



**CITY COUNCIL**  
Cameron Sasai, Mayor  
Anthony Tave, Mayor Pro Tem  
Norma Martínez-Rubin, Council Member  
Devin T. Murphy Council Member  
Maureen Toms Council Member

## **PINOLE CITY COUNCIL SPECIAL MEETING AGENDA**

**May 13, 2025  
5:00 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET  
Attend in Person: 123 WATERFRONT STREET, NATIONAL HARBOR, MD 20745, SUITE 721  
(Teleconference: Councilmember Murphy)  
Attend VIA ZOOM TELECONFERENCE – Details provided below**

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### **How to Submit Public Comments:**

#### **In Person:**

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

#### **Via Zoom:**

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

#### **From a PC, Mac, iPad, iPhone or Android:**

<https://us02web.zoom.us/j/89335000272>

**Webinar ID: 893 3500 0272**

**By phone:** +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide and press \*6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

#### **Written Comments:**

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page ([Agenda Page Link](#)) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to [comment@pinole.gov](mailto:comment@pinole.gov)** Please indicate which item on the agenda you are commenting on in the subject line of your email.

## OTHER WAYS TO WATCH THE MEETING

**LIVE ON CHANNEL 26.** They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at [www.pinole.gov](http://www.pinole.gov).

**VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE,** [www.pinole.gov](http://www.pinole.gov) and remain archived on the site for five (5) years.

**If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or [hbelle@pinole.gov](mailto:hbelle@pinole.gov).**

**Americans With Disabilities Act:** In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection on the City Website at [www.pinole.gov](http://www.pinole.gov). You may also contact the City Clerk via e-mail at [hbelle@pinole.gov](mailto:hbelle@pinole.gov).

**Ralph M. Brown Act. Gov. Code § 54950.** In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS**

**2. LAND ACKNOWLEDGMENT**

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

**3. ROLL CALL, CITY CLERK’S REPORT & STATEMENT OF CONFLICT**

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov’t Code § 87105.

**4. CITIZENS TO BE HEARD (Public Comments)**

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

**5. NEW BUSINESS**

A. Preliminary Proposed FY 2025/26 Operating and Capital Budget **Action: Review the Budget and Direct Staff (Markisha Guillory)**

B. Fiscal Year 2025-26 Proposed Baseline Budget and Five-Year Capital Improvement Plan **Action: Review of Proposed CIP and Direct Staff on Changes to Incorporate in the Revised Draft CIP (Heba El-Guindy)**

**6. ADJOURNMENT** to the Regular City Council Meeting of May 20, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City’s website, not less than 72 hours prior to the meeting date set forth on this agenda.

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**Heather Bell, CMC**  
**City Clerk**

**POSTED: Monday, May 12, 2025 at 10:30 a.m.**



# CITY COUNCIL REPORT

5.A.

**DATE:** MAY 13, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** PRELIMINARY PROPOSED FY 2025/26 OPERATING AND CAPITAL BUDGET

## **RECOMMENDATION**

City staff recommend that the City Council review the Preliminary Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

## **BACKGROUND**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration, modification, and adoption.

As noted above, the City goes through an annual process of developing a budget for the upcoming fiscal year. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes. City staff take the following steps to create the Preliminary Proposed budget:

- Finance Department will use the current FY 2024/25 budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for FY 2025/26 by taking the ongoing revenues and expenditures included in the current FY 2024/25 budget and factoring in known or assumed changes, which department confirm, to ongoing revenues and expenditures for FY 2025/26 (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels; and
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the City Council's consideration.

City staff presented the draft baseline General Fund budget to the Finance Subcommittee on April 24, 2025 to receive feedback on the assumptions contained in the baseline budget. The Finance Subcommittee did not direct staff to make any changes to the baseline General Fund

budget. Staff have reviewed and revised the baseline budget multiple times to ensure that it does not include any one-time revenues or expenditures and that all of the estimates it contains are as precise as feasible. This resulted in a preliminary proposed budget. Also, the budget development process is an iterative process, so it is expected that updates will be made to each version as we continue to refine the budget, until adoption.

The FY 2025/26 Preliminary Proposed Operating and Capital Budget document (Attachment A) maps out the City's financial and operational plans for the fiscal year.

## **REVIEW AND ANALYSIS**

The first step in the annual budget development process is for City staff to create a "baseline" budget for the upcoming fiscal year. The baseline budget for the upcoming fiscal year (FY 2025/26, in this case) contains all the ongoing revenue and expenditure items from the current budget (FY 2024/25) adjusted for known or anticipated changes in economic conditions, costs of goods and services, contractual agreements, etc. Staff use the baseline budget to then develop the proposed budget for the upcoming fiscal year.

The City's revenues and expenditures are partitioned into different "funds" to ensure that revenues that are intended for specific purposes are expended accordingly. The City's main fund, the General Fund, accounts for all the City's general revenues and supports most of the City's core services, such as police, fire, community services and recreation, and street and facility maintenance. The General Fund includes revenue from Measure S 2006, Measure S 2014, and the new Measure I 2024. General Fund resources can be spent on many different City activities. Because the General Fund is the largest fund and most flexible pool of City resources, it is the focus of the City's budget. The City has other operating funds that account for revenues that are restricted for specific services and associated expenditures. These include the Recreation Fund, Building and Planning Fund, Pinole Cable Access Television (PCTV) Fund, and Sewer Enterprise Fund.

It is important to note that the baseline budget is not the same as the proposed budget. Once the baseline budget is set, it is built upon to produce the proposed budget, which will include non-recurring items, such as special initiatives and projects, and capital improvement projects.

City staff is required by the City's Financial Policy on a Structurally Balanced Budget to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

### **General Fund Preliminary Proposed Baseline Budget**

The FY 2025/26 General Fund Preliminary Proposed baseline budget includes recurring General Fund revenues, such as tax revenues, public safety charges, other revenues, and transfers in. Revenues have been adjusted to reflect growth rate assumptions. Recurring General Fund expenditures have also been adjusted. This includes increases in the salaries/wages to account for salary increases, increases in benefits consistent with updated rates, and inflationary increases in operations and maintenance. The baseline budget assumes no change in the staff levels or programs. The baseline budget illustrates whether, if the City maintains its current revenue mechanisms and staffing and service levels, the budget would be balanced or not. It is a public finance best practice, and a goal of the City's Financial Policy on

a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of \$33,454,198 and estimated ongoing expenditures of \$32,054,973, resulting in an estimated surplus of \$1,399,225. However, the General Fund provides operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the following funds indicate structural imbalances: Recreation Fund (\$1,049,750); Building and Planning Fund (\$831,095); PCTV Fund (\$207,261). If the funds are not balanced, each may require a General Fund subsidy equal to the amount of the shortfall, totaling \$2,088,106, to keep the funds in a positive position. However, this would result in a deficit of \$688,881 in the General Fund. In an effort to reduce the need for General Fund support, staff are exploring other options to offset some of the costs of these funds, including actively pursuing grants and sponsorship opportunities, and generating additional revenue.

One-time revenues and one-time expenditures for operating and capital improvements are not included in the baseline budget projection.

Combined, recurring revenues and expenditures and one-time revenues and expenditures make up the Preliminary Proposed Budget.

Table 1 below compares the FY 2024/25 baseline budget to the FY 2025/26 baseline budget. Following the table are descriptions of the components that are included in the FY 2025/26 baseline budget.

*Table 1 – Comparison of FY 2024/25 and FY 2025/26 General Fund Baseline Budget*

	FY 2024/25	FY 2025/26	\$ Change	% Change
	Adopted Budget	Proposed Budget		
<b>Revenues</b>				
Property Taxes	\$ 6,168,067	\$ 6,698,790	\$ 530,723	9%
Sales and Use Taxes	4,536,436	4,567,189	30,753	1%
Sales and Use Taxes - Measure S 2006	2,581,000	2,599,000	18,000	1%
Sales and Use Taxes - Measure S 2014	2,581,000	2,599,000	18,000	1%
Sales and Use Taxes - Measure I 2024	-	2,599,000	2,599,000	0%
Utility Users Taxes (UUT)	2,285,000	2,345,000	60,000	3%
Franchise Taxes	850,000	850,000	-	0%
Transient Occupancy Tax (TOT)	460,000	400,000	(60,000)	-13%
Business License Tax	460,000	469,200	9,200	2%
Intergovernmental Taxes	2,402,673	2,513,149	110,476	5%
Permits	251,700	301,700	50,000	20%
Fees	138,354	132,309	(6,045)	-4%
Charges for Services	1,774,307	1,861,497	87,190	5%
Other Revenues	462,106	366,619	(95,488)	-21%
Transfers In	-	2,599,000	2,599,000	0%
Transfers In - Pension Trust	2,425,000	2,552,745	127,745	5%
Transfers In - General Reserve (one-time)	843,790	-	(843,790)	-100%
<b>Total Revenues</b>	<b>28,219,433</b>	<b>33,454,198</b>	<b>5,234,765</b>	<b>19%</b>
<b>Expenditures</b>				
Salaries and Wages	10,343,285	10,539,653	196,368	2%
Benefits - PERS	3,985,906	4,437,115	451,209	11%
Benefits - Other Benefits	3,414,082	3,744,111	330,029	10%
Professional Services	8,342,117	8,927,971	585,854	7%
Other Operating	322,711	378,156	55,445	17%
Materials and Supplies	185,033	184,998	(35)	0%
Interdepartmental Charges	(719,548)	(662,316)	57,232	-8%
Capital Outlay	148,440	191,440	43,000	29%
Debt Service	636,107	653,545	17,438	3%
Transfers Out - Operating Subsidy	1,561,300	1,061,300	(500,000)	-32%
Transfers Out	-	2,599,000	2,599,000	0%
<b>Total Expenditures</b>	<b>28,219,433</b>	<b>32,054,973</b>	<b>3,835,540</b>	<b>14%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$ 1,399,225</b>		

## General Fund Revenues

### Property Tax

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of the assessed valuation of which the City of Pinole receives approximately 19%. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. Property tax is made up of four components—secured (basic, unsecured, supplemental, and property transfer tax. The FY 2025/26 baseline budget assumes a 9% growth rate from FY 2024/25 due to an increase in the residual RPTTF revenue as a result of retirement of former Redevelopment debt and dissolution of the Successor Agency.

### Sales Tax

Sales tax is imposed on taxable goods and services purchased from the following industry groups: autos and transportation, building and construction, business and industry, food and drugs, fuel and service stations, general consumer goods, restaurants and hotels, and online. The overall sales tax rate on purchases made in Pinole is now 10.25% as voters passed an additional half-cent sales tax (Measure I) during the November 2024 election. Of that amount, the City receives the statewide standard 1% (referred to as the Bradley Burns sales tax) plus 0.5% due to Measure S 2006, 0.5% due to Measure S 2014, and 0.5% due to Measure I 2024. The FY 2025/26 baseline budget assumes a 1% growth rate in the City's sales tax revenue (Bradley Burns and Measure Ss only), consistent with projections provided by HdL, the City's sales tax consultant. Factoring in Measure I, the growth rate is 27% compared to FY 2024/25 due to the new revenue.

### Utility Users Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on trend analysis. The electricity segment in particular continues to increase substantially year after year in line with rate increases set by service providers.

### Franchise tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on trend analysis. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

### Intergovernmental Taxes

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

### Transient Occupancy Tax

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of the Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on trend analysis, which has shown a continuous downward trend.

## Business License Tax

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on trend analysis.

## Charges for Services

Charges for services is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

## Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

## Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. Most fees are increasing consistent with the Consumer Price Index (CPI) of 2.7%. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with trends.

## Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a -21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

## Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

## General Fund Expenditures

### Salaries & Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 116 full-time equivalents (FTEs). It does not assume any new positions. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is \$500,000, or 3% of total salary and benefits expenditures.

### Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases in healthcare costs.

### Professional Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services (\$5,997,349), and County animal services (\$226,437) and library services (\$202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract cost escalation.

### Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

### Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on trend analysis.

### Interdepartmental Charges

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

### Asset/Capital Outlay

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

### Debt Service

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation payment schedule.

### Transfers Out

Transfers out include the transfer of funds from the General Fund and Measure S to other funds, including road funds, and Recreation and Pinole Community Television (PCTV). The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable. The FY 2025/26 baseline budget assumes a flat dollar amount consistent with past practice; however, increases will be necessary to keep up with the increase in Recreation and PCTV operating expenditures. Additionally, the Planning division within the Community Development Department will require an operating subsidy.

Also, transfers out decreased \$500,000 due to the removal of the transfers from Measure S to the City Street Improvement Fund and Arterial Streets Rehabilitation Fund. Both have accumulated substantial balances that are allocated to various road projects for FY 2025/26.

### General Fund One-time Budget Items and Capital Improvement Projects

The following items are one-time budget items and capital improvement projects to be funded by General Fund unassigned (unreserved) fund balance. This is an acceptable use of the unassigned fund balance as these items are non-recurring. Also, they are not a part of the baseline budget since they are not funded with recurring revenues. The FY 2025/26 budget assumes the use of \$1,410,669 of unassigned fund balance for these items.

Note that a number of capital improvement projects previously funded by the General Fund and Measure Funds have been moved other funds, including road funds and development impact fee funds which have accumulated substantial balances.

*Table 2 – General Fund One-Time Budget Items and Capital Projects*

<b>Department</b>	<b>Description</b>	<b>Amount</b>
Community Development/ Economic Development	Advertising (gen and industry-specific)	\$ 2,000
Community Development/ Economic Development	Marketing Materials	5,000
Community Development/ Economic Development	Business Development/Community Help Reserve	10,000
Community Development/ Economic Development	Revitalization Reserve	10,000
Finance	Fee Study and Cost Allocation Plan	20,000
Finance	Grant Consulting	16,000
Human Resources	Executive Team Development/Retreat	10,000
Police	CERT Program Supplies	20,000
Police	Alex Clark Room Transformation	2,000
Public Works	On-call Consultants for Capital Projects	75,000
Public Works	IN1703 Storm Drain Master Plan	273,937
	<b>Total One-Time Items</b>	<b>443,937</b>
Public Works	RO2401 Road Maintenance Repairs	350,000
Public Works	FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000
Public Works	RO1710 San Pablo Ave. Bridge Over BNSF Railroad	241,732
Public Works	SW2401 Storm Drain Creek Discharge Improvements	150,000
Public Works	SW2501 Stormwater Upgrade & Trash Capture	150,000
	<b>Total Capital Improvement Projects</b>	<b>966,732</b>
	<b>Total One-Time Items and Capital Improvement Projects</b>	<b>\$ 1,410,669</b>

Other Operating Fund Budgets

The following funds are the City’s other main operating funds outside of the General Fund, which include the Recreation Fund, Building and Planning Fund, Pinole Community Television (PCTV) Fund, and Sewer Enterprise Fund.

Recreation Fund

The Recreation Department Fund accounts for funds primarily received from fees for participation in recreational programs. Transfers from the General Fund also help support the operating costs. The FY 2025/26 preliminary proposed budget projects total revenues of \$1,323,863 and total expenditures of \$2,373,613. At this point in the budget development process, there is a structural imbalance of \$1,049,750, which may require an increase in the General Fund subsidy (transfer in). Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant and sponsorship opportunities. Additionally, recreation program fees are under review to determine if they need adjustments.

*Table 3 – Comparison of FY 2024/25 and FY 2025/26 Proposed Recreation Fund Budget*

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
Grants	\$ 81,983	\$ -	\$ (81,983)	-100%
Licenses & Permits	250	250	-	0%
Fees	15,000	30,000	15,000	100%
Charges for Services	352,610	387,900	35,290	10%
Miscellaneous Revenue	54,512	155,413	100,901	185%
Transfers In	751,300	750,300	(1,000)	0%
<b>Total Revenues</b>	<b>1,255,655</b>	<b>1,323,863</b>	<b>68,208</b>	<b>5%</b>
<b>Expenditures</b>				
Salaries and Wages	949,473	986,653	37,180	4%
Benefits	402,219	433,076	30,857	8%
Professional Services	465,304	532,227	66,924	14%
Other Operating	241,632	191,736	(49,896)	-21%
Materials and Supplies	7,261	10,050	2,789	38%
Interdepartmental Charges	194,867	184,870	(9,997)	5%
Capital Outlay	119,500	35,000	(84,500)	-71%
<b>Total Expenditures</b>	<b>2,380,256</b>	<b>2,373,613</b>	<b>(6,643)</b>	<b>0%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (1,124,601)</b>	<b>\$ (1,049,750)</b>		

#### Building and Planning Fund

The Building & Planning Fund accounts for funds received from fees and permits for building and planning services. Fees are collected to recover the cost primarily related to inspections and plan checks performed. The FY 2025/26 preliminary proposed budget projects total revenues of \$1,903,137 and total expenditures of \$2,734,232. At this point in the budget development process, there is a structural imbalance of \$831,095, which may require a General Fund subsidy (transfer in). The shortfall is attributed to the fund not being able to recover the full cost of providing planning services. Building services are fully cost recoverable. Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant opportunities.

*Table 4 – Comparison of FY 2024/25 and FY 2025/26 Proposed Building and Planning Fund Budget*

	<b>FY 2024/25 Adopted Budget</b>	<b>FY 2025/26 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>				
Grants	\$ 40,000	\$ 442,800	\$ 402,800	1007%
Licenses & Permits	476,916	506,011	29,095	6%
Fees	865,610	852,866	(12,744)	-1%
Fines and Forfeitures	20,000	30,000	10,000	50%
Miscellaneous Revenue	6,000	4,460	(1,540)	-26%
Transfers In	67,000	67,000	-	0%
<b>Total Revenues</b>	<b>1,475,526</b>	<b>1,903,137</b>	<b>427,611</b>	<b>29%</b>
<b>Expenditures</b>				
Salaries and Wages	901,446	1,125,970	224,524	25%
Benefits	350,581	535,616	185,035	53%
Professional Services	827,795	916,899	89,104	11%
Other Operating	6,050	6,050	-	0%
Materials and Supplies	3,000	1,900	(1,100)	-37%
Interdepartmental Charges	125,186	145,797	20,611	16%
Capital Outlay	5,500	2,000	(3,500)	-64%
<b>Total Expenditures</b>	<b>2,219,558</b>	<b>2,734,232</b>	<b>514,674</b>	<b>23%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (744,032)</b>	<b>\$ (831,095)</b>		

### **Pinole Community Television (PCTV) Fund**

The PCTV Fund accounts for revenue received from cable franchise fees, video production and broadcast charges, and Public, Educational, and Governmental (PEG) access fees. PEG access fees are designated for equipment purchases. Transfers from the General Fund also help support the operating costs. The FY 2025/26 preliminary proposed budget projects total revenue of \$445,826 and total expenditures of \$653,087. At this point in the budget development process, there is a structural imbalance of \$207,261, which may require an increase in the General Fund subsidy (transfer in). Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant and sponsorship opportunities.

*Table 5 – Comparison of FY 2024/25 and FY 2025/26 Proposed PCTV Fund Budget*

	<b>FY 2024/25 Adopted Budget</b>	<b>FY 2025/26 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>				
Franchise Taxes	\$ 26,486	\$ 26,486	\$ -	0%
Charges for Services	179,047	168,840	(10,207)	-6%
Miscellaneous Revenue	3,000	90,500	87,500	2917%
Transfers In	160,000	160,000	-	0%
<b>Total Revenues</b>	<b>368,533</b>	<b>445,826</b>	<b>77,293</b>	<b>21%</b>
<b>Expenditures</b>				
Salaries and Wages	252,487	252,008	(479)	0%
Benefits	228,044	239,500	11,456	5%
Professional Services	52,170	40,450	(11,720)	-22%
Other Operating	6,818	6,818	-	0%
Materials and Supplies	350	350	-	0%
Interdepartmental Charges	82,589	64,607	(17,982)	-22%
Capital Outlay	211,425	49,355	(162,070)	-77%
<b>Total Expenditures</b>	<b>833,883</b>	<b>653,087</b>	<b>(180,796)</b>	<b>-22%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (465,350)</b>	<b>\$ (207,261)</b>		

### **Sewer Enterprise Fund**

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Wastewater Treatment Plant, which serves the Pinole and Hercules areas. Revenue from charges for services are received with the property tax assessments in December, April, and June; and monthly from the City of Hercules for its share of wastewater treatment costs. The FY 2025/26 preliminary proposed budget projects total revenues of \$13,035,506 and total expenditures of \$38,030,527. This fund includes both operating and capital improvement expenditures. Ongoing revenues are sufficient to cover ongoing expenditures. Capital improvement expenditures are mostly covered by available fund balance in the Sewer Enterprise Fund, which has accumulated over several fiscal years.

*Table 6 – Comparison of FY 2024/25 and FY 2025/26 Proposed Sewer Enterprise Fund Budget*

	<b>FY 2024/25 Adopted Budget</b>	<b>FY 2025/26 Proposed Budget</b>	<b>\$ Change</b>	<b>% Change</b>
<b>Revenues</b>				
Charges for Services	\$ 10,164,403	\$ 12,735,506	\$ 2,571,103	25%
Investment Income	200,000	300,000	100,000	50%
<b>Total Revenues</b>	<b>10,364,403</b>	<b>13,035,506</b>	<b>2,671,103</b>	<b>26%</b>
<b>Expenditures</b>				
Salaries and Wages	1,783,010	1,775,831	(7,179)	0%
Benefits	1,065,047	1,089,669	24,622	2%
Professional Services	1,033,464	893,464	(140,000)	-14%
Other Operating	798,500	873,500	75,000	9%
Materials and Supplies	1,478,000	1,493,000	15,000	1%
Interdepartmental Charges	1,005,179	1,061,009	55,831	6%
Capital Outlay	28,996,597	29,181,597	185,000	1%
Debt Service	1,611,568	1,611,192	(376)	0%
<b>Total Expenditures</b>	<b>37,771,365</b>	<b>37,979,262</b>	<b>207,898</b>	<b>1%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (27,406,962)</b>	<b>\$ (24,943,756)</b>		

### **City Council Considerations**

During the City Council meeting on May 6, 2025, the Council directed staff to gather some additional information on the items discussed below for Council's consideration.

### **City Council Travel and Training Budget**

The FY 2024/25 original adopted budget included an allocation of \$4,250 per Council Member for discretionary travel and training. The City Council increased the allocation to \$12,000 per Council Member after the budget was adopted. The understanding was that this was a one-time increase for Council Members to attend a national conference. The FY 2025/26 Preliminary Proposed Budget includes the original budgeted amount of \$4,250. Staff recommend that the City Council determine and direct staff on the amount to be budgeted.

### **General Reserve Policy**

The City maintains a General Reserve pursuant to the Reserve Policy which directs the City to maintain a balance in the reserve equal to 50% of total General Fund expenditures. To align the City's reserve level with that of similar agencies and municipal industry standards, staff recommend that the City Council consider reducing the reserve level to 25%, two months of expenditure coverage. Further, staff recommend transferring the savings from the reduction to the City's Section 115 Trust to set aside funds for Other Post-Employment Benefits (OPEB), or retiree medical benefits. Retiree medical reimbursements would then be paid from the trust, thereby, relieving the General Fund budget. Currently, approximately \$1.4 million is budgeted for retiree medical reimbursements. Table 7 summarizes the General Reserve reduction. Table 8 is a comparison of the reserve policies of several agencies, for reference.

*Table 7 – Balance of General Reserve and Transfer to Section 115 Trust*

Estimated General Reserve Balance, 6/30/25	\$10,100,000
25% of Total Ongoing General Fund Expenditures (Amount to remain in General Reserve)	7,364,000
Amount Available to Transfer to Section 115 Trust	\$2,736,000

*Table 8 – Comparison of General Fund Reserve Policy*

Jurisdiction	General Fund Reserve Policy
Albany	25% of annual operating expenses
American Canyon	25% of annual operating expenses
Dixon	25% of annual operating expenses
El Cerrito	A minimum of 10% of annual operating expenses
Emeryville	50% of annual operating expenses
Hercules	A minimum of 8.33% of General Fund expenses
Martinez	A minimum of \$5,000,000 (16.2% of annual operating expenses)

**Request for New Position**

Staff recommend that the City Council consider adding one Associate Engineer position which will be fully funded by the Sewer Enterprise fund. This position is needed to add staff capacity for the advancement of several critical capital improvement projects at the wastewater treatment and collection plant. The cost of the position is approximately \$175,000, including salary and benefits. There is no impact on the General Fund.

**Debt Financing for Major Road Projects**

The replacement and rehabilitation of streets and roads has been identified as one of the City’s top priorities. Due to the current cost of operations and the current level of available resources, which are insufficient to keep the City’s streets and roads in satisfactory condition. A local government may finance the construction and improvement of its capital assets through debt financing. Debt financing is usually needed when the cost of a major capital improvement project exceeds tax and fee revenues available. Additionally, it allows an agency to spread the cost of the project over time and manage cash flows. Tables 9-12 below illustrate the estimated sources and uses, and estimated debt repayment under different financing scenarios.

*Table 9 – Scenario #1 Debt Financing Sources and Uses*

4.50%

City of Pinole  
2025 Funding  
(Streets CIP Project)

**Total Issue Sources And Uses**

Dated 07/01/2025 | Delivered 07/01/2025

**\$15m - 15yr   \$15m - 20yr   \$20m - 15yr   \$20m - 20yr   \$25m - 20yr**

**SOURCES OF FUNDS**

Par Amount of Bonds	\$15,200,000	\$15,200,000	\$20,200,000	\$20,200,000	\$25,200,000
<b>TOTAL SOURCES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>

**USES OF FUNDS**

Costs of Issuance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Deposit to Project Construction I	\$15,000,000	\$15,000,000	\$20,000,000	\$20,000,000	\$25,000,000
<b>TOTAL USES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>

*Table 10 – Scenario #1 Debt Financing Estimated Repayment Schedule*

4.50%

City of Pinole  
2025 Funding  
(Streets CIP Project)

**Aggregate Net Debt Service**

<b>DATE</b>	<b>2025 Bonds</b>	<b>2025 Bonds</b>	<b>2025 Bonds</b>	<b>2025 Bonds</b>	<b>2025 Bonds</b>
	<b>\$15m - 15yr</b>	<b>\$15m - 20yr</b>	<b>\$20m - 15yr</b>	<b>\$20m - 20yr</b>	<b>\$25m - 20yr</b>
07/01/2026	1,414,000	1,169,000	1,879,000	1,554,000	1,939,000
07/01/2027	1,416,150	1,167,175	1,880,350	1,554,975	1,937,775
07/01/2028	1,416,725	1,169,450	1,879,675	1,554,600	1,934,975
07/01/2029	1,415,725	1,170,600	1,881,975	1,552,875	1,935,600
07/01/2030	1,418,150	1,170,625	1,882,025	1,554,800	1,939,425
07/01/2031	1,413,775	1,169,525	1,879,825	1,555,150	1,936,225
07/01/2032	1,417,825	1,167,300	1,880,375	1,553,925	1,936,225
07/01/2033	1,414,850	1,168,950	1,883,450	1,551,125	1,939,200
07/01/2034	1,415,075	1,169,250	1,878,825	1,551,750	1,934,925
07/01/2035	1,413,275	1,168,200	1,881,725	1,550,575	1,938,625
07/01/2036	1,414,450	1,165,800	1,881,700	1,552,600	1,934,850
07/01/2037	1,413,375	1,167,050	1,878,750	1,552,600	1,938,825
07/01/2038	1,415,050	1,166,725	1,882,875	1,550,575	1,935,100
07/01/2039	1,414,250	1,169,825	1,883,625	1,551,525	1,938,900
07/01/2040	1,415,975	1,166,125	1,881,000	1,555,225	1,934,775
07/01/2041	-	1,165,850	-	1,551,450	1,937,950
07/01/2042	-	1,168,775	-	1,550,425	1,937,975
07/01/2043	-	1,169,675	-	1,551,925	1,939,850
07/01/2044	-	1,168,550	-	1,550,725	1,938,350
07/01/2045	-	1,170,400	-	1,551,825	1,938,475
<b>Total</b>	<b>21,228,650</b>	<b>23,368,850</b>	<b>28,215,175</b>	<b>31,052,650</b>	<b>38,747,025</b>

Table 11 – Scenario #2 Debt Financing Sources and Uses

5.00%

City of Pinole  
2025 Funding  
(Streets CIP Project)

**Total Issue Sources And Uses**

Dated 07/01/2025 | Delivered 07/01/2025

	\$15m - 15yr	\$15m - 20yr	\$20m - 15yr	\$20m - 20yr	\$25m - 20yr
<b>SOURCES OF FUNDS</b>					
Par Amount of Bonds	\$15,200,000	\$15,200,000	\$20,200,000	\$20,200,000	\$25,200,000
<b>TOTAL SOURCES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>
<b>USES OF FUNDS</b>					
Costs of Issuance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Deposit to Project Construction I	\$15,000,000	\$15,000,000	\$20,000,000	\$20,000,000	\$25,000,000
<b>TOTAL USES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>

Table 12 – Scenario #2 Debt Financing Estimated Repayment Schedule

5.00%

City of Pinole  
2025 Funding  
(Streets CIP Project)

**Aggregate Net Debt Service**

DATE	2025 Bonds	2025 Bonds	2025 Bonds	2025 Bonds	2025 Bonds
	(5%)	(5%)	(5%)	(5%)	(5%)
	\$15m - 15yr	\$15m - 20yr	\$20m - 15yr	\$20m - 20yr	\$25m - 20yr
07/01/2026	1,465,000	1,220,000	1,945,000	1,620,000	2,020,000
07/01/2027	1,464,750	1,222,000	1,948,250	1,619,500	2,022,000
07/01/2028	1,462,750	1,217,750	1,944,000	1,622,500	2,022,000
07/01/2029	1,464,000	1,222,500	1,947,500	1,618,750	2,020,000
07/01/2030	1,463,250	1,220,750	1,948,250	1,618,500	2,021,000
07/01/2031	1,465,500	1,217,750	1,946,250	1,621,500	2,024,750
07/01/2032	1,465,500	1,218,500	1,946,500	1,622,500	2,021,000
07/01/2033	1,463,250	1,217,750	1,943,750	1,621,500	2,025,000
07/01/2034	1,463,750	1,220,500	1,948,000	1,623,500	2,021,250
07/01/2035	1,466,750	1,221,500	1,943,750	1,623,250	2,025,000
07/01/2036	1,462,000	1,220,750	1,946,250	1,620,750	2,020,750
07/01/2037	1,464,750	1,218,250	1,945,000	1,621,000	2,023,750
07/01/2038	1,464,500	1,219,000	1,945,000	1,618,750	2,023,500
07/01/2039	1,466,250	1,217,750	1,946,000	1,619,000	2,020,000
07/01/2040	1,464,750	1,219,500	1,947,750	1,621,500	2,023,250
07/01/2041	-	1,219,000	-	1,621,000	2,022,750
07/01/2042	-	1,221,250	-	1,622,500	2,023,500
07/01/2043	-	1,221,000	-	1,620,750	2,020,250
07/01/2044	-	1,218,250	-	1,620,750	2,023,000
07/01/2045	-	1,218,000	-	1,622,250	2,021,250
<b>Total</b>	<b>21,966,750</b>	<b>24,391,750</b>	<b>29,191,250</b>	<b>32,419,750</b>	<b>40,444,000</b>

**Next Steps**

Following the special meeting (budget workshop) on May 13, 2025, staff will get direction on Council Members' requests for potential additions/deletions to the budget for incorporation into the Revised Proposed budget, which will be presented on June 3, 2025.

**FISCAL IMPACT**

There is no fiscal impact.

**ATTACHMENTS**

- A. Preliminary Proposed FY 2025/26 Operating and Capital Budget
- B. Presentation

CITY OF PINOLE



# Fiscal Year 2025/26

# OPERATING AND CAPITAL BUDGET

Preliminary Proposed Budget - May 6, 2025

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**FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET**

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## **Executive Summary**

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## **EXECUTIVE SUMMARY**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff and includes the creation of a Preliminary Proposed, Revised Proposed, and ultimately Final Proposed budget. The budget development process is more fully described in the Budget Development Process section below.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget is primarily a status quo budget, meaning that it does not include any major changes to City programs or services.

The City's all funds revenue in the Fiscal Year (FY) 2025/26 Operating and Capital Budget is approximately \$56.8 million, and all funds' expenditures are approximately \$92.4 million. The budget projection assumes a net use of fund balance of \$35.6 million for all funds combined as shown in Table 1 below. The majority of the use of fund balance is for several large, multi-year capital improvement projects, notably in the sewer enterprise fund. It is important to note that the total estimated costs of sewer capital projects are budgeted in year one (FY 2025/26) of the Capital Improvement Plan (CIP) although some projects may take several years to complete.

**Table 1 – All Funds Budgeted Revenues and Expenditures**

<b>Fund</b>	<b>Estimated Beginning Fund Balance July 1, 2025</b>	<b>FY 2025/26 Estimated Total Revenues</b>	<b>FY 2025/26 Estimated Total Expenditures</b>	<b>FY 2025/26 Contribution To/(From) Fund Balance</b>	<b>Estimated Ending Fund Balance June 30, 2026</b>
<b>General Fund</b>					
General Fund (including Measure S 2006 and 2014, Measure I 2024)	\$ 5,760,899	\$ 33,454,198	\$ 33,465,642	\$ (11,444)	\$ 5,749,454
General Reserve Fund	9,847,838	300,000	-	300,000	10,147,838
Equipment Reserve Fund	278,579	150,000	205,000	(55,000)	223,579
<b>Special Revenue Funds</b>					
Gas Tax Fund	1,783,378	1,068,574	2,512,167	(1,443,593)	339,785
Restricted Real Estate Maintenance Fund	147,429	39,991	26,000	13,991	161,421
Public Safety Augmentation Fund	73,562	249,584	613,388	(363,804)	(290,242)
Traffic Safety Fund	290,810	24,500	57,191	(32,691)	258,119
Supplemental Law Enforcement Fund	213,881	185,000	303,281	(118,281)	95,600
NPDES Storm Water Fund	(183,587)	253,272	385,631	(132,359)	(315,946)
Recreation Fund	(94,728)	1,323,863	2,373,613	(1,049,750)	(1,144,478)
Building & Planning Fund	(2,297,130)	1,910,137	2,734,232	(824,095)	(3,121,225)
Refuse Management Fund	(24,324)	66,060	189,710	(123,650)	(147,974)
Solid Waste Fund	3,082,740	368,000	177,241	190,759	3,273,499
Measure C/J Fund	2,032,971	1,397,257	1,191,732	205,525	2,238,496
Rate Stabilization Fund	219,118	-	-	-	219,118
CASp Certification and Training Fund	57,018	-	-	-	57,018
Asset Seizure-Adjudicated Fund	19,268	-	19,268	(19,268)	0
Growth Impact Fund	3,525,045	-	2,436,000	(2,436,000)	1,089,045
Housing Assets Fund	7,999,088	55,000	342,961	(287,961)	7,711,127
<b>Capital Projects Funds</b>					
Lighting & Landscaping District Fund	55,014	63,911	85,175	(21,264)	33,750
Pinole Valley Caretaker Fund	(983)	15,000	14,989	11	(972)
Public Facilities Fund	471,649	-	502,000	(502,000)	(30,351)
City Street Improvements Fund	2,061,326	1,685,283	2,907,583	(1,222,300)	839,026
Arterial Streets Rehabilitation Fund	1,203,071	-	560,960	(560,960)	642,111
<b>Enterprise Funds</b>					
Sewer Enterprise Fund	19,712,784	13,035,506	38,030,527	(24,995,021)	(5,282,237)
Cable Access Television (PCTV)	(9,872)	445,826	653,087	(207,261)	(217,133)
Information Systems Fund	925	-	21	(21)	904
<b>Fiduciary/Agency Funds</b>					
Pension Fund	11,757,727	700,000	2,617,745	(1,917,745)	9,839,982
<b>Total</b>	<b>\$ 67,983,495</b>	<b>\$ 56,790,961</b>	<b>\$ 92,405,144</b>	<b>\$ (35,614,183)</b>	<b>\$ 32,369,313</b>

The General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is approximately \$33.5 million, and General Fund expenditures are approximately \$33.5 million. The budget includes the use of fund balance in a number of funds to complete one-time projects.

The budget includes funding for a number of Council-directed special projects, beyond staff's baseline work, Strategic Plan strategies, and Capital Improvement Plan (CIP) projects.

City staff believes that it will be able to complete the Council-directed special projects listed above by the end of FY 2025/26, but does not have the capacity to take on any additional special projects. Staff also recommends that the City adopt a practice of not adding any special projects mid-fiscal year unless an existing special project is taken off of the list.

It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of \$33.5 million and estimated ongoing expenditures of \$32.1 million, resulting in an estimated surplus of \$1.4 million. However, the General Fund provides operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the following funds indicate structural imbalances: Recreation Fund (\$1,049,750); Building and Planning Fund (\$831,095); PCTV Fund (\$207,261). If the funds are not balanced, each may require a General Fund subsidy equal to the amount of the shortfall to keep the fund in the positive position. In an effort to reduce the need for General Fund support, staff are exploring other options to offset some of the costs of these funds, including actively pursuing grants and sponsorship opportunities, and generating additional revenue.

Table 2 – General Fund Proposed Baseline Budget

	<b>FY 2025/26 Proposed Budget</b>
<b>Revenues</b>	
Property Taxes	\$ 6,698,790
Sales and Use Taxes	4,567,189
Sales and Use Taxes - Measure S 2006	2,599,000
Sales and Use Taxes - Measure S 2014	2,599,000
Sales and Use Taxes - Measure I 2024	2,599,000
Utility Users Taxes (UUT)	2,345,000
Franchise Taxes	850,000
Transient Occupancy Tax (TOT)	400,000
Business License Tax	469,200
Intergovernmental Taxes	2,513,149
Permits	301,700
Fees	132,309
Charges for Services	1,861,497
Other Revenues	366,619
Transfers In	2,599,000
Transfers In - Pension Trust	2,552,745
Transfers In - General Reserve (one-time)	-
<b>Total Revenues</b>	<b>33,454,198</b>
<b>Expenditures</b>	
Salaries and Wages	10,539,653
Benefits - PERS	4,437,115
Benefits - Other Benefits	3,744,111
Professional Services	8,927,971
Other Operating	378,156
Materials and Supplies	184,998
Interdepartmental Charges	(662,316)
Capital Outlay	191,440
Debt Service	653,545
Transfers Out - Operating Subsidy	1,061,300
Transfers Out	2,599,000
<b>Total Expenditures</b>	<b>32,054,973</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ 1,399,225</b>

The Fiscal Year (FY) 2025/26 Operating and Capital Budget consists of the baseline budget (ongoing operating budget), one-time operating budget items such as special Council-directed initiatives, and capital improvement projects that are funded by the General Fund including the Measure S Funds. The graphic below depicts the composition

of the Budget. As shown, the budget assumes the use of \$1.4 million of unassigned fund balance.

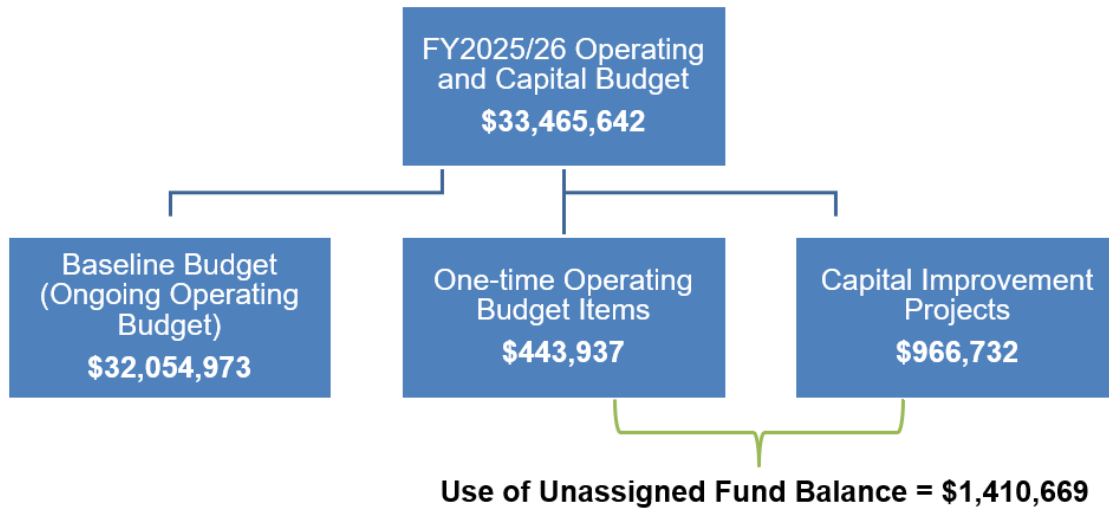


Table 3 in the following section provides a detailed list of the one-time budget items and capital improvement projects. Note that only the capital improvement projects that are funded by the General Fund are shown in Table 3.

*Table 3 – One-Time Budget Items and Capital Improvement Projects*

Department	Description	Amount
Community Development/ Economic Development	Advertising (gen and industry-specific)	\$ 2,000
Community Development/ Economic Development	Marketing Materials	5,000
Community Development/ Economic Development	Business Development/Community Help Reserve	10,000
Community Development/ Economic Development	Revitalization Reserve	10,000
Finance	Fee Study and Cost Allocation Plan	20,000
Finance	Grant Consulting	16,000
Human Resources	Executive Team Development/Retreat	10,000
Police	CERT Program Supplies	20,000
Police	Alex Clark Room Transformation	2,000
Public Works	On-call Consultants for Capital Projects	75,000
Public Works	IN1703 Storm Drain Master Plan	273,937
	<b>Total One-Time Items</b>	<b>443,937</b>
Public Works	RO2401 Road Maintenance Repairs	350,000
Public Works	FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000
Public Works	RO1710 San Pablo Ave. Bridge Over BNSF Railroad	241,732
Public Works	SW2401 Storm Drain Creek Discharge Improvements	150,000
Public Works	SW2501 Stormwater Upgrade & Trash Capture	150,000
	<b>Total Capital Improvement Projects</b>	<b>966,732</b>
	<b>Total One-Time Items and Capital Improvement Projects</b>	<b>\$ 1,410,669</b>

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## Background

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**ELECTED OFFICIALS**



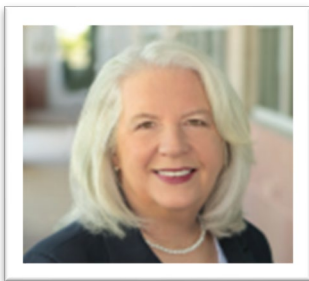
Cameron Sasai  
Mayor



Anthony Tave  
Mayor Pro Tempore



Devin Murphy  
Council Member



Maureen Toms  
Council Member



Norma Martínez-Rubin  
Council Member



Roy Swearingen  
City Treasurer

**DEPARTMENT HEADS**

City Manager	Kelcey Young
City Attorney (Contract)	Eric Casher
City Clerk	Heather Bell
Community Development Director	Lilly Whalen
Community Services Director	Andrea Dwyer
Finance Director	Markisha Guillory
Human Resources Director	Stacy Shell
Police Chief	Melissa Klawuhn
Public Works Director	Heba El-Guindy

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## **CITY OF PINOLE STRATEGIC PLAN 2020-2025**

In February 2020, the City of Pinole adopted a Strategic Plan 2020 – 2025. The Strategic Plan established the following vision, mission, and goals for the City, as well as 22 specific “strategies” (special projects), to be completed over a five-year timeframe, that would help the City achieve the goals.

### **VISION**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **MISSION**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **GOALS**

1. **Safe and Resilient Pinole:** Develop and communicate resilience through quality public safety service delivery, property maintenance policies and practices, and disciplined investment in community assets.
2. **Financially Stable Pinole:** Ensure the financial health and long-term sustainability of the City.
3. **Vibrant and Beautiful Pinole:** Facilitate a thriving community through development policies and proactive relationship building.
4. **High Performance Pinole:** Build an organization culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

The City Council held a special strategic planning meeting on April 29, 2023 during which it reaffirmed the vision, mission, and goals of the Strategic Plan and made some adjustments to some strategies.

## PROFILE OF THE CITY

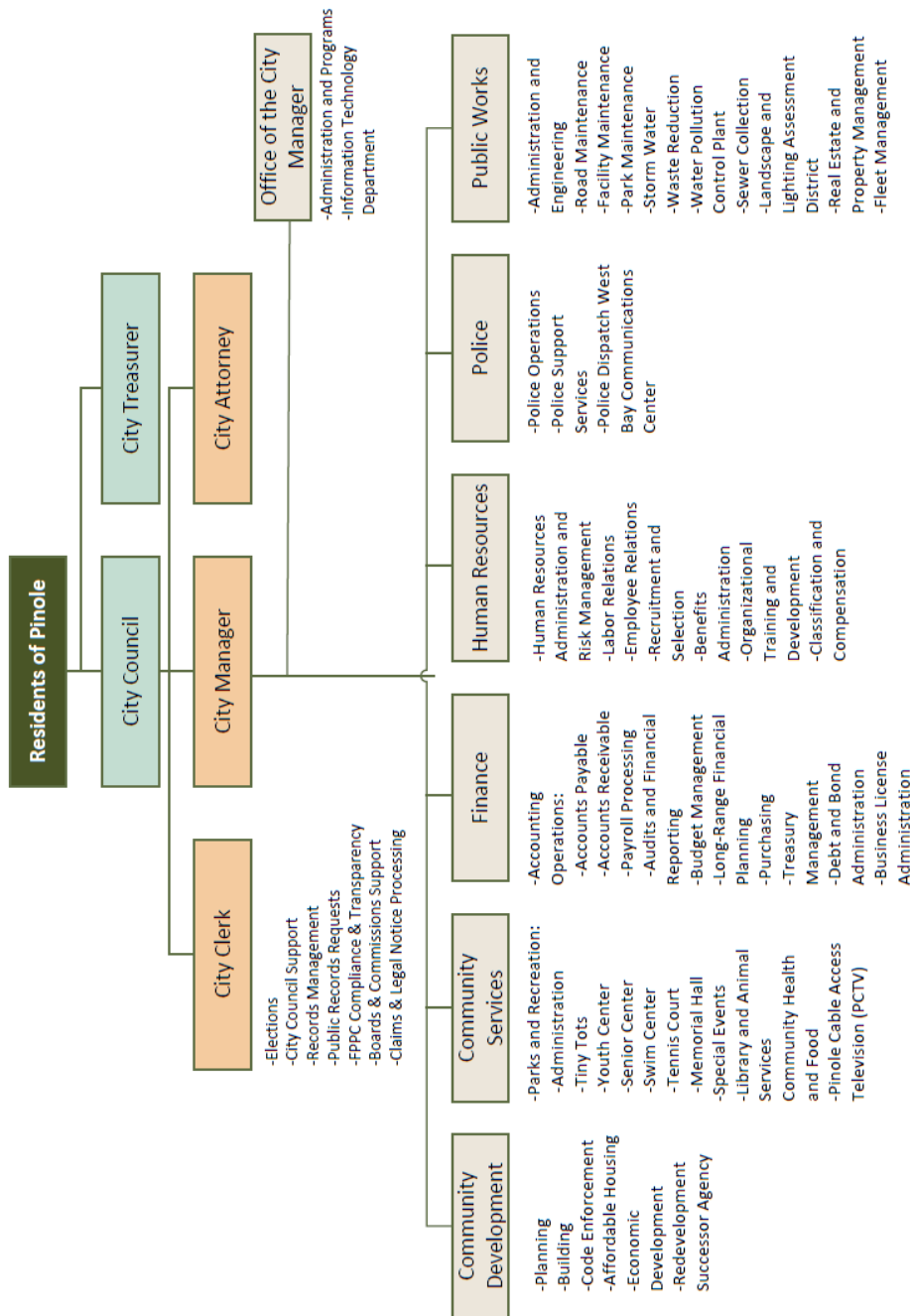
The City is primarily a residential community located in the San Francisco Bay Area on the shores of San Pablo Bay in West Contra Costa County. Highway Interstate 80, which traverses Pinole, connects the San Francisco/Oakland metropolitan area with Sacramento and points east. Pinole is linked to central Contra Costa County which includes the cities of Martinez, Concord, and Pleasant Hill by State Route 4 which begins just north of Pinole and connects with Interstate 680. There are approximately four-square miles of land included in Pinole's boundary. The City's population on January 1, 2024 was 18,192, according to the California Department of Finance.

The City of Pinole is a general law city that was incorporated on June 25, 1903. The City operates under a Council-Manager form of operation, whereby policies of the City Council are administered by a City Manager who is appointed by the City Council. All municipal departments operate under the supervision of the City Manager. The Council consists of five members who are elected at large for four-year overlapping terms. The Council elects one of the Council members to serve as Mayor each year.

The City is a full-service city that provides the following services: public safety (police), public works, community services (including recreation and Pinole community television), community development, and general administration services.



# ORGANIZATIONAL STRUCTURE



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

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## **Budget Development Process and Budget Award**

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## **BUDGET DEVELOPMENT PROCESS**

The City's budget is created through a collaborative, iterative process involving the City Council, community, and City staff. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

City staff takes the following steps to create the budget:

- Finance Department uses the current budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for the upcoming year by taking the ongoing revenues and expenditures included in the current budget and factoring in known or assumed changes to revenues and expenditures (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments review and confirm the known and assumed changes incorporated into the baseline budget;
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels;
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- Finance Department incorporates changes and prepares the Revised Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- City Manager and Finance Department incorporates any final changes as necessary and submits the Final Proposed Budget to the City Council for adoption.

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## **KEY MILESTONES OF THE DEVELOPMENT OF THE BUDGET AND CIP FOR FY 2025/26**

### **March 17, 2025**

- Department Proposed FY 2025/26 Budget Requests due to Finance

### **April 24, 2025**

- Finance Subcommittee Meeting
  - Draft FY 2025/26 General Fund Baseline Budget
  - Draft FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **March-April, 2025**

- Budget Review Meetings
  - City Manager and Finance Department meet with Department Directors to review and discuss proposed budgets

### **May 6, 2025**

- City Council Meeting
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **May 13, 2025**

- City Council Special Meeting (Budget Workshop)
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **June 3, 2025**

- City Council Meeting
  - Revised Proposed FY 2025/26 Operating and Capital Budget
  - Revised Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)

### **June 17, 2025**

- City Council Meeting
  - Adopt Final Proposed FY 2025/26 Operating and Capital Budget
  - Adopt Final Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)
  - Adopt FY 2025/26 Appropriations Limit

### **July 1, 2025**

- FY 2025/26 Begins

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## **BUDGET AWARD**

The City received its eleventh consecutive Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for its FY 2024/25 budget. The City previously received the Meritorious Award for its FY 2005/06 through FY 2010/11 budgets, and Outstanding Financial Reporting for its FY 1995/96 through FY 2000/01 budgets. The award reflects the commitment of the City to meeting the highest principles of government budgeting. To receive this award, the City had to satisfy nationally recognized guidelines for effective budget presentation.



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## **Revenue and Expenditure Summaries**

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## **REVENUE AND EXPENDITURE SUMMARIES**

The City's General Fund accounts for all general revenues received by the City. The General Fund supports various City operations, including primarily public safety. The City also has numerous other funds that account for revenue received and expended for specific purposes.

### **GENERAL FUND REVENUE**

The major revenue sources for the General Fund are property tax, sales tax, utility users' tax, intergovernmental tax, franchise fees, business license tax, and transient occupancy tax. The City's Finance Department creates the estimates of these General Fund revenues for the budget using economic information obtained from several sources, including the State of California, Contra Costa County, and third-party consultants. Estimates of revenues generated by City departments are prepared by the respective department with assistance from the Finance Department. Each of these revenue sources is described in detail below.

Total General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is projected to be \$33.5 million, including transfers in, as summarized below.

<b>Revenue Category</b>	<b>FY 2025/26 Budget</b>	<b>% Total Budget</b>
Property Taxes	\$6,698,790	20%
Sales and Use Taxes	4,567,189	14%
Sales and Use Taxes - Measure S 2006 and 2014	7,797,000	23%
Utility Users Tax	2,345,000	7%
Franchise Taxes	850,000	3%
Transient Occupancy Tax	400,000	1%
Business License Tax	469,200	1%
Intergovernmental Taxes	2,513,149	8%
Permits	301,700	1%
Fees	132,309	0%
Public Safety Charges	1,861,497	6%
Other Revenues	366,619	1%
Transfers In	5,151,745	15%
<b>Total</b>	<b>\$33,454,198</b>	

### **Property Tax**

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth,

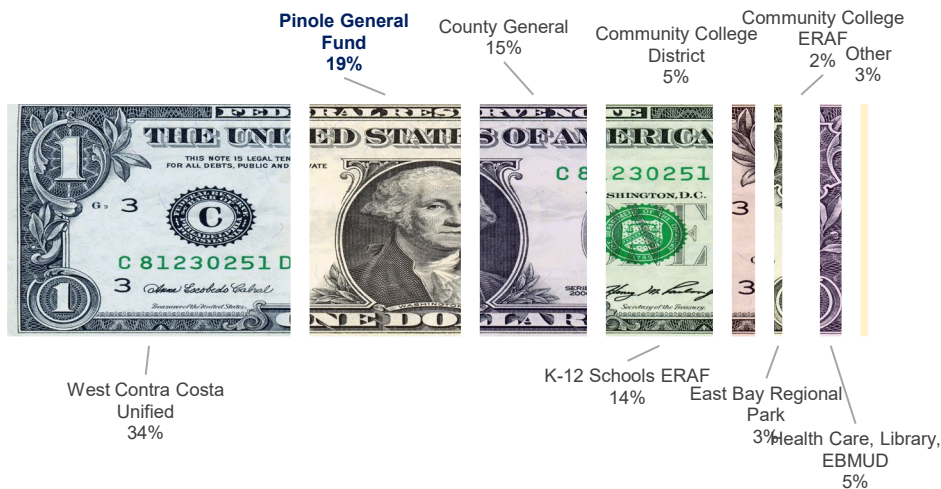
whichever is less. However, when there is a change in property ownership, property renovation or new construction, property is reappraised at its full current market value. Proposition 8 allows the County Assessor to decrease these assessed values when property values decline and recapture these valuations back to the original amounts in the following years if property values increase.

The General Fund receives on average 19% of the total ad valorem property taxes levied (excluding voter approved tax overrides pledged for the retirement of bonded debt) on property located within the City's boundary (exclusive of the Redevelopment Project Areas). Property tax settlements are received in December (55%), April (40%) and June (5%). Property tax is imposed and collected by the County. Contra Costa County is on a Teeter Plan. The County absorbs the delinquencies under this plan. Property Tax also includes unsecured, supplemental, and property transfer tax.

The City uses property tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, property tax is estimated to be \$6.7 million, a 9% increase over the FY 2024/25 revised budget. The increase is largely due to the increase in residual property tax revenue that the City expects to receive from the former Redevelopment agency due to the retirement of outstanding debt and dissolution of the Successor Agency.

The chart below illustrates the breakdown of the agencies that receive the property tax dollar.

### Property Tax Dollar Breakdown



## Sales Tax

Sales tax is the General Fund’s single largest revenue source. The City’s 10.25% Sales tax is levied on all merchandise and includes the 1% Bradley Burns Sales Tax, and Local Sales and Use Taxes Measure S 2006 (0.5%), Measure S 2014 (0.5%), the new Measure I 2024 (0.5%), passed by voters in 2024. The local sales taxes do not have sunset dates. The City uses sales tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, General Fund sales tax, including Measure S 2006 and 2014, and Measure I 2024 is projected to be \$12.4 million, a 27% increase over the FY 2024/25 revised budget due to Measure I 2024. The chart below illustrates the breakdown of the agencies that receive the sales tax dollar.

**Sales Tax Dollar Breakdown**



## Utility Users’ Tax

Utility Users’ Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on past trends. The electricity segment in particular continues to increase substantially year over year in line with rate increases set by service providers.

## Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city boundaries. The various fees are delineated in franchise agreements and are paid directly

to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on historical trends. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

### **Business License Tax**

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on historical trends.

### **Transient Occupancy Tax (Motel or Bed Tax)**

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on past trends, which has shown a continuous downward trend.

### **Intergovernmental Tax**

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

### **Public Safety Charges**

Public safety charges is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

### **Permits**

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

### Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

### Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a -21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

### Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

## **GENERAL FUND EXPENDITURES**

General Fund revenues are not restricted to any specific use and can be expended on any allowable municipal purpose. For FY 2025/26, total General Fund expenditures are projected to be \$33.5 million, including transfers out, as summarized below.

Expenditure Category	FY 2025/26 Budget	% Total Budget
Salaries and Wages	\$10,539,653	31%
Employee Benefits	8,181,226	24%
Professional/Admin Services	9,371,908	28%
Other Operating	378,156	1%
Materials and Supplies	184,998	1%
Interdepartmental Charges	(662,316)	-2%
Capital Outlay	1,158,172	3%
Debt Service	653,545	2%
Transfers Out	3,660,300	11%

<b>Total</b>	<b>\$33,465,642</b>	
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## Salaries and Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 116 full-time equivalents (FTEs). It does not assume any new positions. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is \$500,000, or 3% of total salary and benefits expenditures.

## Employee Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases healthcare costs.

## Professional and Administrative Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services (\$5,997,349), and County animal services (\$226,437) and library services (\$202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract escalators.

## Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

## Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on past trends.

### **Interdepartmental Charges**

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

### **Asset/Capital Outlay**

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

### **Debt Service**

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule.

### **Transfers Out**

Transfers out include the transfer of funds from the General Fund and Measure S to other funds, including road funds, and Recreation and Pinole Community Television (PCTV). The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable. The FY 2025/26 baseline budget assumes a flat dollar amount consistent with past practice; however, increases will be necessary to keep up with the increase in Recreation and PCTV operating expenditures. Additionally, the Planning division within the Community Development Department will require an operating subsidy.

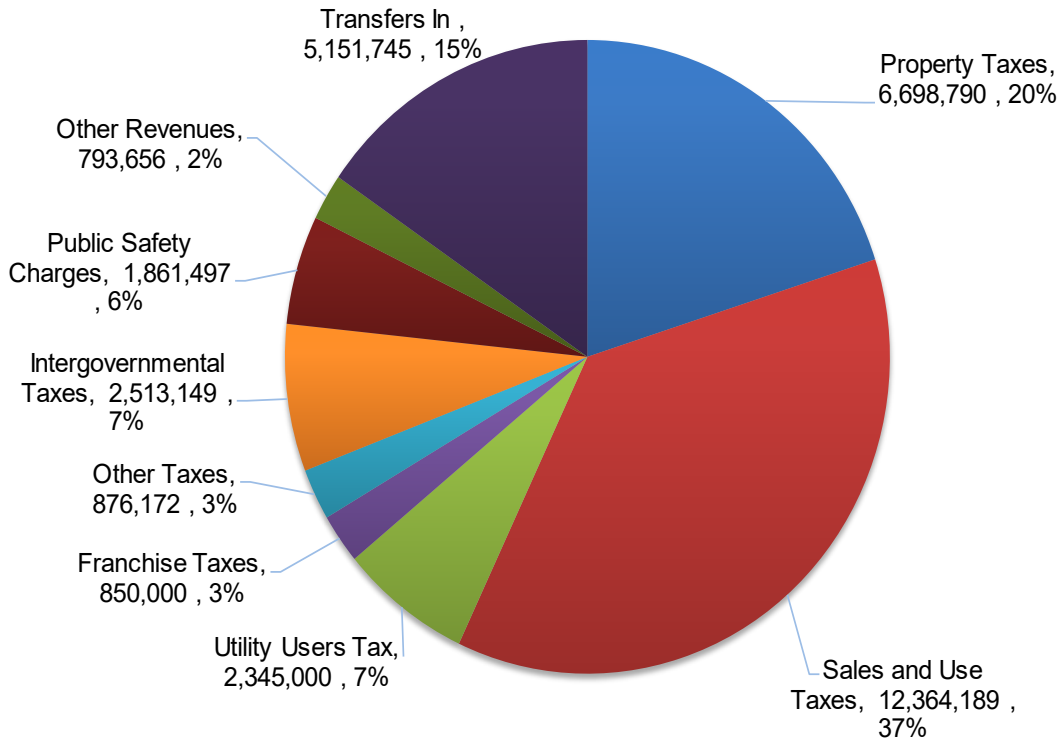
Also, transfers out decreased \$500,000 due to the removal of the transfers from Measure S to the City Street Improvement Fund and Arterial Streets Rehabilitation Fund. Both have accumulated substantial balances that are allocated to various road projects in FY 2025/26.

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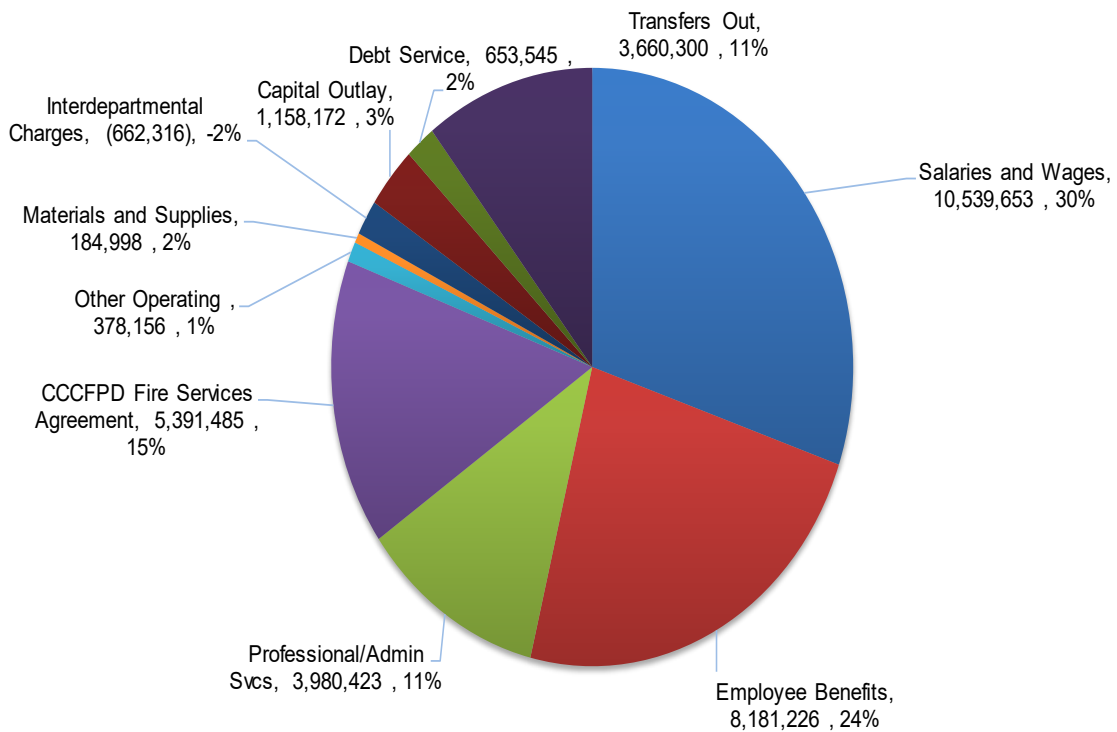
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-General Fund

GENERAL FUND (Including Measure S 2006, 2014 and Measure I)	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget
<b>Revenue by Category</b>					
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,698,790
312 - Sales and Use Taxes	9,613,625	9,328,351	9,430,219	9,698,436	12,364,189
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,345,000
314 - Franchise Taxes	788,146	875,058	901,208	850,000	850,000
315 - Other Taxes	929,466	898,797	846,439	924,599	876,172
321 - Intergovernmental Taxes	2,108,808	2,247,072	2,346,237	2,402,673	2,513,149
322 - Federal Grants	-	-	129,788	-	-
323 - State Grants	13,847	43,442	36,194	95,882	73,022
324 - Other Grants	46,937	43,793	50,913	47,025	72,025
332 - Permits	120,780	190,687	324,534	251,700	301,700
341 - Review Fees	42,210	50,279	22,875	25,500	25,500
342 - Other Fees	23,880	56,772	113,399	65,854	64,809
343 - Abatement Fees	5,127	30,193	22,539	47,000	42,000
351 - Fines and Forfeiture	10,411	17,579	29,716	15,550	15,550
361 - Public Safety Charges	1,477,492	1,598,997	1,834,100	1,774,307	1,861,497
370 - Interest and Investment Income	(134,495)	211,725	173,488	200,000	100,000
381 - Rental Income	96,516	95,432	86,084	81,450	81,450
383 - Reimbursements	16,341	20,133	78,831	11,500	11,500
384 - Other Revenue	35,606	5,969	13,045	5,100	5,100
392 - Proceeds from Sale of Property	240,182	12,080	139	1,000	1,000
393 - Loan/Bond Proceeds	-	91,907	-	-	-
399 - Transfers In from Section 115 Trust	1,061,736	2,160,519	2,231,793	3,268,790	5,151,745
399 - Transfers In from ARPA Fund	-	4,071,404	-	-	-
<b>Revenue Total</b>	<b>22,867,595</b>	<b>29,418,810</b>	<b>27,066,064</b>	<b>28,219,433</b>	<b>33,454,198</b>
<b>Expenditures by Category</b>					
40 - Salaries and Wages	10,550,396	11,006,433	10,113,758	10,313,627	10,539,653
41 - Employee Benefits	6,030,608	6,884,786	6,843,838	7,399,988	8,181,226
42 - Professional/Administrative Services	4,083,329	5,686,957	9,049,450	9,578,813	9,371,908
43 - Other Operating Expenses	304,499	359,085	426,472	322,711	378,156
44 - Materials and Supplies	261,505	291,123	223,342	185,033	184,998
46 - Interfund/Interdepartmental Charges	(838,609)	(505,978)	(578,056)	(719,548)	(662,316)
47 - Asset Acquisition, Improvement, Disposal	697,550	596,527	1,633,513	8,004,702	1,158,172
48 - Debt Service	608,736	617,582	635,769	636,107	653,545
49 - Transfers Out	3,360,117	2,654,750	3,210,114	1,561,300	3,660,300
<b>Expenditures Total</b>	<b>25,058,131</b>	<b>27,591,266</b>	<b>31,558,201</b>	<b>37,282,733</b>	<b>33,465,642</b>
<b>Expenditures by Department</b>					
10 - City Council	215,904	209,697	227,194	202,339	213,700
11 - City Manager	527,117	567,995	535,472	683,431	535,563
12 - City Clerk	327,468	511,112	615,496	717,294	733,895
13 - City Treasurer	8,375	8,268	9,681	10,148	9,990
14 - City Attorney	406,476	330,354	229,817	297,031	305,965
15 - Finance Department	561,011	661,743	957,421	971,117	1,025,744
16 - Human Resources	377,614	749,748	831,985	918,951	965,908
17 - Non-Departmental	5,274,979	4,673,970	5,437,314	3,257,051	5,612,396
18 - Information Systems	-	-	-	-	-
22 - Police Department	9,847,359	10,267,281	11,662,505	12,335,379	12,781,136
23 - Fire Department	5,100,962	6,687,185	6,108,651	6,433,461	6,787,965
34 - Public Works	1,824,492	2,160,055	4,069,879	10,361,528	3,425,570
46 - Community Development	263,181	398,605	547,007	652,838	620,142
55 - Community Services	272,629	365,253	325,779	442,165	447,667
64 - Sewer	50,563	-	-	-	-
<b>Expenditures Total</b>	<b>25,058,131</b>	<b>27,591,266</b>	<b>31,558,201</b>	<b>37,282,733</b>	<b>33,465,642</b>
<b>Net Operating Results</b>	<b>(2,190,536)</b>	<b>1,827,544</b>	<b>(4,492,136)</b>	<b>(9,063,300)</b>	<b>(11,444)</b>

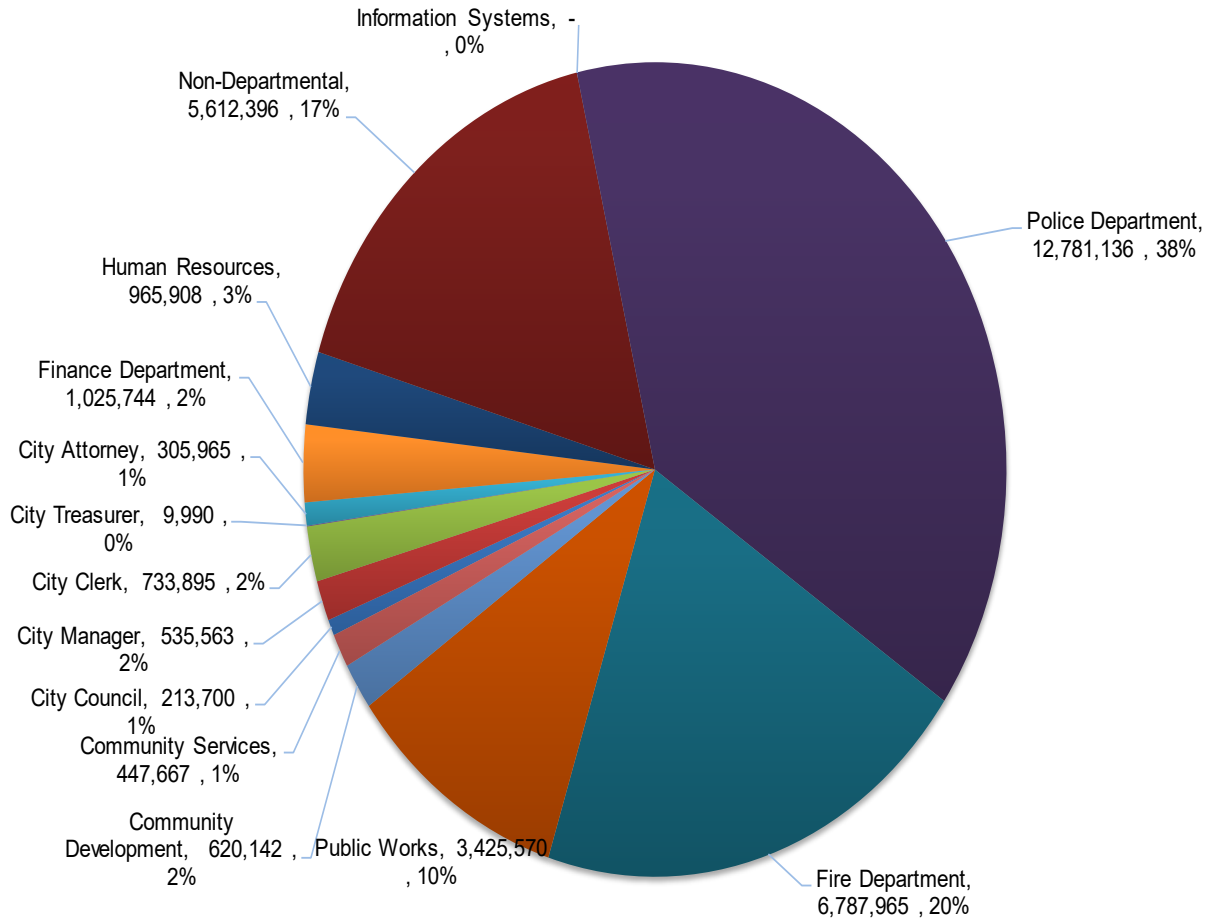
**General Fund Revenue by Type: \$33,454,198**



**General Fund Expenditures by Type: \$33,465,642**



### General Fund Expendiures by Department: \$33,465,642



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## **MAJOR NON-GENERAL FUNDS**

Aside from the General Fund, the City also maintains special revenue funds, capital project funds, and enterprise funds. These funds generate revenue from many sources, such as taxes, charges for services, and user fees. Below find descriptions of the major Non-General Funds.

### **Special Revenue Funds**

#### **Gas Tax Fund - 200**

The Gas Tax Fund accounts for the Highway Users Tax Account (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City Limits. These taxes are distributed primarily on the basis of population pursuant to formulas specified in Streets and Highways Code Sections 2105, 2106, 2107, 2107.5, and Section 2103. As a result of the Road Repair and Accountability Act of 2017 (SB1 Beall), funds received as part of the Road Maintenance and Rehabilitation Account (RMRA) Section 2106 are also accounted for in this fund. Gas Tax funds are restricted for use in the construction, improvement, and maintenance of public streets. These funds support both annual operating and capital projects related to streets. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenue is projected to be \$1.1 million. Expenditures are projected to be \$2.5 million for road maintenance projects. It is anticipated that approximately \$1.4 million of available fund balance will be used for capital projects.

#### **Recreation Fund - 209**

The Recreation Fund accounts for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenue is projected to be \$1.3 million. Expenditures are projected to be \$2.3 million. The fund may require an increase in the subsidy from the General Fund.

#### **Building and Planning Fund - 212**

The Building and Planning Fund accounts for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed. The last fee study conducted recommended changes to the City's building and planning fees, which has increased revenue. The Planning division, however, cannot recover 100% of its costs and may require a subsidy from the General Fund. The Building division recovers all of its costs. For FY 2025/26, revenues are projected to be \$1.9 million. Expenditures are projected to be \$2.7 million.

### Solid Waste Fund – 214

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. For FY 2025/26, revenues are budgeted at \$368,000 and expenditures are budgeted at \$190,759.

### Measure C/J Fund - 215

The Measure C/J Fund accounts for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program to maintain eligibility for the funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula split (50/50) between population and road mileage. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenues are projected to be \$1.4 million. Expenditures are projected to be \$1.2 million.

### Growth Impact Fund – 276

The Growth Impact Fund accounts for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, wastewater, roadways, and drainage. For FY 2025/26, no revenue is expected. Expenditures are projected at \$2.4 million for capital projects. It is anticipated that approximately \$2.4 million of available fund balance will be used for capital projects.

### Housing Assets Fund – 285

The Housing Assets Fund accounts for resources related to the affordable housing activities and portfolio of the former Redevelopment Agency. Funds must be expended for housing activities. The fund balance has increased in recent years due to the repayment of a significant loan due to the fund. For FY 2025/26, revenue is budgeted at \$55,000 primarily from interest earned on the cash balance and loan repayments. Expenditures are projected to be \$342,961 for housing administration activities. It is anticipated that approximately \$287,961 of available fund balance will be used for housing administration activities.

## **Capital Project Funds**

### City Street Improvements Fund – 325

The City Street Improvements Fund receives a transfer of \$250,000 per year from Measure S 2014 to fund road maintenance projects. It has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, revenues are budgeted at \$1.6 million due to anticipated grants from the West County Subregional Transportation Mitigation Program (STMP), CalTrans Highway Bridge Program, CalTrans Highway Safety Improvement Program, and Transportation for Livable Communities (TLC) Program. Expenditures are budgeted at \$2.9 million for street improvement projects. It is anticipated that approximately \$1.2 million of available fund balance will be used for capital projects.

### Arterial Streets Rehabilitation Fund - 377

The Arterial Streets Rehabilitation Fund receives a transfer of \$250,000 per year from the Measure S 2014 to fund road rehabilitation projects. For FY 2025/26, expenditures are budgeted at \$560,960 for street rehabilitation projects. It is anticipated that approximately \$560,960 of available fund balance will be used for capital projects.

## **Enterprise Funds**

### Sewer Enterprise Fund -500

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer service provided by the City's Wastewater Treatment Plant (WWTP). Sewer user fees are charged in the amount specified by City Council Resolution (Section 13.04.040 PMC). Fees are used to operate, maintain, and renew the WWTP. The cost of operations is shared between the two cities using a cost sharing formula based on sewage inflows by each city. For FY 2025/26, revenue is projected to be \$13 million. Expenditures are projected to be \$38 million. It is anticipated that approximately \$25 million of its projected fund balance will be used to complete several key capital projects over the next five fiscal years.

### Pinole Community Television (PCTV) Fund - 505

The Pinole Community Television (PCTV) Fund accounts for revenues and expenditures related to the operation of PCTV. Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees, and an operating subsidy from the General Fund. PEG fees are designated for equipment purchases. For FY 2025/26, revenue is projected to be \$445,826. Expenditures are projected to be

\$653,087. It is anticipated that the fund may need an additional General Fund subsidy of \$207,261.

### Information Systems -525

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. The budget includes funding for routine operating activities as well as special initiatives identified in the City's Information Technology Plan. For FY 2025/26, revenue and expenditures are balanced with each projected to be \$1.5 million.

## **Fiduciary Funds**

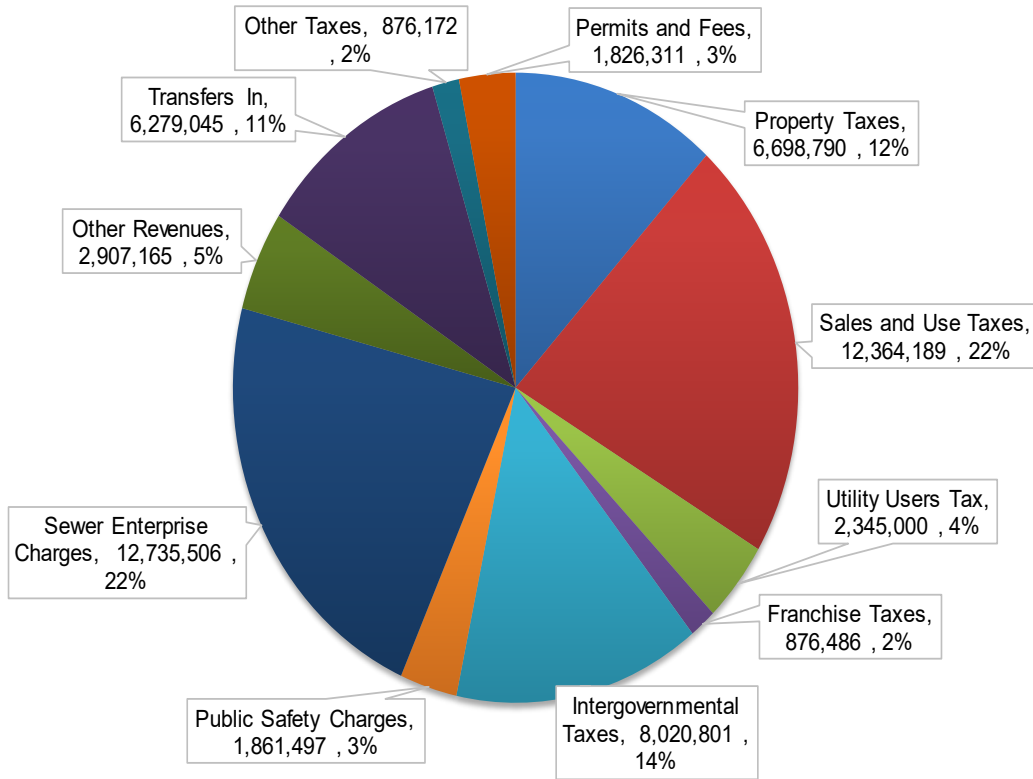
### Pension Fund – 700

The Pension Fund accounts for funds in the City's Section 115 trust, funded with one-time General Fund resources, to offset growth in the City's annual required contribution to CalPERS pension. The remaining assets in the trust are invested and earn interest income.

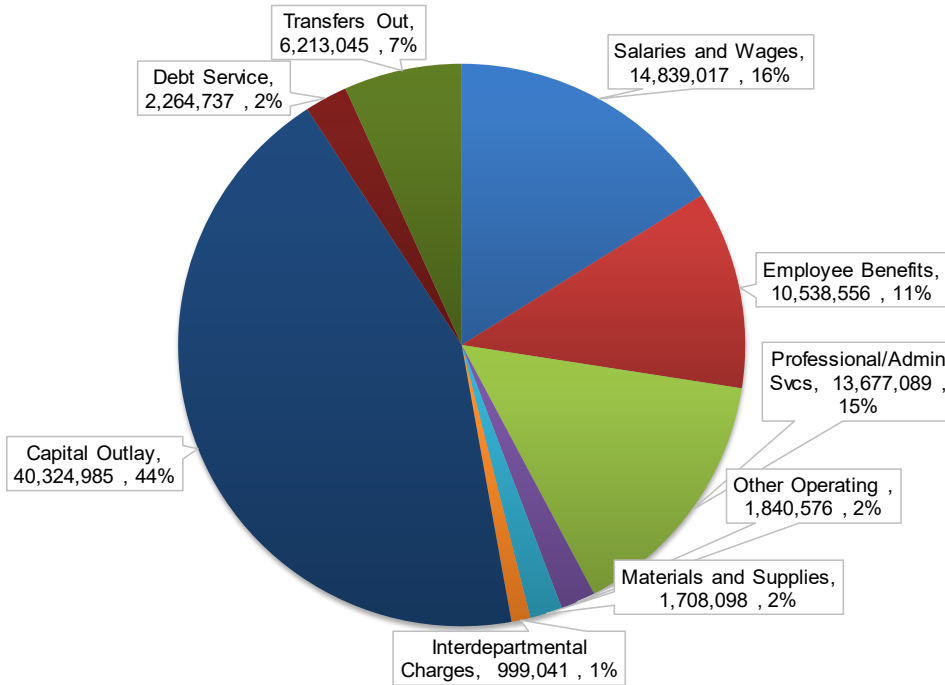
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

ALL FUNDS	FY 2021/22 Actuals	FY 2022/23 Actuals	FY 2023/24 Actuals	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget
<b>Revenue by Category</b>					
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,698,790
312 - Sales and Use Taxes	9,613,625	9,328,351	9,430,219	9,698,436	12,364,189
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,345,000
314 - Franchise Taxes	810,080	893,814	918,135	876,486	876,486
315 - Other Taxes	929,466	898,797	846,439	924,599	876,172
321 - Intergovernmental Taxes	3,530,117	3,701,389	3,867,073	3,985,975	4,118,354
322 - Federal Grants	911,070	4,857,566	378,855	41,394	41,394
323 - State Grants	290,576	312,655	786,382	1,165,544	1,723,501
324 - Other Grants	785,671	128,346	595,567	2,241,952	2,137,552
332 - Permits	601,210	687,955	952,518	728,866	807,961
341 - Review Fees	398,529	567,490	507,729	428,775	502,855
342 - Other Fees	116,892	273,501	390,127	517,146	473,495
343 - Abatement Fees	5,127	30,193	22,539	47,000	42,000
344 - Impact Fees	2,453,146	577,792	28,017	1,068,812	-
351 - Fines and Forfeiture	39,392	52,592	83,186	80,550	66,050
361 - Public Safety Charges	1,477,492	1,598,997	1,834,100	1,774,307	1,861,497
363 - Sewer Enterprise Charges	7,764,868	7,831,703	8,072,292	10,164,403	12,735,506
364 - Recreation Charges	311,782	413,497	421,472	352,610	387,900
365 - Cable TV Charges	216,837	277,903	192,464	179,047	159,840
366 - Other Charges	-	-	-	-	9,000
370 - Interest and Investment Income	(2,951,193)	1,910,982	3,763,858	1,514,500	1,503,000
381 - Rental Income	121,141	116,688	111,946	152,279	230,779
383 - Reimbursements	444,545	455,269	584,664	386,636	386,636
384 - Other Revenue	87,107	25,215	36,238	49,600	157,960
392 - Proceeds from Sale of Property	346,615	944,423	9,746	1,000	1,000
393 - Loan/Bond Proceeds	107,531	178,562	138,127	5,000	5,000
399 - Transfers In	4,421,853	8,886,673	5,441,907	4,897,090	6,279,045
<b>Revenue Total</b>	<b>39,204,459</b>	<b>52,318,973</b>	<b>47,808,126</b>	<b>49,735,074</b>	<b>56,790,961</b>
<b>Expenditures by Category</b>					
40 - Salaries and Wages	12,977,267	13,990,485	13,616,899	14,220,323	14,839,017
41 - Employee Benefits	7,227,194	7,465,419	8,458,454	9,448,743	10,538,556
42 - Professional/Administrative Services	7,179,480	9,041,346	11,859,033	13,955,357	13,677,089
43 - Other Operating Expenses	1,773,766	1,952,203	2,217,282	1,741,375	1,840,576
44 - Materials and Supplies	1,227,452	1,409,785	1,282,203	1,691,444	1,708,098
46 - Interfund/Interdepartmental Charges	733,387	786,349	947,072	918,156	999,041
47 - Asset Acquisition, Improvement, Disposal	4,711,084	3,294,566	4,536,516	47,250,567	40,324,985
48 - Debt Service	1,415,202	1,405,682	1,311,798	2,247,675	2,264,737
49 - Transfers Out	4,421,853	8,886,672	5,441,907	4,830,090	6,213,045
<b>Expenditures Total</b>	<b>41,666,684</b>	<b>48,232,508</b>	<b>49,671,165</b>	<b>96,303,730</b>	<b>92,405,144</b>
<b>Expenditures by Department</b>					
10 - City Council	215,904	209,697	227,194	202,339	213,700
11 - City Manager	527,117	567,995	535,472	683,431	535,563
12 - City Clerk	327,468	511,112	615,496	717,294	733,895
13 - City Treasurer	8,375	8,268	9,681	10,148	9,990
14 - City Attorney	406,476	330,354	229,817	297,031	305,965
15 - Finance Department	561,011	739,907	1,032,662	1,021,117	1,090,744
16 - Human Resources	377,614	749,748	831,985	918,951	965,908
17 - Non-Departmental	7,026,762	10,946,547	7,697,607	6,533,341	8,172,641
18 - Information Systems	95,874	77,892	126,215	(194)	21
19 - Cable Access TV	439,347	502,606	555,518	833,883	653,087
22 - Police Department	10,153,924	10,614,182	12,483,720	13,219,143	13,739,264
23 - Fire Department	5,100,962	6,687,185	6,108,651	6,433,461	6,787,965
34 - Public Works	4,807,382	4,128,470	6,223,825	21,046,861	14,649,758
46 - Community Development	3,154,647	3,887,809	3,427,516	3,200,639	3,702,336
55 - Community Services	1,630,344	1,940,328	2,219,864	2,814,921	2,813,780
64 - Sewer	6,833,477	6,330,406	7,345,942	38,371,365	38,030,527
	<b>41,666,684</b>	<b>48,232,508</b>	<b>49,671,165</b>	<b>96,303,730</b>	<b>92,405,144</b>
<b>Net Operating Results</b>	<b>(2,462,225)</b>	<b>4,086,466</b>	<b>(1,863,039)</b>	<b>(46,568,656)</b>	<b>(35,614,183)</b>

**All Funds Revenue by Category: \$56,790,961**

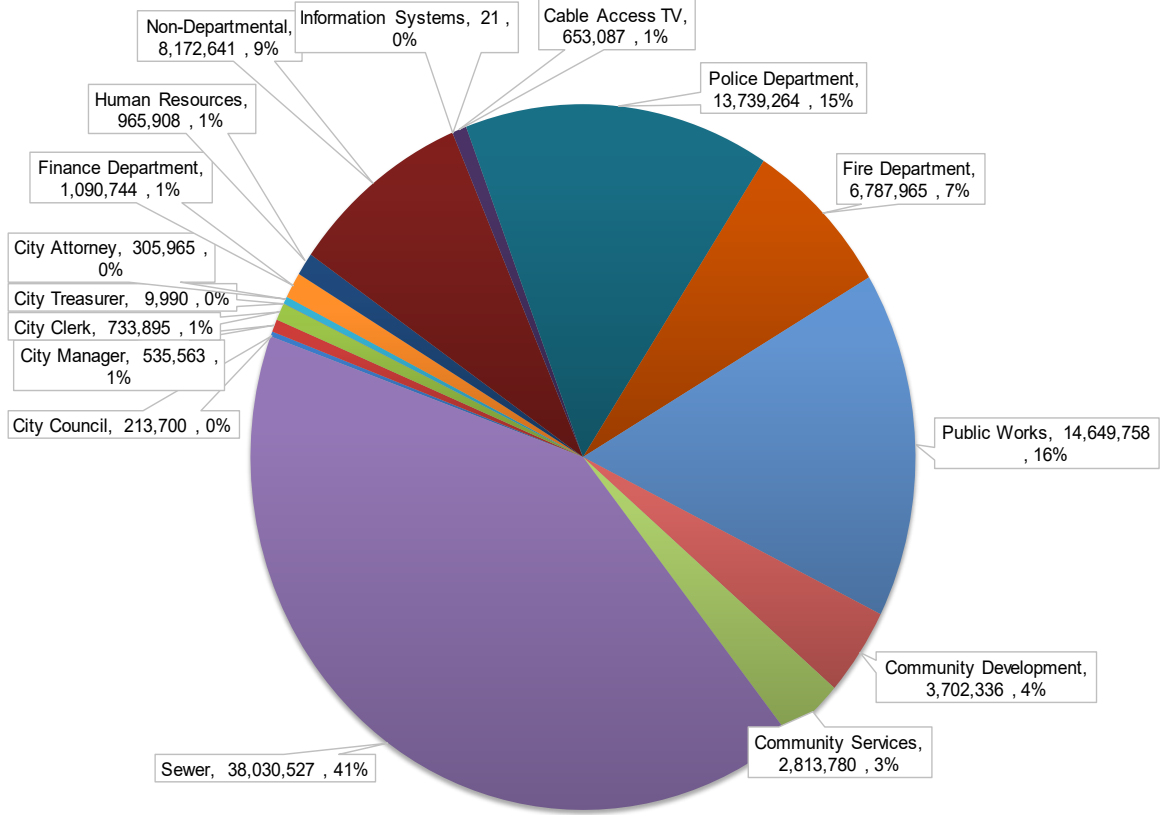


**All Funds Expenditures by Category: \$92,405,144**



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Revenue and Expenditure Summaries-All Funds

**All Funds Expenditures by Department: \$92,405,144**



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**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
<b>General Fund (including Measure S 2006, 2014 and Measure I)</b>									
<b>Revenue</b>									
311 - Property Taxes	4,307,208	5,055,790	5,948,810	6,168,067	6,168,067	3,279,442	6,168,067	6,698,790	9%
<i>Basic 1% Property Tax</i>	<i>2,946,085</i>	<i>3,145,151</i>	<i>4,038,170</i>	<i>4,677,116</i>	<i>4,677,116</i>	<i>1,939,566</i>	<i>4,677,116</i>	<i>4,299,328</i>	-8%
<i>RPTTF and Passthrough Payments</i>	<i>1,361,123</i>	<i>1,910,639</i>	<i>1,910,639</i>	<i>1,490,951</i>	<i>1,490,951</i>	<i>1,339,876</i>	<i>1,490,951</i>	<i>2,399,462</i>	61%
312 - Sales and Use Taxes	4,612,708	4,396,002	4,411,000	4,536,436	4,536,436	2,584,493	4,459,156	4,567,189	1%
312 - Sales and Use Taxes- Measure S 2006	2,501,974	2,467,529	2,510,464	2,581,000	2,581,000	1,423,374	2,550,000	2,599,000	1%
312 - Sales and Use Taxes- Measure S 2014	2,498,944	2,464,819	2,508,755	2,581,000	2,581,000	1,416,912	2,550,000	2,599,000	1%
312 - Sales and Use Taxes- Measure I	-	-	-	-	-	-	600,000	2,599,000	100%
313 - Utility Users Tax	2,063,773	2,312,830	2,445,715	2,285,000	2,285,000	1,880,434	2,285,000	2,345,000	3%
314 - Franchise Taxes	788,146	875,058	901,208	850,000	850,000	413,701	850,000	850,000	0%
315 - Other Taxes	929,466	898,797	846,439	924,599	924,599	629,482	897,514	876,172	-5%
<i>Other Tax/Transient Occupancy Tax</i>	<i>487,687</i>	<i>456,288</i>	<i>378,622</i>	<i>460,000</i>	<i>460,000</i>	<i>171,711</i>	<i>400,000</i>	<i>400,000</i>	-13%
<i>Other Tax/Business License</i>	<i>441,779</i>	<i>442,509</i>	<i>467,817</i>	<i>464,599</i>	<i>464,599</i>	<i>457,771</i>	<i>464,599</i>	<i>476,172</i>	2%
321 - Intergovernmental Taxes	2,108,808	2,247,072	2,346,237	2,402,673	2,402,673	1,217,510	2,402,673	2,513,149	5%
322 - Federal Grants	-	-	129,788	-	-	37,653	37,653	-	0%
323 - State Grants	13,847	43,442	36,194	95,882	95,882	103,635	103,635	73,022	-24%
324 - Other Grants	46,937	43,793	50,913	47,025	47,025	1,000	47,025	72,025	53%
332 - Permits	120,780	190,687	324,534	251,700	251,700	236,201	251,700	301,700	20%
341 - Review Fees	42,210	50,279	22,875	25,500	25,500	847	1,200	25,500	0%
342 - Other Fees	23,880	56,772	113,399	65,854	65,854	89,478	119,000	64,809	-2%
343 - Abatement Fees	5,127	30,193	22,539	47,000	47,000	18,916	47,000	42,000	-11%
351 - Fines and Forfeiture	10,411	17,579	29,716	15,550	15,550	27,919	37,225	15,550	0%
361 - Public Safety Charges	29,558	30,148	30,216	30,500	30,500	1,013	1,400	30,500	0%
<i>361 - Public Safety Charges/Dispatch</i>	<i>1,447,934</i>	<i>1,568,849</i>	<i>1,803,884</i>	<i>1,743,807</i>	<i>1,743,807</i>	<i>1,184,236</i>	<i>1,743,807</i>	<i>1,830,997</i>	5%
370 - Interest and Investment Income	(134,495)	211,725	173,488	200,000	200,000	(1,110)	100,000	100,000	-50%
381 - Rental Income	96,516	95,432	86,084	81,450	81,450	65,975	81,450	81,450	0%
383 - Reimbursements	16,341	20,133	78,831	11,500	11,500	69,196	92,260	11,500	0%
384 - Other Revenue	35,606	5,969	13,045	5,100	5,100	6,690	8,920	5,100	0%
392 - Proceeds from Sale of Property	240,182	12,800	139	1,000	1,000	1,165	1,165	1,000	0%
393 - Loan/Bond Proceeds	-	91,907	-	-	-	-	-	-	0%
<b>Revenue Total</b>	<b>21,805,859</b>	<b>23,186,887</b>	<b>24,834,271</b>	<b>24,950,643</b>	<b>24,950,643</b>	<b>14,688,162</b>	<b>25,435,850</b>	<b>28,302,453</b>	<b>13%</b>
399 - Transfers In	-	-	-	-	-	-	-	5,151,745	100%
399 - Transfers In from Section 115 Pension Fund	1,061,736	2,160,519	2,231,793	3,268,790	3,268,790	-	3,268,790	-	-100%
399 - Transfers In from ARPA Fund	4,071,404	-	-	-	-	-	-	-	0%
<b>Sources Total</b>	<b>22,867,595</b>	<b>29,418,810</b>	<b>27,066,064</b>	<b>28,219,433</b>	<b>28,219,433</b>	<b>14,688,162</b>	<b>28,704,640</b>	<b>33,454,198</b>	<b>19%</b>
<b>Fund: 100 - General Fund</b>									
<b>Expenditures</b>									
Division: 110 - City Council Total:	215,904	200,496	227,194	202,339	202,339	115,342	202,339	213,700	6%
Division: 111 - City Manager Total:	527,117	567,995	535,472	683,857	683,431	440,359	683,431	535,563	-22%
Division: 112 - City Clerk Total:	327,468	511,112	615,496	717,294	717,294	567,190	717,294	733,895	2%
Division: 113 - City Treasurer Total:	8,375	8,268	9,681	10,148	10,148	7,473	10,148	9,990	-2%
Division: 114 - City Attorney Total:	406,476	330,354	229,817	297,031	297,031	304,057	297,031	305,965	3%
<i>114 - City Attorney Services</i>	<i>833,500</i>	<i>899,583</i>	<i>662,442</i>	<i>581,131</i>	<i>581,131</i>	<i>396,681</i>	<i>581,131</i>	<i>598,565</i>	3%
<i>114 - City Attorney Indirect Cost Allocations</i>	<i>(427,024)</i>	<i>(569,229)</i>	<i>(432,626)</i>	<i>(284,100)</i>	<i>(284,100)</i>	<i>(92,623)</i>	<i>(284,100)</i>	<i>(292,600)</i>	3%
Division: 115 - Finance Department Total:	560,362	657,774	956,068	966,217	966,217	788,742	966,217	1,020,844	6%
Division: 116 - Human Resources Total:	377,614	749,748	831,985	888,867	918,951	709,625	918,951	965,908	5%
Division: 117 - General Government Total:	1,306,126	1,420,199	1,611,760	1,059,644	1,059,644	1,346,081	1,059,644	1,298,551	23%
<b>Administrative Total</b>	<b>3,729,442</b>	<b>4,445,947</b>	<b>5,017,472</b>	<b>4,825,397</b>	<b>4,855,055</b>	<b>4,278,869</b>	<b>4,855,055</b>	<b>5,084,417</b>	<b>5%</b>
Division: 221 - Police Operations Total:	4,433,521	5,034,933	6,250,517	6,952,098	6,929,440	5,212,483	6,929,440	7,595,505	10%
Division: 222 - Police Support Services Total:	1,118,708	1,416,777	1,519,190	1,582,951	1,582,951	972,588	1,582,951	1,468,835	-7%
Division: 223 - Dispatch WBCC Total:	2,215,114	2,379,569	2,498,316	2,548,869	2,548,869	1,968,544	2,548,869	2,740,771	8%
Division: 231 - Fire Total:	3,992,507	5,045,833	4,384,514	3,582,500	3,582,500	2,712,342	3,582,500	3,886,309	8%
<b>Public Safety Total</b>	<b>11,759,851</b>	<b>13,877,112</b>	<b>14,652,536</b>	<b>14,666,418</b>	<b>14,643,760</b>	<b>10,865,957</b>	<b>14,643,760</b>	<b>15,691,420</b>	<b>7%</b>
Division: 341 - Administration/Engineering Total:	219,407	408,987	736,873	622,287	615,287	281,610	615,287	402,553	-35%
Division: 342 - Road Maintenance Total:	62,776	152,163	225,539	486,573	486,573	279,508	486,573	111,725	-77%
Division: 343 - Facility Maintenance Total:	552,239	650,885	760,139	929,920	929,920	603,547	929,920	715,330	-23%
Division: 345 - Park Maintenance Total:	276,594	291,821	358,808	356,460	356,460	305,574	356,460	356,345	0%
<b>Public Works Total</b>	<b>1,111,016</b>	<b>1,503,855</b>	<b>2,081,358</b>	<b>2,395,240</b>	<b>2,388,240</b>	<b>1,470,239</b>	<b>2,388,240</b>	<b>1,585,953</b>	<b>-34%</b>
Division: 461 - Planning Total:	64,712	65,951	10,249	17,148	17,148	8,350	17,148	12,387	-28%
Division: 465 - Code Enforcement Total:	198,324	226,172	260,334	399,687	399,687	297,466	399,687	418,050	5%
Division: 466 - Economic Development Total:	145	106,482	266,424	148,953	148,953	57,117	148,953	169,705	14%
<b>Community Development Total</b>	<b>263,181</b>	<b>398,605</b>	<b>537,007</b>	<b>565,788</b>	<b>565,788</b>	<b>362,933</b>	<b>565,788</b>	<b>600,142</b>	<b>6%</b>
Division: 551 - Recreation Admin Total:	253413.81	352,653	1,816	3500	3,500	1,902	3,500	3,500	0%
Division: 560 - Library Services Total:	-	-	158,796	202,430	202,430	95,962	202,430	202,430	0%
Division: 561 - Animal Control Services Total:	-	-	164,428	220,935	220,935	99,612	220,935	226,437	2%
<b>Recreation Total</b>	<b>253,414</b>	<b>352,653</b>	<b>325,040</b>	<b>426,865</b>	<b>426,865</b>	<b>197,476</b>	<b>426,865</b>	<b>432,367</b>	<b>1%</b>
481 - Debt Service	608,736	599,021	615,440	636,107	636,107	636,015	636,107	653,545	3%
<b>Sub-Total</b>	<b>17,725,639</b>	<b>21,177,193</b>	<b>23,228,854</b>	<b>23,515,815</b>	<b>23,515,815</b>	<b>17,811,489</b>	<b>23,515,815</b>	<b>24,047,844</b>	<b>2%</b>
499 - Transfers Out	2,667,216	1,936,750	1,657,275	777,800	777,800	597,677	777,800	777,800	0%
<b>Expenditure Total:</b>	<b>20,392,855</b>	<b>23,113,943</b>	<b>24,886,129</b>	<b>24,293,615</b>	<b>24,293,615</b>	<b>18,409,166</b>	<b>24,293,615</b>	<b>24,825,644</b>	<b>2%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original	Revised	Actual Thru	Projected	Proposed	Percent
				Budget	Budget	Mar-25	Year-end		Change
<b>Fund: 105 - Measure S 2006 Fund</b>									
<b>Expenditures</b>									
Division: 115 - Finance Department Total:	475	1,534	377	2,450	2,450	60	500	2,450	0%
Division: 221 - Police Operations Total:	1,589,658	1,289,148	1,252,499	1,147,981	1,147,981	735,267	1,278,215	848,970	-26%
Division: 222 - Police Support Services Total:	330,507	-	-	-	-	-	-	-	0%
Division: 231 - Fire Total:	682,546	899,363	755,412	1,478,192	1,478,192	1,072,572	1,478,192	1,796,580	22%
Division: 342 - Road Maintenance Total:	-	-	-	1,750,000	1,750,000	-	-	350,000	-80%
Division: 343 - Facility Maintenance Total:	-	-	-	1,530,000	1,530,000	-	-	-	-100%
<b>Expenditure Total:</b>	<b>2,603,185</b>	<b>2,190,045</b>	<b>2,008,287</b>	<b>5,908,623</b>	<b>5,908,623</b>	<b>1,807,899</b>	<b>2,756,907</b>	<b>2,998,000</b>	<b>-49%</b>
<b>Fund: 106 - Measure S 2014 Fund</b>									
<b>Expenditures</b>									
Division: 110 - City Council Total:	-	9,202	-	-	-	-	-	-	0%
Division: 115 - Finance Department Total:	175	2,434	977	2,450	2,450	960	2,450	2,450	0%
Division: 117 - General Government Total:	692,901	718,000	1,552,839	783,500	783,500	783,500	783,500	283,500	-64%
Division: 118 - Information Systems Total:	-	-	-	-	-	-	-	-	0%
<b>Administrative Total</b>	<b>693,076</b>	<b>729,636</b>	<b>1,553,816</b>	<b>785,950</b>	<b>785,950</b>	<b>784,460</b>	<b>785,950</b>	<b>285,950</b>	<b>-64%</b>
Division: 221 - Police Operations Total:	59,161	37,269	23,759	-	-	-	-	-	0%
Division: 222 - Police Support Services Total:	100,690	109,585	118,225	126,138	126,138	95,333	126,138	127,055	1%
Division: 231 - Fire Total:	425,909	741,990	968,725	1,372,769	1,372,769	996,031	1,372,769	1,105,076	-20%
<b>Public Safety Total</b>	<b>585,760</b>	<b>888,843</b>	<b>1,110,709</b>	<b>1,498,907</b>	<b>1,498,907</b>	<b>1,091,364</b>	<b>1,498,907</b>	<b>1,232,131</b>	<b>-18%</b>
Division: 341 - Administration/Engineering Total:	70,077	70,569	64,578	229,895	229,895	65,201	123,888	219,653	-4%
Division: 342 - Road Maintenance Total:	153,392	87,133	569,334	854,730	854,730	114,112	605,566	411,767	-52%
Division: 343 - Facility Maintenance Total:	352,421	229,730	413,795	1,898,663	1,898,663	103,392	403,188	174,260	-91%
Division: 344 - NPDES Storm Drain Total:	28,290	2,626	424,751	1,450,000	1,450,000	33,950	375,410	573,937	-60%
Division: 345 - Park Maintenance Total:	109,297	266,143	516,063	260,000	260,000	24,899	50,000	110,000	-58%
Division: 642 - Sewer Collections Total:	50,563	-	-	-	-	-	-	-	0%
<b>Public Works Total</b>	<b>764,039</b>	<b>656,200</b>	<b>1,988,521</b>	<b>4,693,288</b>	<b>4,693,288</b>	<b>341,555</b>	<b>1,558,052</b>	<b>1,489,617</b>	<b>-68%</b>
Division: 465 - Code Enforcement Total:	-	-	-	-	-	-	-	-	0%
Division: 466 - Economic Development Total:	-	-	10,000	20,000	87,050	29,039	29,039	20,000	-77%
<b>Community Development Total</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>20,000</b>	<b>87,050</b>	<b>29,039</b>	<b>29,039</b>	<b>20,000</b>	<b>0%</b>
Division: 551 - Recreation Administration Total:	-	-	-	-	-	8,834	-	-	0%
Division: 552 - Senior Center Total:	19,150	12,600	-	-	-	-	-	-	0%
Division: 553 - Tiny Tots Total:	-	-	739	15,300	15,300	-	-	15,300	0%
Division: 554 - Youth Center Total:	65	-	-	-	-	-	-	-	0%
<b>Recreation Total</b>	<b>19,215</b>	<b>12,600</b>	<b>739</b>	<b>15,300</b>	<b>15,300</b>	<b>8,834</b>	<b>-</b>	<b>15,300</b>	<b>0%</b>
<b>Expenditure Total:</b>	<b>2,062,091</b>	<b>2,287,278</b>	<b>4,663,784</b>	<b>7,013,445</b>	<b>7,080,495</b>	<b>2,255,252</b>	<b>3,871,948</b>	<b>3,042,998</b>	<b>-57%</b>
<b>Fund: 107 - Measure I Fund</b>									
<b>Expenditures</b>									
499 - Transfers Out	-	-	-	-	-	-	-	2,599,000	100%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,599,000</b>	<b>100%</b>
<b>General Fund, Measure S and Measure I Expenditure Total:</b>	<b>25,058,131</b>	<b>27,591,266</b>	<b>31,558,201</b>	<b>37,215,683</b>	<b>37,282,733</b>	<b>22,472,317</b>	<b>30,922,469</b>	<b>33,465,642</b>	<b>-10%</b>
<b>General Fund, Measure S and Measure I Net Results</b>	<b>(2,190,536)</b>	<b>1,827,544</b>	<b>(4,492,136)</b>	<b>(8,996,250)</b>	<b>(9,063,300)</b>	<b>(7,784,155)</b>	<b>(2,217,830)</b>	<b>(11,444)</b>	
<b>Fund Balance, July 1</b>	<b>12,833,856</b>	<b>10,643,321</b>	<b>12,470,865</b>	<b>7,978,728</b>	<b>7,978,728</b>		<b>7,978,728</b>	<b>5,760,899</b>	
<b>Fund Balance, June 30</b>	<b>10,643,321</b>	<b>12,470,865</b>	<b>7,978,728</b>	<b>(1,017,521)</b>	<b>(1,084,571)</b>		<b>5,760,899</b>	<b>5,749,454</b>	
<b>Fund: 150 - General Reserve Fund</b>									
<b>Revenue</b>									
370 - Interest and Investment Income	(249,883)	181,770	476,241	309,000	309,000	273,628	425,570	300,000	-3%
399 - Transfers In	949,715	650,925	764,520	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>699,832</b>	<b>832,695</b>	<b>1,240,761</b>	<b>309,000</b>	<b>309,000</b>	<b>273,628</b>	<b>425,570</b>	<b>300,000</b>	<b>-3%</b>
<b>Expenditures - Transfers Out</b>									
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>843,790</b>	<b>843,790</b>	<b>-</b>	<b>843,790</b>	<b>-</b>	<b>-100%</b>
<b>Fund: 150 - General Reserve Net Results</b>	<b>699,832</b>	<b>832,695</b>	<b>1,240,761</b>	<b>(534,790)</b>	<b>(534,790)</b>	<b>273,628</b>	<b>(418,220)</b>	<b>300,000</b>	
<b>Fund Balance, July 1</b>	<b>7,492,770</b>	<b>8,192,602</b>	<b>9,025,297</b>	<b>10,266,058</b>	<b>10,266,058</b>		<b>10,266,058</b>	<b>9,847,838</b>	
<b>Fund Balance, June 30</b>	<b>8,192,602</b>	<b>9,025,297</b>	<b>10,266,058</b>	<b>9,731,268</b>	<b>9,731,268</b>		<b>9,847,838</b>	<b>10,147,838</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original	Revised	Actual Thru	Projected	FY 2025/26	Percent
				Budget	Budget	Mar-25	Year-end	Proposed	Change
<b>und: 160 - Equipment Reserve Fund</b>									
<b>Revenue</b>									
384 - Other Revenue	-	-	-	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	17,000	-	-	-	-	-	-	-	0%
399 - Transfers In	85,000	85,000	150,000	150,000	150,000	150,000	150,000	150,000	0%
<b>Revenue Total:</b>	<b>102,000</b>	<b>85,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>150,000</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 341 - Admin and Engineering Total:	-	-	44,853	-	-	6,886	45,201	-	0%
Division: 342 - Road Maintenance Total:	104,242	39,434	-	120,000	120,000	21,275	120,000	120,000	0%
Division: 345 - Park Maintenance Total:	-	-	13,099	80,000	80,000	69,950	80,000	80,000	0%
Division: 461 - Planning Total:	-	-	-	5,000	5,000	-	5,000	5,000	0%
Division: 462 - Building Inspection Total:	-	-	-	-	-	47,744	-	-	0%
Division: 551 - Recreation Administration Total:	-	-	-	-	-	23,872	-	-	0%
<b>Expenditure Total:</b>	<b>104,242</b>	<b>39,434</b>	<b>57,952</b>	<b>205,000</b>	<b>205,000</b>	<b>169,727</b>	<b>250,201</b>	<b>205,000</b>	<b>0%</b>
<b>und: 160 - EQUIPMENT RESERVE Net Results</b>	<b>(2,242)</b>	<b>45,566</b>	<b>92,048</b>	<b>(55,000)</b>	<b>(55,000)</b>	<b>(19,727)</b>	<b>(100,201)</b>	<b>(55,000)</b>	
<b>und Balance, July 1</b>	<b>243,408</b>	<b>241,166</b>	<b>286,732</b>	<b>378,780</b>	<b>378,780</b>		<b>378,780</b>	<b>278,579</b>	
<b>und Balance, June 30</b>	<b>241,166</b>	<b>286,732</b>	<b>378,780</b>	<b>323,780</b>	<b>323,780</b>		<b>278,579</b>	<b>223,579</b>	
<b>und: 200 - Gas Tax Fund</b>									
<b>Revenue</b>									
321 - Intergovernmental Taxes	850,633	905,449	1,008,910	1,033,764	1,033,764	673,482	1,033,764	1,055,938	2%
370 - Interest and Investment Income	(5,931)	19,555	66,310	5,000	5,000	22,361	49,881	5,000	0%
383 - Reimbursements	18,050	1,417	3,737	7,636	7,636	49,432	7,636	7,636	0%
<b>Revenue Total:</b>	<b>862,752</b>	<b>926,420</b>	<b>1,078,957</b>	<b>1,046,400</b>	<b>1,046,400</b>	<b>745,274</b>	<b>1,091,281</b>	<b>1,068,574</b>	<b>2%</b>
<b>Expenditures</b>									
Division: 341 - Administration/Engineering Total:	0	4,889	-	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	489,964	518,964	621,769	2,203,189	2,203,189	363,720	896,963	2,512,167	14%
<b>Expenditure Total:</b>	<b>489,964</b>	<b>523,854</b>	<b>621,769</b>	<b>2,203,189</b>	<b>2,203,189</b>	<b>363,720</b>	<b>896,963</b>	<b>2,512,167</b>	<b>14%</b>
<b>und: 200 - Gas Tax Fund Net Results</b>	<b>372,787</b>	<b>402,567</b>	<b>457,189</b>	<b>(1,156,789)</b>	<b>(1,156,789)</b>	<b>381,555</b>	<b>194,318</b>	<b>(1,443,593)</b>	
<b>und Balance, July 1</b>	<b>356,517</b>	<b>729,304</b>	<b>1,131,871</b>	<b>1,589,060</b>	<b>1,589,060</b>		<b>1,589,060</b>	<b>1,783,378</b>	
<b>und Balance, June 30</b>	<b>729,304</b>	<b>1,131,871</b>	<b>1,589,060</b>	<b>432,271</b>	<b>432,271</b>		<b>1,783,378</b>	<b>339,785</b>	
<b>und: 201 - Restricted Real Estate Maintenance Fund</b>									
<b>Revenue</b>									
342 - Other Fees	475	475	-	3,175	3,175	-	3,175	3,175	0%
381 - Rental Income	-	-	-	36,816	36,816	-	36,816	36,816	0%
384 - Other Revenue	2,700	-	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>3,175</b>	<b>475</b>	<b>-</b>	<b>39,991</b>	<b>39,991</b>	<b>-</b>	<b>39,991</b>	<b>39,991</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 343 - Facility Maintenance Total:	19,478	17,110	14,808	26,000	26,000	12,522	26,000	26,000	0%
<b>Expenditure Total:</b>	<b>19,478</b>	<b>17,110</b>	<b>14,808</b>	<b>26,000</b>	<b>26,000</b>	<b>12,522</b>	<b>26,000</b>	<b>26,000</b>	<b>0%</b>
<b>und: 201 - Restricted RE Maintenance Fund Net Resu</b>	<b>(16,303)</b>	<b>(16,635)</b>	<b>(14,808)</b>	<b>13,991</b>	<b>13,991</b>	<b>(12,522)</b>	<b>13,991</b>	<b>13,991</b>	
<b>und Balance, July 1</b>	<b>181,183</b>	<b>164,881</b>	<b>148,246</b>	<b>133,438</b>	<b>133,438</b>		<b>133,438</b>	<b>147,429</b>	
<b>und Balance, June 30</b>	<b>164,881</b>	<b>148,246</b>	<b>133,438</b>	<b>147,429</b>	<b>147,429</b>		<b>147,429</b>	<b>161,421</b>	
<b>und: 203 - Public Safety Augmentation Fund</b>									
<b>Revenue</b>									
321 - Intergovernmental Taxes	265,501	239,924	216,797	239,855	239,855	154,155	239,855	239,584	0%
370 - Interest and Investment Income	(4,630)	11,244	24,561	10,000	10,000	3,451	20,158	10,000	0%
<b>Revenue Total:</b>	<b>260,870</b>	<b>251,169</b>	<b>241,358</b>	<b>249,855</b>	<b>249,855</b>	<b>157,606</b>	<b>260,013</b>	<b>249,584</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 221 - Police Operations Total:	154,595	187,468	462,287	546,413	546,413	353,979	546,413	613,388	12%
<b>Expenditure Total:</b>	<b>154,595</b>	<b>187,468</b>	<b>462,287</b>	<b>546,413</b>	<b>546,413</b>	<b>353,979</b>	<b>546,413</b>	<b>613,388</b>	<b>12%</b>
<b>und: 203 - Public Safety Augmentation Fund Net Resu</b>	<b>106,275</b>	<b>63,701</b>	<b>(220,928)</b>	<b>(296,558)</b>	<b>(296,558)</b>	<b>(196,373)</b>	<b>(286,400)</b>	<b>(363,804)</b>	
<b>und Balance, July 1</b>	<b>410,914</b>	<b>517,190</b>	<b>580,890</b>	<b>359,962</b>	<b>359,962</b>		<b>359,962</b>	<b>73,562</b>	
<b>und Balance, June 30</b>	<b>517,190</b>	<b>580,890</b>	<b>359,962</b>	<b>63,404</b>	<b>63,404</b>		<b>73,562</b>	<b>(290,242)</b>	
<b>und: 204 - Police Grants Fund</b>									
<b>Revenue</b>									
324 - Other Grants	-	-	-	-	-	-	-	-	0%
384 - Other Revenue	-	-	252	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>-</b>	<b>-</b>	<b>252</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
399 - Transfers In	-	-	-	-	-	-	-	-	0%
<b>ources Total</b>	<b>-</b>	<b>-</b>	<b>252</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 227 - Police Grants Total:	-	-	-	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>und: 204 - Police Grants Net Results</b>	<b>-</b>	<b>-</b>	<b>252</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>und Balance, July 1</b>	<b>68,927</b>	<b>68,927</b>	<b>68,927</b>	<b>69,179</b>	<b>69,179</b>		<b>69,179</b>	<b>69,179</b>	
<b>und Balance, June 30</b>	<b>68,927</b>	<b>68,927</b>	<b>69,179</b>	<b>69,179</b>	<b>69,179</b>		<b>69,179</b>	<b>69,179</b>	

**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original	Revised	Actual Thru	Projected	Proposed	Percent
				Budget	Budget	Mar-25	Year-end		Change
<b>Fund: 205 - Traffic Safety Fund</b>									
<b>Revenue</b>									
351 - Fines and Forfeiture	28,821	26,111	20,434	45,000	45,000	12,463	45,000	20,500	-54%
370 - Interest and Investment Income	(2,754)	5,703	15,575	1,500	1,500	4,134	11,952	4,000	167%
384 - Other Revenue	-	-	112	-	-	-	112	-	0%
<b>Revenue Total:</b>	<b>26,067</b>	<b>31,814</b>	<b>36,121</b>	<b>46,500</b>	<b>46,500</b>	<b>16,597</b>	<b>57,064</b>	<b>24,500</b>	<b>-47%</b>
<b>Expenditures</b>									
Division: 227 - Police Grants Total:	9,219	10,028	13,457	21,845	21,845	7,936	21,845	22,191	2%
Division: 342 - Road Maintenance Total:	-	-	5,685	35,000	35,000	-	35,000	35,000	0%
<b>Expenditure Total:</b>	<b>9,219</b>	<b>10,028</b>	<b>19,142</b>	<b>56,845</b>	<b>56,845</b>	<b>7,936</b>	<b>56,845</b>	<b>57,191</b>	<b>1%</b>
<b>Fund: 205 - Traffic Safety Fund Net Results</b>	<b>16,848</b>	<b>21,785</b>	<b>16,980</b>	<b>(10,345)</b>	<b>(10,345)</b>	<b>8,662</b>	<b>219</b>	<b>(32,691)</b>	
<b>Fund Balance, July 1</b>	<b>234,979</b>	<b>251,826</b>	<b>273,612</b>	<b>290,591</b>	<b>290,591</b>		<b>290,591</b>	<b>290,810</b>	
<b>Fund Balance, June 30</b>	<b>251,826</b>	<b>273,612</b>	<b>290,591</b>	<b>280,246</b>	<b>280,246</b>		<b>290,810</b>	<b>258,119</b>	
<b>Fund: 206 - Supplemental Law Enforcement Svc Fund</b>									
<b>Revenue</b>									
323 - State Grants	161,285	165,271	186,159	165,000	165,000	194,663	186,159	180,000	9%
370 - Interest and Investment Income	(4,472)	9,848	23,680	10,000	10,000	4,340	19,125	5,000	-50%
<b>Revenue Total:</b>	<b>156,813</b>	<b>175,119</b>	<b>209,838</b>	<b>175,000</b>	<b>175,000</b>	<b>199,004</b>	<b>205,284</b>	<b>185,000</b>	<b>6%</b>
<b>Expenditures</b>									
Division: 227 - Police Grants Total:	113,750	127,057	326,357	294,962	294,962	213,680	294,962	303,281	3%
<b>Expenditure Total:</b>	<b>113,750</b>	<b>127,057</b>	<b>326,357</b>	<b>294,962</b>	<b>294,962</b>	<b>213,680</b>	<b>294,962</b>	<b>303,281</b>	<b>3%</b>
<b>Fund: 206 - Supplemental Law Enforcement Svc Fund I</b>	<b>43,063</b>	<b>48,062</b>	<b>(116,518)</b>	<b>(119,962)</b>	<b>(119,962)</b>	<b>(14,676)</b>	<b>(89,678)</b>	<b>(118,281)</b>	
<b>Fund Balance, July 1</b>	<b>328,953</b>	<b>372,015</b>	<b>420,077</b>	<b>303,559</b>	<b>303,559</b>		<b>303,559</b>	<b>213,881</b>	
<b>Fund Balance, June 30</b>	<b>372,015</b>	<b>420,077</b>	<b>303,559</b>	<b>183,597</b>	<b>183,597</b>		<b>213,881</b>	<b>95,600</b>	
<b>Fund: 207 - NPDES Storm Water Fund</b>									
<b>Revenue</b>									
321 - Intergovernmental Taxes	255,408	256,688	237,448	253,272	253,272	-	253,272	253,272	0%
332 - Permits	-	1,200	2,600	-	-	-	-	-	0%
370 - Interest and Investment Income	884	(819)	107	-	-	147	-	-	0%
399 - Transfers In	-	75,433	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>256,292</b>	<b>332,502</b>	<b>240,155</b>	<b>253,272</b>	<b>253,272</b>	<b>147</b>	<b>253,272</b>	<b>253,272</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
Division: 342 - Road Maintenance Total:	10,000	-	13,680.50	7,974	7,974	5,511	7,974	8,081	1%
Division: 344 - NPDES Storm Drain Total:	287,082	293,563	350,102	371,855	371,855	367,570	305,258	377,550	2%
<b>Expenditure Total:</b>	<b>297,082</b>	<b>293,563</b>	<b>363,782</b>	<b>379,829</b>	<b>379,829</b>	<b>373,081</b>	<b>313,232</b>	<b>385,631</b>	<b>2%</b>
<b>Fund: 207 - NPDES Storm Water Fund Net Results</b>	<b>(40,791)</b>	<b>38,938</b>	<b>(123,627)</b>	<b>(126,557)</b>	<b>(126,557)</b>	<b>(372,934)</b>	<b>(59,960)</b>	<b>(132,359)</b>	
<b>Fund Balance, July 1</b>	<b>1,853</b>	<b>(38,938)</b>	<b>0</b>	<b>(123,627)</b>	<b>(123,627)</b>		<b>(123,627)</b>	<b>(183,587)</b>	
<b>Fund Balance, June 30</b>	<b>(38,938)</b>	<b>0</b>	<b>(123,627)</b>	<b>(250,184)</b>	<b>(250,184)</b>		<b>(183,587)</b>	<b>(315,946)</b>	
<b>Fund: 209 - Recreation Fund</b>									
<b>Revenue</b>									
Division: 551 - Recreation Administration Total:	48,737	18,330	56,728	108,996	108,996	228,814	60,356	94,213	-14%
Division: 552 - Senior Center Total:	103,253	172,373	183,835	196,300	196,300	147,296	196,300	241,100	23%
Division: 553 - Tiny Tots Total:	124,659	123,524	109,163	112,010	112,010	85,310	112,010	110,500	-1%
Division: 554 - Youth Center Total:	2,451	8,752	29,384	7,800	7,800	37,189	7,800	44,500	471%
Division: 555 - Day Camp Total:	11,887	20,123	3,500	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	587	5,399	5,399	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	95,420	108,666	128,329	79,000	79,000	43,760	79,000	83,000	5%
Division: 558 - Memorial Hall Total:	3,308	-	-	-	-	-	-	-	0%
Division: 559 - Tennis Total:	289	110	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>390,592</b>	<b>457,276</b>	<b>516,338</b>	<b>504,106</b>	<b>504,106</b>	<b>542,370</b>	<b>455,466</b>	<b>573,313</b>	<b>14%</b>
399 - Transfers In	950,998	1,098,343	1,392,318	751,300	751,300	571,177	1,334,560	750,300	0%
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
<b>Sources Total</b>	<b>1,341,590</b>	<b>1,555,619</b>	<b>1,908,656</b>	<b>1,255,406</b>	<b>1,255,406</b>	<b>1,113,547</b>	<b>1,790,026</b>	<b>1,323,613</b>	<b>5%</b>
<b>Expenditures</b>									
Division: 117 - General Government Total:	7,549	7,068	7,338	7,500	7,500	5,982	5,379	7,500	0%
Division: 551 - Recreation Administration Total:	532,479	538,111	707,670	887,733	887,733	806,747	691,147	973,673	10%
Division: 552 - Senior Center Total:	399,599	500,492	541,257	663,944	663,944	375,086	533,297	565,670	-15%
Division: 553 - Tiny Tots Total:	141,106	159,932	201,018	257,431	257,431	177,003	257,431	263,367	2%
Division: 554 - Youth Center Total:	111,936	149,571	213,611	358,107	358,107	203,249	208,428	343,042	-4%
Division: 555 - Day Camp Total:	25,228	33,561	90	-	-	-	-	-	0%
Division: 556 - Performing Arts Total:	-	109	-	-	-	-	-	-	0%
Division: 557 - Swim Center Total:	137,822	181,576	226,884	205,540	205,540	142,689	175,268	220,360	7%
Division: 558 - Memorial Hall Total:	5,162	7,173	3,554	-	-	-	-	-	0%
Division: 559 - Tennis Total:	4,385	4,550	-	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>1,365,264</b>	<b>1,582,143</b>	<b>1,901,423</b>	<b>2,380,256</b>	<b>2,380,256</b>	<b>1,710,755</b>	<b>1,870,950</b>	<b>2,373,613</b>	<b>0%</b>
<b>Fund: 209 - Recreation Fund Net Results</b>	<b>(23,674)</b>	<b>(26,524)</b>	<b>7,233</b>	<b>(1,124,850)</b>	<b>(1,124,850)</b>	<b>(597,209)</b>	<b>(80,924)</b>	<b>(1,050,000)</b>	
<b>Fund Balance, July 1</b>	<b>29,162</b>	<b>5,488</b>	<b>(21,036)</b>	<b>(13,804)</b>	<b>(13,804)</b>		<b>(13,804)</b>	<b>(94,728)</b>	
<b>Fund Balance, June 30</b>	<b>5,488</b>	<b>(21,036)</b>	<b>(13,804)</b>	<b>(1,138,654)</b>	<b>(1,138,654)</b>		<b>(94,728)</b>	<b>(1,144,728)</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original Budget	Revised Budget	Actual Thru Mar-25	Projected Year-end	Proposed	Percent Change
<b>Fund: 212 - Building &amp; Planning Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	-	-	-	-	-	350,000	250,000	-	0%
324 - Other Grants	-	20,000	225,000	40,000	40,000	40,000	250,000	442,800	1007%
332 - Permits	-	-	2,421	-	-	-	-	-	0%
341 - Review Fees	480,430	496,068	625,075	476,916	476,916	372,401	665,290	506,011	6%
342 - Other Fees	356,319	517,211	484,854	403,275	403,275	257,341	517,469	477,355	18%
343 - Abatement Fees	65,442	192,423	252,810	433,117	433,117	346,687	265,833	375,511	-13%
344 - Impact Fees	572	402	816	29,218	29,218	-	1,000	-	-100%
351 - Fines and Forfeitures	-	8,902	32,809	20,000	20,000	32,052	35,378	30,000	50%
370 - Interest and Investment Income	3,072	(18,196)	(2,735)	7,000	7,000	-	-	7,000	0%
383 - Reimbursements	-	32	-	-	-	-	-	-	0%
384 - Other Revenue	-	-	15	6,000	6,000	-	100	4,460	-26%
<b>Revenue Total:</b>	<b>905,836</b>	<b>1,216,842</b>	<b>1,621,063</b>	<b>1,415,526</b>	<b>1,415,526</b>	<b>1,398,481</b>	<b>1,985,070</b>	<b>1,843,137</b>	<b>30%</b>
399 - Transfers In	481,051	-	67,000	67,000	67,000	-	67,000	67,000	0%
<b>Sources Total</b>	<b>1,386,887</b>	<b>1,216,842</b>	<b>1,688,063</b>	<b>1,482,526</b>	<b>1,482,526</b>	<b>1,398,481</b>	<b>2,052,070</b>	<b>1,910,137</b>	<b>29%</b>
<b>Expenditures</b>									
Division: 461 - Planning Total:	749,792	1,097,149	952,129	683,669	863,669	537,435	851,434	1,254,879	45%
Division: 462 - Building Inspection Total:	1,035,536	1,113,151	1,326,417	1,355,889	1,355,889	887,820	1,271,087	1,479,353	9%
<b>Expenditure Total:</b>	<b>1,785,329</b>	<b>2,210,300</b>	<b>2,278,545</b>	<b>2,039,558</b>	<b>2,219,558</b>	<b>1,425,255</b>	<b>2,122,521</b>	<b>2,734,232</b>	<b>23%</b>
<b>Fund: 212 - Building &amp; Planning Net Results</b>	<b>(398,442)</b>	<b>(993,458)</b>	<b>(590,482)</b>	<b>(557,032)</b>	<b>(737,032)</b>	<b>(26,774)</b>	<b>(70,451)</b>	<b>(824,095)</b>	
<b>Fund Balance, July 1</b>	<b>(244,296)</b>	<b>(642,738)</b>	<b>(1,636,197)</b>	<b>(2,226,679)</b>	<b>(2,226,679)</b>		<b>(2,226,679)</b>	<b>(2,297,130)</b>	
<b>Fund Balance, June 30</b>	<b>(642,738)</b>	<b>(1,636,197)</b>	<b>(2,226,679)</b>	<b>(2,783,711)</b>	<b>(2,963,711)</b>		<b>(2,297,130)</b>	<b>(3,121,225)</b>	
<b>Fund: 213 - Refuse Management Fund</b>									
<b>Revenue</b>									
323 - State Grants	66,826	66,948	62,080	60,060	60,060	46,478	60,060	60,060	0%
370 - Interest and Investment Income	(1,768)	2,213	2,986	6,000	6,000	90	6,000	6,000	0%
392 - Proceeds from Sale of Property	-	-	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>65,058</b>	<b>69,162</b>	<b>65,066</b>	<b>66,060</b>	<b>66,060</b>	<b>46,568</b>	<b>66,060</b>	<b>66,060</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 341 - Administration/Engineering Total:	-	-	-	-	-	2,751	-	-	
Division: 346 - Waste Reduction Total:	106,591	122,104	131,547	187,102	187,102	101,484	121,804	189,710	1%
<b>Expenditure Total:</b>	<b>106,591</b>	<b>122,104</b>	<b>131,547</b>	<b>187,102</b>	<b>187,102</b>	<b>104,235</b>	<b>121,804</b>	<b>189,710</b>	<b>1%</b>
<b>Fund: 213 - Refuse Management Fund Net Results</b>	<b>(41,533)</b>	<b>(52,942)</b>	<b>(66,481)</b>	<b>(121,042)</b>	<b>(121,042)</b>	<b>(57,667)</b>	<b>(55,744)</b>	<b>(123,650)</b>	
<b>Fund Balance, July 1</b>	<b>192,376</b>	<b>150,843</b>	<b>97,901</b>	<b>31,420</b>	<b>31,420</b>		<b>31,420</b>	<b>(24,324)</b>	
<b>Fund Balance, June 30</b>	<b>150,843</b>	<b>97,901</b>	<b>31,420</b>	<b>(89,622)</b>	<b>(89,622)</b>		<b>(24,324)</b>	<b>(147,974)</b>	
<b>Fund: 214 - Solid Waste Fund</b>									
<b>Revenue</b>									
323 - State Grants	28,327	-	75,000	-	-	-	-	-	0%
370 - Interest and Investment Income	(20,738)	48,433	140,233	8,000	8,000	41,551	105,591	8,000	0%
383 - Reimbursements	386,514	433,111	460,096	360,000	360,000	236,467	360,000	360,000	0%
<b>Revenue Total:</b>	<b>394,103</b>	<b>481,543</b>	<b>675,329</b>	<b>368,000</b>	<b>368,000</b>	<b>278,018</b>	<b>465,591</b>	<b>368,000</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 342 - Road Maintenance Total:	194,241	182,952	108,328	173,666	173,666	80,484	173,666	177,241	2%
Division: 343 - Facility Maintenance Total:	-	-	-	-	-	-	-	-	0%
Division: 345 - Parks Maintenance Total:	-	13,001	-	-	-	-	125,000	-	0%
<b>Expenditure Total:</b>	<b>194,241</b>	<b>195,954</b>	<b>108,328</b>	<b>173,666</b>	<b>173,666</b>	<b>80,484</b>	<b>298,666</b>	<b>177,241</b>	<b>2%</b>
<b>Fund: 214 - Solid Waste Fund Net Results</b>	<b>199,862</b>	<b>285,590</b>	<b>567,001</b>	<b>194,334</b>	<b>194,334</b>	<b>197,534</b>	<b>166,925</b>	<b>190,759</b>	
<b>Fund Balance, July 1</b>	<b>1,863,362</b>	<b>2,063,224</b>	<b>2,348,814</b>	<b>2,915,815</b>	<b>2,915,815</b>		<b>2,915,815</b>	<b>3,082,740</b>	
<b>Fund Balance, June 30</b>	<b>2,063,224</b>	<b>2,348,814</b>	<b>2,915,815</b>	<b>3,110,149</b>	<b>3,110,149</b>		<b>3,082,740</b>	<b>3,273,499</b>	
<b>Fund: 215 - Measure C and J Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	-	27,825	166,373	-	-	115,802	115,802	-	0%
323 - State Grants	-	-	-	722,619	722,619	-	722,619	967,619	34%
324 - Other Grants	470,247	21,965	473,827	421,638	421,638	436,601	473,527	421,638	0%
370 - Interest and Investment Income	(23,256)	40,587	94,071	8,000	8,000	30,180	68,955	8,000	0%
<b>Revenue Total:</b>	<b>446,991</b>	<b>90,377</b>	<b>734,271</b>	<b>1,152,257</b>	<b>1,152,257</b>	<b>582,583</b>	<b>1,380,903</b>	<b>1,397,257</b>	<b>21%</b>
<b>Expenditures</b>									
Division: 117 - General Government Total:	49,664	-	-	-	-	-	-	-	0%
Division: 341 - Administration/Engineering Total:	118,988	134,615	118,289	201,919	201,919	114,348	201,919	196,123	-3%
Division: 342 - Road Maintenance Total:	10,073	138,839	401,159	1,501,207	1,501,207	82,289	1,501,207	993,609	-34%
Division: 343 - Facility Maintenance Total:	-	-	-	2,000	2,000	-	2,000	2,000	0%
<b>Expenditure Total:</b>	<b>178,725</b>	<b>273,454</b>	<b>519,448</b>	<b>1,705,126</b>	<b>1,705,126</b>	<b>196,636</b>	<b>1,705,126</b>	<b>1,191,732</b>	<b>-30%</b>
<b>Fund: 215 - Measure C and J Fund Net Results</b>	<b>268,266</b>	<b>(183,077)</b>	<b>214,823</b>	<b>(552,869)</b>	<b>(552,869)</b>	<b>385,947</b>	<b>(324,223)</b>	<b>205,525</b>	
<b>Fund Balance, July 1</b>	<b>2,057,182</b>	<b>2,325,449</b>	<b>2,142,371</b>	<b>2,357,194</b>	<b>2,357,194</b>		<b>2,357,194</b>	<b>2,032,971</b>	
<b>Fund Balance, June 30</b>	<b>2,325,449</b>	<b>2,142,371</b>	<b>2,357,194</b>	<b>1,804,325</b>	<b>1,804,325</b>		<b>2,032,971</b>	<b>2,238,496</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
<b>Fund: 216 - Rate Stabilization Fund</b>									
<b>Revenue</b>									
370 - Interest and Investment Income	(2,216)	4,403	11,685	-	-	3,072	3,072	-	0%
383 - Reimbursements	17,499	-	-	-	-	-	-	-	0%
399 - Transfers In	-	-	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>15,283</b>	<b>4,403</b>	<b>11,685</b>	<b>-</b>	<b>-</b>	<b>3,072</b>	<b>3,072</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 117 - General Government Total:	-	-	-	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 216 - Rate Stabilization Fund Net Results</b>	<b>15,283</b>	<b>4,403</b>	<b>11,685</b>	<b>-</b>	<b>-</b>	<b>3,072</b>	<b>3,072</b>	<b>-</b>	<b>0%</b>
<b>Fund Balance, July 1</b>	<b>184,676</b>	<b>199,959</b>	<b>204,361</b>	<b>216,046</b>	<b>216,046</b>		<b>216,046</b>	<b>219,118</b>	
<b>Fund Balance, June 30</b>	<b>199,959</b>	<b>204,361</b>	<b>216,046</b>	<b>216,046</b>	<b>216,046</b>		<b>219,118</b>	<b>219,118</b>	
<b>Fund: 217 - American Rescue Plan Act Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	533,606	4,071,404	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>533,606</b>	<b>4,071,404</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 117 - General Government Total:	533,606	4,071,404	-	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>533,606</b>	<b>4,071,404</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 217 - American Rescue Plan Act Fund Net Result</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund Balance, July 1</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund Balance, June 30</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
<b>Fund: 225 - Asset Seizure-Adjudicated Fund</b>									
<b>Revenue</b>									
351 - Fines and Forfeiture	-	-	226	-	-	151	151	-	0%
370 - Interest and Investment Income	(766)	869	1,626	-	-	282	282	-	0%
<b>Revenue Total:</b>	<b>(766)</b>	<b>869</b>	<b>1,852</b>	<b>-</b>	<b>-</b>	<b>434</b>	<b>434</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 221 - Police Operations Total:	29,000	22,348	19,114	20,544	20,544	-	-	19,268	-6%
<b>Expenditure Total:</b>	<b>29,000</b>	<b>22,348</b>	<b>19,114</b>	<b>20,544</b>	<b>20,544</b>	<b>-</b>	<b>-</b>	<b>19,268</b>	<b>-6%</b>
<b>Fund: 225 - Asset Seizure-Adjudicated Fund Net Result</b>	<b>(29,766)</b>	<b>(21,479)</b>	<b>(17,262)</b>	<b>(20,544)</b>	<b>(20,544)</b>	<b>434</b>	<b>434</b>	<b>(19,268)</b>	
<b>Fund Balance, July 1</b>	<b>87,341</b>	<b>57,576</b>	<b>36,097</b>	<b>18,835</b>	<b>18,835</b>		<b>18,835</b>	<b>19,268</b>	
<b>Fund Balance, June 30</b>	<b>57,576</b>	<b>36,097</b>	<b>18,835</b>	<b>(1,709)</b>	<b>(1,709)</b>		<b>19,268</b>	<b>0</b>	
<b>Fund: 226 - CASp Certification and Training Fund</b>									
<b>Revenue</b>									
342 - Other Fees	8,172	7,355	7,535	-	-	7,579	7,579	-	0%
<b>Revenue Total:</b>	<b>8,172</b>	<b>7,355</b>	<b>7,535</b>	<b>-</b>	<b>-</b>	<b>7,579</b>	<b>7,579</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 462 - Building Total:	-	-	1,040	-	-	398.00	-	-	0%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>1,040</b>	<b>-</b>	<b>-</b>	<b>398</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 226 - CASp Certification and Training Fund Net Result</b>	<b>8,172</b>	<b>7,355</b>	<b>6,495</b>	<b>-</b>	<b>-</b>	<b>7,181</b>	<b>7,579</b>	<b>-</b>	
<b>Fund Balance, July 1</b>	<b>27,417</b>	<b>35,590</b>	<b>42,945</b>	<b>49,439</b>	<b>49,439</b>		<b>49,439</b>	<b>57,018</b>	
<b>Fund Balance, June 30</b>	<b>35,590</b>	<b>42,945</b>	<b>49,439</b>	<b>49,439</b>	<b>49,439</b>		<b>57,018</b>	<b>57,018</b>	
<b>Fund: 275 - Parkland Dedication Fund</b>									
<b>Revenue</b>									
344 - Impact Fees	-	-	-	-	-	-	-	-	0%
370 - Interest and Investment Income	(8,595)	766	(290)	-	-	2	2	-	0%
399 - Transfers In	-	22,294	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>(8,595)</b>	<b>23,060</b>	<b>(290)</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>-</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 344 - NPDES Storm Drain Total:	-	-	-	-	-	-	-	-	0%
Division: 345 - Park Maintenance Total:	-	-	-	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 275 - Parkland Dedication Fund Net Results</b>	<b>(8,595)</b>	<b>23,060</b>	<b>(290)</b>	<b>-</b>	<b>-</b>	<b>2</b>	<b>2</b>	<b>-</b>	
<b>Fund Balance, July 1</b>	<b>(14,058)</b>	<b>(22,653)</b>	<b>407</b>	<b>116</b>	<b>116</b>		<b>116</b>	<b>118</b>	
<b>Fund Balance, June 30</b>	<b>(22,653)</b>	<b>407</b>	<b>116</b>	<b>116</b>	<b>116</b>		<b>118</b>	<b>118</b>	
<b>Fund: 276 - Growth Impact Fund</b>									
<b>Revenue</b>									
344 - Impact Fees	2,452,573	577,389	27,201	1,039,594	1,039,594	-	29,674	-	-100%
370 - Interest and Investment Income	(10,748)	60,820	194,306	-	-	49,810	49,810	-	0%
<b>Revenue Total:</b>	<b>2,441,826</b>	<b>638,210</b>	<b>221,508</b>	<b>1,039,594</b>	<b>1,039,594</b>	<b>49,810</b>	<b>79,484</b>	<b>-</b>	<b>-100%</b>
<b>Expenditures</b>									
Division: 342 - Road Maintenance Total:	-	-	-	-	-	-	-	100,000	100%
Division: 343 - Facility Maintenance Total:	-	-	-	700,000	700,000	10,357	-	1,236,000	77%
Division: 344 - NPDES Storm Drain Total:	-	-	57,982	58,000	58,000	-	58,000	-	-100%
Division: 345 - Park Maintenance Total:	-	-	-	265,000	265,000	-	-	1,100,000	315%
Division: 642 - Sewer Collection Total:	-	-	-	600,000	600,000	-	-	-	-100%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>57,982</b>	<b>1,623,000</b>	<b>1,623,000</b>	<b>10,357</b>	<b>58,000</b>	<b>2,436,000</b>	<b>50%</b>
<b>Fund: 276 - Growth Impact Fund Net Results</b>	<b>2,441,826</b>	<b>638,210</b>	<b>163,526</b>	<b>(583,406)</b>	<b>(583,406)</b>	<b>39,453</b>	<b>21,484</b>	<b>(2,436,000)</b>	
<b>Fund Balance, July 1</b>	<b>259,999</b>	<b>2,701,825</b>	<b>3,340,035</b>	<b>3,503,560</b>	<b>3,503,560</b>		<b>3,503,560</b>	<b>3,525,045</b>	
<b>Fund Balance, June 30</b>	<b>2,701,825</b>	<b>3,340,035</b>	<b>3,503,560</b>	<b>2,920,155</b>	<b>2,920,155</b>		<b>3,525,045</b>	<b>1,089,045</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original	Revised	Actual Thru	Projected	Proposed	Percent
				Budget	Budget	Mar-25	Year-end		Change
<b>Fund: 285 - Housing Assets Fund</b>									
<b>Revenue</b>									
342 - Other Fees	-	-	-	-	-	-	-	-	0%
370 - Interest and Investment Income	(44,948)	111,176	188,166	50,000	50,000	49,561	49,561	50,000	0%
381 - Rental Income	-	-	-	-	-	-	-	-	0%
384 - Other Revenue	41,492	10,305	1,324	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	-	932,344	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	11,658	12,867	11,912	5,000	5,000	-	5,000	5,000	0%
<b>Revenue Total:</b>	<b>8,202</b>	<b>1,066,692</b>	<b>201,402</b>	<b>55,000</b>	<b>55,000</b>	<b>49,561</b>	<b>54,561</b>	<b>55,000</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 461 - Planning Total:	47382.48	50,289	56,689	47,376	47,376	40,114	47,376	57,693	22%
Division: 464 - Housing Administration Total:	50,199	558,818	80,662	275,867	275,867	104,136	275,867	285,268	3%
<b>Expenditure Total:</b>	<b>97,581</b>	<b>609,107</b>	<b>137,350</b>	<b>323,243</b>	<b>323,243</b>	<b>144,250</b>	<b>323,243</b>	<b>342,961</b>	<b>6%</b>
<b>Fund: 285 - Housing Assets for Resale Net Results</b>	<b>(89,379)</b>	<b>457,585</b>	<b>64,052</b>	<b>(268,243)</b>	<b>(268,243)</b>	<b>(94,690)</b>	<b>(268,682)</b>	<b>(287,961)</b>	
<b>Fund Balance, July 1</b>	<b>7,835,513</b>	<b>7,746,133</b>	<b>8,203,718</b>	<b>8,267,770</b>	<b>8,267,770</b>		<b>8,267,770</b>	<b>7,999,088</b>	
<b>Fund Balance, June 30</b>	<b>7,746,133</b>	<b>8,203,718</b>	<b>8,267,770</b>	<b>7,999,527</b>	<b>7,999,527</b>		<b>7,999,088</b>	<b>7,711,127</b>	
<b>Fund: 310 - Lighting &amp; Landscape District Fund</b>									
<b>Revenue</b>									
321 - Intergovernmental Taxes	49,768	52,256	57,680	56,411	56,411	32,758	56,411	56,411	0%
383 - Reimbursements	-	-	-	7,500	7,500	-	7,500	7,500	0%
<b>Revenue Total:</b>	<b>49,768</b>	<b>52,256</b>	<b>57,680</b>	<b>63,911</b>	<b>63,911</b>	<b>32,758</b>	<b>63,911</b>	<b>63,911</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 347 - Landscape & Lighting PVR North Total:	22,221	30,498	17,179	39,795	39,795	10,241	39,795	39,795	0%
Division: 348 - Landscape & Lighting PVR South Total:	20,389	16,186	12,906	45,380	45,380	6,990	45,380	45,380	0%
<b>Expenditure Total:</b>	<b>42,611</b>	<b>46,684</b>	<b>30,085</b>	<b>85,175</b>	<b>85,175</b>	<b>17,231</b>	<b>85,175</b>	<b>85,175</b>	<b>0%</b>
<b>Fund: 310 - Lighting &amp; Landscape Districts Net Results</b>	<b>7,157</b>	<b>5,572</b>	<b>27,595</b>	<b>(21,264)</b>	<b>(21,264)</b>	<b>15,527</b>	<b>(21,264)</b>	<b>(21,264)</b>	
<b>Fund Balance, July 1</b>	<b>35,953</b>	<b>43,110</b>	<b>48,682</b>	<b>76,278</b>	<b>76,278</b>		<b>76,278</b>	<b>55,014</b>	
<b>Fund Balance, June 30</b>	<b>43,110</b>	<b>48,682</b>	<b>76,278</b>	<b>55,014</b>	<b>55,014</b>		<b>55,014</b>	<b>33,750</b>	
<b>Fund: 317 - Pinole Valley Caretaker Fund</b>									
<b>Revenue</b>									
381 - Rental Income	-	-	-	15,000	15,000	-	-	15,000	0%
<b>Revenue Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>15,000</b>	<b>0%</b>
<b>Expenditures</b>									
Division: 345 - Park Maintenance Total:	656	-	-	14,942	14,942	-	-	14,989	0%
<b>Expenditure Total:</b>	<b>656</b>	<b>-</b>	<b>-</b>	<b>14,942</b>	<b>14,942</b>	<b>-</b>	<b>-</b>	<b>14,989</b>	<b>0%</b>
<b>Fund: 317 - Pinole Valley Caretaker Fund Net Results</b>	<b>(656)</b>	<b>-</b>	<b>-</b>	<b>58</b>	<b>58</b>	<b>-</b>	<b>-</b>	<b>11</b>	
<b>Fund Balance, July 1</b>	<b>(327)</b>	<b>(983)</b>	<b>(983)</b>	<b>(983)</b>	<b>(983)</b>		<b>(983)</b>	<b>(983)</b>	
<b>Fund Balance, June 30</b>	<b>(983)</b>	<b>(983)</b>	<b>(983)</b>	<b>(925)</b>	<b>(925)</b>		<b>(983)</b>	<b>(972)</b>	
<b>Fund: 324 - Public Facilities Fund</b>									
<b>Expenditures</b>									
Division: 343 - Facility Maintenance Total:	-	-	-	60,000	60,000	-	60,000	502,000	737%
Division: 345 - Park Maintenance Total:	-	-	-	10,000	10,000	-	10,000	-	-100%
<b>Expenditure Total:</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,000</b>	<b>70,000</b>	<b>-</b>	<b>70,000</b>	<b>502,000</b>	<b>617%</b>
<b>Fund: 324 - Public Facilities Fund Net Results</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(70,000)</b>	<b>(70,000)</b>	<b>-</b>	<b>(70,000)</b>	<b>(502,000)</b>	
<b>Fund Balance, July 1</b>	<b>541,649</b>	<b>541,649</b>	<b>541,649</b>	<b>541,649</b>	<b>541,649</b>		<b>541,649</b>	<b>471,649</b>	
<b>Fund Balance, June 30</b>	<b>541,649</b>	<b>541,649</b>	<b>541,649</b>	<b>471,649</b>	<b>471,649</b>		<b>471,649</b>	<b>(30,351)</b>	
<b>Fund: 325 - City Street Improvements Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	336,189	216,875	50,247	41,394	41,394	18,055	41,394	41,394	0%
323 - State Grants	20,292	16,993	-	-	-	-	-	-	0%
324 - Other Grants	268,486	62,587	68,406	1,773,289	1,773,289	154,817	118,654	1,643,889	-7%
332 - Permits	-	-	152	-	-	313	-	-	0%
351 - Fines and Forfeiture	160	-	-	-	-	-	-	-	0%
383 - Reimbursements	-	-	-	-	-	-	-	-	0%
399 - Transfers In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	-	-100%
<b>Revenue Total:</b>	<b>875,127</b>	<b>546,455</b>	<b>368,805</b>	<b>2,023,289</b>	<b>2,064,683</b>	<b>423,186</b>	<b>410,048</b>	<b>1,685,283</b>	<b>-18%</b>
<b>Expenditures</b>									
Division: 342 - Road Maintenance Total:	569,001	182,662	234,310	3,687,304	3,687,304	55,064	400,000	2,907,583	-21%
<b>Expenditure Total:</b>	<b>569,001</b>	<b>182,662</b>	<b>234,310</b>	<b>3,687,304</b>	<b>3,687,304</b>	<b>55,064</b>	<b>400,000</b>	<b>2,907,583</b>	<b>-21%</b>
<b>Fund: 325 - City Street Improvements Net Results</b>	<b>306,126</b>	<b>363,793</b>	<b>134,495</b>	<b>(1,664,015)</b>	<b>(1,622,621)</b>	<b>368,122</b>	<b>10,048</b>	<b>(1,222,300)</b>	
<b>Fund Balance, July 1</b>	<b>1,246,864</b>	<b>1,552,990</b>	<b>1,916,783</b>	<b>2,051,278</b>	<b>2,051,278</b>		<b>2,051,278</b>	<b>2,061,326</b>	
<b>Fund Balance, June 30</b>	<b>1,552,990</b>	<b>1,916,783</b>	<b>2,051,278</b>	<b>387,263</b>	<b>428,657</b>		<b>2,061,326</b>	<b>839,026</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22 Actual	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Original Budget	FY 2024/25 Revised Budget	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Projected Year-end	FY 2025/26 Proposed	Prop to Rev Percent Change
<b>Fund: 327 - Parks Grants (Measure WW) Fund</b>									
<b>Revenue</b>									
323 - State Grants	-	-	170,588	-	-	-	-	-	0%
370 - Interest and Investment Income	(285)	(283)	1,647	-	-	54	54	-	0%
<b>Revenue Total:</b>	<b>(285)</b>	<b>(283)</b>	<b>172,235</b>	<b>-</b>	<b>-</b>	<b>54</b>	<b>54</b>	<b>-</b>	<b>-</b>
<b>Expenditures</b>									
Division: 345- Park Maintenance Total:	-	193,383	183	-	-	-	-	-	0%
<b>Expenditure Total:</b>	<b>-</b>	<b>193,383</b>	<b>183</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 327 - Parks Grants (Measure WW) Fund Net Res</b>	<b>(285)</b>	<b>(193,666)</b>	<b>172,052</b>	<b>-</b>	<b>-</b>	<b>54</b>	<b>54</b>	<b>-</b>	<b>-</b>
<b>Fund Balance, July 1</b>	<b>25,521</b>	<b>25,236</b>	<b>(168,429)</b>	<b>3,623</b>	<b>3,623</b>	<b>3,623</b>	<b>3,623</b>	<b>3,677</b>	
<b>Fund Balance, June 30</b>	<b>25,236</b>	<b>(168,429)</b>	<b>3,623</b>	<b>3,623</b>	<b>3,623</b>	<b>3,677</b>	<b>3,677</b>	<b>3,677</b>	
<b>Fund: 377 - Arterial Streets Rehabilitation Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	41,275	541,463	-	-	-	-	-	-	0%
399 - Transfers In	250,000	250,000	250,000	250,000	250,000	250,000	250,000	-	-100%
<b>Revenue Total:</b>	<b>291,275</b>	<b>791,463</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>-</b>	<b>-100%</b>
<b>Expenditures</b>									
Division: 342 - Road Maintenance Total:	1,029,962	80,213	8,066	895,000	895,000	-	50,000	560,960	-37%
<b>Expenditure Total:</b>	<b>1,029,962</b>	<b>80,213</b>	<b>8,066</b>	<b>895,000</b>	<b>895,000</b>	<b>-</b>	<b>50,000</b>	<b>560,960</b>	<b>-37%</b>
<b>Fund: 377 - Arterial Streets Rehabilitation Fund Net Res</b>	<b>(738,687)</b>	<b>711,250</b>	<b>241,934</b>	<b>(645,000)</b>	<b>(645,000)</b>	<b>250,000</b>	<b>200,000</b>	<b>(560,960)</b>	
<b>Fund Balance, July 1</b>	<b>788,574</b>	<b>49,887</b>	<b>761,137</b>	<b>1,003,071</b>	<b>1,003,071</b>	<b>1,003,071</b>	<b>1,003,071</b>	<b>1,203,071</b>	
<b>Fund Balance, June 30</b>	<b>49,887</b>	<b>761,137</b>	<b>1,003,071</b>	<b>358,071</b>	<b>358,071</b>	<b>1,203,071</b>	<b>1,203,071</b>	<b>642,111</b>	
<b>Fund: 500 - Sewer Enterprise Fund</b>									
<b>Revenue</b>									
322 - Federal Grants	-	-	32,447	-	-	-	-	-	0%
363 - Sewer Enterprise Charges	7,764,868	7,831,703	8,072,292	10,164,403	10,164,403	5,061,584	10,164,403	12,735,506	25%
370 - Interest and Investment Income	(196,765)	401,683	995,766	200,000	200,000	271,229	271,229	300,000	50%
383 - Reimbursements	3,046	-	42,000	-	-	16,541	16,541	-	0%
384 - Other Revenue	366	-	-	-	-	-	-	-	0%
392 - Proceeds from Sale of Property	67,262	-	9,608	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>7,638,777</b>	<b>8,233,386</b>	<b>9,152,112</b>	<b>10,364,403</b>	<b>10,364,403</b>	<b>5,349,354</b>	<b>10,452,173</b>	<b>13,035,506</b>	<b>26%</b>
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
<b>Sources Total</b>	<b>7,638,777</b>	<b>8,233,386</b>	<b>9,152,112</b>	<b>10,364,403</b>	<b>10,364,403</b>	<b>5,349,354</b>	<b>10,452,173</b>	<b>13,035,506</b>	<b>26%</b>
<b>Expense</b>									
Division: 117 - General Government Total:	12,191	33,588	21,162	-	-	11,916	11,916	-	0%
Division: 641 - Sewer Treatment Plant/Shared Total:	4,718,679	3,774,932	4,722,179	11,911,529	11,911,529	3,615,714	6,685,341	12,151,331	2%
Division: 642 - Sewer Collections Total:	1,295,873	1,332,177	1,448,928	24,163,267	24,163,267	2,439,798	4,002,925	24,183,004	0%
Division: 643 - Sewer Projects/Shared Total:	-	-	-	85,000	85,000	-	85,000	85,000	100%
Division: 644 - WPCP Equipment/Debt Service Total:	596,719	576,372	554,420	1,611,568	1,611,568	522,834	1,611,568	1,611,192	0%
<b>Expense Total:</b>	<b>6,623,463</b>	<b>5,717,069</b>	<b>6,746,688</b>	<b>37,771,365</b>	<b>37,771,365</b>	<b>6,590,262</b>	<b>12,396,750</b>	<b>38,030,527</b>	<b>1%</b>
<b>Fund: 500 - Sewer Enterprise Fund Net Results</b>	<b>1,015,314</b>	<b>2,516,317</b>	<b>2,405,424</b>	<b>(27,406,962)</b>	<b>(27,406,962)</b>	<b>(1,240,908)</b>	<b>(1,944,577)</b>	<b>(24,995,021)</b>	
<b>Fund Balance, July 1</b>	<b>15,720,305</b>	<b>16,735,619</b>	<b>19,251,937</b>	<b>21,657,361</b>	<b>21,657,361</b>	<b>21,657,361</b>	<b>21,657,361</b>	<b>19,712,784</b>	
<b>Fund Balance, June 30</b>	<b>16,735,619</b>	<b>19,251,937</b>	<b>21,657,361</b>	<b>(5,749,601)</b>	<b>(5,749,601)</b>	<b>19,712,784</b>	<b>19,712,784</b>	<b>(5,282,237)</b>	
<b>Fund: 505 - Cable Access TV Fund</b>									
<b>Revenue</b>									
314 - Franchise Taxes	21,934	18,756	16,928	26,486	26,486	7,258	26,486	26,486	0%
365 - Cable TV Charges	216,837	277,903	192,464	179,047	179,047	74,464	142,231	159,840	-11%
366 - Other Charges	-	-	-	-	-	-	-	9,000	100%
370 - Interest and Investment Income	1,297	-	-	-	-	-	-	-	0%
384 - Other Revenue	-	-	390	3,000	3,000	150	3,000	90,500	2917%
399 - Transfers In	197,184	222,755	336,276	160,000	160,000	160,000	387,800	160,000	0%
<b>Revenue Total:</b>	<b>437,252</b>	<b>519,414</b>	<b>546,058</b>	<b>368,533</b>	<b>368,533</b>	<b>241,872</b>	<b>559,517</b>	<b>445,826</b>	<b>21%</b>
399 - Transfers In from Section 115 Pension Fund	-	-	-	-	-	-	-	-	0%
<b>Sources Total</b>	<b>437,252</b>	<b>519,414</b>	<b>546,058</b>	<b>368,533</b>	<b>368,533</b>	<b>241,872</b>	<b>559,517</b>	<b>445,826</b>	<b>21%</b>
<b>Expense</b>									
Division: 119 - Cable Access TV Total:	306,964	346,275	377,870	829,463	833,883	426,746	385,247	653,087	-22%
Division: 120 - Cable Access-Community Services Total	-	72	150	-	-	-	-	-	0%
Division: 121 - Cable Access-Contract Services Total:	132,383	156,258	177,499	-	-	-	186,262	-	0%
<b>Expense Total:</b>	<b>439,347</b>	<b>502,606</b>	<b>555,518</b>	<b>829,463</b>	<b>833,883</b>	<b>426,746</b>	<b>571,509</b>	<b>653,087</b>	<b>-22%</b>
<b>Fund: 505 - Cable Access TV Net Results</b>	<b>(2,095)</b>	<b>16,808</b>	<b>(9,461)</b>	<b>(460,930)</b>	<b>(465,350)</b>	<b>(184,873)</b>	<b>(11,992)</b>	<b>(207,261)</b>	
<b>Fund Balance, July 1</b>	<b>(3,132)</b>	<b>(5,227)</b>	<b>11,581</b>	<b>2,120</b>	<b>2,120</b>	<b>2,120</b>	<b>2,120</b>	<b>(9,872)</b>	
<b>Fund Balance, June 30</b>	<b>(5,227)</b>	<b>11,581</b>	<b>2,120</b>	<b>(458,809)</b>	<b>(463,229)</b>	<b>(9,872)</b>	<b>(9,872)</b>	<b>(217,133)</b>	
<b>Fund: 525 - Information Systems Fund</b>									
<b>Revenue</b>									
393 - Debt Proceeds	95,874	73,788	126,215	-	-	-	-	-	0%
399 - Transfers In	196,169	-	-	-	-	-	4,054	-	0%
<b>Sources Total</b>	<b>292,043</b>	<b>73,788</b>	<b>126,215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,054</b>	<b>-</b>	<b>0%</b>
<b>Expense</b>									
Division: 118 - Information Systems Total:	792,558	1,277,727	1,709,302	1,529,418	1,529,418	979,631	1,618,704	1,577,566	3%
461 - Indirect cost allocations	(696,684)	(1,199,835)	(1,583,088)	(1,529,612)	(1,529,612)	(971,955)	(1,618,704)	(1,577,546)	3%
<b>Expense Total:</b>	<b>95,874</b>	<b>77,892</b>	<b>126,215</b>	<b>(194)</b>	<b>(194)</b>	<b>7,676</b>	<b>-</b>	<b>20</b>	<b>0%</b>
<b>Fund: 525 - Information Systems Net Results:</b>	<b>196,169</b>	<b>(4,104)</b>	<b>0</b>	<b>194</b>	<b>194</b>	<b>(7,676)</b>	<b>4,054</b>	<b>(20)</b>	
<b>Fund Balance, July 1</b>	<b>(195,194)</b>	<b>975</b>	<b>(3,129)</b>	<b>(3,129)</b>	<b>(3,129)</b>	<b>(3,129)</b>	<b>(3,129)</b>	<b>925</b>	
<b>Fund Balance, June 30</b>	<b>975</b>	<b>(3,129)</b>	<b>(3,129)</b>	<b>(2,935)</b>	<b>(2,935)</b>	<b>925</b>	<b>925</b>	<b>905</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev
	Actual	Actual	Actual	Original	Revised	Actual Thru	Projected	Proposed	Percent
				Budget	Budget	Mar-25	Year-end		Change
<b>Fund: 700 - Pension Fund</b>									
<b>Revenue</b>									
370 - Interest and Investment Income	(2,248,500)	820,773	1,264,903	700,000	700,000	651,463	651,463	700,000	0%
399 - Transfers In		0	0	0	0	0	-	0	0%
<b>Revenue Total:</b>	<b>(2,248,500)</b>	<b>820,773</b>	<b>1,264,903</b>	<b>700,000</b>	<b>700,000</b>	<b>651,463</b>	<b>651,463</b>	<b>700,000</b>	<b>0%</b>
<b>Expense</b>									
Division: 115 - Finance Total:	-	78,164	75,241	50,000	50,000	53,919	53,919	65,000	30%
Division: 117 - General Government Total:	87,037	-	-	-	-	-	-	-	0%
<b>Sub-Total:</b>	<b>87,037</b>	<b>78,164</b>	<b>75,241</b>	<b>50,000</b>	<b>50,000</b>	<b>53,919</b>	<b>53,919</b>	<b>65,000</b>	<b>0%</b>
499 - Transfers Out	1,061,736	2,160,518	2,231,793	2,425,000	2,425,000	-	2,425,000	2,552,745	5%
<b>Expense Total:</b>	<b>1,148,773</b>	<b>2,238,682</b>	<b>2,307,034</b>	<b>2,475,000</b>	<b>2,475,000</b>	<b>53,919</b>	<b>2,478,919</b>	<b>2,617,745</b>	<b>6%</b>
<b>Fund: 700 - Pension Fund Net Results</b>	<b>(3,397,273)</b>	<b>(1,417,910)</b>	<b>(1,042,131)</b>	<b>650,000</b>	<b>(1,775,000)</b>	<b>597,545</b>	<b>(1,827,455)</b>	<b>(1,917,745)</b>	
<b>Fund Balance, July 1</b>	<b>19,442,495</b>	<b>16,045,223</b>	<b>14,627,313</b>	<b>13,585,182</b>	<b>13,585,182</b>		<b>13,585,182</b>	<b>11,757,727</b>	
<b>Fund Balance, June 30</b>	<b>16,045,223</b>	<b>14,627,313</b>	<b>13,585,182</b>	<b>14,235,182</b>	<b>11,810,182</b>		<b>11,757,727</b>	<b>9,839,982</b>	
<b>Fund: 750 - Recognized Obligation Retirement Fund</b>									
<b>Revenue</b>									
311 - Property Taxes	6,220,857	4,753,505	145,458	-	-	-	-	-	0%
370 - Interest and Investment Income	(27,548)	48,474	86,195	-	-	24,907	24,907	-	0%
392 - Proceeds from Sale of Property	342,326	-	-	-	-	-	-	-	0%
393 - Loan/Bond Proceeds	5,131	-	-	-	-	-	-	-	0%
399 - Transfers In	(839,901)	-	-	-	-	-	-	-	0%
<b>Revenue Total:</b>	<b>5,700,865</b>	<b>4,801,979</b>	<b>231,653</b>	<b>-</b>	<b>-</b>	<b>24,907</b>	<b>24,907</b>	<b>-</b>	<b>0%</b>
<b>Expense</b>									
Division: 463 - Successor Agency to RDA Total:	1,008,557	669,797	463,573	-	-	13,141	-	-	0%
<b>Expense Total:</b>	<b>1,008,557</b>	<b>669,797</b>	<b>463,573</b>	<b>-</b>	<b>-</b>	<b>13,141</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Fund: 750 - Recognized Obligation Retirement Fund Net</b>	<b>4,692,309</b>	<b>4,132,182</b>	<b>(231,920)</b>	<b>-</b>	<b>-</b>	<b>11,767</b>	<b>24,907</b>	<b>-</b>	

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**BUDGETED POSITIONS**

Through the budget, the City Council authorizes the City’s hiring of employees to fill positions. Below find a table illustrating the positions included in the FY 2025/26 budget.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

Department	FY 2021/22	FY 2022/23	FY 2023/24	FY 2024/25	FY 2025/26
<b>CITY MANAGER</b>					
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Director	0.00	0.00	0.00	0.00	1.00
Information Systems Manager	0.00	0.00	0.00	0.00	1.00
Assistant to the City Manager	0.00	1.00	1.00	1.00	0.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Administrative Assistant	1.00	1.00	0.20	0.20	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.00</b>	<b>3.00</b>	<b>2.20</b>	<b>2.20</b>	<b>3.00</b>
<b>CITY CLERK</b>					
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.48	1.00	1.00	1.00	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.48</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>
<b>FINANCE DEPARTMENT</b>					
Finance Director	1.00	1.00	1.00	1.00	1.00
Senior Accountant	0.00	0.00	0.00	1.00	1.00
Accountant	1.00	1.00	1.00	0.00	0.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician, <i>part-time</i>	0.48	0.48	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.75	0.75	1.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>3.48</b>	<b>3.48</b>	<b>3.75</b>	<b>3.75</b>	<b>4.00</b>
<b>HUMAN RESOURCES</b>					
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	1.00	1.00	1.00	1.00
Human Resources Specialist	1.00	0.00	0.00	0.00	1.00
Human Resources Technician	0.00	1.00	1.00	1.00	0.00
Administrative Assistant	0.00	0.00	0.05	0.05	0.00
<b>Total Full-Time Equivalents (FTEs)</b>	<b>2.00</b>	<b>3.00</b>	<b>3.05</b>	<b>3.05</b>	<b>3.00</b>
<b>POLICE DEPARTMENT</b>					
<b>SWORN</b>					
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Lieutenant	2.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	7.00	7.00	6.00	6.00
Police Officer	19.00	20.00	20.00	19.00	19.00
<b>Sub-total Sworn</b>	<b>28.00</b>	<b>30.00</b>	<b>30.00</b>	<b>28.00</b>	<b>28.00</b>
<b>NON-SWORN</b>					
Administrative Secretary	1.00	1.00	1.00	1.00	1.00
Community Safety Specialist	1.00	1.00	1.00	1.00	1.00
Community Service Officer	2.00	2.00	2.00	2.00	2.00
Crossing Guards, <i>part-time/temporary</i>	0.25	0.25	0.25	0.25	0.25
Dispatcher	11.00	10.00	10.00	10.00	10.00
Lead Dispatcher	1.00	2.00	2.00	2.00	2.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00
<b>Sub-total Non-Sworn</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>	<b>19.25</b>
<b>Total Full-Time Equivalents (FTEs)</b>	<b>47.25</b>	<b>49.25</b>	<b>49.25</b>	<b>47.25</b>	<b>47.25</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

FIRE DEPARTMENT					
<b>SWORN</b>					
Fire Chief	1.00	1.00	0.00	0.00	0.00
Battalion Chief	1.00	1.00	0.00	0.00	0.00
Fire Captain	5.00	5.00	0.00	0.00	0.00
Fire Engineer	3.00	3.00	0.00	0.00	0.00
Fire Fighter/Paramedic	3.00	6.00	0.00	0.00	0.00
Fire Fighter	3.00	0.00	0.00	0.00	0.00
<b>Sub-total Sworn</b>	<b>16.00</b>	<b>16.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>NON-SWORN</b>					
Management Analyst	1.00	1.00	0.00	0.00	0.00
<b>Sub-total Non-Sworn</b>	<b>1.00</b>	<b>1.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
Total Full-Time Equivalents (FTEs)	17.00	17.00	0.00	0.00	0.00
<b>PUBLIC WORKS</b>					
Public Works Director	0.00	1.00	1.00	1.00	1.00
Development Services Director/City Engineer	1.00	0.00	0.00	0.00	0.00
Senior Project Manager	1.00	0.00	0.00	0.00	0.00
Capital Improvement and Environmental Program Manager	0.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	0.00	1.00	1.00	1.00	0.00
Junior Engineer	0.00	0.00	0.00	0.00	1.00
Public Works Specialist	1.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator (Shared with CDD)	0.00	0.50	0.50	0.00	0.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Public Works Maintenance Workers	8.00	8.00	8.00	8.00	8.00
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
Water Pollution Control Plant Operation Supervisor	1.00	1.00	1.00	1.00	1.00
WWTP Senior Operator	0.00	1.00	1.00	1.00	1.00
WWTP Operator	5.00	4.00	4.00	4.00	4.00
Laboratory Analyst II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
WWTP Senior Maintenance Mechanic	0.00	0.00	0.00	1.00	1.00
WWTP Maintenance Mechanic	2.00	2.00	2.00	1.00	1.00
Water Pollution Control Plant Intern	0.48	0.48	0.48	0.48	0.48
Total Full-Time Equivalents (FTEs)	27.73	30.23	30.23	29.73	29.73
<b>COMMUNITY DEVELOPMENT</b>					
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Associate Planner	0.00	0.00	0.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	0.00	1.00
Senior Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Official	0.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Inspector I/II	0.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I/II	0.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	0.00	2.00	2.00	2.00	2.00
Administrative Coordinator (Shared with Public Works)	0.00	0.50	0.50	0.00	0.00
Total Full-Time Equivalents (FTEs)	7.00	7.50	7.50	8.00	9.00

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

COMMUNITY SERVICES DEPARTMENT					
<b>RECREATION</b>					
Community Services Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Food Services Specialist	0.00	0.00	0.00	0.75	0.75
Cook, <i>part-time/regular</i>	0.75	0.75	0.75	0.00	0.00
Recreation Coordinator	2.60	3.50	3.50	3.50	4.00
Recreation Leader	2.88	2.88	2.88	3.51	3.51
Recreation Leader [Tiny Tots]	1.13	1.13	1.13	0.00	0.00
Rental Facility Custodian, <i>part-time/temporary</i>	1.65	1.65	1.65	1.65	1.65
Senior Recreation Leader	1.50	1.50	1.50	2.00	2.00
Total Full-Time Equivalents (FTEs)	12.50	13.40	13.40	13.41	13.91
<b>PINOLE COMMUNITY TELEVISION (PCTV)</b>					
Cable Access Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Access Technician	1.00	1.00	1.00	1.00	1.00
Cable Equipment Operators	0.75	0.75	0.75	0.75	0.75
Total Full-Time Equivalents (FTEs)	2.75	2.75	2.75	2.75	2.75
<b>GRAND TOTAL ALL DEPARTMENTS</b>					
	<b>125.19</b>	<b>132.61</b>	<b>115.13</b>	<b>113.14</b>	<b>115.64</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Labor Allocations

**Labor Cost Allocations (\$)**

Position Title	Total Wages and Benefits	General Fund 100	Sewer Enterprise (WWTP) Fund	Sewer Enterprise (Corp Yard) Fund 500	PCTY 505	Information Systems Fund 525	Housing Admin Fund 285	Gas Tar Fund 200	Building Fund 212	Measure 'S-20H' Fund 106	PSAF Fund 203	SLESF Fund 206	Storm Water Fund 207	Recreation Fund	Refuse Mgmt Fund 213	Solid Waste Fund 214	Measure 'J' Fund 215	Total
100-110 Council Members (5)	92,887	69,685	-	23,222	-	-	-	-	-	-	-	-	-	-	-	-	-	92,887
100-111 City Manager	363,101	229,861	19,155	95,775	-	-	19,155	-	19,155	-	-	-	-	-	-	-	-	363,101
100-111 Assistant to the City Manager	260,714	208,571	-	-	-	52,143	-	-	-	-	-	-	-	-	-	-	-	260,714
100-113 Treasurer	5,104	3,828	-	1,276	-	-	-	-	-	-	-	-	-	-	-	-	-	5,104
100-115 Finance Director	450,219	360,175	67,533	-	-	-	22,511	-	-	-	-	-	-	-	-	-	-	450,219
100-115 Senior Accountant	183,887	161,404	28,483	-	-	-	-	-	-	-	-	-	-	-	-	-	-	183,887
100-115 Accounting Specialist	139,490	116,567	20,924	-	-	-	-	-	-	-	-	-	-	-	-	-	-	139,490
100-115 Admin Assistant	202,271	202,271	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	202,271
100-116 HR Analyst	159,317	143,385	15,932	-	-	-	-	-	-	-	-	-	-	-	-	-	-	159,317
100-116 HR Director	453,134	407,820	45,313	-	-	-	-	-	-	-	-	-	-	-	-	-	-	453,134
100-116 HR Specialist	157,828	142,046	15,783	-	-	-	-	-	-	-	-	-	-	-	-	-	-	157,828
100-221 Police Officer	206,502	34,991	-	-	-	-	-	-	-	-	-	111,511	-	-	-	-	-	206,502
100-221 Police Officer (2)	413,852	-	-	-	-	-	-	-	-	-	413,852	-	-	-	-	-	-	413,852
100-221 Police Officer (Carline)	222,588	155,797	-	-	-	-	-	-	-	-	-	66,770	-	-	-	-	-	222,588
100-341 P/W Director	316,836	79,724	63,780	47,835	-	-	-	31,890	-	31,890	-	-	15,945	-	31,890	15,945	-	316,836
100-341 Associate Civil Engineer	143,194	-	14,319	21,479	-	-	-	-	71,937	-	-	-	-	-	-	-	-	143,194
100-341 P/W Specialist (2)	293,491	58,698	-	73,373	-	-	44,024	58,698	-	41,666	-	-	29,349	-	20,583	30,874	51,457	293,491
100-341 Capital Improvement Manager	205,828	-	20,563	30,874	-	-	-	-	-	-	-	-	8,081	-	-	32,322	-	205,828
100-341 Management Analyst	161,510	32,322	-	16,161	-	-	-	32,322	-	40,403	-	-	-	-	-	-	-	161,510
100-342 P/W Maint. Supervisor	155,501	62,200	-	-	-	-	-	-	-	31,000	-	-	-	-	-	31,000	-	155,501
100-343 Public Works Manager	344,639	172,820	-	68,928	-	-	-	34,464	-	-	-	-	51,686	-	17,232	-	-	344,639
100-343 P/W Maint. Supervisor	270,003	121,502	-	67,501	-	-	13,500	-	-	-	-	-	54,001	-	13,500	-	-	270,003
100-343 Maintenance Workers (4)	523,114	156,934	-	104,623	-	-	-	78,467	-	-	-	-	78,467	-	26,166	-	-	523,114
100-343 Maintenance Worker (1)	99,260	-	-	-	-	-	-	-	-	99,260	-	-	-	-	-	-	-	99,260
100-343 Maintenance Worker (1)	117,064	58,532	-	-	-	-	-	-	-	58,532	-	-	-	-	-	-	-	117,064
212-461 Community Dev. Director	480,778	182,696	-	-	-	-	57,693	-	240,389	-	-	-	-	-	-	-	-	480,778
212-461 Planning Manager	247,731	12,387	-	-	-	-	12,387	-	222,966	-	-	-	-	-	-	-	-	247,731
212-462 Permit Technician III	138,791	-	-	-	-	-	-	-	138,791	-	-	-	-	-	-	-	-	138,791
212-462 Permit Technician I	119,997	-	-	-	-	-	-	-	119,997	-	-	-	-	-	-	-	-	119,997
500-642 P/W Maint. Supervisor	241,235	-	-	180,926	-	-	-	-	-	-	-	-	24,024	-	12,062	-	-	241,235
500-642 Maintenance Workers (2)	278,775	-	-	209,082	-	-	-	-	-	-	-	-	27,878	-	13,939	-	-	278,775
525-118 Information Technology/MI	209,538	197,107	16,371	12,278	-	-	-	-	10,232	-	-	-	-	-	18,417	-	-	209,538
	\$ 7,681,422	\$ 3,372,803	\$ 328,175	\$ 953,333	\$ 10,232	\$ 52,143	\$ 111,746	\$ 260,667	\$ 810,221	\$ 373,947	\$ 413,852	\$ 178,281	\$ 299,831	\$ 18,417	\$ 164,710	\$ 110,241	\$ 222,823	\$ 7,681,422
PERCENT OF TOTAL		44%	4%	12%	0%	1%	1%	3%	11%	5%	5%	2%	4%	0%	2%	1%	3%	100%
		Special Revenue	Sewer Enterprise	Information Systems	Column	Measure												
	\$ 3,372,803	\$ 2,590,789	\$ 1,281,508	\$ 62,376	\$ 373,947													
100-111	-	100-112	100-115	100-116	100-117	100-221	100-223	100-341	100-342	100-343	100-345	100-465	100-466	212-461	212-462	Total		
	-	-	-	-	-	327,117	36,346	-	-	-	-	-	-	-	-	363,464		
100-221 Lieutenant	-	-	-	-	530,672	147,688	-	-	-	-	-	-	-	-	-	738,341		
100-342 Maintenance Supervisor	-	-	-	-	-	-	-	-	31,000	-	-	-	-	-	-	62,200		
100-343 Maintenance Workers (4)	-	-	-	-	-	-	-	-	31,387	62,774	-	-	-	-	-	156,534		
100-343 Maintenance Worker (1)	-	-	-	-	-	-	-	-	-	24,915	-	-	-	-	-	49,630		
212-461 Community Dev. Director	-	-	-	-	-	-	-	-	-	-	-	120,195	62,501	120,195	423,085			
212-462 Permit Technician II	-	-	-	-	-	-	-	-	-	-	-	-	-	34,688	104,064	138,791		
212-462 Permit Technician I	-	-	-	-	-	-	-	-	-	-	-	-	-	29,399	89,396	119,397		
525-118 Information Technology/MI	-	-	-	-	34,788	-	-	14,325	18,417	-	-	-	-	-	-	137,107		

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Labor Allocations

**Labor Cost Allocations (%)**

Position Title	Total Wages and Benefits	General Fund 100*	Sewer Enterprise (WWTIP)	Sewer Enterprise (Corp)	PCTV 505	Information System	Housing Admin Fund	Gas Tax Fund 200	Building Fund 212	Measure "S-2014"	PSAF Fund 203	SLESF Fund 206	Storm Water Fund 207	Recreation Fund 213	Refuse Mgmt Fund 213	Solid Waste Fund 214	Measure "J-Fund"	Total
100-110 Council Members (5)	92,887	75%		25%														100%
100-111 City Manager	383,101	60%	5%	25%			5%											100%
100-111 Assistant to the City Manager	260,714	80%			20%													100%
100-113 Treasurer	5,104	75%		25%														100%
100-115 Finance Director	450,219	80%	15%				5%											100%
100-115 Senior Accountant	189,887	85%	15%															100%
100-115 Accounting Specialist	139,490	85%	15%															100%
100-115 Admin Assistant	202,271	100%																100%
100-116 HR Analyst	159,317	90%	10%															100%
100-116 HR Director	453,194	90%	10%															100%
100-116 HR Tech	157,828	90%	10%															100%
100-221 Police Officer	206,502	46%										54%						100%
100-221 Police Officer (2)	413,852	0%								100%								100%
100-221 Police Officer (Canine)	222,568	70%										30%						100%
100-341 PW Director	318,898	25%	20%	15%			10%			10%			5%		10%	5%		100%
100-341 Associate Civil Engineer	143,194	0%	10%	15%						50%							25%	100%
100-341 PW Specialist (2)	293,491	20%		25%			15%		20%				10%		10%			100%
100-341 Capital Project Manager	205,828	0%	10%	15%			20%			20%			5%		10%	15%		100%
100-341 Management Analyst	161,610	20%		10%						20%						20%		100%
100-342 PW Maint. Supervisor	155,501	40%						10%					15%		5%			100%
100-343 Public Works Manager	344,639	50%		20%			5%						20%		5%			100%
100-343 PW Maint. Supervisor	270,003	45%		25%									15%		5%			100%
100-343 Maintenance Workers (4)	523,114	30%		20%			15%								5%			100%
100-343 Maintenance Worker (1)	99,260	0%								100%								100%
100-343 Maintenance Worker (1)	117,064	50%								50%								100%
212-461 Community Dev. Director	480,778	38%							50%									100%
212-461 Planning Manager	247,731	5%							90%									100%
212-462 Permit Technician III	138,791	0%							100%									100%
212-462 Permit Technician I	119,997	0%							100%									100%
500-642 PW Maint. Supervisor	241,235	0%		75%			5%						10%		5%			100%
500-642 Maintenance Workers (2)	278,775	0%		75%			5%						10%		5%			100%
525-118 Information Technology IV	204,638	67%	8%	6%	5%				5%				4%		2%	1%		100%
#####	44%		4%	12%	0%	1%	1%	3%	11%	5%	5%	2%	4%	0%	2%	1%		100%
<b>100-111</b>	<b>100-112</b>	<b>100-115</b>	<b>100-116</b>	<b>100-117</b>	<b>100-221</b>	<b>100-222</b>	<b>223</b>	<b>100-341</b>	<b>100-342</b>	<b>100-343</b>	<b>100-344</b>	<b>100-345</b>	<b>100-461</b>	<b>100-462</b>	<b>212-461</b>	<b>212-462</b>	<b>Total</b>	
					30%		10%											100%
100-221 Police Chief					80%		20%											100%
100-221 Commander										20%								40%
100-342 Maintenance Supervisor (1)												20%						30%
100-343 Maintenance Workers (4)										6%		12%						30%
100-343 Maintenance Workers (1)											25%	25%						50%
212-461 Community Dev. Director													25%	13%				88%
212-462 Permit Technician III																		100%
212-462 Permit Technician I																		100%
525-118 Information Technology Manager				17%			34%	7%	9%									67%

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## Department Budgets

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This section contains detailed information for the City's organizational units, its departments. The budget summaries illustrate how the City's various funding sources are allocated to individual departments to fund their specific activities and programs.

The department sections are arranged in the following order:

- Elected Officials
  - City Council
  - City Treasurer
- Appointed Officials
  - City Manager
  - City Attorney
  - City Clerk
- Administration
  - Finance
  - Human Resources
- Public Safety
  - Police
  - Fire
- Public Works
- Community Development
- Community Services
- General Government

The following information is provided below in each department budget section:

- Mission;
- Major services and functions;
- FY 2024/25 key accomplishments;
- FY 2025/26 key priorities and projects;
- Significant special projects for FY 2026/27 – FY 2027/30;
- Major changes in FY 2025/26 budget;
- Position summary;
- Budget summaries at the department and division levels; and
- Major non-personnel expense details.

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## **CITY COUNCIL**

### **Mission**

The mission of the City Council is to use the tools at its disposal to create a safe, healthy, and prosperous community. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025, which contained the following vision, mission, and goals for the City.

### **Vision**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **Mission**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **Goals**

1. Safe and Resilient
2. Financially Stable
3. Vibrant and Beautiful
4. High Performance

### **Major Services and Functions**

The primary role of the City Council is to create local laws to support a safe, healthy, and prosperous community. The City Council also creates a vision and goals for the community, approves policies for the conduct of municipal affairs, and appropriates City funds through the budget process to support City programs and services. The City Council holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum. Council Members represent the City at local, regional, and State organizations. The five-member City Council is elected at large and serves four-year overlapping terms. The City Council appoints one of its members to serve as the Mayor each year. The City Council also serves as the governing body of the Successor Agency to the Pinole Redevelopment Agency ("Successor Agency"), and appoints members of the community to serve on various boards and commissions. The City Council appoints three City officers: the City Manager, City Attorney, and City Clerk.

### **FY 2024/25 Key Accomplishments**

- Recognized numerous individuals, community organizations, and causes for their contributions to Pinole and society

- Analyzed and approved a new five-year fire and emergency medical service agreement with the Contra Costa County Fire Protection District ("Con Fire")
- Researched a potential local ballot measure to transition to a charter city and establish an increased real property transfer tax (RPTT)
- Approved an Economic Development Strategy
- Approved a Communication and Engagement Plan
- Adopted a new City of Pinole Local Roadway Safety Plan (LRSP)
- Approved a new 223-unit multifamily housing development on Fitzgerald Avenue ("Pinole Vista" apartment complex)
- Approved a preliminary design for the replacement of the San Pablo Avenue bridge between Pinole and Hercules
- Provided direction on and authorized the submittal of the draft 2023-2031 Housing Element Update
- Provided direction to staff on new City events, such as a Pinole Pride (civic/anniversary and LBGT) event in June 2023
- Provided direction on safety improvements on the Tennent Avenue corridor
- Established a Project Labor Agreement (PLA) Ad Hoc Subcommittee
- Improved the capital planning process by providing direction to staff on a capital projects prioritization methodology
- Authorized the sale of surplus City properties
- Adopted resolutions taking positions on key policy issues
- Adopted ordinances changing City laws on certain key issues
- Appropriated funding for a new Property and Facilities Master Plan
- Provided funding and direction on transportation safety capital projects

### **FY 2025/26 Key Priorities and Projects**

- Create new or updated ordinances to support a safe, healthy, and prosperous community
- Continue to recognize individuals, organizations, and causes through proclamations and resolutions
- Continue to advocate for the City in regional and State policy matters
- Continue to review and approve City policies and service models that will improve City efficiency and effectiveness
- Provide leadership and oversight of the implementation of the Strategic Plan
- Consider development applications that will improve the community
- Provide direction and adopt updates to the City General Plan Safety and Health and Environmental Justice elements
- Create an updated Long-Term Financial Plan that determines how to address the City's unfunded liabilities
- Establish a process to quickly respond to advocacy opportunities regarding proposed State legislation
- Direct staff on the redevelopment of "Community Corner" (lot at the corner of San Pablo Avenue and Tennent)
- Review City's use of its Section 115 Pension Trust

- Continue to expand relationships with elected officials in neighboring cities, special districts, and at the State and federal levels

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Create new or updated ordinances to support a safe, healthy, and prosperous community

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Council department. Support to the City Council is provided by City staff budgeted in other departments, such as the City Manager, City Attorney, City Clerk, and others.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**CITY COUNCIL BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	209,697	217,993	115,342	202,339	213,700	11,361	5%
Measure S 2014 - 106	-	9,202	-	-	-	-	0%
<b>Total</b>	<b>209,697</b>	<b>227,194</b>	<b>115,342</b>	<b>202,339</b>	<b>213,700</b>	<b>11,361</b>	<b>5%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages -401	45,581	33,883	27,168	33,750	43,050	9,300	22%
Employee Benefits - 410	42,818	49,760	42,754	57,559	61,219	3,660	6%
<b>Total Personnel</b>	<b>88,399</b>	<b>83,643</b>	<b>69,922</b>	<b>91,309</b>	<b>104,269</b>	<b>12,960</b>	<b>12%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services -	139,226	142,558	56,651	127,555	128,255	700	1%
Other Operating Expenses -43	1,384	1,632	1,017	1,030	1,375	345	25%
<b>Total Services and Supplies</b>	<b>140,609</b>	<b>144,189</b>	<b>57,668</b>	<b>128,585</b>	<b>129,630</b>	<b>1,045</b>	<b>1%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	15,000	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>15,000</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(21,392)	(18,525)	(14,666)	(19,785)	(23,224)	(3,439)	15%
General Liability Insurance - 46201	2,082	2,887	2,418	2,230	3,025	795	26%
<b>Total Indirect Cost Allocations</b>	<b>(19,311)</b>	<b>(15,638)</b>	<b>(12,248)</b>	<b>(17,555)</b>	<b>(20,199)</b>	<b>(2,644)</b>	<b>13%</b>
<b>Total</b>	<b>209,697</b>	<b>227,194</b>	<b>115,342</b>	<b>202,339</b>	<b>213,700</b>	<b>11,361</b>	<b>5%</b>
<b>EXPENDITURES BY PROGRAM</b>							
City Council - 110	209,697	227,194	115,342	202,339	213,700	11,361	5%
<b>Total</b>	<b>209,697</b>	<b>227,194</b>	<b>115,342</b>	<b>202,339</b>	<b>213,700</b>	<b>11,361</b>	<b>5%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
City Council Retreat/Planning Workshop	\$ 10,000	
<b>42201 Office Expense</b>	<b>\$ 500</b>	<b>\$ 1,200</b>
<b>4230X Travel and Training</b>	<b>\$ 25,380</b>	<b>\$ 25,380</b>
ABAG Delegate	\$ 250	
CCC Mayor's Conference monthly dinners (24 @ \$70)	1,680	
Council Member 1 Discretionary Travel/Training Allocation	4,250	
Council Member 2 Discretionary Travel/Training Allocation	4,250	
Council Member 3 Discretionary Travel/Training Allocation	4,250	
Council Member 4 Discretionary Travel/Training Allocation	4,250	
East Bay Division meetings (12 @ \$50)	600	
Mayor Discretionary Travel/Training Allocation	4,250	
Mayor travel expenses	600	
Other identified City sponsored events	250	
Various dinners/award ceremonies	750	
<b>42401 Memberships</b>	<b>\$ 23,485</b>	<b>\$ 23,485</b>
ABAG dues	\$ 5,500	
Contra Costa Mayor's Conference membership & exp.	1,400	
LAFCO dues	6,300	
League of CA Cities	7,685	
League of California Cities East Bay Division	400	
National League of Cities	1,700	
Other Memberships	500	
<b>42514 Special Department Expense</b>	<b>\$ 68,190</b>	<b>\$ 68,190</b>
City Council meetings recorded by PCTV	\$ 56,490	
Mayoral Celebration expense	400	
Misc. supplies and food for meetings	1,000	
Other special department expenses	1,000	
Stipends for High School Student Internship Program (up to 2)	8,700	
West County Mayor's Breakfast meetings	600	
<b>Total Professional/Administrative Services</b>		<b>\$ 128,255</b>
<b>4310X Utilities</b>	<b>\$ 1,030</b>	<b>\$ 1,375</b>
Gas/Electric	\$ 1,300	
Water	75	

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## **CITY TREASURER**

### **Mission**

The mission of the City Treasurer is to, in collaboration with the Finance Director, ensure that all City funds are received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and Generally Accepted Accounting Principles (GAAP).

### **Major Services and Functions**

The City Treasurer provides input to the Finance Director on quarterly investment reports that the Finance Director creates for the City Council. The reports include reconciled bank balances, the type and amount of investments and deposits of City funds, the institution in which these deposits are made, market values, maturity dates, and rates of interest. In addition, the City Treasurer reviews the weekly check run and is one of the authorized City counter signatories of checks in an amount of \$5,000 or greater. The City's Investment Policy prioritizes safety, liquidity, and yield. The City Treasurer is an elected position and serves a four-year term.

### **FY 2024/25 Key Accomplishments**

- Collaborated with the Finance Director to provide quarterly investment reports to the City Council and to achieve the Investment Policy priorities of safety, liquidity, and yield
- Collaborated with the Finance Director to ensure that all City funds were received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and GAAP

### **FY 2025/26 Key Priorities and Projects**

- Continue to collaborate with the Finance Director on investment management and treasury functions

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Treasurer department. Support to the City Treasurer is provided by City staff budgeted in other departments, primarily the Finance Department.

**CITY TREASURER BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	8,268	9,681	7,473	10,148	9,990	(158)	-2%
<b>Total</b>	<b>8,268</b>	<b>9,681</b>	<b>7,473</b>	<b>10,148</b>	<b>9,990</b>	<b>(158)</b>	<b>-2%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	7,306	3,024	2,192	3,000	3,000	-	0%
Employee Benefits - 410	2,860	7,552	5,514	7,519	7,295	(224)	-3%
<b>Total Personnel</b>	<b>10,166</b>	<b>10,576</b>	<b>7,706</b>	<b>10,519</b>	<b>10,295</b>	<b>(224)</b>	<b>-2%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	459	697	456	760	760	-	0%
<b>Total Services and Supplies</b>	<b>459</b>	<b>697</b>	<b>456</b>	<b>760</b>	<b>760</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Admin Credits - 46121	(2,542)	(1,849)	(905)	(1,329)	(1,276)	53	-4%
General Liability Insurance - 46201	185	257	215	198	211	13	6%
<b>Total Indirect Cost Allocations</b>	<b>(2,357)</b>	<b>(1,592)</b>	<b>(690)</b>	<b>(1,131)</b>	<b>(1,065)</b>	<b>66</b>	<b>-6%</b>
<b>Total</b>	<b>8,268</b>	<b>9,681</b>	<b>7,473</b>	<b>10,148</b>	<b>9,990</b>	<b>(158)</b>	<b>-2%</b>
<b>EXPENDITURES BY PROGRAM</b>							
City Treasurer - 113	8,268	9,681	7,473	10,148	9,990	(158)	-2%
<b>Total</b>	<b>8,268</b>	<b>9,681</b>	<b>7,473</b>	<b>10,148</b>	<b>9,990</b>	<b>(158)</b>	<b>-2%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42301 Travel &amp; Training</b>	<b>\$ 400</b>	<b>\$ 400</b>
Misc. training	\$ 400	
<b>42401 Memberships</b>	<b>\$ 110</b>	<b>\$ 110</b>
CSMFO Dues	\$ 110	
<b>42506 Bonds</b>	<b>\$ 250</b>	<b>\$ 250</b>
Bond for City Treasurer position	\$ 250	
<b>Total Professional/Administrative Services</b>	<b>\$ 760</b>	

## **CITY MANAGER**

The City Manager department is comprised of the following divisions:

- Administration and Programs; and
- Information Technology; and
- Communications (includes Pinole Community Television)

### **Mission**

The mission of the City Manager's office (department) is to support the City Council in its policy development and to lead all City staff and operations to ensure efficient and effective service delivery.

### **Major Services and Functions**

The City of Pinole is organized under a "council-manager" form of operation. This form of operations consists of an elected City Council that is responsible for policymaking and a professional City Manager, appointed by the Council, who is responsible for carrying out the policies of the Council and leading City operations. In addition to leading City operations, the City Manager's office also performs or coordinates some specific functions on behalf of the entire City organization, including the following:

- Communication and engagement
- Intergovernmental relations
- Information technology
- Strategic planning and organizational assessment

The Information Technology Division maintains hardware and software throughout the City organization. The Division collaborates with other City departments to conduct business process re-engineering and to select and implement appropriate technology to meet City needs. The Division manages information services citywide. The City is in the process of transitioning from using a private firm for managed IT services to an internal IT Department. The IT Department will provide citywide network administration, security, equipment and software maintenance, and end user support.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Supported the City Council in its development of policy on key community issues
- Supported City departments in the implementation of a number of process improvements and new policies
- Worked with local, regional, State, and federal agencies to advance Pinole's interests
- Created written policies and procedures on numerous administrative matters

- Launched a new website, City Seal, logo and branding guidelines
- Implemented a new voice over internet protocol (VOIP) phone system

### Strategic Plan Strategies

- Implemented many IT projects, including significantly improving network security
- Continues to expand communication and engagement with the community through the use of new tools and techniques
- Increased engagement with community and civic organizations, neighboring cities, and special districts
- Launched a new website Content Management System (CMS) and mobile application

### **FY 2025/26 Key Priorities and Projects**

#### Baseline Work (Including Staff-Initiated Special Projects)

- Complete the transition to an Internal IT Department
- Continue developing innovative strategies for communication and engagement
- Develop Real Estate/Property Master Plan Strategy
- Create additional revenue proposals for Council's approval and direction
- Launch Citizen's Academy

### Strategic Plan Strategies

- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Complete priority projects as outlined in the 2021/22-2025/26 Information Technology (IT) Plan

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Complete Strategic Plan strategies
- Support Pinole Community Television in the implementation of its PCTV Strategy
- Implement a Citizens Academy

### **Major Changes in FY 2025/26 Budget**

The City Manager Department has reduced its Professional Services budget across all its divisions due to bringing several services in-house. The Information Technology division budget includes a number of projects identified in the City's IT Plan, as well as new one-time and ongoing operational costs associated with the transition to an internal IT Department. The City Manager Department is also taking on the real estate division, and some of the grant writing.

Also, the Administrative Assistant position has been fully allocated to the Finance Department beginning FY 2025/26.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
City Manager	1.00	1.00	1.00	1.00	1.00
Communications Director	0.00	0.00	0.00	0.00	1.00
Information Technology Manager	0.00	0.00	0.00	0.00	1.00
Information Technology Technician	0.00	0.00	0.00	0.00	0.00
Management Analyst	1.00	0.00	0.00	0.00	0.00
Assistant to the City Manager	0.00	1.00	1.00	1.00	0.00
Administrative Assistant	1.00	1.00	0.20	0.20	0.00
<b>Total</b>	<b>3.00</b>	<b>3.00</b>	<b>2.20</b>	<b>2.20</b>	<b>3.00</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**CITY MANAGER BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	567,995	535,472	440,359	683,857	535,563	(148,294)	-28%
<b>Total</b>	<b>567,995</b>	<b>535,472</b>	<b>440,359</b>	<b>683,857</b>	<b>535,563</b>	<b>(148,294)</b>	<b>-28%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	443,050	549,274	355,906	531,071	465,606	(65,465)	-14%
Overtime - 402	3,813	4,686	4,242	342	-	(342)	-100%
Employee Benefits - 410	320,989	202,877	154,307	296,939	145,569	(151,370)	-104%
<b>Total Personnel</b>	<b>767,852</b>	<b>756,837</b>	<b>514,454</b>	<b>828,352</b>	<b>611,175</b>	<b>(217,177)</b>	<b>-36%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	164,870	85,637	86,196	203,980	95,380	(108,600)	-114%
Other operating Expenses - 43	1,892	2,224	1,394	1,425	1,675	250	15%
<b>Total Services and Supplies</b>	<b>166,762</b>	<b>87,862</b>	<b>87,590</b>	<b>205,405</b>	<b>97,055</b>	<b>(108,350)</b>	<b>-112%</b>
<b>Indirect Cost Allocations</b>							
Admin Credits - 46121	(396,897)	(351,673)	(199,760)	(385,020)	(205,383)	179,637	-87%
General Liability Insurance - 46201	29,629	42,230	38,075	35,120	32,716	(2,404)	-7%
<b>Total Internal Cost Allocations</b>	<b>(367,268)</b>	<b>(309,443)</b>	<b>(161,685)</b>	<b>(349,900)</b>	<b>(172,667)</b>	<b>177,233</b>	<b>-103%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	649	216	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>649</b>	<b>216</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>567,995</b>	<b>535,472</b>	<b>440,359</b>	<b>683,857</b>	<b>535,563</b>	<b>(148,294)</b>	<b>-28%</b>
<b>EXPENDITURES BY PROGRAM</b>							
City Manager - 111	567,995	535,472	440,359	683,431	535,563	(147,868)	-28%
<b>Total</b>	<b>567,995</b>	<b>535,472</b>	<b>440,359</b>	<b>683,431</b>	<b>535,563</b>	<b>(147,868)</b>	<b>-28%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 154,000</b>	<b>\$ 154,000</b>
Communication and Engagement Consulting	\$ 40,000	
EOP Training (citywide)	20,000	
DEI Consulting	40,000	
Graphic Art Services	6,000	
Misc. Consulting	20,000	
Procurement and Research Services	28,000	



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**INFORMATION SYSTEMS BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	901,644	965,862	681,344	1,039,312	974,162	(65,150)	-7%
Recreation Fund - 209	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Building and Planning Fund - 212	139,817	376,581	168,312	174,734	213,810	39,076	18%
Sewer Enterprise Fund - 500	75,936	106,538	71,702	161,263	116,502	(44,761)	-38%
Cable Access TV Fund - 505	35,051	84,680	21,472	65,903	36,667	(29,236)	-80%
<b>Total</b>	<b>1,222,561</b>	<b>1,618,665</b>	<b>1,004,644</b>	<b>1,572,533</b>	<b>1,434,779</b>	<b>(137,754)</b>	<b>-10%</b>

**EXPENDITURES BY CATEGORY**

**Personnel**

Salaries & Wages - 401	-	-	-	-	138,362	138,362	100%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits - 410	-	-	-	-	56,575	56,575	100%
<b>Total Personnel</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>194,937</b>	<b>194,937</b>	<b>100%</b>

**Services and Supplies**

Professional & Administrative Services - 42	716,266	762,926	808,849	1,169,699	1,017,059	(152,639)	-15%
Other Operating Expenses - 43	221,846	250,896	113,317	149,966	168,618	18,652	11%
<b>Total Services and Supplies</b>	<b>938,111</b>	<b>1,013,822</b>	<b>922,166</b>	<b>1,319,665</b>	<b>1,185,677</b>	<b>(133,988)</b>	<b>-11%</b>

**Capital Outlay**

Asset Acquisition/Improvement - 47*	217,868	576,293	57,465	209,754	196,952	(12,802)	-7%
<b>Total Capital Outlay</b>	<b>217,868</b>	<b>576,293</b>	<b>57,465</b>	<b>209,754</b>	<b>196,952</b>	<b>(12,802)</b>	<b>-7%</b>

**Debt Service**

Debt Principal - 48101	108,731	111,927	-	-	-	-	0%
Debt Interest - 48102	13,017	7,261	-	-	-	-	0%
<b>Total Debt Service</b>	<b>121,748</b>	<b>119,188</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

**Indirect Cost Allocations**

Administrative Credits - 46121	-	-	-	-	(204,638)	(204,638)	100%
Administrative Debits - 46122	22,726	35,577	30,328	42,921	52,149	9,228	18%
General Liability - 46201	-	-	-	-	9,722	9,722	100%
Information Systems (IS) Charges - 46124	(1,222,561)	(1,618,665)	(1,002,283)	(1,572,533)	(1,434,779)	137,754	-10%
<b>Total Indirect Cost Allocations</b>	<b>(1,199,835)</b>	<b>(1,583,088)</b>	<b>(971,955)</b>	<b>(1,529,612)</b>	<b>(1,577,546)</b>	<b>(47,934)</b>	<b>3%</b>

<b>Total</b>	<b>77,892</b>	<b>126,215</b>	<b>7,676</b>	<b>(193)</b>	<b>21</b>	<b>214</b>	<b>0%</b>
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**EXPENDITURES BY PROGRAM**

Information Systems - 118	1,100,813	1,625,692	1,009,958	1,572,533	1,434,779	(137,754)	-10%
<b>Total</b>	<b>1,100,813</b>	<b>1,625,692</b>	<b>1,009,958</b>	<b>1,572,533</b>	<b>1,434,779</b>	<b>(137,754)</b>	<b>-10%</b>

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 633,055</b>	<b>\$ 421,400</b>
ClientFirst Trackit Support	\$ 75,000	
Cybersecurity Assessment/upgrades	15,000	
Digitizing Records Citywide	102,000	
Ewaste Disposal	2,400	
Misc. IT Consulting/projects/assessment (carryover)	50,000	
Network Infrastructure/upgrades	60,000	
Precision IT Managed Services	102,000	
Website Improvements and Custome Integration	15,000	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**42105 Network Maintenance** \$ 77,951 \$ 113,548

Network servers and hardware maintenance, including professional callouts.	
AWS hosting for Smart Geotech	\$ 1,910
Data backup protection for City Hall servers	24,190
Data backup protection for Public Safety servers	21,890
Firewall Maintenance for Public Safety	1,967
Ran Cal-ID Contra Costa County	34,650
SaaS Cloud Backup	5,400
Sophos Firewall Annual Maintenance & Support CH	4,560
Sophos Endpoint Protection for workstations and servers	12,721
Website Annual Hosting	4,560
Wi-Fi Service	1,700

**42106 Software Maintenance** \$ 260,186 \$ 271,472

Applicant Tracking System (NeoGov)	6,000
ArcGIS	5,000
Axon Cloud Storage for PD body cameras	16,391
BlueBeam Annual Maintenance	1,820
Comms Video Editing Software	2,085
CrimeView desktop support	3,277
Critical Reach maintenance	545
ESRI- Ainfo, Aedito, Aview maintenance	21,855
FileOnQ Support & maintenance	4,476
GreenHalo (Waste Tracking)	2,100
Laserfiche Annual Maintenance/License	16,148
OCV LLC Mobile Application	9,990
Onboarding System License (NeoGov)	6,000
OpenGov	16,000
PD Computer Mgmt. Software	2,403
Public Records Management (GovQA)	6,180
Public Input Engagement Software	15,575
RecDesk Software	5,562
RS Means Data	2,040
Selectron Software Annual	12,000
Trackit Software Annual	42,800
Tyler Incode License & Maintenance	68,000
Versatile Express & Retention Support (Zasio)	4,505
Zoll Fire RMS Support (Station 73)	720

**42107 Equipment Maintenance** \$ 48,252 \$ 33,121

Copier Lease and Maintenance (Xerox)	\$ 30,000
Mailing System Meter Lease (Pitney Bowes)	2,060
Printer Repair Service	1,061

**42203 Shipping and Mailing** \$ 18,110 \$ 18,110

Citywide Postage & Shipping	\$ 16,000
Postage Equipment	2,110

**42510 Software Purchase & Subscriptions** \$ 132,145 \$ 159,409

Adobe Acrobat	\$ 10,148
Agenda Management Software	19,491
Canva Teams Subscription	1,500
Copware Site License	300
Docusign Subscription	26,000
IT Helpdesk Software	3,900
IT Opts Management Software	12,000
Livescan maintenance	10,609
ManageEngine MDM (PD)	2,245
Microsoft Visio	3,280
Mobile Devise management	3,000
Office 365 G3 License (140 Licenses)	43,200
PD background checks (TLO, Transunion)	1,400
Pinole Municode	500
Realquest maintenance	9,000
Social Media Archiving/mgmt solution	5,000
YouTube Premier subscriptions	336
Zoom Licenses (21 users, 4 webinar)	7,500

**Total Professional/Administrative Services \$ 1,017,059**

**43101 Communications** \$ 149,966 \$ 168,618

AT&T voice service	\$ 25,300
Global Wireless Communications	1,400
Tiny Tots solar	618
Verizon cell service	71,400
VOIP Telecom Service	33,000
43105 Cable	2,500
43106 Citywide Internet Services	24,800
43106 Internet service for the Corp Yard	9,600

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

<b>47102 Computer Equipment</b>	<b>\$ 209,754</b>	<b>\$ 196,952</b>
Conference Room/Lobby Monitors and Computeres	\$ 11,452	
Emergency Power to City Hall, UPS refresh	47,000	
Livescan Machine Replacement	6,000	
Refresh EOC System	25,000	
Replace 43 workstations	107,500	

**INFORMATION SYSTEMS CHARGES FOR COMMUNICATION & TECHNOLOGY**

<b>46124 IS Charges for Communication &amp; Technology</b>		<b>\$ (1,572,264)</b>	<b>\$ (1,434,779)</b>
Finance	[100-115]	\$ (9,033)	
General Government	[100-117]	(364,263)	
Police Services	[100-222]	(373,051)	
Police Dispatch	[100-223]	(66,790)	
Fire	[100-231]	(4,021)	
Public Works	[100-341]	(151,887)	
Code Enforcement	[100-465]	(5,116)	
Community Services	[209-551]	(93,637)	
Planning	[212-461]	(5,116)	
Development Services	[212-462]	(208,694)	
Sewer WPCP	[500-641]	(67,734)	
Sewer Collection (CY)	[500-642]	(48,768)	
PCTV	[505-119]	(36,667)	

## **PINOLE COMMUNITY TELEVISION**

The PINOLE COMMUNITY TELEVISION is a division of the City Manager's Office. PCTV is comprised of the following subdivisions:

- Administration and Programs: and
- Public Broadcasting

### **Mission**

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories. Through hands-on training and production opportunities, PCTV empowers community members to stay informed, engage in local government, and contribute to a vibrant, connected community.

### **Major Services and Functions**

PCTV operates the City's public, educational, and governmental (PEG) cable television program, which involves broadcasting the City's public meetings and recording, producing, and broadcasting a limited number of significant community events on the local television channels dedicated by City's franchise cable television providers: Comcast (channels 26 and 28) and AT&T Uverse (channel 99 submenu Pinole Community TV).

Through PEG, PCTV broadcasts content to the community on its dedicated local cable channels, and via live stream on the City website, mobile app, and internet streaming channels: Roku, Amazon Fire, and Apple TV. The division supports the community by broadcasting content that is accessible, independent from political and commercial influence, and distinctively local. PCTV holds a key role in broadcasting important public safety information, and in the event of an emergency, through our regional broadcast systems.

PCTV provides high quality audio, visual, and production services to City departments. PCTV is responsible for the operation, maintenance and storage of the portable movie screen that is used for movies in the park events. PCTV frequently works with the City Manager department on communications-related services and projects.

PCTV has service agreements with other public agencies (El Cerrito, Westcat) to record, produce, and broadcast those agencies' public meetings. In addition, the division also provides recording and production services to private parties on a fee for service basis.

As part of a renewed department strategy, PCTV is evolving into a dynamic hub for local media, civic engagement, and community connection. Expanding beyond traditional

government broadcasts, PCTV will provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, PCTV will support local businesses, organizations, and residents in sharing their stories and staying informed.

The department generates revenue primarily through internal billing of services provided to City departments, franchise fees, contract service fees, and donations. PCTV is in the process of identifying additional sources of revenue, such as equipment rentals, sponsorships, grant funding and partnerships.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- PCTV staff continues to maintain operations.
- Completed a community needs assessment (PCTV Survey); gathered feedback from over 170 participants to identify broadcast, programming, community media, production (and other) services and programs desired by the community.
- Initiated the development of a PCTV Strategy using in-house staff.
- Successfully implemented Master Control Automation system and Closed Captioning.
- Successfully developed the Pinole Community TV application, with streaming available on Roku, Amazon Fire, and Apple TV.
- Continues to provide quality drone photo and video documentation of Pinole.
- Completed the conversion of the Pinole Council Chambers to High-Definition (HD) quality.
- Completed another full year of The Beat of Pinole a Mayoral update broadcast and continued production of monthly episodes.
- Managed the resources to facilitate the Movies in the Park.
- Completed E-waste disposal of obsolete tools.
- Covered and broadcasted the Fourth of July Celebration, National Night Out, Tree Lighting ceremony, The Pinole Classic Car Show, Pride & Juneteenth Celebration.
- Reviewed and updated hourly rates and fees. Established a fee list for equipment rentals and services.

### Strategic Plan Strategies

- Continues to support and enhance the Communication and Engagement Plan.

## **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Maintain PCTV's on air status and coverage of Pinole Government meetings.
- Hire and train cable technicians.
- Continue to replace obsolete equipment and dispose of e-waste
- Complete the PCTV Strategy to define mission, activities, staffing, equipment, and fee structure.
- Ensure accessibility compliance for both cable and web streaming content.

### Strategic Plan Strategies

- Provide media (photography and videography) services to the City of Pinole to enhance communications.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Begin implementation of the PCTV Strategy, which will include:
  - Community-focused service delivery model
  - Sponsorship Program
  - Volunteer and Internship Programs
  - Fiscally sustainable programs and funding
  - Improved access to community media and local government
- Facilitate the projector/screen replacement and camera in the council chambers.

### **Major Changes in FY 2025/26 Budget**

The exponential need to replace costly equipment that has far outlived its useful life expectancy prompted PCTV to create the FY 2024/25 budget by sourcing unused PEG funds that date back to 2016. PEG funds are either franchise equipment funds or PEG fees that were not expended for PEG uses in prior years, but are designated to be used specifically for Public, Educational, or Governmental access related expenses.

Last year, PCTV created a three-year equipment plan to fund the conversion to HD and replace items that have outlived their useful life expectancy. The plan includes the upgrading of the display wall or projector screen to a video display wall system, replacement of the Character Generators (graphics for live coverage, meetings), wireless audio systems for the Chambers, updated assisted listening systems meeting the ADA requirements, editing tools, a variety of HD components, and more. The plan also includes enhancements to mobile production equipment that will improve coverage of City and community events and allow for ease of use for public access in alignment with the PCTV Strategy.

PCTV has reconciled revenue entries to reflect the current client base which has resulted in decreased revenue projections for FY 2024/25. PCTV has developed a service agreement template that can be used for fee-for-service requests that will allow for greater flexibility for future clients. PCTV is also working to add value to its existing services by

expanding viewership to internet streaming channels (such as Apple TV) and by providing high-definition and high-quality video production with newer equipment.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Cable Access Coordinator	1.00	1.00	1.00	1.00	1.00
Cable Access Technician	1.00	1.00	1.00	1.00	1.00
Cable Equipment Operators, PT/Temp	0.75	0.75	0.75	0.75	0.75
<b>Total</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>	<b>2.75</b>

**CABLE ACCESS TV**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
Cable Access Television Fund - 505	502,606	555,518	426,746	833,883	653,087	(180,796)	-28%
<b>Total</b>	<b>502,606</b>	<b>555,518</b>	<b>426,746</b>	<b>833,883</b>	<b>653,087</b>	<b>(180,796)</b>	<b>-28%</b>

**EXPENDITURES BY CATEGORY**

**Personnel**

Salaries & Wages -401	225,354	233,840	159,396	248,443	247,964	(479)	0%
Overtime - 402	1,218	1,255	1,345	4,044	4,044	-	0%
Employee Benefits - 410	172,981	184,493	161,792	228,044	239,500	11,456	5%
<b>Total Personnel</b>	<b>399,553</b>	<b>419,589</b>	<b>322,533</b>	<b>480,531</b>	<b>491,508</b>	<b>10,977</b>	<b>2%</b>

**Services and Supplies**

Professional & Administrative Services - 42	10,052	4,724	1,855	52,170	40,450	(11,720)	-29%
Other Operating Expenses - 43	6,995	6,727	9,657	6,818	6,818	-	0%
Materials & Supplies - 44	128	-	-	350	350	-	0%
<b>Total Services and Supplies</b>	<b>17,174</b>	<b>11,451</b>	<b>11,512</b>	<b>59,338</b>	<b>47,618</b>	<b>(11,720)</b>	<b>-25%</b>

**Capital Outlay**

Asset Acquisition/Improvement - 47	14,063	2,075	53,137	211,425	49,355	(162,070)	-328%
<b>Total Capital Outlay</b>	<b>14,063</b>	<b>2,075</b>	<b>53,137</b>	<b>211,425</b>	<b>49,355</b>	<b>(162,070)</b>	<b>-328%</b>

**Indirect Cost Allocations**

Admin Credits - 46121	(145,623)	(157,411)	-	-	-	-	0%
Admin Debits - 46122	167,113	176,869	-	-	10,232	10,232	100%
IS Charges - 46124	35,051	84,680	21,472	65,903	36,667	(29,236)	-80%
Legal Charges - 46126	784	-	-	-	-	-	0%
General Liability Insurance -46201	14,492	18,266	18,091	16,686	17,708	1,022	6%
<b>Total Indirect Cost Allocations</b>	<b>71,816</b>	<b>122,404</b>	<b>39,563</b>	<b>82,589</b>	<b>64,607</b>	<b>(17,982)</b>	<b>-28%</b>

**Total**

<b>502,606</b>	<b>555,518</b>	<b>426,746</b>	<b>833,883</b>	<b>653,087</b>	<b>(180,796)</b>	<b>-28%</b>
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**EXPENDITURES BY PROGRAM**

Cable Access Television	502,606	555,518	426,746	833,883	653,087	(180,796)	-28%
<b>Total</b>	<b>502,606</b>	<b>555,518</b>	<b>426,746</b>	<b>833,883</b>	<b>653,087</b>	<b>(180,796)</b>	<b>-28%</b>

[1] PEG funded

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 37,000</b>	<b>\$ 12,000</b>
Marketing Strategies and Development	\$ 12,000		
<b>42106 Software Maintenance</b>		<b>\$ 1,805</b>	<b>\$ 5,940</b>
Telvue subscription	\$ 5,940		
<b>42107 Equipment Maintenance</b>		<b>\$ 3,516</b>	<b>\$ 3,516</b>
Equipment repair	\$ 422		
Equipment repair parts	2,813		
Loaner equipment	281		
<b>42108 Maintenance Structure/Imp</b>		<b>\$ 2,721</b>	<b>\$ 2,721</b>
Cleaning supplies	\$ 500		
Elevator maintenance	1,200		
HVAC maintenance	800		
Pest control	221		
<b>42201 Office Expense</b>		<b>\$ 400</b>	<b>\$ 520</b>
<b>4230X Travel and Training</b>		<b>\$ 3,923</b>	<b>\$ 6,373</b>
Alliance for Community Media Convention	\$ 2,450		
NAB Convention for two employees	3,017		
Other Travel and Training	906		
<b>42514 Special Department Expense</b>		<b>\$ 2,805</b>	<b>\$ 9,380</b>
Closed Captioning	\$ 3,575		
Misc. specialized supplies	1,191		
Other special department expenses	4,014		
Uniforms/PCTV branded shirts/hats	600		
<b>Total Professional/Administrative Services</b>		<b>\$ 40,450</b>	
<b>4310X Utilities</b>		<b>\$ 5,517</b>	<b>\$ 5,517</b>
43103 Gas and Electric	\$ 5,002		
43102 Water	515		
<b>43201 Property Taxes</b>		<b>\$ 1,301</b>	<b>\$ 1,301</b>
	\$ 1,301		
<b>44301 Fuel</b>		<b>\$ 350</b>	<b>\$ 350</b>
<b>47101 Equipment</b>		<b>\$209,420</b>	<b>\$ 47,350</b>
8K Control room switcher	\$ 12,000		
AI Editing Tools	900		
DSLR Still Camera/video	4,000		
Hand-held Field Cameras (SD Card)	1,000		
Hand-held Ozmo Camera w/clip on mic	1,000		
Monitors Upgrade and Multiview Processor	950		
Multi-camera Flay Pack	10,000		
Podium with Built-in Speakers and Mic	1,000		
Professional PA Equipment	11,000		
Streaming Encoder for Mobile Broadcast	4,500		
Waveform Monitor/Conversion software	1,000		
<b>47103 Furniture</b>		<b>\$2,005</b>	<b>\$ 2,005</b>
Office desk chairs	\$ 605		
Studio furniture	1,400		

## **CITY ATTORNEY**

### **Mission**

The mission of the City Attorney is to provide quality, comprehensive legal representation to the City of Pinole.

### **Major Services and Functions**

The City Attorney is the Chief Legal Officer for the City. The City Attorney provides legal advice to the City Council, City officials, and staff. The City Attorney prepares and reviews ordinances, resolutions, and contracts for City Council consideration, and represents the City in legal actions, both affirmative claims and defense of claims brought against the City. The City Attorney also serves as general counsel for the Successor Agency for the Redevelopment Agency. The City Attorney plays a key role in risk management for the City of Pinole advising on legal compliance and best practices to limit liability for the City. The City Attorney prepares legal opinions at the request of the City Council and staff as needed and advises on all legal issues related to the City. The City Attorney is a strategic advisor to the City Council and staff assisting in the implementation and execution of the City's goals and objectives.

### **FY 2024/25 Key Accomplishments**

- Advised the City on legal process, special legislation and requirements for sales tax ballot measure and successful passage and implementation of Measure I.
- Assisted in preparation of ordinances, Zoning Code updates and resolutions to implement requirements for City Housing Element.
- Provided legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, and onboarding of new City Manager.
- Managed and coordinated City defense, and affirmative litigation, to advance claims resolution, settlement and final judgment.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advised City on code enforcement actions and abatement warrants.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff.

### **FY 2025/26 Special Projects**

- Assist with the negotiation of solid waste Franchise Agreement and related Prop 218 approval process.
- Advise City Manager and City Council on options for City revenue measures.

- Provide legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, as well as liability avoidance management practices.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advise City on code enforcement processes and procedures.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to update the Pinole Municipal Code to comply with evolving legal requirements, best practices, and City Council directives.
- Provided advice and counsel regarding compliance with new State laws to facilitate the development of housing, and assist the City with completion of the updated Housing Element.

### **Major Changes in FY 2025/26 Budget**

Anticipating the amount of legal services needed by the City in any given year is difficult. The rates for City Attorney legal services are as set forth in the contract approved by the City Council on March 5, 2024. Some legal costs incurred by the City are reimbursed to the General Fund and are not reflected in the proposed budget. Those include, but are not limited to, code enforcement, development projects and property dispositions, and successful defense of claims that have prevailing party attorney fee provisions. These reimbursements will help offset the actual cost of legal services for the City.

### **Position Summary**

No personnel are directly assigned to this department. Legal services are provided to the City by a private law firm on a contract basis.

**CITY ATTORNEY BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	330,354	229,817	304,057	297,031	305,965	8,934	3%
<b>Total</b>	<b>330,354</b>	<b>229,817</b>	<b>304,057</b>	<b>297,031</b>	<b>305,965</b>	<b>8,934</b>	<b>3%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Legal Services</b>							
Attorney Services - 42102	899,583	662,442	396,681	581,131	598,565	17,434	3%
<b>Total Legal Services</b>	<b>899,583</b>	<b>662,442</b>	<b>396,681</b>	<b>581,131</b>	<b>598,565</b>	<b>17,434</b>	<b>3%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(569,229)	(432,626)	(92,623)	(284,100)	(292,600)	(8,500)	3%
<b>Total Indirect Cost Allocations</b>	<b>(569,229)</b>	<b>(432,626)</b>	<b>(92,623)</b>	<b>(284,100)</b>	<b>(292,600)</b>	<b>(8,500)</b>	<b>3%</b>
<b>Total</b>	<b>330,354</b>	<b>229,817</b>	<b>304,057</b>	<b>297,031</b>	<b>305,965</b>	<b>8,934</b>	<b>3%</b>
<b>EXPENDITURES BY PROGRAM</b>							
City Attorney - 114	330,354	229,817	304,057	297,031	305,965	8,934	3%
<b>Total</b>	<b>330,354</b>	<b>229,817</b>	<b>304,057</b>	<b>297,031</b>	<b>305,965</b>	<b>8,934</b>	<b>3%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42102 Attorney Services - General Fund</b>	<b>\$ 581,131</b>	<b>\$ 598,565</b>
General legal services for FY 2025/26	\$598,565	

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## **CITY CLERK**

### **Mission**

The City Clerk's mission is to fulfill the role as elections official, legislative administrator, and records manager for the City in an efficient, professional, and friendly manner; to provide outstanding support to the Council throughout the legislative process; and to serve the citizens of Pinole as an accessible and responsive representative of transparent and open government.

### **Major Services and Functions**

The City Clerk is an appointed officer by the City Council and is responsible for preparing agenda packets, producing the official records of Council decisions, maximizing public access to municipal government, ensuring transparency to the public, and is the official custodian of the records of the City. The City Clerk serves as the Elections Official of the City and conducts all City elections; acts as a Compliance Officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. Some specific functions of the City Clerk's office include the following:

- Provide accurate and timely minutes for the City Council and Finance Subcommittee
- City Council and Finance Sub-Committee agenda packet management
- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Coordinate Citywide Records Management Program and conduct semi-annual audit
- Streamline the paperless filing and electronic submission of Form 700 for FPPC filers
- Administration of the City's Public Records Act Program
- Codification of Pinole municipal code
- Provide excellent customer service to members of the community & staff

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implemented a new agenda management and streaming platform for public meetings
- Implemented a new Commissioner Appreciation event
- Conducted recruitment process for various City advisory commissions
- Maintained the City Council legislative record including processing of 99 resolutions, 6 ordinances and 59 proclamations
- Improved tracking procedures for contract routing, claims, and other legal notices

- Oversaw and facilitated response to city-wide public records requests
- Partnered with the American Red Cross to host a staff and community blood drive
- Improved application procedures for Boards and Commissions by implementing an online application process that would also retain and track volunteer interest for future recruitments

**FY 2025/26 Key Priorities and Projects**

Baseline Work (Including Staff-Initiated Special Projects)

- Implement online filing system for financial disclosure forms required by the FPPC (Campaign and Code-Designated Filers)
- Improve recruitment tools for Boards & Commissions
- Revamp the Citywide Records Management program
- Create training program for Commission staff liaisons
- Implement new City-wide Retention Schedule and work with all departments to improve records practices
- Update City Clerk Department administrative policies and procedures

**Significant Special Projects for FY 2026/27 through FY 2029/30**

- Improve City-wide Records Management Program by working with departments to assess needs, digitize records, and improve retention and destruction practices

**Major Changes in FY 2025/26 Budget**

The City Clerk budget for FY 2024/25 does not include any significant changes relative to the FY 2023/24 budget.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
City Clerk	1.00	1.00	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00	1.00	1.00
Administrative Assistant	0.48	1.00	1.00	1.00	1.00
<b>Total</b>	<b>2.48</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>	<b>3.00</b>

**CITY CLERK BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	511,112	615,496	567,190	717,294	733,895	16,601	2%
<b>Total</b>	<b>511,112</b>	<b>615,496</b>	<b>567,190</b>	<b>717,294</b>	<b>733,895</b>	<b>16,601</b>	<b>2%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	334,435	388,219	303,719	403,272	409,363	6,091	1%
Employee Benefits- 410	115,140	174,302	158,771	192,621	209,258	16,637	8%
<b>Total Personnel</b>	<b>449,575</b>	<b>562,521</b>	<b>462,490</b>	<b>595,893</b>	<b>618,621</b>	<b>22,728</b>	<b>4%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services -	67,200	45,736	74,815	93,150	84,560	(8,590)	-10%
Other Operating Expenses - 43	2,052	2,415	1,511	1,600	1,950	350	18%
<b>Total Services and Supplies</b>	<b>69,252</b>	<b>48,151</b>	<b>76,326</b>	<b>94,750</b>	<b>86,510</b>	<b>(8,240)</b>	<b>-10%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	15,627	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>15,627</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Admin Credits - 46121	(37,095)	(40,999)	-	-	-	-	0%
Admin Debits - 46122	7,707	-	-	-	-	-	0%
General Liability Insurance - 46201	21,672	30,194	28,375	26,651	28,764	2,113	7%
<b>Total Internal Cost Allocations</b>	<b>(7,716)</b>	<b>(10,804)</b>	<b>28,375</b>	<b>26,651</b>	<b>28,764</b>	<b>2,113</b>	<b>7%</b>
<b>Total</b>	<b>511,112</b>	<b>615,496</b>	<b>567,190</b>	<b>717,294</b>	<b>733,895</b>	<b>16,601</b>	<b>2%</b>
<b>EXPENDITURES BY PROGRAM</b>							
City Clerk - 112	511,112	615,496	567,190	717,294	733,895	16,601	2%
<b>Total</b>	<b>511,112</b>	<b>615,496</b>	<b>567,190</b>	<b>717,294</b>	<b>733,895</b>	<b>16,601</b>	<b>2%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 55,300</b>	<b>\$ 40,350</b>
Citywide historical records project support	\$ 11,300		
Meeting minutes transcription	20,000		
Netfile- Campaign Filing & Commission Support	7,050		
Pinole Municipal Code codification and update	2,000		
<b>42201 Office Expense</b>		<b>\$ 1,600</b>	<b>\$ 1,600</b>
Misc. office expenses & proclamations and certificates	\$1,600		
<b>4230X Travel and Training</b>		<b>\$ 6,365</b>	<b>\$ 12,725</b>
CCAC Annual Conference (2)	\$ 1,050		
City Clerk's New Law/Election Seminar/Misc. Training (2)	2,400		
IIMC Annual Conference	675		
Regional Trainings (CCAC) (4)	500		
Technical Training for Clerks	1,500		
42302 Travel expense/Mileage	6,000		
42303 Meal allowance	600		
<b>42401 Memberships</b>		<b>\$ 1,210</b>	<b>\$ 1,210</b>
CCAC Dues (2)	\$ 520		
IIMC Member Dues (2)	540		
MMANC Member dues (2)	150		
<b>42506 Bonds</b>		<b>\$ 175</b>	<b>\$ 175</b>
<b>42514 Special Department Expense</b>		<b>\$ 28,500</b>	<b>\$ 28,500</b>
Boards & Commissions Recognition Event	\$ 3,500		
Election	22,500		
Public Notices	2,500		
<b>Total Professional/Administrative Services</b>			<b>\$ 84,560</b>
<b>4310X Utilities</b>		<b>\$ 1,600</b>	<b>\$ 1,950</b>
Gas/Electric	\$ 1,800		
Water	150		

## **FINANCE**

### **Mission**

The mission of the Finance Department is responsible for the overall financial management of the City. The Department's core function is to secure the financial position by providing the City Council, City Management, staff, and the public with financial information necessary to ensure sound financial decisions and to ensure appropriate procedures to protect the City's financial assets. This is accomplished through timely and effective preparation of the Annual Comprehensive Financial Report, Budget, quarterly financial and investment reports, and adequate financial controls.

### **Major Services and Functions**

The Finance Department is responsible for accounting operations including accounts payable, accounts receivable, payroll processing, and audits; budget management and long-range financial planning; purchasing; treasury management; debt and bond administration; and business license administration.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Adopted annual budget by June 30<sup>th</sup>
- Coordinated formal dissolution of the Successor Agency
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements
- Implemented a more robust quarterly financial report which now includes more data

#### **Strategic Plan Strategies**

- Assisted with identifying, analyzing, and advancing revenue generating opportunities, including a potential revenue ballot measure for the November 2024 election

### **FY 2025/26 Key Priorities and Projects**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Establish a comprehensive accounting manual as a desktop reference for staff

- Enhance financial transparency by publishing high-level financial data on the City’s website
- Implement automated accounts payable system to pay vendors electronically and reduce/eliminate paper checks

Strategic Plan Strategies

- Assist with developing an approach to funding infrastructure maintenance and improvements

Other Council-Directed Special Projects

- Provide strategic support to other City departments in the advancement of Council-directed special projects

**Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue developing long-term strategic financial planning
- Develop a participatory budget process

**Major Changes in FY 2025/26 Budget**

The only notable change to the Finance department budget for FY 2025/26 is the Administrative Assistant will be fully assigned to Finance, bringing the total FTE from 3.75 to 4.00.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Finance Director	1.00	1.00	1.00	1.00	1.00
Accountant	1.00	1.00	1.00	1.00	1.00
Accounting Specialist	1.00	1.00	1.00	1.00	1.00
Accounting Technician, <i>PT</i>	0.48	0.48	0.00	0.00	0.00
Administrative Assistant	0.00	0.00	0.75	0.75	1.00
<b>Total</b>	<b>3.48</b>	<b>3.48</b>	<b>3.75</b>	<b>3.75</b>	<b>4.00</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Finance

**FINANCE BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	657,774	956,068	788,742	966,217	1,020,844	54,628	5%
Measure S 2006 - 105	1,534	377	60	2,450	2,450	-	0%
Measure S 2014 - 106	2,434	977	960	2,450	2,450	-	0%
Pension Fund - 700	78,164	75,241	53,919	50,000	65,000	15,000	23%
<b>Total</b>	<b>739,907</b>	<b>1,032,662</b>	<b>843,680</b>	<b>1,021,117</b>	<b>1,090,744</b>	<b>69,628</b>	<b>6%</b>

**EXPENDITURES BY CATEGORY**

**Personnel**

Salaries & Wages - 401	424,010	465,866	376,367	496,333	593,278	96,945	16%
Overtime - 402	10	1,062	-	2,707	2,500	(207)	-8%
Employee Benefits - 410	178,355	189,256	174,032	168,717	345,337	176,620	51%
<b>Total Personnel</b>	<b>602,374</b>	<b>656,184</b>	<b>550,399</b>	<b>667,757</b>	<b>941,115</b>	<b>273,358</b>	<b>29%</b>

**Services and Supplies**

Professional & Administrative Services - 42	241,632	343,209	250,077	265,695	223,695	(42,000)	-19%
Other Operating Expenses - 43	5,179	6,091	3,817	4,800	5,500	700	13%
<b>Total Services and Supplies</b>	<b>246,812</b>	<b>349,300</b>	<b>253,894</b>	<b>270,495</b>	<b>229,195</b>	<b>(41,300)</b>	<b>-18%</b>

**Capital Outlay**

Asset Acquisition/Improvement - 47	562	487	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>562</b>	<b>487</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

**Indirect Cost Allocations**

Admin Credits - 46121	(165,041)	(180,003)	(99,855)	(123,592)	(139,450)	(15,858)	11%
Admin Debits - 46122	7,707	126,931	87,597	154,785	-	(154,785)	-100%
Information Systems (IS) Charges - 46124	11,630	30,764	14,697	9,643	9,033	(609)	-7%
Legal Charges - 46126	9,309	12,854	2,389	10,000	10,000	-	0%
Insurance General Liability - 46201	26,554	36,144	34,560	32,029	40,851	8,822	22%
<b>Total Indirect Cost Allocations</b>	<b>(109,841)</b>	<b>26,691</b>	<b>39,387</b>	<b>82,865</b>	<b>(79,566)</b>	<b>(162,430)</b>	<b>204%</b>

**Total**

<b>739,907</b>	<b>1,032,662</b>	<b>843,680</b>	<b>1,021,117</b>	<b>1,090,744</b>	<b>69,628</b>	<b>6%</b>
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**EXPENDITURES BY PROGRAM**

Finance - 115	739,907	1,032,662	843,680	1,021,117	1,090,744	69,628	6%
<b>Total</b>	<b>739,907</b>	<b>1,032,662</b>	<b>843,680</b>	<b>1,021,117</b>	<b>1,090,744</b>	<b>69,628</b>	<b>6%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$</b>	<b>162,505</b>	<b>\$ 105,505</b>
Auditing services	\$	42,000	
Brinks Armored Car service		2,800	
CA Municipal Statistics (ACFR schedule)		500	
Fee Study and Cost Allocation Plan		20,000	
GASB 68 PERS Reports		1,750	
Grant Research/Writing/Admin Svcs		16,000	
HDL Property Tax Analysis		9,350	
HDL Sales Tax Analysis		5,600	
OPEB Valuation Report		2,000	
Preparation of State Controller's reports		5,505	

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Department Budgets-Finance

<b>42201 Office Expense</b>	<b>\$</b>	<b>7,580</b>	<b>\$</b>	<b>7,580</b>
Check stock	\$	2,200		
Miscellaneous office expenses		2,500		
Printing services		1,680		
Year-end tax forms		1,200		
<b>42203 Shipping &amp; Mailing</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>5,000</b>
Mass mailing	\$	5,000		
<b>4230x Travel and Training</b>	<b>\$</b>	<b>2,100</b>	<b>\$</b>	<b>2,100</b>
CSMFO annual conference	\$	1,100		
Staff training		1,000		
<b>42401 Memberships</b>	<b>\$</b>	<b>710</b>	<b>\$</b>	<b>710</b>
CMTA dues	\$	95		
CSMFO dues		225		
GFOA dues		190		
ICMA dues		200		
<b>42501 Bank Fees</b>	<b>\$</b>	<b>20,000</b>	<b>\$</b>	<b>20,000</b>
Mechanics Bank and Bank of the West fees	\$	20,000		
<b>42506 Admin Exp/Bonds</b>	<b>\$</b>	<b>250</b>	<b>\$</b>	<b>250</b>
Bonds	\$	250		
<b>42510 Software Subscription</b>	<b>\$</b>	<b>11,995</b>	<b>\$</b>	<b>11,995</b>
GovInvest labor module	\$	10,000		
Long-range forecasting software		1,995		
<b>42514 Special Department Expense</b>	<b>\$</b>	<b>655</b>	<b>\$</b>	<b>655</b>
GFOA ACFR review and certification	\$	505		
CSMFO budget review and award		150		
<b>Total Professional/Administrative Services</b>			<b>\$</b>	<b>153,795</b>
<b>4310X Utilities</b>	<b>\$</b>	<b>4,800</b>	<b>\$</b>	<b>5,500</b>
43102 Water	\$	500		
43103 Electricity & Power		5,000		
<b>MEASURE S - 2006 FUND - 105</b>				
<b>42101 Professional Services</b>	<b>\$</b>	<b>2,450</b>	<b>\$</b>	<b>2,450</b>
Measure S Audit (105)	\$	1,200		
Sales Tax Analysis		1,250		
<b>MEASURE S - 2014 FUND - 106</b>				
<b>42101 Professional Services</b>	<b>\$</b>	<b>2,450</b>	<b>\$</b>	<b>2,450</b>
Measure S Audit (106)	\$	1,200		
Sales Tax Analysis		1,250		
<b>PENSION FUND - 700</b>				
<b>42501 Bank Fees</b>	<b>\$</b>	<b>50,000</b>	<b>\$</b>	<b>65,000</b>
Bank fees	\$	65,000		

## **HUMAN RESOURCES**

The Human Resources Department is comprised of the following divisions:

- Human Resources Management; and
- Risk Management

### **Mission**

The mission of the Human Resources Department is to support the City of Pinole by providing comprehensive and timely human resources and risk management services. It has the responsibility for developing and implementing innovative strategies and programs that enhance the work experience for our employees. Its objective is to attract, develop, motivate, and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

### **Major Services and Functions**

- **Human Resources Administration and Risk Management** – Provides support and strategic planning services to employees and departments in the development of organizational objectives; provides interpretation of City and department policies; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services, and meeting goals. Administers the City's risk management programs including general and employment liability and workers' compensation for on-the-job injuries.
- **Labor Relations** – Represents the City Council and City Manager on all labor negotiation and grievance matters with bargaining unit representatives of recognized employee organizations.
- **Employee Relations** – Provides guidance and counseling to employees; initiates, conducts and/or oversees investigations relative to disciplinary actions and complaints for City departments.
- **Recruitment and Selection** – Assists in the administration of the City's Civil Service Merit System; facilitates selection procedures that produce diverse and skilled applicant pools; assures that all recruitment, hiring, placements, transfers, and promotions are made based on individual qualifications for the position.
- **Benefits Administration** – Provides exceptional and affordable employee benefits for retirement, medical, dental, vision, wellness and safety, and employee assistance to attract and retain a qualified and highly skilled workforce.
- **Organizational Training and Development** – Coordinates City-wide training including safety, mandated, educational, and development programs for City staff.
- **Classification and Compensation** – Plans and conducts classification and organization studies; develops classification specifications; designs compensation systems that support and reinforce the City's long-range objectives as well as the culture, climate, and behaviors needed for the organization to be effective.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Conducted approximately 28 recruitments; reviewed over 800 applications.
- Conducted five (5) classification studies.
- Facilitated the executive search recruitment efforts and onboarding for the City Manager, Police Chief, and Public Works Director.
- Facilitated six (6) workplace investigations.
- Initiated labor negotiations for successor memorandums of understanding for three bargaining units.
- Implemented an online total compensation survey platform in preparation for labor negotiations.
- Implemented an online new employee orientation/onboarding platform.
- Surveyed employee benefits satisfaction levels and implemented effective modifications.
- Implemented an employee safety committee.
- Developed departmental procedures for the City's Family Medical Leave Policy.
- Developed a Customer Service Philosophy and Standards Administrative Policy.
- Developed a Mandated Reporter Administrative Policy.
- Developed a Proper Utilization of Independent Contractors Administrative Policy.
- Developed a Citizen's Request, Concern, and Compliment Procedures Administrative Policy.
- Developed Catastrophic Leave Administrative Policy.
- Developed Tuition Reimbursement Procedure Administrative Policy.
- Developed a Workplace Violence Prevention Plan/Policy.
- Planned, coordinated, and facilitated de-escalation training for all staff.
- Planned, coordinated, and facilitated customer service training for all staff.
- Planned, coordinated, and facilitated numerous events for the City's Public Service Employee Recognition Week.
- Restructured/enhanced employee vision benefit levels and negotiated a 13% premium cost savings.
- Migrated employee dental, vision, and life insurance plans and COBRA administration to PRISM JPA.

### Strategic Plan Strategies

- Initiated implementation of the City's Employee Talent Management Plan in accordance with the City's Strategic Plan 2020 – 2025.

## **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Implement successor memorandums of understand for three bargaining units and one unrepresented employee group.
- Digitize all personnel, benefits, workers' compensation files.
- Develop a supervisory academy in partnership with other cities in West County.
- Implement "stay" interviews with annual performance evaluation process.
- Establish a succession planning/mentoring process.
- Examine performance appraisal framework and goal planning for professional development.
- Implement outreach effort to increase employee knowledge of benefit offerings and value.
- Develop safety emergency action plans for identified workplace risks.
- Review OPEB obligations and alternatives to support the City's fiscal sustainability.
- Continue to perform a comprehensive review and updating of key City personnel rules and policies to ensure compliance with MOU provisions, state and federal legislation, and conduct meet and confer sessions with the employee bargaining units as required.

### Strategic Plan Strategies

- Implement the recommendations of the Communication and Engagement Plan relative to employees.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Human Resources will implement the Employee Talent Management Plan to attract and retain high-quality employees and develop their skills.
- In partnership with the City Manager's Office, Human Resources will develop and implement a Cultural and Leadership Initiative.

### **Major Changes in FY 2025/26 Budget**

The Human Resources Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Human Resources Director	1.00	1.00	1.00	1.00	1.00
Human Resources Analyst	0.00	1.00	1.00	1.00	1.00
Human Resources Technician	0.00	1.00	1.00	1.00	0.00
Human Resources Specialist	1.00	0.00	0.00	0.00	1.00
Administrative Assistant	0.00	0.00	0.05	0.05	0.00
<b>Total</b>	<b>2.00</b>	<b>3.00</b>	<b>3.05</b>	<b>3.05</b>	<b>3.00</b>

The Human Resources Technician was reclassified to Human Resources Specialist and Administrative Assistant was moved to 100% in the Finance Department, both effective with the FY2024/25 mid-year budget adjustments.

**HUMAN RESOURCES BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	749,748	831,985	709,625	918,951	965,908	46,957	5%
<b>Total</b>	<b>749,748</b>	<b>831,985</b>	<b>709,625</b>	<b>918,951</b>	<b>965,908</b>	<b>46,957</b>	<b>5%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	343,897	434,041	338,838	459,952	468,716	8,764	2%
Overtime - 402	-	552	527	604	500	(104)	-21%
Employee Benefits - 410	155,311	210,646	189,398	181,114	268,676	87,562	33%
<b>Total Personnel</b>	<b>499,208</b>	<b>645,239</b>	<b>528,764</b>	<b>641,670</b>	<b>737,892</b>	<b>96,222</b>	<b>13%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	189,321	169,576	187,231	232,414	200,830	(31,584)	-16%
Other Operating Expenses - 43	1,532	1,800	1,130	1,750	1,750	-	0%
<b>Total Services and Supplies</b>	<b>190,853</b>	<b>171,375</b>	<b>188,361</b>	<b>234,164</b>	<b>202,580</b>	<b>(31,584)</b>	<b>-16%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	1,153	317	459	-	-	-	0%
<b>Total Capital Outlay</b>	<b>1,153</b>	<b>317</b>	<b>459</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(11,269)	(61,330)	(53,413)	(67,163)	(77,028)	(9,865)	13%
Administrative Debits - 46122	7,707	8,462	5,840	10,319	-	(10,319)	-100%
Legal Charges - 46126	38,404	32,879	7,864	30,000	30,000	-	0%
General Liability Insurance - 46201	23,692	35,043	31,751	69,961	72,464	2,503	3%
<b>Total Indirect Cost Allocations</b>	<b>58,534</b>	<b>15,055</b>	<b>(7,959)</b>	<b>43,117</b>	<b>25,436</b>	<b>(17,681)</b>	<b>-70%</b>
<b>Total</b>	<b>749,748</b>	<b>831,985</b>	<b>709,625</b>	<b>918,951</b>	<b>965,908</b>	<b>46,957</b>	<b>5%</b>
<b>EXPENDITURES BY PROGRAM</b>							
Human Resources - 116	749,748	831,985	709,625	918,951	965,908	46,957	5%
<b>Total</b>	<b>749,748</b>	<b>831,985</b>	<b>709,625</b>	<b>918,951</b>	<b>965,908</b>	<b>46,957</b>	<b>5%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Human Resources

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 120,287</b>	<b>\$ 96,420</b>
Affordable Care Act Reporting to IRS	\$ 3,000	
Annual Performance Evaluations (CM)	16,000	
Bilingual Evaluation/Testing	1,000	
Contingencies - Employee Benefits	3,000	
Document Shredding	1,000	
Drug Screening/Fit for Duty/DOT Exams	8,240	
Employee Benefits Broker	25,000	
HRA (Retiree Medical) Admin Fees	1,000	
Labor negotiator (IEDA)	26,780	
Pre-employ Backgrounds/Degree & License Verify	2,000	
Random Drug Testing - DOT	6,400	
Section 125 FSA/DCAP & Commuter Admin Fees	3,000	
<b>42102 Attorney Services</b>	<b>\$ 40,000</b>	<b>\$ 10,000</b>
Employment Law Advisement (LCW)	\$ 5,000	
Tax and Employee Benefit Advisement	5,000	
<b>42110 Fingerprinting</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
Fingerprinting/DOJ/FBI	\$ 3,000	
<b>42201 Office Expense</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
Miscellaneous Office Supplies	\$1,000	
<b>4230X Travel and Training</b>	<b>\$ 23,880</b>	<b>\$ 34,135</b>
Citywide EAP Workshops (2)	\$ 3,000	
Citywide Professional Development (2)	3,000	
Contingencies - Citywide Training (2)	3,000	
Executive Team Development/Retreat	10,000	
HR Staff Professional Development	8,755	
Leadership Academy	2,500	
Mileage: NorCal, MMANC, CalPELRA (2), LCW (4)	3,680	
Meal Allowance: NorCal, MMANC, CalPELRA (2), LCW (4)	200	
<b>42401 Memberships</b>	<b>\$ 700</b>	<b>\$ 700</b>
MMANC	\$ 200	
SHRM	500	
<b>42504 Recruitment Cost</b>	<b>\$ 13,697</b>	<b>\$ 13,500</b>
Recruitment Advertising	\$ 3,000	
Recruitment Exams/Testing	10,500	
<b>42506 Bond</b>	<b>\$ 200</b>	<b>\$ 200</b>
Bond	\$ 200	
<b>42510 Software Purchases</b>	<b>\$ -</b>	<b>\$ 12,000</b>
Compensation Survey & Analysis Software GovInvest	\$ 12,000	
<b>42514 Special Department Expense</b>	<b>\$ 29,650</b>	<b>\$ 29,875</b>
Annual Public Service Employee Appreciation	\$ 4,725	
Condolence Flowers/Donations (20)	3,000	
Employee Polos (110)	6,050	
Employee Wellness/Safety Fair/BBQ	2,300	
MPA Wellness Premium	10,800	
Quarterly Employee Engagement Events (4)	2,000	
Years of Service Plaques	1,000	
<b>Total Professional/Administrative Services</b>		<b>\$ 188,830</b>
<b>4310X Utilities</b>	<b>\$ 1,750</b>	<b>\$ 1,750</b>
43103 Gas/Electric	\$ 1,600	
43102 Water	150	

## **POLICE**

The Police Department is comprised of the following divisions (referred to as “bureaus”):

- Operations; and
- Support Services

### **Mission**

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with Honor, Integrity, Professionalism, and Respect.

### **Major Services and Functions**

- Police Operations is responsible for the day-to-day operation of the department.
- Police Support Services provides support and assistance to Operations and the community. It includes front office staff who work with the public daily, Crime Prevention Officers who provide outreach into the community, the collection and processing of evidence, and the maintenance and repair of vehicles and equipment.
- The City operates the West Bay Communications Center (WBCC), which provides police dispatch services for the City of Pinole, Hercules, and San Pablo. The Cities of Hercules and San Pablo are billed for Dispatch Services based on a cost-sharing formula incorporating various usage measurements.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Enhanced Department’s training capacity through development of in-house instructors and leveraging technology to reduce costs for POST required training.
- Implemented a Police Drone (UAS) program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Expanded our transparency with the public in the implementation of Citizen RIMS.
- Brought the Community of Pinole innovative and progressive engagement opportunities.
- Continued our Community Outreach efforts with a special Halloween-themed National Night Out event, which was our largest and best attended to date, and Project HOPE-Homeless Intervention.
- Reimplemented the Traffic Officer special assignment.

### **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Continue to enhance training capacity to meet the industry's best standards.
- Continue retention and recruitment efforts to attract and retain the new generational workforce.
- Seek ways to bolster existing community outreach events and broaden the program with new opportunities. The special Halloween-themed National Night Out event and Project HOPE-Homeless Intervention continue to be stand-out programs to engage with the community,
- Expand the Police Drone program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Seek alternate funding to replace end-of-life mobile and portable radios.
- Recommend modifications to Police fees and charges to align with industry standards.
- Prioritize applications for grant funding opportunities to supplement the operating budget for equipment, training, and personnel costs.
- Review and analyze the implementation of law enforcement technologies for efficient and effective operations, including data collection/analysis and crime prevention.

### Strategic Plan Strategies

- Create an updated Emergency Operations Plan (EOP)
- Stand up a working Emergency Operations Center (EOC).
- Implement a CERT program.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Focus on organizational wellness programs to improve the quality of life for employees while strengthening the relationship with the community through exemplary law enforcement service.
- Implement police reform measures as required by legislation.
- Further implement Next Gen 911.
- Facility rehabilitation of the Public Safety Building.

### **Major Changes in FY 2025/26 Budget**

There are two notable changes in the FY 2025/26 budget relative to the FY 2024/25 budget:

- The position of Police Services Supervisor was added to provide direct supervision to Dispatch, Records, and Property & Evidence staff.
- Additional funding of \$227,000 over three years to add fleet cameras to all patrol vehicles for increased transparency.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Police Chief	1.00	1.00	1.00	1.00	1.00
Police Commander	2.00	2.00	2.00	2.00	2.00
Police Sergeant	6.00	7.00	7.00	6.00	6.00
Police Officer	19.00	20.00	20.00	19.00	19.00
Administrative Assistant	1.00	1.00	1.00	1.00	1.00
Community Safety Specialist	1.00	1.00	1.00	1.00	1.00
Community Services Officer	2.00	2.00	2.00	2.00	2.00
Crossing Guards, <i>part-time/temporary</i>	0.25	0.25	0.25	0.25	0.25
Dispatcher	11.00	10.00	10.00	10.00	10.00
Lead Dispatcher	1.00	2.00	2.00	2.00	2.00
Police Property Specialist	1.00	1.00	1.00	1.00	1.00
Police Records Specialist	2.00	2.00	2.00	2.00	2.00
Police Services Supervisor	0.00	0.00	0.00	0.00	0.00
<b>Total</b>	<b>47.25</b>	<b>49.25</b>	<b>49.25</b>	<b>47.25</b>	<b>47.25</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**POLICE BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	8,831,280	10,268,023	8,153,615	11,061,260	11,805,111	743,851	6%
Measure S 2006 - 105	1,289,148	1,252,499	735,267	1,147,981	848,970	(299,011)	-35%
Measure S 2014 - 106	146,853	141,984	95,333	126,138	127,055	917	1%
Public Safety Augmentation Fund - 203	187,468	462,287	353,979	546,413	613,388	66,975	11%
Traffic Safety Fund - 205	10,028	13,457	7,936	21,845	22,191	346	2%
Supplemental Law Enforcement Services Fund - 206	127,057	326,357	213,680	294,962	303,281	8,319	3%
Asset Seizure Adjudicated Fund - 225	22,348	19,114	-	20,544	19,268	(1,276)	-7%
<b>Total</b>	<b>10,614,182</b>	<b>12,483,720</b>	<b>9,559,811</b>	<b>13,219,143</b>	<b>13,739,264</b>	<b>520,121</b>	<b>4%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	5,210,349	6,071,251	4,469,237	6,414,661	6,541,333	126,672	2%
Overtime - 402	786,130	607,756	553,811	493,933	501,515	7,582	2%
Employee Benefits - 410	2,772,725	3,644,299	3,039,369	4,242,416	4,515,103	272,687	6%
<b>Total Personnel</b>	<b>8,769,204</b>	<b>10,323,306</b>	<b>8,062,418</b>	<b>11,151,010</b>	<b>11,557,951</b>	<b>406,941</b>	<b>4%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	533,455	718,499	442,000	654,236	657,344	3,108	0%
Other Operating Expenses - 43	99,283	126,635	86,656	64,250	98,250	34,000	35%
Materials & Supplies - 44	127,374	109,969	36,753	87,000	87,000	-	0%
<b>Total Services and Supplies</b>	<b>760,111</b>	<b>955,103</b>	<b>565,409</b>	<b>805,486</b>	<b>842,594</b>	<b>37,108</b>	<b>4%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	182,488	298,009	134,498	293,973	323,676	29,703	9%
<b>Total Capital Outlay</b>	<b>182,488</b>	<b>298,009</b>	<b>134,498</b>	<b>293,973</b>	<b>323,676</b>	<b>29,703</b>	<b>9%</b>
<b>Debt Service</b>							
Debt Principal and interest - 48	18,561	20,329	-	-	-	-	0%
<b>Total Debt Service</b>	<b>18,561</b>	<b>20,329</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46	(420,019)	(639,879)	(543,470)	(707,172)	(776,147)	(68,975)	9%
Administrative Debits - 46	420,019	639,879	543,470	707,173	845,724	138,551	16%
IS Charges - 46	465,249	398,846	275,598	494,585	439,841	(54,743)	-12%
Legal Charges - 46	33,153	34,225	11,354	20,000	20,000	-	0%
General Liability Insurance - 46	385,416	453,901	510,533	454,089	485,625	31,536	6%
<b>Total Indirect Cost Allocations</b>	<b>883,818</b>	<b>886,972</b>	<b>797,485</b>	<b>968,675</b>	<b>1,015,043</b>	<b>46,369</b>	<b>5%</b>
<b>Total</b>	<b>10,614,182</b>	<b>12,483,720</b>	<b>9,559,811</b>	<b>13,219,143</b>	<b>13,739,264</b>	<b>520,121</b>	<b>4%</b>
<b>EXPENDITURES BY PROGRAM</b>							
Police Operations - 221	6,571,166	8,008,175	6,301,729	8,644,378	9,077,131	432,753	5%
Police Support Services -222	1,526,362	1,637,414	1,067,922	1,709,089	1,595,890	(113,199)	-7%
Police West Bay Communications Center - 223	2,379,569	2,498,316	1,968,544	2,548,869	2,740,771	191,902	7%
Police Grants Program - 227	137,086	339,814	221,616	316,807	325,472	8,665	3%
<b>Total</b>	<b>10,614,182</b>	<b>12,483,720</b>	<b>9,559,811</b>	<b>13,219,143</b>	<b>13,739,264</b>	<b>520,121</b>	<b>4%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**GENERAL FUND - 100  
POLICE OPERATIONS - 221**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	2,903,644	3,656,396	2,854,239	4,102,472	4,240,481	138,009	3%
Overtime - 402	397,090	374,735	343,259	259,779	260,821	1,042	0%
Employee Benefits - 410	1,375,356	2,060,408	1,927,933	2,620,880	3,188,252	567,372	18%
<b>Total Salary &amp; Benefits</b>	<b>4,676,089</b>	<b>6,091,539</b>	<b>5,125,431</b>	<b>6,983,131</b>	<b>7,689,554</b>	<b>706,423</b>	<b>9%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	266,383	397,925	255,487	251,032	254,032	3,000	1%
Materials & Supplies - 44	124,942	109,423	36,057	85,500	85,500	-	0%
<b>Total Services and Supplies</b>	<b>391,324</b>	<b>507,349</b>	<b>291,543</b>	<b>336,532</b>	<b>339,532</b>	<b>3,000</b>	<b>1%</b>
<b>Debt Service</b>							
Debit Principal - 48101	13,465	15,662	-	-	-	-	0%
Debt Interest - 48102	5,096	4,667	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>18,561</b>	<b>20,329</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	114,002	(16,844)	10,342	9,240	9,240	-	0%
<b>Total Capital Outlay</b>	<b>114,002</b>	<b>(16,844)</b>	<b>10,342</b>	<b>9,240</b>	<b>9,240</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(420,019)	(639,879)	(543,470)	(707,172)	(776,147)	(68,975)	9%
Legal Charges - 46126	33,153	34,225	11,354	20,000	20,000	-	0%
General Liability Insurance - 46201	221,822	253,798	317,283	287,709	313,326	25,617	8%
<b>Total Indirect Cost Allocations</b>	<b>(165,044)</b>	<b>(351,856)</b>	<b>(214,834)</b>	<b>(399,463)</b>	<b>(442,821)</b>	<b>(43,358)</b>	<b>10%</b>
<b>Total</b>	<b>5,034,933</b>	<b>6,250,517</b>	<b>5,212,483</b>	<b>6,929,440</b>	<b>7,595,505</b>	<b>666,065</b>	<b>9%</b>
<b>Asset Seizure-Adjudicated - 225</b>							
Professional & Administrative Services - 42	16,000	19,114	-	20,544	19,268	(1,276)	-7%
Asset Acquisition/Improvement - 47	6,348	-	-	-	-	-	-
<b>Total</b>	<b>22,348</b>	<b>19,114</b>	<b>-</b>	<b>20,544</b>	<b>19,268</b>	<b>(1,276)</b>	<b>-7%</b>
<b>MEASURE S-2006 FUND - 105</b>							
Salaries & Wages - 401	554,300	494,747	269,679	389,195	339,933	(49,262)	-14%
Overtime - 402	70,836	27,754	4,905	100,913	50,977	(49,936)	-98%
Employee Benefits - 410	607,718	665,167	414,516	622,233	423,829	(198,404)	-47%
Professional & Administrative Services - 42	809	14	-	3,250	3,250	-	0%
General Liability Insurance - 46201	55,484	64,816	46,167	32,390	30,981	(1,409)	-5%
<b>Total Measure S-2006 Fund</b>	<b>1,289,148</b>	<b>1,252,499</b>	<b>735,267</b>	<b>1,147,981</b>	<b>848,970</b>	<b>(299,011)</b>	<b>-35%</b>
<b>MEASURE S-2014 FUND - 106</b>							
Asset Acquisition/Improvement - 47	37,269	23,759	-	-	-	-	0%
<b>Total Measure S-2014 Fund</b>	<b>37,269</b>	<b>23,759</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>PUBLIC SAFETY AUGMENTATION FUND - 203</b>							
Professional & Administrative Services - 42	-	-	-	20,000	20,000	-	0%
Administrative Debits - 46122	187,468	357,936	303,684	394,580	413,852	19,272	5%
Asset Acquisition/Improvement - 47	-	104,350	50,295	131,833	179,536	47,703	27%

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 51,712</b>	<b>\$ 54,712</b>
Applicant Processing/Recruiting	\$ 16,000		
EBRCSA Contract - Radios (63)	38,712		
<b>42106 Software Maintenance</b>		<b>\$ 29,945</b>	<b>\$ 29,945</b>
Lexipol Daily Training Bulletins	\$ 4,244		
Starchase GPS	14,976		
The Police One Academy Training	6,000		
Vigilant Solutions Software	4,725		
<b>42107 Equipment Maintenance</b>		<b>\$ 65,100</b>	<b>\$ 65,100</b>
Vehicle Maintenance	\$ 19,000		
Vehicle Repairs	41,000		
Vehicle Washing	5,100		
<b>4230X Travel and Training</b>		<b>\$ 75,800</b>	<b>\$ 75,800</b>
Firearms Range Rental	\$ 10,800		
State of CA – P.O.S.T.	30,000		
42304 Cordico App	15,000		
42304 Officer Wellness Training	20,000		
<b>42401 Memberships</b>		<b>\$ 3,175</b>	<b>\$ 3,175</b>
CA Crime Prevention Officers Assn	\$ 120		
CA Peace Officers Assn.	320		
CA Police Chiefs Assn.	800		
County Police Chiefs' Assn.	1,500		
International Assn. of Police Chiefs	200		
National Assn. of Town Watch	35		
Police Executive Research Forum	200		
<b>42514 Special Department Expense</b>		<b>\$ 25,300</b>	<b>\$ 25,300</b>
Ammunition and firearm repair	\$ 9,800		
Crime Scene Processing/Field Testing Supplies	7,300		
Miscellaneous Supplies	8,200		
<b>Total Professional/Administrative Services</b>		<b>\$ 254,032</b>	
<b>44301 Fuel</b>		<b>\$ 73,000</b>	<b>\$ 73,000</b>
<b>44410 Safety Clothing</b>		<b>\$ 12,500</b>	<b>\$ 12,500</b>
Part-time employee uniforms	\$ 3,500		
Protective Vests	9,000		
<b>4710X Equipment</b>		<b>\$ 9,240</b>	<b>\$ 9,240</b>
Ballistic Shield (47105)	\$ 2,500		
Patrol Rifle (47105)	1,840		
Tablets and Docking (47106)	4,900		
<b>MEASURE S-2006 FUND - 105</b>			
<b>42514 Special Department Expense</b>		<b>\$ 3,250</b>	<b>\$ 3,250</b>
Gunshot trauma kits	\$ 700		
Miscellaneous Supplies	2,550		
<b>Total Professional/Administrative Services</b>		<b>\$ 3,250</b>	
<b>Public Safety Augmentation Fund - 203</b>			
<b>42514 Special Department Expense</b>		<b>\$ 20,000</b>	<b>\$ 20,000</b>
Canine expenses	\$ 20,000		
<b>47101 Equipment</b>		<b>\$ 131,833</b>	<b>\$ 179,536</b>
Axon Body Worn Camera Program	\$ 42,412		
Axon Fleet In-Car Camera System	47,703		
EBRCSA Equipment	20,940		
Radio Encryption Equipment (4,200 carryover)	68,481		

**GENERAL FUND - 100  
POLICE SUPPORT SERVICES - 222**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	411,122	485,037	277,203	479,089	465,010	(14,079)	-3%
Overtime - 402	24,748	28,678	22,987	53	-	(53)	-100%
Employee Benefits - 410	214,557	258,254	176,416	285,432	222,640	(62,792)	-28%
<b>Total Salary &amp; Benefits</b>	<b>650,427</b>	<b>771,968</b>	<b>476,605</b>	<b>764,574</b>	<b>687,650</b>	<b>(76,924)</b>	<b>-11%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	230,179	259,398	165,930	288,315	289,699	1,384	0%
Other Operating Expenses - 43	83,138	105,864	72,442	53,850	82,050	28,200	34%
Materials & Supplies - 44	2,432	546	697	1,500	1,500	-	0%
<b>Total Services and Supplies</b>	<b>315,749</b>	<b>365,808</b>	<b>239,068</b>	<b>343,665</b>	<b>373,249</b>	<b>29,584</b>	<b>8%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	2,803	2,800	1,528	20,400	2,400	(18,000)	-750%
<b>Total Capital Outlay</b>	<b>2,803</b>	<b>2,800</b>	<b>1,528</b>	<b>20,400</b>	<b>2,400</b>	<b>(18,000)</b>	<b>-750%</b>
<b>Indirect Cost Allocations</b>							
IS Charges - 46124	422,288	342,740	221,020	422,646	373,051	(49,595)	-13%
General Liability Insurance - 46201	25,510	35,874	34,367	31,666	32,485	819	3%
<b>Total Indirect Cost Allocations</b>	<b>447,798</b>	<b>378,613</b>	<b>255,387</b>	<b>454,312</b>	<b>405,536</b>	<b>(48,776)</b>	<b>-12%</b>
<b>Total</b>	<b>1,416,777</b>	<b>1,519,190</b>	<b>972,588</b>	<b>1,582,951</b>	<b>1,468,835</b>	<b>(114,116)</b>	<b>-8%</b>
<b>MEASURE S-2014 FUND - 106</b>							
Salaries & Wages - 401	91,078	95,817	74,878	102,182	102,478	296	0%
Employee Benefits - 410	13,473	15,456	13,650	17,679	17,882	203	1%
General Liability Insurance - 46201	5,033	6,951	6,805	6,277	6,695	418	6%
	<b>109,585</b>	<b>118,225</b>	<b>95,333</b>	<b>126,138</b>	<b>127,055</b>	<b>917</b>	<b>1%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 163,530</b>	<b>\$ 164,914</b>
Children's interview center	\$ 3,500	
Contra Costa County Jail fees	49,600	
County Crime Lab Services	58,000	
Crime Analysis	10,000	
EBCRSA contract - 5 radios	4,264	
Family Justice Center	500	
Miscellaneous Professional Services	4,050	
SART Exams	5,000	
Video Surveillance System	30,000	
<b>42106 Software Maintenance</b>	<b>\$ 16,630</b>	<b>\$ 16,630</b>
CAD/RMS	\$ 8,000	
Scheduling Software	8,630	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

<b>42107 Equipment Maintenance</b>	<b>\$</b>	<b>7,050</b>	<b>\$</b>	<b>7,050</b>
Crime prevention vehicle maintenance	\$	1,000		
Radio Repairs		250		
Vehicle Maintenance		4,000		
Vehicle Repairs		1,500		
Vehicle Washing		300		
<b>42108 Maintenance Structure/Imp</b>	<b>\$</b>	<b>23,445</b>	<b>\$</b>	<b>23,445</b>
Bldg. Maintenance	\$	1,075		
Elevator Service (NEC)		650		
Fire Extinguisher Replacement		380		
HVAC Maintenance (City Mechanical)		1,850		
Janitorial Service (UBS)		17,365		
Janitorial Supplies (UBS)		1,700		
Pest control (Western Exterminator)		425		
<b>42201 Office Expense</b>	<b>\$</b>	<b>44,520</b>	<b>\$</b>	<b>44,520</b>
CERT Program Supplies	\$	20,000		
Community outreach office expenses		5,000		
Copier Supplies		500		
Office Supplies		12,720		
Postage & Equipment (Pitney)		3,000		
Printing Services (Concord)		800		
Printing Services (Eagle)		2,500		
<b>42301 Travel and Training</b>	<b>\$</b>	<b>10,100</b>	<b>\$</b>	<b>10,100</b>
Conferences (CALNENA)	\$	1,000		
Meetings		500		
Non-POST training		5,600		
POST training		3,000		
<b>42401 Memberships</b>	<b>\$</b>	<b>420</b>	<b>\$</b>	<b>420</b>
C.A.P.E.	\$	45		
California Criminal Justice		75		
CLEARs		50		
IAPE		50		
Nat'l Emergency Number Assn		200		
<b>42501 Bank Fees</b>	<b>\$</b>	<b>1,000</b>	<b>\$</b>	<b>1,000</b>
<b>42514 Special Department Expense</b>	<b>\$</b>	<b>21,620</b>	<b>\$</b>	<b>21,620</b>
Community outreach promotional items	\$	5,000		
Crime scene supplies		5,700		
GSR processing		5,335		
Lab supplies, mandated processing material		375		
Misc. special department expenses		4,710		
Photographic supplies		500		
<b>Total Professional/Administrative Fees</b>			<b>\$</b>	<b>289,699</b>
<b>4310X Utilities</b>	<b>\$</b>	<b>53,850</b>	<b>\$</b>	<b>82,050</b>
Electricity & Gas (PG&E)	\$	75,000		
Water (EBMUD)		5,000		
Cable		2,050		
<b>44410 Safety Clothing</b>	<b>\$</b>	<b>1,500</b>	<b>\$</b>	<b>1,500</b>
Aramark Uniform Service				
<b>4710X Equipment</b>	<b>\$</b>	<b>20,400</b>	<b>\$</b>	<b>2,400</b>
Alex Clark Room Transformation (carryforward)	\$	2,000		
Fax Machine		400		

**GENERAL FUND - 100  
POLICE DISPATCH WEST BAY COMMUNICATIONS CENTER - 223**

**EXPENDITURE SUMMARY**

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev	Prop to Rev
	Actual	Actual	Actual	Revised	Proposed	\$ Change	% Change
			Thru Mar-25	Budget	Budget		
<b>Personnel</b>							
Salaries & Wages - 401	1,241,680	1,330,687	986,877	1,333,403	1,384,851	51,448	4%
Overtime - 402	293,456	176,590	178,480	133,188	189,717	56,529	30%
Employee Benefits - 410	560,599	643,813	505,876	695,017	661,292	(33,725)	-5%
<b>Total Salary &amp; Benefits</b>	<b>2,095,735</b>	<b>2,151,090</b>	<b>1,671,234</b>	<b>2,161,608</b>	<b>2,235,860</b>	<b>74,252</b>	<b>3%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	20,084	39,048	20,584	66,795	66,795	-	0%
Other Operating Expenses - 43	16,145	20,771	14,214	10,400	16,200	5,800	36%
Materials & Supplies - 44	-	-	-	-	-	-	-
<b>Total Services and Supplies</b>	<b>36,228</b>	<b>59,819</b>	<b>34,798</b>	<b>77,195</b>	<b>82,995</b>	<b>5,800</b>	<b>7%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	22,066	17,698	262	-	-	-	0%
<b>Total Capital Outlay</b>	<b>22,066</b>	<b>17,698</b>	<b>262</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	105,494	121,831	102,356	142,631	253,591	110,960	44%
IS Charges - 46124	42,960	56,106	54,578	71,938	66,790	(5,148)	-8%
Legal Charges - 46126	-	-	-	-	-	-	-
General Liability Insurance - 46201	77,085	91,772	105,315	95,497	101,535	6,038	6%
<b>Total Indirect Cost Allocations</b>	<b>225,540</b>	<b>269,710</b>	<b>262,249</b>	<b>310,066</b>	<b>421,916</b>	<b>111,850</b>	<b>27%</b>
<b>Total</b>	<b>2,379,569</b>	<b>2,498,316</b>	<b>1,968,544</b>	<b>2,548,869</b>	<b>2,740,771</b>	<b>191,902</b>	<b>7%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 9,645</b>	<b>\$ 9,645</b>
800 MHz radio system maintenance	\$ 4,265	
EBCRSA Contract - 5 radios	2,880	
Language Interpretation Services	2,500	
<b>42105 Network Maintenance</b>	<b>\$ 16,000</b>	<b>\$ 16,000</b>
CAD/RMS (City of San Pablo)	\$ 16,000	
<b>42106 Software Maintenance</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
CAD/RMS	\$ 12,000	
<b>42107 Equipment Maintenance</b>	<b>\$ 9,000</b>	<b>\$ 9,000</b>
Dispatch headset/cord replacement	\$ 1,265	
General equipment maintenance	2,735	
Stancil maintenance	5,000	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 6,500</b>	<b>\$ 6,500</b>
Elevator Service	\$ 127	
HVAC Maintenance	241	
Janitorial Services	5,318	
Janitorial Supplies	757	
Pest Control Service	56	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

<b>42201 Office Expense</b>	<b>\$</b>	<b>2,000</b>	<b>\$</b>	<b>2,000</b>
General Office Supplies	\$	2,000		

<b>4230X Travel and Training</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>10,000</b>
Non-POST training	\$1,500			
Meetings associated with dispatch function	500			
Conference attendance for APCO, PSAP, CLEWOA	1,000			
POST training	3,000			
Dispatcher Training	4,000			

<b>42401 Memberships</b>	<b>\$</b>	<b>150</b>	<b>\$</b>	<b>150</b>
WBCC portion of costs for APCO and CLEWOA participation.	\$	150		

<b>42514 Special Department Expense</b>	<b>\$</b>	<b>1,500</b>	<b>\$</b>	<b>1,500</b>
DOJ fingerprints and background investigations on applicants.	\$	1,500		

**Total Professional/Administrative Services            \$    66,795**

<b>4310X Utilities</b>	<b>\$</b>	<b>10,400</b>	<b>\$</b>	<b>16,200</b>
43103 Electricity & Gas (PG&E)	\$	15,000		
43102 Water (EBMUD)		1,200		
43105 Cable		-		

**TRAFFIC SAFETY FUND - 205  
POLICE GRANTS PROGRAM - 227**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>						<b>\$ Change</b>	<b>% Change</b>
Salaries & Wages - 401	8,526	8,567	6,362	8,320	8,580	260	3%
Overtime - 402	-	-	-	-	-	-	0%
Employee Benefits- 410	1,021	1,201	978	1,175	1,208	33	3%
<b>Total Salary &amp; Benefits</b>	<b>9,547</b>	<b>9,767</b>	<b>7,340</b>	<b>9,495</b>	<b>9,788</b>	<b>293</b>	<b>3%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	-	3,000	-	4,300	4,300	-	0%
<b>Total Services and Supplies</b>	<b>-</b>	<b>3,000</b>	<b>-</b>	<b>4,300</b>	<b>4,300</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	-	-	7,500	7,500	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>7,500</b>	<b>7,500</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
General Liability Insurance- 46201	481	689	596	550	603	53	9%
<b>Total Indirect Cost Allocations</b>	<b>481</b>	<b>689</b>	<b>596</b>	<b>550</b>	<b>603</b>	<b>53</b>	<b>9%</b>
<b>Total</b>	<b>10,028</b>	<b>13,457</b>	<b>7,936</b>	<b>21,845</b>	<b>22,191</b>	<b>346</b>	<b>2%</b>

**SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 206**

Overtime - 402	-	-	4,180	-	-	-	0%
Administrative Debits - 46122	127,057	160,112	137,430	169,962	178,281	8,319	5%
Asset Acquisition/Improvement - 47	-	166,245	72,070	125,000	125,000	-	0%

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>TRAFFIC SAFETY FUND - 205</b>		
<b>42107 Equipment Maintenance</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
Lidar repair & Supplies	\$ 2,000	
<b>42514 Special Department Expense</b>	<b>\$ 2,300</b>	<b>\$ 2,300</b>
Citation printing	\$ 2,300	
<b>Total Professional/Administrative Services</b>	<b>\$ 4,300</b>	
<b>47101 Equipment</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
Repair/Replace Traffic Cameras	\$ 7,500	
<b>SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUND - 206</b>		
<b>4710X EQUIPMENT</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
47101 Drone Program (carryover)	\$ 30,000	
<b>47104 VEHICLES</b>	<b>\$ 95,000</b>	<b>\$ 95,000</b>
Replace 1 vehicle per year	\$ 95,000	

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## **FIRE**

The City of Pinole Fire Department provided fire protection and emergency medical services to the community for many decades. The department partnered through automatic aid with the Contra Costa County Fire Protection District (CCCFPD) and the Rodeo-Hercules Fire Protection District (RHFPD) to function as a battalion serving this region. CCCFPD Dispatch coordinated the three agencies' responses to incidents in the area.

After many years of considering different service models, in October 2022, the City entered into a five-year agreement with CCCFPD through which CCCFPD would provide fire protection and emergency medical services in Pinole beginning on March 1, 2023 by operating Pinole Fire Station 73 (downtown) and Fire Station 74 (in Pinole Valley). This arrangement is made possible by the County's contribution of \$2 million annually from Measure X proceeds.

Pinole residents and businesses can receive emergency assistance as before by dialing 9-1-1.

Residents and businesses can get additional information about fire and emergency medical services from CCCFPD using the contact information below.

Contra Costa County Fire Protection District  
Administrative Offices  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520  
General Phone: (925) 941-3300  
General Email: [info@cccfd.org](mailto:info@cccfd.org)  
Website: [www.cccfd.org](http://www.cccfd.org)

The City continues to be responsible for wildfire mitigation on City-owned property and Code Enforcement of City requirements regarding defensible space and weed abatement.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**FIRE BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	5,045,833	4,384,514	2,712,342	3,582,500	3,886,309	303,809	8%
Measure S 2006 - 105	899,363	755,412	1,072,572	1,478,192	1,796,580	318,388	18%
Measure S 2014 - 106	741,990	968,725	996,031	1,372,769	1,105,076	(267,693)	-24%
<b>Total</b>	<b>6,687,185</b>	<b>6,108,651</b>	<b>4,780,945</b>	<b>6,433,461</b>	<b>6,787,965</b>	<b>354,504</b>	<b>5%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	1,856,856	41,953	0	-	-	-	0%
Overtime - 402	275,285	-	-	-	-	-	0%
Employee Benefits - 410	1,555,457	422,984	318,990	478,410	546,595	68,185	12%
<b>Total Personnel</b>	<b>3,687,598</b>	<b>464,937</b>	<b>318,990</b>	<b>478,410</b>	<b>546,595</b>	<b>68,185</b>	<b>12%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	2,551,609	5,470,723	4,369,239	5,866,210	6,137,349	271,139	4%
Other Operating Expenses - 43	87,092	110,114	78,354	80,500	95,000	14,500	15%
Materials & Supplies - 44	70,823	1,976	1,019	-	-	-	0%
<b>Total Services and Supplies</b>	<b>2,709,524</b>	<b>5,582,813</b>	<b>4,448,611</b>	<b>5,946,710</b>	<b>6,232,349</b>	<b>285,639</b>	<b>5%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	10,782	45,428	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>10,782</b>	<b>45,428</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
IS Charges - 46	80,303	10,170	11,665	3,341	4,021	680	17%
Legal Charges - 46	31,196	5,304	1,679	5,000	5,000	-	0%
General Liability Insurance - 46	167,783	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>279,281</b>	<b>15,473</b>	<b>13,343</b>	<b>8,341</b>	<b>9,021</b>	<b>680</b>	<b>8%</b>
<b>Total</b>	<b>6,687,185</b>	<b>6,108,651</b>	<b>4,780,945</b>	<b>6,433,461</b>	<b>6,787,965</b>	<b>354,504</b>	<b>5%</b>
<b>EXPENDITURES BY PROGRAM</b>							
Fire Operations - 231	6,687,185	6,108,651	4,780,945	6,433,461	6,787,965	354,504	5%
<b>Total</b>	<b>6,687,185</b>	<b>6,108,651</b>	<b>4,780,945</b>	<b>6,433,461</b>	<b>6,787,965</b>	<b>354,504</b>	<b>5%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**GENERAL FUND - 100  
FIRE OPERATIONS - 231**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	1,319,452	-	-	-	-	-	0%
Overtime - 402	238,467	-	-	-	-	-	0%
Employee Benefits - 410	1,076,139	412,323	318,940	478,410	546,595	68,185	12%
<b>Total Salary &amp; Benefits</b>	<b>2,634,058</b>	<b>412,323</b>	<b>318,940</b>	<b>478,410</b>	<b>546,595</b>	<b>68,185</b>	<b>12%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	2,013,959	3,799,200	2,300,686	3,015,249	3,235,693	220,444	7%
Other Operating Expenses -43	87,092	110,114	78,354	80,500	95,000	14,500	15%
Materials & Supplies - 44	70,444	1,976	1,019	-	-	-	0%
<b>Total Services and Supplies</b>	<b>2,171,495</b>	<b>3,911,290</b>	<b>2,380,059</b>	<b>3,095,749</b>	<b>3,330,693</b>	<b>234,944</b>	<b>7%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	868	45,428	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>868</b>	<b>45,428</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
IS Charges - 46124	80,303	10,170	11,665	3,341	4,021	680	17%
Legal Services - 46126	31,196	5,304	1,679	5,000	5,000	-	0%
General Liability Insurance - 46201	127,913	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>239,412</b>	<b>15,473</b>	<b>13,343</b>	<b>8,341</b>	<b>9,021</b>	<b>680</b>	<b>8%</b>
<b>Total</b>	<b>5,045,833</b>	<b>4,384,514</b>	<b>2,712,342</b>	<b>3,582,500</b>	<b>3,886,309</b>	<b>303,809</b>	<b>8%</b>
<b>MEASURE S-2006 FUND - 105</b>							
Salaries & Wages - 401	317,625	265	-	-	-	-	0%
Overtime - 402	36,818	-	-	-	-	-	0%
Employee Benefits - 410	251,539	177	51	-	-	-	0%
Professional & Administrative Services - 42	259,950	754,969	1,072,522	1,478,192	1,796,580	318,388	18%
Asset Acquisition/Improvement - 47	7,718	-	-	-	-	-	0%
General Liability Insurance - 46201	25,712	-	-	-	-	-	0%
<b>Total</b>	<b>899,363</b>	<b>755,412</b>	<b>1,072,572</b>	<b>1,478,192</b>	<b>1,796,580</b>	<b>318,388</b>	<b>18%</b>
<b>MEASURE S-2014 FUND - 106</b>							
Salaries & Wages - 401	219,779	41,688	-	-	-	-	0%
Employee Benefits - 410	227,779	10,484	-	-	-	-	0%
Professional & Administrative Services - 42	277,700	916,554	996,031	1,372,769	1,105,076	(267,693)	-24%
Materials & Supplies - 44	379	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	2,196	-	-	-	-	-	0%
General Liability Insurance - 46201	14,157	-	-	-	-	-	0%
<b>Total</b>	<b>741,990</b>	<b>968,725</b>	<b>996,031</b>	<b>1,372,769</b>	<b>1,105,076</b>	<b>(267,693)</b>	<b>-24%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 2,875,249</b>	<b>\$ 3,095,693</b>
CCFPD Fire Services Contract	\$ 2,901,656	
Dispatch Center Allocation	194,037	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Building Maintenance	\$ 20,000	
<b>42512 Weed Abatement</b>	<b>\$ 120,000</b>	<b>\$ 120,000</b>
Increased abatement for brush removal (City Property)	\$ 115,300	
Weed Abatement campaign (private property)	4,700	
<b>Total Professional/Administrative Services</b>		<b>\$ 3,235,693</b>
<b>4310X Utilities</b>	<b>\$ 80,500</b>	<b>\$ 95,000</b>
43103 PG&E	\$ 80,000	
43102 EBMUD	15,000	
 <b>MEASURE S-2006 FUND - 105</b>		
<b>42101 Professional Services</b>	<b>\$ 1,478,192</b>	<b>\$ 1,796,580</b>
CCCFPD Fire Services Contract	\$ 1,796,580	
<b>Total Professional/Administrative Services</b>		<b>\$ 1,796,580</b>
 <b>MEASURE S-2014 FUND - 106</b>		
<b>42101 Professional Services</b>	<b>\$ 1,372,769</b>	<b>\$ 1,105,076</b>
CCCFPD Fire Services Contract	\$ 1,105,076	
<b>Total Professional/Administrative Services</b>		<b>\$ 1,105,076</b>

## **PUBLIC WORKS**

The Public Works Department is comprised of the following divisions:

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Environmental Services
- Water Pollution Control Plant (also referred to as the Wastewater Treatment Plant (WWTP))
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

### **Mission**

The Public Works Department designs, constructs, and maintains the City's capital assets, operates the wastewater collection system and treatment plant, and manages the City's properties and fleet. Capital assets include roads and bridges, parks and open space, city vehicles and equipment, streetlights and traffic signals, and buildings and structures.

### **Major Services and Functions**

The Administration and Engineering Division provides leadership and support to oversee the design and construction of infrastructure. The division develops the City's Capital Improvement Plan (CIP) and oversees the construction of capital projects, which are mostly performed by private construction companies. Staff in this division also serves as the City Engineer and City Surveyor for development projects including the issuance of permits affecting the public right-of-way.

The Road Maintenance Division protects, repairs, and maintains the City's street system, which includes pavement, medians, street trees, landscaping, traffic signs, pavement markings, streetlights, curbs, and sidewalks. This division performs light maintenance of streets, including pothole repair, patch paving, and crack sealing. Heavy duty maintenance is performed by private contractors as capital projects. The City has an agreement with the County through which the County maintains the traffic signals in the City.

The Facility Maintenance Division maintains all of the actively used buildings and properties owned by the City. Building maintenance includes landscape maintenance, janitorial service, maintenance of heating and ventilation systems, maintenance of all

mechanical aspects of the buildings, general building maintenance, and making improvements as needed.

The Park Maintenance Division is responsible for maintaining 428.56 acres of park area contained within the City's 15 parks. Park spaces provide a variety of outdoor venues that include the swimming pools, skate park, soccer fields, baseball diamonds, neighborhood play areas, dog park, creek path, and park pedestrian bridges. Maintenance includes all work necessary to keep the public park areas safe, clean, and operating efficiently, including maintaining park structures, landscaping, lighting, play equipment, parking areas, and irrigation systems. This team also performs vegetation management at some open space areas.

The Storm Water Division operates the City's storm water collection system, which consists of a network of pipes, manholes, and inlets, and operates programs to reduce the intrusion of pollution into the storm water system. The Regional Water Quality Control Board regulates storm water discharges from municipal storm drains under the National Pollutant Discharge Elimination System (NPDES) program and issued a NPDES permit in November 2016 to the region. The City of Pinole works with the Contra Costa Clean Water Program (CCCWP) for regional permit administration. This program is funded by the stormwater benefit assessment. The Equivalent Runoff cost associated with the implementation of this program for 2025/26 remains at \$35 (the maximum allowed amount). Assessment fees are collected as part of annual property tax collection. The City of Pinole implements street sweeping, storm drain cleaning, and maintenance to protect the cleanliness of stormwater.

The Environmental Services Division encourages and promotes recycling, source reduction, and reuse in accordance with the mandates of the California Integrated Waste Management Act of 1989 (Assembly Bill 939). The City of Pinole, in partnership with the Cities of Hercules, El Cerrito, San Pablo, Richmond, and unincorporated areas of West Contra Costa County, participate in a joint powers authority known as West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore. The City of Pinole partners with the City's franchise waste management company, Republic Services, to meet its obligations under the Waste Reduction Program. Under the arrangement, the City is responsible for overseeing Republic's contract provision of solid waste collection to Pinole residents and businesses. RecycleMore is responsible for waste reduction education, household hazardous waste collection events, and some compliance reporting on behalf of the City; and Republic Services is responsible for actual collections, processing, and disposal at landfill. The City receives funding for waste reduction activities. The Environmental Services Division coordinates efforts with local community groups (i.e., Friends of the Pinole Creek and Earth Team and PVHS Ocean conservation club) and provides support for community cleanup events.

The Water Pollution Control Plant (WPCP) Division is responsible for the operation of the Pinole-Hercules Water Pollution Control Plant. The WPCP, also referred to as the Wastewater Treatment Plant (WWTP), treats the wastewater of most of the City of Pinole and the City of Hercules. The fully treated effluent is discharged into San Pablo Bay and

must meet permit required water quality standards. The Regional Water Quality Control Board regulates wastewater discharges from the WPCP under the National Pollutant Discharge Elimination System (NPDES) program. The City completed a \$50 million dollar capital improvement project to upgrade the WPCP in 2020. The WPCP is jointly owned by the City of Pinole and the City of Hercules.

The Sewer Collection Division operates the wastewater (sewer) collection system, which is a network of pipes that transports wastewater from its point of origin at residences and businesses throughout most of the City to the WPCP. The City of Pinole is only responsible for the operation of the wastewater collection system that serves the City of Pinole. Hercules is responsible for the operation of the wastewater collection system that serves the City of Hercules.

The Landscape and Lighting Assessment District (LLAD) services the City's one LLAD, which is composed of two zones that cover sections of Pinole Valley Road. The LLAD was formed by a vote of the property owners. Property owners are charged (assessed) a fee each year to raise funding for the operation, maintenance, and upgrade of capital infrastructure in the LLAD.

The Real Estate and Property Management Division was formed in FY 2021/22 to centralize responsibility for management of the City's real estate holdings. The City owns a number of properties on which City buildings, parks, parking lots, and open space are located. The City is in the process of cataloging and assessing the condition of its real property holdings such that it can perform thoughtful long-term planning for, and management of these assets.

The Fleet Management Division was formed in FY 2021/22 to centralize responsibility for the City's vehicle fleet and major pieces of equipment.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- 
- 
- Performed repairs of the City pools including repairs of the water heating system to allow their re-opening in April.
- Performed repairs at the various City parks including repairs of the overhead lights at the Fernandez Park.
- Treated gravity at multiple locations including at private properties to assist our community members.
- Headworks Odor Control Unit was repaired and the drain line manhole that incurred hydrogen sulfide damage was coated.
- Hired the Public Works Director and a new Maintenance Worker to fill vacancies. Also scheduled to hire the Public Works Specialist to fill the vacancy by the end of June 2025.

- Installed high-capacity solar trash bins at select locations.
- Expanded the use of the Beehive asset management system.
- Placed approximately 18 tons of asphalt, crack sealed approximately 2600 linear feet road surface and refreshed approximately 30 locations of pavement markings.
- Placed over 50 tons of temporary road repair material for pothole repair.
- Put into service the Spyder remote mower and completed approximately 75 acres of mowing with new mowing equipment.
- Received new hybrid bucket truck and two Chevrolet Bolt EUV all electric vehicles for Fleet augmentation.
- Completed Pavement Condition Report as part of PTAP 24.
- Installed lights in the street trees in Old Town for the 2024 holiday season and installed holiday road swags.
- Oversaw contractors work on various upgrades to City facilities including roof repairs of the Senior Center.
- Continues to serve our community on a daily basis. For example, handled a total of 455 service requests during the months of February and March covering roads, parks, illegal dumping, fleet, facilities, and stormwater/flooding.

#### Strategic Plan Strategies

- Continued the Strategic Plan strategy of conducting asset condition assessments of some City capital asset types- Awarded contract to complete a Storm Drain Master Plan and Recycled Water Feasibility Study (Goal 1, Strategy 1) (CIP Project)

#### Capital Improvement Plan (CIP) Projects

- Continued pedestrian improvement project at railroad crossing at Tennent Avenue.
- Completed design of the Sanitary Sewer Rehabilitation (Phase 1 and Phase 2), with construction of Phase 1 planned to be completed by the end of FY 2024/25.
- 
- Advanced the San Pablo Avenue bridge project – with completion of the project's environmental review under CEQA and NEPA by the end of September 2025.
- Development of the Active Transportation Plan with planned City Council consideration in June 2025 (IN2106)
- Applied for, and the City was awarded a CalRecycle grant in the amount of \$75,000 being used for the purchase of multi-use waste receptacles and education efforts.
- Continue to perform daily inspections associated with capital and development projects. During the month of March, for example, 167 inspections were conducted and 34 permits were issued covering grading, private sewer lateral, utilities encroachment, and transportation.

#### Other Council-Directed Special Projects

- Continued disposal and/or visioning for surplus City property.

- Completed community engagement for “Community Corner”.
- Adopted citywide project labor agreement (PLA)

## **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Fill Associate Engineer and Capital/Environmental Program Manager positions.
- Negotiate and complete successor waste collection franchise agreement.
- Purchase and install two new blowers at the Wastewater Treatment Plant.
- Complete the Plant’s Laboratory Remodel project.
- Select a design engineer for the Effluent Outfall project and begin design work.
- Trialing new YSI Nutrient Probes and investigating options for aeration basin analysis in preparation for future increased NPDES permit regulations for Nutrient removal.
- Taking down the in-service aeration basin for cleaning and inspection and putting the existing standby aeration basin in-service.
- Expand the use and data input of Beehive asset management system.
- Expand asphalt installation to repair existing potholes.
- Expand vegetation management with the use of City’s mowing equipment.
- Explore the use of biological methods for rodent control.
- Design and construct the EV charging infrastructure and purchase electric vehicles to replace current inefficient Fleet vehicles mostly using the awarded Climate Implementation Grant funds.
- Partner with community members and sports organizations to accomplish sports field improvements.
- Upgrade of the City Pools.
- 
- Pursue grant funds to develop Complete Streets Design Guidelines, update of the City’s ADA Transition Plan, as well as design and construct road improvements including pedestrian and bicycle infrastructure.

### Capital Improvement Plan (CIP) Projects/Annual Programs

- Complete Active Transportation Plan.
- 
- Annual Pavement Rehabilitation Program. Annual Upgrade of City Parks.
- Annual Upgrade of City Streetlighting.
- Annual Upgrade of City Traffic Signals.
- Annual Upgrade of Signing and Pavement Markings.
- Annual Repair/Replacement of City Sidewalks.
- Annual ADA Upgrades including Curb Ramps.
- Sanitary Sewer Rehabilitation.

- 
- Design and construction of Bay Trail Gap closure - Pedestrian improvements at Railroad crossing at Tennent Avenue.
- Recycled water feasibility assessment.
- Effluent Outfall.
- Secondary Clarifier - Center Column Rehabilitation.
- Complete the environmental review and perform design of the San Pablo Ave replacement bridge.
- Complete traffic safety improvements at various intersections.

#### Other Council-Directed Special Projects

- Disposal and/or visioning for surplus City property.

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue through the design and commencement of construction of the San Pablo Avenue Bridge Replacement.
- Complete sewer collection system improvements per Sanitary Sewer Master Plan.
- Seek funding opportunities for pavement maintenance and restoration, and pursue various treatment techniques to increase the useful life of City roads.
- Integrate facilities into the asset management software to accurately identify cost associated to maintain each facility.
- Continue and expand use Beehive to document and schedule work orders.
- Prepare for our next NPDES permit process.
- Perform follow-up assessment of trash management efforts.
- Continue with the various annual programs to gradually improve the City's infrastructure including parks and roads, along with enhancements to safety conditions.

#### **Major Changes in FY 2025/26 Budget**

The Public Works Department budget for FY 2025/26 includes several major CIP projects changes relative to the FY 2024/25 budget. There is no significant change to the operations budget for the department. The FY 2025/26 – 2029/30 CIP contains 45 capital improvement projects and 5 infrastructure assessments that are scheduled to be undertaken over the five-year timeframe and are fully or partially funded. The CIP also includes information for various unfunded projects.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Public Works Director	0.00	1.00	1.00	1.00	1.00
Development Services Director/City Engineer	1.00	0.00	0.00	0.00	0.00
Senior Project Manager	1.00	0.00	0.00	0.00	0.00
Capital Improvement and Environmental Program Manager	0.00	1.00	1.00	1.00	1.00
Associate Civil Engineer	0.00	1.00	1.00	0.00	0.00
Junior Civil Engineer	0.00	0.00	0.00	1.00	1.00
Public Works Specialist	1.00	2.00	2.00	2.00	2.00
Management Analyst	1.00	1.00	1.00	1.00	1.00
Administrative Coordinator	0.00	0.50	0.50	0.00	0.00
Public Works Manager	1.00	1.00	1.00	1.00	1.00
Public Works Maintenance Supervisor	3.00	3.00	3.00	3.00	3.00
Public Works Maintenance Workers	8.00	8.00	8.00	8.00	8.00
Park Caretaker	0.25	0.25	0.25	0.25	0.25
Treatment Plant Manager	1.00	1.00	1.00	1.00	1.00
WPCP Operations Supervisor	1.00	1.00	1.00	1.00	1.00
WWTP Senior Operator	0.00	1.00	1.00	1.00	1.00
WWTP Operator	5.00	4.00	4.00	4.00	4.00
Laboratory Analyst II	1.00	1.00	1.00	1.00	1.00
Laboratory Technician I	1.00	1.00	1.00	1.00	1.00
WWTP Senior Maintenance Mechanic	0.00	0.00	0.00	1.00	1.00
WWTP Maintenance Mechanic	2.00	2.00	2.00	1.00	1.00
WPCP Intern	0.48	0.48	0.48	0.48	0.48
<b>Total</b>	<b>27.73</b>	<b>30.23</b>	<b>30.23</b>	<b>29.73</b>	<b>29.73</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**PUBLIC WORKS BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	1,503,855	2,081,358	1,470,239	2,388,240	1,585,953	(802,287)	-51%
Measure S 2014 - 105	-	-	-	3,280,000	350,000	(2,930,000)	-837%
Measure S 2014 - 106	656,200	1,988,521	341,555	4,693,288	1,489,617	(3,203,671)	-215%
Equipment Reserve Fund - 160	39,434	57,952	98,112	200,000	200,000	-	0%
Gas Tax Fund - 200	523,854	621,769	363,720	2,203,189	2,512,167	308,978	12%
Restricted Real Estate Maintenance Fund - 201	17,110	14,808	12,522	26,000	26,000	-	0%
Traffic Safety Fund - 205	-	5,685	-	35,000	35,000	-	0%
Stormwater Fund - 207	293,563	363,782	373,081	379,829	385,631	5,802	2%
AB939 Refuse Management Fund - 213	122,104	131,547	104,235	187,102	189,710	2,608	1%
Solid Waste Fund - 214	195,954	108,328	80,484	173,666	177,241	3,575	2%
Measure J Fund - 215	273,454	519,448	196,636	1,705,126	1,191,732	(513,394)	-43%
Growth Impact Fund - 276	-	57,982	10,357	1,623,000	2,436,000	813,000	33%
Lighting and Landscaping District - 310	46,684	30,085	17,231	85,175	85,175	-	0%
PV Park Caretaker Fund - 317	-	-	-	14,942	14,989	47	0%
Public Facilities Fund - 324	-	-	-	70,000	502,000	432,000	86%
City Streets Improvement Fund - 325	182,662	234,310	55,064	3,687,304	2,907,583	(779,721)	-27%
Park Grants (Measure WW) - 327	193,383	183	-	-	-	-	0%
Arterial Street Rehabilitation - 377	80,213	8,066	-	895,000	560,960	(334,040)	-60%
Sewer Enterprise Fund - 500	5,683,481	6,725,526	6,578,378	37,771,365	38,030,527	259,162	1%
Sewer Enterprise Plant Expansion - 503	646,813	620,415	-	-	-	-	0%
<b>Total</b>	<b>10,458,764</b>	<b>13,569,767</b>	<b>9,701,612</b>	<b>59,418,226</b>	<b>52,680,285</b>	<b>(6,737,941)</b>	<b>-13%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	2,748,180	3,047,857	2,338,016	3,434,117	3,436,598	2,481	0%
Overtime - 402	63,493	54,320	69,202	40,220	39,928	(292)	-1%
Employee Benefits - 410	477,632	1,389,904	1,337,750	1,838,614	1,937,717	99,103	5%
<b>Total Personnel</b>	<b>3,289,306</b>	<b>4,492,081</b>	<b>3,744,968</b>	<b>5,312,951</b>	<b>5,414,243</b>	<b>101,292</b>	<b>2%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	1,225,737	1,719,509	888,001	2,489,488	2,225,425	(264,063)	-12%
Other Operating Expenses - 43	1,259,423	1,460,175	1,031,218	1,162,754	1,243,254	80,500	6%
Materials & Supplies - 44	1,205,184	1,159,619	819,185	1,589,500	1,604,500	15,000	1%
<b>Total Services and Supplies</b>	<b>3,690,345</b>	<b>4,339,303</b>	<b>2,738,404</b>	<b>5,241,742</b>	<b>5,073,179</b>	<b>(168,563)</b>	<b>-3%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	1,827,969	2,892,925	2,075,519	46,388,115	39,670,702	(6,717,413)	-17%
<b>Total Capital Outlay</b>	<b>1,827,969</b>	<b>2,892,925</b>	<b>2,075,519</b>	<b>46,388,115</b>	<b>39,670,702</b>	<b>(6,717,413)</b>	<b>-17%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46	(1,489,014)	(1,634,275)	(1,367,807)	(2,140,656)	(2,174,609)	(33,953)	2%
Administrative Debits - 46	1,801,323	1,864,884	1,545,883	2,411,198	2,510,698	99,500	4%
IS Charges - 46	167,432	274,693	163,150	300,942	268,389	(32,553)	-12%
Legal Charges - 46	42,144	110,969	26,949	63,600	63,600	-	0%
General Liability Insurance - 46	188,395	271,824	251,712	228,766	242,891	14,125	6%
<b>Total Indirect Cost Allocations</b>	<b>710,279</b>	<b>888,096</b>	<b>619,886</b>	<b>863,850</b>	<b>910,969</b>	<b>47,119</b>	<b>5%</b>
<b>Debt Service</b>							
Debt Principal - 48101	-	0	362,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	576,372	554,419	160,834	546,890	522,008	(24,882)	-5%
<b>Total Debt Service</b>	<b>576,372</b>	<b>554,420</b>	<b>522,834</b>	<b>1,611,568</b>	<b>1,611,192</b>	<b>(376)</b>	<b>0%</b>
<b>Depreciation</b>							
Depreciation Expense - 47401	364,494	402,942	-	-	-	-	0%
<b>Total Depreciation</b>	<b>364,494</b>	<b>402,942</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>10,458,764</b>	<b>13,569,767</b>	<b>9,701,612</b>	<b>59,418,226</b>	<b>52,680,285</b>	<b>(6,737,941)</b>	<b>-13%</b>
<b>EXPENDITURES BY PROGRAM</b>							
Administration & Engineering - 341	619,060	964,593	470,796	1,047,101	818,329	(228,772)	-28%
Road maintenance - 342	1,382,361	2,187,871	1,001,962	11,714,643	8,288,133	(3,426,510)	-41%
Facility Maintenance - 343	897,725	1,188,741	729,818	5,146,583	2,655,590	(2,490,993)	-94%
NPDES Storm Water - 344	296,190	832,834	401,521	1,879,855	951,487	(928,368)	-98%
Park Maintenance - 345	764,347	888,153	400,424	986,402	1,661,334	674,932	41%
Waste Reduction - 346	122,104	131,547	101,484	187,102	189,710	2,608	1%
Pinole Valley Lighting & Landscaping 347-348	46,684	30,085	17,231	85,175	85,175	-	0%
Sewer Treatment Plant - 641	3,774,932	4,722,179	3,615,746	11,911,529	12,151,331	239,802	2%
Sewer Collection - 642	1,332,177	1,448,928	2,439,798	24,763,267	24,183,004	(580,263)	-2%
Sewer Projects -Shared - 643	646,813	620,415	-	85,000	85,000	-	0%
WPCP/Equipment & Debt Svc. (Pinole Only) - 644	576,372	554,420	522,834	1,611,568	1,611,192	(376)	0%
<b>Total</b>	<b>10,458,764</b>	<b>13,569,767</b>	<b>9,701,612</b>	<b>59,418,226</b>	<b>52,680,285</b>	<b>(6,737,941)</b>	<b>-13%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100  
PUBLIC WORKS - ADMINISTRATION & ENGINEERING - 341**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salary & Wages - 401	464,788	581,218	405,136	808,417	797,851	(10,566)	-1%
Overtime - 402	4,195	189	228	87	87	-	0%
Employee Benefits - 410	171,162	176,635	151,167	249,444	269,526	20,082	7%
<b>Total Salary &amp; Benefits</b>	<b>640,145</b>	<b>758,042</b>	<b>556,531</b>	<b>1,057,948</b>	<b>1,067,464</b>	<b>9,516</b>	<b>1%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	92,172	301,594	38,653	59,125	59,125	-	0%
Materials & Supplies - 44	32	147	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>92,204</b>	<b>301,741</b>	<b>38,653</b>	<b>59,125</b>	<b>59,125</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	542	361	1,160	252,500	2,500	(250,000)	-10000%
<b>Total Capital Outlay</b>	<b>542</b>	<b>361</b>	<b>1,160</b>	<b>252,500</b>	<b>2,500</b>	<b>(250,000)</b>	<b>-10000%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(491,909)	(588,795)	(483,539)	(955,503)	(956,437)	(934)	0%
Admin Debits - 46122	7,707	10,445	-	-	14,325	14,325	100%
IS Charges - 46124	90,999	167,991	91,316	139,679	151,887	12,208	8%
Legal Charges - 46126	25,417	23,330	19,958	8,000	8,000	-	0%
General Liability Insurance - 46201	43,881	63,760	57,531	53,538	55,689	2,151	4%
<b>Total Indirect Cost Allocations</b>	<b>(323,904)</b>	<b>(323,270)</b>	<b>(314,734)</b>	<b>(754,286)</b>	<b>(726,536)</b>	<b>27,750</b>	<b>-4%</b>
<b>Total</b>	<b>408,987</b>	<b>736,873</b>	<b>281,610</b>	<b>615,287</b>	<b>402,553</b>	<b>(212,734)</b>	<b>-53%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Professional & Administrative Services - 42	10,209	19,793	5,917	75,000	75,000	-	0%
Administrative Debits - 46122	60,360	44,785	59,284	154,895	144,653	(10,242)	-7%
<b>Total Measure S - 2014 Fund - 106</b>	<b>70,569</b>	<b>64,578</b>	<b>65,201</b>	<b>229,895</b>	<b>219,653</b>	<b>(10,242)</b>	<b>-5%</b>
<b>EQUIPMENT RESERVE FUND - 160</b>							
Asset Acquisition/Improvement - 47	-	44,853	6,886	-	-	-	0%
<b>Total Equipment Reserve Fund - 160</b>	<b>-</b>	<b>44,853</b>	<b>6,886</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>GAS TAX FUND - 200</b>							
Professional & Administrative Services - 42	2,064	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	2,825	-	-	-	-	-	0%
<b>Total Gas Tax Fund - 200</b>	<b>4,889</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>MEASURE J FUND - 215</b>							
Other Operating Expenses - 43	2,780	1,152	98	4,400	4,400	-	0%
Administrative Debits - 46122	131,835	117,137	114,250	197,519	191,723	(5,796)	-3%
<b>Total Measure J Fund - 215</b>	<b>134,615</b>	<b>118,289</b>	<b>114,348</b>	<b>201,919</b>	<b>196,123</b>	<b>(5,796)</b>	<b>-3%</b>
<b>REFUSE MANAGEMENT FUND - 213</b>							
Legal Charges - 46126	-	-	2,751	-	-	-	0%
<b>Total Refuse Management Fund - 213</b>	<b>-</b>	<b>-</b>	<b>2,751</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	<b>FY 2024/25</b>	<b>FY 2025/26</b>
<b>42101 Professional Services</b>	<b>\$ 25,000</b>	<b>\$ 25,000</b>
General engineering services	\$ 25,000	
<b>42107 Equipment Maintenance</b>	<b>\$ 3,000</b>	<b>\$ 3,000</b>
Maintenance of office equipment.	\$ 3,000	
<b>42201 Office Expense</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
General office supplies	\$ 2,500	
<b>4230X Travel and Training</b>	<b>\$ 6,750</b>	<b>\$ 6,750</b>
Conference Registration	\$ 3,000	
42302 Mileage Air & Hotel	3,000	
42303 Meal Allowance	750	
<b>42401 Memberships</b>	<b>\$ 1,200</b>	<b>\$ 1,200</b>
American Public Works Association (APWA)	\$ 225	
Professional License Renewal	975	
<b>42506 Bonds</b>	<b>\$ 175</b>	<b>\$ 175</b>
	\$ 175	
<b>42510 Software Purchase</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
Beehive (40%)	\$ 8,000	
ArcGIS	2,500	
CAD+Misc	2,500	
GoGov or Similar	5,000	
<b>42515 Special Events</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
Coastal Cleanup	\$ 2,000	
Dumpster Day	500	
<b>Total Professional/Administrative Services</b>		<b>\$ 59,125</b>
<b>47103 Furniture</b>	<b>\$ 2,500</b>	<b>\$ 2,500</b>
Furniture	\$ 2,500	
<b>4720X</b>	<b>\$ 250,000</b>	<b>\$ -</b>
47201 Weatherization/Energy Efficient program	\$ -	
<b>Measure S-2014 Fund - 106</b>		
<b>42101 Professional Services</b>	<b>\$ 75,000</b>	<b>\$ 75,000</b>
On-call consultants for capital projects	\$ 75,000	
<b>MEASURE J FUND - 215</b>		
<b>4310X Utilities</b>	<b>\$ 4,400</b>	<b>\$ 4,400</b>
43101 Telephone	\$ 4,000	
43103 Electricity & Power	400	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GAS TAX FUND - 200  
ROAD MAINTENANCE - 342**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	108,497	89,988	18,063	125,500	125,500	-	0%
Other Operating Expenses - 43	205,211	244,660	174,418	181,000	181,000	-	0%
Materials & Supplies - 44	2,691	1,291	920	2,000	2,000	-	0%
<b>Total Services and Supplies</b>	<b>316,399</b>	<b>335,939</b>	<b>193,401</b>	<b>308,500</b>	<b>308,500</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47*	13,587	65,036	186	1,631,082	1,935,000	303,918	16%
<b>Total Capital Outlay</b>	<b>13,587</b>	<b>65,036</b>	<b>186</b>	<b>1,631,082</b>	<b>1,935,000</b>	<b>303,918</b>	<b>16%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	188,978	220,794	170,132	255,607	260,667	5,060	2%
Legal Charges - 46126	-	-	-	8,000	8,000	-	0%
<b>Total Indirect Cost Allocations</b>	<b>188,978</b>	<b>220,794</b>	<b>170,132</b>	<b>263,607</b>	<b>268,667</b>	<b>5,060</b>	<b>2%</b>
<b>Total</b>	<b>518,964</b>	<b>621,769</b>	<b>363,720</b>	<b>2,203,189</b>	<b>2,512,167</b>	<b>308,978</b>	<b>18%</b>
<b>GENERAL FUND - 100</b>							
Salary & Wages - 401	94,380	102,940	89,043	119,737	124,975	5,238	4%
Overtime - 402	294	530	577	588	588	-	0%
Employee Benefits - 410	12,027	16,406	14,874	20,488	21,642	1,154	5%
Professional & Administrative Services - 42	91,819	154,626	12,238	35,800	10,800	(25,000)	-231%
Materials & Supplies - 44	7,284	6,001	5,800	20,000	20,000	-	0%
Asset Acquisition/Improvements - 47*	338	-	207,828	370,000	-	(370,000)	-100%
Admin Credits - 46121	(83,951)	(102,001)	(86,710)	(118,631)	(124,401)	(5,770)	5%
Administrative Debits - 46122	24,574	27,929	22,737	31,115	49,804	18,689	38%
Legal charges - 46126	252	-	-	-	-	-	0%
General Liability Insurance - 46201	5,147	19,109	13,121	7,476	8,317	841	10%
<b>Total General Fund</b>	<b>152,163</b>	<b>225,539</b>	<b>279,508</b>	<b>486,573</b>	<b>111,725</b>	<b>(374,848)</b>	<b>-336%</b>
<b>MEASURE S 2006 - 105</b>							
Asset Acquisition/Improvement - 47	-	-	-	1,750,000	350,000	(1,400,000)	-400%
<b>Total Measure S Fund - 105</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,750,000</b>	<b>350,000</b>	<b>(1,400,000)</b>	<b>-400%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Professional & Administrative Services - 42	-	-	-	50,000	-	(50,000)	-100%
Administrative Debits - 46122	66,385	106,059	93,020	124,468	130,035	5,567	4%
Asset Acquisition/Improvement - 47*	20,747	463,275	21,092	680,262	281,732	(398,530)	-141%
<b>Total Measure S - 2014</b>	<b>87,133</b>	<b>569,334</b>	<b>114,112</b>	<b>854,730</b>	<b>411,767</b>	<b>(442,963)</b>	<b>-108%</b>
<b>EQUIPMENT RESERVE FUND - 160</b>							
Asset Acquisition/Improvement - 47	39,434	-	21,275	120,000	120,000	-	0%
<b>Total Equipment Reserve Fund - 160</b>	<b>39,434</b>	<b>-</b>	<b>21,275</b>	<b>120,000</b>	<b>120,000</b>	<b>-</b>	<b>0%</b>
<b>Traffic Safety Fund - 205</b>							
Professional & Administrative Services - 42	-	5,685	-	35,000	35,000	-	0%
<b>Total Traffic Safety Fund</b>	<b>-</b>	<b>5,685</b>	<b>-</b>	<b>35,000</b>	<b>35,000</b>	<b>-</b>	<b>0%</b>
<b>NPDES Storm Water Fund - 207</b>							
Admin Debits - 46122	-	13,681	5,511	7,974	8,081	107	1%
<b>Total NPDES Storm Water Fund</b>	<b>-</b>	<b>13,681</b>	<b>5,511</b>	<b>7,974</b>	<b>8,081</b>	<b>107</b>	<b>1%</b>
<b>SOLID WASTE FUND - 214</b>							
Professional & Administrative Services - 42	22,006	21,344	12,000	60,000	60,000	-	0%
Materials & Supplies - 44	1,818	-	-	7,000	7,000	-	0%
Admin Debits - 46122	58,523	79,924	68,484	106,666	110,241	3,575	3%
Legal Charges - 46126	11,804	7,061	-	-	-	-	0%
Asset Acquisition/Improvement -47*	88,801	-	-	-	-	-	0%
<b>Total Solid Waste Fund</b>	<b>182,952</b>	<b>108,328</b>	<b>80,484</b>	<b>173,666</b>	<b>177,241</b>	<b>3,575</b>	<b>2%</b>
<b>MEASURE C AND J FUND - 215</b>							
Professional & Administrative Services - 42	56,899	59,494	60,611	51,899	51,899	-	0%
Admin Debits - 46122	20,988	25,500	21,678	29,658	31,100	1,442	5%
Asset Acquisition/Improvement - 47*	60,953	316,165	-	1,419,650	910,610	(509,040)	-56%
<b>Total Measure J Fund</b>	<b>138,839</b>	<b>401,159</b>	<b>82,289</b>	<b>1,501,207</b>	<b>993,609</b>	<b>(507,598)</b>	<b>-51%</b>
<b>City Streets Improvements Fund - 325</b>							
Professional & Administrative Services - 42	-	-	-	100,000	100,000	-	0%
Asset Acquisition/Improvement - 47*	182,662	234,310	55,064	3,587,304	2,807,583	(779,721)	-28%
<b>Total City Streets Improvements</b>	<b>182,662</b>	<b>234,310</b>	<b>55,064</b>	<b>3,687,304</b>	<b>2,907,583</b>	<b>(779,721)</b>	<b>-27%</b>
<b>Arterial Streets Rehabilitation Fund - 377</b>							
Asset Acquisition/Improvement - 47*	80,213	8,066	-	895,000	560,960	(334,040)	-60%
<b>Total Arterial Streets Rehab Fund</b>	<b>80,213</b>	<b>8,066</b>	<b>-</b>	<b>895,000</b>	<b>560,960</b>	<b>(334,040)</b>	<b>-60%</b>
*See CIP							
<b>Growth Impact Fund - 276</b>							
Asset Acquisition/Improvement - 47*	-	-	-	-	100,000	100,000	100%
<b>Total Growth Impact Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>	<b>100%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 101,000</b>	<b>\$ 101,000</b>
Audit Services	\$ 1,000	
General engineering survey contract	10,000	
Professional engineering support	20,000	
Traffic and signal maintenance	70,000	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Hardware supplies and median maintenance	\$ 20,000	
<b>42514 Special Department Expense</b>	<b>\$ 4,500</b>	<b>\$ 4,500</b>
CCTA congestion management plan administration	\$ 4,500	
Pinole's share of CTA Congestion Management Plan administrative costs.		
<b>Total Professional/Administrative Services</b>		<b>\$ 125,500</b>
<b>4310X Utilities</b>	<b>\$ 181,000</b>	<b>\$ 181,000</b>
Electricity costs for street lights, traffic lights and controls		
Electricity & Gas (PG&E)	\$ 180,000	
EBMUD median irrigation	1,000	
<b>44301 Fuel</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
Fuel	\$ 2,000	
<b>47205 Improvements/Streets</b>	<b>\$ 1,631,082</b>	<b>\$ 1,935,000</b>
Pothole Repair Program	\$ 40,000	
Roadway Stripping Program	15,000	
RO2102 Tennent Ave. Rehabilitation	380,000	
RO2301 Roadway Rehabilitation	1,500,000	
<b>General Fund 100</b>		
<b>42101 Professional Services</b>	<b>\$ 25,000</b>	<b>\$ -</b>
IN2106 Active Transportation Plan	\$ -	
<b>42107 Equipment Maintenance</b>	<b>\$ 8,000</b>	<b>\$ 8,000</b>
Equipment Maintenance	\$ 8,000	
<b>42514 Special Department Expense</b>	<b>\$ 2,800</b>	<b>\$ 2,800</b>
Special department expense	\$ 2,800	
<b>44306 Maintenance Supplies</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Maintenance Supplies	\$ 20,000	
<b>47205 Improvements/Streets</b>	<b>\$ 370,000</b>	<b>\$ -</b>
RO2107 Brand St. Improvements	\$ -	
Street Improvements	-	
<b>MEASURE S - 2006 FUND - 105</b>		
<b>47205 Street Improvements</b>	<b>\$ 1,750,000</b>	<b>\$ 350,000</b>
RO2401 Road Maintenance Reparis	\$ 350,000	
<b>MEASURE S - 2014 FUND - 106</b>		
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 50,000</b>	<b>\$ -</b>
Pedestrian Bridge inspections & Maintenance (carryover)	-	
<b>47204 Improvements/Sidewalk</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Sidewalk Improvements	\$ 20,000	
<b>47205 Improvements/Streets</b>	<b>\$ 660,262</b>	<b>\$ 261,732</b>
RO1710 San Pablo Ave. Bridge Replacement	\$ 241,732	
Traffic Sign Replacement	20,000	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**TRAFFIC SAFETY FUND - 205**

<b>42101 Professional Services</b>	<b>\$</b>	<b>35,000</b>	<b>\$</b>	<b>35,000</b>
Speed Survey	\$	35,000		

**SOLID WASTE FUND - 214**

<b>42101 Professional Services</b>	<b>\$</b>	<b>16,450</b>	<b>\$</b>	<b>16,450</b>
Professional Services	\$	16,450		

**42514 Special Department Expense**

<b>42514 Special Department Expense</b>	<b>\$</b>	<b>43,550</b>	<b>\$</b>	<b>43,550</b>
Patch paving materials	\$	43,550		

**44306 Maintenance Supplies**

<b>44306 Maintenance Supplies</b>	<b>\$</b>	<b>7,000</b>	<b>\$</b>	<b>7,000</b>
SB1383 OWR1 grant supplies	\$	7,000		

**MEASURE J FUND - 215**

<b>42401 Memberships</b>	<b>\$</b>	<b>51,899</b>	<b>\$</b>	<b>51,899</b>
WCCTAC Dues	\$	51,899		

**47204 Improvements/Sidewalks**

<b>47204 Improvements/Sidewalks</b>	<b>\$</b>	<b>12,031</b>	<b>\$</b>	<b>12,031</b>
Sidewalk Maintenance Program	\$	12,031		

**47205 Improvements/Streets**

<b>47205 Improvements/Streets</b>	<b>\$</b>	<b>1,407,619</b>	<b>\$</b>	<b>898,579</b>
Miscellaneous Roadway Repair	\$	15,000		
RO1710 San Pablo Ave. Bridge Replacement		133,579		
RO2301 Road Rehabilitation		750,000		

**Road Maintenance Fund - 325**

<b>42101 Professional Services</b>	<b>\$</b>	<b>100,000</b>	<b>\$</b>	<b>100,000</b>
IN2105 Appian Way Complete Streets Project		100,000		

**47205 Improvements/Streets**

<b>47205 Improvements/Streets</b>	<b>\$</b>	<b>3,587,304</b>	<b>\$</b>	<b>2,807,583</b>
RO1710 San Pablo Ave Bridge over BNSF	\$	1,540,583		
RO2102 Tennent Ave. Rehabilitation		267,000		
RO2402 Sidewalk Rehab. Program		200,000		
RO2501 Accessibility Improvements Project		150,000		
RO2504 Pavement Marking and Signage Upgrades		100,000		
RO2505 Safe Routes to Schools		100,000		
RO2506 Traffic Calming Program		200,000		
RO2507 ADA Transition Plan Update		250,000		

**Arterial Streets Rehabilitation Fund - 377**

<b>47205 Improvements/Streets</b>	<b>\$</b>	<b>895,000</b>	<b>\$</b>	<b>560,960</b>
RO2301 Safety Improvements on Arterial Roadways	\$	110,960		
RO2502 Pinole Signals Upgrade		200,000		
RO2503 City Streetlights Upgrade		250,000		

**Growth Impact Fund - 276**

<b>47205 Improvements/Streets</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>100,000</b>
RO2303 Pinole Smart Signals	\$	100,000		

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - FACILITY MAINTENANCE - 343**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	662,614	707,567	595,546	750,043	764,739	14,696	2%
Overtime - 402	20,069	22,890	36,984	495	495	-	0%
Employee Benefits - 410	432,272	462,431	408,973	501,946	555,194	53,248	10%
<b>Total Salary &amp; Benefits</b>	<b>1,114,955</b>	<b>1,192,888</b>	<b>1,041,502</b>	<b>1,252,484</b>	<b>1,320,428</b>	<b>67,944</b>	<b>5%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	176,916	170,687	129,773	419,700	166,700	(253,000)	-152%
Other Operating Expenses - 43	40,616	53,507	38,576	44,000	53,000	9,000	17%
Materials & Supplies - 44	71,188	81,153	40,846	73,200	73,200	-	0%
<b>Total Services and Supplies</b>	<b>288,720</b>	<b>305,347</b>	<b>209,195</b>	<b>536,900</b>	<b>292,900</b>	<b>(244,000)</b>	<b>-83%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47*	2,119	27,213	7,127	12,000	12,000	-	0%
<b>Total Capital Outlay</b>	<b>2,119</b>	<b>27,213</b>	<b>7,127</b>	<b>12,000</b>	<b>12,000</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(801,732)	(823,661)	(708,185)	(921,066)	(963,768)	(42,702)	4%
Legal Charges 46126	496	165	132	-	-	-	0%
General Liability Insurance - 46201	46,328	58,187	53,775	49,602	53,770	4,168	8%
<b>Total Indirect Cost Allocations</b>	<b>(754,908)</b>	<b>(765,309)</b>	<b>(654,278)</b>	<b>(871,464)</b>	<b>(909,998)</b>	<b>(38,534)</b>	<b>4%</b>
<b>Total</b>	<b>650,885</b>	<b>760,139</b>	<b>603,547</b>	<b>929,920</b>	<b>715,330</b>	<b>(214,590)</b>	<b>-30%</b>
<b>MEASURE S -2006 FUND - 105</b>							
Asset Acquisition/Improvement -47	-	-	-	1,530,000	-	(1,530,000)	-100%
<b>Total Measure S - 2006 Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,530,000</b>	<b>-</b>	<b>(1,530,000)</b>	<b>-100%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Professional & Administrative Services - 42	-	86,149	6,902	0	0	-	0%
Administrative Debits - 46122	135,129	66,613	73,637	93,663	99,260	5,597	6%
Asset Acquisition/Improvement - 47*	94,601	261,033	22,854	1,805,000	75,000	(1,730,000)	-2307%
<b>Total Measure S - 2014 Fund</b>	<b>229,730</b>	<b>413,795</b>	<b>103,392</b>	<b>1,898,663</b>	<b>174,260</b>	<b>(1,724,403)</b>	<b>-990%</b>
<b>RESTRICTED REAL ESTATE MAINTENANCE FUND - 201</b>							
Professional & Administrative Services - 42	7,787	7,238	7,962	10,000	10,000	-	0%
Other Operating Expenses - 43	9,323	7,570	4,559	11,000	11,000	-	0%
Legal Charges - 46126	-	-	-	5,000	5,000	-	0%
<b>Total Restricted Real Estate Maint.</b>	<b>17,110</b>	<b>14,808</b>	<b>12,522</b>	<b>26,000</b>	<b>26,000</b>	<b>-</b>	<b>0%</b>
<b>MEASURE J FUND - 215</b>							
Legal Charges - 46126	-	-	-	2,000	2,000	-	0%
<b>Total Measure J Fund - 215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>
<b>GROWTH IMPACT FUND - 276</b>							
Asset Acquisition/Improvement - 47	-	-	10,357	700,000	1,236,000	536,000	43%
<b>Total Growth Impact Fund 276</b>	<b>-</b>	<b>-</b>	<b>10,357</b>	<b>700,000</b>	<b>1,236,000</b>	<b>536,000</b>	<b>43%</b>
<b>PUBLIC FACILITIES FUND - 324</b>							
Asset Acquisition/Improvement - 47	-	-	-	60,000	502,000	442,000	88%
<b>Total Public Facilities Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>60,000</b>	<b>502,000</b>	<b>442,000</b>	<b>0%</b>

\*See CIP

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 263,500</b>	<b>\$ 3,500</b>
EBRCSA Professional Support	\$ 3,500	
IN2101 Emergency Power for critical Facilities	0	
IN2103 Recycled Water Feasibility	0	
<b>42107 Equipment Maintenance</b>	<b>\$ 40,000</b>	<b>\$ 40,000</b>
Vehicle maintenance and repair	\$ 40,000	
<b>42108 Maintenance/Structure Imp</b>	<b>\$ 87,000</b>	<b>\$ 87,000</b>
City Hall improvements to planting/landscaping	\$ 20,000	
Elevator maintenance	800	
Heating and air repair	16,000	
Janitorial service and supplies	13,000	
Landscape maintenance	3,000	
Lighting supplies	500	
Memorial Hall Maint.e, Pest Control & Sanitary Supplies ( <i>moved from Comm.</i> )	11,000	
Misc. hardware and maintenance	1,000	
Pest control and weed control	10,700	
Public facilities deferred maintenance	11,000	
<b>42201 Office Expense</b>	<b>\$ 3,000</b>	<b>\$ 5,000</b>
	\$ 5,000	
<b>4230X Travel and Training</b>	<b>\$ 11,750</b>	<b>\$ 16,750</b>
Technical training	\$ 15,000	
Mileage, Air & Hotel	1,500	
Meal Allowance	250	
<b>42401 Memberships</b>	<b>\$ 750</b>	<b>\$ 750</b>
M.S.A. (Maintenance Superintendents Association)	\$ 750	
<b>42511 Equipment Rental</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
This is used to rent infrequently used equipment.	\$ 10,000	
<b>42513 Rent</b>	<b>\$ 2,700</b>	<b>\$ 2,700</b>
Tennent Ave Parking lot. 401-142-012 (AT&T)	\$ 2,700	
<b>42514 Special Department Expense</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
	\$ 1,000	
<b>Total Professional/Administrative Services</b>		<b>\$ 166,700</b>
<b>4310X Utilities</b>	<b>\$ 40,000</b>	<b>\$ 49,000</b>
Gas/Electricity	\$ 34,500	
Memorial Hall Electricity ( <i>moved from Comm Svcs.</i> )	500	
Water	11,500	
Memorial Hall Water ( <i>moved from Comm Svcs.</i> )	2,500	
<b>43201 Property Tax</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>44301 Fuel</b>	<b>\$ 8,200</b>	<b>\$ 8,200</b>
<b>44306 Maintenance Supplies</b>	<b>\$ 45,000</b>	<b>\$ 45,000</b>
<b>44410 Safety Clothing</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
The worker classifications in this division are supplied:	\$ 20,000	
Uniforms, coveralls, and foul weather gear		
<b>47101 Equipment</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
Miscellaneous Equipment	\$ 12,000	
	\$ -	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MEASURE S - 2014 FUND - 105**

<b>47201 Improvements</b>	<b>\$ 1,530,000</b>	<b>\$ -</b>
FA1901 Senior Center Auxiliary Parking Lot	\$ -	

**MEASURE S - 2014 FUND - 106**

<b>47201 Improvements/Building</b>	<b>\$ 1,805,000</b>	<b>\$ 75,000</b>
FA1702 Citywide Roof Repairs and Replacement	\$ -	
FA2302 Plum St. Parking Lot Improvements	-	
FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000	

**RESTRICTED REAL ESTATE MAINTENANCE FUND - 201**

<b>42108 Maintenance/Structure Imp</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
Materials to maintain facilities owned by the former Redevelopment Agency.	\$ 10,000	

<b>4310X Utilities</b>	<b>\$ 11,000</b>	<b>\$ 11,000</b>
Gas/Electricity	\$ 5,000	
Water	6,000	

**MEASURE J FUND - 215**

<b>47202 Improvements/Landscape-Medians</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
Sign Replacement Program	\$ 2,000	

**GROWTH IMPACT FUND - 276**

<b>47201 Improvements/Building</b>	<b>\$ 700,000</b>	<b>\$ 1,236,000</b>
FA2401 Tiny Tots Flooring and Painting	\$ 100,000	
FA1702 Citywide Roof Repairs and Replacement	238,000	
FA1703 City Hall Modernization	400,000	
FA2202 Senior Center Modernization	148,000	
FA2502 Upgrade of City Pools	350,000	

**PUBLIC FACILITIES FUND - 324**

<b>47201 Improvements/Building</b>	<b>\$ 60,000</b>	<b>\$ 502,000</b>
FA1702 Citywide Roof Repairs and Replacement	\$ 362,000	

**STORM WATER FUND - 207**

**PUBLIC WORKS - National Pollution Discharge Elimination Systems (NPDES) STORM WATER - 344**

**EXPENDITURE SUMMARY**

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev	Prop to Rev
	Actual	Actual	Actual	Revised	Proposed	\$ Change	% Change
			Thru Mar-25	Budget	Budget		
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	49,344	77,555	148,481	71,000	71,000	-	0%
Materials & Supplies - 44	10,944	11,369	17,413	8,800	8,800	-	0%
<b>Total Services and Supplies</b>	<b>60,287</b>	<b>88,924</b>	<b>165,894</b>	<b>79,800</b>	<b>79,800</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	233,216	261,178	199,216	286,055	291,750	5,695	2%
Legal Charges - 46126	60	-	2,461	6,000	6,000	-	0%
<b>Total Indirect Cost Allocations</b>	<b>233,276</b>	<b>261,178</b>	<b>201,677</b>	<b>292,055</b>	<b>297,750</b>	<b>5,695</b>	<b>2%</b>
<b>Total</b>	<b>293,563</b>	<b>350,102</b>	<b>367,570</b>	<b>371,855</b>	<b>377,550</b>	<b>5,695</b>	<b>2%</b>
<b>MEASURE S-2014 FUND - 106</b>							
Professional & Administrative Services - 42	-	86,726	29,390	150,000	273,937	123,937	45%
Asset Acquisition/Improvement - 47*	2,626	338,025	4,560	1,300,000	300,000	(1,000,000)	-333%
<b>Total Measure S-2014</b>	<b>2,626</b>	<b>424,751</b>	<b>33,950</b>	<b>1,450,000</b>	<b>573,937</b>	<b>(876,063)</b>	<b>-153%</b>
<b>Growth Impact Fund - 276</b>							
Asset Acquisition/Improvement - 47*	-	57,982	-	58,000	-	(58,000)	-100%
<b>Total Growth Impact Fund - 276</b>	<b>-</b>	<b>57,982</b>	<b>-</b>	<b>58,000</b>	<b>-</b>	<b>(58,000)</b>	<b>-100%</b>

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
Contract support for Clean Water and NPDES	\$ 5,000	
Support for MRP 3.0	10,000	
<b>42107 Equipment Maintenance</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Storm drain, trash capture, street sweeper	\$ 20,000	
<b>42108 Building Structure Maintenance</b>	<b>\$ 15,000</b>	<b>\$ 15,000</b>
Trash capture devices	\$ 5,000	
Lumber and supplies	10,000	
<b>4220X Office Expenses</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
42201 Miscellaneous office expenses	\$ 500	
42202 Printing and Binding	500	
<b>42514 Special Departmental Expense</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Storm Event Sand Pile	\$ 8,000	
NPDES Annual Permit	12,000	
<b>Total Professional/Administrative Services</b>	<b>\$ 71,000</b>	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Department Budgets – Public Works

44301 Fuel	\$ 8,000	\$ 8,000
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44410 Safety Clothing	\$ 800	\$ 800
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**MEASURE S-2014 FUND - 106**

42101 Professional Services	\$ 150,000	\$ 273,937
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IN1703 Storm Drainage Master Plan	\$ 273,937	
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47206 Improvements/Storm Drains	\$ 1,300,000	\$ 300,000
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SW2401 Storm Drain Creek Discharge	\$ 150,000	
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SW2501 Stormwater Upgrade & Trash Capture	150,000	
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**Growth Impact Fund 276**

47206 Improvements/Storm Drains	\$ 58,000	\$ -
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SW1901 Hazel Street Gap Closure (sunnyview)	\$ -	
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**GENERAL FUND - 100**  
**PUBLIC WORKS - PARK MAINTENANCE - 345**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	81,679	123,406	111,354	134,000	134,000	-	0%
Other Operating Expenses - 43	103,109	102,495	77,872	106,656	103,156	(3,500)	-3%
Materials & Supplies - 44	14,013	23,665	22,201	500	500	-	0%
<b>Total Services and Supplies</b>	<b>198,801</b>	<b>249,566</b>	<b>211,427</b>	<b>241,156</b>	<b>237,656</b>	<b>(3,500)</b>	<b>-1%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47*	-	1,283	5,101	-	-	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>1,283</b>	<b>5,101</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	92,834	107,958	89,046	115,304	118,689	3,385	3%
Legal Charges - 46126	186	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>93,020</b>	<b>107,958</b>	<b>89,046</b>	<b>115,304</b>	<b>118,689</b>	<b>3,385</b>	<b>3%</b>
<b>Total</b>	<b>291,821</b>	<b>358,808</b>	<b>305,574</b>	<b>356,460</b>	<b>356,345</b>	<b>(115)</b>	<b>0%</b>
<b>MEASURE S-2014 FUND - 106</b>							
Professional & Administrative Services - 42	-	-	2,979	-	-	-	0%
Legal Services - 46126	-	78,967	-	-	-	-	0%
Asset Acquisition/Improvement - 47*	266,143	437,097	21,920	260,000	110,000	(150,000)	-136%
<b>Total Measure S-2014 Fund - 106</b>	<b>266,143</b>	<b>516,063</b>	<b>24,899</b>	<b>260,000</b>	<b>110,000</b>	<b>(150,000)</b>	<b>-136%</b>
<b>Solid Waste Fund - 214</b>							
Asset Acquisition/Improvement - 47*	13,001	-	-	-	-	-	0%
<b>Total Solid Waste Fund - 214</b>	<b>13,001</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Growth Impact Fund - 276</b>							
Asset Acquisition/Improvement - 47	-	-	-	265,000	1,100,000	835,000	76%
<b>Total Growth Impact Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>265,000</b>	<b>1,100,000</b>	<b>835,000</b>	<b>76%</b>
<b>PV PARK CARETAKER FUND - 317</b>							
Salaries & Wages - 401	-	-	-	11,960	11,960	-	0%
Employee Benefits - 410	-	-	-	1,689	1,686	(3)	0%
Other Operating Expenses -43	-	-	-	503	503	-	0%
General Liability Insurance - 46201	-	-	-	790	840	50	6%
<b>Total PV Park Caretaker Fund - 317</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,942</b>	<b>14,989</b>	<b>47</b>	<b>0%</b>
<b>Public Facilities Fund - 324</b>							
Asset Acquisition/Improvement - 47	-	-	-	10,000	-	(10,000)	-100%
<b>Total Public Facilities Fund - 324</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>(10,000)</b>	<b>-100%</b>
<b>Park Grants (Measure WW) - 327</b>							
Asset Acquisition/Improvement - 47*	193,383	183	-	-	-	-	0%
<b>Total Park Grants Fund - 327</b>	<b>193,383</b>	<b>183</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
*See CIP							
<b>EQUIPMENT RESERVE FUND - 160</b>							
Asset Acquisition/Improvement - 47	-	13,099	69,950	80,000	80,000	-	0%
<b>Total Equipment Reserve Fund - 160</b>	<b>-</b>	<b>13,099</b>	<b>69,950</b>	<b>80,000</b>	<b>80,000</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42107 Equipment Maintenance</b>	<b>\$ 7,500</b>	<b>\$ 7,500</b>
Off road equipment maintenance	\$ 7,500	
<b>42108 Maintenance/Structure Imp</b>	<b>\$ 120,500</b>	<b>\$ 120,500</b>
Park Maintenance	\$ 120,000	
Tennis Court Maintenance	500	
<b>42401 Memberships</b>	<b>\$ 1,000</b>	<b>\$ 1,000</b>
CAPCA (California Agricultural Production Consultants Association)	\$ 370	
P.A.P.A. (Pest Applicators Association)	30	
Other memberships	600	
<b>42511 Equipment Rental</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Cost to rent infrequently used equipment.	\$ 5,000	
<b>Total Professional/Administrative Services</b>		<b>\$ 134,000</b>
<b>4310X Utilities</b>	<b>\$ 106,500</b>	<b>\$ 103,000</b>
Gas/Electricity	\$ 5,000	
Tennis Ct. Gas/Electricity (moved from Comm Svcs.)	3,000	
Water	94,500	
Tennis Ct. Water (moved from Comm Svcs.)	500	
<b>43201 Property Tax</b>	<b>\$ 156</b>	<b>\$ 156</b>
<b>44301 Fuel</b>	<b>\$ 500</b>	<b>\$ 500</b>
<b>MEASURE S-2014 FUND - 106</b>		
<b>47103 FF&amp;E/Furniture</b>	<b>\$ 5,000</b>	<b>\$ 5,000</b>
Annual Bench/Table repairs & Replacement	\$ 5,000	
<b>47203 Improvements/Parks</b>	<b>\$ 255,000</b>	<b>\$ 105,000</b>
Annual Resod at two parks	\$ 10,000	
Public Tree Maintenance	45,000	
Replace Chips/Rubber Matting at various Parks	50,000	
<b>Growth Impact Fund - 276</b>		
<b>47203 Improvements/Parks</b>	<b>\$ 265,000</b>	<b>\$ 1,100,000</b>
Dog Park Renovations	\$ 20,000	
PA1901 Pinole Valley Park Soccer Field	250,000	
PA2401 Fernandez Park Improvements	480,000	
PA2501 Improvements to City Parks	200,000	
Park Lighting Project	50,000	
PVP West/Savage Field	100,000	
<b>Public Facilities Fund - 324</b>		
<b>47203 Improvements/Parks</b>	<b>\$ 10,000</b>	<b>\$ -</b>
Annual Building Maintenance program	\$ -	
<b>Equipment Reserve Fund -160</b>		
<b>47104 Vehicles</b>	<b>\$ 80,000</b>	<b>\$ 80,000</b>
Replace 2 vehicles per year	\$ 30,000	
Replace heavy equipment reserve	50,000	

**AB 939 REFUSE MANAGEMENT FUND - 213  
 WASTE REDUCTION - 346**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	-	-	-	22,500	22,500	-	0%
<b>Total Services and Supplies</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>22,500</b>	<b>22,500</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	122,104	131,547	101,484	162,102	164,710	2,608	2%
Legal Services - 46126	-	-	-	2,500	2,500	-	0%
<b>Total Indirect Cost Allocations</b>	<b>122,104</b>	<b>131,547</b>	<b>101,484</b>	<b>164,602</b>	<b>167,210</b>	<b>2,608</b>	<b>2%</b>
Transfers Out - 49901	-	-	-	-	-	-	0%
<b>Total</b>	<b>122,104</b>	<b>131,547</b>	<b>101,484</b>	<b>187,102</b>	<b>189,710</b>	<b>2,608</b>	<b>1%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 10,000</b>	<b>\$ 10,000</b>
Consulting Services	\$ 10,000	
<b>42514 Special Department Expense</b>	<b>\$ 12,500</b>	<b>\$ 12,500</b>
Litter pick up services	\$ 12,500	

**LIGHTING & LANDSCAPE DISTRICTS FUND - 310**  
**PUBLIC WORKS - ZONE A, PINOLE VALLEY ROAD NORTH - 347**  
**PUBLIC WORKS - ZONE B, PINOLE VALLEY ROAD SOUTH - 348**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	30,186	11,951	5,567	56,500	56,500	-	0%
Other Operating Expenses - 43	12,128	13,794	11,457	16,695	16,695	-	0%
<b>Total Services and Supplies</b>	<b>42,314</b>	<b>25,746</b>	<b>17,024</b>	<b>73,195</b>	<b>73,195</b>	<b>-</b>	<b>0%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	-	-	5,720	5,720	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,720</b>	<b>5,720</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	4,160	4,160	-	4,160	4,160	-	0%
Legal Charges - 46126	210	179	207	2,100	2,100	-	0%
<b>Total Indirect Cost Allocations</b>	<b>4,370</b>	<b>4,339</b>	<b>207</b>	<b>6,260</b>	<b>6,260</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>46,684</b>	<b>30,085</b>	<b>17,231</b>	<b>85,175</b>	<b>85,175</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 18,000</b>	<b>\$ 18,000</b>
Contra Costa County traffic signal maintenance - Zone A	\$ 10,000	
Cal Trans traffic signal maintenance - Zone A	2,000	
Contra Costa County traffic signal maintenance - Zone B	5,000	
Cal Trans traffic signal maintenance - Zone B	1,000	
<b>42108 Maintenance Structures/Imp</b>	<b>\$ 38,500</b>	<b>\$ 38,500</b>
Caltrans Traffic Signal Maintenance - Zone A	3,000	
Contra Costa county Public Works Traffic Signal - Zone A	8,000	
Labor, materials and equipment for maintenance - Zone A	1,000	
Pacific Site Management - Zone A	1,500	
Caltrans Traffic Signal Maintenance - Zone B	3,500	
Contra Costa county Public Works Traffic Signal - Zone B	5,500	
Labor, materials and equipment for maintenance - Zone B	15,000	
Pacific Site Management - Zone B	1,000	
<b>Total Professional/Administrative Services</b>	<b>\$ 56,500</b>	
<b>4310X Utilities</b>	<b>\$ 16,695</b>	<b>\$ 16,695</b>
Water (EBMUD) - Zone A	\$ 3,800	
Electricity & Power - Zone A	4,765	
Water (EBMUD) - Zone B	2,800	
Electricity & Power - Zone B	5,330	
<b>47202 Kaiser Medians</b>	<b>\$ 5,720</b>	<b>\$ 5,720</b>
Capital Replacement Fund- Zone A	\$ 2,600	
PG&E Street and highway lighting - Zone B	\$ 3,120	

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Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500  
SEWER TREATMENT PLANT - 641**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	1,240,620	1,348,890	1,056,915	1,430,455	1,439,691	9,236	1%
Overtime - 402	31,037	21,805	22,331	36,387	36,387	-	0%
Employee Benefits - 410	(300,601)	553,676	627,807	800,168	870,215	70,047	8%
<b>Total Personnel</b>	<b>971,056</b>	<b>1,924,370</b>	<b>1,707,053</b>	<b>2,267,010</b>	<b>2,346,293</b>	<b>79,283</b>	<b>3%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	173,599	126,332	124,611	376,814	236,814	(140,000)	-59%
Other Operating Expenses - 43	871,960	1,022,509	713,496	785,000	860,000	75,000	9%
Materials & Supplies - 44	1,074,109	1,011,467	716,990	1,457,000	1,472,000	15,000	1%
<b>Total Services and Supplies</b>	<b>2,119,668</b>	<b>2,160,309</b>	<b>1,555,097</b>	<b>2,618,814</b>	<b>2,568,814</b>	<b>(50,000)</b>	<b>-2%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47*	133,884	2,800	14,948	6,536,597	6,721,597	185,000	3%
<b>Total Capital Outlay</b>	<b>133,884</b>	<b>2,800</b>	<b>14,948</b>	<b>6,536,597</b>	<b>6,721,597</b>	<b>185,000</b>	<b>3%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	216,942	231,802	191,989	294,351	328,175	33,824	10%
IS Charges - 46124	45,996	62,062	41,560	82,816	67,734	(15,082)	-22%
Legal Charges - 46126	-	-	-	15,000	15,000	-	0%
General Liability Insurance - 46201	69,389	108,914	105,098	96,941	103,718	6,777	7%
<b>Total Indirect Cost Allocations</b>	<b>332,327</b>	<b>402,777</b>	<b>338,647</b>	<b>489,108</b>	<b>514,627</b>	<b>25,519</b>	<b>5%</b>
<b>Depreciation</b>							
Depreciation Expense - 47401	217,997	231,922	-	-	-	-	0%
<b>Total Depreciation</b>	<b>217,997</b>	<b>231,922</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>3,774,932</b>	<b>4,722,179</b>	<b>3,615,746</b>	<b>11,911,529</b>	<b>12,151,331</b>	<b>239,802</b>	<b>2%</b>

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 125,814</b>	<b>\$ 45,814</b>
PCTV quarterly subcommittee meeting	5,000	
Railroad Ave. bridge right of way study	30,000	
RO2102 Tennent Ave. Rehabilitation	814	
Sewer rate review	10,000	
<b>42107 Equipment Maintenance</b>	<b>\$ 70,000</b>	<b>\$ 70,000</b>
Equipment service	\$ 70,000	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 78,000</b>	<b>\$ 48,000</b>
Janitorial services	\$ 10,000	
Various structure refurbishment	38,000	
<b>42109 Compliance Inspections</b>	<b>\$ 35,000</b>	<b>\$ 20,000</b>
Public outreach materials	10,000	
Sampling and analysis	10,000	
<b>42201 Office Expense</b>	<b>\$ 7,000</b>	<b>\$ 7,000</b>
Miscellaneous office supplies	\$ 7,000	
<b>4230X Travel and Training</b>	<b>\$ 31,000</b>	<b>\$ 16,000</b>
42301 State Certified operators training	\$ 5,000	
42301 Class B Driver License Training	7,000	
42302 Mileage, Air	3,000	
42303 Meal Allowance	1,000	
<b>42401 Memberships</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Bay Area Clean Water Assoc.(BACWA)	\$ 12,000	
Joint CWEA/WEF membership	4,000	
Technical publications	4,000	

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Department Budgets – Public Works

<b>42511 Equipment Rental</b>	\$	10,000	\$	10,000
\$ 10,000				
<b>Total Professional/Administrative Services</b>				<b>\$ 236,814</b>
<b>4310X Utilities</b>	\$	785,000	\$	860,000
PG&E	\$	850,000		
EBMUD		10,000		
<b>Total Other Operating Expenses</b>				<b>\$ 860,000</b>
<b>44301 Fuel</b>	\$	20,000	\$	20,000
<b>44302 Sludge Removal</b>	\$	300,000	\$	310,000
Digester Cleaning	\$	130,000		
Sludge Disposal to Landfill		180,000		
<b>44303 Chemicals</b>	\$	780,000	\$	700,000
Chemicals for Plant Operations	\$	700,000		
<b>44304 Permit Fees</b>	\$	129,000	\$	129,000
BAAQMD	\$	16,000		
BACQA		16,000		
NPDES permit fee renewal		75,000		
Regional Monitoring of Metals (SFEI)		22,000		
<b>44305 Laboratory Operations</b>	\$	100,000	\$	100,000
Accelerated Chronic Toxicity Testing	\$	15,000		
Laboratory supplies		85,000		
<b>44306 Maintenance Supplies</b>	\$	95,000	\$	180,000
	\$	180,000		
<b>44410 Safety Clothing</b>	\$	33,000	\$	33,000
Laundry service for uniforms, safety shoes/boots, gloves, etc.	\$	33,000		
<b>Total Materials and Supplies</b>				<b>\$ 1,472,000</b>
<b>47101 Equipment</b>	\$	485,000	\$	620,000
Depreciation- Pinole only	\$	340,000		
Blower Replacement	\$	280,000		
<b>47104 Vehicles</b>	\$	175,000	\$	175,000
WPCP Staff Vehicle	\$	50,000		
Portable self priming pump		125,000		
<b>47201 Improvements/Building</b>	\$	5,770,000	\$	5,820,000
As-Built WWTP Drawings	25,000			
Boiler Rehabilitation	45,000			
Boiler Replacement	660,000			
Centrifuge Feed Pump Replacement	50,000			
Centrifuge Replacement	990,000			
Digester Feed Pump Replacement	75,000			
Energy Recovery Building and Admin Roof	80,000			
Misc. Plant Improvements	75,000			
SCADA System Upgrade	45,000			
SS2002 Water Pollution Control Plant Lab Remodel	150,000			
SS2101 Second Clarifier - Center Column Rehabilitation	425,000			
SS2102 Air Release Valve Replacement	50,000			
SS2203 Effluent Outfall Project Design	3,150,000			
<b>47205 Improvements/Street</b>	\$	106,597	\$	106,597
RO2102 Tennent Ave. Rehabilitation		106,597		

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500  
SEWER COLLECTION - 642**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	285,778	307,243	191,376	313,505	297,382	(16,123)	-5%
Overtime - 402	7,898	8,906	9,082	2,663	2,371	(292)	-12%
Employee Benefits - 410	162,773	180,757	134,929	264,879	219,454	(45,425)	-21%
<b>Total Personnel</b>	<b>456,449</b>	<b>496,906</b>	<b>335,388</b>	<b>581,047</b>	<b>519,207</b>	<b>(61,840)</b>	<b>-12%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	300,267	376,941	173,500	656,650	736,650	80,000	11%
Other Operating Expenses - 43	14,297	14,488	10,742	13,500	13,500	-	0%
Materials & Supplies - 44	23,105	24,525	15,015	21,000	21,000	-	0%
<b>Total Services and Supplies</b>	<b>337,669</b>	<b>415,955</b>	<b>199,257</b>	<b>691,150</b>	<b>771,150</b>	<b>80,000</b>	<b>10%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	11,806	1,729	1,605,210	22,375,000	22,375,000	-	0%
<b>Total Capital Outlay</b>	<b>11,806</b>	<b>1,729</b>	<b>1,605,210</b>	<b>22,375,000</b>	<b>22,375,000</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(111,422)	(119,817)	(89,373)	(145,456)	(130,003)	15,453	-12%
Administrative Debits - 46122	437,588	415,373	335,414	547,661	563,325	15,664	3%
IS Charges - 46124	29,940	44,476	30,143	78,446	48,768	(29,678)	-61%
Legal Charges - 46126	-	1,433	1,572	15,000	15,000	-	0%
General Liability Insurance - 46201	23,650	21,855	22,187	20,419	20,557	138	1%
<b>Total Indirect Cost Allocations</b>	<b>379,756</b>	<b>363,319</b>	<b>299,942</b>	<b>516,070</b>	<b>517,647</b>	<b>1,577</b>	<b>0%</b>
<b>Depreciation</b>							
Depreciation Expense - 474	146,498	171,020	-	-	-	-	0%
<b>Total Depreciation</b>	<b>146,498</b>	<b>171,020</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>1,332,177</b>	<b>1,448,928</b>	<b>2,439,798</b>	<b>24,163,267</b>	<b>24,183,004</b>	<b>19,737</b>	<b>0%</b>
<b>Growth Impact Fund - 276</b>							
Asset Acquisition/Improvement - 47*	-	-	-	600,000	-	(600,000)	-100%
<b>Total Growth Impact Fund - 276</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>600,000</b>	<b>-</b>	<b>(600,000)</b>	<b>-100%</b>

**MAJOR NON-PERSONNEL EXPENSE**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 585,000</b>	<b>\$ 665,000</b>
Contractors for isolated emergency repairs	\$ 50,000		
CCTV Large Sewer pipes	50,000		
Misc. Professional Services	350,000		
IN2103 Recycled Water Feasibility	80,000		
Sanitary Sewer overflow mitigation	120,000		
Sewer flow modeling	10,000		
Wildan Assessment services	5,000		
<b>42107 Equipment Maintenance</b>		<b>\$ 20,000</b>	<b>\$ 20,000</b>
Vehicle maintenance and repair	\$ 20,000		
<b>42108 Maintenance Structure/Imp</b>		<b>\$ 2,500</b>	<b>\$ 2,500</b>
	\$ 2,500		
<b>42201 Office Expense</b>		<b>\$ 150</b>	<b>\$ 150</b>
Office supplies, includes reprinting of map books.	\$ 150		
<b>42301 Travel and Training</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>
Technical training programs for sewer maintenance,	\$ 1,000		

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Department Budgets – Public Works

<b>42401 Memberships</b>	<b>\$</b>	<b>1,000</b>	<b>\$</b>	<b>1,000</b>
Joint CWEA/WEF membership	\$	765		
Technical publications	\$	235		
<b>42510 Software Purchase</b>	<b>\$</b>	<b>12,000</b>	<b>\$</b>	<b>12,000</b>
Asset Management Software-annual license fee	\$	12,000		
<b>42511 Equipment Rent</b>	<b>\$</b>	<b>5,000</b>	<b>\$</b>	<b>5,000</b>
	\$	5,000		
<b>42514 Special Department Expense</b>	<b>\$</b>	<b>30,000</b>	<b>\$</b>	<b>30,000</b>
Maintenance materials (asphalt, concrete, pipe, hardware, etc.)	\$	30,000		
<b>Total Professional/Administrative Services</b>			<b>\$</b>	<b>736,650</b>
<b>4310X Utilities</b>	<b>\$</b>	<b>13,500</b>	<b>\$</b>	<b>13,500</b>
PG&E	\$	9,000		
EBMUD		4,500		
<b>44301 Fuel</b>	<b>\$</b>	<b>8,000</b>	<b>\$</b>	<b>8,000</b>
<b>44304 Permit Fee</b>	<b>\$</b>	<b>3,000</b>	<b>\$</b>	<b>3,000</b>
SWRCB Permit Fee	\$	3,000		
<b>44410 Safety Clothing</b>	<b>\$</b>	<b>10,000</b>	<b>\$</b>	<b>10,000</b>
Uniforms, coveralls, foul weather gear, gloves	\$	10,000		
<b>47104 Vehicles</b>	<b>\$</b>	<b>70,000</b>	<b>\$</b>	<b>70,000</b>
PW Operations and Maintenance Service Truck		70,000		
<b>47201 Improvements</b>	<b>\$</b>	<b>22,305,000</b>	<b>\$</b>	<b>22,305,000</b>
SS1702 Sewer Pump Rehab	\$	7,300,000		
SS2201 Sanitary Sewer Rehabilitation		7,995,000		
SS2402 Pinon 2 Upsizing		2,960,000		
Tennent Trunk Sewer Upsize		4,050,000		
<b>Growth Impact Fund - 276</b>				
<b>47207 Improvements/Sewer Lines</b>	<b>\$</b>	<b>600,000</b>	<b>\$</b>	<b>-</b>

**SEWER ENTERPRISE PLANT EXPANSION FUND - 503**  
**SEWER PROJECTS - SHARED - 643**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Service and Supplies</b>							
Professional & Administrative Services - 42	22,294	-	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>22,294</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Legal Charges - 46126	4,215	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>4,215</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Depreciation</b>							
Depreciation Expense - 47401	620,304	620,415	-	-	-	-	0%
<b>Total Depreciation</b>	<b>620,304</b>	<b>620,415</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>646,813</b>	<b>620,415</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>SEWER ENTERPRISE FUND - 500</b>							
Asset Acquisition/Improvement - 47	-	-	-	85,000	85,000	-	0%
<b>Total Sewer Enterprise Fund - 500</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>85,000</b>	<b>85,000</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>Sewer Enterprise Fund - 500</b>		
<b>47104 FF&amp;E/Vehicles</b>	<b>\$ 85,000</b>	<b>\$ 85,000</b>
Replace aging WWTP service Truck with EV	\$ 85,000	

**SEWER ENTERPRISE FUND - 500  
 WPCP / EQUIPMENT AND DEBT SERVICE (PINOLE ONLY) - 644**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Debt Service</b>							
Debt Principal - 48101	-	0	362,000	1,064,678	1,089,184	24,506	2%
Debt Interest - 48102	576,372	554,419	160,834	546,890	522,008	(24,882)	-5%
<b>Total Debt Service</b>	<b>576,372</b>	<b>554,420</b>	<b>522,834</b>	<b>1,611,568</b>	<b>1,611,192</b>	<b>(376)</b>	<b>0%</b>
<b>Total</b>	<b>576,372</b>	<b>554,420</b>	<b>522,834</b>	<b>1,611,568</b>	<b>1,611,192</b>	<b>(376)</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>4810X Wastewater Revenue Bonds, Series 2016</b>	<b>\$ 546,890</b>	<b>\$ 524,568</b>
48101 - Principal	\$ 374,560	
48102 - Interest	150,008	
<b>4810X 2016 Clean Water State Revolving fund loan</b>	<b>\$ 1,064,678</b>	<b>\$ 1,086,624</b>
48101 - Principal	\$ 714,624	
48102 - Interest	372,000	

## **COMMUNITY DEVELOPMENT**

The Community Development Department is comprised of the following divisions:

- Planning;
- Building;
- Code Enforcement;
- Affordable Housing;
- Economic Development; and
- Redevelopment Successor Agency

### **Mission**

The mission of the Community Development Department is to guide orderly growth and development in Pinole, consistent with the General Plan and priorities of the City Council, and to protect the quality of life, health, safety, and welfare of residents.

### **Major Services and Functions**

The Planning Division administers and implements the General Plan and Zoning Code for the City. It processes land use and development applications, which include use permits, design review requests, and subdivisions. The Planning Division seeks to deliver on its mission with the highest regard for time, accuracy, completion, customer satisfaction, and overall well-being of the City consistent with local, State, and federal laws. Planning staff participate in multi-modal transportation and circulation planning. The Planning Division also leads the planning and implementation of sustainability initiatives and projects, ensuring alignment with the City's long-term environmental and policy goals.

The Building Division issues building permits and provides building, electrical, mechanical, plumbing, Title-24, and accessibility inspections for new construction, additions, and alterations of commercial, residential, and public projects to ensure a safe environment for the Pinole community. The division also performs rental housing inspections on a recurring basis and business license inspections on an as-needed basis. The division investigates citizens' complaints pertaining to construction code compliance and/or health and safety issues in a prompt and courteous manner.

The Code Enforcement Division investigates and addresses citizens' complaints of health and safety issues. These issues include blight and graffiti, abandoned vehicles, and illegal dumping. The division is complaint driven and maintains a proactive environment to help solve community problems in a collaborative and effective manner.

The Affordable Housing Division functions include ensuring that facilities that have received City financial assistance to create affordable housing units comply with affordability agreements and investing limited City affordable housing resources to provide affordable housing units and support to the homeless.

The Economic Development Division was instituted in FY 2021/22. It coordinates with the City Manager department to create economic development strategies for the City and is responsible for carrying out those strategies.

The purpose of the Redevelopment Successor Agency Division is to effectively wind down the activities of the Redevelopment Successor Agency by administering the remaining enforceable obligations.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Launched the City’s new modern permitting and licensing system, replacing the outdated platform and introducing an online citizen portal for paperless permitting in Building, Planning, Public Works, and Finance, with integrated GIS and code enforcement tools.
- Continued to develop and refine forms, policies, and procedures related to building and planning permits and code enforcement processes.
- Secured a \$40,000 grant to implement automated solar permitting for residential rooftop systems and launched the City’s new solar permitting software.
- Initiated vendor scanning services to support the transition to a fully paperless records system.
- Refined coordination with ConFire during the transition from Pinole Fire, specifically related to building and planning permit processing.
- Performed inspections and processed permits for major new residential development projects, including:
  - Issued a Certificate of Occupancy for Valor Village Apartments (33 units of 100% affordable housing for veterans) at 811 San Pablo.
  - Issued a Temporary Certificate of Occupancy for Vista Woods Apartments (179 units of 100% affordable housing for seniors) at 600 Roble.
  - Processed permits for the first phase of 154 condominium units at 2151 Appian Way (“Appian Village” project).
- Guided the issuance of 548 construction permits valued at over \$14 million in the first three quarters of FY 2024/25.
- Conducted 2,001 inspections across building, electrical, mechanical, plumbing, Title-24, and accessibility disciplines for residential, commercial, and public projects during the first three quarters of FY 2024/25.
- Continued implementing the GreenHalo waste tracking system, automating the verification and filing of recovery reports for 41 construction projects.
- Created and staffed a limited-term Sustainability Project Manager position to lead City sustainability initiatives.
- Secured a \$700,000 grant from the California Energy Commission (CEC) to support Phase 1 implementation of the City’s Climate Action and Adaptation Plan (CAAP).

- Secured a \$7,500 Community Grant from Marin Clean Energy (MCE) to develop an express permitting system integrated with MCE programs to accelerate energy-efficiency upgrades.
- Secured a \$952,000 grant from the Metropolitan Transportation Commission (MTC) to install EV charging stations at public facilities.
- Secured a two-year staff capacity grant from the Partnership for the Bay's Future to support a Housing Fellow tasked with creating an affordable housing policy guide, launching a social impact bond and rehabilitation assistance program, and redesigning and relaunching the City's rental regulations.
- Secured \$650,000 in Prohousing Incentive Program funds from the State of California and began seeking matching funds to deposit \$1.3 million into the Low/Moderate Affordable Housing Asset Fund.
- Partnered with the Academy of Art to produce pro-bono Public Service Announcements to improve public communication on pedestrian safety, new ordinances, and wildfire preparedness.
- Joined the Brownfields Alliance with Contra Costa County and jointly applied for an EPA Brownfields Grant.
- Collaborated with the City of Hercules to apply for SB 1 grant funding to support sea level rise preparedness, including a shoreline vulnerability assessment, data collection, and a multi-jurisdictional adaptation plan.
- Continued use of a Body Worn Camera for the Code Enforcement Officer to improve transparency and support respectful public interaction.
- Developed and adopted multiple Year 1 and Year 2 Housing Element programs, including Zoning Ordinance updates, the Pinole Accessible Living Program (a no-cost permit program for universal design), and an ADU/JADU Amnesty Program.
- Conducted annual monitoring of 322 deed-restricted low- and moderate-income housing units to ensure continued compliance with affordability restrictions.
- Supported the Public Works Department with outreach and coordination for the development of the Active Transportation Plan.
- Collaborated with the Finance Department to adopt updates to Development Impact Fees.
- Supported a Planning Policy Intern to assist with Planning and Sustainability initiatives.
- Partnered with the County Sheriff's Office of Emergency Services to adopt Pinole's local annex of the Countywide Hazard Mitigation Plan.
- Partnered with the City Manager's Office and ConFire to adopt new Fire Hazard Severity Zone maps.
- Partnered with the County Department of Conservation and Development to launch the Pinole Energy Enhancement Rebate Program (PEER), offering local rebates for energy efficiency projects.
- Ensured compliance with tobacco retailer application requirements, including education and enforcement of flavored tobacco restrictions for all 21 retailers.
- Continued partnering with the Police Department to enforce code requirements for massage establishments.

- Worked with the Planning Commission to create Objective Design and Development Standards, a required Housing Element program.
- Worked with the Planning Commission to develop outdoor dining and parklet regulations.
- Opened 351 and closed 333 code enforcement cases, and performed 1,120 code enforcement inspections in the first three quarters of FY 2024/25.
- Performed proactive seasonal weed abatement activities with support from temporary code enforcement staff.

#### Other Council-Directed Special Projects

- Presented an Urgency Ordinance to prohibit new/expanded Service Stations
- With the City Manager's Department, supported the development of the third year of Earth Month activities and programming
- Continued the third year of administration of the Pinole Perks Community Gift Card program, which spurs the local economy
- Adopted City's first Climate Action and Adaptation Plan (CAAP) and began implementation of the Plan
- Adopted the City's Single-Use Plastic Foodware and Bag Reduction Ordinance
- Contracted for third-party Technical Assistance (TA) support to comply with the Single-Use Plastic Foodware and Bag Reduction Ordinance, and launched TA services to the business community

#### **FY 2025/26 Key Priorities and Projects**

##### Baseline Work (Including Staff-Initiated Special Projects)

- Launch the PAL (Pinole Accessible Living) Program, offering permit fee waivers for accessibility modifications and hosting a six-part workshop series on universal design, home improvements, and financial resources to support aging in place for older adults and individuals with disabilities.
- Begin implementation of Year 3 and Year 4 6th Cycle Housing Element programs, including launching a home-match program, fast-track ADU program, in-lieu fee option for inclusionary housing, priority review process for affordable housing, rehabilitation assistance program, and hosting a fair housing and tenants' rights workshop.
- Continue partnership with the County Department of Conservation and Development to issue Pinole Energy Enhancement Rebates, funded through the California Energy Commission grant.
- Administer and expand the Pinole Perks Community Gift Card program to support local independent businesses and explore opportunities to grow its reach and impact.
- Support downtown activation efforts under Major Initiative 5 of the Economic Development Strategy by sponsoring business-led Night Markets, First Fridays, and other arts and culture events at Community Corner.

- Advance implementation of the Climate Action and Adaptation Plan (CAAP) by adopting reach codes for electrification, two-way AC requirements, stricter energy standards, and a long-term natural gas phase-out plan.
- Develop and launch public engagement on a proposed permanent ordinance to prohibit new or expanded service stations in the City.
- Continue supporting the Housing Fellow under a capacity grant, focused on developing an affordable housing policy guide, launching a social impact bond, supporting a rehabilitation assistance program, and redesigning and implementing rental regulations.
- Pursue additional grant funding to support implementation of the Economic Development Strategy and the Climate Action and Adaptation Plan.
- Perform inspections and process building permits for major developments, including Appian Village (154 market-rate and affordable condominiums), Pinole Vista (223 market-rate and affordable apartments), and Pinole Shores II (a 120,000-square-foot industrial building).
- Update Title 8 of the Pinole Municipal Code to reflect the 2025 Triennial Edition of the California Building Standards Code (Title 24) and any local amendments, by December 31, 2025.
- Continue education and outreach on the Single-Use Plastics Ordinance and begin formal enforcement efforts.
- Engage two summer interns—a Housing Policy & Engagement Intern and an ADU Policy & Implementation Intern—to assist with Housing Element Programs 2, 3, 4, and 8.
- Conduct community outreach and adopt both an updated Safety Element and a new Health and Environmental Justice Element of the General Plan.
- Recruit and hire an Associate Planner to increase in-house staffing capacity and reduce reliance on part-time contract staff, promoting more efficient use of City resources.
- Establish and hire a Sustainability Coordinator position to lead implementation of the Climate Action and Adaptation Plan, the Single-Use Plastics Ordinance, the Active Transportation Plan, and the rollout of the Environmentally Preferable Purchasing Policy, among other initiatives.
- Recruit and hire a Building Inspector I to expand Building Division capacity for rental housing inspections, substandard housing enforcement, and weed abatement, reducing reliance on contract services.
- Continue working with the new owner of Pinole Square (Tara Hills Safeway) to expedite redevelopment of the site.
- Collaborate with the Planning Commission to prepare and present regulations for outdoor dining and parklets for City Council consideration.
- Complete adoption of Objective Design and Development Standards, as required under the Housing Element.
- Continue evaluating updates to the General Plan, Specific Plan, Zoning Ordinance, and the Old Town Design Guidelines.

- Implement improvements to the Residential Rental Housing Inspection Program to enhance tracking, compliance, and efficiency.
- Complete the sale and transfer of the Affordable Housing Fund and Redevelopment Successor Agency surplus properties.
- Collaborate with the Community Services Department to develop a public art and mural program to enhance community identity.
- Foster a supportive and inviting climate for doing business in Pinole.

#### Strategic Plan Strategies

- Implement year two and year three activities of the Economic Development Strategy
- Evaluate the need to update the General Plan and Three Corridors Specific Plan Environmental Impact Report so that high-density residential projects could utilize the EIR for project-specific environmental clearances, which would encourage streamlining the rehabilitation and reuse of undeveloped or under-developed properties

#### Other Council-Directed Special Projects

- Complete research on options for just cause eviction regulations
- Implement a City of Pinole job fair
- Recommend options for Old Town wayfinding signage
- Conduct an electric vehicle (EV) charging station feasibility study

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to make progress on Year 4 and Year 5 Housing Element programs
- Continue to make progress on Year 4 and Year 5 Economic Development Strategy action items
- Monitor the need, if applicable, to update the entire General Plan and Three Corridors Specific Plan
- Seek grant opportunities to help Pinole create a stronger “sense of place”
- Conclude repayment of outstanding Redevelopment Successor Agency bond obligations
- Close-out the operations of the Redevelopment Successor Agency following payment of all obligations

#### **Major Changes in FY 2025/26 Budget**

The Community Development Department budget for FY 2025/26 includes some changes relative to the FY 2024/25 budget. FY 2023/24 and FY 2024/24 was a year of finding stability in the Department following the restructuring in FY 2022/23. The restructuring served to develop efficient and thoughtful succession planning retention strategies, bring

formerly contracted out inspection services in-house and fill vacancies. The focus in FY 2025/26 will be to continue to increase staffing in order to carry out the workload assigned to Community Development, and continue to nurture stability, collegiality, and teamwork with coworkers, internal and external customers.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Community Development Director	1.00	1.00	1.00	1.00	1.00
Planning Manager	1.00	1.00	1.00	1.00	1.00
Senior Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Official	0.00	1.00	1.00	1.00	1.00
Building Inspector	1.00	0.00	0.00	0.00	0.00
Building Inspector I/II	0.00	1.00	1.00	1.00	1.00
Code Enforcement Officer	1.00	0.00	0.00	0.00	0.00
Code Enforcement Officer I/II	0.00	1.00	1.00	1.00	1.00
Permit Technician	2.00	0.00	0.00	0.00	0.00
Permit Technician I/II/III	0.00	2.00	2.00	2.00	2.00
Administrative Coordinator (shared with Public Works)	0.00	0.50	0.50	0.00	0.00
Associate Planner	0.00	0.00	0.00	1.00	1.00
Sustainability Coordinator	0.00	0.00	0.00	0.00	1.00
<b>Total</b>	<b>7.00</b>	<b>7.50</b>	<b>7.50</b>	<b>8.00</b>	<b>9.00</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**COMMUNITY DEVELOPMENT BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	398,605	537,007	362,933	565,788	600,142	34,354	6%
Measure S 2014 - 106	-	10,000	29,039	87,050	20,000	(67,050)	-335%
Equipment Reserve Fund - 160	-	-	47,744	5,000	5,000	-	0%
Building and Planning - 212	2,210,300	2,278,545	1,425,255	2,219,558	2,734,232	514,674	19%
Housing Assets for Resale - 285	609,107	137,350	144,250	323,243	342,961	19,718	6%
Recognized Obligation Retirement Fund - 750	324,147	205,481	13,141	-	-	-	0%
<b>Total</b>	<b>3,542,159</b>	<b>3,168,384</b>	<b>2,022,361</b>	<b>3,200,639</b>	<b>3,702,336</b>	<b>501,697</b>	<b>14%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salaries & Wages - 401	611,429	919,836	778,581	991,338	1,222,002	230,664	19%
Overtime - 402	4,775	16,876	2,120	13,063	34,605	21,542	62%
Employee Benefits - 410	287,854	410,727	373,348	398,271	589,636	191,365	32%
<b>Total Personnel</b>	<b>904,058</b>	<b>1,347,439</b>	<b>1,154,050</b>	<b>1,402,672</b>	<b>1,846,243</b>	<b>443,571</b>	<b>24%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	1,521,154	951,812	465,345	1,327,128	1,302,823	(24,305)	-2%
Other Operating Expenses - 43	9,672	11,391	7,116	8,150	8,150	-	0%
Materials & Supplies - 44	1,563	2,810	532	7,333	6,198	(1,135)	-18%
<b>Total Services and Supplies</b>	<b>1,532,389</b>	<b>966,013</b>	<b>472,993</b>	<b>1,342,611</b>	<b>1,317,171</b>	<b>(25,440)</b>	<b>-2%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	396,061	2,456	48,293	10,500	32,000	21,500	67%
<b>Total Capital Outlay</b>	<b>396,061</b>	<b>2,456</b>	<b>48,293</b>	<b>10,500</b>	<b>32,000</b>	<b>21,500</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46	(257,229)	(357,076)	(311,755)	(381,805)	(450,054)	(68,249)	15%
Administrative Debits - 46	533,309	609,873	378,513	500,127	579,806	79,679	14%
IS Charges - 46	145,013	393,936	174,868	180,155	218,927	38,772	18%
Legal Charges - 46	229,874	121,806	34,095	80,000	70,000	(10,000)	-14%
General Liability Insurance - 46	58,684	83,938	71,304	66,379	88,243	21,864	25%
<b>Total Indirect Cost Allocations</b>	<b>709,651</b>	<b>852,477</b>	<b>347,025</b>	<b>444,856</b>	<b>506,922</b>	<b>62,066</b>	<b>12%</b>
<b>Total</b>	<b>3,542,159</b>	<b>3,168,384</b>	<b>2,022,361</b>	<b>3,200,639</b>	<b>3,702,336</b>	<b>501,697</b>	<b>14%</b>
<b>EXPENDITURES BY PROGRAM</b>							
Development Services Planning - 461	1,213,389	1,019,067	585,899	933,193	1,329,959	401,767	30%
Development Services Building - 462	1,113,151	1,326,417	935,563	1,355,889	1,479,353	123,464	8%
Successor Agency to the Pinole Redevelopment - 463	324,147	205,481	13,141	-	-	-	0%
Housing Administration - 464	558,818	80,662	104,136	275,867	285,268	9,401	3%
Code Enforcement - 465	226,172	260,334	297,466	399,687	418,050	18,363	4%
Economic Development - 466	106,482	276,424	86,155	236,003	189,705	(46,298)	-24%
<b>Total</b>	<b>3,542,159</b>	<b>3,168,384</b>	<b>2,022,361</b>	<b>3,200,639</b>	<b>3,702,336</b>	<b>501,697</b>	<b>14%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - PLANNING - 461**

**EXPENDITURE SUMMARY**

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev	Prop to Rev
	Actual	Actual	Actual Thru Mar-25	Revised Budget	Proposed Budget	\$ Change	% Change
<b>Personnel</b>							
Salaries & Wages - 401	356,239	390,297	298,149	418,189	620,317	202,128	33%
Employee Benefits - 410	195,878	220,962	199,710	191,931	363,153	171,222	47%
<b>Total Salary &amp; Benefits</b>	<b>552,117</b>	<b>611,259</b>	<b>497,859</b>	<b>610,120</b>	<b>983,470</b>	<b>373,350</b>	<b>38%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	692,470	437,968	211,189	446,232	518,869	72,637	14%
Other Operating Expenses - 43	2,220	2,615	1,633	1,550	1,550	-	0%
Materials & Supplies - 44	831	2,055	195	1,500	1,000	(500)	-50%
<b>Total Services and Supplies</b>	<b>695,521</b>	<b>442,638</b>	<b>213,018</b>	<b>449,282</b>	<b>521,419</b>	<b>72,137</b>	<b>14%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	-	-	2,000	2,000	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(205,724)	(285,047)	(267,411)	(320,398)	(385,357)	(64,959)	17%
Administrative Debits - 46122	-	58,033	44,344	61,407	64,697	3,290	5%
IS Charges - 46124	(2,601)	38,473	10,837	8,621	5,116	(3,505)	-69%
Legal Charges - 46126	35,741	53,562	8,999	25,000	20,000	(5,000)	-25%
General Liability Insurance - 46201	22,095	33,211	29,790	27,637	43,534	15,897	37%
<b>Total Indirect Cost Allocations</b>	<b>(150,488)</b>	<b>(101,768)</b>	<b>(173,442)</b>	<b>(197,733)</b>	<b>(252,010)</b>	<b>(54,277)</b>	<b>22%</b>
<b>Total Building and Planning Fund</b>	<b>1,097,149</b>	<b>952,129</b>	<b>537,435</b>	<b>863,669</b>	<b>1,254,879</b>	<b>391,211</b>	<b>31%</b>
<b>GENERAL FUND - 100</b>							
Professional & Administrative Services - 42	4,599	-	-	5,000	-	(5,000)	-100%
Administrative Debits - 46122	61,351	10,249	8,350	12,148	12,387	239	2%
<b>Total General Fund</b>	<b>65,951</b>	<b>10,249</b>	<b>8,350</b>	<b>17,148</b>	<b>12,387</b>	<b>239</b>	<b>2%</b>
<b>Housing Fund - 285</b>							
Administrative Debits - 46122	50,289	56,689	40,114	47,376	57,693	10,317	18%
<b>Total Housing Fund</b>	<b>50,289</b>	<b>56,689</b>	<b>40,114</b>	<b>47,376</b>	<b>57,693</b>	<b>10,317</b>	<b>18%</b>
<b>Equipment Reserve Fund - 160</b>							
Asset Acquisition/Improvement - 47	-	-	-	5,000	5,000	-	0%
<b>Total Equipment Reserve Fund</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>5,000</b>	<b>5,000</b>	<b>-</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 364,488</b>	<b>\$ 87,750</b>
ECHO Fair Housing Services (HE Programs 20 & 21)	\$ 17,000		
Front Porch/Home Match Servies (HE Program 11)	21,250		
Safety/EJ/Health Elmt Update	19,000		
Traffic Studies & CEQA Assistance	30,000		
Translation Services	500		
<b>4220X Office Expense</b>		<b>\$ 26,000</b>	<b>\$ 16,000</b>
42201 Miscellaneous office supplies	\$ 1,000		
42202 Housing Element Implementation Print Materials	5,000		
42202 Printing Notifications to the Community	5,000		
42203 Mailing Notifications to the Community	5,000		
<b>4230X Travel and Training</b>		<b>\$ 16,125</b>	<b>\$ 16,425</b>
42301 California APA Annual Conference (2)	\$ 1,350		
42301 League- PC Conference (5 Commissioners)	3,625		
42301 League- PC Conference (Staff) (2)	1,450		
42302 CA APA Conference Mileage, Toll, Air & Hotel (2)	1,200		
42302 CA League PC Conference Mileage, Toll, Air & Hotel (7)	7,000		
42303 CA APA Conference Meal Allowance	400		
42303 CA League of Cities PC Conference Meal Allowance	1,400		
<b>42401 Memberships</b>		<b>\$ 1,207</b>	<b>\$ 1,782</b>
American Planning Assoc (APA) (2)	\$ 1,332		
CA Chapter APA Dues (2)	450		
<b>42504 Recruitment Costs</b>		<b>\$ -</b>	<b>\$ 200</b>
	<b>200</b>		
<b>42514 Special Department Expense</b>		<b>\$ 38,412</b>	<b>\$ 396,712</b>
CEC Grant: Building Performance Standards	\$ 28,300		
CEC Grant: Green Workforce Development	55,000		
CEC Grant: Municipal Building Decarb	75,000		
CEC Grant: PEER Program passthrough to county	150,000		
CEC Grant: Virtual all electric concierge	35,000		
CEC Grant: Water Heater Loaner Prgm	15,000		
Publishing Legal Notices	10,000		
PCTV Planning Commission Meetings	20,412		
Meeting Minute Preparation	8,000		
<b>Total Professional/Administrative Services</b>			<b>\$ 518,669</b>
<b>4310X Utilities</b>		<b>\$ 1,550</b>	<b>\$ 1,550</b>
PG&E	\$ 1,400		
EBMUD	150		
<b>44301 Fuel</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>44410 Safety Clothing</b>		<b>\$ 500</b>	<b>\$ -</b>
Uniform	0		
<b>General Fund - 100</b>			
<b>42101 Professional Services</b>		<b>\$ -</b>	<b>\$ -</b>
Economic Development - Staff Support (moved to Economic Dev. Division)	\$ -		
<b>42514 Special Departmental</b>		<b>\$ 5,000</b>	<b>\$ -</b>
	<b>\$ -</b>		
<b>Equipment Reserve Fund - 160</b>			
<b>47104 Vehicles</b>		<b>\$ 5,000</b>	<b>\$ 5,000</b>
Vehicles	\$ 5,000		

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - BUILDING DIVISION - 462**

**EXPENDITURE SUMMARY**

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev	Prop to Rev
	Actual	Actual	Actual Thru Mar-25	Revised Budget	Proposed Budget	\$ Change	% Change
<b>Personnel</b>							
Salaries & Wages - 401	221,048	439,200	362,220	476,857	500,589	23,732	5%
Overtime - 402	1,019	1,791	36	6,400	5,064	(1,336)	-26%
Employee Benefits - 410	72,318	145,721	126,073	158,650	172,463	13,813	8%
<b>Total Salary &amp; Benefits</b>	<b>294,385</b>	<b>586,712</b>	<b>488,329</b>	<b>641,907</b>	<b>678,116</b>	<b>36,209</b>	<b>5%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	569,655	236,604	118,073	381,563	398,030	16,467	4%
Other Operating Expenses - 43	5,607	6,603	4,126	4,500	4,500	-	0%
Materials & Supplies - 44	323	325	-	1,500	900	(600)	-67%
<b>Total Services and Supplies</b>	<b>575,585</b>	<b>243,533</b>	<b>122,199</b>	<b>387,563</b>	<b>403,430</b>	<b>15,867</b>	<b>4%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	2,456	-	3,500	-	(3,500)	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>2,456</b>	<b>-</b>	<b>3,500</b>	<b>-</b>	<b>(3,500)</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(51,504)	(72,029)	(44,344)	(61,407)	(64,697)	(3,290)	5%
Administrative Debits - 46122	112,096	175,456	124,493	176,275	208,280	32,005	15%
IS Charges - 46124	142,418	338,107	157,475	166,113	208,694	42,581	20%
Legal Charges - 46126	11,017	8,909	5,180	10,000	10,000	-	0%
General Liability Insurance - 46201	29,154	43,273	34,487	31,938	35,530	3,592	10%
<b>Total Indirect Cost Allocations</b>	<b>243,180</b>	<b>493,716</b>	<b>277,291</b>	<b>322,919</b>	<b>397,807</b>	<b>74,888</b>	<b>19%</b>
<b>Total</b>	<b>1,113,151</b>	<b>1,326,417</b>	<b>887,820</b>	<b>1,355,889</b>	<b>1,479,353</b>	<b>123,464</b>	<b>8%</b>
<b>Equipment Reserve Fund - 160</b>							
Asset Acquisition/Improvement - 47	-	-	47,744	-	-	-	0%
<b>Total Equipment Reserve Fund</b>	<b>-</b>	<b>-</b>	<b>47,744</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 348,990</b>	<b>\$ 345,000</b>
Backfill Inspector and tech staff	\$ 20,000		
Contract PC- Phase 2 Appian Village	58,500		
Contract PC- Pinole Shores II	26,000		
Contract Plan Check: Other Routine	65,000		
PAL (accessibility Program Building Permit Waivers	20,000		
Rental Inspection Services	155,000		
Translation Services	500		
<b>42106 Software Maintenance</b>		<b>\$ 8,888</b>	<b>\$ -</b>
BlueBeam Annual Maintenance	\$ -		
Green Halo (Waste Tracking)	-		
R.S. Means (Valuation)	-		
<b>42107 Equipment Maintenance</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>
Equipment and vehicle maintenance	\$ 1,000		
<b>42108 Building-Structure Maintenance</b>		<b>\$ 1,000</b>	<b>\$ 1,000</b>
<b>42201 Office Expense</b>		<b>\$ 3,000</b>	<b>\$ 1,000</b>
Miscellaneous Office Expenses	\$ 1,000		
<b>4230X Travel and Training</b>		<b>\$ 10,875</b>	<b>\$ 11,800</b>
42301 CALBO Business Meeting (Spring)	\$ 750		
42301 CALBO Education Week (Fall)	3,825		
42301 CASp Certification	500		
42301 Other Educational/Training	500		
42302 CALBO Business Meeting Air & Hotel	1,500		
42302 CALBO Education Week Hotel	3,750		
42302 CALBO Education Week Parking and Mileage	375		
42303 Travel and Training/Meal Allowance	600		
<b>42401 Memberships</b>		<b>\$ 730</b>	<b>\$ 800</b>
California Building Officials (CALBO)	\$ 260		
Electrical Inspectors IAEI	120		
Mechanical and Plumbing Officials (IAMPO)	250		
ICC (General & Local)	170		
<b>42402 Subscriptions</b>		<b>\$ 2,080</b>	<b>\$ 2,430</b>
CALDAG (AD) Publication	\$ 80		
Construction Costing Publications	500		
New Code Books for 2025 Code	1,600		
Permit Tech Publications	250		
<b>42501 Bank Fees</b>		<b>\$ 5,000</b>	<b>\$ 5,000</b>
Credit card charges	\$ 5,000		
<b>42510 Software Purchase</b>		<b>\$ -</b>	<b>\$ 30,000</b>
Rental Registry Software	\$ 30,000		
<b>Total Professional/Administrative Services</b>			<b>\$ 398,030</b>
<b>4310X Utilities</b>		<b>\$ 4,500</b>	<b>\$ 4,500</b>
PG&E	\$ 4,000		
EBMUD	500		
<b>44410 Safety Clothing</b>		<b>\$ 1,500</b>	<b>\$ 900</b>
Small tools	\$ 500		
Uniform	400		
<b>47107 Furniture</b>		<b>\$ 2,000</b>	<b>\$ -</b>
Ergonomic Chairs	\$ 1,000		
Standing Desk	1,000		
<b>47106 Computer Equipment (not-capitalized)</b>		<b>\$ 1,500</b>	<b>\$ -</b>

**RECOGNIZED OBLIGATION RETIREMENT FUND - 750  
 SUCCESSOR AGENCY TO THE PINOLE REDEVELOPMENT AGENCY - 463**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	76,932	14,946	7,985	-	-	-	0%
Other Operating Expenses - 43	-	-	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>76,932</b>	<b>14,946</b>	<b>7,985</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	177,758	167,532	-	-	-	-	0%
Legal Charges - 46126	69,457	23,004	5,156	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>247,215</b>	<b>190,536</b>	<b>5,156</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>324,147</b>	<b>205,481</b>	<b>13,141</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ -</b>	<b>\$ -</b>
Amerinational Loan Servicing	\$ -	-
Auditing Services	-	-
Bond Indenture Fees	-	-
HDL Financial Reporting	-	-

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Department Budgets – Community Development

**HOUSING ASSETS FUND - 285**  
**HOUSING ADMINISTRATION - 464**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	38,693	30,203	68,594	200,871	184,115	(16,756)	-9%
Other Operating Expenses - 43	1,844	2,173	1,357	2,100	2,100	-	0%
<b>Total Services and Supplies</b>	<b>40,538</b>	<b>32,376</b>	<b>69,950</b>	<b>202,971</b>	<b>186,215</b>	<b>(16,756)</b>	<b>-9%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	48,001	43,881	34,186	52,896	54,053	1,157	2%
Legal Charges - 46126	74,219	4,405	-	20,000	20,000	-	0%
Asset Acquisition/Improvement - 47	396,061	-	-	-	25,000	25,000	100%
<b>Total Indirect Cost Allocations</b>	<b>518,281</b>	<b>48,286</b>	<b>34,186</b>	<b>72,896</b>	<b>99,053</b>	<b>26,157</b>	<b>26%</b>
<b>Total</b>	<b>558,818</b>	<b>80,662</b>	<b>104,136</b>	<b>275,867</b>	<b>285,268</b>	<b>9,401</b>	<b>3%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 200,871</b>	<b>\$ 184,115</b>
Affordable Housing Loan Coordination (resale/refi)	\$ 8,000	
Affordable Housing NOFA	88,645	
Compliance Monitoring (23-24)	38,495	
ECHO Fair Housing (HE Program 20&21)	3,000	
Front Porch/Home Match Services (HE Program 11)	3,750	
Housing Fund Consultation Services	5,500	
Housing Successor Annual Report	6,725	
Hsg Policy & In-Lieu Fee- Inclusionary Hsg	30,000	
<b>4310X Utilities</b>	<b>\$ 2,100</b>	<b>\$ 2,100</b>
PG&E	\$ 2,000	
EBMUD	100	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100  
CODE ENFORCEMENT - 465**

**EXPENDITURE SUMMARY**

	FY 2022/23	FY 2023/24	FY 2024/25	FY 2024/25	FY 2025/26	Prop to Rev	Prop to Rev
	Actual	Actual	Actual Thru Mar-25	Revised Budget	Proposed Budget	\$ Change	% Change
<b>Personnel</b>							
Salaries & Wages - 401	34,142	90,340	118,213	96,292	101,096	4,804	5%
Overtime - 402	3,756	15,085	2,084	6,663	29,541	22,878	77%
Employee Benefits - 410	19,658	44,044	47,565	47,690	54,020	6,330	12%
<b>Total Salary &amp; Benefits</b>	<b>57,556</b>	<b>149,468</b>	<b>167,861</b>	<b>150,645</b>	<b>184,657</b>	<b>34,012</b>	<b>18%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 412	116,230	50,575	16,805	108,783	74,605	(34,178)	-46%
Materials & Supplies - 44	409	430	337	4,333	4,298	(35)	-1%
<b>Total Services and Supplies</b>	<b>116,639</b>	<b>51,005</b>	<b>17,142</b>	<b>113,116</b>	<b>78,903</b>	<b>(34,213)</b>	<b>-43%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	-	550	-	-	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>-</b>	<b>550</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	-	3,551	83,571	98,701	120,195	21,494	18%
IS Charges - 46124	5,196	17,355	6,555	5,421	5,116	(305)	-6%
Legal Charges - 46126	39,347	31,501	14,761	25,000	20,000	-	0%
General Liability Insurance - 46201	7,435	7,454	7,026	6,804	9,179	2,375	26%
<b>Total Indirect Cost Allocations</b>	<b>51,977</b>	<b>59,861</b>	<b>111,913</b>	<b>135,926</b>	<b>154,490</b>	<b>18,564</b>	<b>12%</b>
<b>Total</b>	<b>226,172</b>	<b>260,334</b>	<b>297,466</b>	<b>399,687</b>	<b>418,050</b>	<b>18,363</b>	<b>4%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 53,488</b>	<b>\$ 28,480</b>
PT CEO & Swag Tobacco (grant funded) Year 1 of 2	\$ 18,480	
Show Cause Hearings	9,000	
Translation Services	1,000	
<b>4220X Office Expense</b>	<b>\$ 21,000</b>	<b>\$ 8,000</b>
42201 Misc. Office Expense	\$ 1,000	
42202 Fire Seasonal Postcard	5,000	
42202 General Educational Materials	2,000	
<b>4230X Travel &amp; Training</b>	<b>\$ 3,700</b>	<b>\$ 6,900</b>
42301 CEOSF Conference/Training Registration	\$ 500	
42301 ICC Conference/Training Registration	250	
42301 WICED Conference/Training Registration	250	
42302 AACE Lodging and Travel	2,000	
42302 CACEO Lodging and Travel	2,000	
42302 CEOSF Lodging and Travel/Trainings	650	
42302 WICED Lodging and Travel	750	
42303 Meal Allowance	500	
<b>42401 Memberships</b>	<b>\$ 595</b>	<b>\$ 1,225</b>
AACE Membership	\$ 75	
CACEO Membership	100	
CEOSF Membership	100	
ICC Membership	200	
WICED Membership	750	
<b>42512 Abatement</b>	<b>\$ 30,000</b>	<b>\$ 30,000</b>
Abatement Services	\$ 30,000	
<b>44301 Fuel</b>	<b>\$ 2,000</b>	<b>\$ 2,000</b>
	\$ 2,000	
<b>44410 Safety Clothing</b>	<b>\$ 2,333</b>	<b>\$ 2,298</b>
Body Worn Cammera	\$ 1,333	
Officer Uniform (polos)	200	
Safety PPE: Vest, Coveralls, Respirator	765	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100  
ECONOMIC DEVELOPMENT - 466**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	22,575	171,516	13,660	97,629	107,204	9,575	9%
<b>Total Services and Supplies</b>	<b>22,575</b>	<b>171,516</b>	<b>13,660</b>	<b>97,629</b>	<b>107,204</b>	<b>9,575</b>	<b>9%</b>
<b>Indirect Cost Allocations</b>							
Administrative Debits - 46122	83,814	94,481	43,457	51,324	62,501	11,177	18%
Legal Charges - 46126	93	426	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>83,907</b>	<b>94,907</b>	<b>43,457</b>	<b>51,324</b>	<b>62,501</b>	<b>11,177</b>	<b>18%</b>
<b>Total</b>	<b>106,482</b>	<b>266,424</b>	<b>57,117</b>	<b>148,953</b>	<b>169,705</b>	<b>20,752</b>	<b>12%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Professional & Administrative Services - 42	-	10,000	29,039	87,050	20,000	(67,050)	-335%
<b>Total</b>	<b>-</b>	<b>10,000</b>	<b>29,039</b>	<b>87,050</b>	<b>20,000</b>	<b>(67,050)</b>	<b>-335%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 75,975</b>	<b>\$ 85,000</b>
Economic Development - Staff Support	\$ 80,000	
Economic Development CRM Software	5,000	
<b>4230X Travel and Training</b>	<b>\$ 1,595</b>	<b>\$ 3,745</b>
42301 CALED Annual Training Conference Registration	\$ 695	
42301 ICSC Registration	1,050	
42302 CALED Air/Hotel	1,000	
42302 ICSC Hotel/Air	1,000	
<b>42401 Memberships</b>	<b>\$ 8,059</b>	<b>\$ 6,459</b>
CALED Annual Membership	\$ 350	
Chamber of Commerce Community Champion Sponsorship	2,500	
East Bay EDA	3,409	
Inter'l Council of Shopping Centers	200	
<b>42403 Advertising</b>	<b>\$ 12,000</b>	<b>\$ 12,000</b>
Advertising (general and industry-specific)	\$ 2,000	
Marketing Materials	5,000	
Printing & Postage	5,000	
<b>MEASURE S - 2014 FUND - 106</b>		
<b>42101 Professional Services</b>	<b>\$ 87,050</b>	<b>\$ 20,000</b>
Business Development/Community Help Reserve	\$ 10,000	
Revitalization Reserve	10,000	
<i>(Moved from Planning Division FY23/24)</i>		

## **COMMUNITY SERVICES**

The City of Pinole is dedicated to enhancing community well-being and quality of life through a wide array of programs, facilities, and services that support residents of all ages. The City's Recreation, Library, and Animal Services Divisions work collaboratively to provide inclusive and engaging opportunities that foster community pride, wellness, and lifelong learning. The Community Services Department is comprised of the following divisions and services:

- Recreation
  - Administration
    - Community Events
    - Contra Costa County Library
    - Animal Services
    - Recreation Classes
    - Pacific Coast & Farmers Market Association
  - Tiny Tots
  - Youth Center
  - Senior Center
  - Swim Center
  - Facility & Parks
  - Field and Courts

### **Mission**

The mission of the Community Services Department is to enrich the lives of the diverse Pinole community by providing high-quality recreation and quality of life programs for residents of all ages.

### **Major Services and Functions**

#### **Recreation Division**

The Recreation Division offers diverse programming and services that support youth development, active living, cultural enrichment, and community connection. Services are delivered through the following program areas:

#### **Administration**

The City hosts a variety of community-wide events throughout the year to bring residents together, celebrate local culture, and strengthen neighborhood connections. Events such as seasonal festivals, outdoor movie nights, parades, and holiday celebrations are family-friendly and inclusive for all ages. The division contracts with local organizations to provide animal, library, and farmers market services. The administration division also provides services through contracts for youth, adult, and senior activities and programs. The Library and Animal Services Division oversees the agreements that the City has with the County Library and County Animal Services through which the County provides library and animal services in Pinole. Public library services in the City are provided by the Contra

Costa County Library system. (Just one city in the County, Richmond, has its own municipal library system.) The County provides library services to residents of Pinole at the Pinole branch library located on Pinole Valley Road. The branch library building was constructed by and is owned by the County. The County provides a baseline level of weekly open hours and charges the City for the maintenance of the building. (Most other cities in the County have constructed their own building to house their branch library.) The County Animal Services Department provides animal control services to the City's residents, for which the County charges the City a fee.

- **Tiny Tots**

This early childhood program offers a safe, nurturing environment in a dedicated facility for preschool-aged children to learn, socialize, and grow. Through structured play, creative activities, and early learning curriculum, the Tiny Tots program supports school readiness and developmental milestones.

- **Youth Center**

The Youth Center provides a supervised, welcoming space for local teens and pre-teens to engage in after-school and school break activities, enrichment programs, leadership development, and recreational opportunities. The center also promotes positive social interaction.

- **Senior Center**

The Senior Center offers a vibrant hub for adults aged 50 and over to stay active, connected, and engaged. Programs include fitness classes, wellness services, hobby groups, social events, and nutritional meal services, all aimed at promoting independence and healthy aging.

- **Swim Center**

The Swim Center serves as a community resource for aquatic recreation, swim lessons, fitness programs, and swim team training. The facility supports water safety education and provides access to swimming for youth and adult age groups. The Swim Center is owned by the city. The City currently contracts with the Pinole Seals for them to program programs and lessons. The Pinole Seals open the pool for community use during spring and summer months and conducts practices of their swim team.

- **Facility Rentals**

The City provides access to a variety of indoor and outdoor spaces for public and private use, including community rooms, banquet halls, and park picnic sites. Facility rentals are available for events such as weddings, meetings, celebrations, and recreational programs. In addition, the division oversees the City's Memorial Hall building which is used as a theater space for educational programs run by the Pinole Community Players community theater group as well as the Players' theatric productions. The city leases the building to the Players for these uses.

- **Parks**  
Pinole maintains a network of public parks that offer green space, playgrounds, picnic areas, walking trails, and open areas for community gatherings. Parks are designed to enhance outdoor recreation and environmental appreciation. This division includes park rules and policies, park reservations, and park maintenance and development.
- **Fields and Courts**  
The City provides athletic fields and courts to support organized sports leagues, recreational play, and fitness activities. Facilities include baseball and soccer fields, basketball and tennis courts, and multi-use areas maintained for safety and quality use.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Increased enrollment in the Tiny Tots early childhood program.
- Upgraded and improved the control system at the Swim Center to enhance operations and user experience.
- Updated Park rules and replaced signage at all parks.
- Expanded community event offerings with the addition of the Holiday Breakfast, Glow Pinole, and the Shop and Stroll feature during the Tree Lighting celebration.
- Partnered with the West Contra Costa Youth Soccer League to secure a significant donation for the rehabilitation of the Wright Soccer Field at Pinole Valley Park.
- Expanded program offerings and activities for youth, adults, and seniors to better meet community needs.
- Reopened City facilities for public rentals and community programming following pandemic-related closures.
- Increased field rentals through amenity improvements, including upgraded lighting and field maintenance at Fernandez Park.
- Enhanced safety and visibility at Fernandez Park by trimming trees and improving sightlines for park users.
- Streamlined the registration process to provide easier and more accessible enrollment for community programs and services.
- Successfully filled the Community Services Coordinator position at the Senior Center to support senior programs and services.
- Responded promptly to roof leaks at the Senior Center by issuing an emergency contract and completing a full roof replacement.
- Replaced the failing HVAC system at the Senior Center, restoring proper climate control and ensuring a comfortable environment for facility users.

### Capital Improvement Plan (CIP) Projects

- FA2202 Senior Center Modernization was completed with the roof replacement and HVAC system.
- PA1901 Pinole Valley Park Soccer Field Rehabilitation was completed with the community donation received by West Contra Costa Youth Soccer League.

### **FY 2025/26 Key Priorities and Projects**

#### Baseline Work (Including Staff-Initiated Special Projects)

- Continue partnership with the Contra Costa and Solano Food Bank to provide food resources to the community.
- Fill vacant positions throughout the department.
- Continue to review and expand community events to increase participation.
- Resume special luncheons at the Senior Center.
- Increase youth programming in partnership with the local schools.
- Increase contract classes for youth, adult, and senior offerings.
- Collaborate with local organizations to expand programs and services.
- Repair tiny tot facility by replacing floor and building.

#### Capital Improvement Plan (CIP) Projects

- Swim Center Upgrades
- Tiny Tot Floor and Painting
- Senior Center Flooring Upgrade

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Implement new recreation registration software.
- Improvements to Dog Park
- Improvement to Caretakers House
- Tiny Tot Building Improvements
- Swim Center Pump Room Projects
- Senior Center Flooring Project and Improvements

### **Major Changes in FY 2025/26 Budget**

The Community Services Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

**Position Summary**

<b>Position</b>	<b>2021/22</b>	<b>2022/23</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Community Services Director	1.00	1.00	1.00	1.00	1.00
Recreation Manager	1.00	1.00	1.00	1.00	1.00
Food Services Specialist	0.00	0.00	0.00	0.75	0.75
Cook, <i>part-time/regular</i>	0.75	0.75	0.75	0.00	0.00
Recreation Coordinator	2.60	3.50	3.50	3.50	4.00
Recreation Leader	2.88	2.88	2.88	3.51	3.51
Recreation Leader (Tiny Tots)	1.13	1.13	1.13	0.00	0.00
Rental Facility Custodian, <i>part-time/temporary</i>	1.65	1.65	1.65	1.65	1.65
Senior Recreation Leader	1.50	1.50	1.50	2.00	2.00
<b>Total</b>	<b>12.51</b>	<b>13.41</b>	<b>13.41</b>	<b>13.41</b>	<b>13.91</b>

\*Pinole Community Television Staff moved to the City Manager’s division effective FY 2024/25.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**COMMUNITY SERVICES BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	352,653	325,040	197,476	426,865	432,367	5,502	1%
Measure S 2014 - 106	12,600	739	8,834	15,300	15,300	-	0%
Equipment Reserve Fund - 160	-	-	23,872	-	-	-	0%
Recreation Fund - 209	1,574,967	1,894,085	1,704,773	2,372,756	2,366,113	(6,643)	0%
<b>Total</b>	<b>1,940,219</b>	<b>2,219,864</b>	<b>1,934,956</b>	<b>2,814,921</b>	<b>2,813,780</b>	<b>(1,141)</b>	<b>0%</b>

**EXPENDITURES BY CATEGORY**

**Personnel**

Salaries & Wages - 401	605,263	741,348	599,315	949,473	986,653	37,180	4%
Overtime - 402	51	0	1,665	0	0	-	0%
Employee Benefits - 410	235,608	299,306	290,873	394,719	425,576	30,857	7%
<b>Total Personnel</b>	<b>840,923</b>	<b>1,040,654</b>	<b>891,853</b>	<b>1,344,192</b>	<b>1,412,229</b>	<b>68,037</b>	<b>5%</b>

**Services and Supplies**

Professional & Administrative Services - 42	736,290	772,328	502,955	892,169	964,594	72,426	8%
Other Operating Expenses - 43	238,907	217,648	164,638	241,632	191,736	(49,896)	-26%
Materials & Supplies - 44	4,714	7,829	7,070	7,261	10,050	2,789	28%
<b>Total Services and Supplies</b>	<b>979,910</b>	<b>997,805</b>	<b>674,663</b>	<b>1,141,062</b>	<b>1,166,380</b>	<b>25,319</b>	<b>2%</b>

**Capital Outlay**

Asset Acquisition/Improvement - 47	14,639	29,070	234,580	134,800	50,300	(84,500)	-168%
<b>Total Capital Outlay</b>	<b>14,639</b>	<b>29,070</b>	<b>234,580</b>	<b>134,800</b>	<b>50,300</b>	<b>(84,500)</b>	<b>-168%</b>

**Indirect Cost Allocations**

Administrative Credits - 46	(46,326)	(19,458)	-	-	-	-	0%
Administrative Debits - 46	24,836	-	-	-	18,417	28,649	156%
IS Charges - 46	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Legal Charges - 46	7,057	14,137	5,212	1,750	4,500	2,750	61%
General Liability Insurance - 46	49,067	72,676	66,836	61,796	68,316	6,520	10%
<b>Total Indirect Cost Allocations</b>	<b>104,748</b>	<b>152,360</b>	<b>133,860</b>	<b>194,867</b>	<b>184,870</b>	<b>235</b>	<b>0%</b>

<b>Total</b>	<b>1,940,219</b>	<b>2,219,889</b>	<b>1,934,956</b>	<b>2,814,921</b>	<b>2,813,780</b>	<b>(1,141)</b>	<b>0%</b>
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**EXPENDITURES BY PROGRAM**

Recreation Administration - 551	890,764	709,486	841,355	891,233	977,173	85,940	9%
Senior Center - 552	513,092	541,257	375,086	663,944	565,670	(98,274)	-17%
Tiny Tots - 553	159,932	201,757	177,003	272,731	278,667	5,936	2%
Youth Center - 554	183,132	213,701	203,249	358,107	343,042	(15,065)	-4%
Swim Center - 557	181,576	226,884	142,689	205,540	220,360	14,820	7%
Memorial Hall - 558	7,173	3,554	-	-	-	-	0%
Tennis - 559	4,550	-	-	-	-	-	0%
Library Services - 560	-	158,796	95,962	202,430	202,430	-	0%
Animal Control Services - 561	-	164,428	99,612	220,935	226,437	5,502	2%
<b>Total</b>	<b>1,940,219</b>	<b>2,219,864</b>	<b>1,934,956</b>	<b>2,814,921</b>	<b>2,813,780</b>	<b>(1,141)</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**RECREATION ADMINISTRATION - 551**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	301,114	370,943	312,529	404,236	424,413	20,177	5%
Employee Benefits - 410	94,250	124,130	158,348	172,671	222,879	50,208	23%
<b>Total Personnel</b>	<b>395,364</b>	<b>495,073</b>	<b>470,877</b>	<b>576,907</b>	<b>647,292</b>	<b>70,385</b>	<b>11%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	69,877	105,095	71,544	153,266	183,011	29,745	16%
Materials and Supplies - 44	-	25	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>69,877</b>	<b>105,121</b>	<b>71,544</b>	<b>153,266</b>	<b>183,011</b>	<b>29,745</b>	<b>16%</b>
<b>Indirect Cost Allocations</b>							
Admin Credits - 46121	(21,490)	(19,458)	-	-	-	-	0%
IS Charges - 46124	70,113	85,005	61,813	131,321	93,637	(37,684)	-40%
Legal Charges - 46126	2,909	10,472	4,616	-	2,000	2,000	0%
General Liability Insurance - 46201	21,338	31,391	28,447	26,239	29,316	3,077	10%
<b>Total Indirect Cost Allocations</b>	<b>72,870</b>	<b>107,411</b>	<b>94,876</b>	<b>157,560</b>	<b>143,370</b>	<b>(14,190)</b>	<b>-10%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	66	169,450	-	-	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>66</b>	<b>169,450</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>538,111</b>	<b>707,670</b>	<b>806,747</b>	<b>887,733</b>	<b>973,673</b>	<b>85,940</b>	<b>9%</b>
<b>General Fund 100</b>							
Professional & Administrative Services - 42	352,653	1,816	1,902	3,500	3,500	-	0%
<b>Total</b>	<b>352,653</b>	<b>1,816</b>	<b>1,902</b>	<b>3,500</b>	<b>3,500</b>	<b>-</b>	<b>0%</b>
<b>Measure S-2014 Fund</b>							
Asset Acquisition/Improvement - 47	-	-	8,834	-	-	-	0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>8,834</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Equipment Reserve Fund 160</b>							
Asset Acquisition/Improvement - 47	-	-	23,872	-	-	-	0%
<b>Total</b>	<b>-</b>	<b>-</b>	<b>23,872</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>		<b>\$ 1,181</b>	<b>\$ 1,181</b>
Broadcast Music/ASCAP Services	\$ 1,181		
<b>42201 Office Expense</b>		<b>\$ 1,500</b>	<b>\$ 1,500</b>
Office Supplies	\$ 1,500		
<b>4230X Travel, Training &amp; Meeting Costs</b>		<b>\$ 13,300</b>	<b>\$ 13,300</b>
Travel & Training/Conf-Registration	\$ 6,500		
Travel & Training/Mileage, Air	6,000		
Travel & Training/Meal Allowance	800		
<b>42401 Memberships</b>		<b>\$ 1,030</b>	<b>\$ 1,030</b>
CPRS Memberships (2)	\$ 330		
NRPA Membership	700		
<b>42501 Bank Fees</b>		<b>\$ 750</b>	<b>\$ -</b>
<b>42510 Software purchase</b>		<b>\$ -</b>	<b>\$ 3,200</b>
Department Software	\$ 3,200		
<b>42514 Special Department Expense</b>		<b>\$ 34,955</b>	<b>\$ 24,600</b>
Activity Guide, Postcard, Postage	\$ 20,000		
Event Table Materials	2,000		
Postage Machine	100		
Staff and volunteer T-Shirts	2,500		
<b>42515 Special Events</b>		<b>\$ 100,550</b>	<b>\$ 138,200</b>
Centenarian Program	\$ 500		
City's Support to the Annual Car Show	30,000		
Community Events Organized by Private Groups	5,000		
Community Service Day	2,000		
Earth Day	5,000		
Egg Hunt	5,000		
Expenses for Movies and Sounds in the Park	12,000		
Glow Pinole	1,200		
Holiday Breakfast	2,500		
July 4th Event	55,000		
National Night Out Support	1,000		
Other related expenses for events or Commissions	500		
Pride Event	10,000		
Tree Lighting	8,000		
United Against Hate Week	500		
<b>General Fund 100</b>			
<b>42511 Equipment Rent</b>		<b>\$ 3,500</b>	<b>\$ 3,500</b>
Restroom Services Farmers Market & PVP	\$ 3,500		

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Department Budgets – Community Services

**RECREATION FUND - 209**  
**SENIOR CENTER - 552**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	136,145	161,286	92,519	223,357	222,102	(1,255)	-1%
Overtime - 402	51	-	447	-	-	-	0%
Employee Benefits - 410	58,315	68,512	35,957	77,485	61,621	(15,864)	-26%
<b>Total Personnel</b>	<b>194,511</b>	<b>229,797</b>	<b>128,923</b>	<b>300,842</b>	<b>283,723</b>	<b>(17,119)</b>	<b>-6%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	102,225	80,850	57,404	74,654	109,255	34,601	32%
Other Operating Expenses - 43	188,366	188,469	142,436	195,976	151,286	(44,690)	-30%
Materials & Supplies - 44	214	3,580	2,983	2,711	4,800	2,089	44%
<b>Total Services and Supplies</b>	<b>290,806</b>	<b>272,899</b>	<b>202,824</b>	<b>273,341</b>	<b>265,341</b>	<b>(8,000)</b>	<b>-3%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	483	20,884	26,902	74,500	-	(74,500)	-100%
<b>Total Capital Outlay</b>	<b>483</b>	<b>20,884</b>	<b>26,902</b>	<b>74,500</b>	<b>-</b>	<b>(74,500)</b>	<b>-100%</b>
<b>Indirect Cost Allocations</b>							
Legal Charges - 46126	3,238	781	596	500	1,000	500	50%
General Liability Insurance - 46201	11,454	16,896	15,842	14,761	15,606	845	5%
<b>Total Indirect Cost Allocations</b>	<b>14,692</b>	<b>17,677</b>	<b>16,438</b>	<b>15,261</b>	<b>16,606</b>	<b>1,345</b>	<b>8%</b>
Transfers Out - 49901	-	-	-	-	-	-	0%
<b>Total</b>	<b>500,492</b>	<b>541,257</b>	<b>375,086</b>	<b>663,944</b>	<b>565,670</b>	<b>(98,274)</b>	<b>-17%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Professional & Administrative Services - 42	531	-	-	-	-	-	0%
Asset Acquisition/Improvement - 47	12,069	-	-	-	-	-	0%
<b>Total</b>	<b>12,600</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 3,155</b>	<b>\$ 36,200</b>
Instructor Payments	\$ 20,000	
Staff Training	2,000	
Tour Payment-Senior Trips	13,500	
Westcat Tickets	700	
<b>42107 Equipment Maintenance</b>	<b>\$ 6,150</b>	<b>\$ 22,200</b>
Center Maint. Snack Bar	\$ 1,000	
Fire extinguisher maintenance and inspection fee	1,000	
Kitchen Maintenance: Replacement	13,400	
Pool Table Maintenance	2,400	
Refrigerator/freezer maintenance	2,000	
Trap Service	2,400	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 44,208</b>	<b>\$ 40,740</b>
Electrical Supplies	\$ 800	
HVAC Service	5,000	
Janitorial	20,600	
Key Pad/Alarm Service	2,000	
Landscape Maintenance	3,200	
Pest Control Services	2,140	
Plumbing Supplies	2,000	
Sanitary/Cleaning Supplies	5,000	
<b>42201 Office Expense</b>	<b>\$ 1,200</b>	<b>\$ 6,000</b>
42201 Office supplies, paper flyers, and tickets	\$ 2,000	
42202 Printing & Binding	4,000	
<b>4230X Travel &amp; Training</b>	<b>\$ 3,945</b>	<b>\$ 200</b>
Annual Conferences and Trainings	\$ 200	
Travel & Training/Mileage, Air	-	
Travel & Training/Meal Allowance	-	
<b>42401 Memberships</b>	<b>\$ 286</b>	<b>\$ 165</b>
CPRS Membership	\$ 165	
<b>42501 Bank Fee</b>	<b>\$ 2,400</b>	<b>\$ -</b>
<b>42510 Software Purchase</b>	<b>\$ -</b>	<b>\$ -</b>
Zoom	\$ -	
<b>42514 Special Department Expense</b>	<b>\$ 311</b>	<b>\$ -</b>
Inspection fees	\$ -	
<b>42515 Special Events</b>	<b>\$ 13,000</b>	<b>\$ 3,750</b>
Holiday Craft Fair	\$ 750	
Misc. Events	3,000	
<b>Total Professional/Administrative Services</b>		<b>\$ 109,255</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

<b>4310X Utilities</b>	<b>\$ 62,000</b>	<b>\$ 67,000</b>
Gas and Electric	\$ 47,000	
Water	20,000	
<b>4320X Taxes</b>	<b>\$ 10,756</b>	<b>\$ 10,756</b>
Taxes/Property Tax	\$ 10,756	
<b>43802 Class Fees</b>	<b>\$ 15,000</b>	<b>\$ -</b>
Instructor Fees	\$ -	
<b>43803 Personal Service</b>	<b>\$ 500</b>	<b>\$ -</b>
WestCat tickets (reimbursed when sold)	\$ -	
<b>43804 Food Program</b>	<b>\$ 65,000</b>	<b>\$ 65,000</b>
Food Expense	\$ 50,160	
Kitchen Maintenance	13,400	
Snack Bar	1,440	
<b>43805 Travel</b>	<b>\$ 16,000</b>	<b>\$ -</b>
American Stage Tour Payment	\$ -	
Premier Tour Payment	-	
<b>43808 Gift Shop Sales</b>	<b>\$ 1,500</b>	<b>\$ -</b>
<b>43809 Newsletter</b>	<b>\$ 8,540</b>	<b>\$ 3,550</b>
Newsletter monthly postage	\$ 3,250	
Newsletter annual bulk mail	300	
<b>43810 Center Maintenance</b>	<b>\$ 9,200</b>	<b>\$ -</b>
Center deep clean	\$ -	
Kitchen janitorial service (12)	-	
Misc. center maintenance	-	
Trap Service	-	
<b>43811 Supplies</b>	<b>\$ 2,500</b>	<b>\$ -</b>
Misc. Program Supplies & PPE	\$ -	
<b>43813 Membership Events</b>	<b>\$ 4,980</b>	<b>\$ 4,980</b>
	\$ 4,980	
<b>Total Other Operating Expenses</b>		<b>\$ 151,286</b>
<b>44304 Permit Fee</b>	<b>\$ 1,711</b>	<b>\$ 2,800</b>
Health Permit	\$ 2,800	
<b>44306 Maintenance Supplies</b>	<b>\$ 1,000</b>	<b>\$ 2,000</b>
	\$ 2,000	
<b>4710X Furniture Fixtures &amp; Equipment</b>	<b>\$ 2,500</b>	<b>\$ -</b>
47101 SC Renovation Project: Kitchen Equipment Replacement ( <i>carryforward</i> )	\$ -	
47105 Other Misc. Equipment	-	
47105 2 Laptops and Scanner for Front Desk	-	
<b>47201 Improvements/Building</b>	<b>\$ 72,000</b>	<b>\$ -</b>
SC Renovation Project: Main Hall Flooring ( <i>carryforward</i> )	\$ -	

**RECREATION FUND - 209  
 TINY TOTS - 553**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	88,594	105,634	100,930	120,778	141,247	20,469	14%
Overtime - 402	-	-	385	-	-	-	0%
Employee Benefits - 410	39,753	54,761	52,096	82,895	76,017	(6,878)	-9%
<b>Total Personnel</b>	<b>128,347</b>	<b>160,395</b>	<b>153,411</b>	<b>203,673</b>	<b>217,264</b>	<b>13,591</b>	<b>6%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	20,893	28,521	13,583	30,516	33,434	2,918	9%
Other Operating Expenses - 43	2,734	1,833	1,820	5,386	2,750	(2,636)	-96%
Materials and Supplies - 44	204	141	51	100	-	(100)	-100%
<b>Total Services and Supplies</b>	<b>23,831</b>	<b>30,495</b>	<b>15,454</b>	<b>36,002</b>	<b>36,184</b>	<b>182</b>	<b>1%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	2,087	424	-	10,000	-	(10,000)	-100%
<b>Total Capital Outlay</b>	<b>2,087</b>	<b>424</b>	<b>-</b>	<b>10,000</b>	<b>-</b>	<b>(10,000)</b>	<b>-100%</b>
<b>Indirect Cost Allocations</b>							
Legal Charges - 46126	-	1,064	-	250	500	250	50%
General Liability Insurance - 46201	5,667	8,641	8,138	7,506	9,419	1,913	20%
<b>Total Indirect Cost Allocations</b>	<b>5,667</b>	<b>9,705</b>	<b>8,138</b>	<b>7,756</b>	<b>9,919</b>	<b>2,163</b>	<b>22%</b>
<b>Total</b>	<b>159,932</b>	<b>201,018</b>	<b>177,003</b>	<b>257,431</b>	<b>263,367</b>	<b>5,936</b>	<b>2%</b>
<b>MEASURE S - 2014 FUND - 106</b>							
Asset Acquisition/Improvement - 47	-	739	-	15,300	15,300	-	0%
<b>Total</b>	<b>-</b>	<b>739</b>	<b>-</b>	<b>15,300</b>	<b>15,300</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42107 Equipment Maintenance</b>	<b>\$ 300</b>	<b>\$ 400</b>
Copier and other equipment maintenance	\$ 400	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 16,670</b>	<b>\$ 22,250</b>
Alarm Monitoring	\$ 1,350	
Building Maintenance	500	
Countertops	5,000	
HVAC Maintenance	300	
Janitorial (3 times weekly and annual deep clean)	6,800	
Landscape Maintenance	3,400	
Pest Control	1,000	
Playground Wood Chip Refreshment (Spring)	3,900	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

<b>42201 Office Expense</b>	<b>\$ 1,500</b>	<b>\$ 2,650</b>
Toner, ink, other office supplies	\$ 2,650	

<b>4230X Travel &amp; Training</b>	<b>\$ 2,900</b>	<b>\$ 2,900</b>
Annual Conferences and Trainings	\$ 600	
CPRS Airfare	500	
CPRS Hotel	1,500	
Travel & Training/Meal Allowance	300	

<b>42401 Memberships</b>	<b>\$ 234</b>	<b>\$ 234</b>
CPRS Membership	\$ 165	
NAEYC Membership	69	

<b>42501 Bank Fees</b>	<b>\$ 4,200</b>	<b>\$ -</b>
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<b>42514 Special Department Expense</b>	<b>\$ 4,712</b>	<b>\$ 5,000</b>
Holiday paper and craft supplies	\$ 650	
Paper and craft supplies	1,850	
Toy replacement	2,000	
T-Shirt fundraiser	500	

**Total Professional/Administrative Services      \$ 33,434**

<b>4310X Utilities</b>	<b>\$ 1,700</b>	<b>\$ 2,750</b>
Gas and Electric	\$ 2,500	
Water	250	

<b>43201 Property Tax</b>	<b>\$ 3,686</b>	<b>\$ -</b>
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<b>44306 Maintenance Supplies</b>	<b>\$ 100</b>	<b>\$ -</b>
Misc. Maintenance Supplies	\$ -	

<b>4710X Furniture Fixtures &amp; Equipment</b>	<b>\$ 10,000</b>	<b>\$ -</b>
42101 Alarm System Upgrade	\$ -	

**MEASURE S - 2014 FUND - 106**

<b>47103 FF&amp;E/Furniture</b>	<b>\$ 2,400</b>	<b>\$ 2,400</b>
Tiny Tots outdoor shade ( <i>carryforward</i> )	\$ 2,400	

<b>47201 Improvements/Building</b>	<b>\$ 12,900</b>	<b>\$ 12,900</b>
Restroom Walls/Floor Repair/Replace ( <i>carryforward</i> )	\$ 11,000	
Tiny Tots Countertop ( <i>carryforward</i> )	1,900	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
YOUTH CENTER - 554**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Personnel</b>							
Salaries & Wages - 401	79,409	103,486	93,338	201,102	198,891	(2,211)	-1%
Overtime - 402	-	-	833	-	-	-	0%
Employee Benefits - 410	43,291	51,904	44,472	61,668	65,059	3,391	5%
<b>Total Personnel</b>	<b>122,700</b>	<b>155,389</b>	<b>138,642</b>	<b>262,770</b>	<b>263,950</b>	<b>1,180</b>	<b>0%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	32,116	37,056	40,655	54,577	39,417	(15,160)	-38%
Other Operating Expenses - 43	15,780	4,673	7,712	10,270	7,700	(2,570)	-33%
Materials & Supplies - 44	1,508	220	1,793	1,700	2,500	800	32%
<b>Total Services and Supplies</b>	<b>49,404</b>	<b>41,949</b>	<b>50,161</b>	<b>66,547</b>	<b>49,617</b>	<b>(16,930)</b>	<b>-34%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	438	37	15,000	15,000	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>438</b>	<b>37</b>	<b>15,000</b>	<b>15,000</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	(24,836)	-	-	-	-	-	0%
Administrative Debits - 46122	24,836	-	-	-	-	-	0%
Legal Charges - 46126	420	177	-	500	500	-	0%
General Liability Insurance - 46201	10,609	15,747	14,409	13,290	13,975	685	5%
<b>Total Indirect Cost Allocations</b>	<b>11,029</b>	<b>15,924</b>	<b>14,409</b>	<b>13,790</b>	<b>14,475</b>	<b>685</b>	<b>5%</b>
<b>Total</b>	<b>183,132</b>	<b>213,701</b>	<b>203,249</b>	<b>358,107</b>	<b>343,042</b>	<b>(15,065)</b>	<b>-4%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	0	0	0	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>				<b>\$ 5,760</b>	<b>\$ 5,000</b>
Youth Camp Instructors		\$ 5,000			
<b>42107 Equipment Maintenance</b>				<b>\$ 1,300</b>	<b>\$ 1,300</b>
Other Vehicle Maintenance		\$ 1,000			
Oil Changes (4)		300			
<b>42108 Maintenance Structure/Imp</b>				<b>\$ 29,442</b>	<b>\$ 27,042</b>
Building Maintenance		\$ 10,000			
Elevator Service call		600			
Fire Extinguisher Maintenance		100			
Fire Sprinkler Inspection		950			
HVAC City Mechanical		6,000			
Janitorial Service (12)		5,805			
Janitorial supplies		500			
JanPro floor cleaning		1,207			
Misc. other supplies		1,000			
State annual fire inspection		400			
Western Exterminator Pest Control (4)		480			

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

<b>42201 Office Expense</b>	\$ 500	\$ 500
Miscellaneous Office Supplies	\$ 500	

<b>4230X Travel and Training</b>	\$ 6,100	\$ 200
Annual Conferences and Trainings	\$ 200	
Milage, Air & Hotel	0	
Meal Allowance	0	
Staff Training, workshop, and conference	0	

<b>42401 Memberships</b>	\$ 175	\$ 375
CPRS Membership	\$ 375	

<b>42501 Bank Fees</b>	\$ 1,300	\$ -
Credit Card Transaction Fees	\$ -	

<b>42514 Special Department Expense</b>	\$ -	\$ 5,000
	\$ 5,000	

<b>42515 Special Events</b>	\$ 10,000	\$ -
Community Event	\$ -	
Egg hung	-	
National Night Out	-	

**Total Professional/Administrative Services \$ 39,417**

<b>4310X Utilities</b>	\$ 5,900	\$ 6,500
Gas and Electric	\$ 6,000	
Water	500	

<b>42301 Property Taxes</b>	\$ 1,200	\$ 1,200
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<b>43812 Youth Center</b>	\$ 3,170	\$ -
Program supplies	\$ -	

**Total Other Operating Expenses \$ 7,700**

<b>44301 Fuel</b>	\$ 500	\$ 500
Youth Camp Fuel	\$ 100	
Youth Center Fuel	400	

<b>44304 Permit Fee</b>	\$ 1,200	\$ 2,000
Health Permit	\$ 2,000	

<b>47201 Improvements/Building</b>	\$ 15,000	\$ 15,000
Replacement of vinyl floor at Youth Center ( <i>carryforward</i> )	\$ 15,000	

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
SWIM CENTER - 557**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	154,159	192,212	122,292	152,290	167,110	14,820	9%
Other Operating Expenses - 43	24,312	22,647	12,670	30,000	30,000	-	0%
Materials & Supplies - 44	2,615	3,862	2,243	2,750	2,750	-	0%
<b>Total Services and Supplies</b>	<b>181,086</b>	<b>218,722</b>	<b>137,204</b>	<b>185,040</b>	<b>199,860</b>	<b>14,820</b>	<b>7%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	-	6,519	5,485	20,000	20,000	-	0%
<b>Total Capital Outlay</b>	<b>-</b>	<b>6,519</b>	<b>5,485</b>	<b>20,000</b>	<b>20,000</b>	<b>-</b>	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Legal Charges - 46126	490	1,643	-	500	500	-	0%
<b>Total Indirect Cost Allocations</b>	<b>490</b>	<b>1,643</b>	<b>-</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>181,576</b>	<b>226,884</b>	<b>142,689</b>	<b>205,540</b>	<b>220,360</b>	<b>14,820</b>	<b>7%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 85,000</b>	<b>\$ 99,500</b>
Swim Center Operations Contract	\$ 99,500	
<b>42108 Maintenance Structure/Imp</b>	<b>\$ 64,290</b>	<b>\$ 67,610</b>
Annual Fire Sprinkler Inspection	\$ 310	
Janitorial	8,000	
Landscape Maintenance	2,800	
Pest Control	1,000	
Pool Maintenance	40,500	
Pool Supplies	15,000	
<b>42501 Bank Fees</b>	<b>\$ 3,000</b>	<b>\$ -</b>
Credit Card Processing Fees	\$ -	
<b>Total Professional/Administrative Services</b>	<b>\$ 167,110</b>	
<b>4310X Utilities</b>	<b>\$ 26,000</b>	<b>\$ 26,000</b>
43103 Gas and Electric	\$ 19,000	
43102 Water	7,000	
<b>43201 Property Taxes</b>	<b>\$ 4,000</b>	<b>\$ 4,000</b>
<b>44304 Permit Fee</b>	<b>\$ 2,750</b>	<b>\$ 2,750</b>
Health Permits	\$ 2,750	
<b>47103 FF&amp;E/Equipment</b>	<b>\$ 20,000</b>	<b>\$ 20,000</b>
Outdoor Furniture Replacement	\$ 20,000	

**RECREATION FUND - 209  
 MEMORIAL HALL - 558**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	3,580	3,554	-	-	-	-	0%
Other Operating Expenses - 43	3,420	-	-	-	-	-	0%
Materials & Supplies - 44	173	-	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>7,173</b>	<b>3,554</b>	-	-	-	-	<b>0%</b>
<b>Indirect Cost Allocations</b>							
Administrative Credits - 46121	-	-	-	-	-	-	0%
Administrative Debits - 46122	-	-	-	-	-	-	0%
Legal Charges - 46126	-	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>7,173</b>	<b>3,554</b>	-	-	-	-	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42108 Maintenance Structure/Imp</b>	\$ -	\$ -
Building Maintenance	\$ -	-
Misc. Maintenance	-	-
Pest Control	-	-
Plumbing Supplies	-	-
Sanitary Supplies	-	-
<i>(Moved to Facilities division effective FY23/24)</i>		
<b>42501 Bank Fees</b>	\$ -	\$ -
<i>(Moved to division 551 effective FY23/24)</i>		
<b>Total Professional/Administrative Services</b>	\$ -	\$ -
<b>4310X Utilities</b>	\$ -	\$ -
Gas and Electric	\$ -	-
Water	-	-
<i>(Moved to Facilities division effective FY23/24)</i>		

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
TENNIS - 559**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	255	-	-	-	-	-	0%
Other Operating Expenses - 43	4,295	-	-	-	-	-	0%
<b>Total Services and Supplies</b>	<b>4,550</b>	-	-	-	-	-	<b>0%</b>
<b>Total</b>	<b>4,550</b>	-	-	-	-	-	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

		FY 2024/25	FY 2025/26
<b>42108 Maintenance Structure/Imp</b>		\$ -	\$ -
Building Maintenance	\$ -		
<i>(Moved to Facilities division effective FY23/24)</i>			
<b>42501 Bank Fees</b>		\$ -	\$ -
Credit Card Processing Fees	\$ -		
<i>(Moved to division 551 effective FY23/24)</i>			
<b>4310X Utilities</b>		\$ -	\$ -
Gas and Electric	\$ -		
Water	-		
<i>(Moved to Facilities division effective FY23/24)</i>			

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**GENERAL FUND - 100**  
**LIBRARY SERVICES - 560**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	-	158,796	95,962	202,430	202,430	-	0%
<b>Total Services and Supplies</b>	<b>-</b>	<b>158,796</b>	<b>95,962</b>	<b>202,430</b>	<b>202,430</b>	<b>-</b>	<b>0%</b>
<b>Total</b>	<b>-</b>	<b>158,796</b>	<b>95,962</b>	<b>202,430</b>	<b>202,430</b>	<b>-</b>	<b>0%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 202,430</b>	<b>\$ 202,430</b>
Library Services reimbursement agreement - 40 base	\$ 202,430	

**GENERAL FUND - 100**  
**ANIMAL CONTROL SERVICES - 561**

**EXPENDITURE SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	-	164,428	99,612	220,935	226,437	5,502	2%
<b>Total Services and Supplies</b>	<b>-</b>	<b>164,428</b>	<b>99,612</b>	<b>220,935</b>	<b>226,437</b>	<b>5,502</b>	<b>2%</b>
<b>Total</b>	<b>-</b>	<b>164,428</b>	<b>99,612</b>	<b>220,935</b>	<b>226,437</b>	<b>5,502</b>	<b>2%</b>

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>42101 Professional Services</b>	<b>\$ 220,935</b>	<b>\$ 226,437</b>
Animal Control Services \$12.11 per capita	\$ 226,437	

## **GENERAL GOVERNMENT**

### **Mission**

The mission of General Government is to appropriate funds for general City administrative overhead costs.

### **Major Services and Functions**

The General Government Department is a department established in the City's accounting system to provide a clearing house for payment of certain debt that is not tied to another specific department and accounting of cost recovery for internal services. As currently organized, the department does not perform any services.

### **FY 2024/25 Key Accomplishments**

- Account for debt service payments, retiree medical reimbursement, and internal transfers

### **FY 2025/26 Key Priorities and Projects**

- Continue to account for internal service functions

### **Major Changes in FY 2025/26 Budget**

There are not any major changes to the General Government department budget for FY2024/25.

### **Position Summary**

There are no positions budgeted in the General Government department.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**GENERAL GOVERNMENT BUDGET SUMMARY**

	FY 2022/23 Actual	FY 2023/24 Actual	FY 2024/25 Actual Thru Mar-25	FY 2024/25 Revised Budget	FY 2025/26 Proposed Budget	Prop to Rev \$ Change	Prop to Rev % Change
<b>REVENUE / FUNDING SOURCE</b>							
General Fund - 100	3,955,970	3,884,475	2,579,773	2,473,551	2,729,896	256,345	9%
Measure S 2014 - 106	718,000	1,552,389	783,500	783,500	283,500	(500,000)	-176%
Measure I - 107	-	-	-	-	2,599,000	2,599,000	100%
General Reserve Fund - 150	-	-	-	843,790	-	(843,790)	-100%
Recreation Fund - 209	7,068	7,338	5,982	7,500	7,500	-	0%
Measure J - 215	-	-	-	-	-	-	0%
American Rescue Plan Act Fund - 217	4,071,404	-	-	-	-	-	0%
Sewer Enterprise Fund - 500	33,588	21,162	11,916	-	-	-	0%
Pension Fund - 700	-	-	-	-	-	-	0%
<b>Total</b>	<b>8,786,029</b>	<b>5,465,364</b>	<b>3,381,170</b>	<b>4,108,341</b>	<b>5,619,896</b>	<b>1,511,555</b>	<b>27%</b>
<b>EXPENDITURES BY CATEGORY</b>							
<b>Personnel</b>							
Salary Savings - 405	-	-	-	(300,000)	(300,000)	-	0%
Employee Benefits - 410	-	5,935	52,849	(200,000)	(200,000)	-	0%
Med Insurance/Retirement - 411	1,147,689	1,266,413	1,017,044	1,163,800	1,390,500	226,700	16%
<b>Total Personnel</b>	<b>1,147,689</b>	<b>1,272,348</b>	<b>1,069,893</b>	<b>663,800</b>	<b>890,500</b>	<b>226,700</b>	<b>25%</b>
<b>Services and Supplies</b>							
Professional & Administrative Services - 42	44,383	7,617	361	-	-	-	0%
Other Operating Expenses - 43	16,948	19,559	12,211	16,700	16,500	(200)	-1%
<b>Total Services and Supplies</b>	<b>61,332</b>	<b>27,176</b>	<b>12,572</b>	<b>16,700</b>	<b>16,500</b>	<b>(200)</b>	<b>-1%</b>
<b>Capital Outlay</b>							
Asset Acquisition/Improvement - 47	8,057	-	-	-	-	-	0%
<b>Total Capital Outlay</b>	<b>8,057</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Debt Service</b>							
Debt Principal - 48101	215,929	209,220	203,321	203,321	195,585	(7,736)	-4%
Debt Interest - 48102	379,548	402,675	431,679	431,679	454,415	22,736	5%
Cost of Issuance - 48103	3,545	3,545	1,015	1,107	3,545	2,438	0%
<b>Total Debt Service</b>	<b>599,021</b>	<b>615,440</b>	<b>636,015</b>	<b>636,107</b>	<b>653,545</b>	<b>17,438</b>	<b>3%</b>
<b>Indirect Cost Allocations</b>							
Information Systems (IS) Charges - 46	248,267	340,736	281,513	386,644	364,263	(22,381)	-6%
Admin Debits - 46122	-	-	-	-	34,788	34,788	100%
General Liability Insurance - 46201	(4,490)	-	-	-	-	-	0%
<b>Total Indirect Cost Allocations</b>	<b>243,777</b>	<b>340,736</b>	<b>281,513</b>	<b>386,644</b>	<b>399,051</b>	<b>12,407</b>	<b>3%</b>
Operating Transfers Out - 49901	6,726,154	3,210,114	1,381,177	2,405,090	3,660,300	1,255,210	34%
<b>Total</b>	<b>8,786,029</b>	<b>5,465,814</b>	<b>3,381,170</b>	<b>4,108,341</b>	<b>5,619,896</b>	<b>1,511,555</b>	<b>27%</b>
<b>EXPENDITURES BY PROGRAM</b>							
General Government - 117	8,786,029	5,465,814	3,381,170	4,108,341	5,619,896	1,511,555	27%
<b>Total</b>	<b>8,786,029</b>	<b>5,465,814</b>	<b>3,381,170</b>	<b>4,108,341</b>	<b>5,619,896</b>	<b>1,511,555</b>	<b>27%</b>

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

	FY 2024/25	FY 2025/26
<b>4310X Utilities</b>	<b>\$ 16,700</b>	<b>\$ 16,500</b>
43105 Comcast	\$ -	
43102 Water	1,200	
43103 Gas/Electric	15,300	
<b>48101 Debt Principal</b>	<b>\$ 203,321</b>	<b>\$ 195,585</b>
Pension Obligation Bond principal	\$ 195,585	
<b>48102 Debt Interest</b>	<b>\$ 431,679</b>	<b>\$ 454,415</b>
Pension Obligation Bond interest	\$ 454,415	
<b>49901 Transfers Out</b>	<b>\$ 777,800</b>	<b>\$ 777,800</b>
General Reserve	\$ -	
PCTV Operating contribution	105,000	
Recreation operation contribution	600,000	
Recreation: Annual contribution to car show and other City events	72,800	

**MEASURE S - 2014 FUND - 106**

<b>49901 Transfers Out</b>	<b>\$ 783,500</b>	<b>\$ 283,500</b>
Cable TV Contribution	\$ 55,000	
Recreation-Cinema in the Park	2,500	
Recreation-Community Service Commission	4,000	
Recreation-Summer Sounds in the Park	4,500	
Recreation-Swim Center Contribution	65,000	
Recreation-Tree Lighting	2,500	
Reserve to replace 2 PW vehicles per year	30,000	
Reserves to replace heavy equipment	115,000	
Reserves to replace 2 Dev Svcs vehicles per year	5,000	

**MEASURE I FUND - 107**

<b>49901 Transfers Out</b>	<b>\$ -</b>	<b>\$ 2,599,000</b>
Tsfr to GF for Public Safety Roads, Parks	\$ 2,599,000	

**GENERAL RESERVE FUND- 150**

<b>49901 Transfers Out</b>	<b>\$ 843,790</b>	<b>\$ -</b>
General Fund	\$ -	

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**SCHEDULE OF TRANSFERS**

The General Fund provides annual contributions to the Recreation and Pinole Community Television (PCTV) programs to fund any operational deficiencies. Only the amounts necessary to fund operations are transferred towards the end of the fiscal year. Measure S 2014 funds annual contributions to the Equipment Reserve Fund for future equipment replacement needs, as well as sets aside funds for the arterial street rehabilitation and street improvement projects. Special community events, such as the annual tree lighting, are also funded by Measure S 2014.

FY 2025-26 Schedule of Transfers							
FUND #	DESCRIPTION	TRANSFER-OUT		FUND #	DESCRIPTION	TRANSFER-IN	
		ACCOUNT #	AMOUNT			ACCOUNT #	PURPOSE
100	General Fund	100-117-49901	105,000	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
100	General Fund	100-117-49901	600,000	209	Recreation Fund	209-551-39901	Recreation operating contribution [1]
100	General Fund	100-117-49901	72,800	209	Recreation Fund	209-551-39901	Recreation contribution for special events
	<i>Subtotal Transfers from the General Fund</i>		<u>777,800</u>				
106	Measure S 2014 Fund	106-117-49901	65,000	209	Recreation Fund	209-557-39901	Swim Center contribution [1]
106	Measure S 2014 Fund	106-117-49901	55,000	505	Cable Television Fund	505-119-39901	Cable Television contribution [1]
106	Measure S 2014 Fund	106-117-49901	13,500	209	Recreation Fund	209-551-39901	Recreation: Cinema, Community Service, Summer Sounds, Tree Lighting.
106	Measure S 2014 Fund	106-117-49901	30,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace 2 vehicles per year
106	Measure S 2014 Fund	106-117-49901	115,000	160	Equipment Reserve Fund	160-345-39901	Reserves to replace heavy equipment
106	Measure S 2014 Fund	106-117-49901	5,000	160	Equipment Reserve Fund	160-461-39901	Reserves to replace 2 vehicles per year
	<i>Subtotal Transfers from Measure S 2014</i>		<u>283,500</u>				
107	Measure I Fund	107-117-49901	2,599,000	100	General Fund	100-117-39901	Transfer for Public Safety, Roads, Parks
	<i>Subtotal Transfers from Measure S 2014</i>		<u>2,599,000</u>				
150	General Reserve Fund	150-117-49901	-	100	General Fund	100-117-39901	Transfer from General Reserve
	<i>Subtotal Transfers from other funds</i>		<u>-</u>				
700	Pension Fund	700-000-49901	2,425,000	100	General Fund	100-117-39901	Transfer from Pension Trust
	<i>Subtotal Transfers from other funds</i>		<u>2,425,000</u>				
	<i>Grand total Transfers</i>		<u>6,085,300</u>				

NOTES:  
 [1] Only enough to balance Fund will be transferred.

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## Debt Obligations

A best practice in public finance is to show the City’s debt obligations in its budget. The City has just three long-term debt obligations, other than those of the Redevelopment Successor Agency.

### Pension Obligation Bonds

On June 1, 2006, the City Council authorized the issuance of \$16,800,000 of Taxable Pension Obligation Bonds, 2006 Series A-2 (Capital Appreciation Bonds). The bonds in the aggregate principal of \$6,214,630 were issued to raise funds, presumably at a lower cost, to pay down the City’s unfunded accrued actuarial liability with CalPERS. The bonds bear compounded interest which is due semi-annually on June 1 and December 1 through 2036. Principal payments are due annually on June 1 through 2036. The debt structure does not allow the bonds to be retired any earlier than 2036. In accordance with Section 4.01 (a) of the Trust Agreement, the City is required to deposit with the Trustee on or before August 1 of each year the annual amount for the upcoming fiscal year ending June 30. The bonds are secured with an insurance policy.

Bonds payable debt service requirements for governmental activities are shown below:

For the Year Ending, June 30	Principal	Interest
2025	203,321	431,679
2026	195,585	454,415
2027	191,228	483,773
2028	186,704	513,296
2029	180,806	539,194
*2030-2034	830,625	3,134,375
*2035-2036	301,241	1,473,760
	\$ 2,089,509	\$ 7,030,491
	\$ 2,089,509	\$ 7,030,491

### 2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an \$8,251,000 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds which were issued to finance certain capital improvements to the City’s wastewater system. The

bonds bear annual interest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues.

Bonds payable debt service requirements for business-type activities are shown below:

For the Year Ending, June 30	Principal	Interest
2025	362,000	160,834
2026	372,000	150,008
2027	381,000	138,901
2028	395,000	127,455
2029	404,000	115,670
2030-2034	2,217,000	389,090
2035-2037	1,502,000	67,378
	\$ 5,633,000	\$ 1,149,335

**2016 Clean Water State Revolving Fund**

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of \$26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), are pledged for future debt service. As of June 30, 2024, the total debt outstanding on the loan is \$22,735,634.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
 Department Budgets – General Government

Year Ending June 30,	Principal	Interest
2025	702,678	386,506
2026	714,624	374,560
2027	726,772	362,412
2029	739,127	350,057
2029	751,693	337,491
2030-2034	3,954,545	1,491,375
2035-2039	4,302,306	1,143,614
2040-2044	4,680,649	765,271
2045-2049	5,092,263	353,657
2050	1,070,977	18,207
	<u>\$ 22,735,634</u>	<u>\$ 5,583,148</u>

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## Appendix

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## **ACCOUNTING AND BUDGET BASIS**

It is a public finance best practice for the City's budget to describe the City's accounting basis and fund structure.

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and standards established by the Governmental Accounting Standards Board (GASB). Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when both measurable and available. Expenditures are recognized when the liability is incurred. Debt service obligations are appropriated when due.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned and expenses when the liability is incurred regardless of timing of related cash flows.

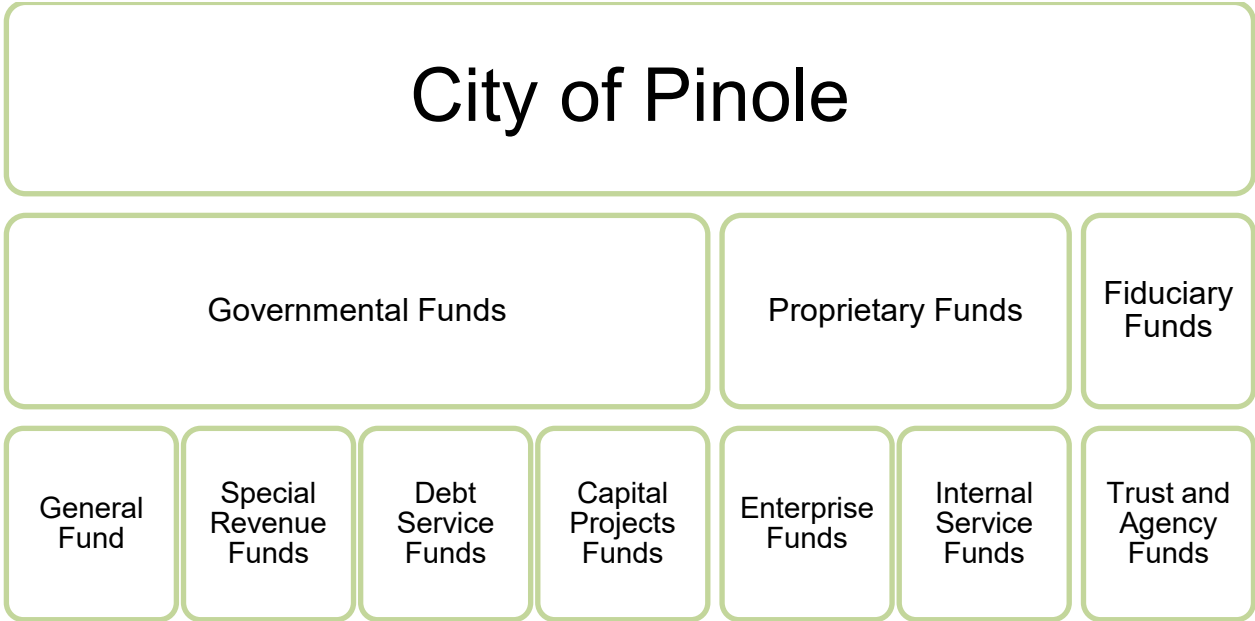
The basis of budgeting is consistent with the basis of accounting discussed above. Appropriations that are budgeted and not expensed at the end of the year lapse and revert to fund balance.

## **MONITORING THE BUDGET**

Once adopted, the budget becomes the main internal control document used to monitor and manage the City's financial position. The City's budget level of control is executed at the fund level set by the City's governing body. Requests for budget amendments are presented to the City Council and are enacted by resolution. Managers can transfer funds within their respective departments with the approval of the City Manager. Financial reports that highlight revenue and expenditure variances, some of which may require adjustments to the budget, are presented to City Council for consideration and adoption on a quarterly basis.

## **FUND STRUCTURE**

The City uses funds to report its current financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid in financial management by segregating transactions related to certain governmental functions of activities. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.



**GOVERNMENTAL FUNDS**

**General Funds** are used to account for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures.

<i>Fund Number</i>	<i>Name</i>
100	General Fund
105	Measure S 2006 Fund
106	Measure S 2014 Fund
150	General Reserve Fund
160	Equipment Reserve Fund

**Special revenue funds** used to account for proceeds that are legally restricted for specific purposes.

<i>Fund Number</i>	<i>Name</i>
200	Gas Tax Fund
201	Restricted Real Estate Maintenance Fund
203	Public Safety Augmentation Fund
204	Police Grants Fund
205	Traffic Safety Fund
206	Supplemental Law Enforcement Services Fund
207	Storm Water Fund
209	Recreation Fund
212	Building & Planning Fund
213	Refuse Management Fund
214	Solid Waste Fund

215	Measure J Fund
217	American Rescue Plan Act (ARPA) Fund
225	Asset Seizure-Adjudicated Fund
275	Parkland Dedication Fund
276	Growth Impact Fund
285	Housing Assets for Resale

**Capital projects funds** are used to account for financial resources for the acquisition or construction of facilities and other capital assets.

<i>Fund Number</i>	<i>Name</i>
310	Lighting and Landscape District Fund
324	Public Facilities Fund
325	City Street Improvements
327	Parks Grants Fund
377	Arterial Rehabilitation

### PROPRIETARY FUNDS

**Enterprise funds** are used to account for goods or services from business-type activities, such as fees charged to external users.

<i>Fund Number</i>	<i>Name</i>
500	Sewer Enterprise Fund
505	Cable Access TV Fund

**Internal service funds** are used to account for activities that provide goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.

<i>Fund Number</i>	<i>Name</i>
525	Information Systems Fund

### FIDUCIARY FUNDS

**Agency funds** are used to maintain records of assets and financial activities on behalf of a third party or set aside in an external trust fund for restricted purposes.

<i>Fund Number</i>	<i>Name</i>
700	Section 115 Pension Trust Fund
750	Redevelopment Obligation Retirement Fund

The City receives revenue from numerous sources that are used for various expenditures for City purposes. The following are descriptions of each of the City's revenue sources as well as the assumptions used to develop the budget projection.

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## **GLOSSARY**

**Appropriation** - An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

**Assessed Valuation** - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

**Assessments**- Levies that pay for improvements directly benefiting their property.

**Audit** - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.

**Beginning/Ending (Unappropriated) Fund Balance** - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

**Bond** - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate. There are two types of bonds: General Obligation and Revenue.

**Budget** - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

**Capital Improvement** - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

**Capital Improvement Program** - A financial plan of proposed capital improvement projects with single-and multiple-year capital expenditures/expenses.

**Capital Outlay** - A budget appropriation category which budgets all equipment having an estimated useful life of over one year.

**City Manager's Transmittal Letter** - A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

**CPI** - Consumer Price Index; measure of inflation in an area of consumer products.

**Debt Service** - Payment of the principal and interest on an obligation resulting from the issuance bonds, notes, or Certificates of Participation (COPs).

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over revenues (resources).

**Department** - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

**Depreciation**- The cost allocation of tangible assets over the useful/economic life of the asset.

**Division** - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

**Encumbrances** - A legal obligation to pay funds, the expenditure/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Enterprise Fund** - A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

**Expenditure** - The actual spending of Governmental Funds set aside by appropriation.

**Expense** - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

**Fiscal Year** - A twelve-month period of time to which a budget, forecast or reporting period applies. The City of Pinole fiscal year is July 1 through June 30.

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

**General Fund** - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and others.

**General Obligation Bond** - Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

**Grant** - Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

**Interfund Transfers** - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Internal Service Fund** - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISF's are self-supporting and only the expense by an ISF is counted in budget totals.

**Major Fund** – Governmental fund or enterprise fund reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report.

**Materials, Supplies, and Services** - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

**Municipal Code** - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

**Objectives** - The expected results or achievements of a budget activity.

**Operating Budget** - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

**Ordinance** - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

**Projects** – Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

**Proprietary Funds**- These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

**Redevelopment Agency**- A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called “tax increments” to repay Agency indebtedness.

**Reimbursement** - Payment of amount remitted on behalf of another party, department, or fund.

**Reserve** - An account used to record a portion of the fund balance as legally segregated for a specific use.

**Resolution** - A special order of the City Council which has a lower legal standing than an Ordinance.

**Return to Source Funds** - Residual moneys from former Redevelopment Agency's tax levy's that are redistributed to the Cities after the Agency's debt obligations have been paid off. These funds are non-restricted and are distributed by the State in January and July of every year.

**Revenues** - Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

**Revenue Bonds** - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

**Salaries and Benefits** - A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

**Special Revenue Funds** - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

**Successor Agency to the Pinole Redevelopment Agency** - Trust agency formed for the purpose of reporting close-out financial activities of the former Redevelopment Agency.

**Unfunded Liability** - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

**User Fees** - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).

**ACRONYMS**

<b>ABAG</b>	Association of Bay Area Government
<b>ACFR</b>	Annual Comprehensive Financial Report
<b>CaIPERS</b>	California Public Employees' Retirement System
<b>CIP</b>	Capital Improvement Program
<b>COLA</b>	Cost of Living Adjustment
<b>CPI</b>	Consumer Price Index
<b>CSMFO</b>	California Society of Municipal Finance Officers
<b>EAP</b>	Employee Assistance Program
<b>FTE</b>	Full Time Equivalent
<b>GASB</b>	Governmental Accounting Standards Board
<b>GFOA</b>	Government Finance Officers Association
<b>HOPTR</b>	Homeowner's Property Tax Rebates
<b>LAIF</b>	Local Agency Investment Fund
<b>LTD</b>	Long-Term Disability
<b>NPDES</b>	National Pollution Discharge Elimination System
<b>OPEB</b>	Other Post Employment Benefits
<b>PALC</b>	Pinole Assisted Living Community
<b>PERS</b>	Public Employees' Retirement System
<b>PEPRA</b>	Public Employees' Pension Reform Act [of 2013]
<b>POB</b>	Pension Obligation Bond
<b>PPEA</b>	Pinole Police Employees Association

<b>PRA</b>	Pinole Redevelopment Agency
<b>RDA</b>	Redevelopment Agency
<b>SAFER</b>	Staffing for Adequate Fire and Emergency Response
<b>SDI</b>	State Disability Insurance
<b>SRO</b>	School Resource Officer
<b>UBC</b>	Uniform Building Code
<b>VLF</b>	Vehicle License Fee
<b>WBCC</b>	West Bay Communications Center
<b>WCCTAC</b>	West Contra Costa Transportation Advisory Committee
<b>WCCUSD</b>	West Contra Costa Unified School District
<b>WPCP</b>	Wastewater Pollution Control Plant

## **FINANCIAL AND INVESTMENT POLICIES**

The following Financial and Investment Policies are established to ensure that the City's finances are managed in a sound and prudent manner which will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) strive for a balanced budget annually, assuring that the City is living within our means, and (4) establish reserves necessary to meet known and unknown future obligations.

To achieve these goals, the following Financial and Investment Policies have been established. Below is a summary of the actual policies, which were last updated and approved by the City Council on May 2, 2023. The full policies can be found on the website at [Financial and Investment Policies - Updated March 2023.pdf \(civiclive.com\)](#).

### 1. Structurally Balanced Budget Policy

The annual budget will be structurally balanced whereby the operating budget will be prepared with current year expenditures funded with current year revenue. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into structural balance.

### 2. Reserves Policy

The City will establish, dedicate and maintain reserves annually to meet known and estimated future obligations. The City will establish specific reserve accounts which include but are not limited to:

- General Fund Reserves for Economic Uncertainties equivalent to a minimum 10 percent or 180 days cash on hand of General Fund recurring expenditures;
- Reserves for depreciation and replacement of vehicles and major equipment;
- Reserves for maintenance, replacement, and renovations of facilities, parks, landscape maintenance and infrastructure.

If these reserves are used, a plan will be developed and implemented to replenish the funds used.

### 3. Revenue Policy – One Time (Non-Recurring) Resources

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue. The General Fund Budget will be structurally in balance without relying on one-time resources such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar non-recurring revenue. Appropriate uses of one-time resources include establishing and rebuilding the General Fund Reserve, other City established reserves, or early retirement of debt,

capital expenditures, reducing unfunded pension liabilities (PERS and OPEB), and other non-recurring expenditures.

4. Revenue Policy – User Fees and Charges

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover the costs of new facilities and infrastructure necessitated by the development consistent with state law.

5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City. The purpose of the is policy is to maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

8. Grants Policy

The City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

9. Capital Assets Policy

Purchased and donated assets meeting the City’s capitalization definition and threshold will be classified and recorded in the City’s financial records as capital assets. The value of the asset must meet the City’s capitalization threshold of \$5,000 to be recorded as a capital asset.

10. Unclaimed Funds Policy

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

11. Investment Policy

The purpose of this Investment Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole’s investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City’s funds.

12. Pension Investment Policy

The City of Pinole (the “City”) has established the City of Pinole Employee Benefit Pension Plan (the “Plan”), a Section 115 Trust. The goal of the Plan’s investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System (“CalPERS”) for those eligible employees who meet the specified age and service requirements.

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

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## **EMPLOYEE COMPENSATION AND BENEFITS**

### **Compensation**

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-six periods each fiscal year. Current salary and benefit schedules are available online at:

[https://www.ci.pinole.ca.us/city\\_government/human\\_resources/salary\\_benefits](https://www.ci.pinole.ca.us/city_government/human_resources/salary_benefits).

Compensation packages include benefits, such as medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan.

There are currently four union-represented groups in the City: Pinole Police Employees Association, International Association of Firefighters Local 1230, Public Employees Union – Local 1, and AFSCME Local 512.

### **Pension Plans**

The City contributes to the California Public Employees' Retirement System ("PERS"), a cost-sharing, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

*Funding Policy:* Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary.

The City entered into cost-sharing agreements with its union-represented and unrepresented employees whereby miscellaneous and safety employees' total CalPERS contribution (combined Employee Contribution and Employees' Share of the City's contribution) are capped at 15% (8% employee portion and 7% employer portion) and 15% (9% employee portion and 6% employer portion) respectively.

The City established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust in July of 2018. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the

specified age and service requirements. Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS.

### Other Post-Employment Benefits

In addition to the retirement pension benefits described above, the City sponsors and administers a single-employer healthcare plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City’s expense.

Employees hired before July 1, 2010 receive a City contribution toward their health premium equal that provided to current active employees. Employees hired after July 1, 2010 receive a City contribution toward their retiree health premium in an amount described by Government Code Section 22893 (the PERS vesting schedule) as shown below:

Credited Years of Service	Percentage of Employer Contribution
10	50%
11	55%
12	60%
13	65%
14	70%
15	75%
16	80%
17	85%
18	90%
19	95%
20 or more	100%

*Funding Policy:* The City’s contribution for each retiree is capped at the Kaiser Bay Area/Sacramento family premium. The premium as of July 1, 2019 is \$2,027.64 per month. The City is currently funding the benefits on a pay-as-you-go basis.

### Risk Management

The City manages risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters by participating in a public entity risk pool established under the Joint Exercise of Powers Act of the State of California. The City is a member of the Municipal Pooling Authority (MPA) of Northern California.

MPA provides coverage against the following types of risk of loss under the terms of the joint-powers agreement:

Type of Coverage (Deductible)	Coverage Limits
Liability (\$25,000) including errors and omissions for public officials	\$29,000,000
All Risk Fire and Property (\$5,000)	\$1,000,000,000
Workers’ Compensation (no deductible)	\$50,000,000
Vehicle Physical Damage (\$3,000 for Police, \$2,000 all others)	\$250,000

**Jurisdictional Comparison**

	<b>City of Pinole</b>	<b>City of Hercules</b>	<b>City of San Pablo</b>	<b>City of El Cerrito</b>
Form of Government	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law	Council-Manager General Law
Year Incorporated	1903	1900	1948	1917
<b>Budget Comparison</b>				
General Fund Revenue	28,219,433	19,835,823	54,367,874	51,386,444
General Fund Expenditures	37,215,683	19,445,717	54,350,355	51,352,492
Total Full Time Equivalents (FTE)	113.14*	64	165	168.8
Sworn Personnel FTE	29**	31**	61**	38.6
<b>Demographics</b>				
Population	18,192	26,297	31,907	25,869
Annual Percent Change	-.29	.89	2.6	.65
Median Age	44.1	43.5	34.3	42.4
Population per FTE	161*	411	193	153
Population per Sworn FTE	627	848	523	670
Housing Units	7,122	9,576	10,001	11,342
Average Household Size	2.72	2.81	3.16	3.49
Labor Force	9,700	14,400	14,900	14,300
Unemployment Rate	2.6%	4.1%	4.8%	3.5%
Median Household Income	\$120,833	\$130,583	\$78,215	\$122,472
Per Capita Income	\$52,589	\$56,098	\$29,111	\$37,484

Sources: City of Hercules, City of San Pablo, City of El Cerrito, California Employment Development Department, California Department of Finance, United States Census Bureau

\*The City of Pinole includes Wastewater Treatment Plant personnel; the City operates a Wastewater Treatment Plant which services the Pinole and Hercules areas. The City of San Pablo and El Cerrito are serviced by West County Wastewater District and EBMUD, respectively.

\*\*The City of Hercules and City of San Pablo include Police personnel only as Fire services are provided by the Rodeo Hercules Fire District and ConFire, respectively. Effective 3/1/23 Fire services in the City of Pinole are provided by ConFire.

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# FISCAL YEAR (FY) 2025/26 PRELIMINARY PROPOSED OPERATING AND CAPITAL BUDGET

Special City Council Meeting/Budget Workshop

May 13, 2025



# STAFF RECOMMENDATION

City staff recommend that the City Council review the Preliminary Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

# CITY COUNCIL STRATEGIC PRIORITIES

Priority	Type of Project	Project Name/Status
Community Garden	CIP	Parks Improvement
Caretaker house	CIP	Parks Improvement
Public facility roofs Public Safety/Senior Center	CIP	Citywide roofs
Road plan	CIP	Pavement Improvement
Road quick wins	CIP	Pavement Improvement
Road maintenance plan	On Going Maintenance	In process
Debt financing for roads	Finance	In Exploration Phase
Old Town District lighting	CIP	Citywide Lighting Program
Vision Zero and PSAs	CIP	PSAs in Process/Vision Zero items in CIP
Micro loans - sewer lateral project plan	CIP	Program needs to be solidified
Composting	Community Services/Public Works	In Exploration Phase

# CITY COUNCIL STRATEGIC PRIORITIES

Priority	Tye of Project	Status
Sustainable balanced budget	Finance	On Going
EOP - complete and adopt	PD/City Wide	Expected Completion this Summer
CAAP dashboard	Community Development	Complete
Quarterly fire reports	Con Fire	On Going
360 Public Assistance Portal	City Wide	In Process
Discussion of oversight body	PD	In Exploration Phase
PD commendation complaint portal	PD	In exploration Phase
Retain staff and morale (revisit training programs)	HR/Citywide	On Going
Painted crosswalks (x2)	Public Works/Community Development/Outside Agencies	In Process/Looking for Community Partners

# BUDGET DEVELOPMENT PROCESS

Finance Department will use the current FY 2024/25 budget, which incorporates any mid-year changes approved by the City Council, as the starting point

Finance Department creates a “baseline budget” for FY 2025/26 by taking the ongoing revenues and expenditures included in the current FY 2024/25 budget and factoring in known or assumed changes, which department confirm, to ongoing revenues and expenditures for FY 2025/26

Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels

Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the City Council’s consideration

# STRUCTURALLY BALANCED BUDGET POLICY

- Policy applies to General Fund operating budgets
- Create a proposed General Fund operating budget that is structurally balanced
- To ensure the sustainability of service and expenditure levels by requiring that ongoing General Fund operating expenditures be funded by ongoing operating revenues

# BASELINE BUDGET COMPONENTS

## Recurring Revenues

- Tax revenues (property, sales, utility users', franchise, etc.)
- Fines
- Interest income
- Licenses and permits
- Charges for services

## Recurring Expenditures

- Salaries
- Benefits
- Utilities
- Maintenance
- Mandated agreements

# NON-RECURRING COMPONENTS

## Non-Recurring Revenues

- One-time sale of property
- Grant awards

## Non-Recurring Expenditures

- Council-directed initiatives
- Staff recommended budget additions for special projects
- Capital improvement projects

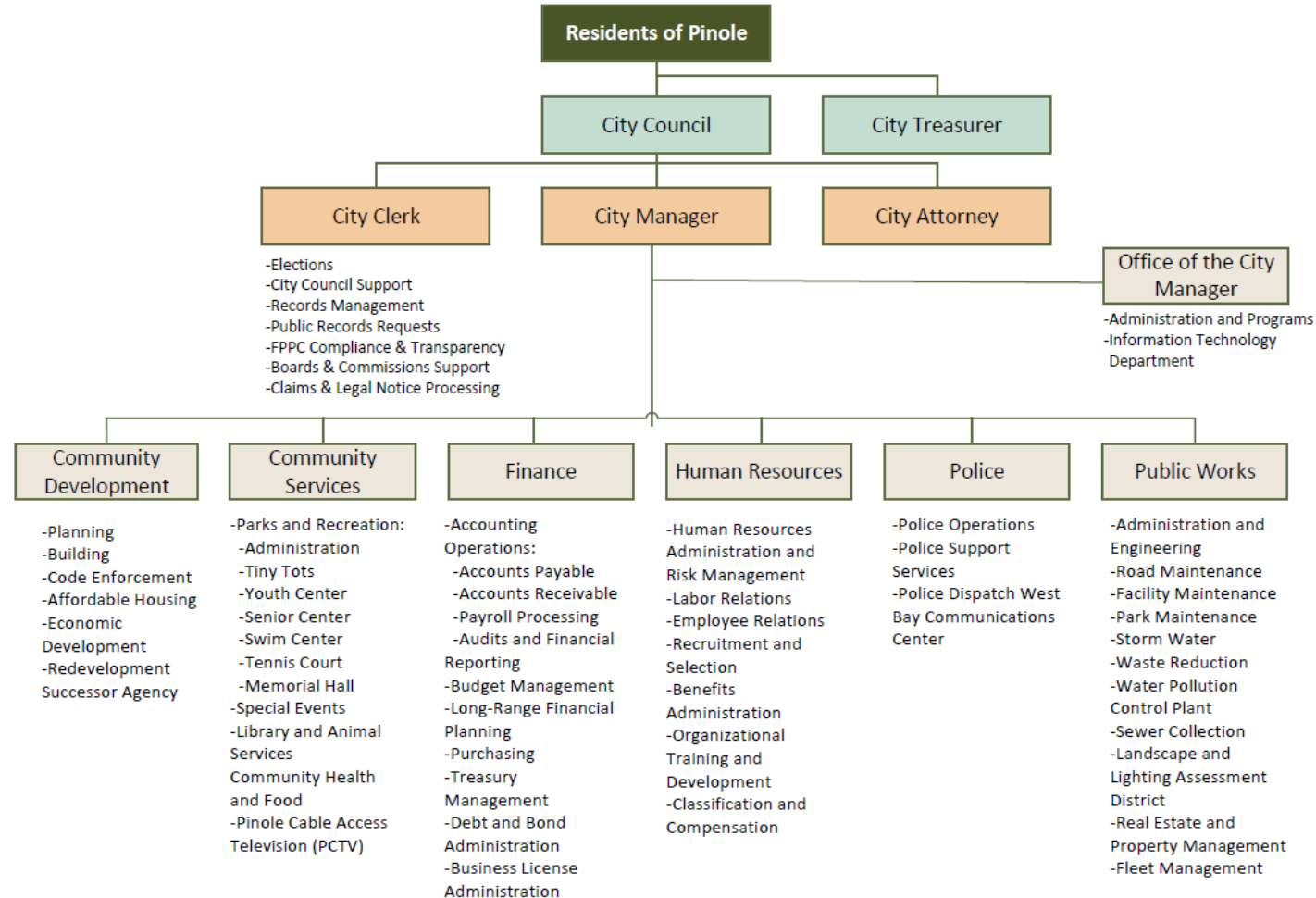
# GENERAL FUND BASELINE BUDGET HIGHLIGHTS

- Baseline budget revenues and expenditures are consistent with the prior forecast as there are no major changes to assumptions
  - Status quo staffing and service levels
- New sales tax revenue expected to generate approximately \$2.6 million
- City's baseline budget position indicates a positive balance this point as ongoing revenues exceed ongoing expenditures, however, other operating funds that require General Fund support show negative balances
- CalPERS contribution increasing approximately \$650,000
- Does not include a transfer to the General Reserve
- Began with a deficit from FY 2024/25

# FINANCIAL GOALS

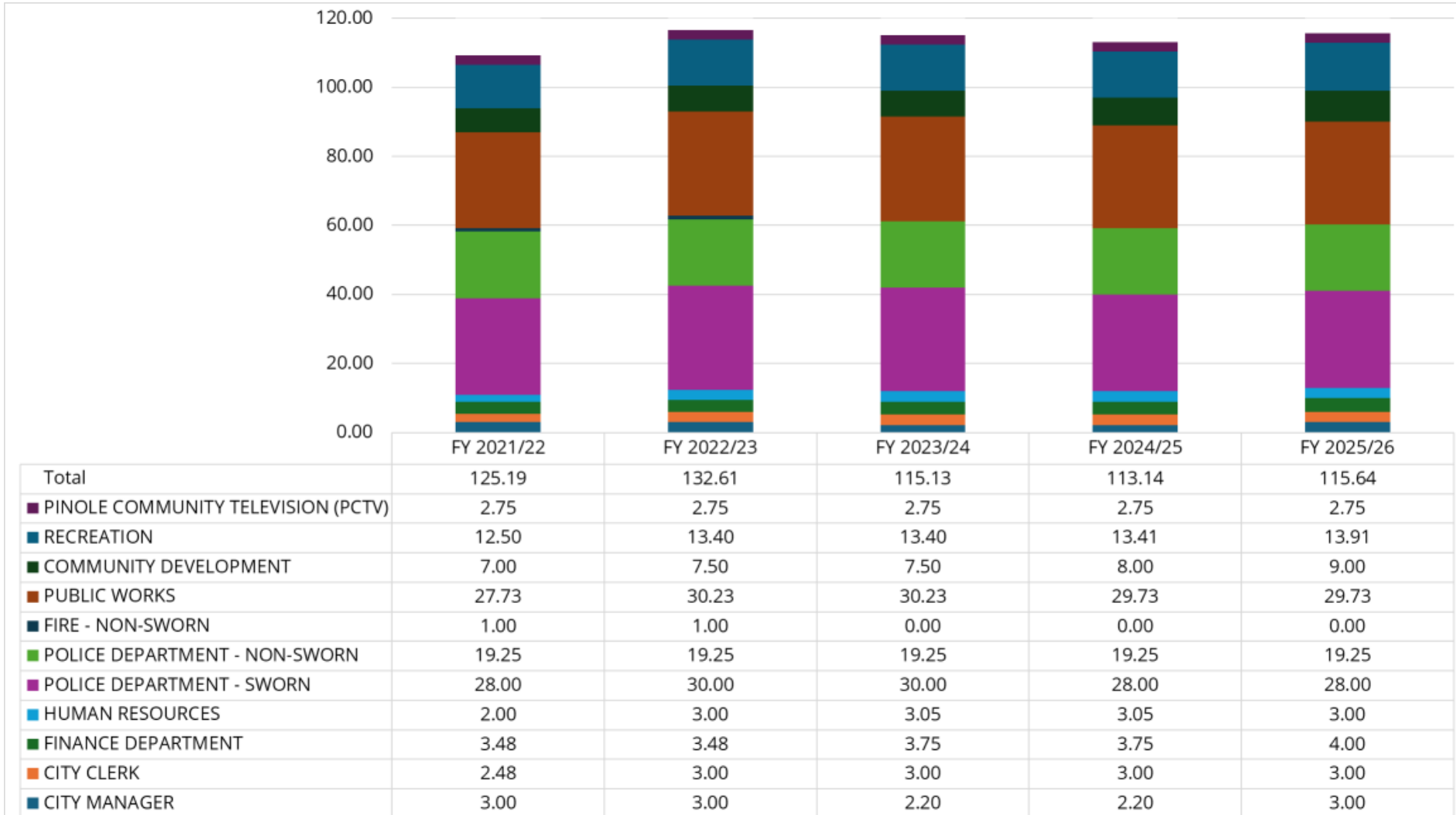
- Develop a fiscally sustainable budget annually and in future years
- Maintain a positive net position whereby total assets exceed total liabilities
  - Maintain positive cash position by implementing balanced budgets and no deficit spending
  - Address unfunded liabilities

# CITYWIDE ORGANIZATION AND SERVICES

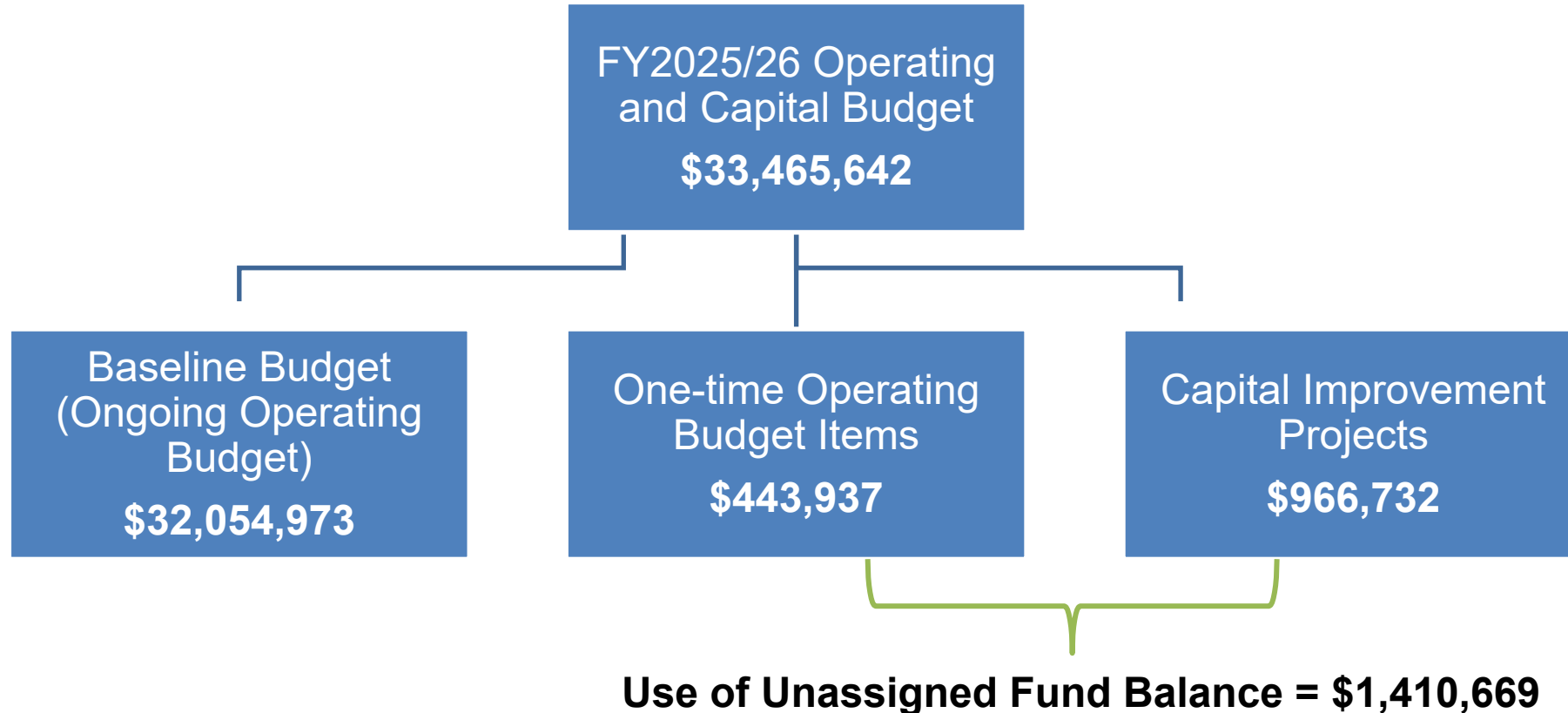


Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

# AUTHORIZED POSITIONS



# PRELIMINARY PROPOSED GENERAL FUND BUDGET



# GENERAL FUND PRELIMINARY PROPOSED BUDGET – KEY REVENUE ASSUMPTIONS

	Assumption
<b>Revenues</b>	
Property Tax	9% increase mainly due to an increase in the residual RPTTF revenue resulting from the retirement of former Redevelopment debt and formal dissolution of the Successor Agency; does not assume any new construction
Sales and Use Tax	1% increase consistent with sales tax consultant (HdL) projections; does not assume impact of potential tariffs or recession
Utility Users Tax (UUT)	3% increase based on trend analysis
Franchise Tax	No growth based on trends; cable segment continues to decline
Transient Occupancy Tax (TOT)	13% decrease based on trend analysis
Business License Tax	2% increase based on trend analysis
Intergovernmental Tax	5% increase consistent with property tax consultant (HdL) projections
Permits	20% increase based on trend analysis; continuous significant growth in encroachment permits

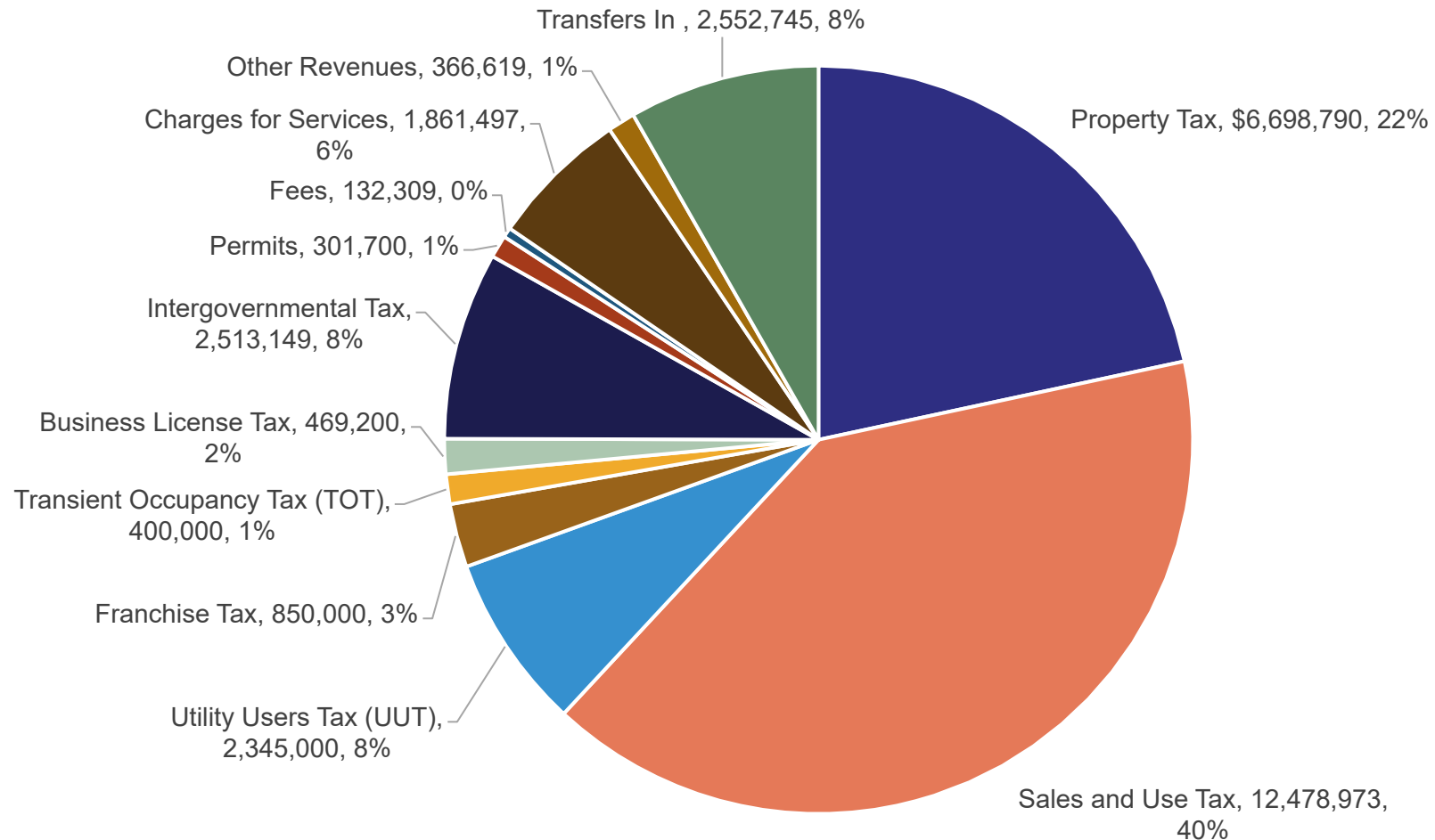
# GENERAL FUND PRELIMINARY PROPOSED BUDGET – KEY REVENUE ASSUMPTIONS

	Assumption
<b>Revenues</b>	
Fees	4% decrease based on trend analysis; decline in code enforcement fees
Charges for Services	5% increase based service agreement
Other Revenues	21% decrease mostly due to decline in interest income due to market conditions and less idle cash for investments
Transfers In	

# GENERAL FUND PRELIMINARY PROPOSED BUDGET - BASELINE REVENUES

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
Property Tax	\$ 6,168,067	\$6,698,790	\$530,723	9%
Sales and Use Tax	9,698,436	12,364,189	2,665,753	27%
Utility Users Tax (UUT)	2,285,000	2,345,000	60,000	3%
Franchise Tax	850,000	850,000	-	0%
Transient Occupancy Tax (TOT)	460,000	400,000	(60,000)	-13%
Business License Tax	460,000	469,200	9,200	2%
Intergovernmental Tax	2,402,673	2,513,149	110,476	5%
Permits	251,700	301,700	50,000	20%
Fees	138,354	132,309	(6,045)	-4%
Charges for Services	1,774,307	1,861,497	87,190	5%
Other Revenues	462,106	366,619	(95,487)	-21%
Transfers In		2,599,000	2,599,000	0%
Transfers In - Pension Trust	2,425,000	2,552,745	127,745	5%
Transfers In - General Reserve	843,790	-	(843,790)	-100%
<b>Total Revenues</b>	<b>28,219,433</b>	<b>33,454,198</b>	<b>5,234,765</b>	<b>19%</b>

# WHERE DOES GENERAL FUND MONEY COME FROM



# GENERAL FUND PRELIMINARY PROPOSED BUDGET – KEY EXPENDITURE ASSUMPTIONS

	Assumption
<b>Expenditures</b>	
Salaries and Wages	2% increase based on normal growth; does not include any cost-of-living adjustments
Benefits - PERS	11% increase based on City required contribution to pension
Benefits - Other Benefits	10% based on trend analysis and rate increases
Professional Services	7% increase primarily based on cost escalation in various contracts
Other Operating	17% increase primarily based on electricity rate increases
Materials and Supplies	No growth based on trend analysis and cost estimates
Interdepartmental Charges	8% increase due to lower reimbursements to the General Fund and an increase in general liability insurance premiums
Capital Outlay	29% based on cost estimates
Debt Service	3% increase based on debt obligation payment schedule
Transfers Out	32% decrease due to reduced transfers to capital improvement funds that have accumulated substantial fund balances for capital projects

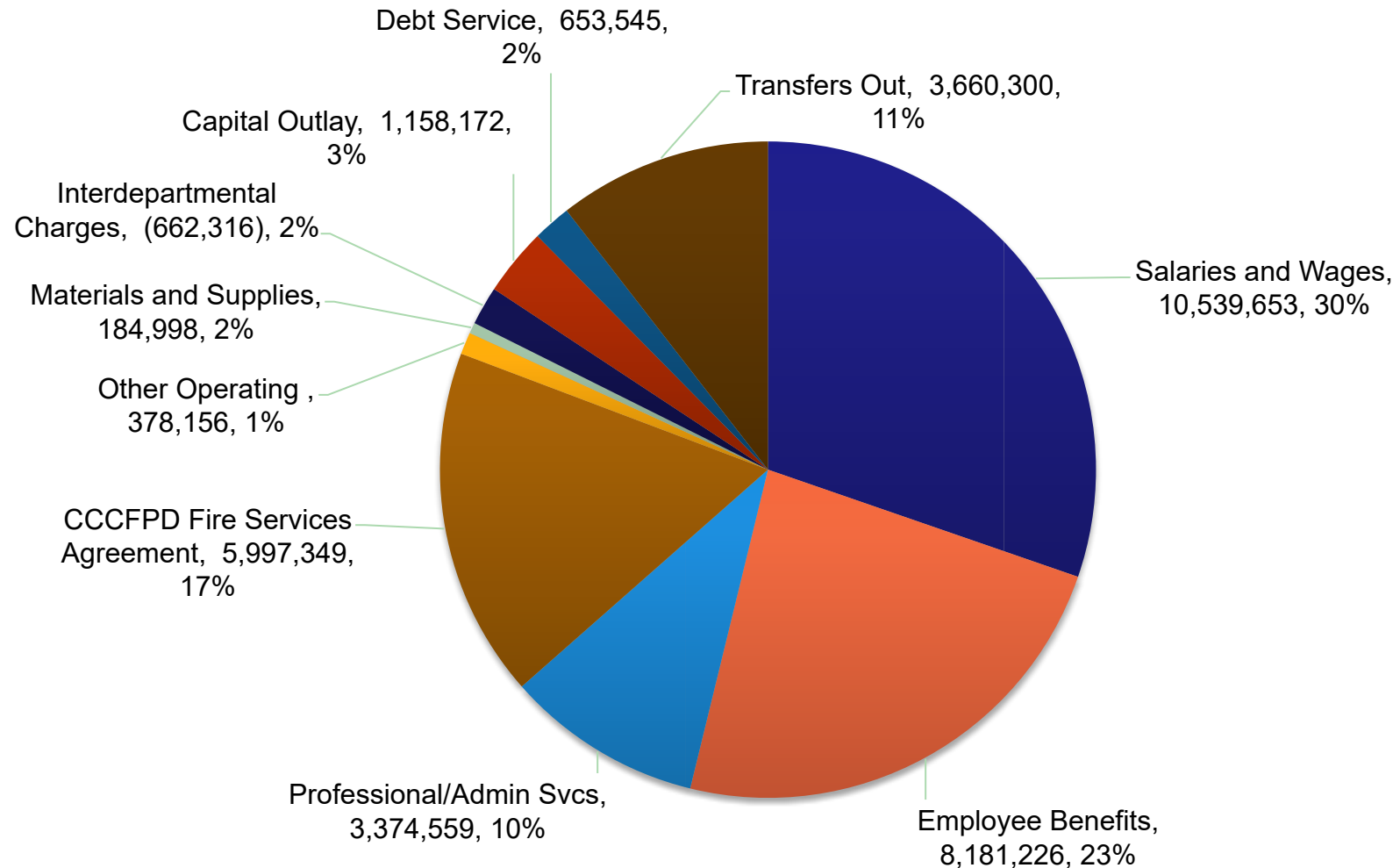
# GENERAL FUND PRELIMINARY PROPOSED BUDGET – BASELINE EXPENDITURES

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Expenditures</b>				
Salaries and Wages	10,343,285	10,539,653	196,368	2%
Benefits - PERS	3,985,906	4,437,115	451,209	11%
Benefits - Other Benefits	3,414,082	3,744,111	330,029	10%
Professional Services	8,342,117	8,927,971	585,854	7%
Other Operating	322,711	378,156	55,445	17%
Materials and Supplies	185,033	184,998	(35)	0%
Interdepartmental Charges	(719,548)	(662,316)	57,232	-8%
Capital Outlay	148,440	191,440	43,000	29%
Debt Service	636,107	653,545	17,438	3%
Transfers Out – Operating Subsidy	1,561,300	1,061,300	(500,000)	-32%
Transfers Out	-	2,599,000	2,599,000	0%
<b>Total Expenditures</b>	<b>28,219,433</b>	<b>32,054,973</b>	<b>3,835,540</b>	<b>14%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ -</b>	<b>\$1,399,225</b>		

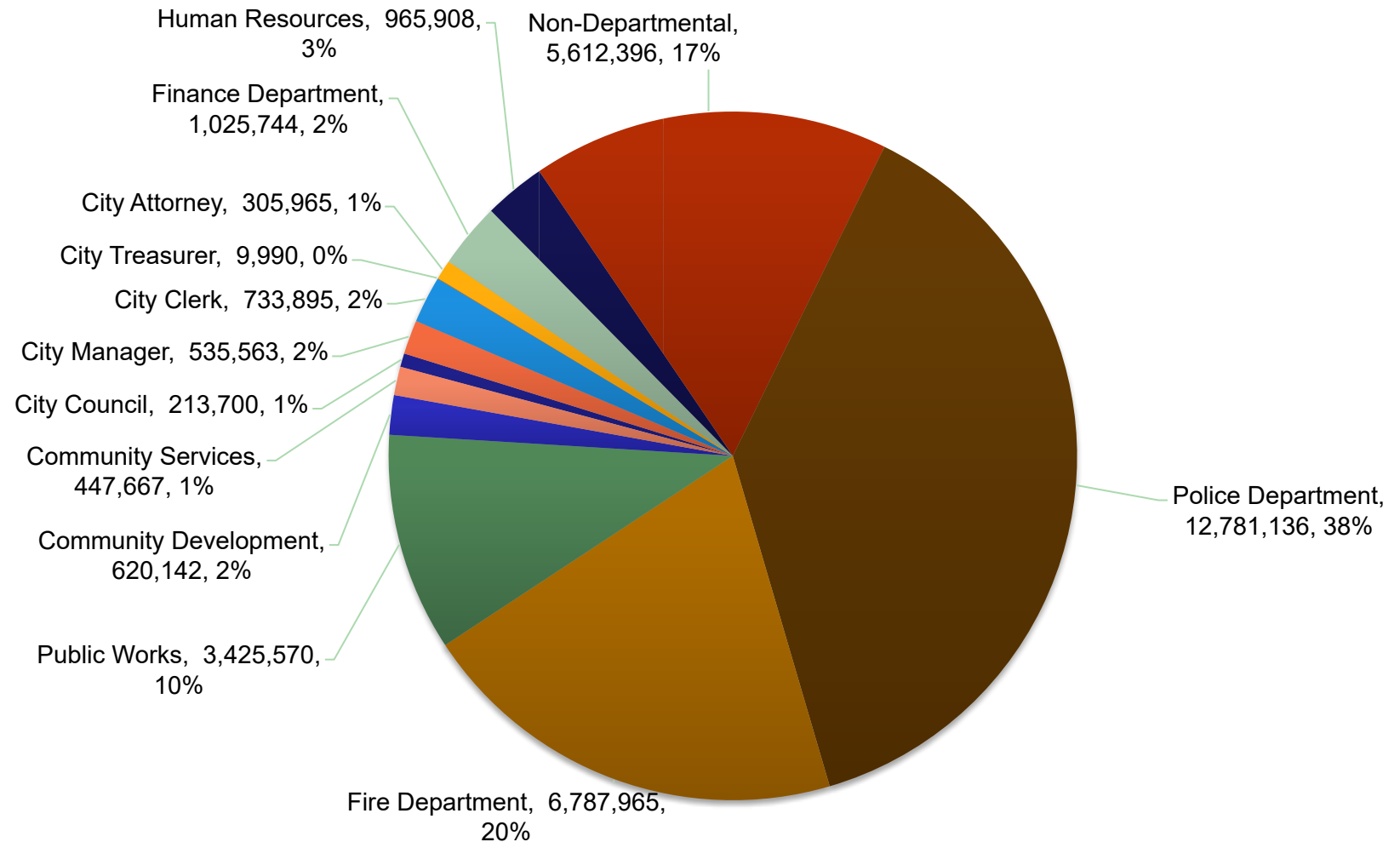
# PROFESSIONAL SERVICES

- Contra Cost County Fire Protection District
- Contra Costa County Animal Services and Library Services
- Other County Services (e.g., justice center, crime lab)
- City Attorney Services
- Facilities, Vehicle, and Equipment Maintenance (e.g., HVAC, elevator, janitorial services, Police radios and vehicles)
- Abatement (e.g., weed and brush removal)
- Network and Software Maintenance (e.g., citywide IT systems, CAD/RMS)
- Travel & Training
- Office Expenses

# WHERE DOES GENERAL FUND MONEY GO BY CATEGORY



# WHERE DOES GENERAL FUND MONEY GO BY FUNCTION



# GENERAL FUND ONE-TIME BUDGET ITEMS

Department	Description	Amount
Community Development/ Economic Development	Advertising (gen and industry-specific)	\$ 2,000
Community Development/ Economic Development	Marketing Materials	5,000
Community Development/ Economic Development	Business Development/Community Help Reserve	10,000
Community Development/ Economic Development	Revitalization Reserve	10,000
Finance	Fee Study and Cost Allocation Plan	20,000
Finance	Grant Consulting	16,000
Human Resources	Executive Team Development/Retreat	10,000
Police	CERT Program Supplies	20,000
Police	Alex Clark Room Transformation	2,000
Public Works	On-call Consultants for Capital Projects	75,000
Public Works	IN1703 Storm Drain Master Plan	273,937
	<b>Total One-Time Items</b>	<b>443,937</b>
Public Works	RO2401 Road Maintenance Repairs	350,000
Public Works	FA2501 Zero-Emission Vehicle/EV Charging Infrastructure	75,000
Public Works	RO1710 San Pablo Ave. Bridge Over BNSF Railroad	241,732
Public Works	SW2401 Storm Drain Creek Discharge Improvements	150,000
Public Works	SW2501 Stormwater Upgrade & Trash Capture	150,000
	<b>Total Capital Improvement Projects</b>	<b>966,732</b>
	<b>Total One-Time Items and Capital Improvement Projects</b>	<b>\$ 1,410,669</b>

# RECREATION FUND

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
		\$ -	\$ (81,983)	-100%
Grants	\$ 81,983			
Licenses & Permits	250	250	-	0%
Fees	15,000	30,000	15,000	100%
Charges for Services	352,610	387,900	35,290	10%
Miscellaneous Revenue	54,512	155,413	100,901	185%
Transfers In	751,300	750,300	(1,000)	0%
<b>Total Revenues</b>	<b>1,255,655</b>	<b>1,323,863</b>	<b>68,208</b>	<b>5%</b>
<b>Expenditures</b>				
Salaries and Wages	949,473	986,653	37,180	4%
Benefits	402,219	433,076	30,857	8%
Professional Services	465,304	532,227	66,924	14%
Other Operating	241,632	191,736	(49,896)	-21%
Materials and Supplies	7,261	10,050	2,789	38%
Interdepartmental Charges	194,867	184,870	(9,997)	5%
Capital Outlay	119,500	35,000	(84,500)	-71%
<b>Total Expenditures</b>	<b>2,380,256</b>	<b>2,373,613</b>	<b>(6,643)</b>	<b>0%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (1,124,601)</b>	<b>\$ (1,049,750)</b>		

# BUILDING AND PLANNING FUND

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
Grants	\$ 40,000	\$ 442,800	\$ 402,800	1007%
Licenses & Permits	476,916	506,011	29,095	6%
Fees	865,610	852,866	(12,744)	-1%
Fines and Forfeitures	20,000	30,000	10,000	50%
Miscellaneous Revenue	6,000	4,460	(1,540)	-26%
Transfers In	67,000	67,000	-	0%
<b>Total Revenues</b>	<b>1,475,526</b>	<b>1,903,137</b>	<b>427,611</b>	<b>29%</b>
<b>Expenditures</b>				
Salaries and Wages	901,446	1,125,970	224,524	25%
Benefits	350,581	535,616	185,035	53%
Professional Services	827,795	916,899	89,104	11%
Other Operating	6,050	6,050	-	0%
Materials and Supplies	3,000	1,900	(1,100)	-37%
Interdepartmental Charges	125,186	145,797	20,611	16%
Capital Outlay	5,500	2,000	(3,500)	-64%
<b>Total Expenditures</b>	<b>2,219,558</b>	<b>2,734,232</b>	<b>514,674</b>	<b>23%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (744,032)</b>	<b>\$ (831,095)</b>		

# PINOLE COMMUNITY TELEVISION (PCTV)

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
Franchise Tax	\$ 26,486	\$ 26,486	\$ -	0%
Charges for Services	179,047	168,840	(10,207)	-6%
Miscellaneous Revenue	3,000	90,500	87,500	2917%
Transfers In	160,000	160,000	-	0%
<b>Total Revenues</b>	<b>368,533</b>	<b>445,826</b>	<b>77,293</b>	<b>21%</b>
<b>Expenditures</b>				
Salaries and Wages	252,487	252,008	(479)	0%
Benefits	228,044	239,500	11,456	5%
Professional Services	52,170	40,450	(11,720)	-22%
Other Operating	6,818	6,818	-	0%
Materials and Supplies	350	350	-	0%
Interdepartmental Charges	82,589	64,607	(17,982)	-22%
Capital Outlay	211,425	49,355	(162,070)	-77%
<b>Total Expenditures</b>	<b>833,883</b>	<b>653,087</b>	<b>(180,796)</b>	<b>-22%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (465,350)</b>	<b>\$ (207,261)</b>		

# GENERAL FUND BUDGET SUMMARY

<b>General Fund</b>	<b>Preliminary Proposed Baseline Budget</b>
Total General Fund Revenues	\$33,454,198
Total General Fund Expenditures	32,054,973
Net Surplus/(Deficit)	1,399,225
<b>Other Operating Funds</b>	
Recreation Fund Deficit	(1,049,750)
Building and Planning Fund Deficit	(831,095)
PCTV Fund Deficit	(207,261)
Total Operating Funds Net Surplus/(Deficit)	(2,088,106)
<b>Revised General Fund Surplus/(Deficit)</b>	<b>(\$688,881)</b>

# SEWER ENTERPRISE FUND

	FY 2024/25 Adopted Budget	FY 2025/26 Proposed Budget	\$ Change	% Change
<b>Revenues</b>				
Charges for Services	\$ 10,164,403	\$ 12,735,506	\$ 2,571,103	25%
Investment Income	200,000	300,000	100,000	50%
<b>Total Revenues</b>	<b>10,364,403</b>	<b>13,035,506</b>	<b>2,671,103</b>	<b>26%</b>
<b>Expenditures</b>				
Salaries and Wages	1,783,010	1,775,831	(7,179)	0%
Benefits	1,065,047	1,089,669	24,622	2%
Professional Services	1,033,464	893,464	(140,000)	-14%
Other Operating	798,500	873,500	75,000	9%
Materials and Supplies	1,478,000	1,493,000	15,000	1%
Interdepartmental Charges	1,005,179	1,061,009	55,831	6%
Capital Outlay	28,996,597	29,181,597	185,000	1%
Debt Service	1,611,568	1,611,192	(376)	0%
<b>Total Expenditures</b>	<b>37,771,365</b>	<b>37,979,262</b>	<b>207,898</b>	<b>1%</b>
<b>Net Surplus/(Deficit)</b>	<b>\$ (27,406,962)</b>	<b>\$ (24,943,756)</b>		

# CITY COUNCIL CONSIDERATIONS

- Reserve Policy
  - Reduce reserve level from 50% to 25% of total ongoing General Fund expenditures
  - Transfer the difference into the Section 115 Trust to set aside funds for Other Post Employment Benefits (OPEB) (retiree medical)
  - Reduce budgeted amount for OPEB expenditures (\$1.4 million) and pay from the trust

<b>Estimated General Reserve Balance, 6/30/25</b>	<b>\$10,100,000</b>
25% of Total Ongoing General Fund Expenditures (Amount to remain in General Reserve)	\$7,364,000
Amount Available to Transfer to Section 115 Trust	\$2,736,000

# CITY COUNCIL CONSIDERATIONS

- City Council Travel and Training Allocations
  - The Preliminary Proposed Budget currently includes an allocation of \$4,250 per Council Member
  - The FY 2024/25 Budget includes an allocation of \$12,000 per Council Member, which was increased from \$4,250 after the budget was adopted

# CITY COUNCIL CONSIDERATIONS

- Request for new position
  - Associate Engineer (\$175,000, to be funded by Sewer Enterprise Fund)
  - To support the wastewater capital improvement projects and environmental requirements and reporting

# CITY COUNCIL CONSIDERATIONS

- Cost of Cost-of Living Adjustment
  - 1% across all groups = \$173,000
  - Preliminary Proposed Budget currently does not include funding for potential negotiated salary increases
  - Labor negotiations are in progress

# CITY COUNCIL CONSIDERATIONS

- Debt Financing- \$15 - \$20 million scenarios
- \$20 Million will cover 30% of road issues but will in actuality improve over 50% of Pinole's roads
- 5 year road program as opposed to 20 years
- Estimated 4% and 5% interest rates (Compound)
- Annual payment paid out of Vehicle Impact Fees and Gas Tax
- Pay as you Go annually which will only allow for ongoing maintenance and small road projects

# CITY COUNCIL CONSIDERATIONS

4.50%

City of Pinole  
2025 Funding  
(Streets CIP Project)

## Total Issue Sources And Uses

Dated 07/01/2025 | Delivered 07/01/2025

	\$15m - 15yr	\$15m - 20yr	\$20m - 15yr	\$20m - 20yr	\$25m - 20yr
<b>SOURCES OF FUNDS</b>					
Par Amount of Bonds	\$15,200,000	\$15,200,000	\$20,200,000	\$20,200,000	\$25,200,000
<b>TOTAL SOURCES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>
<b>USES OF FUNDS</b>					
Costs of Issuance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Deposit to Project Construction I	\$15,000,000	\$15,000,000	\$20,000,000	\$20,000,000	\$25,000,000
<b>TOTAL USES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>



4.50%

City of Pinole  
2025 Funding  
(Streets CIP Project)

## Aggregate Net Debt Service

DATE	2025 Bonds \$15m - 15yr	2025 Bonds \$15m - 20yr	2025 Bonds \$20m - 15yr	2025 Bonds \$20m - 20yr	2025 Bonds \$25m - 20yr
07/01/2026	1,414,000	1,169,000	1,879,000	1,554,000	1,939,000
07/01/2027	1,416,150	1,167,175	1,880,350	1,554,975	1,937,775
07/01/2028	1,416,725	1,169,450	1,879,675	1,554,600	1,934,975
07/01/2029	1,415,725	1,170,600	1,881,975	1,552,875	1,935,600
07/01/2030	1,418,150	1,170,625	1,882,025	1,554,800	1,939,425
07/01/2031	1,413,775	1,169,525	1,879,825	1,555,150	1,936,225
07/01/2032	1,417,825	1,167,300	1,880,375	1,553,925	1,936,225
07/01/2033	1,414,850	1,168,950	1,883,450	1,551,125	1,939,200
07/01/2034	1,415,075	1,169,250	1,878,825	1,551,750	1,934,925
07/01/2035	1,413,275	1,168,200	1,881,725	1,550,575	1,938,625
07/01/2036	1,414,450	1,165,800	1,881,700	1,552,600	1,934,850
07/01/2037	1,413,375	1,167,050	1,878,750	1,552,600	1,938,825
07/01/2038	1,415,050	1,166,725	1,882,875	1,550,575	1,935,100
07/01/2039	1,414,250	1,169,825	1,883,625	1,551,525	1,938,900
07/01/2040	1,415,975	1,166,125	1,881,000	1,555,225	1,934,775
07/01/2041	-	1,165,850	-	1,551,450	1,937,950
07/01/2042	-	1,168,775	-	1,550,425	1,937,975
07/01/2043	-	1,169,675	-	1,551,925	1,939,850
07/01/2044	-	1,168,550	-	1,550,725	1,938,350
07/01/2045	-	1,170,400	-	1,551,825	1,938,475
<b>Total</b>	<b>21,228,650</b>	<b>23,368,850</b>	<b>28,215,175</b>	<b>31,052,650</b>	<b>38,747,025</b>

# CITY COUNCIL CONSIDERATIONS

## 5.00%

City of Pinole  
 2025 Funding  
 (Streets CIP Project)

### Total Issue Sources And Uses

Dated 07/01/2025 | Delivered 07/01/2025

	\$15m - 15yr	\$15m - 20yr	\$20m - 15yr	\$20m - 20yr	\$25m - 20yr
<b>SOURCES OF FUNDS</b>					
Par Amount of Bonds	\$15,200,000	\$15,200,000	\$20,200,000	\$20,200,000	\$25,200,000
<b>TOTAL SOURCES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>
<b>USES OF FUNDS</b>					
Costs of Issuance	\$200,000	\$200,000	\$200,000	\$200,000	\$200,000
Deposit to Project Construction I	\$15,000,000	\$15,000,000	\$20,000,000	\$20,000,000	\$25,000,000
<b>TOTAL USES</b>	<b>\$15,200,000</b>	<b>\$15,200,000</b>	<b>\$20,200,000</b>	<b>\$20,200,000</b>	<b>\$25,200,000</b>

## 5.00%

City of Pinole  
 2025 Funding  
 (Streets CIP Project)

### Aggregate Net Debt Service

DATE	2025 Bonds (5%) \$15m - 15yr	2025 Bonds (5%) \$15m - 20yr	2025 Bonds (5%) \$20m - 15yr	2025 Bonds (5%) \$20m - 20yr	2025 Bonds (5%) \$25m - 20yr
07/01/2026	1,465,000	1,220,000	1,945,000	1,620,000	2,020,000
07/01/2027	1,464,750	1,222,000	1,948,250	1,619,500	2,022,000
07/01/2028	1,462,750	1,217,750	1,944,000	1,622,500	2,022,000
07/01/2029	1,464,000	1,222,500	1,947,500	1,618,750	2,020,000
07/01/2030	1,463,250	1,220,750	1,948,250	1,618,500	2,021,000
07/01/2031	1,465,500	1,217,750	1,946,250	1,621,500	2,024,750
07/01/2032	1,465,500	1,218,500	1,946,500	1,622,500	2,021,000
07/01/2033	1,463,250	1,217,750	1,943,750	1,621,500	2,025,000
07/01/2034	1,463,750	1,220,500	1,948,000	1,623,500	2,021,250
07/01/2035	1,466,750	1,221,500	1,943,750	1,623,250	2,025,000
07/01/2036	1,462,000	1,220,750	1,946,250	1,620,750	2,020,750
07/01/2037	1,464,750	1,218,250	1,945,000	1,621,000	2,023,750
07/01/2038	1,464,500	1,219,000	1,945,000	1,618,750	2,023,500
07/01/2039	1,466,250	1,217,750	1,946,000	1,619,000	2,020,000
07/01/2040	1,464,750	1,219,500	1,947,750	1,621,500	2,023,250
07/01/2041	-	1,219,000	-	1,621,000	2,022,750
07/01/2042	-	1,221,250	-	1,622,500	2,023,500
07/01/2043	-	1,221,000	-	1,620,750	2,020,250
07/01/2044	-	1,218,250	-	1,620,750	2,023,000
07/01/2045	-	1,218,000	-	1,622,250	2,021,250
<b>Total</b>	<b>21,966,750</b>	<b>24,391,750</b>	<b>29,191,250</b>	<b>32,419,750</b>	<b>40,444,000</b>



# CONCLUSION

- The Preliminary Proposed FY 2025/26 General Fund Baseline Budget currently indicates a positive balance of approximately \$1.4 million, however other operating funds (Recreation Fund, PCTV Fund, and Building and Planning Fund indicates a total shortfall of approximately \$2 million.
- Staff is exploring options to offset some of the expenditures and reduce the need for additional General Fund support in these funds, including actively pursuing grant and sponsorships, as well as generating additional revenue.

# NEXT STEPS

- Staff to incorporate any changes, as directed, and present the Revised Proposed Budget on June 3, 2025
- City Council to adopt the Final Proposed Budget on June 17, 2025

# THANK YOU

## Q & A

City of Pinole





# CITY COUNCIL REPORT

**5.B.**

**DATE:** MAY 13, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Heba El-Guindy, Public Works Director, helguindy@pinole.gov  
**SUBJECT:** FISCAL YEAR 2025-26 PROPOSED BASELINE BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN

## **RECOMMENDATION**

Review the proposed Fiscal Year (FY) 2025-26 through FY 2029-30 Capital Improvement Plan (CIP) and direct staff on changes to incorporate in the Draft CIP.

## **BACKGROUND**

The Capital Improvement Plan (CIP) is a five-year plan/forecast of the City's capital improvement projects and annual programs. The City creates an updated CIP each year based on the condition of the City's current capital assets, capital infrastructure needs, and available resources. The CIP serves as a tool for staff to plan, implement, and manage improvements and ongoing upgrades to the City's infrastructure.

A variety of funding sources support projects in the CIP. The first year's program is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for longer-term planning and subject to future review and modification.

The draft FY 2025-26 through FY 2029-30 CIP is comprised of projects that fall into the following categories:

- Facilities
- Parks
- Sanitary Sewer
- Stormwater
- Streets and Roads
- Infrastructure Assessments

The proposed five-year CIP was reviewed by the Finance Committee on April 24, 2025, and a special emphasis was noted regarding pavement rehabilitation, streetlighting and wastewater projects.

The proposed CIP was then reviewed by City Council on May 6, 2025. City Council members commented on the various projects and directed staff to reduce and prioritize FY 2025-26 projects based on infrastructure needs, funding availability, and staff resources. It was also noted the need to minimize dependence on the City's general funds, and to kick-start road

projects, preferably as bundles, in order to reduce the design and construction costs that have been rising over the years.

## **REVIEW AND ANALYSIS**

Over the past few years, in light of the limited staff and financial resources, projects were prioritized because they were either already underway, had a regulatory component, or were grant funded and had sensitive funding timelines. Several projects were recommended for deferral due to dependency on completion of precursor capital projects/master plans, dependency on other capital projects for coordinated and efficient implementation, pending grant award results and funding obligations, coordination with private developers and utility providers on projects, and staff capacity.

The proposed five-year CIP FY 2025-26 through FY 2029-30 contains 45 projects and 5 infrastructure assessments. Based on City Council input, the proposed FY 2025-26 projects were reduced to now contain 2 Facility projects necessary because of deteriorating conditions, and 1 that is grant funded to establish EV charging infrastructure and zero emission fleet. FY 2025-26 projects also contain 2 Parks with relatively high maintenance costs and of community concerns. In addition, the first-year projects include 6 Wastewater and 2 Stormwater projects mostly funded by enterprise fees and expected to be mostly supported by an additional engineering position. There are also 11 Streets and Roads projects that are likely to be bundled (in terms of scope and funding) depending on their locations to increase efficiency.

This is in addition to 2 Infrastructure Assessments needed to assist with future planning. FY 2025-26 capital budget is aggressive with a total of 26 projects. However, these projects are necessary to enhance safety and operational conditions, to minimize liability, as well as to optimize maintenance and capital costs.

## **FISCAL IMPACT**

The draft FY 2025-26 through FY 2029-30 Capital Improvement Plan (CIP) includes \$64,105,894 in identified projects over the five-year period to be funded by various funding sources including grants, enterprise fees, development impact fees, measure funds, and potential debt financing in years two through five. The draft FY 2025-26 capital budget proposes projects totaling in \$11,965,894 as detailed in Attachment A.

## **ATTACHMENTS**

- A. CIP Summary and Project Charters
- B. CIP FY 2025-26 to 2029-30



**CITY OF PINOLE**  
**FY 2025-26 THROUGH FY 2029-30**  
**FIVE-YEAR CAPITAL IMPROVEMENT PLAN**

<b>SOURCES BY FUND</b>		<b>FY 2025-26</b>	<b>FY 2026-27</b>	<b>FY 2027-28</b>	<b>FY 2028-29</b>	<b>FY 2029-30</b>	<b>5-Year Total</b>
1	<b>100 - General Fund</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
2	<b>105 - Measure S 2006</b>	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
3	<b>106 - Measure S 2014</b>	\$ 711,732	\$ 1,923,000	\$ 720,000	\$ 250,000	\$ 250,000	\$ 3,854,732
4	<b>200 - Gas Tax</b>	\$ 1,500,000	\$ 880,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,880,000
5	<b>214 - Solid Waste</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	<b>215 - Grant: TLC</b>	\$ 133,579	\$ -	\$ -	\$ -	\$ -	\$ 133,579
7	<b>215 - Grant: Climate Implementation Grant - MTC</b>	\$ 595,000	\$ 357,000	\$ -	\$ -	\$ -	\$ 952,000
8	<b>215 - Grant: HSIP</b>	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ 239,040
9	<b>215 - Measure J</b>	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,500,000
10	<b>215 - Grant: OBAG</b>	\$ -	\$ 650,000	\$ 370,000	\$ -	\$ -	\$ 1,020,000
11	<b>275 - Parkland Dedication</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
12	<b>276 - Growth Impact Fees</b>	\$ 950,000	\$ 1,868,000	\$ 620,000	\$ 220,000	\$ 250,000	\$ 3,908,000
13	<b>324 - Public Facilities Fund</b>	\$ -	\$ 582,000	\$ 400,000	\$ -	\$ -	\$ 982,000
14	<b>325 - City Street Improvements</b>	\$ 900,000	\$ 1,075,000	\$ 700,000	\$ 700,000	\$ 650,000	\$ 4,025,000
=	<b>325 - Grant: TDA Article 3</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	<b>325 - Grant: STMP Fees</b>	\$ 1,499,189	\$ 170,000	\$ 80,000	\$ -	\$ -	\$ 1,749,189
17	<b>325 - Grant: HBP</b>	\$ 41,394	\$ -	\$ -	\$ -	\$ -	\$ 41,394
18	<b>377 - Arterial Streets Rehabilitation</b>	\$ 560,960	\$ 450,000	\$ 400,000	\$ 350,000	\$ 350,000	\$ 2,110,960
19	<b>500 - Sewer Enterprise Fund</b>	\$ 2,735,000	\$ 5,650,000	\$ 4,480,000	\$ 4,995,000	\$ 2,835,000	\$ 20,695,000
21	<b>Potential Debt Financing</b>	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 2,750,000	\$ 2,250,000	\$ 13,000,000
22	<b>Potential Vehicle Impact Fee</b>	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
	<b>Sources Total</b>	<b>\$ 11,965,894</b>	<b>\$ 18,655,000</b>	<b>\$ 13,120,000</b>	<b>\$ 10,615,000</b>	<b>\$ 7,685,000</b>	<b>\$ 62,040,894</b>
23	<b>Unfunded Total</b>	<b>\$ -</b>	<b>\$ 515,000</b>	<b>\$ -</b>	<b>\$ 1,050,000</b>	<b>\$ 500,000</b>	<b>\$ 2,065,000</b>
	<b>Total Sources Required</b>	<b>\$ 11,965,894</b>	<b>\$ 19,170,000</b>	<b>\$ 13,120,000</b>	<b>\$ 11,665,000</b>	<b>\$ 8,185,000</b>	<b>\$ 64,105,894</b>



**CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26  
ACCOUNT SUMMARY**

FACILITIES												
PRJ #	PROJECT	FY 2025-26	106-343-47201	276-343-47201	324-343-47201	215-342-47205						Unfunded
FA2502	Upgrade of City Pools	\$ 100,000	\$ -	\$ 100,000	\$ -	\$ -						\$ -
FA2501	Zero-Emission Vehicle and EV Charging Infrastructure	\$ 670,000	\$ 75,000	\$ -	\$ -	\$ 595,000						\$ -
FA2401	Tiny Tots Flooring and Painting	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
FA2302	Plum St. Parking Lot Improvements	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
FA2301	Public Safety Building Modernization	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
FA2202	Senior Center Modernization	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
FA1901	Senior Center Auxiliary Parking Lot	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
FA1703	City Hall Modernization	\$ 400,000	\$ -	\$ 400,000	\$ -	\$ -						\$ -
FA1702	Citywide Roof Repairs and Replacement	\$ -	\$ -	\$ -	\$ -	\$ -						\$ -
PARKS												
PRJ #	PROJECT	FY 2025-26	276-345-47203	214-345-47203	106-345-47203							Unfunded
PA2501	Improvements to City Parks	\$ 200,000	\$ 200,000	\$ -	\$ -							\$ -
PA2402	Mural Preservation	\$ -	\$ -	\$ -	\$ -							\$ -
PA2401	Fernandez Park Improvements	\$ -	\$ -	\$ -	\$ -							\$ -
PA2202	Skatepark Rehabilitation	\$ -	\$ -	\$ -	\$ -							\$ -
PA1901	Pinole Valley Park Soccer Field Rehabilitation	\$ 250,000	\$ 250,000	\$ -	\$ -							\$ -
SANITARY SEWER												
PRJ #	PROJECT	FY 2025-26	500-641-47201	500-642-47201	276-642-47207							Unfunded
SS2501	Replacement of Blowers at the Treatment Plant	\$ 280,000	\$ -	\$ 280,000	\$ -							\$ -
SS2407	Private Sewer Lateral Program	\$ 150,000	\$ -	\$ 150,000	\$ -							\$ -
SS2406	WPCP Solar and Battery	\$ -	\$ -	\$ -	\$ -							\$ -
SS2405	Lower Tennent Trunk Sewer Capacity	\$ -	\$ -	\$ -	\$ -							\$ -
SS2404	WPCP Boiler Replacement	\$ -	\$ -	\$ -	\$ -							\$ -
SS2403	WPCP Centrifuge Replacement	\$ -	\$ -	\$ -	\$ -							\$ -
SS2402	Pinon-2 Sewer Capacity	\$ -	\$ -	\$ -	\$ -							\$ -
SS2203	Effluent Outfall	\$ 650,000	\$ 650,000	\$ -	\$ -							\$ -
SS2101	Secondary Clarifier Rehabilitation	\$ 425,000	\$ 425,000	\$ -	\$ -							\$ -
SS2002	Water Pollution Control Plan Lab Remodel	\$ 150,000	\$ 150,000	\$ -	\$ -							\$ -
SS1702	Sewer Pump Station Rehabilitation	\$ 850,000	\$ -	\$ 850,000	\$ -							\$ -
STORMWATER												
PRJ #	PROJECT	FY 2025-26	106-344-47206	276-344-47206								Unfunded
SW2501	Stormwater Upgrade & Trash Capture	\$ 150,000	\$ 150,000									\$ -
SW2401	Storm Drain Creek Discharge Improvements	\$ 120,000	\$ 120,000									\$ -
SW2001	Robie Road Storm Drainage Improvements	\$ -	\$ -									\$ -
STREETS & ROADS												
PRJ #	PROJECT	FY 2025-26	106-342-47205	215-342-47205	105-342-47205	276-342-47205	325-342-42101	500-641-42101	200-342-47205	377-342-47205	Potential Vehicle Impact Fee	Unfunded
RO2507	ADA Transition Plan Update	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2506	Traffic Calming Program	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2505	Safe Routes to Schools	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2504	Pavement Marking and Signage Upgrades	\$ 100,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2503	City Streetlights Upgrade	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 250,000	\$ -	\$ -
RO2502	Pinole Signals Upgrade	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -
RO2501	Accessibility Improvements Project	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2404	Crosswalk Tennent Ave at Prune St	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2403	Old Town Traffic Calming	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2402	Sidewalk Rehabilitation Program	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ -	\$ -
RO2401	Road Maintenance Repairs	\$ 350,000	\$ -	\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2303	Pinole Smart Signals	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO2302	Safety Improvements on Arterial Roadways	\$ 350,000	\$ -	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,960	\$ -	\$ -
RO2301	Road Rehabilitation	\$ 3,250,000	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ -	\$ 1,500,000	\$ -	\$ 1,000,000	\$ -
RO2102	Tennent Ave Rehabilitation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO1902	Pedestrian Improvements at Tennent Ave. Near RXR	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
RO1710	San Pablo Avenue Bridge Over BNSF Railroad	\$ 1,915,894	\$ 241,732	\$ 133,579	\$ -	\$ -	\$ 1,540,583	\$ -	\$ -	\$ -	\$ -	\$ -
INFRASTRUCTURE ASSESSMENTS												
PRJ #	ASSESSMENT	FY 2025-26	106-343-42101	106-344-42101	500-642-42101	500-641-42101	325-342-42101					Unfunded
IN2301	Facilities & Real Estate Master Plan	\$ -					\$ -					\$ -
IN2105	Appian Way Complete Streets	\$ -					\$ -					\$ -
IN2103	Recycled Water Feasibility	\$ 80,000				\$ 80,000						\$ -
IN2101	Emergency Power for Critical Facilities	\$ -				\$ -						\$ -
IN1703	Storm Drain Master Plan	\$ 275,000	\$ 150,000	\$ 125,000		\$ -						\$ -
<b>Uses by Project Total</b>		<b>\$ 11,965,894</b>										

**LEGEND:**  
 • Project numbers: FA = Facilities; PA = Parks; SS = Sanitary Sewer; SW = Storm Water; RO = Streets & Roads; IN = Infrastructure Assessments  
 \* Project cost to be split 50% with the City of Hercules



**CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30  
FUNDING SUMMARY**

SOURCES BY FUND	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
100 - General Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
106 - Measure S 2014	\$ 711,732	\$ 1,923,000	\$ 720,000	\$ 250,000	\$ 250,000	\$ 3,854,732
200 - Gas Tax	\$ 1,500,000	\$ 880,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,880,000
214 - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215 - Grant: TLC	\$ 133,579	\$ -	\$ -	\$ -	\$ -	\$ 133,579
215 - Grant: Climate Implementation Grant - MT	\$ 595,000	\$ 357,000	\$ -	\$ -	\$ -	\$ 952,000
215 - Grant: HSIP	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ 239,040
215 - Measure J	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,500,000
215 - Grant: OBAG	\$ -	\$ 650,000	\$ 370,000	\$ -	\$ -	\$ 1,020,000
275 - Parkland Dedication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
276 - Growth Impact Fees	\$ 950,000	\$ 1,868,000	\$ 620,000	\$ 220,000	\$ 250,000	\$ 3,908,000
324 - Public Facilities Fund	\$ -	\$ 582,000	\$ 400,000	\$ -	\$ -	\$ 982,000
325 - City Street Improvements	\$ 900,000	\$ 1,075,000	\$ 700,000	\$ 700,000	\$ 650,000	\$ 4,025,000
325 - Grant: TDA Article 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
325 - Grant: STMP Fees	\$ 1,499,189	\$ 170,000	\$ 80,000	\$ -	\$ -	\$ 1,749,189
325 - Grant: HBP	\$ 41,394	\$ -	\$ -	\$ -	\$ -	\$ 41,394
377 - Arterial Streets Rehabilitation	\$ 560,960	\$ 450,000	\$ 400,000	\$ 350,000	\$ 350,000	\$ 2,110,960
500 - Sewer Enterprise Fund	\$ 2,735,000	\$ 5,650,000	\$ 4,480,000	\$ 4,995,000	\$ 2,835,000	\$ 20,695,000
Potential Debt Financing	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 2,750,000	\$ 2,250,000	\$ 13,000,000
Potential Vehicle Impact Fee	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
<b>Sources Total</b>	<b>\$ 11,965,894</b>	<b>\$ 18,655,000</b>	<b>\$ 13,120,000</b>	<b>\$ 10,615,000</b>	<b>\$ 7,685,000</b>	<b>\$ 62,040,894</b>
<b>Unfunded Total</b>	<b>\$ -</b>	<b>\$ 515,000</b>	<b>\$ -</b>	<b>\$ 1,050,000</b>	<b>\$ 500,000</b>	<b>\$ 2,065,000</b>
<b>Total Sources Required</b>	<b>\$ 11,965,894</b>	<b>\$ 19,170,000</b>	<b>\$ 13,120,000</b>	<b>\$ 11,665,000</b>	<b>\$ 8,185,000</b>	<b>\$ 64,105,894</b>

FACILITIES							
PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
FA2502	Upgrade of City Pools	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
FA2501	Zero-Emission Vehicle and EV Charging Infrastructure	\$ 670,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 1,070,000
FA2401	Tiny Tots Flooring and Painting	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
FA2302	Plum St. Parking Lot Improvements	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
FA2301	Public Safety Building Modernization	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
FA2202	Senior Center Modernization	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
FA1901	Senior Center Auxiliary Parking Lot	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ 1,550,000
FA1703	City Hall Modernization	\$ 400,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 700,000
FA1702	Citywide Roof Repairs and Replacement	\$ -	\$ 600,000	\$ 400,000	\$ -	\$ -	\$ 1,000,000
PARKS							
PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
PA2501	Improvements to City Parks	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000	\$ 250,000	\$ 1,090,000
PA2402	Mural Preservation	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
PA2401	Fernandez Park Improvements	\$ -	\$ 480,000	\$ 400,000	\$ -	\$ -	\$ 880,000
PA2202	Skatepark Rehabilitation	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
PA1901	Pinole Valley Park Soccer Field Rehabilitation	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
SANITARY SEWER							
PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
SS2501	Replacement of Blowers at the Treatment Plant	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
SS2407	Private Sewer Lateral Program	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SS2406 *	WPCP Solar and Battery	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
SS2405	Lower Tennent Trunk Sewer Capacity	\$ -	\$ -	\$ 170,000	\$ 3,880,000	\$ -	\$ 4,050,000
SS2404 *	WPCP Boiler Replacement	\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ 660,000
SS2403 *	WPCP Centrifuge Replacement	\$ -	\$ -	\$ -	\$ 990,000	\$ -	\$ 990,000
SS2402	Pinon-2 Sewer Capacity	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,835,000	\$ 2,960,000
SS2203 *	Effluent Outfall	\$ 650,000	\$ 1,350,000	\$ 1,150,000	\$ -	\$ -	\$ 3,150,000
SS2101 *	Secondary Clarifier Rehabilitation	\$ 425,000	\$ -	\$ -	\$ -	\$ -	\$ 425,000
SS2002 *	Water Pollution Control Plan Lab Remodel	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
SS1702	Sewer Pump Station Rehabilitation	\$ 850,000	\$ 3,950,000	\$ 2,500,000	\$ -	\$ -	\$ 7,300,000
STORMWATER							
PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
SW2501	Stormwater Upgrade & Trash Capture	\$ 150,000	\$ 150,000	\$ 120,000	\$ 100,000	\$ 100,000	\$ 620,000
SW2401	Storm Drain Creek Discharge Improvements	\$ 120,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 720,000
SW2001	Roble Road Storm Drainage Improvements	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000
STREETS & ROADS							
PRJ #	PROJECT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
RO2507	ADA Transition Plan Update	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
RO2506	Traffic Calming Program	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000
RO2505	Safe Routes to Schools	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 350,000
RO2504	Pavement Marking and Signage Upgrades	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
RO2503	City Streetlights Upgrade	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
RO2502	Pinole Signals Upgrade	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000
RO2501	Accessibility Improvements Project	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
RO2404	Crosswalk Tennent Ave at Prune St	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
RO2403	Old Town Traffic Calming	\$ -	\$ 570,000	\$ -	\$ -	\$ -	\$ 570,000
RO2402	Sidewalk Rehabilitation Program	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
RO2401	Road Maintenance Repairs	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
RO2303	Pinole Smart Signals	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
RO2302	Safety Improvements on Arterial Roadways	\$ 350,000	\$ -	\$ -	\$ -	\$ -	\$ 350,000
RO2301	Road Rehabilitation	\$ 3,250,000	\$ 5,000,000	\$ 5,000,000	\$ 3,750,000	\$ 3,000,000	\$ 20,000,000
RO2102	Tennent Ave Rehabilitation	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 750,000
RO1902	Pedestrian Improvements at Tennent Ave. Near RXR	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 1,500,000
RO1710 **	San Pablo Avenue Bridge Over BNSF Railroad	\$ 1,915,894	\$ 28,800,000	\$ -	\$ -	\$ -	\$ 30,715,894
INFRASTRUCTURE ASSESSMENTS							
PRJ #	ASSESSMENT	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
IN2301	Facilities & Real Estate Master Plan	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
IN2105	Appian Way Complete Streets	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
IN2103	Recycled Water Feasibility	\$ 80,000	\$ -	\$ -	\$ -	\$ -	\$ 80,000
IN2101	Emergency Power for Critical Facilities	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
IN1703	Storm Drain Master Plan	\$ 275,000	\$ -	\$ -	\$ -	\$ -	\$ 275,000
<b>Uses by Project Total</b>		<b>\$11,965,894</b>	<b>\$47,970,000</b>	<b>\$13,120,000</b>	<b>\$11,665,000</b>	<b>\$8,185,000</b>	<b>\$92,905,894</b>

**LEGEND:**

- Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments
- \* Project cost to be split 50% with the City of Hercules

## FA2502 - UPGRADE OF CITY POOLS

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 100,000	\$ 300,000	\$ -	\$ -	\$ -	\$ 400,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2027		

### Description

The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. Maintenance costs have been high due to the age and condition of the pools and associated equipment, and the main pool had to be closed for a number of months. This project will fully renovate and upgrade the pools along with associated amenities.



### History, Status, or Impact if Delayed

Increased maintenance costs and potential for additional closures to avoid safety or liability issues.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design		\$ 30,000				\$ 30,000	
Construction	\$ 90,000	\$ 250,000				\$ 340,000	
Contingency	\$ 10,000	\$ 20,000				\$ 30,000	
<b>TOTAL USES</b>	<b>\$ 100,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	
<b>SOURCE(S)</b>							
276 - Growth Impact Fees	\$ 100,000	\$ 300,000				\$ 400,000	
<b>TOTAL FUNDS</b>	<b>\$ 100,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 400,000</b>	

## FA2501 - ZERO-EMISSION VEHICLE AND EV CHARGING INFRASTRUCTURE

Functional Area :		Project Origin :				Priority Score :	
Type of CIP		Budget	Unappropriated Subsequent Years				Project Estimate FY 2025 - 2030
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 670,000	\$ 400,000	\$ -	\$ -	\$ -	\$ 1,070,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2027		

### Description

In August 2024, City Council adopted the City’s Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State’s Senate Bill 32 and Assembly Bill 1279. Pinole’s community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City’s Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting \$952,000 in grant funds in addition to a required 11% local match (\$118,000) for a total Project cost of 1,070,000 for accelerating zero-emission vehicle adoption and expanding the EV charging infrastructure in alignment with the Pinole’s CAAP goals.



### History, Status, or Impact if Delayed

The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.

### General Plan Goals/Policies

2024 Climate Action and Adaptation Plan

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 120,000					\$ 120,000
Construction	\$ 500,000	\$ 370,000				\$ 870,000
Contingency	\$ 50,000	\$ 30,000				\$ 80,000
<b>TOTAL USES</b>	<b>\$ 670,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,070,000</b>
<b>SOURCE(S)</b>						
106 - Measure S 2014	\$ 75,000	\$ 43,000				\$ 118,000
215 - Grant: Climate Implementation Grant - M	\$ 595,000	\$ 357,000				\$ 952,000
<b>TOTAL FUNDS</b>	<b>\$ 670,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,070,000</b>

## FA2401 - TINY TOTS FLOORING AND PAINTING

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 42	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

Pinole Tiny Tots interior and exterior facility maintenance including flooring and painting. Replacement of existing carpeted areas in the main room with new carpet or carpet tiles and replacement of existing vinyl linoleum with a waterproof plank vinyl in the snack area and craft/play areas. Exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting.



### History, Status, or Impact if Delayed

The current carpeting and vinyl linoleum flooring are in need of replacement. The carpeted areas are worn and also contain many raised areas that create a tripping hazard. The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering.

### General Plan Goals/Policies

Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction		\$ 100,000				\$ 100,000
Contingency						
<b>TOTAL USES</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>SOURCE(S)</b>						
276 - Growth Impact Fees		\$ 100,000				\$ 100,000
<b>TOTAL FUNDS</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

## FA2302 - PLUM ST. PARKING LOT IMPROVEMENTS

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 12	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

To provide a secure parking area for Police vehicles in the Plum St. parking lot. The parking lot will remain open for the public. A portion of the parking lot, approximately 25 spaces will be secured with a chain-link fence with security gates for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.2, Policy CS.2.6; Goal CE.5

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 20,000				\$ 20,000
Construction		\$ 180,000				\$ 180,000
Contingency		\$ 20,000				\$ 20,000
<b>TOTAL USES</b>	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000
<b>SOURCE(S)</b>						
324 - Public Facilities Fund		\$ 220,000				\$ 220,000
<b>TOTAL FUNDS</b>	\$ -	\$ 220,000	\$ -	\$ -	\$ -	\$ 220,000

## FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 34	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ 150,000.00	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 650,000
<b>Project Start</b>	7/1/2024					<b>Estimated Completion</b> 6/30/2027	

### Description

To extend the useful life of the Public Safety building, there are several items that require attention including but not limited to replacement of the HVAC system, carpet, flooring, water heaters, light fixtures, fans, etc. In addition, the building requires painting (interior and exterior), and the locker rooms also require renovation.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 50,000				\$ 50,000
Construction		\$ 400,000				\$ 400,000
Contingency		\$ 50,000				\$ 50,000
<b>TOTAL USES</b>	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000
<b>SOURCE(S)</b>						
106 - Measure S 2014		\$ 200,000				\$ 200,000
276 - Growth Impact Fees		\$ 300,000				\$ 300,000
<b>TOTAL FUNDS</b>	\$ -	\$ 500,000	\$ -	\$ -	\$ -	\$ 500,000

## FA2202 - SENIOR CENTER MODERNIZATION

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 37	
<b>Type of CIP</b>		<b>Budget</b>		<b>Unappropriated Subsequent Years</b>			<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$185,000	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 335,000
<b>Project Start</b>	7/1/2024				<b>Estimated Completion</b> 6/30/2027		

### Description

This ongoing project includes a facilities condition assessment and design and construction of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction		\$ 130,000				\$ 130,000
Contingency		\$ 20,000				\$ 20,000
<b>TOTAL USES</b>	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000
<b>SOURCE(S)</b>						
276 - Growth Impact Fees		\$ 150,000				\$ 150,000
<b>TOTAL FUNDS</b>	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ 150,000

## FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Fowler Lot Re-Use Committee				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ 126,655.00	\$ -	\$ -	\$ -	\$ 1,050,000.00	\$ 500,000.00	\$ 1,676,655
<b>Project Start</b>	7/1/2024				<b>Estimated Completion</b> 6/30/2030		

### Description

On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.



### History, Status, or Impact if Delayed

On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.

### General Plan Goals/Policies

Goal CE.5, Goal CS.1, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design				\$ 100,000		\$ 100,000
Construction				\$ 870,000	\$ 450,000	\$ 1,320,000
Contingency				\$ 80,000	\$ 50,000	\$ 130,000
<b>TOTAL USES</b>	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ 1,550,000
<b>SOURCE(S)</b>						
Unfunded				\$ 1,050,000	\$ 500,000	\$ 1,550,000
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ -	\$ 1,050,000	\$ 500,000	\$ 1,550,000

## FA1703 - CITY HALL MODERNIZATION

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 35	
<b>Type of CIP</b>		<b>Budget</b>		<b>Unappropriated Subsequent Years</b>			<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>		<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 400,000.00	\$ 300,000	\$ -	\$ -	\$ -	\$ 700,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2027		

### Description

Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. Several items that require attention include but are not limited to the configuration of rooms, carpet, flooring, window coverings, light fixtures, improved service counters, improved exterior doors insulation and landing to prevent the rain from leaking inside the building, and addition of a lactation room. Interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Exterior improvements will include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting.



### History, Status, or Impact if Delayed

Exterior painting is necessary to maintain external protection from the environment.

### General Plan Goals/Policies

Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design	\$ 30,000	\$ -				\$ 30,000	
Construction	\$ 340,000	\$ 270,000				\$ 610,000	
Contingency	\$ 30,000	\$ 30,000				\$ 60,000	
<b>TOTAL USES</b>	<b>\$ 400,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>	
<b>SOURCE(S)</b>							
276 - Growth Impact Fees	\$ 400,000					\$ 400,000	
106 - Measure S 2014		\$ 300,000				\$ 300,000	
<b>TOTAL FUNDS</b>	<b>\$ 400,000</b>	<b>\$ 300,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 700,000</b>	

## FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT

<b>Functional Area :</b> Facilities		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 43	
<b>Type of CIP</b>		<b>Budget</b>		<b>Unappropriated Subsequent Years</b>			<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 600,000	\$ 400,000	\$ -	\$ -	\$ 1,000,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2028		

### Description

Roof repairs and replacement at City facilities including the Public Safety Building, City Hall, and Water Pollution Control Plant. In October 2022, City staff received quotes for the rehabilitation of the roofs; it was determined that the Public Safety building roof needs immediate replacement.



### History, Status, or Impact if Delayed

In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design		\$ 60,000				\$ 60,000	
Construction		\$ 490,000	\$ 350,000			\$ 840,000	
Contingency		\$ 50,000	\$ 50,000			\$ 100,000	
<b>TOTAL USES</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	
<b>SOURCE(S)</b>							
324 - Public Facilities Fund		\$ 362,000	\$ 400,000			\$ 762,000	
276 - Growth Impact Fees		\$ 238,000				\$ 238,000	
<b>TOTAL FUNDS</b>	<b>\$ -</b>	<b>\$ 600,000</b>	<b>\$ 400,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,000,000</b>	

## PA2501 - IMPROVEMENTS TO CITY PARKS

Functional Area :		Project Origin :				Priority Score :	
Type of CIP <input type="checkbox"/> New <input type="checkbox"/> Expansion <input type="checkbox"/> Replacement <input checked="" type="checkbox"/> Renovation <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation		Budget	Unappropriated Subsequent Years				Project Estimate FY 2025 - 2030
Year 1 FY 2025-26	Year 2 FY 2026-27	Year 3 FY 2027-28	Year 4 FY 2028-29	Year 5 FY 2029-30			
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000	\$ 250,000	\$ 1,090,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.



### History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

### General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 100,000
Construction	\$ 160,000	\$ 160,000	\$ 180,000	\$ 180,000	\$ 200,000	\$ 880,000
Contingency	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 30,000	\$ 110,000
<b>TOTAL USES</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>	<b>\$ 250,000</b>	<b>\$ 1,090,000</b>
<b>SOURCE(S)</b>						
276 - Growth Impact Fees	\$ 200,000	\$ 200,000	\$ 220,000	\$ 220,000	\$ 250,000	\$ 1,090,000
<b>TOTAL FUNDS</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 220,000</b>	<b>\$ 220,000</b>	<b>\$ 250,000</b>	<b>\$ 1,090,000</b>

**PA2402 - MURAL PRESERVATION**

<b>Functional Area :</b> Parks		<b>Project Origin :</b> Council Request				<b>Priority Score :</b> 27	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

**Description**

Preservation and enhancement of murals in the City, community participation will be sought as applicable.



**History, Status, or Impact if Delayed**

**General Plan Goals/Policies**

Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1

**Summary of Capital Cost**

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction		\$ 100,000				\$ 100,000
Contingency						
<b>TOTAL USES</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
SOURCE(S)						
106 - Measure S 2014		\$ 100,000				\$ 100,000
<b>TOTAL FUNDS</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

## PA2401 - FERNANDEZ PARK IMPROVEMENTS

<b>Functional Area :</b> Parks		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 24	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ 20,000.00	\$ -	\$ 480,000	\$ 400,000	\$ -	\$ -	\$ 900,000
<b>Project Start</b>	7/1/2024				<b>Estimated Completion</b> 6/30/2028		

### Description

Renovations to the baseball field to decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies


Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 70,000				\$ 70,000
Construction		\$ 360,000	\$ 360,000			\$ 720,000
Contingency		\$ 50,000	\$ 40,000			\$ 90,000
<b>TOTAL USES</b>	\$ -	\$ 480,000	\$ 400,000	\$ -	\$ -	\$ 880,000
<b>SOURCE(S)</b>						
276 - Growth Impact Fees		\$ 480,000	\$ 400,000			\$ 880,000
<b>TOTAL FUNDS</b>	\$ -	\$ 480,000	\$ 400,000	\$ -	\$ -	\$ 880,000

## PA2202 - SKATEPARK REHABILITATION

<b>Functional Area :</b> Parks		<b>Project Origin :</b> Council Request				<b>Priority Score :</b> 34	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

Description	
The ramps at the skatepark have settled and need to be replaced, the construction of a retaining wall may be needed.	

### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 10,000				\$ 10,000
Construction		\$ 160,000				\$ 160,000
Contingency		\$ 30,000				\$ 30,000
<b>TOTAL USES</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>SOURCE(S)</b>						
106 - Measure S 2014		\$ 200,000				\$ 200,000
<b>TOTAL FUNDS</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

## PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

<b>Functional Area :</b> Parks		<b>Project Origin :</b> Council Request				<b>Priority Score :</b> 33	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 250,000.00	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.



### History, Status, or Impact if Delayed

This project has been delayed pending the development of a Park Master Plan (CIP Project# SS2401).

### General Plan Goals/Policies

Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	\$ 230,000					\$ 230,000
Contingency	\$ 20,000					\$ 20,000
<b>TOTAL USES</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
<b>SOURCE(S)</b>						
276 - Growth Impact Fees	\$ 250,000					\$ 250,000
<b>TOTAL FUNDS</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

## SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 280,000	\$ -	\$ -	\$ -	\$ -	\$ 280,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

This project will replace two blowers at the treatment plant. The existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.



### History, Status, or Impact if Delayed

The existing blower is outdated and replacement parts are no longer available, which could adversely impact operations if disabled.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	\$ 250,000					\$ 250,000
Contingency	\$ 30,000					\$ 30,000
<b>TOTAL USES</b>	<b>\$ 280,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,000</b>
<b>SOURCE(S)</b>						
500 - Sewer Enterprise Fund	\$ 280,000					\$ 280,000
<b>TOTAL FUNDS</b>	<b>\$ 280,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 280,000</b>

## SS2407 - PRIVATE SEWER LATERAL PROGRAM

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 150,000	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

Revolving fund to complete private sewer lateral improvements under a reimbursement agreement with residents.



### History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

### General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	\$ 150,000					\$ 150,000
Contingency						
<b>TOTAL USES</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
<b>SOURCE(S)</b>						
500 - Sewer Enterprise Fund	\$ 150,000					\$ 150,000
<b>TOTAL FUNDS</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

## SS2406 - WPCP SOLAR AND BATTERY

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Master Plan				<b>Priority Score :</b> 56	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>		\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
<b>Project Start</b>	7/1/2026					<b>Estimated Completion</b> 6/30/2027	

### Description

Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator.



### History, Status, or Impact if Delayed

In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning		\$ 40,000				\$ 40,000
Design		\$ 210,000				\$ 210,000
Construction						
Contingency						
<b>TOTAL USES</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000
SOURCE(S)						
500 - Sewer Enterprise Fund		\$ 250,000	\$ -	\$ -		\$ 250,000
<b>TOTAL FUNDS</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ 250,000

## SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Master Plan				<b>Priority Score :</b> 59		
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>					<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>		
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation							
<input type="checkbox"/> Land/Row Acq. Required								
<input type="checkbox"/> Rehabilitation								
<b>Estimated Expenditures to-date</b>		\$ -	\$ -	\$ 170,000	\$ 3,880,000.00	\$ -	\$ 4,050,000	
<b>Project Start</b>	7/1/2027					<b>Estimated Completion</b> 6/30/2029		

### Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design			\$ 170,000	\$ 170,000		\$ 340,000	
Construction				\$ 3,370,000		\$ 3,370,000	
Contingency				\$ 340,000		\$ 340,000	
<b>TOTAL USES</b>	\$ -	\$ -	\$ 170,000	\$ 3,880,000	\$ -	\$ 4,050,000	
<b>SOURCE(S)</b>							
500 - Sewer Enterprise Fund			\$ 170,000	\$ 3,880,000		\$ 4,050,000	
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ 170,000	\$ 3,880,000	\$ -	\$ 4,050,000	

## SS2404 - WPCP BOILER REPLACEMENT

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 57	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Renovation <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation		<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<b>Estimated Expenditures to-date</b>		\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ 660,000
<b>Project Start</b>	7/1/2027					<b>Estimated Completion</b> 6/30/2028	

### Description

This project includes replacement of the anaerobic digester process boilers at the WPCP.



### History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction			\$ 600,000			\$ 600,000
Contingency			\$ 60,000			\$ 60,000
<b>TOTAL USES</b>	\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ 660,000
SOURCE(S)						
500 - Sewer Enterprise Fund			\$ 660,000			\$ 660,000
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ 660,000	\$ -	\$ -	\$ 660,000

## SS2403 - WPCP CENTRIFUGE REPLACEMENT

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 57	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New <input type="checkbox"/> Expansion <input checked="" type="checkbox"/> Replacement <input type="checkbox"/> Renovation <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation		<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<b>Estimated Expenditures to-date</b>		\$ -	\$ -	\$ -	\$ 990,000.00	\$ -	\$ 990,000
<b>Project Start</b>	7/1/2028					<b>Estimated Completion</b> 6/30/2029	

### Description

This project includes replacement of a dewatering centrifuge at the WPCP.



### History, Status, or Impact if Delayed

The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction				\$ 900,000		\$ 900,000
Contingency				\$ 90,000		\$ 90,000
<b>TOTAL USES</b>	\$ -	\$ -	\$ -	\$ 990,000	\$ -	\$ 990,000
<b>SOURCE(S)</b>						
500 - Sewer Enterprise Fund				\$ 990,000		\$ 990,000
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ -	\$ 990,000	\$ -	\$ 990,000

## SS2402 - PINON-2 SEWER CAPACITY

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Master Plan				<b>Priority Score :</b> 59	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ -	\$ -	\$ 125,000.00	\$ 2,835,000.00	\$ 2,960,000
<b>Project Start</b>	7/1/2028				<b>Estimated Completion</b> 6/30/2030		

### Description

Pinon-2 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

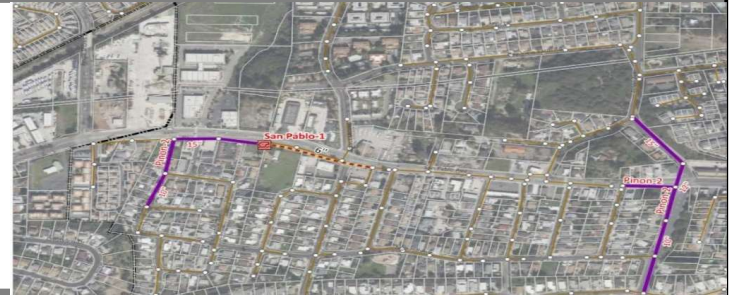
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design				\$ 125,000	\$ 125,000	\$ 250,000
Construction					\$ 2,460,000	\$ 2,460,000
Contingency					\$ 250,000	\$ 250,000
<b>TOTAL USES</b>	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,835,000	\$ 2,960,000
SOURCE(S)						
500 - Sewer Enterprise Fund				\$ 125,000	\$ 2,835,000	\$ 2,960,000
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ -	\$ 125,000	\$ 2,835,000	\$ 2,960,000

## SS2203 - EFFLUENT OUTFALL

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Regulatory Requirement				<b>Priority Score :</b> 52	
<b>Type of CIP</b>		<b>Budget</b>		<b>Unappropriated Subsequent Years</b>			<b>Project Estimate</b> FY 2025 - 2030
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	<b>Year 1</b> FY 2025-26	<b>Year 2</b> FY 2026-27	<b>Year 3</b> FY 2027-28	<b>Year 4</b> FY 2028-29	<b>Year 5</b> FY 2029-30	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 650,000.00	\$ 1,350,000	\$ 1,150,000	\$ -	\$ -	\$ 3,150,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2028		

### Description

The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.



### History, Status, or Impact if Delayed

The RWQCB recently adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal HS.2, Policy HS.2.5; Goal OS.1, Policy OS.1.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design	\$ 350,000					\$ 350,000	
Construction	\$ 250,000	\$ 1,200,000	\$ 1,000,000			\$ 2,450,000	
Contingency	\$ 50,000	\$ 150,000	\$ 150,000			\$ 350,000	
<b>TOTAL USES</b>	<b>\$ 650,000</b>	<b>\$ 1,350,000</b>	<b>\$ 1,150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,150,000</b>	
<b>SOURCE(S)</b>							
500 - Sewer Enterprise Fund	\$ 650,000	\$ 1,350,000	\$ 1,150,000			\$ 3,150,000	
<b>TOTAL FUNDS</b>	<b>\$ 650,000</b>	<b>\$ 1,350,000</b>	<b>\$ 1,150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,150,000</b>	

## SS2101 - SECONDARY CLARIFIER REHABILITATION

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 46	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 425,000.00	\$ -	\$ -	\$ -	\$ -	\$ 425,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

The Water Pollution Control Plant (WPCP) has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.



### History, Status, or Impact if Delayed

Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 & SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Design							
Construction SC 5	\$ 315,000					\$ 315,000	
Construction SC 3, SC 4	\$ 67,500					\$ 67,500	
Contingency	\$ 42,500					\$ 42,500	
<b>TOTAL USES</b>	<b>\$ 425,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 425,000</b>	
SOURCE(S)							
500 - Sewer Enterprise Fund	\$ 425,000					\$ 425,000	
<b>TOTAL FUNDS</b>	<b>\$ 425,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 425,000</b>	

## SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> Regulatory Requirement				<b>Priority Score :</b> 49	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 150,000.00	\$ -	\$ -	\$ -	\$ -	\$ 150,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.1, Policy CS.2.6

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 20,000					\$ 20,000
Construction	\$ 100,000					\$ 100,000
Contingency	\$ 30,000					\$ 30,000
<b>TOTAL USES</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>
<b>SOURCE(S)</b>						
500 - Sewer Enterprise Fund	\$ 150,000					\$ 150,000
<b>TOTAL FUNDS</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 150,000</b>

## SS1702 - SEWER PUMP STATION REHABILITATION

<b>Functional Area :</b> Sanitary Sewer		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 50	
<b>Type of CIP</b>		<b>Budget</b>		<b>Unappropriated Subsequent Years</b>			<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 850,000.00	\$ 3,950,000	\$ 2,500,000	\$ -	\$ -	\$ 7,300,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2028		

### Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.



### History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning	\$ 100,000					\$ 100,000
Design	\$ 250,000	\$ 100,000				\$ 350,000
Construction	\$ 500,000	\$ 3,500,000	\$ 2,300,000			\$ 6,300,000
Contingency		\$ 350,000	\$ 200,000			\$ 550,000
<b>TOTAL USES</b>	<b>\$ 850,000</b>	<b>\$ 3,950,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 850,000	\$ 3,950,000	\$ 2,500,000			\$ 7,300,000
<b>TOTAL FUNDS</b>	<b>\$ 850,000</b>	<b>\$ 3,950,000</b>	<b>\$ 2,500,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 7,300,000</b>

## SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Expansion <input type="checkbox"/> Renovation	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 150,000	\$ 150,000	\$ 120,000	\$ 100,000	\$ 100,000	\$ 620,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices.



### History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

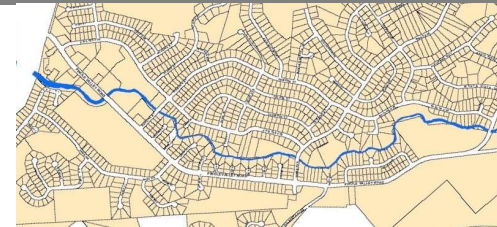
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Construction	\$ 120,000	\$ 120,000	\$ 100,000	\$ 80,000	\$ 80,000	\$ 500,000
Contingency	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
<b>TOTAL USES</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 120,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 620,000</b>
<b>SOURCE(S)</b>						
106 - Measure S 2014	\$ 150,000	\$ 150,000	\$ 120,000	\$ 100,000	\$ 100,000	\$ 620,000
<b>TOTAL FUNDS</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 120,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 620,000</b>

## SW2401 - STORM DRAIN CREEK DISCHARGE IMPROVEMENTS

<b>Functional Area :</b> Stormwater		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 120,000.00	\$ 150,000	\$ 150,000	\$ 150,000.00	\$ 150,000.00	\$ 720,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

Condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 10,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 90,000
Construction	\$ 100,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 580,000
Contingency	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
<b>TOTAL USES</b>	<b>\$ 120,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 720,000</b>
<b>SOURCE(S)</b>						
106 - Measure S 2014	\$ 120,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 720,000
<b>TOTAL FUNDS</b>	<b>\$ 120,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 720,000</b>

## SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS

<b>Functional Area :</b> Stormwater		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 33	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input checked="" type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies


Policy GM.4.1, Goal CS.7, Policy CS.7.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 135,000				\$ 135,000
Construction		\$ 500,000				\$ 500,000
Contingency		\$ 65,000				\$ 65,000
<b>TOTAL USES</b>	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000
<b>SOURCE(S)</b>						
106 - Measure S 2014		\$ 700,000				\$ 700,000
<b>TOTAL FUNDS</b>	\$ -	\$ 700,000	\$ -	\$ -	\$ -	\$ 700,000

## RO2508 - ADA TRANSITION PLAN UPDATE

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 250,000	\$ -	\$ -	\$ -	\$ -	\$ 250,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

<b>Description</b>	
<p>This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated.</p>	

**History, Status, or Impact if Delayed**

Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is sometimes inconsistent with the City's Transition Plan.

**General Plan Goals/Policies**

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

Summary of Capital Cost						
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning	\$ 250,000					\$ 250,000
Design						
Construction						
Contingency						
<b>TOTAL USES</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>
SOURCE(S)						
325 - City Street Improvements	\$ 250,000					\$ 250,000
<b>TOTAL FUNDS</b>	<b>\$ 250,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 250,000</b>

## RO2506 - TRAFFIC CALMING PROGRAM

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues.



### History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 120,000	
Construction	\$ 150,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 120,000	\$ 660,000	
Contingency	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000	
<b>TOTAL USES</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 850,000</b>	
<b>SOURCE(S)</b>							
325 - City Street Improvements	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 850,000	
<b>TOTAL FUNDS</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 850,000</b>	

## RO2505 - SAFE ROUTES TO SCHOOLS

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 350,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2030		

### Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



### History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

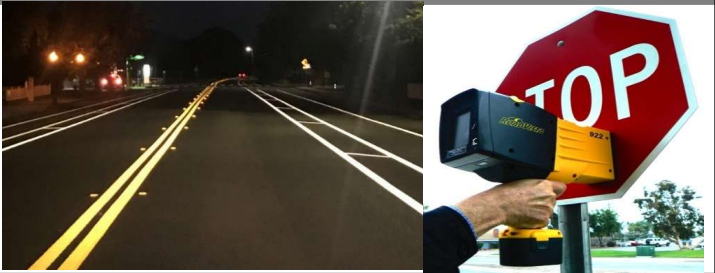
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 10,000	\$ 10,000	\$ 10,000		\$ 30,000
Construction		\$ 80,000	\$ 80,000	\$ 80,000	\$ 50,000	\$ 290,000
Contingency		\$ 10,000	\$ 10,000	\$ 10,000		\$ 30,000
<b>TOTAL USES</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 350,000
<b>SOURCE(S)</b>						
325 - City Street Improvements		\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 350,000
<b>TOTAL FUNDS</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 50,000	\$ 350,000

**RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES**

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
<b>Project Start</b>	7/1/2025					<b>Estimated Completion</b> 6/30/2030	

**Description**

Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users.



**History, Status, or Impact if Delayed**

Not meeting requirements and potential increase in maintenance and replacement costs.

**General Plan Goals/Policies**

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

**Summary of Capital Cost**

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design							
Construction	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	
Contingency							
<b>TOTAL USES</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	
<b>SOURCE(S)</b>							
325 - City Street Improvements	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000	
<b>TOTAL FUNDS</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 100,000</b>	<b>\$ 500,000</b>	

## RO2503 - CITY STREETLIGHTS UPGRADE

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.



### History, Status, or Impact if Delayed

Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 50,000
Construction	\$ 220,000	\$ 220,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 980,000
Contingency	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 70,000
<b>TOTAL USES</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,100,000</b>
<b>SOURCE(S)</b>						
377 - Arterial Streets Rehabilitation	\$ 250,000	\$ 250,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,100,000
<b>TOTAL FUNDS</b>	<b>\$ 250,000</b>	<b>\$ 250,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,100,000</b>

## RO2502 - PINOLE SIGNALS UPGRADE

<b>Functional Area :</b>		<b>Project Origin :</b>				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input checked="" type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants.



### History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget		Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design	\$ 20,000	\$ 20,000	\$ 20,000	\$ 10,000	\$ 10,000	\$ 80,000	
Construction	\$ 150,000	\$ 150,000	\$ 150,000	\$ 120,000	\$ 120,000	\$ 690,000	
Contingency	\$ 30,000	\$ 30,000	\$ 30,000	\$ 20,000	\$ 20,000	\$ 130,000	
<b>TOTAL USES</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 900,000</b>	
<b>SOURCE(S)</b>							
377 - Arterial Streets Rehabilitation	\$ 200,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 900,000	
<b>TOTAL FUNDS</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 900,000</b>	

## RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 49	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>		\$ 150,000.00	\$ 150,000	\$ 150,000	\$ 150,000.00	\$ 150,000.00	\$ 750,000
<b>Project Start</b>	7/1/2025					<b>Estimated Completion</b> 6/30/2030	

### Description

Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the ADA requirements.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 135,000	\$ 675,000
Contingency	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
<b>TOTAL USES</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>
<b>SOURCE(S)</b>						
325 - City Street Improvements	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 150,000	\$ 750,000
<b>TOTAL FUNDS</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 150,000</b>	<b>\$ 750,000</b>

## RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Council Request				<b>Priority Score :</b> 65	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Ave at Prune St. It should be noted that safety conditions citywide will be evaluated as part of a proposed development of a Local Roads Safety Plan.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6

### Summary of Capital Cost

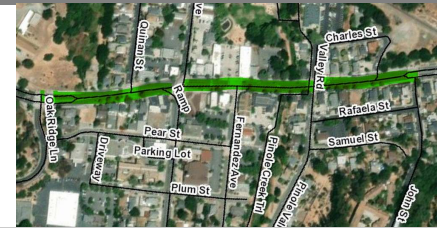
USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 5,000				\$ 5,000
Construction		\$ 45,000				\$ 45,000
Contingency						
<b>TOTAL USES</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000
<b>SOURCE(S)</b>						
106 - Measure S 2014		\$ 50,000				\$ 50,000
<b>TOTAL FUNDS</b>	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ 50,000

## RO2403 - OLD TOWN TRAFFIC CALMING

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Council Request				<b>Priority Score :</b> 58	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures To-Date</b>	\$ -	\$ -	\$ 570,000	\$ -	\$ -	\$ -	\$ 570,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning		\$ 20,000				\$ 20,000
Design		\$ 35,000				\$ 35,000
Construction		\$ 465,000				\$ 465,000
Contingency		\$ 50,000				\$ 50,000
<b>TOTAL USES</b>	\$ -	\$ 570,000	\$ -	\$ -	\$ -	\$ 570,000
<b>SOURCE(S)</b>						
325 - City Street Improvements		\$ 55,000				\$ 55,000
Unfunded		\$ 515,000				\$ 515,000
<b>TOTAL FUNDS</b>	\$ -	\$ 570,000	\$ -	\$ -	\$ -	\$ 570,000

## RO2402 - SIDEWALK REHABILITATION PROGRAM

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 49	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>		\$ 200,000.00	\$ 200,000	\$ 200,000	\$ 200,000.00	\$ 200,000.00	\$ 1,000,000
<b>Project Start</b>	7/1/2025					<b>Estimated Completion</b> 6/30/2030	

### Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies


Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 5,000	\$ 25,000
Construction	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 180,000	\$ 900,000
Contingency	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 75,000
<b>TOTAL USES</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>
<b>SOURCE(S)</b>						
325 - City Street Improvements	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 1,000,000
<b>TOTAL FUNDS</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 200,000</b>	<b>\$ 1,000,000</b>

## RO2401 - ROAD MAINTENANCE REPAIRS

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 69	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 350,000.00	\$ 350,000	\$ 350,000	\$ 350,000.00	\$ 350,000.00	\$ 1,750,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

Description	
Road repair and rehabilitation at various locations. The primary focus of this project is dig out repairs on major arterials and collectors.	

**History, Status, or Impact if Delayed**

**General Plan Goals/Policies**

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

**Summary of Capital Cost**

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ -					
Construction	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 320,000	\$ 1,600,000
Contingency	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 30,000	\$ 150,000
<b>TOTAL USES</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 1,750,000</b>
<b>SOURCE(S)</b>						
105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
<b>TOTAL FUNDS</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 350,000</b>	<b>\$ 1,750,000</b>

## RO2303 - PINOLE SMART SIGNALS

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 33	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Transportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way & San Pablo Avenue).



### History, Status, or Impact if Delayed

Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is \$1,499,829 of which CCTA will receive \$1,345,527 in OBAG funds. The City's match requirement of \$154,302 was paid in FY 2023/24. A contingency is budgeted for potential obligations for changes in construction that may be requested by the City.

### General Plan Goals/Policies

Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design						
Construction						
Contingency		\$ 100,000				\$ 100,000
<b>TOTAL USES</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000
<b>SOURCE(S)</b>						
276 - Growth Impact Fees		\$ 100,000				\$ 100,000
<b>TOTAL FUNDS</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000

## RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 38	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 350,000.00	\$ -	\$ -	\$ -	\$ -	\$ 350,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

This project will install pedestrian crossing enhancements at three mid-block crossings on arterial roadways. The enhancements include continental markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons. The three mid-block crossings are: San Pablo Ave. & Third Ave.; San Pablo Ave. & Quinan St.; and Pinole Valley Road & Savage Ave.



### History, Status, or Impact if Delayed

Funding for improvements was secured through Cycle 11 HSIP grant funds.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 30,000					\$ 30,000
Construction	\$ 280,000					\$ 280,000
Contingency	\$ 40,000					\$ 40,000
<b>TOTAL USES</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>
<b>SOURCE(S)</b>						
215 - Grant: HSIP	\$ 239,040					\$ 239,040
377 - Arterial Streets Rehabilitation	\$ 110,960					\$ 110,960
<b>TOTAL FUNDS</b>	<b>\$ 350,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 350,000</b>

## RO2301 - ROAD REHABILITATION

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Pavement Management Program				<b>Priority Score :</b> 34	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ 3,250,000.00	\$ 5,000,000	\$ 5,000,000	\$ 3,750,000.00	\$ 3,000,000.00	\$ 20,000,000
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2030		

### Description

Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition.



### History, Status, or Impact if Delayed

Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design	\$ 100,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 800,000
Construction	\$ 3,000,000	\$ 4,600,000	\$ 4,600,000	\$ 3,450,000	\$ 2,700,000	\$ 18,350,000
Contingency	\$ 150,000	\$ 200,000	\$ 200,000	\$ 150,000	\$ 150,000	\$ 850,000
<b>TOTAL USES</b>	<b>\$ 3,250,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 3,750,000</b>	<b>\$ 3,000,000</b>	<b>\$ 20,000,000</b>
<b>SOURCE(S)</b>						
215 - Measure J	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,500,000
200 - Gas Tax	\$ 1,500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,500,000
Potential Vehicle Impact Fee	\$ 1,000,000					\$ 1,000,000
Potential Debt Financing		\$ 4,000,000	\$ 4,000,000	\$ 2,750,000	\$ 2,250,000	\$ 13,000,000
<b>TOTAL FUNDS</b>	<b>\$ 3,250,000</b>	<b>\$ 5,000,000</b>	<b>\$ 5,000,000</b>	<b>\$ 3,750,000</b>	<b>\$ 3,000,000</b>	<b>\$ 20,000,000</b>

## RO2102 - TENNENT AVE REHABILITATION

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Pavement Management Program				<b>Priority Score :</b> 43	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input checked="" type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ 37,805.00	\$ -	\$ 750,000	\$ -	\$ -	\$ -	\$ 787,805
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027		

### Description

The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.



### History, Status, or Impact if Delayed

In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.

### General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 50,000				\$ 50,000
Construction		\$ 650,000				\$ 650,000
Contingency		\$ 50,000				\$ 50,000
<b>TOTAL USES</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>
<b>SOURCE(S)</b>						
200 - Gas Tax		\$ 380,000				\$ 380,000
500 - Sewer Enterprise Fund		\$ 100,000				\$ 100,000
325 - City Street Improvements		\$ 270,000				\$ 270,000
<b>TOTAL FUNDS</b>	<b>\$ -</b>	<b>\$ 750,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 750,000</b>

## RO1902 - PEDESTRIAN IMPROVEMENTS AT TENNENT AVE. NEAR RXR

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b> 50		
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>					<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>		
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation							
<input type="checkbox"/> Land/Row Acq. Required								
<input type="checkbox"/> Rehabilitation								
<b>Estimated Expenditures to-date</b>	\$ 55,300.00	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 1,555,300	
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2028			

### Description

In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.



### History, Status, or Impact if Delayed

WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of \$345k.

### General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design		\$ 80,000				\$ 80,000	
Construction		\$ 600,000	\$ 650,000			\$ 1,250,000	
Contingency		\$ 70,000	\$ 100,000			\$ 170,000	
<b>TOTAL USES</b>	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 1,500,000	
<b>SOURCE(S)</b>							
325 - Grant: STMP Fees		\$ 70,000	\$ 80,000			\$ 150,000	
215 - Grant: OBAG		\$ 650,000	\$ 370,000			\$ 1,020,000	
106 - Measure S 2014		\$ 30,000	\$ 300,000			\$ 330,000	
<b>TOTAL FUNDS</b>	\$ -	\$ 750,000	\$ 750,000	\$ -	\$ -	\$ 1,500,000	

## RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

<b>Functional Area :</b> Streets & Roads		<b>Project Origin :</b> End of Life Cycle				<b>Priority Score :</b> 55	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input checked="" type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ 1,169,005.00	\$ 1,915,894.00	\$ 28,800,000	\$ -	\$ -	\$ -	\$ 31,884,899
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2027		

### Description

The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded list.



### History, Status, or Impact if Delayed

The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP. In October 2022, a draft type selection report was submitted to Caltrans for review. This report is the first step to request additional funding allocations from the Caltrans HBP to complete the PS&E phase and construction phase of the project.

### General Plan Goals/Policies

Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.

### Summary of Capital Cost

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Project Management	\$ 133,579	\$ 2,150,000				\$ 2,283,579	
Planning & Design	\$ 1,782,315					\$ 1,782,315	
Construction	-	\$ 26,650,000				\$ 26,650,000	
Contingency	-						
<b>TOTAL USES</b>	<b>\$ 1,915,894</b>	<b>\$ 28,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,715,894</b>	
SOURCE(S)							
325 - Grant: HBP	\$ 41,394					\$ 41,394	
325 - Grant: STMP Fees	\$ 1,499,189					\$ 1,499,189	
215 - Grant: TLC	\$ 133,579					\$ 133,579	
106 - Measure S 2014	\$ 241,732					\$ 241,732	
Expected to be grant funded		\$ 28,800,000				\$ 28,800,000	
<b>TOTAL FUNDS</b>	<b>\$ 1,915,894</b>	<b>\$ 28,800,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,715,894</b>	

## IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

<b>Functional Area :</b> Infrastructure Assessment		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b>		
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>	
<input type="checkbox"/>	New	<input type="checkbox"/>	Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>		<b>Year 4 FY 2028-29</b>
<input type="checkbox"/>	Replacement	<input type="checkbox"/>	Renovation					
<input type="checkbox"/>	Land/Row Acq. Required							
<input type="checkbox"/>	Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000	
<b>Project Start</b>	7/1/2027				<b>Estimated Completion</b> 6/30/2028			

### Description

The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

### Summary of Capital Cost


USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning			\$ 150,000			\$ 150,000
Design						
Construction						
Contingency						
<b>TOTAL USES</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000
<b>SOURCE(S)</b>						
106 - Measure S 2014			\$ 150,000			\$ 150,000
<b>TOTAL FUNDS</b>	\$ -	\$ -	\$ 150,000	\$ -	\$ -	\$ 150,000

## IN2105 - APPIAN WAY COMPLETE STREETS

<b>Functional Area :</b> Infrastructure Assessment		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b>		
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>					<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>		
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation							
<input type="checkbox"/> Land/Row Acq. Required								
<input type="checkbox"/> Rehabilitation								
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027			

**Description**

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.



**History, Status, or Impact if Delayed**

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

**General Plan Goals/Policies**

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

**Summary of Capital Cost**

USE(S)	Budget	Projected Budget					Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030	
Planning							
Design		\$ 100,000				\$ 100,000	
Construction							
Contingency							
<b>TOTAL USES</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	
<b>SOURCE(S)</b>							
325 - Grant: STMP Fees		\$ 100,000				\$ 100,000	
<b>TOTAL FUNDS</b>	\$ -	\$ 100,000	\$ -	\$ -	\$ -	\$ 100,000	

## IN2103 - RECYCLED WATER FEASIBILITY

<b>Functional Area :</b> Infrastructure Assessment		<b>Project Origin :</b> Council Request				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input type="checkbox"/> New <input type="checkbox"/> Replacement <input type="checkbox"/> Land/Row Acq. Required <input type="checkbox"/> Rehabilitation	<input type="checkbox"/> Expansion <input type="checkbox"/> Renovation	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<b>Estimated Expenditures to-date</b>	\$ 15,152.25	\$ 80,000.00	\$ -	\$ -	\$ -	\$ -	\$ 95,152
<b>Project Start</b>	7/1/2025				<b>Estimated Completion</b> 6/30/2026		

### Description

A feasibility study will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.



### History, Status, or Impact if Delayed

Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Water Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery

### General Plan Goals/Policies

Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning	\$ 80,000					\$ 80,000
Design						
Construction						
Contingency						
<b>TOTAL USES</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>
SOURCE(S)						
500 - Sewer Enterprise Fund	\$ 80,000					\$ 80,000
<b>TOTAL FUNDS</b>	<b>\$ 80,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 80,000</b>

## IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

<b>Functional Area :</b> Infrastructure Assessment		<b>Project Origin :</b> Council Request				<b>Priority Score :</b>		
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>					<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>		
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation							
<input type="checkbox"/> Land/Row Acq. Required								
<input type="checkbox"/> Rehabilitation								
<b>Estimated Expenditures to-date</b>	\$ -	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000	
<b>Project Start</b>	7/1/2026				<b>Estimated Completion</b> 6/30/2027			

### Description

During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.



### History, Status, or Impact if Delayed

The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.

### General Plan Goals/Policies

Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning						
Design		\$ 30,000				\$ 30,000
Construction						
Contingency		\$ 170,000				\$ 170,000
<b>TOTAL USES</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
<b>SOURCE(S)</b>						
100 - General Fund		\$ 200,000				\$ 200,000
<b>TOTAL FUNDS</b>	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000

## IN1703 - STORM DRAIN MASTER PLAN

<b>Functional Area :</b> Infrastructure Assessment		<b>Project Origin :</b> Staff Recommendation				<b>Priority Score :</b>	
<b>Type of CIP</b>		<b>Budget</b>	<b>Unappropriated Subsequent Years</b>				<b>Project Estimate FY 2025 - 2030</b>
<input checked="" type="checkbox"/> New	<input type="checkbox"/> Expansion	<b>Year 1 FY 2025-26</b>	<b>Year 2 FY 2026-27</b>	<b>Year 3 FY 2027-28</b>	<b>Year 4 FY 2028-29</b>	<b>Year 5 FY 2029-30</b>	
<input type="checkbox"/> Replacement	<input type="checkbox"/> Renovation						
<input type="checkbox"/> Land/Row Acq. Required							
<input type="checkbox"/> Rehabilitation							
<b>Estimated Expenditures to-date</b>	\$ 117.46	\$ 275,000.00	\$ -	\$ -	\$ -	\$ -	\$ 275,117
<b>Project Start</b>	7/1/2024				<b>Estimated Completion</b> 6/30/2026		

### Description

Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Policy GM.4.1, Policy CS.7.1

### Summary of Capital Cost

USE(S)	Budget	Projected Budget				Project Estimate
	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	FY 2025 - 2030
Planning	\$ 275,000					\$ 275,000
Design						
Construction						
Contingency						
<b>TOTAL USES</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>
SOURCE(S)						
106 - Measure S 2014	\$ 125,000					\$ 125,000
500 - Sewer Enterprise Fund	\$ 150,000					\$ 150,000
<b>TOTAL FUNDS</b>	<b>\$ 275,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,000</b>

## Goals and Policies

### Community Character Element

GOAL CC.1 Maintain Pinole's unique qualities and sense of place to preserve the established historic and small-town character of the city.

POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.

POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.

POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.

GOAL CC.2 Emphasize and enhance the visual and physical connection between the city's natural environment and the community's quality of life.

POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole's unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.

POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.

GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.

POLICY CC.5.1 Celebrate the city's cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.

POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

### Growth Management Element

GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.

POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.

GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.

POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.

POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.

POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.

GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.

POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

### Land Use & Economic Development Element

GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.

POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.

GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole's residential neighborhoods.

POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole's residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.

GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.

POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

### Housing Element

GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.

POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole's lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods.

GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city's current and future population.

POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.

POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

### Circulation Element

GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.

POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole's three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).

POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.

POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.

GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.

POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.

GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.

POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.

GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.

GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.

POLICY CE.7.1 Enhance the City's Bikeway network through the use of Class I, II, and III bikeways.

POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

### **Community Services and Facilities Element**

GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.

POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.

POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.

GOAL CS.2 Ensure and maintain a high level of public safety in the community.

POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.

GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.

POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.

POLICY CS.3.3 Expand and organize a multi-use trail system.

GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.

POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.

GOAL CS.7 Minimize flooding.

POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.

GOAL CS.9 Provide economical and dependable community services while conserving energy resources.

POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.

GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.

POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

### **Health and Safety Element**

GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazard

GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.

POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.

POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.

POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.

GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.

POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes

POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.

GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.

POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.

GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.

POLICY HS.7.1 Support Regional, state and federal clean water programs.

POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.

POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

### **Natural Resources and Open Space Element**

GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.

POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

### **Sustainability Element**

GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.

POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.

POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.

POLICY SE.1.3 Enhance the energy efficiency of all City facilities.

GOAL SE.4 Optimize energy efficiency and renewable energy.

POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.

GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.

GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990's.

POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.

GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.

POLICY SE.8.7 Work to improve Pinole's pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.

POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.



# **PROPOSED CAPITAL IMPROVEMENT PLAN FY 2025/26 – FY 2029/30**

## **PRIORITY FY 2025/26 CAPITAL PROJECTS**

City Council

May 13, 2025

# PROPOSED CAPITAL IMPROVEMENT PLAN

## FY 2025/26 – FY 2029/30

- The Capital Improvement Plan (CIP) is a five-year plan used to identify and implement the City's capital needs.
- The proposed five-year CIP contains 45 projects and 5 infrastructure assessments under six categories.
- Priority FY 2025/26 Projects include 3 Facilities, 2 Parks, 6 Sanitary Sewer, 2 Stormwater, 11 Streets & Roads, and 2 Infrastructure Assessments.

# STAFF RECOMMENDATION

➤ City Council review and input on the five-year CIP and prioritized FY 2025/26 Projects:

- ❖ Additional projects
- ❖ Changes to proposed projects
- ❖ Potential projects bundling
- ❖ Priorities
- ❖ Funding

# FACILITIES – FY 2025/26 PROJECTS

- Replacement of Pools equipment to avoid potential failure and repeated repairs (\$100,000 Development Impact Fees)
- Zero-emission vehicles and construction of EV charging infrastructure (\$75,000 of 2014 Measure S fund and \$595,000 Climate Implementation Grant)
- City Hall improvements and upgrades to extend its life and improve functionality (\$400,000 Development Impact Fees)



# PARKS – FY 2025/26 PROJECTS

- Improvements to City parks including lighting, playground equipment, shaded structures, landscaping, and paving trails. (Starting with the Dog Park: \$200,000 Development Impact Fees in addition to other funding sources)
- Rehabilitation of the soccer fields including improvements to the irrigation systems and turf (\$250,000 Development Impact Fees)



# SANITARY SEWER – FY 2025/26 PROJECTS

- Replacement of two blowers at the Treatment Plant to avoid equipment downtime (\$280,000 Sewer Enterprise Fees)
- City Program for Private Sewer Lateral funding support to property owners (\$150,000 Sewer Enterprise Fees)
- Effluent outfall to reduce pressure during storm events and increase lifespan of the effluent pipes (\$650,000 Sewer Enterprise Fees)



# SANITARY SEWER – FY 2025/26 PROJECTS

- Rehabilitation of secondary clarifier at the Treatment Plant (\$425,000 Sewer Enterprise Fees)
- Upgrade of the lab equipment and lab remodel at the Treatment Plant (\$150,000 Sewer Enterprise Fees)
- Rehabilitation/replacement of the sewer pump station and force main on San Pablo Avenue and Hazel Street (\$850,000 Sewer Enterprise Fees)



# STORMWATER – FY 2025/26 PROJECTS

- Replacement of structurally deteriorated and failing storm drain pipelines (\$120,000 Measure S 2014)
- Upgrade of stormwater system and installation of trash capture devices to comply with state and regional standards and requirements (\$150,000 Measure S 2014)



# STREETS & ROADS – FY 2025/26 PROJECTS

- Pavement Rehabilitation for long-term improvements such as slurry seal, cape seal, and reconstruction (\$750,000 Measure J, \$1,500,000 Gas Tax, and \$1,000,000 potential Vehicle Impact Fees)
- Sidewalk rehabilitation to assist property owners in maintaining the sidewalks in a safe and accessible manner (\$200,000 City Streets Improvements)
- Accessibility improvements to meet ADA requirements by providing curb ramps (\$150,000 City Street Improvements)



# STREETS & ROADS – FY 2025/26 PROJECTS

- Pavement markings and signage upgrades to meet state requirements and maintain minimum level of retro-reflectivity, which will also accompany pavement rehabilitation projects (\$100,000 City Street Improvements)
- City streetlight upgrades to meet standards for spacing and illumination thereby improving nighttime visibility and enhancing sense of safety and security (\$250,000 Arterial Streets Rehabilitation)
- City signal upgrades through the installation of video detection, accessible devices, upgrade of controllers, upgrade of software, battery back-up system and/or designated left-turn phasing (\$200,000 Arterial Streets Rehabilitation)



# STREETS & ROADS – FY 2025/26 PROJECTS

- Replacement of the San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad – PE Phase (\$1,674,162 Federal and regional grants, and \$241,732 Measure S 2014)
- Safety Improvements on Arterial Roadways and pedestrian crossing enhancements (\$239,040 HSIP grant, and \$110,960 Arterial Streets Rehabilitation)
- Traffic Calming Program to change drivers' behavior and reduce travel speeds through the installation of physical devices such as driver feedback signs, curb extensions, speed cushions, and roundabouts (\$200,000 City Street Improvements)



# STREETS & ROADS – FY 2025/26 PROJECTS

- Road Maintenance and Repairs such as potholing (\$350,000 Measure S 2006)
- Update of the City's 2004 ADA Transition Plan for Public Improvements (\$250,000 City Street Improvements)

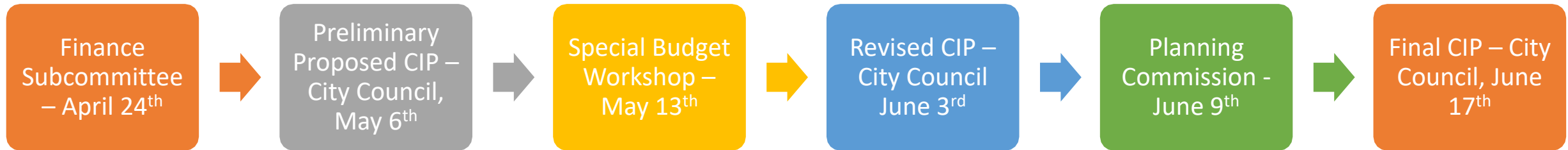


# INFRASTRUCTURE ASSESSMENTS – FY 2025/26 PROJECTS

- Recycled Water Feasibility Study to plan and phase the construction of future recycled water distribution system infrastructure (\$80,000 Sewer Enterprise Fees)
  
- Development of a Storm Drain Master Plan to analyze existing collection system and guide future improvements and funding allocation (\$125,000 Measure S 2014, \$150,000 Sewer Enterprise Fees)



# REVIEW AND APPROVAL PROCESS



# BUDGET SUMMARY



FY 2025-26 THROUGH FY 2029-30  
FIVE-YEAR CAPITAL IMPROVEMENT PLAN

SOURCES BY FUND	FY 2025-26	FY 2026-27	FY 2027-28	FY 2028-29	FY 2029-30	5-Year Total
100 - General Fund	\$ -	\$ 200,000	\$ -	\$ -	\$ -	\$ 200,000
105 - Measure S 2006	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 350,000	\$ 1,750,000
106 - Measure S 2014	\$ 711,732	\$ 1,923,000	\$ 720,000	\$ 250,000	\$ 250,000	\$ 3,854,732
200 - Gas Tax	\$ 1,500,000	\$ 880,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 3,880,000
214 - Solid Waste	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
215 - Grant: TLC	\$ 133,579	\$ -	\$ -	\$ -	\$ -	\$ 133,579
215 - Grant: Climate Implementation Grant - MTC	\$ 595,000	\$ 357,000	\$ -	\$ -	\$ -	\$ 952,000
215 - Grant: HSIP	\$ 239,040	\$ -	\$ -	\$ -	\$ -	\$ 239,040
215 - Measure J	\$ 750,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 250,000	\$ 2,500,000
215 - Grant: OBAG	\$ -	\$ 650,000	\$ 370,000	\$ -	\$ -	\$ 1,020,000
275 - Parkland Dedication	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
276 - Growth Impact Fees	\$ 950,000	\$ 1,868,000	\$ 620,000	\$ 220,000	\$ 250,000	\$ 3,908,000
324 - Public Facilities Fund	\$ -	\$ 582,000	\$ 400,000	\$ -	\$ -	\$ 982,000
325 - City Street Improvements	\$ 900,000	\$ 1,075,000	\$ 700,000	\$ 700,000	\$ 650,000	\$ 4,025,000
325 - Grant: TDA Article 3	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
325 - Grant: STMP Fees	\$ 1,499,189	\$ 170,000	\$ 80,000	\$ -	\$ -	\$ 1,749,189
325 - Grant: HBP	\$ 41,394	\$ -	\$ -	\$ -	\$ -	\$ 41,394
377 - Arterial Streets Rehabilitation	\$ 560,960	\$ 450,000	\$ 400,000	\$ 350,000	\$ 350,000	\$ 2,110,960
500 - Sewer Enterprise Fund	\$ 2,735,000	\$ 5,650,000	\$ 4,480,000	\$ 4,995,000	\$ 2,835,000	\$ 20,695,000
Potential Debt Financing	\$ -	\$ 4,000,000	\$ 4,000,000	\$ 2,750,000	\$ 2,250,000	\$ 13,000,000
Potential Vehicle Impact Fee	\$ 1,000,000	\$ -	\$ -	\$ -	\$ -	\$ 1,000,000
Sources Total	\$ 11,965,894	\$ 18,655,000	\$ 13,120,000	\$ 10,615,000	\$ 7,685,000	\$ 62,040,894
Unfunded Total	\$ -	\$ 515,000	\$ -	\$ 1,050,000	\$ 500,000	\$ 2,065,000
Total Sources Required	\$ 11,965,894	\$ 19,170,000	\$ 13,120,000	\$ 11,665,000	\$ 8,185,000	\$ 64,105,894



# Q & A

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