



**CITY COUNCIL**  
Cameron Sasai, Mayor  
Anthony Tave, Mayor Pro Tem  
Norma Martínez-Rubin, Council Member  
Devin T. Murphy Council Member  
Maureen Toms Council Member

## **PINOLE CITY COUNCIL MEETING AGENDA**

**June 17, 2025  
5:00 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET  
OR**

**Attend VIA ZOOM TELECONFERENCE – Details provided below**

---

### **How to Submit Public Comments:**

#### **In Person:**

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

#### **Via Zoom:**

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

#### **From a PC, Mac, iPad, iPhone or Android:**

<https://us02web.zoom.us/j/89335000272>

**Webinar ID: 893 3500 0272**

**By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799**

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide and press \*6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

#### **Written Comments:**

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to [comment@pinole.gov](mailto:comment@pinole.gov)** Please indicate which item on the agenda you are commenting on in the subject line of your email.

## OTHER WAYS TO WATCH THE MEETING

**LIVE ON CHANNEL 26.** They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at [www.pinoles.gov](http://www.pinoles.gov).

**VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE,** [www.pinoles.gov](http://www.pinoles.gov) and remain archived on the site for five (5) years.

**If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or [hbelle@pinoles.gov](mailto:hbelle@pinoles.gov).**

**Americans With Disabilities Act:** In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection on the City Website at [www.pinoles.gov](http://www.pinoles.gov). You may also contact the City Clerk via e-mail at [hbelle@pinoles.gov](mailto:hbelle@pinoles.gov).

**Ralph M. Brown Act. Gov. Code § 54950.** In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.



**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS**

**2. LAND ACKNOWLEDGMENT**

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

**3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT**

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

**4. CONVENE TO A CLOSED SESSION**

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

**A. CONFERENCE WITH LABOR NEGOTIATORS**

Gov. Code § 54957.6

Agency designated representatives: City Manager, Kelcey Young, City Attorney, Eric Casher, Human Resources Director, Stacy Shell, Finance Director, Markisha Guillory, and Gregory Ramirez, IEDA

Employee organizations: AFSCME Local 1, AFSCME Local 512, and the Pinole Police Employees Association (PPEA)

**B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Gov. Code § 54957

Title: City Manager

**5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION**

**6. CITIZENS TO BE HEARD (Public Comments)**

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

**7. REPORTS & COMMUNICATIONS**

**A. Mayor Report**

**1. Announcements**

**B. Mayoral & Council Appointments**

**C. City Council Committee Reports & Communications**

- D. Council Requests for Future Agenda Items
- E. City Manager Report / Department Staff
- F. City Attorney Report

## 8. **RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS**

### A. **Proclamations**

None

### B. **Presentations**

- 1. PCTV Community Media Center Strategy
- 2. Presentation on California Lineage Based Reparations and the California Reparations Commission Recommendation
- 3. Robert Walker Memorial Presentation

## 9. **CONSENT CALENDAR**

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on June 3, 2025.
- B. Receive the May 31, 2025 – June 13, 2025 List of Warrants in the Amount of \$1,450,114.06 and the June 6, 2025, Payroll in the Amount of \$532,924.45.
- C. FY 2025/26 Final Proposed Operating and Capital Budget **Action: Adopt Resolution per Staff Recommendation (Markisha Guillory)**
- D. FY 2025/26 Appropriations Limit **Action: Adopt Resolution per Staff Recommendation (Markisha Guillory)**
- E. Adoption of Growth Management Plan (GMP) Checklist and Authorization for Submission to CCTA **Action: Adopt Resolution per Staff Recommendation (David Hanham)**
- F. Approve An Amendment To The Employment Agreement For The City Clerk **Action: Approve an Amendment to the Employment Agreement for the City Clerk (Stacy Shell)**
- G. Adopt and Ordinance Renewing AB481 Military Use Equipment **Action: Waive the second reading and adopt an ordinance approving the renewal of the City's Military Equipment Use Policy. (Melissa Klawuhn, Jeremy Crone)**
- H. Adopt an Ordinance Designating Fire Hazard Severity Zone Map in Pinole **Action: Waive the second reading and adopt an Ordinance per Staff Recommendation (David Hanham)**
- I. Amended Reserve Policy **Action: Adopt a Resolution per Staff Recommendation**

(Markisha Guillory)

- J. Approval of Fiscal Year 2025-26 Capital Budget and Five-Year Capital Improvement Plan **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- K. Amend Consulting Services Agreement between the City and GHD, Inc. for the Development of an Active Transportation Plan - Project IN2106 **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**
- L. Approve Memorial Installations in Dedication of Robert Walker **Action: Adopt Resolution per Staff Recommendation (Fiona Epps)**

#### 10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

- A. FY 2024/25 Utility Users' Tax Review **Action: Adopt Resolution per Staff Recommendation (Markisha Guillory)**
- B. Community Services Department FY 2025/26 Master Fee Schedule **Action: Adopt Resolution per Staff Recommendation (Andrea Dwyer)**

#### 11. OLD BUSINESS

None

#### 12. NEW BUSINESS

None

#### 13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

#### 14. ADJOURNMENT to the Regular City Council Meeting of July 1, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

---

Heather Bell, CMC

City Clerk

POSTED: Wednesday, June 11, 2025 at 4:30 pm

City Council

Agenda - June 17, 2025

Page 5



# PCTV



**Pinole Community Television**

## Community Media Center Strategy

June 17, 2025

# PCTV STRATEGY DEVELOPMENT

- On October 17, 2023, Council requested an update on a **Pinole Community Television (PCTV) Master Plan**;
- On March 1, 2024, PCTV **oversight was temporarily assigned** to the Assistant to the City Manager;
- In July 2024, **staff kicked off the PCTV Strategy development**;
- Staff decided to **create the PCTV strategy in-house**, removing the \$25,000 consulting budget for the PCTV Master Plan from the FY 24/25 budget at Midyear;
- On March 4, 2025, PCTV was **officially moved into the City Manager's Office** and under the direction of the Communications Director.



**Dave Snell,  
PCTV Coordinator**

40+ years in  
television broadcast  
27 years PCTV  
ABC, CNN, CBS,  
ESPN, FOX



**Erick Wilson,  
Cable Technician**

20+ years in  
television broadcast  
13 years PCTV  
Air Force Veteran

**Fiona Epps,  
Communications  
Director**

Project Management &  
Operations  
Development  
2.5 years City of Pinole



**Prajwol Bhandari,  
Administrative  
Coordinator**

Marketing &  
Graphic Design  
7 months City of  
Pinole



# THANK YOU TO OUR VOLUNTEERS!



**Sade Mitchell,  
Media &  
Communications  
Fellow**

4 months City of Pinole



**Ariana Rogers,  
Media &  
Communications  
Fellow**

4 months City of Pinole



**Gabriela Cardona,  
Media &  
Communications  
Fellow**

4 months City of Pinole



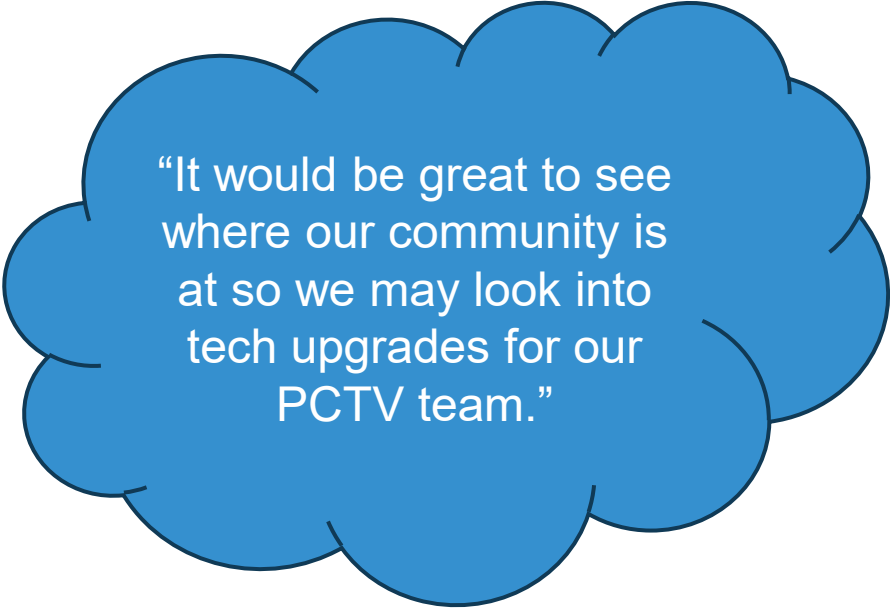
**Charlie Elison,  
Media &  
Communications  
Fellow**

3 weeks City of  
Pinole

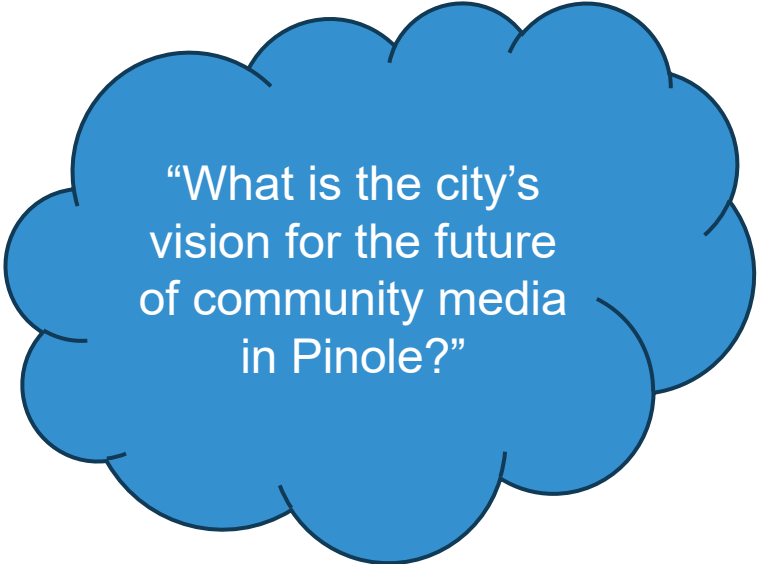


# ASSESSMENT

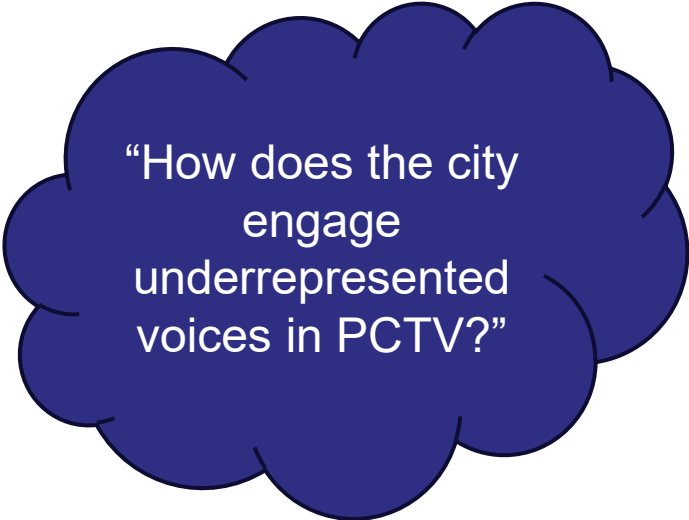
- **Council Members'** input
- **Department** input
- **PCTV survey** (community input)



"It would be great to see where our community is at so we may look into tech upgrades for our PCTV team."



"What is the city's vision for the future of community media in Pinole?"



"How does the city engage underrepresented voices in PCTV?"

# PCTV SURVEY RESULTS

171 participants, 5,544 responses

## Viewership

- 60% have previously watched PCTV on channels 26 or 28
- 31% watch 1-3 times per month
- 9% watch weekly
- **71% would watch PCTV more often if it were available through internet streaming platforms**



# PCTV SURVEY RESULTS

## Most Valued Services

- Job training for youth
- Cultural event coverage
- Coverage of local government meetings
- Media literacy education
- Local sports broadcasts
- Preserving community history through video



# PCTV SURVEY RESULTS

## Content & Programming Interest



Local Business News & Information: 65%



Local Government Meetings: 70%



Community Festivals & Neighborhood Events: 70%



Local Public Safety Information: 67%

## Additional areas of interest

- City Services and Programs: 66%
- Local Health and Wellness Programs: 58%
- Informational programs about services & activities of local orgs/clubs: 58%
- Diverse cultural programs/events: 57%
- Environmental Programs: 49%
- Agricultural and Gardening Content: 48%
- Information from Local Colleges and Universities: 45%
- Local Sports and Recreational Activities: 44%
- Board of Education Meetings: 44%



# PCTV SURVEY RESULTS

171 participants, 5,544 responses

## Community Engagement and Support

Even though just 60% of respondents reported having watched PCTV, **96%** of respondents rated **preserving funds to maintain PCTV services** as **Important** to **Vitally Important**, with **40%** considering it **Vitally Important**.



**18% of respondents opted to subscribe** for updates, showing an ongoing interest in staying informed. Furthermore, **11 individuals expressed interest in becoming sponsors**, and **10 people volunteered** to contribute their time.

# VISION AND MISSION



## VISION

PCTV envisions an **engaged, informed, and inclusive** Pinole community, connected through **accessible digital media** and empowered by a **trusted leader in local news and community storytelling**.

## MISSION

**To enhance civic engagement, government transparency, and community storytelling** through accessible media resources. We provide **high-quality video production, broadcasting, and digital media services** to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories.



# GOALS AND OBJECTIVES

1. Establish, maintain and **operate public access center**.
2. **Support residents, organizations, and local businesses** in sharing their stories and staying informed.
3. **Foster learning opportunities** and workforce development that inspires the next generation and strengthens their investment in the Pinole community.



# GOALS AND OBJECTIVES (Continued)

**4. Air distinctively local content** that reflects local news and the unique stories, cultures, and perspectives of the Pinole community.



**5. Increase community awareness** and engagement with PCTV's public access center and services through a targeted outreach and marketing plan.





# PROGRAMMING STRATEGY

## Local Government & Community Content

- **Council meetings** and council meeting highlights
- **Community event** recaps
- **Local news** stories (including The Beat of Pinole)
- **Government** meetings

## Community Engagement & Services

- **Business spotlights**
- **Community resources** (i.e. AARP, mental health)
- **City of Pinole** services
- **Animal services**
- **Youth podcasts**
- **Senior Center** programs

# PROGRAMMING STRATEGY

(Continued)



## Cultural and Educational Content

- Local **art** and **music**
- **DIY/home improvement**
- **Fitness** and **meditation** videos
- **Audiobook** readings
- Pinole **Library programs**

## Interactive and Special Features

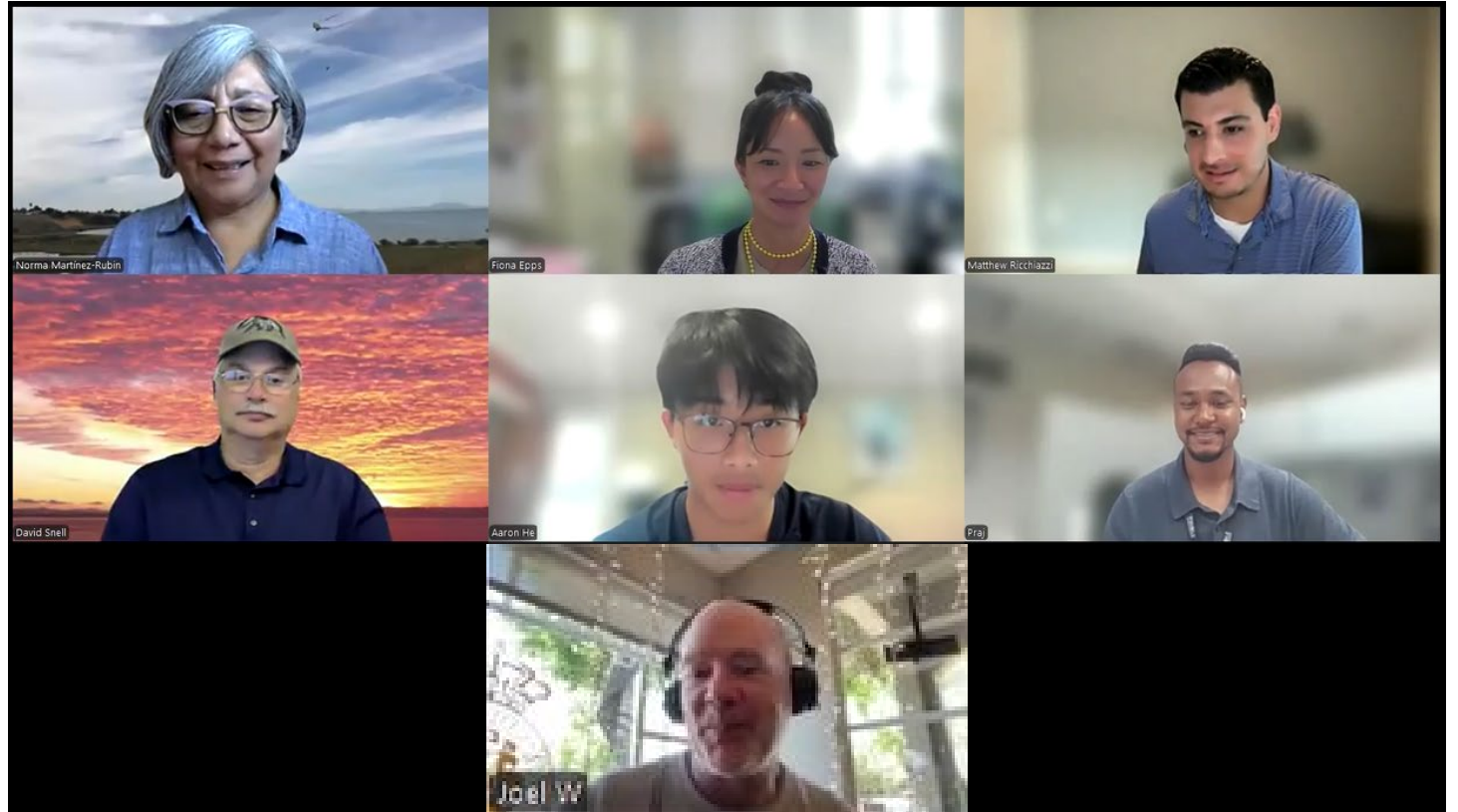
- **Livestreams** (traffic, weather, wildlife, social media)
- Community **bulletin boards**
- Local **sporting events**

# PROGRAMMING STRATEGY

(Continued)

## Partnerships and Collaborative Projects

- Collaborations with local organizations
- Funded by **sponsors** or **grants**



# TECHNOLOGY

**Goals:** replace obsolete equipment and support PCTV's evolving mission to provide high-quality, lower cost video production and broadcast.

- **Mobile** and **flexible** equipment
- **AI** and **streamlined editing** tools
- Enhanced **streaming** and **accessibility**
- **Compact** and **high-quality broadcast** technology
- Upgraded **control and monitoring**





# SPONSORSHIPS AND MEMBERSHIPS



## Sponsorships

- Program sponsors
- Movies in the Park
- Local sports broadcast
- Community Champion

## Memberships

- Youth/Senior
- Individual
- Community Organization
- Business



# CITY SUPPORT

- **Event coverage, photo/videography, video production, AV support**
- **Cost Challenges:** High internal service costs and budget constraints may limit the frequency and scope of PCTV support.
- **Shift in Strategy:** Bringing back community-centered services and building partnerships to enrich content.
- **Capacity Considerations:** Staff time must be re-allocated across core functional areas to meet new objectives.



## Current Funding Sources

- Cable Franchise Fees
- PEG Fees
- General Fund
- Client Contracts



## Services Offered

- Equipment Rentals
- Professional Services
- Client Contracts



## Community Support

- Sponsorships
- Memberships
- Grants

# FISCAL SUSTAINABILITY



# COMMUNITY ENGAGEMENT & OUTREACH

## 1. Public Presence and Outreach

- Car Show Interactive Booth
- Materials & Ambassadors

## 2. Community Film Screening (FY26/27)

- Host annual Community Film Screening

## 3. Training & Media Literacy Workshop

- Media & Video Tech Workshop
- Partner with library and Senior Center





# COMMUNITY ENGAGEMENT & OUTREACH

## 4. Digital Engagement & Visibility

- Social Media Strategy
- Webpage Redesign

## 5. Volunteer, Internship & Youth Engagement

- Establish partnerships with local schools
- Partner with local student journalists
- Create a structured volunteer program

## 6. Equity & Inclusion

- Targeted outreach
- Representative programming
- Inclusive hiring



# MARKETING PLAN

## Launch & Awareness

- Website visibility & publish webpages
- Finalize sponsorship package
- Social media
- Promote in The Pulse
- Signage and posters



## Business Engagement & Membership Introduction

- Email business owners
- Business video invitations
- Develop membership model



## Community Connection & Growth

- Partner with Sports Leagues
- Host Open House event
- Launch email campaigns

# PCTV WEBSITE TOUR

Prajwol Bhandari





**THANK YOU. QUESTIONS?**







**City of Pinole  
Pinole Community Television (PCTV) Community  
Media Center Strategy FY 25/26**

**Table of Contents**

|       |                                                  |    |
|-------|--------------------------------------------------|----|
| I.    | Executive Summary.....                           | 2  |
| II.   | Community Needs Assessment / Needs Analysis..... | 3  |
| III.  | Inventory of Existing / Current State .....      | 6  |
| IV.   | Internal Services Assessment.....                | 11 |
| V.    | Programming Strategy .....                       | 12 |
| VI.   | Technology and Infrastructure.....               | 12 |
| VII.  | Community Engagement and Outreach.....           | 13 |
| VIII. | Marketing and Branding .....                     | 15 |
| IX.   | Financial Stability .....                        | 16 |
| X.    | Implementation Timeline .....                    | 16 |
| XI.   | Metrics and Evaluation .....                     | 17 |
| XII.  | Conclusion .....                                 | 17 |

## **I. Executive Summary**

Pinole Community Television (PCTV) has embarked on a renewed department strategy, evolving into a dynamic hub for local media, civic engagement, and community connection. PCTV aims to expand beyond traditional government broadcasts and provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, these new initiatives will enhance public engagement, promote economic growth, and create accessible platforms for information, entertainment, and community dialogue.

### **Mission Statement**

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories.

### **Vision Statement**

PCTV envisions an engaged, informed, and inclusive Pinole community, connected through accessible digital media and empowered by a trusted leader in local news and community storytelling.

### **Goals and Objectives**

#### **1. Establish, maintain and operate public access center:**

- Develop funding resources and administer such funds in order to promote Public, Education and Governmental programming in the public interest;
- Provide the City, individuals and organizations the necessary resources and support to produce programming for the access channel(s), including training, equipment, production facilities and channel time; and
- Operate in the public interest by ensuring access to meaningful Public, Education, and Government (PEG) media that empowers the Pinole community, in alignment with FCC rules, California DIVCA regulations, and Pinole community standards.

#### **2. Support residents, organizations, and local businesses in sharing their stories and staying informed:**

- Provide innovative digital technologies and content to inform, engage and connect the diverse voices and interests of our communities;

- Create a sponsored-advertising program and local business highlight segment in accordance with California DIVCA regulations;
- Facilitate hands-on training programs and production opportunities which empower the public to create content; and
- Provide inclusive access to local government meetings to ensure the community stays informed, engaged, and feels empowered to participate in civic decision-making.

**3. Foster learning opportunities and workforce development that inspires the next generation and strengthens their investment in the Pinole community:**

- Provide hands-on media experiences for students, graduates, and/or individuals interested in community media;
- Build partnerships with local schools to support internship and fellowship programs that create higher education and career pathways;

**4. Air distinctively local content that reflects local news and the unique stories, cultures, and perspectives of the Pinole community:**

- Connect community members and create opportunities for storytelling which features residents, local artists, activists, historians, and others;
- Broadcast and livestream news, community events and local sports;
- Support community-produced segments by offering public access services;
- Advertise the community bulletin board to encourage the public to share local announcements and everyday happenings that reflect community life;
- Establish procedures to discover original content made by local creators;

**5. Increase community awareness and engagement with PCTV's public access center and services through a targeted outreach and marketing plan:**

- Develop and implement a community-centered outreach strategy;
- Launch a comprehensive marketing plan to promote PCTV's offerings;
- Increase visibility and brand recognition of PCTV across the region;
- Track and evaluate outreach impact through data collection and analysis, community surveys, adjusting strategies accordingly.

## **II. Community Needs Assessment / Needs Analysis**

In July 2024, staff asked council members to provide their input about what they wished to see addressed in a community needs assessment. Staff received replies from two council members at the time: Devin T. Murphy and Cameron Sasai.

Devin T. Murphy identified key areas requiring further clarity and strategic planning for PCTV, including staffing levels, potential funding sources, and the establishment of performance metrics. Broader considerations include the City's long-term vision for community media,



opportunities for collaboration with local organizations, adaptation to evolving technologies and audience habits, and efforts to engage underrepresented voices in media content.

Cameron Sasai emphasized the importance of aligning PCTV efforts with community preferences, suggesting the survey gather input on preferred social media platforms and perceptions of PCTV's current technology. He noted the need to assess potential technology upgrades and expressed interest in reviving internship opportunities, recommending community feedback to gauge support for such programs.

Staff used this input to craft targeted questions in a community needs assessment (referred to as "PCTV Survey") whose results would shape the PCTV Strategy.

## PCTV Survey

To ensure its new strategy reflects the needs and interests of the community it serves, PCTV launched a digital survey between November and December 2024. The survey resulted in a high level of engagement, with 170 participants contributing a total of 5,544 thoughtful and insightful responses. Several areas were assessed to gain valuable insight for how PCTV can develop its service delivery model, including but not limited to: Viewership, Services, Content & Programming, Streaming Access, Areas for Improvement, and Community Support. [View the full PCTV Survey Report](#) in Attachment A.

### A) Viewership

Historically, PCTV has been unable to gain access to viewership data from cable franchises. Internet streaming is a new way to gain valuable viewership data, but because it is new, the City used its recent survey to get a better understanding for current and past viewership.

Survey results revealed that 60% of respondents have previously watched PCTV on channels 26 or 28. However, regular viewership remains modest—31% reported tuning in 1–3 times per month, while only 9% watched weekly. The most commonly viewed content included city council and other government meetings. Despite relatively low cable viewership, PCTV's numbers remain high compared to other PEG stations with strong interest in more accessible formats: **71% of respondents indicated they would watch PCTV more often if it were available through internet streaming platforms.** This highlights a significant opportunity to expand reach and engagement by enhancing PCTV's digital presence.

### B) Services

An important component of the survey asked participants about how much they value PCTV's current and potential service offerings. The most valued PCTV activities, based on survey responses, were **job training for youth, preserving community history through video, and maintaining funding for these services.** Job training received the highest level

of support, with 41% of respondents rating it as "Vitaly Important." Preserving the community's history through video followed closely at 39%, and **preserving funds to maintain these services** was also highly prioritized, with 40% rating it as "Vitaly Important." These topics not only received the highest top-tier ratings but also showed strong overall support across the "Very Important" and "Important" categories, indicating they are seen as essential to the community's well-being.

Moderately valued activities included **coverage of local government and education meetings**, as well as **media literacy education**. For government and education coverage, 34% of respondents rated it as "Vitaly Important," 32% as "Very Important," and 27% as "Important," showing a strong majority in favor, though with slightly less top-tier support compared to the highest-rated activities. Media literacy followed a similar pattern, with 31% considering it "Vitaly Important" and 29% "Very Important."

**Cultural event coverage** and **local sports broadcasts** received more varied responses, reflecting a range of community interests. While 24% of respondents rated cultural events as "Vitaly Important," others may view them as more complementary to core services. Local sports broadcasts, with 18% rating them as "Vitaly Important," also showed a mix of opinions, highlighting the diverse priorities within the community. These results suggest that while not considered essential by all, these activities still hold value for many.

### C) Content & Programming

To inform the development of community-driven programming and boost audience engagement, PCTV assessed viewer content preferences through its recent survey. The findings revealed strong interest across a range of local topics. The top four topics were:

1. **Local Business News and Information:** 65% of showed interest (22% interested, 43% very interested).
2. **Local Government Meetings:** 70% showed interest (28% interested, 42% very interested).
3. **Community Festivals and Neighborhood Events:** 69% showed interest (31% interested, 38% very interested).
4. **Local Public Safety Information:** 67% showed interest (38% interested, 29% very interested).

Additional areas of interest included:

- City Services and Programs: 66%
- Local Health and Wellness Programs: 58%
- Informational programs about services & activities of local orgs/clubs: 58%
- Diverse cultural programs/events: 57%
- Environmental Programs: 49%
- Agricultural and Gardening Content: 48%

- Information from Local Colleges and Universities: 45%
- Local Sports and Recreational Activities: 44%
- Board of Education Meetings: 44%

The above insights underscore the community's desire for relevant, hyper-local content and offer PCTV valuable direction for future programming initiatives.

#### **D) Streaming Access**

Survey results show that PCTV has a strong opportunity to grow its audience through streaming platforms. Among respondents, 29% reported using Amazon Fire, 28% use Apple TV, and another 29% subscribe to Roku. This indicates a significant potential to increase viewership by promoting PCTV's availability on these widely used platforms.

#### **E) Areas for Improvement**

Accessibility emerged as a key area for improvement, with 51% of respondents indicating they were either only partly satisfied or not at all satisfied with PCTV's current accessibility. In addition, several comments highlighted a need for enhanced marketing and outreach efforts to raise community awareness about PCTV's programming and services.

#### **F) Community Engagement and Support**

Even though just 60% of respondents reported having watched PCTV, **96% of respondents rated preserving funds to maintain PCTV services as Important to Vitaly Important, with 40% considering it Vitaly Important.**

The survey also revealed strong interest in supporting and engaging with PCTV in the future. Notably, 18% of respondents opted to subscribe for updates, showing an ongoing interest in staying informed. Furthermore, 11 individuals expressed interest in becoming sponsors, and 10 people volunteered to contribute their time—demonstrating a meaningful level of community investment in PCTV's mission.

### **III. Inventory of Existing / Current State**

A thorough assessment was conducted to establish a baseline for PCTV's strategic planning. Key areas reviewed include equipment, citywide functions and funding, audience demographics, partnerships, and staffing and volunteers. These elements were evaluated to identify current strengths, gaps, and opportunities for improvement as PCTV works to expand its services and impact.

#### **A) Equipment**



PCTV is currently operating with a significant inventory of outdated and obsolete equipment, much of which is over 20 years old. To address this issue, PCTV has developed a three-year strategic plan to modernize its technology infrastructure. This plan includes the allocation of previously unused Public, Educational, and Government (PEG) Access Funds - documented and available since 2016 - for the purpose of replacing outdated equipment and procuring new tools that align with PCTV's evolving mission to better serve the community (due to fiscal limitations, this plan was scaled back in the proposed FY 25/26 budget).

## **B) Citywide Functions and Funding**

PCTV plays a vital role in supporting citywide functions, including event coverage, broadcast and video production, as well as audio/visual support for public meetings and community events. The organization also manages production services for government and client contracts.

Recently, City departments have gained a clearer understanding of the costs associated with PCTV's internal service delivery. High internal costs coupled with budget constraints have limited the frequency and nature of PCTV support for citywide functions. Currently, PCTV is funded through a combination of Cable Franchise Fees, PEG Fees, and contributions from the General Fund. These revenue streams are under increasing pressure, as cable subscriptions decline and consumers shift toward internet-based streaming services, leading to a reduction in both Cable Franchise and PEG revenues.

To ensure long-term operational viability, PCTV must diversify its funding sources. In addition to continued support from the General Fund, the organization will pursue grants, sponsorships, and other alternative revenue opportunities. These may include equipment rentals, video production services, and other fee-based offerings. A sustainable financial model will be critical to maintaining PCTV's role in delivering essential media services to the community.

## **C) Audience Demographics**

Due to a lack of viewership data from cable franchises, PCTV has been unable to analyze viewership demographics until recently with the implementation of its new master control automation system. PCTV strives to identify key audience segments for targeted programming and outreach, and with new data collection tools built into PCTV's internet streaming platforms, this is possible and will be woven into its broadcast and programming strategies.

## **D) Partnerships**

PCTV has several promising opportunities to strengthen its operations and community outreach through strategic partnerships. Recent interest from local college programs (Contra

Costa College, Diablo Valley College, UC Berkeley) in fields such as Film & Video Production and Journalism presents an ideal avenue to collaborate on the creation of original, locally-focused news and storytelling content. These partnerships could also provide valuable internship opportunities for students while helping to address PCTV's staffing needs. Additionally, ten local community organizations expressed interest through the survey in having their content aired on PCTV, indicating a clear demand for platform access. Further collaboration with local agencies could enhance public communication by helping disseminate key initiatives, programs, and safety messages. Opportunities also exist to partner with local Pinole schools and nonprofit organizations, reinforcing PCTV's role as a hub for community engagement and information sharing.

### E) Staffing & Volunteers

PCTV currently operates with a small but dedicated team consisting of two full-time employees: Dave Snell, PCTV Coordinator, and Erick Wilson, Cable Technician. In addition, the division has a 0.75 full-time equivalent (FTE) allocation reserved for part-time Cable Operators. The table below provides an allocation of how staff time is currently distributed across core functional areas:

| Functional Area               | Percentage of Staff Time |
|-------------------------------|--------------------------|
| Video Production              | 58%                      |
| Master Control                | 10%                      |
| Maintenance                   | 9%                       |
| Management and Administration | 9%                       |
| Public Access                 | 6%                       |
| Editing                       | 6%                       |
| Scheduling                    | 2%                       |

*Current breakdown of staff-time as of April 30, 2025*

Due to a high volume of City-sponsored meetings, events, and community programs, coupled with the time-intensive nature of video production, outdated technology, and a lack of a formal volunteer program, the current staffing model has resulted in a backlog of projects. This has led to delays in the delivery of timely content, especially coverage of local events.

As PCTV continues to adopt new technologies and streamline processes to improve operational efficiency while working to expand its focus on community-produced content, the allocation of staff time across core functions will gradually shift toward a more public-access-centered model:

| Functional Area               | Percentage of Staff Time |
|-------------------------------|--------------------------|
| Video Production              | 20%                      |
| Master Control                | 8%                       |
| Maintenance                   | 5%                       |
| Management and Administration | 20%                      |
| Public Access                 | 23%                      |
| Editing                       | 6%                       |
| Scheduling                    | 18%                      |

Public access-centered breakdown of staff-time

Ongoing volunteerism and community partnerships will be key to PCTV implementing its new strategy, which includes enhanced programming, and increased community outreach. Recently, the City’s Media and Communications Fellows (volunteers) have already helped PCTV begin to launch its new strategy with creative development, content generation, and special projects.

## Gap Analysis

| Category                                   | Current State                                                                                                                      | Survey Insights / Community Expectations                                                                                                          | Identified Gaps                                                                                                                                             | Recommendations                                                                                                                                                      |
|--------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>A) Equipment</b>                        | PCTV operates with equipment that is over 20 years old; a 3-year modernization plan is in place using previously unused PEG funds. | Community places high value on public access and quality production, with strong support for preserving history and delivering local programming. | Current equipment limits the quality and efficiency of services. Survey results highlight the public’s expectation for high-quality, modern media services. | Expedite procurement and deployment of new equipment. Communicate upgrade milestones to the public to build confidence and engagement.                               |
| <b>B) Citywide Functions &amp; Funding</b> | Provides critical support for city functions (event coverage, meeting A/V, etc.), but facing funding cuts.                         | Survey shows community values job training (41% “Vitality Important”) and content that informs and supports civic life.                           | Misalignment between city department budgets and community demand for PCTV services. Funding needed for service continuity.                                 | Develop a detailed cost-benefit case for departments. Explore shared service models, grants, and sponsorship to diversify funding and offset General Fund subsidies. |

| Category                            | Current State                                                                                                                                                                                                                                                                                            | Survey Insights / Community Expectations                                                                                                                                                                                                                                                                  | Identified Gaps                                                                                                                                                                                                                                                                                                                 | Recommendations                                                                                                                                                                                                                                                                                                                                                                                                            |
|-------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>C) Audience Demographics</b>     | Lack of historical viewership data, but new automation system and streaming platform analytics will soon provide insights.                                                                                                                                                                               | Strong interest in targeted and accessible content, potentially among younger audiences and culturally diverse communities.                                                                                                                                                                               | Absence of demographic insights has limited strategic programming and outreach.                                                                                                                                                                                                                                                 | Leverage new analytics tools to gather data, define audience segments, and tailor programming.                                                                                                                                                                                                                                                                                                                             |
| <b>D) Partnership Opportunities</b> | Actively exploring partnerships with local colleges, schools, nonprofits, and agencies. Survey revealed interest from 10 local organizations for content collaboration.                                                                                                                                  | The community supports collaboration and local storytelling. There is enthusiasm for student internships and organization-led programming.                                                                                                                                                                | Partnerships are underutilized and informal. No structured outreach or collaboration framework currently in place.                                                                                                                                                                                                              | Formalize partnership strategy. Develop outreach plan and MOU templates. Launch a community content initiative with clear submission and review processes. Recruit more volunteers and develop intern programs.                                                                                                                                                                                                            |
| <b>E) Staffing &amp; Volunteers</b> | PCTV operates with two full-time staff and 0.75 FTE in part-time Cable Operators, with 58% of staff time dedicated to video production. High meeting volume and outdated technology results in backlogs. PCTV has begun to engage Media and Communications Fellows to support new strategic initiatives. | Community values PCTV's role in job training (41% rated job training as "Vitality Important"), government transparency, and event coverage. There is strong interest in timely, high-quality coverage and expanded programming. Several respondents also expressed a willingness to volunteer or sponsor. | PCTV's current staff time allocation doesn't align with community expectations, resulting in delayed content delivery and limited outreach. Current operational inefficiencies hinders strategic growth. The lack of a formal volunteer/internship program limits the ability to leverage community support and delegate tasks. | To improve efficiency, PCTV should adopt updated technologies, streamline workflows, and delegate routine coverage to departments using tools like Zoom. Expanding staffing through grants, Media and Communications Fellows, and internship pipelines will support strategic growth. Establishing a structured volunteer program with clear roles and training will enhance capacity and strengthen community engagement. |



#### IV. Internal Services Assessment

PCTV provides an estimated \$110,839 (this amount fluctuates depending on event schedules, services, and staffing) in annual services across City departments, primarily supporting meetings and events. This breakdown helps identify where staff time is spent and where adjustments can be made. To operate more efficiently and achieve its new goals/objectives, PCTV recommends scaling back lower-priority services and/or shifting some responsibilities to departments.

##### Cost breakdown by Department (Total = \$110,839)

| Department                       | Service Description                                                            | Est. Annual Cost |
|----------------------------------|--------------------------------------------------------------------------------|------------------|
| City Council (\$75,945)          | City Council Meeting video production & live Broadcast                         | \$58,185         |
|                                  | The Beat of Pinole production (12 episodes)                                    | \$17,280         |
|                                  | West Contra Costa Mayors Conference AV support                                 | \$480            |
| Community Development (\$21,024) | Planning Commission Meeting video production & live broadcast)                 | \$21,024         |
| Community Services (\$7,360)     | Ceremonial Events (AV support, broadcast, video production, livestream)        | \$800            |
|                                  | Tree Lighting AV support & video production                                    | \$1,040          |
|                                  | 3x Movies in the Park (outdoor screen & AV set-up/take-down, movie management) | \$5,520          |
| Police Department (\$5,710)      | National Night Out AV support & video production                               | \$1,200          |
|                                  | 2x Police Chief Meet & Greet AV support & video production                     | \$4,510          |
| City Manager's Office (\$800)    | Community Forum AV support & video production                                  | \$800            |

To better allocate resources, PCTV recommends scaling back or eliminating certain services. Commission meeting video production can be transitioned to staff liaisons using basic video equipment and Zoom for recording and livestreaming. Additionally, video coverage of City-sponsored events can be limited to a select number of high-priority events annually. These adjustments will enable PCTV to dedicate more time and resources to community-based projects and strategic initiatives, including revenue-generating activities.

## V. Programming Strategy

PCTV will focus on a diverse mix of local content that reflects reported community interests and promotes engagement. Key programming will include:

1. **Local Government & Community Content:** Council meeting highlights, community event recaps, local news stories, and government meetings.
2. **Community Engagement & Services:** Business spotlights, community resources (e.g., AARP, mental health), animal services, youth podcasts, and senior center programs.
3. **Cultural & Educational Content:** Local art/music, DIY/home improvement, fitness/meditation videos, audiobook readings, and Pinole Library programs.
4. **Interactive & Special Features:** Livestreams (traffic, weather, wildlife, social media), community bulletin boards, and local sporting events.
5. **Partnerships & Collaborative Projects:** Collaborations with local organizations, such as the Pinole Historical Society and youth podcasts.

This strategy will expand PCTV's reach while focusing on high-impact, community-driven programming.

## VI. Technology and Infrastructure

To optimize operations while recognizing the valuable contributions of PCTV's dedicated staff, the strategy focuses on integrating modern, mobile, and user-friendly video and broadcast technologies. This approach aims to improve efficiency and accessibility, making programming more accessible to all community members, while reducing the need for heavy equipment and streamlining staff efforts.

**Key components of the Technology and Infrastructure strategy include:**

1. **Mobile and Flexible Equipment:** Investing in handheld ozmo cameras, dual-purpose video cameras (SD cards), and DSLRs for quick, versatile production in the field. Clip-on production microphones and gimbals will increase mobility and improve audio/visual quality during events, making it easier to capture clear content in dynamic environments.
2. **AI and Streamlined Editing Tools:** Leveraging AI editing tools to simplify and speed up post-production processes, reducing the need for extensive editing staff. Integrating YouTube Premier and automated closed captioning tools to ensure timely, accessible content delivery, providing captions for all video content.
3. **Enhanced Streaming and Accessibility:** Using Starlink satellite mobile internet and streaming encoders for live broadcasts in any location, ensuring reliable streaming and

real-time accessibility. All streams will include closed captioning, making content available to a wider audience, including those with hearing impairments.

4. **Compact and High-Quality Broadcast Tech:** Moving away from bulky equipment by adopting a multi-camera fly pack (rentable and requiring less editing) and Blackmagic HD port for high-definition, streamlined production. These tools will allow for easy deployment and superior production quality without the need for large, cumbersome setups.
5. **Upgraded Control and Monitoring:** Upgrading the control room with a switcher, monitors, and waveform monitor/conversion software for better quality control. Ensuring that all equipment supports seamless integration with accessibility features like closed captioning, making sure all content is accessible to diverse community needs.

By adopting these modern technologies and focusing on accessibility, PCTV will reduce operational complexity, ensure high-quality content delivery, and provide inclusive programming that meets the needs of all viewers, with a focus on enhancing mobility.

## VII. Community Engagement and Outreach

To rebuild its connection with the Pinole community in an inclusive way, PCTV will take a multi-faceted outreach and engagement approach that increases awareness of services, fosters participation from a broader range of residents, and positions the station as a hub for local storytelling and learning. This approach emphasizes accessibility, representation, and community ownership of media.

### 1. Public Presence and Outreach

- **Car Show Interactive Booth:** Relaunch PCTV's public-facing outreach with an engaging and informative presence at the annual Car Show. The booth will feature hands-on activities (e.g., green screen selfies, mic/interview demos), livestreams from the event, and easy-to-understand information about PCTV's services and programming.
- **Materials & Ambassadors:** Distribute multilingual brochures, QR-coded links to sample videos, and enlist trained volunteers to guide visitors in real-time and collect feedback.

### 2. Community Film Screening

- **Host an annual Community Film Screening** (FY 2026/2027) to showcase locally produced films, youth video projects, and historical retrospectives. Include audience voting, panel discussions, and student categories to attract broad participation. This event will celebrate local voices and generate interest in content creation.

### 3. Training & Media Literacy Workshops

- **Media & Video Tech Workshops:** Offer free, hands-on workshops covering media literacy, video production, and live-streaming tools (like Zoom), with a focus on accessibility for seniors using smart devices.
- **Partner with local libraries and senior center** for program delivery and promotion.

### 4. Digital Engagement and Visibility

- **Social Media Strategy:** Expand PCTV's presence on platforms like Instagram, YouTube, Facebook, and TikTok to reach younger and more diverse audiences. Feature behind-the-scenes content, upcoming events, volunteer stories, and short clips of community content.
- **Webpage Redesign:** Remodel PCTV's webpage to be visually dynamic, with sections for:
  - On-demand programming
  - Community-submitted content
  - How-to guides and training signups
  - Volunteer and internship opportunities
  - Content submissions and story ideas

### 5. Volunteer, Internship & Youth Engagement

- **Establish partnerships with local schools,** PVH, Contra Costa College, and nearby universities to offer internships, media fellowships, and class collaborations.
- **Partner with local school journalism programs** (middle, high school, college) to co-create student-produced segments on local news, events, and storytelling. Provide support, mentorship, and a broadcast platform for student work.
- **Create a structured volunteer program** with defined roles (camera operator, editor, interviewer, etc.) and mentorship opportunities to build experience and deepen community ties.

### 6. Equity & Inclusion Strategy

- **Targeted Outreach:** Partner with community-based organizations that serve youth, BIPOC, non-English speakers, and working-class residents to co-create content, identify storytellers, and promote opportunities.
- **Representative Programming:** Prioritize programming that highlights underrepresented voices, such as immigrant experiences, youth perspectives, LGBTQ+ stories, and multilingual segments.
- **Community Content Fund:** Explore grant funding for small stipends or equipment loans for underrepresented residents to develop and submit short video projects.



- **Inclusive Hiring:** When possible, prioritize recruiting interns, fellows, and part-time staff from underrepresented communities to ensure internal capacity reflects the external community.

## 7. Ongoing Feedback

- **Use surveys and in-person feedback** forms (especially at events) to continuously evaluate who is participating (and who isn't) and adjust strategies accordingly.

PCTV will strengthen its presence, deepen trust, amplify diverse voices, and better reflect the full range of stories within the Pinole community by adopting this approach; especially by engaging the next generation of media creators.

## VIII. Marketing and Branding

A phased marketing strategy aims to strengthen PCTV's presence and impact in the community. The plan focuses on establishing a clear brand identity that reflects PCTV's role in Pinole, launching targeted audience engagement campaigns to boost viewership (particularly among underrepresented groups) and building partnerships with local businesses and organizations to expand outreach and foster community connections. Staff have already begun work on several of the following activities:

### Phase 1: Launch & Awareness (Weeks 1-3)

- **Enhance Website Visibility:** Make the PCTV link more prominent on the homepage by swapping it with the Pinole Speaks or other section.
- **Finalize Sponsorship Package:** Develop clear, attractive sponsorship tiers (e.g., Bronze, Silver, Gold & Platinum) with defined benefits.
- **Publish Webpages:** Launch dedicated pages for community-based video submissions and sponsorship/membership opportunities.
- **Social Media Campaign:** Post on SM platforms inviting community members to submit videos, with clear instructions and links.
- **Pulse Advertisement:** Promote a call for video content from the community in the Pulse newsletter.
- **Signage & Flyers:** Distribute eye-catching posters and flyers with a QR code linking to PCTV in high-traffic local areas.

### Phase 2: Business Engagement & Membership Introduction (Weeks 4-6)

- **Email Business Owners:** Announce a limited-time free broadcast period (e.g., 3 months) to attract initial business participation.
- **Business Video Invitations:** Invite local businesses to submit short promotional videos/ads (per PCTV guidelines) for airtime.

- **Develop Membership Model:** Create a tiered membership structure (e.g., Student, Business) with benefits like rentals, discounted ads or exclusive content.

### **Phase 3: Community Connection & Growth (Weeks 7-10)**

- **Partner with Sports Leagues:** Collaborate with local youth and adult sports leagues to broadcast games or highlights, engaging families and attracting sponsors.
- **Host Open House Event:** Organize a PCTV Open House to showcase content, introduce the team, and pitch sponsorship and membership opportunities to businesses and residents.
- **Launch Email Campaigns:** Build a dedicated PCTV email list for regular updates, exclusive previews, and calls to action for sponsorships and memberships.

Progress will be measured through web streaming viewership analytics, growth in sponsorships, content submissions, and increases in revenue.

## **IX. Financial Sustainability**

PCTV aims to achieve long-term financial sustainability by gradually rebuilding its role as a dynamic community media center. To support this goal, it has begun identifying and pursuing grant opportunities, with 3–4 potential grants targeted for FY 2025–26. Additional revenue will come from reintroducing services previously offered (which were paused due to a shift in focus toward City and Council meeting coverage). These services include equipment and studio rentals, audio-visual support, outdoor movie events, video production, and consulting. Community support will also play a critical role, with PCTV seeking sponsorships (e.g., sponsored ads and sports broadcasts), donations, and memberships to help fund its operations.

To help offset revenue lost from previous contract reductions, PCTV will offer video meeting production services to neighboring jurisdictions. It currently provides these services for the City of El Cerrito and WestCAT, and will seek additional partnerships to expand this revenue stream.

PCTV will also evaluate the potential to collect cable franchise and PEG fees from neighboring unincorporated communities (Rodeo, Crockett, and El Sobrante) that currently receive its cable broadcast, ensuring fair contribution from all areas benefiting from its services.

## **X. Implementation Timeline**

Implementation of this strategy is already underway, with staff actively working toward key objectives. The full roll-out of all programs and services is expected to be completed within one year. The marketing plan is projected to be implemented within 3 to 4 months.

## **XI. Metrics and Evaluation**

While viewership data from Comcast and AT&T remains unavailable, PCTV can now track internet streaming metrics via its new Master Control Automation System: Telvue. Monthly data reviews will help assess programming and marketing effectiveness.

Sponsorships, memberships, and equipment rentals will be tracked and evaluated on an ongoing basis to measure the success of new programs and marketing efforts, and PCTV can adjust marketing strategies or programming as needed, based on these metrics. PCTV can also measure community engagement by phone and web data, email volume, and participation at events.

A follow-up community survey is planned for year-end to measure progress and inform service improvements.

By FY 2026–27, PCTV aims to establish a revitalized, community-driven operation; quadrupling its current viewership and achieving a 300% increase in community support and participation.

## **XII. Conclusion**

PCTV has long served as a valuable resource for civic engagement, government transparency, and local storytelling in Pinole. This new strategy outlines a path forward to expand its role by improving access, increasing community involvement, and creating more opportunities for education and creative expression. With updated technology, renewed programming, and stronger community partnerships, PCTV will continue to be a vital part of how Pinole connects and communicates.

Moving forward, support from residents, local businesses, and organizations will be essential. Whether through sponsorships, content submissions, or simply tuning in, community participation will help ensure PCTV remains a strong and relevant voice for Pinole.

# PCTV Survey

## Project Engagement

| VIEWS | PARTICIPANTS | RESPONSES | COMMENTS | SUBSCRIBERS |
|-------|--------------|-----------|----------|-------------|
| 920   | 171          | 5,436     | 165      | 19          |

Tell us how important each of the following PCTV activities are to you.

|                                                                                                                                                                                                                                          |                            |                          |                  |                              |                         |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|--------------------------|------------------|------------------------------|-------------------------|
| Seeing coverage of local government and education meetings on TV?                                                                                                                                                                        | 34%<br>Vitaly<br>Important | 32%<br>Very<br>Important | 26%<br>Important | 6%<br>Not Very<br>Important  | 2%<br>Not<br>Important  |
| Seeing local community cultural events on local TV? (i.e. Tree Lighting, Pinole Pride, Juneteenth, Black History Month, Earth Day, Egg Hunt, Martin Luther King Jr. Day, Veterans Day, Philippines Independence Day, AAPI Theater, etc.) | 24%<br>Vitaly<br>Important | 34%<br>Very<br>Important | 22%<br>Important | 8%<br>Not Very<br>Important  | 12%<br>Not<br>Important |
| Seeing local sporting events broadcast on TV? (i.e. high school football games, Little League)                                                                                                                                           | 20%<br>Vitaly<br>Important | 24%<br>Very<br>Important | 27%<br>Important | 16%<br>Not Very<br>Important | 13%<br>Not<br>Important |
| Preserving the history of our community through video?                                                                                                                                                                                   | 39%<br>Vitaly<br>Important | 30%<br>Very<br>Important | 23%<br>Important | 3%<br>Not Very<br>Important  | 5%<br>Not<br>Important  |
| Media literacy? (media literacy is the public's understanding of how media manipulates viewers attitudes and ideas about our world)                                                                                                      | 30%<br>Vitaly<br>Important | 30%<br>Very<br>Important | 24%<br>Important | 9%<br>Not Very<br>Important  | 6%<br>Not<br>Important  |
| Job training for our youth? (PCTV can provide free job training/internships to Pinole high school and college students)                                                                                                                  | 42%<br>Vitaly<br>Important | 33%<br>Very<br>Important | 20%<br>Important | 4%<br>Not Very<br>Important  | 1%<br>Not<br>Important  |
| Preserving the funds to maintain the services above?                                                                                                                                                                                     | 40%<br>Vitaly<br>Important | 28%<br>Very<br>Important | 24%<br>Important | 4%<br>Not Very<br>Important  | 4%<br>Not<br>Important  |

163 responses



Didn't even know PCTV existed.

I haven't had cable in twenty years and pretty much exclusively watch online streaming media, so I don't even know how to access local TV programming.

6 months ago

15 Agree

With many households cutting the cable, PCTV needs to spread out to other media outlets where most viewers are getting their information. Also a re-branding to remove the TV from the department to be more inclusive of other media outlets. We are a good way into the 21st Century and I believe now would be a good time to prepare for the next 25 years.

5 months ago

5 Agree

For the people saying to volunteer why aren't there more volunteer for PCTV, Senior Kitchen, Senior programs, and recreation. They barely have any staff nor do they have any volunteers at least when I attend the programs.

6 months ago

5 Agree

Eliminate the top 6 paid city positions. Make them volunteer jobs open to current Pinole residents of 10 years or more. That move alone will get your \$2.5 million you need instead of taxing broke people to death.

6 months ago

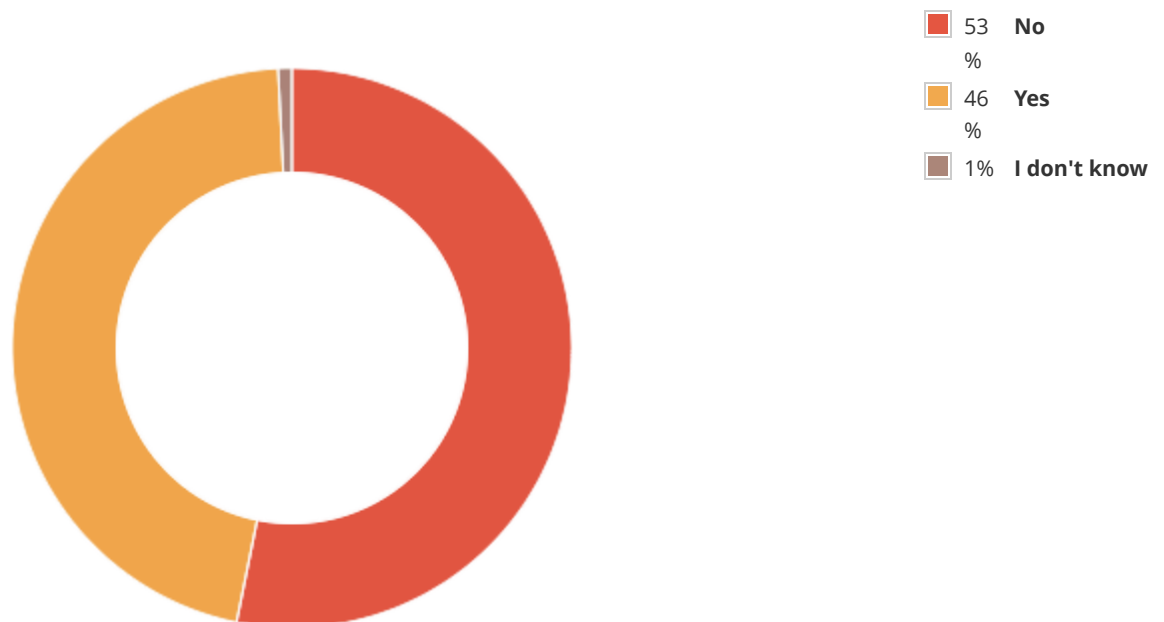
5 Agree

Fix the roads!!! It's getting dangerous!

6 months ago

5 Agree

Do you currently subscribe to AT&T Cable TV service (U-verse) or Comcast Cable TV in Pinole?



126 respondents

## What types of programming do you or your family members think should be more available on the Cable Company's channel line-up?

|     |                                                          |            |      |
|-----|----------------------------------------------------------|------------|------|
| 82% | Local Pinole News, activities, events                    | Rank: 1.94 | 63 ✓ |
| 55% | News and information (i.e. Public Service Announcements) | Rank: 2.17 | 42 ✓ |
| 40% | Arts/Cultural                                            | Rank: 2.77 | 31 ✓ |
| 34% | Educational                                              | Rank: 3.69 | 26 ✓ |
| 4%  | Other                                                    | Rank: 4.00 | 3 ✓  |
| 36% | Documentaries                                            | Rank: 4.21 | 28 ✓ |
| 26% | Children's                                               | Rank: 4.55 | 20 ✓ |
| 30% | Sports                                                   | Rank: 4.61 | 23 ✓ |
| 29% | Movies                                                   | Rank: 4.77 | 22 ✓ |
| 23% | Music                                                    | Rank: 6.17 | 18 ✓ |
| 19% | Comedy                                                   | Rank: 7.20 | 15 ✓ |
| 14% | Religious                                                | Rank: 8.18 | 11 ✓ |

77 Respondents

Right now media literacy of the general public is so incredibly low that I don't even know where to start.

6 months ago

2 Agree

All of the above should be a priority. Everyone of these events mean something to somebody and not utilizing and programming these events is lost to the viewer/public/and taxpayers who are paying for the two tv stations 26/28 that we are paying for and not utilizing them to its potential. Why pay for something that we are not getting our values and return of. We need to change this immediately if not wait another day/minute/years for change. In the meantime get volunteers and get some movement on these programs. We don't need to reinvent the wheel on our broadcasting or wait until someone gets up to speed to do something. Lets get something done NOW. Thanks.

7 months ago

2 Agree

Broadcasting school plays and sports will give kids an opportunity to see themselves on Tv.

6 months ago

1 Agree

Keep it local. Community news and police stats. Local meetings

6 months ago

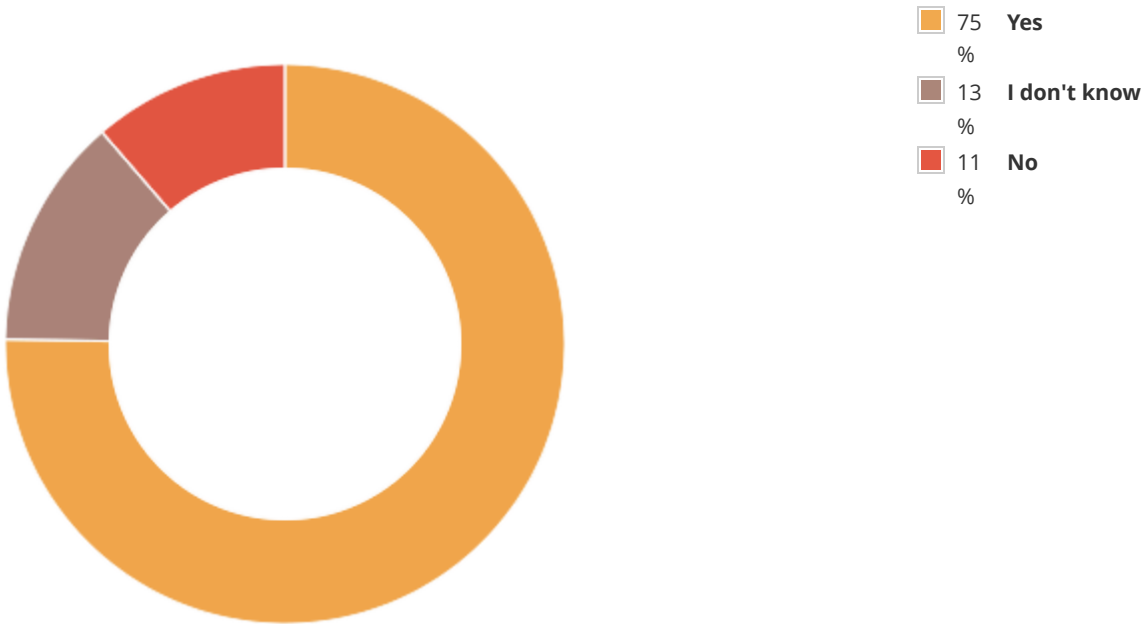
1 Agree

Children's Shows could be tied into the Library program and be of educational value that way we could get something more for the money we are investing in the library.

7 months ago

1 Agree

Would you be interested in seeing locally produced cable TV programs about Pinole residents, organizations, events, schools and government?



97 respondents

try interviewing various businesses

6 months ago

4 Agree

I would like the community to be aware of Pinole Rotary events.

5 months ago

3 Agree

I would love a menu for public access tv

7 months ago

2 Agree

This should not even be a questioned. The taxpayers are paying for the TV Stations. This has always been the case and should continue.

7 months ago

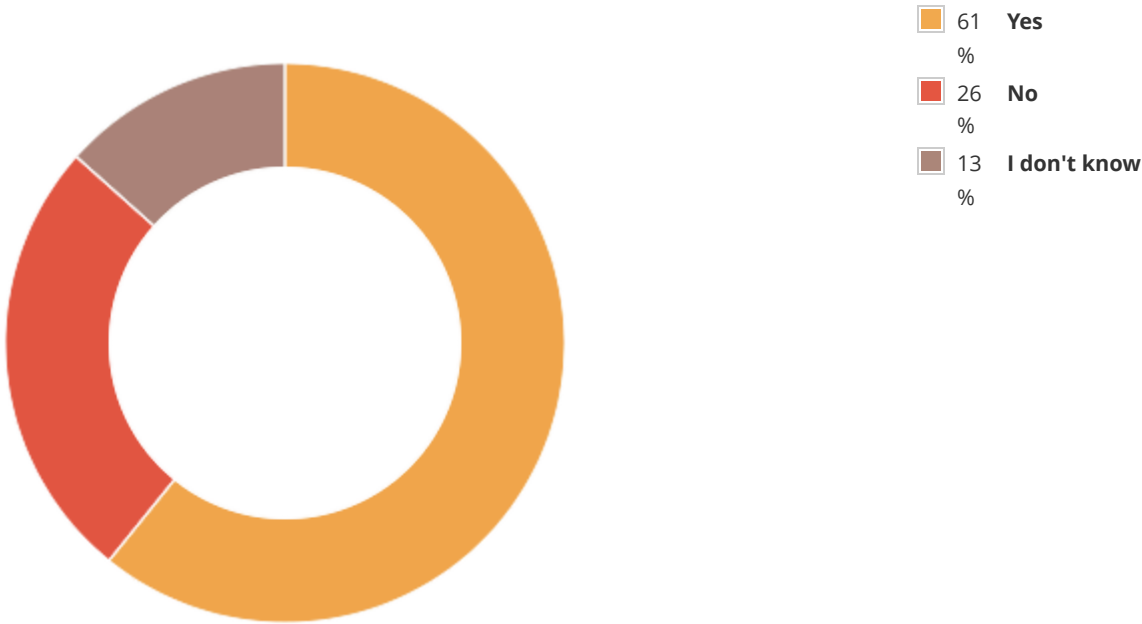
2 Agree

I'm interested in programs about Pinole, schools, government, etc., but the question says "locally produced cable TV programs." I don't have cable so if the programs could be available via streaming, then that would work.

5 months ago

1 Agree

Would you be interested in seeing locally produced cable TV programs about neighboring communities' organizations, events, residents, schools and government (i.e. Hercules, San Pablo)?



97 respondents

Priority is Pinole. However, we use to have other programs/tv schedule: school board meetings, other cities, etc. in the past. We need to bring those back with a fee/contract like before. Dave, remembers the time we use to have these programs and I would like for him to be part of this planning since he has been with City of Pinole for over 20 years. He knows that we need and he understands where we have been, how we got here, and where we should be with the resources we have. Do not hire a consultant for this. I think we can figure this out with Dave's help and not exclude him in this planning.

7 months ago

5 Agree

Why didn't anyone in Pinole apply? Did we not have any qualified applicants from the City? I guess not because no one wants to take heat from their neighbors.

6 months ago

4 Agree

They just hired some lady from Oregon at \$300,000 per year to come make our city more financially responsible. Seems like a local resident could do the same for FREE!! With their heart in it. Not their paycheck.

6 months ago

3 Agree

Simply outrageous that there's no one in Pinole to fill that position and you have to hire an outsider with no skin in the game!

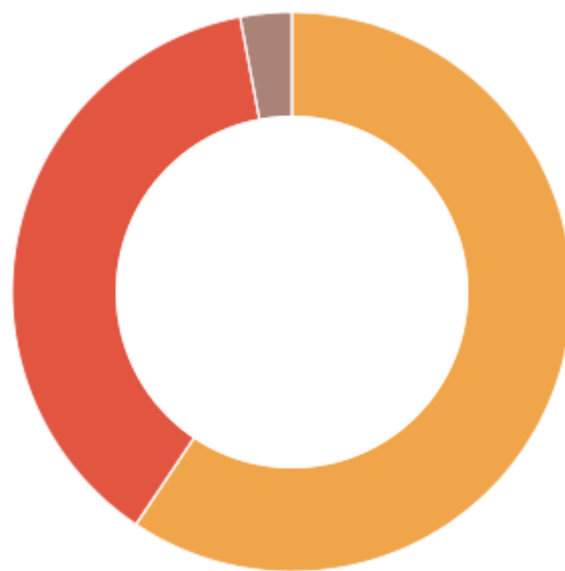
6 months ago

2 Agree

My interest is in Pinole. I'm not to interested in nrighboring cities.

5 months ago

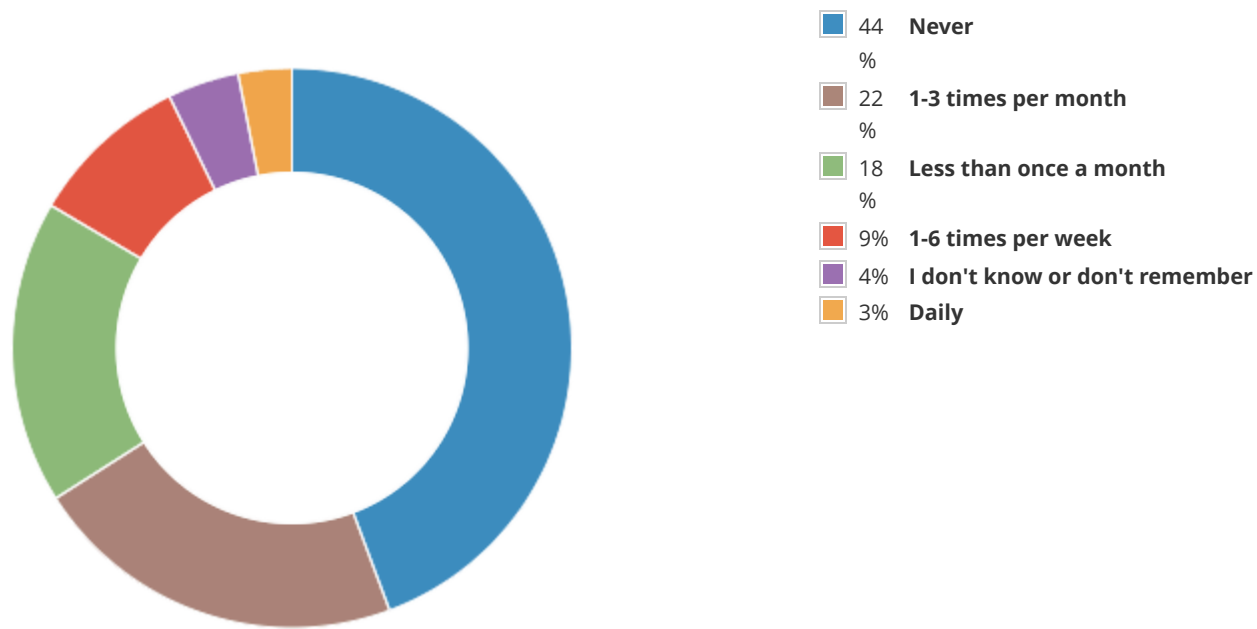
Have you ever watched PCTV (channels 26 and 28) which features local government and educational programming, and information, programs and services available to Pinole residents?



101 respondents



How many times have you watched PCTV in the past month?



97 respondents

Describe/name the programs that you have watched on PCTV.

|                                                                                          |         |
|------------------------------------------------------------------------------------------|---------|
| The police stats, council and planning commission meetings(occasionally). Car show video |         |
| 6 months ago                                                                             | 3 Agree |
| City Council meeting                                                                     |         |
| 5 months ago                                                                             | 1 Agree |
| I would watch it more if there was better programming                                    |         |
| 7 months ago                                                                             | 1 Agree |
| police stats, council and planning commission meetings                                   |         |
| 5 months ago                                                                             |         |
| council meetings                                                                         |         |
| 5 months ago                                                                             |         |

## Do you watch TV through internet streaming channels? (i.e. Netflix, Hulu, Disney Plus)

|     |              |      |
|-----|--------------|------|
| 76% | Yes          | 69 ✓ |
| 23% | No           | 21 ✓ |
| 2%  | I don't know | 2 ✓  |

91 Respondents

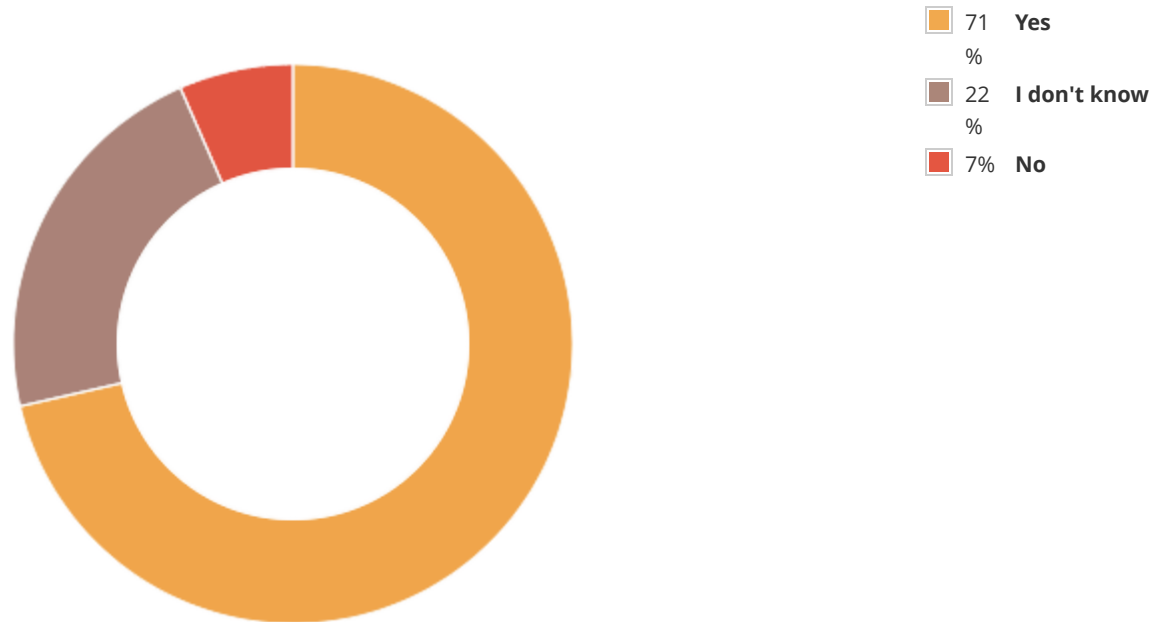
No data to display...

## Which of the following internet streaming services do you subscribe to in your household? (select all that apply)

|     |             |      |
|-----|-------------|------|
| 76% | Netflix     | 59 ✓ |
| 45% | Hulu        | 35 ✓ |
| 44% | Disney Plus | 34 ✓ |
| 36% | HBO Max     | 28 ✓ |
| 28% | Roku        | 22 ✓ |
| 28% | Amazon Fire | 22 ✓ |
| 27% | Apple TV    | 21 ✓ |
| 26% | Other       | 20 ✓ |

78 Respondents

Would you watch PCTV if it was available on internet streaming channels?



91 respondents

No data to display...

Tell us your level of interest in seeing each of the following types of local programs that could be provided on PCTV in the future:

|                                                                                 |                           |                   |                   |                               |                                 |
|---------------------------------------------------------------------------------|---------------------------|-------------------|-------------------|-------------------------------|---------------------------------|
| Student-produced programs                                                       | 22%<br>Very<br>interested | 35%<br>Interested | 19%<br>Interested | 17%<br>Not very<br>interested | 7%<br>Not at all<br>interested  |
| Programs about K-12 schools and school activities                               | 19%<br>Very<br>interested | 27%<br>Interested | 18%<br>Interested | 25%<br>Not very<br>interested | 11%<br>Not at all<br>interested |
| Community festivals, and neighborhood events                                    | 39%<br>Very<br>interested | 32%<br>Interested | 21%<br>Interested | 5%<br>Not very<br>interested  | 4%<br>Not at all<br>interested  |
| Diverse cultural programs/events                                                | 25%<br>Very<br>interested | 33%<br>Interested | 26%<br>Interested | 6%<br>Not very<br>interested  | 10%<br>Not at all<br>interested |
| Informational programs about services & activities of local organizations/clubs | 31%<br>Very<br>interested | 28%<br>Interested | 28%<br>Interested | 11%<br>Not very<br>interested | 2%<br>Not at all<br>interested  |
| Local business news and information                                             | 43%<br>Very<br>interested | 22%<br>Interested | 26%<br>Interested | 7%<br>Not very<br>interested  | 2%<br>Not at all<br>interested  |
| Local health and wellness programs                                              | 28%<br>Very<br>interested | 29%<br>Interested | 24%<br>Interested | 12%<br>Not very<br>interested | 7%<br>Not at all<br>interested  |
| Programs about activities and concerns of persons with disabilities             | 12%<br>Very<br>interested | 24%<br>Interested | 33%<br>Interested | 18%<br>Not very<br>interested | 12%<br>Not at all<br>interested |
| Religious programming (local churches)                                          | 8%<br>Very<br>interested  | 11%<br>Interested | 16%<br>Interested | 24%<br>Not very<br>interested | 41%<br>Not at all<br>interested |
| Senior citizen activities and concerns                                          | 14%<br>Very<br>interested | 27%<br>Interested | 36%<br>Interested | 13%<br>Not very<br>interested | 9%<br>Not at all<br>interested  |
| Agricultural and gardening programs                                             | 17%<br>Very<br>interested | 32%<br>Interested | 30%<br>Interested | 15%<br>Not very<br>interested | 6%<br>Not at all<br>interested  |

|                                                                                  |                        |                   |                   |                            |                              |
|----------------------------------------------------------------------------------|------------------------|-------------------|-------------------|----------------------------|------------------------------|
| Information from local colleges and universities (courses, events)               | 22%<br>Very interested | 23%<br>Interested | 22%<br>Interested | 18%<br>Not very interested | 16%<br>Not at all interested |
| Board of education meetings                                                      | 23%<br>Very interested | 23%<br>Interested | 20%<br>Interested | 25%<br>Not very interested | 10%<br>Not at all interested |
| Foreign language/international programs                                          | 7%<br>Very interested  | 21%<br>Interested | 21%<br>Interested | 26%<br>Not very interested | 26%<br>Not at all interested |
| High School equivalency                                                          | 10%<br>Very interested | 11%<br>Interested | 24%<br>Interested | 29%<br>Not very interested | 26%<br>Not at all interested |
| Kindergarten through 12th grade instructional courses                            | 11%<br>Very interested | 20%<br>Interested | 20%<br>Interested | 21%<br>Not very interested | 28%<br>Not at all interested |
| Local sports and recreational activities (Little League, football, soccer, etc.) | 27%<br>Very interested | 17%<br>Interested | 18%<br>Interested | 21%<br>Not very interested | 17%<br>Not at all interested |
| City government meetings                                                         | 42%<br>Very interested | 27%<br>Interested | 22%<br>Interested | 5%<br>Not very interested  | 4%<br>Not at all interested  |
| Environmental programs                                                           | 20%<br>Very interested | 29%<br>Interested | 31%<br>Interested | 7%<br>Not very interested  | 12%<br>Not at all interested |
| Local public safety information                                                  | 39%<br>Very interested | 28%<br>Interested | 27%<br>Interested | 2%<br>Not very interested  | 5%<br>Not at all interested  |
| Programs about City services                                                     | 31%<br>Very interested | 36%<br>Interested | 25%<br>Interested | 5%<br>Not very interested  | 4%<br>Not at all interested  |
| Programs about issues facing municipal government                                | 28%<br>Very interested | 35%<br>Interested | 25%<br>Interested | 7%<br>Not very interested  | 5%<br>Not at all interested  |
| Local arts, history and culture                                                  | 28%                    | 31%               | 26%               | 7%                         | 7%                           |



6/5/25, 12:55 PM

City of Pinole, CA - Report Creation

| Very interested | Interested | Interested | Not very interested | Not at all interested |
|-----------------|------------|------------|---------------------|-----------------------|
|-----------------|------------|------------|---------------------|-----------------------|

86 responses

Let's erase history and make this a woke low income urban spillover!

6 months ago

3 Agree

I enjoy PCTV

5 months ago

1 Agree

All of the above.

7 months ago

1 Agree

There are a number of potential programming opportunities listed under not interested that could be combined with some of the others, Some of the others I have listed lower cause me to pause because I see potential problems that would need to have better defined scope.

7 months ago

1 Agree

Take responsibility and pride in your local community!

5 months ago

Where do you typically get information about what's going on in the Pinole community? (select all that apply)

|     |                                             |      |
|-----|---------------------------------------------|------|
| 52% | The City of Pinole website (www.Pinole.gov) | 42 ✓ |
| 47% | The Pulse e-newsletter                      | 38 ✓ |
| 43% | NextDoor                                    | 35 ✓ |
| 36% | Social Media (Facebook, Instagram, X)       | 29 ✓ |
| 32% | Neighbors, friends, family                  | 26 ✓ |
| 21% | Rec n' Roll e-newsletter                    | 17 ✓ |
| 20% | PCTV channels 26/28                         | 16 ✓ |
| 14% | Local news stations                         | 11 ✓ |
| 11% | The City of Pinole mobile app               | 9 ✓  |
| 11% | Senior Center                               | 9 ✓  |
| 9%  | Community events/gatherings                 | 7 ✓  |
| 7%  | Other, please explain:                      | 6 ✓  |
| 5%  | School                                      | 4 ✓  |
| 4%  | Radio/podcast                               | 3 ✓  |
| 1%  | Youth Center                                | 1 ✓  |

81 Respondents

Pinole Pulse email

6 months ago

👤 3 Agree

P C T V is where i go for all local events.

5 months ago

Pinole Pulse email newsletter

5 months ago

Ask council members

5 months ago

We have a mobile app?!? Omg 🤔

5 months ago

Through the Rotary Club members

5 months ago

Office. My business office is located here

6 months ago

All of the above.

7 months ago

Currently PCTV does not offer podcast services. Please tell us how interested you are in the following podcast activities:

|                                                                                                        |                        |                   |                            |                              |
|--------------------------------------------------------------------------------------------------------|------------------------|-------------------|----------------------------|------------------------------|
| Pinole residents having access to use a community podcast studio to produce their own podcast programs | 21%<br>Very interested | 34%<br>Interested | 16%<br>Not very interested | 29%<br>Not at all interested |
| Listen to Pinole news, events and information through podcast                                          | 26%<br>Very interested | 38%<br>Interested | 12%<br>Not very interested | 23%<br>Not at all interested |
| Listen to local and original podcast programs by people from your community                            | 22%<br>Very interested | 37%<br>Interested | 15%<br>Not very interested | 26%<br>Not at all interested |
| Being able to rent podcast equipment from PCTV                                                         | 20%<br>Very interested | 16%<br>Interested | 22%<br>Not very interested | 42%<br>Not at all interested |

76 responses

If people are allowed to have podcasts, it should not be about political opinions or advancement of personal politics and agendas.

7 months ago

3 Agree

This will be taken over very quickly by individuals with extreme opinions, driving well meaning individuals away. Seen it before...

7 months ago

3 Agree

all these issues are very important.

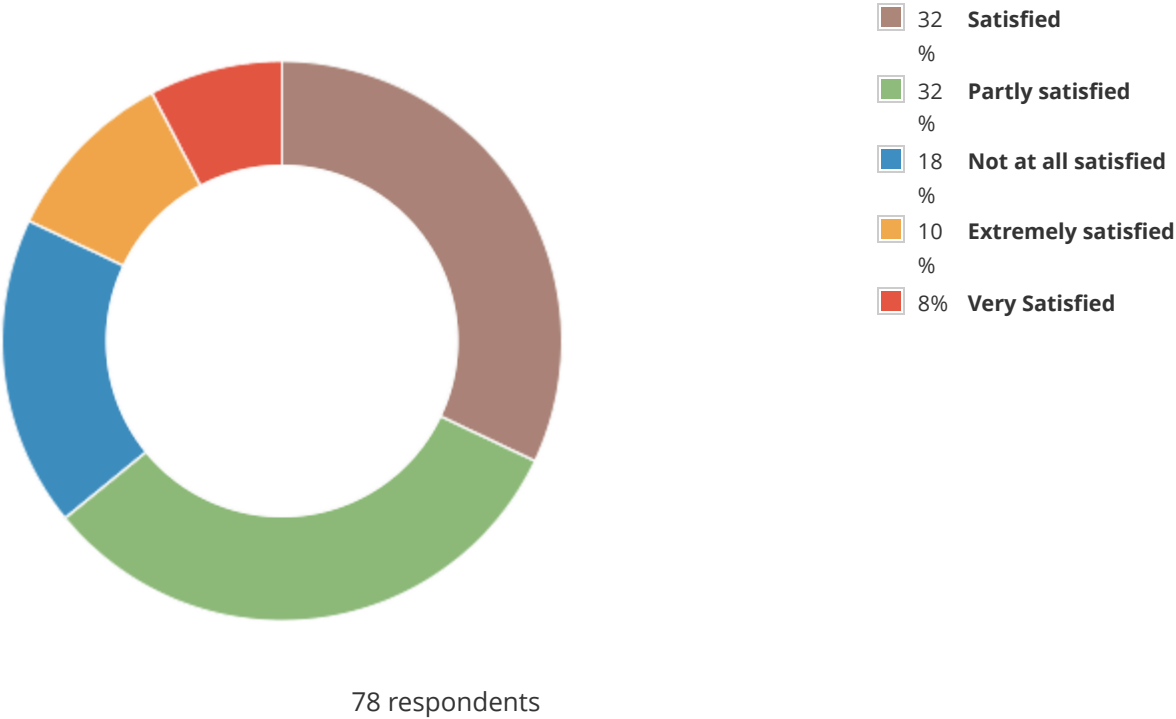
5 months ago

If no political opinions or airing of personal agendas are allowed.

5 months ago

Nope!

5 months ago



Do you have any recommendations for how we can improve accessibility to Public, Educational, and Government access programming? Please explain:

- Ad-free, public Internet stream.

6 months ago

2 Agree
- A local tax increase for better communication and advertising of provided sports, educational, summer, activities for all kids through High School. I want pinol to be known for providing the best sports fields and having the best playgrounds in all of the East Bay.

6 months ago

1 Agree
- Free. Not requiring a subscription. It could be videos linked in your website?

6 months ago

1 Agree
- No

5 months ago
- Increase budget to create more programs.

7 months ago



No data to display...

If you are interested in sponsoring PCTV activities or making a donation to keep local, public access television programming thriving in the Pinole community, please provide your contact information.

No data to display...

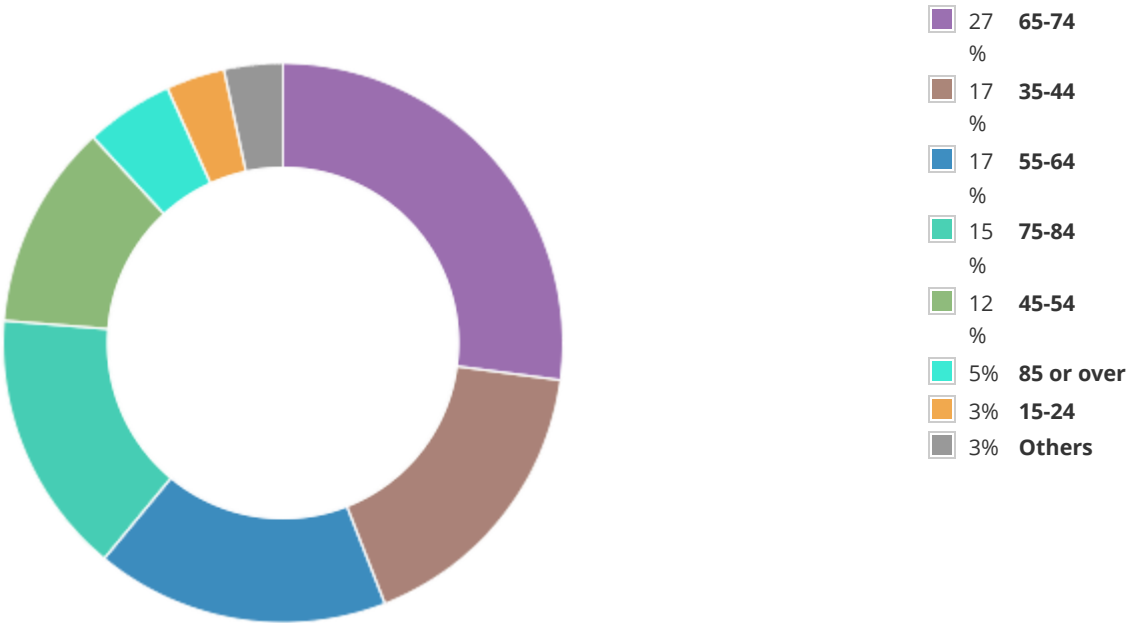
If you or your organization is interested in creating original programming for broadcast on PCTV, please provide us with your contact information.

No data to display...

If you are interested in volunteering for PCTV, please provide us with your contact information.

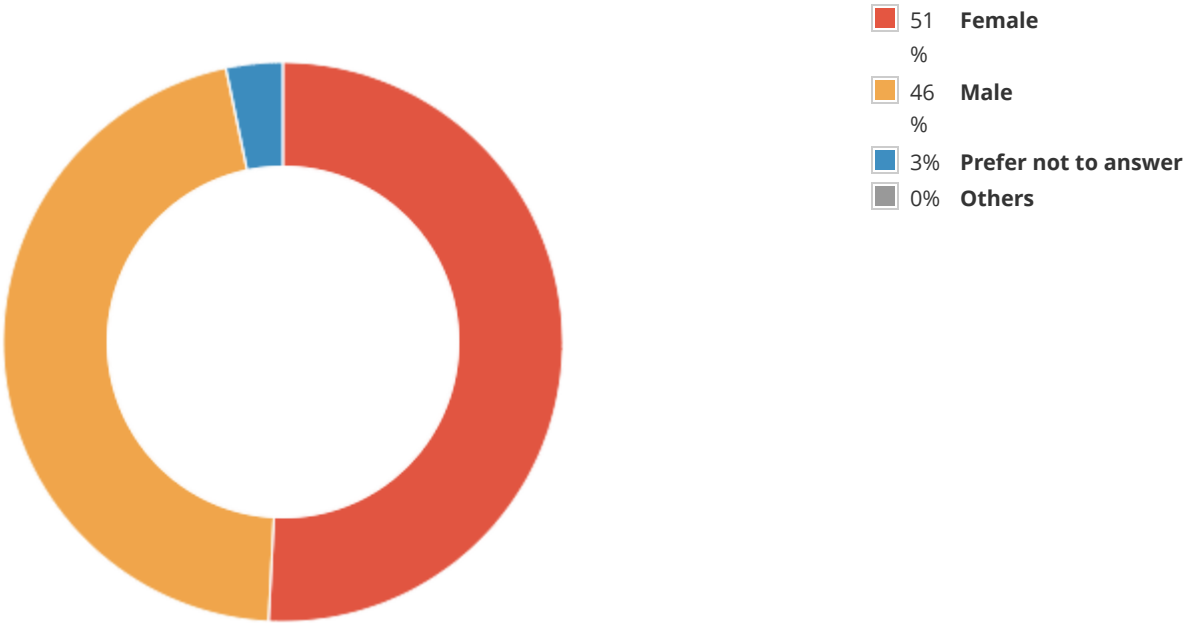
No data to display...

What is your age?



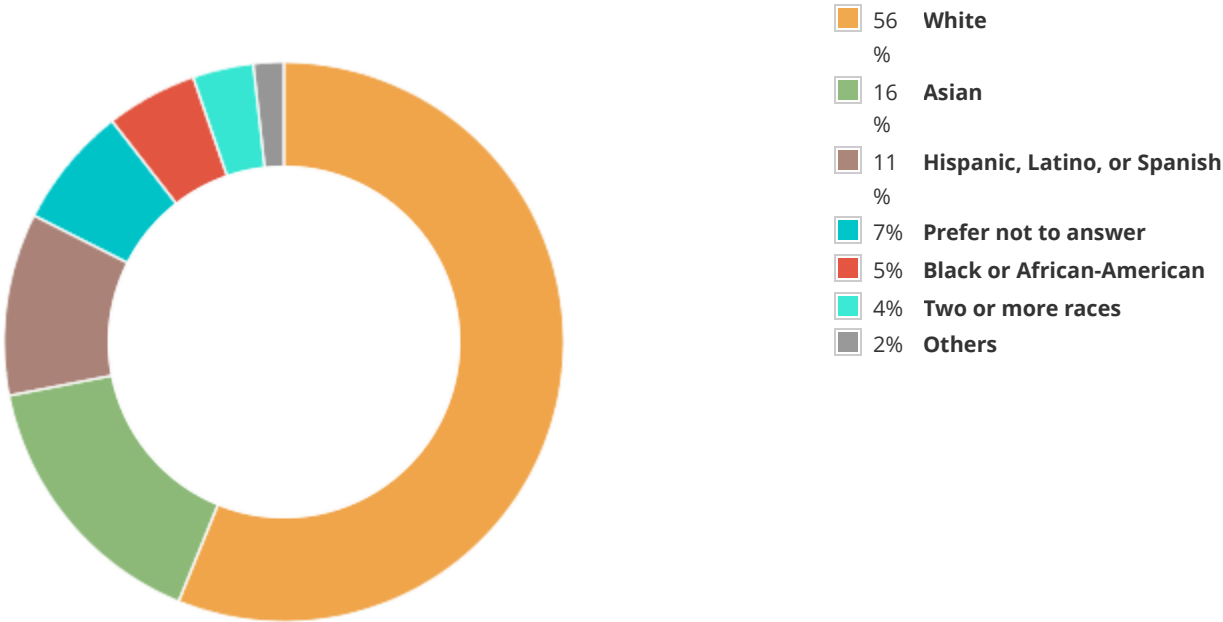
59 respondents

What is your gender?



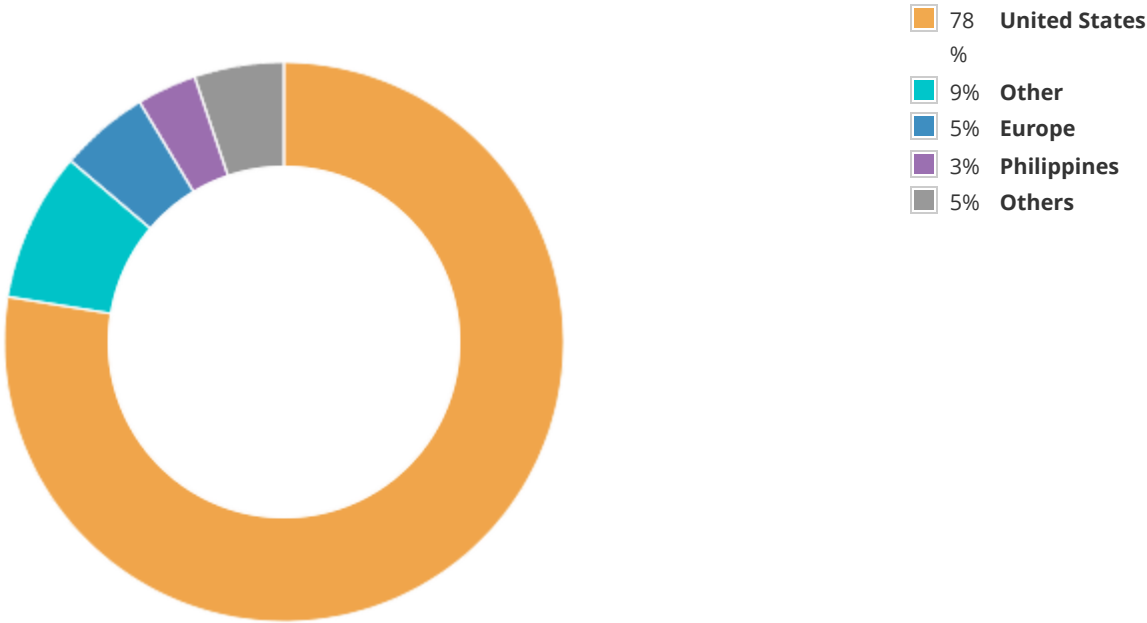
61 respondents

What is your race/ethnicity?



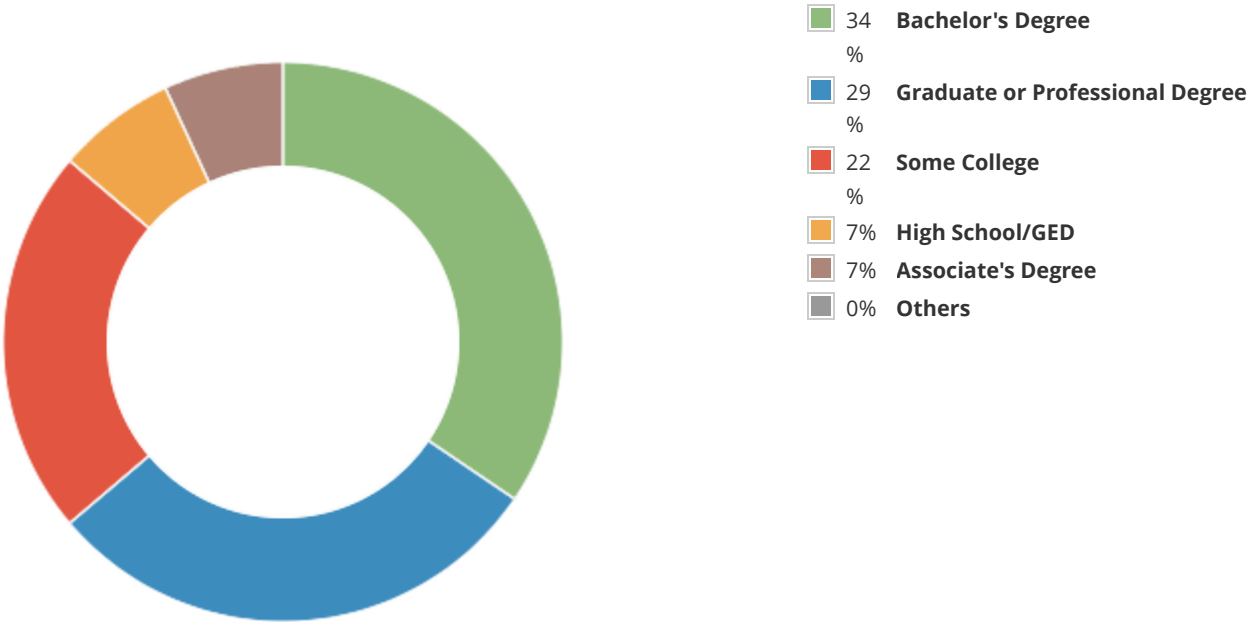
57 respondents

National Origin:



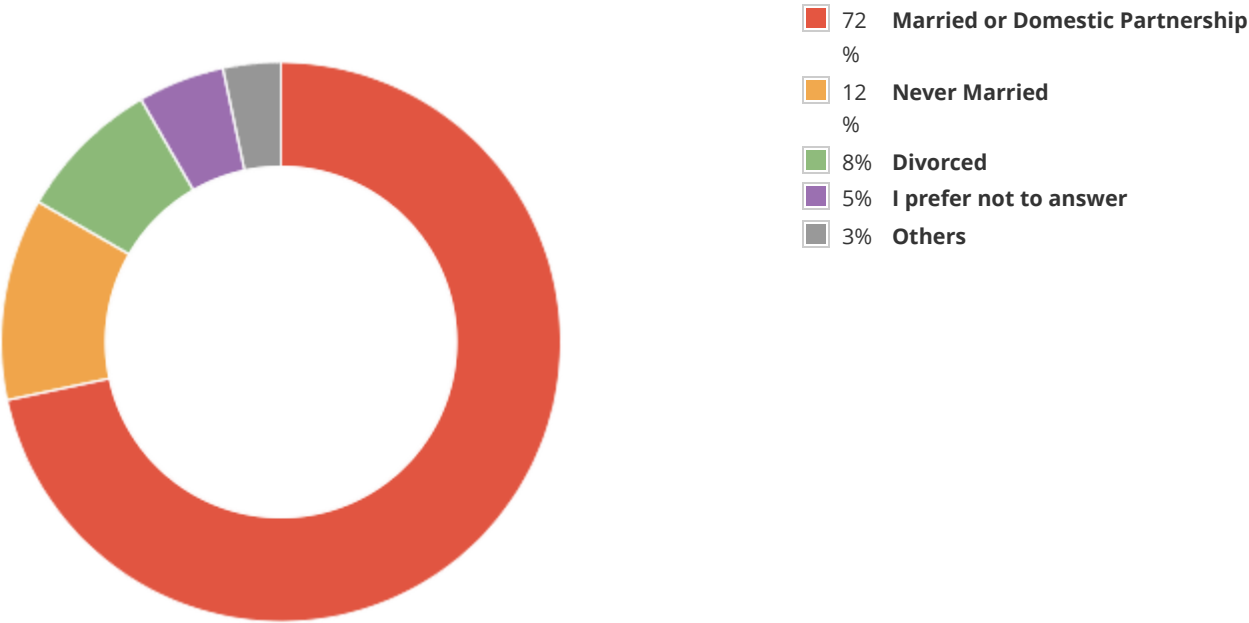
58 respondents

What is your highest formal education level?



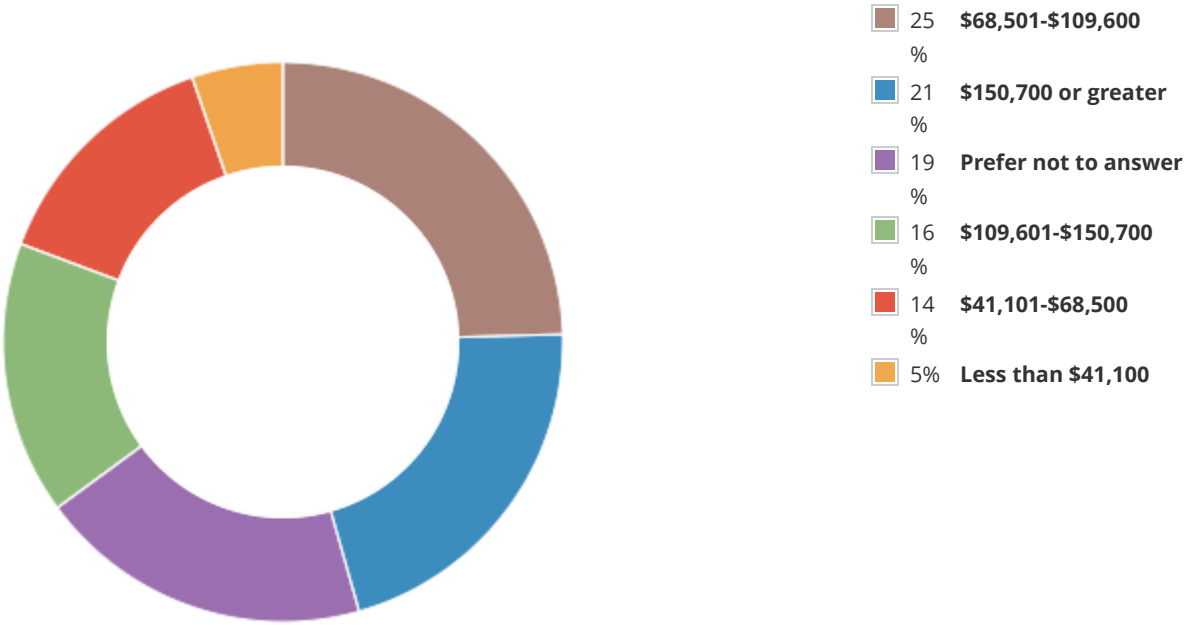
58 respondents

What is your marital status?



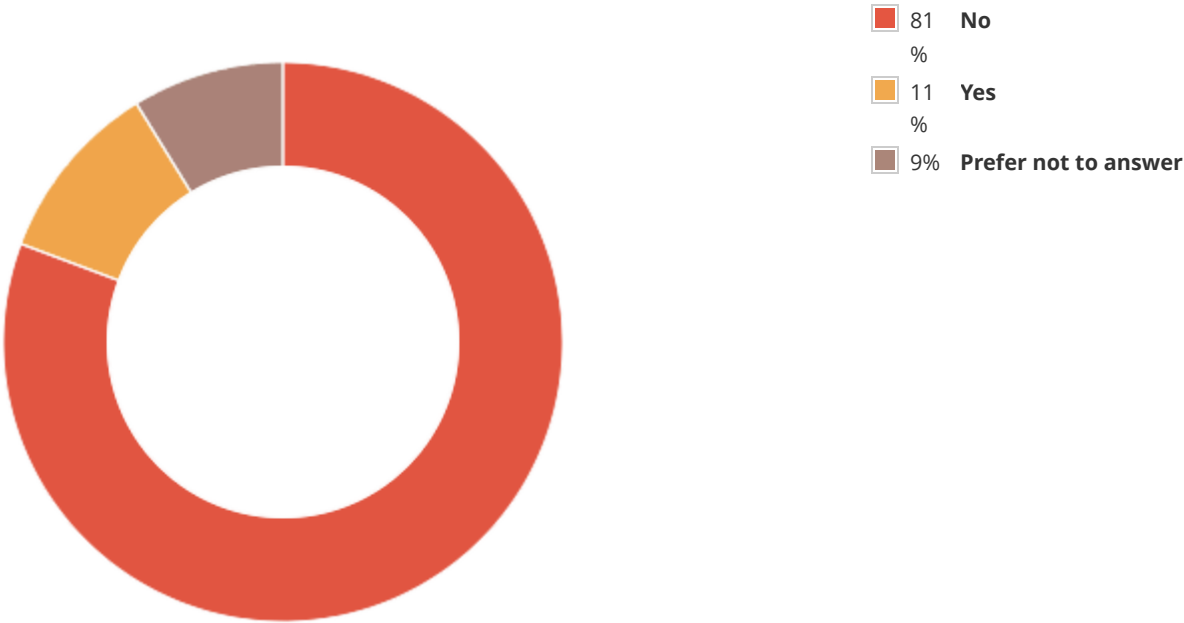
60 respondents

Total household income:



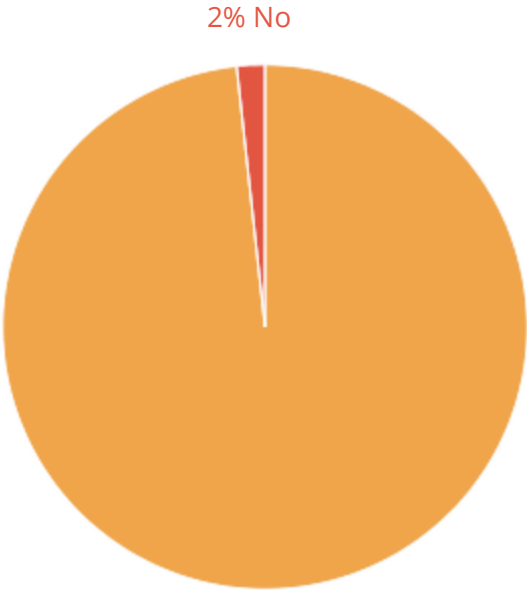
57 respondents

Do you have a disability?



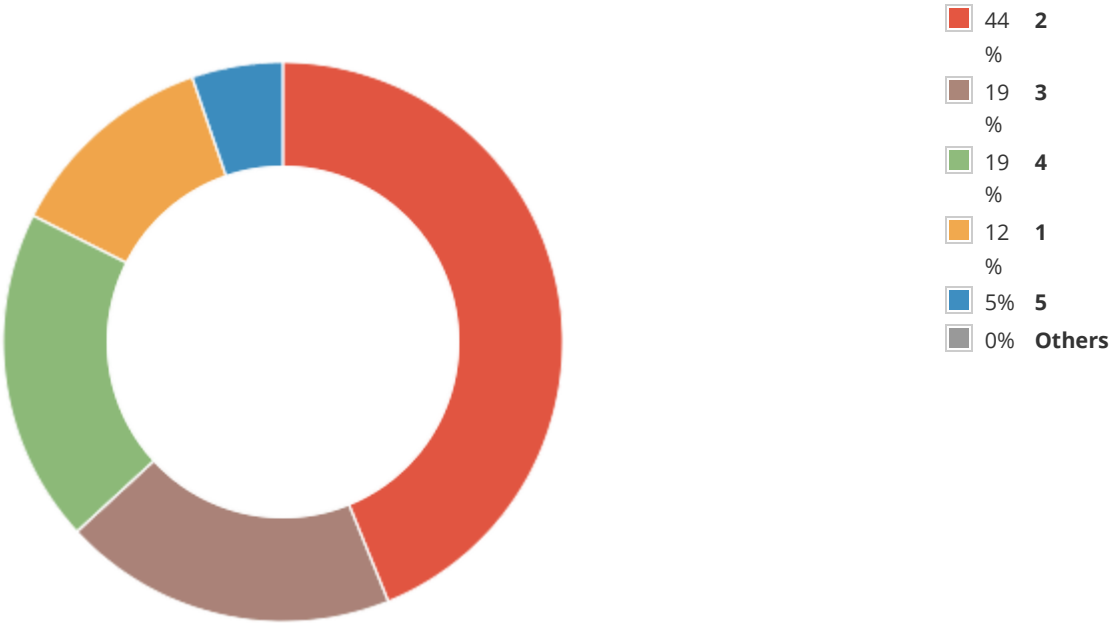
57 respondents

Are you a resident of Pinole?



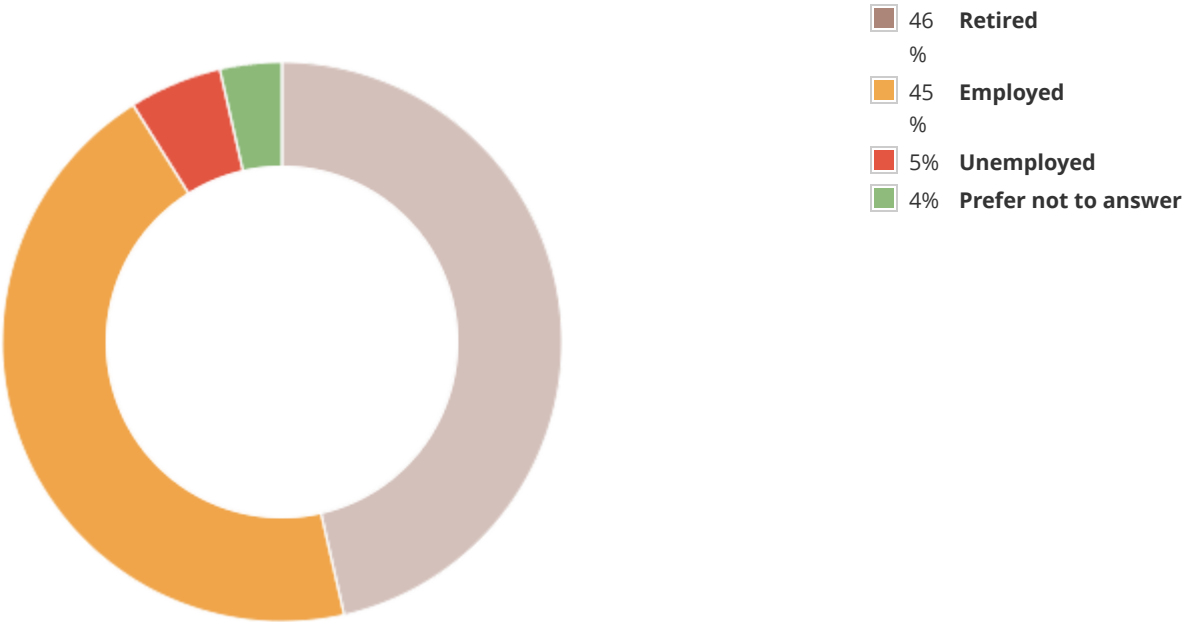
58 respondents

How many people do you have in your household, including yourself?



57 respondents

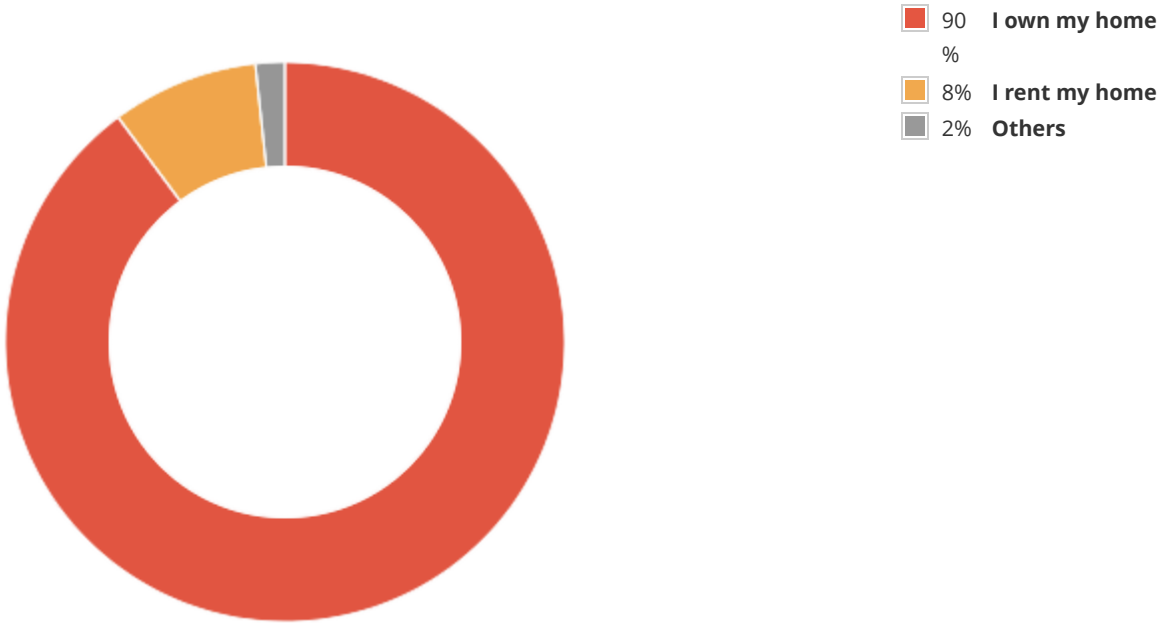
What is your employment status?



56 respondents



What is your housing situation?



59 respondents

# APPROVE MEMORIAL INSTALLATIONS IN DEDICATION OF ROBERT WALKER JR.

June 17, 2025



# RECOMMENDATION

Staff recommends that City Council approve **two Memorial Applications for Naming and Dedication of City Facilities in honor of Robert Walker Jr.**, accepting special circumstances for the memorial according to the City's Memorial Policy:

1. Install a memorial sign on the Corp Yard Building; and
2. Install a redwood memorial plaque adjacent to Pinole Valley Park.

*(Visual example only)*



# CORP YARD MEMORIAL SIGNAGE

- 10 applications were received by City of Pinole staff (Public Works and Police Department)
- Request to install an aluminum memorial sign on the City's Corp Yard building in honor of Robert Walker Jr's exceptional 45 years of service:

**Robert Walker Jr. Corporation Yard**

**In Honor of His 45 Years of Service**

- \$3,040.91 is the estimated cost of the sign



*“Robert dedicated **45 years of his life** to the City of Pinole and was the longest tenured employee.”*

*~ Eduardo A.  
Applicant*





*(Visual example only)*

# REDWOOD MEMORIAL PLAQUE (PINOLE VALLEY PARK)

- Application submitted by Pinole resident Bob Kopp
- Request is to install a redwood memorial with a stainless steel plaque, native flowers, stones, and solar ground lighting (not pictured) adjacent to Pinole Valley Park
- Materials and labor to install would be donated. Ongoing maintenance costs would be minimal and would be done by Public Works.





An aerial photograph of a suburban neighborhood. In the foreground, there is a large green soccer field with two goals. To the left, a dense forest covers a hillside. The middle ground is filled with residential houses, many with swimming pools, and winding streets. In the background, rolling hills and mountains are visible under a cloudy sky.

**In Honor of Robert Walker Jr.**  
November 21, 1952 – October 13, 2024

**“A True Pillar of Our Community”**

With 45 years of devoted service to the City of Pinole, Robert’s unwavering dedication, kindness, and leadership touched countless lives. His legacy will forever inspire and remind us of the power of compassion and commitment.

**With gratitude and love from the Pinole Community and Family.**



# NEXT STEPS

- If approved by council, the Corp Yard sign and redwood plaque would make plans to install the memorials before the end of the year
- **Corp Yard sign:** If approved, staff will proceed with working with the vendor on final design concepts for the sign. Staff will review to ensure that signage design will adhere to all City branding guidelines. Installation will be performed by the vendor. Signage expenses will be paid for by the City of Pinole
- **Redwood Plaque:** If approved, staff will coordinate with Pinole resident Bob Kopp on installation. Materials and installation will be donated by Mr. Kopp

**THANK YOU.  
QUESTIONS?**



**CITY COUNCIL MEETING  
MINUTES  
June 3, 2025**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS**

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Sasai called the Regular Meeting of the City Council to order at 5:01 p.m. and led the Pledge of Allegiance.

**2. LAND ACKNOWLEDGEMENT**

*Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.*

**3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT**

*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.*

**A. COUNCILMEMBERS PRESENT**

Cameron Sasai, Mayor  
Anthony Tave, Mayor Pro Tem  
Norma Martinez-Rubin, Council Member  
Devin Murphy, Council Member  
Maureen Toms, Council Member

**B. STAFF PRESENT**

Kelcey Young, City Manager  
Heather Bell, City Clerk  
Eric Casher, City Attorney  
Markisha Guillory, Finance Director  
Melissa Klawuhn, Police Chief  
Jeremy Crone, Police Commander  
Heba El-Guindy, Public Works Director  
Andrea Dwyer, Community Services Director  
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on May 29, 2025 at 4:00 p.m. with all legally required written notices. Written comments had been received in advance of the meeting, distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers. Updates for the presentation files for Items 11A and 12A were also posted to the City website and available in the Council Chambers for public viewing.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

#### **4. CONVENE TO A CLOSED SESSION**

***Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.***

##### **A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Gov. Code § 54957

Title: City Clerk

##### **B. CONFERENCE WITH LABOR NEGOTIATORS**

Gov. Code § 54957.6

Agency designated representative: City Attorney Eric Casher

Unrepresented Employee: City Clerk

##### **C. CONFERENCE WITH LABOR NEGOTIATORS**

Gov. Code § 54957.6

Agency designated representatives: City Manager Kelcey Young, City Attorney Eric Casher, Human Resources Director Stacy Shell and Gregory Ramirez, IEDA

Employee organizations: AFSCME Local 1, AFSCME Local 512 and the Pinole Police Employees Association (PPEA)

#### **PUBLIC COMMENTS OPENED**

City Clerk Bell reported there were no comments from the public.

#### **PUBLIC COMMENTS CLOSED**

#### **5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION**

At 6:39 p.m., Mayor Sasai reconvened the meeting into open session. He reported the City Council approved a four-year extension to the City Clerk's Employment Agreement and staff would prepare a contract amendment to be approved at the next City Council meeting.

#### **6. CITIZENS TO BE HEARD (Public Comments)**

***Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.***

Irma Ruport, reported at its March 4, 2025 meeting the City Council considered Item 12A, Mid-Year Budget Review. At that time, she asked for an explanation for the reclassification of the Assistant to the City Manager to Communications Director and had received none. On March 18, 2025, the City Council considered Consent Calendar Item 9D, the adoption of an Amended Master Salary Schedule. The staff report for the item included a reference to Personnel Rule 12, Compensation, employees are assigned job classifications with salary ranges adopted by the City Council. The resolution adopted by the City Council at its March 4, 2025 meeting included new job classification specifications for a Communications Director position at \$175,000 and Information Technology (IT) Manager at \$138,000. The Assistant to the City Manager had been earning \$122,000 but had been promoted to Communications Director with a \$53,000 raise.

Ms. Ruport commented that during the March 18 City Council meeting, she had opposed Item 9D, and although she had raised a number of questions she had received no answers at that time. She had later done some research, looked up the City of Pinole's Personnel Rules adopted May 19, 2009, and noted Personnel Rules 12.7 and 3.3 had been used in the adopted resolution. She pointed out the City Manager had been hired in August 2024, and she asked why the Assistant to the City Manager, a new position for the City with the above-mentioned salary, had been reclassified and promoted to a new position approved by the new City Manager. She asked whether all Personnel Rules and procedures had been followed to justify the increase in salary and job title, and commented she would be willing to file a grievance with the City Manager if any groups, organizations or persons felt violated. Having a Human Resources Degree, being retired from the government, and having been a Chief Steward in the union, she questioned the unfair action.

Rafael Menis, reported on the current state of transmission for COVID-19 in the community, which had decreased from the latest report from May 24, 2025 to 1.48 per 100,000. While the main site offering data on COVID-19 would sunset shortly, the data would be shifted to a new website with the Centers for Disease Control and Prevention (CDC). On another matter, he thanked everyone who participated in the recent march in Pinole protesting the Trump Administration's actions which continued to undermine the constitutional system of government. Another protest had been scheduled in the cities of Hercules and Pinole on June 14, 2025 at 11:00 a.m. starting in Hercules and shifting to 1:00 p.m. in Pinole at Target, and then marching over to the Appian/Fitzgerald overcrossing to honor the anniversary of the founding of the United States Army, a counterprotest against the Trump Administration's inappropriate military parade in honor of the President's birthday. He suggested there should be a protest to any attempt to use military tanks in this fashion. More information was available at [mobilize.us/IHT2QJ](https://mobilize.us/IHT2QJ) or the mobilize.us website. He added the City would hold Pride/Juneteenth on June 8, 2025 from 12:00 to 3:00 p.m. at Fernandez Park and he encouraged everyone to attend.

## **7. REPORTS & COMMUNICATIONS**

### **A. Mayor Report**

#### **1. Announcements**

Mayor Sasai reported he and Council member Murphy met as the Memorial Subcommittee to discuss applications received and recommended the City rename the Corporation Yard after Robert Walker, a treasured long-time City employee.



The Memorial Subcommittee also recommended approval of signage in Mr. Walker's name at the facility and recommended moving forward with a memorial plaque for Mr. Walker in Pinole Valley. In consultation with the City Manager, those items would come before the City Council for consideration at its regular meeting on June 17, 2025. Mayor Sasai thanked all of the applicants and those who advocated for the memorial.

Mayor Sasai also reported the West Contra Costa Transportation Advisory Commission (WCCTAC) approved a resolution urging state legislators to support public transit funding in the region and in the Bay Area in the face of budget difficulties. He would request a similar resolution be considered by the Pinole City Council as a future agenda item. He also invited everyone to the Pride/Juneteenth Event at Fernandez Park on June 9, 2025.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Council member Toms reported she attended the funeral services for former Contra Costa County Supervisor, District 5, Federal Glover. She recognized Mr. Glover's volunteerism and work for the County, in particular for transportation. She announced the City was working on hosting a part of the Special Olympics Torch Run on June 25, 2025, traveling from the City of Hercules to Pinole and on to the City of San Pablo. Athletes and torch run officers would make the exchange around 8:45 a.m. at the corner of Tennent and San Pablo Avenues.

Council member Murphy reported he attended Fish Migration Day, an incredible event celebrating the local ecosystem and environmental stewardship and provided a speech on the work being done by the Contra Costa Flood Control District (CCFCD), Friends of Pinole Creek Watershed, East Bay Municipal Utility District (EBMUD), Contra Costa County and many other partners. He also participated in the West Contra Costa Unified School District (WCCUSD) System Change Collaborative as the City of Pinole's representative and reported that WCCUSD would consider its budget on June 4, 2025, and announce a new WCCUSD Superintendent. Planned campus closures this summer due to construction had also been discussed, and it was clarified Pinole campuses would not be impacted by the summer closures other than with an influx from families from other communities due to the summer closures. The collaborative also compiled feedback around its work over the last year with the Interim Superintendent and Contra Costa County Supervisor Gioia, who chaired the collaborative and whose goal for the next year was to shape the collaborative structure with a new Superintendent and consider ways to deal with some of the budget cutbacks being considered by the WCCUSD.

Council member Murphy added that residents had been provided information from the City and the Contra Costa County Fire Protection District (CCCYPD) on ways to ensure the City was fire wise and fire safe. He reported Copter 1, the contracted aerial firefighter helicopter, was now active for the 2025 Wildfire Season, supporting daylight missions across Contra Costa County throughout October, with a possible extension depending on the weather. He detailed the specifics for Copter 1, a program funded by PG&E and the CCCYPD. He thanked PG&E, CCCYPD and Contra Costa County staff for making this asset available to protect communities.

Council member Murphy continued to report on his attendance at a meeting of Marin Clean Energy (MCE), with a discussion of customer programs and a \$250,000 Initiative to Support Non-Residential Municipal Storage Projects, with the goal for one in each county. He detailed the specifics of the initiative, with more information to be provided at an MCE Technical Committee meeting on June 6, 2025. More information was also available on the MCE website. He also represented the City of Pinole at the East Bay Economic Development Alliance/Economic Outlook and Membership meeting presented by Bank of America and hosted in the San Ramon Community Center, with a discussion on data on the East Bay Real Estate market, economic trends and information from the State Labor and Workforce Development Agency. Following that meeting, a Board of Directors meeting for the East Bay Economic Development Alliance was held with the agenda items identified including a presentation from the Federal Reserve Bank of San Francisco that examined the impacts from Artificial Intelligence (AI) on workers and Low and Moderate-Income households.

Council member Murphy further recognized Community Development Director Lilly Whalen for her continued work with the East Bay Economic Development Alliance Economic Development Director's Council, and whose involvement ensured the City of Pinole was at the table and part of the regional conversations.

Council member Martinez-Rubin reported she attended the funeral services for former Contra Costa County Supervisor Glover and emphasized the importance of representatives helping foster and develop projects that had enduring effects and positive consequences for all of the people they represented. In particular, she appreciated the work Mr. Glover had done to improve State Route 4. She also attended Fish Migration Day and emphasized the importance and value of the watershed Pinole shared into the County's jurisdiction and beyond Pinole Valley Road south. She also spoke about an initiative she had been involved in during 2019-2022, Thriving Earth Exchange, an international collection of scientists and science community interns who worked locally to try to create projects that had enduring effects and benefitted the environment. She had been part of the initiative as a Council Liaison during those years. The project later became a literal assessment in Pinole and informed the creation of a single-use plastics ordinance the City Council eventually adopted in 2024, which took effect in January 2025, to be enforced as of July 1, 2025. More information on single use plastic reduction was available on the City website. She thanked those who worked to reduce single use plastics in the community.

#### PUBLIC COMMENTS OPENED (Item 7A)

Rafael Menis, clarified pursuant to the City website, that the Pride/Juneteenth event would be held on Sunday, June 8, 2025, not June 9, 2025, as the Mayor had reported.

#### PUBLIC COMMENTS CLOSED

#### D. Council Requests for Future Agenda Items

**ACTION: Motion by Mayor Sasai/Council member Murphy to consider a resolution to support public transit funding and Senate Bill (SB) 63, which would authorize a multi-county transit ballot measure to support public transit.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

Mayor Sasai offered a motion, seconded by Council member Murphy to consider a resolution and Letter of Support for Assembly Bill (AB) 1388, which prohibited the use of Settlement Agreements in California.

Council member Martinez-Rubin asked for an explanation of what prohibiting the use of Settlement Agreements meant since it was broad, and she asked about the implications in Pinole.

Mayor Sasai explained that Settlement Agreements under AB 1388 had been defined as a practice that intentionally hides, destroys or conceals officer misconduct reports from other agencies.

**ACTION: Motion by Mayor Sasai/Council member Murphy to consider a resolution and Letter of Support for Assembly Bill (AB) 1388, which prohibits the use of Settlement Agreements in California.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

E. City Manager Report / Department Staff

City Manager Kelcey Young reported the summer camps and Pinole Swim Center would be open for summer programming starting June 16, 2025. She thanked City staff for all of their hard work over the past few months and the ability to present a balanced budget, which was rare at this time period. In particular, she thanked Finance Director Markisha Guillory.

F. City Attorney Report: None

## 8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

### A. Proclamations

#### 1. Juneteenth

The City Council read into the record a proclamation recognizing June 19, 2025 as Juneteenth, with the proclamation to be presented to recipients at community events this month.

### PUBLIC COMMENTS OPENED

There were no comments from the public.

PUBLIC COMMENTS CLOSED

2. Pride Month

The City Council read into the record a proclamation recognizing the month of June as Pride Month, with the proclamation to be presented to recipients at community events this month.

PUBLIC COMMENTS OPENED

There were no comments from the public.

PUBLIC COMMENTS CLOSED

3. Philippine Independence Day

The City Council read into the record a proclamation recognizing Philippine Independence Day with the proclamation to be presented to recipients at community events this month.

PUBLIC COMMENTS OPENED

There were no comments from the public.

PUBLIC COMMENTS CLOSED

**B. Presentations:** None

**9. CONSENT CALENDAR**

*All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

- A. Approve the Minutes of the Regular City Council Meeting on May 20, 2025.
- B. Receive the May 17, 2025 – May 30, 2025, List of Warrants in the Amount of \$855,035.26 and the May 23, 2025 Payroll in the Amount of \$528,173.52
- C. Approve Amendment to a Consulting Services Agreement for Employee Benefits Broker of Record Services. **Action: Adopt Resolution per Staff Recommendation (Stacy Shell)**
- D. FY 2024/25 Third Quarter Financial Report. **Action: Receive a Report (Markisha Guillory)**
- E. FY 2024/25 Third Quarter Investment Report. **Action: Receive a Report (Markisha Guillory)**

- F. Amended Reserve Policy. **Action: Adopt a Resolution per Staff Recommendation (Markisha Guillory)**
- G. Receive Update on Capital Projects Progress, Inspection and Permits Issuance, and Maintenance Operations. **Action: Receive Update on Capital Projects Progress, Conducted Inspections and Issued Permits, and Performed Maintenance Operations (Heba El-Guindy)**
- H. Approval of Agreement between the City of Pinole and West Valley Construction Company Inc., Roble Avenue Storm Drain Improvements Project (SW2001). **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**

#### PUBLIC COMMENTS OPENED

Rafael Menis stated he had provided comments in writing prior to the meeting, had received some responses from the Finance Director, but provided the following comments on the Consent Calendar:

- Item 9D, Page 66 of 764, of the agenda packet, Property Tax, information as shown for Q3 was substantially lower than prior years and asked why.
- All tables in Item 9D were flagged in his PDF as having been Artificial Intelligence (AI) generated content that may be incorrect. Asked if the City was using AI generation for its charts, and if so, what measures were being used to ensure accuracy.
- Item 9D, Page 69 of 764, of the agenda packet, Q3, Waste Franchise Tax was less than prior years. Asked if this was because of the timing of the agreement negotiation or other reason(s).
- Item 9D, Page 70 of 764, of the agenda packet, the Transit Occupancy Tax was dropping sharply this year and asked whether the City expected this trend to continue into the next fiscal year.
- Item 9D, Page 81 of 764, of the agenda packet, Supplement Law Enforcement Services Fund (Fund 206), had a revenue of 117 percent of the amended budget. Asked for clarification.
- Item 9D, Page 81 of 764 of the agenda packet, NPDES Storm Water Fund (Fund 207), had revenue of \$147 or zero percent of the amended budget. Since there should have been payments in December and April, asked whether there had been an error or whether the City had not received the payments.
- Item 9F, noted staff had stated the recommendation was to set aside funds to begin prefunding Other Post-Employment Benefits (OPEBs), as noted on Page 102 of 764 of the agenda packet, and given the primary use of the transfer from the Section 115 Trust was to offset the City's pension costs, asked to what extent the Section 115 Trust would be sustainable if it also needed to cover the City's other OPEB costs as well as the pension costs.



Mayor Sasai asked staff to follow-up with the questions via email.

#### PUBLIC COMMENTS CLOSED

Council member Murphy asked that the City Council consider Item 9F after its conversation about the budget, otherwise he asked that the City Council continue the item to the next meeting.

City Attorney Eric Casher advised that Item 9F could be continued to the next City Council meeting if that was the preference of the City Council.

**ACTION: Motion by Council members Murphy/Toms to adopt Consent Calendar Items 9A, 9B, 9C, 9D, 9E, 9G and 9H, as shown.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

**ACTION: Motion by Council members Murphy/Toms to continue Consent Calendar Item 9F to the City Council meeting of June 17, 2025.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

#### 10. PUBLIC HEARINGS

- A. 1<sup>st</sup> Read AB481 Military Use Equipment. Action: Conduct Public Hearing and Introduce Ordinance on First Read (Jeremy Crone, Melissa Klawuhn)**

Pinole Police Department Commander Jeremy Crone provided a PowerPoint presentation for AB481, Military Use Equipment, which included the background of AB481 Military Equipment, Funding, Acquisition and Use and overview of Pinole Police Department Policy #707, which required the Pinole Police Department to provide guidelines for the approval, acquisition and reporting requirements of military equipment. He reported that the Pinole Police Department worked closely with Lexipol (Law Enforcement Risk Management Group), collaborated with the regional law enforcement agencies in Contra Costa County and worked closely with the City Attorney's Office to create Policy #707.

Pinole Police Department Policy #707, Military Equipment List per AB481; Approval and Implementation Timeline; Annual Report; Purchase and Maintenance; Training, Event and Incident Use; Community Complaints, Concerns or Violations; Projected Military Equipment Acquisition for FY 2025/26 and findings to be made by the City Council at its regular meeting on June 17, 2025 were all highlighted.

Responding to questions from the City Council, Chief of Police Melissa Klawuhn and Commander Crone clarified the following:

- Policy #707 was a policy by ordinance shown in Chapter 2.60 of the Pinole Municipal Code (PMC). (Martinez-Rubin)
- Clarified if any military equipment failed it would be destroyed. As an example, if a drone was no longer usable, it would be a failed piece of equipment and would be destroyed and how it would be disposed would depend on the equipment. Other examples, such as rifles could not be sold to anyone other than a law enforcement agency. Whether a rifle or shotgun, once it reached its end of service life, it would be destroyed, with the functional part of the firearm destroyed and with the equipment logged and accounted for. (Martinez-Rubin)
- Clarified in addition to these public hearings, the Police Department also publicized through its social media channels its drone capability. Law enforcement was reluctant to publicize that at the time of an incident, but it was noticed to the public at appropriate times when reporting out on an incident. (Mayor Pro Tem Tave)
- Clarified any concerns with unauthorized drone use could be forwarded to the Pinole Police Department on its non-emergency line (510) 724-1111. Concerns with unauthorized drone flights may also be reported to the Federal Aviation Administration (FAA). (Mayor Sasai and Mayor Pro Tem Tave)
- Acknowledged a request to add the City seal to the Annual Report to be submitted as part of AB481 requirements. (Murphy)
- Clarified Commander Crone was the Pinole Police Department Operations Commander, with the Commander in that role to be assigned as the AB481 Coordinator. Commander Crone would serve in that capacity or any Commander overseeing the Operations side. (Murphy)
- No formal complaints or concerns had been brought forward by the public with respect to the Pinole Police Department's use of military equipment. There were multiple ways for a citizen to lodge a formal complaint, either by contacting the Watch Commander/Sergeant over the phone, contacting the Police Department via the website, and filling out a form. The Police Department was also working on an automated option on the website. Anyone may also come to the Police Department in-person to fill out a complaint form. (Murphy)
- Clarified a recent incident in Tara Hills had not involved the Pinole Police Department's Mine Resistant Ambush Protected Vehicle (MRAP) Emergency Rescue Vehicle (ERV). (Toms)
- Clarified armored vehicles were not always an MRAP, with the only armored vehicle existing in West County being the Pinole Police Department MRAP. The Contra Costa County Office of the Sheriff did have two BearCats, which were armored vehicles on a 550 platform and which fell under the category of military equipment per the Government Code, but were not a true piece of military equipment. (Toms)

- Clarified there were a couple of Police agencies in East County that also had armored vehicles. Pinole's MRAP ERV could be loaned out for use by another agency in an emergency or in an incident that required it through a mutual aid request. (Toms)

#### PUBLIC HEARING OPENED

Rafael Menis commented that he provided written comments in advance of the meeting. He referenced Page 188 of 764 of the agenda packet, the public hearing notice, which stated: *Copies of the text of the proposed ordinance will be available for public review as part of the City Council agenda and meeting packet no later than May 13, 2025 at 5:00 PM.*; however, this agenda packet had been posted on May 29, 2025. He asked whether the date was a typographical error or had something been posted on May 13, 2025.

#### PUBLIC HEARING CLOSED

City Clerk Bell understood the public hearing had been moved and that could have been an oversight in that piece. The ordinance was available for this meeting on May 29, 2025, and made available on the City website. The ordinance was a draft and this item would come back to the City Council on June 17, 2025 for further review.

In response to Council member Martinez-Rubin as to whether a motion was necessary, City Attorney Casher identified the staff recommendation as shown on the June 3, 2025 staff report, as follows: *Staff recommends that the City Council conduct a public hearing, review and approve the 2024-2025 Pinole Police Department Annual Military Equipment Report, and waive full reading and introduce by title only an ordinance approving and re-adopting a Military Equipment Use Policy as stated in Chapter 2.60 "Military Equipment Policy" of the Pinole City Municipal Code in compliance with AB481.* This was the first read of the ordinance, with the second read to come back on June 17, 2025 for formal adoption of the ordinance.

City Clerk Bell confirmed in response to Council member Martinez-Rubin that a motion was needed.

Mayor Sasai advised his position on this item remained consistent over the past few years. He thanked the Pinole Police Department for its hard work, but he would be voting in opposition to the item.

**Motion by Council members Toms/Martinez-Rubin for the City Council to conduct a public hearing, review and approve the 2024/2025 Pinole Police Department Annual Military Equipment Report, and waive full reading and introduce by title only an ordinance approving and re-adopting a Military Equipment Use Policy as stated in Chapter 2.60 "Military Equipment Policy" of the Pinole City Municipal Code in compliance with AB481.**

|              |                 |                                           |
|--------------|-----------------|-------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>4-1</b>                                |
|              | <b>Ayes:</b>    | <b>Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>Sasai</b>                              |
|              | <b>Abstain:</b> | <b>None</b>                               |
|              | <b>Absent:</b>  | <b>None</b>                               |

**B. Approval of Increase to Waste Collection Rates (Prop 218). Action: Conduct Public Hearing and Adopt Resolution per Staff Recommendation (Kelcey Young)**

City Manager Young introduced Scott Hanin, Principal, R3 Consulting Group, Inc., to provide a presentation for Item 10B, which presentation would also cover Item 12A.

Council member Toms asked if the City Council could consider Item 12A after the completion of Item 10B, to be able to keep the discussion on both items.

City Attorney Casher clarified that Item 10B was a public hearing. As long as the public hearing was conducted for Item 10B, the City Council may move forward thereafter to Item 12A.

Scott Hanin, Principal, R3 Consulting Group, provided a PowerPoint presentation on the City of Pinole, New Republic Collection Services Agreement, dated June 3, 2025, which included an overview of his personal background; the background of the negotiations process; key terms of the agreement; Franchise Fee Study and Findings; breakdown of the Residential Collection Rates and how Pinole compared with neighboring jurisdictions. He recommended the City Council accept the findings from the City Fee Study and adopt resolutions authorizing approval of revised rates effective July 1, 2025, execution of a new franchise agreement and use of rate stabilization funds (side letter).

Responding to Council member Toms, Mr. Hanin clarified the Residential Collection Rates graph, as shown in the PowerPoint presentation, depicted an 11 to 12 percent increase.

**PUBLIC HEARING OPENED**

Helaine Starr Jow, a 27-year resident of Alamo Street, reported her street had never been paved but there had been some repairs. Many of her neighbors were unable to park their vehicles in front of their homes due to a deep furrow on the street. The repairs that had been made consisted of filling of holes with asphalt, although trucks running back and forth over the filled holes had disrupted the asphalt with chunks in the road impacting vehicles. She asked how the street could be listed for repairs since she was uncertain the City would get funds from Republic Services to do the work. She added that years ago, a sewer line had been replaced from her driveway out to the middle of the street and the approximate \$12,000 cost had been a painful expense for someone living on Social Security. She added there had been postings on NextDoor that the increase in waste collection rates seemed to be more of a tax than a fee and she expressed concern this could be another new tax when residents just voted in November to approve a new sales tax to repair City roads.

Bob Kopp, commented that while he was not concerned with an increase in the waste collection rates, he was aware of the cost increase of diesel fuel and the effects of cost increases on his own personal business. He found this proposal to be a new tax and not a fee and suggested the City was slipping this in as a fee increase since it would not require a vote of the people. He asked how much of his fee per month would come back from Republic Services, how the process had been set up and whether the funds to be returned to the City from Republic Services would be used 100 percent to repair damage to City streets from Republic Services trucks.

Mark Zimmerman, stated he had reviewed some of the documents related to the garbage rate increases. He asked the City Council to amend the resolution of approval for the item, and reduce the \$1.2 million Vehicle Impact Fee (VIF) by at least half so the rate increase would be approximately five percent for the typical customer, which would be consistent with the key terms and keeping the increase under the Consumer Price Index (CPI). The Bureau of Land Statistics had shown inflation at 2.3 percent and if this rate increase occurred on July 1, 2025, it would be at least five times the current CIP and even more so for seniors. He pointed out there had been a rate increase on January 1, 2025 related to the CPI, the proposed rate increase was 13 percent for the typical customer for a 35-gallon bin and 19 percent for seniors, almost entirely due to the VIF. Seniors were bearing the brunt of this increase at 19 percent and he asked why the increase was so much more for seniors than the typical customer. Also, there was no sunset on the VIF, which would be in perpetuity every year and should be recognized.

Mr. Zimmerman added that Pinole's Housing Affordability Goals would not be supported by such a large increase, and he asked the City Council to also consider increased housing costs and anything that could be done to lower those costs. He too commented on the fact the City just passed a new sales tax and suggested current garbage customers should not be responsible for paying for years of deferred road maintenance. A five percent rate increase would be more consistent moving forward and reducing it would be relative to what the typical customer and seniors deserved.

Jason Littlefield, explained the prior speaker covered much of what he was going to say. He expressed concern with the legal exposure and highlighted the residential rates for neighboring jurisdictions and the fact R3 Consulting had mentioned there was a legal landscape for such fees that remained unsettled. He pointed out the current litigious society and found there would be great exposure in the legality and money involved in this proposal. Prior to July 1, 2025, there would be no VIF, and he suggested a tax should be considered so that voters would have a voice in the proposed increase. While not necessarily opposed to the increase, he found the fee appeared to be a workaround to a budget shortfall. As an experienced General Contractor and knowledgeable about budgets, he found the City had gotten behind and recommended a fee workaround as opposed to a tax and noted that being redundant took the voice away from the voters. He was also concerned that prior to this proposal no VIF assessment had been done and suddenly there were now significant VIF funds.

Mr. Zimmerman emphasized that garbage trucks had been traveling City streets for some time and he asked why VIFs were suddenly happening. He also found the \$1.7 million identified for the pavement impacts, as shown in the PowerPoint presentation, only involved garbage trucks. Around \$800,000 had been projected for the City's annual road rehabilitation, which was not a projected budget number but an estimated average which meant that amount had a wide swing. As a pragmatist, that swing would not go lower but higher. He also commented on the \$500,000 shortfall between R3 Consulting's recommendation and the City's \$1.2 million figure placing everyone at a shortfall again.

Marcia Joswick, Pinole, had many objections to the proposed increase in fees for solid waste pickup including the fact that the proposed increase in monthly residential fees had been calculated at a higher percentage for seniors than others at 18.4 percent, with non-seniors at 11.7 percent. She asked why seniors were being charged a higher rate, suggested that was discriminatory, and noted that any rate increase should be the same across the board.

Ms. Joswick stated in January 2025, Republic Services raised its fees and those fees would increase again in July 2025 and every year thereafter. Residents already approved a one-half percent sales tax increase in November 2024, which was to go to street improvements. The City wanted to make Pinole affordable for seniors but this was not leading to greater affordability. She objected to the legal ramifications of this proposal as indicated in the consultants' report that the fee was entering into an unsettled legal landscape. She asked why the City was placing everyone at risk. She also objected to the situation where Republic Services would now have to reimburse the City for damage their trucks did to the City's roads. Republic Services was not reimbursing the City but acting as a collection agency for money paid by residents and would simply return residents' money to pay for damage caused by Republic Services vehicles. She also objected to the fact there had been no workshop to explain this proposal and allow residents a chance to get questions answered. She suggested the City Council and staff had largely ignored residents' questions with the only opportunity to ask questions and raise objections to this unfair and possibly illegal increase limited to a single agenda item on a very long agenda. Additionally, she found the proposed fee increase to be discriminatory against seniors with legal liability disguised as a fee when it was really a tax.

Janet Wilks, commented on the concerns among Pinole residents regarding the 19 percent waste collection rate increase for seniors as opposed to the around 13 percent increase for other ratepayers. There was also concern about the VIF being a tax versus a fee, with legal precedent being set up and down the state, most notably *Zolly v. City of Oakland 2022*. If the legality of the VIF was challenged, it could lead to additional expenses for the City in terms of a legal defense and that should be considered if passing a VIF. She suggested the City Council include some funding in the budget to fund a defense of this proposal and she asked the City Council to consider not approving the VIF and rather pursue a tax proposal. If that could not be done, she recommended a reduction that would result in a five or six percent waste collection increase. She asked that the City not lay the burden of the VIF on seniors. She also commented it had been a challenge to have a productive conversation with City Council and staff about this issue since the passage of Proposition 218. She emphasized residents had repeatedly requested a workshop on this issue and commented on the difficulty in expressing the long list of concerns with only three minutes to speak at meetings. She suggested the City could do a better job in communicating on this side of the conversation since residents were feeling stonewalled.

Rafael Menis, thanked Ms. Wilks for her written comments which introduced him to *Zolly v. City of Oakland 2022*, where he found commentary from legal firm KBK, Kabateck LLP, discussing the case. He read into the record portions of the discussion and portions of the California Constitution and possibly two exemptions from Article XIII of the California Constitution, which may apply to the city's franchise fees, specifically Article XIII C, subdivision (e) (4) or Article XIII, C, subdivision (1) (e) (1) and the City of Oakland's response to the issue.

Mr. Menis referenced Page 241 of 764 of the agenda packet and commented that the presentation stated the annual use charge for special and lasting use of the solid waste containers was listed as a separate item from the annualized cost of pavement repair maintenance rehabilitation resulting from the unique impacts of street pavement caused by Republic's collection vehicles during the course of providing service. He asked the City Attorney to opine whether those would be linked to Article XIII, C, subdivision (1) or Article XIII, C, subdivision (e) (4), or some other cause or whether it would be more beneficial to consider this as many speakers had noted, as a tax. He asked for more specificity.



As to the actual cost to the City of road repair, and as stated in many prior Council agenda items, Mr. Menis suggested the cost to the City of maintaining the roads was well above what the City regularly expended in any given year since the overall cost of dealing with it all at once was much, much greater, which was why there were a number of estimates related to the fee for the impact for the service.

Debbie Long, found it disturbing there had been no discussion with the public prior to proposing the increase especially given the higher increase to the senior population. She suggested the City had hidden a \$1.2 million tax in the guise of a fee, with no mention of this in the Proposition 218 Notice. Rather, the staff report stated the City was converting the Solid Waste 214 Fund into a VIF. She understood legally the City could not rename a fee to side step calling it a tax. A fee must be justified and meet the definition, which the VIF did not. She found this was more accurately defined as a vehicle impact tax, as it was more directly related to services. The definition of a tax was a charge imposed with a primary purpose of raising revenue. The definition of a fee was the purpose of recouping costs incurred in providing the service, and fees that disproportionately burdened certain groups of people were illegal.

In this case, a VIF was only being charged for the use of the garbage truck, but Pinole had many other large trucks and businesses that impacted roads and the City was not charging any of them a VIF, only garbage trucks. Taxes that were not taxes violated the principle of transparency by denying the taxpayer of making meaningful choices about public priorities. To charge a fee for the roads used by Republic Services was not in direct relationship to the service Republic provided. As a previous Public Works Director stated in a meeting regarding the City's roads, the City's roads could be gravel and they would still serve the purpose, and therefore logically speaking garbage could still be picked up with roads in any condition and therefore the \$1.2 million fee was taxation by definition. A tax needed the vote of the people. All states, including California but excluding Oregon, adhered to a meaningful taxpayer-protected definition of taxes, and had rules requiring that any ambiguity in tax statutes could be resolved in the taxpayer's favor.

Ms. Long suggested that calling road repairs, including the calculations used as renting space of the cans, was not even close to the definition of a fee, and this City Council was guilty of hiding a tax and calling it a fee, not to mention that the reports stated the \$1.2 million "could" be used for road repairs, not "shall" be used for road repairs, with no mention in the resolution or the attachment of the \$1.2 million. She suggested the City Council needed to tighten its belt, engage the community and be transparent instead of trying to approve a tax under the guise of a fee, and perhaps the City Attorney should look into the ambiguity of trying to pass a tax as a fee not to mention converting one fee that was totally unrelated to the new proposed tax.

Kathleen Tobin, representing the Willowbrook Homeowner's Association (HOA), a 106-unit residential development on San Pablo Avenue, commented on the incredibly poor service from Republic Services. She had not followed the details of the increase but strongly opposed any increase in fees. She reported the HOA Board of Directors had written letters repeatedly to the City of Pinole that were never passed on to Republic Services. The letters raised concerns about absent garbage pickups, the fact the HOA had to hire a pest management company and with the situation having escalated into a serious health and environmental hazard since the prolonged accumulation of waste attracted pests and created unsanitary conditions. As a result, the HOA was strongly opposed to any increase in fees by Republic Services.

Mary Horton, former Mayor for the City of Pinole, thanked former Mayor Long for her excellent presentation and having raised some of the points she had with the proposal. She had received no notice about the proposal on a subject that was potentially litigious and confusing to the public, particularly given the suggestion that the fees were higher for seniors. She suggested the City should consider holding a workshop, be transparent, and if there was a direct through line with garbage trucks causing all of the upheaval on the roads, Republic Services should pay the City a fee for using City roads rather than the other way around. She added that WestCat buses, school buses, FedEx, Amazon and U.S. Postal Service trucks also used City streets. She recognized why there had been litigation around this issue, she had been through it as a Mayor, it was not fun, particularly when speaking with constituents. She did not support the VIF and urged the City to tread lightly.

William Horton, commented he had voted for utility and sales taxes in Pinole from 1998 through 2024, and was concerned the proposed increase would come so soon after the passage of the increase in sales taxes in November 2024. He asked the City Council and staff to provide the public with details of every year of expenditures.

Noreen Buller, a senior, opposed the garbage increase since it did not adequately justify the reason for the proposed increase. There was no mention of changing the Solid Waste Fund into a VIF, much less stating that \$1.7 million or \$1.2 million would be added to garbage invoices, which would add roughly \$50 to each billing cycle, in addition to the rate increases from Republic Services. She asked why this had not been discussed openly, noting that members of the public requested a workshop, which request had been ignored. It appeared as if the City was trying to pass a tax while calling it a fee and if vetting in a public forum, calling the tax a fee would be met with resistance. She found the biggest issue was this was a tax, not a fee, and a fee would be for providing the cost of services, with taxes imposed as a revenue generator.

Ms. Buller commented the \$1.2 million in taxes would not provide a service, but a road tax, and taxpayers already paid for road repairs. She emphasized the biggest promise of the recently passed Measure I was that it would go towards road repairs. She asked when that work would start. She commented the lack of transparency and accountability was disturbing, and she hoped the City Council would listen to the comments, split its vote into two actions; one to vote on the rate increase and the other on the tax increase, and put in on the ballot for the people to decide.

Irma Ruport, agreed with the comments, noted she had been back and forth with the City Council every two weeks and decried the lack of communication. The City had two stations with PCTV, a Communications Director, and the public was clueless about what was going on. She suggested the City Council needed to get it together and ensure communication was out in the public as it should be. She agreed a workshop should be held, recognized there may not be enough staff, but the City Council needed to be transparent and inform the public. She wanted the City Council to do better, communicate and get on the ball.

Anthony Vossbrink, echoed the previous comments and suggested just hearing from a few people in the Council Chambers could be multiplied if there was a Town Hall or public workshop. He suggested the City Council should stand up to Republic Services, not make back room deals. He emphasized most seniors were on fixed incomes, living off of Social Security and little else, and the proposed increase would burden seniors who did not use a large trash bin. He suggested the discrimination against the seniors in the community should be investigated.

Mr. Vossbrink also asked what was occurring with recycling work at the City level, and asked about the status of recycling bins outside of the Senior Center, Pinole Library, tennis courts and Pinole Valley Park. He understood the City combined all bottles and cans into their trucks even though they were pre-separated, and were taken to the Corporation Yard for Richmond Sanitary Service to pick-up. He questioned whether recycled items were really being recycled, and asked for more transparency with the public. He requested that the senior rates be adjusted downwards and that the majority on the City Council keep this item open for further discussion.

## PUBLIC HEARING CLOSED

City Attorney Casher clarified in response to the public comments the distinction between a tax and a fee. A tax was mandatory payment or charge collected by the City for the primary purpose of raising General Fund revenue. It was not tied to a specific service but a tax paid for City services more broadly. The sales tax, as an example, was a tax imposed with no specific service tied to it. A fee was a charge imposed for the primary purpose of covering the cost of providing a specific service directly to the rate payer. The solid waste fee being imposed and discussed, was not imposed on every resident in the City but imposed on a property owner who received collection services through the Solid Waste Franchise Agreement. The fee being imposed was for the service Franchise Agreement, the cost of the total service for the Franchise Agreement. The Nexus Fee Study that had been prepared was the analysis of the overall cost of the service, and for each of the rate payers was a portion based on the size of the trash bin, all calculated and referenced in the Nexus Fee Study.

The distinction under the California Constitution referenced the fee not exceeding the cost of the service, which was the purpose of the Nexus Fee Study that laid out the total cost of the service including the VIF, and the impact on roads of the Republic Services trucks driving over it, and that was the justification for why the fee was what it was.

City Attorney Casher added the Zolly v. City of Oakland case was a challenge to Franchise Fee Agreements more broadly and was not specific to VIFs. It was to address the issue of cities that were imposing a franchise fee without any Nexus Fee Study, and arbitrarily coming up with amounts not tied to the actual service without demonstrating that the fee for service did not exceed the actual cost of the service. That had been addressed by the Nexus Fee Study and pointing out the cost of impacts to the City's roads. The VIF proposed was lower than the actual impact provided for in the Nexus Fee Study.

Mr. Hanin acknowledged the concerns with the senior issue and commented that even the issue of a senior discount was potentially subject to the same fee issue the City Attorney discussed, with the presumption that if the non-senior rate was \$50 as an example, and the senior rate was \$45, using the same truck, driver and fuel, it could wind up that everyone who was not a senior would be subsidizing the senior rate. Because of that, many jurisdictions had eliminated special rates given the same pervasive fear that everyone was suing everyone over every fee. Since there was already a built-in rate where the senior rate was roughly \$3, pursuant to Page 30 of the Franchise Agreement, it included specific language on senior discounts at the contractors' good will. In exchange for the good will of the City and the general public, the contractor would voluntarily agree to discount the rate it charged for solid waste services and the maximum rates should not be otherwise paid for or subsidized by any other service recipients.

While the rate increase was more for seniors, it was because that gap was \$3, and through the negotiations there was a desire to maintain a lower rate and they got to \$2 as part of the total package of Republic Services' rates, and were making up the senior discount. It was not a subsidy, which was the way of maintaining at least a \$2 discount for seniors, being done as part of a negotiated settlement where Republic Services was giving the discount to the City as part of the total package of negotiations.

Council member Martinez-Rubin understood as part of the negotiation process the contract was offering something to seniors, but it was not apparent or obvious, and as a result the total monthly rate appeared to be great. She referenced Table 1, as shown on Page 233 of 764 of the staff report, which summarized the proposed July 1, 2025 rate components as compared to the figures in the PowerPoint presentation, which may be why it was difficult to understand the rates shown and the negotiation process. She also referenced the table of Residential Collection Rates, as part of the PowerPoint presentation, and clarified with Mr. Hanin how the rate increases in percentages had been calculated. Based on the information shown, she asked why the increases had been shown as they had.

Mr. Hanin again walked through the Residential Collection Rates, in particular the 35-gallon senior and regular 35-gallon rates as shown in the PowerPoint presentation, and commented the increase to the VIF for everyone, residential and commercial, had been two and half times higher, with a math issue happening because the \$2 change had been negotiated. The senior calculation made the rate change higher, from a \$3 difference to a \$2 difference, which had increased the VIF proportionally. It really came down to the \$3 spread between the two rates becoming a \$2 spread and adding the VIF, resulting in the six percent or so difference.

Council member Martinez-Rubin again referenced the Residential Collection Rates, acknowledged seniors had been paying a little under \$3, and it seemed they were making up for fees that had not been collected, but Mr. Hanin suggested focusing on the collection rate as shown in the table. He recognized it was difficult when speaking of 44 cents to percentages that seemed big, but the collection changes tried to keep, and to Republic Services' credit, the ability to use the solid waste fee that had been collected. There was a relatively small collection increase, with the fee spread evenly across the board for residential and commercial ratepayers, and it would be two and a half times what it was now. The two-and-a-half-time increase was reflected in the overall cost increases. He clarified that with the ending of the franchise agreement; there was an opportunity to review the agreement including the fees.

Mayor Pro Tem Tave referenced the Draft Agreement, Line 1019, Section 6.02, which spoke to the senior discount and goodwill and noted the spirit of that element of the agreement was still there. He acknowledged comments from the public asking how the money would be accounted for, which was very important. He believed in return to source, if the fee was generated by something it would return back to that intent. He asked whether the City Manager, City Attorney and Finance Director could provide details on how that would be reported this time next year.

City Manager Young explained the VIF as part of this arrangement would have to be recorded as a separate line item in the budget and would be something that could be easily reported on annually through the audit and budget processes. The intent and understanding of how VIF could be used was to potentially support the City's public waste process, but primarily it would only go towards roads and not the General Fund.

Mayor Pro Tem Tave asked about the current CPI and what that meant in relation to the discussion around the five percent increase. He sought insight as to what that 18-month freeze would do for the City and how the CPI tied into that.

Mr. Hanin clarified the 18-months meant the City did not have to do this in six months, which was the normal schedule and did not have to adjust rates until January 2027. The water, sewer, trash over the past 20-years on average adjusted four and five percent and the CPI had run a little bit less. He offered an example of when inflation spiked a few years ago and where cities had faced significant increases, and although inflation during most of the current agreement was relatively flat, there were spikes at the end. As part of negotiations, since the indexes had been running three to four-and-a-half percent, a five percent cap had been included to protect the City from potentially significant inflation. Although Republic Services was entitled to attempt to recoup that in the next year or the following year, if the inflation came back down it protected the City from any spikes above five percent.

Council member Toms thanked the speakers who provided questions ahead of time and thanked the City Manager and staff for responding to those with their Frequently Asked Questions (FAQs) and responses. Speaking to the fee for the impacts from the service being provided, the estimate was \$1.7 million, but had been reduced and was now proposed at 75 percent of that total.

Council member Toms acknowledged comments the City Council should consider splitting that in half again, and noted if that were done, they would be down to almost where the solid waste fee was currently or a bit higher. At this time, the VIF was for direct impacts associated with garbage trucks. She was aware the City could not and it was almost impossible to charge other delivery impact fees, but with respect to construction there were many times when a construction project was approved that the conditions of the roads before and after construction were noted and the contractor was required to make repairs applicable to damage, which directly addressed the impacts of the vehicles on the roads that created damage to them.

Council member Toms added that Measure I had not been a 100 percent fix-all for liability for road improvements and was never meant to cover the vast work that needed to be done; it was just one part of it. This proposal would not replace Measure I since there was a huge liability the City had in its road system.

Council member Murphy offered a motion, seconded by Mayor Pro Tem Tave, to adopt a resolution authorizing increases to the Solid Waste Collection Services Rates.

On the motion, Council member Martinez-Rubin commented she had reviewed her notes as to whether the comments made by members of the public had been addressed. They had discussed via the City Attorney, the explanation of a fee versus a tax, why now, an opportunity presented itself to analyze the costs associated with the services provided as well as impacts to the City because of the provision of these services, and the City's inability at this time to charge other large vehicles such as Amazon trucks. She noted the City had tried that in a different state policy committee she sat on and there were no means currently to incur charges. She commented they also had to consider the weight and recurrence on certain City streets, the damage done by the greater weight of vehicles and the frequency of those vehicles on the street, which was different compared to how WestCat buses traveled on its routes.

Council member Martinez-Rubin commented the history of VIFs had been discussed, the City was in need of funds to cover its pavement program since the City was behind in addressing the maintenance and the necessary repairs and would continue to be. There had been a lot of deferred maintenance and now in 2025, the City was confronted with some of that deferred maintenance. Over the years, the roads had been needing more repairs and those repairs now had to be done and the means to do so had to be found. She also referred to the questions about “can” or “shall” be used and the interpreted ambiguity about the language of the VIF, and commented that because it was a fee it was meant for a specific use. Given the immediate need to repair City roads, there was an opportunity to levy this fee for road repair.

Council member Martinez-Rubin noted with respect to any correspondence received by the City from the Willowbrook residents and the HOA, that more research needed to be done to determine what happened with the letters the HOA had provided. Communication with Republic Services had occurred, most recently the negotiations of the contractual agreement. She was curious whether there were ever times when Republic Services had gone without providing services to particular areas of the City and hoped to have an answer to that later.

Mr. Hanin commented with respect to communications between the Willowbrook HOA and its residents that Republic Services should be present to respond, and Council member Martinez-Rubin asked that Republic Services respond to those concerns.

Council member Toms commented that her concerns were that the CPI was 2.3 percent and then utilities were estimated at 4 percent, and the increase would represent an 11 to 19 percent increase, which was a hard hit for people, particularly those with fixed incomes. Rather than a VIF, and cutting it in half from the net as described in the PowerPoint presentation, which was already a 75 percent reduction of the actual costs, the City could consider something in between for an easier number so the increase would not be so high. She asked whether there was interest in taking a look at those numbers and returning with something in between if that was the will of the City Council.

Council member Martinez-Rubin wanted more information to address that question by the next City Council meeting and bringing the item to a vote at that time.

Council member Toms clarified, for instance, that the City was looking at the estimated cost at \$1.7 million, yet that had been reduced by 75 percent, which was what had been recommended at \$1.2 million. If taking the base of \$1.7 million and instead only take 50 percent of that total, there would be a total of \$851,720. She was not ready to translate that onto the schedule of what the VIF could be since it needed some math, but suggested it was a way to allow the City to do something in between and would be a more conservative approach to the VIF based on actual estimated costs and bringing it down closer to the CPI.

Mayor Sasai asked whether that was something staff could calculate at this meeting, and City Manager Young explained that would take some time for staff to do and bring back and that would also change the VIF, which was something to consider as well.



Council member Martinez-Rubin commented they were speaking of a 15-year period, not only savings for a certain group of people, but the roads would continue to degrade and costs would increase. She was leaning more toward if they could have the funding to do the repairs now, either pay now or later, but someone would pay.

Mayor Pro Tem Tave referenced Table 2, 1/1/2026 Estimated Residential Rate Survey, How does Pinole compare? as part of the PowerPoint presentation, and commented that he and his colleagues had asked that question for the past four years. Based on the information, the cities of Pinole, Hercules and El Cerrito were about the same size and the cities of Pinole and Pleasant Hill had enjoyed low rates for a long time, although their peers were in the middle range. He recognized the work to keep the value and intent of the contract intact and still address the looming issues, and while \$1.7 million would bring Pinole closer to the City of Concord range, Pinole was middle range for towns around it and the services provided, which had to be taken into consideration moving forward, particularly with services lacking.

Mayor Pro Tem Tave commented the City Council also had to take into consideration that roads did not degrade linearly, they must be rebuilt at extreme cost, and the strategy was to recoup some of those costs. The proposed fee would responsibly send that money back to the roads in partnership with Republic Services.

Mayor Pro Tem Tave added that street sweeping services were usually the ones picking up the gravel on the roads that was broken up, which meant there had to be more runs to clean the road. He found the VIF to be moderate. The spirit of the contract still held with what the City had in the past, and going to \$1.2 million rather than \$1.7 million kept them to a reasonable amount of increase. He asked about the total increase the City would absorb per month.

City Manager Young advised on average it would be around \$5 per month.

Mayor Pro Tem Tave found that to be a fair rate. It would generate close to \$1.2 million per household with a rate increase that would be fair, reasonable, and in the spirit and intent of the contracts and he wanted that to be a consideration as well.

Council member Martinez-Rubin asked the City Manager to again explain the average per month, and City Manager Young referenced the Residential Collection Rates table as part of the PowerPoint presentation, and based on the information shown, there would be around a \$4.06 increase but a bit more increase for seniors, which was just under \$5.

Mayor Pro Tem Tave noted that under Section 6.02 of the contract, Republic Services was required to reach out to the community and notify ratepayers about the \$2 rate and whether it was built into the contract.

Mr. Hanin advised Republic Services would inform residents of the new rate, it had been posted on its website, and if the City Council adopted the new rates, they would be made public and shared with Republic Services customers. He again clarified the Residential Collection Rates table as part of the PowerPoint presentation.

Council member Murphy restated the motion to adopt a resolution authorizing increases to the Solid Waste Collection Services Rates.

City Attorney Casher advised for the record that as part of the Prop 218 public hearing process, the City had received 115 written protest/objections. As identified in the public hearing notice, it would require a majority of the property owners/customers of record, and having conducted the public hearing, the City Council was authorized to approve the rates as proposed, or make modifications.

**Motion by Council member Murphy/Mayor Pro Tem Tave to adopt a resolution authorizing the increases to the Solid Waste Collection Service Rates.**

|              |                 |                                            |
|--------------|-----------------|--------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>4-1</b>                                 |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy</b> |
|              | <b>Noes:</b>    | <b>Toms</b>                                |
|              | <b>Abstain:</b> | <b>None</b>                                |
|              | <b>Absent:</b>  | <b>None</b>                                |

The City Council moved forward to Item 12A at this time.

**12. NEW BUSINESS**

- A.** Adopt a Resolution Authorizing the City Manager to Execute the New Solid Waste Franchise Agreement with Richmond Sanitary Service, Inc. dba Republic Services and to Execute a Side Letter Agreement Regarding Use of City Rate Stabilization Funds to Offset Maximum Service Rates. **Action: Adopt Resolution per Staff Recommendation (Kelcey Young)**

City Manager Young clarified the prior presentation provided the overall entire package. This item would bring the Franchise Agreement forward but there could be a few minor modifications made, such as typos or word changes, otherwise the draft before the City Council was the draft staff recommended. A Side Letter was included with Solid Waste Funds to be used to supplement the rate so the community would not feel a significant rate increase, already reflected in the rates discussed, at \$200,000 annually.

**PUBLIC COMMENTS OPENED**

Rafael Menis, spoke to the implementation of the rate increases and noted as indicated in written comments he provided to staff, and a carryover from Item 10B, for the annual automatic inflationary increases to be approved and implemented each January 1, 2027, thereafter, through and including January 1, 2029. He asked if that meant on each January 1 from 2027, 2028 and 2029. Also, Page 764 of 764 of the agenda packet included Exhibit 10, Acceptable Recyclable Materials, and he commented it appeared there were more items than in the past that were acceptable for recycling at Republic Services, some of which he read into the record, particularly pizza boxes, which he understood fell more in the green waste category, and polystyrene (Styrofoam), which he understood was not a recyclable item. He asked whether all of the items listed in Exhibit 10 would now be recyclable under the agreement.

**PUBLIC COMMENTS CLOSED**

**Motion by Mayor Pro Tem Tave/Council member Murphy to adopt a resolution authorizing the City Manager to Execute the New Solid Waste Franchise Agreement with Richmond Sanitary Service, Inc. dba Republic Services and to Execute a Side Letter Agreement Regarding Use of City Rate Stabilization Funds to Offset Maximum Service Rates.**

**Vote:**           **Passed**           **5-0**  
                  **Ayes:**           **Sasai, Tave, Martinez-Rubin, Murphy, Toms**  
                  **Noes:**           **None**  
                  **Abstain:**       **None**  
                  **Absent:**       **None**

The City Council returned to agenda Item 11, Old Business at this time.

**11. OLD BUSINESS**

**A. FY 2025/26 Revised Proposed Operating and Capital Budget. Action: Receive a Report (Markisha Guillory)**

Finance Director Markisha Guillory provided a PowerPoint presentation on the Fiscal Year (FY) 2025/26 Revised Proposed Operating and Capital Budget, which included information that had previously been presented to the City Council and Finance Subcommittee on multiple occasions during meetings held in February through May 2025.

The General Fund Revised Proposed Budget Highlights included the City's baseline budget, which was balanced as ongoing revenues equaled ongoing expenditures. The baseline budget revenues and expenditures were consistent with the prior forecast as there were no major changes to assumptions, with status quo staffing and service levels, new sales tax revenue expected to generate approximately \$2.6 million, the General Reserve amended to 25 percent from 50 percent of total ongoing General Fund expenditures with proceeds being transferred to the OPEB Trust, and Staff Travel and Training Budget reductions did not include any potential salary adjustments that could result from labor agreements. In terms of the financial goals, they included the development of a fiscally sustainable budget annually and in future years, maintaining a positive net position whereby total assets exceeded total liabilities, maintaining a positive cash position by implementing balanced budgets with no deficit spending and addressing unfunded liabilities.

The Revised Proposed General Fund Budget; Baseline Revenues and Expenditures, Travel and Training Budget Reductions, General Fund One-Time Budget Items, Recreation, Building and Planning, PCTV and Sewer Enterprise Funds were all highlighted.

Other budget updates included:

**Reserve Policy Amendment**

- Reduced reserve level from 50 percent to 25 percent of total ongoing General Fund expenditures.

- Proceeds of \$2.4 million would be transferred into the Section 115 Trust to set aside funds for OPEB (retiree medical).
- A portion would be transferred into the General Fund to offset OPEB costs.
- Estimated General Reserve Balance, 6/30/25: \$10,252,000.
- 25 percent of Total Ongoing General Fund Expenditures (Amount to remain in General Reserve) \$7,852,845.
- Amount Available to Transfer to Section 115 Trust \$2,400,000.

The City Council also directed staff to include a new Associate Civil Engineer to be added to the Sewer Enterprise Fund and explore debt financing for major road projects (\$15 to \$20 million over a 15-year period, as directed) and return to a future City Council meeting with more information.

The Revised Proposed Budget also currently included an allocation of \$4,250 per Council member for a total of \$21,250 for City Council Travel and Training allocations. If any changes were made to increase the amount, that amount would have to be reduced elsewhere in the budget to ensure a balanced budget.

Finance Director Guillory advised the FY 2025/26 Revised Proposed General Fund Baseline Budget was balanced but very lean. Staff would continue to explore options to generate revenues, including grant opportunities, sponsorships and others as well as to capture expenditure savings. She recommended the City Council review the FY 2025/26 Revised Proposed Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, with the Final Proposed version for City Council adoption scheduled for June 17, 2025.

Responding to questions from the City Council, Finance Director Guillory, City Manager Young, and Community Services Director Andrea Dwyer clarified the following:

- No action was being asked of the City Council on the budget at this time, only feedback. If Consent Calendar Item 9F was not approved, more work would be required on the budget since there was a transfer in from the OPEB Trust to the General Fund. (Mayor Pro Tem Tave)
- The new Associate Engineer position had been included in the current budget. The job description and key responsibilities for the position could be provided at the June 17, 2025 meeting. (Murphy)
- With respect to the Holiday Tree Lighting event, the community desire for a tree similar in size, impact and to the standards of the 2023 tree, not the 2024 tree (which involved feedback from the community about the poor size of the tree), was noted. Staff reported the company providing the tree for 2025 had been asked to inform the City in advance via photographs of the tree prior to delivery to ensure the tree was full and that information could be shared with the public. Staff would seek donations for the cost of the tree with the tree to be similar in pricing and size as the 2023 tree. (Murphy)

- Clarified the 2023 tree had been donated to the City, and whether that could be tracked, would require further research. The 2024 tree which the City had purchased could be tracked through receipt of payment. (Murphy)
- This year's budget included integration of Measure I funding. Measure I funds were General Funds with the details in the budget document. A large portion of Measure I funds would go towards public safety, roads, park maintenance and a portion to recreation programs. The percentage of Measure I funds allocated to each Department could be provided at the June 17, 2025 City Council meeting and staff could include a summary in the staff report for the June 17 meeting, with details where to find the information in the budget document. A separate audit report would be required for Measure I funds at the end of each year, similar to Measure S funds, reconciled to the ballot language, and would be a part of the Annual Comprehensive Financial Report (ACFR) with a couple of small reports that also accompanied the ACFR. (Murphy)
- Clarified the Staff Travel and Training Budget Reductions and acknowledged a request for staff to detail the specific travel and training that would be impacted by the reductions for each City Department, with staff clarifying the reductions involved some professional conferences in various professional areas of expertise and some memberships to a number of professional associations. For the Police Department, the reductions would impact Officer Wellness Programs. (Mayor Sasai)
- Clarified the Public Works Department, Park Caretaker position had been vacant for at least three or four years. The position involved a reduced rent for a person to reside in the Caretaker's House to maintain the grounds around the area. The position would be funded by whoever occupied the house. There were no plans to fill the position at this time, with staff to come back at a later date with a recommendation for the usage of the property. Staff clarified the space for the position had been held in the budget since it would not cost the City anything. Should there be an opportunity to consider that in the future staff had not completely cut the position fully allowing staff to bring it back to the City Council at the mid-year budget review or when financial circumstances had changed. The position had been shown in the budget as a part-time position (not funded) and the City would only receive revenue if the property were occupied (\$15,000 for the rent for the person occupying the caretaker's house). (Mayor Sasai)
- Clarified Special Events, specifically the Car Show, was privately hosted. The City Council budgeted \$30,000 within the Community Services Department for Special Events. The collectors for the Car Show paid a park permit fee (through the Parks Department) and parade permit fee (through the Police Department), which fees were under \$100. The event organizer pursued donations after the event. Direct revenue to the City was a donation to the organizer's choosing. The total costs for staffing and supplies for the event was closer to \$70,000, as reflected in 2024 for the 2024 Car Show including staff from the Public Works and Police Departments, which higher number accounted for staff all-day costs for the event. Staffing costs only for the Car Show was \$35,000, with the total of \$70,000 for event supplies, staff time and overtime. The staffing cost only for the Fourth of July event was \$16,000, with 3,000 having attended the event in 2024. (Mayor Sasai)

- Measure I funds would come in monthly with sales taxes but with a two-month lag. (Mayor Pro Tem Tave)
- There were a lot of unknowns with the current economy and over the next few months, staff would conduct more analyses and consider potential revenue sources and track costs more specifically than had been done before and bring that forward to the City Council as part of a larger discussion. Staff hoped there was the possibility the City may have better revenue and be more comfortable in the future, but due to the unknowns in the economy staff may have to make a lot of assumptions in different directions. Staff described the budget as being “balanced on a knife’s edge” given potential expenses and a possible reduction in sales taxes due to tariffs. There was a good chance during the mid-year review, the City Council would have a better understanding of what the economy looked like. Staff was being conservative to account for those possibilities and could be even more conservative, but it was something that could be reassessed in another six months or so. (Mayor Pro Tem Tave)
- Acknowledged a request that impacts to City services due to the economy be metered to minimize impacts to existing programs, with the knowledge more information would be known in the next couple of months. (Mayor Pro Tem Tave)
- A Master Fee Schedule for the Recreation Department was due to be presented to the City Council soon since the Master Fee Schedule had not been updated for some time. Staff would provide a comparison to neighboring agencies to ensure services matched the quality and costs. (Mayor Pro Tem Tave)
- The methodology used to estimate staff costs per Community Event was highlighted and based on costs for part-time, full-time and Police Department staff including any overtime, and reflected the staff who were paid for work the day of the event. (Martinez-Rubin)

#### PUBLIC COMMENTS OPENED

Rafael Menis provided the following comments on the budget:

- For the Car Show, as to the direct economic impacts of the contributions from the hosts to whatever entities funds were contributed to and the indirect economic development impacts of having the event in Pinole, asked whether staff had any estimates of the indirect economic impact of the Car Show in the City of Pinole/surrounding businesses as part of its economic development model.
- For Measure I funds, noted there was a segment in the budget, Fund 107, Page 340 of 764 of the agenda packet, which listed the specific values that Measure I funds were planned to be spent on and highlighted that information as shown.
- As to where cuts were being made, felt uneasy around classifying cuts to the Police Department Health and Wellness Programs falling under Travel and Training which seemed a different thing categorically, similarly to non-mandatory spending.



- Given the City's budget constraints with Police salaries, suggested cutting Police Health and Wellness Programs could potentially have negative impacts on retention and should be considered as part of the broader policy impacts of funding.
- Noted if the various City Departments were making cuts to their Travel and Training Budgets, increasing funding to the City Council Travel and Training Budget looked bad just as a pure matter of optics.

Irma Ruport, reported she had received a lot of comments about the Christmas tree and suggested the downtown appeared too dark and perhaps lights could be hung in the downtown, which had been done in the past and looked decorative. In terms of the classifications and new job descriptions, as a former Human Resources person, she wanted the job descriptions detailed on the agenda when those jobs opened to allow a description of the requirements and education needed to fill the position. As to the Car Show, she had submitted an email to the City Council which she understood the City Attorney had seen and she asked that her questions be answered as soon as possible. If there was any damage to City property during the Car Show given it was operated by a private entity, she suggested any damages should be assessed and paid for by the private entity rather than the burden being placed on taxpayers, and recommended the requirement for a deposit. She added PCTV had not participated in many community events, and if it was not being used fully funds for PCTV should be used elsewhere. As to the City Council Travel and Training Budget, she suggested the City Council should have travel and training, get out of the City and go to other places, to network and put Pinole on the map. She appreciated those Council members who had traveled outside the City and reported back meeting people that could impact the City of Pinole.

Anthony Vossbrink, asked that the numbers for the Car Show and Fourth of July events be revisited. He asked whether the Car Show was valued absent the estimated number of attendees over the Fourth of July drone show. He found there was a disconnect with the numbers reported for the event last year and in 2023, and his understanding the City underbudgeted the event by roughly \$30,000 to \$50,000. He also referenced the fact a couple of years ago the fireworks show had been canceled by the Fire Marshal. In 2024, the Fourth of July drone show had been budgeted between \$30,000 and \$50,000 but ballooned to \$80,000. He asked for clarification as to how the costs for the Fourth of July Show for 2025 had been reduced so significantly as compared to what had been paid in 2024. He suggested the money was not well spent with regards to the type and quality of drones for the 2024 event and commented that another city in the country had a drone show that experienced technical problems, injuring a number of people, which could be a concern for Pinole. He also asked about the recommendation to reduce the General Reserve level from 50 to 25 percent whereas other cities had a 60 or 70 percent cash reserve.

#### PUBLIC COMMENTS CLOSED

Council member Toms thanked staff for the budget presentation. In terms of the City Council Travel and Training Budget, she suggested it was appropriate to go back to \$4,250 per Council member, particularly since other City Departments made reductions to the Staff Travel and Training Budget, and it was only fair.

Council member Toms pointed out there were some alternatives to traveling, Council members did not necessarily need to visit representatives in Washington, D.C. since representatives were frequently available locally, which was the direction she wanted the City Council to take.

Council member Murphy clarified with Finance Director Guillory the shortfalls in the budget for the operation subsidies had been fully funded with the transfers-out from the General Fund into those funds, as shown in each of the operating funds in the PowerPoint presentation, and who detailed in depth how the budget had been balanced.

Council member Martinez-Rubin concurred with the comments about keeping the City Council Travel and Training Budget at \$4,250 per Council member since it was non-critical, not mandated and with plenty of opportunities in the state and regionally with conferences provided by the League of California Cities and Institute for Local Government that were all accessible to Council members. She recommended keeping the budget as it was in FY 2023/24, which had served well until some Council members recognized opportunities to travel nationally. She agreed there were alternatives and networking could be done locally in the District Offices of Congressional representatives.

Council member Martinez-Rubin suggested Council members were knowledgeable. It was a privilege to serve and not receive any entitlement for travel and training, and Council members could be selective in the conferences attended. She added if Council members used the funds allotted for travel and training, they should ensure bringing back information after those events to allow the City Council and the public to learn about the benefits to the entire community.

As to the allotment of funds for Special Events, Council member Martinez-Rubin noted last year the City Council had supported the City being the lead agency/organization with respect to honoring veterans. The City did not have a Veterans Day event and there were models from other cities for such an event, which had been held in Pinole until 2023. Until that time, the Pinole Historical Society along with the City of Pinole had coordinated the event, which was well attended and documented in the archives that PCTV recorded. Given the connection with the Valor Village development, the City could include and integrate some of the veterans who resided in the facility for that particular activity. She asked that Special Events, under Community Services distribution of funds, itemize a Veterans Day event as part of a Special Event listing and the City Council consider at least \$1,000 allotted for expenses associated with the event since costs would be limited other than a permit and staff time. There were resources already available with the County and the City could further enhance those relationships with the County.

Mayor Sasai thanked staff for being willing to return with more details on the impacts from the Staff Travel and Training Budget reductions. He understood there was no need to make adjustments to the Holiday Tree Lighting ceremony other than to ensure there was a better-quality tree for 2025. In terms of the Fourth of July event, he recognized it was the most expensive event the City hosted and as such he was not in favor of continuing the event, which had been budgeted at \$50,000 in addition to \$16,000 for staffing expenses. He did support including a Veterans Day event as a line item for the budget and found it great to connect with the veterans and hearing the stories from residents of Valor Village and City employees who were veterans. He recognized honoring veterans was something missing in the community at this point in time and such an event was not something that would require a large amount of money.

Mayor Sasai again recommended that the Fourth of July event be discontinued. He understood the City of Hercules hosted a fireworks show and the reason Pinole had switched from fireworks to a drone show in previous years had been due to environmental, wildfire and public safety concerns. People could be referred to the Hercules fireworks display and the City could share those resources in that way as a West County community. He suggested replacing the Fourth of July event with a Veterans Day event and possibly a member of Congress could be invited to participate.

Council member Toms clarified that if discontinuing the Fourth of July event that would be for 2026, not 2025, which event had already been set and that change would show up in the FY 2026/27 budget.

Mayor Sasai understood his recommendation to discontinue the Fourth of July show would be in the FY 2025/26 budget but the event would not be discontinued until 2026, with staff having already planned the 2025 event.

Council member Toms liked the idea of sharing regional fireworks shows and reported there would be an event in the City of Richmond on July 3, 2025. For the Fourth of July in 2026, the City could direct and advertise that event on Richmond's behalf. She also liked the idea of bringing back the Veteran's Day celebration.

Mayor Sasai also would like to see staff explore options for the host for the Car Show to see whether they could contribute or solicit in terms of sponsorships to make the event more affordable on the City's end and that be reflected in the budget, if possible.

City Manager Young commented since the City Council was almost at the end of the budget that would be challenging to be able to come up with an estimate, although if the City Council wanted to come up with a new amount of a budgeted amount, that was something staff could work around. It would probably require scaling back in certain areas.

Mayor Sasai understood the staffing for the Car Show was \$35,000 more than the actual dollar amount reflected in the budget, with the City contributing significant funds for staffing for Police and Public Works. He wanted a line-item break down of what was included in the \$35,000.

City Manager Young confirmed some of that data could be brought forward since staff was tracking the event more thoroughly than had been done in the past. After this year's event, staff would have a better grasp of the exact costs and economic impacts and would reach out to local businesses to determine for this event and others, whether businesses were impacted by community events and staff could bring back that data as well.

Council member Murphy asked what would happen if the Staff Travel and Training Budget items were reinstated, and Finance Director Guillory advised if that was done, staff would have to go back and find the funds elsewhere.

City Manager Young also did not have a recommendation on that issue, but there were areas they could look at. From the staff side, this was about the seventh version of staff working through the budget and taking out as much as possible. She explained there was little left to cut.

Finance Director Guillory further responded to Council member Murphy and commented if reinstating the Staff Travel and Training Budget, at the direction of the City Council, the \$63,000 in funds that had been cut would require a reduction elsewhere, such as community events. She also clarified the recommendation to reduce the General Reserve from 50 to 25 percent. If the City Council were to consider giving \$2.3 million to OPEB (rather than \$2.4 million as staff initially recommended, which amount was not a requirement) and give staff back its Travel and Training Budget that option could be discussed among staff and the City Council.

Council member Murphy commented there had been recent staff turnover and staff would benefit from the training opportunities. He also referenced the 2022 Long-Term Financial Plan (LTFP) and the need to consider policy alternatives. With respect to the amendment to the General Reserve from 50 to 25 percent, he suggested it could all be placed in the Section 115 Trust, with the exception of the Staff and City Council Travel and Training Budgets.

City Manager Young explained while that could be an option it would put the City in a position of having a larger deficit in 2026. Staff had considered with the General Reserve having more or less the ability to have a balanced budget over the next three years and the more front loaded this year, the more challenging it would be over the next few years. Over the next few years, the City would still have to find significant revenue or make significant changes.

Council member Murphy recognized the uncertainty of the economy and the fact the budget would be looked at again in six months. Given that uncertainty, he wanted to see the City Council invest in staff and in the leadership of the City Council, with \$100,000 used to cover the Staff and City Council Travel and Training Budgets, and rather than place proceeds of \$2.4 million into the Section 115 Trust to set aside funds for OPEB, the City could consider \$2.3 million. He asked whether that was an idea the City Council would consider.

City Manager Young advised staff would follow any direction the City Council wanted to go, but it would make it more challenging to balance the budget in 2026.

Council member Murphy commented he had been a member of the City Council since 2020. In 2022, the City Council adopted the LTFP which listed a number of policy alternatives including a Commercial Cannabis Tax and Permitting, and he suggested the City should lean into that.

Council member Murphy offered a motion, seconded by Mayor Sasai to direct staff to explore the feasibility of establishing a Commercial Cannabis Tax and/or Permitting Program in the City of Pinole, as per the 2022 Long-Term Financial Plan, including potential revenue projections, regulatory models, community impacts and legal considerations, and return to the City Council with a report and recommendations within 180-days.

Mayor Pro Tem Tave recognized that was an item the City Council had previously discussed. He asked if that item had been calculated into the current budget as a revenue source, and Finance Director Guillory stated it had not.

Mayor Pro Tem Tave was curious about the cost for the report and if that meant the City needed to pull \$2.2 million into OPEB to fund that effort or whether it was something staff could work on. He asked about the timing and the level of effort that would take and whether it required adjustment to the current budget.

City Manager Young advised this had been something staff had been discussing on a higher level and depending on how the City moved forward, there would be an additional cost, primarily with the City Attorney's time, her time, the Finance Director and the Community Development Director who would have to work on the proposal. Depending on the recommendation whether to move forward with an ordinance versus a ballot, there would be additional costs, but that could be brought back in any report. She did not recommend changing the budget for this item.

Mayor Sasai asked if this would be something the City Attorney would take the lead on a presentation or a possible discussion, and City Attorney Casher stated that would be coordinated at the staff level. It would either involve an ordinance approach or a ballot measure, and those two options could be presented to the City Council for direction. A number of staff members would work on the proposal.

Whether it was possible to have a high-level discussion or briefing on the two options in July or August 2025, and in response to the Mayor, Council member Murphy explained the intent of his motion was for staff to return in 180-days with a proposal and he recognized staff may be able to do that work faster. His intent was to be more intentional of the staff review of the numbers and he recognized there had also been a review of the statewide cannabis industry that could be beneficial to City staff and suggested the staff assessments would play a part in that. He asked if 180-days was doable for staff.

Finance Director Guillory suggested 180-days would be reasonable.

Mayor Sasai recalled the City Council had previously been provided a presentation on a cannabis retail tax, and Finance Director Guillory clarified a presentation had been made in 2022/23 and staff could build upon that presentation.

Council member Martinez-Rubin commented the presentation would need to be updated since circumstances and the statewide experience with that type of tax had changed, it was not as lucrative as one would anticipate or desire, and the City would need to include workshops given the discussion of an idea in a community that was still fairly conservative. There were a number of speakers available through the League of California Cities who could provide presentations and who had the experience in other cities on both the pros and cons on this topic rather than have staff work on this just yet. That could be another consideration for the City Council and public to hear the idea as an idea, and gauge from a presentation how receptive the public would be. She was of the opinion this was something that would be controversial.

Mayor Sasai wanted to see a robust community engagement in the process and see what the community thought about it. He noted the City of San Pablo passed such a proposal with 75 percent approval and Contra Costa County had Countywide approval of a similar measure in 2018. He suggested a high-level discussion could happen on the two options and then get into the stakeholder engagement.

City Clerk Bell and Council member Murphy restated the initial motion to direct staff to explore the feasibility of establishing a Commercial Cannabis Tax and/or Permitting Program in the City of Pinole, as per the 2022 Long-Term Financial Plan, including potential revenue projections, regulatory models, community impacts and legal considerations and return to the City Council with a report and recommendations within 180-days.

Mayor Sasai again seconded the motion.

Mayor Pro Tem Tave understood with that motion the budget would not reflect the item, the budget would not be changed, but at the six-month review there could be an adjustment.

Council member Murphy acknowledged as staff had pointed out the status of the economy was unknown and it was likely the budget would be looked at quarterly, with the City Council to have an idea about the future in some way. He also recognized the 10-year LTFP had projected the City would have a deficit in the future and he suggested the need to push those ideas out. In some ways, he found the narrative around the travel and training budgets to be frustrating given he had delivered so much to the City Council, in conversation, in his time, and his money as an elected, where he had brought so much back to the City. He saw the value of training and travel as critical to enhancing the standard of the City and the City Council.

**Motion by Council member Murphy/Mayor Sasai to extend the City Council meeting to 11:30 p.m.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

Council member Murphy continued his comments and recognized Council members had different personalities and experiences, and as someone who constantly was engaged in the community and who served on different boards representing the City Council, and as someone who had received a lot of support in the community, it was important he share that narrative since those who did not understand may never understand, but people were counting on the City Council to do better and enhance the standard in Pinole. He was concerned with staff not having the funds for travel and training. He reported he had a conversation with the City Manager who stated the cuts would not affect her but as a new City Manager, she would be unable to attend potential beneficial sessions.

Council member Murphy commented that when the City Council stopped thinking about research and development, it stopped thinking about innovation and if doing that, the City Council would stop thinking about delivering the needs of the community.

**Motion by Council member Murphy/Mayor Sasai to direct staff to explore the feasibility of establishing a Commercial Cannabis Tax and/or Permitting Program in the City of Pinole, as per the 2022 Long-Term Financial Plan, including potential revenue projections, regulatory models, community impacts and legal considerations and return to the City Council with a report and recommendations within 180-days.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |



Council member Murphy offered a motion, seconded by Mayor Sasai to amend the Revised Proposed Operating and Capital Budget to increase the Travel and Training allocation for each Council member from \$4,250 to \$12,000.

On the motion, Council member Toms commented when there were budget uncertainties the City should avoid budgeting in a way that was not sustainable. By increasing the Travel and Training allocation for the City Council, it sets it up a situation that was not sustainable. She had worked in a public agency during two cycles of economic downturns where staff had been asked to take a five percent salary reduction and increase staff contributions to health care. She could see that if continuing on this trajectory of pulling out of the reserves that was where the City was headed and she wanted to be mindful of having a sustainable budget. She reiterated there were opportunities for training locally that did not cost as much, the Council could meet with federal agencies and representatives when they were in their Districts, which would not involve reimbursement for hotel and travel expenses. She suggested taking a look at being more conservative with the travel and training budgets. She had been able to attend both the League of California Cities and a CivicWell conference in Yosemite one year, which was out of pocket somewhat, but Council members needed to retain some level of responsible budgeting since it would just snowball in three years where the City Council may have to consider drastic cuts.

Mayor Sasai recognized there were different opinions on this issue. His stance had not changed since last year and he challenged the City Council to consider where cuts could be made.

Council member Martinez-Rubin suggested as leaders they all had the responsibility to be responsive to the constituents who would like them to bring back resources, but it was a bit arrogant to consider any Council member was the key holder of information that would not be otherwise obtained in an alternative way. She suggested it was not irresponsible, but responsible to use the funds that were reasonable for regional and in-state travel and bring back resources that would yield the most to constituents and set aside their own interests in wanting to attend particular events since they believed they were a necessity for one's professional growth.

Mayor Pro Tem Tave understood the discussion was about \$60,000 to cover the increase to the City Council Travel and Training Budget. He explained that he chose the events he wanted to attend and tried to balance them. He otherwise wanted the Fourth of July event to remain and he understood the current event was underway. At this time, he supported the need to keep City staff trained if that meant the Fourth of July event would need to be eliminated. He noted that over the past two to three years, there had been an acceleration of professionals coming on board critically looking at the City and its growth. He appreciated Council member Murphy's recommendation to consider a Cannabis Tax since it would add a different dimension of revenue, which the City Manager was very qualified to review. He asked if the City Council could allocate the travel and training budgets for staff and the City Council and ensure staff knew that keeping that investment would mean that something else would have to be eliminated.

Mayor Pro Tem Tave also commented the City did not have a fireworks display but a drone show for the Fourth of July in 2024, which was a hit and potentially another drone show in 2025. There were ways to invest in what was really needed. He suggested it was up to each Council member to consider what they valued and use the travel and training budget or not, and that training should be there which was part of the reason why the City was in the current situation over the last couple of years.

**Motion by Council member Murphy/Mayor Sasai to amend the Revised Proposed Operating and Capital Budget to increase the Travel and Training allocation for each Council member from \$4,250 to \$12,000.**

**Vote:**           **Passed**           **3-2**  
                  **Ayes:**           **Sasai, Tave, Murphy**  
                  **Noes:**           **Toms, Martinez-Rubin**  
                  **Abstain:**       **None**  
                  **Absent:**       **None**

Council member Murphy understood the impacts from the motions would be brought back at the June 17 City Council meeting. He was okay waiting until that meeting to make further motions, although Finance Director Guillory advised that the meeting on June 17 was intended to adopt the Final Budget. There were no plans for an extra meeting at the end of the month of June.

Council member Murphy understood the process for the budget was a bit different this year. The Finance Subcommittee saw the budget once when it was usually reviewed at least twice, the Planning Commission meetings were canceled for the month of May with its review of the CIP to occur on June 9, 2025, and he understood direction could be given on June 17 to make adjustments to the budget. He asked staff to provide clarification.

City Attorney Casher explained the item would come forward on June 17 for adoption but there could be some discussion and some tweaks, but it would need to be adopted at that meeting, with any changes incorporated into the Final Budget at that time.

Council member Murphy commented he was going to offer a motion to remove the Fourth of July celebration from the list of City-sponsored events but proposing the additional direction around the feasibility of a Commercial Cannabis Tax and Permitting Program, and he pointed out the City Council had not yet approved an amendment to the Reserve Policy. Amongst that approval, the City Council would have \$2.4 million to disburse. At this time, staff was recommending using all of that money for the Section 115 Trust. There was consideration from the City Council perspective, that rather than use \$2.4 million, it could use \$2.3 million and fully fund the Staff Travel and Training Budget and still have funds for the Fourth of July celebration that some still wanted.

Finance Director Guillory advised that would be considered a one-time source of funds and the City would have to address that as an additional expense in 2026.

Council member Murphy pointed out next year the City would have to address a deficit anyway. He reiterated that without additional revenue, the 10-year LTFP foresaw a deficit in the future.

Finance Director Guillory clarified the last forecast was a bit outdated, it did not have Measure I and the situation had changed a bit where at this point it was unknown whether or not there would be a deficit in 2026. The City did start the upcoming fiscal year with a deficit, which shortfall had been fixed with Measure I funds. Long-term forecasting beyond FY 2025/26 had not been done yet to account for current circumstances and uncertainty.

Council member Murphy stated information provided in the past had shown the City ran at a deficit and with increased costs including retirement liabilities that would not decrease but increase. He was reluctantly in support of continuing the Fourth of July celebration, which he suggested was not truly a day for all, but it was very costly and there had been only 3,000 people in attendance at the 2024 event. He suggested the funds would be better used in other areas, including staff travel and training and a light, at most \$10,000 program, for Veterans Day.

Mayor Sasai reiterated he would not be in favor of moving forward with a Fourth of July event for July 4, 2026, and thereafter for the reasons he previously stated.

Mayor Sasai offered a motion, seconded by Council member Murphy to remove the Fourth of July event from Special Events in the FY 2025/26 Budget and include instead a Veterans Day event, with staff to return with an approximation of the cost for the event, not to exceed \$5,000.

On the motion, Council member Toms commented that given the current consideration of the FY 2025/26 budget, removing the Fourth of July event was not for this budget but for the following budget.

Finance Director Guillory clarified it would be reflected in the 2025/26 Budget since it would be paid in this upcoming fiscal year.

Council member Martinez-Rubin asked for consideration of an amendment to the motion. The Fourth of July event at a cost of \$50,000 in 2024 was because it had been a drone show. She recommended halving the budget for a Fourth of July event, which would require a redesign but it could still be an event that did not require a drone show but people liked the gathering and the day was honored.

Mayor Sasai did not support the amendment to the motion since he did not want residents to pick and choose between a Pinole event and a regional event. He stood by his motion, as stated.

**Motion by Mayor Sasai/Council member Murphy for FY 2025/26 remove the Fourth of July event from Special Events and instead include a Veterans Day event, with staff to return with an approximation of the cost for the event (cash value) not to exceed \$5,000.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

Council member Martinez-Rubin offered a motion to incorporate into Special Events, a Veterans Day and Flag Retirement Ceremony with an allotment of \$8,000.

Mayor Sasai advised the motion that was just passed was to remove the Fourth of July event from Special Events and instead include a Veterans Day event, with staff to return with an approximation of the cost for the event (cash value) not to exceed \$5,000. He asked if Council member Martinez-Rubin was recommending an increase for the Veterans Day event.

Council member Martinez-Rubin restated her motion to integrate in the Special Events listing, a Veterans Day and Flag Retirement Ceremony with an allotment of \$8,000.

There was no second to the motion.

Mayor Sasai clarified the reason he asked *for an approximation of the cost for the event (cash value) not to exceed \$5,000* was because \$5,000 or \$8,000 was an arbitrary number, and staff could come back with an approximation for the event that could be discussed from there.

Mayor Pro Tem Tave asked if the gap in training included the City Council Travel and Training Budget and was informed it was not and there remained around \$60,000 needed in order to keep those motions accurate. Based on the motions, he understood the Staff Travel and Training Budget had been reinstated based on the elimination of the Fourth of July event.

City Manager Young sought more direction from the City Council defining where those funds were going. Based on the discussions, the City Council had eliminated the Fourth of July event but there was no motion defining where the funds would specifically go.

Council member Murphy asked if staff was asking for the City Council to move that those funds be expended to replace the Staff Travel and Training Budget, and the City Manager stated that would be great if that was the City Council's direction.

Council member Murphy offered a motion, seconded by Mayor Pro Tem Tave that those funds be expended to replace the staff travel and training budget

**Motion by Council member Murphy/Mayor Pro Tem Tave that the funds from the eliminated Fourth of July event be expended to replace the Staff Travel and Training Budget.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

Council member Murphy asked where staff would pull the \$60,000 for the City Council Travel and Training Budget, and City Manager Young recommended a motion from the City Council whether it be from the reserve (from the \$2.4 million transfer to be brought to the Section 115 Trust) or other source.

On the discussion of the numbers, the Finance Director clarified that \$38,750 was the delta of the change and the additional amount needed.

Council member Murphy offered a motion, seconded by Mayor Pro Tem Tave to direct staff to utilize approximately up to \$38,000 from the General Reserve for the City Council Travel and Training Budget.

**Motion by Council member Murphy/Mayor Pro Tem Tave to direct staff to utilize approximately up to \$38,000 from the General Reserve for the City Council Travel and Training Budget.**

**Vote:            Passed            3-2**  
**Ayes:                Sasai, Tave, Murphy**  
**Noes:                 Toms, Martinez-Rubin**  
**Abstain:            None**  
**Absent:             None**

**Motion by Council member Murphy/Mayor Sasai to extend the City Council meeting to 11:45 p.m.**

**Vote:            Passed            5-0**  
**Ayes:                Sasai, Tave, Toms, Martinez-Rubin, Murphy**  
**Noes:                None**  
**Abstain:            None**  
**Absent:             None**

- B.        Draft Fiscal Year 2025/26 Baseline Budget and Five-Year Capital Improvement Plan. Action: Review the Draft Fiscal Year (FY) 2025/26 Capital Budget and the Five-Year FY 2025/26 through 2029/30 Capital Improvement Plan (CIP) and Direct Staff on Changes. (Heba El-Guindy)**

Public Works Director Heba El-Guindy reported there had been no recommendations for changes to the Draft Fiscal Year 2025/26 Baseline Budget and Five-Year Capital Improvement Plan (CIP) during the May 13, 2025 City Council meeting. Staff did make a change to Project #RO1710, San Pablo Avenue Bridge Over BNSF Railroad, through coordination with WCCTAC, which on May 23, 2025, approved adjustments to the agreement which would allow flexibility to use Strategic Management Planning Program (STMP) Grant Funds to replace the local match. The local match had been reduced from \$241,000 to \$100,000 from Measure S just to have cash flow since the City had to pay the consultants until they sought reimbursements.

Responding to questions from the City Council, Public Works Director El-Guindy clarified the following:

- Measure I was not assumed for FY 2025/26, although it was assumed in the following four years to be utilized for payments towards the debt financing. Debt financing would only be assumed in the Pavement Rehabilitation Project, assumed in FY 2026/27 through FY 2029/30 for an amount of \$4 million in FY 2026/27, \$4 million in FY 2027/28, \$2,750,000 in the following year and \$2,250,000 the year following. The summary table included in the PowerPoint presentation had not mentioned Measure I but included Measure S 2006 and 2014. (Murphy)
- Project #RO2404, Crosswalk Tennent Avenue at Prune Street, had been moved to FY 2026/27, with \$50,000 for an analysis to be done in FY 2026/27, unless the City Council directed otherwise. (Murphy)

- Project #IN2105, Appian Way Complete Streets, had been pushed to FY 2026/27, with the STMP fees for the project not collected, which would be on a reimbursement basis. The project was not moving quickly since it had not been a priority and been on the books for some time, unless the City Council directed otherwise. (Mayor Sasai)
- The Pavement Rehabilitation project would start with Pinole Valley Road in FY 2025/26 in addition to a few small streets. The following year the City would continue with the rest of the corridor and the hope was to establish it as a Complete Streets project with bicycle and pedestrian facilities. San Pablo Avenue would be considered afterwards and staff would look at San Pablo Avenue as a Complete Streets project and hopefully it would be done with the San Pablo Avenue Bridge Project. (Mayor Sasai)

#### PUBLIC COMMENTS OPENED

There were no comments from the public.

#### PUBLIC COMMENTS CLOSED

Council member Martinez-Rubin thanked the Public Works Director for her work.

Public Works Director El-Guindy thanked the City Council for the approval of the Associate Engineer position at its last meeting, which was greatly appreciated and would make a significant difference for the Public Works team. She also thanked the City Council for the approval of the VIFs.

In response to the Mayor, Public Works Director El-Guindy advised the CIP would be brought back on June 17, 2025 for approval. She understood no changes had been proposed to the CIP at this time.

#### **13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)**

*Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.*

***Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.***

Anthony Vossbrink, reported over the past few months it had been noted the back end of the tennis courts needed to be tidied up, with bushes and trees growing through the chain link fence and protruding into the sidewalks. Nothing had been done to maintain the area other than cutting some weeds that were left on the side of the tennis courts. There had been no notification to the public of the status of repairs to the two outdoor public restrooms on the outer perimeter of the tennis courts and there had been continued vandalism of the fencing on the outer fence perimeter by the bus stop near the library. This issue had been raised with Council member Murphy who was to look into it. He asked the City to contact the Pinole Valley High School (PVHS) Principal and Head Librarian to address the continued vandalism to the fence.



Mr. Vossbrink also asked about the status of the renovation of the Adobe Road Trail behind the caretaker's house and dog park, and reported two large dead trees on the trail were a fire hazard and the City continued to dump asphalt and old concrete from street renovations on the trail. In addition, Pinole Valley Road and San Pablo Avenue continued to have street light outages, and light bulb replacements were needed along with replacement of some of the yellow reflectors and traffic calming signs that had been knocked down some time ago. He also asked about the status of Coffee with a Cop and meetings with the City Manager, and asked if the meetings had been canceled as had Traffic and Pedestrian Safety Committee (TAPS) meetings.

Council member Toms reported this date marked 37 years since Amber Swartz had been taken from her home and she wanted that milestone to be recognized.

**14. ADJOURNMENT** to the Regular Meeting of June 17, 2025 in Remembrance of Amber Swartz.

At 11:45 p.m., Mayor Sasai adjourned the meeting to a Regular City Council Meeting on June 17, 2025 in Remembrance of Amber Swartz.

**Submitted by:**

---

**Heather Bell, CMC**

**City Clerk**

**Approved by City Council:**



City of Pinole, CA

9B

WARRANT LISTING

By Vendor Name

Payment Dates 5/31/2025 - 6/13/2025

| Payable Number                                         | Payment Number | Payment Date | Account Number | Description (Payable)                          | Amount   |
|--------------------------------------------------------|----------------|--------------|----------------|------------------------------------------------|----------|
| <b>Vendor: 3035 - 2-1 DENTAL LAB</b>                   |                |              |                |                                                |          |
| 06052025                                               | 107495         | 06/13/2025   | 100-000-31510  | REFUND PRO-RATED BUSINESS LICENSE FEE          | 97.00    |
| Vendor 3035 - 2-1 DENTAL LAB Total:                    |                |              |                |                                                | 97.00    |
| <b>Vendor: 2187 - ACTION GLASS, INC.</b>               |                |              |                |                                                |          |
| 1111159                                                | 107451         | 06/06/2025   | 209-554-42107  | BACK WINDOW REPAIRS TO PYC VAN                 | 413.89   |
| Vendor 2187 - ACTION GLASS, INC. Total:                |                |              |                |                                                | 413.89   |
| <b>Vendor: ADA03 - ADAMSON POLICE PRODUCTS</b>         |                |              |                |                                                |          |
| INV434668                                              | 107496         | 06/13/2025   | 100-221-44410  | POLICE OFFICER TRAINEE GRAY                    | 1,077.22 |
| INV434747                                              | 107496         | 06/13/2025   | 100-221-44410  | POLICE OFFICER TRAINEE GRAY                    | 49.63    |
| INV434790                                              | 107496         | 06/13/2025   | 100-221-44410  | POLICE OFFICER TRAINEE GRAY                    | 79.37    |
| Vendor ADA03 - ADAMSON POLICE PRODUCTS Total:          |                |              |                |                                                | 1,206.22 |
| <b>Vendor: 1554 - ADVANCED SYSTEMS GROUP, LLC</b>      |                |              |                |                                                |          |
| 22832                                                  | 107452         | 06/06/2025   | 505-119-47105  | HYPERD/ST/DAHM DECK STUDIO                     | 579.44   |
| 22994                                                  | 107452         | 06/06/2025   | 505-119-47105  | PROMPTER SOFTWARE USB JOG CONTROLLER           | 3,241.11 |
| Vendor 1554 - ADVANCED SYSTEMS GROUP, LLC Total:       |                |              |                |                                                | 3,820.55 |
| <b>Vendor: 3033 - ANDREW HABER</b>                     |                |              |                |                                                |          |
| 05272025                                               | 107497         | 06/13/2025   | 100-116-42110  | PRE-EMPLOYMENT SERIVES LIVE SCAN REIMBURSEMENT | 29.99    |
| Vendor 3033 - ANDREW HABER Total:                      |                |              |                |                                                | 29.99    |
| <b>Vendor: 3031 - ANGELINA JUNXI ZHANG</b>             |                |              |                |                                                |          |
| 06032025                                               | 107498         | 06/13/2025   | 100-116-42110  | LIVE SCAN SERVICES REIMBURSEMENT               | 45.00    |
| Vendor 3031 - ANGELINA JUNXI ZHANG Total:              |                |              |                |                                                | 45.00    |
| <b>Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC</b>    |                |              |                |                                                |          |
| 9385C                                                  | 107499         | 06/13/2025   | 100-345-42108  | PEST CONTROL AT PV PARK AND FERNANDEZ PARK     | 375.00   |
| Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:     |                |              |                |                                                | 375.00   |
| <b>Vendor: ARM04 - ARMOR LOCKSMITH SERVICES</b>        |                |              |                |                                                |          |
| 105986                                                 | 107500         | 06/13/2025   | 100-343-44306  | KEY DUPLICATES                                 | 13.22    |
| Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:         |                |              |                |                                                | 13.22    |
| <b>Vendor: ARM09 - ARMOUR PETROLEUM SVC/EQUP</b>       |                |              |                |                                                |          |
| WO-28467                                               | 107453         | 06/06/2025   | 100-343-42107  | PERRFORMED ANNUAL AIR QUALITY SOURCE TESTING   | 978.00   |
| Vendor ARM09 - ARMOUR PETROLEUM SVC/EQUP Total:        |                |              |                |                                                | 978.00   |
| <b>Vendor: ASC03 - ASCAP</b>                           |                |              |                |                                                |          |
| 05202025                                               | 107454         | 06/06/2025   | 209-551-42101  | LICENSE FEES 06012025-12312025                 | 449.58   |
| Vendor ASC03 - ASCAP Total:                            |                |              |                |                                                | 449.58   |
| <b>Vendor: 3036 - BAHAR ASEFI</b>                      |                |              |                |                                                |          |
| 06032025                                               | 107501         | 06/13/2025   | 209-557-36403  | REFUND FOR SWIM PASS MINUS PROCESSING FEE      | 230.00   |
| Vendor 3036 - BAHAR ASEFI Total:                       |                |              |                |                                                | 230.00   |
| <b>Vendor: 3015 - BALL2THRIVE BASKETBALL, LLC.</b>     |                |              |                |                                                |          |
| MAY 2025                                               | 107502         | 06/13/2025   | 209-554-42101  | INSTRUCTOR FEES MAY 2025                       | 720.00   |
| Vendor 3015 - BALL2THRIVE BASKETBALL, LLC. Total:      |                |              |                |                                                | 720.00   |
| <b>Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS</b> |                |              |                |                                                |          |
| 7010261                                                | 107455         | 06/06/2025   | 209-552-43804  | FOOD PROGRAM PSC                               | 36.95    |
| 7013907                                                | 107503         | 06/13/2025   | 209-552-43804  | FOOD PROGRAM PSC                               | 855.96   |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                                          | Payment Number | Payment Date | Account Number | Description (Payable)                              | Amount           |
|-------------------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------------|------------------|
| 7013908                                                                 | 107503         | 06/13/2025   | 209-552-42108  | FOOD PROGRAM PSC                                   | 405.77           |
| 7014143                                                                 | 107503         | 06/13/2025   | 209-552-43804  | FOOD PROGRAM PSC                                   | -16.18           |
| 7016021                                                                 | 107503         | 06/13/2025   | 209-552-43804  | FOOD PROGRAM PSC                                   | -36.96           |
| 7016890                                                                 | 107503         | 06/13/2025   | 209-552-43804  | FOOD PROGRAM PSC                                   | 196.71           |
| 7017130                                                                 | 107503         | 06/13/2025   | 209-552-43804  | FOOD PROGRAM PSC                                   | 353.30           |
| <b>Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:</b>            |                |              |                |                                                    | <b>1,795.55</b>  |
| <b>Vendor: BOR02 - BORGES &amp; MAHONEY CO.</b>                         |                |              |                |                                                    |                  |
| 146013                                                                  | 107504         | 06/13/2025   | 500-641-44306  | SUPPLIES FOR WPCP BUFFER SOLUTION IODAT...         | 1,501.86         |
| <b>Vendor BOR02 - BORGES &amp; MAHONEY CO. Total:</b>                   |                |              |                |                                                    | <b>1,501.86</b>  |
| <b>Vendor: 1654 - BRINK'S INCORPORATED</b>                              |                |              |                |                                                    |                  |
| 12925600                                                                | 107505         | 06/13/2025   | 100-115-42101  | TRANSPORTATION FINNACE                             | 339.25           |
| <b>Vendor 1654 - BRINK'S INCORPORATED Total:</b>                        |                |              |                |                                                    | <b>339.25</b>    |
| <b>Vendor: BRO33 - BROADCAST MUSIC INC</b>                              |                |              |                |                                                    |                  |
| 59464736                                                                | 107506         | 06/13/2025   | 209-551-42101  | SUBSCRIPTION FEE 060125-05312026                   | 446.00           |
| <b>Vendor BRO33 - BROADCAST MUSIC INC Total:</b>                        |                |              |                |                                                    | <b>446.00</b>    |
| <b>Vendor: 2401 - C3 INTELLIGENCE, INC.</b>                             |                |              |                |                                                    |                  |
| 37034                                                                   | 107456         | 06/06/2025   | 100-116-42101  | BACKGROUND CHECK FOR IT MANAGER                    | 64.00            |
| <b>Vendor 2401 - C3 INTELLIGENCE, INC. Total:</b>                       |                |              |                |                                                    | <b>64.00</b>     |
| <b>Vendor: CAL04 - CALCON SYSTEMS, INC.</b>                             |                |              |                |                                                    |                  |
| 59212                                                                   | 107457         | 06/06/2025   | 500-641-42107  | FLOW METER CALLIBRATIONS WPCP                      | 2,055.50         |
| <b>Vendor CAL04 - CALCON SYSTEMS, INC. Total:</b>                       |                |              |                |                                                    | <b>2,055.50</b>  |
| <b>Vendor: CAL01 - CALTEST ANALYTICAL LAB</b>                           |                |              |                |                                                    |                  |
| 730244                                                                  | 107458         | 06/06/2025   | 500-641-44305  | LAB WATER SUITABILITY WPCP                         | 417.00           |
| <b>Vendor CAL01 - CALTEST ANALYTICAL LAB Total:</b>                     |                |              |                |                                                    | <b>417.00</b>    |
| <b>Vendor: 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC</b>       |                |              |                |                                                    |                  |
| 25-08_04                                                                | 107507         | 06/13/2025   | 100-221-42101  | INVESTIGATION PD                                   | 4,226.58         |
| <b>Vendor 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC Total:</b> |                |              |                |                                                    | <b>4,226.58</b>  |
| <b>Vendor: CIT08 - CITY MECHANICAL, INC</b>                             |                |              |                |                                                    |                  |
| 114696                                                                  | 107459         | 06/06/2025   | 209-552-42108  | HVAC PSC                                           | 502.50           |
| 115004                                                                  | 107459         | 06/06/2025   | 100-222-42108  | HVAC SAFETY BLDG.                                  | 1,293.00         |
| 115044                                                                  | 107459         | 06/06/2025   | 100-343-42108  | HVAC POST OFFICE                                   | 1,234.62         |
| 115045                                                                  | 107459         | 06/06/2025   | 100-343-42108  | HVAC CITY HALL                                     | 804.11           |
| 115103                                                                  | 107459         | 06/06/2025   | 209-552-42107  | HVAC PSC                                           | 780.29           |
| 115104                                                                  | 107508         | 06/13/2025   | 100-222-42108  | HVAC SAGETY BLDG.                                  | 5,239.67         |
| 115152                                                                  | 107459         | 06/06/2025   | 276-343-47201  | HVAC FLOW METER SHUTOFF VALVES SERVICE AT SWIM CEN | 11,986.00        |
| <b>Vendor CIT08 - CITY MECHANICAL, INC Total:</b>                       |                |              |                |                                                    | <b>21,840.19</b> |
| <b>Vendor: 3032 - CLAYTON J. MITCHELL PHOTOGRAPHY</b>                   |                |              |                |                                                    |                  |
| 2187                                                                    | 107509         | 06/13/2025   | 100-221-42514  | STAFF PHOTOS ON LOCATION PD                        | 1,200.00         |
| <b>Vendor 3032 - CLAYTON J. MITCHELL PHOTOGRAPHY Total:</b>             |                |              |                |                                                    | <b>1,200.00</b>  |
| <b>Vendor: 2405 - CLIENTFIRST CONSULTING GROUP, LLC.</b>                |                |              |                |                                                    |                  |
| 18275                                                                   | 107510         | 06/13/2025   | 525-118-42101  | LAND MANAGEMENT GIS MAINT FY25                     | 1,425.00         |
| <b>Vendor 2405 - CLIENTFIRST CONSULTING GROUP, LLC. Total:</b>          |                |              |                |                                                    | <b>1,425.00</b>  |
| <b>Vendor: COM20 - COMCAST</b>                                          |                |              |                |                                                    |                  |
| 0210511-05162025                                                        | 107511         | 06/13/2025   | 100-222-43105  | PD CABLE                                           | 249.70           |
| 242968536                                                               | 107512         | 06/13/2025   | 525-118-43106  | INTENET PD                                         | 850.05           |
| <b>Vendor COM20 - COMCAST Total:</b>                                    |                |              |                |                                                    | <b>1,099.75</b>  |
| <b>Vendor: CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT</b>     |                |              |                |                                                    |                  |
| FY2425-JUN                                                              | 107460         | 06/06/2025   | 100-231-42101  | FIRE PROTECTION SERVICES JUNE 2025                 | 231,797.19       |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                                            | Payment Number | Payment Date | Account Number | Description (Payable)                                 | Amount            |
|---------------------------------------------------------------------------|----------------|--------------|----------------|-------------------------------------------------------|-------------------|
| FY2425-JUN                                                                | 107460         | 06/06/2025   | 105-231-42101  | FIRE PROTECTION SERVICES<br>JUNE 2025                 | 119,169.07        |
| FY2425-JUN                                                                | 107460         | 06/06/2025   | 106-231-42101  | FIRE PROTECTION SERVICES<br>JUNE 2025                 | 110,670.07        |
| <b>Vendor CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT Total:</b> |                |              |                |                                                       | <b>461,636.33</b> |
| <b>Vendor: CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT</b>        |                |              |                |                                                       |                   |
| 708378                                                                    | 107461         | 06/06/2025   | 200-342-42101  | TRAFFIC SIGNAL MAINTENANCE APRIL 2025                 | 10,118.71         |
| 708378                                                                    | 107461         | 06/06/2025   | 310-347-42101  | TRAFFIC SIGNAL MAINTENANCE APRIL 2025                 | 706.05            |
| 708378                                                                    | 107461         | 06/06/2025   | 310-348-42101  | TRAFFIC SIGNAL MAINTENANCE APRIL 2025                 | 235.35            |
| <b>Vendor CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT Total:</b>  |                |              |                |                                                       | <b>11,060.11</b>  |
| <b>Vendor: CON95 - CONTRA COSTA COUNTY TREASURER</b>                      |                |              |                |                                                       |                   |
| R25-003387                                                                | 107462         | 06/06/2025   | 100-561-42101  | 3 QUARTER INSTALLMENT ANIMAL SERVICES 0125-0325       | 49,806.00         |
| R25-003388                                                                | 107462         | 06/06/2025   | 100-561-42101  | 4TH QUARTER ANIMAL SERVICES 0425-0625                 | 49,798.00         |
| <b>Vendor CON95 - CONTRA COSTA COUNTY TREASURER Total:</b>                |                |              |                |                                                       | <b>99,604.00</b>  |
| <b>Vendor: CON26 - CONTRA COSTA HEALTH SERVICES</b>                       |                |              |                |                                                       |                   |
| IN0315997                                                                 | 107463         | 06/06/2025   | 209-557-44304  | HAZMAT CUPA OPERATING PERMIT 2025/2026                | 625.00            |
| <b>Vendor CON26 - CONTRA COSTA HEALTH SERVICES Total:</b>                 |                |              |                |                                                       | <b>625.00</b>     |
| <b>Vendor: COR12 - CORELOGIC SOLUTIONS LLC</b>                            |                |              |                |                                                       |                   |
| 82251853                                                                  | 107513         | 06/13/2025   | 525-118-42510  | REALQUEST SOFTWARE CITYWIDE                           | 728.41            |
| <b>Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:</b>                      |                |              |                |                                                       | <b>728.41</b>     |
| <b>Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR</b>                        |                |              |                |                                                       |                   |
| 28487                                                                     | 107514         | 06/13/2025   | 100-221-42107  | OIL CHANGE CAR 188                                    | 50.00             |
| 28549                                                                     | 107514         | 06/13/2025   | 100-221-42107  | OIL CHANGE UNIT 806                                   | 70.00             |
| 28599                                                                     | 107514         | 06/13/2025   | 100-221-42107  | OIL CHANGE CHIEF'S CAR<br>BLINKER REPLACE FUEL DOOR   | 353.09            |
| <b>Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:</b>                  |                |              |                |                                                       | <b>473.09</b>     |
| <b>Vendor: CPS01 - CPS- HR CONSULTING</b>                                 |                |              |                |                                                       |                   |
| TR-INV006090                                                              | 107515         | 06/13/2025   | 100-116-42504  | PROCTOR EXAM FOR ADMIN ASS.                           | 906.00            |
| <b>Vendor CPS01 - CPS- HR CONSULTING Total:</b>                           |                |              |                |                                                       | <b>906.00</b>     |
| <b>Vendor: 2767 - CRAIG WHITTON CONSULTING</b>                            |                |              |                |                                                       |                   |
| 00107                                                                     | 107516         | 06/13/2025   | 100-341-42101  | PW PROJECT MANAGEMENT MAY 2025                        | 630.00            |
| <b>Vendor 2767 - CRAIG WHITTON CONSULTING Total:</b>                      |                |              |                |                                                       | <b>630.00</b>     |
| <b>Vendor: DAS02 - DASH MEDICAL GLOVES, INC.</b>                          |                |              |                |                                                       |                   |
| INV1331330                                                                | 107517         | 06/13/2025   | 100-222-42514  | BLACK NITRILE EXAM GLOVES<br>PROPERTY EVIDENCE PD     | 269.61            |
| <b>Vendor DAS02 - DASH MEDICAL GLOVES, INC. Total:</b>                    |                |              |                |                                                       | <b>269.61</b>     |
| <b>Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE</b>            |                |              |                |                                                       |                   |
| 813796                                                                    | 107464         | 06/06/2025   | 100-116-42110  | FINGERPRINT CHILD ABUSE<br>INDEX PEACE OFFICER REVIEW | 64.00             |
| 813796                                                                    | 107464         | 06/06/2025   | 100-221-42110  | FINGERPRINT CHILD ABUSE<br>INDEX PEACE OFFICER REVIEW | 157.00            |
| <b>Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:</b>      |                |              |                |                                                       | <b>221.00</b>     |
| <b>Vendor: 3004 - DIANA GALINDO</b>                                       |                |              |                |                                                       |                   |
| 05182025                                                                  | 107518         | 06/13/2025   | 100-221-42302  | REIMBURSEMENT MILEAGE<br>FOR POLICE ACADEMY           | 392.00            |
| 06092025                                                                  | 107518         | 06/13/2025   | 100-221-42302  | MILEAGE REIMBURSEMENT<br>FROM PD ACADEMY              | 352.80            |
| <b>Vendor 3004 - DIANA GALINDO Total:</b>                                 |                |              |                |                                                       | <b>744.80</b>     |
| <b>Vendor: 1443 - DIESEL DIRECT WEST, INC.</b>                            |                |              |                |                                                       |                   |
| 86535219                                                                  | 107465         | 06/06/2025   | 100-10601      | GASOLINE UNL CORP YARD                                | 2,802.92          |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                       | Payment Number | Payment Date | Account Number | Description (Payable)                          | Amount           |
|------------------------------------------------------|----------------|--------------|----------------|------------------------------------------------|------------------|
| 86565344                                             | 107519         | 06/13/2025   | 100-10601      | GASOLINE UNL CY                                | 2,169.89         |
| 86573862                                             | 107519         | 06/13/2025   | 100-10601      | GASOLINE UNL CY                                | <u>1,249.44</u>  |
| Vendor 1443 - DIESEL DIRECT WEST, INC. Total:        |                |              |                |                                                | <b>6,222.25</b>  |
| <b>Vendor: DOL01 - DOLAN'S LUMBER</b>                |                |              |                |                                                |                  |
| MAY 2025                                             | 107466         | 06/06/2025   | 100-343-44306  | CITYWIDE PURCHASE AND<br>FINANCE CHARGE        | 16.73            |
| Vendor DOL01 - DOLAN'S LUMBER Total:                 |                |              |                |                                                | <b>16.73</b>     |
| <b>Vendor: 2480 - DTS LANGUAGE SERVICES, INC.</b>    |                |              |                |                                                |                  |
| I-0018615                                            | 107520         | 06/13/2025   | 100-465-42101  | TRANSLATION SERVICES FOR<br>CODE ENFORCEMENT   | 58.15            |
| Vendor 2480 - DTS LANGUAGE SERVICES, INC. Total:     |                |              |                |                                                | <b>58.15</b>     |
| <b>Vendor: 3037 - DUC TRAN</b>                       |                |              |                |                                                |                  |
| 06092025                                             | 107521         | 06/13/2025   | 100-000-31510  | REFUND RENTAL INSPECTION<br>AND BL FEES        | 168.00           |
| 06092025                                             | 107521         | 06/13/2025   | 212-462-34215  | REFUND RENTAL INSPECTION<br>AND BL FEES        | 387.00           |
| 06092025                                             | 107521         | 06/13/2025   | 226-000-34223  | REFUND RENTAL INSPECTION<br>AND BL FEES        | 4.00             |
| Vendor 3037 - DUC TRAN Total:                        |                |              |                |                                                | <b>559.00</b>    |
| <b>Vendor: EBM01 - EBMUD</b>                         |                |              |                |                                                |                  |
| 231773-05232025                                      | 107522         | 06/13/2025   | 100-343-43102  | 2887 SIMAS AVE IRRIGATION<br>USE ONLY          | 197.82           |
| 232841-05272025                                      | 107522         | 06/13/2025   | 100-345-43102  | 3790 PINOLE VALLEY RD-<br>IRRIGATION USE ONLY  | 3,781.18         |
| 520575-05272025                                      | 107522         | 06/13/2025   | 100-345-43102  | 2690 BOX CANYON RD-<br>IRRIGATION USE ONLY     | 197.82           |
| 556324-05232025                                      | 107522         | 06/13/2025   | 100-345-43102  | 3790 PINOLE VALLEY ROAD<br>IRRIGATION USE ONLY | 4,025.02         |
| Vendor EBM01 - EBMUD Total:                          |                |              |                |                                                | <b>8,201.84</b>  |
| <b>Vendor: 2845 - FACILITRON, INC.</b>               |                |              |                |                                                |                  |
| D2ZU4XEX6YZZ-06092025                                | 107523         | 06/13/2025   | 209-551-42515  | RENTAL FEE FOR PVHS 4TH OF<br>JULY EVENT       | 2,595.48         |
| Vendor 2845 - FACILITRON, INC. Total:                |                |              |                |                                                | <b>2,595.48</b>  |
| <b>Vendor: FIS01 - FISHER SCIENTIFIC</b>             |                |              |                |                                                |                  |
| 0980702                                              | 107467         | 06/06/2025   | 500-641-44303  | ACETATE BUFF WPCP                              | <u>366.48</u>    |
| Vendor FIS01 - FISHER SCIENTIFIC Total:              |                |              |                |                                                | <b>366.48</b>    |
| <b>Vendor: 2957 - FONROCHE LIGHTING AMERICA INC.</b> |                |              |                |                                                |                  |
| 1108                                                 | 107468         | 06/06/2025   | 100-342-47205  | SOLAR LIGHTS FOR SAFETY<br>IMPROVEMENTS ON PVR | 26,724.37        |
| Vendor 2957 - FONROCHE LIGHTING AMERICA INC. Total:  |                |              |                |                                                | <b>26,724.37</b> |
| <b>Vendor: 2921 - FORD PRO</b>                       |                |              |                |                                                |                  |
| INV34267777                                          | 107524         | 06/13/2025   | 100-221-42107  | FORD TELEMATICS LAW<br>ENFORCEMENT             | 80.00            |
| INV35125169                                          | 107524         | 06/13/2025   | 100-221-42107  | FORD TELEMATICS LAW<br>ENFORCEMENT             | 81.20            |
| Vendor 2921 - FORD PRO Total:                        |                |              |                |                                                | <b>161.20</b>    |
| <b>Vendor: FOR02 - FORENSIC SERVICES DIVISION</b>    |                |              |                |                                                |                  |
| PINPD-2504                                           | 107525         | 06/13/2025   | 100-222-42101  | ALCOHOL AND TOXICOLOGY<br>SERVICES             | 1,150.00         |
| PINPD-2504-Supp                                      | 107525         | 06/13/2025   | 100-222-42101  | BLOOD WITHDRAWAL SERVICES                      | <u>718.62</u>    |
| Vendor FOR02 - FORENSIC SERVICES DIVISION Total:     |                |              |                |                                                | <b>1,868.62</b>  |
| <b>Vendor: 1153 - GOVERNMENTJOBS.COM, INC</b>        |                |              |                |                                                |                  |
| INV-136290                                           | 107469         | 06/06/2025   | 100-116-42101  | ONBOARD SUBSCRIPTION<br>070125-063026          | 6,196.07         |
| Vendor 1153 - GOVERNMENTJOBS.COM, INC Total:         |                |              |                |                                                | <b>6,196.07</b>  |
| <b>Vendor: 2371 - GREEN HALO SYSTEMS INC</b>         |                |              |                |                                                |                  |
| 5699                                                 | 107526         | 06/13/2025   | 212-462-42106  | HOSTING AND SERVICES                           | 175.00           |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                        | Payment Number | Payment Date | Account Number | Description (Payable)                                | Amount   |
|-------------------------------------------------------|----------------|--------------|----------------|------------------------------------------------------|----------|
| 5765                                                  | 107526         | 06/13/2025   | 212-462-42106  | HOSTING AND SERVICES                                 | 175.00   |
| Vendor 2371 - GREEN HALO SYSTEMS INC Total:           |                |              |                |                                                      | 350.00   |
| Vendor: HAC01 - HACH COMPANY                          |                |              |                |                                                      |          |
| 14513097                                              | 107470         | 06/06/2025   | 500-641-44303  | PAO STD SOLN POTASSIUM<br>IODINE WPCP                | 350.38   |
| Vendor HAC01 - HACH COMPANY Total:                    |                |              |                |                                                      | 350.38   |
| Vendor: HOM01 - HOME DEPOT CREDIT SERVICE             |                |              |                |                                                      |          |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-342-42514  | CITYWIDE PURCHASES                                   | 22.58    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 718.01   |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 102.52   |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 122.22   |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 98.74    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 28.38    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 65.46    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 63.58    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 86.10    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 25.56    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 21.82    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 6.51     |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 18.54    |
| MAY 2025                                              | 107527         | 06/13/2025   | 100-343-44306  | CITYWIDE PURCHASES                                   | 21.00    |
| MAY 2025                                              | 107527         | 06/13/2025   | 209-551-42515  | CITYWIDE PURCHASES                                   | 1,354.64 |
| MAY 2025                                              | 107527         | 06/13/2025   | 500-641-44306  | CITYWIDE PURCHASES                                   | 370.08   |
| MAY 2025                                              | 107527         | 06/13/2025   | 500-641-44306  | CITYWIDE PURCHASES                                   | 123.07   |
| MAY 2025                                              | 107527         | 06/13/2025   | 500-641-44306  | CITYWIDE PURCHASES                                   | 55.48    |
| MAY 2025                                              | 107527         | 06/13/2025   | 500-642-42514  | CITYWIDE PURCHASES                                   | 84.57    |
| MAY 2025                                              | 107527         | 06/13/2025   | 500-642-42514  | CITYWIDE PURCHASES                                   | 29.21    |
| Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:       |                |              |                |                                                      | 3,418.07 |
| Vendor: HOR05 - HORIZON                               |                |              |                |                                                      |          |
| 1R348600                                              | 107528         | 06/13/2025   | 100-345-44306  | SUPPLIES FOR CY                                      | 1,056.27 |
| 1R348724                                              | 107528         | 06/13/2025   | 100-345-44306  | CREDIT RAIN BIRD                                     | -138.54  |
| 1R349301                                              | 107528         | 06/13/2025   | 100-345-44306  | HUNTER ADJUSTABLE VINYL<br>ROTOR                     | 309.86   |
| Vendor HOR05 - HORIZON Total:                         |                |              |                |                                                      | 1,227.59 |
| Vendor: IMA01 - IMAGE SALES, INC.                     |                |              |                |                                                      |          |
| 0078748-IN                                            | 107529         | 06/13/2025   | 100-221-42201  | SET UP POLICE TRAINEE CARD<br>DESIGN                 | 25.00    |
| Vendor IMA01 - IMAGE SALES, INC. Total:               |                |              |                |                                                      | 25.00    |
| Vendor: JWE01 - J. W. ENTERPRISES - NORTH             |                |              |                |                                                      |          |
| 266353                                                | 107471         | 06/06/2025   | 100-551-42511  | PORTABLE TOILET RENTAL                               | 144.83   |
| Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:       |                |              |                |                                                      | 144.83   |
| Vendor: COR15 - JACQUELINE L CORL-SEIDEL              |                |              |                |                                                      |          |
| MAY 2025                                              | 107530         | 06/13/2025   | 209-552-43802  | INSTRUCTOR FEE MAY 20258<br>PSC                      | 908.25   |
| Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:        |                |              |                |                                                      | 908.25   |
| Vendor: 1611 - JANICE M. BYER                         |                |              |                |                                                      |          |
| MAY 2025                                              | 107531         | 06/13/2025   | 209-552-43802  | INSTRUCTOR FEE MAY 2025                              | 1,000.00 |
| Vendor 1611 - JANICE M. BYER Total:                   |                |              |                |                                                      | 1,000.00 |
| Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA       |                |              |                |                                                      |          |
| 29221                                                 | 107472         | 06/06/2025   | 209-554-42108  | JANITORIAL SERVICES JUNE<br>2025 PYC                 | 483.34   |
| 29222                                                 | 107472         | 06/06/2025   | 209-552-42108  | JANITORIAL SERVICES JUNE<br>2025 PSC                 | 447.27   |
| 29223                                                 | 107472         | 06/06/2025   | 209-552-43810  | JANITORIAL SERVICES JUNE<br>2025 PSC KITCHEN         | 429.67   |
| 29224                                                 | 107472         | 06/06/2025   | 209-553-42108  | JANITORIAL SERVICES JUNE<br>2025 TINY TOTS PRESCHOOL | 516.23   |
| Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total: |                |              |                |                                                      | 1,876.51 |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                             | Payment Number | Payment Date | Account Number | Description (Payable)                        | Amount            |
|------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------|-------------------|
| <b>Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS</b>       |                |              |                |                                              |                   |
| 1721                                                       | 107532         | 06/13/2025   | 100-221-42101  | POLICE OFFICER<br>BACKGROUND CHECK           | 1,835.00          |
| 1722                                                       | 107532         | 06/13/2025   | 100-221-42101  | POLICE OFFICER BACKGROUND<br>CHECK           | 2,364.00          |
| <b>Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:</b> |                |              |                |                                              | <b>4,199.00</b>   |
| <b>Vendor: 1391 - JONAY BROWN LEE</b>                      |                |              |                |                                              |                   |
| 06022025                                                   | 107473         | 06/06/2025   | 209-20308      | REFUND SECURITY DEP RENTAL<br>092025 PSC     | 563.00            |
| <b>Vendor 1391 - JONAY BROWN LEE Total:</b>                |                |              |                |                                              | <b>563.00</b>     |
| <b>Vendor: 2977 - JOSE A. VARGAS</b>                       |                |              |                |                                              |                   |
| 06022025                                                   | 107474         | 06/06/2025   | 209-20012      | SECURITY SERVICES PSC<br>RENTAL 06072025     | 600.00            |
| 06022025-1                                                 | 107474         | 06/06/2025   | 209-20012      | SECURITY SERVICE PSC RENTAL<br>06142025      | 600.00            |
| 06212025                                                   | 107533         | 06/13/2025   | 209-20012      | SECURITY SERVICES RENTAL<br>06212025         | 200.00            |
| <b>Vendor 2977 - JOSE A. VARGAS Total:</b>                 |                |              |                |                                              | <b>1,400.00</b>   |
| <b>Vendor: 2954 - K.J. WOODS CONSTRUCTION, INC.</b>        |                |              |                |                                              |                   |
| 24-42406                                                   | 107534         | 06/13/2025   | 500-642-47201  | CONSTRUCTION FOR SS2401                      | <u>378,123.04</u> |
| <b>Vendor 2954 - K.J. WOODS CONSTRUCTION, INC. Total:</b>  |                |              |                |                                              | <b>378,123.04</b> |
| <b>Vendor: KEL09 - KELLER CANYON LANDFILL</b>              |                |              |                |                                              |                   |
| 4212-000034093                                             | 107535         | 06/13/2025   | 500-641-44302  | SLUDGE REMOVAL WPCP                          | <u>3,952.29</u>   |
| <b>Vendor KEL09 - KELLER CANYON LANDFILL Total:</b>        |                |              |                |                                              | <b>3,952.29</b>   |
| <b>Vendor: KUB00 - KUBWATER RESOURCES, INC.</b>            |                |              |                |                                              |                   |
| 13103                                                      | 107475         | 06/06/2025   | 500-641-44303  | ZETAG BAGS WPCP                              | <u>19,415.29</u>  |
| <b>Vendor KUB00 - KUBWATER RESOURCES, INC. Total:</b>      |                |              |                |                                              | <b>19,415.29</b>  |
| <b>Vendor: 1253 - LIL' FROG CREATIONS</b>                  |                |              |                |                                              |                   |
| 1201                                                       | 107476         | 06/06/2025   | 209-552-43809  | NEWSLETTER PRINTING JUNE<br>2025 PSC         | 356.16            |
| <b>Vendor 1253 - LIL' FROG CREATIONS Total:</b>            |                |              |                |                                              | <b>356.16</b>     |
| <b>Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.</b>            |                |              |                |                                              |                   |
| 45765628                                                   | 107477         | 06/06/2025   | 500-641-44306  | HIGH ACCURACY GAUGE WPCP                     | <u>153.84</u>     |
| <b>Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:</b>      |                |              |                |                                              | <b>153.84</b>     |
| <b>Vendor: 2882 - MURGREEN ENVIRONMENTAL COMPANY</b>       |                |              |                |                                              |                   |
| 183761                                                     | 107478         | 06/06/2025   | 500-642-47207  | FERNANDEZ PARK SEWER<br>LATERAL MOBILIZATION | 17,806.00         |
| <b>Vendor 2882 - MURGREEN ENVIRONMENTAL COMPANY Total:</b> |                |              |                |                                              | <b>17,806.00</b>  |
| <b>Vendor: 3034 - NATALID HERRERA</b>                      |                |              |                |                                              |                   |
| 06022025                                                   | 107536         | 06/13/2025   | 209-557-36403  | REFUND FOR SWIM LESSON<br>REGISTRATIO FEE    | 483.00            |
| <b>Vendor 3034 - NATALID HERRERA Total:</b>                |                |              |                |                                              | <b>483.00</b>     |
| <b>Vendor: OFF09 - OFFICE OF THE SHERIFF CCC</b>           |                |              |                |                                              |                   |
| 25-3351                                                    | 107479         | 06/06/2025   | 100-116-42514  | ANNUAL BRASS PLATED<br>PLAQUES               | 458.86            |
| <b>Vendor OFF09 - OFFICE OF THE SHERIFF CCC Total:</b>     |                |              |                |                                              | <b>458.86</b>     |
| <b>Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC</b>            |                |              |                |                                              |                   |
| MAY 2025                                                   | 107480         | 06/06/2025   | 100-343-44306  | CITYWIDE PURCHASES                           | 4.93              |
| MAY 2025                                                   | 107480         | 06/06/2025   | 100-343-44306  | CITYWIDE PURCHASES                           | 52.89             |
| MAY 2025                                                   | 107480         | 06/06/2025   | 100-343-44306  | CITYWIDE PURCHASES                           | <u>155.88</u>     |
| <b>Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:</b>      |                |              |                |                                              | <b>213.70</b>     |
| <b>Vendor: OTI01 - OTIS ELEVATOR COMPANY</b>               |                |              |                |                                              |                   |
| 100401943585                                               | 107537         | 06/13/2025   | 209-554-42108  | MAINTENANCE SERVICE JUNE<br>2025             | 197.08            |
| <b>Vendor OTI01 - OTIS ELEVATOR COMPANY Total:</b>         |                |              |                |                                              | <b>197.08</b>     |



## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                       | Payment Number | Payment Date | Account Number | Description (Payable)                          | Amount           |
|------------------------------------------------------|----------------|--------------|----------------|------------------------------------------------|------------------|
| <b>Vendor: 1555 - OWEN EQUIPMENT</b>                 |                |              |                |                                                |                  |
| 00067293                                             | 107538         | 06/13/2025   | 207-344-42107  | SUPPLIES CY                                    | 326.26           |
| <b>Vendor 1555 - OWEN EQUIPMENT Total:</b>           |                |              |                |                                                | <b>326.26</b>    |
| <b>Vendor: OYE02 - OYE PRODUCTIONS</b>               |                |              |                |                                                |                  |
| 060825                                               | 107481         | 06/06/2025   | 209-551-42515  | BAND FEE FOR PRIDE AND JUNETEENTH EVENT 060825 | 3,500.00         |
| <b>Vendor OYE02 - OYE PRODUCTIONS Total:</b>         |                |              |                |                                                | <b>3,500.00</b>  |
| <b>Vendor: PAC41 - PACIFIC ECORISK</b>               |                |              |                |                                                |                  |
| 20636                                                | 107482         | 06/06/2025   | 500-641-42109  | ACUTE WET TESTING LAB WPCP                     | 3,199.00         |
| <b>Vendor PAC41 - PACIFIC ECORISK Total:</b>         |                |              |                |                                                | <b>3,199.00</b>  |
| <b>Vendor: PAC55 - PACIFIC SITE MANAGEMENT</b>       |                |              |                |                                                |                  |
| 4213538                                              | 107483         | 06/06/2025   | 100-222-42108  | MONTHLY LANDSCAPE SERVICES                     | 33.98            |
| 4213538                                              | 107483         | 06/06/2025   | 100-231-42108  | MONTHLY LANDSCAPE SERVICES                     | 91.04            |
| 4213538                                              | 107483         | 06/06/2025   | 100-343-42108  | MONTHLY LANDSCAPE SERVICES                     | 48.57            |
| 4213538                                              | 107483         | 06/06/2025   | 100-345-42108  | MONTHLY LANDSCAPE SERVICES                     | 1,561.71         |
| 4213538                                              | 107483         | 06/06/2025   | 200-342-42108  | MONTHLY LANDSCAPE SERVICES                     | 90.61            |
| 4213538                                              | 107483         | 06/06/2025   | 201-343-42108  | MONTHLY LANDSCAPE SERVICES                     | 148.11           |
| 4213538                                              | 107483         | 06/06/2025   | 209-552-42108  | MONTHLY LANDSCAPE SERVICES                     | 55.11            |
| 4213538                                              | 107483         | 06/06/2025   | 209-553-42108  | MONTHLY LANDSCAPE SERVICES                     | 57.28            |
| 4213538                                              | 107483         | 06/06/2025   | 209-557-42108  | MONTHLY LANDSCAPE SERVICES                     | 57.28            |
| 4213538                                              | 107483         | 06/06/2025   | 310-347-42108  | MONTHLY LANDSCAPE SERVICES                     | 16.77            |
| 4213538                                              | 107483         | 06/06/2025   | 310-348-42108  | MONTHLY LANDSCAPE SERVICES                     | 17.64            |
| 4213570                                              | 107539         | 06/13/2025   | 100-222-42108  | MONTHLY LANDSCAPE SERVICES                     | 167.99           |
| 4213570                                              | 107539         | 06/13/2025   | 100-231-42108  | MONTHLY LANDSCAPE SERVICES                     | 450.13           |
| 4213570                                              | 107539         | 06/13/2025   | 100-343-42108  | MONTHLY LANDSCAPE SERVICES                     | 240.14           |
| 4213570                                              | 107539         | 06/13/2025   | 100-345-42108  | MONTHLY LANDSCAPE SERVICES                     | 7,721.19         |
| 4213570                                              | 107539         | 06/13/2025   | 200-342-42108  | MONTHLY LANDSCAPE SERVICES                     | 447.98           |
| 4213570                                              | 107539         | 06/13/2025   | 201-343-42108  | MONTHLY LANDSCAPE SERVICES                     | 732.28           |
| 4213570                                              | 107539         | 06/13/2025   | 209-552-42108  | MONTHLY LANDSCAPE SERVICES                     | 272.45           |
| 4213570                                              | 107539         | 06/13/2025   | 209-553-42108  | MONTHLY LANDSCAPE SERVICES                     | 283.22           |
| 4213570                                              | 107539         | 06/13/2025   | 209-557-42108  | MONTHLY LANDSCAPE SERVICES                     | 283.22           |
| 4213570                                              | 107539         | 06/13/2025   | 310-347-42108  | MONTHLY LANDSCAPE SERVICES                     | 82.92            |
| 4213570                                              | 107539         | 06/13/2025   | 310-348-42108  | MONTHLY LANDSCAPE SERVICES                     | 87.23            |
| <b>Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:</b> |                |              |                |                                                | <b>12,946.85</b> |
| <b>Vendor: PGE01 - PG&amp;E</b>                      |                |              |                |                                                |                  |
| 1093-05292025                                        | 107540         | 06/13/2025   | 500-642-43103  | W END/HAZEL AVE SEWAGE PLANT                   | 668.76           |
| 1156-05092025                                        | 107484         | 06/06/2025   | 209-554-43103  | 635 TENNENT AVE YOUTH CTR/CATV                 | 25.36            |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                   | Payment Number | Payment Date | Account Number | Description (Payable)                                  | Amount           |
|--------------------------------------------------|----------------|--------------|----------------|--------------------------------------------------------|------------------|
| 1156-05092025                                    | 107484         | 06/06/2025   | 505-119-43103  | 635 TENNENT AVE YOUTH CTR/CATV                         | 38.04            |
| 1462-05092025                                    | 107484         | 06/06/2025   | 209-552-43103  | 2500 CHARLES ST SENIOR CENTER                          | 241.26           |
| 1798-05272025                                    | 107540         | 06/13/2025   | 200-342-43103  | 2935 PINOLE VALLEY RD. TRAFFIC SIGNAL                  | 230.37           |
| 1801-05072025                                    | 107484         | 06/06/2025   | 209-553-43103  | 2454 SIMAS AVE REC CTR & POOL                          | 91.89            |
| 2222-05222025                                    | 107540         | 06/13/2025   | 100-345-43103  | STREET AND HIGHWAY LIGHTING                            | 49.39            |
| 2222-05222025                                    | 107540         | 06/13/2025   | 200-342-43103  | STREET AND HIGHWAY LIGHTING                            | 18,946.63        |
| 2222-05222025                                    | 107540         | 06/13/2025   | 310-347-43103  | STREET AND HIGHWAY LIGHTING                            | 280.00           |
| 2222-05222025                                    | 107540         | 06/13/2025   | 310-348-43103  | STREET AND HIGHWAY LIGHTING                            | 400.00           |
| 3879-05232025                                    | 107540         | 06/13/2025   | 200-342-43103  | N COR RAMONA ST AND PINOLE VALLEY RD                   | 184.85           |
| 4256-05232025                                    | 107540         | 06/13/2025   | 500-641-43103  | 11 TENNANT AVE                                         | 56,366.59        |
| 6521-05272025                                    | 107540         | 06/13/2025   | 200-342-43103  | IFO 971 SAN PABLO AVE-TRAFFIC SIGNAL CONTROL           | 155.01           |
| 6897-05272025                                    | 107540         | 06/13/2025   | 200-342-43103  | PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL      | 100.98           |
| 7186-05092025                                    | 107484         | 06/06/2025   | 100-343-43103  | 601 TENNENT AVE PUBLIC MEETING HALL                    | 7.84             |
| 7547-05232025                                    | 107540         | 06/13/2025   | 100-222-43103  | 880 Tennent Ave-Public Safety Facility                 | 5,232.37         |
| 7547-05232025                                    | 107540         | 06/13/2025   | 100-223-43103  | 880 Tennent Ave-Public Safety Facility                 | 1,046.47         |
| 7547-05232025                                    | 107540         | 06/13/2025   | 100-231-43103  | 880 Tennent Ave-Public Safety Facility                 | 4,185.90         |
| 8511-05222025                                    | 107540         | 06/13/2025   | 100-345-43103  | W/S PINOLE SHORES DR-SPRINKLER CONTROLLER              | 12.61            |
| 9929-05222025                                    | 107540         | 06/13/2025   | 201-343-43103  | 790 PINOLE SHORES DR-NEW METAL BUILDING                | 13.84            |
| 9961-05232025                                    | 107484         | 06/06/2025   | 209-552-43103  | 2500 CHARLES ST-SENIOR CENTER                          | 3,793.93         |
|                                                  |                |              |                | <b>Vendor PGE01 - PG&amp;E Total:</b>                  | <b>92,072.09</b> |
| <b>Vendor: 2985 - PURETEC INDUSTRIAL WATER</b>   |                |              |                |                                                        |                  |
| 2301662                                          | 107485         | 06/06/2025   | 500-641-44305  | LAB DI WATER WPCP                                      | 48.00            |
|                                                  |                |              |                | <b>Vendor 2985 - PURETEC INDUSTRIAL WATER Total:</b>   | <b>48.00</b>     |
| <b>Vendor: 2887 - QUANTUM CORPORATION</b>        |                |              |                |                                                        |                  |
| INV10016210                                      | 107541         | 06/13/2025   | 100-222-42105  | ANNUAL SUPPORT PLAN FOR CAMERA SERVER-PD               | 2,200.00         |
|                                                  |                |              |                | <b>Vendor 2887 - QUANTUM CORPORATION Total:</b>        | <b>2,200.00</b>  |
| <b>Vendor: 2783 - READYFRESH</b>                 |                |              |                |                                                        |                  |
| 15D6708041107                                    | 107542         | 06/13/2025   | 100-222-42201  | WATER FOR PD                                           | 292.77           |
| 35D6709280711                                    | 107486         | 06/06/2025   | 505-119-42201  | WATER FRO PCTV                                         | 72.76            |
| 45D6709787258                                    | 107542         | 06/13/2025   | 500-641-42201  | WATER FOR WPCP                                         | 3.25             |
|                                                  |                |              |                | <b>Vendor 2783 - READYFRESH Total:</b>                 | <b>368.78</b>    |
| <b>Vendor: REG06 - REGIONAL MONITORING PROG.</b> |                |              |                |                                                        |                  |
| 3025171                                          | 107543         | 06/13/2025   | 500-641-44305  | ANNUAL PARTICIPANT FEE RMP WPCP                        | 28,833.00        |
|                                                  |                |              |                | <b>Vendor REG06 - REGIONAL MONITORING PROG. Total:</b> | <b>28,833.00</b> |
| <b>Vendor: ROS08 - RSG, INC.</b>                 |                |              |                |                                                        |                  |
| 13117                                            | 107544         | 06/13/2025   | 100-466-42101  | ECONOMIC DEVELOP STRATEGY IMPLM                        | 6,462.50         |
| 13118                                            | 107544         | 06/13/2025   | 285-464-42101  | HOUSING CONSULTING SERVIES FY24-25                     | 1,106.25         |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                          | Payment Number | Payment Date | Account Number | Description (Payable)                             | Amount    |
|---------------------------------------------------------|----------------|--------------|----------------|---------------------------------------------------|-----------|
| 13119                                                   | 107544         | 06/13/2025   | 285-464-42101  | HOUSING POLICY AND IN-LIEU<br>FEE STUDY           | 687.50    |
| Vendor ROS08 - RSG, INC. Total:                         |                |              |                |                                                   | 8,256.25  |
| Vendor: SAN36 - SAN DIEGO POLICE EQUIP CO               |                |              |                |                                                   |           |
| 665452                                                  | 107545         | 06/13/2025   | 100-221-42514  | TACTICAL 9PLT                                     | 465.34    |
| Vendor SAN36 - SAN DIEGO POLICE EQUIP CO Total:         |                |              |                |                                                   | 465.34    |
| Vendor: 1714 - SHERRI D. LEWIS                          |                |              |                |                                                   |           |
| CC021PINOLE-FY2024/25                                   | 107487         | 06/06/2025   | 100-112-42101  | PREPARE CC MINUTES MTG.<br>052025                 | 787.50    |
| Vendor 1714 - SHERRI D. LEWIS Total:                    |                |              |                |                                                   | 787.50    |
| Vendor: 2632 - SHIPLEY POOL SERVICE                     |                |              |                |                                                   |           |
| 12710                                                   | 107488         | 06/06/2025   | 209-557-42101  | MONTHLY POOL SERVICE MAY<br>2025                  | 3,726.54  |
| Vendor 2632 - SHIPLEY POOL SERVICE Total:               |                |              |                |                                                   | 3,726.54  |
| Vendor: 2657 - SHRED CITY, LLC                          |                |              |                |                                                   |           |
| 23979051925                                             | 107546         | 06/13/2025   | 100-221-42101  | FLAT RATE DOCUMENT<br>DESTRUCTION PD              | 200.00    |
| Vendor 2657 - SHRED CITY, LLC Total:                    |                |              |                |                                                   | 200.00    |
| Vendor: 2688 - SHUMS CODA ASSOCIATES, INC.              |                |              |                |                                                   |           |
| 11045                                                   | 107547         | 06/13/2025   | 212-462-42101  | PLAN REVIEW SERVICES APRIL<br>2025                | 1,960.23  |
| Vendor 2688 - SHUMS CODA ASSOCIATES, INC. Total:        |                |              |                |                                                   | 1,960.23  |
| Vendor: SIE09 - SIERRA TRUCK AND VAN, INC.              |                |              |                |                                                   |           |
| 350513005                                               | 107489         | 06/06/2025   | 160-342-47104  | INSTALLATION RACK, LIGHTS,<br>FLASHERS, BED MAT B | 9,371.00  |
| 350513006                                               | 107489         | 06/06/2025   | 160-342-47104  | INSTALLATION OF LIGHTS,<br>FLASHERS, BED MAT      | 8,608.22  |
| Vendor SIE09 - SIERRA TRUCK AND VAN, INC. Total:        |                |              |                |                                                   | 17,979.22 |
| Vendor: 3030 - SPEX CERTIPREP, LLC.                     |                |              |                |                                                   |           |
| 527231                                                  | 107490         | 06/06/2025   | 500-641-44305  | RESIDUE IN WATER LAB WPCP                         | 779.58    |
| Vendor 3030 - SPEX CERTIPREP, LLC. Total:               |                |              |                |                                                   | 779.58    |
| Vendor: SQU00 - SQUARE DEAL GARAGE                      |                |              |                |                                                   |           |
| 51891                                                   | 107548         | 06/13/2025   | 100-343-42107  | RADIATOR REPAIRS                                  | 1,262.95  |
| Vendor SQU00 - SQUARE DEAL GARAGE Total:                |                |              |                |                                                   | 1,262.95  |
| Vendor: 2995 - STAPLES CONSTRUCTION COMPANY, INC.       |                |              |                |                                                   |           |
| INV#1764-35.0.02                                        | 107549         | 06/13/2025   | 276-343-47201  | CONSTRUCTION FOR CIP<br>FA2301 PSB MODERNIZATION  | 83,579.38 |
| Vendor 2995 - STAPLES CONSTRUCTION COMPANY, INC. Total: |                |              |                |                                                   | 83,579.38 |
| Vendor: 3029 - STERLING KELLEY                          |                |              |                |                                                   |           |
| 05292025                                                | 107491         | 06/06/2025   | 100-000-31510  | REFUND PRORATED PROPERTY<br>SOLD R23-05294        | 93.50     |
| 05292025                                                | 107491         | 06/06/2025   | 212-462-34215  | REFUND PRORATED PROPERTY<br>SOLD R23-05294        | 774.00    |
| Vendor 3029 - STERLING KELLEY Total:                    |                |              |                |                                                   | 867.50    |
| Vendor: 2296 - SWENSON'S MOBILE FLEET REPAIR            |                |              |                |                                                   |           |
| INV-3040                                                | 107550         | 06/13/2025   | 100-343-42107  | CLEAN TRUCK CHASSIS CY                            | 125.00    |
| INV-3042                                                | 107550         | 06/13/2025   | 500-642-42107  | FLUSH TRUCK CY                                    | 125.00    |
| INV-3043                                                | 107550         | 06/13/2025   | 100-343-42107  | REPAIRS CLEAN TRUCK CHECK<br>UNIT 2139            | 125.00    |
| INV-3044                                                | 107550         | 06/13/2025   | 500-642-42107  | CLEAN TRUCK CHECK CHASSIS<br>SEWER TRUCK          | 125.00    |
| INV-3045                                                | 107550         | 06/13/2025   | 100-343-42107  | SERVICE CALL LABOR                                | 115.00    |
| INV-3046                                                | 107550         | 06/13/2025   | 100-343-42107  | CLEAN TRUCK CHASSIS SERVICE                       | 125.00    |
| Vendor 2296 - SWENSON'S MOBILE FLEET REPAIR Total:      |                |              |                |                                                   | 740.00    |
| Vendor: 2990 - THE BUTLER                               |                |              |                |                                                   |           |
| MAY 2025                                                | 107551         | 06/13/2025   | 209-552-43802  | INSTRUCTOR FEE MAY 2025                           | 301.80    |
| Vendor 2990 - THE BUTLER Total:                         |                |              |                |                                                   | 301.80    |

## WARRANT LISTING

Payment Dates: 5/31/2025 - 6/13/2025

| Payable Number                                                                    | Payment Number | Payment Date | Account Number | Description (Payable)                      | Amount           |
|-----------------------------------------------------------------------------------|----------------|--------------|----------------|--------------------------------------------|------------------|
| <b>Vendor: 2775 - TOWNSEND PUBLIC AFFAIRS, INC.</b>                               |                |              |                |                                            |                  |
| 23512                                                                             | 107552         | 06/13/2025   | 100-115-42101  | CONSULTING SERVICE JUNE 2025 GRANT WRITING | 4,000.00         |
| <b>Vendor 2775 - TOWNSEND PUBLIC AFFAIRS, INC. Total:</b>                         |                |              |                |                                            | <b>4,000.00</b>  |
| <b>Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC.</b>       |                |              |                |                                            |                  |
| 263397-202505-1                                                                   | 107553         | 06/13/2025   | 100-222-42106  | DATA SEARCH MAY 2025                       | 105.80           |
| <b>Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC. Total:</b> |                |              |                |                                            | <b>105.80</b>    |
| <b>Vendor: UNI38 - UNIVAR USA INC</b>                                             |                |              |                |                                            |                  |
| 53031658                                                                          | 107492         | 06/06/2025   | 500-641-44303  | SOD HYPO LIQUICHLOR WPCP                   | 16,989.51        |
| <b>Vendor UNI38 - UNIVAR USA INC Total:</b>                                       |                |              |                |                                            | <b>16,989.51</b> |
| <b>Vendor: UNI07 - UNIVERSAL BUILDING SVCS.</b>                                   |                |              |                |                                            |                  |
| 19314                                                                             | 107554         | 06/13/2025   | 100-343-42108  | JANITORIAL SUPPLIES CY                     | 968.55           |
| 19954                                                                             | 107554         | 06/13/2025   | 100-343-42108  | JANITORIAL SUPPLIES CY                     | 461.25           |
| 536437                                                                            | 107554         | 06/13/2025   | 100-343-42108  | JANITORIAL SERVICES MAY 2025 CH            | 1,354.00         |
| 536440                                                                            | 107554         | 06/13/2025   | 500-641-42108  | JANITORIAL SERVICES MAY 2025 WPCP          | 559.00           |
| <b>Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:</b>                             |                |              |                |                                            | <b>3,342.80</b>  |
| <b>Vendor: USB06 - US BANK</b>                                                    |                |              |                |                                            |                  |
| MAY 2025                                                                          | 107493         | 06/06/2025   | 100-20018      | CITYWIDE CREDIT CARDS                      | 39,094.19        |
| <b>Vendor USB06 - US BANK Total:</b>                                              |                |              |                |                                            | <b>39,094.19</b> |
| <b>Vendor: 2828 - VESTIS</b>                                                      |                |              |                |                                            |                  |
| 860105970-04302025                                                                | 107494         | 06/06/2025   | 100-342-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE      | 592.73           |
| 860105970-04302025                                                                | 107494         | 06/06/2025   | 100-343-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE      | 3,017.56         |
| 860105970-04302025                                                                | 107494         | 06/06/2025   | 500-642-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE      | 1,778.20         |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 209-552-43804  | LAUNDRY SERVICES PSC AND WPCP              | 188.33           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 209-552-43804  | LAUNDRY SERVICES PSC AND WPCP              | 188.33           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 209-552-43804  | LAUNDRY SERVICES PSC AND WPCP              | 188.33           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 209-552-43804  | LAUNDRY SERVICES PSC AND WPCP              | 188.33           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 209-552-43804  | LAUNDRY SERVICES PSC AND WPCP              | 209.52           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 500-641-44410  | LAUNDRY SERVICES PSC AND WPCP              | 473.51           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 500-641-44410  | LAUNDRY SERVICES PSC AND WPCP              | 472.66           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 500-641-44410  | LAUNDRY SERVICES PSC AND WPCP              | 474.29           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 500-641-44410  | LAUNDRY SERVICES PSC AND WPCP              | 482.63           |
| 939388000-05312025                                                                | 107555         | 06/13/2025   | 500-641-44410  | LAUNDRY SERVICES PSC AND WPCP              | 470.16           |
| <b>Vendor 2828 - VESTIS Total:</b>                                                |                |              |                |                                            | <b>8,724.58</b>  |
| <b>Vendor: WKH00 - W K HYDRAULICS INC</b>                                         |                |              |                |                                            |                  |
| 11151                                                                             | 107556         | 06/13/2025   | 100-343-44306  | HOSE                                       | 373.76           |
| <b>Vendor WKH00 - W K HYDRAULICS INC Total:</b>                                   |                |              |                |                                            | <b>373.76</b>    |
| <b>Vendor: 2603 - WEST VALLEY CONSTRUCTION CO, INC.</b>                           |                |              |                |                                            |                  |
| 238705                                                                            | 107557         | 06/13/2025   | 500-642-47201  | ENGINEERING DESIGN SVCS FOR SAN SEWER PROJ | 550.00           |
| <b>Vendor 2603 - WEST VALLEY CONSTRUCTION CO, INC. Total:</b>                     |                |              |                |                                            | <b>550.00</b>    |
| <b>Vendor: 2648 - YANNET TORRES</b>                                               |                |              |                |                                            |                  |
| MAY 2025                                                                          | 107558         | 06/13/2025   | 209-552-43802  | INSTRUCTOR FEE MAY 2025                    | 1,066.20         |
| <b>Vendor 2648 - YANNET TORRES Total:</b>                                         |                |              |                |                                            | <b>1,066.20</b>  |

WARRANT LISTING

Payable Number  
Vendor: ZOL02 - ZOLL  
INV00202963

Payment Number  
107559

Payment Date  
06/13/2025

Account Number  
525-118-42510

| Payment Dates: 5/31/2025 - 6/13/2025 |              |
|--------------------------------------|--------------|
| Description (Payable)                | Amount       |
| FORER,S EMTER[ROSE MAINT             | 187.39       |
| Vendor ZOL02 - ZOLL Total:           | 187.39       |
| Grand Total:                         | 1,450,114.06 |

## Report Summary

## Fund Summary

| Fund                                          | Payment Amount      |
|-----------------------------------------------|---------------------|
| 100 - General Fund                            | 492,400.01          |
| 105 - Measure S -2006                         | 119,169.07          |
| 106 - MEASURE S-2014                          | 110,670.07          |
| 160 - EQUIPMENT RESERVE                       | 17,979.22           |
| 200 - Gas Tax Fund                            | 30,275.14           |
| 201 - Restricted Real Estate Maintenance Fund | 894.23              |
| 207 - NPDES Storm Water Fund                  | 326.26              |
| 209 - Recreation Fund                         | 31,415.31           |
| 212 - Building & Planning                     | 3,471.23            |
| 226 - CASp Certification and Training Fund    | 4.00                |
| 276 - Growth Impact Fund                      | 95,565.38           |
| 285 - Housing Land Held for Resale            | 1,793.75            |
| 310 - Lighting & Landscape Districts          | 1,825.96            |
| 500 - Sewer Enterprise Fund                   | 537,202.23          |
| 505 - Cable Access TV                         | 3,931.35            |
| 525 - Information Systems                     | 3,190.85            |
| <b>Grand Total:</b>                           | <b>1,450,114.06</b> |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 100-000-31510  | Other Tax/Business Lice...    | 358.50         |
| 100-10601      | Gas Tanks/Corp Yard           | 6,222.25       |
| 100-112-42101  | Prof Svcs/Professional Se..   | 787.50         |
| 100-115-42101  | Prof Svcs/Professional Se..   | 4,339.25       |
| 100-116-42101  | Prof Svcs/Professional Se..   | 6,260.07       |
| 100-116-42110  | Prof Svcs/Fingerprinting      | 138.99         |
| 100-116-42504  | Admin Exp/Recruitment ...     | 906.00         |
| 100-116-42514  | Admin Exp/Special Depa...     | 458.86         |
| 100-20018      | Accounts Payable/CalCa...     | 39,094.19      |
| 100-221-42101  | Prof Svcs/Professional Se..   | 8,625.58       |
| 100-221-42107  | Prof Svcs/Equipment Ma...     | 634.29         |
| 100-221-42110  | Prof Svcs/Fingerprinting      | 157.00         |
| 100-221-42201  | Office Expense                | 25.00          |
| 100-221-42302  | Travel & Training/Milea...    | 744.80         |
| 100-221-42514  | Admin Exp/Special Depa...     | 1,665.34       |
| 100-221-44410  | Safety Clothing               | 1,206.22       |
| 100-222-42101  | Prof Svcs/Professional Se..   | 1,868.62       |
| 100-222-42105  | Prof Svcs/Network Main...     | 2,200.00       |
| 100-222-42106  | Prof Svcs/Software Main...    | 105.80         |
| 100-222-42108  | Prof Svcs/Building-Struc...   | 6,734.64       |
| 100-222-42201  | Office Expense                | 292.77         |
| 100-222-42514  | Admin Exp/Special Depa...     | 269.61         |
| 100-222-43103  | Utilities/Electricity & Po... | 5,232.37       |
| 100-222-43105  | Utilities/Cable               | 249.70         |
| 100-223-43103  | Utilities/Electricity & Po... | 1,046.47       |
| 100-231-42101  | Prof Svcs/Professional Se..   | 231,797.19     |
| 100-231-42108  | Prof Svcs/Building-Struc...   | 541.17         |
| 100-231-43103  | Utilities/Electricity & Po... | 4,185.90       |
| 100-341-42101  | Prof Svcs/Professional Se..   | 630.00         |
| 100-342-42514  | Admin Exp/Special Depa...     | 22.58          |
| 100-342-44410  | Safety Clothing               | 592.73         |
| 100-342-47205  | Improvements/Streets          | 26,724.37      |
| 100-343-42107  | Prof Svcs/Equipment Ma...     | 2,730.95       |
| 100-343-42108  | Prof Svcs/Building-Struc...   | 5,111.24       |
| 100-343-43102  | Utilities/Water               | 197.82         |
| 100-343-43103  | Utilities/Electricity & Po... | 7.84           |
| 100-343-44306  | Other Materials Supp/M...     | 1,995.85       |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 100-343-44410  | Safety Clothing               | 3,017.56       |
| 100-345-42108  | Prof Svcs/Building-Struc...   | 9,657.90       |
| 100-345-43102  | Utilities/Water               | 8,004.02       |
| 100-345-43103  | Utilities/Electricity & Po... | 62.00          |
| 100-345-44306  | Other Materials Supp/M...     | 1,227.59       |
| 100-465-42101  | Prof Svcs/Professional Se..   | 58.15          |
| 100-466-42101  | Prof Svcs/Professional Se..   | 6,462.50       |
| 100-551-42511  | Admin Exp/Equipment R...      | 144.83         |
| 100-561-42101  | Prof Svcs/Professional Se..   | 99,604.00      |
| 105-231-42101  | Prof Svcs/Professional Se..   | 119,169.07     |
| 106-231-42101  | Prof Svcs/Professional Se..   | 110,670.07     |
| 160-342-47104  | FF&E/Vehicles                 | 17,979.22      |
| 200-342-42101  | Prof Svcs/Professional Se..   | 10,118.71      |
| 200-342-42108  | Prof Svcs/Building-Struc...   | 538.59         |
| 200-342-43103  | Utilities/Electricity & Po... | 19,617.84      |
| 201-343-42108  | Prof Svcs/Building-Struc...   | 880.39         |
| 201-343-43103  | Utilities/Electricity & Po... | 13.84          |
| 207-344-42107  | Prof Svcs/Equipment Ma...     | 326.26         |
| 209-20012      | Accounts Payable/Contr...     | 1,400.00       |
| 209-20308      | Deposits Payable/Recrea...    | 563.00         |
| 209-551-42101  | Prof Svcs/Professional Se..   | 895.58         |
| 209-551-42515  | Admin Exp/Special Events      | 7,450.12       |
| 209-552-42107  | Prof Svcs/Equipment Ma...     | 780.29         |
| 209-552-42108  | Prof Svcs/Building-Struc...   | 1,683.10       |
| 209-552-43103  | Utilities/Electricity & Po... | 4,035.19       |
| 209-552-43802  | Program Cost/Class Fees       | 3,276.25       |
| 209-552-43804  | Program Cost/Food Prog...     | 2,352.62       |
| 209-552-43809  | Program Cost/Newsletter       | 356.16         |
| 209-552-43810  | Program Cost/Center Ma...     | 429.67         |
| 209-553-42108  | Prof Svcs/Building-Struc...   | 856.73         |
| 209-553-43103  | Utilities/Electricity & Po... | 91.89          |
| 209-554-42101  | Prof Svcs/Professional Se..   | 720.00         |
| 209-554-42107  | Prof Svcs/Equipment Ma...     | 413.89         |
| 209-554-42108  | Prof Svcs/Building-Struc...   | 680.42         |
| 209-554-43103  | Utilities/Electricity & Po... | 25.36          |
| 209-557-36403  | Recreation Chg/Swim Fee       | 713.00         |
| 209-557-42101  | Prof Svcs/Professional Se..   | 3,726.54       |
| 209-557-42108  | Prof Svcs/Building-Struc...   | 340.50         |
| 209-557-44304  | Other Materials Supp/Pe...    | 625.00         |
| 212-462-34215  | Fees/Inspection Fee           | 1,161.00       |
| 212-462-42101  | Prof Svcs/Professional Se..   | 1,960.23       |
| 212-462-42106  | Prof Svcs/ Software Mai...    | 350.00         |
| 226-000-34223  | Fees/CASp Fee \$4             | 4.00           |
| 276-343-47201  | Improvements/Building         | 95,565.38      |
| 285-464-42101  | Prof Svcs/Professional Se..   | 1,793.75       |
| 310-347-42101  | Prof Svcs/Professional Se..   | 706.05         |
| 310-347-42108  | Prof Svcs/Building-Struc...   | 99.69          |
| 310-347-43103  | Utilities/Electricity & Po... | 280.00         |
| 310-348-42101  | Prof Svcs/Professional Se..   | 235.35         |
| 310-348-42108  | Prof Svcs/Building-Struc...   | 104.87         |
| 310-348-43103  | Utilities/Electricity & Po... | 400.00         |
| 500-641-42107  | Prof Svcs/Equipment Ma...     | 2,055.50       |
| 500-641-42108  | Prof Svcs/Building-Struc...   | 559.00         |
| 500-641-42109  | Prof Svcs/Compliance In...    | 3,199.00       |
| 500-641-42201  | Office Expense                | 3.25           |
| 500-641-43103  | Utilities/Electricity & Po... | 56,366.59      |
| 500-641-44302  | Other Materials Supp/Sl...    | 3,952.29       |
| 500-641-44303  | Other Materials Supp/C...     | 37,121.66      |

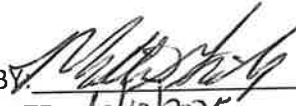


**Account Summary**

| Account Number | Account Name                  | Payment Amount      |
|----------------|-------------------------------|---------------------|
| 500-641-44305  | Other Materials Supp/La...    | 30,077.58           |
| 500-641-44306  | Other Materials Supp/M...     | 2,204.33            |
| 500-641-44410  | Safety Clothing               | 2,373.25            |
| 500-642-42107  | Prof Svcs/Equipment Ma...     | 250.00              |
| 500-642-42514  | Admin Exp/Special Depa...     | 113.78              |
| 500-642-43103  | Utilities/Electricity & Po... | 668.76              |
| 500-642-44410  | Safety Clothing               | 1,778.20            |
| 500-642-47201  | Improvements/Building         | 378,673.04          |
| 500-642-47207  | Improvements/Sewer Li...      | 17,806.00           |
| 505-119-42201  | Office Expense                | 72.76               |
| 505-119-43103  | Utilities/Electricity & Po... | 38.04               |
| 505-119-47105  | FF&E/Equipment (not-c...      | 3,820.55            |
| 525-118-42101  | Prof Svcs/Professional Se..   | 1,425.00            |
| 525-118-42510  | Admin Exp/Software Pur...     | 915.80              |
| 525-118-43106  | Utilities/Internet            | 850.05              |
|                | <b>Grand Total:</b>           | <b>1,450,114.06</b> |

**Project Account Summary**

| Project Account Key | Payment Amount      |
|---------------------|---------------------|
| **None**            | 987,861.64          |
| 27634347201FA2301   | 83,579.38           |
| 50064247201SS2201   | 550.00              |
| 50064247201SS2401   | 378,123.04          |
|                     | <b>Grand Total:</b> |
|                     | <b>1,450,114.06</b> |

APPROVED BY: DATE: 6/10/2025



## **CITY COUNCIL REPORT**

**9.C.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FY 2025/26 FINAL PROPOSED OPERATING AND CAPITAL BUDGET

### **RECOMMENDATION**

City staff recommends that the City Council adopt a resolution approving the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget ("Final Proposed budget", attached).

### **BACKGROUND**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration, modification, and adoption.

As noted above, the City goes through an annual process of developing a budget for the upcoming fiscal year. The City's budget is considered an "incremental" budget, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

The Fiscal Year (FY) 2025/26 Final Proposed Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff and included the creation of a Preliminary Proposed, Revised Proposed, and ultimately Final Proposed budget.

City staff presented the draft baseline General Fund budget to the Finance Subcommittee on April 24, 2025 to receive feedback on the assumptions contained in the baseline budget. The Finance Subcommittee did not direct staff to make any changes to the baseline General Fund budget. Staff reviewed and revised the baseline budget multiple times to ensure that it does not include any one-time revenues or expenditures and that all of the estimates it contains are as precise as feasible. This resulted in a Preliminary Proposed budget.

At its regular meeting on May 6, 2025 and a special meeting (budget workshop) on May 13, 2025, the City Council reviewed the Preliminary Proposed budget. Staff presented the General Fund budget which was balanced and reflected a surplus of approximately \$1.4 million, however, the other operating funds (Recreation, Pinole Community Television, and Building and Planning) were unbalanced and required additional General Fund operating subsidies.

Staff incorporated several changes into the budget, including increasing the transfers from the General Fund to the operating funds to balance the funds, reducing the General Reserve from

50% to 25% of total ongoing General Fund expenditures, and using the available funds from the amended General Reserve to establish an Other Post-Employment Benefits (OPEB) trust to set aside funds to offset the cost of reimbursements to active retirees receiving medical benefits. Also, in an effort to reduce General Fund expenditures, City departments reduced their travel & training budgets. Incorporating the changes, staff prepared a Revised Proposed budget.

At its meeting on June 3, 2025, the City Council reviewed the Revised Proposed budget and directed staff to restore the staff travel and training budgets to their original amounts and the City Council travel and training to the amended amount. Staff incorporated the changes and prepared the Final Proposed budget, which is scheduled to be adopted on June 17, 2025.

City staff is required by the City's Financial Policy on a Structurally Balanced Budget to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures. The final proposed baseline General Fund budget is structurally balanced.

## **REVIEW AND ANALYSIS**

The Final Proposed budget for FY 2025/26 is a status quo budget, meaning that it does not include any significant new City programs or services or any major changes to staffing levels. The Final Proposed budget recommends that the City carry out the same ongoing programs and activities in FY 2025/26 as it has in the current fiscal year.

The budget includes the following noteworthy assumptions:

- The General Fund operating budget is structurally balanced;
- Includes new sales tax revenue as a result of Pinole voters passing a half-cent sales tax measure (Measure I) during the 2024 municipal election. It is expected to generate approximately \$2.6 million annually;
- Includes proceeds of \$2.4 million, resulting from the General Reserve Policy reduction from 50% to 25%, and deposited into the Section 115 Trust for Other Post-Employment Benefits (OPEB). A portion will be transferred into the General Fund annually to offset increases in OPEB costs; and
- Does not include a cost of living adjustment (COLA) for employees, as the City is in the process of negotiating successor Memorandums of Understanding (MOUs), and compensation plans for all employees and salary adjustments have not been determined.

The Final Proposed budget contains staff's recommendations regarding revenues and expenditures for FY 2025/26. The total (all funds) revenue budget is approximately \$54.4 million. The City's total (all funds) expenditure budget is approximately \$95 million. The Final Proposed budget is structurally balanced, meaning that ongoing revenues are sufficient to cover ongoing expenditures. One-time expenditures are paid for using one-time revenues and other sources, including fund balance, which is why total expenditures in a given year can exceed total revenues. The budget includes a planned net use of fund balance of \$40.6 million for all funds combined as shown in Table 1 below. The majority of the use of fund balance is for several large, multi-year capital improvement projects, notably in the wastewater enterprise

fund. It is important to note that the total estimated costs of some capital projects are budgeted in year one (FY 2025/26) of the Capital Improvement Plan (CIP) although some projects may take several years to complete. The total costs are budgeted up front to earmark the full amount of funding needed to complete the CIP projects.

City staff will undertake a thoughtful and substantial set of programs and activities in FY 2025/26. Staff will complete routine work and staff-initiated special projects to improve efficiency and services; 2020-2025 Strategic Plan “strategies”; Capital Improvement Plan (CIP) projects; and other Council-directed special projects. These are all consistent with City goals.

*Table 1 – All Funds Budgeted Revenues and Expenditures*

| <b>Fund</b>                                                      | <b>FY 2025/26<br/>Estimated<br/>Total<br/>Revenues</b> | <b>FY 2025/26<br/>Estimated<br/>Total<br/>Expenditures</b> | <b>FY 2025/26<br/>Contribution<br/>To/(From)<br/>Fund Balance</b> |
|------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------|
| <b>General Fund</b>                                              |                                                        |                                                            |                                                                   |
| General Fund (including Measure S 2006 and 2014, Measure I 2024) | \$ 31,537,898                                          | \$ 32,801,047                                              | \$ (1,263,149)                                                    |
| General Reserve Fund                                             | 300,000                                                | 2,400,000                                                  | (2,100,000)                                                       |
| Equipment Reserve Fund                                           | 150,000                                                | 205,000                                                    | (55,000)                                                          |
| <b>Special Revenue Funds</b>                                     |                                                        |                                                            |                                                                   |
| Gas Tax Fund                                                     | 1,068,574                                              | 2,512,167                                                  | (1,443,593)                                                       |
| Restricted Real Estate Maintenance Fund                          | 39,991                                                 | 26,000                                                     | 13,991                                                            |
| Public Safety Augmentation Fund                                  | 249,584                                                | 613,388                                                    | (363,804)                                                         |
| Traffic Safety Fund                                              | 24,500                                                 | 57,191                                                     | (32,691)                                                          |
| Supplemental Law Enforcement Fund                                | 185,000                                                | 303,281                                                    | (118,281)                                                         |
| NPDES Storm Water Fund                                           | 253,272                                                | 385,631                                                    | (132,359)                                                         |
| Recreation Fund                                                  | 2,323,613                                              | 2,323,613                                                  | (0)                                                               |
| Building & Planning Fund                                         | 2,744,232                                              | 2,744,232                                                  | (0)                                                               |
| Refuse Management Fund                                           | 66,060                                                 | 189,710                                                    | (123,650)                                                         |
| Solid Waste Fund                                                 | 368,000                                                | 177,241                                                    | 190,759                                                           |
| Measure C/J Fund                                                 | 1,397,257                                              | 1,191,732                                                  | 205,525                                                           |
| Rate Stabilization Fund                                          | -                                                      | -                                                          | -                                                                 |
| CASp Certification and Training Fund                             | -                                                      | -                                                          | -                                                                 |
| Asset Seizure-Adjudicated Fund                                   | -                                                      | 19,268                                                     | (19,268)                                                          |
| Growth Impact Fund                                               | -                                                      | 2,436,000                                                  | (2,436,000)                                                       |
| Housing Assets Fund                                              | 55,000                                                 | 342,961                                                    | (287,961)                                                         |
| <b>Capital Projects Funds</b>                                    |                                                        |                                                            |                                                                   |
| Lighting & Landscaping District Fund                             | 63,911                                                 | 85,175                                                     | (21,264)                                                          |
| Pinole Valley Caretaker Fund                                     | 15,000                                                 | 14,989                                                     | 11                                                                |
| Public Facilities Fund                                           | -                                                      | 502,000                                                    | (502,000)                                                         |
| City Street Improvements Fund                                    | 1,685,283                                              | 2,907,583                                                  | (1,222,300)                                                       |
| Arterial Streets Rehabilitation Fund                             | -                                                      | 560,960                                                    | (560,960)                                                         |
| <b>Enterprise Funds</b>                                          |                                                        |                                                            |                                                                   |
| Sewer Enterprise Fund                                            | 13,035,506                                             | 38,229,096                                                 | (25,193,590)                                                      |
| Cable Access Television (PCTV)                                   | 653,088                                                | 653,088                                                    | 0                                                                 |
| Information Systems Fund                                         |                                                        | 21                                                         | (21)                                                              |
| <b>Fiduciary/Agency Funds</b>                                    |                                                        |                                                            |                                                                   |
| Pension Fund                                                     | (1,800,000)                                            | 3,300,445                                                  | (5,100,445)                                                       |
| <b>Total</b>                                                     | <b>\$ 54,415,768</b>                                   | <b>\$ 94,981,818</b>                                       | <b>\$ (40,566,050)</b>                                            |

The General Fund (including Measure S 2006 and 2014, Measure I 2024) total revenue budget is approximately \$31.5 million, and its total expenditure budget is approximately \$32.8 million. The Final Proposed FY 2025/26 Operating and Capital Budget includes the use of approximately \$1.3 million from the General Fund and Measure S unassigned fund balance to fund several one-time capital projects, several of which were budgeted in the FY 2024/25 Operating and Capital Budget but were not completed and have been carried over.

As noted above, it is a goal of the City's Financial Policy on a Structurally Balanced Budget,

and a public finance best practice, to create a structurally balanced proposed budget.

Table 2 below shows the ongoing General Fund revenues and expenditures in the Final Proposed budget and illustrates the balance. Table 2 below shows the composition of the Final Proposed Budget. As shown, the budget assumes the use of \$1.3 million of fund balance. Table 3 below provides a detailed list of the one-time budget items and capital improvement projects to be funded by available unassigned fund balance.

*Table 2 - Final Proposed Budget – Ongoing Revenues and Expenditures and One-Time Items*

|                                      | FY 2025/26<br>Baseline<br>Budget | FY 2025/26<br>One-Time<br>Items* | FY 2025/26<br>Total Budget |
|--------------------------------------|----------------------------------|----------------------------------|----------------------------|
| <b>Revenues</b>                      |                                  |                                  |                            |
| Property Taxes                       | \$ 6,698,790                     | \$ -                             | \$ 6,698,790               |
| Sales and Use Taxes                  | 4,567,189                        | -                                | 4,567,189                  |
| Sales and Use Taxes - Measure S 2006 | 2,599,000                        | -                                | 2,599,000                  |
| Sales and Use Taxes - Measure S 2014 | 2,599,000                        | -                                | 2,599,000                  |
| Sales and Use Taxes - Measure I 2024 | 2,599,000                        | -                                | 2,599,000                  |
| Utility Users Taxes (UUT)            | 2,345,000                        | -                                | 2,345,000                  |
| Franchise Taxes                      | 850,000                          | -                                | 850,000                    |
| Transient Occupancy Tax (TOT)        | 400,000                          | -                                | 400,000                    |
| Business License Tax                 | 469,200                          | -                                | 469,200                    |
| Intergovernmental Taxes              | 2,513,149                        | -                                | 2,513,149                  |
| Permits                              | 301,700                          | -                                | 301,700                    |
| Fees                                 | 132,309                          | -                                | 132,309                    |
| Charges for Services                 | 1,861,497                        | -                                | 1,861,497                  |
| Other Revenues                       | 366,619                          | -                                | 366,619                    |
| Transfers In - Pension Trust         | 2,552,745                        | -                                | 2,552,745                  |
| Transfers In - OPEB Trust            | 682,700                          | -                                | 682,700                    |
| <b>Total Revenues</b>                | <b>31,537,898</b>                | <b>-</b>                         | <b>31,537,898</b>          |
| <b>Expenditures</b>                  |                                  |                                  |                            |
| Salaries and Wages                   | 10,526,279                       | -                                | 10,526,279                 |
| Benefits - PERS                      | 4,437,115                        | -                                | 4,437,115                  |
| Benefits - Other Benefits            | 3,741,236                        | -                                | 3,741,236                  |
| Professional Services                | 8,913,471                        | 468,937                          | 9,382,408                  |
| Other Operating                      | 378,156                          | -                                | 378,156                    |
| Materials and Supplies               | 184,998                          | -                                | 184,998                    |
| Interdepartmental Charges            | (665,537)                        | -                                | (665,537)                  |
| Capital Outlay                       | 191,440                          | 795,000                          | 986,440                    |
| Debt Service                         | 653,545                          | -                                | 653,545                    |
| Transfers Out                        | 3,176,407                        | -                                | 3,176,407                  |
| <b>Total Expenditures</b>            | <b>31,537,110</b>                | <b>1,263,937</b>                 | <b>32,801,047</b>          |
| <b>Net Surplus/(Deficit)</b>         | <b>\$ 787</b>                    |                                  | <b>\$ (1,263,150)</b>      |

*Table 3 – General Fund One-Time Budget Items and Capital Projects*

| Department                                     | Description                                                  | Amount              |
|------------------------------------------------|--------------------------------------------------------------|---------------------|
| Community Development/<br>Economic Development | Advertising (gen and industry-specific)                      | \$ 2,000            |
| Community Development/<br>Economic Development | Business Development/Community Help Reserve                  | 10,000              |
| Community Development/<br>Economic Development | Revitalization Reserve                                       | 10,000              |
| Finance                                        | Fee Study and Cost Allocation Plan                           | 20,000              |
| Finance                                        | Grant Consulting                                             | 16,000              |
| Human Resources                                | Executive Team Development/Retreat                           | 10,000              |
| Police                                         | CERT Program Supplies                                        | 20,000              |
| Police                                         | Alex Clark Room Transformation                               | 2,000               |
| Public Works                                   | Active Transportation Plan                                   | 30,000              |
| Public Works                                   | On-call Consultants for Capital Projects                     | 75,000              |
| Public Works                                   | IN1703 Storm Drain Master Plan                               | 273,937             |
|                                                | <b>Total One-Time Items</b>                                  | <b>468,937</b>      |
| Public Works                                   | RO2401 Road Maintenance Repairs                              | 350,000             |
| Public Works                                   | FA2501 Zero-Emission Vehicle/EV Charging Infrastructure      | 75,000              |
| Public Works                                   | RO1710 San Pablo Ave. Bridge Over BNSF Railroad              | 100,000             |
| Public Works                                   | SW2401 Storm Drain Creek Discharge Improvements              | 120,000             |
| Public Works                                   | SW2501 Stormwater Upgrade & Trash Capture                    | 150,000             |
|                                                | <b>Total Capital Improvement Projects</b>                    | <b>795,000</b>      |
|                                                | <b>Total One-Time Items and Capital Improvement Projects</b> | <b>\$ 1,263,937</b> |

## **Other Budget Updates**

At its June 3, 2025 meeting, the City Council requested staff to gather some additional budget related information to be included in the staff report for the June 17, 2025 meeting. The information below is responsive to those requests.

## **Measure I Budget Allocation**

Pinole voters passed an additional half-cent sales tax measure (Measure I) in the November 2024 municipal election. The FY 2025/26 Final Proposed Budget allocates the \$2.6 million that it is expected to generate. Measure I is a general tax that can be used to fund any municipal purpose as approved by the City Council. The new revenue was intended to be used to maintain critical City services with public safety being the community's highest priority.

The City Council directed staff to provide a breakdown of how Measure I is allocated in the FY 2025/26 proposed budget. As shown on page 46 of the FY 2025/26 Final Proposed Operating and Capital Budget document (Attachment A), Measure I allocated to ongoing police, roads, parks, and recreation expenditures, as follows:

- Police operations - \$1,752,454
- Road maintenance - \$182,752
- Park maintenance - \$356,256
- Recreation programs - \$300,000

## **Associate Civil Engineer Job Description and Duties**



The City Council directed staff to provide the Associate Civil Engineer job description, which can be found on the City's website at <https://www.governmentjobs.com/careers/pinole/classspecs/1509626?page=2&pagetype=classSpecifications>. This position was added to the FY 2025/26 budget and will be fully funded by the Sewer Enterprise Fund. The position will add staff capacity and will be primarily responsible for completing a number of capital improvement projects at the Wastewater Treatment Plant, including several system upgrade projects.

## **Special Event Updates**

The City Council directed staff to include a budget allocation of up to \$5,000 for a Veterans Day ceremony. The Veterans Day event will be held to honor and recognize the service and sacrifice of our nation's veterans. The event will include a heartfelt ceremony featuring the national anthem, a flag retirement ceremony, and speeches from community leaders, veterans, and/or service members. Attendees will have an opportunity to participate in a moment of silence and enjoy patriotic performances. The event will serve as a powerful reminder of the courage and dedication of those who have served in the United States Armed Forces, fostering community appreciation and unity. An allocation of \$5,000 is included in the special events budget.

The \$55,000 allocated for the Fourth of July 2026 celebration has been removed from the special events budget as directed by the City Council.

## **Next Steps**

City staff invites the feedback of the City Council and members of the public on the Final Proposed budget at the City Council's June 17, 2025 meeting. The City has also developed a Final Proposed Fiscal Year (FY) 2025/26 – 2029/30 Five-Year Capital Improvement Plan (CIP), which contains the capital budget for FY 2025/26 and a conceptual capital budget for FY 2026/27 – FY 2029/30.

Following City Council adoption of the Final Proposed budget on June 17, 2025 Council meeting, the adopted budget will be implemented on July 1, 2025.

## **FISCAL IMPACT**

The FY 2025/26 General Fund baseline budget is balanced. The Final Proposed FY 2025/26 Operating and Capital Budget proposes the use of approximately \$1.3 million of General Fund unassigned fund balance for several one-time items and capital improvement projects. For all funds, in total, the Final Proposed budget proposes revenues of \$54.4 million, expenditures of \$95 million and use of approximately \$40.6 million of fund balance. Anticipated revenues, projected expenditures, and use of fund balance (if applicable) are shown for all funds in Table 1 above and in the budget summaries of the FY 2025/26 Operating and Capital Budget.

## **ATTACHMENTS**

A. Resolution

- B. FY2025-26 Final Proposed Operating and Capital Budget
- C. Exhibit A- Budget Summaries
- D. Exhibit B- Budgeted Positions

## RESOLUTION NO. 2025-\_\_

### A RESOLUTION OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, ADOPTING THE FINAL PROPOSED FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET

**WHEREAS**, the City Manager has presented a Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget for the City of Pinole; and

**WHEREAS**, the City Council has held a public meeting on the matter of the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and has discussed the individual department and fund budgets with City staff members; and

**WHEREAS**, the City Council has solicited public input on the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pinole as follows:

**Section 1.** The Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget commencing July 1, 2025 and ending June 30, 2026 is hereby approved and adopted.

**Section 2.** That appropriations are established by fund as follows:

|     |                                         |              |
|-----|-----------------------------------------|--------------|
| 100 | General Fund                            | \$23,775,898 |
| 105 | Measure S - 2006 Fund                   | 2,970,750    |
| 106 | Measure S - 2014 Fund                   | 3,462,937    |
| 107 | Measure I – 2024 Fund                   | 2,591,462    |
| 150 | General Reserve Fund                    | 2,400,000    |
| 160 | Equipment Reserve Fund                  | 205,000      |
| 200 | Gas Tax Fund                            | 2,512,167    |
| 201 | Restricted Real Estate Maintenance Fund | 26,000       |
| 203 | Public Safety Augmentation Fund         | 613,388      |
| 205 | Traffic Safety Fund                     | 57,191       |
| 206 | Supplemental Law Enforcement Svc Fund   | 303,281      |
| 207 | NPDES Storm Water Fund                  | 385,631      |
| 209 | Recreation Fund                         | 2,323,613    |
| 212 | Building & Planning Fund                | 2,744,232    |
| 213 | Refuse Management Fund                  | 189,710      |
| 214 | Solid Waste Fund                        | 177,241      |
| 215 | Measure C and J Fund                    | 1,191,732    |
| 225 | Asset Seizure-Adjudicated Fund          | 19,268       |
| 276 | Growth Impact Fund                      | 2,436,000    |
| 285 | Housing Assets Fund                     | 342,961      |
| 310 | Lighting & Landscape District Fund      | 85,175       |
| 317 | Pinole Valley Caretaker Fund            | 14,989       |
| 324 | Public Facilities Fund                  | 502,000      |
| 325 | City Street Improvements Fund           | 2,907,583    |
| 377 | Arterial Streets Rehabilitation Fund    | 560,960      |
| 500 | Sewer Enterprise Fund                   | 38,229,096   |

|     |                      |           |
|-----|----------------------|-----------|
| 505 | Cable Access TV Fund | 653,088   |
| 700 | Pension Trust Fund   | 3,300,445 |

**TOTAL OPERATIONS BUDGET     \$94,981,818**

**Section 3.** That the appropriations established for FY 2025/26 by fund shall be allocated to individual departments as presented in Exhibit A (Budget Summaries). In addition, the unspent balance of capital projects, grants, and encumbrances authorized in the prior fiscal year are authorized to be carried over to FY 2025/26.

**Section 4.** That the control point for expenditures is herein established at the fund department level as set forth in Exhibit A (Budget Summaries).

**Section 5.** That authority is granted to each department manager under the direction of the City Manager to allocate appropriations within the department control limits among specific line items in the most cost-effective manner that maintains or enhances the delivery of programs and services to the residents of the City of Pinole.

**Section 6.** That the Finance Director will prepare Quarterly Reports to the City Council reporting the budget performance to the control limits herein established.

**Section 7.** Estimated revenues and transfers anticipated to fund appropriations for expenditures for the FY 2025/26 Fiscal Year are presented in Exhibit A (Budget Summaries). Any changes to the established control limits will be subject to approval by resolution of the City Council.

**Section 8.** All positions listed in the “Budgeted Positions (FTE)” (Exhibit B) are hereby authorized positions.

**PASSED AND ADOPTED** this 17<sup>th</sup> day **June 2025**, by the following vote:

AYES:                      COUNCILMEMBERS:

NOES:                      COUNCILMEMBERS:

ABSENT:                      COUNCILMEMBERS:

ABSTAIN:                      COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 17<sup>th</sup> day of **June, 2025**.

---

Heather Bell, CMC  
City Clerk

# CITY OF PINOLE



# **Fiscal Year 2025/26**

# **| OPERATING AND CAPITAL BUDGET**

Final Proposed Budget - June 17, 2025

*Page intentionally blank*



June 17, 2025

Dear City Council and Residents -

City staff is pleased to present the Final Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget ("FY 2025/26 Budget").

City staff is responsible for preparing a proposed budget for City Council's consideration. The FY 2025/26 Budget incorporates input that was provided by the City Council and members of the community through multiple meetings of the Finance Subcommittee, City Council, and other engagement opportunities.

The FY 2025/26 Budget is a status quo budget meaning that service levels and revenue mechanisms in the budget are essentially the same as those in the current year budget, [FY 2024/25](#). The General Fund operating budget is balanced, meaning that ongoing expenditures are funded by ongoing revenues. The City was able to accomplish this due to the Pinole voters passing an additional local half-cent sales tax (Measure I) during the November 2024 municipal election. As a budget stabilization strategy, the City established an Other Post-Employment Benefits (OPEB) trust to start to address increasing costs related to OPEB (medical insurance coverage for retired City employees). The OPEB trust was funded by funds that became available as a result of the City reducing the Reserve Policy from 50% to 25% of total ongoing General Fund expenditures and transferring the funds into the trust. Also, the budget includes the use of available unassigned fund balance for a number of one-time initiatives and capital improvement projects, which is an acceptable use of this funding source.

The Pinole community demonstrated incredible resilience while facing current economic challenges. The City has maintained all core municipal services. Further, the City began work on and completed a number of special projects to improve City operations and community quality of life. The City made one organizational change which entailed reinstituting an internal information technology department in order to improve efficiencies. Information technology services had been performed under a contract with an external firm, which will end after the new department is up and running.

In FY 2025/26, the City will continue to work on completing the City's remaining [2020 – 2025 Strategic Plan](#) strategies, Capital Improvement Plan (CIP) projects, routine staff work, staff-



initiated process improvements, and other Council-directed special projects. These include completion of the Active Transportation Plan, development of a Storm Drain Master Plan, and completion of several road projects, and economic development and housing initiatives. It is a thoughtful and ambitious work program that will create improved services and plans for a better future.

Looking to the future, the City will continue to work on strategic financial planning efforts including updating its 20-year financial forecast. The City's prior long-term financial forecast shows that ongoing City revenues are not expected to be sufficient to cover ongoing routine City services, and existing City revenue mechanisms are not going to be sufficient to address the City's two main unfunded liabilities, which are deferred capital maintenance and other post-employment benefits. The strategic financial planning report illustrates all of the City's mandatory and discretionary future financial obligations and identifies potential measures to address them, including revenue generation options and debt financing for major road and infrastructure projects.

A key goal of the City is to engage with the community and provide welcoming, high-quality services. City staff looks forward to working with you to make Pinole the best that it can be for current and future generations. Please connect and engage with the City through its numerous platforms.

I would like to thank all of the members of the community that participated in this year's budget development process, as well as the City's Finance Department for preparing the budget.

Sincerely,

Kelcey Young  
City Manager

---

## Table of Contents

---

*Page intentionally blank*



## FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET

### TABLE OF CONTENTS

|                                                             |            |
|-------------------------------------------------------------|------------|
| <b>Letter of Transmittal .....</b>                          | <b>i</b>   |
| <b>Table of Contents.....</b>                               | <b>iii</b> |
| <b>Executive Summary.....</b>                               | <b>1</b>   |
| Executive Summary.....                                      | 3          |
| <b>Background .....</b>                                     | <b>7</b>   |
| Elected Officials and Department Heads .....                | 9          |
| Strategic Plan 2020 – 2025 Vision, Mission, and Goals ..... | 11         |
| Profile of the City .....                                   | 12         |
| City Organizational Structure .....                         | 13         |
| <b>Budget Development Process and Budget Award .....</b>    | <b>15</b>  |
| Budget Development Process .....                            | 17         |
| Budget Award.....                                           | 21         |
| <b>Revenue and Expenditure Summaries .....</b>              | <b>23</b>  |
| General Fund Revenue and Expenditures .....                 | 25         |
| Major Non-General Funds .....                               | 37         |
| All Funds Revenue and Expenditures.....                     | 41         |
| Budgeted Positions.....                                     | 55         |
| Labor Allocations .....                                     | 59         |
| <b>Department Budgets.....</b>                              | <b>61</b>  |
| Elected Officials.....                                      | 63         |
| City Council .....                                          | 63         |
| City Treasurer .....                                        | 69         |
| Appointed Officials.....                                    | 71         |
| City Manager .....                                          | 71         |
| Information Technology .....                                | 76         |
| Pinole Community Television .....                           | 79         |
| City Attorney .....                                         | 85         |
| City Clerk .....                                            | 89         |
| Administration.....                                         | 93         |
| Finance.....                                                | 93         |

|                                                                           |            |
|---------------------------------------------------------------------------|------------|
| Human Resources .....                                                     | 97         |
| Public Safety .....                                                       | 103        |
| Police .....                                                              | 103        |
| Fire .....                                                                | 115        |
| Public Works .....                                                        | 119        |
| Administration & Engineering .....                                        | 127        |
| Road Maintenance .....                                                    | 129        |
| Facility Maintenance .....                                                | 132        |
| National Pollutant Discharge Elimination System (NPDES) Storm Water ..... | 135        |
| Park Maintenance .....                                                    | 135        |
| Waste Reduction .....                                                     | 139        |
| Lighting & Landscape District .....                                       | 140        |
| Water Pollution Control Plant .....                                       | 141        |
| Community Development .....                                               | 147        |
| Planning .....                                                            | 155        |
| Building Inspection .....                                                 | 157        |
| Successor Agency Administration .....                                     | 159        |
| Housing Assets for Resale .....                                           | 160        |
| Code Enforcement .....                                                    | 161        |
| Economic Development .....                                                | 162        |
| Community Services .....                                                  | 163        |
| Administration .....                                                      | 169        |
| Recreation .....                                                          | 169        |
| Senior Center .....                                                       | 171        |
| Tiny Tots .....                                                           | 174        |
| Youth Center .....                                                        | 176        |
| Swim Center .....                                                         | 178        |
| Memorial Hall .....                                                       | 179        |
| Tennis .....                                                              | 180        |
| Library Services .....                                                    | 181        |
| Animal Control .....                                                      | 182        |
| General Government .....                                                  | 183        |
| Schedule of Transfers .....                                               | 187        |
| Debt Obligations .....                                                    | 189        |
| <b>Capital Improvement Plan .....</b>                                     | <b>193</b> |
| <b>Appendix .....</b>                                                     | <b>193</b> |
| Accounting Basis .....                                                    | 195        |
| Monitoring the Budget .....                                               | 195        |
| Fund Structure .....                                                      | 195        |
| Glossary of Budget Terms & Acronyms .....                                 | 199        |
| Financial and Investment Policies .....                                   | 205        |
| Employee Compensation and Benefits .....                                  | 209        |
| Jurisdictional Comparison .....                                           | 211        |
| Budget Resolution .....                                                   | 211        |
| Appropriations Limit and Resolution .....                                 | 211        |

---

## Executive Summary

---

*Page intentionally blank*



## **EXECUTIVE SUMMARY**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff and includes the creation of a Preliminary Proposed, Revised Proposed, and ultimately Final Proposed budget. The budget development process is more fully described in the Budget Development Process section below.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget is primarily a status quo budget, meaning that it does not include any major changes to City programs or services.

The City's all funds revenue in the Fiscal Year (FY) 2025/26 Operating and Capital Budget is approximately \$54.4 million, and all funds' expenditures are approximately \$95 million. The budget projection assumes a net use of fund balance of \$40.6 million for all funds combined as shown in Table 1 below. The majority of the use of fund balance is for several large, multi-year capital improvement projects, notably in the sewer enterprise fund. It is important to note that the total estimated costs of sewer capital projects are budgeted in year one (FY 2025/26) of the Capital Improvement Plan (CIP) although some projects may take several years to complete.

The General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is approximately \$31.5 million, and General Fund expenditures are approximately \$32.8 million, including the use of fund balance of \$1.3 million to complete one-time projects.

The budget includes funding for a number of Council-directed special projects, beyond staff's baseline work, Strategic Plan strategies, and Capital Improvement Plan (CIP) projects.

City staff believes that it will be able to complete the Council-directed special projects listed above by the end of FY 2025/26 but does not have the capacity to take on any additional special projects. Staff also recommends that the City adopt a practice of not adding any special projects mid-fiscal year unless an existing special project is taken off of the list.

It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

**Table 1 – All Funds Final Proposed Budgeted Revenues and Expenditures**

| Fund                                                             | Estimated<br>Beginning<br>Fund Balance<br>July 1, 2025 | FY 2025/26<br>Estimated<br>Total<br>Revenues | FY 2025/26<br>Estimated<br>Total<br>Expenditures | FY 2025/26<br>Contribution<br>To/(From)<br>Fund Balance | Estimated<br>Ending<br>Fund Balance<br>June 30, 2026 |
|------------------------------------------------------------------|--------------------------------------------------------|----------------------------------------------|--------------------------------------------------|---------------------------------------------------------|------------------------------------------------------|
| <b>General Fund</b>                                              |                                                        |                                              |                                                  |                                                         |                                                      |
| General Fund (including Measure S 2006 and 2014, Measure I 2024) | \$ 6,192,972                                           | \$ 31,537,898                                | \$ 32,801,047                                    | \$ (1,263,149)                                          | \$ 4,929,823                                         |
| General Reserve Fund                                             | 9,847,838                                              | 300,000                                      | 2,400,000                                        | (2,100,000)                                             | 7,747,838                                            |
| Equipment Reserve Fund                                           | 278,579                                                | 150,000                                      | 205,000                                          | (55,000)                                                | 223,579                                              |
| <b>Special Revenue Funds</b>                                     |                                                        |                                              |                                                  |                                                         |                                                      |
| Gas Tax Fund                                                     | 1,783,378                                              | 1,068,574                                    | 2,512,167                                        | (1,443,593)                                             | 339,785                                              |
| Restricted Real Estate Maintenance Fund                          | 147,429                                                | 39,991                                       | 26,000                                           | 13,991                                                  | 161,421                                              |
| Public Safety Augmentation Fund                                  | 73,562                                                 | 249,584                                      | 613,388                                          | (363,804)                                               | (290,242)                                            |
| Traffic Safety Fund                                              | 290,810                                                | 24,500                                       | 57,191                                           | (32,691)                                                | 258,119                                              |
| Supplemental Law Enforcement Fund                                | 213,881                                                | 185,000                                      | 303,281                                          | (118,281)                                               | 95,600                                               |
| NPDES Storm Water Fund                                           | (183,587)                                              | 253,272                                      | 385,631                                          | (132,359)                                               | (315,946)                                            |
| Recreation Fund                                                  | (94,728)                                               | 2,323,613                                    | 2,323,613                                        | (0)                                                     | (94,728)                                             |
| Building & Planning Fund                                         | (2,297,130)                                            | 2,744,232                                    | 2,744,232                                        | (0)                                                     | (2,297,130)                                          |
| Refuse Management Fund                                           | (24,324)                                               | 66,060                                       | 189,710                                          | (123,650)                                               | (147,974)                                            |
| Solid Waste Fund                                                 | 3,082,740                                              | 368,000                                      | 177,241                                          | 190,759                                                 | 3,273,499                                            |
| Measure C/J Fund                                                 | 2,032,971                                              | 1,397,257                                    | 1,191,732                                        | 205,525                                                 | 2,238,496                                            |
| Rate Stabilization Fund                                          | 219,118                                                | -                                            | -                                                | -                                                       | 219,118                                              |
| CASp Certification and Training Fund                             | 57,018                                                 | -                                            | -                                                | -                                                       | 57,018                                               |
| Asset Seizure-Adjudicated Fund                                   | 19,268                                                 | -                                            | 19,268                                           | (19,268)                                                | 0                                                    |
| Growth Impact Fund                                               | 3,525,045                                              | -                                            | 2,436,000                                        | (2,436,000)                                             | 1,089,045                                            |
| Housing Assets Fund                                              | 7,999,088                                              | 55,000                                       | 342,961                                          | (287,961)                                               | 7,711,127                                            |
| <b>Capital Projects Funds</b>                                    |                                                        |                                              |                                                  |                                                         |                                                      |
| Lighting & Landscaping District Fund                             | 55,014                                                 | 63,911                                       | 85,175                                           | (21,264)                                                | 33,750                                               |
| Pinole Valley Caretaker Fund                                     | (983)                                                  | 15,000                                       | 14,989                                           | 11                                                      | (972)                                                |
| Public Facilities Fund                                           | 471,649                                                | -                                            | 502,000                                          | (502,000)                                               | (30,351)                                             |
| City Street Improvements Fund                                    | 2,061,326                                              | 1,685,283                                    | 2,907,583                                        | (1,222,300)                                             | 839,026                                              |
| Arterial Streets Rehabilitation Fund                             | 1,203,071                                              | -                                            | 560,960                                          | (560,960)                                               | 642,111                                              |
| <b>Enterprise Funds</b>                                          |                                                        |                                              |                                                  |                                                         |                                                      |
| Sewer Enterprise Fund                                            | 19,712,784                                             | 13,035,506                                   | 38,229,096                                       | (25,193,590)                                            | (5,480,806)                                          |
| Cable Access Television (PCTV)                                   | (9,872)                                                | 653,088                                      | 653,088                                          | 0                                                       | (9,871)                                              |
| Information Systems Fund                                         | 925                                                    | -                                            | 21                                               | (21)                                                    | 904                                                  |
| <b>Fiduciary/Agency Funds</b>                                    |                                                        |                                              |                                                  |                                                         |                                                      |
| Pension Fund                                                     | 11,757,727                                             | (1,800,000)                                  | 3,300,445                                        | (5,100,445)                                             | 6,657,282                                            |
| <b>Total</b>                                                     | <b>\$ 68,415,569</b>                                   | <b>\$ 54,415,768</b>                         | <b>\$ 94,981,818</b>                             | <b>\$ (40,566,050)</b>                                  | <b>\$ 27,849,519</b>                                 |

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of \$31.5 million and estimated ongoing expenditures of \$31.5 million. Total General Fund expenditures include operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the operating subsidies are as follows: Recreation Fund (\$1,750,050); Building and Planning Fund (\$908,095); PCTV Fund (\$367,262).

The Fiscal Year (FY) 2025/26 Operating and Capital Budget consists of the baseline budget (ongoing operating budget), one-time operating budget items such as special Council-directed initiatives, and capital improvement projects that are funded by the General Fund including the Measure S and Measure I Funds. Table 2 and the following graphic below depict the composition of the Final Proposed budget. As shown, the budget assumes the use of \$1.3 million of unassigned fund balance.

**Table 2 – General Fund Final Proposed Budget**

|                                      | FY 2025/26<br>Baseline Budget | FY 2025/26 One-<br>Time Items* | FY 2025/26 Total<br>Budget |
|--------------------------------------|-------------------------------|--------------------------------|----------------------------|
| <b>Revenues</b>                      |                               |                                |                            |
| Property Taxes                       | \$ 6,698,790                  | \$ -                           | \$ 6,698,790               |
| Sales and Use Taxes                  | 4,567,189                     | -                              | 4,567,189                  |
| Sales and Use Taxes - Measure S 2006 | 2,599,000                     | -                              | 2,599,000                  |
| Sales and Use Taxes - Measure S 2014 | 2,599,000                     | -                              | 2,599,000                  |
| Sales and Use Taxes - Measure I 2024 | 2,599,000                     | -                              | 2,599,000                  |
| Utility Users Taxes (UUT)            | 2,345,000                     | -                              | 2,345,000                  |
| Franchise Taxes                      | 850,000                       | -                              | 850,000                    |
| Transient Occupancy Tax (TOT)        | 400,000                       | -                              | 400,000                    |
| Business License Tax                 | 469,200                       | -                              | 469,200                    |
| Intergovernmental Taxes              | 2,513,149                     | -                              | 2,513,149                  |
| Permits                              | 301,700                       | -                              | 301,700                    |
| Fees                                 | 132,309                       | -                              | 132,309                    |
| Charges for Services                 | 1,861,497                     | -                              | 1,861,497                  |
| Other Revenues                       | 366,619                       | -                              | 366,619                    |
| Transfers In - Pension Trust         | 2,552,745                     | -                              | 2,552,745                  |
| Transfers In - OPEB Trust            | 682,700                       | -                              | 682,700                    |
| <b>Total Revenues</b>                | <b>31,537,898</b>             | <b>-</b>                       | <b>31,537,898</b>          |
| <b>Expenditures</b>                  |                               |                                |                            |
| Salaries and Wages                   | 10,526,279                    | -                              | 10,526,279                 |
| Benefits - PERS                      | 4,437,115                     | -                              | 4,437,115                  |
| Benefits - Other Benefits            | 3,741,236                     | -                              | 3,741,236                  |
| Professional Services                | 8,913,471                     | 468,937                        | 9,382,408                  |
| Other Operating                      | 378,156                       | -                              | 378,156                    |
| Materials and Supplies               | 184,998                       | -                              | 184,998                    |
| Interdepartmental Charges            | (665,537)                     | -                              | (665,537)                  |
| Capital Outlay                       | 191,440                       | 795,000                        | 986,440                    |
| Debt Service                         | 653,545                       | -                              | 653,545                    |
| Transfers Out                        | 3,176,407                     | -                              | 3,176,407                  |
| <b>Total Expenditures</b>            | <b>31,537,110</b>             | <b>1,263,937</b>               | <b>32,801,047</b>          |
| <b>Net Surplus/(Deficit)</b>         | <b>\$ 788</b>                 |                                | <b>\$ (1,263,149)</b>      |
| *Funded by unassigned fund balance.  |                               |                                |                            |

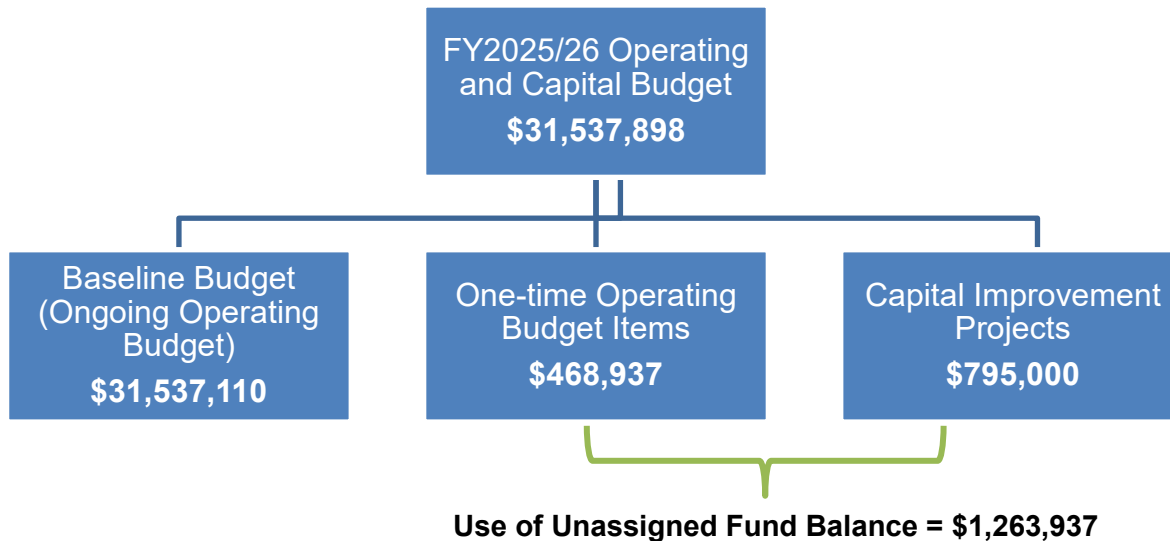


Table 3 below provides a detailed list of the one-time budget items and capital improvement projects funded by the General Fund. Note that only the capital improvement projects that are funded by the General Fund are shown in Table 3. All capital improvement projects and their respective funding sources are detailed in the FY 2025/26 Five-Year Capital Improvement Plan (CIP) for FY 2025/26 – FY 2029/30.

*Table 3 – One-Time Budget Items and Capital Improvement Projects*

| Department                                     | Description                                                  | Amount              |
|------------------------------------------------|--------------------------------------------------------------|---------------------|
| Community Development/<br>Economic Development | Advertising (gen and industry-specific)                      | \$ 2,000            |
| Community Development/<br>Economic Development | Business Development/Community Help Reserve                  | 10,000              |
| Community Development/<br>Economic Development | Revitalization Reserve                                       | 10,000              |
| Finance                                        | Fee Study and Cost Allocation Plan                           | 20,000              |
| Finance                                        | Grant Consulting                                             | 16,000              |
| Human Resources                                | Executive Team Development/Retreat                           | 10,000              |
| Police                                         | CERT Program Supplies                                        | 20,000              |
| Police                                         | Alex Clark Room Transformation                               | 2,000               |
| Public Works                                   | Active Transportation Plan                                   | 30,000              |
| Public Works                                   | On-call Consultants for Capital Projects                     | 75,000              |
| Public Works                                   | IN1703 Storm Drain Master Plan                               | 273,937             |
|                                                | <b>Total One-Time Items</b>                                  | <b>468,937</b>      |
| Public Works                                   | RO2401 Road Maintenance Repairs                              | 350,000             |
| Public Works                                   | FA2501 Zero-Emission Vehicle/EV Charging Infrastructure      | 75,000              |
| Public Works                                   | RO1710 San Pablo Ave. Bridge Over BNSF Railroad              | 100,000             |
| Public Works                                   | SW2401 Storm Drain Creek Discharge Improvements              | 120,000             |
| Public Works                                   | SW2501 Stormwater Upgrade & Trash Capture                    | 150,000             |
|                                                | <b>Total Capital Improvement Projects</b>                    | <b>795,000</b>      |
|                                                | <b>Total One-Time Items and Capital Improvement Projects</b> | <b>\$ 1,263,937</b> |

---

## Background

---

*Page intentionally blank*

## **ELECTED OFFICIALS**



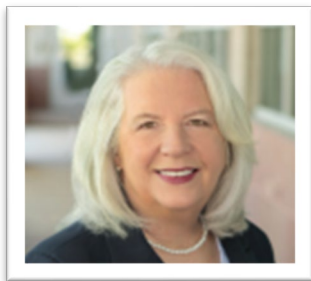
Cameron Sasai  
Mayor



Anthony Tave  
Mayor Pro Tempore



Devin Murphy  
Council Member



Maureen Toms  
Council Member



Norma Martínez-Rubin  
Council Member



Roy Swearingen  
City Treasurer

## **DEPARTMENT HEADS**

|                                |                   |
|--------------------------------|-------------------|
| City Manager                   | Kelcey Young      |
| City Attorney (Contract)       | Eric Casher       |
| City Clerk                     | Heather Bell      |
| Community Development Director | Lilly Whalen      |
| Community Services Director    | Andrea Dwyer      |
| Finance Director               | Markisha Guillory |
| Human Resources Director       | Stacy Shell       |
| Police Chief                   | Melissa Klawuhn   |
| Public Works Director          | Heba El-Guindy    |



*Page intentionally blank*

## **CITY OF PINOLE STRATEGIC PLAN 2020-2025**

In February 2020, the City of Pinole adopted a Strategic Plan 2020 – 2025. The Strategic Plan established the following vision, mission, and goals for the City, as well as 22 specific “strategies” (special projects), to be completed over a five-year timeframe, that would help the City achieve the goals.

### **VISION**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **MISSION**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **GOALS**

1. **Safe and Resilient Pinole:** Develop and communicate resilience through quality public safety service delivery, property maintenance policies and practices, and disciplined investment in community assets.
2. **Financially Stable Pinole:** Ensure the financial health and long-term sustainability of the City.
3. **Vibrant and Beautiful Pinole:** Facilitate a thriving community through development policies and proactive relationship building.
4. **High Performance Pinole:** Build an organization culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

The City Council held a special strategic planning meeting on April 29, 2023 during which it reaffirmed the vision, mission, and goals of the Strategic Plan and made some adjustments to some strategies.

## **PROFILE OF THE CITY**

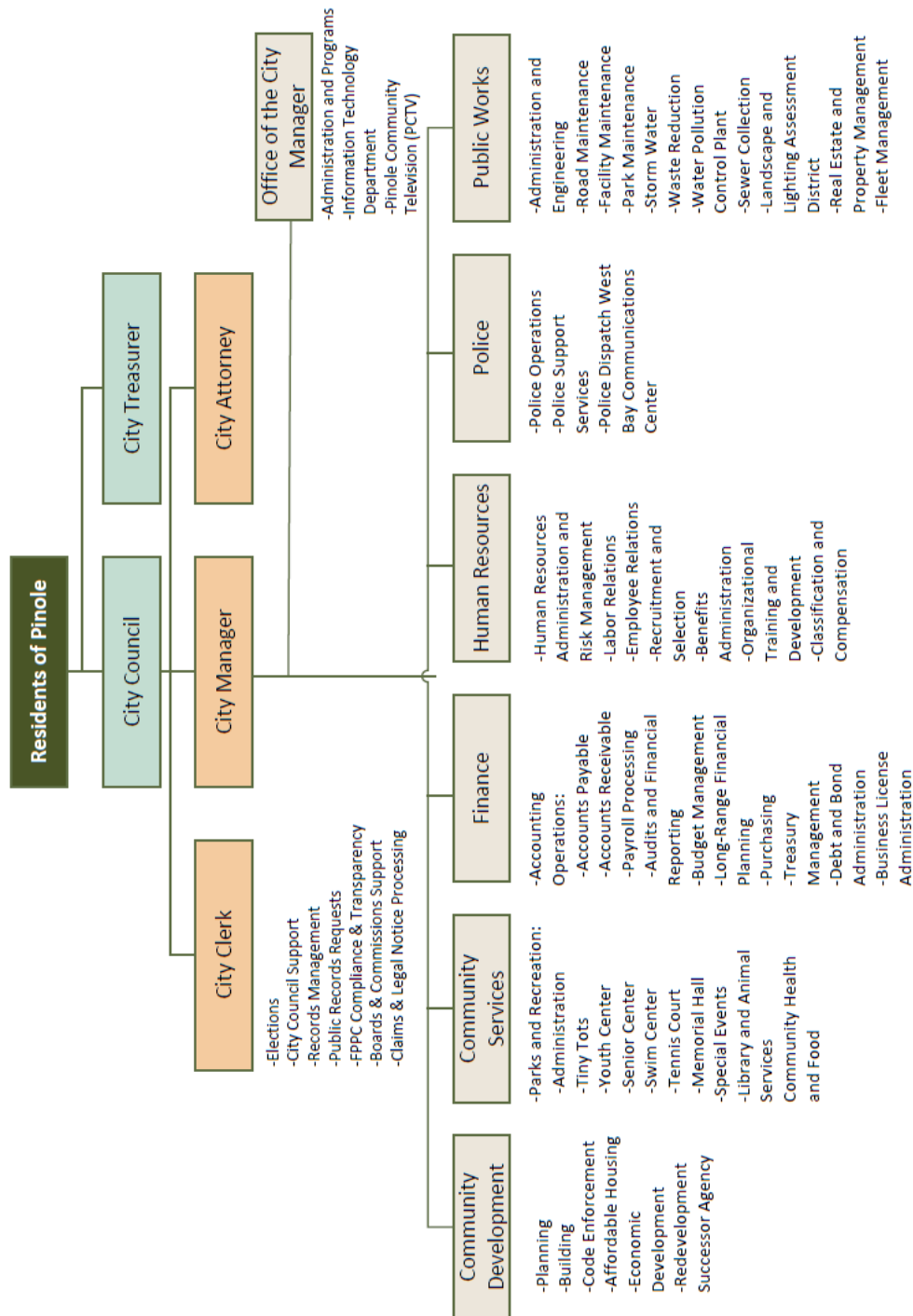
The City is primarily a residential community located in the San Francisco Bay Area on the shores of San Pablo Bay in West Contra Costa County. Highway Interstate 80, which traverses Pinole, connects the San Francisco/Oakland metropolitan area with Sacramento and points east. Pinole is linked to central Contra Costa County which includes the cities of Martinez, Concord, and Pleasant Hill by State Route 4 which begins just north of Pinole and connects with Interstate 680. There are approximately four-square miles of land included in Pinole's boundary. The City's population on January 1, 2024 was 18,192, according to the California Department of Finance.

The City of Pinole is a general law city that was incorporated on June 25, 1903. The City operates under a Council-Manager form of operation, whereby policies of the City Council are administered by a City Manager who is appointed by the City Council. All municipal departments operate under the supervision of the City Manager. The Council consists of five members who are elected at large for four-year overlapping terms. The Council elects one of the Council members to serve as Mayor each year.

The City is a full-service city that provides the following services: public safety (police), public works, community services (including recreation and Pinole community television), community development, and general administration services.



## ORGANIZATIONAL STRUCTURE



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

*Page intentionally blank*

---

## **Budget Development Process and Budget Award**

---

*Page intentionally blank*



## **BUDGET DEVELOPMENT PROCESS**

The City's budget is created through a collaborative, iterative process involving the City Council, community, and City staff. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

City staff takes the following steps to create the budget:

- Finance Department uses the current budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for the upcoming year by taking the ongoing revenues and expenditures included in the current budget and factoring in known or assumed changes to revenues and expenditures (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments review and confirm the known and assumed changes incorporated into the baseline budget;
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels;
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- Finance Department incorporates changes and prepares the Revised Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- City Manager and Finance Department incorporates any final changes as necessary and submits the Final Proposed Budget to the City Council for adoption.

*Page intentionally blank*

## **KEY MILESTONES OF THE DEVELOPMENT OF THE BUDGET AND CIP FOR FY 2025/26**

### **March 17, 2025**

- Department Proposed FY 2025/26 Budget Requests due to Finance

### **April 24, 2025**

- Finance Subcommittee Meeting
  - Draft FY 2025/26 General Fund Baseline Budget
  - Draft FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **March-April, 2025**

- Budget Review Meetings
  - City Manager and Finance Department meet with Department Directors to review and discuss proposed budgets

### **May 6, 2025**

- City Council Meeting
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **May 13, 2025**

- City Council Special Meeting (Budget Workshop)
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **June 3, 2025**

- City Council Meeting
  - Revised Proposed FY 2025/26 Operating and Capital Budget
  - Revised Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)

### **June 17, 2025**

- City Council Meeting
  - Adopt Final Proposed FY 2025/26 Operating and Capital Budget
  - Adopt Final Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)
  - Adopt FY 2025/26 Appropriations Limit

### **July 1, 2025**

- FY 2025/26 Adopted Budget Implemented

*Page intentionally blank*

## **BUDGET AWARD**

The City received its eleventh consecutive Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for its FY 2024/25 budget. The City previously received the Meritorious Award for its FY 2005/06 through FY 2010/11 budgets, and Outstanding Financial Reporting for its FY 1995/96 through FY 2000/01 budgets. The award reflects the commitment of the City to meeting the highest principles of government budgeting. To receive this award, the City had to satisfy nationally recognized guidelines for effective budget presentation.



*Page intentionally blank*

---

## Revenue and Expenditure Summaries

---

*Page intentionally blank*



## **REVENUE AND EXPENDITURE SUMMARIES**

The City's General Fund accounts for all general revenues received by the City. The General Fund supports various City operations, including primarily public safety. The City also has numerous other funds that account for revenue received and expended for specific purposes.

### **GENERAL FUND REVENUE**

The major revenue sources for the General Fund are property tax, sales tax, utility users' tax, intergovernmental tax, franchise fees, business license tax, and transient occupancy tax. The City's Finance Department creates the estimates of these General Fund revenues for the budget using economic information obtained from several sources, including the State of California, Contra Costa County, and third-party consultants. Estimates of revenues generated by City departments are prepared by the respective department with assistance from the Finance Department. Each of these revenue sources is described in detail below.

Total General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is projected to be \$31.5 million, including transfers in, as summarized below.

| <b>Revenue Category</b>                                       | <b>FY 2025/26 Budget</b> | <b>% Total Budget</b> |
|---------------------------------------------------------------|--------------------------|-----------------------|
| Property Taxes                                                | \$6,698,790              | 21%                   |
| Sales and Use Taxes                                           | 4,567,189                | 14%                   |
| Sales and Use Taxes - Measure S 2006 and 2014, Measure I 2024 | 7,797,000                | 25%                   |
| Utility Users Tax                                             | 2,345,000                | 7%                    |
| Franchise Taxes                                               | 850,000                  | 3%                    |
| Transient Occupancy Tax                                       | 400,000                  | 1%                    |
| Business License Tax                                          | 469,200                  | 1%                    |
| Intergovernmental Taxes                                       | 2,513,149                | 8%                    |
| Permits                                                       | 301,700                  | 1%                    |
| Fees                                                          | 132,309                  | 0.4%                  |
| Public Safety Charges                                         | 1,861,497                | 6%                    |
| Other Revenues                                                | 366,619                  | 1%                    |
| Transfers In                                                  | 3,235,445                | 10%                   |
| <b>Total</b>                                                  | <b>\$31,537,898</b>      |                       |

### **Property Tax**

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation. Assessed value is based

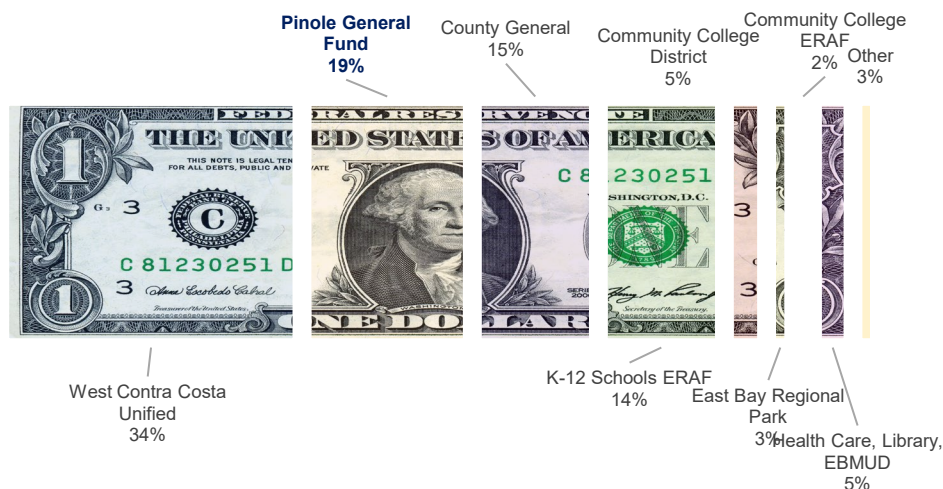
on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. However, when there is a change in property ownership, property renovation or new construction, property is reappraised at its full current market value. Proposition 8 allows the County Assessor to decrease these assessed values when property values decline and recapture these valuations back to the original amounts in the following years if property values increase.

The General Fund receives on average 19% of the total ad valorem property taxes levied (excluding voter approved tax overrides pledged for the retirement of bonded debt) on property located within the City's boundary (exclusive of the Redevelopment Project Areas). Property tax settlements are received in December (55%), April (40%) and June (5%). Property tax is imposed and collected by the County. Contra Costa County is on a Teeter Plan. The County absorbs the delinquencies under this plan. Property Tax also includes unsecured, supplemental, and property transfer tax.

The City uses property tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, property tax is estimated to be \$6.7 million, a 9% increase over the FY 2024/25 revised budget. The increase is largely due to the increase in residual property tax revenue that the City expects to receive from the former Redevelopment agency due to the retirement of outstanding debt and dissolution of the Successor Agency.

The chart below illustrates the breakdown of the agencies that receive the property tax dollar.

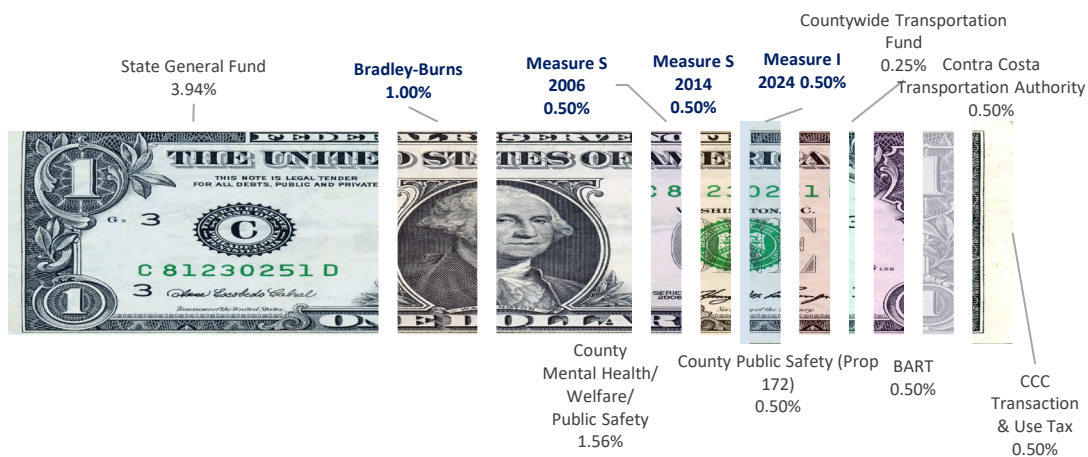
### Property Tax Dollar Breakdown



## Sales Tax

Sales tax is the General Fund's single largest revenue source. The City's 10.25% Sales tax is levied on all merchandise and includes the 1% Bradley Burns Sales Tax, and Local Sales and Use Taxes Measure S 2006 (0.5%), Measure S 2014 (0.5%), the new Measure I 2024 (0.5%), passed by voters in 2024. The local sales taxes do not have sunset dates. The City uses sales tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, General Fund sales tax, including Measure S 2006 and 2014, and Measure I 2024 is projected to be \$12.4 million, a 27% increase over the FY 2024/25 revised budget due to Measure I 2024. The chart below illustrates the breakdown of the agencies that receive the sales tax dollar.

**Sales Tax Dollar Breakdown**



## Utility Users' Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on past trends. The electricity segment in particular continues to increase substantially year over year in line with rate increases set by service providers.

## Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city

boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on historical trends. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

### **Business License Tax**

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on historical trends.

### **Transient Occupancy Tax (Motel or Bed Tax)**

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on past trends, which has shown a continuous downward trend.

### **Intergovernmental Tax**

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

### **Public Safety Charges**

Public safety charges is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

## Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

## Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

## Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a - 21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

## Transfers In

The transfer in comes from the Section 115 Trust to offset the increase in pension and Other Post-Employment Benefits (OPEB) costs in the General Fund. The amount transferred for pension is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

## **GENERAL FUND EXPENDITURES**

General Fund revenues are not restricted to any specific use and can be expended on any allowable municipal purpose. For FY 2025/26, total General Fund expenditures are projected to be \$32.8 million, including transfers out, as summarized below.

| Expenditure Category                         | FY 2025/26<br>Budget | % Total<br>Budget |
|----------------------------------------------|----------------------|-------------------|
| Salaries and Wages                           | \$10,526,279         | 32%               |
| Employee Benefits                            | 8,178,351            | 25%               |
| Professional/Admin Services                  | 3,395,059            | 10%               |
| Contra Costa County Fire Protection District | 5,997,349            | 18%               |
| Other Operating                              | 378,156              | 1%                |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-General Fund

|                           |                     |     |
|---------------------------|---------------------|-----|
| Materials and Supplies    | 184,998             | 1%  |
| Interdepartmental Charges | -665,537            | -2% |
| Capital Outlay            | 986,440             | 3%  |
| Debt Service              | 653,545             | 2%  |
| Transfers Out             | 3,166,407           | 10% |
| <b>Total</b>              | <b>\$32,801,047</b> |     |

## Salaries and Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 116.64 full-time equivalents (FTEs). It assumes one new position (Associate Civil Engineer) which will be fully funded by the Sewer Enterprise Fund. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is \$500,000, or 3% of total salary and benefits expenditures.

## Employee Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases healthcare costs.

## Professional and Administrative Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFFPD) for fire services (\$5,997,349), and County animal services (\$226,437) and library services (\$202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract escalators.

## Other Operating



Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

### **Materials and Supplies**

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on past trends.

### **Interdepartmental Charges**

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

### **Asset/Capital Outlay**

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

### **Debt Service**

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule.

### **Transfers Out**

Transfers out include the transfer of funds from the General Fund, Measure S, and Measure I Funds to other funds, including road funds, and Recreation, Pinole Community Television (PCTV), and Building and Planning. The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable.

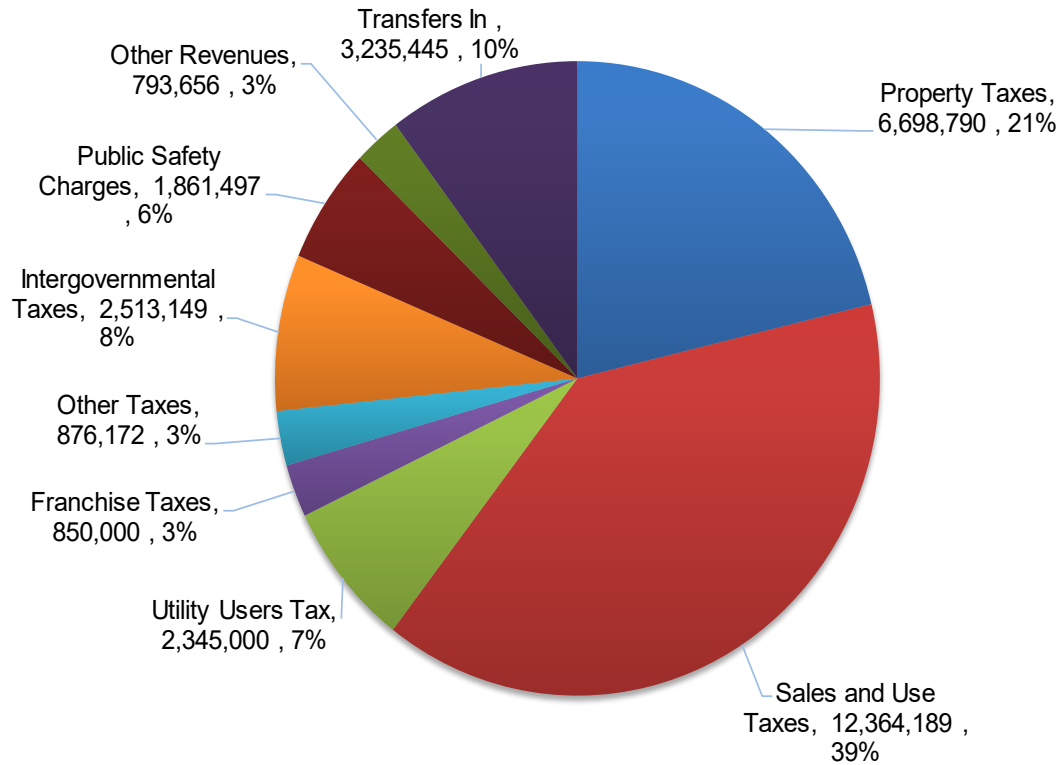
*Page intentionally blank*



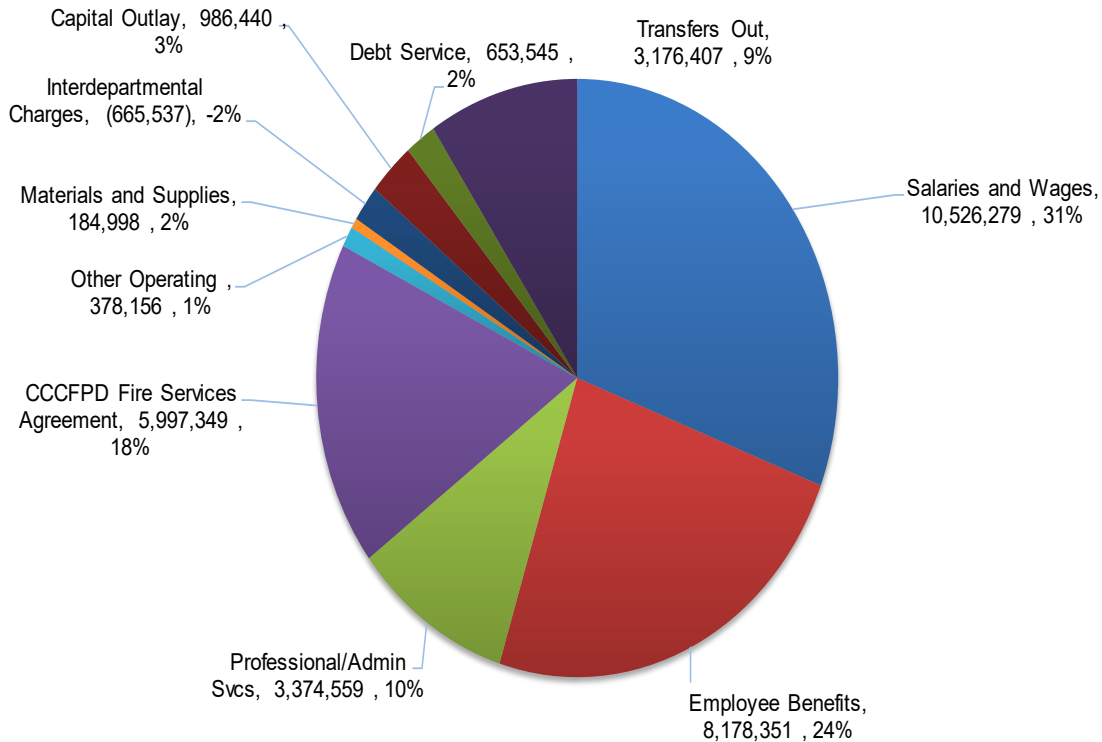
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-General Fund

| GENERAL FUND<br>(Including Measure S 2006, 2014 and Measure I) | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|---------------------------------|----------------------------------|
| <b>Revenue by Category</b>                                     |                      |                      |                      |                                 |                                  |
| 311 - Property Taxes                                           | 4,307,208            | 5,055,790            | 5,948,810            | 6,168,067                       | 6,698,790                        |
| 312 - Sales and Use Taxes                                      | 9,613,625            | 9,328,351            | 9,430,219            | 10,159,156                      | 12,364,189                       |
| 313 - Utility Users Tax                                        | 2,063,773            | 2,312,830            | 2,445,715            | 2,285,000                       | 2,345,000                        |
| 314 - Franchise Taxes                                          | 788,146              | 875,058              | 901,208              | 850,000                         | 850,000                          |
| 315 - Other Taxes                                              | 929,466              | 898,797              | 846,439              | 864,599                         | 876,172                          |
| 321 - Intergovernmental Taxes                                  | 2,108,808            | 2,247,072            | 2,346,237            | 2,402,673                       | 2,513,149                        |
| 322 - Federal Grants                                           | -                    | -                    | 129,788              | 33,461                          | -                                |
| 323 - State Grants                                             | 13,847               | 43,442               | 36,194               | 95,882                          | 73,022                           |
| 324 - Other Grants                                             | 46,937               | 43,793               | 50,913               | 47,025                          | 72,025                           |
| 332 - Permits                                                  | 120,780              | 190,687              | 324,534              | 251,700                         | 301,700                          |
| 341 - Review Fees                                              | 42,210               | 50,279               | 22,875               | 25,500                          | 25,500                           |
| 342 - Other Fees                                               | 23,880               | 56,772               | 113,399              | 65,854                          | 64,809                           |
| 343 - Abatement Fees                                           | 5,127                | 30,193               | 22,539               | 47,000                          | 42,000                           |
| 351 - Fines and Forfeiture                                     | 10,411               | 17,579               | 29,716               | 26,050                          | 15,550                           |
| 361 - Public Safety Charges                                    | 1,477,492            | 1,598,997            | 1,834,100            | 1,774,307                       | 1,861,497                        |
| 370 - Interest and Investment Income                           | (134,495)            | 211,725              | 173,488              | 200,000                         | 100,000                          |
| 381 - Rental Income                                            | 96,516               | 95,432               | 86,084               | 81,450                          | 81,450                           |
| 383 - Reimbursements                                           | 16,341               | 20,133               | 78,831               | 11,500                          | 11,500                           |
| 384 - Other Revenue                                            | 35,606               | 5,969                | 13,045               | 5,100                           | 5,100                            |
| 392 - Proceeds from Sale of Property                           | 240,182              | 12,080               | 139                  | 1,000                           | 1,000                            |
| 393 - Loan/Bond Proceeds                                       | -                    | 91,907               | -                    | -                               | -                                |
| 399 - Transfers In from Section 115 Trust                      | 1,061,736            | 2,160,519            | 2,231,793            | 3,268,790                       | 3,235,445                        |
| 399 - Transfers In from ARPA Fund                              | -                    | 4,071,404            | -                    | -                               | -                                |
| <b>Revenue Total</b>                                           | <b>22,867,595</b>    | <b>29,418,810</b>    | <b>27,066,064</b>    | <b>28,664,114</b>               | <b>31,537,898</b>                |
| <b>Expenditures by Category</b>                                |                      |                      |                      |                                 |                                  |
| 40 - Salaries and Wages                                        | 10,550,396           | 11,006,433           | 10,113,758           | 10,331,587                      | 10,526,279                       |
| 41 - Employee Benefits                                         | 6,030,608            | 6,884,786            | 6,843,838            | 7,399,988                       | 8,178,351                        |
| 42 - Professional/Administrative Services                      | 4,083,329            | 5,686,957            | 9,049,450            | 9,708,533                       | 9,382,408                        |
| 43 - Other Operating Expenses                                  | 304,499              | 359,085              | 426,472              | 322,711                         | 378,156                          |
| 44 - Materials and Supplies                                    | 261,505              | 291,123              | 223,342              | 185,033                         | 184,998                          |
| 46 - Interfund/Interdepartmental Charges                       | (838,609)            | (505,978)            | (578,056)            | (690,318)                       | (665,537)                        |
| 47 - Asset Acquisition, Improvement, Disposal                  | 697,550              | 596,527              | 1,633,513            | 7,772,370                       | 986,440                          |
| 48 - Debt Service                                              | 608,736              | 617,582              | 635,769              | 636,107                         | 653,545                          |
| 49 - Transfers Out                                             | 3,360,117            | 2,654,750            | 3,210,114            | 1,561,300                       | 3,176,407                        |
| <b>Expenditures Total</b>                                      | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,227,311</b>               | <b>32,801,047</b>                |
| <b>Expenditures by Department</b>                              |                      |                      |                      |                                 |                                  |
| 10 - City Council                                              | 215,904              | 209,697              | 227,194              | 241,089                         | 252,450                          |
| 11 - City Manager                                              | 527,117              | 567,995              | 535,472              | 683,431                         | 535,563                          |
| 12 - City Clerk                                                | 327,468              | 511,112              | 615,496              | 731,224                         | 733,895                          |
| 13 - City Treasurer                                            | 8,375                | 8,268                | 9,681                | 10,148                          | 9,990                            |
| 14 - City Attorney                                             | 406,476              | 330,354              | 229,817              | 297,031                         | 305,965                          |
| 15 - Finance Department                                        | 561,011              | 661,743              | 957,421              | 974,117                         | 1,025,744                        |
| 16 - Human Resources                                           | 377,614              | 749,748              | 831,985              | 925,991                         | 965,908                          |
| 17 - Non-Departmental                                          | 5,274,979            | 4,673,970            | 5,437,314            | 3,257,051                       | 5,128,503                        |
| 18 - Information Systems                                       | -                    | -                    | -                    | -                               | -                                |
| 22 - Police Department                                         | 9,847,359            | 10,267,281           | 11,662,505           | 12,354,609                      | 12,758,655                       |
| 23 - Fire Department                                           | 5,100,962            | 6,687,185            | 6,108,651            | 6,433,461                       | 6,742,965                        |
| 34 - Public Works                                              | 1,824,492            | 2,160,055            | 4,069,879            | 10,258,988                      | 3,283,599                        |
| 46 - Community Development                                     | 263,181              | 398,605              | 547,007              | 600,338                         | 610,142                          |
| 55 - Community Services                                        | 272,629              | 365,253              | 325,779              | 459,833                         | 447,667                          |
| 64 - Sewer                                                     | 50,563               | -                    | -                    | -                               | -                                |
| <b>Expenditures Total</b>                                      | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,227,311</b>               | <b>32,801,047</b>                |
| <b>Net Operating Results</b>                                   | <b>(2,190,536)</b>   | <b>1,827,544</b>     | <b>(4,492,136)</b>   | <b>(8,563,197)</b>              | <b>(1,263,149)</b>               |

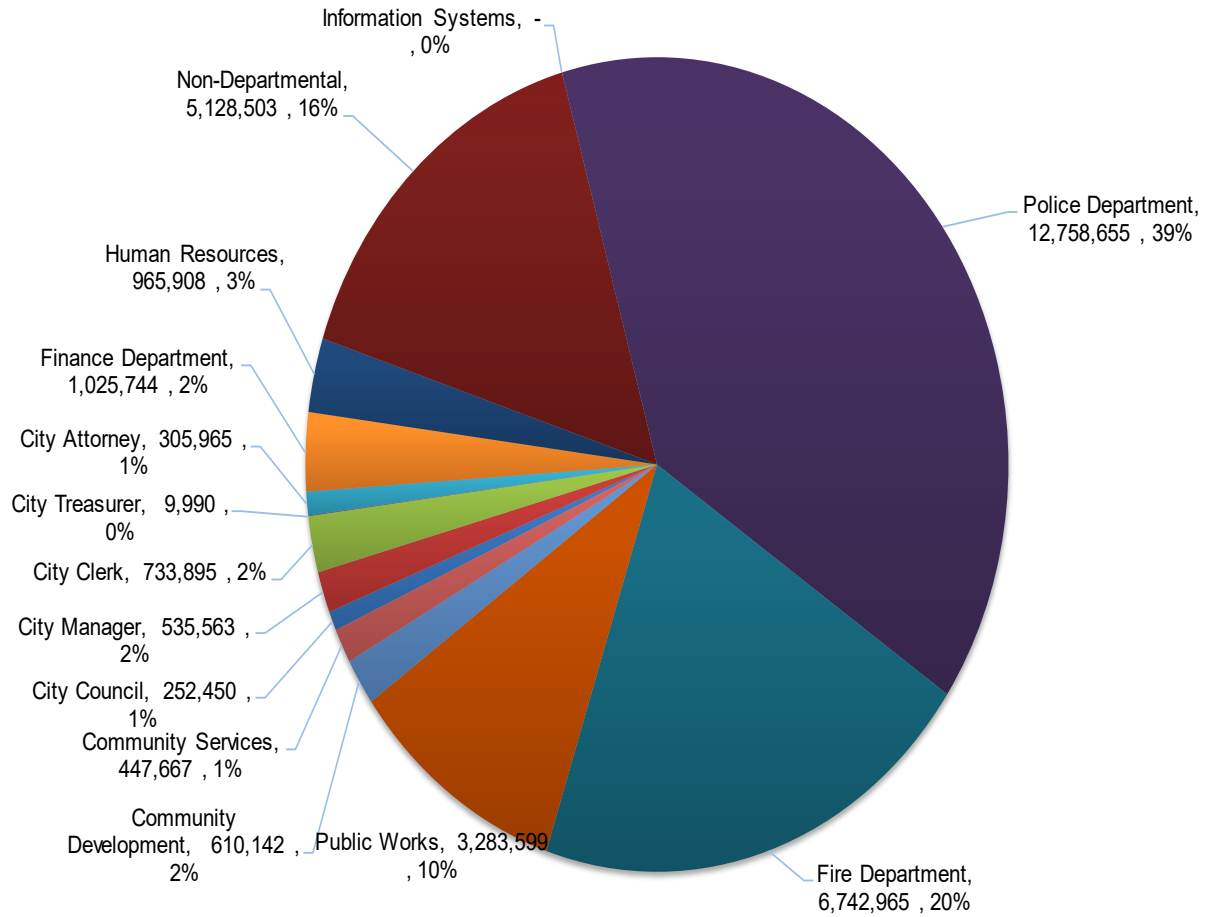
### General Fund Revenue by Type: \$31,537,898



### General Fund Expenditures by Type: \$32,801,047



**General Fund Expendiures by Department: \$32,801,047**



*Page intentionally blank*

## **MAJOR NON-GENERAL FUNDS**

Aside from the General Fund, the City also maintains special revenue funds, capital project funds, and enterprise funds. These funds generate revenue from many sources, such as taxes, charges for services, and user fees. Below find descriptions of the major Non-General Funds.

### **Special Revenue Funds**

#### **Gas Tax Fund - 200**

The Gas Tax Fund accounts for the Highway Users Tax Account (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City Limits. These taxes are distributed primarily on the basis of population pursuant to formulas specified in Streets and Highways Code Sections 2105, 2106, 2107, 2107.5, and Section 2103. As a result of the Road Repair and Accountability Act of 2017 (SB1 Beall), funds received as part of the Road Maintenance and Rehabilitation Account (RMRA) Section 2106 are also accounted for in this fund. Gas Tax funds are restricted for use in the construction, improvement, and maintenance of public streets. These funds support both annual operating and capital projects related to streets. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenue is projected to be \$1.1 million. Expenditures are projected to be \$2.5 million for road maintenance projects. It is anticipated that approximately \$1.4 million of available fund balance will be used for capital projects.

#### **Recreation Fund - 209**

The Recreation Fund accounts for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenue is projected to be \$573,563 and the General Fund transfer is \$1,750,050. Expenditures are projected to be \$2.3 million.

#### **Building and Planning Fund - 212**

The Building and Planning Fund accounts for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed. The last fee study conducted recommended changes to the City's building and planning fees, which has increased revenue. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenues are projected to be \$1.8 million and the General Fund transfer is \$908,095. Expenditures are projected to be \$2.7 million.

#### Solid Waste Fund – 214

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. For FY 2025/26, revenues are budgeted at \$368,000 and expenditures are budgeted at \$177,241.

#### Measure C/J Fund - 215

The Measure C/J Fund accounts for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program to maintain eligibility for the funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula split (50/50) between population and road mileage. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenues are projected to be \$1.4 million. Expenditures are projected to be \$1.2 million.

#### Growth Impact Fund – 276

The Growth Impact Fund accounts for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, wastewater, roadways, and drainage. For FY 2025/26, no revenue is expected. Expenditures are projected at \$2.4 million for capital projects. It is anticipated that approximately \$2.4 million of available fund balance will be used for capital projects.

#### Housing Assets Fund – 285

The Housing Assets Fund accounts for resources related to the affordable housing activities and portfolio of the former Redevelopment Agency. Funds must be expended for housing activities. The fund balance has increased in recent years due to the repayment of a significant loan due to the fund. For FY 2025/26, revenue is budgeted at \$55,000 primarily from interest earned on the cash balance and loan repayments. Expenditures are projected to be \$342,961 for housing administration activities. It is anticipated that approximately \$287,961 of available fund balance will be used for housing administration activities.

## **Capital Project Funds**

### City Street Improvements Fund – 325

The City Street Improvements Fund received a transfer of \$250,000 per year from Measure S 2014 to fund road maintenance projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, revenues are budgeted at \$1.6 million due to anticipated grants from the West County Subregional Transportation Mitigation Program (STMP), CalTrans Highway Bridge Program, CalTrans Highway Safety Improvement Program, and Transportation for Livable Communities (TLC) Program. Expenditures are budgeted at \$2.9 million for street improvement projects. It is anticipated that approximately \$1.2 million of available fund balance will be used for capital projects.

### Arterial Streets Rehabilitation Fund - 377

The Arterial Streets Rehabilitation Fund received a transfer of \$250,000 per year from the Measure S 2014 to fund road rehabilitation projects and has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, expenditures are budgeted at \$560,960 for street rehabilitation projects. It is anticipated that approximately \$560,960 of available fund balance will be used for capital projects.

## **Enterprise Funds**

### Sewer Enterprise Fund -500

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer service provided by the City's Wastewater Treatment Plant (WWTP). Sewer user fees are charged in the amount specified by City Council Resolution (Section 13.04.040 PMC). Fees are used to operate, maintain, and renew the WWTP. The cost of operations is shared between the two cities using a cost sharing formula based on sewage inflows by each city. For FY 2025/26, revenue is projected to be \$13 million. Expenditures are projected to be \$38.2 million. It is anticipated that approximately \$25.2 million of its projected fund balance will be used to complete several key capital projects over the next five fiscal years.

### Pinole Community Television (PCTV) Fund - 505

The Pinole Community Television (PCTV) Fund accounts for revenues and expenditures related to the operation of PCTV. Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees, and an operating subsidy from the General Fund. PEG fees are designated for equipment purchases. For

FY 2025/26, revenue is projected to be \$285,826 and the General Fund transfer is \$367,262. Expenditures are projected to be \$653,088.

#### Information Systems -525

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. The budget includes funding for routine operating activities as well as special initiatives identified in the City's Information Technology Plan. For FY 2025/26, revenue and expenditures are balanced with each projected to be \$1.5 million.

### **Fiduciary Funds**

#### Pension Fund – 700

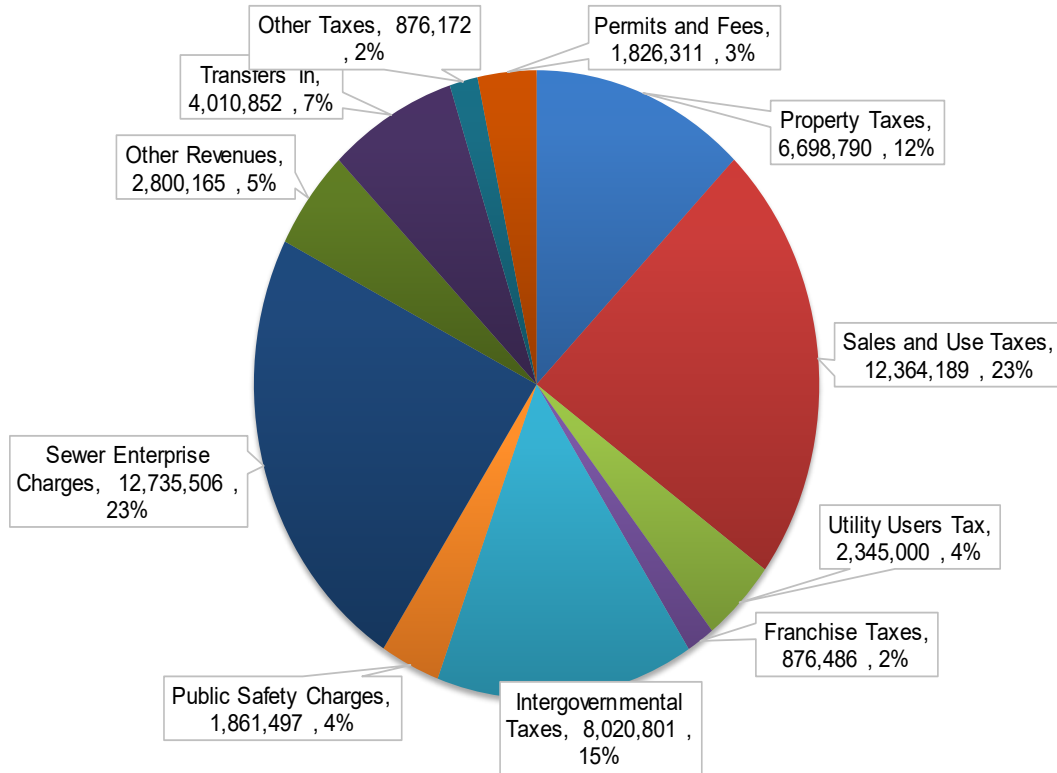
The Pension Fund accounts for funds in the City's Section 115 trust, funded with one-time General Fund resources, to offset growth in the City's annual required contribution to CalPERS pension. The remaining assets in the trust are invested and earn interest income.



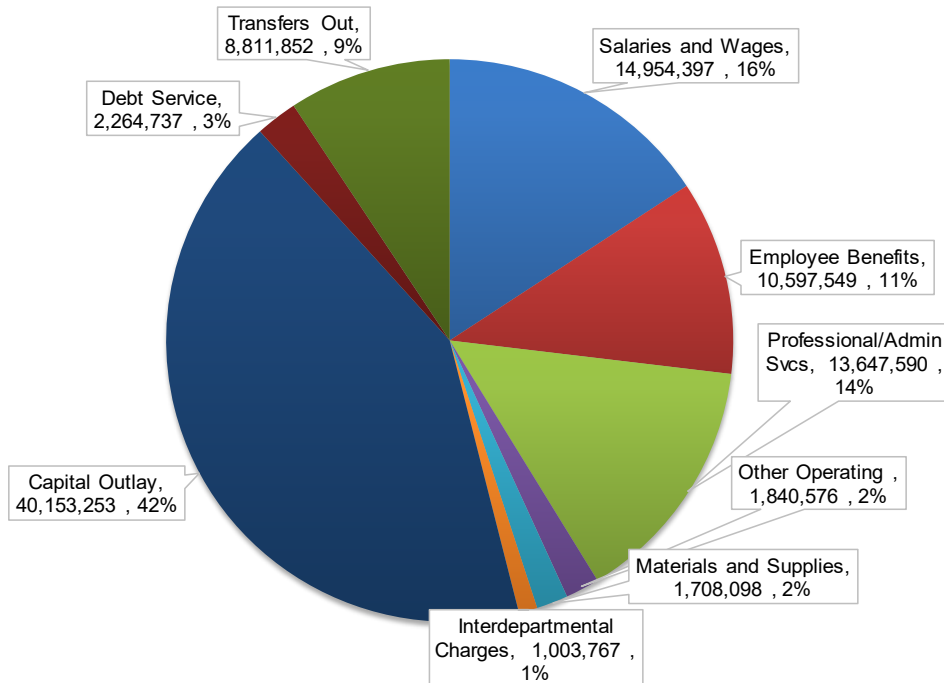
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

| ALL FUNDS                                     | FY 2021/22<br>Actuals | FY 2022/23<br>Actuals | FY 2023/24<br>Actuals | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|----------------------------------|
| <b>Revenue by Category</b>                    |                       |                       |                       |                                 |                                  |
| 311 - Property Taxes                          | 4,307,208             | 5,055,790             | 5,948,810             | 6,168,067                       | 6,698,790                        |
| 312 - Sales and Use Taxes                     | 9,613,625             | 9,328,351             | 9,430,219             | 10,159,156                      | 12,364,189                       |
| 313 - Utility Users Tax                       | 2,063,773             | 2,312,830             | 2,445,715             | 2,285,000                       | 2,345,000                        |
| 314 - Franchise Taxes                         | 810,080               | 893,814               | 918,135               | 876,486                         | 876,486                          |
| 315 - Other Taxes                             | 929,466               | 898,797               | 846,439               | 864,599                         | 876,172                          |
| 321 - Intergovernmental Taxes                 | 3,530,117             | 3,701,389             | 3,867,073             | 3,985,975                       | 4,118,354                        |
| 322 - Federal Grants                          | 911,070               | 4,857,566             | 378,855               | 74,855                          | 41,394                           |
| 323 - State Grants                            | 290,576               | 312,655               | 786,382               | 1,165,544                       | 1,723,501                        |
| 324 - Other Grants                            | 785,671               | 128,346               | 595,567               | 2,241,952                       | 2,137,552                        |
| 332 - Permits                                 | 601,210               | 687,955               | 952,518               | 728,866                         | 807,961                          |
| 341 - Review Fees                             | 398,529               | 567,490               | 507,729               | 394,275                         | 502,855                          |
| 342 - Other Fees                              | 116,892               | 273,501               | 390,127               | 517,146                         | 473,495                          |
| 343 - Abatement Fees                          | 5,127                 | 30,193                | 22,539                | 47,000                          | 42,000                           |
| 344 - Impact Fees                             | 2,453,146             | 577,792               | 28,017                | 29,218                          | -                                |
| 351 - Fines and Forfeiture                    | 39,392                | 52,592                | 83,186                | 91,050                          | 66,050                           |
| 361 - Public Safety Charges                   | 1,477,492             | 1,598,997             | 1,834,100             | 1,774,307                       | 1,861,497                        |
| 363 - Sewer Enterprise Charges                | 7,764,868             | 7,831,703             | 8,072,292             | 10,164,403                      | 12,735,506                       |
| 364 - Recreation Charges                      | 311,782               | 413,497               | 421,472               | 352,610                         | 387,900                          |
| 365 - Cable TV Charges                        | 216,837               | 277,903               | 192,464               | 179,047                         | 159,840                          |
| 366 - Other Charges                           | -                     | -                     | -                     | -                               | 9,000                            |
| 370 - Interest and Investment Income          | (2,951,193)           | 1,910,982             | 3,763,858             | 1,514,500                       | 1,396,000                        |
| 381 - Rental Income                           | 121,141               | 116,688               | 111,946               | 152,279                         | 230,779                          |
| 383 - Reimbursements                          | 444,545               | 455,269               | 584,664               | 386,636                         | 386,636                          |
| 384 - Other Revenue                           | 87,107                | 25,215                | 36,238                | 226,650                         | 157,960                          |
| 392 - Proceeds from Sale of Property          | 346,615               | 944,423               | 9,746                 | 1,000                           | 1,000                            |
| 393 - Loan/Bond Proceeds                      | 107,531               | 178,562               | 138,127               | 5,000                           | 5,000                            |
| 399 - Transfers In                            | 4,421,853             | 8,886,673             | 5,441,907             | 4,897,090                       | 4,010,852                        |
| <b>Revenue Total</b>                          | <b>39,204,459</b>     | <b>52,318,973</b>     | <b>47,808,126</b>     | <b>49,282,711</b>               | <b>54,415,768</b>                |
| <b>Expenditures by Category</b>               |                       |                       |                       |                                 |                                  |
| 40 - Salaries and Wages                       | 12,977,267            | 13,990,485            | 13,616,899            | 14,292,283                      | 14,954,397                       |
| 41 - Employee Benefits                        | 7,227,194             | 7,465,419             | 8,458,454             | 9,448,743                       | 10,597,549                       |
| 42 - Professional/Administrative Services     | 7,179,480             | 9,041,346             | 11,859,033            | 13,988,277                      | 13,647,590                       |
| 43 - Other Operating Expenses                 | 1,773,766             | 1,952,203             | 2,217,282             | 1,747,475                       | 1,840,576                        |
| 44 - Materials and Supplies                   | 1,227,452             | 1,409,785             | 1,282,203             | 1,691,444                       | 1,708,098                        |
| 46 - Interfund/Interdepartmental Charges      | 733,387               | 786,349               | 947,072               | 928,156                         | 1,003,767                        |
| 47 - Asset Acquisition, Improvement, Disposal | 4,711,084             | 3,294,566             | 4,536,516             | 47,236,706                      | 40,153,253                       |
| 48 - Debt Service                             | 1,415,202             | 1,405,682             | 1,311,798             | 2,247,675                       | 2,264,737                        |
| 49 - Transfers Out                            | 4,421,853             | 8,886,672             | 5,441,907             | 4,830,090                       | 8,811,852                        |
| <b>Expenditures Total</b>                     | <b>41,666,684</b>     | <b>48,232,508</b>     | <b>49,671,165</b>     | <b>96,410,849</b>               | <b>94,981,818</b>                |
| <b>Expenditures by Department</b>             |                       |                       |                       |                                 |                                  |
| 10 - City Council                             | 215,904               | 209,697               | 227,194               | 241,089                         | 252,450                          |
| 11 - City Manager                             | 527,117               | 567,995               | 535,472               | 683,431                         | 535,563                          |
| 12 - City Clerk                               | 327,468               | 511,112               | 615,496               | 731,224                         | 733,895                          |
| 13 - City Treasurer                           | 8,375                 | 8,268                 | 9,681                 | 10,148                          | 9,990                            |
| 14 - City Attorney                            | 406,476               | 330,354               | 229,817               | 297,031                         | 305,965                          |
| 15 - Finance Department                       | 561,011               | 739,907               | 1,032,662             | 1,024,117                       | 1,090,744                        |
| 16 - Human Resources                          | 377,614               | 749,748               | 831,985               | 925,991                         | 965,908                          |
| 17 - Non-Departmental                         | 7,026,762             | 10,946,547            | 7,697,607             | 6,533,341                       | 10,771,448                       |
| 18 - Information Systems                      | 95,874                | 77,892                | 126,215               | (194)                           | 21                               |
| 19 - Cable Access TV                          | 439,347               | 502,606               | 555,518               | 748,883                         | 653,088                          |
| 22 - Police Department                        | 10,153,924            | 10,614,182            | 12,483,720            | 13,238,373                      | 13,716,783                       |
| 23 - Fire Department                          | 5,100,962             | 6,687,185             | 6,108,651             | 6,433,461                       | 6,742,965                        |
| 34 - Public Works                             | 4,807,382             | 4,128,470             | 6,223,825             | 20,965,596                      | 14,507,787                       |
| 46 - Community Development                    | 3,154,647             | 3,887,809             | 3,427,516             | 3,119,483                       | 3,702,336                        |
| 55 - Community Services                       | 1,630,344             | 1,940,328             | 2,219,864             | 3,087,511                       | 2,763,780                        |
| 64 - Sewer                                    | 6,833,477             | 6,330,406             | 7,345,942             | 38,371,365                      | 38,229,096                       |
|                                               | <b>41,666,684</b>     | <b>48,232,508</b>     | <b>49,671,165</b>     | <b>96,410,849</b>               | <b>94,981,818</b>                |
| <b>Net Operating Results</b>                  | <b>(2,462,225)</b>    | <b>4,086,466</b>      | <b>(1,863,039)</b>    | <b>(47,128,138)</b>             | <b>(40,566,050)</b>              |

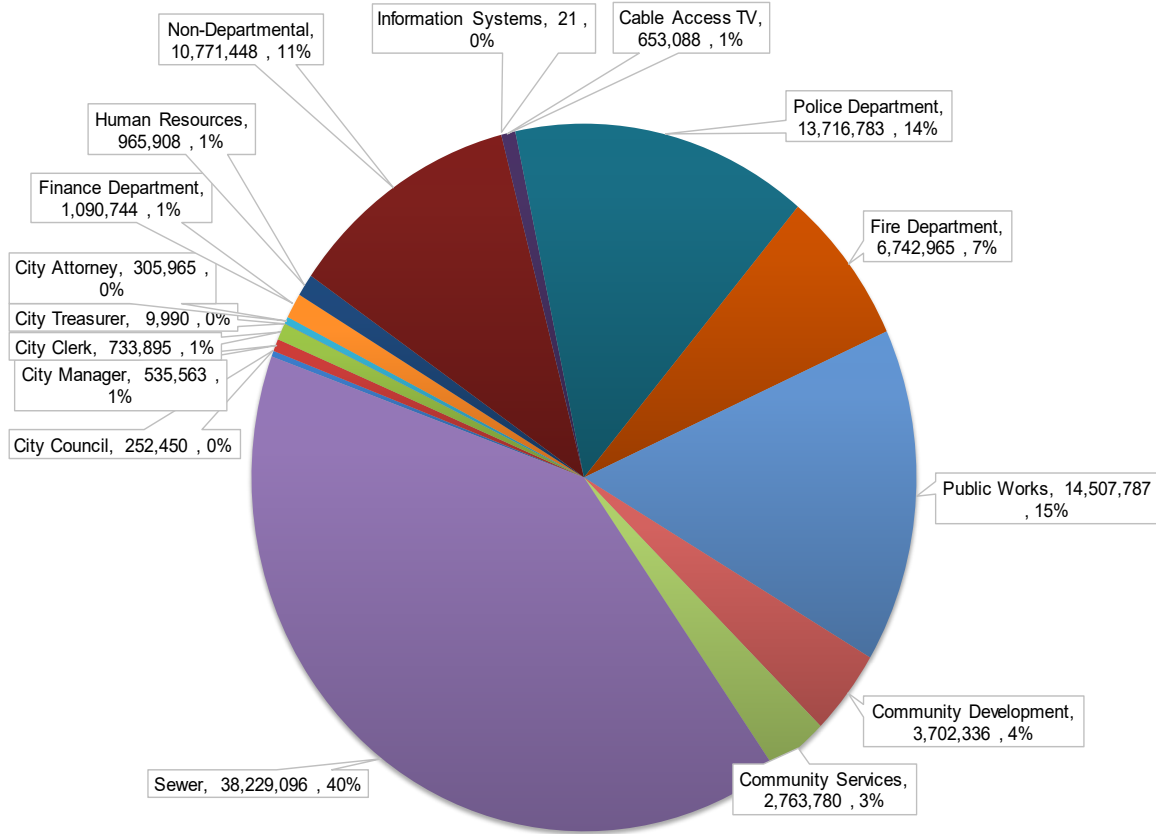
### All Funds Revenue by Category: \$54,415,768



### All Funds Expenditures by Category: \$94,981,818



**All Funds Expenditures by Department: \$94,981,818**



*Page intentionally blank*

# Fiscal Year (FY) 2025/26 Operating and Capital Budget Revenue and Expenditure Summaries-All Funds

|                                                                    | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>General Fund (including Measure S 2006, 2014 and Measure I)</b> |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                               | 4,307,208            | 5,055,790            | 5,948,810            | 6,168,067                        | 6,168,067                       | 3,283,712                           | 6,168,067                           | 6,698,790              | 9%                               |
| <i>Basic 1% Property Tax</i>                                       | <i>2,946,085</i>     | <i>3,145,151</i>     | <i>4,038,170</i>     | <i>4,677,116</i>                 | <i>4,677,116</i>                | <i>1,943,836</i>                    | <i>4,677,116</i>                    | <i>4,299,328</i>       | -8%                              |
| <i>RPTTF and Passthrough Payments</i>                              | <i>1,361,123</i>     | <i>1,910,639</i>     | <i>1,910,639</i>     | <i>1,490,951</i>                 | <i>1,490,951</i>                | <i>1,339,876</i>                    | <i>1,490,951</i>                    | <i>2,399,462</i>       | 61%                              |
| 312 - Sales and Use Taxes                                          | 4,612,708            | 4,396,002            | 4,411,000            | 4,536,436                        | 4,459,156                       | 2,898,866                           | 4,381,876                           | 4,567,189              | 2%                               |
| 312 - Sales and Use Taxes- Measure S 2006                          | 2,501,974            | 2,467,529            | 2,510,464            | 2,581,000                        | 2,550,000                       | 1,590,728                           | 2,519,000                           | 2,599,000              | 2%                               |
| 312 - Sales and Use Taxes- Measure S 2014                          | 2,498,944            | 2,464,819            | 2,508,755            | 2,581,000                        | 2,550,000                       | 1,584,359                           | 2,519,000                           | 2,599,000              | 2%                               |
| 312 - Sales and Use Taxes- Measure I                               | -                    | -                    | -                    | -                                | -                               | -                                   | 600,000                             | 2,599,000              | 100%                             |
| 313 - Utility Users Tax                                            | 2,063,773            | 2,312,830            | 2,445,715            | 2,285,000                        | 2,285,000                       | 2,045,450                           | 2,285,000                           | 2,345,000              | 3%                               |
| 314 - Franchise Taxes                                              | 788,146              | 875,058              | 901,208              | 850,000                          | 850,000                         | 454,338                             | 850,000                             | 850,000                | 0%                               |
| 315 - Other Taxes                                                  | 929,466              | 898,797              | 846,439              | 924,599                          | 864,599                         | 711,592                             | 897,514                             | 876,172                | 1%                               |
| <i>Other Tax/Transient Occupancy Tax</i>                           | <i>487,687</i>       | <i>456,288</i>       | <i>378,622</i>       | <i>460,000</i>                   | <i>400,000</i>                  | <i>253,821</i>                      | <i>340,000</i>                      | <i>400,000</i>         | 0%                               |
| <i>Other Tax/Business License</i>                                  | <i>441,779</i>       | <i>442,509</i>       | <i>467,817</i>       | <i>464,599</i>                   | <i>464,599</i>                  | <i>457,771</i>                      | <i>464,599</i>                      | <i>476,172</i>         | 2%                               |
| 321 - Intergovernmental Taxes                                      | 2,108,808            | 2,247,072            | 2,346,237            | 2,402,673                        | 2,402,673                       | 1,217,510                           | 2,402,673                           | 2,513,149              | 5%                               |
| 322 - Federal Grants                                               | -                    | -                    | 129,788              | -                                | 33,461                          | 37,653                              | 37,653                              | -                      | 0%                               |
| 323 - State Grants                                                 | 13,847               | 43,442               | 36,194               | 95,882                           | 95,882                          | 103,635                             | 103,635                             | 73,022                 | -24%                             |
| 324 - Other Grants                                                 | 46,937               | 43,793               | 50,913               | 47,025                           | 47,025                          | 1,000                               | 47,025                              | 72,025                 | 53%                              |
| 332 - Permits                                                      | 120,780              | 190,687              | 324,534              | 251,700                          | 251,700                         | 236,906                             | 251,700                             | 301,700                | 20%                              |
| 341 - Review Fees                                                  | 42,210               | 50,279               | 22,875               | 25,500                           | 25,500                          | 847                                 | 1,200                               | 25,500                 | 0%                               |
| 342 - Other Fees                                                   | 23,880               | 56,772               | 113,399              | 65,854                           | 65,854                          | 89,478                              | 119,000                             | 64,809                 | -2%                              |
| 343 - Abatement Fees                                               | 5,127                | 30,193               | 22,539               | 47,000                           | 47,000                          | 18,916                              | 47,000                              | 42,000                 | -11%                             |
| 351 - Fines and Forfeiture                                         | 10,411               | 17,579               | 29,716               | 15,550                           | 26,050                          | 29,341                              | 37,225                              | 15,550                 | -40%                             |
| 361 - Public Safety Charges                                        | 29,558               | 30,148               | 30,216               | 30,500                           | 30,500                          | 1,110                               | 1,400                               | 30,500                 | 0%                               |
| <i>361 - Public Safety Charges/Dispatch</i>                        | <i>1,447,934</i>     | <i>1,568,849</i>     | <i>1,803,884</i>     | <i>1,743,807</i>                 | <i>1,743,807</i>                | <i>1,501,570</i>                    | <i>1,743,807</i>                    | <i>1,830,997</i>       | 5%                               |
| 370 - Interest and Investment Income                               | (134,495)            | 211,725              | 173,488              | 200,000                          | 200,000                         | (1,645)                             | 100,000                             | 100,000                | -50%                             |
| 381 - Rental Income                                                | 96,516               | 95,432               | 86,084               | 81,450                           | 81,450                          | 65,975                              | 81,450                              | 81,450                 | 0%                               |
| 383 - Reimbursements                                               | 16,341               | 20,133               | 78,831               | 11,500                           | 11,500                          | 69,196                              | 92,260                              | 11,500                 | 0%                               |
| 384 - Other Revenue                                                | 35,606               | 5,969                | 13,045               | 5,100                            | 5,100                           | 6,869                               | 8,920                               | 5,100                  | 0%                               |
| 392 - Proceeds from Sale of Property                               | 240,182              | 12,080               | 139                  | 1,000                            | 1,000                           | 1,165                               | 1,165                               | 1,000                  | 0%                               |
| 393 - Loan/Bond Proceeds                                           | -                    | 91,907               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total</b>                                               | <b>21,805,859</b>    | <b>23,186,887</b>    | <b>24,834,271</b>    | <b>24,950,643</b>                | <b>24,795,324</b>               | <b>15,948,573</b>                   | <b>25,296,570</b>                   | <b>28,302,453</b>      | <b>14%</b>                       |
| 399 - Transfers In                                                 | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 3,235,445              | 100%                             |
| 399 - Transfers In from Section 115 Pension Fund                   | 1,061,736            | 2,160,519            | 2,231,793            | 3,268,790                        | 3,268,790                       | -                                   | 3,268,790                           | -                      | -100%                            |
| 399 - Transfers In from ARPA Fund                                  | -                    | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                               | <b>22,867,595</b>    | <b>29,418,810</b>    | <b>27,066,064</b>    | <b>28,219,433</b>                | <b>28,064,114</b>               | <b>15,948,573</b>                   | <b>28,565,360</b>                   | <b>31,537,898</b>      | <b>12%</b>                       |
| <b>Fund: 100 - General Fund</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                                | 215,904              | 200,496              | 227,194              | 202,339                          | 241,089                         | 115,342                             | 241,089                             | 252,450                | 5%                               |
| Division: 111 - City Manager Total:                                | 527,117              | 567,995              | 535,472              | 683,857                          | 683,431                         | 440,359                             | 683,431                             | 535,563                | -22%                             |
| Division: 112 - City Clerk Total:                                  | 327,468              | 511,112              | 615,496              | 717,294                          | 731,224                         | 567,190                             | 731,224                             | 733,895                | 0%                               |
| Division: 113 - City Treasurer Total:                              | 8,375                | 8,268                | 9,681                | 10,148                           | 10,148                          | 7,473                               | 10,148                              | 9,990                  | -2%                              |
| Division: 114 - City Attorney Total:                               | 406,476              | 330,354              | 229,817              | 297,031                          | 297,031                         | 309,335                             | 297,031                             | 305,965                | 3%                               |
| <i>114 - City Attorney Services</i>                                | <i>833,500</i>       | <i>899,583</i>       | <i>662,442</i>       | <i>581,131</i>                   | <i>581,131</i>                  | <i>401,959</i>                      | <i>581,131</i>                      | <i>598,565</i>         | 3%                               |
| <i>114 - City Attorney Indirect Cost Allocations</i>               | <i>(427,024)</i>     | <i>(569,229)</i>     | <i>(432,626)</i>     | <i>(284,100)</i>                 | <i>(284,100)</i>                | <i>(92,623)</i>                     | <i>(284,100)</i>                    | <i>(292,600)</i>       | 3%                               |
| Division: 115 - Finance Department Total:                          | 560,362              | 657,774              | 956,068              | 966,217                          | 969,217                         | 795,239                             | 969,217                             | 1,020,844              | 5%                               |
| Division: 116 - Human Resources Total:                             | 377,614              | 749,748              | 831,985              | 888,867                          | 925,991                         | 709,625                             | 925,991                             | 965,908                | 4%                               |
| Division: 117 - General Government Total:                          | 1,306,126            | 1,420,199            | 1,611,760            | 1,059,644                        | 1,059,644                       | 1,346,081                           | 1,059,644                           | 1,298,551              | 23%                              |
| <b>Administrative Total</b>                                        | <b>3,729,442</b>     | <b>4,445,947</b>     | <b>5,017,472</b>     | <b>4,825,397</b>                 | <b>4,917,775</b>                | <b>4,290,644</b>                    | <b>4,917,775</b>                    | <b>5,123,167</b>       | <b>4%</b>                        |
| Division: 221 - Police Operations Total:                           | 4,433,521            | 5,034,933            | 6,250,517            | 6,952,098                        | 6,929,440                       | 5,216,851                           | 6,929,440                           | 5,823,820              | -16%                             |
| Division: 222 - Police Support Services Total:                     | 1,118,708            | 1,416,777            | 1,519,190            | 1,582,951                        | 1,582,951                       | 973,958                             | 1,582,951                           | 1,468,835              | -7%                              |
| Division: 223 - Dispatch WBCC Total:                               | 2,215,114            | 2,379,569            | 2,498,316            | 2,548,869                        | 2,568,099                       | 1,968,544                           | 2,568,099                           | 2,740,771              | 7%                               |
| Division: 231 - Fire Total:                                        | 3,992,507            | 5,045,833            | 4,384,514            | 3,582,500                        | 3,582,500                       | 2,712,342                           | 3,582,500                           | 3,202,461              | -11%                             |
| <b>Public Safety Total</b>                                         | <b>11,759,851</b>    | <b>13,877,112</b>    | <b>14,652,536</b>    | <b>14,666,418</b>                | <b>14,662,990</b>               | <b>10,871,695</b>                   | <b>14,662,990</b>                   | <b>13,235,887</b>      | <b>-10%</b>                      |
| Division: 341 - Administration/Engineering Total:                  | 219,407              | 408,987              | 736,873              | 622,287                          | 362,747                         | 281,610                             | 362,747                             | 402,553                | 11%                              |
| Division: 342 - Road Maintenance Total:                            | 62,776               | 152,163              | 225,539              | 486,573                          | 486,573                         | 279,508                             | 486,573                             | 30,000                 | -94%                             |
| Division: 343 - Facility Maintenance Total:                        | 552,239              | 650,885              | 760,139              | 929,920                          | 929,920                         | 603,547                             | 929,920                             | 715,330                | -23%                             |
| Division: 345 - Park Maintenance Total:                            | 276,594              | 291,821              | 358,808              | 356,460                          | 356,460                         | 305,574                             | 356,460                             | -                      | -100%                            |
| <b>Public Works Total</b>                                          | <b>1,111,016</b>     | <b>1,503,855</b>     | <b>2,081,358</b>     | <b>2,395,240</b>                 | <b>2,135,700</b>                | <b>1,470,239</b>                    | <b>2,135,700</b>                    | <b>1,147,883</b>       | <b>-46%</b>                      |
| Division: 461 - Planning Total:                                    | 64,712               | 65,951               | 10,249               | 17,148                           | 17,148                          | 8,350                               | 17,148                              | 12,387                 | -28%                             |
| Division: 465 - Code Enforcement Total:                            | 198,324              | 226,172              | 260,334              | 399,687                          | 372,187                         | 297,466                             | 372,187                             | 418,050                | 12%                              |
| Division: 466 - Economic Development Total:                        | 145                  | 106,482              | 266,424              | 148,953                          | 123,953                         | 57,117                              | 123,953                             | 159,705                | 29%                              |
| <b>Community Development Total</b>                                 | <b>263,181</b>       | <b>398,605</b>       | <b>537,007</b>       | <b>565,788</b>                   | <b>513,288</b>                  | <b>362,933</b>                      | <b>513,288</b>                      | <b>590,142</b>         | <b>15%</b>                       |
| Division: 551 - Recreation Admin Total                             | 253413.81            | 352,653              | 1,816                | 3500                             | 3,500                           | 1,902                               | 3,500                               | 3,500                  | 0%                               |
| Division: 560 - Library Services Total:                            | -                    | -                    | 158,796              | 202,430                          | 202,430                         | 95,962                              | 202,430                             | 202,430                | 0%                               |
| Division: 561 - Animal Control Services Total:                     | -                    | -                    | 164,428              | 220,935                          | 220,935                         | 99,612                              | 220,935                             | 226,437                | 2%                               |
| <b>Recreation Total</b>                                            | <b>253,414</b>       | <b>352,653</b>       | <b>325,040</b>       | <b>426,865</b>                   | <b>426,865</b>                  | <b>197,476</b>                      | <b>426,865</b>                      | <b>432,367</b>         | <b>1%</b>                        |
| 481 - Debt Service                                                 | 608,736              | 599,021              | 615,440              | 636,107                          | 636,107                         | 636,015                             | 636,107                             | 653,545                | 3%                               |
| <b>Sub-Total</b>                                                   | <b>17,725,639</b>    | <b>21,177,193</b>    | <b>23,228,854</b>    | <b>23,515,815</b>                | <b>23,292,725</b>               | <b>17,829,002</b>                   | <b>23,292,725</b>                   | <b>21,182,991</b>      | <b>-9%</b>                       |
| 499 - Transfers Out                                                | 2,667,216            | 1,936,750            | 1,657,275            | 777,800                          | 777,800                         | 597,677                             | 777,800                             | 2,592,907              | 233%                             |
| <b>Expenditure Total:</b>                                          | <b>20,392,855</b>    | <b>23,113,943</b>    | <b>24,886,129</b>    | <b>24,293,615</b>                | <b>24,070,525</b>               | <b>18,426,679</b>                   | <b>24,070,525</b>                   | <b>23,775,898</b>      | <b>-1%</b>                       |

**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

|                                                                | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 105 - Measure S 2006 Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Department Total:                      | 475                  | 1,534                | 377                  | 2,450                            | 2,450                           | 60                                  | 500                                 | 2,450                  | 0%                               |
| Division: 221 - Police Operations Total:                       | 1,589,658            | 1,289,148            | 1,252,499            | 1,147,981                        | 1,147,981                       | 735,267                             | 1,278,215                           | 845,720                | -26%                             |
| Division: 222 - Police Support Services Total:                 | 330,507              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 231 - Fire Total:                                    | 682,546              | 899,363              | 755,412              | 1,478,192                        | 1,478,192                       | 1,072,572                           | 1,478,192                           | 1,772,580              | 20%                              |
| Division: 342 - Road Maintenance Total:                        | -                    | -                    | -                    | 1,750,000                        | 1,750,000                       | -                                   | -                                   | 350,000                | -80%                             |
| Division: 343 - Facility Maintenance Total:                    | -                    | -                    | -                    | 1,530,000                        | 1,530,000                       | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                      | <b>2,603,185</b>     | <b>2,190,045</b>     | <b>2,008,287</b>     | <b>5,908,623</b>                 | <b>5,908,623</b>                | <b>1,807,899</b>                    | <b>2,756,907</b>                    | <b>2,970,750</b>       | <b>-50%</b>                      |
| <b>Fund: 106 - Measure S 2014 Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                            | -                    | 9,202                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 115 - Finance Department Total:                      | 175                  | 2,434                | 977                  | 2,450                            | 2,450                           | 960                                 | 2,450                               | 2,450                  | 0%                               |
| Division: 117 - General Government Total:                      | 692,901              | 718,000              | 1,552,839            | 783,500                          | 783,500                         | 783,500                             | 783,500                             | 283,500                | -64%                             |
| Division: 118 - Information Systems Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Administrative Total</b>                                    | <b>693,076</b>       | <b>729,636</b>       | <b>1,553,816</b>     | <b>785,950</b>                   | <b>785,950</b>                  | <b>784,460</b>                      | <b>785,950</b>                      | <b>285,950</b>         | <b>-64%</b>                      |
| Division: 221 - Police Operations Total:                       | 59,161               | 37,269               | 23,759               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 222 - Police Support Services Total:                 | 100,690              | 109,585              | 118,225              | 126,138                          | 126,138                         | 95,333                              | 126,138                             | 127,055                | 1%                               |
| Division: 231 - Fire Total:                                    | 425,909              | 741,990              | 968,725              | 1,372,769                        | 1,372,769                       | 996,031                             | 1,372,769                           | 1,767,924              | 29%                              |
| <b>Public Safety Total</b>                                     | <b>585,760</b>       | <b>888,843</b>       | <b>1,110,709</b>     | <b>1,498,907</b>                 | <b>1,498,907</b>                | <b>1,091,364</b>                    | <b>1,498,907</b>                    | <b>1,894,979</b>       | <b>26%</b>                       |
| Division: 341 - Administration/Engineering Total:              | 70,077               | 70,569               | 64,578               | 229,895                          | 379,895                         | 65,201                              | 123,888                             | 219,653                | -42%                             |
| Division: 342 - Road Maintenance Total:                        | 153,392              | 87,133               | 569,334              | 854,730                          | 854,730                         | 114,112                             | 605,566                             | 198,858                | -77%                             |
| Division: 343 - Facility Maintenance Total:                    | 352,421              | 229,730              | 413,795              | 1,898,663                        | 1,898,663                       | 103,392                             | 403,188                             | 174,260                | -91%                             |
| Division: 344 - NPDES Storm Drain Total:                       | 28,290               | 2,626                | 424,751              | 1,450,000                        | 1,450,000                       | 33,950                              | 375,410                             | 543,937                | -62%                             |
| Division: 345 - Park Maintenance Total:                        | 109,297              | 266,143              | 516,063              | 260,000                          | 260,000                         | 24,899                              | 50,000                              | 110,000                | -58%                             |
| Division: 642 - Sewer Collections Total:                       | 50,563               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Public Works Total</b>                                      | <b>764,039</b>       | <b>656,200</b>       | <b>1,988,521</b>     | <b>4,693,288</b>                 | <b>4,843,288</b>                | <b>341,555</b>                      | <b>1,558,052</b>                    | <b>1,246,708</b>       | <b>-74%</b>                      |
| Division: 465 - Code Enforcement Total:                        | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 466 - Economic Development Total:                    | -                    | -                    | 10,000               | 20,000                           | 87,050                          | 29,039                              | 29,039                              | 20,000                 | -77%                             |
| <b>Community Development Total</b>                             | <b>-</b>             | <b>-</b>             | <b>10,000</b>        | <b>20,000</b>                    | <b>87,050</b>                   | <b>29,039</b>                       | <b>29,039</b>                       | <b>20,000</b>          | <b>0%</b>                        |
| Division: 551 - Recreation Administration Total:               | -                    | -                    | -                    | -                                | 8,834                           | 8,834                               | -                                   | -                      | 0%                               |
| Division: 552 - Senior Center Total:                           | 19,150               | 12,600               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 553 - Tiny Tots Total:                               | -                    | -                    | 739                  | 15,300                           | 24,134                          | -                                   | -                                   | 15,300                 | -37%                             |
| Division: 554 - Youth Center Total:                            | 65                   | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Recreation Total</b>                                        | <b>19,215</b>        | <b>12,600</b>        | <b>739</b>           | <b>15,300</b>                    | <b>32,968</b>                   | <b>8,834</b>                        | <b>-</b>                            | <b>15,300</b>          | <b>-54%</b>                      |
| <b>Expenditure Total:</b>                                      | <b>2,062,091</b>     | <b>2,287,278</b>     | <b>4,663,784</b>     | <b>7,013,445</b>                 | <b>7,248,163</b>                | <b>2,255,252</b>                    | <b>3,871,948</b>                    | <b>3,462,937</b>       | <b>-52%</b>                      |
| <b>Fund: 107 - Measure I Fund</b>                              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                       | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 1,752,454              | 100%                             |
| Division: 342 - Road Maintenance Total:                        | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 182,752                | 100%                             |
| Division: 345 - Park Maintenance Total:                        | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 356,256                | 100%                             |
| 499 - Transfers Out                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 300,000                | 100%                             |
| <b>Expenditure Total:</b>                                      | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>2,591,462</b>       | <b>100%</b>                      |
| <b>General Fund, Measure S and Measure I Expenditure Total</b> | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,215,683</b>                | <b>37,227,311</b>               | <b>22,489,830</b>                   | <b>30,699,379</b>                   | <b>32,801,047</b>      | <b>-12%</b>                      |
| <b>General Fund, Measure S and Measure I Net Results</b>       | <b>(2,190,536)</b>   | <b>1,827,544</b>     | <b>(4,492,136)</b>   | <b>(8,996,250)</b>               | <b>(9,163,197)</b>              | <b>(6,541,257)</b>                  | <b>(2,134,020)</b>                  | <b>(1,263,149)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>12,833,856</b>    | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>                 | <b>7,978,728</b>                |                                     | <b>7,978,728</b>                    | <b>5,844,709</b>       |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>     | <b>(1,017,521)</b>               | <b>(1,184,469)</b>              |                                     | <b>5,844,709</b>                    | <b>4,581,559</b>       |                                  |
| <b>Fund: 150 - General Reserve Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                           | (249,883)            | 181,770              | 476,241              | 309,000                          | 309,000                         | 380,395                             | 425,570                             | 300,000                | -3%                              |
| 399 - Transfers In                                             | 949,715              | 650,925              | 764,520              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                          | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>309,000</b>                   | <b>309,000</b>                  | <b>380,395</b>                      | <b>425,570</b>                      | <b>300,000</b>         | <b>-3%</b>                       |
| <b>Expenditures - Transfers Out</b>                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditure Total:</b>                                      | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>843,790</b>                   | <b>843,790</b>                  | <b>-</b>                            | <b>843,790</b>                      | <b>2,400,000</b>       | <b>0%</b>                        |
| <b>Fund: 150 - General Reserve Net Results</b>                 | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>(534,790)</b>                 | <b>(534,790)</b>                | <b>380,395</b>                      | <b>(418,220)</b>                    | <b>(2,100,000)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>7,492,770</b>     | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>                | <b>10,266,058</b>               |                                     | <b>10,266,058</b>                   | <b>9,847,838</b>       |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>    | <b>9,731,268</b>                 | <b>9,731,268</b>                |                                     | <b>9,847,838</b>                    | <b>7,747,838</b>       |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 160 - Equipment Reserve Fund</b>                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 384 - Other Revenue                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                           | 17,000               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                             | 85,000               | 85,000               | 150,000              | 150,000                          | 150,000                         | 150,000                             | 150,000                             | 150,000                | 0%                               |
| <b>Revenue Total:</b>                                          | <b>102,000</b>       | <b>85,000</b>        | <b>150,000</b>       | <b>150,000</b>                   | <b>150,000</b>                  | <b>150,000</b>                      | <b>150,000</b>                      | <b>150,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Admin and Engineering Total:                   | -                    | -                    | 44,853               | -                                | -                               | 6,886                               | 45,201                              | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                        | 104,242              | 39,434               | -                    | 120,000                          | 141,275                         | 21,275                              | 141,275                             | 120,000                | -15%                             |
| Division: 345 - Park Maintenance Total:                        | -                    | -                    | 13,099               | 80,000                           | 80,000                          | 69,950                              | 80,000                              | 80,000                 | 0%                               |
| Division: 461 - Planning Total:                                | -                    | -                    | -                    | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| Division: 462 - Building Inspection Total:                     | -                    | -                    | -                    | -                                | 47,744                          | 47,744                              | -                                   | -                      | 0%                               |
| Division: 551 - Recreation Administration Total:               | -                    | -                    | -                    | -                                | 23,872                          | 23,872                              | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                      | <b>104,242</b>       | <b>39,434</b>        | <b>57,952</b>        | <b>205,000</b>                   | <b>297,891</b>                  | <b>169,727</b>                      | <b>271,476</b>                      | <b>205,000</b>         | <b>-31%</b>                      |
| <b>Fund: 160 - EQUIPMENT RESERVE Net Results</b>               | <b>(2,242)</b>       | <b>45,566</b>        | <b>92,048</b>        | <b>(55,000)</b>                  | <b>(147,891)</b>                | <b>(19,727)</b>                     | <b>(121,476)</b>                    | <b>(55,000)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>243,408</b>       | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>                   | <b>378,780</b>                  |                                     | <b>378,780</b>                      | <b>257,304</b>         |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>       | <b>323,780</b>                   | <b>230,889</b>                  |                                     | <b>257,304</b>                      | <b>202,304</b>         |                                  |
| <b>Fund: 200 - Gas Tax Fund</b>                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                  | 850,633              | 905,449              | 1,008,910            | 1,033,764                        | 1,033,764                       | 754,678                             | 1,033,764                           | 1,055,938              | 2%                               |
| 370 - Interest and Investment Income                           | (5,931)              | 19,555               | 66,310               | 5,000                            | 5,000                           | 56,141                              | 49,881                              | 5,000                  | 0%                               |
| 383 - Reimbursements                                           | 18,050               | 1,417                | 3,737                | 7,636                            | 7,636                           | 49,432                              | 7,636                               | 7,636                  | 0%                               |
| <b>Revenue Total:</b>                                          | <b>862,752</b>       | <b>926,420</b>       | <b>1,078,957</b>     | <b>1,046,400</b>                 | <b>1,046,400</b>                | <b>860,251</b>                      | <b>1,091,281</b>                    | <b>1,068,574</b>       | <b>2%</b>                        |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:              | 0                    | 4,889                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                        | 489,964              | 518,964              | 621,769              | 2,203,189                        | 2,203,189                       | 363,720                             | 896,963                             | 2,512,167              | 14%                              |
| <b>Expenditure Total:</b>                                      | <b>489,964</b>       | <b>523,854</b>       | <b>621,769</b>       | <b>2,203,189</b>                 | <b>2,203,189</b>                | <b>363,720</b>                      | <b>896,963</b>                      | <b>2,512,167</b>       | <b>14%</b>                       |
| <b>Fund: 200 - Gas Tax Fund Net Results</b>                    | <b>372,787</b>       | <b>402,567</b>       | <b>457,189</b>       | <b>(1,156,789)</b>               | <b>(1,156,789)</b>              | <b>496,532</b>                      | <b>194,318</b>                      | <b>(1,443,593)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>356,517</b>       | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>                 | <b>1,589,060</b>                |                                     | <b>1,589,060</b>                    | <b>1,783,378</b>       |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>     | <b>432,271</b>                   | <b>432,271</b>                  |                                     | <b>1,783,378</b>                    | <b>339,785</b>         |                                  |
| <b>Fund: 201 - Restricted Real Estate Maintenance Fund</b>     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                               | 475                  | 475                  | -                    | 3,175                            | 3,175                           | -                                   | 3,175                               | 3,175                  | 0%                               |
| 381 - Rental Income                                            | -                    | -                    | -                    | 36,816                           | 36,816                          | -                                   | 36,816                              | 36,816                 | 0%                               |
| 384 - Other Revenue                                            | 2,700                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                          | <b>3,175</b>         | <b>475</b>           | <b>-</b>             | <b>39,991</b>                    | <b>39,991</b>                   | <b>-</b>                            | <b>39,991</b>                       | <b>39,991</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                    | 19,478               | 17,110               | 14,808               | 26,000                           | 26,000                          | 12,522                              | 26,000                              | 26,000                 | 0%                               |
| <b>Expenditure Total:</b>                                      | <b>19,478</b>        | <b>17,110</b>        | <b>14,808</b>        | <b>26,000</b>                    | <b>26,000</b>                   | <b>12,522</b>                       | <b>26,000</b>                       | <b>26,000</b>          | <b>0%</b>                        |
| <b>Fund: 201 - Restricted RE Maintenance Fund Net Results</b>  | <b>(16,303)</b>      | <b>(16,635)</b>      | <b>(14,808)</b>      | <b>13,991</b>                    | <b>13,991</b>                   | <b>(12,522)</b>                     | <b>13,991</b>                       | <b>13,991</b>          |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>181,183</b>       | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>                   | <b>133,438</b>                  |                                     | <b>133,438</b>                      | <b>147,429</b>         |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>       | <b>147,429</b>                   | <b>147,429</b>                  |                                     | <b>147,429</b>                      | <b>161,421</b>         |                                  |
| <b>Fund: 203 - Public Safety Augmentation Fund</b>             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                  | 265,501              | 239,924              | 216,797              | 239,855                          | 239,855                         | 170,021                             | 239,855                             | 239,584                | 0%                               |
| 370 - Interest and Investment Income                           | (4,630)              | 11,244               | 24,561               | 10,000                           | 10,000                          | 6,643                               | 20,158                              | 10,000                 | 0%                               |
| <b>Revenue Total:</b>                                          | <b>260,870</b>       | <b>251,169</b>       | <b>241,358</b>       | <b>249,855</b>                   | <b>249,855</b>                  | <b>176,665</b>                      | <b>260,013</b>                      | <b>249,584</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                       | 154,595              | 187,468              | 462,287              | 546,413                          | 546,413                         | 353,979                             | 546,413                             | 613,388                | 12%                              |
| <b>Expenditure Total:</b>                                      | <b>154,595</b>       | <b>187,468</b>       | <b>462,287</b>       | <b>546,413</b>                   | <b>546,413</b>                  | <b>353,979</b>                      | <b>546,413</b>                      | <b>613,388</b>         | <b>12%</b>                       |
| <b>Fund: 203 - Public Safety Augmentation Fund Net Results</b> | <b>106,275</b>       | <b>63,701</b>        | <b>(220,928)</b>     | <b>(296,558)</b>                 | <b>(296,558)</b>                | <b>(177,315)</b>                    | <b>(286,400)</b>                    | <b>(363,804)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>410,914</b>       | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>                   | <b>359,962</b>                  |                                     | <b>359,962</b>                      | <b>73,562</b>          |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>       | <b>63,404</b>                    | <b>63,404</b>                   |                                     | <b>73,562</b>                       | <b>(290,242)</b>       |                                  |
| <b>Fund: 204 - Police Grants Fund</b>                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 324 - Other Grants                                             | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                            | -                    | -                    | 252                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                          | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| 399 - Transfers In                                             | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                           | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                      | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 204 - Police Grants Net Results</b>                   | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>68,927</b>        | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |

**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

|                                                            | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 205 - Traffic Safety Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                                 | 28,821               | 26,111               | 20,434               | 45,000                           | 45,000                          | 13,977                              | 45,000                              | 20,500                 | -54%                             |
| 370 - Interest and Investment Income                       | (2,754)              | 5,703                | 15,575               | 1,500                            | 1,500                           | 9,429                               | 11,952                              | 4,000                  | 167%                             |
| 384 - Other Revenue                                        | -                    | -                    | 112                  | -                                | -                               | -                                   | 112                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>26,067</b>        | <b>31,814</b>        | <b>36,121</b>        | <b>46,500</b>                    | <b>46,500</b>                   | <b>23,406</b>                       | <b>57,064</b>                       | <b>24,500</b>          | <b>-47%</b>                      |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 9,219                | 10,028               | 13,457               | 21,845                           | 21,845                          | 7,936                               | 21,845                              | 22,191                 | 2%                               |
| Division: 342 - Road Maintenance Total:                    | -                    | -                    | 5,685                | 35,000                           | 35,000                          | -                                   | 35,000                              | 35,000                 | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>9,219</b>         | <b>10,028</b>        | <b>19,142</b>        | <b>56,845</b>                    | <b>56,845</b>                   | <b>7,936</b>                        | <b>56,845</b>                       | <b>57,191</b>          | <b>1%</b>                        |
| <b>Fund: 205 - Traffic Safety Fund Net Results</b>         | <b>16,848</b>        | <b>21,785</b>        | <b>16,980</b>        | <b>(10,345)</b>                  | <b>(10,345)</b>                 | <b>15,470</b>                       | <b>219</b>                          | <b>(32,691)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                | <b>234,979</b>       | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>                   | <b>290,591</b>                  |                                     | <b>290,591</b>                      | <b>290,810</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>       | <b>280,246</b>                   | <b>280,246</b>                  |                                     | <b>290,810</b>                      | <b>258,119</b>         |                                  |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund</b>   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                         | 161,285              | 165,271              | 186,159              | 165,000                          | 165,000                         | 194,663                             | 186,159                             | 180,000                | 9%                               |
| 370 - Interest and Investment Income                       | (4,472)              | 9,848                | 23,680               | 10,000                           | 10,000                          | 9,626                               | 19,125                              | 5,000                  | -50%                             |
| <b>Revenue Total:</b>                                      | <b>156,813</b>       | <b>175,119</b>       | <b>209,838</b>       | <b>175,000</b>                   | <b>175,000</b>                  | <b>204,289</b>                      | <b>205,284</b>                      | <b>185,000</b>         | <b>6%</b>                        |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 113,750              | 127,057              | 326,357              | 294,962                          | 294,962                         | 213,680                             | 294,962                             | 303,281                | 3%                               |
| <b>Expenditure Total:</b>                                  | <b>113,750</b>       | <b>127,057</b>       | <b>326,357</b>       | <b>294,962</b>                   | <b>294,962</b>                  | <b>213,680</b>                      | <b>294,962</b>                      | <b>303,281</b>         | <b>3%</b>                        |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund I</b> | <b>43,063</b>        | <b>48,062</b>        | <b>(116,518)</b>     | <b>(119,962)</b>                 | <b>(119,962)</b>                | <b>(9,391)</b>                      | <b>(89,678)</b>                     | <b>(118,281)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>328,953</b>       | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>                   | <b>303,559</b>                  |                                     | <b>303,559</b>                      | <b>213,881</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>       | <b>183,597</b>                   | <b>183,597</b>                  |                                     | <b>213,881</b>                      | <b>95,600</b>          |                                  |
| <b>Fund: 207 - NPDES Storm Water Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                              | 255,408              | 256,688              | 237,448              | 253,272                          | 253,272                         | -                                   | 253,272                             | 253,272                | 0%                               |
| 332 - Permits                                              | -                    | 1,200                | 2,600                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                       | 884                  | (819)                | 107                  | -                                | -                               | 147                                 | -                                   | -                      | 0%                               |
| 399 - Transfers In                                         | -                    | 75,433               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>256,292</b>       | <b>332,502</b>       | <b>240,155</b>       | <b>253,272</b>                   | <b>253,272</b>                  | <b>147</b>                          | <b>253,272</b>                      | <b>253,272</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | -                    | -                    | -                    | -                                | -                               | 0                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                    | 10000                | -                    | 13,680.50            | 7,974                            | 7,974                           | 5,511                               | 7,974                               | 8,081                  | 1%                               |
| Division: 344 - NPDES Storm Drain Total:                   | 287,082              | 293,563              | 350,102              | 371,855                          | 371,855                         | 367,570                             | 305,258                             | 377,550                | 2%                               |
| <b>Expenditure Total:</b>                                  | <b>297,082</b>       | <b>293,563</b>       | <b>363,782</b>       | <b>379,829</b>                   | <b>379,829</b>                  | <b>373,081</b>                      | <b>313,232</b>                      | <b>385,631</b>         | <b>2%</b>                        |
| <b>Fund: 207 - NPDES Storm Water Fund Net Results</b>      | <b>(40,791)</b>      | <b>38,938</b>        | <b>(123,627)</b>     | <b>(126,557)</b>                 | <b>(126,557)</b>                | <b>(372,934)</b>                    | <b>(59,960)</b>                     | <b>(132,359)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>1,853</b>         | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>                 | <b>(123,627)</b>                |                                     | <b>(123,627)</b>                    | <b>(183,587)</b>       |                                  |
| <b>Fund Balance, June 30</b>                               | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>     | <b>(250,184)</b>                 | <b>(250,184)</b>                |                                     | <b>(183,587)</b>                    | <b>(315,946)</b>       |                                  |
| <b>Fund: 209 - Recreation Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 551 - Recreation Administration Total:           | 48,737               | 18,330               | 56,728               | 108,996                          | 276,296                         | 232,437                             | 60,356                              | 94,463                 | -66%                             |
| Division: 552 - Senior Center Total:                       | 103,253              | 172,373              | 183,835              | 196,300                          | 196,300                         | 162,527                             | 196,300                             | 241,100                | 23%                              |
| Division: 553 - Tiny Tots Total:                           | 124,659              | 123,524              | 109,163              | 112,010                          | 112,010                         | 97,425                              | 112,010                             | 110,500                | -1%                              |
| Division: 554 - Youth Center Total:                        | 2,451                | 8,752                | 29,384               | 7,800                            | 17,800                          | 45,023                              | 17,800                              | 44,500                 | 150%                             |
| Division: 555 - Day Camp Total:                            | 11,887               | 20,123               | 3,500                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | 587                  | 5,399                | 5,399                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 95,420               | 108,666              | 128,329              | 79,000                           | 79,000                          | 44,310                              | 79,000                              | 83,000                 | 5%                               |
| Division: 558 - Memorial Hall Total:                       | 3,308                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 289                  | 110                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>390,592</b>       | <b>457,276</b>       | <b>516,338</b>       | <b>504,106</b>                   | <b>681,406</b>                  | <b>581,723</b>                      | <b>465,466</b>                      | <b>573,563</b>         | <b>-16%</b>                      |
| 399 - Transfers In                                         | 950,998              | 1,098,343            | 1,392,318            | 751,300                          | 751,300                         | 571,177                             | 1,334,560                           | 1,750,050              | 133%                             |
| 399 - Transfers In from Section 115 Pension Fund           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                       | <b>1,341,590</b>     | <b>1,555,619</b>     | <b>1,908,656</b>     | <b>1,255,406</b>                 | <b>1,432,706</b>                | <b>1,152,900</b>                    | <b>1,800,026</b>                    | <b>2,323,613</b>       | <b>62%</b>                       |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | 7,549                | 7,068                | 7,338                | 7,500                            | 7,500                           | 5,982                               | 5,379                               | 7,500                  | 0%                               |
| Division: 551 - Recreation Administration Total:           | 532,479              | 538,111              | 707,670              | 887,733                          | 1,068,283                       | 819,137                             | 691,147                             | 923,673                | -14%                             |
| Division: 552 - Senior Center Total:                       | 399,599              | 500,492              | 541,257              | 663,944                          | 677,444                         | 375,750                             | 533,297                             | 565,670                | -16%                             |
| Division: 553 - Tiny Tots Total:                           | 141,106              | 159,932              | 201,018              | 257,431                          | 270,931                         | 177,859                             | 270,931                             | 263,367                | -3%                              |
| Division: 554 - Youth Center Total:                        | 111,936              | 149,571              | 213,611              | 358,107                          | 381,607                         | 203,480                             | 208,428                             | 343,042                | -10%                             |
| Division: 555 - Day Camp Total:                            | 25,228               | 33,561               | 90                   | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | -                    | 109                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 137,822              | 181,576              | 226,884              | 205,540                          | 205,540                         | 142,689                             | 175,268                             | 220,360                | 7%                               |
| Division: 558 - Memorial Hall Total:                       | 5,162                | 7,173                | 3,554                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 4,385                | 4,550                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>1,365,264</b>     | <b>1,582,143</b>     | <b>1,901,423</b>     | <b>2,380,256</b>                 | <b>2,611,306</b>                | <b>1,724,896</b>                    | <b>1,884,450</b>                    | <b>2,323,613</b>       | <b>-11%</b>                      |
| <b>Fund: 209 - Recreation Fund Net Results</b>             | <b>(23,674)</b>      | <b>(26,524)</b>      | <b>7,233</b>         | <b>(1,124,850)</b>               | <b>(1,178,600)</b>              | <b>(571,996)</b>                    | <b>(84,424)</b>                     | <b>(0)</b>             |                                  |
| <b>Fund Balance, July 1</b>                                | <b>29,162</b>        | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>                  | <b>(13,804)</b>                 |                                     | <b>(13,804)</b>                     | <b>(98,228)</b>        |                                  |
| <b>Fund Balance, June 30</b>                               | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>      | <b>(1,138,654)</b>               | <b>(1,192,404)</b>              |                                     | <b>(98,228)</b>                     | <b>(98,228)</b>        |                                  |



**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

|                                                        | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 212 - Building &amp; Planning Fund</b>        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | -                    | -                    | -                                | -                               | 350,000                             | 250,000                             | -                      | 0%                               |
| 323 - State Grants                                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 442,800                | 0%                               |
| 324 - Other Grants                                     | -                    | 20,000               | 225,000              | 40,000                           | 40,000                          | 40,000                              | 250,000                             | -                      | -100%                            |
| 332 - Permits                                          | -                    | -                    | 2,421                | -                                | 476,916                         | 372,401                             | -                                   | 506,011                | 0%                               |
| 341 - Review Fees                                      | 480,430              | 496,068              | 625,075              | 476,916                          | 368,775                         | 257,341                             | 665,290                             | 477,355                | 29%                              |
| 342 - Other Fees                                       | 356,319              | 517,211              | 484,854              | 403,275                          | 433,117                         | 346,687                             | 517,469                             | 375,511                | -13%                             |
| 343 - Abatement Fees                                   | 65,442               | 192,423              | 252,810              | 433,117                          | -                               | -                                   | 265,833                             | -                      | 0%                               |
| 344 - Impact Fees                                      | 572                  | 402                  | 816                  | 29,218                           | 29,218                          | -                                   | 1,000                               | -                      | -100%                            |
| 351 - Fines and Forfeitures                            | -                    | 8,902                | 32,809               | 20,000                           | 20,000                          | 32,052                              | 35,378                              | 30,000                 | 50%                              |
| 370 - Interest and Investment Income                   | 3,072                | (18,196)             | (2,735)              | 7,000                            | 7,000                           | -                                   | -                                   | -                      | -100%                            |
| 383 - Reimbursements                                   | -                    | 32                   | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                    | -                    | -                    | 15                   | 6,000                            | 6,000                           | -                                   | 100                                 | 4,460                  | -26%                             |
| <b>Revenue Total:</b>                                  | <b>905,836</b>       | <b>1,216,842</b>     | <b>1,621,063</b>     | <b>1,415,526</b>                 | <b>1,381,026</b>                | <b>1,398,481</b>                    | <b>1,985,070</b>                    | <b>1,836,137</b>       | <b>33%</b>                       |
| 399 - Transfers In                                     | 481,051              | -                    | 67,000               | 67,000                           | 67,000                          | -                                   | 67,000                              | 908,095                | 1255%                            |
| <b>Sources Total</b>                                   | <b>1,386,887</b>     | <b>1,216,842</b>     | <b>1,688,063</b>     | <b>1,482,526</b>                 | <b>1,448,026</b>                | <b>1,398,481</b>                    | <b>2,052,070</b>                    | <b>2,744,232</b>       | <b>90%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                        | 749,792              | 1,097,149            | 952,129              | 683,669                          | 826,169                         | 537,435                             | 851,434                             | 1,264,879              | 53%                              |
| Division: 462 - Building Inspection Total:             | 1,035,536            | 1,113,151            | 1,326,417            | 1,355,889                        | 1,316,989                       | 887,966                             | 1,271,087                           | 1,479,353              | 12%                              |
| <b>Expenditure Total:</b>                              | <b>1,785,329</b>     | <b>2,210,300</b>     | <b>2,278,545</b>     | <b>2,039,558</b>                 | <b>2,143,158</b>                | <b>1,425,401</b>                    | <b>2,122,521</b>                    | <b>2,744,232</b>       | <b>28%</b>                       |
| <b>Fund: 212 - Building &amp; Planning Net Results</b> | <b>(398,442)</b>     | <b>(993,458)</b>     | <b>(590,482)</b>     | <b>(557,032)</b>                 | <b>(695,132)</b>                | <b>(26,920)</b>                     | <b>(70,451)</b>                     | <b>(0)</b>             |                                  |
| <b>Fund Balance, July 1</b>                            | <b>(244,296)</b>     | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>               | <b>(2,226,679)</b>              |                                     | <b>(2,226,679)</b>                  | <b>(2,297,130)</b>     |                                  |
| <b>Fund Balance, June 30</b>                           | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>   | <b>(2,783,711)</b>               | <b>(2,921,811)</b>              |                                     | <b>(2,297,130)</b>                  | <b>(2,297,130)</b>     |                                  |
| <b>Fund: 213 - Refuse Management Fund</b>              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 66,826               | 66,948               | 62,080               | 60,060                           | 60,060                          | 51,464                              | 60,060                              | 60,060                 | 0%                               |
| 370 - Interest and Investment Income                   | (1,768)              | 2,213                | 2,986                | 6,000                            | 6,000                           | 90                                  | 6,000                               | 6,000                  | 0%                               |
| 392 - Proceeds from Sale of Property                   | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                  | <b>65,058</b>        | <b>69,162</b>        | <b>65,066</b>        | <b>66,060</b>                    | <b>66,060</b>                   | <b>51,554</b>                       | <b>66,060</b>                       | <b>66,060</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:      | -                    | -                    | -                    | -                                | -                               | 2,751                               | -                                   | -                      |                                  |
| Division: 346 - Waste Reduction Total:                 | 106,591              | 122,104              | 131,547              | 187,102                          | 187,102                         | 101,484                             | 121,804                             | 189,710                | 1%                               |
| <b>Expenditure Total:</b>                              | <b>106,591</b>       | <b>122,104</b>       | <b>131,547</b>       | <b>187,102</b>                   | <b>187,102</b>                  | <b>104,235</b>                      | <b>121,804</b>                      | <b>189,710</b>         | <b>1%</b>                        |
| <b>Fund: 213 - Refuse Management Fund Net Results</b>  | <b>(41,533)</b>      | <b>(52,942)</b>      | <b>(66,481)</b>      | <b>(121,042)</b>                 | <b>(121,042)</b>                | <b>(52,680)</b>                     | <b>(55,744)</b>                     | <b>(123,650)</b>       |                                  |
| <b>Fund Balance, July 1</b>                            | <b>192,376</b>       | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>                    | <b>31,420</b>                   |                                     | <b>31,420</b>                       | <b>(24,324)</b>        |                                  |
| <b>Fund Balance, June 30</b>                           | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>        | <b>(89,622)</b>                  | <b>(89,622)</b>                 |                                     | <b>(24,324)</b>                     | <b>(147,974)</b>       |                                  |
| <b>Fund: 214 - Solid Waste Fund</b>                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 28,327               | -                    | 75,000               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                   | (20,738)             | 48,433               | 140,233              | 8,000                            | 8,000                           | 96,157                              | 105,591                             | 8,000                  | 0%                               |
| 383 - Reimbursements                                   | 386,514              | 433,111              | 460,096              | 360,000                          | 360,000                         | 236,467                             | 360,000                             | 360,000                | 0%                               |
| <b>Revenue Total:</b>                                  | <b>394,103</b>       | <b>481,543</b>       | <b>675,329</b>       | <b>368,000</b>                   | <b>368,000</b>                  | <b>332,624</b>                      | <b>465,591</b>                      | <b>368,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                | 194,241              | 182,952              | 108,328              | 173,666                          | 173,666                         | 80,484                              | 173,666                             | 177,241                | 2%                               |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Parks Maintenance Total:               | -                    | 13,001               | -                    | -                                | -                               | -                                   | 125,000                             | -                      | 0%                               |
| <b>Expenditure Total:</b>                              | <b>194,241</b>       | <b>195,954</b>       | <b>108,328</b>       | <b>173,666</b>                   | <b>173,666</b>                  | <b>80,484</b>                       | <b>298,666</b>                      | <b>177,241</b>         | <b>2%</b>                        |
| <b>Fund: 214 - Solid Waste Fund Net Results</b>        | <b>199,862</b>       | <b>285,590</b>       | <b>567,001</b>       | <b>194,334</b>                   | <b>194,334</b>                  | <b>252,141</b>                      | <b>166,925</b>                      | <b>190,759</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>1,863,362</b>     | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>                 | <b>2,915,815</b>                |                                     | <b>2,915,815</b>                    | <b>3,082,740</b>       |                                  |
| <b>Fund Balance, June 30</b>                           | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>     | <b>3,110,149</b>                 | <b>3,110,149</b>                |                                     | <b>3,082,740</b>                    | <b>3,273,499</b>       |                                  |
| <b>Fund: 215 - Measure C and J Fund</b>                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | 27,825               | 166,373              | -                                | -                               | 115,802                             | 115,802                             | -                      | 0%                               |
| 323 - State Grants                                     | -                    | -                    | -                    | 722,619                          | 722,619                         | -                                   | 722,619                             | 967,619                | 34%                              |
| 324 - Other Grants                                     | 470,247              | 21,965               | 473,827              | 421,638                          | 421,638                         | 436,601                             | 473,527                             | 421,638                | 0%                               |
| 370 - Interest and Investment Income                   | (23,256)             | 40,587               | 94,071               | 8,000                            | 8,000                           | 66,872                              | 68,955                              | 8,000                  | 0%                               |
| <b>Revenue Total:</b>                                  | <b>446,991</b>       | <b>90,377</b>        | <b>734,271</b>       | <b>1,152,257</b>                 | <b>1,152,257</b>                | <b>619,274</b>                      | <b>1,380,903</b>                    | <b>1,397,257</b>       | <b>21%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:              | 49,664               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 341 - Administration/Engineering Total:      | 118,988              | 134,615              | 118,289              | 201,919                          | 201,919                         | 114,348                             | 201,919                             | 196,123                | -3%                              |
| Division: 342 - Road Maintenance Total:                | 10,073               | 138,839              | 401,159              | 1,501,207                        | 1,501,207                       | 82,289                              | 1,501,207                           | 993,609                | -34%                             |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | 2,000                            | 2,000                           | -                                   | 2,000                               | 2,000                  | 0%                               |
| <b>Expenditure Total:</b>                              | <b>178,725</b>       | <b>273,454</b>       | <b>519,448</b>       | <b>1,705,126</b>                 | <b>1,705,126</b>                | <b>196,636</b>                      | <b>1,705,126</b>                    | <b>1,191,732</b>       | <b>-30%</b>                      |
| <b>Fund: 215 - Measure C and J Fund Net Results</b>    | <b>268,266</b>       | <b>(183,077)</b>     | <b>214,823</b>       | <b>(552,869)</b>                 | <b>(552,869)</b>                | <b>422,638</b>                      | <b>(324,223)</b>                    | <b>205,525</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>2,057,182</b>     | <b>2,325,449</b>     | <b>2,142,371</b>     | <b>2,357,194</b>                 | <b>2,357,194</b>                |                                     | <b>2,357,194</b>                    | <b>2,032,971</b>       |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                         | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|---------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 216 - Rate Stabilization Fund</b>              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                    | (2,216)              | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      | 0%                               |
| 383 - Reimbursements                                    | 17,499               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                      | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                          | 15,283               | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:               | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                      | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 216 - Rate Stabilization Fund Net Results         | 15,283               | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      |                                  |
| Fund Balance, July 1                                    | 184,676              | 199,959              | 204,361              | 216,046                          | 216,046                         |                                     | 216,046                             | 223,013                |                                  |
| Fund Balance, June 30                                   | 199,959              | 204,361              | 216,046              | 216,046                          | 216,046                         |                                     | 223,013                             | 223,013                |                                  |
| <b>Fund: 217 - American Rescue Plan Act Fund</b>        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                    | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                          | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:               | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                      | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 217 - American Rescue Plan Act Fund Net Result    | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      |                                  |
| Fund Balance, July 1                                    | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      |                                  |
| Fund Balance, June 30                                   | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      |                                  |
| <b>Fund: 225 - Asset Seizure-Adjudicated Fund</b>       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                              | -                    | -                    | 226                  | -                                | -                               | 151                                 | 151                                 | -                      | 0%                               |
| 370 - Interest and Investment Income                    | (766)                | 869                  | 1,626                | -                                | -                               | 641                                 | 641                                 | -                      | 0%                               |
| Revenue Total:                                          | (766)                | 869                  | 1,852                | -                                | -                               | 792                                 | 792                                 | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                | 29,000               | 22,348               | 19,114               | 20,544                           | 20,544                          | -                                   | -                                   | 19,268                 | -6%                              |
| Expenditure Total:                                      | 29,000               | 22,348               | 19,114               | 20,544                           | 20,544                          | -                                   | -                                   | 19,268                 | -6%                              |
| Fund: 225 - Asset Seizure-Adjudicated Fund Net Result   | (29,766)             | (21,479)             | (17,262)             | (20,544)                         | (20,544)                        | 792                                 | 792                                 | (19,268)               |                                  |
| Fund Balance, July 1                                    | 87,341               | 57,576               | 36,097               | 18,835                           | 18,835                          |                                     | 18,835                              | 19,627                 |                                  |
| Fund Balance, June 30                                   | 57,576               | 36,097               | 18,835               | (1,709)                          | (1,709)                         |                                     | 19,627                              | 359                    |                                  |
| <b>Fund: 226 - CASp Certification and Training Fund</b> |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                        | 8,172                | 7,355                | 7,535                | -                                | -                               | 7,579                               | 7,579                               | -                      | 0%                               |
| Revenue Total:                                          | 8,172                | 7,355                | 7,535                | -                                | -                               | 7,579                               | 7,579                               | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 462 - Building Total:                         | -                    | -                    | 1,040                | -                                | -                               | 398.00                              | -                                   | -                      | 0%                               |
| Expenditure Total:                                      | -                    | -                    | 1,040                | -                                | -                               | 398                                 | -                                   | -                      | 0%                               |
| Fund: 226 - CASp Certification and Training Fund Net R  | 8,172                | 7,355                | 6,495                | -                                | -                               | 7,181                               | 7,579                               | -                      |                                  |
| Fund Balance, July 1                                    | 27,417               | 35,590               | 42,945               | 49,439                           | 49,439                          |                                     | 49,439                              | 57,018                 |                                  |
| Fund Balance, June 30                                   | 35,590               | 42,945               | 49,439               | 49,439                           | 49,439                          |                                     | 57,018                              | 57,018                 |                                  |
| <b>Fund: 275 - Parkland Dedication Fund</b>             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                       | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                    | (8,595)              | 766                  | (290)                | -                                | -                               | 4                                   | 4                                   | -                      | 0%                               |
| 399 - Transfers In                                      | -                    | 22,294               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                          | (8,595)              | 23,060               | (290)                | -                                | -                               | 4                                   | 4                                   | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 344 - NPDES Storm Drain Total:                | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Park Maintenance Total:                 | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                      | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 275 - Parkland Dedication Fund Net Results        | (8,595)              | 23,060               | (290)                | -                                | -                               | 4                                   | 4                                   | -                      |                                  |
| Fund Balance, July 1                                    | (14,058)             | (22,653)             | 407                  | 116                              | 116                             |                                     | 116                                 | 120                    |                                  |
| Fund Balance, June 30                                   | (22,653)             | 407                  | 116                  | 116                              | 116                             |                                     | 120                                 | 120                    |                                  |
| <b>Fund: 276 - Growth Impact Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                       | 2,452,573            | 577,389              | 27,201               | 1,039,594                        | -                               | -                                   | 29,674                              | -                      | 0%                               |
| 370 - Interest and Investment Income                    | (10,748)             | 60,820               | 194,306              | -                                | -                               | 112,978                             | 112,978                             | -                      | 0%                               |
| Revenue Total:                                          | 2,441,826            | 638,210              | 221,508              | 1,039,594                        | -                               | 112,978                             | 142,652                             | -                      | 0%                               |
| Expenditures                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                 | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 100,000                | 100%                             |
| Division: 343 - Facility Maintenance Total:             | -                    | -                    | -                    | 700,000                          | 700,000                         | 10,357                              | -                                   | 1,236,000              | 77%                              |
| Division: 344 - NPDES Storm Drain Total:                | -                    | -                    | 57,982               | 58,000                           | 58,000                          | -                                   | 58,000                              | -                      | -100%                            |
| Division: 345 - Park Maintenance Total:                 | -                    | -                    | -                    | 265,000                          | 265,000                         | -                                   | -                                   | 1,100,000              | 315%                             |
| Division: 642 - Sewer Collection Total:                 | -                    | -                    | -                    | 600,000                          | 600,000                         | -                                   | -                                   | -                      | -100%                            |
| Expenditure Total:                                      | -                    | -                    | 57,982               | 1,623,000                        | 1,623,000                       | 10,357                              | 58,000                              | 2,436,000              | 50%                              |
| Fund: 276 - Growth Impact Fund Net Results              | 2,441,826            | 638,210              | 163,526              | (583,406)                        | (1,623,000)                     | 102,621                             | 84,652                              | (2,436,000)            |                                  |
| Fund Balance, July 1                                    | 259,999              | 2,701,825            | 3,340,035            | 3,503,560                        | 3,503,560                       |                                     | 3,503,560                           | 3,588,213              |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                   | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 285 - Housing Assets Fund</b>                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                              | (44,948)             | 111,176              | 188,166              | 50,000                           | 50,000                          | 111,268                             | 111,268                             | 50,000                 | 0%                               |
| 381 - Rental Income                                               | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                               | 41,492               | 10,305               | 1,324                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                              | -                    | 932,344              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                          | 11,658               | 12,867               | 11,912               | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>8,202</b>         | <b>1,066,692</b>     | <b>201,402</b>       | <b>55,000</b>                    | <b>55,000</b>                   | <b>111,268</b>                      | <b>116,268</b>                      | <b>55,000</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                                   | 47382.48             | 50,289               | 56,689               | 47,376                           | 47,376                          | 40,114                              | 47,376                              | 57,693                 | 22%                              |
| Division: 464 - Housing Administration Total:                     | 50,199               | 558,818              | 80,662               | 275,867                          | 275,867                         | 104,136                             | 275,867                             | 285,268                | 3%                               |
| <b>Expenditure Total:</b>                                         | <b>97,581</b>        | <b>609,107</b>       | <b>137,350</b>       | <b>323,243</b>                   | <b>323,243</b>                  | <b>144,250</b>                      | <b>323,243</b>                      | <b>342,961</b>         | <b>6%</b>                        |
| <b>Fund: 285 - Housing Assets for Resale Net Results</b>          | <b>(89,379)</b>      | <b>457,585</b>       | <b>64,052</b>        | <b>(268,243)</b>                 | <b>(268,243)</b>                | <b>(32,982)</b>                     | <b>(206,975)</b>                    | <b>(287,961)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>7,835,513</b>     | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>                 | <b>8,267,770</b>                |                                     | <b>8,267,770</b>                    | <b>8,060,795</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>     | <b>7,999,527</b>                 | <b>7,999,527</b>                |                                     | <b>8,060,795</b>                    | <b>7,772,834</b>       |                                  |
| <b>Fund: 310 - Lighting &amp; Landscape District Fund</b>         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                     | 49,768               | 52,256               | 57,680               | 56,411                           | 56,411                          | 32,758                              | 56,411                              | 56,411                 | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | 7,500                            | 7,500                           | -                                   | 7,500                               | 7,500                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>49,768</b>        | <b>52,256</b>        | <b>57,680</b>        | <b>63,911</b>                    | <b>63,911</b>                   | <b>32,758</b>                       | <b>63,911</b>                       | <b>63,911</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 347 - Landscape & Lighting PVR North Total:             | 22,221               | 30,498               | 17,179               | 39,795                           | 39,795                          | 10,241                              | 39,795                              | 39,795                 | 0%                               |
| Division: 348 - Landscape & Lighting PVR South Total:             | 20,389               | 16,186               | 12,906               | 45,380                           | 45,380                          | 6,990                               | 45,380                              | 45,380                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>42,611</b>        | <b>46,684</b>        | <b>30,085</b>        | <b>85,175</b>                    | <b>85,175</b>                   | <b>17,231</b>                       | <b>85,175</b>                       | <b>85,175</b>          | <b>0%</b>                        |
| <b>Fund: 310 - Lighting &amp; Landscape Districts Net Results</b> | <b>7,157</b>         | <b>5,572</b>         | <b>27,595</b>        | <b>(21,264)</b>                  | <b>(21,264)</b>                 | <b>15,527</b>                       | <b>(21,264)</b>                     | <b>(21,264)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>35,953</b>        | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>                    | <b>76,278</b>                   |                                     | <b>76,278</b>                       | <b>55,014</b>          |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>        | <b>55,014</b>                    | <b>55,014</b>                   |                                     | <b>55,014</b>                       | <b>33,750</b>          |                                  |
| <b>Fund: 317 - Pinole Valley Caretaker Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 381 - Rental Income                                               | -                    | -                    | -                    | 15,000                           | 15,000                          | -                                   | -                                   | 15,000                 | 0%                               |
| <b>Revenue Total:</b>                                             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>15,000</b>                    | <b>15,000</b>                   | <b>-</b>                            | <b>-</b>                            | <b>15,000</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345 - Park Maintenance Total:                           | 656                  | -                    | -                    | 14,942                           | 14,942                          | -                                   | -                                   | 14,989                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>656</b>           | <b>-</b>             | <b>-</b>             | <b>14,942</b>                    | <b>14,942</b>                   | <b>-</b>                            | <b>-</b>                            | <b>14,989</b>          | <b>0%</b>                        |
| <b>Fund: 317 - Pinole Valley Caretaker Fund Net Results</b>       | <b>(656)</b>         | <b>-</b>             | <b>-</b>             | <b>58</b>                        | <b>58</b>                       | <b>-</b>                            | <b>-</b>                            | <b>11</b>              |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>(327)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>                     | <b>(983)</b>                    |                                     | <b>(983)</b>                        | <b>(983)</b>           |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(925)</b>                     | <b>(925)</b>                    |                                     | <b>(983)</b>                        | <b>(972)</b>           |                                  |
| <b>Fund: 324 - Public Facilities Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                       | -                    | -                    | -                    | 60,000                           | 60,000                          | -                                   | 60,000                              | 502,000                | 737%                             |
| Division: 345 - Park Maintenance Total:                           | -                    | -                    | -                    | 10,000                           | 10,000                          | -                                   | 10,000                              | -                      | -100%                            |
| <b>Expenditure Total:</b>                                         | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>70,000</b>                    | <b>70,000</b>                   | <b>-</b>                            | <b>70,000</b>                       | <b>502,000</b>         | <b>617%</b>                      |
| <b>Fund: 324 - Public Facilities Fund Net Results</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>(70,000)</b>                  | <b>(70,000)</b>                 | <b>-</b>                            | <b>(70,000)</b>                     | <b>(502,000)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>                   | <b>541,649</b>                  |                                     | <b>541,649</b>                      | <b>471,649</b>         |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>471,649</b>                   | <b>471,649</b>                  |                                     | <b>471,649</b>                      | <b>(30,351)</b>        |                                  |
| <b>Fund: 325 - City Street Improvements Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                              | 336,189              | 216,875              | 50,247               | 41,394                           | 41,394                          | 18,055                              | 41,394                              | 41,394                 | 0%                               |
| 323 - State Grants                                                | 20,292               | 16,993               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 324 - Other Grants                                                | 268,486              | 62,587               | 68,406               | 1,773,289                        | 1,773,289                       | 154,817                             | 118,654                             | 1,643,889              | -7%                              |
| 332 - Permits                                                     | -                    | -                    | 152                  | -                                | -                               | 313                                 | -                                   | -                      | 0%                               |
| 351 - Fines and Forfeiture                                        | 160                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                             | <b>875,127</b>       | <b>546,455</b>       | <b>368,805</b>       | <b>2,023,289</b>                 | <b>2,064,683</b>                | <b>423,186</b>                      | <b>410,048</b>                      | <b>1,685,283</b>       | <b>-18%</b>                      |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                           | 569,001              | 182,662              | 234,310              | 3,687,304                        | 3,687,304                       | 55,064                              | 400,000                             | 2,907,583              | -21%                             |
| <b>Expenditure Total:</b>                                         | <b>569,001</b>       | <b>182,662</b>       | <b>234,310</b>       | <b>3,687,304</b>                 | <b>3,687,304</b>                | <b>55,064</b>                       | <b>400,000</b>                      | <b>2,907,583</b>       | <b>-21%</b>                      |
| <b>Fund: 325 - City Street Improvements Net Results</b>           | <b>306,126</b>       | <b>363,793</b>       | <b>134,495</b>       | <b>(1,664,015)</b>               | <b>(1,622,621)</b>              | <b>368,122</b>                      | <b>10,048</b>                       | <b>(1,222,300)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>1,246,864</b>     | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>                 | <b>2,051,278</b>                |                                     | <b>2,051,278</b>                    | <b>2,061,326</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>     | <b>387,263</b>                   | <b>428,657</b>                  |                                     | <b>2,061,326</b>                    | <b>839,026</b>         |                                  |

# Fiscal Year (FY) 2025/26 Operating and Capital Budget Revenue and Expenditure Summaries-All Funds

|                                                                 | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 327 - Parks Grants (Measure WW) Fund</b>               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                              | -                    | -                    | 170,588              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                            | (285)                | (283)                | 1,647                | -                                | -                               | 113                                 | 113                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                           | <b>(285)</b>         | <b>(283)</b>         | <b>172,235</b>       | <b>-</b>                         | <b>-</b>                        | <b>113</b>                          | <b>113</b>                          | <b>-</b>               |                                  |
| Expenditures                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345- Park Maintenance Total:                          | -                    | 193,383              | 183                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                       | <b>-</b>             | <b>193,383</b>       | <b>183</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 327 - Parks Grants (Measure WW) Fund Net Res</b>       | <b>(285)</b>         | <b>(193,666)</b>     | <b>172,052</b>       | <b>-</b>                         | <b>-</b>                        | <b>113</b>                          | <b>113</b>                          | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>25,521</b>        | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,623</b>                        | <b>3,735</b>           |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>         | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,735</b>                        | <b>3,735</b>           |                                  |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund</b>         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                            | 41,275               | 541,463              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                              | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                           | <b>291,275</b>       | <b>791,463</b>       | <b>250,000</b>       | <b>250,000</b>                   | <b>250,000</b>                  | <b>250,000</b>                      | <b>250,000</b>                      | <b>-</b>               | <b>-100%</b>                     |
| Expenditures                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                         | 1,029,962            | 80,213               | 8,066                | 895,000                          | 895,000                         | -                                   | 50,000                              | 560,960                | -37%                             |
| <b>Expenditure Total:</b>                                       | <b>1,029,962</b>     | <b>80,213</b>        | <b>8,066</b>         | <b>895,000</b>                   | <b>895,000</b>                  | <b>-</b>                            | <b>50,000</b>                       | <b>560,960</b>         | <b>-37%</b>                      |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund Net Res</b> | <b>(738,687)</b>     | <b>711,250</b>       | <b>241,934</b>       | <b>(645,000)</b>                 | <b>(645,000)</b>                | <b>250,000</b>                      | <b>200,000</b>                      | <b>(560,960)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>788,574</b>       | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>                 | <b>1,003,071</b>                |                                     | <b>1,003,071</b>                    | <b>1,203,071</b>       |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>     | <b>358,071</b>                   | <b>358,071</b>                  |                                     | <b>1,203,071</b>                    | <b>642,111</b>         |                                  |
| <b>Fund: 500 - Sewer Enterprise Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                            | -                    | -                    | 32,447               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 363 - Sewer Enterprise Charges                                  | 7,764,868            | 7,831,703            | 8,072,292            | 10,164,403                       | 10,164,403                      | 5,275,033                           | 10,164,403                          | 12,735,506             | 25%                              |
| 370 - Interest and Investment Income                            | (196,765)            | 401,683              | 995,766              | 200,000                          | 200,000                         | 618,708                             | 618,708                             | 300,000                | 50%                              |
| 383 - Reimbursements                                            | 3,046                | -                    | 42,000               | -                                | -                               | 16,541                              | 16,541                              | -                      | 0%                               |
| 384 - Other Revenue                                             | 366                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                            | 67,262               | -                    | 9,608                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                           | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,910,282</b>                    | <b>10,799,653</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,910,282</b>                    | <b>10,799,653</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                       | 12,191               | 33,588               | 21,162               | -                                | -                               | 11,916                              | 11,916                              | -                      | 0%                               |
| Division: 641 - Sewer Treatment Plant/Shared Total:             | 4,718,679            | 3,774,932            | 4,722,179            | 11,911,529                       | 11,911,529                      | 3,615,914                           | 6,685,341                           | 12,349,900             | 4%                               |
| Division: 642 - Sewer Collections Total:                        | 1,295,873            | 1,332,177            | 1,448,928            | 24,163,267                       | 24,163,267                      | 2,439,798                           | 4,002,925                           | 24,183,004             | 0%                               |
| Division: 643 - Sewer Projects/Shared Total:                    | -                    | -                    | -                    | 85,000                           | 85,000                          | -                                   | 85,000                              | 85,000                 | 100%                             |
| Division: 644 - WPCP Equipment/Debt Service Total:              | 596,719              | 576,372              | 554,420              | 1,611,568                        | 1,611,568                       | 522,834                             | 1,611,568                           | 1,611,192              | 0%                               |
| <b>Expense Total:</b>                                           | <b>6,623,463</b>     | <b>5,717,069</b>     | <b>6,746,688</b>     | <b>37,771,365</b>                | <b>37,771,365</b>               | <b>6,590,462</b>                    | <b>12,396,750</b>                   | <b>38,229,096</b>      | <b>1%</b>                        |
| <b>Fund: 500 - Sewer Enterprise Fund Net Results</b>            | <b>1,015,314</b>     | <b>2,516,317</b>     | <b>2,405,424</b>     | <b>(27,406,962)</b>              | <b>(27,406,962)</b>             | <b>(680,180)</b>                    | <b>(1,597,097)</b>                  | <b>(25,193,590)</b>    |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>15,720,305</b>    | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>                | <b>21,657,361</b>               |                                     | <b>21,657,361</b>                   | <b>20,060,263</b>      |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>    | <b>(5,749,601)</b>               | <b>(5,749,601)</b>              |                                     | <b>20,060,263</b>                   | <b>(5,133,327)</b>     |                                  |
| <b>Fund: 505 - Cable Access TV Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 314 - Franchise Taxes                                           | 21,934               | 18,756               | 16,928               | 26,486                           | 26,486                          | 10,569                              | 26,486                              | 26,486                 | 0%                               |
| 365 - Cable TV Charges                                          | 216,837              | 277,903              | 192,464              | 179,047                          | 179,047                         | 94,662                              | 142,231                             | 159,840                | -11%                             |
| 366 - Other Charges                                             | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 9,000                  | 100%                             |
| 370 - Interest and Investment Income                            | 1,297                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                             | -                    | -                    | 390                  | 3,000                            | 3,000                           | 150                                 | 3,000                               | 90,500                 | 2917%                            |
| 399 - Transfers In                                              | 197,184              | 222,755              | 336,276              | 160,000                          | 160,000                         | 160,000                             | 387,800                             | 367,262                | 130%                             |
| <b>Revenue Total:</b>                                           | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>265,381</b>                      | <b>559,517</b>                      | <b>653,088</b>         | <b>77%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>265,381</b>                      | <b>559,517</b>                      | <b>653,088</b>         | <b>77%</b>                       |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 119 - Cable Access TV Total:                          | 306,964              | 346,275              | 377,870              | 829,463                          | 748,883                         | 426,746                             | 385,247                             | 653,088                | -13%                             |
| Division: 120 - Cable Access-Community Services Total:          | -                    | 72                   | 150                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 121 - Cable Access-Contract Services Total:           | 132,383              | 156,258              | 177,499              | -                                | -                               | -                                   | 186,262                             | -                      | 0%                               |
| <b>Expense Total:</b>                                           | <b>439,347</b>       | <b>502,606</b>       | <b>555,518</b>       | <b>829,463</b>                   | <b>748,883</b>                  | <b>426,746</b>                      | <b>571,509</b>                      | <b>653,088</b>         | <b>-13%</b>                      |
| <b>Fund: 505 - Cable Access TV Net Results</b>                  | <b>(2,095)</b>       | <b>16,808</b>        | <b>(9,461)</b>       | <b>(460,930)</b>                 | <b>(380,350)</b>                | <b>(161,365)</b>                    | <b>(11,992)</b>                     | <b>0</b>               |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>(3,132)</b>       | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>                     | <b>2,120</b>                    |                                     | <b>2,120</b>                        | <b>(9,872)</b>         |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>         | <b>(458,809)</b>                 | <b>(378,229)</b>                |                                     | <b>(9,872)</b>                      | <b>(9,871)</b>         |                                  |
| <b>Fund: 525 - Information Systems Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 393 - Debt Proceeds                                             | 95,874               | 73,788               | 126,215              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                              | 196,169              | -                    | -                    | -                                | -                               | -                                   | 4,054                               | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>292,043</b>       | <b>73,788</b>        | <b>126,215</b>       | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>4,054</b>                        | <b>-</b>               | <b>0%</b>                        |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 118 - Information Systems Total:                      | 792,558              | 1,277,727            | 1,709,302            | 1,529,418                        | 1,553,648                       | 979,631                             | 1,618,704                           | 1,520,991              | -2%                              |
| 461 - Indirect cost allocations                                 | (696,684)            | (1,199,835)          | (1,583,088)          | (1,529,612)                      | (1,553,842)                     | (971,955)                           | (1,618,704)                         | (1,577,546)            | 2%                               |
| <b>Expense Total:</b>                                           | <b>95,874</b>        | <b>77,892</b>        | <b>126,215</b>       | <b>(194)</b>                     | <b>(194)</b>                    | <b>7,676</b>                        | <b>-</b>                            | <b>(56,554)</b>        | <b>0%</b>                        |
| <b>Fund: 525 - Information Systems Net Results:</b>             | <b>196,169</b>       | <b>(4,104)</b>       | <b>0</b>             | <b>194</b>                       | <b>194</b>                      | <b>(7,676)</b>                      | <b>4,054</b>                        | <b>56,554</b>          |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>(195,194)</b>     | <b>975</b>           | <b>(3,129)</b>       | <b>(3,129)</b>                   | <b>(3,129)</b>                  |                                     | <b>(3,129)</b>                      | <b>925</b>             |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                      | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 700 - Pension Fund</b>                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                                 | (2,248,500)          | 820,773              | 1,264,903            | 700,000                          | 700,000                         | 651,463                             | 651,463                             | 600,000                | -14%                             |
| 399 - Transfers In                                                   |                      | 0                    | 0                    | 0                                | 0                               | 0                                   | -                                   | -240,000               | 0%                               |
| <b>Revenue Total:</b>                                                | <b>(2,248,500)</b>   | <b>820,773</b>       | <b>1,264,903</b>     | <b>700,000</b>                   | <b>700,000</b>                  | <b>651,463</b>                      | <b>651,463</b>                      | <b>(1,800,000)</b>     | <b>-357%</b>                     |
| <b>Expense</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Total:                                       | -                    | 78,164               | 75,241               | 50,000                           | 50,000                          | 53,919                              | 53,919                              | 65,000                 | 30%                              |
| Division: 117 - General Government Total:                            | 87,037               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sub-Total:</b>                                                    | <b>87,037</b>        | <b>78,164</b>        | <b>75,241</b>        | <b>50,000</b>                    | <b>50,000</b>                   | <b>53,919</b>                       | <b>53,919</b>                       | <b>65,000</b>          | <b>0%</b>                        |
| 499 - Transfers Out                                                  | 1,061,736            | 2,160,518            | 2,231,793            | 2,425,000                        | 2,425,000                       | -                                   | 2,425,000                           | 3,235,445              | 33%                              |
| <b>Expense Total:</b>                                                | <b>1,148,773</b>     | <b>2,238,682</b>     | <b>2,307,034</b>     | <b>2,475,000</b>                 | <b>2,475,000</b>                | <b>53,919</b>                       | <b>2,478,919</b>                    | <b>3,300,445</b>       | <b>33%</b>                       |
| <b>Fund: 700 - Pension Fund Net Results</b>                          | <b>(3,397,273)</b>   | <b>(1,417,910)</b>   | <b>(1,042,131)</b>   | <b>650,000</b>                   | <b>(1,775,000)</b>              | <b>597,545</b>                      | <b>(1,827,455)</b>                  | <b>(5,100,445)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                          | <b>19,442,495</b>    | <b>16,045,223</b>    | <b>14,627,313</b>    | <b>13,585,182</b>                | <b>13,585,182</b>               |                                     | <b>13,585,182</b>                   | <b>11,757,727</b>      |                                  |
| <b>Fund Balance, June 30</b>                                         | <b>16,045,223</b>    | <b>14,627,313</b>    | <b>13,585,182</b>    | <b>14,235,182</b>                | <b>11,810,182</b>               |                                     | <b>11,757,727</b>                   | <b>6,657,282</b>       |                                  |
| <b>Fund: 750 - Recognized Obligation Retirement Fund</b>             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                                 | 6,220,857            | 4,753,505            | 145,458              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                                 | (27,548)             | 48,474               | 86,195               | -                                | -                               | 56,433                              | 56,433                              | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                                 | 342,326              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                             | 5,131                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                   | (839,901)            | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                                | <b>5,700,865</b>     | <b>4,801,979</b>     | <b>231,653</b>       | <b>-</b>                         | <b>-</b>                        | <b>56,433</b>                       | <b>56,433</b>                       | <b>-</b>               | <b>0%</b>                        |
| <b>Expense</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 463 - Successor Agency to RDA Total:                       | 1,008,557            | 669,797              | 463,573              | -                                | -                               | 13,141                              | -                                   | -                      | 0%                               |
| <b>Expense Total:</b>                                                | <b>1,008,557</b>     | <b>669,797</b>       | <b>463,573</b>       | <b>-</b>                         | <b>-</b>                        | <b>13,141</b>                       | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 750 - Recognized Obligation Retirement Fund Net Results</b> | <b>4,692,309</b>     | <b>4,132,182</b>     | <b>(231,920)</b>     | <b>-</b>                         | <b>-</b>                        | <b>43,293</b>                       | <b>56,433</b>                       | <b>-</b>               |                                  |
| <b>TOTAL APPROPRIATIONS ALL FUNDS</b>                                | <b>41,495,042</b>    | <b>47,585,583</b>    | <b>49,050,749</b>    | <b>96,052,260</b>                | <b>96,410,849</b>               | <b>34,835,369</b>                   | <b>56,515,223</b>                   | <b>94,925,243</b>      |                                  |

*Page intentionally blank*

**BUDGETED POSITIONS**

Through the budget, the City Council authorizes the City’s hiring of employees to fill positions. Below find a table illustrating the positions included in the FY 2025/26 budget.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

| Department                                  | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|---------------------------------------------|------------|------------|------------|------------|------------|
| <b>CITY MANAGER</b>                         |            |            |            |            |            |
| City Manager                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Communications Director                     | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Information Systems Manager                 | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Assistant to the City Manager               | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Management Analyst                          | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 1.00       | 1.00       | 0.20       | 0.20       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 3.00       | 3.00       | 2.20       | 2.20       | 3.00       |
| <b>CITY CLERK</b>                           |            |            |            |            |            |
| City Clerk                                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Deputy City Clerk                           | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Administrative Assistant                    | 0.48       | 1.00       | 1.00       | 1.00       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 2.48       | 3.00       | 3.00       | 3.00       | 3.00       |
| <b>FINANCE DEPARTMENT</b>                   |            |            |            |            |            |
| Finance Director                            | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Senior Accountant                           | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| Accountant                                  | 1.00       | 1.00       | 1.00       | 0.00       | 0.00       |
| Accounting Specialist                       | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Accounting Technician, <i>part-time</i>     | 0.48       | 0.48       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.75       | 0.75       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 3.48       | 3.48       | 3.75       | 3.75       | 4.00       |
| <b>HUMAN RESOURCES</b>                      |            |            |            |            |            |
| Human Resources Director                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Analyst                     | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Specialist                  | 1.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Human Resources Technician                  | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.05       | 0.05       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 2.00       | 3.00       | 3.05       | 3.05       | 3.00       |
| <b>POLICE DEPARTMENT</b>                    |            |            |            |            |            |
| <b>SWORN</b>                                |            |            |            |            |            |
| Police Chief                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Lieutenant                           | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Sergeant                             | 6.00       | 7.00       | 7.00       | 6.00       | 6.00       |
| Police Officer                              | 19.00      | 20.00      | 20.00      | 19.00      | 19.00      |
| <b>Sub-total Sworn</b>                      | 28.00      | 30.00      | 30.00      | 28.00      | 28.00      |
| <b>NON-SWORN</b>                            |            |            |            |            |            |
| Administrative Secretary                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Safety Specialist                 | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Service Officer                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Crossing Guards, <i>part-time/temporary</i> | 0.25       | 0.25       | 0.25       | 0.25       | 0.25       |
| Dispatcher                                  | 11.00      | 10.00      | 10.00      | 10.00      | 10.00      |
| Lead Dispatcher                             | 1.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Property Specialist                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Records Specialist                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| <b>Sub-total Non-Sworn</b>                  | 19.25      | 19.25      | 19.25      | 19.25      | 19.25      |
| Total Full-Time Equivalents (FTEs)          | 47.25      | 49.25      | 49.25      | 47.25      | 47.25      |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

| Department                                            | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|-------------------------------------------------------|------------|------------|------------|------------|------------|
| <b>FIRE DEPARTMENT</b>                                |            |            |            |            |            |
| <b>SWORN</b>                                          |            |            |            |            |            |
| Fire Chief                                            | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| Battalion Chief                                       | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| Fire Captain                                          | 5.00       | 5.00       | 0.00       | 0.00       | 0.00       |
| Fire Engineer                                         | 3.00       | 3.00       | 0.00       | 0.00       | 0.00       |
| Fire Fighter/Paramedic                                | 3.00       | 6.00       | 0.00       | 0.00       | 0.00       |
| Fire Fighter                                          | 3.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| <b>Sub-total Sworn</b>                                | 16.00      | 16.00      | 0.00       | 0.00       | 0.00       |
| <b>NON-SWORN</b>                                      |            |            |            |            |            |
| Management Analyst                                    | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| <b>Sub-total Non-Sworn</b>                            | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| <b>Total Full-Time Equivalents (FTEs)</b>             | 17.00      | 17.00      | 0.00       | 0.00       | 0.00       |
| <b>PUBLIC WORKS</b>                                   |            |            |            |            |            |
| Public Works Director                                 | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Development Services Director/City Engineer           | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Senior Project Manager                                | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Capital Improvement and Environmental Program Manager | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Associate Civil Engineer                              | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Junior Engineer                                       | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Public Works Specialist                               | 1.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Management Analyst                                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Administrative Coordinator (Shared with CDD)          | 0.00       | 0.50       | 0.50       | 0.00       | 0.00       |
| Public Works Manager                                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Public Works Maintenance Supervisor                   | 3.00       | 3.00       | 3.00       | 3.00       | 3.00       |
| Public Works Maintenance Workers                      | 8.00       | 8.00       | 8.00       | 8.00       | 8.00       |
| Park Caretaker                                        | 0.25       | 0.25       | 0.25       | 0.25       | 0.25       |
| Treatment Plant Manager                               | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Water Pollution Control Plant Operation Supervisor    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Senior Operator                                  | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Operator                                         | 5.00       | 4.00       | 4.00       | 4.00       | 4.00       |
| Laboratory Analyst II                                 | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Laboratory Technician I                               | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Senior Maintenance Mechanic                      | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| WWTP Maintenance Mechanic                             | 2.00       | 2.00       | 2.00       | 1.00       | 1.00       |
| Water Pollution Control Plant Intern                  | 0.48       | 0.48       | 0.48       | 0.48       | 0.48       |
| <b>Total Full-Time Equivalents (FTEs)</b>             | 27.73      | 30.23      | 30.23      | 29.73      | 30.73      |
| <b>COMMUNITY DEVELOPMENT</b>                          |            |            |            |            |            |
| Community Development Director                        | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Planning Manager                                      | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Associate Planner                                     | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| Sustainability Coordinator                            | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Senior Building Inspector                             | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Building Official                                     | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Building Inspector                                    | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Building Inspector I/II                               | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Code Enforcement Officer                              | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Code Enforcement Officer I/II                         | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Permit Technician                                     | 2.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Permit Technician I/II/III                            | 0.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Administrative Coordinator (Shared with Public Works) | 0.00       | 0.50       | 0.50       | 0.00       | 0.00       |
| <b>Total Full-Time Equivalents (FTEs)</b>             | 7.00       | 7.50       | 7.50       | 8.00       | 9.00       |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

| Department                                            | FY 2021/22    | FY 2022/23    | FY 2023/24    | FY 2024/25    | FY 2025/26    |
|-------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>COMMUNITY SERVICES DEPARTMENT</b>                  |               |               |               |               |               |
| <b>RECREATION</b>                                     |               |               |               |               |               |
| Community Services Director                           | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Recreation Manager                                    | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Food Services Specialist                              | 0.00          | 0.00          | 0.00          | 0.75          | 0.75          |
| Cook, <i>part-time/regular</i>                        | 0.75          | 0.75          | 0.75          | 0.00          | 0.00          |
| Recreation Coordinator                                | 2.60          | 3.50          | 3.50          | 3.50          | 4.00          |
| Recreation Leader                                     | 2.88          | 2.88          | 2.88          | 3.51          | 3.51          |
| Recreation Leader [Tiny Tots]                         | 1.13          | 1.13          | 1.13          | 0.00          | 0.00          |
| Rental Facility Custodian, <i>part-time/temporary</i> | 1.65          | 1.65          | 1.65          | 1.65          | 1.65          |
| Senior Recreation Leader                              | 1.50          | 1.50          | 1.50          | 2.00          | 2.00          |
| Total Full-Time Equivalents (FTEs)                    | 12.50         | 13.40         | 13.40         | 13.41         | 13.91         |
| <b>PINOLE COMMUNITY TELEVISION (PCTV)</b>             |               |               |               |               |               |
| Cable Access Coordinator                              | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Access Technician                               | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Equipment Operators                             | 0.75          | 0.75          | 0.75          | 0.75          | 0.75          |
| Total Full-Time Equivalents (FTEs)                    | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          |
| <b>GRAND TOTAL ALL DEPARTMENTS</b>                    | <b>125.19</b> | <b>132.61</b> | <b>115.13</b> | <b>113.14</b> | <b>116.64</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Labor Allocations

**Labor Cost Allocations (\$)**

| Position Title                        | Total Wages and Benefits | General Fund 100 | Sewer Enterprise (VWTP) Fund | Sewer Enterprise (Corp Yard) Fund 500 | PCTY 505     | Information Systems Fund 525 | Housing Admin Fund 285 | Gas Tax Fund 200 | Building Fund 212 | Measure "S-204" Fund 106 | PSAF Fund 203 | SLESF Fund 206 | Storm Water Fund 207 | Recreation Fund 213 | Refuse Mgmt Fund 214 | Solid Waste Fund 215 | Measure "J" Fund 216 | Total        |
|---------------------------------------|--------------------------|------------------|------------------------------|---------------------------------------|--------------|------------------------------|------------------------|------------------|-------------------|--------------------------|---------------|----------------|----------------------|---------------------|----------------------|----------------------|----------------------|--------------|
|                                       |                          |                  |                              |                                       |              |                              |                        |                  |                   |                          |               |                |                      |                     |                      |                      |                      |              |
| 100-110 Council Members (5)           | 92,838                   | 69,629           | -                            | 23,210                                | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 92,838       |
| 100-111 City Manager                  | 382,777                  | 229,666          | 19,139                       | 95,694                                | -            | -                            | 19,139                 | -                | 19,139            | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 382,777      |
| 100-111 Assistant to the City Manager | 260,503                  | 208,403          | -                            | -                                     | -            | 52,101                       | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 260,503      |
| 100-113 Treasurer                     | 5,101                    | 3,826            | -                            | 1,275                                 | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 5,101        |
| 100-115 Finance Director              | 449,951                  | 359,961          | 67,493                       | -                                     | -            | -                            | 22,498                 | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 449,951      |
| 100-115 Senior Accountant             | 183,719                  | 161,261          | 28,458                       | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 183,719      |
| 100-115 Accounting Specialist         | 133,369                  | 118,464          | 20,905                       | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 133,369      |
| 100-115 Admin Assistant               | 202,160                  | 202,160          | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 202,160      |
| 100-116 HR Analyst                    | 153,181                  | 143,263          | 15,918                       | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 153,181      |
| 100-116 HR Director                   | 452,853                  | 407,587          | 45,265                       | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 452,853      |
| 100-116 HR Specialist                 | 157,714                  | 141,943          | 15,771                       | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 157,714      |
| 100-221 Police Officer                | 206,331                  | 94,312           | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | 413,521       | 111,419        | -                    | -                   | -                    | -                    | -                    | 206,331      |
| 100-221 Police Officer (2)            | 413,521                  | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 413,521      |
| 100-221 Police Officer (Canine)       | 222,379                  | 155,665          | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | 66,714         | -                    | -                   | -                    | -                    | -                    | 222,379      |
| 100-341 P/W Director                  | 316,626                  | 79,657           | 63,725                       | 47,794                                | -            | -                            | -                      | 31,863           | -                 | 31,863                   | -             | -              | 15,931               | -                   | 31,863               | 15,931               | -                    | 316,626      |
| 100-341 Associate Civil Engineer      | 143,094                  | -                | 14,309                       | 21,464                                | -            | -                            | -                      | -                | -                 | 71,547                   | -             | -              | -                    | -                   | -                    | -                    | -                    | 143,094      |
| 100-341 P/W Specialist (2)            | 293,250                  | 59,650           | -                            | 73,312                                | -            | -                            | -                      | 43,987           | 59,650            | -                        | -             | -              | 29,325               | -                   | 29,325               | -                    | -                    | 293,250      |
| 100-341 Capital Improvement Manager   | 205,669                  | -                | 20,567                       | 30,850                                | -            | -                            | -                      | -                | -                 | 41,134                   | -             | -              | 10,283               | -                   | 20,567               | 30,850               | -                    | 205,669      |
| 100-341 Management Analyst            | 161,473                  | 32,295           | -                            | 16,147                                | -            | -                            | -                      | 32,295           | -                 | 40,368                   | -             | -              | 8,074                | -                   | -                    | 32,295               | -                    | 161,473      |
| 107-342 P/W Maint. Supervisor         | 155,365                  | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | 93,219                   | -             | -              | -                    | -                   | -                    | 31,073               | 31,073               | 155,365      |
| 100-343 Public Works Manager          | 344,438                  | 172,219          | -                            | 68,888                                | -            | -                            | -                      | 34,444           | -                 | -                        | -             | -              | 51,666               | -                   | 17,222               | -                    | -                    | 344,438      |
| 100-343 P/W Maint. Supervisor         | 269,855                  | 121,435          | -                            | 67,464                                | -            | -                            | -                      | 13,493           | -                 | -                        | -             | -              | 53,371               | -                   | 13,493               | -                    | -                    | 269,855      |
| 100-343 Maintenance Workers (4)       | 522,768                  | 156,830          | -                            | 104,554                               | -            | -                            | -                      | 78,415           | -                 | -                        | -             | -              | 78,415               | -                   | 26,138               | -                    | -                    | 522,768      |
| 100-343 Maintenance Worker (1)        | 99,180                   | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | 99,180                   | -             | -              | -                    | -                   | -                    | -                    | -                    | 99,180       |
| 100-343 Maintenance Worker (1)        | 116,990                  | 58,490           | -                            | -                                     | -            | -                            | -                      | -                | -                 | 58,490                   | -             | -              | -                    | -                   | -                    | -                    | -                    | 116,990      |
| 212-461 Community Dev. Director       | 480,496                  | 162,598          | -                            | -                                     | -            | -                            | 57,659                 | -                | 240,248           | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 480,496      |
| 212-461 Planning Manager              | 247,534                  | 12,377           | -                            | -                                     | -            | -                            | 12,377                 | -                | 222,780           | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 247,534      |
| 212-462 Permit Technician III         | 138,675                  | -                | -                            | -                                     | -            | -                            | -                      | -                | 138,675           | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 138,675      |
| 212-462 Permit Technician I           | 119,898                  | -                | -                            | -                                     | -            | -                            | -                      | -                | 119,898           | -                        | -             | -              | -                    | -                   | -                    | -                    | -                    | 119,898      |
| 500-542 P/W Maint. Supervisor         | 241,089                  | -                | -                            | 180,816                               | -            | -                            | -                      | 12,054           | -                 | -                        | -             | -              | 24,109               | -                   | 12,054               | -                    | 12,054               | 241,089      |
| 500-542 Maintenance Workers (2)       | 278,606                  | -                | -                            | 208,954                               | -            | -                            | -                      | 13,930           | -                 | -                        | -             | -              | 27,861               | -                   | 13,930               | -                    | 13,930               | 278,606      |
| 525-718 Information Technology/IT     | 204,479                  | 137,001          | 16,398                       | 12,269                                | 10,224       | -                            | -                      | -                | 10,224            | -                        | -             | -              | -                    | -                   | 18,403               | -                    | -                    | 204,479      |
| \$ 7,615,871                          | \$ 3,308,261             | \$ 327,923       | \$ 952,691                   | \$ 10,224                             | \$ 52,101    | \$ 111,673                   | \$ 260,481             | \$ 809,614       | \$ 942,582        | \$ 93,219                | \$ 413,521    | \$ 178,132     | \$ 429,635           | \$ 18,403           | \$ 164,592           | \$ 110,149           | \$ 222,664           | \$ 7,615,871 |
| PERCENT OF TOTAL                      |                          | 43%              | 4%                           | 12%                                   | 0%           | 1%                           | 1%                     | 3%               | 11%               | 4%                       | 1%            | 2%             | 4%                   | 0%                  | 2%                   | 1%                   | 3%                   | 100%         |
|                                       |                          | General Fund     | Sewer Enterprise             | Information Systems                   | Measure Fund | Measure Fund                 | Information Systems    | Measure Fund     | Measure Fund      | Measure Fund             | Measure Fund  | Measure Fund   | Measure Fund         | Measure Fund        | Measure Fund         | Measure Fund         | Measure Fund         |              |
|                                       | \$ 3,308,261             | \$ 2,988,884     | \$ 1,280,821                 | \$ 62,325                             | \$ 93,219    | \$ 94,582                    |                        |                  |                   |                          |               |                |                      |                     |                      |                      |                      |              |
| 100-111                               | -                        | 100-112          | 100-115                      | 100-116                               | 100-117      | 100-221                      | 100-223                | 100-341          | 100-342           | 100-342                  | 100-343       | 100-345        | 100-465              | 100-466             | 212-461              | 212-462              | Total                |              |
| 100-221 Police Chief                  | -                        | -                | -                            | -                                     | -            | 326,839                      | 36,315                 | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | 363,154              |              |
| 100-221 Lieutenant                    | -                        | -                | -                            | -                                     | -            | 530,453                      | 147,615                | -                | -                 | -                        | -             | -              | -                    | -                   | -                    | -                    | 738,074              |              |
| 100-342 Maintenance Supervisor (1)    | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | 62,146            | -                        | -             | 31,073         | -                    | -                   | -                    | -                    | 93,219               |              |
| 100-343 Maintenance Workers (4)       | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | 31,366                   | 62,732        | 24,795         | -                    | -                   | -                    | -                    | 156,830              |              |
| 100-343 Maintenance Worker (1)        | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | 24,795                   | 24,795        | -              | -                    | -                   | -                    | -                    | 49,590               |              |
| 212-461 Community Dev. Director       | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | 120,124              | 62,464              | 120,124              | 422,836              |                      |              |
| 212-462 Permit Technician III         | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | 104,006              | 138,675              |                      |              |
| 212-462 Permit Technician I           | -                        | -                | -                            | -                                     | -            | -                            | -                      | -                | -                 | -                        | -             | -              | -                    | -                   | 89,923               | 119,898              |                      |              |
| 525-718 Information Technology/IT     | -                        | -                | -                            | -                                     | 34,761       | -                            | 69,523                 | 14,314           | -                 | 18,403                   | -             | -              | -                    | -                   | -                    | -                    | 137,001              |              |

### Labor Cost Allocations (%)

Page 209 of 738

---

## Department Budgets

---

This section contains detailed information for the City's organizational units, its departments. The budget summaries illustrate how the City's various funding sources are allocated to individual departments to fund their specific activities and programs.

The department sections are arranged in the following order:

- Elected Officials
  - City Council
  - City Treasurer
- Appointed Officials
  - City Manager
  - City Attorney
  - City Clerk
- Administration
  - Finance
  - Human Resources
- Public Safety
  - Police
  - Fire
- Public Works
- Community Development
- Community Services
- General Government

The following information is provided below in each department budget section:

- Mission;
- Major services and functions;
- FY 2024/25 key accomplishments;
- FY 2025/26 key priorities and projects;
- Significant special projects for FY 2026/27 – FY 2027/30;
- Major changes in FY 2025/26 budget;
- Position summary;
- Budget summaries at the department and division levels; and
- Major non-personnel expense details.

*Page intentionally blank*

## **CITY COUNCIL**

### **Mission**

The mission of the City Council is to use the tools at its disposal to create a safe, healthy, and prosperous community. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025, which contained the following vision, mission, and goals for the City.

### **Vision**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **Mission**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **Goals**

1. Safe and Resilient
2. Financially Stable
3. Vibrant and Beautiful
4. High Performance

### **Major Services and Functions**

The primary role of the City Council is to create local laws to support a safe, healthy, and prosperous community. The City Council also creates a vision and goals for the community, approves policies for the conduct of municipal affairs, and appropriates City funds through the budget process to support City programs and services. The City Council holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum. Council Members represent the City at local, regional, and State organizations. The five-member City Council is elected at large and serves four-year overlapping terms. The City Council appoints one of its members to serve as the Mayor each year. The City Council also serves as the governing body of the Successor Agency to the Pinole Redevelopment Agency ("Successor Agency"), and appoints members of the community to serve on various boards and commissions. The City Council appoints three City officers: the City Manager, City Attorney, and City Clerk.

### **FY 2024/25 Key Accomplishments**

- Recognized numerous individuals, community organizations, and causes for their contributions to Pinole and society

- Analyzed and approved a new five-year fire and emergency medical service agreement with the Contra Costa County Fire Protection District ("Con Fire")
- Researched a potential local ballot measure to transition to a charter city and establish an increased real property transfer tax (RPTT)
- Approved an Economic Development Strategy
- Approved a Communication and Engagement Plan
- Adopted a new City of Pinole Local Roadway Safety Plan (LRSP)
- Approved a new 223-unit multifamily housing development on Fitzgerald Avenue ("Pinole Vista" apartment complex)
- Approved a preliminary design for the replacement of the San Pablo Avenue bridge between Pinole and Hercules
- Provided direction on and authorized the submittal of the draft 2023-2031 Housing Element Update
- Provided direction to staff on new City events, such as a Pinole Pride (civic/anniversary and LBGT) event in June 2023
- Provided direction on safety improvements on the Tennent Avenue corridor
- Established a Project Labor Agreement (PLA) Ad Hoc Subcommittee
- Improved the capital planning process by providing direction to staff on a capital projects prioritization methodology
- Authorized the sale of surplus City properties
- Adopted resolutions taking positions on key policy issues
- Adopted ordinances changing City laws on certain key issues
- Appropriated funding for a new Property and Facilities Master Plan
- Provided funding and direction on transportation safety capital projects

### **FY 2025/26 Key Priorities and Projects**

- Create new or updated ordinances to support a safe, healthy, and prosperous community
- Continue to recognize individuals, organizations, and causes through proclamations and resolutions
- Continue to advocate for the City in regional and State policy matters
- Continue to review and approve City policies and service models that will improve City efficiency and effectiveness
- Provide leadership and oversight of the implementation of the Strategic Plan
- Consider development applications that will improve the community
- Provide direction and adopt updates to the City General Plan Safety and Health and Environmental Justice elements
- Create an updated Long-Term Financial Plan that determines how to address the City's unfunded liabilities
- Establish a process to quickly respond to advocacy opportunities regarding proposed State legislation
- Direct staff on the redevelopment of "Community Corner" (lot at the corner of San Pablo Avenue and Tennent)
- Review City's use of its Section 115 Pension Trust



- Continue to expand relationships with elected officials in neighboring cities, special districts, and at the State and federal levels

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Create new or updated ordinances to support a safe, healthy, and prosperous community

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Council department. Support to the City Council is provided by City staff budgeted in other departments, such as the City Manager, City Attorney, City Clerk, and others.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**CITY COUNCIL BUDGET SUMMARY**

|                                          | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                       | 209,697              | 217,993              | 115,342                             | 241,089                         | 252,450                          | 11,361                   | 5%                      |
| Measure S 2014 - 106                     | -                    | 9,202                | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>241,089</b>                  | <b>252,450</b>                   | <b>11,361</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages -401                    | 45,581               | 33,883               | 27,168                              | 33,750                          | 43,050                           | 9,300                    | 22%                     |
| Employee Benefits - 410                  | 42,818               | 49,760               | 42,754                              | 57,559                          | 61,219                           | 3,660                    | 6%                      |
| <b>Total Personnel</b>                   | <b>88,399</b>        | <b>83,643</b>        | <b>69,922</b>                       | <b>91,309</b>                   | <b>104,269</b>                   | <b>12,960</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - | 139,226              | 142,558              | 56,651                              | 166,305                         | 167,005                          | 700                      | 0%                      |
| Other Operating Expenses -43             | 1,384                | 1,632                | 1,017                               | 1,030                           | 1,375                            | 345                      | 25%                     |
| <b>Total Services and Supplies</b>       | <b>140,609</b>       | <b>144,189</b>       | <b>57,668</b>                       | <b>167,335</b>                  | <b>168,380</b>                   | <b>1,045</b>             | <b>1%</b>               |
| <b>Capital Outlay</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47       | -                    | 15,000               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>              | <b>-</b>             | <b>15,000</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121           | (21,392)             | (18,525)             | (14,666)                            | (19,785)                        | (23,224)                         | (3,439)                  | 15%                     |
| General Liability Insurance - 46201      | 2,082                | 2,887                | 2,418                               | 2,230                           | 3,025                            | 795                      | 26%                     |
| <b>Total Indirect Cost Allocations</b>   | <b>(19,311)</b>      | <b>(15,638)</b>      | <b>(12,248)</b>                     | <b>(17,555)</b>                 | <b>(20,199)</b>                  | <b>(2,644)</b>           | <b>13%</b>              |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>241,089</b>                  | <b>252,450</b>                   | <b>11,361</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| City Council - 110                       | 209,697              | 227,194              | 115,342                             | 241,089                         | 252,450                          | 11,361                   | 5%                      |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>241,089</b>                  | <b>252,450</b>                   | <b>11,361</b>            | <b>5%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                               |           | FY 2024/25       | FY 2025/26        |
|---------------------------------------------------------------|-----------|------------------|-------------------|
| <b>42101 Professional Services</b>                            |           | <b>\$ 10,000</b> | <b>\$ 10,000</b>  |
| City Council Retreat/Planning Workshop                        | \$ 10,000 |                  |                   |
| <b>42201 Office Expense</b>                                   |           | <b>\$ 500</b>    | <b>\$ 1,200</b>   |
| <b>4230X Travel and Training</b>                              |           | <b>\$ 64,130</b> | <b>\$ 64,130</b>  |
| ABAG Delegate                                                 | \$ 250    |                  |                   |
| CCC Mayor's Conference monthly dinners (24 @ \$70)            | 1,680     |                  |                   |
| Council Member 1 Discretionary Travel/Training Allocation     | 12,000    |                  |                   |
| Council Member 2 Discretionary Travel/Training Allocation     | 12,000    |                  |                   |
| Council Member 3 Discretionary Travel/Training Allocation     | 12,000    |                  |                   |
| Council Member 4 Discretionary Travel/Training Allocation     | 12,000    |                  |                   |
| East Bay Division meetings (12 @ \$50)                        | 600       |                  |                   |
| Mayor Discretionary Travel/Training Allocation                | 12,000    |                  |                   |
| Mayor travel expenses                                         | 600       |                  |                   |
| Other identified City sponsored events                        | 250       |                  |                   |
| Various dinners/award ceremonies                              | 750       |                  |                   |
| <b>42401 Memberships</b>                                      |           | <b>\$ 23,485</b> | <b>\$ 23,485</b>  |
| ABAG dues                                                     | \$ 5,500  |                  |                   |
| Contra Costa Mayor's Conference membership & exp.             | 1,400     |                  |                   |
| LAFCO dues                                                    | 6,300     |                  |                   |
| League of CA Cities                                           | 7,685     |                  |                   |
| League of California Cities East Bay Division                 | 400       |                  |                   |
| National League of Cities                                     | 1,700     |                  |                   |
| Other Memberships                                             | 500       |                  |                   |
| <b>42514 Special Department Expense</b>                       |           | <b>\$ 68,190</b> | <b>\$ 68,190</b>  |
| City Council meetings recorded by PCTV                        | \$ 56,490 |                  |                   |
| Mayoral Celebration expense                                   | 400       |                  |                   |
| Misc. supplies and food for meetings                          | 1,000     |                  |                   |
| Other special department expenses                             | 1,000     |                  |                   |
| Stipends for High School Student Internship Program (up to 2) | 8,700     |                  |                   |
| West County Mayor's Breakfast meetings                        | 600       |                  |                   |
| <b>Total Professional/Administrative Services</b>             |           |                  | <b>\$ 167,005</b> |
| <b>4310X Utilities</b>                                        |           | <b>\$ 1,030</b>  | <b>\$ 1,375</b>   |
| Gas/Electric                                                  | \$ 1,300  |                  |                   |
| Water                                                         | 75        |                  |                   |

*Page intentionally blank*

## **CITY TREASURER**

### **Mission**

The mission of the City Treasurer is to, in collaboration with the Finance Director, ensure that all City funds are received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and Generally Accepted Accounting Principles (GAAP).

### **Major Services and Functions**

The City Treasurer provides input to the Finance Director on quarterly investment reports that the Finance Director creates for the City Council. The reports include reconciled bank balances, the type and amount of investments and deposits of City funds, the institution in which these deposits are made, market values, maturity dates, and rates of interest. In addition, the City Treasurer reviews the weekly check run and is one of the authorized City counter signatories of checks in an amount of \$5,000 or greater. The City's Investment Policy prioritizes safety, liquidity, and yield. The City Treasurer is an elected position and serves a four-year term.

### **FY 2024/25 Key Accomplishments**

- Collaborated with the Finance Director to provide quarterly investment reports to the City Council and to achieve the Investment Policy priorities of safety, liquidity, and yield
- Collaborated with the Finance Director to ensure that all City funds were received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and GAAP

### **FY 2025/26 Key Priorities and Projects**

- Continue to collaborate with the Finance Director on investment management and treasury functions

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Treasurer department. Support to the City Treasurer is provided by City staff budgeted in other departments, primarily the Finance Department.

**CITY TREASURER BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 8,268                | 9,681                | 7,473                               | 10,148                          | 9,990                            | (158)                    | -2%                     |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 7,306                | 3,024                | 2,192                               | 3,000                           | 3,000                            | -                        | 0%                      |
| Employee Benefits - 410                     | 2,860                | 7,552                | 5,514                               | 7,519                           | 7,295                            | (224)                    | -3%                     |
| <b>Total Personnel</b>                      | <b>10,166</b>        | <b>10,576</b>        | <b>7,706</b>                        | <b>10,519</b>                   | <b>10,295</b>                    | <b>(224)</b>             | <b>-2%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 459                  | 697                  | 456                                 | 760                             | 760                              | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>459</b>           | <b>697</b>           | <b>456</b>                          | <b>760</b>                      | <b>760</b>                       | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (2,542)              | (1,849)              | (905)                               | (1,329)                         | (1,276)                          | 53                       | -4%                     |
| General Liability Insurance - 46201         | 185                  | 257                  | 215                                 | 198                             | 211                              | 13                       | 6%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>(2,357)</b>       | <b>(1,592)</b>       | <b>(690)</b>                        | <b>(1,131)</b>                  | <b>(1,065)</b>                   | <b>66</b>                | <b>-6%</b>              |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| City Treasurer - 113                        | 8,268                | 9,681                | 7,473                               | 10,148                          | 9,990                            | (158)                    | -2%                     |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25    | FY 2025/26    |
|---------------------------------------------------|---------------|---------------|
| <b>42301 Travel &amp; Training</b>                | <b>\$ 400</b> | <b>\$ 400</b> |
| Misc. training                                    | \$ 400        |               |
| <b>42401 Memberships</b>                          | <b>\$ 110</b> | <b>\$ 110</b> |
| CSMFO Dues                                        | \$ 110        |               |
| <b>42506 Bonds</b>                                | <b>\$ 250</b> | <b>\$ 250</b> |
| Bond for City Treasurer position                  | \$ 250        |               |
| <b>Total Professional/Administrative Services</b> | <b>\$ 760</b> |               |

## **CITY MANAGER**

The City Manager department is comprised of the following divisions:

- Administration and Programs; and
- Information Technology; and
- Communications (includes Pinole Community Television)

### **Mission**

The mission of the City Manager's office (department) is to support the City Council in its policy development and to lead all City staff and operations to ensure efficient and effective service delivery.

### **Major Services and Functions**

The City of Pinole is organized under a "council-manager" form of operation. This form of operations consists of an elected City Council that is responsible for policymaking and a professional City Manager, appointed by the Council, who is responsible for carrying out the policies of the Council and leading City operations. In addition to leading City operations, the City Manager's office also performs or coordinates some specific functions on behalf of the entire City organization, including the following:

- Communication and engagement
- Intergovernmental relations
- Information technology
- Strategic planning and organizational assessment

The Information Technology Division maintains hardware and software throughout the City organization. The Division collaborates with other City departments to conduct business process re-engineering and to select and implement appropriate technology to meet City needs. The Division manages information services citywide. The City is in the process of transitioning from using a private firm for managed IT services to an internal IT Department. The IT Department will provide citywide network administration, security, equipment and software maintenance, and end user support.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Supported the City Council in its development of policy on key community issues
- Supported City departments in the implementation of a number of process improvements and new policies
- Worked with local, regional, State, and federal agencies to advance Pinole's interests
- Created written policies and procedures on numerous administrative matters

- Launched a new website, City Seal, logo and branding guidelines
- Implemented a new voice over internet protocol (VOIP) phone system

#### Strategic Plan Strategies

- Implemented many IT projects, including significantly improving network security
- Continues to expand communication and engagement with the community through the use of new tools and techniques
- Increased engagement with community and civic organizations, neighboring cities, and special districts
- Launched a new website Content Management System (CMS) and mobile application

#### **FY 2025/26 Key Priorities and Projects**

##### Baseline Work (Including Staff-Initiated Special Projects)

- Complete the transition to an Internal IT Department
- Continue developing innovative strategies for communication and engagement
- Develop Real Estate/Property Master Plan Strategy
- Create additional revenue proposals for Council's approval and direction
- Launch Citizen's Academy

#### Strategic Plan Strategies

- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Complete priority projects as outlined in the 2021/22-2025/26 Information Technology (IT) Plan

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Complete Strategic Plan strategies
- Support Pinole Community Television in the implementation of its PCTV Strategy
- Implement a Citizens Academy

#### **Major Changes in FY 2025/26 Budget**

The City Manager Department has reduced its Professional Services budget across all its divisions due to bringing several services in-house. The Information Technology division budget includes a number of projects identified in the City's IT Plan, as well as new one-time and ongoing operational costs associated with the transition to an internal IT Department. The City Manager Department is also taking on the real estate division, and some of the grant writing.



Also, the Administrative Assistant position has been fully allocated to the Finance Department beginning FY 2025/26.

**Position Summary**

| <b>Position</b>                   | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| City Manager                      | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Communications Director           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Information Technology Manager    | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Information Technology Technician | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Management Analyst                | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Assistant to the City Manager     | 0.00           | 1.00           | 1.00           | 1.00           | 0.00           |
| Administrative Assistant          | 1.00           | 1.00           | 0.20           | 0.20           | 0.00           |
| <b>Total</b>                      | <b>3.00</b>    | <b>3.00</b>    | <b>2.20</b>    | <b>2.20</b>    | <b>3.00</b>    |

## CITY MANAGER BUDGET SUMMARY

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 567,995              | 535,472              | 440,359                             | 708,857                         | 535,563                          | (173,294)                | -32%                    |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>708,857</b>                  | <b>535,563</b>                   | <b>(173,294)</b>         | <b>-32%</b>             |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 443,050              | 549,274              | 355,906                             | 556,071                         | 465,606                          | (90,465)                 | -19%                    |
| Overtime - 402                              | 3,813                | 4,686                | 4,242                               | 342                             | -                                | (342)                    | -100%                   |
| Employee Benefits - 410                     | 320,989              | 202,877              | 154,307                             | 296,939                         | 145,569                          | (151,370)                | -104%                   |
| <b>Total Personnel</b>                      | <b>767,852</b>       | <b>756,837</b>       | <b>514,454</b>                      | <b>853,352</b>                  | <b>611,175</b>                   | <b>(242,177)</b>         | <b>-40%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 164,870              | 85,637               | 86,196                              | 203,980                         | 95,380                           | (108,600)                | -114%                   |
| Other operating Expenses - 43               | 1,892                | 2,224                | 1,394                               | 1,425                           | 1,675                            | 250                      | 15%                     |
| <b>Total Services and Supplies</b>          | <b>166,762</b>       | <b>87,862</b>        | <b>87,590</b>                       | <b>205,405</b>                  | <b>97,055</b>                    | <b>(108,350)</b>         | <b>-112%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (396,897)            | (351,673)            | (199,760)                           | (385,020)                       | (205,383)                        | 179,637                  | -87%                    |
| General Liability Insurance - 46201         | 29,629               | 42,230               | 38,075                              | 35,120                          | 32,716                           | (2,404)                  | -7%                     |
| <b>Total Internal Cost Allocations</b>      | <b>(367,268)</b>     | <b>(309,443)</b>     | <b>(161,685)</b>                    | <b>(349,900)</b>                | <b>(172,667)</b>                 | <b>177,233</b>           | <b>-103%</b>            |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 649                  | 216                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>649</b>           | <b>216</b>           | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>708,857</b>                  | <b>535,563</b>                   | <b>(173,294)</b>         | <b>-32%</b>             |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| City Manager - 111                          | 567,995              | 535,472              | 440,359                             | 683,431                         | 535,563                          | (147,868)                | -28%                    |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>683,431</b>                  | <b>535,563</b>                   | <b>(147,868)</b>         | <b>-28%</b>             |

## MAJOR NON-PERSONNEL EXPENSE DETAILS

|                                         | FY 2024/25        | FY 2025/26       |
|-----------------------------------------|-------------------|------------------|
| <b>42101 Professional Services</b>      | <b>\$ 154,000</b> | <b>\$ 40,000</b> |
| Communication and Engagement Consulting | \$ 40,000         |                  |
| EOP Training (citywide)                 |                   |                  |
| DEI Consulting                          |                   |                  |
| Graphic Art Services                    |                   |                  |
| Misc. Consulting                        |                   |                  |
| Procurement and Research Services       |                   |                  |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**INFORMATION SYSTEMS BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 901,644              | 965,862              | 681,344                             | 1,068,542                       | 974,162                          | (94,380)                 | -10%                    |
| Recreation Fund - 209                       | 70,113               | 85,005               | 61,813                              | 131,321                         | 93,637                           | (37,684)                 | -40%                    |
| Building and Planning Fund - 212            | 139,817              | 376,581              | 168,312                             | 179,734                         | 213,810                          | 34,076                   | 16%                     |
| Sewer Enterprise Fund - 500                 | 75,936               | 106,538              | 71,702                              | 161,263                         | 116,502                          | (44,761)                 | -38%                    |
| Cable Access TV Fund - 505                  | 35,051               | 84,680               | 21,472                              | 65,903                          | 36,667                           | (29,236)                 | -80%                    |
| <b>Total</b>                                | <b>1,222,561</b>     | <b>1,618,665</b>     | <b>1,004,644</b>                    | <b>1,606,763</b>                | <b>1,434,779</b>                 | <b>(171,984)</b>         | <b>-12%</b>             |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | -                    | -                    | -                                   | -                               | 138,362                          | 138,362                  | 100%                    |
| Overtime - 402                              | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | -                    | -                    | -                                   | -                               | 56,575                           | 56,575                   | 100%                    |
| <b>Total Personnel</b>                      | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>194,937</b>                   | <b>194,937</b>           | <b>100%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 716,266              | 762,926              | 808,849                             | 1,174,699                       | 1,017,059                        | (157,639)                | -15%                    |
| Other Operating Expenses - 43               | 221,846              | 250,896              | 113,317                             | 149,966                         | 168,618                          | 18,652                   | 11%                     |
| <b>Total Services and Supplies</b>          | <b>938,111</b>       | <b>1,013,822</b>     | <b>922,166</b>                      | <b>1,324,665</b>                | <b>1,185,677</b>                 | <b>(138,988)</b>         | <b>-12%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 217,868              | 576,293              | 57,465                              | 228,984                         | 196,952                          | (32,032)                 | -16%                    |
| <b>Total Capital Outlay</b>                 | <b>217,868</b>       | <b>576,293</b>       | <b>57,465</b>                       | <b>228,984</b>                  | <b>196,952</b>                   | <b>(32,032)</b>          | <b>-16%</b>             |
| <b>Debt Service</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal - 48101                      | 108,731              | 111,927              | -                                   | -                               | -                                | -                        | 0%                      |
| Debt Interest - 48102                       | 13,017               | 7,261                | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Debt Service</b>                   | <b>121,748</b>       | <b>119,188</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | -                    | -                    | -                                   | -                               | (204,638)                        | (204,638)                | 100%                    |
| Administrative Debits - 46122               | 22,726               | 35,577               | 30,328                              | 42,921                          | 52,149                           | 9,228                    | 18%                     |
| General Liability - 46201                   | -                    | -                    | -                                   | -                               | 9,722                            | 9,722                    | 100%                    |
| Information Systems (IS) Charges - 46124    | (1,222,561)          | (1,618,665)          | (1,002,283)                         | (1,596,763)                     | (1,434,779)                      | 161,984                  | -11%                    |
| <b>Total Indirect Cost Allocations</b>      | <b>(1,199,835)</b>   | <b>(1,583,088)</b>   | <b>(971,955)</b>                    | <b>(1,553,842)</b>              | <b>(1,577,546)</b>               | <b>(23,704)</b>          | <b>2%</b>               |
| <b>Total</b>                                | <b>77,892</b>        | <b>126,215</b>       | <b>7,676</b>                        | <b>(193)</b>                    | <b>21</b>                        | <b>214</b>               | <b>0%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| Information Systems - 118                   | 1,100,813            | 1,625,692            | 1,009,958                           | 1,596,763                       | 1,434,779                        | (161,984)                | -11%                    |
| <b>Total</b>                                | <b>1,100,813</b>     | <b>1,625,692</b>     | <b>1,009,958</b>                    | <b>1,596,763</b>                | <b>1,434,779</b>                 | <b>(161,984)</b>         | <b>-11%</b>             |

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                     |           | FY 2024/25        | FY 2025/26        |
|-----------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                  |           | <b>\$ 638,055</b> | <b>\$ 421,400</b> |
| ClientFirst Trackit Support                         | \$ 75,000 |                   |                   |
| Cybersecurity Assessment/upgrades                   | 15,000    |                   |                   |
| Digitizing Records Citywide                         | 102,000   |                   |                   |
| Ewaste Disposal                                     | 2,400     |                   |                   |
| Misc. IT Consulting/projects/assessment (carryover) | 50,000    |                   |                   |
| Network Infrastructure/upgrades                     | 60,000    |                   |                   |
| Precision IT Managed Services                       | 102,000   |                   |                   |
| Website Improvements and Custome Integration        | 15,000    |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**42105 Network Maintenance** \$ 77,951 \$ 113,548

Network servers and hardware maintenance, including professional callouts.

|                                                         |          |
|---------------------------------------------------------|----------|
| AWS hosting for Smart Geotech                           | \$ 1,910 |
| Data backup protection for City Hall servers            | 24,190   |
| Data backup protection for Public Safety servers        | 21,890   |
| Firewall Maintenance for Public Safety                  | 1,967    |
| Ran Cal-ID Contra Costa County                          | 34,650   |
| SaaS Cloud Backup                                       | 5,400    |
| Sophos Firewall Annual Maintenance & Support CH         | 4,560    |
| Sophos Endpoint Protection for workstations and servers | 12,721   |
| Website Annual Hosting                                  | 4,560    |
| Wi-Fi Service                                           | 1,700    |

**42106 Software Maintenance** \$ 260,186 \$ 271,472

|                                               |        |
|-----------------------------------------------|--------|
| Applicant Tracking System (NeoGov)            | 6,000  |
| ArcGIS                                        | 5,000  |
| Axon Cloud Storage for PD body cameras        | 16,391 |
| BlueBeam Annual Maintenance                   | 1,820  |
| Comms Video Editing Software                  | 2,085  |
| CrimeView desktop support                     | 3,277  |
| Critical Reach maintenance                    | 545    |
| ESRI- Ainfo, Aedito, Aview maintenance        | 21,855 |
| FileOnQ Support & maintenance                 | 4,476  |
| GreenHalo (Waste Tracking)                    | 2,100  |
| Laserfiche Annual Maintenance/License         | 16,148 |
| OCV LLC Mobile Application                    | 9,990  |
| Onboarding System License (NeoGov)            | 6,000  |
| OpenGov                                       | 16,000 |
| PD Computer Mgmt. Software                    | 2,403  |
| Public Records Management (GovQA)             | 6,180  |
| Public Input Engagement Software              | 15,575 |
| RecDesk Software                              | 5,562  |
| RS Means Data                                 | 2,040  |
| Selectron Software Annual                     | 12,000 |
| Trackit Software Annual                       | 42,800 |
| Tyler Incode License & Maintenance            | 68,000 |
| Versatile Express & Retention Support (Zasio) | 4,505  |
| Zoll Fire RMS Support (Station 73)            | 720    |

**42107 Equipment Maintenance** \$ 48,252 \$ 33,121

|                                           |           |
|-------------------------------------------|-----------|
| Copier Lease and Maintenance (Xerox)      | \$ 30,000 |
| Mailing System Meter Lease (Pitney Bowes) | 2,060     |
| Printer Repair Service                    | 1,061     |

**42203 Shipping and Mailing** \$ 18,110 \$ 18,110

|                             |           |
|-----------------------------|-----------|
| Citywide Postage & Shipping | \$ 16,000 |
| Postage Equipment           | 2,110     |

**42510 Software Purchase & Subscriptions** \$ 132,145 \$ 159,409

|                                        |           |
|----------------------------------------|-----------|
| Adobe Acrobat                          | \$ 10,148 |
| Agenda Management Software             | 19,491    |
| Canva Teams Subscription               | 1,500     |
| Copware Site License                   | 300       |
| DocuSign Subscription                  | 26,000    |
| IT Helpdesk Software                   | 3,900     |
| IT Opts Management Software            | 12,000    |
| Livescan maintenance                   | 10,609    |
| ManageEngine MDM (PD)                  | 2,245     |
| Microsoft Visio                        | 3,280     |
| Mobile Device management               | 3,000     |
| Office 365 G3 License (140 Licenses)   | 43,200    |
| PD background checks (TLO, Transunion) | 1,400     |
| Pinole Municode                        | 500       |
| Realquest maintenance                  | 9,000     |
| Social Media Archiving/mgmt solution   | 5,000     |
| YouTube Premier subscriptions          | 336       |
| Zoom Licenses (21 users, 4 webinar)    | 7,500     |

**Total Professional/Administrative Services** \$ 1,017,059

**43101 Communications** \$ 149,966 \$ 168,618

|                                          |           |
|------------------------------------------|-----------|
| AT&T voice service                       | \$ 25,300 |
| Global Wireless Communications           | 1,400     |
| Tiny Tots solar                          | 618       |
| Verizon cell service                     | 71,400    |
| VOIP Telecom Service                     | 33,000    |
| 43105 Cable                              | 2,500     |
| 43106 Citywide Internet Services         | 24,800    |
| 43106 Internet service for the Corp Yard | 9,600     |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

|                                               |           |                              |
|-----------------------------------------------|-----------|------------------------------|
| <b>47102 Computer Equipment</b>               |           | <b>\$ 228,984 \$ 196,952</b> |
| Conference Room/Lobby Monitors and Computeres | \$ 11,452 |                              |
| Emergency Power to City Hall, UPS refresh     | 47,000    |                              |
| Livescan Machine Replacement                  | 6,000     |                              |
| Refresh EOC System                            | 25,000    |                              |
| Replace 43 workstations                       | 107,500   |                              |

**INFORMATION SYSTEMS CHARGES FOR COMMUNICATION & TECHNOLOGY**

|                                                            |            |                                      |
|------------------------------------------------------------|------------|--------------------------------------|
| <b>46124 IS Charges for Communication &amp; Technology</b> |            | <b>\$ (1,596,763) \$ (1,434,779)</b> |
| Finance [100-115]                                          | \$ (9,033) |                                      |
| General Government [100-117]                               | (364,263)  |                                      |
| Police Services [100-222]                                  | (373,051)  |                                      |
| Police Dispatch [100-223]                                  | (66,790)   |                                      |
| Fire [100-231]                                             | (4,021)    |                                      |
| Public Works [100-341]                                     | (151,887)  |                                      |
| Code Enforcement [100-465]                                 | (5,116)    |                                      |
| Community Services [209-551]                               | (93,637)   |                                      |
| Planning [212-461]                                         | (5,116)    |                                      |
| Development Services [212-462]                             | (208,694)  |                                      |
| Sewer WPCP [500-641]                                       | (67,734)   |                                      |
| Sewer Collection (CY) [500-642]                            | (48,768)   |                                      |
| PCTV [505-119]                                             | (36,667)   |                                      |

## **PINOLE COMMUNITY TELEVISION**

The PINOLE COMMUNITY TELEVISION is a division of the City Manager's Office. PCTV is comprised of the following subdivisions:

- Administration and Programs: and
- Public Broadcasting

### **Mission**

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories. Through hands-on training and production opportunities, PCTV empowers community members to stay informed, engage in local government, and contribute to a vibrant, connected community.

### **Major Services and Functions**

PCTV operates the City's public, educational, and governmental (PEG) cable television program, which involves broadcasting the City's public meetings and recording, producing, and broadcasting a limited number of significant community events on the local television channels dedicated by City's franchise cable television providers: Comcast (channels 26 and 28) and AT&T Uverse (channel 99 submenu Pinole Community TV).

Through PEG, PCTV broadcasts content to the community on its dedicated local cable channels, and via live stream on the City website, mobile app, and internet streaming channels: Roku, Amazon Fire, and Apple TV. The division supports the community by broadcasting content that is accessible, independent from political and commercial influence, and distinctively local. PCTV holds a key role in broadcasting important public safety information, and in the event of an emergency, through our regional broadcast systems.

PCTV provides high quality audio, visual, and production services to City departments. PCTV is responsible for the operation, maintenance and storage of the portable movie screen that is used for movies in the park events. PCTV frequently works with the City Manager department on communications-related services and projects.

PCTV has service agreements with other public agencies (El Cerrito, Westcat) to record, produce, and broadcast those agencies' public meetings. In addition, the division also provides recording and production services to private parties on a fee for service basis.

As part of a renewed department strategy, PCTV is evolving into a dynamic hub for local media, civic engagement, and community connection. Expanding beyond traditional

government broadcasts, PCTV will provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, PCTV will support local businesses, organizations, and residents in sharing their stories and staying informed.

The department generates revenue primarily through internal billing of services provided to City departments, franchise fees, contract service fees, and donations. PCTV is in the process of identifying additional sources of revenue, such as equipment rentals, sponsorships, grant funding and partnerships.

## **FY 2024/25 Key Accomplishments**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- PCTV staff continues to maintain operations.
- Completed a community needs assessment (PCTV Survey); gathered feedback from over 170 participants to identify broadcast, programming, community media, production (and other) services and programs desired by the community.
- Initiated the development of a PCTV Strategy using in-house staff.
- Successfully implemented Master Control Automation system and Closed Captioning.
- Successfully developed the Pinole Community TV application, with streaming available on Roku, Amazon Fire, and Apple TV.
- Continues to provide quality drone photo and video documentation of Pinole.
- Completed the conversion of the Pinole Council Chambers to High-Definition (HD) quality.
- Completed another full year of The Beat of Pinole a Mayoral update broadcast and continued production of monthly episodes.
- Managed the resources to facilitate the Movies in the Park.
- Completed E-waste disposal of obsolete tools.
- Covered and broadcasted the Fourth of July Celebration, National Night Out, Tree Lighting ceremony, The Pinole Classic Car Show, Pride & Juneteenth Celebration.
- Reviewed and updated hourly rates and fees. Established a fee list for equipment rentals and services.

### **Strategic Plan Strategies**

- Continues to support and enhance the Communication and Engagement Plan.

## **FY 2025/26 Key Priorities and Projects**



### Baseline Work (Including Staff-Initiated Special Projects)

- Maintain PCTV's on air status and coverage of Pinole Government meetings.
- Hire and train cable technicians.
- Continue to replace obsolete equipment and dispose of e-waste
- Complete the PCTV Strategy to define mission, activities, staffing, equipment, and fee structure.
- Ensure accessibility compliance for both cable and web streaming content.

### Strategic Plan Strategies

- Provide media (photography and videography) services to the City of Pinole to enhance communications.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Begin implementation of the PCTV Strategy, which will include:
  - Community-focused service delivery model
  - Sponsorship Program
  - Volunteer and Internship Programs
  - Fiscally sustainable programs and funding
  - Improved access to community media and local government
- Facilitate the projector/screen replacement and camera in the council chambers.

### **Major Changes in FY 2025/26 Budget**

The exponential need to replace costly equipment that has far outlived its useful life expectancy prompted PCTV to create the FY 2024/25 budget by sourcing unused PEG funds that date back to 2016. PEG funds are either franchise equipment funds or PEG fees that were not expended for PEG uses in prior years, but are designated to be used specifically for Public, Educational, or Governmental access related expenses.

Last year, PCTV created a three-year equipment plan to fund the conversion to HD and replace items that have outlived their useful life expectancy. The plan includes the upgrading of the display wall or projector screen to a video display wall system, replacement of the Character Generators (graphics for live coverage, meetings), wireless audio systems for the Chambers, updated assisted listening systems meeting the ADA requirements, editing tools, a variety of HD components, and more. The plan also includes enhancements to mobile production equipment that will improve coverage of City and community events and allow for ease of use for public access in alignment with the PCTV Strategy.

PCTV has reconciled revenue entries to reflect the current client base which has resulted in decreased revenue projections for FY 2024/25. PCTV has developed a service agreement template that can be used for fee-for-service requests that will allow for greater flexibility for future clients. PCTV is also working to add value to its existing services by

expanding viewership to internet streaming channels (such as Apple TV) and by providing high-definition and high-quality video production with newer equipment.

### Position Summary

| <b>Position</b>                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Cable Access Coordinator              | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Cable Access Technician               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Cable Equipment Operators,<br>PT/Temp | 0.75           | 0.75           | 0.75           | 0.75           | 0.75           |
| <b>Total</b>                          | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    |

## CABLE ACCESS TV

### EXPENDITURE SUMMARY

|                                    | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>    |                      |                      |                                     |                                 |                                  |                          |                         |
| Cable Access Television Fund - 505 | 502,606              | 555,518              | 426,746                             | 748,883                         | 653,088                          | (95,795)                 | -15%                    |
| <b>Total</b>                       | <b>502,606</b>       | <b>555,518</b>       | <b>426,746</b>                      | <b>748,883</b>                  | <b>653,088</b>                   | <b>(95,795)</b>          | <b>-15%</b>             |

### EXPENDITURES BY CATEGORY

#### Personnel

|                         |                |                |                |                |                |               |           |
|-------------------------|----------------|----------------|----------------|----------------|----------------|---------------|-----------|
| Salaries & Wages -401   | 225,354        | 233,840        | 159,396        | 248,443        | 247,964        | (479)         | 0%        |
| Overtime - 402          | 1,218          | 1,255          | 1,345          | 4,044          | 4,044          | -             | 0%        |
| Employee Benefits - 410 | 172,981        | 184,493        | 161,792        | 228,044        | 239,500        | 11,456        | 5%        |
| <b>Total Personnel</b>  | <b>399,553</b> | <b>419,589</b> | <b>322,533</b> | <b>480,531</b> | <b>491,508</b> | <b>10,977</b> | <b>2%</b> |

#### Services and Supplies

|                                             |               |               |               |               |               |               |            |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|------------|
| Professional & Administrative Services - 42 | 10,052        | 4,724         | 1,855         | 27,170        | 40,451        | 13,280        | 33%        |
| Other Operating Expenses - 43               | 6,995         | 6,727         | 9,657         | 6,818         | 6,818         | -             | 0%         |
| Materials & Supplies - 44                   | 128           | -             | -             | 350           | 350           | -             | 0%         |
| <b>Total Services and Supplies</b>          | <b>17,174</b> | <b>11,451</b> | <b>11,512</b> | <b>34,338</b> | <b>47,618</b> | <b>13,280</b> | <b>28%</b> |

#### Capital Outlay

|                                    |               |              |               |                |               |                  |              |
|------------------------------------|---------------|--------------|---------------|----------------|---------------|------------------|--------------|
| Asset Acquisition/Improvement - 47 | 14,063        | 2,075        | 53,137        | 151,425        | 49,355        | (102,070)        | -207%        |
| <b>Total Capital Outlay</b>        | <b>14,063</b> | <b>2,075</b> | <b>53,137</b> | <b>151,425</b> | <b>49,355</b> | <b>(102,070)</b> | <b>-207%</b> |

#### Indirect Cost Allocations

|                                        |               |                |               |               |               |                 |             |
|----------------------------------------|---------------|----------------|---------------|---------------|---------------|-----------------|-------------|
| Admin Credits - 46121                  | (145,623)     | (157,411)      | -             | -             | -             | -               | 0%          |
| Admin Debits - 46122                   | 167,113       | 176,869        | -             | -             | 10,232        | 10,232          | 100%        |
| IS Charges - 46124                     | 35,051        | 84,680         | 21,472        | 65,903        | 36,667        | (29,236)        | -80%        |
| Legal Charges - 46126                  | 784           | -              | -             | -             | -             | -               | 0%          |
| General Liability Insurance -46201     | 14,492        | 18,266         | 18,091        | 16,686        | 17,708        | 1,022           | 6%          |
| <b>Total Indirect Cost Allocations</b> | <b>71,816</b> | <b>122,404</b> | <b>39,563</b> | <b>82,589</b> | <b>64,607</b> | <b>(17,982)</b> | <b>-28%</b> |

#### Total

|                |                |                |                |                |                 |             |
|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|
| <b>502,606</b> | <b>555,518</b> | <b>426,746</b> | <b>748,883</b> | <b>653,088</b> | <b>(95,795)</b> | <b>-15%</b> |
|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|

### EXPENDITURES BY PROGRAM

|                         |                |                |                |                |                |                 |             |
|-------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|
| Cable Access Television | 502,606        | 555,518        | 426,746        | 748,883        | 653,088        | (95,795)        | -15%        |
| <b>Total</b>            | <b>502,606</b> | <b>555,518</b> | <b>426,746</b> | <b>748,883</b> | <b>653,088</b> | <b>(95,795)</b> | <b>-15%</b> |

[1] PEG funded

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 12,000</b> | <b>\$ 12,000</b> |
| Marketing Strategies and Development              | \$ 12,000 |                  |                  |
| <b>42106 Software Maintenance</b>                 |           | <b>\$ 1,805</b>  | <b>\$ 5,940</b>  |
| Telvue subscription                               | \$ 5,940  |                  |                  |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 3,516</b>  | <b>\$ 3,516</b>  |
| Equipment repair                                  | \$ 422    |                  |                  |
| Equipment repair parts                            | 2,813     |                  |                  |
| Loaner equipment                                  | 281       |                  |                  |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 2,721</b>  | <b>\$ 2,721</b>  |
| Cleaning supplies                                 | \$ 500    |                  |                  |
| Elevator maintenance                              | 1,200     |                  |                  |
| HVAC maintenance                                  | 800       |                  |                  |
| Pest control                                      | 221       |                  |                  |
| <b>42201 Office Expense</b>                       |           | <b>\$ 400</b>    | <b>\$ 520</b>    |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 3,923</b>  | <b>\$ 6,373</b>  |
| Alliance for Community Media Convention           | \$ 5,467  |                  |                  |
| NAB Convention for two employees                  | -         |                  |                  |
| Other Travel and Training                         | 906       |                  |                  |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 2,805</b>  | <b>\$ 9,380</b>  |
| Closed Captioning                                 | \$ 3,575  |                  |                  |
| Misc. specialized supplies                        | 1,191     |                  |                  |
| Other special department expenses                 | 4,014     |                  |                  |
| Uniforms/PCTV branded shirts/hats                 | 600       |                  |                  |
| <b>Total Professional/Administrative Services</b> |           | <b>\$</b>        | <b>40,451</b>    |
| <b>4310X Utilities</b>                            |           | <b>\$ 5,517</b>  | <b>\$ 5,517</b>  |
| 43103 Gas and Electric                            | \$ 5,002  |                  |                  |
| 43102 Water                                       | 515       |                  |                  |
| <b>43201 Property Taxes</b>                       |           | <b>\$ 1,301</b>  | <b>\$ 1,301</b>  |
|                                                   | \$ 1,301  |                  |                  |
| <b>44301 Fuel</b>                                 |           | <b>\$ 350</b>    | <b>\$ 350</b>    |
| <b>47101 Equipment</b>                            |           | <b>\$149,420</b> | <b>\$ 47,350</b> |
| 8K Control room switcher                          | \$ 12,000 |                  |                  |
| AI Editing Tools                                  | 900       |                  |                  |
| DSLR Still Camera/video                           | 4,000     |                  |                  |
| Hand-held Field Cameras (SD Card)                 | 1,000     |                  |                  |
| Hand-held Ozmo Camera w/clip on mic               | 1,000     |                  |                  |
| Monitors Upgrade and Multiview Processor          | 950       |                  |                  |
| Multi-camera Flay Pack                            | 10,000    |                  |                  |
| Podium with Built-in Speakers and Mic             | 1,000     |                  |                  |
| Professional PA Equipment                         | 11,000    |                  |                  |
| Streaming Encoder for Mobile Broadcast            | 4,500     |                  |                  |
| Waveform Monitor/Conversion software              | 1,000     |                  |                  |
| <b>47103 Furniture</b>                            |           | <b>\$2,005</b>   | <b>\$ 2,005</b>  |
| Office desk chairs                                | \$ 605    |                  |                  |
| Studio furniture                                  | 1,400     |                  |                  |

## **CITY ATTORNEY**

### **Mission**

The mission of the City Attorney is to provide quality, comprehensive legal representation to the City of Pinole.

### **Major Services and Functions**

The City Attorney is the Chief Legal Officer for the City. The City Attorney provides legal advice to the City Council, City officials, and staff. The City Attorney prepares and reviews ordinances, resolutions, and contracts for City Council consideration, and represents the City in legal actions, both affirmative claims and defense of claims brought against the City. The City Attorney also serves as general counsel for the Successor Agency for the Redevelopment Agency. The City Attorney plays a key role in risk management for the City of Pinole advising on legal compliance and best practices to limit liability for the City. The City Attorney prepares legal opinions at the request of the City Council and staff as needed and advises on all legal issues related to the City. The City Attorney is a strategic advisor to the City Council and staff assisting in the implementation and execution of the City's goals and objectives.

### **FY 2024/25 Key Accomplishments**

- Advised the City on legal process, special legislation and requirements for sales tax ballot measure and successful passage and implementation of Measure I.
- Assisted in preparation of ordinances, Zoning Code updates and resolutions to implement requirements for City Housing Element.
- Provided legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, and onboarding of new City Manager.
- Managed and coordinated City defense, and affirmative litigation, to advance claims resolution, settlement and final judgment.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advised City on code enforcement actions and abatement warrants.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff.

### **FY 2025/26 Special Projects**

- Assist with the negotiation of solid waste Franchise Agreement and related Prop 218 approval process.
- Advise City Manager and City Council on options for City revenue measures.

- Provide legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, as well as liability avoidance management practices.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advise City on code enforcement processes and procedures.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to update the Pinole Municipal Code to comply with evolving legal requirements, best practices, and City Council directives.
- Provided advice and counsel regarding compliance with new State laws to facilitate the development of housing, and assist the City with completion of the updated Housing Element.

### **Major Changes in FY 2025/26 Budget**

Anticipating the amount of legal services needed by the City in any given year is difficult. The rates for City Attorney legal services are as set forth in the contract approved by the City Council on March 5, 2024. Some legal costs incurred by the City are reimbursed to the General Fund and are not reflected in the proposed budget. Those include, but are not limited to, code enforcement, development projects and property dispositions, and successful defense of claims that have prevailing party attorney fee provisions. These reimbursements will help offset the actual cost of legal services for the City.

### **Position Summary**

No personnel are directly assigned to this department. Legal services are provided to the City by a private law firm on a contract basis.

**CITY ATTORNEY BUDGET SUMMARY**

|                                        | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>        |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                     | 330,354              | 229,817              | 309,335                             | 297,031                         | 305,965                          | 8,934                    | 3%                      |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>309,335</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>        |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Legal Services</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Attorney Services - 42102              | 899,583              | 662,442              | 401,959                             | 581,131                         | 598,565                          | 17,434                   | 3%                      |
| <b>Total Legal Services</b>            | <b>899,583</b>       | <b>662,442</b>       | <b>401,959</b>                      | <b>581,131</b>                  | <b>598,565</b>                   | <b>17,434</b>            | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121         | (569,229)            | (432,626)            | (92,623)                            | (284,100)                       | (292,600)                        | (8,500)                  | 3%                      |
| <b>Total Indirect Cost Allocations</b> | <b>(569,229)</b>     | <b>(432,626)</b>     | <b>(92,623)</b>                     | <b>(284,100)</b>                | <b>(292,600)</b>                 | <b>(8,500)</b>           | <b>3%</b>               |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>309,335</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| City Attorney - 114                    | 330,354              | 229,817              | 309,335                             | 297,031                         | 305,965                          | 8,934                    | 3%                      |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>309,335</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                               | FY 2024/25        | FY 2025/26        |
|-----------------------------------------------|-------------------|-------------------|
| <b>42102 Attorney Services - General Fund</b> | <b>\$ 581,131</b> | <b>\$ 598,565</b> |
| General legal services for FY 2025/26         | \$598,565         |                   |

*Page intentionally blank*



## **CITY CLERK**

### **Mission**

The City Clerk's mission is to fulfill the role as elections official, legislative administrator, and records manager for the City in an efficient, professional, and friendly manner; to provide outstanding support to the Council throughout the legislative process; and to serve the citizens of Pinole as an accessible and responsive representative of transparent and open government.

### **Major Services and Functions**

The City Clerk is an appointed officer by the City Council and is responsible for preparing agenda packets, producing the official records of Council decisions, maximizing public access to municipal government, ensuring transparency to the public, and is the official custodian of the records of the City. The City Clerk serves as the Elections Official of the City and conducts all City elections; acts as a Compliance Officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. Some specific functions of the City Clerk's office include the following:

- Provide accurate and timely minutes for the City Council and Finance Subcommittee
- City Council and Finance Sub-Committee agenda packet management
- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Coordinate Citywide Records Management Program and conduct semi-annual audit
- Streamline the paperless filing and electronic submission of Form 700 for FPPC filers
- Administration of the City's Public Records Act Program
- Codification of Pinole municipal code
- Provide excellent customer service to members of the community & staff

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implemented a new agenda management and streaming platform for public meetings
- Implemented a new Commissioner Appreciation event
- Conducted recruitment process for various City advisory commissions
- Maintained the City Council legislative record including processing of 99 resolutions, 6 ordinances and 59 proclamations
- Improved tracking procedures for contract routing, claims, and other legal notices

- Oversaw and facilitated response to city-wide public records requests
- Partnered with the American Red Cross to host a staff and community blood drive
- Improved application procedures for Boards and Commissions by implementing an online application process that would also retain and track volunteer interest for future recruitments

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implement online filing system for financial disclosure forms required by the FPPC (Campaign and Code-Designated Filers)
- Improve recruitment tools for Boards & Commissions
- Revamp the Citywide Records Management program
- Create training program for Commission staff liaisons
- Implement new City-wide Retention Schedule and work with all departments to improve records practices
- Update City Clerk Department administrative policies and procedures

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Improve City-wide Records Management Program by working with departments to assess needs, digitize records, and improve retention and destruction practices

## **Major Changes in FY 2025/26 Budget**

The City Clerk budget for FY 2024/25 does not include any significant changes relative to the FY 2023/24 budget.

## **Position Summary**

| <b>Position</b>          | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| City Clerk               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Deputy City Clerk        | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Administrative Assistant | 0.48           | 1.00           | 1.00           | 1.00           | 1.00           |
| <b>Total</b>             | <b>2.48</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.00</b>    |

**CITY CLERK BUDGET SUMMARY**

|                                          | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                       | 511,112              | 615,496              | 567,190                             | 731,224                         | 733,395                          | 2,171                    | 0%                      |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>731,224</b>                  | <b>733,395</b>                   | <b>2,171</b>             | <b>0%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                   | 334,435              | 388,219              | 303,719                             | 403,272                         | 409,363                          | 6,091                    | 1%                      |
| Employee Benefits- 410                   | 115,140              | 174,302              | 158,771                             | 192,621                         | 209,258                          | 16,637                   | 8%                      |
| <b>Total Personnel</b>                   | <b>449,575</b>       | <b>562,521</b>       | <b>462,490</b>                      | <b>595,893</b>                  | <b>618,621</b>                   | <b>22,728</b>            | <b>4%</b>               |
| <b>Services and Supplies</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - | 67,200               | 45,736               | 74,815                              | 107,080                         | 84,060                           | (23,020)                 | -27%                    |
| Other Operating Expenses - 43            | 2,052                | 2,415                | 1,511                               | 1,600                           | 1,950                            | 350                      | 18%                     |
| <b>Total Services and Supplies</b>       | <b>69,252</b>        | <b>48,151</b>        | <b>76,326</b>                       | <b>108,680</b>                  | <b>86,010</b>                    | <b>(22,670)</b>          | <b>-26%</b>             |
| <b>Capital Outlay</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47       | -                    | 15,627               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>              | <b>-</b>             | <b>15,627</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                    | (37,095)             | (40,999)             | -                                   | -                               | -                                | -                        | 0%                      |
| Admin Debits - 46122                     | 7,707                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201      | 21,672               | 30,194               | 28,375                              | 26,651                          | 28,764                           | 2,113                    | 7%                      |
| <b>Total Internal Cost Allocations</b>   | <b>(7,716)</b>       | <b>(10,804)</b>      | <b>28,375</b>                       | <b>26,651</b>                   | <b>28,764</b>                    | <b>2,113</b>             | <b>7%</b>               |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>731,224</b>                  | <b>733,395</b>                   | <b>2,171</b>             | <b>0%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| City Clerk - 112                         | 511,112              | 615,496              | 567,190                             | 731,224                         | 733,395                          | 2,171                    | 0%                      |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>731,224</b>                  | <b>733,395</b>                   | <b>2,171</b>             | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                          |           | FY 2024/25    | FY 2025/26       |
|----------------------------------------------------------|-----------|---------------|------------------|
| <b>42101 Professional Services</b>                       | <b>\$</b> | <b>55,300</b> | <b>\$ 40,350</b> |
| Citywide historical records project support              | \$ 11,300 |               |                  |
| Meeting minutes transcription                            | 20,000    |               |                  |
| Netfile- Campaign Filing & Commission Support            | 7,050     |               |                  |
| Pinole Municipal Code codification and update            | 2,000     |               |                  |
| <b>42201 Office Expense</b>                              | <b>\$</b> | <b>1,600</b>  | <b>\$ 1,600</b>  |
| Misc. office expenses & proclamations and certificates   | \$1,600   |               |                  |
| <b>4230X Travel and Training</b>                         | <b>\$</b> | <b>6,365</b>  | <b>\$ 12,225</b> |
| CCAC Annual Conference (2)                               | \$ 1,050  |               |                  |
| City Clerk's New Law/Election Seminar/Misc. Training (2) | 2,400     |               |                  |
| IIMC Annual Conference                                   | 675       |               |                  |
| Regional Trainings (CCAC) (4)                            | 500       |               |                  |
| Technical Training for Clerks                            | 1,500     |               |                  |
| 42302 Travel expense/Mileage                             | 5,500     |               |                  |
| 42303 Meal allowance                                     | 600       |               |                  |
| <b>42401 Memberships</b>                                 | <b>\$</b> | <b>1,210</b>  | <b>\$ 1,210</b>  |
| CCAC Dues (2)                                            | \$ 520    |               |                  |
| IIMC Member Dues (2)                                     | 540       |               |                  |
| MMANC Member dues (2)                                    | 150       |               |                  |
| <b>42506 Bonds</b>                                       | <b>\$</b> | <b>175</b>    | <b>\$ 175</b>    |
| <b>42514 Special Department Expense</b>                  | <b>\$</b> | <b>42,430</b> | <b>\$ 28,500</b> |
| Boards & Commissions Recognition Event                   | \$ 3,500  |               |                  |
| Election                                                 | 22,500    |               |                  |
| Public Notices                                           | 2,500     |               |                  |
| <b>Total Professional/Administrative Services</b>        |           |               | <b>\$ 84,060</b> |
| <b>4310X Utilities</b>                                   | <b>\$</b> | <b>1,600</b>  | <b>\$ 1,950</b>  |
| Gas/Electric                                             | \$ 1,800  |               |                  |
| Water                                                    | 150       |               |                  |

## **FINANCE**

### **Mission**

The mission of the Finance Department is responsible for the overall financial management of the City. The Department's core function is to secure the financial position by providing the City Council, City Management, staff, and the public with financial information necessary to ensure sound financial decisions and to ensure appropriate procedures to protect the City's financial assets. This is accomplished through timely and effective preparation of the Annual Comprehensive Financial Report, Budget, quarterly financial and investment reports, and adequate financial controls.

### **Major Services and Functions**

The Finance Department is responsible for accounting operations including accounts payable, accounts receivable, payroll processing, and audits; budget management and long-range financial planning; purchasing; treasury management; debt and bond administration; and business license administration.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Adopted annual budget by June 30<sup>th</sup>
- Coordinated formal dissolution of the Successor Agency
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements
- Implemented a more robust quarterly financial report which now includes more data

#### **Strategic Plan Strategies**

- Assisted with identifying, analyzing, and advancing revenue generating opportunities, including a potential revenue ballot measure for the November 2024 election

### **FY 2025/26 Key Priorities and Projects**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Establish a comprehensive accounting manual as a desktop reference for staff

- Enhance financial transparency by publishing high-level financial data on the City's website
- Implement automated accounts payable system to pay vendors electronically and reduce/eliminate paper checks

#### Strategic Plan Strategies

- Assist with developing an approach to funding infrastructure maintenance and improvements

#### Other Council-Directed Special Projects

- Provide strategic support to other City departments in the advancement of Council-directed special projects

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue developing long-term strategic financial planning
- Develop a participatory budget process

#### **Major Changes in FY 2025/26 Budget**

The only notable change to the Finance department budget for FY 2025/26 is the Administrative Assistant will be fully assigned to Finance, bringing the total FTE from 3.75 to 4.00.

#### **Position Summary**

| <b>Position</b>                  | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Finance Director                 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accountant                       | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accounting Specialist            | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accounting Technician, <i>PT</i> | 0.48           | 0.48           | 0.00           | 0.00           | 0.00           |
| Administrative Assistant         | 0.00           | 0.00           | 0.75           | 0.75           | 1.00           |
| <b>Total</b>                     | <b>3.48</b>    | <b>3.48</b>    | <b>3.75</b>    | <b>3.75</b>    | <b>4.00</b>    |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Finance

**FINANCE BUDGET SUMMARY**

|                                 | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100              | 657,774              | 956,068              | 795,239                             | 969,217                         | 1,020,844                        | 51,628                   | 5%                      |
| Measure S 2006 - 105            | 1,534                | 377                  | 60                                  | 2,450                           | 2,450                            | -                        | 0%                      |
| Measure S 2014 - 106            | 2,434                | 977                  | 960                                 | 2,450                           | 2,450                            | -                        | 0%                      |
| Pension Fund - 700              | 78,164               | 75,241               | 53,919                              | 50,000                          | 65,000                           | 15,000                   | 23%                     |
| <b>Total</b>                    | <b>739,907</b>       | <b>1,032,662</b>     | <b>850,178</b>                      | <b>1,024,117</b>                | <b>1,090,744</b>                 | <b>66,628</b>            | <b>6%</b>               |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |                |                |                |                |                |                |            |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------|
| Salaries & Wages - 401  | 424,010        | 465,866        | 376,367        | 496,333        | 593,278        | 96,945         | 16%        |
| Overtime - 402          | 10             | 1,062          | -              | 2,707          | 2,500          | (207)          | -8%        |
| Employee Benefits - 410 | 178,355        | 189,256        | 174,032        | 168,717        | 345,337        | 176,620        | 51%        |
| <b>Total Personnel</b>  | <b>602,374</b> | <b>656,184</b> | <b>550,399</b> | <b>667,757</b> | <b>941,115</b> | <b>273,358</b> | <b>29%</b> |

**Services and Supplies**

|                                             |                |                |                |                |                |                 |             |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|
| Professional & Administrative Services - 42 | 241,632        | 343,209        | 256,574        | 265,695        | 223,695        | (42,000)        | -19%        |
| Other Operating Expenses - 43               | 5,179          | 6,091          | 3,817          | 4,800          | 5,500          | 700             | 13%         |
| <b>Total Services and Supplies</b>          | <b>246,812</b> | <b>349,300</b> | <b>260,391</b> | <b>270,495</b> | <b>229,195</b> | <b>(41,300)</b> | <b>-18%</b> |

**Capital Outlay**

|                                    |            |            |          |          |          |          |           |
|------------------------------------|------------|------------|----------|----------|----------|----------|-----------|
| Asset Acquisition/Improvement - 47 | 562        | 487        | -        | -        | -        | -        | 0%        |
| <b>Total Capital Outlay</b>        | <b>562</b> | <b>487</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0%</b> |

**Indirect Cost Allocations**

|                                          |                  |               |               |               |                 |                  |             |
|------------------------------------------|------------------|---------------|---------------|---------------|-----------------|------------------|-------------|
| Admin Credits - 46121                    | (165,041)        | (180,003)     | (99,855)      | (123,592)     | (139,450)       | (15,858)         | 11%         |
| Admin Debits - 46122                     | 7,707            | 126,931       | 87,597        | 154,785       | -               | (154,785)        | -100%       |
| Information Systems (IS) Charges - 46124 | 11,630           | 30,764        | 14,697        | 12,643        | 9,033           | (3,609)          | -40%        |
| Legal Charges - 46126                    | 9,309            | 12,854        | 2,389         | 10,000        | 10,000          | -                | 0%          |
| Insurance General Liability - 46201      | 26,554           | 36,144        | 34,560        | 32,029        | 40,851          | 8,822            | 22%         |
| <b>Total Indirect Cost Allocations</b>   | <b>(109,841)</b> | <b>26,691</b> | <b>39,387</b> | <b>85,865</b> | <b>(79,566)</b> | <b>(165,430)</b> | <b>208%</b> |

**Total**

|                |                  |                |                  |                  |               |           |
|----------------|------------------|----------------|------------------|------------------|---------------|-----------|
| <b>739,907</b> | <b>1,032,662</b> | <b>850,178</b> | <b>1,024,117</b> | <b>1,090,744</b> | <b>66,628</b> | <b>6%</b> |
|----------------|------------------|----------------|------------------|------------------|---------------|-----------|

**EXPENDITURES BY PROGRAM**

|               |                |                  |                |                  |                  |               |           |
|---------------|----------------|------------------|----------------|------------------|------------------|---------------|-----------|
| Finance - 115 | 739,907        | 1,032,662        | 850,178        | 1,024,117        | 1,090,744        | 66,628        | 6%        |
| <b>Total</b>  | <b>739,907</b> | <b>1,032,662</b> | <b>850,178</b> | <b>1,024,117</b> | <b>1,090,744</b> | <b>66,628</b> | <b>6%</b> |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                           |           | FY 2024/25        | FY 2025/26        |
|-------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>        |           | <b>\$ 162,505</b> | <b>\$ 105,505</b> |
| Auditing services                         | \$ 42,000 |                   |                   |
| Brinks Armored Car service                | 2,800     |                   |                   |
| CA Municipal Statistics (ACFR schedule)   | 500       |                   |                   |
| Fee Study and Cost Allocation Plan        | 20,000    |                   |                   |
| GASB 68 PERS Reports                      | 1,750     |                   |                   |
| Grant Research/Writing/Admin Svcs         | 16,000    |                   |                   |
| HDL Property Tax Analysis                 | 9,350     |                   |                   |
| HDL Sales Tax Analysis                    | 5,600     |                   |                   |
| OPEB Valuation Report                     | 2,000     |                   |                   |
| Preparation of State Controller's reports | 5,505     |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Finance

|                                                   |           |               |           |                   |
|---------------------------------------------------|-----------|---------------|-----------|-------------------|
| <b>42201 Office Expense</b>                       | <b>\$</b> | <b>7,580</b>  | <b>\$</b> | <b>7,580</b>      |
| Check stock                                       | \$        | 2,200         |           |                   |
| Miscellaneous office expenses                     |           | 2,500         |           |                   |
| Printing services                                 |           | 1,680         |           |                   |
| Year-end tax forms                                |           | 1,200         |           |                   |
| <b>42203 Shipping &amp; Mailing</b>               | <b>\$</b> | <b>5,000</b>  | <b>\$</b> | <b>5,000</b>      |
| Mass mailing                                      | \$        | 5,000         |           |                   |
| <b>4230x Travel and Training</b>                  | <b>\$</b> | <b>2,100</b>  | <b>\$</b> | <b>2,100</b>      |
| Staff training                                    | \$        | 2,100         |           |                   |
|                                                   |           | -             |           |                   |
| <b>42401 Memberships</b>                          | <b>\$</b> | <b>710</b>    | <b>\$</b> | <b>710</b>        |
| CMTA dues                                         | \$        | 95            |           |                   |
| CSMFO dues                                        |           | 225           |           |                   |
| GFOA dues                                         |           | 190           |           |                   |
| ICMA dues                                         |           | 200           |           |                   |
| <b>42501 Bank Fees</b>                            | <b>\$</b> | <b>20,000</b> | <b>\$</b> | <b>20,000</b>     |
| Mechanics Bank and Bank of the West fees          | \$        | 20,000        |           |                   |
| <b>42506 Admin Exp/Bonds</b>                      | <b>\$</b> | <b>250</b>    | <b>\$</b> | <b>250</b>        |
| Bonds                                             | \$        | 250           |           |                   |
| <b>42510 Software Subscription</b>                | <b>\$</b> | <b>11,995</b> | <b>\$</b> | <b>11,995</b>     |
| GovInvest labor module                            | \$        | 10,000        |           |                   |
| Long-range forecasting software                   |           | 1,995         |           |                   |
| <b>42514 Special Department Expense</b>           | <b>\$</b> | <b>655</b>    | <b>\$</b> | <b>655</b>        |
| GFOA ACFR review and certification                | \$        | 505           |           |                   |
| CSMFO budget review and award                     |           | 150           |           |                   |
| <b>Total Professional/Administrative Services</b> |           |               |           | <b>\$ 153,795</b> |
| <b>4310X Utilities</b>                            | <b>\$</b> | <b>4,800</b>  | <b>\$</b> | <b>5,500</b>      |
| 43102 Water                                       | \$        | 500           |           |                   |
| 43103 Electricity & Power                         |           | 5,000         |           |                   |
| <b>MEASURE S - 2006 FUND - 105</b>                |           |               |           |                   |
| <b>42101 Professional Services</b>                | <b>\$</b> | <b>2,450</b>  | <b>\$</b> | <b>2,450</b>      |
| Measure S Audit (105)                             | \$        | 1,200         |           |                   |
| Sales Tax Analysis                                |           | 1,250         |           |                   |
| <b>MEASURE S - 2014 FUND - 106</b>                |           |               |           |                   |
| <b>42101 Professional Services</b>                | <b>\$</b> | <b>2,450</b>  | <b>\$</b> | <b>2,450</b>      |
| Measure S Audit (106)                             | \$        | 1,200         |           |                   |
| Sales Tax Analysis                                |           | 1,250         |           |                   |
| <b>PENSION FUND - 700</b>                         |           |               |           |                   |
| <b>42501 Bank Fees</b>                            | <b>\$</b> | <b>50,000</b> | <b>\$</b> | <b>65,000</b>     |
| Bank fees                                         | \$        | 65,000        |           |                   |



## **HUMAN RESOURCES**

The Human Resources Department is comprised of the following divisions:

- Human Resources Management; and
- Risk Management

### **Mission**

The mission of the Human Resources Department is to support the City of Pinole by providing comprehensive and timely human resources and risk management services. It has the responsibility for developing and implementing innovative strategies and programs that enhance the work experience for our employees. Its objective is to attract, develop, motivate, and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

### **Major Services and Functions**

- **Human Resources Administration and Risk Management** – Provides support and strategic planning services to employees and departments in the development of organizational objectives; provides interpretation of City and department policies; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services, and meeting goals. Administers the City's risk management programs including general and employment liability and workers' compensation for on-the-job injuries.
- **Labor Relations** – Represents the City Council and City Manager on all labor negotiation and grievance matters with bargaining unit representatives of recognized employee organizations.
- **Employee Relations** – Provides guidance and counseling to employees; initiates, conducts and/or oversees investigations relative to disciplinary actions and complaints for City departments.
- **Recruitment and Selection** – Assists in the administration of the City's Civil Service Merit System; facilitates selection procedures that produce diverse and skilled applicant pools; assures that all recruitment, hiring, placements, transfers, and promotions are made based on individual qualifications for the position.
- **Benefits Administration** – Provides exceptional and affordable employee benefits for retirement, medical, dental, vision, wellness and safety, and employee assistance to attract and retain a qualified and highly skilled workforce.
- **Organizational Training and Development** – Coordinates City-wide training including safety, mandated, educational, and development programs for City staff.
- **Classification and Compensation** – Plans and conducts classification and organization studies; develops classification specifications; designs compensation systems that support and reinforce the City's long-range objectives as well as the culture, climate, and behaviors needed for the organization to be effective.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Conducted approximately 28 recruitments; reviewed over 800 applications.
- Conducted five (5) classification studies.
- Facilitated the executive search recruitment efforts and onboarding for the City Manager, Police Chief, and Public Works Director.
- Facilitated six (6) workplace investigations.
- Initiated labor negotiations for successor memorandums of understanding for three bargaining units.
- Implemented an online total compensation survey platform in preparation for labor negotiations.
- Implemented an online new employee orientation/onboarding platform.
- Surveyed employee benefits satisfaction levels and implemented effective modifications.
- Implemented an employee safety committee.
- Developed departmental procedures for the City's Family Medical Leave Policy.
- Developed a Customer Service Philosophy and Standards Administrative Policy.
- Developed a Mandated Reporter Administrative Policy.
- Developed a Proper Utilization of Independent Contractors Administrative Policy.
- Developed a Citizen's Request, Concern, and Compliment Procedures Administrative Policy.
- Developed Catastrophic Leave Administrative Policy.
- Developed Tuition Reimbursement Procedure Administrative Policy.
- Developed a Workplace Violence Prevention Plan/Policy.
- Planned, coordinated, and facilitated de-escalation training for all staff.
- Planned, coordinated, and facilitated customer service training for all staff.
- Planned, coordinated, and facilitated numerous events for the City's Public Service Employee Recognition Week.
- Restructured/enhanced employee vision benefit levels and negotiated a 13% premium cost savings.
- Migrated employee dental, vision, and life insurance plans and COBRA administration to PRISM JPA.

### Strategic Plan Strategies

- Initiated implementation of the City's Employee Talent Management Plan in accordance with the City's Strategic Plan 2020 – 2025.

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implement successor memorandums of understand for three bargaining units and one unrepresented employee group.
- Digitize all personnel, benefits, workers' compensation files.
- Develop a supervisory academy in partnership with other cities in West County.
- Implement "stay" interviews with annual performance evaluation process.
- Establish a succession planning/mentoring process.
- Examine performance appraisal framework and goal planning for professional development.
- Implement outreach effort to increase employee knowledge of benefit offerings and value.
- Develop safety emergency action plans for identified workplace risks.
- Review OPEB obligations and alternatives to support the City's fiscal sustainability.
- Continue to perform a comprehensive review and updating of key City personnel rules and policies to ensure compliance with MOU provisions, state and federal legislation, and conduct meet and confer sessions with the employee bargaining units as required.

### **Strategic Plan Strategies**

- Implement the recommendations of the Communication and Engagement Plan relative to employees.

## **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Human Resources will implement the Employee Talent Management Plan to attract and retain high-quality employees and develop their skills.
- In partnership with the City Manager's Office, Human Resources will develop and implement a Cultural and Leadership Initiative.

## **Major Changes in FY 2025/26 Budget**

The Human Resources Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

## Position Summary

| <b>Position</b>            | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| Human Resources Director   | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Human Resources Analyst    | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Human Resources Technician | 0.00           | 1.00           | 1.00           | 1.00           | 0.00           |
| Human Resources Specialist | 1.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Administrative Assistant   | 0.00           | 0.00           | 0.05           | 0.05           | 0.00           |
| <b>Total</b>               | <b>2.00</b>    | <b>3.00</b>    | <b>3.05</b>    | <b>3.05</b>    | <b>3.00</b>    |

The Human Resources Technician was reclassified to Human Resources Specialist and Administrative Assistant was moved to 100% in the Finance Department, both effective with the FY2024/25 mid-year budget adjustments.

## HUMAN RESOURCES BUDGET SUMMARY

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 749,748              | 831,985              | 709,625                             | 925,991                         | 965,908                          | 39,917                   | 4%                      |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>925,991</b>                  | <b>965,908</b>                   | <b>39,917</b>            | <b>4%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 343,897              | 434,041              | 338,838                             | 459,952                         | 468,716                          | 8,764                    | 2%                      |
| Overtime - 402                              | -                    | 552                  | 527                                 | 604                             | 500                              | (104)                    | -21%                    |
| Employee Benefits - 410                     | 155,311              | 210,646              | 189,398                             | 181,114                         | 268,676                          | 87,562                   | 33%                     |
| <b>Total Personnel</b>                      | <b>499,208</b>       | <b>645,239</b>       | <b>528,764</b>                      | <b>641,670</b>                  | <b>737,892</b>                   | <b>96,222</b>            | <b>13%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 189,321              | 169,576              | 187,231                             | 239,454                         | 200,830                          | (38,624)                 | -19%                    |
| Other Operating Expenses - 43               | 1,532                | 1,800                | 1,130                               | 1,750                           | 1,750                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>190,853</b>       | <b>171,375</b>       | <b>188,361</b>                      | <b>241,204</b>                  | <b>202,580</b>                   | <b>(38,624)</b>          | <b>-19%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 1,153                | 317                  | 459                                 | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>1,153</b>         | <b>317</b>           | <b>459</b>                          | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (11,269)             | (61,330)             | (53,413)                            | (67,163)                        | (77,028)                         | (9,865)                  | 13%                     |
| Administrative Debits - 46122               | 7,707                | 8,462                | 5,840                               | 10,319                          | -                                | (10,319)                 | -100%                   |
| Legal Charges - 46126                       | 38,404               | 32,879               | 7,864                               | 30,000                          | 30,000                           | -                        | 0%                      |
| General Liability Insurance - 46201         | 23,692               | 35,043               | 31,751                              | 69,961                          | 72,464                           | 2,503                    | 3%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>58,534</b>        | <b>15,055</b>        | <b>(7,959)</b>                      | <b>43,117</b>                   | <b>25,436</b>                    | <b>(17,681)</b>          | <b>-70%</b>             |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>925,991</b>                  | <b>965,908</b>                   | <b>39,917</b>            | <b>4%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| Human Resources - 116                       | 749,748              | 831,985              | 709,625                             | 925,991                         | 965,908                          | 39,917                   | 4%                      |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>925,991</b>                  | <b>965,908</b>                   | <b>39,917</b>            | <b>4%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Human Resources

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                      |           | FY 2024/25        | FY 2025/26        |
|------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                   |           | <b>\$ 127,327</b> | <b>\$ 96,420</b>  |
| Affordable Care Act Reporting to IRS                 | \$ 3,000  |                   |                   |
| Annual Performance Evaluations (CM)                  | 16,000    |                   |                   |
| Bilingual Evaluation/Testing                         | 1,000     |                   |                   |
| Contingencies - Employee Benefits                    | 3,000     |                   |                   |
| Document Shredding                                   | 1,000     |                   |                   |
| Drug Screening/Fit for Duty/DOT Exams                | 8,240     |                   |                   |
| Employee Benefits Broker                             | 25,000    |                   |                   |
| HRA (Retiree Medical) Admin Fees                     | 1,000     |                   |                   |
| Labor negotiator (IEDA)                              | 26,780    |                   |                   |
| Pre-employ Backgrounds/Degree & License Verify       | 2,000     |                   |                   |
| Random Drug Testing - DOT                            | 6,400     |                   |                   |
| Section 125 FSA/DCAP & Commuter Admin Fees           | 3,000     |                   |                   |
| <b>42102 Attorney Services</b>                       |           | <b>\$ 40,000</b>  | <b>\$ 10,000</b>  |
| Employment Law Advisement (LCW)                      | \$ 5,000  |                   |                   |
| Tax and Employee Benefit Advisement                  | 5,000     |                   |                   |
| <b>42110 Fingerprinting</b>                          |           | <b>\$ 3,000</b>   | <b>\$ 3,000</b>   |
| Fingerprinting/DOJ/FBI                               | \$ 3,000  |                   |                   |
| <b>42201 Office Expense</b>                          |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Miscellaneous Office Supplies                        | \$1,000   |                   |                   |
| <b>4230X Travel and Training</b>                     |           | <b>\$ 23,880</b>  | <b>\$ 34,135</b>  |
| Citywide EAP Workshops (2)                           | \$ 3,000  |                   |                   |
| Citywide Professional Development (2)                | 3,000     |                   |                   |
| Contingencies - Citywide Training (2)                | 3,000     |                   |                   |
| Executive Team Development/Retreat                   | 10,000    |                   |                   |
| HR Staff Professional Development                    | 8,755     |                   |                   |
| Leadership Academy                                   | 2,500     |                   |                   |
| Mileage: NorCal, MMANC, CalPELRA (2), LCW (4)        | 3,680     |                   |                   |
| Meal Allowance: NorCal, MMANC, CalPELRA (2), LCW (4) | 200       |                   |                   |
| <b>42401 Memberships</b>                             |           | <b>\$ 700</b>     | <b>\$ 700</b>     |
| MMANC                                                | \$ 200    |                   |                   |
| SHRM                                                 | 500       |                   |                   |
| <b>42504 Recruitment Cost</b>                        |           | <b>\$ 13,697</b>  | <b>\$ 13,500</b>  |
| Recruitment Advertising                              | \$ 3,000  |                   |                   |
| Recruitment Exams/Testing                            | 10,500    |                   |                   |
| <b>42506 Bond</b>                                    |           | <b>\$ 200</b>     | <b>\$ 200</b>     |
| Bond                                                 | \$ 200    |                   |                   |
| <b>42510 Software Purchases</b>                      |           | <b>\$ -</b>       | <b>\$ 12,000</b>  |
| Compensation Survey & Analysis Software GovInvest    | \$ 12,000 |                   |                   |
| <b>42514 Special Department Expense</b>              |           | <b>\$ 29,650</b>  | <b>\$ 29,875</b>  |
| Annual Public Service Employee Appreciation          | \$ 4,725  |                   |                   |
| Condolence Flowers/Donations (20)                    | 3,000     |                   |                   |
| Employee Polos (110)                                 | 6,050     |                   |                   |
| Employee Wellness/Safety Fair/BBQ                    | 2,300     |                   |                   |
| MPA Wellness Premium                                 | 10,800    |                   |                   |
| Quarterly Employee Engagement Events (4)             | 2,000     |                   |                   |
| Years of Service Plaques                             | 1,000     |                   |                   |
| <b>Total Professional/Administrative Services</b>    |           |                   | <b>\$ 188,830</b> |
| <b>4310X Utilities</b>                               |           | <b>\$ 1,750</b>   | <b>\$ 1,750</b>   |
| 43103 Gas/Electric                                   | \$ 1,600  |                   |                   |
| 43102 Water                                          | 150       |                   |                   |

## **POLICE**

The Police Department is comprised of the following divisions (referred to as “bureaus”):

- Operations; and
- Support Services

### **Mission**

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with Honor, Integrity, Professionalism, and Respect.

### **Major Services and Functions**

- Police Operations is responsible for the day-to-day operation of the department.
- Police Support Services provides support and assistance to Operations and the community. It includes front office staff who work with the public daily, Crime Prevention Officers who provide outreach into the community, the collection and processing of evidence, and the maintenance and repair of vehicles and equipment.
- The City operates the West Bay Communications Center (WBCC), which provides police dispatch services for the City of Pinole, Hercules, and San Pablo. The Cities of Hercules and San Pablo are billed for Dispatch Services based on a cost-sharing formula incorporating various usage measurements.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Enhanced Department’s training capacity through development of in-house instructors and leveraging technology to reduce costs for POST required training.
- Implemented a Police Drone (UAS) program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Expanded our transparency with the public in the implementation of Citizen RIMS.
- Brought the Community of Pinole innovative and progressive engagement opportunities.
- Continued our Community Outreach efforts with a special Halloween-themed National Night Out event, which was our largest and best attended to date, and Project HOPE-Homeless Intervention.
- Reimplemented the Traffic Officer special assignment.

### **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Continue to enhance training capacity to meet the industry's best standards.
- Continue retention and recruitment efforts to attract and retain the new generational workforce.
- Seek ways to bolster existing community outreach events and broaden the program with new opportunities. The special Halloween-themed National Night Out event and Project HOPE-Homeless Intervention continue to be stand-out programs to engage with the community,
- Expand the Police Drone program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Seek alternate funding to replace end-of-life mobile and portable radios.
- Recommend modifications to Police fees and charges to align with industry standards.
- Prioritize applications for grant funding opportunities to supplement the operating budget for equipment, training, and personnel costs.
- Review and analyze the implementation of law enforcement technologies for efficient and effective operations, including data collection/analysis and crime prevention.

### Strategic Plan Strategies

- Create an updated Emergency Operations Plan (EOP)
- Stand up a working Emergency Operations Center (EOC).
- Implement a CERT program.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Focus on organizational wellness programs to improve the quality of life for employees while strengthening the relationship with the community through exemplary law enforcement service.
- Implement police reform measures as required by legislation.
- Further implement Next Gen 911.
- Facility rehabilitation of the Public Safety Building.

### **Major Changes in FY 2025/26 Budget**

There are two notable changes in the FY 2025/26 budget relative to the FY 2024/25 budget:

- The position of Police Services Supervisor was added to provide direct supervision to Dispatch, Records, and Property & Evidence staff.
- Additional funding of \$227,000 over three years to add fleet cameras to all patrol vehicles for increased transparency.



## Position Summary

| <b>Position</b>                             | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Police Chief                                | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Police Commander                            | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Sergeant                             | 6.00           | 7.00           | 7.00           | 6.00           | 6.00           |
| Police Officer                              | 19.00          | 20.00          | 20.00          | 19.00          | 19.00          |
| Administrative Assistant                    | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Community Safety Specialist                 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Community Services Officer                  | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Crossing Guards, <i>part-time/temporary</i> | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           |
| Dispatcher                                  | 11.00          | 10.00          | 10.00          | 10.00          | 10.00          |
| Lead Dispatcher                             | 1.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Property Specialist                  | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Police Records Specialist                   | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Services Supervisor                  | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| <b>Total</b>                                | <b>47.25</b>   | <b>49.25</b>   | <b>49.25</b>   | <b>47.25</b>   | <b>47.25</b>   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**POLICE BUDGET SUMMARY**

|                                                  | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|--------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                               | 8,831,280            | 10,268,023           | 8,159,353                           | 11,080,490                      | 10,033,426                       | (1,047,064)              | -10%                    |
| Measure S 2006 - 105                             | 1,289,148            | 1,252,499            | 735,267                             | 1,147,981                       | 845,720                          | (302,261)                | -36%                    |
| Measure S 2014 - 106                             | 146,853              | 141,984              | 95,333                              | 126,138                         | 127,055                          | 917                      | 1%                      |
| Measure I Fund - 107                             | -                    | -                    | -                                   | -                               | 1,752,454                        | 1,752,454                | 0%                      |
| Public Safety Augmentation Fund - 203            | 187,468              | 462,287              | 353,979                             | 546,413                         | 613,388                          | 66,975                   | 11%                     |
| Traffic Safety Fund - 205                        | 10,028               | 13,457               | 7,936                               | 21,845                          | 22,191                           | 346                      | 2%                      |
| Supplemental Law Enforcement Services Fund - 206 | 127,057              | 326,357              | 213,680                             | 294,962                         | 303,281                          | 8,319                    | 3%                      |
| Asset Seizure Adjudicated Fund - 225             | 22,348               | 19,114               | -                                   | 20,544                          | 19,268                           | (1,276)                  | -7%                     |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,565,548</b>                    | <b>13,238,373</b>               | <b>13,716,783</b>                | <b>478,410</b>           | <b>3%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                           | 5,210,349            | 6,071,251            | 4,469,237                           | 6,414,661                       | 6,527,960                        | 113,299                  | 2%                      |
| Overtime - 402                                   | 786,130              | 607,756              | 553,811                             | 493,933                         | 501,514                          | 7,581                    | 2%                      |
| Employee Benefits - 410                          | 2,772,725            | 3,644,299            | 3,039,369                           | 4,242,416                       | 4,512,302                        | 269,886                  | 6%                      |
| <b>Total Personnel</b>                           | <b>8,769,204</b>     | <b>10,323,306</b>    | <b>8,062,418</b>                    | <b>11,151,010</b>               | <b>11,541,776</b>                | <b>390,766</b>           | <b>3%</b>               |
| <b>Services and Supplies</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42      | 533,455              | 718,499              | 447,738                             | 654,936                         | 654,094                          | (842)                    | 0%                      |
| Other Operating Expenses - 43                    | 99,283               | 126,635              | 86,656                              | 64,250                          | 98,250                           | 34,000                   | 35%                     |
| Materials & Supplies - 44                        | 127,374              | 109,969              | 36,753                              | 87,000                          | 87,000                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>               | <b>760,111</b>       | <b>955,103</b>       | <b>571,147</b>                      | <b>806,186</b>                  | <b>839,344</b>                   | <b>33,158</b>            | <b>4%</b>               |
| <b>Capital Outlay</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47               | 182,488              | 298,009              | 134,498                             | 293,273                         | 323,676                          | 30,403                   | 9%                      |
| <b>Total Capital Outlay</b>                      | <b>182,488</b>       | <b>298,009</b>       | <b>134,498</b>                      | <b>293,273</b>                  | <b>323,676</b>                   | <b>30,403</b>            | <b>9%</b>               |
| <b>Debt Service</b>                              |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal and interest - 48                 | 18,561               | 20,329               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Debt Service</b>                        | <b>18,561</b>        | <b>20,329</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46                      | (420,019)            | (639,879)            | (543,470)                           | (707,172)                       | (776,147)                        | (68,975)                 | 9%                      |
| Administrative Debits - 46                       | 420,019              | 639,879              | 543,470                             | 707,173                         | 845,724                          | 138,551                  | 16%                     |
| IS Charges - 46                                  | 465,249              | 398,846              | 275,598                             | 513,815                         | 439,841                          | (73,973)                 | -17%                    |
| Legal Charges - 46                               | 33,153               | 34,225               | 11,354                              | 20,000                          | 20,000                           | -                        | 0%                      |
| General Liability Insurance - 46                 | 385,416              | 453,901              | 510,533                             | 454,089                         | 482,569                          | 28,480                   | 6%                      |
| <b>Total Indirect Cost Allocations</b>           | <b>883,818</b>       | <b>886,972</b>       | <b>797,485</b>                      | <b>987,905</b>                  | <b>1,011,987</b>                 | <b>24,083</b>            | <b>2%</b>               |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,565,548</b>                    | <b>13,238,373</b>               | <b>13,716,783</b>                | <b>478,410</b>           | <b>3%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Police Operations - 221                          | 6,571,166            | 8,008,175            | 6,306,097                           | 8,644,378                       | 9,054,650                        | (1,342,182)              | -15%                    |
| Police Support Services -222                     | 1,526,362            | 1,637,414            | 1,069,291                           | 1,709,089                       | 1,595,890                        | (113,199)                | -7%                     |
| Police West Bay Communications Center - 223      | 2,379,569            | 2,498,316            | 1,968,544                           | 2,568,099                       | 2,740,771                        | 172,672                  | 6%                      |
| Police Grants Program - 227                      | 137,086              | 339,814              | 221,616                             | 316,807                         | 325,472                          | 8,665                    | 3%                      |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,565,548</b>                    | <b>13,238,373</b>               | <b>13,716,783</b>                | <b>478,410</b>           | <b>3%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**GENERAL FUND - 100  
POLICE OPERATIONS - 221**

**EXPENDITURE SUMMARY**

|                                              | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                             |                      |                      |                                     |                                 |                                  | <b>\$ Change</b>         | <b>% Change</b>         |
| Salaries & Wages - 401                       | 2,903,644            | 3,656,396            | 2,854,239                           | 4,102,472                       | 3,262,208                        | (840,264)                | -26%                    |
| Overtime - 402                               | 397,090              | 374,735              | 343,259                             | 259,779                         | 255,169                          | (4,610)                  | -2%                     |
| Employee Benefits - 410                      | 1,375,356            | 2,060,408            | 1,927,933                           | 2,620,880                       | 2,471,080                        | (149,800)                | -6%                     |
| <b>Total Salary &amp; Benefits</b>           | <b>4,676,089</b>     | <b>6,091,539</b>     | <b>5,125,431</b>                    | <b>6,983,131</b>                | <b>5,988,457</b>                 | <b>(994,674)</b>         | <b>-17%</b>             |
| <b>Services and Supplies</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | 266,383              | 397,925              | 259,855                             | 251,032                         | 254,032                          | 3,000                    | 1%                      |
| Materials & Supplies - 44                    | 124,942              | 109,423              | 36,057                              | 85,500                          | 85,500                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>           | <b>391,324</b>       | <b>507,349</b>       | <b>295,911</b>                      | <b>336,532</b>                  | <b>339,532</b>                   | <b>3,000</b>             | <b>1%</b>               |
| <b>Debt Service</b>                          |                      |                      |                                     |                                 |                                  |                          |                         |
| Debit Principal - 48101                      | 13,465               | 15,662               | -                                   | -                               | -                                | -                        | 0%                      |
| Debt Interest - 48102                        | 5,096                | 4,667                | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                  | <b>18,561</b>        | <b>20,329</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                        |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47           | 114,002              | (16,844)             | 10,342                              | 9,240                           | 9,240                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                  | <b>114,002</b>       | <b>(16,844)</b>      | <b>10,342</b>                       | <b>9,240</b>                    | <b>9,240</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121               | (420,019)            | (639,879)            | (543,470)                           | (707,172)                       | (776,147)                        | (68,975)                 | 9%                      |
| Legal Charges - 46126                        | 33,153               | 34,225               | 11,354                              | 20,000                          | 20,000                           | -                        | 0%                      |
| General Liability Insurance - 46201          | 221,822              | 253,798              | 317,283                             | 287,709                         | 242,738                          | (44,971)                 | -19%                    |
| <b>Total Indirect Cost Allocations</b>       | <b>(165,044)</b>     | <b>(351,856)</b>     | <b>(214,834)</b>                    | <b>(399,463)</b>                | <b>(513,409)</b>                 | <b>(113,946)</b>         | <b>22%</b>              |
| <b>Total</b>                                 | <b>5,034,933</b>     | <b>6,250,517</b>     | <b>5,216,851</b>                    | <b>6,929,440</b>                | <b>5,823,820</b>                 | <b>(1,105,620)</b>       | <b>-19%</b>             |
| <b>Asset Seizure-Adjudicated - 225</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | 16,000               | 19,114               | -                                   | 20,544                          | 19,268                           | (1,276)                  | -7%                     |
| Asset Acquisition/Improvement - 47           | 6,348                | -                    | -                                   | -                               | -                                | -                        | -                       |
| <b>Total</b>                                 | <b>22,348</b>        | <b>19,114</b>        | <b>-</b>                            | <b>20,544</b>                   | <b>19,268</b>                    | <b>(1,276)</b>           | <b>-7%</b>              |
| <b>MEASURE S-2006 FUND - 105</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                       | 554,300              | 494,747              | 269,679                             | 389,195                         | 339,933                          | (49,262)                 | -14%                    |
| Overtime - 402                               | 70,836               | 27,754               | 4,905                               | 100,913                         | 50,977                           | (49,936)                 | -98%                    |
| Employee Benefits - 410                      | 607,718              | 665,167              | 414,516                             | 622,233                         | 423,829                          | (198,404)                | -47%                    |
| Professional & Administrative Services - 42  | 809                  | 14                   | -                                   | 3,250                           | -                                | (3,250)                  | #DIV/0!                 |
| General Liability Insurance - 46201          | 55,484               | 64,816               | 46,167                              | 32,390                          | 30,981                           | (1,409)                  | -5%                     |
| <b>Total Measure S-2006 Fund</b>             | <b>1,289,148</b>     | <b>1,252,499</b>     | <b>735,267</b>                      | <b>1,147,981</b>                | <b>845,720</b>                   | <b>(302,261)</b>         | <b>-36%</b>             |
| <b>MEASURE S-2014 FUND - 106</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47           | 37,269               | 23,759               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Measure S-2014 Fund</b>             | <b>37,269</b>        | <b>23,759</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE I FUND 107</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                       | -                    | -                    | -                                   | -                               | 964,900                          | 964,900                  | 100%                    |
| Overtime - 402                               | -                    | -                    | -                                   | -                               | 5,651                            | 5,651                    | 100%                    |
| Employee Benefits - 410                      | -                    | -                    | -                                   | -                               | 714,371                          | 714,371                  | 100%                    |
| General Liability Insurance - 46201          | -                    | -                    | -                                   | -                               | 67,532                           | 67,532                   | 100%                    |
| <b>Total Measure I Fund</b>                  | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>1,752,454</b>                 | <b>1,752,454</b>         | <b>100%</b>             |
| <b>PUBLIC SAFETY AUGMENTATION FUND - 203</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | -                    | -                    | -                                   | 20,000                          | 20,000                           | -                        | 0%                      |
| Administrative Debits - 46122                | 187,468              | 357,936              | 303,684                             | 394,580                         | 413,852                          | 19,272                   | 5%                      |
| Asset Acquisition/Improvement - 47           | -                    | 104,350              | 50,295                              | 131,833                         | 179,536                          | 47,703                   | 27%                     |
| <b>Total Public Safety Fund</b>              | <b>187,468</b>       | <b>462,287</b>       | <b>353,979</b>                      | <b>546,413</b>                  | <b>613,388</b>                   | <b>66,975</b>            | <b>11%</b>              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26        |
|---------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 51,712</b>  | <b>\$ 54,712</b>  |
| Applicant Processing/Recruiting                   | \$ 16,000 |                   |                   |
| EBRCSA Contract - Radios (63)                     | 38,712    |                   |                   |
| <b>42106 Software Maintenance</b>                 |           | <b>\$ 29,945</b>  | <b>\$ 29,945</b>  |
| Lexipol Daily Training Bulletins                  | \$ 4,244  |                   |                   |
| Starchase GPS                                     | 14,976    |                   |                   |
| The Police One Academy Training                   | 6,000     |                   |                   |
| Vigilant Solutions Software                       | 4,725     |                   |                   |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 65,100</b>  | <b>\$ 65,100</b>  |
| Vehicle Maintenance                               | \$ 19,000 |                   |                   |
| Vehicle Repairs                                   | 41,000    |                   |                   |
| Vehicle Washing                                   | 5,100     |                   |                   |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 75,800</b>  | <b>\$ 75,800</b>  |
| Firearms Range Rental                             | \$ 10,800 |                   |                   |
| State of CA -- P.O.S.T.                           | 30,000    |                   |                   |
| 42304 Officer Wellness Training                   | 35,000    |                   |                   |
| <b>42401 Memberships</b>                          |           | <b>\$ 3,175</b>   | <b>\$ 3,175</b>   |
| CA Crime Prevention Officers Assn                 | \$ 120    |                   |                   |
| CA Peace Officers Assn.                           | 320       |                   |                   |
| CA Police Chiefs Assn.                            | 800       |                   |                   |
| County Police Chiefs' Assn.                       | 1,500     |                   |                   |
| International Assn. of Police Chiefs              | 200       |                   |                   |
| National Assn. of Town Watch                      | 35        |                   |                   |
| Police Executive Research Forum                   | 200       |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 25,300</b>  | <b>\$ 25,300</b>  |
| Ammunition and firearm repair                     | \$ 9,800  |                   |                   |
| Crime Scene Processing/Field Testing Supplies     | 7,300     |                   |                   |
| Miscellaneous Supplies                            | 8,200     |                   |                   |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ 254,032</b> |
| <b>44301 Fuel</b>                                 |           | <b>\$ 73,000</b>  | <b>\$ 73,000</b>  |
| <b>44410 Safety Clothing</b>                      |           | <b>\$ 12,500</b>  | <b>\$ 12,500</b>  |
| Part-time employee uniforms                       | \$ 3,500  |                   |                   |
| Protective Vests                                  | 9,000     |                   |                   |
| <b>4710X Equipment</b>                            |           | <b>\$ 9,240</b>   | <b>\$ 9,240</b>   |
| Ballistic Shield (47105)                          | \$ 2,500  |                   |                   |
| Patrol Rifle (47105)                              | 1,840     |                   |                   |
| Tablets and Docking (47106)                       | 4,900     |                   |                   |
| <b>MEASURE S-2006 FUND - 105</b>                  |           |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 3,250</b>   | <b>\$ -</b>       |
| Gunshot trauma kits                               | \$ -      |                   |                   |
| Miscellaneous Supplies                            | -         |                   |                   |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ -</b>       |
| <b>Public Safety Augmentation Fund - 203</b>      |           |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| Canine expenses                                   | \$ 20,000 |                   |                   |
| <b>47101 Equipment</b>                            |           | <b>\$ 131,833</b> | <b>\$ 179,536</b> |
| Axon Body Worn Camera Program                     | \$ 42,412 |                   |                   |
| Axon Fleet In-Car Camera System                   | 47,703    |                   |                   |
| EBRCSA Equipment                                  | 20,940    |                   |                   |
| Radio Encryption Equipment (4,200 carryover)      | 68,481    |                   |                   |

**GENERAL FUND - 100**  
**POLICE SUPPORT SERVICES - 222**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 411,122              | 485,037              | 277,203                             | 479,089                         | 465,010                          | (14,079)                 | -3%                     |
| Overtime - 402                              | 24,748               | 28,678               | 22,987                              | 53                              | -                                | (53)                     | -100%                   |
| Employee Benefits - 410                     | 214,557              | 258,254              | 176,416                             | 285,432                         | 222,640                          | (62,792)                 | -28%                    |
| <b>Total Salary &amp; Benefits</b>          | <b>650,427</b>       | <b>771,968</b>       | <b>476,605</b>                      | <b>764,574</b>                  | <b>687,650</b>                   | <b>(76,924)</b>          | <b>-11%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 230,179              | 259,398              | 167,299                             | 288,315                         | 289,699                          | 1,384                    | 0%                      |
| Other Operating Expenses - 43               | 83,138               | 105,864              | 72,442                              | 53,850                          | 82,050                           | 28,200                   | 34%                     |
| Materials & Supplies - 44                   | 2,432                | 546                  | 697                                 | 1,500                           | 1,500                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>315,749</b>       | <b>365,808</b>       | <b>240,438</b>                      | <b>343,665</b>                  | <b>373,249</b>                   | <b>29,584</b>            | <b>8%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 2,803                | 2,800                | 1,528                               | 20,400                          | 2,400                            | (18,000)                 | -750%                   |
| <b>Total Capital Outlay</b>                 | <b>2,803</b>         | <b>2,800</b>         | <b>1,528</b>                        | <b>20,400</b>                   | <b>2,400</b>                     | <b>(18,000)</b>          | <b>-750%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46124                          | 422,288              | 342,740              | 221,020                             | 422,646                         | 373,051                          | (49,595)                 | -13%                    |
| General Liability Insurance - 46201         | 25,510               | 35,874               | 34,367                              | 31,666                          | 32,485                           | 819                      | 3%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>447,798</b>       | <b>378,613</b>       | <b>255,387</b>                      | <b>454,312</b>                  | <b>405,536</b>                   | <b>(48,776)</b>          | <b>-12%</b>             |
| <b>Total</b>                                | <b>1,416,777</b>     | <b>1,519,190</b>     | <b>973,958</b>                      | <b>1,582,951</b>                | <b>1,468,835</b>                 | <b>(114,116)</b>         | <b>-8%</b>              |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 91,078               | 95,817               | 74,878                              | 102,182                         | 102,478                          | 296                      | 0%                      |
| Employee Benefits - 410                     | 13,473               | 15,456               | 13,650                              | 17,679                          | 17,882                           | 203                      | 1%                      |
| General Liability Insurance - 46201         | 5,033                | 6,951                | 6,805                               | 6,277                           | 6,695                            | 418                      | 6%                      |
|                                             | <b>109,585</b>       | <b>118,225</b>       | <b>95,333</b>                       | <b>126,138</b>                  | <b>127,055</b>                   | <b>917</b>               | <b>1%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                     | FY 2024/25        | FY 2025/26        |
|-------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>  | <b>\$ 163,530</b> | <b>\$ 164,914</b> |
| Children's interview center         | \$ 3,500          |                   |
| Contra Costa County Jail fees       | 49,600            |                   |
| County Crime Lab Services           | 58,000            |                   |
| Crime Analysis                      | 10,000            |                   |
| EBCRSA contract - 5 radios          | 4,264             |                   |
| Family Justice Center               | 500               |                   |
| Miscellaneous Professional Services | 4,050             |                   |
| SART Exams                          | 5,000             |                   |
| Video Surveillance System           | 30,000            |                   |
| <b>42106 Software Maintenance</b>   | <b>\$ 16,630</b>  | <b>\$ 16,630</b>  |
| CAD/RMS                             | \$ 8,000          |                   |
| Scheduling Software                 | 8,630             |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

|                                               |           |                  |                   |
|-----------------------------------------------|-----------|------------------|-------------------|
| <b>42107 Equipment Maintenance</b>            |           | <b>\$ 7,050</b>  | <b>\$ 7,050</b>   |
| Crime prevention vehicle maintenance          | \$ 1,000  |                  |                   |
| Radio Repairs                                 | 250       |                  |                   |
| Vehicle Maintenance                           | 4,000     |                  |                   |
| Vehicle Repairs                               | 1,500     |                  |                   |
| Vehicle Washing                               | 300       |                  |                   |
| <b>42108 Maintenance Structure/Imp</b>        |           | <b>\$ 23,445</b> | <b>\$ 23,445</b>  |
| Bldg. Maintenance                             | \$ 1,075  |                  |                   |
| Elevator Service (NEC)                        | 650       |                  |                   |
| Fire Extinguisher Replacement                 | 380       |                  |                   |
| HVAC Maintenance (City Mechanical)            | 1,850     |                  |                   |
| Janitorial Service (UBS)                      | 17,365    |                  |                   |
| Janitorial Supplies (UBS)                     | 1,700     |                  |                   |
| Pest control (Western Exterminator)           | 425       |                  |                   |
| <b>42201 Office Expense</b>                   |           | <b>\$ 44,520</b> | <b>\$ 44,520</b>  |
| CERT Program Supplies                         | \$ 20,000 |                  |                   |
| Community outreach office expenses            | 5,000     |                  |                   |
| Copier Supplies                               | 500       |                  |                   |
| Office Supplies                               | 12,720    |                  |                   |
| Postage & Equipment (Pitney)                  | 3,000     |                  |                   |
| Printing Services (Concord)                   | 800       |                  |                   |
| Printing Services (Eagle)                     | 2,500     |                  |                   |
| <b>42301 Travel and Training</b>              |           | <b>\$ 10,100</b> | <b>\$ 10,100</b>  |
| Conferences (CALNENA)                         | \$1,000   |                  |                   |
| Meetings                                      | 500       |                  |                   |
| Non-POST training                             | 5,600     |                  |                   |
| POST training                                 | 3,000     |                  |                   |
| <b>42401 Memberships</b>                      |           | <b>\$ 420</b>    | <b>\$ 420</b>     |
| C.A.P.E.                                      | \$ 45     |                  |                   |
| California Criminal Justice                   | 75        |                  |                   |
| CLEARs                                        | 50        |                  |                   |
| IAPE                                          | 50        |                  |                   |
| Nat'l Emergency Number Assn                   | 200       |                  |                   |
| <b>42501 Bank Fees</b>                        |           | <b>\$ 1,000</b>  | <b>\$ 1,000</b>   |
| <b>42514 Special Department Expense</b>       |           | <b>\$ 21,620</b> | <b>\$ 21,620</b>  |
| Community outreach promotional items          | \$ 5,000  |                  |                   |
| Crime scene supplies                          | 5,700     |                  |                   |
| GSR processing                                | 5,335     |                  |                   |
| Lab supplies, mandated processing material    | 375       |                  |                   |
| Misc. special department expenses             | 4,710     |                  |                   |
| Photographic supplies                         | 500       |                  |                   |
| <b>Total Professional/Administrative Fees</b> |           |                  | <b>\$ 289,699</b> |
| <b>4310X Utilities</b>                        |           | <b>\$ 53,850</b> | <b>\$ 82,050</b>  |
| Electricity & Gas (PG&E)                      | \$ 75,000 |                  |                   |
| Water (EBMUD)                                 | 5,000     |                  |                   |
| Cable                                         | 2,050     |                  |                   |
| <b>44410 Safety Clothing</b>                  |           | <b>\$ 1,500</b>  | <b>\$ 1,500</b>   |
| Aramark Uniform Service                       |           |                  |                   |
| <b>4710X Equipment</b>                        |           | <b>\$ 20,400</b> | <b>\$ 2,400</b>   |
| Alex Clark Room Transformation (carryforward) | \$ 2,000  |                  |                   |
| Fax Machine                                   | 400       |                  |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**GENERAL FUND - 100**  
**POLICE DISPATCH WEST BAY COMMUNICATIONS CENTER - 223**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23       | FY 2023/24       | FY 2024/25       | FY 2024/25       | FY 2025/26       | Prop to Rev    | Prop to Rev |
|---------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|-------------|
|                                             | Actual           | Actual           | Actual           | Revised          | Proposed         | \$ Change      | % Change    |
|                                             |                  |                  | Thru Mar-25      | Budget           | Budget           |                |             |
| <b>Personnel</b>                            |                  |                  |                  |                  |                  |                |             |
| Salaries & Wages - 401                      | 1,241,680        | 1,330,687        | 986,877          | 1,333,403        | 1,384,851        | 51,448         | 4%          |
| Overtime - 402                              | 293,456          | 176,590          | 178,480          | 133,188          | 189,717          | 56,529         | 30%         |
| Employee Benefits - 410                     | 560,599          | 643,813          | 505,876          | 695,017          | 661,292          | (33,725)       | -5%         |
| <b>Total Salary &amp; Benefits</b>          | <b>2,095,735</b> | <b>2,151,090</b> | <b>1,671,234</b> | <b>2,161,608</b> | <b>2,235,860</b> | <b>74,252</b>  | <b>3%</b>   |
| <b>Services and Supplies</b>                |                  |                  |                  |                  |                  |                |             |
| Professional & Administrative Services - 42 | 20,084           | 39,048           | 20,584           | 66,795           | 66,795           | -              | 0%          |
| Other Operating Expenses - 43               | 16,145           | 20,771           | 14,214           | 10,400           | 16,200           | 5,800          | 36%         |
| Materials & Supplies - 44                   | -                | -                | -                | -                | -                | -              | -           |
| <b>Total Services and Supplies</b>          | <b>36,228</b>    | <b>59,819</b>    | <b>34,798</b>    | <b>77,195</b>    | <b>82,995</b>    | <b>5,800</b>   | <b>7%</b>   |
| <b>Capital Outlay</b>                       |                  |                  |                  |                  |                  |                |             |
| Asset Acquisition/Improvement - 47          | 22,066           | 17,698           | 262              | -                | -                | -              | 0%          |
| <b>Total Capital Outlay</b>                 | <b>22,066</b>    | <b>17,698</b>    | <b>262</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                  |                  |                  |                  |                  |                |             |
| Administrative Debits - 46122               | 105,494          | 121,831          | 102,356          | 142,631          | 253,591          | 110,960        | 44%         |
| IS Charges - 46124                          | 42,960           | 56,106           | 54,578           | 91,168           | 66,790           | (24,378)       | -36%        |
| Legal Charges - 46126                       | -                | -                | -                | -                | -                | -              | -           |
| General Liability Insurance - 46201         | 77,085           | 91,772           | 105,315          | 95,497           | 101,535          | 6,038          | 6%          |
| <b>Total Indirect Cost Allocations</b>      | <b>225,540</b>   | <b>269,710</b>   | <b>262,249</b>   | <b>329,296</b>   | <b>421,916</b>   | <b>92,620</b>  | <b>22%</b>  |
| <b>Total</b>                                | <b>2,379,569</b> | <b>2,498,316</b> | <b>1,968,544</b> | <b>2,568,099</b> | <b>2,740,771</b> | <b>172,672</b> | <b>6%</b>   |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                        |           | FY 2024/25       | FY 2025/26       |
|----------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>     |           | <b>\$ 9,645</b>  | <b>\$ 9,645</b>  |
| 800 MHz radio system maintenance       | \$ 4,265  |                  |                  |
| EBCRSA Contract - 5 radios             | 2,880     |                  |                  |
| Language Interpretation Services       | 2,500     |                  |                  |
| <b>42105 Network Maintenance</b>       |           | <b>\$ 16,000</b> | <b>\$ 16,000</b> |
| CAD/RMS (City of San Pablo)            | \$ 16,000 |                  |                  |
| <b>42106 Software Maintenance</b>      |           | <b>\$ 12,000</b> | <b>\$ 12,000</b> |
| CAD/RMS                                | \$ 12,000 |                  |                  |
| <b>42107 Equipment Maintenance</b>     |           | <b>\$ 9,000</b>  | <b>\$ 9,000</b>  |
| Dispatch headset/cord replacement      | \$ 1,265  |                  |                  |
| General equipment maintenance          | 2,735     |                  |                  |
| Stencil maintenance                    | 5,000     |                  |                  |
| <b>42108 Maintenance Structure/Imp</b> |           | <b>\$ 6,500</b>  | <b>\$ 6,500</b>  |
| Elevator Service                       | \$ 127    |                  |                  |
| HVAC Maintenance                       | 241       |                  |                  |
| Janitorial Services                    | 5,318     |                  |                  |
| Janitorial Supplies                    | 757       |                  |                  |
| Pest Control Service                   | 56        |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

|                             |           |              |           |              |
|-----------------------------|-----------|--------------|-----------|--------------|
| <b>42201 Office Expense</b> | <b>\$</b> | <b>2,000</b> | <b>\$</b> | <b>2,000</b> |
| General Office Supplies     | \$        | 2,000        |           |              |

|                                              |           |               |           |               |
|----------------------------------------------|-----------|---------------|-----------|---------------|
| <b>4230X Travel and Training</b>             | <b>\$</b> | <b>10,000</b> | <b>\$</b> | <b>10,000</b> |
| Non-POST training                            | \$1,500   |               |           |               |
| Meetings associated with dispatch function   | 500       |               |           |               |
| Conference attendance for APCO, PSAP, CLEWOA | 1,000     |               |           |               |
| POST training                                | 3,000     |               |           |               |
| Dispatcher Training                          | 4,000     |               |           |               |

|                                                          |           |            |           |            |
|----------------------------------------------------------|-----------|------------|-----------|------------|
| <b>42401 Memberships</b>                                 | <b>\$</b> | <b>150</b> | <b>\$</b> | <b>150</b> |
| WBCC portion of costs for APCO and CLEWOA participation. | \$        | 150        |           |            |

|                                                               |           |              |           |              |
|---------------------------------------------------------------|-----------|--------------|-----------|--------------|
| <b>42514 Special Department Expense</b>                       | <b>\$</b> | <b>1,500</b> | <b>\$</b> | <b>1,500</b> |
| DOJ fingerprints and background investigations on applicants. | \$        | 1,500        |           |              |

**Total Professional/Administrative Services                    \$    66,795**

|                                |           |               |           |               |
|--------------------------------|-----------|---------------|-----------|---------------|
| <b>4310X Utilities</b>         | <b>\$</b> | <b>10,400</b> | <b>\$</b> | <b>16,200</b> |
| 43103 Electricity & Gas (PG&E) | \$        | 15,000        |           |               |
| 43102 Water (EBMUD)            |           | 1,200         |           |               |
| 43105 Cable                    |           | -             |           |               |



**TRAFFIC SAFETY FUND - 205  
POLICE GRANTS PROGRAM - 227**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  | <b>\$ Change</b>         | <b>% Change</b>         |
| Salaries & Wages - 401                      | 8,526                | 8,567                | 6,362                               | 8,320                           | 8,580                            | 260                      | 3%                      |
| Overtime - 402                              | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits- 410                      | 1,021                | 1,201                | 978                                 | 1,175                           | 1,208                            | 33                       | 3%                      |
| <b>Total Salary &amp; Benefits</b>          | <b>9,547</b>         | <b>9,767</b>         | <b>7,340</b>                        | <b>9,495</b>                    | <b>9,788</b>                     | <b>293</b>               | <b>3%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 3,000                | -                                   | 5,000                           | 4,300                            | (700)                    | 0%                      |
| <b>Total Services and Supplies</b>          | <b>-</b>             | <b>3,000</b>         | <b>-</b>                            | <b>5,000</b>                    | <b>4,300</b>                     | <b>(700)</b>             | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 6,800                           | 7,500                            | 700                      | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>6,800</b>                    | <b>7,500</b>                     | <b>700</b>               | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| General Liability Insurance- 46201          | 481                  | 689                  | 596                                 | 550                             | 603                              | 53                       | 9%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>481</b>           | <b>689</b>           | <b>596</b>                          | <b>550</b>                      | <b>603</b>                       | <b>53</b>                | <b>9%</b>               |
| <b>Total Traffic Safety Fund</b>            | <b>10,028</b>        | <b>13,457</b>        | <b>7,936</b>                        | <b>21,845</b>                   | <b>22,191</b>                    | <b>346</b>               | <b>2%</b>               |

**SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 206**

|                                    |                |                |                |                |                |              |           |
|------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|-----------|
| Overtime - 402                     | -              | -              | 4,180          | -              | -              | -            | 0%        |
| Administrative Debits - 46122      | 127,057        | 160,112        | 137,430        | 169,962        | 178,281        | 8,319        | 5%        |
| Asset Acquisition/Improvement - 47 | -              | 166,245        | 72,070         | 125,000        | 125,000        | -            | 0%        |
| <b>Total SLESF Fund</b>            | <b>127,057</b> | <b>326,357</b> | <b>213,680</b> | <b>294,962</b> | <b>303,281</b> | <b>8,319</b> | <b>3%</b> |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                        | FY 2024/25       | FY 2025/26       |
|--------------------------------------------------------|------------------|------------------|
| <b>TRAFFIC SAFETY FUND - 205</b>                       |                  |                  |
| <b>42107 Equipment Maintenance</b>                     | <b>\$ 2,000</b>  | <b>\$ 2,000</b>  |
| Lidar repair & Supplies                                | \$ 2,000         |                  |
| <b>42514 Special Department Expense</b>                | <b>\$ 2,300</b>  | <b>\$ 2,300</b>  |
| Citation printing                                      | \$ 2,300         |                  |
| <b>Total Professional/Administrative Services</b>      | <b>\$ 4,300</b>  |                  |
| <b>47101 Equipment</b>                                 | <b>\$ 7,500</b>  | <b>\$ 7,500</b>  |
| Repair/Replace Traffic Cameras                         | \$ 7,500         |                  |
| <b>SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUND - 206</b> |                  |                  |
| <b>4710X EQUIPMENT</b>                                 | <b>\$ 30,000</b> | <b>\$ 30,000</b> |
| 47101 Drone Program (carryover)                        | \$ 30,000        |                  |
| <b>47104 VEHICLES</b>                                  | <b>\$ 95,000</b> | <b>\$ 95,000</b> |

*Page intentionally blank*

## **FIRE**

The City of Pinole Fire Department provided fire protection and emergency medical services to the community for many decades. The department partnered through automatic aid with the Contra Costa County Fire Protection District (CCCFPD) and the Rodeo-Hercules Fire Protection District (RHFPD) to function as a battalion serving this region. CCCFPD Dispatch coordinated the three agencies' responses to incidents in the area.

After many years of considering different service models, in October 2022, the City entered into a five-year agreement with CCCFPD through which CCCFPD would provide fire protection and emergency medical services in Pinole beginning on March 1, 2023 by operating Pinole Fire Station 73 (downtown) and Fire Station 74 (in Pinole Valley). This arrangement is made possible by the County's contribution of \$2 million annually from Measure X proceeds.

Pinole residents and businesses can receive emergency assistance as before by dialing 9-1-1.

Residents and businesses can get additional information about fire and emergency medical services from CCCFPD using the contact information below.

Contra Costa County Fire Protection District  
Administrative Offices  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520  
General Phone: (925) 941-3300  
General Email: [info@cccfpd.org](mailto:info@cccfpd.org)  
Website: [www.cccfpd.org](http://www.cccfpd.org)

The City continues to be responsible for wildfire mitigation on City-owned property and Code Enforcement of City requirements regarding defensible space and weed abatement.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**FIRE BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 5,045,833            | 4,384,514            | 2,712,342                           | 3,582,500                       | 3,202,461                        | (380,039)                | -12%                    |
| Measure S 2006 - 105                        | 899,363              | 755,412              | 1,072,572                           | 1,478,192                       | 1,772,580                        | 294,388                  | 17%                     |
| Measure S 2014 - 106                        | 741,990              | 968,725              | 996,031                             | 1,372,769                       | 1,767,924                        | 395,155                  | 22%                     |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,742,965</b>                 | <b>309,504</b>           | <b>5%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,856,856            | 41,953               | 0                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 275,285              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 1,555,457            | 422,984              | 318,990                             | 478,410                         | 546,595                          | 68,185                   | 12%                     |
| <b>Total Personnel</b>                      | <b>3,687,598</b>     | <b>464,937</b>       | <b>318,990</b>                      | <b>478,410</b>                  | <b>546,595</b>                   | <b>68,185</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,551,609            | 5,470,723            | 4,369,239                           | 5,866,210                       | 6,092,349                        | 226,139                  | 4%                      |
| Other Operating Expenses - 43               | 87,092               | 110,114              | 78,354                              | 80,500                          | 95,000                           | 14,500                   | 15%                     |
| Materials & Supplies - 44                   | 70,823               | 1,976                | 1,019                               | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>2,709,524</b>     | <b>5,582,813</b>     | <b>4,448,611</b>                    | <b>5,946,710</b>                | <b>6,187,349</b>                 | <b>240,639</b>           | <b>4%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 10,782               | 45,428               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>10,782</b>        | <b>45,428</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46                             | 80,303               | 10,170               | 11,665                              | 3,341                           | 4,021                            | 680                      | 17%                     |
| Legal Charges - 46                          | 31,196               | 5,304                | 1,679                               | 5,000                           | 5,000                            | -                        | 0%                      |
| General Liability Insurance - 46            | 167,783              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>279,281</b>       | <b>15,473</b>        | <b>13,343</b>                       | <b>8,341</b>                    | <b>9,021</b>                     | <b>680</b>               | <b>8%</b>               |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,742,965</b>                 | <b>309,504</b>           | <b>5%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| Fire Operations - 231                       | 6,687,185            | 6,108,651            | 4,780,945                           | 6,433,461                       | 6,742,965                        | 309,504                  | 5%                      |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,742,965</b>                 | <b>309,504</b>           | <b>5%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**GENERAL FUND - 100  
FIRE OPERATIONS - 231**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,319,452            | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 238,467              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 1,076,139            | 412,323              | 318,940                             | 478,410                         | 546,595                          | 68,185                   | 12%                     |
| <b>Total Salary &amp; Benefits</b>          | <b>2,634,058</b>     | <b>412,323</b>       | <b>318,940</b>                      | <b>478,410</b>                  | <b>546,595</b>                   | <b>68,185</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,013,959            | 3,799,200            | 2,300,686                           | 3,015,249                       | 2,551,845                        | (463,404)                | -18%                    |
| Other Operating Expenses -43                | 87,092               | 110,114              | 78,354                              | 80,500                          | 95,000                           | 14,500                   | 15%                     |
| Materials & Supplies - 44                   | 70,444               | 1,976                | 1,019                               | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>2,171,495</b>     | <b>3,911,290</b>     | <b>2,380,059</b>                    | <b>3,095,749</b>                | <b>2,646,845</b>                 | <b>(448,904)</b>         | <b>-17%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 868                  | 45,428               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>868</b>           | <b>45,428</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46124                          | 80,303               | 10,170               | 11,665                              | 3,341                           | 4,021                            | 680                      | 17%                     |
| Legal Services - 46126                      | 31,196               | 5,304                | 1,679                               | 5,000                           | 5,000                            | -                        | 0%                      |
| General Liability Insurance - 46201         | 127,913              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>239,412</b>       | <b>15,473</b>        | <b>13,343</b>                       | <b>8,341</b>                    | <b>9,021</b>                     | <b>680</b>               | <b>8%</b>               |
| <b>Total</b>                                | <b>5,045,833</b>     | <b>4,384,514</b>     | <b>2,712,342</b>                    | <b>3,582,500</b>                | <b>3,202,461</b>                 | <b>(380,039)</b>         | <b>-12%</b>             |
| <b>MEASURE S-2006 FUND - 105</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 317,625              | 265                  | -                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 36,818               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 251,539              | 177                  | 51                                  | -                               | -                                | -                        | 0%                      |
| Professional & Administrative Services - 42 | 259,950              | 754,969              | 1,072,522                           | 1,478,192                       | 1,772,580                        | 294,388                  | 17%                     |
| Asset Acquisition/Improvement - 47          | 7,718                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201         | 25,712               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>899,363</b>       | <b>755,412</b>       | <b>1,072,572</b>                    | <b>1,478,192</b>                | <b>1,772,580</b>                 | <b>294,388</b>           | <b>17%</b>              |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 219,779              | 41,688               | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 227,779              | 10,484               | -                                   | -                               | -                                | -                        | 0%                      |
| Professional & Administrative Services - 42 | 277,700              | 916,554              | 996,031                             | 1,372,769                       | 1,767,924                        | 395,155                  | 22%                     |
| Materials & Supplies - 44                   | 379                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 2,196                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201         | 14,157               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>741,990</b>       | <b>968,725</b>       | <b>996,031</b>                      | <b>1,372,769</b>                | <b>1,767,924</b>                 | <b>395,155</b>           | <b>22%</b>              |

## MAJOR NON-PERSONNEL EXPENSE DETAILS

|                                                       |              | FY 2024/25          | FY 2025/26          |
|-------------------------------------------------------|--------------|---------------------|---------------------|
| <b>42101 Professional Services</b>                    |              | <b>\$ 2,875,249</b> | <b>\$ 2,456,845</b> |
| CCFPD Fire Services Contract                          | \$ 2,262,808 |                     |                     |
| Dispatch Center Allocation                            | 194,037      |                     |                     |
| <b>42108 Maintenance Structure/Imp</b>                |              | <b>\$ 20,000</b>    | <b>\$ 20,000</b>    |
| Building Maintenance                                  | \$ 20,000    |                     |                     |
| <b>42512 Weed Abatement</b>                           |              | <b>\$ 120,000</b>   | <b>\$ 75,000</b>    |
| Increased abatement for brush removal (City Property) | \$ 70,300    |                     |                     |
| Weed Abatement campaign (private property)            | 4,700        |                     |                     |
| <b>Total Professional/Administrative Services</b>     |              |                     | <b>\$ 2,551,845</b> |
| <b>4310X Utilities</b>                                |              | <b>\$ 80,500</b>    | <b>\$ 95,000</b>    |
| 43103 PG&E                                            | \$ 80,000    |                     |                     |
| 43102 EBMUD                                           | 15,000       |                     |                     |

## MEASURE S-2006 FUND - 105

|                                                   |              |                     |                     |
|---------------------------------------------------|--------------|---------------------|---------------------|
| <b>42101 Professional Services</b>                |              | <b>\$ 1,478,192</b> | <b>\$ 1,772,580</b> |
| CCCFPD Fire Services Contract                     | \$ 1,772,580 |                     |                     |
| <b>Total Professional/Administrative Services</b> |              |                     | <b>\$ 1,772,580</b> |

## MEASURE S-2014 FUND - 106

|                                                   |              |                     |                     |
|---------------------------------------------------|--------------|---------------------|---------------------|
| <b>42101 Professional Services</b>                |              | <b>\$ 1,372,769</b> | <b>\$ 1,767,924</b> |
| CCCFPD Fire Services Contract                     | \$ 1,767,924 |                     |                     |
| <b>Total Professional/Administrative Services</b> |              |                     | <b>\$ 1,767,924</b> |

## **PUBLIC WORKS**

The Public Works Department is comprised of the following divisions:

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Environmental Services
- Water Pollution Control Plant (also referred to as the Wastewater Treatment Plant (WWTP))
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

### **Mission**

The Public Works Department designs, constructs, and maintains the City's capital assets, operates the wastewater collection system and treatment plant, and manages the City's properties and fleet. Capital assets include roads and bridges, parks and open space, city vehicles and equipment, streetlights and traffic signals, and buildings and structures.

### **Major Services and Functions**

The Administration and Engineering Division provides leadership and support to oversee the design and construction of infrastructure. The division develops the City's Capital Improvement Plan (CIP) and oversees the construction of capital projects, which are mostly performed by private construction companies. Staff in this division also serves as the City Engineer and City Surveyor for development projects including the issuance of permits affecting the public right-of-way.

The Road Maintenance Division protects, repairs, and maintains the City's street system, which includes pavement, medians, street trees, landscaping, traffic signs, pavement markings, streetlights, curbs, and sidewalks. This division performs light maintenance of streets, including pothole repair, patch paving, and crack sealing. Heavy duty maintenance is performed by private contractors as capital projects. The City has an agreement with the County through which the County maintains the traffic signals in the City.

The Facility Maintenance Division maintains all of the actively used buildings and properties owned by the City. Building maintenance includes landscape maintenance, janitorial service, maintenance of heating and ventilation systems, maintenance of all

mechanical aspects of the buildings, general building maintenance, and making improvements as needed.

The Park Maintenance Division is responsible for maintaining 428.56 acres of park area contained within the City's 15 parks. Park spaces provide a variety of outdoor venues that include the swimming pools, skate park, soccer fields, baseball diamonds, neighborhood play areas, dog park, creek path, and park pedestrian bridges. Maintenance includes all work necessary to keep the public park areas safe, clean, and operating efficiently, including maintaining park structures, landscaping, lighting, play equipment, parking areas, and irrigation systems. This team also performs vegetation management at some open space areas.

The Storm Water Division operates the City's storm water collection system, which consists of a network of pipes, manholes, and inlets, and operates programs to reduce the intrusion of pollution into the storm water system. The Regional Water Quality Control Board regulates storm water discharges from municipal storm drains under the National Pollutant Discharge Elimination System (NPDES) program and issued a NPDES permit in November 2016 to the region. The City of Pinole works with the Contra Costa Clean Water Program (CCCWP) for regional permit administration. This program is funded by the stormwater benefit assessment. The Equivalent Runoff cost associated with the implementation of this program for 2025/26 remains at \$35 (the maximum allowed amount). Assessment fees are collected as part of annual property tax collection. The City of Pinole implements street sweeping, storm drain cleaning, and maintenance to protect the cleanliness of stormwater.

The Environmental Services Division encourages and promotes recycling, source reduction, and reuse in accordance with the mandates of the California Integrated Waste Management Act of 1989 (Assembly Bill 939). The City of Pinole, in partnership with the Cities of Hercules, El Cerrito, San Pablo, Richmond, and unincorporated areas of West County, participate in a joint powers authority known as West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore. The City of Pinole partners with the City's franchise waste management company, Republic Services, to meet its obligations under the Waste Reduction Program. Under the arrangement, the City is responsible for overseeing Republic's contract provision of solid waste collection to Pinole residents and businesses. RecycleMore is responsible for waste reduction education, household hazardous waste collection events, and some compliance reporting on behalf of the City; and Republic Services is responsible for actual collections, processing, and disposal at landfill. The City receives funding for waste reduction activities. The Environmental Services Division coordinates efforts with local community groups (i.e., Friends of the Pinole Creek and Earth Team and PVHS Ocean conservation club) and provides support for community cleanup events.

The Water Pollution Control Plant (WPCP) Division is responsible for the operation of the Pinole-Hercules Water Pollution Control Plant. The WPCP, also referred to as the Wastewater Treatment Plant (WWTP), treats the wastewater of most of the City of Pinole and the City of Hercules. The fully treated effluent is discharged into San Pablo Bay and



must meet permit required water quality standards. The Regional Water Quality Control Board regulates wastewater discharges from the WPCP under the National Pollutant Discharge Elimination System (NPDES) program. The City completed a \$50 million dollar capital improvement project to upgrade the WPCP in 2020. The WPCP is jointly owned by the City of Pinole and the City of Hercules.

The Sewer Collection Division operates the wastewater (sewer) collection system, which is a network of pipes that transports wastewater from its point of origin at residences and businesses throughout most of the City to the WPCP. The City of Pinole is only responsible for the operation of the wastewater collection system that serves the City of Pinole. Hercules is responsible for the operation of the wastewater collection system that serves the City of Hercules.

The Landscape and Lighting Assessment District (LLAD) services the City's one LLAD, which is composed of two zones that cover sections of Pinole Valley Road. The LLAD was formed by a vote of the property owners. Property owners are charged (assessed) a fee each year to raise funding for the operation, maintenance, and upgrade of capital infrastructure in the LLAD.

The Real Estate and Property Management Division was formed in FY 2021/22 to centralize responsibility for management of the City's real estate holdings. The City owns a number of properties on which City buildings, parks, parking lots, and open space are located. The City is in the process of cataloging and assessing the condition of its real property holdings such that it can perform thoughtful long-term planning for, and management of these assets.

The Fleet Management Division was formed in FY 2021/22 to centralize responsibility for the City's vehicle fleet and major pieces of equipment.

## **FY 2024/25 Key Accomplishments**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Performed repairs of the City pools including repairs of the water heating system to allow their re-opening in April.
- Performed repairs at the various City parks including repairs of the overhead lights at the Fernandez Park.
- Treated gravity at multiple locations including at private properties to assist our community members.
- Headworks Odor Control Unit was repaired and the drain line manhole that incurred hydrogen sulfide damage was coated.
- Hired the Public Works Director and a new Maintenance Worker to fill vacancies. Also scheduled to hire the Public Works Specialist to fill the vacancy by the end of June 2025.
- Installed high-capacity solar trash bins at select locations.
- Expanded the use of the Beehive asset management system.

- Placed approximately 18 tons of asphalt, crack sealed approximately 2600 linear feet road surface and refreshed approximately 30 locations of pavement markings.
- Placed over 50 tons of temporary road repair material for pothole repair.
- Put into service the Spyder remote mower and completed approximately 75 acres of mowing with new mowing equipment.
- Received new hybrid bucket truck and two Chevrolet Bolt EUV all electric vehicles for Fleet augmentation.
- Completed Pavement Condition Report as part of PTAP 24.
- Installed lights in the street trees in Old Town for the 2024 holiday season and installed holiday road swags.
- Oversaw contractors work on various upgrades to City facilities including roof repairs of the Senior Center.
- Continues to serve our community on a daily basis. For example, handled a total of 455 service requests during the months of February and March covering roads, parks, illegal dumping, fleet, facilities, and stormwater/flooding.

#### Strategic Plan Strategies

- Continued the Strategic Plan strategy of conducting asset condition assessments of some City capital asset types- Awarded contract to complete a Storm Drain Master Plan and Recycled Water Feasibility Study (Goal 1, Strategy 1) (CIP Project)

#### Capital Improvement Plan (CIP) Projects

- Continued pedestrian improvement project at railroad crossing at Tennent Avenue.
- Completed design of the Sanitary Sewer Rehabilitation (Phase 1 and Phase 2), with construction of Phase 1 planned to be completed by the end of FY 2024/25.
- 
- Advanced the San Pablo Avenue bridge project – with completion of the project's environmental review under CEQA and NEPA by the end of September 2025.
- Development of the Active Transportation Plan with planned City Council consideration in June 2025 (IN2106)
- Applied for, and the City was awarded a CalRecycle grant in the amount of \$75,000 being used for the purchase of multi-use waste receptacles and education efforts.
- Continue to perform daily inspections associated with capital and development projects. During the month of March, for example, 167 inspections were conducted and 34 permits were issued covering grading, private sewer lateral, utilities encroachment, and transportation.

#### Other Council-Directed Special Projects

- Continued disposal and/or visioning for surplus City property.
- Completed community engagement for "Community Corner".
- Adopted citywide project labor agreement (PLA)

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Fill Associate Engineer and Capital/Environmental Program Manager positions.
- Negotiate and complete successor waste collection franchise agreement.
- Purchase and install two new blowers at the Wastewater Treatment Plant.
- Complete the Plant's Laboratory Remodel project.
- Select a design engineer for the Effluent Outfall project and begin design work.
- Trialing new YSI Nutrient Probes and investigating options for aeration basin analysis in preparation for future increased NPDES permit regulations for Nutrient removal.
- Taking down the in-service aeration basin for cleaning and inspection and putting the existing standby aeration basin in-service.
- Expand the use and data input of Beehive asset management system.
- Expand asphalt installation to repair existing potholes.
- Expand vegetation management with the use of City's mowing equipment.
- Explore the use of biological methods for rodent control.
- Design and construct the EV charging infrastructure and purchase electric vehicles to replace current inefficient Fleet vehicles mostly using the awarded Climate Implementation Grant funds.
- Partner with community members and sports organizations to accomplish sports field improvements.
- Upgrade of the City Pools.
- 
- Pursue grant funds to develop Complete Streets Design Guidelines, update of the City's ADA Transition Plan, as well as design and construct road improvements including pedestrian and bicycle infrastructure.

### **Capital Improvement Plan (CIP) Projects/Annual Programs**

- Complete Active Transportation Plan.
- 
- Annual Pavement Rehabilitation Program. Annual Upgrade of City Parks.
- Annual Upgrade of City Streetlighting.
- Annual Upgrade of City Traffic Signals.
- Annual Upgrade of Signing and Pavement Markings.
- Annual Repair/Replacement of City Sidewalks.
- Annual ADA Upgrades including Curb Ramps.
- Sanitary Sewer Rehabilitation.
-

- Design and construction of Bay Trail Gap closure - Pedestrian improvements at Railroad crossing at Tennent Avenue.
- Recycled water feasibility assessment.
- Effluent Outfall.
- Secondary Clarifier - Center Column Rehabilitation.
- Complete the environmental review and perform design of the San Pablo Ave replacement bridge.
- Complete traffic safety improvements at various intersections.

#### Other Council-Directed Special Projects

- Disposal and/or visioning for surplus City property.

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue through the design and commencement of construction of the San Pablo Avenue Bridge Replacement.
- Complete sewer collection system improvements per Sanitary Sewer Master Plan.
- Seek funding opportunities for pavement maintenance and restoration, and pursue various treatment techniques to increase the useful life of City roads.
- Integrate facilities into the asset management software to accurately identify cost associated to maintain each facility.
- Continue and expand use Beehive to document and schedule work orders.
- Prepare for our next NPDES permit process.
- Perform follow-up assessment of trash management efforts.
- Continue with the various annual programs to gradually improve the City's infrastructure including parks and roads, along with enhancements to safety conditions.

#### **Major Changes in FY 2025/26 Budget**

The Public Works Department budget for FY 2025/26 includes several major CIP projects changes relative to the FY 2024/25 budget. There is no significant change to the operations budget for the department. The FY 2025/26 – 2029/30 CIP contains 45 capital improvement projects and 5 infrastructure assessments that are scheduled to be undertaken over the five-year timeframe and are fully or partially funded. The CIP also includes information for various unfunded projects.

## Position Summary

| Position                                              | 2021/22      | 2022/23      | 2023/24      | 2024/25      | 2025/26      |
|-------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Public Works Director                                 | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Development Services Director/City Engineer           | 1.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| Senior Project Manager                                | 1.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| Capital Improvement and Environmental Program Manager | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Associate Civil Engineer                              | 0.00         | 1.00         | 1.00         | 0.00         | 1.00         |
| Junior Civil Engineer                                 | 0.00         | 0.00         | 0.00         | 1.00         | 1.00         |
| Public Works Specialist                               | 1.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| Management Analyst                                    | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Administrative Coordinator                            | 0.00         | 0.50         | 0.50         | 0.00         | 0.00         |
| Public Works Manager                                  | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Public Works Maintenance Supervisor                   | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         |
| Public Works Maintenance Workers                      | 8.00         | 8.00         | 8.00         | 8.00         | 8.00         |
| Park Caretaker                                        | 0.25         | 0.25         | 0.25         | 0.25         | 0.25         |
| Treatment Plant Manager                               | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WPCP Operations Supervisor                            | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Senior Operator                                  | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Operator                                         | 5.00         | 4.00         | 4.00         | 4.00         | 4.00         |
| Laboratory Analyst II                                 | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Laboratory Technician I                               | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Senior Maintenance Mechanic                      | 0.00         | 0.00         | 0.00         | 1.00         | 1.00         |
| WWTP Maintenance Mechanic                             | 2.00         | 2.00         | 2.00         | 1.00         | 1.00         |
| WPCP Intern                                           | 0.48         | 0.48         | 0.48         | 0.48         | 0.48         |
| <b>Total</b>                                          | <b>27.73</b> | <b>30.23</b> | <b>30.23</b> | <b>29.73</b> | <b>30.73</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**PUBLIC WORKS BUDGET SUMMARY**

|                                               | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|-----------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                            | 1,503,855            | 2,081,358            | 1,470,239                           | 2,135,700                       | 1,147,883                        | (987,817)                | -86%                    |
| Measure S 2014 - 105                          | -                    | -                    | -                                   | 3,280,000                       | 350,000                          | (2,930,000)              | -837%                   |
| Measure S 2014 - 106                          | 656,200              | 1,988,521            | 341,555                             | 4,843,288                       | 1,246,708                        | (3,596,580)              | -288%                   |
| Measure I - 107                               | -                    | -                    | -                                   | -                               | 539,008                          | -                        | -                       |
| Equipment Reserve Fund - 160                  | 39,434               | 57,952               | 98,112                              | 221,275                         | 200,000                          | (21,275)                 | -11%                    |
| Gas Tax Fund - 200                            | 523,854              | 621,769              | 363,720                             | 2,203,189                       | 2,512,167                        | 308,978                  | 12%                     |
| Restricted Real Estate Maintenance Fund - 201 | 17,110               | 14,808               | 12,522                              | 26,000                          | 26,000                           | -                        | 0%                      |
| Traffic Safety Fund - 205                     | -                    | 5,685                | -                                   | 35,000                          | 35,000                           | -                        | 0%                      |
| Stormwater Fund - 207                         | 293,563              | 363,782              | 373,081                             | 379,829                         | 385,631                          | 5,802                    | 2%                      |
| AB939 Refuse Management Fund - 213            | 122,104              | 131,547              | 104,235                             | 187,102                         | 189,710                          | 2,608                    | 1%                      |
| Solid Waste Fund - 214                        | 195,954              | 108,328              | 80,484                              | 173,666                         | 177,241                          | 3,575                    | 2%                      |
| Measure J Fund - 215                          | 273,454              | 519,448              | 196,636                             | 1,705,126                       | 1,191,732                        | (513,394)                | -43%                    |
| Growth Impact Fund - 276                      | -                    | 57,982               | 10,357                              | 1,623,000                       | 2,436,000                        | 813,000                  | 33%                     |
| Lighting and Landscaping District - 310       | 46,684               | 30,085               | 17,231                              | 85,175                          | 85,175                           | -                        | 0%                      |
| PV Park Caretaker Fund - 317                  | -                    | -                    | -                                   | 14,942                          | 14,989                           | 47                       | 0%                      |
| Public Facilities Fund - 324                  | -                    | -                    | -                                   | 70,000                          | 502,000                          | 432,000                  | 86%                     |
| City Streets Improvement Fund - 325           | 182,662              | 234,310              | 55,064                              | 3,687,304                       | 2,907,583                        | (779,721)                | -27%                    |
| Park Grants (Measure WW) - 327                | 193,383              | 183                  | -                                   | -                               | -                                | -                        | 0%                      |
| Arterial Street Rehabilitation - 377          | 80,213               | 8,066                | -                                   | 895,000                         | 560,960                          | (334,040)                | -60%                    |
| Sewer Enterprise Fund - 500                   | 5,683,481            | 6,725,526            | 6,578,546                           | 37,771,365                      | 38,229,096                       | 457,731                  | 1%                      |
| Sewer Enterprise Plant Expansion - 503        | 646,813              | 620,415              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                  | <b>10,458,764</b>    | <b>13,569,767</b>    | <b>9,701,781</b>                    | <b>59,336,961</b>               | <b>52,736,883</b>                | <b>(6,600,078)</b>       | <b>-13%</b>             |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |                  |                  |                  |                  |                  |                |           |
|-------------------------|------------------|------------------|------------------|------------------|------------------|----------------|-----------|
| Salaries & Wages - 401  | 2,748,180        | 3,047,857        | 2,338,016        | 3,427,077        | 3,565,352        | 138,275        | 4%        |
| Overtime - 402          | 63,493           | 54,320           | 69,202           | 40,220           | 39,928           | (292)          | -1%       |
| Employee Benefits - 410 | 477,632          | 1,389,904        | 1,337,750        | 1,838,614        | 1,999,511        | 160,897        | 8%        |
| <b>Total Personnel</b>  | <b>3,289,306</b> | <b>4,492,081</b> | <b>3,744,968</b> | <b>5,305,911</b> | <b>5,604,791</b> | <b>298,880</b> | <b>5%</b> |

**Services and Supplies**

|                                             |                  |                  |                  |                  |                  |                  |            |
|---------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------|
| Professional & Administrative Services - 42 | 1,225,737        | 1,719,509        | 888,034          | 2,639,488        | 2,255,425        | (384,063)        | -17%       |
| Other Operating Expenses - 43               | 1,259,423        | 1,460,175        | 1,031,218        | 1,162,754        | 1,243,254        | 80,500           | 6%         |
| Materials & Supplies - 44                   | 1,205,184        | 1,159,619        | 819,321          | 1,589,500        | 1,604,500        | 15,000           | 1%         |
| <b>Total Services and Supplies</b>          | <b>3,690,345</b> | <b>4,339,303</b> | <b>2,738,573</b> | <b>5,391,742</b> | <b>5,103,179</b> | <b>(288,563)</b> | <b>-6%</b> |

**Capital Outlay**

|                                    |                  |                  |                  |                   |                   |                    |             |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|--------------------|-------------|
| Asset Acquisition/Improvement - 47 | 1,827,969        | 2,892,925        | 2,075,519        | 46,159,390        | 39,498,970        | (6,660,420)        | -17%        |
| <b>Total Capital Outlay</b>        | <b>1,827,969</b> | <b>2,892,925</b> | <b>2,075,519</b> | <b>46,159,390</b> | <b>39,498,970</b> | <b>(6,660,420)</b> | <b>-17%</b> |

**Indirect Cost Allocations**

|                                        |                |                |                |                |                |               |           |
|----------------------------------------|----------------|----------------|----------------|----------------|----------------|---------------|-----------|
| Administrative Credits - 46            | (1,489,014)    | (1,634,275)    | (1,367,807)    | (2,140,656)    | (2,143,427)    | (2,771)       | 0%        |
| Administrative Debits - 46             | 1,801,323      | 1,864,884      | 1,545,883      | 2,411,198      | 2,479,432      | 68,234        | 3%        |
| IS Charges - 46                        | 167,432        | 274,693        | 163,150        | 305,442        | 268,389        | (37,053)      | -14%      |
| Legal Charges - 46                     | 42,144         | 110,969        | 26,949         | 63,600         | 63,600         | -             | 0%        |
| General Liability Insurance - 46       | 188,395        | 271,824        | 251,712        | 228,766        | 250,757        | 21,991        | 9%        |
| <b>Total Indirect Cost Allocations</b> | <b>710,279</b> | <b>888,096</b> | <b>619,886</b> | <b>868,350</b> | <b>918,751</b> | <b>50,401</b> | <b>5%</b> |

**Debt Service**

|                           |                |                |                |                  |                  |              |           |
|---------------------------|----------------|----------------|----------------|------------------|------------------|--------------|-----------|
| Debt Principal - 48101    | -              | 0              | 362,000        | 1,064,678        | 1,089,184        | 24,506       | 2%        |
| Debt Interest - 48102     | 576,372        | 554,419        | 160,834        | 546,890          | 522,008          | (24,882)     | -5%       |
| <b>Total Debt Service</b> | <b>576,372</b> | <b>554,420</b> | <b>522,834</b> | <b>1,611,568</b> | <b>1,611,192</b> | <b>(376)</b> | <b>0%</b> |

**Depreciation**

|                              |                |                |          |          |          |          |           |
|------------------------------|----------------|----------------|----------|----------|----------|----------|-----------|
| Depreciation Expense - 47401 | 364,494        | 402,942        | -        | -        | -        | -        | 0%        |
| <b>Total Depreciation</b>    | <b>364,494</b> | <b>402,942</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0%</b> |

**Total**

|                   |                   |                  |                   |                   |                    |             |
|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|
| <b>10,458,764</b> | <b>13,569,767</b> | <b>9,701,781</b> | <b>59,336,961</b> | <b>52,736,883</b> | <b>(6,600,078)</b> | <b>-13%</b> |
|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|

**EXPENDITURES BY PROGRAM**

|                                                |                   |                   |                  |                   |                   |                    |             |
|------------------------------------------------|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|
| Administration & Engineering - 341             | 619,060           | 964,593           | 470,796          | 944,561           | 818,329           | (126,232)          | -15%        |
| Road maintenance - 342                         | 1,382,361         | 2,187,871         | 1,001,962        | 11,735,918        | 8,176,251         | (3,559,667)        | -44%        |
| Facility Maintenance - 343                     | 897,725           | 1,188,741         | 729,818          | 5,146,583         | 2,655,590         | (2,490,993)        | -94%        |
| NPDES Storm Water - 344                        | 296,190           | 832,834           | 401,521          | 1,879,855         | 921,487           | (958,368)          | -104%       |
| Park Maintenance - 345                         | 764,347           | 888,153           | 400,424          | 986,402           | 1,661,245         | 674,843            | 41%         |
| Waste Reduction - 346                          | 122,104           | 131,547           | 101,484          | 187,102           | 189,710           | 2,608              | 1%          |
| Pinole Valley Lighting & Landscaping 347-348   | 46,684            | 30,085            | 17,231           | 85,175            | 85,175            | -                  | 0%          |
| Sewer Treatment Plant - 641                    | 3,774,932         | 4,722,179         | 3,615,914        | 11,911,529        | 12,349,900        | 438,371            | 4%          |
| Sewer Collection - 642                         | 1,332,177         | 1,448,928         | 2,439,798        | 24,763,267        | 24,183,004        | (580,263)          | -2%         |
| Sewer Projects -Shared - 643                   | 646,813           | 620,415           | -                | 85,000            | 85,000            | -                  | 0%          |
| WPCP/Equipment & Debt Svc. (Pinole Only) - 644 | 576,372           | 554,420           | 522,834          | 1,611,568         | 1,611,192         | (376)              | 0%          |
| <b>Total</b>                                   | <b>10,458,764</b> | <b>13,569,767</b> | <b>9,701,781</b> | <b>59,336,961</b> | <b>52,736,883</b> | <b>(6,600,078)</b> | <b>-13%</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - ADMINISTRATION & ENGINEERING - 341**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary & Wages - 401                        | 464,788              | 581,218              | 405,136                             | 801,377                         | 797,851                          | (3,526)                  | 0%                      |
| Overtime - 402                              | 4,195                | 189                  | 228                                 | 87                              | 87                               | -                        | 0%                      |
| Employee Benefits - 410                     | 171,162              | 176,635              | 151,167                             | 249,444                         | 269,526                          | 20,082                   | 7%                      |
| <b>Total Salary &amp; Benefits</b>          | <b>640,145</b>       | <b>758,042</b>       | <b>556,531</b>                      | <b>1,050,908</b>                | <b>1,067,464</b>                 | <b>16,556</b>            | <b>2%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 92,172               | 301,594              | 38,653                              | 59,125                          | 59,125                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 32                   | 147                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>92,204</b>        | <b>301,741</b>       | <b>38,653</b>                       | <b>59,125</b>                   | <b>59,125</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 542                  | 361                  | 1,160                               | 2,500                           | 2,500                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>542</b>           | <b>361</b>           | <b>1,160</b>                        | <b>2,500</b>                    | <b>2,500</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (491,909)            | (588,795)            | (483,539)                           | (955,503)                       | (956,437)                        | (934)                    | 0%                      |
| Admin Debits - 46122                        | 7,707                | 10,445               | -                                   | -                               | 14,325                           | 14,325                   | 100%                    |
| IS Charges - 46124                          | 90,999               | 167,991              | 91,316                              | 144,179                         | 151,887                          | 7,708                    | 5%                      |
| Legal Charges - 46126                       | 25,417               | 23,330               | 19,958                              | 8,000                           | 8,000                            | -                        | 0%                      |
| General Liability Insurance - 46201         | 43,881               | 63,760               | 57,531                              | 53,538                          | 55,689                           | 2,151                    | 4%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>(323,904)</b>     | <b>(323,270)</b>     | <b>(314,734)</b>                    | <b>(749,786)</b>                | <b>(726,536)</b>                 | <b>23,250</b>            | <b>-3%</b>              |
| <b>Total</b>                                | <b>408,987</b>       | <b>736,873</b>       | <b>281,610</b>                      | <b>362,747</b>                  | <b>402,553</b>                   | <b>39,806</b>            | <b>10%</b>              |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 10,209               | 19,793               | 5,917                               | 225,000                         | 75,000                           | (150,000)                | -200%                   |
| Administrative Debits - 46122               | 60,360               | 44,785               | 59,284                              | 154,895                         | 144,653                          | (10,242)                 | -7%                     |
| <b>Total Measure S - 2014 Fund - 106</b>    | <b>70,569</b>        | <b>64,578</b>        | <b>65,201</b>                       | <b>379,895</b>                  | <b>219,653</b>                   | <b>(160,242)</b>         | <b>-73%</b>             |
| <b>EQUIPMENT RESERVE FUND - 160</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 44,853               | 6,886                               | -                               | -                                | -                        | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>   | <b>-</b>             | <b>44,853</b>        | <b>6,886</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>GAS TAX FUND - 200</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,064                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 2,825                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Gas Tax Fund - 200</b>             | <b>4,889</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE J FUND - 215</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Other Operating Expenses - 43               | 2,780                | 1,152                | 98                                  | 4,400                           | 4,400                            | -                        | 0%                      |
| Administrative Debits - 46122               | 131,835              | 117,137              | 114,250                             | 197,519                         | 191,723                          | (5,796)                  | -3%                     |
| <b>Total Measure J Fund - 215</b>           | <b>134,615</b>       | <b>118,289</b>       | <b>114,348</b>                      | <b>201,919</b>                  | <b>196,123</b>                   | <b>(5,796)</b>           | <b>-3%</b>              |
| <b>REFUSE MANAGEMENT FUND - 213</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | -                    | -                    | 2,751                               | -                               | -                                | -                        | 0%                      |
| <b>Total Refuse Management Fund - 213</b>   | <b>-</b>             | <b>-</b>             | <b>2,751</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26       |
|---------------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 25,000</b>  | <b>\$ 25,000</b> |
| General engineering services                      | \$ 25,000 |                   |                  |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 3,000</b>   | <b>\$ 3,000</b>  |
| Maintenance of office equipment.                  | \$ 3,000  |                   |                  |
| <b>42201 Office Expense</b>                       |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| General office supplies                           | \$ 2,500  |                   |                  |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 6,750</b>   | <b>\$ 6,750</b>  |
| Conference Registration                           | \$ 3,000  |                   |                  |
| 42302 Mileage Air & Hotel                         | 3,000     |                   |                  |
| 42303 Meal Allowance                              | 750       |                   |                  |
| <b>42401 Memberships</b>                          |           | <b>\$ 1,200</b>   | <b>\$ 1,200</b>  |
| American Public Works Association (APWA)          | \$ 225    |                   |                  |
| Professional License Renewal                      | 975       |                   |                  |
| <b>42506 Bonds</b>                                |           | <b>\$ 175</b>     | <b>\$ 175</b>    |
|                                                   | \$ 175    |                   |                  |
| <b>42510 Software Purchase</b>                    |           | <b>\$ 18,000</b>  | <b>\$ 18,000</b> |
| Beehive (40%)                                     | \$ 8,000  |                   |                  |
| ArcGIS                                            | 2,500     |                   |                  |
| CAD+Misc                                          | 2,500     |                   |                  |
| GoGov or Similar                                  | 5,000     |                   |                  |
| <b>42515 Special Events</b>                       |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| Coastal Cleanup                                   | \$ 2,000  |                   |                  |
| Dumpster Day                                      | 500       |                   |                  |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ 59,125</b> |
| <b>47103 Furniture</b>                            |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| Furniture                                         | \$ 2,500  |                   |                  |
| <b>Measure S-2014 Fund - 106</b>                  |           |                   |                  |
| <b>42101 Professional Services</b>                |           | <b>\$ 225,000</b> | <b>\$ 75,000</b> |
| On-call consultants for capital projects          | \$ 75,000 |                   |                  |
| <b>MEASURE J FUND - 215</b>                       |           |                   |                  |
| <b>4310X Utilities</b>                            |           | <b>\$ 4,400</b>   | <b>\$ 4,400</b>  |
| 43101 Telephone                                   | \$ 4,000  |                   |                  |
| 43103 Electricity & Power                         | 400       |                   |                  |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GAS TAX FUND - 200**  
**ROAD MAINTENANCE - 342**

**EXPENDITURE SUMMARY**

|                                                   | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                      |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 108,497              | 89,988               | 18,063                              | 125,500                         | 125,500                          | -                        | 0%                      |
| Other Operating Expenses - 43                     | 205,211              | 244,660              | 174,418                             | 181,000                         | 181,000                          | -                        | 0%                      |
| Materials & Supplies - 44                         | 2,691                | 1,291                | 920                                 | 2,000                           | 2,000                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>                | <b>316,399</b>       | <b>335,939</b>       | <b>193,401</b>                      | <b>308,500</b>                  | <b>308,500</b>                   | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | 13,587               | 65,036               | 186                                 | 1,631,082                       | 1,935,000                        | 303,918                  | 16%                     |
| <b>Total Capital Outlay</b>                       | <b>13,587</b>        | <b>65,036</b>        | <b>186</b>                          | <b>1,631,082</b>                | <b>1,935,000</b>                 | <b>303,918</b>           | <b>16%</b>              |
| <b>Indirect Cost Allocations</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122                     | 188,978              | 220,794              | 170,132                             | 255,607                         | 260,667                          | 5,060                    | 2%                      |
| Legal Charges - 46126                             | -                    | -                    | -                                   | 8,000                           | 8,000                            | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>            | <b>188,978</b>       | <b>220,794</b>       | <b>170,132</b>                      | <b>263,607</b>                  | <b>268,667</b>                   | <b>5,060</b>             | <b>2%</b>               |
| <b>Total</b>                                      | <b>518,964</b>       | <b>621,769</b>       | <b>363,720</b>                      | <b>2,203,189</b>                | <b>2,512,167</b>                 | <b>308,978</b>           | <b>18%</b>              |
| <b>GENERAL FUND - 100</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary & Wages - 401                              | 94,380               | 102,940              | 89,043                              | 119,737                         | -                                | (119,737)                | -100%                   |
| Overtime - 402                                    | 294                  | 530                  | 577                                 | 588                             | -                                | (588)                    | -100%                   |
| Employee Benefits - 410                           | 12,027               | 16,406               | 14,874                              | 20,488                          | -                                | (20,488)                 | -100%                   |
| Professional & Administrative Services - 42       | 91,819               | 154,626              | 12,238                              | 35,800                          | 30,000                           | (5,800)                  | -19%                    |
| Materials & Supplies - 44                         | 7,284                | 6,001                | 5,800                               | 20,000                          | -                                | (20,000)                 | -100%                   |
| Asset Acquisition/Improvements - 47*              | 338                  | -                    | 207,828                             | 370,000                         | -                                | (370,000)                | -100%                   |
| Admin Credits - 46121                             | (83,951)             | (102,001)            | (86,710)                            | (118,631)                       | -                                | 118,631                  | -100%                   |
| Administrative Debits - 46122                     | 24,574               | 27,929               | 22,737                              | 31,115                          | -                                | (31,115)                 | -100%                   |
| Legal charges - 46126                             | 252                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201               | 5,147                | 19,109               | 13,121                              | 7,476                           | -                                | (7,476)                  | -100%                   |
| <b>Total General Fund</b>                         | <b>152,163</b>       | <b>225,539</b>       | <b>279,508</b>                      | <b>486,573</b>                  | <b>30,000</b>                    | <b>(456,573)</b>         | <b>-1522%</b>           |
| <b>MEASURE S 2006 - 105</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                | -                    | -                    | -                                   | 1,750,000                       | 350,000                          | (1,400,000)              | -400%                   |
| <b>Total Measure S Fund - 105</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>1,750,000</b>                | <b>350,000</b>                   | <b>(1,400,000)</b>       | <b>-400%</b>            |
| <b>MEASURE S - 2014 FUND - 106</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | -                    | -                                   | 50,000                          | -                                | (50,000)                 | -100%                   |
| Administrative Debits - 46122                     | 66,385               | 106,059              | 93,020                              | 124,468                         | 98,858                           | (25,610)                 | -26%                    |
| Asset Acquisition/Improvement - 47*               | 20,747               | 463,275              | 21,092                              | 680,262                         | 100,000                          | (580,262)                | -580%                   |
| <b>Total Measure S - 2014</b>                     | <b>87,133</b>        | <b>569,334</b>       | <b>114,112</b>                      | <b>854,730</b>                  | <b>198,858</b>                   | <b>(655,872)</b>         | <b>-330%</b>            |
| <b>EQUIPMENT RESERVE FUND - 160</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                | 39,434               | -                    | 21,275                              | 141,275                         | 120,000                          | (21,275)                 | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>         | <b>39,434</b>        | <b>-</b>             | <b>21,275</b>                       | <b>141,275</b>                  | <b>120,000</b>                   | <b>(21,275)</b>          | <b>0%</b>               |
| <b>Traffic Safety Fund - 205</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | 5,685                | -                                   | 35,000                          | 35,000                           | -                        | 0%                      |
| <b>Total Traffic Safety Fund</b>                  | <b>-</b>             | <b>5,685</b>         | <b>-</b>                            | <b>35,000</b>                   | <b>35,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>NPDES Storm Water Fund - 207</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Debits - 46122                              | -                    | 13,681               | 5,511                               | 7,974                           | 8,081                            | 107                      | 1%                      |
| <b>Total NPDES Storm Water Fund</b>               | <b>-</b>             | <b>13,681</b>        | <b>5,511</b>                        | <b>7,974</b>                    | <b>8,081</b>                     | <b>107</b>               | <b>1%</b>               |
| <b>SOLID WASTE FUND - 214</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 22,006               | 21,344               | 12,000                              | 60,000                          | 60,000                           | -                        | 0%                      |
| Materials & Supplies - 44                         | 1,818                | -                    | -                                   | 7,000                           | 7,000                            | -                        | 0%                      |
| Admin Debits - 46122                              | 58,523               | 79,924               | 68,484                              | 106,666                         | 110,241                          | 3,575                    | 3%                      |
| Legal Charges - 46126                             | 11,804               | 7,061                | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement -47*                | 88,801               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Solid Waste Fund</b>                     | <b>182,952</b>       | <b>108,328</b>       | <b>80,484</b>                       | <b>173,666</b>                  | <b>177,241</b>                   | <b>3,575</b>             | <b>2%</b>               |
| <b>MEASURE C AND J FUND - 215</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 56,899               | 59,494               | 60,611                              | 51,899                          | 51,899                           | -                        | 0%                      |
| Admin Debits - 46122                              | 20,988               | 25,500               | 21,678                              | 29,658                          | 31,100                           | 1,442                    | 5%                      |
| Asset Acquisition/Improvement - 47*               | 60,953               | 316,165              | -                                   | 1,419,650                       | 910,610                          | (509,040)                | -56%                    |
| <b>Total Measure J Fund</b>                       | <b>138,839</b>       | <b>401,159</b>       | <b>82,289</b>                       | <b>1,501,207</b>                | <b>993,609</b>                   | <b>(507,598)</b>         | <b>-51%</b>             |
| <b>City Streets Improvements Fund - 325</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | -                    | -                                   | 100,000                         | 100,000                          | -                        | 0%                      |
| Asset Acquisition/Improvement - 47*               | 182,662              | 234,310              | 55,064                              | 3,587,304                       | 2,807,583                        | (779,721)                | -28%                    |
| <b>Total City Streets Improvements</b>            | <b>182,662</b>       | <b>234,310</b>       | <b>55,064</b>                       | <b>3,687,304</b>                | <b>2,907,583</b>                 | <b>(779,721)</b>         | <b>-27%</b>             |
| <b>Arterial Streets Rehabilitation Fund - 377</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | 80,213               | 8,066                | -                                   | 895,000                         | 560,960                          | (334,040)                | -60%                    |
| <b>Total Arterial Streets Rehab Fund</b>          | <b>80,213</b>        | <b>8,066</b>         | <b>-</b>                            | <b>895,000</b>                  | <b>560,960</b>                   | <b>(334,040)</b>         | <b>-60%</b>             |
| *See CIP                                          |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Growth Impact Fund - 276</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | -                    | -                    | -                                   | -                               | 100,000                          | 100,000                  | 100%                    |
| <b>Total Growth Impact Fund</b>                   | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>100,000</b>                   | <b>100,000</b>           | <b>100%</b>             |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MEASURE I FUND - 107**

|                                             |   |   |   |   |                |                |             |
|---------------------------------------------|---|---|---|---|----------------|----------------|-------------|
| Salary & Wages - 401                        | - | - | - | - | 124,975        | 124,975        | 100%        |
| Overtime - 402                              | - | - | - | - | 588            | 588            | 100%        |
| Employee Benefits - 410                     | - | - | - | - | 21,568         | 21,568         | 100%        |
| Professional & Administrative Services - 42 | - | - | - | - | 10,800         | 10,800         | 100%        |
| Materials & Supplies - 44                   | - | - | - | - | 20,000         | 20,000         | 100%        |
| Admin Credits - 46121                       | - | - | - | - | (93,219)       | (93,219)       | 100%        |
| Administrative Debits - 46122               | - | - | - | - | 49,804         | 49,804         | 100%        |
| Asset Acquisition/Improvement - 47*         | - | - | - | - | 40,000         | 40,000         | 100%        |
| General Liability Insurance - 46201         | - | - | - | - | 8,236          | 8,236          | 100%        |
| <b>Total General Fund</b>                   | - | - | - | - | <b>182,752</b> | <b>182,752</b> | <b>100%</b> |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                        |            | FY 2024/25          | FY 2025/26          |
|------------------------------------------------------------------------|------------|---------------------|---------------------|
| <b>42101 Professional Services</b>                                     |            | <b>\$ 101,000</b>   | <b>\$ 101,000</b>   |
| Audit Services                                                         | \$ 1,000   |                     |                     |
| General engineering survey contract                                    | 10,000     |                     |                     |
| Professional engineering support                                       | 20,000     |                     |                     |
| Traffic and signal maintenance                                         | 70,000     |                     |                     |
| <b>42108 Maintenance Structure/Imp</b>                                 |            | <b>\$ 20,000</b>    | <b>\$ 20,000</b>    |
| Hardware supplies and median maintenance                               | \$ 20,000  |                     |                     |
| <b>42514 Special Department Expense</b>                                |            | <b>\$ 4,500</b>     | <b>\$ 4,500</b>     |
| CCTA congestion management plan administration                         | \$ 4,500   |                     |                     |
| Pinole's share of CTA Congestion Management Plan administrative costs. |            |                     |                     |
| <b>Total Professional/Administrative Services</b>                      |            |                     | <b>\$ 125,500</b>   |
| <b>4310X Utilities</b>                                                 |            | <b>\$ 181,000</b>   | <b>\$ 181,000</b>   |
| Electricity costs for street lights, traffic lights and controls       |            |                     |                     |
| Electricity & Gas (PG&E)                                               | \$ 180,000 |                     |                     |
| EBMUD median irrigation                                                | 1,000      |                     |                     |
| <b>44301 Fuel</b>                                                      |            | <b>\$ 2,000</b>     | <b>\$ 2,000</b>     |
| Fuel                                                                   | \$ 2,000   |                     |                     |
| <b>47205 Improvements/Streets</b>                                      |            | <b>\$ 1,631,082</b> | <b>\$ 1,935,000</b> |
| Pothole Repair Program                                                 | \$ 40,000  |                     |                     |
| Roadway Stripping Program                                              | 15,000     |                     |                     |
| RO2102 Tennent Ave. Rehabilitation                                     | 380,000    |                     |                     |
| RO2301 Roadway Rehabilitation                                          | 1,500,000  |                     |                     |

**General Fund 100**

|                                         |           |                   |                  |
|-----------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>      |           | <b>\$ 25,000</b>  | <b>\$ 30,000</b> |
| IN2106 Active Transportation Plan       | \$ 30,000 |                   |                  |
| <b>42107 Equipment Maintenance</b>      |           | <b>\$ 8,000</b>   | <b>\$ -</b>      |
| Equipment Maintenance                   | \$ -      |                   |                  |
| <b>42514 Special Department Expense</b> |           | <b>\$ 2,800</b>   | <b>\$ -</b>      |
| Special department expense              | \$ -      |                   |                  |
| <b>44306 Maintenance Supplies</b>       |           | <b>\$ 20,000</b>  | <b>\$ -</b>      |
| Maintenance Supplies                    | \$ -      |                   |                  |
| <b>47205 Improvements/Streets</b>       |           | <b>\$ 370,000</b> | <b>\$ -</b>      |
| RO2107 Brand St. Improvements           | \$ -      |                   |                  |
| Street Improvements                     | -         |                   |                  |

**MEASURE S - 2006 FUND - 105**

|                                  |            |                     |                   |
|----------------------------------|------------|---------------------|-------------------|
| <b>47205 Street Improvements</b> |            | <b>\$ 1,750,000</b> | <b>\$ 350,000</b> |
| RO2401 Road Maintenance Repairs  | \$ 350,000 |                     |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MEASURE S - 2014 FUND - 106**

|                                                         |                  |             |
|---------------------------------------------------------|------------------|-------------|
| <b>42108 Maintenance Structure/Imp</b>                  | <b>\$ 50,000</b> | <b>\$ -</b> |
| Pedestrian Bridge inspections & Maintenance (carryover) | -                |             |

|                                    |                  |             |
|------------------------------------|------------------|-------------|
| <b>47204 Improvements/Sidewalk</b> | <b>\$ 20,000</b> | <b>\$ -</b> |
| Sidewalk Improvements              | \$ -             |             |

|                                          |                   |                   |
|------------------------------------------|-------------------|-------------------|
| <b>47205 Improvements/Streets</b>        | <b>\$ 660,262</b> | <b>\$ 100,000</b> |
| RO1710 San Pablo Ave. Bridge Replacement | \$ 100,000        |                   |
| Traffic Sign Replacement                 | -                 |                   |

**TRAFFIC SAFETY FUND - 205**

|                                    |                  |                  |
|------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b> | <b>\$ 35,000</b> | <b>\$ 35,000</b> |
| Speed Survey                       | \$ 35,000        |                  |

**SOLID WASTE FUND - 214**

|                                    |                  |                  |
|------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b> | <b>\$ 16,450</b> | <b>\$ 16,450</b> |
| Professional Services              | \$ 16,450        |                  |

|                                         |                  |                  |
|-----------------------------------------|------------------|------------------|
| <b>42514 Special Department Expense</b> | <b>\$ 43,550</b> | <b>\$ 43,550</b> |
| Patch paving materials                  | \$ 43,550        |                  |

|                                   |                 |                 |
|-----------------------------------|-----------------|-----------------|
| <b>44306 Maintenance Supplies</b> | <b>\$ 7,000</b> | <b>\$ 7,000</b> |
| SB1383 OWR1 grant supplies        | \$ 7,000        |                 |

**MEASURE J FUND - 215**

|                          |                  |                  |
|--------------------------|------------------|------------------|
| <b>42401 Memberships</b> | <b>\$ 51,899</b> | <b>\$ 51,899</b> |
| WCCTAC Dues              | \$ 51,899        |                  |

|                                     |                  |                  |
|-------------------------------------|------------------|------------------|
| <b>47204 Improvements/Sidewalks</b> | <b>\$ 12,031</b> | <b>\$ 12,031</b> |
| Sidewalk Maintenance Program        | \$ 12,031        |                  |

|                                          |                     |                   |
|------------------------------------------|---------------------|-------------------|
| <b>47205 Improvements/Streets</b>        | <b>\$ 1,407,619</b> | <b>\$ 898,579</b> |
| Miscellaneous Roadway Repair             | \$ 15,000           |                   |
| RO1710 San Pablo Ave. Bridge Replacement | 133,579             |                   |
| RO2301 Road Rehabilitation               | 750,000             |                   |

**Road Maintenance Fund - 325**

|                                            |                   |                   |
|--------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>         | <b>\$ 100,000</b> | <b>\$ 100,000</b> |
| IN2105 Appian Way Complete Streets Project | 100,000           |                   |

|                                              |                     |                     |
|----------------------------------------------|---------------------|---------------------|
| <b>47205 Improvements/Streets</b>            | <b>\$ 3,587,304</b> | <b>\$ 2,807,583</b> |
| RO1710 San Pablo Ave Bridge over BNSF        | \$ 1,540,583        |                     |
| RO2102 Tennent Ave. Rehabilitation           | 267,000             |                     |
| RO2402 Sidewalk Rehab. Program               | 200,000             |                     |
| RO2501 Accessibility Improvements Project    | 150,000             |                     |
| RO2504 Pavement Marking and Signage Upgrades | 100,000             |                     |
| RO2505 Safe Routes to Schools                | 100,000             |                     |
| RO2506 Traffic Calming Program               | 200,000             |                     |
| RO2507 ADA Transition Plan Update            | 250,000             |                     |

**Arterial Streets Rehabilitation Fund - 377**

|                                                 |                   |                   |
|-------------------------------------------------|-------------------|-------------------|
| <b>47205 Improvements/Streets</b>               | <b>\$ 895,000</b> | <b>\$ 560,960</b> |
| RO2301 Safety Improvements on Arterial Roadways | \$ 110,960        |                   |
| RO2502 Pinole Signals Upgrade                   | 200,000           |                   |
| RO2503 City Streetlights Upgrade                | 250,000           |                   |

**Growth Impact Fund - 276**

|                                   |             |                   |
|-----------------------------------|-------------|-------------------|
| <b>47205 Improvements/Streets</b> | <b>\$ -</b> | <b>\$ 100,000</b> |
| RO2303 Pinole Smart Signals       | \$ 100,000  |                   |

**Measure I Fund - 107**

|                                    |             |                 |
|------------------------------------|-------------|-----------------|
| <b>42107 Equipment Maintenance</b> | <b>\$ -</b> | <b>\$ 8,000</b> |
| Equipment Maintenance              | \$ 8,000    |                 |

|                                         |             |                 |
|-----------------------------------------|-------------|-----------------|
| <b>42514 Special Department Expense</b> | <b>\$ -</b> | <b>\$ 2,800</b> |
| Special department expense              | \$ 2,800    |                 |

|                                   |             |                  |
|-----------------------------------|-------------|------------------|
| <b>44306 Maintenance Supplies</b> | <b>\$ -</b> | <b>\$ 20,000</b> |
| Maintenance Supplies              | \$ 20,000   |                  |

|                                |             |                  |
|--------------------------------|-------------|------------------|
| <b>4720x Improvements</b>      | <b>\$ -</b> | <b>\$ 40,000</b> |
| 47204-Sidewalk Improvements    | \$ 20,000   |                  |
| 47205-Traffic Sign Replacement | 20,000      |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - FACILITY MAINTENANCE - 343**

**EXPENDITURE SUMMARY**

|                                                      | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                               | 662,614              | 707,567              | 595,546                             | 750,043                         | 764,739                          | 14,696                   | 2%                      |
| Overtime - 402                                       | 20,069               | 22,890               | 36,984                              | 495                             | 495                              | -                        | 0%                      |
| Employee Benefits - 410                              | 432,272              | 462,431              | 408,973                             | 501,946                         | 555,194                          | 53,248                   | 10%                     |
| <b>Total Salary &amp; Benefits</b>                   | <b>1,114,955</b>     | <b>1,192,888</b>     | <b>1,041,502</b>                    | <b>1,252,484</b>                | <b>1,320,428</b>                 | <b>67,944</b>            | <b>5%</b>               |
| <b>Services and Supplies</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | 176,916              | 170,687              | 129,773                             | 419,700                         | 166,700                          | (253,000)                | -152%                   |
| Other Operating Expenses - 43                        | 40,616               | 53,507               | 38,576                              | 44,000                          | 53,000                           | 9,000                    | 17%                     |
| Materials & Supplies - 44                            | 71,188               | 81,153               | 40,846                              | 73,200                          | 73,200                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>                   | <b>288,720</b>       | <b>305,347</b>       | <b>209,195</b>                      | <b>536,900</b>                  | <b>292,900</b>                   | <b>(244,000)</b>         | <b>-83%</b>             |
| <b>Capital Outlay</b>                                |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*                  | 2,119                | 27,213               | 7,127                               | 12,000                          | 12,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                          | <b>2,119</b>         | <b>27,213</b>        | <b>7,127</b>                        | <b>12,000</b>                   | <b>12,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121                       | (801,732)            | (823,661)            | (708,185)                           | (921,066)                       | (963,768)                        | (42,702)                 | 4%                      |
| Legal Charges 46126                                  | 496                  | 165                  | 132                                 | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201                  | 46,328               | 58,187               | 53,775                              | 49,602                          | 53,770                           | 4,168                    | 8%                      |
| <b>Total Indirect Cost Allocations</b>               | <b>(754,908)</b>     | <b>(765,309)</b>     | <b>(654,278)</b>                    | <b>(871,464)</b>                | <b>(909,998)</b>                 | <b>(38,534)</b>          | <b>4%</b>               |
| <b>Total</b>                                         | <b>650,885</b>       | <b>760,139</b>       | <b>603,547</b>                      | <b>929,920</b>                  | <b>715,330</b>                   | <b>(214,590)</b>         | <b>-30%</b>             |
| <b>MEASURE S -2006 FUND - 105</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement -47                    | -                    | -                    | -                                   | 1,530,000                       | -                                | (1,530,000)              | -100%                   |
| <b>Total Mesure S - 2006 Fund</b>                    | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>1,530,000</b>                | <b>-</b>                         | <b>(1,530,000)</b>       | <b>-100%</b>            |
| <b>MEASURE S - 2014 FUND - 106</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | -                    | 86,149               | 6,902                               | 0                               | 0                                | -                        | 0%                      |
| Administrative Debits - 46122                        | 135,129              | 66,613               | 73,637                              | 93,663                          | 99,260                           | 5,597                    | 6%                      |
| Asset Acquisition/Improvement - 47*                  | 94,601               | 261,033              | 22,854                              | 1,805,000                       | 75,000                           | (1,730,000)              | -2307%                  |
| <b>Total Measure S - 2014 Fund</b>                   | <b>229,730</b>       | <b>413,795</b>       | <b>103,392</b>                      | <b>1,898,663</b>                | <b>174,260</b>                   | <b>(1,724,403)</b>       | <b>-990%</b>            |
| <b>RESTRICTED REAL ESTATE MAINTENANCE FUND - 201</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | 7,787                | 7,238                | 7,962                               | 10,000                          | 10,000                           | -                        | 0%                      |
| Other Operating Expenses - 43                        | 9,323                | 7,570                | 4,559                               | 11,000                          | 11,000                           | -                        | 0%                      |
| Legal Charges - 46126                                | -                    | -                    | -                                   | 5,000                           | 5,000                            | -                        | 0%                      |
| <b>Total Restricted Real Estate Maint.</b>           | <b>17,110</b>        | <b>14,808</b>        | <b>12,522</b>                       | <b>26,000</b>                   | <b>26,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE J FUND - 215</b>                          |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                                | -                    | -                    | -                                   | 2,000                           | 2,000                            | -                        | 0%                      |
| <b>Total Measure J Fund - 215</b>                    | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>2,000</b>                    | <b>2,000</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>GROWTH IMPACT FUND - 276</b>                      |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                   | -                    | -                    | 10,357                              | 700,000                         | 1,236,000                        | 536,000                  | 43%                     |
| <b>Total Growth Impact Fund 276</b>                  | <b>-</b>             | <b>-</b>             | <b>10,357</b>                       | <b>700,000</b>                  | <b>1,236,000</b>                 | <b>536,000</b>           | <b>43%</b>              |
| <b>PUBLIC FACILITIES FUND - 324</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                   | -                    | -                    | -                                   | 60,000                          | 502,000                          | 442,000                  | 88%                     |
| <b>Total Public Facilities Fund</b>                  | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>60,000</b>                   | <b>502,000</b>                   | <b>442,000</b>           | <b>0%</b>               |

\*See CIP

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                                          |           | FY 2024/25        | FY 2025/26        |
|------------------------------------------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                                                       |           | <b>\$ 263,500</b> | <b>\$ 3,500</b>   |
| EBRCSA Professional Support                                                              | \$ 3,500  |                   |                   |
| IN2101 Emergency Power for critical Facilities                                           | 0         |                   |                   |
| IN2103 Recycled Water Feasibility                                                        | 0         |                   |                   |
| <b>42107 Equipment Maintenance</b>                                                       |           | <b>\$ 40,000</b>  | <b>\$ 40,000</b>  |
| Vehicle maintenance and repair                                                           | \$ 40,000 |                   |                   |
| <b>42108 Maintenance/Structure Imp</b>                                                   |           | <b>\$ 87,000</b>  | <b>\$ 87,000</b>  |
| City Hall improvements to planting/landscaping                                           | \$ 20,000 |                   |                   |
| Elevator maintenance                                                                     | 800       |                   |                   |
| Heating and air repair                                                                   | 16,000    |                   |                   |
| Janitorial service and supplies                                                          | 13,000    |                   |                   |
| Landscape maintenance                                                                    | 3,000     |                   |                   |
| Lighting supplies                                                                        | 500       |                   |                   |
| Memorial Hall Maint.e, Pest Control & Sanitary Supplies ( <i>moved from Comm Svcs.</i> ) | 11,000    |                   |                   |
| Misc. hardware and maintenance                                                           | 1,000     |                   |                   |
| Pest control and weed control                                                            | 10,700    |                   |                   |
| Public facilities deferred maintenance                                                   | 11,000    |                   |                   |
| <b>42201 Office Expense</b>                                                              |           | <b>\$ 3,000</b>   | <b>\$ 5,000</b>   |
|                                                                                          | \$ 5,000  |                   |                   |
| <b>4230X Travel and Training</b>                                                         |           | <b>\$ 11,750</b>  | <b>\$ 16,750</b>  |
| Technical training                                                                       | \$ 15,000 |                   |                   |
| Mileage, Air & Hotel                                                                     | 1,500     |                   |                   |
| Meal Allowance                                                                           | 250       |                   |                   |
| <b>42401 Memberships</b>                                                                 |           | <b>\$ 750</b>     | <b>\$ 750</b>     |
| M.S.A. (Maintenance Superintendents Association)                                         | \$ 750    |                   |                   |
| <b>42511 Equipment Rental</b>                                                            |           | <b>\$ 10,000</b>  | <b>\$ 10,000</b>  |
| This is used to rent infrequently used equipment.                                        | \$ 10,000 |                   |                   |
| <b>42513 Rent</b>                                                                        |           | <b>\$ 2,700</b>   | <b>\$ 2,700</b>   |
| Tennent Ave Parking lot. 401-142-012 (AT&T)                                              | \$ 2,700  |                   |                   |
| <b>42514 Special Department Expense</b>                                                  |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
|                                                                                          | \$ 1,000  |                   |                   |
| <b>Total Professional/Administrative Services</b>                                        |           |                   | <b>\$ 166,700</b> |
| <b>4310X Utilities</b>                                                                   |           | <b>\$ 40,000</b>  | <b>\$ 49,000</b>  |
| Gas/Electricity                                                                          | \$ 34,500 |                   |                   |
| Memorial Hall Electricity ( <i>moved from Comm Svcs.</i> )                               | 500       |                   |                   |
| Water                                                                                    | 11,500    |                   |                   |
| Memorial Hall Water ( <i>moved from Comm Svcs.</i> )                                     | 2,500     |                   |                   |
| <b>43201 Property Tax</b>                                                                |           | <b>\$ 4,000</b>   | <b>\$ 4,000</b>   |
| <b>44301 Fuel</b>                                                                        |           | <b>\$ 8,200</b>   | <b>\$ 8,200</b>   |
| <b>44306 Maintenance Supplies</b>                                                        |           | <b>\$ 45,000</b>  | <b>\$ 45,000</b>  |
| <b>44410 Safety Clothing</b>                                                             |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| The worker classifications in this division are supplied:                                | \$ 20,000 |                   |                   |
| Uniforms, coveralls, and foul weather gear                                               |           |                   |                   |
| <b>47101 Equipment</b>                                                                   |           | <b>\$ 12,000</b>  | <b>\$ 12,000</b>  |
| Miscellaneous Equipment                                                                  | \$ 12,000 |                   |                   |
|                                                                                          | \$ -      |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MEASURE S - 2014 FUND - 105**

|                                            |      |                     |             |
|--------------------------------------------|------|---------------------|-------------|
| <b>47201 Improvements</b>                  |      | <b>\$ 1,530,000</b> | <b>\$ -</b> |
| FA1901 Senior Center Auxiliary Parking Lot | \$ - |                     |             |

**MEASURE S - 2014 FUND - 106**

|                                                         |        |                     |                  |
|---------------------------------------------------------|--------|---------------------|------------------|
| <b>47201 Improvements/Building</b>                      |        | <b>\$ 1,805,000</b> | <b>\$ 75,000</b> |
| FA1702 Citywide Roof Repairs and Replacement            | \$ -   |                     |                  |
| FA2302 Plum St. Parking Lot Improvements                | -      |                     |                  |
| FA2501 Zero-Emission Vehicle/EV Charging Infrastructure | 75,000 |                     |                  |

**RESTRICTED REAL ESTATE MAINTENANCE FUND - 201**

|                                                                            |           |                  |                  |
|----------------------------------------------------------------------------|-----------|------------------|------------------|
| <b>42108 Maintenance/Structure Imp</b>                                     |           | <b>\$ 10,000</b> | <b>\$ 10,000</b> |
| Materials to maintain facilities owned by the former Redevelopment Agency. | \$ 10,000 |                  |                  |

|                        |          |                  |                  |
|------------------------|----------|------------------|------------------|
| <b>4310X Utilities</b> |          | <b>\$ 11,000</b> | <b>\$ 11,000</b> |
| Gas/Electricity        | \$ 5,000 |                  |                  |
| Water                  | 6,000    |                  |                  |

**MEASURE J FUND - 215**

|                                             |          |                 |                 |
|---------------------------------------------|----------|-----------------|-----------------|
| <b>47202 Improvements/Landscape-Medians</b> |          | <b>\$ 2,000</b> | <b>\$ 2,000</b> |
| Sign Replacement Program                    | \$ 2,000 |                 |                 |

**GROWTH IMPACT FUND - 276**

|                                              |            |                   |                     |
|----------------------------------------------|------------|-------------------|---------------------|
| <b>47201 Improvements/Building</b>           |            | <b>\$ 700,000</b> | <b>\$ 1,236,000</b> |
| FA2401 Tiny Tots Flooring and Painting       | \$ 100,000 |                   |                     |
| FA1702 Citywide Roof Repairs and Replacement | 238,000    |                   |                     |
| FA1703 City Hall Modernization               | 400,000    |                   |                     |
| FA2202 Senior Center Modernization           | 148,000    |                   |                     |
| FA2502 Upgrade of City Pools                 | 350,000    |                   |                     |

**PUBLIC FACILITIES FUND - 324**

|                                              |            |                  |                   |
|----------------------------------------------|------------|------------------|-------------------|
| <b>47201 Improvements/Building</b>           |            | <b>\$ 60,000</b> | <b>\$ 502,000</b> |
| FA1702 Citywide Roof Repairs and Replacement | \$ 362,000 |                  |                   |
| FA2302 Plum St. Parking Lot Improvements     | 140,000    |                  |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**STORM WATER FUND - 207**

**PUBLIC WORKS - National Pollution Discharge Elimination Systems (NPDES) STORM WATER - 344**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 49,344               | 77,555               | 148,481                             | 71,000                          | 71,000                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 10,944               | 11,369               | 17,413                              | 8,800                           | 8,800                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>60,287</b>        | <b>88,924</b>        | <b>165,894</b>                      | <b>79,800</b>                   | <b>79,800</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 233,216              | 261,178              | 199,216                             | 286,055                         | 291,750                          | 5,695                    | 2%                      |
| Legal Charges - 46126                       | 60                   | -                    | 2,461                               | 6,000                           | 6,000                            | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>233,276</b>       | <b>261,178</b>       | <b>201,677</b>                      | <b>292,055</b>                  | <b>297,750</b>                   | <b>5,695</b>             | <b>2%</b>               |
| <b>Total</b>                                | <b>293,563</b>       | <b>350,102</b>       | <b>367,570</b>                      | <b>371,855</b>                  | <b>377,550</b>                   | <b>5,695</b>             | <b>2%</b>               |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 86,726               | 29,390                              | 150,000                         | 273,937                          | 123,937                  | 45%                     |
| Asset Acquisition/Improvement - 47*         | 2,626                | 338,025              | 4,560                               | 1,300,000                       | 270,000                          | (1,030,000)              | -381%                   |
| <b>Total Measure S-2014</b>                 | <b>2,626</b>         | <b>424,751</b>       | <b>33,950</b>                       | <b>1,450,000</b>                | <b>543,937</b>                   | <b>(906,063)</b>         | <b>-167%</b>            |
| <b>Growth Impact Fund - 276</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | -                    | 57,982               | -                                   | 58,000                          | -                                | (58,000)                 | -100%                   |
| <b>Total Growth Impact Fund - 276</b>       | <b>-</b>             | <b>57,982</b>        | <b>-</b>                            | <b>58,000</b>                   | <b>-</b>                         | <b>(58,000)</b>          | <b>-100%</b>            |

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>                | <b>\$ 15,000</b> | <b>\$ 15,000</b> |
| Contract support for Clean Water and NPDES        | \$ 5,000         |                  |
| Support for MRP 3.0                               | 10,000           |                  |
| <b>42107 Equipment Maintenance</b>                | <b>\$ 20,000</b> | <b>\$ 20,000</b> |
| Storm drain, trash capture, street sweeper        | \$ 20,000        |                  |
| <b>42108 Building Structure Maintenance</b>       | <b>\$ 15,000</b> | <b>\$ 15,000</b> |
| Trash capture devices                             | \$ 5,000         |                  |
| Lumber and supplies                               | 10,000           |                  |
| <b>4220X Office Expenses</b>                      | <b>\$ 1,000</b>  | <b>\$ 1,000</b>  |
| 42201 Miscellaneous office expenses               | \$ 500           |                  |
| 42202 Printing and Binding                        | 500              |                  |
| <b>42514 Special Departmental Expense</b>         | <b>\$ 20,000</b> | <b>\$ 20,000</b> |
| Storm Event Sand Pile                             | \$ 8,000         |                  |
| NPDES Annual Permit                               | 12,000           |                  |
| <b>Total Professional/Administrative Services</b> | <b>\$ 71,000</b> |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                   |    |       |    |       |
|-------------------|----|-------|----|-------|
| <b>44301 Fuel</b> | \$ | 8,000 | \$ | 8,000 |
|-------------------|----|-------|----|-------|

|                              |    |     |    |     |
|------------------------------|----|-----|----|-----|
| <b>44410 Safety Clothing</b> | \$ | 800 | \$ | 800 |
|------------------------------|----|-----|----|-----|

**MEASURE S-2014 FUND - 106**

|                                    |    |         |    |         |
|------------------------------------|----|---------|----|---------|
| <b>42101 Professional Services</b> | \$ | 150,000 | \$ | 273,937 |
|------------------------------------|----|---------|----|---------|

|                                   |    |         |  |  |
|-----------------------------------|----|---------|--|--|
| IN1703 Storm Drainage Master Plan | \$ | 273,937 |  |  |
|-----------------------------------|----|---------|--|--|

|                                        |    |           |    |         |
|----------------------------------------|----|-----------|----|---------|
| <b>47206 Improvements/Storm Drains</b> | \$ | 1,300,000 | \$ | 270,000 |
|----------------------------------------|----|-----------|----|---------|

|                                    |    |         |  |  |
|------------------------------------|----|---------|--|--|
| SW2401 Storm Drain Creek Discharge | \$ | 120,000 |  |  |
|------------------------------------|----|---------|--|--|

|                                           |  |         |  |  |
|-------------------------------------------|--|---------|--|--|
| SW2501 Stormwater Upgrade & Trash Capture |  | 150,000 |  |  |
|-------------------------------------------|--|---------|--|--|

**Growth Impact Fund 276**

|                                        |    |        |    |   |
|----------------------------------------|----|--------|----|---|
| <b>47206 Improvements/Storm Drains</b> | \$ | 58,000 | \$ | - |
|----------------------------------------|----|--------|----|---|

|                                             |    |   |  |  |
|---------------------------------------------|----|---|--|--|
| SW1901 Hazel Street Gap Closure (sunnyview) | \$ | - |  |  |
|---------------------------------------------|----|---|--|--|



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - PARK MAINTENANCE - 345**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 81,679               | 123,406              | 111,354                             | 134,000                         | -                                | (134,000)                | -100%                   |
| Other Operating Expenses - 43               | 103,109              | 102,495              | 77,872                              | 106,656                         | -                                | (106,656)                | -100%                   |
| Materials & Supplies - 44                   | 14,013               | 23,665               | 22,201                              | 500                             | -                                | (500)                    | 0%                      |
| <b>Total Services and Supplies</b>          | <b>198,801</b>       | <b>249,566</b>       | <b>211,427</b>                      | <b>241,156</b>                  | <b>-</b>                         | <b>(241,156)</b>         | <b>-100%</b>            |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | -                    | 1,283                | 5,101                               | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>1,283</b>         | <b>5,101</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 92,834               | 107,958              | 89,046                              | 115,304                         | -                                | (115,304)                | -100%                   |
| Legal Charges - 46126                       | 186                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>93,020</b>        | <b>107,958</b>       | <b>89,046</b>                       | <b>115,304</b>                  | <b>-</b>                         | <b>(115,304)</b>         | <b>-100%</b>            |
| <b>Total</b>                                | <b>291,821</b>       | <b>358,808</b>       | <b>305,574</b>                      | <b>356,460</b>                  | <b>-</b>                         | <b>(356,460)</b>         | <b>-100%</b>            |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | -                    | 2,979                               | -                               | -                                | -                        | 0%                      |
| Legal Services - 46126                      | -                    | 78,967               | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47*         | 266,143              | 437,097              | 21,920                              | 260,000                         | 110,000                          | (150,000)                | -136%                   |
| <b>Total Measure S-2014 Fund - 106</b>      | <b>266,143</b>       | <b>516,063</b>       | <b>24,899</b>                       | <b>260,000</b>                  | <b>110,000</b>                   | <b>(150,000)</b>         | <b>-136%</b>            |
| <b>Solid Waste Fund - 214</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 13,001               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Solid Waste Fund - 214</b>         | <b>13,001</b>        | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Growth Impact Fund - 276</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 265,000                         | 1,100,000                        | 835,000                  | 76%                     |
| <b>Total Growth Impact Fund</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>265,000</b>                  | <b>1,100,000</b>                 | <b>835,000</b>           | <b>76%</b>              |
| <b>PV PARK CARETAKER FUND - 317</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | -                    | -                    | -                                   | 11,960                          | 11,960                           | -                        | 0%                      |
| Employee Benefits - 410                     | -                    | -                    | -                                   | 1,689                           | 1,686                            | (3)                      | 0%                      |
| Other Operating Expenses -43                | -                    | -                    | -                                   | 503                             | 503                              | -                        | 0%                      |
| General Liability Insurance - 46201         | -                    | -                    | -                                   | 790                             | 840                              | 50                       | 6%                      |
| <b>Total PV Park Caretaker Fund - 317</b>   | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>14,942</b>                   | <b>14,989</b>                    | <b>47</b>                | <b>0%</b>               |
| <b>Public Facilities Fund - 324</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 10,000                          | -                                | (10,000)                 | -100%                   |
| <b>Total Public Facilities Fund - 324</b>   | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>10,000</b>                   | <b>-</b>                         | <b>(10,000)</b>          | <b>-100%</b>            |
| <b>Park Grants (Measure WW) - 327</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 193,383              | 183                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Park Grants Fund - 327</b>         | <b>193,383</b>       | <b>183</b>           | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| *See CIP                                    |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>EQUIPMENT RESERVE FUND - 160</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 13,099               | 69,950                              | 80,000                          | 80,000                           | -                        | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>   | <b>-</b>             | <b>13,099</b>        | <b>69,950</b>                       | <b>80,000</b>                   | <b>80,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE I FUND - 107</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | -                    | -                                   | -                               | 134,000                          | 134,000                  | 100%                    |
| Other Operating Expenses - 43               | -                    | -                    | -                                   | -                               | 103,156                          | 103,156                  | 100%                    |
| Materials & Supplies - 44                   | -                    | -                    | -                                   | -                               | 500                              | 500                      | 100%                    |
| Administrative Debits - 46122               | -                    | -                    | -                                   | -                               | 118,600                          | 118,600                  | 100%                    |
| <b>Total Measure I Fund - 107</b>           | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>356,256</b>                   | <b>356,256</b>           | <b>100%</b>             |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                    |            | FY 2024/25 | FY 2025/26   |   |
|--------------------------------------------------------------------|------------|------------|--------------|---|
| <b>42107 Equipment Maintenance</b>                                 |            | \$ 7,500   | \$ -         | * |
| Off road equipment maintenance                                     | \$ -       |            |              |   |
| <b>42108 Maintenance/Structure Imp</b>                             |            | \$ 120,500 | \$ -         | * |
| Park Maintenance                                                   | \$ -       |            |              |   |
| Tennis Court Maintenance                                           | 0          |            |              |   |
| <b>42401 Memberships</b>                                           |            | \$ 1,000   | \$ -         | * |
| CAPCA (California Agricultural Production Consultants Association) | \$ -       |            |              |   |
| <b>42511 Equipment Rental</b>                                      |            | \$ 5,000   | \$ -         | * |
| Cost to rent infrequently used equipment.                          | \$ -       |            |              |   |
| <b>Total Professional/Administrative Services</b>                  |            |            | \$ -         |   |
| <b>4310X Utilities</b>                                             |            | \$ 106,500 | \$ -         | * |
| Gas/Electricity                                                    | \$ -       |            |              |   |
| Water                                                              | 0          |            |              |   |
| <b>43201 Property Tax</b>                                          |            | \$ 156     | \$ -         | * |
| <b>44301 Fuel</b>                                                  |            | \$ 500     | \$ -         | * |
| *Expenditures moved to Measure I fund 107 commencing FY2025/26     |            |            |              |   |
| <b>MEASURE S-2014 FUND - 106</b>                                   |            |            |              |   |
| <b>47103 FF&amp;E/Furniture</b>                                    |            | \$ 5,000   | \$ 5,000     |   |
| Annual Bench/Table repairs & Replacement                           | \$ 5,000   |            |              |   |
| <b>47203 Improvements/Parks</b>                                    |            | \$ 255,000 | \$ 105,000   |   |
| Annual Resod at two parks                                          | \$ 10,000  |            |              |   |
| Public Tree Maintenance                                            | 45,000     |            |              |   |
| Replace Chips/Rubber Matting at various Parks                      | 50,000     |            |              |   |
| <b>Growth Impact Fund - 276</b>                                    |            |            |              |   |
| <b>47203 Improvements/Parks</b>                                    |            | \$ 265,000 | \$ 1,100,000 |   |
| Dog Park Renovations                                               | \$ 20,000  |            |              |   |
| PA1901 Pinole Valley Park Soccer Field                             | 250,000    |            |              |   |
| PA2401 Fernandez Park Improvements                                 | 480,000    |            |              |   |
| PA2501 Improvements to City Parks                                  | 200,000    |            |              |   |
| Park Lighting Project                                              | 50,000     |            |              |   |
| PVP West/Savage Field                                              | 100,000    |            |              |   |
| <b>Public Facilities Fund - 324</b>                                |            |            |              |   |
| <b>47203 Improvements/Parks</b>                                    |            | \$ 10,000  | \$ -         |   |
| Annual Building Maintenance program                                | \$ -       |            |              |   |
| <b>Equipment Reserve Fund -160</b>                                 |            |            |              |   |
| <b>47104 Vehicles</b>                                              |            | \$ 80,000  | \$ 80,000    |   |
| Replace 2 vehicles per year                                        | \$ 30,000  |            |              |   |
| Replace heavy equipment reserve                                    | 50,000     |            |              |   |
| <b>Measure I Fund - 107</b>                                        |            |            |              |   |
| <b>42107 Equipment Maintenance</b>                                 |            | \$ -       | \$ 7,500     | * |
| Off road equipment maintenance                                     | \$ 7,500   |            |              |   |
| <b>42108 Maintenance/Structure Imp</b>                             |            | \$ -       | \$ 120,500   | * |
| Park Maintenance                                                   | \$ 120,000 |            |              |   |
| Tennis Court Maintenance                                           | 500        |            |              |   |
| <b>42401 Memberships</b>                                           |            | \$ -       | \$ 1,000     | * |
| CAPCA (California Agricultural Production Consultants Association) | \$ 370     |            |              |   |
| P.A.P.A. (Pest Applicators Association)                            | 30         |            |              |   |
| Other memberships                                                  | 600        |            |              |   |
| <b>42511 Equipment Rental</b>                                      |            | \$ -       | \$ 5,000     | * |
| Cost to rent infrequently used equipment.                          | \$ 5,000   |            |              |   |
| <b>Total Professional/Administrative Services</b>                  |            |            | \$ 134,000   |   |
| <b>4310X Utilities</b>                                             |            | \$ -       | \$ 103,000   | * |
| Gas/Electricity                                                    | \$ 5,000   |            |              |   |
| Tennis Ct. Gas/Electricity (moved from Comm Svcs.)                 | 3,000      |            |              |   |
| Water                                                              | 94,500     |            |              |   |
| Tennis Ct. Water (moved from Comm Svcs.)                           | 500        |            |              |   |
| <b>43201 Property Tax</b>                                          |            | \$ -       | \$ 156       | * |
| <b>44301 Fuel</b>                                                  |            | \$ -       | \$ 500       | * |

\*Moved from the general fund commencing FY2025/26.

**AB 939 REFUSE MANAGEMENT FUND - 213**  
**WASTE REDUCTION - 346**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23     | FY 2023/24     | FY 2024/25     | FY 2024/25     | FY 2025/26     | Prop to Rev  | Prop to Rev |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|-------------|
|                                             | Actual         | Actual         | Actual         | Revised        | Proposed       | \$ Change    | % Change    |
|                                             |                |                | Thru Mar-25    | Budget         | Budget         |              |             |
| <b>Services and Supplies</b>                |                |                |                |                |                |              |             |
| Professional & Administrative Services - 42 | -              | -              | -              | 22,500         | 22,500         | -            | 0%          |
| <b>Total Services and Supplies</b>          | -              | -              | -              | <b>22,500</b>  | <b>22,500</b>  | -            | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                |                |                |                |                |              |             |
| Administrative Debits - 46122               | 122,104        | 131,547        | 101,484        | 162,102        | 164,710        | 2,608        | 2%          |
| Legal Services - 46126                      | -              | -              | -              | 2,500          | 2,500          | -            | 0%          |
| <b>Total Indirect Cost Allocations</b>      | <b>122,104</b> | <b>131,547</b> | <b>101,484</b> | <b>164,602</b> | <b>167,210</b> | <b>2,608</b> | <b>2%</b>   |
| Transfers Out - 49901                       | -              | -              | -              | -              | -              | -            | 0%          |
| <b>Total</b>                                | <b>122,104</b> | <b>131,547</b> | <b>101,484</b> | <b>187,102</b> | <b>189,710</b> | <b>2,608</b> | <b>1%</b>   |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                         | FY 2024/25       | FY 2025/26       |
|-----------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>      | <b>\$ 10,000</b> | <b>\$ 10,000</b> |
| Consulting Services                     | \$ 10,000        |                  |
| <b>42514 Special Department Expense</b> | <b>\$ 12,500</b> | <b>\$ 12,500</b> |
| Litter pick up services                 | \$ 12,500        |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**LIGHTING & LANDSCAPE DISTRICTS FUND - 310**  
**PUBLIC WORKS - ZONE A, PINOLE VALLEY ROAD NORTH - 347**  
**PUBLIC WORKS - ZONE B, PINOLE VALLEY ROAD SOUTH - 348**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 30,186               | 11,951               | 5,567                               | 56,500                          | 56,500                           | -                        | 0%                      |
| Other Operating Expenses - 43               | 12,128               | 13,794               | 11,457                              | 16,695                          | 16,695                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>42,314</b>        | <b>25,746</b>        | <b>17,024</b>                       | <b>73,195</b>                   | <b>73,195</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 5,720                           | 5,720                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>5,720</b>                    | <b>5,720</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 4,160                | 4,160                | -                                   | 4,160                           | 4,160                            | -                        | 0%                      |
| Legal Charges - 46126                       | 210                  | 179                  | 207                                 | 2,100                           | 2,100                            | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>4,370</b>         | <b>4,339</b>         | <b>207</b>                          | <b>6,260</b>                    | <b>6,260</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>46,684</b>        | <b>30,085</b>        | <b>17,231</b>                       | <b>85,175</b>                   | <b>85,175</b>                    | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                          |           | FY 2024/25       | FY 2025/26       |
|----------------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                       |           | <b>\$ 18,000</b> | <b>\$ 18,000</b> |
| Contra Costa County traffic signal maintenance - Zone A  | \$ 10,000 |                  |                  |
| Cal Trans traffic signal maintenance - Zone A            | 2,000     |                  |                  |
| Contra Costa County traffic signal maintenance - Zone B  | 5,000     |                  |                  |
| Cal Trans traffic signal maintenance - Zone B            | 1,000     |                  |                  |
| <b>42108 Maintenance Structures/Imp</b>                  |           | <b>\$ 38,500</b> | <b>\$ 38,500</b> |
| Caltrans Traffic Signal Maintenance - Zone A             | 3,000     |                  |                  |
| Contra Costa county Public Works Traffic Signal - Zone A | 8,000     |                  |                  |
| Labor, materials and equipment for maintenance - Zone A  | 1,000     |                  |                  |
| Pacific Site Management - Zone A                         | 1,500     |                  |                  |
| Caltrans Traffic Signal Maintenance - Zone B             | 3,500     |                  |                  |
| Contra Costa county Public Works Traffic Signal - Zone B | 5,500     |                  |                  |
| Labor, materials and equipment for maintenance - Zone B  | 15,000    |                  |                  |
| Pacific Site Management - Zone B                         | 1,000     |                  |                  |
| <b>Total Professional/Administrative Services</b>        |           | <b>\$ 56,500</b> |                  |
| <b>4310X Utilities</b>                                   |           | <b>\$ 16,695</b> | <b>\$ 16,695</b> |
| Water (EBMUD) - Zone A                                   | \$ 3,800  |                  |                  |
| Electricity & Power - Zone A                             | 4,765     |                  |                  |
| Water (EBMUD) - Zone B                                   | 2,800     |                  |                  |
| Electricity & Power - Zone B                             | 5,330     |                  |                  |
| <b>47202 Kaiser Medians</b>                              |           | <b>\$ 5,720</b>  | <b>\$ 5,720</b>  |
| Capital Replacement Fund- Zone A                         | \$ 2,600  |                  |                  |
| PG&E Street and highway lighting - Zone B                | \$ 3,120  |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500  
SEWER TREATMENT PLANT - 641**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,240,620            | 1,348,890            | 1,056,915                           | 1,430,455                       | 1,568,445                        | 137,990                  | 9%                      |
| Overtime - 402                              | 31,037               | 21,805               | 22,331                              | 36,387                          | 36,387                           | -                        | 0%                      |
| Employee Benefits - 410                     | (300,601)            | 553,676              | 627,807                             | 800,168                         | 932,083                          | 131,915                  | 14%                     |
| <b>Total Personnel</b>                      | <b>971,056</b>       | <b>1,924,370</b>     | <b>1,707,053</b>                    | <b>2,267,010</b>                | <b>2,536,915</b>                 | <b>269,905</b>           | <b>11%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 173,599              | 126,332              | 124,644                             | 376,814                         | 236,814                          | (140,000)                | -59%                    |
| Other Operating Expenses - 43               | 871,960              | 1,022,509            | 713,496                             | 785,000                         | 860,000                          | 75,000                   | 9%                      |
| Materials & Supplies - 44                   | 1,074,109            | 1,011,467            | 717,126                             | 1,457,000                       | 1,472,000                        | 15,000                   | 1%                      |
| <b>Total Services and Supplies</b>          | <b>2,119,668</b>     | <b>2,160,309</b>     | <b>1,555,266</b>                    | <b>2,618,814</b>                | <b>2,568,814</b>                 | <b>(50,000)</b>          | <b>-2%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 133,884              | 2,800                | 14,948                              | 6,536,597                       | 6,721,597                        | 185,000                  | 3%                      |
| <b>Total Capital Outlay</b>                 | <b>133,884</b>       | <b>2,800</b>         | <b>14,948</b>                       | <b>6,536,597</b>                | <b>6,721,597</b>                 | <b>185,000</b>           | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 216,942              | 231,802              | 191,989                             | 294,351                         | 328,175                          | 33,824                   | 10%                     |
| IS Charges - 46124                          | 45,996               | 62,062               | 41,560                              | 82,816                          | 67,734                           | (15,082)                 | -22%                    |
| Legal Charges - 46126                       | -                    | -                    | -                                   | 15,000                          | 15,000                           | -                        | 0%                      |
| General Liability Insurance - 46201         | 69,389               | 108,914              | 105,098                             | 96,941                          | 111,665                          | 14,724                   | 13%                     |
| <b>Total Indirect Cost Allocations</b>      | <b>332,327</b>       | <b>402,777</b>       | <b>338,647</b>                      | <b>489,108</b>                  | <b>522,574</b>                   | <b>33,466</b>            | <b>6%</b>               |
| <b>Depreciation</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Depreciation Expense - 47401                | 217,997              | 231,922              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Depreciation</b>                   | <b>217,997</b>       | <b>231,922</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>3,774,932</b>     | <b>4,722,179</b>     | <b>3,615,914</b>                    | <b>11,911,529</b>               | <b>12,349,900</b>                | <b>438,371</b>           | <b>4%</b>               |
| *See CIP                                    |                      |                      |                                     |                                 |                                  |                          |                         |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                          |           | FY 2024/25        | FY 2025/26       |
|------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>       |           | <b>\$ 125,814</b> | <b>\$ 45,814</b> |
| PCTV quarterly subcommittee meeting      | 5,000     |                   |                  |
| Railroad Ave. bridge right of way study  | 30,000    |                   |                  |
| RO2102 Tennent Ave. Rehabilitation       | 814       |                   |                  |
| Sewer rate review                        | 10,000    |                   |                  |
| <b>42107 Equipment Maintenance</b>       |           | <b>\$ 70,000</b>  | <b>\$ 70,000</b> |
| Equipment service                        | \$ 70,000 |                   |                  |
| <b>42108 Maintenance Structure/Imp</b>   |           | <b>\$ 78,000</b>  | <b>\$ 48,000</b> |
| Janitorial services                      | \$ 10,000 |                   |                  |
| Various structure refurbishment          | 38,000    |                   |                  |
| <b>42109 Compliance Inspections</b>      |           | <b>\$ 35,000</b>  | <b>\$ 20,000</b> |
| Public outreach materials                | 10,000    |                   |                  |
| Sampling and analysis                    | 10,000    |                   |                  |
| <b>42201 Office Expense</b>              |           | <b>\$ 7,000</b>   | <b>\$ 7,000</b>  |
| Miscellaneous office supplies            | \$ 7,000  |                   |                  |
| <b>4230X Travel and Training</b>         |           | <b>\$ 31,000</b>  | <b>\$ 16,000</b> |
| 42301 State Certified operators training | \$ 5,000  |                   |                  |
| 42301 Class B Driver License Training    | 7,000     |                   |                  |
| 42302 Mileage, Air                       | 3,000     |                   |                  |
| 42303 Meal Allowance                     | 1,000     |                   |                  |
| <b>42401 Memberships</b>                 |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b> |
| Bay Area Clean Water Assoc.(BACWA)       | \$ 12,000 |                   |                  |
| Joint CWEA/WEF membership                | 4,000     |                   |                  |
| Technical publications                   | 4,000     |                   |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                                                                |            |                     |                     |
|----------------------------------------------------------------|------------|---------------------|---------------------|
| <b>42511 Equipment Rental</b>                                  |            | <b>\$ 10,000</b>    | <b>\$ 10,000</b>    |
|                                                                | \$ 10,000  |                     |                     |
| <b>Total Professional/Administrative Services</b>              |            |                     | <b>\$ 236,814</b>   |
| <b>4310X Utilities</b>                                         |            | <b>\$ 785,000</b>   | <b>\$ 860,000</b>   |
| PG&E                                                           | \$ 850,000 |                     |                     |
| EBMUD                                                          | 10,000     |                     |                     |
| <b>Total Other Operating Expenses</b>                          |            |                     | <b>\$ 860,000</b>   |
| <b>44301 Fuel</b>                                              |            | <b>\$ 20,000</b>    | <b>\$ 20,000</b>    |
| <b>44302 Sludge Removal</b>                                    |            | <b>\$ 300,000</b>   | <b>\$ 310,000</b>   |
| Digester Cleaning                                              | \$ 130,000 |                     |                     |
| Sludge Disposal to Landfill                                    | 180,000    |                     |                     |
| <b>44303 Chemicals</b>                                         |            | <b>\$ 780,000</b>   | <b>\$ 700,000</b>   |
| Chemicals for Plant Operations                                 | \$ 700,000 |                     |                     |
| <b>44304 Permit Fees</b>                                       |            | <b>\$ 129,000</b>   | <b>\$ 129,000</b>   |
| BAAQMD                                                         | \$ 16,000  |                     |                     |
| BACQA                                                          | 16,000     |                     |                     |
| NPDES permit fee renewal                                       | 75,000     |                     |                     |
| Regional Monitoring of Metals (SFEI)                           | 22,000     |                     |                     |
| <b>44305 Laboratory Operations</b>                             |            | <b>\$ 100,000</b>   | <b>\$ 100,000</b>   |
| Accelerated Chronic Toxicity Testing                           | \$ 15,000  |                     |                     |
| Laboratory supplies                                            | 85,000     |                     |                     |
| <b>44306 Maintenance Supplies</b>                              |            | <b>\$ 95,000</b>    | <b>\$ 180,000</b>   |
|                                                                | \$ 180,000 |                     |                     |
| <b>44410 Safety Clothing</b>                                   |            | <b>\$ 33,000</b>    | <b>\$ 33,000</b>    |
| Laundry service for uniforms, safety shoes/boots, gloves, etc. | \$ 33,000  |                     |                     |
| <b>Total Materials and Supplies</b>                            |            |                     | <b>\$ 1,472,000</b> |
| <b>47101 Equipment</b>                                         |            | <b>\$ 485,000</b>   | <b>\$ 620,000</b>   |
| Depreciation- Pinole only                                      | \$ 340,000 |                     |                     |
| Blower Replacement                                             | \$ 280,000 |                     |                     |
| <b>47104 Vehicles</b>                                          |            | <b>\$ 175,000</b>   | <b>\$ 175,000</b>   |
| WPCP Staff Vehicle                                             | \$ 50,000  |                     |                     |
| Portable self priming pump                                     | 125,000    |                     |                     |
| <b>47201 Improvements/Building</b>                             |            | <b>\$ 5,770,000</b> | <b>\$ 5,820,000</b> |
| As-Built WWTP Drawings                                         | 25,000     |                     |                     |
| Boiler Rehabilitation                                          | 45,000     |                     |                     |
| Boiler Replacement                                             | 660,000    |                     |                     |
| Centrifuge Feed Pump Replacement                               | 50,000     |                     |                     |
| Centrifuge Replacement                                         | 990,000    |                     |                     |
| Digester Feed Pump Replacement                                 | 75,000     |                     |                     |
| Energy Recovery Building and Admin Roof                        | 80,000     |                     |                     |
| Misc. Plant Improvements                                       | 75,000     |                     |                     |
| SCADA System Upgrade                                           | 45,000     |                     |                     |
| SS2002 Water Pollution Control Plant Lab Remodel               | 150,000    |                     |                     |
| SS2101 Second Clarifier - Center Column Rehabilitation         | 425,000    |                     |                     |
| SS2102 Air Release Valve Replacement                           | 50,000     |                     |                     |
| SS2203 Effluent Outfall Project Design                         | 3,150,000  |                     |                     |
| <b>47205 Improvements/Street</b>                               |            | <b>\$ 106,597</b>   | <b>\$ 106,597</b>   |
| RO2102 Tennent Ave. Rehabilitation                             | 106,597    |                     |                     |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500**  
**SEWER COLLECTION - 642**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 285,778              | 307,243              | 191,376                             | 313,505                         | 297,382                          | (16,123)                 | -5%                     |
| Overtime - 402                              | 7,898                | 8,906                | 9,082                               | 2,663                           | 2,371                            | (292)                    | -12%                    |
| Employee Benefits - 410                     | 162,773              | 180,757              | 134,929                             | 264,879                         | 219,454                          | (45,425)                 | -21%                    |
| <b>Total Personnel</b>                      | <b>456,449</b>       | <b>496,906</b>       | <b>335,388</b>                      | <b>581,047</b>                  | <b>519,207</b>                   | <b>(61,840)</b>          | <b>-12%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 300,267              | 376,941              | 173,500                             | 656,650                         | 736,650                          | 80,000                   | 11%                     |
| Other Operating Expenses - 43               | 14,297               | 14,488               | 10,742                              | 13,500                          | 13,500                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 23,105               | 24,525               | 15,015                              | 21,000                          | 21,000                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>337,669</b>       | <b>415,955</b>       | <b>199,257</b>                      | <b>691,150</b>                  | <b>771,150</b>                   | <b>80,000</b>            | <b>10%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 11,806               | 1,729                | 1,605,210                           | 22,375,000                      | 22,375,000                       | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>11,806</b>        | <b>1,729</b>         | <b>1,605,210</b>                    | <b>22,375,000</b>               | <b>22,375,000</b>                | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (111,422)            | (119,817)            | (89,373)                            | (145,456)                       | (130,003)                        | 15,453                   | -12%                    |
| Administrative Debits - 46122               | 437,588              | 415,373              | 335,414                             | 547,661                         | 563,325                          | 15,664                   | 3%                      |
| IS Charges - 46124                          | 29,940               | 44,476               | 30,143                              | 78,446                          | 48,768                           | (29,678)                 | -61%                    |
| Legal Charges - 46126                       | -                    | 1,433                | 1,572                               | 15,000                          | 15,000                           | -                        | 0%                      |
| General Liability Insurance - 46201         | 23,650               | 21,855               | 22,187                              | 20,419                          | 20,557                           | 138                      | 1%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>379,756</b>       | <b>363,319</b>       | <b>299,942</b>                      | <b>516,070</b>                  | <b>517,647</b>                   | <b>1,577</b>             | <b>0%</b>               |
| <b>Depreciation</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Depreciation Expense - 474                  | 146,498              | 171,020              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Depreciation</b>                   | <b>146,498</b>       | <b>171,020</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>1,332,177</b>     | <b>1,448,928</b>     | <b>2,439,798</b>                    | <b>24,163,267</b>               | <b>24,183,004</b>                | <b>19,737</b>            | <b>0%</b>               |
| <b>Growth Impact Fund - 276</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | -                    | -                    | -                                   | 600,000                         | -                                | (600,000)                | -100%                   |
| <b>Total Growth Impact Fund - 276</b>       | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>600,000</b>                  | <b>-</b>                         | <b>(600,000)</b>         | <b>-100%</b>            |

**MAJOR NON-PERSONNEL EXPENSE DISBURSEMENTS**

|                                                                                                       |           | FY 2024/25        | FY 2025/26        |
|-------------------------------------------------------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                                                                    |           | <b>\$ 585,000</b> | <b>\$ 665,000</b> |
| Contractors for isolated emergency repairs                                                            | \$ 50,000 |                   |                   |
| CCTV Large Sewer pipes                                                                                | 50,000    |                   |                   |
| Misc. Professional Services                                                                           | 350,000   |                   |                   |
| IN2103 Recycled Water Feasibility                                                                     | 80,000    |                   |                   |
| Sanitary Sewer overflow mitigation                                                                    | 120,000   |                   |                   |
| Sewer flow modeling                                                                                   | 10,000    |                   |                   |
| Wildan Assessment services                                                                            | 5,000     |                   |                   |
| <b>42107 Equipment Maintenance</b>                                                                    |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| Vehicle maintenance and repair                                                                        | \$ 20,000 |                   |                   |
| <b>42108 Maintenance Structure/Imp</b>                                                                |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>   |
|                                                                                                       | \$ 2,500  |                   |                   |
| <b>42201 Office Expense</b>                                                                           |           | <b>\$ 150</b>     | <b>\$ 150</b>     |
| Office supplies, includes reprinting of map books.                                                    | \$ 150    |                   |                   |
| <b>42301 Travel and Training</b>                                                                      |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Technical training programs for sewer maintenance, confined space entry and street safety procedures. | \$ 1,000  |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                                                                 |              |                      |                      |
|-----------------------------------------------------------------|--------------|----------------------|----------------------|
| <b>42401 Memberships</b>                                        |              | <b>\$ 1,000</b>      | <b>\$ 1,000</b>      |
| Joint CWEA/WEF membership                                       | \$ 765       |                      |                      |
| Technical publications                                          | \$ 235       |                      |                      |
| <b>42510 Software Purchase</b>                                  |              | <b>\$ 12,000</b>     | <b>\$ 12,000</b>     |
| Asset Management Software-annual license fee                    | \$ 12,000    |                      |                      |
| <b>42511 Equipment Rent</b>                                     |              | <b>\$ 5,000</b>      | <b>\$ 5,000</b>      |
|                                                                 | \$ 5,000     |                      |                      |
| <b>42514 Special Department Expense</b>                         |              | <b>\$ 30,000</b>     | <b>\$ 30,000</b>     |
| Maintenance materials (asphalt, concrete, pipe, hardware, etc.) | \$ 30,000    |                      |                      |
| <b>Total Professional/Administrative Services</b>               |              |                      | <b>\$ 736,650</b>    |
| <b>4310X Utilities</b>                                          |              | <b>\$ 13,500</b>     | <b>\$ 13,500</b>     |
| PG&E                                                            | \$ 9,000     |                      |                      |
| EBMUD                                                           | 4,500        |                      |                      |
| <b>44301 Fuel</b>                                               |              | <b>\$ 8,000</b>      | <b>\$ 8,000</b>      |
| <b>44304 Permit Fee</b>                                         |              | <b>\$ 3,000</b>      | <b>\$ 3,000</b>      |
| SWRCB Permit Fee                                                | \$ 3,000     |                      |                      |
| <b>44410 Safety Clothing</b>                                    |              | <b>\$ 10,000</b>     | <b>\$ 10,000</b>     |
| Uniforms, coveralls, foul weather gear, gloves                  | \$ 10,000    |                      |                      |
| <b>47104 Vehicles</b>                                           |              | <b>\$ 70,000</b>     | <b>\$ 70,000</b>     |
| PW Operations and Maintenance Service Truck                     | 70,000       |                      |                      |
| <b>47201 Improvements</b>                                       |              | <b>\$ 22,305,000</b> | <b>\$ 22,305,000</b> |
| SS1702 Sewer Pump Rehab                                         | \$ 7,300,000 |                      |                      |
| SS2201 Sanitary Sewer Rehabilitation                            | 7,995,000    |                      |                      |
| SS2402 Pinon 2 Upsizing                                         | 2,960,000    |                      |                      |
| Tennent Trunk Sewer Upsize                                      | 4,050,000    |                      |                      |
| <b>Growth Impact Fund - 276</b>                                 |              |                      |                      |
| <b>47207 Improvements/Sewer Lines</b>                           |              | <b>\$ 600,000</b>    | <b>\$ -</b>          |



**SEWER ENTERPRISE PLANT EXPANSION FUND - 503**  
**SEWER PROJECTS - SHARED - 643**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Service and Supplies</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 22,294               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>22,294</b>        | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 4,215                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>4,215</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Depreciation</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Depreciation Expense - 47401                | 620,304              | 620,415              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Depreciation</b>                   | <b>620,304</b>       | <b>620,415</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>646,813</b>       | <b>620,415</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>SEWER ENTERPRISE FUND - 500</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 85,000                          | 85,000                           | -                        | 0%                      |
| <b>Total Sewer Enterprise Fund - 500</b>    | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>85,000</b>                   | <b>85,000</b>                    | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                          | FY 2024/25       | FY 2025/26       |
|------------------------------------------|------------------|------------------|
| <b>Sewer Enterprise Fund - 500</b>       |                  |                  |
| <b>47104 FF&amp;E/Vehicles</b>           | <b>\$ 85,000</b> | <b>\$ 85,000</b> |
| Replace aging WWTP service Truck with EV | \$ 85,000        |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500**  
**WPCP / EQUIPMENT AND DEBT SERVICE (PINOLE ONLY) - 644**

**EXPENDITURE SUMMARY**

|                           | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Debt Service</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal - 48101    | -                    | 0                    | 362,000                             | 1,064,678                       | 1,089,184                        | 24,506                   | 2%                      |
| Debt Interest - 48102     | 576,372              | 554,419              | 160,834                             | 546,890                         | 522,008                          | (24,882)                 | -5%                     |
| <b>Total Debt Service</b> | <b>576,372</b>       | <b>554,420</b>       | <b>522,834</b>                      | <b>1,611,568</b>                | <b>1,611,192</b>                 | <b>(376)</b>             | <b>0%</b>               |
| <b>Total</b>              | <b>576,372</b>       | <b>554,420</b>       | <b>522,834</b>                      | <b>1,611,568</b>                | <b>1,611,192</b>                 | <b>(376)</b>             | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                         |            | FY 2024/25          | FY 2025/26          |
|---------------------------------------------------------|------------|---------------------|---------------------|
| <b>4810X Wastewater Revenue Bonds, Series 2016</b>      |            | <b>\$ 546,890</b>   | <b>\$ 524,568</b>   |
| 48101 - Principal                                       | \$ 374,560 |                     |                     |
| 48102 - Interest                                        | 150,008    |                     |                     |
| <b>4810X 2016 Clean Water State Revolving fund loan</b> |            | <b>\$ 1,064,678</b> | <b>\$ 1,086,624</b> |
| 48101 - Principal                                       | \$ 714,624 |                     |                     |
| 48102 - Interest                                        | 372,000    |                     |                     |

## **COMMUNITY DEVELOPMENT**

The Community Development Department is comprised of the following divisions:

- Planning;
- Building;
- Code Enforcement;
- Affordable Housing;
- Economic Development; and
- Redevelopment Successor Agency

### **Mission**

The mission of the Community Development Department is to guide orderly growth and development in Pinole, consistent with the General Plan and priorities of the City Council, and to protect the quality of life, health, safety, and welfare of residents.

### **Major Services and Functions**

The Planning Division administers and implements the General Plan and Zoning Code for the City. It processes land use and development applications, which include use permits, design review requests, and subdivisions. The Planning Division seeks to deliver on its mission with the highest regard for time, accuracy, completion, customer satisfaction, and overall well-being of the City consistent with local, State, and federal laws. Planning staff participate in multi-modal transportation and circulation planning. The Planning Division also leads the planning and implementation of sustainability initiatives and projects, ensuring alignment with the City's long-term environmental and policy goals.

The Building Division issues building permits and provides building, electrical, mechanical, plumbing, Title-24, and accessibility inspections for new construction, additions, and alterations of commercial, residential, and public projects to ensure a safe environment for the Pinole community. The division also performs rental housing inspections on a recurring basis and business license inspections on an as-needed basis. The division investigates citizens' complaints pertaining to construction code compliance and/or health and safety issues in a prompt and courteous manner.

The Code Enforcement Division investigates and addresses citizens' complaints of health and safety issues. These issues include blight and graffiti, abandoned vehicles, and illegal dumping. The division is complaint driven and maintains a proactive environment to help solve community problems in a collaborative and effective manner.

The Affordable Housing Division functions include ensuring that facilities that have received City financial assistance to create affordable housing units comply with affordability agreements and investing limited City affordable housing resources to provide affordable housing units and support to the homeless.

The Economic Development Division was instituted in FY 2021/22. It coordinates with the City Manager department to create economic development strategies for the City and is responsible for carrying out those strategies.

The purpose of the Redevelopment Successor Agency Division is to effectively wind down the activities of the Redevelopment Successor Agency by administering the remaining enforceable obligations.

## **FY 2024/25 Key Accomplishments**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Launched the City's new modern permitting and licensing system, replacing the outdated platform and introducing an online citizen portal for paperless permitting in Building, Planning, Public Works, and Finance, with integrated GIS and code enforcement tools.
- Continued to develop and refine forms, policies, and procedures related to building and planning permits and code enforcement processes.
- Secured a \$40,000 grant to implement automated solar permitting for residential rooftop systems and launched the City's new solar permitting software.
- Initiated vendor scanning services to support the transition to a fully paperless records system.
- Refined coordination with ConFire during the transition from Pinole Fire, specifically related to building and planning permit processing.
- Performed inspections and processed permits for major new residential development projects, including:
  - Issued a Certificate of Occupancy for Valor Village Apartments (33 units of 100% affordable housing for veterans) at 811 San Pablo.
  - Issued a Temporary Certificate of Occupancy for Vista Woods Apartments (179 units of 100% affordable housing for seniors) at 600 Roble.
  - Processed permits for the first phase of 154 condominium units at 2151 Appian Way ("Appian Village" project).
- Guided the issuance of 548 construction permits valued at over \$14 million in the first three quarters of FY 2024/25.
- Conducted 2,001 inspections across building, electrical, mechanical, plumbing, Title-24, and accessibility disciplines for residential, commercial, and public projects during the first three quarters of FY 2024/25.
- Continued implementing the GreenHalo waste tracking system, automating the verification and filing of recovery reports for 41 construction projects.
- Created and staffed a limited-term Sustainability Project Manager position to lead City sustainability initiatives.
- Secured a \$700,000 grant from the California Energy Commission (CEC) to support Phase 1 implementation of the City's Climate Action and Adaptation Plan (CAAP).

- Secured a \$7,500 Community Grant from Marin Clean Energy (MCE) to develop an express permitting system integrated with MCE programs to accelerate energy-efficiency upgrades.
- Secured a \$952,000 grant from the Metropolitan Transportation Commission (MTC) to install EV charging stations at public facilities.
- Secured a two-year staff capacity grant from the Partnership for the Bay's Future to support a Housing Fellow tasked with creating an affordable housing policy guide, launching a social impact bond and rehabilitation assistance program, and redesigning and relaunching the City's rental regulations.
- Secured \$650,000 in Prohousing Incentive Program funds from the State of California and began seeking matching funds to deposit \$1.3 million into the Low/Moderate Affordable Housing Asset Fund.
- Partnered with the Academy of Art to produce pro-bono Public Service Announcements to improve public communication on pedestrian safety, new ordinances, and wildfire preparedness.
- Joined the Brownfields Alliance with Contra Costa County and jointly applied for an EPA Brownfields Grant.
- Collaborated with the City of Hercules to apply for SB 1 grant funding to support sea level rise preparedness, including a shoreline vulnerability assessment, data collection, and a multi-jurisdictional adaptation plan.
- Continued use of a Body Worn Camera for the Code Enforcement Officer to improve transparency and support respectful public interaction.
- Developed and adopted multiple Year 1 and Year 2 Housing Element programs, including Zoning Ordinance updates, the Pinole Accessible Living Program (a no-cost permit program for universal design), and an ADU/JADU Amnesty Program.
- Conducted annual monitoring of 322 deed-restricted low- and moderate-income housing units to ensure continued compliance with affordability restrictions.
- Supported the Public Works Department with outreach and coordination for the development of the Active Transportation Plan.
- Collaborated with the Finance Department to adopt updates to Development Impact Fees.
- Supported a Planning Policy Intern to assist with Planning and Sustainability initiatives.
- Partnered with the County Sheriff's Office of Emergency Services to adopt Pinole's local annex of the Countywide Hazard Mitigation Plan.
- Partnered with the City Manager's Office and ConFire to adopt new Fire Hazard Severity Zone maps.
- Partnered with the County Department of Conservation and Development to launch the Pinole Energy Enhancement Rebate Program (PEER), offering local rebates for energy efficiency projects.
- Ensured compliance with tobacco retailer application requirements, including education and enforcement of flavored tobacco restrictions for all 21 retailers.
- Continued partnering with the Police Department to enforce code requirements for massage establishments.

- Worked with the Planning Commission to create Objective Design and Development Standards, a required Housing Element program.
- Worked with the Planning Commission to develop outdoor dining and parklet regulations.
- Opened 351 and closed 333 code enforcement cases, and performed 1,120 code enforcement inspections in the first three quarters of FY 2024/25.
- Performed proactive seasonal weed abatement activities with support from temporary code enforcement staff.

#### Other Council-Directed Special Projects

- Presented an Urgency Ordinance to prohibit new/expanded Service Stations
- With the City Manager's Department, supported the development of the third year of Earth Month activities and programming
- Continued the third year of administration of the Pinole Perks Community Gift Card program, which spurs the local economy
- Adopted City's first Climate Action and Adaptation Plan (CAAP) and began implementation of the Plan
- Adopted the City's Single-Use Plastic Foodware and Bag Reduction Ordinance
- Contracted for third-party Technical Assistance (TA) support to comply with the Single-Use Plastic Foodware and Bag Reduction Ordinance, and launched TA services to the business community

### **FY 2025/26 Key Priorities and Projects**

#### Baseline Work (Including Staff-Initiated Special Projects)

- Launch the PAL (Pinole Accessible Living) Program, offering permit fee waivers for accessibility modifications and hosting a six-part workshop series on universal design, home improvements, and financial resources to support aging in place for older adults and individuals with disabilities.
- Begin implementation of Year 3 and Year 4 6th Cycle Housing Element programs, including launching a home-match program, fast-track ADU program, in-lieu fee option for inclusionary housing, priority review process for affordable housing, rehabilitation assistance program, and hosting a fair housing and tenants' rights workshop.
- Continue partnership with the County Department of Conservation and Development to issue Pinole Energy Enhancement Rebates, funded through the California Energy Commission grant.
- Administer and expand the Pinole Perks Community Gift Card program to support local independent businesses and explore opportunities to grow its reach and impact.
- Support downtown activation efforts under Major Initiative 5 of the Economic Development Strategy by sponsoring business-led Night Markets, First Fridays, and other arts and culture events at Community Corner.

- Advance implementation of the Climate Action and Adaptation Plan (CAAP) by adopting reach codes for electrification, two-way AC requirements, stricter energy standards, and a long-term natural gas phase-out plan.
- Develop and launch public engagement on a proposed permanent ordinance to prohibit new or expanded service stations in the City.
- Continue supporting the Housing Fellow under a capacity grant, focused on developing an affordable housing policy guide, launching a social impact bond, supporting a rehabilitation assistance program, and redesigning and implementing rental regulations.
- Pursue additional grant funding to support implementation of the Economic Development Strategy and the Climate Action and Adaptation Plan.
- Perform inspections and process building permits for major developments, including Appian Village (154 market-rate and affordable condominiums), Pinole Vista (223 market-rate and affordable apartments), and Pinole Shores II (a 120,000-square-foot industrial building).
- Update Title 8 of the Pinole Municipal Code to reflect the 2025 Triennial Edition of the California Building Standards Code (Title 24) and any local amendments, by December 31, 2025.
- Continue education and outreach on the Single-Use Plastics Ordinance and begin formal enforcement efforts.
- Engage two summer interns—a Housing Policy & Engagement Intern and an ADU Policy & Implementation Intern—to assist with Housing Element Programs 2, 3, 4, and 8.
- Conduct community outreach and adopt both an updated Safety Element and a new Health and Environmental Justice Element of the General Plan.
- Recruit and hire an Associate Planner to increase in-house staffing capacity and reduce reliance on part-time contract staff, promoting more efficient use of City resources.
- Establish and hire a Sustainability Coordinator position to lead implementation of the Climate Action and Adaptation Plan, the Single-Use Plastics Ordinance, the Active Transportation Plan, and the rollout of the Environmentally Preferable Purchasing Policy, among other initiatives.
- Recruit and hire a Building Inspector I to expand Building Division capacity for rental housing inspections, substandard housing enforcement, and weed abatement, reducing reliance on contract services.
- Continue working with the new owner of Pinole Square (Tara Hills Safeway) to expedite redevelopment of the site.
- Collaborate with the Planning Commission to prepare and present regulations for outdoor dining and parklets for City Council consideration.
- Complete adoption of Objective Design and Development Standards, as required under the Housing Element.
- Continue evaluating updates to the General Plan, Specific Plan, Zoning Ordinance, and the Old Town Design Guidelines.

- Implement improvements to the Residential Rental Housing Inspection Program to enhance tracking, compliance, and efficiency.
- Complete the sale and transfer of the Affordable Housing Fund and Redevelopment Successor Agency surplus properties.
- Collaborate with the Community Services Department to develop a public art and mural program to enhance community identity.
- Foster a supportive and inviting climate for doing business in Pinole.

#### Strategic Plan Strategies

- Implement year two and year three activities of the Economic Development Strategy
- Evaluate the need to update the General Plan and Three Corridors Specific Plan Environmental Impact Report so that high-density residential projects could utilize the EIR for project-specific environmental clearances, which would encourage streamlining the rehabilitation and reuse of undeveloped or under-developed properties

#### Other Council-Directed Special Projects

- Complete research on options for just cause eviction regulations
- Implement a City of Pinole job fair
- Recommend options for Old Town wayfinding signage
- Conduct an electric vehicle (EV) charging station feasibility study

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to make progress on Year 4 and Year 5 Housing Element programs
- Continue to make progress on Year 4 and Year 5 Economic Development Strategy action items
- Monitor the need, if applicable, to update the entire General Plan and Three Corridors Specific Plan
- Seek grant opportunities to help Pinole create a stronger “sense of place”
- Conclude repayment of outstanding Redevelopment Successor Agency bond obligations
- Close-out the operations of the Redevelopment Successor Agency following payment of all obligations

#### **Major Changes in FY 2025/26 Budget**

The Community Development Department budget for FY 2025/26 includes some changes relative to the FY 2024/25 budget. FY 2023/24 and FY 2024/24 was a year of finding stability in the Department following the restructuring in FY 2022/23. The restructuring served to develop efficient and thoughtful succession planning retention strategies, bring



formerly contracted out inspection services in-house and fill vacancies. The focus in FY 2025/26 will be to continue to increase staffing in order to carry out the workload assigned to Community Development, and continue to nurture stability, collegiality, and teamwork with coworkers, internal and external customers.

### Position Summary

| <b>Position</b>                                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Community Development Director                        | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Planning Manager                                      | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Senior Building Inspector                             | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Building Official                                     | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Building Inspector                                    | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Building Inspector I/II                               | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Code Enforcement Officer                              | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Code Enforcement Officer I/II                         | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Permit Technician                                     | 2.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Permit Technician I/II/III                            | 0.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Administrative Coordinator (shared with Public Works) | 0.00           | 0.50           | 0.50           | 0.00           | 0.00           |
| Associate Planner                                     | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           |
| Sustainability Coordinator                            | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| <b>Total</b>                                          | <b>7.00</b>    | <b>7.50</b>    | <b>7.50</b>    | <b>8.00</b>    | <b>9.00</b>    |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**COMMUNITY DEVELOPMENT BUDGET SUMMARY**

|                                                    | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                                 | 398,605              | 537,007              | 362,933                             | 513,288                         | 590,142                          | 76,854                   | 13%                     |
| Measure S 2014 - 106                               | -                    | 10,000               | 29,039                              | 87,050                          | 20,000                           | (67,050)                 | -335%                   |
| Equipment Reserve Fund - 160                       | -                    | -                    | 47,744                              | 52,744                          | 5,000                            | (47,744)                 | -955%                   |
| Building and Planning - 212                        | 2,210,300            | 2,278,545            | 1,425,401                           | 2,143,158                       | 2,744,232                        | 601,074                  | 22%                     |
| CASp Certification and Training Fund - 226         | -                    | 1,040                | 398                                 | -                               | -                                | -                        | 0%                      |
| Housing Assets for Resale - 285                    | 609,107              | 137,350              | 144,250                             | 323,243                         | 342,961                          | 19,718                   | 6%                      |
| Recognized Obligation Retirement Fund - 750        | 324,147              | 205,481              | 13,141                              | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,169,424</b>     | <b>2,022,905</b>                    | <b>3,119,483</b>                | <b>3,702,336</b>                 | <b>582,853</b>           | <b>16%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                             | 611,429              | 919,836              | 778,581                             | 991,338                         | 1,222,002                        | 230,664                  | 19%                     |
| Overtime - 402                                     | 4,775                | 16,876               | 2,120                               | 13,063                          | 34,605                           | 21,542                   | 62%                     |
| Employee Benefits - 410                            | 287,854              | 410,727              | 373,348                             | 398,271                         | 589,636                          | 191,365                  | 32%                     |
| <b>Total Personnel</b>                             | <b>904,058</b>       | <b>1,347,439</b>     | <b>1,154,050</b>                    | <b>1,402,672</b>                | <b>1,846,243</b>                 | <b>443,571</b>           | <b>24%</b>              |
| <b>Services and Supplies</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42        | 1,521,154            | 952,852              | 465,889                             | 1,190,728                       | 1,302,823                        | 112,095                  | 9%                      |
| Other Operating Expenses - 43                      | 9,672                | 11,391               | 7,116                               | 8,150                           | 8,150                            | -                        | 0%                      |
| Materials & Supplies - 44                          | 1,563                | 2,810                | 532                                 | 7,333                           | 6,198                            | (1,135)                  | -18%                    |
| <b>Total Services and Supplies</b>                 | <b>1,532,389</b>     | <b>967,053</b>       | <b>473,537</b>                      | <b>1,206,211</b>                | <b>1,317,171</b>                 | <b>110,960</b>           | <b>8%</b>               |
| <b>Capital Outlay</b>                              |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                 | 396,061              | 2,456                | 48,293                              | 58,244                          | 32,000                           | (26,244)                 | -82%                    |
| <b>Total Capital Outlay</b>                        | <b>396,061</b>       | <b>2,456</b>         | <b>48,293</b>                       | <b>58,244</b>                   | <b>32,000</b>                    | <b>(26,244)</b>          | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46                        | (257,229)            | (357,076)            | (311,755)                           | (381,805)                       | (450,054)                        | (68,249)                 | 15%                     |
| Administrative Debits - 46                         | 533,309              | 609,873              | 378,513                             | 500,127                         | 579,806                          | 79,679                   | 14%                     |
| IS Charges - 46                                    | 145,013              | 393,936              | 174,868                             | 187,655                         | 218,927                          | 31,272                   | 14%                     |
| Legal Charges - 46                                 | 229,874              | 121,806              | 34,095                              | 80,000                          | 70,000                           | (10,000)                 | -14%                    |
| General Liability Insurance - 46                   | 58,684               | 83,938               | 71,304                              | 66,379                          | 88,243                           | 21,864                   | 25%                     |
| <b>Total Indirect Cost Allocations</b>             | <b>709,651</b>       | <b>852,477</b>       | <b>347,025</b>                      | <b>452,356</b>                  | <b>506,922</b>                   | <b>54,566</b>            | <b>11%</b>              |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,169,424</b>     | <b>2,022,905</b>                    | <b>3,119,483</b>                | <b>3,702,336</b>                 | <b>582,853</b>           | <b>16%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Development Services Planning - 461                | 1,213,389            | 1,019,067            | 585,899                             | 895,693                         | 1,339,959                        | 449,267                  | 34%                     |
| Development Services Building - 462                | 1,113,151            | 1,327,457            | 936,107                             | 1,364,733                       | 1,479,353                        | 114,620                  | 8%                      |
| Successor Agency to the Pinole Redevelopment - 463 | 324,147              | 205,481              | 13,141                              | -                               | -                                | -                        | 0%                      |
| Housing Administration - 464                       | 558,818              | 80,662               | 104,136                             | 275,867                         | 285,268                          | 9,401                    | 3%                      |
| Code Enforcement - 465                             | 226,172              | 260,334              | 297,466                             | 372,187                         | 418,050                          | 45,863                   | 11%                     |
| Economic Development - 466                         | 106,482              | 276,424              | 86,155                              | 211,003                         | 179,705                          | (31,298)                 | -17%                    |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,169,424</b>     | <b>2,022,905</b>                    | <b>3,119,483</b>                | <b>3,702,336</b>                 | <b>582,853</b>           | <b>16%</b>              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - PLANNING - 461**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23       | FY 2023/24       | FY 2024/25            | FY 2024/25        | FY 2025/26         | Prop to Rev     | Prop to Rev |
|---------------------------------------------|------------------|------------------|-----------------------|-------------------|--------------------|-----------------|-------------|
|                                             | Actual           | Actual           | Actual<br>Thru Mar-25 | Revised<br>Budget | Proposed<br>Budget | \$ Change       | % Change    |
| <b>Personnel</b>                            |                  |                  |                       |                   |                    |                 |             |
| Salaries & Wages - 401                      | 356,239          | 390,297          | 298,149               | 418,189           | 620,317            | 202,128         | 33%         |
| Employee Benefits - 410                     | 195,878          | 220,962          | 199,710               | 191,931           | 363,153            | 171,222         | 47%         |
| <b>Total Salary &amp; Benefits</b>          | <b>552,117</b>   | <b>611,259</b>   | <b>497,859</b>        | <b>610,120</b>    | <b>983,470</b>     | <b>373,350</b>  | <b>38%</b>  |
| <b>Services and Supplies</b>                |                  |                  |                       |                   |                    |                 |             |
| Professional & Administrative Services - 42 | 692,470          | 437,968          | 211,189               | 406,232           | 528,869            | 122,637         | 23%         |
| Other Operating Expenses - 43               | 2,220            | 2,615            | 1,633                 | 1,550             | 1,550              | -               | 0%          |
| Materials & Supplies - 44                   | 831              | 2,055            | 195                   | 1,500             | 1,000              | (500)           | -50%        |
| <b>Total Services and Supplies</b>          | <b>695,521</b>   | <b>442,638</b>   | <b>213,018</b>        | <b>409,282</b>    | <b>531,419</b>     | <b>122,137</b>  | <b>23%</b>  |
| <b>Capital Outlay</b>                       |                  |                  |                       |                   |                    |                 |             |
| Asset Acquisition/Improvement - 47          | -                | -                | -                     | 2,000             | 2,000              | -               | 0%          |
| <b>Total Capital Outlay</b>                 | <b>-</b>         | <b>-</b>         | <b>-</b>              | <b>2,000</b>      | <b>2,000</b>       | <b>-</b>        | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                  |                  |                       |                   |                    |                 |             |
| Administrative Credits - 46121              | (205,724)        | (285,047)        | (267,411)             | (320,398)         | (385,357)          | (64,959)        | 17%         |
| Administrative Debits - 46122               | -                | 58,033           | 44,344                | 61,407            | 64,697             | 3,290           | 5%          |
| IS Charges - 46124                          | (2,601)          | 38,473           | 10,837                | 11,121            | 5,116              | (6,005)         | -117%       |
| Legal Charges - 46126                       | 35,741           | 53,562           | 8,999                 | 25,000            | 20,000             | (5,000)         | -25%        |
| General Liability Insurance - 46201         | 22,095           | 33,211           | 29,790                | 27,637            | 43,534             | 15,897          | 37%         |
| <b>Total Indirect Cost Allocations</b>      | <b>(150,488)</b> | <b>(101,768)</b> | <b>(173,442)</b>      | <b>(195,233)</b>  | <b>(252,010)</b>   | <b>(56,777)</b> | <b>23%</b>  |
| <b>Total Building and Planning Fund</b>     | <b>1,097,149</b> | <b>952,129</b>   | <b>537,435</b>        | <b>826,169</b>    | <b>1,264,879</b>   | <b>438,711</b>  | <b>35%</b>  |
| <b>GENERAL FUND - 100</b>                   |                  |                  |                       |                   |                    |                 |             |
| Professional & Administrative Services - 42 | 4,599            | -                | -                     | 5,000             | -                  | (5,000)         | -100%       |
| Administrative Debits - 46122               | 61,351           | 10,249           | 8,350                 | 12,148            | 12,387             | 239             | 2%          |
| <b>Total General Fund</b>                   | <b>65,951</b>    | <b>10,249</b>    | <b>8,350</b>          | <b>17,148</b>     | <b>12,387</b>      | <b>239</b>      | <b>2%</b>   |
| <b>Housing Fund - 285</b>                   |                  |                  |                       |                   |                    |                 |             |
| Administrative Debits - 46122               | 50,289           | 56,689           | 40,114                | 47,376            | 57,693             | 10,317          | 18%         |
| <b>Total Housing Fund</b>                   | <b>50,289</b>    | <b>56,689</b>    | <b>40,114</b>         | <b>47,376</b>     | <b>57,693</b>      | <b>10,317</b>   | <b>18%</b>  |
| <b>Equipment Reserve Fund - 160</b>         |                  |                  |                       |                   |                    |                 |             |
| Asset Acquisition/Improvement - 47          | -                | -                | -                     | 5,000             | 5,000              | -               | 0%          |
| <b>Total Equipment Reserve Fund</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>              | <b>5,000</b>      | <b>5,000</b>       | <b>-</b>        | <b>0%</b>   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                              |            | FY 2024/25        | FY 2025/26        |
|--------------------------------------------------------------|------------|-------------------|-------------------|
| <b>42101 Professional Services</b>                           |            | <b>\$ 334,488</b> | <b>\$ 97,750</b>  |
| ECHO Fair Housing Services (HE Programs 20 & 21)             | \$ 17,000  |                   |                   |
| Front Porch/Home Match Servies (HE Program 11)               | 21,250     |                   |                   |
| Safety/EJ/Health Elmt Update                                 | 19,000     |                   |                   |
| Traffic Studies & CEQA Assistance                            | 30,000     |                   |                   |
| Translation Services                                         | 500        |                   |                   |
| Summer Interns (ADU & Housing)                               | 10,000     |                   |                   |
| <b>4220X Office Expense</b>                                  |            | <b>\$ 16,000</b>  | <b>\$ 16,000</b>  |
| 42201 Miscellaneous office supplies                          | \$ 1,000   |                   |                   |
| 42202 Housing Element Implementation Print Materials         | 5,000      |                   |                   |
| 42202 Printing Notifications to the Community                | 5,000      |                   |                   |
| 42203 Mailing Notifications to the Community                 | 5,000      |                   |                   |
| <b>4230X Travel and Training</b>                             |            | <b>\$ 16,125</b>  | <b>\$ 16,425</b>  |
| 42301 California APA Annual Conference (2)                   | \$ 1,350   |                   |                   |
| 42301 League- PC Conference (5 Commissioners)                | 4,350      |                   |                   |
| 42301 League- PC Conference (Staff) (2)                      | 725        |                   |                   |
| 42302 CA APA Conference Mileage, Toll, Air & Hotel (2)       | 1,200      |                   |                   |
| 42302 CA League PC Conference Mileage, Toll, Air & Hotel (7) | 7,000      |                   |                   |
| 42303 CA APA Conference Meal Allowance                       | 400        |                   |                   |
| 42303 CA League of Cities PC Conference Meal Allowance       | 1,400      |                   |                   |
| <b>42401 Memberships</b>                                     |            | <b>\$ 1,207</b>   | <b>\$ 1,782</b>   |
| American Planning Assoc (APA) (2)                            | \$ 1,332   |                   |                   |
| CA Chapter APA Dues (2)                                      | 450        |                   |                   |
| <b>42504 Recruitment Costs</b>                               |            | <b>\$ -</b>       | <b>\$ 200</b>     |
|                                                              | <b>200</b> |                   |                   |
| <b>42514 Special Department Expense</b>                      |            | <b>\$ 38,412</b>  | <b>\$ 396,712</b> |
| CEC Grant: Building Performance Standards                    | \$ 28,300  |                   |                   |
| CEC Grant: Green Workforce Development                       | 55,000     |                   |                   |
| CEC Grant: Municipal Building Decarb                         | 75,000     |                   |                   |
| CEC Grant: PEER Program passtrhough to county                | 150,000    |                   |                   |
| CEC Grant: Virtual all electric concierge                    | 35,000     |                   |                   |
| CEC Grant: Water Heater Loaner Prgm                          | 15,000     |                   |                   |
| Publishing Legal Notices                                     | 10,000     |                   |                   |
| PCTV Planning Commission Meetings                            | 20,412     |                   |                   |
| Meeting Minute Preparation                                   | 8,000      |                   |                   |
| <b>Total Professional/Administrative Services</b>            |            |                   | <b>\$ 528,669</b> |
| <b>4310X Utilities</b>                                       |            | <b>\$ 1,550</b>   | <b>\$ 1,550</b>   |
| PG&E                                                         | \$ 1,400   |                   |                   |
| EBMUD                                                        | 150        |                   |                   |
| <b>44301 Fuel</b>                                            |            | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| <b>44410 Safety Clothing</b>                                 |            | <b>\$ 500</b>     | <b>\$ -</b>       |
| Uniform                                                      | 0          |                   |                   |
| <b>General Fund - 100</b>                                    |            |                   |                   |
| <b>42514 Special Departmental</b>                            |            | <b>\$ 5,000</b>   | <b>\$ -</b>       |
|                                                              | \$ -       |                   |                   |
| <b>Equipment Reserve Fund - 160</b>                          |            |                   |                   |
| <b>47104 Vehicles</b>                                        |            | <b>\$ 5,000</b>   | <b>\$ 5,000</b>   |
| Vehicles                                                     | \$ 5,000   |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - BUILDING DIVISION - 462**

**EXPENDITURE SUMMARY**

|                                                   | FY 2022/23       | FY 2023/24       | FY 2024/25            | FY 2024/25        | FY 2025/26         | Prop to<br>Rev  | Prop to<br>Rev |
|---------------------------------------------------|------------------|------------------|-----------------------|-------------------|--------------------|-----------------|----------------|
|                                                   | Actual           | Actual           | Actual<br>Thru Mar-25 | Revised<br>Budget | Proposed<br>Budget | \$ Change       | % Change       |
| <b>Personnel</b>                                  |                  |                  |                       |                   |                    |                 |                |
| Salaries & Wages - 401                            | 221,048          | 439,200          | 362,220               | 476,857           | 500,589            | 23,732          | 5%             |
| Overtime - 402                                    | 1,019            | 1,791            | 36                    | 6,400             | 5,064              | (1,336)         | -26%           |
| Employee Benefits - 410                           | 72,318           | 145,721          | 126,073               | 158,650           | 172,463            | 13,813          | 8%             |
| <b>Total Salary &amp; Benefits</b>                | <b>294,385</b>   | <b>586,712</b>   | <b>488,329</b>        | <b>641,907</b>    | <b>678,116</b>     | <b>36,209</b>   | <b>5%</b>      |
| <b>Services and Supplies</b>                      |                  |                  |                       |                   |                    |                 |                |
| Professional & Administrative Services - 42       | 569,655          | 236,604          | 118,219               | 340,163           | 398,030            | 57,867          | 15%            |
| Other Operating Expenses - 43                     | 5,607            | 6,603            | 4,126                 | 4,500             | 4,500              | -               | 0%             |
| Materials & Supplies - 44                         | 323              | 325              | -                     | 1,500             | 900                | (600)           | -67%           |
| <b>Total Services and Supplies</b>                | <b>575,585</b>   | <b>243,533</b>   | <b>122,345</b>        | <b>346,163</b>    | <b>403,430</b>     | <b>57,267</b>   | <b>14%</b>     |
| <b>Capital Outlay</b>                             |                  |                  |                       |                   |                    |                 |                |
| Asset Acquisition/Improvement - 47                | -                | 2,456            | -                     | 3,500             | -                  | (3,500)         | 0%             |
| <b>Total Capital Outlay</b>                       | <b>-</b>         | <b>2,456</b>     | <b>-</b>              | <b>3,500</b>      | <b>-</b>           | <b>(3,500)</b>  | <b>0%</b>      |
| <b>Indirect Cost Allocations</b>                  |                  |                  |                       |                   |                    |                 |                |
| Administrative Credits - 46121                    | (51,504)         | (72,029)         | (44,344)              | (61,407)          | (64,697)           | (3,290)         | 5%             |
| Administrative Debits - 46122                     | 112,096          | 175,456          | 124,493               | 176,275           | 208,280            | 32,005          | 15%            |
| IS Charges - 46124                                | 142,418          | 338,107          | 157,475               | 168,613           | 208,694            | 40,081          | 19%            |
| Legal Charges - 46126                             | 11,017           | 8,909            | 5,180                 | 10,000            | 10,000             | -               | 0%             |
| General Liability Insurance - 46201               | 29,154           | 43,273           | 34,487                | 31,938            | 35,530             | 3,592           | 10%            |
| <b>Total Indirect Cost Allocations</b>            | <b>243,180</b>   | <b>493,716</b>   | <b>277,291</b>        | <b>325,419</b>    | <b>397,807</b>     | <b>72,388</b>   | <b>18%</b>     |
| <b>Total</b>                                      | <b>1,113,151</b> | <b>1,326,417</b> | <b>887,966</b>        | <b>1,316,989</b>  | <b>1,479,353</b>   | <b>162,364</b>  | <b>11%</b>     |
| <b>Equipment Reserve Fund - 160</b>               |                  |                  |                       |                   |                    |                 |                |
| Asset Acquisition/Improvement - 47                | -                | -                | 47,744                | 47,744            | -                  | (47,744)        | -100%          |
| <b>Total Equipment Reserve Fund</b>               | <b>-</b>         | <b>-</b>         | <b>47,744</b>         | <b>47,744</b>     | <b>-</b>           | <b>(47,744)</b> | <b>-100%</b>   |
| <b>CASp Certification and Training Fund - 226</b> |                  |                  |                       |                   |                    |                 |                |
| Professional & Administrative Services - 42       | -                | 1,040            | 398                   | -                 | -                  | -               | 0%             |
| <b>Total CASp Certification and Training Fund</b> | <b>-</b>         | <b>1,040</b>     | <b>398</b>            | <b>-</b>          | <b>-</b>           | <b>-</b>        | <b>0%</b>      |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    |           | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 |           | <b>\$ 307,590</b> | <b>\$ 345,000</b> |
| Backfill Inspector and tech staff                  | \$ 20,000 |                   |                   |
| Contract PC- Phase 2 Appian Village                | 58,500    |                   |                   |
| Contract PC- Pinole Shores II                      | 26,000    |                   |                   |
| Contract Plan Check: Other Routine                 | 65,000    |                   |                   |
| PAL (accessibility Program Building Permit Waivers | 20,000    |                   |                   |
| Rental Inspection Services                         | 155,000   |                   |                   |
| Translation Services                               | 500       |                   |                   |
| <b>42106 Software Maintenance</b>                  |           | <b>\$ 8,888</b>   | <b>\$ -</b>       |
| BlueBeam Annual Maintenance                        | \$ -      |                   |                   |
| Green Halo (Waste Tracking)                        | -         |                   |                   |
| R.S. Means (Valuation)                             | -         |                   |                   |
| <b>42107 Equipment Maintenance</b>                 |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Equipment and vehicle maintenance                  | \$ 1,000  |                   |                   |
| <b>42108 Building-Structure Maintenance</b>        |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| <b>42201 Office Expense</b>                        |           | <b>\$ 3,000</b>   | <b>\$ 1,000</b>   |
| Miscellaneous Office Expenses                      | \$ 1,000  |                   |                   |
| <b>4230X Travel and Training</b>                   |           | <b>\$ 10,875</b>  | <b>\$ 11,800</b>  |
| 42301 CALBO Business Meeting (Spring)              | \$ 750    |                   |                   |
| 42301 CALBO Education Week (Fall)                  | 3,825     |                   |                   |
| 42301 CASp Certification                           | 500       |                   |                   |
| 42301 Other Educational/Training                   | 500       |                   |                   |
| 42302 CALBO Business Meeting Air & Hotel           | 1,500     |                   |                   |
| 42302 CALBO Education Week Hotel                   | 3,750     |                   |                   |
| 42302 CALBO Education Week Parking and Mileage     | 375       |                   |                   |
| 42303 Travel and Training/M meal Allowance         | 600       |                   |                   |
| <b>42401 Memberships</b>                           |           | <b>\$ 730</b>     | <b>\$ 800</b>     |
| California Building Officials (CALBO)              | \$ 260    |                   |                   |
| Electrical Inspectors IAEI                         | 120       |                   |                   |
| Mechanical and Plumbing Officials (IAMPO)          | 250       |                   |                   |
| ICC (General & Local)                              | 170       |                   |                   |
| <b>42402 Subscriptions</b>                         |           | <b>\$ 2,080</b>   | <b>\$ 2,430</b>   |
| CALDAG (AD) Publication                            | \$ 80     |                   |                   |
| Construction Costing Publications                  | 500       |                   |                   |
| New Code Books for 2025 Code                       | 1,600     |                   |                   |
| Permit Tech Publications                           | 250       |                   |                   |
| <b>42501 Bank Fees</b>                             |           | <b>\$ 5,000</b>   | <b>\$ 5,000</b>   |
| Credit card charges                                | \$ 5,000  |                   |                   |
| <b>42510 Software Purchase</b>                     |           | <b>\$ -</b>       | <b>\$ 30,000</b>  |
| Rental Registry Software                           | \$ 30,000 |                   |                   |
| <b>Total Professional/Administrative Services</b>  |           |                   | <b>\$ 398,030</b> |
| <b>4310X Utilities</b>                             |           | <b>\$ 4,500</b>   | <b>\$ 4,500</b>   |
| PG&E                                               | \$ 4,000  |                   |                   |
| EBMUD                                              | 500       |                   |                   |
| <b>44410 Safety Clothing</b>                       |           | <b>\$ 1,500</b>   | <b>\$ 900</b>     |
| Small tools                                        | \$ 500    |                   |                   |
| Uniform                                            | 400       |                   |                   |
| <b>47107 Furniture</b>                             |           | <b>\$ 2,000</b>   | <b>\$ -</b>       |
| Ergonomic Chairs                                   | \$ 1,000  |                   |                   |
| Standing Desk                                      | 1,000     |                   |                   |
| <b>47106 Computer Equipment (not-capitalized)</b>  |           | <b>\$ 1,500</b>   | <b>\$ -</b>       |
| Tablet for Inspector                               | \$ -      |                   |                   |

**RECOGNIZED OBLIGATION RETIREMENT FUND - 750**  
**SUCCESSOR AGENCY TO THE PINOLE REDEVELOPMENT AGENCY - 463**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 76,932               | 14,946               | 7,985                               | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>76,932</b>        | <b>14,946</b>        | <b>7,985</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 177,758              | 167,532              | -                                   | -                               | -                                | -                        | 0%                      |
| Legal Charges - 46126                       | 69,457               | 23,004               | 5,156                               | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>247,215</b>       | <b>190,536</b>       | <b>5,156</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>324,147</b>       | <b>205,481</b>       | <b>13,141</b>                       | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                    | FY 2024/25  | FY 2025/26  |
|------------------------------------|-------------|-------------|
| <b>42101 Professional Services</b> | <b>\$ -</b> | <b>\$ -</b> |
| Amerinational Loan Servicing       | \$ -        | -           |
| Auditing Services                  | -           | -           |
| Bond Indenture Fees                | -           | -           |
| HDL Financial Reporting            | -           | -           |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**HOUSING ASSETS FUND - 285**  
**HOUSING ADMINISTRATION - 464**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 38,693               | 30,203               | 68,594                              | 200,871                         | 184,115                          | (16,756)                 | -9%                     |
| Other Operating Expenses - 43               | 1,844                | 2,173                | 1,357                               | 2,100                           | 2,100                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>40,538</b>        | <b>32,376</b>        | <b>69,950</b>                       | <b>202,971</b>                  | <b>186,215</b>                   | <b>(16,756)</b>          | <b>-9%</b>              |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 48,001               | 43,881               | 34,186                              | 52,896                          | 54,053                           | 1,157                    | 2%                      |
| Legal Charges - 46126                       | 74,219               | 4,405                | -                                   | 20,000                          | 20,000                           | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 396,061              | -                    | -                                   | -                               | 25,000                           | 25,000                   | 100%                    |
| <b>Total Indirect Cost Allocations</b>      | <b>518,281</b>       | <b>48,286</b>        | <b>34,186</b>                       | <b>72,896</b>                   | <b>99,053</b>                    | <b>26,157</b>            | <b>26%</b>              |
| <b>Total</b>                                | <b>558,818</b>       | <b>80,662</b>        | <b>104,136</b>                      | <b>275,867</b>                  | <b>285,268</b>                   | <b>9,401</b>             | <b>3%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    |          | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 |          | <b>\$ 200,871</b> | <b>\$ 184,115</b> |
| Affordable Housing Loan Coordination (resale/refi) | \$ 8,000 |                   |                   |
| Affordable Housing NOFA                            | 88,645   |                   |                   |
| Compliance Monitoring (23-24)                      | 38,495   |                   |                   |
| ECHO Fair Housing (HE Program 20&21)               | 3,000    |                   |                   |
| Front Porch/Home Match Services (HE Program 11)    | 3,750    |                   |                   |
| Housing Fund Consultation Services                 | 5,500    |                   |                   |
| Housing Successor Annual Report                    | 6,725    |                   |                   |
| Hsg Policy & In-Lieu Fee- Inclusionary Hsg         | 30,000   |                   |                   |
| <b>4310X Utilities</b>                             |          | <b>\$ 2,100</b>   | <b>\$ 2,100</b>   |
| PG&E                                               | \$ 2,000 |                   |                   |
| EBMUD                                              | 100      |                   |                   |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100**  
**CODE ENFORCEMENT - 465**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23     | FY 2023/24     | FY 2024/25         | FY 2024/25     | FY 2025/26      | Prop to Rev    | Prop to Rev |
|---------------------------------------------|----------------|----------------|--------------------|----------------|-----------------|----------------|-------------|
|                                             | Actual         | Actual         | Actual Thru Mar-25 | Revised Budget | Proposed Budget | \$ Change      | % Change    |
| <b>Personnel</b>                            |                |                |                    |                |                 |                |             |
| Salaries & Wages - 401                      | 34,142         | 90,340         | 118,213            | 96,292         | 101,096         | 4,804          | 5%          |
| Overtime - 402                              | 3,756          | 15,085         | 2,084              | 6,663          | 29,541          | 22,878         | 77%         |
| Employee Benefits - 410                     | 19,658         | 44,044         | 47,565             | 47,690         | 54,020          | 6,330          | 12%         |
| <b>Total Salary &amp; Benefits</b>          | <b>57,556</b>  | <b>149,468</b> | <b>167,861</b>     | <b>150,645</b> | <b>184,657</b>  | <b>34,012</b>  | <b>18%</b>  |
| <b>Services and Supplies</b>                |                |                |                    |                |                 |                |             |
| Professional & Administrative Services - 42 | 116,230        | 50,575         | 16,805             | 78,783         | 74,605          | (4,178)        | -6%         |
| Materials & Supplies - 44                   | 409            | 430            | 337                | 4,333          | 4,298           | (35)           | -1%         |
| <b>Total Services and Supplies</b>          | <b>116,639</b> | <b>51,005</b>  | <b>17,142</b>      | <b>83,116</b>  | <b>78,903</b>   | <b>(4,213)</b> | <b>-5%</b>  |
| <b>Capital Outlay</b>                       |                |                |                    |                |                 |                |             |
| Asset Acquisition/Improvement - 47          | -              | -              | 550                | -              | -               | -              | 0%          |
| <b>Total Capital Outlay</b>                 | <b>-</b>       | <b>-</b>       | <b>550</b>         | <b>-</b>       | <b>-</b>        | <b>-</b>       | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                |                |                    |                |                 |                |             |
| Administrative Debits - 46122               | -              | 3,551          | 83,571             | 98,701         | 120,195         | 21,494         | 18%         |
| IS Charges - 46124                          | 5,196          | 17,355         | 6,555              | 7,921          | 5,116           | (2,805)        | -55%        |
| Legal Charges - 46126                       | 39,347         | 31,501         | 14,761             | 25,000         | 20,000          | -              | 0%          |
| General Liability Insurance - 46201         | 7,435          | 7,454          | 7,026              | 6,804          | 9,179           | 2,375          | 26%         |
| <b>Total Indirect Cost Allocations</b>      | <b>51,977</b>  | <b>59,861</b>  | <b>111,913</b>     | <b>138,426</b> | <b>154,490</b>  | <b>16,064</b>  | <b>10%</b>  |
| <b>Total</b>                                | <b>226,172</b> | <b>260,334</b> | <b>297,466</b>     | <b>372,187</b> | <b>418,050</b>  | <b>45,863</b>  | <b>11%</b>  |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                  | FY 2024/25       | FY 2025/26       |
|--------------------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>               | <b>\$ 53,488</b> | <b>\$ 28,480</b> |
| PT CEO & Swag Tobacco (grant funded) Year 1 of 2 | \$ 18,480        |                  |
| Show Cause Hearings                              | 9,000            |                  |
| Translation Services                             | 1,000            |                  |
| <b>4220X Office Expense</b>                      | <b>\$ 11,000</b> | <b>\$ 8,000</b>  |
| 42201 Misc. Office Expense                       | \$ 1,000         |                  |
| 42202 Fire Seasonal Postcard                     | 5,000            |                  |
| 42202 General Educational Materials              | 2,000            |                  |
| <b>4230X Travel &amp; Training</b>               | <b>\$ 3,700</b>  | <b>\$ 6,900</b>  |
| 42301 CEOSF Conference/Training Registration     | \$ 500           |                  |
| 42301 ICC Conference/Training Registration       | 250              |                  |
| 42301 WICED Conference/Training Registration     | 250              |                  |
| 42302 AACE Lodging and Travel                    | 2,000            |                  |
| 42302 CACEO Lodging and Travel                   | 2,000            |                  |
| 42302 CEOSF Lodging and Travel/Trainings         | 650              |                  |
| 42302 WICED Lodging and Travel                   | 750              |                  |
| 42303 Meal Allowance                             | 500              |                  |
| <b>42401 Memberships</b>                         | <b>\$ 595</b>    | <b>\$ 1,225</b>  |
| AACE Membership                                  | \$ 75            |                  |
| CACEO Membership                                 | 100              |                  |
| CEOSF Membership                                 | 100              |                  |
| ICC Membership                                   | 200              |                  |
| WICED Membership                                 | 750              |                  |
| <b>42512 Abatement</b>                           | <b>\$ 10,000</b> | <b>\$ 30,000</b> |
| Abatement Services                               | \$ 30,000        |                  |
| <b>44301 Fuel</b>                                | <b>\$ 2,000</b>  | <b>\$ 2,000</b>  |
|                                                  | \$ 2,000         |                  |
| <b>44410 Safety Clothing</b>                     | <b>\$ 2,333</b>  | <b>\$ 2,298</b>  |
| Body Worn Cammera                                | \$ 1,333         |                  |
| Officer Uniform (polos)                          | 200              |                  |
| Safety PPE: Vest, Coveralls, Respirator          | 765              |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100**  
**ECONOMIC DEVELOPMENT - 466**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 22,575               | 171,516              | 13,660                              | 72,629                          | 97,204                           | 24,575                   | 25%                     |
| <b>Total Services and Supplies</b>          | <b>22,575</b>        | <b>171,516</b>       | <b>13,660</b>                       | <b>72,629</b>                   | <b>97,204</b>                    | <b>24,575</b>            | <b>25%</b>              |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 83,814               | 94,481               | 43,457                              | 51,324                          | 62,501                           | 11,177                   | 18%                     |
| Legal Charges - 46126                       | 93                   | 426                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>83,907</b>        | <b>94,907</b>        | <b>43,457</b>                       | <b>51,324</b>                   | <b>62,501</b>                    | <b>11,177</b>            | <b>18%</b>              |
| <b>Total</b>                                | <b>106,482</b>       | <b>266,424</b>       | <b>57,117</b>                       | <b>123,953</b>                  | <b>159,705</b>                   | <b>35,752</b>            | <b>22%</b>              |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 10,000               | 29,039                              | 87,050                          | 20,000                           | (67,050)                 | -335%                   |
| <b>Total</b>                                | <b>-</b>             | <b>10,000</b>        | <b>29,039</b>                       | <b>87,050</b>                   | <b>20,000</b>                    | <b>(67,050)</b>          | <b>-335%</b>            |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                     |           | FY 2024/25       | FY 2025/26       |
|-----------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                  |           | <b>\$ 50,975</b> | <b>\$ 85,000</b> |
| Economic Development - Staff Support                | \$ 80,000 |                  |                  |
| Economic Development CRM Software                   | 5,000     |                  |                  |
| <b>4230X Travel and Training</b>                    |           | <b>\$ 1,595</b>  | <b>\$ 3,745</b>  |
| 42301 CALED Annual Training Conference Registration | \$ 695    |                  |                  |
| 42301 ICSC Registration                             | 1,050     |                  |                  |
| 42302 CALED Air/Hotel                               | 1,000     |                  |                  |
| 42302 ICSC Hotel/Air                                | 1,000     |                  |                  |
| <b>42401 Memberships</b>                            |           | <b>\$ 8,059</b>  | <b>\$ 6,459</b>  |
| CALED Annual Membership                             | \$ 350    |                  |                  |
| Chamber of Commerce Community Champion Sponsorship  | 2,500     |                  |                  |
| East Bay EDA                                        | 3,409     |                  |                  |
| Inter'l Council of Shopping Centers                 | 200       |                  |                  |
| <b>42403 Advertising</b>                            |           | <b>\$ 12,000</b> | <b>\$ 2,000</b>  |
| Advertising (general and industry-specific)         | \$ 2,000  |                  |                  |
| Marketing Materials                                 | -         |                  |                  |
| Printing & Postage                                  | -         |                  |                  |
| <b>MEASURE S - 2014 FUND - 106</b>                  |           |                  |                  |
| <b>42101 Professional Services</b>                  |           | <b>\$ 87,050</b> | <b>\$ 20,000</b> |
| Business Development/Community Help Reserve         | \$ 10,000 |                  |                  |
| Revitalization Reserve                              | 10,000    |                  |                  |
| <i>(Moved from Planning Division FY23/24)</i>       |           |                  |                  |

## **COMMUNITY SERVICES**

The City of Pinole is dedicated to enhancing community well-being and quality of life through a wide array of programs, facilities, and services that support residents of all ages. The City's Recreation, Library, and Animal Services Divisions work collaboratively to provide inclusive and engaging opportunities that foster community pride, wellness, and lifelong learning. The Community Services Department is comprised of the following divisions and services:

- Recreation
  - Administration
    - Community Events
    - Contra Costa County Library
    - Animal Services
    - Recreation Classes
    - Pacific Coast & Farmers Market Association
  - Tiny Tots
  - Youth Center
  - Senior Center
  - Swim Center
  - Facility & Parks
  - Field and Courts

### **Mission**

The mission of the Community Services Department is to enrich the lives of the diverse Pinole community by providing high-quality recreation and quality of life programs for residents of all ages.

### **Major Services and Functions**

#### **Recreation Division**

The Recreation Division offers diverse programming and services that support youth development, active living, cultural enrichment, and community connection. Services are delivered through the following program areas:

#### **Administration**

The City hosts a variety of community-wide events throughout the year to bring residents together, celebrate local culture, and strengthen neighborhood connections. Events such as seasonal festivals, outdoor movie nights, parades, and holiday celebrations are family-friendly and inclusive for all ages. The division contracts with local organizations to provide animal, library, and farmers market services. The administration division also provides services through contracts for youth, adult, and senior activities and programs. The Library and Animal Services Division oversees the agreements that the City has with the County Library and County Animal Services through which the County provides library and animal services in Pinole. Public library services in the City are provided by the Contra

Costa County Library system. (Just one city in the County, Richmond, has its own municipal library system.) The County provides library services to residents of Pinole at the Pinole branch library located on Pinole Valley Road. The branch library building was constructed by and is owned by the County. The County provides a baseline level of weekly open hours and charges the City for the maintenance of the building. (Most other cities in the County have constructed their own building to house their branch library.) The County Animal Services Department provides animal control services to the City's residents, for which the County charges the City a fee.

- **Tiny Tots**

This early childhood program offers a safe, nurturing environment in a dedicated facility for preschool-aged children to learn, socialize, and grow. Through structured play, creative activities, and early learning curriculum, the Tiny Tots program supports school readiness and developmental milestones.

- **Youth Center**

The Youth Center provides a supervised, welcoming space for local teens and pre-teens to engage in after-school and school break activities, enrichment programs, leadership development, and recreational opportunities. The center also promotes positive social interaction.

- **Senior Center**

The Senior Center offers a vibrant hub for adults aged 50 and over to stay active, connected, and engaged. Programs include fitness classes, wellness services, hobby groups, social events, and nutritional meal services, all aimed at promoting independence and healthy aging.

- **Swim Center**

The Swim Center serves as a community resource for aquatic recreation, swim lessons, fitness programs, and swim team training. The facility supports water safety education and provides access to swimming for youth and adult age groups. The Swim Center is owned by the city. The City currently contracts with the Pinole Seals for them to program programs and lessons. The Pinole Seals open the pool for community use during spring and summer months and conducts practices of their swim team.

- **Facility Rentals**

The City provides access to a variety of indoor and outdoor spaces for public and private use, including community rooms, banquet halls, and park picnic sites. Facility rentals are available for events such as weddings, meetings, celebrations, and recreational programs. In addition, the division oversees the City's Memorial Hall building which is used as a theater space for educational programs run by the Pinole Community Players community theater group as well as the Players' theatric productions. The city leases the building to the Players for these uses.

- **Parks**

Pinole maintains a network of public parks that offer green space, playgrounds, picnic areas, walking trails, and open areas for community gatherings. Parks are designed to enhance outdoor recreation and environmental appreciation. This division includes park rules and policies, park reservations, and park maintenance and development.

- **Fields and Courts**

The City provides athletic fields and courts to support organized sports leagues, recreational play, and fitness activities. Facilities include baseball and soccer fields, basketball and tennis courts, and multi-use areas maintained for safety and quality use.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Increased enrollment in the Tiny Tots early childhood program.
- Upgraded and improved the control system at the Swim Center to enhance operations and user experience.
- Updated Park rules and replaced signage at all parks.
- Expanded community event offerings with the addition of the Holiday Breakfast, Glow Pinole, and the Shop and Stroll feature during the Tree Lighting celebration.
- Partnered with the West Contra Costa Youth Soccer League to secure a significant donation for the rehabilitation of the Wright Soccer Field at Pinole Valley Park.
- Expanded program offerings and activities for youth, adults, and seniors to better meet community needs.
- Reopened City facilities for public rentals and community programming following pandemic-related closures.
- Increased field rentals through amenity improvements, including upgraded lighting and field maintenance at Fernandez Park.
- Enhanced safety and visibility at Fernandez Park by trimming trees and improving sightlines for park users.
- Streamlined the registration process to provide easier and more accessible enrollment for community programs and services.
- Successfully filled the Community Services Coordinator position at the Senior Center to support senior programs and services.
- Responded promptly to roof leaks at the Senior Center by issuing an emergency contract and completing a full roof replacement.
- Replaced the failing HVAC system at the Senior Center, restoring proper climate control and ensuring a comfortable environment for facility users.

### Capital Improvement Plan (CIP) Projects

- FA2202 Senior Center Modernization was completed with the roof replacement and HVAC system.
- PA1901 Pinole Valley Park Soccer Field Rehabilitation was completed with the community donation received by West Contra Costa Youth Soccer League.

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Continue partnership with the Contra Costa and Solano Food Bank to provide food resources to the community.
- Fill vacant positions throughout the department.
- Continue to review and expand community events to increase participation.
- Resume special luncheons at the Senior Center.
- Increase youth programming in partnership with the local schools.
- Increase contract classes for youth, adult, and senior offerings.
- Collaborate with local organizations to expand programs and services.
- Repair tiny tot facility by replacing floor and building.

### **Capital Improvement Plan (CIP) Projects**

- Swim Center Upgrades
- Tiny Tot Floor and Painting
- Senior Center Flooring Upgrade

## **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Implement new recreation registration software.
- Improvements to Dog Park
- Improvement to Caretakers House
- Tiny Tot Building Improvements
- Swim Center Pump Room Projects
- Senior Center Flooring Project and Improvements

## **Major Changes in FY 2025/26 Budget**

The Community Services Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

**Position Summary**

| <b>Position</b>                                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Community Services Director                           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Recreation Manager                                    | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Food Services Specialist                              | 0.00           | 0.00           | 0.00           | 0.75           | 0.75           |
| Cook, <i>part-time/regular</i>                        | 0.75           | 0.75           | 0.75           | 0.00           | 0.00           |
| Recreation Coordinator                                | 2.60           | 3.50           | 3.50           | 3.50           | 4.00           |
| Recreation Leader                                     | 2.88           | 2.88           | 2.88           | 3.51           | 3.51           |
| Recreation Leader (Tiny Tots)                         | 1.13           | 1.13           | 1.13           | 0.00           | 0.00           |
| Rental Facility Custodian, <i>part-time/temporary</i> | 1.65           | 1.65           | 1.65           | 1.65           | 1.65           |
| Senior Recreation Leader                              | 1.50           | 1.50           | 1.50           | 2.00           | 2.00           |
| <b>Total</b>                                          | <b>12.51</b>   | <b>13.41</b>   | <b>13.41</b>   | <b>13.41</b>   | <b>13.91</b>   |

\*Pinole Community Television Staff moved to the City Manager's division effective FY 2024/25.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**COMMUNITY SERVICES BUDGET SUMMARY**

|                                                | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------------|----------------------|----------------------|-------------------------------------|------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>                |                      |                      |                                     |                              |                                  |                          |                         |
| General Fund - 100                             | 352,653              | 325,040              | 197,476                             | 426,865                      | 432,367                          | 5,502                    | 1%                      |
| Measure S 2014 - 106                           | 12,600               | 739                  | 8,834                               | 32,968                       | 15,300                           | (17,668)                 | -115%                   |
| Equipment Reserve Fund - 160                   | -                    | -                    | 23,872                              | 23,872                       | -                                | (23,872)                 | 0%                      |
| Recreation Fund - 209                          | 1,574,967            | 1,894,085            | 1,718,914                           | 2,603,806                    | 2,316,113                        | (287,693)                | -12%                    |
| <b>Total</b>                                   | <b>1,940,219</b>     | <b>2,219,864</b>     | <b>1,949,097</b>                    | <b>3,087,511</b>             | <b>2,763,780</b>                 | <b>(323,731)</b>         | <b>-12%</b>             |
| <b>EXPENDITURES BY CATEGORY</b>                |                      |                      |                                     |                              |                                  |                          |                         |
| <b>Personnel</b>                               |                      |                      |                                     |                              |                                  |                          |                         |
| Salaries & Wages - 401                         | 605,263              | 741,348              | 599,315                             | 1,003,473                    | 986,653                          | (16,820)                 | -2%                     |
| Overtime - 402                                 | 51                   | 0                    | 1,665                               | 0                            | 0                                | -                        | 0%                      |
| Employee Benefits - 410                        | 235,608              | 299,306              | 290,873                             | 394,719                      | 425,576                          | 30,857                   | 7%                      |
| <b>Total Personnel</b>                         | <b>840,923</b>       | <b>1,040,654</b>     | <b>891,853</b>                      | <b>1,398,192</b>             | <b>1,412,229</b>                 | <b>14,037</b>            | <b>1%</b>               |
| <b>Services and Supplies</b>                   |                      |                      |                                     |                              |                                  |                          |                         |
| Professional & Administrative<br>Services - 42 | 736,290              | 772,328              | 517,096                             | 896,069                      | 914,594                          | 18,526                   | 2%                      |
| Other Operating Expenses - 43                  | 238,907              | 217,648              | 164,638                             | 247,732                      | 191,736                          | (55,996)                 | -29%                    |
| Materials & Supplies - 44                      | 4,714                | 7,829                | 7,070                               | 7,261                        | 10,050                           | 2,789                    | 28%                     |
| <b>Total Services and Supplies</b>             | <b>979,910</b>       | <b>997,805</b>       | <b>688,804</b>                      | <b>1,151,062</b>             | <b>1,116,380</b>                 | <b>(34,681)</b>          | <b>-3%</b>              |
| <b>Capital Outlay</b>                          |                      |                      |                                     |                              |                                  |                          |                         |
| Asset Acquisition/Improvement - 47             | 14,639               | 29,070               | 234,580                             | 343,390                      | 50,300                           | (293,090)                | -583%                   |
| <b>Total Capital Outlay</b>                    | <b>14,639</b>        | <b>29,070</b>        | <b>234,580</b>                      | <b>343,390</b>               | <b>50,300</b>                    | <b>(293,090)</b>         | <b>-583%</b>            |
| <b>Indirect Cost Allocations</b>               |                      |                      |                                     |                              |                                  |                          |                         |
| Administrative Credits - 46                    | (46,326)             | (19,458)             | -                                   | -                            | -                                | -                        | 0%                      |
| Administrative Debits - 46                     | 24,836               | -                    | -                                   | -                            | 18,417                           | 28,649                   | 156%                    |
| IS Charges - 46                                | 70,113               | 85,005               | 61,813                              | 131,321                      | 93,637                           | (37,684)                 | -40%                    |
| Legal Charges - 46                             | 7,057                | 14,137               | 5,212                               | 1,750                        | 4,500                            | 2,750                    | 61%                     |
| General Liability Insurance - 46               | 49,067               | 72,676               | 66,836                              | 61,796                       | 68,316                           | 6,520                    | 10%                     |
| <b>Total Indirect Cost Allocations</b>         | <b>104,748</b>       | <b>152,360</b>       | <b>133,860</b>                      | <b>194,867</b>               | <b>184,870</b>                   | <b>235</b>               | <b>0%</b>               |
| <b>Total</b>                                   | <b>1,940,219</b>     | <b>2,219,889</b>     | <b>1,949,097</b>                    | <b>3,087,511</b>             | <b>2,763,780</b>                 | <b>(323,731)</b>         | <b>-12%</b>             |
| <b>EXPENDITURES BY PROGRAM</b>                 |                      |                      |                                     |                              |                                  |                          |                         |
| Recreation Administration - 551                | 890,764              | 709,486              | 853,745                             | 1,104,489                    | 927,173                          | (177,316)                | -19%                    |
| Senior Center - 552                            | 513,092              | 541,257              | 375,750                             | 677,444                      | 565,670                          | (111,774)                | -20%                    |
| Tiny Tots - 553                                | 159,932              | 201,757              | 177,859                             | 295,065                      | 278,667                          | (16,398)                 | -6%                     |
| Youth Center - 554                             | 183,132              | 213,701              | 203,480                             | 381,607                      | 343,042                          | (38,565)                 | -11%                    |
| Swim Center - 557                              | 181,576              | 226,884              | 142,689                             | 205,540                      | 220,360                          | 14,820                   | 7%                      |
| Memorial Hall - 558                            | 7,173                | 3,554                | -                                   | -                            | -                                | -                        | 0%                      |
| Tennis - 559                                   | 4,550                | -                    | -                                   | -                            | -                                | -                        | 0%                      |
| Library Services - 560                         | -                    | 158,796              | 95,962                              | 202,430                      | 202,430                          | -                        | 0%                      |
| Animal Control Services - 561                  | -                    | 164,428              | 99,612                              | 220,935                      | 226,437                          | 5,502                    | 2%                      |
| <b>Total</b>                                   | <b>1,940,219</b>     | <b>2,219,864</b>     | <b>1,949,097</b>                    | <b>3,087,511</b>             | <b>2,763,780</b>                 | <b>(323,731)</b>         | <b>-12%</b>             |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**RECREATION ADMINISTRATION - 551**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 301,114              | 370,943              | 312,529                             | 417,736                         | 424,413                          | 6,677                    | 2%                      |
| Employee Benefits - 410                     | 94,250               | 124,130              | 158,348                             | 172,671                         | 222,879                          | 50,208                   | 23%                     |
| <b>Total Personnel</b>                      | <b>395,364</b>       | <b>495,073</b>       | <b>470,877</b>                      | <b>590,407</b>                  | <b>647,292</b>                   | <b>56,885</b>            | <b>9%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 69,877               | 105,095              | 83,934                              | 153,266                         | 133,011                          | (20,255)                 | -15%                    |
| Materials and Supplies - 44                 | -                    | 25                   | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>69,877</b>        | <b>105,121</b>       | <b>83,934</b>                       | <b>153,266</b>                  | <b>133,011</b>                   | <b>(20,255)</b>          | <b>-15%</b>             |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (21,490)             | (19,458)             | -                                   | -                               | -                                | -                        | 0%                      |
| IS Charges - 46124                          | 70,113               | 85,005               | 61,813                              | 131,321                         | 93,637                           | (37,684)                 | -40%                    |
| Legal Charges - 46126                       | 2,909                | 10,472               | 4,616                               | -                               | 2,000                            | 2,000                    | 100%                    |
| General Liability Insurance - 46201         | 21,338               | 31,391               | 28,447                              | 26,239                          | 29,316                           | 3,077                    | 10%                     |
| <b>Total Indirect Cost Allocations</b>      | <b>72,870</b>        | <b>107,411</b>       | <b>94,876</b>                       | <b>157,560</b>                  | <b>143,370</b>                   | <b>(14,190)</b>          | <b>-10%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 66                   | 169,450                             | 167,050                         | -                                | (167,050)                | -100%                   |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>66</b>            | <b>169,450</b>                      | <b>167,050</b>                  | <b>-</b>                         | <b>(167,050)</b>         | <b>-100%</b>            |
| <b>Total</b>                                | <b>538,111</b>       | <b>707,670</b>       | <b>819,137</b>                      | <b>1,068,283</b>                | <b>923,673</b>                   | <b>(144,610)</b>         | <b>-16%</b>             |
| <b>General Fund 100</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 352,653              | 1,816                | 1,902                               | 3,500                           | 3,500                            | -                        | 0%                      |
| <b>Total General Fund</b>                   | <b>352,653</b>       | <b>1,816</b>         | <b>1,902</b>                        | <b>3,500</b>                    | <b>3,500</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Measure S-2014 Fund - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | 8,834                               | 8,834                           | -                                | (8,834)                  | -100%                   |
| <b>Total Measure S-2014 Fund</b>            | <b>-</b>             | <b>-</b>             | <b>8,834</b>                        | <b>8,834</b>                    | <b>-</b>                         | <b>(8,834)</b>           | <b>-100%</b>            |
| <b>Equipment Reserve Fund 160</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | 23,872                              | 23,872                          | -                                | (23,872)                 | -100%                   |
| <b>Total Equipment Reserve Fund</b>         | <b>-</b>             | <b>-</b>             | <b>23,872</b>                       | <b>23,872</b>                   | <b>-</b>                         | <b>(23,872)</b>          | <b>-100%</b>            |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26       |
|---------------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 1,181</b>   | <b>\$ 1,181</b>  |
| Broadcast Music/ASCAP Services                    | \$ 1,181  |                   |                  |
| <b>42201 Office Expense</b>                       |           | <b>\$ 1,500</b>   | <b>\$ 1,500</b>  |
| Office Supplies                                   | \$ 1,500  |                   |                  |
| <b>4230X Travel, Training &amp; Meeting Costs</b> |           | <b>\$ 13,300</b>  | <b>\$ 13,300</b> |
| Travel & Training/Conf-Registration               | \$ 6,500  |                   |                  |
| Travel & Training/Mileage, Air                    | 6,000     |                   |                  |
| Travel & Training/Meal Allowance                  | 800       |                   |                  |
| <b>42401 Memberships</b>                          |           | <b>\$ 1,030</b>   | <b>\$ 1,030</b>  |
| CPRS Memberships (2)                              | \$ 330    |                   |                  |
| NRPA Membership                                   | 700       |                   |                  |
| <b>42501 Bank Fees</b>                            |           | <b>\$ 750</b>     | <b>\$ -</b>      |
| <b>42510 Software purchase</b>                    |           | <b>\$ -</b>       | <b>\$ 3,200</b>  |
| Department Software                               | \$ 3,200  |                   |                  |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 34,955</b>  | <b>\$ 24,600</b> |
| Activity Guide, Postcard, Postage                 | \$ 20,000 |                   |                  |
| Event Table Materials                             | 2,000     |                   |                  |
| Postage Machine                                   | 100       |                   |                  |
| Staff and volunteer T-Shirts                      | 2,500     |                   |                  |
| <b>42515 Special Events</b>                       |           | <b>\$ 100,550</b> | <b>\$ 88,200</b> |
| Centenarian Program                               | \$ 500    |                   |                  |
| City's Support to the Annual Car Show             | 30,000    |                   |                  |
| Community Events Organized by Private Groups      | 5,000     |                   |                  |
| Community Service Day                             | 2,000     |                   |                  |
| Earth Day                                         | 5,000     |                   |                  |
| Egg Hunt                                          | 5,000     |                   |                  |
| Expenses for Movies and Sounds in the Park        | 12,000    |                   |                  |
| Glow Pinole                                       | 1,200     |                   |                  |
| Holiday Breakfast                                 | 2,500     |                   |                  |
| Veteran's Day Ceremony                            | 5,000     |                   |                  |
| National Night Out Support                        | 1,000     |                   |                  |
| Other related expenses for events or Commissions  | 500       |                   |                  |
| Pride Event                                       | 10,000    |                   |                  |
| Tree Lighting                                     | 8,000     |                   |                  |
| United Against Hate Week                          | 500       |                   |                  |
| <b>General Fund 100</b>                           |           |                   |                  |
| <b>42511 Equipment Rent</b>                       |           | <b>\$ 3,500</b>   | <b>\$ 3,500</b>  |
| Restroom Services Farmers Market & PVP            | \$ 3,500  |                   |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**SENIOR CENTER - 552**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 136,145              | 161,286              | 92,519                              | 236,857                         | 222,102                          | (14,755)                 | -7%                     |
| Overtime - 402                              | 51                   | -                    | 447                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 58,315               | 68,512               | 35,957                              | 77,485                          | 61,621                           | (15,864)                 | -26%                    |
| <b>Total Personnel</b>                      | <b>194,511</b>       | <b>229,797</b>       | <b>128,923</b>                      | <b>314,342</b>                  | <b>283,723</b>                   | <b>(30,619)</b>          | <b>-11%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 102,225              | 80,850               | 58,069                              | 74,654                          | 109,255                          | 34,601                   | 32%                     |
| Other Operating Expenses - 43               | 188,366              | 188,469              | 142,436                             | 195,976                         | 151,286                          | (44,690)                 | -30%                    |
| Materials & Supplies - 44                   | 214                  | 3,580                | 2,983                               | 2,711                           | 4,800                            | 2,089                    | 44%                     |
| <b>Total Services and Supplies</b>          | <b>290,806</b>       | <b>272,899</b>       | <b>203,488</b>                      | <b>273,341</b>                  | <b>265,341</b>                   | <b>(8,000)</b>           | <b>-3%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 483                  | 20,884               | 26,902                              | 74,500                          | -                                | (74,500)                 | -100%                   |
| <b>Total Capital Outlay</b>                 | <b>483</b>           | <b>20,884</b>        | <b>26,902</b>                       | <b>74,500</b>                   | <b>-</b>                         | <b>(74,500)</b>          | <b>-100%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 3,238                | 781                  | 596                                 | 500                             | 1,000                            | 500                      | 50%                     |
| General Liability Insurance - 46201         | 11,454               | 16,896               | 15,842                              | 14,761                          | 15,606                           | 845                      | 5%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>14,692</b>        | <b>17,677</b>        | <b>16,438</b>                       | <b>15,261</b>                   | <b>16,606</b>                    | <b>1,345</b>             | <b>8%</b>               |
| <b>Total</b>                                | <b>500,492</b>       | <b>541,257</b>       | <b>375,750</b>                      | <b>677,444</b>                  | <b>565,670</b>                   | <b>(111,774)</b>         | <b>-20%</b>             |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 531                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 12,069               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>12,600</b>        | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25       | FY 2025/26        |
|---------------------------------------------------|-----------|------------------|-------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 3,155</b>  | <b>\$ 36,200</b>  |
| Instructor Payments                               | \$ 20,000 |                  |                   |
| Staff Training                                    | 2,000     |                  |                   |
| Tour Payment-Senior Trips                         | 13,500    |                  |                   |
| Westcat Tickets                                   | 700       |                  |                   |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 6,150</b>  | <b>\$ 22,200</b>  |
| Center Maint. Snack Bar                           | \$ 1,000  |                  |                   |
| Fire extinguisher maintenance and inspection fee  | 1,000     |                  |                   |
| Kitchen Maintenance: Replacement                  | 13,400    |                  |                   |
| Pool Table Maintenance                            | 2,400     |                  |                   |
| Refrigerator/freezer maintenance                  | 2,000     |                  |                   |
| Trap Service                                      | 2,400     |                  |                   |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 44,208</b> | <b>\$ 40,740</b>  |
| Electrical Supplies                               | \$ 800    |                  |                   |
| HVAC Service                                      | 5,000     |                  |                   |
| Janitorial                                        | 20,600    |                  |                   |
| Key Pad/Alarm Service                             | 2,000     |                  |                   |
| Landscape Maintenance                             | 3,200     |                  |                   |
| Pest Control Services                             | 2,140     |                  |                   |
| Plumbing Supplies                                 | 2,000     |                  |                   |
| Sanitary/Cleaning Supplies                        | 5,000     |                  |                   |
| <b>42201 Office Expense</b>                       |           | <b>\$ 1,200</b>  | <b>\$ 6,000</b>   |
| 42201 Office supplies, paper flyers, and tickets  | \$ 2,000  |                  |                   |
| 42202 Printing & Binding                          | 4,000     |                  |                   |
| <b>4230X Travel &amp; Training</b>                |           | <b>\$ 3,945</b>  | <b>\$ 200</b>     |
| Annual Conferences and Trainings                  | \$ 200    |                  |                   |
| Travel & Training/Mileage, Air                    | -         |                  |                   |
| Travel & Training/Meal Allowance                  | -         |                  |                   |
| <b>42401 Memberships</b>                          |           | <b>\$ 286</b>    | <b>\$ 165</b>     |
| CPRS Membership                                   | \$ 165    |                  |                   |
| <b>42501 Bank Fee</b>                             |           | <b>\$ 2,400</b>  | <b>\$ -</b>       |
| <b>42510 Software Purchase</b>                    |           | <b>\$ -</b>      | <b>\$ -</b>       |
| Zoom                                              | \$ -      |                  |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 311</b>    | <b>\$ -</b>       |
| Inspection fees                                   | \$ -      |                  |                   |
| <b>42515 Special Events</b>                       |           | <b>\$ 13,000</b> | <b>\$ 3,750</b>   |
| Holiday Craft Fair                                | \$ 750    |                  |                   |
| Misc. Events                                      | 3,000     |                  |                   |
| <b>Total Professional/Administrative Services</b> |           |                  | <b>\$ 109,255</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                                                                           |           |                  |                   |
|---------------------------------------------------------------------------|-----------|------------------|-------------------|
| <b>4310X Utilities</b>                                                    |           | <b>\$ 62,000</b> | <b>\$ 67,000</b>  |
| Gas and Electric                                                          | \$ 47,000 |                  |                   |
| Water                                                                     | 20,000    |                  |                   |
| <b>4320X Taxes</b>                                                        |           | <b>\$ 10,756</b> | <b>\$ 10,756</b>  |
| Taxes/Property Tax                                                        | \$ 10,756 |                  |                   |
| <b>43802 Class Fees</b>                                                   |           | <b>\$ 15,000</b> | <b>\$ -</b>       |
| Instructor Fees                                                           | \$ -      |                  |                   |
| <b>43803 Personal Service</b>                                             |           | <b>\$ 500</b>    | <b>\$ -</b>       |
| WestCat tickets (reimbursed when sold)                                    | \$ -      |                  |                   |
| <b>43804 Food Program</b>                                                 |           | <b>\$ 65,000</b> | <b>\$ 65,000</b>  |
| Food Expense                                                              | \$ 50,160 |                  |                   |
| Kitchen Maintenance                                                       | 13,400    |                  |                   |
| Snack Bar                                                                 | 1,440     |                  |                   |
| <b>43805 Travel</b>                                                       |           | <b>\$ 16,000</b> | <b>\$ -</b>       |
| American Stage Tour Payment                                               | \$ -      |                  |                   |
| Premier Tour Payment                                                      | -         |                  |                   |
| <b>43808 Gift Shop Sales</b>                                              |           | <b>\$ 1,500</b>  | <b>\$ -</b>       |
| <b>43809 Newsletter</b>                                                   |           | <b>\$ 8,540</b>  | <b>\$ 3,550</b>   |
| Newsletter monthly postage                                                | \$ 3,250  |                  |                   |
| Newsletter annual bulk mail                                               | 300       |                  |                   |
| <b>43810 Center Maintenance</b>                                           |           | <b>\$ 9,200</b>  | <b>\$ -</b>       |
| Center deep clean                                                         | \$ -      |                  |                   |
| Kitchen janitorial service (12)                                           | -         |                  |                   |
| Misc. center maintenance                                                  | -         |                  |                   |
| Trap Service                                                              | -         |                  |                   |
| <b>43811 Supplies</b>                                                     |           | <b>\$ 2,500</b>  | <b>\$ -</b>       |
| Misc. Program Supplies & PPE                                              | \$ -      |                  |                   |
| <b>43813 Membership Events</b>                                            |           | <b>\$ 4,980</b>  | <b>\$ 4,980</b>   |
|                                                                           | \$ 4,980  |                  |                   |
| <b>Total Other Operating Expenses</b>                                     |           |                  | <b>\$ 151,286</b> |
| <b>44304 Permit Fee</b>                                                   |           | <b>\$ 1,711</b>  | <b>\$ 2,800</b>   |
| Health Permit                                                             | \$ 2,800  |                  |                   |
| <b>44306 Maintenance Supplies</b>                                         |           | <b>\$ 1,000</b>  | <b>\$ 2,000</b>   |
|                                                                           | \$ 2,000  |                  |                   |
| <b>4710X Furniture Fixtures &amp; Equipment</b>                           |           | <b>\$ 2,500</b>  | <b>\$ -</b>       |
| 47101 SC Renovation Project: Kitchen Equipment Replacement (carryforward) | \$ -      |                  |                   |
| 47105 Other Misc. Equipment                                               | -         |                  |                   |
| 47105 2 Laptops and Scanner for Front Desk                                | -         |                  |                   |
| <b>47201 Improvements/Building</b>                                        |           | <b>\$ 72,000</b> | <b>\$ -</b>       |
| SC Renovation Project: Main Hall Flooring (carryforward)                  | \$ -      |                  |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**TINY TOTS - 553**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 88,594               | 105,634              | 100,930                             | 134,278                         | 141,247                          | 6,969                    | 5%                      |
| Overtime - 402                              | -                    | -                    | 385                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 39,753               | 54,761               | 52,096                              | 82,895                          | 76,017                           | (6,878)                  | -9%                     |
| <b>Total Personnel</b>                      | <b>128,347</b>       | <b>160,395</b>       | <b>153,411</b>                      | <b>217,173</b>                  | <b>217,264</b>                   | <b>91</b>                | <b>0%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 20,893               | 28,521               | 14,439                              | 30,516                          | 33,434                           | 2,918                    | 9%                      |
| Other Operating Expenses - 43               | 2,734                | 1,833                | 1,820                               | 5,386                           | 2,750                            | (2,636)                  | -96%                    |
| Materials and Supplies - 44                 | 204                  | 141                  | 51                                  | 100                             | -                                | (100)                    | -100%                   |
| <b>Total Services and Supplies</b>          | <b>23,831</b>        | <b>30,495</b>        | <b>16,310</b>                       | <b>36,002</b>                   | <b>36,184</b>                    | <b>182</b>               | <b>1%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 2,087                | 424                  | -                                   | 10,000                          | -                                | (10,000)                 | -100%                   |
| <b>Total Capital Outlay</b>                 | <b>2,087</b>         | <b>424</b>           | <b>-</b>                            | <b>10,000</b>                   | <b>-</b>                         | <b>(10,000)</b>          | <b>-100%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | -                    | 1,064                | -                                   | 250                             | 500                              | 250                      | 50%                     |
| General Liability Insurance - 46201         | 5,667                | 8,641                | 8,138                               | 7,506                           | 9,419                            | 1,913                    | 20%                     |
| <b>Total Indirect Cost Allocations</b>      | <b>5,667</b>         | <b>9,705</b>         | <b>8,138</b>                        | <b>7,756</b>                    | <b>9,919</b>                     | <b>2,163</b>             | <b>22%</b>              |
| <b>Total</b>                                | <b>159,932</b>       | <b>201,018</b>       | <b>177,859</b>                      | <b>270,931</b>                  | <b>263,367</b>                   | <b>(7,564)</b>           | <b>-3%</b>              |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 739                  | -                                   | 24,134                          | 15,300                           | (8,834)                  | -58%                    |
| <b>Total</b>                                | <b>-</b>             | <b>739</b>           | <b>-</b>                            | <b>24,134</b>                   | <b>15,300</b>                    | <b>(8,834)</b>           | <b>-58%</b>             |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|------------------|------------------|
| <b>42107 Equipment Maintenance</b>                | <b>\$ 300</b>    | <b>\$ 400</b>    |
| Copier and other equipment maintenance            | \$ 400           |                  |
| <b>42108 Maintenance Structure/Imp</b>            | <b>\$ 16,670</b> | <b>\$ 22,250</b> |
| Alarm Monitoring                                  | \$ 1,350         |                  |
| Building Maintenance                              | 500              |                  |
| Countertops                                       | 5,000            |                  |
| HVAC Maintenance                                  | 300              |                  |
| Janitorial (3 times weekly and annual deep clean) | 6,800            |                  |
| Landscape Maintenance                             | 3,400            |                  |
| Pest Control                                      | 1,000            |                  |
| Playground Wood Chip Refreshment (Spring)         | 3,900            |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                                   |           |              |           |              |
|-----------------------------------|-----------|--------------|-----------|--------------|
| <b>42201 Office Expense</b>       | <b>\$</b> | <b>1,500</b> | <b>\$</b> | <b>2,650</b> |
| Toner, ink, other office supplies | \$        | 2,650        |           |              |

|                                    |           |              |           |              |
|------------------------------------|-----------|--------------|-----------|--------------|
| <b>4230X Travel &amp; Training</b> | <b>\$</b> | <b>2,900</b> | <b>\$</b> | <b>2,900</b> |
| Annual Conferences and Trainings   | \$        | 600          |           |              |
| CPRS Airfare                       |           | 500          |           |              |
| CPRS Hotel                         |           | 1,500        |           |              |
| Travel & Training/Meal Allowance   |           | 300          |           |              |

|                          |           |            |           |            |
|--------------------------|-----------|------------|-----------|------------|
| <b>42401 Memberships</b> | <b>\$</b> | <b>234</b> | <b>\$</b> | <b>234</b> |
| CPRS Membership          | \$        | 165        |           |            |
| NAEYC Membership         |           | 69         |           |            |

|                        |           |              |           |          |
|------------------------|-----------|--------------|-----------|----------|
| <b>42501 Bank Fees</b> | <b>\$</b> | <b>4,200</b> | <b>\$</b> | <b>-</b> |
|------------------------|-----------|--------------|-----------|----------|

|                                         |           |              |           |              |
|-----------------------------------------|-----------|--------------|-----------|--------------|
| <b>42514 Special Department Expense</b> | <b>\$</b> | <b>4,712</b> | <b>\$</b> | <b>5,000</b> |
| Holiday paper and craft supplies        | \$        | 650          |           |              |
| Paper and craft supplies                |           | 1,850        |           |              |
| Toy replacement                         |           | 2,000        |           |              |
| T-Shirt fundraiser                      |           | 500          |           |              |

**Total Professional/Administrative Services      \$    33,434**

|                        |           |              |           |              |
|------------------------|-----------|--------------|-----------|--------------|
| <b>4310X Utilities</b> | <b>\$</b> | <b>1,700</b> | <b>\$</b> | <b>2,750</b> |
| Gas and Electric       | \$        | 2,500        |           |              |
| Water                  |           | 250          |           |              |

|                           |           |              |           |          |
|---------------------------|-----------|--------------|-----------|----------|
| <b>43201 Property Tax</b> | <b>\$</b> | <b>3,686</b> | <b>\$</b> | <b>-</b> |
|---------------------------|-----------|--------------|-----------|----------|

|                                   |           |            |           |          |
|-----------------------------------|-----------|------------|-----------|----------|
| <b>44306 Maintenance Supplies</b> | <b>\$</b> | <b>100</b> | <b>\$</b> | <b>-</b> |
| Misc. Maintenance Supplies        | \$        | -          |           |          |

|                                                 |           |               |           |          |
|-------------------------------------------------|-----------|---------------|-----------|----------|
| <b>4710X Furniture Fixtures &amp; Equipment</b> | <b>\$</b> | <b>10,000</b> | <b>\$</b> | <b>-</b> |
| 42101 Alarm System Upgrade                      | \$        | -             |           |          |

**MEASURE S - 2014 FUND - 106**

|                                                 |           |              |           |              |
|-------------------------------------------------|-----------|--------------|-----------|--------------|
| <b>47103 FF&amp;E/Furniture</b>                 | <b>\$</b> | <b>2,400</b> | <b>\$</b> | <b>2,400</b> |
| Tiny Tots outdoor shade ( <i>carryforward</i> ) | \$        | 2,400        |           |              |

|                                                             |           |               |           |               |
|-------------------------------------------------------------|-----------|---------------|-----------|---------------|
| <b>47201 Improvements/Building</b>                          | <b>\$</b> | <b>21,734</b> | <b>\$</b> | <b>12,900</b> |
| Restroom Walls/Floor Repair/Replace ( <i>carryforward</i> ) | \$        | 11,000        |           |               |
| Tiny Tots Countertop ( <i>carryforward</i> )                |           | 1,900         |           |               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
YOUTH CENTER - 554**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 79,409               | 103,486              | 93,338                              | 214,602                         | 198,891                          | (15,711)                 | -8%                     |
| Overtime - 402                              | -                    | -                    | 833                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 43,291               | 51,904               | 44,472                              | 61,668                          | 65,059                           | 3,391                    | 5%                      |
| <b>Total Personnel</b>                      | <b>122,700</b>       | <b>155,389</b>       | <b>138,642</b>                      | <b>276,270</b>                  | <b>263,950</b>                   | <b>(12,320)</b>          | <b>-5%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 32,116               | 37,056               | 40,886                              | 58,477                          | 39,417                           | (19,060)                 | -48%                    |
| Other Operating Expenses - 43               | 15,780               | 4,673                | 7,712                               | 16,370                          | 7,700                            | (8,670)                  | -113%                   |
| Materials & Supplies - 44                   | 1,508                | 220                  | 1,793                               | 1,700                           | 2,500                            | 800                      | 32%                     |
| <b>Total Services and Supplies</b>          | <b>49,404</b>        | <b>41,949</b>        | <b>50,391</b>                       | <b>76,547</b>                   | <b>49,617</b>                    | <b>(26,930)</b>          | <b>-54%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 438                  | 37                                  | 15,000                          | 15,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>438</b>           | <b>37</b>                           | <b>15,000</b>                   | <b>15,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (24,836)             | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Administrative Debits - 46122               | 24,836               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Legal Charges - 46126                       | 420                  | 177                  | -                                   | 500                             | 500                              | -                        | 0%                      |
| General Liability Insurance - 46201         | 10,609               | 15,747               | 14,409                              | 13,290                          | 13,975                           | 685                      | 5%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>11,029</b>        | <b>15,924</b>        | <b>14,409</b>                       | <b>13,790</b>                   | <b>14,475</b>                    | <b>685</b>               | <b>5%</b>               |
| <b>Total</b>                                | <b>183,132</b>       | <b>213,701</b>       | <b>203,480</b>                      | <b>381,607</b>                  | <b>343,042</b>                   | <b>(38,565)</b>          | <b>-11%</b>             |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                        |           | FY 2024/25       | FY 2025/26       |
|----------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>     |           | <b>\$ 15,760</b> | <b>\$ 5,000</b>  |
| Youth Camp Instructors                 | \$ 5,000  |                  |                  |
| <b>42107 Equipment Maintenance</b>     |           | <b>\$ 1,300</b>  | <b>\$ 1,300</b>  |
| Other Vehicle Maintenance              | \$ 1,000  |                  |                  |
| Oil Changes (4)                        | 300       |                  |                  |
| <b>42108 Maintenance Structure/Imp</b> |           | <b>\$ 29,442</b> | <b>\$ 27,042</b> |
| Building Maintenance                   | \$ 10,000 |                  |                  |
| Elevator Service call                  | 600       |                  |                  |
| Fire Extinguisher Maintenance          | 100       |                  |                  |
| Fire Sprinkler Inspection              | 950       |                  |                  |
| HVAC City Mechanical                   | 6,000     |                  |                  |
| Janitorial Service (12)                | 5,805     |                  |                  |
| Janitorial supplies                    | 500       |                  |                  |
| JanPro floor cleaning                  | 1,207     |                  |                  |
| Misc. other supplies                   | 1,000     |                  |                  |
| State annual fire inspection           | 400       |                  |                  |
| Western Exterminator Pest Control (4)  | 480       |                  |                  |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                                                                    |           |                  |                  |
|--------------------------------------------------------------------|-----------|------------------|------------------|
| <b>42201 Office Expense</b>                                        |           | <b>\$ 500</b>    | <b>\$ 500</b>    |
| Miscellaneous Office Supplies                                      | \$ 500    |                  |                  |
| <b>4230X Travel and Training</b>                                   |           | <b>\$ -</b>      | <b>\$ 200</b>    |
| Annual Conferences and Trainings                                   | \$ 200    |                  |                  |
| <b>42401 Memberships</b>                                           |           | <b>\$ 175</b>    | <b>\$ 375</b>    |
| CPRS Membership                                                    | \$ 375    |                  |                  |
| <b>42501 Bank Fees</b>                                             |           | <b>\$ 1,300</b>  | <b>\$ -</b>      |
| Credit Card Transaction Fees                                       | \$ -      |                  |                  |
| <b>42514 Special Department Expense</b>                            |           | <b>\$ -</b>      | <b>\$ 5,000</b>  |
|                                                                    | \$ 5,000  |                  |                  |
| <b>42515 Special Events</b>                                        |           | <b>\$ 10,000</b> | <b>\$ -</b>      |
| Community Event                                                    | \$ -      |                  |                  |
| Egg hung                                                           | -         |                  |                  |
| National Night Out                                                 | -         |                  |                  |
| <b>Total Professional/Administrative Services</b>                  |           | <b>\$ 39,417</b> |                  |
| <b>4310X Utilities</b>                                             |           | <b>\$ 5,900</b>  | <b>\$ 6,500</b>  |
| Gas and Electric                                                   | \$ 6,000  |                  |                  |
| Water                                                              | 500       |                  |                  |
| <b>42301 Property Taxes</b>                                        |           | <b>\$ 1,200</b>  | <b>\$ 1,200</b>  |
| <b>43812 Youth Center</b>                                          |           | <b>\$ 9,270</b>  | <b>\$ -</b>      |
| Program supplies                                                   | \$ -      |                  |                  |
| <b>Total Other Operating Expenses</b>                              |           | <b>\$ 7,700</b>  |                  |
| <b>44301 Fuel</b>                                                  |           | <b>\$ 500</b>    | <b>\$ 500</b>    |
| Youth Camp Fuel                                                    | \$ 100    |                  |                  |
| Youth Center Fuel                                                  | 400       |                  |                  |
| <b>44304 Permit Fee</b>                                            |           | <b>\$ 1,200</b>  | <b>\$ 2,000</b>  |
| Health Permit                                                      | \$ 2,000  |                  |                  |
| <b>47201 Improvements/Building</b>                                 |           | <b>\$ 15,000</b> | <b>\$ 15,000</b> |
| Replacement of vinyl floor at Youth Center ( <i>carryforward</i> ) | \$ 15,000 |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**SWIM CENTER - 557**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 154,159              | 192,212              | 122,292                             | 152,290                         | 167,110                          | 14,820                   | 9%                      |
| Other Operating Expenses - 43               | 24,312               | 22,647               | 12,670                              | 30,000                          | 30,000                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 2,615                | 3,862                | 2,243                               | 2,750                           | 2,750                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>181,086</b>       | <b>218,722</b>       | <b>137,204</b>                      | <b>185,040</b>                  | <b>199,860</b>                   | <b>14,820</b>            | <b>7%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 6,519                | 5,485                               | 20,000                          | 20,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>6,519</b>         | <b>5,485</b>                        | <b>20,000</b>                   | <b>20,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 490                  | 1,643                | -                                   | 500                             | 500                              | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>490</b>           | <b>1,643</b>         | <b>-</b>                            | <b>500</b>                      | <b>500</b>                       | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>181,576</b>       | <b>226,884</b>       | <b>142,689</b>                      | <b>205,540</b>                  | <b>220,360</b>                   | <b>14,820</b>            | <b>7%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26       |
|---------------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 85,000</b>  | <b>\$ 99,500</b> |
| Swim Center Operations Contract                   | \$ 99,500 |                   |                  |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 64,290</b>  | <b>\$ 67,610</b> |
| Annual Fire Sprinkler Inspection                  | \$ 310    |                   |                  |
| Janitorial                                        | 8,000     |                   |                  |
| Landscape Maintenance                             | 2,800     |                   |                  |
| Pest Control                                      | 1,000     |                   |                  |
| Pool Maintenance                                  | 40,500    |                   |                  |
| Pool Supplies                                     | 15,000    |                   |                  |
| <b>42501 Bank Fees</b>                            |           | <b>\$ 3,000</b>   | <b>\$ -</b>      |
| Credit Card Processing Fees                       | \$ -      |                   |                  |
| <b>Total Professional/Administrative Services</b> |           | <b>\$ 167,110</b> |                  |
| <b>4310X Utilities</b>                            |           | <b>\$ 26,000</b>  | <b>\$ 26,000</b> |
| 43103 Gas and Electric                            | \$ 19,000 |                   |                  |
| 43102 Water                                       | 7,000     |                   |                  |
| <b>43201 Property Taxes</b>                       |           | <b>\$ 4,000</b>   | <b>\$ 4,000</b>  |
| <b>44304 Permit Fee</b>                           |           | <b>\$ 2,750</b>   | <b>\$ 2,750</b>  |
| Health Permits                                    | \$ 2,750  |                   |                  |
| <b>47103 FF&amp;E/Equipment</b>                   |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b> |
| Outdoor Furniture Replacement                     | \$ 20,000 |                   |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**MEMORIAL HALL - 558**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 3,580                | 3,554                | -                                   | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 3,420                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Materials & Supplies - 44                   | 173                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>7,173</b>         | <b>3,554</b>         | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>7,173</b>         | <b>3,554</b>         | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                         |      | FY 2024/25  | FY 2025/26  |
|---------------------------------------------------------|------|-------------|-------------|
| <b>42108 Maintenance Structure/Imp</b>                  |      | \$ -        | \$ -        |
| Building Maintenance                                    | \$ - |             |             |
| Misc. Maintenance                                       | -    |             |             |
| Pest Control                                            | -    |             |             |
| Plumbing Supplies                                       | -    |             |             |
| Sanitary Supplies                                       | -    |             |             |
| <i>(Moved to Facilities division effective FY23/24)</i> |      |             |             |
| <b>42501 Bank Fees</b>                                  |      | \$ -        | \$ -        |
| <i>(Moved to division 551 effective FY23/24)</i>        |      |             |             |
| <b>Total Professional/Administrative Services</b>       |      | <b>\$ -</b> | <b>\$ -</b> |
| <b>4310X Utilities</b>                                  |      | \$ -        | \$ -        |
| Gas and Electric                                        | \$ - |             |             |
| Water                                                   | -    |             |             |
| <i>(Moved to Facilities division effective FY23/24)</i> |      |             |             |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**TENNIS - 559**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 255                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 4,295                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>4,550</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>4,550</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                  |      | FY 2024/25 | FY 2025/26 |
|--------------------------------------------------|------|------------|------------|
| <b>42108 Maintenance Structure/Imp</b>           |      | \$ -       | \$ -       |
| Building Maintenance                             | \$ - |            |            |
| (Moved to Facilities division effective FY23/24) |      |            |            |
| <b>42501 Bank Fees</b>                           |      | \$ -       | \$ -       |
| Credit Card Processing Fees                      | \$ - |            |            |
| (Moved to division 551 effective FY23/24)        |      |            |            |
| <b>4310X Utilities</b>                           |      | \$ -       | \$ -       |
| Gas and Electric                                 | \$ - |            |            |
| Water                                            | -    |            |            |
| (Moved to Facilities division effective FY23/24) |      |            |            |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**GENERAL FUND - 100**  
**LIBRARY SERVICES - 560**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 158,796              | 95,962                              | 202,430                         | 202,430                          | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | -                    | <b>158,796</b>       | <b>95,962</b>                       | <b>202,430</b>                  | <b>202,430</b>                   | -                        | <b>0%</b>               |
| <b>Total</b>                                | -                    | <b>158,796</b>       | <b>95,962</b>                       | <b>202,430</b>                  | <b>202,430</b>                   | -                        | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 | <b>\$ 202,430</b> | <b>\$ 202,430</b> |
| Library Services reimbursement agreement - 40 base | \$ 202,430        |                   |

**GENERAL FUND - 100**  
**ANIMAL CONTROL SERVICES - 561**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 164,428              | 99,612                              | 220,935                         | 226,437                          | 5,502                    | 2%                      |
| <b>Total Services and Supplies</b>          | -                    | <b>164,428</b>       | <b>99,612</b>                       | <b>220,935</b>                  | <b>226,437</b>                   | <b>5,502</b>             | <b>2%</b>               |
| <b>Total</b>                                | -                    | <b>164,428</b>       | <b>99,612</b>                       | <b>220,935</b>                  | <b>226,437</b>                   | <b>5,502</b>             | <b>2%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                            | FY 2024/25        | FY 2025/26        |
|--------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>         | <b>\$ 220,935</b> | <b>\$ 226,437</b> |
| Animal Control Services \$12.11 per capita | \$ 226,437        |                   |

## **GENERAL GOVERNMENT**

### **Mission**

The mission of General Government is to appropriate funds for general City administrative overhead costs.

### **Major Services and Functions**

The General Government Department is a department established in the City's accounting system to provide a clearing house for payment of certain debt that is not tied to another specific department and accounting of cost recovery for internal services. As currently organized, the department does not perform any services.

### **FY 2024/25 Key Accomplishments**

- Account for debt service payments, retiree medical reimbursement, and internal transfers

### **FY 2025/26 Key Priorities and Projects**

- Continue to account for internal service functions

### **Major Changes in FY 2025/26 Budget**

There are not any major changes to the General Government department budget for FY2024/25.

### **Position Summary**

There are no positions budgeted in the General Government department.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**GENERAL GOVERNMENT BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 3,955,970            | 3,884,475            | 2,579,773                           | 2,473,551                       | 4,545,003                        | 2,071,452                | 46%                     |
| Measure S 2014 - 106                        | 718,000              | 1,552,389            | 783,500                             | 783,500                         | 283,500                          | (500,000)                | -176%                   |
| Measure I - 107                             | -                    | -                    | -                                   | -                               | 300,000                          | 300,000                  | 100%                    |
| General Reserve Fund - 150                  | -                    | -                    | -                                   | 843,790                         | 2,400,000                        | 1,556,210                | -100%                   |
| Recreation Fund - 209                       | 7,068                | 7,338                | 5,982                               | 7,500                           | 7,500                            | -                        | 0%                      |
| Measure J - 215                             | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| American Rescue Plan Act Fund - 217         | 4,071,404            | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Sewer Enterprise Fund - 500                 | 33,588               | 21,162               | 11,916                              | -                               | -                                | -                        | 0%                      |
| Pension Fund - 700                          | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>8,786,029</b>     | <b>5,465,364</b>     | <b>3,381,170</b>                    | <b>4,108,341</b>                | <b>7,536,003</b>                 | <b>3,427,662</b>         | <b>45%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary Savings - 405                        | -                    | -                    | -                                   | (300,000)                       | (300,000)                        | -                        | 0%                      |
| Employee Benefits - 410                     | -                    | 5,935                | 52,849                              | (200,000)                       | (200,000)                        | -                        | 0%                      |
| Med Insurance/Retirement - 411              | 1,154,084            | 1,266,413            | 1,017,044                           | 1,163,800                       | 1,390,500                        | 226,700                  | 16%                     |
| <b>Total Personnel</b>                      | <b>1,154,084</b>     | <b>1,272,348</b>     | <b>1,069,893</b>                    | <b>663,800</b>                  | <b>890,500</b>                   | <b>226,700</b>           | <b>25%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 44,383               | 7,617                | 361                                 | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 16,948               | 19,559               | 12,211                              | 16,700                          | 16,500                           | (200)                    | -1%                     |
| <b>Total Services and Supplies</b>          | <b>61,332</b>        | <b>27,176</b>        | <b>12,572</b>                       | <b>16,700</b>                   | <b>16,500</b>                    | <b>(200)</b>             | <b>-1%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 8,057                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>8,057</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Debt Service</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal - 48101                      | 215,929              | 209,220              | 203,321                             | 203,321                         | 195,585                          | (7,736)                  | -4%                     |
| Debt Interest - 48102                       | 379,548              | 402,675              | 431,679                             | 431,679                         | 454,415                          | 22,736                   | 5%                      |
| Cost of Issuance - 48103                    | 3,545                | 3,545                | 1,015                               | 1,107                           | 3,545                            | 2,438                    | 0%                      |
| <b>Total Debt Service</b>                   | <b>599,021</b>       | <b>615,440</b>       | <b>636,015</b>                      | <b>636,107</b>                  | <b>653,545</b>                   | <b>17,438</b>            | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Information Systems (IS) Charges - 46       | 248,267              | 340,736              | 281,513                             | 386,644                         | 364,263                          | (22,381)                 | -6%                     |
| Admin Debits - 46122                        | -                    | -                    | -                                   | -                               | 34,788                           | 34,788                   | 100%                    |
| General Liability Insurance - 46201         | (4,490)              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>243,777</b>       | <b>340,736</b>       | <b>281,513</b>                      | <b>386,644</b>                  | <b>399,051</b>                   | <b>12,407</b>            | <b>3%</b>               |
| Operating Transfers Out - 49901             | 6,726,154            | 3,210,114            | 1,381,177                           | 2,405,090                       | 5,576,407                        | 3,171,317                | 57%                     |
| <b>Total</b>                                | <b>8,792,425</b>     | <b>5,465,814</b>     | <b>3,381,171</b>                    | <b>4,108,341</b>                | <b>7,536,003</b>                 | <b>3,427,662</b>         | <b>45%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| General Government - 117                    | 8,792,425            | 5,465,814            | 3,381,171                           | 4,108,341                       | 7,536,003                        | 3,427,662                | 45%                     |
| <b>Total</b>                                | <b>8,792,425</b>     | <b>5,465,814</b>     | <b>3,381,171</b>                    | <b>4,108,341</b>                | <b>7,536,003</b>                 | <b>3,427,662</b>         | <b>45%</b>              |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                   |            | FY 2024/25        | FY 2025/26          |
|-------------------------------------------------------------------|------------|-------------------|---------------------|
| <b>4310X Utilities</b>                                            |            | <b>\$ 16,700</b>  | <b>\$ 16,500</b>    |
| 43105 Comcast                                                     | \$ -       |                   |                     |
| 43102 Water                                                       | 1,200      |                   |                     |
| 43103 Gas/Electric                                                | 15,300     |                   |                     |
| <b>48101 Debt Principal</b>                                       |            | <b>\$ 203,321</b> | <b>\$ 195,585</b>   |
| Pension Obligation Bond principal                                 | \$ 195,585 |                   |                     |
| <b>48102 Debt Interest</b>                                        |            | <b>\$ 431,679</b> | <b>\$ 454,415</b>   |
| Pension Obligation Bond interest                                  | \$ 454,415 |                   |                     |
| <b>49901 Transfers Out</b>                                        |            | <b>\$ 777,800</b> | <b>\$ 2,592,907</b> |
| Planning and Building operating contribution                      | \$ 908,095 |                   |                     |
| PCTV Operating contribution                                       | 312,262    |                   |                     |
| Recreation operation contribution                                 | 1,299,750  |                   |                     |
| Recreation: Annual contribution to car show and other City events | 72,800     |                   |                     |

**MEASURE S - 2014 FUND - 106**

|                                                  |           |                   |                   |
|--------------------------------------------------|-----------|-------------------|-------------------|
| <b>49901 Transfers Out</b>                       |           | <b>\$ 783,500</b> | <b>\$ 283,500</b> |
| Cable TV Contribution                            | \$ 55,000 |                   |                   |
| Recreation-Cinema in the Park                    | 2,500     |                   |                   |
| Recreation-Community Service Commission          | 4,000     |                   |                   |
| Recreation-Summer Sounds in the Park             | 4,500     |                   |                   |
| Recreation-Swim Center Contribution              | 65,000    |                   |                   |
| Recreation-Tree Lighting                         | 2,500     |                   |                   |
| Reserve to replace 2 PW vehicles per year        | 30,000    |                   |                   |
| Reserves to replace heavy equipment              | 115,000   |                   |                   |
| Reserves to replace 2 Dev Svcs vehicles per year | 5,000     |                   |                   |

**MEASURE I FUND - 107**

|                            |            |             |                   |
|----------------------------|------------|-------------|-------------------|
| <b>49901 Transfers Out</b> |            | <b>\$ -</b> | <b>\$ 300,000</b> |
| Tsfr to Recreation Fund    | \$ 300,000 |             |                   |

**GENERAL RESERVE FUND- 150**

|                            |              |                   |                     |
|----------------------------|--------------|-------------------|---------------------|
| <b>49901 Transfers Out</b> |              | <b>\$ 843,790</b> | <b>\$ 2,400,000</b> |
| General Fund               | \$ 2,400,000 |                   |                     |

*Page intentionally blank*

## **SCHEDULE OF TRANSFERS**

The General Fund provides annual contributions to the Recreation, Pinole Community Television (PCTV), and Planning and Building funds to fund any operational deficiencies. Only the amounts necessary to fund operations are transferred towards the end of the fiscal year. Special community events, such as the annual tree lighting, are also funded by Measure S 2014.

| FUND #                                          | DESCRIPTION          | TRANSFER-OUT<br>ACCOUNT # | AMOUNT           | FUND #                                               | DESCRIPTION            | TRANSFER-IN<br>ACCOUNT # | PURPOSE                                                              |
|-------------------------------------------------|----------------------|---------------------------|------------------|------------------------------------------------------|------------------------|--------------------------|----------------------------------------------------------------------|
| 100                                             | General Fund         | 100-117-49901             | 312,262          | 505                                                  | Cable Television Fund  | 505-119-39901            | Cable Television contribution [1]                                    |
| 100                                             | General Fund         | 100-117-49901             | 1,299,750        | 209                                                  | Recreation Fund        | 209-551-39901            | Recreation operating contribution [1]                                |
| 100                                             | General Fund         | 100-117-49901             | 72,800           | 209                                                  | Recreation Fund        | 209-551-39901            | Recreation contribution for special events                           |
| 100                                             | General Fund         | 100-117-49901             | 908,095          | 212                                                  | Building and Planning  | 212-461-39901            | Planning and Building operating contribution                         |
| <b>Subtotal Transfers from the General Fund</b> |                      |                           | <b>2,592,907</b> |                                                      |                        |                          |                                                                      |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 65,000           | 209                                                  | Recreation Fund        | 209-557-39901            | Swim Center contribution [1]                                         |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 55,000           | 505                                                  | Cable Television Fund  | 505-119-39901            | Cable Television contribution [1]                                    |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 13,500           | 209                                                  | Recreation Fund        | 209-551-39901            | Recreation: Cinema, Community Service, Summer Sounds, Tree Lighting. |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 30,000           | 160                                                  | Equipment Reserve Fund | 160-345-39901            | Reserves to replace 2 vehicles per year                              |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 115,000          | 160                                                  | Equipment Reserve Fund | 160-345-39901            | Reserves to replace heavy equipment                                  |
| 106                                             | Measure S 2014 Fund  | 106-117-49901             | 5,000            | 160                                                  | Equipment Reserve Fund | 160-461-39901            | Reserves to replace 2 vehicles per year                              |
| <b>Subtotal Transfers from Measure S 2014</b>   |                      |                           | <b>283,500</b>   |                                                      |                        |                          |                                                                      |
| 107                                             | Measure I Fund       | 107-117-49901             | 300,000          | 209                                                  | Recreation Fund        | 209-551-39901            | Recreation operating contribution [1]                                |
| <b>Subtotal Transfers from Measure S 2014</b>   |                      |                           | <b>300,000</b>   |                                                      |                        |                          |                                                                      |
| 150                                             | General Reserve Fund | 150-117-49901             | 2,400,000        | 100                                                  | General Fund           | 100-117-39901            | Transfer from General Reserve                                        |
| <b>Subtotal Transfers from other funds</b>      |                      |                           | <b>2,400,000</b> |                                                      |                        |                          |                                                                      |
| 700                                             | Pension Fund         | 700-000-49901             | 3,235,445        | 100                                                  | General Fund           | 100-117-39901            | Transfer from Pension Trust                                          |
| <b>Subtotal Transfers from other funds</b>      |                      |                           | <b>3,235,445</b> |                                                      |                        |                          |                                                                      |
| <b>Grand total Transfers</b>                    |                      |                           | <b>8,811,852</b> |                                                      |                        |                          |                                                                      |
|                                                 |                      |                           |                  | <b>NOTES:</b>                                        |                        |                          |                                                                      |
|                                                 |                      |                           |                  | [1] Only enough to balance Fund will be transferred. |                        |                          |                                                                      |

*Page intentionally blank*

## Debt Obligations

A best practice in public finance is to show the City's debt obligations in its budget. The City has just three long-term debt obligations, other than those of the Redevelopment Successor Agency.

## Pension Obligation Bonds

On June 1, 2006, the City Council authorized the issuance of \$16,800,000 of Taxable Pension Obligation Bonds, 2006 Series A-2 (Capital Appreciation Bonds). The bonds in the aggregate principal of \$6,214,630 were issued to raise funds, presumably at a lower cost, to pay down the City's unfunded accrued actuarial liability with CalPERS. The bonds bear compounded interest which is due semi-annually on June 1 and December 1 through 2036. Principal payments are due annually on June 1 through 2036. The debt structure does not allow the bonds to be retired any earlier than 2036. In accordance with Section 4.01 (a) of the Trust Agreement, the City is required to deposit with the Trustee on or before August 1 of each year the annual amount for the upcoming fiscal year ending June 30. The bonds are secured with an insurance policy.

Bonds payable debt service requirements for governmental activities are shown below:

| For the Year Ending, June 30 | Principal           | Interest            |
|------------------------------|---------------------|---------------------|
| 2025                         | 203,321             | 431,679             |
| 2026                         | 195,585             | 454,415             |
| 2027                         | 191,228             | 483,773             |
| 2028                         | 186,704             | 513,296             |
| 2029                         | 180,806             | 539,194             |
| *2030-2034                   | 830,625             | 3,134,375           |
| *2035-2036                   | 301,241             | 1,473,760           |
|                              | <u>\$ 2,089,509</u> | <u>\$ 7,030,491</u> |

## 2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an \$8,251,000 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds which were issued to finance certain capital improvements to the City's wastewater system. The

bonds bear annual interest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues.

Bonds payable debt service requirements for business-type activities are shown below:

| For the Year Ending, June 30 | Principal           | Interest            |
|------------------------------|---------------------|---------------------|
| 2025                         | 362,000             | 160,834             |
| 2026                         | 372,000             | 150,008             |
| 2027                         | 381,000             | 138,901             |
| 2028                         | 395,000             | 127,455             |
| 2029                         | 404,000             | 115,670             |
| 2030-2034                    | 2,217,000           | 389,090             |
| 2035-2037                    | 1,502,000           | 67,378              |
|                              | <u>\$ 5,633,000</u> | <u>\$ 1,149,335</u> |

### 2016 Clean Water State Revolving Fund

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of \$26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), are pledged for future debt service. As of June 30, 2024, the total debt outstanding on the loan is \$22,735,634.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

| Year Ending June 30, | Principal                   | Interest                   |
|----------------------|-----------------------------|----------------------------|
| 2025                 | 702,678                     | 386,506                    |
| 2026                 | 714,624                     | 374,560                    |
| 2027                 | 726,772                     | 362,412                    |
| 2029                 | 739,127                     | 350,057                    |
| 2029                 | 751,693                     | 337,491                    |
| 2030-2034            | 3,954,545                   | 1,491,375                  |
| 2035-2039            | 4,302,306                   | 1,143,614                  |
| 2040-2044            | 4,680,649                   | 765,271                    |
| 2045-2049            | 5,092,263                   | 353,657                    |
| 2050                 | 1,070,977                   | 18,207                     |
|                      | <u>\$ 22,735,634</u>        | <u>\$ 5,583,148</u>        |
|                      | <u><u>\$ 22,735,634</u></u> | <u><u>\$ 5,583,148</u></u> |

*Page intentionally blank*



---

## Appendix

---

*Page intentionally blank*

## **ACCOUNTING AND BUDGET BASIS**

It is a public finance best practice for the City's budget to describe the City's accounting basis and fund structure.

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and standards established by the Governmental Accounting Standards Board (GASB). Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when both measurable and available. Expenditures are recognized when the liability is incurred. Debt service obligations are appropriated when due.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned and expenses when the liability is incurred regardless of timing of related cash flows.

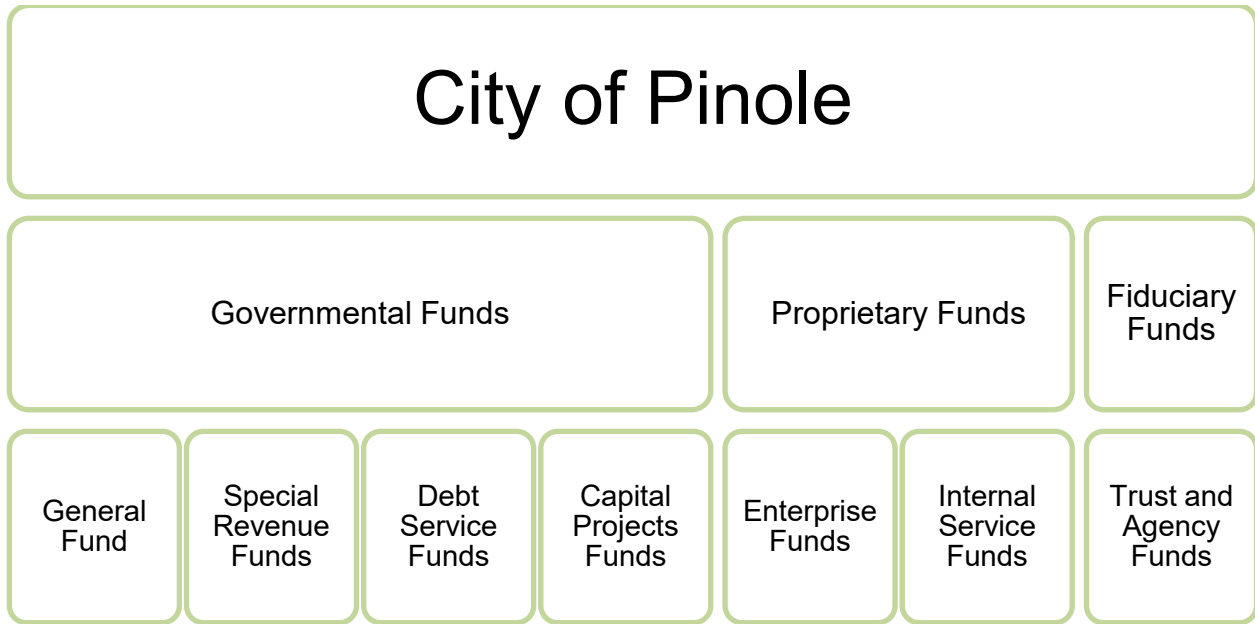
The basis of budgeting is consistent with the basis of accounting discussed above. Appropriations that are budgeted and not expensed at the end of the year lapse and revert to fund balance.

## **MONITORING THE BUDGET**

Once adopted, the budget becomes the main internal control document used to monitor and manage the City's financial position. The City's budget level of control is executed at the fund level set by the City's governing body. Requests for budget amendments are presented to the City Council and are enacted by resolution. Managers can transfer funds within their respective departments with the approval of the City Manager. Financial reports that highlight revenue and expenditure variances, some of which may require adjustments to the budget, are presented to City Council for consideration and adoption on a quarterly basis.

## **FUND STRUCTURE**

The City uses funds to report its current financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid in financial management by segregating transactions related to certain governmental functions or activities. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.



## GOVERNMENTAL FUNDS

**General Funds** are used to account for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures.

| <i>Fund Number</i> | <i>Name</i>            |
|--------------------|------------------------|
| 100                | General Fund           |
| 105                | Measure S 2006 Fund    |
| 106                | Measure S 2014 Fund    |
| 150                | General Reserve Fund   |
| 160                | Equipment Reserve Fund |

**Special revenue funds** used to account for proceeds that are legally restricted for specific purposes.

| <i>Fund Number</i> | <i>Name</i>                                |
|--------------------|--------------------------------------------|
| 200                | Gas Tax Fund                               |
| 201                | Restricted Real Estate Maintenance Fund    |
| 203                | Public Safety Augmentation Fund            |
| 204                | Police Grants Fund                         |
| 205                | Traffic Safety Fund                        |
| 206                | Supplemental Law Enforcement Services Fund |
| 207                | Storm Water Fund                           |
| 209                | Recreation Fund                            |
| 212                | Building & Planning Fund                   |
| 213                | Refuse Management Fund                     |
| 214                | Solid Waste Fund                           |

|     |                                      |
|-----|--------------------------------------|
| 215 | Measure J Fund                       |
| 217 | American Rescue Plan Act (ARPA) Fund |
| 225 | Asset Seizure-Adjudicated Fund       |
| 275 | Parkland Dedication Fund             |
| 276 | Growth Impact Fund                   |
| 285 | Housing Assets for Resale            |

**Capital projects funds** are used to account for financial resources for the acquisition or construction of facilities and other capital assets.

| <i>Fund Number</i> | <i>Name</i>                          |
|--------------------|--------------------------------------|
| 310                | Lighting and Landscape District Fund |
| 324                | Public Facilities Fund               |
| 325                | City Street Improvements             |
| 327                | Parks Grants Fund                    |
| 377                | Arterial Rehabilitation              |

## PROPRIETARY FUNDS

**Enterprise funds** are used to account for goods or services from business-type activities, such as fees charged to external users.

| <i>Fund Number</i> | <i>Name</i>           |
|--------------------|-----------------------|
| 500                | Sewer Enterprise Fund |
| 505                | Cable Access TV Fund  |

**Internal service funds** are used to account for activities that provide goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.

| <i>Fund Number</i> | <i>Name</i>              |
|--------------------|--------------------------|
| 525                | Information Systems Fund |

## FIDUCIARY FUNDS

**Agency funds** are used to maintain records of assets and financial activities on behalf of a third party or set aside in an external trust fund for restricted purposes.

| <i>Fund Number</i> | <i>Name</i>                              |
|--------------------|------------------------------------------|
| 700                | Section 115 Pension Trust Fund           |
| 750                | Redevelopment Obligation Retirement Fund |

The City receives revenue from numerous sources that are used for various expenditures for City purposes. The following are descriptions of each of the City's revenue sources as well as the assumptions used to develop the budget projection.

*Page intentionally blank*

## **GLOSSARY**

**Appropriation** - An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

**Assessed Valuation** - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

**Assessments**- Levies that pay for improvements directly benefiting their property.

**Audit** - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.

**Beginning/Ending (Unappropriated) Fund Balance** - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

**Bond** - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate. There are two types of bonds: General Obligation and Revenue.

**Budget** - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

**Capital Improvement** - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

**Capital Improvement Program** - A financial plan of proposed capital improvement projects with single-and multiple-year capital expenditures/expenses.

**Capital Outlay** - A budget appropriation category which budgets all equipment having an estimated useful life of over one year.

**City Manager's Transmittal Letter** - A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

**CPI** - Consumer Price Index; measure of inflation in an area of consumer products.

**Debt Service** - Payment of the principal and interest on an obligation resulting from the issuance bonds, notes, or Certificates of Participation (COPs).

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over revenues (resources).

**Department** - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

**Depreciation** - The cost allocation of tangible assets over the useful/economic life of the asset.

**Division** - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

**Encumbrances** - A legal obligation to pay funds, the expenditure/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Enterprise Fund** - A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

**Expenditure** - The actual spending of Governmental Funds set aside by appropriation.

**Expense** - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

**Fiscal Year** - A twelve-month period of time to which a budget, forecast or reporting period applies. The City of Pinole fiscal year is July 1 through June 30.

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

**General Fund** - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and others.

**General Obligation Bond** - Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

**Grant** - Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.



**Interfund Transfers** - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Internal Service Fund** - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISF's are self-supporting and only the expense by an ISF is counted in budget totals.

**Major Fund** – Governmental fund or enterprise fund reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report.

**Materials, Supplies, and Services** - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

**Municipal Code** - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

**Objectives** - The expected results or achievements of a budget activity.

**Operating Budget** - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

**Ordinance** - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

**Projects** – Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

**Proprietary Funds**- These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

**Redevelopment Agency**- A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called "tax increments" to repay Agency indebtedness.

**Reimbursement** - Payment of amount remitted on behalf of another party, department, or fund.

**Reserve** - An account used to record a portion of the fund balance as legally segregated for a specific use.

**Resolution** - A special order of the City Council which has a lower legal standing than an Ordinance.

**Return to Source Funds** - Residual moneys from former Redevelopment Agency's tax levy's that are redistributed to the Cities after the Agency's debt obligations have been paid off. These funds are non-restricted and are distributed by the State in January and July of every year.

**Revenues** - Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

**Revenue Bonds** - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

**Salaries and Benefits** - A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

**Special Revenue Funds** - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

**Successor Agency to the Pinole Redevelopment Agency** - Trust agency formed for the purpose of reporting close-out financial activities of the former Redevelopment Agency.

**Unfunded Liability** - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

**User Fees** - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).

## **ACRONYMS**

|                |                                                  |
|----------------|--------------------------------------------------|
| <b>ABAG</b>    | Association of Bay Area Government               |
| <b>ACFR</b>    | Annual Comprehensive Financial Report            |
| <b>CalPERS</b> | California Public Employees' Retirement System   |
| <b>CIP</b>     | Capital Improvement Program                      |
| <b>COLA</b>    | Cost of Living Adjustment                        |
| <b>CPI</b>     | Consumer Price Index                             |
| <b>CSMFO</b>   | California Society of Municipal Finance Officers |
| <b>EAP</b>     | Employee Assistance Program                      |
| <b>FTE</b>     | Full Time Equivalent                             |
| <b>GASB</b>    | Governmental Accounting Standards Board          |
| <b>GFOA</b>    | Government Finance Officers Association          |
| <b>HOPTR</b>   | Homeowner's Property Tax Rebates                 |
| <b>LAIF</b>    | Local Agency Investment Fund                     |
| <b>LTD</b>     | Long-Term Disability                             |
| <b>NPDES</b>   | National Pollution Discharge Elimination System  |
| <b>OPEB</b>    | Other Post Employment Benefits                   |
| <b>PALC</b>    | Pinole Assisted Living Community                 |
| <b>PERS</b>    | Public Employees' Retirement System              |
| <b>PEPRA</b>   | Public Employees' Pension Reform Act [of 2013]   |
| <b>POB</b>     | Pension Obligation Bond                          |
| <b>PPEA</b>    | Pinole Police Employees Association              |

|               |                                                     |
|---------------|-----------------------------------------------------|
| <b>PRA</b>    | Pinole Redevelopment Agency                         |
| <b>RDA</b>    | Redevelopment Agency                                |
| <b>SAFER</b>  | Staffing for Adequate Fire and Emergency Response   |
| <b>SDI</b>    | State Disability Insurance                          |
| <b>SRO</b>    | School Resource Officer                             |
| <b>UBC</b>    | Uniform Building Code                               |
| <b>VLF</b>    | Vehicle License Fee                                 |
| <b>WBCC</b>   | West Bay Communications Center                      |
| <b>WCCTAC</b> | West Contra Costa Transportation Advisory Committee |
| <b>WCCUSD</b> | West Contra Costa Unified School District           |
| <b>WPCP</b>   | Wastewater Pollution Control Plant                  |

## **FINANCIAL AND INVESTMENT POLICIES**

The following Financial and Investment Policies are established to ensure that the City's finances are managed in a sound and prudent manner which will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) strive for a balanced budget annually, assuring that the City is living within our means, and (4) establish reserves necessary to meet known and unknown future obligations.

To achieve these goals, the following Financial and Investment Policies have been established. Below is a summary of the actual policies, which were last updated and approved by the City Council on May 2, 2023. The full policies can be found on the website at <https://www.pinole.gov/wp-content/uploads/2024/06/Financial-and-Investment-Policies-Updated-March-2023.pdf>.

### **1. Structurally Balanced Budget Policy**

The annual budget will be structurally balanced whereby the operating budget will be prepared with current year expenditures funded with current year revenue. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into structural balance.

### **2. Reserves Policy**

The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

### **3. Revenue Policy – One Time (Non-Recurring) Resources**

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue. The General Fund Budget will be structurally in balance without relying on one-time resources such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar non-recurring revenue. Appropriate uses of one-time resources include establishing and rebuilding the General Fund Reserve, other City established reserves, or early retirement of debt, capital expenditures, reducing unfunded pension liabilities (PERS and OPEB), and other non-recurring expenditures.

### **4. Revenue Policy – User Fees and Charges**

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover the costs of new facilities and infrastructure necessitated by the development consistent with state law.

5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City. The purpose of the is policy is to maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

8. Grants Policy

The City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

9. Capital Assets Policy

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital

assets. The value of the asset must meet the City's capitalization threshold of \$5,000 to be recorded as a capital asset.

#### 10. Unclaimed Funds Policy

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

#### 11. Investment Policy

The purpose of this Investment Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

#### 12. Pension Investment Policy

The City of Pinole (the "City") has established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements.

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

*Page intentionally blank*



## **EMPLOYEE COMPENSATION AND BENEFITS**

### **Compensation**

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-six periods each fiscal year. Current salary and benefit schedules are available online at: <https://www.pinole.gov/salary-benefits/>.

Compensation packages include benefits, such as medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan.

There are currently three union-represented groups in the City: Pinole Police Employees Association, Public Employees Union – Local 1, and AFSCME Local 512.

### **Pension Plans**

The City contributes to the California Public Employees' Retirement System ("PERS"), a cost-sharing, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

*Funding Policy:* Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary.

The City entered into cost-sharing agreements with its union-represented and unrepresented employees whereby miscellaneous and safety employees' total CalPERS contribution (combined Employee Contribution and Employees' Share of the City's contribution) are capped at 15% (8% employee portion and 7% employer portion) and 15% (9% employee portion and 6% employer portion) respectively.

The City established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust in July of 2018. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements. Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS.

## Other Post-Employment Benefits

In addition to the retirement pension benefits described above, the City sponsors and administers a single-employer healthcare plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City's expense.

Employees hired before July 1, 2010 receive a City contribution toward their health premium equal that provided to current active employees. Employees hired after July 1, 2010 receive a City contribution toward their retiree health premium in an amount described by Government Code Section 22893 (the PERS vesting schedule) as shown below:

| Credited Years of Service | Percentage of Employer Contribution |
|---------------------------|-------------------------------------|
| 10                        | 50%                                 |
| 11                        | 55%                                 |
| 12                        | 60%                                 |
| 13                        | 65%                                 |
| 14                        | 70%                                 |
| 15                        | 75%                                 |
| 16                        | 80%                                 |
| 17                        | 85%                                 |
| 18                        | 90%                                 |
| 19                        | 95%                                 |
| 20 or more                | 100%                                |

**Funding Policy:** The City's contribution for each retiree is capped at the Kaiser Bay Area/Sacramento family premium. The premium as of July 1, 2019 is \$2,027.64 per month. The City is currently funding the benefits on a pay-as-you-go basis.

## Risk Management

The City manages risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters by participating in a public entity risk pool established under the Joint Exercise of Powers Act of the State of California. The City is a member of the Municipal Pooling Authority (MPA) of Northern California.

MPA provides coverage against the following types of risk of loss under the terms of the joint-powers agreement:

| Type of Coverage (Deductible)                                            | Coverage Limits |
|--------------------------------------------------------------------------|-----------------|
| Liability (\$25,000) including errors and omissions for public officials | \$29,000,000    |
| All Risk Fire and Property (\$5,000)                                     | \$1,000,000,000 |
| Workers' Compensation (no deductible)                                    | \$50,000,000    |
| Vehicle Physical Damage (\$3,000 for Police, \$2,000 all others)         | \$250,000       |

## **Jurisdictional Comparison**

|                                   | <b>City of Pinole</b>       | <b>City of Hercules</b>     | <b>City of San Pablo</b>    | <b>City of El Cerrito</b>   |
|-----------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Form of Government                | Council-Manager General Law | Council-Manager General Law | Council-Manager General Law | Council-Manager General Law |
| Year Incorporated                 | 1903                        | 1900                        | 1948                        | 1917                        |
| <b>Budget Comparison</b>          |                             |                             |                             |                             |
| General Fund Revenue              | 28,219,433                  | 19,835,823                  | 54,367,874                  | 51,386,444                  |
| General Fund Expenditures         | 37,215,683                  | 19,445,717                  | 54,350,355                  | 51,352,492                  |
| Total Full Time Equivalents (FTE) | 113.14*                     | 64                          | 165                         | 168.8                       |
| Sworn Personnel FTE               | 29**                        | 31**                        | 61**                        | 38.6                        |
| <b>Demographics</b>               |                             |                             |                             |                             |
| Population                        | 18,192                      | 26,297                      | 31,907                      | 25,869                      |
| Annual Percent Change             | -.29                        | .89                         | 2.6                         | .65                         |
| Median Age                        | 44.1                        | 43.5                        | 34.3                        | 42.4                        |
| Population per FTE                | 161*                        | 411                         | 193                         | 153                         |
| Population per Sworn FTE          | 627                         | 848                         | 523                         | 670                         |
| Housing Units                     | 7,122                       | 9,576                       | 10,001                      | 11,342                      |
| Average Household Size            | 2.72                        | 2.81                        | 3.16                        | 3.49                        |
| Labor Force                       | 9,700                       | 14,400                      | 14,900                      | 14,300                      |
| Unemployment Rate                 | 2.6%                        | 4.1%                        | 4.8%                        | 3.5%                        |
| Median Household Income           | \$120,833                   | \$130,583                   | \$78,215                    | \$122,472                   |
| Per Capita Income                 | \$52,589                    | \$56,098                    | \$29,111                    | \$37,484                    |

Sources: City of Hercules, City of San Pablo, City of El Cerrito, California Employment Development Department, California Department of Finance, United States Census Bureau

\*The City of Pinole includes Wastewater Treatment Plant personnel; the City operates a Wastewater Treatment Plant which services the Pinole and Hercules areas. The City of San Pablo and El Cerrito are serviced by West County Wastewater District and EBMUD, respectively.

\*\*The City of Hercules and City of San Pablo include Police personnel only as Fire services are provided by the Rodeo Hercules Fire District and ConFire, respectively. Effective 3/1/23 Fire services in the City of Pinole are provided by ConFire.

*Page intentionally blank*

Exhibit A - Budget Summaries

|                                                             | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| General Fund (including Measure S 2006, 2014 and Measure I) |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                        | 4,307,208            | 5,055,790            | 5,948,810            | 6,168,067                        | 6,168,067                       | 3,283,712                           | 6,168,067                           | 6,698,790              | 9%                               |
| <i>Basic 1% Property Tax</i>                                | <i>2,946,085</i>     | <i>3,145,151</i>     | <i>4,038,170</i>     | <i>4,677,116</i>                 | <i>4,677,116</i>                | <i>1,943,836</i>                    | <i>4,677,116</i>                    | <i>4,299,328</i>       | -8%                              |
| <i>RPTTF and Passthrough Payments</i>                       | <i>1,361,123</i>     | <i>1,910,639</i>     | <i>1,910,639</i>     | <i>1,490,951</i>                 | <i>1,490,951</i>                | <i>1,339,876</i>                    | <i>1,490,951</i>                    | <i>2,399,462</i>       | 61%                              |
| 312 - Sales and Use Taxes                                   | 4,612,708            | 4,396,002            | 4,411,000            | 4,536,436                        | 4,459,156                       | 2,898,866                           | 4,381,876                           | 4,567,189              | 2%                               |
| 312 - Sales and Use Taxes- Measure S 2006                   | 2,501,974            | 2,467,529            | 2,510,464            | 2,581,000                        | 2,550,000                       | 1,590,728                           | 2,519,000                           | 2,599,000              | 2%                               |
| 312 - Sales and Use Taxes- Measure S 2014                   | 2,498,944            | 2,464,819            | 2,508,755            | 2,581,000                        | 2,550,000                       | 1,584,359                           | 2,519,000                           | 2,599,000              | 2%                               |
| 312 - Sales and Use Taxes- Measure I                        | -                    | -                    | -                    | -                                | -                               | -                                   | 600,000                             | 2,599,000              | 100%                             |
| 313 - Utility Users Tax                                     | 2,063,773            | 2,312,830            | 2,445,715            | 2,285,000                        | 2,285,000                       | 2,045,450                           | 2,285,000                           | 2,345,000              | 3%                               |
| 314 - Franchise Taxes                                       | 788,146              | 875,058              | 901,208              | 850,000                          | 850,000                         | 454,338                             | 850,000                             | 850,000                | 0%                               |
| 315 - Other Taxes                                           | 929,466              | 898,797              | 846,439              | 924,599                          | 864,599                         | 711,592                             | 897,514                             | 876,172                | 1%                               |
| <i>Other Tax/Transient Occupancy Tax</i>                    | <i>487,687</i>       | <i>456,288</i>       | <i>378,622</i>       | <i>460,000</i>                   | <i>400,000</i>                  | <i>253,821</i>                      | <i>340,000</i>                      | <i>400,000</i>         | 0%                               |
| <i>Other Tax/Business License</i>                           | <i>441,779</i>       | <i>442,509</i>       | <i>467,817</i>       | <i>464,599</i>                   | <i>464,599</i>                  | <i>457,771</i>                      | <i>464,599</i>                      | <i>476,172</i>         | 2%                               |
| 321 - Intergovernmental Taxes                               | 2,108,808            | 2,247,072            | 2,346,237            | 2,402,673                        | 2,402,673                       | 1,217,510                           | 2,402,673                           | 2,513,149              | 5%                               |
| 322 - Federal Grants                                        | -                    | -                    | 129,788              | -                                | 33,461                          | 37,653                              | 37,653                              | -                      | 0%                               |
| 323 - State Grants                                          | 13,847               | 43,442               | 36,194               | 95,882                           | 95,882                          | 103,635                             | 103,635                             | 73,022                 | -24%                             |
| 324 - Other Grants                                          | 46,937               | 43,793               | 50,913               | 47,025                           | 47,025                          | 1,000                               | 47,025                              | 72,025                 | 53%                              |
| 332 - Permits                                               | 120,780              | 190,687              | 324,534              | 251,700                          | 251,700                         | 236,906                             | 251,700                             | 301,700                | 20%                              |
| 341 - Review Fees                                           | 42,210               | 50,279               | 22,875               | 25,500                           | 25,500                          | 847                                 | 1,200                               | 25,500                 | 0%                               |
| 342 - Other Fees                                            | 23,880               | 56,772               | 113,399              | 65,854                           | 65,854                          | 89,478                              | 119,000                             | 64,809                 | -2%                              |
| 343 - Abatement Fees                                        | 5,127                | 30,193               | 22,539               | 47,000                           | 47,000                          | 18,916                              | 47,000                              | 42,000                 | -11%                             |
| 351 - Fines and Forfeiture                                  | 10,411               | 17,579               | 29,716               | 15,550                           | 26,050                          | 29,341                              | 37,225                              | 15,550                 | -40%                             |
| 361 - Public Safety Charges                                 | 29,558               | 30,148               | 30,216               | 30,500                           | 30,500                          | 1,110                               | 1,400                               | 30,500                 | 0%                               |
| <i>361 - Public Safety Charges/Dispatch</i>                 | <i>1,447,934</i>     | <i>1,568,849</i>     | <i>1,803,884</i>     | <i>1,743,807</i>                 | <i>1,743,807</i>                | <i>1,501,570</i>                    | <i>1,743,807</i>                    | <i>1,830,997</i>       | 5%                               |
| 370 - Interest and Investment Income                        | (134,495)            | 211,725              | 173,488              | 200,000                          | 200,000                         | (1,645)                             | 100,000                             | 100,000                | -50%                             |
| 381 - Rental Income                                         | 96,516               | 95,432               | 86,084               | 81,450                           | 81,450                          | 65,975                              | 81,450                              | 81,450                 | 0%                               |
| 383 - Reimbursements                                        | 16,341               | 20,133               | 78,831               | 11,500                           | 11,500                          | 69,196                              | 92,260                              | 11,500                 | 0%                               |
| 384 - Other Revenue                                         | 35,606               | 5,969                | 13,045               | 5,100                            | 5,100                           | 6,869                               | 8,920                               | 5,100                  | 0%                               |
| 392 - Proceeds from Sale of Property                        | 240,182              | 12,080               | 139                  | 1,000                            | 1,000                           | 1,165                               | 1,165                               | 1,000                  | 0%                               |
| 393 - Loan/Bond Proceeds                                    | -                    | 91,907               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total                                               | 21,805,859           | 23,186,887           | 24,834,271           | 24,950,643                       | 24,795,324                      | 15,948,573                          | 25,296,570                          | 28,302,453             | 14%                              |
| 399 - Transfers In                                          | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 3,235,445              | 100%                             |
| 399 - Transfers In from Section 115 Pension Fund            | 1,061,736            | 2,160,519            | 2,231,793            | 3,268,790                        | 3,268,790                       | -                                   | 3,268,790                           | -                      | -100%                            |
| 399 - Transfers In from ARPA Fund                           | -                    | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Sources Total                                               | 22,867,595           | 29,418,810           | 27,066,064           | 28,219,433                       | 28,064,114                      | 15,948,573                          | 28,565,360                          | 31,537,898             | 12%                              |
| Fund: 100 - General Fund                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Expenditures                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                         | 215,904              | 200,496              | 227,194              | 202,339                          | 241,089                         | 115,342                             | 241,089                             | 252,450                | 5%                               |
| Division: 111 - City Manager Total:                         | 527,117              | 567,995              | 535,472              | 683,857                          | 683,431                         | 440,359                             | 683,431                             | 535,563                | -22%                             |
| Division: 112 - City Clerk Total:                           | 327,468              | 511,112              | 615,496              | 717,294                          | 731,224                         | 567,190                             | 731,224                             | 733,895                | 0%                               |
| Division: 113 - City Treasurer Total:                       | 8,375                | 8,268                | 9,681                | 10,148                           | 10,148                          | 7,473                               | 10,148                              | 9,990                  | -2%                              |
| Division: 114 - City Attorney Total:                        | 406,476              | 330,354              | 229,817              | 297,031                          | 297,031                         | 309,335                             | 297,031                             | 305,965                | 3%                               |
| <i>114 - City Attorney Services</i>                         | <i>833,500</i>       | <i>899,583</i>       | <i>662,442</i>       | <i>581,131</i>                   | <i>581,131</i>                  | <i>401,959</i>                      | <i>581,131</i>                      | <i>598,565</i>         | 3%                               |
| <i>114 - City Attorney Indirect Cost Allocations</i>        | <i>(427,024)</i>     | <i>(569,229)</i>     | <i>(432,626)</i>     | <i>(284,100)</i>                 | <i>(284,100)</i>                | <i>(92,623)</i>                     | <i>(284,100)</i>                    | <i>(292,600)</i>       | 3%                               |
| Division: 115 - Finance Department Total:                   | 560,362              | 657,774              | 956,068              | 966,217                          | 969,217                         | 795,239                             | 969,217                             | 1,020,844              | 5%                               |
| Division: 116 - Human Resources Total:                      | 377,614              | 749,748              | 831,985              | 888,867                          | 925,991                         | 709,625                             | 925,991                             | 965,908                | 4%                               |
| Division: 117 - General Government Total:                   | 1,306,126            | 1,420,199            | 1,611,760            | 1,059,644                        | 1,059,644                       | 1,346,081                           | 1,059,644                           | 1,298,551              | 23%                              |
| Administrative Total                                        | 3,729,442            | 4,445,947            | 5,017,472            | 4,825,397                        | 4,917,775                       | 4,290,644                           | 4,917,775                           | 5,123,167              | 4%                               |
| Division: 221 - Police Operations Total:                    | 4,433,521            | 5,034,933            | 6,250,517            | 6,952,098                        | 6,929,440                       | 5,216,851                           | 6,929,440                           | 5,823,820              | -16%                             |
| Division: 222 - Police Support Services Total:              | 1,118,708            | 1,416,777            | 1,519,190            | 1,582,951                        | 1,582,951                       | 973,958                             | 1,582,951                           | 1,468,835              | -7%                              |
| Division: 223 - Dispatch WBCC Total:                        | 2,215,114            | 2,379,569            | 2,498,316            | 2,548,869                        | 2,568,099                       | 1,968,544                           | 2,568,099                           | 2,740,771              | 7%                               |
| Division: 231 - Fire Total:                                 | 3,992,507            | 5,045,833            | 4,384,514            | 3,582,500                        | 3,582,500                       | 2,712,342                           | 3,582,500                           | 3,202,461              | -11%                             |
| Public Safety Total                                         | 11,759,851           | 13,877,112           | 14,652,536           | 14,666,418                       | 14,662,990                      | 10,871,695                          | 14,662,990                          | 13,235,887             | -10%                             |
| Division: 341 - Administration/Engineering Total:           | 219,407              | 408,987              | 736,873              | 622,287                          | 362,747                         | 281,610                             | 362,747                             | 402,553                | 11%                              |
| Division: 342 - Road Maintenance Total:                     | 62,776               | 152,163              | 225,539              | 486,573                          | 486,573                         | 279,508                             | 486,573                             | 30,000                 | -94%                             |
| Division: 343 - Facility Maintenance Total:                 | 552,239              | 650,885              | 760,139              | 929,920                          | 929,920                         | 603,547                             | 929,920                             | 715,330                | -23%                             |
| Division: 345 - Park Maintenance Total:                     | 276,594              | 291,821              | 358,808              | 356,460                          | 356,460                         | 305,574                             | 356,460                             | -                      | -100%                            |
| Public Works Total                                          | 1,111,016            | 1,503,855            | 2,081,358            | 2,395,240                        | 2,135,700                       | 1,470,239                           | 2,135,700                           | 1,147,883              | -46%                             |
| Division: 461 - Planning Total:                             | 64,712               | 65,951               | 10,249               | 17,148                           | 17,148                          | 8,350                               | 17,148                              | 12,387                 | -28%                             |
| Division: 465 - Code Enforcement Total:                     | 198,324              | 226,172              | 260,334              | 399,687                          | 372,187                         | 297,466                             | 372,187                             | 418,050                | 12%                              |
| Division: 466 - Economic Development Total:                 | 145                  | 106,482              | 266,424              | 148,953                          | 123,953                         | 57,117                              | 123,953                             | 159,705                | 29%                              |
| Community Development Total                                 | 263,181              | 398,605              | 537,007              | 565,788                          | 513,288                         | 362,933                             | 513,288                             | 590,142                | 15%                              |
| Division: 551 - Recreation Admin Total                      | 253413.81            | 352,653              | 1,816                | 3500                             | 3,500                           | 1,902                               | 3,500                               | 3,500                  | 0%                               |
| Division: 560 - Library Services Total:                     | -                    | -                    | 158,796              | 202,430                          | 202,430                         | 95,962                              | 202,430                             | 202,430                | 0%                               |
| Division: 561 - Animal Control Services Total:              | -                    | -                    | 164,428              | 220,935                          | 220,935                         | 99,612                              | 220,935                             | 226,437                | 2%                               |
| Recreation Total                                            | 253,414              | 352,653              | 325,040              | 426,865                          | 426,865                         | 197,476                             | 426,865                             | 432,367                | 1%                               |
| 481 - Debt Service                                          | 608,736              | 599,021              | 615,440              | 636,107                          | 636,107                         | 636,015                             | 636,107                             | 653,545                | 3%                               |
| Sub-Total                                                   | 17,725,639           | 21,177,193           | 23,228,854           | 23,515,815                       | 23,292,725                      | 17,829,002                          | 23,292,725                          | 21,182,991             | -9%                              |
| 499 - Transfers Out                                         | 2,667,216            | 1,936,750            | 1,657,275            | 777,800                          | 777,800                         | 597,677                             | 777,800                             | 2,592,907              | 233%                             |
| Expenditure Total:                                          | 20,392,855           | 23,113,943           | 24,886,129           | 24,293,615                       | 24,070,525                      | 18,426,679                          | 24,070,525                          | 23,775,898             | -1%                              |

|                                                             | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 105 - Measure S 2006 Fund</b>                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Department Total:                   | 475                  | 1,534                | 377                  | 2,450                            | 2,450                           | 60                                  | 500                                 | 2,450                  | 0%                               |
| Division: 221 - Police Operations Total:                    | 1,589,658            | 1,289,148            | 1,252,499            | 1,147,981                        | 1,147,981                       | 735,267                             | 1,278,215                           | 845,720                | -26%                             |
| Division: 222 - Police Support Services Total:              | 330,507              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 231 - Fire Total:                                 | 682,546              | 899,363              | 755,412              | 1,478,192                        | 1,478,192                       | 1,072,572                           | 1,478,192                           | 1,772,580              | 20%                              |
| Division: 342 - Road Maintenance Total:                     | -                    | -                    | -                    | 1,750,000                        | 1,750,000                       | -                                   | -                                   | 350,000                | -80%                             |
| Division: 343 - Facility Maintenance Total:                 | -                    | -                    | -                    | 1,530,000                        | 1,530,000                       | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                   | <b>2,603,185</b>     | <b>2,190,045</b>     | <b>2,008,287</b>     | <b>5,908,623</b>                 | <b>5,908,623</b>                | <b>1,807,899</b>                    | <b>2,756,907</b>                    | <b>2,970,750</b>       | <b>-50%</b>                      |
| <b>Fund: 106 - Measure S 2014 Fund</b>                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                         | -                    | 9,202                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 115 - Finance Department Total:                   | 175                  | 2,434                | 977                  | 2,450                            | 2,450                           | 960                                 | 2,450                               | 2,450                  | 0%                               |
| Division: 117 - General Government Total:                   | 692,901              | 718,000              | 1,552,839            | 783,500                          | 783,500                         | 783,500                             | 783,500                             | 283,500                | -64%                             |
| Division: 118 - Information Systems Total:                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Administrative Total</b>                                 | <b>693,076</b>       | <b>729,636</b>       | <b>1,553,816</b>     | <b>785,950</b>                   | <b>785,950</b>                  | <b>784,460</b>                      | <b>785,950</b>                      | <b>285,950</b>         | <b>-64%</b>                      |
| Division: 221 - Police Operations Total:                    | 59,161               | 37,269               | 23,759               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 222 - Police Support Services Total:              | 100,690              | 109,585              | 118,225              | 126,138                          | 126,138                         | 95,333                              | 126,138                             | 127,055                | 1%                               |
| Division: 231 - Fire Total:                                 | 425,909              | 741,990              | 968,725              | 1,372,769                        | 1,372,769                       | 996,031                             | 1,372,769                           | 1,767,924              | 29%                              |
| <b>Public Safety Total</b>                                  | <b>585,760</b>       | <b>888,843</b>       | <b>1,110,709</b>     | <b>1,498,907</b>                 | <b>1,498,907</b>                | <b>1,091,364</b>                    | <b>1,498,907</b>                    | <b>1,894,979</b>       | <b>26%</b>                       |
| Division: 341 - Administration/Engineering Total:           | 70,077               | 70,569               | 64,578               | 229,895                          | 379,895                         | 65,201                              | 123,888                             | 219,653                | -42%                             |
| Division: 342 - Road Maintenance Total:                     | 153,392              | 87,133               | 569,334              | 854,730                          | 854,730                         | 114,112                             | 605,566                             | 198,858                | -77%                             |
| Division: 343 - Facility Maintenance Total:                 | 352,421              | 229,730              | 413,795              | 1,898,663                        | 1,898,663                       | 103,392                             | 403,188                             | 174,260                | -91%                             |
| Division: 344 - NPDES Storm Drain Total:                    | 28,290               | 2,626                | 424,751              | 1,450,000                        | 1,450,000                       | 33,950                              | 375,410                             | 543,937                | -62%                             |
| Division: 345 - Park Maintenance Total:                     | 109,297              | 266,143              | 516,063              | 260,000                          | 260,000                         | 24,899                              | 50,000                              | 110,000                | -58%                             |
| Division: 642 - Sewer Collections Total:                    | 50,563               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Public Works Total</b>                                   | <b>764,039</b>       | <b>656,200</b>       | <b>1,988,521</b>     | <b>4,693,288</b>                 | <b>4,843,288</b>                | <b>341,555</b>                      | <b>1,558,052</b>                    | <b>1,246,708</b>       | <b>-74%</b>                      |
| Division: 465 - Code Enforcement Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 466 - Economic Development Total:                 | -                    | -                    | 10,000               | 20,000                           | 87,050                          | 29,039                              | 29,039                              | 20,000                 | -77%                             |
| <b>Community Development Total</b>                          | <b>-</b>             | <b>-</b>             | <b>10,000</b>        | <b>20,000</b>                    | <b>87,050</b>                   | <b>29,039</b>                       | <b>29,039</b>                       | <b>20,000</b>          | <b>0%</b>                        |
| Division: 551 - Recreation Administration Total:            | -                    | -                    | -                    | -                                | 8,834                           | 8,834                               | -                                   | -                      | 0%                               |
| Division: 552 - Senior Center Total:                        | 19,150               | 12,600               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 553 - Tiny Tots Total:                            | -                    | -                    | 739                  | 15,300                           | 24,134                          | -                                   | -                                   | 15,300                 | -37%                             |
| Division: 554 - Youth Center Total:                         | 65                   | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Recreation Total</b>                                     | <b>19,215</b>        | <b>12,600</b>        | <b>739</b>           | <b>15,300</b>                    | <b>32,968</b>                   | <b>8,834</b>                        | <b>-</b>                            | <b>15,300</b>          | <b>-54%</b>                      |
| <b>Expenditure Total:</b>                                   | <b>2,062,091</b>     | <b>2,287,278</b>     | <b>4,663,784</b>     | <b>7,013,445</b>                 | <b>7,248,163</b>                | <b>2,255,252</b>                    | <b>3,871,948</b>                    | <b>3,462,937</b>       | <b>-52%</b>                      |
| <b>Fund: 107 - Measure I Fund</b>                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                    | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 1,752,454              | 100%                             |
| Division: 342 - Road Maintenance Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 182,752                | 100%                             |
| Division: 345 - Park Maintenance Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 356,256                | 100%                             |
| 499 - Transfers Out                                         | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 300,000                | 100%                             |
| <b>Expenditure Total:</b>                                   | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>2,591,462</b>       | <b>100%</b>                      |
| <b>General Fund, Measure S and Measure I Expenditure To</b> | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,215,683</b>                | <b>37,227,311</b>               | <b>22,489,830</b>                   | <b>30,699,379</b>                   | <b>32,801,047</b>      | <b>-12%</b>                      |
| <b>General Fund, Measure S and Measure I Net Results</b>    | <b>(2,190,536)</b>   | <b>1,827,544</b>     | <b>(4,492,136)</b>   | <b>(8,996,250)</b>               | <b>(9,163,197)</b>              | <b>(6,541,257)</b>                  | <b>(2,134,020)</b>                  | <b>(1,263,149)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                 | <b>12,833,856</b>    | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>                 | <b>7,978,728</b>                |                                     | <b>7,978,728</b>                    | <b>5,844,709</b>       |                                  |
| <b>Fund Balance, June 30</b>                                | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>     | <b>(1,017,521)</b>               | <b>(1,184,469)</b>              |                                     | <b>5,844,709</b>                    | <b>4,581,559</b>       |                                  |
| <b>Fund: 150 - General Reserve Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                        | (249,883)            | 181,770              | 476,241              | 309,000                          | 309,000                         | 380,395                             | 425,570                             | 300,000                | -3%                              |
| 399 - Transfers In                                          | 949,715              | 650,925              | 764,520              | -                                | -                               | -                                   | -                                   | (2,400,000)            | 0%                               |
| <b>Revenue Total:</b>                                       | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>309,000</b>                   | <b>309,000</b>                  | <b>380,395</b>                      | <b>425,570</b>                      | <b>(2,100,000)</b>     | <b>-780%</b>                     |
| <b>Expenditures - Transfers Out</b>                         | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>843,790</b>                   | <b>843,790</b>                  | <b>-</b>                            | <b>843,790</b>                      | <b>-</b>               | <b>0%</b>                        |
| <b>Expenditure Total:</b>                                   | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>843,790</b>                   | <b>843,790</b>                  | <b>-</b>                            | <b>843,790</b>                      | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 150 - General Reserve Net Results</b>              | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>(534,790)</b>                 | <b>(534,790)</b>                | <b>380,395</b>                      | <b>(418,220)</b>                    | <b>(2,100,000)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                 | <b>7,492,770</b>     | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>                | <b>10,266,058</b>               |                                     | <b>10,266,058</b>                   | <b>9,847,838</b>       |                                  |
| <b>Fund Balance, June 30</b>                                | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>    | <b>9,731,268</b>                 | <b>9,731,268</b>                |                                     | <b>9,847,838</b>                    | <b>7,747,838</b>       |                                  |



|                                                               | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|---------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 160 - Equipment Reserve Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 384 - Other Revenue                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                          | 17,000               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                            | 85,000               | 85,000               | 150,000              | 150,000                          | 150,000                         | 150,000                             | 150,000                             | 150,000                | 0%                               |
| <b>Revenue Total:</b>                                         | <b>102,000</b>       | <b>85,000</b>        | <b>150,000</b>       | <b>150,000</b>                   | <b>150,000</b>                  | <b>150,000</b>                      | <b>150,000</b>                      | <b>150,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Admin and Engineering Total:                  | -                    | -                    | 44,853               | -                                | -                               | 6,886                               | 45,201                              | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                       | 104,242              | 39,434               | -                    | 120,000                          | 141,275                         | 21,275                              | 141,275                             | 120,000                | -15%                             |
| Division: 345 - Park Maintenance Total:                       | -                    | -                    | 13,099               | 80,000                           | 80,000                          | 69,950                              | 80,000                              | 80,000                 | 0%                               |
| Division: 461 - Planning Total:                               | -                    | -                    | -                    | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| Division: 462 - Building Inspection Total:                    | -                    | -                    | -                    | -                                | 47,744                          | 47,744                              | -                                   | -                      | 0%                               |
| Division: 551 - Recreation Administration Total:              | -                    | -                    | -                    | -                                | 23,872                          | 23,872                              | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                     | <b>104,242</b>       | <b>39,434</b>        | <b>57,952</b>        | <b>205,000</b>                   | <b>297,891</b>                  | <b>169,727</b>                      | <b>271,476</b>                      | <b>205,000</b>         | <b>-31%</b>                      |
| <b>Fund: 160 - EQUIPMENT RESERVE Net Results</b>              | <b>(2,242)</b>       | <b>45,566</b>        | <b>92,048</b>        | <b>(55,000)</b>                  | <b>(147,891)</b>                | <b>(19,727)</b>                     | <b>(121,476)</b>                    | <b>(55,000)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                   | <b>243,408</b>       | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>                   | <b>378,780</b>                  |                                     | <b>378,780</b>                      | <b>257,304</b>         |                                  |
| <b>Fund Balance, June 30</b>                                  | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>       | <b>323,780</b>                   | <b>230,889</b>                  |                                     | <b>257,304</b>                      | <b>202,304</b>         |                                  |
| <b>Fund: 200 - Gas Tax Fund</b>                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                 | 850,633              | 905,449              | 1,008,910            | 1,033,764                        | 1,033,764                       | 754,678                             | 1,033,764                           | 1,055,938              | 2%                               |
| 370 - Interest and Investment Income                          | (5,931)              | 19,555               | 66,310               | 5,000                            | 5,000                           | 56,141                              | 49,881                              | 5,000                  | 0%                               |
| 383 - Reimbursements                                          | 18,050               | 1,417                | 3,737                | 7,636                            | 7,636                           | 49,432                              | 7,636                               | 7,636                  | 0%                               |
| <b>Revenue Total:</b>                                         | <b>862,752</b>       | <b>926,420</b>       | <b>1,078,957</b>     | <b>1,046,400</b>                 | <b>1,046,400</b>                | <b>860,251</b>                      | <b>1,091,281</b>                    | <b>1,068,574</b>       | <b>2%</b>                        |
| <b>Expenditures</b>                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:             | 0                    | 4,889                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                       | 489,964              | 518,964              | 621,769              | 2,203,189                        | 2,203,189                       | 363,720                             | 896,963                             | 2,512,167              | 14%                              |
| <b>Expenditure Total:</b>                                     | <b>489,964</b>       | <b>523,854</b>       | <b>621,769</b>       | <b>2,203,189</b>                 | <b>2,203,189</b>                | <b>363,720</b>                      | <b>896,963</b>                      | <b>2,512,167</b>       | <b>14%</b>                       |
| <b>Fund: 200 - Gas Tax Fund Net Results</b>                   | <b>372,787</b>       | <b>402,567</b>       | <b>457,189</b>       | <b>(1,156,789)</b>               | <b>(1,156,789)</b>              | <b>496,532</b>                      | <b>194,318</b>                      | <b>(1,443,593)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                   | <b>356,517</b>       | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>                 | <b>1,589,060</b>                |                                     | <b>1,589,060</b>                    | <b>1,783,378</b>       |                                  |
| <b>Fund Balance, June 30</b>                                  | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>     | <b>432,271</b>                   | <b>432,271</b>                  |                                     | <b>1,783,378</b>                    | <b>339,785</b>         |                                  |
| <b>Fund: 201 - Restricted Real Estate Maintenance Fund</b>    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                              | 475                  | 475                  | -                    | 3,175                            | 3,175                           | -                                   | 3,175                               | 3,175                  | 0%                               |
| 381 - Rental Income                                           | -                    | -                    | -                    | 36,816                           | 36,816                          | -                                   | 36,816                              | 36,816                 | 0%                               |
| 384 - Other Revenue                                           | 2,700                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                         | <b>3,175</b>         | <b>475</b>           | <b>-</b>             | <b>39,991</b>                    | <b>39,991</b>                   | <b>-</b>                            | <b>39,991</b>                       | <b>39,991</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                   | 19,478               | 17,110               | 14,808               | 26,000                           | 26,000                          | 12,522                              | 26,000                              | 26,000                 | 0%                               |
| <b>Expenditure Total:</b>                                     | <b>19,478</b>        | <b>17,110</b>        | <b>14,808</b>        | <b>26,000</b>                    | <b>26,000</b>                   | <b>12,522</b>                       | <b>26,000</b>                       | <b>26,000</b>          | <b>0%</b>                        |
| <b>Fund: 201 - Restricted RE Maintenance Fund Net Result</b>  | <b>(16,303)</b>      | <b>(16,635)</b>      | <b>(14,808)</b>      | <b>13,991</b>                    | <b>13,991</b>                   | <b>(12,522)</b>                     | <b>13,991</b>                       | <b>13,991</b>          |                                  |
| <b>Fund Balance, July 1</b>                                   | <b>181,183</b>       | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>                   | <b>133,438</b>                  |                                     | <b>133,438</b>                      | <b>147,429</b>         |                                  |
| <b>Fund Balance, June 30</b>                                  | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>       | <b>147,429</b>                   | <b>147,429</b>                  |                                     | <b>147,429</b>                      | <b>161,421</b>         |                                  |
| <b>Fund: 203 - Public Safety Augmentation Fund</b>            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                 | 265,501              | 239,924              | 216,797              | 239,855                          | 239,855                         | 170,021                             | 239,855                             | 239,584                | 0%                               |
| 370 - Interest and Investment Income                          | (4,630)              | 11,244               | 24,561               | 10,000                           | 10,000                          | 6,643                               | 20,158                              | 10,000                 | 0%                               |
| <b>Revenue Total:</b>                                         | <b>260,870</b>       | <b>251,169</b>       | <b>241,358</b>       | <b>249,855</b>                   | <b>249,855</b>                  | <b>176,665</b>                      | <b>260,013</b>                      | <b>249,584</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                      | 154,595              | 187,468              | 462,287              | 546,413                          | 546,413                         | 353,979                             | 546,413                             | 613,388                | 12%                              |
| <b>Expenditure Total:</b>                                     | <b>154,595</b>       | <b>187,468</b>       | <b>462,287</b>       | <b>546,413</b>                   | <b>546,413</b>                  | <b>353,979</b>                      | <b>546,413</b>                      | <b>613,388</b>         | <b>12%</b>                       |
| <b>Fund: 203 - Public Safety Augmentation Fund Net Result</b> | <b>106,275</b>       | <b>63,701</b>        | <b>(220,928)</b>     | <b>(296,558)</b>                 | <b>(296,558)</b>                | <b>(177,315)</b>                    | <b>(286,400)</b>                    | <b>(363,804)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                   | <b>410,914</b>       | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>                   | <b>359,962</b>                  |                                     | <b>359,962</b>                      | <b>73,562</b>          |                                  |
| <b>Fund Balance, June 30</b>                                  | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>       | <b>63,404</b>                    | <b>63,404</b>                   |                                     | <b>73,562</b>                       | <b>(290,242)</b>       |                                  |
| <b>Fund: 204 - Police Grants Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 324 - Other Grants                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                           | -                    | -                    | 252                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                         | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| 399 - Transfers In                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                          | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Expenditures</b>                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                          | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                     | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 204 - Police Grants Net Results</b>                  | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                   | <b>68,927</b>        | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |
| <b>Fund Balance, June 30</b>                                  | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |

|                                                            | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 205 - Traffic Safety Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                                 | 28,821               | 26,111               | 20,434               | 45,000                           | 45,000                          | 13,977                              | 45,000                              | 20,500                 | -54%                             |
| 370 - Interest and Investment Income                       | (2,754)              | 5,703                | 15,575               | 1,500                            | 1,500                           | 9,429                               | 11,952                              | 4,000                  | 167%                             |
| 384 - Other Revenue                                        | -                    | -                    | 112                  | -                                | -                               | -                                   | 112                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>26,067</b>        | <b>31,814</b>        | <b>36,121</b>        | <b>46,500</b>                    | <b>46,500</b>                   | <b>23,406</b>                       | <b>57,064</b>                       | <b>24,500</b>          | <b>-47%</b>                      |
| Expenditures                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 9,219                | 10,028               | 13,457               | 21,845                           | 21,845                          | 7,936                               | 21,845                              | 22,191                 | 2%                               |
| Division: 342 - Road Maintenance Total:                    | -                    | -                    | 5,685                | 35,000                           | 35,000                          | -                                   | 35,000                              | 35,000                 | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>9,219</b>         | <b>10,028</b>        | <b>19,142</b>        | <b>56,845</b>                    | <b>56,845</b>                   | <b>7,936</b>                        | <b>56,845</b>                       | <b>57,191</b>          | <b>1%</b>                        |
| <b>Fund: 205 - Traffic Safety Fund Net Results</b>         | <b>16,848</b>        | <b>21,785</b>        | <b>16,980</b>        | <b>(10,345)</b>                  | <b>(10,345)</b>                 | <b>15,470</b>                       | <b>219</b>                          | <b>(32,691)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                | <b>234,979</b>       | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>                   | <b>290,591</b>                  |                                     | <b>290,591</b>                      | <b>290,810</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>       | <b>280,246</b>                   | <b>280,246</b>                  |                                     | <b>290,810</b>                      | <b>258,119</b>         |                                  |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund</b>   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                         | 161,285              | 165,271              | 186,159              | 165,000                          | 165,000                         | 194,663                             | 186,159                             | 180,000                | 9%                               |
| 370 - Interest and Investment Income                       | (4,472)              | 9,848                | 23,680               | 10,000                           | 10,000                          | 9,626                               | 19,125                              | 5,000                  | -50%                             |
| <b>Revenue Total:</b>                                      | <b>156,813</b>       | <b>175,119</b>       | <b>209,838</b>       | <b>175,000</b>                   | <b>175,000</b>                  | <b>204,289</b>                      | <b>205,284</b>                      | <b>185,000</b>         | <b>6%</b>                        |
| Expenditures                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 113,750              | 127,057              | 326,357              | 294,962                          | 294,962                         | 213,680                             | 294,962                             | 303,281                | 3%                               |
| <b>Expenditure Total:</b>                                  | <b>113,750</b>       | <b>127,057</b>       | <b>326,357</b>       | <b>294,962</b>                   | <b>294,962</b>                  | <b>213,680</b>                      | <b>294,962</b>                      | <b>303,281</b>         | <b>3%</b>                        |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund N</b> | <b>43,063</b>        | <b>48,062</b>        | <b>(116,518)</b>     | <b>(119,962)</b>                 | <b>(119,962)</b>                | <b>(9,391)</b>                      | <b>(89,678)</b>                     | <b>(118,281)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>328,953</b>       | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>                   | <b>303,559</b>                  |                                     | <b>303,559</b>                      | <b>213,881</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>       | <b>183,597</b>                   | <b>183,597</b>                  |                                     | <b>213,881</b>                      | <b>95,600</b>          |                                  |
| <b>Fund: 207 - NPDES Storm Water Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                              | 255,408              | 256,688              | 237,448              | 253,272                          | 253,272                         | -                                   | 253,272                             | 253,272                | 0%                               |
| 332 - Permits                                              | -                    | 1,200                | 2,600                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                       | 884                  | (819)                | 107                  | -                                | -                               | 147                                 | -                                   | -                      | 0%                               |
| 399 - Transfers In                                         | -                    | 75,433               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>256,292</b>       | <b>332,502</b>       | <b>240,155</b>       | <b>253,272</b>                   | <b>253,272</b>                  | <b>147</b>                          | <b>253,272</b>                      | <b>253,272</b>         | <b>0%</b>                        |
| Expenditures                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | -                    | -                    | -                    | -                                | -                               | 0                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                    | 10000                | -                    | 13,680.50            | 7,974                            | 7,974                           | 5,511                               | 7,974                               | 8,081                  | 1%                               |
| Division: 344 - NPDES Storm Drain Total:                   | 287,082              | 293,563              | 350,102              | 371,855                          | 371,855                         | 367,570                             | 305,258                             | 377,550                | 2%                               |
| <b>Expenditure Total:</b>                                  | <b>297,082</b>       | <b>293,563</b>       | <b>363,782</b>       | <b>379,829</b>                   | <b>379,829</b>                  | <b>373,081</b>                      | <b>313,232</b>                      | <b>385,631</b>         | <b>2%</b>                        |
| <b>Fund: 207 - NPDES Storm Water Fund Net Results</b>      | <b>(40,791)</b>      | <b>38,938</b>        | <b>(123,627)</b>     | <b>(126,557)</b>                 | <b>(126,557)</b>                | <b>(372,934)</b>                    | <b>(59,960)</b>                     | <b>(132,359)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>1,853</b>         | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>                 | <b>(123,627)</b>                |                                     | <b>(123,627)</b>                    | <b>(183,587)</b>       |                                  |
| <b>Fund Balance, June 30</b>                               | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>     | <b>(250,184)</b>                 | <b>(250,184)</b>                |                                     | <b>(183,587)</b>                    | <b>(315,946)</b>       |                                  |
| <b>Fund: 209 - Recreation Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 551 - Recreation Administration Total:           | 48,737               | 18,330               | 56,728               | 108,996                          | 276,296                         | 232,437                             | 60,356                              | 94,463                 | -66%                             |
| Division: 552 - Senior Center Total:                       | 103,253              | 172,373              | 183,835              | 196,300                          | 196,300                         | 162,527                             | 196,300                             | 241,100                | 23%                              |
| Division: 553 - Tiny Tots Total:                           | 124,659              | 123,524              | 109,163              | 112,010                          | 112,010                         | 97,425                              | 112,010                             | 110,500                | -1%                              |
| Division: 554 - Youth Center Total:                        | 2,451                | 8,752                | 29,384               | 7,800                            | 17,800                          | 45,023                              | 17,800                              | 44,500                 | 150%                             |
| Division: 555 - Day Camp Total:                            | 11,887               | 20,123               | 3,500                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | 587                  | 5,399                | 5,399                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 95,420               | 108,666              | 128,329              | 79,000                           | 79,000                          | 44,310                              | 79,000                              | 83,000                 | 5%                               |
| Division: 558 - Memorial Hall Total:                       | 3,308                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 289                  | 110                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>390,592</b>       | <b>457,276</b>       | <b>516,338</b>       | <b>504,106</b>                   | <b>681,406</b>                  | <b>581,723</b>                      | <b>465,466</b>                      | <b>573,563</b>         | <b>-16%</b>                      |
| 399 - Transfers In                                         | 950,998              | 1,098,343            | 1,392,318            | 751,300                          | 751,300                         | 571,177                             | 1,334,560                           | 1,750,050              | 133%                             |
| 399 - Transfers In from Section 115 Pension Fund           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                       | <b>1,341,590</b>     | <b>1,555,619</b>     | <b>1,908,656</b>     | <b>1,255,406</b>                 | <b>1,432,706</b>                | <b>1,152,900</b>                    | <b>1,800,026</b>                    | <b>2,323,613</b>       | <b>62%</b>                       |
| Expenditures                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | 7,549                | 7,068                | 7,338                | 7,500                            | 7,500                           | 5,982                               | 5,379                               | 7,500                  | 0%                               |
| Division: 551 - Recreation Administration Total:           | 532,479              | 538,111              | 707,670              | 887,733                          | 1,068,283                       | 819,137                             | 691,147                             | 923,673                | -14%                             |
| Division: 552 - Senior Center Total:                       | 399,599              | 500,492              | 541,257              | 663,944                          | 677,444                         | 375,750                             | 533,297                             | 565,670                | -16%                             |
| Division: 553 - Tiny Tots Total:                           | 141,106              | 159,932              | 201,018              | 257,431                          | 270,931                         | 177,859                             | 270,931                             | 263,367                | -3%                              |
| Division: 554 - Youth Center Total:                        | 111,936              | 149,571              | 213,611              | 358,107                          | 381,607                         | 203,480                             | 208,428                             | 343,042                | -10%                             |
| Division: 555 - Day Camp Total:                            | 25,228               | 33,561               | 90                   | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | -                    | 109                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 137,822              | 181,576              | 226,884              | 205,540                          | 205,540                         | 142,689                             | 175,268                             | 220,360                | 7%                               |
| Division: 558 - Memorial Hall Total:                       | 5,162                | 7,173                | 3,554                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 4,385                | 4,550                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>1,365,264</b>     | <b>1,582,143</b>     | <b>1,901,423</b>     | <b>2,380,256</b>                 | <b>2,611,306</b>                | <b>1,724,896</b>                    | <b>1,884,450</b>                    | <b>2,323,613</b>       | <b>-11%</b>                      |
| <b>Fund: 209 - Recreation Fund Net Results</b>             | <b>(23,674)</b>      | <b>(26,524)</b>      | <b>7,233</b>         | <b>(1,124,850)</b>               | <b>(1,178,600)</b>              | <b>(571,996)</b>                    | <b>(84,424)</b>                     | <b>(0)</b>             |                                  |
| <b>Fund Balance, July 1</b>                                | <b>29,162</b>        | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>                  | <b>(13,804)</b>                 |                                     | <b>(13,804)</b>                     | <b>(98,228)</b>        |                                  |
| <b>Fund Balance, June 30</b>                               | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>      | <b>(1,138,654)</b>               | <b>(1,192,404)</b>              |                                     | <b>(98,228)</b>                     | <b>(98,228)</b>        |                                  |



|                                                        | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 212 - Building &amp; Planning Fund</b>        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | -                    | -                    | -                                | -                               | 350,000                             | 250,000                             | -                      | 0%                               |
| 323 - State Grants                                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 442,800                | 0%                               |
| 324 - Other Grants                                     | -                    | 20,000               | 225,000              | 40,000                           | 40,000                          | 40,000                              | 250,000                             | -                      | -100%                            |
| 332 - Permits                                          | -                    | -                    | 2,421                | -                                | 476,916                         | 372,401                             | -                                   | 506,011                | 0%                               |
| 341 - Review Fees                                      | 480,430              | 496,068              | 625,075              | 476,916                          | 368,775                         | 257,341                             | 665,290                             | 477,355                | 29%                              |
| 342 - Other Fees                                       | 356,319              | 517,211              | 484,854              | 403,275                          | 433,117                         | 346,687                             | 517,469                             | 375,511                | -13%                             |
| 343 - Abatement Fees                                   | 65,442               | 192,423              | 252,810              | 433,117                          | -                               | -                                   | 265,833                             | -                      | 0%                               |
| 344 - Impact Fees                                      | 572                  | 402                  | 816                  | 29,218                           | 29,218                          | -                                   | 1,000                               | -                      | -100%                            |
| 351 - Fines and Forfeitures                            | -                    | 8,902                | 32,809               | 20,000                           | 20,000                          | 32,052                              | 35,378                              | 30,000                 | 50%                              |
| 370 - Interest and Investment Income                   | 3,072                | (18,196)             | (2,735)              | 7,000                            | 7,000                           | -                                   | -                                   | -                      | -100%                            |
| 383 - Reimbursements                                   | -                    | 32                   | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                    | -                    | -                    | 15                   | 6,000                            | 6,000                           | -                                   | 100                                 | 4,460                  | -26%                             |
| <b>Revenue Total:</b>                                  | <b>905,836</b>       | <b>1,216,842</b>     | <b>1,621,063</b>     | <b>1,415,526</b>                 | <b>1,381,026</b>                | <b>1,398,481</b>                    | <b>1,985,070</b>                    | <b>1,836,137</b>       | <b>33%</b>                       |
| 399 - Transfers In                                     | 481,051              | -                    | 67,000               | 67,000                           | 67,000                          | -                                   | 67,000                              | 908,095                | 1255%                            |
| <b>Sources Total</b>                                   | <b>1,386,887</b>     | <b>1,216,842</b>     | <b>1,688,063</b>     | <b>1,482,526</b>                 | <b>1,448,026</b>                | <b>1,398,481</b>                    | <b>2,052,070</b>                    | <b>2,744,232</b>       | <b>90%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                        | 749,792              | 1,097,149            | 952,129              | 683,669                          | 826,169                         | 537,435                             | 851,434                             | 1,264,879              | 53%                              |
| Division: 462 - Building Inspection Total:             | 1,035,536            | 1,113,151            | 1,326,417            | 1,355,889                        | 1,316,989                       | 887,966                             | 1,271,087                           | 1,479,353              | 12%                              |
| <b>Expenditure Total:</b>                              | <b>1,785,329</b>     | <b>2,210,300</b>     | <b>2,278,545</b>     | <b>2,039,558</b>                 | <b>2,143,158</b>                | <b>1,425,401</b>                    | <b>2,122,521</b>                    | <b>2,744,232</b>       | <b>28%</b>                       |
| <b>Fund: 212 - Building &amp; Planning Net Results</b> | <b>(398,442)</b>     | <b>(993,458)</b>     | <b>(590,482)</b>     | <b>(557,032)</b>                 | <b>(695,132)</b>                | <b>(26,920)</b>                     | <b>(70,451)</b>                     | <b>(0)</b>             |                                  |
| <b>Fund Balance, July 1</b>                            | <b>(244,296)</b>     | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>               | <b>(2,226,679)</b>              |                                     | <b>(2,226,679)</b>                  | <b>(2,297,130)</b>     |                                  |
| <b>Fund Balance, June 30</b>                           | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>   | <b>(2,783,711)</b>               | <b>(2,921,811)</b>              |                                     | <b>(2,297,130)</b>                  | <b>(2,297,130)</b>     |                                  |
| <b>Fund: 213 - Refuse Management Fund</b>              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 66,826               | 66,948               | 62,080               | 60,060                           | 60,060                          | 51,464                              | 60,060                              | 60,060                 | 0%                               |
| 370 - Interest and Investment Income                   | (1,768)              | 2,213                | 2,986                | 6,000                            | 6,000                           | 90                                  | 6,000                               | 6,000                  | 0%                               |
| 392 - Proceeds from Sale of Property                   | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                  | <b>65,058</b>        | <b>69,162</b>        | <b>65,066</b>        | <b>66,060</b>                    | <b>66,060</b>                   | <b>51,554</b>                       | <b>66,060</b>                       | <b>66,060</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:      | -                    | -                    | -                    | -                                | -                               | 2,751                               | -                                   | -                      |                                  |
| Division: 346 - Waste Reduction Total:                 | 106,591              | 122,104              | 131,547              | 187,102                          | 187,102                         | 101,484                             | 121,804                             | 189,710                | 1%                               |
| <b>Expenditure Total:</b>                              | <b>106,591</b>       | <b>122,104</b>       | <b>131,547</b>       | <b>187,102</b>                   | <b>187,102</b>                  | <b>104,235</b>                      | <b>121,804</b>                      | <b>189,710</b>         | <b>1%</b>                        |
| <b>Fund: 213 - Refuse Management Fund Net Results</b>  | <b>(41,533)</b>      | <b>(52,942)</b>      | <b>(66,481)</b>      | <b>(121,042)</b>                 | <b>(121,042)</b>                | <b>(52,680)</b>                     | <b>(55,744)</b>                     | <b>(123,650)</b>       |                                  |
| <b>Fund Balance, July 1</b>                            | <b>192,376</b>       | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>                    | <b>31,420</b>                   |                                     | <b>31,420</b>                       | <b>(24,324)</b>        |                                  |
| <b>Fund Balance, June 30</b>                           | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>        | <b>(89,622)</b>                  | <b>(89,622)</b>                 |                                     | <b>(24,324)</b>                     | <b>(147,974)</b>       |                                  |
| <b>Fund: 214 - Solid Waste Fund</b>                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 28,327               | -                    | 75,000               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                   | (20,738)             | 48,433               | 140,233              | 8,000                            | 8,000                           | 96,157                              | 105,591                             | 8,000                  | 0%                               |
| 383 - Reimbursements                                   | 386,514              | 433,111              | 460,096              | 360,000                          | 360,000                         | 236,467                             | 360,000                             | 360,000                | 0%                               |
| <b>Revenue Total:</b>                                  | <b>394,103</b>       | <b>481,543</b>       | <b>675,329</b>       | <b>368,000</b>                   | <b>368,000</b>                  | <b>332,624</b>                      | <b>465,591</b>                      | <b>368,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                | 194,241              | 182,952              | 108,328              | 173,666                          | 173,666                         | 80,484                              | 173,666                             | 177,241                | 2%                               |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Parks Maintenance Total:               | -                    | 13,001               | -                    | -                                | -                               | -                                   | 125,000                             | -                      | 0%                               |
| <b>Expenditure Total:</b>                              | <b>194,241</b>       | <b>195,954</b>       | <b>108,328</b>       | <b>173,666</b>                   | <b>173,666</b>                  | <b>80,484</b>                       | <b>298,666</b>                      | <b>177,241</b>         | <b>2%</b>                        |
| <b>Fund: 214 - Solid Waste Fund Net Results</b>        | <b>199,862</b>       | <b>285,590</b>       | <b>567,001</b>       | <b>194,334</b>                   | <b>194,334</b>                  | <b>252,141</b>                      | <b>166,925</b>                      | <b>190,759</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>1,863,362</b>     | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>                 | <b>2,915,815</b>                |                                     | <b>2,915,815</b>                    | <b>3,082,740</b>       |                                  |
| <b>Fund Balance, June 30</b>                           | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>     | <b>3,110,149</b>                 | <b>3,110,149</b>                |                                     | <b>3,082,740</b>                    | <b>3,273,499</b>       |                                  |
| <b>Fund: 215 - Measure C and J Fund</b>                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | 27,825               | 166,373              | -                                | -                               | 115,802                             | 115,802                             | -                      | 0%                               |
| 323 - State Grants                                     | -                    | -                    | -                    | 722,619                          | 722,619                         | -                                   | 722,619                             | 967,619                | 34%                              |
| 324 - Other Grants                                     | 470,247              | 21,965               | 473,827              | 421,638                          | 421,638                         | 436,601                             | 473,527                             | 421,638                | 0%                               |
| 370 - Interest and Investment Income                   | (23,256)             | 40,587               | 94,071               | 8,000                            | 8,000                           | 66,872                              | 68,955                              | 8,000                  | 0%                               |
| <b>Revenue Total:</b>                                  | <b>446,991</b>       | <b>90,377</b>        | <b>734,271</b>       | <b>1,152,257</b>                 | <b>1,152,257</b>                | <b>619,274</b>                      | <b>1,380,903</b>                    | <b>1,397,257</b>       | <b>21%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:              | 49,664               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 341 - Administration/Engineering Total:      | 118,988              | 134,615              | 118,289              | 201,919                          | 201,919                         | 114,348                             | 201,919                             | 196,123                | -3%                              |
| Division: 342 - Road Maintenance Total:                | 10,073               | 138,839              | 401,159              | 1,501,207                        | 1,501,207                       | 82,289                              | 1,501,207                           | 993,609                | -34%                             |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | 2,000                            | 2,000                           | -                                   | 2,000                               | 2,000                  | 0%                               |
| <b>Expenditure Total:</b>                              | <b>178,725</b>       | <b>273,454</b>       | <b>519,448</b>       | <b>1,705,126</b>                 | <b>1,705,126</b>                | <b>196,636</b>                      | <b>1,705,126</b>                    | <b>1,191,732</b>       | <b>-30%</b>                      |
| <b>Fund: 215 - Measure C and J Fund Net Results</b>    | <b>268,266</b>       | <b>(183,077)</b>     | <b>214,823</b>       | <b>(552,869)</b>                 | <b>(552,869)</b>                | <b>422,638</b>                      | <b>(324,223)</b>                    | <b>205,525</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>2,057,182</b>     | <b>2,325,449</b>     | <b>2,142,371</b>     | <b>2,357,194</b>                 | <b>2,357,194</b>                |                                     | <b>2,357,194</b>                    | <b>2,032,971</b>       |                                  |
| <b>Fund Balance, June 30</b>                           | <b>2,325,449</b>     | <b>2,142,371</b>     | <b>2,357,194</b>     | <b>1,804,325</b>                 | <b>1,804,325</b>                |                                     | <b>2,032,971</b>                    | <b>2,238,496</b>       |                                  |

|                                                              | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 216 - Rate Stabilization Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                         | (2,216)              | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      | 0%                               |
| 383 - Reimbursements                                         | 17,499               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                               | 15,283               | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                    | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 216 - Rate Stabilization Fund Net Results              | 15,283               | 4,403                | 11,685               | -                                | -                               | 6,967                               | 6,967                               | -                      |                                  |
| Fund Balance, July 1                                         | 184,676              | 199,959              | 204,361              | 216,046                          | 216,046                         |                                     | 216,046                             | 223,013                |                                  |
| Fund Balance, June 30                                        | 199,959              | 204,361              | 216,046              | 216,046                          | 216,046                         |                                     | 223,013                             | 223,013                |                                  |
| <b>Fund: 217 - American Rescue Plan Act Fund</b>             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                         | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                               | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                    | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                           | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 217 - American Rescue Plan Act Fund Net Results        | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      |                                  |
| Fund Balance, July 1                                         | -                    | -                    | -                    | -                                | -                               |                                     | -                                   | -                      |                                  |
| Fund Balance, June 30                                        | -                    | -                    | -                    | -                                | -                               |                                     | -                                   | -                      |                                  |
| <b>Fund: 225 - Asset Seizure-Adjudicated Fund</b>            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                                   | -                    | -                    | 226                  | -                                | -                               | 151                                 | 151                                 | -                      | 0%                               |
| 370 - Interest and Investment Income                         | (766)                | 869                  | 1,626                | -                                | -                               | 641                                 | 641                                 | -                      | 0%                               |
| Revenue Total:                                               | (766)                | 869                  | 1,852                | -                                | -                               | 792                                 | 792                                 | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                     | 29,000               | 22,348               | 19,114               | 20,544                           | 20,544                          | -                                   | -                                   | 19,268                 | -6%                              |
| Expenditure Total:                                           | 29,000               | 22,348               | 19,114               | 20,544                           | 20,544                          | -                                   | -                                   | 19,268                 | -6%                              |
| Fund: 225 - Asset Seizure-Adjudicated Fund Net Results       | (29,766)             | (21,479)             | (17,262)             | (20,544)                         | (20,544)                        | 792                                 | 792                                 | (19,268)               |                                  |
| Fund Balance, July 1                                         | 87,341               | 57,576               | 36,097               | 18,835                           | 18,835                          |                                     | 18,835                              | 19,627                 |                                  |
| Fund Balance, June 30                                        | 57,576               | 36,097               | 18,835               | (1,709)                          | (1,709)                         |                                     | 19,627                              | 359                    |                                  |
| <b>Fund: 226 - CASp Certification and Training Fund</b>      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                             | 8,172                | 7,355                | 7,535                | -                                | -                               | 7,579                               | 7,579                               | -                      | 0%                               |
| Revenue Total:                                               | 8,172                | 7,355                | 7,535                | -                                | -                               | 7,579                               | 7,579                               | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 462 - Building Total:                              | -                    | -                    | 1,040                | -                                | -                               | 398.00                              | -                                   | -                      | 0%                               |
| Expenditure Total:                                           | -                    | -                    | 1,040                | -                                | -                               | 398                                 | -                                   | -                      | 0%                               |
| Fund: 226 - CASp Certification and Training Fund Net Results | 8,172                | 7,355                | 6,495                | -                                | -                               | 7,181                               | 7,579                               | -                      |                                  |
| Fund Balance, July 1                                         | 27,417               | 35,590               | 42,945               | 49,439                           | 49,439                          |                                     | 49,439                              | 57,018                 |                                  |
| Fund Balance, June 30                                        | 35,590               | 42,945               | 49,439               | 49,439                           | 49,439                          |                                     | 57,018                              | 57,018                 |                                  |
| <b>Fund: 275 - Parkland Dedication Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                         | (8,595)              | 766                  | (290)                | -                                | -                               | 4                                   | 4                                   | -                      | 0%                               |
| 399 - Transfers In                                           | -                    | 22,294               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                               | (8,595)              | 23,060               | (290)                | -                                | -                               | 4                                   | 4                                   | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 344 - NPDES Storm Drain Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Park Maintenance Total:                      | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Expenditure Total:                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Fund: 275 - Parkland Dedication Fund Net Results             | (8,595)              | 23,060               | (290)                | -                                | -                               | 4                                   | 4                                   | -                      |                                  |
| Fund Balance, July 1                                         | (14,058)             | (22,653)             | 407                  | 116                              | 116                             |                                     | 116                                 | 120                    |                                  |
| Fund Balance, June 30                                        | (22,653)             | 407                  | 116                  | 116                              | 116                             |                                     | 120                                 | 120                    |                                  |
| <b>Fund: 276 - Growth Impact Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                            | 2,452,573            | 577,389              | 27,201               | 1,039,594                        | -                               | -                                   | 29,674                              | -                      | 0%                               |
| 370 - Interest and Investment Income                         | (10,748)             | 60,820               | 194,306              | -                                | -                               | 112,978                             | 112,978                             | -                      | 0%                               |
| Revenue Total:                                               | 2,441,826            | 638,210              | 221,508              | 1,039,594                        | -                               | 112,978                             | 142,652                             | -                      | 0%                               |
| Expenditures                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                      | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 100,000                | 100%                             |
| Division: 343 - Facility Maintenance Total:                  | -                    | -                    | -                    | 700,000                          | 700,000                         | 10,357                              | -                                   | 1,236,000              | 77%                              |
| Division: 344 - NPDES Storm Drain Total:                     | -                    | -                    | 57,982               | 58,000                           | 58,000                          | -                                   | 58,000                              | -                      | -100%                            |
| Division: 345 - Park Maintenance Total:                      | -                    | -                    | -                    | 265,000                          | 265,000                         | -                                   | -                                   | 1,100,000              | 315%                             |
| Division: 642 - Sewer Collection Total:                      | -                    | -                    | -                    | 600,000                          | 600,000                         | -                                   | -                                   | -                      | -100%                            |
| Expenditure Total:                                           | -                    | -                    | 57,982               | 1,623,000                        | 1,623,000                       | 10,357                              | 58,000                              | 2,436,000              | 50%                              |
| Fund: 276 - Growth Impact Fund Net Results                   | 2,441,826            | 638,210              | 163,526              | (583,406)                        | (1,623,000)                     | 102,621                             | 84,652                              | (2,436,000)            |                                  |
| Fund Balance, July 1                                         | 259,999              | 2,701,825            | 3,340,035            | 3,503,560                        | 3,503,560                       |                                     | 3,503,560                           | 3,588,213              |                                  |
| Fund Balance, June 30                                        | 2,701,825            | 3,340,035            | 3,503,560            | 2,920,155                        | 1,880,560                       |                                     | 3,588,213                           | 1,152,213              |                                  |

|                                                                   | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 285 - Housing Assets Fund</b>                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                              | (44,948)             | 111,176              | 188,166              | 50,000                           | 50,000                          | 111,268                             | 111,268                             | 50,000                 | 0%                               |
| 381 - Rental Income                                               | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                               | 41,492               | 10,305               | 1,324                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                              | -                    | 932,344              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                          | 11,658               | 12,867               | 11,912               | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>8,202</b>         | <b>1,066,692</b>     | <b>201,402</b>       | <b>55,000</b>                    | <b>55,000</b>                   | <b>111,268</b>                      | <b>116,268</b>                      | <b>55,000</b>          | <b>0%</b>                        |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                                   | 47382.48             | 50,289               | 56,689               | 47,376                           | 47,376                          | 40,114                              | 47,376                              | 57,693                 | 22%                              |
| Division: 464 - Housing Administration Total:                     | 50,199               | 558,818              | 80,662               | 275,867                          | 275,867                         | 104,136                             | 275,867                             | 285,268                | 3%                               |
| <b>Expenditure Total:</b>                                         | <b>97,581</b>        | <b>609,107</b>       | <b>137,350</b>       | <b>323,243</b>                   | <b>323,243</b>                  | <b>144,250</b>                      | <b>323,243</b>                      | <b>342,961</b>         | <b>6%</b>                        |
| <b>Fund: 285 - Housing Assets for Resale Net Results</b>          | <b>(89,379)</b>      | <b>457,585</b>       | <b>64,052</b>        | <b>(268,243)</b>                 | <b>(268,243)</b>                | <b>(32,982)</b>                     | <b>(206,975)</b>                    | <b>(287,961)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>7,835,513</b>     | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>                 | <b>8,267,770</b>                |                                     | <b>8,267,770</b>                    | <b>8,060,795</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>     | <b>7,999,527</b>                 | <b>7,999,527</b>                |                                     | <b>8,060,795</b>                    | <b>7,772,834</b>       |                                  |
| <b>Fund: 310 - Lighting &amp; Landscape District Fund</b>         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                     | 49,768               | 52,256               | 57,680               | 56,411                           | 56,411                          | 32,758                              | 56,411                              | 56,411                 | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | 7,500                            | 7,500                           | -                                   | 7,500                               | 7,500                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>49,768</b>        | <b>52,256</b>        | <b>57,680</b>        | <b>63,911</b>                    | <b>63,911</b>                   | <b>32,758</b>                       | <b>63,911</b>                       | <b>63,911</b>          | <b>0%</b>                        |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 347 - Landscape & Lighting PVR North Total:             | 22,221               | 30,498               | 17,179               | 39,795                           | 39,795                          | 10,241                              | 39,795                              | 39,795                 | 0%                               |
| Division: 348 - Landscape & Lighting PVR South Total:             | 20,389               | 16,186               | 12,906               | 45,380                           | 45,380                          | 6,990                               | 45,380                              | 45,380                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>42,611</b>        | <b>46,684</b>        | <b>30,085</b>        | <b>85,175</b>                    | <b>85,175</b>                   | <b>17,231</b>                       | <b>85,175</b>                       | <b>85,175</b>          | <b>0%</b>                        |
| <b>Fund: 310 - Lighting &amp; Landscape Districts Net Results</b> | <b>7,157</b>         | <b>5,572</b>         | <b>27,595</b>        | <b>(21,264)</b>                  | <b>(21,264)</b>                 | <b>15,527</b>                       | <b>(21,264)</b>                     | <b>(21,264)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>35,953</b>        | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>                    | <b>76,278</b>                   |                                     | <b>76,278</b>                       | <b>55,014</b>          |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>        | <b>55,014</b>                    | <b>55,014</b>                   |                                     | <b>55,014</b>                       | <b>33,750</b>          |                                  |
| <b>Fund: 317 - Pinole Valley Caretaker Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 381 - Rental Income                                               | -                    | -                    | -                    | 15,000                           | 15,000                          | -                                   | -                                   | 15,000                 | 0%                               |
| <b>Revenue Total:</b>                                             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>15,000</b>                    | <b>15,000</b>                   | <b>-</b>                            | <b>-</b>                            | <b>15,000</b>          | <b>0%</b>                        |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345 - Park Maintenance Total:                           | 656                  | -                    | -                    | 14,942                           | 14,942                          | -                                   | -                                   | 14,989                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>656</b>           | <b>-</b>             | <b>-</b>             | <b>14,942</b>                    | <b>14,942</b>                   | <b>-</b>                            | <b>-</b>                            | <b>14,989</b>          | <b>0%</b>                        |
| <b>Fund: 317 - Pinole Valley Caretaker Fund Net Results</b>       | <b>(656)</b>         | <b>-</b>             | <b>-</b>             | <b>58</b>                        | <b>58</b>                       | <b>-</b>                            | <b>-</b>                            | <b>11</b>              |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>(327)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>                     | <b>(983)</b>                    |                                     | <b>(983)</b>                        | <b>(983)</b>           |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(925)</b>                     | <b>(925)</b>                    |                                     | <b>(983)</b>                        | <b>(972)</b>           |                                  |
| <b>Fund: 324 - Public Facilities Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                       | -                    | -                    | -                    | 60,000                           | 60,000                          | -                                   | 60,000                              | 502,000                | 737%                             |
| Division: 345 - Park Maintenance Total:                           | -                    | -                    | -                    | 10,000                           | 10,000                          | -                                   | 10,000                              | -                      | -100%                            |
| <b>Expenditure Total:</b>                                         | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>70,000</b>                    | <b>70,000</b>                   | <b>-</b>                            | <b>70,000</b>                       | <b>502,000</b>         | <b>617%</b>                      |
| <b>Fund: 324 - Public Facilities Fund Net Results</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>(70,000)</b>                  | <b>(70,000)</b>                 | <b>-</b>                            | <b>(70,000)</b>                     | <b>(502,000)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>                   | <b>541,649</b>                  |                                     | <b>541,649</b>                      | <b>471,649</b>         |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>471,649</b>                   | <b>471,649</b>                  |                                     | <b>471,649</b>                      | <b>(30,351)</b>        |                                  |
| <b>Fund: 325 - City Street Improvements Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                              | 336,189              | 216,875              | 50,247               | 41,394                           | 41,394                          | 18,055                              | 41,394                              | 41,394                 | 0%                               |
| 323 - State Grants                                                | 20,292               | 16,993               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 324 - Other Grants                                                | 268,486              | 62,587               | 68,406               | 1,773,289                        | 1,773,289                       | 154,817                             | 118,654                             | 1,643,889              | -7%                              |
| 332 - Permits                                                     | -                    | -                    | 152                  | -                                | -                               | 313                                 | -                                   | -                      | 0%                               |
| 351 - Fines and Forfeiture                                        | 160                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                             | <b>875,127</b>       | <b>546,455</b>       | <b>368,805</b>       | <b>2,023,289</b>                 | <b>2,064,683</b>                | <b>423,186</b>                      | <b>410,048</b>                      | <b>1,685,283</b>       | <b>-18%</b>                      |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                           | 569,001              | 182,662              | 234,310              | 3,687,304                        | 3,687,304                       | 55,064                              | 400,000                             | 2,907,583              | -21%                             |
| <b>Expenditure Total:</b>                                         | <b>569,001</b>       | <b>182,662</b>       | <b>234,310</b>       | <b>3,687,304</b>                 | <b>3,687,304</b>                | <b>55,064</b>                       | <b>400,000</b>                      | <b>2,907,583</b>       | <b>-21%</b>                      |
| <b>Fund: 325 - City Street Improvements Net Results</b>           | <b>306,126</b>       | <b>363,793</b>       | <b>134,495</b>       | <b>(1,664,015)</b>               | <b>(1,622,621)</b>              | <b>368,122</b>                      | <b>10,048</b>                       | <b>(1,222,300)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>1,246,864</b>     | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>                 | <b>2,051,278</b>                |                                     | <b>2,051,278</b>                    | <b>2,061,326</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>     | <b>387,263</b>                   | <b>428,657</b>                  |                                     | <b>2,061,326</b>                    | <b>839,026</b>         |                                  |

|                                                                   | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 327 - Parks Grants (Measure WW) Fund</b>                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                                | -                    | -                    | 170,588              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                              | (285)                | (283)                | 1,647                | -                                | -                               | 113                                 | 113                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                             | <b>(285)</b>         | <b>(283)</b>         | <b>172,235</b>       | <b>-</b>                         | <b>-</b>                        | <b>113</b>                          | <b>113</b>                          | <b>-</b>               |                                  |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345- Park Maintenance Total:                            | -                    | 193,383              | 183                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>-</b>             | <b>193,383</b>       | <b>183</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 327 - Parks Grants (Measure WW) Fund Net Resul</b>       | <b>(285)</b>         | <b>(193,666)</b>     | <b>172,052</b>       | <b>-</b>                         | <b>-</b>                        | <b>113</b>                          | <b>113</b>                          | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>25,521</b>        | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,623</b>                        | <b>3,735</b>           |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>         | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,735</b>                        | <b>3,735</b>           |                                  |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund</b>           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                              | 41,275               | 541,463              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                             | <b>291,275</b>       | <b>791,463</b>       | <b>250,000</b>       | <b>250,000</b>                   | <b>250,000</b>                  | <b>250,000</b>                      | <b>250,000</b>                      | <b>-</b>               | <b>-100%</b>                     |
| Expenditures                                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                           | 1,029,962            | 80,213               | 8,066                | 895,000                          | 895,000                         | -                                   | 50,000                              | 560,960                | -37%                             |
| <b>Expenditure Total:</b>                                         | <b>1,029,962</b>     | <b>80,213</b>        | <b>8,066</b>         | <b>895,000</b>                   | <b>895,000</b>                  | <b>-</b>                            | <b>50,000</b>                       | <b>560,960</b>         | <b>-37%</b>                      |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund Net Resul</b> | <b>(738,687)</b>     | <b>711,250</b>       | <b>241,934</b>       | <b>(645,000)</b>                 | <b>(645,000)</b>                | <b>250,000</b>                      | <b>200,000</b>                      | <b>(560,960)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>788,574</b>       | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>                 | <b>1,003,071</b>                |                                     | <b>1,003,071</b>                    | <b>1,203,071</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>     | <b>358,071</b>                   | <b>358,071</b>                  |                                     | <b>1,203,071</b>                    | <b>642,111</b>         |                                  |
| <b>Fund: 500 - Sewer Enterprise Fund</b>                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                              | -                    | -                    | 32,447               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 363 - Sewer Enterprise Charges                                    | 7,764,868            | 7,831,703            | 8,072,292            | 10,164,403                       | 10,164,403                      | 5,275,033                           | 10,164,403                          | 12,735,506             | 25%                              |
| 370 - Interest and Investment Income                              | (196,765)            | 401,683              | 995,766              | 200,000                          | 200,000                         | 618,708                             | 618,708                             | 300,000                | 50%                              |
| 383 - Reimbursements                                              | 3,046                | -                    | 42,000               | -                                | -                               | 16,541                              | 16,541                              | -                      | 0%                               |
| 384 - Other Revenue                                               | 366                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                              | 67,262               | -                    | 9,608                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                             | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,910,282</b>                    | <b>10,799,653</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                              | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,910,282</b>                    | <b>10,799,653</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| Expense                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                         | 12,191               | 33,588               | 21,162               | -                                | -                               | 11,916                              | 11,916                              | -                      | 0%                               |
| Division: 641 - Sewer Treatment Plant/Shared Total:               | 4,718,679            | 3,774,932            | 4,722,179            | 11,911,529                       | 11,911,529                      | 3,615,914                           | 6,685,341                           | 12,349,900             | 4%                               |
| Division: 642 - Sewer Collections Total:                          | 1,295,873            | 1,332,177            | 1,448,928            | 24,163,267                       | 24,163,267                      | 2,439,798                           | 4,002,925                           | 24,183,004             | 0%                               |
| Division: 643 - Sewer Projects/Shared Total:                      | -                    | -                    | -                    | 85,000                           | 85,000                          | -                                   | 85,000                              | 85,000                 | 100%                             |
| Division: 644 - WPCP Equipment/Debt Service Total:                | 596,719              | 576,372              | 554,420              | 1,611,568                        | 1,611,568                       | 522,834                             | 1,611,568                           | 1,611,192              | 0%                               |
| <b>Expense Total:</b>                                             | <b>6,623,463</b>     | <b>5,717,069</b>     | <b>6,746,688</b>     | <b>37,771,365</b>                | <b>37,771,365</b>               | <b>6,590,462</b>                    | <b>12,396,750</b>                   | <b>38,229,096</b>      | <b>1%</b>                        |
| <b>Fund: 500 - Sewer Enterprise Fund Net Results</b>              | <b>1,015,314</b>     | <b>2,516,317</b>     | <b>2,405,424</b>     | <b>(27,406,962)</b>              | <b>(27,406,962)</b>             | <b>(680,180)</b>                    | <b>(1,597,097)</b>                  | <b>(25,193,590)</b>    |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>15,720,305</b>    | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>                | <b>21,657,361</b>               |                                     | <b>21,657,361</b>                   | <b>20,060,263</b>      |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>    | <b>(5,749,601)</b>               | <b>(5,749,601)</b>              |                                     | <b>20,060,263</b>                   | <b>(5,133,327)</b>     |                                  |
| <b>Fund: 505 - Cable Access TV Fund</b>                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 314 - Franchise Taxes                                             | 21,934               | 18,756               | 16,928               | 26,486                           | 26,486                          | 10,569                              | 26,486                              | 26,486                 | 0%                               |
| 365 - Cable TV Charges                                            | 216,837              | 277,903              | 192,464              | 179,047                          | 179,047                         | 94,662                              | 142,231                             | 159,840                | -11%                             |
| 366 - Other Charges                                               | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 9,000                  | 100%                             |
| 370 - Interest and Investment Income                              | 1,297                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                               | -                    | -                    | 390                  | 3,000                            | 3,000                           | 150                                 | 3,000                               | 90,500                 | 2917%                            |
| 399 - Transfers In                                                | 197,184              | 222,755              | 336,276              | 160,000                          | 160,000                         | 160,000                             | 387,800                             | 367,262                | 130%                             |
| <b>Revenue Total:</b>                                             | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>265,381</b>                      | <b>559,517</b>                      | <b>653,088</b>         | <b>77%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                              | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>265,381</b>                      | <b>559,517</b>                      | <b>653,088</b>         | <b>77%</b>                       |
| Expense                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 119 - Cable Access TV Total:                            | 306,964              | 346,275              | 377,870              | 829,463                          | 748,883                         | 426,746                             | 385,247                             | 653,088                | -13%                             |
| Division: 120 - Cable Access-Community Services Total:            | -                    | 72                   | 150                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 121 - Cable Access-Contract Services Total:             | 132,383              | 156,258              | 177,499              | -                                | -                               | -                                   | 186,262                             | -                      | 0%                               |
| <b>Expense Total:</b>                                             | <b>439,347</b>       | <b>502,606</b>       | <b>555,518</b>       | <b>829,463</b>                   | <b>748,883</b>                  | <b>426,746</b>                      | <b>571,509</b>                      | <b>653,088</b>         | <b>-13%</b>                      |
| <b>Fund: 505 - Cable Access TV Net Results</b>                    | <b>(2,095)</b>       | <b>16,808</b>        | <b>(9,461)</b>       | <b>(460,930)</b>                 | <b>(380,350)</b>                | <b>(161,365)</b>                    | <b>(11,992)</b>                     | <b>0</b>               |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>(3,132)</b>       | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>                     | <b>2,120</b>                    |                                     | <b>2,120</b>                        | <b>(9,872)</b>         |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>         | <b>(458,809)</b>                 | <b>(378,229)</b>                |                                     | <b>(9,872)</b>                      | <b>(9,871)</b>         |                                  |
| <b>Fund: 525 - Information Systems Fund</b>                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 393 - Debt Proceeds                                               | 95,874               | 73,788               | 126,215              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                | 196,169              | -                    | -                    | -                                | -                               | -                                   | 4,054                               | -                      | 0%                               |
| <b>Sources Total</b>                                              | <b>292,043</b>       | <b>73,788</b>        | <b>126,215</b>       | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>4,054</b>                        | <b>-</b>               | <b>0%</b>                        |
| Expense                                                           |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 118 - Information Systems Total:                        | 792,558              | 1,277,727            | 1,709,302            | 1,529,418                        | 1,553,648                       | 979,631                             | 1,618,704                           | 1,520,991              | -2%                              |
| 461 - Indirect cost allocations                                   | (696,684)            | (1,199,835)          | (1,583,088)          | (1,529,612)                      | (1,553,842)                     | (971,955)                           | (1,618,704)                         | (1,577,546)            | 2%                               |
| <b>Expense Total:</b>                                             | <b>95,874</b>        | <b>77,892</b>        | <b>126,215</b>       | <b>(194)</b>                     | <b>(194)</b>                    | <b>7,676</b>                        | <b>-</b>                            | <b>(56,554)</b>        | <b>0%</b>                        |
| <b>Fund: 525 - Information Systems Net Results:</b>               | <b>196,169</b>       | <b>(4,104)</b>       | <b>0</b>             | <b>194</b>                       | <b>194</b>                      | <b>(7,676)</b>                      | <b>4,054</b>                        | <b>56,554</b>          |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>(195,194)</b>     | <b>975</b>           | <b>(3,129)</b>       | <b>(3,129)</b>                   | <b>(3,129)</b>                  |                                     | <b>(3,129)</b>                      | <b>925</b>             |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>975</b>           | <b>(3,129)</b>       | <b>(3,129)</b>       | <b>(2,935)</b>                   | <b>(2,935)</b>                  |                                     | <b>925</b>                          | <b>57,479</b>          |                                  |



|                                                          | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 700 - Pension Fund</b>                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                     | (2,248,500)          | 820,773              | 1,264,903            | 700,000                          | 700,000                         | 651,463                             | 651,463                             | 600,000                | -14%                             |
| 399 - Transfers In                                       |                      | 0                    | 0                    | 0                                | 0                               | 0                                   | -                                   | -2400000               | 0%                               |
| Revenue Total:                                           | (2,248,500)          | 820,773              | 1,264,903            | 700,000                          | 700,000                         | 651,463                             | 651,463                             | (1,800,000)            | -357%                            |
| Expense                                                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Total:                           | -                    | 78,164               | 75,241               | 50,000                           | 50,000                          | 53,919                              | 53,919                              | 65,000                 | 30%                              |
| Division: 117 - General Government Total:                | 87,037               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Sub-Total:                                               | 87,037               | 78,164               | 75,241               | 50,000                           | 50,000                          | 53,919                              | 53,919                              | 65,000                 | 0%                               |
| 499 - Transfers Out                                      | 1,061,736            | 2,160,518            | 2,231,793            | 2,425,000                        | 2,425,000                       | -                                   | 2,425,000                           | 3,235,445              | 33%                              |
| Expense Total:                                           | 1,148,773            | 2,238,682            | 2,307,034            | 2,475,000                        | 2,475,000                       | 53,919                              | 2,478,919                           | 3,300,445              | 33%                              |
| Fund: 700 - Pension Fund Net Results                     | (3,397,273)          | (1,417,910)          | (1,042,131)          | 650,000                          | (1,775,000)                     | 597,545                             | (1,827,455)                         | (5,100,445)            |                                  |
| Fund Balance, July 1                                     | 19,442,495           | 16,045,223           | 14,627,313           | 13,585,182                       | 13,585,182                      |                                     | 13,585,182                          | 11,757,727             |                                  |
| Fund Balance, June 30                                    | 16,045,223           | 14,627,313           | 13,585,182           | 14,235,182                       | 11,810,182                      |                                     | 11,757,727                          | 6,657,282              |                                  |
| <b>Fund: 750 - Recognized Obligation Retirement Fund</b> |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                     | 6,220,857            | 4,753,505            | 145,458              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                     | (27,548)             | 48,474               | 86,195               | -                                | -                               | 56,433                              | 56,433                              | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                     | 342,326              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                 | 5,131                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                       | (839,901)            | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Revenue Total:                                           | 5,700,865            | 4,801,979            | 231,653              | -                                | -                               | 56,433                              | 56,433                              | -                      | 0%                               |
| Expense                                                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 463 - Successor Agency to RDA Total:           | 1,008,557            | 669,797              | 463,573              | -                                | -                               | 13,141                              | -                                   | -                      | 0%                               |
| Expense Total:                                           | 1,008,557            | 669,797              | 463,573              | -                                | -                               | 13,141                              | -                                   | -                      | 0%                               |
| Fund: 750 - Recognized Obligation Retirement Fund Net    | 4,692,309            | 4,132,182            | (231,920)            | -                                | -                               | 43,293                              | 56,433                              | -                      |                                  |

Exhibit B - Budgeted Positions

| Department                                  | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|---------------------------------------------|------------|------------|------------|------------|------------|
| <b>CITY MANAGER</b>                         |            |            |            |            |            |
| City Manager                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Communications Director                     | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Information Systems Manager                 | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Assistant to the City Manager               | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Management Analyst                          | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 1.00       | 1.00       | 0.20       | 0.20       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 3.00       | 3.00       | 2.20       | 2.20       | 3.00       |
| <b>CITY CLERK</b>                           |            |            |            |            |            |
| City Clerk                                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Deputy City Clerk                           | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Administrative Assistant                    | 0.48       | 1.00       | 1.00       | 1.00       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 2.48       | 3.00       | 3.00       | 3.00       | 3.00       |
| <b>FINANCE DEPARTMENT</b>                   |            |            |            |            |            |
| Finance Director                            | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Senior Accountant                           | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| Accountant                                  | 1.00       | 1.00       | 1.00       | 0.00       | 0.00       |
| Accounting Specialist                       | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Accounting Technician, <i>part-time</i>     | 0.48       | 0.48       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.75       | 0.75       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 3.48       | 3.48       | 3.75       | 3.75       | 4.00       |
| <b>HUMAN RESOURCES</b>                      |            |            |            |            |            |
| Human Resources Director                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Analyst                     | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Specialist                  | 1.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Human Resources Technician                  | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.05       | 0.05       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 2.00       | 3.00       | 3.05       | 3.05       | 3.00       |
| <b>POLICE DEPARTMENT</b>                    |            |            |            |            |            |
| <b>SWORN</b>                                |            |            |            |            |            |
| Police Chief                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Lieutenant                           | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Sergeant                             | 6.00       | 7.00       | 7.00       | 6.00       | 6.00       |
| Police Officer                              | 19.00      | 20.00      | 20.00      | 19.00      | 19.00      |
| <b>Sub-total Sworn</b>                      | 28.00      | 30.00      | 30.00      | 28.00      | 28.00      |
| <b>NON-SWORN</b>                            |            |            |            |            |            |
| Administrative Secretary                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Safety Specialist                 | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Service Officer                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Crossing Guards, <i>part-time/temporary</i> | 0.25       | 0.25       | 0.25       | 0.25       | 0.25       |
| Dispatcher                                  | 11.00      | 10.00      | 10.00      | 10.00      | 10.00      |
| Lead Dispatcher                             | 1.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Property Specialist                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Records Specialist                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| <b>Sub-total Non-Sworn</b>                  | 19.25      | 19.25      | 19.25      | 19.25      | 19.25      |
| Total Full-Time Equivalents (FTEs)          | 47.25      | 49.25      | 49.25      | 47.25      | 47.25      |

| Department                                            | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|-------------------------------------------------------|------------|------------|------------|------------|------------|
| <b>FIRE DEPARTMENT</b>                                |            |            |            |            |            |
| <b>SWORN</b>                                          |            |            |            |            |            |
| Fire Chief                                            | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| Battalion Chief                                       | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| Fire Captain                                          | 5.00       | 5.00       | 0.00       | 0.00       | 0.00       |
| Fire Engineer                                         | 3.00       | 3.00       | 0.00       | 0.00       | 0.00       |
| Fire Fighter/Paramedic                                | 3.00       | 6.00       | 0.00       | 0.00       | 0.00       |
| Fire Fighter                                          | 3.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| <b>Sub-total Sworn</b>                                | 16.00      | 16.00      | 0.00       | 0.00       | 0.00       |
| <b>NON-SWORN</b>                                      |            |            |            |            |            |
| Management Analyst                                    | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| <b>Sub-total Non-Sworn</b>                            | 1.00       | 1.00       | 0.00       | 0.00       | 0.00       |
| Total Full-Time Equivalents (FTEs)                    | 17.00      | 17.00      | 0.00       | 0.00       | 0.00       |
| <b>PUBLIC WORKS</b>                                   |            |            |            |            |            |
| Public Works Director                                 | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Development Services Director/City Engineer           | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Senior Project Manager                                | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Capital Improvement and Environmental Program Manager | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Associate Civil Engineer                              | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Junior Engineer                                       | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Public Works Specialist                               | 1.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Management Analyst                                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Administrative Coordinator (Shared with CDD)          | 0.00       | 0.50       | 0.50       | 0.00       | 0.00       |
| Public Works Manager                                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Public Works Maintenance Supervisor                   | 3.00       | 3.00       | 3.00       | 3.00       | 3.00       |
| Public Works Maintenance Workers                      | 8.00       | 8.00       | 8.00       | 8.00       | 8.00       |
| Park Caretaker                                        | 0.25       | 0.25       | 0.25       | 0.25       | 0.25       |
| Treatment Plant Manager                               | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Water Pollution Control Plant Operation Supervisor    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Senior Operator                                  | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Operator                                         | 5.00       | 4.00       | 4.00       | 4.00       | 4.00       |
| Laboratory Analyst II                                 | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Laboratory Technician I                               | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| WWTP Senior Maintenance Mechanic                      | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| WWTP Maintenance Mechanic                             | 2.00       | 2.00       | 2.00       | 1.00       | 1.00       |
| Water Pollution Control Plant Intern                  | 0.48       | 0.48       | 0.48       | 0.48       | 0.48       |
| Total Full-Time Equivalents (FTEs)                    | 27.73      | 30.23      | 30.23      | 29.73      | 30.73      |
| <b>COMMUNITY DEVELOPMENT</b>                          |            |            |            |            |            |
| Community Development Director                        | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Planning Manager                                      | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Associate Planner                                     | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| Sustainability Coordinator                            | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Senior Building Inspector                             | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Building Official                                     | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Building Inspector                                    | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Building Inspector I/II                               | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Code Enforcement Officer                              | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Code Enforcement Officer I/II                         | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Permit Technician                                     | 2.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Permit Technician I/II/III                            | 0.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Administrative Coordinator (Shared with Public Works) | 0.00       | 0.50       | 0.50       | 0.00       | 0.00       |
| Total Full-Time Equivalents (FTEs)                    | 7.00       | 7.50       | 7.50       | 8.00       | 9.00       |

| Department                                            | FY 2021/22    | FY 2022/23    | FY 2023/24    | FY 2024/25    | FY 2025/26    |
|-------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>COMMUNITY SERVICES DEPARTMENT</b>                  |               |               |               |               |               |
| <b>RECREATION</b>                                     |               |               |               |               |               |
| Community Services Director                           | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Recreation Manager                                    | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Food Services Specialist                              | 0.00          | 0.00          | 0.00          | 0.75          | 0.75          |
| Cook, <i>part-time/regular</i>                        | 0.75          | 0.75          | 0.75          | 0.00          | 0.00          |
| Recreation Coordinator                                | 2.60          | 3.50          | 3.50          | 3.50          | 4.00          |
| Recreation Leader                                     | 2.88          | 2.88          | 2.88          | 3.51          | 3.51          |
| Recreation Leader [Tiny Tots]                         | 1.13          | 1.13          | 1.13          | 0.00          | 0.00          |
| Rental Facility Custodian, <i>part-time/temporary</i> | 1.65          | 1.65          | 1.65          | 1.65          | 1.65          |
| Senior Recreation Leader                              | 1.50          | 1.50          | 1.50          | 2.00          | 2.00          |
| Total Full-Time Equivalents (FTEs)                    | 12.50         | 13.40         | 13.40         | 13.41         | 13.91         |
|                                                       |               |               |               |               |               |
| <b>PINOLE COMMUNITY TELEVISION (PCTV)</b>             |               |               |               |               |               |
| Cable Access Coordinator                              | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Access Technician                               | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Equipment Operators                             | 0.75          | 0.75          | 0.75          | 0.75          | 0.75          |
| Total Full-Time Equivalents (FTEs)                    | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          |
| <b>GRAND TOTAL ALL DEPARTMENTS</b>                    | <b>125.19</b> | <b>132.61</b> | <b>115.13</b> | <b>113.14</b> | <b>116.64</b> |





## **CITY COUNCIL REPORT**

**9.D.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FY 2025/26 APPROPRIATIONS LIMIT

### **RECOMMENDATION**

Adopt a resolution establishing the Fiscal Year (FY) 2025/26 Appropriations Limit.

### **BACKGROUND**

On November 6, 1979, California voters passed Proposition 4 (the "Gann Limit" Spending Initiative), which added Article XIII B to the California Constitution. The purpose of this law is to establish a limit on expenditure appropriations from tax sources that State and local governments are permitted to make in any given year.

Pursuant to Article XIII B, the City is required to establish an annual Appropriations Limit. The appropriations subject to limitation are based on the 1978-79 appropriations adjusted for changes in the cost of living and population.

California Government Code Section 7910 requires each local government to establish its appropriations limit by resolution for each fiscal year. Adoption of the attached resolution will approve the City of Pinole's FY 2025/26 Appropriations Limit at \$181,160,245.

### **REVIEW AND ANALYSIS**

The factors used to compute the annual appropriations limit are: (1) either the percentage change in California per capita personal income or the percentage change in the local property tax assessment roll from the preceding year due to the addition of local nonresidential construction in the City, and (2) either the City's own population growth or the population growth of the entire County.

Each year, the State of California Department of Finance provides data on the percentage change in California per capita personal income and the population growth of all cities and counties (attached).

In 1991, the California State Board of Equalization asked all County Assessors to compute the annual change in nonresidential new construction. For Contra Costa County, the Auditor-Controller's Office provides cities with these figures (attached).

For FY 2025/26, the respective State and County offices have provided the City with the following factors to be used in the Appropriations Limit computation:

- Change in California Per Capita Personal Income 6.44% increase
- Change in Nonresidential New Construction 0.83% increase
- Population Change City of Pinole 0.45% decrease
- Population Change Contra Costa County 0.00% increase

Staff recommends that the change in California per capita personal income and change in Contra Costa County population be used to compute the City's Appropriations Limit. The FY 2025/26 calculation is:

Per capita personal income converted to ratio:  $\frac{6.44 + 100}{100} = 1.0644$

Population change converted to a ratio:  $\frac{0.00 + 100}{100} = 1.0000$

Calculation of factor:  $1.0644 \times 1.0000 = 1.06440000$

City of Pinole FY 2024/25  
Appropriations Limit: \$170,199,403

FY 2025/26 factor:  $\times 1.06440000$

FY 2025/26 Appropriations Limit: \$181,160,245

City of Pinole FY 2025/26 Appropriations  
Subject to the Limit: \$24,939,441

Total Appropriations Under/(Over) the Limit: \$156,220,803

The Appropriations Limit applies to most tax revenues including property tax, sales tax, utility users' tax, business license tax, transient occupancy tax, and vehicle in-lieu fee. It does not apply to revenues such as fees that recover operating costs. For FY 2025/26, the City's annual Appropriations Limit is calculated at \$181,160,245 as shown above. By law, the City's allocation of certain types of tax revenue is not allowed to exceed this authorized spending limit. Many of the City's revenues are not subject to the Appropriations Limit.

The City of Pinole tax revenues subject to the Appropriations Limit will be approximately \$24,939,441. So, the City's estimated appropriations in FY 2025/26 that are subject to the Appropriations Limit are far below the limit itself.

## **FISCAL IMPACT**

There is no fiscal impact created by the City Council's adoption of this resolution to authorize the City's Appropriations Limit for FY 2025/26.

## **ATTACHMENTS**

- A. Resolution
- B. State of California Department of Finance Price Factor and Population Information
- C. City of Pinole Nonresidential New Construction

**RESOLUTION NO. 2025-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING THE CITY OF PINOLE'S APPROPRIATIONS LIMIT FOR FISCAL YEAR 2025/26**

**WHEREAS**, Article XIII B of the Constitution of the State of California requires an Appropriations Limit for governmental agencies to be established annually; and

**WHEREAS**, the appropriation subject to limitation for each fiscal year shall be based on the 1978-79 appropriation adjusted for changes in the per capita cost of living and population; and

**WHEREAS**, the implementation of Article XIII B requires the taxing agency to determine the Appropriations Limit according to the State of California; and

**WHEREAS**, the City of Pinole calculated its Fiscal Year 2025/26 Appropriations Limit based on the percent of change in the population of the Contra Costa County, January 1, 2024 to January 1, 2025, and the change in the State of California's per capita personal income.

**NOW THEREFORE, BE IT RESOLVED** that the Pinole City Council does hereby resolve:

1. That the growth factor has been calculated as follows:  
 $1.0000 \times 1.0644 = 1.06440000$
2. That said growth factor, 1.06440000, shall be used to adjust the FY 2025/26 Appropriations Limit.
3. That the Appropriations Limit for 2025/26 fiscal year is hereby established as \$181,160,245.

**FURTHER, BE IT RESOLVED** that the City of Pinole tax allocations for FY 2025/26 will be approximately \$24,939,441, which is \$156,220,803 below the authorized spending limit of \$181,160,245.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17<sup>th</sup> day of June 2025 by the following vote:

|          |                 |
|----------|-----------------|
| AYES:    | COUNCILMEMBERS: |
| NOES:    | COUNCILMEMBERS: |
| ABSENT:  | COUNCILMEMBERS: |
| ABSTAIN: | COUNCILMEMBERS: |

I hereby certify that the foregoing resolution was introduced, passed and adopted on this **17<sup>th</sup>** day of **June, 2025**.

---

Heather Bell, CMC  
City Clerk

May 2025

Dear Fiscal Officer:

**Subject: Price Factor and Population Information**

**Appropriations Limit**

California Revenue and Taxation Code Section 2227 requires the Department of Finance to transmit an estimate of the percentage change in population to local governments. Each local jurisdiction must use their percentage change in population factor for January 1, 2025, in conjunction with a change in the cost of living, or price factor, to calculate their appropriations limit for fiscal year 2025-26. Attachment A provides the change in California's per capita personal income and an example for utilizing the price factor and population percentage change factor to calculate the 2025-26 appropriations limit. Attachment B provides the city and unincorporated county population percentage change along with the population percentage change for counties and their summed incorporated areas. The population percentage change data excludes federal and state institutionalized populations and military populations.

**Population Percent Change for Special Districts**

Some special districts must establish an annual appropriations limit. California Revenue and Taxation Code Section 2228 provides additional information regarding the appropriations limit. Article XIII B, Section 9(C) of the California Constitution exempts certain special districts from the appropriations limit calculation mandate. The code section and the California Constitution can be accessed at the following website: <http://leginfo.ca.gov/faces/codes.xhtml>.

Special districts required by law to calculate their appropriations limit must present the calculation as part of their annual audit. Any questions special districts have on this requirement should be directed to their county, district legal counsel, or the law itself. No state agency reviews the local appropriations limits.

**Population Certification**

The population certification program applies only to cities and counties. California Revenue and Taxation Code Section 11005.6 mandates Finance to automatically certify any population estimate that exceeds the current certified population with the State Controller's Office. **Finance will certify the higher estimate to the State Controller by June 1, 2025.**

**Please Note:** The prior year's city population estimates may be revised. The per capita personal income change is based on historical data.

If you have any questions regarding this data, please contact the Demographic Research Unit at (916) 323-4086.

JOE STEPHENSHAW  
Director  
By:

ERIKA LI  
Chief Deputy Director

Attachment

- A. **Price Factor:** Article XIII B specifies that local jurisdictions select their cost of living factor to compute their appropriation limit by a vote of their governing body. The cost of living factor provided here is per capita personal income. If the percentage change in per capita personal income is selected, the percentage change to be used in setting the fiscal year 2025-26 appropriation limit is:

| Per Capita Personal Income |                                      |
|----------------------------|--------------------------------------|
| Fiscal Year<br>(FY)        | Percentage change<br>over prior year |
| 2025-26                    | 6.44                                 |

- B. Following is an example using sample population change and the change in California per capita personal income as growth factors in computing a 2025-26 appropriation limit.

**2025-26:**

Per Capita Cost of Living Change = 6.44 percent  
Population Change = 0.28 percent

Per Capita Cost of Living converted to a ratio:  $\frac{6.44 + 100}{100} = 1.0644$

Population converted to a ratio:  $\frac{0.28 + 100}{100} = 1.0028$

Calculation of factor for FY 2025-26:  $1.0644 \times 1.0028 = 1.0674$

**FISCAL YEAR 2025-26**  
**Attachment B**  
**Annual Percent Change in Population Minus Exclusions\***  
**January 1, 2024 to January 1, 2025 and Total Population January 1, 2025**

| City               | County       | Percent Change 24-25 | Population Minus Exclusions 1-1-24 | Population Minus Exclusions 1-1-25 | Total Population 1-1-25 |
|--------------------|--------------|----------------------|------------------------------------|------------------------------------|-------------------------|
| Antioch City       | Contra Costa | 0.52                 | 116,177                            | 116,781                            | 116,781                 |
| Brentwood City     | Contra Costa | 0.60                 | 65,353                             | 65,747                             | 65,747                  |
| Clayton City       | Contra Costa | -0.46                | 10,793                             | 10,743                             | 10,743                  |
| Concord City       | Contra Costa | -0.34                | 123,074                            | 122,650                            | 122,650                 |
| Danville Town      | Contra Costa | -0.16                | 43,030                             | 42,960                             | 42,960                  |
| El Cerrito City    | Contra Costa | -0.31                | 25,943                             | 25,862                             | 25,862                  |
| Hercules City      | Contra Costa | -0.50                | 26,357                             | 26,225                             | 26,225                  |
| Lafayette City     | Contra Costa | -0.08                | 25,073                             | 25,054                             | 25,054                  |
| Martinez City      | Contra Costa | -0.15                | 36,871                             | 36,817                             | 36,817                  |
| Moraga City        | Contra Costa | -1.98                | 16,973                             | 16,637                             | 16,637                  |
| Oakley City        | Contra Costa | 1.32                 | 46,218                             | 46,826                             | 46,826                  |
| Orinda City        | Contra Costa | -0.23                | 19,395                             | 19,351                             | 19,351                  |
| Pinole City        | Contra Costa | -0.45                | 18,344                             | 18,261                             | 18,261                  |
| Pittsburg City     | Contra Costa | 0.64                 | 75,887                             | 76,374                             | 76,374                  |
| Pleasant Hill City | Contra Costa | -0.28                | 33,694                             | 33,601                             | 33,601                  |
| Richmond City      | Contra Costa | -0.24                | 113,872                            | 113,594                            | 113,594                 |
| San Pablo City     | Contra Costa | 0.18                 | 31,450                             | 31,507                             | 31,507                  |
| San Ramon City     | Contra Costa | 0.18                 | 83,245                             | 83,391                             | 83,391                  |
| Walnut Creek City  | Contra Costa | -0.44                | 70,238                             | 69,927                             | 69,927                  |
| Unincorporated     | Contra Costa | -0.20                | 176,178                            | 175,833                            | 175,917                 |
| Incorporated       | Contra Costa | 0.03                 | 981,987                            | 982,308                            | 982,308                 |
| County Total       | Contra Costa | 0.00                 | 1,158,165                          | 1,158,141                          | 1,158,225               |



# THE CITY OF PINOLE

## NONRESIDENTIAL NEW CONSTRUCTION

2023/24 TO 2024/25 TAX YEARS - IN PARCEL NUMBER ORDER  
FOR USE IN CALCULATING 2025/26 GANN LIMIT

| Parcel                  | Use Category | Owner                         | Prior Year Improvements | Current Year Improvements | Percent Change |
|-------------------------|--------------|-------------------------------|-------------------------|---------------------------|----------------|
| 360-010-030-3           | Commercial   | Bp West Coast Products        | 324,874                 | 370,787                   | + 14.1%        |
| 401-112-050-0           | Commercial   | Rohrer Timothy P And Carrie J | 257,499                 | 280,648                   | + 9.0%         |
| 401-183-008-2           | Commercial   | Aryal Anil B                  | 117,981                 | 234,600                   | + 98.8%        |
| 402-220-004-4           | Commercial   | Jpm 2012 Llc                  | 5,100                   | 5,467                     | + 7.2%         |
| 402-240-019-8           | Commercial   | Meyers Eric Bruce Tre         | 252,436                 | 340,982                   | + 35.1%        |
| 402-240-023-0           | Commercial   | Meyers Eric Bruce Tre         | 553,782                 | 733,441                   | + 32.4%        |
| 430-310-022-8           | Commercial   | 7-Eleven Inc                  | 1,045,000               | 1,560,000                 | + 49.3%        |
| <b>7 Parcels Listed</b> |              |                               | <b>2,556,672</b>        | <b>3,525,925</b>          | <b>+ 37.9%</b> |

This calculation reflects the 2024/25 increase in taxable values for this city due to non-residential new construction as a percentage of the total taxable value **Increase** (as of the 2024/25 lien year roll date). This percentage may be used as an alternative to the change in California per-capita personal income for calculating a taxing agency's annual adjustment of its Appropriation Limit pursuant to Article XIII B of the State Constitution as Amended by Proposition 111 in June, 1990.

|                                                                  |                    |
|------------------------------------------------------------------|--------------------|
| Total Change in Non-Residential Valuation Due to New Development | 969,253            |
| Less Automatic 2.000% Assessors's Inflation Adjustment           | -51,133            |
| <u>Actual Change in Non-Residential Valuation</u>                | <u>918,120</u>     |
| <u>Change in Total Assessed Value</u>                            | <u>110,929,248</u> |
| = Alternate 2025/26 Appropriations Limit Factor                  | <b>0.83%</b>       |



**CITY COUNCIL  
REPORT**

**9.E.**

**DATE:** JUNE 17, 2025

**TO:** MAYOR AND COUNCIL MEMBERS

**FROM:** David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov

**SUBJECT:** ADOPTION OF GROWTH MANAGEMENT PLAN (GMP) CHECKLIST AND AUTHORIZATION FOR SUBMISSION TO CCTA

**RECOMMENDATION**

Staff recommends that the City Council adopt a Resolution approving the submittal of the Growth Management Program (GMP) Compliance Checklist for Calendar Years 2022 and 2023 to the Contra Costa Transportation Authority (CCTA), in order to secure approximately \$928,670 in Measure J return-to-source funds for Fiscal Years 2023–24 and 2024–25

**BACKGROUND**

Contra Costa County voters approved the County’s first transportation sales tax, Measure C, in 1988. Measure C was subsequently extended through the Measure J half-cent sales tax, which expires in 2034.

Each year, CCTA allocates approximately 18% of the Measure J sales tax collections to local municipalities in the form of Local Street Maintenance and Improvement funds. Local Street Maintenance and Improvement funds are distributed among municipalities based on their respective road miles and population. The remaining Measure J revenues are made available to local municipalities for various capital projects on a competitive basis.

**REVIEW AND ANALYSIS**

In order to be eligible for the Measure J funds, municipalities in Contra Costa County are required to submit a biennial self-certifying checklist to the CCTA that details how the requirements of Measure J have been complied with. Measure J funds are provided on a fiscal year basis, while the checklist covers a calendar year. Each checklist addresses a specific fiscal year period and a different reporting period. For instance, the current checklist is for Fiscal Years 2023/24 and 2024/25, but the reporting period is for calendar years 2022 and 2023. See **Table 1** for Measure J funding allocations to the City of Pinole since 2008. Measure J money is used to fund transportation projects identified in the Five-Year Capital Improvement Plan (CIP).

**Table 1: Measure J Funding Allocation to Pinole since 2008**

| Check List Year<br>(Fiscal Year, FY,<br>July-June) | Reporting Period<br>(Calendar Year, CY,<br>Jan-Dec) | Funding<br>Disbursement Period<br>(Fiscal Year, FY,<br>July-June) | Local Street<br>Maintenance and<br>Improvement Allocation<br>(Pinole) |
|----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------------|
|----------------------------------------------------|-----------------------------------------------------|-------------------------------------------------------------------|-----------------------------------------------------------------------|

|                  |                |                  |           |
|------------------|----------------|------------------|-----------|
| FY 23/24 & 24/25 | CY 2022 & 2023 | FY 25/26 & 26/27 | \$928,670 |
| FY 21/22 & 22/23 | CY 2020 & 2021 | FY 23/24 & 24/25 | \$935,899 |
| FY 19/20 & 20/21 | CY 2018 & 2019 | FY 21/22 & 22/23 | \$766,174 |
| FY 17/18 & 18/19 | CY 2016 & 2017 | FY 19/20 & 20/21 | \$759,000 |
| FY 15/16 & 16/17 | CY 2014 & 2015 | FY 17/18 & 18/19 | \$625,000 |
| FY 13/14 & 14/15 | CY 2012 & 2013 | FY 15/16 & 16/17 | \$665,000 |
| FY 11/12 & 12/13 | CY 2010 & 2011 | FY 13/14 & 14/15 | \$558,000 |
| FY 09/10 & 10/11 | CY 2008 & 2009 | FY 11/12 & 12/13 | \$271,480 |

The Growth Management Checklist requires that jurisdictions in Contra Costa County comply with and document the following major requirements:

- Develop and Implement Action Plans for Routes of Regional Significance
- Adopt a Regional Transportation Mitigation Program (i.e., Establish and collect Transportation Impact Mitigation Fees)
- Housing Options and Job Opportunities Compliance through the General Plan
- Prepare Traffic Impact Studies
- Participation in Cooperative, Multi-Jurisdictional Planning (e.g., WCCTAC Membership)
- Five-Year Capital Improvement Program
- Adoption of Measure J General Plan Growth Management Element
- Adopt and maintain an Urban Limit Line

Measure J guidelines require that the checklist be approved by the City Council before it is forwarded to CCTA for consideration. Once submitted, CCTA will assess compliance with all components of its GMP through the review and approval of the jurisdiction's GMP Compliance Checklist.

Staff has prepared the attached Resolution (Attachment A), including Exhibits A–L (Attachments B–M), for City Council consideration. Staff recommends that the City Council certify the checklist and adopt the Resolution, authorizing the City Manager to sign the Growth Management Program Compliance Checklist and submit it to the Contra Costa Transportation Authority (CCTA) by the June 30, 2025 deadline. Upon receipt, CCTA will process the checklist in accordance with its procedures and notify the City once the checklist has been approved.

### **FISCAL IMPACT**

There is a positive fiscal impact of approximately \$928,670 in Measure J return-to-source gas tax monies that will be provided to the City of Pinole in two installments over the next two fiscal

years (FY 25/26 and FY 26/27). The amounts are subject to change primarily based on actual sales tax receipts through June 30, 2025.

## **ATTACHMENTS**

- A. Resolution
- B. Exhibit A= 2022-2023-GMP-Checklist-fillable
- C. Exhibit B - 2023 APR Housing Report
- D. Exhibit C - 2024 APR Housing Report
- E. Exhibit D - CIP Summary and Project Charters
- F. Exhibit E - Chapter 4 Growth Management Element of General Plan
- G. Exhibit F- Chapter7 Circulation Element of General Plan
- H. Exhibit G- Section 2.54 TSM Ordinance of the Pinole Municipal Code
- I. Exhibit H- LSM Annual Reporting Form for FY21-22
- J. Exhibit I- LSM Audit Reporting Form for FY21-22
- K. Exhibit J- LSM Annual Reporting Form for FY22-23
- L. Exhibit K- LSM Audit Reporting Form for FY22-23
- M. Exhibit L- Maintenance of Effort (MoE)

**RESOLUTION NO. 2025-XX**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING THE SUBMITTAL OF CALENDAR YEARS 2022 AND 2023 GROWTH MANAGEMENT PROGRAM (GMP) COMPLIANCE CHECKLIST FOR ALLOCATION OF FISCAL YEARS 2023-2024 AND 2024-2025 MEASURE J LOCAL STREET MAINTENANCE AND IMPROVEMENT FUNDS BY THE CONTRA COSTA TRANSPORTATION AUTHORITY (CCTA)**

**WHEREAS**, in 1988, Contra Costa County voters approved Measure C, imposing a half-cent sales tax to generate revenue for transportation improvement projects over 20 years, and approved Measure J, extending the sales tax for another 25 years; and

**WHEREAS**, to receive “18 Percent Local Street Maintenance and Improvement (LSM) program funds,” Measure J requires each jurisdiction in Contra Costa County to comply with all the components of the Growth Management Program (GMP); and

**WHEREAS**, the Contra Costa Transportation Authority requires that local jurisdictions complete a biennial GMP Compliance Checklist to demonstrate compliance with Measure J; and

**WHEREAS**, the City of Pinole has satisfied all requirements necessary to comply with Measure J including those involving implementation of 2009 West County Action Plan for Routes of Regional Significance, continued development mitigation programs, housing options, traffic impact studies, multi-jurisdictional planning, five-year Capital Improvement Program, Transportation Systems Management (TSM) Ordinance, Growth Management Element for General Plan, and Urban Limit Line; and

**WHEREAS**, the City Council of the City of Pinole adopted a Five-Year Capital Improvement Plan, in accordance with the goals, plans, policies, and programs of the City of Pinole, and its General Plan at its June 19, 2024, meeting; and

**WHEREAS**, the City of Pinole encourages projects that are mixed-use and include a range of housing types and styles and affordability levels; and

**WHEREAS**, with the range of housing types and affordability levels, and rules in place to encourage preservation of the existing housing stock and creation of new residential development, the City of Pinole continues to make progress on its Regional Housing Need Allocation (RHNA) for affordable housing; and

**WHEREAS**, the City of Pinole is a member of the West Contra Costa Transportation Advisory Committee (WCCTAC) and has representation and participation at monthly meetings; and

**WHEREAS**, the City of Pinole collects Transportation Mitigation Fees for new development in the City and also adopted a resolution increasing mitigation fees in 2009; and

**WHEREAS**, the City of Pinole received a letter from the State Department of Housing and Community Development (HCD) on June 19, 2023, certifying that the City's Housing Element is in compliance with State Housing Law and has prepared and submitted all required annual reports needed to maintain compliance; and

**WHEREAS**, the City of Pinole has prepared a General Plan Growth Management Element in full compliance with Measure J requirements.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Pinole hereby adopts a resolution approving the Measure J GMP Compliance Checklist that is attached and incorporated by reference as **Exhibit A** and directs staff to submit the checklist to the Contra Costa Transportation Authority (CCTA) in compliance with Measure J, and further authorizes staff to furnish all required information to CCTA necessary to approve the City of Pinole Measure J return-to-source gas tax dollars of approximately \$928,670 over the next two (2) fiscal years for local street maintenance and improvement funds.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17<sup>th</sup> day of June, 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 17<sup>th</sup> day of June, 2025

---

Heather Bell, CMC  
City Clerk

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

### Measure J Growth Management Program Compliance Checklist

| 1. Action Plans                                                                                                                                                                                                                                                                       | YES                              | NO                    | N/A                              |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|----------------------------------|
| a. Is the jurisdiction implementing the actions called for in the applicable Action Plan for all designated Routes of Regional Significance within the jurisdiction?                                                                                                                  | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/>            |
| b. Has the jurisdiction implemented the following procedures as outlined in the <i>Implementation Guide</i> and the applicable Action Plan for Routes of Regional Significance?                                                                                                       |                                  |                       |                                  |
| i. Circulation of environmental documents,                                                                                                                                                                                                                                            | <input type="radio"/>            | <input type="radio"/> | <input checked="" type="radio"/> |
| ii. Analysis of the impacts of proposed General Plan amendments and recommendation of changes to Action Plans, and                                                                                                                                                                    | <input type="radio"/>            | <input type="radio"/> | <input checked="" type="radio"/> |
| iii. Conditioning the approval of projects consistent with Action Plan policies?                                                                                                                                                                                                      | <input type="radio"/>            | <input type="radio"/> | <input checked="" type="radio"/> |
| c. Has the jurisdiction followed the procedures for RTPC review of General Plan Amendments as called for in the <i>Implementation Guide</i> ?                                                                                                                                         | <input type="radio"/>            | <input type="radio"/> | <input checked="" type="radio"/> |
| 2. Development Mitigation Program                                                                                                                                                                                                                                                     | YES                              | NO                    |                                  |
| a. Has the jurisdiction adopted and implemented a local development mitigation program to ensure that new development pays its fair share of the impact mitigation costs associated with that development?                                                                            | <input checked="" type="radio"/> | <input type="radio"/> |                                  |
| b. Has the jurisdiction adopted and implemented the regional transportation mitigation program, developed, and adopted by the applicable Regional Transportation Planning Committee, including any regional traffic mitigation fees, assessments, or other mitigation as appropriate? | <input checked="" type="radio"/> | <input type="radio"/> |                                  |

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

| 3. Address Housing Options                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | YES                              | NO                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|
| a. Has the jurisdiction prepared and submitted a report to the Authority demonstrating reasonable progress in providing housing opportunities for all income levels under its Housing Element? The report can demonstrate progress by<br><br>(1) comparing the number of housing units approved, constructed, or occupied within the jurisdiction over the preceding five years with the number of units needed on average each year to meet the housing objectives established in its Housing Element; or<br><br>(2) illustrating how the jurisdiction has adequately planned to meet the existing and projected housing needs through the adoption of land use plans and regulatory systems which provide opportunities for, and do not unduly constrain, housing development; or<br><br>(3) illustrating how its General Plan and zoning regulations facilitate improvement or development of sufficient housing to meet the Element's objectives.<br><br><i>Note: A copy of the local jurisdiction's annual progress report (Tables A thru C) to the state Department of Housing and Community Development (HCD) is sufficient.</i> | <input checked="" type="radio"/> | <input type="radio"/> |
| b. Does the jurisdiction's General Plan—or other adopted policy document or report—consider the impacts that its land use and development policies have on the local, regional, and countywide transportation system, including the level of transportation capacity that can reasonably be provided?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input checked="" type="radio"/> | <input type="radio"/> |
| c. Has the jurisdiction incorporated policies and standards into its development approval process that support transit, bicycle, and pedestrian access in new developments?                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <input checked="" type="radio"/> | <input type="radio"/> |



## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

| 4. Traffic Impact Studies                                                                                                                                                                                                                                                                                               | YES                   | NO                    | N/A                              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|----------------------------------|
| a. Using the Authority's <i>Technical Procedures</i> , have traffic impact studies been conducted as part of development review for all projects estimated to generate more than 100 net new peak-hour vehicle trips? (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply). | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |
| b. If the answer to 4.a. above is "yes", did the local jurisdiction notify affected parties and circulate the traffic impact study during the environmental review process?                                                                                                                                             | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |

| 5. Participation in Cooperative, Multi-Jurisdictional Planning                                                                                                                                                                                                                                                                                                                                                                                                                                       | YES                              | NO                               |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------|
| a. During the reporting period, has the jurisdiction's Council/Board representative regularly participated in meetings of the appropriate Regional Transportation Planning Committee (RTPC), and have the jurisdiction's local representatives to the RTPC regularly reported on the activities of the Regional Committee to the jurisdiction's council or board? (Note: Each RTPC should have a policy that defines what constitutes regular attendance of Council/Board members at RTPC meetings.) | <input checked="" type="radio"/> | <input type="radio"/>            |
| b. Has the local jurisdiction worked with the RTPC to develop and implement the Action Plans, including identification of Routes of Regional Significance, establishing Multimodal Transportation Service Objectives (MTSOs) for those routes, and defining actions for achieving the MTSOs?                                                                                                                                                                                                         | <input checked="" type="radio"/> | <input type="radio"/>            |
| c. Has the local jurisdiction applied the Authority's travel demand model and <i>Technical Procedures</i> to the analysis of General Plan Amendments (GPAs) and developments exceeding specified thresholds for their effect on the regional transportation system, including on Action Plan MTSOs?                                                                                                                                                                                                  | <input type="radio"/>            | <input checked="" type="radio"/> |

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

|                                                                                                                                                                                                                                                                                                                                                                         | YES                              | NO                               |                                  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|----------------------------------|----------------------------------|
| d. As needed, has the jurisdiction made available, as input into the countywide transportation computer model, data on proposed improvements to the jurisdiction's transportation system, including roadways, pedestrian circulation, bikeways, and trails, planned and improved development within the jurisdiction, and traffic patterns?                             | <input checked="" type="radio"/> | <input type="radio"/>            |                                  |
| <b>6. Five-Year Capital Improvement Program</b>                                                                                                                                                                                                                                                                                                                         | <b>YES</b>                       | <b>NO</b>                        |                                  |
| Does the jurisdiction have an adopted five-year capital improvement program (CIP) that includes approved projects and an analysis of project costs as well as a financial plan for providing the improvements? (The transportation component of the plan must be forwarded to the Authority for incorporation into the Authority's database of transportation projects) | <input checked="" type="radio"/> | <input type="radio"/>            |                                  |
| <b>7. Transportation Systems Management Program</b>                                                                                                                                                                                                                                                                                                                     | <b>YES</b>                       | <b>NO</b>                        |                                  |
| Has the jurisdiction adopted a transportation systems management ordinance or resolution that incorporates required policies consistent with the updated model ordinance prepared by the Authority for use by local agencies or qualified for adoption of alternative mitigation measures because it has a small employment base?                                       | <input type="radio"/>            | <input checked="" type="radio"/> |                                  |
| <b>8. Adoption of a voter-approved Urban Limit Line</b>                                                                                                                                                                                                                                                                                                                 | <b>YES</b>                       | <b>NO</b>                        | <b>N/A</b>                       |
| a. Has the local jurisdiction adopted and continually complied with an applicable voter-approved Urban Limit Line as outlined in the Authority's annual ULL Policy Advisory Letter?                                                                                                                                                                                     | <input type="radio"/>            | <input type="radio"/>            | <input checked="" type="radio"/> |

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

- |                                                                                                                                                                                                                                                                                                                                                                          | YES                   | NO                    | N/A                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|----------------------------------|
| b. If the jurisdiction has modified its voter approved ULL or approved a major subdivision or General Plan Amendment outside the ULL, has the jurisdiction made a finding of consistency with the Measure J provisions on ULLs and criteria in the ULL Policy Advisory Letter after holding a noticed public hearing and making the proposed finding publicly available? | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |

### 9. Adoption of the Measure J Growth Management Element

- |                                                                                                                                                                 | YES                              | NO                    | N/A                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|-----------------------|
| Has the local jurisdiction adopted a final GME for its General Plan that substantially complies with the intent of the Authority's adopted Measure J Model GME? | <input checked="" type="radio"/> | <input type="radio"/> | <input type="radio"/> |

### 10. Posting of Signs

- |                                                                                                                                                                                  | YES                   | NO                    | N/A                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|-----------------------|----------------------------------|
| Has the jurisdiction posted signs meeting Authority specifications for all projects exceeding \$250,000 that are funded, in whole or in part, with Measure C or Measure J funds? | <input type="radio"/> | <input type="radio"/> | <input checked="" type="radio"/> |

### 11. Maintenance of Effort (MoE)

- |                                                                                                                                                                                                                                                                          | YES                              | NO                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|
| Has the jurisdiction met the MoE requirements of Measure J as stated in Section 6 of the Contra Costa Transportation Improvement and Growth Management Ordinance (as amended)? (See the Checklist Instructions for a listing of MoE requirements by local jurisdiction.) | <input checked="" type="radio"/> | <input type="radio"/> |

### 12. Submittal of LSM Reporting and Audit Forms

- |                                                                                                                                                                                                           | YES                              | NO                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|-----------------------|
| Has the local jurisdiction submitted a Local Street Maintenance and Improvement Reporting Form and Audit Reporting Form for eligible expenditures of 18 percent funds covering FY 2021-22 and FY 2022-23? | <input checked="" type="radio"/> | <input type="radio"/> |

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

### 13. Other Considerations

YES NO N/A

If the jurisdiction believes that the requirements of Measure J have been satisfied in a way not indicated on this checklist, has an explanation been attached below?

☐ ☐ ☒

## Review and Approval of Checklist

This Measure J GMP Compliance Checklist was prepared by:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

David Hanham, Planning Manager

\_\_\_\_\_  
Name & Title (print)

(510) 724-9842

\_\_\_\_\_  
Phone

dhanham@pinole.gov

\_\_\_\_\_  
Email

The Council/Board of City of Pinole has reviewed the completed Checklist and found that the policies and programs of the jurisdiction as reported herein conform to the requirements for compliance with the Contra Costa Transportation Improvement and Growth Management Program.

\_\_\_\_\_  
Certified Signature (Mayor or Chair)

\_\_\_\_\_  
Date

Cameron Sasai, Mayor

\_\_\_\_\_  
Name & Title (print)

\_\_\_\_\_  
Attest Signature (City/Town/County Clerk)

\_\_\_\_\_  
Date

Heather Bell

\_\_\_\_\_  
Name (print)

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

### Supplementary Information (Required)

#### 1. Action Plans

- a. *Please summarize steps taken during the reporting period to implement the actions, programs, and measures called for in the applicable Action Plan for Routes of Regional Significance:*

The City of Pinole continues to work with WCCTAC and west Contra Costa jurisdictions to implement the Action Plan for Routes of Regional Significance within the City of Pinole. The City completed a General Plan update in 2010 which includes policy support for the implementation of the Action Plan.

- b. *Attach, list, and briefly describe any General Plan Amendments that were approved during the reporting period. Please specify which amendments affected ability to meet the standards in the Growth Management Element and/or affected ability to implement Action Plan policies or meet Multimodal Traffic Service Objectives (MTSOs). Indicate if amendments were forwarded to the jurisdiction's RTPC for review, and describe the results of that review relative to Action Plan implementation:*

The City of Pinole adopted one (1) General Plan Amendment during the reporting period (calendar years 2022 & 2023). The City adopted our 2023-2031 Housing Element January 17, 2023 and was certified July 20, 2023. This particular amendment did not affect the City abilities to meet the standards in the Growth Management Element and/or affected the ability to implement Action Plan policies or meet Multimodal Traffic Service Objectives (MTSOs).

WCCTAC was identified as a stakeholder during the update process and was on our mailing lists for review. There were no comments received.  
City Link to the Housing Element

[https://www.pinole.gov/wp-content/uploads/2024/06/City\\_of\\_Pinole\\_General\\_Plan\\_2023-Chapter6.pdf](https://www.pinole.gov/wp-content/uploads/2024/06/City_of_Pinole_General_Plan_2023-Chapter6.pdf)

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

*Provide a summary list of projects approved during the reporting period and the conditions required for consistency with the Action Plan:*

Pinole Vista Apartments-- 223 units (196 Market Rate Rent and 27 affordable units). This project is on Fitzgerald Drive (not a roadway of significance). However, Fitzgerald Drive is a major transit connection point within the City. Condition 119 requires a TDM that will have a transportation coordinator for the purpose of informing residents of transit and transit programs. Condition 20 requires new sidewalk, curb and gutter as well as fix existing. The site plan also requires new sidewalk between the complex and existing shopping center.

Appian Village -- 154 units (123 Market Rate and 31 moderate/low for sale products). Appian Way is a Route of Regional Significance. Condition 4C requires the installation of the 4th arm of the traffic signal at Appian and Mann. Condition 118 requires fair share contributions to multi-modal improvement as defined in Three Corridor Specific Plan. Condition 119 requires TDM Plan that include digital boards, bus passes, shared ride facilities, and bike/scooter, and car share opportunities.

### 2. Development Mitigation Program

a. *Describe progress on implementation of the regional transportation mitigation program:*

The City has adopted STMP Fees that are required for all of the City's new construction projects. The City submits those fees to WCCTAC as per requirements of Measure J.

### 3. Address Housing Options

a. *Please attach a report demonstrating reasonable progress in providing housing opportunities for all income levels. (Note: A copy of the local jurisdiction's annual report (Tables A thru C) to the state Department of Housing and Community Development (HCD) is sufficient).*

Add Attachments

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

*Please attach the jurisdiction's adopted policies and standards that ensure consideration of and support for walking, bicycling, and transit access during the review of proposed development.*

[Add Attachments](#)

### 4. Traffic Impact Studies

*Please list all traffic impact studies that have been conducted as part of the development review of any project that generated more than 100 net new peak hour vehicle trips. (Note: Lower traffic generation thresholds established through the RTPC's Action Plan may apply). Note whether the study was consistent with the Authority's Technical Procedures and whether notification and circulation were undertaken during the environmental review process.*

There were no traffic impact studies that were conducted as a part of the development review process due to the fact that none of the of the projects generated more than 100 net new peak hour vehicles trips.

### 5. Participation in Cooperative, Multi-Jurisdictional Planning

*No attachments necessary*

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

### 6. Five-Year Capital Improvement Program

*Please attach the transportation component of the most recent CIP version, and list the resolution number and date of adoption of the most recent five-year CIP.*

The City has attached the most current CIP program. The last CIP approval was June 3, 2025 with Resolution 25-

### 7. Transportation Systems (Demand) Management Program

*Please attach a copy of the jurisdiction's TSM (TDM) ordinance or list the date of ordinance or resolution adoption and its number.*

Staff attached a copy of the City's TSM (TDM) Ordinance approved by the City Council at the rear of the document.



## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole

For Fiscal Years 2023-24 and 2024-25

Reporting Period: Calendar Years 2022 & 2023

### **8. Adoption of a voter-approved Urban Limit Line**

*The local jurisdiction's adopted ULL is on file at the Authority offices. Please specify any actions that were taken during the reporting period regarding changes or modifications to the voter approved ULL, which should include a resolution making a finding of consistency with Measure J and a copy of the related public hearing notice.*

The City of Pinole has not taken any actions during the reporting system to modify any Urban Limit Line (ULL)

### **9. Adoption of the Measure J Growth Management Element**

*Please attach the adopted Final Measure J Growth Management Element to the local jurisdiction's General Plan or list the date of ordinance or resolution adoption and its number.*

Staff attached the final Final Measure J Growth Management Element of the City of Pinole 2010 General Plan.

### **10. Posting of Signs**

*Provide a list of all projects exceeding \$250,000 within the jurisdiction, noting which ones are or were signed according to Authority specifications.*

There were no projects exceeding \$250,000 within our jurisdiction

## Measure J GMP Compliance Checklist

Reporting Jurisdiction: City of Pinole  
For Fiscal Years 2023-24 and 2024-25  
Reporting Period: Calendar Years 2022 & 2023

### 11. Maintenance of Effort (MoE)

*Please indicate the jurisdiction's MoE requirement and MoE expenditures for the past two fiscal years (FY 2021-22 and FY 2022-23). See the Instructions to identify the MoE requirements.*

Staff has attached the MoE requirement and MoE expenditures for the last two year at the rear of the document.

### 12. Submittal of LSM Reporting Form and Audit Reporting Form

*Please attach LSM (Summary) Reporting and LSM Audit (Detail) Forms for FY 2021-22 and FY 2022-23.*

[Add Attachments](#)

### 13. Other Considerations

*Please specify any alternative methods of achieving compliance for any components for the Measure J Growth Management Program*

|                                        |           |                         |
|----------------------------------------|-----------|-------------------------|
| <b>Jurisdiction</b>                    | Pinole    |                         |
| <b>Reporting Year</b>                  | 2023      | (Jan. 1 - Dec. 31)      |
| <b>Housing Element Planning Period</b> | 6th Cycle | 01/31/2023 - 01/31/2031 |

| Building Permits Issued by Affordability Summary |                     |              |
|--------------------------------------------------|---------------------|--------------|
| Income Level                                     |                     | Current Year |
| Very Low                                         | Deed Restricted     | 26           |
|                                                  | Non-Deed Restricted | 0            |
| Low                                              | Deed Restricted     | 7            |
|                                                  | Non-Deed Restricted | 0            |
| Moderate                                         | Deed Restricted     | 1            |
|                                                  | Non-Deed Restricted | 0            |
| Above Moderate                                   |                     | 13           |
| Total Units                                      |                     | 47           |

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

| Units by Structure Type    | Entitled | Permitted | Completed |
|----------------------------|----------|-----------|-----------|
| Single-family Attached     | 0        | 0         | 0         |
| Single-family Detached     | 0        | 1         | 0         |
| 2 to 4 units per structure | 0        | 4         | 0         |
| 5+ units per structure     | 0        | 33        | 0         |
| Accessory Dwelling Unit    | 0        | 9         | 5         |
| Mobile/Manufactured Home   | 0        | 0         | 0         |
| <b>Total</b>               | <b>0</b> | <b>47</b> | <b>5</b>  |

| Infill Housing Developments and Infill Units Permitted | # of Projects | Units |
|--------------------------------------------------------|---------------|-------|
| Indicated as Infill                                    | 12            | 47    |
| Not Indicated as Infill                                | 0             | 0     |

| Housing Applications Summary                           |    |
|--------------------------------------------------------|----|
| Total Housing Applications Submitted:                  | 10 |
| Number of Proposed Units in All Applications Received: | 13 |
| Total Housing Units Approved:                          | 13 |
| Total Housing Units Disapproved:                       | 0  |

| Use of SB 35 Streamlining Provisions - Applications |   |
|-----------------------------------------------------|---|
| Number of SB 35 Streamlining Applications           | 0 |
| Number of SB 35 Streamlining Applications Approved  | 0 |

| Units Constructed - SB 35 Streamlining Permits |          |           |          |
|------------------------------------------------|----------|-----------|----------|
| Income                                         | Rental   | Ownership | Total    |
| Very Low                                       | 0        | 0         | 0        |
| Low                                            | 0        | 0         | 0        |
| Moderate                                       | 0        | 0         | 0        |
| Above Moderate                                 | 0        | 0         | 0        |
| <b>Total</b>                                   | <b>0</b> | <b>0</b>  | <b>0</b> |

| Streamlining Provisions Used - Permitted Units | # of Projects | Units |
|------------------------------------------------|---------------|-------|
| SB 9 (2021) - Duplex in SF Zone                | 0             | 0     |
| SB 9 (2021) - Residential Lot Split            | 0             | 0     |
| AB 2011 (2022)                                 | 0             | 0     |
| SB 6 (2022)                                    | 0             | 0     |
| SB 35 (2017)                                   | 0             | 0     |

| Ministerial and Discretionary Applications | Applications | Units |
|--------------------------------------------|--------------|-------|
| Ministerial                                | 10           | 13    |
| Discretionary                              | 0            | 0     |

| Density Bonus Applications and Units Permitted                       |    |
|----------------------------------------------------------------------|----|
| Number of Applications Submitted Requesting a Density Bonus          | 0  |
| Number of Units in Applications Submitted Requesting a Density Bonus | 0  |
| Number of Projects Permitted with a Density Bonus                    | 1  |
| Number of Units in Projects Permitted with a Density Bonus           | 33 |

| Housing Element Programs Implemented and Sites Rezoned | Count |
|--------------------------------------------------------|-------|
| Programs Implemented                                   | 46    |
| Sites Rezoned to Accommodate the RHNA                  | 0     |

|                 |                                   |
|-----------------|-----------------------------------|
| Jurisdiction    | Pinole                            |
| Reporting Year  | 2023 (Jan. 1 - Dec. 31)           |
| Planning Period | 6th Cycle 01/31/2023 - 01/31/2031 |

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

**Table A**  
**Housing Development Applications Submitted**

| Project Identifier                  |             |                     |                              |                                | Unit Types                               |                         | Date Application Submitted                     | Proposed Units - Affordability by Household Incomes |                                     |                            |                                |                                 |                                     |                       | Total Approved Units by Project | Total Disapproved Units by Project | Streamlining                       | Density Bonus Law Applications                                                    | Application Status                                                                                                | Project Type                                                                                 | Notes                                          |                                                                           |        |
|-------------------------------------|-------------|---------------------|------------------------------|--------------------------------|------------------------------------------|-------------------------|------------------------------------------------|-----------------------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|---------------------------------|------------------------------------|------------------------------------|-----------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|------------------------------------------------|---------------------------------------------------------------------------|--------|
| 1                                   |             |                     |                              |                                | 2                                        | 3                       | 4                                              | 5                                                   |                                     |                            |                                |                                 | 6                                   |                       | 7                               | 8                                  | 9                                  | 10                                                                                | 11                                                                                                                | 12                                                                                           | 13                                             |                                                                           |        |
| Prior APN*                          | Current APN | Street Address      | Project Name*                | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4.5+ ADU,MH) | Tenure R=Renter O=Owner | Date Application Submitted- (see instructions) | Very Low-Income Deed Restricted                     | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Total PROPOSED Units by Project | Total APPROVED Units by project    | Total DISAPPROVED Units by Project | Please select streamlining provision/s the application was submitted pursuant to. | Did the housing development application seek incentives or concessions pursuant to Government Code section 65915? | Were incentives or concessions requested pursuant to Government Code section 65915 approved? | Please indicate the status of the application. | Is the project considered a ministerial project or discretionary project? | Notes* |
| Summary Row: Start Date Entry Below |             |                     |                              |                                |                                          |                         |                                                | 0                                                   | 0                                   | 0                          | 0                              | 1                               | 0                                   | 12                    | 13                              | 13                                 | 0                                  |                                                                                   |                                                                                                                   |                                                                                              |                                                |                                                                           |        |
|                                     | 360-521-003 | 2534 Carmelita Way  | 2534 Carmelita Way ADU       | BP23-0064                      | ADU                                      | O                       | 3/30/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 401-030-035 | 384 Tennent Ave     | 384 Tennent Ave ADU          | BP21-0002                      | ADU                                      | O                       | 5/30/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 360-322-007 | 2913 Watson Ct      | 2913 Watson Ct ADU           | BP22-0113                      | ADU                                      | O                       | 2/2/2023                                       |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 402-161-007 | 835 E Meadow Ave    | 835 E Meadow Ave ADU         | BP22-0277                      | ADU                                      | O                       | 6/27/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 360-112-005 | 2348 Wright Ave     | 2348 Wright Ave ADU          | BP23-0048                      | ADU                                      | O                       | 6/22/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 403-351-002 | 975 Kilkenny Way    | 975 Kilkenny Way ADU         | BP23-0084                      | ADU                                      | O                       | 7/7/2023                                       |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 360-561-012 | 2467 Hill View Ln   | 2467 Hill View Ln Unit B ADU | BP23-0207                      | ADU                                      | O                       | 9/26/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 360-561-012 | 2467 Hill View Ln   | 2467 Hill View Ln Unit A ADU | BP23-0208                      | ADU                                      | O                       | 9/13/2023                                      |                                                     |                                     |                            |                                |                                 |                                     |                       | 1                               | 1                                  | 1                                  | NONE                                                                              | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     | 401-142-011 | 612 Tennent Ave     | 612 Tennent Ave              | BP22-0268                      | 2 to 4                                   | R                       | 3/13/2023                                      |                                                     |                                     |                            |                                | 1                               |                                     | 3                     | 4                               | 4                                  |                                    | NONE                                                                              | No                                                                                                                | No                                                                                           | Approved                                       | Ministerial                                                               |        |
|                                     | 360-460-026 | 2321 Monte Verde Dr | 2321 Monte Verde SB9 Unit    | PL23-0049                      | SFD                                      | O                       | 10/11/2023                                     |                                                     |                                     |                            |                                |                                 |                                     |                       |                                 |                                    |                                    | SB 9 (2021) - Duplex in SF Zone                                                   | No                                                                                                                | N/A                                                                                          | Approved                                       | Ministerial                                                               |        |
|                                     |             |                     |                              |                                |                                          |                         |                                                |                                                     |                                     |                            |                                |                                 |                                     |                       | 0                               |                                    |                                    |                                                                                   |                                                                                                                   |                                                                                              |                                                |                                                                           |        |

|                 |                                   |
|-----------------|-----------------------------------|
| Jurisdiction    | Pinole                            |
| Reporting Year  | 2023 (Jan. 1 - Dec. 31)           |
| Planning Period | 6th Cycle 01/01/2023 - 01/01/2031 |

# ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "\*" indicates an optional field  
Cells in grey contain auto-calculation formulas

| Table A2                                                                                          |             |                |                    |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|---------------------------------------------------------------------------------------------------|-------------|----------------|--------------------|--------------------------------|------------------------------------------|-------------------------|------------------------------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|---------------------------|--------------------------------|---------------------------------|-------------------------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|------------------------------|------------------------------------|---|---|
| Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units |             |                |                    |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
| Project Identifier                                                                                |             |                |                    | Unit Types                     |                                          |                         | Affordability by Household Incomes - Completed Entitlement |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 | Affordability by Household Incomes - Building Permits |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
| 1                                                                                                 |             |                |                    | 2                              |                                          | 3                       | 4                                                          |                                     |                            |                                |                                 |                                     |                       |                           | 5                              | 6                               | 7                                                     |                            |                                |                                 |                                     |                       |                              |                                    | 8 | 9 |
| Prior APN*                                                                                        | Current APN | Street Address | Project Name*      | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4,5+,ADU,MH) | Tenure R=Renter O=Owner | Very Low-Income Deed Restricted                            | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Entitlement Date Approved | # of Units Issued Entitlements | Very Low-Income Deed Restricted | Very Low-Income Non Deed Restricted                   | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Building Permits Date Issued | # of Units Issued Building Permits |   |   |
| Summary Row: Start Data Entry Below                                                               |             |                |                    |                                |                                          |                         | 0                                                          | 0                                   | 0                          | 0                              | 0                               | 0                                   | 0                     | 0                         | 0                              | 0                               | 26                                                    | 0                          | 7                              | 0                               | 1                                   | 0                     | 13                           | 47                                 |   |   |
|                                                                                                   |             | 360-055-002    | 3213 Estates Ave   | 3213 Estates ADU               | BP20-0142                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|                                                                                                   |             | 360-551-002    | 2466 Faria Ave     | 2466 Faria Ave ADU             | BP21-0148                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|                                                                                                   |             | 403-521-017    | 10 Doolin Ct       | 10 Doolin Ct ADU               | BP21-0168                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|                                                                                                   |             | 402-164-009    | 831 Betty Ave      | 831 Betty Ave ADU              | BP21-0068                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|                                                                                                   |             | 360-521-003    | 2534 Carmelita Way | 2534 Carmelita Way ADU         | BP23-0064                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     |                       |                              |                                    |   |   |
|                                                                                                   |             | 401-030-035    | 384 Tennent Ave    | 384 Tennent Ave ADU            | BP21-0002                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 4/3/2023                     | 1                                  |   |   |
|                                                                                                   |             | 360-322-007    | 2913 Walton Ct     | 2913 Walton Ct ADU             | BP22-0113                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 5/30/2023                    | 1                                  |   |   |
|                                                                                                   |             | 402-161-007    | 835 E Meadow Ave   | 835 E Meadow Ave ADU           | BP22-0277                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 2/13/2023                    | 1                                  |   |   |
|                                                                                                   |             | 360-112-005    | 2348 Wright Ave    | 2348 Wright Ave ADU            | BP23-0048                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 7/11/2023                    | 1                                  |   |   |
|                                                                                                   |             | 403-351-002    | 975 Kilkenny Way   | 975 Kilkenny Way ADU           | BP23-0084                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 6/29/2023                    | 1                                  |   |   |
|                                                                                                   |             | 360-561-012    | 2467 Hill View Ln  | 2467 Hill View Ln Unit B ADU   | BP23-0207                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 7/21/2023                    | 1                                  |   |   |
|                                                                                                   |             | 360-561-012    | 2467 Hill View Ln  | 2467 Hill View Ln Unit A ADU   | BP23-0208                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 9/28/2023                    | 1                                  |   |   |
|                                                                                                   |             |                |                    |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                           |                                |                                 |                                                       |                            |                                |                                 |                                     | 1                     | 10/11/2023                   | 1                                  |   |   |
|                                                                                                   |             | 402-166-030    | 811 San Pablo Ave  | SAHA Project                   | BP22-0304                                | 5+                      | R                                                          | 26                                  |                            | 7                              |                                 |                                     |                       |                           | 6/28/2021                      |                                 | 26                                                    |                            | 7                              |                                 |                                     |                       | 6/1/2023                     | 33                                 |   |   |
|                                                                                                   |             | 430-240-025    | 8 N Rancho Ct      | 8 N Rancho Ct                  | BP22-0066                                | SFD                     | O                                                          |                                     |                            |                                |                                 |                                     |                       | 1                         | 3/22/2021                      | 33                              |                                                       |                            |                                |                                 |                                     | 1                     | 7/24/2023                    | 1                                  |   |   |
|                                                                                                   |             | 430-240-025    | 8 N Rancho Ct      | 8 N Rancho Ct ADU              | BP22-0066                                | ADU                     | O                                                          |                                     |                            |                                |                                 |                                     |                       | 1                         | 3/22/2021                      | 1                               |                                                       |                            |                                |                                 |                                     | 1                     | 7/24/2023                    | 1                                  |   |   |
|                                                                                                   |             | 401-142-011    | 612 Tennent Ave    | 612 Tennent Ave                | BP22-0268                                | 2 to 4                  | R                                                          |                                     |                            |                                |                                 |                                     |                       |                           |                                | 0                               |                                                       |                            |                                |                                 | 1                                   | 3                     | 4/26/2023                    | 4                                  |   |   |
|                                                                                                   |             |                |                    |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                           |                                | 0                               |                                                       |                            |                                |                                 |                                     |                       |                              | 0                                  |   |   |

| Affordability by Household Incomes - Certificates of Occupancy |                                     |                            |                                |                                 |                                     |                       |                                                                                                | Streamlining                                                            | Infill                                           | Housing with Financial Assistance and/or Deed Restrictions                                           | Housing without Financial Assistance or Deed Restrictions | Term of Affordability or Deed Restriction                                         | Demolished/Destroyed Units                                   |                                                                                                                                                          |                                                                                              | Density Bonus                        |                               |                                            |                                                                                                                                                   | Notes                                                                                                                                           |                                                                                                                   |                                                                           |        |
|----------------------------------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------|-----------------------------------------------------------|-----------------------------------------------------------------------------------|--------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------|--------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|--------|
| 10                                                             |                                     |                            |                                |                                 |                                     |                       | 11                                                                                             | 12                                                                      | 13                                               | 14                                                                                                   | 15                                                        | 16                                                                                | 17                                                           | 18                                                                                                                                                       | 19                                                                                           | 20                                   |                               |                                            | 21                                                                                                                                                | 22                                                                                                                                              | 23                                                                                                                | 24                                                                        | 25     |
| Very Low-Income Deed Restricted                                | Very Low-Income Non-Deed Restricted | Low-Income Deed Restricted | Low-Income Non-Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non-Deed Restricted | Above Moderate-Income | Certificates of Occupancy or other forms of readiness (see instructions)<br><u>Date Issued</u> | # of Units Issued Certificates of Occupancy or other forms of readiness | How many of the units were Extremely Low Income? | Please select the streamlining provision the project was APPROVED pursuant to. (may select multiple) | Infill Units? Y/N*                                        | Assistance Programs for Each Development (may select multiple - see instructions) | Deed Restriction Type (may select multiple see instructions) | For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions) | Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter "1000") | Number of Demolished/Destroyed Units | Demolished or Destroyed Units | Demolished/Destroyed Units Owner or Rentor | Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area) | Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions) | List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications) | Did the project receive a reduction or waiver of parking standards? (Y/N) | Notes* |
| 0                                                              | 0                                   | 0                          | 0                              | 0                               | 0                                   | 0                     | 5                                                                                              | 5                                                                       | 0                                                |                                                                                                      |                                                           |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              | 2                                    |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     | 1                     | 11/14/2023                                                                                     | 1                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     | 1                     | 4/27/2023                                                                                      | 1                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     | 1                     | 3/14/2023                                                                                      | 1                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     | 1                     | 3/6/2023                                                                                       | 1                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     | 1                     | 4/23/2023                                                                                      | 1                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       | 0                                                | NONE                                                                                                 | Y                                                         | VSP                                                                               | DB                                                           |                                                                                                                                                          | 55                                                                                           |                                      |                               |                                            | 73.7%                                                                                                                                             |                                                                                                                                                 | On-Site Improvements, Development Standards Modification                                                          | Yes                                                                       |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  | NONE                                                                                                 | Y                                                         |                                                                                   | INC                                                          |                                                                                                                                                          | 55                                                                                           | 2                                    | Demolished                    | R                                          |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |
|                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                       |                                                  |                                                                                                      |                                                           |                                                                                   |                                                              |                                                                                                                                                          |                                                                                              |                                      |                               |                                            |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |        |

|                 |           |                         |
|-----------------|-----------|-------------------------|
| Jurisdiction    | Pinole    |                         |
| Reporting Year  | 2023      | (Jan. 1 - Dec. 31)      |
| Planning Period | 6th Cycle | 01/31/2023 - 01/31/2031 |

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

| Table B                                                                                                   |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
|-----------------------------------------------------------------------------------------------------------|---------------------|---------------------------------|-------------------------------------------|------|------|------|------|------|------|------|------|------|---------------------------------|--------------------------------------|
| Regional Housing Needs Allocation Progress                                                                |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Permitted Units Issued by Affordability                                                                   |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
|                                                                                                           |                     | 1                               |                                           | 2    |      |      |      |      |      |      |      |      | 3                               | 4                                    |
| Income Level                                                                                              |                     | RHNA Allocation by Income Level | Projection Period - 06/30/2022-01/30/2023 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | Total Units to Date (all years) | Total Remaining RHNA by Income Level |
| Very Low                                                                                                  | Deed Restricted     | 121                             | -                                         | 26   | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    | 26                              | 95                                   |
| Low                                                                                                       | Deed Restricted     | 69                              | -                                         | 7    | -    | -    | -    | -    | -    | -    | -    | -    | 7                               | 62                                   |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    |
| Moderate                                                                                                  | Deed Restricted     | 87                              | -                                         | 1    | -    | -    | -    | -    | -    | -    | -    | -    | 1                               | 86                                   |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | -                                    |
| Above Moderate                                                                                            |                     | 223                             | 3                                         | 13   | -    | -    | -    | -    | -    | -    | -    | -    | 16                              | 207                                  |
| Total RHNA                                                                                                |                     | 500                             |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Total Units                                                                                               |                     |                                 | 3                                         | 47   | -    | -    | -    | -    | -    | -    | -    | -    | 50                              | 450                                  |
| Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1). |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
|                                                                                                           |                     | 5<br>Extremely low-income Need  |                                           | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 6<br>Total Units to Date        | 7<br>Total Units Remaining           |
| Extremely Low-Income Units*                                                                               |                     | 61                              |                                           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | 61                                   |

\*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov).

|                 |           |                         |
|-----------------|-----------|-------------------------|
| Jurisdiction    | Pinole    |                         |
| Reporting Year  | 2023      | (Jan. 1 - Dec. 31)      |
| Planning Period | 6th Cycle | 01/01/2023 - 01/31/2031 |

ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation

Note: "\*" indicates an optional field  
Cells in grey contain auto-calculation formulas

| Table C                                                                               |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|---------------------------------------------------------------------------------------|----------------|---------------|---------------------------------|----------------|---------------------------------------------|------------|-----------------|-----------------------|-------------|---------------------|--------------------------|--------|-------------------------|-------------------------|--------------------|------------------|------------------------------|
| Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
| Project Identifier                                                                    |                |               |                                 | Date of Rezone | RHNA Shortfall by Household Income Category |            |                 |                       | Rezone Type | Sites Description   |                          |        |                         |                         |                    |                  |                              |
| 1                                                                                     |                |               |                                 | 2              | 3                                           |            |                 |                       | 4           | 5                   | 6                        | 7      | 8                       |                         | 9                  | 10               | 11                           |
| APN                                                                                   | Street Address | Project Name* | Local Jurisdiction Tracking ID* | Date of Rezone | Very Low-Income                             | Low-Income | Moderate-Income | Above Moderate-Income | Rezone Type | Parcel Size (Acres) | General Plan Designation | Zoning | Minimum Density Allowed | Maximum Density Allowed | Realistic Capacity | Vacant/Nonvacant | Description of Existing Uses |
| Summary Row: Start Data Entry Below                                                   |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |
|                                                                                       |                |               |                                 |                |                                             |            |                 |                       |             |                     |                          |        |                         |                         |                    |                  |                              |



# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

|                                                                                                                                                                                                |                                                                                                                               |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jurisdiction                                                                                                                                                                                   | Pinole                                                                                                                        |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Reporting Year                                                                                                                                                                                 | 2023                                                                                                                          | (Jan. 1 - Dec. 31)     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Table D                                                                                                                                                                                        |                                                                                                                               |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Program Implementation Status pursuant to GC Section 65583                                                                                                                                     |                                                                                                                               |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Housing Programs Progress Report                                                                                                                                                               |                                                                                                                               |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element. |                                                                                                                               |                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| 1                                                                                                                                                                                              | 2                                                                                                                             | 3                      | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| Name of Program                                                                                                                                                                                | Objective                                                                                                                     | Timeframe in H.E       | Status of Program Implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| PRIOR H.E.: Conduct An Annual Housing Element Review (H.1.1)                                                                                                                                   | Annual Review of Housing Element per Government Code Section 65583(3).                                                        | Annually               | Complete for 2023. Annual review of the Housing Element will continue with the preparation of HCD Annual Progress Reports each year during the 2023-2031 Housing Element cycle.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| PRIOR H.E.: Explore Housing Development Partnerships (H.1.2)                                                                                                                                   | Seek opportunities to work with public agencies and developers.                                                               | Ongoing                | The City has continued to worked with developers to encourage residential development and affordable units. The City has worked with developers of housing projects on permit issuance and the construction process, including issuance of permits for SAHA (33 unit) affordable housing project and working on construction hour modifications for Vista Woods (189 units) to address weather-related delays. Worked with developers on permitting for conversion of former city-owned buildings at 612 Tennent Ave and 2279 Park St. Building permits were issued to rehabilitate 612 Tennent, which changed the 2 unit building into a 4 unit building of which one unit is affordable.                                                                                                   |
| PRIOR H.E.: Periodically Review Residential Development Requirements (H.1.3)                                                                                                                   | Monitor effectiveness of established regulations needed to streamline housing development.                                    | Ongoing (as necessary) | Regular ongoing discussions on permitting, process, and code update improvements. Updates to codes, standards, and permitting processes to promote housing development have been incorporated into the 2023-2031 Housing Element.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| PRIOR H.E.: Apply Design Review Guidelines (H.2.1)                                                                                                                                             | Apply to new residential development and residential additions to ensure compatibility with surrounding areas.                | Ongoing                | The City implemented the Residential Design Guidelines for residential projects where applicable. The development of objective design standards was incorporated into the 2023-2031 Housing Element and preparation of standards has been in progress.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| PRIOR H.E.: Adequate Sites to Meet Regional Fair Share of Housing Growth (H.2.2)                                                                                                               | Ensure adequate sites are available to developers and provide an inventory of available sites to developers.                  | Ongoing                | Complete. Three Corridors Specific Plan for San Pablo Avenue, Pinole Valley Road, and Appian Way includes adequate sites available to developers to meet Regional Fair Share of Housing Growth. A detailed inventory of potential residential development sites is included within Table 6.43 and 6.44 of the prior Housing Element. A new site inventory has been prepared as part of the 2023-2031 Housing Element.                                                                                                                                                                                                                                                                                                                                                                        |
| PRIOR H.E.: Rehabilitation Assistance (H.2.3)                                                                                                                                                  | Continue to share information and explore funding sources for rehabilitation of existing housing                              | Ongoing (annually)     | City staff continues to assist homeowners and provide information at City Hall on rehabilitation assistance resources. In 2023, the City issued 657 permits to rehabilitate housing units, including roofing, water heater replacement, furnace, solar, window/patio door replacement, and home remodel/addition projects. The City has been coordinating with the County to develop a BayRen Home+ program to assist residential property owners to undertake energy efficiency upgrade projects.                                                                                                                                                                                                                                                                                           |
| PRIOR H.E.: Acquisition/ Rehabilitation of Blighted or Distressed Properties (H.2.4)                                                                                                           | Pursue opportunities to partner with nonprofit housing developers to acquire and rehabilitate blighted or distress properties | Ongoing                | The City issued permits and continues to work with the developer of the 33 unit 100% affordable SAHA project towards completion of construction on the former redevelopment agency property. Through the course of the project, the City supported development through the provision of purchase and construction loans, facilitation of efficient entitlement and permit review processes, and coordination to ensure the developer had information needed to secure development funding. The City is worked with a developer and issued permits to rehabilitate a vacated two unit building into a four unit building at 612 Tennent Ave, with one unit set aside as an affordable unit. The City is working with a developer to rehabilitate a vacant commercial building into two units. |
| PRIOR H.E.: Fee Structure Evaluation (H.3.1)                                                                                                                                                   | Review current fees to ensure new development contributes its share of costs                                                  | Ongoing                | An updated master fee schedule was adopted in 2023 and became effective August 1, 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| PRIOR H.E.: General Plan Land Uses (H.4.1)                                                                                                                                                     | Evaluate land use designations and programs to ensure consistency with overall goals                                          | Annually               | The City's GP land use designations are applied to provide direction and flexibility to help meet evolving overall land use goals and policy objectives. Land Use designations remain the same in the 2023-2031 Housing Element.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| PRIOR H.E.: Housing Construction (H.4.2)                                                                                                                                                       | Encourage housing construction through a variety of incentives and programs                                                   | Ongoing                | City staff meets regularly with property owners and developers to encourage additional housing construction at all affordability levels on available housing opportunity sites. Staff provides owners and developers with assistance in understanding affordable housing requirements and density bonus incentives.                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| PRIOR H.E.: Parcel Consolidation (H.4.4.3)                                                                                                                                                     | Facilitate lot consolidation as it relates to housing opportunity sites                                                       | Ongoing                | City staff meets with property owners and developers to encourage parcel consolidation for housing development.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| PRIOR H.E.: Second Unit Ordinance (H.4.4.4)                                                                                                                                                    | Provide information to the public and review the ordinance to encourage second unit development                               | Ongoing                | Staff regularly receives and responds to questions from the public regarding ADU standards and the permit process.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| PRIOR H.E.: Homebuyer Programs (H.4.4.5)                                                                                                                                                       | Share information about homebuyer programs from County and State                                                              | Annually               | Inadequate financial resoures available in 2023 to directly assist first-time homebuyers and re-establish the City's homebuyer program. The City refers interested individuals to available County and State programs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| PRIOR H.E.: Below Market Rate (BMR) Regulations (H.4.4.6)                                                                                                                                      | Implement and monitor rental and resale affordability controls for units assisted by form RDA                                 | Ongoing                | The City continues to use a third-party contractor to monitor affordability control compliance for former City Redevelopment Agency (RDA) assisted housing units.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| PRIOR H.E.: Technical Assistance to Housing Developers (H.4.4.7)                                                                                                                               | Exchange information to encourage provision of affordable housing                                                             | Ongoing                | City staff continued to meet with prospective housing developers in 2023.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |

|                                                                                           |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                          |
|-------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PRIOR H.E.: Accessible Units for the Physically Disabled (H.4.4.8)                        | Facilitate programs and projects to meet Federal, State, and local requirements to provide accessible housing for the physically disabled                                                                                                                                              | 5% of units built or approved between 2014 and 2023                                                                                                                                                                                                                                                               | The City is committed to assisting in the development of new projects that provide accessible housing for the disabled or issuing building permits for projects that improve the accessibility of existing housing. In 2023, the City did not receive any new development requests for housing for the physically disabled or accessibility modifications to existing residential units. |
| PRIOR H.E.: Housing for the Homeless (H.4.4.9)                                            | Amend the Zoning Ordinance to provide emergency shelters and supportive and transitional housing                                                                                                                                                                                       | By May 2016                                                                                                                                                                                                                                                                                                       | Text amendments were approved in 2016.                                                                                                                                                                                                                                                                                                                                                   |
| PRIOR H.E.: Employee Housing (H.4.4.10)                                                   | Amend the Zoning Ordinance to identify employee housing as a residential use                                                                                                                                                                                                           | By May 2016                                                                                                                                                                                                                                                                                                       | Text amendments were approved in 2016.                                                                                                                                                                                                                                                                                                                                                   |
| PRIOR H.E.: Prevention of Housing Discrimination (H.4.4.11)                               | Exchange information to prevent Housing Discrimination                                                                                                                                                                                                                                 | Ongoing                                                                                                                                                                                                                                                                                                           | No housing discrimination disputes were brought to the City's attention in 2023.                                                                                                                                                                                                                                                                                                         |
| PRIOR H.E.: Conservation of Affordable Housing Units (H.4.4.12)                           | Work to help preserve existing affordable housing supply                                                                                                                                                                                                                               | Through 2017                                                                                                                                                                                                                                                                                                      | Former RDA assets, and revenues generated from those assets, are maintained in a Low- and Moderate-Income Housing Asset Fund that continues to be used to administer and monitor compliance with affordable housing and loan agreements and provide for affordable housing development.                                                                                                  |
| PRIOR H.E.: Explore Options for Senior Assistance Programs (H.4.4.13)                     | Explore program revisions/new programs to provide assistance to help seniors live independently                                                                                                                                                                                        | 2015-2016                                                                                                                                                                                                                                                                                                         | Insufficient financial resources were available to establish a City program.                                                                                                                                                                                                                                                                                                             |
| PRIOR H.E.: Energy and Water Conservation (H.5.1.1)                                       | Support and publicize energy and water conservation programs; promote awareness in conjunction with rehabilitation programs; implement water efficient landscape requirements                                                                                                          | Ongoing                                                                                                                                                                                                                                                                                                           | The City continued to provide information on available energy and water conservation programs. The City has integrated the state water efficient landscaping ordinance into the municipal code.                                                                                                                                                                                          |
| PRIOR H.E.: Water and Sewer Service Priority Allocation for Affordable Housing (H.5.1.2)  | Adopt a policy for water and sewer services to provide priority allocation to affordable housing in event a rationing system is implemented                                                                                                                                            | By May 2016                                                                                                                                                                                                                                                                                                       | Completed in 2016.                                                                                                                                                                                                                                                                                                                                                                       |
| 2023-2031 H.E.: Provision of Adequate Sites and Site Inventory Monitoring (Program 1)     | Provide adequate sites to accommodate the City's entire RHNA allocation of 500 units, including the 83 units not met with pending projects or projected ADUs. No net loss of capacity below the RHNA requirement during the planning period.                                           | Mid-cycle review by Q1 2027. Identification of additional sites or programs by Q3 2027.                                                                                                                                                                                                                           | Housing Element adopted in 2023. No change in site inventory or pending projects.                                                                                                                                                                                                                                                                                                        |
| 2023-2031 H.E.: Publicize and Promote Residential Sites Inventory (Program 2)             | Maintain accurate and publicly available residential site inventory throughout the planning period. Outreach with 100 percent of RHNA site owners twice during the planning period.                                                                                                    | Webpage for sites by October 2023; update annually or as needed. Contact RHNA site owners twice during the planning period, including once by October 2024.                                                                                                                                                       | Webpage with site inventory published.                                                                                                                                                                                                                                                                                                                                                   |
| 2023-2031 H.E.: Outreach to Developers and Technical Assistance to Applicants (Program 3) | Technical assistance to all affordable housing applicants. Make the comprehensive coordinated review with all city departments standard operating procedure for all residential developments. Annual review of available funding sources and contact to other agencies and developers. | Develop comprehensive coordinated review procedures by April 2024. Create developer interest list by October 2023. Annually contact affordable housing builders annually with information about sites. Annual outreach to public agencies and community and faith-based organizations for funding and partnership | Comprehensive coordinated review procedures to be developed. Developer interest list created.                                                                                                                                                                                                                                                                                            |
| 2023-2031 H.E.: Facilitate ADU Production (Program 4)                                     | 5 ADUs per year                                                                                                                                                                                                                                                                        | Annually review ADU strategy; additional program of identification of site within 6 months if not matching estimates. Adopt amnesty program and fast track program by April 2025. Review ADU geographic distribution biennially.                                                                                  | 9 building permits issued for ADUs in 2023.                                                                                                                                                                                                                                                                                                                                              |
| 2023-2031 H.E.: SB 9 Technical Assistance and Facilitation (Program 5)                    | 10 SB 9 applications                                                                                                                                                                                                                                                                   | Zoning amendments and objective design standards by Q2 2025. Lot split form by Q1 2024.                                                                                                                                                                                                                           | 2 SB 9 applications approved (1 lot split, 1 unit)                                                                                                                                                                                                                                                                                                                                       |
| 2023-2031 H.E.: Incentives for Mixed-Use Developments (Program 6)                         | Amended zoning ordinance with adopted incentives. Entitlement of three mixed-use projects using one or more of the available incentives.                                                                                                                                               | Adopt incentives by April 2026. Begin review of environmental documents by 2026 and complete by 2029.                                                                                                                                                                                                             | In progress                                                                                                                                                                                                                                                                                                                                                                              |

|                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------|
| 2023-2031 H.E.: Development of Housing Successor's Low and Moderate Income Housing Asset Fund Policy (Program 7)                                                       | Create a housing fund policy guide, create in-lieu fee alternative and funding source. For applicable development projects, maintain a minimum requirement of 15 percent inclusionary units, and of those 40 percent of units affordable to very low income households.                                                                                                                                                                                                                  | By April 2026.                                                                                                                                                                                                                                                                                                                                            | In progress                                                                                                      |
| 2023-2031 H.E.: Affordable Housing Incentives (Program 8)                                                                                                              | Adoption of priority review process. Completion of initial review of affordable housing developments within prescribed timeline. Expedited review of projects to take 50% less time than the normal City review process.                                                                                                                                                                                                                                                                 | Adopt expedited review process and incentives for affordable housing by April 2025.                                                                                                                                                                                                                                                                       | In progress                                                                                                      |
| 2023-2031 H.E.: Housing for Extremely Low, Very Low, Low, and Moderate Income Households and Special Needs Households, Including Persons with Disabilities (Program 9) | Annual contact of developers. Assist 25 lower income or special needs households with the fee waiver program. Use of one or more incentives for lower income and/or households with persons with disability housing development in one project throughout the planning period.                                                                                                                                                                                                           | Annual review of funding opportunities, collaboration with services providers, and contact of developers. Annual developer workshop and proactive contact of housing developers. Coordination with Contra Costa County by April 2024. Development of fee waiver program by October 2024. Zoning Ordinance amendments for parking reduction by April 2025. | In progress                                                                                                      |
| 2023-2031 H.E.: Senior Housing Incentives (Program 10)                                                                                                                 | Use of one or more incentives for senior housing development in one project.                                                                                                                                                                                                                                                                                                                                                                                                             | By April 2025.                                                                                                                                                                                                                                                                                                                                            | In progress                                                                                                      |
| 2023-2031 H.E.: Home Sharing and Tenant Matching (Program 11)                                                                                                          | 10 tenant matches                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Develop program components, outreach strategies and compile resources by April 2026.                                                                                                                                                                                                                                                                      | In progress                                                                                                      |
| 2023-2031 H.E.: Zoning Amendments (Program 12)                                                                                                                         | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | By April 2025.                                                                                                                                                                                                                                                                                                                                            | Ordinance amendments in progress. First round of draft amendments anticipated for review in 2024.                |
| 2023-2031 H.E.: SB 330 Objective Design Standards and SB 35 Streamlining Compliance (Program 13)                                                                       | Adopted zoning amendments. Faster permit turnaround time.                                                                                                                                                                                                                                                                                                                                                                                                                                | By April 2025.                                                                                                                                                                                                                                                                                                                                            | In progress                                                                                                      |
| 2023-2031 H.E.: Fee Evaluation and Publicization (Program 14)                                                                                                          | Reviewed and amended fee schedule as appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                        | Review of updated fees by April 2024. Subsequent evaluations and modifications by 2029. Review of Development Impact Fees by end of 2023.                                                                                                                                                                                                                 | In progress                                                                                                      |
| 2023-2031 H.E.: Permit Streamlining (Program 15)                                                                                                                       | Amended zoning ordinance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Permit streamlining by April 2025. Electronic permitting process by end of 2023.                                                                                                                                                                                                                                                                          | Electronic permitting system is in the final stages prior to public release. Anticipated for public use in 2024. |
| 2023-2031 H.E.: Rehabilitation Assistance (Program 16)                                                                                                                 | Provide information about County and other rehabilitation programs to 40 households, landlords, or developers annually. Rehabilitation of 20 units throughout the planning period, 5 extremely low, 5 very low, 5 low, and 5 moderate.                                                                                                                                                                                                                                                   | Ongoing, with annual assessment of funding opportunities to reinstate the City's Rehabilitation Program                                                                                                                                                                                                                                                   | In progress                                                                                                      |
| 2023-2031 H.E.: Acquisition/ Rehabilitation of Properties (Program 17)                                                                                                 | Provide information about County and other rehabilitation programs to 40 households annually. Development of 50 units, including the 33-unit SAHA project, during the planning period.                                                                                                                                                                                                                                                                                                   | Ongoing, as funding is available.                                                                                                                                                                                                                                                                                                                         | 33 unit SAHA development is under construction.                                                                  |
| 2023-2031 H.E.: Housing Preservation/Below Market Rate Regulations and Conversions (Program 18)                                                                        | Contact of property owners and affordable housing developers/providers at least twice throughout the planning period to pursue preservation or extension of at-risk units that are set to expire in the next 10 years. Ensure that 100% of housing for low- and moderate-income units assisted or constructed by the former Redevelopment Agency remains in compliance with rental and resale restrictions. Annual compliance monitoring of all affordable units (anticipated over 400). | Notification processes as covenants for below-market rate units are set to expire. Contact of property owners and affordable housing developers/providers at least twice throughout the planning period. Monitor rental and resale restrictions annually.                                                                                                 | Compliance monitoring ongoing.                                                                                   |

[illegible]



|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2023      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

| Table E                                                              |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|----------------------------------------------------------------------|----------------|---------------------------|---------------------------------------------|----------------------------------------|------------|-----------------|-----------------------|---------------------------------------------|--------------------------------------------|
| Commercial Development Bonus Approved pursuant to GC Section 65915.7 |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
| Project Identifier                                                   |                |                           |                                             | Units Constructed as Part of Agreement |            |                 |                       | Description of Commercial Development Bonus | Commercial Development Bonus Date Approved |
| 1                                                                    |                |                           |                                             | 2                                      |            |                 |                       | 3                                           | 4                                          |
| APN                                                                  | Street Address | Project Name <sup>+</sup> | Local Jurisdiction Tracking ID <sup>+</sup> | Very Low Income                        | Low Income | Moderate Income | Above Moderate Income | Description of Commercial Development Bonus | Commercial Development Bonus Date Approved |
| Summary Row: Start Data Entry Below                                  |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |

|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2023      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

| Table F                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F. |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Activity Type                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Units that Do Not Count Towards RHNA <sup>+</sup><br>Listed for Informational Purposes Only |                              |                         |                          | Units that Count Towards RHNA <sup>+</sup><br>Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields. |                              |                         |                          | The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 <sup>+</sup> .<br>For detailed reporting requirements, see the ckcklist here:<br><br><a href="https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf">https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf</a> |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Extremely Low-Income <sup>+</sup>                                                           | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> | Extremely Low-Income <sup>+</sup>                                                                                                                                                                                                       | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> |                                                                                                                                                                                                                                                                                                                                                                                           |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Rehabilitation Activity                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Preservation of Units At-Risk                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Acquisition of Units                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Mobilehome Park Preservation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |
| Total Units by Income                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                         |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                           |





|                         |           |                         |
|-------------------------|-----------|-------------------------|
| <b>Jurisdiction</b>     | Pinole    |                         |
| <b>Reporting Period</b> | 2023      | (Jan. 1 - Dec. 31)      |
| <b>Planning Period</b>  | 6th Cycle | 01/31/2023 - 01/31/2031 |

**NOTE:** This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

Note: "+" indicates an optional field  
Cells in grey contain auto-calculation formulas

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

| Table G                                                                                                                   |                |                           |                                             |                                                      |                                     |                       |
|---------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------|---------------------------------------------|------------------------------------------------------|-------------------------------------|-----------------------|
| Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of |                |                           |                                             |                                                      |                                     |                       |
| Project Identifier                                                                                                        |                |                           |                                             |                                                      |                                     |                       |
| 1                                                                                                                         |                |                           |                                             | 2                                                    | 3                                   | 4                     |
| APN                                                                                                                       | Street Address | Project Name <sup>+</sup> | Local Jurisdiction Tracking ID <sup>+</sup> | Realistic Capacity Identified in the Housing Element | Entity to whom the site transferred | Intended Use for Site |
| Summary Row: Start Data Entry Below                                                                                       |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |

|                  |        |                                                                                                        |                                                                                          |
|------------------|--------|--------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Jurisdiction     | Pinole | NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns | Note: "+" indicates an optional field<br>Cells in grey contain auto-calculation formulas |
| Reporting Period | 2023   |                                                                                                        |                                                                                          |

ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation

For Contra Costa County jurisdictions, please format the APN's as follows:999-999-999-9

| Table H                             |                             |              |                 |                     |                        |       |
|-------------------------------------|-----------------------------|--------------|-----------------|---------------------|------------------------|-------|
| Locally Owned Surplus Sites         |                             |              |                 |                     |                        |       |
| Parcel Identifier                   |                             |              |                 | Designation         | Size                   | Notes |
| 1                                   | 2                           | 3            | 4               | 5                   | 6                      | 7     |
| APN                                 | Street Address/Intersection | Existing Use | Number of Units | Surplus Designation | Parcel Size (in acres) | Notes |
| Summary Row: Start Data Entry Below |                             |              |                 |                     |                        |       |
|                                     |                             |              |                 |                     |                        |       |
|                                     |                             |              |                 |                     |                        |       |
|                                     |                             |              |                 |                     |                        |       |
|                                     |                             |              |                 |                     |                        |       |
|                                     |                             |              |                 |                     |                        |       |

|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2023      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

|                                                 |
|-------------------------------------------------|
| Note: "+" indicates an optional field           |
| Cells in grey contain auto-calculation formulas |

| Table J                                                                                                                                                                       |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|---------------------------------|--------------------------------------|------|----------------------------------------|--------------------------------------|-----------------------------|---------------------------------|----------------------------------|--------------------------------------|------------------------|----------------------------------------------------|-----------------------------------------------------|
| Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915 |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
| Project Identifier                                                                                                                                                            |                |               |                                 | Project Type                         | Date | Units (Beds/Student Capacity) Approved |                                      |                             |                                 |                                  |                                      |                        |                                                    | Units (Beds/Student Capacity) Granted Density Bonus |
| 1                                                                                                                                                                             |                |               |                                 | 2                                    | 3    | 4                                      |                                      |                             |                                 |                                  |                                      |                        |                                                    | 5                                                   |
| APN                                                                                                                                                                           | Street Address | Project Name* | Local Jurisdiction Tracking ID* | Unit Category (SH - Student Housing) | Date | Very Low- Income Deed Restricted       | Very Low- Income Non Deed Restricted | Low- Income Deed Restricted | Low- Income Non Deed Restricted | Moderate- Income Deed Restricted | Moderate- Income Non Deed Restricted | Above Moderate- Income | Total Additional Beds Created Due to Density Bonus | Notes                                               |
| Summary Row: Start Data Entry Below                                                                                                                                           |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                      |                             |                                 |                                  |                                      |                        |                                                    |                                                     |

|                         |           |                         |
|-------------------------|-----------|-------------------------|
| <b>Jurisdiction</b>     | Pinole    |                         |
| <b>Reporting Period</b> | 2023      | (Jan. 1 - Dec. 31)      |
| <b>Planning Period</b>  | 6th Cycle | 01/31/2023 - 01/31/2031 |

## ANNUAL ELEMENT PROGRESS REPORT

**Table K**  
**Tenant Preference Policy**

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes

|                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Does the Jurisdiction have a local tenant preference policy?                                                                                                                                      |
| If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials. |
| Notes                                                                                                                                                                                             |

[illegible]

| Completed Entitlement Issued by Affordability Summary |                     |              |
|-------------------------------------------------------|---------------------|--------------|
| Income Level                                          |                     | Current Year |
| Very Low                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Low                                                   | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Moderate                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Above Moderate                                        | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Total Units                                           |                     | 0            |

| Certificate of Occupancy Issued by Affordability Summary |                     |              |
|----------------------------------------------------------|---------------------|--------------|
| Income Level                                             |                     | Current Year |
| Very Low                                                 | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Low                                                      | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Moderate                                                 | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Above Moderate                                           |                     | 5            |
|                                                          |                     |              |
| Total Units                                              |                     | 5            |

|                                        |           |                         |
|----------------------------------------|-----------|-------------------------|
| <b>Jurisdiction</b>                    | Pinole    |                         |
| <b>Reporting Year</b>                  | 2024      | (Jan. 1 - Dec. 31)      |
| <b>Housing Element Planning Period</b> | 6th Cycle | 01/31/2023 - 01/31/2031 |

| Building Permits Issued by Affordability Summary |                     |              |
|--------------------------------------------------|---------------------|--------------|
| Income Level                                     |                     | Current Year |
| Very Low                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 0            |
| Low                                              | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 0            |
| Moderate                                         | Deed Restricted     | 0            |
|                                                  | Non-Deed Restricted | 0            |
| Above Moderate                                   | Deed Restricted     | 9            |
|                                                  | Non-Deed Restricted | 0            |
| Total Units                                      |                     | 9            |

Note: Units serving extremely low-income households are included in the very low-income

| Units by Structure Type    | Entitled  | Permitted | Completed |
|----------------------------|-----------|-----------|-----------|
| Single-family Attached     | 0         | 0         | 0         |
| Single-family Detached     | 1         | 0         | 1         |
| 2 to 4 units per structure | 0         | 0         | 4         |
| 5+ units per structure     | 0         | 0         | 0         |
| Accessory Dwelling Unit    | 9         | 9         | 5         |
| Mobile/Manufactured Home   | 0         | 0         | 0         |
| <b>Total</b>               | <b>10</b> | <b>9</b>  | <b>10</b> |

| Infill Housing Developments and Infill Units Permitted | # of Projects | Units |
|--------------------------------------------------------|---------------|-------|
| Indicated as Infill                                    | 9             | 9     |
| Not Indicated as Infill                                | 0             | 0     |

| Housing Applications Summary                           |    |
|--------------------------------------------------------|----|
| Total Housing Applications Submitted:                  | 10 |
| Number of Proposed Units in All Applications Received: | 10 |
| Total Housing Units Approved:                          | 10 |
| Total Housing Units Disapproved:                       | 0  |

| Use of SB 423 Streamlining Provisions - Applications |   |
|------------------------------------------------------|---|
| Number of SB 423 Streamlining Applications           | 0 |
| Number of SB 423 Streamlining Applications Approved  | 0 |

| Units Constructed - SB 423 Streamlining Permits |          |           |          |
|-------------------------------------------------|----------|-----------|----------|
| Income                                          | Rental   | Ownership | Total    |
| Very Low                                        | 0        | 0         | 0        |
| Low                                             | 0        | 0         | 0        |
| Moderate                                        | 0        | 0         | 0        |
| Above Moderate                                  | 0        | 0         | 0        |
| <b>Total</b>                                    | <b>0</b> | <b>0</b>  | <b>0</b> |

| Streamlining Provisions Used - Permitted Units | # of Projects | Units |
|------------------------------------------------|---------------|-------|
| SB 9 (2021) - Duplex in SF Zone                | 0             | 0     |
| SB 9 (2021) - Residential Lot Split            | 0             | 0     |
| AB 2011 (2022)                                 | 0             | 0     |
| SB 6 (2022)                                    | 0             | 0     |
| SB 423 (2023)                                  | 0             | 0     |

| Ministerial and Discretionary Applications | # of | Units |
|--------------------------------------------|------|-------|
| Ministerial                                | 10   | 10    |
| Discretionary                              | 0    | 0     |

| Density Bonus Applications and Units Permitted                       |   |
|----------------------------------------------------------------------|---|
| Number of Applications Submitted Requesting a Density Bonus          | 0 |
| Number of Units in Applications Submitted Requesting a Density Bonus | 0 |
| Number of Projects Permitted with a Density Bonus                    | 0 |
| Number of Units in Projects Permitted with a Density Bonus           | 0 |

| Housing Element Programs Implemented and Sites Rezoned | Count |
|--------------------------------------------------------|-------|
| Programs Implemented                                   | 23    |
| Sites Rezoned to Accommodate the RHNA                  | 0     |

|                        |           |                         |
|------------------------|-----------|-------------------------|
| <b>Jurisdiction</b>    | Pinole    |                         |
| <b>Reporting Year</b>  | 2024      | (Jan. 1 - Dec. 31)      |
| <b>Planning Period</b> | 6th Cycle | 01/31/2023 - 01/31/2031 |

**ANNUAL ELEMENT PROGRESS REPORT**  
**Housing Element Implementation**

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

**Table A**  
**Housing Development Applications Submitted**

[illegible]

| Table A2                                                                                          |             |                           |                                     |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  |                                |    |    |
|---------------------------------------------------------------------------------------------------|-------------|---------------------------|-------------------------------------|--------------------------------|------------------------------------------|-------------------------|------------------------------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|----------------------------------|--------------------------------|----|----|
| Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units |             |                           |                                     |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  |                                |    |    |
| Project Identifier                                                                                |             |                           |                                     |                                | Unit Types                               |                         | Affordability by Household Incomes - Completed Entitlement |                                     |                            |                                |                                 |                                     |                       |                                  |                                |    |    |
| 1                                                                                                 |             |                           |                                     |                                | 2                                        | 3                       | 4                                                          |                                     |                            |                                |                                 |                                     | 5                     | 6                                |                                |    |    |
| Prior APN*                                                                                        | Current APN | Street Address            | Project Name*                       | Local Jurisdiction Tracking ID | Unit Category (SFA,SFD,2 to 4,5+,ADU,MH) | Tenure R=Renter O=Owner | Very Low-Income Deed Restricted                            | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Entitlement <u>Date Approved</u> | # of Units issued Entitlements |    |    |
| Summary Row: Start Data Entry Below                                                               |             |                           |                                     |                                |                                          |                         |                                                            |                                     |                            | 0                              | 0                               | 0                                   | 0                     | 0                                | 0                              | 10 | 10 |
|                                                                                                   | 403-361-010 | 961 Barkley Ct            | 961 Barkley Ct ADU                  | BP22-0272                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 1/31/2024                        | 1                              |    |    |
|                                                                                                   | 403-361-068 | 1090 Amend St             | 1090 Amend St ADU                   | BP23-0039                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 2/15/2024                        | 1                              |    |    |
|                                                                                                   | 360-031-033 | 2309 Estrella Ct          | 2309 Estrella Ct ADU                | BP23-0057                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 3/19/2024                        | 1                              |    |    |
|                                                                                                   | 401-093-007 | 651 Fern Ave              | 651 Fern Ave ADU                    | BP23-0068                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 7/24/2024                        | 1                              |    |    |
|                                                                                                   | 403-264-013 | 941 Marlesta Rd           | 941 Marlesta Rd ADU                 | BP23-0265                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 2/27/2024                        | 1                              |    |    |
|                                                                                                   | 360-091-019 | 3381 Pinole Valley Rd     | 3381 Pinole Valley RD Unit A        | BP23-0269                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 1/11/2024                        | 1                              |    |    |
|                                                                                                   | 360-351-015 | 3361 Diablo Cir           | 3361 Diablo Cir ADU                 | BP23-0294                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 2/13/2024                        | 1                              |    |    |
|                                                                                                   | 402-156-002 | 910 Patrick Dr            | 910 Patrick Dr ADU                  | BP24-0029                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 8/5/2024                         | 1                              |    |    |
|                                                                                                   | 430-432-019 | 2144 Blue Jay Cir         | 2144 Blue Jay Cir                   | BP24-0041                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 5/2/2024                         | 1                              |    |    |
|                                                                                                   | 403-500-020 | 472 Limerick Rd           | 472 Limerick Rd SFR                 | BP21-0061                      | SFD                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  | 0                              |    |    |
|                                                                                                   | 403-500-020 | 472 Limerick Rd           | 472 Limerick Rd ADU                 | BP21-0061                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  | 0                              |    |    |
|                                                                                                   | 360-561-012 | 2467 Hill View Ln         | 2467 Hill View Ln Unit A JADU       | BP23-0208                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  | 0                              |    |    |
|                                                                                                   | 403-351-002 | 975 Kilkenny Way          | 975 Kilkenny Way JADU               | BP23-0084                      | ADU                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  | 0                              |    |    |
|                                                                                                   | 401-142-011 | 612 Tennent Ave           | 612 Tennent Ave                     | BP22-0268                      | 2 to 4                                   | R                       |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  | 0                              |    |    |
|                                                                                                   | 360-193-009 | Wright Ave and Victor Ave | Wright Ave and Victor Ave Residence | MISC24-12                      | SFD                                      | O                       |                                                            |                                     |                            |                                |                                 |                                     | 1                     | 11/4/2024                        | 1                              |    |    |
|                                                                                                   |             |                           |                                     |                                |                                          |                         |                                                            |                                     |                            |                                |                                 |                                     |                       |                                  |                                |    |    |



Table A2

## Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

| Project Identifier |                           |                                     | Affordability by Household Incomes - Building Permits |                                               |                                      |                                          |                                           |                                               |                              | 8                                                | 9                                     |
|--------------------|---------------------------|-------------------------------------|-------------------------------------------------------|-----------------------------------------------|--------------------------------------|------------------------------------------|-------------------------------------------|-----------------------------------------------|------------------------------|--------------------------------------------------|---------------------------------------|
|                    |                           |                                     | 7                                                     |                                               |                                      |                                          |                                           |                                               |                              |                                                  |                                       |
| Current APN        | Street Address            | Project Name <sup>+</sup>           | Very Low-<br>Income<br>Deed<br>Restricted             | Very Low-<br>Income Non<br>Deed<br>Restricted | Low-<br>Income<br>Deed<br>Restricted | Low-<br>Income<br>Non Deed<br>Restricted | Moderate-<br>Income<br>Deed<br>Restricted | Moderate-<br>Income Non<br>Deed<br>Restricted | Above<br>Moderate-<br>Income | Building<br>Permits <u>Date</u><br><u>Issued</u> | # of Units Issued<br>Building Permits |
|                    |                           |                                     | 0                                                     | 0                                             | 0                                    | 0                                        | 0                                         | 0                                             | 9                            |                                                  | 9                                     |
| 403-361-010        | 961 Barkley Ct            | 961 Barkley Ct ADU                  |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 1/31/2024                                        | 1                                     |
| 403-361-068        | 1090 Amend St             | 1090 Amend St ADU                   |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 2/15/2024                                        | 1                                     |
| 360-031-033        | 2309 Estrella Ct          | 2309 Estrella Ct ADU                |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 3/19/2024                                        | 1                                     |
| 401-093-007        | 651 Fern Ave              | 651 Fern Ave ADU                    |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 7/24/2024                                        | 1                                     |
| 403-264-013        | 941 Marlesta Rd           | 941 Marlesta Rd ADU                 |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 2/27/2024                                        | 1                                     |
| 360-091-019        | 3381 Pinole Valley Rd     | 3381 Pinole Valley RD Unit A        |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 1/11/2024                                        | 1                                     |
| 360-351-015        | 3361 Diablo Cir           | 3361 Diablo Cir ADU                 |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 2/13/2024                                        | 1                                     |
| 402-156-002        | 910 Patrick Dr            | 910 Patrick Dr ADU                  |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 8/5/2024                                         | 1                                     |
| 430-432-019        | 2144 Blue Jay Cir         | 2144 Blue Jay Cir                   |                                                       |                                               |                                      |                                          |                                           |                                               | 1                            | 5/2/2024                                         | 1                                     |
| 403-500-020        | 472 Limerick Rd           | 472 Limerick Rd SFR                 |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
| 403-500-020        | 472 Limerick Rd           | 472 Limerick Rd ADU                 |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
| 360-561-012        | 2467 Hill View Ln         | 2467 Hill View Ln Unit A JADU       |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
| 403-351-002        | 975 Kilkenny Way          | 975 Kilkenny Way JADU               |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
| 401-142-011        | 612 Tennent Ave           | 612 Tennent Ave                     |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
| 360-193-009        | Wright Ave and Victor Ave | Wright Ave and Victor Ave Residence |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |
|                    |                           |                                     |                                                       |                                               |                                      |                                          |                                           |                                               |                              |                                                  | 0                                     |

Table A2

## Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units

| Project Identifier |                           |                                     | Affordability by Household Incomes - Certificates of Occupancy |                                     |                            |                                |                                 |                                     |                       |                                                                                                |                                                                            |  |
|--------------------|---------------------------|-------------------------------------|----------------------------------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|--|
|                    |                           |                                     | 10                                                             |                                     |                            |                                |                                 |                                     |                       | 11                                                                                             | 12                                                                         |  |
| Current APN        | Street Address            | Project Name <sup>+</sup>           | Very Low-Income Deed Restricted                                | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Certificates of Occupancy or other forms of readiness (see instructions)<br><u>Date Issued</u> | # of Units issued<br>Certificates of Occupancy or other forms of readiness |  |
|                    |                           |                                     | 0                                                              | 0                                   | 0                          | 0                              | 1                               | 0                                   | 9                     |                                                                                                | 10                                                                         |  |
| 403-361-010        | 961 Barkley Ct            | 961 Barkley Ct ADU                  |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 403-361-068        | 1090 Amend St             | 1090 Amend St ADU                   |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 360-031-033        | 2309 Estrella Ct          | 2309 Estrella Ct ADU                |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 401-093-007        | 651 Fern Ave              | 651 Fern Ave ADU                    |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 403-264-013        | 941 Marlesta Rd           | 941 Marlesta Rd ADU                 |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 360-091-019        | 3381 Pinole Valley Rd     | 3381 Pinole Valley RD Unit A        |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 10/22/2024                                                                                     | 1                                                                          |  |
| 360-351-015        | 3361 Diablo Cir           | 3361 Diablo Cir ADU                 |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 402-156-002        | 910 Patrick Dr            | 910 Patrick Dr ADU                  |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
| 430-432-019        | 2144 Blue Jay Cir         | 2144 Blue Jay Cir                   |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 10/15/2024                                                                                     | 1                                                                          |  |
| 403-500-020        | 472 Limerick Rd           | 472 Limerick Rd SFR                 |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 1/2/2024                                                                                       | 1                                                                          |  |
| 403-500-020        | 472 Limerick Rd           | 472 Limerick Rd ADU                 |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 1/2/2024                                                                                       | 1                                                                          |  |
| 360-561-012        | 2467 Hill View Ln         | 2467 Hill View Ln Unit A JADU       |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 2/12/2024                                                                                      | 1                                                                          |  |
| 403-351-002        | 975 Kilkenny Way          | 975 Kilkenny Way JADU               |                                                                |                                     |                            |                                |                                 |                                     | 1                     | 4/1/2024                                                                                       | 1                                                                          |  |
| 401-142-011        | 612 Tennent Ave           | 612 Tennent Ave                     |                                                                |                                     |                            |                                | 1                               |                                     | 3                     | 9/11/2024                                                                                      | 4                                                                          |  |
| 360-193-009        | Wright Ave and Victor Ave | Wright Ave and Victor Ave Residence |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |
|                    |                           |                                     |                                                                |                                     |                            |                                |                                 |                                     |                       |                                                                                                | 0                                                                          |  |

| Table A2                                                                                          |                           |                                     |                                                  |                                                                                                            |                    |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
|---------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------|--------------------------------------------------|------------------------------------------------------------------------------------------------------------|--------------------|-----------------------------------------------------------------------------------|----------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------|--------------------------------------|-------------------------------|---------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|
| Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units |                           |                                     |                                                  |                                                                                                            |                    |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| Project Identifier                                                                                |                           |                                     |                                                  | Streamlining                                                                                               | Infill             | Housing with Financial Assistance and/or Deed Restrictions                        |                                                                | Housing without Financial Assistance or Deed Restrictions                                                                                                | Term of Affordability or Deed Restriction                                                   | Demolished/Destroyed Units           |                               |                                             | Density Bonus                                                                                                                                     |                                                                                                                                                 |                                                                                                                   |                                                                           |
|                                                                                                   |                           |                                     | 13                                               | 14                                                                                                         | 15                 | 16                                                                                | 17                                                             | 18                                                                                                                                                       | 19                                                                                          | 20                                   |                               |                                             | 21                                                                                                                                                | 22                                                                                                                                              | 23                                                                                                                | 24                                                                        |
| Current APN                                                                                       | Street Address            | Project Name*                       | How many of the units were Extremely Low Income? | Please select the state streamlining provision the project was APPROVED pursuant to. (may select multiple) | Infill Units? Y/N? | Assistance Programs for Each Development (may select multiple - see instructions) | Deed Restriction Type (may select multiple - see instructions) | For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions) | Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter 1000)* | Number of Demolished/Destroyed Units | Demolished or Destroyed Units | Demolished/ Destroyed Units Owner or Renter | Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area) | Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions) | List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications) | Did the project receive a reduction or waiver of parking standards? (Y/N) |
|                                                                                                   |                           |                                     | 0                                                |                                                                                                            |                    |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             | 2                                    |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-361-010                                                                                       | 961 Barkley Ct            | 961 Barkley Ct ADU                  |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-361-068                                                                                       | 1090 Amend St             | 1090 Amend St ADU                   |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 360-031-033                                                                                       | 2309 Estrella Ct          | 2309 Estrella Ct ADU                |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 401-093-007                                                                                       | 651 Fern Ave              | 651 Fern Ave ADU                    |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-264-013                                                                                       | 941 Mariesta Rd           | 941 Mariesta Rd ADU                 |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 360-091-019                                                                                       | 3381 Pinole Valley Rd     | 3381 Pinole Valley RD Unit A        |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 360-351-015                                                                                       | 3361 Diablo Cir           | 3361 Diablo Cir ADU                 |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 402-156-002                                                                                       | 910 Patrick Dr            | 910 Patrick Dr ADU                  |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 430-432-019                                                                                       | 2144 Blue Jay Cir         | 2144 Blue Jay Cir                   |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-500-020                                                                                       | 472 Limerick Rd           | 472 Limerick Rd SFR                 |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-500-020                                                                                       | 472 Limerick Rd           | 472 Limerick Rd ADU                 |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 360-561-012                                                                                       | 2467 Hill View Ln         | 2467 Hill View Ln Unit A JADU       |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 403-351-002                                                                                       | 975 Kilkenny Way          | 975 Kilkenny Way JADU               |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 401-142-011                                                                                       | 612 Tennent Ave           | 612 Tennent Ave                     |                                                  | NONE                                                                                                       | Y                  |                                                                                   | INC                                                            |                                                                                                                                                          | 55                                                                                          | 2                                    | Demolished                    | R                                           |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
| 360-193-009                                                                                       | Wright Ave and Victor Ave | Wright Ave and Victor Ave Residence |                                                  | NONE                                                                                                       | Y                  |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |
|                                                                                                   |                           |                                     |                                                  |                                                                                                            |                    |                                                                                   |                                                                |                                                                                                                                                          |                                                                                             |                                      |                               |                                             |                                                                                                                                                   |                                                                                                                                                 |                                                                                                                   |                                                                           |

|                 |           |                         |
|-----------------|-----------|-------------------------|
| Jurisdiction    | Pinole    |                         |
| Reporting Year  | 2024      | (Jan. 1 - Dec. 31)      |
| Planning Period | 6th Cycle | 01/31/2023 - 01/31/2031 |

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.  
Please contact HCD if your data is different than the material supplied here

| Table B<br>Regional Housing Needs Allocation Progress<br>Permitted Units Issued by Affordability          |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
|-----------------------------------------------------------------------------------------------------------|---------------------|---------------------------------|-------------------------------------------|------|------|------|------|------|------|------|------|------|---------------------------------|--------------------------------------|
|                                                                                                           |                     | 1                               | Projection Period                         | 2    |      |      |      |      |      |      |      |      | 3                               | 4                                    |
| Income Level                                                                                              |                     | RHNA Allocation by Income Level | Projection Period - 06/30/2022-01/30/2023 | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | Total Units to Date (all years) | Total Remaining RHNA by Income Level |
| Very Low                                                                                                  | Deed Restricted     | 121                             | -                                         | 26   | -    | -    | -    | -    | -    | -    | -    | -    | 26                              | 95                                   |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    |                                 |                                      |
| Low                                                                                                       | Deed Restricted     | 69                              | -                                         | 7    | -    | -    | -    | -    | -    | -    | -    | -    | 7                               | 62                                   |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    |                                 |                                      |
| Moderate                                                                                                  | Deed Restricted     | 87                              | -                                         | 1    | -    | -    | -    | -    | -    | -    | -    | -    | 1                               | 86                                   |
|                                                                                                           | Non-Deed Restricted |                                 | -                                         | -    | -    | -    | -    | -    | -    | -    | -    | -    |                                 |                                      |
| Above Moderate                                                                                            |                     | 223                             | 3                                         | 13   | 9    | -    | -    | -    | -    | -    | -    | -    | 25                              | 198                                  |
| Total RHNA                                                                                                |                     | 500                             |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
| Total Units                                                                                               |                     |                                 | 3                                         | 47   | 9    | -    | -    | -    | -    | -    | -    | -    | 59                              | 441                                  |
| Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1). |                     |                                 |                                           |      |      |      |      |      |      |      |      |      |                                 |                                      |
|                                                                                                           |                     | 5                               |                                           | 2023 | 2024 | 2025 | 2026 | 2027 | 2028 | 2029 | 2030 | 2031 | 6<br>Total Units to Date        | 7<br>Total Units Remaining           |
| Extremely Low-Income Units*                                                                               |                     | 61                              |                                           | -    | -    | -    | -    | -    | -    | -    | -    | -    | -                               | 61                                   |

\*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Please Note: Table B does not currently contain data from Table F or Table F2 for prior years. You may login to the APR system to see Table B that contains this data.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at [apr@hcd.ca.gov](mailto:apr@hcd.ca.gov).

VLI Deed Restricted  
VLI Non Deed Restricted



# ANNUAL ELEMENT PROGRESS REPORT

## Housing Element Implementation

|                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Jurisdiction                                                                                                                                                                                   | Pinole                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Reporting Year                                                                                                                                                                                 | 2024                                                                                                                                                                                                                                                                                   | (Jan. 1 - Dec. 31)                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Table D                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Program Implementation Status pursuant to GC Section 65583                                                                                                                                     |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Housing Programs Progress Report                                                                                                                                                               |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element. |                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 1                                                                                                                                                                                              | 2                                                                                                                                                                                                                                                                                      | 3                                                                                                                                                                                                                                                                                                                                                         | 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Name of Program                                                                                                                                                                                | Objective                                                                                                                                                                                                                                                                              | Timeframe in H.E                                                                                                                                                                                                                                                                                                                                          | Status of Program Implementation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Provision of Adequate Sites and Site Inventory Monitoring (Program 1)                                                                                                                          | Provide adequate sites to accommodate the City's entire RHNA allocation of 500 units, including the 83 units not met with pending projects or projected ADUs. No net loss of capacity below the RHNA requirement during the planning period.                                           | Mid-cycle review by Q1 2027. Identification of additional sites or programs by Q3 2027.                                                                                                                                                                                                                                                                   | Housing Element adopted in 2023. No change in site inventory or pending projects resulting in loss of capacity below RHNA requirement. Annual review of surplus parcels conducted. Additional opportunities sites list maintained; no change resulting from loss of capacity requiring use of the list.                                                                                                                                                                                                                                                                                                                                                |
| Publicize and Promote Residential Sites Inventory (Program 2)                                                                                                                                  | Maintain accurate and publicly available residential site inventory throughout the planning period. Outreach with 100 percent of RHNA site owners twice during the planning period.                                                                                                    | Webpage for sites by October 2023; update annually or as needed. Contact RHNA site owners twice during the planning period, including once by October 2024.                                                                                                                                                                                               | Webpage with site inventory published. Site inventory remains current. Held discussions with some RHNA site owners and affordable housing developers; more extensive outreach to be conducted in 2025.                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| Outreach to Developers and Technical Assistance to Applicants (Program 3)                                                                                                                      | Technical assistance to all affordable housing applicants. Make the comprehensive coordinated review with all city departments standard operating procedure for all residential developments. Annual review of available funding sources and contact to other agencies and developers. | Develop comprehensive coordinated review procedures by April 2024. Create developer interest list by October 2023. Annually contact affordable housing builders annually with information about sites. Annual outreach to public agencies and community and faith-based organizations for funding and partnership opportunities.                          | Initial comprehensive coordinated review procedures were formulated and pre-application planning meetings continue to be available by request. However, no major residential development project applications were received in 2024. Developer interest list created. Outreach to developers and public agencies in progress and to continue. Annual review of fundings sources evaluated. Faith-based organizations contacted.                                                                                                                                                                                                                        |
| Facilitate ADU Production (Program 4)                                                                                                                                                          | 5 ADUs per year                                                                                                                                                                                                                                                                        | Annually review ADU strategy; additional program of identification of site within 6 months if not matching estimates. Adopt amnesty program and fast track program by April 2025. Review ADU geographic distribution biennially.                                                                                                                          | 9 building permits were issued for ADUs in 2024. The ADU ordinance update was prepared, with adoption expected before April 2025. The City continues to track ADU production. Initial ADU Fast Track program formulated; pre-approved ADU program implemented. Created ADU Amnesty program and expected adoption by April 2025. Geographic distribution to be reviewed.                                                                                                                                                                                                                                                                                |
| SB 9 Technical Assistance and Facilitation (Program 5)                                                                                                                                         | 10 SB 9 applications                                                                                                                                                                                                                                                                   | Zoning amendments and objective design standards by Q2 2025. Lot split form by Q1 2024.                                                                                                                                                                                                                                                                   | Zoning code amendments prepared for SB 9 with adoption expected before April 2025. Checklist provided online. Lot split application incorporated into online permitting system in 2024. Five SB 9 applications have been received.                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Incentives for Mixed-Use Developments (Program 6)                                                                                                                                              | Amended zoning ordinance with adopted incentives. Entitlement of three mixed-use projects using one or more of the available incentives.                                                                                                                                               | Adopt incentives by April 2026. Begin review of environmental documents by 2026 and complete by 2029.                                                                                                                                                                                                                                                     | Zoning code amendments for park fee waiver and parking reductions prepared and adoption expected before April 2025. CEQA clearance process under consideration. Priority development project review and processing formulated, however no major development projects were received in 2024.                                                                                                                                                                                                                                                                                                                                                            |
| Development of Housing Successor's Low and Moderate Income Housing Asset Fund Policy (Program 7)                                                                                               | Create a housing fund policy guide, create in-lieu fee alternative and funding source. For applicable development projects, maintain a minimum requirement of 15 percent inclusionary units, and of those 40 percent of units affordable to very low income households.                | By April 2026.                                                                                                                                                                                                                                                                                                                                            | Continuing maintenance of 15% inclusionary unit requirements, preserved in zoning code amendments. Housing fund policy guide, in-lieu fee alternative, and funding sources in progress. Incorporated a Partnership for the Bay's Future (PBF) Housing Fellow for a two year assignment to further work on housing rehabilitation, a social impact bond program, and affordable housing policy. The City and PBF Housing Fellow are working on an Affordable Housing Fund Policy Guide & In-Lieu fee to create a policy guide that aligns the City's affordable housing funds with RHNA requirements, local housing needs, and fair housing objectives. |
| Affordable Housing Incentives (Program 8)                                                                                                                                                      | Adoption of priority review process. Completion of initial review of affordable housing developments within prescribed timeline. Expedited review of projects to take 50% less time than the normal City review process.                                                               | Adopt expedited review process and incentives for affordable housing by April 2025.                                                                                                                                                                                                                                                                       | Priority and expedited review process prepared, however no new projects with affordable units were received in 2024. Zoning code amendments to the affordable housing chapter, including the updates to review bodies and park fee waiver, prepared and expected for adoption before April 2025.                                                                                                                                                                                                                                                                                                                                                       |
| Housing for Extremely Low, Very Low, Low, and Moderate Income Households and Special Needs Households, Including Persons with Disabilities (Program 9)                                         | Annual contact of developers. Assist 25 lower income or special needs households with the fee waiver program. Use of one or more incentives for lower income and/or households with persons with disability housing development in one project throughout the planning period.         | Annual review of funding opportunities, collaboration with services providers, and contact of developers. Annual developer workshop and proactive contact of housing developers. Coordination with Contra Costa County by April 2024. Development of fee waiver program by October 2024. Zoning Ordinance amendments for parking reduction by April 2025. | Fee waiver program and asset fund policy in progress. Zoning code amendments for reduced parking standards, reduced senior parking requirements, and park fee waivers prepared, with adoption expected before April 2025. Housing developer and housing service provider contacts will be conducted; funding availability review ongoing. No new lower income or special needs housing applications received; the City continues to work with developers of entitled affordable projects to complete construction.                                                                                                                                     |

|                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Senior Housing Incentives (Program 10)                                                          | Use of one or more incentives for senior housing development in one project.                                                                                                                                                                                                                                                                                                                                                                                                             | By April 2025.                                                                                                                                                                                                                                            | Zoning code amendments prepared, with adoption before April 2025. No senior housing development application received in 2024. Permit fee waivers and enhanced rebates being evaluated. Promotion of shared housing and participation in programs to provide further assistance to be conducted. Smaller senior units under consideration.                                                                                                                                                                            |
| Home Sharing and Tenant Matching (Program 11)                                                   | 10 tenant matches                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Develop program components, outreach strategies and compile resources by April 2026.                                                                                                                                                                      | Program development and outreach in progress.                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Zoning Amendments (Program 12)                                                                  | Not applicable                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | By April 2025.                                                                                                                                                                                                                                            | Zoning code amendments prepared in 2024. Partial set adopted in 2024, with additional set of adoptions expected before April 2025.                                                                                                                                                                                                                                                                                                                                                                                   |
| SB 330 Objective Design Standards and SB 35 Streamlining Compliance (Program 13)                | Adopted zoning amendments. Faster permit turnaround time.                                                                                                                                                                                                                                                                                                                                                                                                                                | By April 2025.                                                                                                                                                                                                                                            | Objective design standards prepared, with expected adoption in 2025. Reviewed approval procedures for SB 35 and streamlined review; no SB 35 applications received in 2024. Information on SB 35 to be included on the City's website.                                                                                                                                                                                                                                                                               |
| Fee Evaluation and Publicization (Program 14)                                                   | Reviewed and amended fee schedule as appropriate.                                                                                                                                                                                                                                                                                                                                                                                                                                        | Review of updated fees by April 2024. Subsequent evaluations and modifications by 2029. Review of Development Impact Fees by end of 2023.                                                                                                                 | Completed review of fees and updated fee schedule.                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Permit Streamlining (Program 15)                                                                | Amended zoning ordinance.                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Permit streamlining by April 2025. Electronic permitting process by end of 2023.                                                                                                                                                                          | Zoning code amendments prepared in 2024, with adoption expected before April 2025. Electronic permitting system implemented.                                                                                                                                                                                                                                                                                                                                                                                         |
| 2023-2031 H.E.: Rehabilitation Assistance (Program 16)                                          | Provide information about County and other rehabilitation programs to 40 households, landlords, or developers annually. Rehabilitation of 20 units throughout the planning period, 5 extremely low, 5 very low, 5 low, and 5 moderate.                                                                                                                                                                                                                                                   | Ongoing, with annual assessment of funding opportunities to reinstate the City's Rehabilitation Program                                                                                                                                                   | Rehabilitation assistance information provided at City Hall, including energy efficient rebate programs. The Pinole Energy Enhancement Rebate Program (PEER), a collaboration with the County, launched January 1, 2024, with 27 applications processed in 2024. The City continues to explore funding availability through local, State, and federal programs.                                                                                                                                                      |
| 2023-2031 H.E.: Acquisition/ Rehabilitation of Properties (Program 17)                          | Provide information about County and other rehabilitation programs to 40 households annually. Development of 50 units, including the 33-unit SAHA project, during the planning period.                                                                                                                                                                                                                                                                                                   | Ongoing, as funding is available.                                                                                                                                                                                                                         | 33 unit SAHA development is under construction. Information about rehabilitation programs provided. Initiated partnership with nonprofit organization to pursue rehabilitation program. The City and PBF Housing Fellow are working on a municipal Social Impact Bond program to rehabilitate abandoned properties, create affordable housing, and foster economic equity by involving BIPOC contractors. Work also includes reinstating the City's Rehabilitation Assistance Program to improve housing conditions. |
| 2023-2031 H.E.: Housing Preservation/Below Market Rate Regulations and Conversions (Program 18) | Contact of property owners and affordable housing developers/providers at least twice throughout the planning period to pursue preservation or extension of at-risk units that are set to expire in the next 10 years. Ensure that 100% of housing for low- and moderate-income units assisted or constructed by the former Redevelopment Agency remains in compliance with rental and resale restrictions. Annual compliance monitoring of all affordable units (anticipated over 400). | Notification processes as covenants for below-market rate units are set to expire. Contact of property owners and affordable housing developers/providers at least twice throughout the planning period. Monitor rental and resale restrictions annually. | Compliance monitoring ongoing. The City and the PBF Housing Fellow are working on redesigning and relaunching the city's rental registry, ensuring comprehensive monitoring and tracking of rental properties, compliance with health and safety standards, and a transparent system for identifying at-risk units.                                                                                                                                                                                                  |
| 2023-2031 H.E.: Place-Based Improvements (Program 19)                                           | Completed Capital Improvement Projects and Adopted Environmental Justice Element                                                                                                                                                                                                                                                                                                                                                                                                         | As identified in CIP Schedule; Environmental Justice Element adopted by the end of 2023. BayREN rebates in the 2022-23 fiscal year.                                                                                                                       | Environmental justice element is in draft stages. Executed partnership with BayREN on rebate program, and implemented program with available funding. Active Transportation Plan has been drafted and is under review. Park Master Plan completed. Improvements at Fernandez completed. Grant writing professional services obtained.                                                                                                                                                                                |
| 2023-2031 H.E.: Fair Housing Resources and Services (Program 20)                                | Provide annual workshops or information fairs with the County fair housing provider or another qualified fair housing provider. Provide fair housing resources or referrals to 50 households annually.                                                                                                                                                                                                                                                                                   | Biennial fair housing workshops. Ongoing provision of resources and referrals to fair housing service providers. Review of demographics to determine appropriate translation and interpretation languages by 2027 and 2031.                               | Resources, information, and direction provided as questions are received on an ongoing basis.                                                                                                                                                                                                                                                                                                                                                                                                                        |
| 2023-2031 H.E.: Displacement Prevention/Housing Mobility (Program 21)                           | Conducted workshop within one year of adoption. Provide resources on source of income discrimination and housing choice vouchers to 35 households annually.                                                                                                                                                                                                                                                                                                                              | Review in 2027. Revise zoning ordinance to require affordable unit replacement by April 2025; create and distribute informational materials by April 2025, with annual outreach to tenants and relevant organizations. Conduct workshop by April 2024.    | Connected with ECHO housing to make information on fair housing resources and workshops available.                                                                                                                                                                                                                                                                                                                                                                                                                   |
| 2023-2031 H.E.: Housing Resources Education (Program 22)                                        | Provision of housing information to approximately 75 residents annually.                                                                                                                                                                                                                                                                                                                                                                                                                 | Provision of information by October 2024. Presence at community events at least once per year.                                                                                                                                                            | Unit development, permitting, and housing resource information provided at National Night Out event. Information also available at City Hall.                                                                                                                                                                                                                                                                                                                                                                        |
| 2023-2031 H.E.: ADU, JADU, and SB 9 Education and Promotion (Program 23)                        | 5 ADUs annually; 1 JADU annually.                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Develop outreach strategies and compile resources by April 2025. Promotion of Home Sharing and Tenant Matching (Program 11) 6 months after program development. Outreach at no less than 2 events annually.                                               | Information on ADUs, JADUs, SB 9 provided at National Night Out event. 9 permits for ADUs issued in 2024.                                                                                                                                                                                                                                                                                                                                                                                                            |

|                  |                    |                         |  |
|------------------|--------------------|-------------------------|--|
| Jurisdiction     | Pinole             |                         |  |
| Reporting Period | (Jan. 1 - Dec. 31) |                         |  |
| Planning         | 6th Cycle          | 01/31/2023 - 01/31/2031 |  |

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field  
 Cells in grey contain auto-calculation formulas

| Table E                                                              |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|----------------------------------------------------------------------|----------------|---------------------------|---------------------------------------------|----------------------------------------|------------|-----------------|-----------------------|---------------------------------------------|--------------------------------------------|
| Commercial Development Bonus Approved pursuant to GC Section 65915.7 |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
| Project Identifier                                                   |                |                           |                                             | Units Constructed as Part of Agreement |            |                 |                       | Description of Commercial Development Bonus | Commercial Development Bonus Date Approved |
| 1                                                                    |                |                           |                                             | 2                                      |            |                 |                       | 3                                           | 4                                          |
| APN                                                                  | Street Address | Project Name <sup>+</sup> | Local Jurisdiction Tracking ID <sup>+</sup> | Very Low Income                        | Low Income | Moderate Income | Above Moderate Income | Description of Commercial Development Bonus | Commercial Development Bonus Date Approved |
| Summary Row: Start Data Entry Below                                  |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |
|                                                                      |                |                           |                                             |                                        |            |                 |                       |                                             |                                            |



|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2024      | 31)                     |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

**Table F**

### Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)

Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.

| Activity Type                 | Units that Do Not Count Towards RHNA <sup>+</sup><br>Listed for Informational Purposes Only |                              |                         |                          | Units that Count Towards RHNA <sup>+</sup><br>Note - Because the statutory requirements severely limit what can be counted, please contact HCD at <a href="mailto:apr@hcd.ca.gov">apr@hcd.ca.gov</a> and we will unlock the form which enable you to populate these fields. |                              |                         |                          | The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 <sup>+</sup> . For detailed reporting requirements, see the checklist here:<br><br><a href="https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf">https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf</a> |
|-------------------------------|---------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------|--------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                               | Extremely Low-Income <sup>+</sup>                                                           | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> | Extremely Low-Income <sup>+</sup>                                                                                                                                                                                                                                           | Very Low-Income <sup>+</sup> | Low-Income <sup>+</sup> | TOTAL UNITS <sup>+</sup> |                                                                                                                                                                                                                                                                                                                                                                                         |
| Rehabilitation Activity       |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                         |
| Preservation of Units At-Risk |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                         |
| Acquisition of Units          |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                         |
| Mobilehome Park Preservation  |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                         |
| Total Units by Income         |                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                             |                              |                         |                          |                                                                                                                                                                                                                                                                                                                                                                                         |

|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2024      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

| Table F2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|---------------|--------------------------------|---------------------------|-----------------|-----------------------------------------------------|-------------------------------------|-----------------------------|---------------------------------|---------------------------------|-------------------------------------|-----------------------|-----------------------------------------------------------|----------------|-------|
| Above Moderate Income Units Converted to Moderate Income Pursuant to Government Code section 65400.2                                                                                                                                                                                                                                                                                                                                                                                           |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
| For up to 25 percent of a jurisdiction's moderate-income regional housing need allocation, the planning agency may include the number of units in an existing multifamily building that were converted to deed-restricted rental housing for moderate-income households by the imposition of affordability covenants and restrictions for the unit. Before adding information to this table, please ensure housing developments meet the requirements described in Government Code 65400.2(b). |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
| Project Identifier                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |             |                |               |                                | Unit Types                |                 | Affordability by Household Incomes After Conversion |                                     |                             |                                 |                                 |                                     |                       | Units credited toward Moderate Income RHNA                |                | Notes |
| 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |             |                |               |                                | 2                         | 3               | 4                                                   |                                     |                             |                                 |                                 |                                     |                       | 5                                                         |                | 6     |
| Prior APN*                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Current APN | Street Address | Project Name* | Local Jurisdiction Tracking ID | Unit Category (2 to 4,5+) | Tenure R=Renter | Very Low-Income Deed Restricted                     | Very Low-Income Non Deed Restricted | Low- Income Deed Restricted | Low- Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Total Moderate Income Units Converted from Above Moderate | Date Converted | Notes |
| Summary Row: Start Data Entry Below                                                                                                                                                                                                                                                                                                                                                                                                                                                            |             |                |               |                                |                           |                 | 0                                                   | 0                                   | 0                           | 0                               | 0                               | 0                                   | 0                     | 0                                                         | 0              |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |             |                |               |                                |                           |                 |                                                     |                                     |                             |                                 |                                 |                                     |                       |                                                           |                |       |

|                         |                                      |
|-------------------------|--------------------------------------|
| <b>Jurisdiction</b>     | Pinole                               |
| <b>Reporting Period</b> | (Jan. 1 - Dec. 31)<br>2024           |
| <b>Period</b>           | 6th Cycle<br>01/31/2023 - 01/31/2031 |

**NOTE:** This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

## ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

| Table G                                                                                                                   |                |                           |                                             |                                                      |                                     |                       |
|---------------------------------------------------------------------------------------------------------------------------|----------------|---------------------------|---------------------------------------------|------------------------------------------------------|-------------------------------------|-----------------------|
| Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of |                |                           |                                             |                                                      |                                     |                       |
| Project Identifier                                                                                                        |                |                           |                                             |                                                      |                                     |                       |
| 1                                                                                                                         |                |                           |                                             | 2                                                    | 3                                   | 4                     |
| APN                                                                                                                       | Street Address | Project Name <sup>+</sup> | Local Jurisdiction Tracking ID <sup>+</sup> | Realistic Capacity Identified in the Housing Element | Entity to whom the site transferred | Intended Use for Site |
| Summary Row: Start Data Entry Below                                                                                       |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |
|                                                                                                                           |                |                           |                                             |                                                      |                                     |                       |

|                         |                            |                                                                                                               |                                                                                          |
|-------------------------|----------------------------|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------|
| <b>Jurisdiction</b>     | Pinole                     | <b>NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns</b> | Note: "+" indicates an optional field<br>Cells in grey contain auto-calculation formulas |
| <b>Reporting Period</b> | (Jan. 1 - Dec. 31)<br>2024 |                                                                                                               |                                                                                          |

**ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation**

For Contra Costa County jurisdictions, please format the APN's as follows:999-999-999-9

| Table H                             |                             |              |                 |                     |                        |                  |
|-------------------------------------|-----------------------------|--------------|-----------------|---------------------|------------------------|------------------|
| Locally Owned Surplus Sites         |                             |              |                 |                     |                        |                  |
| Parcel Identifier                   |                             |              |                 | Designation         | Size                   | Notes            |
| 1                                   | 2                           | 3            | 4               | 5                   | 6                      | 7                |
| APN                                 | Street Address/Intersection | Existing Use | Number of Units | Surplus Designation | Parcel Size (in acres) | Notes            |
| Summary Row: Start Data Entry Below |                             |              |                 |                     |                        |                  |
| 401-162-001-2                       | 2301 San Pablo Ave          | Vacant       |                 | Surplus Land        | 0.18                   | Community Corner |
| 401-120-035-1                       | 2100 San Pablo Ave          | Other        |                 | Surplus Land        | 2.31                   | Faria House      |
|                                     |                             |              |                 |                     |                        |                  |

|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2024      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT  
Housing Element Implementation

|                                                 |
|-------------------------------------------------|
| Note: "+" indicates an optional field           |
| Cells in grey contain auto-calculation formulas |

| Table J                                                                                                                                                                       |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|---------------|---------------------------------|--------------------------------------|------|----------------------------------------|-------------------------------------|----------------------------|--------------------------------|---------------------------------|-------------------------------------|-----------------------|----------------------------------------------------|-------|
| Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915 |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
| Project Identifier                                                                                                                                                            |                |               |                                 | Project Type                         | Date | Units (Beds/Student Capacity) Approved |                                     |                            |                                |                                 |                                     |                       | Units (Beds/Student Capacity) Granted              | Notes |
| 1                                                                                                                                                                             |                |               |                                 | 2                                    | 3    | 4                                      |                                     |                            |                                |                                 |                                     |                       | 5                                                  | 6     |
| APN                                                                                                                                                                           | Street Address | Project Name* | Local Jurisdiction Tracking ID* | Unit Category (SH - Student Housing) | Date | Very Low-Income Deed Restricted        | Very Low-Income Non Deed Restricted | Low-Income Deed Restricted | Low-Income Non Deed Restricted | Moderate-Income Deed Restricted | Moderate-Income Non Deed Restricted | Above Moderate-Income | Total Additional Beds Created Due to Density Bonus | Notes |
| Summary Row: Start Data Entry Below                                                                                                                                           |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |
|                                                                                                                                                                               |                |               |                                 |                                      |      |                                        |                                     |                            |                                |                                 |                                     |                       |                                                    |       |

|                  |           |                         |
|------------------|-----------|-------------------------|
| Jurisdiction     | Pinole    |                         |
| Reporting Period | 2024      | (Jan. 1 - Dec. 31)      |
| Planning Period  | 6th Cycle | 01/31/2023 - 01/31/2031 |

ANNUAL ELEMENT PROGRESS REPORT

|                          |
|--------------------------|
| Table K                  |
| Tenant Preference Policy |

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes operational.

|                                                                                                                                                                         |    |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|--|
| Does the Jurisdiction have a local tenant preference policy?                                                                                                            | No |  |
| If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage containing authorizing local ordinance and supporting materials. |    |  |
| Notes                                                                                                                                                                   |    |  |

[illegible]

| Completed Entitlement Issued by Affordability Summary |                     |              |
|-------------------------------------------------------|---------------------|--------------|
| Income Level                                          |                     | Current Year |
| Very Low                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Low                                                   | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Moderate                                              | Deed Restricted     | 0            |
|                                                       | Non-Deed Restricted | 0            |
| Above Moderate                                        |                     | 10           |
| Total Units                                           |                     | 10           |

| Certificate of Occupancy Issued by Affordability Summary |                     |              |
|----------------------------------------------------------|---------------------|--------------|
| Income Level                                             |                     | Current Year |
| Very Low                                                 | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Low                                                      | Deed Restricted     | 0            |
|                                                          | Non-Deed Restricted | 0            |
| Moderate                                                 | Deed Restricted     | 1            |
|                                                          | Non-Deed Restricted | 0            |
| Above Moderate                                           |                     | 9            |
|                                                          |                     |              |
| Total Units                                              |                     | 10           |



**CITY OF PINOLE**  
**FY 2025-26 THROUGH FY 2029-30**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

| SOURCES BY FUND |                                                 | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29    | FY 2029-30   | 5-Year Total  |
|-----------------|-------------------------------------------------|---------------|---------------|---------------|---------------|--------------|---------------|
| 1               | 100 - General Fund                              | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -         | \$ 200,000    |
| 2               | 105 - Measure S 2006                            | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 1,750,000  |
| 3               | 106 - Measure S 2014                            | \$ 570,000    | \$ 2,123,000  | \$ 918,965    | \$ 250,000    | \$ 250,000   | \$ 4,111,965  |
| 4               | 200 - Gas Tax                                   | \$ 1,500,000  | \$ 880,000    | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ 3,880,000  |
| 5               | 214 - Solid Waste                               | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 6               | 215 - Grant: TLC                                | \$ 41,442     | \$ -          | \$ -          | \$ -          | \$ -         | \$ 41,442     |
| 7               | 215 - Grant: Climate Implementation Grant - MTC | \$ 595,000    | \$ 357,000    | \$ -          | \$ -          | \$ -         | \$ 952,000    |
| 8               | 215 - Grant: HSIP                               | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -         | \$ 239,040    |
| 9               | 215 - Measure J                                 | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ 2,500,000  |
| 10              | 215 - Grant: OBAG                               | \$ -          | \$ 650,000    | \$ 370,000    | \$ -          | \$ -         | \$ 1,020,000  |
| 11              | 275 - Parkland Dedication                       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 12              | 276 - Growth Impact Fees                        | \$ 950,000    | \$ 2,018,000  | \$ 620,000    | \$ 220,000    | \$ 250,000   | \$ 4,058,000  |
| 13              | 324 - Public Facilities Fund                    | \$ -          | \$ 582,000    | \$ 400,000    | \$ -          | \$ -         | \$ 982,000    |
| 14              | 325 - City Street Improvements                  | \$ 900,000    | \$ 1,075,000  | \$ 700,000    | \$ 700,000    | \$ 650,000   | \$ 4,025,000  |
| =               | 325 - Grant: TDA Article 3                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 16              | 325 - Grant: STMP Fees                          | \$ 597,417    | \$ 670,000    | \$ 480,000    | \$ -          | \$ -         | \$ 1,747,417  |
| 17              | 325 - Grant: HBP                                | \$ 1,351,590  | \$ 1,600,000  | \$ 23,919,035 | \$ -          | \$ -         | \$ 26,870,625 |
| 18              | 377 - Arterial Streets Rehabilitation           | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000    | \$ 350,000   | \$ 2,110,960  |
| 19              | 500 - Sewer Enterprise Fund                     | \$ 2,735,000  | \$ 5,650,000  | \$ 4,480,000  | \$ 4,995,000  | \$ 2,835,000 | \$ 20,695,000 |
| 21              | Potential Debt Financing                        | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,750,000  | \$ 2,250,000 | \$ 13,000,000 |
| 22              | Potential Vehicle Impact Fee                    | \$ 1,000,000  | \$ -          | \$ -          | \$ -          | \$ -         | \$ 1,000,000  |
|                 | Sources Total                                   | \$ 12,140,449 | \$ 21,105,000 | \$ 37,638,000 | \$ 10,615,000 | \$ 7,685,000 | \$ 89,183,449 |
|                 | Unfunded Total                                  | \$ -          | \$ 515,000    | \$ -          | \$ 1,050,000  | \$ 500,000   | \$ 2,065,000  |
| 23              | Total Sources Required                          | \$ 12,140,449 | \$ 21,620,000 | \$ 37,638,000 | \$ 11,665,000 | \$ 8,185,000 | \$ 91,248,449 |





CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26  
ACCOUNT SUMMARY

| FACILITIES                 |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
|----------------------------|------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------------|------|------|----------|
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-343-47201 | 276-343-47201 | 324-343-47201 | 215-342-47205 |               |               |               |               |                              |      |      | Unfunded |
| FA2502                     | Upgrade of City Pools                                | \$ 100,000    | \$ -          | \$ 100,000    | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000    | \$ 75,000     | \$ -          | \$ -          | \$ 595,000    |               |               |               |               |                              |      |      | \$ -     |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2301                     | Public Safety Building Modernization                 | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2202                     | Senior Center Modernization                          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1703                     | City Hall Modernization                              | \$ 400,000    | \$ -          | \$ 400,000    | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| PARKS                      |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 276-345-47203 | 214-345-47203 | 106-345-47203 |               |               |               |               |               |                              |      |      | Unfunded |
| PA2501                     | Improvements to City Parks                           | \$ 200,000    | \$ 200,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2402                     | Mural Preservation                                   | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2401                     | Fernandez Park Improvements                          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2202                     | Skatepark Rehabilitation                             | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000    | \$ 250,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SANITARY SEWER             |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 500-641-47201 | 500-642-47201 | 276-642-47207 |               |               |               |               |               |                              |      |      | Unfunded |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000    | \$ -          | \$ 280,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000    | \$ -          | \$ 150,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2406                     | WPCP Solar and Battery                               | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2404                     | WPCP Boiler Replacement                              | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2403                     | WPCP Centrifuge Replacement                          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2203                     | Effluent Outfall                                     | \$ 650,000    | \$ 650,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2101                     | Secondary Clarifier Rehabilitation                   | \$ 425,000    | \$ 425,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2002                     | Water Pollution Control Plan Lab Remodel             | \$ 150,000    | \$ 150,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000    | \$ -          | \$ 850,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| STORMWATER                 |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-344-47206 | 276-344-47206 |               |               |               |               |               |               |                              |      |      | Unfunded |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000    | \$ 150,000    |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 120,000    | \$ 120,000    |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| SW2001                     | Robie Road Storm Drainage Improvements               | \$ -          | \$ -          |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| STREETS & ROADS            |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-342-47205 | 215-342-47205 | 105-342-47205 | 276-342-47205 | 325-342-42101 | 500-641-42101 | 200-342-47205 | 377-342-47205 | Potential Vehicle Impact Fee |      |      | Unfunded |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2506                     | Traffic Calming Program                              | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2505                     | Safe Routes to Schools                               | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2403                     | Old Town Traffic Calming                             | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000    | \$ -          | \$ -          | \$ 350,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2303                     | Pinole Smart Signals                                 | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000    | \$ -          | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 110,960    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2301                     | Road Rehabilitation                                  | \$ 3,250,000  | \$ -          | \$ 750,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 1,500,000  | \$ -          | \$ 1,000,000                 | \$ - | \$ - | \$ -     |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO1710                     | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 2,090,449  | \$ 100,000    | \$ 41,442     | \$ -          | \$ -          | \$ 1,949,007  | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| INFRASTRUCTURE ASSESSMENTS |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26    | 106-343-42101 | 106-344-42101 | 500-642-42101 | 500-641-42101 | 325-342-42101 |               |               |               |                              |      |      | Unfunded |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -          |               |               |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2105                     | Applan Way Complete Streets                          | \$ -          |               |               |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000     |               |               | \$ 80,000     |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -          |               |               | \$ -          |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN1703                     | Storm Drain Master Plan                              | \$ 275,000    | \$ 150,000    | \$ 125,000    |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| Uses by Project Total      |                                                      | \$ 12,140,449 |               |               |               |               |               |               |               |               |                              |      |      |          |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules



CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30  
FUNDING SUMMARY

| SOURCES BY FUND                                | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29    | FY 2029-30   | 5-Year Total  |
|------------------------------------------------|---------------|---------------|---------------|---------------|--------------|---------------|
| 100 - General Fund                             | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -         | \$ 200,000    |
| 105 - Measure S 2006                           | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 1,750,000  |
| 106 - Measure S 2014                           | \$ 570,000    | \$ 2,123,000  | \$ 918,965    | \$ 250,000    | \$ 250,000   | \$ 4,111,965  |
| 200 - Gas Tax                                  | \$ 1,500,000  | \$ 880,000    | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ 3,880,000  |
| 214 - Solid Waste                              | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 215 - Grant: TLC                               | \$ 41,442     | \$ -          | \$ -          | \$ -          | \$ -         | \$ 41,442     |
| 215 - Grant: Climate Implementation Grant - MT | \$ 595,000    | \$ 357,000    | \$ -          | \$ -          | \$ -         | \$ 952,000    |
| 215 - Grant: HSIP                              | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -         | \$ 239,040    |
| 215 - Measure J                                | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ 2,500,000  |
| 215 - Grant: OBAG                              | \$ -          | \$ 650,000    | \$ 370,000    | \$ -          | \$ -         | \$ 1,020,000  |
| 275 - Parkland Dedication                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 276 - Growth Impact Fees                       | \$ 950,000    | \$ 2,018,000  | \$ 620,000    | \$ 220,000    | \$ 250,000   | \$ 4,058,000  |
| 324 - Public Facilities Fund                   | \$ -          | \$ 582,000    | \$ 400,000    | \$ -          | \$ -         | \$ 982,000    |
| 325 - City Street Improvements                 | \$ 900,000    | \$ 1,075,000  | \$ 700,000    | \$ 700,000    | \$ 650,000   | \$ 4,025,000  |
| 325 - Grant: TDA Article 3                     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 325 - Grant: STMP Fees                         | \$ 597,417    | \$ 670,000    | \$ 480,000    | \$ -          | \$ -         | \$ 1,747,417  |
| 325 - Grant: HBP                               | \$ 1,351,590  | \$ 1,600,000  | \$ 23,919,035 | \$ -          | \$ -         | \$ 26,870,625 |
| 377 - Arterial Streets Rehabilitation          | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000    | \$ 350,000   | \$ 2,110,960  |
| 500 - Sewer Enterprise Fund                    | \$ 2,735,000  | \$ 5,650,000  | \$ 4,480,000  | \$ 4,995,000  | \$ 2,835,000 | \$ 20,695,000 |
| Potential Debt Financing                       | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,750,000  | \$ 2,250,000 | \$ 13,000,000 |
| Potential Vehicle Impact Fee                   | \$ 1,000,000  | \$ -          | \$ -          | \$ -          | \$ -         | \$ 1,000,000  |
| Sources Total                                  | \$ 12,140,449 | \$ 21,105,000 | \$ 37,638,000 | \$ 10,615,000 | \$ 7,685,000 | \$ 89,183,449 |
| Unfunded Total                                 | \$ -          | \$ 515,000    | \$ -          | \$ 1,050,000  | \$ 500,000   | \$ 2,065,000  |
| Total Sources Required                         | \$ 12,140,449 | \$ 21,620,000 | \$ 37,638,000 | \$ 11,665,000 | \$ 8,185,000 | \$ 91,248,449 |

| FACILITIES                 |                                                      |              |              |               |              |              |               |
|----------------------------|------------------------------------------------------|--------------|--------------|---------------|--------------|--------------|---------------|
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| FA2502                     | Upgrade of City Pools                                | \$ 100,000   | \$ 300,000   | \$ -          | \$ -         | \$ -         | \$ 400,000    |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000   | \$ 400,000   | \$ -          | \$ -         | \$ -         | \$ 1,070,000  |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ -         | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ -         | \$ 220,000   | \$ -          | \$ -         | \$ -         | \$ 220,000    |
| FA2301                     | Public Safety Building Modernization                 | \$ -         | \$ 500,000   | \$ -          | \$ -         | \$ -         | \$ 500,000    |
| FA2202                     | Senior Center Modernization                          | \$ -         | \$ 150,000   | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -         | \$ -         | \$ -          | \$ 1,050,000 | \$ 500,000   | \$ 1,550,000  |
| FA1703                     | City Hall Modernization                              | \$ 400,000   | \$ 300,000   | \$ -          | \$ -         | \$ -         | \$ 700,000    |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ -         | \$ 600,000   | \$ 400,000    | \$ -         | \$ -         | \$ 1,000,000  |
| PARKS                      |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| PA2501                     | Improvements to City Parks                           | \$ 200,000   | \$ 200,000   | \$ 220,000    | \$ 220,000   | \$ 250,000   | \$ 1,090,000  |
| PA2402                     | Mural Preservation                                   | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| PA2401                     | Fernandez Park Improvements                          | \$ -         | \$ 480,000   | \$ 400,000    | \$ -         | \$ -         | \$ 880,000    |
| PA2202                     | Skatepark Rehabilitation                             | \$ -         | \$ 200,000   | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| SANITARY SEWER             |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 280,000    |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| SS2406 *                   | WPCP Solar and Battery                               | \$ -         | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -         | \$ -         | \$ 170,000    | \$ 3,880,000 | \$ -         | \$ 4,050,000  |
| SS2404 *                   | WPCP Boiler Replacement                              | \$ -         | \$ -         | \$ 660,000    | \$ -         | \$ -         | \$ 660,000    |
| SS2403 *                   | WPCP Centrifuge Replacement                          | \$ -         | \$ -         | \$ -          | \$ 990,000   | \$ -         | \$ 990,000    |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -         | \$ -         | \$ -          | \$ 125,000   | \$ 2,835,000 | \$ 2,960,000  |
| SS2203 *                   | Effluent Outfall                                     | \$ 650,000   | \$ 1,350,000 | \$ 1,150,000  | \$ -         | \$ -         | \$ 3,150,000  |
| SS2101 *                   | Secondary Clarifier Rehabilitation                   | \$ 425,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 425,000    |
| SS2002 *                   | Water Pollution Control Plan Lab Remodel             | \$ 150,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000   | \$ 3,950,000 | \$ 2,500,000  | \$ -         | \$ -         | \$ 7,300,000  |
| STORMWATER                 |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000   | \$ 150,000   | \$ 120,000    | \$ 100,000   | \$ 100,000   | \$ 620,000    |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 120,000   | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 720,000    |
| SW2001                     | Roble Road Storm Drainage Improvements               | \$ -         | \$ 800,000   | \$ -          | \$ -         | \$ -         | \$ 800,000    |
| STREETS & ROADS            |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| RO2506                     | Traffic Calming Program                              | \$ 200,000   | \$ 200,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 850,000    |
| RO2505                     | Safe Routes to Schools                               | \$ -         | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 50,000    | \$ 350,000    |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000   | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 100,000   | \$ 500,000    |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000   | \$ 250,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 1,100,000  |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000   | \$ 200,000   | \$ 200,000    | \$ 150,000   | \$ 150,000   | \$ 900,000    |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000   | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 750,000    |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -         | \$ 50,000    | \$ -          | \$ -         | \$ -         | \$ 50,000     |
| RO2403                     | Old Town Traffic Calming                             | \$ -         | \$ 570,000   | \$ -          | \$ -         | \$ -         | \$ 570,000    |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000   | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 1,000,000  |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000   | \$ 350,000   | \$ 350,000    | \$ 350,000   | \$ 350,000   | \$ 1,750,000  |
| RO2303                     | Pinole Smart Signals                                 | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 350,000    |
| RO2301                     | Road Rehabilitation                                  | \$ 3,250,000 | \$ 5,000,000 | \$ 5,000,000  | \$ 3,750,000 | \$ 3,000,000 | \$ 20,000,000 |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ -         | \$ 750,000   | \$ -          | \$ -         | \$ -         | \$ 750,000    |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -         | \$ 750,000   | \$ 750,000    | \$ -         | \$ -         | \$ 1,500,000  |
| RO1710 **                  | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 2,090,449 | \$ 2,200,000 | \$ 27,018,000 | \$ -         | \$ -         | \$ 31,308,449 |
| INFRASTRUCTURE ASSESSMENTS |                                                      |              |              |               |              |              |               |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -         | \$ -         | \$ 150,000    | \$ -         | \$ -         | \$ 150,000    |
| IN2105                     | Appian Way Complete Streets                          | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000    | \$ -         | \$ -          | \$ -         | \$ -         | \$ 80,000     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -         | \$ 200,000   | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| IN1703                     | Storm Drain Master Plan                              | \$ 275,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 275,000    |
| Uses by Project Total      |                                                      | \$12,140,449 | \$21,620,000 | \$40,138,000  | \$11,665,000 | \$8,185,000  | \$93,748,449  |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules

## FA2502 - UPGRADE OF CITY POOLS

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                |                      |                      |                                 |                      |                                                                                     |                  | Project Origin : |                                    |  |  | Priority Score : |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------|----------------------|---------------------------------|----------------------|-------------------------------------------------------------------------------------|------------------|------------------|------------------------------------|--|--|------------------|--|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                | Budget               |                      | Unappropriated Subsequent Years |                      |                                                                                     |                  |                  | Project Estimate<br>FY 2025 - 2030 |  |  |                  |  |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27 | Year 3<br>FY 2027-28            | Year 4<br>FY 2028-29 | Year 5<br>FY 2029-30                                                                |                  |                  |                                    |  |  |                  |  |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input checked="" type="checkbox"/> Renovation |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                           | \$ 100,000           | \$ 300,000           | \$ -                            | \$ -                 | \$ -                                                                                | \$ -             | \$ 400,000       |                                    |  |  |                  |  |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                |                      |                      |                                 |                      | <b>Estimated Completion</b> 6/30/2027                                               |                  |                  |                                    |  |  |                  |  |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| <p>The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. Maintenance costs have been high due to the age and condition of the pools and associated equipment, and the main pool had to be closed for a number of months. This project will fully renovate and upgrade the pools along with associated amenities.</p> |                                                |                      |                      |                                 |                      |  |                  |                  |                                    |  |  |                  |  |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| Increased maintenance costs and potential for additional closures to avoid safety or liability issues.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget                                         | Projected Budget     |                      |                                 |                      |                                                                                     | Project Estimate |                  |                                    |  |  |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | FY 2025-26                                     | FY 2026-27           | FY 2027-28           | FY 2028-29                      | FY 2029-30           | FY 2025 - 2030                                                                      |                  |                  |                                    |  |  |                  |  |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                | \$ 30,000            |                      |                                 |                      | \$ 30,000                                                                           |                  |                  |                                    |  |  |                  |  |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 90,000                                      | \$ 250,000           |                      |                                 |                      | \$ 340,000                                                                          |                  |                  |                                    |  |  |                  |  |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 10,000                                      | \$ 20,000            |                      |                                 |                      | \$ 30,000                                                                           |                  |                  |                                    |  |  |                  |  |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 100,000</b>                              | <b>\$ 300,000</b>    | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ 400,000</b>                                                                   |                  |                  |                                    |  |  |                  |  |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000                                     | \$ 300,000           |                      |                                 |                      | \$ 400,000                                                                          |                  |                  |                                    |  |  |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                      |                                 |                      |                                                                                     |                  |                  |                                    |  |  |                  |  |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 100,000</b>                              | <b>\$ 300,000</b>    | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ 400,000</b>                                                                   |                  |                  |                                    |  |  |                  |  |

## FA2501 - ZERO-EMISSION VEHICLE AND EV CHARGING INFRASTRUCTURE

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 670,000           | \$ 400,000                      | \$ -                 | \$ -                           | \$ -                 | \$ 1,070,000                       |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2027 |                      |                                    |

### Description

In August 2024, City Council adopted the City's Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State's Senate Bill 32 and Assembly Bill 1279. Pinole's community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City's Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting \$952,000 in grant funds in addition to a required 11% local match (\$118,000) for a total Project cost of 1,070,000 for accelerating zero-emission vehicle adoption and expanding the EV charging infrastructure in alignment with the Pinole's CAAP goals.



### History, Status, or Impact if Delayed

The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.

### General Plan Goals/Policies

2024 Climate Action and Adaptation Plan. Goal CS.1, Goals HS.6, SE.3, SE.4, SE.7

### Summary of Capital Cost

| USE(S)                                      | Budget            | Projected Budget  |             |             |             | Project Estimate    |
|---------------------------------------------|-------------------|-------------------|-------------|-------------|-------------|---------------------|
|                                             | FY 2025-26        | FY 2026-27        | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030      |
| Planning                                    |                   |                   |             |             |             |                     |
| Design                                      | \$ 120,000        |                   |             |             |             | \$ 120,000          |
| Construction                                | \$ 500,000        | \$ 370,000        |             |             |             | \$ 870,000          |
| Contingency                                 | \$ 50,000         | \$ 30,000         |             |             |             | \$ 80,000           |
| <b>TOTAL USES</b>                           | <b>\$ 670,000</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,070,000</b> |
| <b>SOURCE(S)</b>                            |                   |                   |             |             |             |                     |
| 106 - Measure S 2014                        | \$ 75,000         | \$ 43,000         |             |             |             | \$ 118,000          |
| 215 - Grant: Climate Implentation Grant - M | \$ 595,000        | \$ 357,000        |             |             |             | \$ 952,000          |
|                                             |                   |                   |             |             |             |                     |
|                                             |                   |                   |             |             |             |                     |
| <b>TOTAL FUNDS</b>                          | <b>\$ 670,000</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,070,000</b> |

## FA2401 - TINY TOTS FLOORING AND PAINTING

|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                              |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 42                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                            | \$ -                                | \$ -                                         | \$ 250,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Pinole Tiny Tots interior and exterior facility maintenance including flooring and painting. Replacement of existing carpeted areas in the main room with new carpet or carpet tiles and replacement of existing vinyl linoleum with a waterproof plank vinyl in the snack area and craft/play areas. Exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The current carpeting and vinyl linoleum flooring are in need of replacement. The carpeted areas are worn and also contain many raised areas that create a tripping hazard. The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering.</p>                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | \$ 250,000                                   |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                | \$ 250,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 250,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | \$ 250,000                                   |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                               | \$ -                                | \$ 250,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 250,000                                 |                                            |

## FA2302 - PLUM ST. PARKING LOT IMPROVEMENTS

|                                                                                                                                                                                                                                                                                                                                                             |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                         |                                                | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 12                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                          |                                                | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion             | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Rehabilitation        |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                       | \$ -                                           | \$ -                                         | \$ 220,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 220,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                               |                                                |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                          |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>To provide a secure parking area for Police vehicles in the Plum Street parking lot. The parking lot will remain open for the public. A portion of the parking lot planned to be secured with security gate for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.</p> |                                                |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                          |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CE.5                                                                                                                                                                                                                                                                                                                                                   |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                              |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                               | <b>Budget<br/>FY 2025-26</b>                   | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                    |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                      |                                                | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                |                                                | \$ 180,000                                   |                                        |                                                                                     |                                       | \$ 180,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                 |                                                | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                           | \$ -                                           | \$ 220,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 220,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                            |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 324 - Public Facilities Fund                                                                                                                                                                                                                                                                                                                                |                                                | \$ 220,000                                   |                                        |                                                                                     |                                       | \$ 220,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                          | \$ -                                           | \$ 220,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 220,000                                 |                                            |

| FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION                                                                                                                                                                                                                                                                                                                             |                      |                                       |                                 |                      |                                |                                    |                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Facilities                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Staff Recommendation |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                               |                      | Budget                                | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                        |                      | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                            | \$ 150,000.00        | \$ -                                  | \$ 500,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 650,000                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                                    |                      |                                       |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <b>Description</b><br>To extend the useful life of the Public Safety building, there are several items that require attention including but not limited to replacement of the HVAC system, carpet, flooring, water heaters, light fixtures, fans, etc. In addition, the building requires painting (interior and exterior), and the locker rooms also require renovation. |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                     |                      |                                       |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                               |                      |                                       |                                 |                      |                                |                                    |                                    |
| Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                         |                      |                                       |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                   |                      |                                       |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                    | Budget<br>FY 2025-26 | Projected Budget                      |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                  |                      |                                       |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                    |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                              |                      | \$ 400,000                            |                                 |                      |                                | \$ 400,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                               |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                         | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                          |                      |                                       |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                      |                      | \$ 200,000                            |                                 |                      |                                | \$ 200,000                         |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                  |                      | \$ 300,000                            |                                 |                      |                                | \$ 300,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                        | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |



## FA2202 - SENIOR CENTER MODERNIZATION

|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 37                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                           |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                           | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                        | \$185,000                                                                            | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 335,000                                 |
| <b>Project Start</b> 7/1/2024                                                                                                                                                                                                                                                |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| This ongoing project includes a facilities condition assessment and design and construction of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations. |                                                                                      |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                 |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                               |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                 |                                                                                      | \$ 130,000                                   |                                        |                                                                                     |                                       | \$ 130,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                  |                                                                                      | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                            | \$ -                                                                                 | \$ 150,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                     |                                                                                      | \$ 150,000                                   |                                        |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                           | \$ -                                                                                 | \$ 150,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |



## FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-----------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               | <b>Project Origin :</b> Fowler Lot Re-Use Committee |                                        |                                                                                     |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               | <b>Budget</b>                                       | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <input checked="" type="checkbox"/> Expansion | <b>Year 1<br/>FY 2025-26</b>                        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Renovation           |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <input type="checkbox"/> Rehabilitation       |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 126,655.00                                 | \$ -                                                | \$ -                                   | \$ -                                                                                | \$ 1,050,000.00                       | \$ 500,000.00                | \$ 1,676,655                               |
| <b>Project Start</b> 7/1/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                                                     |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                     |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.</p> |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Goal CE.5, Goal CS.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Budget</b>                                 | <b>Projected Budget</b>                             |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>FY 2025-26</b>                             | <b>FY 2026-27</b>                                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                               |                                                     |                                        | \$ 100,000                                                                          |                                       | \$ 100,000                   |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                                                     |                                        | \$ 870,000                                                                          | \$ 450,000                            | \$ 1,320,000                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                                     |                                        | \$ 80,000                                                                           | \$ 50,000                             | \$ 130,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                          | \$ -                                                | \$ -                                   | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Unfunded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                               |                                                     |                                        | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ -                                          | \$ -                                                | \$ -                                   | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |

## FA1703 - CITY HALL MODERNIZATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 35                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ -                                                                                 | \$ 400,000.00                                | \$ 300,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 700,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. Several items that require attention include but are not limited to the configuration of rooms, carpet, flooring, window coverings, light fixtures, improved service counters, improved exterior doors insulation and landing to prevent the rain from leaking inside the building, and addition of a lactation room. Interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Exterior improvements will include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting. |                                                                                      |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Exterior painting is necessary to maintain external protection from the environment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 30,000                                                                            | \$ -                                         |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 340,000                                                                           | \$ 270,000                                   |                                        |                                                                                     |                                       | \$ 610,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 30,000                                                                            | \$ 30,000                                    |                                        |                                                                                     |                                       | \$ 60,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 400,000</b>                                                                    | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 400,000                                                                           |                                              |                                        |                                                                                     |                                       | \$ 400,000                                 |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      | \$ 300,000                                   |                                        |                                                                                     |                                       | \$ 300,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 400,000</b>                                                                    | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>                          |                                            |

## FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT

|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                          |                                         | <b>Project Origin :</b> End of Life Cycle |                                        |                              |                                       | <b>Priority Score :</b> 43                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                           |                                         | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Renovation     |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Rehabilitation |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                        | \$ -                                    | \$ -                                      | \$ 600,000                             | \$ 400,000                   | \$ -                                  | \$ -                                                                                | \$ 1,000,000                               |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                           |                                        |                              | <b>Estimated Completion</b> 6/30/2028 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <p>Roof repairs and replacement at City facilities including the Public Safety Building, City Hall, and Water Pollution Control Plant. In October 2022, City staff received quotes for the rehabilitation of the roofs; it was determined that the Public Safety building roof needs immediate replacement.</p>                                                                                                              |                                         |                                           |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <p>In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies.</p> |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                   |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         | \$ 60,000                                 |                                        |                              |                                       | \$ 60,000                                                                           |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 490,000                                | \$ 350,000                             |                              |                                       | \$ 840,000                                                                          |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | \$ 50,000                                 | \$ 50,000                              |                              |                                       | \$ 100,000                                                                          |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                            | \$ -                                    | \$ 600,000                                | \$ 400,000                             | \$ -                         | \$ -                                  | \$ 1,000,000                                                                        |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| 324 - Public Facilities Fund                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 362,000                                | \$ 400,000                             |                              |                                       | \$ 762,000                                                                          |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                     |                                         | \$ 238,000                                |                                        |                              |                                       | \$ 238,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                           | \$ -                                    | \$ 600,000                                | \$ 400,000                             | \$ -                         | \$ -                                  | \$ 1,000,000                                                                        |                                            |

## PA2501 - IMPROVEMENTS TO CITY PARKS

| Functional Area :                               |                                                | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 220,000           | \$ 220,000                     | \$ 250,000           | \$ 1,090,000                       |
| Project Start                                   | 7/1/2025                                       |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.



### History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

### General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                   | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                          | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                 |                   |                   |                   |                   |                   |                     |
| Design                   | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 100,000          |
| Construction             | \$ 160,000        | \$ 160,000        | \$ 180,000        | \$ 180,000        | \$ 200,000        | \$ 880,000          |
| Contingency              | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 30,000         | \$ 110,000          |
| <b>TOTAL USES</b>        | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |
| <b>SOURCE(S)</b>         |                   |                   |                   |                   |                   |                     |
| 276 - Growth Impact Fees | \$ 200,000        | \$ 200,000        | \$ 220,000        | \$ 220,000        | \$ 250,000        | \$ 1,090,000        |
|                          |                   |                   |                   |                   |                   |                     |
|                          |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>       | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |

| PA2402 - MURAL PRESERVATION                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                       |                      | Project Origin : Council Request |                                 |                                                                                     |                                | Priority Score : 27                |                                    |
| Type of CIP                                                                                                                                                                   |                      | Budget                           | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation |                      | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures To-Date                                                                                                                                                | \$ -                 | \$ -                             | \$ 100,000                      | \$ -                                                                                | \$ -                           | \$ -                               | \$ 100,000                         |
| Project Start 7/1/2026                                                                                                                                                        |                      |                                  |                                 |                                                                                     | Estimated Completion 6/30/2027 |                                    |                                    |
| Description                                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Preservation and enhancment of murals in the City, community participation will be sought as applicable.                                                                      |                      |                                  |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                         |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1                                                                                                                            |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                       |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                        | Budget<br>FY 2025-26 | Projected Budget                 |                                 |                                                                                     |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                               |                      | FY 2026-27                       | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                      |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                        |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Construction                                                                                                                                                                  |                      | \$ 100,000                       |                                 |                                                                                     |                                | \$ 100,000                         |                                    |
| Contingency                                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL USES</b>                                                                                                                                                             | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 100,000                         |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                              |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                          |                      | \$ 100,000                       |                                 |                                                                                     |                                | \$ 100,000                         |                                    |
|                                                                                                                                                                               |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|                                                                                                                                                                               |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                            | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 100,000                         |                                    |

## PA2401 - FERNANDEZ PARK IMPROVEMENTS

|                                                 |                                                |                      |                                       |                      |                                |                      |                                    |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Parks                         |                                                |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 24                |  |
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ 20,000.00                                   | \$ -                 | \$ 480,000                            | \$ 400,000           | \$ -                           | \$ -                 | \$ 900,000                         |  |
| Project Start 7/1/2024                          |                                                |                      |                                       |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

Renovations to the baseball field to decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2

### Summary of Capital Cost

| USE(S)                   | Budget     | Projected Budget |            |            |            | Project Estimate |
|--------------------------|------------|------------------|------------|------------|------------|------------------|
|                          | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                 |            |                  |            |            |            |                  |
| Design                   |            | \$ 70,000        |            |            |            | \$ 70,000        |
| Construction             |            | \$ 360,000       | \$ 360,000 |            |            | \$ 720,000       |
| Contingency              |            | \$ 50,000        | \$ 40,000  |            |            | \$ 90,000        |
| <b>TOTAL USES</b>        | \$ -       | \$ 480,000       | \$ 400,000 | \$ -       | \$ -       | \$ 880,000       |
| <b>SOURCE(S)</b>         |            |                  |            |            |            |                  |
| 276 - Growth Impact Fees |            | \$ 480,000       | \$ 400,000 |            |            | \$ 880,000       |
|                          |            |                  |            |            |            |                  |
|                          |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>       | \$ -       | \$ 480,000       | \$ 400,000 | \$ -       | \$ -       | \$ 880,000       |

| PA2202 - SKATEPARK REHABILITATION                                                                                                                                             |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                       |                      | Project Origin : Council Request |                                 |                                                                                     |                                | Priority Score : 34                |                                    |
| Type of CIP                                                                                                                                                                   |                      | Budget                           | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input checked="" type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |                      | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                | \$ -                 | \$ -                             | \$ 200,000                      | \$ -                                                                                | \$ -                           | \$ -                               | \$ 200,000                         |
| Project Start 7/1/2026                                                                                                                                                        |                      |                                  |                                 |                                                                                     | Estimated Completion 6/30/2027 |                                    |                                    |
| Description                                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| The ramps at the skatepark have settled and need to be replaced, the construction of a retaining wall may be needed.                                                          |                      |                                  |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                         |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1                                                                                                                      |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                       |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                        | Budget<br>FY 2025-26 | Projected Budget                 |                                 |                                                                                     |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                               |                      | FY 2026-27                       | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                      |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                        |                      | \$ 10,000                        |                                 |                                                                                     |                                | \$ 10,000                          |                                    |
| Construction                                                                                                                                                                  |                      | \$ 160,000                       |                                 |                                                                                     |                                | \$ 160,000                         |                                    |
| Contingency                                                                                                                                                                   |                      | \$ 30,000                        |                                 |                                                                                     |                                | \$ 30,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                             | <b>\$ -</b>          | <b>\$ 200,000</b>                | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 200,000</b>                  |                                    |
| SOURCE(S)                                                                                                                                                                     |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                          |                      | \$ 200,000                       |                                 |                                                                                     |                                | \$ 200,000                         |                                    |
|                                                                                                                                                                               |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|                                                                                                                                                                               |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                            | <b>\$ -</b>          | <b>\$ 200,000</b>                | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 200,000</b>                  |                                    |



## PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------|------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Parks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Council Request |                                        |                              |                                                                                     | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                              |                                                                                     |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>                                                        | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                                                                 | \$ 250,000.00                           | \$ -                                   | \$ -                         | \$ -                                                                                | \$ -                                       | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                         |                                        |                              | <b>Estimated Completion</b> 6/30/2026                                               |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| <p>There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.</p> |                                                                                      |                                         |                                        |                              |  |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| This project has been delayed pending the development of a Park Master Plan (CIP Project# SS2401).                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                 |                                        |                              |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                                                                   |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 230,000                                                                           |                                         |                                        |                              |                                                                                     | \$ 230,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 20,000                                                                            |                                         |                                        |                              |                                                                                     | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                                                                         | <b>\$ 250,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 250,000                                                                           |                                         |                                        |                              |                                                                                     | \$ 250,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                              |                                                                                     |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                                                                         | <b>\$ 250,000</b>                          |                                            |



## SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                              |                                     | Project Origin :     |                                 |                                                                                     |                                | Priority Score :                   |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | Budget               | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Renovation |                      |                                 |                                                                                     |                                |                                    |                                    |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                                                                                 | \$ -                                | \$ 280,000           | \$ -                            | \$ -                                                                                | \$ -                           | \$ -                               | \$ 280,000                         |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                      |                                 |                                                                                     | Estimated Completion 6/30/2026 |                                    |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <p>This project will replace two blowers at the treatment plant. The existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.</p> |                                     |                      |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                          |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| The existing blower is outdated and replacement parts are no longer available, which could adversely impact operations if disabled.                                                                                                                                                                                                                                                                            |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Policy GM.4.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                         | Budget<br>FY 2025-26                | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     | Project Estimate<br>FY 2025 - 2030 |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 250,000                          |                      |                                 |                                                                                     |                                | \$ 250,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 30,000                           |                      |                                 |                                                                                     |                                | \$ 30,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 280,000</b>                  |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                    | \$ 280,000                          |                      |                                 |                                                                                     |                                | \$ 280,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 280,000</b>                  |                                    |

## SS2407 - PRIVATE SEWER LATERAL PROGRAM

|                                                 |                                     |                                              |                                        |                              |                                       |                              |                                            |
|-------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer         |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                              |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Rehabilitation         |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <b>Estimated Expenditures To-Date</b>           | \$ -                                | \$ 150,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ -                         | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2025                   |                                     |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |

### Description

Revolving fund to complete private sewer lateral improvements under a reimbursement agreement with residents.



### History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

### General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget |             |             |             | Project Estimate  |
|-----------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                             | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Planning                    |                   |                  |             |             |             |                   |
| Design                      |                   |                  |             |             |             |                   |
| Construction                | \$ 150,000        |                  |             |             |             | \$ 150,000        |
| Contingency                 |                   |                  |             |             |             |                   |
| <b>TOTAL USES</b>           | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |
| <b>SOURCE(S)</b>            |                   |                  |             |             |             |                   |
| 500 - Sewer Enterprise Fund | \$ 150,000        |                  |             |             |             | \$ 150,000        |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>          | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

## SS2406 - WPCP SOLAR AND BATTERY

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         | <b>Project Origin :</b> Master Plan |                                        |                              |                                       | <b>Priority Score :</b> 56                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Budget</b>                       | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation     |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Rehabilitation |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | \$ -                                | \$ 250,000                             | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                     |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <p>Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator.</p>                                                                                                                                               |                                         |                                     |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <p>In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.</p> |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>             |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | <b>FY 2026-27</b>                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | \$ 40,000                           |                                        |                              |                                       | \$ 40,000                                                                           |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         | \$ 210,000                          |                                        |                              |                                       | \$ 210,000                                                                          |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                    | \$ 250,000                          | \$ -                                   | \$ -                         | \$ -                                  | \$ 250,000                                                                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         | \$ 250,000                          | \$ -                                   | \$ -                         |                                       | \$ 250,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                    | \$ 250,000                          | \$ -                                   | \$ -                         | \$ -                                  | \$ 250,000                                                                          |                                            |

## SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

|                                                 |                                               |                      |                                 |                      |                                |                      |                                    |  |
|-------------------------------------------------|-----------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                               |                      | Project Origin : Master Plan    |                      |                                |                      | Priority Score : 59                |  |
| Type of CIP                                     |                                               | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input checked="" type="checkbox"/> Expansion | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation           |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                               |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                               |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                               | \$ -                 | \$ -                            | \$ 170,000           | \$ 3,880,000.00                | \$ -                 | \$ 4,050,000                       |  |
| Project Start 7/1/2027                          |                                               |                      |                                 |                      | Estimated Completion 6/30/2029 |                      |                                    |  |

### Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |              |            | Project Estimate |
|-----------------------------|------------|------------------|------------|--------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29   | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |              |            |                  |
| Design                      |            |                  | \$ 170,000 | \$ 170,000   |            | \$ 340,000       |
| Construction                |            |                  |            | \$ 3,370,000 |            | \$ 3,370,000     |
| Contingency                 |            |                  |            | \$ 340,000   |            | \$ 340,000       |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |
| <b>SOURCE(S)</b>            |            |                  |            |              |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 170,000 | \$ 3,880,000 |            | \$ 4,050,000     |
|                             |            |                  |            |              |            |                  |
|                             |            |                  |            |              |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |

## SS2404 - WPCP BOILER REPLACEMENT

|                                                 |                                     |                      |                                    |                      |                                |                      |                                    |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 57                |  |
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                     | \$ -                 | \$ -                               | \$ 660,000           | \$ -                           | \$ -                 | \$ 660,000                         |  |
| Project Start 7/1/2027                          |                                     |                      |                                    |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

This project includes replacement of the anaerobic digester process boilers at the WPCP.



### History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |            |            | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |            |            |                  |
| Design                      |            |                  |            |            |            |                  |
| Construction                |            |                  | \$ 600,000 |            |            | \$ 600,000       |
| Contingency                 |            |                  | \$ 60,000  |            |            | \$ 60,000        |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |
| <b>SOURCE(S)</b>            |            |                  |            |            |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 660,000 |            |            | \$ 660,000       |
|                             |            |                  |            |            |            |                  |
|                             |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |

## SS2403 - WPCP CENTRIFUGE REPLACEMENT

|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                            |                                         | <b>Project Origin :</b> End of Life Cycle |                                        |                              |                                       | <b>Priority Score :</b> 57                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                 |                                         | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Renovation     |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Rehabilitation |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                              |                                         | \$ -                                      | \$ -                                   | \$ -                         | \$ 990,000.00                         | \$ -                                                                                | \$ 990,000                                 |
| <b>Project Start</b> 7/1/2028                                                                                                                                                                                                                                                                                      |                                         |                                           |                                        |                              | <b>Estimated Completion</b> 6/30/2029 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| This project includes replacement of a dewatering centrifuge at the WPCP.                                                                                                                                                                                                                                          |                                         |                                           |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                       |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit. |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Goal CS.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                     |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                      | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                   |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                             |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Construction                                                                                                                                                                                                                                                                                                       |                                         |                                           |                                        | \$ 900,000                   |                                       | \$ 900,000                                                                          |                                            |
| Contingency                                                                                                                                                                                                                                                                                                        |                                         |                                           |                                        | \$ 90,000                    |                                       | \$ 90,000                                                                           |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                  | \$ -                                    | \$ -                                      | \$ -                                   | \$ 990,000                   | \$ -                                  | \$ 990,000                                                                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                   |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                        |                                         |                                           |                                        | \$ 990,000                   |                                       | \$ 990,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                 | \$ -                                    | \$ -                                      | \$ -                                   | \$ 990,000                   | \$ -                                  | \$ 990,000                                                                          |                                            |

## SS2402 - PINON-2 SEWER CAPACITY

|                                                 |                                               |                      |                                 |                                |                      |                      |                                    |  |
|-------------------------------------------------|-----------------------------------------------|----------------------|---------------------------------|--------------------------------|----------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                               |                      | Project Origin : Master Plan    |                                |                      |                      | Priority Score : 59                |  |
| Type of CIP                                     |                                               | Budget               | Unappropriated Subsequent Years |                                |                      |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input checked="" type="checkbox"/> Expansion | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28           | Year 4<br>FY 2028-29 | Year 5<br>FY 2029-30 |                                    |  |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation           |                      |                                 |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                               |                      |                                 |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                               |                      |                                 |                                |                      |                      |                                    |  |
| Estimated Expenditures to-date                  | \$ -                                          | \$ -                 | \$ -                            | \$ -                           | \$ 125,000.00        | \$ 2,835,000.00      | \$ 2,960,000                       |  |
| Project Start 7/1/2028                          |                                               |                      |                                 | Estimated Completion 6/30/2030 |                      |                      |                                    |  |

### Description

Pinon-2 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |            |              | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|--------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30   | FY 2025 - 2030   |
| Planning                    |            |                  |            |            |              |                  |
| Design                      |            |                  |            | \$ 125,000 | \$ 125,000   | \$ 250,000       |
| Construction                |            |                  |            |            | \$ 2,460,000 | \$ 2,460,000     |
| Contingency                 |            |                  |            |            | \$ 250,000   | \$ 250,000       |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ -       | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |
| <b>SOURCE(S)</b>            |            |                  |            |            |              |                  |
| 500 - Sewer Enterprise Fund |            |                  |            | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |
|                             |            |                  |            |            |              |                  |
|                             |            |                  |            |            |              |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ -       | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |

## SS2203 - EFFLUENT OUTFALL

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               | <b>Project Origin :</b> Regulatory Requirement |                                        |                                                                                     |                                       | <b>Priority Score :</b> 52                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               | <b>Budget</b>                                  | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> Expansion | <b>Year 1<br/>FY 2025-26</b>                   | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Renovation           |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                          | \$ 650,000.00                                  | \$ 1,350,000                           | \$ 1,150,000                                                                        | \$ -                                  | \$ -                                       | \$ 3,150,000                               |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.</p> |                                               |                                                |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| The RWQCB recently adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.                                                                                                                                                                                                                                                                                                                                                                |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>                  | <b>Projected Budget</b>                        |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               | <b>FY 2026-27</b>                              | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 350,000                                    |                                                |                                        |                                                                                     |                                       | \$ 350,000                                 |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 250,000                                    | \$ 1,200,000                                   | \$ 1,000,000                           |                                                                                     |                                       | \$ 2,450,000                               |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 50,000                                     | \$ 150,000                                     | \$ 150,000                             |                                                                                     |                                       | \$ 350,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 650,000</b>                             | <b>\$ 1,350,000</b>                            | <b>\$ 1,150,000</b>                    | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 3,150,000</b>                        |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 650,000                                    | \$ 1,350,000                                   | \$ 1,150,000                           |                                                                                     |                                       | \$ 3,150,000                               |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 650,000</b>                             | <b>\$ 1,350,000</b>                            | <b>\$ 1,150,000</b>                    | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 3,150,000</b>                        |                                            |



## SS2101 - SECONDARY CLARIFIER REHABILITATION

|                                                 |                                     |                      |                                    |                                |                      |                      |                                    |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|--------------------------------|----------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                                |                      |                      | Priority Score : 46                |  |
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                                |                      |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28           | Year 4<br>FY 2028-29 | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                                |                      |                      |                                    |  |
| Estimated Expenditures to-date                  | \$ -                                | \$ 425,000.00        | \$ -                               | \$ -                           | \$ -                 | \$ -                 | \$ 425,000                         |  |
| Project Start 7/1/2025                          |                                     |                      |                                    | Estimated Completion 6/30/2026 |                      |                      |                                    |  |

### Description

The Water Pollution Control Plant (WPCP) has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.



### History, Status, or Impact if Delayed

Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 & SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget |             |             |             | Project Estimate  |
|-----------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                             | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Design                      |                   |                  |             |             |             |                   |
| Construction SC 5           | \$ 315,000        |                  |             |             |             | \$ 315,000        |
| Construction SC 3, SC 4     | \$ 67,500         |                  |             |             |             | \$ 67,500         |
| Contingency                 | \$ 42,500         |                  |             |             |             | \$ 42,500         |
| <b>TOTAL USES</b>           | <b>\$ 425,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 425,000</b> |
| <b>SOURCE(S)</b>            |                   |                  |             |             |             |                   |
| 500 - Sewer Enterprise Fund | \$ 425,000        |                  |             |             |             | \$ 425,000        |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>          | <b>\$ 425,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 425,000</b> |

## SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL

|                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Regulatory Requirement |                                        |                                                                                     |                                       | <b>Priority Score :</b> 49                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                               |                                                                                      | <b>Budget</b>                                  | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                               | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                   | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                            | \$ -                                                                                 | \$ 150,000.00                                  | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                    |                                                                                      |                                                |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                               |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.</p> |                                                                                      |                                                |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                     |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                               |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.1, Policy CS.2.6                                                                                                                                                                                                                                                                                          |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                   |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                        |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                  |                                                                                      | <b>FY 2026-27</b>                              | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                           | \$ 20,000                                                                            |                                                |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                     | \$ 100,000                                                                           |                                                |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                      | \$ 30,000                                                                            |                                                |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                | \$ 150,000                                                                           | \$ -                                           | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                      | \$ 150,000                                                                           |                                                |                                        |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                               | \$ 150,000                                                                           | \$ -                                           | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |

## SS1702 - SEWER PUMP STATION REHABILITATION

|                                                 |                                     |                      |                                    |                                |                      |                      |                                    |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|--------------------------------|----------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                                |                      |                      | Priority Score : 50                |  |
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                                |                      |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28           | Year 4<br>FY 2028-29 | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                                |                      |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                                |                      |                      |                                    |  |
| Estimated Expenditures to-date                  | \$ -                                | \$ 850,000.00        | \$ 3,950,000                       | \$ 2,500,000                   | \$ -                 | \$ -                 | \$ 7,300,000                       |  |
| Project Start 7/1/2025                          |                                     |                      |                                    | Estimated Completion 6/30/2028 |                      |                      |                                    |  |

### Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.



### History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget    |                     |             |             | Project Estimate    |
|-----------------------------|-------------------|---------------------|---------------------|-------------|-------------|---------------------|
|                             | FY 2025-26        | FY 2026-27          | FY 2027-28          | FY 2028-29  | FY 2029-30  | FY 2025 - 2030      |
| Planning                    | \$ 100,000        |                     |                     |             |             | \$ 100,000          |
| Design                      | \$ 250,000        | \$ 100,000          |                     |             |             | \$ 350,000          |
| Construction                | \$ 500,000        | \$ 3,500,000        | \$ 2,300,000        |             |             | \$ 6,300,000        |
| Contingency                 |                   | \$ 350,000          | \$ 200,000          |             |             | \$ 550,000          |
| <b>TOTAL USES</b>           | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |
| <b>SOURCE(S)</b>            |                   |                     |                     |             |             |                     |
| 500 - Sewer Enterprise Fund | \$ 850,000        | \$ 3,950,000        | \$ 2,500,000        |             |             | \$ 7,300,000        |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
| <b>TOTAL FUNDS</b>          | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |

## SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 150,000           | \$ 150,000                      | \$ 120,000           | \$ 100,000                     | \$ 100,000           | \$ 620,000                         |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices.



### History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

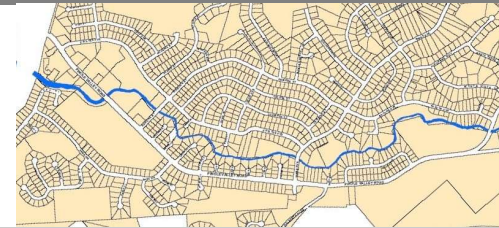
| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning             |                   |                   |                   |                   |                   |                   |
| Design               | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000         |
| Construction         | \$ 120,000        | \$ 120,000        | \$ 100,000        | \$ 80,000         | \$ 80,000         | \$ 500,000        |
| Contingency          | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000         |
| <b>TOTAL USES</b>    | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                   |
| 106 - Measure S 2014 | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 100,000        | \$ 100,000        | \$ 620,000        |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>   | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |

## SW2401 - STORM DRAIN CREEK DISCHARGE IMPROVEMENTS

| Functional Area : Stormwater        |                        |                                  | Project Origin : End of Life Cycle |                                  |                                  |                                  | Priority Score :                   |            |
|-------------------------------------|------------------------|----------------------------------|------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------------|------------|
| Type of CIP                         |                        | Budget                           | Unappropriated Subsequent Years    |                                  |                                  |                                  | Project Estimate<br>FY 2025 - 2030 |            |
| <input type="checkbox"/>            | New                    | <div>Year 1<br/>FY 2025-26</div> | <div>Year 2<br/>FY 2026-27</div>   | <div>Year 3<br/>FY 2027-28</div> | <div>Year 4<br/>FY 2028-29</div> | <div>Year 5<br/>FY 2029-30</div> |                                    |            |
| <input type="checkbox"/>            | Replacement            |                                  |                                    |                                  |                                  |                                  |                                    |            |
| <input type="checkbox"/>            | Land/Row Acq. Required |                                  |                                    |                                  |                                  |                                  |                                    |            |
| <input checked="" type="checkbox"/> | Rehabilitation         |                                  |                                    |                                  |                                  |                                  |                                    |            |
|                                     |                        |                                  |                                    |                                  |                                  |                                  |                                    |            |
| Estimated Expenditures to-date      |                        | \$ -                             | \$ 120,000.00                      | \$ 150,000                       | \$ 150,000                       | \$ 150,000.00                    | \$ 150,000.00                      | \$ 720,000 |
| Project Start 7/1/2025              |                        |                                  |                                    |                                  | Estimated Completion 6/30/2030   |                                  |                                    |            |

### Description

Condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning             |                   |                   |                   |                   |                   |                   |
| Design               | \$ 10,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 90,000         |
| Construction         | \$ 100,000        | \$ 120,000        | \$ 120,000        | \$ 120,000        | \$ 120,000        | \$ 580,000        |
| Contingency          | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000         |
| <b>TOTAL USES</b>    | <b>\$ 120,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 720,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                   |
| 106 - Measure S 2014 | \$ 120,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 720,000        |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>   | <b>\$ 120,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 720,000</b> |

## SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS

|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Stormwater                                                                                                                                                                                                                  |                              | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                   |                              | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |                              | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                | \$ -                         | \$ -                                         | \$ 800,000                             | \$ -                         | \$ -                                  | \$ -                                       | \$ 800,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                        |                              |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <p>The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.</p>     |                              |                                              |                                        |                              |                                       |                                            |                                            |
|                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                         |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.7, Policy CS.7.1                                                                                                                                                                                                              |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                       |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b> | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                      |                              | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                             |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                               |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                         |                              | \$ 730,000                                   |                                        |                              |                                       | \$ 730,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                          |                              | \$ 70,000                                    |                                        |                              |                                       | \$ 70,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                    | \$ -                         | \$ 800,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ 800,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                     |                              |                                              |                                        |                              |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                 |                              | \$ 800,000                                   |                                        |                              |                                       | \$ 800,000                                 |                                            |
|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                   | \$ -                         | \$ 800,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ 800,000                                 |                                            |

## RO2508 - ADA TRANSITION PLAN UPDATE

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                           | Project Origin :     |                                 |                      |                                                                                     | Priority Score :     |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------|----------------------|-------------------------------------------------------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           | Budget               | Unappropriated Subsequent Years |                      |                                                                                     |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="checked" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29                                                                | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ -                                                                      | \$ 250,000           | \$ -                            | \$ -                 | \$ -                                                                                | \$ -                 | \$ 250,000                         |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                      | Estimated Completion 6/30/2026                                                      |                      |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated. |                                                                           |                      |                                 |                      |  |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is sometimes inconsistent with the City's Transition Plan.                                                                                                                                                                                                                                                                                                      |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Goal CE.4, Policy GM.3.3, Policy GM.3.7                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Budget                                                                    | Projected Budget     |                                 |                      |                                                                                     | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                      | FY 2028-29           | FY 2029-30                                                                          | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |



## RO2506 - TRAFFIC CALMING PROGRAM

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 200,000           | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 150,000           | \$ 850,000                         |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues.



### History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   |                   | Project Estimate |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |                  |
| Planning                       |                   |                   |                   |                   |                   |                   |                  |
| Design                         | \$ 30,000         | \$ 30,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 120,000        |                  |
| Construction                   | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 120,000        | \$ 120,000        | \$ 660,000        |                  |
| Contingency                    | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000         |                  |
| <b>TOTAL USES</b>              | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 850,000</b> |                  |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                   |                  |
| 325 - City Street Improvements | \$ 200,000        | \$ 200,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 850,000        |                  |
|                                |                   |                   |                   |                   |                   |                   |                  |
|                                |                   |                   |                   |                   |                   |                   |                  |
| <b>TOTAL FUNDS</b>             | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 850,000</b> |                  |



## RO2505 - SAFE ROUTES TO SCHOOLS

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ -                 | \$ 100,000                      | \$ 100,000           | \$ 100,000                     | \$ 50,000            | \$ 350,000                         |
| Project Start                                   | 7/1/2026                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



### History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

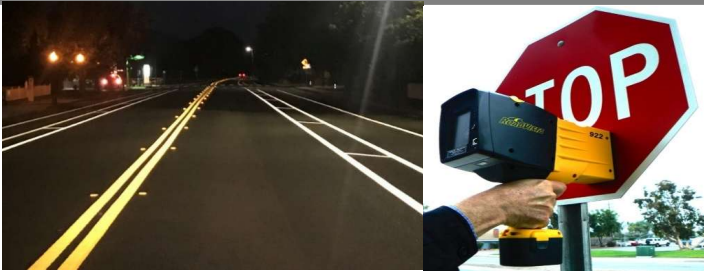
### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                         | Budget     | Projected Budget |            |            |            | Project Estimate |
|--------------------------------|------------|------------------|------------|------------|------------|------------------|
|                                | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                       |            |                  |            |            |            |                  |
| Design                         |            | \$ 10,000        | \$ 10,000  | \$ 10,000  |            | \$ 30,000        |
| Construction                   |            | \$ 80,000        | \$ 80,000  | \$ 80,000  | \$ 50,000  | \$ 290,000       |
| Contingency                    |            | \$ 10,000        | \$ 10,000  | \$ 10,000  |            | \$ 30,000        |
| <b>TOTAL USES</b>              | \$ -       | \$ 100,000       | \$ 100,000 | \$ 100,000 | \$ 50,000  | \$ 350,000       |
| <b>SOURCE(S)</b>               |            |                  |            |            |            |                  |
| 325 - City Street Improvements |            | \$ 100,000       | \$ 100,000 | \$ 100,000 | \$ 50,000  | \$ 350,000       |
|                                |            |                  |            |            |            |                  |
|                                |            |                  |            |            |            |                  |
|                                |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>             | \$ -       | \$ 100,000       | \$ 100,000 | \$ 100,000 | \$ 50,000  | \$ 350,000       |

## RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      | Project Origin :     |                                 |                                                                                     |                                       | Priority Score :     |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      | Budget               | Unappropriated Subsequent Years |                                                                                     |                                       |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29                  | Year 5<br>FY 2029-30 |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ -                                                                                 | \$ 100,000           | \$ 100,000                      | \$ 100,000                                                                          | \$ 100,000                            | \$ 100,000           | \$ 500,000                         |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                      |                                 |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                      |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| <p>Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users.</p> |                                                                                      |                      |                                 |  |                                       |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| Not meeting requirements and potential increase in maintenance and replacement costs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Budget                                                                               | Projected Budget     |                                 |                                                                                     |                                       | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | FY 2025-26                                                                           | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                            | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 100,000                                                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000                                                                          | \$ 100,000                            | \$ 500,000           |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000                                                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000                                                                          | \$ 100,000                            | \$ 500,000           |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 100,000                                                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000                                                                          | \$ 100,000                            | \$ 500,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 100,000                                                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000                                                                          | \$ 100,000                            | \$ 500,000           |                                    |

| RO2503 - CITY STREETLIGHTS UPGRADE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--------|--------|------------------|--|--|--|------------------|------------|------------|------------|------------|------------|----------------|----------|--|--|--|--|--|--|--------|-----------|-----------|-----------|-----------|-----------|-----------|--------------|------------|------------|------------|------------|------------|------------|-------------|-----------|-----------|-----------|-----------|-----------|-----------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|-----------|--|--|--|--|--|--|---------------------------------------|------------|------------|------------|------------|------------|--------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ -              | \$ 250,000           | \$ 250,000                      | \$ 200,000           | \$ 200,000                     | \$ 200,000           | \$ 1,100,000                       |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <div> <div>Description</div> <div> <p>This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&amp;E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.</p> </div> <div>  </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <div>History, Status, or Impact if Delayed</div> <p>Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <div>General Plan Goals/Policies</div> <p>Goal CS.1, Goal CS.2, Goal CS.10. Policy CS10.2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <div>Summary of Capital Cost</div> <table border="1"> <thead> <tr> <th rowspan="2">USE(S)</th> <th>Budget</th> <th colspan="4">Projected Budget</th> <th>Project Estimate</th> </tr> <tr> <th>FY 2025-26</th> <th>FY 2026-27</th> <th>FY 2027-28</th> <th>FY 2028-29</th> <th>FY 2029-30</th> <th>FY 2025 - 2030</th> </tr> </thead> <tbody> <tr> <td>Planning</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>Design</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 50,000</td> </tr> <tr> <td>Construction</td> <td>\$ 220,000</td> <td>\$ 220,000</td> <td>\$ 180,000</td> <td>\$ 180,000</td> <td>\$ 180,000</td> <td>\$ 980,000</td> </tr> <tr> <td>Contingency</td> <td>\$ 20,000</td> <td>\$ 20,000</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 10,000</td> <td>\$ 70,000</td> </tr> <tr> <td><b>TOTAL USES</b></td> <td><b>\$ 250,000</b></td> <td><b>\$ 250,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 1,100,000</b></td> </tr> <tr> <td>SOURCE(S)</td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td>377 - Arterial Streets Rehabilitation</td> <td>\$ 250,000</td> <td>\$ 250,000</td> <td>\$ 200,000</td> <td>\$ 200,000</td> <td>\$ 200,000</td> <td>\$ 1,100,000</td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>TOTAL FUNDS</b></td> <td><b>\$ 250,000</b></td> <td><b>\$ 250,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 200,000</b></td> <td><b>\$ 1,100,000</b></td> </tr> </tbody> </table> |                   |                      |                                 |                      |                                |                      |                                    | USE(S) | Budget | Projected Budget |  |  |  | Project Estimate | FY 2025-26 | FY 2026-27 | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030 | Planning |  |  |  |  |  |  | Design | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 50,000 | Construction | \$ 220,000 | \$ 220,000 | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 980,000 | Contingency | \$ 20,000 | \$ 20,000 | \$ 10,000 | \$ 10,000 | \$ 10,000 | \$ 70,000 | <b>TOTAL USES</b> | <b>\$ 250,000</b> | <b>\$ 250,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,100,000</b> | SOURCE(S) |  |  |  |  |  |  | 377 - Arterial Streets Rehabilitation | \$ 250,000 | \$ 250,000 | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,100,000 |  |  |  |  |  |  |  |  |  |  |  |  |  |  | <b>TOTAL FUNDS</b> | <b>\$ 250,000</b> | <b>\$ 250,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,100,000</b> |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | Budget            | Projected Budget     |                                 |                      |                                | Project Estimate     |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | FY 2025-26        | FY 2026-27           | FY 2027-28                      | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 10,000         | \$ 10,000            | \$ 10,000                       | \$ 10,000            | \$ 10,000                      | \$ 50,000            |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 220,000        | \$ 220,000           | \$ 180,000                      | \$ 180,000           | \$ 180,000                     | \$ 980,000           |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 20,000         | \$ 20,000            | \$ 10,000                       | \$ 10,000            | \$ 10,000                      | \$ 70,000            |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 250,000</b> | <b>\$ 250,000</b>    | <b>\$ 200,000</b>               | <b>\$ 200,000</b>    | <b>\$ 200,000</b>              | <b>\$ 1,100,000</b>  |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| 377 - Arterial Streets Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 250,000        | \$ 250,000           | \$ 200,000                      | \$ 200,000           | \$ 200,000                     | \$ 1,100,000         |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                   |                      |                                 |                      |                                |                      |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 250,000</b> | <b>\$ 250,000</b>    | <b>\$ 200,000</b>               | <b>\$ 200,000</b>    | <b>\$ 200,000</b>              | <b>\$ 1,100,000</b>  |                                    |        |        |                  |  |  |  |                  |            |            |            |            |            |                |          |  |  |  |  |  |  |        |           |           |           |           |           |           |              |            |            |            |            |            |            |             |           |           |           |           |           |           |                   |                   |                   |                   |                   |                   |                     |           |  |  |  |  |  |  |                                       |            |            |            |            |            |              |  |  |  |  |  |  |  |  |  |  |  |  |  |  |                    |                   |                   |                   |                   |                   |                     |

## RO2502 - PINOLE SIGNALS UPGRADE

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score : |                                    |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------|------------------------------------|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      |                  | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                  |                                    |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                  |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                  |                                    |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                  |                                    |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 200,000           | \$ 150,000                     | \$ 150,000           | \$ 900,000       |                                    |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                  |                                    |

### Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants.



### History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                                | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                       | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                              |                   |                   |                   |                   |                   |                   |
| Design                                | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 80,000         |
| Construction                          | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 120,000        | \$ 690,000        |
| Contingency                           | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 20,000         | \$ 20,000         | \$ 130,000        |
| <b>TOTAL USES</b>                     | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |
| <b>SOURCE(S)</b>                      |                   |                   |                   |                   |                   |                   |
| 377 - Arterial Streets Rehabilitation | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 150,000        | \$ 150,000        | \$ 900,000        |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>                    | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |

## RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

|                                   |                        |                      |                                       |                      |                                |                      |                                    |  |
|-----------------------------------|------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Streets & Roads |                        |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 49                |  |
| Type of CIP                       |                        | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/>          | New                    | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/>          | Replacement            |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/>          | Land/Row Acq. Required |                      |                                       |                      |                                |                      |                                    |  |
| X                                 | Rehabilitation         |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date    |                        | \$ 150,000.00        | \$ 150,000                            | \$ 150,000           | \$ 150,000.00                  | \$ 150,000.00        | \$ 750,000                         |  |
| Project Start 7/1/2025            |                        |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the ADA requirements.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

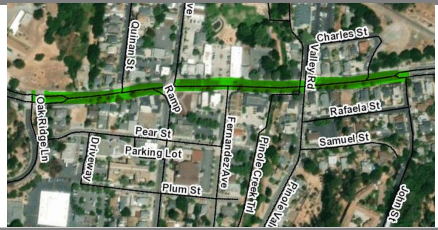
### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                       |                   |                   |                   |                   |                   |                   |
| Design                         |                   |                   |                   |                   |                   |                   |
| Construction                   | \$ 135,000        | \$ 135,000        | \$ 135,000        | \$ 135,000        | \$ 135,000        | \$ 675,000        |
| Contingency                    | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 75,000         |
| <b>TOTAL USES</b>              | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 750,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                   |
| 325 - City Street Improvements | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 750,000        |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 750,000</b> |

## RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                               |                                         | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 65                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                     |                                         | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                  | \$ -                                    | \$ -                                    | \$ 50,000                              | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 50,000                                  |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                          |                                         |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Ave at Prune St. It should be noted that safety conditions citywide will be evaluated as part of a proposed development of a Local Roads Safety Plan.</p> |                                         |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                           |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6                                                                                                                                                                    |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                         |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                               |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                 |                                         | \$ 5,000                                |                                        |                                                                                     |                                       | \$ 5,000                                   |                                            |
| Construction                                                                                                                                                                                                                                                                           |                                         | \$ 45,000                               |                                        |                                                                                     |                                       | \$ 45,000                                  |                                            |
| Contingency                                                                                                                                                                                                                                                                            |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                      | \$ -                                    | \$ 50,000                               | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 50,000                                  |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                       |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                   |                                         | \$ 50,000                               |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                     | \$ -                                    | \$ 50,000                               | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 50,000                                  |                                            |

## RO2403 - OLD TOWN TRAFFIC CALMING

|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                               |                                         | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 58                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                     |                                         | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                  | \$ -                                    | \$ -                                    | \$ 570,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 570,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                          |                                         |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd.                                    |                                         |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                           |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2 |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                         |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                               |                                         | \$ 20,000                               |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Design                                                                                                                                                                                 |                                         | \$ 35,000                               |                                        |                                                                                     |                                       | \$ 35,000                                  |                                            |
| Construction                                                                                                                                                                           |                                         | \$ 465,000                              |                                        |                                                                                     |                                       | \$ 465,000                                 |                                            |
| Contingency                                                                                                                                                                            |                                         | \$ 50,000                               |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                      | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                       |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - City Street Improvements                                                                                                                                                         |                                         | \$ 55,000                               |                                        |                                                                                     |                                       | \$ 55,000                                  |                                            |
| Unfunded                                                                                                                                                                               |                                         | \$ 515,000                              |                                        |                                                                                     |                                       | \$ 515,000                                 |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                     | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |



## RO2402 - SIDEWALK REHABILITATION PROGRAM

|                                     |                        |                                  |                                       |                                  |                                  |                                  |                                    |              |
|-------------------------------------|------------------------|----------------------------------|---------------------------------------|----------------------------------|----------------------------------|----------------------------------|------------------------------------|--------------|
| Functional Area : Streets & Roads   |                        |                                  | Project Origin : Staff Recommendation |                                  |                                  |                                  | Priority Score : 49                |              |
| Type of CIP                         |                        | Budget                           | Unappropriated Subsequent Years       |                                  |                                  |                                  | Project Estimate<br>FY 2025 - 2030 |              |
| <input type="checkbox"/>            | New                    | <div>Year 1<br/>FY 2025-26</div> | <div>Year 2<br/>FY 2026-27</div>      | <div>Year 3<br/>FY 2027-28</div> | <div>Year 4<br/>FY 2028-29</div> | <div>Year 5<br/>FY 2029-30</div> |                                    |              |
| <input type="checkbox"/>            | Replacement            |                                  |                                       |                                  |                                  |                                  |                                    |              |
| <input type="checkbox"/>            | Land/Row Acq. Required |                                  |                                       |                                  |                                  |                                  |                                    |              |
| <input checked="" type="checkbox"/> | Rehabilitation         |                                  |                                       |                                  |                                  |                                  |                                    |              |
|                                     |                        |                                  |                                       |                                  |                                  |                                  |                                    |              |
| Estimated Expenditures to-date      |                        |                                  | \$ 200,000.00                         | \$ 200,000                       | \$ 200,000                       | \$ 200,000.00                    | \$ 200,000.00                      | \$ 1,000,000 |
| Project Start 7/1/2025              |                        |                                  |                                       |                                  | Estimated Completion 6/30/2030   |                                  |                                    |              |

### Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                       |                   |                   |                   |                   |                   |                     |
| Design                         | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 25,000           |
| Construction                   | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 900,000          |
| Contingency                    | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 75,000           |
| <b>TOTAL USES</b>              | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                     |
| 325 - City Street Improvements | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 1,000,000        |
|                                |                   |                   |                   |                   |                   |                     |
|                                |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>             | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |



## RO2401 - ROAD MAINTENANCE REPAIRS

| Functional Area : Streets & Roads                  |                                     |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 69                |  |
|----------------------------------------------------|-------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                        |                                     | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                      |                                       |                      |                                |                      |                                    |  |
| <input checked="" type="checkbox"/> Rehabilitation |                                     |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                     | \$ -                                | \$ 350,000.00        | \$ 350,000                            | \$ 350,000           | \$ 350,000.00                  | \$ 350,000.00        | \$ 1,750,000                       |  |
| Project Start 7/1/2025                             |                                     |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Road repair and rehabilitation at various locations. The primary focus of this project is dig out repairs on major arterials and collectors.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning             |                   |                   |                   |                   |                   |                     |
| Design               | \$ -              |                   |                   |                   |                   |                     |
| Construction         | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 1,600,000        |
| Contingency          | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 150,000          |
| <b>TOTAL USES</b>    | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                     |
| 105 - Measure S 2006 | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 1,750,000        |
|                      |                   |                   |                   |                   |                   |                     |
|                      |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>   | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |

## RO2303 - PINOLE SMART SIGNALS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Rehabilitation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                    | \$ -                                         | \$ 100,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 100,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Transportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way &amp; San Pablo Avenue).</p>                                                      |                                         |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is \$1,499,829 of which CCTA will receive \$1,345,527 in OBAG funds. The City's match requirement of \$154,302 was paid in FY 2023/24. A contingency is budgeted for potential obligations for changes in construction that may be requested by the City.</p> |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         | \$ 100,000                                   |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                    | \$ 100,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | \$ 100,000                                   |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                    | \$ 100,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |

## RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 38                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                               |                                         | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Renovation     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Rehabilitation |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                            | \$ -                                    | \$ 350,000.00                                | \$ -                                   | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 350,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                    |                                         |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2026 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>This project will install pedestrian crossing enhancements at three mid-block crossings on arterial roadways. The enhancements include continental markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons. The three mid-block crossings are: San Pablo Ave. &amp; Third Ave.; San Pablo Ave. &amp; Quinan St.; and Pinole Valley Road &amp; Savage Ave.</p> |                                         |                                              |                                        |                              |                                       |  |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Funding for improvements was secured through Cycle 11 HSIP grant funds.                                                                                                                                                                                                                                                                                                                          |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                             |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                           | \$ 30,000                               |                                              |                                        |                              |                                       | \$ 30,000                                                                           |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                     | \$ 280,000                              |                                              |                                        |                              |                                       | \$ 280,000                                                                          |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                      | \$ 40,000                               |                                              |                                        |                              |                                       | \$ 40,000                                                                           |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                | <b>\$ 350,000</b>                       | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 350,000</b>                                                                   |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| 215 - Grant: HSIP                                                                                                                                                                                                                                                                                                                                                                                | \$ 239,040                              |                                              |                                        |                              |                                       | \$ 239,040                                                                          |                                            |
| 377 - Arterial Streets Rehabilitation                                                                                                                                                                                                                                                                                                                                                            | \$ 110,960                              |                                              |                                        |                              |                                       | \$ 110,960                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                               | <b>\$ 350,000</b>                       | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 350,000</b>                                                                   |                                            |

| RO2301 - ROAD REHABILITATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                                              |                                 |                      |                                |                                    |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Pavement Management Program |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      | Budget                                       | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      | Year 1<br>FY 2025-26                         | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ -                 | \$ 3,250,000.00                              | \$ 5,000,000                    | \$ 5,000,000         | \$ 3,750,000.00                | \$ 3,000,000.00                    | \$ 20,000,000                      |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |                                              |                                 |                      | Estimated Completion 6/30/2030 |                                    |                                    |
| <b>Description</b><br>Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition. |                      |                                              |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>History, Status, or Impact if Delayed</b><br>Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>General Plan Goals/Policies</b><br>Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                              |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Budget<br>FY 2025-26 | Projected Budget                             |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | FY 2025-26           | FY 2026-27                                   | FY 2027-28                      | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030                     |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                              |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000           | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 800,000                         |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 3,000,000         | \$ 4,600,000                                 | \$ 4,600,000                    | \$ 3,450,000         | \$ 2,700,000                   | \$ 18,350,000                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 150,000           | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 850,000                         |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$ 3,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,750,000</b>  | <b>\$ 3,000,000</b>            | <b>\$ 20,000,000</b>               |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                                              |                                 |                      |                                |                                    |                                    |
| 215 - Measure J                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 750,000           | \$ 500,000                                   | \$ 500,000                      | \$ 500,000           | \$ 250,000                     | \$ 2,500,000                       |                                    |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 1,500,000         | \$ 500,000                                   | \$ 500,000                      | \$ 500,000           | \$ 500,000                     | \$ 3,500,000                       |                                    |
| Potential Vehicle Impact Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 1,000,000         |                                              |                                 |                      |                                | \$ 1,000,000                       |                                    |
| Potential Debt Financing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      | \$ 4,000,000                                 | \$ 4,000,000                    | \$ 2,750,000         | \$ 2,250,000                   | \$ 13,000,000                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 3,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,750,000</b>  | <b>\$ 3,000,000</b>            | <b>\$ 20,000,000</b>               |                                    |

## RO2102 - TENNENT AVE REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Project Origin :</b> Pavement Management Program |                                        |                                                                                     |                                       | <b>Priority Score :</b> 43                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | <b>Budget</b>                                       | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 37,805.00                        | \$ -                                                | \$ 750,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 787,805                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                                     |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p>                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                                     |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <p>In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.</p> |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                             |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>FY 2026-27</b>                                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | \$ 50,000                                           |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | \$ 650,000                                          |                                        |                                                                                     |                                       | \$ 650,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$ 50,000                                           |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                | \$ 750,000                                          | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 750,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     | \$ 380,000                                          |                                        |                                                                                     |                                       | \$ 380,000                                 |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$ 100,000                                          |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | \$ 270,000                                          |                                        |                                                                                     |                                       | \$ 270,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                | \$ 750,000                                          | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 750,000                                 |                                            |

## RO1902 - PEDESTRIAN IMPROVEMENTS AT TENNENT AVE. NEAR RXR

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 50                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 55,300.00                            | \$ -                                         | \$ 750,000                             | \$ 750,000                   | \$ -                                  | \$ -                                                                                | \$ 1,555,300                               |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2028 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p> |                                         |                                              |                                        |                              |                                       |  |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of \$345k.</p>                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 80,000                                    |                                        |                              |                                       | \$ 80,000                                                                           |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         | \$ 600,000                                   | \$ 650,000                             |                              |                                       | \$ 1,250,000                                                                        |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | \$ 70,000                                    | \$ 100,000                             |                              |                                       | \$ 170,000                                                                          |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                    | \$ 750,000                                   | \$ 750,000                             | \$ -                         | \$ -                                  | \$ 1,500,000                                                                        |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 70,000                                    | \$ 80,000                              |                              |                                       | \$ 150,000                                                                          |                                            |
| 215 - Grant: OBAG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | \$ 650,000                                   | \$ 370,000                             |                              |                                       | \$ 1,020,000                                                                        |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | \$ 30,000                                    | \$ 300,000                             |                              |                                       | \$ 330,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ -                                    | \$ 750,000                                   | \$ 750,000                             | \$ -                         | \$ -                                  | \$ 1,500,000                                                                        |                                            |

## RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b> 55                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Renovation |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 1,169,005.00                     | \$ 2,090,449.00                           | \$ 2,200,000                           | \$ 27,018,000                                                                       | \$ -                                  | \$ -                                       | \$ 32,477,454                              |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded list.</p> |                                     |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP. In October 2022, a draft type selection report was submitted to Caltrans for review. This report is the first step to request additional funding allocations from the Caltrans HBP to complete the PS&amp;E phase and construction phase of the project.</p>                                                                                                                                                                                                                                             |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 200,000                          | \$ 200,000                                | \$ 1,150,000                           |                                                                                     |                                       | \$ 1,550,000                               |                                            |
| Planning & Design & R-O-W                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 1,790,449                        | \$ 1,900,000                              |                                        |                                                                                     |                                       | \$ 3,690,449                               |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | -                                   |                                           | \$ 25,868,000                          |                                                                                     |                                       | \$ 25,868,000                              |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000                          | \$ 100,000                                |                                        |                                                                                     |                                       | \$ 200,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 2,090,449</b>                 | <b>\$ 2,200,000</b>                       | <b>\$ 27,018,000</b>                   | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 31,308,449</b>                       |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - Grant: HBP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 1,351,590                        | \$ 1,600,000                              | \$ 23,919,035                          |                                                                                     |                                       | \$ 26,870,625                              |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 597,417                          | \$ 500,000                                | \$ 400,000                             |                                                                                     |                                       | \$ 1,497,417                               |                                            |
| 215 - Grant: TLC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 41,442                           |                                           |                                        |                                                                                     |                                       | \$ 41,442                                  |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 100,000                          | \$ 100,000                                | \$ 198,965                             |                                                                                     |                                       | \$ 398,965                                 |                                            |
| Expected to be grant funded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                           | \$ 2,500,000                           |                                                                                     |                                       | \$ 2,500,000                               |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$ 2,090,449</b>                 | <b>\$ 2,200,000</b>                       | <b>\$ 27,018,000</b>                   | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 31,308,449</b>                       |                                            |



## IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                | \$ -                                         | \$ -                                   | \$ 150,000                                                                          | \$ -                                  | \$ -                                       | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2027                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Policy CS.1.3, Policy CS.2, Policy CS.2.6                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                              | \$ 150,000                             |                                                                                     |                                       | \$ 150,000                                 |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                                | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              | \$ 150,000                             |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |



## IN2105 - APPIAN WAY COMPLETE STREETS

|                                                    |                                     |                                              |                                        |                              |                                       |                              |                                            |
|----------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                 |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Rehabilitation            |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>              | \$ -                                | \$ -                                         | \$ 100,000                             | \$ -                         | \$ -                                  | \$ -                         | \$ 100,000                                 |
| <b>Project Start</b>                               | 7/1/2026                            |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                              |                                            |

### Description

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.



### History, Status, or Impact if Delayed

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

### General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                 | Budget     | Projected Budget |            |            |            | Project Estimate |
|------------------------|------------|------------------|------------|------------|------------|------------------|
|                        | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning               |            |                  |            |            |            |                  |
| Design                 |            | \$ 100,000       |            |            |            | \$ 100,000       |
| Construction           |            |                  |            |            |            |                  |
| Contingency            |            |                  |            |            |            |                  |
| <b>TOTAL USES</b>      | \$ -       | \$ 100,000       | \$ -       | \$ -       | \$ -       | \$ 100,000       |
| <b>SOURCE(S)</b>       |            |                  |            |            |            |                  |
| 325 - Grant: STMP Fees |            | \$ 100,000       |            |            |            | \$ 100,000       |
|                        |            |                  |            |            |            |                  |
|                        |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>     | \$ -       | \$ 100,000       | \$ -       | \$ -       | \$ -       | \$ 100,000       |

## IN2103 - RECYCLED WATER FEASIBILITY

|                                                                                                                                                                                                                                                                 |              |                                         |                                        |                              |                                       |                              |                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|-----------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                              |              | <b>Project Origin :</b> Council Request |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b><br><input type="checkbox"/> New <input type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |              | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
|                                                                                                                                                                                                                                                                 |              | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                           | \$ 15,152.25 | \$ 80,000.00                            | \$ -                                   | \$ -                         | \$ -                                  | \$ -                         | \$ 95,152                                  |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                   |              |                                         |                                        |                              | <b>Estimated Completion</b> 6/30/2026 |                              |                                            |

### Description

A feasibility study will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.



### History, Status, or Impact if Delayed

Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

### General Plan Goals/Policies

Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4

### Summary of Capital Cost

| USE(S)                      | Budget           | Projected Budget |             |             |             | Project Estimate |
|-----------------------------|------------------|------------------|-------------|-------------|-------------|------------------|
|                             | FY 2025-26       | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030   |
| Planning                    | \$ 80,000        |                  |             |             |             | \$ 80,000        |
| Design                      |                  |                  |             |             |             |                  |
| Construction                |                  |                  |             |             |             |                  |
| Contingency                 |                  |                  |             |             |             |                  |
| <b>TOTAL USES</b>           | <b>\$ 80,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 80,000</b> |
| SOURCE(S)                   |                  |                  |             |             |             |                  |
|                             |                  |                  |             |             |             |                  |
| 500 - Sewer Enterprise Fund | \$ 80,000        |                  |             |             |             | \$ 80,000        |
|                             |                  |                  |             |             |             |                  |
|                             |                  |                  |             |             |             |                  |
| <b>TOTAL FUNDS</b>          | <b>\$ 80,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 80,000</b> |

## IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                                                      | \$ -                                    | \$ 200,000                             | \$ -                                                                                | \$ -                                  | \$ -                         | \$ 200,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <p>During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will:</p> <p>1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.</p> |                                                                           |                                         |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Budget</b>                                                             | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>FY 2025-26</b>                                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           | \$ 30,000                               |                                        |                                                                                     |                                       | \$ 30,000                    |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           | \$ 170,000                              |                                        |                                                                                     |                                       | \$ 170,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ -                                                                      | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                   |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| 100 - General Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | \$ 200,000                              |                                        |                                                                                     |                                       | \$ 200,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ -                                                                      | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                   |                                            |

| IN1703 - STORM DRAIN MASTER PLAN                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                       |                      |                                |                      |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Infrastructure Assessment                                                                                                                                                                                                                                                                                                                    |                                                                           |                      | Project Origin : Staff Recommendation |                      |                                | Priority Score :     |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                    |                                                                           | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                  | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                 | \$ 117.46                                                                 | \$ 275,000.00        | \$ -                                  | \$ -                 | \$ -                           | \$ -                 | \$ 275,117                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                       |                      | Estimated Completion 6/30/2026 |                      |                                    |
| <b>Description</b><br>Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system. <div style="text-align: right;"> </div> |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                             |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Policy GM.4.1, Policy CS.7.1                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                       |                      |                                |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                         | Budget                                                                    | Projected Budget     |                                       |                      |                                | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                            | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                       | \$ 275,000                                                                |                      |                                       |                      |                                | \$ 275,000           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                              | <b>\$ 275,000</b>                                                         | <b>\$ -</b>          | <b>\$ -</b>                           | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 275,000</b>    |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                       |                      |                                |                      |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                           | \$ 125,000                                                                |                      |                                       |                      |                                | \$ 125,000           |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                    | \$ 150,000                                                                |                      |                                       |                      |                                | \$ 150,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                             | <b>\$ 275,000</b>                                                         | <b>\$ -</b>          | <b>\$ -</b>                           | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 275,000</b>    |                                    |

Goals and Policies

Community Character Element

- GOAL CC.1 Maintain Pinole’s unique qualities and sense of place to preserve the established historic and small-town character of the city.
- POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.
- POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.
- POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.
- GOAL CC.2 Emphasize and enhance the visual and physical connection between the city’s natural environment and the community’s quality of life.
- POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole’s unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.
- POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.
- GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.
- POLICY CC.5.1 Celebrate the city’s cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.
- POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

Growth Management Element

- GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.
- POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.
- GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.
- POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.
- POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.
- POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.
- GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.
- POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

Land Use & Economic Development Element

- GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.
- POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.
- GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole’s residential neighborhoods.
- POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole’s residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.
- GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.
- POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

Housing Element

- GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.
- POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole’s lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods.
- GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city’s current and future population.
- POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.
- POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

Circulation Element

- GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.
- POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole’s three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).
- POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.
- POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.
- GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.
- POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.
- GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.
- POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.
- GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.
- GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.
- POLICY CE.7.1 Enhance the City’s Bikeway network through the use of Class I, II, and III bikeways.
- POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

**Community Services and Facilities Element**

- GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.
- POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.
  - POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.
- GOAL CS.2 Ensure and maintain a high level of public safety in the community.
- POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.
- GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.
- POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.
  - POLICY CS.3.3 Expand and organize a multi-use trail system.
- GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.
- POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.
- GOAL CS.7 Minimize flooding.
- POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.
- GOAL CS.9 Provide economical and dependable community services while conserving energy resources.
- POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.
- GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.
- POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

**Health and Safety Element**

- GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazard
- GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.
- POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.
  - POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.
- GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.
- POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.
- GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.
- POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes
  - POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.
- GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.
- POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.
- GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.
- POLICY HS.7.1 Support Regional, state and federal clean water programs.
  - POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.
  - POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

**Natural Resources and Open Space Element**

- GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.
- POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

**Sustainability Element**

- GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.
- POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.
  - POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.
  - POLICY SE.1.3 Enhance the energy efficiency of all City facilities.
- GOAL SE.4 Optimize energy efficiency and renewable energy.
- POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.
- GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.
- GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990’s.
- POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.
- GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.
- POLICY SE.8.7 Work to improve Pinole’s pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.
  - POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.

# CHAPTER 4: GROWTH MANAGEMENT





# GROWTH MANAGEMENT

## TABLE OF CONTENTS

|                                                   |       |
|---------------------------------------------------|-------|
| Introduction .....                                | 4.0-1 |
| Purpose.....                                      | 4.0-1 |
| Government Code Authority .....                   | 4.0-2 |
| Relationship to Other General Plan Elements ..... | 4.0-2 |
| Background .....                                  | 4.0-3 |
| Planning for Growth.....                          | 4.0-4 |
| Service Capacity Considerations.....              | 4.0-6 |
| Issues this Element Addresses .....               | 4.0-9 |
| Goals, Policies and Actions.....                  | 4.0-9 |

## TABLES

|           |                                      |       |
|-----------|--------------------------------------|-------|
| Table 4.1 | Regional Population Comparison ..... | 4.0-7 |
| Table 4.2 | Local Population Comparison .....    | 4.0-8 |



# GROWTH MANAGEMENT

## VISION STATEMENT

**Pinole will play an active role in promoting coordinated regional land use and transportation planning, while promoting sound local land use choices that support infill development along circulation corridors that are served by existing infrastructure and transit.**

## INTRODUCTION

### PURPOSE

The Growth Management Element establishes policies to direct growth within Pinole and indicates how the City intends to participate in regional land use and transportation planning efforts. The Growth Management Element includes level of service standards and performance standards for traffic and the provision of public services (e.g., fire, police, parks, sanitary sewer facilities, water and flood control) in order to ensure that public facilities are provided to accommodate growth consistent with adopted standards. By adopting and implementing this element, the City of Pinole establishes a comprehensive, long-range program that will match the

demands for public facilities and services generated by new development or redevelopment with plans, capital improvement programs and development mitigation programs to ensure facilities are provided at an appropriate time and level to serve new development. Specifically, the Growth Management Element seeks to:

1. Attain a new level of mutually beneficial communication and coordinated planning between Pinole and its neighboring jurisdictions, other public agencies and regional agencies.
2. Provide community facilities, commercial services and amenities easily accessible to and from residential neighborhoods.
3. Support further development of bicycle and pedestrian facilities.
4. Provide a safe, attractive and efficient circulation system that ensures convenient access to all residential, business and recreational areas by various modes of transportation.
5. Encourage future growth to locate along the primary travel corridors through the community and in areas that are or can easily be served by transit.
6. Guide future growth so that at buildout the community remains an attractive, uncrowded and pleasant place to live and work.

The Growth Management Element also expresses a vision for the future where sustainable development and land use practices provide for the needs of existing residents and businesses while preserving choices for future generations.<sup>1</sup>

<sup>1</sup> Sustainable development practices refer to the use of architectural and planning methods that address the needs of the present without compromising the ability of future generations to meet their own needs. Specific examples include the use of solar panels for energy conservation, placing jobs near housing to reduce vehicle trips, and infill development in urban areas to reduce the consumption of agricultural land. Policies related to sustainability are identified with a  symbol.

# GROWTH MANAGEMENT

## GOVERNMENT CODE AUTHORITY

While a Growth Management Element is not a State-mandated general plan element, the Growth Management Element of the Pinole General Plan is adopted pursuant to the authority granted to local jurisdictions by Section 65303 of the Government Code of the State of California, which states:

*The general plan may include any other elements or address other subjects which, in the judgment of legislative body, relate to the physical development of the county or city.*

The content of the Growth Management Element is dictated by the requirements of the Contra Costa County Transportation Authority (CCTA), and this element follows a specific format required by that agency. The element also serves as a means for the CCTA to determine whether the City is in compliance with policies that support the receipt of Measure J funding.

## RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS

The Growth Management Element is not intended to supersede the goals or policies of the other elements of the General Plan. When other elements of the General Plan are updated, it may be appropriate to amend the Growth Management Element to ensure an internally consistent and comprehensive set of City goals, policies and actions.

- Chapter 5: The land use framework for implementing the Growth Management Element policies and the Urban Limit Line (Figure 5.1) are established by the Land Use and Economic Development Element.
- Chapter 6: Consistent with the requirements of Measure J, the City of Pinole has an adopted Housing Element that meets the requirements of the California Department of Housing and Community Development (HCD).
- Chapter 7: The Circulation Element establishes level of service standards that govern traffic operations in Pinole.
- Chapter 8: The Community Services and Facilities Element establishes performance standards for public services and facilities that are used to evaluate the effect of new development in Pinole.
- Chapter 10: The Natural Resources and Open Space Element discusses man-made hazards, development constraints, conservation policies that affect the potential siting of land uses and open space policies.
- Chapter 11: The Sustainability Element discusses ways for Pinole to incorporate more green practices, including ways affecting how Pinole will grow.

# GROWTH MANAGEMENT

## BACKGROUND

### Local Requirements

In November 2004, voters approved Measure J, extending the Contra Costa County Transportation Improvement and Growth Management Program (Measure C, 1988) by 25 years. That action established a 0.5 percent countywide sales tax through the year 2034 that will be used to address existing major regional transportation problems. To qualify for its share of the sales tax, the City of Pinole will:

1. Adopt a Growth Management Element as part of the General Plan;
2. Adopt a development mitigation program (adopted by Resolution 2008-92 on June 17, 2008);
3. Provide diverse housing options for people who live and work in Pinole (refer to Chapter 6, Housing Element);
4. Participate in cooperative multi-jurisdictional planning (Pinole continues to be an active participant on the West Contra Costa Transportation Advisory Committee);
5. Maintain the adopted Urban Limit Line (ULL) (adopted by Resolution 2007-12 on February 6, 2007);
6. Implement a five-year Capital Improvement Program (the 5-year CIP is updated annually); and
7. Adopt a Transportation Systems Management Ordinance or Resolution (adopted by Ordinance 2006-06 on June 20, 2006).

Measure J requires that tax revenues be dedicated to transportation projects in Contra Costa County and to the implementation of a Growth Management Program by all the cities and the County. Specifically, Measure J provides funding for three categories of transportation projects:

1. Transportation projects identified in Measure J;
2. Paratransit programs; and
3. Transportation projects funded by Local Street Maintenance and Improvement or "Return-to-Source" funds.

Return-to-Source funds are revenues derived from the additional sales tax that are distributed to participating general purpose governments in Contra Costa County. The system of distribution is based on a formula which includes the jurisdiction's population and the miles of streets and highways within the jurisdiction. Measure J requires that in order to receive Return-to-Source funds, participating jurisdictions prepare a Growth Management Element. This element satisfies the requirement for the City of Pinole and is consistent with the standards established by Measure J and the Contra Costa County General Plan.

# GROWTH MANAGEMENT

## PLANNING FOR GROWTH

As discussed in the Background Report, the Pinole population is projected to grow by about 2,761 people between 2000 and 2030 (an almost 13 percent increase).<sup>2</sup> The number of households is expected to increase by 1,317 between 2000 and 2030 (a 16 percent increase). The average household size in the Pinole Planning Area is projected to decrease from 2.91 persons per household in 2000 to 2.82 in 2030. The City of Pinole is planning for growth to occur primarily along San Pablo Avenue, Appian Way and Pinole Valley Road. By concentrating development on these corridors and coordinating policy and capital improvement planning with neighboring jurisdictions and other transit agencies, the City seeks to:

1. Ensure a healthy jobs/housing balance;
2. Accommodate the housing needs of people who live and work in Pinole;
3. Accommodate the City's share of regional growth while maintaining acceptable traffic circulation standards; and
4. Participate in regional planning efforts.

## Jobs/Housing Balance

For purposes of the Growth Management Element, jobs/housing balance is defined as the reasonable opportunity for people to live and work within the Planning Area. Three components of jobs/housing balance were analyzed:

1. The number of jobs as a percentage of the number of employed residents (i.e., total jobs/total employed residents);
2. Average household income and the implicit relationship between income and the ability to pay housing costs; and
3. The amount of vacant land by current zoning designation.

Maintaining a reasonable jobs/housing balance is important because it:

1. Reduces the need for residents to use regional transportation infrastructure;
2. Reduces the amount of household income that must be used for transportation costs;
3. Has positive environmental impacts, because of overall reduction in commute trips;
4. Reduces the amount of time residents must spend commuting and allows the use of that time for leisure activities; and

---

<sup>2</sup> ABAG, *Projections 2007*.

# GROWTH MANAGEMENT

5. Is important to the overall health and vitality of the community, by creating greater opportunities for community involvement and interaction.

## Housing Needs

For Pinole, the regional housing need is determined by the Association of Bay Area Governments (ABAG), based upon an overall regional housing need number established by the State. In accordance with state law, ABAG has determined the fair share of the regional housing need that must be planned for during the 2007 to 2014 planning period. State law also requires that the allocation of regional housing needs consider the need for housing across all income levels. These income categories, as defined by the State, are:

- Very Low: up to 50 percent of median income
- Low: between 50 and 80 percent of median income
- Moderate: between 80 and 120 percent of median income
- Above Moderate: above 120 percent of median income

Pinole's allocation for the 2007–2014 period is 323 total housing units, of which 180 must be affordable. The breakdown of required affordable units is 83 (26 percent) must be affordable to very low-income households, 49 (15 percent) affordable to low-income households, and 48 (15 percent) affordable to moderate-income households. The allocation for above moderate-income households is 143 (44 percent) housing units.

Most of the vacant or redevelopable sites that are designated in the General Plan for single-family or multiple-family use within the Pinole Planning Area are small infill lots that are already served by necessary infrastructure and are within the existing service areas of the City's Police and Fire departments.

## Traffic Capacity

Pinole has participated in the development of the West County Traffic Model and Action Plan and has developed specific standards for traffic level of service based on the model and on the subregional Action Plan for Routes of Regional Significance. Measure J, which extended Measure C through the year 2034, established two basic categories of routes: (1) routes of regional significance and (2) basic routes.

Routes of regional significance in Pinole are Interstate 80, San Pablo Avenue and Appian Way. In west Contra Costa County, the Action Plan for Routes of Regional Significance is developed by the West Contra Costa Transportation Advisory Committee (WCCTAC).

Actions to improve basic routes are addressed at the local level through the development of other General Plan implementation programs and the City's Capital Improvement Program (CIP). The City has established traffic level of service (LOS) standards in the Circulation Element (Chapter 7). Currently, all roadways meet City standards.

# GROWTH MANAGEMENT

The Circulation Element also projects future traffic conditions through the year 2030. According to projected volumes, only a few intersections and road segments will eventually function at LOS F, which is the lowest level of service and indicates “breakdown conditions.” Increases in daily volumes in segments along San Pablo Avenue, Appian Way and Pinole Valley Road will begin to exceed the capacity of the roadways. The increase in daily volumes can be attributed to growth in Pinole as well as in the adjacent areas, such as Hercules, San Pablo and the unincorporated county. Solutions for the LOS F street sections will need to be developed.

While there may be improvements at some intersections and road segments that could improve the level of service, constraints in Old Town Pinole make it difficult to increase traffic capacity without detracting from important community attributes. Traffic improvements that would widen San Pablo Avenue in Old Town, or support vehicular circulation at the expense of pedestrian circulation, have the potential to change the historic character of Old Town Pinole, damage the economic vitality of the area and potentially decrease public safety and enjoyment. For those reasons, the City favors acceptance of LOS F as the traffic circulation threshold for the Old Town section of San Pablo Avenue.

The West County computerized traffic model, developed in conjunction with CCTA, the five west Contra Costa County cities and the local transit agencies, can be used to analyze existing and anticipated traffic levels impact on basic and regional routes. The model integrates transportation demands in the cities of El Cerrito, Hercules, Pinole, Richmond and San Pablo, and the surrounding unincorporated areas, including Bay Area-wide through traffic along the major travel corridors. Refer to the Circulation Element (Chapter 7) for a discussion of existing and anticipated circulation conditions.

## **West County Action Plan**

The West County Action Plan is a program of improvements to be carried out by the members of the West Contra Costa County Transportation Advisory Committee (WCCTAC) to improve and maintain the network of regional routes in west Contra Costa County. The five west county cities, the County, Bay Area Rapid Transit (BART), WestCAT and the other transit agencies combine their efforts to ensure that traffic and transit facilities can handle the needs of the community into the future.

The Action Plan is required as part of the Growth Management Program and is prepared by CCTA, in consultation with WCCTAC, to reflect a regional view of transportation needs and issues, and ultimately, implementing actions and projects for regional routes of significance. Projects are funded and carried out through local capital improvement programs, Return-to-Source funding and Measure J project funding.

## **SERVICE CAPACITY CONSIDERATIONS**

There are a number of conditions and infrastructure considerations that affect service capacity in Pinole. Some of the most important issues (e.g., traffic, sewage disposal and the provision of emergency services) will require coordinated efforts with adjoining communities and regional planning agencies. The following trends and inter-jurisdictional considerations are fundamental to Pinole’s growth management planning.



# GROWTH MANAGEMENT

## 1. Regional growth has occurred at a much higher rate than growth in Pinole and has impacted transportation infrastructure at a disproportionately high rate.

Based on ABAG Projections 2007, the Planning Area of Pinole grew at a much slower rate in the last decade than did Contra Costa County and neighboring Solano County (see **Table 4.1–Regional Population Comparison**). The Pinole Planning Area includes unincorporated portions of the county that abut Pinole.

**Table 4.1**  
**Regional Population Comparison**

|                      | 2000      | 2010      | % Change |
|----------------------|-----------|-----------|----------|
| Pinole Planning Area | 30,806    | 32,300    | 5%       |
| Contra Costa County  | 948,816   | 1,061,900 | 12%      |
| Solano County        | 394,542   | 455,200   | 15%      |
| Bay Region           | 6,783,762 | 7,412,500 | 9%       |

Source: ABAG, Projections 2007

Accordingly, growth in surrounding communities has placed a much higher demand on transportation infrastructure than has growth in Pinole. This condition has resulted in increased congestion at Interstate 80 ramps in Pinole and has contributed to traffic congestion on surface streets as motorists seek alternative routes to a congested interstate. While Pinole has the ability to influence local traffic conditions, participation in regional planning efforts is critical for ensuring adequate transportation improvements to serve the City of Pinole.

## 2. Wastewater treatment capacity is shared between the cities of Pinole and Hercules.

Wastewater treatment capacity at the Pinole/Hercules Water Pollution Control Plant (WPCP) is currently shared between the cities of Hercules and Pinole. In the last decade, growth in the City of Hercules has generated greater demand for new service connections than has growth in Pinole, and this trend is expected to continue into the future (see **Table 4.2–Local Population Comparison**). Service limitations, however, are a function of peak flows during periods of wet weather. Aging infrastructure in Pinole contributes substantially to wet weather flow as the result of inflow and infiltration. It is worth noting that a little over half of the Pinole Planning Area is served by the WPCP. Accordingly, the absolute population numbers contained in **Table 4.2** are less informative for planning purposes than the percentage of change over time.

# GROWTH MANAGEMENT

**Table 4.2**  
**Local Population Comparison**

|                      | 2000   | 2010   | Population Change | % Change | 2030   | Population Change | % Change |
|----------------------|--------|--------|-------------------|----------|--------|-------------------|----------|
| Pinole Planning Area | 30,806 | 32,300 | 1,494             | 5%       | 35,100 | 4,294             | 14%      |
| Hercules             | 19,497 | 23,900 | 4,403             | 23%      | 28,700 | 9,203             | 47%      |

Source: ABAG, Projections 2007

The Pinole/Hercules WPCP needs to upgrade in order to accommodate existing wet weather peak period flows. Any future WPCP upgrade should also be designed to accommodate projected growth in the cities of Pinole and Hercules. Growth management policies should establish appropriate mechanisms for addressing existing infrastructure needs, accounting for future projected growth and assigning available capacity. Please see the Community Services and Facilities Element (Chapter 8) for more information.

**3. The growth rate of local employment opportunities exceeds the growth rate in the number of employed residents, providing local work for Pinole Planning Area residents.**

Between 2000 and 2030, based solely in the number of jobs and employed residents in the city, the ratio of employed residents to jobs is expected to improve in Pinole from 2.6 to 2.3 employed residents per job. The number of employed residents is expected to increase by 3,596 over the next 30 years, while the number of local jobs is expected to increase by 2,410.

**4. Housing and commercial development is anticipated to occur slowly and incrementally over the next 30 years.**

Most large land holdings in Pinole have been developed. With few exceptions, growth in Pinole is expected to occur on small infill lots that can accommodate housing and mixed-use development. Exceptions to this condition exist in redevelopment opportunities at the Appian 80 Shopping Center, Gateway West, and Doctors Hospital, and at industrial properties located at the west end of San Pablo Avenue.

**5. The high cost of market-rate housing, in conjunction with an increase in lower-paying employment opportunities, reinforces the need to provide diverse housing opportunities to households at all income levels.**

While the number of jobs is expected to increase, many will be at salary levels that are below what is needed to afford market-rate housing in Pinole. While Pinole remains comparatively affordable for the San Francisco Bay region, proximity to employment centers, an attractive small-town character and an advantageous climate are expected to perpetuate increasing demand in a community with limited supply and generate higher housing costs. Job growth in Pinole has been primarily in the services industries, jobs with traditionally lower earning potential. This combination will make it difficult to provide housing

# GROWTH MANAGEMENT

opportunities for people who work in the community unless services and infrastructure are capable of accommodating increased housing production.

## ISSUES THIS ELEMENT ADDRESSES

This element provides goals, policies and actions that address the following issues:

- Encouraging cooperative transportation and land use planning between Pinole and its neighbors and regional agencies.
- Ensuring that appropriate funding mechanisms are in place to pay for facilities and services that are required to meet the demand generated by growth.
- Encouraging growth in areas where infrastructure and transportation, including transit services, are available.

## GOALS, POLICIES AND ACTIONS

- Goal GM.1: Support cooperative transportation, land use and public service planning in Contra Costa County.
- Goal GM.2: Ensure that new development pays for the facilities required to meet the demands generated by development.
- Goal GM.3: Support land use patterns that make efficient use of the transportation system and enhance public safety.
- Goal GM.4: Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.

**GOAL GM.1 Regional Planning.** Support cooperative transportation, land use and public service planning in Contra Costa County.

**POLICY GM.1.1 West Contra Costa County Planning Activities.** Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.

**Action GM.1.1.1 Regional Planning.** Work with regional planning agencies (e.g., Metropolitan Transportation Commission, Association of Bay Area Governments, Contra Costa Transportation Authority, West Contra Costa Transportation Advisory Committee, Bay Conservation and Development Commission, and Bay Area Air Quality Management District) and transit providers (e.g., WestCAT, AC Transit, and Bay Area Rapid Transit) to address regional land use, transportation and environmental issues.

# GROWTH MANAGEMENT

- Action GM.1.1.2** **LAFCO.** Work with the Local Agency Formation Commission (LAFCO) to periodically review the efficacy of public services and take advantage of opportunities to defray City costs without sacrificing services.
- Action GM.1.1.3** **WCCTAC.** Work with WCCTAC to develop and update the Action Plan for Routes of Regional Significance, to establish Multimodal Transportation Service Objectives (MTSOs), and to coordinate planning for projects and programs of regional importance.
- Action GM.1.1.4** **CCTA.** Continue to help maintain the Contra Costa Transportation Authority's travel demand modeling system by providing information on proposed improvements to the transportation system and planned and approved development within Pinole.
- Action GM.1.1.5** **Emergency Preparedness.** Continue to participate in regional emergency preparedness planning efforts and in shared emergency services and mutual aid opportunities.
- Action GM.1.1.6** **Hercules.** Endeavor to work with the City of Hercules to address wastewater disposal issues and opportunities to ensure compliance with operating permits, to provide sewage disposal to accommodate anticipated growth, and to remedy existing facilities deficiencies.
- Action GM.1.1.7** **CCTA.** Continue to maintain the adopted voter-approved Urban Limit Line according to the Principles of Agreement developed by the Contra Costa Transportation Authority.
- GOAL GM.2** **Development Mitigation.** Ensure that new development pays for the facilities required to meet the demands generated by development.
- POLICY GM.2.1** **Plan for Public Facility and Service Needs.** Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning, and public improvement programming.
- Action GM.2.1.1** **Service Standards.** Periodically monitor, review and update Pinole's service standards to maintain fire, police, parks, sewer, water, and flood control services within Pinole. The following standards will be used to guide decision making through the development review process.

## Parks and Recreation

**Parks:** 3.0 acres of neighborhood or regional parks, or 5.0 acres of dedicated open space per 1,000 residents.

# GROWTH MANAGEMENT

## Fire

Pinole will endeavor to maintain capital facilities, equipment and staffing sufficient to maintain the following service level:

1. **First Engine Company:** 5-minute response time for emergency calls 90 percent of the time.
2. **Water Requirements:** 3,500 gallons per minute (gpm) minimum on initial response assignment.

## Police

Pinole will strive to maintain capital facilities, equipment and staffing to maintain a 5-minute response time for emergency calls.

## Sanitary Facilities

Pinole will continue to work with Hercules and the West County Wastewater District to monitor, manage and maintain Pinole's wastewater collection and treatment system and to upgrade as necessary to meet permit requirements and capacity needed for current flow amounts and projected future growth.

## Water

Verification by East Bay Municipal Utility District (EBMUD) that adequate water supply and quality can be provided shall be required for approval of new development.

## Flood Control

1. **Capacity:** Flood protection facilities should be designed to contain a 100-year flood event, as determined by the Federal Emergency Management Agency (FEMA).
2. **Climate Change:** Flood protection improvements should anticipate the probable effect of climate changes as they relate to sea level.
3. **Upstream Improvements:** Coordinate with EBMUD to plan for a detention/diversion basin south of the city to meter peak period flows in Pinole Creek.

### **POLICY GM.2.2**

**Costs of New Development.** Ensure that any new development within, and adjacent to the City pays its share of the costs associated with the provision of facilities for fire, police, schools, parks, sanitary facilities, water, and flood control necessitated by it, by attaching project-specific mitigation requirements as conditions of approval.

# GROWTH MANAGEMENT

- Action GM.2.2.1 Regional Development Mitigation Program.** Participate in the development and implementation of a regional or subregional development mitigation program based on any nexus established through the Action Plan process.
- Action GM.2.2.2 Growth Management Fees.** Continue participating in the regional development mitigation program to establish fees, exactions, assessments or other mitigation measures to fund regional and subregional transportation improvements. The City will update and collect applicable fees to mitigate impacts of developments on the local and regional transportation system.
- Action GM.2.2.3 Growth Management Capital Projects.** Include capital projects, generally showing complete project cost and intended project phasing, in Pinole's annual Capital Improvement Program which are necessary to:
1. Extend services to new development.
  2. Maintain traffic standards established in the General Plan.
  3. Address the City's responsibilities under the adopted West Contra Costa Action Plan.
  4. Maintain standards for fire, police, parks, sewer, water, and flood control established in Pinole's Growth Management Element. *(Note: See Measure J program relating to Capital Improvement Program.)*
- Action GM.2.2.4 Development Review.** Participate in regional review of development proposals that have the potential to impact regional facilities, resources and services.
1. Circulate environmental documents to surrounding jurisdictions for review and comment.
  2. Submit to the West Contra Costa County Technical Advisory Committee proposed revision(s) to the West County Action Plan to mitigate impacts associated with proposed General Plan amendments over the threshold specified in the adopted West County Action Plan.
  3. Participate in the conflict resolution process established by the CCTA in the Growth Management Implementation Documents as a means of resolving disputes between neighboring jurisdictions related to the Action Plan and other Measure C/J transportation-related issues.
  4. Ensure that all new development bears a fair share cost of mitigating impacts on the City's ability to provide essential services.

# GROWTH MANAGEMENT

**POLICY GM.2.3 Development Costs.** Services and capital improvements necessary to serve new development should be installed and funded by the project.

**Action GM.2.3.1** Where feasible, development should provide improvements necessary to ensure adequate service to the project and create an adequate mechanism for ensuring ongoing funding for necessary services.

**Action GM.2.3.2** Where improvements are needed to serve multiple projects or existing development, the City will maintain a development mitigation program to collect the proportionate share of a development's contribution to capital and service costs associated with regional and local facilities and services needed to support the development. The development mitigation program may include, but not be limited to:

- a. Development Impact Fees;
- b. User Fees;
- c. Quimby Act Fees or other Park and Recreation Fees;
- d. Transportation Management Fees; and
- e. Connection Fees.

**GOAL GM.3 Efficient Transportation.** Support land use patterns that make efficient use of the transportation system and enhance public safety.

**POLICY GM.3.1 Transportation Management.** Make more efficient use of the regional and subregional transportation system.

**Action GM.3.1.1 Transportation System Management.** Update the Transportation System Management (TSM) ordinance to reflect General Plan policies.

**Action GM.3.1.2 Transportation Demand Management.** Adopt Transportation Demand Management practices that can be applied in new development projects.

 **POLICY GM.3.2 Multimodal Transportation.** Establish service standards for multiple modes of transportation that are focused on moving people rather than solely on moving automobiles.

**Action GM.3.2.1 Traffic Operations.** Apply the traffic operation standards (level of service) established in the Circulation Element.

**Action GM.3.2.2 Exceptions.** Maintain traffic operation standards at intersections except where:

# GROWTH MANAGEMENT

1. Operations exceed adopted standards but which are expected to meet standards following implementation of projects in the adopted five-year Capital Improvement Program.
2. Alternative modes of transportation are available (e.g., bicycle lanes and facilities, bus transit and shuttle service).
3. Projects result in housing that is affordable to people who work and live in Pinole.

## Action GM.3.2.3

**Alternative Modes of Transportation.** Work with regional transportation agencies to develop circulation standards that:

1. Emphasize the movement of people, not solely automobiles, as the performance objective.
2. Adjust service standards to include trips accommodated by bicycle routes and facilities, pedestrian connections and transit service.



## POLICY GM.3.3

**Provide Adequate Transportation Facilities and Services.** Provide adequate transportation facilities while maintaining neighborhood integrity. The following considerations are aimed at reducing traffic on residential streets and improving available transportation alternatives:

- a. Through-traffic should be discouraged as much as possible from residential streets.
- b. New commercial development should be focused along arterial corridors.
- c. Transit services that are accessible to children, adults, senior citizens and people with disabilities should be located within half a mile of schools, public facilities and shops.
- d. Commuters should have easy access to the BART system.
- e. A shuttle bus, especially for seniors, at regular intervals throughout the city, as well as hiking and biking trails, is desirable.
- f. Maintenance of AC Transit, BART feeder and WestCAT services.

## Action GM.3.3.1

**Bus Service.** Coordinate with WestCAT and AC Transit to strategically expand commute and local bus services in Pinole. Transit service planning should consider the following:

1. Loop service along primary circulation corridors.



# GROWTH MANAGEMENT

2. Enhanced access to major employment centers or transit hubs to minimize the number of transfers associated with trips.

**Action GM.3.3.2**     **Carpools and Transit.** The City will develop a plan to make more efficient use of the regional and subregional transportation system that includes the following considerations.

1. Improved access to commuter bus service by enhancing access to nearby park-and-ride facilities or by providing a park-and-ride facility in Pinole to support commuter bus service.
2. Promoting the use of carpools and vanpools.

 **POLICY GM.3.4**     **Coordinate Transportation.** Coordinate capital improvements and transit services to support medium- and high-density commercial and residential development along San Pablo Avenue, Appian Way and Pinole Valley Road with multiple modes of transportation.

**Action GM.3.4.1**     **Circulation Corridors.** Adopt the Three Corridors Specific Plan for the San Pablo Avenue, Appian Way and Pinole Valley Road corridors to include bicycle, pedestrian and transit facilities and services and convenient vehicle access.

**POLICY GM.3.5**     **West Contra Costa County Transportation Planning Activities.** Participate in regional transportation planning, particularly with the West Contra Costa Transportation Advisory Committee (WCCTAC).

**POLICY GM.3.6**     **Trips Within the Community.** Place a higher priority on facilitating trips with origins or destinations within the community than on efforts to provide improvements for through trips.

**Action GM.3.6.1**     **Discourage Trip Diversion.** Discourage use of San Pablo Avenue through Old Town as a bypass for Interstate 80 through street designs and improvements that slow traffic.

**Action GM.3.6.2**     **Route of Regional Significance.** Consider designating Fitzgerald Avenue as a route of regional significance that could replace or supplement Appian Way as the north-south route of regional significance in Pinole.

 **POLICY GM.3.7**     **Mobility-Impaired.** Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.

 **POLICY GM.3.8**     **Public Transit.** Encourage the development of a safe, efficient and reliable transit system, in coordination with the West Contra Costa Action Plan, to provide a convenient alternative to driving.

# GROWTH MANAGEMENT

**GOAL GM.4 Compact Development and Service Areas.** Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.

**POLICY GM.4.1 Planning for Present and Future Community Needs.** Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

 **POLICY GM.4.2 Regional Jobs/Housing Balance.** Consistent with the Land Use and Economic Development Element of the Pinole General Plan, encourage reasonable opportunity for people to live and work within west Contra Costa County.

**Action GM.4.2.1 Housing Element Programs.** In accordance with the General Plan's Housing Element, provide housing opportunities in a variety of structure and tenure types for all economic sectors and compositions of households to maintain a jobs/housing balance as a method of potentially reducing commute trip lengths.

# CHAPTER 7: CIRCULATION



# CIRCULATION

## TABLE OF CONTENTS

|                                                   |        |
|---------------------------------------------------|--------|
| Introduction .....                                | 7.0-1  |
| Purpose.....                                      | 7.0-1  |
| Relationship to Other General Plan Elements ..... | 7.0-1  |
| Issues and Objectives .....                       | 7.0-2  |
| Local and Regional Requirements.....              | 7.0-2  |
| Pinole's Existing Circulation System.....         | 7.0-3  |
| Bicycling Facilities and Programs.....            | 7.0-4  |
| Pedestrian Systems .....                          | 7.0-7  |
| Other Transportation Systems .....                | 7.0-7  |
| Airports.....                                     | 7.0-7  |
| Parking.....                                      | 7.0-7  |
| Existing Transportation Programs .....            | 7.0-7  |
| Traffic Calming Program .....                     | 7.0-7  |
| Transportation Demand Management Program.....     | 7.0-8  |
| East Bay Smart Corridor Program.....              | 7.0-8  |
| I-80 Integrated Corridor Mobility Project .....   | 7.0-8  |
| FOCUS .....                                       | 7.0-8  |
| Pinole's Future Circulation Conditions.....       | 7.0-13 |
| Issues this Element Addresses .....               | 7.0-14 |
| Goals, Policies and Actions.....                  | 7.0-19 |

## FIGURES

|            |                                          |        |
|------------|------------------------------------------|--------|
| Figure 7.1 | WestCAT and AC Transit Bus Service ..... | 7.0-5  |
| Figure 7.2 | Bicyclists Lanes and Roadways .....      | 7.0-9  |
| Figure 7.3 | Major Roadways .....                     | 7.0-11 |
| Figure 7.4 | LOS Thresholds.....                      | 7.0-15 |
| Figure 7.5 | Old Town Parking District.....           | 7.0-17 |



# CIRCULATION

## VISION STATEMENT

**Pinole will maintain and improve a well-planned, multimodal circulation system. The City will promote accessible, economically viable and environmentally sound transportation options that meet the needs of residents, employers, employees and visitors for safe, convenient and efficient travel by a variety of methods.**

## INTRODUCTION

This element of the General Plan describes the existing transportation conditions in the City of Pinole. It describes the various modes in the existing transportation system, the existing traffic volumes on area roadways, and current levels of service. Relevant planning documents and policies and planned roadway improvements for the area are also described.

A Circulation Element has been required as part of local general plans since 1955. Guidelines adopted by the California Office of Planning and Research emphasize the need to develop a “balanced, multimodal transportation system.” Cost efficiency and protection of

environmental quality, including air quality, require attention to non-auto transportation facilities and careful coordination with the Land Use and Economic Development Element (Chapter 5). Section 65302(b) of the Government Code summarizes state law requirements:

*A circulation element consisting of the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, and other local public utilities and facilities all correlated with the land use element of the plan.*

## PURPOSE

Traffic congestion and other circulation constraints are major considerations in determining appropriate land uses and responding to future conditions that will affect the quality of life in Pinole. The Circulation Element provides data concerning existing and future conditions as a factual basis for community goals, policies and implementing actions for existing and proposed roadway improvements and other transportation needs.

Pinole’s Circulation Element addresses such issues as regional traffic congestion, traffic impacts on neighborhoods, public transit, trails and parking. More than other elements, the Circulation and Land Use elements act in concert to help achieve a vision of sustainability for the city. This element expresses a vision for the future where sustainable options of transportation, in conjunction with thoughtful development, provide for the needs of existing residents and businesses while preserving choices for future generations.

## RELATIONSHIP TO OTHER GENERAL PLAN ELEMENTS

- Chapter 4: The Growth Management Element encourages future growth to locate along the primary travel corridors through the community and in areas that are or can easily be served by transit.
- Chapter 5: The Land Use and Economic Development Element establishes land use designations that guide future Pinole growth and demands on the circulation system.

# CIRCULATION

- Chapter 8: The Community Services and Facilities Element sets policies for the future maintenance of the road network in Pinole.
- Chapter 10: The Natural Resources and Open Space element addresses pedestrian trails and linkages for Pinole.
- Chapter 11: The Sustainability Element encourages transit options for Pinole and guides future growth to Pinole's transit corridors. This element also addresses greenhouse gas (GHG) reductions that may be realized by reducing automobile trips.

## ISSUES AND OBJECTIVES

### LOCAL AND REGIONAL REQUIREMENTS

A number of agencies and pieces of legislation govern the growth and maintenance of regional and local transportation systems. The Metropolitan Transportation Commission (MTC) is the regional organization responsible for prioritizing transportation projects.

In November 2004, voters approved Measure J, extending the Contra Costa County Transportation Improvement and Growth Management Program (Measure C, 1988) by 25 years. Measure C is enacted by the Contra Costa Transit Authority (CCTA). Full details of pertinent Measure J requirements can be found in the Growth Management Element. Below are highlights of Measure J that relate to the Circulation Element.

Measure J continues a 0.5 percent countywide sales tax through the year 2034 that will be used to address existing major regional transportation problems. To qualify for its share of the sales tax, the City of Pinole will:

1. Adopt a development mitigation program (adopted by Resolution 2008-92 on June 17, 2008);
2. Provide diverse housing options for people who live and work in Pinole (refer to Chapter 6 – Housing Element);
3. Participate in cooperative multi-jurisdictional planning (Pinole continues to be an active participant on the West Contra Costa Transportation Advisory Committee);
4. Maintain the adopted Urban Limit Line (ULL) (adopted by Resolution 2007-12 on February 6, 2007);
5. Implement a five-year capital improvement program (the 5-year CIP is updated annually); and
6. Adopt a Transportation Systems Management Ordinance (adopted by Ordinance 2006-06 on June 20, 2006).



# CIRCULATION

Pinole has an adopted Growth Management Element as part of its General Plan, as required by Measure J. In addition, Measure J requires that tax revenues be dedicated to transportation projects in Contra Costa County and to the implementation of a Growth Management Program by all the cities and the County. Specifically, Measure J provides funding for three categories of transportation projects:

1. Transportation projects identified in Measure J;
2. Paratransit programs;
3. Transportation projects funded by Local Street Maintenance and Improvement or "Return-to-Source" funds.

Pinole has met and will continue to meet all Measure J requirements.

The West Contra Costa Transportation Advisory Committee (WCCTAC) is one of four Regional Transportation Planning Committees in Contra Costa County, and the committee of which Pinole is a member. The Regional Transportation Planning Committees were created to manage the 1988 Measure C 1/2 cent transportation sales tax projects and programs, as well as its extension, Measure J, approved by Contra Costa voters in 2004. In addition to managing revenues from Measures C and J, WCCTAC also administers the subregional transportation mitigation fee program (STMP) and participates in defining and implementing policies, programs and projects to improve local and regional transportation and air quality.

## **PINOLE'S EXISTING CIRCULATION SYSTEM**

The roadway network in Pinole is made up of Interstate 80 (I-80), operated by the California Department of Transportation, arterials, collectors, and local streets. Roadways in Pinole also support pedestrian and bicycle facilities, though there are some deficiencies in those areas that are discussed below. Two railroad lines run along the San Pablo Bay shoreline and support both passenger (Amtrak) and freight rail service (Union Pacific and Burlington Northern Santa Fe). This circulation network connects to neighboring jurisdictions which offer access to ferry service, passenger rail service, and the Bay Area Regional Transit (BART) system. Routes of regional significance in Pinole are I-80, San Pablo Avenue, and Appian Way. The Background Report contains more details of Pinole's transportation services and facilities.

## **Transit Systems**

Transit systems provide a motorized alternative to private vehicles. As discussed in the Sustainability Element (Chapter 11), local governments are taking on responsibility for combating climate change. This is done primarily through reducing greenhouse gas (GHG) emissions, a large portion of which are caused by automobile transportation. By reducing vehicle miles traveled and single-occupancy vehicle use, and encouraging the use of other transit options, Pinole can meet GHG reduction targets, meet state government requirements for reducing GHG emissions, contribute to efforts to combat climate change and become more sustainable.

# CIRCULATION

## Bus Service

Bus service in Pinole is provided by the West Contra Costa Transit Authority (WestCAT) and the Alameda Contra Costa Transit Authority (AC Transit). Bus service facilities run primarily along Pinole's main transportation corridors: San Pablo Avenue, Pinole Valley Road and Appian Way.

## Passenger Rail Service

The San Francisco Bay Area Rapid Transit District (BART) provides regional transit service to Alameda, San Francisco, Contra Costa and San Mateo counties. There is currently no BART service in Pinole. However, WestCAT operates the J bus route, which connects to the BART station at El Cerrito del Norte. In addition, the Orinda BART station is approximately 12 miles from the city and the Richmond BART station is approximately 6 miles from the city.

Amtrak operates passenger rail service for three routes that traverse western Contra Costa County. While there is no station in Pinole, the closest stations are an Amtrak station at the Richmond BART station (approximately 6 miles) and the Martinez station (approximately 9 miles), and there are plans to build a ferry and Amtrak station in neighboring Hercules. Two of Amtrak's routes that stop in Richmond are intrastate services, the Capitol Corridor serving Sacramento/San Jose and the San Joaquin serving Oakland/Bakersfield. The other route is the California Zephyr, an interstate service serving Emeryville/Chicago. The Coast Starlight route, which serves Los Angeles and Seattle, also shares the existing track.

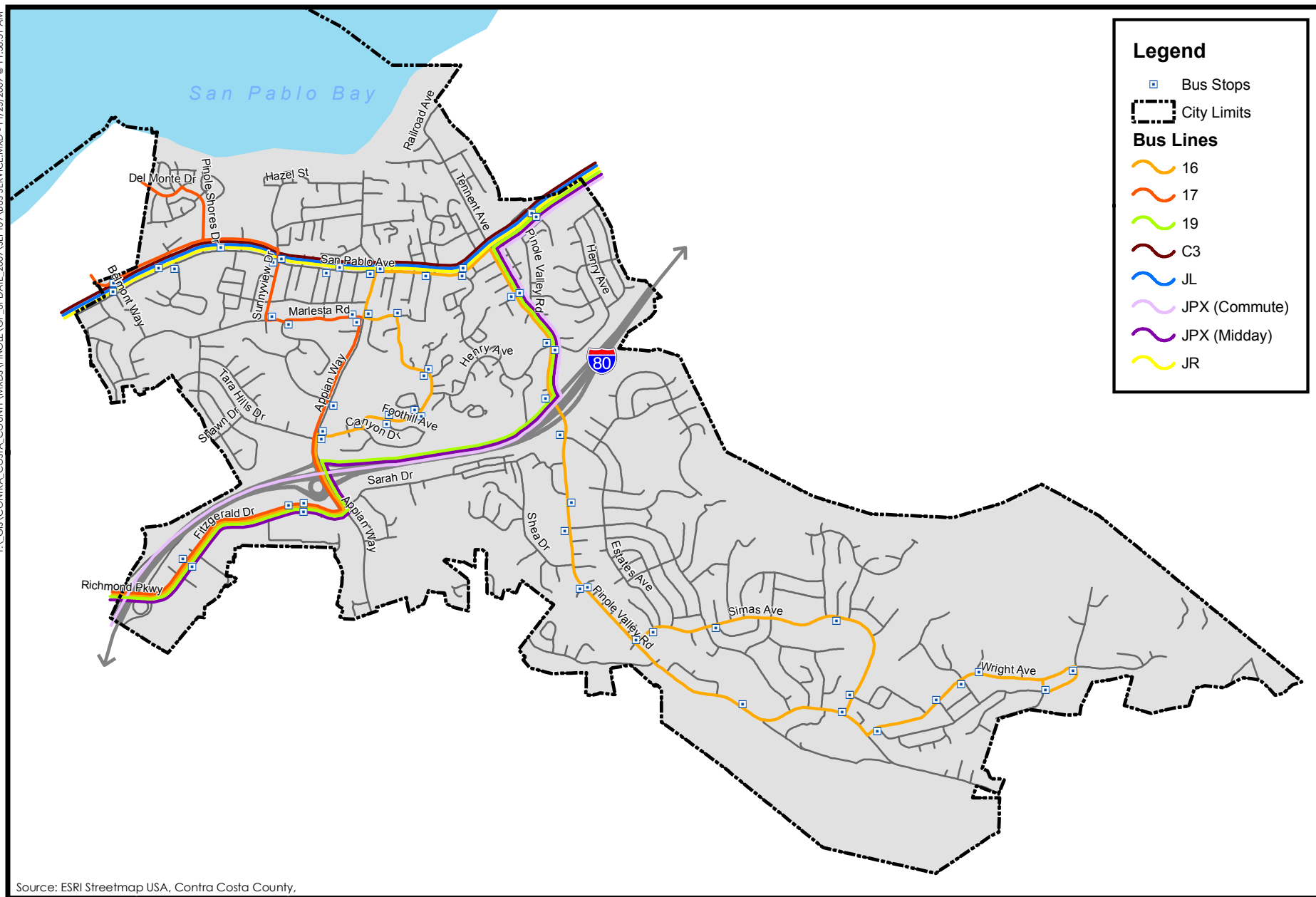
## Freight Rail Service

The Union Pacific and Burlington Northern Santa Fe railroads operate freight services that pass through Pinole. The Union Pacific tracks are located along the San Pablo Bay shoreline, which limits possible public access to the shoreline. Amtrak passenger trains share these tracks with the freight trains.

## **BICYCLING FACILITIES AND PROGRAMS**

Pinole currently has few designated bicycle facilities. Reasons for this include disconnection, lack of signage, lack of roadway crossing aids, topography, and lack of bicycle lanes, and road width issues make it difficult to encourage the use of bicycles as a more sustainable transportation alternative.

Bicyclists need parking facilities to access various places and services. Bicycle rack parking is located at City Hall and Fernandez Park. According to the Contra Costa Countywide Bicycle and Pedestrian Plan, Pinole requires adequate bike parking facilities at transportation centers, public parks and buildings, recreational facilities, commercial centers, and large multi-family residential projects. Other facilities that may enhance the bicycle system include directional signage indicating points of interest and mileage, water fountains, bicycle loops and bicycle showers at private facilities, and bike boxes at intersections to facilitate high-volume left turns.



**Figure 7.1**  
WestCAT and AC Transit Bus Service  
**PMC**



# CIRCULATION

## PEDESTRIAN SYSTEMS

Due to the age of existing infrastructure, many sidewalks in Pinole are too narrow to meet the Americans with Disabilities Act (ADA) standards and have utility poles and other obstructions in the pedestrian pathway. Certain sidewalks in Pinole also are too narrow to facilitate convenient pedestrian travel. Most signalized intersections have marked crosswalks on all roads and pedestrian-activated signals. Intersections close to I-80 prohibit pedestrian crossing across some road segments, though some pedestrians cross in spite of these prohibitions. Only one intersection has audible crossing signals (San Pablo Avenue at Sunnyview Drive) and none have audible actuation. Marked crosswalks are also generally found at unsignalized intersections on some legs. Pedestrian curb ramps are located at most intersections except at some T-intersections; however, many ramps are steep and are not optimally positioned to lead into the crosswalk. Additionally, many existing pedestrian ramps lack high-contrast textured markings that optimally delineate the pedestrian and vehicle areas of the intersection.

The city's multi-use paths along Pinole Creek and in Bayfront Park at the Bay Trail provide recreational and transportation opportunities to walkers. The Pinole Creek Trail provides connections to several activity centers, but the Bay Trail must still be completed along the Bay shoreline as discussed in the Community Services and Facilities Element (Chapter 8) and Natural Resources and Open Space Element (Chapter 10). Disconnection, inadequate signage and width issues for bicyclists are equally problematic for pedestrians. Additionally, pathway connections from Tennent Avenue and Railroad Avenue to the Bay Trail are unpaved and unsigned. Neighborhood access to the Pinole Creek Trail is provided at Prune Street but discouraged at Plum Street. The Old Town area also includes convenient transit stops along portions of San Pablo Avenue and Tennent Avenue that are easily accessible to pedestrians.

## OTHER TRANSPORTATION SYSTEMS

### AIRPORTS

The closest airports to Pinole are Oakland International Airport, which is 27 miles away, and San Francisco International Airport, which is 34 miles away. Buchanan Field is a local airport that does not currently support commercial airline service and is located in Concord, approximately 15 miles east of Pinole.

### PARKING

Parking in Pinole is generally readily available except in Old Town, though off-street parking lots and metered on-street parking have not been used as a method to manage parking demand.

## EXISTING TRANSPORTATION PROGRAMS

### TRAFFIC CALMING PROGRAM

Neighborhoods wishing to install or remove speed humps on local or collector streets within residential areas may submit an application to the Public Works Department. According to the adopted residential traffic calming policy approved by the City Council on April 21, 2009, the

# CIRCULATION

installation or removal of speed humps requires approval from 65 percent of the property owners within a defined area determined by the Public Works Department

## **TRANSPORTATION DEMAND MANAGEMENT PROGRAM**

Developed because of the growth management requirement of Measure C, a transportation demand management program, 511 Contra Costa, was created to promote alternatives to the single-occupant vehicle, such as carpooling, vanpooling, telecommuting, biking, transit and walking in Contra Costa County. The program has three offices in the county. Pinole is represented by the office located in San Pablo.

## **EAST BAY SMART CORRIDOR PROGRAM**

The City of Pinole is a partner of the East Bay SMART Corridors program, the goals of which are to “better manage congestion and incidents along regional routes, improve transportation mobility, efficiency and safety, and to provide timely, multi-modal transportation information to agency transportation managers and to the public”<sup>1</sup> along three major arterial corridors including the San Pablo Avenue corridor, which runs through Pinole.

## **I-80 INTEGRATED CORRIDOR MOBILITY PROJECT**

The I-80 Integrated Corridor Mobility (I-80 ICM) project is sponsored by the Alameda County Congestion Management Agency, WCCTAC, CCTA, California Department of Transportation (Caltrans), MTC, local agencies including the City of Pinole and local transit agencies in Alameda and Contra Costa counties. The I-80 ICM project’s goal is to enhance the current transportation network along I-80 and its parallel arterials, such as San Pablo Avenue, by building an integrated system that would improve the safety and mobility of all users.

## **FOCUS**

FOCUS, short for the Focusing Our Vision initiative, is a regional planning initiative undertaken by the Association of Bay Area Governments (ABAG) and the MTC in coordination with the Bay Area Air Quality Management District (BAAQMD) and the Bay Conservation and Development Commission (BCDC) to support regional development patterns that are compact and transit-oriented.

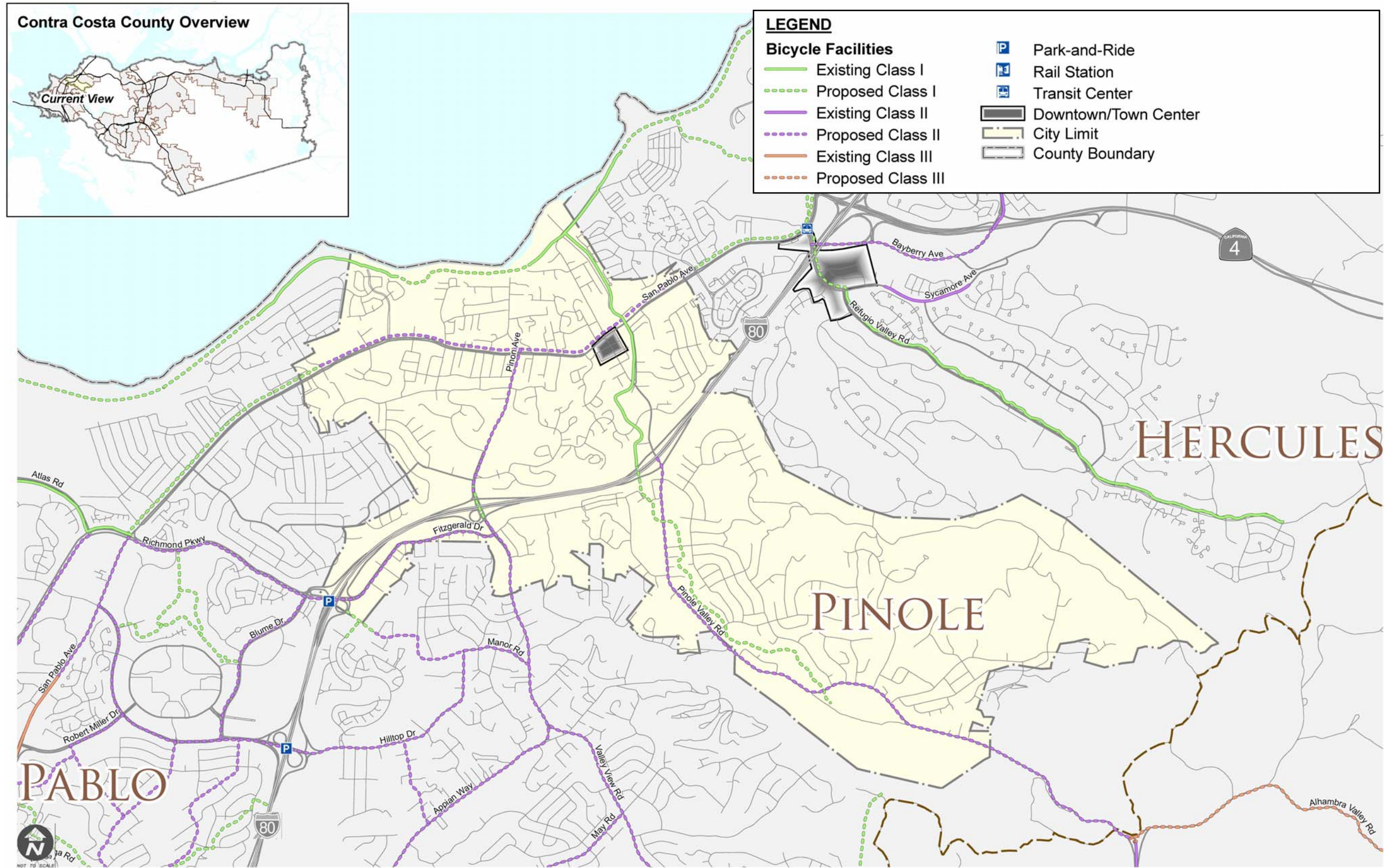
As part of the FOCUS program, all three of Pinole’s major corridors have been designated as potential or planned Priority Development Areas (PDA). PDAs are eligible for capital infrastructure funds, planning grants and technical assistance.

Designation of PDAs in Pinole expresses the City’s priorities for managed growth and sustainability. This is one way the City is continuing to work with regional agencies to accommodate growth and plan future development in a more sustainable manner.

---

<sup>1</sup> East Bay Smart Corridor Program, 2007. <http://www.smartcorridors.net/about.php>





Source: Contra Costa County Countywide Bicycle and Pedestrian Plan 2009

Not to Scale

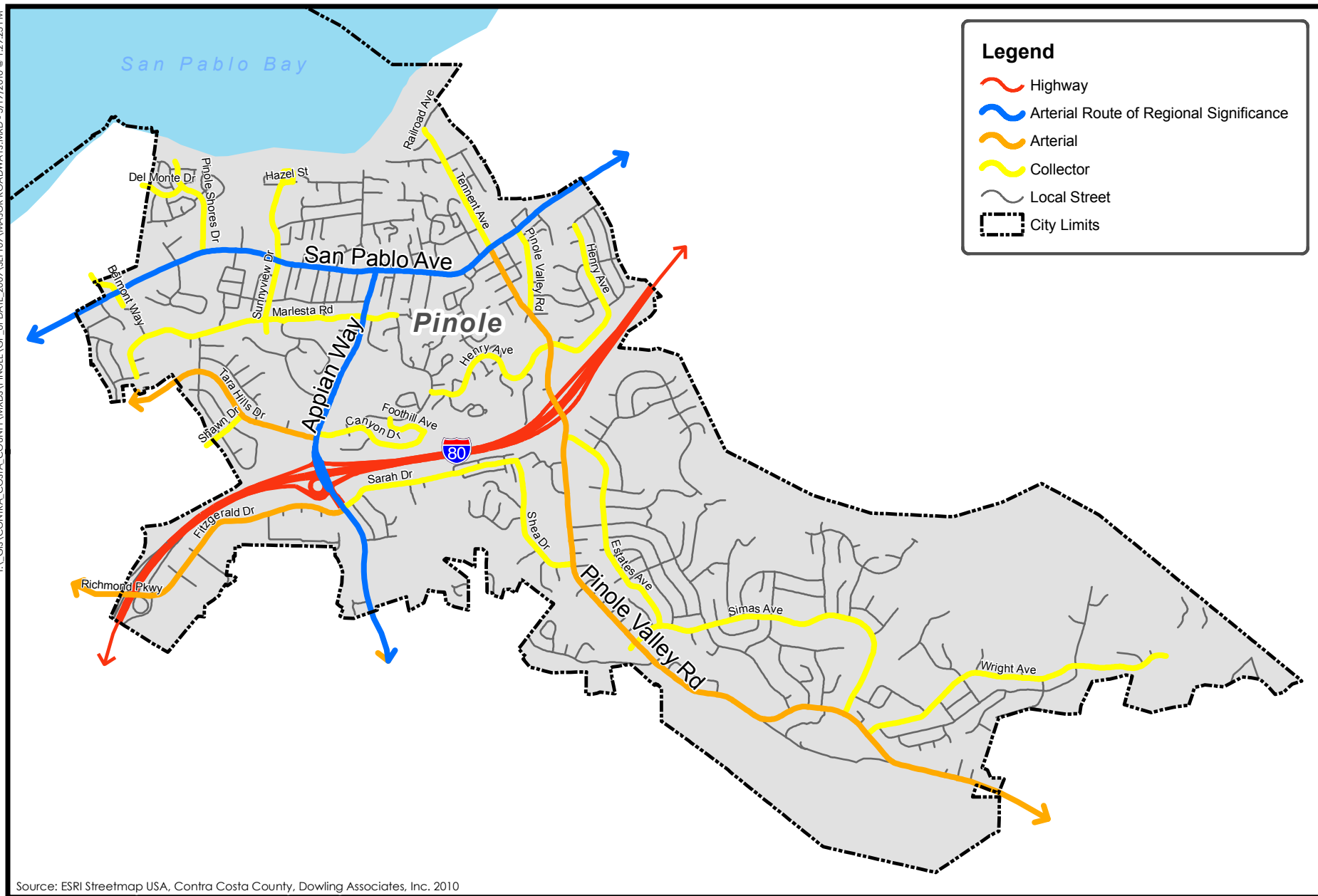


**Figure 7.2**  
Bicyclists Lanes and Roadways  
**PMC**





T:\GIS\CONTRA\_COSTA\_COUNTY\MXD\S\PINOLE\GP\_UPDATE\_2009\MXD\S\PINOLE\GP\_UPDATE\_2009\MAJOR ROADWAYS.MXD - 5/19/2010 @ 1:29:23 PM



**Figure 7.3**  
Major Roadways  
**PMC**



# CIRCULATION

Regional agencies are working with cities to provide technical assistance and grants and to facilitate development within PDAs. Future funding opportunities are anticipated in partnership with state agencies and other sources to focus regional development within PDAs as part of a long-term strategy to accommodate future growth in a more sustainable manner.

## PINOLE'S FUTURE CIRCULATION CONDITIONS

Future traffic conditions for Pinole are projected using the CCTA Travel Demand Model. Level of service (LOS) is a measure of effectiveness by which traffic engineers measure auto and truck service on existing or planned roadways. The definitions of the LOS measures are:

- A. Traffic flowing freely
- B. Generally unimpeded traffic flow
- C. Slower but stable flow with minor delays
- D. Reduced speeds and increased delays
- E. Slow speeds and significant delays
- F. Stop-and-go traffic, high level of delay

According to projected volumes, the future auto traffic conditions in Pinole will generally function at acceptable LOS, with only two intersections and four road segments that will eventually function at LOS E or LOS F. Please see **Figure 7.4**. While most of Pinole's roadway system will continue to function within acceptable levels, increases in daily volumes in segments along San Pablo Avenue, Appian Way and Pinole Valley Road will slowly begin to exceed the capacity of the roadway. Since increase in daily volumes is minimally due to growth in Pinole, the increase in daily volumes can mostly be attributed to growth adjacent areas, such as Hercules, San Pablo and the unincorporated county, as well as the lack of alternate transportation options. Another cause of the degradation in operations can be attributed to the diversion of through traffic from the congested I-80 onto local streets. The anticipated growth in both the San Francisco Bay Area and the Sacramento region is expected to result in increased demand on the I-80 corridor.

Traffic improvements that would widen San Pablo Avenue in Old Town in order to avoid LOS F, or support vehicular circulation at the expense of pedestrian circulation, have the distinct potential to change the historic character of Old Town Pinole, damage the economic vitality of the area, and potentially decrease public safety and enjoyment. The viability of the City being able to purchase additional public right-of-way in that area is not feasible.

For these reasons, and with the overarching theme of sustainability in mind, the City has chosen to adopt policies to enhance bicycle, pedestrian and public transit options.

As part of the ongoing effort to encourage future development along the three main transportation corridors in Pinole (San Pablo Avenue, Pinole Valley Road and Appian Way), the

# CIRCULATION

City will adopt the Three Corridors Specific Plan. This Specific Plan provides new land use designations, design standards and transit opportunities for the three corridors. One of the development projects that the Specific Plan encourages is the narrowing of San Pablo Avenue through Old Town Pinole. The road would be narrowed down to two lanes, a bike lane added, and pedestrian facilities enhanced, which would slow down traffic, discourage the use of San Pablo Avenue as a bypass for I-80, and encourage economic activity in the Old Town area.

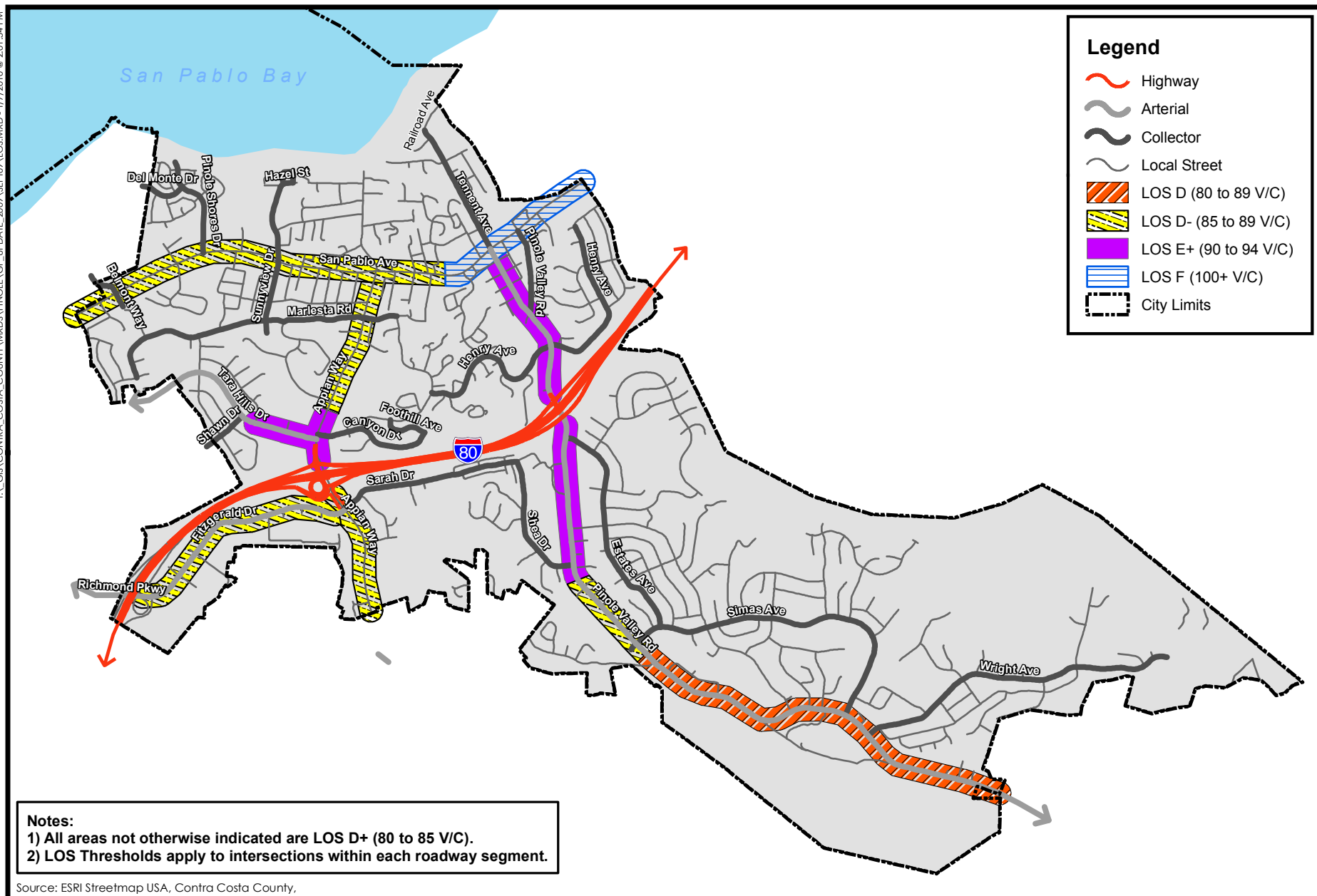
The City will encourage economic development in Old Town that supports this area as a destination and the vibrant cultural heart of the community and discourage the use of San Pablo Avenue in Old Town as a bypass for I-80. Old Town will continue to be served by shared parking facilities and on-street parking as specified in the Zoning Code in order to preserve the character of Old Town. Please see **Figure 7.5** for a map of the Old Town Parking District. In addition, the City will encourage road improvements that increase pedestrian safety, especially in areas such as Old Town where there are destinations easily accessed by pedestrians. To this end, the City will support vehicle LOS F as the traffic circulation threshold for the Old Town section of San Pablo Avenue.

It should be noted that several planning efforts are under way to address regional traffic issues that may improve the LOS in Old Town. They include (1) the I-80 Corridor Study by the Sacramento Area Council of Governments, ABAG, the MTC, and the Solano Transportation Authority; and (2) the I-80 Integrated Corridor Mobility Project. Further, the WCCTAC (West Contra Costa Transportation Advisory Committee) Action Plan includes objectives to help alleviate congestion along the I-80 corridor and could reduce the traffic impacts on the local streets in Pinole. The City will continue to work with regional agencies toward improving transportation conditions in Pinole.

## ISSUES THIS ELEMENT ADDRESSES

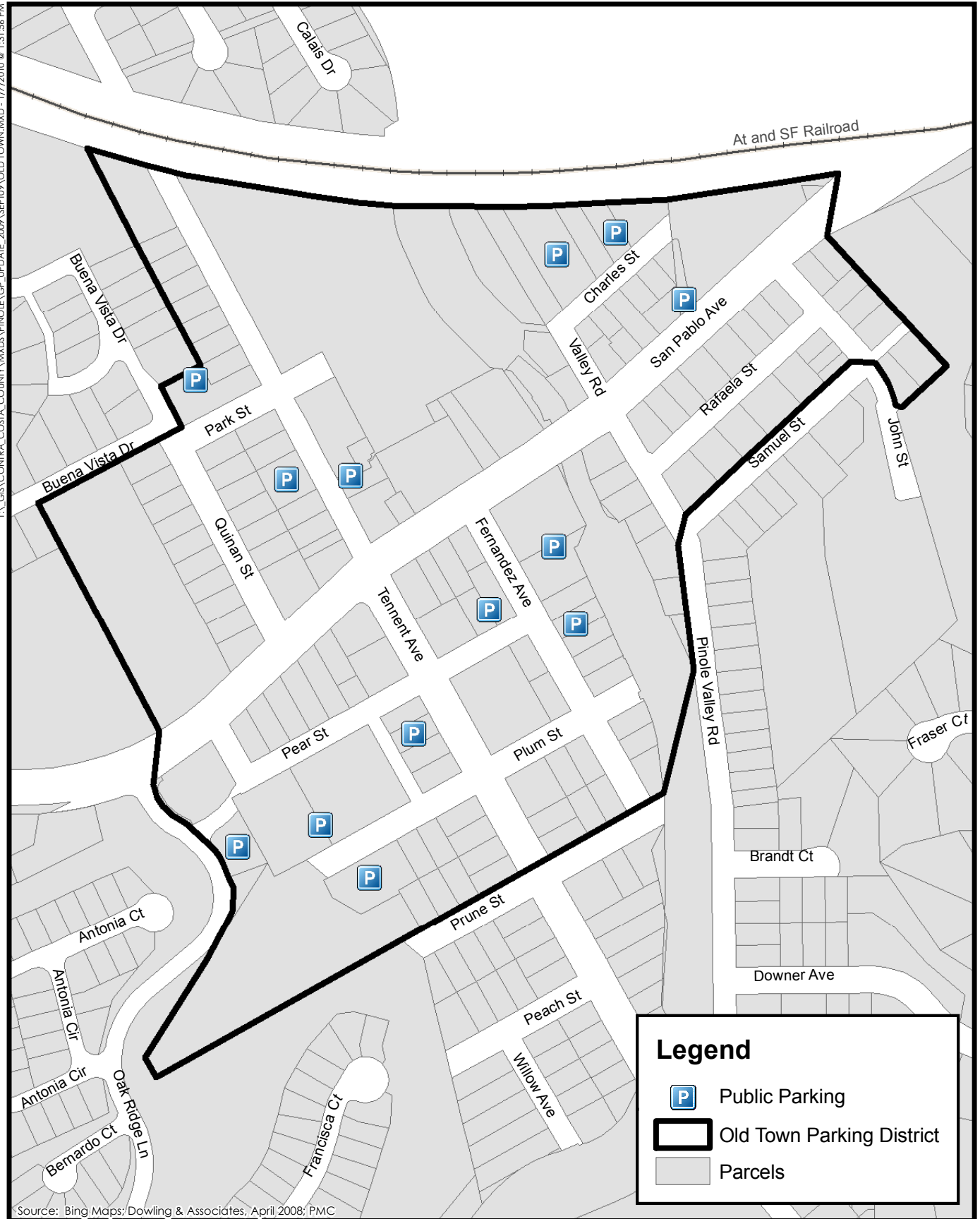
This element provides goals, policies and actions that address the following issues, many of which were raised at public meetings for the Three Corridors Specific Plan, as well as during research to prepare for the update of the General Plan. Some areas of Pinole's circulation system that are addressed in the goals, policies and actions are:

- Expanding and enhancing the pedestrian trail system in Pinole.
- Concentration of future development and circulation improvements around Pinole's three primary transportation corridors: San Pablo Avenue, Pinole Valley Road and Appian Way (also see the Land Use and Economic Development Element (Chapter 5) and the Sustainability Element (Chapter 11)).
- Improvements to Pinole's bicycle facilities.
- More walkable streets with wider sidewalks, pedestrian buffers, and more signalized crossings with higher visibility and actuation.
- Maintain level of service (LOS) standards for traffic operations, except in Old Town, where the City will work with CCTA to reduce the threshold to LOS F.



**Figure 7.4**  
LOS Thresholds  
**PMC**





**Figure 7.5**  
Old Town Parking District





# CIRCULATION

- Plan for future growth and meet Measure J requirements (see Background Report and the Growth Management Element (Chapter 4)).
- Keep Pinole accessible for all members of the community.

## GOALS, POLICIES AND ACTIONS

The goals of this element are as follows and are listed subsequently with corresponding policies and actions.

- Goal CE.1: Reduce vehicle miles traveled and encourage the use of public transit.
- Goal CE.2: Achieve a coordinated regional and local transportation system that minimizes traffic congestion and efficiently serves users.
- Goal CE.3: Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.
- Goal CE.4: Establish programs to support sidewalk, trail and street enhancements, where feasible.
- Goal CE.5: Provide adequate parking and loading facilities while encouraging alternative means of transportation.
- Goal CE.6: Reduce the amount of peak hour automobile congestion on city streets, as appropriate.
- Goal CE.7: Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycles and riders.
- Goal CE.8: Provide a safe network of well-maintained pedestrian walkways throughout Pinole that encourages walking as a form of non-motorized transportation.

**GOAL CE.1** Reduce vehicle miles traveled and encourage the use of public transit.

 **POLICY CE.1.1** Encourage strategic growth that concentrates future development along Pinole's three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).

**Action CE.1.1.1** Adopt and implement the Three Corridors Specific Plan.

**Action CE.1.1.2** Adopt a Resolution of Support for the designation of Appian Way, San Pablo Avenue and Pinole Valley Road as Preferred Development Areas (PDAs).

# CIRCULATION

**Action CE.1.1.3** Apply for grants and other funding, as appropriate to implement the PDAs.

 **POLICY CE.1.2** Coordinate development of the circulation system with sustainable land use planning.

**Action CE.1.2.1** Give priority to projects that will contribute to a reduction in vehicle miles traveled per capita, while maintaining economic vitality and sustainability.

**Action CE.1.2.2** Require development to provide bus, bicycle, pedestrian and alternative fuel vehicle facilities, as appropriate.

**Action CE.1.2.3** Provide safe and convenient access for pedestrians and bicyclists, wherever feasible.

 **Policy CE.1.3** Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.

**Action CE.1.3.1** Consult with transit providers during review of development proposals.

**Action CE.1.3.2** Include facilities that support alternative modes of transportation (pedestrian, bicycles, public transit, electric vehicles, etc.) where feasible.

 **POLICY CE.1.4** Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.

**Action CE.1.4.1** Study the feasibility of increasing public transit frequency in areas currently served, and continue evaluating the possibility of expanding service to areas currently without service.

**Action CE.1.4.2** Include links to public transit resources, bike trails maps, pedestrian trails maps and carpool/van pool information on the City's website.

**Action CE.1.4.3** Pursue extension of rapid bus service to Pinole and enhance transit facilities that serve Pinole users.

**Action CE.1.4.4** Support provision of wayfinding signage and markers for transit stops and multi-use trails.

 **POLICY CE.1.5** Encourage transit facilities that will provide good access to major public facilities and employment centers in the city.

**Action CE.1.5.1** Enhance existing and provide additional bus shelters and other amenities that support transit use, where feasible and appropriate.

**POLICY CE.1.6** Encourage transit services between major employment centers in each area of the city and surrounding communities.

# CIRCULATION

**Action CE.1.6.1** The City shall continue to work cooperatively with local and regional transit with transportation agencies and other jurisdictions such as BART, WCCTAC, Transit Providers, West County Jurisdictions, CCTA, Railroads, to maximize connectivity to existing or proposed transit stations within the GPU Planning Area.

**Action CE.1.6.2** Work with WestCAT, AC Transit and other transit providers to support expanded transit lines and increased frequency of service on major transit arterials.

**GOAL CE.2** Achieve a coordinated regional and local transportation system that minimizes traffic congestion and efficiently serves users.

**POLICY CE.2.1** Local circulation system improvements should be consistent with the goals and objectives stated in the Metropolitan Transportation Commission (MTC) Regional Transportation Plan.

**Action CE.2.1.1** Work with local and regional jurisdictions in the preparation of regional and State-mandated regional plans.

**Action CE.2.1.2** Work with WCCTAC to develop and update the Action Plan for Routes of Regional Significance, to establish Multimodal Transportation Service Objectives (MTSOs), and to coordinate planning for projects and programs of regional importance.

**Action CE.2.1.3** Work with emergency service providers to ensure the transportation system facilitates efficient service delivery and protects public safety.

**POLICY CE.2.2** Identify needed improvements to the highway/interstate facilities in the city and in order to aid Caltrans in implementing necessary programs on the state highway system and its interchanges/intersections with local roadways.

**Action CE.2.2.1** Work with Caltrans and adjacent jurisdictions to improve the operational performance of I-80 and local transit corridors designated Priority Development Areas (San Pablo Avenue, Appian Way and Pinole Valley Road).

**Action CE.2.2.2** Work with Caltrans in analyzing the performance of freeway interchanges located in the General Plan area and seek appropriate improvements.

**Action CE.2.2.3** Improve the principal arterial gateways to Pinole to facilitate the movement of traffic flowing into and out of the city.

**GOAL CE.3** Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.

# CIRCULATION

**POLICY CE.3.1** Apply the traffic service objectives indicated on Figure 7.4 [of the Circulation Element] for the identified roadways. LOS (level of service) and volume to capacity (V/C) thresholds are defined as follows:

**Level of Service A (50 to 59 V/C):** Indicates a relatively free flow of traffic, with little or no limitation on vehicle movement or speed.

**Level of Service B (60 to 69 V/C):** Describes a steady flow of traffic, with only slight delays in vehicle movement and speed. All queues clear in a single signal cycle.

**Level of Service C (70 to 79 V/C):** Denotes a reasonably steady, high-volume flow of traffic, with some limitations on movement and speed, and occasional backups on critical approaches. LOS C+ = 70 to 75 V/C. LOS C- = 75 to 79 V/C.

**Level of Service D (80 to 89 V/C):** Denotes the level where traffic nears an unstable flow. Intersections still function, but short queues develop and cars may have to wait through one cycle during short peaks. LOS D+ = 80 to 85 V/C. LOS D- = 85 to 89 V/C.

**Level of Service E (90 to 99 V/C):** Describes traffic characterized by slow movement and frequent (although momentary) stoppages. This type of congestion is considered severe, but is not uncommon at peak traffic hours, with frequent stopping, long-standing queues, and blocked intersections. LOS E+ = 90 to 94 V/C.

**Level of Service F (100+ V/C):** Describes stop-and-go traffic characterized by traffic jams and stoppages of long duration. Vehicles at signalized intersections usually have to wait through one or more signal changes, and “upstream” intersections may be blocked by the long queues.

**Action CE.3.1.1** Work with WCCTAC and CCTA to revise the Action Plan level of service standard for San Pablo Avenue within Old Town to LOS F and for Appian Way between Mann Drive and I-80 to LOS E as well as new MTSO's that reflect non-motorized LOS to create a more pedestrian-friendly environment and facilitate pedestrian and bicycle access and circulation.

**Action CE.3.1.2** Project applicants shall provide a traffic study forecasting traffic impacts, identifying deficient roadways and intersections, and providing an implementation plan for needed improvements to the satisfaction of the Public Works Director/City Engineer.

**Action CE.3.1.3** The City shall develop a Roadway/Trail Master Plan to improve the sidewalk, bike trail, pedestrian trail and roadway system, as necessary for buildout of the General Plan.

# CIRCULATION

**POLICY CE.3.2** Maintain roadway network at or above established LOS thresholds.

**POLICY CE.3.3** All projects shall pay their fair share of the cost for project impacts on the circulation network in order to ensure that established levels of service are met.

**Action CE.3.3.1** Establish a mechanism for collecting appropriate fees from development projects that will offset negative impacts on LOS thresholds.

**Action CE.3.3.2** Adopt traffic impact fees that are based upon peak hour trip generation.

 **POLICY CE.3.4** Reduce traffic congestion at key intersections throughout the city, as appropriate and in line with the overall sustainability goals of the City.

**Action CE.3.4.1** Construct necessary improvements to intersections to ensure that the applicable levels of service mentioned in Policy CE.3.1 are achieved.

**GOAL CE.4** Establish programs to support sidewalk, trail and street enhancements, where feasible.

**POLICY CE.4.1** Pinole will coordinate local transportation plans and programs with the CCTA to ensure eligibility for state and federal funding.

**POLICY CE.4.2** Pinole will coordinate local funding with the Regional Transportation Plan (RTP) to ensure eligibility for maximum available funding under the Regional Transportation Improvement Plan (RTIP).

**POLICY CE.4.3** The City will assess transit and multimodal impact fees on new developments to fund public transportation infrastructure, bicycle infrastructure, pedestrian infrastructure and other multimodal accommodations, as appropriate.

**Action CE.4.3.1** Study multimodal impact fees to determine an appropriate amount and means of assessing them.

**POLICY CE.4.4** Prioritize transportation funding to support public transit and other non-auto modes of transportation.

**Action CE.4.4.1** Before funding transportation improvements that increase roadway capacity and vehicle miles traveled, the City will evaluate the feasibility and effectiveness of funding projects that support alternative modes of transportation and reduced vehicle miles traveled, including transit and bicycle and pedestrian access.

**Action CE.4.4.2** Roadways experiencing or forecast to experience worse than applicable level of service conditions (unstable or forced traffic flows) shall be improved, unless economic conditions, community character issues or

# CIRCULATION

public health, safety or welfare factors are such that needed improvements would be detrimental to other City goals and objectives.

**POLICY CE.4.5** Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.

**GOAL CE.5** Provide adequate parking and loading facilities while encouraging alternative means of transportation.

 **POLICY CE.5.1** Provide off-street parking to employees; however preferential parking at several locations in the city shall be made available to vanpools, carpools, alternative fuel vehicles and other transit users, where feasible and appropriate.

**Action CE.5.1.1** Continue to encourage shared parking facilities for both private businesses and public agencies.

**Action CE.5.1.2** Continue to maintain the Old Town parking district as described in **Figure 7.5**.

**POLICY CE.5.2** Reserve on-street parking in commercial areas for short-term users.

**Action CE.5.2.1** Consider as needed the use of timed/metered parking to discourage long-term parking in Old Town, provided resources are available for enforcement.

**POLICY CE.5.3** Work with various government agencies to provide secure parking at park-and-ride lots and transit stations.

 **POLICY CE.5.4** Establish parking policies and requirements that support alternative modes of transportation.

**Action CE.5.4.1** Allow reduction of minimum on-site parking requirements for development that includes exceptional features that support multiple modes of transportation.

**Action CE.5.4.2** Encourage shared parking programs in mixed-use and transit-oriented development areas.

**GOAL CE.6** Reduce the amount of peak hour automobile congestion on city streets, as appropriate.

**POLICY CE.6.1** Encourage the use of carpooling and vanpooling to maintain an acceptable LOS on city streets and I-80.

# CIRCULATION

- Action CE.6.1.1** Designate a certain percentage of parking spaces for ride-sharing vehicles.
- Action CE.6.1.2** Require the development of Transportation Management Associations (TMA) for large employers and commercial/industrial complexes. These TMAs would develop plans to encourage their employees to use some form of collective transportation to commute to and from work. These plans should not only include information regarding rideshare lists and available transit, but may also include provision of transit passes, preferential parking and other incentives to participating employees.
- POLICY CE.6.2** Implement transportation demand management strategies in conjunction with land uses in order to prevent future traffic congestion in the city.
- Action CE.6.2.1** Coordinate with ride-sharing programs to provide up-to-date lists of potential riders and to educate the public on commuting options.
- Action CE.6.2.2** Encourage the development of employer-funded vanpool and shuttle bus services to new employment centers.
- Action CE.6.2.3** Encourage employer provision of information on alternative modes of transit.
- Action CE.6.2.4** Encourage employers to offer flextime arrangements to their employees in order to reduce the percentage of trips made during peak hours.
- Action CE.6.2.5** Work with schools to encourage carpooling and a flexible class schedule in order to reduce the percentage of trips made during peak hours.
- Action CE.6.2.6** Establish and apply minimum carpool requirements for all nonresidential developments.
- POLICY CE.6.3** Strive to achieve a 30 percent reduction in the total number of peak period employee trips.
- Action CE.6.3.1** Encourage and utilize shuttles to serve neighborhoods, employment centers and major destinations.
- Action CE.6.3.2** Work with existing shuttle service providers to coordinate their services with other forms of transit, special events and work centers.
- Action CE.6.3.3** Encourage home offices, live/work sites and satellite work centers in appropriate locations.
- Action CE.6.3.4** Encourage telecommuting options through public outreach and with new and existing employers, as appropriate.

# CIRCULATION

**Action CE.6.3.5** Explore the potential for creation of a transportation assessment district to help fund transportation improvements and repairs throughout the city.

**Action CE.6.3.6** Explore the creation of a network of park-and-ride facilities to support and encourage the use of regional transit.

**Action CE.6.3.7** Identify and correct gaps in the pedestrian travel network, whenever feasible.

**Action CE.6.3.8** Work with WestCAT and AC Transit to construct additional bus turnouts along the following Pinole Roadways: San Pablo Avenue, Pinole Valley Road, Appian Way, and Fitzgerald Drive.

**GOAL CE.7** Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycles and riders.

 **POLICY CE.7.1** Enhance the city's bikeway network through the use of Class I, II and III bikeways.

**Action CE.7.1.1** Develop street design and bikeway design standards to address all street users, autos, public transit, bicycles and pedestrians of all ages and abilities.

**Action CE.7.1.2** Prepare and regularly update a Pinole bikeways map and make it available on the City's website.

**Action CE.7.1.3** Provide safe access to public transportation and other non-motorized uses through construction of dedicated bicycle paths.

 **POLICY CE.7.2** Establish standards for new development and redevelopment projects to support bicycle use.

**Action CE.7.2.1** Establish engineering standards for pedestrian and bicycle facilities.

**Action CE.7.2.2** Require provision of adequate, convenient and secure bike parking in conjunction with private development.

**Action CE.7.2.3** Provide public bike parking as funding is available.

**Action CE.7.2.4** Require projects to include bicycle facilities, as appropriate.

 **POLICY CE.7.3** Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

**Action CE.7.3.1** Where feasible, provide bike racks along these trails at safe, lighted locations.



# CIRCULATION

**Action CE.7.3.2** Pursue enhanced funding for bicycle and pedestrian facilities and access projects.

**Action CE.7.3.3** Adopt bicycle parking standards that encourage and facilitate bicycle travel.

**Action CE.7.3.4** Minimize bicycle/pedestrian/motor vehicle conflicts by providing proper trail, street and intersection design and separation.

**POLICY CE.7.4** Establish bicycle safety as a priority through ongoing public education.

**Action CE.7.4.1** Assist in the development and dissemination of public education programs to promote bicycle safety.

**GOAL CE.8** Provide a safe network of well-maintained pedestrian walkways throughout Pinole that encourages walking as a form of non-motorized transportation.

 **POLICY CE.8.1** Require development to provide pedestrian walkways that are safe, interconnected and accessible by all members of the community

**Action CE.8.1.1** As feasible, ensure that all intersections in areas with pedestrian usage are signalized with curb ramps, bulbouts, high-contrast crosswalks and pedestrian actuation, and other safety measures.

**Action CE.8.1.2** Where feasible, use landscaping or physical barriers on high-capacity arterials to separate vehicles and pedestrians.

 **POLICY CE.8.2** Encourage the community to take advantage of Pinole's pedestrian facilities and recreational opportunities and increase non-motorized modes of transportation.

**POLICY CE.8.3** Design access ways to school facilities that will ensure public safety.

**Action CE.8.3.1** In conjunction with the public school system and other appropriate public facilities and programs, assist in developing public education programs to promote pedestrian safety.

**Action CE.8.3.2** Ensure that all intersections near schools are signalized with curb ramps, high-contrast crosswalks and pedestrian actuation, where feasible.

**Action CE.8.3.3** Actively support the Safe Routes to Schools program, including making use of available funding and technical assistance.

 **POLICY CE.8.4** Encourage the location of basic shopping and services within walkable distances to residential areas.

**Action CE.8.4.1** Use strategic planning to establish land use patterns that encourage mixed-use, walkable development.

## Chapter 2.54

### TRANSPORTATION SYSTEMS MANAGEMENT

---

#### Sections:

2.54.010 Findings.

2.54.020 Purpose, goals and objective.

2.54.030 Severability.

#### **2.54.010 FINDINGS.**

The City Council finds and determines that:

A. Transportation systems management (hereinafter referred to as "TSM") has the potential to reduce vehicle trips and vehicle emissions more efficiently and cost effectively than major roadway improvements.

B. For many years prior to the passage of Contra Costa County Measure C in 1988, local jurisdictions developed and implemented a variety of TSM and transportation demand management (hereinafter referred to as "TDM") projects and programs (e.g., operation of transit systems, construction of bicycle facilities, land use policy coordination and related improvements).

C. Since 1992, the Contra Costa transportation authority has committed both Measure C and Transportation Fund for Clean Air (TFCA) funds to four sub-area programs for the implementation of Measure C and clean air plan goals.

D. Pursuant to the provisions of Measure C, adoption of a TDM ordinance was deemed to be one component of a comprehensive transportation planning effort.

E. In compliance with the requirements of the TDM ordinance, large employers were required to develop and implement trip reduction programs at work sites and, pursuant to those requirements, implementation of the TDM ordinance was delegated to the West Contra Costa transportation advisory committee (WCCTAC).

F. The countywide comprehensive transportation plan incorporates each regional committee's action plan for routes of regional significance, which supports specific TSM/TDM goals and objectives.

G. Over the past four years, the sub-area TDM programs have been successful in reducing vehicle trips and emissions at the employment sites specified in the TDM ordinance, as well as in school and residential areas where programs have been implemented.

H. Since the adoption of the TDM ordinance, TDM efforts have been expanded to include aspects of the transportation systems other than employer programs (e.g., enhancement of transit and bicycle facilities, incorporation of new technologies into the system, land use policy coordination, and related enhancements).

I. In adopting the ordinance codified in this chapter, cooperation and coordination with other local jurisdictions and regions in furthering TSM are acknowledged as having the potential to enhance the efficiency and costeffectiveness of its efforts; and, accordingly, the Council of the city directs staff to

take steps to implement TSM in accordance with the policies, goals and objectives set forth in this chapter, and in cooperation with WCCTAC staff. (Ord. 97-109 § 3(part), 1997).

## **2.54.020 PURPOSE, GOALS AND OBJECTIVE.**

A. Purpose. In light of legislation passed eliminating mandatory employer-based trip reduction requirements, the following purposes, goals and objectives are adopted in order to assist staff in implementing this TSM chapter and TSM programs. The city establishes this TSM chapter:

1. To promote maximum efficiency in the existing transportation system and to further the transportation goals of the Measure C growth management program, Contra Costa's congestion management program, the Bay Area clean air plan, and the west county action plan, by:
  - a. Promoting and encouraging the use of transit, ridesharing, bicycling, walking, flexible work hours and telecommuting as alternatives to solo driving,
  - b. Incorporating these goals and objectives into the land use review and planning process,
  - c. Developing proactive programs and/or projects either alone, in conjunction with other jurisdictions, or with WCCTAC, aimed at achieving these goals,
  - d. Considering the incorporation of appropriate technology designed to facilitate traffic flow, provide transit and highway information, provide trip generation alternatives, and considering the incorporation of related technology into the transportation system,
  - e. Cooperating with other jurisdictions, the private sector and transit operators in planning and implementing transportation programs,
  - f. Educating west county employees, employers, residents and students regarding the benefits and availability of commute alternatives,
  - g. Working with the transit authorities to better serve west Contra Costa County,
  - h. Encouraging the most cost-effective transportation improvement projects aimed at achieving congestion relief, and
  - i. Cooperating with other jurisdictions and agencies, the private sector and transit operators in planning and implementing transportation programs;
2. To reflect an ongoing commitment to expand TSM efforts beyond employer based trip reduction programs, in order to achieve congestion management and air quality goals; and
3. To comply with applicable state and federal laws as well as with Measure C growth management program requirements pertaining to TSM.

B. The goal of this TSM chapter is to ensure the continuation of a proactive TSM program effort aimed at reducing vehicle trips, vehicle emissions and traffic congestion in the most efficient and cost effective manner.

C. The objective of this section is to establish the following policies:

1. To participate, in conjunction with other jurisdictions and WCCTAC, in a proactive effort to support and develop projects which will achieve the Measure C TSM/TDM goals as described in the west county action plan, the countywide comprehensive transportation plan, the Measure C strategic plan, the congestion management plan, and/or the Bay Area clean air plan. Such participation may include, but need not be limited to:
  - a. Promotion and encouragement of the use of transit, ridesharing, bicycling, walking, flexible work hours, telecommuting or other alternatives to solo driving,

b. Defining and implementing projects incorporating appropriate technology designed to facilitate traffic flow, provide transit and highway information, and related technology;

2. To incorporate these goals into the land use review and planning process. (Ord. 97-109 § 3(part), 1997).

#### **2.54.030 SEVERABILITY.**

If any section, subsection, subdivision, paragraph, sentence, clause or phrase of this chapter is for any reason held to be unconstitutional or invalid, such a decision shall not affect the validity of the remaining portions of this chapter. The City Council declares that it would have passed each section, subsection, subdivision, paragraph, sentence, clause or phrase of this chapter irrespective of the unconstitutionality or invalidity of any section, subsection, subdivision, paragraph, sentence, clause or phrase. (Ord. 97-109 § 3 (part), 1997).



**ANNUAL REPORTING FORM**  
**for MEASURE J LOCAL STREET MAINTENANCE AND IMPROVEMENTS (LSM) FUNDS**  
**(18% LSM FUNDS & 2.09% ADDITIONAL FUNDS)**  
**FOR ELIGIBLE EXPENDITURES DURING FISCAL YEAR 2021-22**

Jurisdiction: City of Pinole

If you have any questions regarding this form, please contact Matt Kelly at CCTA, [mkelly@ccta.net](mailto:mkelly@ccta.net).  
Please return the form to CCTA, along with the LSM Audit Reporting Form spreadsheet, Attn: Jackie Reyes (at address listed below or [jreyes@ccta.net](mailto:jreyes@ccta.net))

|                                                                                                                           | Total for FY 2021-22 |
|---------------------------------------------------------------------------------------------------------------------------|----------------------|
| Starting Balance as of July 1, 2021                                                                                       | \$1,741,696          |
| 18% + 2.09% Funds Received during FY 2021-22 (actual, not accrued)                                                        | 470,247              |
| LSM Eligible Expenditures (Please describe all expenditures in excess of \$10,000 on the LSM Audit Reporting spreadsheet) |                      |
| Local Street and Roads                                                                                                    | 124,146              |
| Growth Management Planning and Compliance                                                                                 | 49,664               |
| Transit Capital and Operations                                                                                            | 4,915                |
| Trails                                                                                                                    |                      |
| Parking Facilities                                                                                                        |                      |
| Transportation Demand Management/Transportation Systems Management                                                        |                      |
| Total LSM Expenditures during FY 2021-22                                                                                  | 178,725              |
| Funds Remaining                                                                                                           | 2,033,218            |
| Interest Earned                                                                                                           | (23,256)             |
| Ending Balance as of June 30, 2022                                                                                        | \$2,009,962          |

Form prepared by: Markisha Guillory

Phone: (510) 724-9823

Email: mguillory@ci.pinole.ca.us

Title: Finance Director

Date: February 16, 2024





**ANNUAL REPORTING FORM**  
**for MEASURE J LOCAL STREET MAINTENANCE AND IMPROVEMENTS (LSM) FUNDS**  
**(18% LSM FUNDS & 2.09% ADDITIONAL FUNDS)**  
**FOR ELIGIBLE EXPENDITURES DURING FISCAL YEAR 2022-23**

Jurisdiction: City of Pinole

If you have any questions regarding this form, please contact Matt Kelly at CCTA, [mkelly@ccta.net](mailto:mkelly@ccta.net).  
Please return the form to CCTA, along with the LSM Audit Reporting Form spreadsheet, Attn: Jackie Reyes (at address listed below or [jreyes@ccta.net](mailto:jreyes@ccta.net))

|                                                                                                                           | Total for FY 2022-23 |
|---------------------------------------------------------------------------------------------------------------------------|----------------------|
| Starting Balance as of July 1, 2022                                                                                       | \$2,014,927          |
| 18% + 2.09% Funds Received during FY 2022-23 (actual, not accrued)                                                        |                      |
| LSM Eligible Expenditures (Please describe all expenditures in excess of \$10,000 on the LSM Audit Reporting spreadsheet) |                      |
| Local Street and Roads                                                                                                    | 213,775              |
| Growth Management Planning and Compliance                                                                                 | 51,899               |
| Transit Capital and Operations (\$7,780 includes \$5,000 for City share of annual streetlight data subscription)          | 7,780                |
| Trails                                                                                                                    |                      |
| Parking Facilities                                                                                                        |                      |
| Transportation Demand Management/Transportation Systems Management                                                        |                      |
| Total LSM Expenditures during FY 2022-23                                                                                  | 273,454              |
| Funds Remaining                                                                                                           | 1,741,473            |
| Interest Earned                                                                                                           | 40,587               |
| Ending Balance as of June 30, 2023                                                                                        | \$1,782,060          |

Form prepared by: Markisha Guillory Phone: (510) 724-9823

Email: mguillory@ci.pinole.ca.us

Title: Finance Director

Date: February 16, 2024





|                                            |                |
|--------------------------------------------|----------------|
| Item 11 --Maintenance of Effort (MoE)      |                |
| Maintenance of Effort (MoE)                |                |
| City of Pinole                             |                |
| Fiscal Years 21/22 and 22/23               |                |
| City of Pinole Annual MoE Requirement      | \$388,288      |
| FY 2019-2020 Non-Measure J LSM Expenditure | \$786,728.00   |
| FY 2020-2021 Non-Measure J LSM Expenditure | \$2,088,927.55 |



## **CITY COUNCIL REPORT**

**9.F.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Stacy Shell, Human Resources Director, 510-741-3864, sshell@pinole.gov  
**SUBJECT:** APPROVE AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY CLERK

### **RECOMMENDATION**

It is recommended that the Pinole City Council approve an amendment to provide a four (4) year term extension to the employment agreement for Heather Bell as City Clerk.

### **BACKGROUND**

In March 2019, the City Council appointed Ms. Bell to the position of City Clerk. On March 6, 2019, Ms. Bell and Mayor Murray signed a four-year-term employment agreement through March 5, 2023. Ms. Bell commenced her duties as City Clerk on March 6, 2019. The City Council and Ms. Bell had previously entered into subsequent employment agreement amendments to provide cost of living adjustments, merit increases, market rate adjustments, employee benefit enhancements, and a term extension.

### **REVIEW AND ANALYSIS**

The City of Pinole Municipal Code (PMC), Title II, Administration and Personnel, Chapter 2.05, Office of the City Clerk, Section 2.05.010, Office Created, provides the City Council with the authority to establish the office of the City Clerk and appoint a City Clerk on the basis of their administrative and executive abilities and qualifications and hold office for and during the pleasure of the City Council (City of Pinole Ordinance No. 2004-13, Section 1, 2004). On June 3, 2025, the City Council completed an evaluation of Ms. Bell's performance and thereafter began negotiating changes to her employment agreement.

At this time, the City Council desires to extend the term of Ms. Bell's employment agreement for four (4) years as codified in Exhibit A of the Resolution attached to this City Council Report.

### **FISCAL IMPACT**

City staff does not expect there to be any new fiscal impact to the General Fund of the Fiscal Year 25/26 Budget.

### **ATTACHMENTS**

- A. Resolution
- B. Amendment #1-2025 Bell

RESOLUTION NO. 2025-\_\_

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING AN AMENDMENT TO THE EMPLOYMENT AGREEMENT FOR THE CITY CLERK**

**WHEREAS**, the City Council and Heather Bell entered into an Employment Agreement (“Agreement”) for the position of City Clerk on March 6, 2019; and

**WHEREAS**, Ms. Bell commenced her duties as City Clerk on March 6, 2019; and

**WHEREAS**, the City and Employee have previously entered into multiple amendments to the Agreement; and

**WHEREAS**, the City Council performed an evaluation of Employee on May 20, 2025 and June 3, 2025 and thereafter began negotiating changes to the Agreement; and

**WHEREAS**, the City and Employee now wish to amend the Agreement by extending the term for four (4) years.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Pinole does hereby approve an amendment the Agreement hereunto attached as Exhibit A and authorize the Mayor to execute the said amendment.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17<sup>TH</sup> day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 17<sup>th</sup> day of June 2025.

---

Heather Bell  
City Clerk

**AMENDMENT #1-2025 TO THE AGREEMENT FOR EMPLOYMENT OF  
HEATHER BELL**

This Amendment #1-2025 to the Agreement for the Employment of Heather Bell (the "Amendment") is made and entered into as of June 17, 2025 by and between the City of Pinole (the "City"), a California general law city, and Heather Bell, an individual ("BELL" or "Employee").

**RECITALS**

**WHEREAS**, the City and Employee previously entered into that certain Agreement for the Employment of Heather Bell effective as of March 18, 2019 (the "Agreement") for a term of four (4) years; and

**WHEREAS**, the City and Employee have previously entered into multiple amendments to the Agreement; and

**WHEREAS**, on April 5, 2022 the City Council approved Resolution No. 2022-28 extending the term of the Agreement an additional three (3) years through March 18, 2026;

**WHEREAS**, the City Council performed an evaluation of Employee on May 20, 2025 and June 3, 2025 and thereafter discussed further amendment to the Agreement; and

**WHEREAS**, the City Council desires to extend the term of Employee's employment agreement for an additional four (4) years through March 18, 2030; and

**NOW, THEREFORE**, in consideration of the mutual covenants contained herein and good and valuable consideration the receipt and sufficiency of which are hereby acknowledged, the City and BELL agree as follows:

1. **Term of Agreement.** This Agreement will become effective on the date executed by the Mayor and will continue through March 18, 2030. The parties to this Agreement may terminate this Agreement pursuant to the provisions of paragraph 5.
2. **Effective Date.** This Amendment shall be effective June 17, 2025.
3. **Effect.** Except as expressly provided for herein, all other terms and conditions of the Agreement, as previously amended, shall remain in full force and effect.

**EMPLOYEE**

\_\_\_\_\_  
Heather Bell

DATED: \_\_\_\_\_

**CITY**

\_\_\_\_\_  
Cameron Sasai, Mayor

DATED:

\_\_\_\_\_

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Stacy R. Shell  
Human Resources Director

\_\_\_\_\_  
Eric S. Casher  
City Attorney



## CITY COUNCIL REPORT

**9.G.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Melissa Klawuhn, Police Chief, mklawuhn@pinole.gov  
Jeremy Crone, Commander, 510-724-8946, jcrone@pinole.gov  
**SUBJECT:** ADOPT AND ORDINANCE RENEWING AB481 MILITARY USE EQUIPMENT

### **RECOMMENDATION**

Staff recommends the City Council waive the second reading and adopt an ordinance approving the renewal of the City's Military Equipment Use Policy as Stated in Chapter 2.60 "Military Equipment Policy" of the Pinole City Municipal Code, based upon approval of the Pinole Police Department's 2024-2025 Annual Military Equipment Report, in compliance with AB 481.

### **BACKGROUND**

California Assembly Bill (AB) 481 (Government Code §7070 *et seq.*) requires the Pinole Police Department ("Department") to obtain City Council approval of a military equipment use policy by ordinance before purchasing, raising funds for, acquiring or using "military equipment" as defined in Government Code §7070 (c). Under AB 481, the City Council may only approve the policy if it makes specific findings regarding the equipment including safeguards, cost effectiveness, reasonableness of use, and fiscal impact.

On May 3, 2022, the City Council approved the Department's Policy (identified as Department Policy 707) finding it meets the requirements under AB 481 and introduced and adopted an ordinance adding Chapter 2.60 "Military Equipment Policy" to the Pinole Municipal Code (Ord. 2022-02).

### **REVIEW AND ANALYSIS**

Once the Department obtains approval for a military equipment use policy, AB 481 requires the Department submit to the City Council an annual military equipment report for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use. The Department must also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use. Additionally, the City Council must review the ordinance that it has adopted, approving the funding, acquisition, or use of military equipment, at least annually, and vote on whether to renew the ordinance at a regular meeting. During the review process, the City Council must determine, based on the military equipment report, whether each type of military equipment in the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2). The City Council most recently approved and reaffirmed the Department's Policy on July 2, 2024 (Ordinance 2024-04).

In compliance with the Government Code, the Department's annual use report and policy was released to the community via the Department's transparency portal on May 7, 2025, and provided to City Council. On June 3, 2025, the Department held a well-publicized and conveniently located public meeting, at which the general public was able to discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment.

By this ordinance, the Department seeks City Council 1) approval of its 2024-2025 annual military equipment report, 2) authority to acquire one (1) DJI Mavic 3 Thermal (M3T) UAS drone and 3) renewal of Pinole Police Department Policy 707 upon a finding that the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2). If approved on second read, the ordinance and policy will go into effect in thirty (30) days.

On June 3, 2025, at a regularly scheduled City Council Meeting, the Department presented its annual use report and proposed policy to Council for review and approval. Additionally, a public hearing was held at which the general public was able to discuss and ask questions regarding the Department's annual military equipment report and policy. After review and consideration, four councilmembers voted affirmatively and one councilmember voted against approval of the annual report and introduction by title only of the proposed ordinance to approve and renew Chapter 2.60 to the Pinole Municipal Code adopting the Policy in compliance with AB 481.

### **FISCAL IMPACT**

There is no direct fiscal impact from the adoption of the ordinance.

### **ATTACHMENTS**

- A. Ordinance
- B. 2024 -2025 PPD Military Annual Report Document Final
- C. 2024-2025 Pinole PD Military Equipment Annual Renewal Staff Report Final
- D. 2025 Pinole PD Military Equipment Annual Renewal

**ORDINANCE NO. 2025-XXXX**

**AN ORDINANCE OF THE CITY OF PINOLE APPROVING AND RE-ADOPTING A  
MILITARY EQUIPMENT USE POLICY AS STATED IN CHAPTER 2.60 “MILITARY  
EQUIPMENT POLICY” OF THE PINOLE MUNICIPAL CODE IN COMPLIANCE  
WITH ASSEMBLY BILL 481 (GOVERNMENT CODE SECTION 7070, *et. seq.*)**

**WHEREAS**, on September 30, 2021, Governor Gavin Newsom signed into law Assembly Bill 481 relating to the use of military equipment by California law enforcement agencies; and

**WHEREAS**, Assembly Bill 481 seeks to provide transparency, oversight, and an opportunity for meaningful public input on decisions regarding whether and how military equipment is funded, acquired, or used by law enforcement agencies; and

**WHEREAS**, Assembly Bill 481, codified at California Government Code section 7070, *et. seq.*, requires law enforcement agencies obtain approval of the applicable governing body, by an ordinance adopting a “military equipment” use policy, at a regular meeting held pursuant to open meeting laws, prior to taking certain actions relating to the funding, acquisition, or use of military equipment. The term “military equipment” is defined in California Government Code section 7070(c); and

**WHEREAS**, the policy must be a document covering the inventory, description, purpose, use, acquisition, maintenance, fiscal impacts, procedures, training, oversight, and complaint process, applicable to the police department’s use of such equipment; and

**WHEREAS**, Assembly Bill 481 allows the governing body of a city to approve the military equipment use policy for continued or future funding, acquisition, or use of military equipment within its jurisdiction only if it makes specified determinations specified in Government Code section 7071(d); and

**WHEREAS**, on May 3, 2022, the City Council adopted Ordinance 2022-02 approving and adopting a military equipment use policy identified as Pinole Police Department Policy 707, having received the information required under Assembly Bill 481 regarding the Pinole Police Department’s use of military equipment as defined in said law and upon a finding of the specified determinations required under Government Code Section 7071(d); and

**WHEREAS**, on July 2, 2024, the City Council approved and reaffirmed the Department’s Policy (identified as Department Policy 707) finding it met the requirements under AB 481 and introduced and adopted an ordinance adding Chapter 2.60 “Military Equipment Policy” to the Pinole Municipal Code (Ord. 2024-04).

**WHEREAS**, Government Code section 7072 provides that a law enforcement agency that receives approval for a military equipment use policy pursuant to Section 7071 shall submit to the governing body an annual military equipment report for each type of military equipment approved by the governing body within one year of approval, and annually thereafter for as long as the military equipment is available for use; and



**WHEREAS**, the law enforcement agency shall also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use; and

**WHEREAS**, the annual military report shall include the following information for the immediately preceding calendar year for each type of military equipment:

- a. A summary of how the military equipment was used and the purpose of its use;
- b. A summary of any complaints or concerns received concerning the military equipment;
- c. The results of any internal audits, any information about violations of the military equipment use policy, and any actions taken in response;
- d. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report;
- e. The quantity possessed for each type of military equipment;
- f. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment; and

**WHEREAS**, Government Code section 7071(d) provides the governing body shall determine, based on the annual military equipment report submitted pursuant to Section 7072, whether each type of military equipment identified in that report has complied with the following standards for approval:

- a. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety;
- b. The proposed military equipment use policy will safeguard the public's welfare, safety, civil rights, and civil liberties;
- c. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety;
- d. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance; and

**WHEREAS**, if the governing body determines that a type of military equipment identified in that annual military equipment report has not complied with the standards for approval set forth

above, the governing body shall either disapprove a renewal of the authorization for that type of military equipment or require modifications to the military equipment use policy in a manner that will resolve the lack of compliance; and

**WHEREAS**, the governing body shall review any ordinance that it has adopted approving the funding, acquisition, or use of military equipment at least annually and vote on whether to renew the ordinance at a regular meeting held pursuant to open meeting laws; and

**WHEREAS**, the Pinole Police Department's annual military equipment report was posted on the department's internet website on May 6, 2025 and within thirty (30) days conducted a well-publicized public meeting concerning the renewal of the military equipment at issue in compliance with Government Code Section 7072 (b); and

**WHEREAS**, the Pinole Police Department seeks renewal of Policy 707; and

**WHEREAS**, the City Council of the City of Pinole, having received the information required under Assembly Bill 481 regarding the Pinole Police Department's renewed use of military equipment as defined in said law, and makes the specified determinations required under Government Code Section 7070, *et. seq.*, deems it to be in the best interest of the City to approve and renew the Pinole Police Department's Military Equipment Funding, Acquisition and Use Policy as set forth in the policy identified as Pinole Police Department Policy 707.

NOW THEREFORE, BE IT RESOLVED, in accordance with Government Code Section 7070 *et. seq.*, and pursuant to the findings stated herein, that the City Council of the City of Pinole hereby finds as follows:

**Section 1. Recitals.**

The above recitals are true and correct and made a part of this Ordinance.

**Section 2. Determinations.**

Based on the findings above, in addition to information provided to the City Council at the public meeting, the City Council determines as follows:

1. The military equipment identified in the annual military equipment report has complied with the standards for approval as set forth in Government Code section 7071 subdivision (d).
2. The Pinole Police Department's Military Equipment Use Policy is necessary because there are no reasonable alternatives that can achieve the same objectives of officer and civilian safety.
3. The Pinole Police Department's Military Equipment Use Policy will safeguard the public's welfare, safety, civil rights, and civil liberties.

4. The military equipment identified in the Pinole Police Department's Military Equipment Use Policy is reasonably cost effective compared to available alternatives that can achieve the same objectives of officer and civilian safety.
5. Prior military equipment use by the Pinole Police Department complied with the Military Equipment Use Policy although it was not yet in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.
6. The Pinole Police Department's Military Equipment Use Policy, Policy 707, setting forth the City's military equipment use policy is approved and renewed.

**Section 3. Severability.** If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each of every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

**Section 4. Effective Date and Duration.** This ordinance shall take effect thirty (30) days after its final adoption.

**Section 5. Publication.** The City Clerk is directed to cause this ordinance to be published in a manner required by law.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on June 17, 2025, the City Council passed this urgency ordinance by the following vote:

|          |                 |
|----------|-----------------|
| AYES:    | COUNCILMEMBERS: |
| NOES:    | COUNCILMEMBERS: |
| ABSTAIN: | COUNCILMEMBERS: |
| ABSENT:  | COUNCILMEMBERS: |

IN WITNESS of this action, I sign this document and affix the corporate seal of the City of Pinole on June 17, 2025.

---

Heather Bell, CMC  
City Clerk



PINOLE POLICE  
DEPARTMENT  
ANNUAL MILITARY  
EQUIPMENT REPORT  
MAY 2024 – APRIL 2025

## Table of Contents

|                                                                   |           |
|-------------------------------------------------------------------|-----------|
| <b>Introduction.....</b>                                          | <b>2</b>  |
| <b>Definitions .....</b>                                          | <b>3</b>  |
| <b>Summary of Military Equipment .....</b>                        | <b>4</b>  |
| Military Equipment Inventory .....                                | 4         |
| <b>Equipment Purchase &amp; Training Use.....</b>                 | <b>8</b>  |
| <b>Community Concerns and Complaints .....</b>                    | <b>9</b>  |
| <b>Internal Military Equipment Inventory &amp; Audit.....</b>     | <b>10</b> |
| <b>Projected Military Equipment Acquisition (2025/2026) .....</b> | <b>14</b> |

# INTRODUCTION

On September 30, 2021, the Governor of the State of California approved Assembly Bill 481 (codified as Chapter 12.8 of the California Government Code) requiring law enforcement agencies such as the Pinole Police Department to have a military use policy approved by the City Council prior to requesting, seeking funding, acquiring or using military equipment. Assembly Bill 481 allows the governing body to approve the policy within its jurisdiction only if it determines that the military equipment meets specified standards.

On May 3, 2022, the City of Pinole Council adopted Ordinance 2022-02 approving Pinole Police Department Policy #707: Military Equipment Funding, Acquisition, and Use. As required by Assembly Bill 481 and the Ordinance, annually the Pinole Police Department must prepare a report on the use of each type of military equipment approved in the Policy over the last year. Subsequently, the City Council must then review the Ordinance, Policy and Annual Report, and determine whether the Department's use of military equipment in the past year complied with the Policy, and whether to continue the Ordinance and Policy, take action (by ordinance) to modify the Policy or repeal the Ordinance.

As set forth in the Policy, the Pinole Police Department retains and employs limited military equipment to safeguard its community. Pinole Police Department officers and certified instructional staff, receive training throughout the year on the use of military equipment approved under the Policy. The Department also maintains a current Certificate of Compliance for California Government Code with the State of California, via Cal OES.

This Annual Report outlines the Pinole Police Department's military equipment inventory and usage, community complaints over use of military equipment, and internal audits from May 1, 2024, through April 30, 2025. The Department will submit its Military Equipment Annual Report to City Council annually in compliance with AB 481.

## DEFINITIONS

Definitions of Military Equipment established by California Government Code §7070:

(Pinole Police Department utilizes a limited number of the resources listed below)

Military equipment includes but is not limited to the following types of equipment:

- Unmanned, remotely piloted, powered aerial or ground vehicles
- Mine-resistant ambush-protected (MRAP) vehicles or armored personnel carriers
- High mobility multipurpose wheeled vehicles (HMMWV), two-and-one-half-ton trucks, five-ton trucks, or wheeled vehicles that have a breaching or entry apparatus attached
- Tracked armored vehicles that provide ballistic protection to their occupants
- Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units
- Weaponized aircraft, vessels, or vehicles or any kind
- Battering rams, slugs, and breaching apparatuses that are explosive in nature. This does not include a handheld, one-person ram
- Firearms and ammunition of .50 caliber or greater, excluding standard-issue shotguns and standard-issue shotgun ammunition
- Specialized firearms and ammunition of less than .50 caliber, including firearms and accessories identified as assault weapons in Penal Code §30510 and Penal Code §30515, with the exception of standard-issue firearms
- Any firearm or firearm accessory that is designed to launch explosive projectiles
- Noise-flash diversionary devices and explosive breaching tools
- Munitions containing tear gas or OC, excluding standard, service-issued handheld pepper spray
- Taser Shockwave, microwave weapons, water cannons, and long-range acoustic devices (LRADs)
- Kinetic energy weapons and munitions (e.g. 40MM launcher, bean bag shotgun, foam tipped projectiles)
- Any other equipment as determined by a governing body or a state agency to require additional oversight.

## Pinole Police Department Military Equipment Inventory

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                          |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| <b>1. Equipment Type:</b> Mine Resistant Ambush Protected Vehicle (MRAP) – CA Govt Code §7070(c)(2)                                                                                                                                                                                                                                                                                                                                                                                                                                   |                          |
| <b>Quantity Owned or Sought:</b> 1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Lifespan:</b> Unknown |
| <b>Purpose/Authorized User:</b> Emergency Rescue Vehicle (ERV) to safely evacuate residents in the event of a natural disaster or critical incidents. To move personnel and/or resources in support of natural disasters (i.e. flood, fire, earthquake), large scale logistics, active shooter incidents, and incidents where there is reason to expect potential armed resistance requiring protection. Use may be authorized by Watch Commander or Tactical/Operations Commander, based on the circumstances of the given incident. |                          |
| <b>Fiscal Impact:</b> Acquired under the Law Enforcement Support Program Office (LESO): \$0 for equipment. \$9,200 for delivery, paint and upfitting. Annual maintenance cost is approximately \$1,000.00. For the reporting period of May 2024 – April 2025, \$8,090 was spent on deferred maintenance to repair the ballistic glass windshields.                                                                                                                                                                                    |                          |
| <b>Legal and Procedural Rules Governing:</b> It is the policy of the department to utilize armored vehicles only for law enforcement purposes and pursuant to State and Federal law.                                                                                                                                                                                                                                                                                                                                                  |                          |
| <b>Training Required:</b> Department provided training.                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                          |
| <b>Other Notes:</b> The MRAP is an armored vehicle manufactured by BAE Systems/Caiman weighing over 34,000 pounds and can carry a payload of over 4,000 pounds. The vehicle has six (6) wheels fitted with tires and is all-wheel drive, powered by a diesel engine. The vehicle measures approximately 22 feet long, 8 feet wide, and 10 feet tall.                                                                                                                                                                                  |                          |

|                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| <b>2. Equipment Type:</b> Unmanned, remotely piloted, powered ground vehicles - CA Gov't Code §7070(c)(1)                                                                                                                                                                                                                                                                                                    |                                         |
| <b>Quantity Owned/Sought:</b> 1                                                                                                                                                                                                                                                                                                                                                                              | <b>Lifespan:</b> Approximately 15 years |
| <b>Equipment Capabilities:</b> Vehicle is capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders.                                                                                                                                                                                                           |                                         |
| <b>Manufacturer Product Description:</b> iRobot PackBot 510 Multi Mission Robot (MMR)                                                                                                                                                                                                                                                                                                                        |                                         |
| <b>Purpose/Authorized Uses:</b> To enhance officer and community safety when encountering potentially dangerous situations by providing first responders with the ability to capture video and still images, to transport communication equipment or other resources prior to, in lieu of sending in personnel into hazardous incidents or environments.                                                     |                                         |
| <b>Fiscal Impacts:</b> Acquired under the Law Enforcement Support Program Office (LESO): \$0 for equipment. Annual maintenance cost is approximately \$500.                                                                                                                                                                                                                                                  |                                         |
| <b>Legal/Procedural Rules Governing Use:</b> The use of unmanned, remotely piloted, powered ground vehicles potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to all applicable privacy laws and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy. |                                         |
| <b>Training Required:</b> Department provided training.                                                                                                                                                                                                                                                                                                                                                      |                                         |



|                          |
|--------------------------|
| <b>Other Notes:</b> None |
|--------------------------|

|                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------|
| <b>3. Equipment Type:</b> Unmanned, remotely piloted, powered aerial or ground vehicles - CA Gov't Code §7070(c)(1) |
|---------------------------------------------------------------------------------------------------------------------|

|                                 |                                        |
|---------------------------------|----------------------------------------|
| <b>Quantity Owned/Sought:</b> 2 | <b>Lifespan:</b> Approximately 5 years |
|---------------------------------|----------------------------------------|

|                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Equipment Capabilities:</b> Vehicle is capable of being remotely navigated to provide scene information and intelligence in the form of video and still images transmitted to first responders. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                        |
|------------------------------------------------------------------------|
| <b>Manufacturer Product Description:</b> DJI Mavic 3 Thermal (M3T) UAS |
|------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Purpose/Authorized Uses:</b> Unmanned Aerial System (UAS) designed for public safety. The UAS is a battery powered, remote operated device with a flight time of approximately 36-45 minutes depending on weather and flight conditions. The UAS has proven to be useful to public safety agencies in crime scene analysis, search and rescue, pre-operation surveillance and other critical incidents where aerial views enhance the safety and efficiency of law enforcement personnel. The UAS would assist officers or incident commanders in situations that would include, but not limited to: major collision investigations, emergency life threatening situations, search for missing persons, natural disaster management, crime scene photography, and critical incidents for preservation of life and public safety missions. |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                          |
|------------------------------------------------------------------------------------------|
| <b>Fiscal Impacts:</b> DJI Mavic 3 Thermal (M3T): \$6,000, quantity 2 (Total: ~\$12,000) |
|------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                              |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Legal/Procedural Rules Governing Use:</b> The use of unmanned, remotely piloted, powered ground vehicles potentially involves privacy considerations. Absent a warrant or exigent circumstances, operators and observers shall adhere to all applicable privacy laws and shall not intentionally record or transmit images of any location where a person would have a reasonable expectation of privacy. |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                              |
|----------------------------------------------------------------------------------------------|
| <b>Training Required:</b> FAA Part 107, POST UAS Operator, and Department provided training. |
|----------------------------------------------------------------------------------------------|

|                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------|
| <b>Other Notes:</b> Capabilities include 48 MegaPixel camera, 56x tele zoom, 640x512 thermal sensor, one-way speaker, and spotlight. |
|--------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>4. Equipment Type:</b> Command and control vehicles that are either built or modified to facilitate the operational control and direction of public safety units – CA Govt Code §7070(c)(5) |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                    |                           |
|------------------------------------|---------------------------|
| <b>Quantity Owned or Sought:</b> 1 | <b>Lifespan:</b> 20 years |
|------------------------------------|---------------------------|

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Purpose/Authorized User:</b> Trailer is purpose-built to facilitate the operational control and direction of public safety units conducting DUI enforcement checkpoints, traffic safety operations, and responding to or at an incident. The Command and Control (C&C) trailer serves as a centralized location for command decision making, enhanced communication and other situational awareness capabilities. Use may be authorized by Watch Commander or Tactical/Operations Commander, based on the circumstances of the given incident. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                                           |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Fiscal Impact:</b> Acquired by grant issued by the State of California Office of Traffic Safety under a Traffic Safety Grant. \$40,415 for equipment. Annual maintenance cost is approximately \$1000. |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Legal and Procedural Rules Governing:</b> It is the policy of the department to utilize C&C trailer only for law enforcement purposes and pursuant to State and Federal law. |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

|                                                         |
|---------------------------------------------------------|
| <b>Training Required:</b> Department provided training. |
|---------------------------------------------------------|

|                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Other Notes:</b> The command-and-control trailer is standard tow-behind trailer with dual axels manufactured by Universal Trailer with a GVW of 3,100 pounds. The trailer measures |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

approximately 16 feet long, 8.5 feet wide, and 9 feet tall. The trailer is equipped with a fold-down rear door, lighting, and a generator.

**5. Equipment Type:** Semiautomatic Rifles and Ammunition - CA Gov't Code §7070(c)(10)

**Quantity Owned or Sought:** 28

**Lifespan:** 15 years

**Purpose/Authorized User:** Colt AR-15/M4 Carbine semiautomatic shoulder fired rifle with long spirally grooved barrel that fires .223 Rem/5.56 mm projectile bullet. The rifles are equipped with 10.5" barrel, Surefire muzzle brake, and Surefire SOCOM556-RC2 suppressors. Ammunition is Speer Gold Dot caliber .223 62 grain.

A standard officer issue to be used as a precision weapon to address a threat with more precision and/or greater distances than a handgun, if present and feasible.

**Fiscal Impact:**

- Colt AR-15/M4 Rifle: \$32,400, quantity: 28
- Surefire muzzle brake: \$2,779, quantity: 28
- Surefire SOCOM556-RC2 Suppressors: \$22,408, quantity: 28
- .223 62 gr ammunition: \$2,715, quantity: 4,525
- Annual maintenance cost is approximately \$1,500

**Legal and Procedural Rules Governing:** All applicable State, Federal and Local laws governing police use of force. Various Pinole Police Department Policies on Use of Force and Firearms.

**Training Required:** Department firearms training and qualifications as required by law and policy by POST certified instructors. CA POST certified 24-hour patrol rifle course.

**Other Notes:** These rifles are standard issue service weapons for our officers and therefore exempted from this Military Equipment Use Policy per CA Gov't Code §7070 (c)(10). They have been included in this document in an abundance of caution and in the interest of transparency.

**6. Equipment Type:** Pepper Ball Launcher and Projectiles - CA Gov't Code §7070(c)(12)

**Quantity Owned or Sought:** 4

**Lifespan:** 20 years

**Purpose/Authorized User:** FN 303 MK2 Less Lethal Launcher utilizing compressed-air to fire less-lethal fin-stabilized projectiles. The FN303 MK2 features a magazine fed system that offers the ability to quickly switch between projectile types. Projectiles: .5% PAVA containing pepper powder designed for direct impact and area saturation, Clear Impact projectile intended for distraction, Washable Paint for training and marking, Indelible Paint projectile intended for marking with indelible colorant for later identification, and Inert Powder projectile for training.

To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Provides officers with a less-lethal option in incidents of combative or self-destructive individuals, riot/crowd control and civil unrest incidents, circumstances where a tactical advantage can be obtained, potentially vicious animals, and training exercises or approved demonstrations.

The FN 303 MK2 is a like for like replacement of the PepperBall VKS Launcher legacy system.

**Fiscal Impact:**

- FN 303 MK2 & Slings: \$5,080, quantity: 4

|                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <ul style="list-style-type: none"> <li>• PAVA Projectile: \$768, quantity: 128</li> <li>• Indelible Paint Projectile: \$750, quantity: 150</li> <li>• Washable Paint Projectile: \$1,461, quantity: 300</li> <li>• Inert Powder Projectile: \$456, quantity: 450</li> <li>• Magazine Assembly, Slings, and Maintenance Items: \$486</li> <li>• Cases: \$1,587, quantity: 4</li> <li>• Annual maintenance cost is approximately \$250</li> </ul> |
| <b>Legal and Procedural Rules Governing:</b> All applicable State, Federal and Local laws governing police use of force. Various Pinole Police Department Policies on Use of Force.                                                                                                                                                                                                                                                             |
| <b>Training Required:</b> Department provided training conducted by POST certified instructors.                                                                                                                                                                                                                                                                                                                                                 |
| <b>Other Notes:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                        |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                           |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|
| <b>7. Equipment Type:</b> Less-Lethal Shotgun and Bean Bag Projectile - CA Gov't Code §7070(c)(14)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |
| <b>Quantity Owned or Sought:</b> 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>Lifespan:</b> 25 years |
| <p><b>Purpose/Authorized User:</b> Remington 870 Less-Lethal 12-gauge Shotgun with orange and black marked stocks is used to deploy the less lethal 12-gauge CTS Super-Sock Beanbag round. The Combined Tactical Systems (CTS) Super-Sock Beanbag round is a less-lethal 2.4-inch 12-gauge shotgun round firing a ballistic fiber bag filled with 40 grams of lead shot.</p> <p>To limit the escalation of conflict where employment of lethal force is prohibited or undesirable. Provides officers with a less-lethal option in incidents of combative or self-destructive individuals, riot/crowd control and civil unrest incidents, circumstances where a tactical advantage can be obtained, potentially vicious animals, and training exercises or approved demonstrations.</p> |                           |
| <p><b>Fiscal Impact:</b></p> <ul style="list-style-type: none"> <li>• Remington 870 Less-Lethal 12-gauge Shotgun: \$2,200, quantity: 4</li> <li>• CTS Model 2581 Super-Sock Beanbag Round: \$1,090, quantity: 200</li> <li>• Glass Breaker Ball: \$480, quantity: 200</li> <li>• Annual maintenance \$0</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                           |
| <b>Legal and Procedural Rules Governing:</b> All applicable State, Federal and Local laws governing police use of force. Various Pinole Police Department Policies on Use of Force.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                           |
| <b>Training Required:</b> Department provided training conducted by POST certified instructors.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                           |
| <b>Other Notes:</b> None                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                           |

# Equipment Purchase and Training Use

## 2024/2025 Purchases and Maintenance

| <b>Military Equipment</b>              | <b>Quantity</b> | <b>Cost</b> | <b>Date of Purchase</b> |
|----------------------------------------|-----------------|-------------|-------------------------|
| COLT AR 15/M4 – maintenance            | 1               | \$224.03    | 11/01/2024              |
| COLT AR 15/M4 – ammunition, .223 62 gr | 2,000           | \$1,217.08  | 11/06/2024              |
| FN 303, training projectiles           | 150             | \$219.63    | 11/26/2024              |
| MRAP, Ballistic Windshield Repair      | 1               | \$8,069.00  | 10/09/2024              |

## 2024/2025 Training/ Military Equipment Utilized

| <b>Training</b>                     | <b>Military Equipment</b>                    | <b>Frequency</b>                                               |
|-------------------------------------|----------------------------------------------|----------------------------------------------------------------|
| Officer Training - Range            | Colt AR-15/M4 Carbine w/ .223/556 ammunition | Quarterly Ranges                                               |
| Officer Certification - Range       | Colt AR-15/M4 Carbine w/ .223/556 ammunition | As needed for certification. Two (2) courses in in this period |
| Patrol Rifle Armorers Course        | Colt AR-15/M4 Carbine w/ .223/556 ammunition | As needed. One (1) course in this period                       |
| FN 303 MK2 Training - Range         | FN 303 MK2                                   | Annually for patrol personnel and as needed for new Officers   |
| ERV Orientation and Driver Training | MRAP/ERV                                     | As needed for new Officers and Community Service Officers      |

|                                     |           |                                                                    |
|-------------------------------------|-----------|--------------------------------------------------------------------|
| UAS Operator Certification Training | UAS/Drone | As needed for new UAS Operators. One (1) course during this period |
| UAS Operator Ongoing Training       | UAS/Drone | Quarterly                                                          |

## Community Concerns and Complaints

In April of 2022, the Pinole Police Department published its Military Equipment Funding, Use and Acquisition policy on its website which remains publicly available on the website as amended annually thereafter. Community concerns and complaints can be received via the Department's website, in-person at the police department or in the field during police contacts, telephone, emails and social media.

### **2024/2025 Community Concerns, Complaints & PD Internal Investigations Related to Military Equipment Use**

| Community Concerns                                                                                                                                                                                       | Community Complaints | PD Internal Investigations |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------|
| 0                                                                                                                                                                                                        | 0                    | 0                          |
| **No formal complaints or concerns were brought forward by the public. Officers regularly engaged with the community regarding the use of the ERV at community events and its role within the community. |                      |                            |

## Internal Inventory & Audit (PPD Military Equipment)

Per Pinole Police Department policy 707.3 (c), the Department's military equipment coordinator, is required to complete an internal inventory of all military equipment within the possession of the Department at least once annually.

An inventory was completed on April 12, 2025, which identified all of the Department's military equipment in preparation to fulfill the obligations set by Assembly Bill 481.

The Department did not add any new military equipment to its inventory since that time. All current military equipment inventory was found to be in good shape and working order.

### 2024/2025 Event or Incident Military Equipment Utilized

| Case# / Incident# | Date       | Equipment Used      | Classification | Reason                                                                                   |
|-------------------|------------|---------------------|----------------|------------------------------------------------------------------------------------------|
|                   | 06/09/2024 | Command Post        | Event          | Pride Event                                                                              |
|                   | 06/23/2024 | Command Post<br>ERV | Event          | Pinole Car Show                                                                          |
|                   | 07/04/2024 | Command Post<br>ERV | Event          | 4 <sup>th</sup> of July Celebration                                                      |
| 24-0881           | 07/10/2024 | UAS (Drone)         | Incident       | Mutual Aid use of outside agency drone for pursuit ending in Pinole. Search for suspects |
| 24-0932           | 07/21/2024 | UAS (Drone          | Incident       | Mutual Aid use of outside agency drone for search and arrest of armed robbery suspects   |
| 2409220064        | 09/22/2024 | Command Post<br>ERV | Event          | Green Day Event                                                                          |
|                   | 10/01/2024 | Command Post        | Event          | National Night Out                                                                       |

|            |            |              |          |                                                                                         |
|------------|------------|--------------|----------|-----------------------------------------------------------------------------------------|
|            | 10/05/2024 | Command Post | Event    | Special Olympics Bike the Bridges                                                       |
|            | 10/31/2024 | ERV          | Event    | Halloween Caravan                                                                       |
| 24-1410    | 11/04/2024 | UAS (Drone)  | Incident | Mutual Aid use of outside agency drone for search for vehicle burglary suspect who fled |
| 24-1553    | 12/10/2024 | UAS (Drone)  | Incident | Pinole PD Scene and officer security for suicidal subject taken into protective custody |
|            | 12/12/2024 | Command Post | Event    | Shop with a Cop / Toy Drive                                                             |
|            | 12/20/2024 | Command Post | Event    | Mutual Aid to Hercules PD for DUI Checkpoint                                            |
| 2412240105 | 12/24/2024 | UAS (Drone)  | Incident | Pinole PD Areas search for subjects on dirt bikes                                       |
| 2412300078 | 12/30/2024 | UAS (Drone)  | Incident | Pinole PD Search for suspicious vehicle in the hills                                    |
| 2412300147 | 12/30/2024 | UAS (Drone)  | Incident | Pinole PD Stranded kayaker stuck in mud in bay                                          |
| 25-084     | 01/19/2025 | UAS (Drone)  | Incident | Pinole PD Search and arrest of domestic violence suspect                                |
| 2501210188 | 01/21/2025 | UAS (Drone)  | Incident | Pinole PD Areas search for subjects on dirt bikes                                       |
| 25-0106    | 01/23/2025 | UAS (Drone)  | Incident | Pinole PD Areas search and arrest of hit and run suspect                                |
| 2501250014 | 01/25/2025 | UAS (Drone)  | Incident | Pinole PD Mutual aid for outside agency looking for robbery suspects                    |
| 2501250035 | 01/25/2025 | UAS (Drone)  | Incident | Pinole PD Mutual aid for outside agency looking for stolen                              |

|            |            |             |          |                                                                                                           |
|------------|------------|-------------|----------|-----------------------------------------------------------------------------------------------------------|
|            |            |             |          | vehicle suspects                                                                                          |
| 2501270160 | 01/27/2025 | UAS (Drone) | Incident | Pinole PD<br>Areas search for subjects on dirt bikes                                                      |
| 2502200092 | 02/20/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency for welfare check on subject who was armed threatened officers |
| 25-0234    | 02/23/2025 | UAS (Drone) | Incident | Pinole PD<br>Area search for suspects and victims of reports of gun fire                                  |
| 2502280213 | 02/28/2025 | UAS (Drone) | Incident | Pinole PD<br>Area search for a subject reported to have a gun - unfounded                                 |
| 25-0256    | 03/01/2025 | UAS (Drone) | Incident | Pinole PD<br>Areas search for a vehicle burglary suspect                                                  |
| 2503010038 | 03/01/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency for burglary in progress                                       |
| 2503080037 | 03/08/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency to assist on search                                            |
| 2503140006 | 03/14/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency to assist on search                                            |
| 25-0347    | 03/19/2025 | UAS (Drone) | Incident | Pinole PD<br>Area search for armed robbery suspects                                                       |
| 2503260082 | 03/26/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency to assist on search                                            |
| 25-0391    | 03/27/2025 | UAS (Drone) | Incident | Pinole PD<br>Search for stolen equipment                                                                  |
| 25-0391    | 03/28/2025 | UAS (Drone) | Incident | Pinole PD<br>Scene and Officer security for search warrant                                                |
| 2504020122 | 04/02/2025 | UAS (Drone) | Incident | Pinole PD<br>Search for bobcat near school and residences                                                 |
| 2504020203 | 04/02/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside agency to assist in search warrant                                    |



|            |            |             |          |                                                                                       |
|------------|------------|-------------|----------|---------------------------------------------------------------------------------------|
| 2504090089 | 04/09/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside<br>agency in search of wanted<br>subject          |
| 2504090118 | 04/09/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual aid for outside<br>agency in search of wanted<br>subject          |
| 2504120024 | 04/12/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual Aid for outside<br>agency in search of wanted<br>subject          |
| 2504120030 | 04/12/2025 | UAS (Drone) | Incident | Pinole PD<br>Mutual Aid for outside<br>agency in search of stolen<br>vehicle suspects |

## Projected Military Equipment Acquisition (2025/2026)

For 2025/2026 (May - April), the Pinole Police Department projects the purchase of COLT AR15/M4 ammunition and FN 303 MK2 projectiles to replenish inventory due to training. The Department anticipates the purchase of one (1) additional Mavic 3T UAS (drone) with funds approved during the 2023/2024 budget (rolled to 2024/2025).

The Department also anticipates upgrading the existing sight posts on the COLT AR15/M4 platform to increase visibility in low-light environments and overall durability. In addition, the Department is evaluating the replacement of the current lighting system on the COLT AR15/M4 platform due to the current lighting system reaching end of life.

| Military Equipment        | Projected Purchase Amount      | Projected Purchase Price |
|---------------------------|--------------------------------|--------------------------|
| .223 62 gr ammunition     | 7,000 rounds                   | \$4,000                  |
| FN 303 MK2 Projectiles    | 300 rounds                     | \$1,400                  |
| Mavic 3T UAS              | 1 Drone with support equipment | \$8,000                  |
| COLT AR15/M4 Front Sights | 30                             | \$3,800                  |
| COLT AR15/M4 Lights       | 30                             | \$5,500                  |



## **CITY COUNCIL REPORT**

**XXX**

**DATE:** June 3, 2025

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** COMMANDER JEREMY CRONE

**SUBJECT:** PUBLIC HEARING; CONDUCT FIRST READING OF ORDINANCE  
APPROVING RENEWAL OF THE CITY OF PINOLE'S MILITARY  
EQUIPMENT POLICY AS STATED IN CHAPTER 2.60 OF THE  
PINOLE MUNICIPAL CODE; AND REVIEW OF 2024-20254  
ANNUAL REPORT IN COMPLIANCE WITH AB 481

---

### **RECOMMENDATION**

Staff recommends that the City Council conduct a public hearing, review and approve the 2024-2025 Pinole Police Department Annual Military Equipment Report, and waive full reading and introduce by title only an ordinance approving and re-adopting a Military Equipment Use Policy as Stated in Chapter 2.60 "Military Equipment Policy" of the Pinole City Municipal Code in compliance with AB 481.

### **BACKGROUND**

On September 30, 2021, Governor Newsom signed into law Assembly Bill (AB) 481, requiring a law enforcement agency's applicable governing body, the City Council, to adopt a Military Equipment Use Policy relating to the funding, acquisition, and use of military equipment and implement it by Ordinance. On May 3, 2022, the City Council approved the Department's Policy (identified as Department Policy 707) finding it meets the requirements under AB 481 and introduced and adopted an ordinance adding Chapter 2.60 "Military Equipment Policy" to the Pinole Municipal Code (Ord. 2022-02).

AB 481 (Government Code §7072) requires that the Department submit to the City Council an annual military equipment report for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use. The annual report shall include a summary of each type of military equipment, its intended purpose, how each type of equipment was used by the agency during the preceding year, a summary of any complaints received concerning the equipment, the results of any internal audits pertaining to violations of the 1 military equipment use policy, the total cost for each type of equipment, and quantity possessed.

Additionally, the City Council must review the ordinance that it has adopted, at least annually, and vote on whether to renew the ordinance at a regular meeting. During the review process,

the City Council must determine, based on the military equipment report, whether each type of military equipment in the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2). If it determines a type of equipment identified in the report has not complied with the standards for approval, the City Council must either disapprove of the renewal of the ordinance or require modifications to the military equipment use policy in a manner that will resolve the lack of compliance.

The City Council most recently approved and reaffirmed the Department's Policy (identified as Department Policy 707) on July 2, 2024, finding it met the requirements under AB 48. By this ordinance the Department seeks 1) approval of its 2024-2025 annual military equipment report, 2) authority to acquire one (1) DJI Mavic 3 Thermal (M3T) UAS drone defined as "military equipment" under the statute, and 3) renewal of Pinole Police Department Policy 707 upon a finding that the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2).

Attachment A is the proposed ordinance. Attachment B is the 2024-2025 Annual Report, including the inventory list of military equipment the Department has and intends to use in the future that falls within the definition of "military equipment" under AB 481. Attachment C is the Department's military equipment use policy. Attachment D is the Department's Unmanned Aerial System (UAS) Operations policy.

## **DISCUSSION**

### **Annual Report**

AB 481 requires a law enforcement agency that receives approval for a military equipment use policy to submit to the City Council an annual military equipment report for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use. (Govt. Code §§7071(d)(1) and 7071(e)(2).) The law enforcement agency must also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use. Government Code section 7072 (a) states that the annual report must include the following information:

1. A summary of any complaints or concerns received concerning the military equipment.
2. The results of any internal audits or information about violations of the military equipment use policy. This includes any actions taken in response.
3. The total annual cost for each type of military equipment, including acquisition, personnel, training, transportation, maintenance, storage, upgrade, and other ongoing costs, and from what source funds will be provided for the military equipment in the calendar year following submission of the annual military equipment report.
4. The quantity possessed for each type of military equipment.
5. If the law enforcement agency intends to acquire additional military equipment in the next year, the quantity sought for each type of military equipment.
6. A summary of how the military equipment was used and the purpose of its use.

In compliance with the Government Code, the Department's annual use report and policy was released to the community, via the Department's transparency portal on May 6, 2025, and provided to City Council. Within 30 days of submitting and publicly releasing its annual military equipment report, the Department is required hold at least one well-publicized and conveniently located public meeting, at which the general public may discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment. That meeting is being held concurrently with the presentation of this ordinance. The annual use report contains all the required elements of Government Code section 7072 (a) set forth above.

The 2024-2025 Annual Report (Attachment B) outlines the Department's military equipment inventory and usage, community complaints over use of military equipment, and internal audits from May 1, 2024, through April 30, 2025. An inventory was completed on April 12, 2025, which identified all of the Department's military equipment in preparation to fulfill the obligations set by Assembly Bill 481. Equipment used by the Department during the preceding year is found to be consistent with current Policy 707. No complaints concerning the equipment were made to the Department.

During this period (May 2024 – April 2025), the Department has used military equipment under this policy during community events (ERV and command post) and officer training (ERV, rifles, FN 303 MK2, Drones). The Department utilized the Command Post in a mutual aid request to assist with logistics and personnel on an authorized DUI checkpoint for an allied agency. The Department had three (3) incidents in which an outside agency provided their authorized UAS to assist with the search for fleeing suspects who posed a danger to the community. The Department officially stood up the UAS Drone program in December of 2024. From December 2024 through the end of this period, the Department deployed drones in 27 incidents. These incidents included mutual aid assistance to allied agencies and for incidents taking place in the City of Pinole.

During this period, the Colt AR-15/M4 Carbine rifles underwent routine maintenance. For the 2024/25 Annual City Budget, Council approved \$30,000 for the purchase, training and maintenance of a UAS program (roll-over).

During this period, the Department performed much needed deferred maintenance to the Emergency Rescue Vehicle (ERV/MRAP) in the form of repair to the ballistic windshields.

#### Proposed Acquisition

In accordance with Government Code section 7072 (a), the Department is requesting approval for the purchase of one (1) additional DJI Mavic 3 Thermal (M3T) UAS (drone) as set forth in the annual report and inventory. The Mavic 3 is an unmanned Aerial System (UAS) designed for public safety. The UAS is a battery powered, remote operated device with a flight time of approximately 36-45 minutes depending on weather and flight conditions. The UAS has proven to be useful to public safety agencies in crime scene analysis, search and rescue, pre-operation surveillance and other critical incidents where aerial views enhance the safety and efficiency of law enforcement personnel. The UAS would assist officers or incident commanders in situations that would include, but not limited to: major collision investigations,

emergency life threatening situations, search for missing persons, natural disaster management, crime scene photography, and critical incidents for preservation of life and public safety missions. The UAS falls under CA Government Code section 7070(c)(1) – Unmanned, remotely piloted, powered aerial or ground vehicles. The addition of a third drone will increase the redundancy of the program and provide additional training opportunities for our current and future pilots while maintaining appropriate equipment rotation for in-service.

The UAS is operated under FAA Part 107 authorization and regulations and in accordance with Department Policy 607- Unmanned Aerial System (UAS) Operations (Attachment D). This policy ensures compliance with FAA regulations, sets forth training requirements, authorizations for use, privacy, and prohibited uses.

The Department has a significant interest in continuing to have access to equipment that will provide peace officers as many options as possible to safeguard lives, ensure safety, and protect civil liberties of the citizens of the City of Pinole. The use of the military equipment identified on the inventory list is vital to the Department's mission and will continue to be strictly regulated through internal processes and oversight.

#### Renewal of Military Equipment Use Policy

In addition, the Department is required to re-submit the previously approved policy for re-approval consideration, as an agenda item during open session. The previously approved policy is attached to this report (Attachment C). Council must determine, based on the annual military equipment report, whether each type of military equipment identified in the report has complied with the following:

1. The military equipment is necessary because there is no reasonable alternative that can achieve the same objective of officer and civilian safety.
2. The policy will safeguard the public's welfare, safety, civil rights, and civil liberties.
3. If purchasing the equipment, the equipment is reasonably cost effective compared to available alternatives that can achieve the same objective of officer and civilian safety.
4. Prior military equipment use complied with the military equipment use policy that was in effect at the time, or if prior uses did not comply with the accompanying military equipment use policy, corrective action has been taken to remedy nonconforming uses and ensure future compliance.

The Department does not anticipate any significant change in the previously approved policy but does seek approval to acquire additional equipment. The Department intends to acquire one (1) DJI Mavic 3 Thermal (M3T) UAS drone as further provided above. At this time, forecasted purchases for the Department in 2025/26 only include additional ammunition for the previously approved COLT AR15/M4 patrol rifles and projectiles for the previously approved FN 303 MK2 launchers which need to be replenished after being used in either the field or training environments. The Department also anticipates upgrading the front sights of the COLT AR15/M4 platform to increase low-light performance and durability. In addition, it intends to replace the patrol rifle lights due to the current light reaching the end of service life. All items needing to be replenished are included in the policy and attached inventory which were previously approved by the City Council.

Any future attempts to obtain additional equipment not provided for herein will comply with procedures set forth in the Government Code and the approved military equipment policy; this includes a public hearing and City Council approval prior to acquisition.

Through acceptance of the annual report and renewal of the ordinance, the City Council will authorize the continued use of preexisting equipment considered “military equipment” under AB 481. This includes a Mine Resistant Ambush Protected Vehicle (MRAP) for use as an Emergency Rescue Vehicle (ERV) to safely evacuate residents in the event of a natural disaster or critical incidents, to move personnel and/or resources in support of natural disasters (i.e. flood, fire, earthquake), large scale logistics, active shooter incidents, and incidents where there is reason to expect potential armed resistance requiring protection. The Policy also includes a single unmanned, remotely piloted, powered ground vehicle used to enhance peace officer and community safety when encountering potentially dangerous situations by providing first responders with the ability to capture video and still images, and to transport communication equipment or other resources prior to, or in lieu of, sending in personnel into hazardous incidents or environments.

The use of UAS (drones) has proven to be vital to the safety and security of our community, enabling the Department to conduct area searches, located wanted persons, assess scenes prior to officer arrival and provide public safety services to our law enforcement partners.

Other items deemed to be “military equipment” under AB 481 include foundational equipment such as rifles and ammunition. These rifles allow peace officers to address lethal threats from a greater distance and with greater precision. The Department also seeks authorization to use four FN 303 MK2 Launcher and projectiles, to limit the escalation of conflict where employment of lethal force is prohibited or undesirable. The projectiles provide officers with a less-lethal option in incidents of combative or self-destructive individuals, riot/crowd control and civil unrest incidents, circumstances where a tactical advantage can be obtained, potentially vicious animals, and training exercises or approved demonstrations. The equipment allows for more time and opportunity to attempt to deescalate situations and provide for safer tactics to resolve life threatening events in the safest way possible.

The Policy safeguards the public’s welfare, safety, civil rights and civil liberties by ensuring that there are safeguards, including transparency, oversight, and accountability measures in place. For instance, the Policy authorizes the Chief of Police to designate a member of the Department to act as the military equipment coordinator. The responsibilities of the military equipment coordinator include, but are not limited, acting as a liaison to City Council for all matters related to the requirements of AB 481, identifying “military equipment” as defined under the statute, conducting annual inventory and review, collaborating with outside agencies, and scheduling and coordinating an annual community engagement hearing to address the Department's funding, acquisition, and use of military equipment.

In compliance with the Government Code, the Military Equipment Policy has remained on the Department’s transparency portal continuously since prior to Council adoption in 2022.

### **FISCAL IMPACT**

There is no direct fiscal impact from the acceptance of the annual report or the approval of continuing the ordinance approving the military equipment use policy. The Policy explicitly references the fiscal impact related to costs to maintain or acquire equipment and is included in the existing department's budget allocation.

**ATTACHMENTS**

- A. Ordinance of the City Council of the City of Pinole Approving and Re-Adopting a Military Equipment Use Policy as Stated In Chapter 2.60 "Military Equipment Policy" of the Pinole Municipal Code In Compliance With Assembly Bill 481
- B. 2024-2025 Pinole Police Department Annual Military Equipment Report May 2024 – April 2025
- C. Pinole Police Department Military Equipment Funding, Acquisition and Use Policy 707
- D. Pinole Police Department Unmanned Aerial System (UAS) Operations Policy 607

5361507.1





## **CITY COUNCIL REPORT**

**XXX**

**DATE:** June 17, 2025

**TO:** HONORABLE MAYOR AND COUNCIL MEMBERS

**FROM:** ERIC CASHER, CITY ATTORNEY  
COMMANDER JEREMY CRONE

**SUBJECT:** SECOND READING OF ORDINANCE APPROVING RENEWAL OF  
THE CITY OF PINOLE'S MILITARY EQUIPMENT POLICY AS  
STATED IN CHAPTER 2.60 OF THE PINOLE MUNICIPAL CODE;  
AND APPROVAL OF 2024-2025 ANNUAL REPORT

---

### **RECOMMENDATION**

Staff recommends the City Council waive the second reading and adopt an ordinance approving the renewal of the City's Military Equipment Use Policy as Stated in Chapter 2.60 "Military Equipment Policy" of the Pinole City Municipal Code, based upon approval of the Pinole Police Department's 2024-2025 Annual Military Equipment Report, in compliance with AB 481.

### **BACKGROUND AND DISCUSSION**

California Assembly Bill (AB) 481 (Government Code §7070 *et seq.*) requires the Pinole Police Department ("Department") to obtain City Council approval of a military equipment use policy by ordinance before purchasing, raising funds for, acquiring or using "military equipment" as defined in Government Code §7070 (c). Under AB 481, the City Council may only approve the policy if it makes specific findings regarding the equipment including safeguards, cost effectiveness, reasonableness of use, and fiscal impact.

On May 3, 2022, the City Council approved the Department's Policy (identified as Department Policy 707) finding it meets the requirements under AB 481 and introduced and adopted an ordinance adding Chapter 2.60 "Military Equipment Policy" to the Pinole Municipal Code (Ord. 2022-02).

Once the Department obtains approval for a military equipment use policy, AB 481 requires the Department submit to the City Council an annual military equipment report for each type of military equipment approved within one year of approval, and annually thereafter for as long as the military equipment is available for use. The Department must also make each annual military equipment report publicly available on its internet website for as long as the military equipment is available for use. Additionally, the City Council must review the ordinance that it has adopted, approving the funding, acquisition, or use of military equipment, at least annually, and vote on whether to renew the ordinance at a regular meeting. During the review process, the City Council must

determine, based on the military equipment report, whether each type of military equipment in the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2). The City Council most recently approved and reaffirmed the Department's Policy on July 2, 2024 (Ord. 2024-04).

In compliance with the Government Code, the Department's annual use report and policy was released to the community, via the Department's transparency portal on May 7, 2025, and provided to City Council. On June 3, 2025, the Department held a well-publicized and conveniently located public meeting, at which the general public was able to discuss and ask questions regarding the annual military equipment report and the law enforcement agency's funding, acquisition, or use of military equipment.

By this ordinance the Department seeks City Council 1) approval of its 2024-2025 annual military equipment report, 2) authority to acquire one (1) DJI Mavic 3 Thermal (M3T) UAS drone and 3) renewal of Pinole Police Department Policy 707 upon a finding that the report has complied with the standards for approval set forth in Government Code sections 7071(d)(1) and 7071(e)(2). If approved on second read, the ordinance and policy will go into effect in thirty (30) days.

On June 3, 2025, at a regularly scheduled City Council Meeting, the Department presented its annual use report and proposed policy to Council for review and approval. Additionally, a public hearing was held at which the general public was able to discuss and ask questions regarding the Department's annual military equipment report and policy. After review and consideration, four councilmembers voted affirmatively and one councilmember voted against approval of the annual report and introduction by title only of the proposed ordinance to approving and renewing Chapter 2.60 to the Pinole Municipal Code adopting the Policy in compliance with AB 481.

### **FISCAL IMPACT**

There is no direct fiscal impact from the adoption of the ordinance.

### **ATTACHMENTS**

- A. Staff Report dated June 3, 2025 (with attachments)

5377754.1



## **CITY COUNCIL REPORT**

**9.H.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov  
**SUBJECT:** ADOPT AN ORDINANCE DESIGNATING FIRE HAZARD SEVERITY ZONE  
MAP IN PINOLE

### **RECOMMENDATION**

Staff recommends the City Council waive the second reading and adopt an Ordinance (Uncodified) to approve the City of Pinole Fire and Resource Assessment Program (FRAP) Map to designate Fire Hazard Severity Zones and direct staff to assess local implications related to zoning, building codes, defensible space requirements, and public education.

### **BACKGROUND**

The California Department of Forestry and Fire Protection (CAL FIRE) released updated Fire Hazard Severity Zone (FHSZ) maps for Local Responsibility Areas (LRAs) on February 24, 2025. This is the first major update since 2009. Under Government Code Section 51179 and Senate Bill 63 (2021), cities are required to adopt these updated maps by ordinance. The City of Pinole contracts with the Contra Costa County Fire Protection District but remains responsible for adopting its own ordinance. The City Council introduced the Ordinance and held a public hearing on May 20, 2025.

### **REVIEW AND ANALYSIS**

Adoption of the updated FHSZ maps aligns the City with State wildfire resilience laws and supports implementation of building and fire safety standards in designated hazard areas. The Ordinance is required to be adopted by June 24, 2025.

### **FISCAL IMPACT**

There is no direct fiscal impact associated with adopting the Ordinance. Failure to adopt the maps could result in non-compliance with state mandates and hinder local implementation of wildfire resilience programs.

### **ATTACHMENTS**

- A. Ordinance
- B. LRA Pinole Map

**ORDINANCE NO. 2025-XX**  
**(Uncodified)**

**ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PINOLE, AND THE  
CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT TO  
DESIGNATE FIRE HAZARD SEVERITY ZONES FOR THE CITY OF PINOLE LOCAL  
RESPONSIBLE AREA (LRA)**

**WHEREAS:** The Contra Costa County Board of Supervisors, as and constituting the Board of Directors of the Contra Costa County Fire Protection District and the Crockett-Carquinez Fire Protection District, ordains as follows:

**SECTION 1. Summary**

This ordinance is adopted to designate fire hazard severity zones within the jurisdictions of the Contra Costa County Fire Protection District and the City of Pinole, pursuant to Section 51179 of the Government Code.

**SECTION 2. Designation of Fire Hazard Severity Zones.**

The City of Pinole and the Contra Costa County Fire Protection District hereby designate the fire hazard severity zones depicted on the map attached hereto as Exhibit A, as recommended by the California Department of Forestry and Fire Protection, Office of the State Fire Marshal, pursuant to Section 51178 of the Government Code. The map attached as Exhibit A is hereby approved and incorporated by reference into this ordinance. An electronic version of the map depicting the designated fire hazard severity zones shall be maintained on and accessible from the City of Pinole and the Contra Costa County Fire Protection District official website.

**SECTION 3. Effective Date**

This ordinance becomes effective 30 days after passage. Within 15 days of passage, this ordinance shall be published once in the East Bay Times, a newspaper published in this County. This ordinance shall be published in a manner satisfying the requirements of Government Code Section 25124, with the names of supervisors voting for and against it

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17th day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

---

Cameron Sasai, Mayor

ATTEST:

---

Heather Bell, City Clerk

APPROVED AS TO FORM:

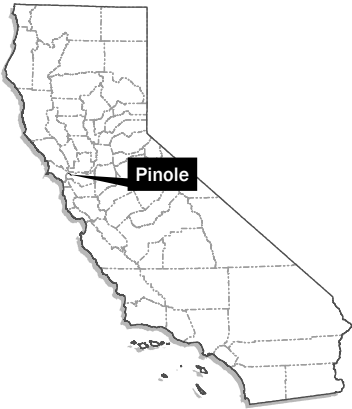
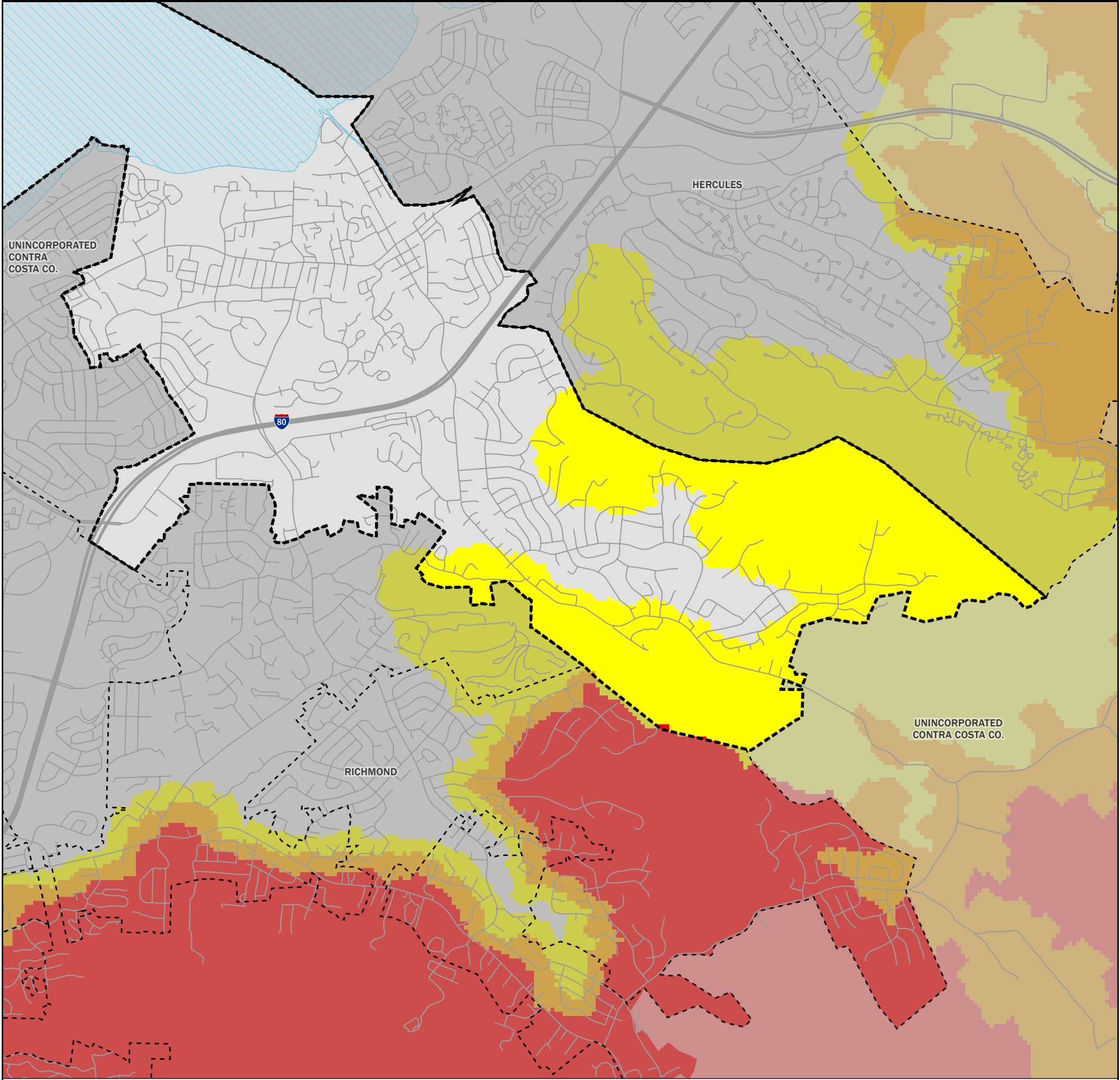
---

Eric S. Casher, City Attorney



# Local Responsibility Area Fire Hazard Severity Zones

As Identified by the  
State Fire Marshal  
February 24, 2025

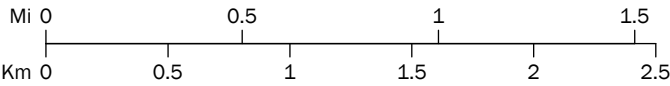


**Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal**

Very High     High     Moderate

**Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024**

Very High     High     Moderate



Projection: NAD 83 California Teale Albers  
Scale: 1:31,000 at 11" x 17"

- Incorporated City
- Waterbody
- Unzoned LRA

Government Code section 51178 requires the State Fire Marshal to identify areas in the state as moderate, high, and very high fire hazard severity zones based on consistent

statewide criteria and based on the severity of fire hazard that is expected to prevail in those areas. Moderate, high, and very high fire hazard severity zones shall be based on fuel loading, slope, fire weather,

and other relevant factors including areas where winds have been identified by the Office of the State Fire Marshal as a major cause of wildfire spread.

The State of California and the Department of Forestry and Fire Protection make no representations or warranties regarding the accuracy of data or maps. Neither the State nor the Department shall be liable under any circumstances for any direct, special, incidental, or consequential damages with respect to any claim by any user or third party on account of, or arising from, the use of data or maps.

Gavin Newsom, Governor, State of California  
Wade Crowfoot, Secretary for Natural Resources, CA Natural Resources Agency  
Joe Tyler, Director/Fire Chief, CA Department of Forestry and Fire Protection  
Daniel Berlant, State Fire Marshal, CA Department of Forestry and Fire Protection

Data Sources:  
CAL FIRE Fire Hazard Severity Zones (FHSZSRA23\_3, FHSZLRA\_25\_1)  
CAL FIRE State Responsibility Areas (SRA25\_1)  
City and County boundaries as of 10/22/24 (CA Board of Equalization)



## **CITY COUNCIL REPORT**

**9.I.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** AMENDED RESERVE POLICY

### **RECOMMENDATION**

Staff recommend that the City Council adopt a resolution approving the amendment of the City's Reserve Policy to change the required General Reserve amount to 25% from 50% of total ongoing General Fund expenditures.

### **BACKGROUND**

It is a best practice in public finance and recommendation of the National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association (GFOA) that public agencies regularly review and update as appropriate their financial policies. Consistent with best practices, the City either reconfirms or updates its financial and investment policies as part of the annual budget process.

The financial policies are intended to set guidelines on how the City will manage its financial resources as well as to provide direction for financial decision-making.

The City's Reserve Policy states that the City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase. The policy requires the City to maintain a reserve equal to 50% of total ongoing General Fund expenditures.

At its meeting on April 16, 2025, the City Council adopted the current Reserve Policy, along with the City's Financial and Investment Policies.

Throughout the FY 2025/26 budget development process, the City Council considered reducing the General Reserve level to free up funds that could be redirected toward funding any of the City's unfunded liabilities, such as Other Post-Employment Benefits (OPEB). At its special meeting on May 13, 2025, the City Council directed staff to proceed with preparing a resolution to amend the Reserve Policy, changing the required General Reserve level to 25% from 50% of total ongoing General Fund expenditures.

### **REVIEW AND ANALYSIS**

The GFOA recommends that governments establish a formal reserve policy based on the government's specific circumstances. Factors to be considered include revenue and



expenditure predictability and volatility; perceived exposure to one-time disasters; the potential drain on general fund resources from other funds; the potential impact on the government's bond rating and borrowing costs; and funds that are already committed or assigned for specific purposes. The GFOA generally recommends a reserve level that covers at least two months (17%) of ongoing General Fund operating expenditures.

The City's current Reserve Policy requires the City to maintain a reserve balance equal to 50% of total ongoing General Fund expenditures.

During FY 2025/26 budget development discussions, staff recommended that, as a budget strategy, the City Council consider revising the Reserve Policy, changing the required General Reserve level to 25% from 50% of total ongoing General Fund expenditures. Further, staff recommended transferring the proceeds of approximately \$2.4 million, resulting from reducing the reserve level, to the City's established Section 115 trust to set aside funds to begin pre-funding Other Post-Employment Benefits (OPEB). The City Council accepted staff's recommendations and directed staff to prepare a revised Reserve Policy for adoption.

A reserve level of 25% provides at least three months of expenditure coverage. This is above the GFOA recommended level and aligns with the average reserve level set by neighboring governments, as shown in Table 1 below.

*Table 1 – Jurisdictional Comparison of General Fund Reserve Policy*

| <b>Jurisdiction</b> | <b>General Fund Reserve Policy</b>                            |
|---------------------|---------------------------------------------------------------|
| Albany              | 25% of annual operating expenses                              |
| American Canyon     | 25% of annual operating expenses                              |
| Dixon               | 25% of annual operating expenses                              |
| El Cerrito          | A minimum of 10% of annual operating expenses                 |
| Emeryville          | 50% of annual operating expenses                              |
| Hercules            | A minimum of 8.33% of General Fund expenses                   |
| Martinez            | A minimum of \$5,000,000 (16.2% of annual operating expenses) |

## **FISCAL IMPACT**

There is no fiscal impact in adopting the resolution. The reduction in the General Reserve will provide approximately \$2.4 million which will be transferred into the City's Section 115 trust for the purpose of pre-funding Other Post-Employment Benefits (OPEB).

## **ATTACHMENTS**

- A. Resolution
- B. Amended Reserve Policy (redlined)
- C. Amended Reserve Policy (clean)



**RESOLUTION NO 2025-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE APPROVING  
THE REVISED CITY RESERVE POLICY FOR THE FISCAL YEAR 2025/26 TO  
REDUCE THE GENERAL RESERVE TO 25% FROM 50% OF TOTAL ONGOING  
GENERAL FUND OPERATING EXPENDITURES**

**WHEREAS**, the City of Pinole has financial policies, including investment policies, which govern management of the City's fiscal resources; and

**WHEREAS**, it is a best practice in public finance and a recommendation of the National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association (GFOA) that cities regularly review and update as appropriate their financial policies; and

**WHEREAS**, City staff presented proposed financial and investment policies for fiscal year (FY) 2025/26 to the City Council for adoption at the Council meeting held on April 16, 2025; and

**WHEREAS**, the City's current Reserve Policy to require that the General Reserve maintain a balance equal to 50% of total ongoing General Fund operating expenditures; and

**WHEREAS**, through budget discussions for FY 2025/26, staff recommended that the City Council consider revising the Reserve Policy to require that the General Reserve maintain a balance equal to 25% of total ongoing General Fund operating expenditures; and

**WHEREAS**, staff recommended that the difference in funds between the current 50% policy level and proposed 25% policy level be transferred into an interest-bearing trust to set aside funds to pay for Other Post-Employment Benefits (OPEB); and

**WHEREAS**, during the special City Council meeting held on May 13, 2025, the Council accepted staff's recommendation to revise the Reserve Policy and transfer funds to an OPEB trust.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Pinole hereby approves the City of Pinole revised Reserve Policy updated June 3, 2025, attached hereto as Exhibit 1.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole held on the 3<sup>rd</sup> day of June 2025 by the following vote:

|          |                 |
|----------|-----------------|
| AYES:    | COUNCILMEMBERS: |
| NOES:    | COUNCILMEMBERS: |
| ABSENT:  | COUNCILMEMBERS: |
| ABSTAIN: | COUNCILMEMBERS: |

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 3<sup>rd</sup> day of June 2025.

---

Heather Bell, CMC  
City Clerk

# Reserve Policy

## Policy

The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Purpose

To ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Definitions and Details

1. The City shall establish a separate account in the financial system to reserve funds intended to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase. This account and the funds contained therein shall be referred to as the General Reserve. It shall be budgeted to contain an amount equivalent to ~~25~~50% of the City's annual General Fund ongoing operating expenditures. Resources in the General Reserve account will be considered committed<sup>1</sup> for the purpose of financial reporting per the standards of Generally Accepted Accounting Principles (GAAP) set forth by the Governmental Accounting Standards Board (GASB) Statement No. 54.
2. The City shall establish other separate accounts in the financial system to reserve funds for other appropriate purposes, such as for replacement of vehicles and major equipment; maintenance and replacement of capital assets; and long-term liabilities.
3. Funds held in the General Reserve can only be appropriated by a majority vote of the Council to address exceptional circumstances specifically related to a significant revenue shortfall, unanticipated expenditure, or other budget stabilization issue.
4. If the General Reserve funds are appropriated and expended, the City Council will endeavor to replenish them to the full amount noted above as part of the adoption of the subsequent budget, if not sooner.
5. This Policy shall be reviewed by the City Council periodically to ensure its consistency with current law and the City's current needs.

---

<sup>1</sup> Per the Governmental Accounting Standards Board (GASB) Statement No. 54, "committed" includes amounts that can be used only for specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that originally imposed the constraint.

# Reserve Policy

## Policy

The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Purpose

To ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Definitions and Details

1. The City shall establish a separate account in the financial system to reserve funds intended to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase. This account and the funds contained therein shall be referred to as the General Reserve. It shall be budgeted to contain an amount equivalent to 25% of the City's annual General Fund ongoing operating expenditures. Resources in the General Reserve account will be considered committed<sup>1</sup> for the purpose of financial reporting per the standards of Generally Accepted Accounting Principles (GAAP) set forth by the Governmental Accounting Standards Board (GASB) Statement No. 54.
2. The City shall establish other separate accounts in the financial system to reserve funds for other appropriate purposes, such as for replacement of vehicles and major equipment; maintenance and replacement of capital assets; and long-term liabilities.
3. Funds held in the General Reserve can only be appropriated by a majority vote of the Council to address exceptional circumstances specifically related to a significant revenue shortfall, unanticipated expenditure, or other budget stabilization issue.
4. If the General Reserve funds are appropriated and expended, the City Council will endeavor to replenish them to the full amount noted above as part of the adoption of the subsequent budget, if not sooner.
5. This Policy shall be reviewed by the City Council periodically to ensure its consistency with current law and the City's current needs.

---

<sup>1</sup> Per the Governmental Accounting Standards Board (GASB) Statement No. 54, "committed" includes amounts that can be used only for specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that originally imposed the constraint.



## CITY COUNCIL REPORT

9.J.

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Heba El-Guindy, Public Works Director, helguindy@pinole.gov  
**SUBJECT:** APPROVAL OF FISCAL YEAR 2025-26 CAPITAL BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN

### **RECOMMENDATION**

Staff recommends that the City Council adopt the attached Resolution approving the Final Fiscal Year (FY) 2025-26 Capital Budget and Five-Year FY 2025-26 through 2029-30 Capital Improvement Plan.

### **BACKGROUND**

As provided under Section 2.04.150 of Title 2 of the Pinole Municipal Code, the City Manager, in collaboration with the Finance Director and Public Works Director, have compiled budget recommendations for City capital projects for the next five fiscal years. The Capital Improvement Plan (CIP) serves as a tool for staff to plan, implement, and manage improvements and ongoing upgrades to the City's infrastructure. The CIP is reviewed and updated annually for capital projects and programs. The CIP lists the capital projects that the City intends to undertake over the upcoming five-year period and associated schedule, cost, and funding source for each project.

A variety of funding sources support projects in the CIP. The first year's program is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for longer-term planning and subject to future review and modification. The Final FY 2025-26 through 2029-30 five-year CIP includes projects that fall under the following broad categories:

- Facilities
- Parks
- Sanitary Sewer
- Stormwater
- Streets and Roads
- Infrastructure Assessments

The preliminary five-year CIP was reviewed by the Finance Committee on April 24, 2025. The Committee members emphasized the need to focus on pavement rehabilitation, streetlighting and wastewater projects.

The proposed CIP was also reviewed by City Council on May 6, 2025. City Council members

commented on the various projects and directed staff to reduce and prioritize FY 2025-26 projects. It was also noted the need to minimize dependence on the City's general funds, and to kick-start road projects, preferably as bundles, in order to reduce the design and construction costs that have been rising over past years. The CIP was revised and brought forward for City Council review and recommendations during the meetings held on May 13, 2025, and June 3, 2025, respectively, and no further changes were recommended.

Staff most recently presented the FY 2025-26 through FY 2029-30 CIP to the Planning Commission on June 9, 2025. The Planning commission discussed the CIP for conformity and consistency with the City's General Plan and determined that all the projects conform with the General Plan. One change made as part of the adopted Resolution is regarding Facilities project FA2302 - Plum Street Parking Lot Improvements which was determined to conform with Goal CE.5 of the Circulation Element, but not with Goal CS.2 - Policy CS.2.6 of the Community Services Element.

## **REVIEW AND ANALYSIS**

The five-year CIP FY 2025-26 through FY 2029-30 contains 45 projects and 5 infrastructure assessments. FY 2025-26 capital budget is aggressive with a total of 24 projects and 2 infrastructure assessments. Projects prioritized for FY 2025-26 are determined necessary to enhance safety and operational conditions, minimize potential liability, and optimize maintenance and capital costs. These prioritized projects were selected based on short-term infrastructure needs, direction of the City Council, community input, availability of funds and funding sources, and staff resources.

## **FISCAL IMPACT**

The Final FY 2025-26 through FY 2029-30 CIP identifies projects with estimated total costs of \$91,248,449 to be funded by various funding sources including grants, enterprise fees, development impact fees, measure funds, vehicle impact fees, and potential debt financing in years two through five. FY 2025-26 capital budget contains projects totaling \$12,140,449 as detailed in Attachment A and summarized below.

### **Sources by Fund FY 2025-26 CIP Budget**

100 - General Fund \$ 0  
105 - Measure S 2006 \$ 350,000  
106 - Measure S 2014 \$ 570,000  
200 - Gas Tax \$ 1,500,000  
214 - Solid Waste \$ 0  
215 - Grant: TLC \$ 41,442  
215 - Grant: Climate Implementation \$ 595,000  
215 - Grant: HSIP \$ 239,040  
215 - Measure J \$750,000  
215 - Grant: OBAG \$ 0  
275 - Parkland Dedication \$ 0  
276 - Growth Impact Fees \$ 950,000  
324 - Public Facilities Fund \$ 0  
325 - City Street Improvements \$ 900,000

325 - Grant: TDA Article 3 \$ 0  
325 - Grant: STMP Fees \$ 597,417  
325 - Grant: HBP \$ 1,351,590  
377 - Arterial Streets Rehabilitation \$ 560,960  
500 - Sewer Enterprise Fund \$ 2,735,000  
Potential Debt Financing \$ 0  
Vehicle Impact Fees \$ 1,000,000

**Funding Sources Total \$ 12,140,449**

**ATTACHMENTS**

- A. Resolution
- B. CIP Summary and Project Charters

**RESOLUTION NO. 2025 – xx**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, OF THE  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING FISCAL  
YEAR 2025-26 CAPITAL BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN  
OF FISCAL YEARS 2025-26 THROUGH 2029-30**

**WHEREAS**, staff has prepared the Capital Improvement Plan (CIP) for the City of Pinole for Fiscal Years 2025-26 through 2029-30; and

**WHEREAS**, the preliminary five-year CIP was reviewed by the Finance Committee on April 24, 2025 and was revised based on the Committee's recommendations; and

**WHEREAS**, the proposed five-year CIP was reviewed by City Council at its regular meetings held on May 6, 2025, May 13, 2025, and June 3, 2025, and revisions were made to reflect the Council's directions; and

**WHEREAS**, the revised five-year CIP was reviewed for conformity with the City's General Plan by the Planning Commission on June 9, 2025, and was found to be consistent except for Goal CS.2 - Policy CS.2.6 under project FA2302 – Plum Street Parking Lot Improvements which was revised; and

**WHEREAS**, the Final CIP for FY 2025-26 through FY 2029-30 includes 45 projects and 5 infrastructure assessments totaling in an estimated cost of \$91,248,449; and

**WHEREAS**, the Final FY 2025-26 Capital Budget contains 24 projects and 2 infrastructure assessments totaling in \$12,140,449 incorporated into and will be a part of the adoption of the Final Proposed FY 2025-26 Operating and Capital Budget.

**NOW THEREFORE BE IT RESOLVED** that the City Council of the City of Pinole as follows:

1. Approve Fiscal Year 2025-26 Capital Budget of \$12,140,449 funding 24 projects and 2 infrastructure assessments.
2. Approve the Five-Year Capital Improvement Plan of Fiscal Years 2025-26 through 2029-30 with estimated costs of \$91,248,449 planned to fund 45 projects and 5 infrastructure assessments.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17<sup>th</sup> day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:



I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 17<sup>th</sup> day of June 2025.

---

Heather Bell  
City Clerk



**CITY OF PINOLE**  
**FY 2025-26 THROUGH FY 2029-30**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

| SOURCES BY FUND |                                                 | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29    | FY 2029-30   | 5-Year Total  |
|-----------------|-------------------------------------------------|---------------|---------------|---------------|---------------|--------------|---------------|
| 1               | 100 - General Fund                              | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -         | \$ 200,000    |
| 2               | 105 - Measure S 2006                            | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 1,750,000  |
| 3               | 106 - Measure S 2014                            | \$ 570,000    | \$ 2,123,000  | \$ 918,965    | \$ 250,000    | \$ 250,000   | \$ 4,111,965  |
| 4               | 200 - Gas Tax                                   | \$ 1,500,000  | \$ 880,000    | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ 3,880,000  |
| 5               | 214 - Solid Waste                               | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 6               | 215 - Grant: TLC                                | \$ 41,442     | \$ -          | \$ -          | \$ -          | \$ -         | \$ 41,442     |
| 7               | 215 - Grant: Climate Implementation Grant - MTC | \$ 595,000    | \$ 357,000    | \$ -          | \$ -          | \$ -         | \$ 952,000    |
| 8               | 215 - Grant: HSIP                               | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -         | \$ 239,040    |
| 9               | 215 - Measure J                                 | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ 2,500,000  |
| 10              | 215 - Grant: OBAG                               | \$ -          | \$ 650,000    | \$ 370,000    | \$ -          | \$ -         | \$ 1,020,000  |
| 11              | 275 - Parkland Dedication                       | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 12              | 276 - Growth Impact Fees                        | \$ 950,000    | \$ 2,018,000  | \$ 620,000    | \$ 220,000    | \$ 250,000   | \$ 4,058,000  |
| 13              | 324 - Public Facilities Fund                    | \$ -          | \$ 582,000    | \$ 400,000    | \$ -          | \$ -         | \$ 982,000    |
| 14              | 325 - City Street Improvements                  | \$ 900,000    | \$ 1,075,000  | \$ 700,000    | \$ 700,000    | \$ 650,000   | \$ 4,025,000  |
| =               | 325 - Grant: TDA Article 3                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 16              | 325 - Grant: STMP Fees                          | \$ 597,417    | \$ 670,000    | \$ 480,000    | \$ -          | \$ -         | \$ 1,747,417  |
| 17              | 325 - Grant: HBP                                | \$ 1,351,590  | \$ 1,600,000  | \$ 23,919,035 | \$ -          | \$ -         | \$ 26,870,625 |
| 18              | 377 - Arterial Streets Rehabilitation           | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000    | \$ 350,000   | \$ 2,110,960  |
| 19              | 500 - Sewer Enterprise Fund                     | \$ 2,735,000  | \$ 5,650,000  | \$ 4,480,000  | \$ 4,995,000  | \$ 2,835,000 | \$ 20,695,000 |
| 21              | Potential Debt Financing                        | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,750,000  | \$ 2,250,000 | \$ 13,000,000 |
| 22              | Vehicle Impact Fee                              | \$ 1,000,000  | \$ -          | \$ -          | \$ -          | \$ -         | \$ 1,000,000  |
|                 | Sources Total                                   | \$ 12,140,449 | \$ 21,105,000 | \$ 37,638,000 | \$ 10,615,000 | \$ 7,685,000 | \$ 89,183,449 |
|                 | Unfunded Total                                  | \$ -          | \$ 515,000    | \$ -          | \$ 1,050,000  | \$ 500,000   | \$ 2,065,000  |
| 23              | Total Sources Required                          | \$ 12,140,449 | \$ 21,620,000 | \$ 37,638,000 | \$ 11,665,000 | \$ 8,185,000 | \$ 91,248,449 |



CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26  
ACCOUNT SUMMARY

| FACILITIES                 |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
|----------------------------|------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|------------------------------|------|------|----------|
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-343-47201 | 276-343-47201 | 324-343-47201 | 215-342-47205 |               |               |               |               |                              |      |      | Unfunded |
| FA2502                     | Upgrade of City Pools                                | \$ 100,000    | \$ -          | \$ 100,000    | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000    | \$ 75,000     | \$ -          | \$ -          | \$ 595,000    |               |               |               |               |                              |      |      | \$ -     |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2301                     | Public Safety Building Modernization                 | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA2202                     | Senior Center Modernization                          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1703                     | City Hall Modernization                              | \$ 400,000    | \$ -          | \$ 400,000    | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |                              |      |      | \$ -     |
| PARKS                      |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 276-345-47203 | 214-345-47203 | 106-345-47203 |               |               |               |               |               |                              |      |      | Unfunded |
| PA2501                     | Improvements to City Parks                           | \$ 200,000    | \$ 200,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2402                     | Mural Preservation                                   | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2401                     | Fernandez Park Improvements                          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA2202                     | Skatepark Rehabilitation                             | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000    | \$ 250,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SANITARY SEWER             |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 500-641-47201 | 500-642-47201 | 276-642-47207 |               |               |               |               |               |                              |      |      | Unfunded |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000    | \$ -          | \$ 280,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000    | \$ -          | \$ 150,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2406                     | WPCP Solar and Battery                               | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2404                     | WPCP Boiler Replacement                              | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2403                     | WPCP Centrifuge Replacement                          | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2203                     | Effluent Outfall                                     | \$ 650,000    | \$ 650,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2101                     | Secondary Clarifier Rehabilitation                   | \$ 425,000    | \$ 425,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS2002                     | Water Pollution Control Plan Lab Remodel             | \$ 150,000    | \$ 150,000    | \$ -          | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000    | \$ -          | \$ 850,000    | \$ -          |               |               |               |               |               |                              |      |      | \$ -     |
| STORMWATER                 |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-344-47206 | 276-344-47206 |               |               |               |               |               |               |                              |      |      | Unfunded |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000    | \$ 150,000    |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 120,000    | \$ 120,000    |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| SW2001                     | Robie Road Storm Drainage Improvements               | \$ -          | \$ -          |               |               |               |               |               |               |               |                              |      |      | \$ -     |
| STREETS & ROADS            |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-342-47205 | 215-342-47205 | 105-342-47205 | 276-342-47205 | 325-342-42101 | 500-641-42101 | 200-342-47205 | 377-342-47205 | Potential Vehicle Impact Fee |      |      | Unfunded |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2506                     | Traffic Calming Program                              | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2505                     | Safe Routes to Schools                               | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2403                     | Old Town Traffic Calming                             | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000    | \$ -          | \$ -          | \$ 350,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2303                     | Pinole Smart Signals                                 | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000    | \$ -          | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 110,960    | \$ -                         | \$ - | \$ - | \$ -     |
| RO2301                     | Road Rehabilitation                                  | \$ 3,250,000  | \$ -          | \$ 750,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ 1,500,000  | \$ -          | \$ 1,000,000                 | \$ - | \$ - | \$ -     |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| RO1710                     | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 2,090,449  | \$ 100,000    | \$ 41,442     | \$ -          | \$ -          | \$ 1,949,007  | \$ -          | \$ -          | \$ -          | \$ -                         | \$ - | \$ - | \$ -     |
| INFRASTRUCTURE ASSESSMENTS |                                                      |               |               |               |               |               |               |               |               |               |                              |      |      |          |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26    | 106-343-42101 | 106-344-42101 | 500-642-42101 | 500-641-42101 | 325-342-42101 |               |               |               |                              |      |      | Unfunded |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -          |               |               |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2105                     | Applan Way Complete Streets                          | \$ -          |               |               |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000     |               |               | \$ 80,000     |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -          |               |               | \$ -          |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| IN1703                     | Storm Drain Master Plan                              | \$ 275,000    | \$ 150,000    | \$ 125,000    |               |               | \$ -          |               |               |               |                              |      |      | \$ -     |
| Uses by Project Total      |                                                      | \$ 12,140,449 |               |               |               |               |               |               |               |               |                              |      |      |          |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules



CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30  
FUNDING SUMMARY

| SOURCES BY FUND                                | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29    | FY 2029-30   | 5-Year Total  |
|------------------------------------------------|---------------|---------------|---------------|---------------|--------------|---------------|
| 100 - General Fund                             | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -         | \$ 200,000    |
| 105 - Measure S 2006                           | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 1,750,000  |
| 106 - Measure S 2014                           | \$ 570,000    | \$ 2,123,000  | \$ 918,965    | \$ 250,000    | \$ 250,000   | \$ 4,111,965  |
| 200 - Gas Tax                                  | \$ 1,500,000  | \$ 880,000    | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ 3,880,000  |
| 214 - Solid Waste                              | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 215 - Grant: TLC                               | \$ 41,442     | \$ -          | \$ -          | \$ -          | \$ -         | \$ 41,442     |
| 215 - Grant: Climate Implementation Grant - MT | \$ 595,000    | \$ 357,000    | \$ -          | \$ -          | \$ -         | \$ 952,000    |
| 215 - Grant: HSIP                              | \$ 239,040    | \$ -          | \$ -          | \$ -          | \$ -         | \$ 239,040    |
| 215 - Measure J                                | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ 2,500,000  |
| 215 - Grant: OBAG                              | \$ -          | \$ 650,000    | \$ 370,000    | \$ -          | \$ -         | \$ 1,020,000  |
| 275 - Parkland Dedication                      | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 276 - Growth Impact Fees                       | \$ 950,000    | \$ 2,018,000  | \$ 620,000    | \$ 220,000    | \$ 250,000   | \$ 4,058,000  |
| 324 - Public Facilities Fund                   | \$ -          | \$ 582,000    | \$ 400,000    | \$ -          | \$ -         | \$ 982,000    |
| 325 - City Street Improvements                 | \$ 900,000    | \$ 1,075,000  | \$ 700,000    | \$ 700,000    | \$ 650,000   | \$ 4,025,000  |
| 325 - Grant: TDA Article 3                     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -         | \$ -          |
| 325 - Grant: STMP Fees                         | \$ 597,417    | \$ 670,000    | \$ 480,000    | \$ -          | \$ -         | \$ 1,747,417  |
| 325 - Grant: HBP                               | \$ 1,351,590  | \$ 1,600,000  | \$ 23,919,035 | \$ -          | \$ -         | \$ 26,870,625 |
| 377 - Arterial Streets Rehabilitation          | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000    | \$ 350,000   | \$ 2,110,960  |
| 500 - Sewer Enterprise Fund                    | \$ 2,735,000  | \$ 5,650,000  | \$ 4,480,000  | \$ 4,995,000  | \$ 2,835,000 | \$ 20,695,000 |
| Potential Debt Financing                       | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,750,000  | \$ 2,250,000 | \$ 13,000,000 |
| Vehicle Impact Fee                             | \$ 1,000,000  | \$ -          | \$ -          | \$ -          | \$ -         | \$ 1,000,000  |
| Sources Total                                  | \$ 12,140,449 | \$ 21,105,000 | \$ 37,638,000 | \$ 10,615,000 | \$ 7,685,000 | \$ 89,183,449 |
| Unfunded Total                                 | \$ -          | \$ 515,000    | \$ -          | \$ 1,050,000  | \$ 500,000   | \$ 2,065,000  |
| Total Sources Required                         | \$ 12,140,449 | \$ 21,620,000 | \$ 37,638,000 | \$ 11,665,000 | \$ 8,185,000 | \$ 91,248,449 |

| FACILITIES                 |                                                      |              |              |               |              |              |               |
|----------------------------|------------------------------------------------------|--------------|--------------|---------------|--------------|--------------|---------------|
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| FA2502                     | Upgrade of City Pools                                | \$ 100,000   | \$ 300,000   | \$ -          | \$ -         | \$ -         | \$ 400,000    |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000   | \$ 400,000   | \$ -          | \$ -         | \$ -         | \$ 1,070,000  |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ -         | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ -         | \$ 220,000   | \$ -          | \$ -         | \$ -         | \$ 220,000    |
| FA2301                     | Public Safety Building Modernization                 | \$ -         | \$ 500,000   | \$ -          | \$ -         | \$ -         | \$ 500,000    |
| FA2202                     | Senior Center Modernization                          | \$ -         | \$ 150,000   | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -         | \$ -         | \$ -          | \$ 1,050,000 | \$ 500,000   | \$ 1,550,000  |
| FA1703                     | City Hall Modernization                              | \$ 400,000   | \$ 300,000   | \$ -          | \$ -         | \$ -         | \$ 700,000    |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ -         | \$ 600,000   | \$ 400,000    | \$ -         | \$ -         | \$ 1,000,000  |
| PARKS                      |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| PA2501                     | Improvements to City Parks                           | \$ 200,000   | \$ 200,000   | \$ 220,000    | \$ 220,000   | \$ 250,000   | \$ 1,090,000  |
| PA2402                     | Mural Preservation                                   | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| PA2401                     | Fernandez Park Improvements                          | \$ -         | \$ 480,000   | \$ 400,000    | \$ -         | \$ -         | \$ 880,000    |
| PA2202                     | Skatepark Rehabilitation                             | \$ -         | \$ 200,000   | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| SANITARY SEWER             |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 280,000    |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| SS2406 *                   | WPCP Solar and Battery                               | \$ -         | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -         | \$ -         | \$ 170,000    | \$ 3,880,000 | \$ -         | \$ 4,050,000  |
| SS2404 *                   | WPCP Boiler Replacement                              | \$ -         | \$ -         | \$ 660,000    | \$ -         | \$ -         | \$ 660,000    |
| SS2403 *                   | WPCP Centrifuge Replacement                          | \$ -         | \$ -         | \$ -          | \$ 990,000   | \$ -         | \$ 990,000    |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -         | \$ -         | \$ -          | \$ 125,000   | \$ 2,835,000 | \$ 2,960,000  |
| SS2203 *                   | Effluent Outfall                                     | \$ 650,000   | \$ 1,350,000 | \$ 1,150,000  | \$ -         | \$ -         | \$ 3,150,000  |
| SS2101 *                   | Secondary Clarifier Rehabilitation                   | \$ 425,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 425,000    |
| SS2002 *                   | Water Pollution Control Plan Lab Remodel             | \$ 150,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 150,000    |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000   | \$ 3,950,000 | \$ 2,500,000  | \$ -         | \$ -         | \$ 7,300,000  |
| STORMWATER                 |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000   | \$ 150,000   | \$ 120,000    | \$ 100,000   | \$ 100,000   | \$ 620,000    |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 120,000   | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 720,000    |
| SW2001                     | Roble Road Storm Drainage Improvements               | \$ -         | \$ 800,000   | \$ -          | \$ -         | \$ -         | \$ 800,000    |
| STREETS & ROADS            |                                                      |              |              |               |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 250,000    |
| RO2506                     | Traffic Calming Program                              | \$ 200,000   | \$ 200,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 850,000    |
| RO2505                     | Safe Routes to Schools                               | \$ -         | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 50,000    | \$ 350,000    |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000   | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 100,000   | \$ 500,000    |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000   | \$ 250,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 1,100,000  |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000   | \$ 200,000   | \$ 200,000    | \$ 150,000   | \$ 150,000   | \$ 900,000    |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000   | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 750,000    |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -         | \$ 50,000    | \$ -          | \$ -         | \$ -         | \$ 50,000     |
| RO2403                     | Old Town Traffic Calming                             | \$ -         | \$ 570,000   | \$ -          | \$ -         | \$ -         | \$ 570,000    |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000   | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 1,000,000  |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000   | \$ 350,000   | \$ 350,000    | \$ 350,000   | \$ 350,000   | \$ 1,750,000  |
| RO2303                     | Pinole Smart Signals                                 | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 350,000    |
| RO2301                     | Road Rehabilitation                                  | \$ 3,250,000 | \$ 5,000,000 | \$ 5,000,000  | \$ 3,750,000 | \$ 3,000,000 | \$ 20,000,000 |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ -         | \$ 750,000   | \$ -          | \$ -         | \$ -         | \$ 750,000    |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -         | \$ 750,000   | \$ 750,000    | \$ -         | \$ -         | \$ 1,500,000  |
| RO1710 **                  | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 2,090,449 | \$ 2,200,000 | \$ 27,018,000 | \$ -         | \$ -         | \$ 31,308,449 |
| INFRASTRUCTURE ASSESSMENTS |                                                      |              |              |               |              |              |               |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26   | FY 2026-27   | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -         | \$ -         | \$ 150,000    | \$ -         | \$ -         | \$ 150,000    |
| IN2105                     | Appian Way Complete Streets                          | \$ -         | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ 100,000    |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000    | \$ -         | \$ -          | \$ -         | \$ -         | \$ 80,000     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -         | \$ 200,000   | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| IN1703                     | Storm Drain Master Plan                              | \$ 275,000   | \$ -         | \$ -          | \$ -         | \$ -         | \$ 275,000    |
| Uses by Project Total      |                                                      | \$12,140,449 | \$21,620,000 | \$40,138,000  | \$11,665,000 | \$8,185,000  | \$93,748,449  |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules

## FA2502 - UPGRADE OF CITY POOLS

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                |                      |                   |                                 |             |                                                                                     |                | Project Origin :               |                                    |      |                      | Priority Score : |  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|----------------------|-------------------|---------------------------------|-------------|-------------------------------------------------------------------------------------|----------------|--------------------------------|------------------------------------|------|----------------------|------------------|--|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                | Budget               |                   | Unappropriated Subsequent Years |             |                                                                                     |                |                                | Project Estimate<br>FY 2025 - 2030 |      |                      |                  |  |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 |                   | Year 2<br>FY 2026-27            |             | Year 3<br>FY 2027-28                                                                |                | Year 4<br>FY 2028-29           |                                    |      | Year 5<br>FY 2029-30 |                  |  |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input checked="" type="checkbox"/> Renovation |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                | \$ -                 | \$ 100,000        | \$ 300,000                      | \$ -        | \$ -                                                                                | \$ -           | \$ -                           | \$ -                               | \$ - | \$ 400,000           |                  |  |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |                      |                   |                                 |             |                                                                                     |                | Estimated Completion 6/30/2027 |                                    |      |                      |                  |  |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| <p>The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. Maintenance costs have been high due to the age and condition of the pools and associated equipment, and the main pool had to be closed for a number of months. This project will fully renovate and upgrade the pools along with associated amenities.</p> |                                                |                      |                   |                                 |             |  |                |                                |                                    |      |                      |                  |  |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| Increased maintenance costs and potential for additional closures to avoid safety or liability issues.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget                                         |                      | Projected Budget  |                                 |             |                                                                                     |                | Project Estimate               |                                    |      |                      |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | FY 2025-26                                     |                      | FY 2026-27        | FY 2027-28                      | FY 2028-29  | FY 2029-30                                                                          | FY 2025 - 2030 |                                |                                    |      |                      |                  |  |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                |                      | \$ 30,000         |                                 |             |                                                                                     |                | \$ 30,000                      |                                    |      |                      |                  |  |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 90,000                                      |                      | \$ 250,000        |                                 |             |                                                                                     |                | \$ 340,000                     |                                    |      |                      |                  |  |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 10,000                                      |                      | \$ 20,000         |                                 |             |                                                                                     |                | \$ 30,000                      |                                    |      |                      |                  |  |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 100,000</b>                              |                      | <b>\$ 300,000</b> | <b>\$ -</b>                     | <b>\$ -</b> | <b>\$ -</b>                                                                         |                | <b>\$ 400,000</b>              |                                    |      |                      |                  |  |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000                                     |                      | \$ 300,000        |                                 |             |                                                                                     |                | \$ 400,000                     |                                    |      |                      |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                |                      |                   |                                 |             |                                                                                     |                |                                |                                    |      |                      |                  |  |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 100,000</b>                              |                      | <b>\$ 300,000</b> | <b>\$ -</b>                     | <b>\$ -</b> | <b>\$ -</b>                                                                         |                | <b>\$ 400,000</b>              |                                    |      |                      |                  |  |

## FA2501 - ZERO-EMISSION VEHICLE AND EV CHARGING INFRASTRUCTURE

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 670,000           | \$ 400,000                      | \$ -                 | \$ -                           | \$ -                 | \$ 1,070,000                       |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2027 |                      |                                    |

### Description

In August 2024, City Council adopted the City's Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State's Senate Bill 32 and Assembly Bill 1279. Pinole's community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City's Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting \$952,000 in grant funds in addition to a required 11% local match (\$118,000) for a total Project cost of 1,070,000 for accelerating zero-emission vehicle adoption and expanding the EV charging infrastructure in alignment with the Pinole's CAAP goals.



### History, Status, or Impact if Delayed

The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.

### General Plan Goals/Policies

2024 Climate Action and Adaptation Plan. Goal CS.1, Goals HS.6, SE.3, SE.4, SE.7

### Summary of Capital Cost

| USE(S)                                      | Budget            | Projected Budget  |             |             |             | Project Estimate    |
|---------------------------------------------|-------------------|-------------------|-------------|-------------|-------------|---------------------|
|                                             | FY 2025-26        | FY 2026-27        | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030      |
| Planning                                    |                   |                   |             |             |             |                     |
| Design                                      | \$ 120,000        |                   |             |             |             | \$ 120,000          |
| Construction                                | \$ 500,000        | \$ 370,000        |             |             |             | \$ 870,000          |
| Contingency                                 | \$ 50,000         | \$ 30,000         |             |             |             | \$ 80,000           |
| <b>TOTAL USES</b>                           | <b>\$ 670,000</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,070,000</b> |
| <b>SOURCE(S)</b>                            |                   |                   |             |             |             |                     |
| 106 - Measure S 2014                        | \$ 75,000         | \$ 43,000         |             |             |             | \$ 118,000          |
| 215 - Grant: Climate Implentation Grant - M | \$ 595,000        | \$ 357,000        |             |             |             | \$ 952,000          |
|                                             |                   |                   |             |             |             |                     |
|                                             |                   |                   |             |             |             |                     |
| <b>TOTAL FUNDS</b>                          | <b>\$ 670,000</b> | <b>\$ 400,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 1,070,000</b> |

## FA2401 - TINY TOTS FLOORING AND PAINTING

|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                              |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 42                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                            | \$ -                                | \$ -                                         | \$ 250,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Pinole Tiny Tots interior and exterior facility maintenance including flooring and painting. Replacement of existing carpeted areas in the main room with new carpet or carpet tiles and replacement of existing vinyl linoleum with a waterproof plank vinyl in the snack area and craft/play areas. Exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The current carpeting and vinyl linoleum flooring are in need of replacement. The carpeted areas are worn and also contain many raised areas that create a tripping hazard. The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering.</p>                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | \$ 250,000                                   |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                | \$ 250,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 250,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | \$ 250,000                                   |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                               | \$ -                                | \$ 250,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 250,000                                 |                                            |

## FA2302 - PLUM ST. PARKING LOT IMPROVEMENTS

|                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                         |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 12                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                          |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                          | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                       | \$ -                                                                                 | \$ -                                         | \$ 220,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 220,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                               |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>To provide a secure parking area for Police vehicles in the Plum Street parking lot. The parking lot will remain open for the public. A portion of the parking lot planned to be secured with security gate for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.</p> |                                                                                      |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CE.5                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                               | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                                                      | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                      |                                                                                      | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                |                                                                                      | \$ 180,000                                   |                                        |                                                                                     |                                       | \$ 180,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                 |                                                                                      | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                           | \$ -                                                                                 | \$ 220,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 220,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 324 - Public Facilities Fund                                                                                                                                                                                                                                                                                                                                |                                                                                      | \$ 220,000                                   |                                        |                                                                                     |                                       | \$ 220,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                          | \$ -                                                                                 | \$ 220,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 220,000                                 |                                            |



| FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION                                                                                                                                                                                                                                                                                                                             |                      |                                       |                                 |                      |                                |                                    |                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Facilities                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Staff Recommendation |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                               |                      | Budget                                | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                        |                      | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                            | \$ 150,000.00        | \$ -                                  | \$ 500,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 650,000                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                                    |                      |                                       |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <b>Description</b><br>To extend the useful life of the Public Safety building, there are several items that require attention including but not limited to replacement of the HVAC system, carpet, flooring, water heaters, light fixtures, fans, etc. In addition, the building requires painting (interior and exterior), and the locker rooms also require renovation. |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                     |                      |                                       |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                               |                      |                                       |                                 |                      |                                |                                    |                                    |
| Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                         |                      |                                       |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                   |                      |                                       |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                    | Budget<br>FY 2025-26 | Projected Budget                      |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                  |                      |                                       |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                    |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                              |                      | \$ 400,000                            |                                 |                      |                                | \$ 400,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                               |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                         | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                          |                      |                                       |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                      |                      | \$ 200,000                            |                                 |                      |                                | \$ 200,000                         |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                  |                      | \$ 300,000                            |                                 |                      |                                | \$ 300,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                        | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |

## FA2202 - SENIOR CENTER MODERNIZATION

|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 37                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                           |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                           | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                        | \$185,000                                                                            | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 335,000                                 |
| <b>Project Start</b> 7/1/2024                                                                                                                                                                                                                                                |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| This ongoing project includes a facilities condition assessment and design and construction of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations. |                                                                                      |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                 |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                               |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                 |                                                                                      | \$ 130,000                                   |                                        |                                                                                     |                                       | \$ 130,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                  |                                                                                      | \$ 20,000                                    |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                            | \$ -                                                                                 | \$ 150,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                     |                                                                                      | \$ 150,000                                   |                                        |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                              |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                           | \$ -                                                                                 | \$ 150,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |

## FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | <b>Project Origin :</b> Fowler Lot Re-Use Committee |                                        |                                                                                     |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   | <b>Budget</b>                                       | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                   | <b>Year 1<br/>FY 2025-26</b>                        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 126,655.00     | \$ -                                                | \$ -                                   | \$ -                                                                                | \$ 1,050,000.00                       | \$ 500,000.00                | \$ 1,676,655                               |
| <b>Project Start</b> 7/1/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                                                     |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                                     |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.</p> |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Goal CE.5, Goal CS.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Budget</b>     | <b>Projected Budget</b>                             |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>FY 2025-26</b> | <b>FY 2026-27</b>                                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   |                                                     |                                        | \$ 100,000                                                                          |                                       | \$ 100,000                   |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                                                     |                                        | \$ 870,000                                                                          | \$ 450,000                            | \$ 1,320,000                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   |                                                     |                                        | \$ 80,000                                                                           | \$ 50,000                             | \$ 130,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -              | \$ -                                                | \$ -                                   | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Unfunded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                                     |                                        | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ -              | \$ -                                                | \$ -                                   | \$ 1,050,000                                                                        | \$ 500,000                            | \$ 1,550,000                 |                                            |

## FA1703 - CITY HALL MODERNIZATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                              | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 35                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ -                         | \$ 400,000.00                                | \$ 300,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       |                                            |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. Several items that require attention include but are not limited to the configuration of rooms, carpet, flooring, window coverings, light fixtures, improved service counters, improved exterior doors insulation and landing to prevent the rain from leaking inside the building, and addition of a lactation room. Interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Exterior improvements will include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting. |                              |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Exterior painting is necessary to maintain external protection from the environment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b> | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 30,000                    | \$ -                                         |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 340,000                   | \$ 270,000                                   |                                        |                                                                                     |                                       | \$ 610,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 30,000                    | \$ 30,000                                    |                                        |                                                                                     |                                       | \$ 60,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 400,000</b>            | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 400,000                   |                                              |                                        |                                                                                     |                                       | \$ 400,000                                 |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                              | \$ 300,000                                   |                                        |                                                                                     |                                       | \$ 300,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 400,000</b>            | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>                          |                                            |

## FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT

|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                          |                                         | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b> 43                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                           |                                         | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Renovation     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Rehabilitation |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                        | \$ -                                    | \$ -                                      | \$ 600,000                             | \$ 400,000                                                                          | \$ -                                  | \$ -                                       | \$ 1,000,000                               |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Roof repairs and replacement at City facilities including the Public Safety Building, City Hall, and Water Pollution Control Plant. In October 2022, City staff received quotes for the rehabilitation of the roofs; it was determined that the Public Safety building roof needs immediate replacement.</p>                                                                                                              |                                         |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies.</p> |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         | \$ 60,000                                 |                                        |                                                                                     |                                       | \$ 60,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 490,000                                | \$ 350,000                             |                                                                                     |                                       | \$ 840,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | \$ 50,000                                 | \$ 50,000                              |                                                                                     |                                       | \$ 100,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                            | \$ -                                    | \$ 600,000                                | \$ 400,000                             | \$ -                                                                                | \$ -                                  | \$ 1,000,000                               |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 324 - Public Facilities Fund                                                                                                                                                                                                                                                                                                                                                                                                 |                                         | \$ 362,000                                | \$ 400,000                             |                                                                                     |                                       | \$ 762,000                                 |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                     |                                         | \$ 238,000                                |                                        |                                                                                     |                                       | \$ 238,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                           | \$ -                                    | \$ 600,000                                | \$ 400,000                             | \$ -                                                                                | \$ -                                  | \$ 1,000,000                               |                                            |

## PA2501 - IMPROVEMENTS TO CITY PARKS

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score :                   |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 220,000           | \$ 220,000                     | \$ 250,000           | \$ 1,090,000                       |  |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.



### History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

### General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                   | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                          | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                 |                   |                   |                   |                   |                   |                     |
| Design                   | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 100,000          |
| Construction             | \$ 160,000        | \$ 160,000        | \$ 180,000        | \$ 180,000        | \$ 200,000        | \$ 880,000          |
| Contingency              | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 30,000         | \$ 110,000          |
| <b>TOTAL USES</b>        | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |
| <b>SOURCE(S)</b>         |                   |                   |                   |                   |                   |                     |
| 276 - Growth Impact Fees | \$ 200,000        | \$ 200,000        | \$ 220,000        | \$ 220,000        | \$ 250,000        | \$ 1,090,000        |
|                          |                   |                   |                   |                   |                   |                     |
|                          |                   |                   |                   |                   |                   |                     |
|                          |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>       | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |

| PA2402 - MURAL PRESERVATION                                                                                                                                                                                                                             |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                                                                                                 |                      | Project Origin : Council Request |                                 |                                                                                     |                                | Priority Score : 27                |                                    |
| Type of CIP                                                                                                                                                                                                                                             |                      | Budget                           | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation |                      | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                          | \$ -                 | \$ -                             | \$ 100,000                      | \$ -                                                                                | \$ -                           | \$ -                               | \$ 100,000                         |
| Project Start 7/1/2026                                                                                                                                                                                                                                  |                      |                                  |                                 |                                                                                     | Estimated Completion 6/30/2027 |                                    |                                    |
| Description                                                                                                                                                                                                                                             |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Preservation and enhancment of murals in the City, community participation will be sought as applicable.                                                                                                                                                |                      |                                  |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                   |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                             |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1                                                                                                                                                                                                      |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                 |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                  | Budget<br>FY 2025-26 | Projected Budget                 |                                 |                                                                                     |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                         |                      | FY 2026-27                       | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                  |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                            |                      | \$ 100,000                       |                                 |                                                                                     |                                | \$ 100,000                         |                                    |
| Contingency                                                                                                                                                                                                                                             |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                       | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 100,000                         |                                    |
| SOURCE(S)                                                                                                                                                                                                                                               |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                    |                      | \$ 100,000                       |                                 |                                                                                     |                                | \$ 100,000                         |                                    |
|                                                                                                                                                                                                                                                         |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
|                                                                                                                                                                                                                                                         |                      |                                  |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                      | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 100,000                         |                                    |



## PA2401 - FERNANDEZ PARK IMPROVEMENTS

|                                                 |                                                |                      |                                       |                      |                                |                      |                                    |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Parks                         |                                                |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 24                |  |
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ 20,000.00                                   | \$ -                 | \$ 480,000                            | \$ 400,000           | \$ -                           | \$ -                 | \$ 900,000                         |  |
| Project Start 7/1/2024                          |                                                |                      |                                       |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

Renovations to the baseball field to decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2

### Summary of Capital Cost

| USE(S)                   | Budget     | Projected Budget |            |            |            | Project Estimate |
|--------------------------|------------|------------------|------------|------------|------------|------------------|
|                          | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                 |            |                  |            |            |            |                  |
| Design                   |            | \$ 70,000        |            |            |            | \$ 70,000        |
| Construction             |            | \$ 360,000       | \$ 360,000 |            |            | \$ 720,000       |
| Contingency              |            | \$ 50,000        | \$ 40,000  |            |            | \$ 90,000        |
| <b>TOTAL USES</b>        | \$ -       | \$ 480,000       | \$ 400,000 | \$ -       | \$ -       | \$ 880,000       |
| <b>SOURCE(S)</b>         |            |                  |            |            |            |                  |
| 276 - Growth Impact Fees |            | \$ 480,000       | \$ 400,000 |            |            | \$ 880,000       |
|                          |            |                  |            |            |            |                  |
|                          |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>       | \$ -       | \$ 480,000       | \$ 400,000 | \$ -       | \$ -       | \$ 880,000       |



| PA2202 - SKATEPARK REHABILITATION                                                                                                                                             |            |                                  |                                 |                                                                                     |                                |                      |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                       |            | Project Origin : Council Request |                                 |                                                                                     |                                | Priority Score : 34  |                                    |
| Type of CIP                                                                                                                                                                   |            | Budget                           | Unappropriated Subsequent Years |                                                                                     |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input checked="" type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |            | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                | \$ -       | \$ -                             | \$ 200,000                      | \$ -                                                                                | \$ -                           | \$ -                 | \$ 200,000                         |
| Project Start 7/1/2026                                                                                                                                                        |            |                                  |                                 |                                                                                     | Estimated Completion 6/30/2027 |                      |                                    |
| Description                                                                                                                                                                   |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| The ramps at the skatepark have settled and need to be replaced, the construction of a retaining wall may be needed.                                                          |            |                                  |                                 |  |                                |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                         |            |                                  |                                 |                                                                                     |                                |                      |                                    |
|                                                                                                                                                                               |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                   |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1                                                                                                                      |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| Summary of Capital Cost                                                                                                                                                       |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| USE(S)                                                                                                                                                                        | Budget     | Projected Budget                 |                                 |                                                                                     |                                | Project Estimate     |                                    |
|                                                                                                                                                                               | FY 2025-26 | FY 2026-27                       | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                      |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| Design                                                                                                                                                                        |            | \$ 10,000                        |                                 |                                                                                     |                                | \$ 10,000            |                                    |
| Construction                                                                                                                                                                  |            | \$ 160,000                       |                                 |                                                                                     |                                | \$ 160,000           |                                    |
| Contingency                                                                                                                                                                   |            | \$ 30,000                        |                                 |                                                                                     |                                | \$ 30,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                             | \$ -       | \$ 200,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 200,000           |                                    |
| SOURCE(S)                                                                                                                                                                     |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| 106 - Measure S 2014                                                                                                                                                          |            | \$ 200,000                       |                                 |                                                                                     |                                | \$ 200,000           |                                    |
|                                                                                                                                                                               |            |                                  |                                 |                                                                                     |                                |                      |                                    |
|                                                                                                                                                                               |            |                                  |                                 |                                                                                     |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                            | \$ -       | \$ 200,000                       | \$ -                            | \$ -                                                                                | \$ -                           | \$ 200,000           |                                    |

## PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Parks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                                                                 | \$ 250,000.00                           | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <p>There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.</p> |                                                                                      |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| This project has been delayed pending the development of a Park Master Plan (CIP Project# SS2401).                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 230,000                                                                           |                                         |                                        |                                                                                     |                                       | \$ 230,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 20,000                                                                            |                                         |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 250,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 250,000                                                                           |                                         |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 250,000</b>                          |                                            |

## SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                              |                                     | Project Origin :     |                                 |                                                                                     |                                | Priority Score :                   |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                    |                                     | Budget               | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Renovation |                      |                                 |                                                                                     |                                |                                    |                                    |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                                                                                 | \$ -                                | \$ 280,000           | \$ -                            | \$ -                                                                                | \$ -                           | \$ -                               | \$ 280,000                         |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                      |                                 |                                                                                     | Estimated Completion 6/30/2026 |                                    |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <p>This project will replace two blowers at the treatment plant. The existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.</p> |                                     |                      |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                          |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| The existing blower is outdated and replacement parts are no longer available, which could adversely impact operations if disabled.                                                                                                                                                                                                                                                                            |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Policy GM.4.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                         | Budget<br>FY 2025-26                | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     | Project Estimate<br>FY 2025 - 2030 |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 250,000                          |                      |                                 |                                                                                     |                                | \$ 250,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 30,000                           |                      |                                 |                                                                                     |                                | \$ 30,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 280,000</b>                  |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                    | \$ 280,000                          |                      |                                 |                                                                                     |                                | \$ 280,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 280,000</b>                  |                                    |

## SS2407 - PRIVATE SEWER LATERAL PROGRAM

|                                                 |                                     |                                              |                                        |                              |                                       |                              |                                            |
|-------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer         |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                              |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Rehabilitation         |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <b>Estimated Expenditures To-Date</b>           | \$ -                                | \$ 150,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ -                         | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2025                   |                                     |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |

### Description

Revolving fund to complete private sewer lateral improvements under a reimbursement agreement with residents.



### History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

### General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget |             |             |             | Project Estimate  |
|-----------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                             | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Planning                    |                   |                  |             |             |             |                   |
| Design                      |                   |                  |             |             |             |                   |
| Construction                | \$ 150,000        |                  |             |             |             | \$ 150,000        |
| Contingency                 |                   |                  |             |             |             |                   |
| <b>TOTAL USES</b>           | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |
| <b>SOURCE(S)</b>            |                   |                  |             |             |             |                   |
| 500 - Sewer Enterprise Fund | \$ 150,000        |                  |             |             |             | \$ 150,000        |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>          | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

## SS2406 - WPCP SOLAR AND BATTERY

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         | <b>Project Origin :</b> Master Plan |                                        |                              |                                       | <b>Priority Score :</b> 56                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Budget</b>                       | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation     |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Rehabilitation |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         | \$ -                                | \$ 250,000                             | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                     |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <p>Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator.</p>                                                                                                                                               |                                         |                                     |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <p>In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.</p> |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>             |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | <b>FY 2026-27</b>                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | \$ 40,000                           |                                        |                              |                                       | \$ 40,000                                                                           |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         | \$ 210,000                          |                                        |                              |                                       | \$ 210,000                                                                          |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                    | \$ 250,000                          | \$ -                                   | \$ -                         | \$ -                                  | \$ 250,000                                                                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         | \$ 250,000                          | \$ -                                   | \$ -                         |                                       | \$ 250,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                     |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                    | \$ 250,000                          | \$ -                                   | \$ -                         | \$ -                                  | \$ 250,000                                                                          |                                            |

## SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

|                                                 |                                               |                      |                                 |                      |                                |                      |                                    |  |
|-------------------------------------------------|-----------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                               |                      | Project Origin : Master Plan    |                      |                                |                      | Priority Score : 59                |  |
| Type of CIP                                     |                                               | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input checked="" type="checkbox"/> Expansion | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation           |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                               |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                               |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                               | \$ -                 | \$ -                            | \$ 170,000           | \$ 3,880,000.00                | \$ -                 | \$ 4,050,000                       |  |
| Project Start 7/1/2027                          |                                               |                      |                                 |                      | Estimated Completion 6/30/2029 |                      |                                    |  |

### Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |              |            | Project Estimate |
|-----------------------------|------------|------------------|------------|--------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29   | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |              |            |                  |
| Design                      |            |                  | \$ 170,000 | \$ 170,000   |            | \$ 340,000       |
| Construction                |            |                  |            | \$ 3,370,000 |            | \$ 3,370,000     |
| Contingency                 |            |                  |            | \$ 340,000   |            | \$ 340,000       |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |
| <b>SOURCE(S)</b>            |            |                  |            |              |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 170,000 | \$ 3,880,000 |            | \$ 4,050,000     |
|                             |            |                  |            |              |            |                  |
|                             |            |                  |            |              |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |

## SS2404 - WPCP BOILER REPLACEMENT

|                                                 |                                     |                      |                                    |                      |                                |                      |                                    |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 57                |  |
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                     | \$ -                 | \$ -                               | \$ 660,000           | \$ -                           | \$ -                 | \$ 660,000                         |  |
| Project Start 7/1/2027                          |                                     |                      |                                    |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

This project includes replacement of the anaerobic digester process boilers at the WPCP.



### History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |            |            | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |            |            |                  |
| Design                      |            |                  |            |            |            |                  |
| Construction                |            |                  | \$ 600,000 |            |            | \$ 600,000       |
| Contingency                 |            |                  | \$ 60,000  |            |            | \$ 60,000        |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |
| <b>SOURCE(S)</b>            |            |                  |            |            |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 660,000 |            |            | \$ 660,000       |
|                             |            |                  |            |            |            |                  |
|                             |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |

## SS2403 - WPCP CENTRIFUGE REPLACEMENT

|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                            |                                         | <b>Project Origin :</b> End of Life Cycle |                                        |                              |                                       | <b>Priority Score :</b> 57                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                 |                                         | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Renovation     |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Rehabilitation |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                              |                                         | \$ -                                      | \$ -                                   | \$ -                         | \$ 990,000.00                         | \$ -                                                                                | \$ 990,000                                 |
| <b>Project Start</b> 7/1/2028                                                                                                                                                                                                                                                                                      |                                         |                                           |                                        |                              | <b>Estimated Completion</b> 6/30/2029 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| This project includes replacement of a dewatering centrifuge at the WPCP.                                                                                                                                                                                                                                          |                                         |                                           |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                       |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit. |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                 |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Goal CS.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                     |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                      | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                   |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                           |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                             |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Construction                                                                                                                                                                                                                                                                                                       |                                         |                                           |                                        | \$ 900,000                   |                                       | \$ 900,000                                                                          |                                            |
| Contingency                                                                                                                                                                                                                                                                                                        |                                         |                                           |                                        | \$ 90,000                    |                                       | \$ 90,000                                                                           |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                  | \$ -                                    | \$ -                                      | \$ -                                   | \$ 990,000                   | \$ -                                  | \$ 990,000                                                                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                   |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                        |                                         |                                           |                                        | \$ 990,000                   |                                       | \$ 990,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                 | \$ -                                    | \$ -                                      | \$ -                                   | \$ 990,000                   | \$ -                                  | \$ 990,000                                                                          |                                            |



## SS2402 - PINON-2 SEWER CAPACITY

|                                                 |                                               |                      |                                 |                      |                                |                      |                                    |  |
|-------------------------------------------------|-----------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                               |                      | Project Origin : Master Plan    |                      |                                |                      | Priority Score : 59                |  |
| Type of CIP                                     |                                               | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input checked="" type="checkbox"/> Expansion | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation           |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                               |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                               |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  | \$ -                                          | \$ -                 | \$ -                            | \$ -                 | \$ 125,000.00                  | \$ 2,835,000.00      | \$ 2,960,000                       |  |
| Project Start 7/1/2028                          |                                               |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Pinon-2 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |            |              | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|--------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30   | FY 2025 - 2030   |
| Planning                    |            |                  |            |            |              |                  |
| Design                      |            |                  |            | \$ 125,000 | \$ 125,000   | \$ 250,000       |
| Construction                |            |                  |            |            | \$ 2,460,000 | \$ 2,460,000     |
| Contingency                 |            |                  |            |            | \$ 250,000   | \$ 250,000       |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ -       | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |
| <b>SOURCE(S)</b>            |            |                  |            |            |              |                  |
| 500 - Sewer Enterprise Fund |            |                  |            | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |
|                             |            |                  |            |            |              |                  |
|                             |            |                  |            |            |              |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ -       | \$ 125,000 | \$ 2,835,000 | \$ 2,960,000     |

## SS2203 - EFFLUENT OUTFALL

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               | <b>Project Origin :</b> Regulatory Requirement |                                        |                                                                                     |                                       | <b>Priority Score :</b> 52                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               | <b>Budget</b>                                  | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> Expansion | <b>Year 1<br/>FY 2025-26</b>                   | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Renovation           |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                          | \$ 650,000.00                                  | \$ 1,350,000                           | \$ 1,150,000                                                                        | \$ -                                  | \$ -                                       | \$ 3,150,000                               |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                               |                                                |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.</p> |                                               |                                                |                                        |  |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| The RWQCB recently adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.                                                                                                                                                                                                                                                                                                                                                                |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>                  | <b>Projected Budget</b>                        |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               | <b>FY 2026-27</b>                              | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 350,000                                    |                                                |                                        |                                                                                     |                                       | \$ 350,000                                 |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 250,000                                    | \$ 1,200,000                                   | \$ 1,000,000                           |                                                                                     |                                       | \$ 2,450,000                               |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 50,000                                     | \$ 150,000                                     | \$ 150,000                             |                                                                                     |                                       | \$ 350,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 650,000</b>                             | <b>\$ 1,350,000</b>                            | <b>\$ 1,150,000</b>                    | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 3,150,000</b>                        |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 650,000                                    | \$ 1,350,000                                   | \$ 1,150,000                           |                                                                                     |                                       | \$ 3,150,000                               |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                               |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 650,000</b>                             | <b>\$ 1,350,000</b>                            | <b>\$ 1,150,000</b>                    | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 3,150,000</b>                        |                                            |

## SS2101 - SECONDARY CLARIFIER REHABILITATION

| Functional Area : Sanitary Sewer                                                                                                                                                                                                                                                                           |      |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 46                |  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP<br><div><div><input type="checkbox"/> New<br/><input checked="" type="checkbox"/> Replacement<br/><input type="checkbox"/> Land/Row Acq. Required<br/><input type="checkbox"/> Rehabilitation</div><div><input type="checkbox"/> Expansion<br/><input type="checkbox"/> Renovation</div></div> |      | Budget               | Unappropriated Subsequent Years    |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
|                                                                                                                                                                                                                                                                                                            |      | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                             | \$ - | \$ 425,000.00        | \$ -                               | \$ -                 | \$ -                           | \$ -                 | \$ 425,000                         |  |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                     |      |                      |                                    |                      | Estimated Completion 6/30/2026 |                      |                                    |  |

### Description

The Water Pollution Control Plant (WPCP) has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.



### History, Status, or Impact if Delayed

Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 & SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget |             |             |             | Project Estimate  |
|-----------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                             | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Design                      |                   |                  |             |             |             |                   |
| Construction SC 5           | \$ 315,000        |                  |             |             |             | \$ 315,000        |
| Construction SC 3, SC 4     | \$ 67,500         |                  |             |             |             | \$ 67,500         |
| Contingency                 | \$ 42,500         |                  |             |             |             | \$ 42,500         |
| <b>TOTAL USES</b>           | <b>\$ 425,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 425,000</b> |
| <b>SOURCE(S)</b>            |                   |                  |             |             |             |                   |
| 500 - Sewer Enterprise Fund | \$ 425,000        |                  |             |             |             | \$ 425,000        |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>          | <b>\$ 425,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 425,000</b> |

## SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL

|                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                   |                                                                                      | <b>Project Origin :</b> Regulatory Requirement |                                        |                                                                                     |                                       | <b>Priority Score :</b> 49                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                        |                                                                                      | <b>Budget</b>                                  | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                        | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                   | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                     | \$ -                                                                                 | \$ 150,000.00                                  | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                             |                                                                                      |                                                |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                        |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement. |                                                                                      |                                                |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                              |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                        |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.1, Policy CS.2.6                                                                                                                                                                                                                                                                                   |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                            |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                             | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                        |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                           |                                                                                      | <b>FY 2026-27</b>                              | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                    | \$ 20,000                                                                            |                                                |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                              | \$ 100,000                                                                           |                                                |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                               | \$ 30,000                                                                            |                                                |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                         | <b>\$ 150,000</b>                                                                    | <b>\$ -</b>                                    | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 150,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                          |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                               | \$ 150,000                                                                           |                                                |                                        |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                                |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                        | <b>\$ 150,000</b>                                                                    | <b>\$ -</b>                                    | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 150,000</b>                          |                                            |

## SS1702 - SEWER PUMP STATION REHABILITATION

|                                                                                                                                                                                                                        |      |                      |                                    |                      |                                |                      |                     |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|---------------------|------------------------------------|
| Functional Area : Sanitary Sewer                                                                                                                                                                                       |      |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 50 |                                    |
| <div>Type of CIP</div> <div><div><div></div><div>X</div><div></div><div></div></div><div>NewReplacementLand/Row Acq. RequiredRehabilitation</div><div><div></div><div></div></div><div>ExpansionRenovation</div></div> |      | Budget               | Unappropriated Subsequent Years    |                      |                                |                      |                     | Project Estimate<br>FY 2025 - 2030 |
|                                                                                                                                                                                                                        |      | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                     |                                    |
|                                                                                                                                                                                                                        |      |                      |                                    |                      |                                |                      |                     |                                    |
|                                                                                                                                                                                                                        |      |                      |                                    |                      |                                |                      |                     |                                    |
|                                                                                                                                                                                                                        |      |                      |                                    |                      |                                |                      |                     |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                         | \$ - | \$ 850,000.00        | \$ 3,950,000                       | \$ 2,500,000         | \$ -                           | \$ -                 | \$ 7,300,000        |                                    |
| Project Start 7/1/2025                                                                                                                                                                                                 |      |                      |                                    |                      | Estimated Completion 6/30/2028 |                      |                     |                                    |

### Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.



### History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget    |                     |             |             | Project Estimate    |
|-----------------------------|-------------------|---------------------|---------------------|-------------|-------------|---------------------|
|                             | FY 2025-26        | FY 2026-27          | FY 2027-28          | FY 2028-29  | FY 2029-30  | FY 2025 - 2030      |
| Planning                    | \$ 100,000        |                     |                     |             |             | \$ 100,000          |
| Design                      | \$ 250,000        | \$ 100,000          |                     |             |             | \$ 350,000          |
| Construction                | \$ 500,000        | \$ 3,500,000        | \$ 2,300,000        |             |             | \$ 6,300,000        |
| Contingency                 |                   | \$ 350,000          | \$ 200,000          |             |             | \$ 550,000          |
| <b>TOTAL USES</b>           | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |
| <b>SOURCE(S)</b>            |                   |                     |                     |             |             |                     |
| 500 - Sewer Enterprise Fund | \$ 850,000        | \$ 3,950,000        | \$ 2,500,000        |             |             | \$ 7,300,000        |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
| <b>TOTAL FUNDS</b>          | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |

## SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 150,000           | \$ 150,000                      | \$ 120,000           | \$ 100,000                     | \$ 100,000           | \$ 620,000                         |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices.



### History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

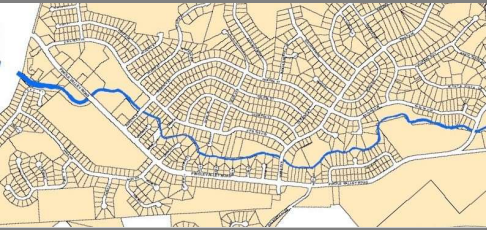
### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning             |                   |                   |                   |                   |                   |                   |
| Design               | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000         |
| Construction         | \$ 120,000        | \$ 120,000        | \$ 100,000        | \$ 80,000         | \$ 80,000         | \$ 500,000        |
| Contingency          | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000         |
| <b>TOTAL USES</b>    | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                   |
| 106 - Measure S 2014 | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 100,000        | \$ 100,000        | \$ 620,000        |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>   | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |

## SW2401 - STORM DRAIN CREEK DISCHARGE IMPROVEMENTS

|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Stormwater                                                                                                                                                                                                                                                                                |                                     | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                 |                                     | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Renovation |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                 |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                              | \$ -                                | \$ 120,000.00                             | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000.00                         | \$ 150,000.00                              | \$ 720,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                      |                                     |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                 |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan.</p> |                                     |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                       |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                 |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2                                                                                                                                                                                                                                      |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                     |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                      | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                           |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                             | \$ 10,000                           | \$ 20,000                                 | \$ 20,000                              | \$ 20,000                                                                           | \$ 20,000                             | \$ 90,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                       | \$ 100,000                          | \$ 120,000                                | \$ 120,000                             | \$ 120,000                                                                          | \$ 120,000                            | \$ 580,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                        | \$ 10,000                           | \$ 10,000                                 | \$ 10,000                              | \$ 10,000                                                                           | \$ 10,000                             | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                  | <b>\$ 120,000</b>                   | <b>\$ 150,000</b>                         | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 720,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                   |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                               | \$ 120,000                          | \$ 150,000                                | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000                            | \$ 720,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                 | <b>\$ 120,000</b>                   | <b>\$ 150,000</b>                         | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 720,000</b>                          |                                            |



## SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS

|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Stormwater                                                                                                                                                                                                                  |                              | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                   |                              | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |                              | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                | \$ -                         | \$ -                                         | \$ 800,000                             | \$ -                         | \$ -                                  | \$ -                                       | \$ 800,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                        |                              |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <p>The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.</p>     |                              |                                              |                                        |                              |                                       |                                            |                                            |
|                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                         |                              |                                              |                                        |                              |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                   |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Policy GM.4.1, Goal CS.7, Policy CS.7.1                                                                                                                                                                                                              |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                       |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b> | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                      |                              | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                             |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                               |                              |                                              |                                        |                              |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                         |                              | \$ 730,000                                   |                                        |                              |                                       | \$ 730,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                          |                              | \$ 70,000                                    |                                        |                              |                                       | \$ 70,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                    | \$ -                         | \$ 800,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ 800,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                     |                              |                                              |                                        |                              |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                 |                              | \$ 800,000                                   |                                        |                              |                                       | \$ 800,000                                 |                                            |
|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                      |                              |                                              |                                        |                              |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                   | \$ -                         | \$ 800,000                                   | \$ -                                   | \$ -                         | \$ -                                  | \$ 800,000                                 |                                            |



## RO2508 - ADA TRANSITION PLAN UPDATE

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                           | Project Origin :     |                                 |                      |                                                                                     | Priority Score :     |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------|----------------------|-------------------------------------------------------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           | Budget               | Unappropriated Subsequent Years |                      |                                                                                     |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="checked" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29                                                                | Year 5<br>FY 2029-30 |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                                                                      | \$ 250,000           | \$ -                            | \$ -                 | \$ -                                                                                | \$ -                 | \$ 250,000                         |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                           |                      |                                 |                      | <b>Estimated Completion</b> 6/30/2026                                               |                      |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated. |                                                                           |                      |                                 |                      |  |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is sometimes inconsistent with the City's Transition Plan.                                                                                                                                                                                                                                                                                                      |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Goal CE.4, Policy GM.3.3, Policy GM.3.7                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Budget                                                                    | Projected Budget     |                                 |                      |                                                                                     | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                      | FY 2028-29           | FY 2029-30                                                                          | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |

## RO2506 - TRAFFIC CALMING PROGRAM

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 200,000           | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 150,000           | \$ 850,000                         |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues.



### History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                         | Budget     | Projected Budget |            |            |            | Project Estimate |
|--------------------------------|------------|------------------|------------|------------|------------|------------------|
|                                | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                       |            |                  |            |            |            |                  |
| Design                         | \$ 30,000  | \$ 30,000        | \$ 20,000  | \$ 20,000  | \$ 20,000  | \$ 120,000       |
| Construction                   | \$ 150,000 | \$ 150,000       | \$ 120,000 | \$ 120,000 | \$ 120,000 | \$ 660,000       |
| Contingency                    | \$ 20,000  | \$ 20,000        | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 70,000        |
| TOTAL USES                     | \$ 200,000 | \$ 200,000       | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 850,000       |
| SOURCE(S)                      |            |                  |            |            |            |                  |
| 325 - City Street Improvements | \$ 200,000 | \$ 200,000       | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 850,000       |
|                                |            |                  |            |            |            |                  |
|                                |            |                  |            |            |            |                  |
|                                |            |                  |            |            |            |                  |
|                                |            |                  |            |            |            |                  |
| TOTAL FUNDS                    | \$ 200,000 | \$ 200,000       | \$ 150,000 | \$ 150,000 | \$ 150,000 | \$ 850,000       |

## RO2505 - SAFE ROUTES TO SCHOOLS

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ -                 | \$ 100,000                      | \$ 100,000           | \$ 100,000                     | \$ 50,000            | \$ 350,000                         |
| Project Start                                   | 7/1/2026                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



### History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

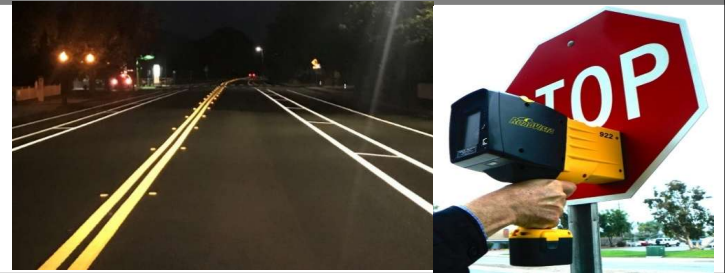
| USE(S)                         | Budget      | Projected Budget  |                   |                   |                  | Project Estimate  |
|--------------------------------|-------------|-------------------|-------------------|-------------------|------------------|-------------------|
|                                | FY 2025-26  | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30       | FY 2025 - 2030    |
| Planning                       |             |                   |                   |                   |                  |                   |
| Design                         |             | \$ 10,000         | \$ 10,000         | \$ 10,000         |                  | \$ 30,000         |
| Construction                   |             | \$ 80,000         | \$ 80,000         | \$ 80,000         | \$ 50,000        | \$ 290,000        |
| Contingency                    |             | \$ 10,000         | \$ 10,000         | \$ 10,000         |                  | \$ 30,000         |
| <b>TOTAL USES</b>              | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 350,000</b> |
| <b>SOURCE(S)</b>               |             |                   |                   |                   |                  |                   |
| 325 - City Street Improvements |             | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 50,000        | \$ 350,000        |
|                                |             |                   |                   |                   |                  |                   |
|                                |             |                   |                   |                   |                  |                   |
|                                |             |                   |                   |                   |                  |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ -</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 350,000</b> |

## RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score :                   |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000           | \$ 100,000                     | \$ 100,000           | \$ 500,000                         |  |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users.



### History, Status, or Impact if Delayed

Not meeting requirements and potential increase in maintenance and replacement costs.

### General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                       |                   |                   |                   |                   |                   |                   |
| Design                         |                   |                   |                   |                   |                   |                   |
| Construction                   | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 500,000        |
| Contingency                    |                   |                   |                   |                   |                   |                   |
| <b>TOTAL USES</b>              | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                   |
| 325 - City Street Improvements | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 500,000        |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |

## RO2503 - CITY STREETLIGHTS UPGRADE

| Functional Area :                                                                                                                                                                                                                                                                                                                              |  |                      | Project Origin :                |                      |                                |                      | Priority Score : |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------|------------------------------------|
| Type of CIP<br><div><div><input type="checkbox"/> New</div><div><input type="checkbox"/> Replacement</div><div><input type="checkbox"/> Land/Row Acq. Required</div><div><input type="checkbox"/> Rehabilitation</div></div> <div><div><input type="checkbox"/> Expansion</div><div><input checked="" type="checkbox"/> Renovation</div></div> |  | Budget               | Unappropriated Subsequent Years |                      |                                |                      |                  | Project Estimate<br>FY 2025 - 2030 |
|                                                                                                                                                                                                                                                                                                                                                |  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                  |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                                                                                                 |  | \$ -                 | \$ 250,000                      | \$ 250,000           | \$ 200,000                     | \$ 200,000           | \$ 200,000       | \$ 1,100,000                       |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                         |  |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                  |                                    |

### Description

This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.



### History, Status, or Impact if Delayed

Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.

### General Plan Goals/Policies

Goal CS.1, Goal CS.2, Goal CS.10. Policy CS10.2

### Summary of Capital Cost

| USE(S)                                | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                                       | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                              |                   |                   |                   |                   |                   |                     |
| Design                                | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000           |
| Construction                          | \$ 220,000        | \$ 220,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 980,000          |
| Contingency                           | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000           |
| <b>TOTAL USES</b>                     | <b>\$ 250,000</b> | <b>\$ 250,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,100,000</b> |
| <b>SOURCE(S)</b>                      |                   |                   |                   |                   |                   |                     |
| 377 - Arterial Streets Rehabilitation | \$ 250,000        | \$ 250,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 1,100,000        |
|                                       |                   |                   |                   |                   |                   |                     |
|                                       |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>                    | <b>\$ 250,000</b> | <b>\$ 250,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,100,000</b> |

## RO2502 - PINOLE SIGNALS UPGRADE

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score : |                                    |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------|------------------------------------|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      |                  | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                  |                                    |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                  |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                  |                                    |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                  |                                    |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 200,000           | \$ 150,000                     | \$ 150,000           | \$ 900,000       |                                    |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                  |                                    |

### Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants.



### History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                                | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                       | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                              |                   |                   |                   |                   |                   |                   |
| Design                                | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 80,000         |
| Construction                          | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 120,000        | \$ 690,000        |
| Contingency                           | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 20,000         | \$ 20,000         | \$ 130,000        |
| <b>TOTAL USES</b>                     | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |
| <b>SOURCE(S)</b>                      |                   |                   |                   |                   |                   |                   |
| 377 - Arterial Streets Rehabilitation | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 150,000        | \$ 150,000        | \$ 900,000        |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>                    | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |

## RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>Project Origin :</b> Staff Recommendation |                              |                                                                                     |                                       | <b>Priority Score :</b> 49   |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>Budget</b>                                |                              | <b>Unappropriated Subsequent Years</b>                                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b> | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Renovation |                                              |                              |                                                                                     |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | \$ 150,000.00                                | \$ 150,000                   | \$ 150,000                                                                          | \$ 150,000.00                         | \$ 150,000.00                | \$ 750,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                              |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <p>Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the ADA requirements.</p> |                                     |                                              |                              |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Budget</b>                       | <b>Projected Budget</b>                      |                              |                                                                                     |                                       |                              | <b>Project Estimate</b>                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>FY 2025-26</b>                   | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>            | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 135,000                          | \$ 135,000                                   | \$ 135,000                   | \$ 135,000                                                                          | \$ 135,000                            | \$ 675,000                   |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 15,000                           | \$ 15,000                                    | \$ 15,000                    | \$ 15,000                                                                           | \$ 15,000                             | \$ 75,000                    |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 150,000</b>                   | <b>\$ 150,000</b>                            | <b>\$ 150,000</b>            | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>            |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 150,000                          | \$ 150,000                                   | \$ 150,000                   | \$ 150,000                                                                          | \$ 150,000                            | \$ 750,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                              |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 150,000</b>                   | <b>\$ 150,000</b>                            | <b>\$ 150,000</b>            | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>            |                                            |

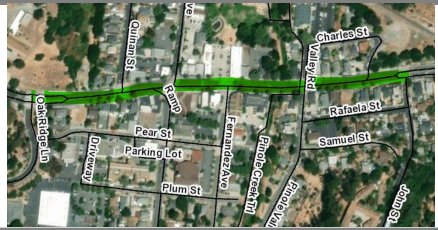


## RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                               |                                         | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 65                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                     |                                         | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                  | \$ -                                    | \$ -                                    | \$ 50,000                              | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 50,000                                  |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                          |                                         |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Ave at Prune St. It should be noted that safety conditions citywide will be evaluated as part of a proposed development of a Local Roads Safety Plan.</p> |                                         |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                           |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6                                                                                                                                                                    |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                         |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                               |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                 |                                         | \$ 5,000                                |                                        |                                                                                     |                                       | \$ 5,000                                   |                                            |
| Construction                                                                                                                                                                                                                                                                           |                                         | \$ 45,000                               |                                        |                                                                                     |                                       | \$ 45,000                                  |                                            |
| Contingency                                                                                                                                                                                                                                                                            |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                      | \$ -                                    | \$ 50,000                               | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 50,000                                  |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                       |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                   |                                         | \$ 50,000                               |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                     | \$ -                                    | \$ 50,000                               | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 50,000                                  |                                            |



## RO2403 - OLD TOWN TRAFFIC CALMING

|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                               |                                         | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 58                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                     |                                         | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                  | \$ -                                    | \$ -                                    | \$ 570,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 570,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                          |                                         |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd.                                    |                                         |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                           |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2 |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                         |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                               |                                         | \$ 20,000                               |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Design                                                                                                                                                                                 |                                         | \$ 35,000                               |                                        |                                                                                     |                                       | \$ 35,000                                  |                                            |
| Construction                                                                                                                                                                           |                                         | \$ 465,000                              |                                        |                                                                                     |                                       | \$ 465,000                                 |                                            |
| Contingency                                                                                                                                                                            |                                         | \$ 50,000                               |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                      | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                       |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - City Street Improvements                                                                                                                                                         |                                         | \$ 55,000                               |                                        |                                                                                     |                                       | \$ 55,000                                  |                                            |
| Unfunded                                                                                                                                                                               |                                         | \$ 515,000                              |                                        |                                                                                     |                                       | \$ 515,000                                 |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                     | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |

## RO2402 - SIDEWALK REHABILITATION PROGRAM

|                                                    |                                     |                      |                                       |                      |                                |                      |                                    |  |
|----------------------------------------------------|-------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Streets & Roads                  |                                     |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 49                |  |
| Type of CIP                                        |                                     | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                      |                                       |                      |                                |                      |                                    |  |
| <input checked="" type="checkbox"/> Rehabilitation |                                     |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                     |                                     | \$ 200,000.00        | \$ 200,000                            | \$ 200,000           | \$ 200,000.00                  | \$ 200,000.00        | \$ 1,000,000                       |  |
| Project Start 7/1/2025                             |                                     |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                       |                   |                   |                   |                   |                   |                     |
| Design                         | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 25,000           |
| Construction                   | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 900,000          |
| Contingency                    | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 75,000           |
| <b>TOTAL USES</b>              | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                     |
| 325 - City Street Improvements | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 1,000,000        |
|                                |                   |                   |                   |                   |                   |                     |
|                                |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>             | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |

## RO2401 - ROAD MAINTENANCE REPAIRS

|                                                    |                                     |                      |                                       |                      |                                |                      |                                    |  |
|----------------------------------------------------|-------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Streets & Roads                  |                                     |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 69                |  |
| Type of CIP                                        |                                     | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                      |                                       |                      |                                |                      |                                    |  |
| <input checked="" type="checkbox"/> Rehabilitation |                                     |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                     | \$ -                                | \$ 350,000.00        | \$ 350,000                            | \$ 350,000           | \$ 350,000.00                  | \$ 350,000.00        | \$ 1,750,000                       |  |
| Project Start 7/1/2025                             |                                     |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Road repair and rehabilitation at various locations. The primary focus of this project is dig out repairs on major arterials and collectors.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning             |                   |                   |                   |                   |                   |                     |
| Design               | \$ -              |                   |                   |                   |                   |                     |
| Construction         | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 1,600,000        |
| Contingency          | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 150,000          |
| <b>TOTAL USES</b>    | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                     |
| 105 - Measure S 2006 | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 1,750,000        |
|                      |                   |                   |                   |                   |                   |                     |
|                      |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>   | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |

## RO2303 - PINOLE SMART SIGNALS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Rehabilitation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                    | \$ -                                         | \$ 100,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 100,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                         |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Transportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way &amp; San Pablo Avenue).</p>                                                      |                                         |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is \$1,499,829 of which CCTA will receive \$1,345,527 in OBAG funds. The City's match requirement of \$154,302 was paid in FY 2023/24. A contingency is budgeted for potential obligations for changes in construction that may be requested by the City.</p> |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                         | \$ 100,000                                   |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                    | \$ 100,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                         | \$ 100,000                                   |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                    | \$ 100,000                                   | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |

## RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                         |                                         | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 38                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                               |                                         | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Renovation     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Rehabilitation |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                            | \$ -                                    | \$ 350,000.00                                | \$ -                                   | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 350,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                    |                                         |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2026 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>This project will install pedestrian crossing enhancements at three mid-block crossings on arterial roadways. The enhancements include continental markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons. The three mid-block crossings are: San Pablo Ave. &amp; Third Ave.; San Pablo Ave. &amp; Quinan St.; and Pinole Valley Road &amp; Savage Ave.</p> |                                         |                                              |                                        |                              |                                       |  |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                     |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Funding for improvements was secured through Cycle 11 HSIP grant funds.                                                                                                                                                                                                                                                                                                                          |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                               |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                             |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                   |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                         |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                           | \$ 30,000                               |                                              |                                        |                              |                                       | \$ 30,000                                                                           |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                     | \$ 280,000                              |                                              |                                        |                              |                                       | \$ 280,000                                                                          |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                      | \$ 40,000                               |                                              |                                        |                              |                                       | \$ 40,000                                                                           |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                | <b>\$ 350,000</b>                       | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 350,000</b>                                                                   |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                 |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| 215 - Grant: HSIP                                                                                                                                                                                                                                                                                                                                                                                | \$ 239,040                              |                                              |                                        |                              |                                       | \$ 239,040                                                                          |                                            |
| 377 - Arterial Streets Rehabilitation                                                                                                                                                                                                                                                                                                                                                            | \$ 110,960                              |                                              |                                        |                              |                                       | \$ 110,960                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                               | <b>\$ 350,000</b>                       | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 350,000</b>                                                                   |                                            |

| RO2301 - ROAD REHABILITATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                                              |                                 |                      |                                |                                    |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Pavement Management Program |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      | Budget                                       | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      | Year 1<br>FY 2025-26                         | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ -                 | \$ 3,250,000.00                              | \$ 5,000,000                    | \$ 5,000,000         | \$ 3,750,000.00                | \$ 3,000,000.00                    | \$ 20,000,000                      |
| Project Start                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 7/1/2025             |                                              |                                 |                      | Estimated Completion 6/30/2030 |                                    |                                    |
| <b>Description</b><br>Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition. |                      |                                              |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>History, Status, or Impact if Delayed</b><br>Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>General Plan Goals/Policies</b><br>Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                              |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Budget<br>FY 2025-26 | Projected Budget                             |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      | FY 2026-27                                   | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                              |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000           | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 800,000                         |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 3,000,000         | \$ 4,600,000                                 | \$ 4,600,000                    | \$ 3,450,000         | \$ 2,700,000                   | \$ 18,350,000                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 150,000           | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 850,000                         |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$ 3,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,750,000</b>  | <b>\$ 3,000,000</b>            | <b>\$ 20,000,000</b>               |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                      |                                              |                                 |                      |                                |                                    |                                    |
| 215 - Measure J                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 750,000           | \$ 500,000                                   | \$ 500,000                      | \$ 500,000           | \$ 250,000                     | \$ 2,500,000                       |                                    |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 1,500,000         | \$ 500,000                                   | \$ 500,000                      | \$ 500,000           | \$ 500,000                     | \$ 3,500,000                       |                                    |
| Vehicle Impact Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 1,000,000         |                                              |                                 |                      |                                | \$ 1,000,000                       |                                    |
| Potential Debt Financing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      | \$ 4,000,000                                 | \$ 4,000,000                    | \$ 2,750,000         | \$ 2,250,000                   | \$ 13,000,000                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 3,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,750,000</b>  | <b>\$ 3,000,000</b>            | <b>\$ 20,000,000</b>               |                                    |

## RO2102 - TENNENT AVE REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Project Origin :</b> Pavement Management Program |                                        |                                                                                     |                                       | <b>Priority Score :</b> 43                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | <b>Budget</b>                                       | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ 37,805.00                        | \$ -                                                | \$ 750,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 787,805                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                                     |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p>                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                                     |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <p>In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.</p> |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                             |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>FY 2026-27</b>                                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | \$ 50,000                                           |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | \$ 650,000                                          |                                        |                                                                                     |                                       | \$ 650,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$ 50,000                                           |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                | \$ 750,000                                          | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 750,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     | \$ 380,000                                          |                                        |                                                                                     |                                       | \$ 380,000                                 |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$ 100,000                                          |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | \$ 270,000                                          |                                        |                                                                                     |                                       | \$ 270,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                                     |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                | \$ 750,000                                          | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 750,000                                 |                                            |



## RO1902 - PEDESTRIAN IMPROVEMENTS AT TENNENT AVE. NEAR RXR

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b> 50                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 55,300.00                        | \$ -                                         | \$ 750,000                             | \$ 750,000                   | \$ -                                  | \$ -                                                                                | \$ 1,555,300                               |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2028 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p> |                                     |                                              |                                        |                              |                                       |  |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of \$345k.</p>                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <p>Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | \$ 80,000                                    |                                        |                              |                                       | \$ 80,000                                                                           |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | \$ 600,000                                   | \$ 650,000                             |                              |                                       | \$ 1,250,000                                                                        |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | \$ 70,000                                    | \$ 100,000                             |                              |                                       | \$ 170,000                                                                          |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                | \$ 750,000                                   | \$ 750,000                             | \$ -                         | \$ -                                  | \$ 1,500,000                                                                        |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | \$ 70,000                                    | \$ 80,000                              |                              |                                       | \$ 150,000                                                                          |                                            |
| 215 - Grant: OBAG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | \$ 650,000                                   | \$ 370,000                             |                              |                                       | \$ 1,020,000                                                                        |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | \$ 30,000                                    | \$ 300,000                             |                              |                                       | \$ 330,000                                                                          |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ -                                | \$ 750,000                                   | \$ 750,000                             | \$ -                         | \$ -                                  | \$ 1,500,000                                                                        |                                            |



## RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b> 55                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                |                              | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 1,169,005.00              | \$ 2,090,449.00                           | \$ 2,200,000                           | \$ 27,018,000                                                                       | \$ -                                  | \$ -                                       |                                            |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                              |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded list.</p> |                              |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP. In October 2022, a draft type selection report was submitted to Caltrans for review. This report is the first step to request additional funding allocations from the Caltrans HBP to complete the PS&amp;E phase and construction phase of the project.</p>                                                                                                                                                                                                                                             |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Budget<br/>FY 2025-26</b> | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
| Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 200,000                   | \$ 200,000                                | \$ 1,150,000                           |                                                                                     |                                       | \$ 1,550,000                               |                                            |
| Planning & Design & R-O-W                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 1,790,449                 | \$ 1,900,000                              |                                        |                                                                                     |                                       | \$ 3,690,449                               |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | -                            |                                           | \$ 25,868,000                          |                                                                                     |                                       | \$ 25,868,000                              |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000                   | \$ 100,000                                |                                        |                                                                                     |                                       | \$ 200,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 2,090,449</b>          | <b>\$ 2,200,000</b>                       | <b>\$ 27,018,000</b>                   | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 31,308,449</b>                       |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - Grant: HBP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 1,351,590                 | \$ 1,600,000                              | \$ 23,919,035                          |                                                                                     |                                       | \$ 26,870,625                              |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 597,417                   | \$ 500,000                                | \$ 400,000                             |                                                                                     |                                       | \$ 1,497,417                               |                                            |
| 215 - Grant: TLC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 41,442                    |                                           |                                        |                                                                                     |                                       | \$ 41,442                                  |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 100,000                   | \$ 100,000                                | \$ 198,965                             |                                                                                     |                                       | \$ 398,965                                 |                                            |
| Expected to be grant funded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                              |                                           | \$ 2,500,000                           |                                                                                     |                                       | \$ 2,500,000                               |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$ 2,090,449</b>          | <b>\$ 2,200,000</b>                       | <b>\$ 27,018,000</b>                   | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 31,308,449</b>                       |                                            |

## IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                | \$ -                                         | \$ -                                   | \$ 150,000                                                                          | \$ -                                  | \$ -                                       | \$ 150,000                                 |
| <b>Project Start</b> 7/1/2027                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Policy CS.1.3, Policy CS.2, Policy CS.2.6                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                              | \$ 150,000                             |                                                                                     |                                       | \$ 150,000                                 |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                                | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              | \$ 150,000                             |                                                                                     |                                       | \$ 150,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                | \$ -                                         | \$ 150,000                             | \$ -                                                                                | \$ -                                  | \$ 150,000                                 |                                            |

## IN2105 - APPIAN WAY COMPLETE STREETS

|                                                    |                                     |                                              |                                        |                              |                                       |                              |                                            |
|----------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                 |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Rehabilitation            |                                     |                                              |                                        |                              |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>              | \$ -                                | \$ -                                         | \$ 100,000                             | \$ -                         | \$ -                                  | \$ -                         | \$ 100,000                                 |
| <b>Project Start</b>                               | 7/1/2026                            |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                              |                                            |

### Description

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.



### History, Status, or Impact if Delayed

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

### General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                 | Budget     | Projected Budget |            |            |            | Project Estimate |
|------------------------|------------|------------------|------------|------------|------------|------------------|
|                        | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning               |            |                  |            |            |            |                  |
| Design                 |            | \$ 100,000       |            |            |            | \$ 100,000       |
| Construction           |            |                  |            |            |            |                  |
| Contingency            |            |                  |            |            |            |                  |
| <b>TOTAL USES</b>      | \$ -       | \$ 100,000       | \$ -       | \$ -       | \$ -       | \$ 100,000       |
| <b>SOURCE(S)</b>       |            |                  |            |            |            |                  |
| 325 - Grant: STMP Fees |            | \$ 100,000       |            |            |            | \$ 100,000       |
|                        |            |                  |            |            |            |                  |
|                        |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>     | \$ -       | \$ 100,000       | \$ -       | \$ -       | \$ -       | \$ 100,000       |

## IN2103 - RECYCLED WATER FEASIBILITY

|                                                                                                                                                                                          |              |                                                         |      |                                                                                  |                                       |                                    |                                                  |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|---------------------------------------------------------|------|----------------------------------------------------------------------------------|---------------------------------------|------------------------------------|--------------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                       |              | <b>Project Origin :</b> Council Request                 |      |                                                                                  |                                       | <b>Priority Score :</b>            |                                                  |
| <b>Type of CIP</b><br><input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation |              | <b>Budget</b><br><br><b>Year 1</b><br><b>FY 2025-26</b> |      | <b>Unappropriated Subsequent Years</b><br><br><b>Year 2</b><br><b>FY 2026-27</b> |                                       |                                    | <b>Project Estimate</b><br><b>FY 2025 - 2030</b> |
| <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                                                |              | <b>Year 3</b><br><b>FY 2027-28</b>                      |      | <b>Year 4</b><br><b>FY 2028-29</b>                                               |                                       | <b>Year 5</b><br><b>FY 2029-30</b> |                                                  |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                    | \$ 15,152.25 | \$ 80,000.00                                            | \$ - | \$ -                                                                             | \$ -                                  | \$ -                               | \$ 95,152                                        |
| <b>Project Start</b> 7/1/2025                                                                                                                                                            |              |                                                         |      |                                                                                  | <b>Estimated Completion</b> 6/30/2026 |                                    |                                                  |

### Description

A feasibility study will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.



### History, Status, or Impact if Delayed

Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

### General Plan Goals/Policies

Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |            |            | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                    | \$ 80,000  |                  |            |            |            | \$ 80,000        |
| Design                      |            |                  |            |            |            |                  |
| Construction                |            |                  |            |            |            |                  |
| Contingency                 |            |                  |            |            |            |                  |
| TOTAL USES                  | \$ 80,000  | \$ -             | \$ -       | \$ -       | \$ -       | \$ 80,000        |
| SOURCE(S)                   |            |                  |            |            |            |                  |
| 500 - Sewer Enterprise Fund | \$ 80,000  |                  |            |            |            | \$ 80,000        |
|                             |            |                  |            |            |            |                  |
| TOTAL FUNDS                 | \$ 80,000  | \$ -             | \$ -       | \$ -       | \$ -       | \$ 80,000        |

## IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                                                      | \$ -                                    | \$ 200,000                             | \$ -                                                                                | \$ -                                  | \$ -                         | \$ 200,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <p>During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will:</p> <p>1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.</p> |                                                                           |                                         |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>Budget</b>                                                             | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <b>FY 2025-26</b>                                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           | \$ 30,000                               |                                        |                                                                                     |                                       | \$ 30,000                    |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           | \$ 170,000                              |                                        |                                                                                     |                                       | \$ 170,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ -                                                                      | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                   |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| 100 - General Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | \$ 200,000                              |                                        |                                                                                     |                                       | \$ 200,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                         |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ -                                                                      | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                   |                                            |

| IN1703 - STORM DRAIN MASTER PLAN                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                       |                      |                                |                      |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Infrastructure Assessment                                                                                                                                                                                                                                                                                                                    |                                                                           |                      | Project Origin : Staff Recommendation |                      |                                | Priority Score :     |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                    |                                                                           | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                  | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                 | \$ 117.46                                                                 | \$ 275,000.00        | \$ -                                  | \$ -                 | \$ -                           | \$ -                 | \$ 275,117                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                       |                      | Estimated Completion 6/30/2026 |                      |                                    |
| <b>Description</b><br>Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system. <div style="text-align: right;"> </div> |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                             |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Policy GM.4.1, Policy CS.7.1                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                       |                      |                                |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                         | Budget                                                                    | Projected Budget     |                                       |                      |                                | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                            | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                       | \$ 275,000                                                                |                      |                                       |                      |                                | \$ 275,000           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                       |                      |                                |                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                              | <b>\$ 275,000</b>                                                         | <b>\$ -</b>          | <b>\$ -</b>                           | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 275,000</b>    |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                       |                      |                                |                      |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                           | \$ 125,000                                                                |                      |                                       |                      |                                | \$ 125,000           |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                    | \$ 150,000                                                                |                      |                                       |                      |                                | \$ 150,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                      |                                       |                      |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                             | <b>\$ 275,000</b>                                                         | <b>\$ -</b>          | <b>\$ -</b>                           | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 275,000</b>    |                                    |

Goals and Policies

Community Character Element

- GOAL CC.1 Maintain Pinole’s unique qualities and sense of place to preserve the established historic and small-town character of the city.
- POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.
- POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.
- POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.
- GOAL CC.2 Emphasize and enhance the visual and physical connection between the city’s natural environment and the community’s quality of life.
- POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole’s unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.
- POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.
- GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.
- POLICY CC.5.1 Celebrate the city’s cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.
- POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

Growth Management Element

- GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.
- POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.
- GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.
- POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.
- POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.
- POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.
- GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.
- POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

Land Use & Economic Development Element

- GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.
- POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.
- GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole’s residential neighborhoods.
- POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole’s residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.
- GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.
- POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

Housing Element

- GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.
- POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole’s lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods.
- GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city’s current and future population.
- POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.
- POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

Circulation Element

- GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.
- POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole’s three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).
- POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.
- POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.
- GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.
- POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.
- GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.
- POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.
- GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.
- GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.
- POLICY CE.7.1 Enhance the City’s Bikeway network through the use of Class I, II, and III bikeways.
- POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

**Community Services and Facilities Element**

- GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.
- POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.
  - POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.
- GOAL CS.2 Ensure and maintain a high level of public safety in the community.
- POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.
- GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.
- POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.
  - POLICY CS.3.3 Expand and organize a multi-use trail system.
- GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.
- POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.
- GOAL CS.7 Minimize flooding.
- POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.
- GOAL CS.9 Provide economical and dependable community services while conserving energy resources.
- POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.
- GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.
- POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

**Health and Safety Element**

- GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazard
- GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.
- POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.
  - POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.
- GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.
- POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.
- GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.
- POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes
  - POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.
- GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.
- POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.
- GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.
- POLICY HS.7.1 Support Regional, state and federal clean water programs.
  - POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.
  - POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

**Natural Resources and Open Space Element**

- GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.
- POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

**Sustainability Element**

- GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.
- POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.
  - POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.
  - POLICY SE.1.3 Enhance the energy efficiency of all City facilities.
- GOAL SE.4 Optimize energy efficiency and renewable energy.
- POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.
- GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.
- GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990’s.
- POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.
- GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.
- POLICY SE.8.7 Work to improve Pinole’s pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.
  - POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.





## CITY COUNCIL REPORT

9.K.

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Heba El-Guindy, Public Works Director, helguindy@pinole.gov  
**SUBJECT:** AMEND CONSULTING SERVICES AGREEMENT BETWEEN THE CITY AND GHD, INC. FOR THE DEVELOPMENT OF AN ACTIVE TRANSPORTATION PLAN - PROJECT IN2106

### **RECOMMENDATION**

Staff recommends that the City Council approve the attached Resolution amending the Consulting Services Agreement between the City and GHD, Inc for the development of an Active Transportation Plan (ATP) as follows:

1. Extend the Term of Services to end on December 31, 2025, rather than March 7, 2025.
2. Increase the Compensation from \$188,000 to a not-to-exceed amount of \$218,000, an increase of \$30,000 to be paid at satisfactory completion of the plan.

### **BACKGROUND**

On March 7, 2023, City Council approved the attached Consulting Services Agreement between the City and GHD, Inc. for the development of the City's Active Transportation Plan (ATP). The ATP aims to outline strategies and actions that will support and encourage the use of environmentally sustainable modes of travel including walking, cycling, and use of public transit. The consultant's work scope includes a review of policies and plans, data collection and analysis, recommend strategies and capital improvement projects, develop 10% concept plans of improvements that incorporate the community feedback, and develop a cost estimate for each of the recommended projects.

### **REVIEW AND ANALYSIS**

GHD, Inc. in coordination with City staff conducted the necessary research and data collection, community consultation, and developed a draft ATP which was presented to the City's Traffic and Pedestrian Safety Committee (TAPS) on January 8, 2025. In performing this work, GHD, Inc. invoiced the city and has been paid a total of \$187,983.19 out of the total budget of \$188,000. It should also be noted that the Agreement ended on March 7, 2025.

The draft ATP is currently missing a few chapters, and there are significant revisions needed as a result of the review and comments by City staff, project stakeholders, and the public. Staff wishes to complete development of the City's ATP that will guide future multi-modal road improvements. Consequently, staff recommends extending duration of the Consulting Services Agreement by approximately ten months (to end on December 31, 2025) and

increasing its budget by an additional \$30,000 to secure the satisfactory completion of the project.

### **FISCAL IMPACT**

In addition to extending the Consulting Services Agreement with GHD, Inc. to end on December 31, 2025, staff also recommends increasing the consultant's compensation from \$188,000 to a not-to-exceed amount of \$218,000, an increase of \$30,000. This recommended increase of \$30,000 will be paid upon satisfactory completion of the ATP in FY 2025/26 using account 100-342-42101.

### **ATTACHMENTS**

- A. Resolution
- B. GHD Consulting Services Agreement

**RESOLUTION NO. 2025-\_\_**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE,  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING A FIRST  
AMENDMENT TO THE CONSULTING SERVICES AGREEMENT WITH GHD, INC.  
FOR THE DEVELOPMENT OF AN ACTIVE TRANSPORTATION PLAN**

**WHEREAS**, the City of Pinole (“City”) adopted a Capital Improvement Plan (CIP) which includes the development of an Active Transportation Plan (CIP Project # IN2106); and

**WHEREAS**, the Active Transportation Plan (ATP) aims to outline strategies and multi-modal infrastructure improvements that will support and encourage the use of environmentally sustainable modes of travel including walking, cycling, and use of public transit; and

**WHEREAS**, on March 7, 2023, City Council awarded a Consulting Services Agreement to GHD, Inc. (“Consultant”) for development of the City’s ATP in an amount not-to-exceed \$188,000 and ending on March 7, 2025; and

**WHEREAS**, Consultant in coordination with City conducted the necessary research and data collection, community consultation and developed a draft ATP, and expended the project budget while performing this work; and

**WHEREAS**, the draft ATP is currently missing a few chapters, and there are significant revisions needed as a result of the review and comments by City staff, project stakeholders, and the public; and

**WHEREAS**, to ensure satisfactory completion and finalization of the ATP, there is a need to extend duration of the Consulting Services Agreement by approximately ten months to end on December 31, 2025, and to increase its budget by an additional \$30,000 for a new not-to-exceed total amount \$218,000.

**NOW, THEREFORE BE IT RESOLVED** that the City Council of the City of Pinole does hereby approve a first amendment to the Consulting Services Agreement with GHD, Inc., and authorize the City Manager to execute the amendment in a form approved by the City Attorney to:

- 1- Extend the Term of Services to end on December 31, 2025, rather than March 7, 2025.
- 2- Increase the Compensation from \$188,000 to a not-to-exceed amount of \$218,000, an increase of \$30,000 to be paid at satisfactory completion and finalization of the ATP.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 17<sup>th</sup> day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 17<sup>th</sup> day of June 2025.

---

Heather Bell  
City Clerk

## CONSULTING SERVICES AGREEMENT BETWEEN THE CITY OF PINOLE AND GHD, INC.

THIS AGREEMENT for consulting services is made by and between the City of Pinole ("City") and GHD, Inc. ("Consultant") (together sometimes referred to as the "Parties") as of March 7, 2023, (the "Effective Date") in Pinole, California.

**Section 1. SERVICES.** Subject to the terms and conditions set forth in this Agreement, Consultant shall provide to City the services described in the Scope of Work attached as Exhibit A at the time and place and in the manner specified therein. In the event of a conflict in or inconsistency between the terms of this Agreement and Exhibit A, the Agreement shall prevail.

- 1.1 **Term of Services.** The term of this Agreement shall begin on the Effective Date and shall end on March 7, 2025, and Consultant shall complete the work described in Exhibit A by that date, unless the term of the Agreement is otherwise terminated or extended, as provided for in Section 8. The time provided to Consultant to complete the services required by this Agreement shall not affect the City's right to terminate the Agreement, as provided for in Section 8.
- 1.2 **Standard of Performance.** Consultant shall perform all services required pursuant to this Agreement in the manner and according to the standards observed by a competent practitioner of the profession in which Consultant is engaged in the geographical area in which Consultant practices its profession. Consultant shall prepare all work products required by this Agreement in a professional manner and shall conform to the standards of quality normally observed by a person practicing in Consultant's profession.
- 1.3 **Assignment of Personnel.** Consultant shall assign only competent personnel to perform services pursuant to this Agreement. In the event that City, in its sole discretion, at any time during the term of this Agreement, desires the reassignment of any such persons, Consultant shall, immediately upon receiving notice from City of such desire of City, reassign such person or persons.
- 1.4 **Time.** Consultant shall devote such time to the performance of services pursuant to this Agreement as may be reasonably necessary to meet the standard of performance provided in Section 1.1 above and to satisfy Consultant's obligations hereunder.

**Section 2. COMPENSATION.** City hereby agrees to pay Consultant an amount not to exceed One Hundred Eighty Eight Thousand Dollars (\$188,000) for all work set forth in Exhibit A and all reimbursable expenses incurred in performing the work. In the event of a conflict between this Agreement and Consultant's proposal regarding the amount of compensation, the Agreement shall prevail. City shall pay Consultant for services rendered pursuant to this Agreement at the time and in the manner set forth herein. The payments specified below shall be the only payments from City to Consultant for services rendered pursuant to this Agreement. Consultant shall submit all invoices to City in the manner specified herein. Except as specifically authorized by City, Consultant shall not bill City for duplicate services performed by more than one person.

Consultant and City acknowledge and agree that compensation paid by City to Consultant under this Agreement is based upon Consultant's estimated costs of providing the services required hereunder, including salaries and benefits of employees and subcontractors of Consultant. Consequently, the parties further agree that compensation hereunder is intended to include the costs of contributions to any pensions and/or annuities to which Consultant and its employees, agents, and subcontractors may be eligible. City therefore has no responsibility for such contributions beyond compensation required under this Agreement.

**2.1 Invoices.** Consultant shall submit invoices, not more often than once a month during the term of this Agreement, based on the cost for services performed and reimbursable costs incurred prior to the invoice date. Invoices shall contain the following information:

- Serial identifications of progress bills; i.e., Progress Bill No. 1 for the first invoice, etc.;
- The beginning and ending dates of the billing period;
- A Task Summary containing the original contract amount, the amount of prior billings, the total due this period, the balance available under the Agreement, and the percentage of completion;
- At City's option, for each work item in each task, a copy of the applicable time entries or time sheets shall be submitted showing the name of the person doing the work, the hours spent by each person, a brief description of the work, and each reimbursable expense;
- The total number of hours of work performed under the Agreement by Consultant and each employee, agent, and subcontractor of Consultant performing services hereunder, as well as a separate notice when the total number of hours of work by Consultant and any individual employee, agent, or subcontractor of Consultant reaches or exceeds 800 hours, which shall include an estimate of the time necessary to complete the work described in Exhibit A;
- The Consultant's signature.

**2.2 Monthly Payment.** City shall make monthly payments, based on invoices received, for services satisfactorily performed, and for authorized reimbursable costs incurred. City shall have 30 days from the receipt of an invoice that complies with all of the requirements above to pay Consultant.

**2.3 Final Payment.** City shall pay the last 10% of the total sum due pursuant to this Agreement within sixty (60) days after completion of the services and submittal to City of a final invoice, if all services required have been satisfactorily performed.

**2.4 Total Payment.** City shall pay for the services to be rendered by Consultant pursuant to this Agreement. City shall not pay any additional sum for any expense or cost whatsoever

incurred by Consultant in rendering services pursuant to this Agreement. City shall make no payment for any extra, further, or additional service pursuant to this Agreement.

In no event shall Consultant submit any invoice for an amount in excess of the maximum amount of compensation provided above either for a task or for the entire Agreement, unless the Agreement is modified prior to the submission of such an invoice by a properly executed change order or amendment.

**2.5 Hourly Fees.** Fees for work performed by Consultant on an hourly basis shall not exceed the amounts shown on the following fee schedule attached hereto as Exhibit B.

**2.6 Reimbursable Expenses.** Reimbursable expenses are specified in Exhibit A and shall not exceed Five hundred (\$500). Expenses not listed in Exhibit A are not chargeable to City. Reimbursable expenses are included in the total amount of compensation provided under this Agreement that shall not be exceeded.

**2.7 Payment of Taxes.** Consultant is solely responsible for the payment of employment taxes incurred under this Agreement and any similar federal or state taxes.

**2.8 Payment upon Termination.** In the event that the City or Consultant terminates this Agreement pursuant to Section 8, the City shall compensate the Consultant for all outstanding costs and reimbursable expenses incurred for work satisfactorily completed as of the date of written notice of termination. Consultant shall maintain adequate logs and timesheets in order to verify costs incurred to that date.

**2.9 Authorization to Perform Services.** The Consultant is not authorized to perform any services or incur any costs whatsoever under the terms of this Agreement until receipt of authorization from the Contract Administrator.

**Section 3. FACILITIES AND EQUIPMENT.** Except as set forth herein, Consultant shall, at its sole cost and expense, provide all facilities and equipment that may be necessary to perform the services required by this Agreement. City shall make available to Consultant only the facilities and equipment listed in Exhibit C, and only under the terms and conditions set forth therein.

**Section 4. INSURANCE REQUIREMENTS.** Before beginning any work under this Agreement, Consultant, at its own cost and expense, unless otherwise specified below, shall procure the types and amounts of insurance listed below against claims for injuries to persons or damages to property that may arise from or in connection with the performance of the work hereunder by the Consultant and its agents, representatives, employees, and subcontractors. Consistent with the following provisions, Consultant shall provide proof satisfactory to City of such insurance that meets the requirements of this section and under forms of insurance satisfactory in all respects to the City. Consultant shall maintain the insurance policies required by this section throughout the term of this Agreement. The cost of such insurance shall be included in the Consultant's bid. Consultant shall not allow any subcontractor to commence work on any subcontract until Consultant has obtained all insurance required herein for the subcontractor(s) and

provided evidence thereof to City. Verification of the required insurance shall be submitted and made part of this Agreement prior to execution.

**4.1 Workers' Compensation.** Consultant shall, at its sole cost and expense, maintain Statutory Workers' Compensation Insurance and Employer's Liability Insurance for any and all persons employed directly or indirectly by Consultant. The Statutory Workers' Compensation Insurance and Employer's Liability Insurance shall be provided with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) per accident. In the alternative, Consultant may rely on a self-insurance program to meet those requirements, but only if the program of self-insurance complies fully with the provisions of the California Labor Code. Determination of whether a self-insurance program meets the standards of the Labor Code shall be solely in the discretion of the City. The insurer, if insurance is provided, or the Consultant, if a program of self-insurance is provided, shall waive all rights of subrogation against the City and its officers, officials, employees, and volunteers for loss arising from work performed under this Agreement.

**4.2 Commercial General and Automobile Liability Insurance.**

**4.2.1 General requirements.** Consultant, at its own cost and expense, shall maintain commercial general and automobile liability insurance for the term of this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000.00) per occurrence, combined single limit coverage for risks associated with the work contemplated by this Agreement. If a Commercial General Liability Insurance or an Automobile Liability form or other form with a general aggregate limit is used, either the general aggregate limit shall apply separately to the work to be performed under this Agreement or the general aggregate limit shall be at least twice the required occurrence limit. Such coverage shall include but shall not be limited to, protection against claims arising from bodily and personal injury, including death resulting therefrom, and damage to property resulting from activities contemplated under this Agreement, including the use of owned and non-owned automobiles.

**4.2.2 Minimum scope of coverage.** Commercial general coverage shall be at least as broad as Insurance Services Office Commercial General Liability occurrence form CG 0001 (ed. 11/88) or GL 0002 (ed. 1/73) covering comprehensive General Liability and Insurance Services Office form number GL 0404 covering Broad Form Comprehensive General Liability. Automobile coverage shall be at least as broad as Insurance Services Office Automobile Liability form CA 0001 (ed. 12/90) Code 1. No endorsement shall be attached limiting the coverage.

**4.2.3 Additional requirements.** Each of the following shall be included in the insurance coverage or added as a certified endorsement to the policy:



- a. The insurance shall cover on an occurrence or an accident basis, and not on a claims-made basis.
- b. Any failure of Consultant to comply with reporting provisions of the policy shall not affect coverage provided to City and its officers, employees, agents, and volunteers.

#### **4.3 Professional Liability Insurance.**

**4.3.1 General requirements.** Consultant, at its own cost and expense, shall maintain for the period covered by this Agreement professional liability insurance for licensed professionals performing work pursuant to this Agreement in an amount not less than ONE MILLION DOLLARS (\$1,000,000) covering the licensed professionals' errors and omissions. Any deductible or self-insured retention shall not exceed \$150,000 per claim.

**4.3.2 Claims-made limitations.** The following provisions shall apply if the professional liability coverage is written on a claims-made form:

- a. The retroactive date of the policy must be shown and must be before the date of the Agreement.
- b. Insurance must be maintained, and evidence of insurance must be provided for at least five years after completion of the Agreement or the work, so long as commercially available at reasonable rates.
- c. If coverage is canceled or not renewed and it is not replaced with another claims-made policy form with a retroactive date that precedes the date of this Agreement, Consultant must provide extended reporting coverage for a minimum of five years after completion of the Agreement or the work. The City shall have the right to exercise, at the Consultant's sole cost and expense, any extended reporting provisions of the policy, if the Consultant cancels or does not renew the coverage.
- d. A copy of the claim reporting requirements must be submitted to the City prior to the commencement of any work under this Agreement.

#### **4.4 All Policies Requirements.**

**4.4.1 Acceptability of insurers.** All insurance required by this section is to be placed with insurers with a Bests' rating of no less than A:VII.

**4.4.2 Verification of coverage.** Prior to beginning any work under this Agreement, Consultant shall furnish City with complete certified copies of all policies, including

complete certified copies of all endorsements. All copies of policies and certified endorsements shall show the signature of a person authorized by that insurer to bind coverage on its behalf.

**4.4.3 Notice of Reduction in or Cancellation of Coverage.** A certified endorsement shall be attached to all insurance obtained pursuant to this Agreement stating that coverage shall not be suspended, voided, canceled by either party, or reduced in coverage or in limits, except after thirty (30) days' prior written notice by certified mail, return receipt requested, has been given to the City. In the event that any coverage required by this section is reduced, limited, cancelled, or materially affected in any other manner, Consultant shall provide written notice to City at Consultant's earliest possible opportunity and in no case later than ten (10) working days after Consultant is notified of the change in coverage.

**4.4.4 Additional insured; primary insurance.** A certified endorsement at least as broad as Insurance Services Office form number CG 20 10 (11/85 ed.) shall be attached to all policies stating that the City and its officers, employees, agents, and volunteers shall be covered as additional insureds with respect to each of the following: liability arising out of activities performed by or on behalf of Consultant, including the insured's general supervision of Consultant; products and completed operations of Consultant, as applicable; premises owned, occupied, or used by Consultant; and automobiles owned, leased, or used by the Consultant in the course of providing services pursuant to this Agreement. The coverage shall contain no special limitations on the scope of protection afforded to City or its officers, employees, agents, or volunteers.

A certified endorsement shall be attached to all policies stating that coverage is primary insurance with respect to the City and its officers, officials, employees, and volunteers, and that no insurance or self-insurance maintained by the City shall be called upon to contribute to a loss under the coverage.

**4.4.5 Deductibles and Self-Insured Retentions.** Consultant shall disclose to and obtain the approval of City for the self-insured retentions and deductibles before beginning any of the services or work called for by any term of this Agreement.

During the period covered by this Agreement, only upon the prior express written authorization of Contract Administrator, Consultant may increase such deductibles or self-insured retentions with respect to City, its officers, employees, agents, and volunteers. The Contract Administrator may condition approval of an increase in deductible or self-insured retention levels with a requirement that Consultant procure a bond, guaranteeing payment of losses and related investigations, claim administration, and defense expenses that is satisfactory in all respects to each of them.

**4.4.6 Subcontractors.** Consultant shall include all subcontractors as insureds under its policies or shall furnish separate certificates and certified endorsements for each subcontractor. All coverages for subcontractors shall be subject to all of the requirements stated herein.

**4.4.7 Variation.** The City may approve a variation in the foregoing insurance requirements, upon a determination that the coverage, scope, limits, and forms of such insurance are either not commercially available, or that the City's interests are otherwise fully protected.

**4.5 Remedies.** In addition to any other remedies City may have if Consultant fails to provide or maintain any insurance policies or policy endorsements to the extent and within the time herein required, City may, at its sole option exercise any of the following remedies, which are alternatives to other remedies City may have and are not the exclusive remedy for Consultant's breach:

- Obtain such insurance and deduct and retain the amount of the premiums for such insurance from any sums due under the Agreement;
- Order Consultant to stop work under this Agreement or withhold any payment that becomes due to Consultant hereunder, or both stop work and withhold any payment, until Consultant demonstrates compliance with the requirements hereof; and/or
- Terminate this Agreement.

**Section 5. INDEMNIFICATION AND CONSULTANT'S RESPONSIBILITIES.** Consultant shall indemnify, defend with counsel reasonably acceptable to the City, and hold harmless the City and its officials, officers, employees, agents, and volunteers from and against any and all losses, liability, claims, suits, actions, damages, and causes of action arising out of any personal injury, bodily injury, loss of life, or damage to property, or any violation of any federal, state, or municipal law or ordinance, to the extent caused, in whole or in part, by the willful misconduct or negligent acts or omissions of Consultant or its employees, subcontractors, or agents, by acts for which they could be held strictly liable, or by the quality or character of their work. The foregoing obligation of Consultant shall not apply when (1) the injury, loss of life, damage to property, or violation of law arises wholly from the negligence or willful misconduct of the City or its officers, employees, agents, or volunteers and (2) the actions of Consultant or its employees, subcontractor, or agents have contributed in no part to the injury, loss of life, damage to property, or violation of law. It is understood that the duty of Consultant to indemnify and hold harmless includes the duty to defend as set forth in Section 2778 of the California Civil Code. Acceptance by City of insurance certificates and endorsements required under this Agreement does not relieve Consultant from liability under this indemnification and hold harmless clause. This indemnification and hold harmless clause shall apply to any damages or claims for damages whether or not such insurance policies shall have been determined to apply. By execution of this Agreement, Consultant acknowledges and agrees to the provisions of this Section and that it is a material element of consideration.

In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

## **Section 6. STATUS OF CONSULTANT.**

- 6.1 Independent Contractor.** At all times during the term of this Agreement, Consultant shall be an independent contractor and shall not be an employee of City. City shall have the right to control Consultant only insofar as the results of Consultant's services rendered pursuant to this Agreement and assignment of personnel pursuant to Subparagraph 1.3; however, otherwise City shall not have the right to control the means by which Consultant accomplishes services rendered pursuant to this Agreement. Notwithstanding any other City, state, or federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing services under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any and all claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in the California Public Employees Retirement System (PERS) as an employee of City and entitlement to any contribution to be paid by City for employer contributions and/or employee contributions for PERS benefits.
- 6.2 Consultant No Agent.** Except as City may specify in writing, Consultant shall have no authority, express or implied, to act on behalf of City in any capacity whatsoever as an agent. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind City to any obligation whatsoever.

## **Section 7. LEGAL REQUIREMENTS.**

- 7.1 Governing Law.** The laws of the State of California shall govern this Agreement.
- 7.2 Compliance with Applicable Laws.** Consultant and any subcontractors shall comply with all laws applicable to the performance of the work hereunder.
- 7.3 Other Governmental Regulations.** To the extent that this Agreement may be funded by fiscal assistance from another governmental entity, Consultant and any subcontractors shall comply with all applicable rules and regulations to which City is bound by the terms of such fiscal assistance program.
- 7.4 Licenses and Permits.** Consultant represents and warrants to City that Consultant and its employees, agents, and any subcontractors have all licenses, permits, qualifications, and approvals of whatsoever nature that are legally required to practice their respective

professions. Consultant represents and warrants to City that Consultant and its employees, agents, any subcontractors shall, at their sole cost and expense, keep in effect at all times during the term of this Agreement any licenses, permits, and approvals that are legally required to practice their respective professions. In addition to the foregoing, Consultant and any subcontractors shall obtain and maintain during the term of this Agreement valid Business Licenses from City.

**7.5 Pinole Business License.** Consultant shall obtain a City of Pinole business license according to the terms of Title 5 of the City of Pinole Municipal Code and deliver to City proof of such business license prior to beginning work under this Agreement. Work under this Agreement cannot begin until the City receives proof that Consultant has obtained a City of Pinole business license.

**7.6 Nondiscrimination and Equal Opportunity.** Consultant shall not discriminate, on the basis of a person's race, religion, color, national origin, age, physical or mental handicap or disability, medical condition, marital status, sex, or sexual orientation, against any employee, applicant for employment, subcontractor, bidder for a subcontract, or participant in, recipient of, or applicant for any services or programs provided by Consultant under this Agreement. Consultant shall comply with all applicable federal, state, and local laws, policies, rules, and requirements related to equal opportunity and nondiscrimination in employment, contracting, and the provision of any services that are the subject of this Agreement, including but not limited to the satisfaction of any positive obligations required of Consultant thereby.

Consultant shall include the provisions of this Subsection in any subcontract approved by the Contract Administrator or this Agreement.

## **Section 8. TERMINATION AND MODIFICATION.**

**8.1 Termination.** City may cancel this Agreement at any time and without cause upon written notification to Consultant.

In the event of termination, Consultant shall be entitled to compensation for services performed to the effective date of termination; City, however, may condition payment of such compensation upon Consultant delivering to City any or all documents, photographs, computer software, video and audio tapes, and other materials provided to Consultant or prepared by or for Consultant or the City in connection with this Agreement.

**8.2 Extension.** City may, in its sole and exclusive discretion, extend the end date of this Agreement beyond that provided for in Subsection 1.1. Any such extension shall be specified in writing by the City. Consultant understands and agrees that if City issues such an extension, City shall have no obligation to provide Consultant with compensation beyond the maximum amount provided for in this Agreement. Similarly, unless authorized

by the City, City shall have no obligation to reimburse Consultant for any otherwise reimbursable expenses incurred during the extension period.

- 8.3 Amendments.** The parties may amend this Agreement only by a writing signed by all the parties.
- 8.4 Assignment and Subcontracting.** City and Consultant recognize and agree that this Agreement contemplates personal performance by Consultant and is based upon a determination of Consultant's unique professional competence, experience, and specialized professional knowledge. Moreover, a substantial inducement to City for entering into this Agreement was and is the personal reputation and competence of Consultant. Consultant may not assign this Agreement or any interest therein without the prior written approval of the City. Consultant shall not subcontract any portion of the performance contemplated and provided for herein, other than to the subcontractors noted in the proposal, without prior written approval of the City.
- 8.5 Survival.** All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating liability between City and Consultant shall survive the termination of this Agreement.
- 8.6 Options upon Breach by Consultant.** If Consultant materially breaches any of the terms of this Agreement, City's remedies shall include, but not be limited to, the following:
- 8.6.1** Immediately terminate the Agreement;
  - 8.6.2** Retain the plans, specifications, drawings, reports, design documents, and any other work product prepared by Consultant pursuant to this Agreement;
  - 8.6.3** Retain a different consultant to complete the work described in Exhibit A not finished by Consultant; or
  - 8.6.4** Charge Consultant the difference between the cost to complete the work described in Exhibit A that is unfinished at the time of breach and the amount that City would have paid Consultant pursuant to Section 2 if Consultant had completed the work.

## **Section 9. KEEPING AND STATUS OF RECORDS.**

- 9.1 Records Created as Part of Consultant's Performance.** All reports, data, maps, models, charts, studies, surveys, photographs, memoranda, plans, studies, specifications, records, files, or any other documents or materials, in electronic or any other form, that Consultant prepares or obtains pursuant to this Agreement and that relate to the matters covered hereunder shall be the property of the City. Consultant hereby agrees to deliver those documents to the City upon termination of the Agreement. It is understood and

agreed that the documents and other materials, including but not limited to those described above, prepared pursuant to this Agreement are prepared specifically for the City and are not necessarily suitable for any future or other use. City and Consultant agree that, until final approval by City, all data, plans, specifications, reports and other documents are confidential and will not be released to third parties without prior written consent of both parties.

**9.2 Consultant's Books and Records.** Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, and other records or documents evidencing or relating to charges for services or expenditures and disbursements charged to the City under this Agreement for a minimum of three (3) years, or for any longer period required by law, from the date of final payment to the Consultant to this Agreement.

**9.3 Inspection and Audit of Records.** Any records or documents that Section 9.2 of this Agreement requires Consultant to maintain shall be made available for inspection, audit, and/or copying at any time during regular business hours, upon oral or written request of the City. Under California Government Code Section 8546.7, if the amount of public funds expended under this Agreement exceeds TEN THOUSAND DOLLARS (\$10,000.00), the Agreement shall be subject to the examination and audit of the State Auditor, at the request of City or as part of any audit of the City, for a period of three (3) years after final payment under the Agreement.

## **Section 10 MISCELLANEOUS PROVISIONS.**

**10.1 Attorneys' Fees.** If a party to this Agreement brings any action, including an action for declaratory relief, to enforce or interpret the provision of this Agreement, the prevailing party shall be entitled to reasonable attorneys' fees in addition to any other relief to which that party may be entitled. The court may set such fees in the same action or in a separate action brought for that purpose.

**10.2 Venue.** In the event that either party brings any action against the other under this Agreement, the parties agree that trial of such action shall be vested exclusively in the state courts of California in the County of Contra Costa or in the United States District Court for the Northern District of California.

**10.3 Severability.** If a court of competent jurisdiction finds or rules that any provision of this Agreement is invalid, void, or unenforceable, the provisions of this Agreement not so adjudged shall remain in full force and effect. The invalidity in whole or in part of any provision of this Agreement shall not void or affect the validity of any other provision of this Agreement.

**10.4 No Implied Waiver of Breach.** The waiver of any breach of a specific provision of this Agreement does not constitute a waiver of any other breach of that term or any other term of this Agreement.

**10.5 Successors and Assigns.** The provisions of this Agreement shall inure to the benefit of and shall apply to and bind the successors and assigns of the parties.

**10.6 Use of Recycled Products.** Consultant shall endeavor to prepare and submit all reports, written studies and other printed material on recycled paper to the extent it is available at equal or less cost than virgin paper.

**10.7 Conflict of Interest.** Consultant may serve other clients, but none whose activities within the corporate limits of City or whose business, regardless of location, would place Consultant in a "conflict of interest," as that term is defined in the Political Reform Act, codified at California Government Code Section 81000 *et seq.*

Consultant shall not employ any City official in the work performed pursuant to this Agreement. No officer or employee of City shall have any financial interest in this Agreement that would violate California Government Code Sections 1090 *et seq.*

Consultant hereby warrants that it is not now, nor has it been in the previous twelve (12) months, an employee, agent, appointee, or official of the City. If Consultant was an employee, agent, appointee, or official of the City in the previous twelve months, Consultant warrants that it did not participate in any manner in the forming of this Agreement. Consultant understands that, if this Agreement is made in violation of Government Code §1090 *et seq.*, the entire Agreement is void and Consultant will not be entitled to any compensation for services performed pursuant to this Agreement, including reimbursement of expenses, and Consultant will be required to reimburse the City for any sums paid to the Consultant. Consultant understands that, in addition to the foregoing, it may be subject to criminal prosecution for a violation of Government Code § 1090 and, if applicable, will be disqualified from holding public office in the State of California.

Consultant will comply with all conflict-of-interest laws and regulations including, without limitation, City's Conflict of Interest Code (on file in the City Clerk's Office). It is incumbent upon the Consultant or Consultant's firm to notify the City pursuant to section 10.10 Notices of any staff changes relating to this Agreement.

- a. In accomplishing the scope of services of this Agreement, all officers, employees and/or agents of Consultant(s), unless as indicated in Subsection b., will be performing a very limited and closely supervised function, and, therefore, are unlikely to have a conflict of interest arise. No disclosures are required for any officers, employees, and/or agents of Consultant, except as indicated in Subsection b.

DS  
  
 \_\_\_\_\_

Initialed by City Attorney's Office



- b. In accomplishing the scope of services of this Agreement, Consultant(s) will be performing a specialized or general service for the City, and there is substantial likelihood that the Consultant's work product will be presented, either written or orally, for the purpose of influencing a governmental decision. As a result, the following Consultant(s) shall be subject to the Disclosure Category "1-5" of the City's Conflict of Interest Code:

\_\_\_\_\_  
\_\_\_\_\_

**10.8 Solicitation.** Consultant agrees not to solicit business at any meeting, focus group, or interview related to this Agreement, either orally or through any written materials.

**10.9 Contract Administration.** This Agreement shall be administered by the Public Works Director / City Engineer who shall act as the City's representative. All correspondence shall be directed to or through the Public Works Director / City Engineer or his or her designee.

**10.10 Notices.** Any written notice to Consultant shall be sent to:

GHD, Inc.  
Kamesh Vedula, Vice President  
943 Reserve Drive  
Roseville, CA 95678

Any written notice to City shall be sent to:

Public Works Director / City Engineer  
Department of Public Works  
2131 Pear Street  
Pinole, CA 94564

**10.11 Professional Seal.** Where applicable in the determination of the City, the first page of a technical report, first page of design specifications, and each page of construction drawings shall be stamped/sealed and signed by the licensed professional responsible for the report/design preparation.

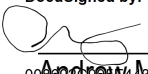
**10.12 Integration; Incorporation.** This Agreement, including all the exhibits attached hereto, represents the entire and integrated agreement between City and Consultant and supersedes all prior negotiations, representations, or agreements, either written or oral. All exhibits attached hereto are incorporated by reference herein.

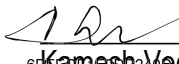
**10.13 Counterparts.** This Agreement may be executed in multiple counterparts, each of which shall be an original and all of which together shall constitute one agreement.

The Parties have executed this Agreement as of the Effective Date.

CITY OF PINOLE

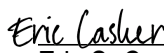
GHD, INC.

DocuSigned by:  
  
009430C84-4474  
Andrew Murray, City Manager

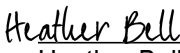
DocuSigned by:  
  
6B74C471-25B1240E  
Kamesh Vedula, Vice President

Consultant's City of Pinole Business  
License #: 22-10603

Approved as to Form:

DocuSigned by:  
  
9F7C7C15-93404E  
Eric S. Casher, City Attorney

Attest:

DocuSigned by:  
  
41746623-3342E  
Heather Bell, City Clerk

**EXHIBIT A**  
**SCOPE OF SERVICES**



2300 Clayton Road, Suite 920  
Concord, CA 94520  
United States  
www.ghd.com

Our ref: 12599487

February 21, 2023

Sanjay Mishra, P.E., T.E.  
Public Works Director  
City of Pinole  
2131 Pear St  
Pinole, CA 94564

**RE: Revised Cost Proposal for the Development of an Active Transportation Plan**

Dear Mr. Mishra:

Please find the attached Cost Proposal for the Pinole Active Transportation Plan, updated as requested. The updated cost proposal includes the following added tasks:

- **Task 2.3.A1 Additional Engagement Activities:** provides an additional allocation of hours for one additional in-person workshop, two pop-up events, and as-needed participation in stakeholder meetings.
- **Task 3.2.A AM & PM Peak Period Counts @ 12 Intersections:** this would provide additional data relevant to potential improvement options on each of the four "concept plan" study corridors (San Pablo Avenue, Pinole Valley Road/Tennent Avenue, Appian Way and Fitzgerald Drive).
- **Task 4.1.A1 through 4.1.A4 Concept Plans:** these four added tasks pertain to the four "concept plan" study corridors. GHD will develop concept plans for each of the four corridors that identify recommended projects to improve corridor traffic operations and create more opportunities for active transportation for all users. For each study corridor: GHD will produce 10% concept designs which incorporate community feedback, and GHD will provide cost estimates for each recommended project.

Please let me know if you have any questions about the attached Cost Proposal. We look forward to further assisting you on this project.

Regards,

**Colin Burgett**  
Project Manager  
415.296.2053  
Colin.Burgett@ghd.com

**Todd Tregenza, AICP**  
Project Director  
916.245.4216  
Todd.Tregenza@ghd.com

**REVISED COST PROPOSAL - PINOLE ACTIVE TRANSPORTATION PLAN - FEBRUARY 21, 2023**

|              |                                                   | GHD Staff        |                     |                    |                                 |                  |                              |                            |                   | Total<br>Hours | Labor<br>Cost | Other<br>Direct<br>Costs | TOTAL<br>BUDGET |
|--------------|---------------------------------------------------|------------------|---------------------|--------------------|---------------------------------|------------------|------------------------------|----------------------------|-------------------|----------------|---------------|--------------------------|-----------------|
|              |                                                   | Kamesh<br>Vedula | Todd<br>Tregenza    | Colin<br>Burgett   | Summer<br>Lopez                 | Kendra<br>Ramsey | Emily<br>Shandy              | Paige<br>Thornton          | Patrick<br>Lewis  |                |               |                          |                 |
|              |                                                   | Principal        | Project<br>Director | Project<br>Manager | Assistant<br>Project<br>Manager | Task Leader      | Senior<br>Transp.<br>Planner | Transp<br>Planner &<br>GIS | Transp<br>Planner |                |               |                          |                 |
| Hourly Rate: |                                                   | \$268            | \$241               | \$241              | \$183                           | \$202            | \$183                        | \$158                      | \$135             |                |               |                          |                 |
| Task Name    |                                                   |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 1            | PROJECT ADMINISTRATION                            |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 1.1          | Project Initiation                                |                  | 2                   | 2                  | 4                               |                  |                              |                            |                   | 8              | \$1,696       | \$100                    | \$1,796         |
| 1.2          | Project Management                                |                  |                     | 2                  | 4                               |                  |                              |                            |                   | 6              | \$1,214       | \$0                      | \$1,214         |
| 2            | PUBLIC ENGAGEMENT                                 |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 2.1          | Public Participation Plan                         |                  |                     | 1                  | 1                               |                  | 2                            |                            |                   | 4              | \$790         | \$0                      | \$790           |
| 2.2          | Public Input Survey                               |                  |                     | 1                  | 2                               |                  | 2                            |                            | 11                | 16             | \$2,458       | \$0                      | \$2,458         |
| 2.3          | Public Engagement Activities (base scope)         |                  | 4                   | 12                 | 20                              |                  | 30                           |                            |                   | 66             | \$13,006      | \$400                    | \$13,406        |
| 2.3.A1       | Additional Engagement Activities (expanded scope) |                  | 16                  | 16                 | 32                              |                  | 26                           | 10                         |                   | 100            | \$19,906      | \$400                    | \$20,306        |
| 3            | EXISTING CONDITIONS ANALYSIS                      |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 3.1          | Plan and Policy Review                            |                  |                     | 2                  | 8                               |                  |                              |                            |                   | 10             | \$1,946       | \$0                      | \$1,946         |
| 3.2          | Develop Goals, Objectives & Perf Measures         |                  |                     | 2                  | 8                               |                  |                              |                            |                   | 10             | \$1,946       | \$0                      | \$1,946         |
| 3.3          | Existing Conditions Review                        | 1                | 2                   | 4                  | 12                              |                  |                              | 23                         | 50                | 92             | \$14,294      | \$300                    | \$14,594        |
| 3.2.A        | AM & PM Peak Period Counts @ 12 intersections     |                  |                     |                    |                                 |                  |                              |                            |                   | 0              | \$0           | \$4,800                  | \$4,800         |
| 3.4          | Needs Assessment                                  |                  | 2                   | 8                  | 12                              | 8                |                              | 4                          | 6                 | 40             | \$7,664       | \$0                      | \$7,664         |
| 4            | PROJECT RECOMMENDATIONS                           |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 4.1          | Develop Project Recommendations (Citywide)        | 1                | 3                   | 10                 | 11                              | 8                |                              |                            | 4                 | 37             | \$7,570       | \$0                      | \$7,570         |
| 4.1.A1       | Concept Plan: San Pablo Avenue                    | 4                | 16                  | 24                 | 20                              | 8                | 30                           | 8                          | 10                | 120            | \$24,092      | \$100                    | \$24,192        |
| 4.1..A2      | Concept Plan: Pinole Valley Road/Tennent Ave.     | 4                | 10                  | 36                 | 32                              | 10               | 40                           | 16                         | 32                | 180            | \$34,202      | \$100                    | \$34,302        |
| 4.1.A3       | Concept Plan: Appian Way                          | 4                | 8                   | 12                 | 16                              | 6                | 20                           | 6                          | 8                 | 80             | \$15,720      | \$68                     | \$15,788        |
| 4.1.A4       | Concept Plan: Fitzgerald Drive                    | 4                | 8                   | 12                 | 10                              | 6                | 16                           | 5                          | 7                 | 68             | \$13,597      | \$50                     | \$13,647        |
| 4.2          | Financial Analysis                                | 2                | 3                   | 8                  | 7                               | 6                |                              |                            | 4                 | 30             | \$6,220       | \$0                      | \$6,220         |
| 5            | PREPARE ACTIVE TRANSPORTATION PLAN                |                  |                     |                    |                                 |                  |                              |                            |                   |                |               |                          |                 |
| 5.1          | Develop Report                                    | 2                | 4                   | 14                 | 21                              | 8                |                              | 8                          | 20                | 77             | \$14,297      | \$0                      | \$14,297        |
| 5.2          | Council/Commission Presentation                   |                  |                     | 4                  |                                 |                  |                              |                            |                   | 4              | \$964         | \$100                    | \$1,064         |
|              | TOTALS                                            | 22               | 78                  | 170                | 220                             | 60               | 166                          | 80                         | 152               | 948            | \$181,582     | \$6,418                  | \$188,000       |

**Certificate Of Completion**

Envelope Id: 021688AF25FE4AC19F00F6020388B708

Status: Completed

Subject: Please complete with DocuSign: GHD Inc. Consulting Services Agreement.pdf

Source Envelope:

Document Pages: 17

Signatures: 4

Envelope Originator:

Certificate Pages: 5

Initials: 1

Leticia Andreas

AutoNav: Enabled

2131 Pear St

Envelope Stamping: Enabled

Pinole, CA 94564

Time Zone: (UTC-08:00) Pacific Time (US &amp; Canada)

landreas@ci.pinole.ca.us

IP Address: 207.105.182.162

**Record Tracking**

Status: Original

Holder: Leticia Andreas

Location: DocuSign

3/22/2023 5:23:59 PM

landreas@ci.pinole.ca.us

Security Appliance Status: Connected

Pool: StateLocal

Storage Appliance Status: Connected

Pool: City of Pinole

Location: DocuSign

**Signer Events****Signature****Timestamp**

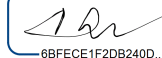
Kamesh Vedula

Kamesh.Vedula@ghd.com

Vice-President

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



6BFECE1F2DB240D...

Sent: 3/22/2023 5:30:39 PM

Viewed: 3/22/2023 8:18:03 PM

Signed: 3/22/2023 8:18:16 PM

Signature Adoption: Drawn on Device

Using IP Address: 72.251.171.210

Signed using mobile

**Electronic Record and Signature Disclosure:**

Accepted: 3/22/2023 8:18:03 PM

ID: 9dc80b89-6d5c-4b42-886e-5345382b0197

Andrew Murray

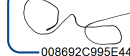
amurray@ci.pinole.ca.us

City Manager

Andrew Murray

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



008692C995E4430...

Sent: 3/22/2023 8:18:18 PM

Viewed: 3/22/2023 10:23:08 PM

Signed: 3/22/2023 10:23:19 PM

Signature Adoption: Drawn on Device

Using IP Address: 135.180.244.243

Signed using mobile

**Electronic Record and Signature Disclosure:**

Accepted: 3/22/2023 10:23:08 PM

ID: f95191ef-db19-4e66-a970-329476370f82

Eric Casher

ecasher@meyersnave.com

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



9FCC7F1E193045D...

Sent: 3/22/2023 10:23:20 PM

Viewed: 3/23/2023 7:16:22 AM

Signed: 3/23/2023 7:16:33 AM

Signature Adoption: Pre-selected Style

Using IP Address: 206.169.145.130

**Electronic Record and Signature Disclosure:**

Accepted: 3/23/2023 7:16:22 AM

ID: f8502ddd-bffe-4af5-8550-bdbb3eb29721

Heather Bell

hbell@ci.pinole.ca.us

City Clerk

City of Pinole

Security Level: Email, Account Authentication  
(None)

DocuSigned by:



417B39FF517849F...

Sent: 3/23/2023 7:16:34 AM

Viewed: 3/30/2023 11:31:57 AM

Signed: 3/30/2023 11:31:58 AM

Signature Adoption: Pre-selected Style

Using IP Address: 207.105.182.162

**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

|                                                   |                  |                       |
|---------------------------------------------------|------------------|-----------------------|
| <b>In Person Signer Events</b>                    | <b>Signature</b> | <b>Timestamp</b>      |
| <b>Editor Delivery Events</b>                     | <b>Status</b>    | <b>Timestamp</b>      |
| <b>Agent Delivery Events</b>                      | <b>Status</b>    | <b>Timestamp</b>      |
| <b>Intermediary Delivery Events</b>               | <b>Status</b>    | <b>Timestamp</b>      |
| <b>Certified Delivery Events</b>                  | <b>Status</b>    | <b>Timestamp</b>      |
| <b>Carbon Copy Events</b>                         | <b>Status</b>    | <b>Timestamp</b>      |
| <b>Witness Events</b>                             | <b>Signature</b> | <b>Timestamp</b>      |
| <b>Notary Events</b>                              | <b>Signature</b> | <b>Timestamp</b>      |
| <b>Envelope Summary Events</b>                    | <b>Status</b>    | <b>Timestamps</b>     |
| Envelope Sent                                     | Hashed/Encrypted | 3/22/2023 5:30:39 PM  |
| Certified Delivered                               | Security Checked | 3/30/2023 11:31:57 AM |
| Signing Complete                                  | Security Checked | 3/30/2023 11:31:58 AM |
| Completed                                         | Security Checked | 3/30/2023 11:31:58 AM |
| <b>Payment Events</b>                             | <b>Status</b>    | <b>Timestamps</b>     |
| <b>Electronic Record and Signature Disclosure</b> |                  |                       |

## **ELECTRONIC RECORD AND SIGNATURE DISCLOSURE**

From time to time, City of Pinole (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

### **Getting paper copies**

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

### **Withdrawing your consent**

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

### **Consequences of changing your mind**

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

### **All notices and disclosures will be sent to you electronically**



Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

### **How to contact City of Pinole:**

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us)

### **To advise City of Pinole of your new email address**

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us) and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

### **To request paper copies from City of Pinole**

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us) and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

### **To withdraw your consent with City of Pinole**

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to [hiopu@ci.pinole.ca.us](mailto:hiopu@ci.pinole.ca.us) and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

### **Required hardware and software**

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

### **Acknowledging your access and consent to receive and sign documents electronically**

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to ‘I agree to use electronic records and signatures’ before clicking ‘CONTINUE’ within the DocuSign system.

By selecting the check-box next to ‘I agree to use electronic records and signatures’, you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify City of Pinole as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by City of Pinole during the course of your relationship with City of Pinole.



## CITY COUNCIL REPORT

9.L.

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Fiona Epps, Communications Director, 510-724-9830, fepps@pinole.gov  
**SUBJECT:** APPROVE MEMORIAL INSTALLATIONS IN DEDICATION OF ROBERT WALKER

### **RECOMMENDATION**

Staff recommends that City Council approve two Memorial Applications for Naming and Dedication of City Facilities in honor of Robert Walker Jr., accepting special circumstances for the memorial according to the City's Memorial Policy:

1. Install a memorial sign on the Corp Yard Building; and
2. Install a redwood memorial plaque adjacent to Pinole Valley Park.

### **BACKGROUND**

On July 21, 2020, City Council approved a Memorial Policy (Attachment A) which establishes a process and criteria for the consideration by the City of requests by community members to memorialize individuals, groups, or organizations that have had a significant, positive impact on the community by naming a portion of existing City property after the individual, group or organization. The policy requires the submission of an application which is first reviewed by the City Manager, then an Ad-Hoc Committee on Memorials, who can recommend the application to the full council if deemed appropriate.

Staff and the City Council Committee on Memorials has reviewed ten (10) Applications for Naming and Dedication of City Facilities and Acceptance of Donated Equipment or Materials submitted by City of Pinole employees: Michael Brock, Eduardo Alvarez, Nate Bull, John Evans, Matt Jones, Patrick Bowie, Estevan C. Castle, Bruce Chappell, Detective Justin Rogers, and Sergeant Barry Duggan, all of which requested the Corp Yard building be renamed in memory of Robert Walker. Because this batch of applications requested the same memorial, the applications have been processed as one memorial application. Their request is to install a memorial sign on the Corp Yard Building.

Staff and the City Council Committee on Memorials reviewed another Application for Naming and Dedication of City Facilities and Acceptance of Donated Equipment or Materials submitted by Pinole resident: Bob Kopp. His request was created in collaboration with the late Robert Walker's daughter, Tracy Walker. His request is to install a redwood memorial with a stainless steel plaque adjacent to Pinole Valley Park. . After deliberation by the Memorial Ad Hoc Subcommittee, and in consultation with City of Pinole Public Works and Community Services staff, the City Council Committee on Memorials suggested a revised design containing

decorative stones and native plants instead of the posts and cypress trees suggested in the original application.

Both applications request a memorial in dedication of Robert Walker Jr., who dedicated 45 years of service to the City of Pinole until he passed away on October 13, 2024. He was the longest-tenured City of Pinole employee known in the City's history, well-respected in the community and considered family to many co-workers. In accordance with the City's Memorial Policy, the Ad-Hoc Committee on Memorials recommends that City Council approve the applications. The Ad-Hoc Committee on Memorials has determined that, due to the magnitude of positive impact Mr. Walker has made in Pinole, along with his incredible legacy of service, it is most appropriate to memorialize Robert Walker under these special circumstances, albeit within less than two (2) years of his passing.

If approved by council, the Corp Yard sign and redwood plaque would make plans to install the memorials before the end of the year.

### **REVIEW AND ANALYSIS**

Staff has been given an estimate for the cost to design and manufacture the sign, and submitted a preliminary plan which details the dimensions and materials of the proposed memorial Corp Yard sign. If approved, staff will proceed with working with the vendor on final design concepts for the sign. Staff will review to ensure that signage design will adhere to all City branding guidelines. Installation will be performed by the vendor. Signage expenses will be paid for by the City of Pinole.

Resident Bob Kopp has agreed to donate all materials and labor for the installation of the redwood memorial plaque.

The proposed design mock-ups for both memorial installations are included in.

### **FISCAL IMPACT**

There is no direct fiscal impact to the City created by approving the memorial applications. If approved, the cost of the Memorial Corp Yard sign is estimated at \$3,040.91, which would come from the existing Public Works Public Facilities budget.

### **ATTACHMENTS**

- A. Resolution
- B. City of Pinole Memorial Policy
- C. CoP Staff - Robert Walker Memorial Application
- D. Bob Kopp - Robert Walker Memorial Application
- E. Quote - City of Pinole Memorial Sign - Signage - Specialized Graphics
- F. Robert Walker Memorial Final Examples

**RESOLUTION NO. 2025-**

**RESOLUTION OF THE CITY OF PINOLE APPROVING MEMORIAL  
INSTALLATIONS IN DEDICATION OF ROBERT WALKER JR.**

**WHEREAS**, On July 21, 2020, City Council approved a Memorial Policy which establishes a process and criteria for the consideration by the City of requests by community members to memorialize individuals, groups, or organizations that have had a significant, positive impact on the community by naming a portion of existing City property after the individual, group or organization;

**WHEREAS**, the City Manager and the City Council Committee on Memorials has reviewed and recommended two Memorial Applications for Naming and Dedication of City Facilities in honor of Robert Walker Jr.; and

**WHEREAS**, the late Robert Walker Jr., former Public Works Maintenance Worker, dedicated 45 years of his life serving the City of Pinole until he passed away on October 13, 2024; and

**WHEREAS**, Robert Walker Jr. was the longest-tenured City of Pinole employee known in the City's history, well-respected in the community and considered family to many co-workers; and

**WHEREAS**, the first application is to install a memorial sign in honor of Robert Walker Jr. on the Public Works Corp Yard building; and

**WHEREAS**, the second application is to install a redwood plaque memorial in honor of Robert Walker Jr. adjacent to Pinole Valley Park; and

**NOW, THEREFORE, BE IT RESOLVED** that the City of Pinole City Council does hereby approve the installation of both memorials accepting special circumstances for the memorial according to the City's Memorial Policy.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole held on the 17th day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing ordinance was regularly introduced, passed, and adopted on this June 17, 2025.

---

Heather Bell, CMC  
City Clerk



## **MEMORIAL POLICY**

Adopted July 21, 2020

## **CITY OF PINOLE**

### **MEMORIAL POLICY**

#### **POLICY PURPOSE**

This policy establishes a process and criteria for the consideration by the City of requests by Council Members and members of the public to memorialize individuals, groups, or organizations that have had a significant, positive impact on the community by naming a portion of existing City property or a new enhancement to City property after the individual, group, or organization.

#### **I. Definitions**

##### **• City Property**

- Building: City Hall, police station, fire station, senior center, youth center, swim center, Tiny Tots building, wastewater treatment plant, corporation yard, and any other current or future buildings.
- Portion of City-owned building: Interior and exterior spaces and locations, such as entryway, wall, and room.
- Land and natural features: Open space, creeks and channels, trails, parks, groves, trees, and any new or future land for public use.
- Equipment: Benches, tables, gazebos, fountains, playgrounds, playground equipment, courts, murals, barbecue pits and picnic areas, and any equipment which is used/offered for the public's benefit. Street signs are expressly excluded.
- New enhancement to City property: The addition of or an enhancement to City property, such as a new natural feature or piece of equipment.

##### **• Other Definitions**

- Plaque: A flat tablet of metal, stone, or other appropriate material that includes text and/or images.
- Monument - A structure created to recognize something of significance.

#### **II. Portions of Existing City Property or New Enhancements to City property that Can be Named**

Any item of City property, as defined above, can be named to memorialize an individual, group, or organization. An entire building cannot, however, be named. Portions of City-owned buildings, as defined above, may be named.

The City Council desires to recognize individuals but reserves the right to limit the number of pieces of City property that are named.

Any piece of City property that has been approved to be named to memorialize an individual, group, or organization through the process outlined below will be identified through the placing of a plaque, inscription, or some other text indicating the name on or adjacent to the property.

### **III. Process for Requesting that an Individual, Group, or Organization be Memorialized by Naming Existing City Property or a New Enhancement to City Property after the Individual, Group, or Organization**

1. Application. A request to name existing City property or a new enhancement to City property after an individual, group, or organization may be initiated by one or more Council Members or City residents, business owners, property owners, or City staff members using an Application. The Application shall be submitted to the City Manager's office.
2. Contents of Application. The Application shall state the individual, group, or organization proposed to be memorialized, the existing City property or new enhancement to City property proposed to be named, the proposed name, and the reasons for the proposed naming. The Application shall evince the significant, positive impact on the community created by the individual, group, or organization and broad-based community support for the naming.
3. Review of Application. The City Manager and City staff shall review the Application and determine if it is consistent with this Policy.
4. Incomplete or Inconsistent Applications. Applications that are determined by the City Manager to be incomplete, lacking sufficient support, or otherwise inconsistent with this Policy will be returned to the applicant together with a written explanation of the reason for the return. The applicant may resubmit the Application at any time with new or additional information to correct the insufficiencies identified by the City Manager.
5. Consideration by Ad-Hoc Committee on Memorials. If consistent with the Policy, the Application will be forwarded to a City Council Ad-Hoc Committee on Memorials for review and consideration. The Committee shall consist of two City Council Members appointed by vote of the Council. The Committee shall provide a recommendation to the City Council to approve or deny an Application.
6. Review by City Council. The City Council shall review Applications at a regular meeting. All decisions with respect to approving or not approving Applications will be at the sole discretion of the City Council.

### **IV. Renaming**

In general, once a piece of property has been named, it cannot be renamed, except under exceptional circumstances as determined by 4/5<sup>th</sup> of the City Council.



## **V. Factors for Determining that an Individual, Group, or Organization has had a Significant, Positive Impact on the Community**

In determining whether to approve an Application, the Ad-Hoc Committee on Memorials shall consider whether the individual, group, or organization on whose behalf an Application has been submitted has met one of the following standards:

- Was of local, regional, or national significance, with special consideration given to Pinole's own history
- Enhanced the quality of life and well-being of City residents
- Contributed to the preservation of the City's history or culture
- Made exemplary or meritorious contributions to the City or its residents
- Contributed to the acquisition, development, donation, or conveyance of land, buildings, structures, or other amenities to the City or community

The Ad-Hoc Committee will generally not consider an Application on behalf of an individual within two years of that individual's death. Such a waiting period is to ensure that an individual's accomplishments or contributions will stand the test of time. The Ad-Hoc Committee may consider and recommend an Application to memorialize an individual within two years of the individual's death when the Ad-Hoc Committee determines that special circumstances make it appropriate to do so.

## **VI. Naming Criteria**

The following names shall be avoided:

- Cumbersome, profane, discriminatory, derogatory names, offensive or in poor taste.
- Names that cause confusion due to duplication or that sound too similar to existing named locations within the City or surrounding areas.
- Names of companies and/or businesses.
- Names of appointed or elected local officials currently in office or current City employees.
- Names that would result in the overt commercialization of City owned buildings.
- Names should not be overly recognized, either within the City or the region.

## **VII. Donations and Dedications**

It is the policy of the City to consider accepting monetary donations to fund enhancements to City property, such as equipment, trees, murals, and monuments. Anyone wishing to donate funding for a new enhancement to City property and further wishing to have said new enhancement memorialize an individual, group, or organization shall submit an Application per the process outlined above. The Ad-Hoc Committee on Memorials will give special consideration to Applications in which the applicant is offering to donate a new enhancement to City property.

Prior to submitting an Application involving the donation for the enhancement to City property, the prospective applicant shall contact the City Manager's office to provide a description of the enhancement to City property, such as a tree or bench, that the applicant is envisioning for memorialization. The City Manager's office will forward the description of the enhancement to the Public Works Department to determine the cost for the City to install the enhancement and maintain it throughout its lifecycle as well as to confirm that the enhancement would comply with all applicable City and other policies, rules, and regulations. The Public Works Department shall determine a suitable location and specifications for the enhancement. The City will provide the applicant with the amount that the applicant shall donate such that the City can install and maintain the enhancement pending approval of the Application by the City Council. The City reserves the right to reject any offer of donation if, upon review, acceptance of the donation is determined not to be in the best interest of the City.

### **VIII. Specifications for Plaque, Inscription, or Other Text**

The plaque, inscription, or other text shall be rectangular or similar shape with only words and numbers allowed. Symbols, images, and artwork will not be accepted.

|         | <u>Size of Plaque (in)</u> | <u>Font</u>           | <u>Font size</u> |
|---------|----------------------------|-----------------------|------------------|
| Indoor  | Max. 12" x 10"             | New Times Roman/Arial | Min. 24          |
| Outdoor | Max. 18" x 18"             | New Times Roman/Arial | Min. 24          |

*Examples include:*

In Memory of  
Jane Doe  
1940 - 2010

Jane Doe  
1940 - 2010

In Recognition of  
Boy Scout Troop  
2017

Any requests outside the provisions of this Policy would require a 4/5<sup>th</sup> vote of the City Council.

Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials

Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"



Applicant Information

Name: MICHAEL BROCK  
Address: 3230 CLAUDIA DR CONCORD CA 94519  
Phone: (925) 305-3265  
Email: mbrock6853@gmail.com

My Recommendation is for:

- ☐ Naming a field in a City Park  
☐ Naming a Portion of a New or Existing City building  
☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

Description of Action Sought:

- ☒ Dedication/Honor *THIS ONE*  
☒ Memorial

Choice of Recognition:

- ☐ Plaque  
☐ Monument  
☒ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

Proposed description of Recognition: ROBERT WALKER CORP YARD  
AKA MR. PINOLE "45 YEARS OF SERVICE"

Location Placement / Property Description: ABOVE THE TWO ROLL UP DOORS  
AT CORP YARD ~~WALKER CORP~~ SHOP

Current Name on City building (Renaming only): CORP YARD

Classification of Proposed Name (Check all that apply):

- ☐ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations / Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

ROBERT WORKED FOR THE CITY OF PINOLE FOR 45 YEARS  
ALSO HE PASSED WHILE ON DUTY.

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

ROBERT WORKED WITH THE CITY OF PINOLE FOR 45 years  
HE WORKED SAFE AND KEPT THE CITY RUNNING NO MATTER  
WHAT.

**Supporting Documentation** (Required for recommendations of an Individual's name):

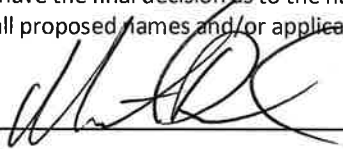
I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant:  Date of Submission: 10/24/24

**Return Completed Application Packets To:**  
City of Pinole  
Administration Department

**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: Eduardo Alvarez  
Address: 444 Heather dr. San Pablo CA 94806  
Phone: (510) 672-2967  
Email: alvarez4457@yahoo.com

**My Recommendation is for:**

- ☐ Naming a field in a City Park
- ☐ Naming a Portion of a New or Existing City building
- ☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)
- ☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor
- ☐ Memorial

**Choice of Recognition:**

- ☐ Plaque
- ☐ Monument
- ☒ Sign
- ☐ Marker
- ☐ Tree, Bench, Monument, etc.

Proposed description of Recognition: Robert Walker Corp Yard

Location Placement / Property Description: Sign above the two roll up doors  
of Corp Yard Shop

Current Name on City building (Renaming only): Corp Yard

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)
- ☐ Recognizable area or neighborhood
- ☐ Assumed Names (Alias)
- ☐ Theme Names (Gateway, Pinole Shores)
- ☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert Walker dedicated 45 years of his life to the  
City of Pinole and was its most tenured employee.

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert Walker was a Public Works maintenance worker and for  
45 years helped keep the city clean and safe, and kept city  
property functioning not only for its employees but for the citizens  
of Pinole.

**Supporting Documentation** (Required for recommendations of an individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

**Return Completed Application Packets To:**  
City of Pinole  
Administration Department

# Application for Naming and Dedication of City Facilities and Acceptance of Donated Equipment or Materials

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



## Applicant Information

Name: Nate Bull  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

## My Recommendation is for:

- ☐ Naming a field in a City Park
- ☐ Naming a Portion of a New or Existing City building
- ☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)
- ☐ Donation

## Description of Action Sought:

- ☒ Dedication/Honor
- ☐ Memorial

## Choice of Recognition:

- ☐ Plaque
- ☐ Monument
- ☒ Sign
- ☐ Marker
- ☐ Tree, Bench, Monument, etc.

Proposed description of Recognition: \_\_\_\_\_  
\_\_\_\_\_

Location Placement / Property Description: corp yard

Current Name on City building (Renaming only): corp yard / no name

## Classification of Proposed Name (Check all that apply):

- ☒ Individual or Group(s)
- ☐ Recognizable area or neighborhood
- ☐ Assumed Names (Alias)
- ☐ Theme Names (Gateway, Pinole Shores)
- ☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

In memory OF Robert walker

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert walker was great worker for 45 years for the city of Pinole

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☒ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the Identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

10/17/24

**Return Completed Application Packets To:**

City of Pinole

Administration Department



Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials

Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"



**Applicant Information**

Name: John Evans  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**My Recommendation is for:**

- ☐ Naming a field in a City Park  
☐ Naming a Portion of a New or Existing City building  
☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

**Description of Action Sought:**

- ☐ Dedication/Honor  
☐ Memorial

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☒ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:** \_\_\_\_\_  
\_\_\_\_\_

**Location Placement / Property Description:** Corp Yard

**Current Name on City building (Renaming only):** Corp yard / No name

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

In memory of Robert Walker

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert Walker was a great worker for  
45 years for the city of Pinole

**Supporting Documentation** (Required for recommendations of an individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☒ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

10-17-24

**Return Completed Application Packets To:**

City of Pinole  
Administration Department

**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: JUSTIN ROGERS  
Address: 880 TENNENT AVE. PINOLE CA  
Phone: 510-914-0219  
Email: JROGERS@PINOLE.GOV

**My Recommendation is for:**

- ☐ Naming a field in a City Park
- ☒ Naming a Portion of a New or Existing City building
- ☐ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)
- ☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor
- ☒ Memorial

**Choice of Recognition:**

- ☐ Plaque
- ☐ Monument
- ☒ Sign
- ☐ Marker
- ☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:**

Robert Walker  
Public works building

**Location Placement / Property Description:**

corp yard

**Current Name on City building (Renaming only):** \_\_\_\_\_

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)
- ☐ Recognizable area or neighborhood
- ☐ Assumed Names (Alias)
- ☐ Theme Names (Gateway, Pinole Shores)
- ☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

ROBERT SERVED THE CITY FOR 45YRS, DIED  
AT WORK.

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

45YRS OF SERVICE TO THE CITY OF PINOLE.  
HE KEPT THE CITY LOOKING BEAUTIFUL AND  
WAS A FIXTURE IN THE COMMUNITY. THE TWO  
YEAR WAIT

**Supporting Documentation** (Required for recommendations of an Individual's name):

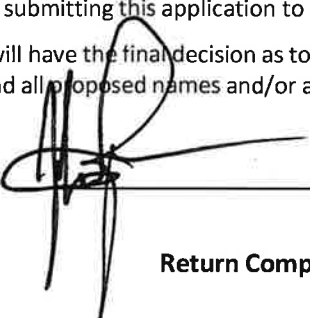
I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☒ Other Documentation: MULTIPLE APPLICATIONS  
SHOWING SUPPORT

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant 

Date of Submission: 10-22-24

Return Completed Application Packets To:  
City of Pinole  
Administration Department

**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: BARRY DUBBAN  
Address: 880 TENNENT AVE  
Phone: 510 724 1111  
Email: BDUBBAN@pinole.gov

**My Recommendation is for:**

- ☐ Naming a field in a City Park  
☒ Naming a Portion of a New or Existing City building  
☐ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor  
☒ Memorial

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☒ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:**

Robert walker  
Public works building

**Location Placement / Property Description:**

corp yard

**Current Name on City building (Renaming only):** \_\_\_\_\_

**Classification of Proposed Name (Check all that apply):**

- ☐ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

---

---

---

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

---

---

---

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals .

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_



Date of Submission: \_\_\_\_\_

10/22/24

**Return Completed Application Packets To:**

City of Pinole

Administration Department

Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials

Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"



**Applicant Information**

Name: MATT Jones  
Address: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email: \_\_\_\_\_

**My Recommendation is for:**

- ☐ Naming a field in a City Park  
☐ Naming a Portion of a New or Existing City building  
☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote  
of the Council)  
☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor  
☐ Memorial

454TS

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☒ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:** \_\_\_\_\_

**Location Placement / Property Description:** Corp Yard Building

**Current Name on City building (Renaming only):** Corp Yard / No name

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_



Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

In memory of Robert Walker

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert walker was a great worker for 45 yrs for the city of Pinole

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☒ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the Identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Date of Submission: \_\_\_\_\_

**Return Completed Application Packets To:**

City of Pinole

Administration Department



**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: Patrick Bowie  
Address: 420 Canyon Creek American Canyon Ca 94503  
Phone: 707 388-5301  
Email: PLBowie @ Att.net or PBowie @ City Pinole, Ca. US

**My Recommendation is for:**

- ☐ Naming a field in a City Park
- ☐ Naming a Portion of a New or Existing City building
- ☒ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)
- ☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor
- ☐ Memorial

**Choice of Recognition:**

- ☐ Plaque
- ☐ Monument
- ☒ Sign
- ☐ Marker
- ☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:** \_\_\_\_\_  
\_\_\_\_\_

**Location Placement / Property Description:** Courtyard Building

**Current Name on City building (Renaming only):** Courtyard

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)
- ☐ Recognizable area or neighborhood
- ☐ Assumed Names (Alias)
- ☐ Theme Names (Gateway, Pinole Shores)
- ☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

In Memory OF Robert Walker

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert Walker worked as a maintenance worker for the City of Pinole for 45 yrs

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☒ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☒ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: Patricia Brown

Date of Submission: 10-16-24

**Return Completed Application Packets To:**

City of Pinole  
Administration Department

Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials

Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"



**Applicant Information**

Name: ESTEVAN C. CASTLE  
Address: 2535 KAVANAGH RD. SAN PABLO CA 94806  
Phone: (510) - 948-9572  
Email: estevancole@gmail.com

**My Recommendation is for:**

- ☐ Naming a field in a City Park  
☒ Naming a Portion of a New or Existing City building  
☐ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

**Description of Action Sought:**

- ☒ Dedication/Honor  
☒ Memorial

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☒ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:**

Robert WALKER  
Public works building

**Location Placement / Property Description:**

Corp Yard

**Current Name on City building (Renaming only):**

Corp Yard

**Classification of Proposed Name (Check all that apply):**

- ☐ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

I SAW MR. WALKER WORKING IN THE STREETS OF PINOLE  
MY WHOLE LIFE.

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_ Date of Submission: \_\_\_\_\_

**Return Completed Application Packets To:**

City of Pinole  
Administration Department

**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: Bruce Chappell  
Address: 11 Tennent Pinole, CA 94547  
Phone: (925) 812-8353  
Email: chappellbruce@gmail.com

**My Recommendation is for:**

- ☐ Naming a field in a City Park  
☒ Naming a Portion of a New or Existing City building  
☐ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

**Description of Action Sought:**

- ☐ Dedication/Honor  
☐ Memorial

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☐ Sign  
☐ Marker  
☐ Tree, Bench, Monument, etc.

**Proposed description of Recognition:** Robert Walker dedication & honor

**Location Placement / Property Description:** Corporation Yard building

**Current Name on City building (Renaming only):** \_\_\_\_\_

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_

Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

His 45 years of service to the City of Pinole

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert worked for the City of Pinole for 45 years  
He deserves the honor

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☒ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Date of Submission: 10/18/24

**Return Completed Application Packets To:**

City of Pinole

Administration Department



# INTERNATIONAL JOURNAL OF THE HISTORY OF THE HUMANITIES

Volume 10, Number 1, 2017  
ISSN 1043-9862

## CONTENTS

| Author            | Title                                                  | Page |
|-------------------|--------------------------------------------------------|------|
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1    |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1    |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1    |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1    |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1    |

|                   |                                                        |   |
|-------------------|--------------------------------------------------------|---|
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |

|                   |                                                        |   |
|-------------------|--------------------------------------------------------|---|
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |

|                   |                                                        |   |
|-------------------|--------------------------------------------------------|---|
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |
| John R. Heilbrunn | The History of the Human Sciences in the United States | 1 |

## ABOUT THE JOURNAL

The International Journal of the History of the Humanities is a peer-reviewed journal that publishes original research and critical essays on the history of the humanities. The journal is published quarterly and is available online and in print.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

The journal is published by the International Society for the History of the Humanities (ISHH), which is a non-profit organization dedicated to the study and promotion of the history of the humanities.

**Application for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials**

*Refer to the City of Pinole's "Policy for Naming and Dedication of City Facilities and  
Acceptance of Donated Equipment or Materials"*



**Applicant Information**

Name: Robert Kopp  
Address: 2320 Doidge Ave Pinole CA 94564  
Phone: 510 772-0816  
Email: Koppproductions@comcast.net

**My Recommendation is for:**

- ☒ Naming a field in a City Park  
☐ Naming a Portion of a New or Existing City building  
☐ Renaming a Portion of a New or Existing City building (requires a 4/5<sup>th</sup> vote of the Council)  
☐ Donation

**Description of Action Sought:**

- ☐ Dedication/Honor  
☒ Memorial

**Choice of Recognition:**

- ☐ Plaque  
☐ Monument  
☐ Sign  
☐ Marker  
☒ Tree, Bench, Monument, etc.

**Proposed description of Recognition:**

To honor Robert A Walkers ~~50~~ 45  
year service to the City of Pinole and as a veteran.

**Location Placement / Property Description:**

Parking lot, Pinole Valley  
baseball field

**Current Name on City building (Renaming only):** \_\_\_\_\_

**Classification of Proposed Name (Check all that apply):**

- ☒ Individual or Group(s)  
☐ Recognizable area or neighborhood  
☐ Assumed Names (Alias)  
☐ Theme Names (Gateway, Pinole Shores)  
☐ Donations /Other: \_\_\_\_\_



Please describe the reason(s) in support of the proposed name or renaming of a portion of this City building (if more room is needed, please attach separate sheet and write "See Attached" below):

For recommendation of living individual(s) or deceased individuals (there is a two year waiting period), please indicate individual's long-standing affiliation with Pinole of significant community service, involvement, or contributions. Specifically indicate how this person has: (a) Enhanced the quality of life/well-being of Pinole's residents, (b) Contributed to the preservation of Pinole's history and culture, (c) Made exemplary or meritorious contributions to Pinole or its residents, or (d) Contributed to the acquisition, development or conveyance of land, buildings, structures or other amenities to the Pinole Community (if more room is needed, please attach separate sheet and write "See Attached" below):

Robert was a 45 year employee of the City of Pinole

**Supporting Documentation** (Required for recommendations of an Individual's name):

I have included the following documentation to demonstrate broad-based community support for my recommendation:

- ☐ Letters
- ☐ Character references
- ☐ Newspaper or journal articles
- ☐ Petitions
- ☐ Other Documentation: \_\_\_\_\_

All applications submitted to the City Council Subcommittee for the purpose of naming or renaming a portion of a City building or land must be filled out completely and accurately with supporting documentation in accordance with and as required by the City of Pinole's Policy for the Recognition of Individuals.

The naming or renaming of a portion of a City building/land will be considered only through this application process. Incomplete, illegible and/or fraudulent applications will not be considered. The City of Pinole reserves the right to verify the identity of the Applicant submitting this application to ensure its validity.

The Pinole City Council will have the final decision as to the naming/renaming of a portion of a City building/land and reserves the right to reject any and all proposed names and/or applications submitted for consideration.

Signature of Applicant: \_\_\_\_\_

Robert Kopp

Date of Submission: \_\_\_\_\_

12/3/24

**Return Completed Application Packets To:**

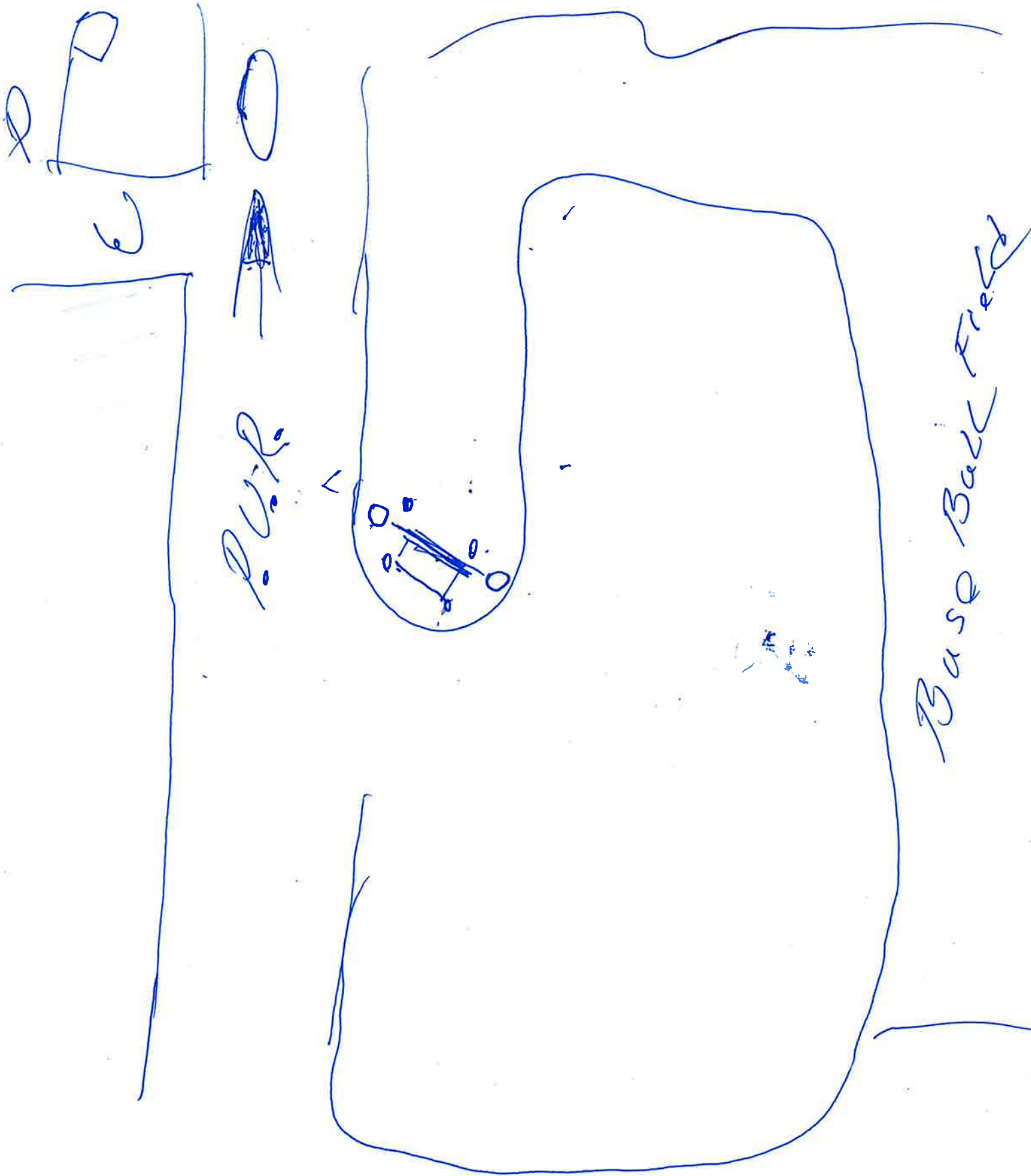
City of Pinole

Administration Department









TRacy Walker &lt;tlwalker32@yahoo.com&gt;

1/21/2025 11:16 AM

## Robert Walker Memorial Details

To koppproductions@comcast.net <koppproductions@comcast.net>

---

Hello Bob,

I've listed everything you'll need for the outside memorial below. My apologies for the delay—I got a bit behind on Friday. Please don't hesitate to reach out if you need anything else.

Best regards,  
Tracy Walker

To create an outdoor memorial plaque that is durable, weatherproof, and long-lasting, you'll need the following materials:

### Base Materials (Plaque)

1. Metal Plaque (recommended):
  - Bronze: Durable, weather-resistant, and classic appearance.
  - Aluminum: Lightweight, rust-resistant, and affordable.
  - Stainless Steel: Strong, modern, and resistant to corrosion.
2. Stone Base (optional, if using stone):
  - Granite: Extremely durable and weather-resistant.
  - Marble: A classic look but less durable over time outdoors.

### Protective Coating

- SPAR UREthane*
- Clear UV-Resistant Coating: Protects metal or engraved surfaces from sun damage and fading.
  - Anti-Rust Coating: For metals like steel or iron to prevent corrosion.
  - Sealant for Stone: To protect against moisture penetration.

### Engraving or Inscription Materials

- Laser Engraving Machine: For precision on metal or stone.
- Weatherproof Adhesive Letters: For attaching raised letters or designs.
- Paint for Inscriptions: Use outdoor-grade, UV-resistant enamel paint.

### Waterproofing

- Silicone Sealant: Apply around edges or joints to keep water out.
- Rubber Gasket (optional): For mounting areas to prevent water seepage.

### Mounting Hardware

- Stainless Steel Screws: Rust-resistant and durable for mounting.
- Anchors or Bolts: If attaching to concrete or stone surfaces.
- Mounting Brackets: For securing plaques onto walls or stands.
- Concrete Adhesive: If directly mounting the plaque onto stone or concrete.

### Tools

- Drill with Masonry Bits: For securing the plaque into brick, stone, or concrete.
- Screwdriver or Power Tool: For tightening hardware.
- Level: To ensure the plaque is straight.
- Measuring Tape: For accurate placement.

### Optional Enhancements

- Protective Case or Cover: Clear acrylic or glass shield for extra protection.
- Lighting: Solar-powered LED lights for visibility at night.
- Frame or Border: Metal or stone edging for aesthetic appeal.

#### Tips for Longevity

1. Choose Corrosion-Resistant Materials: Metals like bronze and aluminum are ideal for outdoor use.
2. Apply Regular Maintenance: Clean the plaque annually and reapply protective coatings if needed.
3. Position Wisely: Install in a shaded area or ensure it's not in a flood-prone spot to avoid water pooling.

The size of a large plaque depends on its purpose and where it will be installed. Below are some standard sizes commonly used for outdoor memorial plaques:

#### Common Large Plaque Sizes

1. Rectangular Plaques:
  - 18" x 24": Ideal for larger text, multiple names, or detailed designs.
  - 24" x 36": Great for more comprehensive memorials with detailed inscriptions or images.
  - 30" x 40": Suitable for very prominent displays or detailed tributes in high-visibility areas.
2. Square Plaques:
  - 18" x 18": Offers ample space for a concise but noticeable tribute.
  - 24" x 24": Ideal for larger designs or longer inscriptions.
3. Custom Shapes:
  - For unique designs (e.g., oval, circular), a diameter of 18" to 24" is typically considered large.

#### Thickness

- Metal Plaques:
  - Thickness should be at least 1/4 inch for durability.
  - 3/8 inch to 1/2 inch is preferred for larger plaques to prevent bending or warping.
- Stone Plaques:
  - Should be at least 1 inch thick for outdoor stability.

#### Factors to Consider for Size Selection

1. Visibility: Choose a size that can be read comfortably from the intended viewing distance (e.g., larger plaques for parks or roadside installations).
2. Mounting Location: Ensure the size fits the available wall, pedestal, or ground space.
3. Design Content: Include extra space for borders, graphics, or decorative elements.

In Honor of Robert Walker Jr.  
November 21, 1952 – October 13, 2024

"A True Pillar of Our Community"

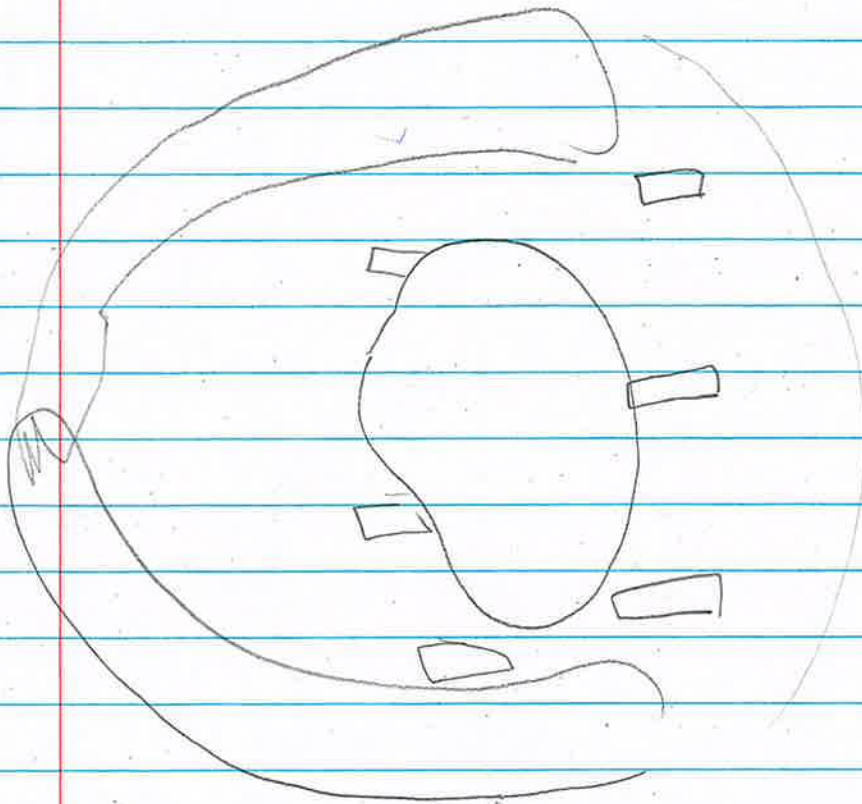
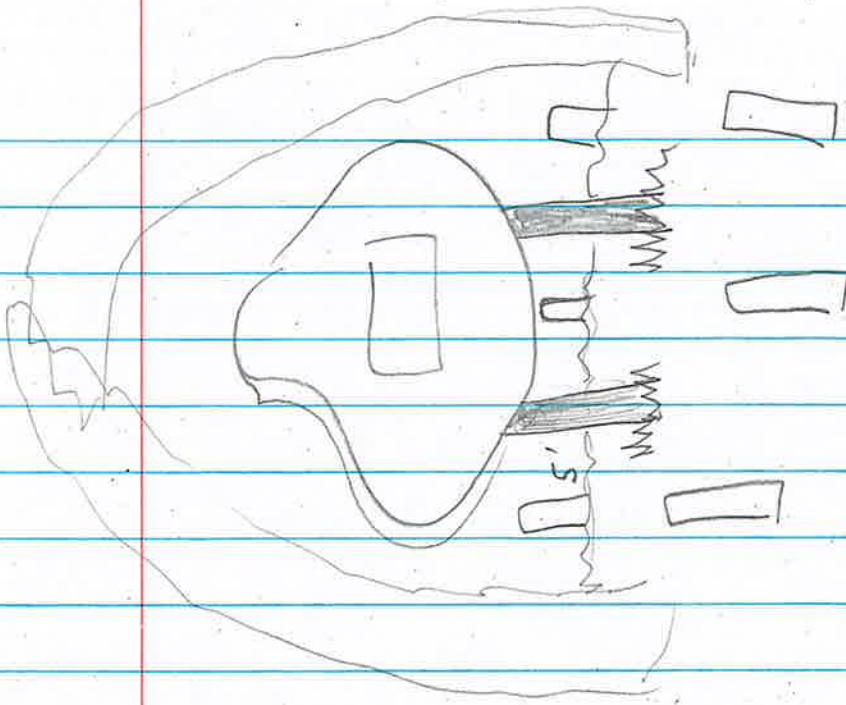
With 45 years of devoted service to the City of Pinole, Robert's unwavering dedication, kindness, and leadership touched countless lives. His legacy will forever inspire and remind us of the power of compassion and commitment.

With gratitude and love from the Pinole Community and Family.

Sent from Yahoo Mail for iPhone

*written by Tracy Walker.*









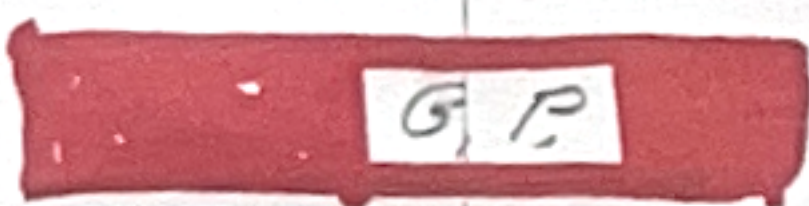
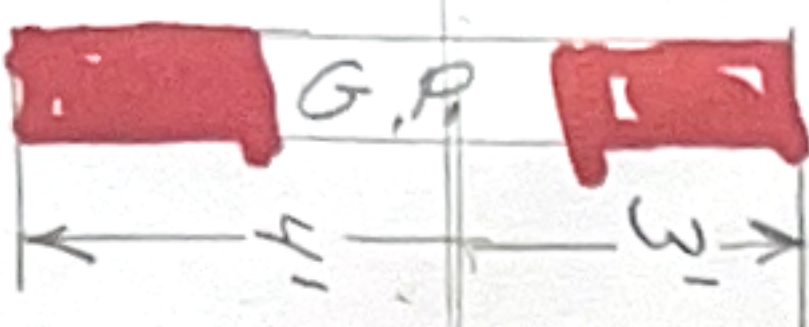
6/6 Red wood post 2 each



6 each 4inch guard post



2 each cypress trees



guard rail color  
TBD by City.  
Painty done by Rob.



City of Pinole - City Manager's Office  
2131 Pear Street  
Pinole, CA 94564

ATTN: Fiona Epps  
PHONE: 510-724-9830  
EMAIL: fepps@pinole.gov

**PM:** E Lok Chow  
**Terms:** Upon Receipt  
**ETA:** Upon design approval 3-4 weeks

| BUILDING                         |                        | JOB DESCRIPTION  | REQUEST DATE |
|----------------------------------|------------------------|------------------|--------------|
| Robert Walker Memorial Corp Yard |                        | Memorial Signage | 5/28/2025    |
| QTY                              | SIGN TYPES/DESCRIPTION |                  | TOTAL        |

LOCATION: 11 Tennent Avenue, Pinole, CA 94564

|   |                                                                                                    |            |            |
|---|----------------------------------------------------------------------------------------------------|------------|------------|
| 1 | 36" x 96" aluminum panel sign with digitally printed graphic<br>Add UV protection for sun exposure | \$1,677.37 | \$1,677.37 |
|---|----------------------------------------------------------------------------------------------------|------------|------------|

**\*\*\*Production Layouts will be provided upon approval of cost & terms. Production layouts must be approved prior to fabrication\*\*\***

**Labor rate assumes non-prevailing wage at regular hours**  
**Two submittal revisions included in price, additional revisions may incur costs**  
**Permits additional if applicable**

|                                     |                   |
|-------------------------------------|-------------------|
| <b>Sub-Total:</b>                   | <b>\$1,677.37</b> |
| <b>9.750% Tax:</b>                  | <b>\$163.54</b>   |
| <b>Installation / Service Call:</b> | <b>\$900.00</b>   |
| <b>Design / Layouts:</b>            | <b>\$300.00</b>   |
| <b>Total:</b>                       | <b>\$3,040.91</b> |

LIC# 967185 | DIR# 1000006363

Approve from email received per terms and conditions

Specialized Graphics, Inc. | 3951 Industrial Way | Bldg. A | Concord | CA | 94520  
T 925 680.0265 | F 925 689.2405 | E elokchow@sgsignage.com

## Robert Walker Memorial Installation Examples

### 1. Memorial Signage on City of Pinole Corp Yard Building



(Illustrative purposes only. Final design to be drafted by professional signage vendor)

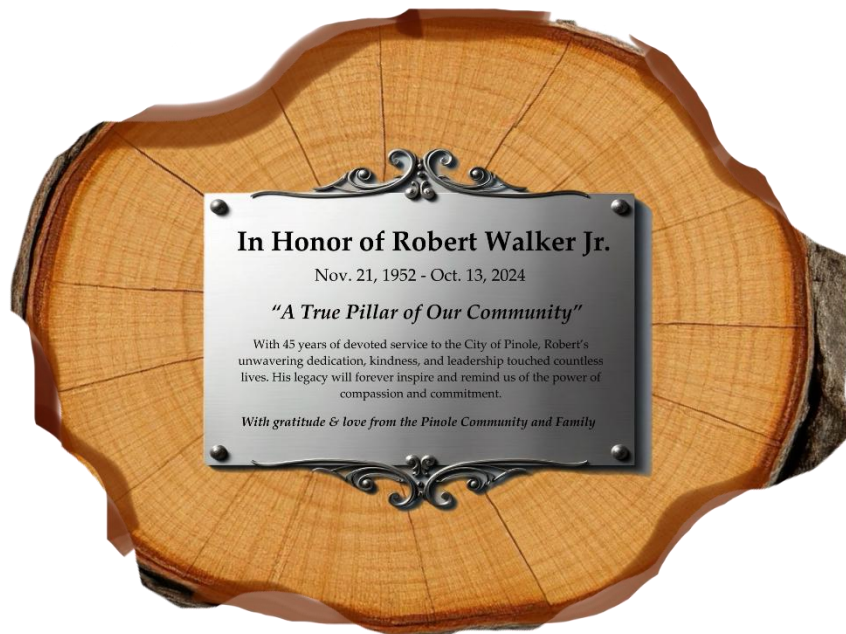




## 2. Redwood Memorial Plaque adjacent to Pinole Valley Park



(Illustrative purposes only. Final design to be drafted by professional signage vendor)





## **CITY COUNCIL REPORT**

**10.A.**

**DATE:** JUNE 17, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FY 2024/25 UTILITY USERS' TAX REVIEW

### **RECOMMENDATION**

Staff recommends that the City Council:

1. Conduct the FY 2024/25 Annual Review of the Utility Users' Tax (UUT); and
2. Adopt a Resolution modifying the Household Income eligibility thresholds for exemptions from the Utility Users' Tax for FY 2025/26.

### **BACKGROUND**

In November 1998, voters approved the City of Pinole's Utility Users' Tax (UUT) at a rate of 8% on electricity, gas, and telecommunication services. Voters approved ballot measures to extend the UUT in 2004, 2012, and 2018. The UUT does not have a sunset date. Renewal of the UUT was essential to secure the City's fourth largest General Fund revenue source. Revenue generated by the UUT amounts to approximately 9% of the City's General Fund (excluding transfers in) and remains necessary to fund critical City services.

Currently, Section 3.26.150(A) of the Pinole Municipal Code authorizes the City Council to exempt the following classes of persons from paying UUT: (1) Persons who receive Aid to Families with Dependent Children (AFDC), (2) Persons who receive Veterans' benefits and Veterans' survivor pension benefits, (3) Persons on Supplemental Security Income or State Supplemental Payments (SSI/SSP); and (4) Persons who receive benefits from the Supplemental Nutrition Assistance Program (SNAP).

Additionally, Section B of the Code states: In addition, customers may also qualify for an exemption if their total household income does not exceed household incomes set by resolution of the City Council. Each year, the City Council adopts a resolution setting the household income thresholds. The City has used as the threshold the limits set annually by the California Alternative Rates for Energy (CARE) program, administered by Pacific Gas & Electricity (PG&E).

Pursuant to Section 3.26.170 of the Pinole Municipal Code, in June of every year, as part of the budget process, UUT is required to be reviewed through a report to the City Council. The report shall contain a summary of amounts of UUT realized, which is provided in the subsequent section of this report.

## **REVIEW AND ANALYSIS**

Staff anticipates that the City will close FY 2024/25 with a projected \$2,585,000 in actual UUT collected, which is 6% above the \$2,445,715 collected for FY 2023/24. Although the City continues to see a decline in the taxes collected on telecommunication services, gas and electricity collections continue to increase year-over-year. Table 1 below is a ten-year history of UUT collections.

*Table 1 – Ten-Year History of UUT Collections*

|                     | <b>FY 2015/16</b> | <b>FY 2016/17</b> | <b>FY 2017/18</b> | <b>FY 2018/19</b> | <b>FY 2019/20</b> |
|---------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
| Gas and Electricity | \$1,347,738       | \$1,564,702       | \$1,452,015       | \$1,416,001       | \$1,484,969       |
| % Total UUT         | 72%               | 76%               | 75%               | 78%               | 82%               |
| Telecommunications  | \$528,580         | \$501,921         | \$474,780         | \$396,843         | \$324,863         |
| % Total UUT         | 28%               | 24%               | 25%               | 22%               | 18%               |
| Total UUT           | \$1,876,318       | \$2,066,623       | \$1,926,796       | \$1,812,844       | \$1,809,832       |
| % Change            | -0.2%             | 10.1%             | -6.8%             | -5.9%             | -0.2%             |

|                     | <b>FY 2020/21</b> | <b>FY 2021/22</b> | <b>FY 2022/23</b> | <b>FY 2023/24</b> | <b>FY 2024/25 Estimate</b> |
|---------------------|-------------------|-------------------|-------------------|-------------------|----------------------------|
| Gas and Electricity | \$1,651,216       | \$1,797,374       | \$2,053,930       | \$2,207,681       | \$2,350,000                |
| % Total UUT         | 85%               | 87%               | 89%               | 90%               | 91%                        |
| Telecommunications  | \$288,510         | \$266,399         | \$258,900         | \$238,034         | \$235,000                  |
| % Total UUT         | 15%               | 13%               | 11%               | 10%               | 9%                         |
| Total UUT           | \$1,939,726       | \$2,063,773       | \$2,312,830       | \$2,445,715       | \$2,585,000                |
| % Change            | 7.2%              | 6.4%              | 12%               | 6%                | 6%                         |

### **Utility Users Tax Exemption**

Pursuant to Pinole Municipal Code Section 3.26.150(B), the City establishes by resolution the household income limits. The City uses those set by the California Alternative Rates for Energy (CARE) program for exemption from the UUT. PG&E administers the CARE program and confirms customers' eligibility based on IRS income tax returns and certifies continued eligibility every two years.

This is consistent with the process other California cities use as a basis for exemption from the UUT levy. In some cases, agencies rely on PG&E to administer the exemption in which case they automatically do not charge the UUT to customers who are eligible for the CARE program. In other cases, customers apply for the exemption with the agency who verifies eligibility for the CARE program. The City of Pinole relies on PG&E to administer the exemption program for gas and electricity services. PG&E provides a listing of customers who have received an exemption from UUT on a monthly basis. Eligible customers who meet the

same income guidelines as those for UUT exemption from gas and electricity services may receive exemption from UUT on telecommunication services by applying to the City.

#### Household Income Exemption Thresholds

Staff has obtained the current household income guidelines for the California Alternative Rates for Energy (CARE) program in the PG&E service area and recommends continuing to set the City's household income exemption at the CARE amounts. The current thresholds effective June 1, 2025 through May 31, 2026 are displayed in Table 2 below

*Table 2 – Household Income Exemption Thresholds*

| <b>Household Size</b>       | <b>Current CARE Threshold</b> | <b>Previous CARE Threshold</b> |
|-----------------------------|-------------------------------|--------------------------------|
| 1-2 Persons                 | \$42,300                      | \$40,880                       |
| 3 Persons                   | \$53,300                      | \$51,640                       |
| 4 Persons                   | \$64,300                      | \$62,400                       |
| 5 Persons                   | \$75,300                      | \$73,160                       |
| 6 Persons                   | \$86,300                      | \$83,920                       |
| 7 Persons                   | \$97,300                      | \$94,680                       |
| 8 Persons                   | \$108,300                     | \$105,440                      |
| 9 Persons                   | \$119,300                     | \$116,200                      |
| 10 Persons                  | \$130,300                     | \$126,960                      |
| Each additional person, add | \$11,000                      | \$10,760                       |

#### **FISCAL IMPACT**

There is no fiscal impact.

#### **ATTACHMENTS**

- A. Resolution
- B. Presentation
- C. PG&E Care Program Guidelines

**RESOLUTION 2025-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA SETTING HOUSEHOLD  
INCOME LEVELS FOR UTILITY USERS TAX EXEMPTIONS FOR FISCAL YEAR  
(FY) 2025/26**

**WHEREAS**, Section 3.26.170 (Review) of the Pinole Municipal Code provides for the establishment and modification of classes of exemptions of persons or service from utility users taxes; and

**WHEREAS**, the City Council held a Public Hearing, on June 17, 2025, to discuss and receive public comment on the tax and whether or not changes to household income levels for utility users tax exemptions should be made; and

**WHEREAS**, the City Council desires to continue to allow exemptions for telephone users tax, electricity users tax and gas users tax based upon the Household Income Thresholds adopted by the State Public Utilities Commission's California Alternative Rate for Energy (CARE) Program for the 2025/26 budget year.

**NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL** of the City of Pinole that, as provided in Section 3.26.150 of the Pinole Municipal Code, utility customers may qualify for exemption from the telephone users tax (P.M.C. Section 3.26.040), electricity users tax (P.M.C. Section 3.26.050) and gas users tax (P.M.C. Section 3.26.060) if their total household income does not exceed the following thresholds:

| <b>Household Size</b>       | <b>Current CARE Threshold</b> | <b>Previous CARE Threshold</b> |
|-----------------------------|-------------------------------|--------------------------------|
| 1-2 Persons                 | \$42,300                      | \$40,880                       |
| 3 Persons                   | \$53,300                      | \$51,640                       |
| 4 Persons                   | \$64,300                      | \$62,400                       |
| 5 Persons                   | \$75,300                      | \$73,160                       |
| 6 Persons                   | \$86,300                      | \$83,920                       |
| 7 Persons                   | \$97,300                      | \$94,680                       |
| 8 Persons                   | \$108,300                     | \$105,440                      |
| 9 Persons                   | \$119,300                     | \$116,200                      |
| 10 Persons                  | \$130,300                     | \$126,960                      |
| Each additional person, add | \$11,000                      | \$10,760                       |

**AND BE IT FURTHER RESOLVED THAT** the City Manager or his designee, and the City Attorney are hereby authorized and directed, to make all approvals and take all actions necessary or appropriate to carry out the intent of this Resolution.

\*\*\*\*\*

**PASSED AND ADOPTED** by the City Council of the City of Pinole this 17<sup>th</sup> day of June, 2025, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 17<sup>th</sup> day of **June, 2025**.

---

Heather Bell, CMC  
City Clerk



# UTILITY USERS' TAX (UUT) ANNUAL REVIEW FISCAL YEAR (FY) 2024/25

City of Pinole

Public Hearing - June 17, 2025



# BACKGROUND

- Utility Users' Tax (UUT) is an 8% levy on the value of public utilities services consumed within the City limits for energy (electricity and natural gas) and telecommunications.
  - Initially approved by voters in 1998, extended in 2004, 2012, and 2018 (no sunset date)
- Fourth largest General Fund revenue source at 9% of total GF revenues
- Pinole Municipal Code requires annual review through a public hearing
- Low-income households are eligible for certain exemptions

# ANNUAL REVIEW

- Pinole Municipal Code (PMC 3.26.170) requires:
  - Annual review of UUT in June during budget process
  - Summary of amounts realized
  - Resolution to approve changes to household income levels for UUT exemptions

# TOTAL UUT COLLECTIONS

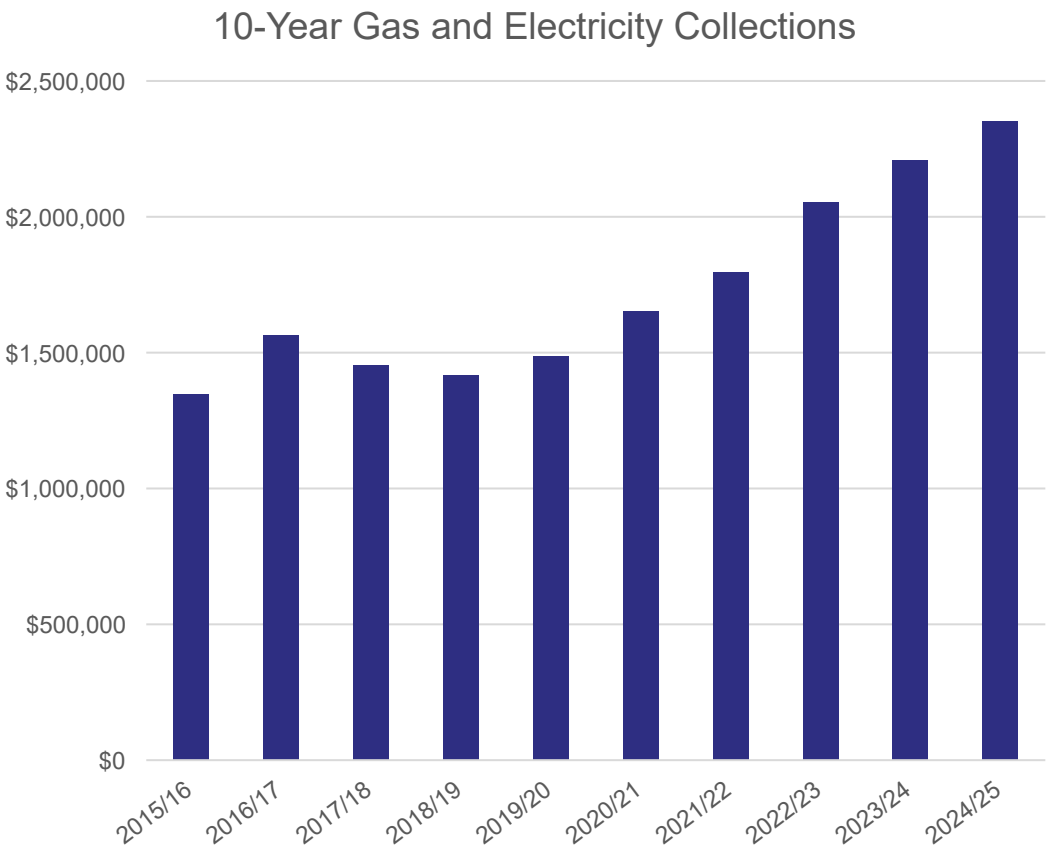
|                       | FY 2015/16   | FY 2016/17   | FY 2017/18   | FY 2018/19   | FY 2019/20   |
|-----------------------|--------------|--------------|--------------|--------------|--------------|
| <b>Energy</b>         | \$ 1,347,738 | \$ 1,564,702 | \$ 1,452,015 | \$ 1,416,001 | \$ 1,484,969 |
| <b>% Total UUT</b>    | 72%          | 76%          | 75%          | 78%          | 82%          |
| <b>Communications</b> | \$ 528,580   | \$ 501,921   | \$ 474,780   | \$ 396,843   | \$ 324,863   |
| <b>% Total UUT</b>    | 28%          | 24%          | 25%          | 22%          | 18%          |
| <b>Total UUT</b>      | \$ 1,876,318 | \$ 2,066,623 | \$ 1,926,796 | \$ 1,812,844 | \$ 1,809,832 |
| <b>% Change</b>       | -0.2%        | 10.1%        | -6.8%        | -5.9%        | -0.2%        |

|                       | FY 2020/21   | FY 2021/22   | FY 2022/23   | FY 2023/24   | Estimate<br>FY 2024/25 |
|-----------------------|--------------|--------------|--------------|--------------|------------------------|
| <b>Energy</b>         | \$ 1,651,216 | \$ 1,797,374 | \$ 2,053,930 | \$ 2,207,681 | \$ 2,350,000           |
| <b>% Total UUT</b>    | 85%          | 87%          | 89%          | 90%          | 91%                    |
| <b>Communications</b> | \$ 288,510   | \$ 266,399   | \$ 258,900   | \$ 238,034   | \$ 235,000             |
| <b>% Total UUT</b>    | 15%          | 13%          | 11%          | 10%          | 9%                     |
| <b>Total UUT</b>      | \$ 1,939,726 | \$ 2,063,773 | \$ 2,312,830 | \$ 2,445,715 | \$ 2,585,000           |
| <b>% Change</b>       | 7.2%         | 6.4%         | 12%          | 6%           | 6%                     |

# GAS AND ELECTRICITY UUT COLLECTIONS

Gas and Electricity Collections Recap:

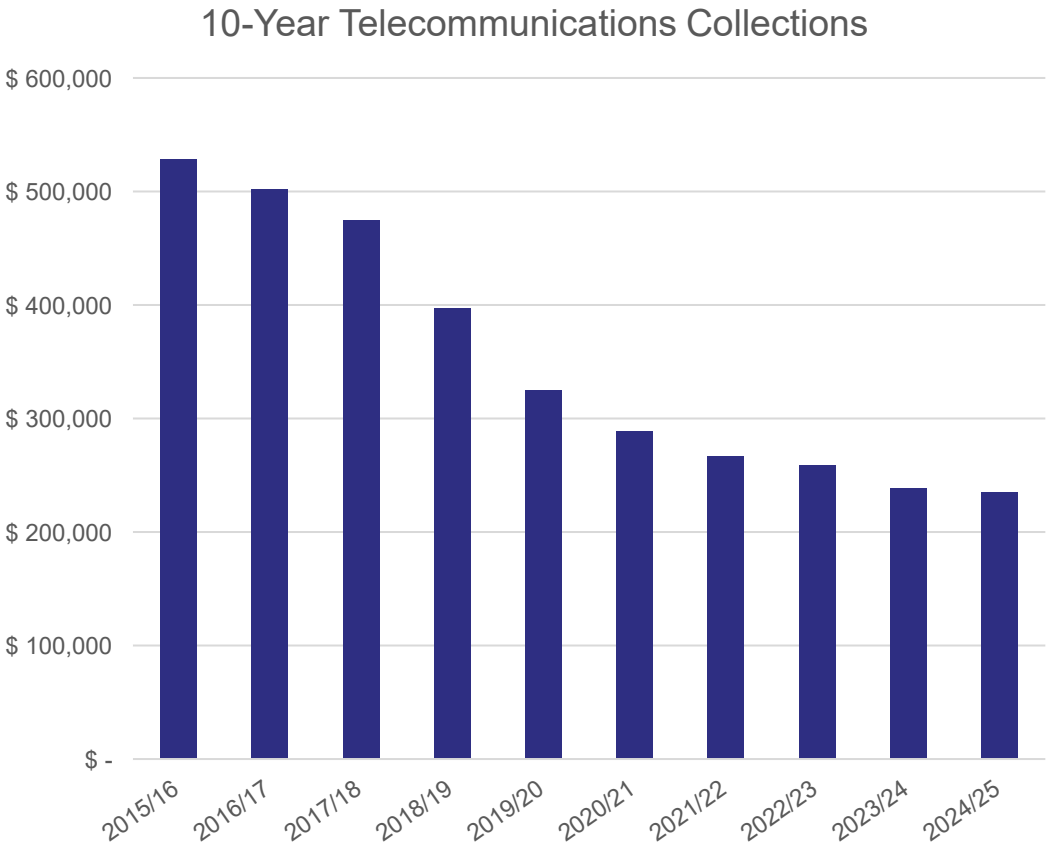
| FY 2023/24 Collections             | FY 2024/25 Projected Collections   |
|------------------------------------|------------------------------------|
| \$2,207,681                        | \$2,350,000                        |
| 7% increase over prior fiscal year | 6% increase over prior fiscal year |
| 90% of total UUT collections       | 91% of total UUT collections       |



# TELECOMMUNICATIONS UUT COLLECTIONS

Telecommunications Collections Recap:

| FY 2023/24 Collections              | FY 2024/25 Projected Collections    |
|-------------------------------------|-------------------------------------|
| \$238,034                           | \$235,000                           |
| -8% decrease over prior fiscal year | -1% decrease over prior fiscal year |
| 10% of total UUT collections        | 9% of total UUT collections         |



# UUT EXEMPTION GUIDELINES

- Based on California Alternative Rates for Energy (CARE) Program administered by Pacific Gas and Electric (PG&E); thresholds approved by California Public Utilities Commission (CPUC)
- CARE Program eligibility verified by PG&E
  - Eligibility must be renewed every two years (or every four years for fixed income)
  - Qualifying proof of income includes IRS tax return
  - Eligibility based on the total income of all members living in the home
- Same income guidelines used for UUT telecommunication exemption

# RECOMMENDED CHANGES TO INCOME EXEMPTION THRESHOLDS

- Staff recommends that the City Council adopt a resolution authorizing the following UUT exemption thresholds:

| Household Size              | Current CARE Threshold | Previous CARE Threshold |
|-----------------------------|------------------------|-------------------------|
| 1-2 Persons                 | \$42,300               | \$40,880                |
| 3 Persons                   | \$53,300               | \$51,640                |
| 4 Persons                   | \$64,300               | \$62,400                |
| 5 Persons                   | \$75,300               | \$73,160                |
| 6 Persons                   | \$86,300               | \$83,920                |
| 7 Persons                   | \$97,300               | \$94,680                |
| 8 Persons                   | \$108,300              | \$105,440               |
| 9 Persons                   | \$119,300              | \$116,200               |
| 10 Persons                  | \$130,300              | \$126,960               |
| Each additional person, add | \$11,000               | \$10,760                |



# THANK YOU

# QUESTIONS/COMMENTS

City of Pinole



## About CARE

The **California Alternate Rates for Energy (CARE)** program is a monthly discount of 20 percent or more on gas and electricity.

See if you qualify based on:

- Your income, or
- Your enrollment in one of the qualifying public assistance programs

**Note:** CARE and FERA share one application. If you do not qualify for CARE, we will check to see if you qualify for FERA. [Learn more about FERA](#). In addition, other [financial assistance resources and support](#) are available.

## Eligibility

In this section:

- [How your household can qualify for CARE](#)
- [How to qualify through other public assistance programs](#)
- [Household income guidelines](#)
- [CARE income guidelines table](#)

## To qualify for CARE:

- The PG&E bill must be in your name.
  - If you're a sub-metered tenant, you must have the landlord's energy bill in your name.
- You must live at the address to which the discount applies.
- Another person (besides your spouse) can't claim you as a dependent on an income tax return.
- You must not share an energy meter with another home.
- You must account for all sources of qualifying household income.
- This combined household income must meet the program income guidelines.

- You must enroll in qualifying public assistance programs.
- After you enroll, you may need to provide proof of qualifying household income.
  - You may also be required to participate in the Energy Savings Assistance program.
- Your monthly electric usage must not exceed six times the Tier 1 allowance.
  - Tier 1 is the lowest priced rate tier within PG&E's standard Tiered Base Plan.
- You must renew your eligibility every two years.
  - If you're on a fixed income, you must renew your eligibility every four years.
- You must notify PG&E if your household no longer qualifies for the CARE discount.

### **To qualify through other public assistance programs:**

You or someone in your household must take part in any of the following public assistance programs:

- Low Income Home Energy Assistance Program (LIHEAP)
- Women, Infants, and Children (WIC)
- CalFresh/SNAP (Food Stamps)
- CalWORKs (TANF) or Tribal TANF
- Head Start Income Eligible (Tribal Only)
- Supplemental Security Income (SSI)
- Medi-Cal for Families (Healthy Families A & B)
- National School Lunch Program (NSLP)
- Bureau of Indian Affairs General Assistance
- Medicaid/Medi-Cal (under age 65)
- Medicaid/Medi-Cal (age 65 and over)

## Household income guidelines

Your eligibility is based on your household income. To calculate your household income:

1. Add all household members' incomes from all eligible sources for your total gross annual household income.
2. Compare your total combined gross annual household income against [the income guidelines table](#).

**Note:** Your household must be at or below the amounts shown in the income guidelines table.

Household income includes all taxable and nontaxable revenues **from all people living in the home**. It includes, but is not limited to:

- Wages
- Salaries
- Interest and dividends
- Spousal and child support payments
- Public assistance payments
- Social Security and pensions
- Housing and military subsidies
- Rental income
- Self-employment income
- All employment-related, non-cash income

## CARE income guidelines table

| Number of persons in household | Total gross annual household income* |
|--------------------------------|--------------------------------------|
| 1-2                            | \$42,300 or less                     |
| 3                              | \$53,300 or less                     |
| 4                              | \$64,300 or less                     |
| 5                              | \$75,300 or less                     |
| 6                              | \$86,300 or less                     |
| 7                              | \$97,300 or less                     |
| 8                              | \$108,300 or less                    |
| 9                              | \$119,300 or less                    |
| 10                             | \$130,300 or less                    |
| Each additional person, add    | \$11,000                             |