adopt parking regulation updates consistent with state law.

To enforce the state law, the City's Master Fee Schedule for parking violations and fines needs to be updated with the applicable section of the Municipal Code and California Vehicle Code so that officers can issue citations for vehicles illegally parked in these zones.

REVIEW AND ANALYSIS

Daylighting is the concept that traffic safety is improved by creating more visibility at intersections by pushing parked vehicles or other obstructions back away from crosswalks to improve visibility. The goal of the new law is to improve the safety of all roadway users by increasing visibility at intersections. By keeping the area next to crosswalks clear, drivers can better see people using or about to use the crosswalk, which reduces the risk for pedestrian related severe injury or fatal collisions. Removing the obstruction of parked vehicles increases visibility of pedestrians waiting to cross the street while at the

same time allowing pedestrians to see approaching cars without having to step into the intersection to see past a parked vehicle before crossing.

AB 413 codifies the Daylighting Law by making it unlawful to stop, stand, or park within twenty (20) feet on the approach side of a marked or unmarked crosswalk. Specifically, the law created a new section of the California Vehicle Code, section 22500(n), to prohibit stopping, standing, or parking a vehicle within 20 feet of any unmarked or marked crosswalk or within 15-feet of any crosswalk with a curb extension. The law went into effect on January 1, 2024, and starting on January 1, 2025, cities can issue citations for violating it.

The City's support for daylighting predates the state's action. Significant efforts have been made to educate the community of the "daylighting" law through social media posts, flyers, and newsletter articles and maintenance of a dedicated informational page on the City's website. In 2024, the Public Works team began marking red curbs at six priority locations, and more recently added eighteen additional locations consistent with the goal of AB 413.

Although no local ordinance is required to adopt this state law, the City Council adopted Ordinance **25-XXX** on July 15, 2025, amending Section 10.40.050 "No Parking Areas Designated" of the City of Pinole Municipal Code to adopt parking regulations consistent with state law. Specifically, subsection (K) was added to the current list of restricted parking areas under the Municipal Code, to prohibit the operator of any vehicle from stopping, standing, parking or leaving standing, whether attended or unattended, any vehicle "within 20 feet of the vehicle approach side of any marked or unmarked crosswalk or within 15 feet of any crosswalk where a curb extension is present. Signs or curb paint is not required."

To enforce the daylighting law, the City's Master Fee Schedule for parking violations and fines needs to be updated with the applicable section of the Pinole Municipal Code and California Vehicle Code that establishes the legal framework for the daylighting law so that officers can issue citations for vehicles illegally parked in these zones. The City's current Master Fee Schedule (Effective July 6, 2025) currently imposes a fine of \$40 for violation of Municipal Code Section 10.40.040 subsections (A) through (H). The proposed Resolution (Attachment A) will similarly impose a \$40 fine for violation of the daylighting law found at the new Municipal Code Section 10.40.050 subsection (K) and new section of the California Vehicle Code, section 22500 (n).

The enforcement of AB 413 will be gradual to allow for widespread community education. Early enforcement may include warnings to educate motorists given the recent authority to issue citations starting January 1, 2025.

FISCAL IMPACT

The recommendation will increase revenue to the General Fund because Parking Enforcement staff will be able to cite vehicles for parking within an unmarked daylighting zone. However, it is not known how much revenue will increase.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2025-XX

RESOLUTION OF THE CITY OF PINOLE AMENDING THE PINOLE MASTER FEE SCHEDULE TO ESTABLISH A NEW PARKING VIOLATION FINE RELATED TO PARKING NEAR INTERSECTIONS IN VIOLATION OF ASSEMBLY BILL 413 (“DAYLIGHTING LAW”)

WHEREAS, California’s Assembly Bill (AB) 413, also known as the “Daylighting Law,” adds section 22500 (n) to the Vehicle Code to prohibit the stopping, standing, or parking of a vehicle within 20 feet of the vehicle approach side of any unmarked or marked crosswalk or 15 feet of any crosswalk where a curb extension is present, starting on January 1, 2024;

WHEREAS, the City of Pinole can begin issuing citations for violation of section 22500 (n) of the Vehicle Code starting January 1, 2025;

WHEREAS, the City’s regulation prohibiting the stopping, standing and parking at unmarked and marked crosswalks consistent with California Vehicle Code Section 22500 (n) is codified at Section 10.40.040 (K) of Chapter 10.40 of Title 10 of the Pinole Municipal Code; and

WHEREAS, no parking violation type exists in the current Master Fee Schedule - Police Fines for daylighting violations; and

WHEREAS, the purpose of this Resolution is to amend the City’s Master Fee Scheule so that Pinole traffic enforcement officers can issue citations for vehicles parked in violation of local and state law.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Pinole that a new activity description for Parking Violations Fines, is established for the City of Pinole Master Fee Schedule – Police Fines, as set forth in Exhibit A, which includes fines for violation Municipal Code Section 10.40.040 (K) pertaining to parking near intersections in violation of AB 413.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on September 2, 2025, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:

I hereby certify that the foregoing ordinance was regularly introduced, passed, and adopted on this September 2, 2025.

Heather Bell, CMC
City Clerk

EXHIBIT A

City of Pinole

MASTER FEE SCHEDULE - POLICE FINES

Activity Description	Fee	Code	Note
PARKING VIOLATION FINES			
1 Stop/Stand/Park within any Parkway	\$40	PMC 10.40.020	
2 Parking in violation of curb markings	\$40	PMC 10.40.030B	
3 Unlawful Parking—Div. Island	\$40	PMC 10.40.040A	
4 Parking in Red Zone	\$40	PMC10.40.040B	
5 Red Zone	\$40	PMC 10.40.040C	
6 No Parking Zone	\$40	PMC 10.40.040D	
7 Parking-Traffic Hazard	\$60	PMC 10.40.040F	
8 Temporary No Parking	\$40	PMC 10.40.040G	
9 Red Zone	\$40	PMC 10.40.040H	
<u>10 Parking w/in 20' approach side crosswalk or 15' crosswalk w/ curb extension</u>	<u>\$40</u>	<u>PMC 10.40.040K</u>	
11 Storage of Vehicles Prohibited	\$60	PMC 10.40.050	
12 Parking for Demonstration	\$40	PMC 10.40.060	
13 Repairing/Greasing Vehicles on the Street	\$60	PMC 10.40.070	
14 Washing/Polishing Vehicles	\$40	PMC 10.40.080	
15 Parking Adjacent to Schools	\$40	PMC 10.40.090	
16 Parking Prohibited on Narrow Streets	\$40	PMC 10.40.100	
17 Parking on Grades	\$60	PMC 10.40.110	
18 Unlawful Parking on Grade	\$60	PMC 10.40.110	
19 Vending on Streets-Permit Required	\$60	PMC 10.40.120	
20 Emergency Parking-Signs	\$40	PMC 10.40.130	

Activity Description	Fee	Code	Note
21 Twenty-Four (24) Minute Parking	\$40	PMC 10.40.140	
22 Forty (40) Minute Parking	\$40	PMC 10.40.150	
23 One Hour Parking	\$40	PMC 10.40.160	
24 Two Hour Parking	\$40	PMC 10.40.170	
25 Parallel Parking—One-way Street	\$40	PMC 10.40.180	
26 18 Inches from Curb	\$40	PMC 10.40.180A	
27 Posted No Parking Zone	\$40	PMC 10.40.180B	
28 Diagonal Parking	\$40 P	MC 10.40.190	
29 Parking Outside of Line	\$70	PMC10.40.190A	
30 Parking Space Markings	\$40	PMC 10.40.200	
31 Parking Space Markings	\$40	PMC 10.40.200B	
32 No Stopping Zones	\$40	PMC 10.40.210B	
33 Commercial Vehicle—Parking Restrictions	\$120	PMC 10.40.220	
34 Off Truck Route	\$120	PMC 10.40.220B	
35 Commercial Vehicle—Curb Parking	\$120	PMC 10.40.230	
36 Private Parking Facilities	\$40	PMC 10.40.240	
37 Vehicle Longer 20'—Parking Restrictions	\$40	PMC 10.40.250	
38 Preferred—Local Authority Designation	\$40	PMC 10.40.260	
39 Disabled Parking	\$300	PMC 10.40.270	
40 Unlawful Parking—Off Roadway	\$40	PMC 10.40.280	
41 Unlawful Parking—Off Road	\$40	PMC 10.40.280A	
42 Unlawful Parking—Private Property	\$40	PMC 10.40.280B	

Activity Description	Fee	Code	Note
43 Curb Markings	\$40	PMC 10.44.020	
44 Red Zone	\$40	PMC 10.44.020A	
45 Yellow Zone	\$40	PMC 10.44.020B	
46 White Zone	\$40	PMC 10.44.020C	
47 Blue Zone	\$300	PMC 10.44.020D	
48 Green Zone	\$40	PMC 10.44.020E	
49 Adherence to Curb Markings	\$40	PMC 10.44.020F	
50 Loading and Unloading	\$22	PMC 10.44.030	
51 Parking in Passenger Loading Zone	\$40	PMC 10.44.040	
52 Parked in Bus Zone	\$250	PMC 10.44.050E	
53 Parked Off Truck Route	\$120	PMC 10.48.040B	



CITY COUNCIL REPORT

9.H.

DATE: SEPTEMBER 2, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Heba El-Guindy, Public Works Director, helguindy@pinole.gov

SUBJECT: ADOPT RESOLUTION ACCEPTING STMP FUNDS OF \$645,000 AND OBAG FUNDS OF \$1,020,000 FOR CIP PROJECT RO1902 PEDESTRIAN IMPROVEMENTS AT TENNENT – BAY TRAIL AND AUTHORIZE THE CITY MANAGER TO EXECUTE NECESSARY AGREEMENT AND DOCUMENTS TO RECEIVE THESE AWARDED GRANT FUNDS

RECOMMENDATION

City staff recommends that the City Council adopt the attached Resolution accepting Subregional Transportation Mitigation Program (STMP) funds in the amount of \$645,000 and One Bay Area Grant (OBAG) funds in the amount of \$1,020,000 for Capital Improvement Plan (CIP) Project RO1902 Pedestrian Improvements at Tennent – Bay Trail and authorize the City Manager to execute necessary funding agreements and other related documents to receive all awarded grant funds.

BACKGROUND

In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to the Bayfront Park trail. There remains a small gap of about 600 feet along Tennent Avenue from Bayfront Park to Railroad Avenue. CIP Project RO1902 Pedestrian Improvements at Tennent – Bay Trail was initiated in 2019 to establish improvements on Tennent Avenue at the Union Pacific Railroad crossing and facilitate safe movement of bicyclists and pedestrians. Since the Project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users.

To advance the Project, the City submitted a funding request to West Contra Costa County Transportation Advisory Committee (WCCTAC) for Subregional Transportation Mitigation Program (STMP) funds. On April 21, 2020, the City Council approved Resolution 2020-22 authorizing the City Manager to execute a Cooperative Agreement to receive STMP funds in the amount of \$100,000.

In February 2021, the City selected a consultant (CSWST2) for planning and engineering services, and to assist city staff in coordinating with Union Pacific Railroad to improve path of travel for pedestrians and bicyclists as they traverse across the tracks from Bayfront Park to rejoin the trail at Pinole Creek. Out of the STMP funds awarded in 2020, \$61,556 has not yet been spent and is available for funding the Project's design that is near completion.

On September 14, 2023, WCCTAC approved additional STMP funds for Project RO1902

Pedestrian Improvements at Tennent – Bay Trail in the amount of \$645,000 that needs to be accepted by the City, formalized into the Cooperative Agreement, and reflected in the Project budget. In addition, the Project was awarded One Bay Area Grant (OBAG) funds in the amount of \$1,020,000 for construction that was initially scheduled to take place in Fiscal Year 2024/25.

REVIEW AND ANALYSIS

The City was awarded additional STMP funds from WCCTAC in the amount of \$645,000 for CIP RO1902 Pedestrian Improvements at Tennent – Bay Trail to support preparation of the final design plans and construction including necessary coordination activities with Union Pacific Railroad. The City was also awarded OBAG funds in the amount of \$1,020,000 for Project construction.

Based on recent coordination with WCCTAC and Caltrans, staff would like to update the Project's budget and progress with design and construction to avoid the potential of reprogramming and loss of awarded grant funds. It should be noted that with the passing of years, the Project's design and construction costs increased to a total estimated cost of \$2.5 million and there is currently a shortfall of \$735,000. Progressing with the Project will allow City staff to seek additional grant funds to close the funding shortfall in construction costs.

FISCAL IMPACT

Accepting the awarded STMP (\$645,000) and OBAG (\$1,020,000) grant funds and reflecting these funds in the budget of CIP Project RO1902 Pedestrian Improvements at Tennent – Bay Trail will allow staff to progress with the final design and commence construction of improvements within the City's right-of-way. It will also allow staff to pursue additional grant funds to address funding shortfall and complete construction of improvements within the Union Pacific Railroad right-of-way.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2025 – xx

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, OF THE
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, ACCEPTING STMP FUNDS
OF \$645,000 AND OBAG FUNDS OF \$1,020,000 FOR CIP PROJECT RO1902
PEDESTRIAN IMPROVEMENTS AT TENNENT – BAY TRAIL AND AUTHORIZE THE
CITY MANAGER TO EXECUTE NECESSARY AGREEMENTS AND DOCUMENTS FOR
THE CITY TO RECEIVE THESE AWARDED GRANT FUNDS**

WHEREAS, the City of Pinole (“City”) adopted the FY 2024/25 through FY 2028/29 Capital Improvement Plan (CIP) which includes RO1902 Pedestrian Improvements at Tennent – Bay Trail that was first initiated in 2019; and

WHEREAS, RO1902 Pedestrian Improvements at Tennent – Bay Trail (Project) will establish improvements on Tennent Avenue at the Union Pacific Railroad crossing and facilitate safe movement of bicyclists and pedestrians. The Project scope of work has also evolved to include improvements that would maximize parking on Railroad Avenue for park users; and

WHEREAS, on April 21, 2020, the City Council approved Resolution 2020-22 authorizing the City Manager to execute a Cooperative Agreement to receive Subregional Transportation Mitigation Program (STMP) funds in the amount of \$100,000 for Project planning and engineering; and

WHEREAS, in February 2021, the City selected a consultant (CSWST2) for planning and engineering services, and assist city staff in coordinating with the Union Pacific Railroad; and

WHEREAS, on September 14, 2023, West Contra Costa County Transportation Advisory Committee (WCCTAC) approved additional STMP funds for Project RO1902 in the amount of \$645,000 that has yet to be accepted by the City and reflected in the Project budget; and

WHEREAS, the Project was also awarded One Bay Area Grant (OBAG) funds in the amount of \$1,020,000 for construction that was initially scheduled for completion in Fiscal Year 2024/25; and

WHEREAS, City staff recently coordinated with WCCTAC and Caltrans, and wish to update the Project’s budget and progress with design and construction to secure the awarded grant funds; and

WHEREAS, the acceptance of the grant funds and update of the Project budget will allow staff to complete the final design and commence construction of improvements within the City’s right-of-way. It will also allow staff to pursue additional grant funds to address an estimated funding shortfall of \$735,000 to complete the construction of improvements within the Union Pacific Railroad right-of-way.

NOW THEREFORE BE IT RESOLVED that the City Council of the City of Pinole as follows:

1. Accept Subregional Transportation Mitigation Program (STMP) funds in the amount of \$645,000 and One Bay Area Grant (OBAG) funds in the amount of \$1,020,000 for Capital Improvement Plan (CIP) Project RO1902 Pedestrian Improvements at Tennent – Bay Trail.
2. Authorize the City Manager to execute necessary funding agreements and other related documents to receive all the grant funds awarded.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 2nd day of September 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 2nd day of September 2025.

Heather Bell
City Clerk



CITY COUNCIL REPORT

9.I.

DATE: SEPTEMBER 2, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Heather Bell, City Clerk, hbell@pinole.gov
SUBJECT: APPOINT COUNCILMEMBERS AS VOTING DELEGATES FOR THE 2025
LEAGUE OF CALIFORNIA CITIES ANNUAL CONFERENCE GENERAL
ASSEMBLY MEETING

RECOMMENDATION

Staff recommends that the City Council appoint Mayor Cameron Sasai as voting delegate and Mayor Pro Tem Anthony Tave as alternate voting delegate for the League of California Cities General Assembly Meeting, by minute order.

BACKGROUND

Every year the League of California Cities hosts an annual conference. On the last day of the conference, each agency's Voting Delegate may vote on the resolutions presented for consideration. This year the League of California Cities will be hosting an annual conference scheduled for October 8-10, 2025.

In years past, Councilmembers who are registered to attend the conference have been designated by the Council as Pinole's Voting Delegates. The voting customarily occurs during the General Assembly, which will be held on the last day of the conference, October 10th.

REVIEW AND ANALYSIS

It has been confirmed by staff that Mayor Cameron Sasai and Mayor Pro Tem Anthony Tave will attend the conference and are available to serve as voting delegate and alternate. If appointed by the Council, the delegates will review any materials provided by the League of California Cities, attend the General Assembly meeting and vote on behalf of the City of Pinole for any proposed actions.

FISCAL IMPACT

There is no Fiscal Impact.

ATTACHMENTS

A. Cal Cities Designation of Voting Delegates & Alternatives



Council Action Advised by September 24, 2025

DATE: Wednesday, July 16, 2025

TO: Mayors, Council Members, City Clerks, and City Managers

RE: DESIGNATION OF VOTING DELEGATES AND ALTERNATES
League of California Cities Annual Conference and Expo, Oct. 8-10, 2025
Long Beach Convention Center

Every year, the League of California Cities convenes a member-driven General Assembly at the [Cal Cities Annual Conference and Expo](#). The General Assembly is an important opportunity where city officials can directly participate in the development of Cal Cities policy.

Taking place on Oct. 10, the General Assembly is comprised of voting delegates appointed by each member city; every city has one voting delegate. Your appointed voting delegate plays an important role during the General Assembly by representing your city and voting on resolutions.

To cast a vote during the General Assembly, your city must designate a voting delegate and up to two alternate voting delegates, one of whom may vote if the designated voting delegate is unable to serve in that capacity. Voting delegates may either be an elected or appointed official.

Action by Council Required. Consistent with Cal Cities bylaws, a city's voting delegate and up to two alternates must be designated by the city council. Please note that designating the voting delegate and alternates **must** be done by city council action and cannot be accomplished by individual action of the mayor or city manager alone.

Following council action, please submit your city's delegates through [the online submission portal](#) by Wed., Sept. 24. When completing the Voting Delegate submission form, you will be asked to attest that council action was taken. You will need to be signed in to your My Cal Cities account when submitting the form.

Submitting your voting delegate form by the deadline will allow us time to establish voting delegate/alternate records prior to the conference and provide pre-conference communications with voting delegates.

Conference Registration Required. The voting delegate and alternates must be registered to attend the conference. They need not register for the entire conference; they may register for Friday only. Conference registration is open on the [Cal Cities](#) website.



For a city to cast a vote, one voter must be present at the General Assembly and in possession of the voting delegate card and voting tool. Voting delegates and alternates need to pick up their conference badges before signing in and picking up the voting delegate card at the voting delegate desk. This will enable them to receive the special sticker on their name badges that will admit the voting delegate into the voting area during the General Assembly.

Please view Cal Cities' [event and meeting policy](#) in advance of the conference.

Transferring Voting Card to Non-Designated Individuals Not Allowed. The voting delegate card may be transferred freely between the voting delegate and alternates, but *only* between the voting delegate and alternates. If the voting delegate and alternates find themselves unable to attend the General Assembly, they may *not* transfer the voting card to another city official.

Seating Protocol during General Assembly. At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.

The voting delegate desk, located in the conference registration area of the Long Beach Convention Center in Long Beach, will be open at the following times: Wednesday, Oct. 8, 8:00 a.m.-6:00 p.m. and Thursday, Oct. 9, 7:30 a.m.-4:00 p.m. On Friday, Oct. 10, the voting delegate desk will be open at the General Assembly, starting at 7:30 a.m., but will be closed during roll calls and voting.

The voting procedures that will be used at the conference are attached to this memo. Please share these procedures and this memo with your council and especially with the individuals that your council designates as your city's voting delegate and alternates.

Once again, thank you for submitting your voting delegate and alternates by Wednesday, Sept. 24. If you have questions, please contact Zach Seals at zseals@calcities.org.

Attachments:

- General Assembly Voting Guidelines
- Information Sheet: Cal Cities Resolutions and the General Assembly

General Assembly Voting Guidelines

1. **One City One Vote.** Each member city has a right to cast one vote on matters pertaining to Cal Cities policy.
2. **Designating a City Voting Representative.** Prior to the Cal Cities Annual Conference and Expo, each city council may designate a voting delegate and up to two alternates; these individuals are identified on the voting delegate form provided to the Cal Cities Credentials Committee.
3. **Registering with the Credentials Committee.** The voting delegate, or alternates, may pick up the city's voting card at the voting delegate desk in the conference registration area. Voting delegates and alternates must sign in at the voting delegate desk. Here they will receive a special sticker on their name badge and thus be admitted to the voting area at the General Assembly.
4. **Signing Initiated Resolution Petitions.** Only those individuals who are voting delegates (or alternates), and who have picked up their city's voting card by providing a signature to the credentials committee at the voting delegate desk, may sign petitions to initiate a resolution.
5. **Voting.** To cast the city's vote, a city official must have in their possession the city's voting card and voting tool; and be registered with the credentials committee. The voting card may be transferred freely between the voting delegate and alternates but may not be transferred to another city official who is neither a voting delegate nor alternate.
6. **Voting Area at General Assembly.** At the General Assembly, individuals with a voting card will sit in a designated area. Admission to the voting area will be limited to the individual in possession of the voting card and with a special sticker on their name badge identifying them as a voting delegate.
7. **Resolving Disputes.** In case of dispute, the credentials committee will determine the validity of signatures on petitioned resolutions and the right of a city official to vote at the General Assembly.

How it works: Cal Cities Resolutions and the General Assembly

Developing League of California Cities policy is a dynamic process that engages a wide range of members to ensure Cal Cities represents cities with one voice. These policies directly guide Cal Cities' advocacy to promote local decision-making, and lobby against statewide policies that erode local control.

The resolutions process and General Assembly is one way that city officials can directly participate in the development of Cal Cities policy. If a resolution is approved at the General Assembly, it becomes official Cal Cities policy. Here's how resolutions and the General Assembly work.

Prior to the Annual Conference and Expo

General Resolutions



Sixty days before the Annual Conference and Expo, Cal Cities members may submit policy proposals on issues of importance

to cities. The resolution must have the concurrence of at least five additional member cities or individual members.

Policy Committees



The Cal Cities President assigns general resolutions to policy committees where members

review, debate, and recommend positions for each policy proposal. Recommendations are forwarded to the Resolutions Committee.

During the Annual Conference and Expo

Petitioned Resolutions



The petitioned resolution is an alternate method to introduce policy proposals during

the annual conference. The petition must be signed by voting delegates from 10% of member cities, and submitted to the Cal Cities President at least 24 hours before the beginning of the General Assembly.

Resolutions Committee



The Resolutions Committee considers all resolutions. General Resolutions approved¹ by either a policy committee

or the Resolutions Committee are next considered by the General Assembly. General resolutions not approved, or referred for further study by both a policy committee and the Resolutions Committee do not go to the General Assembly. All Petitioned Resolutions are considered by the General Assembly, unless disqualified.²

General Assembly



During the General Assembly, voting delegates debate and consider general and petitioned resolutions forwarded by the Resolutions Committee. Potential Cal Cities bylaws amendments are also considered at this meeting.

Who's who

Cal Cities policy development is a member-informed process, grounded in the voices and experiences of city officials throughout the state.

The **Resolutions Committee** includes representatives from each Cal Cities diversity caucus, regional division, municipal department, and policy committee, as well as individuals appointed by the Cal Cities president.

Voting delegates are appointed by each member city; every city has one voting delegate.

The **General Assembly** is a meeting of the collective body of all voting delegates—one from every member city.

Seven **policy committees** meet throughout the year to review and recommend positions to take on bills and regulatory proposals. Policy committees include members from each Cal Cities diversity caucus, regional division, and municipal department, as well as individuals appointed by the Cal Cities president.

¹ The Resolution Committee can amend a general resolution prior to sending it to the General Assembly.

² Petitioned Resolutions may be disqualified by the Resolutions Committee according to Cal Cities Bylaws Article VI, Sec. 5(f).