



CITY COUNCIL
Cameron Sasai, Mayor
Anthony Tave, Mayor Pro Tem
Norma Martínez-Rubin, Council Member
Devin T. Murphy Council Member
Maureen Toms Council Member

PINOLE CITY COUNCIL MEETING AGENDA

**May 20, 2025
5:00 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR**

Attend VIA ZOOM TELECONFERENCE – Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to comment@pinole.gov** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at www.pinoles.gov.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.pinoles.gov and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbell@pinoles.gov.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.pinoles.gov. You may also contact the City Clerk via e-mail at hbell@pinoles.gov.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code § 54957

Title: City Clerk

B. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager, Kelcey Young, City Attorney, Eric Casher, and Human Resources Director, Stacy Shell, Gregory Ramirez, IEDA

Employee organizations: AFSCME Local 1, AFSCME Local 512, and the Pinole Police Employees Association (PPEA)

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests for Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Affordable Housing Month
2. Emergency Medical Services Week
3. Asian and Pacific Islander Month
4. Jewish American Heritage Month
5. Mental Health Awareness Month
6. Local Community and History Month

B. Presentations

1. Public Agency Vacancy Rates
2. Pinole Library Presentation (Director Dwyer)
3. Contra Costa's Coordinated Outreach Referral, Engagement (C.O.R.E.) Program (Jenny Robbins, Contra Costa Health Homeless Services Chief)

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on May 6, 2025.
- B. Receive the May 3, 2025 – May 16, 2025, List of Warrants in the Amount of \$826,757.22 and the May 9, 2025 Payroll in the Amount of \$530,330.57.
- C. Adopt a resolution authorizing the City Manager to enter into a MOU with Contra Costa County for development of Contra Costa Resilient Shoreline Plan through Ocean Protection Council Senate Bill 1 Grant Program **Action: Adopt a Resolution per Staff Recommendation. (Lilly Whalen, Kapil Amin)**
- D. Adopt a Resolution Authorizing Execution of an Agreement with Contra Costa County for Coordinated Outreach, Referral, and Engagement (CORE) Homeless Outreach Services for FY 2025–26 **Action: Adopt Resolution per Staff Recommendation (Lilly Whalen, Melissa Klawuhn, Andrea Dwyer)**

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the

completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

- A. Assembly Bill 2561/Government Code Section 3502.3 (Vacancies, Recruitment and Retention Efforts) Compliance **Action: Conduct Public Hearing (Charlene Davis, Stacy Shell)**
- B. Adopt a Resolution Adopting the 2024 Contra Costa County Local Hazard Mitigation Plan – City of Pinole Annex **Action: Adopt Resolution per Staff Recommendation (David Hanham)**
- C. Introduce an Ordinance Designating Fire Hazard Severity Zone Maps **Action: Introduce an Ordinance and Conduct Public Hearing (David Hanham)**

11. OLD BUSINESS

None

12. NEW BUSINESS

None

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

14. ADJOURNMENT to the Regular City Council Meeting of June 3, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Heather Bell, CMC

City Clerk

POSTED: Thursday, May 15, 2025 at 1:30 pm



Proclamation

CITY OF PINOLE PROCLAMATION AFFORDABLE HOUSING MONTH MAY 2025

***WHEREAS**, safe, stable, and affordable homes are essential to ending homelessness and supporting the well-being of seniors, families, veterans, youth, and people with disabilities, strengthening the entire community; and*

***WHEREAS**, creating new permanently affordable homes—and preserving and improving existing ones—builds vibrant, inclusive neighborhoods, helps residents stay rooted in their communities, and advances racial and economic equity; and*

***WHEREAS**, affordable homes located near jobs and public transit reduce greenhouse gas emissions and expand access to opportunity for low-income families; and*

***WHEREAS**, even before recent inflation, rising housing costs displaced long-time residents, increased overcrowding, and fueled homelessness—threatening the region's diversity and economic resilience; and*

***WHEREAS**, for 29 years, East Bay Housing Organizations has led Affordable Housing Week to raise awareness of the need for and benefits of affordable homes; and*

***WHEREAS**, the City of Pinole proudly celebrates the completion of two transformative affordable housing projects:*

- *Valor Village, a 33-unit community for veterans and their families, built on surplus City property at 811 San Pablo Avenue, and*
- *Vista Woods, a 179-unit senior housing complex at 600 Roble Avenue; and*

***WHEREAS**, recognizing May as Bay Area Affordable Housing Month affirms our shared commitment to regional action, equitable recovery from the pandemic, and a future where everyone has access to a stable and affordable home.*

***NOW, THEREFORE, I, CAMERON SASAI**, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 2025, AS AFFORDABLE HOUSING MONTH** in the City of Pinole, and call upon all residents to join in supporting housing affordability at the local, regional, state, and federal levels.*

CAMERON SASAI
MAYOR of the City of Pinole

Dated: May 20, 2025





Proclamation

EMERGENCY MEDICAL SERVICES WEEK MAY 18-24, 2025

WHEREAS, in 1974, President Gerald Ford authorized Emergency Medical Service Week (EMS) to celebrate EMS practitioners and the important work they do in our nation's communities; and

WHEREAS, emergency medical services are a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide life-saving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services have grown to fill a gap by providing important, out of hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their life-saving skills; and

WHEREAS, the theme for 2025 is "We Care. For Everyone." This theme emphasizes the dedication and lifesaving skills of EMS professionals who serve communities in various settings, from urban areas to rural towns.

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 18-24, 2025, AS EMERGENCY MEDICAL SERVICES WEEK** in the City of Pinole, and encourage the community to celebrate the dedication and commitment of all Emergency Medical Services Practitioners.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: May 20, 2025



Proclamation

ASIAN AMERICAN AND PACIFIC ISLANDER MONTH MAY 2025

WHEREAS, *Asian American and Pacific Islander Heritage in the United States was celebrated beginning in 1978 and was made into a month-long event in 1992; and*

WHEREAS, *Asian American and Pacific Islander Heritage Month seeks to honor and recognize the contributions of residents from Asia, India and the Pacific Islands; and*

WHEREAS, *Native Hawaiians, Chinese, and Japanese were the first to migrate to the Pacific Northwest and were known for handling canoes and transporting goods, construction, and railroad expansion; and*

WHEREAS, *Asian/Pacific encompasses all of the Asian continent and the Pacific islands of Melanesia (New Guinea, New Caledonia, Vanuatu, Fiji and the Solomon Islands), Micronesia (Marianas, Guam, Wake Island, Palau, Marshall Islands, Kiribati, Nauru and the Federated States of Micronesia) and Polynesia (New Zealand, Hawaiian Islands, Rotuma, Midway Islands, Samoa, American Samoa, Tonga, Tuvalu, Cook Islands, French Polynesia and Easter Island); and*

WHEREAS, *during Asian American and Pacific Islander (AAPI) Heritage Month, we acknowledge Asians and Pacific Islanders have lived and worked in Pinole contributing to the economy, culture, education, politics, arts, literature, science and technological developments despite institutional and systemic injustices designed to prevent and limit these achievements and contributions; and*

WHEREAS, *we cannot deny the unique challenges and complicated, sometimes violent histories of peoples, nations, and empires across Asia and the Pacific- but we can commit to working together to strengthen our community for the future.*

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 2025, AS ASIAN AMERICAN AND PACIFIC ISLANDER MONTH** in the City of Pinole and encourage all to celebrate the history and contributions of Asian American and Pacific Islanders to our culture and society.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: May 20, 2025



Proclamation

JEWISH AMERICAN HERITAGE MONTH MAY 2025

WHEREAS, fleeing oppression from other areas of the world and looking for a place where they could practice their faith and lead their lives freely, the first Jewish immigrants arrived on American soil in 1654 in New Amsterdam; and

WHEREAS, On April 20, 2006, President George W. Bush proclaimed that May would be Jewish American Heritage Month; and

WHEREAS, for generations, the story of the Jewish people — one of resilience, faith, and hope in the face of adversity, prejudice, and persecution — has been woven into the fabric of our Nation's story; and

WHEREAS, Jewish Americans continue to enrich every part of American life as educators and entrepreneurs, athletes and artists, scientists and entertainers, public officials and activists, labor and community leaders, diplomats and military service members, public health heroes, and more; and

WHEREAS, as we celebrate the rich heritage of the Jewish American community in the City of Pinole and the nation, we recognize that American Jews have joined with all faiths to work for **Tikkun Olam**, which in Hebrew means repair of the world, remembering the lessons of the Holocaust, and leading movements for civil rights and social justice.

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 2025, AS JEWISH AMERICAN HERITAGE MONTH** in the City of Pinole and encourage all to learn more about the heritage and contributions of Jewish Americans and to observe this month with appropriate programs, activities, and ceremonies.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: May 20, 2025



Proclamation

MENTAL HEALTH AWARENESS MONTH MAY 2025

WHEREAS, mental health involves our emotional, psychological, and social well-being; therefore, it is crucial for the community to obtain knowledge that mental health affects the way we think, feel, and act; and

WHEREAS, there is a proven connection between good mental health and overall personal health; and

WHEREAS, mental illnesses affect almost every family in America; and

WHEREAS, with early and effective treatment, those individuals with mental health conditions can recover and lead full productive lives; and

WHEREAS, millions of adults and children are disabled by mental illnesses every year; and

WHEREAS, only one out of two people with a serious form of mental illness seeks treatment for his or her mental illness; and

WHEREAS, stigma and fear of discrimination keep many who would benefit from mental health services from seeking help; and

WHEREAS, research shows that the most effective way to reduce stigma is through personal contact with someone with a mental illness; and

WHEREAS, the 2025 theme "Turn Awareness into Action" encourages individuals and communities to move beyond simply recognizing mental health issues to taking concrete steps to support those affected. This includes advocating for mental health initiatives, engaging in open conversations, and providing resources for those in need.

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the City of Pinole, proudly recognize **MAY 2025, AS MENTAL HEALTH AWARENESS MONTH** and call upon all citizens to prioritize mental health and well-being, invest in prevention, early intervention, and support services, and work together to create a more inclusive, compassionate, and supportive society.

CAMERON SASAI
MAYOR of the City of Pinole



Dated: May 20, 2025



Proclamation

LOCAL AND COMMUNITY HISTORY MONTH MAY 2025

***WHEREAS,** Local and Community History Month is an enriching time to delve into the history of our own communities and understand our shared heritage. This event encourages exploration of local cultures, histories, and traditions to foster a greater connection with our places of residence; and*

***WHEREAS,** primary sources for documented local history are typically municipal archives, public libraries, and historical societies; and*

***WHEREAS,** Pinole is the homeland of the Huchiun band of the Native Ohlone who provided Spanish explorers with “Pinole,” a grain and seed preparation used as food; and*

***WHEREAS,** founded in 1974, the Pinole Historical Society has chronicled local history and George Vincent, Jeff Rubin, and Dr. Joe Mariotti authored—and Arcadia Publishing published—*Images of America: Pinole*, which chronicles the city’s history from its pre-settlement days; and*

***WHEREAS,** Pinole’s modern history began over 200 years ago in 1823 when a retiring Mexican Soldier, Don Ygnacio Martínez, was awarded the nearly 18,000-acre El Pinole Grant; and*

***WHEREAS,** the City of Pinole was incorporated in 1903 with a population below 1,000 and is now an ethnically diverse community of approximately 19,000 people; and*

***WHEREAS,** in the grand scheme of historical change, countless individuals contribute to the ongoing history and culture of communities in Pinole.*

***NOW, THEREFORE, I, CAMERON SASAI,** Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 2025, AS LOCAL AND COMMUNITY HISTORY MONTH.** I urge all Pinole residents, parents, and educators to engage in and to support efforts to preserve and promote the history of the City of Pinole.*

CAMERON SASAI
MAYOR of the City of Pinole



Dated: May 20, 2025

PINOLE LIBRARY

2024-2025



MEET THE STAFF



WELCOME TO THE PINOLE LIBRARY

12 Public
Computers

2 Children's
Computers

Scan Ez
Machine

Microfilm
Reader

Public Tables
Available for
Group Study

Individual Study
Spaces

John Hans
Ostwald
Meeting Room

Seed Library

THE BENEFITS OF YOUR LIBRARY CARD & USING THE LIBRARY



- Free Information and Resources
- Check out up to 100 items at a time
- Access to Digital Resources
- Access to Discover & Go Passes
- Family Friendly Programs

2024 PINOLE LIBRARY HIGHLIGHTS

A glimpse into last year's success

- Bike Repair Clinic
- Lunar New Year
- Contra Costa Senior Legal Services
- Monthly Teen Matinee
- Free Student Meals
- Guitars Not Guns
- Charged Particles
- North Richmond Lockers Launch
- Make Your Own Comic Strip
- Conservation Ambassadors
- Read to a Dog
- Fratello Marionettes: The North Pole Review
- Gingerbread House Workshop





2025 HIGHLIGHTS



EXPECTED CLOSURE

All work on the Pinole Library will happen at the same time:

- New HVAC
- New Roof
- Upgraded Electrical and Lighting
- ADA Upgrades to the Parking Lot

Work is expected to take place from February 2026 through November 2026 during which this time the Library will be closed to the public.



GOALS FOR 2025



Increase Number of Library Card Holders



Increase Class Visits to Local Schools



Continue having Family Program Night once a month



Increase Adult Programming



Increase Outreach Efforts in North Richmond

**CITY COUNCIL MEETING
MINUTES
May 6, 2025**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Sasai called the Regular Meeting of the City Council to order at 5:00 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Cameron Sasai, Mayor
Anthony Tave, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Devin Murphy, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Kelcey Young, City Manager
Heather Bell, City Clerk
Eric Casher, City Attorney
Melissa Klawuhn, Police Chief
Markisha Guillory, Finance Director
Heba El-Guindy, Public Works Director
Andrea Dwyer, Community Services Director
Lilly Whalen, Community Development Director
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on May 1, 2025 at 3:30 p.m. with all legally required written notices. Written comments had been received in advance of the meeting, distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers. Staff also received a couple of updated presentations to be shared on the City website.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Gov. Code § 54956.8

Property: 2100 San Pablo Ave.

Agency negotiators: Kelcey Young, City Manager and Eric Casher, City Attorney

Negotiating party: Art Pakpour

Under negotiations: Price and Terms

PUBLIC COMMENTS OPENED

City Clerk Bell reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 6:01 p.m., Mayor Sasai reconvened the meeting into open session. There was no report from the Closed Session.

6. CITIZENS TO BE HEARD (Public Comments)

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Rafael Menis, reported data on COVID-19 data was available at www.cdc.gov/covid/php/surveillance, which had shown the City of Pinole was at 1.94 per 100,000 as compared to December 2024, a substantial improvement and at a baseline low level for the past year. He continued to encourage people to take appropriate precautions if they were in vulnerable groups and get vaccinations, booster shots and wear masks in crowded indoor spaces. He also spoke to why empathy was important, where given of late he had seen increasingly and often public figures were saying empathy was evil or perhaps empathy for people outside of a certain group was a bad thing.

Mr. Menis argued against that since fundamentally empathy was about putting oneself in the heart, mind and understanding of another person, trying to see the world from another person's point of view, not to manipulate or overcome in a battle for power, but so one could understand and try to find common ground to work together or be part of a shared community. Without empathy it would be incredibly difficult to have any sort of community other than the most basic, raw and transactional sort of Thomas Hobbes "war of all against all," which most people did not want. Rather, most people liked being part of a community that knows other members of the community, cared about other members of the community and wanted to understand and see the world through their eyes, share perspectives and be part of a larger group rather than atomized, isolated and alone. He stated empathy should be cultivated, not demonized.

Irma Ruport, reported she attended the Grand Opening of Valor Village, consisting of 33-Low Income homes for veterans and families. The development team had been in attendance along with representatives from the financing arm and the Department of Housing and Urban Development (HUD). The Mayor and Council member Murphy had also been present along with others important in developing the project. The developer, Satellite Affordable Housing Associates (SAHA), stated the new development was one of the best projects the City ever had. The City had not been represented by the City Manager, Assistant to the City Manager/Communications Director and Pinole Community Television (PCTV) and the event had not been televised or recorded. She questioned having two local television channels and not using them to their full potential and suggested taxpayers lost the opportunity to be part of the project. She questioned why someone had not been present to record such an important event. She was extremely disappointed with what was going on and she asked the City Council to learn who was in control of PCTV.

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Sasai reported he met with Communications Director Fiona Epps and Council member Murphy as part of the Subcommittee on Memorials and reported there had been many conversations with applications under review to be discussed at a future meeting. He also attended the Earth Day/Walk celebrations at Fernandez Park and spoke with members of the community about issues and ideas. He thanked City staff for their work, particularly Community Services Director Andrea Dwyer. He also attended the Finance Subcommittee meeting with discussions of items related to the budget and the Grand Opening of Valor Village along with Council members Murphy and Toms. Valor Village was a 100 percent affordable project and would house a number of formerly unhoused residents. He was pleased to see the project develop from the ground up and hear veterans provide their individual stories. He thanked the staff who were in attendance at the Grand Opening.

Mayor Sasai reported he planned to attend the upcoming WestCat Board meeting scheduled for Friday, May 9, 2025 at City Hall at 6:30 p.m. He also planned to attend the Key to the City ceremony for P-Lo, a Pinole native and Pinole Valley High School (PVHS) alumnus, Contra Costa College graduate and an award-winning artist and rapper.

P-Lo also served as the Ambassador to the Golden State Warriors. The Key to the City ceremony would be held on May 7, 2025 at PVHS at 7:30 p.m. and the entire community was invited.

Mayor Sasai also referenced recent news about anti-Asian sentiments at a PVHS game, which had been disappointing to hear, was offensive and with the anti-Asian sentiments and jokes similar to what he had experienced growing up. He emphasized the need to acknowledge and correct the behavior, push for accountability and shape the City's culture as representatives of the City. This issue would be a personal priority for him this year given how national conversations were shaping up and how people were acting locally. He had discussed the issue personally with Jamela Smith-Folds, Trustee 1 for the West Contra Costa Unified School District (WCCUSD), and reported the Mayor of the City of Albany was checking in with his district and planning a joint statement with the WCCUSD. Updates would be provided as available.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Council member Martinez-Rubin reported she attended the League of California Cities East Bay Division meeting at Diablo Valley College (DVC) with presentations from Senators Mike McGuire and Tim Grayson on the state budget challenges, which would require local cities to fight and advocate for the kinds of things that were important to them. The East Bay Division also held a three-day Leadership Summit in Sacramento with sessions with Assemblypersons, and she had been able to attend those sessions along with other Council members from other East Bay cities to discuss pieces of legislation the League supported and advocated.

At that time, Council member Martinez-Rubin stated she had spoken on Assembly Bill (AB) 846, Endangered species: incidental take: wildfire preparedness activities, which would streamline the California Department of Fish and Wildlife permitting process for vegetation management projects in fire-prone areas to ensure cities could work quickly to clear flammable vegetation to prevent future wildfires. Given the topography of the City of Pinole, the fact it was surrounded by the East Bay Regional Park District (EBRPD) and had areas that were prone to overgrowth, it was fitting she could be an advocate and spokesperson to ask the City's representative Assemblymember Buffy Wicks to support AB 846. AB 846 was currently in the State Legislature Suspense File, which required consideration of fiscal implications given AB 846 would be more than \$100,000.

There were other educational sessions as part of the Leadership Summit, including the following topics: Partners in Local Governance, Strength, Continuity and Leadership, Aligning Goal Setting and the Performance Evaluation Process, Best Practices to Retain Top Executive Talent and When Public Comments Cross the Line.

Council member Martinez-Rubin added she had been invited to attend Pinole Rotary events, fostering good citizenship and character among youth with a Good Character Award having been awarded to a student at PVHS along with recognition of legacy residents who represent multi-generational families. She also reported the Pinole Historical Society celebrated its 50th anniversary and she attended a lunch she co-hosted that recognized long-time members. She thanked the Mariotti Family for allowing the Pinole Historical Society to celebrate on the grounds of the Fernandez Mansion, one of two national historic landmark-designated buildings located in the City of Pinole.

Mayor Pro Tem Tave reported he attended the Mayors' Conference with a presentation from the East Bay Municipal Utility District (EBMUD) on the 218 Process, which required a public agency to be transparent about rate increases. The EBMUD Board of Directors would vote on its proposed rate increases at a meeting scheduled for June 10, 2025. He also met with other Mayors and discussed the City's Valor Village project, explaining he had been unable to attend the Grand Opening due to work commitments. He thanked everyone present who had represented the City on a project in which the City should be proud.

Council member Murphy thanked residents of Pinole for their patience, compassion and understanding during his time of personal grievance this year and he honored Pinole residents whose support meant more than words could express. In moments of challenge, he was reminded of the strength, empathy and unity which made the community so special, and words of encouragement whether through phone calls or emails had been soothing and special. He remained committed to serving residents with his heart and integrity and he was grateful for the continued encouragement.

Council member Murphy thanked the Mayor Pro Tem for chairing the Pinole-Hercules Wastewater Subcommittee meeting, with the subcommittee having discussed the wastewater plant operations and budget for the next fiscal year. A meeting had been requested for May or June to further discuss the plant operation and budget. As the City's representative to Marin Clean Energy (MCE), he also attended the California Community Choice Association (CCA) Conference, with discussions on how community choice aggregators were specifically advancing energy affordability.

Council member Murphy detailed the mission of CCA and stated as the representative for the City of Pinole on MCE, he supported any initiative that supported affordable, reliable and clean energy for the community and by collaborating with agencies like CCA would work towards a future where energy was sustainable and affordable for all residents. One of the key issues that had come up in discussions was the issue of regionalization, with Senate Bill (SB) 540, Independent System Operator: independent regional organization: California Renewables Portfolio Standard Program, aimed to integrate California into a broader western energy market projected to save California ratepayers up to \$800 million annually by enabling more efficient use of renewable energy resources across the western United States.

Council member Murphy emphasized the City needed to advance its Climate Action and Adaptation Plan (CAAP) and build a more reliable and resilient infrastructure with a focus on promoting affordability. SB 540 represented a significant step for achieving those goals. He would continue to support these goals and advocate for policies that benefitted Pinole residents and Californians. He encouraged residents to attend the next MCE meeting scheduled for May 15, 2025 to provide public comment and hear more about this issue, learn about important critical updates on public programs, public affairs and strategic initiatives proposed by MCE.

Council member Murphy also invited the community to Contra Costa Fish Migration Day on Saturday, May 31, 2025 at 10:00 a.m. at the Pinole Fish Passage, (behind the bowling alley off of Pinole Valley Road), a day with family-friendly activities guided towards the fish passage with an exciting speaker lineup.

Council member Murphy further commented the month of May was Older Americans Month with this year's theme, Flip the Script on Aging, and challenge outdated stereotypes and embrace a more inclusive and empowering view of what it meant to grow older. He invited all residents to explore the resources the City offered including resources provided at the Pinole Senior Center and Contra Costa County Aging and Adult Services, which resources and County partners were highlighted, with more information at the County Employment and Human Services Department website at www.contracosta.ca.gov.

Council member Murphy also advised the month of May was also Affordable Housing Month, a time when communities across the Bay Area were coming together and affirming that housing was a basic need and a human right. He attended the Grand Opening for Valor Village, thanked the Mayor for his comments, and was pleased to see this project come to life during his time on the City Council. He was pleased to attend such events and hear positive comments from the community when working with City staff. He thanked the Community Development Director and her staff for doing a tremendous job and ensuring the culture of the community was elevated with a project that offered new housing for new families to come to Pinole. He looked forward to a future where housing was affordable and accessible to all.

Council member Toms reported she attended the East Bay Wildfire Coalition of Governments meeting, with a presentation from PG&E and a discussion of grant funding for wildfire reduction projects; League of California Cities East Bay Division meeting at Diablo Valley College (DVC) with presentations from Senator Mike McGuire and Tim Grayson, on the state budget challenges and proposed legislation related to insurance for residents during a time when there had been numerous cancellations; Earth Walk and the opening of the Pinole Swim Center. She thanked the Public Works Department maintenance staff and Community Services Department staff, who attended both Saturday events. She also attended an event at the Union Hall in the City of Martinez, where information was provided on the apprenticeship program; celebrated Arbor Day at Ellerhorst Elementary School with a dedication of the school's orchard located in the back of the campus, and thanked the parents and community members (Home Depot and Ace Hardware) for their generosity for the community programs. In addition, she attended the Good Character Award ceremony recognizing students at PVHS, Pinole Middle School and St. Joseph Elementary School.

Council member Toms also attended the Grand Opening for Valor Village, and spoke with the architects, funders, non-profit SAHA and one of the residents who was also a PVHS graduate. She was pleased the affordable housing project would serve people who grew up in the area. She also invited everyone to attend the PVHS Unified Sports through Special Olympics on the field on May 8, 2025 where the elementary school competitions would be held and on May 9, 2025 the high school and transitional grades would compete. Everyone was also looking forward to the law enforcement Torch Run's participation in the event.

Mayor Pro Tem Tave announced Rafael Menis' birthday was May 10, 2025 and he wished him a Happy Birthday. He recognized his consistent attendance at City Council meetings.

Council member Murphy also recognized Mr. Menis had recently ended his Chairperson term on the Planning Commission and he congratulated him.

The City Council wished Mr. Menis a Happy Birthday.

PUBLIC COMMENTS OPENED

Irma Ruport, a member of the Community Services Commission, invited everyone to Community Services Day at Pinole Youth Center on May 17, 2025 from 9:00 to 11:00 pm. Volunteers were needed, youth would receive community credit for their volunteer work and she encouraged people to participate. She commented in 2024, tables and benches at Fernandez Park had been able to be painted and she looked forward to a good time and the cleanup of the community.

PUBLIC COMMENTS CLOSED

D. Council Requests for Future Agenda Items: None

E. City Manager Report / Department Staff

City Manager Kelcey Young reminded everyone that fire season had started and everyone was encouraged to clear vegetation and weeds that could potentially be fuel for fires. The City of Pinole would start its proactive weed abatement in June with a reminder postcard to go out this month. She also reminded everyone of Community Services Day on May 17, 2025, with volunteers being sought. In addition, she thanked the Public Works Department for road patching over the past few weeks on over 15 roads and the installation of 40 tons/80,000 pounds of rock asphalt along with weed abatement on public property and open space.

F. City Attorney Report: None

PUBLIC COMMENTS OPENED (Items 7D through 7F)

Deputy City Clerk Roxane Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Municipal Clerk's Week

The City Council read into the record a proclamation recognizing May 4 through 10, 2025 as Municipal Clerk's Week with the proclamation presented to Dawn Abrahamson, a long-time Pinole resident and former employee of the City of Pinole, as outlined in the proclamation.

PUBLIC COMMENTS OPENED

Dawn Abrahamson, thanked the Mayor, City Council and City Clerk Bell for the proclamation and recognition. She explained she had grown up professionally in the City of Pinole working for the City of Pinole for about 16 years. Pinole was her hometown, she remained a resident of Pinole and she had been serving as a City Clerk for about 40 years with a focus on mentoring, coaching and teaching those who had worked with her and who had moved on to other City Clerk positions.

PUBLIC COMMENTS CLOSED

2. Economic Development Week

The City Council read into the record a proclamation recognizing May 11 through 17, 2025 as Economic Development Week.

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

3. Public Works Week

The City Council read into the record a proclamation recognizing May 18 through 24, 2025 as Public Works Week with the proclamation presented to Public Works Director Heba El-Guindy, who thanked the City Council for the proclamation and recognition. She stated the Public Works Department Team was working hard to serve the community daily. She was proud to be part of the Team.

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

4. Police Officer Week and Peace Officer Memorial Day

The City Council read into the record a proclamation recognizing May 12 through 18, 2025 as Police Officer Week and May 15, 2025 as Peace Officer Memorial Day, with the proclamation presented to Chief of Police Melissa Klawuhn.

PUBLIC COMMENTS OPENED

Police Chief Klawuhn thanked the City Council for the proclamation on behalf of the Pinole Police Department. She appreciated the ability to have a week to recognize those who had made the ultimate sacrifice in law enforcement, and stated the members of the Pinole Police Department were gracious and honored to serve the residents of Pinole.

PUBLIC COMMENTS CLOSED

5. Public Services Recognition Week

The City Council read into the record a proclamation recognizing May 4 through 10, 2025 as Public Services Recognition Week, with the proclamation presented to Erick Wilson, a member of PCTV, who thanked the City Council for the proclamation, acknowledgement of his work and dedication to the City of Pinole and in recognition of all public servants for the City of Pinole.

Mr. Wilson thanked the City Council for its leadership, collaboration and vision and stated it had been a privilege to work alongside such a dedicated group of public servants. He looked forward to continuing to work together for the betterment of the community.

6. P-Lo Day

The City Council read into the record a proclamation recognizing May 7, 2025 as the birthday of Paulo Rodriguez, professionally known as P-Lo, a Filipino-American rapper, producer and cultural icon born and raised in the City of Pinole.

Mayor Sasai again invited everyone to PVHS on May 7, 2025 at 7:30 p.m. for the Key to the City ceremony in recognition of P-Lo.

B. Presentations

1. Animal Control Services Update (Director Dwyer)

Community Services Director Andrea Dwyer introduced Ben Winkleblack, Contra Costa County Animal Services (CCCAS) Director, who provided a PowerPoint presentation on CCCAS, which included a summary of CCCAS and its field services, shelter operations and medical services, administration and community services; a breakdown of the Fiscal Year (FY) 2024/25 Field Activities in the City of Pinole; number of challenges and areas of needed improvement and the approaches proposed to those challenges as identified in the areas of field services, shelter services and community outreach. In addition, the trends of a Fiscal Year to Date Comparison were provided on the trends in the areas of animal intake, rescue partner transfers, adoptions and euthanasia along with an overview of field services activities.

Responding to questions from the City Council, Mr. Winkleblack clarified the following:

- CCCAS provided resources on its website about wildlife. The California Department of Fish and Wildlife was the agency that had authority over wildlife (such as coyotes), and there was acknowledgment with more interface between rural and urban areas, there would be more interfacing with wildlife and being respectful of their space would keep everyone safe. Acknowledged concerns with coyotes, as an example, and the fact they were predators and urged people to steer clear when sighted, but if there were any concerns, there were resources on the CCCAS website with a link to the California Department of Fish and Wildlife. If there were concerns with interactions with the wildlife and rabies, CCCAS would become involved and work with the State and County Health Departments on rabies control. (Mayor Pro Tem Tave)
- Clarified the breakdown of the FY 2024/25 Field Activities in the City of Pinole, the number of animals (dogs) who had bitten someone and the circumstances, either due to being off-property, unrestrained and unprovoked. Depending on the severity and situation, the dog may be deemed potentially dangerous with certain housing control restrictions to be imposed. There could be a situation where a potentially dangerous dog or chronic offender could be escalated where the housing and handling requirements would be far greater. (Martinez-Rubin)

- The average length of stay for animals in the CCCAS Martinez Shelter from July 1 to date was 14.2 days (down from 20 days) due to the case management approach of moving the animals through the system. Pursuant to the Food and Agriculture Code, a 72-hour hold was required for animals that came in, which period was prior to the animal being put up for adoption. (Martinez-Rubin)
- Acknowledged the appreciation for the great partnerships with organizations to address feral cats and stray animals. Clarified CCCAS had increased its Trap, Neuter, Return (TNR) services that were provided each week, and while expensive, by increasing efficiencies and doing more TNRs per hour had reduced costs. There was no mandate for cats to be on-leash and the most impactful thing that could be done for feral/stray cats was to prevent them from breeding and vaccinate them for communicable diseases. (Martinez-Rubin)
- Acknowledged a request for the CCCAS to be in touch with the City's Communications Director to better inform Pinole residents about CCCAS and its services and outreach services to the community and a request for the information to be provided, possibly on a quarterly basis, which would be helpful to Pinole residents. Clarified CCCAS used targeted social media ads to get information out to the public. (Martinez-Rubin)
- Pet adoptions occurred only at the CCCAS Martinez Shelter and outreach adoption events. At this time, the Martinez Shelter had about 140 dogs in its care, a large number of cats, some of which had medical issues or involved legal status issues due to a deceased owner requiring work with next of kin. Around 60 to 70 percent of the dogs were available for adoption and some were waiting for rescue groups given that some animals required specific needs. More information was available on the CCCAS website. (Mayor Sasai)

Council member Murphy thanked CCCAS for the presentation.

Council member Toms thanked CCCAS for the partnership it provided.

PUBLIC COMMENTS OPENED

Irma Rupert, stated she had requested this presentation for over a year but appreciated the information provided. Pinole Animal Shelter closed years ago and West County remained underserved by CCCAS. She asked whether a mobile van could be provided in Pinole during cultural fairs to provide information on CCCAS' services given some clinics in the area had closed. She wanted to see a partnership provided for some of the animal clinics with discounts for seniors, and noted that some seniors could not travel to Martinez. She shared a number of situations where seniors had contacted CCCAS for assistance with their pets that resulted in monetary charges for each response to the home and objected to taxpayers being charged for a CCCAS officer to check on the welfare of pets. She requested better services for West County.

PUBLIC COMMENTS CLOSED

Mayor Sasai thanked Mr. Winkleblack for the presentation.

2. Pension Program Review and Cost Management Strategy Assessment

City Manager Young advised NHA | Advisors helped the City with its review of its pension liability, particularly as the California Public Employees' Retirement System (CalPERS) liabilities and other Post-Employment Benefits (OPEB) liabilities had increased. Given the City's strategy of pulling funds out of the 115 Pension Trust in order to control deficits, the City wanted to look at the sustainability of utilizing that method, as well as looking at some other options if the City Council wanted to consider lowering the Reserve Policy, and what that could look like. The presentation would provide additional information when going through the budget process. She had worked with NHA | Advisors in the past and the firm had worked with the City of Pinole and she was thankful for their help with this item.

Eric Scriven, Financial Consultant and Funding Strategist and Mike Meyer, Vice President, NHA | Advisors, provided an extensive PowerPoint presentation on the CalPERS Pension Program Review and Cost Management Strategy Assessment, which included an overview of the NHA | Advisors Team, which had over 175 years of combined public finance experience. Recent work performed for the City of Pinole and an overview of the City of Pinole's CalPERS Summary; background on how CalPERS worked with two payments made to CalPERS annually; why CalPERS costs had trended higher; how CalPERS benefits got funded for retirees; the City's CalPERS Retirement Plans; history of the City's Unfunded Accrued Liability (UAL) Balance and Funded Ratio; Historical and Projected UAL and Pension Obligation Bond (POB) Payment Schedule; CalPERS UAL Sensitivity; Pension Cost-Containment Strategies – Not Mutually Exclusive; Section 115 Trust – Overview and the City's Section 115 Pension Trust were all highlighted at length.

Also detailed were the following scenarios for City Council consideration:

- Scenario #1 – Current City Policy/Strategy, Withdraw Funds to Maintain Payments at FY 2018/19 Level of \$2.3 million.
- Scenario #2 – Reduce/Extend Withdrawals for Optimal Smoothing – Smaller Withdrawals to Make Section 115 Trust Last Longer.
- Scenario #3 – Same as #2 + Higher UAL Assuming Poor FY 2025 Returns, Smaller Withdrawals to Make Section 115 Trust Last Longer and a Comparison of Smoothing Scenarios.

NHA | Advisors concluded the City of Pinole had taken several proactive measures to better manage rising pension costs, but the City should stay vigilant to combat the continued impact of rising pension costs. It was recommended the City recalibrate its current Section 115 withdrawal strategy to more optimally smooth payments through FY 2036 and stabilize impacts to the City's General Fund. Additional Discretionary Payments (ADPs) to CalPERS (direct pay down of UAL) could also be evaluated and analyzed and could be funded through Section 115 Trust assets or other surplus funds.

Responding to questions from the City Council, City Manager Young, Finance Director Markisha Guillory and Messiers Scriven and Meyer clarified the following:

- The withdrawal rate of the funds withdrawn since the 115 Pension Trust had been in place had been based on existing practice, which staff detailed. Funds had been taken from the 115 Pension Trust to balance the General Fund. (Martinez-Rubin)
- If the City made a payment to CalPERS it may save a great deal in the interest CalPERS was generating but the challenge was the City no longer had the liquidity. It would be a City Council decision as to how it wanted to move that forward. The City's 115 Pension Trust had been invested more conservatively than CalPERS' portfolio, which earned around 6 percent in 2024 versus CalPERS 9 percent. One of the benefits of the 115 Pension Trust portfolios was that there was different investment vehicles based on the different allocations between equities, fixed income and the like, and most 115 Trusts that were invested with similar allocations to CalPERS did better last year. Based on the City's current plan of taking money out quickly, that may be one of the reasons the funds had been invested conservatively because of the near-term horizon. If the City were to leverage over ten to fifteen years, it would be beneficial to look at some of the 115 vehicles that had a little bit more weight towards stocks. Most 115 Trust providers did beat CalPERS the last couple of years. The Additional Discretionary Payment (ADP) was an option where the money could be taken to CalPERS and the City could strategically decide which pieces of that UAL to pay down and the City would get credit at the 6.8 percent interest rate. It was cautioned that once the money was sent it was out the door, whereas the 115 Pension Trust could be dipped into when needed. The flexibility of the 115 Pension Trust was a nice benefit but paying down the UAL directly was another option. (Mayor Pro Tem Tave)
- The City could not pull any money out of CalPERS in terms of the assets the City had with CalPERS. (Mayor Pro Tem Tave)
- Scenario #2, Reduce/Extend Withdrawals for Optimal Smoothing – Smaller Withdrawals to Make Section 115 Trust Last Longer was again detailed. The consultants wanted to bring to the City Council's attention the spike in costs that all CalPERS members across the state were facing based on the current strategy of keeping payments at 2019 levels, where it was noticed the 115 Pension Trust funds would be gone in four to five years, and the City would move from a \$2 million number in the budget up to \$6 million in one year. There were good considerations as to why the City should make that trust last longer and possibly pause the withdrawals the City was doing. (Mayor Pro Tem Tave)
- It would be approximately \$2.5 million (one-time) in the budget if the City were to lower its reserves to the 25 percent level. (Mayor Pro Tem Tave).
- The 115 Pension Trust had not been used necessarily to balance the General Fund, and while it did help to balance the General Fund, the purpose was to offset the growth in the pension contribution. (Martinez-Rubin)
- Provided an example in FY 2025/26: Looking at a total City contribution of \$5 million, with a withdrawal in the budget of about \$2.4 million, the difference between the upcoming fiscal year and 2018/19 baseline. It had not been used to balance the budget but it helped to offset a significant portion of the growth in the pension costs. (Martinez-Rubin)

PUBLIC COMMENTS OPENED

Rafael Menis provided the following comments on the presentation, some of which were provided in writing in advance of the meeting:

- Page 28 of 653 of the agenda packet and the statement that all of the assumptions would be revisited by CalPERS Asset Liability Management Study this year. Assumed it would lead to more conservative assumptions requiring the City to pay more regardless of CalPERS' performance outcomes in the stock market this year.
- Page 29 of 653 of the agenda packet, CalPERS Historical Preliminary Investment Trends, varied from around the charted discount rate with a few times where they were either at near zero percent return or below zero percent, as shown for years 2008, 2012, 2015, 2016 and 2022. As to the suggestion by the Mayor Pro Tem for the City to shift more of its funds to CalPERS to allow them to invest the funds more directly, given current market volatility, increasing the City's risk exposure if it wanted to maintain the current fund withdrawal approach would burn the fund down to zero by 2030, and withdrawing every year to offset the UAL costs to the budget each year would be ill-advised. If the City wanted to go for a longer-term horizon, it could potentially make sense for higher risk investments, but currently it was particularly high-risk to make changes in the City's risk tolerances for any of its investments given current and likely continued volatility in the stock market, in regards to tariffs and other factors. Suggested caution in any adjustments in the City's risk tolerance.
- Noted the spike in expected payments in 2044 in all of the projected cost management strategies and was curious why that was the case.

PUBLIC COMMENTS CLOSED

Responding to the public comment, City Manager Young confirmed staff had received Mr. Menis' questions in writing. Staff had not had the opportunity to review the comments but would get back to him with responses.

Mayor Sasai thanked Mr. Menis for providing his questions in writing. He thanked the presenters for the presentation and looked forward to ongoing work.

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on April 15, 2025.
- B. Receive the April 12, 2025 – May 2, 2025, List of Warrants in the Amount of \$1,863,798.58 and the April 25, 2025 Payroll in the Amount of \$546,571.66.

- C. Adopt a Resolution Approving the Appian Village Final Subdivision Map (FM 25-01). **Action: Adopt Resolution per Staff Recommendation (David Hanham)**
- D. Approve an Agreement for a Citywide Copier-Replacement and Maintenance Agreement. **Action: Adopt Resolution per Staff Recommendation (Fiona Epps)**
- E. Resolution Authorizing RecycleMore the Authority to Enter into a Post Collection Agreement with Republic Services. **Action: Adopt Resolution per Staff Recommendation (Kelcey Young)**
- F. Fiscal Year 2025/26 Financial and Investment Policies. **Action: Adopt a Resolution per Staff Recommendation (Markisha Guillory)**
- G. Adopt a Resolution to Approve a List of Projects for Fiscal Year 2025/26 Funded by SB 1: The Road Repair and Accountability Act of 2017. **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**

PUBLIC COMMENTS OPENED

Rafael Menis provided the following comments on the Consent Calendar, which he also provided to staff in writing in advance of the meeting:

- Item 9B, Page 71 of 653 of the agenda packet, asked for clarification of the Dental and Vision Benefits and the credits, as shown, and asked the cause for the credits. Page 80 of 653 of the agenda packet, Vendor 1009 – Precision IT Consulting, questioned the expenditure for a Surface Pro Keyboard Slim and Pen Police Chief, and while guessed it was for the entire Surface Pro equipment and not just for a keyboard, requested a confirmation.
- Item 9C, understood there would be the imposition of a new condition of approval attached to the re-creation of the Final Map. Asked whether the Planning Commission should be involved or whether the City Council had the power to do it.
- Item 9D, found it great the City would reduce its cost for copier maintenance and copying as the staff report noted on Page 176 of 653 of the agenda packet, and as shown in the fiscal impact, and applauded the City for finding ways to reduce costs but was curious how that all worked.
- Item 9F, reiterated comments provided to the Finance Subcommittee that the City reconsider its pension and investment policies, in particular those comments that had been raised as part of the presentation under Item B2, and requested a follow-up.
- If the City Council did not want to change how it was withdrawing funds from the 115 Trust, the Council should be taking a more conservative approach to how it allocated funds in that trust. The City would be burning through the funds in the trust in the next five years, which called for a more conservative investment strategy in terms of shifting entirely out of equities given the concern that the equities market would be volatile for that time frame.

- If the City Council wanted to change its financial policies to go for a longer time frame of withdrawals from the trust, it may want to consider more exposure to higher risk products, as the presenters noted and the Mayor Pro Tem suggested, but in that case the City should take care in making adjustments now due to the current volatility in the equities and bonds market due to tariffs. Regardless of which way the City Council decided, suggested the City Council formally consider its investment and pension investment policies to declare how exactly it wanted to go about the use of the Section 115 Trust, either formally declaring continuing things as they were, going through the entirety of the 115 Trust by 2030 or changing that and spreading it out over a longer time frame with some risk. Either way, the City should make adjustments to the modeled values in the policies to account for those factors.

Staff had no responses to the public comment at this time.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Mayor Pro Tem Tave/Council member Murphy to adopt Consent Calendar Items 9A through 9G, as shown.

Vote:	Passed	5-0
	Ayes:	Sasai, Tave, Martinez-Rubin, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

10. PUBLIC HEARINGS

A. FY 2025/26 Master Fee Schedule. Action: Conduct Public Hearing and Adopt a Resolution per Staff Recommendation (Markisha Guillory)

Finance Director Markisha Guillory provided the staff report dated May 6, 2025, and recommended the City Council hold a public hearing to adopt the proposed user and regulatory fees and the proposed Master Fee Schedule, to be effective July 6, 2025.

Responding to questions from the City Council, Finance Director Guillory and City Attorney Eric Casher clarified the following:

- A comparison of the City's fees to other jurisdictions had been done as part of a Fee Study, the last of which had been prepared in 2022, which identified the costs of services and provided benchmark comparisons to other agencies. Clarified an inflationary index was used on an annual basis, such as the Consumer Price Index (CPI). In the next upcoming fiscal year, another Fee Study would be prepared and would include a comparison to other communities. (Mayor Pro Tem Tave)
- Page 241 of 653 of the agenda packet, acknowledged the old City of Pinole seal had been used in the document and would be updated prior to the information being posted. (Mayor Pro Tem Tave)

- Approval of the Master Fee Schedule required a simple majority vote of the City Council. (Toms)
- The Master Fee Schedule included development impact fees. No additional public hearings were required for the approval of the Master Fee Schedule. Once approved, the fees would go into effect on July 6, 2025. Some of the development impact fees required 60-days before they could go into effect. All fees had been aligned with the timeline of July 6, 2025. (Martinez-Rubin)

PUBLIC HEARING OPENED

Rafael Menis, commented he had provided comments in writing in advance of the meeting. He referenced Page 236 of 653 of the agenda packet, which outlined the new building and planning fees, including a Rental Program Exemption Fee. He assumed some buildings would be exempt from the fee and asked how the City decided which buildings would be exempt. As to the planning fees, he asked the percentage of the total costs the City expected to recover from planning applicants. He also asked about the fee of \$30 for business license review and asked if that would be applied to all business license applications or those associated with planned projects.

As to the fee proposed for Pre-Approved ADU Plan Submittal, Mr. Menis asked if that was part of the streamlined provisions the state had tried to implement to make pre-approved Accessory Dwelling Unit (ADU) plans as simple and painless as possible. He otherwise found it great the City would get a dedicated source of funding for the CAAP of three percent of the base building permit fee. People should be made aware of that so they were not surprised to find it as part of building requirements.

PUBLIC HEARING CLOSED

Motion by Council members Martinez-Rubin/Toms to adopt proposed user and regulatory fees and the proposed Master Fee Schedule, to become effective July 6, 2025.

Vote:	Passed	5-0
	Ayes:	Sasai, Tave, Martinez-Rubin, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

11. **OLD BUSINESS:** None

12. **NEW BUSINESS**

A. FY 2025/26 Preliminary Proposed Operating and Capital Budget: Action: Receive Report (Markisha Guillory)

Finance Director Guillory provided an extensive PowerPoint presentation on the Fiscal Year (FY) 2025/26 Preliminary Proposed Operating and Capital Budget, which included an overview of the City Council Strategic Priorities set during the February 2025 Council Retreat.

Finance Director Guillory's presentation also included the budget development process, baseline budget components (recurring revenues and expenditures), non-recurring budget items, General Fund Baseline Budget Highlights, Financial Goals, Citywide Organization and Services Chart, Authorized Staffing Positions, Preliminary Proposed General Fund Budget, where General Fund money came from and the categories and breakdown of taxes including Property Tax, Sales Tax, Utility Users' Tax (UTT), Franchise Tax, Intergovernmental Tax, Transient Occupancy Tax (TOT) and Business License Tax, along with Charges for Services, Permits, Fees, Other Revenues and Transfers In.

Finance Director Guillory also detailed where General Fund money went by category and function and the baseline budget expenses for the categories of Salaries and Wages, Benefits, Professional Services, Other Operating Expenses, Materials and Supplies, Interdepartmental Charges, Capital Outlay, Debt Service, Transfers Out, Recreation Fund, Building and Planning Fund, PCTV, Sewer Enterprise Fund and Other Considerations.

Finance Director Guillory reported the FY 2025/26 Draft General Fund Baseline Budget currently indicated a positive balance of approximately \$1.4 million; however, other operating funds (Recreation Fund, PCTV Fund, and Building and Planning Fund) indicated a total shortfall of approximately \$2 million. Staff was exploring options to offset some of the expenditures and reduce the need for additional General Fund support in these funds, including actively pursuing grants and sponsorships, as well as generating additional revenue.

Potential recommendations for the City Council to consider included the consideration of reducing the Reserve Policy and transfer proceeds into the Section 115 Trust, potential revenue from Vehicle Impact Fees to offset costs of road maintenance and repair; exploring debt financing for major roads and infrastructure projects and considering cost-of-living (COL) adjustments: One percent for all labor groups, which would equal \$173,000.

Finance Director Guillory stated in terms of next steps, the City Council would hold a Special Budget Workshop meeting on May 13, 2025 and staff would incorporate any changes to the budget as directed, and present the Revised Proposed Budget on June 3, 2025. She recommended the City Council review the Preliminary Proposed FY 2025/26 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

Responding to questions from the City Council, City Manager Young and Finance Director Guillory clarified the following:

- The staff recommended considerations would help to cover the shortfall identified by staff but additional sources of revenue would have to be found in the near future. The staff recommended considerations would bring the City through this and possibly next year. (Mayor Pro Tem Tave)
- There was an option to take some funding from some of the Capital Improvement Plan (CIP) projects and put that funding elsewhere. Any CIP projects that were looking at infrastructure maintenance, in particular roads and facilities, would be those that could help save money in the long run since those projects would only become more expensive. (Mayor Pro Tem Tave)

- The threshold for capital projects was \$5,000. (Martinez-Rubin)
- The category of Professional Services was again clarified and included the Contra Costa County Consolidated Fire Protection District (CCCYPD). Staff had explored whether some services could be brought in-house and some changes had been made and that category had decreased in a lot of areas. As an example, Information Technology (IT) services were now internal, some planning services were now done internally and the Communications Director had taken on multiple projects that had originally been provided by consultants; however, there were a lot of projects and various services staff was unable to handle in-house since there was no staff capacity or specific expertise in a particular area. There were some professional services staff was unlikely to ever have fully in-house due to the specific needs of that function, but this issue was something staff continued to explore. Staff had not been able to take on the consideration of Request for Proposals (RFPs) process for some Professional Services, as yet, but that had been under discussion. (Mayor Pro Tem Tave)
- Staff recommended to be consistent with other cities, the City Council consider a General Fund Reserve Policy of 25 percent and did not recommend a lower percentage. (Mayor Sasai)

Council member Toms thanked staff for the comprehensive report.

Mayor Pro Tem Tave also expressed his appreciation to staff for getting the City Council to this point.

PUBLIC COMMENTS OPENED

Rafael Menis provided the following comments on the budget with comments having been provided to staff in advance of the meeting:

- Noted the staff recommended consideration that the Reserve Policy be adjusted, but Item 9F on the Consent Calendar had been approved with no action. Asked the City Attorney to opine whether the City Council could reopen Item 9F or whether it would have to be reconsidered at a future meeting on the Consent Calendar. Asked legal staff to provide clarification.
- Noted the PCTV net deficit had increased compared to the information provided to the Finance Subcommittee and asked staff to provide detail why that was the case.
- Pages 437 through 439 of 653 of the staff report, FY 2024/25 Key Accomplishments, some of the bullet points of information were blank and should be clarified whether information was missing or whether there had been a typographical error.
- Page 383 of 653 of the agenda packet, Non-Personnel Expenses for the City Council, there had been significant increases in Office Expenses and asked why there had been such an increase.

- Page 474 of 653 of the agenda packet, Major Non-Personnel Expense Details, 47107 Furniture, the two items listed for an ergonomic chair and standing desk, the amounts shown had been the same price for a prior year and not the current year and asked for clarification if this was a current or past year item.

Irma Ruport, stated she had attended the Finance Subcommittee meeting and recognized the upcoming budget workshop. She noted in the past a former City Manager had prepared two budgets and given the current economy and the possibility for inflation and a recession, a second budget in case the City was behind on something was important. She also suggested that Department Heads should consider how their Departments could operate with a five percent reduction and show where they would be with such a reduction, which would help taxpayers understand the situation. She urged the City Council to be cautious and consider the suggestions.

PUBLIC COMMENTS CLOSED

Responding to the public comment, City Attorney Casher explained this item had been agendaized as a review of the Operating Budget and to provide direction to staff. The City Council may provide a recommendation or direction to staff to adjust the Reserve Policy. If that was done, there would be no action at this time since the item had not been agendaized for any action. If the City Council decided to reduce the Reserve Policy to 25 percent, that policy would be brought back to formalize that decision.

Council member Martinez-Rubin clarified with Finance Director Guillory, the City Council Strategic Priorities would be incorporated into the information provided and would be included in information provided during the budget workshop.

Council member Martinez-Rubin commented there were 24 City Council Strategic Priorities, and the City Council had not discussed which were really a priority. The City Council would next discuss the CIP, but these priorities had not been included as part of that presentation.

Mayor Pro Tem Tave asked whether or not a motion could be considered to reduce the Reserve Policy to 25 percent and move that money to the 115 Pension Trust. He asked where that money would go, the amount and how it would help. He asked whether an analysis from staff would be provided to clarify how that action would help.

City Attorney Casher advised if the motion was for staff to reduce the Reserve Policy to 25 percent and reflect that in the next version of the budget that would be brought forward to be seen in the budget during the budget workshop, and then a final action on the budget would occur in June. Any amendment to the Reserve Policy would be done in parallel with the approval of the final budget.

Mayor Pro Tem Tave asked whether the City Council could approve the potential recommendations offered by staff. He sought direction on the process as to whether that would have to be done point by point to understand how the recommendations would reduce costs.

City Manager Young explained the presentation was intended to provide as much information as possible to the City Council, and the Council could ask questions and offer additional direction during the budget workshop, to later return to the Council to consider future motions.

Mayor Pro Tem Tave would support direction to staff to explain the impacts to the budget if the staff's potential recommendations, as outlined in the PowerPoint presentation, were approved. He recognized the challenges for the budget workshop was to consider the City Council's Strategic Priorities and decide what was actually a priority. He suggested all of the road items should be lumped into one road conversation. He wanted to see some of the items be grouped together for the discussions.

Council member Martinez-Rubin wanted the City Council and the public to discuss the City Council's Strategic Priorities and decide what would be part of the budget. The staff report had attempted to align projects with the existing goals, which was great, and the alignment between prior conversations of goals whether out of this Council or not was important since they were fairly broad. The City Council had discussions about specific projects leading to the list but she recognized not all would be feasible and they all had a financial impact. She wanted to close any gaps in operation and be attentive to having too many priorities that may not match the available funding. She wanted the City Council to have a conversation without having to reference a budget document that would identify what was going to occur in FY 2025/26.

Mayor Pro Tem Tave reiterated his recommendation but was uncomfortable offering a motion for direction at this time, which was a discussion only. He would ask those questions during the budget workshop.

Council member Murphy was fine with staff considering and moving forward with the potential recommendations, as outlined in the PowerPoint presentation. He understood each recommendation and the contingencies and he looked forward to future discussions at the budget workshop. He understood the discussion about debt financing was a larger conversation that would take more than one week between meetings, and the City Council would not have that information in time for the budget workshop, which the Finance Director confirmed.

Council member Murphy commented the baseline budget had not included the City Council Department mid-year adjustments that should be continued into the next fiscal year and moving forward, and Finance Director Guillory advised she would take a look at that.

Council member Martinez-Rubin commented her expectation was not that those items would continue as part of the baseline budget, but specifically for this fiscal year only.

Council member Murphy stated in terms of the TOT, he was surprised with the decrease, but understood the state trends. He asked whether those trends were being tracked, who was doing that work and whether the City was doing its due diligence to ensure everything owed to the City was being collected. He asked whether the City received any funds from Electric Vehicle (EV) charging stations or whether any fees returned to the cities.

Finance Director Guillory confirmed the City had collected what was owed, remitting payments were made to the City; however, it was an honor system and the City had no way to validate the numbers. In terms of the overall trends, HdL Companies provided the City with a lot of information at the local, state and in some cases national level. At the state level, those trends were down and were tied to travel and consumer spending habits, which had changed based on current economic and political conditions.

In terms of the EV charging stations, the City received a share of the two EV charging stations located in the Police Department lot but otherwise did not receive a fee.

City Manager Young clarified in terms of the TOT that Airbnb's were not allowed in the City of Pinole and there was no revenue from that use. If they were being done illegally, technically the City was to receive a TOT, but given the illegality it made it even harder to track such uses.

Mayor Sasai commented he and Council member Toms worked on the EV charging stations, and they both commented they were unable to receive revenue given the way the charging was done, and it was just cost recovery for the charging stations in the City lot.

Council member Toms was also supportive of giving staff direction related to the possible recommendations staff had outlined for the next meeting, with the exception of the debt financing, which would take some time. As to the City Council line items for increased travel, if that was not reflected in the current information but was reflected for the budget workshop, she pointed out that would increase the deficit and there should be a discussion whether or not that should continue at that level.

Council member Martinez-Rubin also suggested there should be a discussion related to the budget for the City Council line items. She had not considered the revised budget this year to augment the travel fund and stated that any item was subject to discussion.

Mayor Pro Tem Tave asked what the City Council should expect on the discussion of debt financing during the budget workshop given the need to understand what that meant in the future. He asked whether that was something staff could produce and whether there could be a discussion at the budget workshop. For major roads and infrastructure projects, that was what everyone had been asking for, and he wanted to see what that model looked like and have the expectation that future Councils stay disciplined on that element of the budget and get that done. One of the positives of a shaky or rocky economy or possible recession was that costs would start to drop and government had to step in with money to get things done, and a lot of work could be done. He wanted to put together some type of plan during this budget cycle, if possible.

City Manager Young commented if this was something the City Council wanted staff to explore, which was part of the reason they were bringing this forward, staff could provide estimates, not speculation, and staff could discuss the size of projects and what that would potentially cost, what funds could potentially be used and how to space the funding out over the next few years, which would be worth exploring during the budget workshop. Staff could provide a couple of scenarios, with the understanding they were estimates, with the opportunity should they want to move forward to be able to move forward fairly quickly, which could be brought back to the City Council with a risk assessment that could be discussed further.

Mayor Pro Tem Tave wanted to see that discussion at the budget workshop meeting. He suggested that deferred maintenance was costing the City more money beyond just fixing the needed maintenance, such as roads. He wanted something presented to get the gears turning, identify the funds needed to get the work done, and suggested debt financing was not a bad thing.

Finance Director Guillory recalled the City Council last discussed debt financing in 2016 as part of the Pinole-Hercules Wastewater Treatment Plant.

Council member Toms recalled debt financing had been considered under redevelopment years ago.

Mayor Pro Tem Tave noted with debt financing the City would have the ability to plan and be strategic, and he asked staff to come up with some scenarios that could be discussed and pursued.

Mayor Sasai agreed that staff return with more information for the budget workshop.

Council member Martinez-Rubin commented the way the CIP had been laid out with each of the project summary pages, staff had outlined the funding sources, and an additional category could be debt financing where staff could identify the funds that existed now, and even if staggered over time, the sources of funding as currently known could be identified including possible state grants.

Mayor Pro Tem Tave recalled that information had been shown, but he wanted to get from the deficit identified for the General Fund that needed to be balanced and the debt financing where cash was needed to do that, with information A to Z of what that would look like and what needed to be done now to reach that line, which he hoped the budget workshop would flush out.

Council member Martinez-Rubin stated that debt financing was used typically for the larger projects that cost millions of dollars, which was what she envisioned as part of the budget workshop, the multi-year projects that required financing.

Mayor Pro Tem Tave agreed that was why the discussion was needed, and he wanted that conversation at the budget workshop, particularly to identify what money needed to be moved around, and what projects may not get done in order to have the debt finance.

Council member Toms clarified her concern to delay a discussion of debt financing for the next meeting given the quick turnaround required for staff to provide that information. She wanted to have time for an adequate discussion at the budget workshop; however, if staff could provide some information next week that would be fine.

City Manager Young responded to Council member Murphy's question related to a discussion of potential debt financing and what would be offered during the public workshop, and reiterated if this was something the City Council wanted staff to review staff could provide some high-level scenarios that would then be further fleshed out in future months. As an example, if there was an interest in looking at road infrastructure and using current funding and potentially Vehicle Impact Fees from the City's franchise agreement, staff could put together something along the lines of \$16 to \$20 million that could be used for projects over the next five years. The City would then have to pay for that over the next 10 to 15 years depending on the structure and using potentially \$600,000 of the funds it currently had to pay back annually. Those were some scenarios staff was already reviewing and she emphasized that any estimates would be subject to change.

Council member Murphy asked if the scenarios also included the staff recommended possibilities as outlined in the PowerPoint presentation, to which City Manager Young stated she had not heard full consensus on that from the City Council, but if that was the direction then that was something that could be brought forward at the budget workshop.

Finance Director Guillory clarified with respect to the staff recommended possibilities that staff would be bringing back more information. As an example, for the recommendation for the Reserve Policy, staff could bring back information on the number and how much that would leave in the reserve. As to the Vehicle Impact Fees, she understood the City Council would like more information on estimates.

Council member Murphy also spoke to the baseline budget and the funds staff had identified with a shortfall (PCTV, Recreation and Building and Planning Funds) and asked which of the staff recommended possibilities matched those concerns.

Finance Director Guillory explained none of the staff recommended possibilities matched those shortfalls. Staff was just looking at the full picture and if covering those additional subsidies, that would put the General Fund in a negative position.

Council member Murphy wanted to see the City Council Department budget for this year mirror next year's budget.

Finance Director Guillory confirmed that information would be brought back.

Mayor Sasai encouraged everyone to attend the May 13, 2025 Budget Workshop. He looked forward to further discussions.

B. Fiscal Year 2025/26 Draft Baseline Budget and Five-Year Capital Improvement Plan. Action: Review of Five-Year CIP (Heba El-Guindy)

Public Works Director Heba El-Guindy provided a PowerPoint presentation on the FY 2025/26 to FY 2029/30 Draft Five-Year CIP. The FY 2025/26 to FY 2029/30 CIP included 45 projects and five infrastructure assessments, two new projects, one action plan and nine new annual projects/programs in the categories of facilities, parks, sewer, stormwater, streets and roads and infrastructure assessments. New projects, new annual projects/programs, the review and approval process and budget summary for the CIP were all highlighted.

Responding to questions from the City Council, Public Works Director El-Guindy, City Manager Young and Finance Director Guillory clarified the following:

- The CIP would be reviewed by the Planning Commission on May 19, 2025. The Planning Commission would be provided the same presentation with an overview of comments from the Finance Subcommittee and the May 6, 2025 City Council meeting. (Mayor Sasai)
- The main emphasis of the Finance Subcommittee had been a focus on street lighting, pavement rehabilitation and sewer projects and having sufficient staffing to focus on the planning, design and construction of sewer projects. As noted as part of the budget presentation, an Associate Engineer position had been recommended, to be funded solely by the Sewer Enterprise Fund. (Mayor Sasai)
- The scope of the Planning Commission review of the CIP on May 19 would be to ensure the CIP complied with the General Plan. (Toms)

- If the City Council moved forward with the Draft CIP for the five-year period, the intent was to allocate \$200,000 annually for park upgrades as part of Project #PA2501, Improvements to City Parks. (Murphy)
- Development Impact Fees could only be used for certain projects. Park Development Impact Fees could only be used for parks. Development Impact Fees were separate from the General Fund. There were several projects being proposed to be funded with the General Fund. As an example, for Project #FA2501, Zero-Emission Vehicle and EV Charging Infrastructure, the local match for the project was the Measure S Fund, which was housed in the General Fund. The City was using the Unassigned Fund Balance at \$967,000 for certain projects in the CIP, as proposed. Of the new projects being added, Project #FA2501 at \$75,000, was the only project being added that was new, which would impact General Fund operating dollars. Clarified Project #RO2507, ADA Transition Plan Update, would use Local Street funding. (Murphy)
- The overall CIP for the first fiscal year, accounting for grants as well, showed a surplus of \$1.415 million with no shortfall. (Murphy)
- If the City had more staff, it could execute the CIP projects under the Public Works Director's leadership, but due to current financial constrictions, staff did not feel comfortable recommending additional staffing. Since some Department Heads were new, staff wanted to ensure all CIP projects were brought to the City Council, with staff to work collaboratively with the City Council on the priorities to reach a consensus on what could confidently be completed over the next year. (Murphy)
- Acknowledged a request for the City Council's identified strategic priorities as part of the Council Retreat to be mixed with staff's clarity on what was actually possible to do in the one-to-five-year CIP time frame, to match together. Acknowledged concerns many of the projects had not been done for years, continued to be desired in the community, and had impacted the use of the Unassigned Fund Balance that could be used for other things that were of a clear vision and could be done within a year.

As an example, many of the projects aligned with other plans, such as improvements to City parks, which aligned with the Parks Master Plan. The Parks Master Plan was to identify a strategy to improve City parks but that had not yet been done. If \$200,000 were to go towards City parks annually, it would impact the Unassigned Fund Balance, and staff acknowledged a recommendation to remove that item and improve City parks first before adding it to the CIP, which would offer a clearer process for the public, the City Council and staff. Acknowledged a recommendation to keep the Unassigned Fund Balance more real in real time every year. Staff could set the priorities based on City Council direction but the intention was to take care of the problem and not perform as regular maintenance since some equipment needed to be replaced, which were not general upgrades of the parks per se. There were identified issues in the parks staff would like to tackle and possibly the City Council may direct staff to do the work in the first and second year, based on a strategy. (Murphy)

- Staff had assessed many of the comments the City Council had discussed and integrated into other plans into the CIP, which had been requested for years since it helped with one step in the process. (Murphy)
- The CIP currently had about 50 overall projects, but given the current staff capacity, the number of projects each staff person would be able to handle showed a need to prioritize 20 to 25 projects. Some projects were funded by grants and needed to progress in addition to any priorities the City Council may set, such as pavement rehabilitation, which had been emphasized by the Finance Subcommittee. (Murphy)
- Recognized the desire to discuss debt financing as part of the budget workshop. Acknowledged a suggestion to scope larger projects, get the project done and improvements completed where the City may be able to handle smaller payments over the years but leverage funds for a project now and keep the operating budget with extra cash on a year-on-year basis. Whether such a strategy had been considered by staff, clarified it had been discussed but reiterated one of the challenges was having the staff capacity and the City Council priorities to know which projects to design and have ready for possible debt financing, which would be a good conversation to have but staff would not be ready for that this year. (Mayor Pro Tem Tave)

City Manager Young recommended the City Council focus on one debt financing project like roads and when that was proven to be successful and the City had additional staff capacity, it could then tackle some of the additional projects. If the City put \$200,000 towards the park where the caretaker's house, community garden and dog park were located, this year, and which had been identified in the City Council Strategic Priorities, that would take care of multiple priorities the City Council had identified and funding the City could leverage as direct matches for various grant funding.

City Manager Young commented that strategizing how to focus on key projects and how to walk back to the Strategic Priorities was important. She was open to staff giving recommendations on the City Council Strategic Priorities based on City Council direction. If having both input from staff and the City Council and having the ability to modify the strategic priorities was something the Council was also interested in could also be done. The Public Works Director had also been looking at some of the areas where there was a need to catch up, with a focus on safety and roads. She recommended the City Council scale the City Council Strategic Priorities to about half and consider clustering some of the projects in various areas, since a number of the priorities were interwoven and built upon each other.

- Clarified the CIP budget summary; clarified if a Measure S project with unallocated funding, as an example, the funds would stay in the fund balance; described a scenario where the unassigned balance may go up and offered another scenario for the use of Senate Bill (SB) 1 funds on Pinole Valley Road, where the City could tackle pavement rehabilitation, sidewalk improvements and curb ramps under one contract, which could potentially allow the City to have some savings. There was a desire for safety improvements along the same corridor in the vicinity of the schools and soccer field, and by combining improvements under one contract it could potentially give the City some savings, although it may not allow the flexibility of building sidewalks where needed the most since it would be in the corridor where the work was occurring.

There remained the option to move forward with a number of the CIP projects, without going into all details. Staff hoped for guidance during the budget workshop on specific larger priorities, such as if there were items the City Council determined could wait a year or two. Staff would like the City Council to identify those projects that could be held back for a couple of years. Other priorities like roads, street lighting and specific park projects could be focused on completion this year. (Mayor Pro Tem Tave)

- Acknowledged a request for staff to provide recommendations on what projects could be clustered; acknowledged the concern that the use of the Unassigned Fund Balance was not matching the ability to do the work with the staff capacity and the shortfalls in the PCTV, Planning and Building and Recreation Funds; and the desire to decrease the use of the Unassigned Fund Balance so it could be used for other things such as where there was a shortfall. (Murphy)
- Acknowledged the concern from the community about street light repairs and the fact there were three different types of lights; those owned by PG&E, the City of Pinole and those in the Lighting and Landscaping Assessment District and the need to prioritize this item. Acknowledged concerns in the community with reflectivity and the associated liability that the City was carrying and a desire for staff to choose those projects that made the most impact. Also acknowledged a recommendation that roads, roofing, possibly solar with roofing should be priorities to reduce energy bills and realize net gains, if possible, when considering clustering of CIP projects. (Mayor Pro Tem Tave)
- Acknowledged a request to know the basis for the staff recommendations on CIP projects, which would also be helpful to the public, including providing information on sources of funding, regulations needing to be met, feasibility, staff capacity, whether there would be multi-benefits, whether the project aligned with existing plans, identifying what was really needed, whether there was a documented need and data based on assessments completed or plans in the works for several years. There was also a need to improve and/or bring up to current engineering or safety standards while meeting the financial goals, as stated in the PowerPoint presentation, with information to be presented at the budget workshop. Staff could provide information in the next PowerPoint presentation on a number of factors being taken into account as part of the CIP presentation. As an example, for the Pinole Swimming Pool, staff noted the amount of effort having been expended on ongoing maintenance. Staff could provide additional information for the new projects in terms of why they had been added to the CIP list. (Martinez-Rubin)
- Those projects being recommended as part of the funded CIP were part of a Citywide maintenance program with unfunded projects in specific areas, such as Old Town. There was a list of locations where the community had raised concerns but staff could include improvements in Old Town as part of the annual program. Project #RO2403, Old Town Traffic Calming, as an example, was currently unfunded but that could be included under the annual program if that was the desire of the City Council. Project #IN2105, Appian Way Complete Streets, had not been analyzed in detail but could be done if designated a priority by the City Council. The funding allocated to the project was limited given the extent of the effort, with no resources to be dedicated to the project. If the City Council decided to move the project up in priority, staff would be happy to tackle it. (Mayor Sasai)

PUBLIC COMMENTS OPENED

Rafael Menis offered the following comments on the CIP:

- Project #FA2302, Plum St. Parking Lot Improvements, Page 587 of 653 of the agenda packet, had shown funds allocated for this year and the project included several General Plan goals and policies. Asked whether it would be possible for some of the design details for the project, in particular, to be more fully addressed before being submitted to the Planning Commission at a meeting on May 12 or May 19, 2025, since the last time the project had been before the Planning Commission it had been found to be out of conformity with the General Plan. The Planning Commission had determined the design of the project itself had not met the stated goals associated with the project since it included a chain link fence that could be bypassed as a security measure and therefore did not meet the goals set forth.
- In terms of the broader point of what the City Council was discussing, suggested the City Council could be very specific and structure, from the top down, a grand battle plan how exactly the City Council wanted things to be done in a specific corridor and not allow staff to have flexibility. Or, the City Council could trust staff and allow staff the flexibility to work on the areas staff determined to be the highest priorities based on the priority matrices that had been made available. Asked whether it would be possible to have a list done based purely on the priority matrix from highest to lowest.

PUBLIC COMMENTS CLOSED

Mayor Pro Tem Tave recognized the challenges for the City Council if staff was going to prioritize the City Council Strategies if they were to trust staff to get it done, but when considering the bigger moves, that was when it was more detailed. He referenced the Wastewater Treatment Plant that involved an entire committee set up for that project to monitor the financing and what was happening with the contractor. He suggested the budget workshop would develop the priorities and the Council would then look to staff to contract and consider what that contract would look like over a four-year period. As an example, he wanted to know the number of street lights that could get done and understood there would be estimates provided to understand what the City would be paying for. He suggested the process was a back and forth to understand where they were.

Mayor Sasai thanked Mr. Menis for the comments regarding Project #FA2302, Plum St. Parking Lot Improvements and the comments from the Planning Commission. He looked forward to learning more at the budget workshop.

Council member Toms wanted staff to return with their recommendations on what they had capacity for based on the priorities the City Council had identified, whether it was based on liabilities, striping and enhancements, and take a look at where there was capacity and get the most “bang for the buck.” If it was a matter of contracting, knowing that still would require somebody to manage the contract. She was interested in what funds were restricted for what kinds of projects and if directing staff on exactly what the City Council wanted to see, it would handcuff staff. Rather, she wanted to hear staff’s recommendations based on the City Council’s identified priorities.

Public Works Director El-Guindy asked if the City Council wanted this short list of items available for the budget workshop or the next City Council meeting.

Council member Toms suggested, if possible, the information be provided at the budget workshop; otherwise, the next City Council meeting when the budget was again considered.

Public Works Director El-Guindy suggested it would be doable and would mostly be roadway focused with a combination of the upgrades on the roadways, signage, pavement parking, street lighting, pavement rehabilitation, a combination of measures.

The City Council thanked staff for the presentation.

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. *The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.*

Deputy City Clerk Stone reported there were no comments from the public.

14. ADJOURNMENT to the Regular Meeting of May 20, 2025 in Remembrance of Amber Swartz.

At 10:58 p.m., Mayor Sasai adjourned the meeting to a Regular City Council Meeting on May 20, 2025 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell, CMC

City Clerk

Approved by City Council:

WARRANT LISTING

By Vendor Name



City of Pinole, CA

Payment Dates 5/3/2025 - 5/16/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2063 - ALLIANT INSURANCE SERVICES, INC.					
2722298	107305	05/16/2025	100-116-42101	CONSULTING FEES MAY 2025	2,083.33
Vendor 2063 - ALLIANT INSURANCE SERVICES, INC. Total:					2,083.33
Vendor: 2073 - ALLIED FLUID PRODUCTS CORP					
INV57931	107306	05/16/2025	500-641-44306	CRIMP ON 4 MALE CAMLOCKS WPCP	178.65
Vendor 2073 - ALLIED FLUID PRODUCTS CORP Total:					178.65
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
9278C	107254	05/09/2025	209-552-42101	PEST CONTROL AT BASEBALL FIELDS PVP AND FERNANDEZ	375.00
Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:					375.00
Vendor: ATT01 - AT&T					
000023362341	107255	05/09/2025	525-118-43101	PD PHONE	712.12
Vendor ATT01 - AT&T Total:					712.12
Vendor: BAX00 - BADGE FRAME, INC.					
935246	107256	05/09/2025	100-222-42201	OTQ PERPETUAL PLAQUE	43.00
Vendor BAX00 - BADGE FRAME, INC. Total:					43.00
Vendor: 3015 - BALL2THRIVE BASKETBALL, LLC.					
05052025	107307	05/16/2025	209-554-42101	INSTRUCTOR FEE FOR BASKETBALL SESSION APRIL - MAY 1	1,440.00
Vendor 3015 - BALL2THRIVE BASKETBALL, LLC. Total:					1,440.00
Vendor: 3012 - BARCODES LLC.					
Q1888271	107257	05/09/2025	205-227-47107	MOBILE PRINTER AND SUPPLIES PD	4,992.25
Vendor 3012 - BARCODES LLC. Total:					4,992.25
Vendor: BEA03 - BEARING ENGINEERING CO.					
5694299	107308	05/16/2025	500-641-44306	SILICONE GREASE 1 GALLON WPCP	131.13
Vendor BEA03 - BEARING ENGINEERING CO. Total:					131.13
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6985546	107258	05/09/2025	209-552-43804	FOOD PROGRAM PSC	842.06
6985547	107258	05/09/2025	209-552-42108	FOOD PROGRAM PSC	133.18
6986843	107258	05/09/2025	209-552-42108	JANITORIAL SUPPLIES PSC	65.70
6988644	107258	05/09/2025	209-552-42108	JANITORIAL SUPPLIES PSC	-54.31
6990292	107258	05/09/2025	209-552-42108	JANITORIAL SUPPLIES PSC	321.90
6990293	107258	05/09/2025	209-552-43804	FOOD PROGRAM PSC	984.61
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					2,293.14
Vendor: BOR02 - BORGES & MAHONEY CO.					
145799	107259	05/09/2025	500-641-44303	BUFFER SOLUTION IODATE CONCENTRATE WPCP	554.02
Vendor BOR02 - BORGES & MAHONEY CO. Total:					554.02
Vendor: 1654 - BRINK'S INCORPORATED					
12900448	107309	05/16/2025	100-115-42101	TRANSPORTATION MAY 2025	339.25
Vendor 1654 - BRINK'S INCORPORATED Total:					339.25
Vendor: 2004 - CALIFORNIA BOILER WORKS, INC.					
7780	107310	05/16/2025	500-641-44306	GASKET SET WPCP	1,157.58
Vendor 2004 - CALIFORNIA BOILER WORKS, INC. Total:					1,157.58
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000017907711	107311	05/16/2025	100-117-41004	ANNUAL UNFUNDED LIAB MISC CLASSIC	133,129.58

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
100000017907721	107311	05/16/2025	100-117-41004	ANNUAL UNFUNDE LIAB SAFETY CLASSIC	172,035.42
100000017907728	107311	05/16/2025	100-231-41004	ANNUAL UNFUNDED LIAB PEPRA FIRE	299.33
100000017907737	107311	05/16/2025	100-117-41004	ANNUAL UNFUNDED LIAB SAFETY PEPRA PD	1,165.08
100000017907744	107311	05/16/2025	100-117-41004	ANNUAL UNFUNDED LIAB MISC PEPRA	858.58
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					307,487.99
Vendor: CER06 - CERTIFIED TOWING					
25-07493	107260	05/09/2025	100-221-42107	STORAGE IMPUND NISSAN MAXIMA BK	260.00
Vendor CER06 - CERTIFIED TOWING Total:					260.00
Vendor: 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC					
25-08_03	107312	05/16/2025	100-221-42101	INTERVIEW INVESTIGATION PD	1,649.56
Vendor 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC Total:					1,649.56
Vendor: 2869 - CHEMTEX					
28464	107313	05/16/2025	500-641-42107	SERVICE WATER TREATMENT WPCP	350.00
Vendor 2869 - CHEMTEX Total:					350.00
Vendor: 3017 - CHRISTIE VINCENT					
05072025	107314	05/16/2025	100-000-31510	REFUND LICENSE RENTAL INSPECTION R23-10041	126.00
05072025	107314	05/16/2025	212-462-34215	REFUND LICENSE RENTAL INSPECTION R23-10041	387.00
Vendor 3017 - CHRISTIE VINCENT Total:					513.00
Vendor: CIT08 - CITY MECHANICAL, INC					
113966	107261	05/09/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	2,588.00
113990	107315	05/16/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	1,016.51
114205	107261	05/09/2025	209-552-42101	HVAC PSC	420.00
114212	107315	05/16/2025	100-343-42108	SERVICE CALL POST OFFICE	296.25
114369	107315	05/16/2025	209-552-42108	SERVICE CALL SWIM CENTER	750.00
756233	107315	05/16/2025	106-343-47201	PSC AC SYSTEM ROOF VENTS	111,112.70
Vendor CIT08 - CITY MECHANICAL, INC Total:					116,183.46
Vendor: 2700 - CIVICPLUS, LLC					
334658	107262	05/09/2025	525-118-42510	MICROSOFT AGENDA MANAGEMENT ANNUAL FEE 060725-0626	15,289.47
Vendor 2700 - CIVICPLUS, LLC Total:					15,289.47
Vendor: 2405 - CLIENTFIRST CONSULTING GROUP, LLC.					
18142	107263	05/09/2025	525-118-42101	PAND MGMT SYSTEM ADMIN	3,573.75
Vendor 2405 - CLIENTFIRST CONSULTING GROUP, LLC. Total:					3,573.75
Vendor: COM20 - COMCAST					
0050875-04182025	107264	05/09/2025	525-118-43105	CH CABLE	34.51
0210511-04162025	107264	05/09/2025	100-222-43105	CABLE PD	249.70
0413784-04182025	107264	05/09/2025	525-118-43106	TINY TOTS INTERNET	191.44
Vendor COM20 - COMCAST Total:					475.65
Vendor: 1727 - CONTRA COSTA COUNTY LIBRARY					
PNLQ324-25 MTCE	107265	05/09/2025	100-560-42101	FACILITIES MAINTENANCE FY 24-25 QUARTER 3	54,151.29
Vendor 1727 - CONTRA COSTA COUNTY LIBRARY Total:					54,151.29
Vendor: COR12 - CORELOGIC SOLUTIONS LLC					
82248595	107316	05/16/2025	525-118-42510	REALQUEST CITYWIDE SOFTWARE	716.41
Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:					716.41
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
28274	107266	05/09/2025	100-221-42107	WASHER FLUID, OIL CHANGE AND TIRE PACKAGE	419.25

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
28304	107266	05/09/2025	100-221-42107	TRANSMISSION SHIFTER CABLE	347.41
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					766.66
Vendor: 2767 - CRAIG WHITTON CONSULTING					
00103	107317	05/16/2025	100-341-42101	PROF. ENGINEERING CONSULTING APRIL 2025	630.00
Vendor 2767 - CRAIG WHITTON CONSULTING Total:					630.00
Vendor: 2220 - CRESCO EQUIPMENT RENTALS					
6365101-0001	107318	05/16/2025	100-342-42511	DRUM TIRE UTILITY COMPACTOR	6,944.90
Vendor 2220 - CRESCO EQUIPMENT RENTALS Total:					6,944.90
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL250834	107267	05/09/2025	200-342-42101	SIGNALS AND LIGHTING BILLING JAN. -MARCH 2025	2,793.10
SL250834	107267	05/09/2025	310-347-42101	SIGNALS AND LIGHTING BILLING JAN. -MARCH 2025	449.50
SL250834	107267	05/09/2025	310-348-42101	SIGNALS AND LIGHTING BILLING JAN. -MARCH 2025	284.09
Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:					3,526.69
Vendor: 3004 - DIANA GALINDO					
05052025	107268	05/09/2025	100-221-42302	MILEAGE REIMBURSEMENT FOR PD ACADEMY	392.00
Vendor 3004 - DIANA GALINDO Total:					392.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
86511266	107319	05/16/2025	100-10601	GASOLINE UNL CY	3,018.13
86522364	107319	05/16/2025	100-10601	GASOLINE UNL CY	1,712.02
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					4,730.15
Vendor: 2480 - DTS LANGUAGE SERVICES, INC.					
I-0018375	107269	05/09/2025	100-465-42101	TELEPHONE INTERPRETING CALL CODE ENFORCEMENT	19.51
Vendor 2480 - DTS LANGUAGE SERVICES, INC. Total:					19.51
Vendor: 2402 - EL MUNECO PARTY RENTALS					
000000160	107320	05/16/2025	209-553-42514	TENT RENTAL FOR TINY TOTS GRADUATION CEREMONIES	230.00
Vendor 2402 - EL MUNECO PARTY RENTALS Total:					230.00
Vendor: 2950 - ENVIRONMENTAL INNOVATIONS, INC.					
2994	107270	05/09/2025	106-466-42101	FOODWARE TECHNICAL ASSISTANCE	4,415.00
Vendor 2950 - ENVIRONMENTAL INNOVATIONS, INC. Total:					4,415.00
Vendor: 3016 - ERIC STEFFENSEN					
05082025	107321	05/16/2025	100-000-31510	REFUND PRO-RATED R23- 09892 RENTAL INSPECTION	84.00
05082025	107321	05/16/2025	212-462-34215	REFUND PRO-RATED R23- 09892 RENTAL INSPECTION	387.00
Vendor 3016 - ERIC STEFFENSEN Total:					471.00
Vendor: FAS02 - FASTENAL					
CASA180081	107322	05/16/2025	500-641-44306	316SS TRUBOLT WPCP	290.00
CASA180109	107322	05/16/2025	500-641-42108	4 DRAWER RACK	218.30
Vendor FAS02 - FASTENAL Total:					508.30
Vendor: 2948 - FEDERAL REALTY OP LP					
988536	107271	05/09/2025	201-343-42513	RENTAL SPACES AT PINOLE VISTA CROSSING APRIL 2025	100.00
Vendor 2948 - FEDERAL REALTY OP LP Total:					100.00
Vendor: FED01 - FEDEX					
8-770-36486	107272	05/09/2025	100-111-42201	OVERNIGHT SERVICES	14.00
Vendor FED01 - FEDEX Total:					14.00

WARRANT LISTING

Payment Dates: 5/3/2025 - 5/16/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2457 - GEOLINKS					
BD0241851	107273	05/09/2025	525-118-43106	WPCP INTERNET	499.00
Vendor 2457 - GEOLINKS Total:					499.00
Vendor: GLO08 - GLOBALSTAR					
000000089650753	107323	05/16/2025	525-118-43101	SOFTWARE TELECOMMUNICATION 041525-051525	135.26
Vendor GLO08 - GLOBALSTAR Total:					135.26
Vendor: GRA03 - GRAINGER					
9484336160	107274	05/09/2025	100-343-44306	RUBBER PARTS CY	66.84
Vendor GRA03 - GRAINGER Total:					66.84
Vendor: 2371 - GREEN HALO SYSTEMS INC					
5558	107275	05/09/2025	212-462-42106	HOST ACCESS AND SERVICES	175.00
Vendor 2371 - GREEN HALO SYSTEMS INC Total:					175.00
Vendor: HAC01 - HACH COMPANY					
14465702	107324	05/16/2025	500-641-44305	SUPLLIES AND CHEMICALS LAB WPCP	1,678.47
Vendor HAC01 - HACH COMPANY Total:					1,678.47
Vendor: HDL01 - HDL COREN AND CONE					
SIN049831	107325	05/16/2025	100-115-42101	CONTRACT SERVICES PROPERTY TAX APRIL - JUNE 2025	2,409.96
Vendor HDL01 - HDL COREN AND CONE Total:					2,409.96
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	23.91
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	16.33
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	23.76
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	57.13
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	263.71
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	72.27
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	35.60
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	116.06
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	344.93
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	120.46
APRIL 2025	107326	05/16/2025	100-343-44306	CITYWIDE PURCHASES	276.83
APRIL 2025	107326	05/16/2025	100-345-44306	CITYWIDE PURCHASES	-22.68
APRIL 2025	107326	05/16/2025	100-345-44306	CITYWIDE PURCHASES	22.68
APRIL 2025	107326	05/16/2025	100-345-44306	CITYWIDE PURCHASES	33.15
APRIL 2025	107326	05/16/2025	100-345-44306	CITYWIDE PURCHASES	450.53
APRIL 2025	107326	05/16/2025	100-345-44306	CITYWIDE PURCHASES	43.18
APRIL 2025	107326	05/16/2025	500-641-44306	CITYWIDE PURCHASES	309.70
APRIL 2025	107326	05/16/2025	500-641-44306	CITYWIDE PURCHASES	34.86
Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:					2,222.41
Vendor: IED02 - IEDA, INC.					
24945	107327	05/16/2025	100-116-42101	LABOR RELATIONS FEE MAY 2025	2,609.92
Vendor IED02 - IEDA, INC. Total:					2,609.92
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
265770	107328	05/16/2025	100-551-42511	PORTABLE TOILET RENTAL	144.83
Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:					144.83
Vendor: COR15 - JACQUELINE L CORL-SEIDEL					
1001	107329	05/16/2025	100-116-42514	YOGA INSTRUCTION	62.50
APRIL 2025	107329	05/16/2025	209-552-43802	INSTRUCTOR FEE FOR APRIL 2025 PSC	782.60
Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:					845.10

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 1611 - JANICE M. BYER					
APRIL 2025	107330	05/16/2025	209-552-43802	INSTRUCTOR FEE PSC	1,000.00
Vendor 1611 - JANICE M. BYER Total:					1,000.00
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
28728	107276	05/09/2025	209-554-42108	JANITORIAL SERVICES MAY PYC	483.34
28729	107276	05/09/2025	209-552-42108	JANITORIAL SERVICES MAY 2025 PSC	447.27
28730	107276	05/09/2025	209-552-43810	JANITORIAL SERVICES MAY 2025 KITCHEN PSC	429.67
28732	107276	05/09/2025	209-553-42108	JANITORIAL SERVICES MAY 2025 TINY TOTS PRESCHOOL	516.23
Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:					1,876.51
Vendor: JET00 - JETMULCH INC.					
26672-OL	107277	05/09/2025	209-553-42108	WOOD FIBER FOR TINY TOTS PLAYGROUND	3,956.83
Vendor JET00 - JETMULCH INC. Total:					3,956.83
Vendor: 3019 - JOBELEPHANT.COM INC.					
4287853	107331	05/16/2025	100-116-42504	POLICE COMMANDER RECRUITMENT	1,170.00
Vendor 3019 - JOBELEPHANT.COM INC. Total:					1,170.00
Vendor: 2977 - JOSE A. VARGAS					
05242025	107332	05/16/2025	209-20012	SECURITY SERVICES RENTAL 05242025 PSC	640.00
05312025	107332	05/16/2025	209-20012	SECURITY SERVICES RENTAL 05312025 PSC	320.00
Vendor 2977 - JOSE A. VARGAS Total:					960.00
Vendor: 3018 - JOSEPH BENASSINI					
05072025	107333	05/16/2025	212-462-34215	REFUND RENTLA INSPECTION RTL25-0018	387.00
Vendor 3018 - JOSEPH BENASSINI Total:					387.00
Vendor: 3013 - KATIN ENGINEERING CONSULTING					
2025-06	107278	05/09/2025	500-642-42301	CONFINED SPACE TRAINING	3,136.00
Vendor 3013 - KATIN ENGINEERING CONSULTING Total:					3,136.00
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000034028	107334	05/16/2025	500-641-44302	SLUDGE REMOVAL WPCP	3,868.29
Vendor KEL09 - KELLER CANYON LANDFILL Total:					3,868.29
Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.					
25-029	107335	05/16/2025	100-341-34227	STORMWATER REVIEW PW22- 0420	116.50
Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:					116.50
Vendor: LAK01 - LAKESHORE					
90739865	107279	05/09/2025	209-553-42514	SUPPLIES FOR TINY TOTS	917.60
Vendor LAK01 - LAKESHORE Total:					917.60
Vendor: LAN15 - LANGUAGE LINE SERVICES					
11595954	107336	05/16/2025	100-223-42101	OVER THE PHONE INTERPRETATION PD	109.04
Vendor LAN15 - LANGUAGE LINE SERVICES Total:					109.04
Vendor: 1253 - LIL' FROG CREATIONS					
1195	107280	05/09/2025	209-552-43809	PRINTED MAY NEWSLETTER PSC	305.90
1199	107337	05/16/2025	209-552-42515	PRINTED PANCAKE BREAKFAST BANNER	276.20
Vendor 1253 - LIL' FROG CREATIONS Total:					582.10
Vendor: CUR03 - LN CURTIS & SONS					
INV940410	107281	05/09/2025	100-221-44410	UNIFORM PD	4,513.66
Vendor CUR03 - LN CURTIS & SONS Total:					4,513.66

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2989 - MAGIC BUBBLES AND BALLOONS					
2504241	107282	05/09/2025	209-551-42515	PERFORMANCE FEE JUNE 8, 2025	700.00
Vendor 2989 - MAGIC BUBBLES AND BALLOONS Total:					700.00
Vendor: 1152 - MARIA PICAZO					
05122025	107338	05/16/2025	209-551-42515	MICROPHONE FOR COMMUNITY EVENTS	110.24
Vendor 1152 - MARIA PICAZO Total:					110.24
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.					
44567348	107339	05/16/2025	500-641-44306	WING NUT EXPANSION PLUG WPCP	51.81
Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:					51.81
Vendor: 1311 - M-GROUP					
2005013	107283	05/09/2025	212-461-42101	ON CALL PLANNING SERVICES MARCH 2025	15,930.00
Vendor 1311 - M-GROUP Total:					15,930.00
Vendor: 1139 - MICHAEL BAKER INTERNATIONAL, INC.					
1245811	107284	05/09/2025	212-461-42101	PROFESSIONAL SERVICES DEC. 2024 -MARCH 2025	7,275.38
Vendor 1139 - MICHAEL BAKER INTERNATIONAL, INC. Total:					7,275.38
Vendor: 1890 - MM COMMUNICATIONS INC					
INV-2025	107285	05/09/2025	525-118-42101	LABOR RECEPTION AREA PD VOIP PHONES PD	950.00
Vendor 1890 - MM COMMUNICATIONS INC Total:					950.00
Vendor: MUN07 - MUNICIPAL POOLING AUTH.					
INV004489	107286	05/09/2025	100-221-46201	UNMET LIABILITY DEDUCTIBLE 04-25	583.00
INV004489	107286	05/09/2025	100-345-46201	UNMET LIABILITY DEDUCTIBLE 04-25	1,850.00
Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:					2,433.00
Vendor: 2007 - NATIONAL AUTO FLEET GROUP					
WF12726	107340	05/16/2025	160-342-47104	Purchase of F-350 4-wheel drive Super Duty	57,179.62
WF12829	107340	05/16/2025	160-342-47104	Purchase of F-350 2-wheel drive Super Duty	54,198.43
Vendor 2007 - NATIONAL AUTO FLEET GROUP Total:					111,378.05
Vendor: 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS					
302796	107341	05/16/2025	500-642-47201	SANITARY SEWER REHABP MATERIALS TESTING	3,053.25
Vendor 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS Total:					3,053.25
Vendor: 1333 - NORMA MARTINEZ-RUBIN					
05082025	107342	05/16/2025	100-110-42302	TRAVEL REIMBURSEMENT CAL CITIES MILEAGE	23.38
05082025-1	107342	05/16/2025	100-110-42302	REIMBURSEMENT CITY LEADER SUMMIT MILEAGE HOTEL	59.00
05082025-1	107342	05/16/2025	100-110-42303	REIMBURSEMENT CITY LEADER SUMMIT MILEAGE HOTEL	685.90
Vendor 1333 - NORMA MARTINEZ-RUBIN Total:					768.28
Vendor: OLI01 - OLIVERS TOWING INC					
25-24412	107287	05/09/2025	100-343-42107	TOWING SERVICES	228.65
Vendor OLI01 - OLIVERS TOWING INC Total:					228.65
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100401913933	107288	05/09/2025	209-554-42108	MAINTENANCE SERVICE MAY 2025 PYC	197.08
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					197.08
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
4213473	107343	05/16/2025	100-222-42108	MONTHLY LANDSCAPE SERVICES	157.66

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Payment Dates: 5/3/2025 - 5/16/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
4213473	107343	05/16/2025	100-231-42108	MONTHLY LANDSCAPE SERVICES	422.44
4213473	107343	05/16/2025	100-343-42108	MONTHLY LANDSCAPE SERVICES	225.37
4213473	107343	05/16/2025	100-345-42108	MONTHLY LANDSCAPE SERVICES	7,246.19
4213473	107343	05/16/2025	200-342-42108	MONTHLY LANDSCAPE SERVICES	420.42
4213473	107343	05/16/2025	201-343-42108	MONTHLY LANDSCAPE SERVICES	687.22
4213473	107343	05/16/2025	209-552-42108	MONTHLY LANDSCAPE SERVICES	255.69
4213473	107343	05/16/2025	209-553-42108	MONTHLY LANDSCAPE SERVICES	265.79
4213473	107343	05/16/2025	209-557-42108	MONTHLY LANDSCAPE SERVICES	265.79
4213473	107343	05/16/2025	310-347-42108	MONTHLY LANDSCAPE SERVICES	77.82
4213473	107343	05/16/2025	310-348-42108	MONTHLY LANDSCAPE SERVICES	81.86
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					10,106.25
Vendor: 2987 - PEACH AI INC.					
0000010DE	107289	05/09/2025	100-221-42106	SAFETY SOFTWARE SERVICE JUNE - JULY 2025	250.00
000009DE	107289	05/09/2025	100-221-42106	SOFTWARE SERVICE MAY-JUNE 2025	250.00
Vendor 2987 - PEACH AI INC. Total:					500.00
Vendor: JAR01 - PINOLE GOODYEAR					
INV074075	107344	05/16/2025	505-119-42107	BATTERT FOR PCTV TRUCK	1,005.12
Vendor JAR01 - PINOLE GOODYEAR Total:					1,005.12
Vendor: 1009 - PRECISION IT CONSULTING					
15107	107290	05/09/2025	525-118-47106	DELL PLUS DESKTOP COMPUTER	1,407.04
15108	107290	05/09/2025	525-118-47106	DELL WORKSTATION PD DISPATCH	1,991.69
15111	107290	05/09/2025	525-118-42510	SCALEPAD MONITOR FOR DIESEL GENERATOR	912.38
15114	107290	05/09/2025	525-118-47106	LENOVO LAP TOP DOCKSTATION NOTEBOOK CITY CLERK	2,332.98
15115	107290	05/09/2025	525-118-47106	LAPTOPS, PORTS, DESKTOP FOR PCTV REC AND PD	5,338.55
15116	107290	05/09/2025	525-118-47106	LAPTOPS PORTS WARRANTY SERVICE PW	2,009.84
15118	107290	05/09/2025	525-118-47106	DELL MONOTR CM	442.12
15181	107290	05/09/2025	525-118-42510	ACROBAT SUBSCRIPTIONS MARCH 2025	1,230.49
Vendor 1009 - PRECISION IT CONSULTING Total:					15,665.09
Vendor: 2388 - PRESTIGE PRINTING AND GRAPHICS					
101776	107291	05/09/2025	100-111-42201	MASS MAILING FOR REPUBLIC SERVICES INCREASE	9,980.72
Vendor 2388 - PRESTIGE PRINTING AND GRAPHICS Total:					9,980.72
Vendor: PRI18 - PRIORITY 1 PUBLIC SAFETY EQUIPMENT					
10251	107292	05/09/2025	100-221-42107	SAFETY EQUIPMENT PD	951.63
Vendor PRI18 - PRIORITY 1 PUBLIC SAFETY EQUIPMENT Total:					951.63
Vendor: 2985 - PURETEC INDUSTRIAL WATER					
2292733	107345	05/16/2025	500-641-44305	LAB DI WATER SYSTEM WPCP	48.00
Vendor 2985 - PURETEC INDUSTRIAL WATER Total:					48.00
Vendor: 2783 - READYFRESH					
25D6708050237	107293	05/09/2025	100-111-42201	CLEANING OF WATER MACHINES CH	159.98

WARRANT LISTING

Payment Dates: 5/3/2025 - 5/16/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
35D6708050237	107346	05/16/2025	100-111-42201	WATER FOR CH	92.28
Vendor 2783 - READYFRESH Total:					252.26
Vendor: RES14 - RESCUE TRAINING INSTITUTE, INC.					
157940	107347	05/16/2025	500-641-42107	FIRST AID CPR/AED TRAINING AT WPCP	950.00
Vendor RES14 - RESCUE TRAINING INSTITUTE, INC. Total:					950.00
Vendor: 1204 - S & L BODY AND FRAME					
1515	107294	05/09/2025	100-221-42107	REPLACE POLICE DECALS RIGHT FRONT FENDER	150.00
Vendor 1204 - S & L BODY AND FRAME Total:					150.00
Vendor: 2442 - SELECTRON TECHNOLOGIES, INC.					
5451	107295	05/09/2025	525-118-42101	ANNAUL PLATFORM FEE 0725- 0626	8,000.00
Vendor 2442 - SELECTRON TECHNOLOGIES, INC. Total:					8,000.00
Vendor: 1714 - SHERRI D. LEWIS					
CC018PINOLE-FY2024/25	107296	05/09/2025	100-112-42101	PREPARE MINUTES FOR CC MEETING 04242025	787.50
PC08PINOLE-FY2024/25	107296	05/09/2025	212-461-42514	PLANNING COMMISSION MINUTES 041425	562.50
Vendor 1714 - SHERRI D. LEWIS Total:					1,350.00
Vendor: SQU00 - SQUARE DEAL GARAGE					
51645	107297	05/09/2025	100-343-42107	OIL CHANGE	86.48
Vendor SQU00 - SQUARE DEAL GARAGE Total:					86.48
Vendor: STA25 - STATE WATER RESOURCES CONTROL BOARD					
EA-AN-0825-1273	107348	05/16/2025	500-641-42109	ANNUAL FEE FOR ELAP ACCREDITATION WPCP	4,615.00
Vendor STA25 - STATE WATER RESOURCES CONTROL BOARD Total:					4,615.00
Vendor: 2296 - SWENSON'S MOBILE FLEET REPAIR					
INV-2839	107349	05/16/2025	500-641-42107	PERFORMED BIT INSPECTION WPCP	117.93
INV-2840	107349	05/16/2025	500-641-42107	BIT INSPECTION WPCP	87.50
INV-2844	107349	05/16/2025	500-642-42107	BRAKE AND DRUM REPAIRS	137.04
Vendor 2296 - SWENSON'S MOBILE FLEET REPAIR Total:					342.47
Vendor: 3014 - TARYN CYR					
05052025	107350	05/16/2025	209-20307	REFUND SECURITY DEPOSIT FERNANDEZ 5/3/25	210.00
Vendor 3014 - TARYN CYR Total:					210.00
Vendor: SIE04 - THATCHER COMPANY, INC					
2025250102361	107351	05/16/2025	500-641-44303	SODIUM BISULFITE BULK WPCP	8,015.70
Vendor SIE04 - THATCHER COMPANY, INC Total:					8,015.70
Vendor: 2990 - THE BUTLER					
APRIL 2025	107352	05/16/2025	209-552-43802	INSTRUCTOR LINE DANCING APRIL 2025	316.20
Vendor 2990 - THE BUTLER Total:					316.20
Vendor: UPS02 - THE UPS STORE #7276					
S4574429	107298	05/09/2025	100-116-42101	FINGERPRINT FEES	210.00
Vendor UPS02 - THE UPS STORE #7276 Total:					210.00
Vendor: 2775 - TOWNSEND PUBLIC AFFAIRS, INC.					
23361	107299	05/09/2025	100-111-42101	GRANT WRITING	4,000.00
Vendor 2775 - TOWNSEND PUBLIC AFFAIRS, INC. Total:					4,000.00
Vendor: SHA02 - TRANSENE COMPANY INC.					
242812	107353	05/16/2025	500-641-44303	POTASSIUM IODIDE WPCP	745.45
Vendor SHA02 - TRANSENE COMPANY INC. Total:					745.45
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC.					
263397-202504-1	107300	05/09/2025	100-222-42106	DATA SEARCH	112.00
Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC. Total:					112.00

WARRANT LISTING

Payment Dates: 5/3/2025 - 5/16/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2633 - TRB AND ASSOCIATES, INC.					
6093	107301	05/09/2025	212-462-42101	PLAN REVIEW AND INSPECTIONS SERVICES FEB. 2025	2,657.04
Vendor 2633 - TRB AND ASSOCIATES, INC. Total:					2,657.04
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
19351	107302	05/09/2025	209-557-42108	JANITORIAL SERVICES SWIM CENTER	286.98
19507	107354	05/16/2025	100-343-42108	JANITORIAL SUPPLIES CY	783.27
19568	107354	05/16/2025	100-343-42108	JANITORIAL SUPPLIES CH	309.08
535517	107354	05/16/2025	100-343-42108	JANITORIAL SERVICES APRIL 2025 CH	1,354.00
535518	107354	05/16/2025	100-222-42108	JANITORIAL SERVICES APRIL 2025 PUBLIC SAFETY BLDG.	2,768.00
535519	107354	05/16/2025	209-557-42108	JANITORIAL SERVICES SWIM CENTER	2,229.00
535520	107354	05/16/2025	500-641-42108	JANITORIAL SERVICES APRIL 2025 WPCP	559.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					8,289.33
Vendor: USB06 - US BANK					
554358192	107355	05/16/2025	525-118-42107	CANON COPIER EQUIPMENT CITYWIDE	2,512.23
APRIL 2025	107303	05/09/2025	100-20018	CITYWIDE CREDIT CARDS	21,043.37
Vendor USB06 - US BANK Total:					23,555.60
Vendor: VER02 - VERIZON WIRELESS					
6111078100	107304	05/09/2025	525-118-43101	CITYWIDE CELL PHONES	5,206.39
Vendor VER02 - VERIZON WIRELESS Total:					5,206.39
Vendor: 2828 - VESTIS					
939388000-04302025	107356	05/16/2025	209-552-43804	UNIFORM LAUNDRY SERVICES WPCP AND PSC	201.49
939388000-04302025	107356	05/16/2025	209-552-43804	UNIFORM LAUNDRY SERVICES WPCP AND PSC	181.12
939388000-04302025	107356	05/16/2025	209-552-43804	UNIFORM LAUNDRY SERVICES WPCP AND PSC	181.12
939388000-04302025	107356	05/16/2025	500-641-44410	UNIFORM LAUNDRY SERVICES WPCP AND PSC	476.01
939388000-04302025	107356	05/16/2025	500-641-44410	UNIFORM LAUNDRY SERVICES WPCP AND PSC	471.01
939388000-04302025	107356	05/16/2025	500-641-44410	UNIFORM LAUNDRY SERVICES WPCP AND PSC	471.01
939388000-04302025	107356	05/16/2025	500-641-44410	UNIFORM LAUNDRY SERVICES WPCP AND PSC	471.01
Vendor 2828 - VESTIS Total:					2,452.77
Vendor: 2603 - WEST VALLEY CONSTRUCTION CO, INC.					
238553	107357	05/16/2025	500-642-47201	ENGINEERING DESIGN SVCS FOR SANITARY SEWER PROJ	1,540.00
Vendor 2603 - WEST VALLEY CONSTRUCTION CO, INC. Total:					1,540.00
Vendor: 2648 - YANNET TORRES					
APRIL 2025	107358	05/16/2025	209-552-43802	INSTRUCTOR FEE APRIL 2025 PSC	1,289.40
Vendor 2648 - YANNET TORRES Total:					1,289.40
Grand Total:					826,757.22

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	451,723.10
106 - MEASURE S-2014	115,527.70
160 - EQUIPMENT RESERVE	111,378.05
200 - Gas Tax Fund	3,213.52
201 - Restricted Real Estate Maintenance Fund	787.22
205 - Traffic Safety Fund	4,992.25
209 - Recreation Fund	22,273.68
212 - Building & Planning	27,760.92
310 - Lighting & Landscape Districts	893.27
500 - Sewer Enterprise Fund	33,716.72
505 - Cable Access TV	1,005.12
525 - Information Systems	53,485.67
Grand Total:	826,757.22

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business Lice...	210.00
100-10601	Gas Tanks/Corp Yard	4,730.15
100-110-42302	Travel & Training/Milea...	82.38
100-110-42303	Travel & Training/Meal A..	685.90
100-111-42101	Prof Svcs/Professional Se..	4,000.00
100-111-42201	Office Expense	10,246.98
100-112-42101	Prof Svcs/Professional Se..	787.50
100-115-42101	Prof Svcs/Professional Se..	2,749.21
100-116-42101	Prof Svcs/Professional Se..	4,903.25
100-116-42504	Admin Exp/Recruitment ...	1,170.00
100-116-42514	Admin Exp/Special Depa...	62.50
100-117-41004	Emp Benefits/PERS Retir...	307,188.66
100-20018	Accounts Payable/CalCa...	21,043.37
100-221-42101	Prof Svcs/Professional Se..	1,649.56
100-221-42106	Prof Svcs/Software Main...	500.00
100-221-42107	Prof Svcs/Equipment Ma...	2,128.29
100-221-42302	Travel & Training/Milea...	392.00
100-221-44410	Safety Clothing	4,513.66
100-221-46201	Insurance/General Liabili...	583.00
100-222-42106	Prof Svcs/Software Main...	112.00
100-222-42108	Prof Svcs/Building-Struc...	6,530.17
100-222-42201	Office Expense	43.00
100-222-43105	Utilities/Cable	249.70
100-223-42101	Prof Svcs/Professional Se..	109.04
100-231-41004	Emp Benefits/PERS Retir...	299.33
100-231-42108	Prof Svcs/Building-Struc...	422.44
100-341-34227	Fees/Professional Svc. F...	116.50
100-341-42101	Prof Svcs/Professional Se..	630.00
100-342-42511	Admin Exp/Equipment R...	6,944.90
100-343-42107	Prof Svcs/Equipment Ma...	315.13
100-343-42108	Prof Svcs/Building-Struc...	2,967.97
100-343-44306	Other Materials Supp/M...	1,417.83
100-345-42108	Prof Svcs/Building-Struc...	7,246.19
100-345-44306	Other Materials Supp/M...	526.86
100-345-46201	Insurance/General Liabili...	1,850.00
100-465-42101	Prof Svcs/Professional Se..	19.51
100-551-42511	Admin Exp/Equipment R...	144.83
100-560-42101	Prof Svcs/Professional Se..	54,151.29
106-343-47201	Improvements/Building	111,112.70
106-466-42101	Prof Svcs/Professional Se..	4,415.00
160-342-47104	FF&E/Vehicles	111,378.05

Project Account Summary

Project Account Key	Payment Amount
None	711,051.27
10634347201FA2202	111,112.70
50064247201SS2201	<u>4,593.25</u>
Grand Total:	826,757.22

Date:



CITY COUNCIL REPORT

9.C.

DATE: MAY 20, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Lilly Whalen, Community Development Director, 510-724-9832, lwhalen@pinole.gov
Kapil Amin, Sustainability Project Manager, N/A, kamin@pinole.gov

SUBJECT: ADOPT A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A MOU WITH CONTRA COSTA COUNTY FOR DEVELOPMENT OF CONTRA COSTA RESILIENT SHORELINE PLAN THROUGH OCEAN PROTECTION COUNCIL SENATE BILL 1 GRANT PROGRAM

RECOMMENDATION

Adopt a Resolution authorizing the City Manager to Sign a Memorandum of Understanding (MOU) with Contra Costa County for Development of a Contra Costa Resilient Shoreline Plan through the Ocean Protection Council Senate Bill 1 Grant Program

BACKGROUND

In 2021, Governor Newsom signed Senate Bill 1 (SB 1), directing the State—through the Ocean Protection Council (OPC)—to provide funding for local and regional sea level rise (SLR) adaptation planning and implementation. In 2022, the California Air Resources Board (CARB) awarded \$37.5 million to OPC to support the SB 1 program. As of March 2025, \$17.18 million remains available. The OPC's SB 1 SLR Adaptation Planning Grant Program is non-competitive, with a rolling deadline, and is intended to support coastal communities in developing consistent SLR adaptation plans to build regional resilience throughout California, including the San Francisco Bay.

Senate Bill 272 (SB 272), enacted in 2023, further requires jurisdictions within the San Francisco Bay Conservation and Development Commission's (BCDC) purview to prepare subregional shoreline resiliency plans by January 1, 2034.

In March 2024, Contra Costa County applied for SB 1 grant funding to develop the Contra Costa Resilient Shoreline Plan, with a budget that included subcontractor support for shoreline cities. In June 2024, OPC awarded the County \$1,499,285 to implement the project. The County invited shoreline cities to participate as compensated community visioning partners, and the City of Pinole expressed interest, joining Antioch, Hercules, Martinez, Oakley, Pittsburg, and San Pablo as local government partners.

Participation in this collaborative planning process directly supports the City's Climate Action and Adaptation Plan goals by advancing regional strategies to address sea level rise. Pinole is in the process of preparing a cross-jurisdictional SB 1 grant application with the City of Hercules, centered on the shared and climate-vulnerable Wastewater Treatment Plant. The

subcontractor funding authorized through this MOU will support coordinated planning efforts and ensure alignment between jurisdictions, preventing isolated planning efforts and promoting a more unified, efficient, and resource-conscious regional response.

REVIEW AND ANALYSIS

This item seeks City Council approval of a Resolution (Attachment A) authorizing the City Manager to execute a Memorandum of Understanding (MOU) with Contra Costa County (Attachment B), currently in draft form. The MOU outlines the responsibilities of the City of Pinole as a local government subcontractor under the County's SB 1 grant.

As described in the County's grant application, the City's tasks will include:

- Supporting a minimum of five community workshops
- Reviewing one or more drafts of the Contra Costa Resilient Shoreline Plan to ensure alignment with local planning requirements
- Reviewing other grant deliverables, as capacity allows
- Participating in up to four Resilient Shoreline Coalition meetings annually and providing ongoing coordination for grant reporting

All tasks must be completed by April 30, 2027. The MOU does not require any direct financial contribution from the City. Instead, it provides grant funding to support the City's participation. While staff time will be needed to coordinate workshops and review deliverables, the City's joint application with the City of Hercules includes funding to support this work. In particular, local community partners have committed to assisting with workshop facilitation, helping to reduce the demand on City staff.

The MOU does not require any direct financial contribution from the City. Instead, it provides grant funding to support the City's participation. While staff time will be needed to coordinate workshops and review deliverables, the City's joint application with the City of Hercules includes funding to support this work. In particular, local community partners have committed to assisting with workshop facilitation, helping to reduce the demand on City staff.

FISCAL IMPACT

Authorization to enter into this MOU has a positive fiscal impact. The MOU designates \$6,775 every six months during the term of the MOU. The MOU remains in full force and effect until the earliest of the following events: April 30, 2027; the date upon which the Parties submit all completed SB 1 grant deliverables to OPC; or the date upon which the Parties then party to the MOU execute a document jointly terminating the provisions of this MOU.

ATTACHMENTS

- A. Resolution
- B. SB1 Grant MOU County-Cities

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING THE CITY MANAGER TO SIGN A MEMORANDUM OF UNDERSTANDING WITH CONTRA COSTA COUNTY FOR DEVELOPMENT OF A CONTRA COSTA RESILIENT SHORELINE PLAN THROUGH THE OCEAN PROTECTION COUNCIL SENATE BILL 1 GRANT PROGRAM

WHEREAS, in 2023 Senate Bill 272 (SB 272) was approved by Governor Newsom requiring local governments lying within the jurisdiction of the San Francisco Bay Conservation and Development Commission (BCDC) to develop a subregional San Francisco Bay shoreline resilience plan on or before January 1, 2034; and

WHEREAS, in March 2024, the County submitted an application to the Ocean Protection Council's (OPC) SB 1 Grant Program to support the preparation of the Contra Costa Resilient Shoreline Plan and was awarded \$1,499,285; and

WHEREAS, the County presented in their grant scope of work coordination with and compensation for cities along the County's shoreline to support the plan's development; and

WHEREAS, the City of Pinole expressed high interest in this partnership due to its Climate Action and Adaptation Plan (CAAP) goals and SB 272 requirements for Pinole to develop a shoreline resiliency plan; and

WHEREAS, the specific commitments of the County and the City are outlined in Exhibit A, incorporated herein by reference, Section 2a (Understandings), and while the MOU does not require any direct financial contribution from the City, it does necessitate a nominal allocation of staff time; however, this commitment is expected to be reduced upon approval of funding by the OPC for the joint Pinole-Hercules shoreline resiliency plan application, which includes support from local partners to assist with community engagement efforts; and

WHEREAS, the County will reimburse the City \$6,775 every six months for the duration of this MOU, which shall remain in effect until the earliest of the following: (1) April 30, 2027; (2) the date all SB 1 grant deliverables are submitted to the Ocean Protection Council (OPC); or (3) the date on which all parties to the MOU execute a joint agreement to terminate its provisions; and

NOW, THEREFORE, BE IT RESOLVED that the City Manager is hereby authorized and directed to execute the MOU, incorporated herein as Exhibit A.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **20th day of May, 2025** by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **20th day of May, 2025**

Heather Bell, CMC
City Clerk

DRAFT MEMORANDUM OF UNDERSTANDING

Development of a Contra Costa Resilient Shoreline Plan through the Ocean Protection Council Senate Bill 1 Grant Program

This Memorandum of Understanding for the Development of a Contra Costa Resilient Shoreline Plan through the Ocean Protection Council Senate Bill 1 Grant Program (“**MOU**”) is entered into and effective this ____ day of _____, 2025 (“**Effective Date**”) by and among the City of Antioch (“**Antioch**”), Contra Costa County (“**County**”), City of Hercules (“**Hercules**”), City of Martinez (“**Martinez**”), City of Oakley (“**Oakley**”), City of Pinole (“**Pinole**”), City of Pittsburg (“**Pittsburg**”), City of San Pablo (“**San Pablo**”). Each of the foregoing parties to this MOU is sometimes referred to herein as a “**Party**,” and are sometimes collectively referred to herein together as the “**Parties**.” Antioch, Hercules, Martinez, Oakley, Pinole, Pittsburg, and San Pablo are sometimes referred to together herein as the “**Cities**,” and each individually as a “**City**.”

Recitals

A. In 2021, Governor Gavin Newsom signed Senate Bill 1 (“**SB 1**”) into law, which directs the State to provide funding to local and regional governments to develop sea level rise adaptation plans and implementation projects. In 2022, the California Air Resources Board awarded \$37.5 million dollars to the California Ocean Protection Council (“**OPC**”) to support the implementation of SB 1. In the Budget Act of 2023, OPC received an additional \$54.5 million for the continued implementation of SB 1. The State FY 24-25 Budget maintained \$77 million in funding for OPC’s SB 1 Sea Level Rise Adaptation Planning Grant Program (“**SB 1 Grant Program**”), which aims

to provide funding for coastal communities to develop consistent sea level rise adaptation plans and projects to build resilience to sea level rise along the entire coast of California and the San Francisco Bay.

B. On October 7, 2023, Senate Bill 272 (“**SB 272**”) was approved by Governor Newsom, which requires local governments lying, in whole or in part, within the jurisdiction of the San Francisco Bay Conservation and Development Commission (“**BCDC**”) to develop a subregional San Francisco Bay shoreline resiliency plan on or before January 1, 2034. The subregional plan must include use of the best available science, a vulnerability assessment that includes efforts to ensure equity for at-risk communities, sea level rise adaptation strategies and recommended projects, identification of lead planning and implementation agencies, and a timeline for updates. Local governments with subregional plans approved by BCDC will be prioritized for implementation funding. SB 272 also requires BCDC to establish guidelines for the preparation of the subregional plans on or before December 31, 2024. BCDC adopted the Regional Shoreline Adaptation Plan to comply with SB 272 requirements at its December 5, 2024, meeting.

C. In March 2024, the County submitted an application to OPC’s SB 1 Grant Program to support the preparation of the Contra Costa Resilient Shoreline Plan, a sea level rise adaptation plan to ensure the County’s compliance with SB 272. The County intends to coordinate with cities along the County’s shoreline that are vulnerable to sea level rise impacts. The County’s application included a budget allocation for Local Government Subcontractors to support the participation of these cities in the development of the Contra Costa Resilient Shoreline Plan. At OPC’s June 4, 2024, meeting, OPC approved the authorization to disburse up to \$1,499,285 to Contra Costa County for the Contra Costa Resilient Shoreline Plan.

D. The Parties wish to collaborate on the development of the Contra Costa Resilient Shoreline Plan to ensure consistency across local plans, robust engagement of all shoreline communities in the planning process, and collaborative implementation efforts. The Parties recognize that the key to success in adapting to sea level rise will be the coordination of activities across jurisdictional boundaries through collaborative development of the Contra Costa Resilient Shoreline Plan, which each Party may consider using, as it determines to be appropriate, to comply with SB 272.

E. The Parties wish to memorialize their commitments by means of this MOU.

Understandings

1. *Term.* The term of this MOU begins on the Effective Date, which shall occur upon execution of this MOU by all eight of the Parties, and this MOU shall remain in full force and effect until the earliest of the following events: (i) April 30, 2027, (ii) the date upon which the Parties submit all completed SB 1 grant deliverables to OPC, or (iii) the date upon which the Parties then party to the MOU execute a document jointly terminating the provisions of this MOU. An individual Party's obligations under this MOU terminate when the Party withdraws from the MOU in accordance with Section 3.
2. *Development of the Contra Costa Resilient Shoreline Plan*
 - a. *Cities to Become Local Government Subcontractors.* The County is the direct grantee from OPC. As such, the County is the fiscal agent for grant funds and will manage all contracts with subcontractors, including a community engagement partner subcontractor, technical subcontractor, and local government subcontractors. The County is leading the development of the Contra Costa Resilient Shoreline Plan and will, therefore, be involved in all subtasks described in the SB 1 Grant Workplan approved by OPC. A copy of that

approved SB 1 Grant Workplan is attached hereto as Exhibit A. \County responsibilities include but are not limited to leading the community engagement partner and technical subcontractor request for qualifications processes; developing project planning materials (e.g., Project Roadmap, Stakeholder Inventory, Community Education and Engagement Plan); providing input on the strategic update of existing vulnerability assessments; convening the Resilient Shoreline Coalition (“RSC”); consulting with stakeholders (e.g., local government subcontractors, RSC, local tribes, BCDC, Contra Costa Resilient Shoreline Committee); preparing for and conducting community workshops; providing input on the Contra Costa Resilient Shoreline Plan; and preparing materials for grant reporting. Each City agrees to participate in the subtasks for local government subcontractors described in the SB 1 Grant Workplan approved by OPC. Each City’s responsibilities described in the SB 1 Grant Workplan include but are not limited to supporting a minimum of five community workshops (e.g., identifying stakeholders to invite and assisting in organizing, promoting, and co-hosting workshops); reviewing one or more drafts of the Contra Costa Resilient Shoreline Plan to ensure compatibility with city planning requirements (e.g., general plans and climate action plans); reviewing other grant deliverables as capacity allows; attending Resilient Shoreline Coalition meetings (maximum of four per year); and ongoing coordination to evaluate progress for grant reporting. All deliverables described in the SB 1 Grant Workplan must be completed no later than April 30, 2027.

- b. *Single Contra Costa Resilient Shoreline Plan.* Through their joint and coordinated efforts under this MOU, the Parties will collaborate to develop a single Contra Costa Resilient Shoreline Plan that, at a minimum, satisfies the requirements of the

SB 1 grant agreement with OPC. The Contra Costa Resilient Shoreline Plan must be drafted in a manner that preserves, and does not purport to supersede, the land use authority of each Party within that Party's jurisdiction. Unless the Parties later agree otherwise, it is intended that the Contra Costa Resilient Shoreline Plan will be implemented by each Party within its respective jurisdiction only if that Party chooses to adopt the Contra Costa Resilient Shoreline Plan following its completion. The Parties that adopt the final Contra Costa Resilient Shoreline Plan will coordinate their implementation of the Contra Costa Resilient Shoreline Plan. Notwithstanding anything to the contrary herein, nothing pre-commits any Party to adopting the Contra Costa Resilient Shoreline Plan.

- c. *Cooperation of Efforts.* Each Party will designate staff who will endeavor to develop the Contra Costa Resilient Shoreline Plan and other SB 1 grant deliverables in an expeditious manner in accordance with the terms of this MOU.
- d. *Financing.* The County, as the awardee, will be the fiscal agent for all funds allocated under the SB 1 Grant Program. The funds allocated for local government subcontractors within the OPC SB 1 grant budget approved by OPC will be shared equally among the Cities. In consideration for each City's performance of its obligations under this MOU in connection with developing the Contra Costa Resilient Shoreline Plan and other SB 1 grant deliverables, the County will reimburse each City in the amount of \$6,775 once every six months during the term of this MOU. Provided, however, that a City shall not be entitled to any further reimbursement under this Section upon its withdrawal from this MOU, or upon the termination of this MOU, whichever occurs first.

Notwithstanding anything to the contrary herein, the total of all County payments under this Section to any City shall not exceed \$27,100 during the term of this MOU.

- e. *Approval of the Contra Costa Resilient Shoreline Plan.* The Parties agree that the Contra Costa Resilient Shoreline Plan will become effective for the unincorporated areas of Contra Costa County upon its approval and adoption by the Contra Costa County Board of Supervisors, which shall be within its sole discretion to approve. The Contra Costa Resilient Shoreline Plan will not become effective as to any City unless and until the plan is approved by that City's City Council, which shall be within its sole discretion to approve. This agreement does not prevent any City or third party from using the Contra Costa Resilient Shoreline Plan, or any portion of it, as that City or third party determines in order to comply with SB 272.
3. *Withdrawal.* Any Party shall have the ability to withdraw from this MOU by providing sixty (60) days advance written notice of its intention to withdraw. Said notice shall be given to each of the other Parties.
- a. A withdrawal shall not terminate, or relieve the withdrawing Party from, any express contractual obligation to another Party to this MOU or to any third party incurred or encumbered prior to the withdrawal.
 - b. In the event of a Party's withdrawal, this MOU shall continue in full force and effect among the remaining Parties.

4. *CEQA*. Nothing in this MOU commits any Party to undertake any future discretionary actions referenced in this MOU, including but not limited to adopting the Contra Costa Resilient Shoreline Plan. The Plan will not be adopted by any agency until the adopting party complies with the California Environmental Quality Act and the National Environmental Policy Act.
5. *Books and Records*. Each Party shall have access to and the right to examine any of the other Party's pertinent books, documents, papers, or other records (including, without limitation, records contained on electronic media) relating to the performance of that Party's obligations pursuant to this Agreement, providing that nothing in this paragraph shall be construed to operate as a waiver of any applicable privilege and provided further that nothing in this paragraph shall be construed to give any Party rights to inspect the other Party's records in excess of the rights contained in the applicable provisions of the California Public Records Act and Contra Costa County Better Government Ordinance.
6. *General Provisions*
 - a. *Authority*. Each signatory of this MOU represents that they are authorized to execute this MOU on behalf of the Party for which they sign. Each Party represents that it has legal authority to enter into this MOU and to perform all of its obligations under this MOU.
 - b. *Amendment*. This MOU may be amended or modified only by a written instrument executed by each of the Parties to this MOU.
 - c. *Jurisdiction and Venue*. This MOU shall be governed by and construed in accordance with the laws of the State of California, except for its conflicts of law

rules. Any suit, action, or proceeding brought under the scope of this MOU shall be brought and maintained to the extent allowed by law in the County of Contra Costa, California.

- d. *Headings.* The paragraph headings used in this MOU are intended for convenience only and shall not be used in interpreting this MOU or in determining any of the rights or obligations of the Parties to this MOU.
- e. *Construction and Interpretation.* This MOU has been arrived at through negotiations and each Party has had a full and fair opportunity to revise the terms of this MOU. As a result, the normal rule of construction that any ambiguities are to be resolved against the drafting Party shall not apply in the construction or interpretation of this MOU.
- f. *Entire Agreement.* This MOU constitutes the entire agreement of the Parties with respect to the subject matter of this MOU and supersedes any prior oral or written agreement, understanding, or representation relating to the subject matter of this MOU.
- g. *Partial Invalidity.* If, after the date of execution of this MOU, any provision of this MOU is held to be illegal, invalid, or unenforceable under present or future laws effective during the term of this MOU, such provision shall be fully severable. However, in lieu thereof, there shall be added a provision as similar in terms to such illegal, invalid, or unenforceable provision as may be possible and be legal, valid, and enforceable.

- h. *Waivers.* Waiver of any breach or default hereunder shall not constitute a continuing waiver or a waiver of any subsequent breach either of the same or of another provision of this MOU and forbearance to enforce one or more of the remedies provided in this MOU shall not be deemed to be a waiver of that remedy.
- i. *Necessary Actions.* Each Party agrees to execute and deliver additional documents and instruments and to take any additional actions as may be reasonably required to carry out the purposes of this MOU.
- j. *Compliance with Law.* In performing their respective obligations under this MOU, the Parties shall comply with and conform to all applicable laws, rules, regulations, and ordinances.
- k. *Third Party Beneficiaries.* This MOU shall not create any right or interest in any non-Party or in any member of the public as a third-party beneficiary.
- l. *Counterparts.* This MOU may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.
- m. *Notices.* All notices, requests, demands or other communications required or permitted under this MOU shall be in writing unless provided otherwise in this MOU and shall be deemed to have been duly given and received on: (i) the date of service if served personally on the Party to whom notice is to be given at the address(es) provided below, (ii) on the first day after mailing, if mailed by Federal Express, U.S. Express Mail, or other similar overnight courier service, postage prepaid, and addressed as provided below, or (iii) on the third day after mailing if

mailed to the Party to whom notice is to be given by first class mail, registered or certified, postage prepaid, addressed as follows:

City of Antioch

City Manager

P.O. Box 5007

Antioch, CA 94531-5007

Telephone: (925) 779-7011

Facsimile: (925) 779-7003

Contra Costa County

Director, Department of Conservation and Development

30 Muir Road

Martinez, CA 94553

Phone (925) 674-7866

City of Hercules

City Manager

111 Civic Drive

Hercules, CA 94547

Telephone: (925) XXX-XXXX

Facsimile: (925) XXX-XXXX

City of Martinez

City Manager

525 Henrietta Street

Martinez, CA 94553

Telephone: (925) 372-3500

City of Oakley

City Manager

3231 Main Street

Oakley, CA 94561

Telephone: (925) XXX-XXXX

Facsimile: (925) XXX-XXXX

City of Pinole

City Manager

2131 Pear Street

Pinole, CA 94564

Telephone: (925) XXX-XXXX

Facsimile: (925) XXX-XXXX

City of Pittsburg

City Manager

65 Civic Avenue

Pittsburg, CA 94565

Telephone: (925) XXX-XXXX

Facsimile: (925) XXX-XXXX

City of San Pablo

City Manager

1000 Gateway Avenue

San Pablo, CA 94806

Telephone: (925) XXX-XXXX

Facsimile: (925) XXX-XXXX

A courtesy copy of any notice may be given by facsimile or email, but such courtesy copy shall not be a substitute for providing notice in the manner required by this section. A Party may

change its address for notices by given written notice to the other Parties in accordance with this Section at least five days before the new address becomes effective.

CITY OF ANTIOCH

By: _____

Date: _____

Name, Position

APPROVED AS TO FORM:

By: _____

Date: _____

Name, Position

CONTRA COSTA COUNTY

By: _____

Date: _____

John Kopchik, Director of
Conservation and Development

APPROVED AS TO FORM:

Thomas L. Geiger, County Counsel

By: _____

Date: _____

Assistant County Counsel

CITY OF HERCULES

By: _____

Date: _____

Name, Position

APPROVED AS TO FORM:

By: _____

Name, Position

Date: _____

CITY OF MARTINEZ

By: _____

Michael Chandler, City Manager

Date: _____

APPROVED AS TO FORM:

By: _____

Teresa Highsmith

Date: _____

CITY OF OAKLEY

By: _____

Name, Position

Date: _____

APPROVED AS TO FORM:

By: _____

Name, Position

Date: _____

CITY OF PINOLE

By: _____

Name, Position

Date: _____

APPROVED AS TO FORM:

By: _____
Name, Position

Date: _____

CITY OF PITTSBURG

By: _____
Name, Position

Date: _____

APPROVED AS TO FORM:

By: _____
Name, Position

Date: _____

CITY OF SAN PABLO

By: _____
Name, Position

Date: _____

APPROVED AS TO FORM:

By: _____
Name, Position

Date: _____



CITY COUNCIL REPORT

9.D.

DATE: MAY 20, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Lilly Whalen, Community Development Director, 510-724-9832, lwhalen@pinole.gov
Melissa Klawuhn, Police Chief, mklawuhn@pinole.gov
Andrea Dwyer, Community Services Director, 5107249820, adwyer@pinole.gov

SUBJECT: ADOPT A RESOLUTION AUTHORIZING EXECUTION OF AN AGREEMENT WITH CONTRA COSTA COUNTY FOR COORDINATED OUTREACH, REFERRAL, AND ENGAGEMENT (CORE) HOMELESS OUTREACH SERVICES FOR FY 2025–26

RECOMMENDATION

Staff recommends the City Council adopt a resolution authorizing the City Manager to execute an agreement with the County of Contra Costa in an amount not to exceed \$48,965, to provide Coordinated Outreach, Referral, and Engagement (CORE) services in the City of Pinole for FY 2025–26, with the option to renew annually

BACKGROUND

The Coordinated Outreach, Referral and Engagement (CORE) program, operated by the Contra Costa Health, Housing, and Homeless Services Division, provides mobile, trauma-informed outreach and case management services to individuals experiencing homelessness. While CORE teams are deployed throughout the County, the City of Pinole currently does not have dedicated outreach staff to support unhoused individuals or respond to related concerns in a consistent and coordinated manner.

To address this regional service gap, the cities of El Cerrito and San Pablo partnered with Contra Costa County in FY 2024–25 to pilot a shared-services model that jointly funded a CORE outreach team serving both cities. This collaborative effort demonstrated early success in expanding coverage and improving outcomes.

For FY 2025–26, staff is recommending that the City of Pinole join this regional partnership along with the City of Hercules. Under the proposed structure, El Cerrito and San Pablo would continue to share two-thirds of the team's services and costs, while Pinole and Hercules would jointly contribute to and receive one-third of the time and coverage. This model provides smaller cities with access to dedicated, professional outreach support—something that would not be feasible for Pinole to sustain independently.

Through this agreement, Pinole would receive a consistent presence from a trained outreach

team equipped to connect individuals to shelter, housing, and supportive services, while also engaging with the City's Police Department and business community. The partnership reflects a broader recognition that homelessness is a regional challenge that benefits from coordinated, cross-jurisdictional solutions.

REVIEW AND ANALYSIS

The proposed agreement would provide the City of Pinole with access to a dedicated CORE outreach team through a regional partnership with the cities of El Cerrito, San Pablo, and Hercules. Pinole's share of the agreement would provide a guaranteed minimum of 346 hours of service annually, or roughly 6.5 hours per week, delivered by a trained two-person outreach team. Services would be scheduled based on Pinole's local needs and coordinated by the Pinole Police Department.

CORE staff offer consistent, field-based engagement with unhoused individuals and are trained to conduct housing assessments, coordinate with the County's Coordinated Entry system, and provide linkages to shelter, behavioral health care, substance use treatment, and other stabilizing services. In addition to one-on-one engagement, CORE also serves as a support to businesses and residents by providing non-enforcement-based responses and resources, helping to reduce strain on public safety and improve coordination across departments.

The benefits of this model have been clearly demonstrated in El Cerrito's pilot year. During the first six months of the FY 2024–25 contract:

- 49 individuals in El Cerrito were served by the shared Tri-City CORE team
- 4 individuals exited to permanent housing
- 2 individuals were placed into shelter
- 25 individuals were placed in warming center beds

The team conducted 220 total client contacts and provided 493 services in El Cerrito alone.

These outcomes represent a substantial improvement over the prior year, when El Cerrito did not have a dedicated team. For example, total contacts increased by 185%, and the number of individuals served nearly doubled. The team also built relationships with over 115 local businesses, provided educational materials, and conducted proactive outreach in high-visibility areas like BART stations and the Ohlone Greenway.

For Pinole, this service will help address visible needs in commercial corridors, parks, and near transit hubs, while also offering a consistent and data-driven approach to outreach. The County will provide monthly service impact reports, including GIS mapping and data from the Homeless Management Information System (HMIS), to track program reach and effectiveness.

According to the 2024 Point-in-Time Count, there were seven individuals experiencing unsheltered homelessness in Pinole and two in Hercules. By comparison, El Cerrito recorded 11 and San Pablo 35. Even with a smaller unsheltered population, the presence of individuals

in key public areas underscores the importance of having trained professionals who can respond with care and connect people to services.

The term of the agreement is one year, from July 1, 2025 through June 30, 2026, with the option to renew annually based on mutual agreement. The City will evaluate the program's outcomes in coordination with regional partners and consider future participation as part of a broader affordable housing strategy.

FISCAL IMPACT

The City's cost for FY 2025–26 is \$48,965, payable in four quarterly installments of \$12,241.25. Funding will be provided from the City's Housing Successor Fund, which as of June 30, 2024, had a balance of approximately \$8.3 million, of which \$3.5 million was cash and the remainder non-cash assets.

The CORE program qualifies as an eligible expense from the Housing Successor Fund, under California Health and Safety Code §34176.1, which allows the use of Housing Successor funds for:

Homeless prevention and rapid rehousing services for individuals and families who are homeless or would be homeless but for this assistance... including housing search, mediation or outreach to property owners, case management, and other appropriate activities for homelessness prevention and rapid rehousing.

A recent amendment to this statute, effective January 1, 2025, increases the allowable expenditure cap for this category from \$250,000 to \$500,000 annually. The cost of this contract is well below that threshold, preserving flexibility for other eligible homeless prevention and rapid rehousing efforts.

The City is currently developing a comprehensive Affordable Housing Policy to guide the strategic use of these funds. If successful, the CORE outreach partnership may be included as a recurring programmatic expense in future budget cycles.

ATTACHMENTS

- A. Resolution
- B. Agreement

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT WITH THE COUNTY OF CONTRA COSTA FOR CORE OUTREACH SERVICES FOR FISCAL YEAR 2025–26

WHEREAS, the CORE (Coordinated Outreach, Referral and Engagement) program, operated by Contra Costa County's Health, Housing and Homeless Services Division, provides mobile, trauma-informed outreach and housing navigation services to individuals experiencing homelessness; and

WHEREAS, the City of Pinole currently lacks dedicated staff capacity to provide consistent outreach and engagement services to its unhoused population or to respond to community concerns with trained, non-enforcement-based personnel; and

WHEREAS, a shared-services pilot program was initiated in Fiscal Year 2024–25 by the cities of El Cerrito and San Pablo in partnership with Contra Costa County to expand CORE services in West Contra Costa County; and

WHEREAS, the City of Pinole, in collaboration with the City of Hercules, proposes to join this regional effort for FY 2025–26 and contribute a proportionate share toward the funding and deployment of the outreach team; and

WHEREAS, under the terms of the proposed agreement, Pinole will receive at least 346 hours of dedicated outreach service annually, with activities including direct street engagement, housing assessments, encampment coordination, and outreach to the business community; and

WHEREAS, the City's share of the cost for FY 2025–26 is \$48,965, which will be funded from the Housing Asset Fund; and

WHEREAS, as of June 30, 2024, the Housing Asset Fund had a balance of approximately \$8.3 million, of which \$3.5 million is in cash; and

WHEREAS, the expenditure qualifies under California Health and Safety Code §34176.1(a)(2) as a homeless prevention and rapid rehousing activity, and the annual cap for such expenditures was increased by state law from \$250,000 to \$500,000 effective January 1, 2025; and

WHEREAS, the City is currently developing an Affordable Housing Policy to guide use of Housing Asset Funds, and if this partnership proves effective, it may be included as a recurring expense in future fiscal years;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pinole that the City Manager is hereby authorized to execute an agreement with the County of Contra Costa, attached hereto as Exhibit A and incorporated herein by reference, in an

amount not to exceed \$48,965 for the provision of CORE outreach services in the City of Pinole for Fiscal Year 2025–26.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **6th** day of **May, 2025** by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **6th** day of **May, 2025**

Heather Bell, CMC
City Clerk

**AGREEMENT BETWEEN CITY OF XXX
AND THE COUNTY OF CONTRA COSTA**

THIS AGREEMENT made and entered into on **XXX**, by and between the City of **XXXX** (hereinafter "CITY"), a municipality located in the County of Contra Costa, State of California, and the County of Contra Costa (acting through its Health Services, Health, Housing and Homeless Services Division), a political subdivision of the State of California (hereinafter referred to as "CONTRACTOR").

THE PARTIES ENTER INTO THIS AGREEMENT based upon the following facts, understandings, and intentions:

CITY desires to contract with CONTRACTOR and CONTRACTOR has agreed to contract with the CITY to provide specified services for homeless persons in CITY, as further described herein, upon the terms and conditions hereinafter set forth.

The parties have determined that the services provided by CONTRACTOR are efficacious and beneficial to CITY's homeless population.

NOW, THEREFORE, IN CONSIDERATION of the mutual covenants and promises of the parties herein contained, the parties hereto agree as follows:

1. TERM

The effective date of this AGREEMENT is **XXX**, and shall terminate on **XXX**. The term may be extended for additional one-year periods annually thereafter, upon mutual written consent of the parties.

2. SCOPE OF SERVICES

- A. CONTRACTOR shall provide County-contracted staff to provide Coordinated Outreach Referral and Engagement (CORE) program services to individuals living in a state of homelessness within the boundaries of CITY.
- The primary mission of the CORE program is to engage and stabilize homeless

individuals living outside through consistent outreach to facilitate and/or deliver health and basic need services to, and find permanent housing, for such individuals.

CONTRACTOR shall employ and utilize its CORE Team (as defined below) to (i) serve as an entry point into the County of Contra Costa's coordinated entry system for unsheltered persons and (ii) work to locate, engage, stabilize and house chronically homeless individuals and families. The CORE Team will assure CITY receives an annual minimum of one thousand forty (1,040) hours of service from the CORE Team assigned to perform CONTRACTOR's obligations under this AGREEMENT (after observance of holidays). The CORE Team will consist of two individuals who will provide services over the course of the AGREEMENT for at least twenty (20) hours per week. The days and hours of the CORE Team to provide said services are to be determined by CITY's Chief of Police or his designee. The CORE Team will be scheduled to provide said services between the hours of 8:30 AM to 4:30 PM, Monday through Friday of each week during the term of this AGREEMENT, based on the needs of CITY. It is understood the CORE Team will split half of their time in CITY and half of their time in CITY, therefore the days and hours in CITY each day will vary. A member of the CORE Team will check in at the beginning of each shift with CITY's Police Department on-duty Watch Commander or Homeless Outreach Officer for assignment. CITY shall provide CONTRACTOR the name and contact information of CITY coordinator.

1. At least one (1) CORE Team shall be assigned by CONTRACTOR to perform CONTRACTOR's obligations under this AGREEMENT. The CORE Team shall perform the services described herein during their shifts. CORE Teams shall be comprised of at least two (2) persons qualified to provide the services described herein. CONTRACTOR warrants and represents that each of the individuals it employs and/or retains to provide the services CONTRACTOR is required to perform hereunder (i) shall possess the requisite experience and training to competently perform said services (this is not an on-the-job training program for CONTRACTOR's employees), (ii) shall possess the requisite license(s), degrees, and/or approvals necessary to competently perform said services, and (iii), to the extent said individuals shall have supervisory or disciplinary authority over any minor as part of the services to be performed hereunder, said individuals shall undergo a criminal background check pursuant to Cal. Pub. Resources Code sec. 5164 and pass that check before they are retained by CONTRACTOR to perform services under this AGREEMENT. The background check shall include a Live Scan in which fingerprints are submitted to the Department of Justice (DOJ) and the Federal Bureau of Investigation (FBI) for a criminal record check.
2. Prior to the commencement of the term of this AGREEMENT,

CONTRACTOR shall provide a written list of the names and contact information of all persons who the CONTRACTOR intends to employ to perform CONTRACTOR's obligations under this AGREEMENT. At least five (5) calendar days before CONTRACTOR removes or adds any person from or to this list, it shall provide written notice of same to CITY coordinator along with the name(s) and contact information of the person(s) removed and/or added.

B. Without limiting the generality of the foregoing provisions, CONTRACTOR will perform the following services:

1. Identify and initiate contacts with homeless individuals living on the streets, assess their housing and service needs, and facilitate connections to shelter, benefits, behavioral health and primary healthcare services.

2. Respond to calls for outreach and engagement from CITY's sworn employees. At the commencement of the term of this AGREEMENT, CONTRACTOR shall provide to CITY a list of the names of persons (and their contact information) who will be assigned to respond to such calls.

3. Conduct a standardized intake and needs assessment assuring all homeless individuals contacted are entered into the Homeless Management Information System used by the CONTRACTOR.

4. Conduct VI-SPDAT (Vulnerability Index-Service Prioritization Assistance Tool), a housing assessment tool, assuring that homeless

individuals who are provided services hereunder are entered into the Coordinated Entry system for prioritizing their needs for longer term housing.

5. Partner with assigned CITY officer(s) during CORE Teamwork shifts throughout the week as needed and as determined by CITY coordinator.

6. Connect homeless individuals, also designated as “homeless clients,” via phone or in person with other points in the homeless service continuum including, but not limited to, interim housing, substance abuse treatment and mental health counseling, and benefits, etc.

7. Perform special assignments to include, but not limited to, homeless counts, Homeless Connect and presentations. The number and nature of said assignments shall be determined by CITY coordinator who shall timely inform CONTRACTOR of CONTRACTOR’s obligation to perform them.

8. Conduct patrols of strategic areas within CITY’s limit on foot and via vehicle as designated by CITY coordinator.

9. Observe and report threats to the health and/or safety of homeless individuals (or threats by homeless individuals to the health or safety of others) encountered in the field and determine the need to summon uniformed police, fire, or other emergency personnel.

10. Maintain direct communications with CITY’s Police Department to report illegal activity.

11. CORE Team supervisors and outreach workers will participate in monthly meetings with CITY’s Police Management, as well as, with public and private partners as deemed appropriate by CITY coordinator.

12. CORE outreach workers will provide direct outreach, including outreach materials, to the XXXX business community with information regarding CORE and its services, including how to contact CORE. CORE outreach workers will coordinate with CITY on the frequency, location and means of this outreach.

13. CORE Team management will provide Service Impact Reports to CITY on a weekly and monthly basis. The reports will assist CITY in evaluating outcomes of this AGREEMENT. CONTRACTOR will meet and confer with the CITY regarding the substance and format of the reports should the need arise. The monthly report shall, in detail, describe the services rendered by CONTRACTOR during the previous thirty (30) days. Monthly Homeless Management Information System (HMIS) reports with daily and aggregate client contacts will be provided to CITY staff. Reports shall include Geographical Information Systems (GIS) mapping containing contact and services rendered locations for CITY.

14. Contractor's uniform will read "CORE CITY NAME" to increase visibility of services. CORE Outreach Specialists shall wear highly visible and easily recognizable CORE vests when engaged in fieldwork and during contacts.

3. PAYMENT

A. CONTRACTOR shall be paid on a quarterly basis in arrears after services have been rendered and documented in each quarterly invoice on the 15th day of each quarterly month, at the rate of \$XXX per quarter not to exceed \$XXX over the term of this AGREEMENT, unless the term is extended in accordance with the provisions of Section 1.

B. The CONTRACTOR shall invoice CITY each quarter during the term of this AGREEMENT. Said invoice shall be delivered by CONTRACTOR such that it is received by CITY at

least ten (10) days prior to the day of month due identified in Section 3(A), above. Each said invoice shall describe the date(s) the services were provided as well as the time(s) spent rendering the services. The quarterly report shall, in detail, describe the services rendered by CONTRACTOR during the previous ninety (90) days. In the event a payment is not received by CONTRACTOR within ten (10) days after the day identified in Section 3(A), CONTRACTOR shall notify CITY and CITY shall have until the end of the same month to make such a payment or as many days as may be otherwise agreed upon by the parties to make payment to the CONTRACTOR.

4. INDEPENDENT CONTRACTOR

A. CONTRACTOR is and shall be deemed an independent contractor and shall have exclusive responsibility for and control over the details and means of providing its services under this AGREEMENT. CONTRACTOR agrees that its services shall be performed with due diligence, competently and in accordance with generally accepted industry practices and as generally directed by CITY. As an independent contractor, CONTRACTOR and its employees shall not be eligible for any payment, benefits, or remuneration of any nature, which CITY may otherwise provide to its own employees. The flat amount specified in Section 3(A) shall be the only remuneration CITY pays to CONTRACTOR for the latter's performance under this AGREEMENT. All persons, if any, hired by CONTRACTOR shall be employees, volunteers, or subcontractors of CONTRACTOR and shall not be construed as employees or agents of CITY in any respect.

B. CONTRACTOR shall perform and coordinate all its activities in a timely manner so that the assigned activities will be completed according to any reasonable deadlines imposed by CITY's Chief of Police or designee.

5. AUTHORIZED REPRESENTATIVES

CITY's authorized representatives to administer the terms of this AGREEMENT shall be Chief Andrew White. CONTRACTOR'S representative to administer the terms of this AGREEMENT shall be Christy Saxton and Jenny Robbins. Notwithstanding any other terms of this AGREEMENT, either party may at

any time change the designation of representatives upon written notice provided to the other party without this AGREEMENT having to be amended or modified.

6. AMENDMENT

This AGREEMENT may not be modified or amended except through written agreement between the parties.

7. OWNERSHIP AND MAINTENANCE OF DOCUMENTS

A. CONTRACTOR's records and documents pertaining to actual monthly activities within CITY shall be given to CITY by the end of each month, if requested. Such documents will be redacted by CONTRACTOR removing personally identifiable information which is restricted under Health Insurance Portability and Accountability Act (HIPAA) guidelines before they are provided to CITY. CONTRACTOR is entitled to keep copies of these same items for its internal use and for reporting to governmental agencies (e.g., HUD and COUNTY) on services rendered to homeless individuals.

B. CONTRACTOR shall retain said records and documents for the three-year period immediately following the termination of this AGREEMENT, and upon reasonable notice from CITY, shall make said records and documents available at a mutually agreeable location in the City of XXXX to CITY for inspection and copying.

8. STANDARD OF PERFORMANCE

CONTRACTOR represents to CITY that CONTRACTOR'S services shall be performed in an expeditious and timely manner and with the degree of skill and care that is required by current, good, sound procedures and practices applicable to the profession which provides the services CONTRACTOR is agreeing to perform hereunder. CONTRACTOR further agrees that the services shall be in conformance with this AGREEMENT.

9. INDEMNIFICATION

CONTRACTOR agrees to defend, indemnify, and hold harmless CITY, its officers, agents, employees, and volunteers from and against any and all claims, demands, actions, losses, damages, injuries, and liability (including all attorney's fees and other litigation expenses) arising out of or in any way related to CONTRACTOR'S performance under the terms of this AGREEMENT. This indemnification obligation on CONTRACTOR'S part shall not apply to demands, actions, losses, damages, injuries, and liability arising out of the sole negligence or willful misconduct of CITY.

10. INSURANCE REQUIREMENTS

CONTRACTOR shall, at its own expense, always procure and maintain in full force during the term of this AGREEMENT the following insurance:

A. Commercial General Liability Coverage. CONTRACTOR shall maintain commercial general liability insurance with limits of no less than one million dollars (\$1,000,000) limit per occurrence and two million dollars (\$2,000,000) aggregate limit for bodily injury, personal injury, and property damage.

B. Automobile Liability Coverage. CONTRACTOR shall maintain automobile liability insurance covering all vehicles used in the performance of this AGREEMENT providing a one million dollars (\$1,000,000) per accident for bodily injury, personal injury, and property damage.

C. Compliance with State Workers' Compensation Requirements. CONTRACTOR covenants that it will ensure itself against liability for Worker's Compensation pursuant to the provisions of California Labor Code §3700, et seq. CONTRACTOR shall, at all times, upon demand of the City Council and properly authorized agents, furnish proof that Workers' Compensation Insurance is being maintained by it in force and effect in accordance with the California Labor Code.

D. Other Insurance Provisions. The policies are to contain, or be endorsed to contain the following provisions:

(1) CITY, its officers, agents, employees, and volunteers are to be covered as additional insured on an endorsement at least as broad as an ISO CG 20 10 (or as an Additional Covered Party as noted on Contractor's insurance certificate) with respect to: Liability arising out of activities and

operations performed by or on behalf of CONTRACTOR pursuant to this AGREEMENT and premises owned, occupied, or used by CONTRACTOR. The coverage shall contain no special limitations on the scope or protection afforded to CITY, its officers, officials, employees, or volunteers.

(2) CONTRACTOR's insurance coverage shall be primary insurance with respect to CITY, its officers, officials, employees, and volunteers. Any insurance, risk pooling arrangement, or self-insurance maintained by CITY, its officers, officials, employees, or volunteers shall be in excess of CONTRACTOR's insurance and shall not contribute with it.

(3) Any failure to comply with the reporting provisions of the policy shall not affect the coverage provided to CITY, its officers, officials, employees, or volunteers.

(4) The insurance CONTRACTOR is required to obtain hereunder shall provide coverage for CONTRACTOR's liabilities under this AGREEMENT, including but not limited to CONTRACTOR's obligations under Section 9.

(5) The aforementioned policies shall be issued by an insurance carrier having a rating of Best A:VII or better which is satisfactory to City Attorney and CITY's Pooling Authority and evidence of said insurance shall be delivered to CITY at the time of the execution of this AGREEMENT or as provided below. In lieu of actual delivery of such policies, a Certificate issued by the insurance carrier showing such policy to be in force for the period covered by the AGREEMENT may be delivered to CITY. Except for worker's compensation and professional liability insurance, the policies mentioned in this subsection shall name CITY as an additional insured and provide for thirty (30) days' notice of cancellation to CITY. Said policies shall not be canceled earlier than, nor the amount of coverage reduced earlier than, thirty (30) days after CITY receives notices from the insured of the intent of cancellation or reduction.

11. TERMINATION

A. CITY or CONTRACTOR may terminate this AGREEMENT for any reason upon sixty (60) days written notice to the opposite party.

B. CITY and/or CONTRACTOR may terminate the AGREEMENT upon ten (10) days

written notice if the other party (the “breaching party”) breaches this AGREEMENT and the breach is not cured within ten (10) days after the non-breaching party has delivered written notice to the breaching party notifying the breaching party of the nature of the breach and the steps that must be taken and completed within said ten (10) day period to cure the breach. Upon passage of the said ten (10) day period without the breaching party curing the breach, the AGREEMENT shall be deemed terminated.

C. In the event of termination based upon sixty (60) day notice as set forth above, CITY will pay CONTRACTOR for services performed through the effective date of the termination.

D. Any records or documents prepared for CITY prior to the effective date of any termination of this AGREEMENT shall be promptly delivered to CITY by CONTRACTOR, subject to Section 7 above.

12. COMPLIANCE WITH CIVIL RIGHTS

During the performance of this AGREEMENT, CONTRACTOR agrees as follows:

A. **Equal Employment Opportunity.** In performing under this AGREEMENT, CONTRACTOR shall not discriminate against any employee or applicant for employment because of race, religion, color, sex, or national origin. Such actions shall include, but not be limited to, the following: employment, promotion, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rate of pay or other forms of compensation; and selection for training including apprenticeship.

B. **Nondiscrimination Civil Rights Act of 1964.** CONTRACTOR will comply with all federal regulations relative to nondiscrimination in federally assisted programs.

C. **Solicitations for Subcontractors including Procurement of Materials and Equipment.** In all solicitation, either by competitive bidding or negotiations, made by CONTRACTOR for work to be performed under a subcontract including procurement of materials or leases of equipment, each potential subcontractor, supplier, or lessor shall be notified by CONTRACTOR of CONTRACTOR’s obligation under this AGREEMENT and the regulations relative to nondiscrimination on the grounds of race, religion, color, sex, or national origin.

13. COMPLIANCE WITH LAWS

CONTRACTOR shall comply with all applicable published Federal, State of California, and local laws, rules, and regulations, and shall obtain all applicable licenses and permits for the conduct of its business and the performance of the services described herein.

14. CHOICE OF LAWS

This AGREEMENT shall be construed and interpreted in accordance with the laws of the State of California, excluding any choice of law rules which may direct the application of the laws of another jurisdiction.

15. NON-WAIVER

The waiver by either party of any breach of any term, covenant, or condition contained in the AGREEMENT, or any default in their performance of any obligations under the AGREEMENT shall not be deemed to be a waiver of any other breach or default of the same or any other term, covenant, condition, or obligation, nor shall any waiver of any incident of breach of default constitute a continuing waiver of same.

16. ENFORCEABILITY

In the event that any of the provisions or portions or application of any of the provisions of the AGREEMENT are held to be illegal or invalid by a court of competent jurisdiction, CITY and CONTRACTOR shall negotiate an equitable adjustment in the provisions of the AGREEMENT with a view toward effecting the intended purpose of the AGREEMENT. The illegality or invalidity of any of the provisions or portions or application of any of the provisions of the AGREEMENT shall not affect the legality or enforceability of the remaining provisions or portions or application of any remaining provisions of the AGREEMENT.

17. INTEGRATION

This written AGREEMENT contains the entire AGREEMENT and all understandings between the parties as to the subject matter of this AGREEMENT. It merges and supersedes all prior or contemporaneous agreements, commitments, representation, writings, and discussions between CONTRACTOR and CITY, whether oral or written.

18. SUCCESSORS AND ASSIGNS

CITY and CONTRACTOR respectively, bind themselves, their successors, assigns, and legal representatives. CONTRACTOR shall not assign or transfer any interest in the AGREEMENT without CITY's prior written consent, which consent shall be at CITY's sole discretion. Any attempted assignment or transfer in breach of this provision shall be void.

19. NOTICES

All notices required hereunder shall be in writing and mailed postage prepaid by Certified or Registered mail, return receipt requested, or by personal delivery to the addresses as shown below, or such other places as CITY or CONTRACTOR may, from time to time, respectively, designate in a written notice given to the other. Notice shall be deemed received three (3) days after the date of the mailing thereof or upon personal delivery.

To CITY:

**Name
Department
Address
Phone**

To CONTRACTOR:

**Christy Saxton
Contra Costa Health
Health, Housing and Homeless Services Division
2400 Bisso Lane, Suite D2
Concord, CA 94520
Phone: (925)608-6700**

20. AUTHORIZATION TO EXECUTE AGREEMENT

The persons whose signatures appear below warrant and represent that they have been duly authorized by their respective party to execute this AGREEMENT on behalf of that party. They further warrant and represent that the party which they represent has taken the requisite action to approve this AGREEMENT and authorize its execution by the undersigned. The persons whose signatures appear below warrant and represent that this AGREEMENT is a lawful agreement that is binding upon the party which the undersigned represents, enforceable against said party in accordance with its terms and conditions.

IN WITNESS WHEREOF, the parties have executed this AGREEMENT in three (3) or more copies as of the date and year first written above.

For the City of XXXX:

By: _____

Name:

Title:

For the County of Contra Costa:

By: _____

Name:

Title:



CITY COUNCIL REPORT

10.A.

DATE: MAY 20, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Charlene Davis, Human Resources Analyst, 510-724-9006, cdavis@pinole.gov
Stacy Shell, Human Resources Director, 510-741-3864, sshell@pinole.gov

SUBJECT: ASSEMBLY BILL 2561/GOVERNMENT CODE SECTION 3502.3
(VACANCIES, RECRUITMENT AND RETENTION EFFORTS) COMPLIANCE

RECOMMENDATION

Staff recommends that the City Council receive a report for information purposes only during the public hearing at which the City will report on workforce vacancies, recruitment, and retention efforts. The City's recognized employee organizations will be provided an opportunity to make a presentation on such subjects.

BACKGROUND

On September 22, 2024, Governor Newsom signed Assembly Bill 2561 ("AB 2561") into law to amend the Meyers-Milias-Brown Act ("MMBA") and create Government Code Section 3502.3 (GC 3502.3), thereby creating a new obligation for public agencies to publicly address the status of their vacancies. As the basis for the new requirements, the California Legislature determined that vacancies are a widespread and significant problem in the public sector. Vacancies require employees to take on heavier workloads, resulting in burnout and increased turnover, which negatively impacts the delivery of public services. Further, the legislature declared there is a statewide interest in ensuring that public agency operations are appropriately staffed and that high vacancy rates do not undermine public employee relations.

GC 3502.3 requires public agencies to present the status of their vacancies and recruitment and retention efforts during a public hearing before their governing board at least once per fiscal year prior to the adoption of a final budget for the fiscal year. During the presentation, the public agency is also required to identify any changes to policies, procedures, or recruitment activities that may lead to obstacles in the hiring process.

Additionally, if the number of vacancies meets or exceeds 20% of the total number of authorized full-time positions in a particular bargaining unit, the public agency shall include the following information in its presentation upon request of the recognized employee organization:

1. The total number of job vacancies within a bargaining unit.
2. The total number of applicants for vacant positions within the bargaining unit.
3. The average number of days to complete the hiring process from when a position is posted.
4. Opportunities to improve compensation and other working conditions.

GC 3502.3 entitles recognized employee organizations, regardless of the vacancy rate, to make a presentation before the governing board of a public agency during the same public hearing in which the public agency makes its annual presentation on vacancies.

REVIEW AND ANALYSIS

BARGAINING GROUPS. The City of Pinole's staff is composed of four (4) bargaining groups - three represented and one unrepresented – consisting of 104.25 authorized full- and part-time regular positions.

Bargaining Group	Budgeted FTEs
Pinole Police Employees Association (PPEA)	39
AFSCME Local 1	27.75
AFSCME Local 512	17.5
Management/Confidential Group (MCP)	20

VACANCIES. Position vacancies are created for a number of reasons, including when newly budgeted positions are approved, there is internal movement such as a promotion or transfer, or when an employee leaves the organization due to retirement, voluntary resignation, or involuntary termination.

When vacancies occur, it is a high priority for the Human Resources Department and the City's hiring managers to fill vacant positions in order to ensure continuity of services, maintain operational efficiency, minimize the need for overtime, and minimize disruptions to departmental functions. Timely recruitment and hiring efforts help the City sustain its workforce, meet community needs, and uphold service standards while also providing opportunities for internal growth and external talent acquisition.

Although AB 2561 now requires staff to present annually on the status of vacancies and efforts to recruit and retain staff, it has always been a priority for departments to fill vacancies as soon as reasonably possible. The City's average vacancy rate across all bargaining units at the end of 2024 was 13.43%, calculated as the quantity of vacancies divided by the quantity of positions.

Bargaining Group	Vacancy Rate (%)
Pinole Police Employees Association (PPEA)	15.38
AFSCME Local 1	7.21
AFSCME Local 512	17.14
Management/Confidential Group (MCP)	15

Recruitment and Retention Efforts. The Human Resources Department recognizes recruitment is about identifying, attracting, and hiring the right people, and retention is about keeping employees engaged, satisfied, and committed to the organization long-term. Both are critical for the success of the organization, especially in today's competitive job market.

For a recruitment to begin, the hiring department notifies Human Resources staff, who then open a job posting. Upon screening and selecting a candidate, a conditional job offer is

provided, the candidate completes the necessary pre-employment procedures, a start date is determined, and a new employee is onboarded.

While the City's average vacancy rate for calendar year 2024 was 13.43%, hiring for certain regular positions remains a challenge. Contributing factors include the rising demand for talent in specific sectors, such as engineers. In an effort to attract qualified applicants, staff are utilizing recruitment incentives and process enhancements, such as the City's [Recruitment Incentive Program](#) and Job Elephant, a recruitment resource provider that tracks recruitment attraction statistics.

Filling vacancies and recruiting top talent are critical to delivering core services to the community and carrying out Council's priorities, but retaining that talent is equally essential for sustaining long-term success and minimizing future vacancies. By establishing a [Classification Series](#), employees seeking advancement can see growth opportunities, aiding in the retention and motivation of internal talent.

To meet the changing desires of employees, the City incorporates several retention strategies. First, the City aims to prioritize both physical and mental well-being. The City offers flexible schedules, such as offering 9/80 work schedules, and hybrid remote options. Additionally, the City provides an Employee Assistance Program (EAP), flexible spending accounts, and other retention initiatives, including access to an employee gym and an [Employee, Volunteer, and Commissioner Appreciation and Recognition Policy](#) program.

Professional growth and development are also fostered through a new Mentorship pilot program, as well as a Tuition Reimbursement Program, where employees are eligible to receive reimbursement for the cost of educational programs which are directly related to the employee's employment with the City. This demonstrates the City's commitment to employees' long-term professional development.

Employee engagement plays a critical role in retention, and the City recognizes its importance. Engaged employees who feel valued and supported tend to be motivated and passionate about their work and feel a strong connection to the organization.

FISCAL IMPACT

There is no fiscal impact to receive this report and presentation.

ATTACHMENTS

None



CITY COUNCIL REPORT

10.B.

DATE: MAY 20, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov
SUBJECT: ADOPT A RESOLUTION ADOPTING THE 2024 CONTRA COSTA COUNTY
LOCAL HAZARD MITIGATION PLAN – CITY OF PINOLE ANNEX

RECOMMENDATION

Adopt a Resolution Adopting the City of Pinole Annex to the Contra Costa County 2024 Hazard Mitigation Plan

BACKGROUND

Throughout 2024, City staff worked with Contra Costa County and other local jurisdictions to update the 2018 Contra Costa County Local Hazard Mitigation Plan (LHMP), in accordance with Title 44 of the Code of Federal Regulations (CFR), Section 201.6(a)(4), which allows for multi-jurisdictional plans. The LHMP promotes regional coordination, resource sharing, and a consistent countywide approach to hazard mitigation, while ensuring eligibility for FEMA hazard mitigation grants. The City of Pinole did not participate in the 2018 LHMP.

The County's Base Plan (Volume 1) received approval from the Federal Emergency Management Agency (FEMA) and the California Office of Emergency Services (Cal OES) on September 23, 2024. Pinole staff submitted the City's draft Annex and addressed all required revisions based on first-round comments from FEMA and Cal OES.

Adopting a Resolution (Attachment A), adopting the LHMP Annex demonstrates the City's commitment to the mitigation goals and strategies outlined in the Countywide plan. It also authorizes City departments and partner agencies to implement assigned responsibilities. Without adoption, the City will not have met the federal requirements and will remain ineligible for FEMA's Hazard Mitigation Assistance (HMA) grant programs, including:

- Hazard Mitigation Grant Program (HMGP)
- Building Resilient Infrastructure and Communities (BRIC)
- Flood Mitigation Assistance (FMA)

While adoption does not guarantee grant awards, it is a necessary step for eligibility.

REVIEW AND ANALYSIS

Overview

The Local Hazard Mitigation Plan (LHMP) is a vital tool for identifying risks from natural hazards and outlining strategies to reduce long-term threats to life, property, and infrastructure. Adoption of the LHMP is required under the Disaster Mitigation Act of 2000 (Public Law 106-390) for jurisdictions seeking eligibility for FEMA hazard mitigation and disaster recovery funding.

Development of the Countywide Plan

The 2024 update represents the third comprehensive revision of the Contra Costa County LHMP. This effort involved 40 agencies, including 16 cities, 23 special districts, and the County. The City of Pinole is participating for the first time, having not joined the 2018 update.

As part of this process, Pinole developed its own Annex to Volume 2 of the LHMP (Attachment B), which supplements the County's Volume 1 Base Plan. Volume 1, available [online](#), includes shared components such as the planning process, hazard identification, risk assessment, mitigation strategies, and plan maintenance procedures—all of which have been met by the City.

The Pinole Annex provides localized data, priorities, and mitigation actions tailored to the community's unique risk profile. Key hazards of concern include:

- Dam failure
- Drought
- Earthquake
- Flood
- Landslide
- Severe weather
- Tsunami
- Wildfire

Including these efforts in the LHMP enhances Pinole's eligibility for external funding that supports disaster resilience and long-term risk reduction. To be eligible, the LHMP Base Plan (Volume 1) must be adopted by the County, the City's Annex (Volume 2) must be adopted by the City Council, and both must receive final approval from the California Office of Emergency Services (Cal OES) and the Federal Emergency Management Agency (FEMA). An adopted LHMP, once adopted into the Safety Element of the General Plan also allows the City to request a waiver of the standard 6.25% local match required for FEMA Public Assistance following a disaster. City Staff anticipates the updated Safety Element to be presented to Council in the fall of 2025, and will include Pinole's LHMP annex. Adoption does not guarantee funding, but it is a prerequisite for consideration under these programs.

Following adoption of Volume 1 by the County and the City Council's adoption of the Pinole Annex to Volume 2—along with final approval by Cal OES and FEMA—the City of Pinole will

be eligible to apply for federal Hazard Mitigation Assistance (HMA) grant programs. These include:

- Hazard Mitigation Grant Program (HMGP)
- Building Resilient Infrastructure and Communities (BRIC) (which replaced the Pre-Disaster Mitigation Program)
- Flood Mitigation Assistance (FMA) (which includes funding for Severe Repetitive Loss properties)

These programs provide funding to support long-term projects that reduce disaster risk and enhance community resilience. Adoption is required for eligibility but does not guarantee funding.

Public Engagement and Outreach

The City of Pinole engaged the public throughout the LHMP process through surveys, events, presentations, and targeted outreach. These efforts helped identify local hazard concerns and gather input on mitigation actions. A public survey, available in five languages, received responses from 31 Pinole residents and 10 workers.

Community events included:

- Pinole Earth Walk (April 20, 2024)
- Planting Justice Farmer's Market (April 21, 2024)
- Station 74 Open House (May 11, 2024)

Stakeholder presentations were made at:

- West County Mayors and Supervisors Meeting (April 25, 2024)
- Pinole Rotary Club (May 2, 2024)
- Contra Costa Mayors Conference (May 2, 2024)

Flyers and brochures (English and Spanish) were distributed at events, and outreach was amplified through the City's social media and e-newsletters (The Pulse, May 10 and 25, 2024), which linked to the draft Plan and feedback forms.

During the public comment period (April 22–May 31, 2024), the City received five written comments, all reviewed by the Local Planning Team. Appendix B of the Annex in Attachment B contains further documentation of these outreach efforts.

Post-Adoption and Maintenance

Following adoption, the LHMP requires annual updates, including check-ins with the steering committee and participating jurisdictions. A full update is required every five years to reflect

changes in hazards, climate, development patterns, and demographics.

CEQA Review

Adoption of the LHMP is exempt from the California Environmental Quality Act (CEQA) under:

- Section 15262 – Feasibility and Planning Studies
- Section 15061(b)(3) – General Rule exemption (no possibility of significant environmental impact)

FISCAL IMPACT

There is no fiscal impact associated with adopting the City of Pinole's Local Hazard Mitigation Plan (LHMP) Annex. However, adoption is a required step to maintain eligibility for FEMA's Hazard Mitigation Assistance (HMA) grant programs. Without adoption, the City would be ineligible to apply for federal funding through programs such as:

- Hazard Mitigation Grant Program (HMGP)
- Building Resilient Infrastructure and Communities (BRIC)
- Flood Mitigation Assistance (FMA)

ATTACHMENTS

- A. Resolution
- B. City of Pinole Annex (2024 HMP)

RESOLUTION NO. 2025-XX

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE,
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA,
APPROVING THE ADOPTION OF THE CITY OF PINOLE ANNEX TO VOLUME II OF
THE 2024 CONTRA COSTA COUNTY LOCAL HAZARD MITIGATION PLAN**

WHEREAS, the City of Pinole recognizes the threat that natural hazards pose to people and property within its jurisdiction; and

WHEREAS, the City of Pinole has participated in the development of the 2024 Contra Costa County Local Hazard Mitigation Plan (LHMP), a multi-jurisdictional, multi-hazard mitigation plan prepared in accordance with federal requirements under the Disaster Mitigation Act of 2000 (Public Law 106-390), the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended; the National Flood Insurance Act of 1968, as amended; and the National Dam Safety Program Act, as amended; and

WHEREAS, the City of Pinole has developed a jurisdiction-specific Annex to Volume II of the 2024 Contra Costa County LHMP (hereinafter referred to as the “Pinole Annex”), which identifies local mitigation goals and actions to reduce or eliminate long-term risks to people and property from future hazards and disasters; and

WHEREAS, adoption of the Pinole Annex demonstrates the City’s commitment to hazard mitigation and ensures continued eligibility for federal hazard mitigation assistance programs administered by the Federal Emergency Management Agency (FEMA), including but not limited to:

- Hazard Mitigation Grant Program (HMGP)
- Building Resilient Infrastructure and Communities (BRIC) Program
- Flood Mitigation Assistance (FMA) Program

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Pinole that:

Section 1. The City of Pinole hereby adopts the 2024 Contra Costa County Local Hazard Mitigation Plan – Volume II, City of Pinole Annex, as approved by the County and submitted for final review by Cal OES and FEMA.

Section 2. Minor revisions made to the Annex during the approval process by Cal OES and FEMA shall not require re-adoption by the City Council. However,

future comprehensive updates to the LHMP beyond the current five-year cycle shall require separate adoption by the City Council.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 20th day of May 2025, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 20th day of May 2025

Heather Bell, CMC
City Clerk



2024 Hazard Mitigation Plan

Contra Costa County,
California

City of
Pinole
Annex



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1. INTRODUCTION

This Annex details the hazard mitigation elements specific to the City of Pinole, a participating jurisdiction to the 2024 Contra Costa County Hazard Mitigation Plan update. This Annex is not intended to be a standalone document but supplements the information contained in **Volume 1 (Planning Area-wide Elements)**. Therefore, all sections of **Volume 1 (Planning Area-wide Elements)** including the planning process, mitigation goals and objectives, hazard identification and risk assessment, mitigation strategy, and plan maintenance apply to and were met by the City of Pinole. This Annex provides additional information specific to the City, with a focus on providing additional details on the hazard risk assessment and mitigation strategy (i.e., mitigation actions) for this community.

2. LOCAL PLANNING TEAM

The City of Pinole Local Planning Team was comprised of the members listed on **Table 1**.

Table 1. City of Pinole Local Planning Team Members

Name	Title	Department
David Hanham	Planning Manager	City of Pinole Community Development Department
Sanjay Mishra	Director of Public Works/City Engineer	City of Pinole Public Works Department

3. JURISDICTION PROFILE

The City of Pinole is located in the San Francisco Bay Area, on the shores of San Pablo Bay in west Contra Costa County. Interstate 80, which traverses the City, connects the San Francisco/Oakland metropolitan area with Sacramento and points East. Pinole is linked to central Contra Costa County including the cities of Martinez, Concord, and Pleasant Hill by State Route 4, which begins just north of the City and connects with Interstate 680.

The City has a land area of slightly more than five (5) square miles. Much of the land has gently rolling hills with steeper hills paralleling along a north and south axis. The elevation in the City ranges from sea level to 500 feet above sea level. Pinole is locally known for its "big box" shopping store district along Fitzgerald Drive, and Pinole Vista Shopping Center, which is contiguous with Richmond's Hilltop Area. The downtown area still retains much turn of the century building stock. The city's Community Development Department-Economic Development Division is working to preserve this historic area as a tourist and community destination.

3.1. Population

The City of Pinole had a population of 18,582 as of July 1, 2022. Between 2010 and 2020, the population increased by approximately 3.4%; however, a population decrease of 2.3% occurred between 2020 and 2022. **Table 2** shows the City of Pinole's population distribution between 2010 and 2022.¹

¹ United States Census Bureau. (2022). Quick Facts: City of Pinole. Retrieved from <https://www.census.gov/quickfacts/pinolecitycalifornia>.



Table 2. Population Estimates

Jurisdiction	2010	2020	2022	Population Change (2010 – 2022)
City of Pinole	18,390	19,022	18,582	1.0%

3.1.1. Underserved Population

The 2023 California State Hazard Mitigation Plan identifies the Centers for Disease Control and Prevention (CDC) Social Vulnerability Index (SVI) as the most appropriate and authoritative dataset to identify areas where efforts can be prioritized to ensure equitable outcomes from mitigation planning and actions.

CDC's SVI combines 16 social factors, within four (4) themes (i.e., socioeconomic status, household characteristics, racial and ethnic minority status, and housing type and transportation), to identify areas of social vulnerability. **Table 3** outlines the SVI information for the City of Pinole.

Note: ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the City of Pinole planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.

Table 3. Social Vulnerability Index (2020)

Theme	Social Factors	Population	Percent
Socioeconomic Status	People below 150% poverty estimate	1,219	6.4%
	Unemployed (Civilian 16 years old and older)	498	2.6%
	Housing Cost Burden	1,188	6.2%
	No High School Diploma	1,184	6.2%
	No Health Insurance	1,156	6.1%
Household Characteristics	65 years old and older	3,765	19.8%
	17 years and younger	2,968	15.6%
	Civilian with a Disability	2,073	10.9%
	Single-Parent Household	212	1.1%
	English Language Proficiency	743	3.9%
Racial and Ethnic Minority Status	- Hispanic or Latino (of any race) - Black or African American - Asian - American Indian or Alaska Native - Native Hawaiian or Pacific Islander - Two or More Races - Other Races	11,771	61.9%



Theme	Social Factors	Population	Percent
Housing Type and Transportation	Multi-Unit Structures	599	3.1%
	Mobile Homes	11	0.1%
	Crowding	202	1.1%
	No Vehicle	190	1.0%
	Group Quarters	91	0.5%

3.2. Brief History

The name "pinole" derives from a Nāhuatl word for a kind of flour made from the ground seeds of maize, chia, and various other grasses, and annual herbs. An expedition under Pedro Fages was said to have run out of provisions while exploring the area, and to have been fed pinole by a local village. The Spaniards named their camp El Pinole.

In 1823, Ygnacio Martínez, commandant of the Presidio of San Francisco, received a land grant of Rancho El Pinole from the Mexican government. Martinez built an hacienda in Pinole Valley a land encompassed by Pinole Valley Park. From these early beginnings, a small but thriving community developed into the City of Pinole.

The settlement's growth was stimulated by construction of the Southern Pacific Railroad in 1878 and the establishment of the California Powder Works near Hercules. During this period, this City had an active waterfront and was a regional commercial and banking center. The first post office opened in 1878 when the railroad reached the community. The City of Pinole was incorporated in 1903.

During the post World War II boom, Pinole and the surrounding area rapidly grew. Construction of Interstate 80 in 1958 stimulated developers to build new housing to satisfy demand, and the City evolved as a suburban bedroom community within the San Francisco/Oakland commuter belt. Much of its original industry was displaced during this time, and the City became predominantly residential.

3.3. Governing Body Format

The City of Pinole has a City Council/City Manager form of local municipal government. Policy making and legislative authority is vested in a five (5) member City Council consisting of a Mayor and four (4) Council Members. The five (5) Council Members are elected to staggered four (4) year terms. The Mayor is rotated amongst the Council on a yearly basis. The City Council assumes responsibility for the adoption of this Plan, and the City Manager will oversee its implementation.

The City Council presides over and adopts the City's annual budget and financial affairs, appoints commissions and committees, and hires and supervises the City Manager. Additionally, City Council members are responsible for service to the citizens, businesses, and policies of the City. The City Manager advises the City Council, supervises personnel and all City departments, enforces ordinances and programs approved by City Council, and oversees day to day City government operations.

4. DEVELOPMENT TRENDS

California Law requires counties and cities to prepare and adopt a General Plan, a comprehensive long-range plan to guide community development. The General Plan must contain seven (7) state-mandated elements – land use, housing, circulation, safety, open space, conservation, and noise – and may contain



additional elements as a jurisdiction sees fit. Additionally, the General Plan must comprise an integrated and internally consistent set of goals, policies, and implementation measures. The City of Pinole adopted its General Plan under this law most recently in October 2010. The City will continue to periodically review and update the General Plan to reflect changing conditions and to ensure it remains a useful tool for guiding City policy and development.

Pinole is a bedroom community with a small-town character and modern amenities. The smalltown character that makes the City of Pinole a desirable place to live and visit is rooted in Pinole's Old Town area, where most major civic facilities are located, and established residential neighborhoods. More modern services can be found in development projects such as the Kaiser Medical Office Building and redeveloped Pinole Valley Shopping Center. Established neighborhoods and new development are linked together by community greenways, paths, roads and park facilities. Regional shopping centers located adjacent to Interstate 80 attract visitors from throughout western Contra Costa County and make Pinole an accessible and attractive place for people to work, shop, and conduct business. The goals, policies and actions in the Land Use Element are intended to maintain Pinole's historic roots and small-town character, while providing the framework for the City to grow as a dynamic place with a balanced mix of land uses and a strong sense of identity that complements historic patterns and trends.

It is anticipated that Pinole will have minimal growth in the future. This growth will likely be modification of uses and infill development. Pinole does not anticipate expanding its Sphere of Influence or annexing any land into the City in the foreseeable future.

Table 4 summarizes development trends in the performance period since development of the previous hazard mitigation plan and expected future development trends.

Table 4. Recent and Expected Development Trends

Criteria	Response
Has your jurisdiction annexed any land since the development of the previous Hazard Mitigation Plan?	No
<i>If yes, give the estimated area annexed and estimated number of parcels or structures.</i>	N/A
Is your jurisdiction expected to annex any areas during the performance period of this Plan?	No
Has your jurisdiction had any major changes in development over the past five (5) years that have occurred in hazard prone areas?	No
<i>If yes, please briefly describe.</i>	N/A
Are any areas targeted for development or major redevelopment in the next five (5) years that will occur in hazard prone areas?	No
<i>If yes, please briefly describe.</i>	N/A



Criteria	Response
Please provide the number of permits for each hazard area or provide a qualitative description of where development has occurred.	The following hazards may impact future development of residential units in the City and can pose a potential constraint to housing development: • Seismic Hazards: Pinole is located approximately 1.5–3.9 miles northeast of the Hayward fault and the Rodgers Creek/Healdsburg fault zone underneath San Pablo Bay and is also located about 18 to 20 miles northeast of the San Andreas fault zone. The Green Valley-Concord fault trend is located approximately 12 miles east of Pinole. Though the San Andreas fault system is the principal source of earthquakes in California, given its proximity to Pinole, the Hayward fault poses the greatest seismic threat to the City. • Flooding: The City of Pinole is located in a low flood zone. During heavy rain events and high tides, certain areas of the City may experience some flooding. The flood hazard zone associated with San Pablo Bay would only affect the bay coastline area of the City and would not impact developments in the City. • Wildfire: The Very High Fire Hazard Severity Zone (VHFHSZ) in Pinole is located along the southwestern border of the City. Additionally, moderate fire severity areas are located directly south of the City's southern border.

4.1. Changes in Priority

The City of Pinole did not participate in the previous iteration of the Contra Costa County Hazard Mitigation Plan; therefore, a change in priority for the City includes ensuring participation in hazard mitigation initiatives and implementation of this Hazard Mitigation Plan throughout other City planning mechanism. Additionally, a more concerted effort on achieving equitable outcomes for all communities, including underserved communities and socially vulnerable populations, has been implemented in the mitigation actions identified for this Plan.

5. CAPABILITY ASSESSMENT

Federal regulations require hazard mitigation plans to identify goals for reducing long-term vulnerabilities to the identified hazards in the planning area (Section 201.6(c)(3)(i)). A critical step in the development of specific hazard mitigation actions and projects is assessing existing authorities, policies, programs, and resources and capabilities to use or modify local tools to reduce losses and vulnerability from profiled hazards.

A capability assessment was conducted for the City of Pinole and participating jurisdictions' authorities, policies, programs, and resources. Goals and mitigation actions were developed using input from this assessment. This section also includes information regarding the City's jurisdictions' implementation of and continued participation in the National Flood Insurance Program (NFIP).

The Local Planning Team assessed the City's capabilities that can contribute to the reduction of long-term vulnerabilities to hazards. The capabilities include the following categories:

- Planning and Regulatory Capabilities
- Administrative and Technical Capabilities



- Financial Capabilities
- Education and Outreach Capabilities

Additionally, ways to expand on and improve these existing policies and programs to integrate hazard mitigation into the day-to-day activities and programs of the City were considered.

5.1. Planning and Regulatory Capabilities

These include local ordinances, policies, and laws to manage growth and development (e.g., land use plans, capital improvement plans, transportation plans, emergency preparedness and response plans, building codes, and zoning ordinances). The City of Pinole will adopt the approved 2024 Contra Costa County Hazard Mitigation Plan into the City's General Plan Safety Element for AB 2140 compliance. **Table 5** contains a list of legal and regulatory capabilities. The description section of each Planning and Regulatory Capability includes a paragraph on expansion, implementation, and improvement.

Table 5. Planning and Regulatory Capabilities

City Code, Title 2, Chapter 2.32: Civil Defense and Disaster <i>Includes: Disaster organization and response processes, Fire Code</i>			
Title 2, Chapter 2.32 provides for the preparation and carrying out of plans for the protection of people and property within the City in the event of an emergency, the direction of the emergency organization, and the coordination of the emergency functions of the City with all other public agencies, corporations, organizations, and affected private people. Provides for the Emergency Operations Plan (EOP).			
Adopts Uniform Fire Code, 1979 Edition, published by the International Conference of Building Officials and the Western Fire Chief's Association.			
Expansion, Implementation, and Improvement: The hazard descriptions in this Hazard Mitigation Plan should inform updates and changes to the EOP and be the basis for the EOP hazard analysis.			
Lead Department	City of Pinole Police Department	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire,
City Code, Title 8: Health and Safety <i>Includes: Abandonment of Wells, Stormwater Management and Discharge Control</i>			
Title 8 addresses various health and safety regulations, including stormwater management. This section of the City Code also carries out the conditions in the City's National Pollutant Discharge Elimination System (NPDES) permit that require effective implementation of appropriate source control and site design measures and stormwater treatment measures.			
Expansion, Implementation, and Improvement: As the Federal Emergency Management Agency (FEMA) develops new guidance for the National Flood Insurance Program (NFIP), it will be incorporated into the City Code as appropriate and integrated as updates to the Hazard Mitigation Plan.			
Lead Department	City of Pinole Public Works Department	Hazards Addressed	Climate Change, Flood



City Code, Title 15: Building and Construction

Includes: Building Code, Electrical Code, Plumbing Code, Mechanical Code, Housing Code, House Moving, Grading, Community Preservation

City Building Regulations (incorporates by reference and is based upon the 2022 California Building Code, 2022 California Residential Code, 2022 California Green Building Standards Code, and 2022 California Existing Building Code [all codified in California Code of Regulations, Title 24]); adopted November 17, 2022.

Title 15 also addresses minimum standards for structural seismic resistance established primarily to reduce the risk of building damage, injury, and loss of life.

Expansion, Implementation, and Improvement: The Building and Construction Code will be reviewed based on developing trends in identified hazards and mitigation measures that can make them more effective at preventing losses. They will be updated to comply with the latest International and State building codes.

Lead Department	City of Pinole Community Development Department (Planning Division, Building Division)	Hazards Addressed	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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City Code, Title 17: Zoning

The purpose of Title 17 is to promote public health, safety, welfare, and general prosperity with the aim of preserving a wholesome, serviceable, and attractive community. More specifically, the purpose of the Zoning Ordinance is to:

- A. Preserve and enhance the community's quality of life with well-balanced growth and development.
- B. Enhance and create a community with a wide range of choices, services, and amenities.
- C. Accommodate expansion of development into vacant or underdeveloped lands and lands subject to redevelopment.
- D. Provide a set of regulations and procedures to review and process land use and development applications in an open, fair, and equitable manner.
- E. Facilitate attractive, functional, and safe development within the City for a variety of uses, which may at times be combined on a site.
- F. Minimize adverse environmental effects and fiscal consequences to the community.

Expansion, Implementation, and Improvement: Zoning Code may be used to address land use regulations that support mitigation actions such as development in wetlands and floodplains, and preservation of open space.

Lead Department	City of Pinole Community Development Department (Planning Division, Building Division)	Hazards Addressed	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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City Code, Title 16: Subdivisions

Title 16 provides subdivision regulations for the City. The Code addresses development of groups of residences and commercial property, it describes requirements for transportation, water and wastewater services, and sets limits on residential property density. The Planning Commission is designated as the Advisory Agency with respect to subdivisions.

Expansion, Implementation, and Improvement: Subdivision Code should be modified and updated to support changes in land use development. It should be implemented to require adequate infrastructure to support residential area populations.

Lead Department	City of Pinole Community Development Department (Planning Division)	Hazards Addressed	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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City General Plan

The City's General Plan, updated in October 2010, is the community's vision about how it will grow and reflects the community's priorities and values while shaping the future. As the legal underpinning for land use decisions within the City, the General Plan consists of 12 chapters:

- Chapter 1: Introduction to the General Plan
- Chapter 2: Vision and Summary
- Chapter 3: Community Character
- Chapter 4: Growth Management
- Chapter 5: Land Use and Economic Development
- Chapter 6: Housing
- Chapter 7: Circulation
- Chapter 8: Community Services and Facilities
- Chapter 9: Health and Safety
- Chapter 10: Natural Resources and Open Space
- Chapter 11: Sustainability
- Chapter 12: Implementation

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will be incorporated in the General Plan Safety Element. The General Plan is undergoing a comprehensive update and it will include specific actions that support mitigation throughout the City. The opportunity to incorporate additional hazard mitigation and abatement measures will be contemplated for inclusion into the updated General Plan.

Lead Department	City of Pinole Community Development Department	Hazards Addressed	Climate Change, Drought, Earthquake, Flood, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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County Climate Action Plan

The Contra Costa County Climate Action Plan (CAP), adopted in December 2015, is the County's strategic approach to reduce greenhouse gas (GHG) emissions from sources throughout the unincorporated area. The CAP reflects the County's programs and actions to decrease energy use, improve energy efficiency, develop renewable energy, reduce vehicle miles traveled, increase multi-modal travel options, expand green infrastructure, reduce waste, and improve the efficiency of government operations. The City is in the process of developing its own CAP.

The City is in the process of developing a Climate Action & Adaptability Plan (CAAP) that will work in coordination with the County Climate Action Plan.

Expansion, Implementation, and Improvement: The CAAP will be parallel with the General Plan. The General Plan will provide the long term resiliency framework of goals and policies, and the CAAP will provide strategic implementation programs to show how the City will reduce GHG emissions in support of the State's adopted reduction targets for 2030 and 2050, reducing GHG emissions 40% below 1990 levels by 2030, with consideration of the State's long term goal to reduce GHG emissions to 80% below 1990 levels by 2050.

Lead Department	Contra Costa County Department of Conservation and Development, City of Pinole Community Development Department	Hazards Addressed	Climate Change, Drought, Flood, Sea Level Rise, Severe Weather, Wildfire
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Contra Costa Hazardous Materials Plan / Hazardous Material Business Plan

Addresses the storage, use, and emergency planning for hazardous materials and extremely hazardous substances in the community and businesses.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will support mitigation measures compatible with the County Hazardous Materials Plan to reduce potential hazardous materials releases.

Lead Department	Contra Costa Health Services, Hazardous Materials Program Office; Contra Costa County Fire Protection District	Hazards Addressed	Hazardous Materials Incidents
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Emergency Operations Plan

The Emergency Operations Plan (EOP) outlines how the City, its government, stakeholder agencies, community-based organizations (CBO), business community, and residents – coordinate their response to major emergencies and disasters. The EOP identifies operational strategies and plans for managing inherently complex and potentially catastrophic events. This Plan is regularly updated by staff and approved by the City Council.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan will be used as an essential tool to update the City EOP. California Office of Emergency Services (Cal OES) requires that EOPs describe applicable hazards as part of the Plan. The latest Hazard Mitigation Plan hazards descriptions will be included. Mitigation actions that are preparedness and response in nature will be analyzed for applicability for inclusion in the description of EOP processes and procedures.

Lead Department	City of Pinole Police Department	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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Capital Improvement Plan

The Capital Improvement Plan (CIP) provides broad direction for development of City facilities and infrastructure, it describes a strategy to maintain adequate support for the City's communities and commerce, and addresses transportation, utilities, essential City facilities, and provides flexibility to respond to other projects or issues as they arise.

Expansion, Implementation, and Improvement: The CIP should include mitigation measures that will be funded by the City, such as improvements to stormwater collection systems, elevation of roadways at risk for flooding and strengthening of structures.

Lead Department	City of Pinole Public Works Department	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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Continuity of Operations Plan

The Plan is under development.

Lead Department	City of Pinole Police Department	Hazards Addressed	Climate Change, Dam and Levee Failure, Drought, Earthquake, Flood, Landslide, Sea Level Rise, Severe Weather, Tsunami, Wildfire
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Stormwater Control Plan

The Stormwater Control Plan (SCP) is responsible for ensuring that the City complies with its municipal stormwater NPDES permits. The NPDES Program is mandated by the Federal Clean Water Act and administered in California by the State Water Resources Control Board and the Regional Water Quality Control Boards on behalf of the U.S. Environmental Protection Agency.

Expansion, Implementation, and Improvement: Mitigation actions in this Hazard Mitigation Plan can inform updates and revisions to the SCP. Watershed protection processes are a useful source of information for developing mitigation activities. This Hazard Mitigation Plan should be aligned with the SCP.

Lead Department	City of Pinole Public Works Department	Hazards Addressed	Flood
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Alameda and Contra Costa County Regional Wildfire Prevention Plan

The Contra Costa Resource Conservation District (CCRCD) and the Alameda City Resource Conservation District (ACRCD) worked jointly with funding from the Coastal Conservancy to develop a Regional Priority Plan (RPP) for Contra Costa and Alameda counties. The goal of the RPP process was to identify regional natural resource concerns that could be exacerbated by catastrophic wildfire and develop projects or other methods to remedy those issues ahead of the next wildfire event. The planning process started in November 2020 and completed in September 2022.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan and Regional Wildfire Prevention Plan should be aligned where mitigation actions in this Hazard Mitigation Plan support the goals of the Regional Wildfire Prevention Plan. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the Wildfire Prevention Plan.

Lead Department	Contra Costa County Fire Protection District	Hazards Addressed	Wildfire
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Contra Costa County Community Wildfire Protection Plan

The Contra Costa County Wildfire Protection Plan (CWPP), updated in 2019, provides an analysis of wildfire hazards and risk in the wildland urban interface (WUI) in Contra Costa County. The Plan follows the standards for CWPPs established by the Federal Healthy Forest Restoration Act.

Expansion, Implementation, and Improvement: This Hazard Mitigation Plan and County Community Wildfire Protection Plan should be aligned where mitigation actions support the goals of the CWPP. The wildfire analysis in this Hazard Mitigation Plan can inform updates and revisions to the CWPP.

Lead Department	Contra Costa County Fire Protection District	Hazards Addressed	Wildfire
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5.2. Administrative and Technical Capabilities

The administrative and technical capabilities include community (i.e., public and private) staff and their skills and tools, which can be used for mitigation planning and implementation. This capability includes engineers, planners, emergency managers, GIS analysts, building inspectors, grant writers, and floodplain managers. Small communities may rely on other government entities, such as counties or special districts, for resources. These capabilities may be used to support mitigation activities. **Table 6** lists administrative and technical capabilities.



Table 6. Administrative and Technical Capabilities

Planners, Engineers, Building Officials, and Code Enforcement	
The planners, engineers, building officials, and code enforcement personnel issue building permits, review plans for new construction and improvements; conduct plan checks; work with architects, engineers, designers, and building owners during pre-construction; inspect all phases of residential and commercial/industrial construction for compliance; enforce municipal code violations. Expansion and Improvement: Provide opportunities for continued education to Community Development staff to maintain state of the art knowledge of new code and regulatory requirements. Improve regional coordination between the City and County.	
Department	City of Pinole Community Development Department (Planning Division, Building Division, Code Enforcement Division)
Planners, Engineers, Analysts, and General Staff	
The planners, engineers, analysts, and general staff plan future City land use; develop and implement the General Plan, land use regulations through zoning and subdivision codes, and environmental review of development; administer the Community Development Block Grant Program (CDBG), conduct Code Compliance Program with the Building Division; conduct conditional use permits, variances, land subdivision, California Environmental Quality Act (CEQA) review, public hearings, noise permits, and zoning information. Expansion and Improvement: Provide opportunities for continued education to Community Development staff to maintain state-of-the-art knowledge of new code and regulatory requirements. Additionally, expanding finance/grant capabilities can improve the City's ability to identify funds for the local match for mitigation grants to allow for better implementation of the mitigation projects outlined in this Hazard Mitigation Plan.	
Department	City of Pinole Community Development Department (Planning Division)
Director, Assistant Director, Superintendent, Supervisor, Engineers, Analysts, General Staff	
Directors, assistant directors, superintendents, supervisors, engineers, analysts, and general staff oversee public and private improvements in the public right of way; develop and implement the Capital Improvement Program by providing staff support to the City relative to City streets, sanitary sewer, storm drains, water system facilities, traffic signals, park, and recreational facilities; maintain and upgrade public infrastructure; provide services related to traffic issues; monitors the street lighting system maintained by the City and PG&E; keeps and maintains record drawings of City owned infrastructure; conducts traffic committee meetings with the Police Department; and provides engineering support to other City departments and divisions within the Public Works Department. Expansion and Improvement: Provide opportunities for continued education to Public Works staff to maintain state of the art knowledge of new code and regulatory requirements. Improve regional coordination between the City and County.	
Department	City of Pinole Public Works Department



Police Department

The Police Department provides for the coordinated response and recovery from major emergencies and disasters; develop, administer and coordinate the emergency planning preparedness program in conformity with local, State, and Federal requirements; develop emergency management and hazard mitigation plans; provide training to City staff in emergency planning and preparedness; develop, maintain, and coordinate the City Emergency Operations Center (EOC); provide businesses and residents with emergency planning and preparedness material to help reduce the loss of life and property resulting from a disaster; coordinate with City, County, State, and Federal counterparts; prepare emergency management grants; coordinate the efforts of volunteer organizations.

Expansion and Improvement: Provide training to EOC staff, and other key personnel to better prepare for potential hazards and take action to report them.

Department	City of Pinole Police Department
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Floodplain Manager

As a member of the NFIP, the Floodplain Manager is responsible for collaborating with stakeholders to ensure the Floodplain Management Ordinance is followed within the City.

Expansion and Improvement: Continue to manage the City's NFIP participation. Support the development of mitigation activities consistent with the best practices for floodplain management.

Department	City of Pinole Public Works Department
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Public Information Officer

The Public Information Officer (PIO) provides public and media information regarding the City's disaster response, mitigation, and recovery efforts.

Expansion and Improvement: Continue to use PIOs to promote awareness of this Hazard Mitigation Plan and activities associated with individual mitigation projects as they are implemented.

Department	City of Pinole City Manager
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Information Technology and Geographic Information System

Information technology (IT) and Geographic Information Systems (GIS) provide the technical resources and support necessary to operate all of the applications relating to the City's information resources; respond to the service needs to all departments based on Citywide priorities as established by the City Manager; responsible for the training and effective use of all City technology computer hardware, software, and peripherals; provide internal coordination of technology efforts Citywide including substantial interface with all technology vendors to assure cost-effective, secure, and reliable technologies compatible with the long-range needs of the City; provide high-quality spatial data to City departments.

Expansion and Improvement: Acquire and conduct training for GIS technicians on the latest versions of ArcGIS and improve GIS capabilities.

Department	City of Pinole Public Works Department
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Risk Management

Risk Management provides services to assist City departments in managing their risk of injury to employees, City property, and the public at large; purchase insurance for City departments and act in an advisory capacity with respect to workers' compensation, public liability, City property, and City contracts.

Expansion and Improvement: Continue to have the Risk Manager provide input to support the analysis of potential losses due to hazards. Update this Hazard Mitigation Plan based on current insurance values.

Department	City of Pinole Human Resources Department
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County Flood Control and Water Conservation District

The Contra Costa County Flood Control and Water Conservation District serves an advisory capacity to the Engineering Division and the Planning Commission relative to drainage and flood control problems.

Department	Contra Costa County Flood Control and Water Conservation District
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5.3. Financial Resources

Table 7 contains a list of financial capabilities available to the City. These financial resources may be used to support mitigation activities based on procedures for each resource.

Table 7. Financial Resources

General Fund	
The General Fund Program funds operations and specific projects.	
Expansion and Improvement: Hazard mitigation projects may be considered during the annual budgeting process for funding from the General Fund.	
Administrator	City of Pinole Finance Department
City Council Administered Special Funds	
Most special revenue funds were established to mitigate the impact of projects approved in certain areas of the City and most funds have been intended for uses that will benefit the quality of life for the communities in which the project is approved and special revenue funds originated.	
Expansion and Improvement: Focus Administered Special Funds on projects that provide mitigation to natural hazards.	
Administrator	City of Pinole City Council
National Pollutant Discharge Elimination System	
The National Pollutant Discharge Elimination System (NPDES) is a joint effort of the Planning, Engineering, and Public Works departments through the Contra Costa County Clean Water Program. Since 1993, the City has worked with Contra Costa County Flood Control and Water Conservation District, and 15 other cities within the County to meet federal mandates for minimizing pollutants in stormwater runoff. This revenue is used to fund its pro-rated share of the Clean Water Program's staffing, overhead costs, and local level activities necessary to comply with the joint Municipal Regional Permit (MRP) provisions.	
Expansion and Improvement: Where permissible, the NPDES Fund may be considered during the annual budgeting process for funding mitigation projects.	
Administrator	City of Pinole Public Works Department
Community Development Block Grant	
The Community Development Block Grant (CDBG) Program provides funding for eligible senior activities such as in-home care, art classes, counseling, and home-delivered meals. The United States Department of Housing and Urban Development (HUD) also provides Disaster Recovery Assistance in the form of flexible grants to help cities, counties, and states recover from Presidentially Declared Disasters, especially in low income areas, subject to the availability of supplemental appropriations.	
Expansion and Improvement: Where applicable, CDBG should be used to fund mitigation projects that enhance the resiliency of low income and underserved communities.	
Administrator	United States Department of Housing and Urban Development, City of Pinole Community Development Department (Planning Division)



Hazard Mitigation Grant Program	
The Hazard Mitigation Grant Program (HMPG) provides support for post-disaster mitigation plans and projects.	
Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency, City of Pinole Community Development Department (Planning Division)
Building Resilient Infrastructure and Communities	
Building Resilient Infrastructure and Communities (BRIC) provides support for pre-disaster mitigation plans and projects.	
Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the Cal OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency, City of Pinole Community Development Department (Planning Division)
Flood Mitigation Assistance Grant Program	
The Flood Mitigation Assistance (FMA) Grant Program mitigates structures and infrastructure with repetitive losses.	
Expansion and Improvement: Train staff on notice of intent (NOI) procedures and track opportunities on the California OES mitigation website to initiate applications for grant funding.	
Administrator	Federal Emergency Management Agency, City of Pinole Community Development Department (Planning Division)

5.4. Education and Outreach Capabilities

Table 8 lists the City's financial and public outreach capabilities. These capabilities include fire safety programs, hazard awareness campaigns, public information, and communications offices. Education and outreach capabilities can be used to inform the public about current and potential mitigation activities.

Table 8. Education and Outreach Resources

City Emergency/Disaster Readiness Website	
https://www.ci.pinole.ca.us/residents/emergency_situation/	
The City's website has educational material on numerous programs, including making an emergency plan, stocking supplies, staying informed, and getting involved in community preparedness programs.	
Expansion and Improvement: Provide links to the City and County websites. Post material on social media accounts that provide a link to the appropriate FEMA website page.	
Lead Organization	City of Pinole Police Department



City Social Media Accounts

Facebook: <https://www.facebook.com/cityofpinole/>
Facebook (Police): <https://www.facebook.com/PinolePD/>
X (formerly Twitter): <https://twitter.com/CityofPinole/>
X (formerly Twitter) (Police): <https://twitter.com/PinolePD/>
Instagram: <https://www.instagram.com/cityofpinole/>

The City uses its social media accounts to post information to collect input on updating this Hazard Mitigation Plan. These social media accounts can have links to other City webpages that provide details on mitigation projects and activities. They can also provide information and links to County, State and Federal emergency preparedness sites that provide information on individual and family preparedness.

Expansion and Improvement: Develop a comprehensive program to utilize social media to reach out to communities in the City to provide information on mitigation activities. Conduct an annual survey to solicit input. Provide information and conduct the survey in English and Spanish.

Lead Organization	City of Pinole City Manager
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County Public Safety and Emergency Information

<https://www.contracosta.ca.gov/5435/Public-Safety-Emergency-Info>

Provides resources and links for public safety and emergency information in Contra Costa County.

Expansion and Improvement: Provide additional links to other organizations such as FEMA and PG&E.

Lead Organization	Contra Costa County Office of Emergency Services
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County Community Emergency Response Team Coalition

The CERT Program is a 20-hour all risk, all hazard training offered by the County's Fire Department. This valuable course is designed to help you protect yourself, your family, your neighbors, and your neighborhood before, during, and after an emergency.

Expansion and Improvement: Conduct coordinated training and exercises with all County CERTs to improve interoperability.

Lead Organization	Contra Costa County Cities Citizen Corps
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Community Warning System

The Community Warning System (CWS) can alert residents and businesses within Contra Costa County that are impacted by or are in danger of being impacted by an emergency. The CWS message will include basic information about the incident and what specific protective actions (e.g., shelter in place, lockdown, evacuate, avoid the area) are necessary for life safety and health.

Expansion and Improvement: Coordinate community evacuation drills using the CWS to implement the exercise. Conduct post exercise information fairs at evacuation collection points.

Lead Organization	Contra Costa County Office of the Sheriff
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6. HAZARD MITIGATION PLAN INTEGRATION

The information on hazards, risk, vulnerability, and mitigation contained in this Hazard Mitigation Plan is based on the best available data at the time of the Plan update. Plan integration consists of the incorporation of hazard mitigation into other relevant planning mechanisms (e.g., general planning and capital improvement planning). It includes the integration of natural hazard information and mitigation policies, principles, and actions into local planning mechanisms and vice versa. Additionally, plan integration is achieved through the involvement of key staff and community officials in collaborative hazard mitigation planning. This section describes the City's process for integrating information from this Hazard Mitigation Plan into other planning mechanisms.



6.1. Past Plan Integration

The City of Pinole did not participate in the previous iteration of the Contra Costa County Hazard Mitigation Plan.

6.2. Potential Future Integration

As the Hazard Mitigation Plan is implemented, the City of Pinole will use information from the Plan as the best available science and data on hazards. The capability assessment presented in Section 5 of this Annex identifies codes, plans, and programs that provide opportunities for integration. The Citywide and local action plans developed for this Hazard Mitigation Plan are related to plan integration. The capability assessment identified plans and programs, listed in **Table 9**, that do not currently integrate goals and recommendations of this Plan but provide opportunities to do so in the future.

Table 9. Potential Future Integration

Planning Initiative	Description
City General Plan	Although elements of the General Plan support some of the goals listed in this Plan through the Land Use and Safety elements, hazard mitigation is not specifically defined. The City will evaluate current language and assess integration opportunities during future General Plan updates. Additionally, this Hazard Mitigation Plan will be utilized to identify new information that was not available during the previous revision of the General Plan, relating to hazards, and climate adaptation and resiliency strategies. As part of the Housing Element, the City is in the process of updating the Safety Element that will address the Hazard Mitigation Plan.
City Climate Action & Adaptability Plan	The City is in the process of developing a Climate Action & Adaptability Plan (CAAP) that will work in coordination with the County Climate Action Plan. The CAAP will be integrated with this Hazard Mitigation Plan and the General Plan. The General Plan will provide the long term resiliency framework of goals and policies, and the CAAP will provide strategic implementation programs to show how the City will reduce GHG emissions in support of the State's adopted reduction targets for 2030 and 2050, reducing GHG emissions 40% below 1990 levels by 2030, with consideration of the State's long term goal to reduce GHG emissions to 80% below 1990 levels by 2050.
Subdivision Ordinance	The Subdivision Ordinance restricts development in hazard areas. Portions of this Hazard Mitigation Plan with the associated mapping will be considered for inclusion into the next Subdivision Ordinance update.
Capital Improvement Plan	The City will ensure consistency between this Hazard Mitigation Plan and future updates of the Capital Improvement Plan. The Hazard Mitigation Plan may identify new possible funding sources for capital improvement projects and may result in modifications to proposed projects based on results of the risk assessment.

The City's Local Planning Team will identify all relevant planning initiatives that are scheduled to be updated in the next year and during the annual update process of the Hazard Mitigation Plan. Additionally, opportunities to integrate key elements of the Hazard Mitigation Plan, specifically any relevant strategies, into the planning initiatives will be identified by the Local Planning Team. Mitigation actions were identified to promote plan integration in future revisions of this Plan.

7. SIGNIFICANT HAZARD PAST EVENTS

A complete risk assessment, including past incidents, for each identified hazard of concern can be found in **Volume 1 (Planning Area-wide Elements)** of this Plan.



In April 2006, a major landslide triggered by heavy rainfall closed the westbound number 4 lane of Interstate 80 between Pinole Valley Road and Appian Way for several months.

8. NATIONAL FLOOD INSURANCE PROGRAM

The City of Pinole is a member of the National Flood Insurance Program (NFIP) but has chosen to not participate in the NFIP's Community Rating System (CRS). The City's NFIP participation information is listed in **Table 10**.

Table 10. NFIP Participation Information

CID	Community Name	NFIP Participation Date	Current Effective FIRM Date	CRS Entry Date	CRS Current Effective Date	CRS Class
060032	City of Pinole	5/24/1974	3/21/2017	N/A	N/A	N/A

8.1. Floodplain Manager

As an NFIP participating jurisdiction, the City of Pinole has a designated Floodplain Manager that is charged with enforcing floodplain regulations, routinely monitoring the floodplains, and providing community assistance such as encouraging owners to maintain flood insurance. The City's Floodplain Manager information is listed in **Table 11**.

Table 11. Floodplain Manager

Jurisdiction	Department	Name	Title	Phone Number
City of Pinole	Public Works	Sanjay Mishra	City Engineer	(510) 724-9017

8.2. Participation Activities

The City of Pinole NFIP participation activities over the last five (5) years include the following:

- Provides the following services – permit review, GIS, inspections, and engineering capability.
- The City educates private owners and other stakeholders about the importance of flood insurance through public outreach events, workshops, and/or seminars.
- Enforces local floodplain regulations and monitors compliance.
- Floodplain management regulations meet or exceed FEMA or State minimum requirements.

8.2.1. Substantial Damage

Substantial damage means damage of any origin sustained by a structure by which the cost of restoring the structure to its before damaged condition would equal or exceed 50% of the market value of the structure before the damage occurred. (*Municipal Code Title 14, Chapter 15.48 – Floodplain Hazard Prevention*)

8.2.2. Substantial Improvement

Substantial improvement means any repair, reconstruction, or improvement of a structure, the cost of which equals or exceeds 50% of the market value of the structure either:

- Before the improvement or repair is started.



- If the structure has been damaged, and is being restored, before the damage occurred.

For the purposes of this definition *substantial improvement* is considered to occur when the first alteration of any wall, ceiling, floor, or other structural part of the building commences, whether or not the alteration affects the external dimensions of the structure. The term does not, however, include either:

- Any project for improvement of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions.
- Any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places. (*Municipal Code Title 14, Chapter 15.48 – Floodplain Hazard Prevention*)

8.3. Repetitive Loss and Severe Repetitive Loss Properties

The Federal Emergency Management Agency (FEMA) defines a Repetitive Loss property as an NFIP insured structure with two (2) or more claims of more than \$1,000 each within any rolling 10-year period, since 1978.²

A Severe Repetitive Loss property is defined by FEMA as any NFIP insured structure for which either of the following is true when at least two (2) of the claims are within 10 years of each other (claims made within 10 days will be counted as one (1) claim):³

- That has incurred flood related damage for which four (4) or more separate claims payments have been made, with the amount of each claim (including buildings and contents payments) exceeding \$5,000, and with the cumulative amount of such claims exceeding \$20,000.
- For which at least two (2) separate claims payments (building payments only) have been made under such coverage, with the cumulative amount of such claims exceeding the market value of the building.

Repetitive loss records from the City of Pinole are listed in **Table 12**.

Table 12. Repetitive Loss Properties

Jurisdiction	Repetitive Loss Properties	Severe Repetitive Loss Properties	Mitigated Properties
City of Pinole	0	0	0

9. HAZARD VULNERABILITY AND IMPACT ASSESSMENT

Exposure and vulnerability to certain hazards affect the entire County and others are geographically defined. Although the entire County may be vulnerable to these hazards, their impacts may vary based on existing community conditions (e.g., underserved, or functional access needs populations may be more susceptible based on certain conditions, vulnerabilities, or needs).

The Local Planning Team identified **unique vulnerabilities and impacts** to the following natural hazards, based on the hazards profiled in **Volume 1 (Planning Area-wide Elements)**.

² Federal Emergency Management Agency. (2020). Repetitive Loss Structure. Retrieved from <https://www.fema.gov/node/405233>.

³ Federal Emergency Management Agency, National Flood Insurance Program. (2022). Flood Insurance Manual: Risk Rating 2.0: Equity in Action Edition. Retrieved from https://www.fema.gov/sites/default/files/documents/fema_nfip-flood-insurance-full-manual_102022.pdf.



- Earthquake
- Flood (*riverine/creek, urban/flash flood*)
- Landslide
- Sea Level Rise
- Wildfire

It was determined that the planning area did not have unique vulnerabilities and impacts to the following natural hazards; rather, its vulnerability and impacts are consistent with those experienced throughout the County.

- Climate Change
- Dam and Levee Failure
- Drought
- Severe Weather (*heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado*)
- Tsunami

Note: Severe weather and flooding are profiled as the two (2) hazards. However, in an effort to have a more thorough risk assessment, the sub hazards (i.e., heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado, riverine/creek flooding, and urban/flash flooding) were ranked individually. The hazard risk assessment methodology can be found in **Appendix C** of this Annex.

Table 13 provides information on several key vulnerabilities and impacts for the City of Pinole and only addresses the hazards that are relevant and unique to the jurisdiction. A complete risk assessment for each identified hazard of concern is in **Volume 1 (Planning Area-wide Elements)** of this Plan. Hazard mapping can be found in **Appendix A** of this Annex.

Table 13. Hazard Vulnerability and Impact Assessment

Hazards	Vulnerabilities and Impacts
Climate Change	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to climate change; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Dam and Levee Failure	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to dam and levee failures; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Drought	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to droughts; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.



Hazards	Vulnerabilities and Impacts
Earthquake	The Planning Area is situated approximately 1.5 to 3.9 miles northeast of the Hayward Fault and the Rodgers Creek-Healdsburg fault zone beneath San Pablo Bay. The Green Valley-Concord fault trend lies about 12 miles east of the area. Earthquakes can cause widespread damage to buildings and infrastructure, with underground facilities and utilities particularly at risk. Older homes are especially vulnerable, and residents may face greater risks if these structures have not been seismically retrofitted. In Pinole, many of these homes are located in neighborhoods near Pinole Valley Road and Tennant Avenue. The older construction and lack of retrofitting increase the likelihood of significant damage, requiring additional resources to meet modern building standards during repairs. The rebuilding process may also involve more paperwork, potentially delaying relocation. Additionally, the city's vulnerable population would face competition for funding and resources needed for recovery efforts. The elderly population is particularly vulnerable during an earthquake due to mobility challenges, health conditions, and limited ability to evacuate quickly or move to a safe location within their home during an earthquake, making them more susceptible to injury. Furthermore, after the earthquake, this population may have difficulty accessing emergency services or medical care.
Flood (urban/flash flood, riverine/creek)	Flooding is a potential risk along Pinole Creek, particularly during a 100-year storm event, as the Creek's current channel was designed to accommodate flows from a 50-year storm. In such events, water may exceed the creek banks, leading to potential flooding. Pinole Creek originates in the City's southern area, flowing through residential neighborhoods along Pinole Valley Road and Tennant Avenue before draining into San Francisco Bay. The Creek narrows as it passes under the Interstate 80 bridge, creating a bottleneck that can exacerbate flooding. Increasing surface runoff from impervious surfaces has further heightened the flood risk during storms, potentially cutting off evacuation routes and damaging homes. Areas at risk in Pinole include the Pinole-Hercules Water Pollution Control Plant (WPCP) and the Interstate 80 underpass at Pinole Valley Road. Flooding at the WPCP can occur when heavy rainfall combines with tidal surges, hindering the facility's ability to drain properly. The City maintains well-stocked sandbag stations equipped with sand, bags, and shovels. While businesses may find it easier to utilize these resources due to having employees and vehicles for transport, residents—particularly the elderly and those with access or functional needs—might require additional assistance with filling and hauling sandbags. The elderly population is particularly vulnerable during a flooding event due to mobility challenges, health conditions, and limited ability to evacuate in a timely manner. Furthermore, those seniors that live alone have a heightened vulnerability because they may lack access to social connections and community support to assist in preparing for and responding to emergency events, evacuating, improving home resiliency, managing medical needs, and locating support services.



Hazards	Vulnerabilities and Impacts
Landslides	While much of Pinole has generally stable soil and geologic conditions, steep slopes and mud deposits along Pinole Creek and San Pablo Bay are prone to instability during heavy rainfall or earthquakes. Landslides and mudslides occur when the soil becomes oversaturated, causing it to give way until reaching a natural flat surface or a human-made barrier, such as a retaining wall or road. Depending on the size of the slide, nearby structures may also be affected. In Pinole, areas at risk include San Pablo Avenue, Appian Way, and Interstate 80, where landslides could pose a threat to underserved populations. A landslide along San Pablo Avenue in the downtown area could block the roadway, disrupting evacuation routes. Within a quarter mile of this area, there is a senior apartment complex with 179 units; residents without access to transportation would face challenges in evacuating and become isolated. Similarly, a landslide on Appian Way could obstruct the road, impacting evacuation routes for approximately 500 residents in neighborhoods to the east and west. Such disruptions could hinder evacuation efforts and isolate these communities from essential services.
Sea Level Rise	The City borders San Pablo Bay, making Pinole residents vulnerable to sea level rise, especially during high tides and heavy rainfall. Although significant impacts are not expected until a water level increase of four (4) to six (6) feet, such a rise could cause moderate to significant flooding at the Pinole-Hercules Water Pollution Control Plant, a critical facility. These events also increase the risk of infrastructure corrosion due to higher salt content. The impacts could disproportionately affect vulnerable populations by compromising water quality, disrupting essential wastewater services, and limiting access to safe evacuation routes during emergencies. Repair costs could strain City resources, potentially delaying recovery efforts in low-income communities. Additionally, after such events, city employees face the challenge of inspecting streets, storm drains, trash capture devices, and other infrastructure, with immediate actions often needed to ensure public safety.
Severe Weather <i>(heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado)</i>	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to severe weather; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Tsunami	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to tsunamis; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.



Hazards	Vulnerabilities and Impacts
Wildfire	The City of Pinole has several open space areas, with additional open space lands in neighboring Contra Costa County. High fire danger zones within the City are identified and monitored year-round, and all housing, commercial, industrial, and public buildings are vulnerable to wildfires. Low-income households face increased financial hardships in obtaining permits for building projects, which can deter proactive fire mitigation efforts. These residents may also encounter challenges in designating emergency supplies, communicating, and planning evacuations, with financial constraints and language barriers further complicating preparedness. In response to California's catastrophic wildfires, two (2) bills – Senate Bill 63 (SB 63) and Assembly Bill 9 (AB 9) – were signed into law in September 2021 and took effect on January 1, 2022. SB 63 requires the State Fire Marshal to identify moderate, high, and very high Fire Hazard Severity Zones (FHSZ) and distribute maps of these zones to cities. Cities must adopt a local map designating Very High FHSZs within 120 days of receiving the State Fire Marshal's recommendations, and cities like Pinole are also required to extend designations to High and Very High FHSZs.
Active Shooter Incidents	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to active shooter incidents; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Cybersecurity Threats	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to cybersecurity threats; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Hazardous Materials Incidents	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to hazardous materials incidents; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Terrorism (Weapons of Mass Destruction)	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to terrorism; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.
Utility Interruptions	The Local Planning Team determined that the City does not have unique vulnerabilities and impacts to utility interruptions; rather, the City's vulnerability and impacts are consistent with those experienced throughout the County.

The City evaluated whether vulnerability and impact in hazard prone areas had increased, decreased, or remained the same for each natural hazard identified in this Hazard Mitigation Plan. Climate change, changes in population, infrastructure expansion, and economic shifts that can affect vulnerability were considered. For example, if planned development is in an identified hazard areas or is not built to the updated building codes, it may increase the community's vulnerability to future hazards and disasters. On the other hand, if development occurred with mitigation practices in place, the vulnerability may have remained the same or decreased. Additionally, shifting demographics (e.g., underserved population) were taken into consideration.

Table 14 outlines if climate change has increased or decreased the City's vulnerability (i.e., exposure) and impact to each natural hazard over the past five (5) years, and the effect of climate change in the future probability of occurrence and impacts from each natural hazard.



Table 14. Climate Change Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
<i>Current Vulnerability and Impact</i>	
Climate Change	Increased
Dam and Levee Failure	Remained the Same
Drought	Remained the Same
Earthquake	Remained the Same
Flood (<i>urban/flash flood, riverine/creek</i>)	Remained the Same
Landslide	Remained the Same
Sea Level Rise	Remained the Same
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	Increased
Tsunami	Remained the Same
Wildfire	Remained the Same
<i>Future Vulnerability and Impact</i>	
Climate Change	Increase
Dam and Levee Failure	No Change is Anticipated
Drought	Increase
Earthquake	No Change is Anticipated
Flood (<i>urban/flash flood, riverine/creek</i>)	Increase
Landslide	No Change is Anticipated
Sea Level Rise	No Change is Anticipated
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	Increase
Tsunami	No Change is Anticipated
Wildfire	No Change is Anticipated

Table 15 outlines if changes in population within the City over the past five (5) years have increased or decreased the vulnerability (i.e., exposure) and impact to these natural hazards, and the anticipated effects changes in population may have on the future probability of occurrence and impacts from these natural hazards.

Table 15. Changes in Population Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
<i>Current Vulnerability and Impact</i>	
Climate Change	Remained the Same
Dam and Levee Failure	Remained the Same
Drought	Remained the Same



Hazard	Vulnerability and Impact
Earthquake	Remained the Same
Flood (<i>urban/flash flood, riverine/creek</i>)	Remained the Same
Landslide	Remained the Same
Sea Level Rise	Remained the Same
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	Remained the Same
Tsunami	Remained the Same
Wildfire	Remained the Same
Future Vulnerability and Impact	
Climate Change	No Change is Anticipated
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	No Change is Anticipated
Flood (<i>urban/flash flood, riverine/creek</i>)	Increase
Landslide	No Change is Anticipated
Sea Level Rise	No Change is Anticipated
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	Increase
Tsunami	No Change is Anticipated
Wildfire	Increase

Table 16 outlines if development over the past five (5) years has increased or decreased the jurisdiction's vulnerability (i.e., exposure) and impact to these natural hazards, and the anticipated effects changes in development may have on the future probability of occurrence and impacts from these natural hazards.

Table 16. Changes in Development Current and Future Vulnerability and Impact

Hazard	Vulnerability and Impact
Current Vulnerability and Impact	
Climate Change	Remained the Same
Dam and Levee Failure	Remained the Same
Drought	Remained the Same
Earthquake	Remained the Same
Flood (<i>urban/flash flood, riverine/creek</i>)	Remained the Same
Landslide	Remained the Same
Sea Level Rise	Remained the Same
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	Remained the Same
Tsunami	Remained the Same



Hazard	Vulnerability and Impact
Wildfire	Remained the Same
<i>Future Vulnerability and Impact</i>	
Climate Change	No Change is Anticipated
Dam and Levee Failure	No Change is Anticipated
Drought	No Change is Anticipated
Earthquake	No Change is Anticipated
Flood (<i>urban/flash flood, riverine/creek</i>)	No Change is Anticipated
Landslide	No Change is Anticipated
Sea Level Rise	No Change is Anticipated
Severe Weather (<i>heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, tornado</i>)	No Change is Anticipated
Tsunami	No Change is Anticipated
Wildfire	No Change is Anticipated

The City does not anticipate future major assets may be exposed or vulnerable to any of the natural hazards identified in this Hazard Mitigation Plan. Any new assets (e.g., new construction in hazard prone areas) will be constructed to adhere to the latest building codes and standards, and mitigation to protect them from identified and anticipated hazards, especially those that are expected to increase due to climate change.

Refer to **Appendix C** and **Appendix D** of this Annex for the hazard risk assessment methodology and jurisdiction specific details, which includes the vulnerability and impacts to population and life safety, underserved/equity, property damage, future development, and climate change.

9.1. FEMA National Risk Index

In the National Risk Index (NRI), risk is defined as the potential for negative impacts as a result of a natural hazard. The Risk Index is based on three (3) components – a natural hazards component (Expected Annual Loss), a consequence enhancing component (Social Vulnerability), and a consequence reduction component (Community Resilience). Using these components, the composite and hazard type Risk Index values are calculated for each community (county and Census Tract). Risk Index values form an absolute basis for measuring Risk within the NRI and are used to generate Risk Index percentiles and ratings across communities.⁴ **Table 17** illustrates the Risk Index rating and score for the City of Pinole.

Note: ArcGIS mapping analysis was performed utilizing Census Tract data by overlaying Census Tracts with the City of Pinole planning area boundary. The information outlined in this section includes data from the Census Tracts that intersect the jurisdiction.

⁴ Federal Emergency Management Agency. (2023). Determining Risk. Retrieved from <https://hazards.fema.gov/nri/determining-risk>.



Table 17. Risk Index Score (FEMA National Risk Index)

Jurisdiction	Rating	Score
City of Pinole	Very High	89.8
<i>Risk Index scores are calculated using an equation that combines scores for Expected Annual Loss due to natural hazards, Social Vulnerability and Community Resilience (Expected Annual Loss x Social Vulnerability / Community Resilience = Risk Index).</i>		

9.1.1. Expected Annual Loss

The FEMA NRI Expected Annual Loss (EAL), the natural hazards component of the NRI, represents the average economic loss in dollars resulting from natural hazards each year. It is calculated for each hazard type and quantifies loss for relevant consequence types – buildings, people, and agriculture. The EAL score and rating represent a community's relative level of expected losses each year when compared to all other communities at the same level. Since the score is associated to a community's risk; the higher EAL score results in a higher Risk Index score.⁵ **Table 18** illustrates each hazard EAL for the City of Pinole.

Table 18. Expected Annual Loss (FEMA National Risk Index)

Hazard	Population Equivalence	Building Value	Agriculture Value	Total Expected Annual Loss	Expected Annual Loss Score	Rating
Coastal Flooding (Sea Level Rise)	\$1	\$1,171	n/a	\$1,172	28.6	Relatively Low
Drought	n/a	n/a	\$0	\$0	0.0	No Expected Annual Loss
Earthquake	\$581,146	\$1.4 Million	n/a	\$2.0 Million	97.4	Very High
Hail (Severe Weather)	\$28	\$88	\$0	\$116	19.3	Very Low
Heat Wave (Severe Weather)	\$13,814	\$2	\$0	\$13,816	60.8	Relatively High
Landslide	\$618	\$3,619	n/a	\$4,237	70.5	Relatively High
Riverine Flooding (Flood)	\$3,034	\$3,884	\$0	\$6,918	36.8	Relatively Low
Strong Winds (Severe Weather)	\$67	\$20	\$0	\$87	5.5	Very Low
Tornado (Severe Weather)	\$1,156	\$2,270	\$0	\$3,426	10.0	Very Low
Tsunami	\$0	\$42	n/a	\$42	31.0	Very Low
Wildfire	\$182	\$6,478	\$0	\$6,659	60.8	Relatively High
<i>Expected annual loss scores are calculated utilizing an equation that combines values for exposure, annualized frequency, and historic loss ratios (Expected Annual Loss = Exposure x Annualized Frequency x Historic Loss Ratio).</i>						

⁵ Federal Emergency Management Agency. (2023). Expected Annual Loss. Retrieved from <https://hazards.fema.gov/nri/expected-annual-loss>.



An EAL score and rating is calculated independently for each consequence type (i.e., buildings, population, and agriculture) for each county and Census Tract. The population EAL is measured in fatalities and injuries while the building and agriculture values are measured in dollars. However, for consistency in the unit of measurement, the population EAL was monetized into population equivalence using a value of statistical life (VSL) approach where each fatality or 10 injuries is treated as \$11.6 Million of economic loss.

9.1.2. Social Vulnerability

Social vulnerability, the consequence enhancing risk component of the NRI, measures the susceptibility of social groups to the adverse impacts of natural hazards, including disproportionate death, injury, loss, or disruption of livelihood. The Social Vulnerability score and rating represent the relative level of a community's social vulnerability compared to all other communities at the same level. A higher Social Vulnerability score results in a higher Risk Index score.⁶ **Table 19** illustrates the Social Vulnerability rating and score for City of Pinole.

Table 19. Social Vulnerability (FEMA National Risk Index)

Jurisdiction	Rating	Score
City of Pinole	Relatively Moderate	51.8
<i>Social Vulnerability is measured using the Social Vulnerability Index (SoVI) published by the University of South Carolina's Hazards and Vulnerability Research Institute (HVRI).</i>		

9.1.3. Community Resilience

Community resilience, the consequence reduction risk component, measures the ability of a community to prepare for anticipated natural hazards, adapt to changing conditions, and withstand and recover rapidly from disruptions. The Community Resilience score and rating represent the relative level of a community's resilience compared to all other communities at the same level. Since the score is inversely proportional to a community's risk; the higher Community Resilience score results in a lower Risk Index score.⁷ **Table 20** illustrates the Community Resilience rating and score for the City of Pinole.

Table 20. Community Resilience (FEMA National Risk Index)

Jurisdiction	Rating	Score
City of Pinole	Relatively High	66.4
<i>Community Resilience is measured using the Baseline Resilience Indicators for Communities (HVRI BRIC) published by the University of South Carolina's Hazards and Vulnerability Research Institute (HVRI).</i>		

9.1.4. Annualized Frequency

Annualized frequency is defined as the expected frequency or probability of a hazard occurrence per year. It is a natural hazard incidence factor for Expected Annual Loss, the natural hazards component of the National Risk Index. A higher annualized frequency value results in higher Expected Annual Loss and Risk Index scores. The annualized frequency is derived from either the number of recorded hazard occurrences each year over a given period or the modeled probability of a hazard occurrence each year

⁶ Federal Emergency Management Agency. (2023). Social Vulnerability. Retrieved from <https://hazards.fema.gov/nri/social-vulnerability>.

⁷ Federal Emergency Management Agency. (2023). Community Resilience. Retrieved from <https://hazards.fema.gov/nri/community-resilience>.



(e.g., earthquake).⁸ **Table 21** outlines the annualized frequency for each hazard, based on FEMA NRI data, for the City of Pinole.

Table 21. Hazard Annualized Frequency (FEMA National Risk Index)

Hazard	Period of Record	Events on Record	Annualized Frequency
Coastal Flooding (Sea Level Rise)	Various datasets	n/a	1.1 events per year
Drought	22 years	1,006	45.7 events per year
Earthquake	2021 dataset	n/a	0.011% chance per year
Hail (Severe Weather)	34 years	1	0.0 events per year
Heat Wave (Severe Weather)	16 years	28	1.9 events per year
Landslide	12 years	0.3	0.0 events per year
Riverine Flooding (Flood)	24 years	31	0.9 events per year
Strong Winds (Severe Weather)	34 years	2	0.0 events per year
Tornado (Severe Weather)	72 years	0	0.0 events per year
Tsunami	222 years	0	0.0 events per year
Wildfire	2021 dataset	n/a	0.001% events per year

10. HAZARD RISK RANKING

Table 22 presents the local hazard ranking for the City of Pinole of all hazards of concern listed in **Volume 1 (Planning Area-wide Elements)** of this Plan. This ranking summarizes how hazards vary for this jurisdiction. As described in detail in **Volume 1 (Planning Area-wide Elements)** and **Appendix C** of this Annex, the ranking process involves an assessment of the likelihood of occurrence for each hazard, along with its potential impacts on people, property, and the economy. For further details on how the probability, extent, vulnerability, and impact factors in **Table 22** were calculated, please refer to **Appendix D** of this Annex.

It is important to note that the sub hazards for severe weather hazards (i.e., heavy rainfall, severe thunderstorms, strong winds/damaging winds, heat wave/extreme heat, and tornado) and flood hazards (i.e., riverine/creek flooding and urban/flash flooding) were individually ranked in the hazard risk ranking; however, flood and severe weather are each considered as the main hazard throughout this Annex and **Volume 1 (Planning Area-wide Elements)**.

Table 22. Hazard Risk Ranking

Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score (Probability x Consequence)
Earthquake	2	18	17	36	71	68
Landslide	3	9	9	22	40	59

⁸ Federal Emergency Management Agency. (2023). Annualized Frequency. Retrieved from <https://hazards.fema.gov/nri/annualized-frequency>.

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Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score (Probability x Consequence)
Heavy Rainfall (Severe Weather)	3	9	14	15	38	56
Flood (Urban/Flash Flood)	2	15	12	29	56	55
Wildfire	2	12	12	31	55	54
Strong Winds/ Damaging Winds (Severe Weather)	3	9	11	16	36	54
Severe Thunderstorm (Severe Weather)	3	6	16	14	36	54
Utility Interruptions	3	9	7	18	34	51
Heat Wave/Extreme Heat	3	9	10	15	34	51
Drought	2	18	12	20	50	50
Flood (Riverine/Creek)	2	12	7	29	48	48
Hazardous Materials Incidents	2	15	9	16	40	41
Climate Change	2	9	12	15	36	38
Sea Level Rise	2	12	6	17	35	37
Cybersecurity Threats	2	12	7	13	32	34
Active Shooter Incidents	2	9	5	15	29	32
Terrorism (Weapons of Mass Destruction)	1	18	11	27	56	31
Dam and Levee Failure	1	18	6	31	55	30
Tsunami	1	6	6	22	34	20



Hazard Event	Probability Factor	Sum of Weighted Extent Factors	Sum of Weighted Vulnerability Factors	Sum of Weighted Impact Factors	Consequence Score	Total Risk Score (Probability x Consequence)
Tornado (Severe Weather)	1	6	6	14	26	16
Consequence: Sum of <u>all</u> weighted factors. Extent: Sum of the weighted <u>Extent</u> factors. Vulnerability: Sum of the weighted <u>Vulnerability</u> factors. Impact: Sum of the weighted <u>Impact</u> factors. Total Risk Score* = Probability x Consequence * Normalized to 100						
Total Risk Score Legend						
Classification	Probability Factor	Extent	Vulnerability	Impact	Consequence Score	Total Risk Score
Low (L)	1	0 – 6	0 – 6	0 – 12	0 – 24	0 – 24
Medium (M)	2	7 – 12	7 – 12	13 – 26	25 – 50	25 – 54
High (H)	3	13 – 18	13 – 18	27 – 39	51 – 75	55 and above
The legend—specifically the assignment of low, medium, and high—provides an additional means to qualitatively assess the probability factor, sum of weighted factors, and the total risk scores for each hazard. The Consequence Score represents the sum of the Extent, Vulnerability, and Impact Factors. The Total Risk Score is a measure of Probability and Consequence.						



11. MITIGATION ACTIONS

This section includes the mitigation actions that were developed to address identified risks and vulnerabilities to hazards identified in this Plan. This Plan serves only to recommend mitigation measures based on the potential for risk reduction and available funding. Implementation of mitigation actions is dependent on risk reduction priorities, feasibility, and available funding. It is also dependent on the cooperation and support of the jurisdiction and/or department responsible for each action item.

The City of Pinole agreed upon **20** mitigation actions that apply to the jurisdiction's properties where they have jurisdictional responsibility and authority. The City did not participate in the previous reiteration of the Contra Costa County Hazard Mitigation Plan; therefore, all mitigation actions are new. A summary of the City's mitigation actions status is listed in **Table 23**.

Table 23. City of Pinole Mitigation Actions Summary

Status		Mitigation Action Total	
Ongoing		0	
In Progress/In Work		0	
Not Started		0	
Delayed/Deferred		0	
New		20	
TOTAL		20	
Completed		0	
Deleted/No Longer Needed		0	
Mitigation Actions per Hazard			
Climate Change	10	Landslide	4
Dam and Levee Failure	1	Sea Level Rise	5
Drought	1	Severe Weather	11
Earthquake	3	Tsunami	1
Flood	8	Wildfire	5
Other Hazard of Concern: Active Shooter Incidents (1), Hazardous Materials Incidents (1)			

These shared actions, some of which address all hazards, help to meet the following requirements:

- Does the Plan identify and analyze a comprehensive range of specific mitigation actions and projects for each jurisdiction being considered to reduce the effects of hazards, with emphasis on new and existing buildings and infrastructure?
- Does the Plan include one (1) or more action(s) per jurisdiction for each hazard identified within the risk assessment?

A detailed explanation of the Mitigation Strategy can be found in Chapter 5 of **Volume 1 (Planning Area-wide Elements)**.



Mitigation Action	Implement the Pinole Creek Watershed Vision Plan and Pinole Creek Greenway Master Plan.				
Action Number	P-1	Year Initiated / Anticipated Year of Initiation	2025	Prioritization Score	28/40
Goal(s) / Objective(s) Addressed		Goals: 3, 4	Hazard(s) Mitigated	Climate Change, Flood	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits <i>(Loss Avoided)</i>		Medium			
Lead Agency / Organization	City of Pinole Community Development Department, City of Pinole Public Works Department		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC, FMA		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	Integration Ideas <i>(Optional)</i>			



Mitigation Action	Update the Flood Hazard Reduction Ordinance periodically based on new information and research to include land use controls regulations for properties that abut Pinole Creek in order to minimize potential conflicts between flood, resource protection, and recreational goals and to adhere to pertinent local, state, and federal agency requirements.				
Action Number	P-2	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	27/40
Goal(s) / Objective(s) Addressed		Goals: 1, 3, 4	Hazard(s) Mitigated	Flood, Severe Weather	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	HMGP, FMA		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Collaborate with the Contra Costa County Flood Control District and other property owners in the Pinole Creek watershed, particularly the East Bay Municipal Utility District, to establish a diversion basin that could reduce stormwater flows during severe storm conditions.				
Action Number	P-3	Year Initiated / Anticipated Year of Initiation	2028	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3, 4, 5	Hazard(s) Mitigated	Flood, Severe Weather	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Low			
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	Contra Costa County Flood Control District	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Long Term		Estimated Cost	High	
Potential Funding Source	HMGP, FMA, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	High	Integration Ideas (Optional)			



Mitigation Action	Coordinate with Contra Costa County Flood Control District on flood protection and prevention within the City, per Government Code Section 65302 (g)(2)(B)(v).				
Action Number	P-4	Year Initiated / Anticipated Year of Initiation	2028	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Dam and Levee Failure, Flood, Severe Weather	
Project Status	New		If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)	Medium				
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	Contra Costa County Flood Control District	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration (Select one)	Ongoing		Estimated Cost (Select one)	Low	
Potential Funding Source	HMGP, FMA, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	High	Integration Ideas (Optional)			



Mitigation Action	Coordinate with local, regional, state, and federal agencies regarding impacts and mitigation of a potential rise in sea level.				
Action Number	P-5	Year Initiated / Anticipated Year of Initiation	2029	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 3, 4, 5	Hazard(s) Mitigated	Climate Change, Flood, Sea Level Rise, Severe Weather	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department, City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	BRIC, HMGP, FMA, CDBG		If Other, you <u>must</u> identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Develop and implement a long-range plan, through the Climate Action and Adaptation planning process, to govern the San Pablo Bay waterfront and any other areas that may be impacted by sea level rise.				
Action Number	P-6	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3, 4, 5	Hazard(s) Mitigated	Climate Change, Drought, Flood, Landslide, Sea Level Rise, Severe Weather, Wildfire	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Long Term		Estimated Cost	High	
Potential Funding Source	BRIC, HMGP, FMA, CDBG, FEMA PA		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Continue to support the actions in the Bay Conservation and Development Commission's Bay Adapt Joint Platform and cooperate in the future implementation strategies to adapt to Bay related impacts of climate change, in addition to other ongoing research by regional agencies.				
Action Number	P-7	Year Initiated / Anticipated Year of Initiation	2025	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed	Goals: 1, 2, 3, 4, 5		Hazard(s) Mitigated	Climate Change, Flood, Sea Level Rise, Severe Weather, Tsunami	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits (Loss Avoided)	Medium				
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	Bay Conservation and Development Commission	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing	Estimated Cost		Low	
Potential Funding Source	HMGP, FMA, CDBG, FEMA PA	If Other, you <u>must</u> identify a funding source.		N/A	
		Please provide further detail on Potential Funding Source.		N/A	
Implementation Priority	High	Integration Ideas (Optional)			



Mitigation Action	Explore adequate protection from sea level rise and subsidence.				
Action Number	P-8	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3	Hazard(s) Mitigated	Flood, Sea Level Rise	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department, City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	BRIC, HMGP, FMA, CDBG, FEMA PA		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	High	Integration Ideas (Optional)			



Mitigation Action	Require future development and major renovations within the fault trace areas or other geologic hazard areas (e.g., liquefaction, land sliding, mud sliding, erosion, sedimentation, hydromodification, and settlement) to provide geotechnical studies that determine the location of the fault trace relative to proposed improvements, the feasibility of the proposed design, level of risk associated with potential geologic hazards, and appropriate mitigation projects.				
Action Number	P-9	Year Initiated / Anticipated Year of Initiation	2028	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3, 4	Hazard(s) Mitigated	Earthquake, Landslide	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits <i>(Loss Avoided)</i>		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	Private/Non-Profit Funds, BRIC, HMGP		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	Developer Funds	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



Mitigation Action	Ensure that during project design and review, existing and new structures are designed to protect people and property from seismic hazards.				
Action Number	P-10	Year Initiated / Anticipated Year of Initiation	2026	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3	Hazard(s) Mitigated	Earthquake, Landslide	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Low			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Monitor slope conditions in areas of concern to evaluate future risk. If slope stability appears threatened or otherwise at risk of failure, document a response plan, schedule, and funding source.				
Action Number	P-11	Year Initiated / Anticipated Year of Initiation	2028	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed	Goals: 1, 3		Hazard(s) Mitigated	Earthquake, Landslide	
Project Status	New	If Deleted/No Longer Needed, provide reason.		N/A	
Benefits (Loss Avoided)	Medium				
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing	Estimated Cost		High	
Potential Funding Source	BRIC, HMGP, CDBG, FEMA PA	If Other, you <u>must</u> identify a funding source.		N/A	
		Please provide further detail on Potential Funding Source.		N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Ensure that new development and major renovations are required to submit fuel modification plans for approval from the City Fire Department or contracted fire protection agency.				
Action Number	P-12	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3, 4	Hazard(s) Mitigated	Wildfire	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits <i>(Loss Avoided)</i>		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization <i>(If applicable)</i>	Contra Costa Fire Protection District	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	BRIC, HMGP		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas <i>(Optional)</i>			



Mitigation Action	Implement policy requirements for adequate buffer distances (based on recommendations and requirements of the Bay Area Air Quality Management District California Environmental Quality Act Air Quality Guidelines) or filters or other equipment/solutions to reduce the potential exposure to acceptable levels when new development is expected to be a source of pollution, or when odors are proposed near residences or other sensitive receptors.				
Action Number	P-13	Year Initiated / Anticipated Year of Initiation	2029	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 4	Hazard(s) Mitigated	Climate Change	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	BRIC, HMGP, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Support efforts by the Bay Area Air Quality Management District (BAAQMD) to improve air quality in impacted communities both within and adjoining the City. Mitigation efforts include, but are not limited to, monitoring local air quality and identifying main pollution sources.				
Action Number	P-14	Year Initiated / Anticipated Year of Initiation	2028	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 4	Hazard(s) Mitigated	Climate Change, Severe Weather, Wildfire	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		High			
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	BRIC, CDBG		If Other, you <u>must</u> identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Create a model for large employers in the City to reduce single occupant vehicle trips, support the use of alternative fuels, and encourage alternative modes of transportation. Such programs could include, but are not limited to: - Creating rideshare/carpooling incentives for employees who commute together. - Replacing City owned vehicles with alternative fuel vehicles. - Ensuring that necessary infrastructure is in place (e.g., showers, bike racks, electric charging stations, shared automobile leasing stations) and available for employees and visitors who rely on such facilities to support alternative modes of transportation.				
Action Number	P-15	Year Initiated / Anticipated Year of Initiation	2026	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 3, 4	Hazard(s) Mitigated	Climate Change, Sea Level Rise, Severe Weather	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Community Development Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	Private/Non-Profit Funds, HMGP, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	Developers Improvements/Funds	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Ensure that all developments in Very High Fire Hazard Severity Zones maintain certain defensible space through specific fuel modification (brush clearing) requirements as outlined in Government Code 51175-51189.				
Action Number	P-16	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	29/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 3, 4, 5	Hazard(s) Mitigated	Climate Change, Severe Weather, Wildfire	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	Contra Costa Fire Protection District		Supporting Agency / Organization (If applicable)	City of Pinole Building Division	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	Local Budgeted Funds, HMGP, BRIC		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	Medium	Integration Ideas (Optional)			



Mitigation Action	Identify public buildings, specific private buildings, and/or institutions with air conditioning as public cooling shelters during periods of extreme heat or power outage and provide up to date information to the public about such buildings on the City's website.				
Action Number	P-17	Year Initiated / Anticipated Year of Initiation	2025	Prioritization Score	32/40
Goal(s) / Objective(s) Addressed		Goals: 1, 2, 5	Hazard(s) Mitigated	Climate Change, Severe Weather, Wildfire	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits <i>(Loss Avoided)</i>		Medium			
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds, BRIC, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



Mitigation Action	Develop and implement a Plan for City response operations to extreme heat events to include, but not limited to, extend cooling center hours, alternative schedules for outdoor workers, delivery of water, medicine, and other critical resources to vulnerable populations.				
Action Number	P-18	Year Initiated / Anticipated Year of Initiation	2025	Prioritization Score	32/40
Goal(s) / Objective(s) Addressed		Goals: 2, 5	Hazard(s) Mitigated <i>(Select all that apply)</i>	Climate Change, Severe Weather	
Project Status		New	<i>If Deleted/No Longer Needed, provide reason.</i>	N/A	
Benefits <i>(Loss Avoided)</i>	Medium				
Lead Agency / Organization	City of Pinole Community Development Department, City of Pinole Public Works Department		Supporting Agency / Organization <i>(If applicable)</i>	N/A	
Additional Participating Jurisdictions <i>(If applicable)</i>	N/A				
Project Duration	Short Term		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds	<i>If Other, you must identify a funding source.</i>		N/A	
		<i>Please provide further detail on Potential Funding Source.</i>		General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas <i>(Optional)</i>			



Mitigation Action	Implement a public outreach program to guide and educate the public on active shooter scenario public responses through employer/school staff training and public education.				
Action Number	P-19	Year Initiated / Anticipated Year of Initiation	2026	Prioritization Score	32/40
Goal(s) / Objective(s) Addressed		Goals: 1, 3, 5	Hazard(s) Mitigated	Active Shooter Incidents	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Police Department		Supporting Agency / Organization (If applicable)	N/A	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	Medium	
Potential Funding Source	Local Budgeted Funds		If Other, you <u>must</u> identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	General Fund (Staff Time)	
Implementation Priority	High	Integration Ideas (Optional)			



Mitigation Action	Continue to participate in Contra Costa County Hazardous Materials Area Plan regulatory requirements and emergency response coordination.				
Action Number	P-20	Year Initiated / Anticipated Year of Initiation	2027	Prioritization Score	30/40
Goal(s) / Objective(s) Addressed		Goals: 1, 4, 5	Hazard(s) Mitigated	Hazardous Materials Incident	
Project Status		New	If Deleted/No Longer Needed, provide reason.	N/A	
Benefits (Loss Avoided)		Medium			
Lead Agency / Organization	City of Pinole Public Works Department		Supporting Agency / Organization (If applicable)	Contra Costa Health Services, Hazardous Materials Program Office; Contra Costa County Fire Protection District	
Additional Participating Jurisdictions (If applicable)	N/A				
Project Duration	Ongoing		Estimated Cost	High	
Potential Funding Source	HMGP, CDBG		If Other, you must identify a funding source.	N/A	
			Please provide further detail on Potential Funding Source.	N/A	
Implementation Priority	High	Integration Ideas (Optional)			



APPENDIX A. HAZARD MAPS

The following hazards were mapped for the City of Pinole – earthquakes, floods, landslides, sea level rise, tsunamis, and wildfires.

- **Figure 1** illustrates the liquefaction susceptibility, which helps assess potential damage from earthquakes in the City.
- **Figure 2** illustrates the City of Pinole Special Flood Hazard Area (SFHZ), including each Flood Zone, and the 500-year floodplain. Flood Insurance Rate Maps (FIRMs) show the flood zones, floodplain boundaries, and Base Floor Elevation (BFE) and are used for floodplain management, flood insurance ratings, and to determine flood insurance requirements. FIRMs show areas with a 1% chance of flooding each year, commonly known as the 100-year floodplains, and are illustrated as the SFHA.⁹ The 500-year floodplains show areas with a 0.2% chance of flooding each year.
- **Figure 3** illustrates landslide susceptibility in the City. Landslide susceptibility maps describe the relative likelihood of future land sliding based solely on the intrinsic properties of a location or site. There are three (3) site factors that most determine susceptibility – prior failure, rock or soil strength, and steepness of slope.¹⁰
- **Figure 4** illustrates sea level rise projections of one (1) foot within the City.
- **Figure 5** illustrates the California Tsunami Hazard Areas which represent areas within the City of Pinole that could be exposed to tsunami hazards during a tsunami event. Areas in yellow are advised to evacuate immediately after an earthquake that lasts for an extended period of time or if an official evacuation notification is received. Residents and visitors are advised to evacuate on foot to a green area.
- **Figure 6** illustrates the California Fire Hazard Severity Zones (FHSZ) in the State Responsibility Area (SRA) within the City.

⁹ Federal Emergency Management Agency. (2017). Flood Insurance Study: Contra Costa County, California and Incorporated Areas. Retrieved from <https://www.contracosta.ca.gov/DocumentCenter/View/77626/Volumes-I-V?bidId=>.

¹⁰ California Department of Conservation. (n.d.). Landslides. Retrieved from <https://www.conservation.ca.gov/cgs/landslides>.



Figure 1. Liquefaction Susceptibility (Earthquake)

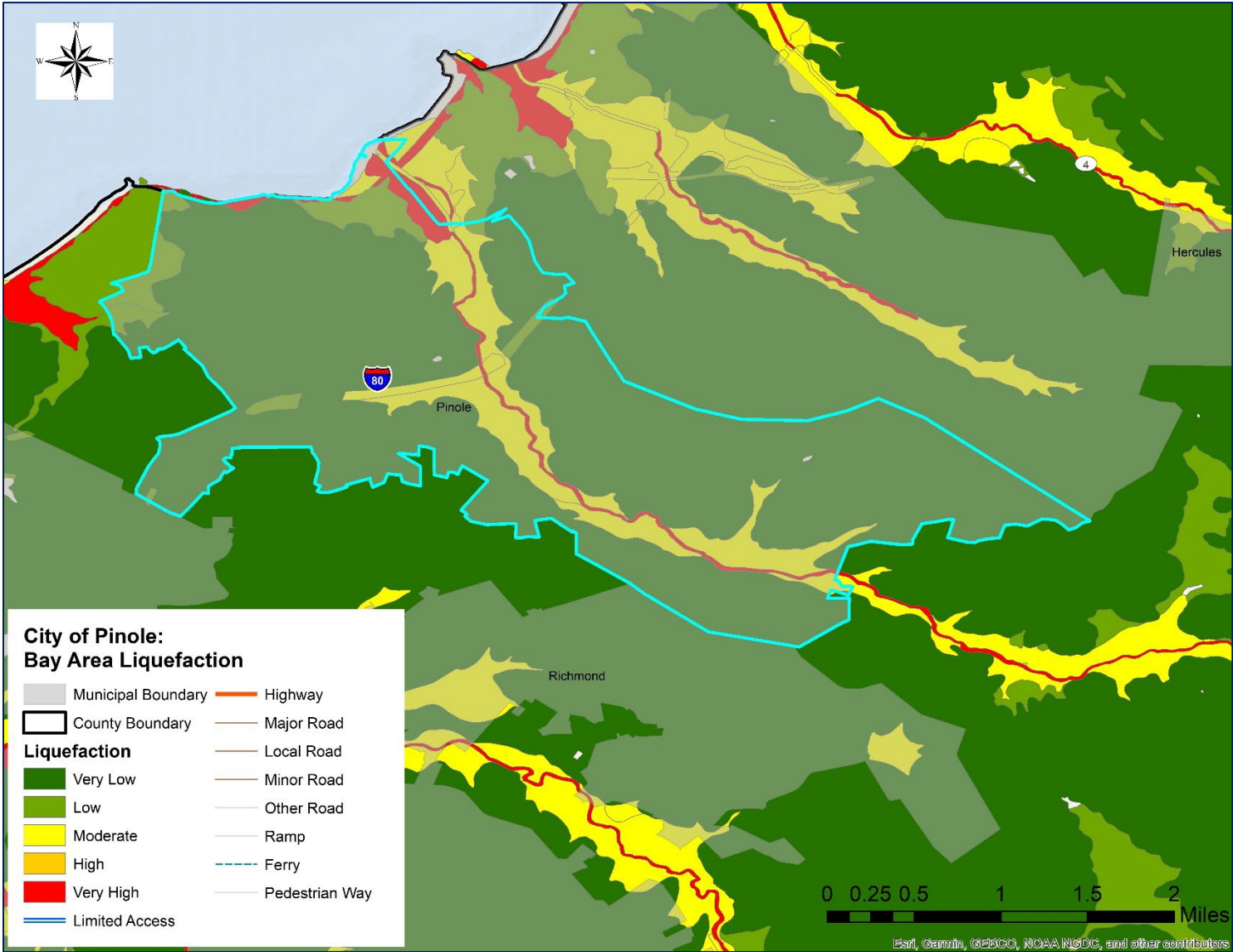




Figure 2. Special Flood Hazard Area

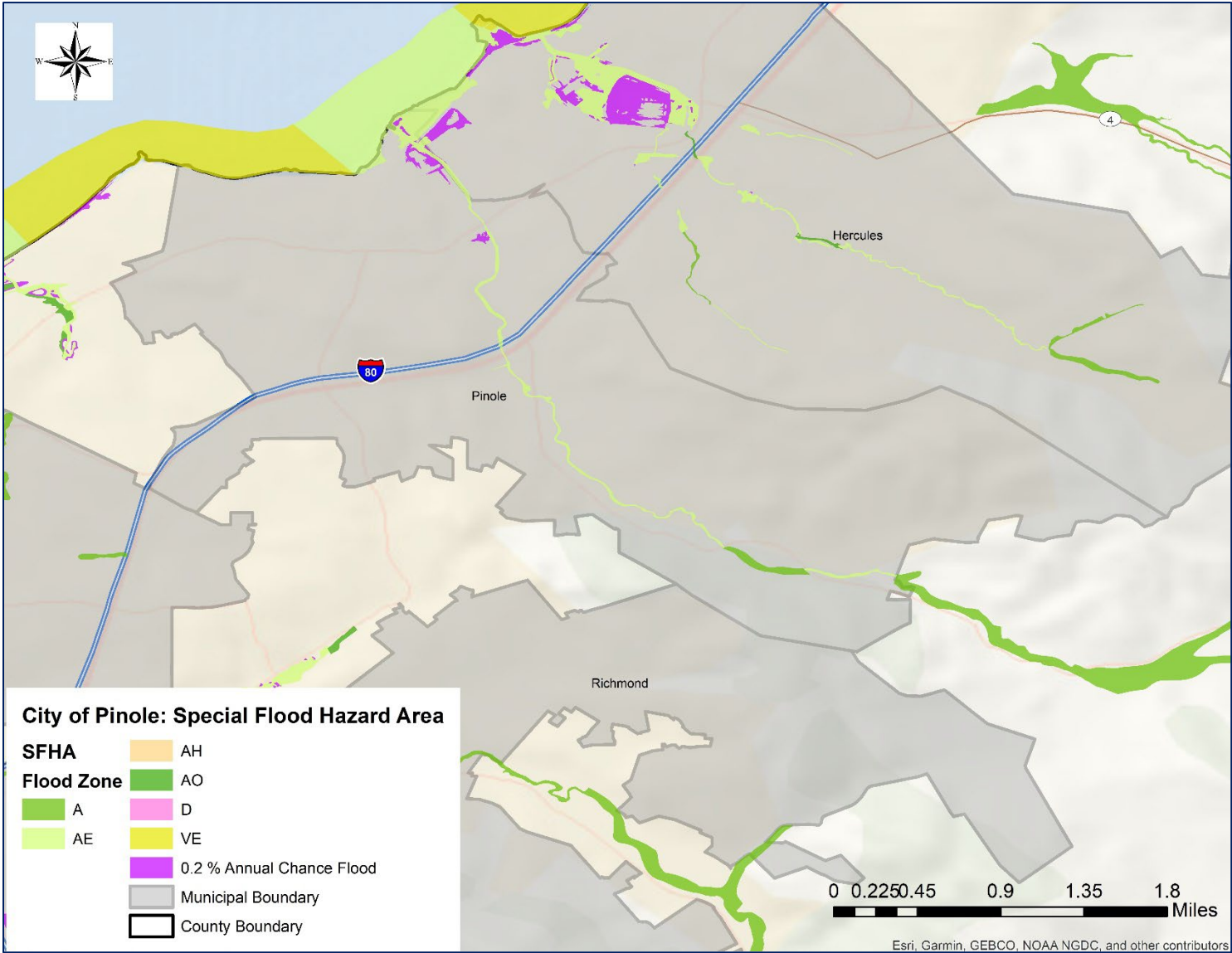




Figure 3. Landslide Susceptibility

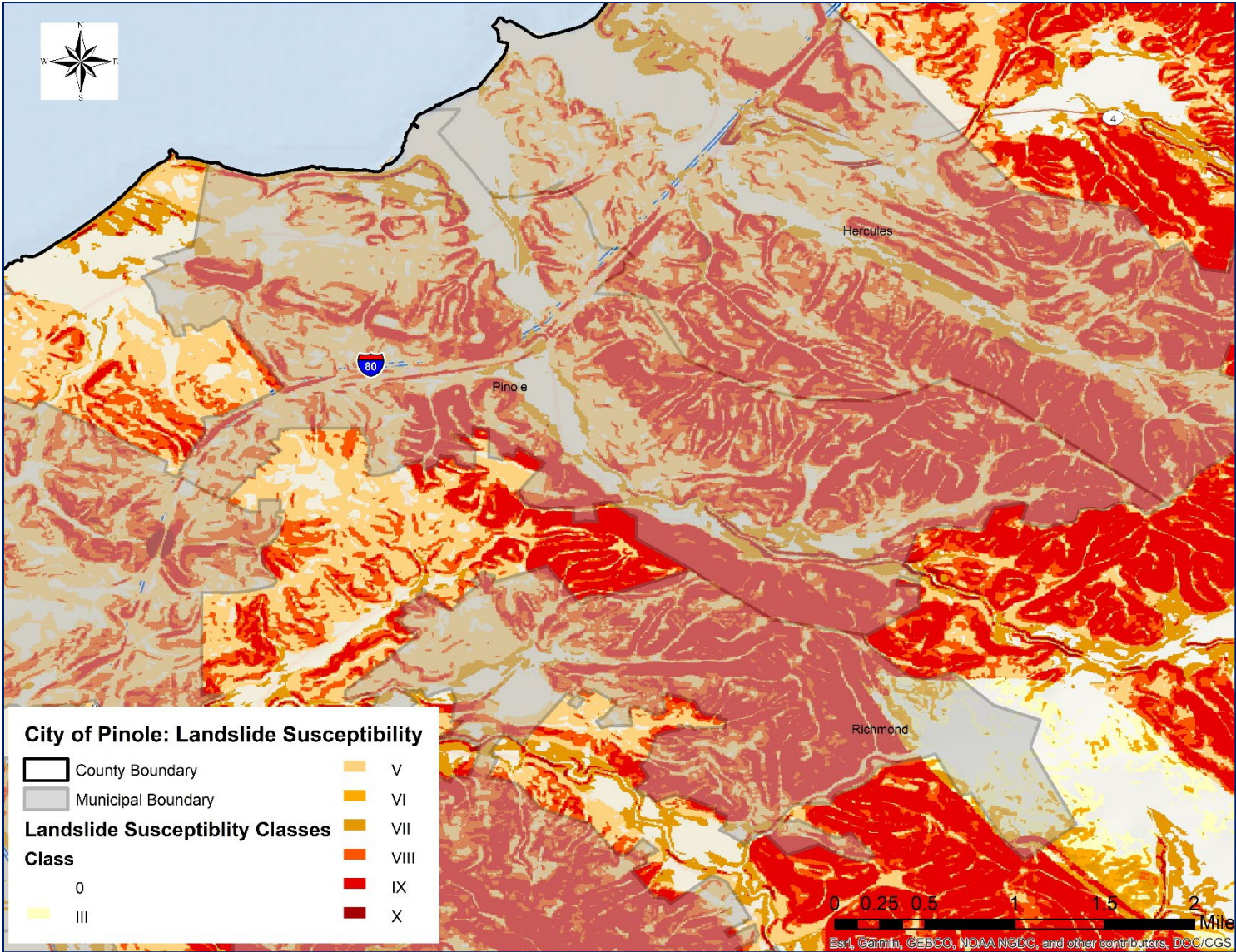




Figure 4. Sea Level Rise (1 Foot)



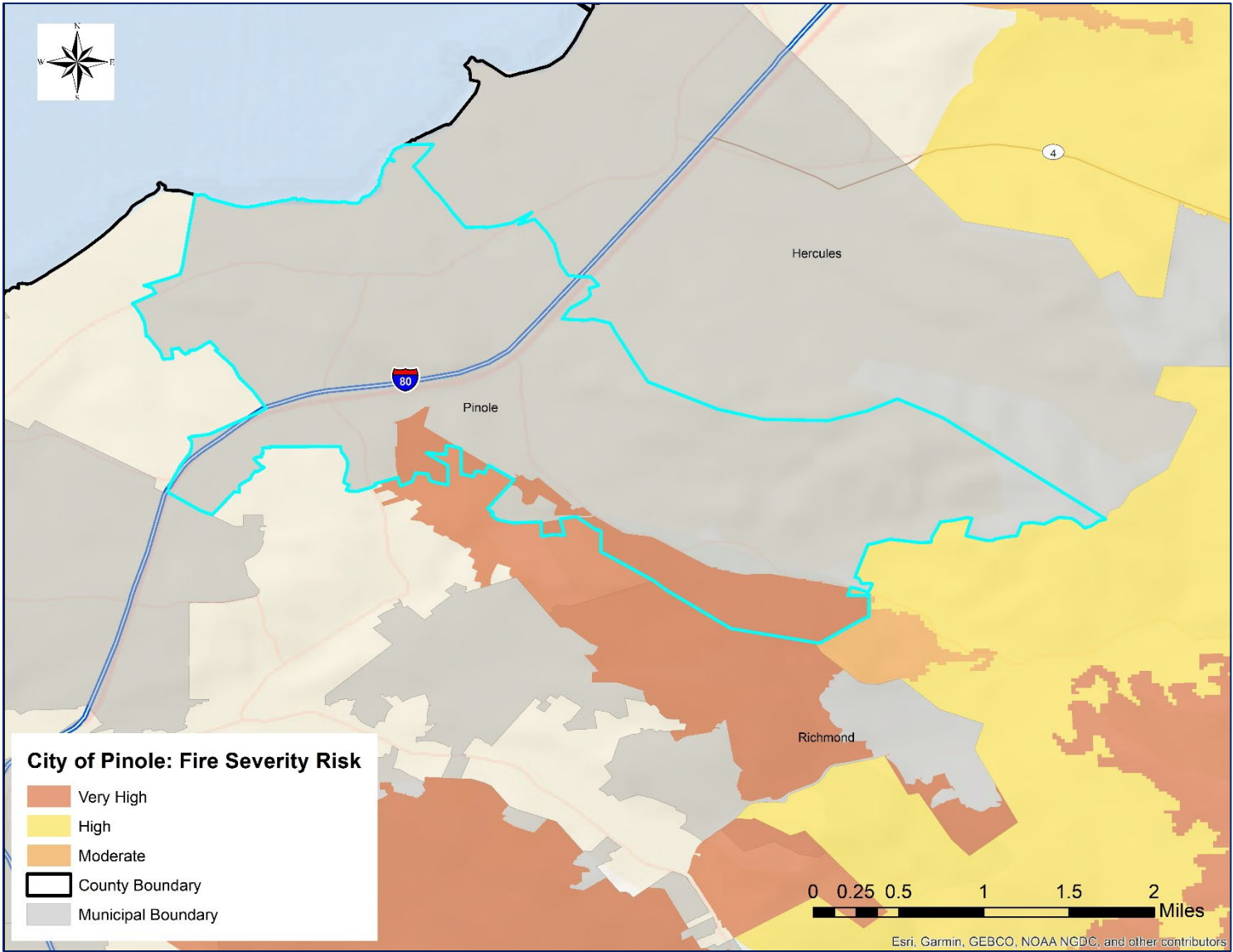


Figure 5. Tsunami Hazard Areas





Figure 6. Fire Hazard Severity Zones





APPENDIX B. STAKEHOLDER AND PUBLIC ENGAGEMENT

The mitigation planning process promotes awareness of hazard risks and continues the conversation about the community's safety and resilience. A hazard mitigation plan generates additional community support when it accurately reflects the values and priorities of the community which will lead to successfully implementing the mitigation actions and projects identified in this Plan.

Federal regulations for mitigation plan approval require that stakeholders and the general public are given opportunities to be involved in the plan's development and update process. Input from community members can strengthen the content and outcomes of the hazard mitigation plan. Furthermore, the Plan must state continued public engagement as the Plan is carried out during its lifetime. A public outreach strategy outlines what the community intends to achieve throughout the outreach efforts. Additionally, it identifies who to involve in the process, and how and when to effectively engage the community. Contra Costa County and the City of Pinole worked together to ensure that the stakeholder and public engagement was meaningful and productive. Refer to **Volume 1 (Planning Area-wide Elements)** for further information on how stakeholders and the general public were given opportunities to be involved throughout the planning process. However, every plan participant employed a slightly tailored engagement strategy that suits the community's demographics, including the underserved population, and needs in addition to the lead jurisdiction's engagement strategy.

City of Pinole stakeholders and the public were given a number of opportunities to be involved throughout the planning process. Opportunities were provided via a public survey, in person and virtual public meetings, and public engagement activities to review the Plan draft (i.e., public comment period). The public meetings allowed the County to introduce the Plan update, identify additional hazards of concern that should be included, if any, and to provide input for the various mitigation measures intended to eliminate or reduce the negative impact to those hazards. Language translation assistance in Spanish was available in all public meetings. The public survey asked community representatives and members of the public to rate each of the hazards in terms of perceived risk. Furthermore, they were asked to rate "mitigation importance" for each of the identified hazards in the Plan. The information gathered from this survey was used to inform the hazard risk prioritization process, and to ensure the Plan adequately addressed the public's concerns and priorities. The survey was available in English, Spanish, Tagalog, Traditional Chinese, and Simplified Chinese. A total of 31 respondents that lived in the City and 10 that worked in the City participated in the survey. Please refer to **Volume 1 (Planning Area-wide Elements)** for further information and supporting documentation of the public meetings and public survey.

How Public Input was Incorporated into the Plan

Information and feedback gained through the public survey, public meetings, and public comment period provided valuable data to validate and confirm the risk assessment findings and potential mitigation strategies. Specifically, feedback from the public offered during the public meetings offered greater insights into the public's concerns regarding specific hazards and their impacts. The public also offered specific initiatives they felt would create greater resiliency for the City and its residents.

Survey results helped validate the hazards included in the Plan, the hazard ranking process, and areas where the County and jurisdictions could further improve outreach and education efforts. Open-ended responses, specifically regarding their experience with damages from past hazards, helped to validate hazard-specific impact data in *Chapter 4 (Hazard Identification and Risk Assessment)* of **Volume 1 (Planning Area-wide Elements)**. These, and related findings, helped the County and City Core Planning Teams determine meaningful mitigation projects.



After the public comment period ended, five (5) public feedback forms were received for the City of Pinole Annex. The Local Planning Team reviewed the comments and will implement mitigation and preparedness efforts moving forward, if deemed appropriate. However, in order to keep the Plan current after it is approved, the City will ensure that the public continues to be involved in the Plan and how it is carried out. Refer to Section B.2 of this Annex for further details on continued public engagement.

B.1. Public Comment Period

Once the draft Plan was completed, the public was given an opportunity to review and provide comments on the County Hazard Mitigation Plan, including the City of Pinole's Annex, prior to submitting the Plan to the State and FEMA. The countywide public comment period began on April 22, 2024, and went on through May 31, 2024. Prior to the public comment period, the Contra Costa County Core Planning Team conducted a strategy meeting with all plan participants (i.e., City of Pinole) that served as a brainstorming session and helped determine the public outreach goals and proper outreach methods for the public comment period. Subsequently, the City of Pinole Core Planning Team developed a public outreach strategy that meets the City's unique needs of the community to engage stakeholders and the public during the public comment period. The City ensured equitable outreach by targeting Contra Costa County's vulnerable communities, including the younger (under 18 years old) and elderly (over 65 years old) population, individuals with limited English proficiency, and those with access and functional needs.

The City of Pinole Local Planning Team coordinated with its stakeholders to ensure that the public had an opportunity to learn about the Plan, mitigation actions planned for their community, and ways to get involved in the planning process. Outreach to the City of Pinole community involved a combination of in person, printed, and digital media starting on April 20, 2024, through the end of the public comment period on May 31, 2024. To ensure equitable outreach a calendar was created to strategize and map all events.

Public Comment Outreach Calendar

April 2024		
Date	Saturday, April 20th	Sunday, April 21st
Event Name	Pinole Earth Walk	Planting Justice's Farmer's Market Grand Opening
Location	Fernandez Park 595 Tennent Avenue Pinole, CA 94564	The Good Table 5166 Sobrante Avenue El Sobrante, CA 94803
Outreach Method	Community Event	Community Event
Outreach Purpose	Inform, Involve	Inform, Involve
Targeted Population	Citywide, Age (Elderly and Younger), Access and Functional Needs	Citywide, Age (Elderly and Younger), Access and Functional Needs
Accommodations Provided	Weekend Event, Spanish Outreach Available	Weekend Event, Spanish Outreach Available



April 2024	
Date	Thursday, April 25 th
Event Name	West County Mayors and Supervisors Meeting
Location	El Cerrito City Hall 10890 San Pablo Avenue El Cerrito, CA 94530
Outreach Method	Presenting to Governing Body
Outreach Purpose	Inform, Involve
Targeted Population	Local Elected Officials
Accommodations Provided	Virtual Option

May 2024		
Date	Thursday, May 2 nd	Thursday, May 2 nd
Event Name	Pinole Rotary Club Weekly Meeting	Contra Costa County Mayors Conference
Location	Pear Street Bistro 2395 San Pablo Avenue Pinole, CA 94564	Pinole Senior Center 2500 Charles Avenue Pinole, CA 94564
Outreach Method	Community Event	Presenting to Governing Body
Outreach Purpose	Inform, Involve	Inform, Involve
Targeted Population	Community Organization, Age (Elderly)	Local Elected Officials
Accommodations Provided	Meeting over lunch hour	After Hours
Date	Tuesday, May 7 th	Saturday, May 11 th
Event Name	Pinole City Council Meeting	Station 74 Open House
Location	Pinole City Hall 2131 Pear Street Pinole, CA 94564	Fire Station 74 3700 Pinole Valley Road Pinole, CA 94564
Outreach Method	Presenting to Governing Body	Community Event
Outreach Purpose	Inform, Involve	Inform, Involve
Targeted Population	Citywide, Age (Elderly), Access and Functional Needs	Citywide, Age (Elderly and Younger), Access and Functional Needs
Accommodations Provided	After Hours, Virtual Option	Weekend Event



April 20, 2024 – Pinole Earth Walk

The Pinole Earth Walk was a community event open to families on a Saturday beginning at 9:00 AM. City staff shared information on the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, opportunities to provide feedback on the Plan, and the community's local hazards.





April 21, 2024 – Planting Justice Farmer's Market Grand Opening

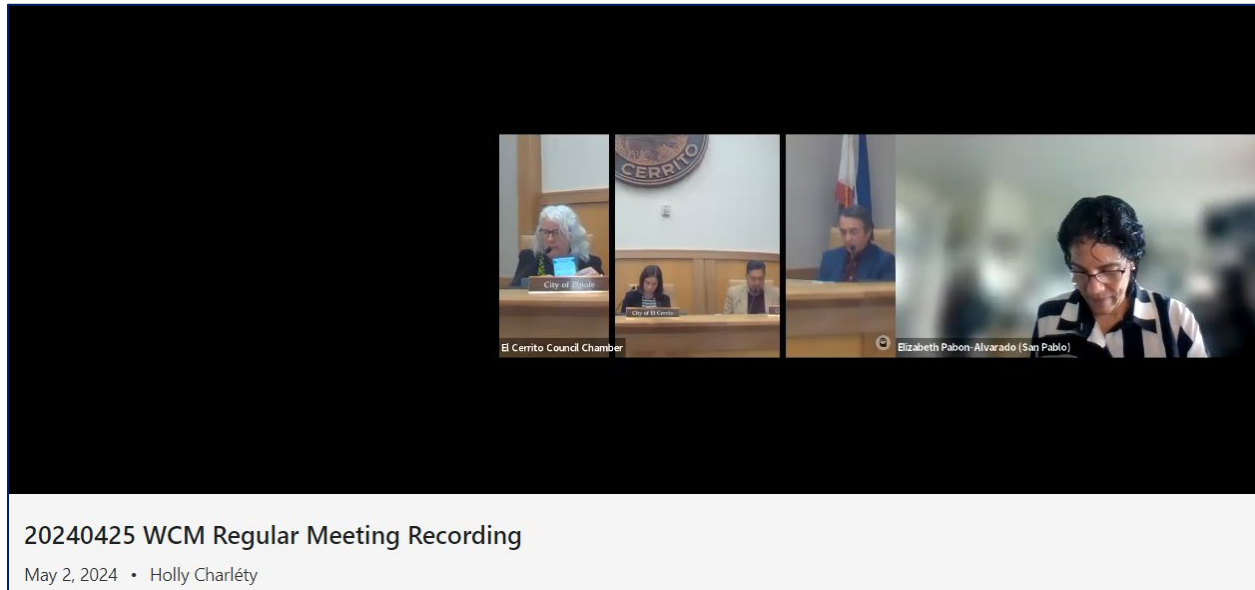
The Planting Justice Farmer's Market Grand Opening was a community event open to families on a Sunday from 12:00 PM through 4:00 PM. City staff shared information on the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, opportunities to provide feedback on the Plan, and the community's local hazards.





April 25, 2024 – West County Mayors and Supervisors Meeting

The West County Mayors and Supervisors Meeting was held in person with a virtual option. The Pinole Mayor reported on the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, opportunities to provide feedback on the Plan, and the community's local hazards. Additionally, printed materials were distributed to the audience, other mayors, and supervisors.





May 2, 2024 – Pinole Rotary Club Weekly Meeting

The City presented during the Pinole Rotary Club weekly meeting and provided information on the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, and invited members to be part of the planning process by providing opportunities to review and provide feedback on the Plan.





May 2, 2024 – Contra Costa Mayors Conference

The main purpose of the Contra Costa Mayors Conference, comprised of all 19 city mayors, is to be an educational forum for local elected officials and a place to network and exchange information. The Mayors Conference hold regular monthly meetings. During the May 2024 meeting, the Contra Costa County Office of Emergency Services Manager presented on the Contra Costa County Hazard Mitigation Plan and invited all members to review and provide feedback on the Plan and annexes. All the city mayors along with 90 members in the audience were in attendance.





May 7, 2024 – Pinole City Council Meeting

The City Council Meeting was held in person with virtual options (Zoom, Community TV Channel 26, and live streamed in the City's website), after hours (5:00 PM) on a weekday. All City Council meetings are open to the general public. During the Mayor's Report, the Mayor advised that the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, is available for public comment and also mentioned the importance of the Plan.



CITY COUNCIL
Maureen Toms, Mayor
Cameron Sasai, Mayor Pro Tem
Anthony Tava, Council Member
Norma Martinez-Rubin, Council Member
Devin T. Murphy, Council Member

**PINOLE CITY COUNCIL
MEETING AGENDA**

May 7, 2024
5:00 PM
Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR
Attend VIA ZOOM TELECONFERENCE – Details provided below

How to Submit Public Comments:

In Person:
Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:
Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:
<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the "raise hand" feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *0 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:
All comments received before 3:00 pm the day of the meeting will be posted on the City's website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. Email comments to comment@ci.pinole.ca.us Please indicate which item on the agenda you are commenting on in the subject line of your email.

8. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Toms reported the Finance Subcommittee had met on April 18, 2024; she and the Mayor Pro Tem had participated as part of the Municipal Code Update Subcommittee to discuss setting a fee for the use of the electronic vehicle (EV) charging station outside of the Pinole Police Station; considered zoning code updates related to the Housing Element and safe storage of firearms; she and the Mayor Pro Tem had held a meeting to discuss plaques and memorials in response to a request to name something in the City of Pinole for the Ohlone people, with the conversation to continue in the next few weeks; and she had attended the West County Mayors' and Supervisors' meeting with a discussion on public safety, sports fields and health care.

Mayor Toms had also participated in the Ellerhorst Elementary School Carnival; participated in the first meeting of the East Bay Wildfire Prevention Coordinating Group, with a discussion on the scope of the group; and had participated in a presentation from the Bay Area Council with another meeting to be held on July 8, 2024.

Pinole City Council Regular Meeting
Minutes – May 7, 2024
Page 6

Mayor Toms further reported she had attended and the City of Pinole had hosted the Mayors' Conference with a presentation from the Bay Conservation and Development Commission (BCDC) and water agency staff from the county regarding shoreline resilience and sea level rise; and a discussion of the County Local Hazard Mitigation Plan, which was currently out for public review. This plan must be adopted for cities to be eligible for pre- and post-disaster funding through the Federal Emergency Management Agency (FEMA). She thanked City staff for the work involved in the City's hosting of the Mayors' Conference. In addition, she had attended the openings of Taqueria La Cocina and Nick the Greek.

Welcome to
PINOLE
California

 **Pinole City Council Meeting**
Tuesday, May 7, 2024 7:00 PM
Zoom ID: 893 3500 0272



2:02:54 / 5:59:45

City Council

Index Share Download Embed

A. Mayor Report



May 11, 2024 – Station 74 Open House

The Fire Station 74 Open House was a community event on a Sunday from 10:00 AM through 2:00 PM. The event was open for families with kids to learn about hazard mitigation, including wildfire mitigation in preparation for the 2024 fire season. City staff had a table and shared information on the Contra Costa County Hazard Mitigation Plan, including Pinole's Annex, opportunities to provide feedback on the Plan, and the community's local hazards





Printed Materials

Two (2) different types of materials were created specifically for the public comment period. The trifold (Figure B-1) contains information on the planning process, the top three (3) hazards in the County, ways to prepare, and ways to get involved in the planning process. A full-page flyer (Figure B-2) was created with information on the planning process, ways to get involved, and ways to prepare. Printed materials were distributed in English and Spanish at public meetings and outreach events. Having the materials available in multiple languages allowed more of the community to receive information about the Hazard Mitigation Plan, ways to comment, and how to prepare for disasters. Printed materials are especially helpful to communities with limited English proficiency as the materials include a visual component.

Figure B-1. Trifold (English and Spanish)





Figure B-2. Local Hazard Flyer (English and Spanish)

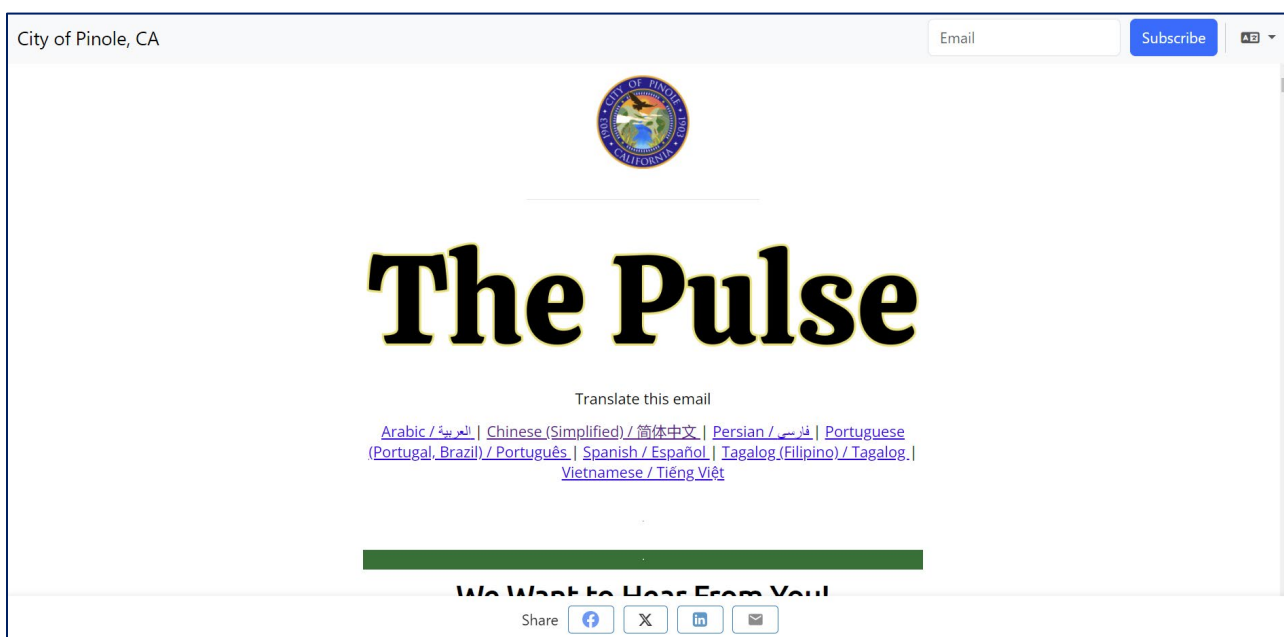


E-Newsletter

The Pulse is the City's newsletter which is distributed twice a month to community members who subscribe. The May 10 and 25, 2024 publication included an item regarding the Contra Costa County Hazard Mitigation Plan and links to access the Plan and Annex for review and to provide feedback.

May 10, 2024 Edition – <https://publicinput.com/t627742>

May 25, 2024 Edition – <https://publicinput.com/i351334>





City of Pinole, CA

Email

Subscribe

AB

Review the CAAP



**Share Your Feedback On
Contra Costa County
Hazard Mitigation Plan**

LOCAL HAZARD MITIGATION PLAN

As part of the County's efforts to make the County more disaster-ready and resilient, the Contra Costa County Office of Emergency Services (OES) is seeking public feedback on the 2024 [Local Hazard Mitigation Plan \(LHMP\)](#). This plan serves as a guide for the county to become more resilient to the impacts of natural, human-caused, and technological hazards. Help make sure Pinole residents' voices are heard for the development of this plan by [sharing your feedback](#).

Share Your Voice

Upcoming Events

CITY PUBLIC MEETINGS

Share    



Stakeholder Engagement

Due to the size of the Plan (the Base Plan and 40 annexes), some stakeholders would receive the same invitation a significant amount of times. For a more productive outreach and to avoid overwhelming stakeholders, Contra Costa County sent a single invitation to all the countywide stakeholders via e-mail. However, each plan participant was required to cross-reference the countywide list and identify the stakeholders that applied specifically to their jurisdiction. Not only did this help ensure that a comprehensive list was compiled as part of the stakeholder engagement, but it assisted each plan participant identify any additional stakeholders that may have not been on the list. **Table 24** outlines the stakeholders the City of Pinole identified and provided an opportunity to review and provide feedback on the draft Plan and Annex, via the countywide stakeholders e-mail.

Table 24. City of Pinole Specific Stakeholders List

Local and Regional Agencies	
Cal OES	Contra Costa County Health Services
CalFire	Contra Costa County Office of Communication and Media
California Department of Social Services	Contra Costa County Office of the Sheriff
California Department of Transportation (Caltrans)	Contra Costa County Transportation Authority
California Highway Patrol	Contra Costa County Volunteer Organizations Aiding in Disaster
California State Lands Commission	Contra Costa Regional Medical Center
Contra Costa County Administrator's Office	East Bay Municipal Utility District
Contra Costa County Airport	East Bay Regional Park District
Contra Costa County Animal Services Department	Metropolitan Transportation Commission
Contra Costa County Department of Conservation and Development	National Weather Service
Contra Costa County Department of Information Technology	State Water Resources Control Board
Contra Costa County Department of Public Works	West Contra Costa Transit Authority
Contra Costa County Employment & Human Services Department	WestCAT
Agencies that have the Authority to Regulate Development	
Contra Costa Local Agency Formation Commission	
Neighboring Communities	
Alameda County	Yolo County
City of Antioch	Bouldin Island Reclamation District
City of Concord	Reclamation District No. 2059 (Bradford Island)
City of Pittsburg	Byron-Bethany Irrigation District
Marin County	Crockett Community Services District
Sacramento County	Crockett-Carquinez Fire Department



Neighboring Communities	
San Joaquin County	Moraga-Orinda Fire District
Solano County	Reclamation District No. 800 (Byron Tract)
Nonprofit Organizations	
American Red Cross	Futures Explored
California Autism Foundation	Independent Living Resources – Solano and Contra Costa Counties
California Resiliency Alliance	Inter-Tribal Council of California
Care Parent Network	La Familia Counseling
CARESTAR Foundation	Loaves and Fishes – Contra Costa County
Carlton Senior Living	Meals on Wheels
CocoKids	Monument Crisis Center
Community Awareness and Emergency Response	Regional Center of the East Bay
Concord Corps. – The Salvation Army	Richmond Community Foundation
Contra Costa County Crisis Center - 211	Society of St. Vincent de Paul of Contra Costa County
Contra Costa County Crisis Center – Hope Solutions	United Way Bay Area
Interfaith Council of Contra Costa County	VistAbility
Down Syndrome Connection of the Bay Area	
Businesses, Academia, and Other Private Organizations	
AC Transit	Food Bank of Contra Costa and Solano
Amtrak	Global Medical Response
AtHoc/Blackberry	John Muir Behavioral Health
Bloomfield Cherries	Kaiser Permanente Hospital
BMK Engineers	Lone Tree Post Acute Skilled Nursing Facility
BNSF Railway	Marathon Petroleum
Brenden Theater	Martinez Refinery Company/PBF Energy
Byron School District	Milestone California-Based Investment Company
California State University	MV Transportation
Canyon Elementary School **	Pacific Gas & Electric
Chevron Refinery	Philips 66 Rodeo Refinery
Contra Costa County Community College District	Shell Oil Company
Contra Costa Event Park – Contra Costa County Fair	Sutter Delta Medical Center
Corteva	Tenet Health



Businesses, Academia, and Other Private Organizations	
County Connection Transportation and Link Paratransit Services	University of San Francisco
Delta View Post Acute Care Skilled Nursing Facility	Valero Energy Corporation
EcoServices	Vituity

Refer to **Volume 1 (Planning Area-wide Elements)** for a full list of the countywide stakeholders.



B.2. Continued Public Engagement

To ensure continued public engagement, Contra Costa County and the City of Pinole will ensure the Plan is available in the County's Hazard Mitigation Plan webpage after it has been approved to allow the public an opportunity to provide continual feedback and input. As future needs and concerns arise, or if the public would like to provide feedback regarding the latest version of the Plan and the City's Annex, the public is invited to use the comment form, which is provided on the website, to provide comments.

County Hazard Mitigation Webpage: contracosta.ca.gov/6415/Local-Hazard-Mitigation-Plan

Comment Form: survey.alchemer.com/s3/7792090/CommentFormContraCostaCountyHMP

The City of Pinole will continue to work with Contra Costa County and stakeholders to ensure that the public has an opportunity to learn about the Plan, mitigation actions planned for their communities, and ways to get involved. Hazard mitigation will be a part of the City's community outreach strategy to include, but not limited to, public meetings, community events, social media, and public surveys throughout the year. Furthermore, the City of Pinole will continue to ensure equitable outreach by working with other departments, non-profits, and agencies that work with underserved communities throughout the County.



APPENDIX C. HAZARD RISK ASSESSMENT METHODOLOGY

As part of the Contra Costa County Office of Emergency Services (OES), the risk assessment identifies the natural, human-caused, and technological hazards that have potential impacts on all or portions of the County. Hazard identification, historical occurrences, and risk modeling (where applicable and available for specific hazards) information was collected from multiple sources including, but not limited to:

- Environmental Systems Research Institute (Esri)
- Federal Emergency Management Agency (FEMA)
- National Centers for Environmental Information (NCEI)
- National Weather Services (NWS)
- United States Geological Survey (USGS)
- Local repositories

This information was analyzed to assess the risk and vulnerability of people, property, the environment, and the jurisdiction's essential operations from these hazards. Furthermore, a risk ranking was performed for the hazards of concern described in this Plan. The risk ranking is an important step in developing an action plan, as it allows jurisdictions to compare the risk factors from one hazard to another. That comparison provides critical information to use in selecting hazard mitigation actions and their priorities. This process is not only intended to help focus actions on the hazards with the highest ranking, but also to ensure that jurisdictions are aware of the hazards that ranked low yet still pose significant risk.

In order to provide an informed and comprehensive ranking of the hazards addressed in this Plan, a number of factors were considered: probability, extent, vulnerability, and impact. The sum of all the weighted factors for the extent, vulnerability, and impact categories was combined into a final consequence score. Probability multiplied by consequence resulted in a total risk score for each hazard.

Extent + Vulnerability + Impact = Consequence

Consequence x Probability = Total Risk Score

These results were determined by following a data driven quantitative assessment, reviewing, and ranking local knowledge from local subject matter experts, and developing other risk elements by the Core Planning Team based on the data collected. These elements were then aggregated to inform the analysis.

At the fundamental level, consequence is an assessment of the potential impact(s) if the hazard incident actually occurs. In this assessment, the consequence of an event (or the impact) will be interdependent on the following factors:

- Vulnerabilities (i.e., social, physical, and community conditions)
- Capabilities and capacities
- Mitigation



- Characteristics of the hazard event (i.e., magnitude, scale)

The frequency/probability of the hazard is not included in assessing the consequence because without the event, there is no consequence or impact.

C.1. Probability of Occurrence

The probability of occurrence of a hazard is indicated by a probability factor based on the likelihood of annual occurrence. Numerical probability factors were assigned as follows.

Table 25 outlines the probability of occurrence factors used in the risk assessment calculations for this Plan. A significant hazard event is defined as any hazard occurrence that directly or indirectly damages structures or infrastructure, impedes normal business operations, and/or is likely to cause serious or fatal injuries.

Table 25. Probability of Occurrence

Probability	Description	Probability Factor
High	Significant hazard event is likely to occur annually.	3
Medium	Significant hazard event is likely to occur within 25 years.	2
Low	Significant hazard event is likely to occur within 100 years.	1
Unlikely	There is little to no probability of significant occurrence, or the recurrence interval is greater than every 100 years.	0

The assessment of hazard frequency is generally based on past hazard events in the area and professional judgment of local subject matter experts.

C.2. Extent Factors

Extent was assessed in two (2) categories – extent/intensity potential and catastrophic probability of the hazard. Numerical extent factors were assigned as follows.

C.2.1. Extent/Intensity Factor

Extent is defined as the range of anticipated intensities of the identified hazards. This category is most commonly expressed using various scientific scales (e.g., Saffir-Simpson, Enhanced Fujita, Modified Mercalli). Extent/Intensity Factors are hazard-specific and are detailed in each hazard profile. **Table 26** outlines the extent/intensity factors used in the risk assessment calculations for this Plan.

Table 26. Extent/Intensity Factor

Probability	Description	Extent Factor
High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3
Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2
Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1
Unlikely	Historical and/or probabilistic models/studies for this hazard indicate the possibility of little to no intensity.	0



C.2.2. Catastrophic Factor

The probability that a hazard could be catastrophic. Catastrophes are defined as significant incidents that cause sudden and great harm or destruction. **Table 27** outlines the catastrophic factors used in the risk assessment calculations for this Plan.

Table 27. Catastrophic Factor

Probability	Description	Extent Factor
High	Catastrophic hazard event is likely to occur at least once in 10 years.	3
Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2
Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1
No Impact	Virtually no probability that this hazard could be catastrophic.	0

Each category was assigned a weighting factor to reflect its significance, consistent with this typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Extent/Intensity* and its potential for *Catastrophe*.

C.3. Vulnerability Factors

Vulnerabilities were assessed in three (3) categories – population exposure, property exposure, and exposure based on changes in development. Numerical vulnerability factors were assigned as follows.

C.3.1. Population Exposure Factor

Population exposure values were assigned based on the percentage of the total population exposed to the hazard event. **Table 28** outlines the population exposure factors used in the risk assessment calculations for this Plan.

Table 28. Population Exposure Factor

Probability	Description	Vulnerability Factor
High	30% or more of the population is exposed to the hazard.	3
Medium	15% to 29% of the population is exposed to the hazard.	2
Low	14% or less of the population is exposed to the hazard.	1
No Vulnerability	None of the population is exposed to the hazard.	0

C.3.2. Property Exposure Factor

Property exposure values were assigned based on the percentage of the total property value exposed to the hazard event. **Table 29** outlines the property exposure factors used in the risk assessment calculations for this Plan.



Table 29. Property Exposure Factor

Probability	Description	Vulnerability Factor
High	25% or more of the total assessed property value is exposed to the hazard.	3
Medium	10% to 24% of the total assessed property value is exposed to a hazard.	2
Low	9% or less of the total assessed property value is exposed to a hazard.	1
No Vulnerability	None of the total assessed property value is exposed to a hazard.	0

C.3.3. Changes in Development

Changes in development in the past five (5) years have increased or decreased the community's vulnerability/exposure to the hazard. **Table 30** outlines the changes in development factors used in the risk assessment calculations for this Plan.

Table 30. Changes in Development Factor

Probability	Description	Vulnerability Factor
High	Changes in development have increased the vulnerability/exposure of the community to the hazard by 10% or more.	3
Medium	Changes in development have increased the vulnerability/exposure of the community to the hazard between 5% and 9%.	2
Low	Changes in development have increased the vulnerability/exposure of the community to the hazard by 4% or less.	1
No Vulnerability	Changes in development had no effect and/or have decreased the vulnerability/exposure of the community to the hazard.	0

Each category was assigned a weighting factor to reflect the significance, consistent with those typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Population Exposure*, and a weighting factor of one (1) was assigned for *Property Exposed* and *Changes in Development*.

C.4. Impact Factors

Hazard impacts were assessed in eight (8) categories – population and life/safety, underserved/equity, property damages, economic, environmental, essential operations, future development, and climate change. Numerical impact factors were assigned as follows.

C.4.1. Population and Life Safety Factor

Population and life safety values were assigned based on the best available data (historical and probabilistic) for people vulnerable to the hazard event and whether the affected population is likely to experience adverse impacts from the hazard incident. **Table 31** outlines the population and life safety factors used in the risk assessment calculations for this Plan.



Table 31. Population and Life Safety Factor

Probability	Description	Impact Factor
High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3
Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2
Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1
No Impact	Populations exposed to this hazard are not likely to experience significant adverse impacts.	0

C.4.2. Underserved/Equity Factor

Underserved/equity values were assigned based on the best available data for underserved populations vulnerable to the hazard event and whether the affected population is likely to experience adverse/disproportionate impacts from the hazard incident resulting in greater disparity in equity. **Table 32** outlines the underserved/equity factors used in the risk assessment calculations for this Plan.

Table 32. Underserved/Equity Factor

Probability	Description	Impact Factor
High	Underserved populations exposed to the hazard are likely to experience significant adverse/disproportionate impacts, such as fatalities and severe injuries.	3
Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2
Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1
No Impact	Underserved populations exposed to the hazard are not likely to experience significant adverse/disproportionate impacts.	0

C.4.3. Property Damage Factor

Property damage values were assigned based on the expected total property damage incurred from a hazard incident. It is important to note that values represent estimates of the loss from a major incident based on historical data or probabilistic models/studies. **Table 33** outlines the property damage factors used in the risk assessment calculations for this Plan.

Table 33. Property Damage Factor

Probability	Description	Impact Factor
High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3
Medium	More than \$500,000 but less than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2



Probability	Description	Impact Factor
Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1
No Impact	Little to no property damage is expected from a single major hazard event.	0

C.4.4. Economic Factor

An estimation of the impact, expressed in terms of dollars, on the local economy is based on a loss of business revenue, crops, worker wages, and local tax revenues or on the impact on the local gross domestic product (GDP). **Table 34** outlines the economic factors used in the risk assessment calculations for this Plan.

Table 34. Economic Factor

Probability	Description	Impact Factor
High	Where the total economic impact is likely to be greater than \$10 Million.	3
Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2
Low	Total economic impact is not likely to be greater than \$100,000.	1
No Impact	Virtually no significant economic impact.	0

C.4.5. Environmental Factor

An estimate of the environmental impact from a major hazard event requiring outside resources and support; and/or repair, clean-up, restoration, and/or preservation work. **Table 35** outlines the environmental factors used in the risk assessment calculations for this Plan.

Table 35. Environmental Factor

Probability	Description	Impact Factor
High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3
Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2
Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1
No Impact	No environmental impacts from a single major hazard event are likely.	0

C.4.6. Essential Operations Factors

The essential operations factor is the impact on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community after a single major hazard event. **Table 36** outlines the essential operations factors used in the risk assessment calculations for this Plan.



Table 36. Essential Operations Factor

Probability	Description	Impact Factor
High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3
Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2
Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1
No Impact	No impact on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	0

C.4.7. Future Development Factor

The future development factor is the potential that future development will have on increasing or decreasing the impact/consequence of the hazard. **Table 37** outlines the future development factors used in the risk assessment calculations for this Plan.

Table 37. Future Development Factor

Probability	Description	Impact Factor
High	Future development trends will significantly increase the impact/consequence of this hazard.	3
Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2
Low	Future development trends will minimally increase impact/consequence of this hazard.	1
No Impact	Future development trends will not increase the impact/consequence of the hazard, and/or may even decrease the impact/consequence of this hazard.	0

C.4.8. Climate Change Factor

The potential that climate change will increase the risk of the hazard (i.e., type, location, and range of anticipated intensities of the hazard and impacts). **Table 38** outlines the climate change factors used in the risk assessment calculations for this Plan.

Table 38. Climate Change Factor

Probability	Description	Impact Factor
High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3
Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2
Low	Climate Change trends will minimally increase the risk of this hazard and its impacts.	1
No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0



Each category was assigned a weighting factor to reflect its significance, consistent with those typically used for measuring the benefits of hazard mitigation actions – a weighting factor of three (3) was assigned for *Population and Life Safety*, and *Underserved/Equity*, and a weighting factor of two (2) was assigned for *Property Damage*. A weighting factor of one (1) was assigned for *Economic, Environmental, Essential Operations, Future Development*, and *Climate Change*.



APPENDIX D. HAZARD RISK RANKING DETAILS

D.1. Probability of Occurrence

Hazard Event	Probability of Occurrence		Probability Factor	Weighted Factor
Climate Change	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Dam and Levee Failure	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Drought	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Earthquake	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Flood (Riverine/Creek)	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Flood (Urban/Flash Flood)	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Heat Wave/Extreme Heat (Severe Weather)	High	Significant hazard event is likely to occur annually.	3	N/A
Heavy Rainfall (Severe Weather)	High	Significant hazard event is likely to occur annually.	3	N/A
Landslide	High	Significant hazard event is likely to occur annually.	3	N/A
Sea Level Rise	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Severe Thunderstorm (Severe Weather)	High	Significant hazard event is likely to occur annually.	3	N/A
Strong Winds/ Damaging Winds (Severe Weather)	High	Significant hazard event is likely to occur annually.	3	N/A
Tornado (Severe Weather)	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Tsunami	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Wildfire	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Active Shooter Incidents	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Cybersecurity Threats	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A
Hazardous Materials Incidents	Medium	Significant hazard event is likely to occur within 25 years.	2	N/A



Hazard Event	Probability of Occurrence		Probability Factor	Weighted Factor
Terrorism (Weapons of Mass Destruction)	Low	Significant hazard event is likely to occur within 100 years.	1	N/A
Utility Interruptions	High	Significant hazard event is likely to occur annually.	3	N/A

D.2. Extent Factors

Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Climate Change	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Dam and Levee Failure	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Drought	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Earthquake	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Flood (Riverine/Creek)	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Flood (Urban/Flash Flood)	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6



Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Heat Wave/Extreme Heat (Severe Weather)	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Heavy Rainfall (Severe Weather)	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Landslide	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Sea Level Rise	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Severe Thunderstorm (Severe Weather)	Extent/Intensity	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Strong Winds/ Damaging Winds (Severe Weather)	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Tornado (Severe Weather)	Extent/Intensity	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Tsunami	Extent/Intensity	Low	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a low-intensity incident.	1	3
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3



Hazard Event	Extent Factor	Extent		Extent Factor	Weighted Factor
Wildfire	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Active Shooter Incidents	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3
Cybersecurity Threats	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Hazardous Materials Incidents	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	Medium	Catastrophic hazard event is likely to occur at least once between 11 and 50 years.	2	6
Terrorism (Weapons of Mass Destruction)	Extent/Intensity	High	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a high-intensity incident.	3	9
	Catastrophic	High	Catastrophic hazard event is likely to occur at least once in 10 years.	3	9
Utility Interruptions	Extent/Intensity	Medium	Historical and/or probabilistic models/studies for this hazard indicate the possibility of a medium-intensity incident.	2	6
	Catastrophic	Low	Catastrophic hazard event is likely to occur at least once in 51 or more years.	1	3

D.3. Vulnerability Factors

Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
Climate Change	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2



Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Dam and Levee Failure	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Drought	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Earthquake	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	High	25% of the total assessed property is exposed to the hazard.	3	6
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Flood (Riverine/Creek)	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Flood (Urban/Flash Flood)	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Heat Wave/Extreme Heat (Severe Weather)	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9



Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Heavy Rainfall (Severe Weather)	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	Medium	10 to 14% of the total assessed property is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Landslide	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Sea Level Rise	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Severe Thunderstorm (Severe Weather)	Population Exposure	High	30% or more of the population (including underserved population) is exposed to the hazard.	3	9
	Property Exposure	High	25% of the total assessed property is exposed to the hazard.	3	6
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Strong Winds/ Damaging Winds (Severe Weather)	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1



Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
Tornado (Severe Weather)	Population Exposure	Low	15% to 29% of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	10% to 24% of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Tsunami	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Wildfire	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Medium	The changes in development have increased the vulnerability of the community to the hazard between 5% and 9%.	2	2
Active Shooter Incidents	Population Exposure	Low	14% or less of the population (including underserved population) is exposed to the hazard.	1	3
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2
	Changes in Development	No Vulnerability	Changes in development had no effect and/or decreased the vulnerability of the community to the hazard.	0	0
Cybersecurity Threats	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Hazardous Materials Incidents	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Low	9% or less of the total assessed property value is exposed to the hazard.	1	2



Hazard Event	Vulnerability Factor	Vulnerability		Vulnerability Factor	Weighted Factor
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Terrorism (Weapons of Mass Destruction)	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	Medium	10% to 24% of the total assessed property value is exposed to the hazard.	2	4
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1
Utility Interruptions	Population Exposure	Medium	15% to 29% of the population (including underserved population) is exposed to the hazard.	2	6
	Property Exposure	No Vulnerability	None of the total assessed property value is exposed to the hazard.	0	0
	Changes in Development	Low	Changes in development have minimally increased the vulnerability of the community to the hazard by 4% or less.	1	1

D.4. Impact Factors

Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
Climate Change	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Dam and Levee Failure	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than \$10 Million.	3	3
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Drought	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Earthquake	Population and Life Safety	High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3	9
	Underserved/Equity	High	Underserved populations exposed to the hazard are likely to experience significant adverse/disproportionate impacts, such as fatalities and severe injuries.	3	9
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than \$10 Million.	3	3
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	High	Future development trends will significantly increase the impact/consequence of this hazard.	3	3



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Flood (Riverine/Creek)	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Flood (Urban/Flash Flood)	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Heat Wave/Extreme Heat (Severe Weather)	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	No Impact	Little to no property damage is expected from a single major hazard event.	0	0
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Heavy Rainfall (Severe Weather)	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Landslide	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
Sea Level Rise	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
	Population and Life Safety	No Impact	Populations exposed to this hazard are not likely to experience significant adverse impacts.	0	0
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Medium	More than \$500,000 but less than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2	4
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Medium	Future development trends will increase the impact/consequence of this hazard, but not significantly.	2	2
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Severe Thunderstorm (Severe Weather)	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Strong Winds/ Damaging Winds (Severe Weather)	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Medium	More than \$500,000 but less than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2	4
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Tornado (Severe Weather)	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	Low	Environmental impact from a single major hazard event is likely to be minimal, requiring little to no outside resources and support, and/or minimal repair, clean-up, restoration, or preservation work.	1	1
	Essential Operations	Low	Impact less than 24 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	1	1
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2
Tsunami	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	Medium	More than \$500,000 but less than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to more than 5% but less than 15% of the property value within the jurisdiction.	2	4
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Climate Change	Low	Climate Change trends will minimally increase the risk of this hazard and its impacts.	1	1
Wildfire	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	High	Future development trends will significantly increase the impact/consequence of this hazard.	3	3
	Climate Change	High	Climate Change trends will significantly increase the risk of this hazard and its impacts.	3	3
Active Shooter Incidents	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Low	Total economic impact is not likely to be greater than \$100,000.	1	1
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Cybersecurity Threats	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	Environmental	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Hazardous Materials Incidents	Population and Life Safety	Low	Populations exposed to this hazard are likely to experience minimal adverse impacts, such as ambulatory injuries.	1	3
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	Low	Less than \$500,000 in property damages is expected from a single major hazard event or less than 5% of the property value within the jurisdiction.	1	2
	Economic	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	Environmental	High	Environmental impact from a single major hazard event is likely to be significant, requiring extensive outside resources and support; and/or repair, clean-up, restoration, and/or preservation work.	3	3
	Essential Operations	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Terrorism (Weapons of Mass Destruction)	Population and Life Safety	High	Populations exposed to this hazard are likely to experience significant adverse impacts, such as fatalities and severe injuries.	3	9
	Underserved/Equity	Low	Underserved populations exposed to the hazard are likely to experience minimal adverse/disproportionate impacts, such as ambulatory injuries.	1	3
	Property Damage	High	More than \$5 Million in property damages is expected from a single major hazard event, or damages are expected to occur to 15% or more of the property value within the jurisdiction.	3	6
	Economic	High	Where the total economic impact is likely to be greater than \$10 Million.	3	3
	Environmental	Medium	Environmental impact from a single major hazard event is likely to be localized, requiring some outside resources and support; and/or repair, clean-up, restoration, or preservation work.	2	2
	Essential Operations	High	Impact greater than 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	3	3
	Future Development	Low	Future development trends will minimally increase impact/consequence of this hazard.	1	1
	Climate Change	No Impact	Climate change trends will not increase the risk of the hazard and its impacts.	0	0
Utility Interruptions	Population and Life Safety	Medium	Populations exposed to this hazard are likely to experience some adverse impacts, such as injuries requiring acute medical care.	2	6



Hazard Event	Impact Factor	Impact		Impact Factor	Weighted Factor
	<i>Underserved/Equity</i>	Medium	Underserved populations exposed to the hazard are likely to experience some adverse/disproportionate impacts, such as injuries requiring acute medical care.	2	6
	<i>Property Damage</i>	No Impact	Little to no property damage is expected from a single major hazard event.	0	0
	<i>Economic</i>	Medium	Total economic impact is likely to be greater than \$500,000, but less than or equal to \$10 Million.	2	2
	<i>Environmental</i>	No Impact	No environmental impacts from a single major hazard event are likely.	0	0
	<i>Essential Operations</i>	Medium	Impact between 24 and 72 hours on the ability of the jurisdiction to meet the essential day-to-day operational demands and needs of the community from a single major hazard event.	2	2
	<i>Future Development</i>	No Impact	Future development trends will not increase the impact/consequence of the hazard, and/or may even decrease the impact/consequence of this hazard.	0	0
	<i>Climate Change</i>	Medium	Climate Change trends will increase the risk of this hazard and its impacts, but not significantly.	2	2



APPENDIX E. PLAN ADOPTION

[Placeholder for adoption documentation after State and FEMA Approval]



CITY COUNCIL REPORT

10.C.

DATE: MAY 20, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov
SUBJECT: INTRODUCE AN ORDINANCE DESIGNATING FIRE HAZARD SEVERITY ZONE MAPS

RECOMMENDATION

Staff recommends the City Council waive the first reading and introduce an Ordinance (Uncodified) (Attachment A) to approve the City of Pinole Fire and Resource Assessment Program (FRAP) Map to designate Fire Hazard Severity Zones and direct staff to assess local implications related to zoning, building codes, defensible space requirements, and public education.

BACKGROUND

In response to the growing risk of catastrophic wildfires, the California Department of Forestry and Fire Protection (CAL FIRE) has released updated Fire Hazard Severity Zone (FHSZ) maps for Local Responsibility Areas (LRAs), including areas within the City of Pinole (Attachment B). These updates, published on February 24, 2025, represent the first major revision since 2009 and reflect the latest wildfire behavior modeling, incorporating data on topography, vegetation, climate, and historical fire activity.

Under Government Code Section 51179 and Senate Bill 63 (Stern, 2021), local jurisdictions with fire protection responsibilities are required to adopt the updated FHSZ designations by ordinance. This adoption ensures alignment with statewide wildfire resilience strategies and provides the statutory basis for applying building code requirements, defensible space standards, and emergency preparedness measures in fire-prone areas.

As a jurisdiction that contracts with the Contra Costa County Fire Protection District (Con Fire) for fire protection services, the City of Pinole is independently responsible for adopting its own ordinance incorporating the updated maps. The County Board of Supervisors, acting as the governing body of Con Fire, must adopt the updated maps by June 24, 2025.

REVIEW AND ANALYSIS

The revised FHSZ maps categorize land within the City into one of three wildfire risk levels: Moderate, High, or Very High. In the updated maps, all areas within Pinole are designated as Moderate. This marks a reduction from the previous 2009 map, which included areas in Pinole Valley classified as High or Very High.

The updated maps do not change zoning, property ownership, or land-use entitlements.

However, the Moderate designation may inform future planning and emergency preparedness efforts. Notably, adoption of enhanced wildfire building standards (Chapter 7A of the California Building Code) is not required in Moderate zones within Local Responsibility Areas (LRAs), such as Pinole, unless specifically adopted by the local jurisdiction.

Similarly, defensible space requirements are not automatically triggered by a Moderate designation in LRAs, but may be adopted locally to support wildfire mitigation goals. Real estate disclosure requirements, however, do apply in all designated FHSZs, including Moderate zones.

The maps were prepared pursuant to Government Code Section 51178, which directs CAL FIRE to identify and classify wildfire hazard areas, and Section 51178.5, which requires local agencies to make these maps available for public review and comment. In compliance with this requirement, public outreach was conducted by the Contra Costa County Fire Protection District (Con Fire), including a public town hall on April 1, 2025, and an online comment portal. The District collected public input on the proposed maps, and those comments are included as a part of this report as Attachment C.

While public input is encouraged and must be made available to the governing body, comments cannot be used to alter, reduce, or remove fire hazard zone boundaries as established by the State. Local agencies may include additional areas not identified by CAL FIRE, but may not exclude any designated areas. Con Fire has opted not to expand the designated zones.

Government Code Section 51179 requires local agencies to adopt, by ordinance, the designated Moderate, High, and Very High FHSZs within 120 days of the State Fire Marshal's release of the maps. Adoption of the ordinance ensures legal compliance and alignment with the State's wildfire planning framework. In Pinole's case, as a city contracting with Con Fire for fire protection services, the City must independently adopt the ordinance approving CAL FIRE's designated map.

To comply with state law and maintain consistency with regional wildfire mitigation efforts, adoption of the updated maps by ordinance is necessary. Failure to adopt the maps could result in non-compliance with state mandates and hinder local implementation of wildfire resilience programs.

FISCAL IMPACT

There is no direct fiscal impact associated with adopting the Ordinance. Failure to adopt the maps could result in non-compliance with state mandates and hinder local implementation of wildfire resilience programs.

ATTACHMENTS

- A. Ordinance
- B. LRA Pinole Map

ORDINANCE NO. 2025-XX
(Uncodified)

ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PINOLE
TO DESIGNATE FIRE HAZARD SEVERITY ZONES FOR THE CITY OF PINOLE
LOCAL RESPONSIBLE AREA (LRA)

WHEREAS, the California Department of Forestry and Fire Protection (CAL FIRE), through the Office of the State Fire Marshal, is authorized to identify areas of significant wildfire risk and classify lands within Local Responsibility Areas (LRAs) into Fire Hazard Severity Zones (FHSZs) pursuant to Government Code Section 51178; and

WHEREAS, Government Code Section 51179 requires local agencies with fire protection responsibility to adopt CAL FIRE's recommended LRA Fire Hazard Severity Zone maps by ordinance following public review; and

WHEREAS, on February 24, 2025, CAL FIRE released updated FHSZ maps for LRAs statewide, incorporating the latest scientific models related to topography, fire weather, fuel loads, and historical wildfire data; and

WHEREAS, the updated maps assign the entirety of the City of Pinole to the "Moderate" Fire Hazard Severity Zone designation, replacing prior maps that included areas identified as "High" and "Very High"; and

WHEREAS, adoption of these updated designations enables continued alignment with state wildfire mitigation efforts and supports implementation of risk reduction strategies such as defensible space and resilient development practices.

NOW THEREFORE, BE IT RESOLVED, pursuant to the findings stated herein, that the City Council of the City of Pinole does ordain as follows:

Section 1. Recitals. The above recitals are true and correct and made a part of this Ordinance.

Section 2. Summary. This ordinance is adopted to designate updated Fire Hazard Severity Zones within the jurisdictional boundaries of the City of Pinole, pursuant to Government Code Section 51179.

Section 3. Designation of Fire Hazard Severity Zones. The City of Pinole hereby designates the Fire Hazard Severity Zones shown on the map attached hereto as *Exhibit A*, as identified and recommended by the California Department of Forestry and Fire Protection, Office of the State Fire Marshal, pursuant to Government Code Section 51178. The map is hereby approved and incorporated by reference into this

ordinance. An electronic version of the adopted map shall be maintained and made publicly accessible via the City of Pinole's official website.

Section 4. CEQA Determination. The City Council finds that this action is exempt from the requirements of the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3), the "Common Sense" exemption, because it can be seen with certainty that there is no possibility the adoption of the Fire Hazard Severity Zone map will have a significant effect on the environment.

Section 5. Severability. If any section, subsection, sentence, clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional by a decision of any court of competent jurisdiction, such decision will not affect the validity of the remaining portions of this ordinance. The City Council hereby declares that it would have passed this ordinance and each of every section, subsection, sentence, clause, or phrase not declared invalid or unconstitutional without regard to whether any portion of the ordinance would be subsequently declared invalid or unconstitutional.

Section 6. Effective Date and Duration. This ordinance shall take effect thirty (30) days after its final adoption.

Section 7. Publication. The City Clerk is directed to cause this ordinance to be published in a manner required by law.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 6th day of June 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

Cameron Sasai, Mayor

ATTEST:

Heather Bell, City Clerk

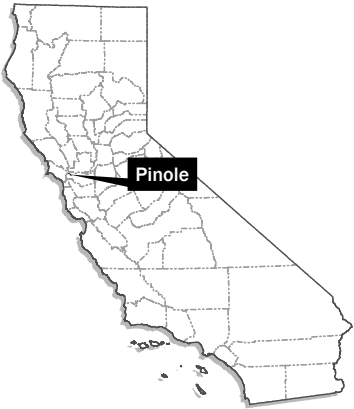
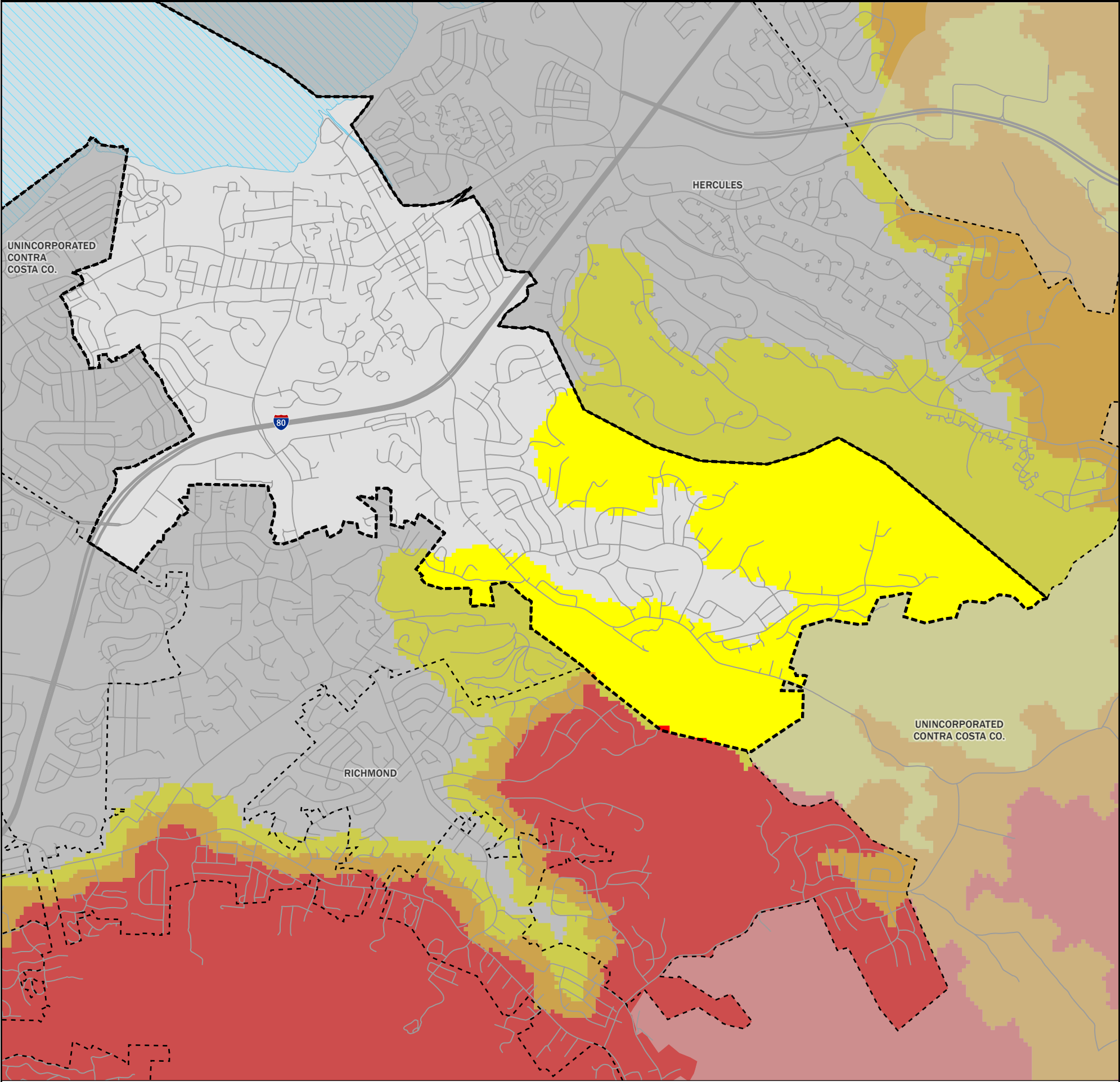
APPROVED AS TO FORM:

Eric S. Casher, City Attorney



Local Responsibility Area Fire Hazard Severity Zones

As Identified by the
State Fire Marshal
February 24, 2025



Fire Hazard Severity Zones (FHSZ) in Local Responsibility Area (LRA), as Identified by the State Fire Marshal

Very High High Moderate

Fire Hazard Severity Zones in State Responsibility Area (SRA), Effective April 1, 2024

Very High High Moderate

Mi 0 0.5 1 1.5
Km 0 0.5 1 1.5 2 2.5

Projection: NAD 83 California Teale Albers
Scale: 1:31,000 at 11" x 17"

Incorporated City Waterbody

Unzoned LRA