



**CITY COUNCIL**  
Cameron Sasai, Mayor  
Anthony Tave, Mayor Pro Tem  
Norma Martínez-Rubin, Council Member  
Devin T. Murphy Council Member  
Maureen Toms Council Member

## **PINOLE CITY COUNCIL MEETING AGENDA**

**May 6, 2025  
5:00 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET  
OR**

**Attend VIA ZOOM TELECONFERENCE – Details provided below**

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### **How to Submit Public Comments:**

#### **In Person:**

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

#### **Via Zoom:**

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

#### **From a PC, Mac, iPad, iPhone or Android:**

<https://us02web.zoom.us/j/89335000272>

**Webinar ID: 893 3500 0272**

**By phone:** +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press \*9 if connecting via telephone) which will alert staff that you have a comment to provide and press \*6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

#### **Written Comments:**

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to [comment@pinole.gov](mailto:comment@pinole.gov)** Please indicate which item on the agenda you are commenting on in the subject line of your email.

## OTHER WAYS TO WATCH THE MEETING

**LIVE ON CHANNEL 26.** They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at [www.pinoles.gov](http://www.pinoles.gov).

**VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE,** [www.pinoles.gov](http://www.pinoles.gov) and remain archived on the site for five (5) years.

**If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or [hbelle@pinoles.gov](mailto:hbelle@pinoles.gov).**

**Americans With Disabilities Act:** In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

**Note:** Staff reports are available for inspection on the City Website at [www.pinoles.gov](http://www.pinoles.gov). You may also contact the City Clerk via e-mail at [hbelle@pinoles.gov](mailto:hbelle@pinoles.gov).

**Ralph M. Brown Act. Gov. Code § 54950.** In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.



**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS**

**2. LAND ACKNOWLEDGMENT**

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

**3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT**

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

**4. CONVENE TO A CLOSED SESSION**

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

**A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS**

Gov. Code § 54956.8

Property: 2100 San Pablo Ave.

Agency negotiators: Kelcey Young, City Manager and Eric Casher, City Attorney

Negotiating party: Art Pakpour

Under negotiation: Price and Terms

**5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION**

**6. CITIZENS TO BE HEARD (Public Comments)**

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

**7. REPORTS & COMMUNICATIONS**

**A. Mayor Report**

**1. Announcements**

**B. Mayoral & Council Appointments**

**C. City Council Committee Reports & Communications**

**D. Council Requests for Future Agenda Items**

**E. City Manager Report / Department Staff**

**F. City Attorney Report**

## 8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

### A. Proclamations

1. Municipal Clerk's Week
2. Economic Development Week
3. Public Works Week
4. Police Officer Week and Peace Officer Memorial Day
5. Public Service Recognition Week
6. P-Lo Day

### B. Presentations

1. Animal Control Services Update (Director Dwyer)
2. Pension Program Review and Cost Management Strategy Assessment

## 9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on April 15, 2025.
- B. Receive the April 12, 2025 – May 2, 2025, List of Warrants in the Amount of \$1,863,798.58 and the April 25, 2025 Payroll in the amount of \$546,571.66.
- C. Adopt a Resolution Approving the Appian Village Final Subdivision Map (FM 25-01) **Action: Adopt Resolution per Staff Recommendation (David Hanham)**
- D. Approve An Agreement For A Citywide Copier-Replacement and Maintenance Agreement **Action: Adopt Resolution Per Staff Recommendation (Fiona Epps)**
- E. Resolution authorizing RecycleMore the authority to enter into a Post Collection Agreement with Republic Services **Action: Adopt Resolution per Staff Recommendation (Kelcey Young)**
- F. Fiscal Year 2025/26 Financial and Investment Policies **Action: Adopt a Resolution (Markisha Guillory)**
- G. Adopt a Resolution to Approve a List of Projects for Fiscal Year 2025-26 Funded by SB 1: The Road Repair and Accountability Act of 2017 **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**

## 10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the

completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

- A. FY 2025/26 Master Fee Schedule **Action: Conduct Public Hearing and Adopt Resolution per Staff Recommendation (Markisha Guillory)**

**11. OLD BUSINESS**

None

**12. NEW BUSINESS**

- A. FY 2025/26 Preliminary Proposed Operating and Capital Budget **Action: Receive Report (Markisha Guillory)**
- B. Fiscal Year 2025-26 Draft Baseline Budget and Five-Year Capital Improvement Plan **Action: Review of Five-Year CIP (Heba El-Guindy)**

**13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)**

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

- 14. ADJOURNMENT** to the Regular City Council Meeting of May 20, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

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Heather Bell, CMC

City Clerk

POSTED: Thursday, May 1, 2025 at 3:30 pm



# Proclamation

## **56<sup>th</sup> ANNUAL PROFESSIONAL MUNICIPAL CLERKS WEEK MAY 4 - 10, 2025**

***WHEREAS,** The Office of the Professional Municipal Clerk, a time honored and vital part of local government exists throughout the world; and*

***WHEREAS,** The Office of the Professional Municipal Clerk is the oldest among public servants; and*

***WHEREAS,** Dawn G. Abrahamson, a long-time Pinole resident, began her municipal career for the City of Pinole in 1984 where she served in a variety of capacities including Deputy City Clerk, Human Resource Analyst, and Executive Assistant to the Mayor and Council. She was officially appointed Deputy City Clerk for the City of Pinole in 1994; and*

***WHEREAS,** Dawn G. Abrahamson has continued her career as a City Clerk for over 35 years and through professional organizations has served as a dedicated mentor and educator in the field; and*

***WHEREAS,** She has served on numerous committees of the City Clerk's Association of California (CCAC), received the President's Award of Distinction in 2002 in recognition for her contribution to both the City Clerks' Association of California and her community and in 2008, received the President's Award of Distinction in honor and recognition of her professional achievements in the category of Legislative Procedures; and*

***WHEREAS,** In April of 2017, Dawn received the "Pat Hammers Spirit Award" in recognition of her devotion to promoting the advancement and professional growth in clerks and the profession; and*

***WHEREAS,** In May of 2024, Dawn was installed as the International Institute of Municipal Clerks President-Elect and on May 21, 2025, she will be installed as the President, a great achievement that the City Council wishes to recognize.*

***NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the City of Pinole, proudly recognize do recognize the week of MAY 4 THROUGH 10, 2025, as PROFESSIONAL MUNICIPAL CLERKS WEEK, and further extend appreciation to our Municipal Clerk, Heather Bell, Municipal Deputy City Clerk, Roxane Stone, and Administrative Assistant, Olivia Tucker, and to all Professional Municipal Clerks for the vital services they perform and their exemplary dedication to the communities they represent.***

**CAMERON SASAI**  
**MAYOR of the City of Pinole**



*Dated: May 6, 2025*



# Proclamation

## ECONOMIC DEVELOPMENT WEEK MAY 11–17, 2025

***WHEREAS**, economic development is a critical component of vibrant, resilient, and inclusive communities, with more than 100,000 economic development professionals worldwide working to create, retain, and expand high-quality job opportunities and support long-term equitable growth; and*

***WHEREAS**, economic development helps build strong neighborhoods, promotes sustainability, enhances quality of life, and generates a robust tax base that supports essential public services; and*

***WHEREAS**, economic development professionals work in rural, suburban, and urban settings across the public and private sectors—including cities, counties, chambers of commerce, universities, public-private partnerships, and nonprofit organizations—helping communities grow and thrive; and*

***WHEREAS**, economic developers serve as collaborative stewards and bridge-builders, uniting stakeholders such as residents, businesses, elected leaders, industry partners, and educational institutions to advance workforce development, investment, infrastructure, innovation, and prosperity; and*

***WHEREAS**, in the City of Pinole, the Economic Development Division, established in 2021, implements the City's Economic Development Strategy to attract and retain businesses, support small business growth, activate underutilized sites, and promote a thriving and resilient local economy; and*

***WHEREAS**, since 1926, the International Economic Development Council has led the profession globally, promoting equitable, inclusive, and sustainable economic advancement through education, advocacy, and innovation; and*

***NOW, THEREFORE, I, Cameron Sasai**, Mayor of the City of Pinole, County of Contra Costa, State of California, do hereby proclaim the week of **May 11 through May 17, 2025**, as **Economic Development Week** in the City of Pinole and urges all community members to recognize the significant contributions that economic development professionals make to the well-being and vitality of our city.*

**CAMERON SASAI**  
Mayor of the City of Pinole

Dated: May 6, 2025







# *Proclamation*

## **NATIONAL PUBLIC WORKS WEEK MAY 18 – 24, 2025**

**WHEREAS**, since 1960, the American Public Works Association (APWA) has sponsored National Public Works Week; and

**WHEREAS**, across North America, more than 32,000 members in the US and Canada use the Public Works Week to energize and educate the public on the importance of public works to their daily lives; and

**WHEREAS**, public infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, wastewater treatment and solid waste systems, public buildings, parks, and other structures and facilities essential for our citizens; and

**WHEREAS**, the City of Pinole public works professionals focus on infrastructure, facilities and services that are of vital importance to achieving sustainable and resilient communities and to the public health, high quality of life and well-being of the people of Pinole; and

**WHEREAS**, it is in the public interest in the City of Pinole to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and

**WHEREAS**, Pinole Public Works carry out hundreds of public service requests on a monthly basis covering parks, roads, streetlights, traffic signals, fleet, facilities, stormwater, sewer, illegal dumping, and graffiti; and

**WHEREAS**, Pinole Public Works operate the Pinole-Hercules Water Pollution Control Plant (WPCP), and maintain and operate the wastewater collection system serving the Pinole communities; and

**WHEREAS**, Pinole Public Works review development plans, perform inspections and issue permits associated with work in the public right-of-way; and

**WHEREAS**, Pinole Public Works plan, design and construct capital improvement projects including the regionally significant San Pablo Avenue bridge project; and

**WHEREAS**, Pinole Public Works will soon complete the Active Transportation Plan which will be used as a guide in implementing complete streets including bicycle and pedestrian facilities; and

**WHEREAS**, Pinole Public Works will soon embark annual programs focused on upgrades to the road system in response to a community priority identified by the Measure I survey; and

**WHEREAS**, the year 2025 marks the 65<sup>th</sup> annual National Public Works Week sponsored by the APWA.

**NOW, THEREFORE, I, Cameron Sasai**, Mayor of the City of Pinole, County of Contra Costa, State of California, do hereby proclaim the week of May 18 to May 24, 2025 as **National Public Works Week** in the City of Pinole and call upon all citizens of the City of Pinole and civic organizations to acquaint themselves with the issues involved in providing our public works and to recognize the contributions which public works officials make every day to our health, safety, comfort and quality of life.

**Cameron Sasai**  
Mayor of the City of Pinole

Dated: May 6, 2025





# *Proclamation*

**POLICE OFFICER WEEK**  
**MAY 12-18, 2025**  
**PEACE OFFICER'S MEMORIAL DAY**  
**MAY 15, 2025**

***WHEREAS**, there are over 900,000 law enforcement officers serving in communities across the United States, including our current 24 sworn members of the Pinole Police Department; and*

***WHEREAS**, in a Resolution approved by the United States Congress in 1962, the President is authorized and requested to issue proclamations designating May 15<sup>th</sup> of each year as Peace Officer's Memorial Day in honor of Federal, State and municipal officers who have been killed or disabled in the line of duty, and designating in each year the calendar week during which May 15 occurs as Police Week; and*

***WHEREAS**, the members of the Pinole Police Department play an essential role in safeguarding the rights and freedoms of the residents of the City of Pinole; and*

***WHEREAS**, three Pinole Peace Officers, Constable Arthur McDonald, Officer John M. Sellers, and Officer Floyd H. Swartz, made the ultimate sacrifice – their lives – to protect the citizens of our City; and*

***WHEREAS**, it is important that all citizens know and understand the problems, duties, and responsibilities of their police department, agency, and that members of our police department recognize their duty to serve the people of our City by safeguarding life and property, by protecting them against violence or disorder, and by protecting the innocent against deception and the weak against oppression or intimidation.*

***NOW, THEREFORE, I, CAMERON SASAI**, Mayor of the City of Pinole, County of Contra Costa, State of California, call upon all citizens of the City of Pinole and upon all patriotic, civic and educational organizations to observe the week of **May 12 - 18** as **POLICE OFFICER WEEK**, commemorating law enforcement officers in our community and across the nation, past and present, who, by their faithful and loyal devotion to their responsibilities, have rendered a dedicated service to their communities.*

*I further call upon all citizens of the City of Pinole to observe **May 15, 2025**, as **PEACE OFFICER'S MEMORIAL DAY** in honor of those law enforcement officers who, through their courageous deeds, have made the ultimate sacrifice to their community or have been disabled in the performance of duty. Let us also recognize and pay respect to the survivors of our fallen heroes.*

**CAMERON SASAI**  
**MAYOR of the City of Pinole**



Dated: May 6, 2025





# *Proclamation*

## **PUBLIC SERVICE RECOGNITION WEEK**

**May 4-10, 2025**

**WHEREAS**, Americans are served every single day by public servants at the federal, state, county, and city levels. These individuals do the work that keeps our nation working; and across our nation, public employees take not only positions, but oaths; and

**WHEREAS**, Public Service Recognition Week is a time set aside each year to honor all individuals who serve our nation as federal, state, county, and local government employees; and

**WHEREAS**, many public servants risk their lives each day in service to the people of our communities, as well as operate our public facilities and provide the diverse services desired by the American people with integrity and efficiency; and

**WHEREAS**, public servants provide institutional knowledge, experience, and continuity that supports the long-term sustainability of our community assets and organizational history; and

**WHEREAS**, here in our city, our staff promotes and sustains the high quality of life in Pinole, and in partnership with our community delivers cost-effective services in a personal, responsive, and innovative manner; and

**WHEREAS**, the City of Pinole has 99 dedicated regular employees, of which 19% have over one decade of continuous service to our community, and of those employees, 37% have over two decades of continuous service to our community; and

**WHEREAS**, in 2024, the following City of Pinole employees celebrated milestone years of service.

Leticia Andreas – 5 years  
Heather Bell – 5 years  
Joseph Bingaman – 5 years  
Anthony Colden – 5 years

David Hanham – 5 years  
Erick Wilson – 5 years  
Jose Garcia – 15 years  
Jennifer Witschi – 15 years

**NOW, THEREFORE, I, CAMERON SASAI**, the Mayor of the City of Pinole do hereby proclaim that **May 4, 2025, to May 10, 2025, as Public Service Recognition Week**. All citizens are encouraged to recognize the accomplishments and contributions of government employees at all levels — federal, state, county, and city — and especially our City of Pinole employees.

**CAMERON SASAI**  
**MAYOR of the City of Pinole**

Dated: May 6, 2025







# Proclamation

**P-LO DAY  
MAY 7, 2025**

**WHEREAS**, May 7th marks the birthday of Paulo Rodriguez, professionally known as P-Lo, a Filipino-American rapper, producer, and cultural icon born and raised in the City of Pinole, California; and

**WHEREAS**, as a founding member of the HBK Gang and a prolific producer behind the West Coast's contemporary sound, P-Lo has worked with renowned artists such as Wiz Khalifa, Flo Rida, G-Eazy, Kehlani, Yo Gotti, E-40, and Too \$hort all while remaining rooted in his hometown and uplifting the Bay Area music scene; and

**WHEREAS**, P-Lo's contributions to music began early in his life, producing music as a teenager in his Pinole bedroom and later helping define the sound of a generation with tracks like "Act Right" & "GDFR" and his own solo hits including "Put Me on Somethin'" and "Same Squad", showcasing both innovation and cultural pride that made him known as an architect of the modern West Coast sound; and

**WHEREAS**, P-Lo has not only elevated Bay Area hip-hop to national and international stages, but he has also been a visible advocate for Filipino-American representation in entertainment, breaking boundaries and inspiring a new generation of Asian American artists to pursue creative careers unapologetically; and

**WHEREAS**, through his authenticity, humility, and pride in his roots, P-Lo has served as a role model for youth in Pinole and beyond, using his platform to highlight the importance of community, identity, and perseverance; and

**WHEREAS**, P-Lo has consistently returned to his hometown of Pinole, supporting local causes, events, and youth programs, and proudly representing the city in his music and interviews, helping put Pinole on the map as a creative hub; and

**WHEREAS**, beyond his service to the City of Pinole, P-Lo has brought honor to his hometown, becoming an ambassador for the San Francisco 49ers, San Francisco Giants, Golden State Warriors, and the San Jose Earthquakes; and

**WHEREAS**, the observance of P-Lo Day in Pinole celebrates not only artistic achievement, but also the power of cultural expression, community engagement, and the enduring influence of a hometown hero who never forgot where he came from.

**NOW, THEREFORE, I, CAMERON SASAI**, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **MAY 7, 2025 AS P-LO DAY** in the City of Pinole and encourage all residents to recognize, honor, and celebrate the achievements of Paulo "P-Lo" Rodriguez through music, community service, and cultural pride.

**CAMERON SASAI**  
MAYOR of the City of Pinole

Dated: May 6, 2025



# CONTRA COSTA ANIMAL SERVICES

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## Animal Services Update

Pinole City Council

May 6, 2025



ANIMAL  
SERVICES  
CONTRA COSTA COUNTY

Ben Winkleblack  
Animal Services Director



# Department Summary



## Field Services

Provides enforcement and community services to support administrative hearings for dangerous animals and noise violations



## Shelter Operations & Medical Services

Provides basic daily care and necessary medical care to animals  
Public low-cost and targeted spay and neuter services for owned animals and unowned cats through a no-cost Trap-Neuter-Return (TNR) program  
Public low-cost vaccination clinic



## Administration

Provides administrative oversight of departmental functions and other support such as customer services and dispatch



## Community Services

Supports adoption, lost and found, public events, humane education, and volunteer services

# CCAS Serving Pinole

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## COMPASSION IN ACTION

### Public Safety Services

- Stray & Aggressive Animal Patrols (inc. Livestock)
- Animal Bite Investigations
- Quarantine of Dangerous Animals & Potential Rabies Suspects
- Animal Cruelty Investigations
- Impoundment & Sheltering of Stray/Sick/Injured Pets
- Pet Licensing & Enforcement
- Animal Noise Enforcement
- Deceased Animal Retrieval
- Enforcement of County Dangerous Animal Laws
- Enforcement of State & Local Animal Welfare Laws
- Assisting Local Agencies (Police, Fire, etc.) with Activity Calls
- 24/7 Dispatch Services

### Community Services

- Shelter & Medical Support for Lost/Sick/Injured Pets
- Pet Adoptions (Martinez Shelter)
- Lost Pet Support & Return To Owner (RTO) Services
- Shelter & Care for Animals Displaced by Disaster
- Humane Education Programs
- Public Low-Cost Spay/Neuter Clinic
- Public Low-Cost Vaccination Clinic
- Community Clinics & Adoption Events
- Community Cat Trap-Neuter-Release (TNR) Program
- Customer Service Support
- Volunteer Program

*For more information about our services, visit **[ccasd.org](http://ccasd.org)***

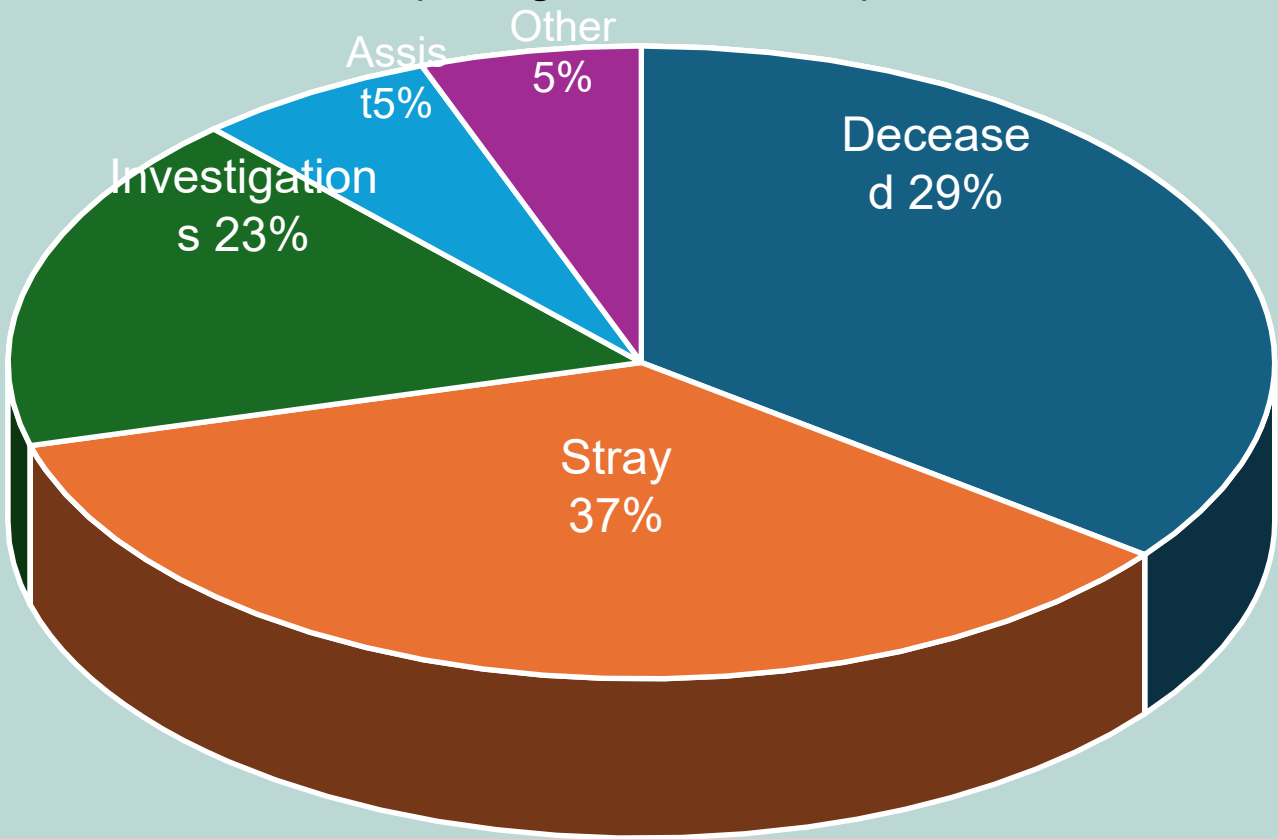


# CCAS Serving Pinole

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## FY 24/25 Field Activities in Pinole

(Through March 31, 2025)



## FY 24/25 Pinole Field Activities

| Stray | Deceased | Investigation | Assist | Other |
|-------|----------|---------------|--------|-------|
| 109   | 83       | 67            | 16     | 13    |

## Shelter Services

- 102 Animals Impounded from Pinole
- 23 Adoptions to Pinole Residents
- 6 Animals from Pinole Reunited with Their Families

# Challenges Identified

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- **Field Services**
  - 5 vacant AS Officer positions
  - CCSO dispatch contract concluded on 1/1/25
- **Shelter Services**
  - Trend of increasing animal intake
  - Overcrowding in the shelter
  - Increasing costs for supplies and staff
    - Medical supply costs increased 40% over previous fiscal year
    - Emergency Veterinary Care Services costs increased almost 100% over previous fiscal year
- **Community Services**
  - Increased need for veterinary care in the community due to affordability and access.



*CCAS's Lt. Weissman responds to a stray Zebra that wound up in a pool*

# Approach to challenges

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## Shelter Operations

- Pathway planning to decrease length of stay
- Improved animal wellness – ongoing
  - Kuranda beds have been donated and provided for all dog enclosures
  - Feline stress reduction project of sound deadening and allowing natural behavior expression
  - Recommendations from Veterinary Behaviorist

## Field Services

- Two Field Services Officers have completed Field Training and are now on full duty
- Dispatch services are now performed by San Ramon Valley Fire
- Ongoing training for Field Staff



Sgt. Flauding impounding livestock



# Community & Outreach Services

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## Outreach Services

- 64 total community events fiscal year-to-date
  - 3 Free Microchip Clinics
  - 4 Free Vaccination Clinic
  - 33 Offsite Adoption Events
  - 24 Humane Education Events
  - Targeted in areas with high number of stray animals

## Measure X – over 3 years

- \$750,000 in total funds provided
  - Pet retention programs
  - Progressive programs to reduce shelter intake and increase animal health in the community
  - Measure X will fund approximately 2,700 surgeries
- Animal Benefit Fund will fund approximately 544 surgeries



Our free Pittsburg Microchip and Vaccine Clinic was a huge success with lines around the block! 🐾

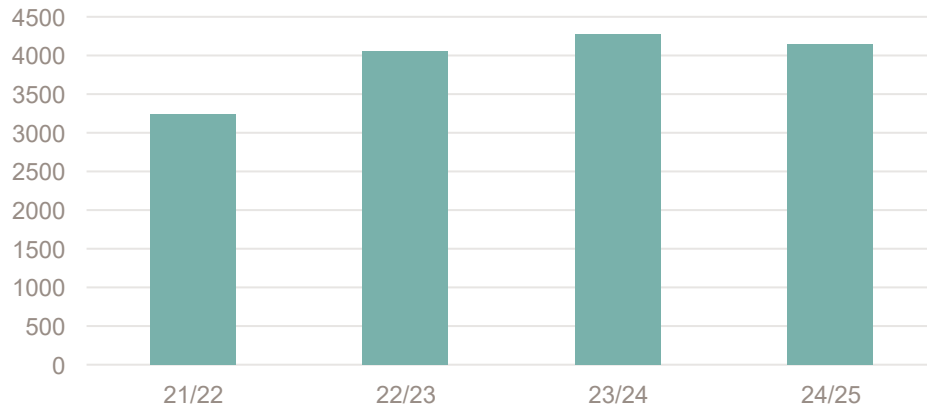
We proudly served **243 families** and helped **404 pets** – 279 dogs and 125 cats.



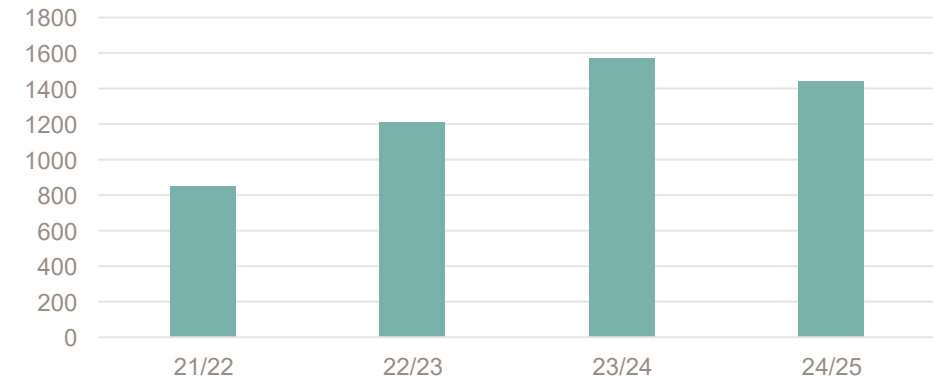
# Fiscal Year to date comparison

8

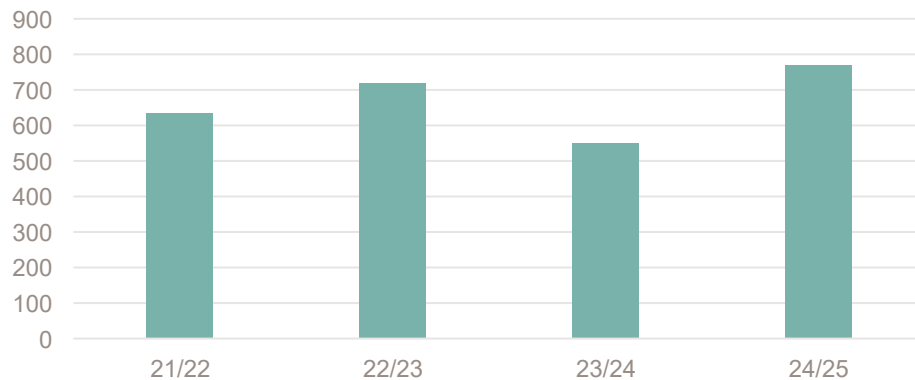
## Animal Intake Fiscal Year to date



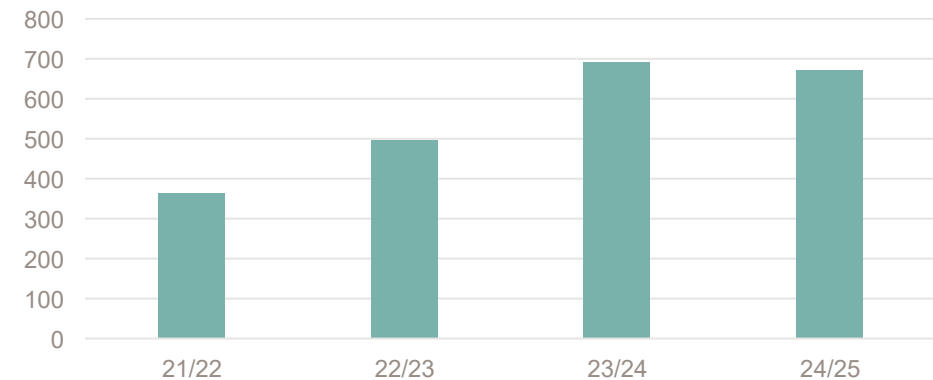
## Adoptions



## Rescue Partner Transfers



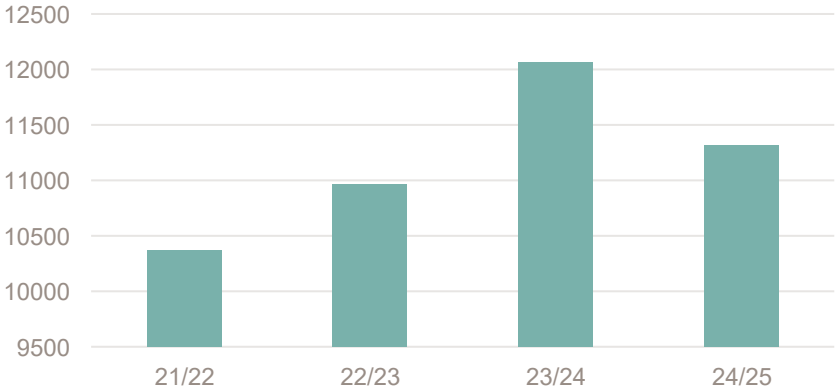
## Euthanasia



# Field Services

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Field Services Activities



## Active DA/PDA Permits by City

### ALL CITIES

| Total          | Total Animals |
|----------------|---------------|
| <b>Total</b>   | <b>112</b>    |
| BRENTWOOD      | 8             |
| CLAYTON        | 2             |
| CONCORD        | 6             |
| DANVILLE       | 6             |
| HERCULES       | 3             |
| LAFAYETTE      | 1             |
| MARTINEZ       | 8             |
| MORAGA         | 3             |
| OAKLEY         | 13            |
| ORINDA         | 1             |
| PINOLE         | 4             |
| PITTSBURG      | 9             |
| PLEASANT HILL  | 3             |
| RICHMOND       | 16            |
| SAN PABLO      | 4             |
| SAN RAMON      | 3             |
| UNINCORPORATED | 14            |
| WALNUT CREEK   | 8             |





# Thank You

10



**ANIMAL  
SERVICES**  
CONTRA COSTA COUNTY

Please contact me with any questions:

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# CITY OF PINOLE

## CALPERS PENSION PROGRAM REVIEW AND COST MANAGEMENT STRATEGY ASSESSMENT



**NHA | ADVISORS**  
Financial & Policy Strategies.  
Delivered.

MAY 6, 2025

# Today's Discussion

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- I. Background on CalPERS Costs
- II. Historical and Projected CalPERS Costs
- III. Cost Management Strategy Overview
- IV. Section 115 Pension Trust Analysis
- V. Conclusion







# **BACKGROUND ON CALPERS COSTS**

# City of Pinole CalPERS Summary

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- } City of Pinole has an **\$48.8M CalPERS Unfunded Accrued Liability (“UAL”)**, as of the latest CalPERS valuation for June 30,2023
  - } **Miscellaneous Plans: \$20.4M | Safety Plans: \$28.4M**
- } CalPERS FY 2023-24 Final Investment Returns: 9.5%\*
  - } Projected to decrease City’s UAL to \$46.1M (as of 6/30/2024); annual budgetary impact from this change will be seen in FY 2026-27
- } City also has **\$2.1M of outstanding Pension Obligation Bonds (POBs)**, as of 6/30/2024
  - } Issued in 2006 to restructure \$6.2M of UAL; matures in 2036
- } Continuing to monitor and manage ongoing CalPERS UAL costs will be critical for fiscal resiliency; especially amid potential assumption changes this year by CalPERS
  - } **Factors to consider:** (1) CalPERS 2025 Asset Liability Management Study and (2) CalPERS FY 2024-25 investment performance given recent stock market losses
  - } **Resources: City maintains \$14.2M Section 115 Trust balance for pensions, as of 3/31/2025**

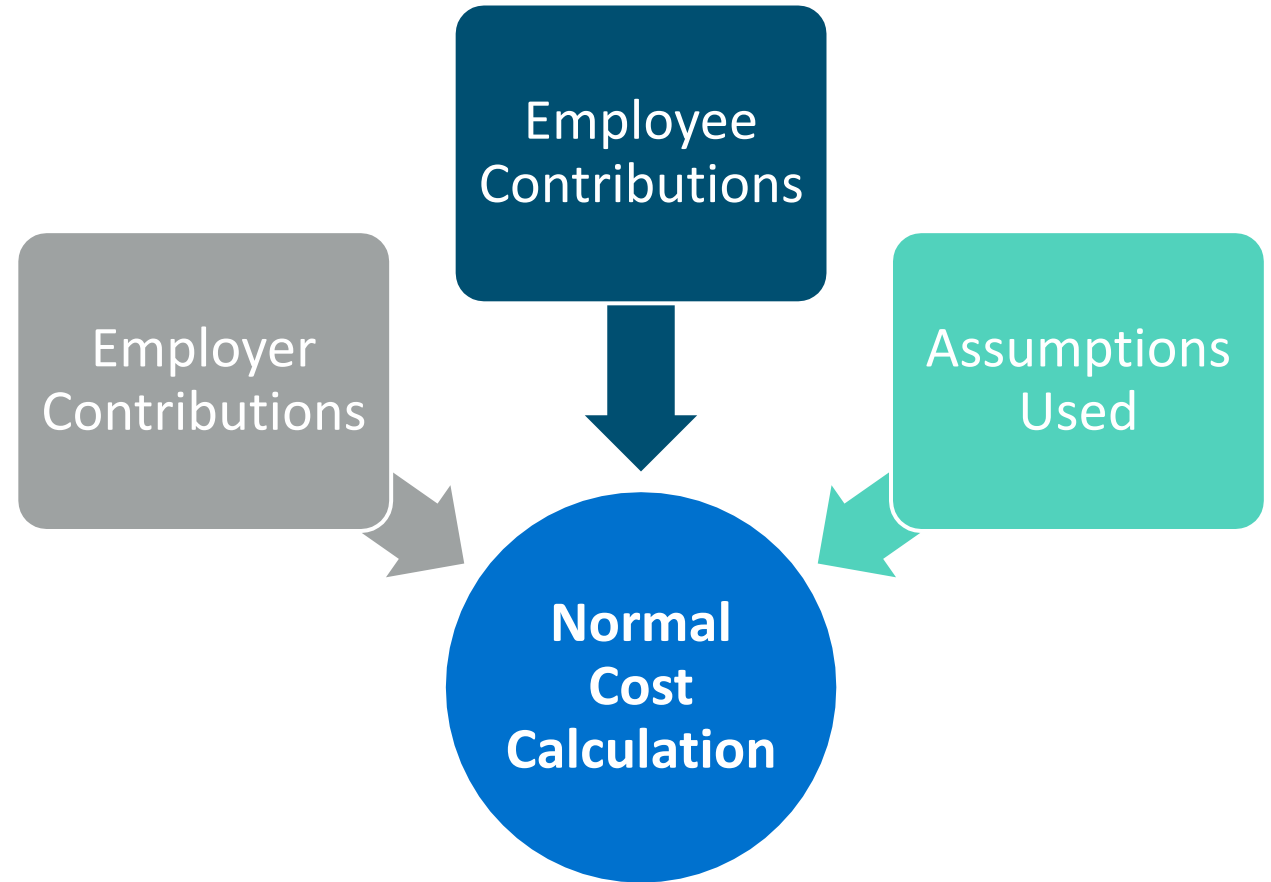


*\*CalPERS’ Money-Weighted Rate of Return, as reported by CalPERS in its FY 2023-24 Annual Comprehensive Financial Report*

## Normal Cost = Annual Cost for Current Employees

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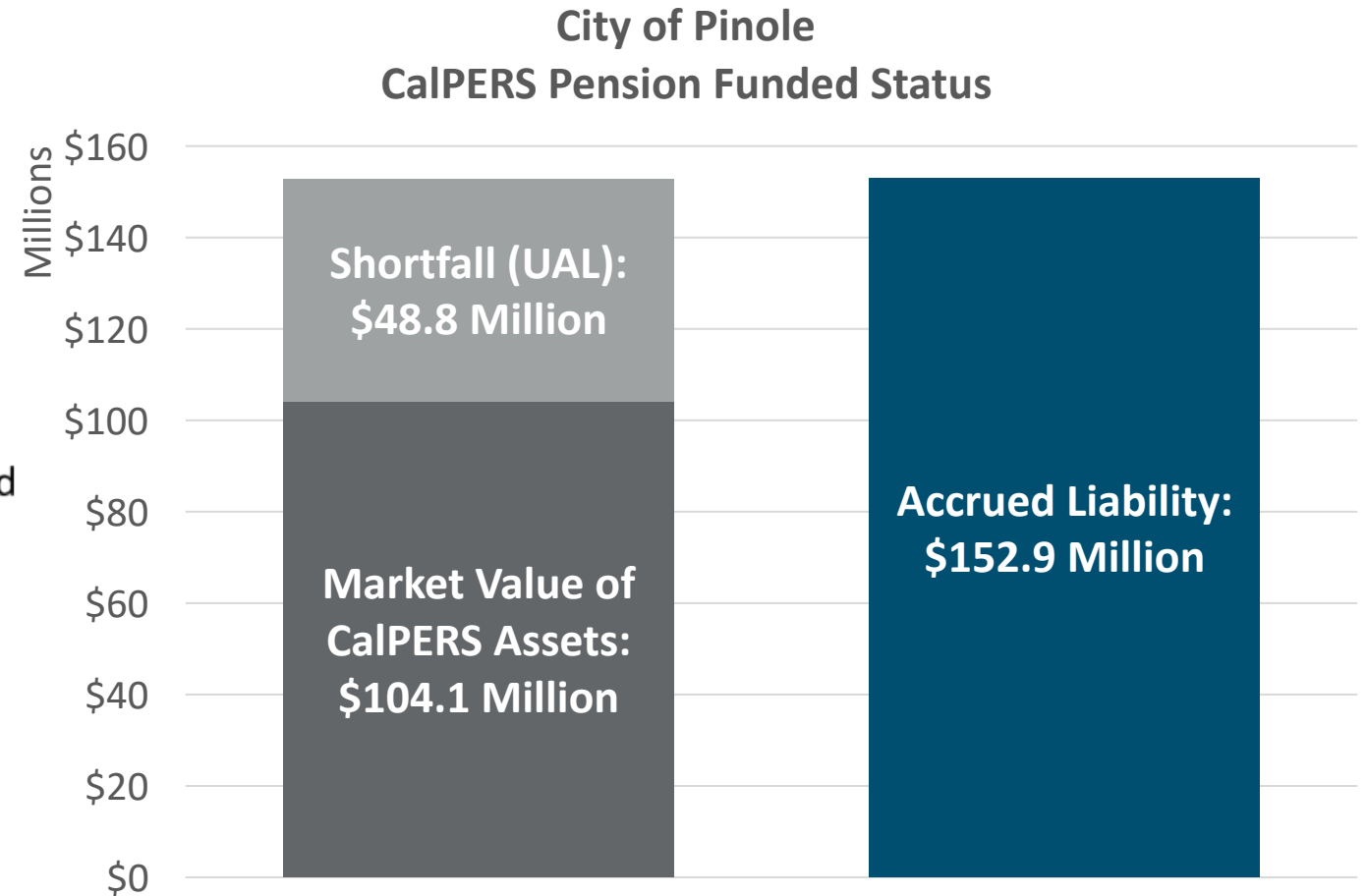
- } Amount needed to fund future retirement benefits based on actuarial calculations (life expectancy, payroll increases, etc.)
- } Benefits are funded as they are earned
- } Maintains the long-term stability of the pension system





# Unfunded Accrued Liability (UAL)

- ▶ Shortfall between the promised pension benefits and the funds currently available in the CalPERS system to pay for those benefits
- ▶ Increases or decreases based on CalPERS investment returns
  - ▶ Impacts amortized over 20 years
    - ▶ Irregular payment shape as UAL comprised of many layers; each with its own term/shape
- ▶ **Funded Ratio**
  - ▶  $\frac{\text{Market Value of Assets}}{\text{Accrued Liability}} = 68.1\%$
  - ▶ Effective Funding Ratio is 77.7% when accounting for Section 115 Trust assets



Source: CalPERS Actuarial Valuation as of June 30, 2023

## Historical PERS Returns

5-Year: 6.6%  
10-Year: 6.2%  
20-Year: 6.7%  
30-Year: 7.7%

# Why CalPERS Costs Have Trended Higher

## Then (late 1990s)...

- } Robust investment returns (10%+)
- } Retirement plans were “Super-Funded” through the late 1990s
- } Earnings on funds were more than adequate to cover retirement costs
- } Super-funded status induced widespread retirement benefits enhancements....
- } Past funding policies led to contribution holidays and “free” benefit improvements

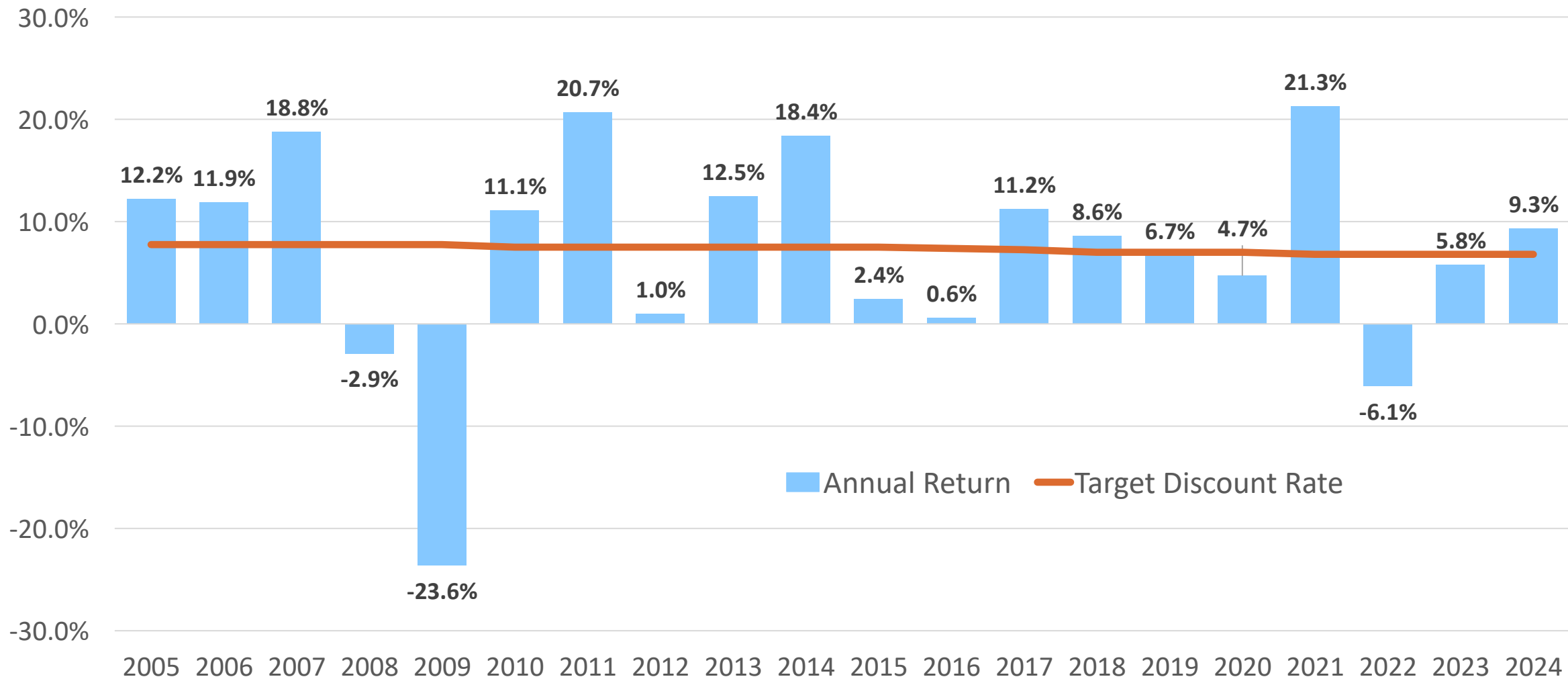
## Now ...

- } Sluggish investment returns (not meeting assumptions)
- } Assumptions have changed/grown more conservative
  - } Discount Rate (assumed rate of investment returns): 8.25% → 7.00% → 6.80%
  - } Inflation rate (prices going up)
  - } Mortality rates (people living longer)
  - } Shorter, more conservative amortizations

All assumptions are to be revisited by PERS Asset Liability Management (ALM) study in 2025.



# CalPERS Historical Preliminary Investment Returns (Time-Weighted)\*



\*Preliminary Investment Returns represent the time-weighted rate of return and reflect private market asset valuations as of March 31, 2024. The money-weighted rate of return, used in the CalPERS ACFR and Valuation Reports may differ from the Preliminary Investment Returns. **Source:** CalPERS.

# How CalPERS Benefits Get Funded

- } Pre-2008 Investment earnings used to make up a higher percentage of total contributions
- } As investments underperform assumptions, employers must make up the difference, unless the additional costs are negotiated with employees

CalPERS  
investment earnings

55¢

CalPERS  
employers

34¢

CalPERS  
members

11¢

**CalPERS Pension Buck: a 20-year Average** *(as of June 30, 2024)*





# City's CalPERS Retirement Plans

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- } 2 Main CalPERS plans: Miscellaneous & Safety
  - } **Miscellaneous:** 299 covered members; \$20.4M UAL
  - } **Safety:** 188 covered members; \$28.4M UAL
- } PEPPRA (effective 2013) helpful to manage long term pension costs for new employees
  - } Enacted revised benefit levels for new plan members
  - } Higher employee contribution rates mean more normal cost is being paid by the employee
- } **However, 98% of current UAL comes from Classic plans and is not impacted by PEPPRA**

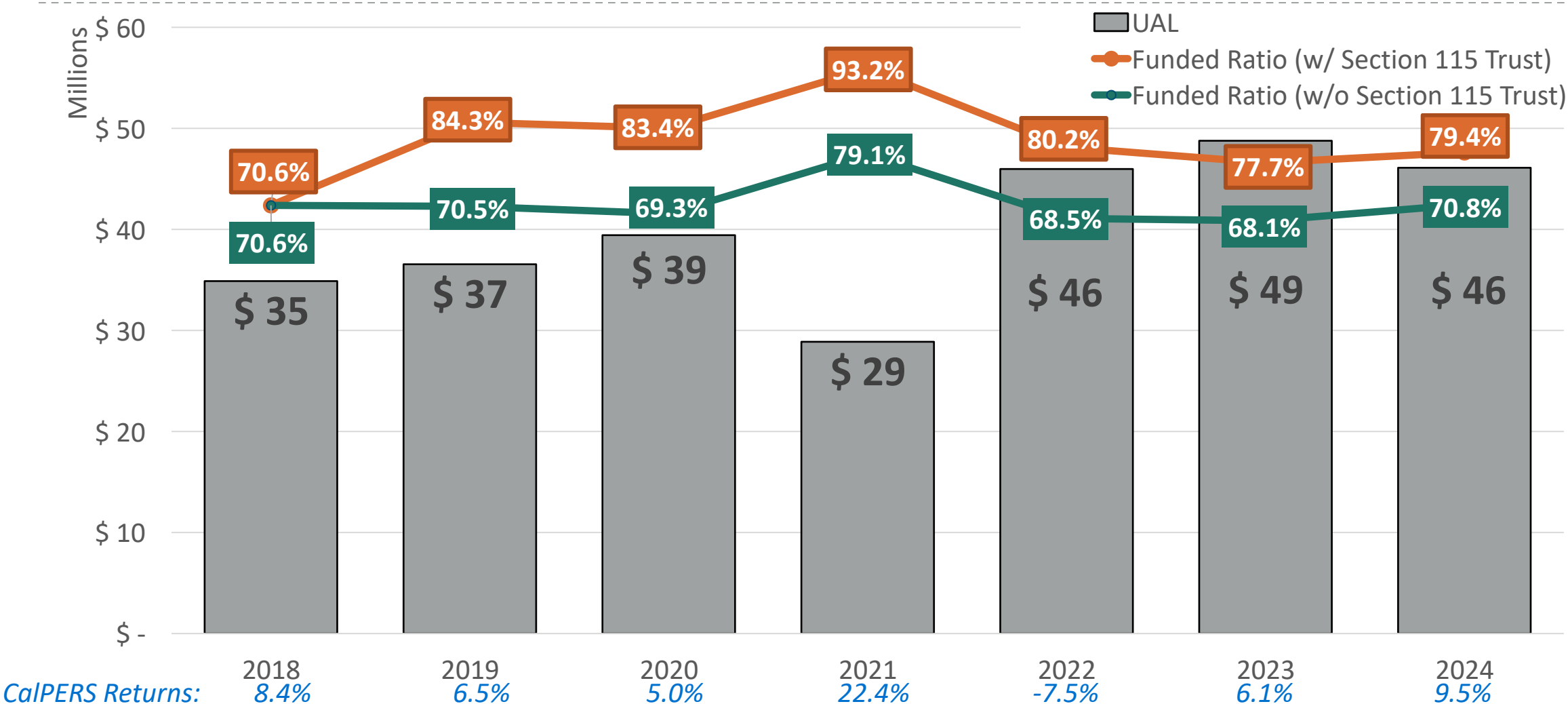




# **HISTORICAL AND PROJECTED CALPERS COSTS**

# History of the City's UAL Balance & Funded Ratio

## Funded Ratio With and Without Section 115 Trust

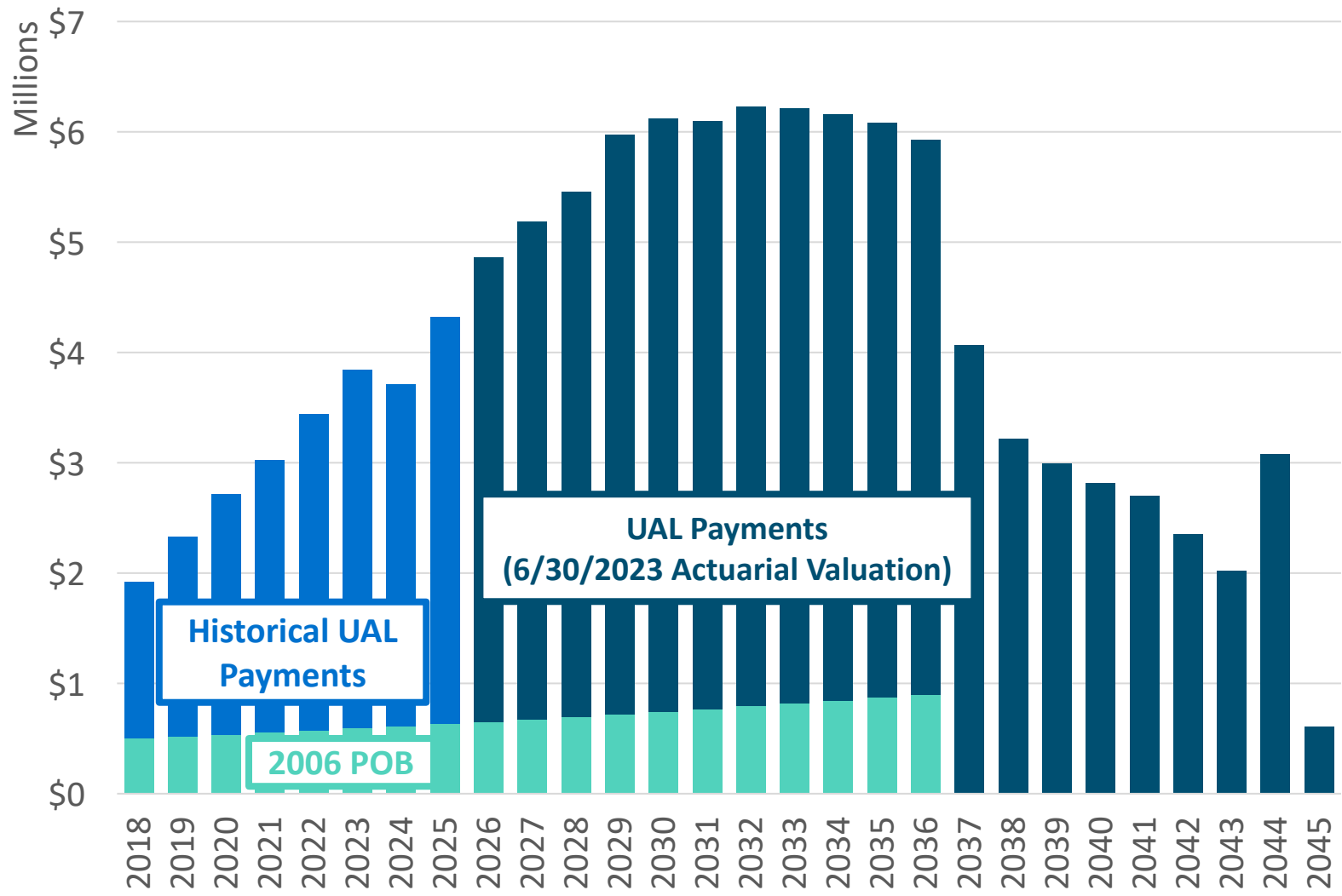


\*CalPERS' Money-Weighted Rate of Return, as reported by CalPERS in its Annual Comprehensive Financial Reports

# Historical and Projected UAL + POB Payment Schedule

UAL Payments Based on CalPERS 6/30/2023 Actuarial Valuation Reports

- } City's UAL payments are rising due to CalPERS underperformance
- } Payments rising to roughly \$6M by end of decade
- } 38% higher than FY 2025 payment
- } Annual Normal Cost payment (not shown in chart) is about \$1.6M through FY 2030



Source: CalPERS Actuarial Valuation Reports.





# CalPERS UAL Sensitivity

## *Planning for Potential Increases to UAL*

- } UAL is sensitive to changes in actuarial assumptions and CalPERS investment performance
- } Continuing to monitor and manage UAL amid potential assumption changes and investment underperformance this year will be key

| City of Pinole -- UAL Sensitivity Analysis |                         |                     |
|--------------------------------------------|-------------------------|---------------------|
| Scenario                                   | UAL Balance (6/30/2025) | Maximum UAL Payment |
| Status Quo (9.5% FY 2024 Return)           | \$45M                   | \$5.1M              |
| <b>3.4% FY 2025 Investment Return</b>      | <b>\$49M</b>            | <b>\$5.6M</b>       |
| <b>6.5% Discount Rate</b>                  | <b>\$52M</b>            | <b>\$5.6M</b>       |
| <b>0.0% FY 2025 Investment Return</b>      | <b>\$53M</b>            | <b>\$6.0M</b>       |



Source: CalPERS Pension Outlook Tool



# **COST MANAGEMENT STRATEGY OVERVIEW**

# Pension Cost-Containment Strategies – Not Mutually Exclusive

Prepay UAL early in Fiscal Year ( $\approx 3.3\%$  discount) – **City Does This**

## Negotiate Cost Sharing With Employees

- New employees already governed by lower cost/benefit PEPRAs plans
- Negotiated cost sharing of the City's share

## Fresh Start Amortization offered by CalPERS

- Pros: Smooths payment, shortens repayment period; reduces overall interest paid from shorter amortization period
- Cons: New structure “locked-in” + increased annual payments in near term; still amortized at discount rate

Use Cash Reserves to Pay Extra (two options) – **City Maintains a Section 115 Trust**

- Section 115 Trust – Separate trust solely dedicated to pension/OPEB
  - City's annual UAL cost and Normal Cost can be supplemented with the Trust
- ADP – direct payments to CalPERS to reduce UAL
  - Choose optimal amortization bases to pay off

Restructure All or Portion of Remaining UAL – **City Did This in 2006**

- Restructure portion of UAL at lower bond interest rate and “smooth out” payments for enhanced budget predictability, near and mid-term potential savings, and preservation of cash for other critical projects **NOT RECOMMENDED GIVEN CURRENT INTEREST RATES**





# **SECTION 115 PENSION TRUST ANALYSIS**



# Section 115 Trust - Overview

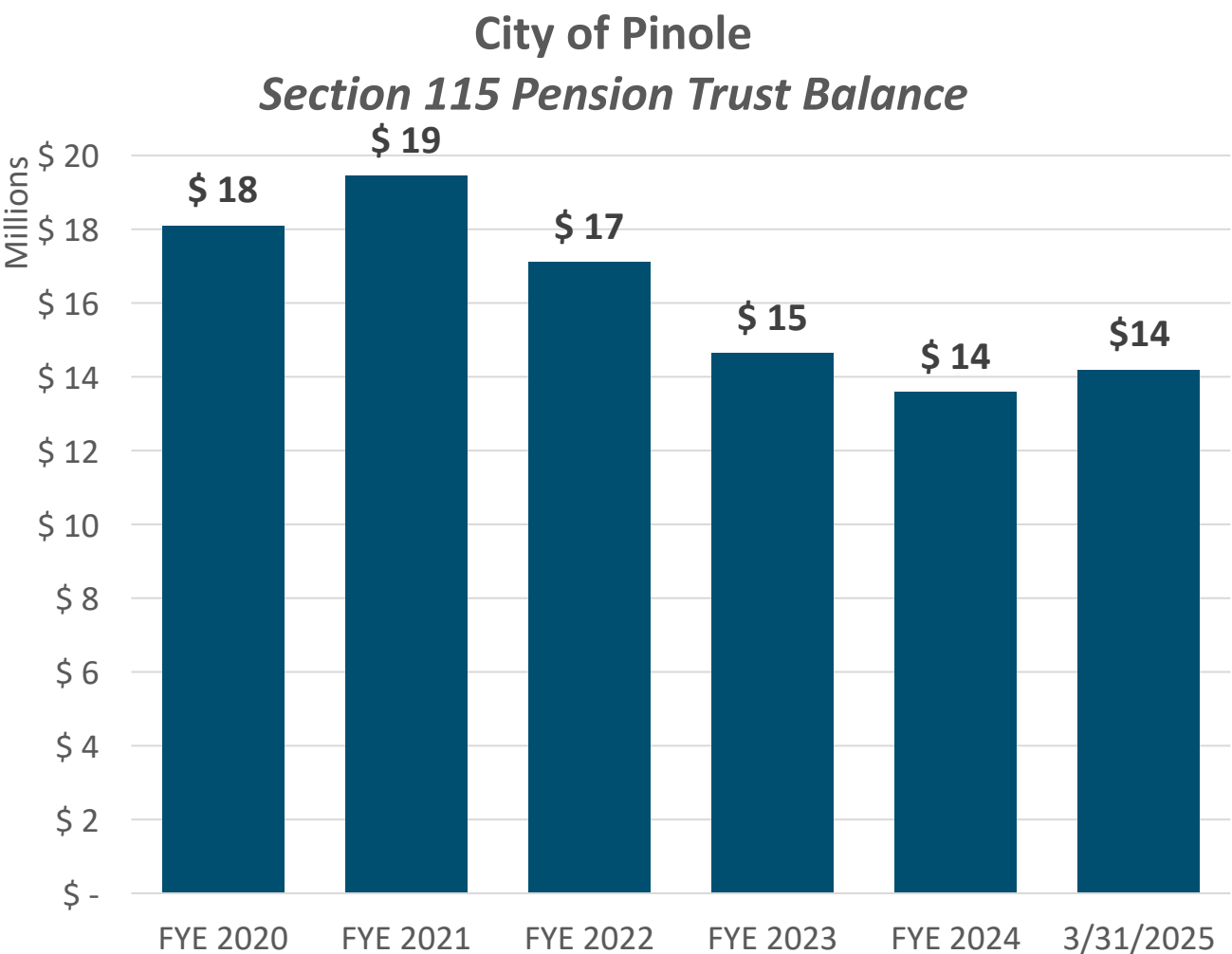
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- } **What is it?** Restricted Account for pension or OPEB
- } **Advantages:**
  - } Potential Higher Investment Returns in Managed Account
  - } Longer-Term Benefit: Trust funds can grow over time and pay off a large % of UAL or OPEB liability in the future
  - } Shorter-Term Benefit: Apply funds to “*smooth*” payment spikes in UAL, Normal Cost, or OPEB
  - } Flexibility – more investment options than CalPERS and the City can decide when and how to use
  - } Potential shock absorber for volatility from CalPERS investment performance & assumption changes
- } **Disadvantages:**
  - } Doesn't directly reduce UAL until funds are transferred to CalPERS
  - } Requires reserves/surplus contributions to build account balance
  - } Investment risk (dependent on type of investment portfolio)



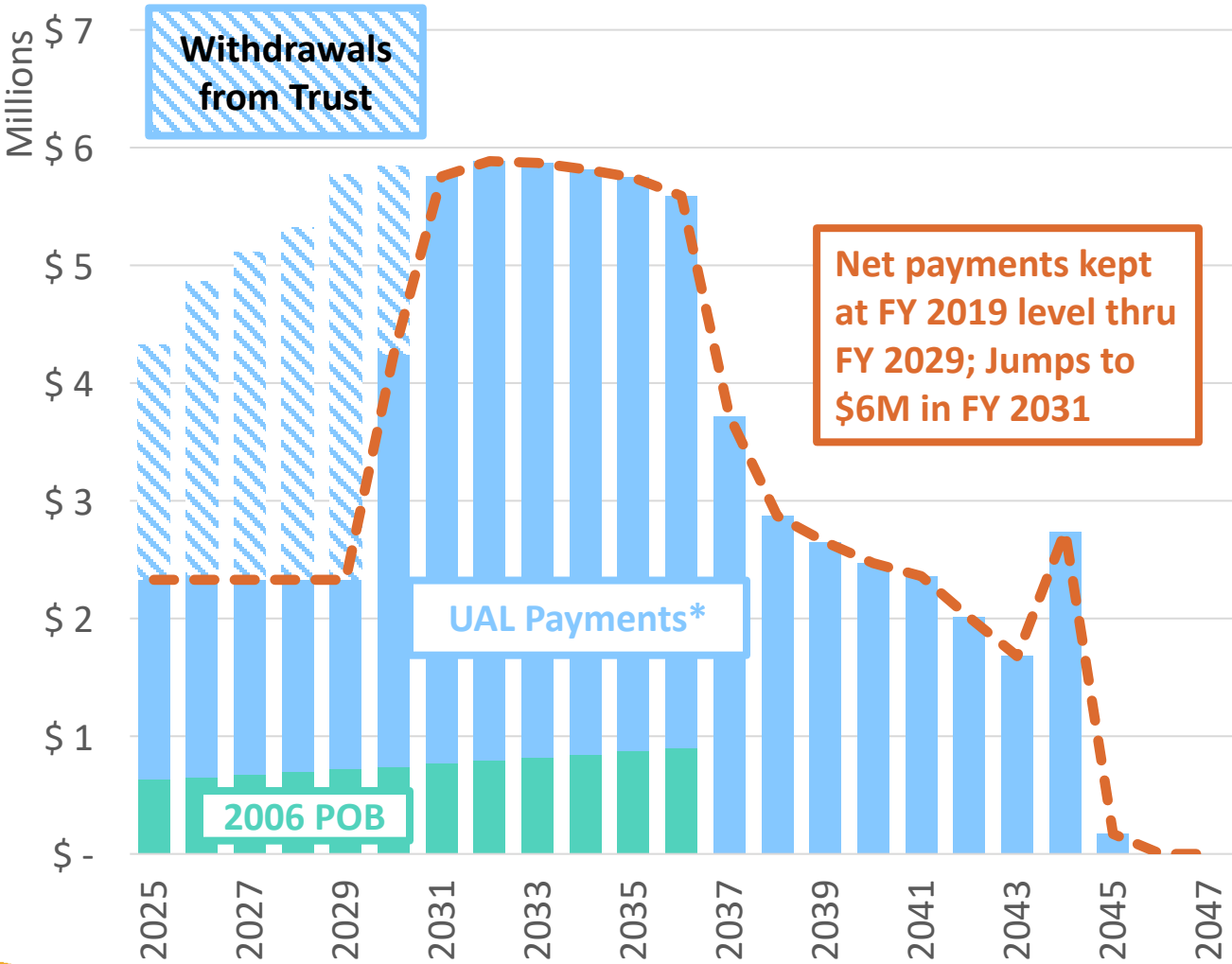
# City's Section 115 Pension Trust

- } City's Section 115 Pension Trust has \$14.2 million of assets as of 3/31/2025
- } City is currently withdrawing funds each year to keep net GF impact at FY 2018-19 levels
- } Account's investment performance:
  - } 5.6% 1-year investment return
  - } 6.2% 5-years investment return
- } **Key Considerations for City**
  - } **Is current withdrawal policy still prudent given current UAL situation?**



# Scenario #1 – Current City Policy/Strategy

## Withdraw Funds to Maintain Payments at FY 2018/19 Level of \$2.3M



### Assumptions:

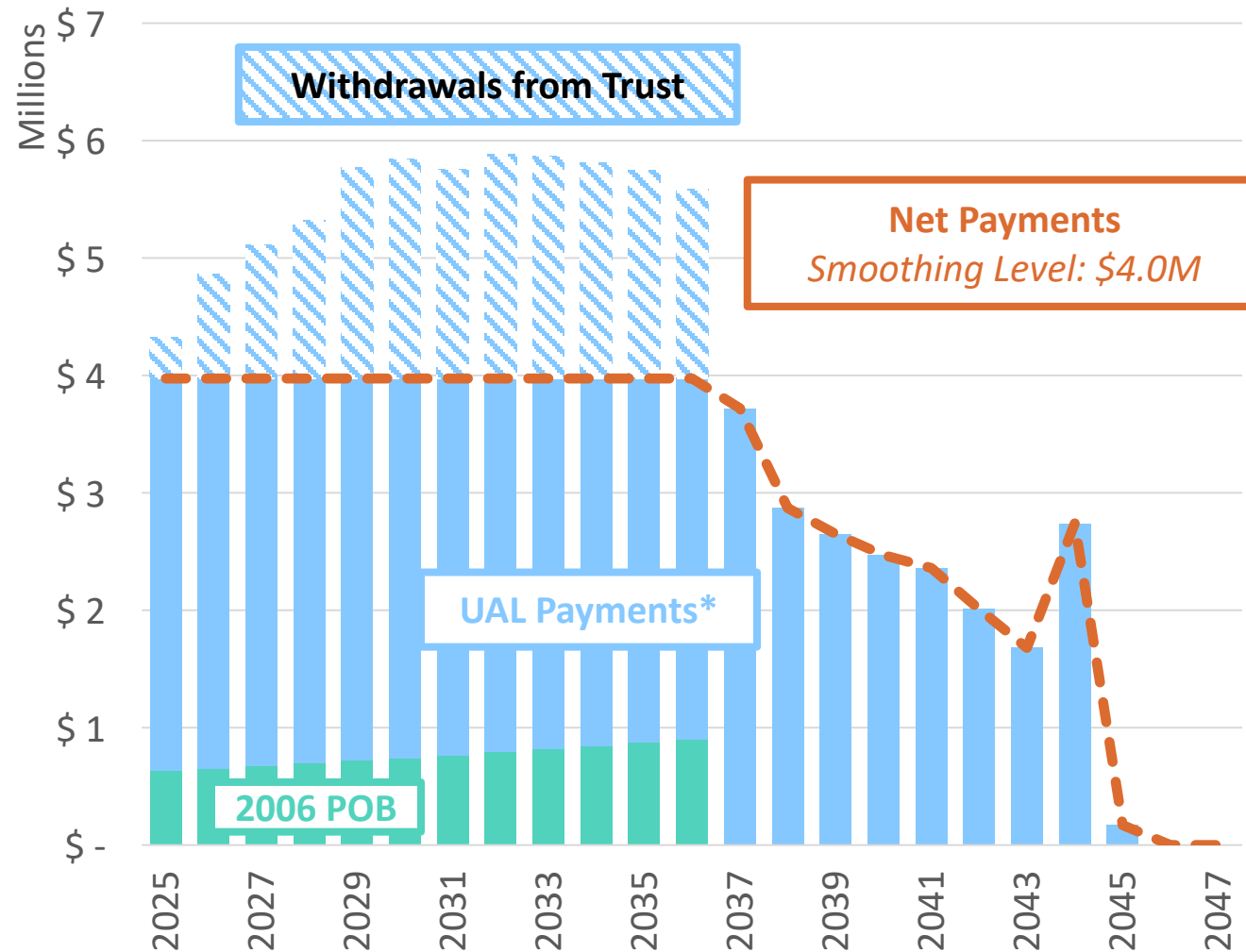
- CalPERS Discount Rate: 6.8% (no change)
- CalPERS Investment Returns: 9.5% in FY 2023-24; 6.8% thereafter
- UAL Balance (6/30/2025): \$45M
- Beginning Trust Balance: \$14.2M
- Additional Contributions: \$0
- Trust Annual Investment Earnings: 5.00%
- Ending Trust Balance: \$0 (FY 2030)

\*Source: CalPERS Pension Outlook Tool



# Scenario #2 – Reduce/Extend Withdrawals for Optimal Smoothing

## Smaller Withdrawals to Make Section 115 Trust Last Longer



### Assumptions:

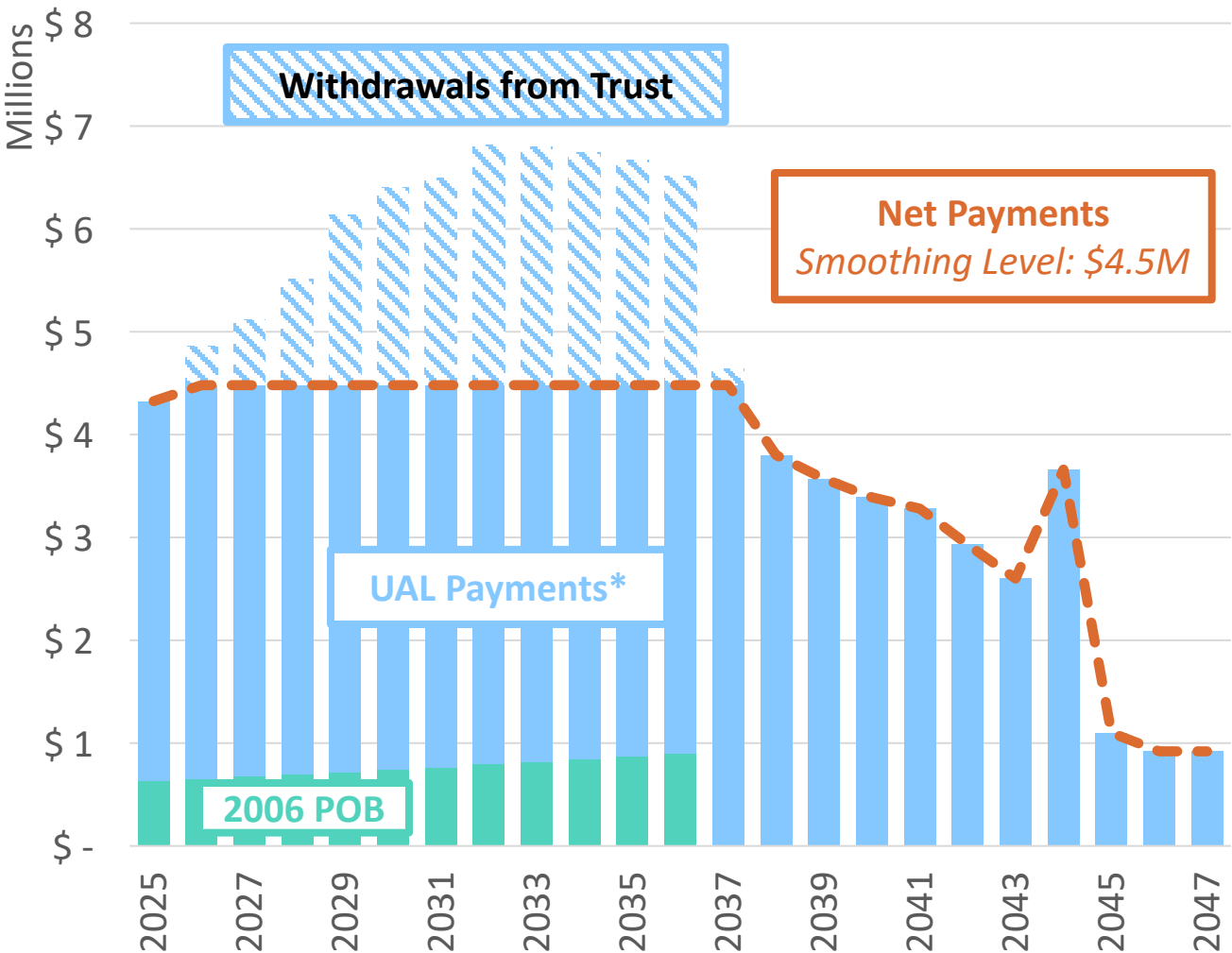
- } **CalPERS Discount Rate:** 6.8% (no change)
- } **CalPERS Investment Returns:** 9.5% in FY 2023-24; 6.8% thereafter
- } **UAL Balance (6/30/2025):** \$45M
- } **Beginning Trust Balance:** \$14.2M
- } **Additional Contributions:** \$0
- } **Trust Annual Investment Earnings:** 5.00%
- } **Ending Trust Balance:** \$0 (FY 2036)

\*Source: CalPERS Pension Outlook Tool



# Scenario #3 – Same as #2 + Higher UAL Assuming Poor FY 2025 Returns

*Smaller Withdrawals to Make Section 115 Trust Last Longer*



## Assumptions:

- CalPERS Discount Rate: 6.8% (no change)
- CalPERS Investment Returns: 9.5% in FY 2023-24; 0.0% in FY 2024-25; 6.8% thereafter
- UAL Balance (6/30/2025): \$53M
- Beginning Trust Balance: \$14.2M
- Additional Contributions: \$0
- Trust Annual Investment Earnings: 5.00%
- Ending Trust Balance: \$0 (FY 2036)

\*Source: CalPERS Pension Outlook Tool





# Comparison of Smoothing Scenarios

|             | Scenario #1 (Status Quo) |                   |                         | Scenario #2 (Smaller Withdrawals) |                   |                         | Scenario #3 (#2 + Poor CalPERS Returns) |                   |                         |
|-------------|--------------------------|-------------------|-------------------------|-----------------------------------|-------------------|-------------------------|-----------------------------------------|-------------------|-------------------------|
| Fiscal Year | Trust Deposits           | Trust Withdrawals | Ending Balance of Trust | Trust Deposits                    | Trust Withdrawals | Ending Balance of Trust | Trust Deposits                          | Trust Withdrawals | Ending Balance of Trust |
| 2025        | \$ -                     | \$ 1,996,102      | \$ 12,186,603           | \$ -                              | \$ 350,869        | \$ 13,831,837           | \$ -                                    | \$ -              | \$ 14,182,705           |
| 2026        | -                        | 2,534,818         | 10,134,374              | -                                 | 889,585           | 13,589,365              | -                                       | 383,176           | 14,489,506              |
| 2027        | -                        | 2,786,246         | 7,715,535               | -                                 | 1,141,013         | 13,070,770              | -                                       | 634,604           | 14,547,646              |
| 2028        | -                        | 2,991,246         | 4,961,150               | -                                 | 1,346,013         | 12,312,601              | -                                       | 1,029,604         | 14,195,796              |
| 2029        | -                        | 3,441,246         | 1,595,900               | -                                 | 1,796,013         | 11,042,418              | -                                       | 1,659,604         | 13,163,002              |
| 2030        | -                        | 1,595,900         | -                       | -                                 | 1,866,013         | 9,635,225               | -                                       | 1,919,604         | 11,805,568              |
| 2031        | -                        | -                 | -                       | -                                 | 1,781,013         | 8,246,923               | -                                       | 2,014,604         | 10,280,512              |
| 2032        | -                        | -                 | -                       | -                                 | 1,911,013         | 6,653,574               | -                                       | 2,334,604         | 8,344,291               |
| 2033        | -                        | -                 | -                       | -                                 | 1,896,013         | 4,995,440               | -                                       | 2,319,604         | 6,325,922               |
| 2034        | -                        | -                 | -                       | -                                 | 1,841,013         | 3,312,148               | -                                       | 2,264,604         | 4,264,383               |
| 2035        | -                        | -                 | -                       | -                                 | 1,771,013         | 1,618,193               | -                                       | 2,184,604         | 2,183,768               |
| 2036        | -                        | -                 | -                       | -                                 | 1,616,013         | 2,289                   | -                                       | 2,029,604         | 161,893                 |
| 2037        | -                        | -                 | -                       | -                                 | -                 | 2,404                   | -                                       | 159,604           | 2,404                   |
| Total       | \$ -                     | \$ 15,345,558     | \$ -                    | \$ -                              | \$ 18,205,579     | \$ -                    | \$ -                                    | \$ 18,933,821     | \$ -                    |

Net Smoothing Level: \$2.3M thru FY 2029; \$6M after

\$4.0M

\$4.5M





# CONCLUSION

# Conclusion

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- } City of Pinole has taken several proactive measures to better manage rising pension costs
  - } Section 115 Trust = \$14.2M balance
    - } Over 200% of City's 2025 total pension costs (UAL + NC + POB = \$5.9M) – **VERY STRONG**
- } City should stay vigilant to combat the continued impact of rising pension costs
  - } 2025 CalPERS Asset-Liability Management (ALM) study underway
    - } Potential UAL increases from discount rate and/or inflation assumption changes
  - } **Recommendation: Re-calibrate current Section 115 withdrawal strategy to more optimally smooth payments through FY 2036 and stabilize impact to the City's General Fund**
    - } Withdrawing funds too quickly may pose financial risk to City with net payments scheduled to triple in size after trust is exhausted in FY 2029
    - } City should assess Section 115 deposit/withdrawal strategy at least annually given ever changing conditions
- } Additional Discretionary Payments (ADPs) to CalPERS (direct pay down of UAL) can also be evaluated/analyzed and could be funded through Section 115 Trust assets or other surplus funds





# QUESTIONS?

**CITY COUNCIL MEETING  
MINUTES  
April 15, 2025**

**1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS**

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Sasai called the Regular Meeting of the City Council to order at 5:00 p.m. and led the Pledge of Allegiance.

**2. LAND ACKNOWLEDGEMENT**

*Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.*

**3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT**

*An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.*

**A. COUNCILMEMBERS PRESENT**

Cameron Sasai, Mayor  
Anthony Tave, Mayor Pro Tem  
Norma Martinez-Rubin, Council Member  
Devin Murphy, Council Member  
Maureen Toms, Council Member

**B. STAFF PRESENT**

Kelcey Young, City Manager  
Heather Bell, City Clerk  
Eric Casher, City Attorney  
Markisha Guillory, Finance Director  
Andrea Dwyer, Community Services Director  
Lilly Whalen, Community Development Director  
Kapil Amin, Sustainability Fellow

Mayor Sasai reported the City Council had adjourned its last meeting following a Closed Session for a Performance Evaluation of the City Manager. There was no reportable action from the Closed Session.



City Clerk Heather Bell announced the agenda had been posted on April 10, 2025 at 4:30 p.m. with all legally required written notices. A written comment had been received in advance of the meeting, distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

**4. CONVENE TO A CLOSED SESSION – Please note: This item will be taken out of order at the 4/15/25 meeting. The Council will convene to Closed Session at the conclusion of the public portion of the agenda (following Item #13).**

***Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.***

**A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Gov. Code § 54957

Title: City Manager

**PUBLIC COMMENTS OPENED**

City Clerk Bell reported there were no comments from the public.

**PUBLIC COMMENTS CLOSED**

**5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION**

There was no report.

**6. CITIZENS TO BE HEARD (Public Comments)**

***Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.***

Irma Ruport, expressed concern with what was occurring at the national level and thanked Council member Murphy for his comments that national situations do effect what happened at the local level. She reported she attended the recent Hands-Off rally in the City of Hercules and met an 86-year-old woman protesting and marching so her 401K was not taken away. In the past two weeks there had been articles in the newspaper about the City of Pleasanton dealing with a deficit where that jurisdiction was considering cutting some of its services such as the library and fire stations. The City of San Pablo was also having issues with money. She suggested the country was in a recession with no money to spend and there was a need to watch and protect what they had. She repeatedly requested information on the financial status of the City, and while it had been reported the City was “fine,” she wanted to know how fine. She emphasized the City needed to get moving on budget reporting every quarter, pointed out the stock market had significantly fallen on two occasions in the last week, and many people had lost their pensions. As a former federal government employee, she has gone through a recession and it was not fun.

Ms. Ruport emphasized the City of Pinole had gone through a recession at which time some of the current City Council and City employees had been present and it was not a pretty sight. During that time half of the City's employees had been released. She urged the City Council to get a reality check, get the facts on the table and the budget on board.

## **7. REPORTS & COMMUNICATIONS**

### **A. Mayor Report**

#### **1. Announcements**

Mayor Sasai hoped everyone was having a wonderful spring so far. He reported he attended the Contra Costa Mayors' Conference and a WestCat Board of Directors meeting at which time there had been feedback from the community about a comprehensive overview of WestCat services. He was happy to provide copies of the presentation provided. He also attended his alma mater, Diablo Valley College (DVC) for a talk with students about civic engagement and how to be involved more deeply whether on a Board, Commission or come to City Hall to share one's voice. He thanked DVC for the invitation.

Mayor Sasai invited everyone to the Earth Day Walk scheduled for April 19, 2025 at Fernandez Park from 9:00 to 11:00 a.m., an event he planned to attend. He hoped everyone would join him.

Mayor Sasai also referenced a recent dispute between community members in Pinole which had been videotaped and made public. Unfortunately, there had been anti-racist comments made and anti-immigrant rhetoric used. He emphasized the City Council has repeatedly condemned any sort of hate in the community in any form and if anyone had any inclination to make such remarks, he asked that they please not come to Pinole since that behavior was not welcome. He added the City Council had previously mandated in every public facility in Pinole resources from the California Versus Hate Department and he provided examples of some of the flyers that informed people in different languages of the resources available from the state. This information was available via a hotline, website and portal to log incidents of hate crimes. He emphasized that such hateful rhetoric was not welcome in the City and City staff was taking a closer look at the incident. He thanked the Pinole Police Department for its response to the incident.

### **B. Mayoral & Council Appointments: None**

### **C. City Council Committee Reports & Communications**

Council member Martinez-Rubin reported she attended a WestCat Board meeting with the WestCat Evolution Study having been presented at the April 10 WestCat Board meeting, and referred to a report that was part of the meeting packet titled Public Engagement Results Summary, which could be accessed on the WestCat website where more specific detailed information was available via e-mail from her or the Mayor who had access to the slide deck of the particulars. This information and financially-related matters in combination would inform the future direction of WestCat services. She also attended a Community Seder, a Jewish Observation of Passover at Temple Beth Hillel.

Council member Martinez-Rubin commented she sat next to a couple of people who had expressed concern about the state of affairs at the national level, in particular concerns with federal cuts to scientific research and impacts to fiscal related matters such as the availability of housing and what it meant to make decisions in the short term locally along with the broader community impacts in the long term. She wished everyone a Happy Passover and Easter.

Council member Murphy reported he attended the Contra Costa County Board of Supervisors (BOS) meeting, at which time there had been a discussion about the African-American Resource and Wellness Hub. He commented over the past 16-months the County has been working with the Steering Committee appointed by the BOS to create an African-American Resource and Wellness Hub primarily at a location in the City of Antioch, with substations in West County, focusing on addressing historical disparities in African-American health in the County. The County had committed \$7.5 million for the initiative and Councilmembers, Mayors, local electeds and Special Districts had been fighting for the continuation of funding with African-Americans in Contra Costa County having experienced disparities in health, criminal violations and having been victims of different issues in the County disproportionately as compared to any other race and ethnicity. He, along with other electeds including the entire City Council for the City of Hercules, had written letters to the BOS asking them to continue pushing for implementation of this initiative. The main hub would be centered in the City of Antioch and many conversations were exploring the possibility of different satellite and substations, including a location in Pinole.

Council member Murphy also reported the BOS reviewed a feasibility report that identified different real estate parcels the hub could be centered in the City of Antioch. More information could be obtained from the BOS and County staff. He was honored to join with so many local electeds in the County to ensure this initiative was a priority.

Council member Murphy added that Marin Clean Energy (MCE) hosted the inaugural Because of Youth Festival at Contra Costa College where young people had been invited to tell their stories and explore climate justice pathways in local communities. Participants had been able to learn about internships and volunteer opportunities, connect with guest speakers and participate in games and live music. He was inspired by the incredible power for the story telling of the young people. The MCE Board Technical Committee also met and decided to move forward with a Proposed Hourly Flex Pilot Program, a pilot program offering ways to lower energy costs and the promotion of clean energy in a more reliable grid, which was risk-free based on current rate plans. Additional specifics on the program were provided with more information on the MCE website or interested persons could e-mail him directly. The MCE Board of Directors would next meet on Thursday, April 17, 2025.

Council member Toms reported she attended the Egg-Stravaganza event and she appreciated the Community Services Department for putting the event together, which had been well attended by families. She also attended the West County Forum, a group of mostly retired leaders to discuss topics of interest in West County, with a speaker from the Office of Emergency Services (OES) for West County having provided an overview of the protocol in the event of an emergency and the connections between the county OES, state and federal government trickling down to local jurisdictions and volunteers.

Council member Toms also reported the East Bay Wildfire Coalition would meet on April 16, 2025 at 9:00 a.m. in the City of El Cerrito, to discuss policies related to Zone Zero, which looked at landscaping and other flammable items that one may have from zero to six feet from a property to consider policies related to the hazards in that area. The Coalition would also receive a presentation from PG&E officials on fire reduction. The meeting would be in-person and available on Zoom.

Council member Toms also stated she planned to attend the League of California Cities Legislative discussion on fire issues and insurance. In addition, she attended the Pinole Seals opening evening for swim practice and stated the pool would be open to the general public this weekend. The pool would be open for lap swimming and recreational swimming on weekends from April through June.

D. Council Requests for Future Agenda Items: None

E. City Manager Report / Department Staff

City Manager Kelcey Young thanked the Community Services Department for the Egg-Stravaganza event and all City staff involved in planning the event, which had a fantastic turnout. She too reported on the season opening for the Swim Center on April 19, 2025 from 1:00 to 4:00 p.m., with the first 25 participants to receive free entry; Pinole Earth Walk would be April 19, 2025 from 9:00 to 11:00 a.m. starting at Fernandez Park and following the walk there would be eco-activities offered with Pinole Artisans. Also, to celebrate Earth Day, members of the Police Department would be at Pinole Library on April 17, 2025 at 10:30 a.m. to read an Earth-themed book during family story time.

City Manager Young added the Police Department had started to issue warnings for those vehicles parked in violation of the daylighting law, which prohibited parking within 20-feet of a crosswalk on the approach side or 15-feet where a curb extension existed. She stated anyone may reach out to staff with any questions. Warnings would be issued in an effort to educate the community on the new legislation and issuance of citations would likely be considered around May 6, 2025.

City Manager Young reported the City Council meeting of May 6, 2025 would include the first draft of the City budget, and if any community members had questions they were asked to attend her office hours from 3:00 to 4:00 p.m. every Thursday. On May 13, 2025, there would be a Budget Workshop where the community would be invited to participate and provide feedback.

City Manager Young thanked the Public Works Department for its completion of a substantial amount of work over the past week, including covering up graffiti in several areas including Pinole Creek Trail and Fernandez Park and the repair of potholes and minor road repairs on Doidge Avenue. The Public Works Department would continue to conduct these road repairs which were temporary repairs while the City was working on a larger road maintenance plan and road rehabilitation plan to be considered in the next budget. Further, Community Services Day would be May 17, 2025.

F. City Attorney Report: None

## PUBLIC COMMENTS OPENED (Items 7D through 7F)

Rafael Menis, commented the City's Events Calendar had shown Coffee with the Cop on April 16, 2025 but the event was no longer shown and he asked if it had been canceled. He also asked about the status of Finance Subcommittee meetings.

City Manager Young clarified Coffee with the Cop would still be held and she would check to see why it had not been shown on the City Events Calendar.

City Clerk Bell announced the Finance Subcommittee meeting had been rescheduled and would be held on April 25, 2025 at 3:00 p.m., with the website to be updated accordingly.

Irma Ruport, commented the City held budget workshops in the past and she sought back and forth questions and information prior to the workshop.

## PUBLIC COMMENTS CLOSED

### **8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS**

#### **A. Proclamations**

##### **1. Earth Day**

The City Council read into the record a proclamation recognizing April 22, 2025 as Earth Day.

## PUBLIC COMMENTS OPENED

Noah Slager, coordinator for Pinole Valley High School (PVHS) Earth Team, stated the PVHS Earth Team were the leaders all year, driving the change they wanted to see in their communities. PVHS Earth Team would have a table at the Earth Day celebration and he was proud of the work done. Earth Team had a vision for the future that was environmentally friendly, inclusive and inspiring and he hoped everyone would participate in Earth Day and meet the team.

Mayor Sasai recognized West Contra Costa Unified School District (WCCUSD) Trustee Area 1, Jamela Smith-Folds present in the audience, who stated PVHS Earth Team had always been a leader in the WCCUSD, and the reason why the calendar was named Indigenous Peoples Day. PVHS had an African-American event that was all-inclusive and included all school clubs. She expressed her appreciation to the students and administrators at PVHS who continued to lead with their voices and power.

## PUBLIC COMMENTS CLOSED

##### **2. Arbor Day**

The City Council read into the record a proclamation recognizing April 25, 2025 as Arbor Day.

##### **3. Autism Acceptance Month**



The City Council read into the record a proclamation recognizing the month of April as Autism Acceptance Month, with the proclamation to be presented to a recipient after the City Council meeting.

4. Multiple Myeloma Awareness Month

The City Council read into the record a proclamation recognizing the month of March 2025 as Multiple Myeloma Awareness Month, with the proclamation to be presented to a recipient after the City Council meeting.

5. Parkinsons Awareness Month

The City Council read into the record a proclamation recognizing the month of April as Parkinsons Awareness Month, with the proclamation to be presented to a recipient after the City Council meeting.

PUBLIC COMMENTS OPENED

There were no comments from the public.

PUBLIC COMMENTS CLOSED

B. Presentations

1. Framework for Enhancing Climate Education at Pinole Valley High School by PVHS Earth Team

Sustainability Fellow Kapil Amin introduced the PVHS Earth Team members who would provide a presentation on Enhancing Climate Education at PVHS, with a focus on climate resilience strategies and education.

Natalie Szumlas, PVHS Earth Team, explained that Earth Team was a youth Earth Team internship in a non-profit organization, with a focus on empowering youth to become environmental stewards. They planned to achieve this through sharing environmental knowledge through the community and ultimately achieve this goal through promoting different pathways in college, whether through environmental science or technology careers where students would spread their peer-to-peer education and environmental knowledge with one another.

A PowerPoint presentation was provided by each member of PVHS Earth Team including Angela Tran, Camila Castillo, Caroline Arreola, Ahmad Dharhan, Donovan Bantay, Melanie Saenz and Dominique Acosta, and included an overview of the Climate Literacy Framework to educate students on climate literacy, with a key focus on tackling environmental challenges affecting West County and with the intent to get the community involved by implementing events within the curriculum, providing engaging and interactive events and community-based events.

The Climate Literacy Framework would also focus on local issues and relevance including wildfire prevention and rising sea levels.

The various steps to be taken within the school system included an expansion of recycling programs, promotion of reusable materials, mandatory environmental based curriculum for students to take in order to graduate and a three-strike policy to enforce recycling and proper disposal of waste on campus with detention or mandatory community service after three strikes. The ways in which students and adults could assist Earth Team's mission included community science projects, enforced transition to eco-friendly heat pumps, letting students calculate their community's own carbon footprint and the creation of a public garden.

The Implementation Plan for the Earth Team mission included involvement from the local school board, local communities, Friends of Pinole Creek Watershed, new rising voices, the Rotary Club, Gardening Club and with the required resources including data collections and staff and student surveys on how to improve the plan. The responsibilities for each step of the Implementation Plan, call to action to students and future generations to step up and take action and next steps were all highlighted. The City Council could support this initiative by supporting the benefits of implementing climate literacy into its school systems.

Mayor Sasai commended Earth Team for its important presentation in an effort to preserve the environment.

Council member Toms explained she had recently retired from a career after getting her degree in Environmental Studies and Geography, which was an area of expertise expanding in different jurisdictions and she encouraged Earth Team to keep going on its efforts.

Council member Murphy appreciated the presentation and thanked Earth Team for its proposed framework, setting the intention and knowledge that the framework may change over time. He asked whether the students had read the City's Climate Action and Adaptation Plan (CAAP) and encouraged them to contact City staff to obtain that information and possibly identify pieces of the CAAP where there could be alignment with Earth Team's efforts. There may also be alignment between the work of RecycleMore and Earth Team.

Mayor Pro Tem Tave agreed there was a lot of alignment with RecycleMore, which involved different jurisdictions in West County, and which organization handled waste in the community. He thanked Earth Team for its information and presentation. As a Licensed Civil Engineer, he commented that there was a lack of people in the field and as a fan of paid internships, he urged students to pursue the ever-changing industry and the available opportunities. He also encouraged Earth Team to remain in contact with Sustainability Fellow Amin and voice their comments in a public forum.

Council member Martinez-Rubin detailed the City documents/resources available to students about this topic. The call for support for implementing climate literacy in the school system could be City Hall sharing those documents. The Sustainability Fellow was also a good resource. She emphasized the importance of pipelines and being involved in a project. In terms of keeping the PVHS campus clean, she recognized that was a long-term effort and she was curious how the administration would help with that goal. She also explained she was a Public Health Educator by training. In the schools of public health there were several tracks, one of which was Environmental Health focusing on environmental studies and research and the applications of theory in the field and the epidemiology, collection of data, specific to diseases, new trends, cases and prevalence of certain conditions, such as quality of water as an example.

As PVHS Earth Team collected data, it was important since data helped to support opinion and they had to balance opinions with information gathered systematically and representatively, which would be the kinds of things one learned in schools of public health.

Council member Martinez-Rubin urged PVHS Earth Team to consider those opportunities. She added she had a Master's Degree in Public Health with a focus on Behavioral Science, Health, Education and Population Family Health. She also spoke to her background as a Council member and commented one of the biggest challenges and skills one learned was interacting with one another toward a common goal. She urged Earth Team to continue its efforts and help keep the quality of Pinole at a high level, and invite guests to enjoy the City. She otherwise asked whether the single use plastic policy was being spearheaded by PVHS Earth Team school by school or whether there was a WCCUSD-wide policy that banned single use plastics.

Trustee Smith-Folds advised PVHS Earth Team was the leader in everything. The idea that the students had to ban single use plastics and ensure they were using utensils and other food equipment in a way that was more than just one time was something the WCCUSD took seriously but needed to be led by the students since the WCCUSD was comprised of 55 schools with a lot going on. She understood that Earth Team would be asking the City Council to commit funds for the project in the future in order to get the initiative off the ground.

Trustee Smith-Folds commented in terms of banning single use plastic utensils, as an example, that while the WCCUSD had a process, it also started at the local level. She noted PVHS had extra trash cans because the administrator pushed for it because he saw the problem and listened to the students. She emphasized if a ground swell at one site could pop around to other sites, it would be a benefit for the students to reach out to her to navigate at the WCCUSD level.

Council member Martinez-Rubin understood Earth Team operated on one campus and she asked if Earth Team was also involved with other campuses, and one of the Earth Team members confirmed there were multiple Earth Teams in Richmond schools.

The PVHS Earth Team Coordinator explained there were ten campuses they worked with all around the East Bay and in Contra Costa County, including in the cities of Pittsburg, Antioch, Richmond and Pinole and also in Alameda County.

Council member Martinez-Rubin understood there was a ground swell at PVHS but more work needed to be done elsewhere.

Mayor Sasai asked for more clarification of the three strikes policy and Earth Team members explained if a student was caught littering after three times they would enforce a requirement for community service after school or community service at a public garden, library or other community location. The policy would be enforced through the administration and through students. Earth Team wanted to get that policy implemented and students at PVHS to care about their environment.

**PUBLIC COMMENTS OPENED**

Rafael Menis, congratulated the PVHS student body on its presentation. On a reference in the PowerPoint presentation that the Fire Marshal had stated all of the City of Pinole was located in a Very High Fire Hazard Risk Area, he stated the City of Pinole website had posted a relatively recent news article that had indicated the High Fire Severity Zones had recently been reclassified as Moderate. He asked whether Earth Team had referenced a different hazard zone.

A member of the PVHS Earth Team explained that an article she had obtained that contained that information was from two to three years ago, and while the information may have changed it was still a relevant issue and why it had been included in the presentation.

Ann Moriarty, Friends of Pinole Creek Watershed, reported Friends of Pinole Creek Watershed had been working with the PVHS Earth Team for several years and was very proud of that collaboration. She was proud listening to the presentation and the comments, and commented the first time they had interacted this year it had been pouring rain, with a number of students having brought family members, and they all worked together and their commitment and work spoke for itself. She loved the fact that while the high fire designation had changed, students still felt it was important to keep in the presentation and they had a reason for what they were doing. She thanked the City Council for its support and PVHS Earth Team for the collaboration she looked forward to continuing over the years.

#### **PUBLIC COMMENTS CLOSED**

Mayor Sasai again thanked PVHS Earth Team for its presentation. He encouraged students to attend future City Council meetings to provide feedback. He stated for the record he was a Political Science Public Service Major and people were needed on this side of the dais as well to move policy and progress the community.

#### **2. Pinole Valley High School Principal Introduction: Todd Irving**

Community Services Director Andrea Dwyer presented Todd Irving, PVHS Principal, to the City Council.

PVHS Principal Todd Irving provided an extensive PowerPoint presentation to highlight his family and his 36-years in education along with an overview of proven values in education leadership and his first 90-day plan for PVHS including listening and learning, sharing and building, implementing and growing; and why school culture was important. He referred to the Western Association of Schools and College (WASC) process and its principles, identified PVHS' current Mission and Vision Statements to ensure alignment with those of the WCCUSD, and detailed the WASC process that offered the school its accreditation and governed high schools nationwide, with four areas of focus: data collection, multi-tiered support systems, instructional practice and justice and with PVHS information on the status of progress in each area.

Principal Irving's presentation detailed most areas of operation and his goals for PVHS, to continue a WASC focus, early Master Schedule completion, teacher retention and training, successful transition for incoming 8<sup>th</sup> graders, and school-wide grading policy for equity. Opportunities and growth would be ongoing in all areas and include communication to parents and community, parent participation in school-related activities and more city participation and events.

Principal Irving advised in order for this to work he needed collaboration and a team effort from all including all PVHS faculty, some of whom were present in the audience, and support from school staff and the WCCUSD front office. He was confident those goals could be accomplished. He thanked the City Council for the opportunity to share his vision and goals for PVHS' future.

Mayor Sasai thanked Principal Irving for taking the time to be present before the City Council.

Responding to questions from the City Council, Principal Irving clarified the following:

- The conversations he had with PVHS staff about their personal backgrounds and efforts to check and ensure students and faculty were mentally well and ready to return to school after the pandemic. (Martinez-Rubin)
- The experiences he brought to PVHS and his 36-year education background. (Martinez-Rubin)
- Emphasized the need to respect everyone's race and what he could offer in conversations as an African-American man in recognition of PVHS's diverse campus and need to create an atmosphere where people were willing to take risks and do some self-reflection while also recognizing every person was at a different stage in terms of reflection on race, class and diversity. (Martinez-Rubin)
- The student population at PVHS was around 1,265 students. (Mayor Pro Tem Tave)
- PVHS student population was based on the number of teachers strictly based on the student to teacher ratio in the teachers' contract. (Mayor Pro Tem Tave)
- The WCCUSD was doing a lot of work on teacher retention. Whenever there was a vacancy, efforts were made to hire the right teacher given the culture, standard, expectation and desire to build a certain culture at the school. (Mayor Pro Tem Tave)

Council member Murphy acknowledged Principal Irving's work and leadership in the WCCUSD and the proposed framework of change management for PVHS. He urged Principal Irving to keep the City accountable to his values of how to support him and looked forward to a future walk through of the schools. He commented on his experience with big issues and noted the DoorDash issue was a big thing for the students and he was glad that issue was passed. He suggested that students had built trust for his leadership in the school.

Council member Toms thanked Principal Irving for the presentation and congratulated him on his first year at PVHS. As an alumnus and having her children graduate from the school she had been very involved through the years and she clarified how she could find out about school events such as sporting events, special presentations and how community members could learn about events where the public could participate even if they did not have children in the school.

Principal Irving described the Parent Portal and Parent Teacher Facebook page that was used and postings were also provided on the campus marquee. Any additional suggestions and ideas to improve communications could be forwarded to him given his desire that the school would be the hub for the community.

Council member Toms suggested it would be nice to have a school calendar for community members and information in the Parent Portal would be useful as well for various events, which was important for the school and the community.

Mayor Sasai spoke to the anti-racism framework that was important for students to understand as part of the culture of the school. He asked how that would be implemented and how students would be impacted by the framework.

Principal Irving explained when he had initially met with teachers he advised that PVHS would be an anti-racist campus. A consultant had come to the campus and described what that meant, and he had later had grade level discussions with students about what it meant to be an anti-racist campus and there had been discussions about Black, Brown, Asian, Filipino, Brazilian, Puerto Rican, LGBTQ+, and when it had been named, it had been given life and students had expressed to him that they were comfortable approaching him with any concerns since he had addressed it, and this was how to build an anti-racist campus. If a student was of the opinion an adult was making them feel uncomfortable, as an example, the student could bring it to his attention and he would have a conversation with the adult, and it would ensure the creation of a culture where everyone was comfortable. He hoped that comfort would get better and better over the years. School was the place to teach and students to learn.

Mayor Sasai commented on the issues at the federal level regarding immigration and asked about the temperature of the conversations between PVHS leadership, teachers and students around those who had varying immigration statuses, and the response from the school and different protections to students and families.

Principal Irving advised the WCCUSD had addressed this issue with teachers and students. He had a group of students inquire what they would do if someone tried to come on campus and take them away. He emphasized they would not allow anyone to come on campus and remove a student. In that event, he would contact his Director, the Director would come to the campus and support him and that was the way to support the students. He was also dealing with parents feeling uncomfortable coming to campus since they were fearful of something happening to them. The WCCUSD was working on ways to deal with that situation by communicating through e-mails or phone calls. These issues were being addressed. There was no perfect wall and they consistently evaluate what could be done better.

Mayor Sasai was pleased with the recognition that the beauty and strength of the community of Pinole was its diversity. He was inspired, impressed and proud of Principal Irving's leadership and he looked forward to working with him.

#### **PUBLIC COMMENTS OPENED**

WCCUSD Trustee Smith-Folds explained that part of the reason Pinole was so successful was its leadership with a vision, a plan and a framework, and which had the students at the center and the community in its sphere. WCCUSD was an anti-racist district and PVHS an anti-racist school site. Anti-racism was very clear, there was no neutrality in racism, you were either actively working to dismantle racism or not. The WCCUSD was actively working to dismantle racism in all its forms.



WCCUSD Trustee Smith-Folds added that getting off of WASC probation was a huge step since students could lose the right to a diploma if the school was on WASC probation. She had attended the meeting with WASC, which was impressed with the steps the school had taken. She thanked PVHS staff present in support and emphasized the City Council was needed at PVHS, at Parent Teacher Association (PTA) meetings and volunteering at school events subject to the badging process for the WCCUSD, and needed to support students.

#### PUBLIC COMMENTS CLOSED

### 9. CONSENT CALENDAR

*All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.*

- A. Approve the Minutes of the Regular City Council Meeting on April 1, 2025.
- B. Receive the March 29, 2025 – April 11, 2025, List of Warrants in the Amount of \$923,907.58 and the April 11, 2025 Payroll in the Amount of \$558,630.11.
- C. Adopt a Resolution Authorizing Acceptance of \$952,000 in MTC Climate Implementation Grant Funds, Committing \$123,331.18 in Matching Funds, and Providing Assurance to Complete the “Expanding Electric Vehicle Charging in Pinole, CA” Project. **Action: Adopt Resolution per Staff Recommendation (Lilly Whalen, Kapil Amin)**
- D. Prop 218 Process – Solid Waste Collection Rates. **Action: Receive information regarding the franchise fee for Republic Services and approve 218 Notice (Kelcey Young)**
- E. Council Retreat Summary. **Action: Receive Report (Kelcey Young)**
- F. Adopt a Resolution Approving a Determination of Public Convenience or Necessity (PCN) for Diosa Restaurant located at 2361 San Pablo Avenue. **Action: Adopt a Resolution per Staff Recommendation (David Hanham)**

#### PUBLIC COMMENTS OPENED

Irma Ruport, referenced past agenda items she had requested through Public Records Act (PRA) requests that she would review and provide comments at a later time. As to Item 9E, while the Council Retreat had been held on January 31 and February 1, 2025, she guessed getting the information now was better late than never.

Ms. Ruport questioned why the agenda items included in the Council Retreat Summary had not been passed on to everyone. There had been 24 comments/ideas/priorities that were listed in the information, in particular Item 7. Selling and/or developing Faria House and the Community Corner, and she noted there was no such resolution for developing the Faria House; it was to be sold. If there was some misunderstanding that needed to be straightened out.

Ms. Ruport thanked the City Manager for preparing the document. The public should be aware of the Council priorities, as listed in the summary, and she hoped the City Council reviewed all items and brought them back to the public and agendaized them as a report and/or communication to ensure everyone was on the same page. She suggested the City was heading down a hard road in the next six months due to the budget, and she wanted the City Council to take this matter seriously and verify that the Budget Workshop would be a community workshop. She was concerned that a lot of the City's funds could disappear tomorrow and suggested half of the City Council would be gone, given her experience with a recession at the federal level.

PUBLIC COMMENTS CLOSED

**ACTION: Motion by Council members Toms/Murphy to adopt Consent Calendar Items 9A through 9F, as shown.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

**10. PUBLIC HEARINGS:** None

**11. OLD BUSINESS:** None

**12. NEW BUSINESS**

**A.** Update on Partnership for the Bay's Future Grant and Home Restoration Program.  
**Action: Receive and File (Lilly Whalen)**

Community Development Director Lilly Whalen introduced Jared Murti, Housing Policy Fellow through Partnership for the Bay's Future Grant and Home Restoration Program, and Jim Becker, President and CEO, RCF Connects. In 2024, the City of Pinole had been awarded a Policy Grant from the Partnership for the Bay's Future (PBF) in collaboration with the Richmond Community Foundation (RCF Connects) and the Northern California Land Trust (NCLT). The grant supported the implementation of innovative housing strategies focused on equity, community stabilization, and increased homeownership opportunities for local residents, particularly first-time BIPOC (Black, Indigenous, and People of Color) homebuyers. A key initiative of the policy work was a home restoration program that would use private investment in partnership with the City to acquire and rehabilitate vacant or blighted homes and prioritize BIPOC first-time homebuyers in their sale.

Jared Murti, Housing Fellow through Partnership for the Bay's Future Grant and Home Restoration Program, provided an extensive PowerPoint presentation.

The presentation updated Partnership for the Bay's Future Grant and Home Restoration Program and included an introduction of the Partnership Model, which was between a few organizations working towards a collective goal of making housing more affordable, accessible, and equitable in the Bay Area. The Partnership Model Design and Site Teams were defined along with the details and objectives for current programs including the Home Restoration Program, Affordable Housing Policy Guide and Rental Registry Program. A Code Enforcement Heat Map, (map identifying code violations) was also highlighted in depth.

Jim Becker, President and CEO, Richmond Community Foundation (RCF Connects), whose mission was to mobilize the power of connection to build healthy, thriving and equitable communities, continued the PowerPoint presentation and highlighted the Social Impact Bond structure and Richmond Pilot Housing Renovation Program.

Mr. Murti further highlighted the Social Impact Bond's Roles and Responsibilities for the City of Pinole, the Site Tea, RCF, NCLT and Capital Partners with next steps including City Council approval of the program, continued work on developing the actual policy and implementing it and once finalized moving forward with the partners identified and begin financial modeling to get housing built in Pinole. Links to reports on the Richmond Social Impact Bond Report and an article from KQED were also provided.

Responding to questions from the City Council, Messieurs Murti and Becker clarified the following:

- The details for the Richmond Social Impact Bond were again highlighted. An indenture agreement would be required to be amended to continue the bond for another five years. The City of Richmond was now in its third indenture agreement and the City of Fresno was in its first indenture agreement. The details for the bond process were further explained. RCF Connects worked with the City of Richmond's Bond Counsel who had created all of the bond documents as templates for any city to use and they were working with Mechanics Bank to create a structure that may not require the issuance of bonds. There were certain values to banks to purchase the bonds but there was also a possibility the bank may be able to create a new banking instrument to allow the same process without the sale of bonds. Whether it was legal or could happen was not known as yet. For small cities that did not have ongoing Bond Counsel on retainer, this could be a challenge and efforts were being made to address that issue. Bond Counsel for the City of Richmond had developed a model pro bono. Clarified the City of Fresno paid for its attorney's fees out of the bond's funds and it was confirmed those costs and staff costs could be covered through the bond issuance. (Toms)
- The Roles and Responsibilities for the Social Impact Bond, as detailed in the PowerPoint presentation, and who had the role of educating the public through both RCF Connects and the NCLT were noted. In terms of the role of MCE, one of the advantages of private investors was that they had marketing departments. Investors for the Richmond and Fresno bonds had marketing teams who were promoting the role the cities were doing, the values and benefits of the project and how to get into the queue to become a first-time homebuyer for one of the potential properties, all in partnership with the investor's marketing team. RCF Connects reported this project had won several awards and had recently won the East Bay Community Impact Award. (Murphy)

- RCF Connects also had strong connections with local first-time homebuyer programs and their graduates had first right of purchase and would work with local realtors and price the property below market, with those graduates able to purchase the home for that price without competition. (Murphy)
- Impacts on funding for code enforcement officers and those departments were also provided and if the City moved forward with this project, RCF Connects acknowledged the need for the City to understand its liabilities in terms of staff time and the ways the City would be saving money, which were great details of the programs underscoring the building of an affordable community, while also recognizing the City of Pinole was a very diverse community. Understanding that data and expanding the program in Pinole was noted. (Murphy)
- The Home Restoration and Affordable Housing Programs were again detailed as shown in the PowerPoint presentation. Potential properties for the program, as examples, could be properties that had been abandoned and the home demolished years ago and would build new or properties where mom and dad lived in the home and the children elsewhere and the parents passed away and no one took on the property and there were unpaid tax liens, could be taken on as part of the program. As another example, if someone lived in the property and the home needed repair, they would be referred to a partner of RCF Connects, Building Together, who would come in if someone was in the home and owned the property with a lot of deferred maintenance where that organization could provide some assistance. That was not a normal property that would be targeted for acquisition for the program unless the property owner wanted to sell the property and it penciled out.
- RCF Connects was a not-for-profit community foundation, which had two sides; a grant making side and an initiative side, and programs offered by RCF Connects facilitated or operated directly. The foundation side of RCF Connects had been used to create the model of financing that had been detailed in the PowerPoint presentation. Examples of how it would work were offered, as shown in the PowerPoint presentation, and the time periods to be able to acquire the property depended on the situation. (Mayor Pro Tem Tave)
- RCF Connects has not considered public banks as yet since they did not have the same community investment law requirements as private banks. Private banks must do these types of investments in order to grow and get better rates for borrowing from the federal reserve. Public banks did not have to do that and must invest with a city but was not subject to the same community investment act laws since they were different in that regard. RCF Connects was supportive as a foundation of public banks and of the effort ongoing in the East Bay to create a public bank, which RCF Connects suggested was a good idea. (Mayor Pro Tem Tave)
- Clarified the examples provided of the outcomes for the City of Richmond for this program as shown in the PowerPoint presentation reflected an eight-year period. (Martinez-Rubin)
- Clarified the kinds of investors in the proposed Home Restoration Program were mostly institutional investors, such as banks, and while there had been some conversations with insurance companies they had not bought into this idea at this time. (Martinez-Rubin)

- Next steps were again clarified as shown in the PowerPoint presentation. A model ordinance had been developed by City of Richmond attorneys for evaluation by other cities, which would be the first next step and advised investors and the community the city was supportive of the program and willing to take this step in partnership with RCF Connects. That process could take 60-days or so depending on meeting agendas. The cities of Richmond and Fresno had considered a number of public hearings before the bond had been put on the market to investors. In the case of the City of Richmond, that jurisdiction had three public hearings over a period of 90-days. The City of Fresno had two public hearings that were 30-days apart. The investor presentations would then be considered and there were a number of investors who wanted to come on board with Mechanics Bank and be the next investor for this model, which had received national attention and had been recognized by the Environmental Protection Agency (EPA). (Mayor Sasai)
- In terms of the ordinance that needed to be developed for this program, the Pinole City Council would be asked to support the program and allow staff to work with RCF Connects to develop the model, prepare the fiscal modeling and return with details on how Pinole's ordinance would work. That would require City Council approval. The model ordinance was an opportunity for this and future City Councils to potentially issue these types of bonds or renew an indentured agreement if the first bond was as successful as anticipated. (Mayor Sasai)
- A Rental Registry as part of the Home Restoration Program would be a separate program and also require separate City Council approval. Some cities in the Bay Area were being interviewed to determine how to best model a Rental Registry for the housing stock in Pinole. (Mayor Sasai)

Council member Martinez-Rubin thanked staff for the continued conversations with Messieurs Becker and Murti and thanked both men for the presentation.

Mayor Sasai also thanked the presenters for all of the information provided. He looked forward to more information in the future.

#### PUBLIC COMMENTS OPENED

City Clerk Bell reported there were no comments from the public.

#### PUBLIC COMMENTS CLOSED

**ACTION: Motion by Council members Murphy/Martinez-Rubin to Receive and File the Update on Partnership for the Bay's Future Grant and Home Restoration Program.**

|              |                 |                                                  |
|--------------|-----------------|--------------------------------------------------|
| <b>Vote:</b> | <b>Passed</b>   | <b>5-0</b>                                       |
|              | <b>Ayes:</b>    | <b>Sasai, Tave, Martinez-Rubin, Murphy, Toms</b> |
|              | <b>Noes:</b>    | <b>None</b>                                      |
|              | <b>Abstain:</b> | <b>None</b>                                      |
|              | <b>Absent:</b>  | <b>None</b>                                      |

**B. FY 2025/26 Master Fee Schedule. Action: Review Proposed Master Fee Schedule (Markisha Guillory)**

Finance Director Markisha Guillory provided a PowerPoint presentation on the Fiscal Year (FY) 2025/26 Master Fee Schedule, which included an overview of the background of the Master Fee Schedule; fees included in the Master Fee Schedule including administrative, building, planning, engineering, public safety and non-developmental related fees such as recreation and licensing fees; how fees were determined; cost recovery policy framework; cost recovery and subsidies; fee updates for FY 2025/26 and next steps. The City Council was asked to adopt the Updated Master Fee Schedule at a public hearing scheduled for May 6, 2025. If adopted, the fee changes, as proposed, would become effective July 2025.

Responding to questions from the City Council, Finance Director Guillory clarified the following:

- Staff prepared a Comprehensive User Fee Study two fiscal years ago, which included a thorough cost of services on all City fees at that time. A number of fees had been added at that time including an encroachment fee, which had seen significant increases in that category alone. Pursuant to City policy, each year staff reviewed and could update the fees based on the Consumer Price Index (CPI). For FY 2025/26, staff was budgeting for the next User Fee Study and the City was currently on a three-year cycle, typically the industry standard.
- In terms of salary increases, staff was looking into using a different inflationary index other than the CPI and something matched closer with employee salary increases. As an example, the Employment Cost Index (ECI) was used by some cities. The City's standard practice had been to use CPI but they would be looking at using ECI, which was a better reflection since CPI measured a basket of goods, whereas ECI looked at salaries and benefits and staff would look into implementing ECI in the next round. (Mayor Pro Tem Tave)
- The revenue projected from fees aligned with the fees in the Master Fee Schedule and while that had not been shown separately in the budget, staff had accounted for them separately and they all had accounts associated with each fee, which had been included in the budget. That level of detail could be provided in the budget, if so directed. Acknowledged a request to know where the projection was for any given department and how the fees had been subsumed and blended into a department's budget and possibly more explanation could be provided during the Budget Workshop. (Martinez-Rubin)

The City Council thanked Finance Director Guillory for her comprehensive report.

**PUBLIC COMMENTS OPENED**

City Clerk Bell reported there were no comments from the public.

**PUBLIC COMMENTS CLOSED**

Mayor Sasai explained this was an informational item and the budget would be presented to the City Council on May 6, 2025.



**13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)**

*Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.*

***Citizens may speak under any item not listed on the Agenda.*** *The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.*

City Clerk Bell reported there were no comments from the public.

Mayor Sasai reiterated the City Council would adjourn to Closed Session with a report out at the next City Council meeting.

City Clerk Bell reported there were no public comments for the Closed Session item.

**14. ADJOURNMENT** to Closed Session and thereafter to the Regular Meeting of May 6, 2025 in Remembrance of Amber Swartz.

At 7:56 p.m., Mayor Sasai adjourned the meeting to a Closed Session and thereafter to the Regular City Council Meeting of May 6, 2025 in Remembrance of Amber Swartz.

**Submitted by:**

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**Heather Bell, CMC**

**City Clerk**

**Approved by City Council:**



City of Pinole, CA

# 9B WARRANT LISTING By Vendor Name

Payment Dates 4/12/2025 - 5/2/2025

| Payable Number                                                   | Payment Number | Payment Date | Account Number | Description (Payable)                       | Amount          |
|------------------------------------------------------------------|----------------|--------------|----------------|---------------------------------------------|-----------------|
| <b>Vendor: 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC.</b>       |                |              |                |                                             |                 |
| 56006020.002                                                     | 107117         | 04/18/2025   | 500-641-44306  | BRDGPOR ANTISHOR<br>BUSHING WPCP            | 14.34           |
| <b>Vendor 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC. Total:</b> |                |              |                |                                             | <b>14.34</b>    |
| <b>Vendor: ALH01 - ALHAMBRA &amp; SIERRA SPRINGS</b>             |                |              |                |                                             |                 |
| 5025519 040625                                                   | 107174         | 04/25/2025   | 500-641-42201  | WATER FOR WPCP                              | 17.99           |
| 5025531 040625                                                   | 107118         | 04/18/2025   | 100-343-44306  | WATER FOR CY                                | 105.94          |
| <b>Vendor ALH01 - ALHAMBRA &amp; SIERRA SPRINGS Total:</b>       |                |              |                |                                             | <b>123.93</b>   |
| <b>Vendor: 2868 - ALL BAY REFRIGERATION</b>                      |                |              |                |                                             |                 |
| 9040                                                             | 107175         | 04/25/2025   | 209-552-42107  | REPAIRS TO WALK IN COOLER<br>PSC            | 517.06          |
| <b>Vendor 2868 - ALL BAY REFRIGERATION Total:</b>                |                |              |                |                                             | <b>517.06</b>   |
| <b>Vendor: 2063 - ALLIANT INSURANCE SERVICES, INC.</b>           |                |              |                |                                             |                 |
| 2722297                                                          | 107119         | 04/18/2025   | 100-116-42101  | INSURANCE SERVICE FEES<br>APRIL 2025        | 2,083.33        |
| <b>Vendor 2063 - ALLIANT INSURANCE SERVICES, INC. Total:</b>     |                |              |                |                                             | <b>2,083.33</b> |
| <b>Vendor: SRP01 - AMERICAN RIVER COLLEGE</b>                    |                |              |                |                                             |                 |
| 25-614 ARC PSC                                                   | 107210         | 05/02/2025   | 100-222-42301  | PC 832 ARREST, SEARCH &<br>SEIZURE TRAINING | 132.00          |
| <b>Vendor SRP01 - AMERICAN RIVER COLLEGE Total:</b>              |                |              |                |                                             | <b>132.00</b>   |
| <b>Vendor: 2972 - APGN, INC.</b>                                 |                |              |                |                                             |                 |
| 21055                                                            | 107176         | 04/25/2025   | 500-641-47101  | BLOWER REPLACEMENT                          | 7,067.50        |
| <b>Vendor 2972 - APGN, INC. Total:</b>                           |                |              |                |                                             | <b>7,067.50</b> |
| <b>Vendor: ARM04 - ARMOR LOCKSMITH SERVICES</b>                  |                |              |                |                                             |                 |
| 105223                                                           | 107120         | 04/18/2025   | 100-343-44306  | BOLT SNAP FOR KEYS CY                       | 7.86            |
| <b>Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:</b>            |                |              |                |                                             | <b>7.86</b>     |
| <b>Vendor: ASB02 - ASBURY ENVIRONMENTAL SVCS</b>                 |                |              |                |                                             |                 |
| 1500-01196109                                                    | 107121         | 04/18/2025   | 500-641-42107  | DISPOSING OF USED OIL WPCP                  | 102.00          |
| <b>Vendor ASB02 - ASBURY ENVIRONMENTAL SVCS Total:</b>           |                |              |                |                                             | <b>102.00</b>   |
| <b>Vendor: ATT01 - AT&amp;T</b>                                  |                |              |                |                                             |                 |
| 000023300029                                                     | 107177         | 04/25/2025   | 525-118-43101  | MIS PHONE                                   | 1,142.33        |
| 000023303595                                                     | 107177         | 04/25/2025   | 525-118-43101  | PW PHONE                                    | 261.72          |
| 000023303596                                                     | 107177         | 04/25/2025   | 525-118-43101  | ADMIN PHONE                                 | 119.58          |
| 000023303597                                                     | 107177         | 04/25/2025   | 525-118-43101  | RECREATION PHONE                            | 864.46          |
| 000023303598                                                     | 107177         | 04/25/2025   | 525-118-43101  | CDD PHONE                                   | 26.64           |
| <b>Vendor ATT01 - AT&amp;T Total:</b>                            |                |              |                |                                             | <b>2,414.73</b> |
| <b>Vendor: 2419 - BARG COFFIN LEWIS &amp; TRAPP, LLP</b>         |                |              |                |                                             |                 |
| 51028                                                            | 107122         | 04/18/2025   | 207-344-42102  | COUNTY OF CONTRA COSTA VS<br>MONSANTO       | 61.50           |
| 51105                                                            | 107122         | 04/18/2025   | 207-344-42102  | MATTER VS MONSANTO                          | 738.00          |
| <b>Vendor 2419 - BARG COFFIN LEWIS &amp; TRAPP, LLP Total:</b>   |                |              |                |                                             | <b>799.50</b>   |
| <b>Vendor: 3010 - BASIL MARKOS</b>                               |                |              |                |                                             |                 |
| 04212025                                                         | 107178         | 04/25/2025   | 209-20308      | SECURITY DEPOSIT FOR<br>RENTAL 04/12/2025   | 845.00          |
| <b>Vendor 3010 - BASIL MARKOS Total:</b>                         |                |              |                |                                             | <b>845.00</b>   |
| <b>Vendor: 2835 - BENEFIT COORDINATORS CORPORATION</b>           |                |              |                |                                             |                 |
| 16426                                                            | 107123         | 04/18/2025   | 100-110-41007  | LIFE INSURANCE MARCH 2025                   | 4.59            |
| 16426                                                            | 107123         | 04/18/2025   | 100-110-41007  | LIFE INSURANCE MARCH 2025                   | 1.52            |
| 16426                                                            | 107123         | 04/18/2025   | 100-111-41007  | LIFE INSURANCE MARCH 2025                   | 22.02           |
| 16426                                                            | 107123         | 04/18/2025   | 100-111-41007  | LIFE INSURANCE MARCH 2025                   | 66.54           |
| 16426                                                            | 107123         | 04/18/2025   | 100-111-41008  | LIFE INSURANCE MARCH 2025                   | 23.70           |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number | Payment Number | Payment Date | Account Number | Description (Payable)     | Amount |
|----------------|----------------|--------------|----------------|---------------------------|--------|
| 16426          | 107123         | 04/18/2025   | 100-112-41007  | LIFE INSURANCE MARCH 2025 | 16.68  |
| 16426          | 107123         | 04/18/2025   | 100-112-41007  | LIFE INSURANCE MARCH 2025 | 50.41  |
| 16426          | 107123         | 04/18/2025   | 100-112-41008  | LIFE INSURANCE MARCH 2025 | 23.70  |
| 16426          | 107123         | 04/18/2025   | 100-113-41007  | LIFE INSURANCE MARCH 2025 | 0.14   |
| 16426          | 107123         | 04/18/2025   | 100-113-41007  | LIFE INSURANCE MARCH 2025 | 0.41   |
| 16426          | 107123         | 04/18/2025   | 100-115-41007  | LIFE INSURANCE MARCH 2025 | 19.31  |
| 16426          | 107123         | 04/18/2025   | 100-115-41007  | LIFE INSURANCE MARCH 2025 | 58.36  |
| 16426          | 107123         | 04/18/2025   | 100-115-41008  | LIFE INSURANCE MARCH 2025 | 47.40  |
| 16426          | 107123         | 04/18/2025   | 100-116-41007  | LIFE INSURANCE MARCH 2025 | 18.29  |
| 16426          | 107123         | 04/18/2025   | 100-116-41007  | LIFE INSURANCE MARCH 2025 | 55.26  |
| 16426          | 107123         | 04/18/2025   | 100-221-41007  | LIFE INSURANCE MARCH 2025 | 373.48 |
| 16426          | 107123         | 04/18/2025   | 100-221-41007  | LIFE INSURANCE MARCH 2025 | 123.58 |
| 16426          | 107123         | 04/18/2025   | 100-222-41007  | LIFE INSURANCE MARCH 2025 | 63.44  |
| 16426          | 107123         | 04/18/2025   | 100-222-41007  | LIFE INSURANCE MARCH 2025 | 20.99  |
| 16426          | 107123         | 04/18/2025   | 100-222-41008  | LIFE INSURANCE MARCH 2025 | 114.95 |
| 16426          | 107123         | 04/18/2025   | 100-223-41007  | LIFE INSURANCE MARCH 2025 | 42.24  |
| 16426          | 107123         | 04/18/2025   | 100-223-41007  | LIFE INSURANCE MARCH 2025 | 127.65 |
| 16426          | 107123         | 04/18/2025   | 100-341-41007  | LIFE INSURANCE MARCH 2025 | 71.02  |
| 16426          | 107123         | 04/18/2025   | 100-341-41007  | LIFE INSURANCE MARCH 2025 | 23.50  |
| 16426          | 107123         | 04/18/2025   | 100-341-41008  | LIFE INSURANCE MARCH 2025 | 92.94  |
| 16426          | 107123         | 04/18/2025   | 100-342-41007  | LIFE INSURANCE MARCH 2025 | 14.64  |
| 16426          | 107123         | 04/18/2025   | 100-342-41007  | LIFE INSURANCE MARCH 2025 | 4.85   |
| 16426          | 107123         | 04/18/2025   | 100-342-41008  | LIFE INSURANCE MARCH 2025 | 23.70  |
| 16426          | 107123         | 04/18/2025   | 100-343-41007  | LIFE INSURANCE MARCH 2025 | 28.07  |
| 16426          | 107123         | 04/18/2025   | 100-343-41007  | LIFE INSURANCE MARCH 2025 | 84.83  |
| 16426          | 107123         | 04/18/2025   | 100-343-41008  | LIFE INSURANCE MARCH 2025 | 133.45 |
| 16426          | 107123         | 04/18/2025   | 100-465-41007  | LIFE INSURANCE MARCH 2025 | 4.16   |
| 16426          | 107123         | 04/18/2025   | 100-465-41007  | LIFE INSURANCE MARCH 2025 | 12.57  |
| 16426          | 107123         | 04/18/2025   | 100-465-41008  | LIFE INSURANCE MARCH 2025 | 23.70  |
| 16426          | 107123         | 04/18/2025   | 105-221-41007  | LIFE INSURANCE MARCH 2025 | 16.55  |
| 16426          | 107123         | 04/18/2025   | 105-221-41007  | LIFE INSURANCE MARCH 2025 | 5.48   |
| 16426          | 107123         | 04/18/2025   | 106-222-41007  | LIFE INSURANCE MARCH 2025 | 11.48  |
| 16426          | 107123         | 04/18/2025   | 106-222-41007  | LIFE INSURANCE MARCH 2025 | 3.80   |
| 16426          | 107123         | 04/18/2025   | 106-222-41008  | LIFE INSURANCE MARCH 2025 | 23.70  |
| 16426          | 107123         | 04/18/2025   | 209-551-41007  | LIFE INSURANCE MARCH 2025 | 50.61  |
| 16426          | 107123         | 04/18/2025   | 209-551-41007  | LIFE INSURANCE MARCH 2025 | 16.75  |
| 16426          | 107123         | 04/18/2025   | 209-551-41008  | LIFE INSURANCE MARCH 2025 | 21.78  |
| 16426          | 107123         | 04/18/2025   | 209-552-41007  | LIFE INSURANCE MARCH 2025 | 2.05   |
| 16426          | 107123         | 04/18/2025   | 209-552-41007  | LIFE INSURANCE MARCH 2025 | 6.18   |
| 16426          | 107123         | 04/18/2025   | 209-552-41008  | LIFE INSURANCE MARCH 2025 | 14.96  |
| 16426          | 107123         | 04/18/2025   | 209-553-41007  | LIFE INSURANCE MARCH 2025 | 2.45   |
| 16426          | 107123         | 04/18/2025   | 209-553-41007  | LIFE INSURANCE MARCH 2025 | 7.41   |
| 16426          | 107123         | 04/18/2025   | 209-553-41008  | LIFE INSURANCE MARCH 2025 | 17.93  |
| 16426          | 107123         | 04/18/2025   | 209-554-41007  | LIFE INSURANCE MARCH 2025 | 3.10   |
| 16426          | 107123         | 04/18/2025   | 209-554-41007  | LIFE INSURANCE MARCH 2025 | 9.37   |
| 16426          | 107123         | 04/18/2025   | 209-554-41008  | LIFE INSURANCE MARCH 2025 | 22.69  |
| 16426          | 107123         | 04/18/2025   | 212-461-41007  | LIFE INSURANCE MARCH 2025 | 52.67  |
| 16426          | 107123         | 04/18/2025   | 212-461-41007  | LIFE INSURANCE MARCH 2025 | 17.43  |
| 16426          | 107123         | 04/18/2025   | 212-462-41007  | LIFE INSURANCE MARCH 2025 | 20.37  |
| 16426          | 107123         | 04/18/2025   | 212-462-41007  | LIFE INSURANCE MARCH 2025 | 61.55  |
| 16426          | 107123         | 04/18/2025   | 212-462-41008  | LIFE INSURANCE MARCH 2025 | 71.10  |
| 16426          | 107123         | 04/18/2025   | 500-641-41007  | LIFE INSURANCE MARCH 2025 | 179.44 |
| 16426          | 107123         | 04/18/2025   | 500-641-41007  | LIFE INSURANCE MARCH 2025 | 59.37  |
| 16426          | 107123         | 04/18/2025   | 500-641-41008  | LIFE INSURANCE MARCH 2025 | 237.00 |
| 16426          | 107123         | 04/18/2025   | 500-642-41007  | LIFE INSURANCE MARCH 2025 | 8.80   |
| 16426          | 107123         | 04/18/2025   | 500-642-41007  | LIFE INSURANCE MARCH 2025 | 26.59  |
| 16426          | 107123         | 04/18/2025   | 500-642-41008  | LIFE INSURANCE MARCH 2025 | 47.40  |
| 16426          | 107123         | 04/18/2025   | 505-119-41007  | LIFE INSURANCE MARCH 2025 | 8.85   |
| 16426          | 107123         | 04/18/2025   | 505-119-41007  | LIFE INSURANCE MARCH 2025 | 26.75  |
| 16426          | 107123         | 04/18/2025   | 505-119-41008  | LIFE INSURANCE MARCH 2025 | 47.35  |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number | Payment Number | Payment Date | Account Number | Description (Payable)         | Amount |
|----------------|----------------|--------------|----------------|-------------------------------|--------|
| 16426          | 107123         | 04/18/2025   | 998-20107      | LIFE INSURANCE MARCH 2025     | 12.00  |
| 16426          | 107123         | 04/18/2025   | 998-20107      | LIFE INSURANCE MARCH 2025     | 6.30   |
| 16426          | 107123         | 04/18/2025   | 998-20107      | LIFE INSURANCE MARCH 2025     | 126.00 |
| 16426          | 107123         | 04/18/2025   | 998-20118      | LIFE INSURANCE MARCH 2025     | 433.50 |
| 16427          | 107123         | 04/18/2025   | 100-110-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 1.52   |
| 16427          | 107123         | 04/18/2025   | 100-110-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 4.59   |
| 16427          | 107123         | 04/18/2025   | 100-111-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 22.02  |
| 16427          | 107123         | 04/18/2025   | 100-111-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 66.54  |
| 16427          | 107123         | 04/18/2025   | 100-111-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 23.70  |
| 16427          | 107123         | 04/18/2025   | 100-112-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 50.41  |
| 16427          | 107123         | 04/18/2025   | 100-112-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 16.68  |
| 16427          | 107123         | 04/18/2025   | 100-112-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 23.70  |
| 16427          | 107123         | 04/18/2025   | 100-113-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 0.41   |
| 16427          | 107123         | 04/18/2025   | 100-113-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 0.14   |
| 16427          | 107123         | 04/18/2025   | 100-115-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 58.36  |
| 16427          | 107123         | 04/18/2025   | 100-115-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 19.31  |
| 16427          | 107123         | 04/18/2025   | 100-116-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 55.26  |
| 16427          | 107123         | 04/18/2025   | 100-116-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 18.29  |
| 16427          | 107123         | 04/18/2025   | 100-221-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 123.58 |
| 16427          | 107123         | 04/18/2025   | 100-221-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 373.48 |
| 16427          | 107123         | 04/18/2025   | 100-222-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 20.99  |
| 16427          | 107123         | 04/18/2025   | 100-222-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 63.44  |
| 16427          | 107123         | 04/18/2025   | 100-222-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 114.95 |
| 16427          | 107123         | 04/18/2025   | 100-223-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 42.24  |
| 16427          | 107123         | 04/18/2025   | 100-223-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 127.65 |
| 16427          | 107123         | 04/18/2025   | 100-341-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 49.94  |
| 16427          | 107123         | 04/18/2025   | 100-341-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 16.53  |
| 16427          | 107123         | 04/18/2025   | 100-341-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 92.94  |
| 16427          | 107123         | 04/18/2025   | 100-342-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 14.64  |
| 16427          | 107123         | 04/18/2025   | 100-342-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 4.85   |
| 16427          | 107123         | 04/18/2025   | 100-342-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 23.70  |
| 16427          | 107123         | 04/18/2025   | 100-343-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 28.07  |
| 16427          | 107123         | 04/18/2025   | 100-343-41007  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 84.83  |
| 16427          | 107123         | 04/18/2025   | 100-343-41008  | EMPLOYEE SUPPLEMENTAL<br>LIFE | 133.45 |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number | Payment Number | Payment Date | Account Number | Description (Payable)      | Amount |
|----------------|----------------|--------------|----------------|----------------------------|--------|
| 16427          | 107123         | 04/18/2025   | 100-465-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 12.57  |
| 16427          | 107123         | 04/18/2025   | 100-465-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 4.16   |
| 16427          | 107123         | 04/18/2025   | 100-465-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 23.70  |
| 16427          | 107123         | 04/18/2025   | 105-221-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 5.48   |
| 16427          | 107123         | 04/18/2025   | 105-221-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 16.55  |
| 16427          | 107123         | 04/18/2025   | 106-222-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 11.48  |
| 16427          | 107123         | 04/18/2025   | 106-222-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 3.80   |
| 16427          | 107123         | 04/18/2025   | 106-222-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 23.70  |
| 16427          | 107123         | 04/18/2025   | 209-551-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 50.61  |
| 16427          | 107123         | 04/18/2025   | 209-551-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 16.75  |
| 16427          | 107123         | 04/18/2025   | 209-551-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 21.78  |
| 16427          | 107123         | 04/18/2025   | 209-552-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 6.18   |
| 16427          | 107123         | 04/18/2025   | 209-552-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 2.05   |
| 16427          | 107123         | 04/18/2025   | 209-552-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 14.96  |
| 16427          | 107123         | 04/18/2025   | 209-553-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 2.45   |
| 16427          | 107123         | 04/18/2025   | 209-553-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 7.41   |
| 16427          | 107123         | 04/18/2025   | 209-553-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 17.93  |
| 16427          | 107123         | 04/18/2025   | 209-554-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 9.37   |
| 16427          | 107123         | 04/18/2025   | 209-554-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 3.10   |
| 16427          | 107123         | 04/18/2025   | 209-554-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 22.69  |
| 16427          | 107123         | 04/18/2025   | 212-461-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 17.43  |
| 16427          | 107123         | 04/18/2025   | 212-461-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 52.67  |
| 16427          | 107123         | 04/18/2025   | 212-462-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 20.37  |
| 16427          | 107123         | 04/18/2025   | 212-462-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 61.55  |
| 16427          | 107123         | 04/18/2025   | 212-462-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 71.10  |
| 16427          | 107123         | 04/18/2025   | 500-641-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 59.37  |
| 16427          | 107123         | 04/18/2025   | 500-641-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 179.44 |
| 16427          | 107123         | 04/18/2025   | 500-641-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 237.00 |
| 16427          | 107123         | 04/18/2025   | 500-642-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 8.80   |
| 16427          | 107123         | 04/18/2025   | 500-642-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 26.59  |
| 16427          | 107123         | 04/18/2025   | 500-642-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 47.40  |
| 16427          | 107123         | 04/18/2025   | 505-119-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 8.85   |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number                                               | Payment Number | Payment Date | Account Number | Description (Payable)      | Amount           |
|--------------------------------------------------------------|----------------|--------------|----------------|----------------------------|------------------|
| 16427                                                        | 107123         | 04/18/2025   | 505-119-41007  | EMPLOYEE SUPPLEMENTAL LIFE | 26.75            |
| 16427                                                        | 107123         | 04/18/2025   | 505-119-41008  | EMPLOYEE SUPPLEMENTAL LIFE | 47.34            |
| 16427                                                        | 107123         | 04/18/2025   | 998-20107      | EMPLOYEE SUPPLEMENTAL LIFE | 12.00            |
| 16427                                                        | 107123         | 04/18/2025   | 998-20107      | EMPLOYEE SUPPLEMENTAL LIFE | 6.30             |
| 16427                                                        | 107123         | 04/18/2025   | 998-20107      | EMPLOYEE SUPPLEMENTAL LIFE | 126.00           |
| 16427                                                        | 107123         | 04/18/2025   | 998-20118      | EMPLOYEE SUPPLEMENTAL LIFE | 459.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-110-41002  | DENTAL AND VISION BENEFITS | 338.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-110-41003  | DENTAL AND VISION BENEFITS | 64.40            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-111-41002  | DENTAL AND VISION BENEFITS | 364.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-111-41003  | DENTAL AND VISION BENEFITS | 48.30            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-112-41002  | DENTAL AND VISION BENEFITS | 382.80           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-112-41003  | DENTAL AND VISION BENEFITS | 48.30            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-113-41002  | DENTAL AND VISION BENEFITS | 108.80           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-113-41003  | DENTAL AND VISION BENEFITS | 16.10            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-115-41002  | DENTAL AND VISION BENEFITS | 364.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-115-41003  | DENTAL AND VISION BENEFITS | 48.30            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-116-41002  | DENTAL AND VISION BENEFITS | 306.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-116-41003  | DENTAL AND VISION BENEFITS | 48.30            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-221-41002  | DENTAL AND VISION BENEFITS | 1,990.00         |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-221-41003  | DENTAL AND VISION BENEFITS | 338.10           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-222-41002  | DENTAL AND VISION BENEFITS | 790.40           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-222-41003  | DENTAL AND VISION BENEFITS | 128.80           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-223-41002  | DENTAL AND VISION BENEFITS | 1,084.80         |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-223-41003  | DENTAL AND VISION BENEFITS | 161.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-341-41002  | DENTAL AND VISION BENEFITS | 82.80            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-341-41003  | DENTAL AND VISION BENEFITS | 32.20            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-343-41002  | DENTAL AND VISION BENEFITS | 1,086.40         |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-343-41003  | DENTAL AND VISION BENEFITS | 161.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-465-41002  | DENTAL AND VISION BENEFITS | 178.40           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 100-465-41003  | DENTAL AND VISION BENEFITS | 32.20            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 105-221-41002  | DENTAL AND VISION BENEFITS | 356.80           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 105-221-41003  | DENTAL AND VISION BENEFITS | 64.40            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 106-222-41002  | DENTAL AND VISION BENEFITS | 127.60           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 106-222-41003  | DENTAL AND VISION BENEFITS | 16.10            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-551-41002  | DENTAL AND VISION BENEFITS | 306.00           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-551-41003  | DENTAL AND VISION BENEFITS | 48.30            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-552-41002  | DENTAL AND VISION BENEFITS | 261.20           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-552-41003  | DENTAL AND VISION BENEFITS | 64.40            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-554-41002  | DENTAL AND VISION BENEFITS | 127.60           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 209-554-41003  | DENTAL AND VISION BENEFITS | 16.10            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 212-461-41002  | DENTAL AND VISION BENEFITS | 255.20           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 212-461-41003  | DENTAL AND VISION BENEFITS | 32.20            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 212-462-41002  | DENTAL AND VISION BENEFITS | 414.80           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 212-462-41003  | DENTAL AND VISION BENEFITS | 64.40            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 500-641-41002  | DENTAL AND VISION BENEFITS | 1,021.20         |
| BOJ00P                                                       | 107211         | 05/02/2025   | 500-641-41003  | DENTAL AND VISION BENEFITS | 177.10           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 500-642-41002  | DENTAL AND VISION BENEFITS | 26.00            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 500-642-41003  | DENTAL AND VISION BENEFITS | -16.10           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 505-119-41002  | DENTAL AND VISION BENEFITS | 255.20           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 505-119-41003  | DENTAL AND VISION BENEFITS | 32.20            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 998-20105      | DENTAL AND VISION BENEFITS | -75.60           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 998-20105      | DENTAL AND VISION BENEFITS | 509.20           |
| BOJ00P                                                       | 107211         | 05/02/2025   | 998-20106      | DENTAL AND VISION BENEFITS | 32.20            |
| BOJ00P                                                       | 107211         | 05/02/2025   | 998-20106      | DENTAL AND VISION BENEFITS | 64.40            |
| <b>Vendor 2835 - BENEFIT COORDINATORS CORPORATION Total:</b> |                |              |                |                            | <b>19,276.04</b> |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number                                                             | Payment Number | Payment Date | Account Number | Description (Payable)                            | Amount            |
|----------------------------------------------------------------------------|----------------|--------------|----------------|--------------------------------------------------|-------------------|
| <b>Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS</b>                     |                |              |                |                                                  |                   |
| 6981649                                                                    | 107212         | 05/02/2025   | 209-552-42108  | FOOD PROGRAM PSC                                 | 79.59             |
| 6981649                                                                    | 107212         | 05/02/2025   | 209-554-42108  | FOOD PROGRAM PSC                                 | 37.47             |
| <b>Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:</b>               |                |              |                |                                                  | <b>117.06</b>     |
| <b>Vendor: BOR02 - BORGES &amp; MAHONEY CO.</b>                            |                |              |                |                                                  |                   |
| 145948                                                                     | 107213         | 05/02/2025   | 500-641-44306  | WASHER LOCK ANB BEARING<br>AYZR TEFLON WPCP      | 54.39             |
| <b>Vendor BOR02 - BORGES &amp; MAHONEY CO. Total:</b>                      |                |              |                |                                                  | <b>54.39</b>      |
| <b>Vendor: 2004 - CALIFORNIA BOILER WORKS, INC.</b>                        |                |              |                |                                                  |                   |
| 7751                                                                       | 107124         | 04/18/2025   | 500-641-42107  | ANNUAL SERVICE BOILERS<br>WPCP                   | 7,911.56          |
| <b>Vendor 2004 - CALIFORNIA BOILER WORKS, INC. Total:</b>                  |                |              |                |                                                  | <b>7,911.56</b>   |
| <b>Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM</b>       |                |              |                |                                                  |                   |
| 100000017844698-1                                                          | 107125         | 04/18/2025   | 100-117-41004  | INTEREST ON UNLIMITED<br>LIABILITY PLAN 674      | 173.81            |
| 100000017844709-1                                                          | 107125         | 04/18/2025   | 100-117-41004  | INTEREST ON UNMET LIABILITY<br>PLAN 675          | 224.61            |
| 100000017874970                                                            | 107125         | 04/18/2025   | 100-117-41004  | ANNUAL UNFUNDED LIABILITY<br>PLAN 674            | 133,129.58        |
| 100000017874980                                                            | 107125         | 04/18/2025   | 100-117-41004  | ANNUAL UNFUNDED LIAB<br>PLAN 675                 | 172,035.42        |
| 100000017874990                                                            | 107126         | 04/18/2025   | 100-231-41004  | ANNUAL UNFUNDED LIAB<br>PLAN 25716               | 299.33            |
| 100000017874998                                                            | 107125         | 04/18/2025   | 100-117-41004  | ANNUAL UNFUNDED LIAB<br>PLAN 25717               | 1,165.08          |
| 100000017881281                                                            | 107214         | 05/02/2025   | 100-111-41004  | 2025 REPLACEMENT CHARGES<br>BENEFIT CONTRIBUTION | 996.63            |
| 10000017875010                                                             | 107125         | 04/18/2025   | 100-117-41004  | ANNUAL UNFUNDED LIAB<br>PLAN 27205               | 858.58            |
| <b>Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:</b> |                |              |                |                                                  | <b>308,883.04</b> |
| <b>Vendor: 2958 - CENTRAL ROOFING, INC.</b>                                |                |              |                |                                                  |                   |
| 1942                                                                       | 107179         | 04/25/2025   | 276-343-47201  | REPAIRS AT PSC ROOF                              | 92,511.00         |
| <b>Vendor 2958 - CENTRAL ROOFING, INC. Total:</b>                          |                |              |                |                                                  | <b>92,511.00</b>  |
| <b>Vendor: DAV04 - CHARLENE DAVIS</b>                                      |                |              |                |                                                  |                   |
| 04102025                                                                   | 107127         | 04/18/2025   | 100 116 42303  | CALGOV HR CONFERENCE<br>MEAL ALLOWANCE 2025 RATE | 4.00              |
| <b>Vendor DAV04 - CHARLENE DAVIS Total:</b>                                |                |              |                |                                                  | <b>4.00</b>       |
| <b>Vendor: 1635 - CHECKERS GROUP INC</b>                                   |                |              |                |                                                  |                   |
| 16914                                                                      | 107215         | 05/02/2025   | 100-222-42107  | TOWING SERVICES                                  | 155.00            |
| <b>Vendor 1635 - CHECKERS GROUP INC Total:</b>                             |                |              |                |                                                  | <b>155.00</b>     |
| <b>Vendor: 2869 - CHEMTEX</b>                                              |                |              |                |                                                  |                   |
| 28436                                                                      | 107128         | 04/18/2025   | 500-641-44306  | LOOPGUARD-263 WPCP                               | 750.96            |
| <b>Vendor 2869 - CHEMTEX Total:</b>                                        |                |              |                |                                                  | <b>750.96</b>     |
| <b>Vendor: 3007 - CHRIS GRANILLO</b>                                       |                |              |                |                                                  |                   |
| 79                                                                         | 107129         | 04/18/2025   | 209-551-42515  | PIANO PAINTING WORKSHOP<br>AT EARTH DAY          | 500.00            |
| <b>Vendor 3007 - CHRIS GRANILLO Total:</b>                                 |                |              |                |                                                  | <b>500.00</b>     |
| <b>Vendor: 2395 - CITIES DIGITAL, INC.</b>                                 |                |              |                |                                                  |                   |
| 63303                                                                      | 107216         | 05/02/2025   | 525-118-42106  | LASERFICHE SOFTWARE<br>ANNUAL MAINTENANCE        | 11,202.00         |
| <b>Vendor 2395 - CITIES DIGITAL, INC. Total:</b>                           |                |              |                |                                                  | <b>11,202.00</b>  |
| <b>Vendor: CIT08 - CITY MECHANICAL, INC</b>                                |                |              |                |                                                  |                   |
| 113747                                                                     | 107180         | 04/25/2025   | 500-641-42107  | HVAC SERVICES WPCP                               | 2,686.38          |
| 113776                                                                     | 107180         | 04/25/2025   | 500-641-42107  | HVAC SERVICE WPCP                                | 832.50            |
| <b>Vendor CIT08 - CITY MECHANICAL, INC Total:</b>                          |                |              |                |                                                  | <b>3,518.88</b>   |
| <b>Vendor: FAI04 - CITY OF FAIRFIELD</b>                                   |                |              |                |                                                  |                   |
| 231576                                                                     | 107130         | 04/18/2025   | 100-221-42511  | RANGE USE FEE PD                                 | 558.00            |
| <b>Vendor FAI04 - CITY OF FAIRFIELD Total:</b>                             |                |              |                |                                                  | <b>558.00</b>     |



## WARRANT LISTING

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| Payable Number                                                            | Payment Number | Payment Date | Account Number | Description (Payable)                              | Amount            |
|---------------------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------------|-------------------|
| <b>Vendor: COM20 - COMCAST</b>                                            |                |              |                |                                                    |                   |
| 0050875-03182025                                                          | 107131         | 04/18/2025   | 525-118-43105  | CABLE AT CH                                        | 29.76             |
| 0413784-03182025                                                          | 107131         | 04/18/2025   | 525-118-43106  | TINY TOTS INTERNET 032325-04222025                 | 181.32            |
| 0419492-04022025                                                          | 107181         | 04/25/2025   | 525-118-43106  | 2450 SIMAS INTERNET                                | 181.44            |
| 237914789                                                                 | 107182         | 04/25/2025   | 525-118-43106  | PD INTERNET                                        | 819.63            |
| <b>Vendor COM20 - COMCAST Total:</b>                                      |                |              |                |                                                    | <b>1,212.15</b>   |
| <b>Vendor: CON45 - CONCORD GARDEN EQUIPMENT</b>                           |                |              |                |                                                    |                   |
| 639078                                                                    | 107217         | 05/02/2025   | 100-345-44306  | REPLACEMENT CHAINSAW                               | 1,173.72          |
| 639302                                                                    | 107217         | 05/02/2025   | 100-345-44306  | REPAIR FOR CHAINSAW                                | 264.68            |
| <b>Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:</b>                     |                |              |                |                                                    | <b>1,438.40</b>   |
| <b>Vendor: 3006 - CONSERVATION AMBASSADORS, INC.</b>                      |                |              |                |                                                    |                   |
| 3434                                                                      | 107132         | 04/18/2025   | 209-551-42515  | WILD THINGS WILDLIFE<br>POGRAM FOR EARTH DAY       | 800.00            |
| <b>Vendor 3006 - CONSERVATION AMBASSADORS, INC. Total:</b>                |                |              |                |                                                    | <b>800.00</b>     |
| <b>Vendor: CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT</b>       |                |              |                |                                                    |                   |
| FY2425-APR                                                                | 107133         | 04/18/2025   | 100-231-42101  | FIRE PROTECTION SERVICES<br>APRIL 2025             | 231,797.19        |
| FY2425-APR                                                                | 107133         | 04/18/2025   | 105-231-42101  | FIRE PROTECTION SERVICES<br>APRIL 2025             | 119,169.07        |
| FY2425-APR                                                                | 107133         | 04/18/2025   | 106-231-42101  | FIRE PROTECTION SERVICES<br>APRIL 2025             | 110,670.07        |
| <b>Vendor CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT Total:</b> |                |              |                |                                                    | <b>461,636.33</b> |
| <b>Vendor: CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT</b>        |                |              |                |                                                    |                   |
| 708124                                                                    | 107134         | 04/18/2025   | 200-342-42101  | TRAFFIC SIGNAL MAINT<br>JANUARY 2025               | 16,086.36         |
| 708124                                                                    | 107134         | 04/18/2025   | 310-347-42101  | TRAFFIC SIGNAL MAINT<br>JANUARY 2025               | 572.80            |
| 708124                                                                    | 107134         | 04/18/2025   | 310-348-42101  | TRAFFIC SIGNAL MAINT<br>JANUARY 2025               | 147.55            |
| 708218                                                                    | 107134         | 04/18/2025   | 200-342-42101  | TRAFFIC SIGNAL MAINT<br>FEBRUARY 2025              | 18,148.38         |
| 708218                                                                    | 107134         | 04/18/2025   | 310-347-42101  | TRAFFIC SIGNAL MAINT<br>FEBRUARY 2025              | 470.70            |
| 708218                                                                    | 107134         | 04/18/2025   | 310-348-42101  | TRAFFIC SIGNAL MAINT<br>FEBRUARY 2025              | 235.35            |
| 708248                                                                    | 107218         | 05/02/2025   | 200-342-42101  | TRAFFIC SIGNAL<br>MAINTENANCE MARCH 2025           | 9,261.58          |
| 708248                                                                    | 107218         | 05/02/2025   | 310-347-42101  | TRAFFIC SIGNAL<br>MAINTENANCE MARCH 2025           | 748.40            |
| 708248                                                                    | 107218         | 05/02/2025   | 310-348-42101  | TRAFFIC SIGNAL<br>MAINTENANCE MARCH 2025           | 138.85            |
| <b>Vendor CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT Total:</b>  |                |              |                |                                                    | <b>45,809.97</b>  |
| <b>Vendor: COR12 - CORELOGIC SOLUTIONS LLC</b>                            |                |              |                |                                                    |                   |
| 82242550                                                                  | 107135         | 04/18/2025   | 525-118-42510  | REALQUEST CITYWIDE                                 | 728.41            |
| <b>Vendor COR12 - CORELOGIC SOLUTIONS LLC Total:</b>                      |                |              |                |                                                    | <b>728.41</b>     |
| <b>Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR</b>                        |                |              |                |                                                    |                   |
| 27980                                                                     | 107136         | 04/18/2025   | 100-221-42107  | WINDSHIELD WIPERS CAR 831                          | 55.10             |
| 27981                                                                     | 107136         | 04/18/2025   | 100-221-42107  | WIPEL BLADE CAR 809                                | 55.10             |
| 28025                                                                     | 107219         | 05/02/2025   | 100-221-42107  | OIL CHANGE UNIT 805                                | 70.00             |
| 28160                                                                     | 107219         | 05/02/2025   | 100-221-42107  | BATTERY, FUEL PUMP OIL<br>CHANGE UNIT 838          | 1,137.54          |
| 28190                                                                     | 107219         | 05/02/2025   | 100-221-42107  | OIL CHANGE OVIATT'S CAR                            | 70.00             |
| 28205                                                                     | 107219         | 05/02/2025   | 100-221-42107  | FLEX PLATE TRANSMISSION<br>DRAIN AND FILL UNIT 839 | 2,761.43          |
| <b>Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:</b>                  |                |              |                |                                                    | <b>4,149.17</b>   |

## WARRANT LISTING

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| Payable Number                                                       | Payment Number | Payment Date | Account Number | Description (Payable)                                   | Amount          |
|----------------------------------------------------------------------|----------------|--------------|----------------|---------------------------------------------------------|-----------------|
| <b>Vendor: 2696 - CRANETECH, INC.</b>                                |                |              |                |                                                         |                 |
| 45462                                                                | 107183         | 04/25/2025   | 500-641-42107  | PERFORMED ANNUAL CRANE INSPECTIONS AND MAINTENANCE WPCP | 1,320.00        |
| <b>Vendor 2696 - CRANETECH, INC. Total:</b>                          |                |              |                |                                                         | <b>1,320.00</b> |
| <b>Vendor: SNE01 - DAVID SNELL</b>                                   |                |              |                |                                                         |                 |
| 04172025                                                             | 107220         | 05/02/2025   | 505-119-42303  | NAB CONVENTION REIMBURSEMENT FOR MEALS                  | 324.00          |
| <b>Vendor SNE01 - DAVID SNELL Total:</b>                             |                |              |                |                                                         | <b>324.00</b>   |
| <b>Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE</b>       |                |              |                |                                                         |                 |
| 807008                                                               | 107221         | 05/02/2025   | 100-116-42101  | FINGER PRINT BACKGROUND CHECK                           | 143.00          |
| 807008                                                               | 107221         | 05/02/2025   | 100-221-42110  | FINGER PRINT BACKGROUND CHECK                           | 32.00           |
| <b>Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:</b> |                |              |                |                                                         | <b>175.00</b>   |
| <b>Vendor: 3004 - DIANA GALINDO</b>                                  |                |              |                |                                                         |                 |
| 042025                                                               | 107222         | 05/02/2025   | 100-221-42302  | REIMBURSEMENT MILCAGE FOR POLICE ACADEMY                | 392.00          |
| <b>Vendor 3004 - DIANA GALINDO Total:</b>                            |                |              |                |                                                         | <b>392.00</b>   |
| <b>Vendor: 1443 - DIESEL DIRECT WEST, INC.</b>                       |                |              |                |                                                         |                 |
| 86473795                                                             | 107137         | 04/18/2025   | 500-10601      | CLEAR RENEWABLE DIESEL WPCP                             | 4,034.85        |
| 86484815                                                             | 107223         | 05/02/2025   | 100-10601      | GASOLINE UNL                                            | 2,506.39        |
| 86496148                                                             | 107223         | 05/02/2025   | 100-10601      | GASOLINE UNL                                            | 1,790.25        |
| <b>Vendor 1443 - DIESEL DIRECT WEST, INC. Total:</b>                 |                |              |                |                                                         | <b>8,331.49</b> |
| <b>Vendor: EBM01 - EBMUD</b>                                         |                |              |                |                                                         |                 |
| 435748-04172025                                                      | 107224         | 05/02/2025   | 209-553-43102  | 2454 SIMAS AVE-TINY TOTS                                | 16.51           |
| 435748-04172025                                                      | 107224         | 05/02/2025   | 209-557-43102  | 2454 SIMAS AVE-TINY TOTS                                | 533.79          |
| 532364-04172025                                                      | 107224         | 05/02/2025   | 100-345-43102  | 1267 ADOBE RD-HAZEL DOWNER-THORNTON PICNIC GROVE        | 320.56          |
| 532606-04172025                                                      | 107224         | 05/02/2025   | 100-345-43102  | 1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK          | 70.96           |
| 534462-04172025                                                      | 107224         | 05/02/2025   | 100-345-43102  | 3450 SAVAGE AVE-IRRIGATION USE ONLY                     | 70.96           |
| 554181-04172025                                                      | 107224         | 05/02/2025   | 100-231-43102  | 3790 PINOLE VALLEY RD-FIRE STATION                      | 192.88          |
| 554182-04172025                                                      | 107224         | 05/02/2025   | 100-231-43102  | 3790 PINOLE VALLEY RD-FIRE STATION                      | 368.42          |
| <b>Vendor EBM01 - EBMUD Total:</b>                                   |                |              |                |                                                         | <b>1,574.08</b> |
| <b>Vendor: EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT.</b>             |                |              |                |                                                         |                 |
| L0358728144                                                          | 107138         | 04/18/2025   | 209-554-41012  | UNEMPLOYMENT BENEFITS                                   | 704.69          |
| <b>Vendor EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT. Total:</b>       |                |              |                |                                                         | <b>704.69</b>   |
| <b>Vendor: ERI03 - ERICK WILSON</b>                                  |                |              |                |                                                         |                 |
| 04172025                                                             | 107225         | 05/02/2025   | 505-119-42303  | NAB CONFERENCE REIMBURSEMENT MEALS                      | 324.00          |
| <b>Vendor ERI03 - ERICK WILSON Total:</b>                            |                |              |                |                                                         | <b>324.00</b>   |
| <b>Vendor: 2853 - EVERON, LLC</b>                                    |                |              |                |                                                         |                 |
| 158442066                                                            | 107139         | 04/18/2025   | 209-552-42108  | ALARM MONITORING PSC                                    | 158.85          |
| 370999-03312025                                                      | 107184         | 04/25/2025   | 209-554-42108  | MONITORING ALARM SERVICES 2454 SIMAS                    | 110.73          |
| <b>Vendor 2853 - EVERON, LLC Total:</b>                              |                |              |                |                                                         | <b>269.58</b>   |
| <b>Vendor: FAS02 - FASTENAL</b>                                      |                |              |                |                                                         |                 |
| CASA179936                                                           | 107140         | 04/18/2025   | 500-641-44306  | SUPPLIES WPCP                                           | 380.85          |
| <b>Vendor FAS02 - FASTENAL Total:</b>                                |                |              |                |                                                         | <b>380.85</b>   |
| <b>Vendor: 1612 - FIRST VANGUARD RENTALS &amp; SALES</b>             |                |              |                |                                                         |                 |
| 1-513279                                                             | 107141         | 04/18/2025   | 100-342-44306  | SURFA SLICK SERRATED ASPHALT RAKE                       | 143.06          |
| <b>Vendor 1612 - FIRST VANGUARD RENTALS &amp; SALES Total:</b>       |                |              |                |                                                         | <b>143.06</b>   |

## WARRANT LISTING

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| Payable Number                                                  | Payment Number | Payment Date | Account Number | Description (Payable)                             | Amount            |
|-----------------------------------------------------------------|----------------|--------------|----------------|---------------------------------------------------|-------------------|
| <b>Vendor: 2921 - FORD PRO</b>                                  |                |              |                |                                                   |                   |
| INV33430459                                                     | 107142         | 04/18/2025   | 100-221-42107  | FORD TELEMATICS LAW ENFORCEMENT PD                | 80.00             |
| <b>Vendor 2921 - FORD PRO Total:</b>                            |                |              |                |                                                   | <b>80.00</b>      |
| <b>Vendor: FOR02 - FORENSIC SERVICES DIVISION</b>               |                |              |                |                                                   |                   |
| PINPD-2502                                                      | 107143         | 04/18/2025   | 100-222-42101  | ALCOHOL, FIREARMS, FINGERPRINT SERVICES PD        | 200.00            |
| PINPD-2502-SUPP                                                 | 107185         | 04/25/2025   | 100-222-42101  | BLOOD WITHDRAWAL SERVICES PD                      | 247.80            |
| PINPD-2503                                                      | 107226         | 05/02/2025   | 100-222-42101  | ALCHOHOL DRUG TEST SERVICES                       | 3,582.50          |
| PINPD-2503-Supp                                                 | 107226         | 05/02/2025   | 100-222-42101  | BLOOD WITHDRAWAL SERVICES PD                      | 123.90            |
| <b>Vendor FOR02 - FORENSIC SERVICES DIVISION Total:</b>         |                |              |                |                                                   | <b>4,154.20</b>   |
| <b>Vendor: 3011 - FRANK A OLSEN COMPANY, LLC</b>                |                |              |                |                                                   |                   |
| 255780                                                          | 107186         | 04/25/2025   | 500-641-42108  | SERVICE WPCP                                      | 2,783.84          |
| <b>Vendor 3011 - FRANK A OLSEN COMPANY, LLC Total:</b>          |                |              |                |                                                   | <b>2,783.84</b>   |
| <b>Vendor: 2457 - GEOLINKS</b>                                  |                |              |                |                                                   |                   |
| BD0236570                                                       | 107145         | 04/18/2025   | 525-118-43106  | CLEARFIBER INTERNET WPCP                          | 499.00            |
| <b>Vendor 2457 - GEOLINKS Total:</b>                            |                |              |                |                                                   | <b>499.00</b>     |
| <b>Vendor: GLO08 - GLOBALSTAR</b>                               |                |              |                |                                                   |                   |
| 000000087883307                                                 | 107146         | 04/18/2025   | 525-118-43101  | TELECOMMUNICATIONS                                | 135.14            |
| <b>Vendor GLO08 - GLOBALSTAR Total:</b>                         |                |              |                |                                                   | <b>135.14</b>     |
| <b>Vendor: GRA03 - GRAINGER</b>                                 |                |              |                |                                                   |                   |
| 9316396713                                                      | 107147         | 04/18/2025   | 100-343-44306  | CUTOOFWHEEL CONNECT GMINI METAL CY                | 180.70            |
| 9477623061                                                      | 107187         | 04/25/2025   | 500-641-44305  | IODINE PRECISION SOLUTION WPCP                    | 189.65            |
| <b>Vendor GRA03 - GRAINGER Total:</b>                           |                |              |                |                                                   | <b>370.35</b>     |
| <b>Vendor: 1112 - GRAY-BOWEN-SCOTT</b>                          |                |              |                |                                                   |                   |
| 22656                                                           | 107227         | 05/02/2025   | 325-342-47205  | PM SERVICES: DESIGN PHASE OF SPA BRIDGE REPLACMNT | 10,793.50         |
| <b>Vendor 1112 - GRAY-BOWEN-SCOTT Total:</b>                    |                |              |                |                                                   | <b>10,793.50</b>  |
| <b>Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC</b>       |                |              |                |                                                   |                   |
| 006O9083                                                        | 107188         | 04/25/2025   | 500-641-44306  | PLASTIC SUPPLIES FOR WPCP                         | 299.84            |
| <b>Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:</b> |                |              |                |                                                   | <b>299.84</b>     |
| <b>Vendor: IED02 - IEDA, INC.</b>                               |                |              |                |                                                   |                   |
| 24916                                                           | 107148         | 04/18/2025   | 100-116-42101  | LABOR RELATIONSHIPS FOR APRIL 2025                | 2,609.92          |
| <b>Vendor IED02 - IEDA, INC. Total:</b>                         |                |              |                |                                                   | <b>2,609.92</b>   |
| <b>Vendor: 2963 - JAZMINE LOUIS</b>                             |                |              |                |                                                   |                   |
| 04102025                                                        | 107149         | 04/18/2025   | 100-221-42303  | DTAC MEAL ALLOWANCE 2025 RATE ADJUSTMENT          | 60.00             |
| <b>Vendor 2963 - JAZMINE LOUIS Total:</b>                       |                |              |                |                                                   | <b>60.00</b>      |
| <b>Vendor: 2364 - JEFFREY TEEL</b>                              |                |              |                |                                                   |                   |
| 04102025                                                        | 107150         | 04/18/2025   | 100-221-42303  | TRAINING MEAL ALLOWANCE 2025 RATE ADJUST          | 95.00             |
| <b>Vendor 2364 - JEFFREY TEEL Total:</b>                        |                |              |                |                                                   | <b>95.00</b>      |
| <b>Vendor: 2647 - JOSELYN GUTIERREZ</b>                         |                |              |                |                                                   |                   |
| 04102025                                                        | 107151         | 04/18/2025   | 100-116-42303  | CALGOV HR CONFERENCE MEAL ALLOWANCE 2025 RATE ADJ | 14.00             |
| 04152025                                                        | 107151         | 04/18/2025   | 100-116-42302  | MILEAGE REIMBURSEMENT                             | 55.58             |
| <b>Vendor 2647 - JOSELYN GUTIERREZ Total:</b>                   |                |              |                |                                                   | <b>69.58</b>      |
| <b>Vendor: 2954 - K.J. WOODS CONSTRUCTION, INC.</b>             |                |              |                |                                                   |                   |
| 24-42405                                                        | 107228         | 05/02/2025   | 500-642-47201  | CONSTRUCTION FOR SS2401 AND SS2201 SEWER REHAB    | 496,034.87        |
| <b>Vendor 2954 - K.J. WOODS CONSTRUCTION, INC. Total:</b>       |                |              |                |                                                   | <b>496,034.87</b> |

## WARRANT LISTING

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| Payable Number                                            | Payment Number | Payment Date | Account Number | Description (Payable)                             | Amount           |
|-----------------------------------------------------------|----------------|--------------|----------------|---------------------------------------------------|------------------|
| <b>Vendor: KAI02 - KAISER PERMANETE</b>                   |                |              |                |                                                   |                  |
| 1001006087                                                | 107229         | 05/02/2025   | 100-116-42101  | PRE EMPLOYMENT TESTS                              | 85.00            |
| <b>Vendor KAI02 - KAISER PERMANETE Total:</b>             |                |              |                |                                                   | <b>85.00</b>     |
| <b>Vendor: 2492 - KAPIL AMIN</b>                          |                |              |                |                                                   |                  |
| 04232025                                                  | 107230         | 05/02/2025   | 106-466-42101  | UPCYCLED BANNER BAGS REIMBURSEMENT                | 96.00            |
| <b>Vendor 2492 - KAPIL AMIN Total:</b>                    |                |              |                |                                                   | <b>96.00</b>     |
| <b>Vendor: KEL09 - KELLER CANYON LANDFILL</b>             |                |              |                |                                                   |                  |
| 4212-000033995                                            | 107189         | 04/25/2025   | 500-641-44302  | SLUDGE REMOVAL WPCP                               | 3,932.79         |
| <b>Vendor KEL09 - KELLER CANYON LANDFILL Total:</b>       |                |              |                |                                                   | <b>3,932.79</b>  |
| <b>Vendor: KEN09 - KENNEDY AND ASSOCIATES, INC.</b>       |                |              |                |                                                   |                  |
| 24-149                                                    | 107152         | 04/18/2025   | 100-341-42101  | SWCP 811 SPA BP22-0304                            | 349.50           |
| 24-150                                                    | 107152         | 04/18/2025   | 100-341-42101  | PINOLE SHORE II DETERMINATION OF CHARGE SPLITTING | 69.90            |
| 24-151                                                    | 107152         | 04/18/2025   | 100-341-42101  | TARA HILLS LOT SPLIT MAP                          | 372.80           |
| 25-010                                                    | 107152         | 04/18/2025   | 100-341-42101  | HAZEL SUBDIVISION                                 | 306.50           |
| 25-011                                                    | 107152         | 04/18/2025   | 100-341-42101  | APPIAN WAY PW22-0420 APPIAN VILLAGES              | 73.50            |
| <b>Vendor KEN09 - KENNEDY AND ASSOCIATES, INC. Total:</b> |                |              |                |                                                   | <b>1,172.20</b>  |
| <b>Vendor: 2988 - KENNETH VALDEPENA</b>                   |                |              |                |                                                   |                  |
| 04152025                                                  | 107153         | 04/18/2025   | 100-222-42303  | PC832 COURSE MEAL ALLOWANCE 2025 RATE ADJUSTMENT  | 62.00            |
| <b>Vendor 2988 - KENNETH VALDEPENA Total:</b>             |                |              |                |                                                   | <b>62.00</b>     |
| <b>Vendor: ODO03 - KIMBERLY YOUNG</b>                     |                |              |                |                                                   |                  |
| 04252025                                                  | 107231         | 05/02/2025   | 500-641-42401  | REIMBURSEMENT FOR CWEA ENVIRON COMPLIANCE GRADE 2 | 224.00           |
| <b>Vendor ODO03 - KIMBERLY YOUNG Total:</b>               |                |              |                |                                                   | <b>224.00</b>    |
| <b>Vendor: KUB00 - KUBWATER RESOURCES, INC.</b>           |                |              |                |                                                   |                  |
| 13053                                                     | 107190         | 04/25/2025   | 500-641-44303  | ZETAG BAGS WPCP                                   | 12,741.28        |
| <b>Vendor KUB00 - KUBWATER RESOURCES, INC. Total:</b>     |                |              |                |                                                   | <b>12,741.28</b> |
| <b>Vendor: LAN15 - LANGUAGE LINE SERVICES</b>             |                |              |                |                                                   |                  |
| 11573123                                                  | 107154         | 04/18/2025   | 100-223-42101  | OVER THE PHONE TRANSLATION                        | 32.90            |
| <b>Vendor LAN15 - LANGUAGE LINE SERVICES Total:</b>       |                |              |                |                                                   | <b>32.90</b>     |
| <b>Vendor: LEA01 - LEAGUE OF CALIFORNIA CITIES</b>        |                |              |                |                                                   |                  |
| 5304                                                      | 107232         | 05/02/2025   | 100-111-42401  | MEMBERSHIP DUES FOR EAST BAY DIV 2025             | 250.00           |
| <b>Vendor LEA01 - LEAGUE OF CALIFORNIA CITIES Total:</b>  |                |              |                |                                                   | <b>250.00</b>    |
| <b>Vendor: 1253 - LIL' FROG CREATIONS</b>                 |                |              |                |                                                   |                  |
| 1189                                                      | 107191         | 04/25/2025   | 209-553-42514  | PRINTED 4 SUMMER CAMPS BANNERS                    | 143.10           |
| 1189                                                      | 107191         | 04/25/2025   | 209-554-43812  | PRINTED 4 SUMMER CAMPS BANNERS                    | 143.10           |
| 1191                                                      | 107191         | 04/25/2025   | 209-551-42515  | PRINTED 4 COMMUNITY SERVICE DAY BANNERS           | 525.96           |
| 1193                                                      | 107233         | 05/02/2025   | 209-551-42515  | BANNER FOR JUNETEENTH/PRIDE                       | 501.96           |
| <b>Vendor 1253 - LIL' FROG CREATIONS Total:</b>           |                |              |                |                                                   | <b>1,314.12</b>  |
| <b>Vendor: 2635 - LINDA SEGUNDO</b>                       |                |              |                |                                                   |                  |
| 04152025                                                  | 107155         | 04/18/2025   | 100-222-42303  | CAPE TRAINING MEAL ALLOWANCE 2025 RATE ADJUST     | 10.00            |
| <b>Vendor 2635 - LINDA SEGUNDO Total:</b>                 |                |              |                |                                                   | <b>10.00</b>     |
| <b>Vendor: CUR03 - LN CURTIS &amp; SONS</b>               |                |              |                |                                                   |                  |
| INV901748                                                 | 107156         | 04/18/2025   | 100-221-44410  | SAFARI CUSTOM UNIFORM PD                          | 1,418.85         |

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|----------------------------------------------------|----------------|--------------|----------------|------------------------------------------------|-----------|
| INV939522                                          | 107234         | 05/02/2025   | 100-221-44410  | SAFARILAND CUSTOM<br>UNIFORM PD                | 1,485.33  |
| Vendor CUR03 - LN CURTIS & SONS Total:             |                |              |                |                                                | 2,904.18  |
| Vendor: MAN01 - MANNA FOODS, INC.                  |                |              |                |                                                |           |
| 1026481                                            | 107235         | 05/02/2025   | 209-552-43804  | FOOD PROGRAM PSC                               | 621.34    |
| Vendor MAN01 - MANNA FOODS, INC. Total:            |                |              |                |                                                | 621.34    |
| Vendor: 1152 - MARIA PICAZO                        |                |              |                |                                                |           |
| 04212025                                           | 107192         | 04/25/2025   | 209-551-42515  | SPEAKERS FOR COMMUNITY<br>EVENTS               | 1,102.48  |
| 04212025-1                                         | 107192         | 04/25/2025   | 209-551-42515  | MICROPHONE SET FOR<br>COMMUNITY EVENTS         | 110.19    |
| Vendor 1152 - MARIA PICAZO Total:                  |                |              |                |                                                | 1,212.67  |
| Vendor: 2601 - MARK SCOTT CONSTRUCTION, INC.       |                |              |                |                                                |           |
| C24001-3A                                          | 107193         | 04/25/2025   | 100-231-42108  | INSTALLATION OF NEW<br>FLOORING FIRESTATION 73 | 6,858.60  |
| Vendor 2601 - MARK SCOTT CONSTRUCTION, INC. Total: |                |              |                |                                                | 6,858.60  |
| Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.           |                |              |                |                                                |           |
| 42875725                                           | 107157         | 04/18/2025   | 500-641-44306  | PLASTIC CAM AND GROOVE<br>HOSE COUPLINGS WPCP  | 67.99     |
| 43280960                                           | 107157         | 04/18/2025   | 500-641-44306  | MECHANICAL PUMP SHAFT<br>AND SUPPLIES WPCP     | 157.38    |
| Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:     |                |              |                |                                                | 225.37    |
| Vendor: 3009 - MISCOWATER                          |                |              |                |                                                |           |
| 45587B33658                                        | 107194         | 04/25/2025   | 500-641-42109  | LOADSURE ELEMENT 17MM<br>BORE WPCP             | 793.80    |
| Vendor 3009 - MISCOWATER Total:                    |                |              |                |                                                | 793.80    |
| Vendor: MUN07 - MUNICIPAL POOLING AUTH.            |                |              |                |                                                |           |
| INV004388                                          | 107236         | 05/02/2025   | 100-221-46201  | UNMET LIABILITY DEDUCTIBLE<br>02-25            | 318.00    |
| INV004404                                          | 107236         | 05/02/2025   | 100-221-46201  | UNMET LIABILITY DEDUCTIBLE<br>03-25            | 795.00    |
| INV004404                                          | 107236         | 05/02/2025   | 100-345-46201  | UNMET LIABILITY DEDUCTIBLE<br>03-25            | 25,000.00 |
| INV004422                                          | 107236         | 05/02/2025   | 100-110-41005  | EAP 01/25-03/25                                | 54.21     |
| INV004422                                          | 107236         | 05/02/2025   | 100-111-41005  | EAP 01/25-03/25                                | 32.53     |
| INV004422                                          | 107236         | 05/02/2025   | 100-112-41005  | EAP 01/25-03/25                                | 32.53     |
| INV004422                                          | 107236         | 05/02/2025   | 100-113-41005  | EAP 01/25-03/25                                | 10.84     |
| INV004422                                          | 107236         | 05/02/2025   | 100-115-41005  | EAP 01/25-03/25                                | 32.53     |
| INV004422                                          | 107236         | 05/02/2025   | 100-116-41005  | EAP 01/25-03/25                                | 32.53     |
| INV004422                                          | 107236         | 05/02/2025   | 100-221-41005  | EAP 01/25-03/25                                | 260.22    |
| INV004422                                          | 107236         | 05/02/2025   | 100-222-41005  | EAP 01/25-03/25                                | 65.05     |
| INV004422                                          | 107236         | 05/02/2025   | 100-223-41005  | EAP 01/25-03/25                                | 119.27    |
| INV004422                                          | 107236         | 05/02/2025   | 100-341-41005  | EAP 01/25-03/25                                | 43.37     |
| INV004422                                          | 107236         | 05/02/2025   | 100-343-41005  | EAP 01/25-03/25                                | 86.74     |
| INV004422                                          | 107236         | 05/02/2025   | 100-465-41005  | EAP 01/25-03/25                                | 10.84     |
| INV004422                                          | 107236         | 05/02/2025   | 106-222-41005  | EAP 01/25-03/25                                | 10.84     |
| INV004422                                          | 107236         | 05/02/2025   | 209-551-41005  | EAP 01/25-03/25                                | 21.69     |
| INV004422                                          | 107236         | 05/02/2025   | 209-552-41005  | EAP 01/25-03/25                                | 21.69     |
| INV004422                                          | 107236         | 05/02/2025   | 209-553-41005  | EAP 01/25-03/25                                | 10.84     |
| INV004422                                          | 107236         | 05/02/2025   | 209-554-41005  | EAP 01/25-03/25                                | 21.69     |
| INV004422                                          | 107236         | 05/02/2025   | 212-461-41005  | EAP 01/25-03/25                                | 21.69     |
| INV004422                                          | 107236         | 05/02/2025   | 212-462-41005  | EAP 01/25-03/25                                | 43.37     |
| INV004422                                          | 107236         | 05/02/2025   | 500-641-41005  | EAP 01/25-03/25                                | 119.27    |
| INV004422                                          | 107236         | 05/02/2025   | 500-642-41005  | EAP 01/25-03/25                                | 32.53     |
| INV004422                                          | 107236         | 05/02/2025   | 505-119-41005  | EAP 01/25-03/25                                | 21.68     |
| INV004438                                          | 107236         | 05/02/2025   | 100-110-41005  | EAP 04/25-06/25                                | 54.21     |
| INV004438                                          | 107236         | 05/02/2025   | 100-111-41005  | EAP 04/25-06/25                                | 32.53     |
| INV004438                                          | 107236         | 05/02/2025   | 100-112-41005  | EAP 04/25-06/25                                | 32.53     |
| INV004438                                          | 107236         | 05/02/2025   | 100-113-41005  | EAP 04/25-06/25                                | 10.84     |
| INV004438                                          | 107236         | 05/02/2025   | 100-115-41005  | EAP 04/25-06/25                                | 32.53     |

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| Payable Number                                                                       | Payment Number | Payment Date | Account Number | Description (Payable)                                    | Amount           |
|--------------------------------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------------------|------------------|
| INV004438                                                                            | 107236         | 05/02/2025   | 100-116-41005  | EAP 04/25-06/25                                          | 32.53            |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-221-41005  | EAP 04/25-06/25                                          | 260.22           |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-222-41005  | EAP 04/25-06/25                                          | 65.05            |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-223-41005  | EAP 04/25-06/25                                          | 119.27           |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-341-41005  | EAP 04/25-06/25                                          | 43.37            |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-343-41005  | EAP 04/25-06/25                                          | 86.74            |
| INV004438                                                                            | 107236         | 05/02/2025   | 100-465-41005  | EAP 04/25-06/25                                          | 10.84            |
| INV004438                                                                            | 107236         | 05/02/2025   | 106-222-41005  | EAP 04/25-06/25                                          | 10.84            |
| INV004438                                                                            | 107236         | 05/02/2025   | 209-551-41005  | EAP 04/25-06/25                                          | 21.69            |
| INV004438                                                                            | 107236         | 05/02/2025   | 209-552-41005  | EAP 04/25-06/25                                          | 21.69            |
| INV004438                                                                            | 107236         | 05/02/2025   | 209-553-41005  | EAP 04/25-06/25                                          | 10.84            |
| INV004438                                                                            | 107236         | 05/02/2025   | 209-554-41005  | EAP 04/25-06/25                                          | 21.69            |
| INV004438                                                                            | 107236         | 05/02/2025   | 212-461-41005  | EAP 04/25-06/25                                          | 21.69            |
| INV004438                                                                            | 107236         | 05/02/2025   | 212-462-41005  | EAP 04/25-06/25                                          | 43.37            |
| INV004438                                                                            | 107236         | 05/02/2025   | 500-641-41005  | EAP 04/25-06/25                                          | 119.27           |
| INV004438                                                                            | 107236         | 05/02/2025   | 500-642-41005  | EAP 04/25-06/25                                          | 32.53            |
| INV004438                                                                            | 107236         | 05/02/2025   | 505-119-41005  | EAP 04/25-06/25                                          | 21.68            |
| INV004456                                                                            | 107236         | 05/02/2025   | 100-116-42101  | DOT DRUG & ALCOHOL<br>TESTING PROGRAM Q3 FY24-<br>25     | 21.43            |
| Vendor MUN07 - MUNICIPAL POOLING AUTH. Total:                                        |                |              |                |                                                          | <u>28,346.33</u> |
| Vendor: 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS       |                |              |                |                                                          |                  |
| 301467                                                                               | 107158         | 04/18/2025   | 500-642-47201  | SANITARY SEWER REHAB                                     | 5,076.25         |
| Vendor 2896 - NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SCIENCES CONSILTANTS Total: |                |              |                |                                                          | <u>5,076.25</u>  |
| Vendor: 1333 - NORMA MARTINEZ-RUBIN                                                  |                |              |                |                                                          |                  |
| 04212025                                                                             | 107195         | 04/25/2025   | 100-110-42302  | TRAVEL AND MEAL ALLOMENT<br>REIMB                        | 181.42           |
| 04212025                                                                             | 107195         | 04/25/2025   | 100-110-42303  | TRAVEL AND MEAL ALLOMENT<br>REIMB                        | 22.00            |
| 04212025-1                                                                           | 107195         | 04/25/2025   | 100-110-42302  | TRAVEL EXPENSES REIMB                                    | 40.04            |
| Vendor 1333 - NORMA MARTINEZ-RUBIN Total:                                            |                |              |                |                                                          | <u>243.46</u>    |
| Vendor: OLI01 - OLIVERS TOWING INC                                                   |                |              |                |                                                          |                  |
| 74-19907-4                                                                           | 107159         | 04/18/2025   | 100-221-42107  | STORAGE FEES FOR<br>FEB/MARCH 2025                       | 2,360.00         |
| Vendor OLI01 OLIVERS TOWING INC Total:                                               |                |              |                |                                                          | <u>2,360.00</u>  |
| Vendor: 2636 - OLIVIA ROJO                                                           |                |              |                |                                                          |                  |
| 04212025                                                                             | 107196         | 04/25/2025   | 100-112-42302  | TRAVEL AND MEAL<br>ALLOTMENT REIMB<br>LASERFICHE TRAININ | 390.39           |
| 04212025                                                                             | 107196         | 04/25/2025   | 100-112-42303  | TRAVEL AND MEAL<br>ALLOTMENT REIMB<br>LASERFICHE TRAININ | 167.00           |
| Vendor 2636 - OLIVIA ROJO Total:                                                     |                |              |                |                                                          | <u>557.39</u>    |
| Vendor: 2922 - OPPENHEIMER INVESTIGATIONS GROUP, LLP.                                |                |              |                |                                                          |                  |
| 7665                                                                                 | 107237         | 05/02/2025   | 100-116-42102  | INVESTAGATION MARCH 2025                                 | 3,261.00         |
| Vendor 2922 - OPPENHEIMER INVESTIGATIONS GROUP, LLP. Total:                          |                |              |                |                                                          | <u>3,261.00</u>  |
| Vendor: OTI01 - OTIS ELEVATOR COMPANY                                                |                |              |                |                                                          |                  |
| 100401914360                                                                         | 107238         | 05/02/2025   | 100-343-42108  | MAINTENANCE SERVICE MAY<br>2025 CH                       | 133.68           |
| 100401914385                                                                         | 107197         | 04/25/2025   | 100-222-42108  | PUBLIC SAFETY BLDG<br>ELEVATOR MAINT MAY 2025            | 133.41           |
| Vendor OTI01 - OTIS ELEVATOR COMPANY Total:                                          |                |              |                |                                                          | <u>267.09</u>    |
| Vendor: PGE01 - PG&E                                                                 |                |              |                |                                                          |                  |
| 0081-04162025                                                                        | 107239         | 05/02/2025   | 200-342-43103  | 2501 SAN PABLO AVE TRAFFIC<br>CONTROLLER                 | 108.89           |
| 0209-04162025                                                                        | 107239         | 05/02/2025   | 200-342-43103  | S/E CORNER SAN PABLO AVE &<br>TENNENT TRAFFIC SIGNAL     | 126.25           |
| 0466-04162025                                                                        | 107239         | 05/02/2025   | 209-554-43103  | 635 TENNENT AVE YOUTH<br>CTR/CATV                        | 120.27           |

**WARRANT LISTING**
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| Payable Number | Payment Number | Payment Date | Account Number | Description (Payable)                             | Amount    |
|----------------|----------------|--------------|----------------|---------------------------------------------------|-----------|
| 0466-04162025  | 107239         | 05/02/2025   | 505-119-43103  | 635 TENNENT AVE YOUTH CTR/CATV                    | 180.41    |
| 0498-04092025  | 107160         | 04/18/2025   | 100-231-43103  | 3790 PINOLE VALLEY RD FIRESTATION                 | 1,028.70  |
| 0813-04152025  | 107239         | 05/02/2025   | 200-342-43103  | 2149 1/2 APPIAN WAY TRAFFIC SIGNAL                | 78.78     |
| 0883-04102025  | 107160         | 04/18/2025   | 100-222-43103  | 800 TENNENT AVE PUBLI C SAFETY FACILITY           | 2,558.45  |
| 0883-04102025  | 107160         | 04/18/2025   | 100-223-43103  | 800 TENNENT AVE PUBLI C SAFETY FACILITY           | 511.69    |
| 0883-04102025  | 107160         | 04/18/2025   | 100-231-43103  | 800 TENNENT AVE PUBLI C SAFETY FACILITY           | 2,046.76  |
| 0887-04012025  | 107160         | 04/18/2025   | 200-342-43103  | PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL          | 144.82    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-110-43103  | 2131 PEAR ST                                      | 120.27    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-111-43103  | 2131 PEAR ST                                      | 158.26    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-112-43103  | 2131 PEAR ST                                      | 174.08    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-115-43103  | 2131 PEAR ST                                      | 433.62    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-116-43103  | 2131 PEAR ST                                      | 126.61    |
| 0923-04162025  | 107239         | 05/02/2025   | 100-117-43103  | 2131 PEAR ST                                      | 1,408.48  |
| 0923-04162025  | 107239         | 05/02/2025   | 100-343-43103  | 2131 PEAR ST                                      | 2,623.90  |
| 0923-04162025  | 107239         | 05/02/2025   | 200-342-43103  | 2131 PEAR ST                                      | 458.94    |
| 0923-04162025  | 107239         | 05/02/2025   | 212-461-43103  | 2131 PEAR ST                                      | 189.91    |
| 0923-04162025  | 107239         | 05/02/2025   | 212-462-43103  | 2131 PEAR ST                                      | 477.93    |
| 0923-04162025  | 107239         | 05/02/2025   | 285-464-43103  | 2131 PEAR ST                                      | 158.26    |
| 1093-03312025  | 107160         | 04/18/2025   | 500-642-43103  | W END/HAZEL AVE SEWAGE PLANT                      | 736.82    |
| 1121-04172025  | 107239         | 05/02/2025   | 200-342-43103  | DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT       | 105.03    |
| 1156-04102025  | 107160         | 04/18/2025   | 209-554-43103  | 635 TENNENT AVE YOUTH CTR/CATV                    | 28.96     |
| 1156-04102025  | 107160         | 04/18/2025   | 505-119-43103  | 635 TENNENT AVE YOUTH CTR/CATV                    | 43.45     |
| 1233-04172025  | 107239         | 05/02/2025   | 200-342-43103  | SAN PABLO AVE TRAFFIC SIGNAL                      | 119.67    |
| 1462-04102025  | 107160         | 04/18/2025   | 209-552-43103  | 2500 CHARLES ST SENIOR CENTER                     | 514.95    |
| 1801-04082025  | 107160         | 04/18/2025   | 209-553-43103  | 2454 SIMAS AVE REC CTR & POOL                     | 244.95    |
| 2182-04012025  | 107160         | 04/18/2025   | 200-342-43103  | OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL             | 85.53     |
| 2222-03252025  | 107160         | 04/18/2025   | 100-345-43103  | STREET AND HIGHWAY LIGHTING                       | 49.39     |
| 2222-03252025  | 107160         | 04/18/2025   | 200-342-43103  | STREET AND HIGHWAY LIGHTING                       | 18,856.60 |
| 2222-03252025  | 107160         | 04/18/2025   | 310-347-43103  | STREET AND HIGHWAY LIGHTING                       | 280.00    |
| 2222-03252025  | 107160         | 04/18/2025   | 310-348-43103  | STREET AND HIGHWAY LIGHTING                       | 400.00    |
| 2620-04172025  | 107239         | 05/02/2025   | 200-342-43103  | N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG | 149.43    |
| 2793-04162025  | 107239         | 05/02/2025   | 200-342-43103  | 1451 FITZGERALD DR TRAFFIC SIGNAL                 | 55.73     |
| 3029-04102025  | 107160         | 04/18/2025   | 100-345-43103  | 1270 ADOBE RD @ OUTSIDE BATHROOMS                 | 44.78     |
| 3311-04162025  | 107239         | 05/02/2025   | 200-342-43103  | PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER       | 156.77    |
| 3537-04152025  | 107239         | 05/02/2025   | 100-343-43103  | 659 TENNENT AVE PARKING LOT LIGHTS                | 16.40     |
| 3834-04042025  | 107160         | 04/18/2025   | 100-231-43103  | 3790 PINOLE VALLEY RD FIRESTATION                 | 213.72    |
| 3850-04152025  | 107239         | 05/02/2025   | 100-345-43103  | 601 TENNENT AVE CARETAKER'S SHED                  | 190.39    |



## WARRANT LISTING

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| Payable Number                                       | Payment Number | Payment Date | Account Number | Description (Payable)                                      | Amount           |
|------------------------------------------------------|----------------|--------------|----------------|------------------------------------------------------------|------------------|
| 3914-04152025                                        | 107239         | 05/02/2025   | 100-345-43103  | FERNANDEZ PARK BALLPARK LIGHTING                           | 461.29           |
| 4065-04152025                                        | 107239         | 05/02/2025   | 100-343-43103  | 2937 PINOLE VALLEY RD TENNIS CT LIGHTS                     | 292.30           |
| 4193-04162025                                        | 107239         | 05/02/2025   | 200-342-43103  | HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER                 | 80.31            |
| 4368-04152025                                        | 107239         | 05/02/2025   | 200-342-43103  | APPIAN WAY & TARA HILLS TRAFFIC SIGNAL                     | 194.97           |
| 5127-04162025                                        | 107239         | 05/02/2025   | 500-642-43103  | 893 1/2 SAN PABLO AVE PUMP STATION                         | 122.94           |
| 5137-04152025                                        | 107239         | 05/02/2025   | 209-557-43103  | 2450 SIMAS AVE SWIM CTR                                    | 564.75           |
| 5374-04162025                                        | 107239         | 05/02/2025   | 200-342-43103  | 1220 PINOLE VALLEY RD TRAFFIC SIGNAL                       | 145.28           |
| 6969-04152025                                        | 107239         | 05/02/2025   | 201-343-43103  | 2361 SAN PABLO AVE PARKING LOT LIGHTS                      | 82.50            |
| 7114-04162025                                        | 107239         | 05/02/2025   | 200-342-43103  | 2429 SAN PABLO AVE                                         | 153.65           |
| 7186-04102025                                        | 107160         | 04/18/2025   | 100-343-43103  | 601 TENNENT AVE PUBLIC MEETING HALL                        | 158.65           |
| 7509-04152025                                        | 107239         | 05/02/2025   | 200-342-43103  | TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL             | 81.47            |
| 8086-04162025                                        | 107239         | 05/02/2025   | 200-342-43103  | N/S BORDER CITY OF PINOLE                                  | 97.67            |
| 8687-04172025                                        | 107239         | 05/02/2025   | 200-342-43103  | FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL         | 147.87           |
| 8716-04102025                                        | 107160         | 04/18/2025   | 500-641-43103  | SEWAGE PLNT-FT OF TENNENT                                  | 6,178.00         |
| 9824-04162025                                        | 107239         | 05/02/2025   | 310-347-43103  | 1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC                  | 144.69           |
| 9900-04142025                                        | 107239         | 05/02/2025   | 200-342-43103  | 2303 GRANADA CT TRAFFIC CONTROL SERVICE                    | 192.89           |
| 9985-04152025                                        | 107239         | 05/02/2025   | 201-343-43103  | NEAR 795 FERNANDEZ PARKING LOT LIGHTS                      | 46.27            |
|                                                      |                |              |                | <b>Vendor PGE01 - PG&amp;E Total:</b>                      | <b>44,673.35</b> |
| <b>Vendor: PIT06 - PITNEY BOWES</b>                  |                |              |                |                                                            |                  |
| 04182025                                             | 107198         | 04/25/2025   | 100-111-42203  | POSTAGE REFILL 041725                                      | 2,024.75         |
|                                                      |                |              |                | <b>Vendor PIT06 - PITNEY BOWES Total:</b>                  | <b>2,024.75</b>  |
| <b>Vendor: 1009 - PRECISION IT CONSULTING</b>        |                |              |                |                                                            |                  |
| 15065                                                | 107161         | 04/18/2025   | 525-118-47102  | SURFACE PRO KEYBOARD SLIM PEN POLICE CHIEF                 | 2,045.96         |
| 15149                                                | 107161         | 04/18/2025   | 525-118-42101  | 360 SECURE SUPPORT                                         | 28,100.00        |
| 15150                                                | 107161         | 04/18/2025   | 525-118-42510  | MICROSOFT 365 MARCH 2025                                   | 3,481.92         |
| 15151                                                | 107161         | 04/18/2025   | 525-118-42105  | S4P6 RBR CISCO DUO THIRD PARTY BILLING                     | 1,950.00         |
| 15169                                                | 107161         | 04/18/2025   | 525-118-47102  | LENOVO THINK PAD USB DOCK MONITOR KEYBOARD CSD             | 2,458.59         |
| 15170                                                | 107161         | 04/18/2025   | 525-118-47102  | DELL WORKSTATION PCTV                                      | 2,793.61         |
|                                                      |                |              |                | <b>Vendor 1009 - PRECISION IT CONSULTING Total:</b>        | <b>40,830.08</b> |
| <b>Vendor: 2388 - PRESTIGE PRINTING AND GRAPHICS</b> |                |              |                |                                                            |                  |
| 101243                                               | 107241         | 05/02/2025   | 505-119-42514  | BUSINESS CARDS FOR CABLE TV                                | 293.03           |
| 101646                                               | 107241         | 05/02/2025   | 100-341-42201  | BUSINESS CARDS FOR PW DIRECTOR                             | 155.72           |
| 101663                                               | 107241         | 05/02/2025   | 100-221-42401  | PD BUSINESS CARDS DESIGNS                                  | 131.70           |
|                                                      |                |              |                | <b>Vendor 2388 - PRESTIGE PRINTING AND GRAPHICS Total:</b> | <b>580.45</b>    |
| <b>Vendor: 1536 - RAIN FOR RENT</b>                  |                |              |                |                                                            |                  |
| 2125648                                              | 107162         | 04/18/2025   | 500-642-42101  | STORMWATER STORAGE                                         | 8,723.33         |
| 2131538                                              | 107242         | 05/02/2025   | 500-642-42101  | STORM WATER STORAGE                                        | 5,844.85         |
|                                                      |                |              |                | <b>Vendor 1536 - RAIN FOR RENT Total:</b>                  | <b>14,568.18</b> |
| <b>Vendor: 2453 - RAY'S ELECTRIC</b>                 |                |              |                |                                                            |                  |
| 2192                                                 | 107163         | 04/18/2025   | 215-342-47205  | RETENTION AMOUNT CIP RO1714                                | 30,010.92        |
|                                                      |                |              |                | <b>Vendor 2453 - RAY'S ELECTRIC Total:</b>                 | <b>30,010.92</b> |

## WARRANT LISTING

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| Payable Number                                                   | Payment Number | Payment Date | Account Number | Description (Payable)                        | Amount           |
|------------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------|------------------|
| <b>Vendor: 2783 - READYFRESH</b>                                 |                |              |                |                                              |                  |
| 05C6709280711                                                    | 107243         | 05/02/2025   | 505-119-42201  | WATER FOR PC TV                              | 52.72            |
| 05D6708041107                                                    | 107164         | 04/18/2025   | 100-222-42201  | WATER FOR PD                                 | 276.27           |
| 05D6708050237                                                    | 107164         | 04/18/2025   | 100-111-42201  | WATER FOR CH                                 | 25.34            |
| 05D6709280711                                                    | 107243         | 05/02/2025   | 505-119-42201  | WATER FOR PC TV                              | 8.81             |
| 05D6709787258                                                    | 107199         | 04/25/2025   | 500-641-42201  | WATER FOR WPCP                               | 102.65           |
| 15D6708050237                                                    | 107199         | 04/25/2025   | 100-111-42201  | WATER FOR CH                                 | 77.93            |
| 15D6709787258                                                    | 107199         | 04/25/2025   | 500-641-42201  | WATER FOR WPCP                               | 78.89            |
| <b>Vendor 2783 - READYFRESH Total:</b>                           |                |              |                |                                              | <b>622.61</b>    |
| <b>Vendor: 2847 - RINGCENTRAL, INC.</b>                          |                |              |                |                                              |                  |
| CD_001085487                                                     | 107165         | 04/18/2025   | 525-118-43101  | SUBSCRIPTION                                 | 11.95            |
| INVA84031661                                                     | 107165         | 04/18/2025   | 525-118-42101  | CITYWIDE TRIANING                            | 1,200.00         |
| <b>Vendor 2847 - RINGCENTRAL, INC. Total:</b>                    |                |              |                |                                              | <b>1,211.95</b>  |
| <b>Vendor: 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC.</b>           |                |              |                |                                              |                  |
| 231054                                                           | 107244         | 05/02/2025   | 100-342-42514  | ALUMINUM SIGNS                               | 429.13           |
| 231629                                                           | 107244         | 05/02/2025   | 100-342-42514  | ALUMINUM DIGITAL PRINT SIGN                  | 482.90           |
| 235229                                                           | 107166         | 04/18/2025   | 200-342-42514  | 18" CONE AND RELFECTIVE BASE                 | 4,521.70         |
| 236011                                                           | 107244         | 05/02/2025   | 100-342-42514  | ROLL UP NON REFLECTIVE TRANSITION LEFT RIGHT | 816.19           |
| <b>Vendor 2646 - ROADS SAFE TRAFFIC SYSTEMS, INC. Total:</b>     |                |              |                |                                              | <b>6,249.92</b>  |
| <b>Vendor: ROC11 - ROCKWELL SOLUTIONS</b>                        |                |              |                |                                              |                  |
| 3535                                                             | 107200         | 04/25/2025   | 500-641-42108  | PARTS AND SUPPLIES WPCP                      | 4,165.87         |
| <b>Vendor ROC11 - ROCKWELL SOLUTIONS Total:</b>                  |                |              |                |                                              | <b>4,165.87</b>  |
| <b>Vendor: 2354 - ROXANE STONE</b>                               |                |              |                |                                              |                  |
| 04212025                                                         | 107201         | 04/25/2025   | 100-112-42302  | BRIDGE TOL AND MILEAGE REIMB                 | 54.34            |
| <b>Vendor 2354 - ROXANE STONE Total:</b>                         |                |              |                |                                              | <b>54.34</b>     |
| <b>Vendor: 1773 - SAN PABLO RENTALS, LP</b>                      |                |              |                |                                              |                  |
| 1309191-14                                                       | 107245         | 05/02/2025   | 100-342-42514  | CONCRETE PLANER 8"                           | 2,697.43         |
| <b>Vendor 1773 - SAN PABLO RENTALS, LP Total:</b>                |                |              |                |                                              | <b>2,697.43</b>  |
| <b>Vendor: 1714 - SHERRI D. LEWIS</b>                            |                |              |                |                                              |                  |
| CC017PINOLE-FY2024/25                                            | 107246         | 05/02/2025   | 100-112-42101  | PREPARE MINUTES CC MTG 04152025              | 750.00           |
| <b>Vendor 1714 - SHERRI D. LEWIS Total:</b>                      |                |              |                |                                              | <b>750.00</b>    |
| <b>Vendor: 2632 - SHIPLEY POOL SERVICE</b>                       |                |              |                |                                              |                  |
| 12340                                                            | 107202         | 04/25/2025   | 209-557-42108  | SWIM CENTER POOL MAINTENANCE MARCH 2025      | 3,921.57         |
| 12393                                                            | 107202         | 04/25/2025   | 209-557-42108  | NEW SEALED HOUSING FIXTURE SWIM CENTER       | 9,173.97         |
| <b>Vendor 2632 - SHIPLEY POOL SERVICE Total:</b>                 |                |              |                |                                              | <b>13,095.54</b> |
| <b>Vendor: 2657 - SHRED CITY, LLC</b>                            |                |              |                |                                              |                  |
| 23977042125                                                      | 107247         | 05/02/2025   | 100-112-42101  | DOCUMENT DESTRUCTION PD                      | 125.00           |
| 23979042125                                                      | 107247         | 05/02/2025   | 100-221-42101  | DOCUMENT DESTRUCITON SERVICE PD              | 200.00           |
| <b>Vendor 2657 - SHRED CITY, LLC Total:</b>                      |                |              |                |                                              | <b>325.00</b>    |
| <b>Vendor: 2849 - SKYRUNNER DRONE LIGHT SHOWS LLC.</b>           |                |              |                |                                              |                  |
| 2515-1                                                           | 107248         | 05/02/2025   | 209-551-42514  | DRONE LIGHT SHOW DEPOSIT 4TH OF JULY         | 5,000.00         |
| <b>Vendor 2849 - SKYRUNNER DRONE LIGHT SHOWS LLC. Total:</b>     |                |              |                |                                              | <b>5,000.00</b>  |
| <b>Vendor: STA25 - STATE WATER RESOURCES CONTROL BOARD</b>       |                |              |                |                                              |                  |
| 04142025                                                         | 107203         | 04/25/2025   | 500-641-42401  | CERTIFICATE RENEWAL FOR WASS WPCP            | 203.00           |
| <b>Vendor STA25 - STATE WATER RESOURCES CONTROL BOARD Total:</b> |                |              |                |                                              | <b>203.00</b>    |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number                                        | Payment Number | Payment Date | Account Number | Description (Payable)                              | Amount           |
|-------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------------|------------------|
| <b>Vendor: STE20 - STERICYCLE, INC.</b>               |                |              |                |                                                    |                  |
| 8010296303                                            | 107167         | 04/18/2025   | 100-221-42101  | STERI-SAFE MEDICAL DISPOSAL WASTE                  | 69.61            |
| <b>Vendor STE20 - STERICYCLE, INC. Total:</b>         |                |              |                |                                                    | <b>69.61</b>     |
| <b>Vendor: 2305 - TAMIKO FODOR</b>                    |                |              |                |                                                    |                  |
| 04202025                                              | 107249         | 05/02/2025   | 100-221-42302  | MEALS AND MILEAGE REIMBURSEMENT FOR TASER TRAINING | 277.20           |
| 04202025                                              | 107249         | 05/02/2025   | 100-221-42303  | MEALS AND MILEAGE REIMBURSEMENT FOR TASER TRAINING | 162.00           |
| <b>Vendor 2305 - TAMIKO FODOR Total:</b>              |                |              |                |                                                    | <b>439.20</b>    |
| <b>Vendor: 1229 - TINA OJEDA-WILLIS</b>               |                |              |                |                                                    |                  |
| 04242025                                              | 107250         | 05/02/2025   | 100-223-42302  | MEALS AND MILEAGE REIMBURSEMENT CSI II TRAINING    | 115.08           |
| 04242025                                              | 107250         | 05/02/2025   | 100-223-42302  | MEALS AND MILEAGE REIMBURSEMENT CSI II TRAINING    | 599.50           |
| 04242025                                              | 107250         | 05/02/2025   | 100-223-42303  | MEALS AND MILEAGE REIMBURSEMENT CSI II TRAINING    | 405.00           |
| <b>Vendor 1229 - TINA OJEDA-WILLIS Total:</b>         |                |              |                |                                                    | <b>1,119.58</b>  |
| <b>Vendor: 2668 - UBEO BUSINESS SERVICES</b>          |                |              |                |                                                    |                  |
| 4855522                                               | 107204         | 04/25/2025   | 525-118-42107  | CITYWIDE COPIERS SUPPLIES AND MAINT                | 1,511.42         |
| <b>Vendor 2668 - UBEO BUSINESS SERVICES Total:</b>    |                |              |                |                                                    | <b>1,511.42</b>  |
| <b>Vendor: USP02 - UNITED STATES POSTAL SVC</b>       |                |              |                |                                                    |                  |
| 0420225                                               | 107206         | 04/25/2025   | 209-552-43809  | YEARLY POSTAGE PERMIT FOR NEWSLETTER MAILING       | 350.00           |
| 657056754                                             | 107205         | 04/25/2025   | 209-552-43809  | POSTAGE FOR NEWSLETTER PSC                         | 222.26           |
| <b>Vendor USP02 - UNITED STATES POSTAL SVC Total:</b> |                |              |                |                                                    | <b>572.26</b>    |
| <b>Vendor: UNI38 - UNIVAR USA INC</b>                 |                |              |                |                                                    |                  |
| 52918907                                              | 107168         | 04/18/2025   | 500-641-44303  | SOD HYPO LIQUICHLOR WPCP                           | 17,512.95        |
| 52929344                                              | 107207         | 04/25/2025   | 500-641-44303  | SOD HYPO LIQUICHLOR WPCP                           | 16,942.45        |
| <b>Vendor UNI38 - UNIVAR USA INC Total:</b>           |                |              |                |                                                    | <b>34,455.40</b> |
| <b>Vendor: UNI07 - UNIVERSAL BUILDING SVCS.</b>       |                |              |                |                                                    |                  |
| 19136                                                 | 107251         | 05/02/2025   | 100-343-42108  | JANITORIAL SUPPLIES CY                             | 146.53           |
| 534686                                                | 107169         | 04/18/2025   | 100-343-42108  | JANITORIAL SERVICES MARCH 2025 CH                  | 1,354.00         |
| 534687                                                | 107208         | 04/25/2025   | 100-222-42108  | JANITORIAL SERVICES MARCH 2025 PUBLIC SAFETY BLDG. | 2,768.00         |
| 534688                                                | 107208         | 04/25/2025   | 209-557-42108  | JANITORIAL SERVICES MARCH 2025 SWIM CENTER         | 436.00           |
| <b>Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:</b> |                |              |                |                                                    | <b>4,704.53</b>  |
| <b>Vendor: USB06 - US BANK</b>                        |                |              |                |                                                    |                  |
| 552156333                                             | 107170         | 04/18/2025   | 525-118-42107  | COPIER CITYWIDE                                    | 2,709.86         |
| <b>Vendor USB06 - US BANK Total:</b>                  |                |              |                |                                                    | <b>2,709.86</b>  |
| <b>Vendor: VER02 - VERIZON WIRELESS</b>               |                |              |                |                                                    |                  |
| 6108581688                                            | 107171         | 04/18/2025   | 525-118-43101  | CITYWIDE CELLPHONES                                | 5,172.06         |
| <b>Vendor VER02 - VERIZON WIRELESS Total:</b>         |                |              |                |                                                    | <b>5,172.06</b>  |
| <b>Vendor: 2828 - VESTIS</b>                          |                |              |                |                                                    |                  |
| 860105970-03312025                                    | 107252         | 05/02/2025   | 100-342-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE              | 300.04           |
| 860105970-03312025                                    | 107252         | 05/02/2025   | 100-343-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE              | 1,527.50         |
| 860105970-03312025                                    | 107252         | 05/02/2025   | 500-642-44410  | MONTHLY STATEMENT-GENERAL MAINTENANCE              | 900.13           |

## WARRANT LISTING

Payment Dates: 4/12/2025 - 5/2/2025

| Payable Number                                                | Payment Number | Payment Date | Account Number | Description (Payable)                              | Amount              |
|---------------------------------------------------------------|----------------|--------------|----------------|----------------------------------------------------|---------------------|
| 939388000-03312025                                            | 107209         | 04/25/2025   | 209-552-43804  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 181.12              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 209-552-43804  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 181.12              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 209-552-43804  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 181.12              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 209-552-43804  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 201.49              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 500-641-44410  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 479.10              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 500-641-44410  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 471.60              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 500-641-44410  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 471.60              |
| 939388000-03312025                                            | 107209         | 04/25/2025   | 500-641-44410  | WPCP AND PSC LAUNDRY SERVICES MARCH 2025           | 479.10              |
| <b>Vendor 2828 - VESTIS Total:</b>                            |                |              |                |                                                    | <b>5,373.92</b>     |
| <b>Vendor: 2603 - WEST VALLEY CONSTRUCTION CO, INC.</b>       |                |              |                |                                                    |                     |
| 209348                                                        | 107172         | 04/18/2025   | 500-642-47201  | ENGINEERING DESIGN SERVICES SANITARY SEWER PROJECT | 1,210.00            |
| <b>Vendor 2603 - WEST VALLEY CONSTRUCTION CO, INC. Total:</b> |                |              |                |                                                    | <b>1,210.00</b>     |
| <b>Vendor: 2697 - WEST YOST &amp; ASSOCIATES, INC.</b>        |                |              |                |                                                    |                     |
| 2062415                                                       | 107253         | 05/02/2025   | 106-344-42101  | STORM DRAIN MASTER PLAN CONSULTING                 | 58,777.55           |
| <b>Vendor 2697 - WEST YOST &amp; ASSOCIATES, INC. Total:</b>  |                |              |                |                                                    | <b>58,777.55</b>    |
| <b>Vendor: 3008 - ZOOM COMMUNICATIONS, INC.</b>               |                |              |                |                                                    |                     |
| INV301008344                                                  | 107173         | 04/18/2025   | 525-118-42510  | ZOOM SUBSCRIPTION                                  | 724.43              |
| <b>Vendor 3008 - ZOOM COMMUNICATIONS, INC. Total:</b>         |                |              |                |                                                    | <b>724.43</b>       |
| <b>Grand Total:</b>                                           |                |              |                |                                                    | <b>1,863,798.58</b> |

## Report Summary

## Fund Summary

| Fund                                          | Payment Amount      |
|-----------------------------------------------|---------------------|
| 100 - General Fund                            | 648,654.41          |
| 105 - Measure S - 2006                        | 119,634.33          |
| 106 - MEASURE S-2014                          | 169,786.96          |
| 200 - Gas Tax Fund                            | 69,558.57           |
| 201 - Restricted Real Estate Maintenance Fund | 128.77              |
| 207 - NPDES Storm Water Fund                  | 799.50              |
| 209 - Recreation Fund                         | 30,100.33           |
| 212 - Building & Planning                     | 2,010.80            |
| 215 - Measure C and J Fund                    | 30,010.92           |
| 276 - Growth Impact Fund                      | 92,511.00           |
| 285 - Housing Land Held for Resale            | 158.26              |
| 310 - Lighting & Landscape Districts          | 3,138.34            |
| 325 - City Street Improvements                | 10,793.50           |
| 500 - Sewer Enterprise Fund                   | 614,727.29          |
| 505 - Cable Access TV                         | 1,723.07            |
| 525 - Information Systems                     | 68,351.23           |
| 998 - Payroll Clearing                        | 1,711.30            |
| <b>Grand Total:</b>                           | <b>1,863,798.58</b> |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 100-10601      | Gas Tanks/Corp Yard           | 4,296.64       |
| 100-110-41002  | Emp Benefits/Dental           | 338.00         |
| 100-110-41003  | Emp Benefits/Vision Care      | 64.40          |
| 100-110-41005  | Emp Benefits/Employee...      | 108.42         |
| 100-110-41007  | Emp Benefits/Life-ADD         | 12.22          |
| 100-110-42302  | Travel & Training/Milea...    | 221.46         |
| 100-110-42303  | Travel & Training/Meal A...   | 22.00          |
| 100-110-43103  | Utilities/Electricity & Po... | 120.27         |
| 100-111-41002  | Emp Benefits/Dental           | 364.00         |
| 100-111-41003  | Emp Benefits/Vision Care      | 48.30          |
| 100-111-41004  | Emp Benefits/PERS Retir...    | 996.63         |
| 100-111-41005  | Emp Benefits/Employee...      | 65.06          |
| 100-111-41007  | Emp Benefits/Life-ADD         | 177.12         |
| 100-111-41008  | Emp Benefits/Long Term...     | 47.40          |
| 100-111-42201  | Office Expense                | 103.27         |
| 100-111-42203  | Office Exp/Shipping & M...    | 2,024.75       |
| 100-111-42401  | Dues & Pub/Membershi...       | 250.00         |
| 100-111-43103  | Utilities/Electricity & Po... | 158.26         |
| 100-112-41002  | Emp Benefits/Dental           | 382.80         |
| 100-112-41003  | Emp Benefits/Vision Care      | 48.30          |
| 100-112-41005  | Emp Benefits/Employee...      | 65.06          |
| 100-112-41007  | Emp Benefits/Life-ADD         | 134.18         |
| 100-112-41008  | Emp Benefits/Long Term...     | 47.40          |
| 100-112-42101  | Prof Svcs/Professional Se...  | 875.00         |
| 100-112-42302  | Travel & Training/Milea...    | 444.73         |
| 100-112-42303  | Travel & Training/Meal A...   | 167.00         |
| 100-112-43103  | Utilities/Electricity & Po... | 174.08         |
| 100-113-41002  | Emp Benefits/Dental           | 108.80         |
| 100-113-41003  | Emp Benefits/Vision Care      | 16.10          |
| 100-113-41005  | Emp Benefits/Employee...      | 21.68          |
| 100-113-41007  | Emp Benefits/Life-ADD         | 1.10           |
| 100-115-41002  | Emp Benefits/Dental           | 364.00         |
| 100-115-41003  | Emp Benefits/Vision Care      | 48.30          |
| 100-115-41005  | Emp Benefits/Employee...      | 65.06          |
| 100-115-41007  | Emp Benefits/Life-ADD         | 155.34         |
| 100-115-41008  | Emp Benefits/Long Term...     | 47.40          |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 100-115-43103  | Utilities/Electricity & Po... | 433.62         |
| 100-116-41002  | Emp Benefits/Dental           | 306.00         |
| 100-116-41003  | Emp Benefits/Vision Care      | 48.30          |
| 100-116-41005  | Emp Benefits/Employee...      | 65.06          |
| 100-116-41007  | Emp Benefits/Life-ADD         | 147.10         |
| 100-116-42101  | Prof Svcs/Professional Se..   | 4,942.68       |
| 100-116-42102  | Prof Svcs/Attorney Servi...   | 3,261.00       |
| 100-116-42302  | Travel & Training/Milea...    | 55.58          |
| 100-116-42303  | Travel & Training/Meal A..    | 18.00          |
| 100-116-43103  | Utilities/Electricity & Po... | 126.61         |
| 100-117-41004  | Emp Benefits/PERS Retir...    | 307,587.08     |
| 100-117-43103  | Utilities/Electricity & Po... | 1,408.48       |
| 100-221-41002  | Emp Benefits/Dental           | 1,990.00       |
| 100-221-41003  | Emp Benefits/Vision Care      | 338.10         |
| 100-221-41005  | Emp Benefits/Employee...      | 520.44         |
| 100-221-41007  | Emp Benefits/Life-ADD         | 994.12         |
| 100-221-42101  | Prof Svcs/Professional Se..   | 269.61         |
| 100-221-42107  | Prof Svcs/Equipment Ma...     | 6,589.17       |
| 100-221-42110  | Prof Svcs/Fingerprinting      | 32.00          |
| 100-221-42302  | Travel & Training/Milea...    | 669.20         |
| 100-221-42303  | Travel & Training/Meal A..    | 317.00         |
| 100-221-42401  | Dues & Pub/Membershi...       | 131.70         |
| 100-221-42511  | Admin Exp/Equipment R...      | 558.00         |
| 100-221-44410  | Safety Clothing               | 2,904.18       |
| 100-221-46201  | Insurance/General Liabili...  | 1,113.00       |
| 100-222-41002  | Emp Benefits/Dental           | 790.40         |
| 100-222-41003  | Emp Benefits/Vision Care      | 128.80         |
| 100-222-41005  | Emp Benefits/Employee...      | 130.10         |
| 100-222-41007  | Emp Benefits/Life-ADD         | 168.86         |
| 100-222-41008  | Emp Benefits/Long Term...     | 229.90         |
| 100-222-42101  | Prof Svcs/Professional Se..   | 4,154.20       |
| 100-222-42107  | Prof Svcs/Equipment Ma...     | 155.00         |
| 100-222-42108  | Prof Svcs/Building-Struc...   | 2,901.41       |
| 100-222-42201  | Office Expense                | 276.27         |
| 100-222-42301  | Travel & Training/Conf-R...   | 132.00         |
| 100-222-42303  | Travel & Training/Meal A..    | 72.00          |
| 100-222-43103  | Utilities/Electricity & Po... | 2,558.45       |
| 100-223-41002  | Emp Benefits/Dental           | 1,084.80       |
| 100-223-41003  | Emp Benefits/Vision Care      | 161.00         |
| 100-223-41005  | Emp Benefits/Employee...      | 238.54         |
| 100-223-41007  | Emp Benefits/Life-ADD         | 339.78         |
| 100-223-42101  | Prof Svcs/Professional Se..   | 32.90          |
| 100-223-42302  | Travel & Training/Milea...    | 714.58         |
| 100-223-42303  | Travel & Training/Meal A..    | 405.00         |
| 100-223-43103  | Utilities/Electricity & Po... | 511.69         |
| 100-231-41004  | Emp Benefits/PERS Retir...    | 299.33         |
| 100-231-42101  | Prof Svcs/Professional Se..   | 231,797.19     |
| 100-231-42108  | Prof Svcs/Building-Struc...   | 6,858.60       |
| 100-231-43102  | Utilities/Water               | 561.30         |
| 100-231-43103  | Utilities/Electricity & Po... | 3,289.18       |
| 100-341-41002  | Emp Benefits/Dental           | 82.80          |
| 100-341-41003  | Emp Benefits/Vision Care      | 32.20          |
| 100-341-41005  | Emp Benefits/Employee...      | 86.74          |
| 100-341-41007  | Emp Benefits/Life-ADD         | 160.99         |
| 100-341-41008  | Emp Benefits/Long Term...     | 185.88         |
| 100-341-42101  | Prof Svcs/Professional Se..   | 1,172.20       |
| 100-341-42201  | Office Expense                | 155.72         |
| 100-342-41007  | Emp Benefits/Life-ADD         | 38.98          |

## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 100-342-41008  | Emp Benefits/Long Term...     | 47.40          |
| 100-342-42514  | Admin Exp/Special Depa...     | 4,425.65       |
| 100-342-44306  | Other Materials Supp/M...     | 143.06         |
| 100-342-44410  | Safety Clothing               | 300.04         |
| 100-343-41002  | Emp Benefits/Dental           | 1,086.40       |
| 100-343-41003  | Emp Benefits/Vision Care      | 161.00         |
| 100-343-41005  | Emp Benefits/Employee...      | 173.48         |
| 100-343-41007  | Emp Benefits/Life-ADD         | 225.80         |
| 100-343-41008  | Emp Benefits/Long Term...     | 266.90         |
| 100-343-42108  | Prof Svcs/Building-Struc...   | 1,634.21       |
| 100-343-43103  | Utilities/Electricity & Po... | 3,091.25       |
| 100-343-44306  | Other Materials Supp/M...     | 294.50         |
| 100-343-44410  | Safety Clothing               | 1,527.50       |
| 100-345-43102  | Utilities/Water               | 462.48         |
| 100-345-43103  | Utilities/Electricity & Po... | 745.85         |
| 100-345-44306  | Other Materials Supp/M...     | 1,438.40       |
| 100-345-46201  | Insurance/General Liabili...  | 25,000.00      |
| 100-465-41002  | Emp Benefits/Dental           | 178.40         |
| 100-465-41003  | Emp Benefits/Vision Care      | 32.20          |
| 100-465-41005  | Emp Benefits/Employee...      | 21.68          |
| 100-465-41007  | Emp Benefits/Life-ADD         | 33.46          |
| 100-465-41008  | Emp Benefits/Long Term...     | 47.40          |
| 105-221-41002  | Emp Benefits/Dental           | 356.80         |
| 105-221-41003  | Emp Benefits/Vision Care      | 64.40          |
| 105-221-41007  | Emp Benefits/Life-ADD         | 44.06          |
| 105-231-42101  | Prof Svcs/Professional Se..   | 119,169.07     |
| 106-222-41002  | Emp Benefits/Dental           | 127.60         |
| 106-222-41003  | Emp Benefits/Vision Care      | 16.10          |
| 106-222-41005  | Emp Benefits/Employee...      | 21.68          |
| 106-222-41007  | Emp Benefits/Life-ADD         | 30.56          |
| 106-222-41008  | Emp Benefits/Long Term...     | 47.40          |
| 106-231-42101  | Prof Svcs/Professional Se...  | 110,670.07     |
| 106-344-42101  | Prof Svcs/Professional Se..   | 58,777.55      |
| 106-466-42101  | Prof Svcs/Professional Se..   | 96.00          |
| 200-342-42101  | Prof Svcs/Professional Se..   | 43,496.32      |
| 200-342-42514  | Admin Exp/Special Depa...     | 4,521.70       |
| 200-342-43103  | Utilities/Electricity & Po... | 21,540.55      |
| 201-343-43103  | Utilities/Electricity & Po... | 128.77         |
| 207-344-42102  | Prof Svcs/Attorney Servi...   | 799.50         |
| 209-20308      | Deposits Payable/Recrea...    | 845.00         |
| 209-551-41002  | Emp Benefits/Dental           | 306.00         |
| 209-551-41003  | Emp Benefits/Vision Care      | 48.30          |
| 209-551-41005  | Emp Benefits/Employee...      | 43.38          |
| 209-551-41007  | Emp Benefits/Life-ADD         | 134.72         |
| 209-551-41008  | Emp Benefits/Long Term...     | 43.56          |
| 209-551-42514  | Admin Exp/Special Depa...     | 5,000.00       |
| 209-551-42515  | Admin Exp/Special Events      | 3,540.59       |
| 209-552-41002  | Emp Benefits/Dental           | 261.20         |
| 209-552-41003  | Emp Benefits/Vision Care      | 64.40          |
| 209-552-41005  | Emp Benefits/Employee...      | 43.38          |
| 209-552-41007  | Emp Benefits/Life-ADD         | 16.46          |
| 209-552-41008  | Emp Benefits/Long Term...     | 29.92          |
| 209-552-42107  | Prof Svcs/Equipment Ma...     | 517.06         |
| 209-552-42108  | Prof Svcs/Building-Struc...   | 238.44         |
| 209-552-43103  | Utilities/Electricity & Po... | 514.95         |
| 209-552-43804  | Program Cost/Food Prog...     | 1,366.19       |
| 209-552-43809  | Program Cost/Newsletter       | 572.26         |
| 209-553-41005  | Emp Benefits/Employee...      | 21.68          |



## Account Summary

| Account Number | Account Name                  | Payment Amount |
|----------------|-------------------------------|----------------|
| 209-553-41007  | Emp Benefits/Life-ADD         | 19.72          |
| 209-553-41008  | Emp Benefits/Long Term...     | 35.86          |
| 209-553-42514  | Admin Exp/Special Depa...     | 143.10         |
| 209-553-43102  | Utilities/Water               | 16.51          |
| 209-553-43103  | Utilities/Electricity & Po... | 244.95         |
| 209-554-41002  | Emp Benefits/Dental           | 127.60         |
| 209-554-41003  | Emp Benefits/Vision Care      | 16.10          |
| 209-554-41005  | Emp Benefits/Employee...      | 43.38          |
| 209-554-41007  | Emp Benefits/Life-ADD         | 24.94          |
| 209-554-41008  | Emp Benefits/Long Term...     | 45.38          |
| 209-554-41012  | Emp Benefits/Unemplo...       | 704.69         |
| 209-554-42108  | Prof Svcs/Building-Struc...   | 148.20         |
| 209-554-43103  | Utilities/Electricity & Po... | 149.23         |
| 209-554-43812  | Program Cost/Youth Cen...     | 143.10         |
| 209-557-42108  | Prof Svcs/Building-Struc...   | 13,531.54      |
| 209-557-43102  | Utilities/Water               | 533.79         |
| 209-557-43103  | Utilities/Electricity & Po... | 564.75         |
| 212-461-41002  | Emp Benefits/Dental           | 255.20         |
| 212-461-41003  | Emp Benefits/Vision Care      | 32.20          |
| 212-461-41005  | Emp Benefits/Employee...      | 43.38          |
| 212-461-41007  | Emp Benefits/Life-ADD         | 140.20         |
| 212-461-43103  | Utilities/Electricity & Po... | 189.91         |
| 212-462-41002  | Emp Benefits/Dental           | 414.80         |
| 212-462-41003  | Emp Benefits/Vision Care      | 64.40          |
| 212-462-41005  | Emp Benefits/Employee...      | 86.74          |
| 212-462-41007  | Emp Benefits/Life-ADD         | 163.84         |
| 212-462-41008  | Emp Benefits/Long Term...     | 142.20         |
| 212-462-43103  | Utilities/Electricity & Po... | 477.93         |
| 215-342-47205  | Improvements/Streets          | 30,010.92      |
| 276-343-47201  | Improvements/Building         | 92,511.00      |
| 285-464-43103  | Utilities/Electricity & Po... | 158.26         |
| 310-347-42101  | Prof Svcs/Professional Se...  | 1,791.90       |
| 310-347-43103  | Utilities/Electricity & Po... | 424.69         |
| 310-348-42101  | Prof Svcs/Professional Se...  | 521.75         |
| 310-348-43103  | Utilities/Electricity & Po... | 400.00         |
| 325-342-47205  | Improvements/Streets          | 10,793.50      |
| 500-10601      | Gas Tanks/Corp Yard           | 4,034.85       |
| 500-641-41002  | Emp Benefits/Dental           | 1,021.20       |
| 500-641-41003  | Emp Benefits/Vision Care      | 177.10         |
| 500-641-41005  | Emp Benefits/Employee...      | 238.54         |
| 500-641-41007  | Emp Benefits/Life-ADD         | 477.62         |
| 500-641-41008  | Emp Benefits/Long Term...     | 474.00         |
| 500-641-42107  | Prof Svcs/Equipment Ma...     | 12,852.44      |
| 500-641-42108  | Prof Svcs/Building-Struc...   | 6,949.71       |
| 500-641-42109  | Prof Svcs/Compliance In...    | 793.80         |
| 500-641-42201  | Office Expense                | 199.53         |
| 500-641-42401  | Dues & Pub/Membershi...       | 427.00         |
| 500-641-43103  | Utilities/Electricity & Po... | 6,178.00       |
| 500-641-44302  | Other Materials Supp/SI...    | 3,932.79       |
| 500-641-44303  | Other Materials Supp/C...     | 47,196.68      |
| 500-641-44305  | Other Materials Supp/La...    | 189.65         |
| 500-641-44306  | Other Materials Supp/M...     | 1,725.75       |
| 500-641-44410  | Safety Clothing               | 1,901.40       |
| 500-641-47101  | FF&E/Equipment                | 7,067.50       |
| 500-642-41002  | Emp Benefits/Dental           | 26.00          |
| 500-642-41003  | Emp Benefits/Vision Care      | -16.10         |
| 500-642-41005  | Emp Benefits/Employee...      | 65.06          |
| 500-642-41007  | Emp Benefits/Life-ADD         | 70.78          |

**Account Summary**

| Account Number      | Account Name                  | Payment Amount      |
|---------------------|-------------------------------|---------------------|
| 500-642-41008       | Emp Benefits/Long Term...     | 94.80               |
| 500-642-42101       | Prof Svcs/Professional Se..   | 14,568.18           |
| 500 642 43103       | Utilities/Electricity & Po... | 859.76              |
| 500-642-44410       | Safety Clothing               | 900.13              |
| 500-642-47201       | Improvements/Building         | 502,321.12          |
| 505-119-41002       | Emp Benefits/Dental           | 255.20              |
| 505-119-41003       | Emp Benefits/Vision Care      | 32.20               |
| 505-119-41005       | Emp Benefits/Employee...      | 43.36               |
| 505-119-41007       | Emp Benefits/Life-ADD         | 71.20               |
| 505-119-41008       | Emp Benefits/Long Term...     | 94.69               |
| 505-119-42201       | Office Expense                | 61.53               |
| 505-119-42303       | Travel & Training/Meal A..    | 648.00              |
| 505-119-42514       | Admin Exp/Special Depa...     | 293.03              |
| 505-119-43103       | Utilities/Electricity & Po... | 223.86              |
| 525-118-42101       | Prof Svcs/Professional Se..   | 29,300.00           |
| 525-118-42105       | Prof Svcs/Network Main...     | 1,950.00            |
| 525-118-42106       | Prof Svcs/Software Main...    | 11,202.00           |
| 525-118-42107       | Prof Svcs/Equipment Ma...     | 4,221.28            |
| 525-118-42510       | Admin Exp/Software Pur...     | 4,934.76            |
| 525-118-43101       | Utilities/Telephone           | 7,733.88            |
| 525-118-43105       | Utilities/Cable               | 29.76               |
| 525-118-43106       | Utilities/Internet            | 1,681.39            |
| 525-118-47102       | FF&E/Computer Equipm...       | 7,298.16            |
| 998-20105           | Sal & Ben Payable/Denta...    | 433.60              |
| 998-20106           | Sal & Ben Payable/Vision...   | 96.60               |
| 998-20107           | Sal & Ben Payable/Life In...  | 288.60              |
| 998-20118           | Sal & Ben Payable / LTD ...   | 892.50              |
| <b>Grand Total:</b> |                               | <b>1,863,798.58</b> |

**Project Account Summary**

| Project Account Key | Payment Amount      |
|---------------------|---------------------|
| **None**            | 1,228,162.04        |
| 21534247205RO1714   | 30,010.92           |
| 27634347201FA2202   | 92,511.00           |
| 32534247205RO1710   | 10,793.50           |
| 50064247201SS2201   | 1,210.00            |
| 50064247201SS2401   | 501,111.12          |
| <b>Grand Total:</b> | <b>1,863,798.58</b> |

Approved By: Date: 5/1/2025



## CITY COUNCIL REPORT

9.C.

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov  
**SUBJECT:** ADOPT A RESOLUTION APPROVING THE APPIAN VILLAGE FINAL  
SUBDIVISION MAP (FM 25-01)

### **RECOMMENDATION**

Staff recommends the City adopt a Resolution approving the Final Subdivision Map for Appian Village (APNs 401-240-017 & 018) for creation of parcels 1-26 and parcels A-J

### **BACKGROUND**

On March 3, 2021 the applicant, DeNova Homes/Civic Pinole, LLC submitted an application for Comprehensive Design Review and a Vesting Tentative Subdivision Map to develop a 154-unit residential project known as "Appian Village," which includes both market-rate and affordable for-sale homes. The project consists of stacked flats and townhomes distributed across 26 buildings.

The 7.7-acre project site, located at 2151 Appian Way, consists of two contiguous parcels owned by 2151 Appian Way, LLC. The site is bordered by Maloney Reservoir to the north, Canyon Drive to the south, Poquito Court to the east, and Appian Way to the west. Mann Drive intersects the northwest corner of the site at a three-legged intersection.

The project included the demolition of the long-vacant former Doctor's Medical Center and redevelopment of the site into a new residential neighborhood. All 154 homes will be for sale, ranging in size from 1,249 to 1,825 square feet. Buildings 1 through 6 will feature stacked flats (units arranged above and below), while Buildings 7 through 26 will consist of townhome-style units (side-by-side).

The project also includes new infrastructure, including water, sewer, storm drainage, and streets, as well as curbs, gutters, sidewalks, landscaping, pedestrian paseos, turf areas, a children's play area, and the construction of the fourth leg of the Mann Drive/Appian Way traffic signal.

#### Project Milestones:

- April 11, 2022: The Planning Commission adopted Resolution 22-01 (Attachment D), approving the Comprehensive Design Review, Vesting Tentative Subdivision Map, and a CEQA Notice of Exemption.
- June 3, 2023: DeNova Homes submitted applications for building permits for three buildings, as well as grading plans, the Final Map, lot closures, improvement plans, and

- other required documentation.
- March 2025: The City's Land Surveyor completed review of the Final Map and lot closures.
- March 2025: The Building Division confirmed that building permits for Phase 1 of the project were ready for issuance.
- April 14, 2025: The Planning Commission confirmed that the Final Map is in substantial conformance with the approved Vesting Tentative Map.

The Subdivision Improvement Agreement has been reviewed by the City Attorney's Office and is pending finalization of the bond amount. The Subdivision Improvement Plans have been reviewed by the Public Works Department. Due to a transition in Public Works Directors during this phase, the plans received an additional round of review. The current Public Works Director recommends conditional approval of the Final Map, subject to an added condition outlined in the Review and Analysis section.

## **REVIEW AND ANALYSIS**

The Subdivision Map Act and the Pinole Municipal Code govern the approval of Final Subdivision Maps. The Appian Village Subdivision Map must complete several required steps before it can be recorded. Staff have outlined the necessary approvals per the Pinole Municipal Code.

Under Pinole Municipal Code Section 16.16.120, the City Engineer must review the Final Map for consistency with the approved Vesting Tentative Map. Additionally, State law requires that a licensed land surveyor approve the map. For Appian Village, both the City's Public Works Director and Land Surveyor have reviewed the Final Map and lot closures for consistency and recommend conditional approval of the Final Map as discussed below.

Section 16.16.130 requires the Planning Commission to confirm that the Final Map aligns with the Vesting Tentative Map and reflects all permitted changes and conditions of approval. At its regular meeting on April 14, 2025, the Planning Commission found the Final Map to be in conformance.

Section 16.16.140 provides that the City Council must review the Final Map, subdivision plan, and offers of dedication. The Council may reject any dedication offers. If the Council determines the map conforms with applicable requirements and is satisfied with the subdivision plan, it shall approve the map.

Because public improvements will not be completed prior to map recordation, the Subdivider (Civic Pinole, LLC) will be required to enter into a Subdivision Improvement Agreement and post bonds as required by Sections 16.16.150 and 16.16.160. Code Sections 16.16.150 & 160 require the Public Works Director and the City Attorney to review and approve those items. If the Subdivider does not complete the improvements within the required time, the City may call upon the bond in order to fund the completion of the project.

During the final review of the subdivision improvement plans, City staff identified several key public improvements—required by the vesting tentative map's conditions of approval—that

were not fully incorporated into the submitted plans. In order to ensure compliance with City and state standards, and to allow the developer to proceed with recordation of the Final Map, staff recommends the addition of the following condition. This condition consolidates and clarifies requirements related to off-site street lighting, signal upgrades, and annexation into the City's Lighting and Landscaping District No. 1 (LLD #1), all of which are necessary to ensure that public infrastructure is constructed to current safety and maintenance standards.

The proposed new condition is as follows, and has been incorporated into Attachment A:

*Prior to recordation of the Final Map the following requirements must be completed to the satisfaction of the Public Works Director:*

- 1. The applicant shall revise the Subdivision Improvement Plans to include the installation of streetlights along the portions of Appian Way and Canyon Drive that front the project site, at a standard spacing and illumination level to be approved by the Public Works Director. This requirement is consistent with and in furtherance of Condition of Approval No. 30 in Planning Commission Resolution No. 22-01.*
- 2. The applicant shall revise the Subdivision Improvement Plans to include the construction of a new four-legged traffic signal at the intersection of Mann Drive/Appian Way, with all signal components upgraded in accordance with state standards, including all signal poles, mast arms, lights, and ADA compliance requirements. This requirement is consistent with and in furtherance of Condition of Approval No. 122 in Planning Commission Resolution No. 22-01*
- 3. The applicant shall execute an agreement to annex the development and all associated parcels therein into amended Lighting Assessment District No. 1 (LLD #1). This requirement is consistent with and in furtherance of Condition of Approval No. 39 in Planning Commission Resolution No. 22-01.*

## **FISCAL IMPACT**

There is no fiscal impact associated with this project.

## **ATTACHMENTS**

- A. Resolution
- B. Subdivision 9630
- C. Civil Plan Set
- D. 22-01 Resolution and COAs

**RESOLUTION NO. 2025-XX  
WITH EXHIBIT A: CONDITIONS OF APPROVAL**

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE,  
COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING A  
FINAL SUBDIVISION MAP FOR APPIAN VILLAGE (APNS 401-240-017 & 018) FOR  
THE CREATION OF PARCELS 1-26 AND PARCELS A-J**

**WHEREAS**, DeNova Homes/Civic Pinole, LLC (“Applicant”) filed an application with the City of Pinole for a Final Vesting Tentative Subdivision Map (Exhibit A) for the purpose of constructing 154 housing units (the “Project”); and

**WHEREAS**, the project site is located at 2151 Appian Way, on the east side of Appian Way, on properties identified as APNs 401-240-017 and 401-240-018; and

**WHEREAS**, the site has a General Plan Land Use Designation of Service Sub-Area (SSA) and consists of two parcels; and

**WHEREAS**, the northern parcel has a Specific Plan Land Use designation and Zoning designation of Residential Mixed Use (RMU), and the southern parcel has a Specific Plan Land Use designation and Zoning designation of Commercial Mixed Use (CMU); and

**WHEREAS**, on April 11, 2022, the City of Pinole Planning Commission adopted Resolution 22-01 approving a Comprehensive Design Review, Vesting Tentative Subdivision Map, and a Notice of Exemption as its CEQA determination and 128 Conditions of Approval which are in full force and effect until the completion of this project; and

**WHEREAS**, June 3, 2023, the Applicant submitted a Final Map, lot closures, soil report, and Improvement Plans to be reviewed and approved by the City; and

**WHEREAS**, on March 4, 2025, the Land Surveyor of the City of Pinole has reviewed and determined that the Final Map was consistent with the Tentative Map; and

**WHEREAS**, the Applicant is required to enter into a Subdivision Improvement Agreement and Post Bonds in accordance with Sections 16.16.150 and 16.16.160 of the Pinole Municipal Code due to the fact that the improvements will not be completed at the time the Final Map is recorded; and

**WHEREAS**, the Planning Commission reviewed the Final Map on April 14, 2025, and deemed it in conformance with the Vesting Tentative Subdivision Map and after a hearing, recommended approval to the City Council; and

**NOW THEREFORE, BE IT RESOLVED**, that the above recitals are true and correct and made part of this resolution.

**BE IT FURTHER RESOLVED** that the City Council of the City of Pinole hereby approves the Final Subdivision Map for the Appian Village Development, creating Parcels 1–26 and Parcels A–J, subject to the following requirements being completed to the satisfaction of the Public Works Director prior to the recordation of the Final Map:

1. The applicant shall revise the Subdivision Improvement Plans to include the installation of streetlights along the portions of Appian Way and Canyon Drive that front the project site, at a standard spacing and illumination level to be approved by the Public Works Director. This requirement is consistent with and in furtherance of Condition of Approval No. 30 in Planning Commission Resolution No. 22-01.
2. The applicant shall revise the Subdivision Improvement Plans to include the construction of a new four-legged traffic signal at the intersection of Mann Drive/Appian Way, with all signal components upgraded in accordance with state standards, including all signal poles, mast arms, lights, and ADA compliance requirements. This requirement is consistent with and in furtherance of Condition of Approval No. 122 in Planning Commission Resolution No. 22-01
3. The applicant shall execute an agreement to annex the development and all associated parcels therein into amended Lighting Assessment District No. 1 (LLD #1). This requirement is consistent with and in furtherance of Condition of Approval No. 39 in Planning Commission Resolution No. 22-01

**BE IT FURTHER RESOLVED** that all of the aforementioned changes shall be incorporated into the revised Improvement Plans and shall be subject to review and approval by the Public Works Director prior to the recordation of the Final Map.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole held on the 6<sup>th</sup> day of May, 2025, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the 6<sup>th</sup> day of May, 2025

---

Heather Bell, CMC  
City Clerk

OWNER'S STATEMENT

THE UNDERSIGNED, BEING THE ONLY PARTY HAVING A RECORD TITLE INTEREST IN THE LANDS DELINEATED AND EMBRACED WITHIN THE HEAVY BLACK LINES UPON THIS MAP, DOES HEREBY JOIN IN AND CONSENT TO THE MAKING AND RECORDATION OF SAME.

THE REAL PROPERTY DESCRIBED BELOW IS DEDICATED AS AN EASEMENT FOR PUBLIC PURPOSES:

- 1. THOSE AREAS DESIGNATED HEREON AS "PUBLIC UTILITY EASEMENT" (PUE) ARE FOR PUBLIC UTILITY PURPOSES, SUCH AS SANITARY SEWERS, WATER MAINS, STORM DRAINS, GAS MAINS AND PUBLIC UTILITIES INCLUDING ELECTRIC, COMMUNICATION AND CABLE TELEVISION FACILITIES TOGETHER WITH APPURTENANCES THEREOF. SAID PUBLIC UTILITY EASEMENT SHALL BE KEPT OPEN AND FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND EXCEPT LAWFUL FENCES, SURFACE PAVEMENT, UNSUPPORTED ROOF OVERHANGS, IRRIGATION SYSTEMS, UTILITY COMPANY STRUCTURES AND APPURTENANCES THEREOF.
- 2. THOSE AREAS DESIGNATED HEREON AS "EMERGENCY VEHICLE ACCESS EASEMENT" (EVAE) ARE FOR EMERGENCY VEHICLE ACCESS OVER, UPON AND ACROSS THOSE AREAS OF LAND. SAID EMERGENCY VEHICLE ACCESS EASEMENT SHALL BE KEPT FREE FROM BUILDINGS AND STRUCTURES OF ANY KIND EXCEPT LAWFUL FENCES, SURFACE PAVEMENT, UNSUPPORTED ROOF OVERHANGS, IRRIGATION SYSTEMS, UTILITY COMPANY STRUCTURES AND APPURTENANCES THEREOF.
- 3. THOSE AREAS DESIGNATED HEREON AS "PUBLIC ACCESS EASEMENT" (PAE) ARE FOR PUBLIC INGRESS AND EGRESS PURPOSES OVER, UPON AND ACROSS THOSE AREAS OF LAND.

THE PRIVATE STREETS SHOWN HEREON AS PARCELS A, B, C, D, E, F, & G ARE NOT OFFERED TO THE PUBLIC AND ARE HEREBY RESERVED FOR THE USE OF THE OWNERS OF THE SUBDIVISION FOR, BUT NOT LIMITED TO, ACCESS, PARKING, UTILITIES, DRAINAGE, INGRESS AND EGRESS ALL IN ACCORDANCE WITH THE SUBDIVISION RESTRICTIONS FOR THIS PROJECT.

THE AREAS DESIGNATED HEREON AS PARCELS H AND J ARE NOT OFFERED TO THE PUBLIC AND ARE RESERVED FOR THE USE OF PRIVATE STORM DRAINAGE IN ACCORDANCE WITH THE SUBDIVISION RESTRICTIONS FOR THIS PROJECT.

THE AREA DESIGNATED HEREON AS PARCEL I IS NOT OFFERED TO THE PUBLIC AND IS RESERVED FOR THE USE OF OPEN SPACE PURPOSES IN ACCORDANCE WITH THE SUBDIVISION RESTRICTIONS FOR THIS PROJECT.

CIVIC PINOLE, LLC, A CALIFORNIA LIMITED LIABILITY COMPANY

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

OWNER'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF \_\_\_\_\_ } SS.  
COUNTY OF \_\_\_\_\_ }

ON \_\_\_\_\_, BEFORE ME, \_\_\_\_\_, A NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND AND OFFICIAL SEAL:

SIGNATURE: \_\_\_\_\_

NAME (PRINT): \_\_\_\_\_

PRINCIPAL COUNTY OF BUSINESS: \_\_\_\_\_

MY COMMISSION NUMBER: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

SUBDIVISION 9630  
APPIAN VILLAGE

CITY OF PINOLE, CONTRA COSTA COUNTY, CALIFORNIA  
CONSISTING OF 8 SHEETS, FOR CONDOMINIUM PURPOSES  
BEING A SUBDIVISION OF A PORTION OF THE SOUTH 1/2 OF THE SOUTHEAST 1/4 OF SECTION 21, AND A PORTION OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF SECTION 28, T.2N., R.4W. M.D.B.&M. AS DESCRIBED IN GRANT DEED  
DOC. NO. 2018-0061296 CONTRA COSTA COUNTY RECORDS



CIVIL ENGINEERS

SAN RAMON (925) 866-0322  
ROSEVILLE (916) 788-4456

WWW.CBANDG.COM

SURVEYORS  
MARCH 2025

PRELIMINARY

TRUSTEE'S STATEMENT

THE UNDERSIGNED CORPORATION, AS TRUSTEE UNDER THE DEED OF TRUST RECORDED ON MAY 28, 2024, DOCUMENT NUMBER 2024-0049813 OF OFFICIAL RECORDS, CONTRA COSTA COUNTY, CALIFORNIA; DOES HEREBY JOIN IN AND CONSENT TO THE FOREGOING OWNERS STATEMENT AND ALL DEDICATIONS SHOWN HEREIN.

CHICAGO TITLE COMPANY, A CALIFORNIA CORPORATION

BY: \_\_\_\_\_

NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

DATE: \_\_\_\_\_

TRUSTEE'S ACKNOWLEDGMENT

A NOTARY PUBLIC OR OTHER OFFICER COMPLETING THIS CERTIFICATE VERIFIES ONLY THE IDENTITY OF THE INDIVIDUAL WHO SIGNED THE DOCUMENT TO WHICH THIS CERTIFICATE IS ATTACHED, AND NOT THE TRUTHFULNESS, ACCURACY, OR VALIDITY OF THAT DOCUMENT.

STATE OF \_\_\_\_\_ } SS.

COUNTY OF \_\_\_\_\_ }

ON \_\_\_\_\_, BEFORE ME, \_\_\_\_\_, A

NOTARY PUBLIC, PERSONALLY APPEARED \_\_\_\_\_, WHO PROVED TO ME ON THE BASIS OF SATISFACTORY EVIDENCE TO BE THE PERSON(S) WHOSE NAME(S) IS/ARE SUBSCRIBED TO THE WITHIN INSTRUMENT AND ACKNOWLEDGED TO ME THAT HE/SHE/THEY EXECUTED THE SAME IN HIS/HER/THEIR AUTHORIZED CAPACITY(IES), AND THAT BY HIS/HER/THEIR SIGNATURE(S) ON THE INSTRUMENT THE PERSON(S), OR THE ENTITY UPON BEHALF OF WHICH THE PERSON(S) ACTED, EXECUTED THE INSTRUMENT.

I CERTIFY UNDER PENALTY OF PERJURY UNDER THE LAWS OF THE STATE OF CALIFORNIA THAT THE FOREGOING PARAGRAPH IS TRUE AND CORRECT.

WITNESS MY HAND:

SIGNATURE: \_\_\_\_\_

NAME (PRINT): \_\_\_\_\_

PRINCIPAL COUNTY OF BUSINESS: \_\_\_\_\_

MY COMMISSION NUMBER: \_\_\_\_\_

MY COMMISSION EXPIRES: \_\_\_\_\_

SURVEYOR'S STATEMENT

THIS MAP WAS PREPARED BY ME OR UNDER MY DIRECTION AND IS BASED UPON A FIELD SURVEY IN CONFORMANCE WITH THE REQUIREMENTS OF THE SUBDIVISION MAP ACT AND LOCAL ORDINANCE AT THE REQUEST OF DENOVA HOMES, INC. IN APRIL, 2022. I HEREBY STATE THAT ALL THE MONUMENTS ARE OF THE CHARACTER AND OCCUPY THE POSITIONS INDICATED OR THAT THEY WILL BE SET IN THOSE POSITIONS BEFORE DECEMBER 31, 2026, AND THAT THE MONUMENTS ARE, OR WILL BE SUFFICIENT TO ENABLE THE SURVEY TO BE RETRACED, AND THAT THIS FINAL MAP SUBSTANTIALLY CONFORMS TO THE CONDITIONALLY APPROVED TENTATIVE MAP.

DATE \_\_\_\_\_



MARK H. WEHBER, P.L.S.  
L.S. NO. 7960

COUNTY RECORDER'S STATEMENT

THIS MAP, ENTITLED "SUBDIVISION 9630, APPIAN VILLAGE", IS HEREBY ACCEPTED FOR RECORDATION, SHOWING A CLEAR TITLE AS PER LETTER OF TITLE WRITTEN BY CHICAGO TITLE COMPANY, DATED \_\_\_\_\_, AND AFTER EXAMINING THE SAME, I DEEM THAT SAID MAP COMPLIES IN ALL RESPECTS WITH THE PROVISIONS OF STATE LAWS AND LOCAL ORDINANCES GOVERNING THE FILING OF SUBDIVISION MAPS.

RECORDED AT THE REQUEST OF CHICAGO TITLE COMPANY AT \_\_\_\_\_, M., ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_, IN BOOK \_\_\_\_\_ OF MAPS, AT PAGE \_\_\_\_\_, IN THE OFFICE OF THE COUNTY RECORDER OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA.

KRISTIN B. CONNELLY  
COUNTY RECORDER  
COUNTY OF CONTRA COSTA  
STATE OF CALIFORNIA

BY: \_\_\_\_\_  
DEPUTY COUNTY RECORDER



# SUBDIVISION 9630

## APPIAN VILLAGE

CITY OF PINOLE, CONTRA COSTA COUNTY, CALIFORNIA  
CONSISTING OF 8 SHEETS, FOR CONDOMINIUM PURPOSES  
BEING A SUBDIVISION OF A PORTION OF THE SOUTH 1/2 OF THE SOUTHEAST  
1/4 OF SECTION 21, AND A PORTION OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF  
SECTION 28, T.2N., R.4W. M.D.B.&M. AS DESCRIBED IN GRANT DEED  
DOC. NO. 2018-0061296 CONTRA COSTA COUNTY RECORDS



CIVIL ENGINEERS ■ SURVEYORS ■ PLANNERS  
MARCH 2025

SAN RAMON ■ (925) 866-0322  
ROSEVILLE ■ (916) 788-4456  
WWW.CBANDG.COM

PRELIMINARY

### CITY SURVEYOR'S STATEMENT

I, FRANCIS JOSEPH KENNEDY, ACTING CITY SURVEYOR OF THE CITY OF PINOLE, HEREBY STATE THAT I HAVE EXAMINED THIS MAP ENTITLED "SUBDIVISION 9630, APPIAN VILLAGE", I AM SATISFIED THAT THE WITHIN SUBDIVISION MAP IS TECHNICALLY CORRECT AND THAT ALL PROVISIONS OF CHAPTER TWO OF THE SUBDIVISION MAP ACT AND OF ANY LOCAL ORDINANCES APPLICABLE AT THE TIME OF APPROVAL OF THE VESTING TENTATIVE MAP, IF REQUIRED, HAVE BEEN COMPLIED WITH.

FRANCIS JOSEPH KENNEDY, C21771  
ACTING CITY SURVEYOR  
CITY OF PINOLE

DATE

### PLANNING COMMISSION'S STATEMENT

I HEREBY STATE THAT THE PLANNING COMMISSION OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA HAS APPROVED THE VESTING TENTATIVE SUBDIVISION MAP OF THIS SUBDIVISION ON APRIL 22, 2022 AND FINDS THE FINAL MAP IN CONFORMANCE WITH THE APPROVED TENTATIVE MAP.

DAVD HANHAM,  
SECRETARY OF THE PLANNING COMMISSION

DATE

### CLERK OF THE BOARD OF SUPERVISORS' STATEMENT

I HEREBY STATE, AS CHECKED BELOW, THAT:

[ ] A TAX BOND ASSURING PAYMENT OF ALL TAXES WHICH ARE NOW A LIEN, BUT ARE NOT YET PAYABLE, HAS BEEN RECEIVED AND FILED WITH THE BOARD OF SUPERVISORS OF CONTRA COSTA COUNTY, STATE OF CALIFORNIA.

[ ] ALL TAXES DUE HAVE BEEN PAID, AS CERTIFIED BY THE COUNTY REDEMPTION OFFICER.

DATED: \_\_\_\_\_

MONICA NINO  
CLERK OF THE BOARD OF SUPERVISORS  
AND COUNTY ADMINISTRATOR  
CONTRA COSTA COUNTY  
STATE OF CALIFORNIA

BY: \_\_\_\_\_  
CHIEF ASSISTANT CLERK

### CITY ENGINEER'S STATEMENT

I, HEBA EL-GUINDY, PUBLIC WORKS DIRECTOR OF THE CITY OF PINOLE, HEREBY STATE THAT I HAVE EXAMINED THE HEREON EMBODIED SUBDIVISION MAP ENTITLED "SUBDIVISION 9630, APPIAN VILLAGE", THAT THE SUBDIVISION AS SHOWN IS SUBSTANTIALLY THE SAME AS THAT APPEARING ON THE TENTATIVE, IF REQUIRED, MAP AND ANY APPROVED ALTERATIONS THEREOF.

HEBA EL-GUINDY, TE 2611  
PUBLIC WORKS DIRECTOR  
CITY OF PINOLE, CALIFORNIA

DATE

### CITY CLERK'S STATEMENT

I, HEATHER BELL, CLERK OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, DO HEREBY STATE THAT THE ABOVE AND FOREGOING MAP ENTITLED "SUBDIVISION 9630, 2151 APPIAN WAY" WAS PRESENTED TO THE SAID CITY COUNCIL AS PROVIDED BY LAW, AT A REGULAR MEETING THEREOF HELD ON THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 202\_\_\_\_ AND THAT THE SAID CITY COUNCIL DID THEREUPON, BY RESOLUTION DULY PASSED AND ADOPTED SAID REGULAR MEETING, APPROVE SAID MAP AND ACCEPTED ON BEHALF OF THE PUBLIC THE EASEMENTS "PUE" (PUBLIC UTILITY EASEMENT), "EVAE" (EMERGENCY VEHICLE ACCESS EASEMENT) AND "PAE" (PUBLIC ACCESS EASEMENT)

IN WITNESS WHEREOF, I HAVE HEREUNTO SET MY HAND AND AFFIXED THE SEAL OF SAID CITY THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_.

HEATHER BELL  
CITY CLERK  
CITY OF PINOLE  
STATE OF CALIFORNIA

### SOILS REPORT

A SOILS/GEOTECHNICAL REPORT ON WAS PREPARED BY STEVENS, FERRONE & BAILEY ENGINEERING COMPANY, INC, DATED MAY 11, 2022, PROJECT NO. 155-97, AND HAS BEEN FILED AT THE OFFICE OF THE CITY ENGINEER.

SUBDIVISION 9630  
APPIAN VILLAGE

CITY OF PINOLE, CONTRA COSTA COUNTY, CALIFORNIA  
CONSISTING OF 8 SHEETS, FOR CONDOMINIUM PURPOSES  
BEING A SUBDIVISION OF A PORTION OF THE SOUTH 1/2 OF THE SOUTHEAST  
1/4 OF SECTION 21, AND A PORTION OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF  
SECTION 28, T.2N., R.4W. M.D.B.&M. AS DESCRIBED IN GRANT DEED  
DOC. NO. 2018-0061296 CONTRA COSTA COUNTY RECORDS

cbg

CIVIL ENGINEERS

SURVEYORS

PLANNERS

SAN RAMON

ROSEVILLE

(925) 866-0322

(916) 788-4456

WWW.CBANDG.COM

MARCH 2025

100'

0'

50'

100'

200'

400'

GRAPHIC SCALE

BASIS OF BEARINGS:

THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS  
ON THE CENTERLINE OF CANYON DRIVE, THE BEARING BEING N74°52'39"E PER  
TRACT NO. 2613 (76 M 15)

LEGEND

|                   |                                     |
|-------------------|-------------------------------------|
| <div></div>       | SUBDIVISION BOUNDARY LINE           |
| <div></div>       | RIGHT OF WAY LINE                   |
| <div></div>       | LOT LINE                            |
| <div></div>       | EASEMENT LINE                       |
| <div></div>       | CENTERLINE                          |
| <div>(T)</div>    | TOTAL                               |
| <div>(R)</div>    | RADIAL                              |
| <div>(M-M)</div>  | MONUMENT TO MONUMENT                |
| <div>(M-PL)</div> | MONUMENT TO PROPERTY LINE           |
| <div>●</div>      | FOUND STANDARD STREET MONUMENT      |
| <div>⊙</div>      | SET STANDARD STREET MONUMENT        |
| <div>●</div>      | FOUND MONUMENT AS NOTED             |
| <div>EBMUD</div>  | EAST BAY MUNICIPAL UTILITY DISTRICT |
| <div>EVAE</div>   | EMERGENCY VEHICLE ACCESS EASEMENT   |
| <div>PAE</div>    | PUBLIC ACCESS EASEMENT              |
| <div>PUE</div>    | PUBLIC UTILITY EASEMENT             |

REFERENCES:

- (#) INDICATES REFERENCE NUMBER  
(1) RECORD OF SURVEY 3968 (157 LSM 30)  
(2) TRACT 3056 (89 M 13)  
(3) TRACT 2613 (76 M 15)  
(4) STREET DEDICATION (5431 OR 66)  
(5) DOCUMENT NO. 2024-0084807

NOTES:

1. DISTANCES SHOWN HEREON ARE GROUND DISTANCES, U.S. SURVEY FEET.  
2. THE SUBDIVISION AREA IS 7.375 ACRES ±  
3. TIES SHOWN ARE PERPENDICULAR TO LOT LINES AND MONUMENT LINES  
UNLESS OTHERWISE NOTED.

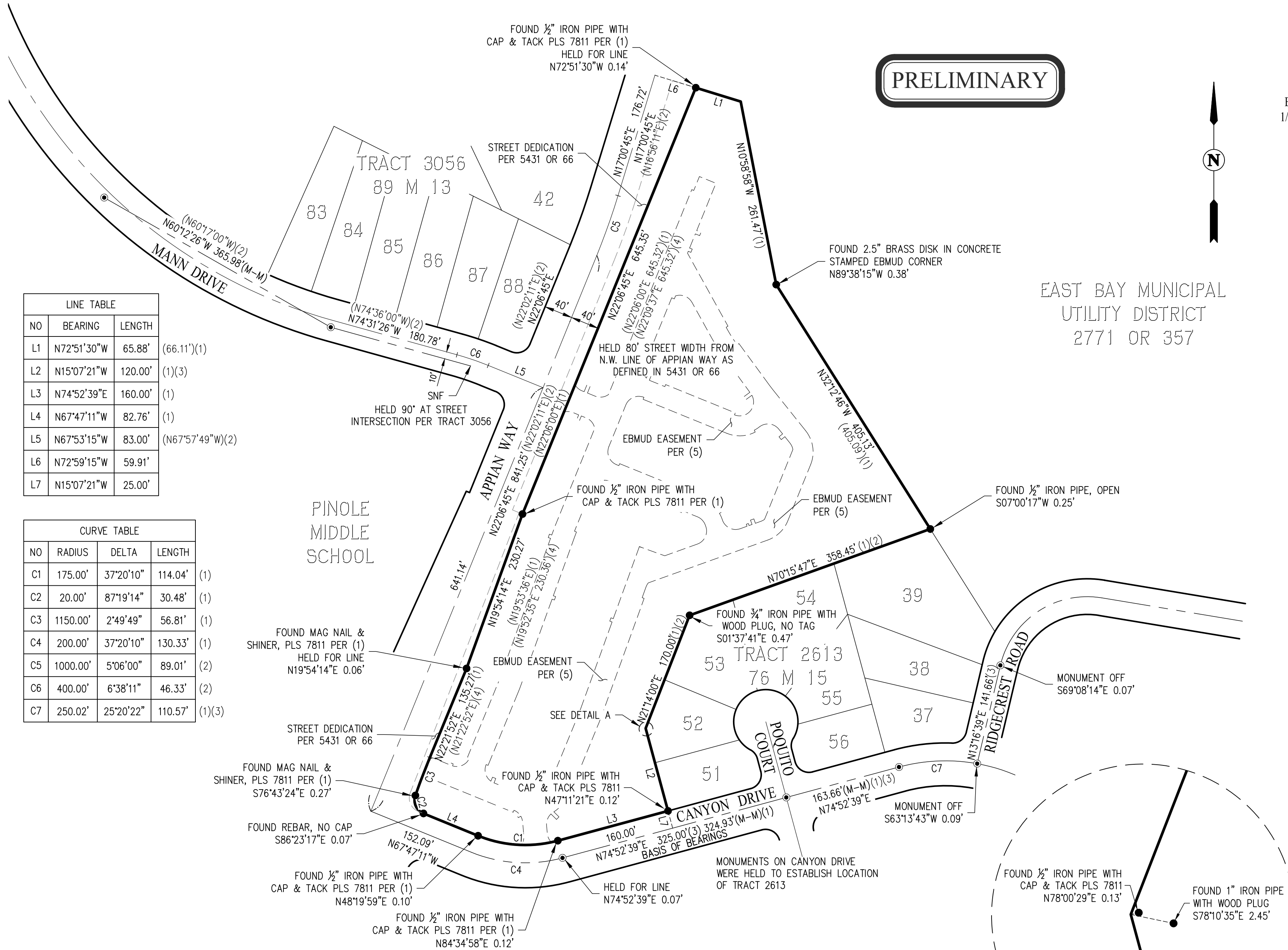
PRELIMINARY

EAST BAY MUNICIPAL  
UTILITY DISTRICT  
2771 OR 357

DETAIL A  
NOT TO SCALE

| LINE TABLE |             |                         |
|------------|-------------|-------------------------|
| NO         | BEARING     | LENGTH                  |
| L1         | N72°51'30"W | 65.88' (66.11')(1)      |
| L2         | N15°07'21"W | 120.00' (1)(3)          |
| L3         | N74°52'39"E | 160.00' (1)             |
| L4         | N67°47'11"W | 82.76' (1)              |
| L5         | N67°53'15"W | 83.00' (N67°57'49"W)(2) |
| L6         | N72°59'15"W | 59.91'                  |
| L7         | N15°07'21"W | 25.00'                  |

| CURVE TABLE |          |           |                |
|-------------|----------|-----------|----------------|
| NO          | RADIUS   | DELTA     | LENGTH         |
| C1          | 175.00'  | 37°20'10" | 114.04' (1)    |
| C2          | 20.00'   | 87°19'14" | 30.48' (1)     |
| C3          | 1150.00' | 2°49'49"  | 56.81' (1)     |
| C4          | 200.00'  | 37°20'10" | 130.33' (1)    |
| C5          | 1000.00' | 5°06'00"  | 89.01' (2)     |
| C6          | 400.00'  | 6°38'11"  | 46.33' (2)     |
| C7          | 250.02'  | 25°20'22" | 110.57' (1)(3) |





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SECTION 28, T.2N., R.4W. M.D.B.&M. AS DESCRIBED IN GRANT DEED  
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CIVIL ENGINEERS SURVEYORS PLANNERS

SCALE: 1" = 60' MARCH 2025



PRELIMINARY

LEGEND

- SUBDIVISION BOUNDARY LINE
- RIGHT OF WAY LINE
- LOT LINE
- ADJOINER PROPERTY LINE
- SHEET LIMITS

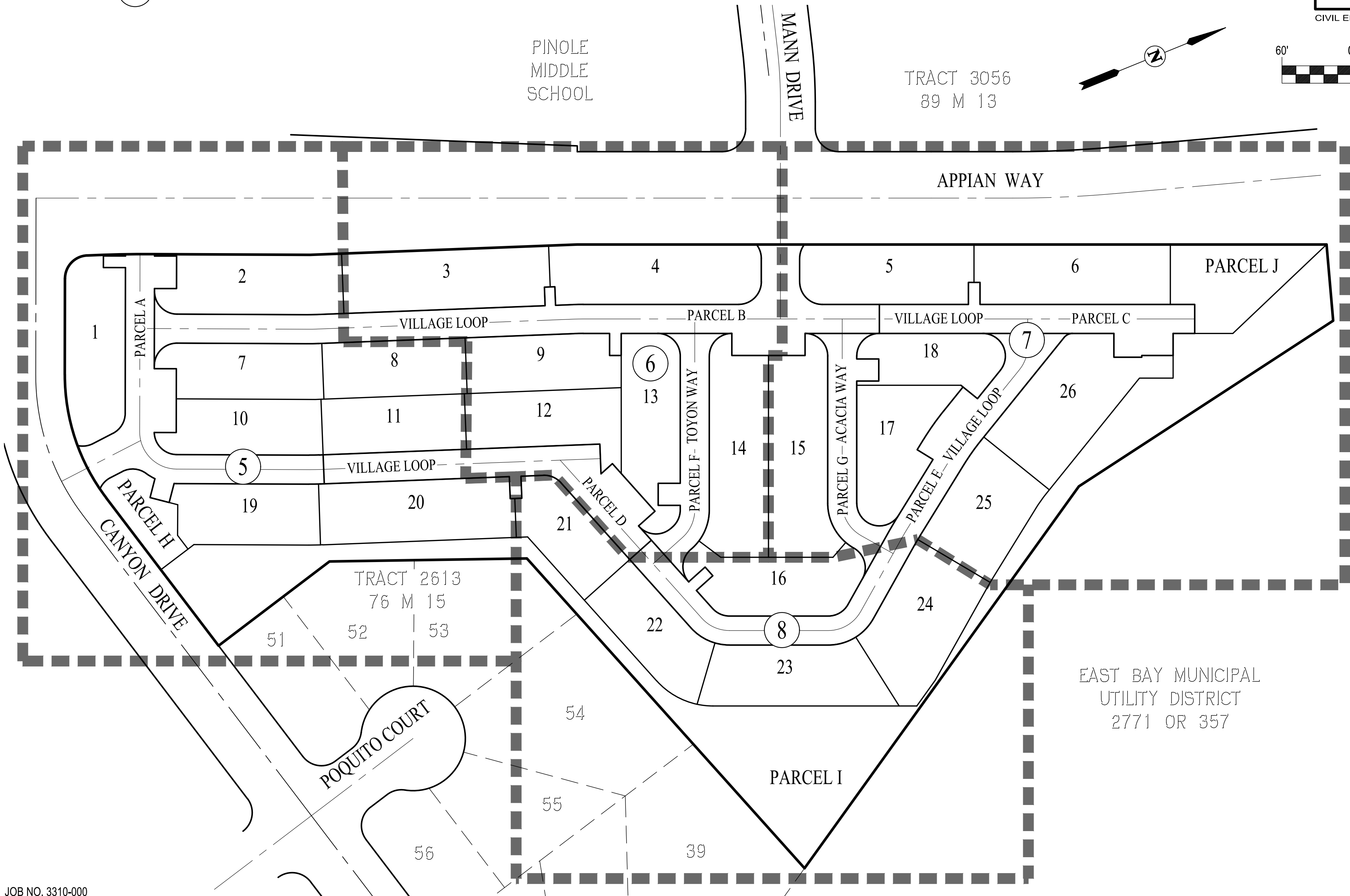
5 SHEET NUMBER

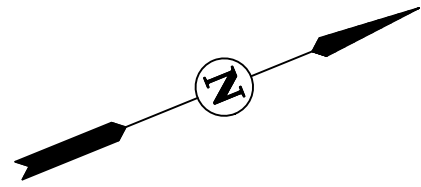
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PRELIMINARY

LEGEND

- SUBDIVISION BOUNDARY LINE
- RIGHT OF WAY LINE
- LOT LINE
- EASEMENT LINE
- CENTERLINE
- TOTAL
- RADIAL
- MONUMENT TO MONUMENT
- MONUMENT TO PROPERTY LINE
- FOUND STANDARD STREET MONUMENT
- SET STANDARD STREET MONUMENT
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CIVIL ENGINEERS SURVEYORS PLANNERS

SCALE: 1" = 30' MARCH 2025



GRAPHIC SCALE

BASIS OF BEARINGS:

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ON THE CENTERLINE OF CANYON DRIVE, THE BEARING BEING N74°52'39"E PER  
TRACT NO. 2613 (76 M 15)

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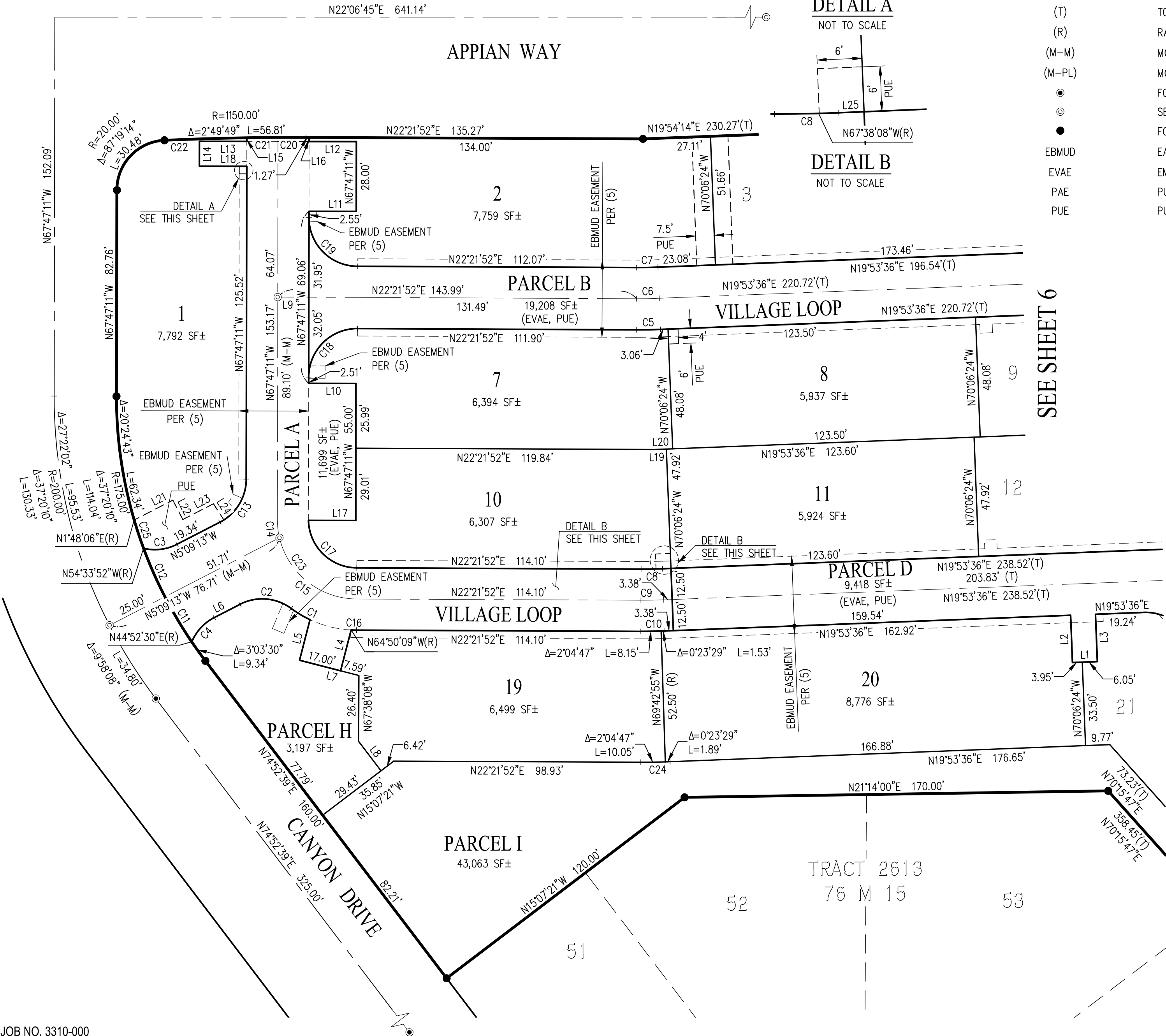
NOTES:

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UNLESS OTHERWISE NOTED.

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L1         | N19°53'36"E | 10.00' |
| L2         | N70°06'24"W | 19.00' |
| L3         | N70°06'24"W | 19.00' |
| L4         | N53°24'33"W | 16.91' |
| L5         | N53°24'33"W | 16.79' |
| L6         | N05°09'13"W | 11.60' |
| L7         | N36°35'27"E | 24.59' |
| L8         | N74°52'39"E | 14.86' |
| L9         | N22°21'52"E | 12.50' |
| L10        | N22°12'49"E | 19.00' |
| L11        | N22°12'49"E | 19.00' |
| L12        | N22°12'49"E | 19.00' |
| L13        | N22°12'49"E | 19.00' |
| L14        | N67°47'11"W | 10.00' |
| L15        | N67°47'11"W | 1.45'  |
| L16        | N67°47'11"W | 1.63'  |
| L17        | N22°12'49"E | 18.99' |
| L18        | N22°12'49"E | 19.00' |
| L19        | N19°53'36"E | 4.75'  |
| L20        | N19°53'36"E | 7.30'  |
| L21        | N05°09'13"W | 17.45' |
| L22        | N84°50'47"E | 8.77'  |
| L23        | N05°09'13"W | 13.84' |
| L24        | N79°25'34"E | 7.70'  |
| L25        | N19°53'36"E | 3.38'  |

| CURVE TABLE |         |           |        |
|-------------|---------|-----------|--------|
| NO          | RADIUS  | DELTA     | LENGTH |
| C1          | 44.50'  | 11°22'49" | 8.84'  |
| C2          | 19.50'  | 63°43'19" | 21.69' |
| C3          | 19.50'  | 40°35'21" | 13.81' |
| C4          | 19.50'  | 39°58'17" | 13.60' |
| C5          | 224.50' | 2°28'16"  | 9.68'  |
| C6          | 212.00' | 2°28'16"  | 9.14'  |
| C7          | 199.50' | 2°28'16"  | 8.60'  |
| C8          | 199.50' | 2°28'16"  | 8.60'  |
| C9          | 212.00' | 2°28'16"  | 9.14'  |
| C10         | 224.50' | 2°28'16"  | 9.68'  |
| C11         | 175.00' | 6°54'38"  | 21.11' |
| C12         | 175.00' | 6°57'19"  | 21.24' |
| C13         | 19.50'  | 62°37'58" | 21.32' |
| C14         | 32.00'  | 13°30'26" | 7.54'  |
| C15         | 32.00'  | 76°20'31" | 42.64' |
| C16         | 44.50'  | 2°47'59"  | 2.17'  |
| C17         | 19.50'  | 88°22'44" | 30.08' |
| C18         | 19.50'  | 90°09'03" | 30.68' |

| CURVE TABLE |          |           |        |
|-------------|----------|-----------|--------|
| NO          | RADIUS   | DELTA     | LENGTH |
| C19         | 19.50'   | 89°50'57" | 30.58' |
| C20         | 1150.00' | 0°33'34"  | 11.23' |
| C21         | 1150.00' | 0°37'22"  | 12.50' |
| C22         | 1150.00' | 1°38'53"  | 33.08' |
| C23         | 32.00'   | 89°50'57" | 50.18' |
| C24         | 277.00'  | 2°28'16"  | 11.95' |
| C25         | 175.00'  | 3°55'19"  | 11.98' |



DETAIL A  
NOT TO SCALE

DETAIL B  
NOT TO SCALE

SEE SHEET 6

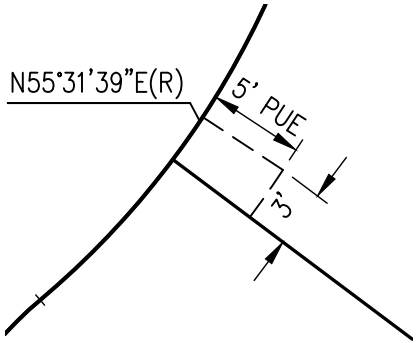
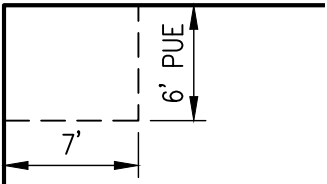
SEE SHEET 8



| CURVE TABLE |         |           |        |
|-------------|---------|-----------|--------|
| NO          | RADIUS  | DELTA     | LENGTH |
| C1          | 224.50' | 2°13'09"  | 8.70'  |
| C2          | 19.50'  | 37°58'03" | 12.92' |
| C3          | 19.50'  | 37°59'32" | 12.93' |
| C4          | 19.50'  | 89°59'15" | 30.63' |
| C5          | 199.50' | 2°13'09"  | 7.73'  |
| C6          | 19.50'  | 90°00'00" | 30.63' |
| C7          | 19.50'  | 48°09'02" | 16.39' |
| C8          | 19.50'  | 90°00'00" | 30.63' |
| C9          | 19.50'  | 91°43'31" | 31.22' |
| C10         | 44.50'  | 49°52'35" | 38.74' |
| C11         | 44.50'  | 12°59'13" | 10.09' |
| C12         | 44.50'  | 36°53'22" | 28.65' |
| C13         | 19.50'  | 89°53'40" | 30.59' |
| C14         | 212.00' | 2°13'09"  | 8.21'  |
| C15         | 32.00'  | 48°09'02" | 26.89' |
| C16         | 19.50'  | 50°22'11" | 17.14' |
| C17         | 19.50'  | 90°00'45" | 30.63' |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L1         | N70°06'24"W | 16.00' |
| L2         | N19°53'36"E | 9.00'  |
| L3         | N70°06'24"W | 16.00' |
| L4         | N19°53'36"E | 15.18' |
| L5         | N67°54'00"W | 19.00' |
| L6         | N22°06'00"E | 10.00' |
| L7         | N70°06'24"W | 25.63' |
| L8         | N19°44'13"W | 13.16' |
| L9         | N67°53'15"W | 3.94'  |
| L10        | N19°44'13"W | 1.93'  |
| L11        | N19°44'13"W | 19.00' |
| L12        | N70°15'47"E | 10.00' |
| L13        | N70°06'24"W | 19.00' |
| L14        | N19°53'36"E | 10.00' |
| L15        | N70°06'24"W | 19.00' |
| L16        | N70°15'47"E | 64.66' |
| L17        | N22°06'45"E | 19.00' |
| L18        | N22°06'45"E | 19.00' |
| L19        | N67°53'15"W | 19.00' |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L20        | N67°53'15"W | 19.00' |
| L21        | N70°15'47"E | 31.97' |
| L22        | N70°15'47"E | 16.13' |
| L23        | N70°15'47"E | 15.87' |
| L24        | N70°15'47"E | 0.69'  |
| L25        | N19°53'36"E | 19.24' |
| L26        | N22°06'45"E | 22.70' |
| L27        | N67°54'00"W | 17.50' |
| L28        | N22°06'00"E | 8.55'  |
| L29        | N22°06'45"E | 16.46' |
| L30        | N67°53'15"W | 5.50'  |
| L31        | N22°06'45"E | 12.47' |
| L32        | N67°54'00"W | 44.18' |
| L33        | N67°53'15"W | 4.00'  |
| L34        | N67°53'15"W | 3.50'  |
| L35        | N59°00'07"E | 23.54' |
| L36        | N67°54'00"W | 20.13' |
| L37        | N67°54'00"W | 20.13' |

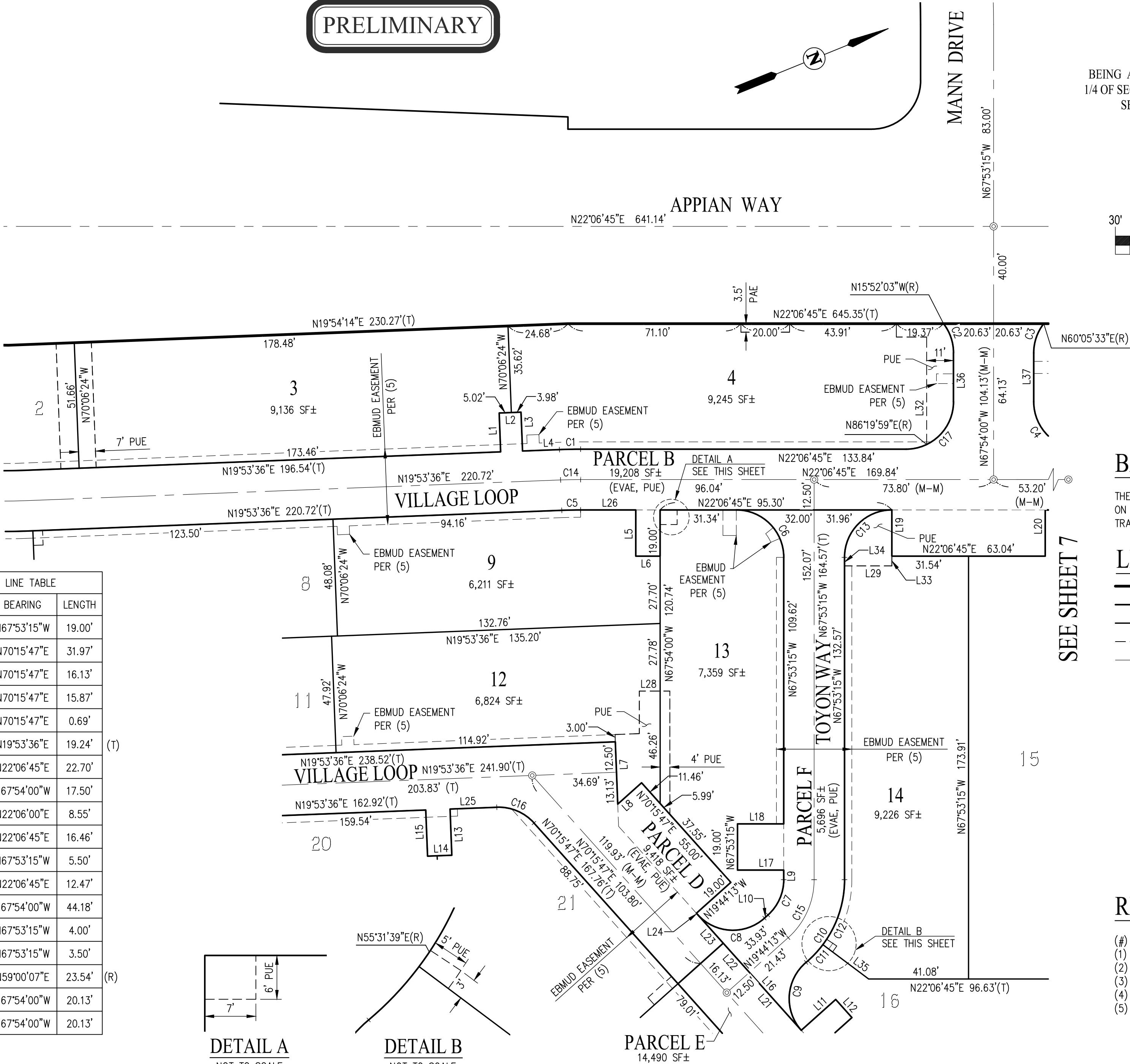


SEE SHEET 5

SEE SHEET 7

SEE SHEET 8

PRELIMINARY



# SUBDIVISION 9630 APPIAN VILLAGE

CITY OF PINOLE, CONTRA COSTA COUNTY, CALIFORNIA  
CONSISTING OF 8 SHEETS, FOR CONDOMINIUM PURPOSES  
BEING A SUBDIVISION OF A PORTION OF THE SOUTH 1/2 OF THE SOUTHEAST  
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CIVIL ENGINEERS SURVEYORS PLANNERS

SCALE: 1" = 30' MARCH 2025



## BASIS OF BEARINGS:

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ON THE CENTERLINE OF CANYON DRIVE, THE BEARING BEING N74°52'39"E PER  
TRACT NO. 2613 (76 M 15)

## LEGEND

|        |                                     |
|--------|-------------------------------------|
|        | SUBDIVISION BOUNDARY LINE           |
|        | RIGHT OF WAY LINE                   |
|        | LOT LINE                            |
|        | EASEMENT LINE                       |
|        | CENTERLINE                          |
| (T)    | TOTAL                               |
| (R)    | RADIAL                              |
| (M-M)  | MONUMENT TO MONUMENT                |
| (M-PL) | MONUMENT TO PROPERTY LINE           |
|        | FOUND STANDARD STREET MONUMENT      |
|        | SET STANDARD STREET MONUMENT        |
|        | FOUND MONUMENT AS NOTED             |
| EBMUD  | EAST BAY MUNICIPAL UTILITY DISTRICT |
| EVAE   | EMERGENCY VEHICLE ACCESS EASEMENT   |
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LEGEND

|  |                                     |
|--|-------------------------------------|
|  | SUBDIVISION BOUNDARY LINE           |
|  | RIGHT OF WAY LINE                   |
|  | LOT LINE                            |
|  | EASEMENT LINE                       |
|  | CENTERLINE                          |
|  | TOTAL                               |
|  | RADIAL                              |
|  | MONUMENT TO MONUMENT                |
|  | MONUMENT TO PROPERTY LINE           |
|  | FOUND STANDARD STREET MONUMENT      |
|  | SET STANDARD STREET MONUMENT        |
|  | FOUND MONUMENT AS NOTED             |
|  | EAST BAY MUNICIPAL UTILITY DISTRICT |
|  | EMERGENCY VEHICLE ACCESS EASEMENT   |
|  | PUBLIC ACCESS EASEMENT              |
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| NO  | RADIUS  | DELTA     | LENGTH |
|-----|---------|-----------|--------|
| C19 | 199.50' | 1°01'42"  | 3.58'  |
| C20 | 127.00' | 2°24'03"  | 5.32'  |
| C21 | 127.00' | 1°22'21"  | 3.04'  |
| C22 | 127.00' | 1°01'42"  | 2.28'  |
| C23 | 127.00' | 7°12'34"  | 15.98' |
| C24 | 199.50' | 7°12'34"  | 25.10' |
| C25 | 9.50'   | 51°07'35" | 8.48'  |
| C26 | 240.50' | 7°12'34"  | 30.26' |
| C27 | 19.50'  | 64°29'36" | 21.95' |
| C28 | 240.50' | 4°26'07"  | 18.62' |
| C29 | 240.50' | 2°46'28"  | 11.65' |
| C30 | 19.50'  | 52°37'20" | 17.91' |
| C31 | 19.50'  | 11°45'29" | 4.00'  |

(T)

(T)

DETAIL A  
NOT TO SCALE

DETAIL B  
NOT TO SCALE

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L1         | N67°53'15"W | 19.00' |
| L2         | N22°06'45"E | 10.00' |
| L3         | N67°53'15"W | 19.00' |
| L4         | N67°53'15"W | 2.50'  |
| L5         | N22°06'45"E | 19.00' |
| L6         | N67°53'15"W | 19.00' |
| L7         | N22°06'45"E | 19.00' |
| L8         | N60°59'10"E | 18.39' |
| L9         | N51°22'33"E | 31.55' |
| L10        | N67°53'15"W | 1.50'  |
| L11        | N27°15'23"W | 16.85' |
| L12        | N53°46'36"E | 16.00' |
| L13        | N36°13'24"W | 10.39' |
| L14        | N67°53'15"W | 20.50' |
| L15        | N22°06'45"E | 24.00' |
| L16        | N22°06'45"E | 27.00' |
| L17        | N67°53'15"W | 25.00' |

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L18        | N29°00'50"W | 26.39' |
| L19        | N22°06'45"E | 32.00' |
| L20        | N22°06'45"E | 32.00' |
| L21        | N67°53'15"W | 19.00' |
| L22        | N22°06'45"E | 35.57' |
| L23        | N29°00'50"W | 10.34' |
| L24        | N29°00'50"W | 16.05' |
| L25        | N60°59'10"E | 20.00' |
| L26        | N29°00'50"W | 15.00' |
| L27        | N60°12'34"E | 8.00'  |
| L28        | N31°54'25"W | 15.00' |
| L29        | N56°33'04"E | 12.00' |
| L30        | N67°54'00"W | 20.13' |
| L31        | N67°54'00"W | 20.13' |

| CURVE TABLE |         |            |        |
|-------------|---------|------------|--------|
| NO          | RADIUS  | DELTA      | LENGTH |
| C1          | 19.50'  | 37°58'03"  | 12.92' |
| C2          | 19.50'  | 90°00'45"  | 30.63' |
| C3          | 19.50'  | 37°59'32"  | 12.93' |
| C4          | 19.50'  | 89°59'15"  | 30.63' |
| C5          | 44.50'  | 10°57'36"  | 8.51'  |
| C6          | 44.50'  | 49°22'20"  | 38.35' |
| C7          | 44.50'  | 60°19'57"  | 46.86' |
| C8          | 19.50'  | 89°35'44"  | 30.49' |
| C9          | 19.50'  | 90°00'00"  | 30.63' |
| C10         | 19.50'  | 90°00'00"  | 30.63' |
| C11         | 19.50'  | 128°52'25" | 43.86' |
| C12         | 224.50' | 2°24'03"   | 9.41'  |
| C13         | 32.00'  | 60°44'12"  | 33.92' |
| C14         | 212.00' | 2°24'03"   | 8.88'  |
| C15         | 212.00' | 7°12'34"   | 26.68' |
| C16         | 32.00'  | 38°52'25"  | 21.71' |
| C17         | 199.50' | 2°24'03"   | 8.36'  |
| C18         | 199.50' | 1°22'21"   | 4.78'  |

SEE SHEET 6

SEE SHEET 8

SUBDIVISION 9630  
APPIAN VILLAGE

CITY OF PINOLE, CONTRA COSTA COUNTY, CALIFORNIA  
CONSISTING OF 8 SHEETS, FOR CONDOMINIUM PURPOSES  
BEING A SUBDIVISION OF A PORTION OF THE SOUTH 1/2 OF THE SOUTHEAST  
1/4 OF SECTION 21, AND A PORTION OF THE NORTH 1/2 OF THE NORTHEAST 1/4 OF  
SECTION 28, T.2N., R.4W. M.D.B.&M. AS DESCRIBED IN GRANT DEED  
DOC. NO. 2018-0061296 CONTRA COSTA COUNTY RECORDS



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ROSEVILLE (916) 788-4456  
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CIVIL ENGINEERS SURVEYORS PLANNERS

SCALE: 1" = 30' MARCH 2025



GRAPHIC SCALE

BASIS OF BEARINGS:

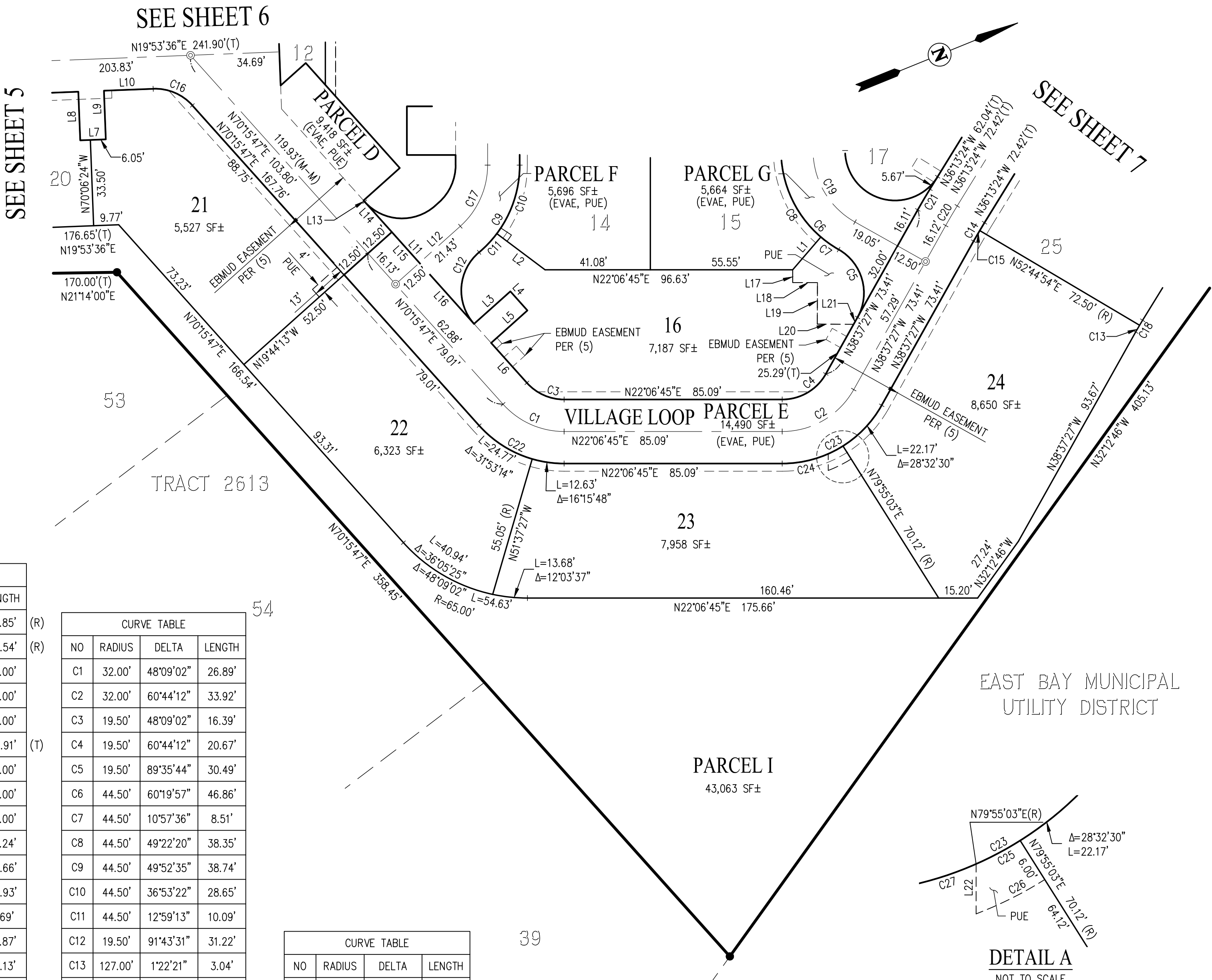
THE BASIS OF BEARINGS FOR THIS SURVEY IS DETERMINED BY FOUND MONUMENTS  
ON THE CENTERLINE OF CANYON DRIVE, THE BEARING BEING N74°52'39"E PER  
TRACT NO. 2613 (76 M 15)

REFERENCES:

- (#) INDICATES REFERENCE NUMBER  
(1) RECORD OF SURVEY 3968 (157 LSM 30)  
(2) TRACT 3056 (89 M 13)  
(3) TRACT 2613 (76 M 15)  
(4) STREET DEDICATION (5431 OR 66)  
(5) DOCUMENT NO. 2024-0084807

LEGEND

|        |                                     |
|--------|-------------------------------------|
|        | SUBDIVISION BOUNDARY LINE           |
|        | RIGHT OF WAY LINE                   |
|        | LOT LINE                            |
|        | EASEMENT LINE                       |
|        | CENTERLINE                          |
| (T)    | TOTAL                               |
| (R)    | RADIAL                              |
| (M-M)  | MONUMENT TO MONUMENT                |
| (M-PL) | MONUMENT TO PROPERTY LINE           |
|        | FOUND STANDARD STREET MONUMENT      |
|        | SET STANDARD STREET MONUMENT        |
|        | FOUND MONUMENT AS NOTED             |
| EBMUD  | EAST BAY MUNICIPAL UTILITY DISTRICT |
| EVAE   | EMERGENCY VEHICLE ACCESS EASEMENT   |
| PAE    | PUBLIC ACCESS EASEMENT              |
| PUE    | PUBLIC UTILITY EASEMENT             |



EAST BAY MUNICIPAL  
UTILITY DISTRICT

DETAIL A  
NOT TO SCALE

PRELIMINARY

| LINE TABLE |             |        |
|------------|-------------|--------|
| NO         | BEARING     | LENGTH |
| L1         | N27°15'23"W | 16.85' |
| L2         | N59°00'07"E | 23.54' |
| L3         | N19°44'13"W | 19.00' |
| L4         | N70°15'47"E | 10.00' |
| L5         | N19°44'13"W | 19.00' |
| L6         | N70°15'47"E | 20.91' |
| L7         | N19°53'36"E | 10.00' |
| L8         | N70°06'24"W | 19.00' |
| L9         | N70°06'24"W | 19.00' |
| L10        | N19°53'36"E | 19.24' |
| L11        | N70°15'47"E | 64.66' |
| L12        | N19°44'13"W | 33.93' |
| L13        | N70°15'47"E | 0.69'  |
| L14        | N70°15'47"E | 15.87' |
| L15        | N70°15'47"E | 16.13' |
| L16        | N70°15'47"E | 31.97' |
| L17        | N67°53'15"W | 5.00'  |
| L18        | N22°06'45"E | 9.66'  |
| L19        | N67°38'08"W | 16.20' |
| L20        | N22°21'52"E | 14.19' |
| L21        | N38°37'27"W | 3.06'  |
| L22        | N67°53'15"W | 6.48'  |

| CURVE TABLE |         |           |        |
|-------------|---------|-----------|--------|
| NO          | RADIUS  | DELTA     | LENGTH |
| C1          | 32.00'  | 48°09'02" | 26.89' |
| C2          | 32.00'  | 60°44'12" | 33.92' |
| C3          | 19.50'  | 48°09'02" | 16.39' |
| C4          | 19.50'  | 60°44'12" | 20.67' |
| C5          | 19.50'  | 89°35'44" | 30.49' |
| C6          | 44.50'  | 60°19'57" | 46.86' |
| C7          | 44.50'  | 10°57'36" | 8.51'  |
| C8          | 44.50'  | 49°22'20" | 38.35' |
| C9          | 44.50'  | 49°52'35" | 38.74' |
| C10         | 44.50'  | 36°53'22" | 28.65' |
| C11         | 44.50'  | 12°59'13" | 10.09' |
| C12         | 19.50'  | 91°43'31" | 31.22' |
| C13         | 127.00' | 1°22'21"  | 3.04'  |
| C14         | 199.50' | 2°24'03"  | 8.36'  |
| C15         | 199.50' | 1°22'21"  | 4.78'  |
| C16         | 19.50'  | 50°22'11" | 17.14' |
| C17         | 32.00'  | 48°09'02" | 26.89' |
| C18         | 127.00' | 2°24'03"  | 5.32'  |
| C19         | 32.00'  | 60°44'12" | 33.92' |
| C20         | 212.00' | 2°24'03"  | 8.88'  |

| CURVE TABLE |         |           |        |
|-------------|---------|-----------|--------|
| NO          | RADIUS  | DELTA     | LENGTH |
| C21         | 224.50' | 2°24'03"  | 9.41'  |
| C22         | 44.50'  | 48°09'02" | 37.40' |
| C23         | 44.50'  | 60°44'12" | 47.17' |
| C24         | 44.50'  | 32°11'42" | 25.00' |
| C25         | 44.50'  | 8°22'22"  | 6.50'  |
| C26         | 50.50'  | 11°20'45" | 10.00' |
| C27         | 44.50'  | 23°49'20" | 18.50' |



CONTACTS

1. OWNER:

2151 APPIAN WAY LLC  
3045 RESEARCH DR  
RICHMOND, CA 94806
2. DEVELOPER:

DENOVA HOMES, INC.  
TRENT SANSON  
1500 WILLOW PASS COURT  
CONCORD, CA 94520  
(925) 685-0110
3. CIVIL ENGINEER:

CARLSON, BARBEE & GIBSON, INC.  
RYAN HANSEN  
2633 CAMINO RAMON, SUITE 350  
SAN RAMON, CA 94583  
(925) 866-0322  
RCE #80557
4. ARCHITECT

SDG ARCHITECTS, INC.  
DAVID VENEMAN  
3361 WALNUT BLVD, SUITE 120  
BRENTWOOD, CA 94513  
(925) 634-7000

GENERAL NOTES

1. ASSESSORS PARCEL NO:

401-240-017, 401-240-018
2. SITE ADDRESS:

2151 APPIAN WAY
3. EXISTING/PROPOSED ZONING:

RMU – RESIDENTIAL MIXED USE, CMU – COMMERCIAL MIXED USE
4. EXISTING LAND USE:

COMMERCIAL – ABANDONED HOSPITAL FACILITY
5. PROPOSED LAND USE:

RMU & CMU PER THE APPIAN WAY LAND USE PLAN
6. SITE AREA:

GROSS: 7.377 AC±
7. DWELLING UNITS:

154 UNITS
8. DENSITY:

20.88 DU/AC
9. EXISTING STRUCTURES:

EXISTING STRUCTURES ON THE SITE WILL BE DEMOLISHED PRIOR TO CONSTRUCTION.
10. STREET TREES:

STREET TREES SHALL BE PROVIDED AS REQUIRED BY THE CITY AND WILL BE PRIVATELY MAINTAINED.
11. STREET LIGHTS:

STREET LIGHTS ON PRIVATE PROPERTY WILL BE PRIVATELY MAINTAINED.
12. UTILITY PROVIDERS:

WATER:  
SANITARY SEWER:  
STORM DRAIN:  
GAS & ELECTRIC:  
TELEPHONE:  
CABLE TV:

EAST BAY MUNICIPAL UTILITY DISTRICT (EBMUD)  
CITY OF PINOLE  
CITY OF PINOLE  
PG&E  
AT&T  
TBD
13. TRASH:

TRASH STAGING AREA TO BE PRIVATELY MAINTAINED ON-SITE.
14. WELLS ONSITE:

NONE
15. FLOOD ZONE:

ZONE X: AREAS DETERMINED TO BE OUTSIDE THE 0.2% ANNUAL CHANCE FLOODPLAIN AS PER FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA), FLOOD INSURANCE RATE MAP, MAP NUMBER 06013C0231G. DATED: MARCH 20, 2017
16. BASIS OF BEARING:

THE BASIS OF BEARINGS FOR THIS SURVEY IS THE MONUMENT LINE BETWEEN THE TWO FOUND MONUMENTS ON CANYON DRIVE SHOWN AS N74°52'39E", 325.00 FEET ON THE FINAL MAP OF TRACT 2613, RECORDED JANUARY 8, 1960 IN BOOK 76 OF MAPS, AT PAGE 15, CONTRA COSTA COUNTY RECORDS.
17. DIMENSIONS:

ALL DIMENSIONS ARE PRELIMINARY AND SUBJECT TO FINAL MAP.
18. GRADING:

ALL GRADING AS SHOWN IS SUBJECT TO FINAL DESIGN.
19. TREES:

ALL ONSITE TREES ARE TO BE REMOVED UNLESS OTHERWISE NOTED.
20. EROSION CONTROL:

EROSION CONTROL WILL BE PREPARED PER CITY STANDARDS AND ABAG RECOMMENDATIONS.
21. PHASING:

PROJECT MAY BE CONSTRUCTED IN MULTIPLE PHASES.
22. CONDOMINIUM MAP

A CONDOMINIUM MAP WILL BE RECORDED FOR LOTS 1 TO 26. THE SUBDIVISION IS A CONDOMINIUM PROJECT AS DEFINED IN SECTIONS 4125 AND 4285 ET. SEQ. OF THE CIVIL CODE OF THE STATE OF CALIFORNIA AND FILED PURSUANT TO THE SUBDIVISION MAP ACT. THE TOTAL NUMBER OF CONDOMINIUM DWELLING UNITS SHALL BE NO MORE THAN 154 RESIDENTIAL CONDOMINIUM UNITS FOR LOT 1 TO 26.

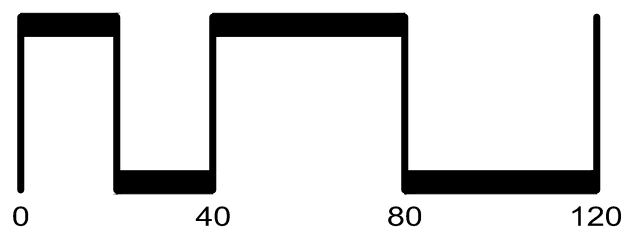
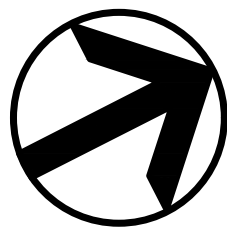
| SHEET INDEX |                                     |
|-------------|-------------------------------------|
| SHEET NO.   | SHEET TITLE                         |
| 1.0         | VESTING TENTATIVE MAP               |
| 2.0         | BOUNDARY & EXISTING CONDITIONS      |
| 2.1         | BOUNDARY & EXISTING CONDITIONS      |
| 2.2         | EXISTING ASSESSOR'S PARCEL MAP      |
| 3.0         | SITE PLAN                           |
| 4.0         | PRELIMINARY UTILITY PLAN            |
| 5.0         | PRELIMINARY GRADING PLAN            |
| 5.1         | PRELIMINARY GRADING SECTIONS        |
| 6.0         | PRELIMINARY STORMWATER CONTROL PLAN |
| 6.1         | STORMWATER CONTROL PLAN DETAILS     |

LEGEND

| EXISTING | PROPOSED | DESCRIPTION                       |
|----------|----------|-----------------------------------|
|          |          | SUBDIVISION BOUNDARY              |
|          |          | LOT LINE                          |
|          |          | EASEMENT                          |
|          |          | EMERGENCY VEHICLE ACCESS EASEMENT |
|          |          | EXISTING                          |
|          |          | PRIVATE INGRESS/EGRESS EASMENT    |
|          |          | PRIVATE STORM DRAIN EASEMENT      |
|          |          | PUBLIC UTILITY EASEMENT           |
|          |          | RIGHT-OF-WAY                      |
|          |          | PUBLIC SANITARY SEWER EASEMENT    |
|          |          | PUBLIC WATERLINE EASEMENT         |

VESTING TENTATIVE MAP  
FOR CONDOMINIUM PURPOSES  
2151 APPIAN WAY

CITY OF PINOLE    CONTRA COSTA COUNTY    CALIFORNIA  
SCALE: 1"=40'    DATE: JULY 26, 2021



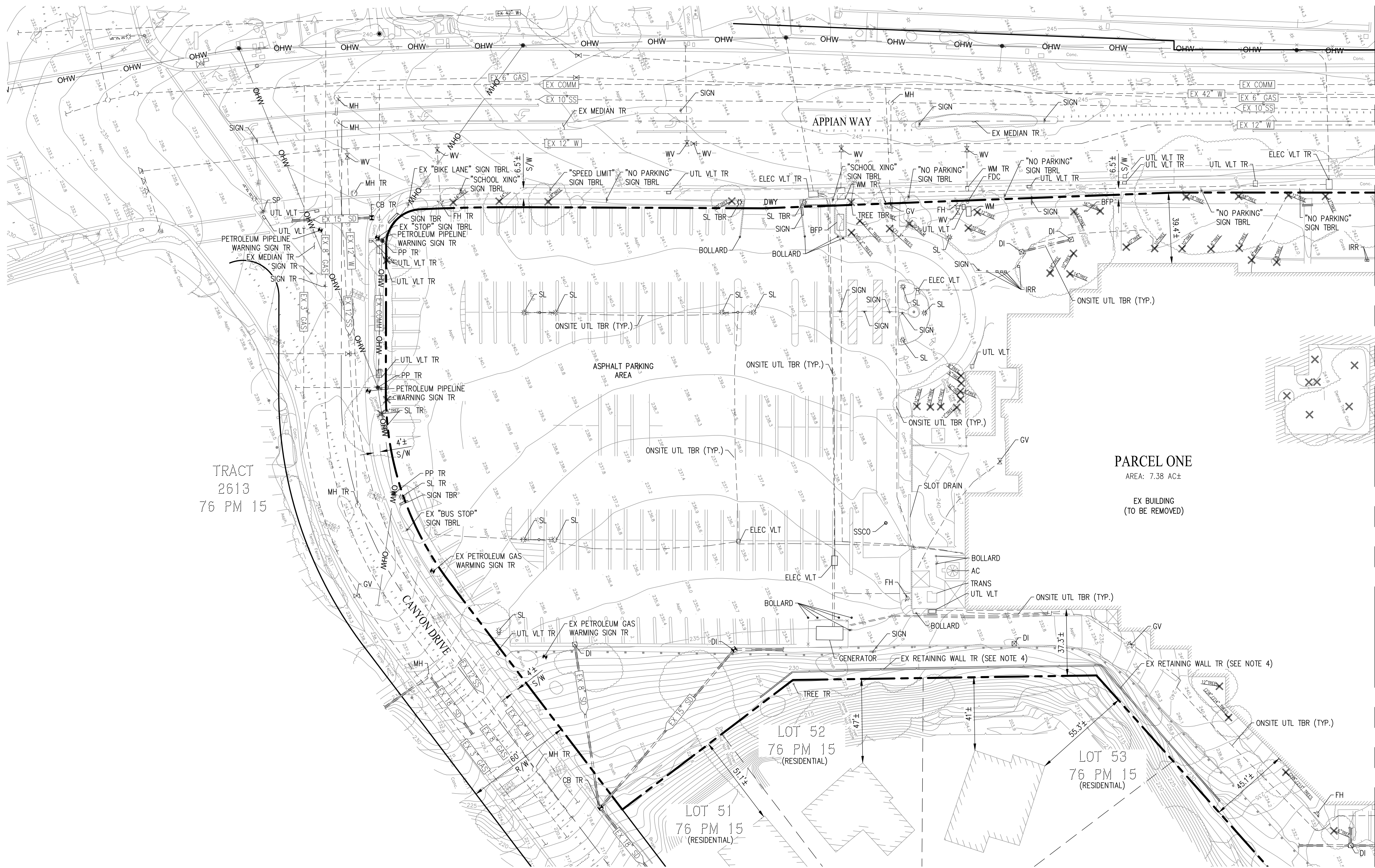
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ROSEVILLE    (916) 788-4456  
WWW.CBANDG.COM

CIVIL ENGINEERS    SURVEYORS    PLANNERS

SHEET NO.  
**1.0**  
OF 10 SHEETS

JOB NO.: 3310-000





| LEGEND |                                     |
|--------|-------------------------------------|
|        | BOUNDARY LINE                       |
|        | ADJACENT PROPERTY LINE              |
|        | EXISTING COMMUNICATION LINE         |
|        | EXISTING GAS LINE                   |
|        | EXISTING SANITARY SEWER MAIN        |
|        | EXISTING STORM DRAIN MAIN           |
|        | EXISTING WATER MAIN                 |
|        | OVERHEAD WIRES                      |
|        | GUARD RAIL                          |
|        | EXISTING STORM DRAIN CATCH BASIN    |
|        | EXISTING STORM DRAIN MANHOLE        |
|        | EXISTING STORM DRAIN FIELD INLET    |
|        | EXISTING FIRE HYDRANT               |
|        | EXISTING BACK FLOW                  |
|        | EXISTING PRESSURE INDICATOR VALVE   |
|        | EXISTING PETROLEUM GAS WARNING SIGN |
|        | EXISTING WATER VALVE                |
|        | EXISTING SANITARY SEWER MANHOLE     |
|        | EXISTING SANITARY SEWER CLEANOUT    |
|        | EXISTING UTILITY BOX/VAULT          |
|        | EXISTING STREET LIGHT               |
|        | EXISTING SIGN                       |
|        | EXISTING SIGNAL LIGHT POLE          |
|        | EXISTING TREE TO BE REMOVED         |
|        | EXISTING TREE TO REMAIN             |
|        | BUILDING                            |
|        | BACK FLOW PREVENTER                 |
|        | BLOW OFF VALVE                      |
|        | CATCH BASIN                         |
|        | CONCRETE                            |
|        | DRIVEWAY                            |
|        | DRAIN INLET                         |
|        | ELECTRICAL                          |
|        | EXISTING                            |
|        | FIRE DEPARTMENT CONNECTION          |
|        | FIRE HYDRANT                        |
|        | FLAG POLE                           |
|        | FENCE                               |
|        | GATE VALVE                          |
|        | IRRIGATION METER                    |
|        | MANHOLE                             |
|        | POST INDICATOR VALVE                |
|        | PROPERTY LINE                       |
|        | POWER POLE                          |
|        | STREET LIGHT                        |
|        | SIGNAL LIGHT POLE                   |
|        | SANITARY SEWER CLEAN OUT            |
|        | SIDEWALK                            |
|        | RIGHT-OF-WAY                        |
|        | TO BE REMOVED                       |
|        | TO BE REMOVED & RELOCATED           |
|        | TO REMAIN                           |
|        | UTILITY                             |
|        | VAULT                               |
|        | WATER METER                         |
|        | WATER SERVICE                       |
|        | WATER VALVE                         |

MATCHLINE - SEE SHEET 2.1 FOR CONTINUATION

# BOUNDARY & EXISTING CONDITIONS

## VESTING TENTATIVE MAP

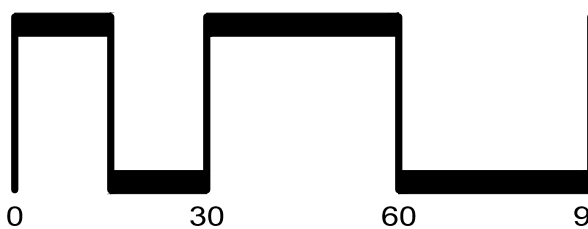
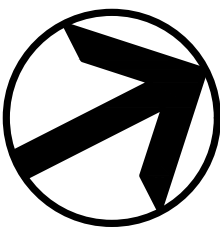
### FOR CONDOMINIUM PURPOSES

#### 2151 APPIAN WAY

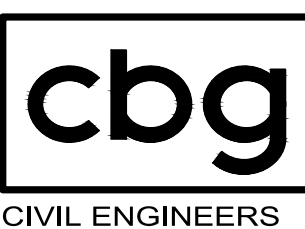
CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA  
SCALE: 1"=30' DATE: JULY 26, 2021

#### NOTE:

- ALL EXISTING ONSITE UTILITIES AND IMPROVEMENTS ARE TO BE REMOVED UNLESS OTHERWISE NOTED.
- ALL EXISTING TREES LOCATED ON PROPERTY ARE TO BE REMOVED UNLESS OTHERWISE NOTED.
- LOCATION OF ALL EXISTING UTILITIES ARE APPROXIMATE BASED ON FIELD AND RECORD INFORMATION. FINAL UTILITY LOCATIONS AND DEPTHS ARE SUBJECT TO USA MARKINGS VERIFICATION AND POT HOLE INVESTIGATIONS.
- EXISTING RETAINING WALLS INDICATED TO REMAIN ARE SUBJECT TO STRUCTURAL AND GEOTECHNICAL ENGINEERS REVIEW.



JOB NO.: 3310-000

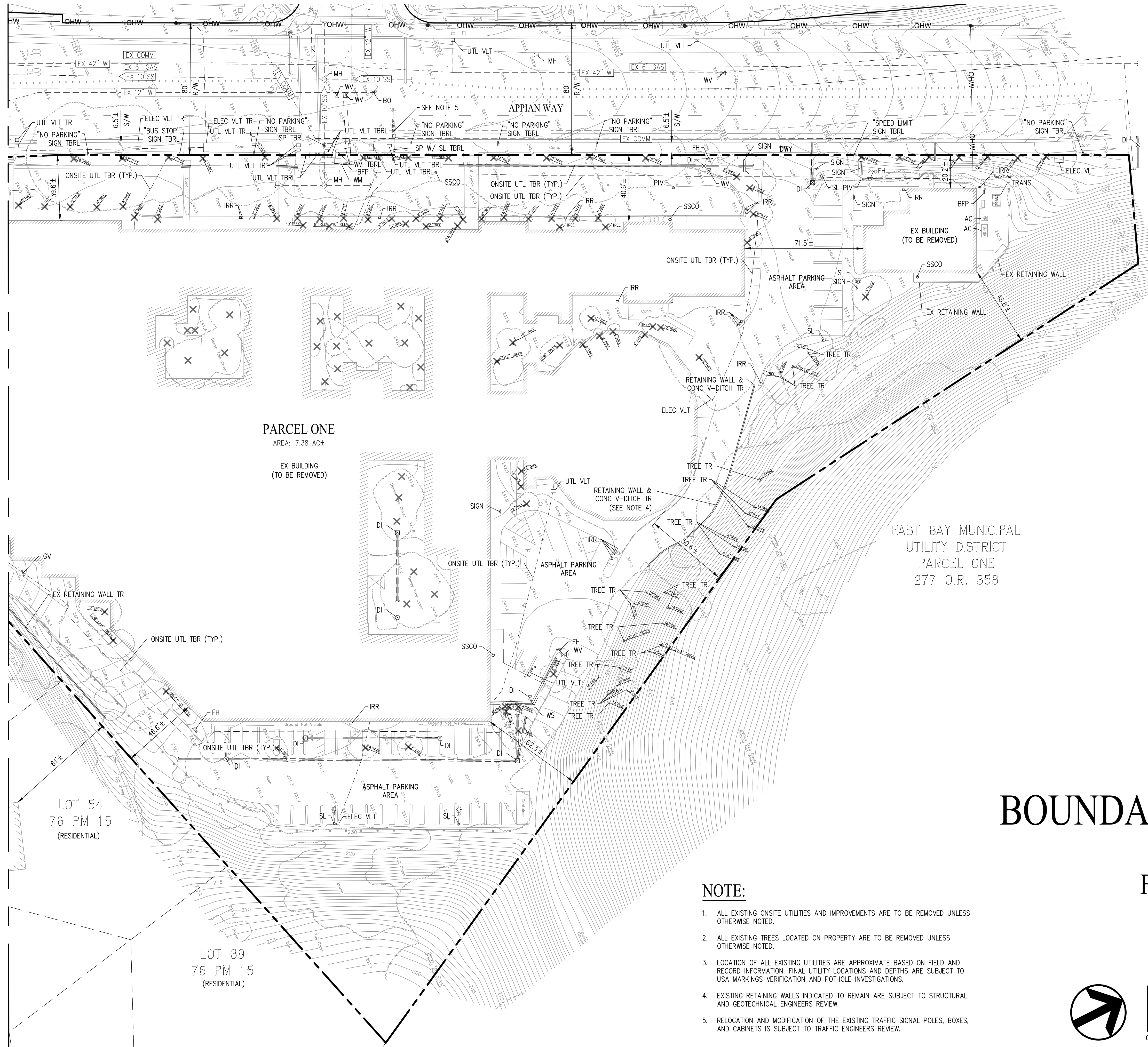


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SHEET NO.  
**2.0**  
OF 10 SHEETS



MATCHLINE - SEE SHEET 2.0 FOR CONTINUATION

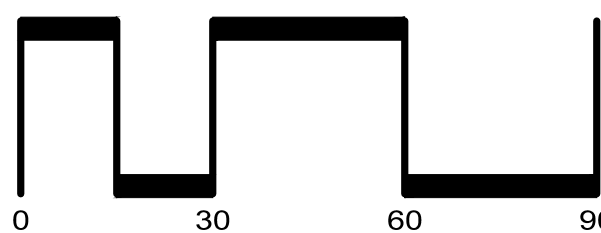
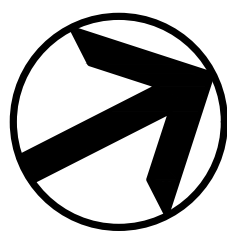


LEGEND

|     |                                     |
|-----|-------------------------------------|
| --- | BOUNDARY LINE                       |
| --- | ADJACENT PROPERTY LINE              |
| --- | EXISTING COMMUNICATION LINE         |
| --- | EXISTING GAS LINE                   |
| --- | EXISTING SANITARY SEWER MAIN        |
| --- | EXISTING STORM DRAIN MAIN           |
| --- | EXISTING WATER MAIN                 |
| --- | OVERHEAD WIRES                      |
| --- | GUARD RAIL                          |
| ○   | EXISTING STORM DRAIN CATCH BASIN    |
| ○   | EXISTING STORM DRAIN MANHOLE        |
| ○   | EXISTING STORM DRAIN FIELD INLET    |
| ○   | EXISTING FIRE HYDRANT               |
| ○   | EXISTING BACK FLOW                  |
| ○   | EXISTING PRESSURE INDICATOR VALVE   |
| ○   | EXISTING PETROLEUM GAS WARNING SIGN |
| ○   | EXISTING WATER VALVE                |
| ○   | EXISTING SANITARY SEWER MANHOLE     |
| ○   | EXISTING SANITARY SEWER CLEANOUT    |
| ○   | EXISTING UTILITY BOX/VAULT          |
| ○   | EXISTING STREET LIGHT               |
| ○   | EXISTING SIGN                       |
| ○   | EXISTING SIGNAL LIGHT POLE          |
| ○   | EXISTING TREE TO BE REMOVED         |
| ○   | EXISTING TREE TO REMAIN             |
| ○   | BUILDING                            |
| ○   | BACK FLOW PREVENTER                 |
| ○   | BLOW OFF VALVE                      |
| ○   | CATCH BASIN                         |
| ○   | CONCRETE                            |
| ○   | DRIVEWAY                            |
| ○   | DRAIN INLET                         |
| ○   | ELECTRICAL                          |
| ○   | EXISTING                            |
| ○   | FIRE DEPARTMENT CONNECTION          |
| ○   | FIRE HYDRANT                        |
| ○   | FLAG POLE                           |
| ○   | FENCE                               |
| ○   | GATE VALVE                          |
| ○   | IRRIGATION METER                    |
| ○   | MANHOLE                             |
| ○   | POST INDICATOR VALVE                |
| ○   | PROPERTY LINE                       |
| ○   | POWER POLE                          |
| ○   | STREET LIGHT                        |
| ○   | SIGNAL LIGHT POLE                   |
| ○   | SANITARY SEWER CLEAN OUT            |
| ○   | SIDEWALK                            |
| ○   | RIGHT-OF-WAY                        |
| ○   | TO BE REMOVED                       |
| ○   | TO BE REMOVED & RELOCATED           |
| ○   | TO REMAIN                           |
| ○   | UTILITY                             |
| ○   | VAULT                               |
| ○   | WATER METER                         |
| ○   | WATER SERVICE                       |
| ○   | WATER VALVE                         |

BOUNDARY & EXISTING CONDITIONS  
VESTING TENTATIVE MAP  
FOR CONDOMINIUM PURPOSES  
2151 APPIAN WAY

CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA  
SCALE: 1"=30' DATE: JULY 26, 2021



JOB NO.: 3310-000



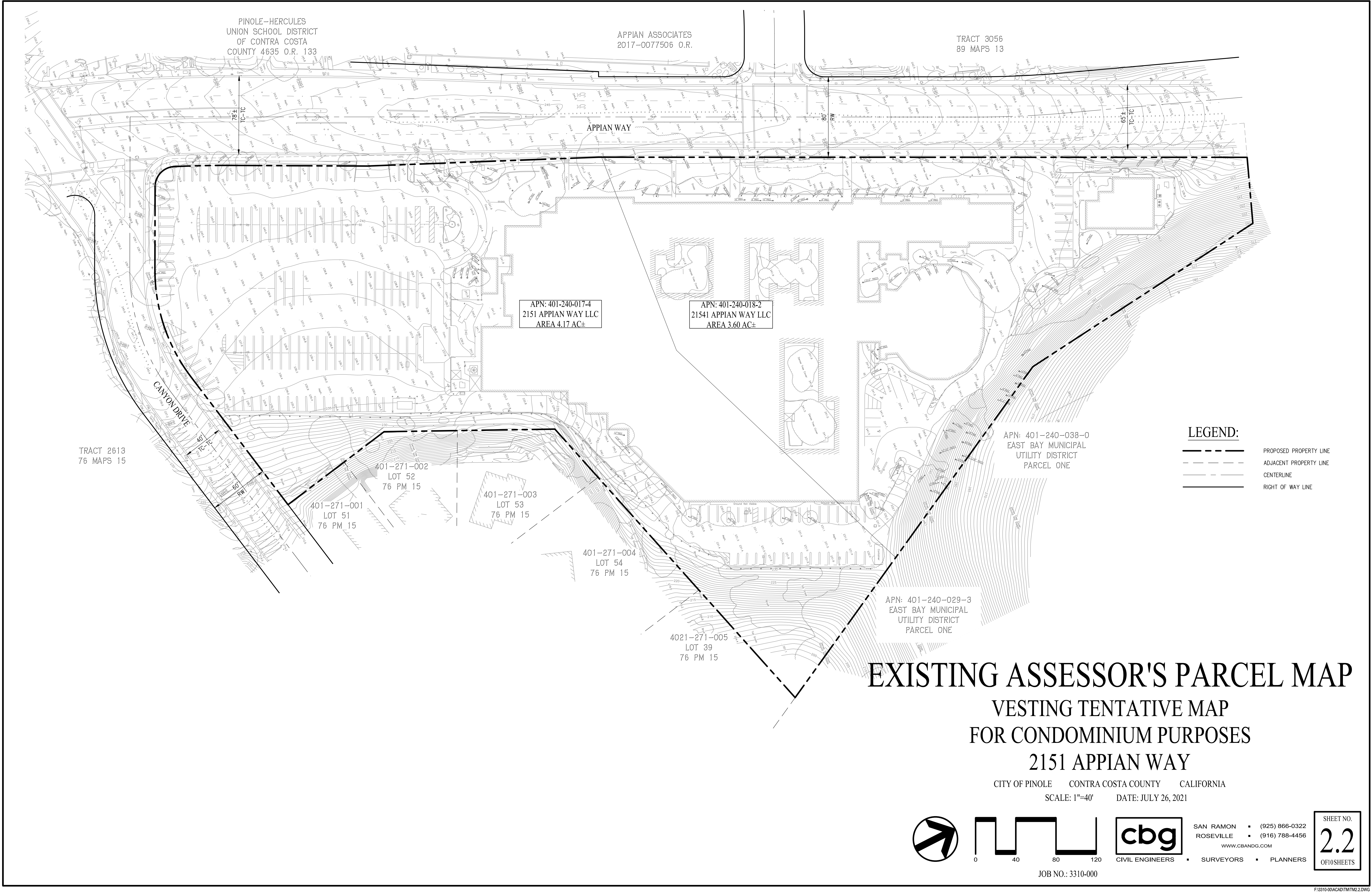
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CIVIL ENGINEERS SURVEYORS PLANNERS

SHEET NO.  
2.1  
OF 10 SHEETS

NOTE:

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- ALL EXISTING TREES LOCATED ON PROPERTY ARE TO BE REMOVED UNLESS OTHERWISE NOTED.
- LOCATION OF ALL EXISTING UTILITIES ARE APPROXIMATE BASED ON FIELD AND RECORD INFORMATION. FINAL UTILITY LOCATIONS AND DEPTHS ARE SUBJECT TO USA MARKINGS VERIFICATION AND POTHOLE INVESTIGATIONS.
- EXISTING RETAINING WALLS INDICATED TO REMAIN ARE SUBJECT TO STRUCTURAL AND GEOTECHNICAL ENGINEERS REVIEW.
- RELOCATION AND MODIFICATION OF THE EXISTING TRAFFIC SIGNAL POLES, BOXES, AND CABINETS IS SUBJECT TO TRAFFIC ENGINEERS REVIEW.







NOTE:

- EXISTING RETAINING WALLS INDICATED TO REMAIN ARE SUBJECT TO STRUCTURAL AND GEOTECHNICAL ENGINEERS REVIEW.
- RELOCATION AND MODIFICATION OF THE EXISTING TRAFFIC SIGNAL POLES, BOXES, AND CABINETS IS SUBJECT TO TRAFFIC ENGINEERS REVIEW.

PROPOSED APPIAN WAY STREET SECTION

(BUILDING 2)  
NOT TO SCALE

PROPOSED APPIAN WAY STREET SECTION

(BUILDINGS 4, 5, 6)  
NOT TO SCALE

PROPOSED CANYON DRIVE STREET SECTION

NOT TO SCALE

PROPOSED 22' SECTION CROSS SLOPES W/ PARKING

NOT TO SCALE

PROPOSED 22' SECTION CROSS SLOPES W/ LANDSCAPE

(A STREET)  
NOT TO SCALE

PROPOSED 22' STREET SECTION

(B, D, AND E STREET)  
NOT TO SCALE

PROPOSED 22' CROWNED STREET SECTION

(F STREET & G STREET)  
NOT TO SCALE

LEGEND:

PROPOSED PROPERTY LINE  
ADJACENT PROPERTY LINE  
CENTERLINE  
RIGHT OF WAY LINE  
PROPOSED RETAINING WALL  
RED CURB  
ACCESSIBLE PEDESTRIAN PATH OF TRAVEL  
ACCESSIBLE PARKING STALL  
BIO-RETENTION AREA  
ACCESSIBLE UNIT

ABBREVIATION:

B/B BUILDING TO BUILDING  
BLDG BUILDING  
CL CENTERLINE  
C COMPACT PARKING STALL  
EG EXISTING GRADE  
EX EXISTING  
FC FACE OF CURB  
G/G GARAGE TO GARAGE  
L/S, LS LANDSCAPE  
MIN MINIMUM  
PL PROPERTY LINE  
PR PROPOSED  
R/W RIGHT OF WAY  
S/W, SW SIDEWALK  
TC TOP OF CURB  
TYP TYPICAL

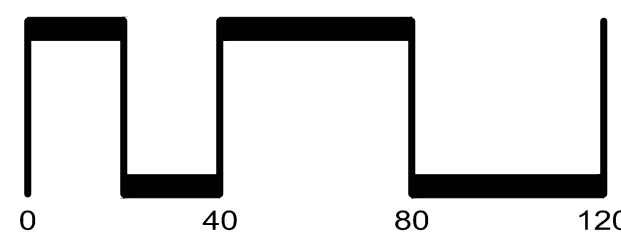
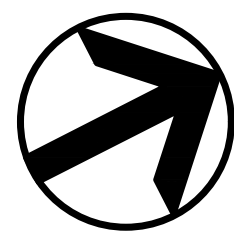
UNIT MATRIX

| BUILDING TYPE                   | BUILDING NUMBER                         | QUANTITY | UNIT 1 | UNIT 1 COUNT | UNIT 2 | UNIT 2 COUNT | UNIT 3 | UNIT 3 COUNT | UNIT 4 | UNIT 4 COUNT | UNIT 5 | UNIT 5 COUNT | UNIT 6 | UNIT 6 COUNT |
|---------------------------------|-----------------------------------------|----------|--------|--------------|--------|--------------|--------|--------------|--------|--------------|--------|--------------|--------|--------------|
| 4-UNIT BUILDING (ROW TOWNHOMES) | 17, 18, 21, 22, 24, 25                  | 6        | -      | 0            | -      | 0            | -      | 0            | 1      | 6            | 1      | 6            | 2      | 12           |
| 5-UNIT BUILDING (ROW TOWNHOMES) | 7, 8, 9, 10, 11, 12, 13, 16, 19, 23, 26 | 11       | -      | 0            | -      | 0            | -      | 0            | 1      | 11           | 2      | 22           | 2      | 22           |
| 7-UNIT BUILDING (ROW TOWNHOMES) | 14, 15, 20                              | 3        | -      | 0            | -      | 0            | -      | 0            | 2      | 6            | 3      | 9            | 2      | 6            |
| 8-UNIT BUILDING (STACKED FLAT)  | 1, 2, 5                                 | 3        | 4      | 12           | 2      | 6            | 2      | 6            | -      | 0            | -      | 0            | -      | 0            |
| 10-UNIT BUILDING (STACKED FLAT) | 3, 4, 6                                 | 3        | 5      | 15           | 3      | 9            | 2      | 6            | -      | 0            | -      | 0            | -      | 0            |
| TOTAL                           |                                         |          |        | 27           |        | 15           |        | 12           |        | 23           |        | 37           |        | 40           |

| PARKING SUMMARY |                        |                                  |                                 |                                 |
|-----------------|------------------------|----------------------------------|---------------------------------|---------------------------------|
| NUMBER OF UNITS | PARKING STALL TYPE     | REQUIRED PARKING STALLS PER UNIT | TOTAL NUMBER OF STALLS REQUIRED | TOTAL NUMBER OF STALLS PROVIDED |
| 154             | PRIVATE GARAGE PARKING | 2                                | 308                             | 308                             |
| 154             | GUEST PARKING          | 0.3                              | 46                              | 46                              |

SITE PLAN  
VESTING TENTATIVE MAP  
FOR CONDOMINIUM PURPOSES  
2151 APPIAN WAY

CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA  
SCALE: 1"=40' DATE: JULY 26, 2021

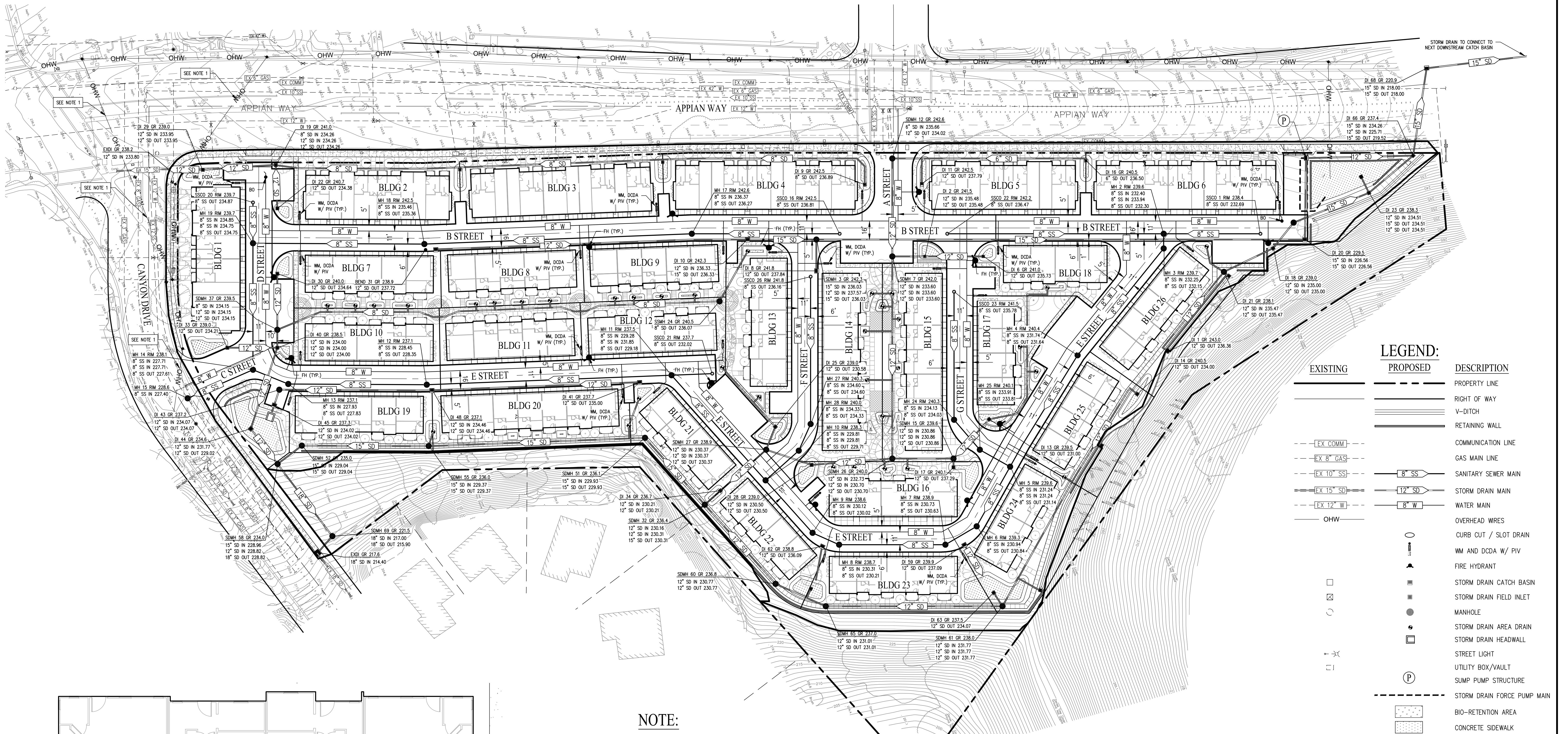


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CIVIL ENGINEERS SURVEYORS PLANNERS

SHEET NO.  
3.0  
OF 10 SHEETS



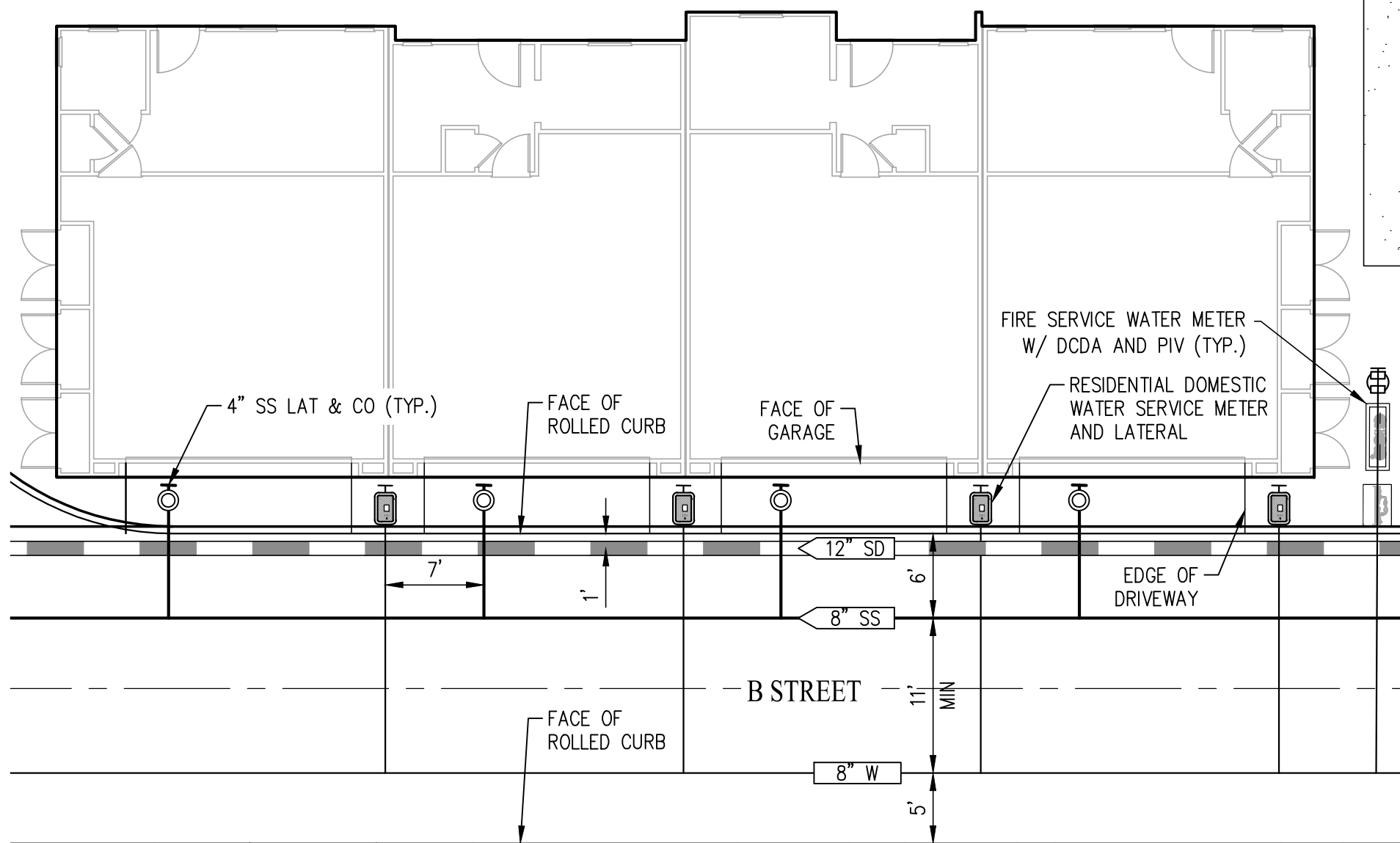


NOTE:

- EXISTING OVERHEAD WIRES TO BE UNDERGROUNDED.
- ALL NEW PROPOSED UTILITIES REQUIRED TO BE UNDERGROUNDED BY GOVERNING AGENCY TO BE DETAILED IN THE IMPROVEMENT PLANS.
- ALL CATCH BASING AND FIELD INLETS FIT TO HAVE TRASH CAPTURE DEVICE REQUIRED BY THE CITY TO BE DETAILED IN THE IMPROVEMENT PLANS.

ABBREVIATIONS

|      |                                |
|------|--------------------------------|
| BLDG | BUILDING                       |
| CB   | CATCH BASIN                    |
| DCDA | DOUBLE CHECK DETECTOR ASSEMBLY |
| DI   | DRAIN INLET                    |
| EX   | EXISTING                       |
| FH   | FIRE HYDRANT                   |
| PIV  | POST INDICATOR VALVE           |
| SD   | STORM DRAIN                    |
| SSMH | SANITARY SEWER MANHOLE         |
| SL   | STREET LIGHT                   |
| TYP  | TYPICAL                        |
| WM   | WATER METER                    |



TYPICAL MULTI-FAMILY WATER & SANITARY SEWER SERVICE DETAIL

SCALE 1" = 10'

# PRELIMINARY UTILITY PLAN

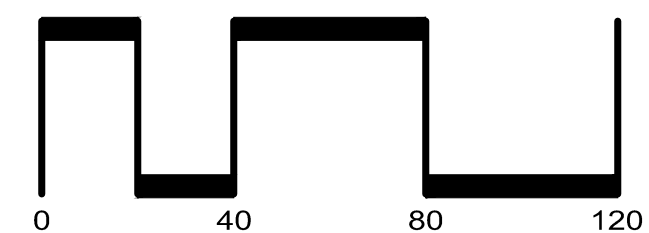
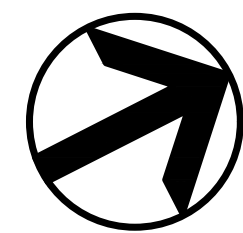
## VESTING TENTATIVE MAP

### FOR CONDOMINIUM PURPOSES

#### 2151 APPIAN WAY

CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA

SCALE: 1"=40' DATE: JULY 26, 2021



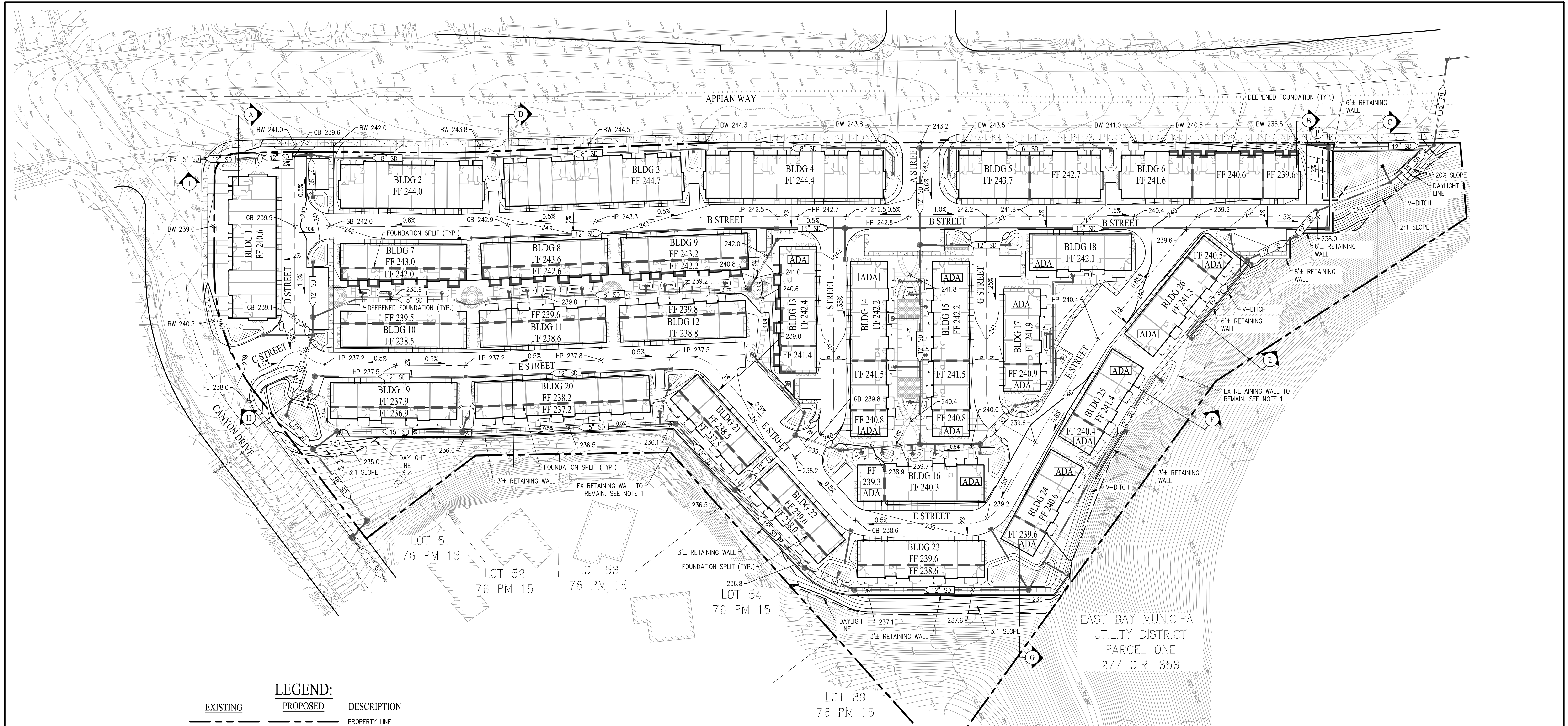
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CIVIL ENGINEERS SURVEYORS PLANNERS

SHEET NO.  
**4.0**  
OF 10 SHEETS

JOB NO.: 3310-000





| LEGEND: |     | DESCRIPTION                 |
|---------|-----|-----------------------------|
| ---     | --- | EXISTING                    |
| ---     | --- | PROPOSED                    |
| ---     | --- | PROPERTY LINE               |
| ---     | --- | V-DITCH                     |
| ---     | --- | RETAINING WALL              |
| ---     | --- | FOUNDATION SPLIT            |
| ---     | --- | DEEPEND FOUNDATION          |
| ---     | --- | STORM DRAIN                 |
| ---     | --- | STORM DRAIN CATCH BASIN     |
| ---     | --- | STORM DRAIN FIELD INLET     |
| ---     | --- | MANHOLE                     |
| ---     | --- | CURB CUT / SLOT DRAIN       |
| ---     | --- | STORM DRAIN HEADWALL        |
| ---     | --- | BIO-RETENTION AREA          |
| ---     | --- | CURB CUT/THRU CURB DRAIN    |
| ---     | --- | SUMP PUMP STRUCTURE         |
| ---     | --- | STORM DRAIN FORCE PUMP MAIN |
| ---     | --- | GRADE BREAK                 |
| ---     | --- | HIGH POINT                  |
| ---     | --- | LOW POINT                   |

NOTE:  
1. EXISTING RETAINING WALLS INDICATED TO REMAIN ARE SUBJECT TO STRUCTURAL AND GEOTECHNICAL ENGINEERS REVIEW.

# PRELIMINARY GRADING PLAN

## VESTING TENTATIVE MAP

## FOR CONDOMINIUM PURPOSES

### 2151 APPIAN WAY

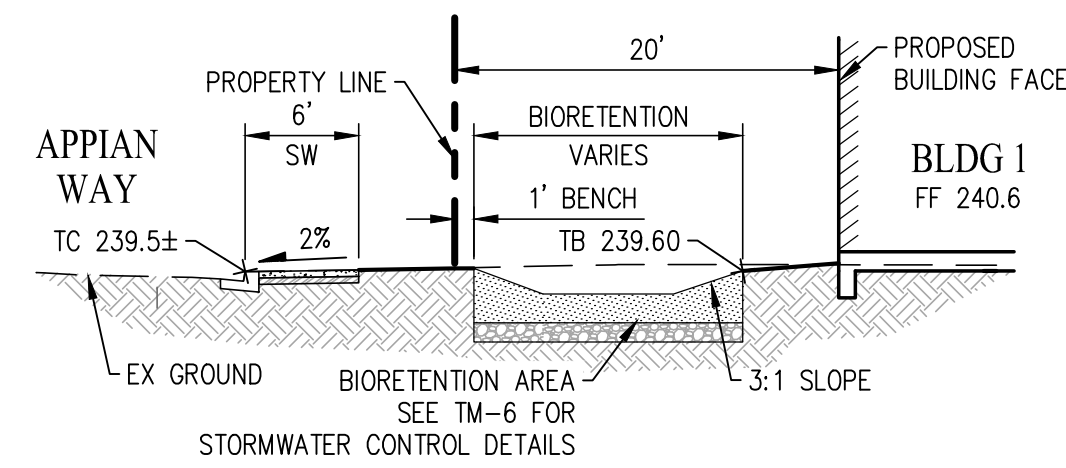
CITY OF PINOLE    CONTRA COSTA COUNTY    CALIFORNIA  
SCALE: 1"=40'    DATE: JULY 26, 2021

CIVIL ENGINEERS    SURVEYORS    PLANNERS

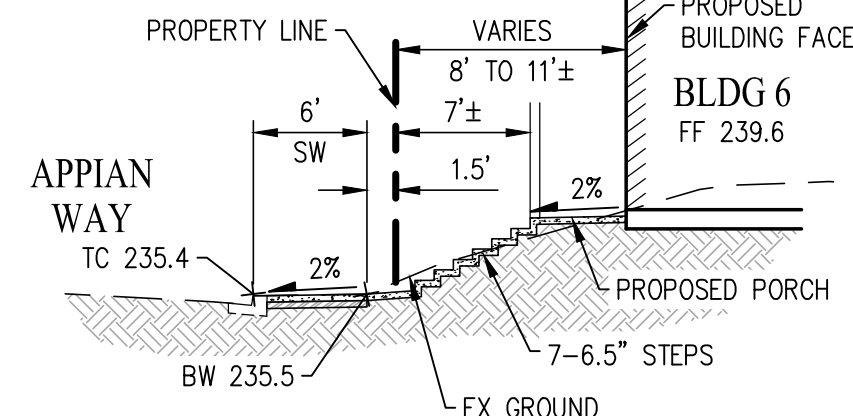
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**5.0**  
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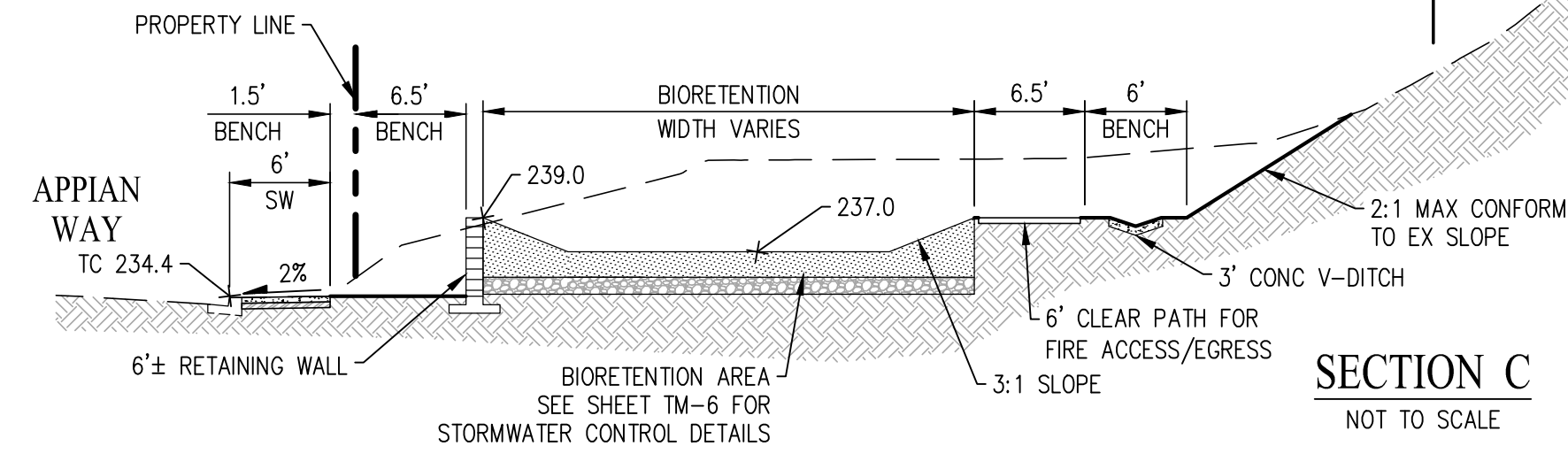




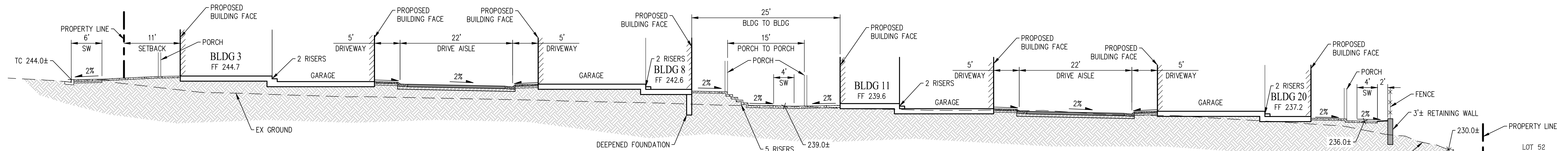
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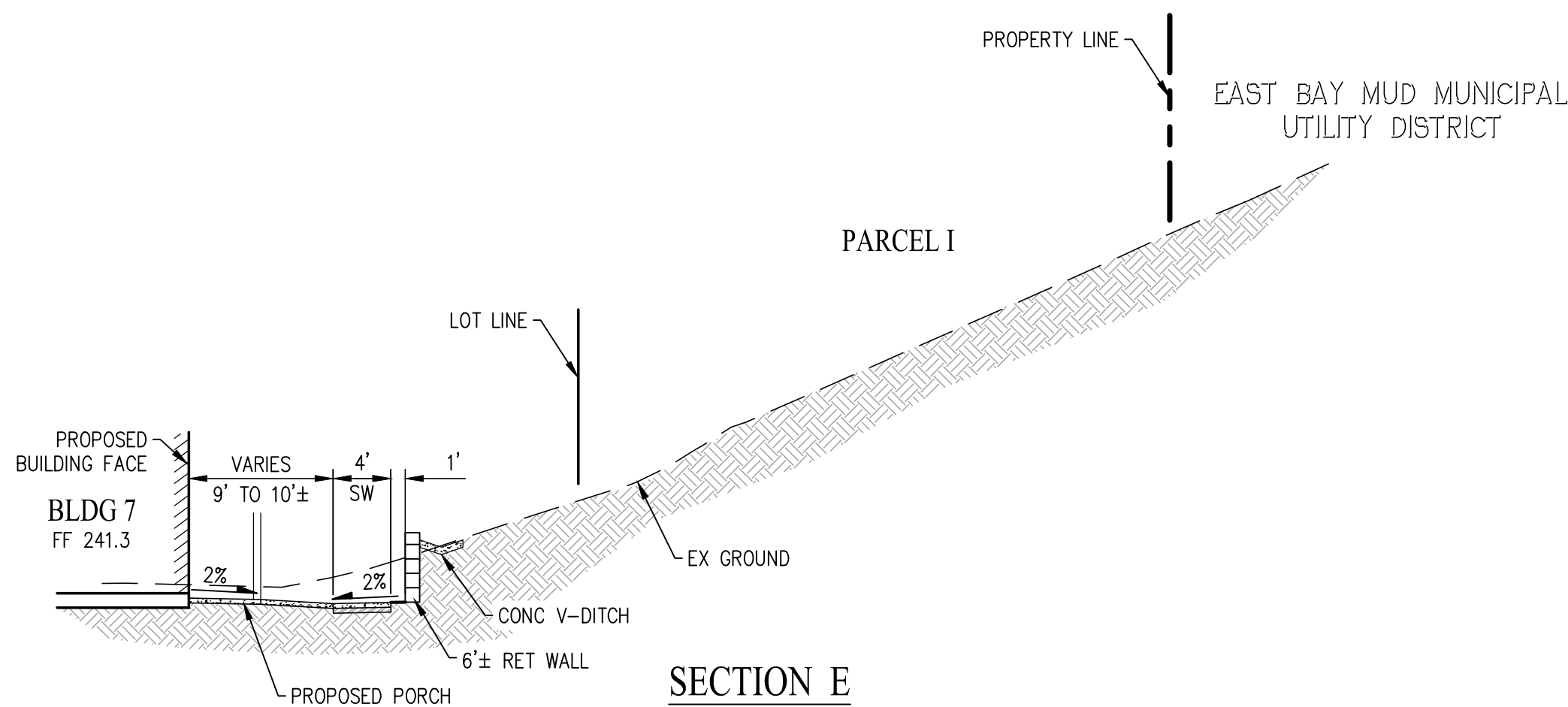
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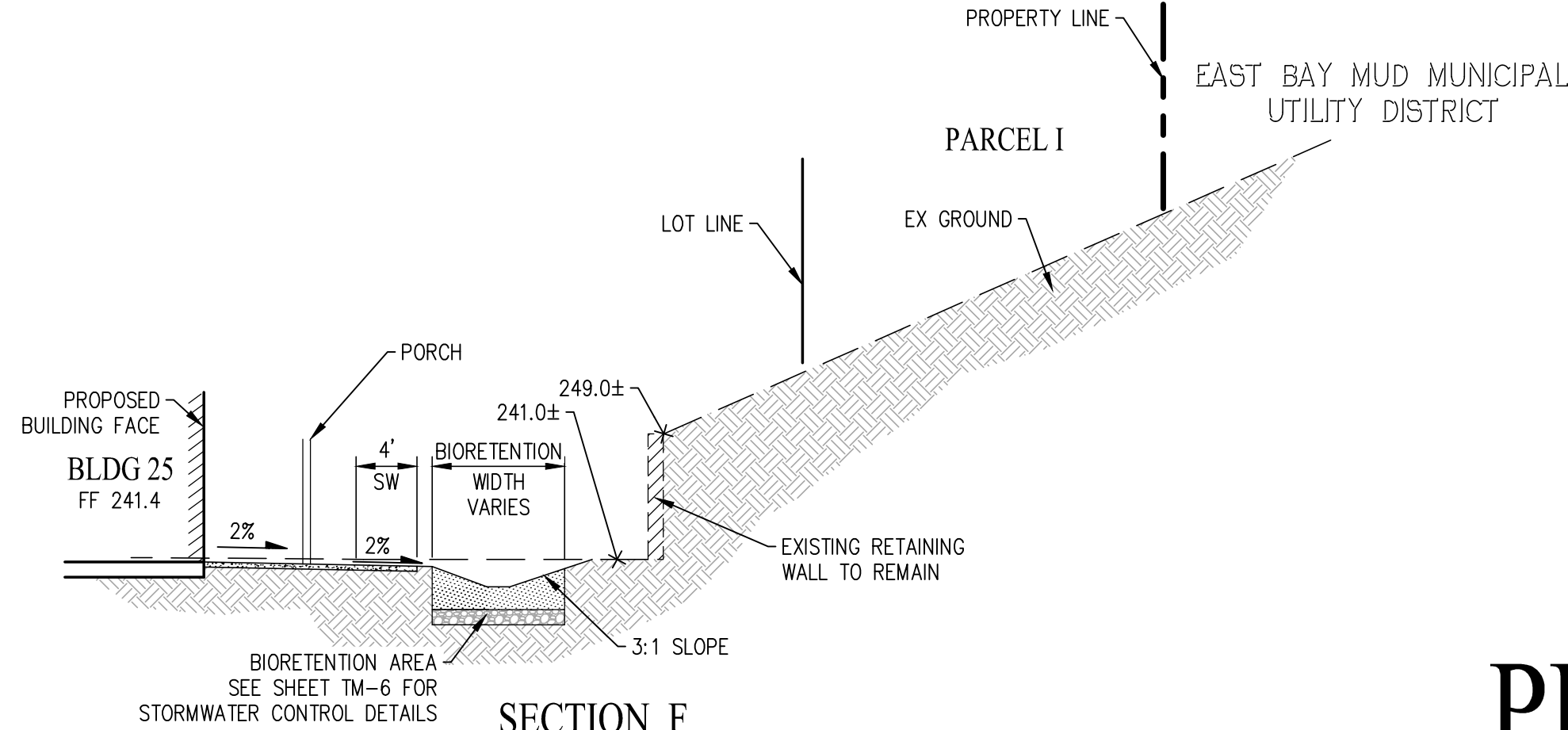
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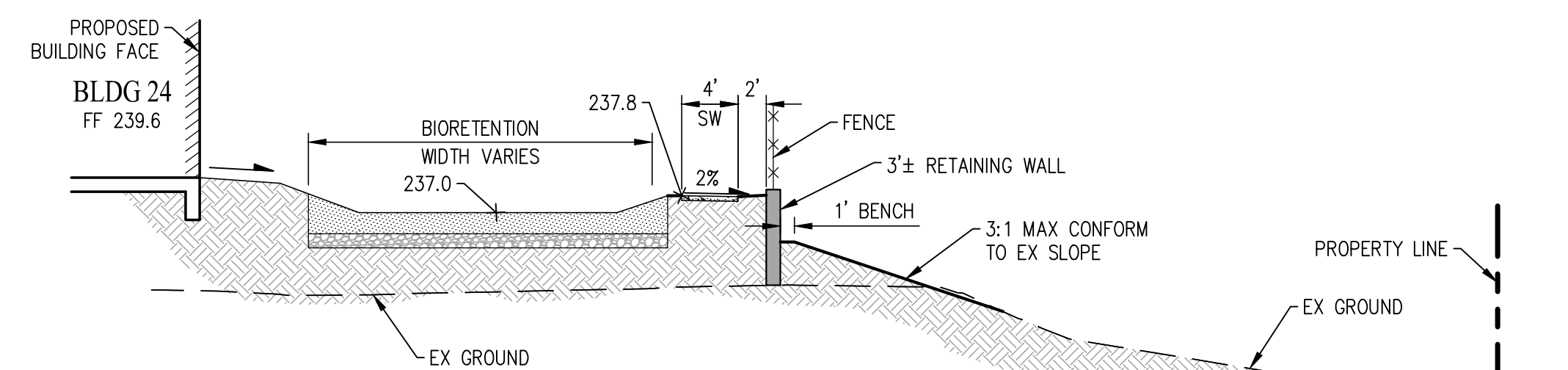
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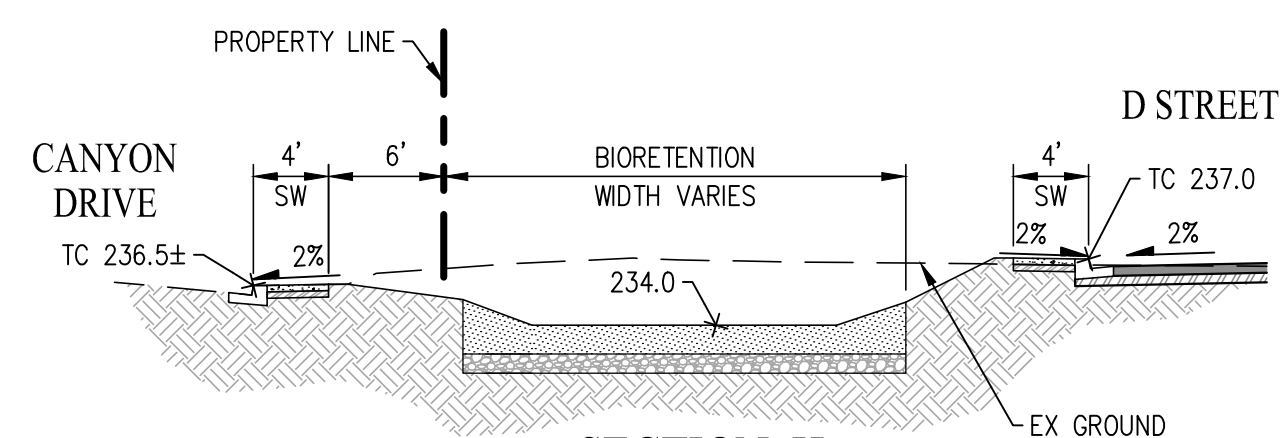
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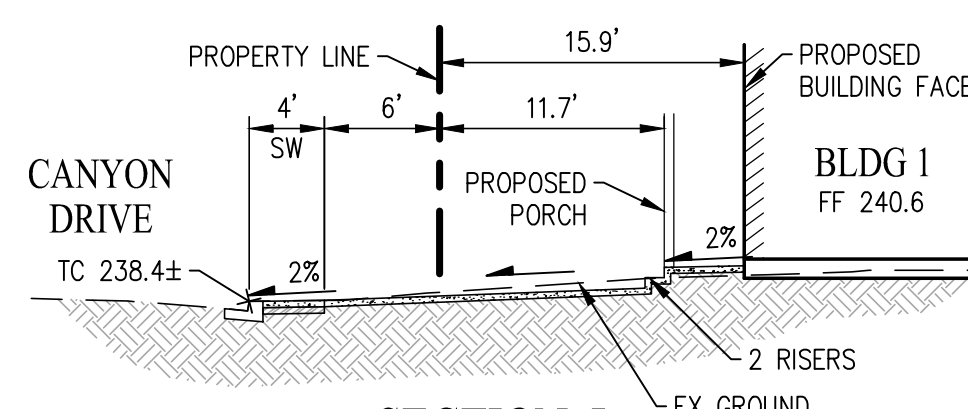
SECTION F  
NOT TO SCALE



SECTION G  
NOT TO SCALE



SECTION H  
NOT TO SCALE



SECTION I  
NOT TO SCALE

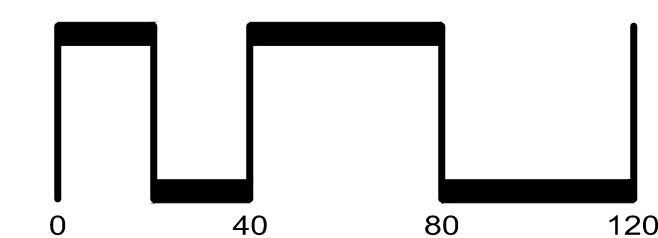
# PRELIMINARY GRADING SECTIONS

## VESTING TENTATIVE MAP FOR CONDOMINIUM PURPOSES

2151 APPIAN WAY

CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA

SCALE: 1"=40' DATE: JULY 26, 2021



JOB NO.: 3310-000

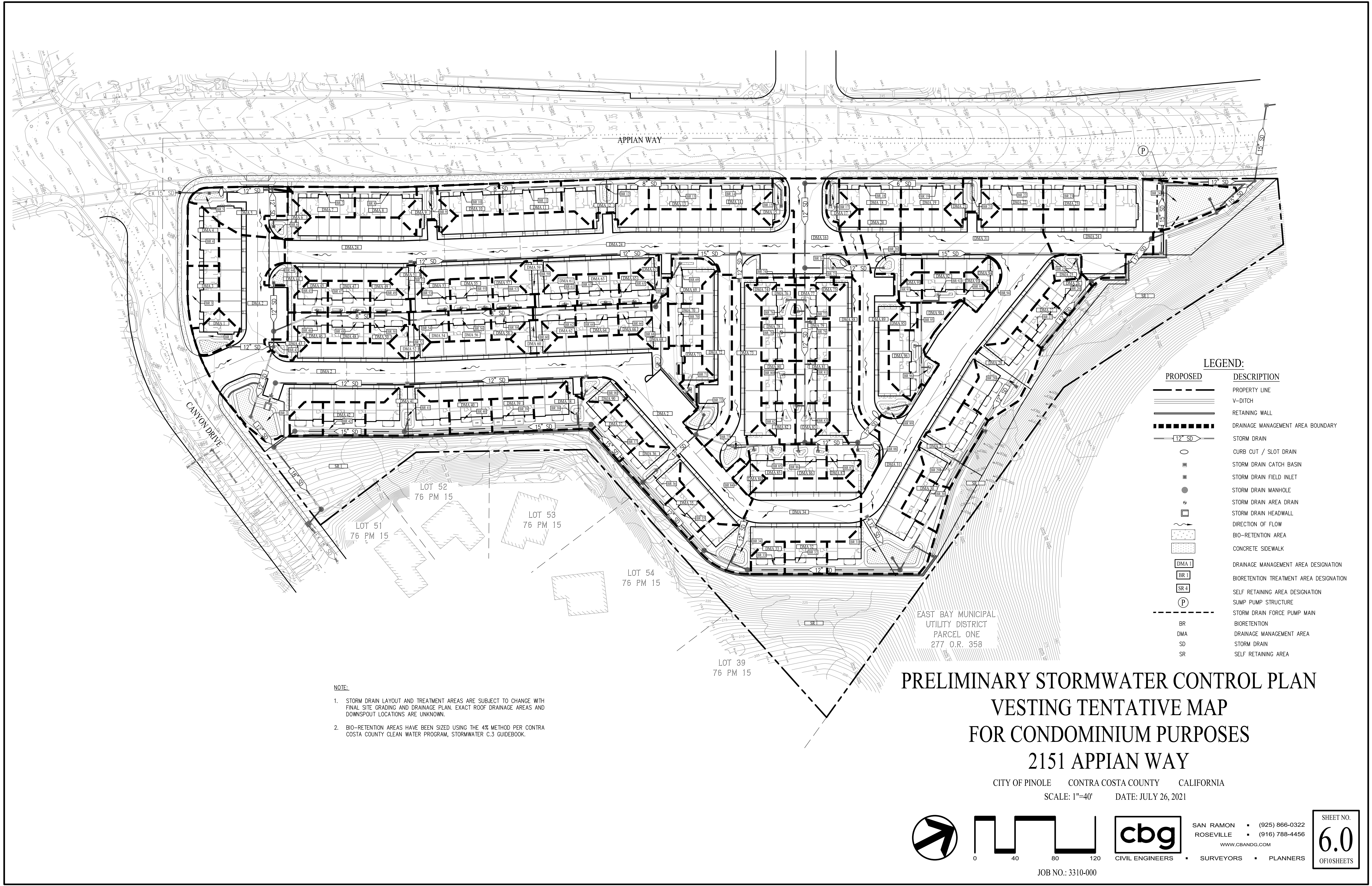


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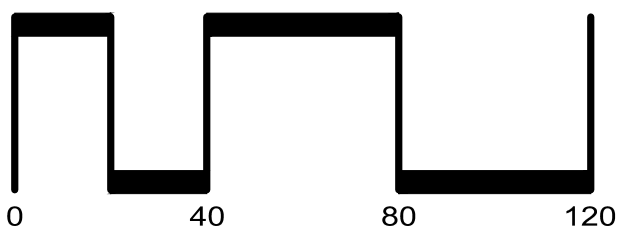
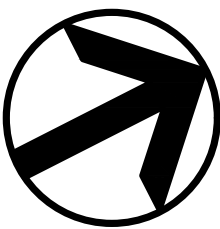




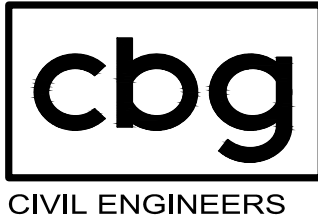
- NOTE:
1. STORM DRAIN LAYOUT AND TREATMENT AREAS ARE SUBJECT TO CHANGE WITH FINAL SITE GRADING AND DRAINAGE PLAN. EXACT ROOF DRAINAGE AREAS AND DOWNSPOUT LOCATIONS ARE UNKNOWN.
  2. BIO-RETENTION AREAS HAVE BEEN SIZED USING THE 4% METHOD PER CONTRA COSTA COUNTY CLEAN WATER PROGRAM, STORMWATER C.3 GUIDEBOOK.

PRELIMINARY STORMWATER CONTROL PLAN  
VESTING TENTATIVE MAP  
FOR CONDOMINIUM PURPOSES  
2151 APPLAN WAY

CITY OF PINOLE    CONTRA COSTA COUNTY    CALIFORNIA  
SCALE: 1"=40'    DATE: JULY 26, 2021



JOB NO.: 3310-000



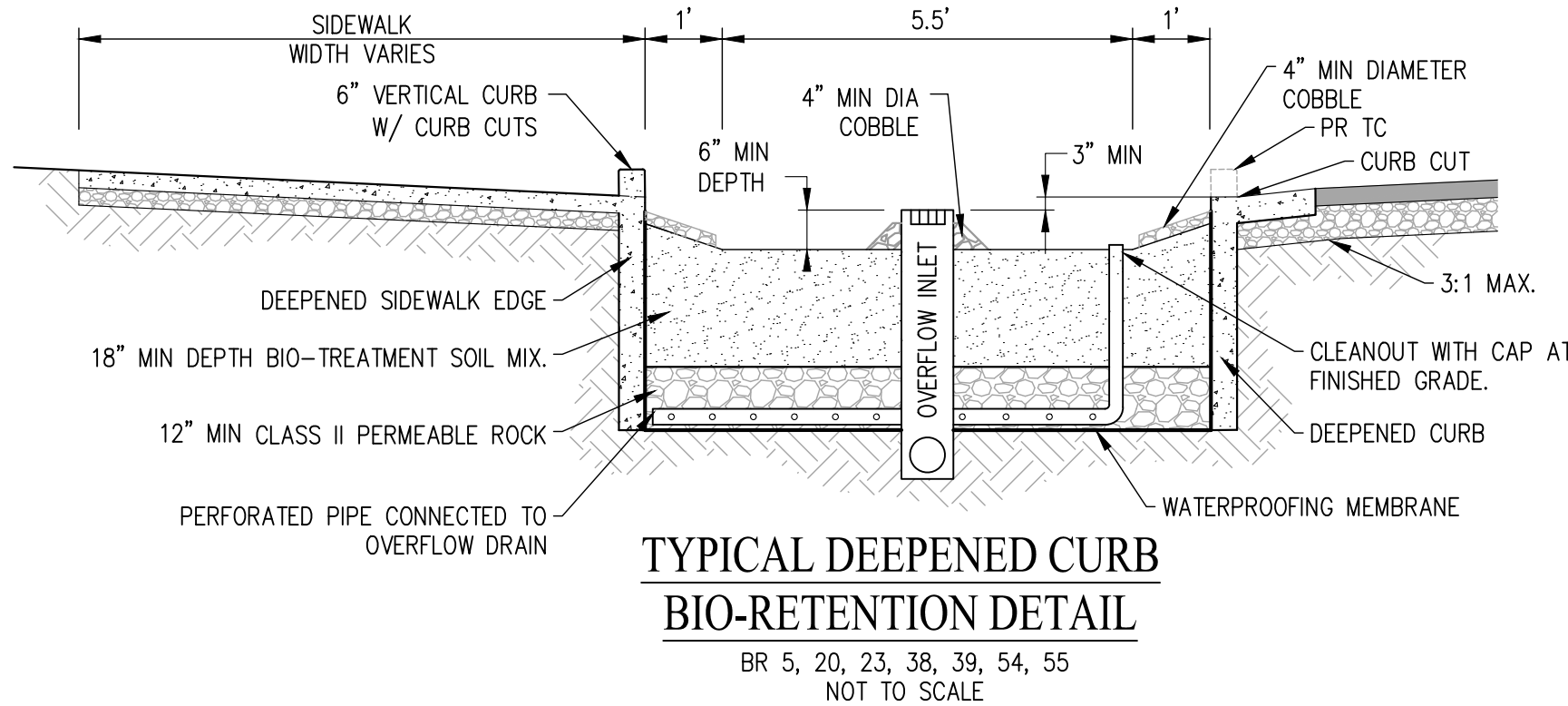
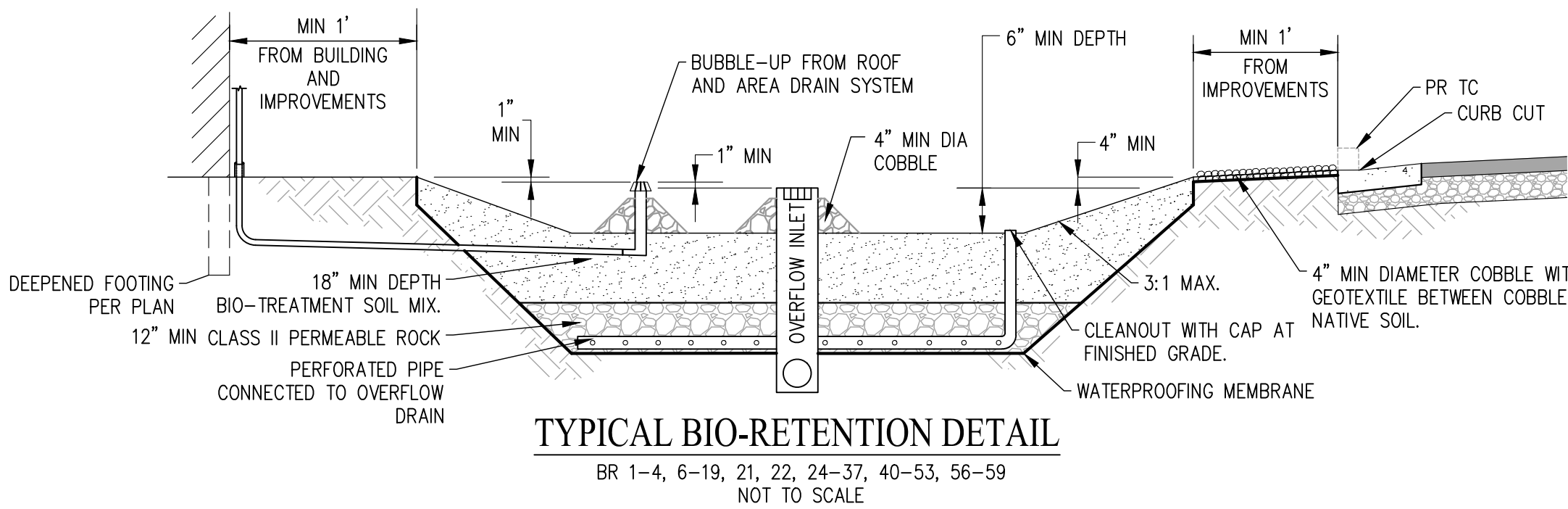
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CIVIL ENGINEERS    SURVEYORS    PLANNERS

SHEET NO.  
**6.0**  
OF 10 SHEETS



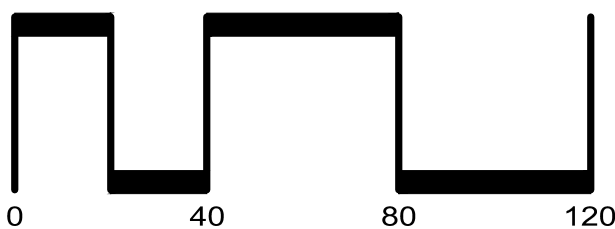
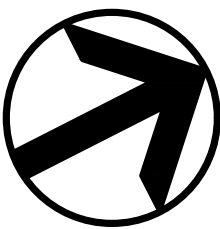
| ON-SITE C.3 TREATMENT SUMMARY |                |               |                              |                     |                      |                    |                                                                 |                                 |                                 |
|-------------------------------|----------------|---------------|------------------------------|---------------------|----------------------|--------------------|-----------------------------------------------------------------|---------------------------------|---------------------------------|
| DMA                           | TREATMENT TYPE | SIZING METHOD | TREATMENT DEVICE DESIGNATION | TOTAL DMA AREA (SF) | IMPERVIOUS AREA (SF) | PERVIOUS AREA (SF) | EFFECTIVE IMPERVIOUS AREA (SF)<br>(IMPERVIOUS + PERVIOUS X 0.1) | REQUIRED BIORETENTION AREA (SF) | PROVIDED BIORETENTION AREA (SF) |
| 1                             | BIO-RETENTION  | 4%            | BR 1                         | 1,266               | 1,266                | 0                  | 1,266                                                           | 51                              | 53                              |
| 2                             | BIO-RETENTION  | 4%            | BR 2                         | 39,617              | 36,295               | 3,322              | 36,627                                                          | 1465                            | 1476                            |
| 3                             | BIO-RETENTION  | 4%            | BR 3                         | 1,723               | 1,723                | 0                  | 1,723                                                           | 69                              | 82                              |
| 4                             | BIO-RETENTION  | 4%            | BR 4                         | 1,753               | 1,753                | 0                  | 1,753                                                           | 70                              | 82                              |
| 5                             | BIO-RETENTION  | 4%            | BR 5                         | 3,404               | 3,404                | 0                  | 3,404                                                           | 136                             | 147                             |
| 6                             | BIO-RETENTION  | 4%            | BR 6                         | 1,016               | 1,016                | 0                  | 1,016                                                           | 41                              | 100                             |
| 7                             | BIO-RETENTION  | 4%            | BR 7                         | 1,729               | 1,729                | 0                  | 1,729                                                           | 69                              | 82                              |
| 8                             | BIO-RETENTION  | 4%            | BR 8                         | 1,703               | 1,703                | 0                  | 1,703                                                           | 68                              | 82                              |
| 9                             | BIO-RETENTION  | 4%            | BR 9                         | 1,412               | 1,412                | 0                  | 1,412                                                           | 56                              | 73                              |
| 10                            | BIO-RETENTION  | 4%            | BR 10                        | 1,733               | 1,733                | 0                  | 1,733                                                           | 69                              | 82                              |
| 11                            | BIO-RETENTION  | 4%            | BR 11                        | 1,900               | 1,900                | 0                  | 1,900                                                           | 76                              | 82                              |
| 12                            | BIO-RETENTION  | 4%            | BR 12                        | 3,119               | 3,119                | 0                  | 3,119                                                           | 125                             | 131                             |
| 13                            | BIO-RETENTION  | 4%            | BR 13                        | 1,901               | 1,901                | 0                  | 1,901                                                           | 76                              | 82                              |
| 14                            | BIO-RETENTION  | 4%            | BR 14                        | 1,933               | 1,933                | 0                  | 1,933                                                           | 77                              | 82                              |
| 15                            | BIO-RETENTION  | 4%            | BR 15                        | 845                 | 845                  | 0                  | 845                                                             | 34                              | 35                              |
| 16                            | BIO-RETENTION  | 4%            | BR 10                        | 4,588               | 4,588                | 0                  | 4,588                                                           | 184                             | 197                             |
| 17                            | BIO-RETENTION  | 4%            | BR 17                        | 845                 | 845                  | 0                  | 845                                                             | 34                              | 35                              |
| 18                            | BIO-RETENTION  | 4%            | BR 18                        | 1,734               | 1,734                | 0                  | 1,734                                                           | 69                              | 82                              |
| 19                            | BIO-RETENTION  | 4%            | BR 19                        | 1,740               | 1,740                | 0                  | 1,740                                                           | 70                              | 82                              |
| 20                            | BIO-RETENTION  | 4%            | BR 20                        | 2,989               | 2,989                | 0                  | 2,989                                                           | 120                             | 145                             |
| 21                            | BIO-RETENTION  | 4%            | BR 21                        | 1,322               | 1,322                | 0                  | 1,322                                                           | 53                              | 67                              |
| 22                            | BIO-RETENTION  | 4%            | BR 22                        | 1,741               | 1,741                | 0                  | 1,741                                                           | 70                              | 82                              |
| 23                            | BIO-RETENTION  | 4%            | BR 23                        | 1,904               | 1,904                | 0                  | 1,904                                                           | 76                              | 82                              |
| 24                            | BIO-RETENTION  | 4%            | BR 24                        | 39,233              | 35,479               | 3,754              | 35,854                                                          | 1434                            | 1465                            |
| 25                            | BIO-RETENTION  | 4%            | BR 25                        | 685                 | 685                  | 0                  | 685                                                             | 27                              | 88                              |
| 26                            | BIO-RETENTION  | 4%            | BR 26                        | 1,062               | 1,062                | 0                  | 1,062                                                           | 42                              | 45                              |
| 27                            | BIO-RETENTION  | 4%            | BR 27                        | 1,356               | 1,356                | 0                  | 1,356                                                           | 54                              | 52                              |
| 28                            | BIO-RETENTION  | 4%            | BR 28                        | 4,006               | 4,006                | 0                  | 4,006                                                           | 160                             | 254                             |
| 29                            | BIO-RETENTION  | 4%            | BR 29                        | 3,077               | 3,077                | 0                  | 3,077                                                           | 123                             | 142                             |
| 30                            | BIO-RETENTION  | 4%            | BR 30                        | 1,579               | 1,579                | 0                  | 1,579                                                           | 63                              | 63                              |
| 31                            | BIO-RETENTION  | 4%            | BR 31                        | 26,383              | 23,205               | 3,178              | 23,523                                                          | 941                             | 1009                            |
| 32                            | BIO-RETENTION  | 4%            | BR 32                        | 1,360               | 1,360                | 0                  | 1,360                                                           | 54                              | 52                              |
| 33                            | BIO-RETENTION  | 4%            | BR 33                        | 979                 | 979                  | 0                  | 979                                                             | 39                              | 39                              |
| 34                            | BIO-RETENTION  | 4%            | BR 34                        | 9,126               | 9,126                | 0                  | 9,126                                                           | 365                             | 407                             |
| 35                            | BIO-RETENTION  | 4%            | BR 35                        | 1,365               | 1,365                | 0                  | 1,365                                                           | 55                              | 63                              |
| 36                            | BIO-RETENTION  | 4%            | BR 36                        | 2,482               | 2,482                | 0                  | 2,482                                                           | 99                              | 119                             |
| 37                            | BIO-RETENTION  | 4%            | BR 37                        | 1,365               | 1,365                | 0                  | 1,365                                                           | 55                              | 60                              |
| 38                            | BIO-RETENTION  | 4%            | BR 38                        | 2,381               | 2,381                | 0                  | 2,381                                                           | 95                              | 130                             |
| 39                            | BIO-RETENTION  | 4%            | BR 39                        | 1,405               | 1,405                | 0                  | 1,405                                                           | 56                              | 53                              |
| 40                            | BIO-RETENTION  | 4%            | BR 40                        | 1,402               | 1,402                | 0                  | 1,402                                                           | 56                              | 53                              |
| 41                            | BIO-RETENTION  | 4%            | BR 41                        | 3,242               | 3,242                | 0                  | 3,242                                                           | 130                             | 156                             |
| 42                            | BIO-RETENTION  | 4%            | BR 42                        | 1,408               | 1,408                | 0                  | 1,408                                                           | 56                              | 53                              |
| 42A                           | BIO-RETENTION  | 4%            | BR 42A                       | 1,002               | 1,002                | 0                  | 1,002                                                           | 40                              | 45                              |
| 43                            | BIO-RETENTION  | 4%            | BR 43                        | 848                 | 848                  | 0                  | 848                                                             | 34                              | 212                             |
| 44                            | BIO-RETENTION  | 4%            | BR 44                        | 988                 | 988                  | 0                  | 988                                                             | 40                              | 148                             |
| 45                            | BIO-RETENTION  | 4%            | BR 45                        | 945                 | 945                  | 0                  | 945                                                             | 38                              | 61                              |
| 46                            | BIO-RETENTION  | 4%            | BR 46                        | 903                 | 903                  | 0                  | 903                                                             | 36                              | 61                              |
| 47                            | BIO-RETENTION  | 4%            | BR 47                        | 1,324               | 1,324                | 0                  | 1,324                                                           | 53                              | 52                              |
| 48                            | BIO-RETENTION  | 4%            | BR 48                        | 1,291               | 1,291                | 0                  | 1,291                                                           | 52                              | 52                              |
|                               |                |               | TOTAL                        | 193,114             | 182,860              | 10,254             | 183,885                                                         | 7,355                           | 8,377                           |

| ON-SITE C.3 TREATMENT SUMMARY |                |               |                              |                     |                      |                    |                                                                 |                                 |                                 |
|-------------------------------|----------------|---------------|------------------------------|---------------------|----------------------|--------------------|-----------------------------------------------------------------|---------------------------------|---------------------------------|
| DMA                           | TREATMENT TYPE | SIZING METHOD | TREATMENT DEVICE DESIGNATION | TOTAL DMA AREA (SF) | IMPERVIOUS AREA (SF) | PERVIOUS AREA (SF) | EFFECTIVE IMPERVIOUS AREA (SF)<br>(IMPERVIOUS + PERVIOUS X 0.1) | REQUIRED BIORETENTION AREA (SF) | PROVIDED BIORETENTION AREA (SF) |
| 49                            | BIO-RETENTION  | 4%            | BR 49                        | 1,023               | 1,023                | 0                  | 1,023                                                           | 41                              | 62                              |
| 50                            | BIO-RETENTION  | 4%            | BR 50                        | 997                 | 997                  | 0                  | 997                                                             | 40                              | 62                              |
| 51                            | BIO-RETENTION  | 4%            | BR 51                        | 842                 | 842                  | 0                  | 842                                                             | 34                              | 35                              |
| 52                            | BIO-RETENTION  | 4%            | BR 52                        | 838                 | 838                  | 0                  | 838                                                             | 34                              | 35                              |
| 53                            | BIO-RETENTION  | 4%            | BR 53                        | 1,016               | 1,016                | 0                  | 1,016                                                           | 41                              | 62                              |
| 54                            | BIO-RETENTION  | 4%            | BR 54                        | 1,003               | 1,003                | 0                  | 1,003                                                           | 40                              | 62                              |
| 55                            | BIO-RETENTION  | 4%            | BR 55                        | 1,314               | 1,314                | 0                  | 1,314                                                           | 53                              | 53                              |
| 56                            | BIO-RETENTION  | 4%            | BR 56                        | 1,305               | 1,305                | 0                  | 1,305                                                           | 52                              | 53                              |
| 57                            | BIO-RETENTION  | 4%            | BR 57                        | 1,031               | 1,031                | 0                  | 1,031                                                           | 41                              | 60                              |
| 58                            | BIO-RETENTION  | 4%            | BR 58                        | 1,037               | 1,037                | 0                  | 1,037                                                           | 41                              | 60                              |
| 59                            | BIO-RETENTION  | 4%            | BR 59                        | 1,025               | 1,025                | 0                  | 1,025                                                           | 41                              | 41                              |
| 60                            | BIO-RETENTION  | 4%            | BR 60                        | 1,029               | 1,029                | 0                  | 1,029                                                           | 41                              | 41                              |
| 61                            | BIO-RETENTION  | 4%            | BR 61                        | 1,035               | 1,035                | 0                  | 1,035                                                           | 41                              | 61                              |
| 62                            | BIO-RETENTION  | 4%            | BR 62                        | 1,035               | 1,035                | 0                  | 1,035                                                           | 41                              | 61                              |
| 63                            | BIO-RETENTION  | 4%            | BR 63                        | 1,298               | 1,298                | 0                  | 1,298                                                           | 52                              | 53                              |
| 64                            | BIO-RETENTION  | 4%            | BR 64                        | 1,313               | 1,313                | 0                  | 1,313                                                           | 53                              | 53                              |
| 65                            | BIO-RETENTION  | 4%            | BR 65                        | 911                 | 911                  | 0                  | 911                                                             | 36                              | 62                              |
| 66                            | BIO-RETENTION  | 4%            | BR 66                        | 920                 | 920                  | 0                  | 920                                                             | 37                              | 62                              |
| 67                            | BIO-RETENTION  | 4%            | BR 67                        | 670                 | 670                  | 0                  | 670                                                             | 27                              | 27                              |
| 68                            | BIO-RETENTION  | 4%            | BR 68                        | 1,054               | 1,054                | 0                  | 1,054                                                           | 42                              | 42                              |
| 69                            | BIO-RETENTION  | 4%            | BR 69                        | 1,697               | 1,697                | 0                  | 1,697                                                           | 68                              | 89                              |
| 70                            | BIO-RETENTION  | 4%            | BR 70                        | 1,415               | 1,415                | 0                  | 1,415                                                           | 57                              | 57                              |
| 71                            | BIO-RETENTION  | 4%            | BR 71                        | 1,060               | 1,060                | 0                  | 1,060                                                           | 42                              | 96                              |
| 72                            | BIO-RETENTION  | 4%            | BR 72                        | 5,014               | 5,014                | 0                  | 5,014                                                           | 201                             | 283                             |
| 73                            | BIO-RETENTION  | 4%            | BR 73                        | 5,637               | 5,637                | 0                  | 5,637                                                           | 225                             | 294                             |
| 74                            | BIO-RETENTION  | 4%            | BR 74                        | 507                 | 507                  | 0                  | 507                                                             | 20                              | 50                              |
| 75                            | BIO-RETENTION  | 4%            | BR 75                        | 520                 | 520                  | 0                  | 520                                                             | 21                              | 50                              |
| 76                            | BIO-RETENTION  | 4%            | BR 76                        | 1,004               | 1,004                | 0                  | 1,004                                                           | 40                              | 60                              |
| 77                            | BIO-RETENTION  | 4%            | BR 77                        | 1,045               | 1,045                | 0                  | 1,045                                                           | 42                              | 60                              |
| 78                            | BIO-RETENTION  | 4%            | BR 78                        | 1,414               | 1,414                | 0                  | 1,414                                                           | 57                              | 52                              |
| 79                            | BIO-RETENTION  | 4%            | BR 79                        | 1,453               | 1,453                | 0                  | 1,453                                                           | 58                              | 52                              |
| 80                            | BIO-RETENTION  | 4%            | BR 80                        | 1,422               | 1,422                | 0                  | 1,422                                                           | 57                              | 52                              |
| 81                            | BIO-RETENTION  | 4%            | BR 81                        | 1,445               | 1,445                | 0                  | 1,445                                                           | 58                              | 52                              |
| 82                            | BIO-RETENTION  | 4%            | BR 82                        | 1,149               | 1,149                | 0                  | 1,149                                                           | 46                              | 62                              |
| 83                            | BIO-RETENTION  | 4%            | BR 83                        | 1,153               | 1,153                | 0                  | 1,153                                                           | 46                              | 62                              |
| 84                            | BIO-RETENTION  | 4%            | BR 84                        | 575                 | 575                  | 0                  | 575                                                             | 23                              | 20                              |
| 85                            | BIO-RETENTION  | 4%            | BR 85                        | 1,515               | 1,515                | 0                  | 1,515                                                           | 61                              | 83                              |
| 86                            | BIO-RETENTION  | 4%            | BR 86                        | 1,430               | 1,430                | 0                  | 1,430                                                           | 57                              | 53                              |
| 87                            | BIO-RETENTION  | 4%            | BR 87                        | 1,404               | 1,404                | 0                  | 1,404                                                           | 56                              | 62                              |
| 88                            | BIO-RETENTION  | 4%            | BR 88                        | 5,915               | 5,915                | 0                  | 5,915                                                           | 237                             | 216                             |
| 89                            | BIO-RETENTION  | 4%            | BR 89                        | 6,298               | 6,298                | 0                  | 6,298                                                           | 252                             | 319                             |
| 90                            | BIO-RETENTION  | 4%            | BR 90                        | 969                 | 969                  | 0                  | 969                                                             | 39                              | 73                              |
| 91                            | BIO-RETENTION  | 4%            | BR 91                        | 584                 | 584                  | 0                  | 584                                                             | 23                              | 23                              |
| 92                            | BIO-RETENTION  | 4%            | BR 92                        | 1,259               | 1,259                | 0                  | 1,259                                                           | 50                              | 50                              |
| 93                            | BIO-RETENTION  | 4%            | BR 93                        | 682                 | 682                  | 0                  | 682                                                             | 27                              | 25                              |
| 94                            | BIO-RETENTION  | 4%            | BR 94                        | 580                 | 580                  | 0                  | 580                                                             | 23                              | 20                              |
| 95                            | BIO-RETENTION  | 4%            | BR 95                        | 615                 | 615                  | 0                  | 615                                                             | 25                              | 53                              |
| 96                            | BIO-RETENTION  | 4%            | BR 96                        | 3,310               | 3,310                | 0                  | 3,310                                                           | 132                             | 132                             |
| SR1                           | SELF-RETAINING | NA            | SR 1                         | 66,461              | 0                    | 66461              | N/A                                                             | N/A                             | N/A                             |
|                               |                |               | TOTAL                        | 138,228             | 70,744               | 67,484             | 70,744                                                          | 2,830                           | 3,485                           |



STORMWATER CONTROL PLAN DETAILS  
VESTING TENTATIVE MAP  
FOR CONDOMINIUM PURPOSES  
2151 APPIAN WAY

CITY OF PINOLE    CONTRA COSTA COUNTY    CALIFORNIA  
SCALE: 1"=30'    DATE: JULY 26, 2021

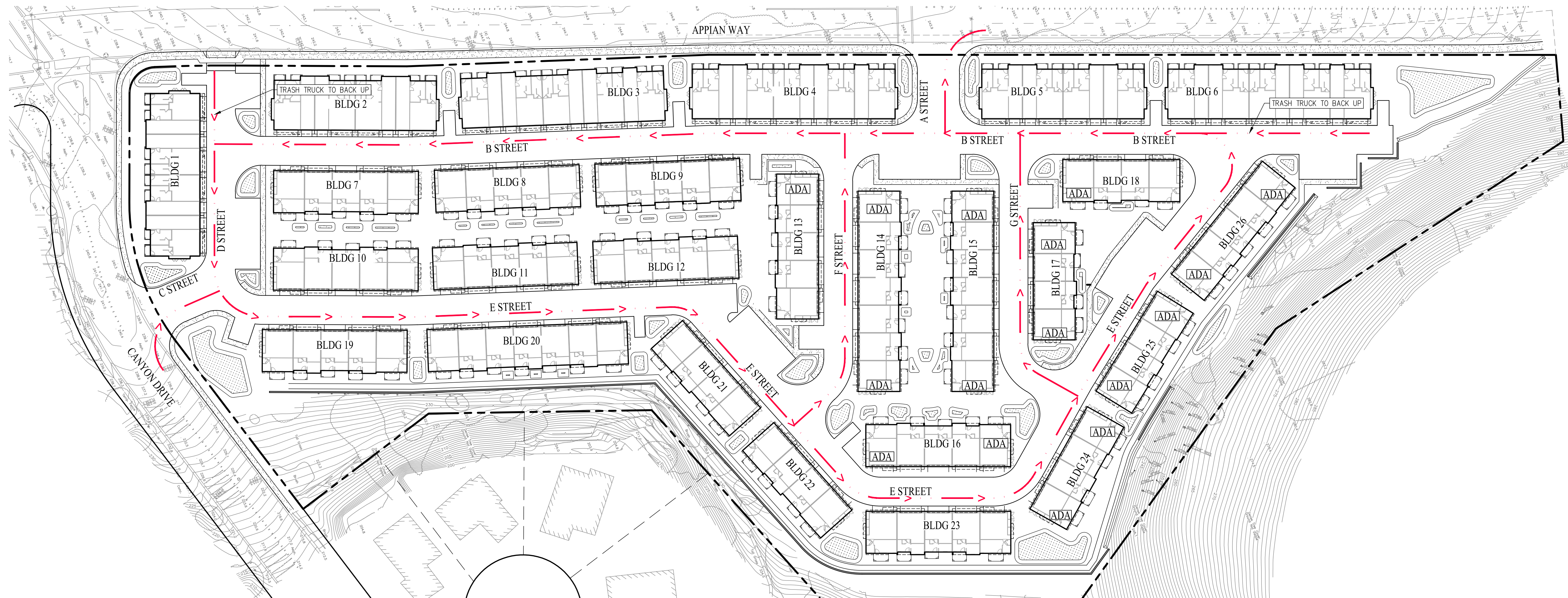


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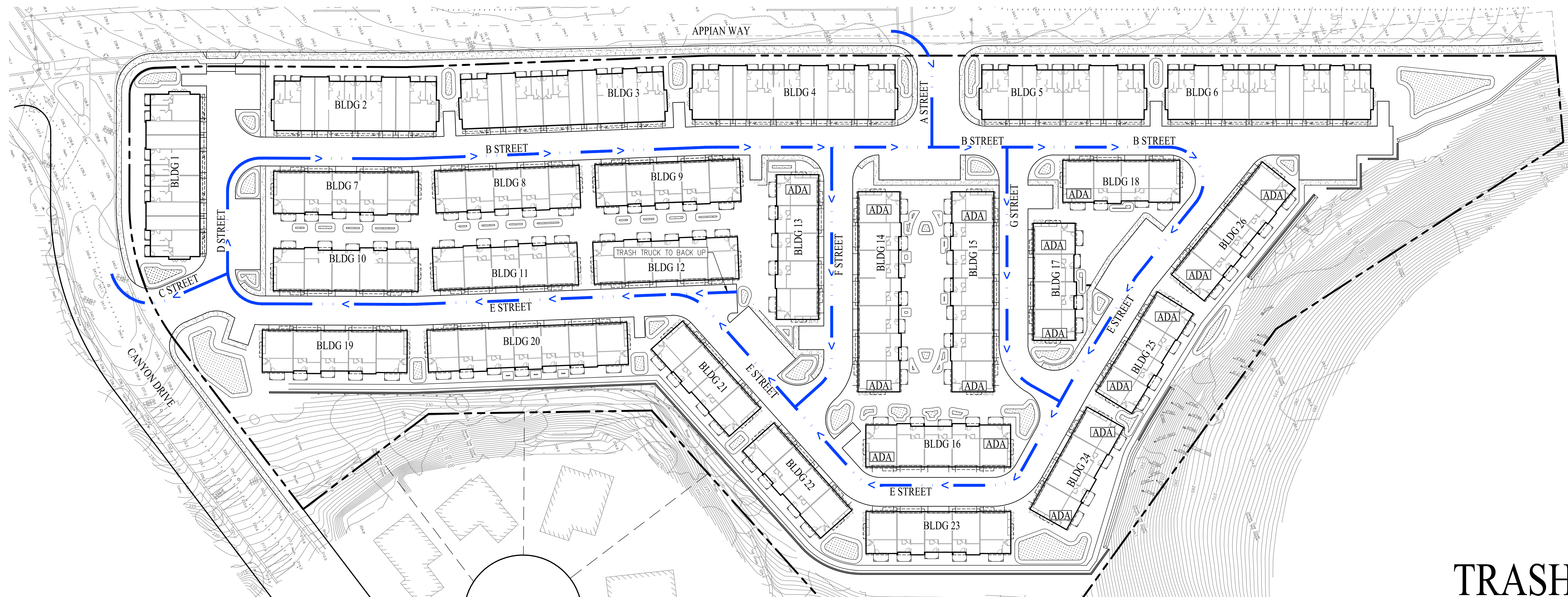
SHEET NO.  
**6.1**  
OF 10 SHEETS

JOB NO.: 3310-000





TRASH TRUCK COLLECTION CIRCULATION  
(BUILDINGS 1-6, 14, 17, 19-26)

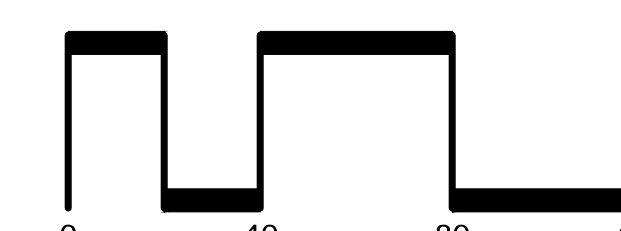


TRASH TRUCK COLLECTION CIRCULATION  
(BUILDINGS 7-13, 15, 16, 18, 19-26)

# TRASH CIRCULATION

## 2151 APPIAN WAY

CITY OF PINOLE CONTRA COSTA COUNTY CALIFORNIA  
SCALE: 1" = 40' DATE: JUNE 16, 2021

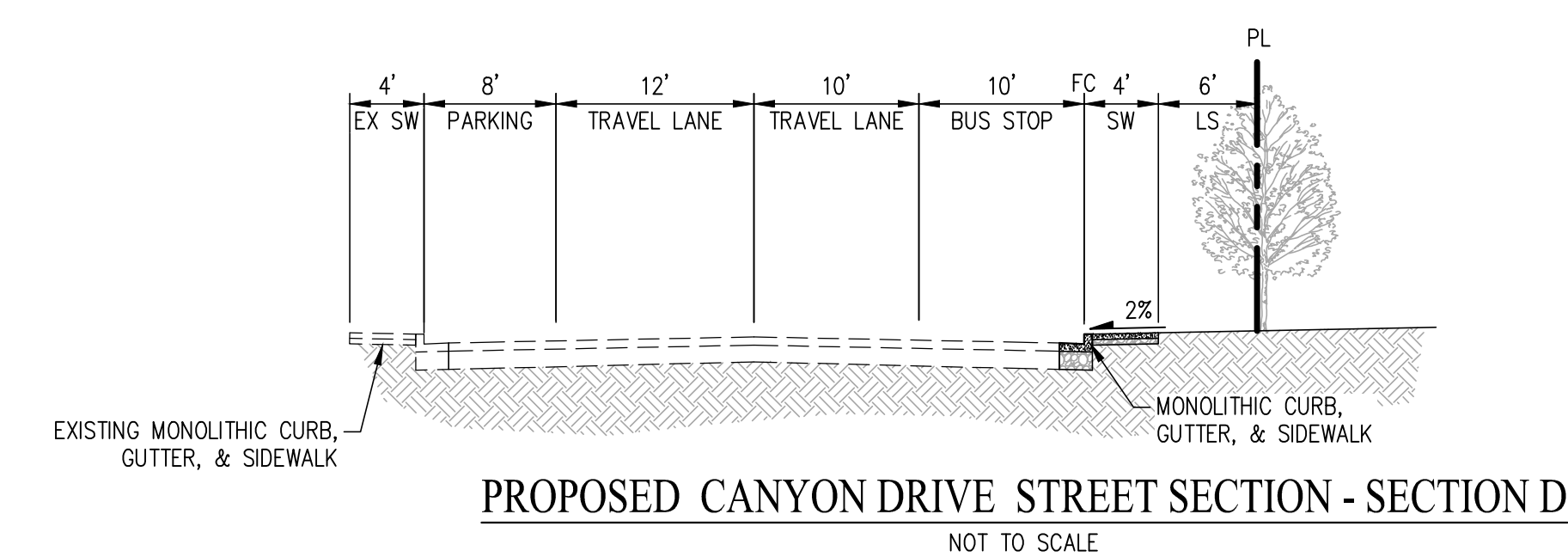
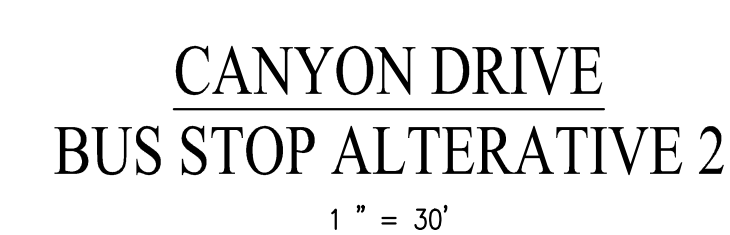
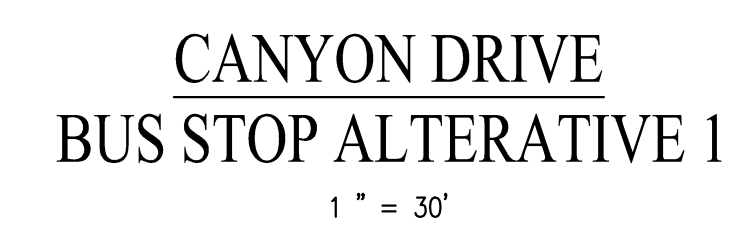


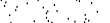
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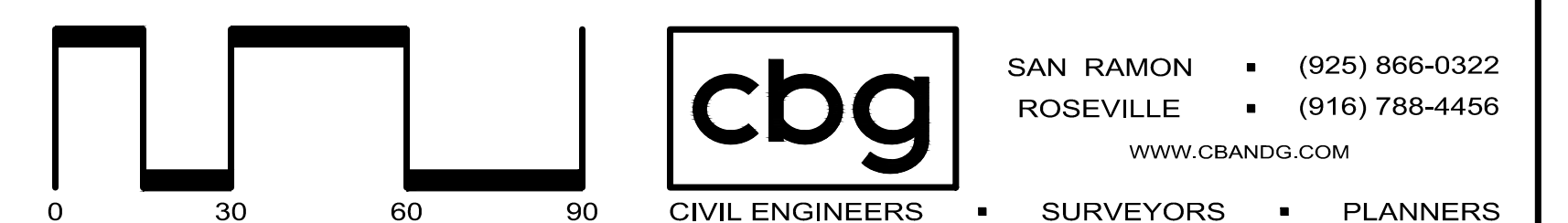


|                                                                                     |                            |
|-------------------------------------------------------------------------------------|----------------------------|
| <b>LEGEND:</b>                                                                      |                            |
|  | PROPERTY LINE              |
|  | EXISTING STRIPING          |
|  | PROPOSED STRIPING          |
|  | RED CURB                   |
|  | PROPOSED SIDEWALK          |
|  | PROPOSED SIGN              |
|  | "BIKE LANE" PAVEMENT ARROW |
|  | SHARED LANE MARKING        |
|  | BUS SHELTER                |
| BLDG                                                                                | BUILDING                   |
| EX                                                                                  | EXISTING                   |
| FC                                                                                  | FACE OF CURB               |
| LS                                                                                  | LANDSCAPE                  |
| PL                                                                                  | PROPERTY LINE              |
| PR                                                                                  | PROPOSED                   |
| SW                                                                                  | SIDEWALK                   |

**NOTE:**

1. THE EXISTING TRAFFIC SIGNAL AND POLES WILL NEED TO BE MODIFIED FOR THE PROJECTS "A" STREET DRIVEWAY CONNECTION TO APPIAN WAY, RELOCATION AND MODIFICATION OF THE EXISTING TRAFFIC SIGNAL POLES, BOXES, AND CABINETS IS SUBJECT TO TRAFFIC ENGINEERS REVIEW & DESIGN REQUIREMENTS.

2151 APPIAN WAY  
OF PINOLE CONTRA COSTA COUNTY CALIFORNIA  
SCALE: 1" = 30' DATE: March 17, 2022



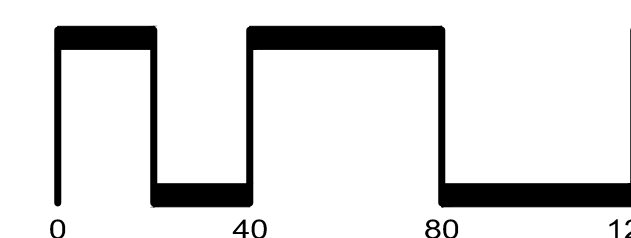
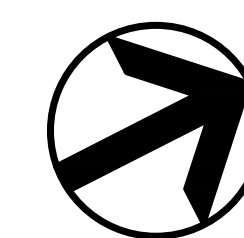




Grading Operations 8 weeks  
Retaining walls 6 weeks  
Wet utilities 2 months  
Dry Utilities 2 months  
Rock Curb and Gutter 3 weeks  
Test, Sidewalk Pave 6 weeks

# SITE PLAN APPLAN WAY

CITY OF PINOLE    CONTRA COSTA COUNTY    CALIFORNIA  
SCALE: 1"=40'    DATE: FEBRUARY 8, 2021



SAN RAMON    (925) 866-0322  
ROSEVILLE    (916) 788-4456  
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SHEET NO.  
**3**  
OF - SHEETS

JOB NO.: 3310-000



**PLANNING COMMISSION RESOLUTION 22-01  
WITH EXHIBIT A: CONDITIONS OF APPROVAL**

**RESOLUTION OF THE PLANNING COMMISSION OF THE CITY OF PINOLE APPROVING COMPREHENSIVE DESIGN REVIEW (DR21-06) AND A VESTING TENTATIVE SUBDIVISION MAP (VTSM 21-06) TO CONSTRUCT A 154-UNIT CONDOMINIUM COMPLEX AT 2151 APPIAN WAY (APN s 401-240-017 & 018)**

**WHEREAS**, DeNova Homes (“Applicant”) filed an application with the City of Pinole for Comprehensive Design Review and a Vesting Tentative Subdivision Map for the purpose of constructing 154 housing units (the “Project”); and

**WHEREAS**, the project site is located at 2151 Appian Way, on the east side of Appian Way, on properties identified as APNs 401-240-017 and 401-240-018; and

**WHEREAS**, the site has a General Plan Land Use Designation of Service Sub-Area (SSA) and consists of two parcels; and

**WHEREAS**, the northern parcel has a Specific Plan Land Use designation and Zoning designation of Residential Mixed Use (RMU) and the southern parcel has a Specific Plan Land Use designation and Zoning designation of Commercial Mixed Use (CMU); and

**WHEREAS**, a new multifamily residential development is subject to review and approval of Comprehensive Design Review; and

**WHEREAS**, the Applicant has proposed that 20% of the units in the Project be affordable, with 15% of the units for Moderate Households (with incomes of up to 120% of the Area Median Income) and 5% of the units for Low-Income Households (with incomes of up to 80% of the Area Median Income); and

**WHEREAS**, the Appian Village Project proposes a residential development located on Opportunity Site #2 as identified in the Appian Way Corridor of the Three Corridors Specific Plan; and

**WHEREAS**, the Housing Element identifies the northern parcel as being able to accommodate at least 72 units and the southern parcel at least 41 units, for a combined total of at least 113 units, and the proposed project will include more 41 units than planned by the Housing Element; and

**WHEREAS**, the Project Includes sufficient community benefits, as specific in the General Plan, to allow the Project to exceed the requirement that at least 51% of projects on sites zoned CMU be commercial, as allowed under the Three Corridors Specific Plan; and

**WHEREAS**, this project successfully implements numerous policies of the Sustainability, Community Character, Land Use and Economic Development, Housing, Circulation, Health and Safety Natural Resources and Open Space Elements of the General Plan; and

**WHEREAS**, City of Pinole General Plan and Three Corridors Specific Plan were approved and the Environmental Impact Report (SCH Number 2009022057) was certified on October 20, 2010, by Resolution Number 2010-88, and are hereby incorporated by reference; and

**WHEREAS**, in compliance with California Environmental Quality Act (CEQA), the City prepared a CEQA Analysis (included as Attachment B of the Staff Report and incorporated herein by reference); and

**WHEREAS**, the CEQA Analysis uses streamlining provisions in accordance with CEQA Guidelines 15168(c)(2) and 15183 for consistency with the General Plan and Three Corridors Specific Plan and the certified Environmental Impact Report (EIR), as well as the categorical exemption Class 32, set forth in CEQA Guidelines Section 15332; and

**WHEREAS**, the CEQA Analysis identified environmental conditions of approval, which ensure implementation of applicable mitigation measures and policies set forth in the General Plan, Three Corridors Specific Plan and the corresponding EIR, and have been reviewed and agreed to by the project applicant (Exhibit A hereto); and

**WHEREAS**, the Planning Commission has reviewed the CEQA analysis contained in Attachment B to the staff report for this Project; and

**WHEREAS**, the Planning Commission serves as the approval authority on Comprehensive Design Review and the Vesting Tentative Subdivision Map applications; and

**WHEREAS**, the Planning Commission has considered the Project in light of the items listed in Municipal Code sections 17.12.150(H) and Chapter 16.12; and

**WHEREAS**, a notice of public hearing was distributed to all property owners within 1,500 feet of the project site and a notice was published in the March 25 edition of the West County Times; and

**WHEREAS**, due to the size of the project, staff provided additional notification/community engagement by requiring the applicant to host a virtual community meeting and install large format notification sign boards on site in addition to increasing the written notification radius from 300 ft to 1,500 ft, providing an increased noticing period of 17 days from 10 days, creating individual development project webpage for the project and using social media (Facebook) to notify the public of upcoming developments; and

**WHEREAS**, the Planning Commission held a duly noticed public hearing on April 11, 2022 and considered all public comments received, the presentation by City staff, the staff report dated April 11, 2022, and all other pertinent documents regarding the proposed request.

**NOW THEREFORE, BE IT RESOLVED**, that the above recitals are true and correct and made part of this resolution.

**BE IT FURTHER RESOLVED** that the Project is consistent with the programmatic EIR previously certified by the City for the Three Corridors Specific Plan and the project is an infill

development project, and therefore the Project exempt from further environmental review under the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines Section 15332 (Class 32-Infill Development Projects) and pursuant to Government Code section 65457 and CEQA Guidelines Section 15182 (Specific Plan Consistency) as further described in the CEQA analysis contained in attachment B to the staff report dated September 27, 2021.

**BE IT FURTHER RESOLVED** that the Planning Commission of the City of Pinole hereby approves DR 21-06 and VSTM 21-06 subject to the Conditions of Approval, applicable to the entire Project, attached as Exhibit A to this Resolution, and hereby makes the following findings, for the reasons provided in the Staff Report dated April 11, 2022, to Planning Commission and incorporated by reference:

**Findings**

1. The proposed project is consistent with the objectives of the general plan and complies with applicable zoning regulations, planned development, master plan or specific plan provisions, improvement standards, and other applicable standards and regulations adopted by the city.
2. The proposed project will not create conflicts with vehicular, bicycle, or pedestrian transportation modes of circulation.
3. The site layout (orientation and placement of buildings and parking areas), as well as the landscaping, lighting, and other development features, are compatible with and complement the existing surrounding environment and ultimate character of the area under the general plan and the Three Corridors Specific Plan; and
4. Qualifying single-family residential, multi-family residential, and residential mixed-use projects shall comply with all relevant standards and guidelines in the city's currently adopted design guidelines for residential development.

**PASSED AND ADOPTED** by the Planning Commission of the City of Pinole on this 11th day of April 2022, by the following vote:

**AYES:** Benzuly, Kurrent, Martinez, Menis, Wong, Moriarty, and Chair Banuelos

**NOES:** None

**ABSTAIN:** None

**ABSENT:** None

  
\_\_\_\_\_  
Timothy Banuelos, Chair, 2021-2022

ATTEST:

  
\_\_\_\_\_  
David Hanham, Planning Manager





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|                                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <u>Timing/<br/>Implementation</u>        | <u>Monitoring<br/>Department /<br/>Division</u>              | <u>Verification</u><br>(date<br>and<br>Signature) |
|----------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------|---------------------------------------------------|
| <b><u>General Conditions</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                          |                                                              |                                                   |
| 1.                               | <b><u>CONVENANT</u></b> – The owner shall hold harmless the City, its Council Members, its Planning Commission, officers, agents, employees, and representatives from liability for any award, damages, costs, and fees incurred by the City and/or awarded to any plaintiff in an action challenging the validity of this permit or any environmental or other documentation related to approval of this permit. The owner further agrees to provide a defense for the city in any such action. | Ongoing                                  | Community Development Department/<br>Public Works Department |                                                   |
| 2.                               | <b><u>APPROVAL OF CONDITIONS ON CONSTRUCTION PLANS</u></b> – These Conditions of Approval and the project mitigation measures shall be included or referenced on the coversheet of the project improvement plan and building construction plans.                                                                                                                                                                                                                                                 | Prior to the issuance of Building Permit | Community Development Department                             |                                                   |
| 3.                               | <b><u>OCCUPANCY PERMITS</u></b> – Occupancy permits shall not be granted until all construction is completed and finalized in accordance with the approved plans and conditions of approval required by the City, or a bond has been posted to cover all costs of the unfinished work as agreed to by the Community Development Department.                                                                                                                                                      | Prior to Occupancy Permits               | Community Development Department                             |                                                   |
| 4.                               | <b><u>COMMUNITY BENEFITS</u></b> —The applicant shall adhere to the Community Benefits that were agreed to as defined in the Staff Report dated April 11, 2022 including the following:                                                                                                                                                                                                                                                                                                          | Prior to the last Occupancy Permit       | Community Development Department                             |                                                   |

As Approved by Planning Commission  
April 11, 2022,

1 of 55

Appian Village  
Design Review (DR) 21-06 and Vesting Tentative Map (VTSM) 21-06



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <u>Timing/<br/>Implementation</u> | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|----|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|-------------------------------------------------|------------------------------------------------------|
|    | <ul style="list-style-type: none"> <li>a. Enhanced Affordability: 5% of the units will be reserved for low-income residents (80% of AMI) and 15% of the units will reserved for moderate income residents (120% of AMI).</li> <li>b. Green Building: The development will be all-electric with no natural gas use, solar panels provided for each unit, pre-wiring for electric vehicles in each garage, constructure will be 15% more efficient than required by CA Title 24 Standards, the project's irrigation will be designed and built to achieve 25% less water usage as compared to the average household in the region.</li> <li>c. Transit/Mobility Improvements: Installation of a 4-legged intersection at Mann Drive and Appian Way, split-phasing" of the existing traffic signal, eliminating or re-locating driveways to prevent turning movement conflicts, building new sidewalks within public right-of-way to current accessible standards, and providing a newly striped bike lane, and relocated bus stops and new bus shelters along Canyon Drive and Appian Way.</li> </ul> |                                   |                                                 |                                                      |
| 5. | <b>GENERAL</b> – All public improvements shall be made in accordance with the latest adopted Contra Costa County Standard Drawings and Specifications. All work shall conform to the applicable City ordinances. Good housekeeping practices shall be observed at all times during the course of construction. The                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | During Construction               | Public Works Department                         |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <u>Timing/<br/>Implementation</u>        | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|-------------------------------------------------|------------------------------------------------------|
|    | storing of goods and materials on the sidewalk and/or street will not be allowed unless a special permit is issued. The owner's representative in charge shall be at the job site during all working hours.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                          |                                                 |                                                      |
| 6. | <b><u>PERMITS REQUIRED BY OTHER AGENCIES</u></b> – The applicant shall obtain all permits that may be required by one or more federal, State, or local agency, service provider, or easement holder including but not limited to the following: State Department of Fish and Wildlife, Caltrans. Army Corps of Engineers, Bay Area Air Quality Management District, Kinder Morgan, EBMUD, and PG&E, County Flood Control and Water Conservation District, County Environmental Health, and the West Contra Costa Unified School District. If project is within jurisdiction of any of these agencies, verification of permit or waiver of permit must be given to the Community Development Department prior to issuance of any City permits. If the City is required to be party to the permit and an application and fee is required, the applicant shall reimburse the City for its cost. A Notice of Intent must be issued by the Regional Water Quality Control Board before a permit can be issued and a Notice of Termination must be issued at the end of the project by the Regional Water Quality Control Board before a Certificate of Occupancy is issued. | Prior to Issuance of Permits             | Community Development Department                |                                                      |
| 7. | <b><u>EXERCISE OF ENTITLEMENTS</u></b> – The applicant has two (2) years to exercise the entitlement in accordance with Section 17.10.100.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Prior to the issuance of Building Permit | Community Development Department                |                                                      |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <u>Timing/<br/>Implementation</u>         | <u>Monitoring<br/>Department /<br/>Division</u>              | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|---------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|
| <b><u>Public Works Conditions</u></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                           |                                                              |                                                      |
| 8.                                    | <b><u>PERMITS, BONDS, AND INSURANCE</u></b> – The applicant shall obtain an encroachment permit, posting the required bonds and insurance, for all work to be done in the City’s right-of-way. This encroachment permit shall be obtained prior to the issuance of a building permit and prior to any work being done in the City’s right-of-way.                                                                                                                                                                                                                                                                                                                                                                                                                                             | Prior to Issuance of Encroachment Permits | Public Works Department                                      |                                                      |
| 9.                                    | <b><u>VESTING TENTATIVE SUBDIVISION MAP</u></b> – The applicant shall have a final map or multiple final maps, prepared by a person authorized to practice land surveying in California, delineating all parcels created or deleted and all changed in lot lines (as per Section 16.12.190 of the Pinole Municipal Code, or PMC). <ul style="list-style-type: none"> <li>a. All easements identified in the Vesting Tentative Parcel Map, including the private reciprocal access and the utility easement, shall be recorded concurrently with the Final Parcel Map.</li> <li>b. The final map shall identify all existing utilities and easements affecting Parcels 1-26 as well as Parcels A-J</li> <li>c. Mutual access to utilities between parcels shall be maintained where</li> </ul> | Prior to the first Occupancy Permit       | Community Development Department/<br>Public Works Department |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <u>Timing/<br/>Implementation</u>        | <u>Monitoring<br/>Department /<br/>Division</u>              | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|-----|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------|--------------------------------------------------------------|------------------------------------------------------|
|     | <p>there are interdependent utility connections, where one parcel requires access to a component of the utility on another parcel to maintain operations, and where it is required to preserve the general health, safety, and welfare of the occupants on site.</p> <p>d. The applicant shall deposit funds with the City to pay for the review and processing of the Final Map. The amount of the deposit shall be determined by the City Engineer</p> <p>e. Prior to recordation of the Final Map, the applicant shall set adequate monuments, as determined by the Public Works Director, or post security to insure installation of monuments, in accord with Government Code Sections 66495 and 66496.</p> |                                          |                                                              |                                                      |
| 10. | <b><u>SITE DEVELOPMENT</u></b> – The applicant shall submit a site grading and drainage plan with all supporting data, including hydraulic calculations. The plan shall be prepared by a registered Civil Engineer and be approved by the Public Works Department prior to the issuance of any City permits pursuant to PMC §15.36.                                                                                                                                                                                                                                                                                                                                                                              | Prior to Issuance of Permits             | Community Development Department/<br>Public Works Department |                                                      |
| 11. | <b><u>REFUSE AREA AND DESIGN</u></b> – The project shall provide for service by Republic Services. The area and access to trash, recycling, and green waste containers shall be approved in advance by Republic Services.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Prior to the issuance of Building Permit | Community Development Department                             |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <u>Timing/<br/>Implementation</u> | <u>Monitoring<br/>Department /<br/>Division</u>              | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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| 12. | <b><u>EROSION CONTROL PLAN</u></b> – The applicant shall submit an erosion control plan in accordance with the City’s Grading Ordinance (PMC §15.36.190) when grading is performed during winter season (October 1 through April 15). For all sites over one acre, in accordance with the City's Erosion Control Ordinance (PMC §08.20) the applicant shall submit:<br>a. Storm Water Pollution Prevention Plan (SWPPP)<br>b. Storm Water Control Plan (SCP) Certified by an Architect or Engineer.<br>c. Operation and Maintenance. | Prior to Issuance of Permits      | Community Development Department/<br>Public Works Department |                                                      |
| 13. | <b><u>TRAFFIC STUDY</u></b> – The applicant shall submit a complete traffic study of the area affected by the proposed project. This study shall be subject to review and approval by the Public Works Department prior to the issuance of any City permits. All mitigating improvements outlined in the study shall be installed by the applicant at their expense.                                                                                                                                                                 | Prior to Issuance of Permits      | Community Development Department/<br>Public Works Department |                                                      |
| 14. | <b><u>STORM DRAINAGE STUDY</u></b> – The applicant shall submit a completed storm drainage study of the proposed project showing amount of run-off, and existing and proposed drainage structure capacities. This study shall be subject to review and approval by the City Engineer.                                                                                                                                                                                                                                                | Prior to Issuance of Permits      | Community Development Department/<br>Public Works Department |                                                      |
| 15. | <b><u>PARKING LOTS</u></b> – The applicant shall submit plans for all required off-street parking lots showing proper grading, drainage, and conformance to City parking                                                                                                                                                                                                                                                                                                                                                             | Prior to Issuance of Permits      | Community Development                                        |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | standards. The plans shall be prepared by a registered Civil Engineer and be approved by the Public Works Director.                                                                                                                                                                                                                                                                                                                                                                                                         |                                             | Department/<br>Public Works<br>Department                             |                                                      |
| 16. | <b><u>STREET IMPROVEMENTS</u></b> – The applicant shall have street improvement plans prepared by a licensed Civil Engineer and obtain Public Works Department approval prior to the issuance of any City permits.                                                                                                                                                                                                                                                                                                          | Prior to Issuance<br>of Permits             | Public Works<br>Department                                            |                                                      |
| 17. | <b><u>STOP SIGN</u></b> – A stop sign shall be installed on Canyon Drive for traffic headed towards Appian Way if reviewed and approved by the City Engineer.                                                                                                                                                                                                                                                                                                                                                               | Prior to Issuance<br>of Permits             | Public Works<br>Department                                            |                                                      |
| 18. | <b><u>MATERIAL HAULING</u></b> – The applicant shall submit a proposed material hauling route and schedule. Said submittal shall be approved by the City Engineer prior to issuance of a building or site development permit. All material hauling activities including but not limited to, adherence to approved route, hours of operation, dust control and street maintenance shall be the responsibility of the applicant (as per Section 15.36.080 of the PMC). Violation of such may be cause for suspension of work. | Prior to Issuance<br>of Permits             | Community<br>Development<br>Department/<br>Public Works<br>Department |                                                      |
| 19. | <b><u>TREATMENT PLANT CAPACITY CONTRIBUTION</u></b> – The applicant shall pay sewer connection fees pursuant to PMC § 13.05.420.                                                                                                                                                                                                                                                                                                                                                                                            | Prior to Issuance<br>of Building<br>Permits | Public Works<br>Department                                            |                                                      |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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| 20. | <b><u>SEWER USE FEES</u></b> – The applicant shall pay sewer use fees pursuant to PMC §13.05.430.                                                                                                                                                                                                     | Prior to Issuance of Building Permits | Public Works Department                                      |                                                      |
| 21. | <b><u>CHARGES FOR PUBLIC WORKS</u></b> – The applicant shall deposit funds with the City to pay for all engineering, inspection and survey services that may be required during construction of the project in accord with PMC §13.05.430                                                             | Prior to Issuance of Building Permits | Public Works Department                                      |                                                      |
| 22. | <b><u>INSPECTIONS</u></b> – The applicant shall notify the Public Works Department at least forty-eight (48) hours prior to starting any work pertaining to on-site drainage facilities, grading, or paving; all work in the City’s right-of-way as per Section 15.36.230 of the Municipal Code.      | Prior to Issuance of Building Permits | Community Development Department/<br>Public Works Department |                                                      |
| 23. | <b><u>UNDERGROUND UTILITIES</u></b> – The applicant must agree to install all utility service, including telephone, electric power, and other communications lines underground as per Chapter 13.16 of the Municipal Code.                                                                            | Prior to Issuance of Building Permits | Public Works Department                                      |                                                      |
| 24. | <b><u>DRAINAGE</u></b> – All drainage shall be directed to the public street with a minimum grade of two (2) percent over landscaped areas and one-half (½) percent over paved areas. Where necessary, sidewalk drains shall be provided to direct the water under the sidewalk and through the curb. | Prior to Issuance of Building Permits | Public Works Department                                      |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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| 25. | <b><u>DRAINAGE PLANS</u></b> - The applicant shall prepare a construction drainage plan and final drainage plan for Public Works Department review and approval. The construction drainage plan will show how drainage will be handled during construction. The final drainage plan will show how drainage will be handled after construction is complete. Site design shall avoid drainage of water from one property onto another property and shall be subject to approval by the City Engineer. | Prior to Issuance of Building Permit | Public Works Department                                      |                                                      |
| 26. | <b><u>SIDEWALK, CURB AND GUTTER REPAIR</u></b> - The applicant shall repair and replace to existing City standards, any sidewalk, curb and gutter that is damaged now or during construction of this project. A field visit shall be scheduled with Community Development Department and Public Works Department staff prior to the issuance of any construction permits to document pre-construction conditions in the field.                                                                      | Prior to Occupancy                   | Community Development Department/<br>Public Works Department |                                                      |
| 27. | <b><u>WHEELCHAIR RAMP(S)</u></b> – The applicant shall construct all wheelchair ramp(s) in accordance with applicable California Building Code and ADA requirements.                                                                                                                                                                                                                                                                                                                                | During Construction                  | Community Development Department/<br>Public Works Department |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <u>Timing/<br/>Implementation</u>                                             | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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| 28. | <b><u>GRADING AND DEMOLITION PLANS</u></b> – The applicant shall obtain City approval for the Project grading and demolition plans prior to issuance of building permits.                                                                                                                                                                                                                                                                                          | Prior to Issuance of Building Permit                                          | Public Works Department                         |                                                      |
| 29. | <b><u>DRIVEWAY APPROACH(ES)</u></b> – The applicant shall install new driveway approaches on Appian Way and Canyon Drive as determined by the City Engineer. New and existing City Standard commercial driveway approaches shall be equipped with wheelchair ramps. Driveway approaches that are to be abandoned shall be removed and replaced with curb, gutter, and sidewalk.                                                                                    | Prior to Permit Issuance (for review); During Construction (for improvements) | Public Works Department                         |                                                      |
| 30. | <b><u>STREETLIGHTS</u></b> – The applicant shall install new streetlight(s) as determined by the City Engineer and arrange payment with PG&E for hook-up charge.                                                                                                                                                                                                                                                                                                   | During Construction                                                           | Public Works Department                         |                                                      |
| 31. | <b><u>SEWER CONNECTION</u></b> – The project is within the service area of the Pinole/Hercules Water Pollution Control Plant. The proposed project shall have a unique connection to the public sewer collection system. The connection to the sewer system will require a permit from the City of Pinole, the payment of sewer users' fees (see Condition 19), and payment of a sewer connection fee (see Condition 18) prior to the issuance of building permit. | Prior to the Issuance of Building Permits                                     | Public Works Department                         |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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| 32. | <b><u>CERTIFIED GRADED PAD</u></b> – A California-Licensed Engineer shall certify that the graded construction pad for the proposed 26 residential buildings has been adequately compacted and designed to support the proposed buildings                                                                                                           | Ongoing through Construction          | Public Works Department                         |                                                      |
| 33. | <b><u>CONSTRUCTION SITE INFORMATION</u></b> – A construction sign shall be installed on at the construction site that contains contact person's name, mobile phone number, and email address shall be posted on the project site during the duration of construction. The property address shall be clearly marked during the construction process. | Ongoing through Construction          | Public Works Department                         |                                                      |
| 34. | <b><u>PUBLIC ACCESS EASEMENT</u></b> – The applicant shall dedicate and record a public access easement for Police and Fire Services along Streets A-D and G & H accordance with the Subdivision Map Act.                                                                                                                                           | Prior to Issuance of Building Permits | Public Works Department                         |                                                      |
| 35. | <b><u>DEBRIS REMOVAL</u></b> – All building debris shall be disposed of outside the City of Pinole to a legal dump site.                                                                                                                                                                                                                            | During Construction                   | Community Development Department                |                                                      |
| 36. | <b><u>CONSTRUCTION ACTIVITIES</u></b> – The following provisions shall be followed during site excavation, public works, and building construction activities for the project:<br><br>a. Work is allowed from 7:00am to 5:00pm on weekdays that are also not                                                                                        | During Construction                   | Community Development Department                |                                                      |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|  | <p>federal holidays. Work is allowed on holidays recognized by the City of Pinole, but not acknowledged federally which include Cesar Chavez's Birthday and the Day After Thanksgiving, but no inspections will be performed.</p> <p>b. Earth haul and materials delivery to and from the site will be prohibited between the hours of 7:00 - 9:00 A.M. and 3:00 - 6:00 P.M.</p> <p>c. All construction vehicles should be properly maintained and equipped with exhaust mufflers and meet State and Federal standards.</p> <p>d. Newly disturbed soil surfaces shall be watered down regularly by a water truck maintained on site during all day light hours and construction grading activity shall be discontinued in wind conditions greater than 10 miles per hour.</p> <p>e. Construction activities shall be scheduled so that paving and foundation placement begin immediately upon completion of grading operation.</p> <p>f. All excavated materials shall be covered with a tarp during transit to and from the site.</p> |                                   |                                                 |                                                      |

As Approved by Planning Commission  
April 11, 2022,

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Appian Village  
Design Review (DR) 21-06 and Vesting Tentative Map (VTSM) 21-06



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <u>Timing/<br/>Implementation</u> | <u>Monitoring<br/>Department /<br/>Division</u>              | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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|     | g. When Pinole Middle and/or West County Mandarin School (at 1575 Mann Drive) is in session, all construction-related traffic on Appian Way shall be prohibited during designated pick-up and drop-off hours.                                                                                                                                                                                                                                       |                                   |                                                              |                                                      |
| 37. | <b><u>CONSTRUCTION WASTE MANAGEMENT PLAN</u></b> – The Applicant shall submit to the Community Development Department a pre-construction waste management plan prior to the issuance of any construction permit to satisfy the CALGreen Building Code requirements.                                                                                                                                                                                 | Prior to Issuance of Permits      | Community Development Department                             |                                                      |
| 38. | <b><u>CONSTRUCTION WASTE MANAGEMENT REPORT – DEBRIS REMOVAL</u></b> – The applicant shall complete post-construction waste management report for review and approval by the Community Development Department prior to final inspection to satisfy CALGreen Building Code Requirements. All building debris shall be properly disposed of outside the City of Pinole.                                                                                | Prior to Issuance of Permits      | Community Development Department                             |                                                      |
| 39. | <b><u>INCORPORATION TO LIGHTING AND LANDSCAPING DISTRICT</u></b> – As a result of this project, the LLD #1 will be modified to include a new zone to provide additional, reasonable, and necessary maintenance. Prior to the recordation of any parcel map, or the issuance of any construction permit, the applicant shall agree to annex the development and all associated parcels therein into amended LLD #1 as directed by the City Engineer. | Prior to Map Recordation          | Community Development Department/<br>Public Works Department |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <u>Timing/<br/>Implementation</u> | <u>Monitoring<br/>Department /<br/>Division</u>                   | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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| 40. | <b><u>SOILS REPORT</u></b> - A soils report containing all design recommendations of footings, retaining walls and any other information pertinent to the soil condition shall be required. The soils report shall be prepared by a licensed soils engineer or geologist.                                                                                                                                                                                                                                                                                               | Prior to Issuance of Permits      | Community Development Department/<br>Public Works Department      |                                                      |
| 41. | <b><u>PRE-CONSTRUCTION MEETING</u></b> – The applicant’s construction contractor(s) shall attend a pre-construction meeting as needed with City Staff to coordinate satisfaction of conditions of approval during construction.                                                                                                                                                                                                                                                                                                                                         | Prior to Issuance of Permits      | Community Development s<br>Department/<br>Public Works Department |                                                      |
| 42. | <b><u>STANDARD DRAWINGS FOR PUBLIC IMPROVEMENT</u></b> – All public improvements shall be made in accordance with the latest adopted Contra Costa County Standard Drawings and Specifications. All work shall conform to the applicable City Ordinances. Best Construction Management Practices shall be observed at all times during the course or construction.                                                                                                                                                                                                       | Prior to Issuance of Permits      | Public Works Department                                           |                                                      |
| 43. | <b><u>CONSTRUCTION MANAGEMENT</u></b> – The storing of goods and materials on the sidewalk and/or street will not be allowed unless a special permit is issued. The project site shall be kept free of litter and all construction equipment and materials will be secured at the end of each construction day. The applicant’s representative in charge shall be at the job site during all working hours. The public streets adjacent to construction activity shall be maintained in a clean and orderly condition to the satisfaction of the Public Works Director. | Prior to Issuance of Permits      | Public Works Department                                           |                                                      |



**Exhibit A**  
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| 44.                                            | <b><u>PUBLIC WORKS INSPECTIONS</u></b> —The applicant shall notify the Public Works Department at least forty-eight (48) hours prior to the starting any work pertaining to on-site drainage facilities, grading, or paving, as well as any work in the City’s Right-of-Way as per Section 15.36.230 of the PMC. The applicant shall arrange all inspections with the Public Works Inspector. | During Construction                 | Public Works Department                         |                                                      |
| <b><u>Community Development Conditions</u></b> |                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                                 |                                                      |
| 45.                                            | <b><u>AFFORDABLE HOUSING AGREEMENT</u></b> -- The applicant shall execute the Affordable Housing Regulatory Agreement and Declaration of Restrictive Covenants and record the document in the Official Records of Contra Costa County                                                                                                                                                         | Prior to the first Occupancy Permit | Community Development Department                |                                                      |
| 46.                                            | <b><u>UTILITIES</u></b> – All electrical, telephone, water, C.A.T.V. and similar utility services which provide service to the subject building shall be installed underground. All transformers, meter boxes, etc., shall be screened from view wherever possible.                                                                                                                           | Prior to Occupancy Permits          | Community Development Department                |                                                      |
| 47.                                            | <b><u>EXTERIOR MATERIAL AND COLORS</u></b> — The applicant shall modify the color palette to use brighter colors as approved by the Planning Manager. Once installed, all improvements are to be maintained in accordance with the                                                                                                                                                            | Ongoing                             | Community Development Department                |                                                      |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | approved plans. Any changes which affect the exterior character shall be resubmitted to the Community Development Department for review and approval. Minor changes may be approved by the Planning Manager. Any changes determined by the Community Development Department to be significant may be referred to the Planning Commission after conferring with the Chair of the Planning Commission.                                                                                                                                                                                                                                                                   |                                       |                                                 |                                                   |
| 48. | <b><u>PARKING</u></b> – The applicant shall demonstrate that the parking requirements under Chapter 17.48 of the PMC for the proposed development have been fulfilled. Each parking space designated for compact cars shall be identified with a pavement marking reading “Compact Only”, or its equivalent. All parking spaces intended to satisfy on-site parking requirements shall be located within the project site boundaries. Additional parking may be used to satisfy on-site parking requirements if project site boundaries change as a result of a recorded lot line adjustment or a shared parking agreement with an abutting property owner is recorded | Prior to Issuance of Building Permit  | Community Development Department                |                                                   |
| 49. | <b><u>PARKING LOT LIGHTING</u></b> – Lights shall be provided in the parking area. All lighting used to illuminate such parking facilities shall be approved by the Planning Commission. Any lighting used shall be so arranged as to reflect the light away from adjoining residential areas or public streets. Lighting shall be installed with the intent to provide only as much light as is necessary for public safety and shall satisfy the requirements of Chapter 17.46 of the PMC.                                                                                                                                                                           | Prior to Issuance of Occupancy Permit | Community Development Department                |                                                   |



**Exhibit A**  
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| 50. | <b><u>MECHANICAL EQUIPMENT</u></b> – All mechanical devices and their component parts, such as air conditioners, evaporative coolers, exhaust fans, or similar equipment located wholly or partially on the roof or wall shall be screened from view. All wall mounted heating units or air conditioners shall be flush-mounted or screened from view.                  | During Construction               | Community Development Department                |                                                      |
| 51. | <b><u>SIGNS</u></b> – All signs shall be in accordance with the existing Sign Ordinance (Chapter 17.52 of the PMC) and/or an approved sign program for the project.                                                                                                                                                                                                     | Prior to Occupancy Permit         | Community Development Department                |                                                      |
| 52. | <b><u>VENTS, GUTTERS, AND FLASHING, ETC.</u></b> – All vents, gutters, downspout, flashings, electrical conduits, etc., shall be painted to match the color of the adjacent surface.                                                                                                                                                                                    | Prior to Occupancy Permits        | Community Development Department                |                                                      |
| 53. | <b><u>TRASH ENCLOSURES</u></b> – All trash enclosures shall be constructed of sturdy, opaque materials, which are in harmony with the architecture of the nearest building and shall meet applicable Contra Costa County Health Department and City requirements                                                                                                        | Prior to Occupancy Permit         | Community Development Department                |                                                      |
| 54. | <b><u>NOISE STANDARDS</u></b> - The noise standards established in the General Plan shall be applicable to all developments. These noise standards apply to exterior and are:<br><br><div style="display: flex; justify-content: space-around; margin-top: 10px;"> <span><u>RESIDENTIAL</u></span> <span><u>COMMERCIAL</u></span> <span><u>INDUSTRIAL</u></span> </div> | Ongoing                           | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | 60 dBA (Day)                      65dBA (Day & Eve)                      75 dBA (All)<br>55 dBA (Eve)                      60 dBA (Night)<br>50 dBA (Night)<br><br>Day: 7 a.m. to 7 p.m.; Evening: 7 p.m. to 10 p.m.; Night: 10 p.m. to 7 a.m.                                                                       |                                           |                                                 |                                                      |
| 55. | <b><u>SCHOOL, GROWTH AND PARK IMPACT FEES</u></b> – Prior to issuance of a building permit, the applicant shall pay all applicable school, growth (as per Chapter 3.20 of the Municipal Code) and park (as per Chapter 16.28 of the Municipal Code) impact fee and as required by the project Development Agreement. | Prior to the Issuance of Building Permit  | Community Development Department                |                                                      |
| 56. | <b><u>SUBREGIONAL TRANSPORTATION MITIGATION PROGRAM (STMP) FEE</u></b> – Prior to issuance of a building permit for new construction the applicant shall pay the applicable STMP fee, pursuant to PMC §16.30.                                                                                                        | Prior to the Issuance of Building Permit  | Community Development Department                |                                                      |
| 57. | <b><u>DEVELOPMENT IMPACT FEE</u></b> – The applicant shall pay all applicable development impact fees prior to issuance of the building permit                                                                                                                                                                       | Prior to the issuance of Building Permit  | Community Development Department                |                                                      |
| 58. | <b><u>COVENANTS, CONDITIONS AND RESTRICTIONS (CC&amp;R's)</u></b> – Prior to the submission of the draft CC & Rs to the State Department of Real Estate, the applicant shall obtain the City Attorney's approval of the CC&R's governing the subdivisions                                                            | Prior to the Issuance of Occupancy Permit | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <u>Timing/<br/>Implementation</u>         | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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| 59. | <b><u>HOMEOWNER'S ASSOCIATION (HOA)</u></b> Prior to the submission of the draft HOA to the State Department of Real Estate, the applicant shall obtain the City Attorney's approval of the HOA governing the subdivision.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | Prior to the Issuance of Occupancy Permit |                                                 |                                                      |
| 60. | <b><u>GENERAL LANDSCAPING REQUIREMENTS</u></b> - The Applicant shall prepare a detailed final landscape plan. The final landscaping plan shall be prepared by a landscape architect, registered in California, and shall be submitted to the Community Development Department for review and approval prior to the issuance of a building permit. The landscape plan shall comply with Chapter 15.54 and Chapter 17.38 of the Municipal Code and shall include the following: <ul style="list-style-type: none"> <li>a. Sizes, species, locations of all plant materials.</li> <li>b. Location of all trees (6 inches in diameter or greater).</li> <li>c. Irrigation plan indicating all components of the irrigation system including sprinklers and other outlets, valves, backflow prevention devices, controllers, and piping.</li> <li>d. All trees to be a minimum of 15 gallon, double staked and all proposed shrubs on site shall be a minimum of 5 gallon</li> </ul> | Prior to the issuance of Building Permit  | Community Development Department                |                                                      |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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| 61. | <b><u>NATIVE TREES</u></b> – The landscaping plan shall be updated to maximize the use of native trees as possible.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Prior to the Issuance of Building Permit | Community Development Department                |                                                      |
| 62. | <b><u>WATER EFFICIENT LANDSCAPE</u></b> – Since the proposed landscaped area exceeds 2,500 square feet, the project is required to submit a water use calculation and other information pursuant to Chapter 15.54 of the PMC for review with the building permit plans.                                                                                                                                                                                                                                                                                                                             | Prior to the Issuance of Building Permit | Community Development Department                |                                                      |
| 63. | <b><u>FENCING PLAN</u></b> – The applicant shall prepare and submit a final fencing plan for the construction fencing and project fencing for review and approval. All fencing for construction purposes shall be durable and remain in good throughout the life of the construction of the project.                                                                                                                                                                                                                                                                                                | Prior to the Issuance of Building Permit | Community Development Department                |                                                      |
| 64. | <b><u>PARKING LOT LANDSCAPE REQUIREMENTS</u></b> - All parking areas in excess of 30 stalls shall provide a minimum landscaped area of five feet in width where the facility adjoins a property line. The perimeter-landscaped strip may include any landscaped yard or landscaped area otherwise required and shall be continuous, except for required access to the site of to the parking. Interior landscaping within a parking lot containing 12 or more stalls shall include a minimum of one 15-gallon tree for each four parking spaces as per Section 17.24.050 (c) of the Municipal Code. | Prior to the Issuance of Building Permit | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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| 65. | <b>LANDSCAPE MAINTENANCE</b> – Prior to issuance of a Certificate of Occupancy, the applicant shall enter into a landscape maintenance agreement with the City for a minimum of two years (maximum of five years). If, after two years, the landscaping is found to be in satisfactory condition, the amount of the bond shall be returned. If, however, the landscaping is not found to be satisfactory, the city will extend the time of the agreement in one-year increments with a maximum of five years. A security bond shall be posted which equals 20 percent of the costs of landscaping but shall not exceed \$10,000. For large projects, the amount of the bond shall be determined on a case-by-case basis and may exceed \$10,000. The applicant shall submit a cost estimate of all the required landscape improvements. All landscaping shall be maintained free of weeds, debris, and litter at all times. | Prior to the Issuance of Occupancy Permits | Community Development Department                |                                                      |
| 66. | <b>LANDSCAPING CERTIFICATE OF COMPLETION</b> – A Certificate of Completion shall be submitted by either the signer of the landscape design plan, the signer of the irrigation design plan, or the licensed landscape contractor certifying that the landscape project has been installed per the approved Landscape Documentation Package.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | Prior to Occupancy                         | Community Development Department                |                                                      |
| 67. | <b>STREET TREES</b> – Prior to issuance of a Certificate of Occupancy, the applicant shall install 15-gallon street trees along public streets pursuant to PMC §16.24.140 and in accordance with the City Standards and the City Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Prior to the Issuance of Occupancy         | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | Master Plan. Prior to the recordation of any parcel or final map associated with this application -- if any street trees are to be located outside the public right-of-way, the applicant shall dedicate to the City, a street tree planting and maintenance easement that permits the City to maintain the street trees (other than irrigating) or replace them as necessary.                                                                                                                                                                                                                 | Permits                                   |                                                 |                                                      |
| 68. | <b><u>TREE REMOVAL</u></b> – The applicant shall note the location of all mature trees (4 inches in diameter at breast height (measured 4.5 feet above natural grade) or greater) to be removed from the project site prior to issuance of a building permit                                                                                                                                                                                                                                                                                                                                   | Prior to the Issuance of Building Permit  | Community Development Department                |                                                      |
| 69. | <b><u>TREE REPORT</u></b> – The applicant shall submit a detailed arborist report prepared by a certified arborist. The report shall address all trees designated to remain on site or determined to be affected by the development. The report shall contain an evaluation of each tree’s condition and any recommendation necessary to ensure the health, vitality, and public safety regarding each tree, and also the effects of the proposed development on the trees. The arborist shall perform or supervise performance of all mitigation measures stated in the approved tree report. | Prior to the Issuance of Building Permits | Community Development Department                |                                                      |
| 70. | <b><u>TREE REPLACEMENT TABLE</u></b> – All trees that are removed from the site shall be replaced in accordance with the replacement table for existing trees. Any tree, which is removed, that was shown to be preserved on the final landscaping plan shall be replaced at twice the rate indicated on the replacement table.                                                                                                                                                                                                                                                                | Prior to Occupancy Permits                | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | <u>STANDARD REPLACEMENT TABLE FOR EXISTING TREES</u>                                                                                                                                                                                                                                                                                                                                                                                                                                 |             |             |           |          |                             |                                        |                                            |
|     | Size of Tree<br>to be<br>removed<br>(Trunk<br>Diameter)                                                                                                                                                                                                                                                                                                                                                                                                                              | 36 Inch Box | 24 Inch Box | 15 Gallon | 5 Gallon |                             |                                        |                                            |
|     | 6" to 18"                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1           | 2           | 10        | 15       |                             |                                        |                                            |
|     | 18" to 24"                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 2           | 4           | 15        | 25       |                             |                                        |                                            |
|     | 24" to 36"                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 3           | 6           | 20        | 45       |                             |                                        |                                            |
|     | 36" & Over                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 4           | 8           | 30        | 60       |                             |                                        |                                            |
|     | Numbers in replacement table refers to quantities to be used to replace each tree. Each tree container size number in the vertical column represents a 100% replacement value for an existing tree removed (size as noted). These numbers (columns) may be mixed as long as proportionate totals will equal 100%. For example: one 24" tree may be replaced with six 24" box trees or three 24" box trees plus ten 15-gallon trees or one 36" box tree plus four 24" box trees, etc. |             |             |           |          |                             |                                        |                                            |
| 71. | <b><u>CONFORMANCE WITH APPROVED PLANS</u></b> – All building permit drawings and subsequent construction shall substantially conform to the approved planning                                                                                                                                                                                                                                                                                                                        |             |             |           |          | Prior to the<br>Issuance of | Community<br>Development               |                                            |





**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|     | application drawings. Any modifications must be reviewed by the Planning Manager who shall determine whether the modification requires additional approval of the Planning Commission or City Council.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Building Permits                  | Department                                      |                                                   |
| 72. | <b><u>MODIFICATION OF APPROVED PLANS</u></b> – Failure to obtain prior approval to modify the approved plans may result in a fine equal to double the original planning application permit fee and/or withholding of the occupancy permit until such time as the modification(s) to the plans has been reviewed by the Planning Commission or City Council.                                                                                                                                                                                                                                                                                                                                                                                                                                           | Ongoing                           | Community Development Department                |                                                   |
| 73. | <b><u>VIOLATION/PENALTY</u></b> – Any person, firm or corporation, whether as principal, agent employee or otherwise, violating any of the provisions in Title 17 of the Municipal Code or any condition of an approval, permit or license granted pursuant to the provisions of this same title shall be deemed guilty of an infraction, punishable on the first offense by a fine not exceeding one hundred dollars, and on the second offense by a fine not exceeding two hundred dollars and on the third offense and subsequent violation by a fine not exceeding five hundred dollars and shall be deemed guilty of a separate offense for each and every day during any portion of which any violation of this title is committed, continued or permitted by such person, firm or corporation. | Ongoing                           | Community Development Department                |                                                   |



**Exhibit A**  
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| 74.                               | <b><u>STREET ADDRESS ASSIGNMENT</u></b> – An Address Assignment Plan for the project shall be submitted for review and approval and shall be reflected in the submitted building plans.                                                                                                 | Prior to the issuance of Building Permit | Community Development Department                |                                                      |
| 75.                               | <b><u>SITE MAINTENANCE</u></b> – The construction site shall be cleaned of garbage and debris on a daily basis and maintained in an orderly fashion. All construction equipment shall be secured at the end of each day of construction.                                                | Ongoing through end of construction      | Community Development Department                |                                                      |
| <b><i>Building Conditions</i></b> |                                                                                                                                                                                                                                                                                         |                                          |                                                 |                                                      |
| 76.                               | <b><u>BUILDING CODES</u></b> – At time of issuance of building permits, the building shall comply with Chapter 15 of the Municipal Code and State Title 24 and the U.S. Americans with Disabilities Act.                                                                                | Prior to the issuance of Building Permit | Building Division                               |                                                      |
| 77.                               | <b><u>INSPECTIONS</u></b> – The applicant shall arrange all inspections with the Building Division, Fire Department, and Public Works Department. All Building Division inspection requests shall be made at least 24 hours in advance.                                                 | Prior to issuance of Occupancy Permits   | Building Division                               |                                                      |
| 78.                               | <b><u>SOILS REPORT</u></b> – A soils report containing all design recommendations of footings, pier holes, retaining walls, and any other information pertinent to the soil condition shall be submitted. The Soils Report shall be prepared by a licensed soils engineer or geologist. | Prior to the issuance of Building Permit | Building Division                               |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

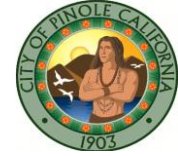
|     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <u>Timing/<br/>Implementation</u>        | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
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| 79. | <b><u>PLAN CHECK FEES</u></b> – A plan check fee shall be paid to the Building Division at time of submission of plans pursuant to PMC §15.02.060                                                                                                                                                                                                                                                                                                                                                                                            | Prior to the issuance of Building Permit | Building Division                               |                                                      |
| 80. | <b><u>GENERAL CONSTRUCTION REGULATIONS</u></b> – Work may be prohibited during inclement weather upon the order of the Building Official. The hours of work shall be limited to 7:00 A.M. to 5:00 P.M., Monday through Friday on non-federal holidays. Saturday work is allowed in commercial zones only from 9:00 A.M. to 6:00 P.M. unless in conflict with other more restrictive project conditions.<br><br>By written authorization of the City Manager or their designee, may modify on a case-by-case basis of the construction hours. | During Construction                      | Building Division                               |                                                      |
| 81. | <b><u>CONTRACTORS</u></b> – Contractors must identify all subcontractors prior to issuance of a building permit. Each subcontractor must obtain a city business license prior to issuance of a building permit or commencing work pursuant to PMC §5.04.020.                                                                                                                                                                                                                                                                                 | Prior to the issuance of Building Permit | Building Division                               |                                                      |
| 82. | <b><u>SMOKE DETECTORS</u></b> – Smoke detectors are required in all residential units pursuant to PMC §12.10(a) and applicable Building Code.                                                                                                                                                                                                                                                                                                                                                                                                | Prior to Issuance of Occupancy Permits   | Building Division                               |                                                      |



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| 83. | <p><b><u>ADDRESSING</u></b> – Prior to issuance of a “Certificate of Occupancy” or final building inspection approved numbers and addresses shall be installed on all buildings in compliance with Section 15.02.050 of the Municipal Code:</p> <ul style="list-style-type: none"><li>a. Specific mounting location shall be determined at the time of plan review.</li><li>b. Address shall be internally or externally lighted during the hours of darkness.</li><li>c. Each building within a multiple family, commercial and industrial complex shall have an address on it. If there is more than one building per address, each building shall have an address that is unique from the other buildings.</li><li>d. Each multiple family unit shall have an address attached to the door or near the door that clearly identifies it.</li><li>e. Addressing plans for multiple family, commercial and industrial complexes shall be submitted for review.</li></ul> | Prior to Issuance of Certificate of Occupancy | Building Division                               |                                                      |





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| 84. | <b>DEBRIS BOX</b> – The Applicant shall ensure that prior to commencing construction a contractor shall place on-site a minimum 10 cubic yard “debris box” for receiving and holding of all construction debris.”                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Prior to Construction             | Building Division                               |                                                      |
| 85. | <b>CONSTRUCTION NUISANCE PREVENTION</b> – The following provisions shall be followed during all construction activities for the project<br><br>a. Prior to any earth hauling operations, the applicant shall submit a Hauling Plan for review and approval by the City Engineer.<br><br>b. When Pinole Middle and/or West County Mandarin School (1575 Mann Drive) is in session, all construction related traffic on Appian Way shall be prohibited during designated pick-up and drop off hours.<br><br>c. All construction vehicles shall be properly maintained and equipped with exhaust and mufflers that meet state and federal standards.<br><br>d. Newly disturbed soil surfaces shall be watered down regularly by a water truck maintained on-site during all daylight hours discontinue when winds speed reach 15mph | Ongoing                           | Building Division                               |                                                      |



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| <b><i>Police Department Conditions</i></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                         |                                                 |                                                   |
| 86.                                        | <p><b><u>PUBLIC AREA LIGHTING</u></b> – The following conditions shall be met to the satisfaction of the Building Official prior to issuance of a Certificate of Occupancy.</p> <ul style="list-style-type: none"> <li>a. All exterior doorways, stairwells, pathways, walkways, hallways, and courtyards for commercial and industrial buildings shall be lighted to a minimum of 2-foot candles, minimum maintained, measured at 5 feet above ground.</li> <li>b. Parking areas for commercial and industrial buildings shall be lighted to a standard of 2-foot candles, minimum measured at ground level where beams overlap.</li> <li>c. Except as otherwise noted, all security light fixtures shall be mounted a minimum of 10 feet above ground.</li> <li>d. All required lighting shall be equipped with a photoelectric cell or equivalent technology to turn it on at sunset and off at daybreak.</li> <li>e. All areas where video camera surveillance is required shall meet the</li> </ul> | Prior to<br>Certificate of<br>Occupancy | Police<br>Department                            |                                                   |



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|     | <p>standards for the camera selected and approved by the Police Department.</p> <p>f. Separate photometric plans shall be submitted for review in conjunction with proposed phased development submittal to ensure adequate lighting is provided for each of the proposed buildings and for the overall project site.</p>                                                                                                                                                                                                                                                                                                            |                                       |                                                 |                                                      |
| 87. | <p><b><u>DOORS AND ROOF HATCHES</u></b> – The following conditions shall be met to the satisfaction of the Building Official prior to issuance of a Certificate of Occupancy.</p> <p>a. All exterior doors (including storage and utility room doors) that exit to the outside, to a common hallway or separate units shall be of solid core wood or metal construction.</p> <p>b. All doors described above shall be equipped with the following locking mechanisms:</p> <p>Dead Bolt Locks:</p> <p>i. A minimum of ¾ inch diameter by 1-inch throw.</p> <p>ii. High security case hardened bezel around the locking mechanism.</p> | Prior to the Certificate of Occupancy | Police Department                               |                                                      |



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|  | <ul style="list-style-type: none"> <li>iii. Made of case-hardened steel.</li> <li>iv. High security striker plate (4-screw type, screws a minimum of 1½ inches long).</li> <li>c. All double doors shall have a dead bolt lock, as described in b above, in the primary door. The secondary door shall have lock mechanisms that secure the top of the door to the door head and the bottom of the door to the floor. Where the double doors are separated by a mullion both doors shall have dead bolts as described in b, above.</li> <li>d. All entry doors, except those with glass, shall be equipped with a door viewer that has the capabilities of viewing a minimum of 180 degrees.</li> <li>e. Fire blocks shall be placed at a minimum of two (2) studs' spaces on each side of an exterior door, where locks are required, at the same height as the locks. The design and materials used shall aide in preventing the doorjamb from spreading when a pry tool is used to separate the door from the doorjamb at the lock.</li> <li>g. All roof hatches (access to roof) shall be securely locked from the inside. Dead bolt or similar locking mechanism is recommended.</li> </ul> |                                   |                                                 |                                                      |





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| 88. | <b><u>WINDOWS AND SLIDING GLASS DOORS</u></b> – All windows that are accessible from the ground, balconies, walkways, trees, fences, and roof shall be equipped with an auxiliary locking mechanism in addition to the standard manufacturer’s lock.                                                                                                                                                                                                                                                                                                                              | Prior to the Certificate of Occupancy | Police Department                               |                                                      |
| 89. | <b><u>ALARM SYSTEM (MULTI-FAMILY AND COMMERCIAL)</u></b> – Each individual unit shall be equipped with a burglar alarm system, installed by state licensed contractor. The system shall include: <ul style="list-style-type: none"> <li>a. Full perimeter coverage to include all doors requiring locks, windows, skylights, and roof hatches.</li> <li>b. Interior backup protection such as motion detectors, contracts on key interior doors and glass breakage detection.</li> <li>c. Battery backup power system with charging system. System shall be hardwired.</li> </ul> | Prior to the Certificate of Occupancy | Police Department                               |                                                      |
| 90. | <b><u>FIBER OPTICS</u></b> – A fiber optics pathway shall be installed from the project site to the nearest existing fiber optics connection point to the satisfaction of the Building Official. Specifications for the pathway, fiber, interfacing equipment, and junction boxes are available at the Police Department. The equipment necessary to interface with the fiber optics shall be in place in the alarm control panels (fire, burglar, etc.) upon completion of construction.                                                                                         | Prior to the Certificate of Occupancy | Police Department                               |                                                      |



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| 91.                                                  | <b>LANDSCAPING</b> –All landscaping shall be of a variety and type that upon reaching maturity will not provide concealment for a human being and will not grow to cover windows, doors, light fixtures, or addresses. All trees shall be planted a sufficient distance from the buildings so that upon reaching maturity they will not provide roof access.                  | Prior to the Certificate of Occupancy    | Police Department                               |                                                      |
| 92.                                                  | <b>ACCESS</b> – Projects should be designed so as to be capable of driving around the entire complex (multiple family, commercial and industrial projects only) to the satisfaction of the Building Official prior to issuance of a building permit.                                                                                                                          | Prior to the issuance of Building Permit | Police Department                               |                                                      |
| 93.                                                  | <b>VIDEO SURVEILLANCE</b> – Video surveillance cameras may be required for multi-family and commercial complexes Placement of the video surveillance cameras will be established by the Police Department after review of the plans and intended use of the project. These cameras shall be capable of being monitored from the Police Department upon completion of project. | Prior to Occupancy Permits               | Police Department                               |                                                      |
| <b><i>Fire Department Conditions of Approval</i></b> |                                                                                                                                                                                                                                                                                                                                                                               |                                          |                                                 |                                                      |
| 94.                                                  | <b>FIRE CODE CONFORMANCE</b> – Compliance with the 2019 CFC (California Fire Code), 2019 CBC, (California Building Code) the 2014 NFPA 13 Standards, the NFPA 72 standards, and all local ordinances as they apply to the occupancy and use of the proposed structure and shall be enforced for the scope of work and                                                         | Prior to the Certificate of Occupancy    | Fire Department                                 |                                                      |



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|     | occupancies of the project redevelopment plan. Compliance with all other NFPA standards is required where applicable and to the satisfaction of the Fire Marshall and/or Fire Chief.                                                                                                                                                                                                                                                        |                                       |                                                 |                                                      |
| 95. | <b><u>FIRE EXTINGUISHING SYSTEM</u></b> - An automatic fire extinguishing/ sprinkler system is required to be installed                                                                                                                                                                                                                                                                                                                     | Prior to the Certificate of Occupancy | Fire Department                                 |                                                      |
| 96. | <b><u>CONSTRUCTION PLANS FOR FIRE PREVENTION</u></b> – Prior to issuance of a building permit, building construction plans and plans for fire extinguishing system shall be submitted for Fire Code plan check.                                                                                                                                                                                                                             | Prior to Issuance of Building Permit  | Fire Department                                 |                                                      |
| 97. | <b><u>WATER SUPPLY SYSTEM</u></b> – Prior to issuance of a building permit there shall be an approved and tested water supply system capable of supplying the required fire flow as determined by the Fire Chief or Fire Marshall. Water supply system for staged construction shall provide required fire flows.                                                                                                                           | Prior to Issuance of Building Permit  | Fire Department                                 |                                                      |
| 98. | <b><u>SMOKE REMOVAL</u></b> – In the assessment of the Fire Prevention Bureau, this new construction will pose potential difficulty to the Fire Department for smoke ventilation operations, as a result, the Fire Prevention Bureau requires the installation of one or more manual or manual/automatic smoke vent assemblies over areas most likely to require ventilation procedures as per Section 10.501 (b) of the Uniform Fire Code. | Prior to Issuance of Building Permit  | Fire Department                                 |                                                      |



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| 99. | <b><u>FIRE ACCESS</u></b> – Prior to issuance of a building permit, paved fire apparatus roads shall be installed for every building or stockpile of combustible materials located more than 150 feet from fire department vehicle access. Said access roads are to be posted “No Parking Fire Lane” and shall not be used for storage of materials. Fire apparatus turning radius shall be in compliance with the Contra Costa County Standard to accommodate the largest fire truck apparatus | Prior to Issuance of Building Permit       | Fire Department                                 |                                                      |
| 100 | <b><u>KEY VAULT</u></b> – In order to facilitate emergency access to the structure, a key vault shall be installed as approved by the Fire Department.                                                                                                                                                                                                                                                                                                                                          | Prior to Issuance of Occupancy Permit      | Fire Department                                 |                                                      |
| 101 | <b><u>FIRE PREVENTION FEES AND INSPECTION</u></b> – Prior to issuance of a Certificate of Occupancy or final building inspection, the applicant shall pay all applicable fees in accordance with the City’s Master Fee Schedule and obtain an inspection from the Fire Department. All meetings and inspections shall require a 48-hour advanced notice.                                                                                                                                        | Prior to the Issuance of Building Permit   | Fire Department                                 |                                                      |
| 102 | <b><u>FIRE TRAINING</u></b> – The applicant shall meet with the Fire Department for the purposes of utilizing existing structures for Fire Training exercises prior to issuance of a demolition permit.                                                                                                                                                                                                                                                                                         | Prior to the Issuance of Demolition Permit | Fire Department                                 |                                                      |





**Exhibit A**  
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| <b><i>Environmental Conditions</i></b> |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                      |                                                 |                                                      |
| 103                                    | <b>EVN-AES-1:</b> The applicant shall ensure, and the City shall verify that the final lighting plan incorporates applicable requirements set forth in Chapter 17.46 of the PMC, including that all outdoor lighting fixtures be designed, shielded, aimed, located, and maintained to shield adjacent properties and to not provide glare onto adjacent properties or roadways.                                                                                                                                                                                                     | Prior to Issuance of Building Permit | Community Development Department                |                                                      |
| 104                                    | <b>EVN-AQ-1:</b> During all construction activities including demolition and ground disturbance activities, on and offsite, the contractor shall implement the latest BAAQMD recommended Best Management Practices (BMPs) to control for fugitive dust and exhaust as follows: <ul style="list-style-type: none"> <li>a. All exposed surfaces (e.g., parking areas, staging areas, soil piles, graded areas, and unpaved access roads) shall be watered two times per day.</li> <li>b. All haul trucks transporting soil, sand, or other loose material shall be covered.</li> </ul> | Prior to Issuance of Building Permit | Community Development Department                |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

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|  | <p>c. All visible mud and dirt track-out onto adjacent public roads shall be removed using wet power vacuum street sweepers at least once per day. The use of dry power sweeping is prohibited.</p> <p>d. All vehicle speeds on unpaved roads shall be limited to 15 mph.</p> <p>e. All roadways, driveways, and sidewalks to be paved shall be completed as soon as practicable. Building pads shall be laid as soon as practicable after grading unless seeding or soil binders are used.</p> <p>f. Idling times shall be minimized either by shutting equipment off when not in use or reducing the maximum idling time to 5 minutes (as required by the California airborne toxics control measure Title 13, Section 2485 of California Code of Regulations [CCR]). Clear signage shall be provided for construction workers at all access points.</p> <p>g. All construction equipment shall be maintained and properly tuned in accordance with manufacturer's specifications. All equipment shall be checked by a certified</p> |                                   |                                                 |                                                      |



**Exhibit A**  
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|     | <p>mechanic and determined to be running in proper working condition prior to operation.</p> <p>h. A publicly visible sign with the telephone number and person to contact at the Lead Agency regarding dust complaints shall be posted on the project site prior to the initiation of construction activities. This person shall respond and take corrective action within 48 hours. The Air District's phone number shall also be visible to ensure compliance with applicable regulations.</p> |                                   |                                                 |                                                      |
| 105 | <p><b>EVN-AQ-2:</b> An ongoing maintenance plan for the buildings' HVAC air filtration system shall be required and may include the following:</p> <p>a. Ensure that the use agreement and other property documents:</p> <p>i. require cleaning, maintenance, and monitoring of the affected buildings for air flow leaks,</p> <p>ii. include assurance that new owners or tenants are provided information on the ventilation system, and</p>                                                    | Ongoing                           | Community Development Department                |                                                      |



**Exhibit A**  
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|     | iii. include provisions that fees associated with owning or leasing a unit(s) in the building include funds for cleaning, maintenance, monitoring, and replacements of the filters, as needed.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                          |                                                 |                                                      |
| 106 | <b>EVN-BIO-1:</b> To avoid and minimize potential impacts to nesting birds including passerines and raptors, the following measures shall be implemented: <ul style="list-style-type: none"> <li>a. Grading or removal of potentially occupied habitat should be conducted outside the nesting season, which occurs between approximately February 1 to August 31.</li> <li>b. If grading between August 31 and February 1 is infeasible and groundbreaking must occur within the nesting season, a pre-construction nesting bird survey (migratory species, passerines, and raptors) of the potentially occupied habitat (trees, shrubs, grassland) shall be performed by a qualified biologist within 7 days of groundbreaking. If no nesting birds are observed no further action is required and grading shall occur within one week of the survey to prevent “take” of individual birds that could begin nesting</li> </ul> | Prior to the issuance of Building Permit | Community Development Department                |                                                      |





**Exhibit A**  
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|  | <p>after the survey.</p> <p>c. If active bird nests (either passerine and/or raptor) are observed during the pre-construction survey, a disturbance-free buffer zone shall be established around the occupied habitat until the young have fledged, as determined by a qualified biologist.</p> <p>d. The radius of the required buffer zone can vary depending on the species, (i.e., 75-100 feet for passerines and 200-500 feet for raptors), with the dimensions of any required buffer zones to be determined by a qualified biologist in consultation with CDFW.</p> <p>e. To delineate the buffer zone around the occupied habitat, construction fencing shall be placed at the specified radius from the nest within which no machinery or workers shall intrude.</p> <p>f. Biological monitoring of active nests shall be conducted by a qualified biologist to ensure that nests are not disturbed and that buffers are appropriate adjusted by a qualified biologist as needed to avoid disturbance.</p> |                                   |                                                 |                                                      |



**Exhibit A**  
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|     | g. No construction or earth-moving activity shall occur within any established nest protection buffer prior to September 1 unless it is determined by a qualified ornithologist/biologist that the young have fledged (that is, left the nest) and have attained sufficient flight skills to avoid project construction zones, or that the nesting cycle is otherwise completed.                                                                                                                                                                                                                                                                                                                                                                                                                    |                                           |                                                 |                                                      |
| 107 | <p><b>EVN-BIO-2:</b> To avoid impacts to pallid and big free-tailed bats, both “species of special concern” in the state, a qualified biologist shall conduct a bat survey no more than 15 days prior to ground disturbance or demolition of on-site buildings. Pre-construction surveys should include a daytime inspection of the inside of all building looking for active roosting bats or bat signs, followed up by an evening fly-out survey. If no evidence of bats and/or evidence of bats sign are detected during the pre-construction surveys, no additional surveys are required.</p> <p>If special-status bat species are found roosting on the Project site, the biologist shall determine if there are young present (i.e., the biologist should determine if there are maternal</p> | Prior to Issuance of the Building Permit. | Community Development Department                |                                                      |



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|     | <p>roosts). If young are found roosting in any tree that will be impacted by the Project, such impacts shall be avoided until the young are flying and feeding on their own. A non-disturbance buffer installed with orange construction fencing will be established around the maternity site. The size of the buffer zone will be determined by a qualified bat biologist at the time of the surveys. If adults are found roosting in a tree on the project site but no maternal sites are found, then the adult bats can be flushed, or a one-way eviction door can be placed over the tree cavity for a 48-hour period prior to the tree removal. If bats or evidence of bats are detected during the pre-construction surveys, the applicant shall notify the City of Pinole Community Development Department and the California Department of Fish and Wildlife (CDFW) regarding bat eviction protocol and plan developed for review and acceptance by the CDFW.</p> |                                                   |                                                 |                                                      |
| 108 | <p><b>EVN-BIO-3:</b> Prior to issuance of demolition or grading permit, including any ground disturbing activities, a focused rare plant survey shall be conducted by a qualified biologist to verify the presence/absence of special status plant species that have the potential to occur in the annual grassland habitat identified in</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | Prior to Issuance of Grading or Demolition Permit | Public Works Department                         |                                                      |



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|     | the Biological Technical Report (July 9, 2021), which include big tarplant ( <i>Blepharizonia plumosa</i> ), Mt. Diablo fairy-lantern ( <i>Calochortus pulchellus</i> ), and Diablo helianthella ( <i>Helianthella castanea</i> ). If impacts to annual grassland will be avoided, then no subsequent survey is required. In the event that rare plants are identified within the annual grassland habitat, then avoidance measures shall be developed by the qualified biologist and accepted by the City prior to the start of any site development work.                                                                                    |                                                |                                                 |                                                      |
| 109 | <b>EVN-BIO-4:</b> Prior to any tree removal or alteration, the applicant shall obtain approval from the City of Pinole to implement a plan for tree preservation and replacement in accordance with the City's Tree Removal Permit. Replacement of protected trees onsite shall either consist of planting or replacement trees onsite as part of the development over and above the landscaping that would otherwise be required at a value equal to the value of the protected trees that will be removed, or through the payment of an in-lieu fee to the City in an amount equal to the value of the protected trees that will be removed. | Prior to the Issuance of a Tree Removal Permit | Community Development Department                |                                                      |





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| 110 | <b>EVN-CUL-1:</b> To ensure the Project does not result in impacts to buried archaeological resources onsite, if present, the following shall be implemented: <ul style="list-style-type: none"> <li>a. Training. Prior to commencement of ground-disturbing activities, a professional archaeologist shall conduct a preconstruction training for construction personnel. The training shall familiarize individuals with the potential to encounter prehistoric artifacts or historic-era archaeological deposits, the types of archaeological material that could be encountered within the Project Area, and the requirement for a monitor to be present during initial ground-disturbing activities.</li> <li>b. Monitoring. During initial ground disturbing activities on native soils, a Secretary of the Interior-qualified archeologist shall be onsite to monitor activities. The monitor shall have the authority to temporarily halt work to inspect areas as needed for potential cultural materials or deposits. Daily monitoring logs shall be completed by the monitor.</li> <li>c. Post-review Discoveries. In the event that cultural</li> </ul> |  | Prior to Issuance of Grading Permit | Public Works Department                         |                                                      |



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|     | <p>resources are exposed during construction, all earth work occurring within 100 feet of the find shall be immediately stopped until a Secretary of Interior-qualified Archaeologist inspects the material(s), assess historical significance, consults with Tribes and other stakeholders as needed, and provides recommendations for the treatment of the discovery.</p> <p>Archaeological Monitoring Report. Within 60 days following completion of construction work, an archeological monitoring report shall be submitted to the City. The report shall include the results of the monitoring program (even if negative), a summary of any findings or evaluation/data recovery efforts, and supporting documentation (e.g., daily monitoring logs).</p> |                                   |                                                 |                                                      |
| 111 | <p><b>EVN-CUL-2:</b> In the event that human remains are encountered within the Project Area during Project-related, ground-disturbing activities, all work must stop, and the County Coroner immediately notified of the discovery. If the County coroner determined that remains are, or are believed to be Native American, then the Native American Heritage Commission must be contacted by the coroner so that a “Most Likely Descendant” (MLD) can be designated to provide further</p>                                                                                                                                                                                                                                                                  | During Construction               | Community Development Department                |                                                      |



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|     | recommendations regarding treatment of the remains. A Secretary of Interior-qualified Archaeologist should also evaluate the historical significance of the discovery, the potential for additional human remains to be present, and to provide further recommendations for treatment of the resource in accordance with the MLD recommendations. Federal regulations require that Native American human remains, funerary objects, and object of cultural patrimony are handed consistent with the requirement of the Native American Graves Protection and Repatriation Act.                                            |                                         |                                                 |                                                      |
| 112 | <b>EVN-GEO-1:</b> The applicant shall incorporate the recommendations of the Project Geotechnical Report prepared by Stevens, Ferrone & Bailey Engineering Company, Inc (August 28, 2020) into construction drawings. A comprehensive geotechnical engineering report shall be prepared for the Project that specifically addresses the proposed development, conforms to the most recent edition of the California Building Code, and provides geotechnical design and construction criteria for the Project. This report shall include detailed drainage, earthwork, foundation, and pavement recommendations. Detailed | Prior to the issuance of Grading Permit | Public Works Department                         |                                                      |



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|     | structural analyses of all retaining walls and slope stability shall be provided, including structural calculations for retaining walls and computer-aided slope stability analyses as required. Final grading plan, construction plans, and building plans shall demonstrate that recommendations set forth in the geotechnical reports and/or to the satisfaction of the City Engineer/Chief Building Official have been incorporated into the design of the Project. Nothing in this condition of approval shall preclude the City Engineer and/or Chief Building Official from requiring additional information to determine compliance with applicable standards. The geotechnical engineer shall inspect the construction work and shall certify to the City, prior to issuance of a certificate of occupancy that the improvements have been constructed in accordance with the geotechnical specifications. |                                         |                                                 |                                                      |
| 113 | <b>EVN-GEO-2:</b> Prior to issuance of a grading permit, an erosion control plan along with grading and drainage plans shall be submitted to the City Engineer for review. The Project shall comply with stormwater management requirements and guidelines established by Contra Costa County under the Contra Costa Clean Water Program Stormwater C.3 Guidebook and incorporate Contra Costa County best management practices for erosion and sediment                                                                                                                                                                                                                                                                                                                                                                                                                                                            | Prior to the issuance of Grading Permit | Public Works Department                         |                                                      |





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|     | control for construction. All earthwork, grading, trenching, backfilling, and compaction operations shall be conducted in accordance with the City's Erosion Control requirements, Chapter 15.36.190 of the Municipal Code. Plans shall detail erosion control measures such as site watering, sediment capture, equipment staging and laydown pad, and other erosion control measures to be implemented during all construction activity.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                   |                                                 |                                                      |
| 114 | <b>EVN-GEO-3:</b> Should any potentially unique paleontological resources (fossils) be encountered during development activities; work shall be suspended within 50 feet of the discovery and the City of Pinole Planning Division of the Community Development Department shall be immediately notified. At that time, the city will coordinate any necessary investigation of the discovery with a qualified paleontologist. The Project proponent shall be required to implement any mitigation necessary for the protection of paleontological resources. The City and the Project applicant shall consider the mitigation recommendations of the qualified paleontologist for any unanticipated discoveries. The City and the Project applicant shall consult and agree upon implementation of a treatment plan that the City and Project applicant deem feasible and appropriate. Such measures may include avoidance, | During Construction               | Community Development Department                |                                                      |



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|     | preservation in place, excavation, documentation, curation, data recovery, or other appropriate measures.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                        |                                                 |                                                      |
| 115 | <b>EVN-HYD-1:</b> Prior to issuance of a building permit, the applicant shall prepare a design-level Stormwater Management Plan that incorporates stormwater management requirements and best management practices, per PMC Chapter 8.20 and Contra Costa County Clean Water Program requirements, including the Contra Costa Clean Water Program Stormwater C.3 Guidebook and demonstrates that the storm drain system has adequate capacity to serve the project. The Stormwater Management Plan shall be reviewed and accepted by the City Engineer.                                          | Prior to issuance of a building permit | Public Works Department                         |                                                      |
| 116 | <b>EVN-HYD-2:</b> Prior to issuance of a grading permit, the applicant shall file a Notice of Intent with the RWQCB and demonstrate compliance with the Statewide General Permit for Construction Activities.<br><br>In accordance with the National Pollution Discharge Elimination System (NPDES) regulations, the applicant shall prepare and implement a project-specific Stormwater Pollution Prevention Plan, including an erosion control plan, for grading and construction activities. The SWPPP shall address erosion and sediment control during all phases of construction, storage, | Prior to issuance of a grading permit  | Public Works Department                         |                                                      |



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|     | and use of fuels, and use and clean-up of fuels and hazardous materials. The SWPPP shall designate locations where fueling, cleaning and maintenance of equipment can occur and shall ensure that protections are in place to preclude materials from entering into storm drains. The contractor shall maintain materials onsite during construction for containments and clean-up of any spills. The applicant shall provide approval documentation from the RWQCB to the City verifying compliance with NPDES.                                                                                                                                          |                                   |                                                              |                                                      |
| 117 | <b>EVN-NOI-2:</b> Construction activities including delivery and hauling shall comply with construction hours as provided under PMC Section 15.02.070 and in accordance with construction noise control measures including: <ul style="list-style-type: none"> <li>a. Limit construction hours to between 7:00 a.m. and 5:00 p.m., Monday through Friday, on days that are not federal holidays, unless an exception is granted in accordance with the Municipal Code.</li> <li>b. Delivery of materials and equipment to the site and truck traffic coming to and from the site is restricted to the same construction hours specified above.</li> </ul> | Ongoing                           | Public Works Department/<br>Community Development Department |                                                      |



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|     | <p>c. All noise-producing project equipment and vehicles using internal combustion engines shall be equipped with manufacturer-recommended mufflers and be maintained in good working condition</p> <p>d. All mobile or fixed noise-producing equipment used on the project site that are regulated for noise output by a federal, State, or local agency shall comply with such regulations while in the course of project activity.</p> <p>e. Electrically powered equipment shall be used instead of pneumatic or internal combustion powered equipment, where feasible.</p> <p>f. Material stockpiles and mobile equipment staging, parking, and maintenance areas shall be located as far as practicable from noise-sensitive receptors.</p> <p>g. Project area and site access road speed limits shall be established and enforced during the construction period.</p> <p>Nearby residences shall be notified of construction schedules so that arrangements can be made, if desired, to limit their exposure to short-term increases in ambient noise levels.</p> |                                   |                                                 |                                                      |
| 118 | <b>EVN-TRAN-1:</b> Prior to the issuance of Building Permit, the applicant shall                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Prior to the                      | Community                                       |                                                      |





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|     | provide the Project's fair share contribution as established by the City towards multi-modal improvements in the Project vicinity as identified in the Three Corridors Specific Plan.                                                                                                                                                                                                                                                                                             | issuance of Building Permit        | Development Department                            |                                                      |
| 119 | <b>ENV-TRAN-2:</b> Prior to the issuance of occupancy, the applicant shall submit for review and approval by the Community Development Department a Final Transportation Demand Management plan for the Project. The plan shall include action items such as digital transportation bulletin boards, provision of transit passes, shuttles, shared ride vehicles and membership, community bicycles and/or scooter and car sharing to encourage alternative transportation modes. | Prior to the issuance of occupancy | Community Development Department                  |                                                      |
| 120 | <b>ENV-TRAN-3:</b> Prior to final occupancy, the applicant shall restripe or install a median on Appian Way along the site frontage to eliminate the left-turn pocket approximately 350 feet south of Appian Way/Mann Drive. The proposed restriping plan shall be reviewed and accepted by the City Engineer and or modified at the City Engineer's discretion.                                                                                                                  | Prior to final occupancy           | Public Works Department                           |                                                      |
| 121 | <b>ENV-TRAN-4:</b> To maintain adequate sight lines at the Project driveways, pursuant to PMC Section 17.98.020, signage, trees, and other landscaping features within the clear vision triangle at driveways and intersections shall be maintained such that visibility is achieved between thirty (30) inches and seven                                                                                                                                                         | Ongoing                            | Public Works Department/<br>Community Development |                                                      |



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|     | (7) feet above the ground. The applicant shall be responsible for maintaining adequate sight lines from the Project driveways; on-street parking on Canyon Drive from Project driveway to approximately 150 feet east shall be prohibited, and vegetation shall be trimmed to about one foot in height on the east side of the driveway on Canyon Drive.                             |                                        | Department                                                   |                                                      |
| 122 | <b>ENV-TRAN-5:</b> To prevent potential pedestrian and vehicular conflicts, split phasing shall be incorporated in eastbound and westbound direction of Mann Drive/Project Access intersection. Signalization improvements shall meet City standards for phasing, crosswalk striping, and equipment. The City Engineer shall review and accept or modify signalization improvements. | Ongoing                                | Public Works Department/<br>Community Development Department |                                                      |
| 123 | <b>ENV-CULT-1:</b> To protect buried Tribal Cultural Resources that may be encountered during construction activities, if present, the Project shall implement environmental COA CUL-1 and COA CUL-2.                                                                                                                                                                                | During Construction                    | Community Development Department                             |                                                      |
| 124 | <b>ENV-UTIL-1:</b> Pursuant to Action GM 2.2.1 Service Standards, prior to issuance of a building permit, the applicant shall secure verification from EBMUD that adequate water supplies are available to serve the Project and prior to issuance of occupancy the applicant shall demonstrate that all EBMUD water efficiency requirements have been fulfilled.                    | Prior to issuance of a building permit | Public Works Department                                      |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <u>Timing/<br/>Implementation</u>      | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|-----|--------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------|-------------------------------------------------|------------------------------------------------------|
| 125 | <b>ENV-UTIL-2:</b> | Pursuant to MM 4.12.6.2, the Project shall secure a can and will serve letter demonstrating that there is sufficient sewer/water treatment and conveyance capacity prior to issuance of Certificate of Occupancy. The proposed Project shall have a unique connection to the public sewer collection system. The connection to the sewer system will require a permit from the City of Pinole, the payment of sewer user fees, and payment of a sewer connection fee prior to the issuance of building permits.                       | Prior to issuance of a building permit | Public Works Department                         |                                                      |
| 126 | <b>ENV-UTIL-3:</b> | Pursuant to General Plan Action CS.8.1.3 and in accordance with current CalGreen Building Code requirements, a Construction Waste Management Plan shall be prepared and implemented during all stages of construction. The Construction Waste Management Plan shall meet the minimum requirements of the CalGreen code for residential development including but not limited to regional material sourcing (A5.405.1), Bio-based materials (A5.105.2), Reused materials (A5.405.3), and materials with a recycled content (A5.405.4). | Ongoing                                | Public Works Department                         |                                                      |



**Exhibit A**  
**PLANNING COMMISSION RESOLUTION 22-01 CONDITIONS OF APPROVAL**

|     |                                                                                                                                                                                                                                                                                           | <u>Timing/<br/>Implementation</u>   | <u>Monitoring<br/>Department /<br/>Division</u> | <u>Verification<br/>(date<br/>and<br/>Signature)</u> |
|-----|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------------|------------------------------------------------------|
| 127 | <b>ENV-UTIL-4:</b> In accordance with CalGreen Section 4.410.2 onsite recycling shall be provided in readily accessible areas for the depositing, storage and collection of non-hazardous materials including at a minimum paper, cardboard, glass, plastics, organic waste, and metals.  | Ongoing                             | Public Works Department                         |                                                      |
| 128 | <b>ENV-UTIL-5:</b> The applicant shall coordinate with Republic Services to appropriately size trash enclosures and ensure that maximum waste stream diversion occurs by providing onsite pre-sorting for recyclables and green waste for compostable and organic materials as available. | Prior to the first Occupancy Permit | Public Works Department                         |                                                      |

\*Note: Conditions of Approval beginning with “ENV” are based on the CEQA document for the project.





## **CITY COUNCIL REPORT**

**9.D.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Fiona Epps, Assistant to the City Manager, 510-724-9830, fepps@pinole.gov  
**SUBJECT:** APPROVE AN AGREEMENT FOR A CITYWIDE COPIER-REPLACEMENT AND MAINTENANCE AGREEMENT

### **RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution that approves a five-year agreement with UBEO totaling \$86,700 for the equipment lease plus a charge-per-copy maintenance agreement for nine (9) multi-function copier devices and a batch scanner.

### **BACKGROUND**

The City of Pinole seeks to secure a new five-year lease and maintenance service agreement for the replacement and ongoing support of its fleet of copiers and a high-volume batch scanner. The current copier contract is nearing the end of its term, and the existing equipment consists of eight high-volume copiers. This vendor also provides print supplies and technical support.

In recent years, the City has observed a decline in staff printing usage, which aligns with broader efforts to reduce paper consumption and embrace digital workflows. This trend supports the City's ongoing commitment to identifying opportunities to enhance cost-effectiveness and streamline operations across all departments.

To further these goals, the City released a Request for Proposal (RFP) seeking a vendor who can provide reliable, modern copier solutions that meet updated performance, compatibility, and environmental standards. The new contract will prioritize energy-efficient equipment, minimized downtime, user-friendly features, and the ability to track departmental usage through print/copy codes. Additionally, the City is aligning this procurement with recently adopted environmental sustainability goals, ensuring all new equipment is ENERGY STAR certified, supports recycling of toner cartridges, and includes features designed for remanufacturing and reduced ecological impact.

This initiative reflects the City's proactive approach to managing technology assets in a fiscally and environmentally responsible manner, while continuing to support the operational needs of City staff.

### **REVIEW AND ANALYSIS**

In March 2025, the City of Pinole released a Request for Proposal (RFP) for copier replacement and maintenance services (Attachment B). The City received three (3) proposals in response. After a thorough review and evaluation process, staff determined that the proposal submitted by UBEO Business Services best aligned with the City's operational goals, technical requirements, and customer service expectations. As a result, staff recommends continuing with UBEO, the City's current vendor, for the next copier lease and maintenance cycle.

UBEO has provided copier services to the City of Pinole for the past five years and has consistently delivered high-quality products and reliable support. The company's strong record of responsiveness, proactive maintenance, and technical expertise has resulted in minimal downtime and high user satisfaction across City departments.

UBEO's proposed solution includes a comprehensive package of Canon high-performance multifunction devices and a Kodak high-speed batch scanner. Highlights of their offering include:

- Energy Star and EPEAT-certified equipment with remote monitoring and automated toner fulfillment;
- Seamless integration with City systems including Active Directory and Laserfiche Import Agent;
- Full support for print, scan, and copy functions with advanced finishing features such as booklet-making, stapling, and hole punching;
- A user-friendly interface with external keyboards, department-level tracking, and confidential print capabilities;
- A fully managed implementation plan with device pre-configuration, staff training, and sustainable equipment disposal.

The decision to remain with UBEO is also supported by the company's competitive pricing, which includes a 60-month fair market value lease at \$1,445.00 per month and a charge-per-copy maintenance agreement (Attachment B) that meets the City's budget and operational needs. UBEO's maintenance program includes all toner, parts, labor, and proactive service monitoring, with a guaranteed service response time and 95% uptime commitment.

In addition, UBEO's proposal demonstrated alignment with the City's sustainability goals through the inclusion of eco-conscious practices such as solar-powered operations, toner recycling programs, and products manufactured with recycled content.

For these reasons, staff believes UBEO offers the best value and service continuity for the City and recommends approval of a new copier replacement and maintenance contract with UBEO Business Services.

## **FISCAL IMPACT**

The total cost for the equipment rental agreement is \$86,700.00 over a five-year period. The City Council approved \$45,131 for copier lease and maintenance in the FY 2024/25 budget. Staff will be proposing a reduced amount of \$30,000 for the copier lease and maintenance in the FY 2025/26 budget that will cover both the equipment lease agreement and the charge-per-copy maintenance charges based on the City's current usage reports.

A resolution approving the UBEO agreement would not result in any additional funds added to the FY 24/25 budget.

## **ATTACHMENTS**

- A. Resolution
- B. UBEO Lease and Maintenance Agreements 2024-2029

**RESOLUTION NO. 2025-**

**RESOLUTION OF THE CITY OF PINOLE APPROVING A FIVE-YEAR LEASE AGREEMENT WITH UBEO FOR COPIER EQUIPMENT IN AN AMOUNT NOT TO EXCEED \$86,700.00 PLUS A CHARGE-PER-COPY MAINTENANCE AGREEMENT.**

**WHEREAS**, since 2020, the City of Pinole has contracted with UBEO (formerly Ray Morgan Company) for copier and print maintenance services; and

**WHEREAS**, the current contract between the City and UBEO is coming to the end of its term; and

**WHEREAS**, the proposed agreement includes a 60-month lease at \$1,445.00 per month totaling \$86,700.00 over the 5-year term; and

**WHEREAS**, the proposed agreement also includes a charge-per-copy maintenance agreement that meets the City's budget and operational needs; and

**WHEREAS**, City staff has been satisfied with the performance of UBEO;

**NOW, THEREFORE, BE IT RESOLVED** that the City of Pinole City Council does hereby authorize the City Manager to execute a five (5) year contract with UBEO attached as Exhibit B to provide nine (9) multi-function copier devices and a batch scanner in a monthly lease amount not to exceed \$1,445.00 plus a charge-per-copy maintenance agreement.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole held on the 6th day of May 2025 by the following vote:

AYES: COUNCILMEMBERS:  
NOES: COUNCILMEMBERS:  
ABSENT: COUNCILMEMBERS:  
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing ordinance was regularly introduced, passed, and adopted on this May 6, 2025.

---

Heather Bell, CMC  
City Clerk





3131 Esplanade • Chico, CA 95973 • Phone: 530.343.6065 • Fax: 530.343.9470

The words "User," "Lessee," "you" and "your" refer to **Customer**. The words "Owner," "Lessor," "we," "us" and "our" refer to **UBEO West, LLC**.

### CUSTOMER INFORMATION

FULL LEGAL NAME

City of Pinole

STREET ADDRESS

2131 Pear Street

CITY

Pinole

STATE

CA

ZIP

94564-1774

PHONE

(510) 724-9000

FAX

() -

BILLING NAME (IF DIFFERENT FROM ABOVE)

BILLING STREET ADDRESS

CITY

STATE

ZIP

E-MAIL

EQUIPMENT LOCATION (IF DIFFERENT FROM ABOVE)

### EQUIPMENT DESCRIPTION

MAKE/MODEL/ACCESSORIES

SERIAL NO.

(7) Canon imageRUNNER ADVANCE DX C5840i

(2) Canon imageRUNNER ADVANCE DX C5850i

Kodak S3120

☐ See attached Schedule A

### TERM AND PAYMENT INFORMATION

60 Payments\* of \$ 1445.00

If you are exempt from sales tax, attach your certificate.

\*plus applicable taxes

The payment ("Payment") period is monthly unless otherwise indicated.

**Upon acceptance of the Equipment, THIS AGREEMENT IS NONCANCELABLE, IRREVOCABLE AND CANNOT BE TERMINATED.**

### OWNER ACCEPTANCE

UBEO West, LLC

OWNER

SIGNATURE

TITLE

DATED

### CUSTOMER ACCEPTANCE

BY SIGNING BELOW OR AUTHENTICATING AN ELECTRONIC RECORD HEREOF, YOU CERTIFY THAT YOU HAVE REVIEWED AND DO AGREE TO ALL TERMS AND CONDITIONS OF THIS AGREEMENT ON THIS PAGE AND ON PAGE 2 ATTACHED HERETO.

City of Pinole

X

CUSTOMER (as referenced above)

SIGNATURE

TITLE

DATED

**1. AGREEMENT:** You agree to rent from us the goods, together with all replacements, parts, repairs, additions, and accessions incorporated therein or attached thereto and any and all proceeds of the foregoing, including, without limitation, insurance recoveries ("Equipment") and, if applicable, finance certain software, software license(s), software components and/or professional services in connection with software (collectively, the "Financed Items," which are included in the word "Equipment" unless separately stated) from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as described in this Agreement and in any attached schedule, addendum or amendment hereto ("Agreement"). You represent and warrant that you will use the Equipment for business purposes only. You agree to all of the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document. This Agreement becomes valid upon execution by us. The term shall start on the date we pay Supplier. The first Payment is due 30 days after the start of this Agreement and each Payment thereafter shall be due on the same day of each month (the "Scheduled Due Date") unless a different due date is mutually agreed to by us and you. If the parties agree to adjust the Payment due date (an "Adjusted Due Date"), in addition to all Payments and other amounts due hereunder, you will pay an interim payment in an amount equal to 1/30th of the Payment, multiplied by the number of days between the Scheduled Due Date and the Adjusted Due Date. In addition, should this Agreement replace a previous UBEQ West, LLC generated equipment rental, a CLOSING BILL on the agreement being replaced, up to the installation date of the new equipment, will be sent approximately (10) days after delivery of the new equipment. You agree to pay this CLOSING BILL charges as they represent valid charges for product and services provided under the prior agreement up to the installation date of the new equipment. If any provision of this Agreement is declared unenforceable, the other provisions herein shall remain in full force and effect to the fullest extent permitted by law.

**2. OWNERSHIP; PAYMENTS; TAXES AND FEES:** We own the Equipment, excluding any Financed Items. Ownership of any Financed Items shall remain with Supplier thereof. You will pay all Payments, as adjusted, when due, without notice or demand and without abatement, set-off, counterclaim or deduction of any amount whatsoever. If any part of a Payment is more than 5 days late, you agree to pay a late charge of 10% of the Payment which is late or, if less, the maximum charge allowed by law. The Payment may be adjusted proportionately upward or downward: (i) if the shipping charges or taxes differ from the estimate given to you; and/or (ii) to comply with the tax laws of the state in which the Equipment is located. You shall pay all applicable taxes, assessments and penalties related to this Agreement, whether levied or assessed on this Agreement, on us (except on our income) or you, or on the Equipment, its rental, sale, ownership, possession, use or operation. If we pay any taxes or other expenses that are owed hereunder, you agree to reimburse us when we request. You agree to pay us a yearly processing fee of up to \$50 for personal property taxes we pay related to the Equipment. You agree to pay us a fee of up to \$50 for filing and/or searching costs required under the Uniform Commercial Code ("UCC") or other laws. You agree to pay us an origination fee of \$125 for all closing costs. We may apply all sums received from you to any amounts due and owed to us under the terms of this Agreement. If for any reason your check is returned for insufficient funds, you will pay us a service charge of \$30 or, if less, the maximum charge allowed by law. We may make a profit on any fees, estimated tax payments and other charges paid under this Agreement.

**3. EQUIPMENT; SECURITY INTEREST:** At your expense, you shall keep the Equipment: (i) in good repair, condition and working order, in compliance with applicable laws, ordinances and manufacturers' and regulatory standards; (ii) free and clear of all liens and claims; and (iii) at your address shown on page 1, and you agree not to move it unless we agree in writing. You grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement or any other agreement with us ("Other Agreements"), except amounts under Other Agreements which are secured by land and/or buildings. You authorize and ratify our filing of any financing statement(s) to show our interest. You will not change your name, state of organization, headquarters or residence without providing prior written notice to us. You will notify us within 30 days if your state of organization revokes or terminates your existence.

**4. INSURANCE; COLLATERAL PROTECTION; INDEMNITY; LOSS OR DAMAGE:** You agree to keep the Equipment fully insured against all risk, with us named as lender's loss payee, in an amount not less than the full replacement value of the Equipment until this Agreement is terminated. You also agree to maintain commercial general liability insurance with such coverage and from such insurance carrier as shall be satisfactory to us and to include us as an additional insured on the policy. You will provide written notice to us within 10 days of any modification or cancellation of your insurance policy(s). You agree to provide us certificates or other evidence of insurance acceptable to us. If you do not provide us with acceptable evidence of property insurance within 30 days after the start of this Agreement, we may, at our sole discretion, to do so as provided in either (A) or (B) below, as determined in our discretion: (A) We may obtain insurance covering our interest (and only our interest) in the Equipment for the Agreement term and renewals. Any insurance we obtain will not insure you against third party or liability claims and may be cancelled by us at any time. You may be required to pay us an additional amount each month for the insurance premium and an administrative fee. The cost may be more than the cost of obtaining your own insurance; or (B) We may charge you a monthly property damage surcharge of up to .0035 of the Equipment cost as a result of our credit risk and administrative and other costs, as would be further described on a letter from us to you. We may make a profit on this program. **NOTHING IN THIS PARAGRAPH WILL RELIEVE YOU OF RESPONSIBILITY FOR LIABILITY INSURANCE ON THE EQUIPMENT.** We are not responsible for, and you agree to hold us harmless and reimburse us for and to defend on our behalf against, any claim for any loss, expense, liability or injury caused by or in any way related to delivery, installation, possession, ownership, renting, manufacture, use, condition, inspection, removal, return or storage of the Equipment. All indemnities will survive the expiration or termination of this Agreement. You are responsible for any loss, theft, destruction or damage to the Equipment ("Loss"), regardless of cause, whether or not insured. You agree to promptly notify us in writing of any Loss. If a Loss occurs and we have not otherwise agreed in writing, you will promptly pay to us the unpaid balance of this Agreement, including any future Payments to the end of the term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. Any proceeds of insurance will be paid to us and credited against the Loss. You authorize us to sign on your behalf and appoint us as your attorney-in-fact to endorse in your name any insurance drafts or checks issued due to a Loss.

**5. ASSIGNMENT: YOU SHALL NOT SELL, TRANSFER, ASSIGN, ENCUMBER, PLEDGE OR SUBRENT THE EQUIPMENT OR THIS AGREEMENT, without our prior written consent which will not be unreasonably withheld.** You shall not consolidate or merge with or into any other entity, distribute, sell or dispose of all or any substantial portion of your assets other than in the ordinary course of business, without our prior written consent, and the surviving, or successor entity or the transferee of such assets, as the case may be, shall assume all of your obligations under this Agreement by a written instrument acceptable to us. No event shall occur which causes or results in a transfer of majority ownership of you while any obligations are outstanding hereunder. We may sell, assign, or transfer this Agreement without notice to or consent from you. You agree that if we sell, assign or transfer this Agreement, our assignee will have the same rights and benefits that we have now and will not have to perform any of our obligations. **You agree that our assignee will not be subject to any claims, defenses, or offsets that you may have against us.** This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective successors and assigns.

**6. DEFAULT AND REMEDIES:** You will be in default if: (i) you do not pay any Payment or other sum due to us or you fail to perform in accordance with the covenants, terms and conditions of this Agreement or any other agreement with us or any of our affiliates or fail to perform or pay under any material agreement with any other entity; (ii) you make or have made any false statement or misrepresentation to us; (iii) you or any guarantor dies, dissolves, liquidates, terminates existence or is in bankruptcy; (iv) you or any guarantor suffers a material adverse change in its financial, business or operating condition; or (v) any guarantor defaults under any guaranty for this Agreement. If you are ever in default, at our option, we can cancel this Agreement and require that you pay the unpaid balance of this Agreement, including any future Payments to the end of term plus the anticipated residual value of the Equipment, both discounted to present value at 2%. We may recover default interest on any unpaid amount at the rate of 12% per year. Concurrently and cumulatively, we may also use any remedies available to us under the UCC and any other law and we may require that you immediately stop using any Financed Items. If we take possession of the Equipment, you agree to pay the costs of repossession, moving, storage, repair and sale. The net proceeds of the sale of any Equipment will be credited against what you owe us under this Agreement and you will be responsible for any deficiency. In the event of any dispute or enforcement of our rights under this Agreement or any related agreement, you agree to pay our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee. **WE SHALL NOT BE RESPONSIBLE TO PAY YOU ANY CONSEQUENTIAL, INDIRECT OR INCIDENTAL DAMAGES FOR ANY DEFAULT, ACT OR OMISSION BY ANYONE.** Any delay or failure to enforce our rights under this Agreement will not prevent us from enforcing any rights at a later time. You agree that this Agreement is a "Finance Lease" as defined by Article 2A of the UCC and your rights and remedies are governed exclusively by this Agreement. You waive all rights under sections 2A-508 through 522 of the UCC. If interest is charged or collected in excess of the maximum lawful rate, we will refund such excess to you, which will be your sole remedy.

**7. INSPECTIONS AND REPORTS:** We have the right, at any reasonable time, to inspect the Equipment and any documents relating to its installation, use, maintenance and repair. Within 30 days after our request (or such longer period as provided herein), you will deliver all requested information (including tax returns) which we deem reasonably necessary to determine your current financial condition and faithful performance of the terms hereof. This may include: (i) compiled, reviewed or audited annual financial statements (including, without limitation, a balance sheet, a statement of income, a statement of cash flow, a statement of changes in equity and notes to financial statements) within 120 days after your fiscal year end, and (ii) management-prepared interim financial statements within 45 days after the requested reporting period(s). Annual statements shall set forth the corresponding figures for the prior fiscal year in comparative form, all in reasonable detail without any qualification or exception deemed material by us. Unless otherwise accepted by us, each financial statement shall be prepared in accordance with generally accepted accounting principles consistently applied and shall fairly and accurately present your financial condition and results of operations for the period to which it pertains. You authorize us to obtain credit bureau reports for credit and collection purposes and to share them with our affiliates and agents.

**8. END OF TERM:** At the end of the initial term, this Agreement shall renew for successive 12-month renewal term(s) under the same terms hereof unless you send us written notice between 90 and 150 days before the end of the initial term or at least 30 days before the end of any renewal term that you want to return the Equipment, and you timely return the Equipment. You shall continue making Payments and paying all other amounts due until the Equipment is returned. As long as you have given us the required written notice, you will return all of the Equipment to a location we specify, at your expense, in retail re-saleable condition, full working order and complete repair. At the end of the term or upon repossession of the Equipment after a default, you agree to pay us a minimum return fee of \$250, which will cover up to 10 units of returned Equipment and will not be prorated, and in addition, a supplemental return fee of up to \$50 per each unit of returned Equipment in excess of 10 units (collectively, the "Return Fee"). If, in our sole discretion, we allow you to return any Equipment prior to the end of the term, you shall pay us the Return Fee each time you return Equipment. **YOU ARE SOLELY RESPONSIBLE FOR REMOVING ANY DATA THAT MAY RESIDE IN THE EQUIPMENT, INCLUDING BUT NOT LIMITED TO HARD DRIVES, DISK DRIVES OR ANY OTHER FORM OF MEMORY.**

**9. USA PATRIOT ACT NOTICE; ANTI-TERRORISM AND ANTI-CORRUPTION COMPLIANCE:** To help the government fight the funding of terrorism and money laundering activities, federal law requires all financial institutions to obtain, verify, and record information that identifies each customer who opens an account. When you enter into a transaction with us, we ask for your business name, address and other information that will allow us to identify you. We may also ask to see other documents that substantiate your business identity. You and any other person who you control, own a controlling interest in, or who owns a controlling interest in or otherwise controls you in any manner ("Representatives") are and will remain in full compliance with all laws, regulations and government guidance concerning foreign asset control, trade sanctions, embargoes, and the prevention and detection of money laundering, bribery, corruption, and terrorism, and neither you nor any of your Representatives is or will be listed in any Sanctions-related list of designated persons maintained by the U.S. Department of Treasury's Office of Foreign Assets Control or successor or the U.S. Department of State. You shall, and shall cause any Representative to, provide such information and take such actions as are reasonably requested by us in order to assist us in maintaining compliance with anti-money laundering laws and regulations.

**10. MISCELLANEOUS:** Unless otherwise stated in an addendum hereto, the parties agree that: (i) this Agreement and any related documents hereto may be authenticated by electronic means; (ii) the "original" of this Agreement shall be the copy that bears your manual, facsimile, scanned or electronic signature and that also bears our manually or electronically signed signature and is held or controlled by us; and (iii) to the extent this Agreement constitutes chattel paper (as defined by the UCC), a security interest may only be created in the original. You agree not to raise as a defense to the enforcement of this Agreement or any related documents that you or we executed or authenticated such documents by electronic or digital means or that you used facsimile or other electronic means to transmit your signature on such documents. Notwithstanding anything to the contrary herein, we reserve the right to require you to sign this Agreement or any related documents hereto manually and to send to us the manually signed, duly executed documents via overnight courier on the same day that you send us the facsimile, scanned or electronic transmission of the documents. You agree to execute any further documents that we may request to carry out the intents and purposes of this Agreement. Whenever our consent is required, we may withhold or condition such consent in our sole discretion, except as otherwise expressly stated herein. From time to time, Supplier may extend to us payment terms for Equipment financed under this Agreement that are more favorable than what has been quoted to you or the general public, and we may provide Supplier information regarding this Agreement if Supplier has assigned or referred it to us. All notices shall be mailed or delivered by facsimile transmission or overnight courier to the respective parties at the addresses shown on this Agreement or such other address as a party may provide in writing from time to time. By providing us with a telephone number for a cellular phone or other wireless device, including a number that you later convert to a cellular number, you are expressly consenting to receiving communications, including but not limited to prerecorded or artificial voice message calls, text messages, and calls made by an automatic telephone dialing system, from us and our affiliates and agents at that number. This express consent applies to each such telephone number that you provide to us now or in the future and permits such calls for non-marketing purposes. Calls and messages may incur access fees from your cellular provider. You authorize us to make non-material amendments (including completing and conforming the description of the Equipment) on any document in connection with this Agreement. Unless stated otherwise herein, all other modifications to this Agreement must be in writing and signed by each party or in a duly authenticated electronic record. This Agreement may not be modified by course of performance.

**11. WARRANTY DISCLAIMERS:** WE ARE RENTING THE EQUIPMENT TO YOU "AS-IS." YOU HAVE SELECTED SUPPLIER AND THE EQUIPMENT BASED UPON YOUR OWN JUDGMENT. IN THE EVENT WE ASSIGN THIS AGREEMENT, OUR ASSIGNEE DOES NOT TAKE RESPONSIBILITIES FOR THE INSTALLATION OR PERFORMANCE OF THE EQUIPMENT. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, OF, AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR, MERCHANTABILITY, FITNESS FOR ANY PARTICULAR PURPOSE, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS, INFRINGEMENT OR ANY OTHER ISSUE IN REGARD TO THE EQUIPMENT, ANY ASSOCIATED SOFTWARE AND ANY FINANCED ITEMS.** SO LONG AS YOU ARE NOT IN DEFAULT UNDER THIS AGREEMENT, WE ASSIGN TO YOU ANY WARRANTIES IN THE EQUIPMENT GIVEN TO US.

**12. LAW; JURY WAIVER:** This Agreement will be governed by and construed in accordance with the law of the principal place of business of Owner or, if assigned, its assignee. You consent to jurisdiction and venue of any state or federal court in the state the Owner or, if assigned, its assignee has its principal place of business and waive the defense of inconvenient forum. For any action arising out of or relating to this Agreement or the Equipment, **BOTH PARTIES WAIVE ALL RIGHTS TO A TRIAL BY JURY.**



3131 Esplanade, Chico, CA 95973

PH: (530) 343-6065

FAX: (530) 343-9470

# MAINTENANCE AGREEMENT

Date:

4/17/2025

Contract #

UBEO Account Rep:

Martin Soares

Purchase Order#

(Include hard copy if PO is required)

BILL TO: PC64

|                |                  |         |              |
|----------------|------------------|---------|--------------|
| Company Name:  | City of Pinole   |         |              |
| Department:    |                  |         |              |
| Address:       | 2131 Pear Street |         |              |
| City:          | Pinole           | County: | CONTRA COSTA |
| State:         | CA               | Zip:    | 94564-1774   |
| Phone #:       | 5107413864       |         |              |
| Contact:       | Fiona Epps       |         |              |
| Email Address: | fepps@pinole.gov |         |              |

SHIP TO: PC64

|                |                  |         |              |
|----------------|------------------|---------|--------------|
| Company Name:  | City of Pinole   |         |              |
| Department:    |                  |         |              |
| Address:       | 2131 Pear Street |         |              |
| City:          | Pinole           | County: | CONTRA COSTA |
| State:         | CA               | Zip:    | 94564-1774   |
| Phone #:       | 5107413864       | Fax:    |              |
| Contact:       | Fiona Epps       |         |              |
| Email Address: | fepps@pinole.gov |         |              |

**AGREEMENT START DATE:**

This maintenance plan is effective for 60 months from the agreement start date (install date if applicable). Base charges are payable in advance with overages billed in arrears

**METER CONTACT INFORMATION: (for those not pulling electronically)**

|                       |  |
|-----------------------|--|
| Contact Name:         |  |
| Phone Number:         |  |
| Email Address:        |  |
| Primary Service Tech: |  |

**COVERAGE TYPE:** (Network support and related technical services are NOT covered by this agreement. Such services are offered with optional TSA agreement.)

- ☐ **STANDARD (GF)** (Includes all parts & labor; Excludes ALL consumables.) ☒ **Excludes Drum (GP)**
- ☒ **BUNDLED (AI)** (Includes all parts, labor and consumable toner. Consumables such as, but not limited to staples, ink stamps, paper or specialty media are excluded)
- ☐ **Wide Format "Plus" (AIP)** (Includes all parts, labor & supplies, including 20 lb standard bond paper)
- ☐ **NON-STANDARD (TO)** (Includes consumable toner cartridges only. Excludes all parts, labor, and consumables such as, but not limited to staples, ink stamps, paper or specialty media)

**COVERED EQUIPMENT**

| COVERED EQUIPMENT                | ESTIMATED ANNUAL VOLUME | MANUFACTURER'S PUBLISHED YIELD PER CONTAINER | MINIMUM VOLUME PER MONTH | MINIMUM CHARGE PER MONTH | OVERAGE / PER COPY CHARGE |
|----------------------------------|-------------------------|----------------------------------------------|--------------------------|--------------------------|---------------------------|
| (7) imageRUNNER ADVANCE DX C5840 |                         |                                              |                          | \$ -                     | \$ .0045 B/W              |
| (2) imageRUNNER ADVANCE DX C5850 |                         |                                              |                          | \$ -                     | \$ .0045 B/W              |
| (7) imageRUNNER ADVANCE DX C5840 |                         |                                              |                          | \$ -                     | \$ .045 color             |
| (2) imageRUNNER ADVANCE DX C5850 |                         |                                              |                          | \$ -                     | \$ .045 color             |
| Kodak S3120 Scanner              |                         |                                              |                          | \$ -                     | Bill \$63.33 quarterly    |

**QUANTITY OF TONER INCLUDED IN AGREEMENT:**

In the case of supply inclusive agreements, UBEO West, LLC will supply to the Customer toner free of charge according to the **Manufacturer's Published Yield per Container**. At UBEO West, LLC's discretion, may perform a Toner Usage Reconciliation audit from time to time. If Customer's toner usage exceeds the manufacturer's published yields, UBEO West, LLC will bill the Customer for excess toner usage at its lowest published price.

**Minimum Total Per MONTH****\$0.00**

(Plus Applicable Taxes)

**RENEWAL:** YES ☐ NO ☐**BILLING CYCLE - Bases**

- ☐ **Monthly** ☐ **Annual**
- ☐ **Quarterly** ☐ **Semi-Annual**
- ☐ **No base billing**

**BILLING CYCLE - Meters**

- ☐ **Monthly** ☐ **Annual**
- ☒ **Quarterly** ☐ **Semi-Annual**

**SPECIAL INSTRUCTIONS**

Includes staples. Scanner is for MA only on stie warranty billed quarterly \$21.11 per month as RFP reponse shared but since MA is quarterly adjusted so less invoices. .

For managed print agreements (Printers), you agree that if you retire, replace and/or add new equipment, you grant the UBEO West, LLC the ability to reflect these additions or deletions of said equipment and your payment under this agreement may adjust accordingly.

For agreements without a base billing, the above stated pricing is based upon the guaranteed number of images listed under "Estimated annual volume". All images will be billed per the billing in arrears for actual usage.

Customer agrees to purchase and UBEO West, LLC agrees to provide maintenance service for the equipment listed above, in accordance with the terms and conditions of this agreement. No terms or conditions, expressed or implied, are authorized unless they appear on the original of this agreement and are signed by the customer and an officer of UBEO West, LLC. The additional terms and conditions of this agreement listed on the reverse side are incorporated in and made part of this agreement. No change, alteration or amendment of these terms and conditions are authorized or effective unless agreed upon in writing by an officer of UBEO West, LLC. No course or dealing or other conduct or custom shall constitute an amendment to the terms hereof nor alter or vary the terms of this agreement.

**X**

CUSTOMER SIGNATURE

TITLE

DATE

Print Name

**X**

UBEO West, LLC APPROVAL

TITLE

DATE

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## UBEO West, LLC MAINTENANCE AGREEMENT - TERMS & CONDITIONS

- 1 During the term of this agreement, and for each unit of equipment listed on the front of this document or any subsequent amendment or Schedule, the UBEO West, LLC will provide, without additional charge, emergency repair service, preventative service, replacement parts (except under the conditions noted in this agreement) and in case of supply inclusive agreements (see front page for this agreement's specific coverage) all supplies (except, as applicable, paper, staples, and clear toner) under the usage limitation conditions listed in the front page of this document. The initial term of this agreement shall be for a period of 60 months and shall be automatically renewed for additional 12 month periods unless written notice is received by either party at least 90 days prior to the expiration of the initial term of the Agreement or any renewal thereof. This agreement shall NOT be assignable by customer without UBEO West, LLC's prior written consent. UBEO West, LLC shall have the right to cancel this agreement if any item is sold to a third party without such consent.
- 2 Maintenance charges provided herein are based upon the current costs of parts and labor and are subject to periodic increases and the effect of inflation. After the first year anniversary date of this agreement and any subsequent twelve month period, the minimum annual or monthly maintenance charges and charges for any overage copies/prints will increase a minimum of 5% over the charges of the previous year. In addition, the minimum billing charge, on any single billing period shall be \$35.00. In addition, UBEO West, LLC may assess an additional fuel and/or freight surcharge to offset higher than normal service costs as a result of adverse economic conditions.
- 3 It is understood that should customer wish to add additional, recently acquired but not "new", printers (HP, Kyocera and the like) to this agreement that UBEO West, LLC reserves the right to inspect and approve the addition of each. Such approval is contingent on age and overall condition of the printers in question. UBEO West, LLC might, after inspection, require that certain reconditioning or repairs be made before the equipment in question is covered under this maintenance agreement.
- 4 All routine preventative maintenance and emergency service necessary to keep the equipment in efficient operating order will be performed by UBEO West, LLC staff during its regular business hours (8:00 AM to 5:00 PM Monday through Friday except holidays) at no cost to Customer provided that such services shall not include the following:
  - a) repairs resulting from causes other than normal use; Customer's willful act, use of any paper stock that does not meet machine specifications, negligence or misuse including, without limitation, damage to any part or mechanisms and/or use or supplies or spare parts not manufactured and/or use or supplies or spare parts not manufactured by the original equipment manufacturer and which cause abnormally high service calls or service problems; accident, transportation, failure of electrical power, air conditioning or humidity control related problems, acts of nature (fire, flood etc), theft or
  - b) repairs made necessary by service performed by personnel other than an UBEO West, LLC representative, or
  - c) work which the customer requests to be performed outside regular business hours, or
  - d) reconditioning or modification to the equipment except those specified by UBEO West, LLC's Technical Service Department to assure greater performance of the equipment.All of the foregoing shall be invoiced in accordance with UBEO West, LLC's established per call rates and part charges then in effect. Additionally, UBEO West, LLC shall have the right, when reasonably in need for reasons of significant equipment failure, to substitute equivalent Equipment (age, model, accessories and meter) at any time during the term thereof. Any removed parts replaced by UBEO West, LLC shall become the property of UBEO West, LLC. UBEO West, LLC shall have full and free access to the Equipment in order to provide service thereon and customer shall from time to time advise UBEO West, LLC of the names of its employees who shall act as "key operators," with responsibility for performing basic operator maintenance as described by UBEO West, LLC personnel.
- 5 Certain "housekeeping" duties as outlined in the Owners Instruction Manual provided with the equipment (such as cleaning the glass, clearing misfeeds, if possible, etc) are the customer's responsibility. If a representative of UBEO West, LLC is called to do servicing of this nature the customer will be charged at the established rates for this service. Customer responsible for providing manufacturer recommended, adequate power supply.
- 6 Meter reading(s) must be provided by customer in accordance to the frequency stated on the reverse side of this Agreement. Customer agrees to provide correct meter readings to insure accurate and timely billing to the customer by UBEO West, LLC. If correct meter readings are not provided timely, UBEO West, LLC will calculate an estimated meter reading(s) and bill the Customer in accordance to the frequency contracted for. UBEO West, LLC may assess an additional surcharge to offset administrative costs should calls need to be made to Customer in order to secure meter readings. In addition, UBEO West, LLC may automatically collect from the Equipment, via electronic transmission to a secure off-site location, certain data to be used for servicing the equipment, billing meters, supply replenishment or product improvement purposes. Automatic transmitted data may include, but is not limited to, product registration, meter reads, supply level, equipment settings, and problem/fault code data. All such data shall be transmitted in a secure manner specified by UBEO West, LLC.
- 7 Additional service such as cosmetic, modification, or relocation, etc. requested and authorized by Customer and rendered by UBEO West, LLC will be charged at established rates for such service.
- 8 If customer's service and/or supply account becomes past due, UBEO West, LLC may (a) refuse service or delivery of supplies until account is made current or (b) provide service on a C.O.D. per call basis at the then current rate for time and materials. Additionally, Customer agrees to pay to UBEO West, LLC its cost and expense of collection including reasonable attorney's fees and all charges earned for service provided before the Customer went on a per call C.O.D. basis for non-payment per the terms of the agreement.
- 9 Liquidated damages: In the event that the customer defaults or chooses to cancel this Agreement before its original term or any extension thereof, Customer promises to pay to the UBEO West, LLC the following amounts as reasonable liquidated damages (and not as a penalty) for breach thereof:
  - a) Contracts with 24 or more months remaining: twelve times the monthly base (or as the case may be quarterly base divided by 3) plus six months average overages, if any. Overage average shall be determined as the average sum of overage billing the customer has been invoiced for during the current term or 6 months whichever is longer.
  - b) Contracts with 13 to 23 months remaining: nine times the monthly base plus six months average overages, if any. Overage average shall be determined as the average sum of overage billing the customer has been invoiced for the previous 6 months.
  - c) Contracts with 12 or less months remaining or any subsequent 12 month renewal: six times the monthly base plus six months average overages, if any. Overage average shall be determined as the average sum of overage billing the customer has been invoiced for during the previous 6 months.
- 10 Cancellation for Non-Performance: Customer may cancel the agreement for non-performance as follows: Customer must forward to UBEO West, LLC via registered mail, to the address listed on the front of this document, the specific problems with the system or other area(s) of non-performance and dissatisfaction. UBEO West, LLC shall have 30 days to correct the problem. If UBEO West, LLC has not corrected the problem within 30 days, Customer may notify UBEO West, LLC of their intent to cancel in 30 days, after which time the Customer is no longer bound by the Liquidated Damages portion of this agreement. Cancellation of the maintenance agreement for non-performance does not provide relief to the Customer from being obligated to make all remaining lease payments (if any) to the leasing company providing financing services for the equipment in question. This agreement may be cancelled by UBEO West, LLC for any reason.
- 11 Retained Title: Title to all supplies furnished hereunder, including consumable parts such as drums, remains with the UBEO West, LLC until said supplies are consumed to the extent they may not be further utilized in the copy/printing process. In the event this agreement is cancelled by either party, Customer agrees to return to the UBEO West, LLC all unused supplies provided under this agreement including toner and photoconductor.
- 12 UBEO West, LLC's obligation and warranties under this Agreement are in lieu of (a) all other warranties, expressed or implied, including implied warranties of merchantability and fitness for a particular purpose and (b) all other obligation or liabilities for damages including but not limited to personal injury or property damage, loss of profit or other consequential damages arising out of or in connection with this agreement of the maintenance service performed hereunder. Nor shall UBEO West, LLC be responsible for delays or inability to service caused directly or indirectly by strikes, accidents, climatic conditions or any other reason of similar nature beyond its control. This agreement shall be governed and construed according to the laws of the State of California.
- 13 Payment terms are upon receipt of invoice (URI) unless otherwise specified. Late charges will be assessed on the outstanding balance if payments are not received within 15 days of invoice date. The minimum late charge is \$9.50. Late charges will not exceed the maximum permitted by law. Customer agrees to pay to UBEO West, LLC a charge of \$25 for any returned checks per occurrence if any of seller's checks are returned to UBEO West, LLC unpaid. Upon default of any payment or any other aspect of this Agreement, UBEO West, LLC may at its option, declare the entire outstanding balance due and payable, including the Liquidated Damages stated in Section 9 of this Agreement.
- 14 In the event of any litigation arising out of this Agreement, the prevailing party shall be entitled to recover reasonable attorney's fees and costs from the other.

This agreement constitutes the entire agreement between the parties with respect to the furnishing of maintenance service superseding all previous proposals oral or written. No representation or statement not contained herein shall be binding upon UBEO West, LLC as a warranty or otherwise, nor shall this Agreement be modified or amended unless signed by UBEO West, LLC's General Manager

Customer Initials

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## STATE AND LOCAL GOVERNMENT ADDENDUM (AK, AZ, CA, CO, HI, ID, MT, NV, NM, OR, UT, WA, WY)

Addendum to Agreement # \_\_\_\_\_ and any future supplements/schedules thereto, between **City of Pinole**, as Customer ("Customer") and **UBEQ West, LLC**, as Lessor. The words "you" and "your" refer to Customer. The words "we" and "us" refer to Lessor. In the event of any conflict between the terms and conditions of the Agreement and this Addendum, the terms and conditions of this Addendum shall control, and in the event of any conflict between the general provisions of this Addendum and any provision of this Addendum that expressly applies to you only if you are a political subdivision, county, city, or school district of specific state ("State-Specific Provision"), then the State Specific Provision shall control.

### 1. The parties wish to amend the above-referenced Agreement by adding the following language:

**REPRESENTATIONS AND WARRANTIES OF CUSTOMER:** You hereby represent and warrant to us that: (i) you have been duly authorized under the Constitution and laws of the applicable jurisdiction and by a resolution or other authority of your governing body to execute and deliver this Agreement and to carry out your obligations hereunder; (ii) all legal requirements have been met, and procedures have been followed, including public bidding, in order to ensure the enforceability of this Agreement; (iii) this Agreement is in compliance with all laws applicable to you, including any debt limitations or limitations on interest rates or finance charges; (iv) the Equipment will be used by you only for essential governmental or proprietary functions of you consistent with the scope of your authority, will not be used in a trade or business of any person or entity, by the federal government or for any personal, family or household use, and your need for the Equipment is not expected to diminish during the term of this Agreement; (v) you have funds available to pay Payments until the end of your current appropriation period, and you intend to request funds to make Payments in each appropriation period, from now until the end of the term of this Agreement; and (vi) your exact legal name is as set forth on page one of this Agreement.

**INITIAL TERM AND RENEWAL TERM(S):** The term of the Agreement consists of an initial term beginning on the date we pay Supplier and ending at the end of your fiscal year in which we pay Supplier, and a series of renewal terms, each co-extensive with your fiscal year. Except to the extent required by applicable law, if you do not exercise your right to terminate the Agreement under the Non-Appropriation or Renewal paragraph as of the end of any fiscal year, the Agreement will be deemed automatically renewed for the next succeeding renewal term.

An election by you to terminate the Agreement under the Non-Appropriation or Renewal paragraph is not a default.

Notwithstanding anything to the contrary set forth in the Agreement, if we cancel the Agreement following a default by you, we may require that you pay the unpaid balance of Payments under the Agreement through the end of your then-current fiscal year, but we may not require you to pay future Payments due beyond that fiscal year or the anticipated residual value of the Equipment. If we sell the Equipment following a default by you, you will not be responsible for a deficiency, except to the extent of our costs of repossession, moving, storage, repair and sale, and our attorneys' fees and costs.

**NON-APPROPRIATION OR RENEWAL:** If either sufficient funds are not appropriated to make Payments or any other amounts due under this Agreement or (to the extent required by applicable law) this Agreement is not renewed either automatically or by mutual ratification, this Agreement shall terminate and you shall not be obligated to make Payments under this Agreement beyond the then-current fiscal year for which funds have been appropriated. Upon such an event, you shall, no later than the end of the fiscal year for which Payments have been appropriated or the term of this Agreement has been renewed, deliver possession of the Equipment to us. If you fail to deliver possession of the Equipment to us, the termination shall nevertheless be effective but you shall be responsible, to the extent permitted by law and legally available funds, for the payment of damages in an amount equal to the portion of Payments thereafter coming due that is attributable to the number of days after the termination during which you fail to deliver possession and for any other loss suffered by us as a result of your failure to deliver possession as required. You shall notify us in writing within seven days after (i) your failure to appropriate funds sufficient for the payment of the Payments or (ii) to the extent required by applicable law, (a) this Agreement is not renewed or (b) this Agreement is renewed by you (in which event this Agreement shall be mutually ratified and renewed), provided that your failure to give any such notice under clause (i) or (ii) of this sentence shall not operate to extend this Agreement or result in any liability to you.

**SUPPLEMENTS; SEPARATE FINANCINGS:** To the extent applicable, in the event that the parties hereafter mutually agree to execute and deliver any supplement or schedule ("Supplement") under the above-referenced Agreement, such Supplement, as it incorporates the terms and conditions of the Agreement, shall be a separate financing distinct from the Agreement or other Supplements thereto. Without limiting the foregoing, upon the occurrence of an event of default or a non-appropriation event with respect to the Agreement or a Supplement (each, a separate "Contract"), as applicable, we shall have the rights and remedies specified in the Agreement with respect to the Equipment financed and the Payments payable under such Contract, and we shall have no rights or remedies with

respect to Equipment financed or Payments payable under any other Contract unless an event of default or non-appropriation event has also occurred under such other Contract.

### 2. The parties wish to amend the above-referenced Agreement by restating certain language as follows:

Any provision in the Agreement stating that you shall indemnify and hold us harmless is hereby amended and restated as follows: "You shall not be required to indemnify or hold us harmless against liabilities arising from this Agreement. However, as between you and us, and to the extent permitted by law and legally available funds, you are responsible for and shall bear the risk of loss for, shall pay directly, and shall defend against any and all claims, liabilities, proceedings, actions, expenses, damages or losses arising under or related to the Equipment, including, but not limited to, the possession, ownership, lease, use or operation thereof, except that you shall not bear the risk of loss of, nor pay for, any claims, liabilities, proceedings, actions, expenses, damages or losses that arise directly from events occurring after you have surrendered possession of the Equipment in accordance with the terms of this Agreement to us or that arise directly from our gross negligence or willful misconduct."

Any provision in the Agreement stating that the Agreement is governed by a particular state's laws and you consent to such jurisdiction and venue is hereby amended and restated as follows: "This Agreement will be governed by and construed in accordance with the laws of the state where you are located. You consent to jurisdiction and venue of any state or federal court in such state and waive the defense of inconvenient forum."

Any provision in the Agreement stating this Agreement supersedes any invoice and/or purchase order is hereby amended and restated as follows: "You agree that the terms and conditions contained in this Agreement, which, with the acceptance certification, is the entire agreement between you and us regarding the Equipment and which supersedes any purchase order, invoice, request for proposal, response or other related document."

Any provision in the Agreement stating that this Agreement shall automatically renew unless the Equipment is purchased, returned or a notice requirement is satisfied is hereby amended and restated as follows: "Unless the purchase option is \$1.00 or \$101.00, you agree to send us written notice at least 30 days before the end of the final renewal term that you want to purchase or return the Equipment, and you agree to so purchase or return the Equipment not later than the end of the final renewal term. If you fail to so purchase or return the Equipment at or before the end of the final renewal term, you shall be a holdover tenant with respect to this Agreement and the Equipment, and this Agreement shall renew on a month-to-month basis under the same terms hereof until the Equipment has been purchased or returned."

Any provision in the Agreement stating that we may assign this Agreement is hereby amended and restated as follows: "We may sell, assign, or transfer this Agreement without notice to or consent from you, and you waive any right you may have to such notice or consent."

Any provision in the Agreement stating that you grant us a security interest in the Equipment to secure all amounts owed to us under any agreement is hereby amended and restated as follows: "To the extent permitted by law, you grant us a security interest in the Equipment to secure all amounts you owe us under this Agreement and any supplements hereto. You authorize and ratify our filing of any financing statement(s) and the naming of us on any vehicle title(s) to show our interest."

Any provision in the Agreement stating that a default by you under any agreement with our affiliates or other lenders shall be an event of default under the Agreement is hereby amended and restated as follows: "You will be in default if: (i) you do not pay any Payment or other sum due to us under this Agreement when due or you fail to perform in accordance with the covenants, terms and conditions of this Agreement; (ii) you make or have made any false statement or misrepresentation to us; or (iii) you dissolve, liquidate, terminate your existence or are in bankruptcy."

Any provision in the Agreement stating that you shall pay our attorneys' fees is hereby amended and restated as follows: "In the event of any dispute or enforcement of rights under this Agreement or any related agreement, you agree to pay, to the extent permitted by law and to the extent of legally available funds, our reasonable attorneys' fees (including any incurred before or at trial, on appeal or in any other proceeding), actual court costs and any other collection costs, including any collection agency fee."

Any provision in the Agreement requiring you to pay amounts due under the Agreement upon the occurrence of a default, failure to appropriate funds or failure to renew the

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



Agreement is hereby amended to limit such requirement to the extent permitted by law and legally available funds.

**3. If your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** Unless otherwise required by law, upon your acceptance of the Equipment, title to the Equipment shall be in your name, subject to our interest under this Agreement; provided, however, that if you are a political subdivision of the State of Colorado, and if your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, title to the Equipment shall be in our name, subject to your interest under the Agreement.

**4. With respect to any "Financed Items," the following provisions shall be applicable to such Financed Items:**

This Addendum concerns the granting to you of certain software and/or software license(s) ("Licensed Software"), the purchase by you of certain software components, including but not limited to, software maintenance and/or support ("Products") and/or the purchase by you of certain implementation, integration, training, technical consulting and/or professional services in connection with software ("Services") (collectively, the "Financed Items") from software licensor(s) and/or supplier(s) (collectively, the "Supplier"), all as further described in the agreement(s) between you and Supplier (collectively, the "Product Agreement"). For essential governmental purposes only, you have requested and we have agreed that instead of you paying the fees pursuant to the Product Agreement to Supplier for the Financed Items, we will satisfy your obligation to pay such fees to Supplier, and in consideration thereof, you shall repay the sums advanced by us to Supplier by promptly making certain installment payments to us, which are included in the Payments set forth in the Agreement.

To the extent permitted by law, you grant us a security interest in the license(s), including without limitation, all of your rights in the Licensed Software granted thereunder, the Products, all rights to payment under the Product Agreement, the Financed Items, and all proceeds of the foregoing to secure all amounts you owe us under this Agreement. You authorize and ratify our filing of any financing statement(s) to show our interest.

Ownership of any Licensed Software shall remain with Supplier thereof. All Financed Items shall be provided by a Supplier unrelated to us, and your rights with respect to such Financed Items shall be governed by the Product Agreement between you and Supplier, which shall not be affected by this Agreement. IN NO EVENT SHALL WE HAVE ANY OBLIGATION TO PROVIDE ANY FINANCED ITEMS, AND ANY FAILURE OF SUPPLIER TO PROVIDE ANY FINANCED ITEMS SHALL NOT EXCUSE YOUR OBLIGATIONS TO US IN ANY WAY. YOU HAVE SELECTED SUPPLIER AND THE FINANCED ITEMS BASED UPON YOUR OWN JUDGMENT. WE DO NOT TAKE RESPONSIBILITY FOR THE INSTALLATION OR PERFORMANCE OF THE FINANCED ITEMS. SUPPLIER IS NOT AN AGENT OF OURS AND WE ARE NOT AN AGENT OF SUPPLIER, AND NOTHING SUPPLIER STATES OR DOES CAN AFFECT YOUR OBLIGATIONS HEREUNDER. **YOU WILL MAKE ALL PAYMENTS UNDER THIS AGREEMENT REGARDLESS OF ANY CLAIM OR COMPLAINT AGAINST ANY SUPPLIER, LICENSOR OR MANUFACTURER, AND ANY FAILURE OF A SERVICE PROVIDER TO PROVIDE SERVICES WILL NOT EXCUSE YOUR OBLIGATIONS TO US UNDER THIS AGREEMENT. WE MAKE NO WARRANTIES, EXPRESS OR IMPLIED, AS TO THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT AND TAKE ABSOLUTELY NO RESPONSIBILITY FOR MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE OR AS TO ANY PATENT, TRADEMARK OR COPYRIGHT INFRINGEMENT, CONDITION, QUALITY, ADEQUACY, TITLE, DATA ACCURACY, SYSTEM INTEGRATION, FUNCTION, DEFECTS OR ANY OTHER ISSUE IN REGARD TO THE FINANCED ITEMS. YOU HEREBY WAIVE ANY CLAIM (INCLUDING ANY CLAIM BASED ON STRICT LIABILITY OR ABSOLUTE LIABILITY IN TORT) THAT YOU MAY HAVE AGAINST US FOR ANY LOSS, DAMAGE (INCLUDING, WITHOUT LIMITATION, LOSS OF PROFITS, LOSS OF DATA OR ANY OTHER DAMAGES) OR EXPENSE CAUSED BY THE FINANCED ITEMS COVERED BY THE PRODUCT AGREEMENT OR A TERMINATION OF THE FINANCED ITEMS PURSUANT TO AN EVENT OF DEFAULT, EVEN IF WE HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGE, LOSS, EXPENSE OR COST.**

**By signing this Addendum, Customer acknowledges the applicable changes noted above are incorporated by reference into the Agreement. In all other respects, the terms and conditions of the Agreement remain in full force and effect and remain binding on Customer. Customer has caused this Addendum to be executed by its duly-authorized officer as of the date below.**

**UBEO West, LLC**

Lessor

Signature

Title

Date

The following shall be additional events of default under the Agreement: (i) you fail to perform in accordance with the covenants, terms and conditions of the Product Agreement, or (ii) the Product Agreement is terminated, suspended, materially restricted or limited.

The following shall be additional remedies we have for your default under the Agreement: We shall have the right to: (a) cause the termination of the Financed Items and you irrevocably consent to such termination of the Financed Items by Supplier; and (b) require you to immediately stop using the Financed Items (regardless of whether you are in default under the Product Agreement) and you shall, at our option, either deliver to us a certification executed by a duly authorized officer certifying that you have ceased use of the Financed Items or deliver the Financed Items to a location designated by us. In the event you are entitled to transfer the right to use the Financed Items to any third party, you hereby agree to transfer any such right to use the Financed Items to any third party selected by us and acknowledge that you shall have no right to fees payable by any third party in connection with such transfer. However, we shall not be required to mitigate our damages caused by a default by transferring any Financed Items to a third party.

**5. If you are a political subdivision of the State of Arizona, the following applies:** We understand that you may cancel the Agreement within three years after the start date of the Agreement if any person significantly involved in negotiating, drafting, securing or obtaining the Agreement for or on your behalf becomes, during the term of the Agreement, our employee or agent or becomes, during the term of the Agreement, a consultant to us with respect to the subject matter of the Agreement.

**6. If you are a school district in the State of California and your end-of-term option is the purchase of all Equipment for \$1.00 or \$101.00, the following applies:** You will be deemed to have acquired title to the Equipment from the Supplier on the date we pay for it, and you hereby sell, transfer and convey the Equipment to us on that date. You represent to us that the resolution of your governing body authorizing the execution and delivery of the Agreement contained a finding that the Equipment is a major item of equipment or data processing equipment and that the sale and leaseback of the Equipment was the most economical means of providing the Equipment to you.

**7. If you are a political subdivision of the State of Idaho, the following applies:** If you are required under the Agreement to make any payments to us (other than a Payment) during any fiscal year during the term of the Agreement in the event of (a) a late payment charge for Payments, (b) an advance by us which you are required to repay, (c) an indemnity payment you owe to us, or (d) any other additional payment obligation you owe to us under the Agreement (collectively, the "Additional Payments"), the Additional Payments shall be payable solely from legally appropriated funds available for such fiscal year ("Available Funds"). To the extent Available Funds are not available for such fiscal year for payment of the Additional Payments, then the Additional Payments shall be subject to appropriation for the following fiscal year, or the fiscal year following the final fiscal year of the term of the Agreement, if the Additional Payment was incurred in the final fiscal year of the term of this Agreement. Failure to so appropriate the Additional Payments for the following fiscal year in each such case shall be a non-appropriation described in the Non-Appropriation or Renewal paragraph of the Agreement, providing the remedies to us for such an event in said paragraph. You will not be entitled to prepay the Agreement or to exercise your option to purchase the Equipment at the end of the term of the Agreement so long as any Additional Payments are outstanding and unpaid.

**8. If you are a political subdivision of the State of Nevada, the following applies:** You represent to us that, to the extent required by applicable law (a) the Agreement has been approved by the Executive Director of the Nevada Tax Commission, (b) the Agreement was approved by resolution of your governing body, and such resolution was approved by two-thirds of the members of such governing body, and (c) the resolution approving the Agreement was in form that complies with Nevada Revised Statutes Section 350.087, including the required findings of fact, and was published in accordance with the requirements of Section 350.087. To the extent required by applicable law, you agree to update your plan for capital improvements in accordance with the requirements of Nevada Revised Statutes Section 350.091.

Customer

X

Signature

Title

Date

NOTE: CAPITALIZED TERMS IN THIS DOCUMENT ARE DEFINED AS IN THE AGREEMENT, UNLESS SPECIFICALLY STATED OTHERWISE.



## **CITY COUNCIL REPORT**

**9.E.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Kelcey Young, City Manager, 5107248933, kelcey.young@pinole.gov  
**SUBJECT:** RESOLUTION AUTHORIZING RECYCLEMORE THE AUTHORITY TO ENTER INTO A POST COLLECTION AGREEMENT WITH REPUBLIC SERVICES

### **RECOMMENDATION**

Authorize West Contra Costa Integrated Waste Management Authority (Recyclemore) the authority to enter into post collections agreements and to adopt ordinances and resolutions necessary to carry out the purposes of the agreement, and to direct the solid waste generated and collected within the Members' respective boundaries to the facilities identified in the Post-Collection Agreement, and to authorize the City Manager, or designee, to execute any and all documents necessary to effectuate this authorization.

### **BACKGROUND**

West Contra Costa Integrated Waste Management Authority (Recyclemore) was formed to provide for regional solid waste management services, including the regulation of post-collection services and programs to ensure compliance with the California Integrated Waste Management Act of 1989 and subsequent legislation.

Section 5.4 of the JPA agreement requires additional prior written authorization from each affected Member's legislative body before Recyclemore can exercise certain powers, and has requested authorization from the five member agencies to negotiate and enter into new regional post-collection agreements for the period beginning July 1, 2025, as well as the ability to adopt ordinances and resolutions necessary to carry out the purposes of the Agreement, and to direct the solid waste generated and collected within the Members' respective boundaries to the facilities identified in the Post-Collection Agreement.

The City of Pinole is the last of the members to approve this resolution. The Cities of San Pablo, Richmond, El Cerrito, and Hercules have all signed almost identical resolutions authorizing the JPA the same authority.

### **REVIEW AND ANALYSIS**

Currently, any legislative compliance functions, and any post-collection functions are served by RecycleMore, a JPA that Pinole is a member of. Post-collection services, including other associated activities such as outreach and education, is dictated by the terms of the Post-Collection Agreement held by RecycleMore and Republic. The Post-Collection Agreement is set to expire at the end of June 2025. In order for RecycleMore to continue negotiations, all

member parties must move forward with a Resolution.

**FISCAL IMPACT**

None

**ATTACHMENTS**

A. Resolution

**RESOLUTION NO. [XXXX-XX]**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE  
AUTHORIZING THE WEST CONTRA COSTA INTEGRATED WASTE  
MANAGEMENT AUTHORITY (RECYCLEMORE) TO ENTER INTO  
POST-COLLECTION AGREEMENTS AND EXERCISE CERTAIN  
RELATED POWERS PURSUANT TO SECTION 5.4 OF THE JOINT  
EXERCISE OF POWERS AGREEMENT THAT CREATED THE  
AUTHORITY**

**WHEREAS**, the City of Pinole (“City”) is one of five member agencies (each a “Member”) of the West Contra Costa Integrated Waste Management Authority, also known as RecycleMore (“Authority” or RecycleMore), pursuant to the 2019 Fifth Amendment and Restatement of the Joint Exercise of Powers Agreement (“Agreement”); and

**WHEREAS**, the Authority was formed to provide for regional solid waste management services, including the regulation of post-collection services and programs to ensure compliance with the California Integrated Waste Management Act of 1989 and subsequent legislation; and

**WHEREAS**, Section 5.4 of the Agreement requires additional prior written authorization from each affected Member’s legislative body before the Authority can exercise certain powers; and

**WHEREAS**, the Authority’s current Post-Collection Agreement with its service provider is scheduled to conclude on June 30, 2025; and

**WHEREAS**, pursuant to the Agreement, the Authority has requested authorization from the member agencies to negotiate and enter into new regional post-collection agreements for the period beginning July 1, 2025, the ability to adopt ordinances and resolutions necessary to carry out the purposes of the Agreement, and to direct the solid waste generated and collected within the Members’ respective boundaries to the facilities identified in the Post-Collection Agreement; and

**WHEREAS**, the City Council has determined that authorizing the Authority to exercise the powers described in Sections 5.4(f), 5.4(g), and 5.4(h) of the Agreement will benefit the City and its residents by ensuring continuity of essential solid waste services at a reasonable price.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Pinole, California, as follows:

**Section 1.** The City Council hereby authorizes the West Contra Costa Integrated Waste Management Authority to exercise the following powers pursuant to Section 5.4 of the Agreement:

a) To enter into regional post-collection processing or franchise agreements for the period beginning July 1, 2025 or later, as specified in Section 5.4(f) of the Agreement;

b) To adopt, as authorized by California law, ordinances and resolutions necessary to carry out the purposes of the Agreement, as specified in Section 5.4(g) of the Agreement; and

c) To require that the Members direct all of the Solid Wastes generated and collected within their respective boundaries (or specified portions or specified types of such Directed Wastes and Materials) to the Approved Facility for the period beginning July 1, 2025 or later, as specified in Section 5.4(h) of the Agreement.

**Section 2.** The City Manager, or designee, is hereby authorized to execute any and all documents necessary to effectuate this authorization.

**Section 3.** This Resolution shall be effective immediately upon its adoption.





## **CITY COUNCIL REPORT**

**9.F.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FISCAL YEAR 2025/26 FINANCIAL AND INVESTMENT POLICIES

### **RECOMMENDATION**

City staff recommends that the City Council adopt a resolution approving the Financial and Investment Policies for Fiscal Year (FY) 2025/26.

### **BACKGROUND**

It is a best practice in public finance and recommendation of the National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association (GFOA) that public agencies regularly review and update as appropriate their financial policies. Consistent with best practices, the City either reconfirms or updates its financial and investment policies as part of the annual budget process.

The financial policies are intended to set guidelines on how the City will manage its financial resources as well as to provide direction for financial decision-making.

City staff presented the proposed Financial and Investment Policies for FY 2025/26 to the Finance Subcommittee at its meeting of April 24, 2025. There were no changes to the proposed Financial and Investment Policies for FY 2025/26. The Subcommittee accepted staff's recommendation to present the proposed policies to the City Council for adoption.

### **REVIEW AND ANALYSIS**

Financial policies are central to a strategic, long-term approach to financial management. Adopting formal written financial policies includes their ability to help government agencies:

- Institutionalize good financial management policies;
- Clarify strategic intent for financial management;
- Define boundaries;
- Support credit ratings;
- Promote long-term and strategic planning;
- Manage risks to financial condition; and
- Comply with established public management best practices.

Staff is presenting the proposed revised Financial and Investment Policies for the Finance Subcommittee's consideration. The policies are consistent with municipal finance best

practices and align with standard financial policies recommended by the Government Finance Officers Association (GFOA) and those implemented by other local government agencies.

Therefore, staff is not recommending any substantial changes to any of the policies. Also, the City remains in compliance with its policies. The policies have been provided for review (Attachment A). The following section provides a summary of each policy.

### 1. Structurally Balanced Budget

The City will aspire to create a proposed General Fund operating budget that is structurally balanced whereby current expenditures will be funded by current year revenue. If the proposed operating budget is structurally imbalanced, the City will develop a plan to create a proposed General Fund operating budget for the subsequent fiscal year that is structurally balanced.

*Recommended change: None.*

### 2. Reserve Policy

The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

*Recommended change: None.*

Note that the City's General Reserve is currently 42%, which is below the policy level of 50% of total General Fund expenditures. This is due to the City using a portion of the reserve to balance the FY 2024/25 General Fund budget. The City is in compliance with the policy as it allows reserve funds to be used for budget stabilization. Additionally, the City is reviewing the policy to determine the appropriate reserve level, which could potentially be adjusted.

### 3. Revenue Policy – One-Time (Non-Recurring) Resources

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any individual revenue type, land use, or major taxpayer. One-time resources (also referred to as “non-recurring”) should be used for one-time (non-recurring) expenditures, including but not limited to establishing and rebuilding reserves, early retirement of debt, capital expenditures, and reducing unfunded pension liabilities (California Employee Retirement System (CalPERS) and Other Post-Employment Benefits (OPEB)).

*Recommended change: None.*

### 4. Revenue Policy – User Fees and Charges

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover costs of new facilities and infrastructure necessitated through development impact fees consistent with state

law.

*Recommended change: None.*

#### 5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where operationally and economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

*Recommended change: None.*

#### 6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

*Recommended change: None.*

#### 7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City.

*Recommended change: None.*

#### 8. Grants Management Policy and Procedures

City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

*Recommended change: None.*

#### 9. Capital Assets Policy and Procedures

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital assets. The value of the asset must meet the City's capitalization threshold of \$5,000 to be recorded as a capital asset.

*Recommended change: None.*

#### 10. Unclaimed Funds/Outstanding Checks Policy and Procedures

The City of Pinole will account for unclaimed funds in a manner which follows Government

Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

*Recommended change: None.*

#### 11. Investment Policy

The purpose of this Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

*Recommended change: None.*

#### 12. Pension Investment Policy

The City of Pinole (the "City") has established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements.

*Recommended change: None.*

### **FISCAL IMPACT**

There is no fiscal impact as a result of adopting the resolution.

### **ATTACHMENTS**

- A. Resolution
- B. Proposed Financial and Investment Policies

**RESOLUTION NO 2025-**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE APPROVING  
THE FINANCIAL AND INVESTMENT POLICIES FOR THE FISCAL YEAR 2025/26**

**WHEREAS**, the City of Pinole has financial policies, including investment policies, that were most recently updated and approved by the City Council in April 2023; and

**WHEREAS**, it is a best practice in public finance and a recommendation of the National Advisory Council on State and Local Budgeting (NACSLB) and the Government Finance Officers Association (GFOA) that cities regularly review and update as appropriate their financial policies; and

**WHEREAS**, State law recommends that California cities have investment policies that are adopted by their city council; and

**WHEREAS**, City staff presented the proposed financial and investment policies to the Finance Subcommittee on April 24, 2025 and received feedback from the Subcommittee; and

**WHEREAS**, City staff has addressed the feedback provided by the Subcommittee and is now seeking City Council's adoption of the proposed financial and investment policies; and

**WHEREAS**, City staff presented proposed financial and investment policies for fiscal year (FY) 2025/26 to the City Council for consideration at the Council meeting held on May 6, 2025.

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Pinole hereby approves the City of Pinole Financial and Investment Policies Updated May 6, 2025, attached hereto as Exhibit 1.

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole held on the 6th day of May 2025 by the following vote:

|          |                 |
|----------|-----------------|
| AYES:    | COUNCILMEMBERS: |
| NOES:    | COUNCILMEMBERS: |
| ABSENT:  | COUNCILMEMBERS: |
| ABSTAIN: | COUNCILMEMBERS: |

I hereby certify that the foregoing resolution was introduced, passed and adopted on this 6th day of May 2025.

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Heather Bell, CMC  
City Clerk



**City of Pinole**

**Financial and Investment Policies**

**Proposed April 2025**

**Financial Policies**

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**Investment Policies**

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# **Structurally Balanced Budget**

## **Policy**

The City will aspire to create a proposed General Fund operating budget that is structurally balanced whereby current expenditures will be funded by current year revenue. If the proposed operating budget is structurally imbalanced, the City will develop a plan to create a proposed General Fund operating budget for the subsequent fiscal year that is structurally balanced.

## **Purpose**

To ensure the sustainability of service and expenditure levels by requiring that ongoing General Fund operating expenditures be funded by ongoing revenues.

## **Definitions and Details**

1. This policy applies to General Fund operating budgets.
2. Structural balance is defined as recurring (ongoing) revenues equaling or exceeding ongoing expenditures.
3. Under this policy, City staff will analyze whether the proposed General Fund operating budget is structurally balanced.
4. If City staff determines that the proposed budget is imbalanced, City staff will develop a plan to create a proposed General Fund operating budget for the following fiscal year that is structurally balanced, including possible revenue enhancements or expenditure decreases.
5. Internal service funds are intended to operate on a break-even basis.
6. To implement this policy, staff will identify General Fund operating revenue that is recurring and non-recurring. Recurring revenues are those that the City can reasonably expect to continue to receive on an annual basis over the next 5 to 10 years. Recurring revenues include, but may not be limited to, property taxes, sales and use taxes, utility user taxes, franchise taxes, business license taxes, transient occupancy taxes, other taxes, fines and forfeitures, interest on investments, use of money and property, motor vehicle in-lieu, city interfund transfers, licenses and permits, resources from other governmental agencies, charges to other City funds, and other reimbursements and charges for services. Non-recurring revenues are monies that the City cannot reasonably expect to continue to receive over the next 10 to 15 years. Non-recurring revenues include, but may not be limited to, fund balance, grant funds, financing proceeds, and sale of property and equipment. Revenue from recurring sources that is significantly above normal levels will be considered non-recurring revenues.
7. Staff will also identify General Fund operating expenditures that are recurring and non-recurring. A recurring expenditure is an ongoing cost that relates to an ongoing City service or activity. Examples of recurring expenditures are salaries, benefits, utilities, debt service, maintenance, normal capital outlays, and other mandated costs. Non-recurring expenditures are costs that are incurred for one-time activities,

or services that are scheduled to "sunset". Typical non-recurring expenditures include those for grant-funded activities, special initiatives, and one-time capital expenditures.

8. A structurally balanced General Fund operating budget is a best practice. It is, however, appropriate and consistent with best practice to adopt a structurally imbalanced budget for a given fiscal year under certain circumstances. For example, it is appropriate and consistent with best practice to use designated reserves as a non-recurring revenue to cover recurring expenditures during times of fiscal duress. If a budget is proposed with this characteristic, the Structurally Balanced Budget Policy provides appropriate direction, which is that staff should develop a plan to create a structurally balanced budget for the subsequent fiscal year.

# Reserve Policy

## Policy

The City will establish and maintain reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Purpose

To ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase.

## Definitions and Details

1. The City shall establish a separate account in the financial system to reserve funds intended to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase. This account and the funds contained therein shall be referred to as the General Reserve. It shall be budgeted to contain an amount equivalent to 50% of the City's annual General Fund ongoing operating expenditures. Resources in the General Reserve account will be considered committed<sup>1</sup> for the purpose of financial reporting per the standards of Generally Accepted Accounting Principles (GAAP) set forth by the Governmental Accounting Standards Board (GASB) Statement No. 54.
2. The City shall establish other separate accounts in the financial system to reserve funds for other appropriate purposes, such as for replacement of vehicles and major equipment; maintenance and replacement of capital assets; and long-term liabilities.
3. Funds held in the General Reserve can only be appropriated by a majority vote of the Council to address exceptional circumstances specifically related to a significant revenue shortfall, unanticipated expenditure, or other budget stabilization issue.
4. If the General Reserve funds are appropriated and expended, the City Council will endeavor to replenish them to the full amount noted above as part of the adoption of the subsequent budget, if not sooner.
5. This Policy shall be reviewed by the City Council periodically to ensure its consistency with current law and the City's current needs.

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<sup>1</sup> Per the Governmental Accounting Standards Board (GASB) Statement No. 54, "committed" includes amounts that can be used only for specific purposes determined by a formal action of the government's highest level of decision-making authority. Commitments may be changed or lifted only by the government taking the same formal action that originally imposed the constraint..



## **Revenue Policy – One-Time (Non-Recurring) Resources**

### **Policy**

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any individual revenue type, land use, or major taxpayer. One-time resources (also referred to as “non-recurring”) should be used for one-time (non-recurring) expenditures, including but not limited to establishing and rebuilding reserves, early retirement of debt, capital expenditures, and reducing unfunded pension liabilities (California Employee Retirement System (CalPERS) and Other Post Employment Benefits (OPEB)).

### **Purpose**

To ensure that the City appropriately uses one-time resources, including not using one-time resources on ongoing expenditures, which can contribute to a structurally imbalanced budget.

### **Definitions and Details**

1. Non-recurring revenues are monies that the City cannot reasonably expect to continue to receive over the next 10 to 15 years. Non-recurring revenues include, but may not be limited to, fund balance, grant funds, financing proceeds, and sale of property and equipment. Revenue from recurring sources that is significantly above normal levels will be considered non-recurring revenues.

## **Revenue Policy – User Fees and Charges**

### **Policy**

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover costs of new facilities and infrastructure necessitated through development impact fees consistent with state law.

### **Purpose**

To determine the full costs of providing specific services so that the City Council can make informed decisions as to the appropriate levels of fees for services that may be imposed to avoid providing unwanted subsidies. The City Council may decide against full cost recovery in cases where greater community benefit is demonstrated.

### **Definitions and Details**

1. Every service supported by user fees or charges will be analyzed bi-annually, or as required by statute or directed by City Council to determine the net cost of providing the service.
2. Net cost will be determined by identifying all revenues generated or attributed to the service and subtracting all cost elements (direct and indirect expenses, capital outlays and other one-time expenses). The resulting figure will be the level of subsidy, which the City Council will use as a basis for determining user fee increases or decreases.
3. If it is determined that there is a net cost to providing the service, the City Council will raise user fees to achieve full cost recovery, unless it is decided that the subsidy should be maintained.
4. Additional information may be necessary to aid in the decision as to whether or not a service should be subsidized (community benefit, cost-effectiveness, etc.)

## **Expenditure and Budget Policy**

### **Policy**

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where operationally and economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

### **Purpose**

To provide guidance to staff in developing spending plans that address the City's priorities and policy objectives while ensuring benefit to the City.

### **Definitions and Details**

1. Department expenditures are limited to:
  - a. Budgeted expenditures approved by the City Council as appropriated by major category:
    - i. Salary and Benefits;
    - ii. Services and Supplies: Travel and Training, Office Expenses, Repairs and Maintenance, Materials, Professional Services, etc.; and Capital Outlay.
2. The operating budget will be prepared to fund current year expenditures with current year revenue. However, surplus fund balances may be used to increase reserves, fund Capital Improvement Projects, reduce unfunded pension liability (California Employee Retirement System (CalPERS) and Other Post Employment Benefits (OPEB)), or carried forward to fund future years' operating budgets when necessary to stabilize services and fund capital outlay.
3. Budget transfers require the approval of the City Manager or designee except those affecting personnel and capital projects which must be approved by the City Council.
4. Budget transfers required to hire additional permanent personnel require the City Council's approval.
5. The City will periodically update replacement and maintenance financing plans, and incorporate them into the Budget.
6. The City will monitor and review methods of operation to ensure that services continue to be delivered in the most cost-effective manner possible. This review process encompasses a wide range of productivity issues, including:
  - a. Analyzing systems and procedures to ensure efficient delivery of services.
  - b. Evaluating the ability of new technologies and related capital investments to improve productivity.
  - c. Developing the skills and abilities of all City employees.
  - d. Developing and implementing appropriate methods of recognizing and rewarding exceptional employee performance.
  - e. Evaluating the ability of the private sector to perform the same level of service at a lower cost.

## **Debt Policy**

### **Policy**

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

### **Purpose**

To maintain fiscal viability by not encumbering the General Fund with excessive debt payments or using debt to support operating expenses.

### **Definitions and Details**

1. For purposes of computing the percentage of debt payments the proposed budget expenditures will be used.
2. The ratio of debt payments to operating expenditures will be presented in the annual budget.
3. The City will investigate the use of special assessment, revenue or other self-supporting bonds to limit the General Fund obligation for debt service payments.
4. The City will not use long-term debt for current operations.
5. The City will not use short-term borrowing to support routine operations, provided however, that it may be used to meet temporary cash flow needs.
6. The City will maintain strong communications with bond rating agencies about the City's financial condition and will follow a policy of full disclosure on financial reports and bond prospectus.
7. The City will strive to maintain or improve the City's bond rating.
8. The City will utilize inter-fund loans when possible to reduce the cost of financing capital improvements.
9. The City is required to enter into an agreement for inter-fund loans beyond the current fiscal year.

# **Receivables Policy**

## **Policy**

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City.

## **Purpose**

To maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

## **Definitions and Details**

1. For the purpose of this policy, receivables are defined to include outstanding obligations owed to the City for services or goods supplied.
2. All receivables shall be recorded in accordance with Generally Accepted Accounting Principles (GAAP).
3. Accounts receivable will be administered by the Finance Department.
4. Accounts receivable shall be established for services or goods provided in advance of a payment and should include terms for collection. Invoices should be prepared in a timely manner but not less than on a monthly basis. Invoices should include a description of the goods or services provided, payment terms and remittance address.
5. All accounts receivable should be recorded in a manner that allows for aging analysis. Reconciliation of accounts receivable may be performed on a monthly, quarterly or annual basis depending on the type of receivable.
6. Collection options should be evaluated and pursued to maximize collections. The use of collection agencies and programs such as the State Interagency Intercept Collection Program or the County Tax lien process may be used based on the type of receivable.
7. An allowance for doubtful accounts should be recorded after a bad debt expense is estimated. Write-off of bad debt should be performed on an annual basis to ensure that accounts receivable and allowance balances are not overstated.
8. The City will establish written procedures to document the accounts receivable process and bad debt write-off process for adequate internal controls and proper management oversight. These procedures should be reviewed annually as part of the year end audit process.



# **Grants Management Policy and Procedures**

## **Policy**

City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

## **Purpose**

The purpose of this policy is to specify circumstances when grant funding is appropriate and to establish a standardized set of procedures for the fiscal administration, management, and monitoring of public and private grants. This policy is intended to ensure compliance with all applicable administrative, financial, reporting, and monitoring requirements established by the funding agency as well as all applicable administrative and fiscal directives and guidelines established by the City of Pinole. The policy and procedures established herein shall apply to all Federal, State, County and private grants administered by the City.

## **Definitions and Details**

### **1. Staff Responsibilities**

- a. City Department seeking and managing grant funding is responsible for:
  - i. Preparation of grant application materials;
  - ii. Providing sufficient data to allow City Management to evaluate the costs and benefits of the proposed grant;
  - iii. Obtaining appropriate approvals for submission of grant, if necessary;
  - iv. Obtaining City Council approval for acceptance of grant;
  - v. Understanding the operational and budgetary impact the grant has on the City;
  - vi. Accumulating the appropriate accounting detail and supporting documentation;
  - vii. Preparation of reports required by the grantor;
  - viii. Providing the Finance Department with the following:
    1. Grant Award Letter;
    2. Grant Contract;
    3. City Council minutes of action or Council Resolution approving the grant;
    4. An administrative manual (this includes program guidelines and accounting procedures). This will allow Finance to maintain grant files which are accurate and complete.

- ix. Providing Finance copies of all grant amendments, program reporting, reimbursement requests and other communications to all agents involved in the grant administration process for review prior to submission.
- a. The Finance Department (Finance Director) is responsible for:
  - i. Reviewing all financial reports to the grantor prior to submission to ensure its accuracy;
  - ii. Assisting departments with any problems or questions regarding the grant submission process;
  - iii. Scheduling audit of grant programs when requested by Grantee Agency. City staff will aid in the auditing process providing available source documents as requested by the auditing agency;
  - iv. Coordinating the accounting for all receipts and disbursements related to the grant. Finance Department will determine setup and maintain the most appropriate method (s) of accounting for the grant in the financial system.

## 2. Pre-Application

Prior to submitting an application for any grant award, the applicant department shall thoroughly review the grant requirements outlined in the solicitation to ensure that the department is aware of and has the capacity to meet all administrative, fiscal, programmatic, reporting and monitoring requirements.

## 3. Post-Award

### a. Set-Up

All new grants should be reviewed by the Finance Director to ensure that all grant details are accurate and grant budget is established in the financial system in accordance with any special conditions required by the funder.

- i. Acceptance of all grants must be approved by action of the City Council. Said approval shall include authorization to appropriate funding to revenue and expenditure accounts.
- ii. For grants that were not included in the annual adopted budget, the applicant department will submit a request to appropriate revenue and expenditures to the City Council for review and approval. Once the grant budget has been approved by the City Council, department staff should submit a request to the Finance Department to establish the approved budget in the financial system.
- iii. The term of grant-funded positions must be clearly identified and disclosed to the City Council prior to approval. If the expiration of a grant requires the application of General Fund revenue for continued funding, this stipulation must also be disclosed.

- iv. One-time or fluctuating grant sources should not be used for ongoing programs.
- v. The awarded department assumes the lead role in grant management in collaboration with the Finance Department.

b. Cash Handling

Grant funds are received from various funding agencies via checks and electronic wire/ACH transfers only and should be sent to the Finance Department. Hard copy checks are deposited weekly and promptly recorded in the City's financial system.

4. Grant Monitoring and Quarterly Reporting

a. Grant Award Monitoring

Award monitoring shall be the responsibility of the applicant department to ensure that grant funds are expended for eligible activities in accordance with the guidelines established by the funder, including, but not limited to:

The applicant department shall obtain all documentation necessary to fully and accurately support all grant expenditures, including expenditures incurred by sub- recipients. Examples of supporting documentation may include, but not be limited to:

- i. Employee timesheets
- ii. Personnel Activity Reports
- iii. Personnel Action Forms
- iv. Payroll reports
- v. Invoices and proof of payment
- vi. Purchase receipts
- vii. Workshop/Training itineraries
- viii. Travel documents

b. Quarterly Reporting

Finance Department staff should review grant expenditures and cash position as needed to ensure proper oversight and fiscal administration of the grant. Claims for reimbursement based grants should be sent to the funder timely to ensure prompt reimbursement. If grant reimbursements are not received within the timeframe prescribed by the funder - generally 60 to 90 days - the appropriate applicant department staff should follow up to check on the status of the reimbursement request.

Grants are required to be reconciled at least quarterly as part of the Finance

Department's grant reconciliation process. Grant reconciliation should include review of all of the following:

- i. Grant expenditure to revenue balance
- ii. Grant budget to actual balance
- iii. Status of reimbursement requests submitted to the funder for purpose of reversing revenue accruals
- iv. Grant advances and whether or not funds should be recognized
- v. Grant end dates, closeouts
- vi. Review grant information against the general ledger to ensure accuracy of information listed

## 5. Record Retention

The City is committed to ensuring that all necessary grant records and documents are adequately retained as required by federal, state, and private funding agencies. The below Record Retention Schedule is approved as the retention schedule for grant records and documents maintained by the applicant department. The schedule is applicable to all physical and electronic grant records maintained by the department as part of the administration and management of federal, state, and private grant funds.

| Record Retention Schedule: Grant Records                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                 |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Record Type*                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Retention Period                                                                                                                                                                                                                                                |
| <p>Original grant proposal</p> <p>Grant-specific policies and procedures</p> <p>Grant award letter</p> <p>Grant agreement and subsequent modifications, if applicable</p> <p>Grant budget and subsequent modifications, if applicable</p> <p>All pertinent funder correspondence, including emails, phone log notes, letters, site visit/monitoring/corrective action/audit reports, etc...</p> <p>All pertinent sub-recipient/sub-grantee correspondence including emails, phone</p> | <p>At least 5 years following official notification by the awarding agency that the grant has been fiscally and programmatically closed OR at least 5 years following the closure of its audit report covering the entire award period, whichever is later.</p> |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| <p>log notes, letters, site visit/monitoring/corrective action/audit reports, etc...</p> <p>Fiscal and program/performance reports submitted to the funder including explanation of data collection/reporting methodology, if not evident</p> <p>Wire transfers and/or copies of reimbursement checks received</p> <p>Documentation of required matching funds</p> <p>All documentation relating to grantee compliance with the grant agreement</p> <p>All evidence of returned grant funds</p> <p>All supporting documentation necessary to fully and adequately justify grant expenditures including timesheets, payroll reports, Personnel Activity Reports, receipts, invoices, etc.</p> <p>Other documents deemed necessary and important by grant program/fiscal staff and/or documents required to be maintained by the funder</p> |  |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|

\* All grant documents and records should be organized and maintained in designated grant files or other systematic organizational structure.



# Capital Assets Policy and Procedures

## Policy

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital assets. The value of the asset must meet the City's capitalization threshold of \$5,000 to be recorded as a capital asset.

## Purpose

To define costs eligible and establish thresholds for capitalization in conformity with Governmental Accounting Standards Board Statement No. 34 Basic Financial Statements and Management's Discussion and Analysis for State and Local Governments and Statement No. 51 Accounting and Financial Reporting for Intangible Capital Assets.

## Definitions and Details

### 1. Definition of a Capital Asset

A capital asset is any tangible or intangible asset purchased for use in the day-to-day operations of the City with a useful life greater than one year and has an acquisition cost of \$5,000 or more. Donations with an estimated appraised value of \$5,000 or more and have a useful life greater than one year is also considered a capital asset. Capital assets include items such as land, sewer lines, buildings, vehicles, equipment, and furniture.

### 2. Major Asset Classes

- a. (100) Land – includes land under infrastructure and preparation costs. Costs can include acquisition prices and cost of initially preparing land for its intended use (basic site improvements, removal, excavation, relocation, reconstruction). Usually has an indefinite useful life and is not depreciated.
- b. (200) Improvements other than buildings - permanent improvements (non-moveable), other than buildings that add value to land, but do not have an indefinite useful life. Examples include fences, retaining walls, parking lots, and landscaping.
- c. (300) Buildings - permanent structures. Costs can include purchase of new building or cost of an improvement to an existing building. An entire building can be classified as one asset or be reported as separate capital assets if discrete portions of the building have significantly different useful lives (e.g. roof separate from building).
- d. (400) Infrastructure - capital assets that normally are stationary in nature and normally can be preserved for a significantly greater number of years than most capital assets. Examples include roads, bridges, tunnels, drainage

- systems, water and sewer systems, and lighting systems.
- e. (600) Furnishings and Equipment - moveable assets that includes all costs to place equipment into service (freight, installation, warranties, and sales tax). Each piece of equipment must meet the minimum capitalization threshold and is not recorded in bulk. Examples include vehicles, furnishings, machinery, servers, and appliances.
  - f. (700) Other Capital Assets – capital assets that do not fit into any of the major asset classes. This can include:
    - i. Intangibles – assets that are not physical in nature. Generally, this includes software and easements (can also include water rights, trademarks).
    - ii. Easements - intangibles with an indefinite useful life and are not depreciated.
    - iii. Software - both internally generated and off-the-shelf.
  - g. (900) Construction in Progress - construction projects in progress at the conclusion of the fiscal year. These costs are not depreciable until the project is completed and booked into the correct category of improvements, buildings, or infrastructure.

### 3. Capital Asset Useful Life

The capital asset useful life is the determining factor for the number of accounting periods over which the asset is to be depreciated. The City can determine the useful life of an asset by using historical information or by seeking guidance from other external resources to determine the proper useful life of the asset. Depreciation is recorded on a straight-line basis over the estimated useful life of the asset as follows:

| <b>Class</b>              | <b>Useful Life</b> |
|---------------------------|--------------------|
| Bridges                   | 75 years           |
| Buildings                 | 50 years           |
| Equipment                 | 5-10 years         |
| Parks                     | 70 years           |
| Street drainage           | 100 years          |
| Streets and roads         | 50 years           |
| Vehicles                  | 5-10 years         |
| Wastewater infrastructure | 50 years           |

### 4. Capital Asset Review

The City relies on a decentralized method to verify the accuracy of capital assets. Departments are responsible for evaluating the condition and functionality of existing capital assets assigned to their department to determine if the asset is still providing the most appropriate method to deliver services. Capital assets should be assessed on an annual basis.

### 5. Disposal of Capital Assets/Surplus Property

When an asset will no longer be used in operations, voluntarily or involuntarily, the asset shall be removed from the City's financial records and removed from service. Disposal of equipment, material, or inventory will be in accordance with the City's surplus property guidelines.

"Surplus Property" is used generically to describe any City property that is no longer needed or useable by the holding department. The City Council shall declare item(s) surplus prior to disposal.

## 6. Methods of Disposition

- a. The department head or designee in consultation with the Finance Director shall determine or approve one of the following methods of disposition that is most appropriate and in the best interests of the City.
- b. All surplus property is for sale "as is" and "where is", with no warranty, guarantee, or representation of any kind, expressed or implied, as to the condition, utility or usability or the property offered for sale. Appropriate methods of sale are as follows:
  - i. Public Auction - Surplus property may be sold at public auction. City staff may conduct public Auctions, or the City may contract with a professional auctioneer including professional auction services.
  - ii. Bids - Bids may be solicited for the sale of surplus property. Surplus property disposed of in this manner shall be sold to the highest responsible bidder.
  - iii. Selling for Scrap - Surplus property may be sold as scrap if the department head or designee in consultation with the Finance Director deems that the value of the raw material exceeds the value of the property as a whole.
  - iv. Negotiated Sale - Surplus property may be sold outright if the department head or designee in consultation with the Finance Director determines that only one known buyer is available or interested in acquiring the property.
  - v. No Value Item – Where the department head or designee in consultation with the Finance Director determines that specific supplies or equipment are surplus and of minimal value to the City due to spoilage, obsolescence or other cause, or where the Finance Director, serving as the Purchasing Officer, determines that the cost of disposal of such supplies or equipment would exceed the recovery value, the department head or designee in consultation with the Finance Director shall dispose of the same in such a manner as he or she deems appropriate and in the best interest of the City.
- c. Surplus property that remains unsold will be donated to a non-profit organization or transferred to an appropriate recycle center.
- d. Proceeds from the sale or trade-in of surplus property shall be submitted to Finance for returning to the appropriate fund.

# **Unclaimed Funds/Outstanding Checks Policy and Procedures**

## **Policy**

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

## **Purpose**

The purpose of this policy is to establish guidelines for the proper disposition of unclaimed funds and outstanding checks in accordance with government statutes.

## **Definitions and Details**

### **1. Definitions**

- a. Unclaimed Funds - Consists of funds which are not the property of the City but remain in the City Treasury for three (3) or more years without a claim being filed by the legal owner(s). Unclaimed funds do not include individual items of less than \$15.00, any amounts in which the depositor's name is unknown, or restitution to victims.
- b. Warrant – Instrument issued to pay for goods and/or services rendered, issue refunds, etc. (i.e. a check).
- c. Stale Dated – A check that is older than six (6) months.
- d. Escheat – refers to state escheat laws that require agencies to transfer unclaimed property or funds to the state after three years and reasonable efforts locate the property owner.

### **2. Guidelines**

The City of Pinole has established the policy to hold unclaimed payroll and accounts payable checks rather than escheating the unclaimed funds to the State of California.

This unclaimed funds policy applies to all outstanding payroll and accounts payable checks abandoned three years after the issue date.

### **3. Procedures: Items over \$15.00**

- a. Quarterly during the bank reconciliation process, the outstanding warrant register will be reviewed for items six (6) months and older. For the warrants six months and older, a letter and unclaimed property claim form will be mailed to the address on record for the issued warrant. See Exhibit 1 and 2 for examples.
- b. Every June 30th and December 31st, (final evaluation dates) all remaining

outstanding warrants will be evaluated. Any warrants issued more than 12 months prior to evaluation date will receive a second letter and affidavit form. If no response is received within 30 days for the warrants 12 months or greater, the warrant will be identified as stale dated. Stale dated warrants shall be cancelled and voided in the system. A journal entry shall be prepared to record the total amount of stale dated checks in a hold account called "Aged Unclaimed Warrants".

- c. A list of stale date warrants containing the warrant number, issue date, amount, and payee shall be maintained by the Finance Department. If a cancelled warrant is presented, or the payee files a claim after cancellation, the warrant shall be reissued by debiting the "Aged Unclaimed Warrants" account, and the original warrant shall be removed from the stale dated list.
- d. Also, on June 30th and December 31st, the stale dated list shall be evaluated to determine which warrants are more than 3 years old from the date of issue. Warrants that are more than 3 years old will be handled as follows:
  - i. A notice must be published once a week for two consecutive weeks in a newspaper of general circulation in the City of Pinole stating the payee, the amount, the fund in which the money is held, and that it is proposed that the money will become the property of the City of Pinole on a specific date (not less than 45 nor more than 60 days after the first publication). See Exhibit 3 for example.
  - ii. Upon or prior to publication, a party of interest may file a claim (Exhibit 2) for the funds with the Finance Director. The claim must contain the claimant's name, address, amount, tax identification number, and grounds for claim prior to the date the funds become property of the City of Pinole. The Finance Director can require additional information to help substantiate the claim.
  - iii. On the day identified in the notice, the total dollar amount (on which no claims were filed) becomes the property of the City. A journal entry will be prepared to recognize the revenue. The money will be moved from "Aged Unclaimed Warrants" to the fund the warrant was originally issued from.

#### 4. Procedures: Items under \$15.00 or items where the depositor is unknown

- a. Quarterly during the bank reconciliation process, the outstanding warrant register will be reviewed for items six (6) months and older. For the warrants six months and older, a letter and unclaimed property claim form will be mailed to the address on record for the issued warrant. See Exhibit 1 and 2 for examples.
- b. Every June 30th and December 31st, (final evaluation dates) all remaining outstanding warrants will be evaluated. Any warrants issued more than 12 months prior to evaluation date will receive a second letter and affidavit form. If no response is received within 30 days for the warrants 12 months or greater, it becomes the property of the City of Pinole. Stale dated warrants shall be cancelled and voided in the system. A journal entry will



be used to record the total amount of these warrants as revenue.

- c. Any individual check of less than fifteen (\$15) dollars, or any amount if the depositor's name is unknown, which remain unclaimed for a period of one (1) year may be transferred from the funds which the money was originally drawn from by the City Council to the General Fund without the necessity of publication of notice in a newspaper. (Gov. Code Section 50055)

# **City of Pinole INVESTMENT POLICY**

## **I. Introduction**

The purpose of this Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

## **II. Governing Authority**

The investment program of the City of Pinole ("the City") shall be operated in conformance with federal, state, and other legal requirements. All funds will be invested in accordance with the City's Investment Policy, and California Government Code Sections 5360I, 5360I.1, 5360I.5, 5360I.6, 53635, 53646, 53635.5, and 16481.2.

## **III. Scope**

It is intended that this policy cover all funds (except retirement funds) and investment activities under the direction of the City. The investment of bond proceeds will be in accordance with the provisions of relevant bond documents.

## **IV. Objectives**

The primary objectives, in priority order, of the investment activities of the City shall be:

### **1. Safety**

Safety of principal is the foremost objective of the investment program. Investments of the City shall be undertaken in a manner that seeks to ensure preservation of capital in the portfolio.

### **2. Liquidity**

The investment portfolio of the City will remain sufficiently liquid to enable the City to meet its cash flow requirements.

### 3. Return

The investment portfolio of the City shall be designed with the objective of attaining a market rate of return on its investments consistent with the constraints imposed by its safety objective and cash flow considerations.

## V. **Standards of Care**

### 1. Prudence

The standard of prudence to be used by investment officials shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse development.

The “prudent person” standard states that,

“Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

### 2. Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions.

### 3. Delegation of Authority

The management responsibility for the investment program is hereby delegated to the City Treasurer or designee who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City Council may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

## **VI. Permitted Investment Instruments**

1. U.S. Treasury and other government notes, bonds, bills, or obligations that carry the full faith and credit guarantee of the United States for the payment of principal and interest. Maturities shall not exceed five years in length. No more than fifty (50) percent of the City's investment portfolio may be invested in instruments defined under this section.
2. Federal Agency or U.S. government sponsored enterprises (GSE) bonds and note obligations, participations or other instruments. This includes but is not limited to obligations issued by Banks for Cooperatives, Federal Land Banks, Federal Intermediate Credit Banks, Federal Farm Credit Banks, Federal Home Loan Banks, the Federal Home Loan Bank Board, the Federal Home Loan Mortgage Corporation or in obligations, participations, or other instruments of, or issued by, or fully guaranteed as to principal and interest by, the Federal National Mortgage Association; or in guaranteed portions of Small Business Administration notes. Maturities shall not exceed five years in length, unless the funds to be invested are moneys generated from the proceeds of the sale of real estate assets restricted to a reserve account, and the investment security is "AA" rated by at least two of three nationally recognized rating agencies (Standard & Poor's, Moody's or Fitch) in which case maturities shall not exceed ten years in length. No more than 40 (forty) percent of the City's investment portfolio may be invested in instruments defined under this section.
3. Certificates of Deposit (CDs) which are Federal Deposit Insurance Company (FDIC) insured or fully collateralized time CD's in financial institutions in California. No more than 10 percent of the City's portfolio shall be invested in FDIC insured or fully collateralized time certificates of deposit. Maturities shall not exceed five years in length.
4. Negotiable FDIC insured Certificates of Deposit or deposit notes issued by a nationally or state-chartered bank or a state or federal savings and loan association or by a state-licensed branch of a foreign bank. Purchase of negotiable CD's may not exceed 30 percent of the City's investment portfolio. Maturities shall not exceed five years in length, and must have an IDC number greater than 165 (excellent rated).

5. Bankers' Acceptances issued by domestic or foreign banks, which are eligible for purchase by the Federal Reserve System, the short-term paper of which is rated in the highest category by Moody's Investors Services or by Standard & Poor's Corporation. Purchases of Bankers' Acceptances may not exceed 180 days maturity or 40 percent of the City's investment portfolio. No more than 10 percent of the City's investment portfolio may be invested in the Banker's Acceptances of any one commercial bank.
6. Medium-term corporate notes issued by corporations organized and operating within the United States or by depository institutions licensed by the U.S. or any state and operating within the U.S. Medium-term corporate notes shall be rated in a Double-AA rating category "AA" or its equivalent or better by a nationally recognized rating service. Additionally, corporate notes shall be widely diversified across all market sectors. Purchase of medium-term corporate notes may not exceed fifteen (15) percent of the City's investment portfolio. No more than five (5) percent of the City's investment portfolio may be invested in a medium-term note of any one corporation. Maturities shall not exceed five years in length.
7. Commercial paper rated in the highest tier of "prime quality" as provided by Moody's Investors Service, Inc., or Standard & Poor's Corporation, provided that the issuing corporation is organized and operating within the United States, has total assets in excess of \$500 million and has an "A" or higher rating for its long-term debt, if any, as provided by Moody's or Standard & Poor's. Purchases of eligible commercial paper may not exceed 180 day's maturity nor represent more than 10 percent of the outstanding paper of an issuing corporation. Purchases of commercial paper may not exceed 15 percent of the City's investment portfolio. An additional 15 percent or a total of 30 percent of the City's investment portfolio may be invested only if the dollar weighted average of the entire amount does not exceed 31 days.
8. Repurchase Agreements used solely as short-term investments not to exceed 30 days. The following collateral restrictions will be observed: Only U.S. Treasury securities or Federal Agency securities, as described in VI.1 and 2, will be acceptable collateral. All securities underlying Repurchase Agreements must be delivered to the City's custodian bank versus payment or be handled under a tri-party repurchase agreement. The total of all collateral for each Repurchase Agreement must equal or exceed, on the basis of market value plus accrued interest, 103 percent of the total dollar value of the money invested by the City for the term of the investment unless the term of the investment is overnight, in which case the total of all collateral for the Repurchase Agreement must equal or exceed, on the basis of market value plus accrued interest, 100 percent of the total dollar value of the



investment. For any Repurchase Agreement with a term of more than one day, the value of the underlying securities must be reviewed on a regular basis. Market value must be calculated each time there is a substitution of collateral. The City or its trustee shall have a perfected first security interest under the Uniform Commercial Code in all securities subject to Repurchase Agreement.

The City may enter into Repurchase Agreements with (1) primary dealers in U.S. Government securities who are eligible to transact business with, and who report to, the Federal Reserve Bank of New York, and (2) California and non-California banking institutions having assets in excess of \$1 billion and in the highest short-term rating category as provided by Moody's Investors Service, Inc. or Standard & Poor's Corporation. The City will have specific written agreements with each firm with which it enters into Repurchase Agreements. No more than 10 percent of the City's investment portfolio may be invested in Repurchase Agreements.

9. State of California's Local Agency Investment Fund (LAIF). Up to 100 percent of the City's portfolio may be invested in LAIF or up to the maximum permitted by California State Law. The LAIF portfolio should be reviewed periodically.
10. Securities and Exchange Commission (SEC) registered Money Market Mutual Funds as authorized by Government Code Sections 53601 and/or 53635. To be eligible for investment pursuant to this subdivision these companies shall either:
  - a. Attain the highest ranking letter or numerical rating provided by not less than two of the three largest nationally recognized rating services;
  - b. Have an investment advisor registered with the Securities and Exchange Commission with not less than five years experience investing in securities and obligations authorized by Government Code Section 53601;
  - c. Assets under management in excess of \$500,000,000;
  - d. The purchase price of the share of beneficial interest shall not include any commission charged by these companies; and,
  - e. Purchases shall not exceed 15 percent of the investment portfolio of the City.

Under no circumstances shall any funds of the City be invested in inverse floaters, range notes, or interest-only strips that are derived from a pool of mortgages. Nor

shall any of the City's funds be invested in any security that could result in zero interest accrual if held to maturity.

## **VII. Reporting Requirements**

Quarterly investment reports shall be submitted by the City's Treasurer or designee to the City Council. The reports shall include, at a minimum, the following information for each individual investment:

- Type investment instrument;
- Institution/Issuer;
- Maturity date;
- Cost of security (par value) and dollar amount in all securities;
- Description of the funds and investments;
- Maturity distribution and of the portfolio;
- Current market value of all securities;
- Rate of return for the portfolio;
- A statement of compliance of the portfolio with the City's Investment Policy, and its ability to meet expenditure requirements for the next six months.

Pursuant to Government Code Section 53646 (e), the Treasurer may supply to the governing body, chief executive office and the external auditor a copy of the most recent statement received by the City on those investments in the State Local Agency Investment Fund in lieu of the above required statement.

## **VIII. Safekeeping and Custody**

The assets of the City shall be secured through the third-party custody and safekeeping procedures. Bearer instruments shall be held only through third-party institutions. Collateralized securities such as repurchase agreements shall be purchased using the delivery vs. payment (DVP) procedure.

# **City of Pinole**

## **PENSION INVESTMENT POLICY**

### **I. Introduction**

The City of Pinole (the “City”) has established the City of Pinole Employee Benefit Pension Plan (the “Plan”), a Section 115 Trust. The goal of the Plan’s investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System (“CalPERS”) for those eligible employees who meet the specified age and service requirements.

### **II. Statement of Purpose**

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

The primary objectives of this policy are to:

- Facilitate the process of ongoing communication between the Plan Sponsor and its plan fiduciaries;
- Confirm the Plan’s investment goals and objectives and management policies applicable to the investment portfolio;
- Provide a framework to construct a well-diversified asset mix that can potentially be expected to meet the account’s short and long-term needs that is consistent with the account’s investment objectives, liquidity considerations and risk tolerance;
- Identify any unique considerations that may restrict or limit the investment discretion of its designated investment managers;
- Help maintain a long-term perspective when market volatility is caused by short-term market movements.

### **III. Roles and Responsibilities**

#### ***Governing Authority***

The pension investment program of the City of Pinole (“the City”) shall be operated in conformance with federal, state, and other legal requirements. All funds will be invested in accordance with the City’s Pension Investment Policy, and applicable California Government Code Sections.

## Delegation of Authority

The management responsibility for the pension investment program is hereby delegated to the City Manager and/or Assistant City Manager or designee as Plan Administrator who shall monitor and review all investments for consistency with this investment policy. No person may engage in an investment transaction except as provided under the limits of this policy. The City Council may delegate its investment decision making and execution authority to an investment advisor. The advisor shall follow the policy and such other written instructions as are provided.

## Duties and Responsibilities (Refer to Appendix for who serves in these roles)

### **Plan Administrator**

The Plan Administrator for the City of Pinole is responsible for:

- Confirming the accuracy of this Investment Guidelines Document, in writing.
- Advising Trustee and Investment Manager of any change in the plan/account's financial situation, funding status, or cash flows, which could possibly necessitate a change to the account's overall risk tolerance, time horizon or liquidity requirements; and thus would dictate a change to the overall investment objective and goals for the account.
- Monitoring and supervising all service vendors and investment options, including investment managers.
- Avoiding prohibited transactions and conflicts of interest.

### **Trustee**

The plan Trustee is responsible for:

- Valuing the holdings.
- Collecting all income and dividends owed to the Plan.
- Settling all transactions (buy-sell orders).

### **Investment Manager**

The Investment Manager is responsible for:

- Assisting the Plan Administrator with the development and maintenance of this Investment Policy document.
- Meeting with the Plan Administrator to review portfolio structure, holdings, and performance.
- Designing, recommending and implementing an appropriate asset allocation consistent with the investment objectives, time horizon, risk profile, guidelines and constraints outlined in this Policy.
- Researching and monitoring investment advisers and investment vehicles.

- Purchasing, selling, and reinvesting in securities held in the account.
- Monitoring the performance of all selected assets.
- Voting proxies, if applicable.
- Recommending changes to any of the above.
- Periodically reviewing the suitability of the investments, and being available at such other times within reason at your request.
- Preparing and presenting appropriate reports.
- Informing the Plan Administrator if changes occur in personnel that are responsible for portfolio management or research.

## ***Standards of Care***

### Prudence

The standard of prudence to be used by investment officers shall be the “prudent person” standard and shall be applied in the context of managing an overall portfolio. Investment officers acting in accordance with written procedures and the investment policy and exercising due diligence shall be relieved of personal responsibility for an individual security’s credit risk or market price changes, provided deviations from expectations are reported in a timely fashion and appropriate action is taken to control adverse development.

The “prudent person” standard states that,

“Investments shall be made with judgment and care under circumstances then prevailing, which persons of prudence, discretion, and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived.”

### Ethics and Conflict of Interest

Officers and employees involved in the investment process shall refrain from personal business activities that could conflict with proper execution of the investment program, or which could impair their ability to make impartial decisions.

## **IV. Asset Allocation**

The goal of the Plan’s investment program is to provide a reasonable level of growth, which will result in sufficient assets to pay a portion of the present and future obligations of the Plan. The following objectives are intended to assist in



achieving this goal:

- The Plan should seek to earn a return in excess of its policy benchmark over the life of the Plan.
- The Plan's assets will be managed on a total return basis which takes into consideration both investment income and capital appreciation. While the Plan Sponsor recognizes the importance of preservation of capital, it also adheres to the principle that varying degrees of investment risk are generally rewarded with compensating returns. To achieve these objectives, the Plan Sponsor allocates its assets (asset allocation) with a strategic perspective of the capital markets.

|                                        |                                                                                                                                                                                                                                               |
|----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b><i>Investment Time Horizon:</i></b> | Intermediate-term                                                                                                                                                                                                                             |
| <b><i>Anticipated Cash Flows:</i></b>  | Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS. Typically, increases in rates come with a one-year advance warning; however the Plan Administrator may request disbursement of assets at any time. |
| <b><i>Investment Objective:</i></b>    | The primary objective is to generate a reasonable level of growth over time. The assets in this Plan will eventually be used to fund Pension Plan obligations for assets managed in the CalPERS Trust.                                        |
| <b><i>Risk Tolerance:</i></b>          | <i>Custom</i> – The account's risk tolerance has been rated moderate, which demonstrates that the account can accept price fluctuations to pursue its investment objectives.                                                                  |

### ***Strategic Asset Allocation***

As of the date of this Pension Investment Policy adoption, the asset allocation ranges for the City of Pinole Employee Benefit Pension Plan is as follows:

| <b><i>Strategic Asset Allocation Ranges</i></b> |              |             |
|-------------------------------------------------|--------------|-------------|
| Cash                                            | Fixed Income | Equity      |
| 0-20%                                           | 45%-75%      | 25%-45%     |
| Policy: 4%                                      | Policy: 60%  | Policy: 36% |

Market conditions may cause the account's asset allocation to vary from the stated range from time to time. The Investment Manager will rebalance the portfolio no less than quarterly and/or when the actual weighting differs substantially from the strategic range, if appropriate and consistent with the Plan's objectives.

## V. Investment Guidelines

### ***Security Guidelines***

#### Equities

With the exception of limitations and constraints described above, the Investment Manager may allocate assets of the equity portion of the account among various market capitalizations (large, mid, small) and investment styles (value, growth). Further, the Investment Manager may allocate assets among domestic, international developed and emerging market equity securities.

|                                               |              |
|-----------------------------------------------|--------------|
| Total Equities                                | 25%-45%      |
| <i>Equity Style</i>                           | <i>Range</i> |
| Domestic Large Cap Equity                     | 12%-35%      |
| Domestic Mid Cap Equity                       | 0%-10%       |
| Domestic Small Cap Equity                     | 0%-15%       |
| International Equity (incl. Emerging Markets) | 0%-15%       |
| Real Estate Investment Trust (REIT)           | 0%-8%        |

#### Fixed Income

In the fixed income portion of the account, the Investment Manager may allocate assets among various sectors and industries, as well as varying maturities and credit quality that are consistent with the overall goals and objectives of the portfolio.

|                    |         |
|--------------------|---------|
| Total Fixed Income | 45%-75% |
|--------------------|---------|

\*High Yield securities may be purchased, but they will be held using a diversified exchange traded fund, or mutual fund vehicle.

If individual fixed income securities are purchased for the Plan, the following guidelines will be adhered to in the management of the fixed income segment:

### **Eligible Investments**

- Debt obligations of the U.S. Government, its agencies, and Government Sponsored Enterprises
- Mortgage-Backed Securities (MBS)
- Asset Backed Securities (ABS)
- Collateralized Mortgage Obligations (CMO)
- Commercial Mortgage-Backed Securities (CMBS)
- Corporate debt securities issued by U.S. or foreign entities including, but not limited to, limited partnerships, equipment trust certificates and enhanced equipment trust certificates
- Eligible instruments issued pursuant to SEC Rule 144(a)
- Municipal Bonds

With the exception of Debt obligations of the U.S. Government, its agencies, Government Sponsored Enterprises and US TIPS, the total investment in any fixed income security issuer shall not exceed 3% of total plan assets. These restrictions do not apply to fixed income funds or exchange-traded funds (ETFs).

### **Quality**

The portfolio will maintain a minimum weighted average quality of A- at all times. Individual securities shall have a minimum quality rating of Baa3 by Moody's or BBB- by Standard & Poor's (S&P).

### **Duration**

The Investment Manager will maintain the portfolio duration within +/- 25% of the benchmark duration at all times.

### **Diversification**

- No more than 5% of the portfolio assets may be invested in any individual issuer, with the exception of securities issued or guaranteed by the U.S. Government, its agencies, and Government Sponsored Enterprises.
- No more than 10% of the portfolio may be invested in securities issued under Rule 144A.

## ***Performance Benchmarks***

The performance of the total Plan shall be measured over a three and five-year periods. These periods are considered sufficient to accommodate the market cycles experienced with investments. The performance shall be compared to the return of the total portfolio blended benchmark shown below.

### Total Portfolio Blended Benchmark

|        |                                                 |
|--------|-------------------------------------------------|
| 19.00% | S&P 500 Index                                   |
| 3.50%  | Russell Mid Cap Index                           |
| 5.50%  | Russell 2000 Index                              |
| 2.50%  | MSCI Emerging Market Index                      |
| 4.50%  | MSCI EAFE Index                                 |
| 1.00%  | Wilshire REIT Index                             |
| 45.50% | Bloomberg Barclays Capital Aggregate Bond Index |
| 13.00% | ML 1-3 Year US Corp/Gov't Index                 |
| 1.50%  | US High Yield Master II                         |
| 4.00%  | Citi 1Mth T-Bill                                |

### Asset Class/Style Benchmarks

Over a market cycle, the long-term objective for each investment strategy is to add value to a market benchmark. The following are the benchmarks used to monitor each investment strategy:

|                        |                                                 |
|------------------------|-------------------------------------------------|
| Large Cap Equity       | S&P 500 Index                                   |
| Growth                 | S&P 500 Growth Index                            |
| Value                  | S&P 500 Value Index                             |
| Mid Cap Equity         | Russell Mid Cap Index                           |
| Growth                 | Russell Mid Cap Growth Index                    |
| Value                  | Russell Mid Cap Value Index                     |
| Small Cap Equity       | Russell 2000 Index                              |
| Growth                 | Russell 2000 Growth Index                       |
| Value                  | Russell 2000 Value Index                        |
| REITs                  | Wilshire REIT Index                             |
| International Equity   | MSCI EAFE Index                                 |
| Investment Grade Bonds | Bloomberg Barclays Capital Aggregate Bond Index |
| High Yield             | US High Yield Master II                         |

## **Security Selection**

The Investment Manager may utilize a full range of investment vehicles when constructing the investment portfolio, including but not limited to individual securities, mutual funds, and exchange-traded funds. In addition, to the extent permissible, the Investment Manager is authorized to invest in shares of mutual funds in which the Investment Manager serves as advisor or sub-adviser.

## **Investment Limitations**

The following investment transactions are prohibited:

- Direct investments in precious metals (precious metals mutual funds and exchange-traded funds are permissible).
- Venture Capital
- Short sales\*
- Purchases of Letter Stock, Private Placements, or direct payments
- Leveraged Transactions\*
- Commodities Transactions Puts, calls, straddles, or other option strategies\*
- Purchases of real estate, with the exception of REITs
- Derivatives, with exception of ETFs\*

*\*Permissible in diversified mutual funds and exchange-traded funds*

## **VI. Reporting Requirements**

Quarterly reports shall be submitted by the Investment Manager to the Plan Administrator of the City of Pinole. These reports will be submitted by the City's Treasurer or designee to the City Council.



## APPENDIX

Plan Sponsor Account Information as of the date this pension investment policy is adopted:

|                              |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Plan Sponsor:</b>         | City of Pinole                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <b>Plan Administrator:</b>   | City Manager and/or Assistant City Manager or designee                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
| <b>Governance:</b>           | Pinole City Council                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| <b>Plan Name ("Plan")</b>    | City of Pinole Employee Benefits Pension Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| <b>Trustee:</b>              | US Bank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>Type of Account</b>       | Pension Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <b>ERISA Status:</b>         | Not subject to ERISA                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <b>Investment Manager:</b>   | US Bank, as discretionary trustee, has delegated investment management responsibilities to HighMark Capital Management, Inc. ("Investment Manager"), an SEC-registered investment adviser                                                                                                                                                                                                                                                                                                                               |
| <b>Investment Authority:</b> | Except as otherwise noted, the Trustee, US Bank, has delegated investment authority to HighMark Capital Management, an SEC-registered investment adviser. Investment Manager has full investment discretion over the managed assets in the account. Investment Manager is authorized to purchase, sell, exchange, invest, reinvest and manage the designated assets held in the account, all in accordance with account's investment objectives, without prior approval or subsequent approval of any other party(ies). |



## CITY COUNCIL REPORT

9.G.

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Heba El-Guindy, Public Works Director, helguindy@pinole.gov  
**SUBJECT:** ADOPT A RESOLUTION TO APPROVE A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017

### **RECOMMENDATION**

It is recommended that the City Council adopt the attached resolution to approve the list of City projects to be funded in Fiscal Year 2025-26 by SB 1: The Road Repair and Accountability Act of 2017.

### **BACKGROUND**

In April 2017, the Governor signed Senate Bill 1 (SB 1): The Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017). SB 1 provides additional gas tax funding to State and local agencies to address significant multi-modal transportation infrastructure funding shortfalls.

The City of Pinole will continue to use gas taxes for road rehabilitation and maintenance including crack sealing, pothole patching, sidewalks, signage, pavement markings, traffic signals, streetlights, and sound walls. SB 1 funds will be used for road rehabilitation to extend the life of the pavement as intended by the SB 1 funding program. The City expects to receive \$478,095 in SB 1 funds for FY 2025-26. Measure J and Measure S 2014, and Measure I 2025 also contribute funds for road maintenance and rehabilitation.

It is required that cities and counties provide detailed information annually about the projects funded by SB 1. The details include project name, description, location, budget amount, completion date, and the useful life of the project. For Fiscal Year 2025-26, this information must be submitted to the California Transportation Commission by July 1, 2025.

The City is responsible for the maintenance and repair of approximately 52.02 centerline miles of streets, which are defined in 351 pavement sections. The City's arterial and residential roadways are maintained and rehabilitated using various pavement treatments.

The City participates in the Metropolitan Transportation Commission (MTC) Pavement Technical Assistance Program (P-TAP), which provides grant funding to utilize a pavement management program (PMP) software called StreetSaver to evaluate the pavement network and provides funding for a consultant to prepare a P-TAP Pavement Management Report.

## **REVIEW AND ANALYSIS**

The PTAP-22 Pavement Management Report was completed and presented to City Council on April 18, 2023. The report was prepared for the City by AMS Consulting based on an inspection of all of the 351 pavement sections in Pinole. The data collected in the field was imported into the StreetSaver database, which generated a scoring of the condition of each street section. This score is known as the Pavement Condition Index (PCI) and is based on a scale of 0-100, with PCI 0 indicating failed pavement condition while PCI 100 indicating perfect road condition. Each road section within Pinole received a PCI score.

The StreetSaver software assists in identifying where to invest limited road maintenance funds in order to achieve the best return on investment in terms of improving the overall PCI. This computer model uses a “fix it first” approach to recommend which segments of the road system should be targeted for treatment based on different spending levels. Constrained spending, as experienced in Pinole, results in selecting roads that do not require reconstruction.

The Annual Pavement Rehabilitation (Project #: RO2301) for Fiscal Year 2025-26 is proposed at a cost estimate of \$2,250,000. Based on preliminary engineering and comparative pavement analysis on various road sections, it is recommended that the Project includes Pinole Valley Road, Sarah Drive and Shea Drive to validate StreetSaver recommendations and effective utilization of funds. It should be noted that safety improvements are also being considered on Pinole Valley Road to address community concerns particularly in the vicinity of Pinole Valley Park, Ellerhorst Elementary School, Savage Avenue Park, and Pinole Valley High School.

For years, the City of Pinole has been planning and utilizing SB1 funds for pavement rehabilitation and maintenance. In Fiscal Year 2022-23, the City adopted Resolution 2022-53 to allocate \$428,910 in Road Maintenance and Rehabilitation Account (RMRA) funds (also known as SB 1 funds) for the City’s Pavement Rehabilitation Project. In Fiscal Year 2023-24, the City adopted Resolution 2023-42 to allocate \$468,053 in RMRA funds for the Pavement Rehabilitation Project. Also in Fiscal Year 2024-25, the City adopted Resolution 2024-35 for allocation of \$453,311 in RMRA funds for the Project. Presently staff recommends programming an additional \$478,095 in SB1 funds in Fiscal Year 2025-26 for the Pavement Rehabilitation Project.

It is recommended that the City allocate the SB 1 funds for Fiscal Year 2025-26 to the following project:

|                     |                                                                                                        |
|---------------------|--------------------------------------------------------------------------------------------------------|
| Name                | Annual Road Rehabilitation (Project #: RO2301)                                                         |
| General Description | Repair of base failure, mill and fill, slurry or cape seal, and re-establishment of pavement markings. |
| Location            | Pinole Valley Road Rehabilitation and Safety Project - from City limit/Marlin Court to State Route 80  |
| Total Budget        | \$2,250,000 (including \$478,095 RMRA and \$537,317 HUTA)                                              |
| RMRA Fund           | \$478,095                                                                                              |

|                               |           |
|-------------------------------|-----------|
| Completion Date               | June 2026 |
| Estimated Project Useful Life | 10 years  |

### **FISCAL IMPACT**

The Annual Pavement Rehabilitation Project for Fiscal Year 2025-26 is contained in the City's five-year Capital Improvement Plan (CIP). The SB 1 funds augment the annual gas tax funds the City receives for road maintenance. Adopting the attached Resolution is required to receive the City's allocation of SB 1 funds for Fiscal Year 2025-26 in the amount of \$478,095.

### **ATTACHMENTS**

- A. Resolution

## **RESOLUTION NO. 2025-**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING A LIST OF PROJECTS FOR FISCAL YEAR 2025-26 FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017**

**WHEREAS**, Senate Bill 1 (SB 1), the Road Repair and Accountability Act of 2017 (Chapter 5, Statutes of 2017) was passed by the Legislature and signed into law by the Governor in April 2017 in order to address the significant multi-modal transportation funding shortfalls statewide; and

**WHEREAS**, SB 1 includes accountability and transparency provisions that will ensure the residents of our City of Pinole are aware of the projects proposed for funding in our community and which projects have been completed each fiscal year; and

**WHEREAS**, the City of Pinole must adopt by resolution a list of projects proposed to receive funding from the Road Maintenance and Rehabilitation Account (RMRA), created by SB 1, which must include a description and the location of each proposed project, a proposed schedule for the project's completion, and the estimated useful life of the improvement; and

**WHEREAS**, the City of Pinole, will receive an estimated \$478,095 in RMRA funding in Fiscal Year 2025-26 from SB 1; and

**WHEREAS**, SB 1 funding received by the City of Pinole will allow the City to perform essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options for the traveling public that would not have otherwise been possible without SB 1; and

**WHEREAS**, in 2023, the City of Pinole completed a Pavement Management Report as part of the Pavement Management Technical Assistance Program (P-TAP) Round 24; and

**WHEREAS**, the City of Pinole has incorporated public input to ensure community's transportation priorities are reflected in the projects list; and

**WHEREAS**, the City of Pinole developed the SB 1 projects list to ensure SB 1 funds are being used on the high-priority and most cost-effective projects that also meet the community's priorities for transportation investment; and



**WHEREAS**, the funding from SB 1 in FY 2025-26 will help the City of Pinole maintain and rehabilitate more street sections in the City of Pinole this year, and SB 1 funding in future years will help us tackle essential road maintenance and rehabilitation projects, safety improvements, and increasing access and mobility options into the future; and

**WHEREAS**, the City of Pinole's streets and roads average Pavement Condition Index (PCI) will decrease from 55 to 49 over the next five years and the SB1 funds will help us address the decline in the overall serviceability of the road system, and over the next decade will assist in bringing our streets and roads into good condition; and

**WHEREAS**, the SB 1 projects list and overall investment in the City of Pinole local streets and roads infrastructure with a focus on basic maintenance and safety, investing in complete streets infrastructure, and using cutting-edge technology, materials and practices, will have significant positive co-benefits statewide.

**NOW, THEREFORE IT IS HEREBY RESOLVED**, by the City Council of the City of Pinole, State of California that:

1. The foregoing recitals are true and correct.
2. The following project previously proposed and adopted may also utilize Fiscal Year 2025-26 Road Maintenance and Rehabilitation Account revenues in its delivery. With the relisting of the project in the adopted fiscal year resolution, the City of Pinole is reaffirming to the public and the State our intent to fund the project with Road Maintenance and Rehabilitation Account revenues as listed below.

|                               |                                                                                                        |
|-------------------------------|--------------------------------------------------------------------------------------------------------|
| Name                          | Annual Road Rehabilitation (Project #: RO2301)                                                         |
| General Description           | Repair of base failure, mill and fill, slurry or cape seal, and re-establishment of pavement markings. |
| Location                      | Pinole Valley Road Rehabilitation and Safety Project - from City limit/Marlin Court to State Route 80  |
| Total Budget                  | \$2,250,000 (including \$478,095 RMRA and \$537,317 HUTA)                                              |
| RMRA Fund                     | \$478,095                                                                                              |
| Completion Date               | June 2026                                                                                              |
| Estimated Project Useful Life | 10 years                                                                                               |

**PASSED AND ADOPTED** at a regular meeting of the City Council of the City of Pinole, held this 6<sup>th</sup> day of May 2025, by the following vote:

|          |                 |
|----------|-----------------|
| AYES:    | COUNCILMEMBERS: |
| NOES:    | COUNCILMEMBERS: |
| ABSENT:  | COUNCILMEMBERS: |
| ABSTAIN: | COUNCILMEMBERS: |

I hereby certify that the foregoing resolution was introduced, passed, and adopted on the 6<sup>th</sup> day of May 2025.

---

Heather Bell, CMC  
City Clerk



## CITY COUNCIL REPORT

**10.A.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FY 2025/26 MASTER FEE SCHEDULE

### **RECOMMENDATION**

Staff recommend that the City Council hold a public hearing to adopt proposed user and regulatory fees and the proposed Master Fee Schedule to be effective July 6, 2025.

### **BACKGROUND**

Cities impose a user or regulatory fee for services related to an individual person or entity's request or action. In accordance with industry best practice and California statute, user and regulatory fees should be set according to the estimated reasonable cost of service and should bear a fair and reasonable relationship to the payer's burdens on, or benefits received from, the activities and/or services provided by the City.

The City's Revenue Policy – User Fees and Charges, a component of the Financial and Investment Policies, states that the City is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs.

Each fiscal year, user and regulatory fees are reviewed and set at the direction of the City Council. Through a public hearing, any new fees or fee increases are considered for adoption.

### **REVIEW AND ANALYSIS**

In order to keep pace with general cost inflation for services provided to the community, staff is recommending that most fees, as noted below, be increased by the growth in the Consumer Price Index (CPI) over the past year. The CPI for the San Francisco-Oakland-Hayward region increased 2.7% over the past twelve months, from February 2024 through February 2025.

Additionally, staff is proposing several building and planning new fees to recover the cost of certain services provided that were not captured in the previous Master Fee Schedule. The new fees are noted below.

The following sections have been updated in the attached Master Fee Schedule (Attachment A):

- Building Fees- Most fees are increased by 2.7% based on CPI, except for fees limited to

amounts outlined in the California Government Code. Staff is recommending adding the following new building fees:

- Special Inspection Agency Application Review (\$398)
- Pre-application Meeting (\$50/Division Involved)
- Deferred Submittal (\$199)
- Rental Program Exemption (\$291)
- Administrative Fee for Permit Reactivation (\$100)
- Climate Action and Adaptation Plan Maintenance Fee (3% of base building permit fee)
- Amnesty Accessory Dwelling Unit (ADU) Fee (\$1,540) and Amnesty Junior Accessory Dwelling Unit (JADU) Fee (\$472) - To encourage the legalization of unpermitted ADUs/JADUs and promote affordability, the following fee reductions apply to homeowners participating in the ADU/JADU Amnesty Program:

Affordability Commitment Incentives: Homeowners who agree to restrict their ADU/JADU for a minimum of five (5) years to affordable rental rates receive the following fee reductions:

\*Moderate-Income ADU/JADU: 50% reduction in applicable Amnesty ADU fees.

\*Low-Income ADU/JADU: 100% reduction in applicable Amnesty ADU fees.

All homeowners receiving fee reductions for restricting homes for affordability must enter into an affordability covenant with the City for the specified period of time and agree to annual third-party rent monitoring.

Equity-Based Incentives: Homeowners qualified as moderate-income or lower are eligible for an additional fee reduction to increase participation:

\*Moderate- and Lower-Income Homeowners: 50% reduction in Amnesty ADU/JADU fees, regardless of affordability commitment.

This reduction may be combined with the affordability commitment incentives, allowing qualifying homeowners to receive up to a full waiver of Amnesty ADU fees when designating an ADU for low-income affordability.

- Planning Fees- Most fees are increased by 2.7% based on CPI, except for deposits and fees limited to amounts outlined in the California Government Code. Staff is recommending adding the following new planning fees:
  - Pre-application Meeting (\$50/Division involved)
  - Business License Review (\$30)
  - Zoning Verification Letter (\$237)
  - Pre-approved ADU Plan Submittal (\$673)
  - Public Convenience and Necessity (PCN) Determination (\$711)
- Engineering and Encroachment Permit Fees – Most fees are increased by 2.7% based on CPI, except for deposits.

- Recreation Fees – The fees remain unchanged as staff is conducting a separate fee study and will return to the City Council with the proposed fees at a future meeting.
- Police Fees – The fees remain unchanged, except for the Vehicle Release fee which has increased from \$120 to \$160 and the Weapons Seizure, Storage & Return fee which has increased from \$125 to \$225. Staff may recommend to Council at a later time that some fees be increased.
- Police Fines and Penalties – The fees remain unchanged as they are regulated by Pinole Municipal Code.
- Development Impact Fees – The fees have been updated to reflect the results of the study conducted in 2024 and adopted by the City Council in January 2025.
- Wastewater Utility Fees – The fees are subject to different approval thresholds and are determined by a different process. The current rates were approved by the City Council in August 2024.
- Business Licenses Fees – The fees are determined by a different process. Pursuant to Pinole Municipal Code, they are reviewed at the end of each calendar year and only adjusted upward or downward by 5% with each cumulative 5% change in the CPI. The current base fee of \$168 was set in December 2024 for the calendar year 2025.
- Fire Prevention Fees – The fees align with those set and collected by the Contra Costa County Fire Protection District.

## **FISCAL IMPACT**

Any additional revenue expected from the Proposed Master Fee Schedule is intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs.

## **ATTACHMENTS**

- A. Resolution
- B. Proposed Master Fee Schedule





## **RESOLUTION NO. 2025-XX**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, UPDATING USER AND REGULATORY FEES AND THE MASTER FEE SCHEDULE**

**WHEREAS**, user and regulatory fees are established by the City Council; and

**WHEREAS**, the City completed a study in June 2022 to identify the cost of providing various user and regulatory fee-related services; and

**WHEREAS**, the study examined fee-related services provided by the City, the costs reasonably borne by the City in providing those services, the beneficiaries of those services, and the revenues produced by those paying fees and charges for special services; and

**WHEREAS**, the City Council finds that providing these services is of special benefit to applicants both separate and apart from the general benefit to the public; and therefore, in the interests of fairness to the general public, the City desires to better recover the costs of providing these services from applicants who have sought or require the City's services by revising its schedule of fees; and

**WHEREAS**, the City Council desires that annually the City Manager may update the fees based on the annual percentage change in the all-urban Consumer Price Index (CPI) for San Francisco-Oakland-Hayward, CA. If the CPI does not change or goes down in a given year, no change shall be made to the fee schedule that year; and

**WHEREAS**, the annual percentage change in the all-urban Consumer Price Index (CPI) for San Francisco-Oakland-Hayward, CA was 2.7% for the period February 2024 to February 2025; and

**WHEREAS**, the 2.7% CPI increase was applied to most fees except for those subject to other development processes and limitations such as State law; and

**WHEREAS**, in adopting this Resolution, the City Council is taking action only on those fees for the services, programs or products set forth in Exhibit "A" which have been modified from prior resolutions of the City Council. The remaining fees that have not been modified from prior resolutions shall remain in full force and effect.

**NOW, THEREFORE, BE IT RESOLVED**, that the City Council of the City of Pinole does hereby resolve as follows:

**SECTION 1:** That the foregoing recitals and findings are true and correct and are incorporated herein by reference.

**SECTION 2:** That the City Council hereby adopts the fees, charges, and rates as set forth in attached Exhibit "A" and incorporated by this reference.

**SECTION 3:** That any new or adjusted fees adopted by this Resolution shall go into effect July 6, 2025.

**PASSED AND ADOPTED** at a regular meeting of the Pinole City Council held on the 6<sup>th</sup> day of May 2025 by the following vote:

AYES: COUNCILMEMBERS

NOES: COUNCILMEMBERS

ABSENT: COUNCILMEMBERS

ABSTAIN: COUNCILMEMBERS

---

Heather Bell, CMC  
City Clerk



**Master Schedule of User and Regulatory Fees**

***Proposed: May 6, 2025***

***Effective: July 6, 2025***

# City of Pinole

## Master Schedule of User and Regulatory Fees

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# City of Pinole

## MASTER FEE SCHEDULE - CITY CLERK ADMINISTRATIVE FEES

| Activity Description                                                                                                                               | Fee                                             | Charge Basis          | Note |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|-----------------------|------|
| 1 Hardcopy Records Request                                                                                                                         | \$0.10                                          | per single sided page |      |
| 2 Oversize documents                                                                                                                               | \$3                                             | per page              |      |
| 3 Document Imaging                                                                                                                                 | \$3                                             | per sheet             |      |
| 4 Filing Fee - Notice of Intent to Circulate Initiative Petition                                                                                   | \$200                                           |                       |      |
| 5 Garbage Service Exemption (Resolution No. 2005-39)                                                                                               | \$48                                            |                       |      |
| 6 Administrative Fee for Waste Collection Lien (PMC 8.08.110(G)/Resolution No. 2008-165                                                            | \$55                                            |                       |      |
| 7 Appeal Fee for Business License Revocations, Massage Establishment /Operator Permits & Code Enforcement Actions (Resolution 2009-122/11-19-2009) | \$575                                           | each                  |      |
| 8 Requests Requiring Special Programming or Formatting                                                                                             | Actual hourly rate plus cost of digital devices |                       | [a]  |

[a] This fee applies to the creation of a new document or information not normally prepared, owned, used or retained by the City as part of the conduct of the Public's business. Fee also includes cost of any digital devices used to provide requested information.



City of Pinole

MASTER FEE SCHEDULE - FINANCE ADMINISTRATIVE FEES

| Activity Description                                                    | Fee                              | Charge Basis                       | Note |
|-------------------------------------------------------------------------|----------------------------------|------------------------------------|------|
| 1    Credit Card Transaction Processing Fee                             | pass-through of<br>vendor charge | % of amount paid by<br>credit card | [a]  |
| 2    Not Sufficient Funds Charge                                        | \$25                             | each                               |      |
| 3    Hourly Rates and Fees for Services Not Listed in this Fee Schedule |                                  |                                    |      |
| a) Finance Personnel                                                    | \$138                            | per hour                           | [b]  |

[a] Fee will only apply when credit card is used for payment of fees for development/fire-related fees, permits, plan review, etc. Fee is intended to serve as a pass-through based on vendor agreement.

[b] For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

# City of Pinole

## MASTER FEE SCHEDULE - BUSINESS LICENSES

| Activity Description                                                                           | Fee     | Charge Basis | Note |
|------------------------------------------------------------------------------------------------|---------|--------------|------|
| <b>1 Fixed Place of Business in Pinole (Includes Home Businesses &amp; Pinole Contractors)</b> |         |              |      |
| Per Year (includes one employee)                                                               | \$168   |              |      |
| Additional Employees (2 to 20)                                                                 | \$26    | per employee |      |
| Additional Employees (over 21)                                                                 | \$19    | per employee |      |
| <b>2 Rental Properties</b>                                                                     |         |              |      |
| Basic Fee for one Property (1 unit)                                                            | \$168   |              |      |
| Each additional Unit (2-4 units)                                                               | \$19    |              |      |
| Additional Units (5 or more)                                                                   | \$11    |              |      |
| <b>3 Hotels and Motels</b>                                                                     |         |              |      |
| Basic Fee                                                                                      | \$168   |              |      |
| Each Rental Unit                                                                               | \$11    |              |      |
| <b>4 Bowling Alley</b>                                                                         |         |              |      |
| Basic Fee (includes 2 lanes)                                                                   | \$168   |              |      |
| Additional Lanes                                                                               | \$57    | each         |      |
| <b>5 Outside Licensed Contractors/Subcontractors</b>                                           |         |              |      |
| Annual fee for current calendar year                                                           | \$262   |              |      |
| Semi-annual (6 consecutive months within the same calendar year)                               | \$144   |              |      |
| Quarterly (3 consecutive months within the same calendar year)                                 | \$85    |              |      |
| <b>6 Outside Personal/Professional Service</b>                                                 | \$168   | per year     |      |
| <b>7 Delivery Vehicles</b>                                                                     | \$168   | per year     |      |
| <b>8 Public Amusements</b>                                                                     |         |              |      |
| Rides and Shows                                                                                | \$141   | per day      |      |
| Carnival                                                                                       | \$1,432 | per day      |      |
| Circus                                                                                         |         |              |      |
| a) Base Fee                                                                                    | \$1,432 | per day      |      |
| b) Per Day, Per Show                                                                           | \$286   |              |      |
| <b>9 Dance Hall</b>                                                                            | \$857   | per year     |      |
| <b>10 Motion Picture Theatre</b>                                                               | \$343   | per year     |      |
| <b>11 Playhouse</b>                                                                            | \$343   | per year     |      |

# City of Pinole

## MASTER FEE SCHEDULE - BUSINESS LICENSES

| Activity Description                                                                           | Fee     | Charge Basis          | Note |
|------------------------------------------------------------------------------------------------|---------|-----------------------|------|
| <b>12 Pool Hall</b>                                                                            |         |                       |      |
| Base Fee                                                                                       | \$168   | per year              |      |
| Per Table Over Two                                                                             | \$84    | per year              |      |
| <b>13 Advertising Vehicles</b>                                                                 |         |                       |      |
| Per Vehicle                                                                                    | \$12    | per day               |      |
| Minimum Tax                                                                                    | \$91    |                       |      |
| <b>14 Billboard</b>                                                                            | \$168   | per year              |      |
| <b>15 Auctioneer</b>                                                                           |         |                       |      |
| Daily Fee                                                                                      | \$141   |                       |      |
| Annual Fee                                                                                     | \$1,174 |                       |      |
| <b>16 Pawnbroker</b>                                                                           | \$857   | per year              |      |
| <b>17 Astrology, etc.</b>                                                                      | \$417   | per month             |      |
| <b>18 Peddlers, solicitors</b>                                                                 | \$168   | per year              |      |
| <b>19 Photographers</b>                                                                        |         |                       |      |
| Daily Fee                                                                                      | \$28    |                       |      |
| Door-to-door solicitation for taking photographs, for enlargements, frames, etc. - per quarter | \$84    | per quarter           |      |
| <b>20 Fire Sale</b>                                                                            | \$286   | per day               |      |
| <b>21 Distribution of Advertising Matter</b>                                                   |         |                       |      |
| Per Year (includes one employee)                                                               | \$168   |                       |      |
| Additional Employees (2 to 19)                                                                 | \$26    | per employee          |      |
| Additional Employees (over 20)                                                                 | \$19    | per employee          |      |
| Less than 40 weeks a year                                                                      | \$19    | per employee, per day |      |
| <b>22 Transfer of Ownership Fee</b>                                                            | \$7     |                       |      |
| <b>23 Exemption Certificate</b>                                                                | \$32    |                       |      |
| <b>24 Penalty-Per Municipal Code 5.04.180 Sec. A (50% of license fee)</b>                      | 50%     |                       | [a]  |
| <b>25 State Mandated Fee (AB 1379) (applies to All Licenses)</b>                               | \$4     |                       |      |

[a] Renewal must be postmarked, or hand delivered to City Hall by close of business on January 31 of calendar year for which business license applies to avoid penalty.

City of Pinole

MASTER FEE SCHEDULE - RENTAL & BALCONY INSPECTION PROGRAM FEES

| Activity Description                                           | Fee                | Note |
|----------------------------------------------------------------|--------------------|------|
| 1 Rental Inspection Program Fee                                |                    |      |
| a) Base Fee (Covers Initial Inspection and First Reinspection) |                    |      |
| i) Single Family Unit, Duplex Unit, or Triplex Unit            | \$397/unit         |      |
| ii) Multi-Family Unit Including Hotel/Motel Unit               | \$249/unit         |      |
| b) Reinspection Fee (only applicable if required)              |                    |      |
| i) 2nd Reinspection                                            | 20% of initial fee |      |
| ii) 3rd Reinspection                                           | 30% of initial fee |      |
| iii) 4th Reinspection                                          | 40% of initial fee |      |
| 2 Balcony Inpection Program Fee                                | \$199              |      |
| 3 Rental Program Exemption                                     | \$299/property     | [a]  |

[a] For requests for exemption from the Rental Health and Safety Program.

# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

**A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types.** Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

| Fee Description                                                            | Fee                                                                  | Note |
|----------------------------------------------------------------------------|----------------------------------------------------------------------|------|
| 1 HVAC Change-Out - Residential                                            | \$199                                                                |      |
| 2 Water Heater Change-Out - Residential                                    | \$149                                                                |      |
| 3 Residential Re-Roof                                                      |                                                                      |      |
| a) Up to 2,000 SF (Roof Area)                                              | \$298                                                                |      |
| b) Each Add'l 1,000 SF or fraction thereof                                 | \$99                                                                 |      |
| 4 Service Panel Upgrade - Residential                                      | \$199                                                                |      |
| 5 Battery Backup Storage - Residential                                     | \$199                                                                |      |
| 6 Electric Vehicle Charger - Residential                                   | \$199                                                                |      |
| 7 Generator - Residential                                                  | \$299                                                                |      |
| 8 Residential Solar Photovoltaic System - Solar Permit                     |                                                                      |      |
| a) 15kW or less                                                            | \$225                                                                | [a]  |
| b) Above 15kW                                                              | \$450 base fee, plus \$15 per kW for each kW above 15kW              | [a]  |
| 9 Commercial Solar Photovoltaic System - Solar Permit                      |                                                                      |      |
| a) 50kW or less                                                            | \$1,000                                                              | [a]  |
| b) 50kW – 250kW                                                            | \$1,000 base fee, plus \$7 per kW for each kW above 50kW up to 250kW | [a]  |
| c) Above 250kW                                                             | \$2,400 base fee, plus \$5 per kW for each kW above 250 kW           | [a]  |
| 10 Solar Thermal - Residential                                             | \$315                                                                | [a]  |
| 11 Ground-Mount Solar - Residential                                        | \$360                                                                | [a]  |
| 12 Swimming Pool / Spa Equipment Change-out Only                           | \$199                                                                |      |
| 13 Swimming Pool Replaster - Residential                                   | \$299                                                                |      |
| 14 Residential Voluntary Seismic Retrofit – Push Piers Only (10 and fewer) | \$298                                                                |      |
| 15 Retaining Wall                                                          |                                                                      |      |
| a) Wall Under 4' in height                                                 | \$398                                                                |      |
| b) Wall Over 4' in height                                                  |                                                                      |      |
| i) Up to 100 LF                                                            | \$795                                                                |      |
| ii) Each Additional 100 LF                                                 | \$49                                                                 |      |
| 16 CMU Wall                                                                |                                                                      |      |
| a) Wall Under 6' in height                                                 | \$398                                                                |      |
| b) Wall Over 6' in height                                                  |                                                                      |      |
| i) Up to 100 LF                                                            | \$795                                                                |      |
| ii) Each Additional 100 LF                                                 | \$49                                                                 |      |
| 17 Exterior Doors / Windows / Sliding Glass Doors - Retrofit / Repair      |                                                                      |      |
| a) Up to 5                                                                 | \$199                                                                |      |
| b) Over 5                                                                  |                                                                      |      |
| 18 Fences Requiring a Building Permit                                      | \$199                                                                |      |
| 19 Plumbing Permit                                                         | \$199                                                                |      |
| 20 Mechanical Permit                                                       | \$199                                                                |      |
| 21 Electrical Permit                                                       | \$199                                                                |      |
| 22 Rooftop Solar Panel Removal and Replacement                             | \$199                                                                |      |
| 23 Amnesty ADU Fee                                                         | \$1,540                                                              | [b]  |
| 24 Amnesty JADU Fee                                                        | \$472                                                                | [b]  |

[a] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

| Fee Description | Fee | Note |
|-----------------|-----|------|
|-----------------|-----|------|

[b] To encourage the legalization of unpermitted ADUs/JADUs, the following fee reductions apply to homeowners participating in the ADU/JADU Amnesty Program:

**Affordability Commitment Incentives:** Homeowners who agree to restrict their ADU/JADU for a minimum of five (5) years to affordable rental rates receive the following fee reductions:

- \*Moderate-Income ADU/JADU: 50% reduction in applicable Amnesty ADU fees.
- \*Low-Income ADU/JADU: 100% reduction in applicable Amnesty ADU fees.

All homeowners receiving fee reductions for restricting homes for affordability must enter into an affordability covenant with the City for the specified period of time and agree to annual third-party rent monitoring.

**Equity-Based Incentives:** Homeowners qualified as moderate-income or lower are eligible for an additional fee reduction to increase participation:

- \*Moderate- and Lower-Income Homeowners: 50% reduction in Amnesty ADU/JADU fees, regardless of affordability commitment.

This reduction may be combined with the affordability commitment incentives, allowing qualifying homeowners to receive up to a full waiver of Amnesty ADU fees when designating an ADU for low-income affordability.



# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

### Determination of Valuation for Fee-Setting Purposes

• Building Valuation shall be based on the higher of 1) the applicant’s estimated valuation or 2) the most current Building Valuation as printed and published by the International Code Council and adjusted using the most current City Cost Index printed and published by R. S. Means Building Construction Cost Data. CRC, R108.3 Building permit valuations. Building permit valuation shall include total value of the work for which a permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and other permanent systems, including materials and labor. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

**Note: For construction projects with permit fees calculated using Section B, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.**

### B. Base Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Mechanical, Electrical, and/or Plumbing Permits Not Identified Elsewhere in This Fee Schedule

| Total Valuation          | Permit Fee |                           |      |                                                                              |
|--------------------------|------------|---------------------------|------|------------------------------------------------------------------------------|
| \$1 to \$2,000           | \$199      |                           |      |                                                                              |
| \$2,001 to \$25,000      | \$298      | for the first \$2,000     | plus | \$22 for each add'l \$1,000 or fraction thereof, to and including \$1,000    |
| \$25,001 to \$50,000     | \$795      | for the first \$25,000    | plus | \$28 for each add'l \$1,000 or fraction thereof, to and including \$1,000    |
| \$50,001 to \$100,000    | \$1,491    | for the first \$50,000    | plus | \$18 for each add'l \$1,000 or fraction thereof, to and including \$100,000  |
| \$100,001 to \$500,000   | \$2,385    | for the first \$100,000   | plus | \$13 for each add'l \$1,000 or fraction thereof, to and including \$500,000  |
| \$500,001 to \$1,000,000 | \$7,553    | for the first \$500,000   | plus | \$7 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000 |
| \$1,000,001 and up       | \$11,131   | for the first \$1,000,000 | plus | \$5 for each additional \$1,000 or fraction thereof over \$1,000,000         |

For permits for new construction, additions, tenant improvements or residential remodels requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

- Plumbing inspection fee = Base permit fee x .10
- Electrical inspection fee = Base permit fee x .10
- Mechanical inspection fee = Base permit fee x .10

# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

### C. Building Plan Review Fees

| Activity Description                                                                                              | Fee                          | Charge Basis    | Note    |
|-------------------------------------------------------------------------------------------------------------------|------------------------------|-----------------|---------|
| <b>1 Building Plan Check Fees - Building</b>                                                                      |                              |                 |         |
| a) Plan Review Fee, if applicable                                                                                 | 75%                          | % of permit fee | [a]     |
| b) Expedited Plan Check - At Application Submittal (when applicable)                                              | 1.5x standard plan check fee |                 |         |
| c) Over the Counter Plan Review Fee                                                                               | \$199                        | Per Hour        | [b];[c] |
| d) Revision Application Fee (per hour) (1-hour minimum)                                                           | \$199                        | Per Hour        |         |
| e) Tract Home / Master Plan Construction (Production Units)                                                       | 20% of standard plan check   |                 | [d]     |
| f) Alternate Materials and Materials Review (per hour)                                                            | \$199                        | Per Hour        |         |
| g) Excess Plan Review Fee (4th and subsequent) (per hour)                                                         | \$199                        | Per Hour        |         |
| h) Revisions (per hour)                                                                                           | \$199                        | Per Hour        |         |
| <b>2 Building Plan Check Fees - Planning<br/>(Fees Only Applied to Projects Requiring Review)</b>                 |                              |                 |         |
| a) Zoning Clearance Verification                                                                                  | \$119                        |                 |         |
| b) Planning Plan Check                                                                                            |                              |                 |         |
| i) Alterations/Additions - Residential                                                                            | \$297                        |                 |         |
| ii) New Construction - Single Family Residential                                                                  | \$534                        |                 |         |
| iii) New Construction - 2-4 Residential Units                                                                     | \$1,009                      |                 |         |
| iv) New Construction - 5+ Residential Units                                                                       | \$2,612                      |                 |         |
| v) New Construction - Non-Residential                                                                             | \$1,009                      |                 |         |
| vi) Alterations/Additions - Non-Residential                                                                       | \$534                        |                 |         |
| <b>3 Building Plan Check Fees - Public Works Engineering<br/>(Fees Only Applied to Projects Requiring Review)</b> |                              |                 |         |
| a) Swimming Pool                                                                                                  | \$221                        |                 |         |
| b) Block Wall                                                                                                     | \$110                        |                 |         |
| c) Fence                                                                                                          | \$110                        |                 |         |
| d) Sign                                                                                                           | \$110                        |                 |         |
| e) Alterations/Additions - Residential                                                                            | \$166                        |                 |         |
| f) New Construction - Single Family Residential                                                                   | \$442                        |                 |         |
| g) New Construction - 2-4 Residential Units                                                                       | \$663                        |                 |         |
| h) New Construction - 5+ Residential Units                                                                        | \$1,325                      |                 |         |
| i) New Construction - Non-Residential                                                                             | \$883                        |                 |         |
| j) Alterations/Additions - Non-Residential                                                                        | \$221                        |                 |         |
| k) Trash Capture, SWPPP, and NPDES Review Fees                                                                    | See Eng. Fee Schedule        |                 |         |
| l) Permits / Plan checks not listed above                                                                         | See footnote                 |                 | [e]     |

# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

C. Building Plan Review Fees

| Activity Description                                                                                                                                                                                                                                                                               | Fee | Charge Basis | Note |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|--------------|------|
| When applicable, plan check fees shall be paid at the time of application for a building permit.<br>The plan checking fee is in addition to the building permit fee. Plan check fee applies to base building permit fee and mechanical, electrical, and plumbing inspection fees, when applicable. |     |              |      |

- [a] Includes up to three plan checks. The City will bill hourly for additional plan review required.
- [b] For permits requiring only over the counter plan review, e.g. non-engineered plans.
- [c] Category added to fee schedule subsequent to initial adoption, allows for reduced plan check fee for over the counter / in-house plan check.
- [d] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.
- [e] Engineer/technician to determine hours and applicable fee at time of application.

# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

### D. Other Fees

| Activity Description |                                                                                                                  | Fee                                       | Note |
|----------------------|------------------------------------------------------------------------------------------------------------------|-------------------------------------------|------|
| 1                    | Permit Processing Fee                                                                                            | \$83                                      |      |
| 2                    | Administrative Fee for Permit Reactivation                                                                       | \$100                                     |      |
| 3                    | Fire Permit Processing Fee                                                                                       | \$83                                      |      |
| 4                    | Outside Contractor Business License Processing Fee                                                               | \$67                                      |      |
| 5                    | Business License Inspection Fee                                                                                  |                                           |      |
|                      | a) Residential Home Occupation                                                                                   | \$67                                      |      |
|                      | b) Non-Residential                                                                                               | \$149                                     |      |
| 6                    | General Plan Maintenance Fee (% of base building permit fee)                                                     | 10%                                       |      |
| 7                    | Technology Fee (% of base building plan review and base building permit fee)                                     | 10%                                       |      |
| 8                    | Cimate Action and Adaptation Plan Maintenance Fee (% of base building permit fee)                                | 3%                                        |      |
| 9                    | Strong Motion Instrumentation (SMI) Fee Calculation                                                              |                                           |      |
|                      | a) Category 1 Construction (1 to 3 Story Residential)                                                            | Greater of \$0.50 or valuation x .00013   | [a]  |
|                      | b) Category 2 Construction (Over 3 story Residential and all Commercial)                                         | Greater of \$0.50 or valuation x .00028   | [b]  |
| 10                   | Building Standards (SB 1473) Fee Calculation (Valuation)                                                         |                                           |      |
|                      | a) \$1 - \$25,000                                                                                                | \$1                                       |      |
|                      | b) \$25,001 - \$50,000                                                                                           | \$2                                       |      |
|                      | c) \$50,001 - \$75,000                                                                                           | \$3                                       |      |
|                      | d) \$75,001 - \$100,000                                                                                          | \$4                                       |      |
|                      | e) Each Add'l \$25,000 or fraction thereof                                                                       | Add \$1                                   |      |
| 11                   | Temporary Certificate of Occupancy (per 30 Days)                                                                 | \$299                                     |      |
| 12                   | Permit Extension                                                                                                 | \$199                                     |      |
| 13                   | Permit Reactivation Fee                                                                                          |                                           |      |
|                      | a) Reactivation Fee if All Inspections Have Been Performed and Approved Up to But Not Including Final Inspection | \$199                                     | [c]  |
|                      | b) Reactivation Fee - All Other Scenarios                                                                        |                                           |      |
|                      | i) Permit Expired Up to One Year                                                                                 | 50% of Original Base Building Permit Fee  |      |
|                      | ii) Permit Expired More than One Year                                                                            | 100% of Original Base Building Permit Fee |      |
| 14                   | Permit Reissuance Fee                                                                                            | \$100                                     | [d]  |
| 15                   | Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)                                                      | \$298                                     |      |
| 16                   | AB 838 Violation Fees                                                                                            |                                           |      |
|                      | a) Investigation resulting in Violations under AB 838 (per hour) (1-hour minimum)                                | \$199                                     |      |
|                      | b) Inspection Report Production for Violations under AB 838 (per hour) (1-hour minimum)                          | \$199                                     |      |

# City of Pinole

## MASTER FEE SCHEDULE - BUILDING FEES

### D. Other Fees

| Activity Description                                                                          | Fee                            | Note |
|-----------------------------------------------------------------------------------------------|--------------------------------|------|
| <b>Other Fees</b>                                                                             |                                |      |
| 17 Phased Inspection Fee (per inspection)                                                     | \$100                          |      |
| 18 After Hours Inspection (per hour) (4-hour minimum)                                         | \$239                          |      |
| 19 Re-inspection Fee (2nd Time or More) (each)                                                | \$99                           | [e]  |
| 20 Missed Inspection Fee                                                                      | \$97                           | [f]  |
| 21 Duplicate Copy of Permit                                                                   | \$66                           |      |
| 22 Duplicate Copy of Certificate of Occupancy                                                 | \$33                           |      |
| 23 Construction and Demolition Waste Management Review Fee                                    | \$99                           |      |
| 24 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)                           | \$99                           |      |
| 25 Special Inspection Agency Application Review                                               | \$398                          | [g]  |
| 26 Pre-application Meeting                                                                    | \$50/Division involved         | [h]  |
| 27 Deferred Submittal                                                                         | \$199                          | [i]  |
| <b>Violation Fees</b>                                                                         |                                |      |
| 28 Investigation Fee For Work Done Without Permits<br>(In addition to applicable permit fees) | equal to<br>permit fee         |      |
| <b>Refunds</b>                                                                                |                                |      |
| 29 Refunds                                                                                    |                                |      |
| a) Fees Erroneously Paid or Collected by the City                                             | 100% refund                    |      |
| b) Refund of Plan Review Fees - Prior to Plan Review Commencing                               | up to 80% refund               |      |
| c) Refund of Permit Fees - Prior to Inspection Commencing                                     | up to 80% refund               |      |
| d) 180 Days After Payment of Fees                                                             | no refund                      |      |
| 30 Hardcopy Records Request                                                                   | \$0.10<br>per single side page |      |
| 31 Oversize documents                                                                         | \$3<br>per page                |      |

[a] Category 1 Construction includes residential buildings 1 to 3 stories in height, excluding hotels and motels. Single family houses, duplexes and quadruplexes are considered Category 1. Condominiums and apartment buildings which are 3 stories or less in height are considered Category 1.

[b] Category 2 Construction includes all buildings not considered Category 1 (i.e. residential buildings over 3 stories, all office buildings, warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings).

[c] For reactivation of expired building permits that are no longer valid.

[d] Example; change of contractor.

[e] Reinspection fee applies after the first re-inspection.

[f] General inspection cancellations must be made before 7:00 AM on the scheduled day of inspection. Cancellations made after this time in addition to inspections scheduled with no responsible person on site during the inspection window will incur a missed inspection fee.

[g] Additional review beyond 2 hours will incur a charge per half hour at the current hourly rate. Renewal of Special Agency Application required every three years.

[h] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

[i] Additional review beyond 1 hour will incur a charge per half hour at the current hourly rate.

# City of Pinole

## MASTER FEE SCHEDULE - DEVELOPMENT IMPACT FEES<sup>1,2</sup>

| Facility Category |                               | 3 Bedrooms                   | 2 Bedrooms         | 1 Bedroom          | Office                                              | Commercial    | Food Service   | Industrial    | Institutional |
|-------------------|-------------------------------|------------------------------|--------------------|--------------------|-----------------------------------------------------|---------------|----------------|---------------|---------------|
|                   |                               | <i>Fee per Dwelling Unit</i> |                    |                    | <i>Fee per 1 Square Foot of Building Floor Area</i> |               |                |               |               |
| 1                 | Police                        | \$1,384.15                   | \$1,126.17         | \$868.19           | \$0.67                                              | \$0.38        | \$0.38         | \$0.54        | \$0.18        |
| 2                 | Fire Protection               | \$2,499.06                   | 2033.28            | \$1,567.51         | \$1.21                                              | \$0.69        | \$0.69         | \$0.97        | \$0.32        |
| 3                 | Public Facilities & Equipment | \$4,609.19                   | 3750.13            | \$2,891.07         | \$2.23                                              | \$1.28        | \$1.28         | \$1.78        | \$0.60        |
| 4                 | Wastewater Capacity           | \$9,499.19                   | 5509.53            | N/A                | \$1.33                                              | \$0.66        | \$11.21        | \$3.51        | \$0.76        |
| 5                 | Transportation                | \$581.01                     | 472.72             | \$364.43           | \$0.67                                              | \$1.41        | \$1.41         | \$1.21        | \$0.96        |
| 6                 | Drainage                      | \$261.36                     | 149.33             | N/A                | \$0.10                                              | \$0.10        | \$0.10         | \$0.19        | \$0.23        |
| 7                 | Parks and Recreation          | \$10,561.46                  | 8593.02            | \$6,624.57         | N/A                                                 | N/A           | N/A            | N/A           | N/A           |
| 8                 | <b>Subtotal</b>               | <b>\$29,395.42</b>           | <b>\$21,634.18</b> | <b>\$12,315.77</b> | <b>\$6.21</b>                                       | <b>\$4.52</b> | <b>\$15.07</b> | <b>\$8.20</b> | <b>\$3.05</b> |
| 9                 | Administration (3%)           | \$881.86                     | 649.03             | \$369.47           | \$0.19                                              | \$0.14        | \$0.45         | \$0.25        | \$0.09        |
| 10                | <b>Total</b>                  | <b>\$30,277.28</b>           | <b>\$22,283.21</b> | <b>\$12,685.24</b> | <b>\$6.40</b>                                       | <b>\$4.66</b> | <b>\$15.52</b> | <b>\$8.45</b> | <b>\$3.14</b> |

<sup>1</sup>Adopted on January 21, 2025 pursuant to City Council Resolution 2025-03.

<sup>2</sup>Additional impact Fees are required from other agencies, including the West Contra Costa Transportation Advisory Committee (WCCTAC) and the the West Contra Costa Unified School District (WCCUSD). The WCCTAC's West County Subregional Transportation Mitigation Program (STMP) fees are collected by the City of Pinole and transmitted to the WCCTAC. The WCCUSD collects school facilities development fees for new residential, commercial and industrial construction resulting in new assessable area. The City requires proof of WCCUSD review, and when applicable, a certificate of payment issued by the District to confirm that required District development fees have been paid.



# City of Pinole

## MASTER FEE SCHEDULE - PLANNING FEES

| Activity Description |                                                                                                                                                                                   | Fee                                                                                 | Note |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------|------|
| <b>Design Review</b> |                                                                                                                                                                                   |                                                                                     |      |
| 1                    | Administrative Design Review: Single family residential additions; additions of less than 500 sf for multifamily and nonresidential                                               | \$801                                                                               |      |
| 2                    | Comprehensive Design Review – Small<br>New single family residence; new multifamily building with 2 to 4 units; multifamily and nonresidential additions 500 to 5,000sf           | \$4,086                                                                             |      |
| 3                    | Comprehensive Design Review – Medium<br>New multifamily building with 5 to 10 units; multifamily and nonresidential additions 5,001 to 10,000sf                                   | \$10,977                                                                            |      |
| 4                    | Comprehensive Design Review – Large<br>New multifamily building of 10 or more units; new nonresidential buildings; multifamily and nonresidential additions greater than 10,000sf | \$20,000 Deposit;<br>\$14,000 Minimum Fee                                           |      |
| 5                    | Sign Permit: New Sign/Approved Program, replace old sign as previously approved, etc.                                                                                             | \$475                                                                               |      |
| 6                    | Creative Sign Program: Encourage signs of unique design                                                                                                                           | \$828                                                                               |      |
| 7                    | Sign Program: 5 or more signs or greater than 200 sq. ft. of total aggregate sign area or building with 3 or more tenants.                                                        | \$2,374                                                                             |      |
| <b>Use Permits</b>   |                                                                                                                                                                                   |                                                                                     |      |
| 8                    | Similar Use Determination                                                                                                                                                         | \$359                                                                               |      |
| 9                    | Administrative Use Permits (AUP): Outdoor Dining                                                                                                                                  | \$966                                                                               |      |
| 10                   | Temporary Use Permits (TUP) – Small.<br>Special one-day events, such as grand openings<br>Outdoor sales and display.<br>Seasonal sales (Christmas tree sales, pumpkin sales)      | \$386                                                                               | [a]  |
| 11                   | Temporary Use Permits (TUP) – Large.<br>Construction yards and storage sheds<br>Expositions, concerts, clinics, amusement rides, and flea markets.                                | \$856                                                                               | [a]  |
| 12                   | Conditional Use Permits (CUP)                                                                                                                                                     | \$5,726                                                                             |      |
| 13                   | Home Occupation Permit                                                                                                                                                            | \$155                                                                               |      |
| 14                   | Condo Conversion Permit                                                                                                                                                           | \$7,500 Deposit;<br>\$5,000 Minimum Fee                                             |      |
| 15                   | Tree Removal Permit                                                                                                                                                               | \$237                                                                               |      |
| 16                   | Use Permit Amendments                                                                                                                                                             | \$2,849                                                                             |      |
| 17                   | Use Permit - Combined with Other Permits                                                                                                                                          | 100% of highest applicable permit fee, plus 50% of all other applicable permit fees |      |

# City of Pinole

## MASTER FEE SCHEDULE - PLANNING FEES

| Activity Description            |                                                          | Fee                                       | Note |
|---------------------------------|----------------------------------------------------------|-------------------------------------------|------|
| <b>Variances</b>                |                                                          |                                           |      |
| 18                              | Minor Deviation                                          | \$729                                     |      |
| 19                              | Single Family Variance                                   | \$1,822                                   |      |
| 20                              | All Other Variance Requests                              | \$5,223                                   |      |
| <b>Policy / Plan Amendments</b> |                                                          |                                           |      |
| 21                              | Prezoning / Annexation                                   | \$20,000 Deposit;<br>\$14,000 Minimum Fee |      |
| 22                              | Rezoning / Zoning Code Amendment (Includes Map and Text) | \$10,446                                  |      |
| 23                              | Minor Development Plan Amendment                         | \$475                                     |      |
| 24                              | General Plan Amendment                                   | \$10,000 Deposit;<br>\$7,000 Minimum Fee  |      |
| 25                              | Specific Plan Amendment                                  | \$10,000 Deposit;<br>\$7,000 Minimum Fee  |      |
| <b>Subdivision / Mapping</b>    |                                                          |                                           |      |
| 26                              | Subdivision / Tentative Map                              |                                           |      |
|                                 | a) Minor Subdivision / Parcel Map (4 Lots or Less)       | \$5,000 Deposit;<br>\$3,500 Minimum Fee   |      |
|                                 | b) Major Subdivision / Tract Map (5 or More Lots)        | \$7,500 Deposit;<br>\$5,000 Minimum Fee   |      |
| 27                              | Lot Line Adjustment                                      | \$2,000 Deposit;<br>\$1,400 Minimum Fee   |      |
| 28                              | Lot Merger                                               | \$2,000 Deposit;<br>\$1,400 Minimum Fee   |      |
| 29                              | Easement / Street Vacation / Existing Utility Review     | \$2,000 Deposit;<br>\$1,400 Minimum Fee   |      |
| 30                              | Final Map                                                |                                           |      |
|                                 | a) Parcel Map                                            | \$5,000 Deposit;<br>\$3,500 Minimum Fee   |      |
|                                 | b) Tract Map                                             | \$7,500 Deposit;<br>\$5,000 Minimum Fee   |      |
| <b>Environmental Review</b>     |                                                          |                                           |      |
| 31                              | Categorical Exemption                                    | \$276                                     |      |
| 32                              | Initial Study                                            | \$3,500 or Consultant Cost + 15%          |      |
| 33                              | Negative Declaration                                     | \$5,000 Deposit;<br>\$3,500 Minimum Fee   |      |
| 34                              | Mitigated Negative Declaration                           | \$10,000 Deposit;<br>\$7,000 Minimum Fee  |      |
| 35                              | Environmental Impact Report                              | Consultant Cost + 15%; Deposit<br>TBD     |      |

# City of Pinole

## MASTER FEE SCHEDULE - PLANNING FEES

| Activity Description                                                                  | Fee                                              | Note |
|---------------------------------------------------------------------------------------|--------------------------------------------------|------|
| <b>Agreements</b>                                                                     |                                                  |      |
| 36 Development Agreement                                                              | \$10,000 Deposit;<br>\$7,000 Minimum Fee         |      |
| 37 Affordable Housing Agreement                                                       | \$10,000 Deposit;<br>\$7,000 Minimum Fee         |      |
| 38 Review of CC&R's                                                                   | \$2,500 Deposit;<br>\$1,750 Minimum Fee          |      |
| <b>Other Development Services</b>                                                     |                                                  |      |
| 39 Extensions                                                                         | 1/2 Original Fee                                 |      |
| 40 Appeals of Department, Administrative and Planning Commission Actions (Per Appeal) | \$500 + \$2,500 Deposit                          | [b]  |
| 41 Zoning Administrator Hearing (Each Required Hearing)                               | \$536                                            |      |
| 42 Planning Commission / City Council Hearing (Each Required Hearing)                 | \$712                                            |      |
| 43 Records Research                                                                   | \$100 per half hour after first hour             |      |
| 44 Address Assignment (per address)                                                   | \$339                                            |      |
| 45 Zoning Verification Letter                                                         | \$237                                            | [c]  |
| 46 Pre-application Meeting                                                            | \$50/Division involved                           | [d]  |
| 47 Pre-approved ADU Plan Submittal                                                    | \$673                                            | [e]  |
| 48 Public Convenience and Necessity (PCN) Determination                               | \$711                                            |      |
| <b>Public Noticing</b>                                                                |                                                  |      |
| 49 Project Notification Sign                                                          | \$276 per sign<br>(as needed)                    |      |
| 50 Public Noticing (Administrative)                                                   | \$497                                            |      |
| 51 Public Noticing (Public Hearing Required)                                          | \$773                                            |      |
| 52 Public Noticing (Deposit-Based Project)                                            | Deposit                                          |      |
| <b>Small Cell Wireless</b>                                                            |                                                  |      |
| 53 Small Cell: Right of Way Pole Usage Fee                                            | \$270 per pole annually                          | [f]  |
| 54 Small Cell Wireless Attachment Fee                                                 | \$500 for first five + \$100 for each additional | [f]  |
| 55 Small Cell Wireless New Pole                                                       | \$1,000                                          | [f]  |
| <b>Affordable Housing Requests</b>                                                    |                                                  |      |
| 56 Equity-Share Payoff Demand                                                         | \$356                                            |      |
| 57 Reconveyance                                                                       | \$356                                            |      |
| 58 Density Bonus Application                                                          | \$475                                            |      |
| <b>Redevelopment (Successor Agency)</b>                                               |                                                  |      |
| 59 Loan Extension Application Fee (Commercial/Residential)                            | \$359                                            |      |

# City of Pinole

## MASTER FEE SCHEDULE - PLANNING FEES

| Activity Description                                                      | Fee                               | Note |
|---------------------------------------------------------------------------|-----------------------------------|------|
| <b>Technology Enhancement Fee</b>                                         |                                   |      |
| 60 Technology Fee (% of plan review and permit fee)                       | 10%                               |      |
| <b>Violation Fees</b>                                                     |                                   |      |
| 61 Penalty for Work Without Planning Approval                             | equal to permit fee               |      |
| <b>Hourly Rates and Fees for Services Not Listed in this Fee Schedule</b> |                                   |      |
| 62 Rates for Services Not Listed Above                                    |                                   |      |
| a) Planning Personnel (per hour)                                          | \$237                             |      |
| b) Contract Planning, Peer Review, Architecture Review, Etc.              | Pass through of Actual Cost + 15% |      |
| c) Specialized Attorney Services                                          | Pass through of Actual Cost       |      |
| 63 Hardcopy Records Request                                               | \$0.10<br>per single side page    |      |
| 64 Oversize documents                                                     | \$3<br>per page                   |      |
| <b>Business License Review</b>                                            |                                   |      |
| 65 Business License Review                                                | \$30                              | [d]  |

[a] Temporary use permit fee may be reduced to \$0 (no charge) for non-profit entities.

[b] Planning Commission Appeal requests initiated by the City Council members shall be accompanied by a \$250 rather than \$500 appellant fee. The \$250 may be refundable if the appeal initiated by a majority of the City Council members that hear the appeal request.

[c] Additional research beyond 1 hour will incur a charge per half hour at the current hourly rate.

[d] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

[e] Additional review beyond 2 hours for Planning and 1 hour for Building will incur a charge per half hour at the current hourly rate.

[f] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

### Overview of Fee Structure

Fees may be either fixed fees, or Full Cost Recovery with Minimum Amount Due. When a fee is Full Cost Recovery with Minimum Amount Due, the minimum amount charged shall be the Minimum Fee. The City reserves the right to collect amounts in excess of the minimum fee when City costs or other review costs (e.g. consultant, County, attorney, etc.) exceed this amount.

### Use of Full Cost Recovery with Minimum Amount Due

For fees collected using Full Cost Recovery with Minimum Amount Due, the City will provide an accounting of internal costs and other related costs (e.g. consultant, County, attorney, etc.), to support any amounts billed in excess of the minimum amount due.

### Full Cost Deposits and Deposit Replenishment Policy

Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.

Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount.

When more than one full cost application is submitted, the sum total of the initial full cost deposit amount may be reduced by up to 20% at the discretion of the Planning Director.

Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).

City of Pinole  
MASTER FEE SCHEDULE - PLANNING FEES

| Activity Description                                                                                                                                                                                                | Fee | Note |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------|
| As may be required by the Planning Department or Public Works Department for project evaluation or environmental review, all payment for attorney and consultant work shall be the responsibility of the applicant. |     |      |

# City of Pinole

## MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

| Activity Description                                                                   | Fee                            | Note |
|----------------------------------------------------------------------------------------|--------------------------------|------|
| 1 Courtesy Inspection                                                                  |                                |      |
| a) First Inspection                                                                    | No Charge                      |      |
| b) Second Inspection to Verify Violation Corrected                                     | No Charge                      |      |
| c) Each Additional Inspection                                                          | \$85                           |      |
| 2 Re-Inspection Fee                                                                    | \$85                           |      |
| 3 Abatement Warrant                                                                    | \$340                          |      |
| 4 Serving Notice                                                                       | \$42                           |      |
| 5 Lien Approval Fee                                                                    | \$165                          |      |
| 6 Special Assessment Approval Fee                                                      | \$165                          |      |
| 7 Lien Release Fee                                                                     | \$165                          |      |
| 8 Tobacco Retailer License                                                             |                                |      |
| a) New                                                                                 | \$332                          |      |
| b) Renewal                                                                             | \$332                          |      |
| c) Late Renewal                                                                        | Same as Business Lic.          |      |
| d) Suspension Appeal                                                                   | \$332                          |      |
| e) Citation Appeal                                                                     | \$332                          |      |
| 9 Request for Extension of Time                                                        |                                |      |
| a) First Request                                                                       | No Charge                      |      |
| b) Second and Subsequent Requests (each)                                               | \$39                           |      |
| 10 Oversized and Non-Motorized Vehicle Visitor Parking Permit                          | bill hourly; 1-hour min.       | [a]  |
| 11 Appeals                                                                             |                                |      |
| a) Notice and Order Appeal                                                             | \$635                          |      |
| b) Notice of Violations Appeal                                                         | \$635                          |      |
| c) Administrative Citation Appeal                                                      | \$28                           |      |
| 12 Technology Fee (% of Fee)                                                           | 10%                            |      |
| 13 Late Payment Penalty                                                                | 5% of unpaid amount            |      |
| 14 Rates for Services Not Listed Above                                                 |                                |      |
| a) Code Enforcement Personnel (per hour)                                               | \$170                          |      |
| b) Specialized Services Including, but not limited to, Attorney and Abatement Services | Pass through of Actual Cost    |      |
| 15 Hardcopy Records Request                                                            | \$0.10<br>per single side page |      |
| 16 Oversize documents                                                                  | \$3<br>per page                |      |
| 17 Pre-application Meeting                                                             | \$50/Division involved         | [b]  |

[a] Pinole Municipal Code Section 8.24.035.C.3

[b] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.



# City of Pinole

## MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

| Activity Description            |                                                                                                                                                                                                                                                  | Fee                      | Note |
|---------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|------|
| <b>Encroachment Permit Fees</b> |                                                                                                                                                                                                                                                  |                          |      |
| 1                               | Permit Issuance Fee (applies to all encroachment permits)                                                                                                                                                                                        | \$165                    |      |
| 2                               | Permit Renewal Fee / Time Extension                                                                                                                                                                                                              | \$111                    |      |
| 3                               | Permit Fee                                                                                                                                                                                                                                       |                          |      |
|                                 | a) Sewer Lateral                                                                                                                                                                                                                                 |                          |      |
|                                 | i) Base Permit Fee                                                                                                                                                                                                                               | \$221                    |      |
|                                 | ii) Video Inspection, If Required                                                                                                                                                                                                                | \$110                    |      |
|                                 | b) Concrete Flat Work or Under Sidewalk Drain                                                                                                                                                                                                    |                          |      |
|                                 | i) Up to 500 SF                                                                                                                                                                                                                                  | \$442                    |      |
|                                 | ii) Add for Each Additional 500 SF                                                                                                                                                                                                               | \$110                    |      |
|                                 | c) Street Cut or Drainage Modifications                                                                                                                                                                                                          |                          |      |
|                                 | i) < 10 CY excavated                                                                                                                                                                                                                             | \$663                    |      |
|                                 | ii) Add for Each Additional 10 CY                                                                                                                                                                                                                | \$331                    |      |
|                                 | d) Utility Pole - Set, Relocate or Remove                                                                                                                                                                                                        | \$442                    |      |
|                                 | e) Utilities Structure Inspection                                                                                                                                                                                                                | \$331                    |      |
|                                 | f) Storage in Public Right-of-Way for Moving Pods                                                                                                                                                                                                | \$110                    |      |
|                                 | g) Landscape Maintenance                                                                                                                                                                                                                         | \$110                    |      |
|                                 | h) Temporary Staging for Items Not Listed Above                                                                                                                                                                                                  | \$110                    |      |
|                                 | i) Block Party Permit                                                                                                                                                                                                                            | Permit Issuance Fee      |      |
|                                 | j) Vendor Permit                                                                                                                                                                                                                                 | Permit Issuance Fee      |      |
|                                 | k) Traffic Control Only                                                                                                                                                                                                                          | \$221                    |      |
|                                 | l) Major Project                                                                                                                                                                                                                                 |                          | [a]  |
|                                 | i) First Day                                                                                                                                                                                                                                     | \$663                    |      |
|                                 | ii) Each Additional Day                                                                                                                                                                                                                          | \$331                    |      |
|                                 | m) Projects Greater than Two Weeks in Duration                                                                                                                                                                                                   | \$4,000 Deposit          |      |
|                                 | n) Permit Types Not Listed                                                                                                                                                                                                                       | \$221                    |      |
| 4                               | Other Applicable Fees, if Required                                                                                                                                                                                                               |                          |      |
|                                 | a) Traffic Control Plan Review                                                                                                                                                                                                                   | \$331                    |      |
|                                 | b) Revocable Encroachment Permit / Hold Harmless Agreement                                                                                                                                                                                       | \$552                    |      |
| 5                               | Permit Bond / Deposit                                                                                                                                                                                                                            |                          |      |
|                                 | a) One-year maintenance bond for street cuts equal to the value of the work or as determined by Public Works Director / City Engineer.                                                                                                           | Varies - See description |      |
|                                 | b) Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by Public Works Director / City Engineer. Deposit is returned upon passing final inspection for concrete work. | Varies - See description |      |
|                                 | c) One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by Public Works Director / City Engineer.                                                                                          | Varies - See description |      |

# City of Pinole

## MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

| Activity Description                                                 |                                                                                                                                                                                    | Fee                                             | Note |
|----------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------|------|
| <b>Grading Fees</b>                                                  |                                                                                                                                                                                    |                                                 |      |
| 6                                                                    | Grading Plan Review                                                                                                                                                                |                                                 |      |
|                                                                      | a) 0 - 50 CY                                                                                                                                                                       |                                                 |      |
|                                                                      | b) 50 to 10,000 CY                                                                                                                                                                 | \$994                                           |      |
|                                                                      | c) 10,001 to 100,000 CY                                                                                                                                                            | \$1,435                                         |      |
|                                                                      | d) Add for Each 10,000 CY above 100,000                                                                                                                                            | \$331                                           |      |
| 7                                                                    | Grading Permit Issuance                                                                                                                                                            | \$221                                           |      |
| 8                                                                    | Grading Permit Bond (per CY)                                                                                                                                                       | \$6                                             |      |
| 9                                                                    | Grading Inspection                                                                                                                                                                 |                                                 |      |
|                                                                      | a) 0 - 50 CY                                                                                                                                                                       |                                                 |      |
|                                                                      | b) 50 to 10,000 CY                                                                                                                                                                 | \$1,325                                         | [b]  |
|                                                                      | c) 10,001 to 100,000 CY                                                                                                                                                            | \$2,650                                         | [c]  |
|                                                                      | d) Add for Each 10,000 CY above 100,000                                                                                                                                            | \$221                                           |      |
| <b>Erosion and Clean Water (Including Full Trash Capture System)</b> |                                                                                                                                                                                    |                                                 |      |
| 10                                                                   | Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for Construction Projects that Require Stormwater Pollution Prevention, Includes Monthly Inspection) |                                                 |      |
|                                                                      | a) Less than 1-Acre Hillside Site, Requiring an Erosion and Sediment Control Plan                                                                                                  | \$663                                           | [d]  |
|                                                                      | b) More than 1-Acre Requiring an Erosion and Sediment Control Plan                                                                                                                 | \$1,325                                         | [d]  |
|                                                                      | c) Re-Inspections (Due to Fail in Maintaining BMP's)                                                                                                                               | \$221                                           | [d]  |
| 11                                                                   | C.3 Fees for Projects Which Create or Replace More than 10,000 SF of Impervious Surface                                                                                            |                                                 |      |
|                                                                      | a) Stormwater Control Plan Review / Approval                                                                                                                                       | \$994                                           | [d]  |
|                                                                      | b) Operations and Maintenance Plan Review / Approval                                                                                                                               | \$552                                           | [d]  |
|                                                                      | c) Annual Inspection Fee                                                                                                                                                           |                                                 |      |
|                                                                      | i) Up to 25,000 SF                                                                                                                                                                 | \$883                                           | [d]  |
|                                                                      | ii) Greater than 25,000 SF                                                                                                                                                         | \$1,767                                         | [d]  |
| <b>Oversize Load Permit Fee</b>                                      |                                                                                                                                                                                    |                                                 |      |
| 12                                                                   | Oversize Load Permit Fee                                                                                                                                                           |                                                 |      |
|                                                                      | a) Per Day                                                                                                                                                                         | \$18                                            |      |
|                                                                      | b) Annual                                                                                                                                                                          | \$99                                            |      |
| <b>Temporary Barricade Delivery / Pickup</b>                         |                                                                                                                                                                                    |                                                 |      |
| 13                                                                   | Temporary Barricade Delivery / Pickup                                                                                                                                              |                                                 |      |
|                                                                      | a) Temporary Barricade Delivery / Pickup                                                                                                                                           | \$221                                           |      |
|                                                                      | b) Refundable Security Deposit                                                                                                                                                     | TBD by Public Works Director /<br>City Engineer |      |

# City of Pinole

## MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

| Activity Description                                                      |                                                                                            | Fee                                  | Note |
|---------------------------------------------------------------------------|--------------------------------------------------------------------------------------------|--------------------------------------|------|
| <b>Other</b>                                                              |                                                                                            |                                      |      |
| 14                                                                        | After Hours Inspection (per hour) (4-hour minimum)                                         | \$265                                |      |
| 15                                                                        | Re-inspection Fee / Missed Inspection / Excessive Inspection Fee (2nd Time or More)        | \$221                                | [e]  |
| 16                                                                        | Excessive Resubmittals                                                                     | \$221                                | [e]  |
| 17                                                                        | Revisions                                                                                  | \$221                                |      |
| <b>Expedited Permit / Plan Review Fees</b>                                |                                                                                            |                                      |      |
| 18                                                                        | Expedited Permit / Plan Review Fees                                                        | 1.5x standard fee                    |      |
| <b>Technology Enhancement Fee</b>                                         |                                                                                            |                                      |      |
| 19                                                                        | Technology Fee (% of plan review and permit fee)                                           | 10%                                  |      |
| <b>Violation Fees</b>                                                     |                                                                                            |                                      |      |
| 20                                                                        | Investigation Fee For Work Done Without Permits<br>(In addition to applicable permit fees) | equal to<br>permit fee               |      |
| <b>Hourly Rates and Fees for Services Not Listed in this Fee Schedule</b> |                                                                                            |                                      |      |
| 21                                                                        | In-House Public Works Personnel                                                            | \$221                                |      |
| 22                                                                        | Contract Service Providers                                                                 | Pass through of Actual Cost +<br>15% |      |
| 23                                                                        | Attorney Services                                                                          | Pass through of Actual Cost          |      |
| 24                                                                        | Pre-application Meeting                                                                    | \$50/Division involved               | [f]  |

[a] Major Projects include ground disturbing activities, projects lasting longer than three days, or projects that require permanent traffic control for the duration of the project (e.g. excavation, trenching, boring, etc.).

[b] Fee includes up to 8 inspections. Any additional inspections will be charged at hourly rate.

[c] Fee includes up to 16 inspections. Any additional inspections will be charged at hourly rate.

[d] If a contract service provider is used for these reviews, the City may pass through of actual cost, plus 15% to the applicant, rather than fixed fee amounts listed.

[e] All fees include up to three plan checks and inspection and re-inspection. The City will bill hourly for additional plan review and inspections required.

[f] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                                                                                                     | Fee *                            | Note |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------|
| <b>OPERATIONAL PERMITS</b>                                                                                                                                                                                                                                                                                                                                                                               |                                  |      |
| <b>1 Aerosol Products</b><br>Permit to store, manufacture, or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.                                                                                                                                                                                                                                    | \$316                            |      |
| <b>2 Amusement Buildings</b><br>Permit to operate a special amusement building.                                                                                                                                                                                                                                                                                                                          | \$316                            |      |
| <b>3 Aviation Facilities</b><br>Permit to use Group-H or Group-S occupancies for aircraft servicing or the repair of aircraft, including aircraft fuel-servicing vehicles.<br>Does not include permits for hot works, flammable/combustible spraying operations, or hazardous materials.                                                                                                                 | \$632                            |      |
| <b>4 Carbon Dioxide Systems used in Beverage Dispensing Applications</b><br>Permit to operate a carbon dioxide system used for beverage dispensing having more than 100 pounds of carbon dioxide.                                                                                                                                                                                                        | \$316                            |      |
| <b>5 Carnivals, Fairs, Festivals, and Exhibitions</b><br>a) Permit to operate a carnival, fair, festival, or exhibition. Inspections conducted during normal work hours – (1.25 hours).<br>b) Additional inspection time during normal business hours, per ½ hour.<br>c) Additional inspection time after normal business hours, per hour.<br>d) Overtime and Weekend Inspections: Two hour minimum fee. | \$395<br>\$158<br>\$316<br>\$632 |      |
| <b>6 Cellulose Nitrate Film</b><br>Permit to store, use, or handle cellulose nitrate film in a Group A occupancy.                                                                                                                                                                                                                                                                                        | \$474                            |      |
| <b>7 Combustible Dust Production</b><br>Permit to operate facility with operations producing combustible dust (e.g., grain elevator, flower starch mill, fee mill, or a plan pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, etc.).<br>a) Up to 2500 sq. ft.<br>b) More than 2500 sq. ft.                                                                                                 | \$316<br>\$632                   |      |
| <b>8 Combustible Fibers</b><br>Permit to store or handle combustible fibers in excess of 100 cu. ft.                                                                                                                                                                                                                                                                                                     | \$632                            |      |
| <b>9 Compressed Gas</b><br>Permit to store, use, or handle compressed gases at normal temperature and pressure in excess of the amounts listed in Table 105.6.9 of the CFC.                                                                                                                                                                                                                              | \$395                            |      |
| <b>10 Covered and Open Mall Buildings</b><br>Permit for the placement of retail fixtures and displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment, and the use of open flame or flame producing equipment in the mall.                                                                                                                                    | \$395                            |      |
| <b>11 Cryogenic Fluids</b><br>Permit to produce, store, transport on site, use, handle, or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11 of the CFC.                                                                                                                                                                                                                       | \$395                            |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                   | Fee * | Note |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|
| <b>12 Cutting and Welding</b><br>Permit to conduct cutting or welding operations.                                                                                                                                      | \$395 |      |
| <b>13 Dry Cleaning</b><br>Permit to engage in dry cleaning operations or to change to a more hazardous cleaning solvent in existing dry cleaning equipment.                                                            | \$395 |      |
| <b>14 Explosives</b><br>Permit to manufacture, store, handle, sell, or use any quantity of explosives or explosive materials. <u>See Pyrotechnic Special Effects Material section.</u>                                 |       |      |
| a) Up to 100 lbs.                                                                                                                                                                                                      | \$632 |      |
| b) More than 100 lbs.                                                                                                                                                                                                  | \$948 |      |
| <b>15 Gunpowder Sales</b><br>Permit for the resale of gunpowder (does not include inspection fees required in FC – 15b.3).                                                                                             |       |      |
| a) Up to 100 lbs.                                                                                                                                                                                                      | \$2   |      |
| b) More than 100 lbs.                                                                                                                                                                                                  | \$10  |      |
| c) Inspection time, per ½ hour.                                                                                                                                                                                        | \$158 |      |
| <b>16 Fire Hydrants and Valves</b><br>Permit to use or operate fire hydrants or valves intended for fire suppression.<br>See Engineering Fee Schedule for temporary construction water supplies.                       | \$316 |      |
| <b>17 Flammable and Combustible Liquids</b>                                                                                                                                                                            |       |      |
| a) Permit to use or operate a pipeline for the transportation within facilities of flammable or combustible liquids.                                                                                                   | \$395 |      |
| b) Permit to store, handle, or use Class I liquids. In excess of 5 gallons – Inside.                                                                                                                                   | \$395 |      |
| c) In excess of 10 gallons – Outside.                                                                                                                                                                                  | \$632 |      |
| d) Permit to store, handle, or use Class II or Class III liquids. In excess of 25 gallons – Inside.                                                                                                                    | \$395 |      |
| e) In excess of 60 gallons – Outside.                                                                                                                                                                                  | \$395 |      |
| f) Permit to store, handle, or use class IIIB liquids in tanks or portable tanks for fueling motor vehicles at motor fuel dispensing facilities or where connected to fuel-burning equipment.                          | \$395 |      |
| g) Permit to remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes. | \$395 |      |
| h) Permit to place temporarily out of service (for more than 90 days) an underground, protected above-ground, or above-ground flammable or combustible liquid tank.                                                    | \$948 |      |
| i) Permit to change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed.                         | \$395 |      |
| j) Permit to manufacture, process, blend, or refine flammable or combustible liquids.                                                                                                                                  | \$632 |      |
| <b>18 Floor Finishing</b><br>Permit to use Class I or Class II liquids for the refinishing of floorings in excess of 350 sq. ft.                                                                                       | \$395 |      |
| <b>19 Fruit and Crop Ripening</b><br>Permit to operate a fruit or crop ripening facility or conduct a fruit-ripening process using ethylene gas.                                                                       | \$316 |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                               | Fee *   | Note |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|------|
| <b>20 Fumigation and Insecticidal Fogging</b><br>Permit to operate a business of fumigation or insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used.                                                                                                                      | N/C     |      |
| <b>21 Hazardous Materials</b><br>Permit to store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 105.6.21 of the CFC. <ul style="list-style-type: none"> <li>a) 1-5 products. \$316</li> <li>b) 5-10 products. \$948</li> <li>c) 11 or more products. \$1,580</li> </ul> |         |      |
| <b>22 HPM Facilities</b><br>Permit to store, handle, or use hazardous production materials.                                                                                                                                                                                                                                        | \$1,580 |      |
| <b>High-Piled Storage</b>                                                                                                                                                                                                                                                                                                          |         |      |
| <b>23</b> Permit to use a building or portion thereof for high-pile storage in excess of 500 square feet.                                                                                                                                                                                                                          | \$632   |      |
| <b>24</b> Up to 5,000 sq. ft. More than 5,000 sq. ft.                                                                                                                                                                                                                                                                              | \$948   |      |
| <b>25 Hot Work</b><br>Permit to conduct hot work.                                                                                                                                                                                                                                                                                  | \$158   |      |
| <b>26 Industrial Oven</b><br>Permit to operate an industrial oven.                                                                                                                                                                                                                                                                 | \$632   |      |
| <b>27 Lumber Yards and Woodworking Plants</b><br>Permit for the storage or processing of lumber exceeding 100,000 board feet.                                                                                                                                                                                                      | \$632   |      |
| <b>28 Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings</b><br>Permit to operate, display, or demonstrate liquid- or gas-fueled equipment in assembly buildings.                                                                                                                                                   | \$316   |      |
| <b>29 LPG</b> <ul style="list-style-type: none"> <li>a) Permit to dispense, store, and use LPG. \$395</li> <li>b) Permit to operate a plant/facility. \$632</li> <li>c) Permit to exchange cylinders only – no refilling. \$316</li> </ul>                                                                                         |         |      |
| <b>30 Magnesium</b><br>Permit to melt, cast, heat, cast, or grind more than 10 lbs.                                                                                                                                                                                                                                                | \$474   |      |
| <b>31 Miscellaneous Combustible Storage</b><br>Permit to store in any building or upon any premises in excess of 2,500 cu. ft. gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets, or similar combustible materials.                       | \$632   |      |
| <b>Motor Fuel-Dispensing Facilities</b>                                                                                                                                                                                                                                                                                            |         |      |
| <b>32</b> Permit to operate automotive, marine, and fleet motor fuel-dispensing facilities.                                                                                                                                                                                                                                        | \$632   |      |
| <b>33</b> Permit to dispense liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at approved locations. Also includes the limited or temporary fueling operations for special events (e.g., the fueling of watercraft from shore, piers, floats, or barges).          | \$316   |      |



# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                | Fee *                            | Note |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------|------|
| <b>34 Open Flames and Torches</b><br>Permit to remove paint with a torch, or to use a torch or open flame device in a wildfire risk area.                                                                                                                                                                                                                                                                                                           | \$316                            |      |
| <b>35 Open Flames and Candles</b><br>Permit to use open flames or candles in connection with restaurants, public assemblies, or drinking establishments.                                                                                                                                                                                                                                                                                            | \$316                            |      |
| <b>36 Organic Coatings</b><br>Permit to manufacture any organic coating in excess of 1 gallon in one day.                                                                                                                                                                                                                                                                                                                                           | \$316                            |      |
| <b>37 Public Assemblies</b><br>Permit to operate place of assembly. <ul style="list-style-type: none"> <li>a) Occupancy load 50-100</li> <li>b) Occupancy load 101-200</li> <li>c) Occupancy load 201-299</li> <li>d) Occupancy load 300 +</li> </ul>                                                                                                                                                                                               | \$395<br>\$632<br>\$632<br>\$948 |      |
| <b>38 Pyrotechnic Special Effects Material</b><br><b>Permit to use or handle fireworks or pyrotechnics.</b> <ul style="list-style-type: none"> <li>a) Inspections during normal work hours – (2 hours).</li> <li>b) Additional inspection time during normal business hours, per ½ hour</li> <li>c) Additional inspection time after normal business hours, per hour</li> <li>d) Overtime and weekend inspections: Two-hour minimum fee.</li> </ul> | \$632<br>\$158<br>\$316<br>\$632 |      |
| <b>39 Permit to use or handle fireworks or pyrotechnics, including fireworks aerial displays.</b> <ul style="list-style-type: none"> <li>a) Inspections during normal work hours – (2.5 hours).</li> <li>b) Additional inspection time during normal business hours, per ½ hour.</li> <li>c) Additional inspection time after normal business hours, per hour</li> <li>d) Overtime and weekend inspections: Three hour minimum fee.</li> </ul>      | \$790<br>\$158<br>\$316<br>\$948 |      |
| <b>40 Pyroxylin Plastics</b><br>Permit to store or handle more than of 25 lbs. of cellulose nitrate (pyroxylin) plastics, or to assemble or manufacture articles involving pyroxylin plastics.                                                                                                                                                                                                                                                      | \$316                            |      |
| <b>41 Refrigeration Equipment</b><br>Permit to operate a mechanical refrigeration unit or system.                                                                                                                                                                                                                                                                                                                                                   | \$474                            |      |
| <b>42 Repair Garages</b><br>Permit to operate an engine or motor vehicle repair garage, including automotive, marine and similar fueled apparatus. <ul style="list-style-type: none"> <li>a) 1 – 4 repair bays</li> <li>b) 5 – 8 repair bays</li> <li>c) More than 8 repair bays</li> </ul>                                                                                                                                                         | \$395<br>\$474<br>\$632          |      |
| <b>43 Rooftop Heliport</b><br>Permit to operate a rooftop heliport.                                                                                                                                                                                                                                                                                                                                                                                 | \$316                            |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Fee * | Note |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|------|
| <b>44 Spraying or Dipping</b><br>Permit to conduct spraying or dipping operations utilizing flammable or combustible liquids or the application of combustible powder.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$395 |      |
| <b>45 Storage of Scrap Tires and Tire Byproducts</b><br>Permit to establish, conduct, or maintain storage of scrap tires and tire byproducts in excess of 2,500 cu. ft. of total volume. See Tire Storage section                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$632 |      |
| <b>46 Temporary Membrane Structures and Tents</b><br>Permit to operate an air-supported temporary membrane structure, including tents and canopies, having an area in excess of 400 sq. ft. (inspections during normal work hours only). <ul style="list-style-type: none"> <li>a) 401 sq. ft. to 699 sq. ft. \$158</li> <li>b) 700 sq. ft. to 5,000 sq. ft. \$316</li> <li>c) More than 5,000 sq. ft. \$474</li> <li>d) Additional inspection time during normal business hours, per ½ hour. \$158</li> <li>e) Additional inspection time after normal business hours, per hour. \$316</li> <li>f) Overtime and weekend inspections: Two-hour minimum fee. \$632</li> <li>g) Permit to extend the use of a tent, canopy, or air-supported structure for an additional 180 days. (1 extension per structure) \$316</li> </ul> |       |      |
| <b>47 Tire Rebuilding Plant</b><br>Permit to operate and maintain a tire rebuilding plant.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$632 |      |
| <b>48 Waste Handling Facility</b><br>Permit to operate a wrecking yard, junkyard, or waste handling facility.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$632 |      |
| <b>49 Wood Products</b><br>Permit to store chips, hogged material, lumber, or plywood in excess of 200 cu. ft.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$632 |      |
| <b>50 Asbestos Removal</b><br>Permit to conduct asbestos removal operations.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$316 |      |
| <b>51 Automobile Wrecking or Dismantling Yard</b><br>Permit to operate an automobile wrecking or dismantling yard.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$632 |      |
| <b>52 Battery Systems</b><br>Permit to operate stationary lead-acid battery systems having a liquid capacity of more than 50 gallons.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$316 |      |
| <b>53 Christmas Tree Sales</b><br>Permit to operate a Christmas Tree lot.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$632 |      |
| <b>54 Emergency Responder Radio Coverage</b><br>Permit to operate a facility with emergency responder radio coverage systems.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$158 |      |
| <b>55 Model Rockets</b> <ul style="list-style-type: none"> <li>a) Permit to sell model rocket motors or launch model rockets in excess of three launches per event. Permits are per site and are effective as long as site conditions remain unchanged. \$316</li> <li>b) Additional site inspection time, per half hour. \$158</li> </ul>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |       |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                    | Fee *          | Note |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------|
| <b>56 Tire Storage</b><br>Permit to store tires in excess of 1,000 cu. ft. inside buildings.                                                                                                                                                                                                                                                                                                                                                            | \$395          |      |
| <b>57 Oil Extraction Process</b><br>Permit to extract oil from organic material by a process that uses a volatile solvent or liquid carbon dioxide.                                                                                                                                                                                                                                                                                                     | \$316          |      |
| <b>58 Indoor Growing Operation</b><br>Permit to conduct an indoor growing operation, except agricultural greenhouses in an agricultural zone.                                                                                                                                                                                                                                                                                                           | \$316          |      |
| <b>LICENSED CARE FACILITY - 24 HOURS</b>                                                                                                                                                                                                                                                                                                                                                                                                                |                |      |
| <b>59 Inspection of a 24-hour licensed care facility, including: Social Rehabilitation Facility, Residential Care Facility, Assisted Living, Residential Care Facility for the Elderly, Halfway Houses, Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough, Alcoholism or Drug Abuse Recovery/Treatment Facility, Congregate Living Health Facility, Group Homes, Immediate Care Facility, and Infant Care Facility.</b> |                |      |
| a) Base Fee.                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$316          |      |
| b) Plus \$ 4.00 per unit/occupant.                                                                                                                                                                                                                                                                                                                                                                                                                      | \$4            |      |
| c) Inspection of a 24-hour Infant Care Facility for children 2 ½ years of age and younger.                                                                                                                                                                                                                                                                                                                                                              |                |      |
| i )Base Fee.                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$316          |      |
| ii) Plus \$ 4.00 per unit/occupant.                                                                                                                                                                                                                                                                                                                                                                                                                     | \$4            |      |
| <b>60 LICENSED CARE FACILITY - LESS THAN 24 HOURS</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                |      |
| Inspection of a non-24-hour license care facility with occupant load greater than 6, including: Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family Day Care Home.                                                                                                                                                                                                                                              |                |      |
| a) Adult or Day Care Facility (non-ambulatory)                                                                                                                                                                                                                                                                                                                                                                                                          | \$316          |      |
| b) Adult or Child Large Family Day Care                                                                                                                                                                                                                                                                                                                                                                                                                 | \$316          |      |
| c) Adult or Child Day Care Center                                                                                                                                                                                                                                                                                                                                                                                                                       | \$316          |      |
| d) Inspection of a Licensed Clinic                                                                                                                                                                                                                                                                                                                                                                                                                      | \$316          |      |
| <b>61 SCHOOLS - (E Occupancy)</b>                                                                                                                                                                                                                                                                                                                                                                                                                       |                |      |
| Permit to operate and maintain a school.                                                                                                                                                                                                                                                                                                                                                                                                                |                |      |
| a) Occupant load less than 50.                                                                                                                                                                                                                                                                                                                                                                                                                          | \$395          |      |
| b) Occupant load 50-149.                                                                                                                                                                                                                                                                                                                                                                                                                                | \$632          |      |
| c) Occupant load 150-499.                                                                                                                                                                                                                                                                                                                                                                                                                               | \$632          |      |
| d) Occupant load 500 or greater.                                                                                                                                                                                                                                                                                                                                                                                                                        | \$948          |      |
| <b>62 HIGH-RISE/MID-RISE - FIRE &amp; LIFE SYSTEM SAFETY INSPECTION</b>                                                                                                                                                                                                                                                                                                                                                                                 |                |      |
| a) High Rise Inspection of a Hi-Rise building (State certification inspection) - Pre 1974.                                                                                                                                                                                                                                                                                                                                                              | \$2,528        |      |
| b) High Rise Inspection of a Hi-Rise building (State certification inspection) - Post 1974.                                                                                                                                                                                                                                                                                                                                                             | \$632          |      |
| c) Plus \$.006 per sq. ft.                                                                                                                                                                                                                                                                                                                                                                                                                              | .006 / sq. ft. |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                  | Fee *          | Note |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------|------|
| <b>63 Mid-Rise</b>                                                                                                                                                                                                                    |                |      |
| a) Inspection and test of life safety systems (e.g., smoke management), including where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements. | \$632          |      |
| b) Plus \$.006 per sq. ft.                                                                                                                                                                                                            | .006 / sq. ft. |      |
| <b>64 HOSPITALS – INSTITUTION / JAILS - Hospitals (medical, surgical, and psychiatric) and Nursing Homes</b>                                                                                                                          |                |      |
| a) Inspection of hospital or nursing home.                                                                                                                                                                                            | \$632          |      |
| b) Plus \$ 4.00 per patient/bed.                                                                                                                                                                                                      | \$4            |      |
| <b>65 Out-Patient Clinics</b>                                                                                                                                                                                                         |                |      |
| a) Inspection of out-patient clinic with more than 5 patients.                                                                                                                                                                        | \$316          |      |
| b) Plus \$ 4.00 per unit/occupant.                                                                                                                                                                                                    | \$4            |      |
| <b>66 Police Services Facilities (holding cells)</b>                                                                                                                                                                                  | \$316          |      |
| Inspection of police services facilities and DOJ review (includes the approval of Evacuation & Life Safety Procedures).                                                                                                               |                |      |
| <b>67 Adult/Juvenile Detention Facilities</b>                                                                                                                                                                                         | \$948          |      |
| Inspection of adult and/or juvenile detention facilities.                                                                                                                                                                             |                |      |
| <b>MULTI-RESIDENTIAL - (hotel, motel, apartments, condominiums)</b>                                                                                                                                                                   |                |      |
| <b>68 Motel/Hotel</b>                                                                                                                                                                                                                 |                |      |
| a) Inspection of a hotel or motel.                                                                                                                                                                                                    | \$474          |      |
| b) Plus \$ 4.00 per unit.                                                                                                                                                                                                             | \$4.00 / unit  |      |
| <b>69 Apartments/Condominiums</b>                                                                                                                                                                                                     |                |      |
| a) Inspection of apartments or condominiums, three stories or more.                                                                                                                                                                   | \$474          |      |
| b) Plus \$ 4.00 per unit.                                                                                                                                                                                                             | \$4.00 / unit  |      |
| c) Inspection of apartments or condominiums, less than three stories.                                                                                                                                                                 |                |      |
| i) 3 – 12 units, base fee.                                                                                                                                                                                                            | \$115          |      |
| ii) 13 - 30 units, base fee.                                                                                                                                                                                                          | \$158          |      |
| iii) Plus \$ 3.00 per unit.                                                                                                                                                                                                           | \$3.00 / unit  |      |
| iv) 31 or more units, base fee.                                                                                                                                                                                                       | \$158          |      |
| v) Plus \$ 4.00 per unit.                                                                                                                                                                                                             | \$4.00 / unit  |      |
| <b>70 BURNING PERMIT - Agricultural Burn Permit - BAAQMD 5-401.11</b>                                                                                                                                                                 |                |      |
| a) Range Management.                                                                                                                                                                                                                  | \$158          |      |
| b) Open Burning: Recreational-Bonfire Permit. Religious                                                                                                                                                                               | \$316          |      |
| c) Service Burn Permit.                                                                                                                                                                                                               | N/C            |      |
| <b>FALSE ALARMS</b>                                                                                                                                                                                                                   |                |      |
| <b>71 Nuisance (Repeated) False Alarms</b>                                                                                                                                                                                            | \$457          |      |
| Engine company response, after three (3) reported false alarms within a 180- day period.<br>Includes: alarm sounding, water-flow alarms, and smoke or heat detectors.                                                                 |                |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Fee *                 | Note |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------|------|
| <b>MISCELLANEOUS INSPECTIONS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                       |      |
| 72 <b>Change of Occupancy/Site Inspection/Miscellaneous Inspection</b><br>Site, miscellaneous, or requested inspection for a change of occupancy, including, but not limited to, inspections conducted when required by Building Official, Planning, or other governmental agency, and where not elsewhere listed. Provides 1 hour of inspection time.                                                                                                                                                                                                           | \$316                 |      |
| 73 <b>Third or Non-Compliant Inspections</b><br>Inspection for third and/or non-compliant inspections, per inspection.                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$316                 |      |
| 74 <b>Group B/M Occupancy</b><br>a) Inspection of Group B/M Occupancy. <u>Provides 1/2 hour of inspection time.</u><br>b) Additional inspection time, per 1/2 hour.                                                                                                                                                                                                                                                                                                                                                                                              | \$158<br>\$158        |      |
| 75 <b>HOURLY INSPECTION – OVERTIME - INSTRUCTIONAL RATES</b><br>a) Additional inspection or instructional time during normal business hours, per half hour.<br>b) Additional inspection time or instructional time after normal business hours, per hour.                                                                                                                                                                                                                                                                                                        | \$158<br>\$316        |      |
| 76 <b>Overtime and weekend inspections: Two hour minimum fee.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$632                 |      |
| <b>COPY SERVICES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                       |      |
| 77 <b>Photocopies</b><br>Letter or legal size, per page.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ .20 / page         |      |
| 78 <b>Laserfiche Retrieval</b><br>a) Minimum fee, provides ¼ hour. Additional time, per ¼ hour.<br>b) Plus \$.20 per page.                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$11<br>\$ .20 / page |      |
| 79 Copies of Photos - Fee, per ¼ hour. Plus actual cost of photos.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$11                  |      |
| <ul style="list-style-type: none"> <li>Inspection fees are based on \$316.00 per hour during normal business hours.</li> <li>Normal business hours are between 8am - 5pm, Monday – Friday.</li> <li>Inspection and/or permit fees will be assessed at the time of the primary inspection.</li> <li>All inspection/permit fees include one (1) primary and one (1) re-inspection, unless otherwise noted.</li> <li>Occupancies requiring three (3) or more inspections for compliance will be assessed an additional \$316.00 fee for each inspection.</li> </ul> |                       |      |
| <b>Authority</b><br><b>Health &amp; Safety Code: §§ 12101, 12640, 13109, 13113, 13116, 13131.5, 13143.2 (b), (c), (d), (e), 13143.9, 13145, 13146(a)(1)(b), (c), (e), 13146.1, 13146.2 (a), (b), 13146.3, 13916, 13235, 13862, 13869, 13869.7, 13875, 13874, 17921, 17948, 17962; Government Code: §§ 6103.7, 6253(b); California Fire Code: §§ 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2; Title 19, CCR: §§ 1.12, 3.28, 982, 1565.1, 1033, 1034, and 1035; Fire District Ordinance No. 2019-37.</b>                                                |                       |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                            | Fee * | Note |
|-------------------------------------------------------------------------------------------------|-------|------|
| <b>FIRE ENGINEERING AND PLAN REVIEW FEES</b>                                                    |       |      |
| <b>PLAN REVIEW</b>                                                                              |       |      |
| <b>Preliminary Plan Review - Consultations - Meetings</b>                                       |       |      |
| 1 In office design review/preliminary plan consultation meetings. Per half hour                 | \$158 |      |
| 2 Out of office design and/or consultation meetings.<br>\$316.00 per hour, two (2) hour minimum | \$632 |      |
| <b>Land Development</b>                                                                         |       |      |
| 3 Major Subdivision Plan Review (5 or More Lots/Parcels)                                        |       |      |
| a) Review for access, hydrant placement                                                         | \$948 |      |
| Fee includes two (2) hours plan review and one (1) visual inspection                            |       |      |
| b) Each additional site inspection, per hour                                                    | \$316 |      |
| c) Re-submittals or revision                                                                    | \$316 |      |
| d) Additional plan review time, per half hour                                                   | \$158 |      |
| 4 Minor Subdivision Plan Review (1 to 4 Lots/Parcels)                                           |       |      |
| a) Review for access, hydrant placement                                                         | \$474 |      |
| Fee includes 1/2 hour plan review and one (1) visual inspection                                 |       |      |
| b) Each additional site inspection, per hour                                                    | \$316 |      |
| c) Re-submittals or revisions                                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                                   | \$158 |      |
| 5 Single Family Home Review - access and water supply                                           |       |      |
| a) Review for access, hydrant placement                                                         | \$158 |      |
| Fee includes 1/2 hour plan review and one (1) visual inspection                                 |       |      |
| *(Does not includes review of fire sprinkler systems - see Section 5.4)                         |       |      |
| b) Each inspection, per hour                                                                    | \$316 |      |
| c) Re-submittals or revisions                                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                                   | \$158 |      |
| 6 Multi-Family Home Review - access and water supply                                            |       |      |
| a) Review for access, hydrant placement                                                         | \$948 |      |
| Fee includes two (2) hours plan review and one (1) visual inspection                            |       |      |
| b) Each additional site inspection, per hour                                                    | \$316 |      |
| c) Re-submittals or revisions                                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                                   | \$158 |      |
| 7 Commercial Facility review - access and water supply                                          |       |      |
| a) Review for access, hydrant placement                                                         | \$632 |      |
| Fee includes one (1) hour plan review and one (1) visual inspection                             |       |      |
| b) Each additional site inspection, per hour                                                    | \$316 |      |
| c) Re-submittals or revisions                                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                                   | \$158 |      |



# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                   | Fee * | Note |
|----------------------------------------------------------------------------------------|-------|------|
| <b>Temporary Access Roads and Water Supply</b>                                         |       |      |
| 8 Install a Temporary Access Road - Residential and Commercial                         |       |      |
| a) Minimum plan review base fee for one (1) and two (2) homes                          | \$316 |      |
| b) Minimum plan review for large developments and commercial projects                  | \$632 |      |
| Fee includes one (1) hour plan review and one (1) field inspection                     |       |      |
| c) Each additional inspection, per hour                                                | \$316 |      |
| d) Re-submittals or revisions                                                          | \$316 |      |
| e) Additional plan review time, per half hour                                          | \$158 |      |
| 9 Install a Temporary Water Supply System                                              |       |      |
| a) Minimum plan review base fee                                                        | \$632 |      |
| Fee includes one (1) hour plan review and one (1) field inspection                     |       |      |
| b) Each additional inspection, per hour                                                | \$316 |      |
| c) Re-submittals or revisions                                                          | \$316 |      |
| d) Additional plan review time, per half hour                                          | \$158 |      |
| <b>Water Supply - Fire Service Mains - Fire Hydrants</b>                               |       |      |
| 10 Fire Service - Emergency Repair                                                     |       |      |
| a) Review of underground piping, placement and size                                    | \$632 |      |
| Fee includes one (1) hour plan review and one (1) visual inspection                    |       |      |
| b) Each additional inspection, per hour                                                | \$316 |      |
| c) Additional plan review time, per half hour                                          | \$158 |      |
| 11 Private Fire Service Mains                                                          |       |      |
| a) Minimum plan review base fee of system                                              | \$632 |      |
| Fee includes one (1) hour plan review and one (1) visual inspection                    |       |      |
| b) Each additional inspection, per hour                                                | \$316 |      |
| c) Re-submittals or revisions                                                          | \$316 |      |
| d) Additional plan review time, per half hour                                          | \$158 |      |
| Fire service main installation also requires hydro and flush. See 12 and 13.           |       |      |
| 12 Flush - Private Fire Service System                                                 |       |      |
| a) Minimum inspection base fee                                                         | \$316 |      |
| Fee includes one (1) hour onsite inspection time                                       |       |      |
| b) Each additional inspection, per hour                                                | \$316 |      |
| 13 Hydrostatic Test - Private Fire Service System                                      |       |      |
| a) Minimum inspection base fee                                                         | \$316 |      |
| Fee includes one (1) hour onsite inspection time                                       |       |      |
| b) Each additional inspection, per hour                                                | \$316 |      |
| 14 Water Flow Information (office only, no field test required)                        |       |      |
| a) Fee for water flow information                                                      | \$158 |      |
| (Fire District information must be current within 6 months)                            |       |      |
| 15 Water Flow Information Field Test                                                   |       |      |
| a) Minimum field test base fee                                                         | \$632 |      |
| Fee includes field test for available fire flow for Hydrant and Fire Sprinkler Systems |       |      |
| b) Additional or multiple flow tests, per half hour                                    | \$158 |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                            | Fee *         | Note |
|---------------------------------------------------------------------------------|---------------|------|
| 16 Rural Water Supply                                                           |               |      |
| a) Minimum plan review base fee of tank and underground piping                  | \$632         |      |
| Fee includes one (1) hour plan review and one (1) visual inspection             |               |      |
| b) Each additional inspection, per hour                                         | \$316         |      |
| c) Re-submittals or revisions                                                   | \$316         |      |
| d) Additional plan review time, per half hour                                   | \$158         |      |
| e) Rural water supply flush                                                     | \$316         |      |
| <b>Building Construction - New Buildings and Tenant Improvements</b>            |               |      |
| 17 New Construction or Building Additions Plan Review                           |               |      |
| a) Minimum plan review base fee                                                 | \$948         |      |
| b) Plus \$.07 per square foot in excess of 2000 sq. ft.                         | \$.07 / sq ft |      |
| Fee includes two (2) hours plan review and one (1) field inspection             |               |      |
| c) Additional inspections, per hour                                             | \$316         |      |
| d) Re-submittals or revisions                                                   | \$316         |      |
| e) Additional plan review time, per half hour                                   | \$158         |      |
| 18 Tenant Improvement Plan review (for building additions see 17)               |               |      |
| a) Minimum plan review base fee \$632.00                                        | \$632         |      |
| b) Plus \$.07 per square foot in excess of 2000 sq. ft.                         | \$.07 / sq ft |      |
| Fee includes one (1) hour plan review and one (1) field inspection              |               |      |
| c) Additional inspections, per hour                                             | \$316         |      |
| d) Re-submittals or revisions                                                   | \$316         |      |
| e) Additional plan review time, per half hour                                   | \$158         |      |
| <b>Fire Protection System</b>                                                   |               |      |
| 19 Tenant Improvement Fire Sprinklers (without calculations)                    |               |      |
| a) Minimum plan review base fee                                                 | \$632         |      |
| b) Plus \$.50 per head in excess of 10 heads                                    | \$.50 / head  |      |
| Fee includes 1.5 hours plan review and one (1) field inspection                 |               |      |
| c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour | \$316         |      |
| d) Re-submittals or revisions                                                   | \$316         |      |
| e) Additional plan review time, per half hour                                   | \$158         |      |
| 20 Tenant Improvement Fire Sprinklers (with calculations)                       |               |      |
| a) Minimum plan review base fee                                                 | \$790         |      |
| b) Plus \$.50 per head in excess of 10 heads                                    | \$.50 / head  |      |
| Fee includes 1.5 hours plan review and one (1) field inspection                 |               |      |
| c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour | \$316         |      |
| d) Re-submittals or revisions                                                   | \$316         |      |
| e) Additional plan review time, per half hour                                   | \$158         |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                        | Fee *        | Note |
|-------------------------------------------------------------------------------------------------------------|--------------|------|
| 21 New Commercial Fire Sprinkler System (13 and 13 R systems)                                               |              |      |
| a) Minimum plan review base fee per riser                                                                   | \$1,264      |      |
| b) Plus \$.50 per sprinkler head                                                                            | \$.50 / head |      |
| Fee includes two (2) hours plan review and two (2) field inspections                                        |              |      |
| c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour                             | \$316        |      |
| d) Re-submittals or revisions                                                                               | \$316        |      |
| e) Additional plan review time, per half hour                                                               | \$158        |      |
| 22 Residential Fire Sprinkler System (single family home)                                                   |              |      |
| a) Minimum plan review base fee                                                                             | \$632        |      |
| Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection                  |              |      |
| b) Each additional inspection, per hour                                                                     | \$316        |      |
| c) Re-submittals or revisions                                                                               | \$316        |      |
| d) Additional plan review time, per half hour                                                               | \$158        |      |
| 23 Residential Fire Sprinkler System (multiple homes)                                                       |              |      |
| a) Minimum plan review base fee per model                                                                   | \$790        |      |
| For model only - Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection |              |      |
| b) Each additional lot (hydrostatic test and final inspection)                                              | \$474        |      |
| c) Each additional inspection (e.g., models, individual homes), per hour                                    | \$316        |      |
| d) Re-submittals or revisions                                                                               | \$316        |      |
| e) Additional plan review time, per half hour                                                               | \$158        |      |
| 24 Standpipe System                                                                                         |              |      |
| a) Minimum plan review base fee                                                                             | \$948        |      |
| Fee includes two (2) hours plan review and one (1) field inspection                                         |              |      |
| b) Each additional inspection (e.g., hydro, flush, flow test, etc.), per hour                               | \$316        |      |
| c) Re-submittals or revisions                                                                               | \$316        |      |
| d) Additional plan review time, per half hour                                                               | \$158        |      |
| 25 Spray Booth                                                                                              |              |      |
| a) Minimum plan review base fee                                                                             | \$632        |      |
| Fee includes one (1) hour plan review and one (1) field inspection                                          |              |      |
| b) Each additional inspection, per hour                                                                     | \$316        |      |
| c) Re-submittals or revisions                                                                               | \$316        |      |
| d) Additional plan review time, per half hour                                                               | \$158        |      |
| 26 Pre-Action Fire Suppression System                                                                       |              |      |
| a) Minimum plan review base fee                                                                             | \$948        |      |
| Fee includes one (1) hour plan review and two (2) field inspections                                         |              |      |
| *(Does not include fire alarm review - see Section 6.1)                                                     |              |      |
| b) Each additional inspection, per hour \$316.00                                                            | \$316        |      |
| c) Re-submittals or revisions \$316.00                                                                      | \$316        |      |
| d) Additional plan review time, per half hour                                                               | \$158        |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                       | Fee *   | Note |
|--------------------------------------------------------------------------------------------|---------|------|
| 27 Fixed Fire Suppressions System - (wet/dry chem, water mist, etc.)                       |         |      |
| a) Minimum plan review base fee                                                            | \$632   |      |
| b) Each additional separate system at same location                                        | \$316   |      |
| Fee includes one (1) hour plan review and one (1) field inspection                         |         |      |
| c) Each additional inspection, per hour                                                    | \$316   |      |
| d) Re-submittals or revisions                                                              | \$316   |      |
| e) Additional plan review time, per half hour                                              | \$158   |      |
| 28 Clean Agent Fire Suppression System                                                     |         |      |
| a) Minimum plan review base fee                                                            | \$1,264 |      |
| Fee includes one (1) hour plan review and up to three (3) hours of inspection time         |         |      |
| *(Does not include fire alarm review - see Section 6.1)                                    |         |      |
| a) Each additional inspection, per hour                                                    | \$316   |      |
| c) Re-submittals or revisions                                                              | \$316   |      |
| d) Additional plan review time, per half hour                                              | \$158   |      |
| 29 Fire Pump Installation                                                                  |         |      |
| a) Minimum plan review base fee                                                            | \$2,212 |      |
| Fee includes two (2) hours plan review and up to (5) hours of field inspection time        |         |      |
| b) Each additional inspection, per hour                                                    | \$316   |      |
| c) Re-submittals or revisions                                                              | \$316   |      |
| d) Additional plan review time, per half hour                                              | \$158   |      |
| 30 Commercial Cooking (Hood and Duct ) Fire Suppression System                             |         |      |
| a) Minimum plan review base fee                                                            | \$632   |      |
| b) Each additional system review                                                           | \$316   |      |
| Fee includes one (1) hour plan review and one (1) hour of inspection time                  |         |      |
| c) Each additional inspection, per hour                                                    | \$316   |      |
| d) Re-submittals or revisions                                                              | \$316   |      |
| e) Additional plan review time, per half hour                                              | \$158   |      |
| 31 Smoke and Heat Vents                                                                    | \$632   |      |
| a) Minimum plan review base fee                                                            | \$316   |      |
| Fee includes one (1) hour plan review and one (1) hour of inspection time                  |         |      |
| b) Each additional inspection, per hour                                                    | \$316   |      |
| c) Re-submittals or revisions                                                              | \$158   |      |
| d) Additional plan review time, per half hour                                              |         |      |
| 32 Smoke Management/Control System                                                         |         |      |
| a) Minimum plan review base feex                                                           | \$2,212 |      |
| Fee includes three (3) hours plan review and up to four (4) hours of field inspection time |         |      |
| b) Each additional inspection, per hour                                                    | \$316   |      |
| c) Re-submittals or revisions                                                              | \$316   |      |
| d) Additional plan review time, per half hour                                              | \$158   |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                       | Fee *            | Note |
|--------------------------------------------------------------------------------------------|------------------|------|
| 33 Explosion Control (includes: vents, dust collection, etc.)                              |                  |      |
| a) Minimum plan review base fee                                                            | \$1,264          |      |
| Fee includes two (2) hours plan review and up to two (2) hours field inspection time       |                  |      |
| b) Each additional inspection, per hour                                                    | \$316            |      |
| c) Re-submittals or revisions                                                              | \$316            |      |
| d) Additional plan review time, per half hour                                              | \$158            |      |
| <b>Fire Alarm System</b>                                                                   |                  |      |
| 34 Fire Alarm System                                                                       |                  |      |
| a) Minimum plan review base fee                                                            | \$790            |      |
| b) Plus \$10.00 per initiating and notification device                                     | \$10.00 / device |      |
| Fee includes two (2) hours plan review and up to one (1) hour of field inspection time     |                  |      |
| c) Each additional inspection, per hour                                                    | \$316            |      |
| d) Re-submittals or revisions                                                              | \$316            |      |
| e) Additional plan review time, per half hour                                              | \$158            |      |
| f) Pre-wire inspections, per hour                                                          | \$316            |      |
| 35 Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.) |                  |      |
| a) Minimum plan review base fee                                                            | \$632            |      |
| b) Plus \$10.00 per initiating and notification device in excess of 4 devices              | \$10.00 / device |      |
| Fee includes one (1) hour plan review and one (1) hour field inspection time               |                  |      |
| c) Each additional inspection, per hour                                                    | \$316            |      |
| d) Re-submittals or revisions                                                              | \$316            |      |
| e) Additional plan review time, per half hour                                              | \$158            |      |
| 36 Fire Alarm Panel Replacement Only                                                       |                  |      |
| a) Minimum plan review base fee                                                            | \$632            |      |
| b) Plus \$10.00 per initiating and notification device, if altered                         | \$10.00 / device |      |
| Fee includes one (1) hour plan review and one (1) hour field inspection time               |                  |      |
| c) Each additional inspection, per hour                                                    | \$316            |      |
| d) Re-submittals or revisions                                                              | \$316            |      |
| e) Additional plan review time, per half hour                                              | \$158            |      |
| 37 High-Rise Fire Alarm (new and/or system upgrade)                                        |                  |      |
| a) Minimum plan review base fee                                                            | \$2,536          |      |
| b) Plus \$10.00 per initiating and notification device                                     | \$10.00 / device |      |
| Fee includes four (4) hours plan review and up to four (4) hours of field inspection time  |                  |      |
| c) Each additional inspection, per hour                                                    | \$316            |      |
| d) Re-submittals or revisions                                                              | \$316            |      |
| e) Additional plan review time, per half hour                                              | \$158            |      |
| f) Pre-wire inspections, per hour                                                          | \$316            |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                          | Fee * | Note |
|-----------------------------------------------------------------------------------------------|-------|------|
| <b>Flammable and Combustible Liquids Under/Aboveground Tanks-Piping-Dispensing</b>            |       |      |
| 38 Install Underground Tanks                                                                  |       |      |
| a) Minimum plan review base fee                                                               | \$632 |      |
| Fee includes one (1) hour plan review and one (1) hour of site inspection time                |       |      |
| b) Each additional tank                                                                       | \$316 |      |
| c) Each additional inspection, per hour                                                       | \$316 |      |
| d) Re-submittals or revisions                                                                 | \$316 |      |
| e) Additional plan review time, per half hour                                                 | \$158 |      |
| 39 Remove Underground/Above-Ground Tank                                                       |       |      |
| a) Minimum plan review base fee                                                               | \$948 |      |
| Fee includes one (1) hour plan review and two (2) hours of inspection/site time               |       |      |
| b) Each additional inspection, per hour                                                       | \$316 |      |
| 40 Install Aboveground Tank                                                                   |       |      |
| a) Minimum plan review base fee                                                               | \$632 |      |
| Fee includes one (1) hour plan review and one (1) hour of site inspection time                |       |      |
| b) Each additional tank                                                                       | \$316 |      |
| c) Each additional inspection, per hour                                                       | \$316 |      |
| d) Re-submittals or revisions                                                                 | \$316 |      |
| e) Additional plan review time, per half hour                                                 | \$158 |      |
| 41 Abandon Underground/Above-Ground Tank in Place                                             |       |      |
| a) Minimum plan review base fee                                                               | \$948 |      |
| Fee includes one (1) hour plan review and two (2) hours of inspection/site time               |       |      |
| b) Each additional inspection, per hour                                                       | \$316 |      |
| 42 Fuel Dispensing Modification (EVR, Dispenser change out, other component change out, etc.) |       |      |
| a) Minimum plan review base fee                                                               | \$632 |      |
| Fee includes one (1) hour plan review and one (1) hour of site inspection time                |       |      |
| b) Each additional inspection, per hour                                                       | \$316 |      |
| c) Re-submittals or revisions                                                                 | \$316 |      |
| d) Additional plan review time, per half hour                                                 | \$158 |      |
| 43 Apply Interior Coating to Flammable Liquid Tanks                                           |       |      |
| a) Minimum plan review base fee                                                               | \$948 |      |
| Fee includes one (1) hour plan review and two (2) hours of inspection/site time               |       |      |
| b) Each additional inspection, per hour                                                       | \$316 |      |
| 44 <b>Compressed Gas Systems: LPG-CNG - Medical-Cryogenics</b>                                |       |      |
| Container Exchange Programs; LPG Tank Installation Without Dispensing                         |       |      |
| a) Minimum plan review base fee                                                               | \$632 |      |
| Fee includes one (1) hour plan review and one (1) hour of site inspection time                |       |      |
| b) Each additional inspection, per hour                                                       | \$316 |      |
| c) Re-submittals or revisions                                                                 | \$316 |      |
| d) Additional plan review time, per half hour                                                 | \$158 |      |



# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                            | Fee * | Note |
|---------------------------------------------------------------------------------|-------|------|
| 45 LPG-CNG-Hydrogen (Tank Install and/or Dispensing)                            |       |      |
| a) Minimum plan review base fee                                                 | \$948 |      |
| Fee includes 1.5 hours of plan review and two (2) hours of site inspection time |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |
| 46 Medical or Compressed Gas Systems                                            |       |      |
| a) Minimum plan review base fee                                                 | \$948 |      |
| Fee includes one (1) hour plan review and two (2) site inspections              |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |
| 47 Cryogenics Fixed Installation                                                |       |      |
| a) Minimum plan review base fee                                                 | \$948 |      |
| Fee includes one (1) hour plan review and two (2) site inspections              |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |
| 48 Compressed Gas Storage                                                       |       |      |
| a) Minimum plan review base fee                                                 | \$632 |      |
| Fee includes one (1) hour plan review and one (1) field inspection              |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |
| <b>Energy Storage System</b>                                                    |       |      |
| 49 Battery Systems/Energy Storage                                               |       |      |
| a) Minimum plan review base fee                                                 | \$632 |      |
| Fee includes one (1) hour plan review and one (1) field inspection              |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |
| <b>Special Hazards - Hazardous Materials, Mechanical System, etc.</b>           |       |      |
| 50 Dust Collection Systems                                                      |       |      |
| a) Minimum plan review base fee                                                 | \$790 |      |
| Fee includes one (1) hour plan review and two (2) site inspections              |       |      |
| b) Each additional inspection, per hour                                         | \$316 |      |
| c) Re-submittals or revisions                                                   | \$316 |      |
| d) Additional plan review time, per half hour                                   | \$158 |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                        | Fee *   | Note |
|-----------------------------------------------------------------------------|---------|------|
| 51 Explosives Storage                                                       |         |      |
| a) Minimum plan review base fee                                             | \$1,264 |      |
| Fee includes two (2) hours plan review and two (2) site inspections         |         |      |
| b) Each additional inspection, per hour                                     | \$316   |      |
| c) Re-submittals or revisions                                               | \$316   |      |
| d) Additional plan review time, per half hour                               | \$158   |      |
| 52 Hazardous Materials Compliance review                                    |         |      |
| a) Minimum review of MSDS, HMMP and/or HMIS submittals                      | \$316   |      |
| Fee includes one (1) hour of review time                                    |         |      |
| b) Additional plan review time, per half hour                               | \$158   |      |
| 53 Hazardous Materials - Storage - Dispensing - Open/Closed Systems         |         |      |
| a) Minimum plan review base fee                                             | \$1,264 |      |
| Fee includes two (2) hours plan review and two (2) site inspections         |         |      |
| b) Each additional system plan review, minimum two (2) hours                | \$632   |      |
| c) Each additional inspection, per hour                                     | \$316   |      |
| d) Re-submittals or revisions                                               | \$316   |      |
| e) Additional plan review time, per half hour                               | \$158   |      |
| 54 High-Pile or Rack Storage                                                |         |      |
| a) Minimum plan review base fee                                             | \$948   |      |
| Fee includes 1.5 hours of plan review and 1.5 hours of site inspection time |         |      |
| b) Additional field inspection time, per hour                               | \$316   |      |
| c) Re-submittals or revisions                                               | \$316   |      |
| d) Additional plan review time, per half hour                               | \$158   |      |
| 55 Mechanical Refrigeration System                                          |         |      |
| a) Minimum plan review base fee                                             | \$948   |      |
| Fee includes one (1) hour plan review and two (2) site inspections          |         |      |
| b) Each additional inspection, per hour                                     | \$316   |      |
| c) Re-submittals or revisions                                               | \$316   |      |
| d) Additional plan review time, per half hour                               | \$158   |      |
| 56 Plant Extraction System                                                  |         |      |
| a) Minimum plan review base fee                                             | \$948   |      |
| Fee includes two (2) hours plan review and one (1) site inspection          |         |      |
| b) Each additional inspection, per hour                                     | \$316   |      |
| c) Re-submittals or revisions                                               | \$316   |      |
| d) Additional plan review time, per half hour                               | \$158   |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                                                               | Fee *         | Note |
|--------------------------------------------------------------------------------------------------------------------|---------------|------|
| <b>Miscellaneous Submittals - Alternative Means and Methods</b>                                                    |               |      |
| 57 Miscellaneous Submittals or Plans Review                                                                        |               |      |
| Plans or submittals not described elsewhere                                                                        |               |      |
| a) Minimum plan review base fee                                                                                    | \$632         |      |
| Fee includes one (1) hour plan review and one (1) field inspection                                                 |               |      |
| b) Additional plan review time will be charged on hourly basis                                                     | \$316         |      |
| c) Each additional inspection, per hour                                                                            | \$316         |      |
| d) Re-submittals or revisions                                                                                      | \$316         |      |
| e) Additional plan review time, per half hour                                                                      | \$158         |      |
| 58 Alternative Means and Methods Requests or Code Interpretation Review                                            |               |      |
| a) Minimum review base fee                                                                                         | \$632         |      |
| Fee includes two (2) hours of plan review/consultation time                                                        |               |      |
| b) Additional plan review time, per half hour                                                                      | \$158         |      |
| 59 Expedite Plan Review Requests and Reviews Expedited as a Result of Working <u>without</u>                       |               |      |
| Approved Plans                                                                                                     |               |      |
| a) Working without approved plans                                                                                  |               |      |
| i) Minimum plan review fees (overtime), two (2) hour minimum                                                       | \$632         |      |
| <u>plus applicable plan review fees</u>                                                                            |               |      |
| ii) Additional plan review time, per hour                                                                          | \$316         |      |
| b) Expedited Plans                                                                                                 |               |      |
| i) Minimum plan review fees (reviewed after normal business hrs.), two (2) hours minimum                           | \$632         |      |
| <u>plus applicable plan review fees</u>                                                                            |               |      |
| ii) Additional plan review time, per hour                                                                          | \$316         |      |
| <b>All revisions will be performed on an expedited/overtime basis at \$316.00 per hour with a two hour minimum</b> |               |      |
| <b><u>Total fees will include all applicable plan review fees plus expedite/overtime fees</u></b>                  |               |      |
| 60 Demolition Permit Pursuant to Chapter 14, CFC                                                                   | \$316         |      |
| <b>Copies, Laserfiche Retrieval</b>                                                                                |               |      |
| 61 Photocopies - Minimum fee per page, letter or legal size                                                        | \$ .20 / page |      |
| 62 Laserfiche Retrieval                                                                                            |               |      |
| a) Minimum fee per 1/4 hour of review                                                                              | \$11          |      |
| b) Minimum fee per page, letter or legal size                                                                      | \$ .20 / page |      |
| 63 Copies of Photos -\$11.00 per 1/4 hour                                                                          | \$11          |      |
| Plus the actual cost of photos                                                                                     |               |      |
| 64 Instructional Services                                                                                          |               |      |
| a) Minimum instructional fee                                                                                       | \$632         |      |
| Fee includes two (2) hours of instruction service during normal working hours                                      |               |      |
| b) Additional plan review time, per half hour                                                                      | \$158         |      |

# City of Pinole

## MASTER FEE SCHEDULE - FIRE PREVENTION FEES

| Activity Description                                                | Fee * | Note |
|---------------------------------------------------------------------|-------|------|
| <b>Additional Charges and Inspection Time</b>                       |       |      |
| 65 Additional inspection during normal business hours, per 1/2 hour | \$158 |      |
| 66 Additional inspection time after normal business hours, per hour | \$316 |      |
| 67 Overtime and weekend inspections, two (2) hour minimum           | \$632 |      |
| 68 Re-submittals or revisions                                       | \$316 |      |
| 69 Additional plan review time, per half hour                       | \$158 |      |
| <b>Plan Archival</b>                                                |       |      |
| 70 Plan Archival - Fee to archive plans electronically, per page    | \$2   |      |

- Minimum review and inspection fees are based on \$316.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 8am - 5pm, Monday – Friday.
- All overtime fees are assessed at \$316.00 per hour for a two-hour minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$316.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$158.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 13862, 13869, 13869.7, 13875, 13916, 17921, 17951, 17962

Government Code § 7303.7, 6253(b)

Fire District Ordinance: No. 2019-37

Title 19, CCR: § 1.12(a) & 3.28

California Fire Code: § 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2

\* These fees are intended to mirror fees authorized by the Contra Costa County Fire Protection District. The District provides fire prevention services to the City of Pinole, under contract. If the District updates fees subsequent to the adoption of this schedule, this schedule shall be presumed to reflect updated amounts. In the case of discrepancies, fee amounts authorized by the District shall supersede the amounts listed above.

# City of Pinole

## MASTER FEE SCHEDULE - POLICE FEES

| Activity Description                                                                                                           | Fee                                              | Charge Basis                                       | Note |
|--------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------|----------------------------------------------------|------|
| 1 Vehicle Release                                                                                                              |                                                  |                                                    |      |
| a) Vehicle Release                                                                                                             | \$160                                            |                                                    |      |
| b) Victim (stolen car, etc.) Reduction                                                                                         | No Charge                                        |                                                    |      |
| 2 Fingerprinting fee                                                                                                           |                                                  |                                                    |      |
| a) Live Scan-Residents (Service Fee)                                                                                           | \$40                                             |                                                    |      |
| b) Live Scan- Non-Residents (Service Fee)                                                                                      | \$50                                             |                                                    |      |
| c) Live Scan FBI Clearance                                                                                                     | \$19                                             | set by FBI                                         |      |
| d) Live Scan DOJ Clearance                                                                                                     | \$32                                             | set by DOJ                                         |      |
| 3 Clearance Letter: Local Criminal History Check - Resident                                                                    | \$25                                             |                                                    |      |
| 4 Report Copies ( <i>No charge for domestic violence victims 530.5 PC(Identity Theft) and Face Page of Traffic Collision</i> ) | \$1                                              | per each 5 pages                                   |      |
| 5 Citation sign-offs                                                                                                           |                                                  |                                                    |      |
| a) Residents                                                                                                                   | Free                                             | per citation                                       |      |
| b) Non-Residents (non-Pinole issued citation)                                                                                  | \$10                                             | per citation                                       |      |
| 6 VIN Verification                                                                                                             | \$30                                             | per verification                                   |      |
| 7 Weapons Seizure, Storage & Return                                                                                            | \$225                                            | each                                               |      |
| 8 Non-civil Subpoenas                                                                                                          | Actual Cost*                                     |                                                    |      |
| 9 Sealing of Records                                                                                                           | Action Cost*                                     |                                                    |      |
| 10 Audio/Video Tape Copies                                                                                                     | Actual Cost* + m'tls cost                        |                                                    |      |
| 11 Photographic prints                                                                                                         | Actual Cost* + m'tls cost                        |                                                    |      |
| 12 Restitution & Cost Recovery                                                                                                 | Actual Cost*                                     |                                                    |      |
| 13 Statistical Report (datatrieve)                                                                                             | Actual Cost*                                     |                                                    |      |
| 14 Military Records Checks                                                                                                     | \$15                                             |                                                    |      |
| 15 Inspection of Records                                                                                                       | No Fee (per GC 6253(a))                          |                                                    |      |
| 16 Criminalistics Analysis and Investigative Services                                                                          | Actual Cost*                                     |                                                    |      |
| 17 Civil Subpoena                                                                                                              | \$6                                              | per 1/4 hour per person<br>plus reproduction costs |      |
| 18 Civil Subpoena appearance                                                                                                   | Actual Costs (\$150<br>deposit) (Per GC 68096.1) |                                                    |      |

# City of Pinole

## MASTER FEE SCHEDULE - POLICE FEES

| Activity Description         |                                                              | Fee                                 | Charge Basis | Note |
|------------------------------|--------------------------------------------------------------|-------------------------------------|--------------|------|
| 19                           | Repossession Reimbursement                                   | \$15.00 (Per GC 41612)              |              |      |
| <b>Police Permits</b>        |                                                              |                                     |              |      |
| 20                           | Firearms Dealer's Licensing                                  |                                     |              |      |
|                              | a) Firearms Dealer's Licensing (initial fee)                 | \$325                               |              |      |
|                              | b) Firearms Dealer's Licensing (annual fee)                  | \$200                               |              |      |
|                              | c) Penalty for Late Application of Firearms Dealer's License | 50% of License fee +<br>License fee |              |      |
| 21                           | Carry Concealed Weapon Permit                                |                                     |              |      |
|                              | a) Initial Application                                       | \$200                               |              |      |
|                              | b) Renewal & Amendments                                      | Actual Cost*                        |              |      |
|                              | c) Psychological Testing Initial Application                 | \$150                               |              |      |
| 22                           | Rotation Tow Franchise Fee                                   | \$300                               |              |      |
|                              | a) New driver (annual)                                       | \$25                                |              |      |
|                              | b) Renewal driver (annual)                                   | \$10                                |              |      |
| <b>Miscellaneous Permits</b> |                                                              |                                     |              |      |
| 23                           | Taxi Permit Processing Fee (each) PMC 5.16.030               | \$104                               |              |      |
| 24                           | Parade Permit                                                | \$30                                |              |      |
| 25                           | Special Event Permit                                         | \$30                                |              |      |
| 26                           | Alcohol Beverage Fee (per event)                             | \$75                                |              |      |
| 27                           | Solicitor License PMC 5.16.130                               | \$104                               |              |      |
| 28                           | Massage Operator Permit-Resident                             | \$675                               |              |      |
| 29                           | Massage Operator Permit-Non-Resident                         | \$680                               |              |      |
| 30                           | Special Requests for Police Services                         | Overtime Rate                       |              |      |



# City of Pinole

## MASTER FEE SCHEDULE - POLICE FINES

| Activity Description                         | Fee   | Code           | Note |
|----------------------------------------------|-------|----------------|------|
| <b>PARKING VIOLATION FINES</b>               |       |                |      |
| 1 Stop/Stand/Park within any Parkway         | \$40  | PMC 10.40.020  |      |
| 2 Parking in violation of curb markings      | \$40  | PMC 10.40.030B |      |
| 3 Unlawful Parking—Div. Island               | \$40  | PMC 10.40.040A |      |
| 4 Parking in Red Zone                        | \$40  | PMC10.40.040B  |      |
| 5 Red Zone                                   | \$40  | PMC 10.40.040C |      |
| 6 No Parking Zone                            | \$40  | PMC 10.40.040D |      |
| 7 Parking-Traffic Hazard                     | \$60  | PMC 10.40.040F |      |
| 8 Temporary No Parking                       | \$40  | PMC 10.40.040G |      |
| 9 Red Zone                                   | \$40  | PMC 10.40.040H |      |
| 10 Storage of Vehicles Prohibited            | \$60  | PMC 10.40.050  |      |
| 11 Parking for Demonstration                 | \$40  | PMC 10.40.060  |      |
| 12 Repairing/Greasing Vehicles on the Street | \$60  | PMC 10.40.070  |      |
| 13 Washing/Polishing Vehicles                | \$40  | PMC 10.40.080  |      |
| 14 Parking Adjacent to Schools               | \$40  | PMC 10.40.090  |      |
| 15 Parking Prohibited on Narrow Streets      | \$40  | PMC 10.40.100  |      |
| 16 Parking on Grades                         | \$60  | PMC 10.40.110  |      |
| 17 Unlawful Parking on Grade                 | \$60  | PMC 10.40.110  |      |
| 18 Vending on Streets-Permit Required        | \$60  | PMC 10.40.120  |      |
| 19 Emergency Parking-Signs                   | \$40  | PMC 10.40.130  |      |
| 20 Twenty-Four (24) Minute Parking           | \$40  | PMC 10.40.140  |      |
| 21 Forty (40) Minute Parking                 | \$40  | PMC 10.40.150  |      |
| 22 One Hour Parking                          | \$40  | PMC 10.40.160  |      |
| 23 Two Hour Parking                          | \$40  | PMC 10.40.170  |      |
| 24 Parallel Parking—One-way Street           | \$40  | PMC 10.40.180  |      |
| 25 18 Inches from Curb                       | \$40  | PMC 10.40.180A |      |
| 26 Posted No Parking Zone                    | \$40  | PMC 10.40.180B |      |
| 27 Diagonal Parking                          | \$40  | PMC 10.40.190  |      |
| 28 Parking Outside of Line                   | \$70  | PMC10.40.190A  |      |
| 29 Parking Space Markings                    | \$40  | PMC 10.40.200  |      |
| 30 Parking Space Markings                    | \$40  | PMC 10.40.200B |      |
| 31 No Stopping Zones                         | \$40  | PMC 10.40.210B |      |
| 32 Commercial Vehicle—Parking Restrictions   | \$120 | PMC 10.40.220  |      |
| 33 Off Truck Route                           | \$120 | PMC 10.40.220B |      |

# City of Pinole

## MASTER FEE SCHEDULE - POLICE FINES

| Activity Description                       | Fee   | Code           | Note |
|--------------------------------------------|-------|----------------|------|
| 34 Commercial Vehicle—Curb Parking         | \$120 | PMC 10.40.230  |      |
| 35 Private Parking Facilities              | \$40  | PMC 10.40.240  |      |
| 36 Vehicle Longer 20'—Parking Restrictions | \$40  | PMC 10.40.250  |      |
| 37 Preferred—Local Authority Designation   | \$40  | PMC 10.40.260  |      |
| 38 Disabled Parking                        | \$300 | PMC 10.40.270  |      |
| 39 Unlawful Parking—Off Roadway            | \$40  | PMC 10.40.280  |      |
| 40 Unlawful Parking—Off Road               | \$40  | PMC 10.40.280A |      |
| 41 Unlawful Parking—Private Property       | \$40  | PMC 10.40.280B |      |
| 42 Curb Markings                           | \$40  | PMC 10.44.020  |      |
| 43 Red Zone                                | \$40  | PMC 10.44.020A |      |
| 44 Yellow Zone                             | \$40  | PMC 10.44.020B |      |
| 45 White Zone                              | \$40  | PMC 10.44.020C |      |
| 46 Blue Zone                               | \$300 | PMC 10.44.020D |      |
| 47 Green Zone                              | \$40  | PMC 10.44.020E |      |
| 48 Adherence to Curb Markings              | \$40  | PMC 10.44.020F |      |
| 49 Loading and Unloading                   | \$22  | PMC 10.44.030  |      |
| 50 Parking in Passenger Loading Zone       | \$40  | PMC 10.44.040  |      |
| 51 Parked in Bus Zone                      | \$250 | PMC 10.44.050E |      |
| 52 Parked Off Truck Route                  | \$120 | PMC 10.48.040B |      |

# City of Pinole

## MASTER FEE SCHEDULE - SPECIAL EVENT AND FILM PERMIT APPLICATION REVIEW FEES

| Activity Description                                                                                                              | Fee                | Note    |
|-----------------------------------------------------------------------------------------------------------------------------------|--------------------|---------|
| 1 Special Event Permit                                                                                                            |                    |         |
| a) Application Fee                                                                                                                |                    |         |
| i) Event that requires limited site/plan review, no closures, etc. (i.e. park rentals/activities, misc. events, etc.)             | \$162              | [a]     |
| ii) Event that requires, but not limited to, street/parking lot closures, site/plan review, etc. (i.e. fun runs, festivals, etc.) | \$323              | [a]     |
| b) Service Charges                                                                                                                | actual costs       |         |
| c) Park/facility rental fee                                                                                                       | varies by location |         |
| 2 Photography and Filming Permit                                                                                                  |                    |         |
| a) Application Fee                                                                                                                |                    |         |
| i) Cast and Crew Totaling One to Three Persons                                                                                    | \$162              | [a],[b] |
| ii) Cast and Crew Totaling Four or More Persons; or with Street Closure                                                           | \$323              | [a],[b] |
| b) Service Charges                                                                                                                | actual costs       |         |

[a] Application fees are non-refundable.

[b] Non-commercial photography and photography/film not requiring exclusivity does not need a permit. Film permit application fees may be waived for bona fide student film/photography projects and non-profit projects. The permitting process for filming/photography is still applicable for these projects (i.e. permit is required). Service charges are still applicable.

# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description                     | Fee                  | Note |
|------------------------------------------|----------------------|------|
| <b>1 Tiny Tots</b>                       |                      |      |
| a) M/W/F a.m.                            |                      |      |
| i) Resident Monthly                      | \$298                |      |
| ii) Non-resident Monthly                 | \$347                |      |
| b) M/W/F p.m.                            |                      |      |
| i) Resident Monthly                      | \$247                |      |
| ii) Non-resident Monthly                 | \$289                |      |
| c) T/Th                                  |                      |      |
| i) Resident Monthly                      | \$167                |      |
| ii) Non-resident Monthly                 | \$192                |      |
| d) Summer M/W/F                          |                      |      |
| i) Resident (per 4 week session)         | \$328                |      |
| ii) Non-Resident (per 4 week session)    | \$381                |      |
| e) Summer T/Th                           |                      |      |
| i) Resident (per 4 week session)         | \$272                |      |
| ii) Non-Resident (per 4 week session)    | \$317                |      |
| f) Late Pick Up                          |                      |      |
| i) Within 15 minutes After Grace Period  | \$22                 |      |
| ii) Every 10 Minutes Thereafter          | \$22                 |      |
| g) Late Payment                          |                      |      |
| i) After the 7th of the Month            | \$14                 |      |
| ii) After the 15th of the Month          | \$43                 |      |
| h) Administrative                        |                      |      |
| i) Membership Fee                        | \$54/ per session    |      |
| <b>2 Athletic Fields</b>                 |                      |      |
| a) Youth and Adult Leagues               |                      |      |
| i) Resident/Pinole Organizations-Hourly  | \$17                 |      |
| ii) Non-Resident/Non-Pinole Org.- Hourly | \$25                 |      |
| b) Restroom Key Deposit-refundable       | \$54                 |      |
| c) Lighting Fee at Fernandez Park        | \$13                 |      |
| <b>3 Tennis Courts</b>                   |                      |      |
| a) Weekdays                              |                      |      |
| i) Resident                              | \$6.00 / hr / court  |      |
| ii) Non-Resident                         | \$8.00 / hr / court  |      |
| b) Weekends and Holidays                 |                      |      |
| i) Resident                              | \$8.00 / hr / court  |      |
| ii) Non-Resident                         | \$11.00 / hr / court |      |
| c) Commercial Use—Instructor Fee         | \$11.00 / hr / court |      |

# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description |                                              | Fee                                              | Note |
|----------------------|----------------------------------------------|--------------------------------------------------|------|
| <b>Park Rentals</b>  |                                              |                                                  |      |
| 4                    | Fernandez Park BBQ Area- per day             |                                                  |      |
|                      | a) Resident                                  | \$130                                            |      |
|                      | b) Non-Resident                              | \$163                                            |      |
| 5                    | Gazebo-per day                               |                                                  |      |
|                      | a) Resident                                  | \$296                                            |      |
|                      | b) Non-Resident                              | \$370                                            |      |
| 6                    | Inflatable Jumper Fee                        |                                                  |      |
|                      | a) Resident                                  | \$54                                             |      |
|                      | b) Non-Resident                              | \$81                                             |      |
| 7                    | Pinole Valley Park BBQ Area-per day-per area |                                                  |      |
|                      | a) Resident                                  | \$65                                             |      |
|                      | b) Non-Resident                              | \$98                                             |      |
| 8                    | Restroom Key Deposit- refundable             | \$54                                             |      |
| 9                    | Cleaning / Damage Deposit - refundable       | \$215                                            |      |
| <b>Youth Center</b>  |                                              |                                                  |      |
| 10                   | Enrichment Sessions at Schools               |                                                  |      |
|                      | a) Resident                                  | Varies based on enrichment sessions and provider |      |
|                      | b) Non-Resident                              | Add 10% to resident                              |      |
| 11                   | Enrichment Sessions at PYC                   |                                                  |      |
|                      | a) Resident                                  | Varies based on enrichment sessions and provider |      |
|                      | b) Non-Resident                              | Add 10% to resident                              |      |
| 12                   | Summer Camp-Weekly                           |                                                  |      |
|                      | a) Resident                                  | \$237                                            |      |
|                      | b) Non-Resident                              | \$276                                            |      |
| 13                   | Camp Extended Hours (camp Participants Only) |                                                  |      |
|                      | a) Resident                                  | \$45                                             |      |
|                      | b) Non-Resident                              | \$51                                             |      |
| 14                   | Leader In Training Program-Summer            |                                                  |      |
|                      | a) Resident                                  | \$118                                            |      |
|                      | b) Non-Resident                              | \$142                                            |      |
| 15                   | Contract Camps                               | 20% to 40% markup                                |      |

# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description |                                              | Fee                                             | Note |
|----------------------|----------------------------------------------|-------------------------------------------------|------|
| 16                   | <b>School Break Camps</b>                    |                                                 |      |
|                      | a) Resident                                  | \$237                                           |      |
|                      | b) Non-Resident                              | \$276                                           |      |
| 17                   | <u>Drop-In Activities</u>                    | <u>Varies</u>                                   |      |
| 18                   | Late Payment                                 | \$15/week & increases \$11 each subsequent week |      |
| 19                   | Late Pick Up                                 | \$1.00/minute after 5-minute grace period       |      |
| 20                   | <b>Days Off Care (Hours 8:30am – 6:00pm)</b> |                                                 |      |
|                      | a) Members/Resident                          | \$57 day                                        |      |
|                      | b) Non-Members/Resident                      | \$76 day                                        |      |
|                      | c) Member/Non-Resident                       | \$62 day                                        |      |
|                      | d) Non-Member/Non-Resident                   | \$94 day                                        |      |
| 21                   | Extended Care (7:00-8:30 am)                 | \$36 day                                        |      |
|                      | <b>Senior Center</b>                         |                                                 |      |
| 22                   | <b>Drop-In Classes</b>                       |                                                 |      |
|                      | a) Member                                    | \$2 - \$8 per class                             |      |
|                      | b) Non-Member                                | \$3 - \$9 per class                             |      |
| 23                   | <b>Daily Lunch Program</b>                   |                                                 |      |
|                      | a) Member                                    | \$8 - \$13                                      |      |
|                      | b) Non-Member                                | \$10 - \$15                                     |      |
| 24                   | Special Activities/Food Items                | \$1 - \$15                                      |      |
| 25                   | <b>Special/Themed Luncheons</b>              |                                                 |      |
|                      | a) Member                                    | \$15 - \$20                                     |      |
|                      | b) Non-Member                                | \$17 - \$22                                     |      |
| 26                   | <b>Salon Services</b>                        | \$15 - \$45                                     |      |
|                      | a) Shampoo/Set/Blow Dry                      | \$15                                            |      |
|                      | b) Hair Cut and Blow Dry                     | \$25                                            |      |
|                      | c) Hair Cut                                  | \$15                                            |      |
|                      | d) Shampoo and Set                           | \$15                                            |      |
|                      | e) Color                                     | \$35                                            |      |
|                      | f) Perm                                      | \$60                                            |      |
|                      | g) Highlights                                | \$45 & up                                       |      |
| 27                   | Fundraiser Events                            | \$5 - \$80                                      |      |
| 28                   | Monthly Social Dance                         | \$12                                            |      |
| 29                   | Alcoholic Drinks                             | \$3 - \$12                                      |      |
| 30                   | Annual Pancake Breakfast                     | \$10 - \$12                                     |      |
| 31                   | Annual Membership                            | \$30                                            |      |
| 32                   | Travel                                       | Varies based on trip cost                       |      |



# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description                                                                                            |                                                                                                                                                                            | Fee                                                 | Note |
|-----------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|------|
| <b>Classes</b>                                                                                                  |                                                                                                                                                                            |                                                     |      |
| 33                                                                                                              | Adult and Youth Classes                                                                                                                                                    |                                                     |      |
|                                                                                                                 | a) Resident                                                                                                                                                                | 40% of Instructor Fee plus \$7.00<br>Processing fee |      |
|                                                                                                                 | b) Non-Resident                                                                                                                                                            | Add 10% to Resident fee                             |      |
| <b>Community Events</b>                                                                                         |                                                                                                                                                                            |                                                     |      |
| 34                                                                                                              | Booth Fees                                                                                                                                                                 |                                                     |      |
|                                                                                                                 | a) For Profit Pinole Business                                                                                                                                              | \$89                                                |      |
|                                                                                                                 | b) For Profit-Non-Pinole Business                                                                                                                                          | \$118                                               |      |
|                                                                                                                 | c) Non-Profit                                                                                                                                                              | \$35                                                |      |
| 35                                                                                                              | Senior Center Craft Fair                                                                                                                                                   | \$25 - \$55                                         |      |
| <b>Facility Rental<br/>(Non-Profit Rates Apply to 501(c)3 Nonprofits, Faith Organizations and Schools only)</b> |                                                                                                                                                                            |                                                     |      |
| 36                                                                                                              | Alcohol Permit                                                                                                                                                             | \$78                                                |      |
| 37                                                                                                              | Certificate of Insurance Purchase (for Quinceaneras only/per Diversified Risk Mgmt)<br>(Certificate required but may be provided by renter's insurance company at no cost) | \$189                                               |      |
| 38                                                                                                              | Alcohol Use Insurance<br>(Must be purchased in conjunction with Certificate of Insurance or provided by renter's)                                                          | \$621                                               |      |
| 39                                                                                                              | <b>Senior Center Main Hall (100-250 Capacity)</b>                                                                                                                          |                                                     |      |
|                                                                                                                 | a) Booking                                                                                                                                                                 | \$56                                                |      |
|                                                                                                                 | b) Deposit                                                                                                                                                                 |                                                     |      |
|                                                                                                                 | i) Deposit without alcohol permit                                                                                                                                          | \$563                                               |      |
|                                                                                                                 | ii) Deposit with Alcohol Permit                                                                                                                                            | \$845                                               |      |
|                                                                                                                 | c) Table and Chair Setup                                                                                                                                                   | \$59                                                |      |
|                                                                                                                 | d) Table and Chair Takedown                                                                                                                                                | \$59                                                |      |
|                                                                                                                 | e) Decoration/Clean Up Time (up to 2 hrs)                                                                                                                                  | \$51 per hour; 2-hr max.                            |      |
|                                                                                                                 | f) Rental Rate                                                                                                                                                             |                                                     |      |
|                                                                                                                 | i) Resident (5 hours)                                                                                                                                                      | \$739                                               |      |
|                                                                                                                 | ii) Non-resident (5 hours)                                                                                                                                                 | \$917                                               |      |
|                                                                                                                 | iii) Resident for each add'l hour                                                                                                                                          | \$106                                               |      |
|                                                                                                                 | iv) Non-resident for each add'l hour                                                                                                                                       | \$142                                               |      |
|                                                                                                                 | g) Change of Date Fee                                                                                                                                                      |                                                     |      |
|                                                                                                                 | i) Change of Date Fee                                                                                                                                                      | \$237                                               |      |
|                                                                                                                 | ii) Change of Date Fee (Less than 75 Days)                                                                                                                                 | \$355                                               |      |

# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description                                                                   | Fee                                           | Note |
|----------------------------------------------------------------------------------------|-----------------------------------------------|------|
| <b>40 Senior Center Main Hall - Non-Profit Rates (Weekends)</b>                        |                                               |      |
| a) Booking                                                                             | \$56                                          |      |
| b) Deposit                                                                             | \$282                                         |      |
| c) Table and Chair Setup                                                               | \$56                                          |      |
| d) Table and Chair Takedown                                                            | \$56                                          |      |
| e) Decoration/Clean Up Time (up to 2 hrs)                                              | \$51 per hour; 2-hr max.                      |      |
| f) Rental Rate                                                                         |                                               |      |
| i) Pinole Organization (5 hours)                                                       | \$451                                         |      |
| ii) Non-Pinole Organization (5 hours)                                                  | \$563                                         |      |
| iii) Pinole Org. each add'l hour                                                       | \$56                                          |      |
| iv) Non-Pinole Org. each add'l hour                                                    | \$79                                          |      |
| <b>41 Senior Center - Computer, Arts/Crafts, &amp; Board Room – M-F 8:30am– 4:30pm</b> |                                               |      |
| a) Non-Profit Organizations                                                            | \$40/rental Includes 2 hours<br>\$17/hr after |      |
| b) Private or Commercial Organizations                                                 | \$56/rental Includes 2 hours<br>\$29/hr after |      |
| c) Deposit                                                                             | \$45                                          |      |
| <b>42 Senior Center - Computer, Arts/Crafts, &amp; Board Room – M-F 4:30pm– 7:30pm</b> |                                               |      |
| a) Non-Profit Organizations                                                            | \$56/rental Includes 2 hours<br>\$29/hr after |      |
| b) Private or Commercial Organizations                                                 | \$85/rental Includes 2 hours<br>\$40/hr after |      |
| c) Deposit                                                                             | \$45                                          |      |
| <b>43 Youth Center Main Area (120 Person Capacity)</b>                                 |                                               |      |
| a) Booking                                                                             | \$56                                          |      |
| b) Deposit                                                                             |                                               |      |
| i) Deposit without alcohol permit                                                      | \$282                                         |      |
| ii) Deposit with alcohol permit                                                        | \$563                                         |      |
| c) Rental Rate                                                                         |                                               |      |
| i) Resident (4 Hours)                                                                  | \$282                                         |      |
| ii) Non-Resident (4 Hours)                                                             | \$366                                         |      |
| iii) Resident for Each Add'l hour                                                      | \$73                                          |      |
| iv) Non-Resident for Each Add'l Hour                                                   | \$96                                          |      |
| d) Decoration Time (up to 2 hours)                                                     | \$51.00/hr                                    |      |
| e) Change of Date/Late Fee                                                             | \$84                                          |      |

# City of Pinole

## MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

| Activity Description                                                     | Fee               | Note |
|--------------------------------------------------------------------------|-------------------|------|
| <b>44 Youth Center Workshop Room (40 Person Capacity)</b>                |                   |      |
| a) Booking                                                               | \$56              |      |
| b) Deposit                                                               |                   |      |
| i) Deposit without alcohol permit                                        | \$282             |      |
| ii) Deposit with alcohol permit                                          | \$563             |      |
| c) Rental Rate                                                           |                   |      |
| i) Resident (2 hours)                                                    | \$83              |      |
| ii) Non-resident (2 hours)                                               | \$118             |      |
| iii) Resident for each add'l hour                                        | \$41              |      |
| iv) Non-resident for each add'l hour                                     | \$59              |      |
| d) Decoration Time (up to 2 hours)                                       | \$30.00/hr        |      |
| e) Change of Date/Late Fee                                               | \$59              |      |
| <b>45 Youth Center Main Area - Non-Profit Rates (Weekends)</b>           |                   |      |
| a) Booking                                                               | \$56              |      |
| b) Deposit                                                               | \$282             |      |
| c) Rental Rate                                                           |                   |      |
| i) Pinole Organization (4 hours)                                         | \$213             |      |
| ii) Non-Pinole Organization (4 hours)                                    | \$308             |      |
| iii) Pinole Organization each add'l hour                                 | \$47              |      |
| iv) Non-Pinole Organization each add'l hour                              | \$71              |      |
| d) Decoration Time (up to 2 hours)                                       | \$47.00/hr        |      |
| <b>46 Alex Clark Room (50 Person Capacity) - Nonprofit meetings only</b> |                   |      |
| a) Security Deposit                                                      | \$154             |      |
| b) Rental Rate                                                           |                   |      |
| i) Pinole Organization                                                   | \$12.00/2 hr. mtg |      |
| ii) Non-Pinole Organization                                              | \$30.00/2 hr. mtg |      |
| c) Key Replacement Fee                                                   | \$54              |      |

# City of Pinole

## MASTER FEE SCHEDULE - WASTEWATER (SEWER) UTILITY FEES

| Activity Description                                                                                                                       | July 1, 2025 | July 1, 2026 | July 1, 2027 | July 1, 2028 | July 1, 2029 |
|--------------------------------------------------------------------------------------------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| <b>Residential Users – Per Dwelling Unit</b>                                                                                               |              |              |              |              |              |
| Single-Family                                                                                                                              | \$954.13     | \$1,027.41   | \$1,106.32   | \$1,191.29   | \$1,282.78   |
| Multiple-Family [1]                                                                                                                        | \$720.42     | \$775.75     | \$835.33     | \$899.48     | \$968.56     |
| <b>Non-Residential Users, Minimum charge – based on water service size as provided by East Bay Municipal Utility District</b>              |              |              |              |              |              |
| 5/8"                                                                                                                                       | \$453.80     | \$488.65     | \$526.18     | \$566.59     | \$610.11     |
| 3/4"                                                                                                                                       | \$680.70     | \$732.98     | \$789.27     | \$849.89     | \$915.16     |
| 1.0"                                                                                                                                       | \$1,134.50   | \$1,221.63   | \$1,315.45   | \$1,416.48   | \$1,525.27   |
| 1.5"                                                                                                                                       | 2269.01      | \$2,443.27   | \$2,630.91   | \$2,832.96   | \$3,050.53   |
| 2.0"                                                                                                                                       | \$3,630.41   | \$3,909.22   | \$4,209.45   | \$4,532.74   | \$4,880.85   |
| 3.0"                                                                                                                                       | \$6,807.02   | \$7,329.80   | \$7,892.72   | \$8,498.88   | \$9,151.60   |
| 4.0"                                                                                                                                       | \$11,345.03  | \$12,216.33  | \$13,154.54  | \$14,164.81  | \$15,252.66  |
| 6.0"                                                                                                                                       | \$22,690.05  | \$24,432.65  | \$26,309.08  | \$28,329.61  | \$30,505.33  |
| 8.0"                                                                                                                                       | \$36,304.09  | \$39,092.24  | \$42,094.52  | \$45,327.38  | \$48,808.53  |
| 10.0"                                                                                                                                      | \$52,187.12  | \$56,195.10  | \$60,510.88  | \$65,158.11  | \$70,162.26  |
| <b>Non-Residential Volumetric Rates are per 100 cubic feet (CCF) of water consumed, as provided by East Bay Municipal Utility District</b> |              |              |              |              |              |
| All Non-Residential                                                                                                                        | \$7.63       | \$8.22       | \$8.85       | \$9.53       | \$10.26      |

[1] Includes Accessory Dwelling Units



## CITY COUNCIL REPORT

**12.A.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov  
**SUBJECT:** FY 2025/26 PRELIMINARY PROPOSED OPERATING AND CAPITAL BUDGET

### **RECOMMENDATION**

City staff recommend that the City Council review the Preliminary Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

### **BACKGROUND**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration, modification, and adoption.

As noted above, the City goes through an annual process of developing a budget for the upcoming fiscal year. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes. City staff takes the following steps to create the Preliminary Proposed budget:

- Finance Department will use the current FY 2024/25 budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for FY 2025/26 by taking the ongoing revenues and expenditures included in the current FY 2024/25 budget and factoring in known or assumed changes, which department confirm, to ongoing revenues and expenditures for FY 2025/26 (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels; and
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the City Council's consideration.

City staff presented the draft baseline General Fund budget to the Finance Subcommittee on April 24, 2025 to receive feedback on the assumptions contained in the baseline budget. The Finance Subcommittee did not direct staff to make any changes to the baseline General Fund

budget. Staff has reviewed and revised the baseline budget multiple times to ensure that it does not include any one-time revenues or expenditures and that all of the estimates it contains are as precise as feasible. This resulted in a preliminary proposed budget. Also, the budget development process is an iterative process, so it is expected that updates will be made to each version as we continue to refine the budget, until adoption.

The FY 2025/26 Preliminary Proposed Operating and Capital Budget document (Attachment A) maps out the City's financial and operational plans for the fiscal year.

## **REVIEW AND ANALYSIS**

The first step in the annual budget development process is for City staff to create a "baseline" budget for the upcoming fiscal year. The baseline budget for the upcoming fiscal year (FY 2025/26, in this case) contains all of the ongoing revenue and expenditure items from the current budget (FY 2024/25) adjusted for known or anticipated changes in economic conditions, costs of goods and services, contractual agreements, etc. Staff uses the baseline budget to then develop the proposed budget for the upcoming fiscal year.

The City's revenues and expenditures are partitioned into different "funds" to ensure that revenues that are intended for specific purposes are expended accordingly. The City's main fund, the General Fund, accounts for all of the City's general revenues and supports most of the City's core services, such as police, fire, community services and recreation, and street and facility maintenance. The General Fund includes revenue from Measure S 2006, Measure S 2014, and the new Measure I 2024. General Fund resources can be spent on many different City activities. Because the General Fund is the largest fund and most flexible pool of City resources, it is the focus of the City's budget. The City has other operating funds that account for revenues that are restricted for specific services and associated expenditures. These include the Recreation Fund, Building and Planning Fund, Pinole Cable Access Television (PCTV) Fund, and Sewer Enterprise Fund.

It is important to note that the baseline budget is not the same as the proposed budget. Once the baseline budget is set, it is built upon to produce the proposed budget, which will include non-recurring items, such as special initiatives and projects, and capital improvement projects.

City staff is required by the City's Financial Policy on a Structurally Balanced Budget to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

## **General Fund Preliminary Baseline Budget**

The FY 2025/26 General Fund Preliminary Proposed baseline budget includes recurring General Fund revenues, such as the tax revenues, public safety charges, other revenues, and transfers in. Revenues have been adjusted to reflect growth rate assumptions. Recurring General Fund expenditures have also been adjusted. This includes increases in the salaries/wages to account for salary increases, increases in benefits consistent with updated rates, and inflationary increases in operations and maintenance. The baseline budget assumes no change in the staff levels or programs. The baseline budget illustrates whether, if the City maintains its current revenue mechanisms and staffing and service levels, the budget



would be balanced or not. It is a public finance best practice, and a goal of the City’s Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of \$33,454,198 and estimated ongoing expenditures of \$32,054,973, resulting in an estimated surplus of \$1,399,225. However, the General Fund provides operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the following funds indicate structural imbalances: Recreation Fund (\$1,049,750); Building and Planning Fund (\$831,095); PCTV Fund (\$207,261). If the funds are not balanced, each may require a General Fund subsidy equal to the amount of the shortfall to keep the fund in the positive position. In an effort to reduce the need for General Fund support, staff are exploring other options to offset some of the costs of these funds, including actively pursuing grants and sponsorship opportunities, and generating additional revenue.

One-time revenues and one-time expenditures for operating and capital improvements are not included in the baseline budget projection.

Combined, recurring revenues and expenditures and one-time revenues and expenditures make up the Preliminary Proposed Budget.

Table 1 below compares the FY 2024/25 baseline budget to the FY 2025/26 baseline budget. Following the table are descriptions of the components that are included in the FY 2025/26 baseline budget.

*Table 1 – Comparison of FY 2024/25 and FY 2025/26 General Fund Baseline Budget*

|                                           | FY 2024/25        | FY 2025/26          |                  |            |
|-------------------------------------------|-------------------|---------------------|------------------|------------|
|                                           | Adopted Budget    | Proposed Budget     | \$ Change        | % Change   |
| <b>Revenues</b>                           |                   |                     |                  |            |
| Property Taxes                            | \$ 6,168,067      | \$ 6,698,790        | \$ 530,723       | 9%         |
| Sales and Use Taxes                       | 4,536,436         | 4,567,189           | 30,753           | 1%         |
| Sales and Use Taxes - Measure S 2006      | 2,581,000         | 2,599,000           | 18,000           | 1%         |
| Sales and Use Taxes - Measure S 2014      | 2,581,000         | 2,599,000           | 18,000           | 1%         |
| Sales and Use Taxes - Measure I 2024      | -                 | 2,599,000           | 2,599,000        | 0%         |
| Utility Users Taxes (UUT)                 | 2,285,000         | 2,345,000           | 60,000           | 3%         |
| Franchise Taxes                           | 850,000           | 850,000             | -                | 0%         |
| Transient Occupancy Tax (TOT)             | 460,000           | 400,000             | (60,000)         | -13%       |
| Business License Tax                      | 460,000           | 469,200             | 9,200            | 2%         |
| Intergovernmental Taxes                   | 2,402,673         | 2,513,149           | 110,476          | 5%         |
| Permits                                   | 251,700           | 301,700             | 50,000           | 20%        |
| Fees                                      | 138,354           | 132,309             | (6,045)          | -4%        |
| Charges for Services                      | 1,774,307         | 1,861,497           | 87,190           | 5%         |
| Other Revenues                            | 462,106           | 366,619             | (95,488)         | -21%       |
| Transfers In                              | -                 | 2,599,000           | 2,599,000        | 0%         |
| Transfers In - Pension Trust              | 2,425,000         | 2,552,745           | 127,745          | 5%         |
| Transfers In - General Reserve (one-time) | 843,790           | -                   | (843,790)        | -100%      |
| <b>Total Revenues</b>                     | <b>28,219,433</b> | <b>33,454,198</b>   | <b>5,234,765</b> | <b>19%</b> |
| <b>Expenditures</b>                       |                   |                     |                  |            |
| Salaries and Wages                        | 10,343,285        | 10,539,653          | 196,368          | 2%         |
| Benefits - PERS                           | 3,985,906         | 4,437,115           | 451,209          | 11%        |
| Benefits - Other Benefits                 | 3,414,082         | 3,744,111           | 330,029          | 10%        |
| Professional Services                     | 8,342,117         | 8,927,971           | 585,854          | 7%         |
| Other Operating                           | 322,711           | 378,156             | 55,445           | 17%        |
| Materials and Supplies                    | 185,033           | 184,998             | (35)             | 0%         |
| Interdepartmental Charges                 | (719,548)         | (662,316)           | 57,232           | -8%        |
| Capital Outlay                            | 148,440           | 191,440             | 43,000           | 29%        |
| Debt Service                              | 636,107           | 653,545             | 17,438           | 3%         |
| Transfers Out - Operating Subsidy         | 1,561,300         | 1,061,300           | (500,000)        | -32%       |
| Transfers Out                             | -                 | 2,599,000           | 2,599,000        | 0%         |
| <b>Total Expenditures</b>                 | <b>28,219,433</b> | <b>32,054,973</b>   | <b>3,835,540</b> | <b>14%</b> |
| <b>Net Surplus/(Deficit)</b>              | <b>\$ -</b>       | <b>\$ 1,399,225</b> |                  |            |

## General Fund Revenues

### Property Tax

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation of which the City of Pinole receives approximately 19%. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth, whichever is less. Property tax is made up of four components—secured (basic, unsecured, supplemental, and property transfer tax. The FY 2025/26 baseline budget assumes a 9% growth rate from FY 2024/25 due to an increase in the residual RPTTF revenue as a result of retirement of former Redevelopment debt and dissolution of the Successor Agency.

### Sales Tax

Sales tax is imposed on taxable goods and services purchased from the following industry

groups: autos and transportation, building and construction, business and industry, food and drugs, fuel and service stations, general consumer goods, restaurants and hotels, and online. The overall sales tax rate on purchases made in Pinole is now 10.25% as voters passed an additional half-cent sales tax (Measure I) during the November 2024 election. Of that amount, the City receives the statewide standard 1% (referred to as the Bradley Burns sales tax) plus 0.5% due to Measure S 2006, 0.5% due to Measure S 2014, and 0.5% due to Measure I 2024. The FY 2025/26 baseline budget assumes a 1% growth rate in the City's sales tax revenue (Bradley Burns and Measure Ss only), consistent with projections provided by HdL, the City's sales tax consultant. Factoring in Measure I, the growth rate is 27% compared to FY 2024/25 due to the new revenue.

### Utility Users Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on historical trends. The electricity segment in particular continues to increase substantially year over year in line with rate increases set by service providers.

### Franchise tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city boundaries. The various fees are delineated in franchise agreements and are paid directly to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on historical trends. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

### Intergovernmental Taxes

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

### Transient Occupancy Tax

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on past trends, which has shown a continuous downward trend.

## Business License Tax

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on historical trends.

## Charges for Services

Charges for services is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

## Permits

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

## Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

## Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a -21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

## Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

## General Fund Expenditures

## Salaries & Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 117 full-time equivalents (FTEs). It does not assume any new positions. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is \$500,000, or 3% of total salary and benefits expenditures.

## Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases healthcare costs.

## Professional Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFFPD) for fire services (\$5,997,349), and County animal services (\$226,437) and library services (\$202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract escalators.

## Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

## Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on past trends.

### Interdepartmental Charges

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

### Asset/Capital Outlay

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

### Debt Service

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule.

### Transfers Out

Transfers out include the transfer of funds from the General Fund and Measure S to other funds, including road funds, and Recreation and Pinole Community Television (PCTV). The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable. The FY 2025/26 baseline budget assumes a flat dollar amount consistent with past practice; however, increases will be necessary to keep up with the increase in Recreation and PCTV operating expenditures. Additionally, the Planning division within the Community Development Department will require an operating subsidy.

Also, transfers out decreased \$500,000 due to the removal of the transfers from Measure S to the City Street Improvement Fund and Arterial Streets Rehabilitation Fund. Both have accumulated substantial balances that are allocated to various road projects in FY 2025/26.

### **General Fund One-time Budget Items and Capital Improvement Projects**

The following items are one-time budget items and capital improvement projects to be funded by General Fund unassigned (unreserved) fund balance. This is an acceptable use of the unassigned fund balance as these items are non-recurring. Also, they are not a part of baseline budget since they are not funded with recurring revenues. The FY 2025/26 budget assumes the use of \$1,410,669 of unassigned fund balance for these items.

Note that a number of capital improvement projects previously funded by the General Fund



and Measure Funds have been moved other funds, including road funds and development impact fee funds which have accumulated substantial balances.

*Table 2 – General Fund One-Time Budget Items and Capital Projects*

| Department                                     | Description                                                  | Amount              |
|------------------------------------------------|--------------------------------------------------------------|---------------------|
| Community Development/<br>Economic Development | Advertising (gen and industry-specific)                      | \$ 2,000            |
| Community Development/<br>Economic Development | Marketing Materials                                          | 5,000               |
| Community Development/<br>Economic Development | Business Development/Community Help Reserve                  | 10,000              |
| Community Development/<br>Economic Development | Revitalization Reserve                                       | 10,000              |
| Finance                                        | Fee Study and Cost Allocation Plan                           | 20,000              |
| Finance                                        | Grant Consulting                                             | 16,000              |
| Human Resources                                | Executive Team Development/Retreat                           | 10,000              |
| Police                                         | CERT Program Supplies                                        | 20,000              |
| Police                                         | Alex Clark Room Transformation                               | 2,000               |
| Public Works                                   | On-call Consultants for Capital Projects                     | 75,000              |
| Public Works                                   | IN1703 Storm Drain Master Plan                               | 273,937             |
|                                                | <b>Total One-Time Items</b>                                  | <b>443,937</b>      |
| Public Works                                   | RO2401 Road Maintenance Repairs                              | 350,000             |
| Public Works                                   | FA2501 Zero-Emission Vehicle/EV Charging Infrastructure      | 75,000              |
| Public Works                                   | RO1710 San Pablo Ave. Bridge Over BNSF Railroad              | 241,732             |
| Public Works                                   | SW2401 Storm Drain Creek Discharge Improvements              | 150,000             |
| Public Works                                   | SW2501 Stormwater Upgrade & Trash Capture                    | 150,000             |
|                                                | <b>Total Capital Improvement Projects</b>                    | <b>966,732</b>      |
|                                                | <b>Total One-Time Items and Capital Improvement Projects</b> | <b>\$ 1,410,669</b> |

### **Other Funds Operating Budgets**

The following funds are the City's other main operating funds outside of the General Fund, which include the Recreation Fund, Building and Planning Fund, Pinole Community Television (PCTV) Fund, and Sewer Enterprise Fund.

### **Recreation Fund**

The Recreation Department Fund accounts for funds primarily received from fees for participation in recreational programs. Transfers from the General Fund also help support the operating costs. The FY 2025/26 preliminary proposed budget projects total revenues of \$1,323,863 and total expenditures of \$2,373,613. At this point in the budget development process, there is a structural imbalance of \$1,049,750, which may require an increase in the General Fund subsidy (transfer in). Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant and sponsorship opportunities. Additionally, recreation program fees are under review to determine if they need adjustments.

*Table 3 – Comparison of FY 2024/25 and FY 2025/26 Recreation Fund Budget*

|                              | FY 2024/25            | FY 2025/26            |                |           |
|------------------------------|-----------------------|-----------------------|----------------|-----------|
|                              | Adopted Budget        | Proposed Budget       | \$ Change      | % Change  |
| <b>Revenues</b>              |                       |                       |                |           |
| Grants                       | \$ 81,983             | \$ -                  | \$ (81,983)    | -100%     |
| Licenses & Permits           | 250                   | 250                   | -              | 0%        |
| Fees                         | 15,000                | 30,000                | 15,000         | 100%      |
| Charges for Services         | 352,610               | 387,900               | 35,290         | 10%       |
| Miscellaneous Revenue        | 54,512                | 155,413               | 100,901        | 185%      |
| Transfers In                 | 751,300               | 750,300               | (1,000)        | 0%        |
| <b>Total Revenues</b>        | <b>1,255,655</b>      | <b>1,323,863</b>      | <b>68,208</b>  | <b>5%</b> |
| <b>Expenditures</b>          |                       |                       |                |           |
| Salaries and Wages           | 949,473               | 986,653               | 37,180         | 4%        |
| Benefits                     | 402,219               | 433,076               | 30,857         | 8%        |
| Professional Services        | 465,304               | 532,227               | 66,924         | 14%       |
| Other Operating              | 241,632               | 191,736               | (49,896)       | -21%      |
| Materials and Supplies       | 7,261                 | 10,050                | 2,789          | 38%       |
| Interdepartmental Charges    | 194,867               | 184,870               | (9,997)        | -5%       |
| Capital Outlay               | 119,500               | 35,000                | (84,500)       | -71%      |
| <b>Total Expenditures</b>    | <b>2,380,256</b>      | <b>2,373,613</b>      | <b>(6,643)</b> | <b>0%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (1,124,601)</b> | <b>\$ (1,049,750)</b> |                |           |

## Building and Planning Fund

The Building & Planning Fund accounts for funds received from fees and permits for building and planning services. Fees are collected to recover the cost primarily related to inspections and plan checks performed. The FY 2025/26 preliminary proposed budget projects total revenues of \$1,903,137 and total expenditures of \$2,734,232. At this point in the budget development process, there is a structural imbalance of \$831,095, which may require a General Fund subsidy (transfer in). The shortfall is attributed to the fund not being able to recover the full cost of providing planning services. Building services are fully cost recoverable. Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant opportunities.

*Table 4 – Comparison of FY 2024/25 and FY 2025/26 Building and Planning Fund Budget*

|                              | FY 2024/25          | FY 2025/26          |                |            |
|------------------------------|---------------------|---------------------|----------------|------------|
|                              | Adopted Budget      | Proposed Budget     | \$ Change      | % Change   |
| <b>Revenues</b>              |                     |                     |                |            |
| Grants                       | \$ 40,000           | \$ 442,800          | \$ 402,800     | 1007%      |
| Licenses & Permits           | 476,916             | 506,011             | 29,095         | 6%         |
| Fees                         | 865,610             | 852,866             | (12,744)       | -1%        |
| Fines and Forfeitures        | 20,000              | 30,000              | 10,000         | 50%        |
| Miscellaneous Revenue        | 6,000               | 4,460               | (1,540)        | -26%       |
| Transfers In                 | 67,000              | 67,000              | -              | 0%         |
| <b>Total Revenues</b>        | <b>1,475,526</b>    | <b>1,903,137</b>    | <b>427,611</b> | <b>29%</b> |
| <b>Expenditures</b>          |                     |                     |                |            |
| Salaries and Wages           | 901,446             | 1,125,970           | 224,524        | 25%        |
| Benefits                     | 350,581             | 535,616             | 185,035        | 53%        |
| Professional Services        | 827,795             | 916,899             | 89,104         | 11%        |
| Other Operating              | 6,050               | 6,050               | -              | 0%         |
| Materials and Supplies       | 3,000               | 1,900               | (1,100)        | -37%       |
| Interdepartmental Charges    | 125,186             | 145,797             | 20,611         | 16%        |
| Capital Outlay               | 5,500               | 2,000               | (3,500)        | -64%       |
| <b>Total Expenditures</b>    | <b>2,219,558</b>    | <b>2,734,232</b>    | <b>514,674</b> | <b>23%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (744,032)</b> | <b>\$ (831,095)</b> |                |            |

### Pinole Community Television (PCTV) Fund

The PCTV Fund accounts for revenue received from cable franchise fees, video production and broadcast charges, and Public, Educational, and Governmental (PEG) access fees. PEG access fees are designated for equipment purchases. Transfers from the General Fund also help support the operating costs. The FY 2025/26 preliminary proposed budget projects total revenue of \$445,826 and total expenditures of \$653,087. At this point in the budget development process, there is a structural imbalance of \$207,261, which may require an increase in the General Fund subsidy (transfer in). Staff continue to explore options to balance the fund and reduce the need for additional General Fund support, including actively pursuing grant and sponsorship opportunities.

*Table 5 – Comparison of FY 2024/25 and FY 2025/26 Proposed PCTV Fund Budget*

|                              | FY 2024/25          | FY 2025/26          |                  |             |
|------------------------------|---------------------|---------------------|------------------|-------------|
|                              | Adopted Budget      | Proposed Budget     | \$ Change        | % Change    |
| <b>Revenues</b>              |                     |                     |                  |             |
| Franchise Taxes              | \$ 26,486           | \$ 26,486           | \$ -             | 0%          |
| Charges for Services         | 179,047             | 168,840             | (10,207)         | -6%         |
| Miscellaneous Revenue        | 3,000               | 90,500              | 87,500           | 2917%       |
| Transfers In                 | 160,000             | 160,000             | -                | 0%          |
| <b>Total Revenues</b>        | <b>368,533</b>      | <b>445,826</b>      | <b>77,293</b>    | <b>21%</b>  |
| <b>Expenditures</b>          |                     |                     |                  |             |
| Salaries and Wages           | 252,487             | 252,008             | (479)            | 0%          |
| Benefits                     | 228,044             | 239,500             | 11,456           | 5%          |
| Professional Services        | 52,170              | 40,450              | (11,720)         | -22%        |
| Other Operating              | 6,818               | 6,818               | -                | 0%          |
| Materials and Supplies       | 350                 | 350                 | -                | 0%          |
| Interdepartmental Charges    | 82,589              | 64,607              | (17,982)         | -22%        |
| Capital Outlay               | 211,425             | 49,355              | (162,070)        | -77%        |
| <b>Total Expenditures</b>    | <b>833,883</b>      | <b>653,087</b>      | <b>(180,796)</b> | <b>-22%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (465,350)</b> | <b>\$ (207,261)</b> |                  |             |

## Sewer Enterprise Fund

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer utilities. Fees are used to operate the Pinole-Hercules Wastewater Treatment Plant, which serves the Pinole and Hercules areas. Revenue from charges for services are received with the property tax assessments in December, April, and June; and monthly from the City of Hercules for its share of wastewater treatment costs. The FY 2025/26 preliminary proposed budget projects total revenues of \$13,035,506 and total expenditures of \$38,030,527. This fund includes both operating and capital improvement expenditures. Ongoing revenues are sufficient to cover ongoing expenditures. Capital improvement expenditures are mostly covered by available fund balance in the Sewer Enterprise Fund, which has accumulated over several fiscal years.

*Table 6 – Comparison of FY 2024/25 and FY 2025/26 Proposed Sewer Enterprise Fund Budget*

|                              | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change   |
|------------------------------|------------------------------|-------------------------------|------------------|------------|
| <b>Revenues</b>              |                              |                               |                  |            |
| Charges for Services         | \$ 10,164,403                | \$ 12,735,506                 | \$ 2,571,103     | 25%        |
| Investment Income            | 200,000                      | 300,000                       | 100,000          | 50%        |
| <b>Total Revenues</b>        | <b>10,364,403</b>            | <b>13,035,506</b>             | <b>2,671,103</b> | <b>26%</b> |
| <b>Expenditures</b>          |                              |                               |                  |            |
| Salaries and Wages           | 1,783,010                    | 1,775,831                     | (7,179)          | 0%         |
| Benefits                     | 1,065,047                    | 1,089,669                     | 24,622           | 2%         |
| Professional Services        | 1,033,464                    | 973,464                       | (60,000)         | -6%        |
| Other Operating              | 798,500                      | 873,500                       | 75,000           | 9%         |
| Materials and Supplies       | 1,478,000                    | 1,493,000                     | 15,000           | 1%         |
| Interdepartmental Charges    | 1,005,179                    | 1,032,274                     | 27,095           | 3%         |
| Capital Outlay               | 28,996,597                   | 29,181,597                    | 185,000          | 1%         |
| Debt Service                 | 1,611,568                    | 1,611,192                     | (376)            | 0%         |
| <b>Total Expenditures</b>    | <b>37,771,365</b>            | <b>38,030,527</b>             | <b>259,162</b>   | <b>1%</b>  |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (27,406,962)</b>       | <b>\$ (24,995,021)</b>        |                  |            |

## City Council Considerations

### General Reserve Policy

The City maintains a General Reserve pursuant to the Reserve Policy which directs the City to maintain a balance in the reserve equal to 50% of total General Fund expenditures. This fund is separate from the General Fund. Currently, the General Reserve balance is at 42% due to the reduction of \$844,000 to balance the FY 2024/25 budget. During the Finance Subcommittee meeting, Subcommittee members requested staff to include information on the reserve policies of other jurisdictions. The information provided in the table is responsive to that request.

*Table 7 – Comparison of General Fund Reserve Policy*

| <b>Jurisdiction</b> | <b>General Fund Reserve Policy</b>                            |
|---------------------|---------------------------------------------------------------|
| Albany              | 25% of annual operating expenses                              |
| American Canyon     | 25% of annual operating expenses                              |
| Dixon               | 25% of annual operating expenses                              |
| El Cerrito          | A minimum of 10% of annual operating expenses                 |
| Emeryville          | 50% of annual operating expenses                              |
| Hercules            | A minimum of 8.33% of General Fund expenses                   |
| Martinez            | A minimum of \$5,000,000 (16.2% of annual operating expenses) |

### **Request for New Position**

Staff is recommending one Associate Engineer position which will be fully funded by the Sewer Enterprise fund. This position is needed to add staff capacity for the advancement of several critical capital improvement projects at the wastewater treatment and collection plant. The cost of the position is approximately \$175,000, including salary and benefits. There is no impact on the General Fund.

### **Next Steps**

The City Council will hold a special meeting (budget workshop) on May 13, 2025. At that time, staff will present an overview of the FY 2025/65 preliminary proposed budget and get direction on Council Members' requests for potential additions/deletions to the budget for incorporation into the Revised Proposed budget.

### **FISCAL IMPACT**

There is no fiscal impact.

### **ATTACHMENTS**

- A. FY2025-26 Preliminary Proposed Operating and Capital Budget
- B. Presentation



# CITY OF PINOLE



# **Fiscal Year 2025/26**

# **| OPERATING AND CAPITAL BUDGET**

Preliminary Proposed Budget - May 6, 2025



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## FISCAL YEAR (FY) 2025/26 OPERATING AND CAPITAL BUDGET

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## Executive Summary

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## **EXECUTIVE SUMMARY**

The City operates on an annual budget cycle. Through the budget, the City Council approves revenue estimates and authorizes City staff to expend the City's limited financial resources. City staff is responsible for preparing a proposed budget for City Council's consideration.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget was created through a collaborative, iterative process involving the City Council, community, and City staff and includes the creation of a Preliminary Proposed, Revised Proposed, and ultimately Final Proposed budget. The budget development process is more fully described in the Budget Development Process section below.

The Fiscal Year (FY) 2025/26 Operating and Capital Budget is primarily a status quo budget, meaning that it does not include any major changes to City programs or services.

The City's all funds revenue in the Fiscal Year (FY) 2025/26 Operating and Capital Budget is approximately \$56.8 million, and all funds' expenditures are approximately \$92.4 million. The budget projection assumes a net use of fund balance of \$35.6 million for all funds combined as shown in Table 1 below. The majority of the use of fund balance is for several large, multi-year capital improvement projects, notably in the sewer enterprise fund. It is important to note that the total estimated costs of sewer capital projects are budgeted in year one (FY 2025/26) of the Capital Improvement Plan (CIP) although some projects may take several years to complete.

**Table 1 – All Funds Budgeted Revenues and Expenditures**

| <b>Fund</b>                                                      | <b>Estimated<br/>Beginning<br/>Fund Balance<br/>July 1, 2025</b> | <b>FY 2025/26<br/>Estimated<br/>Total<br/>Revenues</b> | <b>FY 2025/26<br/>Estimated<br/>Total<br/>Expenditures</b> | <b>FY 2025/26<br/>Contribution<br/>To/(From)<br/>Fund Balance</b> | <b>Estimated<br/>Ending<br/>Fund Balance<br/>June 30, 2026</b> |
|------------------------------------------------------------------|------------------------------------------------------------------|--------------------------------------------------------|------------------------------------------------------------|-------------------------------------------------------------------|----------------------------------------------------------------|
| <b>General Fund</b>                                              |                                                                  |                                                        |                                                            |                                                                   |                                                                |
| General Fund (including Measure S 2006 and 2014, Measure I 2024) | \$ 5,760,899                                                     | \$ 33,454,198                                          | \$ 33,465,642                                              | \$ (11,444)                                                       | \$ 5,749,454                                                   |
| General Reserve Fund                                             | 9,847,838                                                        | 300,000                                                | -                                                          | 300,000                                                           | 10,147,838                                                     |
| Equipment Reserve Fund                                           | 278,579                                                          | 150,000                                                | 205,000                                                    | (55,000)                                                          | 223,579                                                        |
| <b>Special Revenue Funds</b>                                     |                                                                  |                                                        |                                                            |                                                                   |                                                                |
| Gas Tax Fund                                                     | 1,783,378                                                        | 1,068,574                                              | 2,512,167                                                  | (1,443,593)                                                       | 339,785                                                        |
| Restricted Real Estate Maintenance Fund                          | 147,429                                                          | 39,991                                                 | 26,000                                                     | 13,991                                                            | 161,421                                                        |
| Public Safety Augmentation Fund                                  | 73,562                                                           | 249,584                                                | 613,388                                                    | (363,804)                                                         | (290,242)                                                      |
| Traffic Safety Fund                                              | 290,810                                                          | 24,500                                                 | 57,191                                                     | (32,691)                                                          | 258,119                                                        |
| Supplemental Law Enforcement Fund                                | 213,881                                                          | 185,000                                                | 303,281                                                    | (118,281)                                                         | 95,600                                                         |
| NPDES Storm Water Fund                                           | (183,587)                                                        | 253,272                                                | 385,631                                                    | (132,359)                                                         | (315,946)                                                      |
| Recreation Fund                                                  | (94,728)                                                         | 1,323,863                                              | 2,373,613                                                  | (1,049,750)                                                       | (1,144,478)                                                    |
| Building & Planning Fund                                         | (2,297,130)                                                      | 1,910,137                                              | 2,734,232                                                  | (824,095)                                                         | (3,121,225)                                                    |
| Refuse Management Fund                                           | (24,324)                                                         | 66,060                                                 | 189,710                                                    | (123,650)                                                         | (147,974)                                                      |
| Solid Waste Fund                                                 | 3,082,740                                                        | 368,000                                                | 177,241                                                    | 190,759                                                           | 3,273,499                                                      |
| Measure C/J Fund                                                 | 2,032,971                                                        | 1,397,257                                              | 1,191,732                                                  | 205,525                                                           | 2,238,496                                                      |
| Rate Stabilization Fund                                          | 219,118                                                          | -                                                      | -                                                          | -                                                                 | 219,118                                                        |
| CASp Certification and Training Fund                             | 57,018                                                           | -                                                      | -                                                          | -                                                                 | 57,018                                                         |
| Asset Seizure-Adjudicated Fund                                   | 19,268                                                           | -                                                      | 19,268                                                     | (19,268)                                                          | 0                                                              |
| Growth Impact Fund                                               | 3,525,045                                                        | -                                                      | 2,436,000                                                  | (2,436,000)                                                       | 1,089,045                                                      |
| Housing Assets Fund                                              | 7,999,088                                                        | 55,000                                                 | 342,961                                                    | (287,961)                                                         | 7,711,127                                                      |
| <b>Capital Projects Funds</b>                                    |                                                                  |                                                        |                                                            |                                                                   |                                                                |
| Lighting & Landscaping District Fund                             | 55,014                                                           | 63,911                                                 | 85,175                                                     | (21,264)                                                          | 33,750                                                         |
| Pinole Valley Caretaker Fund                                     | (983)                                                            | 15,000                                                 | 14,989                                                     | 11                                                                | (972)                                                          |
| Public Facilities Fund                                           | 471,649                                                          | -                                                      | 502,000                                                    | (502,000)                                                         | (30,351)                                                       |
| City Street Improvements Fund                                    | 2,061,326                                                        | 1,685,283                                              | 2,907,583                                                  | (1,222,300)                                                       | 839,026                                                        |
| Arterial Streets Rehabilitation Fund                             | 1,203,071                                                        | -                                                      | 560,960                                                    | (560,960)                                                         | 642,111                                                        |
| <b>Enterprise Funds</b>                                          |                                                                  |                                                        |                                                            |                                                                   |                                                                |
| Sewer Enterprise Fund                                            | 19,712,784                                                       | 13,035,506                                             | 38,030,527                                                 | (24,995,021)                                                      | (5,282,237)                                                    |
| Cable Access Television (PCTV)                                   | (9,872)                                                          | 445,826                                                | 653,087                                                    | (207,261)                                                         | (217,133)                                                      |
| Information Systems Fund                                         | 925                                                              | -                                                      | 21                                                         | (21)                                                              | 904                                                            |
| <b>Fiduciary/Agency Funds</b>                                    |                                                                  |                                                        |                                                            |                                                                   |                                                                |
| Pension Fund                                                     | 11,757,727                                                       | 700,000                                                | 2,617,745                                                  | (1,917,745)                                                       | 9,839,982                                                      |
| <b>Total</b>                                                     | <b>\$ 67,983,495</b>                                             | <b>\$ 56,790,961</b>                                   | <b>\$ 92,405,144</b>                                       | <b>\$ (35,614,183)</b>                                            | <b>\$ 32,369,313</b>                                           |

The General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is approximately \$33.5 million, and General Fund expenditures are approximately \$33.5 million. The budget includes the use of fund balance in a number of funds to complete one-time projects.

The budget includes funding for a number of Council-directed special projects, beyond staff's baseline work, Strategic Plan strategies, and Capital Improvement Plan (CIP) projects.

City staff believes that it will be able to complete the Council-directed special projects listed above by the end of FY 2025/26, but does not have the capacity to take on any additional special projects. Staff also recommends that the City adopt a practice of not adding any special projects mid-fiscal year unless an existing special project is taken off of the list.

It is a public finance best practice, and a goal of the City's Financial Policy on a Structurally Balanced Budget, to create a proposed General Fund operating budget that is structurally balanced, meaning that ongoing revenues equal or exceed ongoing expenditures.

At this point, the FY 2025/26 General Fund baseline budget projection indicates it is structurally balanced with estimated ongoing revenues of \$33.5 million and estimated ongoing expenditures of \$32.1 million, resulting in an estimated surplus of \$1.4 million. However, the General Fund provides operating subsidies to special revenue funds that are not able to collect sufficient revenues to cover all their expenditures. Currently, the following funds indicate structural imbalances: Recreation Fund (\$1,049,750); Building and Planning Fund (\$831,095); PCTV Fund (\$207,261). If the funds are not balanced, each may require a General Fund subsidy equal to the amount of the shortfall to keep the fund in the positive position. In an effort to reduce the need for General Fund support, staff are exploring other options to offset some of the costs of these funds, including actively pursuing grants and sponsorship opportunities, and generating additional revenue.

*Table 2 – General Fund Proposed Baseline Budget*

|                                           | <b>FY 2025/26<br/>Proposed Budget</b> |
|-------------------------------------------|---------------------------------------|
| <b>Revenues</b>                           |                                       |
| Property Taxes                            | \$ 6,698,790                          |
| Sales and Use Taxes                       | 4,567,189                             |
| Sales and Use Taxes - Measure S 2006      | 2,599,000                             |
| Sales and Use Taxes - Measure S 2014      | 2,599,000                             |
| Sales and Use Taxes - Measure I 2024      | 2,599,000                             |
| Utility Users Taxes (UUT)                 | 2,345,000                             |
| Franchise Taxes                           | 850,000                               |
| Transient Occupancy Tax (TOT)             | 400,000                               |
| Business License Tax                      | 469,200                               |
| Intergovernmental Taxes                   | 2,513,149                             |
| Permits                                   | 301,700                               |
| Fees                                      | 132,309                               |
| Charges for Services                      | 1,861,497                             |
| Other Revenues                            | 366,619                               |
| Transfers In                              | 2,599,000                             |
| Transfers In - Pension Trust              | 2,552,745                             |
| Transfers In - General Reserve (one-time) | -                                     |
| <b>Total Revenues</b>                     | <b>33,454,198</b>                     |
| <b>Expenditures</b>                       |                                       |
| Salaries and Wages                        | 10,539,653                            |
| Benefits - PERS                           | 4,437,115                             |
| Benefits - Other Benefits                 | 3,744,111                             |
| Professional Services                     | 8,927,971                             |
| Other Operating                           | 378,156                               |
| Materials and Supplies                    | 184,998                               |
| Interdepartmental Charges                 | (662,316)                             |
| Capital Outlay                            | 191,440                               |
| Debt Service                              | 653,545                               |
| Transfers Out - Operating Subsidy         | 1,061,300                             |
| Transfers Out                             | 2,599,000                             |
| <b>Total Expenditures</b>                 | <b>32,054,973</b>                     |
| <b>Net Surplus/(Deficit)</b>              | <b>\$ 1,399,225</b>                   |

The Fiscal Year (FY) 2025/26 Operating and Capital Budget consists of the baseline budget (ongoing operating budget), one-time operating budget items such as special Council-directed initiatives, and capital improvement projects that are funded by the General Fund including the Measure S Funds. The graphic below depicts the composition

of the Budget. As shown, the budget assumes the use of \$1.4 million of unassigned fund balance.

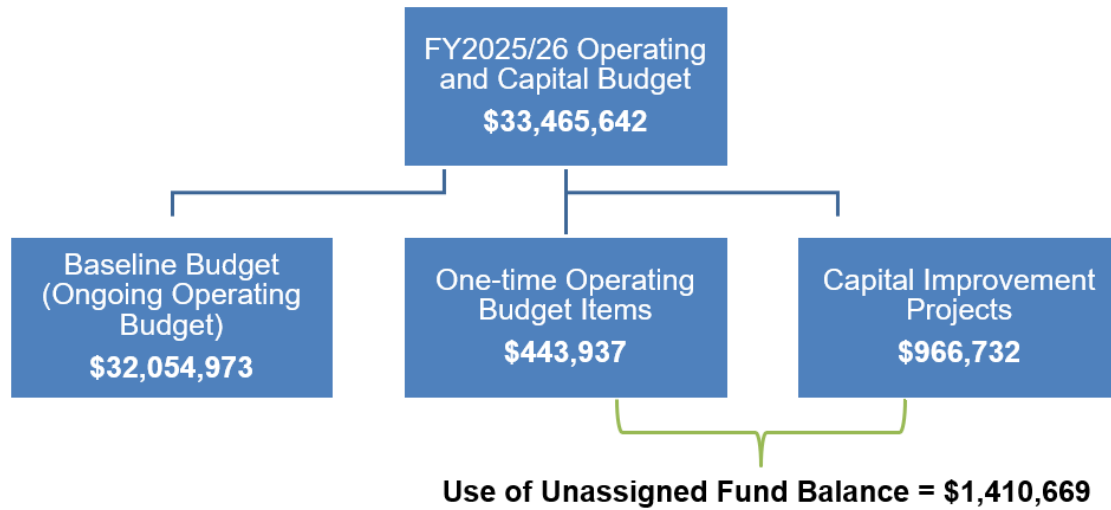


Table 3 in the following section provides a detailed list of the one-time budget items and capital improvement projects. Note that only the capital improvement projects that are funded by the General Fund are shown in Table 3.

*Table 3 – One-Time Budget Items and Capital Improvement Projects*

| Department                                     | Description                                                  | Amount              |
|------------------------------------------------|--------------------------------------------------------------|---------------------|
| Community Development/<br>Economic Development | Advertising (gen and industry-specific)                      | \$ 2,000            |
| Community Development/<br>Economic Development | Marketing Materials                                          | 5,000               |
| Community Development/<br>Economic Development | Business Development/Community Help Reserve                  | 10,000              |
| Community Development/<br>Economic Development | Revitalization Reserve                                       | 10,000              |
| Finance                                        | Fee Study and Cost Allocation Plan                           | 20,000              |
| Finance                                        | Grant Consulting                                             | 16,000              |
| Human Resources                                | Executive Team Development/Retreat                           | 10,000              |
| Police                                         | CERT Program Supplies                                        | 20,000              |
| Police                                         | Alex Clark Room Transformation                               | 2,000               |
| Public Works                                   | On-call Consultants for Capital Projects                     | 75,000              |
| Public Works                                   | IN1703 Storm Drain Master Plan                               | 273,937             |
|                                                | <b>Total One-Time Items</b>                                  | <b>443,937</b>      |
| Public Works                                   | RO2401 Road Maintenance Repairs                              | 350,000             |
| Public Works                                   | FA2501 Zero-Emission Vehicle/EV Charging Infrastructure      | 75,000              |
| Public Works                                   | RO1710 San Pablo Ave. Bridge Over BNSF Railroad              | 241,732             |
| Public Works                                   | SW2401 Storm Drain Creek Discharge Improvements              | 150,000             |
| Public Works                                   | SW2501 Stormwater Upgrade & Trash Capture                    | 150,000             |
|                                                | <b>Total Capital Improvement Projects</b>                    | <b>966,732</b>      |
|                                                | <b>Total One-Time Items and Capital Improvement Projects</b> | <b>\$ 1,410,669</b> |



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## Background

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## **ELECTED OFFICIALS**



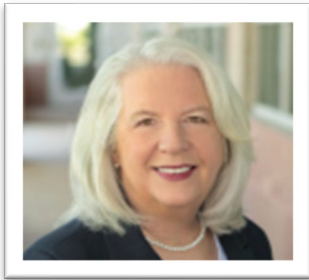
Cameron Sasai  
Mayor



Anthony Tave  
Mayor Pro Tempore



Devin Murphy  
Council Member



Maureen Toms  
Council Member



Norma Martínez-Rubin  
Council Member



Roy Swearingen  
City Treasurer

## **DEPARTMENT HEADS**

|                                |                   |
|--------------------------------|-------------------|
| City Manager                   | Kelcey Young      |
| City Attorney (Contract)       | Eric Casher       |
| City Clerk                     | Heather Bell      |
| Community Development Director | Lilly Whalen      |
| Community Services Director    | Andrea Dwyer      |
| Finance Director               | Markisha Guillory |
| Human Resources Director       | Stacy Shell       |
| Police Chief                   | Melissa Klawuhn   |
| Public Works Director          | Heba El-Guindy    |

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## **CITY OF PINOLE STRATEGIC PLAN 2020-2025**

In February 2020, the City of Pinole adopted a Strategic Plan 2020 – 2025. The Strategic Plan established the following vision, mission, and goals for the City, as well as 22 specific “strategies” (special projects), to be completed over a five-year timeframe, that would help the City achieve the goals.

### **VISION**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **MISSION**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **GOALS**

1. **Safe and Resilient Pinole:** Develop and communicate resilience through quality public safety service delivery, property maintenance policies and practices, and disciplined investment in community assets.
2. **Financially Stable Pinole:** Ensure the financial health and long-term sustainability of the City.
3. **Vibrant and Beautiful Pinole:** Facilitate a thriving community through development policies and proactive relationship building.
4. **High Performance Pinole:** Build an organization culture that is efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

The City Council held a special strategic planning meeting on April 29, 2023 during which it reaffirmed the vision, mission, and goals of the Strategic Plan and made some adjustments to some strategies.



## PROFILE OF THE CITY

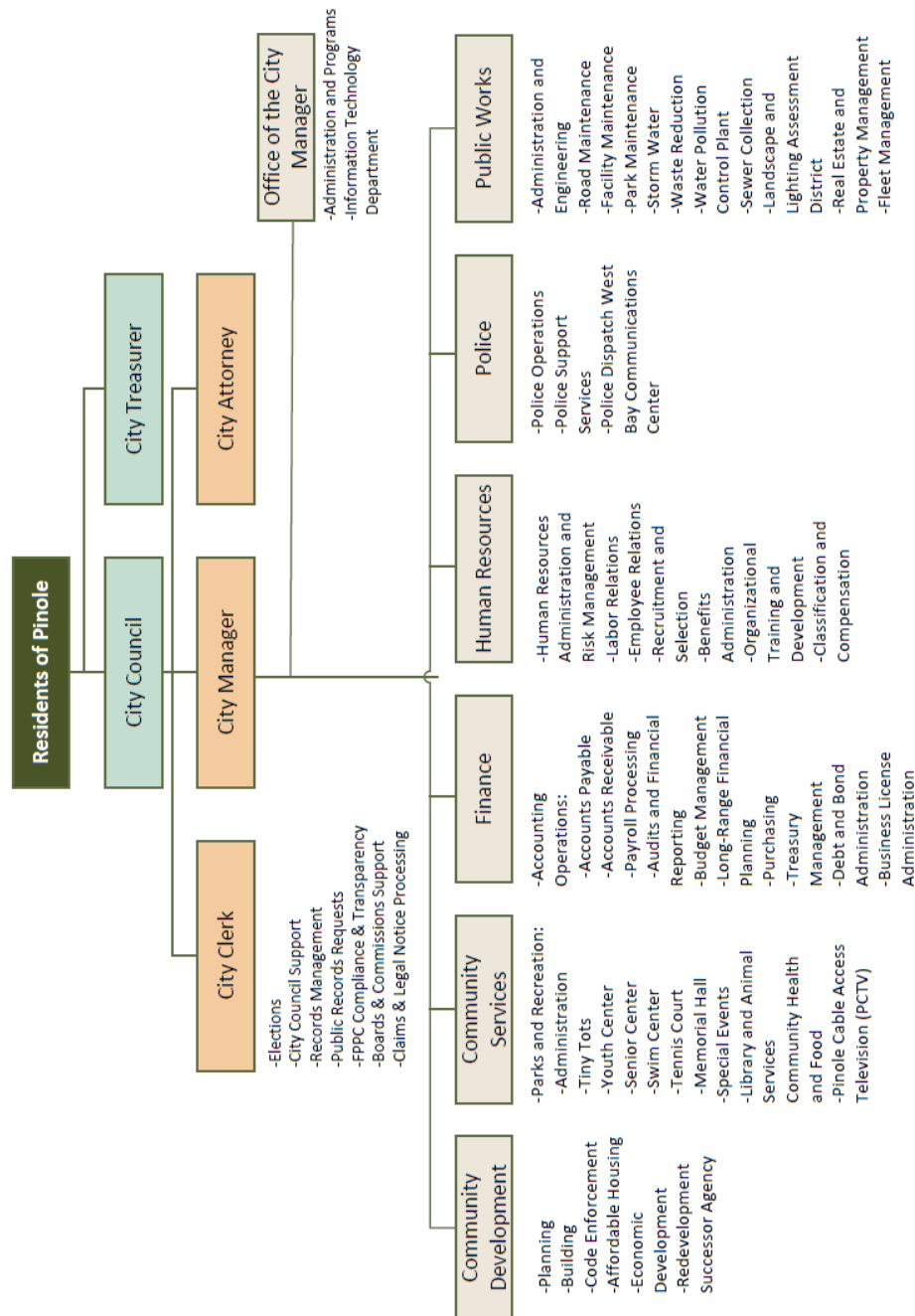
The City is primarily a residential community located in the San Francisco Bay Area on the shores of San Pablo Bay in West Contra Costa County. Highway Interstate 80, which traverses Pinole, connects the San Francisco/Oakland metropolitan area with Sacramento and points east. Pinole is linked to central Contra Costa County which includes the cities of Martinez, Concord, and Pleasant Hill by State Route 4 which begins just north of Pinole and connects with Interstate 680. There are approximately four-square miles of land included in Pinole's boundary. The City's population on January 1, 2024 was 18,192, according to the California Department of Finance.

The City of Pinole is a general law city that was incorporated on June 25, 1903. The City operates under a Council-Manager form of operation, whereby policies of the City Council are administered by a City Manager who is appointed by the City Council. All municipal departments operate under the supervision of the City Manager. The Council consists of five members who are elected at large for four-year overlapping terms. The Council elects one of the Council members to serve as Mayor each year.

The City is a full-service city that provides the following services: public safety (police), public works, community services (including recreation and Pinole community television), community development, and general administration services.



## ORGANIZATIONAL STRUCTURE



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.

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## **Budget Development Process and Budget Award**

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## **BUDGET DEVELOPMENT PROCESS**

The City's budget is created through a collaborative, iterative process involving the City Council, community, and City staff. The City's budget development process is considered an "incremental" budget process, meaning that the budget for the upcoming year is developed based on the current year's budget and includes incremental changes.

City staff takes the following steps to create the budget:

- Finance Department uses the current budget, which incorporates any mid-year changes approved by the City Council, as the starting point;
- Finance Department creates a "baseline budget" for the upcoming year by taking the ongoing revenues and expenditures included in the current budget and factoring in known or assumed changes to revenues and expenditures (i.e., forecasted changes to different revenue streams, general inflation, known changes to debt service, etc.);
- Departments review and confirm the known and assumed changes incorporated into the baseline budget;
- Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels;
- Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- Finance Department incorporates changes and prepares the Revised Proposed budget for the Finance Subcommittee and/or City Council's consideration;
- City Manager and Finance Department incorporates any final changes as necessary and submits the Final Proposed Budget to the City Council for adoption.

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## **KEY MILESTONES OF THE DEVELOPMENT OF THE BUDGET AND CIP FOR FY 2025/26**

### **March 17, 2025**

- Department Proposed FY 2025/26 Budget Requests due to Finance

### **April 24, 2025**

- Finance Subcommittee Meeting
  - Draft FY 2025/26 General Fund Baseline Budget
  - Draft FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **March-April, 2025**

- Budget Review Meetings
  - City Manager and Finance Department meet with Department Directors to review and discuss proposed budgets

### **May 6, 2025**

- City Council Meeting
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **May 13, 2025**

- City Council Special Meeting (Budget Workshop)
  - Preliminary Proposed FY 2025/26 Operating and Capital Budget
  - Preliminary Proposed FY FY 2025/26 - FY 2029/30 Five-Year Capital Improvement Plan (CIP)

### **June 3, 2025**

- City Council Meeting
  - Revised Proposed FY 2025/26 Operating and Capital Budget
  - Revised Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)

### **June 17, 2025**

- City Council Meeting
  - Adopt Final Proposed FY 2025/26 Operating and Capital Budget
  - Adopt Final Proposed FY 2025/26 Five-Year Capital Improvement Plan (CIP)
  - Adopt FY 2025/26 Appropriations Limit

### **July 1, 2025**

- FY 2025/26 Begins

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## **BUDGET AWARD**

The City received its eleventh consecutive Operating Budget Excellence Award from the California Society of Municipal Finance Officers (CSMFO) for its FY 2024/25 budget. The City previously received the Meritorious Award for its FY 2005/06 through FY 2010/11 budgets, and Outstanding Financial Reporting for its FY 1995/96 through FY 2000/01 budgets. The award reflects the commitment of the City to meeting the highest principles of government budgeting. To receive this award, the City had to satisfy nationally recognized guidelines for effective budget presentation.



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## Revenue and Expenditure Summaries

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## **REVENUE AND EXPENDITURE SUMMARIES**

The City's General Fund accounts for all general revenues received by the City. The General Fund supports various City operations, including primarily public safety. The City also has numerous other funds that account for revenue received and expended for specific purposes.

### **GENERAL FUND REVENUE**

The major revenue sources for the General Fund are property tax, sales tax, utility users' tax, intergovernmental tax, franchise fees, business license tax, and transient occupancy tax. The City's Finance Department creates the estimates of these General Fund revenues for the budget using economic information obtained from several sources, including the State of California, Contra Costa County, and third-party consultants. Estimates of revenues generated by City departments are prepared by the respective department with assistance from the Finance Department. Each of these revenue sources is described in detail below.

Total General Fund (including Measure S 2006, Measure S 2014, and Measure I 2024 Funds) revenue is projected to be \$33.5 million, including transfers in, as summarized below.

| <b>Revenue Category</b>                       | <b>FY 2025/26 Budget</b> | <b>% Total Budget</b> |
|-----------------------------------------------|--------------------------|-----------------------|
| Property Taxes                                | \$6,698,790              | 20%                   |
| Sales and Use Taxes                           | 4,567,189                | 14%                   |
| Sales and Use Taxes - Measure S 2006 and 2014 | 7,797,000                | 23%                   |
| Utility Users Tax                             | 2,345,000                | 7%                    |
| Franchise Taxes                               | 850,000                  | 3%                    |
| Transient Occupancy Tax                       | 400,000                  | 1%                    |
| Business License Tax                          | 469,200                  | 1%                    |
| Intergovernmental Taxes                       | 2,513,149                | 8%                    |
| Permits                                       | 301,700                  | 1%                    |
| Fees                                          | 132,309                  | 0%                    |
| Public Safety Charges                         | 1,861,497                | 6%                    |
| Other Revenues                                | 366,619                  | 1%                    |
| Transfers In                                  | 5,151,745                | 15%                   |
| <b>Total</b>                                  | <b>\$33,454,198</b>      |                       |

### **Property Tax**

Property tax is an ad valorem tax imposed on real property (land and permanently attached improvements such as buildings) and tangible personal property (movable property). The fixed statutory rate is 1% of assessed valuation. Assessed value is based on the 1975 property values with subsequent increases limited to 2% or CPI growth,



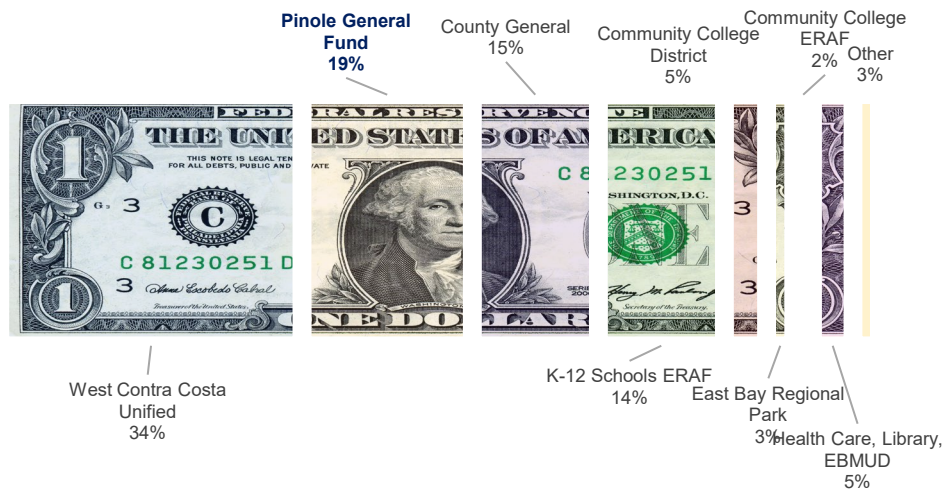
whichever is less. However, when there is a change in property ownership, property renovation or new construction, property is reappraised at its full current market value. Proposition 8 allows the County Assessor to decrease these assessed values when property values decline and recapture these valuations back to the original amounts in the following years if property values increase.

The General Fund receives on average 19% of the total ad valorem property taxes levied (excluding voter approved tax overrides pledged for the retirement of bonded debt) on property located within the City's boundary (exclusive of the Redevelopment Project Areas). Property tax settlements are received in December (55%), April (40%) and June (5%). Property tax is imposed and collected by the County. Contra Costa County is on a Teeter Plan. The County absorbs the delinquencies under this plan. Property Tax also includes unsecured, supplemental, and property transfer tax.

The City uses property tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, property tax is estimated to be \$6.7 million, a 9% increase over the FY 2024/25 revised budget. The increase is largely due to the increase in residual property tax revenue that the City expects to receive from the former Redevelopment agency due to the retirement of outstanding debt and dissolution of the Successor Agency.

The chart below illustrates the breakdown of the agencies that receive the property tax dollar.

#### Property Tax Dollar Breakdown



## Sales Tax

Sales tax is the General Fund's single largest revenue source. The City's 10.25% Sales tax is levied on all merchandise and includes the 1% Bradley Burns Sales Tax, and Local Sales and Use Taxes Measure S 2006 (0.5%), Measure S 2014 (0.5%), the new Measure I 2024 (0.5%), passed by voters in 2024. The local sales taxes do not have sunset dates. The City uses sales tax estimates provided by consulting firm HdL as the basis for the budget. For FY 2025/26, General Fund sales tax, including Measure S 2006 and 2014, and Measure I 2024 is projected to be \$12.4 million, a 27% increase over the FY 2024/25 revised budget due to Measure I 2024. The chart below illustrates the breakdown of the agencies that receive the sales tax dollar.

**Sales Tax Dollar Breakdown**



## Utility Users' Tax

Utility Users' Tax (UUT) is levied in accordance with Chapter 3.26 of the Municipal Code, amended in 2018 which levies an 8% tax on the value public utilities services consumed within the City limits for electricity, natural gas, and telecommunications. Low-income households are eligible for exemption from payment. The Electorate ratified renewal of the taxing authority in November 2018 with no sunset date. The FY 2025/26 baseline budget assumes a 3% growth rate based on past trends. The electricity segment in particular continues to increase substantially year over year in line with rate increases set by service providers.

## Franchise Tax

Franchise tax is levied on public utilities and other corporations that use the public right of way to furnish gas (PG&E) (1%), electric (PG&E) (2%), refuse (Republic Services) (10%), and cable television (Comcast and AT&T) (5%) to citizens living within city boundaries. The various fees are delineated in franchise agreements and are paid directly

to the city by these franchisees. The FY 2025/26 baseline budget assumes no growth based on historical trends. While the gas, electricity, and refuse segments are projected to grow slightly, the increase is offset by the decrease in the cable segment. This is due to consumers continuing to move away from traditional cable.

### **Business License Tax**

Business license tax is assessed on all businesses doing business within City limits in accordance with Municipal Code Title 5. The City charges business license tax in accordance with the provisions of Government Code 37101. Pinole's tax is computed based on a flat tax (currently \$168) per year combined with a variable tax component based on the number of employees. The FY 2025/26 baseline budget assumes a 2% growth rate based on historical trends.

### **Transient Occupancy Tax (Motel or Bed Tax)**

Transient occupancy tax (TOT) is a 10% tax levied by the City for the privilege of occupying quarters on a transient basis in accordance with Chapter 3.24 of Municipal Code. This tax is imposed upon persons staying 30 days or less in a motel or lodging facility. The FY 2025/26 baseline budget assumes a -13% growth rate based on past trends, which has shown a continuous downward trend.

### **Intergovernmental Tax**

Motor vehicle in-lieu fee (VLF) is the City's share of motor vehicle license fees levied, collected and apportioned by the State. VLF is a tax on the ownership of registered motor vehicles which takes the place of taxation of this personal property. The VLF is paid annually at the time vehicle licenses are renewed based on current value adjusted for depreciation. The FY 2025/26 baseline budget assumes a 5% growth rate, consistent with projections provided by HdL, the City's property tax consultant.

### **Public Safety Charges**

Public safety charges is comprised of public safety charges which are received for dispatch services provided to the cities of Hercules and San Pablo under an Intergovernmental Service Sharing agreement. A portion of the costs of this activity are reimbursed by the City of Hercules and City of San Pablo. Under the current agreement, the City's recovers approximately 67% of the activity's budget. The FY 2025/26 baseline budget assumes a 5% growth rate based on projections provided in the five-year agreement that went into effect on July 1, 2023.

### **Permits**

Permits consist of various permits, including sidewalk, grading, and encroachment permits. The FY 2025/26 baseline budget assumes a 20% growth rate. This is primarily due to the projected growth in encroachment permits, consistent with past trends, and the increase in citywide fees consistent with the Consumer Price Index (CPI) increase of 2.7%.

## Fees

Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees. The FY 2025/26 baseline budget assumes a small reduction of 4%. This is primarily due to a projected decrease in code enforcement fees, consistent with past trends.

## Other Revenues

Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue. These revenues are projected primarily using historical trend analysis. The FY 2025/26 baseline budget assumes a -21% growth rate. The reduction is mostly due to a projected decrease in investment earnings, consistent with market trends and less idle cash available to invest.

## Transfers In

The transfer in comes from the Pension Section 115 Trust to offset the increase in pension costs in the General Fund. The amount transferred is based on the difference between the City's base year (FY 2018/19) contribution toward employee pensions and the forecasted required City contribution in the budget year.

## **GENERAL FUND EXPENDITURES**

General Fund revenues are not restricted to any specific use and can be expended on any allowable municipal purpose. For FY 2025/26, total General Fund expenditures are projected to be \$33.5 million, including transfers out, as summarized below.

| Expenditure Category        | FY 2025/26 Budget | % Total Budget |
|-----------------------------|-------------------|----------------|
| Salaries and Wages          | \$10,539,653      | 31%            |
| Employee Benefits           | 8,181,226         | 24%            |
| Professional/Admin Services | 9,371,908         | 28%            |
| Other Operating             | 378,156           | 1%             |
| Materials and Supplies      | 184,998           | 1%             |
| Interdepartmental Charges   | (662,316)         | -2%            |
| Capital Outlay              | 1,158,172         | 3%             |
| Debt Service                | 653,545           | 2%             |
| Transfers Out               | 3,660,300         | 11%            |

|       |              |  |
|-------|--------------|--|
| Total | \$33,465,642 |  |
|-------|--------------|--|

## Salaries and Wages

Salaries and wages expenditures in the baseline budget are computed based on the City's current staffing level of 116 full-time equivalents (FTEs). It does not assume any new positions. The FY 2025/26 baseline budget assumes a 2% growth rate and does not include any increases other than the normal salary increases for staff who have not reached the top of their job classification's salary range. Also, the baseline budget includes a vacancy savings factor to account for estimated cost savings resulting from unfilled positions. The vacancy savings factor is \$500,000, or 3% of total salary and benefits expenditures.

## Employee Benefits

Retirement benefits are the City's annual required contribution as determined by the most recent actuarial valuation reports as of July 2024 provided by the California Public Employees' Retirement System (CalPERS). The FY 2025/26 baseline budget reflects the estimated cost net of the required employer contribution minus employee contributions. Based on labor contracts between the City and its employees, employees contribute the 8% required employee contribution plus an additional 7% toward the required employer contribution, for a total of 15% for classic members. It should be noted that the pension unfunded liability increased significantly from FY 2024/25 to FY 2025/26 due to CalPERS' investment losses in previous years. As a result, the required employer contribution increased by 11% in the General Fund alone.

Other benefits include employee medical, dental, and vision care; workers' compensation; and others. The benefits cost in the FY 2025/26 baseline budget is based primarily on industry trends and rates established by benefit providers. The FY 2025/26 baseline budget assumes a net 10% increase mostly due to significant increases healthcare costs.

## Professional and Administrative Services

Professional services include consulting and administrative services, building and equipment maintenance, office expenses, travel & training, and various other professional services. Contracted services provided by other government agencies, including the Contra Costa County Fire Protection District (CCCFPD) for fire services (\$5,997,349), and County animal services (\$226,437) and library services (\$202,430), are included in this category. The FY 2025/26 baseline budget accounts for contract escalators.

## Other Operating

Other operating expenditures include water, electricity & power, and cable utility costs. The FY 2025/26 baseline budget assumes a 17% growth rate based on projected rate increases, primarily in electricity.

## Materials and Supplies

Materials and supplies include fuel, maintenance supplies, and safety equipment. The FY 2025/26 baseline budget assumes no growth based on past trends.

### **Interdepartmental Charges**

Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, such as finance, human resources, information technology, and legal services. This category also includes general liability insurance premiums. The FY 2025/26 baseline budget assumes a net 8% decrease based on lower reimbursements to the General Fund from other funds and higher insurance premiums.

### **Asset/Capital Outlay**

Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture. The FY 2025/26 baseline budget includes cost estimates of specific items to be purchased.

Major capital improvements funded by the General Fund and Measure S are not reflected in the FY 2025/26 baseline budget. Though they may span multiple fiscal years, capital projects are non-recurring in nature and are not accounted for in the baseline budget. All planned capital projects are detailed in the City's Five-Year Capital Improvement Plan for FY 2025/26 – FY 2030/31.

### **Debt Service**

Debt service includes the payment of principal and interest on the 2006 pension obligation bonds (POBs) that were issued to finance the City's unfunded accrued actuarial liability with CalPERS. The required annual payment is based on the long-term debt obligation schedule.

### **Transfers Out**

Transfers out include the transfer of funds from the General Fund and Measure S to other funds, including road funds, and Recreation and Pinole Community Television (PCTV). The transfer helps to stabilize the budgets in those areas as the operating costs are not fully recoverable. The FY 2025/26 baseline budget assumes a flat dollar amount consistent with past practice; however, increases will be necessary to keep up with the increase in Recreation and PCTV operating expenditures. Additionally, the Planning division within the Community Development Department will require an operating subsidy.

Also, transfers out decreased \$500,000 due to the removal of the transfers from Measure S to the City Street Improvement Fund and Arterial Streets Rehabilitation Fund. Both have accumulated substantial balances that are allocated to various road projects in FY 2025/26.

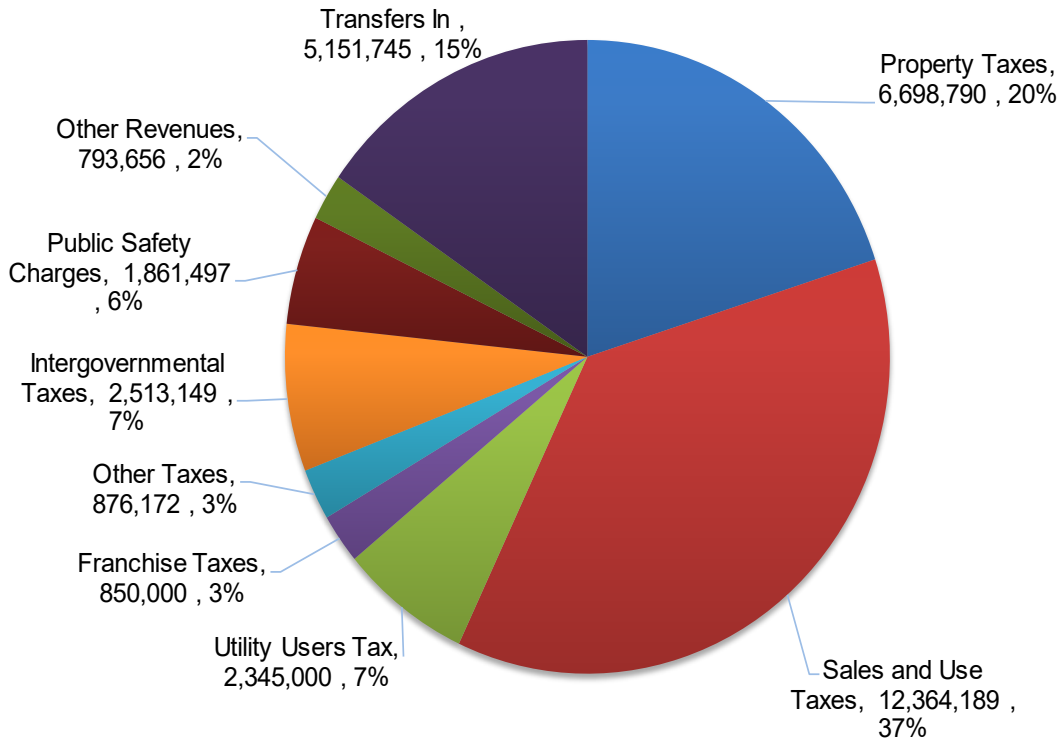
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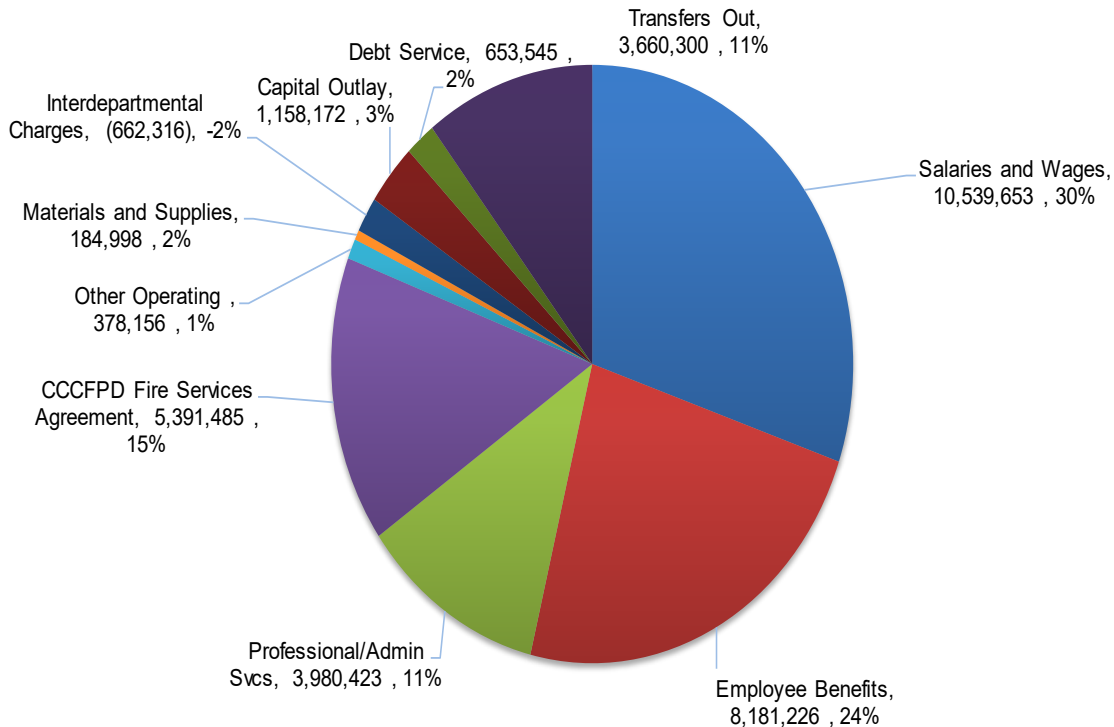
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-General Fund

| GENERAL FUND<br>(Including Measure S 2006, 2014 and Measure I) | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|---------------------------------|----------------------------------|
| <b>Revenue by Category</b>                                     |                      |                      |                      |                                 |                                  |
| 311 - Property Taxes                                           | 4,307,208            | 5,055,790            | 5,948,810            | 6,168,067                       | 6,698,790                        |
| 312 - Sales and Use Taxes                                      | 9,613,625            | 9,328,351            | 9,430,219            | 9,698,436                       | 12,364,189                       |
| 313 - Utility Users Tax                                        | 2,063,773            | 2,312,830            | 2,445,715            | 2,285,000                       | 2,345,000                        |
| 314 - Franchise Taxes                                          | 788,146              | 875,058              | 901,208              | 850,000                         | 850,000                          |
| 315 - Other Taxes                                              | 929,466              | 898,797              | 846,439              | 924,599                         | 876,172                          |
| 321 - Intergovernmental Taxes                                  | 2,108,808            | 2,247,072            | 2,346,237            | 2,402,673                       | 2,513,149                        |
| 322 - Federal Grants                                           | -                    | -                    | 129,788              | -                               | -                                |
| 323 - State Grants                                             | 13,847               | 43,442               | 36,194               | 95,882                          | 73,022                           |
| 324 - Other Grants                                             | 46,937               | 43,793               | 50,913               | 47,025                          | 72,025                           |
| 332 - Permits                                                  | 120,780              | 190,687              | 324,534              | 251,700                         | 301,700                          |
| 341 - Review Fees                                              | 42,210               | 50,279               | 22,875               | 25,500                          | 25,500                           |
| 342 - Other Fees                                               | 23,880               | 56,772               | 113,399              | 65,854                          | 64,809                           |
| 343 - Abatement Fees                                           | 5,127                | 30,193               | 22,539               | 47,000                          | 42,000                           |
| 351 - Fines and Forfeiture                                     | 10,411               | 17,579               | 29,716               | 15,550                          | 15,550                           |
| 361 - Public Safety Charges                                    | 1,477,492            | 1,598,997            | 1,834,100            | 1,774,307                       | 1,861,497                        |
| 370 - Interest and Investment Income                           | (134,495)            | 211,725              | 173,488              | 200,000                         | 100,000                          |
| 381 - Rental Income                                            | 96,516               | 95,432               | 86,084               | 81,450                          | 81,450                           |
| 383 - Reimbursements                                           | 16,341               | 20,133               | 78,831               | 11,500                          | 11,500                           |
| 384 - Other Revenue                                            | 35,606               | 5,969                | 13,045               | 5,100                           | 5,100                            |
| 392 - Proceeds from Sale of Property                           | 240,182              | 12,080               | 139                  | 1,000                           | 1,000                            |
| 393 - Loan/Bond Proceeds                                       | -                    | 91,907               | -                    | -                               | -                                |
| 399 - Transfers In from Section 115 Trust                      | 1,061,736            | 2,160,519            | 2,231,793            | 3,268,790                       | 5,151,745                        |
| 399 - Transfers In from ARPA Fund                              | -                    | 4,071,404            | -                    | -                               | -                                |
| <b>Revenue Total</b>                                           | <b>22,867,595</b>    | <b>29,418,810</b>    | <b>27,066,064</b>    | <b>28,219,433</b>               | <b>33,454,198</b>                |
| <b>Expenditures by Category</b>                                |                      |                      |                      |                                 |                                  |
| 40 - Salaries and Wages                                        | 10,550,396           | 11,006,433           | 10,113,758           | 10,313,627                      | 10,539,653                       |
| 41 - Employee Benefits                                         | 6,030,608            | 6,884,786            | 6,843,838            | 7,399,988                       | 8,181,226                        |
| 42 - Professional/Administrative Services                      | 4,083,329            | 5,686,957            | 9,049,450            | 9,578,813                       | 9,371,908                        |
| 43 - Other Operating Expenses                                  | 304,499              | 359,085              | 426,472              | 322,711                         | 378,156                          |
| 44 - Materials and Supplies                                    | 261,505              | 291,123              | 223,342              | 185,033                         | 184,998                          |
| 46 - Interfund/Interdepartmental Charges                       | (838,609)            | (505,978)            | (578,056)            | (719,548)                       | (662,316)                        |
| 47 - Asset Acquisition, Improvement, Disposal                  | 697,550              | 596,527              | 1,633,513            | 8,004,702                       | 1,158,172                        |
| 48 - Debt Service                                              | 608,736              | 617,582              | 635,769              | 636,107                         | 653,545                          |
| 49 - Transfers Out                                             | 3,360,117            | 2,654,750            | 3,210,114            | 1,561,300                       | 3,660,300                        |
| <b>Expenditures Total</b>                                      | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,282,733</b>               | <b>33,465,642</b>                |
| <b>Expenditures by Department</b>                              |                      |                      |                      |                                 |                                  |
| 10 - City Council                                              | 215,904              | 209,697              | 227,194              | 202,339                         | 213,700                          |
| 11 - City Manager                                              | 527,117              | 567,995              | 535,472              | 683,431                         | 535,563                          |
| 12 - City Clerk                                                | 327,468              | 511,112              | 615,496              | 717,294                         | 733,895                          |
| 13 - City Treasurer                                            | 8,375                | 8,268                | 9,681                | 10,148                          | 9,990                            |
| 14 - City Attorney                                             | 406,476              | 330,354              | 229,817              | 297,031                         | 305,965                          |
| 15 - Finance Department                                        | 561,011              | 661,743              | 957,421              | 971,117                         | 1,025,744                        |
| 16 - Human Resources                                           | 377,614              | 749,748              | 831,985              | 918,951                         | 965,908                          |
| 17 - Non-Departmental                                          | 5,274,979            | 4,673,970            | 5,437,314            | 3,257,051                       | 5,612,396                        |
| 18 - Information Systems                                       | -                    | -                    | -                    | -                               | -                                |
| 22 - Police Department                                         | 9,847,359            | 10,267,281           | 11,662,505           | 12,335,379                      | 12,781,136                       |
| 23 - Fire Department                                           | 5,100,962            | 6,687,185            | 6,108,651            | 6,433,461                       | 6,787,965                        |
| 34 - Public Works                                              | 1,824,492            | 2,160,055            | 4,069,879            | 10,361,528                      | 3,425,570                        |
| 46 - Community Development                                     | 263,181              | 398,605              | 547,007              | 652,838                         | 620,142                          |
| 55 - Community Services                                        | 272,629              | 365,253              | 325,779              | 442,165                         | 447,667                          |
| 64 - Sewer                                                     | 50,563               | -                    | -                    | -                               | -                                |
| <b>Expenditures Total</b>                                      | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,282,733</b>               | <b>33,465,642</b>                |
| <b>Net Operating Results</b>                                   | <b>(2,190,536)</b>   | <b>1,827,544</b>     | <b>(4,492,136)</b>   | <b>(9,063,300)</b>              | <b>(11,444)</b>                  |

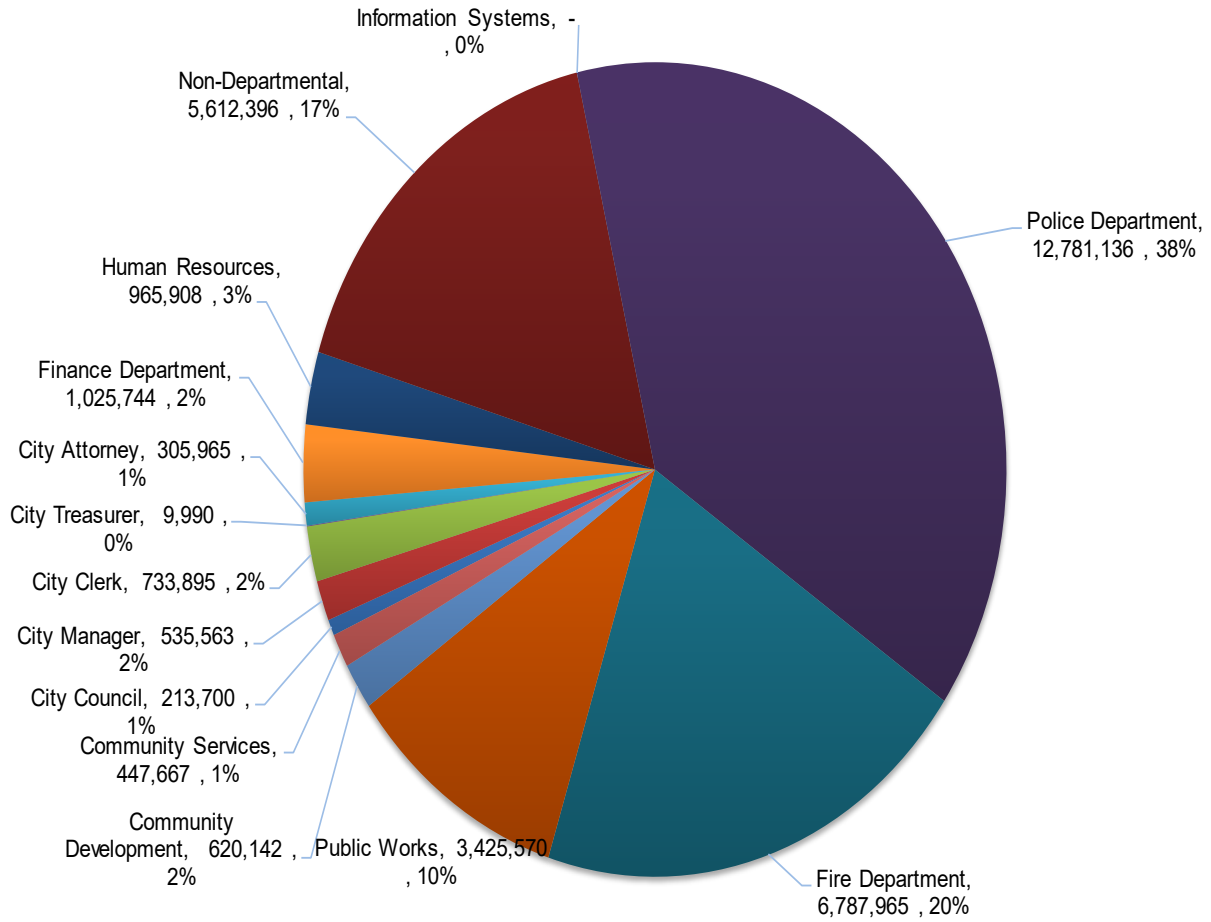
### General Fund Revenue by Type: \$33,454,198



### General Fund Expenditures by Type: \$33,465,642



**General Fund Expendiures by Department: \$33,465,642**



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## **MAJOR NON-GENERAL FUNDS**

Aside from the General Fund, the City also maintains special revenue funds, capital project funds, and enterprise funds. These funds generate revenue from many sources, such as taxes, charges for services, and user fees. Below find descriptions of the major Non-General Funds.

### **Special Revenue Funds**

#### **Gas Tax Fund - 200**

The Gas Tax Fund accounts for the Highway Users Tax Account (HUTA) State imposed excise taxes on gasoline and diesel fuel sales within the City Limits. These taxes are distributed primarily on the basis of population pursuant to formulas specified in Streets and Highways Code Sections 2105, 2106, 2107, 2107.5, and Section 2103. As a result of the Road Repair and Accountability Act of 2017 (SB1 Beall), funds received as part of the Road Maintenance and Rehabilitation Account (RMRA) Section 2106 are also accounted for in this fund. Gas Tax funds are restricted for use in the construction, improvement, and maintenance of public streets. These funds support both annual operating and capital projects related to streets. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenue is projected to be \$1.1 million. Expenditures are projected to be \$2.5 million for road maintenance projects. It is anticipated that approximately \$1.4 million of available fund balance will be used for capital projects.

#### **Recreation Fund - 209**

The Recreation Fund accounts for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs. The fund receives a transfer in from the General Fund to offset a recurring operating loss. For FY 2025/26, revenue is projected to be \$1.3 million. Expenditures are projected to be \$2.3 million. The fund may require an increase in the subsidy from the General Fund.

#### **Building and Planning Fund - 212**

The Building and Planning Fund accounts for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed. The last fee study conducted recommended changes to the City's building and planning fees, which has increased revenue. The Planning division, however, cannot recover 100% of its costs and may require a subsidy from the General Fund. The Building division recovers all of its costs. For FY 2025/26, revenues are projected to be \$1.9 million. Expenditures are projected to be \$2.7 million.

#### Solid Waste Fund – 214

The Solid Waste Fund accounts for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. For FY 2025/26, revenues are budgeted at \$368,000 and expenditures are budgeted at \$190,759.

#### Measure C/J Fund - 215

The Measure C/J Fund accounts for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects. The City must submit a checklist each year to confirm compliance with a Growth Management Program to maintain eligibility for the funds. Estimates of annual funding are provided by the CCTA, and jurisdiction allocations are based on a formula split (50/50) between population and road mileage. It is common for funds that support capital projects to accrue significant fund balances over multiple years while cities save resources over time to invest in large projects, which have greater economies of scale. For FY 2025/26, revenues are projected to be \$1.4 million. Expenditures are projected to be \$1.2 million.

#### Growth Impact Fund – 276

The Growth Impact Fund accounts for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, wastewater, roadways, and drainage. For FY 2025/26, no revenue is expected. Expenditures are projected at \$2.4 million for capital projects. It is anticipated that approximately \$2.4 million of available fund balance will be used for capital projects.

#### Housing Assets Fund – 285

The Housing Assets Fund accounts for resources related to the affordable housing activities and portfolio of the former Redevelopment Agency. Funds must be expended for housing activities. The fund balance has increased in recent years due to the repayment of a significant loan due to the fund. For FY 2025/26, revenue is budgeted at \$55,000 primarily from interest earned on the cash balance and loan repayments. Expenditures are projected to be \$342,961 for housing administration activities. It is anticipated that approximately \$287,961 of available fund balance will be used for housing administration activities.

## **Capital Project Funds**

### City Street Improvements Fund – 325

The City Street Improvements Fund receives a transfer of \$250,000 per year from Measure S 2014 to fund road maintenance projects. It has a substantial fund balance due to the accumulation of unspent funds from prior fiscal years. For FY 2025/26, revenues are budgeted at \$1.6 million due to anticipated grants from the West County Subregional Transportation Mitigation Program (STMP), CalTrans Highway Bridge Program, CalTrans Highway Safety Improvement Program, and Transportation for Livable Communities (TLC) Program. Expenditures are budgeted at \$2.9 million for street improvement projects. It is anticipated that approximately \$1.2 million of available fund balance will be used for capital projects.

### Arterial Streets Rehabilitation Fund - 377

The Arterial Streets Rehabilitation Fund receives a transfer of \$250,000 per year from the Measure S 2014 to fund road rehabilitation projects. For FY 2025/26, expenditures are budgeted at \$560,960 for street rehabilitation projects. It is anticipated that approximately \$560,960 of available fund balance will be used for capital projects.

## **Enterprise Funds**

### Sewer Enterprise Fund -500

The Sewer Enterprise Fund accounts for fees charged to residents and businesses for sewer service provided by the City's Wastewater Treatment Plant (WWTP). Sewer user fees are charged in the amount specified by City Council Resolution (Section 13.04.040 PMC). Fees are used to operate, maintain, and renew the WWTP. The cost of operations is shared between the two cities using a cost sharing formula based on sewage inflows by each city. For FY 2025/26, revenue is projected to be \$13 million. Expenditures are projected to be \$38 million. It is anticipated that approximately \$25 million of its projected fund balance will be used to complete several key capital projects over the next five fiscal years.

### Pinole Community Television (PCTV) Fund - 505

The Pinole Community Television (PCTV) Fund accounts for revenues and expenditures related to the operation of PCTV. Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees, and an operating subsidy from the General Fund. PEG fees are designated for equipment purchases. For FY 2025/26, revenue is projected to be \$445,826. Expenditures are projected to be



\$653,087. It is anticipated that the fund may need an additional General Fund subsidy of \$207,261.

#### Information Systems -525

The Information Systems Fund is an internal service fund used to account for activities that provide technology goods or services to other City funds and departments on a cost-reimbursement basis. The budget includes funding for routine operating activities as well as special initiatives identified in the City's Information Technology Plan. For FY 2025/26, revenue and expenditures are balanced with each projected to be \$1.5 million.

### **Fiduciary Funds**

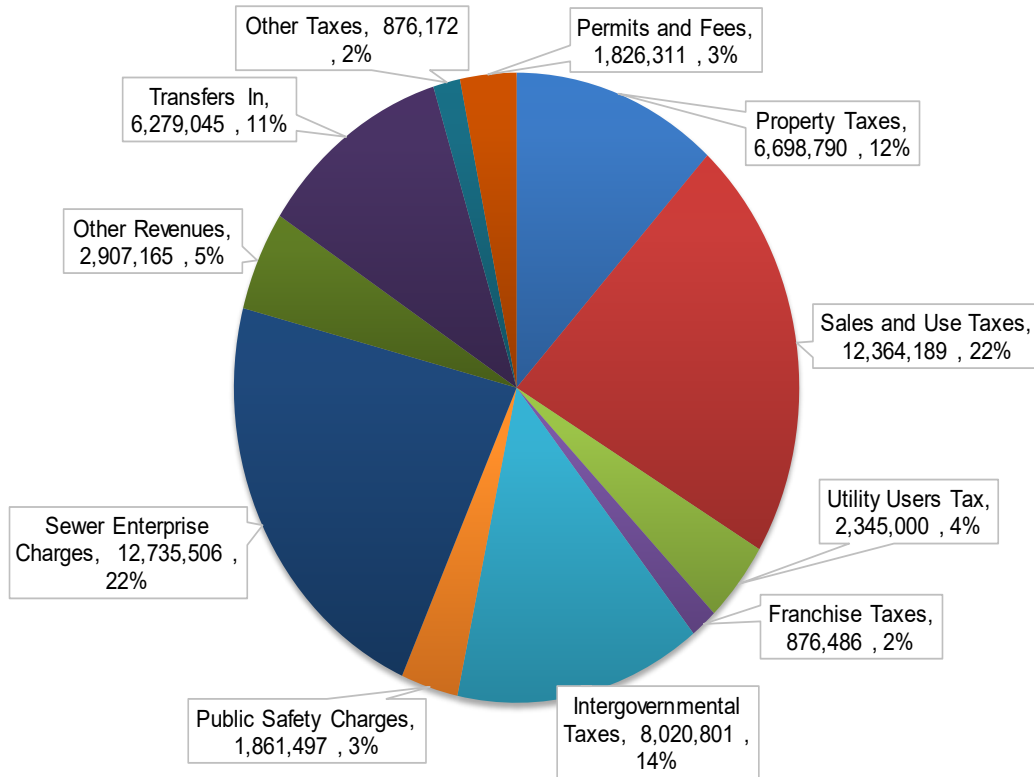
#### Pension Fund – 700

The Pension Fund accounts for funds in the City's Section 115 trust, funded with one-time General Fund resources, to offset growth in the City's annual required contribution to CalPERS pension. The remaining assets in the trust are invested and earn interest income.

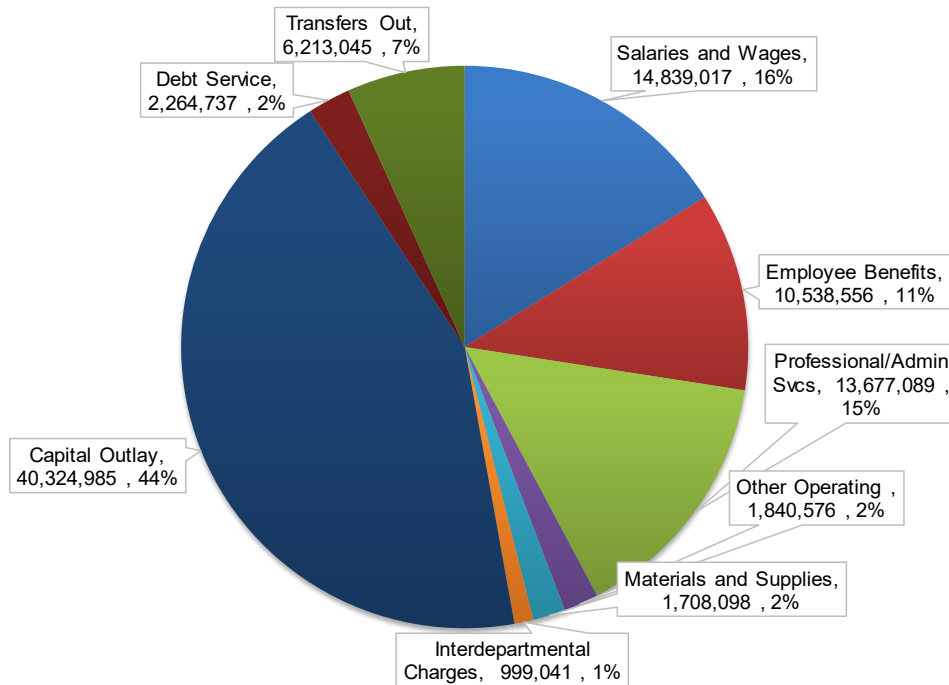
Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

| ALL FUNDS                                     | FY 2021/22<br>Actuals | FY 2022/23<br>Actuals | FY 2023/24<br>Actuals | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget |
|-----------------------------------------------|-----------------------|-----------------------|-----------------------|---------------------------------|----------------------------------|
| <b>Revenue by Category</b>                    |                       |                       |                       |                                 |                                  |
| 311 - Property Taxes                          | 4,307,208             | 5,055,790             | 5,948,810             | 6,168,067                       | 6,698,790                        |
| 312 - Sales and Use Taxes                     | 9,613,625             | 9,328,351             | 9,430,219             | 9,698,436                       | 12,364,189                       |
| 313 - Utility Users Tax                       | 2,063,773             | 2,312,830             | 2,445,715             | 2,285,000                       | 2,345,000                        |
| 314 - Franchise Taxes                         | 810,080               | 893,814               | 918,135               | 876,486                         | 876,486                          |
| 315 - Other Taxes                             | 929,466               | 898,797               | 846,439               | 924,599                         | 876,172                          |
| 321 - Intergovernmental Taxes                 | 3,530,117             | 3,701,389             | 3,867,073             | 3,985,975                       | 4,118,354                        |
| 322 - Federal Grants                          | 911,070               | 4,857,566             | 378,855               | 41,394                          | 41,394                           |
| 323 - State Grants                            | 290,576               | 312,655               | 786,382               | 1,165,544                       | 1,723,501                        |
| 324 - Other Grants                            | 785,671               | 128,346               | 595,567               | 2,241,952                       | 2,137,552                        |
| 332 - Permits                                 | 601,210               | 687,955               | 952,518               | 728,866                         | 807,961                          |
| 341 - Review Fees                             | 398,529               | 567,490               | 507,729               | 428,775                         | 502,855                          |
| 342 - Other Fees                              | 116,892               | 273,501               | 390,127               | 517,146                         | 473,495                          |
| 343 - Abatement Fees                          | 5,127                 | 30,193                | 22,539                | 47,000                          | 42,000                           |
| 344 - Impact Fees                             | 2,453,146             | 577,792               | 28,017                | 1,068,812                       | -                                |
| 351 - Fines and Forfeiture                    | 39,392                | 52,592                | 83,186                | 80,550                          | 66,050                           |
| 361 - Public Safety Charges                   | 1,477,492             | 1,598,997             | 1,834,100             | 1,774,307                       | 1,861,497                        |
| 363 - Sewer Enterprise Charges                | 7,764,868             | 7,831,703             | 8,072,292             | 10,164,403                      | 12,735,506                       |
| 364 - Recreation Charges                      | 311,782               | 413,497               | 421,472               | 352,610                         | 387,900                          |
| 365 - Cable TV Charges                        | 216,837               | 277,903               | 192,464               | 179,047                         | 159,840                          |
| 366 - Other Charges                           | -                     | -                     | -                     | -                               | 9,000                            |
| 370 - Interest and Investment Income          | (2,951,193)           | 1,910,982             | 3,763,858             | 1,514,500                       | 1,503,000                        |
| 381 - Rental Income                           | 121,141               | 116,688               | 111,946               | 152,279                         | 230,779                          |
| 383 - Reimbursements                          | 444,545               | 455,269               | 584,664               | 386,636                         | 386,636                          |
| 384 - Other Revenue                           | 87,107                | 25,215                | 36,238                | 49,600                          | 157,960                          |
| 392 - Proceeds from Sale of Property          | 346,615               | 944,423               | 9,746                 | 1,000                           | 1,000                            |
| 393 - Loan/Bond Proceeds                      | 107,531               | 178,562               | 138,127               | 5,000                           | 5,000                            |
| 399 - Transfers In                            | 4,421,853             | 8,886,673             | 5,441,907             | 4,897,090                       | 6,279,045                        |
| <b>Revenue Total</b>                          | <b>39,204,459</b>     | <b>52,318,973</b>     | <b>47,808,126</b>     | <b>49,735,074</b>               | <b>56,790,961</b>                |
| <b>Expenditures by Category</b>               |                       |                       |                       |                                 |                                  |
| 40 - Salaries and Wages                       | 12,977,267            | 13,990,485            | 13,616,899            | 14,220,323                      | 14,839,017                       |
| 41 - Employee Benefits                        | 7,227,194             | 7,465,419             | 8,458,454             | 9,448,743                       | 10,538,556                       |
| 42 - Professional/Administrative Services     | 7,179,480             | 9,041,346             | 11,859,033            | 13,955,357                      | 13,677,089                       |
| 43 - Other Operating Expenses                 | 1,773,766             | 1,952,203             | 2,217,282             | 1,741,375                       | 1,840,576                        |
| 44 - Materials and Supplies                   | 1,227,452             | 1,409,785             | 1,282,203             | 1,691,444                       | 1,708,098                        |
| 46 - Interfund/Interdepartmental Charges      | 733,387               | 786,349               | 947,072               | 918,156                         | 999,041                          |
| 47 - Asset Acquisition, Improvement, Disposal | 4,711,084             | 3,294,566             | 4,536,516             | 47,250,567                      | 40,324,985                       |
| 48 - Debt Service                             | 1,415,202             | 1,405,682             | 1,311,798             | 2,247,675                       | 2,264,737                        |
| 49 - Transfers Out                            | 4,421,853             | 8,886,672             | 5,441,907             | 4,830,090                       | 6,213,045                        |
| <b>Expenditures Total</b>                     | <b>41,666,684</b>     | <b>48,232,508</b>     | <b>49,671,165</b>     | <b>96,303,730</b>               | <b>92,405,144</b>                |
| <b>Expenditures by Department</b>             |                       |                       |                       |                                 |                                  |
| 10 - City Council                             | 215,904               | 209,697               | 227,194               | 202,339                         | 213,700                          |
| 11 - City Manager                             | 527,117               | 567,995               | 535,472               | 683,431                         | 535,563                          |
| 12 - City Clerk                               | 327,468               | 511,112               | 615,496               | 717,294                         | 733,895                          |
| 13 - City Treasurer                           | 8,375                 | 8,268                 | 9,681                 | 10,148                          | 9,990                            |
| 14 - City Attorney                            | 406,476               | 330,354               | 229,817               | 297,031                         | 305,965                          |
| 15 - Finance Department                       | 561,011               | 739,907               | 1,032,662             | 1,021,117                       | 1,090,744                        |
| 16 - Human Resources                          | 377,614               | 749,748               | 831,985               | 918,951                         | 965,908                          |
| 17 - Non-Departmental                         | 7,026,762             | 10,946,547            | 7,697,607             | 6,533,341                       | 8,172,641                        |
| 18 - Information Systems                      | 95,874                | 77,892                | 126,215               | (194)                           | 21                               |
| 19 - Cable Access TV                          | 439,347               | 502,606               | 555,518               | 833,883                         | 653,087                          |
| 22 - Police Department                        | 10,153,924            | 10,614,182            | 12,483,720            | 13,219,143                      | 13,739,264                       |
| 23 - Fire Department                          | 5,100,962             | 6,687,185             | 6,108,651             | 6,433,461                       | 6,787,965                        |
| 34 - Public Works                             | 4,807,382             | 4,128,470             | 6,223,825             | 21,046,861                      | 14,649,758                       |
| 46 - Community Development                    | 3,154,647             | 3,887,809             | 3,427,516             | 3,200,639                       | 3,702,336                        |
| 55 - Community Services                       | 1,630,344             | 1,940,328             | 2,219,864             | 2,814,921                       | 2,813,780                        |
| 64 - Sewer                                    | 6,833,477             | 6,330,406             | 7,345,942             | 38,371,365                      | 38,030,527                       |
|                                               | <b>41,666,684</b>     | <b>48,232,508</b>     | <b>49,671,165</b>     | <b>96,303,730</b>               | <b>92,405,144</b>                |
| <b>Net Operating Results</b>                  | <b>(2,462,225)</b>    | <b>4,086,466</b>      | <b>(1,863,039)</b>    | <b>(46,568,656)</b>             | <b>(35,614,183)</b>              |

### All Funds Revenue by Category: \$56,790,961

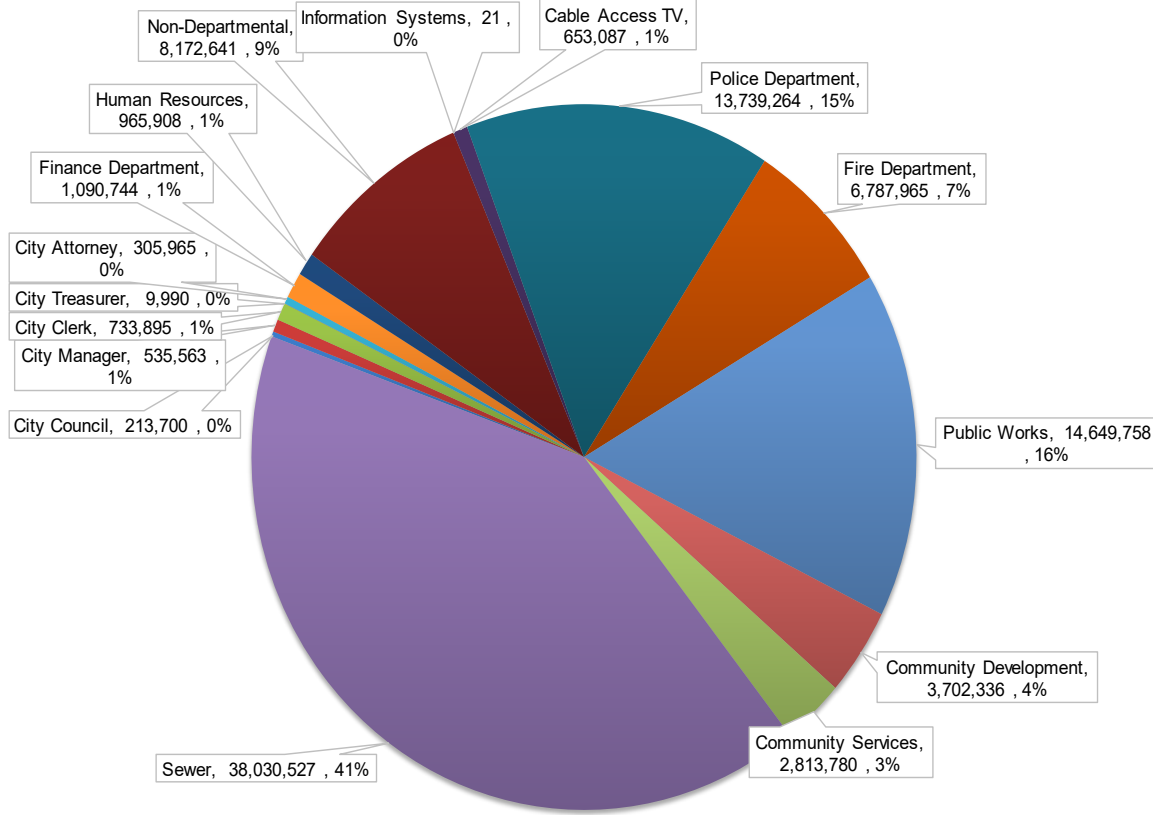


### All Funds Expenditures by Category: \$92,405,144



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

**All Funds Expenditures by Department: \$92,405,144**



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# Fiscal Year (FY) 2025/26 Operating and Capital Budget Revenue and Expenditure Summaries-All Funds

|                                                                    | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>General Fund (including Measure S 2006, 2014 and Measure I)</b> |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                               | 4,307,208            | 5,055,790            | 5,948,810            | 6,168,067                        | 6,168,067                       | 3,279,442                           | 6,168,067                           | 6,698,790              | 9%                               |
| <i>Basic 1% Property Tax</i>                                       | <i>2,946,085</i>     | <i>3,145,151</i>     | <i>4,038,170</i>     | <i>4,677,116</i>                 | <i>4,677,116</i>                | <i>1,939,566</i>                    | <i>4,677,116</i>                    | <i>4,299,328</i>       | -8%                              |
| <i>RPTTF and Passthrough Payments</i>                              | <i>1,361,123</i>     | <i>1,910,639</i>     | <i>1,910,639</i>     | <i>1,490,951</i>                 | <i>1,490,951</i>                | <i>1,339,876</i>                    | <i>1,490,951</i>                    | <i>2,399,462</i>       | 61%                              |
| 312 - Sales and Use Taxes                                          | 4,612,708            | 4,396,002            | 4,411,000            | 4,536,436                        | 4,536,436                       | 2,584,493                           | 4,459,156                           | 4,567,189              | 1%                               |
| 312 - Sales and Use Taxes- Measure S 2006                          | 2,501,974            | 2,467,529            | 2,510,464            | 2,581,000                        | 2,581,000                       | 1,423,374                           | 2,550,000                           | 2,599,000              | 1%                               |
| 312 - Sales and Use Taxes- Measure S 2014                          | 2,498,944            | 2,464,819            | 2,508,755            | 2,581,000                        | 2,581,000                       | 1,416,912                           | 2,550,000                           | 2,599,000              | 1%                               |
| 312 - Sales and Use Taxes- Measure I                               | -                    | -                    | -                    | -                                | -                               | -                                   | 600,000                             | 2,599,000              | 100%                             |
| 313 - Utility Users Tax                                            | 2,063,773            | 2,312,830            | 2,445,715            | 2,285,000                        | 2,285,000                       | 1,880,434                           | 2,285,000                           | 2,345,000              | 3%                               |
| 314 - Franchise Taxes                                              | 788,146              | 875,058              | 901,208              | 850,000                          | 850,000                         | 413,701                             | 850,000                             | 850,000                | 0%                               |
| 315 - Other Taxes                                                  | 929,466              | 898,797              | 846,439              | 924,599                          | 924,599                         | 629,482                             | 897,514                             | 876,172                | -5%                              |
| <i>Other Tax/Transient Occupancy Tax</i>                           | <i>487,687</i>       | <i>456,288</i>       | <i>378,622</i>       | <i>460,000</i>                   | <i>460,000</i>                  | <i>171,711</i>                      | <i>460,000</i>                      | <i>400,000</i>         | -13%                             |
| <i>Other Tax/Business License</i>                                  | <i>441,779</i>       | <i>442,509</i>       | <i>467,817</i>       | <i>464,599</i>                   | <i>464,599</i>                  | <i>457,771</i>                      | <i>464,599</i>                      | <i>476,172</i>         | 2%                               |
| 321 - Intergovernmental Taxes                                      | 2,108,808            | 2,247,072            | 2,346,237            | 2,402,673                        | 2,402,673                       | 1,217,510                           | 2,402,673                           | 2,513,149              | 5%                               |
| 322 - Federal Grants                                               | -                    | -                    | 129,788              | -                                | -                               | 37,653                              | 37,653                              | -                      | 0%                               |
| 323 - State Grants                                                 | 13,847               | 43,442               | 36,194               | 95,882                           | 95,882                          | 103,635                             | 103,635                             | 73,022                 | -24%                             |
| 324 - Other Grants                                                 | 46,937               | 43,793               | 50,913               | 47,025                           | 47,025                          | 1,000                               | 47,025                              | 72,025                 | 53%                              |
| 332 - Permits                                                      | 120,780              | 190,687              | 324,534              | 251,700                          | 251,700                         | 236,201                             | 251,700                             | 301,700                | 20%                              |
| 341 - Review Fees                                                  | 42,210               | 50,279               | 22,875               | 25,500                           | 25,500                          | 847                                 | 1,200                               | 25,500                 | 0%                               |
| 342 - Other Fees                                                   | 23,880               | 56,772               | 113,399              | 65,854                           | 65,854                          | 89,478                              | 119,000                             | 64,809                 | -2%                              |
| 343 - Abatement Fees                                               | 5,127                | 30,193               | 22,539               | 47,000                           | 47,000                          | 18,916                              | 47,000                              | 42,000                 | -11%                             |
| 351 - Fines and Forfeiture                                         | 10,411               | 17,579               | 29,716               | 15,550                           | 15,550                          | 27,919                              | 37,225                              | 15,550                 | 0%                               |
| 361 - Public Safety Charges                                        | 29,558               | 30,148               | 30,216               | 30,500                           | 30,500                          | 1,013                               | 1,400                               | 30,500                 | 0%                               |
| <i>361 - Public Safety Charges/Dispatch</i>                        | <i>1,447,934</i>     | <i>1,568,849</i>     | <i>1,803,884</i>     | <i>1,743,807</i>                 | <i>1,743,807</i>                | <i>1,184,236</i>                    | <i>1,743,807</i>                    | <i>1,830,997</i>       | 5%                               |
| 370 - Interest and Investment Income                               | (134,495)            | 211,725              | 173,488              | 200,000                          | 200,000                         | (1,110)                             | 100,000                             | 100,000                | -50%                             |
| 381 - Rental Income                                                | 96,516               | 95,432               | 86,084               | 81,450                           | 81,450                          | 65,975                              | 81,450                              | 81,450                 | 0%                               |
| 383 - Reimbursements                                               | 16,341               | 20,133               | 78,831               | 11,500                           | 11,500                          | 69,196                              | 92,260                              | 11,500                 | 0%                               |
| 384 - Other Revenue                                                | 35,606               | 5,969                | 13,045               | 5,100                            | 5,100                           | 6,690                               | 8,920                               | 5,100                  | 0%                               |
| 392 - Proceeds from Sale of Property                               | 240,182              | 12,080               | 139                  | 1,000                            | 1,000                           | 1,165                               | 1,165                               | 1,000                  | 0%                               |
| 393 - Loan/Bond Proceeds                                           | -                    | 91,907               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total</b>                                               | <b>21,805,859</b>    | <b>23,186,887</b>    | <b>24,834,271</b>    | <b>24,950,643</b>                | <b>24,950,643</b>               | <b>14,688,162</b>                   | <b>25,435,850</b>                   | <b>28,302,453</b>      | <b>13%</b>                       |
| 399 - Transfers In                                                 | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 5,151,745              | 100%                             |
| 399 - Transfers In from Section 115 Pension Fund                   | 1,061,736            | 2,160,519            | 2,231,793            | 3,268,790                        | 3,268,790                       | -                                   | 3,268,790                           | -                      | -100%                            |
| 399 - Transfers In from ARPA Fund                                  | -                    | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                               | <b>22,867,595</b>    | <b>29,418,810</b>    | <b>27,066,064</b>    | <b>28,219,433</b>                | <b>28,219,433</b>               | <b>14,688,162</b>                   | <b>28,704,640</b>                   | <b>33,454,198</b>      | <b>19%</b>                       |
| <b>Fund: 100 - General Fund</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                                | 215,904              | 200,496              | 227,194              | 202,339                          | 202,339                         | 115,342                             | 202,339                             | 213,700                | 6%                               |
| Division: 111 - City Manager Total:                                | 527,117              | 567,995              | 535,472              | 683,857                          | 683,431                         | 440,359                             | 683,431                             | 535,563                | -22%                             |
| Division: 112 - City Clerk Total:                                  | 327,468              | 511,112              | 615,496              | 717,294                          | 717,294                         | 567,190                             | 717,294                             | 733,895                | 2%                               |
| Division: 113 - City Treasurer Total:                              | 8,375                | 8,268                | 9,681                | 10,148                           | 10,148                          | 7,473                               | 10,148                              | 9,990                  | -2%                              |
| Division: 114 - City Attorney Total:                               | 406,476              | 330,354              | 229,817              | 297,031                          | 297,031                         | 304,057                             | 297,031                             | 305,965                | 3%                               |
| <i>114 - City Attorney Services</i>                                | <i>833,500</i>       | <i>899,583</i>       | <i>662,442</i>       | <i>581,131</i>                   | <i>581,131</i>                  | <i>396,681</i>                      | <i>581,131</i>                      | <i>598,565</i>         | 3%                               |
| <i>114 - City Attorney Indirect Cost Allocations</i>               | <i>(427,024)</i>     | <i>(569,229)</i>     | <i>(432,626)</i>     | <i>(284,100)</i>                 | <i>(284,100)</i>                | <i>(92,623)</i>                     | <i>(284,100)</i>                    | <i>(292,600)</i>       | 3%                               |
| Division: 115 - Finance Department Total:                          | 560,362              | 657,774              | 956,068              | 966,217                          | 966,217                         | 788,742                             | 966,217                             | 1,020,844              | 6%                               |
| Division: 116 - Human Resources Total:                             | 377,614              | 749,748              | 831,985              | 888,867                          | 918,951                         | 709,625                             | 918,951                             | 965,908                | 5%                               |
| Division: 117 - General Government Total:                          | 1,306,126            | 1,420,199            | 1,611,760            | 1,059,644                        | 1,059,644                       | 1,346,081                           | 1,059,644                           | 1,298,551              | 23%                              |
| <b>Administrative Total</b>                                        | <b>3,729,442</b>     | <b>4,445,947</b>     | <b>5,017,472</b>     | <b>4,825,397</b>                 | <b>4,855,055</b>                | <b>4,278,869</b>                    | <b>4,855,055</b>                    | <b>5,084,417</b>       | <b>5%</b>                        |
| Division: 221 - Police Operations Total:                           | 4,433,521            | 5,034,933            | 6,250,517            | 6,952,098                        | 6,929,440                       | 5,212,483                           | 6,929,440                           | 7,595,505              | 10%                              |
| Division: 222 - Police Support Services Total:                     | 1,118,708            | 1,416,777            | 1,519,190            | 1,582,951                        | 1,582,951                       | 972,588                             | 1,582,951                           | 1,468,835              | -7%                              |
| Division: 223 - Dispatch WBCC Total:                               | 2,215,114            | 2,379,569            | 2,498,316            | 2,548,869                        | 2,548,869                       | 1,968,544                           | 2,548,869                           | 2,740,771              | 8%                               |
| Division: 231 - Fire Total:                                        | 3,992,507            | 5,045,833            | 4,384,514            | 3,582,500                        | 3,582,500                       | 2,712,342                           | 3,582,500                           | 3,886,309              | 8%                               |
| <b>Public Safety Total</b>                                         | <b>11,759,851</b>    | <b>13,877,112</b>    | <b>14,652,536</b>    | <b>14,666,418</b>                | <b>14,643,760</b>               | <b>10,865,957</b>                   | <b>14,643,760</b>                   | <b>15,691,420</b>      | <b>7%</b>                        |
| Division: 341 - Administration/Engineering Total:                  | 219,407              | 408,987              | 736,873              | 622,287                          | 615,287                         | 281,610                             | 615,287                             | 402,553                | -35%                             |
| Division: 342 - Road Maintenance Total:                            | 62,776               | 152,163              | 225,539              | 486,573                          | 486,573                         | 279,508                             | 486,573                             | 111,725                | -77%                             |
| Division: 343 - Facility Maintenance Total:                        | 552,239              | 650,885              | 760,139              | 929,920                          | 929,920                         | 603,547                             | 929,920                             | 715,330                | -23%                             |
| Division: 345 - Park Maintenance Total:                            | 276,594              | 291,821              | 358,808              | 356,460                          | 356,460                         | 305,574                             | 356,460                             | 356,345                | 0%                               |
| <b>Public Works Total</b>                                          | <b>1,111,016</b>     | <b>1,503,855</b>     | <b>2,081,358</b>     | <b>2,395,240</b>                 | <b>2,388,240</b>                | <b>1,470,239</b>                    | <b>2,388,240</b>                    | <b>1,585,953</b>       | <b>-34%</b>                      |
| Division: 461 - Planning Total:                                    | 64,712               | 65,951               | 10,249               | 17,148                           | 17,148                          | 8,350                               | 17,148                              | 12,387                 | -28%                             |
| Division: 465 - Code Enforcement Total:                            | 198,324              | 226,172              | 260,334              | 399,687                          | 399,687                         | 297,466                             | 399,687                             | 418,050                | 5%                               |
| Division: 466 - Economic Development Total:                        | 145                  | 106,482              | 266,424              | 148,953                          | 148,953                         | 57,117                              | 148,953                             | 169,705                | 14%                              |
| <b>Community Development Total</b>                                 | <b>263,181</b>       | <b>398,605</b>       | <b>537,007</b>       | <b>565,788</b>                   | <b>565,788</b>                  | <b>362,933</b>                      | <b>565,788</b>                      | <b>600,142</b>         | <b>6%</b>                        |
| Division: 551 - Recreation Admin Total                             | 253413.81            | 352,653              | 1,816                | 3500                             | 3,500                           | 1,902                               | 3,500                               | 3,500                  | 0%                               |
| Division: 560 - Library Services Total:                            | -                    | -                    | 158,796              | 202,430                          | 202,430                         | 95,962                              | 202,430                             | 202,430                | 0%                               |
| Division: 561 - Animal Control Services Total:                     | -                    | -                    | 164,428              | 220,935                          | 220,935                         | 99,612                              | 220,935                             | 226,437                | 2%                               |
| <b>Recreation Total</b>                                            | <b>253,414</b>       | <b>352,653</b>       | <b>325,040</b>       | <b>426,865</b>                   | <b>426,865</b>                  | <b>197,476</b>                      | <b>426,865</b>                      | <b>432,367</b>         | <b>1%</b>                        |
| 481 - Debt Service                                                 | 608,736              | 599,021              | 615,440              | 636,107                          | 636,107                         | 636,015                             | 636,107                             | 653,545                | 3%                               |
| <b>Sub-Total</b>                                                   | <b>17,725,639</b>    | <b>21,177,193</b>    | <b>23,228,854</b>    | <b>23,515,815</b>                | <b>23,515,815</b>               | <b>17,811,489</b>                   | <b>23,515,815</b>                   | <b>24,047,844</b>      | <b>2%</b>                        |
| 499 - Transfers Out                                                | 2,667,216            | 1,936,750            | 1,657,275            | 777,800                          | 777,800                         | 597,677                             | 777,800                             | 777,800                | 0%                               |
| <b>Expenditure Total:</b>                                          | <b>20,392,855</b>    | <b>23,113,943</b>    | <b>24,886,129</b>    | <b>24,293,615</b>                | <b>24,293,615</b>               | <b>18,409,166</b>                   | <b>24,293,615</b>                   | <b>24,825,644</b>      | <b>2%</b>                        |

**Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds**

|                                                                | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 105 - Measure S 2006 Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Department Total:                      | 475                  | 1,534                | 377                  | 2,450                            | 2,450                           | 60                                  | 500                                 | 2,450                  | 0%                               |
| Division: 221 - Police Operations Total:                       | 1,589,658            | 1,289,148            | 1,252,499            | 1,147,981                        | 1,147,981                       | 735,267                             | 1,278,215                           | 848,970                | -26%                             |
| Division: 222 - Police Support Services Total:                 | 330,507              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 231 - Fire Total:                                    | 682,546              | 899,363              | 755,412              | 1,478,192                        | 1,478,192                       | 1,072,572                           | 1,478,192                           | 1,796,580              | 22%                              |
| Division: 342 - Road Maintenance Total:                        | -                    | -                    | -                    | 1,750,000                        | 1,750,000                       | -                                   | -                                   | 350,000                | -80%                             |
| Division: 343 - Facility Maintenance Total:                    | -                    | -                    | -                    | 1,530,000                        | 1,530,000                       | -                                   | -                                   | -                      | -100%                            |
| <b>Expenditure Total:</b>                                      | <b>2,603,185</b>     | <b>2,190,045</b>     | <b>2,008,287</b>     | <b>5,908,623</b>                 | <b>5,908,623</b>                | <b>1,807,899</b>                    | <b>2,756,907</b>                    | <b>2,998,000</b>       | <b>-49%</b>                      |
| <b>Fund: 106 - Measure S 2014 Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 110 - City Council Total:                            | -                    | 9,202                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 115 - Finance Department Total:                      | 175                  | 2,434                | 977                  | 2,450                            | 2,450                           | 960                                 | 2,450                               | 2,450                  | 0%                               |
| Division: 117 - General Government Total:                      | 692,901              | 718,000              | 1,552,839            | 783,500                          | 783,500                         | 783,500                             | 783,500                             | 283,500                | -64%                             |
| Division: 118 - Information Systems Total:                     | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Administrative Total</b>                                    | <b>693,076</b>       | <b>729,636</b>       | <b>1,553,816</b>     | <b>785,950</b>                   | <b>785,950</b>                  | <b>784,460</b>                      | <b>785,950</b>                      | <b>285,950</b>         | <b>-64%</b>                      |
| Division: 221 - Police Operations Total:                       | 59,161               | 37,269               | 23,759               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 222 - Police Support Services Total:                 | 100,690              | 109,585              | 118,225              | 126,138                          | 126,138                         | 95,333                              | 126,138                             | 127,055                | 1%                               |
| Division: 231 - Fire Total:                                    | 425,909              | 741,990              | 968,725              | 1,372,769                        | 1,372,769                       | 996,031                             | 1,372,769                           | 1,105,076              | -20%                             |
| <b>Public Safety Total</b>                                     | <b>585,760</b>       | <b>888,843</b>       | <b>1,110,709</b>     | <b>1,498,907</b>                 | <b>1,498,907</b>                | <b>1,091,364</b>                    | <b>1,498,907</b>                    | <b>1,232,131</b>       | <b>-18%</b>                      |
| Division: 341 - Administration/Engineering Total:              | 70,077               | 70,569               | 64,578               | 229,895                          | 229,895                         | 65,201                              | 123,888                             | 219,653                | -4%                              |
| Division: 342 - Road Maintenance Total:                        | 153,392              | 87,133               | 569,334              | 854,730                          | 854,730                         | 114,112                             | 605,566                             | 411,767                | -52%                             |
| Division: 343 - Facility Maintenance Total:                    | 352,421              | 229,730              | 413,795              | 1,898,663                        | 1,898,663                       | 103,392                             | 403,188                             | 174,260                | -91%                             |
| Division: 344 - NPDES Storm Drain Total:                       | 28,290               | 2,626                | 424,751              | 1,450,000                        | 1,450,000                       | 33,950                              | 375,410                             | 573,937                | -60%                             |
| Division: 345 - Park Maintenance Total:                        | 109,297              | 266,143              | 516,063              | 260,000                          | 260,000                         | 24,899                              | 50,000                              | 110,000                | -58%                             |
| Division: 642 - Sewer Collections Total:                       | 50,563               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Public Works Total</b>                                      | <b>764,039</b>       | <b>656,200</b>       | <b>1,988,521</b>     | <b>4,693,288</b>                 | <b>4,693,288</b>                | <b>341,555</b>                      | <b>1,558,052</b>                    | <b>1,489,617</b>       | <b>-68%</b>                      |
| Division: 465 - Code Enforcement Total:                        | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 466 - Economic Development Total:                    | -                    | -                    | 10,000               | 20,000                           | 87,050                          | 29,039                              | 29,039                              | 20,000                 | -77%                             |
| <b>Community Development Total</b>                             | <b>-</b>             | <b>-</b>             | <b>10,000</b>        | <b>20,000</b>                    | <b>87,050</b>                   | <b>29,039</b>                       | <b>29,039</b>                       | <b>20,000</b>          | <b>0%</b>                        |
| Division: 551 - Recreation Administration Total:               | -                    | -                    | -                    | -                                | -                               | 8,834                               | -                                   | -                      | 0%                               |
| Division: 552 - Senior Center Total:                           | 19,150               | 12,600               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 553 - Tiny Tots Total:                               | -                    | -                    | 739                  | 15,300                           | 15,300                          | -                                   | -                                   | 15,300                 | 0%                               |
| Division: 554 - Youth Center Total:                            | 65                   | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Recreation Total</b>                                        | <b>19,215</b>        | <b>12,600</b>        | <b>739</b>           | <b>15,300</b>                    | <b>15,300</b>                   | <b>8,834</b>                        | <b>-</b>                            | <b>15,300</b>          | <b>0%</b>                        |
| <b>Expenditure Total:</b>                                      | <b>2,062,091</b>     | <b>2,287,278</b>     | <b>4,663,784</b>     | <b>7,013,445</b>                 | <b>7,080,495</b>                | <b>2,255,252</b>                    | <b>3,871,948</b>                    | <b>3,042,998</b>       | <b>-57%</b>                      |
| <b>Fund: 107 - Measure I Fund</b>                              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 499 - Transfers Out                                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 2,599,000              | 100%                             |
| <b>Expenditure Total:</b>                                      | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>2,599,000</b>       | <b>100%</b>                      |
| <b>General Fund, Measure S and Measure I Expenditure Total</b> | <b>25,058,131</b>    | <b>27,591,266</b>    | <b>31,558,201</b>    | <b>37,215,683</b>                | <b>37,282,733</b>               | <b>22,472,317</b>                   | <b>30,922,469</b>                   | <b>33,465,642</b>      | <b>-10%</b>                      |
| <b>General Fund, Measure S and Measure I Net Results</b>       | <b>(2,190,536)</b>   | <b>1,827,544</b>     | <b>(4,492,136)</b>   | <b>(8,996,250)</b>               | <b>(9,063,300)</b>              | <b>(7,784,155)</b>                  | <b>(2,217,830)</b>                  | <b>(11,444)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>12,833,856</b>    | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>                 | <b>7,978,728</b>                |                                     | <b>7,978,728</b>                    | <b>5,760,899</b>       |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>10,643,321</b>    | <b>12,470,865</b>    | <b>7,978,728</b>     | <b>(1,017,521)</b>               | <b>(1,084,571)</b>              |                                     | <b>5,760,899</b>                    | <b>5,749,454</b>       |                                  |
| <b>Fund: 150 - General Reserve Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                 |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                           | (249,883)            | 181,770              | 476,241              | 309,000                          | 309,000                         | 273,628                             | 425,570                             | 300,000                | -3%                              |
| 399 - Transfers In                                             | 949,715              | 650,925              | 764,520              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                          | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>309,000</b>                   | <b>309,000</b>                  | <b>273,628</b>                      | <b>425,570</b>                      | <b>300,000</b>         | <b>-3%</b>                       |
| <b>Expenditures - Transfers Out</b>                            | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>843,790</b>                   | <b>843,790</b>                  | <b>-</b>                            | <b>843,790</b>                      | <b>-</b>               | <b>-100%</b>                     |
| <b>Expenditure Total:</b>                                      | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>843,790</b>                   | <b>843,790</b>                  | <b>-</b>                            | <b>843,790</b>                      | <b>-</b>               | <b>-100%</b>                     |
| <b>Fund: 150 - General Reserve Net Results</b>                 | <b>699,832</b>       | <b>832,695</b>       | <b>1,240,761</b>     | <b>(534,790)</b>                 | <b>(534,790)</b>                | <b>273,628</b>                      | <b>(418,220)</b>                    | <b>300,000</b>         |                                  |
| <b>Fund Balance, July 1</b>                                    | <b>7,492,770</b>     | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>                | <b>10,266,058</b>               |                                     | <b>10,266,058</b>                   | <b>9,847,838</b>       |                                  |
| <b>Fund Balance, June 30</b>                                   | <b>8,192,602</b>     | <b>9,025,297</b>     | <b>10,266,058</b>    | <b>9,731,268</b>                 | <b>9,731,268</b>                |                                     | <b>9,847,838</b>                    | <b>10,147,838</b>      |                                  |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                              | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>und: 160 - Equipment Reserve Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 384 - Other Revenue                                          | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                         | 17,000               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                           | 85,000               | 85,000               | 150,000              | 150,000                          | 150,000                         | 150,000                             | 150,000                             | 150,000                | 0%                               |
| <b>Revenue Total:</b>                                        | <b>102,000</b>       | <b>85,000</b>        | <b>150,000</b>       | <b>150,000</b>                   | <b>150,000</b>                  | <b>150,000</b>                      | <b>150,000</b>                      | <b>150,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Admin and Engineering Total:                 | -                    | -                    | 44,853               | -                                | -                               | 6,886                               | 45,201                              | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                      | 104,242              | 39,434               | -                    | 120,000                          | 120,000                         | 21,275                              | 120,000                             | 120,000                | 0%                               |
| Division: 345 - Park Maintenance Total:                      | -                    | -                    | 13,099               | 80,000                           | 80,000                          | 69,950                              | 80,000                              | 80,000                 | 0%                               |
| Division: 461 - Planning Total:                              | -                    | -                    | -                    | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| Division: 462 - Building Inspection Total:                   | -                    | -                    | -                    | -                                | -                               | 47,744                              | -                                   | -                      | 0%                               |
| Division: 551 - Recreation Administration Total:             | -                    | -                    | -                    | -                                | -                               | 23,872                              | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                    | <b>104,242</b>       | <b>39,434</b>        | <b>57,952</b>        | <b>205,000</b>                   | <b>205,000</b>                  | <b>169,727</b>                      | <b>250,201</b>                      | <b>205,000</b>         | <b>0%</b>                        |
| <b>und: 160 - EQUIPMENT RESERVE Net Results</b>              | <b>(2,242)</b>       | <b>45,566</b>        | <b>92,048</b>        | <b>(55,000)</b>                  | <b>(55,000)</b>                 | <b>(19,727)</b>                     | <b>(100,201)</b>                    | <b>(55,000)</b>        |                                  |
| <b>und Balance, July 1</b>                                   | <b>243,408</b>       | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>                   | <b>378,780</b>                  |                                     | <b>378,780</b>                      | <b>278,579</b>         |                                  |
| <b>und Balance, June 30</b>                                  | <b>241,166</b>       | <b>286,732</b>       | <b>378,780</b>       | <b>323,780</b>                   | <b>323,780</b>                  |                                     | <b>278,579</b>                      | <b>223,579</b>         |                                  |
| <b>und: 200 - Gas Tax Fund</b>                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                | 850,633              | 905,449              | 1,008,910            | 1,033,764                        | 1,033,764                       | 673,482                             | 1,033,764                           | 1,055,938              | 2%                               |
| 370 - Interest and Investment Income                         | (5,931)              | 19,555               | 66,310               | 5,000                            | 5,000                           | 22,361                              | 49,881                              | 5,000                  | 0%                               |
| 383 - Reimbursements                                         | 18,050               | 1,417                | 3,737                | 7,636                            | 7,636                           | 49,432                              | 7,636                               | 7,636                  | 0%                               |
| <b>Revenue Total:</b>                                        | <b>862,752</b>       | <b>926,420</b>       | <b>1,078,957</b>     | <b>1,046,400</b>                 | <b>1,046,400</b>                | <b>745,274</b>                      | <b>1,091,281</b>                    | <b>1,068,574</b>       | <b>2%</b>                        |
| <b>Expenditures</b>                                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:            | 0                    | 4,889                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                      | 489,964              | 518,964              | 621,769              | 2,203,189                        | 2,203,189                       | 363,720                             | 896,963                             | 2,512,167              | 14%                              |
| <b>Expenditure Total:</b>                                    | <b>489,964</b>       | <b>523,854</b>       | <b>621,769</b>       | <b>2,203,189</b>                 | <b>2,203,189</b>                | <b>363,720</b>                      | <b>896,963</b>                      | <b>2,512,167</b>       | <b>14%</b>                       |
| <b>und: 200 - Gas Tax Fund Net Results</b>                   | <b>372,787</b>       | <b>402,567</b>       | <b>457,189</b>       | <b>(1,156,789)</b>               | <b>(1,156,789)</b>              | <b>381,555</b>                      | <b>194,318</b>                      | <b>(1,443,593)</b>     |                                  |
| <b>und Balance, July 1</b>                                   | <b>356,517</b>       | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>                 | <b>1,589,060</b>                |                                     | <b>1,589,060</b>                    | <b>1,783,378</b>       |                                  |
| <b>und Balance, June 30</b>                                  | <b>729,304</b>       | <b>1,131,871</b>     | <b>1,589,060</b>     | <b>432,271</b>                   | <b>432,271</b>                  |                                     | <b>1,783,378</b>                    | <b>339,785</b>         |                                  |
| <b>und: 201 - Restricted Real Estate Maintenance Fund</b>    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                             | 475                  | 475                  | -                    | 3,175                            | 3,175                           | -                                   | 3,175                               | 3,175                  | 0%                               |
| 381 - Rental Income                                          | -                    | -                    | -                    | 36,816                           | 36,816                          | -                                   | 36,816                              | 36,816                 | 0%                               |
| 384 - Other Revenue                                          | 2,700                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                        | <b>3,175</b>         | <b>475</b>           | <b>-</b>             | <b>39,991</b>                    | <b>39,991</b>                   | <b>-</b>                            | <b>39,991</b>                       | <b>39,991</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                  | 19,478               | 17,110               | 14,808               | 26,000                           | 26,000                          | 12,522                              | 26,000                              | 26,000                 | 0%                               |
| <b>Expenditure Total:</b>                                    | <b>19,478</b>        | <b>17,110</b>        | <b>14,808</b>        | <b>26,000</b>                    | <b>26,000</b>                   | <b>12,522</b>                       | <b>26,000</b>                       | <b>26,000</b>          | <b>0%</b>                        |
| <b>und: 201 - Restricted RE Maintenance Fund Net Result</b>  | <b>(16,303)</b>      | <b>(16,635)</b>      | <b>(14,808)</b>      | <b>13,991</b>                    | <b>13,991</b>                   | <b>(12,522)</b>                     | <b>13,991</b>                       | <b>13,991</b>          |                                  |
| <b>und Balance, July 1</b>                                   | <b>181,183</b>       | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>                   | <b>133,438</b>                  |                                     | <b>133,438</b>                      | <b>147,429</b>         |                                  |
| <b>und Balance, June 30</b>                                  | <b>164,881</b>       | <b>148,246</b>       | <b>133,438</b>       | <b>147,429</b>                   | <b>147,429</b>                  |                                     | <b>147,429</b>                      | <b>161,421</b>         |                                  |
| <b>und: 203 - Public Safety Augmentation Fund</b>            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                | 265,501              | 239,924              | 216,797              | 239,855                          | 239,855                         | 154,155                             | 239,855                             | 239,584                | 0%                               |
| 370 - Interest and Investment Income                         | (4,630)              | 11,244               | 24,561               | 10,000                           | 10,000                          | 3,451                               | 20,158                              | 10,000                 | 0%                               |
| <b>Revenue Total:</b>                                        | <b>260,870</b>       | <b>251,169</b>       | <b>241,358</b>       | <b>249,855</b>                   | <b>249,855</b>                  | <b>157,606</b>                      | <b>260,013</b>                      | <b>249,584</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                     | 154,595              | 187,468              | 462,287              | 546,413                          | 546,413                         | 353,979                             | 546,413                             | 613,388                | 12%                              |
| <b>Expenditure Total:</b>                                    | <b>154,595</b>       | <b>187,468</b>       | <b>462,287</b>       | <b>546,413</b>                   | <b>546,413</b>                  | <b>353,979</b>                      | <b>546,413</b>                      | <b>613,388</b>         | <b>12%</b>                       |
| <b>und: 203 - Public Safety Augmentation Fund Net Result</b> | <b>106,275</b>       | <b>63,701</b>        | <b>(220,928)</b>     | <b>(296,558)</b>                 | <b>(296,558)</b>                | <b>(196,373)</b>                    | <b>(286,400)</b>                    | <b>(363,804)</b>       |                                  |
| <b>und Balance, July 1</b>                                   | <b>410,914</b>       | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>                   | <b>359,962</b>                  |                                     | <b>359,962</b>                      | <b>73,562</b>          |                                  |
| <b>und Balance, June 30</b>                                  | <b>517,190</b>       | <b>580,890</b>       | <b>359,962</b>       | <b>63,404</b>                    | <b>63,404</b>                   |                                     | <b>73,562</b>                       | <b>(290,242)</b>       |                                  |
| <b>und: 204 - Police Grants Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 324 - Other Grants                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                          | -                    | -                    | 252                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                        | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| 399 - Transfers In                                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Resources Total</b>                                       | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Expenditures</b>                                          |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                         | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                    | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>und: 204 - Police Grants Net Results</b>                  | <b>-</b>             | <b>-</b>             | <b>252</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               |                                  |
| <b>und Balance, July 1</b>                                   | <b>68,927</b>        | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |
| <b>und Balance, June 30</b>                                  | <b>68,927</b>        | <b>68,927</b>        | <b>69,179</b>        | <b>69,179</b>                    | <b>69,179</b>                   |                                     | <b>69,179</b>                       | <b>69,179</b>          |                                  |

# Fiscal Year (FY) 2025/26 Operating and Capital Budget Revenue and Expenditure Summaries-All Funds

|                                                            | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 205 - Traffic Safety Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                                 | 28,821               | 26,111               | 20,434               | 45,000                           | 45,000                          | 12,463                              | 45,000                              | 20,500                 | -54%                             |
| 370 - Interest and Investment Income                       | (2,754)              | 5,703                | 15,575               | 1,500                            | 1,500                           | 4,134                               | 11,952                              | 4,000                  | 167%                             |
| 384 - Other Revenue                                        | -                    | -                    | 112                  | -                                | -                               | -                                   | 112                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>26,067</b>        | <b>31,814</b>        | <b>36,121</b>        | <b>46,500</b>                    | <b>46,500</b>                   | <b>16,597</b>                       | <b>57,064</b>                       | <b>24,500</b>          | <b>-47%</b>                      |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 9,219                | 10,028               | 13,457               | 21,845                           | 21,845                          | 7,936                               | 21,845                              | 22,191                 | 2%                               |
| Division: 342 - Road Maintenance Total:                    | -                    | -                    | 5,685                | 35,000                           | 35,000                          | -                                   | 35,000                              | 35,000                 | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>9,219</b>         | <b>10,028</b>        | <b>19,142</b>        | <b>56,845</b>                    | <b>56,845</b>                   | <b>7,936</b>                        | <b>56,845</b>                       | <b>57,191</b>          | <b>1%</b>                        |
| <b>Fund: 205 - Traffic Safety Fund Net Results</b>         | <b>16,848</b>        | <b>21,785</b>        | <b>16,980</b>        | <b>(10,345)</b>                  | <b>(10,345)</b>                 | <b>8,662</b>                        | <b>219</b>                          | <b>(32,691)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                | <b>234,979</b>       | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>                   | <b>290,591</b>                  |                                     | <b>290,591</b>                      | <b>290,810</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>251,826</b>       | <b>273,612</b>       | <b>290,591</b>       | <b>280,246</b>                   | <b>280,246</b>                  |                                     | <b>290,810</b>                      | <b>258,119</b>         |                                  |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund</b>   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                         | 161,285              | 165,271              | 186,159              | 165,000                          | 165,000                         | 194,663                             | 186,159                             | 180,000                | 9%                               |
| 370 - Interest and Investment Income                       | (4,472)              | 9,848                | 23,680               | 10,000                           | 10,000                          | 4,340                               | 19,125                              | 5,000                  | -50%                             |
| <b>Revenue Total:</b>                                      | <b>156,813</b>       | <b>175,119</b>       | <b>209,838</b>       | <b>175,000</b>                   | <b>175,000</b>                  | <b>199,004</b>                      | <b>205,284</b>                      | <b>185,000</b>         | <b>6%</b>                        |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 227 - Police Grants Total:                       | 113,750              | 127,057              | 326,357              | 294,962                          | 294,962                         | 213,680                             | 294,962                             | 303,281                | 3%                               |
| <b>Expenditure Total:</b>                                  | <b>113,750</b>       | <b>127,057</b>       | <b>326,357</b>       | <b>294,962</b>                   | <b>294,962</b>                  | <b>213,680</b>                      | <b>294,962</b>                      | <b>303,281</b>         | <b>3%</b>                        |
| <b>Fund: 206 - Supplemental Law Enforcement Svc Fund I</b> | <b>43,063</b>        | <b>48,062</b>        | <b>(116,518)</b>     | <b>(119,962)</b>                 | <b>(119,962)</b>                | <b>(14,676)</b>                     | <b>(89,678)</b>                     | <b>(118,281)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>328,953</b>       | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>                   | <b>303,559</b>                  |                                     | <b>303,559</b>                      | <b>213,881</b>         |                                  |
| <b>Fund Balance, June 30</b>                               | <b>372,015</b>       | <b>420,077</b>       | <b>303,559</b>       | <b>183,597</b>                   | <b>183,597</b>                  |                                     | <b>213,881</b>                      | <b>95,600</b>          |                                  |
| <b>Fund: 207 - NPDES Storm Water Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                              | 255,408              | 256,688              | 237,448              | 253,272                          | 253,272                         | -                                   | 253,272                             | 253,272                | 0%                               |
| 332 - Permits                                              | -                    | 1,200                | 2,600                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                       | 884                  | (819)                | 107                  | -                                | -                               | 147                                 | -                                   | -                      | 0%                               |
| 399 - Transfers In                                         | -                    | 75,433               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>256,292</b>       | <b>332,502</b>       | <b>240,155</b>       | <b>253,272</b>                   | <b>253,272</b>                  | <b>147</b>                          | <b>253,272</b>                      | <b>253,272</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 342 - Road Maintenance Total:                    | 10,000               | -                    | 13,680.50            | 7,974                            | 7,974                           | 5,511                               | 7,974                               | 8,081                  | 1%                               |
| Division: 344 - NPDES Storm Drain Total:                   | 287,082              | 293,563              | 350,102              | 371,855                          | 371,855                         | 367,570                             | 305,258                             | 377,550                | 2%                               |
| <b>Expenditure Total:</b>                                  | <b>297,082</b>       | <b>293,563</b>       | <b>363,782</b>       | <b>379,829</b>                   | <b>379,829</b>                  | <b>373,081</b>                      | <b>313,232</b>                      | <b>385,631</b>         | <b>2%</b>                        |
| <b>Fund: 207 - NPDES Storm Water Fund Net Results</b>      | <b>(40,791)</b>      | <b>38,938</b>        | <b>(123,627)</b>     | <b>(126,557)</b>                 | <b>(126,557)</b>                | <b>(372,934)</b>                    | <b>(59,960)</b>                     | <b>(132,359)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                | <b>1,853</b>         | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>                 | <b>(123,627)</b>                |                                     | <b>(123,627)</b>                    | <b>(183,587)</b>       |                                  |
| <b>Fund Balance, June 30</b>                               | <b>(38,938)</b>      | <b>0</b>             | <b>(123,627)</b>     | <b>(250,184)</b>                 | <b>(250,184)</b>                |                                     | <b>(183,587)</b>                    | <b>(315,946)</b>       |                                  |
| <b>Fund: 209 - Recreation Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 551 - Recreation Administration Total:           | 48,737               | 18,330               | 56,728               | 108,996                          | 108,996                         | 228,814                             | 60,356                              | 94,213                 | -14%                             |
| Division: 552 - Senior Center Total:                       | 103,253              | 172,373              | 183,835              | 196,300                          | 196,300                         | 147,296                             | 196,300                             | 241,100                | 23%                              |
| Division: 553 - Tiny Tots Total:                           | 124,659              | 123,524              | 109,163              | 112,010                          | 112,010                         | 85,310                              | 112,010                             | 110,500                | -1%                              |
| Division: 554 - Youth Center Total:                        | 2,451                | 8,752                | 29,384               | 7,800                            | 7,800                           | 37,189                              | 7,800                               | 44,500                 | 471%                             |
| Division: 555 - Day Camp Total:                            | 11,887               | 20,123               | 3,500                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | 587                  | 5,399                | 5,399                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 95,420               | 108,666              | 128,329              | 79,000                           | 79,000                          | 43,760                              | 79,000                              | 83,000                 | 5%                               |
| Division: 558 - Memorial Hall Total:                       | 3,308                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 289                  | 110                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                      | <b>390,592</b>       | <b>457,276</b>       | <b>516,338</b>       | <b>504,106</b>                   | <b>504,106</b>                  | <b>542,370</b>                      | <b>455,466</b>                      | <b>573,313</b>         | <b>14%</b>                       |
| 399 - Transfers In                                         | 950,998              | 1,098,343            | 1,392,318            | 751,300                          | 751,300                         | 571,177                             | 1,334,560                           | 750,300                | 0%                               |
| 399 - Transfers In from Section 115 Pension Fund           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                       | <b>1,341,590</b>     | <b>1,555,619</b>     | <b>1,908,656</b>     | <b>1,255,406</b>                 | <b>1,255,406</b>                | <b>1,113,547</b>                    | <b>1,790,026</b>                    | <b>1,323,613</b>       | <b>5%</b>                        |
| <b>Expenditures</b>                                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                  | 7,549                | 7,068                | 7,338                | 7,500                            | 7,500                           | 5,982                               | 5,379                               | 7,500                  | 0%                               |
| Division: 551 - Recreation Administration Total:           | 532,479              | 538,111              | 707,670              | 887,733                          | 887,733                         | 806,747                             | 691,147                             | 973,673                | 10%                              |
| Division: 552 - Senior Center Total:                       | 399,599              | 500,492              | 541,257              | 663,944                          | 663,944                         | 375,086                             | 533,297                             | 565,670                | -15%                             |
| Division: 553 - Tiny Tots Total:                           | 141,106              | 159,932              | 201,018              | 257,431                          | 257,431                         | 177,003                             | 257,431                             | 263,367                | 2%                               |
| Division: 554 - Youth Center Total:                        | 111,936              | 149,571              | 213,611              | 358,107                          | 358,107                         | 203,249                             | 208,428                             | 343,042                | -4%                              |
| Division: 555 - Day Camp Total:                            | 25,228               | 33,561               | 90                   | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 556 - Performing Arts Total:                     | -                    | 109                  | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 557 - Swim Center Total:                         | 137,822              | 181,576              | 226,884              | 205,540                          | 205,540                         | 142,689                             | 175,268                             | 220,360                | 7%                               |
| Division: 558 - Memorial Hall Total:                       | 5,162                | 7,173                | 3,554                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 559 - Tennis Total:                              | 4,385                | 4,550                | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                  | <b>1,365,264</b>     | <b>1,582,143</b>     | <b>1,901,423</b>     | <b>2,380,256</b>                 | <b>2,380,256</b>                | <b>1,710,755</b>                    | <b>1,870,950</b>                    | <b>2,373,613</b>       | <b>0%</b>                        |
| <b>Fund: 209 - Recreation Fund Net Results</b>             | <b>(23,674)</b>      | <b>(26,524)</b>      | <b>7,233</b>         | <b>(1,124,850)</b>               | <b>(1,124,850)</b>              | <b>(597,209)</b>                    | <b>(80,924)</b>                     | <b>(1,050,000)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                | <b>29,162</b>        | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>                  | <b>(13,804)</b>                 |                                     | <b>(13,804)</b>                     | <b>(94,728)</b>        |                                  |
| <b>Fund Balance, June 30</b>                               | <b>5,488</b>         | <b>(21,036)</b>      | <b>(13,804)</b>      | <b>(1,138,654)</b>               | <b>(1,138,654)</b>              |                                     | <b>(94,728)</b>                     | <b>(1,144,728)</b>     |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                        | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 212 - Building &amp; Planning Fund</b>        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | -                    | -                    | -                                | -                               | 350,000                             | 250,000                             | -                      | 0%                               |
| 324 - Other Grants                                     | -                    | 20,000               | 225,000              | 40,000                           | 40,000                          | 40,000                              | 250,000                             | 442,800                | 1007%                            |
| 332 - Permits                                          | -                    | -                    | 2,421                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 341 - Review Fees                                      | 480,430              | 496,068              | 625,075              | 476,916                          | 476,916                         | 372,401                             | 665,290                             | 506,011                | 6%                               |
| 342 - Other Fees                                       | 356,319              | 517,211              | 484,854              | 403,275                          | 403,275                         | 257,341                             | 517,469                             | 477,355                | 18%                              |
| 343 - Abatement Fees                                   | 65,442               | 192,423              | 252,810              | 433,117                          | 433,117                         | 346,687                             | 265,833                             | 375,511                | -13%                             |
| 344 - Impact Fees                                      | 572                  | 402                  | 816                  | 29,218                           | 29,218                          | -                                   | 1,000                               | -                      | -100%                            |
| 351 - Fines and Forfeitures                            | -                    | 8,902                | 32,809               | 20,000                           | 20,000                          | 32,052                              | 35,378                              | 30,000                 | 50%                              |
| 370 - Interest and Investment Income                   | 3,072                | (18,196)             | (2,735)              | 7,000                            | 7,000                           | -                                   | -                                   | 7,000                  | 0%                               |
| 383 - Reimbursements                                   | -                    | 32                   | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                    | -                    | -                    | 15                   | 6,000                            | 6,000                           | -                                   | 100                                 | 4,460                  | -26%                             |
| <b>Revenue Total:</b>                                  | <b>905,836</b>       | <b>1,216,842</b>     | <b>1,621,063</b>     | <b>1,415,526</b>                 | <b>1,415,526</b>                | <b>1,398,481</b>                    | <b>1,985,070</b>                    | <b>1,843,137</b>       | <b>30%</b>                       |
| 399 - Transfers In                                     | 481,051              | -                    | 67,000               | 67,000                           | 67,000                          | -                                   | 67,000                              | 67,000                 | 0%                               |
| <b>Sources Total</b>                                   | <b>1,386,887</b>     | <b>1,216,842</b>     | <b>1,688,063</b>     | <b>1,482,526</b>                 | <b>1,482,526</b>                | <b>1,398,481</b>                    | <b>2,052,070</b>                    | <b>1,910,137</b>       | <b>29%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                        | 749,792              | 1,097,149            | 952,129              | 683,669                          | 683,669                         | 537,435                             | 851,434                             | 1,254,879              | 45%                              |
| Division: 462 - Building Inspection Total:             | 1,035,536            | 1,113,151            | 1,326,417            | 1,355,889                        | 1,355,889                       | 887,820                             | 1,271,087                           | 1,479,353              | 9%                               |
| <b>Expenditure Total:</b>                              | <b>1,785,329</b>     | <b>2,210,300</b>     | <b>2,278,545</b>     | <b>2,039,558</b>                 | <b>2,219,558</b>                | <b>1,425,255</b>                    | <b>2,122,521</b>                    | <b>2,734,232</b>       | <b>23%</b>                       |
| <b>Fund: 212 - Building &amp; Planning Net Results</b> | <b>(398,442)</b>     | <b>(993,458)</b>     | <b>(590,482)</b>     | <b>(557,032)</b>                 | <b>(737,032)</b>                | <b>(26,774)</b>                     | <b>(70,451)</b>                     | <b>(824,095)</b>       |                                  |
| <b>Fund Balance, July 1</b>                            | <b>(244,296)</b>     | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>               | <b>(2,226,679)</b>              |                                     | <b>(2,226,679)</b>                  | <b>(2,297,130)</b>     |                                  |
| <b>Fund Balance, June 30</b>                           | <b>(642,738)</b>     | <b>(1,636,197)</b>   | <b>(2,226,679)</b>   | <b>(2,783,711)</b>               | <b>(2,963,711)</b>              |                                     | <b>(2,297,130)</b>                  | <b>(3,121,225)</b>     |                                  |
| <b>Fund: 213 - Refuse Management Fund</b>              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 66,826               | 66,948               | 62,080               | 60,060                           | 60,060                          | 46,478                              | 60,060                              | 60,060                 | 0%                               |
| 370 - Interest and Investment Income                   | (1,768)              | 2,213                | 2,986                | 6,000                            | 6,000                           | 90                                  | 6,000                               | 6,000                  | 0%                               |
| 392 - Proceeds from Sale of Property                   | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                  | <b>65,058</b>        | <b>69,162</b>        | <b>65,066</b>        | <b>66,060</b>                    | <b>66,060</b>                   | <b>46,568</b>                       | <b>66,060</b>                       | <b>66,060</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 341 - Administration/Engineering Total:      | -                    | -                    | -                    | -                                | -                               | 2,751                               | -                                   | -                      |                                  |
| Division: 346 - Waste Reduction Total:                 | 106,591              | 122,104              | 131,547              | 187,102                          | 187,102                         | 101,484                             | 121,804                             | 189,710                | 1%                               |
| <b>Expenditure Total:</b>                              | <b>106,591</b>       | <b>122,104</b>       | <b>131,547</b>       | <b>187,102</b>                   | <b>187,102</b>                  | <b>104,235</b>                      | <b>121,804</b>                      | <b>189,710</b>         | <b>1%</b>                        |
| <b>Fund: 213 - Refuse Management Fund Net Results</b>  | <b>(41,533)</b>      | <b>(52,942)</b>      | <b>(66,481)</b>      | <b>(121,042)</b>                 | <b>(121,042)</b>                | <b>(57,667)</b>                     | <b>(55,744)</b>                     | <b>(123,650)</b>       |                                  |
| <b>Fund Balance, July 1</b>                            | <b>192,376</b>       | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>                    | <b>31,420</b>                   |                                     | <b>31,420</b>                       | <b>(24,324)</b>        |                                  |
| <b>Fund Balance, June 30</b>                           | <b>150,843</b>       | <b>97,901</b>        | <b>31,420</b>        | <b>(89,622)</b>                  | <b>(89,622)</b>                 |                                     | <b>(24,324)</b>                     | <b>(147,974)</b>       |                                  |
| <b>Fund: 214 - Solid Waste Fund</b>                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                     | 28,327               | -                    | 75,000               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                   | (20,738)             | 48,433               | 140,233              | 8,000                            | 8,000                           | 41,551                              | 105,591                             | 8,000                  | 0%                               |
| 383 - Reimbursements                                   | 386,514              | 433,111              | 460,096              | 360,000                          | 360,000                         | 236,467                             | 360,000                             | 360,000                | 0%                               |
| <b>Revenue Total:</b>                                  | <b>394,103</b>       | <b>481,543</b>       | <b>675,329</b>       | <b>368,000</b>                   | <b>368,000</b>                  | <b>278,018</b>                      | <b>465,591</b>                      | <b>368,000</b>         | <b>0%</b>                        |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                | 194,241              | 182,952              | 108,328              | 173,666                          | 173,666                         | 80,484                              | 173,666                             | 177,241                | 2%                               |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Parks Maintenance Total:               | -                    | 13,001               | -                    | -                                | -                               | -                                   | 125,000                             | -                      | 0%                               |
| <b>Expenditure Total:</b>                              | <b>194,241</b>       | <b>195,954</b>       | <b>108,328</b>       | <b>173,666</b>                   | <b>173,666</b>                  | <b>80,484</b>                       | <b>298,666</b>                      | <b>177,241</b>         | <b>2%</b>                        |
| <b>Fund: 214 - Solid Waste Fund Net Results</b>        | <b>199,862</b>       | <b>285,590</b>       | <b>567,001</b>       | <b>194,334</b>                   | <b>194,334</b>                  | <b>197,534</b>                      | <b>166,925</b>                      | <b>190,759</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>1,863,362</b>     | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>                 | <b>2,915,815</b>                |                                     | <b>2,915,815</b>                    | <b>3,082,740</b>       |                                  |
| <b>Fund Balance, June 30</b>                           | <b>2,063,224</b>     | <b>2,348,814</b>     | <b>2,915,815</b>     | <b>3,110,149</b>                 | <b>3,110,149</b>                |                                     | <b>3,082,740</b>                    | <b>3,273,499</b>       |                                  |
| <b>Fund: 215 - Measure C and J Fund</b>                |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                   | -                    | 27,825               | 166,373              | -                                | -                               | 115,802                             | 115,802                             | -                      | 0%                               |
| 323 - State Grants                                     | -                    | -                    | -                    | 722,619                          | 722,619                         | -                                   | 722,619                             | 967,619                | 34%                              |
| 324 - Other Grants                                     | 470,247              | 21,965               | 473,827              | 421,638                          | 421,638                         | 436,601                             | 473,527                             | 421,638                | 0%                               |
| 370 - Interest and Investment Income                   | (23,256)             | 40,587               | 94,071               | 8,000                            | 8,000                           | 30,180                              | 68,955                              | 8,000                  | 0%                               |
| <b>Revenue Total:</b>                                  | <b>446,991</b>       | <b>90,377</b>        | <b>734,271</b>       | <b>1,152,257</b>                 | <b>1,152,257</b>                | <b>582,583</b>                      | <b>1,380,903</b>                    | <b>1,397,257</b>       | <b>21%</b>                       |
| <b>Expenditures</b>                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:              | 49,664               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 341 - Administration/Engineering Total:      | 118,988              | 134,615              | 118,289              | 201,919                          | 201,919                         | 114,348                             | 201,919                             | 196,123                | -3%                              |
| Division: 342 - Road Maintenance Total:                | 10,073               | 138,839              | 401,159              | 1,501,207                        | 1,501,207                       | 82,289                              | 1,501,207                           | 993,609                | -34%                             |
| Division: 343 - Facility Maintenance Total:            | -                    | -                    | -                    | 2,000                            | 2,000                           | -                                   | 2,000                               | 2,000                  | 0%                               |
| <b>Expenditure Total:</b>                              | <b>178,725</b>       | <b>273,454</b>       | <b>519,448</b>       | <b>1,705,126</b>                 | <b>1,705,126</b>                | <b>196,636</b>                      | <b>1,705,126</b>                    | <b>1,191,732</b>       | <b>-30%</b>                      |
| <b>Fund: 215 - Measure C and J Fund Net Results</b>    | <b>268,266</b>       | <b>(183,077)</b>     | <b>214,823</b>       | <b>(552,869)</b>                 | <b>(552,869)</b>                | <b>385,947</b>                      | <b>(324,223)</b>                    | <b>205,525</b>         |                                  |
| <b>Fund Balance, July 1</b>                            | <b>2,057,182</b>     | <b>2,325,449</b>     | <b>2,142,371</b>     | <b>2,357,194</b>                 | <b>2,357,194</b>                |                                     | <b>2,357,194</b>                    | <b>2,032,971</b>       |                                  |
| <b>Fund Balance, June 30</b>                           | <b>2,325,449</b>     | <b>2,142,371</b>     | <b>2,357,194</b>     | <b>1,804,325</b>                 | <b>1,804,325</b>                |                                     | <b>2,032,971</b>                    | <b>2,238,496</b>       |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                    | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|--------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 216 - Rate Stabilization Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                               | (2,216)              | 4,403                | 11,685               | -                                | -                               | 3,072                               | 3,072                               | -                      | 0%                               |
| 383 - Reimbursements                                               | 17,499               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                 | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>15,283</b>        | <b>4,403</b>         | <b>11,685</b>        | <b>-</b>                         | <b>-</b>                        | <b>3,072</b>                        | <b>3,072</b>                        | <b>-</b>               | <b>0%</b>                        |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                          | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                          | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 216 - Rate Stabilization Fund Net Results</b>             | <b>15,283</b>        | <b>4,403</b>         | <b>11,685</b>        | <b>-</b>                         | <b>-</b>                        | <b>3,072</b>                        | <b>3,072</b>                        | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>184,676</b>       | <b>199,959</b>       | <b>204,361</b>       | <b>216,046</b>                   | <b>216,046</b>                  |                                     | <b>216,046</b>                      | <b>219,118</b>         |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>199,959</b>       | <b>204,361</b>       | <b>216,046</b>       | <b>216,046</b>                   | <b>216,046</b>                  |                                     | <b>219,118</b>                      | <b>219,118</b>         |                                  |
| <b>Fund: 217 - American Rescue Plan Act Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                               | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>533,606</b>       | <b>4,071,404</b>     | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                          | 533,606              | 4,071,404            | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                          | <b>533,606</b>       | <b>4,071,404</b>     | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 217 - American Rescue Plan Act Fund Net Result</b>        | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        |                                     | <b>-</b>                            | <b>-</b>               |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        |                                     | <b>-</b>                            | <b>-</b>               |                                  |
| <b>Fund: 225 - Asset Seizure-Adjudicated Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 351 - Fines and Forfeiture                                         | -                    | -                    | 226                  | -                                | -                               | 151                                 | 151                                 | -                      | 0%                               |
| 370 - Interest and Investment Income                               | (766)                | 869                  | 1,626                | -                                | -                               | 282                                 | 282                                 | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>(766)</b>         | <b>869</b>           | <b>1,852</b>         | <b>-</b>                         | <b>-</b>                        | <b>434</b>                          | <b>434</b>                          | <b>-</b>               | <b>0%</b>                        |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 221 - Police Operations Total:                           | 29,000               | 22,348               | 19,114               | 20,544                           | 20,544                          | -                                   | -                                   | 19,268                 | -6%                              |
| <b>Expenditure Total:</b>                                          | <b>29,000</b>        | <b>22,348</b>        | <b>19,114</b>        | <b>20,544</b>                    | <b>20,544</b>                   | <b>-</b>                            | <b>-</b>                            | <b>19,268</b>          | <b>-6%</b>                       |
| <b>Fund: 225 - Asset Seizure-Adjudicated Fund Net Result</b>       | <b>(29,766)</b>      | <b>(21,479)</b>      | <b>(17,262)</b>      | <b>(20,544)</b>                  | <b>(20,544)</b>                 | <b>434</b>                          | <b>434</b>                          | <b>(19,268)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>87,341</b>        | <b>57,576</b>        | <b>36,097</b>        | <b>18,835</b>                    | <b>18,835</b>                   |                                     | <b>18,835</b>                       | <b>19,268</b>          |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>57,576</b>        | <b>36,097</b>        | <b>18,835</b>        | <b>(1,709)</b>                   | <b>(1,709)</b>                  |                                     | <b>19,268</b>                       | <b>0</b>               |                                  |
| <b>Fund: 226 - CASp Certification and Training Fund</b>            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                                   | 8,172                | 7,355                | 7,535                | -                                | -                               | 7,579                               | 7,579                               | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>8,172</b>         | <b>7,355</b>         | <b>7,535</b>         | <b>-</b>                         | <b>-</b>                        | <b>7,579</b>                        | <b>7,579</b>                        | <b>-</b>               | <b>0%</b>                        |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 462 - Building Total:                                    | -                    | -                    | 1,040                | -                                | -                               | 398.00                              | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                          | <b>-</b>             | <b>-</b>             | <b>1,040</b>         | <b>-</b>                         | <b>-</b>                        | <b>398</b>                          | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 226 - CASp Certification and Training Fund Net Result</b> | <b>8,172</b>         | <b>7,355</b>         | <b>6,495</b>         | <b>-</b>                         | <b>-</b>                        | <b>7,181</b>                        | <b>7,579</b>                        | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>27,417</b>        | <b>35,590</b>        | <b>42,945</b>        | <b>49,439</b>                    | <b>49,439</b>                   |                                     | <b>49,439</b>                       | <b>57,018</b>          |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>35,590</b>        | <b>42,945</b>        | <b>49,439</b>        | <b>49,439</b>                    | <b>49,439</b>                   |                                     | <b>57,018</b>                       | <b>57,018</b>          |                                  |
| <b>Fund: 275 - Parkland Dedication Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                               | (8,595)              | 766                  | (290)                | -                                | -                               | 2                                   | 2                                   | -                      | 0%                               |
| 399 - Transfers In                                                 | -                    | 22,294               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>(8,595)</b>       | <b>23,060</b>        | <b>(290)</b>         | <b>-</b>                         | <b>-</b>                        | <b>2</b>                            | <b>2</b>                            | <b>-</b>               | <b>0%</b>                        |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 344 - NPDES Storm Drain Total:                           | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 345 - Park Maintenance Total:                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                          | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 275 - Parkland Dedication Fund Net Results</b>            | <b>(8,595)</b>       | <b>23,060</b>        | <b>(290)</b>         | <b>-</b>                         | <b>-</b>                        | <b>2</b>                            | <b>2</b>                            | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>(14,058)</b>      | <b>(22,653)</b>      | <b>407</b>           | <b>116</b>                       | <b>116</b>                      |                                     | <b>116</b>                          | <b>118</b>             |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>(22,653)</b>      | <b>407</b>           | <b>116</b>           | <b>116</b>                       | <b>116</b>                      |                                     | <b>118</b>                          | <b>118</b>             |                                  |
| <b>Fund: 276 - Growth Impact Fund</b>                              |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 344 - Impact Fees                                                  | 2,452,573            | 577,389              | 27,201               | 1,039,594                        | 1,039,594                       | -                                   | 29,674                              | -                      | -100%                            |
| 370 - Interest and Investment Income                               | (10,748)             | 60,820               | 194,306              | -                                | -                               | 49,810                              | 49,810                              | -                      | 0%                               |
| <b>Revenue Total:</b>                                              | <b>2,441,826</b>     | <b>638,210</b>       | <b>221,508</b>       | <b>1,039,594</b>                 | <b>1,039,594</b>                | <b>49,810</b>                       | <b>79,484</b>                       | <b>-</b>               | <b>-100%</b>                     |
| Expenditures                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                            | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 100,000                | 100%                             |
| Division: 343 - Facility Maintenance Total:                        | -                    | -                    | -                    | 700,000                          | 700,000                         | 10,357                              | -                                   | 1,236,000              | 77%                              |
| Division: 344 - NPDES Storm Drain Total:                           | -                    | -                    | 57,982               | 58,000                           | 58,000                          | -                                   | 58,000                              | -                      | -100%                            |
| Division: 345 - Park Maintenance Total:                            | -                    | -                    | -                    | 265,000                          | 265,000                         | -                                   | -                                   | 1,100,000              | 315%                             |
| Division: 642 - Sewer Collection Total:                            | -                    | -                    | -                    | 600,000                          | 600,000                         | -                                   | -                                   | -                      | -100%                            |
| <b>Expenditure Total:</b>                                          | <b>-</b>             | <b>-</b>             | <b>57,982</b>        | <b>1,623,000</b>                 | <b>1,623,000</b>                | <b>10,357</b>                       | <b>58,000</b>                       | <b>2,436,000</b>       | <b>50%</b>                       |
| <b>Fund: 276 - Growth Impact Fund Net Results</b>                  | <b>2,441,826</b>     | <b>638,210</b>       | <b>163,526</b>       | <b>(583,406)</b>                 | <b>(583,406)</b>                | <b>39,453</b>                       | <b>21,484</b>                       | <b>(2,436,000)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                        | <b>259,999</b>       | <b>2,701,825</b>     | <b>3,340,035</b>     | <b>3,503,560</b>                 | <b>3,503,560</b>                |                                     | <b>3,503,560</b>                    | <b>3,525,045</b>       |                                  |
| <b>Fund Balance, June 30</b>                                       | <b>2,701,825</b>     | <b>3,340,035</b>     | <b>3,503,560</b>     | <b>2,920,155</b>                 | <b>2,920,155</b>                |                                     | <b>3,525,045</b>                    | <b>1,089,045</b>       |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                   | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 285 - Housing Assets Fund</b>                            |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 342 - Other Fees                                                  | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                              | (44,948)             | 111,176              | 188,166              | 50,000                           | 50,000                          | 49,561                              | 49,561                              | 50,000                 | 0%                               |
| 381 - Rental Income                                               | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                               | 41,492               | 10,305               | 1,324                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                              | -                    | 932,344              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                          | 11,658               | 12,867               | 11,912               | 5,000                            | 5,000                           | -                                   | 5,000                               | 5,000                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>8,202</b>         | <b>1,066,692</b>     | <b>201,402</b>       | <b>55,000</b>                    | <b>55,000</b>                   | <b>49,561</b>                       | <b>54,561</b>                       | <b>55,000</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 461 - Planning Total:                                   | 47382.48             | 50,289               | 56,689               | 47,376                           | 47,376                          | 40,114                              | 47,376                              | 57,693                 | 22%                              |
| Division: 464 - Housing Administration Total:                     | 50,199               | 558,818              | 80,662               | 275,867                          | 275,867                         | 104,136                             | 275,867                             | 285,268                | 3%                               |
| <b>Expenditure Total:</b>                                         | <b>97,581</b>        | <b>609,107</b>       | <b>137,350</b>       | <b>323,243</b>                   | <b>323,243</b>                  | <b>144,250</b>                      | <b>323,243</b>                      | <b>342,961</b>         | <b>6%</b>                        |
| <b>Fund: 285 - Housing Assets for Resale Net Results</b>          | <b>(89,379)</b>      | <b>457,585</b>       | <b>64,052</b>        | <b>(268,243)</b>                 | <b>(268,243)</b>                | <b>(94,690)</b>                     | <b>(268,682)</b>                    | <b>(287,961)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>7,835,513</b>     | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>                 | <b>8,267,770</b>                |                                     | <b>8,267,770</b>                    | <b>7,999,088</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>7,746,133</b>     | <b>8,203,718</b>     | <b>8,267,770</b>     | <b>7,999,527</b>                 | <b>7,999,527</b>                |                                     | <b>7,999,088</b>                    | <b>7,711,127</b>       |                                  |
| <b>Fund: 310 - Lighting &amp; Landscape District Fund</b>         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 321 - Intergovernmental Taxes                                     | 49,768               | 52,256               | 57,680               | 56,411                           | 56,411                          | 32,758                              | 56,411                              | 56,411                 | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | 7,500                            | 7,500                           | -                                   | 7,500                               | 7,500                  | 0%                               |
| <b>Revenue Total:</b>                                             | <b>49,768</b>        | <b>52,256</b>        | <b>57,680</b>        | <b>63,911</b>                    | <b>63,911</b>                   | <b>32,758</b>                       | <b>63,911</b>                       | <b>63,911</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 347 - Landscape & Lighting PVR North Total:             | 22,221               | 30,498               | 17,179               | 39,795                           | 39,795                          | 10,241                              | 39,795                              | 39,795                 | 0%                               |
| Division: 348 - Landscape & Lighting PVR South Total:             | 20,389               | 16,186               | 12,906               | 45,380                           | 45,380                          | 6,990                               | 45,380                              | 45,380                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>42,611</b>        | <b>46,684</b>        | <b>30,085</b>        | <b>85,175</b>                    | <b>85,175</b>                   | <b>17,231</b>                       | <b>85,175</b>                       | <b>85,175</b>          | <b>0%</b>                        |
| <b>Fund: 310 - Lighting &amp; Landscape Districts Net Results</b> | <b>7,157</b>         | <b>5,572</b>         | <b>27,595</b>        | <b>(21,264)</b>                  | <b>(21,264)</b>                 | <b>15,527</b>                       | <b>(21,264)</b>                     | <b>(21,264)</b>        |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>35,953</b>        | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>                    | <b>76,278</b>                   |                                     | <b>76,278</b>                       | <b>55,014</b>          |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>43,110</b>        | <b>48,682</b>        | <b>76,278</b>        | <b>55,014</b>                    | <b>55,014</b>                   |                                     | <b>55,014</b>                       | <b>33,750</b>          |                                  |
| <b>Fund: 317 - Pinole Valley Caretaker Fund</b>                   |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 381 - Rental Income                                               | -                    | -                    | -                    | 15,000                           | 15,000                          | -                                   | -                                   | 15,000                 | 0%                               |
| <b>Revenue Total:</b>                                             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>15,000</b>                    | <b>15,000</b>                   | <b>-</b>                            | <b>-</b>                            | <b>15,000</b>          | <b>0%</b>                        |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345 - Park Maintenance Total:                           | 656                  | -                    | -                    | 14,942                           | 14,942                          | -                                   | -                                   | 14,989                 | 0%                               |
| <b>Expenditure Total:</b>                                         | <b>656</b>           | <b>-</b>             | <b>-</b>             | <b>14,942</b>                    | <b>14,942</b>                   | <b>-</b>                            | <b>-</b>                            | <b>14,989</b>          | <b>0%</b>                        |
| <b>Fund: 317 - Pinole Valley Caretaker Fund Net Results</b>       | <b>(656)</b>         | <b>-</b>             | <b>-</b>             | <b>58</b>                        | <b>58</b>                       | <b>-</b>                            | <b>-</b>                            | <b>11</b>              |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>(327)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>                     | <b>(983)</b>                    |                                     | <b>(983)</b>                        | <b>(983)</b>           |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>(983)</b>         | <b>(983)</b>         | <b>(983)</b>         | <b>(925)</b>                     | <b>(925)</b>                    |                                     | <b>(983)</b>                        | <b>(972)</b>           |                                  |
| <b>Fund: 324 - Public Facilities Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 343 - Facility Maintenance Total:                       | -                    | -                    | -                    | 60,000                           | 60,000                          | -                                   | 60,000                              | 502,000                | 737%                             |
| Division: 345 - Park Maintenance Total:                           | -                    | -                    | -                    | 10,000                           | 10,000                          | -                                   | 10,000                              | -                      | -100%                            |
| <b>Expenditure Total:</b>                                         | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>70,000</b>                    | <b>70,000</b>                   | <b>-</b>                            | <b>70,000</b>                       | <b>502,000</b>         | <b>617%</b>                      |
| <b>Fund: 324 - Public Facilities Fund Net Results</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>             | <b>(70,000)</b>                  | <b>(70,000)</b>                 | <b>-</b>                            | <b>(70,000)</b>                     | <b>(502,000)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>                   | <b>541,649</b>                  |                                     | <b>541,649</b>                      | <b>471,649</b>         |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>541,649</b>       | <b>541,649</b>       | <b>541,649</b>       | <b>471,649</b>                   | <b>471,649</b>                  |                                     | <b>471,649</b>                      | <b>(30,351)</b>        |                                  |
| <b>Fund: 325 - City Street Improvements Fund</b>                  |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                              | 336,189              | 216,875              | 50,247               | 41,394                           | 41,394                          | 18,055                              | 41,394                              | 41,394                 | 0%                               |
| 323 - State Grants                                                | 20,292               | 16,993               | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 324 - Other Grants                                                | 268,486              | 62,587               | 68,406               | 1,773,289                        | 1,773,289                       | 154,817                             | 118,654                             | 1,643,889              | -7%                              |
| 332 - Permits                                                     | -                    | -                    | 152                  | -                                | -                               | 313                                 | -                                   | -                      | 0%                               |
| 351 - Fines and Forfeiture                                        | 160                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 383 - Reimbursements                                              | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                             | <b>875,127</b>       | <b>546,455</b>       | <b>368,805</b>       | <b>2,023,289</b>                 | <b>2,064,683</b>                | <b>423,186</b>                      | <b>410,048</b>                      | <b>1,685,283</b>       | <b>-18%</b>                      |
| <b>Expenditures</b>                                               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                           | 569,001              | 182,662              | 234,310              | 3,687,304                        | 3,687,304                       | 55,064                              | 400,000                             | 2,907,583              | -21%                             |
| <b>Expenditure Total:</b>                                         | <b>569,001</b>       | <b>182,662</b>       | <b>234,310</b>       | <b>3,687,304</b>                 | <b>3,687,304</b>                | <b>55,064</b>                       | <b>400,000</b>                      | <b>2,907,583</b>       | <b>-21%</b>                      |
| <b>Fund: 325 - City Street Improvements Net Results</b>           | <b>306,126</b>       | <b>363,793</b>       | <b>134,495</b>       | <b>(1,664,015)</b>               | <b>(1,622,621)</b>              | <b>368,122</b>                      | <b>10,048</b>                       | <b>(1,222,300)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                       | <b>1,246,864</b>     | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>                 | <b>2,051,278</b>                |                                     | <b>2,051,278</b>                    | <b>2,061,326</b>       |                                  |
| <b>Fund Balance, June 30</b>                                      | <b>1,552,990</b>     | <b>1,916,783</b>     | <b>2,051,278</b>     | <b>387,263</b>                   | <b>428,657</b>                  |                                     | <b>2,061,326</b>                    | <b>839,026</b>         |                                  |

# Fiscal Year (FY) 2025/26 Operating and Capital Budget Revenue and Expenditure Summaries-All Funds

|                                                                 | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|-----------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 327 - Parks Grants (Measure WW) Fund</b>               |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 323 - State Grants                                              | -                    | -                    | 170,588              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                            | (285)                | (283)                | 1,647                | -                                | -                               | 54                                  | 54                                  | -                      | 0%                               |
| <b>Revenue Total:</b>                                           | <b>(285)</b>         | <b>(283)</b>         | <b>172,235</b>       | <b>-</b>                         | <b>-</b>                        | <b>54</b>                           | <b>54</b>                           | <b>-</b>               |                                  |
| Expenditures                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 345- Park Maintenance Total:                          | -                    | 193,383              | 183                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Expenditure Total:</b>                                       | <b>-</b>             | <b>193,383</b>       | <b>183</b>           | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 327 - Parks Grants (Measure WW) Fund Net Res</b>       | <b>(285)</b>         | <b>(193,666)</b>     | <b>172,052</b>       | <b>-</b>                         | <b>-</b>                        | <b>54</b>                           | <b>54</b>                           | <b>-</b>               |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>25,521</b>        | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,623</b>                        | <b>3,677</b>           |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>25,236</b>        | <b>(168,429)</b>     | <b>3,623</b>         | <b>3,623</b>                     | <b>3,623</b>                    |                                     | <b>3,677</b>                        | <b>3,677</b>           |                                  |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund</b>         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                            | 41,275               | 541,463              | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                              | 250,000              | 250,000              | 250,000              | 250,000                          | 250,000                         | 250,000                             | 250,000                             | -                      | -100%                            |
| <b>Revenue Total:</b>                                           | <b>291,275</b>       | <b>791,463</b>       | <b>250,000</b>       | <b>250,000</b>                   | <b>250,000</b>                  | <b>250,000</b>                      | <b>250,000</b>                      | <b>-</b>               | <b>-100%</b>                     |
| Expenditures                                                    |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 342 - Road Maintenance Total:                         | 1,029,962            | 80,213               | 8,066                | 895,000                          | 895,000                         | -                                   | 50,000                              | 560,960                | -37%                             |
| <b>Expenditure Total:</b>                                       | <b>1,029,962</b>     | <b>80,213</b>        | <b>8,066</b>         | <b>895,000</b>                   | <b>895,000</b>                  | <b>-</b>                            | <b>50,000</b>                       | <b>560,960</b>         | <b>-37%</b>                      |
| <b>Fund: 377 - Arterial Streets Rehabilitation Fund Net Res</b> | <b>(738,687)</b>     | <b>711,250</b>       | <b>241,934</b>       | <b>(645,000)</b>                 | <b>(645,000)</b>                | <b>250,000</b>                      | <b>200,000</b>                      | <b>(560,960)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>788,574</b>       | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>                 | <b>1,003,071</b>                |                                     | <b>1,003,071</b>                    | <b>1,203,071</b>       |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>49,887</b>        | <b>761,137</b>       | <b>1,003,071</b>     | <b>358,071</b>                   | <b>358,071</b>                  |                                     | <b>1,203,071</b>                    | <b>642,111</b>         |                                  |
| <b>Fund: 500 - Sewer Enterprise Fund</b>                        |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 322 - Federal Grants                                            | -                    | -                    | 32,447               | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 363 - Sewer Enterprise Charges                                  | 7,764,868            | 7,831,703            | 8,072,292            | 10,164,403                       | 10,164,403                      | 5,061,584                           | 10,164,403                          | 12,735,506             | 25%                              |
| 370 - Interest and Investment Income                            | (196,765)            | 401,683              | 995,766              | 200,000                          | 200,000                         | 271,229                             | 271,229                             | 300,000                | 50%                              |
| 383 - Reimbursements                                            | 3,046                | -                    | 42,000               | -                                | -                               | 16,541                              | 16,541                              | -                      | 0%                               |
| 384 - Other Revenue                                             | 366                  | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                            | 67,262               | -                    | 9,608                | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                           | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,349,354</b>                    | <b>10,452,173</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>7,638,777</b>     | <b>8,233,386</b>     | <b>9,152,112</b>     | <b>10,364,403</b>                | <b>10,364,403</b>               | <b>5,349,354</b>                    | <b>10,452,173</b>                   | <b>13,035,506</b>      | <b>26%</b>                       |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 117 - General Government Total:                       | 12,191               | 33,588               | 21,162               | -                                | -                               | 11,916                              | 11,916                              | -                      | 0%                               |
| Division: 641 - Sewer Treatment Plant/Shared Total:             | 4,718,679            | 3,774,932            | 4,722,179            | 11,911,529                       | 11,911,529                      | 3,615,714                           | 6,685,341                           | 12,151,331             | 2%                               |
| Division: 642 - Sewer Collections Total:                        | 1,295,873            | 1,332,177            | 1,448,928            | 24,163,267                       | 24,163,267                      | 2,439,798                           | 4,002,925                           | 24,183,004             | 0%                               |
| Division: 643 - Sewer Projects/Shared Total:                    | -                    | -                    | -                    | 85,000                           | 85,000                          | -                                   | 85,000                              | 85,000                 | 100%                             |
| Division: 644 - WPCP Equipment/Debt Service Total:              | 596,719              | 576,372              | 554,420              | 1,611,568                        | 1,611,568                       | 522,834                             | 1,611,568                           | 1,611,192              | 0%                               |
| <b>Expense Total:</b>                                           | <b>6,623,463</b>     | <b>5,717,069</b>     | <b>6,746,688</b>     | <b>37,771,365</b>                | <b>37,771,365</b>               | <b>6,590,262</b>                    | <b>12,396,750</b>                   | <b>38,030,527</b>      | <b>1%</b>                        |
| <b>Fund: 500 - Sewer Enterprise Fund Net Results</b>            | <b>1,015,314</b>     | <b>2,516,317</b>     | <b>2,405,424</b>     | <b>(27,406,962)</b>              | <b>(27,406,962)</b>             | <b>(1,240,908)</b>                  | <b>(1,944,577)</b>                  | <b>(24,995,021)</b>    |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>15,720,305</b>    | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>                | <b>21,657,361</b>               |                                     | <b>21,657,361</b>                   | <b>19,712,784</b>      |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>16,735,619</b>    | <b>19,251,937</b>    | <b>21,657,361</b>    | <b>(5,749,601)</b>               | <b>(5,749,601)</b>              |                                     | <b>19,712,784</b>                   | <b>(5,282,237)</b>     |                                  |
| <b>Fund: 505 - Cable Access TV Fund</b>                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 314 - Franchise Taxes                                           | 21,934               | 18,756               | 16,928               | 26,486                           | 26,486                          | 7,258                               | 26,486                              | 26,486                 | 0%                               |
| 365 - Cable TV Charges                                          | 216,837              | 277,903              | 192,464              | 179,047                          | 179,047                         | 74,464                              | 142,231                             | 159,840                | -11%                             |
| 366 - Other Charges                                             | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | 9,000                  | 100%                             |
| 370 - Interest and Investment Income                            | 1,297                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 384 - Other Revenue                                             | -                    | -                    | 390                  | 3,000                            | 3,000                           | 150                                 | 3,000                               | 90,500                 | 2917%                            |
| 399 - Transfers In                                              | 197,184              | 222,755              | 336,276              | 160,000                          | 160,000                         | 160,000                             | 387,800                             | 160,000                | 0%                               |
| <b>Revenue Total:</b>                                           | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>241,872</b>                      | <b>559,517</b>                      | <b>445,826</b>         | <b>21%</b>                       |
| 399 - Transfers In from Section 115 Pension Fund                | -                    | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>437,252</b>       | <b>519,414</b>       | <b>546,058</b>       | <b>368,533</b>                   | <b>368,533</b>                  | <b>241,872</b>                      | <b>559,517</b>                      | <b>445,826</b>         | <b>21%</b>                       |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 119 - Cable Access TV Total:                          | 306,964              | 346,275              | 377,870              | 829,463                          | 833,883                         | 426,746                             | 385,247                             | 653,087                | -22%                             |
| Division: 120 - Cable Access-Community Services Total           | -                    | 72                   | 150                  | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| Division: 121 - Cable Access-Contract Services Total:           | 132,383              | 156,258              | 177,499              | -                                | -                               | -                                   | 186,262                             | -                      | 0%                               |
| <b>Expense Total:</b>                                           | <b>439,347</b>       | <b>502,606</b>       | <b>555,518</b>       | <b>829,463</b>                   | <b>833,883</b>                  | <b>426,746</b>                      | <b>571,509</b>                      | <b>653,087</b>         | <b>-22%</b>                      |
| <b>Fund: 505 - Cable Access TV Net Results</b>                  | <b>(2,095)</b>       | <b>16,808</b>        | <b>(9,461)</b>       | <b>(460,930)</b>                 | <b>(465,350)</b>                | <b>(184,873)</b>                    | <b>(11,992)</b>                     | <b>(207,261)</b>       |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>(3,132)</b>       | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>                     | <b>2,120</b>                    |                                     | <b>2,120</b>                        | <b>(9,872)</b>         |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>(5,227)</b>       | <b>11,581</b>        | <b>2,120</b>         | <b>(458,809)</b>                 | <b>(463,229)</b>                |                                     | <b>(9,872)</b>                      | <b>(217,133)</b>       |                                  |
| <b>Fund: 525 - Information Systems Fund</b>                     |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Revenue                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 393 - Debt Proceeds                                             | 95,874               | 73,788               | 126,215              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                              | 196,169              | -                    | -                    | -                                | -                               | -                                   | 4,054                               | -                      | 0%                               |
| <b>Sources Total</b>                                            | <b>292,043</b>       | <b>73,788</b>        | <b>126,215</b>       | <b>-</b>                         | <b>-</b>                        | <b>-</b>                            | <b>4,054</b>                        | <b>-</b>               | <b>0%</b>                        |
| Expense                                                         |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 118 - Information Systems Total:                      | 792,558              | 1,277,727            | 1,709,302            | 1,529,418                        | 1,529,418                       | 979,631                             | 1,618,704                           | 1,577,566              | 3%                               |
| 461 - Indirect cost allocations                                 | (696,684)            | (1,199,835)          | (1,583,088)          | (1,529,612)                      | (1,529,612)                     | (971,955)                           | (1,618,704)                         | (1,577,546)            | 3%                               |
| <b>Expense Total:</b>                                           | <b>95,874</b>        | <b>77,892</b>        | <b>126,215</b>       | <b>(194)</b>                     | <b>(194)</b>                    | <b>7,676</b>                        | <b>-</b>                            | <b>20</b>              | <b>0%</b>                        |
| <b>Fund: 525 - Information Systems Net Results:</b>             | <b>196,169</b>       | <b>(4,104)</b>       | <b>0</b>             | <b>194</b>                       | <b>194</b>                      | <b>(7,676)</b>                      | <b>4,054</b>                        | <b>(20)</b>            |                                  |
| <b>Fund Balance, July 1</b>                                     | <b>(195,194)</b>     | <b>975</b>           | <b>(3,129)</b>       | <b>(3,129)</b>                   | <b>(3,129)</b>                  |                                     | <b>(3,129)</b>                      | <b>925</b>             |                                  |
| <b>Fund Balance, June 30</b>                                    | <b>975</b>           | <b>(3,129)</b>       | <b>(3,129)</b>       | <b>(2,935)</b>                   | <b>(2,935)</b>                  |                                     | <b>925</b>                          | <b>905</b>             |                                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-All Funds

|                                                                      | FY 2021/22<br>Actual | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Original<br>Budget | FY 2024/25<br>Revised<br>Budget | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Projected<br>Year-end | FY 2025/26<br>Proposed | Prop to Rev<br>Percent<br>Change |
|----------------------------------------------------------------------|----------------------|----------------------|----------------------|----------------------------------|---------------------------------|-------------------------------------|-------------------------------------|------------------------|----------------------------------|
| <b>Fund: 700 - Pension Fund</b>                                      |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 370 - Interest and Investment Income                                 | (2,248,500)          | 820,773              | 1,264,903            | 700,000                          | 700,000                         | 651,463                             | 651,463                             | 700,000                | 0%                               |
| 399 - Transfers In                                                   |                      | 0                    | 0                    | 0                                | 0                               | 0                                   | -                                   | 0                      | 0%                               |
| <b>Revenue Total:</b>                                                | <b>(2,248,500)</b>   | <b>820,773</b>       | <b>1,264,903</b>     | <b>700,000</b>                   | <b>700,000</b>                  | <b>651,463</b>                      | <b>651,463</b>                      | <b>700,000</b>         | <b>0%</b>                        |
| <b>Expense</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 115 - Finance Total:                                       | -                    | 78,164               | 75,241               | 50,000                           | 50,000                          | 53,919                              | 53,919                              | 65,000                 | 30%                              |
| Division: 117 - General Government Total:                            | 87,037               | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Sub-Total:</b>                                                    | <b>87,037</b>        | <b>78,164</b>        | <b>75,241</b>        | <b>50,000</b>                    | <b>50,000</b>                   | <b>53,919</b>                       | <b>53,919</b>                       | <b>65,000</b>          | <b>0%</b>                        |
| 499 - Transfers Out                                                  | 1,061,736            | 2,160,518            | 2,231,793            | 2,425,000                        | 2,425,000                       | -                                   | 2,425,000                           | 2,552,745              | 5%                               |
| <b>Expense Total:</b>                                                | <b>1,148,773</b>     | <b>2,238,682</b>     | <b>2,307,034</b>     | <b>2,475,000</b>                 | <b>2,475,000</b>                | <b>53,919</b>                       | <b>2,478,919</b>                    | <b>2,617,745</b>       | <b>6%</b>                        |
| <b>Fund: 700 - Pension Fund Net Results</b>                          | <b>(3,397,273)</b>   | <b>(1,417,910)</b>   | <b>(1,042,131)</b>   | <b>650,000</b>                   | <b>(1,775,000)</b>              | <b>597,545</b>                      | <b>(1,827,455)</b>                  | <b>(1,917,745)</b>     |                                  |
| <b>Fund Balance, July 1</b>                                          | <b>19,442,495</b>    | <b>16,045,223</b>    | <b>14,627,313</b>    | <b>13,585,182</b>                | <b>13,585,182</b>               |                                     | <b>13,585,182</b>                   | <b>11,757,727</b>      |                                  |
| <b>Fund Balance, June 30</b>                                         | <b>16,045,223</b>    | <b>14,627,313</b>    | <b>13,585,182</b>    | <b>14,235,182</b>                | <b>11,810,182</b>               |                                     | <b>11,757,727</b>                   | <b>9,839,982</b>       |                                  |
| <b>Fund: 750 - Recognized Obligation Retirement Fund</b>             |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| <b>Revenue</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| 311 - Property Taxes                                                 | 6,220,857            | 4,753,505            | 145,458              | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 370 - Interest and Investment Income                                 | (27,548)             | 48,474               | 86,195               | -                                | -                               | 24,907                              | 24,907                              | -                      | 0%                               |
| 392 - Proceeds from Sale of Property                                 | 342,326              | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 393 - Loan/Bond Proceeds                                             | 5,131                | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| 399 - Transfers In                                                   | (839,901)            | -                    | -                    | -                                | -                               | -                                   | -                                   | -                      | 0%                               |
| <b>Revenue Total:</b>                                                | <b>5,700,865</b>     | <b>4,801,979</b>     | <b>231,653</b>       | <b>-</b>                         | <b>-</b>                        | <b>24,907</b>                       | <b>24,907</b>                       | <b>-</b>               | <b>0%</b>                        |
| <b>Expense</b>                                                       |                      |                      |                      |                                  |                                 |                                     |                                     |                        |                                  |
| Division: 463 - Successor Agency to RDA Total:                       | 1,008,557            | 669,797              | 463,573              | -                                | -                               | 13,141                              | -                                   | -                      | 0%                               |
| <b>Expense Total:</b>                                                | <b>1,008,557</b>     | <b>669,797</b>       | <b>463,573</b>       | <b>-</b>                         | <b>-</b>                        | <b>13,141</b>                       | <b>-</b>                            | <b>-</b>               | <b>0%</b>                        |
| <b>Fund: 750 - Recognized Obligation Retirement Fund Net Results</b> | <b>4,692,309</b>     | <b>4,132,182</b>     | <b>(231,920)</b>     | <b>-</b>                         | <b>-</b>                        | <b>11,767</b>                       | <b>24,907</b>                       | <b>-</b>               |                                  |



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**BUDGETED POSITIONS**

Through the budget, the City Council authorizes the City’s hiring of employees to fill positions. Below find a table illustrating the positions included in the FY 2025/26 budget.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

| Department                                  | FY 2021/22 | FY 2022/23 | FY 2023/24 | FY 2024/25 | FY 2025/26 |
|---------------------------------------------|------------|------------|------------|------------|------------|
| <b>CITY MANAGER</b>                         |            |            |            |            |            |
| City Manager                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Communications Director                     | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Information Systems Manager                 | 0.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Assistant to the City Manager               | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Management Analyst                          | 1.00       | 0.00       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 1.00       | 1.00       | 0.20       | 0.20       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 3.00       | 3.00       | 2.20       | 2.20       | 3.00       |
| <b>CITY CLERK</b>                           |            |            |            |            |            |
| City Clerk                                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Deputy City Clerk                           | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Administrative Assistant                    | 0.48       | 1.00       | 1.00       | 1.00       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 2.48       | 3.00       | 3.00       | 3.00       | 3.00       |
| <b>FINANCE DEPARTMENT</b>                   |            |            |            |            |            |
| Finance Director                            | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Senior Accountant                           | 0.00       | 0.00       | 0.00       | 1.00       | 1.00       |
| Accountant                                  | 1.00       | 1.00       | 1.00       | 0.00       | 0.00       |
| Accounting Specialist                       | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Accounting Technician, <i>part-time</i>     | 0.48       | 0.48       | 0.00       | 0.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.75       | 0.75       | 1.00       |
| Total Full-Time Equivalents (FTEs)          | 3.48       | 3.48       | 3.75       | 3.75       | 4.00       |
| <b>HUMAN RESOURCES</b>                      |            |            |            |            |            |
| Human Resources Director                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Analyst                     | 0.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Human Resources Specialist                  | 1.00       | 0.00       | 0.00       | 0.00       | 1.00       |
| Human Resources Technician                  | 0.00       | 1.00       | 1.00       | 1.00       | 0.00       |
| Administrative Assistant                    | 0.00       | 0.00       | 0.05       | 0.05       | 0.00       |
| Total Full-Time Equivalents (FTEs)          | 2.00       | 3.00       | 3.05       | 3.05       | 3.00       |
| <b>POLICE DEPARTMENT</b>                    |            |            |            |            |            |
| <b>SWORN</b>                                |            |            |            |            |            |
| Police Chief                                | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Lieutenant                           | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Sergeant                             | 6.00       | 7.00       | 7.00       | 6.00       | 6.00       |
| Police Officer                              | 19.00      | 20.00      | 20.00      | 19.00      | 19.00      |
| <b>Sub-total Sworn</b>                      | 28.00      | 30.00      | 30.00      | 28.00      | 28.00      |
| <b>NON-SWORN</b>                            |            |            |            |            |            |
| Administrative Secretary                    | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Safety Specialist                 | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Community Service Officer                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Crossing Guards, <i>part-time/temporary</i> | 0.25       | 0.25       | 0.25       | 0.25       | 0.25       |
| Dispatcher                                  | 11.00      | 10.00      | 10.00      | 10.00      | 10.00      |
| Lead Dispatcher                             | 1.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| Police Property Specialist                  | 1.00       | 1.00       | 1.00       | 1.00       | 1.00       |
| Police Records Specialist                   | 2.00       | 2.00       | 2.00       | 2.00       | 2.00       |
| <b>Sub-total Non-Sworn</b>                  | 19.25      | 19.25      | 19.25      | 19.25      | 19.25      |
| Total Full-Time Equivalents (FTEs)          | 47.25      | 49.25      | 49.25      | 47.25      | 47.25      |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

|                                                       |              |              |             |             |             |
|-------------------------------------------------------|--------------|--------------|-------------|-------------|-------------|
| <b>FIRE DEPARTMENT</b>                                |              |              |             |             |             |
| <b>SWORN</b>                                          |              |              |             |             |             |
| Fire Chief                                            | 1.00         | 1.00         | 0.00        | 0.00        | 0.00        |
| Battalion Chief                                       | 1.00         | 1.00         | 0.00        | 0.00        | 0.00        |
| Fire Captain                                          | 5.00         | 5.00         | 0.00        | 0.00        | 0.00        |
| Fire Engineer                                         | 3.00         | 3.00         | 0.00        | 0.00        | 0.00        |
| Fire Fighter/Paramedic                                | 3.00         | 6.00         | 0.00        | 0.00        | 0.00        |
| Fire Fighter                                          | 3.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| <b>Sub-total Sworn</b>                                | <b>16.00</b> | <b>16.00</b> | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> |
| <b>NON-SWORN</b>                                      |              |              |             |             |             |
| Management Analyst                                    | 1.00         | 1.00         | 0.00        | 0.00        | 0.00        |
| <b>Sub-total Non-Sworn</b>                            | <b>1.00</b>  | <b>1.00</b>  | <b>0.00</b> | <b>0.00</b> | <b>0.00</b> |
| Total Full-Time Equivalents (FTEs)                    | 17.00        | 17.00        | 0.00        | 0.00        | 0.00        |
| <b>PUBLIC WORKS</b>                                   |              |              |             |             |             |
| Public Works Director                                 | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Development Services Director/City Engineer           | 1.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Senior Project Manager                                | 1.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Capital Improvement and Environmental Program Manager | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Associate Civil Engineer                              | 0.00         | 1.00         | 1.00        | 1.00        | 0.00        |
| Junior Engineer                                       | 0.00         | 0.00         | 0.00        | 0.00        | 1.00        |
| Public Works Specialist                               | 1.00         | 2.00         | 2.00        | 2.00        | 2.00        |
| Management Analyst                                    | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Administrative Coordinator (Shared with CDD)          | 0.00         | 0.50         | 0.50        | 0.00        | 0.00        |
| Public Works Manager                                  | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Public Works Maintenance Supervisor                   | 3.00         | 3.00         | 3.00        | 3.00        | 3.00        |
| Public Works Maintenance Workers                      | 8.00         | 8.00         | 8.00        | 8.00        | 8.00        |
| Park Caretaker                                        | 0.25         | 0.25         | 0.25        | 0.25        | 0.25        |
| Treatment Plant Manager                               | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Water Pollution Control Plant Operation Supervisor    | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| WWTP Senior Operator                                  | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| WWTP Operator                                         | 5.00         | 4.00         | 4.00        | 4.00        | 4.00        |
| Laboratory Analyst II                                 | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Laboratory Technician I                               | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| WWTP Senior Maintenance Mechanic                      | 0.00         | 0.00         | 0.00        | 1.00        | 1.00        |
| WWTP Maintenance Mechanic                             | 2.00         | 2.00         | 2.00        | 1.00        | 1.00        |
| Water Pollution Control Plant Intern                  | 0.48         | 0.48         | 0.48        | 0.48        | 0.48        |
| Total Full-Time Equivalents (FTEs)                    | 27.73        | 30.23        | 30.23       | 29.73       | 29.73       |
| <b>COMMUNITY DEVELOPMENT</b>                          |              |              |             |             |             |
| Community Development Director                        | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Planning Manager                                      | 1.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Associate Planner                                     | 0.00         | 0.00         | 0.00        | 1.00        | 1.00        |
| Sustainability Coordinator                            | 0.00         | 0.00         | 0.00        | 0.00        | 1.00        |
| Senior Building Inspector                             | 1.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Building Official                                     | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Building Inspector                                    | 1.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Building Inspector I/II                               | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Code Enforcement Officer                              | 1.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Code Enforcement Officer I/II                         | 0.00         | 1.00         | 1.00        | 1.00        | 1.00        |
| Permit Technician                                     | 2.00         | 0.00         | 0.00        | 0.00        | 0.00        |
| Permit Technician I/II/III                            | 0.00         | 2.00         | 2.00        | 2.00        | 2.00        |
| Administrative Coordinator (Shared with Public Works) | 0.00         | 0.50         | 0.50        | 0.00        | 0.00        |
| Total Full-Time Equivalents (FTEs)                    | 7.00         | 7.50         | 7.50        | 8.00        | 9.00        |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Budgeted Positions

|                                                       |               |               |               |               |               |
|-------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>COMMUNITY SERVICES DEPARTMENT</b>                  |               |               |               |               |               |
| <b>RECREATION</b>                                     |               |               |               |               |               |
| Community Services Director                           | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Recreation Manager                                    | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Food Services Specialist                              | 0.00          | 0.00          | 0.00          | 0.75          | 0.75          |
| Cook, <i>part-time/regular</i>                        | 0.75          | 0.75          | 0.75          | 0.00          | 0.00          |
| Recreation Coordinator                                | 2.60          | 3.50          | 3.50          | 3.50          | 4.00          |
| Recreation Leader                                     | 2.88          | 2.88          | 2.88          | 3.51          | 3.51          |
| Recreation Leader [Tiny Tots]                         | 1.13          | 1.13          | 1.13          | 0.00          | 0.00          |
| Rental Facility Custodian, <i>part-time/temporary</i> | 1.65          | 1.65          | 1.65          | 1.65          | 1.65          |
| Senior Recreation Leader                              | 1.50          | 1.50          | 1.50          | 2.00          | 2.00          |
| Total Full-Time Equivalents (FTEs)                    | 12.50         | 13.40         | 13.40         | 13.41         | 13.91         |
|                                                       |               |               |               |               |               |
| <b>PINOLE COMMUNITY TELEVISION (PCTV)</b>             |               |               |               |               |               |
| Cable Access Coordinator                              | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Access Technician                               | 1.00          | 1.00          | 1.00          | 1.00          | 1.00          |
| Cable Equipment Operators                             | 0.75          | 0.75          | 0.75          | 0.75          | 0.75          |
| Total Full-Time Equivalents (FTEs)                    | 2.75          | 2.75          | 2.75          | 2.75          | 2.75          |
| <b>GRAND TOTAL ALL DEPARTMENTS</b>                    | <b>125.19</b> | <b>132.61</b> | <b>115.13</b> | <b>113.14</b> | <b>115.64</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Labor Allocations

**Labor Cost Allocations (\$)**

| Position Title                         | Total Vages and Benefits | General Fund 100 | Sewer Enterprise (WWTP) Fund | Sewer Enterprise (Corp Yard) Fund 500 | PCTY 505            | Information Systems Fund 525 | Housing Admin Fund 285 | Gas Tax Fund 200    | Building Fund 212   | Measure "S-2014" Fund 106 | PSAF Fund 203       | SLESF Fund 206      | Storm Water Fund 207 | Recreation Fund 213 | Refuse Mgmt Fund 214 | Solid Waste Fund 215 | Measure "J" Fund 215 | Total        |
|----------------------------------------|--------------------------|------------------|------------------------------|---------------------------------------|---------------------|------------------------------|------------------------|---------------------|---------------------|---------------------------|---------------------|---------------------|----------------------|---------------------|----------------------|----------------------|----------------------|--------------|
|                                        |                          |                  |                              |                                       |                     |                              |                        |                     |                     |                           |                     |                     |                      |                     |                      |                      |                      |              |
| 100-110 Council Members (5)            | 32,887                   | 69,665           | -                            | 23,222                                | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 32,887       |
| 100-111 City Manager                   | 383,101                  | 229,861          | 19,155                       | 95,775                                | -                   | -                            | 19,155                 | -                   | 19,155              | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 383,101      |
| 100-111 Assistant to the City Manager  | 260,714                  | 208,571          | -                            | -                                     | -                   | 52,143                       | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 260,714      |
| 100-113 Treasurer                      | 5,104                    | 3,828            | -                            | 1,276                                 | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 5,104        |
| 100-115 Finance Director               | 450,219                  | 360,175          | 67,533                       | -                                     | -                   | -                            | 22,511                 | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 450,219      |
| 100-115 Senior Accountant              | 189,887                  | 161,404          | 28,483                       | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 189,887      |
| 100-115 Accounting Specialist          | 139,490                  | 118,567          | 20,924                       | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 139,490      |
| 100-115 Admin Assistant                | 202,271                  | 202,271          | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 202,271      |
| 100-116 HR Analyst                     | 159,317                  | 143,385          | 15,932                       | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 159,317      |
| 100-116 HR Director                    | 453,134                  | 407,820          | 45,313                       | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 453,134      |
| 100-116 HR Specialist                  | 157,828                  | 142,046          | 15,783                       | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 157,828      |
| 100-221 Police Officer                 | 206,502                  | 94,391           | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | 111,511             | -                    | -                   | -                    | -                    | -                    | 206,502      |
| 100-221 Police Officer (2)             | 413,852                  | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | 413,852             | -                    | -                   | -                    | -                    | -                    | 413,852      |
| 100-221 Police Officer (Canine)        | 222,588                  | 155,797          | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | 66,770              | -                    | -                   | -                    | -                    | -                    | 222,588      |
| 100-341 PW Director                    | 316,898                  | 79,724           | 63,780                       | 47,835                                | -                   | -                            | -                      | 31,890              | -                   | 31,890                    | -                   | -                   | 15,945               | -                   | 31,890               | 15,945               | -                    | 316,898      |
| 100-341 Associate Civil Engineer       | 143,194                  | -                | 14,319                       | 21,479                                | -                   | -                            | -                      | 44,124              | 58,688              | 71,597                    | -                   | -                   | 29,349               | -                   | 29,349               | 35,789               | -                    | 143,194      |
| 100-341 PW Specialist (2)              | 293,491                  | 58,688           | -                            | 73,373                                | -                   | -                            | -                      | -                   | -                   | 41,166                    | -                   | -                   | 10,291               | -                   | 20,583               | 30,874               | 51,457               | 293,491      |
| 100-341 Capital Improvement Manager    | 205,828                  | -                | 20,583                       | 30,874                                | -                   | -                            | -                      | 32,322              | -                   | 40,403                    | -                   | -                   | 8,081                | -                   | -                    | 32,322               | -                    | 205,828      |
| 100-341 Management Analyst             | 161,610                  | 32,322           | -                            | 16,161                                | -                   | -                            | -                      | -                   | -                   | 31,000                    | -                   | -                   | -                    | -                   | -                    | 31,000               | -                    | 161,610      |
| 100-342 PW Maint. Supervisor           | 155,501                  | 62,200           | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 155,501      |
| 100-343 Public Works Manager           | 344,639                  | 172,320          | -                            | 68,928                                | -                   | -                            | -                      | 34,464              | -                   | -                         | -                   | -                   | 51,686               | -                   | 17,232               | -                    | -                    | 344,639      |
| 100-343 PW Maint. Supervisor           | 270,003                  | 121,502          | -                            | 67,501                                | -                   | -                            | -                      | 13,500              | -                   | -                         | -                   | -                   | 54,001               | -                   | 13,500               | -                    | -                    | 270,003      |
| 100-343 Maintenance Workers (4)        | 523,114                  | 156,394          | -                            | 104,623                               | -                   | -                            | -                      | 78,467              | -                   | -                         | -                   | -                   | 78,467               | -                   | 26,166               | -                    | -                    | 523,114      |
| 100-343 Maintenance Worker (1)         | 99,260                   | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | 99,260                    | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 99,260       |
| 100-343 Maintenance Worker (1)         | 117,064                  | 58,532           | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | 58,532                    | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 117,064      |
| 212-461 Community Dev. Director        | 480,778                  | 182,696          | -                            | -                                     | -                   | -                            | 57,693                 | -                   | 240,389             | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 480,778      |
| 212-461 Planning Manager               | 247,731                  | 12,387           | -                            | -                                     | -                   | -                            | 12,387                 | -                   | 222,358             | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 247,731      |
| 212-462 Permit Technician III          | 138,791                  | -                | -                            | -                                     | -                   | -                            | -                      | -                   | 138,791             | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 138,791      |
| 212-462 Permit Technician I            | 119,397                  | -                | -                            | -                                     | -                   | -                            | -                      | -                   | 119,397             | -                         | -                   | -                   | -                    | -                   | -                    | -                    | -                    | 119,397      |
| 500-642 PW Maint. Supervisor           | 241,235                  | -                | -                            | 180,926                               | -                   | -                            | -                      | 12,062              | -                   | -                         | -                   | -                   | 24,124               | -                   | 12,062               | -                    | -                    | 241,235      |
| 500-642 Maintenance Workers (2)        | 278,775                  | -                | -                            | 209,082                               | -                   | -                            | -                      | 13,939              | -                   | -                         | -                   | -                   | 27,878               | -                   | 13,939               | -                    | -                    | 278,775      |
| 525-118 Information Technology Manager | 209,538                  | 137,107          | 16,371                       | 12,278                                | 10,232              | -                            | -                      | -                   | 10,232              | -                         | -                   | -                   | -                    | 18,417              | -                    | -                    | -                    | 209,538      |
|                                        | \$ 7,681,422             | \$ 3,372,803     | \$ 328,175                   | \$ 953,333                            | \$ 10,232           | \$ 52,143                    | \$ 111,746             | \$ 260,667          | \$ 810,221          | \$ 373,947                | \$ 413,852          | \$ 178,281          | \$ 239,831           | \$ 18,417           | \$ 164,710           | \$ 110,241           | \$ 222,823           | \$ 7,681,422 |
| PERCENT OF TOTAL                       |                          | 44%              | 4%                           | 12%                                   | 0%                  | 1%                           | 1%                     | 3%                  | 11%                 | 5%                        | 5%                  | 2%                  | 4%                   | 0%                  | 2%                   | 1%                   | 3%                   | 100%         |
|                                        |                          | General Fund     | Sewer Enterprise             | Sewer Enterprise                      | Information Systems | Information Systems          | Information Systems    | Information Systems | Information Systems | Information Systems       | Information Systems | Information Systems | Information Systems  | Information Systems | Information Systems  | Information Systems  | Information Systems  |              |
|                                        | 3,372,803                | \$ 2,590,789     | \$ 1,281,508                 | \$ 62,376                             | Column1             | Measure 1                    |                        |                     |                     |                           |                     |                     |                      |                     |                      |                      |                      |              |
|                                        |                          | 100-111          | 100-112                      | 100-115                               | 100-116             | 100-117                      | 100-221                | 100-341             | 100-342             | 100-343                   | 100-345             | 100-465             | 100-466              | 212-461             | 212-462              | Total                |                      |              |
| 100-221 Police Chief                   | -                        | -                | -                            | -                                     | -                   | -                            | 327,117                | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | 363,464              | -                    |              |
| 100-221 Lieutenant                     | -                        | -                | -                            | -                                     | -                   | -                            | 530,672                | -                   | -                   | -                         | -                   | -                   | -                    | -                   | -                    | 738,341              | -                    |              |
| 100-342 Maintenance Supervisor (1)     | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | 31,000              | -                         | -                   | -                   | -                    | -                   | -                    | 62,200               | -                    |              |
| 100-343 Maintenance Workers (4)        | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | 31,387              | 62,774                    | 62,774              | -                   | -                    | -                   | -                    | 156,934              | -                    |              |
| 100-343 Maintenance Worker (1)         | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | 24,815                    | 24,815              | -                   | -                    | -                   | -                    | 49,630               | -                    |              |
| 212-461 Community Dev. Director        | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | 120,195             | 62,501               | 120,195             | 120,195              | 423,085              | -                    |              |
| 212-462 Permit Technician III          | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | 34,688              | 104,194              | 138,791              | -                    |              |
| 212-462 Permit Technician I            | -                        | -                | -                            | -                                     | -                   | -                            | -                      | -                   | -                   | -                         | -                   | -                   | -                    | 29,399              | 89,398               | 119,397              | -                    |              |
| 525-118 Information Technology Manager | -                        | -                | -                            | -                                     | 34,788              | -                            | -                      | 14,325              | 18,417              | -                         | -                   | -                   | -                    | -                   | -                    | 137,107              | -                    |              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Revenue and Expenditure Summaries-Labor Allocations

**Labor Cost Allocations (%)**

| Position Title                         | Total<br>Wages and<br>Benefits | General<br>Fund<br>100* | Sewer<br>Enterprise<br>WVTP | Sewer<br>Enterprise<br>(Corp) | PCTV<br>505 | Informa-<br>tion<br>System | Housin<br>g Admin<br>Fund | Gas<br>Tax<br>Fund<br>200 | Buildin<br>g Fund<br>212 | Measu<br>re "S-<br>2014" | PSAF<br>Fund<br>203 | SLESF<br>Fund<br>206 | Storm<br>Water<br>Fund<br>207 | Recre<br>ation<br>Fund<br>213 | Refuse<br>Mgmt<br>Fund<br>214 | Solid<br>Waste<br>Fund<br>214 | Measur<br>e "J"<br>Fund | Total |
|----------------------------------------|--------------------------------|-------------------------|-----------------------------|-------------------------------|-------------|----------------------------|---------------------------|---------------------------|--------------------------|--------------------------|---------------------|----------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------------|-------------------------|-------|
| 100-110 Council Members (5)            | 92,887                         | 75%                     |                             | 25%                           |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-111 City Manager                   | 383,101                        | 60%                     | 5%                          | 25%                           |             |                            | 5%                        |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-111 Assistant to the City Manager  | 260,714                        | 80%                     |                             |                               |             | 20%                        |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-113 Treasurer                      | 5,104                          | 75%                     |                             | 25%                           |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-115 Finance Director               | 450,219                        | 80%                     | 15%                         |                               |             |                            | 5%                        |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-115 Senior Accountant              | 189,887                        | 85%                     | 15%                         |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-115 Accounting Specialist          | 139,490                        | 85%                     | 15%                         |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-115 Admin Assistant                | 202,271                        | 100%                    |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-116 HR Analyst                     | 159,317                        | 90%                     | 10%                         |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-116 HR Director                    | 453,194                        | 90%                     | 10%                         |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-116 HR Tech                        | 157,828                        | 90%                     | 10%                         |                               |             |                            |                           |                           |                          |                          |                     | 54%                  |                               |                               |                               |                               |                         | 100%  |
| 100-221 Police Officer                 | 206,502                        | 46%                     |                             |                               |             |                            |                           |                           |                          |                          | 100%                |                      |                               |                               |                               |                               |                         | 100%  |
| 100-221 Police Officer (2)             | 413,852                        | 0%                      |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-221 Police Officer (Canine)        | 222,568                        | 70%                     |                             |                               |             |                            |                           |                           |                          |                          |                     | 30%                  |                               |                               |                               |                               |                         | 100%  |
| 100-341 Pw Director                    | 318,898                        | 25%                     | 20%                         | 15%                           |             |                            |                           | 10%                       |                          | 10%                      |                     |                      | 5%                            |                               | 10%                           | 5%                            |                         | 100%  |
| 100-341 Associate Civil Engineer       | 143,194                        | 0%                      | 10%                         | 15%                           |             |                            |                           |                           | 20%                      | 50%                      |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-341 Pw Specialist (2)              | 293,491                        | 20%                     | 10%                         | 25%                           |             |                            |                           | 15%                       |                          | 20%                      |                     |                      | 10%                           |                               | 10%                           | 15%                           |                         | 100%  |
| 100-341 Capital Project Manager        | 205,828                        | 0%                      | 10%                         | 15%                           |             |                            |                           | 20%                       |                          | 25%                      |                     |                      | 5%                            |                               | 10%                           | 20%                           |                         | 100%  |
| 100-341 Management Analyst             | 161,610                        | 20%                     |                             | 10%                           |             |                            |                           |                           |                          | 20%                      |                     |                      |                               |                               |                               | 20%                           |                         | 100%  |
| 100-342 Pw Maint. Supervisor           | 155,501                        | 40%                     |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-343 Public Works Manager           | 344,639                        | 50%                     |                             | 20%                           |             |                            |                           | 10%                       |                          |                          |                     |                      | 15%                           |                               | 5%                            |                               |                         | 100%  |
| 100-343 Pw Maint. Supervisor           | 270,003                        | 45%                     |                             | 25%                           |             |                            |                           | 5%                        |                          |                          |                     |                      | 20%                           |                               | 5%                            |                               |                         | 100%  |
| 100-343 Maintenance Workers (4)        | 523,114                        | 30%                     |                             | 20%                           |             |                            |                           | 15%                       |                          |                          |                     |                      | 15%                           |                               | 5%                            |                               |                         | 100%  |
| 100-343 Maintenance Worker (1)         | 99,260                         | 0%                      |                             |                               |             |                            |                           |                           |                          | 100%                     |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 100-343 Maintenance Worker (1)         | 117,064                        | 50%                     |                             |                               |             |                            |                           |                           |                          | 50%                      |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 212-461 Community Dev. Director        | 480,778                        | 38%                     |                             |                               |             |                            | 12%                       |                           | 50%                      |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 212-461 Planning Manager               | 247,731                        | 5%                      |                             |                               |             |                            | 5%                        |                           | 90%                      |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 212-462 Permit Technician III          | 138,791                        | 0%                      |                             |                               |             |                            |                           |                           | 100%                     |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 212-462 Permit Technician I            | 119,997                        | 0%                      |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               |                         | 100%  |
| 500-642 Pw Maint. Supervisor           | 241,235                        | 0%                      |                             | 75%                           |             |                            |                           | 5%                        |                          |                          |                     |                      | 10%                           |                               | 5%                            |                               | 5%                      | 100%  |
| 500-642 Maintenance Workers (2)        | 278,775                        | 0%                      |                             | 75%                           |             |                            |                           | 5%                        |                          |                          |                     |                      | 10%                           |                               | 5%                            |                               | 5%                      | 100%  |
| 525-118 Information Technology IV      | 204,638                        | 67%                     | 8%                          | 6%                            | 5%          |                            |                           | 3%                        | 11%                      | 5%                       | 5%                  | 2%                   | 4%                            | 0%                            | 2%                            | 1%                            | 3%                      | 100%  |
| #####                                  |                                | 44%                     | 4%                          | 12%                           | 0%          | 1%                         | 1%                        | 3%                        | 11%                      | 5%                       | 5%                  | 2%                   | 4%                            | 0%                            | 2%                            | 1%                            | 3%                      | 100%  |
| 100-111                                |                                | 100-112                 | 100-115                     | 100-116                       | 100-117     | 100-221                    | 100-222                   | 223                       | 100-341                  | 100-342                  | 100-343             | 100-345              | 100-461                       | 100-462                       | 212-461                       | 212-462                       | Total                   |       |
| 100-221 Police Chief                   |                                |                         |                             |                               |             | 90%                        |                           | 10%                       |                          |                          |                     |                      |                               |                               |                               |                               | 100%                    |       |
| 100-221 Commander                      |                                |                         |                             |                               |             | 80%                        |                           | 20%                       |                          |                          |                     |                      |                               |                               |                               |                               | 100%                    |       |
| 100-342 Maintenance Supervisor (1)     |                                |                         |                             |                               |             |                            |                           |                           |                          | 20%                      |                     |                      |                               |                               |                               |                               | 40%                     |       |
| 100-343 Maintenance Workers (4)        |                                |                         |                             |                               |             |                            |                           |                           |                          | 6%                       | 12%                 |                      |                               |                               |                               |                               | 30%                     |       |
| 100-343 Maintenance Workers (1)        |                                |                         |                             |                               |             |                            |                           |                           |                          | 25%                      | 25%                 |                      |                               |                               |                               |                               | 50%                     |       |
| 212-461 Community Dev. Director        |                                |                         |                             |                               |             |                            |                           |                           |                          |                          |                     |                      | 25%                           | 13%                           | 25%                           | 25%                           | 88%                     |       |
| 212-462 Permit Technician III          |                                |                         |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               | 25%                           | 75%                           | 100%                    |       |
| 212-462 Permit Technician I            |                                |                         |                             |                               | 17%         |                            | 34%                       | 7%                        | 9%                       |                          |                     |                      |                               |                               | 25%                           | 75%                           | 100%                    |       |
| 525-118 Information Technology Manager |                                |                         |                             |                               |             |                            |                           |                           |                          |                          |                     |                      |                               |                               |                               |                               | 67%                     |       |



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## Department Budgets

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This section contains detailed information for the City's organizational units, its departments. The budget summaries illustrate how the City's various funding sources are allocated to individual departments to fund their specific activities and programs.

The department sections are arranged in the following order:

- Elected Officials
  - City Council
  - City Treasurer
- Appointed Officials
  - City Manager
  - City Attorney
  - City Clerk
- Administration
  - Finance
  - Human Resources
- Public Safety
  - Police
  - Fire
- Public Works
- Community Development
- Community Services
- General Government

The following information is provided below in each department budget section:

- Mission;
- Major services and functions;
- FY 2024/25 key accomplishments;
- FY 2025/26 key priorities and projects;
- Significant special projects for FY 2026/27 – FY 2027/30;
- Major changes in FY 2025/26 budget;
- Position summary;
- Budget summaries at the department and division levels; and
- Major non-personnel expense details.

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## **CITY COUNCIL**

### **Mission**

The mission of the City Council is to use the tools at its disposal to create a safe, healthy, and prosperous community. In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025, which contained the following vision, mission, and goals for the City.

### **Vision**

Pinole is a safe, vibrant, and innovative community with small town charm and high quality of life.

### **Mission**

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

### **Goals**

1. Safe and Resilient
2. Financially Stable
3. Vibrant and Beautiful
4. High Performance

### **Major Services and Functions**

The primary role of the City Council is to create local laws to support a safe, healthy, and prosperous community. The City Council also creates a vision and goals for the community, approves policies for the conduct of municipal affairs, and appropriates City funds through the budget process to support City programs and services. The City Council holds regularly scheduled meetings, hearings, and study sessions to receive citizens' input and conduct the City's business in a public forum. Council Members represent the City at local, regional, and State organizations. The five-member City Council is elected at large and serves four-year overlapping terms. The City Council appoints one of its members to serve as the Mayor each year. The City Council also serves as the governing body of the Successor Agency to the Pinole Redevelopment Agency ("Successor Agency"), and appoints members of the community to serve on various boards and commissions. The City Council appoints three City officers: the City Manager, City Attorney, and City Clerk.

### **FY 2024/25 Key Accomplishments**

- Recognized numerous individuals, community organizations, and causes for their contributions to Pinole and society

- Analyzed and approved a new five-year fire and emergency medical service agreement with the Contra Costa County Fire Protection District ("Con Fire")
- Researched a potential local ballot measure to transition to a charter city and establish an increased real property transfer tax (RPTT)
- Approved an Economic Development Strategy
- Approved a Communication and Engagement Plan
- Adopted a new City of Pinole Local Roadway Safety Plan (LRSP)
- Approved a new 223-unit multifamily housing development on Fitzgerald Avenue ("Pinole Vista" apartment complex)
- Approved a preliminary design for the replacement of the San Pablo Avenue bridge between Pinole and Hercules
- Provided direction on and authorized the submittal of the draft 2023-2031 Housing Element Update
- Provided direction to staff on new City events, such as a Pinole Pride (civic/anniversary and LBGT) event in June 2023
- Provided direction on safety improvements on the Tennent Avenue corridor
- Established a Project Labor Agreement (PLA) Ad Hoc Subcommittee
- Improved the capital planning process by providing direction to staff on a capital projects prioritization methodology
- Authorized the sale of surplus City properties
- Adopted resolutions taking positions on key policy issues
- Adopted ordinances changing City laws on certain key issues
- Appropriated funding for a new Property and Facilities Master Plan
- Provided funding and direction on transportation safety capital projects

### **FY 2025/26 Key Priorities and Projects**

- Create new or updated ordinances to support a safe, healthy, and prosperous community
- Continue to recognize individuals, organizations, and causes through proclamations and resolutions
- Continue to advocate for the City in regional and State policy matters
- Continue to review and approve City policies and service models that will improve City efficiency and effectiveness
- Provide leadership and oversight of the implementation of the Strategic Plan
- Consider development applications that will improve the community
- Provide direction and adopt updates to the City General Plan Safety and Health and Environmental Justice elements
- Create an updated Long-Term Financial Plan that determines how to address the City's unfunded liabilities
- Establish a process to quickly respond to advocacy opportunities regarding proposed State legislation
- Direct staff on the redevelopment of "Community Corner" (lot at the corner of San Pablo Avenue and Tennent)
- Review City's use of its Section 115 Pension Trust

- Continue to expand relationships with elected officials in neighboring cities, special districts, and at the State and federal levels

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Create new or updated ordinances to support a safe, healthy, and prosperous community

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Council department. Support to the City Council is provided by City staff budgeted in other departments, such as the City Manager, City Attorney, City Clerk, and others.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**CITY COUNCIL BUDGET SUMMARY**

|                                          | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                       | 209,697              | 217,993              | 115,342                             | 202,339                         | 213,700                          | 11,361                   | 5%                      |
| Measure S 2014 - 106                     | -                    | 9,202                | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>202,339</b>                  | <b>213,700</b>                   | <b>11,361</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages -401                    | 45,581               | 33,883               | 27,168                              | 33,750                          | 43,050                           | 9,300                    | 22%                     |
| Employee Benefits - 410                  | 42,818               | 49,760               | 42,754                              | 57,559                          | 61,219                           | 3,660                    | 6%                      |
| <b>Total Personnel</b>                   | <b>88,399</b>        | <b>83,643</b>        | <b>69,922</b>                       | <b>91,309</b>                   | <b>104,269</b>                   | <b>12,960</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - | 139,226              | 142,558              | 56,651                              | 127,555                         | 128,255                          | 700                      | 1%                      |
| Other Operating Expenses -43             | 1,384                | 1,632                | 1,017                               | 1,030                           | 1,375                            | 345                      | 25%                     |
| <b>Total Services and Supplies</b>       | <b>140,609</b>       | <b>144,189</b>       | <b>57,668</b>                       | <b>128,585</b>                  | <b>129,630</b>                   | <b>1,045</b>             | <b>1%</b>               |
| <b>Capital Outlay</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47       | -                    | 15,000               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>              | <b>-</b>             | <b>15,000</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121           | (21,392)             | (18,525)             | (14,666)                            | (19,785)                        | (23,224)                         | (3,439)                  | 15%                     |
| General Liability Insurance - 46201      | 2,082                | 2,887                | 2,418                               | 2,230                           | 3,025                            | 795                      | 26%                     |
| <b>Total Indirect Cost Allocations</b>   | <b>(19,311)</b>      | <b>(15,638)</b>      | <b>(12,248)</b>                     | <b>(17,555)</b>                 | <b>(20,199)</b>                  | <b>(2,644)</b>           | <b>13%</b>              |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>202,339</b>                  | <b>213,700</b>                   | <b>11,361</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| City Council - 110                       | 209,697              | 227,194              | 115,342                             | 202,339                         | 213,700                          | 11,361                   | 5%                      |
| <b>Total</b>                             | <b>209,697</b>       | <b>227,194</b>       | <b>115,342</b>                      | <b>202,339</b>                  | <b>213,700</b>                   | <b>11,361</b>            | <b>5%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Council

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                               |           | FY 2024/25       | FY 2025/26        |
|---------------------------------------------------------------|-----------|------------------|-------------------|
| <b>42101 Professional Services</b>                            |           | <b>\$ 10,000</b> | <b>\$ 10,000</b>  |
| City Council Retreat/Planning Workshop                        | \$ 10,000 |                  |                   |
| <b>42201 Office Expense</b>                                   |           | <b>\$ 500</b>    | <b>\$ 1,200</b>   |
| <b>4230X Travel and Training</b>                              |           | <b>\$ 25,380</b> | <b>\$ 25,380</b>  |
| ABAG Delegate                                                 | \$ 250    |                  |                   |
| CCC Mayor's Conference monthly dinners (24 @ \$70)            | 1,680     |                  |                   |
| Council Member 1 Discretionary Travel/Training Allocation     | 4,250     |                  |                   |
| Council Member 2 Discretionary Travel/Training Allocation     | 4,250     |                  |                   |
| Council Member 3 Discretionary Travel/Training Allocation     | 4,250     |                  |                   |
| Council Member 4 Discretionary Travel/Training Allocation     | 4,250     |                  |                   |
| East Bay Division meetings (12 @ \$50)                        | 600       |                  |                   |
| Mayor Discretionary Travel/Training Allocation                | 4,250     |                  |                   |
| Mayor travel expenses                                         | 600       |                  |                   |
| Other identified City sponsored events                        | 250       |                  |                   |
| Various dinners/award ceremonies                              | 750       |                  |                   |
| <b>42401 Memberships</b>                                      |           | <b>\$ 23,485</b> | <b>\$ 23,485</b>  |
| ABAG dues                                                     | \$ 5,500  |                  |                   |
| Contra Costa Mayor's Conference membership & exp.             | 1,400     |                  |                   |
| LAFCO dues                                                    | 6,300     |                  |                   |
| League of CA Cities                                           | 7,685     |                  |                   |
| League of California Cities East Bay Division                 | 400       |                  |                   |
| National League of Cities                                     | 1,700     |                  |                   |
| Other Memberships                                             | 500       |                  |                   |
| <b>42514 Special Department Expense</b>                       |           | <b>\$ 68,190</b> | <b>\$ 68,190</b>  |
| City Council meetings recorded by PCTV                        | \$ 56,490 |                  |                   |
| Mayoral Celebration expense                                   | 400       |                  |                   |
| Misc. supplies and food for meetings                          | 1,000     |                  |                   |
| Other special department expenses                             | 1,000     |                  |                   |
| Stipends for High School Student Internship Program (up to 2) | 8,700     |                  |                   |
| West County Mayor's Breakfast meetings                        | 600       |                  |                   |
| <b>Total Professional/Administrative Services</b>             |           |                  | <b>\$ 128,255</b> |
| <b>4310X Utilities</b>                                        |           | <b>\$ 1,030</b>  | <b>\$ 1,375</b>   |
| Gas/Electric                                                  | \$ 1,300  |                  |                   |
| Water                                                         | 75        |                  |                   |



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## **CITY TREASURER**

### **Mission**

The mission of the City Treasurer is to, in collaboration with the Finance Director, ensure that all City funds are received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and Generally Accepted Accounting Principles (GAAP).

### **Major Services and Functions**

The City Treasurer provides input to the Finance Director on quarterly investment reports that the Finance Director creates for the City Council. The reports include reconciled bank balances, the type and amount of investments and deposits of City funds, the institution in which these deposits are made, market values, maturity dates, and rates of interest. In addition, the City Treasurer reviews the weekly check run and is one of the authorized City counter signatories of checks in an amount of \$5,000 or greater. The City's Investment Policy prioritizes safety, liquidity, and yield. The City Treasurer is an elected position and serves a four-year term.

### **FY 2024/25 Key Accomplishments**

- Collaborated with the Finance Director to provide quarterly investment reports to the City Council and to achieve the Investment Policy priorities of safety, liquidity, and yield
- Collaborated with the Finance Director to ensure that all City funds were received, deposited, disbursed, and invested effectively in accordance with the City's Investment Policy and GAAP

### **FY 2025/26 Key Priorities and Projects**

- Continue to collaborate with the Finance Director on investment management and treasury functions

### **Major Changes in FY 2025/26 Budget**

There are no major changes in the FY 2025/26 budget compared to the FY 2024/25 budget.

### **Position Summary**

There are no staff positions budgeted for the City Treasurer department. Support to the City Treasurer is provided by City staff budgeted in other departments, primarily the Finance Department.

**CITY TREASURER BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 8,268                | 9,681                | 7,473                               | 10,148                          | 9,990                            | (158)                    | -2%                     |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 7,306                | 3,024                | 2,192                               | 3,000                           | 3,000                            | -                        | 0%                      |
| Employee Benefits - 410                     | 2,860                | 7,552                | 5,514                               | 7,519                           | 7,295                            | (224)                    | -3%                     |
| <b>Total Personnel</b>                      | <b>10,166</b>        | <b>10,576</b>        | <b>7,706</b>                        | <b>10,519</b>                   | <b>10,295</b>                    | <b>(224)</b>             | <b>-2%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 459                  | 697                  | 456                                 | 760                             | 760                              | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>459</b>           | <b>697</b>           | <b>456</b>                          | <b>760</b>                      | <b>760</b>                       | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (2,542)              | (1,849)              | (905)                               | (1,329)                         | (1,276)                          | 53                       | -4%                     |
| General Liability Insurance - 46201         | 185                  | 257                  | 215                                 | 198                             | 211                              | 13                       | 6%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>(2,357)</b>       | <b>(1,592)</b>       | <b>(690)</b>                        | <b>(1,131)</b>                  | <b>(1,065)</b>                   | <b>66</b>                | <b>-6%</b>              |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| City Treasurer - 113                        | 8,268                | 9,681                | 7,473                               | 10,148                          | 9,990                            | (158)                    | -2%                     |
| <b>Total</b>                                | <b>8,268</b>         | <b>9,681</b>         | <b>7,473</b>                        | <b>10,148</b>                   | <b>9,990</b>                     | <b>(158)</b>             | <b>-2%</b>              |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25    | FY 2025/26    |
|---------------------------------------------------|---------------|---------------|
| <b>42301 Travel &amp; Training</b>                | <b>\$ 400</b> | <b>\$ 400</b> |
| Misc. training                                    | \$ 400        |               |
| <b>42401 Memberships</b>                          | <b>\$ 110</b> | <b>\$ 110</b> |
| CSMFO Dues                                        | \$ 110        |               |
| <b>42506 Bonds</b>                                | <b>\$ 250</b> | <b>\$ 250</b> |
| Bond for City Treasurer position                  | \$ 250        |               |
| <b>Total Professional/Administrative Services</b> | <b>\$ 760</b> |               |

## **CITY MANAGER**

The City Manager department is comprised of the following divisions:

- Administration and Programs; and
- Information Technology; and
- Communications (includes Pinole Community Television)

### **Mission**

The mission of the City Manager's office (department) is to support the City Council in its policy development and to lead all City staff and operations to ensure efficient and effective service delivery.

### **Major Services and Functions**

The City of Pinole is organized under a "council-manager" form of operation. This form of operations consists of an elected City Council that is responsible for policymaking and a professional City Manager, appointed by the Council, who is responsible for carrying out the policies of the Council and leading City operations. In addition to leading City operations, the City Manager's office also performs or coordinates some specific functions on behalf of the entire City organization, including the following:

- Communication and engagement
- Intergovernmental relations
- Information technology
- Strategic planning and organizational assessment

The Information Technology Division maintains hardware and software throughout the City organization. The Division collaborates with other City departments to conduct business process re-engineering and to select and implement appropriate technology to meet City needs. The Division manages information services citywide. The City is in the process of transitioning from using a private firm for managed IT services to an internal IT Department. The IT Department will provide citywide network administration, security, equipment and software maintenance, and end user support.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Supported the City Council in its development of policy on key community issues
- Supported City departments in the implementation of a number of process improvements and new policies
- Worked with local, regional, State, and federal agencies to advance Pinole's interests
- Created written policies and procedures on numerous administrative matters

- Launched a new website, City Seal, logo and branding guidelines
- Implemented a new voice over internet protocol (VOIP) phone system

#### Strategic Plan Strategies

- Implemented many IT projects, including significantly improving network security
- Continues to expand communication and engagement with the community through the use of new tools and techniques
- Increased engagement with community and civic organizations, neighboring cities, and special districts
- Launched a new website Content Management System (CMS) and mobile application

#### **FY 2025/26 Key Priorities and Projects**

##### Baseline Work (Including Staff-Initiated Special Projects)

- Complete the transition to an Internal IT Department
- Continue developing innovative strategies for communication and engagement
- Develop Real Estate/Property Master Plan Strategy
- Create additional revenue proposals for Council's approval and direction
- Launch Citizen's Academy

#### Strategic Plan Strategies

- Complete the Strategic Plan strategy of developing an interagency legislative advocacy program (Goal 4, Strategy 7)
- Complete priority projects as outlined in the 2021/22-2025/26 Information Technology (IT) Plan

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Complete Strategic Plan strategies
- Support Pinole Community Television in the implementation of its PCTV Strategy
- Implement a Citizens Academy

#### **Major Changes in FY 2025/26 Budget**

The City Manager Department has reduced its Professional Services budget across all its divisions due to bringing several services in-house. The Information Technology division budget includes a number of projects identified in the City's IT Plan, as well as new one-time and ongoing operational costs associated with the transition to an internal IT Department. The City Manager Department is also taking on the real estate division, and some of the grant writing.

Also, the Administrative Assistant position has been fully allocated to the Finance Department beginning FY 2025/26.

**Position Summary**

| <b>Position</b>                   | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-----------------------------------|----------------|----------------|----------------|----------------|----------------|
| City Manager                      | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Communications Director           | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Information Technology Manager    | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Information Technology Technician | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Management Analyst                | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Assistant to the City Manager     | 0.00           | 1.00           | 1.00           | 1.00           | 0.00           |
| Administrative Assistant          | 1.00           | 1.00           | 0.20           | 0.20           | 0.00           |
| <b>Total</b>                      | <b>3.00</b>    | <b>3.00</b>    | <b>2.20</b>    | <b>2.20</b>    | <b>3.00</b>    |

**CITY MANAGER BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 567,995              | 535,472              | 440,359                             | 683,857                         | 535,563                          | (148,294)                | -28%                    |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>683,857</b>                  | <b>535,563</b>                   | <b>(148,294)</b>         | <b>-28%</b>             |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 443,050              | 549,274              | 355,906                             | 531,071                         | 465,606                          | (65,465)                 | -14%                    |
| Overtime - 402                              | 3,813                | 4,686                | 4,242                               | 342                             | -                                | (342)                    | -100%                   |
| Employee Benefits - 410                     | 320,989              | 202,877              | 154,307                             | 296,939                         | 145,569                          | (151,370)                | -104%                   |
| <b>Total Personnel</b>                      | <b>767,852</b>       | <b>756,837</b>       | <b>514,454</b>                      | <b>828,352</b>                  | <b>611,175</b>                   | <b>(217,177)</b>         | <b>-36%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 164,870              | 85,637               | 86,196                              | 203,980                         | 95,380                           | (108,600)                | -114%                   |
| Other operating Expenses - 43               | 1,892                | 2,224                | 1,394                               | 1,425                           | 1,675                            | 250                      | 15%                     |
| <b>Total Services and Supplies</b>          | <b>166,762</b>       | <b>87,862</b>        | <b>87,590</b>                       | <b>205,405</b>                  | <b>97,055</b>                    | <b>(108,350)</b>         | <b>-112%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (396,897)            | (351,673)            | (199,760)                           | (385,020)                       | (205,383)                        | 179,637                  | -87%                    |
| General Liability Insurance - 46201         | 29,629               | 42,230               | 38,075                              | 35,120                          | 32,716                           | (2,404)                  | -7%                     |
| <b>Total Internal Cost Allocations</b>      | <b>(367,268)</b>     | <b>(309,443)</b>     | <b>(161,685)</b>                    | <b>(349,900)</b>                | <b>(172,667)</b>                 | <b>177,233</b>           | <b>-103%</b>            |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 649                  | 216                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>649</b>           | <b>216</b>           | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>683,857</b>                  | <b>535,563</b>                   | <b>(148,294)</b>         | <b>-28%</b>             |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| City Manager - 111                          | 567,995              | 535,472              | 440,359                             | 683,431                         | 535,563                          | (147,868)                | -28%                    |
| <b>Total</b>                                | <b>567,995</b>       | <b>535,472</b>       | <b>440,359</b>                      | <b>683,431</b>                  | <b>535,563</b>                   | <b>(147,868)</b>         | <b>-28%</b>             |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                         | FY 2024/25        | FY 2025/26        |
|-----------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>      | <b>\$ 154,000</b> | <b>\$ 154,000</b> |
| Communication and Engagement Consulting | \$ 40,000         |                   |
| EOP Training (citywide)                 | 20,000            |                   |
| DEI Consulting                          | 40,000            |                   |
| Graphic Art Services                    | 6,000             |                   |
| Misc. Consulting                        | 20,000            |                   |
| Procurement and Research Services       | 28,000            |                   |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

|                                    |           |            |           |            |
|------------------------------------|-----------|------------|-----------|------------|
| <b>42107 Equipment Maintenance</b> | <b>\$</b> | <b>100</b> | <b>\$</b> | <b>100</b> |
|                                    | \$        | 100        |           |            |

|                               |           |               |           |               |
|-------------------------------|-----------|---------------|-----------|---------------|
| <b>42201 Office Expense</b>   | <b>\$</b> | <b>35,955</b> | <b>\$</b> | <b>35,955</b> |
| Copier Supplies               | \$        | 1,000         |           |               |
| Mass Mailing Services         |           | 17,255        |           |               |
| Misc Office Expense           |           | 800           |           |               |
| Office Supplies               |           | 8,000         |           |               |
| Other Office Expenses         |           | 5,000         |           |               |
| Outreach Materials (branded)  |           | 3,500         |           |               |
| 42203 UPS/FedEx/Misc Shipping |           | 400           |           |               |

|                                                   |           |              |           |              |
|---------------------------------------------------|-----------|--------------|-----------|--------------|
| <b>4230X Travel and Training</b>                  | <b>\$</b> | <b>7,300</b> | <b>\$</b> | <b>7,300</b> |
| League of Cities or Other Trainings               | \$        | 1,600        |           |              |
| Mayor's Conference monthly dinners                |           | 600          |           |              |
| Miscellaneous Meetings                            |           | 1,200        |           |              |
| Other Misc. Training                              |           | 1,500        |           |              |
| League of Cities or other training related travel |           | 2,400        |           |              |

|                                          |           |              |           |              |
|------------------------------------------|-----------|--------------|-----------|--------------|
| <b>42401 Memberships</b>                 | <b>\$</b> | <b>3,875</b> | <b>\$</b> | <b>3,875</b> |
| Bay Area News Group Subscription         | \$        | 550          |           |              |
| CAPIO Membership                         |           | 200          |           |              |
| CCC Public Managers Association          |           | 500          |           |              |
| CCMF Membership                          |           | 200          |           |              |
| ICMA Membership                          |           | 2,150        |           |              |
| MISAC Membership                         |           | 200          |           |              |
| Municipal Management Association (MMANC) |           | 75           |           |              |

|                    |           |            |           |            |
|--------------------|-----------|------------|-----------|------------|
| <b>42506 Bonds</b> | <b>\$</b> | <b>350</b> | <b>\$</b> | <b>350</b> |
| Bonds (CM & ACM)   | \$        | 350        |           |            |

|                                            |           |              |           |              |
|--------------------------------------------|-----------|--------------|-----------|--------------|
| <b>42514 Special Department Expense</b>    | <b>\$</b> | <b>2,400</b> | <b>\$</b> | <b>2,400</b> |
| Flowers for funerals and Special Occations | \$        | 300          |           |              |
| Miscellaneous                              |           | 2,000        |           |              |
| Notary Fees and Supplies                   |           | 100          |           |              |

**Total Professional/Administrative Services                      \$ 203,980**

|                        |           |              |           |              |
|------------------------|-----------|--------------|-----------|--------------|
| <b>4310X Utilities</b> | <b>\$</b> | <b>1,425</b> | <b>\$</b> | <b>1,425</b> |
| 43103 Gas/Electric     | \$        | 1,300        |           |              |
| 43102 Water            |           | 125          |           |              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**INFORMATION SYSTEMS BUDGET SUMMARY**

|                                  | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>  |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100               | 901,644              | 965,862              | 681,344                             | 1,039,312                       | 974,162                          | (65,150)                 | -7%                     |
| Recreation Fund - 209            | 70,113               | 85,005               | 61,813                              | 131,321                         | 93,637                           | (37,684)                 | -40%                    |
| Building and Planning Fund - 212 | 139,817              | 376,581              | 168,312                             | 174,734                         | 213,810                          | 39,076                   | 18%                     |
| Sewer Enterprise Fund - 500      | 75,936               | 106,538              | 71,702                              | 161,263                         | 116,502                          | (44,761)                 | -38%                    |
| Cable Access TV Fund - 505       | 35,051               | 84,680               | 21,472                              | 65,903                          | 36,667                           | (29,236)                 | -80%                    |
| <b>Total</b>                     | <b>1,222,561</b>     | <b>1,618,665</b>     | <b>1,004,644</b>                    | <b>1,572,533</b>                | <b>1,434,779</b>                 | <b>(137,754)</b>         | <b>-10%</b>             |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |          |          |          |          |                |                |             |
|-------------------------|----------|----------|----------|----------|----------------|----------------|-------------|
| Salaries & Wages - 401  | -        | -        | -        | -        | 138,362        | 138,362        | 100%        |
| Overtime - 402          | -        | -        | -        | -        | -              | -              | 0%          |
| Employee Benefits - 410 | -        | -        | -        | -        | 56,575         | 56,575         | 100%        |
| <b>Total Personnel</b>  | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>194,937</b> | <b>194,937</b> | <b>100%</b> |

**Services and Supplies**

|                                             |                |                  |                |                  |                  |                  |             |
|---------------------------------------------|----------------|------------------|----------------|------------------|------------------|------------------|-------------|
| Professional & Administrative Services - 42 | 716,266        | 762,926          | 808,849        | 1,169,699        | 1,017,059        | (152,639)        | -15%        |
| Other Operating Expenses - 43               | 221,846        | 250,896          | 113,317        | 149,966          | 168,618          | 18,652           | 11%         |
| <b>Total Services and Supplies</b>          | <b>938,111</b> | <b>1,013,822</b> | <b>922,166</b> | <b>1,319,665</b> | <b>1,185,677</b> | <b>(133,988)</b> | <b>-11%</b> |

**Capital Outlay**

|                                     |                |                |               |                |                |                 |            |
|-------------------------------------|----------------|----------------|---------------|----------------|----------------|-----------------|------------|
| Asset Acquisition/Improvement - 47* | 217,868        | 576,293        | 57,465        | 209,754        | 196,952        | (12,802)        | -7%        |
| <b>Total Capital Outlay</b>         | <b>217,868</b> | <b>576,293</b> | <b>57,465</b> | <b>209,754</b> | <b>196,952</b> | <b>(12,802)</b> | <b>-7%</b> |

**Debt Service**

|                           |                |                |          |          |          |          |           |
|---------------------------|----------------|----------------|----------|----------|----------|----------|-----------|
| Debt Principal - 48101    | 108,731        | 111,927        | -        | -        | -        | -        | 0%        |
| Debt Interest - 48102     | 13,017         | 7,261          | -        | -        | -        | -        | 0%        |
| <b>Total Debt Service</b> | <b>121,748</b> | <b>119,188</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0%</b> |

**Indirect Cost Allocations**

|                                          |                    |                    |                  |                    |                    |                 |           |
|------------------------------------------|--------------------|--------------------|------------------|--------------------|--------------------|-----------------|-----------|
| Administrative Credits - 46121           | -                  | -                  | -                | -                  | (204,638)          | (204,638)       | 100%      |
| Administrative Debits - 46122            | 22,726             | 35,577             | 30,328           | 42,921             | 52,149             | 9,228           | 18%       |
| General Liability - 46201                | -                  | -                  | -                | -                  | 9,722              | 9,722           | 100%      |
| Information Systems (IS) Charges - 46124 | (1,222,561)        | (1,618,665)        | (1,002,283)      | (1,572,533)        | (1,434,779)        | 137,754         | -10%      |
| <b>Total Indirect Cost Allocations</b>   | <b>(1,199,835)</b> | <b>(1,583,088)</b> | <b>(971,955)</b> | <b>(1,529,612)</b> | <b>(1,577,546)</b> | <b>(47,934)</b> | <b>3%</b> |

|              |               |                |              |              |           |            |           |
|--------------|---------------|----------------|--------------|--------------|-----------|------------|-----------|
| <b>Total</b> | <b>77,892</b> | <b>126,215</b> | <b>7,676</b> | <b>(193)</b> | <b>21</b> | <b>214</b> | <b>0%</b> |
|--------------|---------------|----------------|--------------|--------------|-----------|------------|-----------|

**EXPENDITURES BY PROGRAM**

|                           |                  |                  |                  |                  |                  |                  |             |
|---------------------------|------------------|------------------|------------------|------------------|------------------|------------------|-------------|
| Information Systems - 118 | 1,100,813        | 1,625,692        | 1,009,958        | 1,572,533        | 1,434,779        | (137,754)        | -10%        |
| <b>Total</b>              | <b>1,100,813</b> | <b>1,625,692</b> | <b>1,009,958</b> | <b>1,572,533</b> | <b>1,434,779</b> | <b>(137,754)</b> | <b>-10%</b> |

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                     |           | FY 2024/25        | FY 2025/26        |
|-----------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                  |           | <b>\$ 633,055</b> | <b>\$ 421,400</b> |
| ClientFirst Trackit Support                         | \$ 75,000 |                   |                   |
| Cybersecurity Assessment/upgrades                   | 15,000    |                   |                   |
| Digitizing Records Citywide                         | 102,000   |                   |                   |
| Ewaste Disposal                                     | 2,400     |                   |                   |
| Misc. IT Consulting/projects/assessment (carryover) | 50,000    |                   |                   |
| Network Infrastructure/upgrades                     | 60,000    |                   |                   |
| Precision IT Managed Services                       | 102,000   |                   |                   |
| Website Improvements and Custome Integration        | 15,000    |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**42105 Network Maintenance** \$ 77,951 \$ 113,548

Network servers and hardware maintenance, including professional callouts.

|                                                         |          |
|---------------------------------------------------------|----------|
| AWS hosting for Smart Geotech                           | \$ 1,910 |
| Data backup protection for City Hall servers            | 24,190   |
| Data backup protection for Public Safety servers        | 21,890   |
| Firewall Maintenance for Public Safety                  | 1,967    |
| Ran Cal-ID Contra Costa County                          | 34,650   |
| SaaS Cloud Backup                                       | 5,400    |
| Sophos Firewall Annual Maintenance & Support CH         | 4,560    |
| Sophos Endpoint Protection for workstations and servers | 12,721   |
| Website Annual Hosting                                  | 4,560    |
| Wi-Fi Service                                           | 1,700    |

**42106 Software Maintenance** \$ 260,186 \$ 271,472

|                                               |        |
|-----------------------------------------------|--------|
| Applicant Tracking System (NeoGov)            | 6,000  |
| ArcGIS                                        | 5,000  |
| Axon Cloud Storage for PD body cameras        | 16,391 |
| BlueBeam Annual Maintenance                   | 1,820  |
| Comms Video Editing Software                  | 2,085  |
| CrimeView desktop support                     | 3,277  |
| Critical Reach maintenance                    | 545    |
| ESRI- Ainfo, Aedito, Aview maintenance        | 21,855 |
| FileOnQ Support & maintenance                 | 4,476  |
| GreenHalo (Waste Tracking)                    | 2,100  |
| Laserfiche Annual Maintenance/License         | 16,148 |
| OCV LLC Mobile Application                    | 9,990  |
| Onboarding System License (NeoGov)            | 6,000  |
| OpenGov                                       | 16,000 |
| PD Computer Mgmt. Software                    | 2,403  |
| Public Records Management (GovQA)             | 6,180  |
| Public Input Engagement Software              | 15,575 |
| RecDesk Software                              | 5,562  |
| RS Means Data                                 | 2,040  |
| Selectron Software Annual                     | 12,000 |
| Trackit Software Annual                       | 42,800 |
| Tyler Incode License & Maintenance            | 68,000 |
| Versatile Express & Retention Support (Zasio) | 4,505  |
| Zoll Fire RMS Support (Station 73)            | 720    |

**42107 Equipment Maintenance** \$ 48,252 \$ 33,121

|                                           |           |
|-------------------------------------------|-----------|
| Copier Lease and Maintenance (Xerox)      | \$ 30,000 |
| Mailing System Meter Lease (Pitney Bowes) | 2,060     |
| Printer Repair Service                    | 1,061     |

**42203 Shipping and Mailing** \$ 18,110 \$ 18,110

|                             |           |
|-----------------------------|-----------|
| Citywide Postage & Shipping | \$ 16,000 |
| Postage Equipment           | 2,110     |

**42510 Software Purchase & Subscriptions** \$ 132,145 \$ 159,409

|                                        |           |
|----------------------------------------|-----------|
| Adobe Acrobat                          | \$ 10,148 |
| Agenda Management Software             | 19,491    |
| Canva Teams Subscription               | 1,500     |
| Copware Site License                   | 300       |
| Docusign Subscription                  | 26,000    |
| IT Helpdesk Software                   | 3,900     |
| IT Opts Management Software            | 12,000    |
| Livescan maintenance                   | 10,609    |
| ManageEngine MDM (PD)                  | 2,245     |
| Microsoft Visio                        | 3,280     |
| Mobile Devise management               | 3,000     |
| Office 365 G3 License (140 Licenses)   | 43,200    |
| PD background checks (TLO, Transunion) | 1,400     |
| Pinole Municode                        | 500       |
| Realquest maintenance                  | 9,000     |
| Social Media Archiving/mgmt solution   | 5,000     |
| YouTube Premier subscriptions          | 336       |
| Zoom Licenses (21 users, 4 webinar)    | 7,500     |

**Total Professional/Administrative Services \$ 1,017,059**

**43101 Communications** \$ 149,966 \$ 168,618

|                                          |           |
|------------------------------------------|-----------|
| AT&T voice service                       | \$ 25,300 |
| Global Wireless Communications           | 1,400     |
| Tiny Tots solar                          | 618       |
| Verizon cell service                     | 71,400    |
| VOIP Telecom Service                     | 33,000    |
| 43105 Cable                              | 2,500     |
| 43106 Citywide Internet Services         | 24,800    |
| 43106 Internet service for the Corp Yard | 9,600     |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

|                                               |                   |                   |
|-----------------------------------------------|-------------------|-------------------|
| <b>47102 Computer Equipment</b>               | <b>\$ 209,754</b> | <b>\$ 196,952</b> |
| Conference Room/Lobby Monitors and Computeres | \$ 11,452         |                   |
| Emergency Power to City Hall, UPS refresh     | 47,000            |                   |
| Livescan Machine Replacement                  | 6,000             |                   |
| Refresh EOC System                            | 25,000            |                   |
| Replace 43 workstations                       | 107,500           |                   |

**INFORMATION SYSTEMS CHARGES FOR COMMUNICATION & TECHNOLOGY**

|                                                            |                       |                       |
|------------------------------------------------------------|-----------------------|-----------------------|
| <b>46124 IS Charges for Communication &amp; Technology</b> | <b>\$ (1,572,264)</b> | <b>\$ (1,434,779)</b> |
| Finance [100-115]                                          | \$ (9,033)            |                       |
| General Government [100-117]                               | (364,263)             |                       |
| Police Services [100-222]                                  | (373,051)             |                       |
| Police Dispatch [100-223]                                  | (66,790)              |                       |
| Fire [100-231]                                             | (4,021)               |                       |
| Public Works [100-341]                                     | (151,887)             |                       |
| Code Enforcement [100-465]                                 | (5,116)               |                       |
| Community Services [209-551]                               | (93,637)              |                       |
| Planning [212-461]                                         | (5,116)               |                       |
| Development Services [212-462]                             | (208,694)             |                       |
| Sewer WPCP [500-641]                                       | (67,734)              |                       |
| Sewer Collection (CY) [500-642]                            | (48,768)              |                       |
| PCTV [505-119]                                             | (36,667)              |                       |

## **PINOLE COMMUNITY TELEVISION**

The PINOLE COMMUNITY TELEVISION is a division of the City Manager's Office. PCTV is comprised of the following subdivisions:

- Administration and Programs: and
- Public Broadcasting

### **Mission**

The mission of Pinole Community Television (PCTV) is to enhance civic engagement, government transparency, and community storytelling through accessible media resources. We provide high-quality video production, broadcasting, and digital media services to support the City of Pinole, local agencies, and community organizations in sharing important information, public meetings, and local stories. Through hands-on training and production opportunities, PCTV empowers community members to stay informed, engage in local government, and contribute to a vibrant, connected community.

### **Major Services and Functions**

PCTV operates the City's public, educational, and governmental (PEG) cable television program, which involves broadcasting the City's public meetings and recording, producing, and broadcasting a limited number of significant community events on the local television channels dedicated by City's franchise cable television providers: Comcast (channels 26 and 28) and AT&T Uverse (channel 99 submenu Pinole Community TV).

Through PEG, PCTV broadcasts content to the community on its dedicated local cable channels, and via live stream on the City website, mobile app, and internet streaming channels: Roku, Amazon Fire, and Apple TV. The division supports the community by broadcasting content that is accessible, independent from political and commercial influence, and distinctively local. PCTV holds a key role in broadcasting important public safety information, and in the event of an emergency, through our regional broadcast systems.

PCTV provides high quality audio, visual, and production services to City departments. PCTV is responsible for the operation, maintenance and storage of the portable movie screen that is used for movies in the park events. PCTV frequently works with the City Manager department on communications-related services and projects.

PCTV has service agreements with other public agencies (El Cerrito, Westcat) to record, produce, and broadcast those agencies' public meetings. In addition, the division also provides recording and production services to private parties on a fee for service basis.

As part of a renewed department strategy, PCTV is evolving into a dynamic hub for local media, civic engagement, and community connection. Expanding beyond traditional

government broadcasts, PCTV will provide a diverse range of services, including local news coverage, community-driven content, and public access programming. By integrating professional video production, digital media resources, and workforce development opportunities, PCTV will support local businesses, organizations, and residents in sharing their stories and staying informed.

The department generates revenue primarily through internal billing of services provided to City departments, franchise fees, contract service fees, and donations. PCTV is in the process of identifying additional sources of revenue, such as equipment rentals, sponsorships, grant funding and partnerships.

## **FY 2024/25 Key Accomplishments**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- PCTV staff continues to maintain operations.
- Completed a community needs assessment (PCTV Survey); gathered feedback from over 170 participants to identify broadcast, programming, community media, production (and other) services and programs desired by the community.
- Initiated the development of a PCTV Strategy using in-house staff.
- Successfully implemented Master Control Automation system and Closed Captioning.
- Successfully developed the Pinole Community TV application, with streaming available on Roku, Amazon Fire, and Apple TV.
- Continues to provide quality drone photo and video documentation of Pinole.
- Completed the conversion of the Pinole Council Chambers to High-Definition (HD) quality.
- Completed another full year of The Beat of Pinole a Mayoral update broadcast and continued production of monthly episodes.
- Managed the resources to facilitate the Movies in the Park.
- Completed E-waste disposal of obsolete tools.
- Covered and broadcasted the Fourth of July Celebration, National Night Out, Tree Lighting ceremony, The Pinole Classic Car Show, Pride & Juneteenth Celebration.
- Reviewed and updated hourly rates and fees. Established a fee list for equipment rentals and services.

### **Strategic Plan Strategies**

- Continues to support and enhance the Communication and Engagement Plan.

## **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Maintain PCTV's on air status and coverage of Pinole Government meetings.
- Hire and train cable technicians.
- Continue to replace obsolete equipment and dispose of e-waste
- Complete the PCTV Strategy to define mission, activities, staffing, equipment, and fee structure.
- Ensure accessibility compliance for both cable and web streaming content.

### Strategic Plan Strategies

- Provide media (photography and videography) services to the City of Pinole to enhance communications.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Begin implementation of the PCTV Strategy, which will include:
  - Community-focused service delivery model
  - Sponsorship Program
  - Volunteer and Internship Programs
  - Fiscally sustainable programs and funding
  - Improved access to community media and local government
- Facilitate the projector/screen replacement and camera in the council chambers.

### **Major Changes in FY 2025/26 Budget**

The exponential need to replace costly equipment that has far outlived its useful life expectancy prompted PCTV to create the FY 2024/25 budget by sourcing unused PEG funds that date back to 2016. PEG funds are either franchise equipment funds or PEG fees that were not expended for PEG uses in prior years, but are designated to be used specifically for Public, Educational, or Governmental access related expenses.

Last year, PCTV created a three-year equipment plan to fund the conversion to HD and replace items that have outlived their useful life expectancy. The plan includes the upgrading of the display wall or projector screen to a video display wall system, replacement of the Character Generators (graphics for live coverage, meetings), wireless audio systems for the Chambers, updated assisted listening systems meeting the ADA requirements, editing tools, a variety of HD components, and more. The plan also includes enhancements to mobile production equipment that will improve coverage of City and community events and allow for ease of use for public access in alignment with the PCTV Strategy.

PCTV has reconciled revenue entries to reflect the current client base which has resulted in decreased revenue projections for FY 2024/25. PCTV has developed a service agreement template that can be used for fee-for-service requests that will allow for greater flexibility for future clients. PCTV is also working to add value to its existing services by



expanding viewership to internet streaming channels (such as Apple TV) and by providing high-definition and high-quality video production with newer equipment.

### Position Summary

| <b>Position</b>                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|---------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Cable Access Coordinator              | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Cable Access Technician               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Cable Equipment Operators,<br>PT/Temp | 0.75           | 0.75           | 0.75           | 0.75           | 0.75           |
| <b>Total</b>                          | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    | <b>2.75</b>    |

## CABLE ACCESS TV

### EXPENDITURE SUMMARY

|                                    | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>    |                      |                      |                                     |                                 |                                  |                          |                         |
| Cable Access Television Fund - 505 | 502,606              | 555,518              | 426,746                             | 833,883                         | 653,087                          | (180,796)                | -28%                    |
| <b>Total</b>                       | <b>502,606</b>       | <b>555,518</b>       | <b>426,746</b>                      | <b>833,883</b>                  | <b>653,087</b>                   | <b>(180,796)</b>         | <b>-28%</b>             |

### EXPENDITURES BY CATEGORY

#### Personnel

|                         |                |                |                |                |                |               |           |
|-------------------------|----------------|----------------|----------------|----------------|----------------|---------------|-----------|
| Salaries & Wages -401   | 225,354        | 233,840        | 159,396        | 248,443        | 247,964        | (479)         | 0%        |
| Overtime - 402          | 1,218          | 1,255          | 1,345          | 4,044          | 4,044          | -             | 0%        |
| Employee Benefits - 410 | 172,981        | 184,493        | 161,792        | 228,044        | 239,500        | 11,456        | 5%        |
| <b>Total Personnel</b>  | <b>399,553</b> | <b>419,589</b> | <b>322,533</b> | <b>480,531</b> | <b>491,508</b> | <b>10,977</b> | <b>2%</b> |

#### Services and Supplies

|                                             |               |               |               |               |               |                 |             |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|-----------------|-------------|
| Professional & Administrative Services - 42 | 10,052        | 4,724         | 1,855         | 52,170        | 40,450        | (11,720)        | -29%        |
| Other Operating Expenses - 43               | 6,995         | 6,727         | 9,657         | 6,818         | 6,818         | -               | 0%          |
| Materials & Supplies - 44                   | 128           | -             | -             | 350           | 350           | -               | 0%          |
| <b>Total Services and Supplies</b>          | <b>17,174</b> | <b>11,451</b> | <b>11,512</b> | <b>59,338</b> | <b>47,618</b> | <b>(11,720)</b> | <b>-25%</b> |

#### Capital Outlay

|                                    |               |              |               |                |               |                  |              |
|------------------------------------|---------------|--------------|---------------|----------------|---------------|------------------|--------------|
| Asset Acquisition/Improvement - 47 | 14,063        | 2,075        | 53,137        | 211,425        | 49,355        | (162,070)        | -328%        |
| <b>Total Capital Outlay</b>        | <b>14,063</b> | <b>2,075</b> | <b>53,137</b> | <b>211,425</b> | <b>49,355</b> | <b>(162,070)</b> | <b>-328%</b> |

#### Indirect Cost Allocations

|                                        |               |                |               |               |               |                 |             |
|----------------------------------------|---------------|----------------|---------------|---------------|---------------|-----------------|-------------|
| Admin Credits - 46121                  | (145,623)     | (157,411)      | -             | -             | -             | -               | 0%          |
| Admin Debits - 46122                   | 167,113       | 176,869        | -             | -             | 10,232        | 10,232          | 100%        |
| IS Charges - 46124                     | 35,051        | 84,680         | 21,472        | 65,903        | 36,667        | (29,236)        | -80%        |
| Legal Charges - 46126                  | 784           | -              | -             | -             | -             | -               | 0%          |
| General Liability Insurance -46201     | 14,492        | 18,266         | 18,091        | 16,686        | 17,708        | 1,022           | 6%          |
| <b>Total Indirect Cost Allocations</b> | <b>71,816</b> | <b>122,404</b> | <b>39,563</b> | <b>82,589</b> | <b>64,607</b> | <b>(17,982)</b> | <b>-28%</b> |

#### Total

|                |                |                |                |                |                  |             |
|----------------|----------------|----------------|----------------|----------------|------------------|-------------|
| <b>502,606</b> | <b>555,518</b> | <b>426,746</b> | <b>833,883</b> | <b>653,087</b> | <b>(180,796)</b> | <b>-28%</b> |
|----------------|----------------|----------------|----------------|----------------|------------------|-------------|

### EXPENDITURES BY PROGRAM

|                         |                |                |                |                |                |                  |             |
|-------------------------|----------------|----------------|----------------|----------------|----------------|------------------|-------------|
| Cable Access Television | 502,606        | 555,518        | 426,746        | 833,883        | 653,087        | (180,796)        | -28%        |
| <b>Total</b>            | <b>502,606</b> | <b>555,518</b> | <b>426,746</b> | <b>833,883</b> | <b>653,087</b> | <b>(180,796)</b> | <b>-28%</b> |

[1] PEG funded

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-City Manager

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 37,000</b> | <b>\$ 12,000</b> |
| Marketing Strategies and Development              | \$ 12,000 |                  |                  |
| <b>42106 Software Maintenance</b>                 |           | <b>\$ 1,805</b>  | <b>\$ 5,940</b>  |
| Telvue subscription                               | \$ 5,940  |                  |                  |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 3,516</b>  | <b>\$ 3,516</b>  |
| Equipment repair                                  | \$ 422    |                  |                  |
| Equipment repair parts                            | 2,813     |                  |                  |
| Loaner equipment                                  | 281       |                  |                  |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 2,721</b>  | <b>\$ 2,721</b>  |
| Cleaning supplies                                 | \$ 500    |                  |                  |
| Elevator maintenance                              | 1,200     |                  |                  |
| HVAC maintenance                                  | 800       |                  |                  |
| Pest control                                      | 221       |                  |                  |
| <b>42201 Office Expense</b>                       |           | <b>\$ 400</b>    | <b>\$ 520</b>    |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 3,923</b>  | <b>\$ 6,373</b>  |
| Alliance for Community Media Convention           | \$ 2,450  |                  |                  |
| NAB Convention for two employees                  | 3,017     |                  |                  |
| Other Travel and Training                         | 906       |                  |                  |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 2,805</b>  | <b>\$ 9,380</b>  |
| Closed Captioning                                 | \$ 3,575  |                  |                  |
| Misc. specialized supplies                        | 1,191     |                  |                  |
| Other special department expenses                 | 4,014     |                  |                  |
| Uniforms/PCTV branded shirts/hats                 | 600       |                  |                  |
| <b>Total Professional/Administrative Services</b> |           | <b>\$ 40,450</b> |                  |
| <b>4310X Utilities</b>                            |           | <b>\$ 5,517</b>  | <b>\$ 5,517</b>  |
| 43103 Gas and Electric                            | \$ 5,002  |                  |                  |
| 43102 Water                                       | 515       |                  |                  |
| <b>43201 Property Taxes</b>                       |           | <b>\$ 1,301</b>  | <b>\$ 1,301</b>  |
|                                                   | \$ 1,301  |                  |                  |
| <b>44301 Fuel</b>                                 |           | <b>\$ 350</b>    | <b>\$ 350</b>    |
| <b>47101 Equipment</b>                            |           | <b>\$209,420</b> | <b>\$ 47,350</b> |
| 8K Control room switcher                          | \$ 12,000 |                  |                  |
| AI Editing Tools                                  | 900       |                  |                  |
| DSLR Still Camera/video                           | 4,000     |                  |                  |
| Hand-held Field Cameras (SD Card)                 | 1,000     |                  |                  |
| Hand-held Ozmo Camera w/clip on mic               | 1,000     |                  |                  |
| Monitors Upgrade and Multiview Processor          | 950       |                  |                  |
| Multi-camera Flay Pack                            | 10,000    |                  |                  |
| Podium with Built-in Speakers and Mic             | 1,000     |                  |                  |
| Professional PA Equipment                         | 11,000    |                  |                  |
| Streaming Encoder for Mobile Broadcast            | 4,500     |                  |                  |
| Waveform Monitor/Conversion software              | 1,000     |                  |                  |
| <b>47103 Furniture</b>                            |           | <b>\$2,005</b>   | <b>\$ 2,005</b>  |
| Office desk chairs                                | \$ 605    |                  |                  |
| Studio furniture                                  | 1,400     |                  |                  |

## **CITY ATTORNEY**

### **Mission**

The mission of the City Attorney is to provide quality, comprehensive legal representation to the City of Pinole.

### **Major Services and Functions**

The City Attorney is the Chief Legal Officer for the City. The City Attorney provides legal advice to the City Council, City officials, and staff. The City Attorney prepares and reviews ordinances, resolutions, and contracts for City Council consideration, and represents the City in legal actions, both affirmative claims and defense of claims brought against the City. The City Attorney also serves as general counsel for the Successor Agency for the Redevelopment Agency. The City Attorney plays a key role in risk management for the City of Pinole advising on legal compliance and best practices to limit liability for the City. The City Attorney prepares legal opinions at the request of the City Council and staff as needed and advises on all legal issues related to the City. The City Attorney is a strategic advisor to the City Council and staff assisting in the implementation and execution of the City's goals and objectives.

### **FY 2024/25 Key Accomplishments**

- Advised the City on legal process, special legislation and requirements for sales tax ballot measure and successful passage and implementation of Measure I.
- Assisted in preparation of ordinances, Zoning Code updates and resolutions to implement requirements for City Housing Element.
- Provided legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, and onboarding of new City Manager.
- Managed and coordinated City defense, and affirmative litigation, to advance claims resolution, settlement and final judgment.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advised City on code enforcement actions and abatement warrants.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff.

### **FY 2025/26 Special Projects**

- Assist with the negotiation of solid waste Franchise Agreement and related Prop 218 approval process.
- Advise City Manager and City Council on options for City revenue measures.

- Provide legal assistance and advice in labor negotiations, grievances, employment, benefits, and HR related issues, as well as liability avoidance management practices.
- Provide legal advice and representation to the City on development projects including multi-family housing developments, Pinole Shores II, and the sale of former RDA properties.
- Advise City on code enforcement processes and procedures.
- Provide training on ethics, conflicts of interest and election related issues to the City Council, Commissioners, and staff

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to update the Pinole Municipal Code to comply with evolving legal requirements, best practices, and City Council directives.
- Provided advice and counsel regarding compliance with new State laws to facilitate the development of housing, and assist the City with completion of the updated Housing Element.

### **Major Changes in FY 2025/26 Budget**

Anticipating the amount of legal services needed by the City in any given year is difficult. The rates for City Attorney legal services are as set forth in the contract approved by the City Council on March 5, 2024. Some legal costs incurred by the City are reimbursed to the General Fund and are not reflected in the proposed budget. Those include, but are not limited to, code enforcement, development projects and property dispositions, and successful defense of claims that have prevailing party attorney fee provisions. These reimbursements will help offset the actual cost of legal services for the City.

### **Position Summary**

No personnel are directly assigned to this department. Legal services are provided to the City by a private law firm on a contract basis.

**CITY ATTORNEY BUDGET SUMMARY**

|                                        | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>        |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                     | 330,354              | 229,817              | 304,057                             | 297,031                         | 305,965                          | 8,934                    | 3%                      |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>304,057</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>        |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Legal Services</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Attorney Services - 42102              | 899,583              | 662,442              | 396,681                             | 581,131                         | 598,565                          | 17,434                   | 3%                      |
| <b>Total Legal Services</b>            | <b>899,583</b>       | <b>662,442</b>       | <b>396,681</b>                      | <b>581,131</b>                  | <b>598,565</b>                   | <b>17,434</b>            | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121         | (569,229)            | (432,626)            | (92,623)                            | (284,100)                       | (292,600)                        | (8,500)                  | 3%                      |
| <b>Total Indirect Cost Allocations</b> | <b>(569,229)</b>     | <b>(432,626)</b>     | <b>(92,623)</b>                     | <b>(284,100)</b>                | <b>(292,600)</b>                 | <b>(8,500)</b>           | <b>3%</b>               |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>304,057</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| City Attorney - 114                    | 330,354              | 229,817              | 304,057                             | 297,031                         | 305,965                          | 8,934                    | 3%                      |
| <b>Total</b>                           | <b>330,354</b>       | <b>229,817</b>       | <b>304,057</b>                      | <b>297,031</b>                  | <b>305,965</b>                   | <b>8,934</b>             | <b>3%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                               | FY 2024/25        | FY 2025/26        |
|-----------------------------------------------|-------------------|-------------------|
| <b>42102 Attorney Services - General Fund</b> | <b>\$ 581,131</b> | <b>\$ 598,565</b> |
| General legal services for FY 2025/26         | \$598,565         |                   |

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## **CITY CLERK**

### **Mission**

The City Clerk's mission is to fulfill the role as elections official, legislative administrator, and records manager for the City in an efficient, professional, and friendly manner; to provide outstanding support to the Council throughout the legislative process; and to serve the citizens of Pinole as an accessible and responsive representative of transparent and open government.

### **Major Services and Functions**

The City Clerk is an appointed officer by the City Council and is responsible for preparing agenda packets, producing the official records of Council decisions, maximizing public access to municipal government, ensuring transparency to the public, and is the official custodian of the records of the City. The City Clerk serves as the Elections Official of the City and conducts all City elections; acts as a Compliance Officer for federal, state, and local statutes including the Political Reform Act, the Brown Act, and the Public Records Act. Some specific functions of the City Clerk's office include the following:

- Provide accurate and timely minutes for the City Council and Finance Subcommittee
- City Council and Finance Sub-Committee agenda packet management
- Serve as Elections Official and conduct all City elections in compliance with the CA Elections Code
- Coordinate Citywide Records Management Program and conduct semi-annual audit
- Streamline the paperless filing and electronic submission of Form 700 for FPPC filers
- Administration of the City's Public Records Act Program
- Codification of Pinole municipal code
- Provide excellent customer service to members of the community & staff

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implemented a new agenda management and streaming platform for public meetings
- Implemented a new Commissioner Appreciation event
- Conducted recruitment process for various City advisory commissions
- Maintained the City Council legislative record including processing of 99 resolutions, 6 ordinances and 59 proclamations
- Improved tracking procedures for contract routing, claims, and other legal notices

- Oversaw and facilitated response to city-wide public records requests
- Partnered with the American Red Cross to host a staff and community blood drive
- Improved application procedures for Boards and Commissions by implementing an online application process that would also retain and track volunteer interest for future recruitments

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implement online filing system for financial disclosure forms required by the FPPC (Campaign and Code-Designated Filers)
- Improve recruitment tools for Boards & Commissions
- Revamp the Citywide Records Management program
- Create training program for Commission staff liaisons
- Implement new City-wide Retention Schedule and work with all departments to improve records practices
- Update City Clerk Department administrative policies and procedures

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Improve City-wide Records Management Program by working with departments to assess needs, digitize records, and improve retention and destruction practices

### **Major Changes in FY 2025/26 Budget**

The City Clerk budget for FY 2024/25 does not include any significant changes relative to the FY 2023/24 budget.

### **Position Summary**

| <b>Position</b>          | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|--------------------------|----------------|----------------|----------------|----------------|----------------|
| City Clerk               | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Deputy City Clerk        | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Administrative Assistant | 0.48           | 1.00           | 1.00           | 1.00           | 1.00           |
| <b>Total</b>             | <b>2.48</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.00</b>    | <b>3.00</b>    |

**CITY CLERK BUDGET SUMMARY**

|                                          | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                       | 511,112              | 615,496              | 567,190                             | 717,294                         | 733,895                          | 16,601                   | 2%                      |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>717,294</b>                  | <b>733,895</b>                   | <b>16,601</b>            | <b>2%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                   | 334,435              | 388,219              | 303,719                             | 403,272                         | 409,363                          | 6,091                    | 1%                      |
| Employee Benefits- 410                   | 115,140              | 174,302              | 158,771                             | 192,621                         | 209,258                          | 16,637                   | 8%                      |
| <b>Total Personnel</b>                   | <b>449,575</b>       | <b>562,521</b>       | <b>462,490</b>                      | <b>595,893</b>                  | <b>618,621</b>                   | <b>22,728</b>            | <b>4%</b>               |
| <b>Services and Supplies</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - | 67,200               | 45,736               | 74,815                              | 93,150                          | 84,560                           | (8,590)                  | -10%                    |
| Other Operating Expenses - 43            | 2,052                | 2,415                | 1,511                               | 1,600                           | 1,950                            | 350                      | 18%                     |
| <b>Total Services and Supplies</b>       | <b>69,252</b>        | <b>48,151</b>        | <b>76,326</b>                       | <b>94,750</b>                   | <b>86,510</b>                    | <b>(8,240)</b>           | <b>-10%</b>             |
| <b>Capital Outlay</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47       | -                    | 15,627               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>              | <b>-</b>             | <b>15,627</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                    | (37,095)             | (40,999)             | -                                   | -                               | -                                | -                        | 0%                      |
| Admin Debits - 46122                     | 7,707                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201      | 21,672               | 30,194               | 28,375                              | 26,651                          | 28,764                           | 2,113                    | 7%                      |
| <b>Total Internal Cost Allocations</b>   | <b>(7,716)</b>       | <b>(10,804)</b>      | <b>28,375</b>                       | <b>26,651</b>                   | <b>28,764</b>                    | <b>2,113</b>             | <b>7%</b>               |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>717,294</b>                  | <b>733,895</b>                   | <b>16,601</b>            | <b>2%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| City Clerk - 112                         | 511,112              | 615,496              | 567,190                             | 717,294                         | 733,895                          | 16,601                   | 2%                      |
| <b>Total</b>                             | <b>511,112</b>       | <b>615,496</b>       | <b>567,190</b>                      | <b>717,294</b>                  | <b>733,895</b>                   | <b>16,601</b>            | <b>2%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                          |           | FY 2024/25    | FY 2025/26       |
|----------------------------------------------------------|-----------|---------------|------------------|
| <b>42101 Professional Services</b>                       | <b>\$</b> | <b>55,300</b> | <b>\$ 40,350</b> |
| Citywide historical records project support              | \$ 11,300 |               |                  |
| Meeting minutes transcription                            | 20,000    |               |                  |
| Netfile- Campaign Filing & Commission Support            | 7,050     |               |                  |
| Pinole Municipal Code codification and update            | 2,000     |               |                  |
| <b>42201 Office Expense</b>                              | <b>\$</b> | <b>1,600</b>  | <b>\$ 1,600</b>  |
| Misc. office expenses & proclamations and certificates   | \$1,600   |               |                  |
| <b>4230X Travel and Training</b>                         | <b>\$</b> | <b>6,365</b>  | <b>\$ 12,725</b> |
| CCAC Annual Conference (2)                               | \$ 1,050  |               |                  |
| City Clerk's New Law/Election Seminar/Misc. Training (2) | 2,400     |               |                  |
| IIMC Annual Conference                                   | 675       |               |                  |
| Regional Trainings (CCAC) (4)                            | 500       |               |                  |
| Technical Training for Clerks                            | 1,500     |               |                  |
| 42302 Travel expense/Mileage                             | 6,000     |               |                  |
| 42303 Meal allowance                                     | 600       |               |                  |
| <b>42401 Memberships</b>                                 | <b>\$</b> | <b>1,210</b>  | <b>\$ 1,210</b>  |
| CCAC Dues (2)                                            | \$ 520    |               |                  |
| IIMC Member Dues (2)                                     | 540       |               |                  |
| MMANC Member dues (2)                                    | 150       |               |                  |
| <b>42506 Bonds</b>                                       | <b>\$</b> | <b>175</b>    | <b>\$ 175</b>    |
| <b>42514 Special Department Expense</b>                  | <b>\$</b> | <b>28,500</b> | <b>\$ 28,500</b> |
| Boards & Commissions Recognition Event                   | \$ 3,500  |               |                  |
| Election                                                 | 22,500    |               |                  |
| Public Notices                                           | 2,500     |               |                  |
| <b>Total Professional/Administrative Services</b>        |           |               | <b>\$ 84,560</b> |
| <b>4310X Utilities</b>                                   | <b>\$</b> | <b>1,600</b>  | <b>\$ 1,950</b>  |
| Gas/Electric                                             | \$ 1,800  |               |                  |
| Water                                                    | 150       |               |                  |

## **FINANCE**

### **Mission**

The mission of the Finance Department is responsible for the overall financial management of the City. The Department's core function is to secure the financial position by providing the City Council, City Management, staff, and the public with financial information necessary to ensure sound financial decisions and to ensure appropriate procedures to protect the City's financial assets. This is accomplished through timely and effective preparation of the Annual Comprehensive Financial Report, Budget, quarterly financial and investment reports, and adequate financial controls.

### **Major Services and Functions**

The Finance Department is responsible for accounting operations including accounts payable, accounts receivable, payroll processing, and audits; budget management and long-range financial planning; purchasing; treasury management; debt and bond administration; and business license administration.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Adopted annual budget by June 30<sup>th</sup>
- Coordinated formal dissolution of the Successor Agency
- Received California Society of Municipal Finance Officers Budget Excellence Award
- Received Government Finance Officers Association Excellence in Financial Reporting Award
- Received an unqualified opinion for annual financial statements
- Implemented a more robust quarterly financial report which now includes more data

#### **Strategic Plan Strategies**

- Assisted with identifying, analyzing, and advancing revenue generating opportunities, including a potential revenue ballot measure for the November 2024 election

### **FY 2025/26 Key Priorities and Projects**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Establish a comprehensive accounting manual as a desktop reference for staff

- Enhance financial transparency by publishing high-level financial data on the City's website
- Implement automated accounts payable system to pay vendors electronically and reduce/eliminate paper checks

#### Strategic Plan Strategies

- Assist with developing an approach to funding infrastructure maintenance and improvements

#### Other Council-Directed Special Projects

- Provide strategic support to other City departments in the advancement of Council-directed special projects

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue developing long-term strategic financial planning
- Develop a participatory budget process

#### **Major Changes in FY 2025/26 Budget**

The only notable change to the Finance department budget for FY 2025/26 is the Administrative Assistant will be fully assigned to Finance, bringing the total FTE from 3.75 to 4.00.

#### **Position Summary**

| <b>Position</b>                  | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|----------------------------------|----------------|----------------|----------------|----------------|----------------|
| Finance Director                 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accountant                       | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accounting Specialist            | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Accounting Technician, <i>PT</i> | 0.48           | 0.48           | 0.00           | 0.00           | 0.00           |
| Administrative Assistant         | 0.00           | 0.00           | 0.75           | 0.75           | 1.00           |
| <b>Total</b>                     | <b>3.48</b>    | <b>3.48</b>    | <b>3.75</b>    | <b>3.75</b>    | <b>4.00</b>    |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Finance

**FINANCE BUDGET SUMMARY**

|                                 | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100              | 657,774              | 956,068              | 788,742                             | 966,217                         | 1,020,844                        | 54,628                   | 5%                      |
| Measure S 2006 - 105            | 1,534                | 377                  | 60                                  | 2,450                           | 2,450                            | -                        | 0%                      |
| Measure S 2014 - 106            | 2,434                | 977                  | 960                                 | 2,450                           | 2,450                            | -                        | 0%                      |
| Pension Fund - 700              | 78,164               | 75,241               | 53,919                              | 50,000                          | 65,000                           | 15,000                   | 23%                     |
| <b>Total</b>                    | <b>739,907</b>       | <b>1,032,662</b>     | <b>843,680</b>                      | <b>1,021,117</b>                | <b>1,090,744</b>                 | <b>69,628</b>            | <b>6%</b>               |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |                |                |                |                |                |                |            |
|-------------------------|----------------|----------------|----------------|----------------|----------------|----------------|------------|
| Salaries & Wages - 401  | 424,010        | 465,866        | 376,367        | 496,333        | 593,278        | 96,945         | 16%        |
| Overtime - 402          | 10             | 1,062          | -              | 2,707          | 2,500          | (207)          | -8%        |
| Employee Benefits - 410 | 178,355        | 189,256        | 174,032        | 168,717        | 345,337        | 176,620        | 51%        |
| <b>Total Personnel</b>  | <b>602,374</b> | <b>656,184</b> | <b>550,399</b> | <b>667,757</b> | <b>941,115</b> | <b>273,358</b> | <b>29%</b> |

**Services and Supplies**

|                                             |                |                |                |                |                |                 |             |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|
| Professional & Administrative Services - 42 | 241,632        | 343,209        | 250,077        | 265,695        | 223,695        | (42,000)        | -19%        |
| Other Operating Expenses - 43               | 5,179          | 6,091          | 3,817          | 4,800          | 5,500          | 700             | 13%         |
| <b>Total Services and Supplies</b>          | <b>246,812</b> | <b>349,300</b> | <b>253,894</b> | <b>270,495</b> | <b>229,195</b> | <b>(41,300)</b> | <b>-18%</b> |

**Capital Outlay**

|                                    |            |            |          |          |          |          |           |
|------------------------------------|------------|------------|----------|----------|----------|----------|-----------|
| Asset Acquisition/Improvement - 47 | 562        | 487        | -        | -        | -        | -        | 0%        |
| <b>Total Capital Outlay</b>        | <b>562</b> | <b>487</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0%</b> |

**Indirect Cost Allocations**

|                                          |                  |               |               |               |                 |                  |             |
|------------------------------------------|------------------|---------------|---------------|---------------|-----------------|------------------|-------------|
| Admin Credits - 46121                    | (165,041)        | (180,003)     | (99,855)      | (123,592)     | (139,450)       | (15,858)         | 11%         |
| Admin Debits - 46122                     | 7,707            | 126,931       | 87,597        | 154,785       | -               | (154,785)        | -100%       |
| Information Systems (IS) Charges - 46124 | 11,630           | 30,764        | 14,697        | 9,643         | 9,033           | (609)            | -7%         |
| Legal Charges - 46126                    | 9,309            | 12,854        | 2,389         | 10,000        | 10,000          | -                | 0%          |
| Insurance General Liability - 46201      | 26,554           | 36,144        | 34,560        | 32,029        | 40,851          | 8,822            | 22%         |
| <b>Total Indirect Cost Allocations</b>   | <b>(109,841)</b> | <b>26,691</b> | <b>39,387</b> | <b>82,865</b> | <b>(79,566)</b> | <b>(162,430)</b> | <b>204%</b> |

**Total**

|                |                  |                |                  |                  |               |           |
|----------------|------------------|----------------|------------------|------------------|---------------|-----------|
| <b>739,907</b> | <b>1,032,662</b> | <b>843,680</b> | <b>1,021,117</b> | <b>1,090,744</b> | <b>69,628</b> | <b>6%</b> |
|----------------|------------------|----------------|------------------|------------------|---------------|-----------|

**EXPENDITURES BY PROGRAM**

|               |                |                  |                |                  |                  |               |           |
|---------------|----------------|------------------|----------------|------------------|------------------|---------------|-----------|
| Finance - 115 | 739,907        | 1,032,662        | 843,680        | 1,021,117        | 1,090,744        | 69,628        | 6%        |
| <b>Total</b>  | <b>739,907</b> | <b>1,032,662</b> | <b>843,680</b> | <b>1,021,117</b> | <b>1,090,744</b> | <b>69,628</b> | <b>6%</b> |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                           |           | FY 2024/25        | FY 2025/26        |
|-------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>        |           | <b>\$ 162,505</b> | <b>\$ 105,505</b> |
| Auditing services                         | \$ 42,000 |                   |                   |
| Brinks Armored Car service                | 2,800     |                   |                   |
| CA Municipal Statistics (ACFR schedule)   | 500       |                   |                   |
| Fee Study and Cost Allocation Plan        | 20,000    |                   |                   |
| GASB 68 PERS Reports                      | 1,750     |                   |                   |
| Grant Research/Writing/Admin Svcs         | 16,000    |                   |                   |
| HDL Property Tax Analysis                 | 9,350     |                   |                   |
| HDL Sales Tax Analysis                    | 5,600     |                   |                   |
| OPEB Valuation Report                     | 2,000     |                   |                   |
| Preparation of State Controller's reports | 5,505     |                   |                   |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Finance

|                                                   |           |               |           |                   |
|---------------------------------------------------|-----------|---------------|-----------|-------------------|
| <b>42201 Office Expense</b>                       | <b>\$</b> | <b>7,580</b>  | <b>\$</b> | <b>7,580</b>      |
| Check stock                                       | \$        | 2,200         |           |                   |
| Miscellaneous office expenses                     |           | 2,500         |           |                   |
| Printing services                                 |           | 1,680         |           |                   |
| Year-end tax forms                                |           | 1,200         |           |                   |
| <b>42203 Shipping &amp; Mailing</b>               | <b>\$</b> | <b>5,000</b>  | <b>\$</b> | <b>5,000</b>      |
| Mass mailing                                      | \$        | 5,000         |           |                   |
| <b>4230x Travel and Training</b>                  | <b>\$</b> | <b>2,100</b>  | <b>\$</b> | <b>2,100</b>      |
| CSMFO annual conference                           | \$        | 1,100         |           |                   |
| Staff training                                    |           | 1,000         |           |                   |
| <b>42401 Memberships</b>                          | <b>\$</b> | <b>710</b>    | <b>\$</b> | <b>710</b>        |
| CMTA dues                                         | \$        | 95            |           |                   |
| CSMFO dues                                        |           | 225           |           |                   |
| GFOA dues                                         |           | 190           |           |                   |
| ICMA dues                                         |           | 200           |           |                   |
| <b>42501 Bank Fees</b>                            | <b>\$</b> | <b>20,000</b> | <b>\$</b> | <b>20,000</b>     |
| Mechanics Bank and Bank of the West fees          | \$        | 20,000        |           |                   |
| <b>42506 Admin Exp/Bonds</b>                      | <b>\$</b> | <b>250</b>    | <b>\$</b> | <b>250</b>        |
| Bonds                                             | \$        | 250           |           |                   |
| <b>42510 Software Subscription</b>                | <b>\$</b> | <b>11,995</b> | <b>\$</b> | <b>11,995</b>     |
| GovInvest labor module                            | \$        | 10,000        |           |                   |
| Long-range forecasting software                   |           | 1,995         |           |                   |
| <b>42514 Special Department Expense</b>           | <b>\$</b> | <b>655</b>    | <b>\$</b> | <b>655</b>        |
| GFOA ACFR review and certification                | \$        | 505           |           |                   |
| CSMFO budget review and award                     |           | 150           |           |                   |
| <b>Total Professional/Administrative Services</b> |           |               |           | <b>\$ 153,795</b> |
| <b>4310X Utilities</b>                            | <b>\$</b> | <b>4,800</b>  | <b>\$</b> | <b>5,500</b>      |
| 43102 Water                                       | \$        | 500           |           |                   |
| 43103 Electricity & Power                         |           | 5,000         |           |                   |
| <b>MEASURE S - 2006 FUND - 105</b>                |           |               |           |                   |
| <b>42101 Professional Services</b>                | <b>\$</b> | <b>2,450</b>  | <b>\$</b> | <b>2,450</b>      |
| Measure S Audit (105)                             | \$        | 1,200         |           |                   |
| Sales Tax Analysis                                |           | 1,250         |           |                   |
| <b>MEASURE S - 2014 FUND - 106</b>                |           |               |           |                   |
| <b>42101 Professional Services</b>                | <b>\$</b> | <b>2,450</b>  | <b>\$</b> | <b>2,450</b>      |
| Measure S Audit (106)                             | \$        | 1,200         |           |                   |
| Sales Tax Analysis                                |           | 1,250         |           |                   |
| <b>PENSION FUND - 700</b>                         |           |               |           |                   |
| <b>42501 Bank Fees</b>                            | <b>\$</b> | <b>50,000</b> | <b>\$</b> | <b>65,000</b>     |
| Bank fees                                         | \$        | 65,000        |           |                   |

## **HUMAN RESOURCES**

The Human Resources Department is comprised of the following divisions:

- Human Resources Management; and
- Risk Management

### **Mission**

The mission of the Human Resources Department is to support the City of Pinole by providing comprehensive and timely human resources and risk management services. It has the responsibility for developing and implementing innovative strategies and programs that enhance the work experience for our employees. Its objective is to attract, develop, motivate, and retain the best-qualified employees whose diversity and skills contribute to and sustain the City of Pinole as a quality organization.

### **Major Services and Functions**

- **Human Resources Administration and Risk Management** – Provides support and strategic planning services to employees and departments in the development of organizational objectives; provides interpretation of City and department policies; reviews and evaluates work methods and procedures for improving organizational performance, enhancing services, and meeting goals. Administers the City's risk management programs including general and employment liability and workers' compensation for on-the-job injuries.
- **Labor Relations** – Represents the City Council and City Manager on all labor negotiation and grievance matters with bargaining unit representatives of recognized employee organizations.
- **Employee Relations** – Provides guidance and counseling to employees; initiates, conducts and/or oversees investigations relative to disciplinary actions and complaints for City departments.
- **Recruitment and Selection** – Assists in the administration of the City's Civil Service Merit System; facilitates selection procedures that produce diverse and skilled applicant pools; assures that all recruitment, hiring, placements, transfers, and promotions are made based on individual qualifications for the position.
- **Benefits Administration** – Provides exceptional and affordable employee benefits for retirement, medical, dental, vision, wellness and safety, and employee assistance to attract and retain a qualified and highly skilled workforce.
- **Organizational Training and Development** – Coordinates City-wide training including safety, mandated, educational, and development programs for City staff.
- **Classification and Compensation** – Plans and conducts classification and organization studies; develops classification specifications; designs compensation systems that support and reinforce the City's long-range objectives as well as the culture, climate, and behaviors needed for the organization to be effective.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Conducted approximately 28 recruitments; reviewed over 800 applications.
- Conducted five (5) classification studies.
- Facilitated the executive search recruitment efforts and onboarding for the City Manager, Police Chief, and Public Works Director.
- Facilitated six (6) workplace investigations.
- Initiated labor negotiations for successor memorandums of understanding for three bargaining units.
- Implemented an online total compensation survey platform in preparation for labor negotiations.
- Implemented an online new employee orientation/onboarding platform.
- Surveyed employee benefits satisfaction levels and implemented effective modifications.
- Implemented an employee safety committee.
- Developed departmental procedures for the City's Family Medical Leave Policy.
- Developed a Customer Service Philosophy and Standards Administrative Policy.
- Developed a Mandated Reporter Administrative Policy.
- Developed a Proper Utilization of Independent Contractors Administrative Policy.
- Developed a Citizen's Request, Concern, and Compliment Procedures Administrative Policy.
- Developed Catastrophic Leave Administrative Policy.
- Developed Tuition Reimbursement Procedure Administrative Policy.
- Developed a Workplace Violence Prevention Plan/Policy.
- Planned, coordinated, and facilitated de-escalation training for all staff.
- Planned, coordinated, and facilitated customer service training for all staff.
- Planned, coordinated, and facilitated numerous events for the City's Public Service Employee Recognition Week.
- Restructured/enhanced employee vision benefit levels and negotiated a 13% premium cost savings.
- Migrated employee dental, vision, and life insurance plans and COBRA administration to PRISM JPA.

### Strategic Plan Strategies

- Initiated implementation of the City's Employee Talent Management Plan in accordance with the City's Strategic Plan 2020 – 2025.

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Implement successor memorandums of understand for three bargaining units and one unrepresented employee group.
- Digitize all personnel, benefits, workers' compensation files.
- Develop a supervisory academy in partnership with other cities in West County.
- Implement "stay" interviews with annual performance evaluation process.
- Establish a succession planning/mentoring process.
- Examine performance appraisal framework and goal planning for professional development.
- Implement outreach effort to increase employee knowledge of benefit offerings and value.
- Develop safety emergency action plans for identified workplace risks.
- Review OPEB obligations and alternatives to support the City's fiscal sustainability.
- Continue to perform a comprehensive review and updating of key City personnel rules and policies to ensure compliance with MOU provisions, state and federal legislation, and conduct meet and confer sessions with the employee bargaining units as required.

### **Strategic Plan Strategies**

- Implement the recommendations of the Communication and Engagement Plan relative to employees.

## **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Human Resources will implement the Employee Talent Management Plan to attract and retain high-quality employees and develop their skills.
- In partnership with the City Manager's Office, Human Resources will develop and implement a Cultural and Leadership Initiative.

## **Major Changes in FY 2025/26 Budget**

The Human Resources Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

### Position Summary

| <b>Position</b>            | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|----------------------------|----------------|----------------|----------------|----------------|----------------|
| Human Resources Director   | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Human Resources Analyst    | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Human Resources Technician | 0.00           | 1.00           | 1.00           | 1.00           | 0.00           |
| Human Resources Specialist | 1.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| Administrative Assistant   | 0.00           | 0.00           | 0.05           | 0.05           | 0.00           |
| <b>Total</b>               | <b>2.00</b>    | <b>3.00</b>    | <b>3.05</b>    | <b>3.05</b>    | <b>3.00</b>    |

The Human Resources Technician was reclassified to Human Resources Specialist and Administrative Assistant was moved to 100% in the Finance Department, both effective with the FY2024/25 mid-year budget adjustments.

## HUMAN RESOURCES BUDGET SUMMARY

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 749,748              | 831,985              | 709,625                             | 918,951                         | 965,908                          | 46,957                   | 5%                      |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>918,951</b>                  | <b>965,908</b>                   | <b>46,957</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 343,897              | 434,041              | 338,838                             | 459,952                         | 468,716                          | 8,764                    | 2%                      |
| Overtime - 402                              | -                    | 552                  | 527                                 | 604                             | 500                              | (104)                    | -21%                    |
| Employee Benefits - 410                     | 155,311              | 210,646              | 189,398                             | 181,114                         | 268,676                          | 87,562                   | 33%                     |
| <b>Total Personnel</b>                      | <b>499,208</b>       | <b>645,239</b>       | <b>528,764</b>                      | <b>641,670</b>                  | <b>737,892</b>                   | <b>96,222</b>            | <b>13%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 189,321              | 169,576              | 187,231                             | 232,414                         | 200,830                          | (31,584)                 | -16%                    |
| Other Operating Expenses - 43               | 1,532                | 1,800                | 1,130                               | 1,750                           | 1,750                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>190,853</b>       | <b>171,375</b>       | <b>188,361</b>                      | <b>234,164</b>                  | <b>202,580</b>                   | <b>(31,584)</b>          | <b>-16%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 1,153                | 317                  | 459                                 | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>1,153</b>         | <b>317</b>           | <b>459</b>                          | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (11,269)             | (61,330)             | (53,413)                            | (67,163)                        | (77,028)                         | (9,865)                  | 13%                     |
| Administrative Debits - 46122               | 7,707                | 8,462                | 5,840                               | 10,319                          | -                                | (10,319)                 | -100%                   |
| Legal Charges - 46126                       | 38,404               | 32,879               | 7,864                               | 30,000                          | 30,000                           | -                        | 0%                      |
| General Liability Insurance - 46201         | 23,692               | 35,043               | 31,751                              | 69,961                          | 72,464                           | 2,503                    | 3%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>58,534</b>        | <b>15,055</b>        | <b>(7,959)</b>                      | <b>43,117</b>                   | <b>25,436</b>                    | <b>(17,681)</b>          | <b>-70%</b>             |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>918,951</b>                  | <b>965,908</b>                   | <b>46,957</b>            | <b>5%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| Human Resources - 116                       | 749,748              | 831,985              | 709,625                             | 918,951                         | 965,908                          | 46,957                   | 5%                      |
| <b>Total</b>                                | <b>749,748</b>       | <b>831,985</b>       | <b>709,625</b>                      | <b>918,951</b>                  | <b>965,908</b>                   | <b>46,957</b>            | <b>5%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Human Resources

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                      |           | FY 2024/25        | FY 2025/26        |
|------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                   |           | <b>\$ 120,287</b> | <b>\$ 96,420</b>  |
| Affordable Care Act Reporting to IRS                 | \$ 3,000  |                   |                   |
| Annual Performance Evaluations (CM)                  | 16,000    |                   |                   |
| Bilingual Evaluation/Testing                         | 1,000     |                   |                   |
| Contingencies - Employee Benefits                    | 3,000     |                   |                   |
| Document Shredding                                   | 1,000     |                   |                   |
| Drug Screening/Fit for Duty/DOT Exams                | 8,240     |                   |                   |
| Employee Benefits Broker                             | 25,000    |                   |                   |
| HRA (Retiree Medical) Admin Fees                     | 1,000     |                   |                   |
| Labor negotiator (IEDA)                              | 26,780    |                   |                   |
| Pre-employ Backgrounds/Degree & License Verify       | 2,000     |                   |                   |
| Random Drug Testing - DOT                            | 6,400     |                   |                   |
| Section 125 FSA/DCAP & Commuter Admin Fees           | 3,000     |                   |                   |
| <b>42102 Attorney Services</b>                       |           | <b>\$ 40,000</b>  | <b>\$ 10,000</b>  |
| Employment Law Advisement (LCW)                      | \$ 5,000  |                   |                   |
| Tax and Employee Benefit Advisement                  | 5,000     |                   |                   |
| <b>42110 Fingerprinting</b>                          |           | <b>\$ 3,000</b>   | <b>\$ 3,000</b>   |
| Fingerprinting/DOJ/FBI                               | \$ 3,000  |                   |                   |
| <b>42201 Office Expense</b>                          |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Miscellaneous Office Supplies                        | \$1,000   |                   |                   |
| <b>4230X Travel and Training</b>                     |           | <b>\$ 23,880</b>  | <b>\$ 34,135</b>  |
| Citywide EAP Workshops (2)                           | \$ 3,000  |                   |                   |
| Citywide Professional Development (2)                | 3,000     |                   |                   |
| Contingencies - Citywide Training (2)                | 3,000     |                   |                   |
| Executive Team Development/Retreat                   | 10,000    |                   |                   |
| HR Staff Professional Development                    | 8,755     |                   |                   |
| Leadership Academy                                   | 2,500     |                   |                   |
| Mileage: NorCal, MMANC, CalPELRA (2), LCW (4)        | 3,680     |                   |                   |
| Meal Allowance: NorCal, MMANC, CalPELRA (2), LCW (4) | 200       |                   |                   |
| <b>42401 Memberships</b>                             |           | <b>\$ 700</b>     | <b>\$ 700</b>     |
| MMANC                                                | \$ 200    |                   |                   |
| SHRM                                                 | 500       |                   |                   |
| <b>42504 Recruitment Cost</b>                        |           | <b>\$ 13,697</b>  | <b>\$ 13,500</b>  |
| Recruitment Advertising                              | \$ 3,000  |                   |                   |
| Recruitment Exams/Testing                            | 10,500    |                   |                   |
| <b>42506 Bond</b>                                    |           | <b>\$ 200</b>     | <b>\$ 200</b>     |
| Bond                                                 | \$ 200    |                   |                   |
| <b>42510 Software Purchases</b>                      |           | <b>\$ -</b>       | <b>\$ 12,000</b>  |
| Compensation Survey & Analysis Software GovInvest    | \$ 12,000 |                   |                   |
| <b>42514 Special Department Expense</b>              |           | <b>\$ 29,650</b>  | <b>\$ 29,875</b>  |
| Annual Public Service Employee Appreciation          | \$ 4,725  |                   |                   |
| Condolence Flowers/Donations (20)                    | 3,000     |                   |                   |
| Employee Polos (110)                                 | 6,050     |                   |                   |
| Employee Wellness/Safety Fair/BBQ                    | 2,300     |                   |                   |
| MPA Wellness Premium                                 | 10,800    |                   |                   |
| Quarterly Employee Engagement Events (4)             | 2,000     |                   |                   |
| Years of Service Plaques                             | 1,000     |                   |                   |
| <b>Total Professional/Administrative Services</b>    |           |                   | <b>\$ 188,830</b> |
| <b>4310X Utilities</b>                               |           | <b>\$ 1,750</b>   | <b>\$ 1,750</b>   |
| 43103 Gas/Electric                                   | \$ 1,600  |                   |                   |
| 43102 Water                                          | 150       |                   |                   |



## **POLICE**

The Police Department is comprised of the following divisions (referred to as “bureaus”):

- Operations; and
- Support Services

### **Mission**

The Pinole Police Department is committed to ensuring a safe community by providing exemplary law enforcement service while engaging our citizens with Honor, Integrity, Professionalism, and Respect.

### **Major Services and Functions**

- Police Operations is responsible for the day-to-day operation of the department.
- Police Support Services provides support and assistance to Operations and the community. It includes front office staff who work with the public daily, Crime Prevention Officers who provide outreach into the community, the collection and processing of evidence, and the maintenance and repair of vehicles and equipment.
- The City operates the West Bay Communications Center (WBCC), which provides police dispatch services for the City of Pinole, Hercules, and San Pablo. The Cities of Hercules and San Pablo are billed for Dispatch Services based on a cost-sharing formula incorporating various usage measurements.

### **FY 2024/25 Key Accomplishments**

#### **Baseline Work (Including Staff-Initiated Special Projects)**

- Enhanced Department’s training capacity through development of in-house instructors and leveraging technology to reduce costs for POST required training.
- Implemented a Police Drone (UAS) program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Expanded our transparency with the public in the implementation of Citizen RIMS.
- Brought the Community of Pinole innovative and progressive engagement opportunities.
- Continued our Community Outreach efforts with a special Halloween-themed National Night Out event, which was our largest and best attended to date, and Project HOPE-Homeless Intervention.
- Reimplemented the Traffic Officer special assignment.

### **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Continue to enhance training capacity to meet the industry's best standards.
- Continue retention and recruitment efforts to attract and retain the new generational workforce.
- Seek ways to bolster existing community outreach events and broaden the program with new opportunities. The special Halloween-themed National Night Out event and Project HOPE-Homeless Intervention continue to be stand-out programs to engage with the community,
- Expand the Police Drone program to enhance our abilities to provide the community of Pinole with effective and efficient police services.
- Seek alternate funding to replace end-of-life mobile and portable radios.
- Recommend modifications to Police fees and charges to align with industry standards.
- Prioritize applications for grant funding opportunities to supplement the operating budget for equipment, training, and personnel costs.
- Review and analyze the implementation of law enforcement technologies for efficient and effective operations, including data collection/analysis and crime prevention.

### Strategic Plan Strategies

- Create an updated Emergency Operations Plan (EOP)
- Stand up a working Emergency Operations Center (EOC).
- Implement a CERT program.

### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Focus on organizational wellness programs to improve the quality of life for employees while strengthening the relationship with the community through exemplary law enforcement service.
- Implement police reform measures as required by legislation.
- Further implement Next Gen 911.
- Facility rehabilitation of the Public Safety Building.

### **Major Changes in FY 2025/26 Budget**

There are two notable changes in the FY 2025/26 budget relative to the FY 2024/25 budget:

- The position of Police Services Supervisor was added to provide direct supervision to Dispatch, Records, and Property & Evidence staff.
- Additional funding of \$227,000 over three years to add fleet cameras to all patrol vehicles for increased transparency.

## Position Summary

| <b>Position</b>                             | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Police Chief                                | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Police Commander                            | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Sergeant                             | 6.00           | 7.00           | 7.00           | 6.00           | 6.00           |
| Police Officer                              | 19.00          | 20.00          | 20.00          | 19.00          | 19.00          |
| Administrative Assistant                    | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Community Safety Specialist                 | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Community Services Officer                  | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Crossing Guards, <i>part-time/temporary</i> | 0.25           | 0.25           | 0.25           | 0.25           | 0.25           |
| Dispatcher                                  | 11.00          | 10.00          | 10.00          | 10.00          | 10.00          |
| Lead Dispatcher                             | 1.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Property Specialist                  | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Police Records Specialist                   | 2.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Police Services Supervisor                  | 0.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| <b>Total</b>                                | <b>47.25</b>   | <b>49.25</b>   | <b>49.25</b>   | <b>47.25</b>   | <b>47.25</b>   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**POLICE BUDGET SUMMARY**

|                                                  | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|--------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                               | 8,831,280            | 10,268,023           | 8,153,615                           | 11,061,260                      | 11,805,111                       | 743,851                  | 6%                      |
| Measure S 2006 - 105                             | 1,289,148            | 1,252,499            | 735,267                             | 1,147,981                       | 848,970                          | (299,011)                | -35%                    |
| Measure S 2014 - 106                             | 146,853              | 141,984              | 95,333                              | 126,138                         | 127,055                          | 917                      | 1%                      |
| Public Safety Augmentation Fund - 203            | 187,468              | 462,287              | 353,979                             | 546,413                         | 613,388                          | 66,975                   | 11%                     |
| Traffic Safety Fund - 205                        | 10,028               | 13,457               | 7,936                               | 21,845                          | 22,191                           | 346                      | 2%                      |
| Supplemental Law Enforcement Services Fund - 206 | 127,057              | 326,357              | 213,680                             | 294,962                         | 303,281                          | 8,319                    | 3%                      |
| Asset Seizure Adjudicated Fund - 225             | 22,348               | 19,114               | -                                   | 20,544                          | 19,268                           | (1,276)                  | -7%                     |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,559,811</b>                    | <b>13,219,143</b>               | <b>13,739,264</b>                | <b>520,121</b>           | <b>4%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                           | 5,210,349            | 6,071,251            | 4,469,237                           | 6,414,661                       | 6,541,333                        | 126,672                  | 2%                      |
| Overtime - 402                                   | 786,130              | 607,756              | 553,811                             | 493,933                         | 501,515                          | 7,582                    | 2%                      |
| Employee Benefits - 410                          | 2,772,725            | 3,644,299            | 3,039,369                           | 4,242,416                       | 4,515,103                        | 272,687                  | 6%                      |
| <b>Total Personnel</b>                           | <b>8,769,204</b>     | <b>10,323,306</b>    | <b>8,062,418</b>                    | <b>11,151,010</b>               | <b>11,557,951</b>                | <b>406,941</b>           | <b>4%</b>               |
| <b>Services and Supplies</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42      | 533,455              | 718,499              | 442,000                             | 654,236                         | 657,344                          | 3,108                    | 0%                      |
| Other Operating Expenses - 43                    | 99,283               | 126,635              | 86,656                              | 64,250                          | 98,250                           | 34,000                   | 35%                     |
| Materials & Supplies - 44                        | 127,374              | 109,969              | 36,753                              | 87,000                          | 87,000                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>               | <b>760,111</b>       | <b>955,103</b>       | <b>565,409</b>                      | <b>805,486</b>                  | <b>842,594</b>                   | <b>37,108</b>            | <b>4%</b>               |
| <b>Capital Outlay</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47               | 182,488              | 298,009              | 134,498                             | 293,973                         | 323,676                          | 29,703                   | 9%                      |
| <b>Total Capital Outlay</b>                      | <b>182,488</b>       | <b>298,009</b>       | <b>134,498</b>                      | <b>293,973</b>                  | <b>323,676</b>                   | <b>29,703</b>            | <b>9%</b>               |
| <b>Debt Service</b>                              |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal and interest - 48                 | 18,561               | 20,329               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Debt Service</b>                        | <b>18,561</b>        | <b>20,329</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46                      | (420,019)            | (639,879)            | (543,470)                           | (707,172)                       | (776,147)                        | (68,975)                 | 9%                      |
| Administrative Debits - 46                       | 420,019              | 639,879              | 543,470                             | 707,173                         | 845,724                          | 138,551                  | 16%                     |
| IS Charges - 46                                  | 465,249              | 398,846              | 275,598                             | 494,585                         | 439,841                          | (54,743)                 | -12%                    |
| Legal Charges - 46                               | 33,153               | 34,225               | 11,354                              | 20,000                          | 20,000                           | -                        | 0%                      |
| General Liability Insurance - 46                 | 385,416              | 453,901              | 510,533                             | 454,089                         | 485,625                          | 31,536                   | 6%                      |
| <b>Total Indirect Cost Allocations</b>           | <b>883,818</b>       | <b>886,972</b>       | <b>797,485</b>                      | <b>968,675</b>                  | <b>1,015,043</b>                 | <b>46,369</b>            | <b>5%</b>               |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,559,811</b>                    | <b>13,219,143</b>               | <b>13,739,264</b>                | <b>520,121</b>           | <b>4%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Police Operations - 221                          | 6,571,166            | 8,008,175            | 6,301,729                           | 8,644,378                       | 9,077,131                        | 432,753                  | 5%                      |
| Police Support Services -222                     | 1,526,362            | 1,637,414            | 1,067,922                           | 1,709,089                       | 1,595,890                        | (113,199)                | -7%                     |
| Police West Bay Communications Center - 223      | 2,379,569            | 2,498,316            | 1,968,544                           | 2,548,869                       | 2,740,771                        | 191,902                  | 7%                      |
| Police Grants Program - 227                      | 137,086              | 339,814              | 221,616                             | 316,807                         | 325,472                          | 8,665                    | 3%                      |
| <b>Total</b>                                     | <b>10,614,182</b>    | <b>12,483,720</b>    | <b>9,559,811</b>                    | <b>13,219,143</b>               | <b>13,739,264</b>                | <b>520,121</b>           | <b>4%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**GENERAL FUND - 100  
POLICE OPERATIONS - 221**

**EXPENDITURE SUMMARY**

|                                              | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                             |                      |                      |                                     |                                 |                                  | <b>\$ Change</b>         | <b>% Change</b>         |
| Salaries & Wages - 401                       | 2,903,644            | 3,656,396            | 2,854,239                           | 4,102,472                       | 4,240,481                        | 138,009                  | 3%                      |
| Overtime - 402                               | 397,090              | 374,735              | 343,259                             | 259,779                         | 260,821                          | 1,042                    | 0%                      |
| Employee Benefits - 410                      | 1,375,356            | 2,060,408            | 1,927,933                           | 2,620,880                       | 3,188,252                        | 567,372                  | 18%                     |
| <b>Total Salary &amp; Benefits</b>           | <b>4,676,089</b>     | <b>6,091,539</b>     | <b>5,125,431</b>                    | <b>6,983,131</b>                | <b>7,689,554</b>                 | <b>706,423</b>           | <b>9%</b>               |
| <b>Services and Supplies</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | 266,383              | 397,925              | 255,487                             | 251,032                         | 254,032                          | 3,000                    | 1%                      |
| Materials & Supplies - 44                    | 124,942              | 109,423              | 36,057                              | 85,500                          | 85,500                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>           | <b>391,324</b>       | <b>507,349</b>       | <b>291,543</b>                      | <b>336,532</b>                  | <b>339,532</b>                   | <b>3,000</b>             | <b>1%</b>               |
| <b>Debt Service</b>                          |                      |                      |                                     |                                 |                                  |                          |                         |
| Debit Principal - 48101                      | 13,465               | 15,662               | -                                   | -                               | -                                | -                        | 0%                      |
| Debt Interest - 48102                        | 5,096                | 4,667                | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                  | <b>18,561</b>        | <b>20,329</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                        |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47           | 114,002              | (16,844)             | 10,342                              | 9,240                           | 9,240                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                  | <b>114,002</b>       | <b>(16,844)</b>      | <b>10,342</b>                       | <b>9,240</b>                    | <b>9,240</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121               | (420,019)            | (639,879)            | (543,470)                           | (707,172)                       | (776,147)                        | (68,975)                 | 9%                      |
| Legal Charges - 46126                        | 33,153               | 34,225               | 11,354                              | 20,000                          | 20,000                           | -                        | 0%                      |
| General Liability Insurance - 46201          | 221,822              | 253,798              | 317,283                             | 287,709                         | 313,326                          | 25,617                   | 8%                      |
| <b>Total Indirect Cost Allocations</b>       | <b>(165,044)</b>     | <b>(351,856)</b>     | <b>(214,834)</b>                    | <b>(399,463)</b>                | <b>(442,821)</b>                 | <b>(43,358)</b>          | <b>10%</b>              |
| <b>Total</b>                                 | <b>5,034,933</b>     | <b>6,250,517</b>     | <b>5,212,483</b>                    | <b>6,929,440</b>                | <b>7,595,505</b>                 | <b>666,065</b>           | <b>9%</b>               |
| <b>Asset Seizure-Adjudicated - 225</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | 16,000               | 19,114               | -                                   | 20,544                          | 19,268                           | (1,276)                  | -7%                     |
| Asset Acquisition/Improvement - 47           | 6,348                | -                    | -                                   | -                               | -                                | -                        | -                       |
| <b>Total</b>                                 | <b>22,348</b>        | <b>19,114</b>        | <b>-</b>                            | <b>20,544</b>                   | <b>19,268</b>                    | <b>(1,276)</b>           | <b>-7%</b>              |
| <b>MEASURE S-2006 FUND - 105</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                       | 554,300              | 494,747              | 269,679                             | 389,195                         | 339,933                          | (49,262)                 | -14%                    |
| Overtime - 402                               | 70,836               | 27,754               | 4,905                               | 100,913                         | 50,977                           | (49,936)                 | -98%                    |
| Employee Benefits - 410                      | 607,718              | 665,167              | 414,516                             | 622,233                         | 423,829                          | (198,404)                | -47%                    |
| Professional & Administrative Services - 42  | 809                  | 14                   | -                                   | 3,250                           | 3,250                            | -                        | 0%                      |
| General Liability Insurance - 46201          | 55,484               | 64,816               | 46,167                              | 32,390                          | 30,981                           | (1,409)                  | -5%                     |
| <b>Total Measure S-2006 Fund</b>             | <b>1,289,148</b>     | <b>1,252,499</b>     | <b>735,267</b>                      | <b>1,147,981</b>                | <b>848,970</b>                   | <b>(299,011)</b>         | <b>-35%</b>             |
| <b>MEASURE S-2014 FUND - 106</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47           | 37,269               | 23,759               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Measure S-2014 Fund</b>             | <b>37,269</b>        | <b>23,759</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>PUBLIC SAFETY AUGMENTATION FUND - 203</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42  | -                    | -                    | -                                   | 20,000                          | 20,000                           | -                        | 0%                      |
| Administrative Debits - 46122                | 187,468              | 357,936              | 303,684                             | 394,580                         | 413,852                          | 19,272                   | 5%                      |
| Asset Acquisition/Improvement - 47           | -                    | 104,350              | 50,295                              | 131,833                         | 179,536                          | 47,703                   | 27%                     |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26        |
|---------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 51,712</b>  | <b>\$ 54,712</b>  |
| Applicant Processing/Recruiting                   | \$ 16,000 |                   |                   |
| EBRCSA Contract - Radios (63)                     | 38,712    |                   |                   |
| <b>42106 Software Maintenance</b>                 |           | <b>\$ 29,945</b>  | <b>\$ 29,945</b>  |
| Lexipol Daily Training Bulletins                  | \$ 4,244  |                   |                   |
| Starchase GPS                                     | 14,976    |                   |                   |
| The Police One Academy Training                   | 6,000     |                   |                   |
| Vigilant Solutions Software                       | 4,725     |                   |                   |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 65,100</b>  | <b>\$ 65,100</b>  |
| Vehicle Maintenance                               | \$ 19,000 |                   |                   |
| Vehicle Repairs                                   | 41,000    |                   |                   |
| Vehicle Washing                                   | 5,100     |                   |                   |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 75,800</b>  | <b>\$ 75,800</b>  |
| Firearms Range Rental                             | \$ 10,800 |                   |                   |
| State of CA -- P.O.S.T.                           | 30,000    |                   |                   |
| 42304 Cordico App                                 | 15,000    |                   |                   |
| 42304 Officer Wellness Training                   | 20,000    |                   |                   |
| <b>42401 Memberships</b>                          |           | <b>\$ 3,175</b>   | <b>\$ 3,175</b>   |
| CA Crime Prevention Officers Assn                 | \$ 120    |                   |                   |
| CA Peace Officers Assn.                           | 320       |                   |                   |
| CA Police Chiefs Assn.                            | 800       |                   |                   |
| County Police Chiefs' Assn.                       | 1,500     |                   |                   |
| International Assn. of Police Chiefs              | 200       |                   |                   |
| National Assn. of Town Watch                      | 35        |                   |                   |
| Police Executive Research Forum                   | 200       |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 25,300</b>  | <b>\$ 25,300</b>  |
| Ammunition and firearm repair                     | \$ 9,800  |                   |                   |
| Crime Scene Processing/Field Testing Supplies     | 7,300     |                   |                   |
| Miscellaneous Supplies                            | 8,200     |                   |                   |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ 254,032</b> |
| <b>44301 Fuel</b>                                 |           | <b>\$ 73,000</b>  | <b>\$ 73,000</b>  |
| <b>44410 Safety Clothing</b>                      |           | <b>\$ 12,500</b>  | <b>\$ 12,500</b>  |
| Part-time employee uniforms                       | \$ 3,500  |                   |                   |
| Protective Vests                                  | 9,000     |                   |                   |
| <b>4710X Equipment</b>                            |           | <b>\$ 9,240</b>   | <b>\$ 9,240</b>   |
| Ballistic Shield (47105)                          | \$ 2,500  |                   |                   |
| Patrol Rifle (47105)                              | 1,840     |                   |                   |
| Tablets and Docking (47106)                       | 4,900     |                   |                   |
| <b>MEASURE S-2006 FUND - 105</b>                  |           |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 3,250</b>   | <b>\$ 3,250</b>   |
| Gunshot trauma kits                               | \$ 700    |                   |                   |
| Miscellaneous Supplies                            | 2,550     |                   |                   |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ 3,250</b>   |
| <b>Public Safety Augmentation Fund - 203</b>      |           |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| Canine expenses                                   | \$ 20,000 |                   |                   |
| <b>47101 Equipment</b>                            |           | <b>\$ 131,833</b> | <b>\$ 179,536</b> |
| Axon Body Worn Camera Program                     | \$ 42,412 |                   |                   |
| Axon Fleet In-Car Camera System                   | 47,703    |                   |                   |
| EBRCSA Equipment                                  | 20,940    |                   |                   |
| Radio Encryption Equipment (4,200 carryover)      | 68,481    |                   |                   |

**GENERAL FUND - 100**  
**POLICE SUPPORT SERVICES - 222**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 411,122              | 485,037              | 277,203                             | 479,089                         | 465,010                          | (14,079)                 | -3%                     |
| Overtime - 402                              | 24,748               | 28,678               | 22,987                              | 53                              | -                                | (53)                     | -100%                   |
| Employee Benefits - 410                     | 214,557              | 258,254              | 176,416                             | 285,432                         | 222,640                          | (62,792)                 | -28%                    |
| <b>Total Salary &amp; Benefits</b>          | <b>650,427</b>       | <b>771,968</b>       | <b>476,605</b>                      | <b>764,574</b>                  | <b>687,650</b>                   | <b>(76,924)</b>          | <b>-11%</b>             |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 230,179              | 259,398              | 165,930                             | 288,315                         | 289,699                          | 1,384                    | 0%                      |
| Other Operating Expenses - 43               | 83,138               | 105,864              | 72,442                              | 53,850                          | 82,050                           | 28,200                   | 34%                     |
| Materials & Supplies - 44                   | 2,432                | 546                  | 697                                 | 1,500                           | 1,500                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>315,749</b>       | <b>365,808</b>       | <b>239,068</b>                      | <b>343,665</b>                  | <b>373,249</b>                   | <b>29,584</b>            | <b>8%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 2,803                | 2,800                | 1,528                               | 20,400                          | 2,400                            | (18,000)                 | -750%                   |
| <b>Total Capital Outlay</b>                 | <b>2,803</b>         | <b>2,800</b>         | <b>1,528</b>                        | <b>20,400</b>                   | <b>2,400</b>                     | <b>(18,000)</b>          | <b>-750%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46124                          | 422,288              | 342,740              | 221,020                             | 422,646                         | 373,051                          | (49,595)                 | -13%                    |
| General Liability Insurance - 46201         | 25,510               | 35,874               | 34,367                              | 31,666                          | 32,485                           | 819                      | 3%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>447,798</b>       | <b>378,613</b>       | <b>255,387</b>                      | <b>454,312</b>                  | <b>405,536</b>                   | <b>(48,776)</b>          | <b>-12%</b>             |
| <b>Total</b>                                | <b>1,416,777</b>     | <b>1,519,190</b>     | <b>972,588</b>                      | <b>1,582,951</b>                | <b>1,468,835</b>                 | <b>(114,116)</b>         | <b>-8%</b>              |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 91,078               | 95,817               | 74,878                              | 102,182                         | 102,478                          | 296                      | 0%                      |
| Employee Benefits - 410                     | 13,473               | 15,456               | 13,650                              | 17,679                          | 17,882                           | 203                      | 1%                      |
| General Liability Insurance - 46201         | 5,033                | 6,951                | 6,805                               | 6,277                           | 6,695                            | 418                      | 6%                      |
|                                             | <b>109,585</b>       | <b>118,225</b>       | <b>95,333</b>                       | <b>126,138</b>                  | <b>127,055</b>                   | <b>917</b>               | <b>1%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                     | FY 2024/25        | FY 2025/26        |
|-------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>  | <b>\$ 163,530</b> | <b>\$ 164,914</b> |
| Children's interview center         | \$ 3,500          |                   |
| Contra Costa County Jail fees       | 49,600            |                   |
| County Crime Lab Services           | 58,000            |                   |
| Crime Analysis                      | 10,000            |                   |
| EBCRSA contract - 5 radios          | 4,264             |                   |
| Family Justice Center               | 500               |                   |
| Miscellaneous Professional Services | 4,050             |                   |
| SART Exams                          | 5,000             |                   |
| Video Surveillance System           | 30,000            |                   |
| <b>42106 Software Maintenance</b>   | <b>\$ 16,630</b>  | <b>\$ 16,630</b>  |
| CAD/RMS                             | \$ 8,000          |                   |
| Scheduling Software                 | 8,630             |                   |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

|                                               |           |               |           |                |
|-----------------------------------------------|-----------|---------------|-----------|----------------|
| <b>42107 Equipment Maintenance</b>            | <b>\$</b> | <b>7,050</b>  | <b>\$</b> | <b>7,050</b>   |
| Crime prevention vehicle maintenance          | \$        | 1,000         |           |                |
| Radio Repairs                                 |           | 250           |           |                |
| Vehicle Maintenance                           |           | 4,000         |           |                |
| Vehicle Repairs                               |           | 1,500         |           |                |
| Vehicle Washing                               |           | 300           |           |                |
| <b>42108 Maintenance Structure/Imp</b>        | <b>\$</b> | <b>23,445</b> | <b>\$</b> | <b>23,445</b>  |
| Bldg. Maintenance                             | \$        | 1,075         |           |                |
| Elevator Service (NEC)                        |           | 650           |           |                |
| Fire Extinguisher Replacement                 |           | 380           |           |                |
| HVAC Maintenance (City Mechanical)            |           | 1,850         |           |                |
| Janitorial Service (UBS)                      |           | 17,365        |           |                |
| Janitorial Supplies (UBS)                     |           | 1,700         |           |                |
| Pest control (Western Exterminator)           |           | 425           |           |                |
| <b>42201 Office Expense</b>                   | <b>\$</b> | <b>44,520</b> | <b>\$</b> | <b>44,520</b>  |
| CERT Program Supplies                         | \$        | 20,000        |           |                |
| Community outreach office expenses            |           | 5,000         |           |                |
| Copier Supplies                               |           | 500           |           |                |
| Office Supplies                               |           | 12,720        |           |                |
| Postage & Equipment (Pitney)                  |           | 3,000         |           |                |
| Printing Services (Concord)                   |           | 800           |           |                |
| Printing Services (Eagle)                     |           | 2,500         |           |                |
| <b>42301 Travel and Training</b>              | <b>\$</b> | <b>10,100</b> | <b>\$</b> | <b>10,100</b>  |
| Conferences (CALNENA)                         | \$        | 1,000         |           |                |
| Meetings                                      |           | 500           |           |                |
| Non-POST training                             |           | 5,600         |           |                |
| POST training                                 |           | 3,000         |           |                |
| <b>42401 Memberships</b>                      | <b>\$</b> | <b>420</b>    | <b>\$</b> | <b>420</b>     |
| C.A.P.E.                                      | \$        | 45            |           |                |
| California Criminal Justice                   |           | 75            |           |                |
| CLEARs                                        |           | 50            |           |                |
| IAPE                                          |           | 50            |           |                |
| Nat'l Emergency Number Assn                   |           | 200           |           |                |
| <b>42501 Bank Fees</b>                        | <b>\$</b> | <b>1,000</b>  | <b>\$</b> | <b>1,000</b>   |
| <b>42514 Special Department Expense</b>       | <b>\$</b> | <b>21,620</b> | <b>\$</b> | <b>21,620</b>  |
| Community outreach promotional items          | \$        | 5,000         |           |                |
| Crime scene supplies                          |           | 5,700         |           |                |
| GSR processing                                |           | 5,335         |           |                |
| Lab supplies, mandated processing material    |           | 375           |           |                |
| Misc. special department expenses             |           | 4,710         |           |                |
| Photographic supplies                         |           | 500           |           |                |
| <b>Total Professional/Administrative Fees</b> |           |               | <b>\$</b> | <b>289,699</b> |
| <b>4310X Utilities</b>                        | <b>\$</b> | <b>53,850</b> | <b>\$</b> | <b>82,050</b>  |
| Electricity & Gas (PG&E)                      | \$        | 75,000        |           |                |
| Water (EBMUD)                                 |           | 5,000         |           |                |
| Cable                                         |           | 2,050         |           |                |
| <b>44410 Safety Clothing</b>                  | <b>\$</b> | <b>1,500</b>  | <b>\$</b> | <b>1,500</b>   |
| Aramark Uniform Service                       |           |               |           |                |
| <b>4710X Equipment</b>                        | <b>\$</b> | <b>20,400</b> | <b>\$</b> | <b>2,400</b>   |
| Alex Clark Room Transformation (carryforward) | \$        | 2,000         |           |                |
| Fax Machine                                   |           | 400           |           |                |

**GENERAL FUND - 100**  
**POLICE DISPATCH WEST BAY COMMUNICATIONS CENTER - 223**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23       | FY 2023/24       | FY 2024/25       | FY 2024/25       | FY 2025/26       | Prop to Rev    | Prop to Rev |
|---------------------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|-------------|
|                                             | Actual           | Actual           | Actual           | Revised          | Proposed         | \$ Change      | % Change    |
|                                             |                  |                  | Thru Mar-25      | Budget           | Budget           |                |             |
| <b>Personnel</b>                            |                  |                  |                  |                  |                  |                |             |
| Salaries & Wages - 401                      | 1,241,680        | 1,330,687        | 986,877          | 1,333,403        | 1,384,851        | 51,448         | 4%          |
| Overtime - 402                              | 293,456          | 176,590          | 178,480          | 133,188          | 189,717          | 56,529         | 30%         |
| Employee Benefits - 410                     | 560,599          | 643,813          | 505,876          | 695,017          | 661,292          | (33,725)       | -5%         |
| <b>Total Salary &amp; Benefits</b>          | <b>2,095,735</b> | <b>2,151,090</b> | <b>1,671,234</b> | <b>2,161,608</b> | <b>2,235,860</b> | <b>74,252</b>  | <b>3%</b>   |
| <b>Services and Supplies</b>                |                  |                  |                  |                  |                  |                |             |
| Professional & Administrative Services - 42 | 20,084           | 39,048           | 20,584           | 66,795           | 66,795           | -              | 0%          |
| Other Operating Expenses - 43               | 16,145           | 20,771           | 14,214           | 10,400           | 16,200           | 5,800          | 36%         |
| Materials & Supplies - 44                   | -                | -                | -                | -                | -                | -              | -           |
| <b>Total Services and Supplies</b>          | <b>36,228</b>    | <b>59,819</b>    | <b>34,798</b>    | <b>77,195</b>    | <b>82,995</b>    | <b>5,800</b>   | <b>7%</b>   |
| <b>Capital Outlay</b>                       |                  |                  |                  |                  |                  |                |             |
| Asset Acquisition/Improvement - 47          | 22,066           | 17,698           | 262              | -                | -                | -              | 0%          |
| <b>Total Capital Outlay</b>                 | <b>22,066</b>    | <b>17,698</b>    | <b>262</b>       | <b>-</b>         | <b>-</b>         | <b>-</b>       | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                  |                  |                  |                  |                  |                |             |
| Administrative Debits - 46122               | 105,494          | 121,831          | 102,356          | 142,631          | 253,591          | 110,960        | 44%         |
| IS Charges - 46124                          | 42,960           | 56,106           | 54,578           | 71,938           | 66,790           | (5,148)        | -8%         |
| Legal Charges - 46126                       | -                | -                | -                | -                | -                | -              | -           |
| General Liability Insurance - 46201         | 77,085           | 91,772           | 105,315          | 95,497           | 101,535          | 6,038          | 6%          |
| <b>Total Indirect Cost Allocations</b>      | <b>225,540</b>   | <b>269,710</b>   | <b>262,249</b>   | <b>310,066</b>   | <b>421,916</b>   | <b>111,850</b> | <b>27%</b>  |
| <b>Total</b>                                | <b>2,379,569</b> | <b>2,498,316</b> | <b>1,968,544</b> | <b>2,548,869</b> | <b>2,740,771</b> | <b>191,902</b> | <b>7%</b>   |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                        |           | FY 2024/25       | FY 2025/26       |
|----------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>     |           | <b>\$ 9,645</b>  | <b>\$ 9,645</b>  |
| 800 MHz radio system maintenance       | \$ 4,265  |                  |                  |
| EBCRSA Contract - 5 radios             | 2,880     |                  |                  |
| Language Interpretation Services       | 2,500     |                  |                  |
| <b>42105 Network Maintenance</b>       |           | <b>\$ 16,000</b> | <b>\$ 16,000</b> |
| CAD/RMS (City of San Pablo)            | \$ 16,000 |                  |                  |
| <b>42106 Software Maintenance</b>      |           | <b>\$ 12,000</b> | <b>\$ 12,000</b> |
| CAD/RMS                                | \$ 12,000 |                  |                  |
| <b>42107 Equipment Maintenance</b>     |           | <b>\$ 9,000</b>  | <b>\$ 9,000</b>  |
| Dispatch headset/cord replacement      | \$ 1,265  |                  |                  |
| General equipment maintenance          | 2,735     |                  |                  |
| Stancil maintenance                    | 5,000     |                  |                  |
| <b>42108 Maintenance Structure/Imp</b> |           | <b>\$ 6,500</b>  | <b>\$ 6,500</b>  |
| Elevator Service                       | \$ 127    |                  |                  |
| HVAC Maintenance                       | 241       |                  |                  |
| Janitorial Services                    | 5,318     |                  |                  |
| Janitorial Supplies                    | 757       |                  |                  |
| Pest Control Service                   | 56        |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Police

|                             |           |              |           |              |
|-----------------------------|-----------|--------------|-----------|--------------|
| <b>42201 Office Expense</b> | <b>\$</b> | <b>2,000</b> | <b>\$</b> | <b>2,000</b> |
| General Office Supplies     | \$        | 2,000        |           |              |

|                                              |           |               |           |               |
|----------------------------------------------|-----------|---------------|-----------|---------------|
| <b>4230X Travel and Training</b>             | <b>\$</b> | <b>10,000</b> | <b>\$</b> | <b>10,000</b> |
| Non-POST training                            | \$1,500   |               |           |               |
| Meetings associated with dispatch function   | 500       |               |           |               |
| Conference attendance for APCO, PSAP, CLEWOA | 1,000     |               |           |               |
| POST training                                | 3,000     |               |           |               |
| Dispatcher Training                          | 4,000     |               |           |               |

|                                                          |           |            |           |            |
|----------------------------------------------------------|-----------|------------|-----------|------------|
| <b>42401 Memberships</b>                                 | <b>\$</b> | <b>150</b> | <b>\$</b> | <b>150</b> |
| WBCC portion of costs for APCO and CLEWOA participation. | \$        | 150        |           |            |

|                                                               |           |              |           |              |
|---------------------------------------------------------------|-----------|--------------|-----------|--------------|
| <b>42514 Special Department Expense</b>                       | <b>\$</b> | <b>1,500</b> | <b>\$</b> | <b>1,500</b> |
| DOJ fingerprints and background investigations on applicants. | \$        | 1,500        |           |              |

**Total Professional/Administrative Services                    \$    66,795**

|                                |           |               |           |               |
|--------------------------------|-----------|---------------|-----------|---------------|
| <b>4310X Utilities</b>         | <b>\$</b> | <b>10,400</b> | <b>\$</b> | <b>16,200</b> |
| 43103 Electricity & Gas (PG&E) | \$        | 15,000        |           |               |
| 43102 Water (EBMUD)            |           | 1,200         |           |               |
| 43105 Cable                    |           | -             |           |               |

**TRAFFIC SAFETY FUND - 205  
POLICE GRANTS PROGRAM - 227**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  | <b>\$ Change</b>         | <b>% Change</b>         |
| Salaries & Wages - 401                      | 8,526                | 8,567                | 6,362                               | 8,320                           | 8,580                            | 260                      | 3%                      |
| Overtime - 402                              | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits- 410                      | 1,021                | 1,201                | 978                                 | 1,175                           | 1,208                            | 33                       | 3%                      |
| <b>Total Salary &amp; Benefits</b>          | <b>9,547</b>         | <b>9,767</b>         | <b>7,340</b>                        | <b>9,495</b>                    | <b>9,788</b>                     | <b>293</b>               | <b>3%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 3,000                | -                                   | 4,300                           | 4,300                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>-</b>             | <b>3,000</b>         | <b>-</b>                            | <b>4,300</b>                    | <b>4,300</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 7,500                           | 7,500                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>7,500</b>                    | <b>7,500</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| General Liability Insurance- 46201          | 481                  | 689                  | 596                                 | 550                             | 603                              | 53                       | 9%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>481</b>           | <b>689</b>           | <b>596</b>                          | <b>550</b>                      | <b>603</b>                       | <b>53</b>                | <b>9%</b>               |
| <b>Total</b>                                | <b>10,028</b>        | <b>13,457</b>        | <b>7,936</b>                        | <b>21,845</b>                   | <b>22,191</b>                    | <b>346</b>               | <b>2%</b>               |

**SUPPLEMENTAL LAW ENFORCEMENT SERVICES FUND - 206**

|                                    |         |         |         |         |         |       |    |
|------------------------------------|---------|---------|---------|---------|---------|-------|----|
| Overtime - 402                     | -       | -       | 4,180   | -       | -       | -     | 0% |
| Administrative Debits - 46122      | 127,057 | 160,112 | 137,430 | 169,962 | 178,281 | 8,319 | 5% |
| Asset Acquisition/Improvement - 47 | -       | 166,245 | 72,070  | 125,000 | 125,000 | -     | 0% |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                        | FY 2024/25       | FY 2025/26       |
|--------------------------------------------------------|------------------|------------------|
| <b>TRAFFIC SAFETY FUND - 205</b>                       |                  |                  |
| <b>42107 Equipment Maintenance</b>                     | <b>\$ 2,000</b>  | <b>\$ 2,000</b>  |
| Lidar repair & Supplies                                | \$ 2,000         |                  |
| <b>42514 Special Department Expense</b>                | <b>\$ 2,300</b>  | <b>\$ 2,300</b>  |
| Citation printing                                      | \$ 2,300         |                  |
| <b>Total Professional/Administrative Services</b>      | <b>\$ 4,300</b>  |                  |
| <b>47101 Equipment</b>                                 | <b>\$ 7,500</b>  | <b>\$ 7,500</b>  |
| Repair/Replace Traffic Cameras                         | \$ 7,500         |                  |
| <b>SUPPLEMENTAL LAW ENFORCEMENT SERVICE FUND - 206</b> |                  |                  |
| <b>4710X EQUIPMENT</b>                                 | <b>\$ 30,000</b> | <b>\$ 30,000</b> |
| 47101 Drone Program (carryover)                        | \$ 30,000        |                  |
| <b>47104 VEHICLES</b>                                  | <b>\$ 95,000</b> | <b>\$ 95,000</b> |
| Replace 1 vehicle per year                             | \$ 95,000        |                  |

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## **FIRE**

The City of Pinole Fire Department provided fire protection and emergency medical services to the community for many decades. The department partnered through automatic aid with the Contra Costa County Fire Protection District (CCCFPD) and the Rodeo-Hercules Fire Protection District (RHFPD) to function as a battalion serving this region. CCCFPD Dispatch coordinated the three agencies' responses to incidents in the area.

After many years of considering different service models, in October 2022, the City entered into a five-year agreement with CCCFPD through which CCCFPD would provide fire protection and emergency medical services in Pinole beginning on March 1, 2023 by operating Pinole Fire Station 73 (downtown) and Fire Station 74 (in Pinole Valley). This arrangement is made possible by the County's contribution of \$2 million annually from Measure X proceeds.

Pinole residents and businesses can receive emergency assistance as before by dialing 9-1-1.

Residents and businesses can get additional information about fire and emergency medical services from CCCFPD using the contact information below.

Contra Costa County Fire Protection District  
Administrative Offices  
4005 Port Chicago Highway, Suite 250  
Concord, CA 94520  
General Phone: (925) 941-3300  
General Email: [info@cccfd.org](mailto:info@cccfd.org)  
Website: [www.cccfd.org](http://www.cccfd.org)

The City continues to be responsible for wildfire mitigation on City-owned property and Code Enforcement of City requirements regarding defensible space and weed abatement.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**FIRE BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 5,045,833            | 4,384,514            | 2,712,342                           | 3,582,500                       | 3,886,309                        | 303,809                  | 8%                      |
| Measure S 2006 - 105                        | 899,363              | 755,412              | 1,072,572                           | 1,478,192                       | 1,796,580                        | 318,388                  | 18%                     |
| Measure S 2014 - 106                        | 741,990              | 968,725              | 996,031                             | 1,372,769                       | 1,105,076                        | (267,693)                | -24%                    |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,787,965</b>                 | <b>354,504</b>           | <b>5%</b>               |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,856,856            | 41,953               | 0                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 275,285              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 1,555,457            | 422,984              | 318,990                             | 478,410                         | 546,595                          | 68,185                   | 12%                     |
| <b>Total Personnel</b>                      | <b>3,687,598</b>     | <b>464,937</b>       | <b>318,990</b>                      | <b>478,410</b>                  | <b>546,595</b>                   | <b>68,185</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,551,609            | 5,470,723            | 4,369,239                           | 5,866,210                       | 6,137,349                        | 271,139                  | 4%                      |
| Other Operating Expenses - 43               | 87,092               | 110,114              | 78,354                              | 80,500                          | 95,000                           | 14,500                   | 15%                     |
| Materials & Supplies - 44                   | 70,823               | 1,976                | 1,019                               | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>2,709,524</b>     | <b>5,582,813</b>     | <b>4,448,611</b>                    | <b>5,946,710</b>                | <b>6,232,349</b>                 | <b>285,639</b>           | <b>5%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 10,782               | 45,428               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>10,782</b>        | <b>45,428</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46                             | 80,303               | 10,170               | 11,665                              | 3,341                           | 4,021                            | 680                      | 17%                     |
| Legal Charges - 46                          | 31,196               | 5,304                | 1,679                               | 5,000                           | 5,000                            | -                        | 0%                      |
| General Liability Insurance - 46            | 167,783              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>279,281</b>       | <b>15,473</b>        | <b>13,343</b>                       | <b>8,341</b>                    | <b>9,021</b>                     | <b>680</b>               | <b>8%</b>               |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,787,965</b>                 | <b>354,504</b>           | <b>5%</b>               |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| Fire Operations - 231                       | 6,687,185            | 6,108,651            | 4,780,945                           | 6,433,461                       | 6,787,965                        | 354,504                  | 5%                      |
| <b>Total</b>                                | <b>6,687,185</b>     | <b>6,108,651</b>     | <b>4,780,945</b>                    | <b>6,433,461</b>                | <b>6,787,965</b>                 | <b>354,504</b>           | <b>5%</b>               |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets-Fire

**GENERAL FUND - 100  
FIRE OPERATIONS - 231**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,319,452            | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 238,467              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 1,076,139            | 412,323              | 318,940                             | 478,410                         | 546,595                          | 68,185                   | 12%                     |
| <b>Total Salary &amp; Benefits</b>          | <b>2,634,058</b>     | <b>412,323</b>       | <b>318,940</b>                      | <b>478,410</b>                  | <b>546,595</b>                   | <b>68,185</b>            | <b>12%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,013,959            | 3,799,200            | 2,300,686                           | 3,015,249                       | 3,235,693                        | 220,444                  | 7%                      |
| Other Operating Expenses -43                | 87,092               | 110,114              | 78,354                              | 80,500                          | 95,000                           | 14,500                   | 15%                     |
| Materials & Supplies - 44                   | 70,444               | 1,976                | 1,019                               | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>2,171,495</b>     | <b>3,911,290</b>     | <b>2,380,059</b>                    | <b>3,095,749</b>                | <b>3,330,693</b>                 | <b>234,944</b>           | <b>7%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 868                  | 45,428               | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>868</b>           | <b>45,428</b>        | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| IS Charges - 46124                          | 80,303               | 10,170               | 11,665                              | 3,341                           | 4,021                            | 680                      | 17%                     |
| Legal Services - 46126                      | 31,196               | 5,304                | 1,679                               | 5,000                           | 5,000                            | -                        | 0%                      |
| General Liability Insurance - 46201         | 127,913              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>239,412</b>       | <b>15,473</b>        | <b>13,343</b>                       | <b>8,341</b>                    | <b>9,021</b>                     | <b>680</b>               | <b>8%</b>               |
| <b>Total</b>                                | <b>5,045,833</b>     | <b>4,384,514</b>     | <b>2,712,342</b>                    | <b>3,582,500</b>                | <b>3,886,309</b>                 | <b>303,809</b>           | <b>8%</b>               |
| <b>MEASURE S-2006 FUND - 105</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 317,625              | 265                  | -                                   | -                               | -                                | -                        | 0%                      |
| Overtime - 402                              | 36,818               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 251,539              | 177                  | 51                                  | -                               | -                                | -                        | 0%                      |
| Professional & Administrative Services - 42 | 259,950              | 754,969              | 1,072,522                           | 1,478,192                       | 1,796,580                        | 318,388                  | 18%                     |
| Asset Acquisition/Improvement - 47          | 7,718                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201         | 25,712               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>899,363</b>       | <b>755,412</b>       | <b>1,072,572</b>                    | <b>1,478,192</b>                | <b>1,796,580</b>                 | <b>318,388</b>           | <b>18%</b>              |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 219,779              | 41,688               | -                                   | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 227,779              | 10,484               | -                                   | -                               | -                                | -                        | 0%                      |
| Professional & Administrative Services - 42 | 277,700              | 916,554              | 996,031                             | 1,372,769                       | 1,105,076                        | (267,693)                | -24%                    |
| Materials & Supplies - 44                   | 379                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 2,196                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201         | 14,157               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>741,990</b>       | <b>968,725</b>       | <b>996,031</b>                      | <b>1,372,769</b>                | <b>1,105,076</b>                 | <b>(267,693)</b>         | <b>-24%</b>             |

## MAJOR NON-PERSONNEL EXPENSE DETAILS

|                                                       |              | FY 2024/25          | FY 2025/26          |
|-------------------------------------------------------|--------------|---------------------|---------------------|
| <b>42101 Professional Services</b>                    |              | <b>\$ 2,875,249</b> | <b>\$ 3,095,693</b> |
| CCFPD Fire Services Contract                          | \$ 2,901,656 |                     |                     |
| Dispatch Center Allocation                            | 194,037      |                     |                     |
| <b>42108 Maintenance Structure/Imp</b>                |              | <b>\$ 20,000</b>    | <b>\$ 20,000</b>    |
| Building Maintenance                                  | \$ 20,000    |                     |                     |
| <b>42512 Weed Abatement</b>                           |              | <b>\$ 120,000</b>   | <b>\$ 120,000</b>   |
| Increased abatement for brush removal (City Property) | \$ 115,300   |                     |                     |
| Weed Abatement campaign (private property)            | 4,700        |                     |                     |
| <b>Total Professional/Administrative Services</b>     |              |                     | <b>\$ 3,235,693</b> |
| <b>4310X Utilities</b>                                |              | <b>\$ 80,500</b>    | <b>\$ 95,000</b>    |
| 43103 PG&E                                            | \$ 80,000    |                     |                     |
| 43102 EBMUD                                           | 15,000       |                     |                     |
| <b>MEASURE S-2006 FUND - 105</b>                      |              |                     |                     |
| <b>42101 Professional Services</b>                    |              | <b>\$ 1,478,192</b> | <b>\$ 1,796,580</b> |
| CCCFPD Fire Services Contract                         | \$ 1,796,580 |                     |                     |
| <b>Total Professional/Administrative Services</b>     |              |                     | <b>\$ 1,796,580</b> |
| <b>MEASURE S-2014 FUND - 106</b>                      |              |                     |                     |
| <b>42101 Professional Services</b>                    |              | <b>\$ 1,372,769</b> | <b>\$ 1,105,076</b> |
| CCCFPD Fire Services Contract                         | \$ 1,105,076 |                     |                     |
| <b>Total Professional/Administrative Services</b>     |              |                     | <b>\$ 1,105,076</b> |

## **PUBLIC WORKS**

The Public Works Department is comprised of the following divisions:

- Administration and Engineering
- Road Maintenance
- Facility Maintenance
- Park Maintenance
- Storm Water
- Environmental Services
- Water Pollution Control Plant (also referred to as the Wastewater Treatment Plant (WWTP))
- Sewer Collection
- Landscape and Lighting Assessment District
- Real Estate and Property Management
- Fleet Management

### **Mission**

The Public Works Department designs, constructs, and maintains the City's capital assets, operates the wastewater collection system and treatment plant, and manages the City's properties and fleet. Capital assets include roads and bridges, parks and open space, city vehicles and equipment, streetlights and traffic signals, and buildings and structures.

### **Major Services and Functions**

The Administration and Engineering Division provides leadership and support to oversee the design and construction of infrastructure. The division develops the City's Capital Improvement Plan (CIP) and oversees the construction of capital projects, which are mostly performed by private construction companies. Staff in this division also serves as the City Engineer and City Surveyor for development projects including the issuance of permits affecting the public right-of-way.

The Road Maintenance Division protects, repairs, and maintains the City's street system, which includes pavement, medians, street trees, landscaping, traffic signs, pavement markings, streetlights, curbs, and sidewalks. This division performs light maintenance of streets, including pothole repair, patch paving, and crack sealing. Heavy duty maintenance is performed by private contractors as capital projects. The City has an agreement with the County through which the County maintains the traffic signals in the City.

The Facility Maintenance Division maintains all of the actively used buildings and properties owned by the City. Building maintenance includes landscape maintenance, janitorial service, maintenance of heating and ventilation systems, maintenance of all

mechanical aspects of the buildings, general building maintenance, and making improvements as needed.

The Park Maintenance Division is responsible for maintaining 428.56 acres of park area contained within the City's 15 parks. Park spaces provide a variety of outdoor venues that include the swimming pools, skate park, soccer fields, baseball diamonds, neighborhood play areas, dog park, creek path, and park pedestrian bridges. Maintenance includes all work necessary to keep the public park areas safe, clean, and operating efficiently, including maintaining park structures, landscaping, lighting, play equipment, parking areas, and irrigation systems. This team also performs vegetation management at some open space areas.

The Storm Water Division operates the City's storm water collection system, which consists of a network of pipes, manholes, and inlets, and operates programs to reduce the intrusion of pollution into the storm water system. The Regional Water Quality Control Board regulates storm water discharges from municipal storm drains under the National Pollutant Discharge Elimination System (NPDES) program and issued a NPDES permit in November 2016 to the region. The City of Pinole works with the Contra Costa Clean Water Program (CCCWP) for regional permit administration. This program is funded by the stormwater benefit assessment. The Equivalent Runoff cost associated with the implementation of this program for 2025/26 remains at \$35 (the maximum allowed amount). Assessment fees are collected as part of annual property tax collection. The City of Pinole implements street sweeping, storm drain cleaning, and maintenance to protect the cleanliness of stormwater.

The Environmental Services Division encourages and promotes recycling, source reduction, and reuse in accordance with the mandates of the California Integrated Waste Management Act of 1989 (Assembly Bill 939). The City of Pinole, in partnership with the Cities of Hercules, El Cerrito, San Pablo, Richmond, and unincorporated areas of West County, participate in a joint powers authority known as West Contra Costa Integrated Waste Management Authority (WCCIWMA), also known as RecycleMore. The City of Pinole partners with the City's franchise waste management company, Republic Services, to meet its obligations under the Waste Reduction Program. Under the arrangement, the City is responsible for overseeing Republic's contract provision of solid waste collection to Pinole residents and businesses. RecycleMore is responsible for waste reduction education, household hazardous waste collection events, and some compliance reporting on behalf of the City; and Republic Services is responsible for actual collections, processing, and disposal at landfill. The City receives funding for waste reduction activities. The Environmental Services Division coordinates efforts with local community groups (i.e., Friends of the Pinole Creek and Earth Team and PVHS Ocean conservation club) and provides support for community cleanup events.

The Water Pollution Control Plant (WPCP) Division is responsible for the operation of the Pinole-Hercules Water Pollution Control Plant. The WPCP, also referred to as the Wastewater Treatment Plant (WWTP), treats the wastewater of most of the City of Pinole and the City of Hercules. The fully treated effluent is discharged into San Pablo Bay and

must meet permit required water quality standards. The Regional Water Quality Control Board regulates wastewater discharges from the WPCP under the National Pollutant Discharge Elimination System (NPDES) program. The City completed a \$50 million dollar capital improvement project to upgrade the WPCP in 2020. The WPCP is jointly owned by the City of Pinole and the City of Hercules.

The Sewer Collection Division operates the wastewater (sewer) collection system, which is a network of pipes that transports wastewater from its point of origin at residences and businesses throughout most of the City to the WPCP. The City of Pinole is only responsible for the operation of the wastewater collection system that serves the City of Pinole. Hercules is responsible for the operation of the wastewater collection system that serves the City of Hercules.

The Landscape and Lighting Assessment District (LLAD) services the City's one LLAD, which is composed of two zones that cover sections of Pinole Valley Road. The LLAD was formed by a vote of the property owners. Property owners are charged (assessed) a fee each year to raise funding for the operation, maintenance, and upgrade of capital infrastructure in the LLAD.

The Real Estate and Property Management Division was formed in FY 2021/22 to centralize responsibility for management of the City's real estate holdings. The City owns a number of properties on which City buildings, parks, parking lots, and open space are located. The City is in the process of cataloging and assessing the condition of its real property holdings such that it can perform thoughtful long-term planning for, and management of these assets.

The Fleet Management Division was formed in FY 2021/22 to centralize responsibility for the City's vehicle fleet and major pieces of equipment.

## **FY 2024/25 Key Accomplishments**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- 
- 
- Performed repairs of the City pools including repairs of the water heating system to allow their re-opening in April.
- Performed repairs at the various City parks including repairs of the overhead lights at the Fernandez Park.
- Treated gravity at multiple locations including at private properties to assist our community members.
- Headworks Odor Control Unit was repaired and the drain line manhole that incurred hydrogen sulfide damage was coated.
- Hired the Public Works Director and a new Maintenance Worker to fill vacancies. Also scheduled to hire the Public Works Specialist to fill the vacancy by the end of June 2025.

- Installed high-capacity solar trash bins at select locations.
- Expanded the use of the Beehive asset management system.
- Placed approximately 18 tons of asphalt, crack sealed approximately 2600 linear feet road surface and refreshed approximately 30 locations of pavement markings.
- Placed over 50 tons of temporary road repair material for pothole repair.
- Put into service the Spyder remote mower and completed approximately 75 acres of mowing with new mowing equipment.
- Received new hybrid bucket truck and two Chevrolet Bolt EUV all electric vehicles for Fleet augmentation.
- Completed Pavement Condition Report as part of PTAP 24.
- Installed lights in the street trees in Old Town for the 2024 holiday season and installed holiday road swags.
- Oversaw contractors work on various upgrades to City facilities including roof repairs of the Senior Center.
- Continues to serve our community on a daily basis. For example, handled a total of 455 service requests during the months of February and March covering roads, parks, illegal dumping, fleet, facilities, and stormwater/flooding.

#### Strategic Plan Strategies

- Continued the Strategic Plan strategy of conducting asset condition assessments of some City capital asset types- Awarded contract to complete a Storm Drain Master Plan and Recycled Water Feasibility Study (Goal 1, Strategy 1) (CIP Project)

#### Capital Improvement Plan (CIP) Projects

- Continued pedestrian improvement project at railroad crossing at Tennent Avenue.
- Completed design of the Sanitary Sewer Rehabilitation (Phase 1 and Phase 2), with construction of Phase 1 planned to be completed by the end of FY 2024/25.
- 
- Advanced the San Pablo Avenue bridge project – with completion of the project's environmental review under CEQA and NEPA by the end of September 2025.
- Development of the Active Transportation Plan with planned City Council consideration in June 2025 (IN2106)
- Applied for, and the City was awarded a CalRecycle grant in the amount of \$75,000 being used for the purchase of multi-use waste receptacles and education efforts.
- Continue to perform daily inspections associated with capital and development projects. During the month of March, for example, 167 inspections were conducted and 34 permits were issued covering grading, private sewer lateral, utilities encroachment, and transportation.

#### Other Council-Directed Special Projects

- Continued disposal and/or visioning for surplus City property.

- Completed community engagement for “Community Corner”.
- Adopted citywide project labor agreement (PLA)

## **FY 2025/26 Key Priorities and Projects**

### Baseline Work (Including Staff-Initiated Special Projects)

- Fill Associate Engineer and Capital/Environmental Program Manager positions.
- Negotiate and complete successor waste collection franchise agreement.
- Purchase and install two new blowers at the Wastewater Treatment Plant.
- Complete the Plant’s Laboratory Remodel project.
- Select a design engineer for the Effluent Outfall project and begin design work.
- Trialing new YSI Nutrient Probes and investigating options for aeration basin analysis in preparation for future increased NPDES permit regulations for Nutrient removal.
- Taking down the in-service aeration basin for cleaning and inspection and putting the existing standby aeration basin in-service.
- Expand the use and data input of Beehive asset management system.
- Expand asphalt installation to repair existing potholes.
- Expand vegetation management with the use of City’s mowing equipment.
- Explore the use of biological methods for rodent control.
- Design and construct the EV charging infrastructure and purchase electric vehicles to replace current inefficient Fleet vehicles mostly using the awarded Climate Implementation Grant funds.
- Partner with community members and sports organizations to accomplish sports field improvements.
- Upgrade of the City Pools.
- 
- Pursue grant funds to develop Complete Streets Design Guidelines, update of the City’s ADA Transition Plan, as well as design and construct road improvements including pedestrian and bicycle infrastructure.

### Capital Improvement Plan (CIP) Projects/Annual Programs

- Complete Active Transportation Plan.
- 
- Annual Pavement Rehabilitation Program. Annual Upgrade of City Parks.
- Annual Upgrade of City Streetlighting.
- Annual Upgrade of City Traffic Signals.
- Annual Upgrade of Signing and Pavement Markings.
- Annual Repair/Replacement of City Sidewalks.
- Annual ADA Upgrades including Curb Ramps.
- Sanitary Sewer Rehabilitation.



- 
- Design and construction of Bay Trail Gap closure - Pedestrian improvements at Railroad crossing at Tennent Avenue.
- Recycled water feasibility assessment.
- Effluent Outfall.
- Secondary Clarifier - Center Column Rehabilitation.
- Complete the environmental review and perform design of the San Pablo Ave replacement bridge.
- Complete traffic safety improvements at various intersections.

#### Other Council-Directed Special Projects

- Disposal and/or visioning for surplus City property.

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue through the design and commencement of construction of the San Pablo Avenue Bridge Replacement.
- Complete sewer collection system improvements per Sanitary Sewer Master Plan.
- Seek funding opportunities for pavement maintenance and restoration, and pursue various treatment techniques to increase the useful life of City roads.
- Integrate facilities into the asset management software to accurately identify cost associated to maintain each facility.
- Continue and expand use Beehive to document and schedule work orders.
- Prepare for our next NPDES permit process.
- Perform follow-up assessment of trash management efforts.
- Continue with the various annual programs to gradually improve the City's infrastructure including parks and roads, along with enhancements to safety conditions.

#### **Major Changes in FY 2025/26 Budget**

The Public Works Department budget for FY 2025/26 includes several major CIP projects changes relative to the FY 2024/25 budget. There is no significant change to the operations budget for the department. The FY 2025/26 – 2029/30 CIP contains 45 capital improvement projects and 5 infrastructure assessments that are scheduled to be undertaken over the five-year timeframe and are fully or partially funded. The CIP also includes information for various unfunded projects.

## Position Summary

| Position                                              | 2021/22      | 2022/23      | 2023/24      | 2024/25      | 2025/26      |
|-------------------------------------------------------|--------------|--------------|--------------|--------------|--------------|
| Public Works Director                                 | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Development Services Director/City Engineer           | 1.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| Senior Project Manager                                | 1.00         | 0.00         | 0.00         | 0.00         | 0.00         |
| Capital Improvement and Environmental Program Manager | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Associate Civil Engineer                              | 0.00         | 1.00         | 1.00         | 0.00         | 0.00         |
| Junior Civil Engineer                                 | 0.00         | 0.00         | 0.00         | 1.00         | 1.00         |
| Public Works Specialist                               | 1.00         | 2.00         | 2.00         | 2.00         | 2.00         |
| Management Analyst                                    | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Administrative Coordinator                            | 0.00         | 0.50         | 0.50         | 0.00         | 0.00         |
| Public Works Manager                                  | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Public Works Maintenance Supervisor                   | 3.00         | 3.00         | 3.00         | 3.00         | 3.00         |
| Public Works Maintenance Workers                      | 8.00         | 8.00         | 8.00         | 8.00         | 8.00         |
| Park Caretaker                                        | 0.25         | 0.25         | 0.25         | 0.25         | 0.25         |
| Treatment Plant Manager                               | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WPCP Operations Supervisor                            | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Senior Operator                                  | 0.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Operator                                         | 5.00         | 4.00         | 4.00         | 4.00         | 4.00         |
| Laboratory Analyst II                                 | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| Laboratory Technician I                               | 1.00         | 1.00         | 1.00         | 1.00         | 1.00         |
| WWTP Senior Maintenance Mechanic                      | 0.00         | 0.00         | 0.00         | 1.00         | 1.00         |
| WWTP Maintenance Mechanic                             | 2.00         | 2.00         | 2.00         | 1.00         | 1.00         |
| WPCP Intern                                           | 0.48         | 0.48         | 0.48         | 0.48         | 0.48         |
| <b>Total</b>                                          | <b>27.73</b> | <b>30.23</b> | <b>30.23</b> | <b>29.73</b> | <b>29.73</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**PUBLIC WORKS BUDGET SUMMARY**

|                                               | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|-----------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                            | 1,503,855            | 2,081,358            | 1,470,239                           | 2,388,240                       | 1,585,953                        | (802,287)                | -51%                    |
| Measure S 2014 - 105                          | -                    | -                    | -                                   | 3,280,000                       | 350,000                          | (2,930,000)              | -837%                   |
| Measure S 2014 - 106                          | 656,200              | 1,988,521            | 341,555                             | 4,693,288                       | 1,489,617                        | (3,203,671)              | -215%                   |
| Equipment Reserve Fund - 160                  | 39,434               | 57,952               | 98,112                              | 200,000                         | 200,000                          | -                        | 0%                      |
| Gas Tax Fund - 200                            | 523,854              | 621,769              | 363,720                             | 2,203,189                       | 2,512,167                        | 308,978                  | 12%                     |
| Restricted Real Estate Maintenance Fund - 201 | 17,110               | 14,808               | 12,522                              | 26,000                          | 26,000                           | -                        | 0%                      |
| Traffic Safety Fund - 205                     | -                    | 5,685                | -                                   | 35,000                          | 35,000                           | -                        | 0%                      |
| Stormwater Fund - 207                         | 293,563              | 363,782              | 373,081                             | 379,829                         | 385,631                          | 5,802                    | 2%                      |
| AB939 Refuse Management Fund - 213            | 122,104              | 131,547              | 104,235                             | 187,102                         | 189,710                          | 2,608                    | 1%                      |
| Solid Waste Fund - 214                        | 195,954              | 108,328              | 80,484                              | 173,666                         | 177,241                          | 3,575                    | 2%                      |
| Measure J Fund - 215                          | 273,454              | 519,448              | 196,636                             | 1,705,126                       | 1,191,732                        | (513,394)                | -43%                    |
| Growth Impact Fund - 276                      | -                    | 57,982               | 10,357                              | 1,623,000                       | 2,436,000                        | 813,000                  | 33%                     |
| Lighting and Landscaping District - 310       | 46,684               | 30,085               | 17,231                              | 85,175                          | 85,175                           | -                        | 0%                      |
| PV Park Caretaker Fund - 317                  | -                    | -                    | -                                   | 14,942                          | 14,989                           | 47                       | 0%                      |
| Public Facilities Fund - 324                  | -                    | -                    | -                                   | 70,000                          | 502,000                          | 432,000                  | 86%                     |
| City Streets Improvement Fund - 325           | 182,662              | 234,310              | 55,064                              | 3,687,304                       | 2,907,583                        | (779,721)                | -27%                    |
| Park Grants (Measure WW) - 327                | 193,383              | 183                  | -                                   | -                               | -                                | -                        | 0%                      |
| Arterial Street Rehabilitation - 377          | 80,213               | 8,066                | -                                   | 895,000                         | 560,960                          | (334,040)                | -60%                    |
| Sewer Enterprise Fund - 500                   | 5,683,481            | 6,725,526            | 6,578,378                           | 37,771,365                      | 38,030,527                       | 259,162                  | 1%                      |
| Sewer Enterprise Plant Expansion - 503        | 646,813              | 620,415              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                  | <b>10,458,764</b>    | <b>13,569,767</b>    | <b>9,701,612</b>                    | <b>59,418,226</b>               | <b>52,680,285</b>                | <b>(6,737,941)</b>       | <b>-13%</b>             |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |                  |                  |                  |                  |                  |                |           |
|-------------------------|------------------|------------------|------------------|------------------|------------------|----------------|-----------|
| Salaries & Wages - 401  | 2,748,180        | 3,047,857        | 2,338,016        | 3,434,117        | 3,436,598        | 2,481          | 0%        |
| Overtime - 402          | 63,493           | 54,320           | 69,202           | 40,220           | 39,928           | (292)          | -1%       |
| Employee Benefits - 410 | 477,632          | 1,389,904        | 1,337,750        | 1,838,614        | 1,937,717        | 99,103         | 5%        |
| <b>Total Personnel</b>  | <b>3,289,306</b> | <b>4,492,081</b> | <b>3,744,968</b> | <b>5,312,951</b> | <b>5,414,243</b> | <b>101,292</b> | <b>2%</b> |

**Services and Supplies**

|                                             |                  |                  |                  |                  |                  |                  |            |
|---------------------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|------------|
| Professional & Administrative Services - 42 | 1,225,737        | 1,719,509        | 888,001          | 2,489,488        | 2,225,425        | (264,063)        | -12%       |
| Other Operating Expenses - 43               | 1,259,423        | 1,460,175        | 1,031,218        | 1,162,754        | 1,243,254        | 80,500           | 6%         |
| Materials & Supplies - 44                   | 1,205,184        | 1,159,619        | 819,185          | 1,589,500        | 1,604,500        | 15,000           | 1%         |
| <b>Total Services and Supplies</b>          | <b>3,690,345</b> | <b>4,339,303</b> | <b>2,738,404</b> | <b>5,241,742</b> | <b>5,073,179</b> | <b>(168,563)</b> | <b>-3%</b> |

**Capital Outlay**

|                                    |                  |                  |                  |                   |                   |                    |             |
|------------------------------------|------------------|------------------|------------------|-------------------|-------------------|--------------------|-------------|
| Asset Acquisition/Improvement - 47 | 1,827,969        | 2,892,925        | 2,075,519        | 46,388,115        | 39,670,702        | (6,717,413)        | -17%        |
| <b>Total Capital Outlay</b>        | <b>1,827,969</b> | <b>2,892,925</b> | <b>2,075,519</b> | <b>46,388,115</b> | <b>39,670,702</b> | <b>(6,717,413)</b> | <b>-17%</b> |

**Indirect Cost Allocations**

|                                        |                |                |                |                |                |               |           |
|----------------------------------------|----------------|----------------|----------------|----------------|----------------|---------------|-----------|
| Administrative Credits - 46            | (1,489,014)    | (1,634,275)    | (1,367,807)    | (2,140,656)    | (2,174,609)    | (33,953)      | 2%        |
| Administrative Debits - 46             | 1,801,323      | 1,864,884      | 1,545,883      | 2,411,198      | 2,510,698      | 99,500        | 4%        |
| IS Charges - 46                        | 167,432        | 274,693        | 163,150        | 300,942        | 268,389        | (32,553)      | -12%      |
| Legal Charges - 46                     | 42,144         | 110,969        | 26,949         | 63,600         | 63,600         | -             | 0%        |
| General Liability Insurance - 46       | 188,395        | 271,824        | 251,712        | 228,766        | 242,891        | 14,125        | 6%        |
| <b>Total Indirect Cost Allocations</b> | <b>710,279</b> | <b>888,096</b> | <b>619,886</b> | <b>863,850</b> | <b>910,969</b> | <b>47,119</b> | <b>5%</b> |

**Debt Service**

|                           |                |                |                |                  |                  |              |           |
|---------------------------|----------------|----------------|----------------|------------------|------------------|--------------|-----------|
| Debt Principal - 48101    | -              | 0              | 362,000        | 1,064,678        | 1,089,184        | 24,506       | 2%        |
| Debt Interest - 48102     | 576,372        | 554,419        | 160,834        | 546,890          | 522,008          | (24,882)     | -5%       |
| <b>Total Debt Service</b> | <b>576,372</b> | <b>554,420</b> | <b>522,834</b> | <b>1,611,568</b> | <b>1,611,192</b> | <b>(376)</b> | <b>0%</b> |

**Depreciation**

|                              |                |                |          |          |          |          |           |
|------------------------------|----------------|----------------|----------|----------|----------|----------|-----------|
| Depreciation Expense - 47401 | 364,494        | 402,942        | -        | -        | -        | -        | 0%        |
| <b>Total Depreciation</b>    | <b>364,494</b> | <b>402,942</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>-</b> | <b>0%</b> |

**Total**

|                   |                   |                  |                   |                   |                    |             |
|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|
| <b>10,458,764</b> | <b>13,569,767</b> | <b>9,701,612</b> | <b>59,418,226</b> | <b>52,680,285</b> | <b>(6,737,941)</b> | <b>-13%</b> |
|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|

**EXPENDITURES BY PROGRAM**

|                                                |                   |                   |                  |                   |                   |                    |             |
|------------------------------------------------|-------------------|-------------------|------------------|-------------------|-------------------|--------------------|-------------|
| Administration & Engineering - 341             | 619,060           | 964,593           | 470,796          | 1,047,101         | 818,329           | (228,772)          | -28%        |
| Road maintenance - 342                         | 1,382,361         | 2,187,871         | 1,001,962        | 11,714,643        | 8,288,133         | (3,426,510)        | -41%        |
| Facility Maintenance - 343                     | 897,725           | 1,188,741         | 729,818          | 5,146,583         | 2,655,590         | (2,490,993)        | -94%        |
| NPDES Storm Water - 344                        | 296,190           | 832,834           | 401,521          | 1,879,855         | 951,487           | (928,368)          | -98%        |
| Park Maintenance - 345                         | 764,347           | 888,153           | 400,424          | 986,402           | 1,661,334         | 674,932            | 41%         |
| Waste Reduction - 346                          | 122,104           | 131,547           | 101,484          | 187,102           | 189,710           | 2,608              | 1%          |
| Pinole Valley Lighting & Landscaping 347-348   | 46,684            | 30,085            | 17,231           | 85,175            | 85,175            | -                  | 0%          |
| Sewer Treatment Plant - 641                    | 3,774,932         | 4,722,179         | 3,615,746        | 11,911,529        | 12,151,331        | 239,802            | 2%          |
| Sewer Collection - 642                         | 1,332,177         | 1,448,928         | 2,439,798        | 24,763,267        | 24,183,004        | (580,263)          | -2%         |
| Sewer Projects -Shared - 643                   | 646,813           | 620,415           | -                | 85,000            | 85,000            | -                  | 0%          |
| WPCP/Equipment & Debt Svc. (Pinole Only) - 644 | 576,372           | 554,420           | 522,834          | 1,611,568         | 1,611,192         | (376)              | 0%          |
| <b>Total</b>                                   | <b>10,458,764</b> | <b>13,569,767</b> | <b>9,701,612</b> | <b>59,418,226</b> | <b>52,680,285</b> | <b>(6,737,941)</b> | <b>-13%</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - ADMINISTRATION & ENGINEERING - 341**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary & Wages - 401                        | 464,788              | 581,218              | 405,136                             | 808,417                         | 797,851                          | (10,566)                 | -1%                     |
| Overtime - 402                              | 4,195                | 189                  | 228                                 | 87                              | 87                               | -                        | 0%                      |
| Employee Benefits - 410                     | 171,162              | 176,635              | 151,167                             | 249,444                         | 269,526                          | 20,082                   | 7%                      |
| <b>Total Salary &amp; Benefits</b>          | <b>640,145</b>       | <b>758,042</b>       | <b>556,531</b>                      | <b>1,057,948</b>                | <b>1,067,464</b>                 | <b>9,516</b>             | <b>1%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 92,172               | 301,594              | 38,653                              | 59,125                          | 59,125                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 32                   | 147                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>92,204</b>        | <b>301,741</b>       | <b>38,653</b>                       | <b>59,125</b>                   | <b>59,125</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 542                  | 361                  | 1,160                               | 252,500                         | 2,500                            | (250,000)                | -10000%                 |
| <b>Total Capital Outlay</b>                 | <b>542</b>           | <b>361</b>           | <b>1,160</b>                        | <b>252,500</b>                  | <b>2,500</b>                     | <b>(250,000)</b>         | <b>-10000%</b>          |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (491,909)            | (588,795)            | (483,539)                           | (955,503)                       | (956,437)                        | (934)                    | 0%                      |
| Admin Debits - 46122                        | 7,707                | 10,445               | -                                   | -                               | 14,325                           | 14,325                   | 100%                    |
| IS Charges - 46124                          | 90,999               | 167,991              | 91,316                              | 139,679                         | 151,887                          | 12,208                   | 8%                      |
| Legal Charges - 46126                       | 25,417               | 23,330               | 19,958                              | 8,000                           | 8,000                            | -                        | 0%                      |
| General Liability Insurance - 46201         | 43,881               | 63,760               | 57,531                              | 53,538                          | 55,689                           | 2,151                    | 4%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>(323,904)</b>     | <b>(323,270)</b>     | <b>(314,734)</b>                    | <b>(754,286)</b>                | <b>(726,536)</b>                 | <b>27,750</b>            | <b>-4%</b>              |
| <b>Total</b>                                | <b>408,987</b>       | <b>736,873</b>       | <b>281,610</b>                      | <b>615,287</b>                  | <b>402,553</b>                   | <b>(212,734)</b>         | <b>-53%</b>             |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 10,209               | 19,793               | 5,917                               | 75,000                          | 75,000                           | -                        | 0%                      |
| Administrative Debits - 46122               | 60,360               | 44,785               | 59,284                              | 154,895                         | 144,653                          | (10,242)                 | -7%                     |
| <b>Total Measure S - 2014 Fund - 106</b>    | <b>70,569</b>        | <b>64,578</b>        | <b>65,201</b>                       | <b>229,895</b>                  | <b>219,653</b>                   | <b>(10,242)</b>          | <b>-5%</b>              |
| <b>EQUIPMENT RESERVE FUND - 160</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 44,853               | 6,886                               | -                               | -                                | -                        | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>   | <b>-</b>             | <b>44,853</b>        | <b>6,886</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>GAS TAX FUND - 200</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 2,064                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 2,825                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Gas Tax Fund - 200</b>             | <b>4,889</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE J FUND - 215</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Other Operating Expenses - 43               | 2,780                | 1,152                | 98                                  | 4,400                           | 4,400                            | -                        | 0%                      |
| Administrative Debits - 46122               | 131,835              | 117,137              | 114,250                             | 197,519                         | 191,723                          | (5,796)                  | -3%                     |
| <b>Total Measure J Fund - 215</b>           | <b>134,615</b>       | <b>118,289</b>       | <b>114,348</b>                      | <b>201,919</b>                  | <b>196,123</b>                   | <b>(5,796)</b>           | <b>-3%</b>              |
| <b>REFUSE MANAGEMENT FUND - 213</b>         |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | -                    | -                    | 2,751                               | -                               | -                                | -                        | 0%                      |
| <b>Total Refuse Management Fund - 213</b>   | <b>-</b>             | <b>-</b>             | <b>2,751</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26       |
|---------------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 25,000</b>  | <b>\$ 25,000</b> |
| General engineering services                      | \$ 25,000 |                   |                  |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 3,000</b>   | <b>\$ 3,000</b>  |
| Maintenance of office equipment.                  | \$ 3,000  |                   |                  |
| <b>42201 Office Expense</b>                       |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| General office supplies                           | \$ 2,500  |                   |                  |
| <b>4230X Travel and Training</b>                  |           | <b>\$ 6,750</b>   | <b>\$ 6,750</b>  |
| Conference Registration                           | \$ 3,000  |                   |                  |
| 42302 Mileage Air & Hotel                         | 3,000     |                   |                  |
| 42303 Meal Allowance                              | 750       |                   |                  |
| <b>42401 Memberships</b>                          |           | <b>\$ 1,200</b>   | <b>\$ 1,200</b>  |
| American Public Works Association (APWA)          | \$ 225    |                   |                  |
| Professional License Renewal                      | 975       |                   |                  |
| <b>42506 Bonds</b>                                |           | <b>\$ 175</b>     | <b>\$ 175</b>    |
|                                                   | \$ 175    |                   |                  |
| <b>42510 Software Purchase</b>                    |           | <b>\$ 18,000</b>  | <b>\$ 18,000</b> |
| Beehive (40%)                                     | \$ 8,000  |                   |                  |
| ArcGIS                                            | 2,500     |                   |                  |
| CAD+Misc                                          | 2,500     |                   |                  |
| GoGov or Similar                                  | 5,000     |                   |                  |
| <b>42515 Special Events</b>                       |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| Coastal Cleanup                                   | \$ 2,000  |                   |                  |
| Dumpster Day                                      | 500       |                   |                  |
| <b>Total Professional/Administrative Services</b> |           |                   | <b>\$ 59,125</b> |
| <b>47103 Furniture</b>                            |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>  |
| Furniture                                         | \$ 2,500  |                   |                  |
| <b>4720X</b>                                      |           | <b>\$ 250,000</b> | <b>\$ -</b>      |
| 47201 Weatherization/Energy Efficient program     | \$ -      |                   |                  |
| <b>Measure S-2014 Fund - 106</b>                  |           |                   |                  |
| <b>42101 Professional Services</b>                |           | <b>\$ 75,000</b>  | <b>\$ 75,000</b> |
| On-call consultants for capital projects          | \$ 75,000 |                   |                  |
| <b>MEASURE J FUND - 215</b>                       |           |                   |                  |
| <b>4310X Utilities</b>                            |           | <b>\$ 4,400</b>   | <b>\$ 4,400</b>  |
| 43101 Telephone                                   | \$ 4,000  |                   |                  |
| 43103 Electricity & Power                         | 400       |                   |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GAS TAX FUND - 200**  
**ROAD MAINTENANCE - 342**

**EXPENDITURE SUMMARY**

|                                                   | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                      |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 108,497              | 89,988               | 18,063                              | 125,500                         | 125,500                          | -                        | 0%                      |
| Other Operating Expenses - 43                     | 205,211              | 244,660              | 174,418                             | 181,000                         | 181,000                          | -                        | 0%                      |
| Materials & Supplies - 44                         | 2,691                | 1,291                | 920                                 | 2,000                           | 2,000                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>                | <b>316,399</b>       | <b>335,939</b>       | <b>193,401</b>                      | <b>308,500</b>                  | <b>308,500</b>                   | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                             |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | 13,587               | 65,036               | 186                                 | 1,631,082                       | 1,935,000                        | 303,918                  | 16%                     |
| <b>Total Capital Outlay</b>                       | <b>13,587</b>        | <b>65,036</b>        | <b>186</b>                          | <b>1,631,082</b>                | <b>1,935,000</b>                 | <b>303,918</b>           | <b>16%</b>              |
| <b>Indirect Cost Allocations</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 122                       | 188,978              | 220,794              | 170,132                             | 255,607                         | 260,667                          | 5,060                    | 2%                      |
| Legal Charges - 46126                             | -                    | -                    | -                                   | 8,000                           | 8,000                            | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>            | <b>188,978</b>       | <b>220,794</b>       | <b>170,132</b>                      | <b>263,607</b>                  | <b>268,667</b>                   | <b>5,060</b>             | <b>2%</b>               |
| <b>Total</b>                                      | <b>518,964</b>       | <b>621,769</b>       | <b>363,720</b>                      | <b>2,203,189</b>                | <b>2,512,167</b>                 | <b>308,978</b>           | <b>18%</b>              |
| <b>GENERAL FUND - 100</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary & Wages - 401                              | 94,380               | 102,940              | 89,043                              | 119,737                         | 124,975                          | 5,238                    | 4%                      |
| Overtime - 402                                    | 294                  | 530                  | 577                                 | 588                             | 588                              | -                        | 0%                      |
| Employee Benefits - 410                           | 12,027               | 16,406               | 14,874                              | 20,488                          | 21,642                           | 1,154                    | 5%                      |
| Professional & Administrative Services - 42       | 91,819               | 154,626              | 12,238                              | 35,800                          | 10,800                           | (25,000)                 | -231%                   |
| Materials & Supplies - 44                         | 7,284                | 6,001                | 5,800                               | 20,000                          | 20,000                           | -                        | 0%                      |
| Asset Acquisition/Improvements - 47*              | 338                  | -                    | 207,828                             | 370,000                         | -                                | (370,000)                | -100%                   |
| Admin Credits - 46121                             | (83,951)             | (102,001)            | (86,710)                            | (118,631)                       | (124,401)                        | (5,770)                  | 5%                      |
| Administrative Debits - 46122                     | 24,574               | 27,929               | 22,737                              | 31,115                          | 49,804                           | 18,689                   | 38%                     |
| Legal charges - 46126                             | 252                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201               | 5,147                | 19,109               | 13,121                              | 7,476                           | 8,317                            | 841                      | 10%                     |
| <b>Total General Fund</b>                         | <b>152,163</b>       | <b>225,539</b>       | <b>279,508</b>                      | <b>486,573</b>                  | <b>111,725</b>                   | <b>(374,848)</b>         | <b>-336%</b>            |
| <b>MEASURE S 2006 - 105</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                | -                    | -                    | -                                   | 1,750,000                       | 350,000                          | (1,400,000)              | -400%                   |
| <b>Total Measure S Fund - 105</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>1,750,000</b>                | <b>350,000</b>                   | <b>(1,400,000)</b>       | <b>-400%</b>            |
| <b>MEASURE S - 2014 FUND - 106</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | -                    | -                                   | 50,000                          | -                                | (50,000)                 | -100%                   |
| Administrative Debits - 46122                     | 66,385               | 106,059              | 93,020                              | 124,468                         | 130,035                          | 5,567                    | 4%                      |
| Asset Acquisition/Improvement - 47*               | 20,747               | 463,275              | 21,092                              | 680,262                         | 281,732                          | (398,530)                | -141%                   |
| <b>Total Measure S - 2014</b>                     | <b>87,133</b>        | <b>569,334</b>       | <b>114,112</b>                      | <b>854,730</b>                  | <b>411,767</b>                   | <b>(442,963)</b>         | <b>-108%</b>            |
| <b>EQUIPMENT RESERVE FUND - 160</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                | 39,434               | -                    | 21,275                              | 120,000                         | 120,000                          | -                        | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>         | <b>39,434</b>        | <b>-</b>             | <b>21,275</b>                       | <b>120,000</b>                  | <b>120,000</b>                   | <b>-</b>                 | <b>0%</b>               |
| <b>Traffic Safety Fund - 205</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | 5,685                | -                                   | 35,000                          | 35,000                           | -                        | 0%                      |
| <b>Total Traffic Safety Fund</b>                  | <b>-</b>             | <b>5,685</b>         | <b>-</b>                            | <b>35,000</b>                   | <b>35,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>NPDES Storm Water Fund - 207</b>               |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Debits - 46122                              | -                    | 13,681               | 5,511                               | 7,974                           | 8,081                            | 107                      | 1%                      |
| <b>Total NPDES Storm Water Fund</b>               | <b>-</b>             | <b>13,681</b>        | <b>5,511</b>                        | <b>7,974</b>                    | <b>8,081</b>                     | <b>107</b>               | <b>1%</b>               |
| <b>SOLID WASTE FUND - 214</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 22,006               | 21,344               | 12,000                              | 60,000                          | 60,000                           | -                        | 0%                      |
| Materials & Supplies - 44                         | 1,818                | -                    | -                                   | 7,000                           | 7,000                            | -                        | 0%                      |
| Admin Debits - 46122                              | 58,523               | 79,924               | 68,484                              | 106,666                         | 110,241                          | 3,575                    | 3%                      |
| Legal Charges - 46126                             | 11,804               | 7,061                | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement -47*                | 88,801               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Solid Waste Fund</b>                     | <b>182,952</b>       | <b>108,328</b>       | <b>80,484</b>                       | <b>173,666</b>                  | <b>177,241</b>                   | <b>3,575</b>             | <b>2%</b>               |
| <b>MEASURE C AND J FUND - 215</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | 56,899               | 59,494               | 60,611                              | 51,899                          | 51,899                           | -                        | 0%                      |
| Admin Debits - 46122                              | 20,988               | 25,500               | 21,678                              | 29,658                          | 31,100                           | 1,442                    | 5%                      |
| Asset Acquisition/Improvement - 47*               | 60,953               | 316,165              | -                                   | 1,419,650                       | 910,610                          | (509,040)                | -56%                    |
| <b>Total Measure J Fund</b>                       | <b>138,839</b>       | <b>401,159</b>       | <b>82,289</b>                       | <b>1,501,207</b>                | <b>993,609</b>                   | <b>(507,598)</b>         | <b>-51%</b>             |
| <b>City Streets Improvements Fund - 325</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42       | -                    | -                    | -                                   | 100,000                         | 100,000                          | -                        | 0%                      |
| Asset Acquisition/Improvement - 47*               | 182,662              | 234,310              | 55,064                              | 3,587,304                       | 2,807,583                        | (779,721)                | -28%                    |
| <b>Total City Streets Improvements</b>            | <b>182,662</b>       | <b>234,310</b>       | <b>55,064</b>                       | <b>3,687,304</b>                | <b>2,907,583</b>                 | <b>(779,721)</b>         | <b>-27%</b>             |
| <b>Arterial Streets Rehabilitation Fund - 377</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | 80,213               | 8,066                | -                                   | 895,000                         | 560,960                          | (334,040)                | -60%                    |
| <b>Total Arterial Streets Rehab Fund</b>          | <b>80,213</b>        | <b>8,066</b>         | <b>-</b>                            | <b>895,000</b>                  | <b>560,960</b>                   | <b>(334,040)</b>         | <b>-60%</b>             |
| <b>Growth Impact Fund - 276</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*               | -                    | -                    | -                                   | -                               | 100,000                          | 100,000                  | 100%                    |
| <b>Total Growth Impact Fund</b>                   | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>100,000</b>                   | <b>100,000</b>           | <b>100%</b>             |

\*See CIP

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                        |            | FY 2024/25         | FY 2025/26         |
|------------------------------------------------------------------------|------------|--------------------|--------------------|
| <b>42101 Professional Services</b>                                     |            | <b>\$ 101,000</b>  | <b>\$ 101,000</b>  |
| Audit Services                                                         | \$ 1,000   |                    |                    |
| General engineering survey contract                                    | 10,000     |                    |                    |
| Professional engineering support                                       | 20,000     |                    |                    |
| Traffic and signal maintenance                                         | 70,000     |                    |                    |
| <b>42108 Maintenance Structure/Imp</b>                                 |            | <b>\$ 20,000</b>   | <b>\$ 20,000</b>   |
| Hardware supplies and median maintenance                               | \$ 20,000  |                    |                    |
| <b>42514 Special Department Expense</b>                                |            | <b>\$ 4,500</b>    | <b>\$ 4,500</b>    |
| CCTA congestion management plan administration                         | \$ 4,500   |                    |                    |
| Pinole's share of CTA Congestion Management Plan administrative costs. |            |                    |                    |
| <b>Total Professional/Administrative Services</b>                      |            |                    | <b>\$ 125,500</b>  |
| <b>4310X Utilities</b>                                                 |            | <b>\$ 181,000</b>  | <b>\$ 181,000</b>  |
| Electricity costs for street lights, traffic lights and controls       |            |                    |                    |
| Electricity & Gas (PG&E)                                               | \$ 180,000 |                    |                    |
| EBMUD median irrigation                                                | 1,000      |                    |                    |
| <b>44301 Fuel</b>                                                      |            | <b>\$ 2,000</b>    | <b>\$ 2,000</b>    |
| Fuel                                                                   | \$ 2,000   |                    |                    |
| <b>47205 Improvements/Streets</b>                                      |            | <b>\$1,631,082</b> | <b>\$1,935,000</b> |
| Pothole Repair Program                                                 | \$ 40,000  |                    |                    |
| Roadway Stripping Program                                              | 15,000     |                    |                    |
| RO2102 Tennent Ave. Rehabilitation                                     | 380,000    |                    |                    |
| RO2301 Roadway Rehabilitation                                          | 1,500,000  |                    |                    |
| <b>General Fund 100</b>                                                |            |                    |                    |
| <b>42101 Professional Services</b>                                     |            | <b>\$ 25,000</b>   | <b>\$ -</b>        |
| IN2106 Active Transportation Plan                                      | \$ -       |                    |                    |
| <b>42107 Equipment Maintenance</b>                                     |            | <b>\$ 8,000</b>    | <b>\$ 8,000</b>    |
| Equipment Maintenance                                                  | \$ 8,000   |                    |                    |
| <b>42514 Special Department Expense</b>                                |            | <b>\$ 2,800</b>    | <b>\$ 2,800</b>    |
| Special department expense                                             | \$ 2,800   |                    |                    |
| <b>44306 Maintenance Supplies</b>                                      |            | <b>\$ 20,000</b>   | <b>\$ 20,000</b>   |
| Maintenance Supplies                                                   | \$ 20,000  |                    |                    |
| <b>47205 Improvements/Streets</b>                                      |            | <b>\$ 370,000</b>  | <b>\$ -</b>        |
| RO2107 Brand St. Improvements                                          | \$ -       |                    |                    |
| Street Improvements                                                    | -          |                    |                    |
| <b>MEASURE S - 2006 FUND - 105</b>                                     |            |                    |                    |
| <b>47205 Street Improvements</b>                                       |            | <b>\$1,750,000</b> | <b>\$ 350,000</b>  |
| RO2401 Road Maintenance Repairs                                        | \$ 350,000 |                    |                    |
| <b>MEASURE S - 2014 FUND - 106</b>                                     |            |                    |                    |
| <b>42108 Maintenance Structure/Imp</b>                                 |            | <b>\$ 50,000</b>   | <b>\$ -</b>        |
| Pedestrian Bridge inspections & Maintenance (carryover)                | -          |                    |                    |
| <b>47204 Improvements/Sidewalk</b>                                     |            | <b>\$ 20,000</b>   | <b>\$ 20,000</b>   |
| Sidewalk Improvements                                                  | \$ 20,000  |                    |                    |
| <b>47205 Improvements/Streets</b>                                      |            | <b>\$ 660,262</b>  | <b>\$ 261,732</b>  |
| RO1710 San Pablo Ave. Bridge Replacement                               | \$ 241,732 |                    |                    |
| Traffic Sign Replacement                                               | 20,000     |                    |                    |



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Department Budgets – Public Works

**TRAFFIC SAFETY FUND - 205**

|                                    |                  |                  |
|------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b> | <b>\$ 35,000</b> | <b>\$ 35,000</b> |
| Speed Survey                       | \$ 35,000        |                  |

**SOLID WASTE FUND - 214**

|                                    |                  |                  |
|------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b> | <b>\$ 16,450</b> | <b>\$ 16,450</b> |
| Professional Services              | \$ 16,450        |                  |

**42514 Special Department Expense**

|                        |           |           |
|------------------------|-----------|-----------|
| Patch paving materials | \$ 43,550 | \$ 43,550 |
|------------------------|-----------|-----------|

**44306 Maintenance Supplies**

|                            |          |          |
|----------------------------|----------|----------|
| SB1383 OWR1 grant supplies | \$ 7,000 | \$ 7,000 |
|----------------------------|----------|----------|

**MEASURE J FUND - 215**

**42401 Memberships**

|             |           |           |
|-------------|-----------|-----------|
| WCCTAC Dues | \$ 51,899 | \$ 51,899 |
|-------------|-----------|-----------|

**47204 Improvements/Sidewalks**

|                              |           |           |
|------------------------------|-----------|-----------|
| Sidewalk Maintenance Program | \$ 12,031 | \$ 12,031 |
|------------------------------|-----------|-----------|

**47205 Improvements/Streets**

|                                          |           |              |
|------------------------------------------|-----------|--------------|
| Miscellaneous Roadway Repair             | \$ 15,000 | \$ 1,407,619 |
| RO1710 San Pablo Ave. Bridge Replacement | 133,579   | \$ 898,579   |
| RO2301 Road Rehabilitation               | 750,000   |              |

**Road Maintenance Fund - 325**

|                                            |                   |                   |
|--------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>         | <b>\$ 100,000</b> | <b>\$ 100,000</b> |
| IN2105 Appian Way Complete Streets Project | 100,000           |                   |

**47205 Improvements/Streets**

|                                              |              |              |
|----------------------------------------------|--------------|--------------|
| RO1710 San Pablo Ave Bridge over BNSF        | \$ 1,540,583 | \$ 3,587,304 |
| RO2102 Tennent Ave. Rehabilitation           | 267,000      | \$ 2,807,583 |
| RO2402 Sidewalk Rehab. Program               | 200,000      |              |
| RO2501 Accessibility Improvements Project    | 150,000      |              |
| RO2504 Pavement Marking and Signage Upgrades | 100,000      |              |
| RO2505 Safe Routes to Schools                | 100,000      |              |
| RO2506 Traffic Calming Program               | 200,000      |              |
| RO2507 ADA Transition Plan Update            | 250,000      |              |

**Arterial Streets Rehabilitation Fund - 377**

|                                                 |                   |                   |
|-------------------------------------------------|-------------------|-------------------|
| <b>47205 Improvements/Streets</b>               | <b>\$ 895,000</b> | <b>\$ 560,960</b> |
| RO2301 Safety Improvements on Arterial Roadways | \$ 110,960        |                   |
| RO2502 Pinole Signals Upgrade                   | 200,000           |                   |
| RO2503 City Streetlights Upgrade                | 250,000           |                   |

**Growth Impact Fund - 276**

|                                   |             |                   |
|-----------------------------------|-------------|-------------------|
| <b>47205 Improvements/Streets</b> | <b>\$ -</b> | <b>\$ 100,000</b> |
| RO2303 Pinole Smart Signals       | \$ 100,000  |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - FACILITY MAINTENANCE - 343**

**EXPENDITURE SUMMARY**

|                                                      | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|------------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                               | 662,614              | 707,567              | 595,546                             | 750,043                         | 764,739                          | 14,696                   | 2%                      |
| Overtime - 402                                       | 20,069               | 22,890               | 36,984                              | 495                             | 495                              | -                        | 0%                      |
| Employee Benefits - 410                              | 432,272              | 462,431              | 408,973                             | 501,946                         | 555,194                          | 53,248                   | 10%                     |
| <b>Total Salary &amp; Benefits</b>                   | <b>1,114,955</b>     | <b>1,192,888</b>     | <b>1,041,502</b>                    | <b>1,252,484</b>                | <b>1,320,428</b>                 | <b>67,944</b>            | <b>5%</b>               |
| <b>Services and Supplies</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | 176,916              | 170,687              | 129,773                             | 419,700                         | 166,700                          | (253,000)                | -152%                   |
| Other Operating Expenses - 43                        | 40,616               | 53,507               | 38,576                              | 44,000                          | 53,000                           | 9,000                    | 17%                     |
| Materials & Supplies - 44                            | 71,188               | 81,153               | 40,846                              | 73,200                          | 73,200                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>                   | <b>288,720</b>       | <b>305,347</b>       | <b>209,195</b>                      | <b>536,900</b>                  | <b>292,900</b>                   | <b>(244,000)</b>         | <b>-83%</b>             |
| <b>Capital Outlay</b>                                |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*                  | 2,119                | 27,213               | 7,127                               | 12,000                          | 12,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                          | <b>2,119</b>         | <b>27,213</b>        | <b>7,127</b>                        | <b>12,000</b>                   | <b>12,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121                       | (801,732)            | (823,661)            | (708,185)                           | (921,066)                       | (963,768)                        | (42,702)                 | 4%                      |
| Legal Charges 46126                                  | 496                  | 165                  | 132                                 | -                               | -                                | -                        | 0%                      |
| General Liability Insurance - 46201                  | 46,328               | 58,187               | 53,775                              | 49,602                          | 53,770                           | 4,168                    | 8%                      |
| <b>Total Indirect Cost Allocations</b>               | <b>(754,908)</b>     | <b>(765,309)</b>     | <b>(654,278)</b>                    | <b>(871,464)</b>                | <b>(909,998)</b>                 | <b>(38,534)</b>          | <b>4%</b>               |
| <b>Total</b>                                         | <b>650,885</b>       | <b>760,139</b>       | <b>603,547</b>                      | <b>929,920</b>                  | <b>715,330</b>                   | <b>(214,590)</b>         | <b>-30%</b>             |
| <b>MEASURE S -2006 FUND - 105</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement -47                    | -                    | -                    | -                                   | 1,530,000                       | -                                | (1,530,000)              | -100%                   |
| <b>Total Measure S - 2006 Fund</b>                   | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>1,530,000</b>                | <b>-</b>                         | <b>(1,530,000)</b>       | <b>-100%</b>            |
| <b>MEASURE S - 2014 FUND - 106</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | -                    | 86,149               | 6,902                               | 0                               | 0                                | -                        | 0%                      |
| Administrative Debits - 46122                        | 135,129              | 66,613               | 73,637                              | 93,663                          | 99,260                           | 5,597                    | 6%                      |
| Asset Acquisition/Improvement - 47*                  | 94,601               | 261,033              | 22,854                              | 1,805,000                       | 75,000                           | (1,730,000)              | -2307%                  |
| <b>Total Measure S - 2014 Fund</b>                   | <b>229,730</b>       | <b>413,795</b>       | <b>103,392</b>                      | <b>1,898,663</b>                | <b>174,260</b>                   | <b>(1,724,403)</b>       | <b>-990%</b>            |
| <b>RESTRICTED REAL ESTATE MAINTENANCE FUND - 201</b> |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42          | 7,787                | 7,238                | 7,962                               | 10,000                          | 10,000                           | -                        | 0%                      |
| Other Operating Expenses - 43                        | 9,323                | 7,570                | 4,559                               | 11,000                          | 11,000                           | -                        | 0%                      |
| Legal Charges - 46126                                | -                    | -                    | -                                   | 5,000                           | 5,000                            | -                        | 0%                      |
| <b>Total Restricted Real Estate Maint.</b>           | <b>17,110</b>        | <b>14,808</b>        | <b>12,522</b>                       | <b>26,000</b>                   | <b>26,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>MEASURE J FUND - 215</b>                          |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                                | -                    | -                    | -                                   | 2,000                           | 2,000                            | -                        | 0%                      |
| <b>Total Measure J Fund - 215</b>                    | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>2,000</b>                    | <b>2,000</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>GROWTH IMPACT FUND - 276</b>                      |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                   | -                    | -                    | 10,357                              | 700,000                         | 1,236,000                        | 536,000                  | 43%                     |
| <b>Total Growth Impact Fund 276</b>                  | <b>-</b>             | <b>-</b>             | <b>10,357</b>                       | <b>700,000</b>                  | <b>1,236,000</b>                 | <b>536,000</b>           | <b>43%</b>              |
| <b>PUBLIC FACILITIES FUND - 324</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                   | -                    | -                    | -                                   | 60,000                          | 502,000                          | 442,000                  | 88%                     |
| <b>Total Public Facilities Fund</b>                  | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>60,000</b>                   | <b>502,000</b>                   | <b>442,000</b>           | <b>0%</b>               |

\*See CIP

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                                  |           | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                                               |           | <b>\$ 263,500</b> | <b>\$ 3,500</b>   |
| EBRCSA Professional Support                                                      | \$ 3,500  |                   |                   |
| IN2101 Emergency Power for critical Facilities                                   | 0         |                   |                   |
| IN2103 Recycled Water Feasibility                                                | 0         |                   |                   |
| <b>42107 Equipment Maintenance</b>                                               |           | <b>\$ 40,000</b>  | <b>\$ 40,000</b>  |
| Vehicle maintenance and repair                                                   | \$ 40,000 |                   |                   |
| <b>42108 Maintenance/Structure Imp</b>                                           |           | <b>\$ 87,000</b>  | <b>\$ 87,000</b>  |
| City Hall improvements to planting/landscaping                                   | \$ 20,000 |                   |                   |
| Elevator maintenance                                                             | 800       |                   |                   |
| Heating and air repair                                                           | 16,000    |                   |                   |
| Janitorial service and supplies                                                  | 13,000    |                   |                   |
| Landscape maintenance                                                            | 3,000     |                   |                   |
| Lighting supplies                                                                | 500       |                   |                   |
| Memorial Hall Maint.e, Pest Control & Sanitary Supplies ( <i>moved from Comm</i> | 11,000    |                   |                   |
| Misc. hardware and maintenance                                                   | 1,000     |                   |                   |
| Pest control and weed control                                                    | 10,700    |                   |                   |
| Public facilities deferred maintenance                                           | 11,000    |                   |                   |
| <b>42201 Office Expense</b>                                                      |           | <b>\$ 3,000</b>   | <b>\$ 5,000</b>   |
|                                                                                  | \$ 5,000  |                   |                   |
| <b>4230X Travel and Training</b>                                                 |           | <b>\$ 11,750</b>  | <b>\$ 16,750</b>  |
| Technical training                                                               | \$ 15,000 |                   |                   |
| Mileage, Air & Hotel                                                             | 1,500     |                   |                   |
| Meal Allowance                                                                   | 250       |                   |                   |
| <b>42401 Memberships</b>                                                         |           | <b>\$ 750</b>     | <b>\$ 750</b>     |
| M.S.A. (Maintenance Superintendents Association)                                 | \$ 750    |                   |                   |
| <b>42511 Equipment Rental</b>                                                    |           | <b>\$ 10,000</b>  | <b>\$ 10,000</b>  |
| This is used to rent infrequently used equipment.                                | \$ 10,000 |                   |                   |
| <b>42513 Rent</b>                                                                |           | <b>\$ 2,700</b>   | <b>\$ 2,700</b>   |
| Tennent Ave Parking lot. 401-142-012 (AT&T)                                      | \$ 2,700  |                   |                   |
| <b>42514 Special Department Expense</b>                                          |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
|                                                                                  | \$ 1,000  |                   |                   |
| <b>Total Professional/Administrative Services</b>                                |           |                   | <b>\$ 166,700</b> |
| <b>4310X Utilities</b>                                                           |           | <b>\$ 40,000</b>  | <b>\$ 49,000</b>  |
| Gas/Electricity                                                                  | \$ 34,500 |                   |                   |
| Memorial Hall Electricity ( <i>moved from Comm Svcs.</i> )                       | 500       |                   |                   |
| Water                                                                            | 11,500    |                   |                   |
| Memorial Hall Water ( <i>moved from Comm Svcs.</i> )                             | 2,500     |                   |                   |
| <b>43201 Property Tax</b>                                                        |           | <b>\$ 4,000</b>   | <b>\$ 4,000</b>   |
| <b>44301 Fuel</b>                                                                |           | <b>\$ 8,200</b>   | <b>\$ 8,200</b>   |
| <b>44306 Maintenance Supplies</b>                                                |           | <b>\$ 45,000</b>  | <b>\$ 45,000</b>  |
| <b>44410 Safety Clothing</b>                                                     |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| The worker classifications in this division are supplied:                        | \$ 20,000 |                   |                   |
| Uniforms, coveralls, and foul weather gear                                       |           |                   |                   |
| <b>47101 Equipment</b>                                                           |           | <b>\$ 12,000</b>  | <b>\$ 12,000</b>  |
| Miscellaneous Equipment                                                          | \$ 12,000 |                   |                   |
|                                                                                  | \$ -      |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**MEASURE S - 2014 FUND - 105**

|                                            |      |                     |             |
|--------------------------------------------|------|---------------------|-------------|
| <b>47201 Improvements</b>                  |      | <b>\$ 1,530,000</b> | <b>\$ -</b> |
| FA1901 Senior Center Auxiliary Parking Lot | \$ - |                     |             |

**MEASURE S - 2014 FUND - 106**

|                                                         |        |                     |                  |
|---------------------------------------------------------|--------|---------------------|------------------|
| <b>47201 Improvements/Building</b>                      |        | <b>\$ 1,805,000</b> | <b>\$ 75,000</b> |
| FA1702 Citywide Roof Repairs and Replacement            | \$ -   |                     |                  |
| FA2302 Plum St. Parking Lot Improvements                | -      |                     |                  |
| FA2501 Zero-Emission Vehicle/EV Charging Infrastructure | 75,000 |                     |                  |

**RESTRICTED REAL ESTATE MAINTENANCE FUND - 201**

|                                                                            |           |                  |                  |
|----------------------------------------------------------------------------|-----------|------------------|------------------|
| <b>42108 Maintenance/Structure Imp</b>                                     |           | <b>\$ 10,000</b> | <b>\$ 10,000</b> |
| Materials to maintain facilities owned by the former Redevelopment Agency. | \$ 10,000 |                  |                  |

|                        |          |                  |                  |
|------------------------|----------|------------------|------------------|
| <b>4310X Utilities</b> |          | <b>\$ 11,000</b> | <b>\$ 11,000</b> |
| Gas/Electricity        | \$ 5,000 |                  |                  |
| Water                  | 6,000    |                  |                  |

**MEASURE J FUND - 215**

|                                             |          |                 |                 |
|---------------------------------------------|----------|-----------------|-----------------|
| <b>47202 Improvements/Landscape-Medians</b> |          | <b>\$ 2,000</b> | <b>\$ 2,000</b> |
| Sign Replacement Program                    | \$ 2,000 |                 |                 |

**GROWTH IMPACT FUND - 276**

|                                              |            |                   |                     |
|----------------------------------------------|------------|-------------------|---------------------|
| <b>47201 Improvements/Building</b>           |            | <b>\$ 700,000</b> | <b>\$ 1,236,000</b> |
| FA2401 Tiny Tots Flooring and Painting       | \$ 100,000 |                   |                     |
| FA1702 Citywide Roof Repairs and Replacement | 238,000    |                   |                     |
| FA1703 City Hall Modernization               | 400,000    |                   |                     |
| FA2202 Senior Center Modernization           | 148,000    |                   |                     |
| FA2502 Upgrade of City Pools                 | 350,000    |                   |                     |

**PUBLIC FACILITIES FUND - 324**

|                                              |            |                  |                   |
|----------------------------------------------|------------|------------------|-------------------|
| <b>47201 Improvements/Building</b>           |            | <b>\$ 60,000</b> | <b>\$ 502,000</b> |
| FA1702 Citywide Roof Repairs and Replacement | \$ 362,000 |                  |                   |

**STORM WATER FUND - 207**

**PUBLIC WORKS - National Pollution Discharge Elimination Systems (NPDES) STORM WATER - 344**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23     | FY 2023/24     | FY 2024/25     | FY 2024/25     | FY 2025/26     | Prop to Rev  | Prop to Rev |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|-------------|
|                                             | Actual         | Actual         | Actual         | Revised        | Proposed       | \$ Change    | % Change    |
|                                             |                |                | Thru Mar-25    | Budget         | Budget         |              |             |
| <b>Services and Supplies</b>                |                |                |                |                |                |              |             |
| Professional & Administrative Services - 42 | 49,344         | 77,555         | 148,481        | 71,000         | 71,000         | -            | 0%          |
| Materials & Supplies - 44                   | 10,944         | 11,369         | 17,413         | 8,800          | 8,800          | -            | 0%          |
| <b>Total Services and Supplies</b>          | <b>60,287</b>  | <b>88,924</b>  | <b>165,894</b> | <b>79,800</b>  | <b>79,800</b>  | <b>-</b>     | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                |                |                |                |                |              |             |
| Administrative Debits - 46122               | 233,216        | 261,178        | 199,216        | 286,055        | 291,750        | 5,695        | 2%          |
| Legal Charges - 46126                       | 60             | -              | 2,461          | 6,000          | 6,000          | -            | 0%          |
| <b>Total Indirect Cost Allocations</b>      | <b>233,276</b> | <b>261,178</b> | <b>201,677</b> | <b>292,055</b> | <b>297,750</b> | <b>5,695</b> | <b>2%</b>   |
| <b>Total</b>                                | <b>293,563</b> | <b>350,102</b> | <b>367,570</b> | <b>371,855</b> | <b>377,550</b> | <b>5,695</b> | <b>2%</b>   |

**MEASURE S-2014 FUND - 106**

|                                             |              |                |               |                  |                |                  |              |
|---------------------------------------------|--------------|----------------|---------------|------------------|----------------|------------------|--------------|
| Professional & Administrative Services - 42 | -            | 86,726         | 29,390        | 150,000          | 273,937        | 123,937          | 45%          |
| Asset Acquisition/Improvement - 47*         | 2,626        | 338,025        | 4,560         | 1,300,000        | 300,000        | (1,000,000)      | -333%        |
| <b>Total Measure S-2014</b>                 | <b>2,626</b> | <b>424,751</b> | <b>33,950</b> | <b>1,450,000</b> | <b>573,937</b> | <b>(876,063)</b> | <b>-153%</b> |

**Growth Impact Fund - 276**

|                                       |          |               |          |               |          |                 |              |
|---------------------------------------|----------|---------------|----------|---------------|----------|-----------------|--------------|
| Asset Acquisition/Improvement - 47*   | -        | 57,982        | -        | 58,000        | -        | (58,000)        | -100%        |
| <b>Total Growth Impact Fund - 276</b> | <b>-</b> | <b>57,982</b> | <b>-</b> | <b>58,000</b> | <b>-</b> | <b>(58,000)</b> | <b>-100%</b> |

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>                | <b>\$ 15,000</b> | <b>\$ 15,000</b> |
| Contract support for Clean Water and NPDES        | \$ 5,000         |                  |
| Support for MRP 3.0                               | 10,000           |                  |
| <b>42107 Equipment Maintenance</b>                | <b>\$ 20,000</b> | <b>\$ 20,000</b> |
| Storm drain, trash capture, street sweeper        | \$ 20,000        |                  |
| <b>42108 Building Structure Maintenance</b>       | <b>\$ 15,000</b> | <b>\$ 15,000</b> |
| Trash capture devices                             | \$ 5,000         |                  |
| Lumber and supplies                               | 10,000           |                  |
| <b>4220X Office Expenses</b>                      | <b>\$ 1,000</b>  | <b>\$ 1,000</b>  |
| 42201 Miscellaneous office expenses               | \$ 500           |                  |
| 42202 Printing and Binding                        | 500              |                  |
| <b>42514 Special Departmental Expense</b>         | <b>\$ 20,000</b> | <b>\$ 20,000</b> |
| Storm Event Sand Pile                             | \$ 8,000         |                  |
| NPDES Annual Permit                               | 12,000           |                  |
| <b>Total Professional/Administrative Services</b> | <b>\$ 71,000</b> |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                   |    |       |    |       |
|-------------------|----|-------|----|-------|
| <b>44301 Fuel</b> | \$ | 8,000 | \$ | 8,000 |
|-------------------|----|-------|----|-------|

|                              |    |     |    |     |
|------------------------------|----|-----|----|-----|
| <b>44410 Safety Clothing</b> | \$ | 800 | \$ | 800 |
|------------------------------|----|-----|----|-----|

**MEASURE S-2014 FUND - 106**

|                                    |    |         |    |         |
|------------------------------------|----|---------|----|---------|
| <b>42101 Professional Services</b> | \$ | 150,000 | \$ | 273,937 |
|------------------------------------|----|---------|----|---------|

|                                   |    |         |  |  |
|-----------------------------------|----|---------|--|--|
| IN1703 Storm Drainage Master Plan | \$ | 273,937 |  |  |
|-----------------------------------|----|---------|--|--|

|                                        |    |           |    |         |
|----------------------------------------|----|-----------|----|---------|
| <b>47206 Improvements/Storm Drains</b> | \$ | 1,300,000 | \$ | 300,000 |
|----------------------------------------|----|-----------|----|---------|

|                                    |    |         |  |  |
|------------------------------------|----|---------|--|--|
| SW2401 Storm Drain Creek Discharge | \$ | 150,000 |  |  |
|------------------------------------|----|---------|--|--|

|                                           |  |         |  |  |
|-------------------------------------------|--|---------|--|--|
| SW2501 Stormwater Upgrade & Trash Capture |  | 150,000 |  |  |
|-------------------------------------------|--|---------|--|--|

**Growth Impact Fund 276**

|                                        |    |        |    |   |
|----------------------------------------|----|--------|----|---|
| <b>47206 Improvements/Storm Drains</b> | \$ | 58,000 | \$ | - |
|----------------------------------------|----|--------|----|---|

|                                             |    |   |  |  |
|---------------------------------------------|----|---|--|--|
| SW1901 Hazel Street Gap Closure (sunnyview) | \$ | - |  |  |
|---------------------------------------------|----|---|--|--|

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**GENERAL FUND - 100**  
**PUBLIC WORKS - PARK MAINTENANCE - 345**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar- | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-----------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                   |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 81,679               | 123,406              | 111,354                           | 134,000                         | 134,000                          | -                        | 0%                      |
| Other Operating Expenses - 43               | 103,109              | 102,495              | 77,872                            | 106,656                         | 103,156                          | (3,500)                  | -3%                     |
| Materials & Supplies - 44                   | 14,013               | 23,665               | 22,201                            | 500                             | 500                              | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>198,801</b>       | <b>249,566</b>       | <b>211,427</b>                    | <b>241,156</b>                  | <b>237,656</b>                   | <b>(3,500)</b>           | <b>-1%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | -                    | 1,283                | 5,101                             | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>1,283</b>         | <b>5,101</b>                      | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                   |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 92,834               | 107,958              | 89,046                            | 115,304                         | 118,689                          | 3,385                    | 3%                      |
| Legal Charges - 46126                       | 186                  | -                    | -                                 | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>93,020</b>        | <b>107,958</b>       | <b>89,046</b>                     | <b>115,304</b>                  | <b>118,689</b>                   | <b>3,385</b>             | <b>3%</b>               |
| <b>Total</b>                                | <b>291,821</b>       | <b>358,808</b>       | <b>305,574</b>                    | <b>356,460</b>                  | <b>356,345</b>                   | <b>(115)</b>             | <b>0%</b>               |
| <b>MEASURE S-2014 FUND - 106</b>            |                      |                      |                                   |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | -                    | 2,979                             | -                               | -                                | -                        | 0%                      |
| Legal Services - 46126                      | -                    | 78,967               | -                                 | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47*         | 266,143              | 437,097              | 21,920                            | 260,000                         | 110,000                          | (150,000)                | -136%                   |
| <b>Total Measure S-2014 Fund - 106</b>      | <b>266,143</b>       | <b>516,063</b>       | <b>24,899</b>                     | <b>260,000</b>                  | <b>110,000</b>                   | <b>(150,000)</b>         | <b>-136%</b>            |
| <b>Solid Waste Fund - 214</b>               |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 13,001               | -                    | -                                 | -                               | -                                | -                        | 0%                      |
| <b>Total Solid Waste Fund - 214</b>         | <b>13,001</b>        | <b>-</b>             | <b>-</b>                          | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Growth Impact Fund - 276</b>             |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                 | 265,000                         | 1,100,000                        | 835,000                  | 76%                     |
| <b>Total Growth Impact Fund</b>             | <b>-</b>             | <b>-</b>             | <b>-</b>                          | <b>265,000</b>                  | <b>1,100,000</b>                 | <b>835,000</b>           | <b>76%</b>              |
| <b>PV PARK CARETAKER FUND - 317</b>         |                      |                      |                                   |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | -                    | -                    | -                                 | 11,960                          | 11,960                           | -                        | 0%                      |
| Employee Benefits - 410                     | -                    | -                    | -                                 | 1,689                           | 1,686                            | (3)                      | 0%                      |
| Other Operating Expenses -43                | -                    | -                    | -                                 | 503                             | 503                              | -                        | 0%                      |
| General Liability Insurance - 46201         | -                    | -                    | -                                 | 790                             | 840                              | 50                       | 6%                      |
| <b>Total PV Park Caretaker Fund - 317</b>   | <b>-</b>             | <b>-</b>             | <b>-</b>                          | <b>14,942</b>                   | <b>14,989</b>                    | <b>47</b>                | <b>0%</b>               |
| <b>Public Facilities Fund - 324</b>         |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                 | 10,000                          | -                                | (10,000)                 | -100%                   |
| <b>Total Public Facilities Fund - 324</b>   | <b>-</b>             | <b>-</b>             | <b>-</b>                          | <b>10,000</b>                   | <b>-</b>                         | <b>(10,000)</b>          | <b>-100%</b>            |
| <b>Park Grants (Measure WW) - 327</b>       |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 193,383              | 183                  | -                                 | -                               | -                                | -                        | 0%                      |
| <b>Total Park Grants Fund - 327</b>         | <b>193,383</b>       | <b>183</b>           | <b>-</b>                          | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| *See CIP                                    |                      |                      |                                   |                                 |                                  |                          |                         |
| <b>EQUIPMENT RESERVE FUND - 160</b>         |                      |                      |                                   |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 13,099               | 69,950                            | 80,000                          | 80,000                           | -                        | 0%                      |
| <b>Total Equipment Reserve Fund - 160</b>   | <b>-</b>             | <b>13,099</b>        | <b>69,950</b>                     | <b>80,000</b>                   | <b>80,000</b>                    | <b>-</b>                 | <b>0%</b>               |



## MAJOR NON-PERSONNEL EXPENSE DETAILS

|                                                                    |            | FY 2024/25        | FY 2025/26          |
|--------------------------------------------------------------------|------------|-------------------|---------------------|
| <b>42107 Equipment Maintenance</b>                                 |            | <b>\$ 7,500</b>   | <b>\$ 7,500</b>     |
| Off road equipment maintenance                                     | \$ 7,500   |                   |                     |
| <b>42108 Maintenance/Structure Imp</b>                             |            | <b>\$ 120,500</b> | <b>\$ 120,500</b>   |
| Park Maintenance                                                   | \$ 120,000 |                   |                     |
| Tennis Court Maintenance                                           | 500        |                   |                     |
| <b>42401 Memberships</b>                                           |            | <b>\$ 1,000</b>   | <b>\$ 1,000</b>     |
| CAPCA (California Agricultural Production Consultants Association) | \$ 370     |                   |                     |
| P.A.P.A. (Pest Applicators Association)                            | 30         |                   |                     |
| Other memberships                                                  | 600        |                   |                     |
| <b>42511 Equipment Rental</b>                                      |            | <b>\$ 5,000</b>   | <b>\$ 5,000</b>     |
| Cost to rent infrequently used equipment.                          | \$ 5,000   |                   |                     |
| <b>Total Professional/Administrative Services</b>                  |            |                   | <b>\$ 134,000</b>   |
| <b>4310X Utilities</b>                                             |            | <b>\$ 106,500</b> | <b>\$ 103,000</b>   |
| Gas/Electricity                                                    | \$ 5,000   |                   |                     |
| Tennis Ct. Gas/Electricity (moved from Comm Svcs.)                 | 3,000      |                   |                     |
| Water                                                              | 94,500     |                   |                     |
| Tennis Ct. Water (moved from Comm Svcs.)                           | 500        |                   |                     |
| <b>43201 Property Tax</b>                                          |            | <b>\$ 156</b>     | <b>\$ 156</b>       |
| <b>44301 Fuel</b>                                                  |            | <b>\$ 500</b>     | <b>\$ 500</b>       |
| <b>MEASURE S-2014 FUND - 106</b>                                   |            |                   |                     |
| <b>47103 FF&amp;E/Furniture</b>                                    |            | <b>\$ 5,000</b>   | <b>\$ 5,000</b>     |
| Annual Bench/Table repairs & Replacement                           | \$ 5,000   |                   |                     |
| <b>47203 Improvements/Parks</b>                                    |            | <b>\$ 255,000</b> | <b>\$ 105,000</b>   |
| Annual Resod at two parks                                          | \$ 10,000  |                   |                     |
| Public Tree Maintenance                                            | 45,000     |                   |                     |
| Replace Chips/Rubber Matting at various Parks                      | 50,000     |                   |                     |
| <b>Growth Impact Fund - 276</b>                                    |            |                   |                     |
| <b>47203 Improvements/Parks</b>                                    |            | <b>\$ 265,000</b> | <b>\$ 1,100,000</b> |
| Dog Park Renovations                                               | \$ 20,000  |                   |                     |
| PA1901 Pinole Valley Park Soccer Field                             | 250,000    |                   |                     |
| PA2401 Fernandez Park Improvements                                 | 480,000    |                   |                     |
| PA2501 Improvements to City Parks                                  | 200,000    |                   |                     |
| Park Lighting Project                                              | 50,000     |                   |                     |
| PVP West/Savage Field                                              | 100,000    |                   |                     |
| <b>Public Facilities Fund - 324</b>                                |            |                   |                     |
| <b>47203 Improvements/Parks</b>                                    |            | <b>\$ 10,000</b>  | <b>\$ -</b>         |
| Annual Building Maintenance program                                | \$ -       |                   |                     |
| <b>Equipment Reserve Fund -160</b>                                 |            |                   |                     |
| <b>47104 Vehicles</b>                                              |            | <b>\$ 80,000</b>  | <b>\$ 80,000</b>    |
| Replace 2 vehicles per year                                        | \$ 30,000  |                   |                     |
| Replace heavy equipment reserve                                    | 50,000     |                   |                     |

**AB 939 REFUSE MANAGEMENT FUND - 213  
WASTE REDUCTION - 346**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23     | FY 2023/24     | FY 2024/25     | FY 2024/25     | FY 2025/26     | Prop to Rev  | Prop to Rev |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|-------------|
|                                             | Actual         | Actual         | Actual         | Revised        | Proposed       | \$ Change    | % Change    |
|                                             |                |                | Thru Mar-25    | Budget         | Budget         |              |             |
| <b>Services and Supplies</b>                |                |                |                |                |                |              |             |
| Professional & Administrative Services - 42 | -              | -              | -              | 22,500         | 22,500         | -            | 0%          |
| <b>Total Services and Supplies</b>          | -              | -              | -              | <b>22,500</b>  | <b>22,500</b>  | -            | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                |                |                |                |                |              |             |
| Administrative Debits - 46122               | 122,104        | 131,547        | 101,484        | 162,102        | 164,710        | 2,608        | 2%          |
| Legal Services - 46126                      | -              | -              | -              | 2,500          | 2,500          | -            | 0%          |
| <b>Total Indirect Cost Allocations</b>      | <b>122,104</b> | <b>131,547</b> | <b>101,484</b> | <b>164,602</b> | <b>167,210</b> | <b>2,608</b> | <b>2%</b>   |
| Transfers Out - 49901                       | -              | -              | -              | -              | -              | -            | 0%          |
| <b>Total</b>                                | <b>122,104</b> | <b>131,547</b> | <b>101,484</b> | <b>187,102</b> | <b>189,710</b> | <b>2,608</b> | <b>1%</b>   |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                         | FY 2024/25       | FY 2025/26       |
|-----------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>      | <b>\$ 10,000</b> | <b>\$ 10,000</b> |
| Consulting Services                     | \$ 10,000        |                  |
| <b>42514 Special Department Expense</b> | <b>\$ 12,500</b> | <b>\$ 12,500</b> |
| Litter pick up services                 | \$ 12,500        |                  |

**LIGHTING & LANDSCAPE DISTRICTS FUND - 310**  
**PUBLIC WORKS - ZONE A, PINOLE VALLEY ROAD NORTH - 347**  
**PUBLIC WORKS - ZONE B, PINOLE VALLEY ROAD SOUTH - 348**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 30,186               | 11,951               | 5,567                               | 56,500                          | 56,500                           | -                        | 0%                      |
| Other Operating Expenses - 43               | 12,128               | 13,794               | 11,457                              | 16,695                          | 16,695                           | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>42,314</b>        | <b>25,746</b>        | <b>17,024</b>                       | <b>73,195</b>                   | <b>73,195</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 5,720                           | 5,720                            | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>5,720</b>                    | <b>5,720</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 4,160                | 4,160                | -                                   | 4,160                           | 4,160                            | -                        | 0%                      |
| Legal Charges - 46126                       | 210                  | 179                  | 207                                 | 2,100                           | 2,100                            | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>4,370</b>         | <b>4,339</b>         | <b>207</b>                          | <b>6,260</b>                    | <b>6,260</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>46,684</b>        | <b>30,085</b>        | <b>17,231</b>                       | <b>85,175</b>                   | <b>85,175</b>                    | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                          |           | FY 2024/25       | FY 2025/26       |
|----------------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                       |           | <b>\$ 18,000</b> | <b>\$ 18,000</b> |
| Contra Costa County traffic signal maintenance - Zone A  | \$ 10,000 |                  |                  |
| Cal Trans traffic signal maintenance - Zone A            | 2,000     |                  |                  |
| Contra Costa County traffic signal maintenance - Zone B  | 5,000     |                  |                  |
| Cal Trans traffic signal maintenance - Zone B            | 1,000     |                  |                  |
| <b>42108 Maintenance Structures/Imp</b>                  |           | <b>\$ 38,500</b> | <b>\$ 38,500</b> |
| Caltrans Traffic Signal Maintenance - Zone A             | 3,000     |                  |                  |
| Contra Costa county Public Works Traffic Signal - Zone A | 8,000     |                  |                  |
| Labor, materials and equipment for maintenance - Zone A  | 1,000     |                  |                  |
| Pacific Site Management - Zone A                         | 1,500     |                  |                  |
| Caltrans Traffic Signal Maintenance - Zone B             | 3,500     |                  |                  |
| Contra Costa county Public Works Traffic Signal - Zone B | 5,500     |                  |                  |
| Labor, materials and equipment for maintenance - Zone B  | 15,000    |                  |                  |
| Pacific Site Management - Zone B                         | 1,000     |                  |                  |
| <b>Total Professional/Administrative Services</b>        |           | <b>\$ 56,500</b> |                  |
| <b>4310X Utilities</b>                                   |           | <b>\$ 16,695</b> | <b>\$ 16,695</b> |
| Water (EBMUD) - Zone A                                   | \$ 3,800  |                  |                  |
| Electricity & Power - Zone A                             | 4,765     |                  |                  |
| Water (EBMUD) - Zone B                                   | 2,800     |                  |                  |
| Electricity & Power - Zone B                             | 5,330     |                  |                  |
| <b>47202 Kaiser Medians</b>                              |           | <b>\$ 5,720</b>  | <b>\$ 5,720</b>  |
| Capital Replacement Fund- Zone A                         | \$ 2,600  |                  |                  |
| PG&E Street and highway lighting - Zone B                | \$ 3,120  |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

**SEWER ENTERPRISE FUND - 500  
SEWER TREATMENT PLANT - 641**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 1,240,620            | 1,348,890            | 1,056,915                           | 1,430,455                       | 1,439,691                        | 9,236                    | 1%                      |
| Overtime - 402                              | 31,037               | 21,805               | 22,331                              | 36,387                          | 36,387                           | -                        | 0%                      |
| Employee Benefits - 410                     | (300,601)            | 553,676              | 627,807                             | 800,168                         | 870,215                          | 70,047                   | 8%                      |
| <b>Total Personnel</b>                      | <b>971,056</b>       | <b>1,924,370</b>     | <b>1,707,053</b>                    | <b>2,267,010</b>                | <b>2,346,293</b>                 | <b>79,283</b>            | <b>3%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 173,599              | 126,332              | 124,611                             | 376,814                         | 236,814                          | (140,000)                | -59%                    |
| Other Operating Expenses - 43               | 871,960              | 1,022,509            | 713,496                             | 785,000                         | 860,000                          | 75,000                   | 9%                      |
| Materials & Supplies - 44                   | 1,074,109            | 1,011,467            | 716,990                             | 1,457,000                       | 1,472,000                        | 15,000                   | 1%                      |
| <b>Total Services and Supplies</b>          | <b>2,119,668</b>     | <b>2,160,309</b>     | <b>1,555,097</b>                    | <b>2,618,814</b>                | <b>2,568,814</b>                 | <b>(50,000)</b>          | <b>-2%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47*         | 133,884              | 2,800                | 14,948                              | 6,536,597                       | 6,721,597                        | 185,000                  | 3%                      |
| <b>Total Capital Outlay</b>                 | <b>133,884</b>       | <b>2,800</b>         | <b>14,948</b>                       | <b>6,536,597</b>                | <b>6,721,597</b>                 | <b>185,000</b>           | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 216,942              | 231,802              | 191,989                             | 294,351                         | 328,175                          | 33,824                   | 10%                     |
| IS Charges - 46124                          | 45,996               | 62,062               | 41,560                              | 82,816                          | 67,734                           | (15,082)                 | -22%                    |
| Legal Charges - 46126                       | -                    | -                    | -                                   | 15,000                          | 15,000                           | -                        | 0%                      |
| General Liability Insurance - 46201         | 69,389               | 108,914              | 105,098                             | 96,941                          | 103,718                          | 6,777                    | 7%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>332,327</b>       | <b>402,777</b>       | <b>338,647</b>                      | <b>489,108</b>                  | <b>514,627</b>                   | <b>25,519</b>            | <b>5%</b>               |
| <b>Depreciation</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Depreciation Expense - 47401                | 217,997              | 231,922              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Depreciation</b>                   | <b>217,997</b>       | <b>231,922</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>3,774,932</b>     | <b>4,722,179</b>     | <b>3,615,746</b>                    | <b>11,911,529</b>               | <b>12,151,331</b>                | <b>239,802</b>           | <b>2%</b>               |

\*See CIP

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                          | FY 2024/25        | FY 2025/26       |
|------------------------------------------|-------------------|------------------|
| <b>42101 Professional Services</b>       | <b>\$ 125,814</b> | <b>\$ 45,814</b> |
| PCTV quarterly subcommittee meeting      | 5,000             |                  |
| Railroad Ave. bridge right of way study  | 30,000            |                  |
| RO2102 Tennent Ave. Rehabilitation       | 814               |                  |
| Sewer rate review                        | 10,000            |                  |
| <b>42107 Equipment Maintenance</b>       | <b>\$ 70,000</b>  | <b>\$ 70,000</b> |
| Equipment service                        | \$ 70,000         |                  |
| <b>42108 Maintenance Structure/Imp</b>   | <b>\$ 78,000</b>  | <b>\$ 48,000</b> |
| Janitorial services                      | \$ 10,000         |                  |
| Various structure refurbishment          | 38,000            |                  |
| <b>42109 Compliance Inspections</b>      | <b>\$ 35,000</b>  | <b>\$ 20,000</b> |
| Public outreach materials                | 10,000            |                  |
| Sampling and analysis                    | 10,000            |                  |
| <b>42201 Office Expense</b>              | <b>\$ 7,000</b>   | <b>\$ 7,000</b>  |
| Miscellaneous office supplies            | \$ 7,000          |                  |
| <b>4230X Travel and Training</b>         | <b>\$ 31,000</b>  | <b>\$ 16,000</b> |
| 42301 State Certified operators training | \$ 5,000          |                  |
| 42301 Class B Driver License Training    | 7,000             |                  |
| 42302 Mileage, Air                       | 3,000             |                  |
| 42303 Meal Allowance                     | 1,000             |                  |
| <b>42401 Memberships</b>                 | <b>\$ 20,000</b>  | <b>\$ 20,000</b> |
| Bay Area Clean Water Assoc.(BACWA)       | \$ 12,000         |                  |
| Joint CWEA/WEF membership                | 4,000             |                  |
| Technical publications                   | 4,000             |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                                                                |           |                  |           |                     |
|----------------------------------------------------------------|-----------|------------------|-----------|---------------------|
| <b>42511 Equipment Rental</b>                                  | <b>\$</b> | <b>10,000</b>    | <b>\$</b> | <b>10,000</b>       |
|                                                                | \$        | 10,000           |           |                     |
| <b>Total Professional/Administrative Services</b>              |           |                  |           | <b>\$ 236,814</b>   |
| <b>4310X Utilities</b>                                         | <b>\$</b> | <b>785,000</b>   | <b>\$</b> | <b>860,000</b>      |
| PG&E                                                           | \$        | 850,000          |           |                     |
| EBMUD                                                          |           | 10,000           |           |                     |
| <b>Total Other Operating Expenses</b>                          |           |                  |           | <b>\$ 860,000</b>   |
| <b>44301 Fuel</b>                                              | <b>\$</b> | <b>20,000</b>    | <b>\$</b> | <b>20,000</b>       |
| <b>44302 Sludge Removal</b>                                    | <b>\$</b> | <b>300,000</b>   | <b>\$</b> | <b>310,000</b>      |
| Digester Cleaning                                              | \$        | 130,000          |           |                     |
| Sludge Disposal to Landfill                                    |           | 180,000          |           |                     |
| <b>44303 Chemicals</b>                                         | <b>\$</b> | <b>780,000</b>   | <b>\$</b> | <b>700,000</b>      |
| Chemicals for Plant Operations                                 | \$        | 700,000          |           |                     |
| <b>44304 Permit Fees</b>                                       | <b>\$</b> | <b>129,000</b>   | <b>\$</b> | <b>129,000</b>      |
| BAAQMD                                                         | \$        | 16,000           |           |                     |
| BACQA                                                          |           | 16,000           |           |                     |
| NPDES permit fee renewal                                       |           | 75,000           |           |                     |
| Regional Monitoring of Metals (SFEI)                           |           | 22,000           |           |                     |
| <b>44305 Laboratory Operations</b>                             | <b>\$</b> | <b>100,000</b>   | <b>\$</b> | <b>100,000</b>      |
| Accelerated Chronic Toxicity Testing                           | \$        | 15,000           |           |                     |
| Laboratory supplies                                            |           | 85,000           |           |                     |
| <b>44306 Maintenance Supplies</b>                              | <b>\$</b> | <b>95,000</b>    | <b>\$</b> | <b>180,000</b>      |
|                                                                | \$        | 180,000          |           |                     |
| <b>44410 Safety Clothing</b>                                   | <b>\$</b> | <b>33,000</b>    | <b>\$</b> | <b>33,000</b>       |
| Laundry service for uniforms, safety shoes/boots, gloves, etc. | \$        | 33,000           |           |                     |
| <b>Total Materials and Supplies</b>                            |           |                  |           | <b>\$ 1,472,000</b> |
| <b>47101 Equipment</b>                                         | <b>\$</b> | <b>485,000</b>   | <b>\$</b> | <b>620,000</b>      |
| Depreciation- Pinole only                                      | \$        | 340,000          |           |                     |
| Blower Replacement                                             | \$        | 280,000          |           |                     |
| <b>47104 Vehicles</b>                                          | <b>\$</b> | <b>175,000</b>   | <b>\$</b> | <b>175,000</b>      |
| WPCP Staff Vehicle                                             | \$        | 50,000           |           |                     |
| Portable self priming pump                                     |           | 125,000          |           |                     |
| <b>47201 Improvements/Building</b>                             | <b>\$</b> | <b>5,770,000</b> | <b>\$</b> | <b>5,820,000</b>    |
| As-Built WWTP Drawings                                         |           | 25,000           |           |                     |
| Boiler Rehabilitation                                          |           | 45,000           |           |                     |
| Boiler Replacement                                             |           | 660,000          |           |                     |
| Centrifuge Feed Pump Replacement                               |           | 50,000           |           |                     |
| Centrifuge Replacement                                         |           | 990,000          |           |                     |
| Digester Feed Pump Replacement                                 |           | 75,000           |           |                     |
| Energy Recovery Building and Admin Roof                        |           | 80,000           |           |                     |
| Misc. Plant Improvements                                       |           | 75,000           |           |                     |
| SCADA System Upgrade                                           |           | 45,000           |           |                     |
| SS2002 Water Pollution Control Plant Lab Remodel               |           | 150,000          |           |                     |
| SS2101 Second Clarifier - Center Column Rehabilitation         |           | 425,000          |           |                     |
| SS2102 Air Release Valve Replacement                           |           | 50,000           |           |                     |
| SS2203 Effluent Outfall Project Design                         |           | 3,150,000        |           |                     |
| <b>47205 Improvements/Street</b>                               | <b>\$</b> | <b>106,597</b>   | <b>\$</b> | <b>106,597</b>      |
| RO2102 Tennent Ave. Rehabilitation                             |           | 106,597          |           |                     |

**SEWER ENTERPRISE FUND - 500**  
**SEWER COLLECTION - 642**

| FY 2022/23 | FY 2023/24 | FY 2024/25  | FY 2024/25     | FY 2025/26      | Prop to Rev | Prop to Rev |
|------------|------------|-------------|----------------|-----------------|-------------|-------------|
| Actual     | Actual     | Actual      | Revised Budget | Proposed Budget | \$ Change   | % Change    |
|            |            | Thru Mar-25 |                |                 |             |             |
| 285,778    | 307,243    | 191,376     | 313,505        | 297,382         | (16,123)    | -5%         |
| 7,898      | 8,906      | 9,082       | 2,663          | 2,371           | (292)       | -12%        |
| 162,773    | 180,757    | 134,929     | 264,879        | 219,454         | (45,425)    | -21%        |
| 456,449    | 496,906    | 335,388     | 581,047        | 519,207         | (61,840)    | -12%        |
|            |            |             |                |                 |             |             |
| 300,267    | 376,941    | 173,500     | 656,650        | 736,650         | 80,000      | 11%         |
| 14,297     | 14,488     | 10,742      | 13,500         | 13,500          | -           | 0%          |
| 23,105     | 24,525     | 15,015      | 21,000         | 21,000          | -           | 0%          |
| 337,669    | 415,955    | 199,257     | 691,150        | 771,150         | 80,000      | 10%         |
|            |            |             |                |                 |             |             |
| 11,806     | 1,729      | 1,605,210   | 22,375,000     | 22,375,000      | -           | 0%          |
| 11,806     | 1,729      | 1,605,210   | 22,375,000     | 22,375,000      | -           | 0%          |
|            |            |             |                |                 |             |             |
| (111,422)  | (119,817)  | (89,373)    | (145,456)      | (130,003)       | 15,453      | -12%        |
| 437,588    | 415,373    | 335,414     | 547,661        | 563,325         | 15,664      | 3%          |
| 29,940     | 44,476     | 30,143      | 78,446         | 48,768          | (29,678)    | -61%        |
| -          | 1,433      | 1,572       | 15,000         | 15,000          | -           | 0%          |
| 23,650     | 21,855     | 22,187      | 20,419         | 20,557          | 138         | 1%          |
| 379,756    | 363,319    | 299,942     | 516,070        | 517,647         | 1,577       | 0%          |
|            |            |             |                |                 |             |             |
| 146,498    | 171,020    | -           | -              | -               | -           | 0%          |
| 146,498    | 171,020    | -           | -              | -               | -           | 0%          |
|            |            |             |                |                 |             |             |
| 1,332,177  | 1,448,928  | 2,439,798   | 24,163,267     | 24,183,004      | 19,737      | 0%          |
|            |            |             |                |                 |             |             |
| -          | -          | -           | 600,000        | -               | (600,000)   | -100%       |
| -          | -          | -           | 600,000        | -               | (600,000)   | -100%       |

|                                                    |           | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 |           | <b>\$ 585,000</b> | <b>\$ 665,000</b> |
| Contractors for isolated emergency repairs         | \$ 50,000 |                   |                   |
| CCTV Large Sewer pipes                             | 50,000    |                   |                   |
| Misc. Professional Services                        | 350,000   |                   |                   |
| IN2103 Recycled Water Feasibility                  | 80,000    |                   |                   |
| Sanitary Sewer overflow mitigation                 | 120,000   |                   |                   |
| Sewer flow modeling                                | 10,000    |                   |                   |
| Wildan Assessment services                         | 5,000     |                   |                   |
| <b>42107 Equipment Maintenance</b>                 |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b>  |
| Vehicle maintenance and repair                     | \$ 20,000 |                   |                   |
| <b>42108 Maintenance Structure/Imp</b>             |           | <b>\$ 2,500</b>   | <b>\$ 2,500</b>   |
|                                                    | \$ 2,500  |                   |                   |
| <b>42201 Office Expense</b>                        |           | <b>\$ 150</b>     | <b>\$ 150</b>     |
| Office supplies, includes reprinting of map books. | \$ 150    |                   |                   |
| <b>42301 Travel and Training</b>                   |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Technical training programs for sewer maintenance, | \$ 1,000  |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Public Works

|                                                                 |              |                      |                      |           |                   |
|-----------------------------------------------------------------|--------------|----------------------|----------------------|-----------|-------------------|
| <b>42401 Memberships</b>                                        |              | <b>\$</b>            | <b>1,000</b>         | <b>\$</b> | <b>1,000</b>      |
| Joint CWEA/WEF membership                                       | \$ 765       |                      |                      |           |                   |
| Technical publications                                          | \$ 235       |                      |                      |           |                   |
| <b>42510 Software Purchase</b>                                  |              | <b>\$</b>            | <b>12,000</b>        | <b>\$</b> | <b>12,000</b>     |
| Asset Management Software-annual license fee                    | \$ 12,000    |                      |                      |           |                   |
| <b>42511 Equipment Rent</b>                                     |              | <b>\$</b>            | <b>5,000</b>         | <b>\$</b> | <b>5,000</b>      |
|                                                                 | \$ 5,000     |                      |                      |           |                   |
| <b>42514 Special Department Expense</b>                         |              | <b>\$</b>            | <b>30,000</b>        | <b>\$</b> | <b>30,000</b>     |
| Maintenance materials (asphalt, concrete, pipe, hardware, etc.) | \$ 30,000    |                      |                      |           |                   |
| <b>Total Professional/Administrative Services</b>               |              |                      |                      |           | <b>\$ 736,650</b> |
| <b>4310X Utilities</b>                                          |              | <b>\$</b>            | <b>13,500</b>        | <b>\$</b> | <b>13,500</b>     |
| PG&E                                                            | \$ 9,000     |                      |                      |           |                   |
| EBMUD                                                           | 4,500        |                      |                      |           |                   |
| <b>44301 Fuel</b>                                               |              | <b>\$</b>            | <b>8,000</b>         | <b>\$</b> | <b>8,000</b>      |
| <b>44304 Permit Fee</b>                                         |              | <b>\$</b>            | <b>3,000</b>         | <b>\$</b> | <b>3,000</b>      |
| SWRCB Permit Fee                                                | \$ 3,000     |                      |                      |           |                   |
| <b>44410 Safety Clothing</b>                                    |              | <b>\$</b>            | <b>10,000</b>        | <b>\$</b> | <b>10,000</b>     |
| Uniforms, coveralls, foul weather gear, gloves                  | \$ 10,000    |                      |                      |           |                   |
| <b>47104 Vehicles</b>                                           |              | <b>\$</b>            | <b>70,000</b>        | <b>\$</b> | <b>70,000</b>     |
| PW Operations and Maintenance Service Truck                     | 70,000       |                      |                      |           |                   |
| <b>47201 Improvements</b>                                       |              | <b>\$ 22,305,000</b> | <b>\$ 22,305,000</b> |           |                   |
| SS1702 Sewer Pump Rehab                                         | \$ 7,300,000 |                      |                      |           |                   |
| SS2201 Sanitary Sewer Rehabilitation                            | 7,995,000    |                      |                      |           |                   |
| SS2402 Pinon 2 Upsizing                                         | 2,960,000    |                      |                      |           |                   |
| Tennent Trunk Sewer Upsize                                      | 4,050,000    |                      |                      |           |                   |
| <b>Growth Impact Fund - 276</b>                                 |              |                      |                      |           |                   |
| <b>47207 Improvements/Sewer Lines</b>                           |              | <b>\$ 600,000</b>    | <b>\$</b>            | <b>-</b>  |                   |

**SEWER ENTERPRISE PLANT EXPANSION FUND - 503**  
**SEWER PROJECTS - SHARED - 643**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Service and Supplies</b>                 |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 22,294               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>22,294</b>        | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 4,215                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>4,215</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Depreciation</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Depreciation Expense - 47401                | 620,304              | 620,415              | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Depreciation</b>                   | <b>620,304</b>       | <b>620,415</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>646,813</b>       | <b>620,415</b>       | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>SEWER ENTERPRISE FUND - 500</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | -                                   | 85,000                          | 85,000                           | -                        | 0%                      |
| <b>Total Sewer Enterprise Fund - 500</b>    | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>85,000</b>                   | <b>85,000</b>                    | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                          | FY 2024/25       | FY 2025/26       |
|------------------------------------------|------------------|------------------|
| <b>Sewer Enterprise Fund - 500</b>       |                  |                  |
| <b>47104 FF&amp;E/Vehicles</b>           | <b>\$ 85,000</b> | <b>\$ 85,000</b> |
| Replace aging WWTP service Truck with EV | \$ 85,000        |                  |



**SEWER ENTERPRISE FUND - 500**  
**WPCP / EQUIPMENT AND DEBT SERVICE (PINOLE ONLY) - 644**

**EXPENDITURE SUMMARY**

|                           | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Debt Service</b>       |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal - 48101    | -                    | 0                    | 362,000                             | 1,064,678                       | 1,089,184                        | 24,506                   | 2%                      |
| Debt Interest - 48102     | 576,372              | 554,419              | 160,834                             | 546,890                         | 522,008                          | (24,882)                 | -5%                     |
| <b>Total Debt Service</b> | <b>576,372</b>       | <b>554,420</b>       | <b>522,834</b>                      | <b>1,611,568</b>                | <b>1,611,192</b>                 | <b>(376)</b>             | <b>0%</b>               |
| <b>Total</b>              | <b>576,372</b>       | <b>554,420</b>       | <b>522,834</b>                      | <b>1,611,568</b>                | <b>1,611,192</b>                 | <b>(376)</b>             | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                         | FY 2024/25          | FY 2025/26          |
|---------------------------------------------------------|---------------------|---------------------|
| <b>4810X Wastewater Revenue Bonds, Series 2016</b>      | <b>\$ 546,890</b>   | <b>\$ 524,568</b>   |
| 48101 - Principal                                       | \$ 374,560          |                     |
| 48102 - Interest                                        | 150,008             |                     |
| <b>4810X 2016 Clean Water State Revolving fund loan</b> | <b>\$ 1,064,678</b> | <b>\$ 1,086,624</b> |
| 48101 - Principal                                       | \$ 714,624          |                     |
| 48102 - Interest                                        | 372,000             |                     |

## **COMMUNITY DEVELOPMENT**

The Community Development Department is comprised of the following divisions:

- Planning;
- Building;
- Code Enforcement;
- Affordable Housing;
- Economic Development; and
- Redevelopment Successor Agency

### **Mission**

The mission of the Community Development Department is to guide orderly growth and development in Pinole, consistent with the General Plan and priorities of the City Council, and to protect the quality of life, health, safety, and welfare of residents.

### **Major Services and Functions**

The Planning Division administers and implements the General Plan and Zoning Code for the City. It processes land use and development applications, which include use permits, design review requests, and subdivisions. The Planning Division seeks to deliver on its mission with the highest regard for time, accuracy, completion, customer satisfaction, and overall well-being of the City consistent with local, State, and federal laws. Planning staff participate in multi-modal transportation and circulation planning. The Planning Division also leads the planning and implementation of sustainability initiatives and projects, ensuring alignment with the City's long-term environmental and policy goals.

The Building Division issues building permits and provides building, electrical, mechanical, plumbing, Title-24, and accessibility inspections for new construction, additions, and alterations of commercial, residential, and public projects to ensure a safe environment for the Pinole community. The division also performs rental housing inspections on a recurring basis and business license inspections on an as-needed basis. The division investigates citizens' complaints pertaining to construction code compliance and/or health and safety issues in a prompt and courteous manner.

The Code Enforcement Division investigates and addresses citizens' complaints of health and safety issues. These issues include blight and graffiti, abandoned vehicles, and illegal dumping. The division is complaint driven and maintains a proactive environment to help solve community problems in a collaborative and effective manner.

The Affordable Housing Division functions include ensuring that facilities that have received City financial assistance to create affordable housing units comply with affordability agreements and investing limited City affordable housing resources to provide affordable housing units and support to the homeless.

The Economic Development Division was instituted in FY 2021/22. It coordinates with the City Manager department to create economic development strategies for the City and is responsible for carrying out those strategies.

The purpose of the Redevelopment Successor Agency Division is to effectively wind down the activities of the Redevelopment Successor Agency by administering the remaining enforceable obligations.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Launched the City's new modern permitting and licensing system, replacing the outdated platform and introducing an online citizen portal for paperless permitting in Building, Planning, Public Works, and Finance, with integrated GIS and code enforcement tools.
- Continued to develop and refine forms, policies, and procedures related to building and planning permits and code enforcement processes.
- Secured a \$40,000 grant to implement automated solar permitting for residential rooftop systems and launched the City's new solar permitting software.
- Initiated vendor scanning services to support the transition to a fully paperless records system.
- Refined coordination with ConFire during the transition from Pinole Fire, specifically related to building and planning permit processing.
- Performed inspections and processed permits for major new residential development projects, including:
  - Issued a Certificate of Occupancy for Valor Village Apartments (33 units of 100% affordable housing for veterans) at 811 San Pablo.
  - Issued a Temporary Certificate of Occupancy for Vista Woods Apartments (179 units of 100% affordable housing for seniors) at 600 Roble.
- Processed permits for the first phase of 154 condominium units at 2151 Appian Way ("Appian Village" project).
- Guided the issuance of 548 construction permits valued at over \$14 million in the first three quarters of FY 2024/25.
- Conducted 2,001 inspections across building, electrical, mechanical, plumbing, Title-24, and accessibility disciplines for residential, commercial, and public projects during the first three quarters of FY 2024/25.
- Continued implementing the GreenHalo waste tracking system, automating the verification and filing of recovery reports for 41 construction projects.
- Created and staffed a limited-term Sustainability Project Manager position to lead City sustainability initiatives.
- Secured a \$700,000 grant from the California Energy Commission (CEC) to support Phase 1 implementation of the City's Climate Action and Adaptation Plan (CAAP).

- Secured a \$7,500 Community Grant from Marin Clean Energy (MCE) to develop an express permitting system integrated with MCE programs to accelerate energy-efficiency upgrades.
- Secured a \$952,000 grant from the Metropolitan Transportation Commission (MTC) to install EV charging stations at public facilities.
- Secured a two-year staff capacity grant from the Partnership for the Bay's Future to support a Housing Fellow tasked with creating an affordable housing policy guide, launching a social impact bond and rehabilitation assistance program, and redesigning and relaunching the City's rental regulations.
- Secured \$650,000 in Prohousing Incentive Program funds from the State of California and began seeking matching funds to deposit \$1.3 million into the Low/Moderate Affordable Housing Asset Fund.
- Partnered with the Academy of Art to produce pro-bono Public Service Announcements to improve public communication on pedestrian safety, new ordinances, and wildfire preparedness.
- Joined the Brownfields Alliance with Contra Costa County and jointly applied for an EPA Brownfields Grant.
- Collaborated with the City of Hercules to apply for SB 1 grant funding to support sea level rise preparedness, including a shoreline vulnerability assessment, data collection, and a multi-jurisdictional adaptation plan.
- Continued use of a Body Worn Camera for the Code Enforcement Officer to improve transparency and support respectful public interaction.
- Developed and adopted multiple Year 1 and Year 2 Housing Element programs, including Zoning Ordinance updates, the Pinole Accessible Living Program (a no-cost permit program for universal design), and an ADU/JADU Amnesty Program.
- Conducted annual monitoring of 322 deed-restricted low- and moderate-income housing units to ensure continued compliance with affordability restrictions.
- Supported the Public Works Department with outreach and coordination for the development of the Active Transportation Plan.
- Collaborated with the Finance Department to adopt updates to Development Impact Fees.
- Supported a Planning Policy Intern to assist with Planning and Sustainability initiatives.
- Partnered with the County Sheriff's Office of Emergency Services to adopt Pinole's local annex of the Countywide Hazard Mitigation Plan.
- Partnered with the City Manager's Office and ConFire to adopt new Fire Hazard Severity Zone maps.
- Partnered with the County Department of Conservation and Development to launch the Pinole Energy Enhancement Rebate Program (PEER), offering local rebates for energy efficiency projects.
- Ensured compliance with tobacco retailer application requirements, including education and enforcement of flavored tobacco restrictions for all 21 retailers.
- Continued partnering with the Police Department to enforce code requirements for massage establishments.

- Worked with the Planning Commission to create Objective Design and Development Standards, a required Housing Element program.
- Worked with the Planning Commission to develop outdoor dining and parklet regulations.
- Opened 351 and closed 333 code enforcement cases, and performed 1,120 code enforcement inspections in the first three quarters of FY 2024/25.
- Performed proactive seasonal weed abatement activities with support from temporary code enforcement staff.

#### Other Council-Directed Special Projects

- Presented an Urgency Ordinance to prohibit new/expanded Service Stations
- With the City Manager's Department, supported the development of the third year of Earth Month activities and programming
- Continued the third year of administration of the Pinole Perks Community Gift Card program, which spurs the local economy
- Adopted City's first Climate Action and Adaptation Plan (CAAP) and began implementation of the Plan
- Adopted the City's Single-Use Plastic Foodware and Bag Reduction Ordinance
- Contracted for third-party Technical Assistance (TA) support to comply with the Single-Use Plastic Foodware and Bag Reduction Ordinance, and launched TA services to the business community

### **FY 2025/26 Key Priorities and Projects**

#### Baseline Work (Including Staff-Initiated Special Projects)

- Launch the PAL (Pinole Accessible Living) Program, offering permit fee waivers for accessibility modifications and hosting a six-part workshop series on universal design, home improvements, and financial resources to support aging in place for older adults and individuals with disabilities.
- Begin implementation of Year 3 and Year 4 6th Cycle Housing Element programs, including launching a home-match program, fast-track ADU program, in-lieu fee option for inclusionary housing, priority review process for affordable housing, rehabilitation assistance program, and hosting a fair housing and tenants' rights workshop.
- Continue partnership with the County Department of Conservation and Development to issue Pinole Energy Enhancement Rebates, funded through the California Energy Commission grant.
- Administer and expand the Pinole Perks Community Gift Card program to support local independent businesses and explore opportunities to grow its reach and impact.
- Support downtown activation efforts under Major Initiative 5 of the Economic Development Strategy by sponsoring business-led Night Markets, First Fridays, and other arts and culture events at Community Corner.

- Advance implementation of the Climate Action and Adaptation Plan (CAAP) by adopting reach codes for electrification, two-way AC requirements, stricter energy standards, and a long-term natural gas phase-out plan.
- Develop and launch public engagement on a proposed permanent ordinance to prohibit new or expanded service stations in the City.
- Continue supporting the Housing Fellow under a capacity grant, focused on developing an affordable housing policy guide, launching a social impact bond, supporting a rehabilitation assistance program, and redesigning and implementing rental regulations.
- Pursue additional grant funding to support implementation of the Economic Development Strategy and the Climate Action and Adaptation Plan.
- Perform inspections and process building permits for major developments, including Appian Village (154 market-rate and affordable condominiums), Pinole Vista (223 market-rate and affordable apartments), and Pinole Shores II (a 120,000-square-foot industrial building).
- Update Title 8 of the Pinole Municipal Code to reflect the 2025 Triennial Edition of the California Building Standards Code (Title 24) and any local amendments, by December 31, 2025.
- Continue education and outreach on the Single-Use Plastics Ordinance and begin formal enforcement efforts.
- Engage two summer interns—a Housing Policy & Engagement Intern and an ADU Policy & Implementation Intern—to assist with Housing Element Programs 2, 3, 4, and 8.
- Conduct community outreach and adopt both an updated Safety Element and a new Health and Environmental Justice Element of the General Plan.
- Recruit and hire an Associate Planner to increase in-house staffing capacity and reduce reliance on part-time contract staff, promoting more efficient use of City resources.
- Establish and hire a Sustainability Coordinator position to lead implementation of the Climate Action and Adaptation Plan, the Single-Use Plastics Ordinance, the Active Transportation Plan, and the rollout of the Environmentally Preferable Purchasing Policy, among other initiatives.
- Recruit and hire a Building Inspector I to expand Building Division capacity for rental housing inspections, substandard housing enforcement, and weed abatement, reducing reliance on contract services.
- Continue working with the new owner of Pinole Square (Tara Hills Safeway) to expedite redevelopment of the site.
- Collaborate with the Planning Commission to prepare and present regulations for outdoor dining and parklets for City Council consideration.
- Complete adoption of Objective Design and Development Standards, as required under the Housing Element.
- Continue evaluating updates to the General Plan, Specific Plan, Zoning Ordinance, and the Old Town Design Guidelines.

- Implement improvements to the Residential Rental Housing Inspection Program to enhance tracking, compliance, and efficiency.
- Complete the sale and transfer of the Affordable Housing Fund and Redevelopment Successor Agency surplus properties.
- Collaborate with the Community Services Department to develop a public art and mural program to enhance community identity.
- Foster a supportive and inviting climate for doing business in Pinole.

#### Strategic Plan Strategies

- Implement year two and year three activities of the Economic Development Strategy
- Evaluate the need to update the General Plan and Three Corridors Specific Plan Environmental Impact Report so that high-density residential projects could utilize the EIR for project-specific environmental clearances, which would encourage streamlining the rehabilitation and reuse of undeveloped or under-developed properties

#### Other Council-Directed Special Projects

- Complete research on options for just cause eviction regulations
- Implement a City of Pinole job fair
- Recommend options for Old Town wayfinding signage
- Conduct an electric vehicle (EV) charging station feasibility study

#### **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Continue to make progress on Year 4 and Year 5 Housing Element programs
- Continue to make progress on Year 4 and Year 5 Economic Development Strategy action items
- Monitor the need, if applicable, to update the entire General Plan and Three Corridors Specific Plan
- Seek grant opportunities to help Pinole create a stronger “sense of place”
- Conclude repayment of outstanding Redevelopment Successor Agency bond obligations
- Close-out the operations of the Redevelopment Successor Agency following payment of all obligations

#### **Major Changes in FY 2025/26 Budget**

The Community Development Department budget for FY 2025/26 includes some changes relative to the FY 2024/25 budget. FY 2023/24 and FY 2024/24 was a year of finding stability in the Department following the restructuring in FY 2022/23. The restructuring served to develop efficient and thoughtful succession planning retention strategies, bring

formerly contracted out inspection services in-house and fill vacancies. The focus in FY 2025/26 will be to continue to increase staffing in order to carry out the workload assigned to Community Development, and continue to nurture stability, collegiality, and teamwork with coworkers, internal and external customers.

### Position Summary

| <b>Position</b>                                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Community Development Director                        | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Planning Manager                                      | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Senior Building Inspector                             | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Building Official                                     | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Building Inspector                                    | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Building Inspector I/II                               | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Code Enforcement Officer                              | 1.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Code Enforcement Officer I/II                         | 0.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Permit Technician                                     | 2.00           | 0.00           | 0.00           | 0.00           | 0.00           |
| Permit Technician I/II/III                            | 0.00           | 2.00           | 2.00           | 2.00           | 2.00           |
| Administrative Coordinator (shared with Public Works) | 0.00           | 0.50           | 0.50           | 0.00           | 0.00           |
| Associate Planner                                     | 0.00           | 0.00           | 0.00           | 1.00           | 1.00           |
| Sustainability Coordinator                            | 0.00           | 0.00           | 0.00           | 0.00           | 1.00           |
| <b>Total</b>                                          | <b>7.00</b>    | <b>7.50</b>    | <b>7.50</b>    | <b>8.00</b>    | <b>9.00</b>    |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**COMMUNITY DEVELOPMENT BUDGET SUMMARY**

|                                                    | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|----------------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                                 | 398,605              | 537,007              | 362,933                             | 565,788                         | 600,142                          | 34,354                   | 6%                      |
| Measure S 2014 - 106                               | -                    | 10,000               | 29,039                              | 87,050                          | 20,000                           | (67,050)                 | -335%                   |
| Equipment Reserve Fund - 160                       | -                    | -                    | 47,744                              | 5,000                           | 5,000                            | -                        | 0%                      |
| Building and Planning - 212                        | 2,210,300            | 2,278,545            | 1,425,255                           | 2,219,558                       | 2,734,232                        | 514,674                  | 19%                     |
| Housing Assets for Resale - 285                    | 609,107              | 137,350              | 144,250                             | 323,243                         | 342,961                          | 19,718                   | 6%                      |
| Recognized Obligation Retirement Fund - 750        | 324,147              | 205,481              | 13,141                              | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,168,384</b>     | <b>2,022,361</b>                    | <b>3,200,639</b>                | <b>3,702,336</b>                 | <b>501,697</b>           | <b>14%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>                    |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                             | 611,429              | 919,836              | 778,581                             | 991,338                         | 1,222,002                        | 230,664                  | 19%                     |
| Overtime - 402                                     | 4,775                | 16,876               | 2,120                               | 13,063                          | 34,605                           | 21,542                   | 62%                     |
| Employee Benefits - 410                            | 287,854              | 410,727              | 373,348                             | 398,271                         | 589,636                          | 191,365                  | 32%                     |
| <b>Total Personnel</b>                             | <b>904,058</b>       | <b>1,347,439</b>     | <b>1,154,050</b>                    | <b>1,402,672</b>                | <b>1,846,243</b>                 | <b>443,571</b>           | <b>24%</b>              |
| <b>Services and Supplies</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42        | 1,521,154            | 951,812              | 465,345                             | 1,327,128                       | 1,302,823                        | (24,305)                 | -2%                     |
| Other Operating Expenses - 43                      | 9,672                | 11,391               | 7,116                               | 8,150                           | 8,150                            | -                        | 0%                      |
| Materials & Supplies - 44                          | 1,563                | 2,810                | 532                                 | 7,333                           | 6,198                            | (1,135)                  | -18%                    |
| <b>Total Services and Supplies</b>                 | <b>1,532,389</b>     | <b>966,013</b>       | <b>472,993</b>                      | <b>1,342,611</b>                | <b>1,317,171</b>                 | <b>(25,440)</b>          | <b>-2%</b>              |
| <b>Capital Outlay</b>                              |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47                 | 396,061              | 2,456                | 48,293                              | 10,500                          | 32,000                           | 21,500                   | 67%                     |
| <b>Total Capital Outlay</b>                        | <b>396,061</b>       | <b>2,456</b>         | <b>48,293</b>                       | <b>10,500</b>                   | <b>32,000</b>                    | <b>21,500</b>            | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>                   |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46                        | (257,229)            | (357,076)            | (311,755)                           | (381,805)                       | (450,054)                        | (68,249)                 | 15%                     |
| Administrative Debits - 46                         | 533,309              | 609,873              | 378,513                             | 500,127                         | 579,806                          | 79,679                   | 14%                     |
| IS Charges - 46                                    | 145,013              | 393,936              | 174,868                             | 180,155                         | 218,927                          | 38,772                   | 18%                     |
| Legal Charges - 46                                 | 229,874              | 121,806              | 34,095                              | 80,000                          | 70,000                           | (10,000)                 | -14%                    |
| General Liability Insurance - 46                   | 58,684               | 83,938               | 71,304                              | 66,379                          | 88,243                           | 21,864                   | 25%                     |
| <b>Total Indirect Cost Allocations</b>             | <b>709,651</b>       | <b>852,477</b>       | <b>347,025</b>                      | <b>444,856</b>                  | <b>506,922</b>                   | <b>62,066</b>            | <b>12%</b>              |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,168,384</b>     | <b>2,022,361</b>                    | <b>3,200,639</b>                | <b>3,702,336</b>                 | <b>501,697</b>           | <b>14%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Development Services Planning - 461                | 1,213,389            | 1,019,067            | 585,899                             | 933,193                         | 1,329,959                        | 401,767                  | 30%                     |
| Development Services Building - 462                | 1,113,151            | 1,326,417            | 935,563                             | 1,355,889                       | 1,479,353                        | 123,464                  | 8%                      |
| Successor Agency to the Pinole Redevelopment - 463 | 324,147              | 205,481              | 13,141                              | -                               | -                                | -                        | 0%                      |
| Housing Administration - 464                       | 558,818              | 80,662               | 104,136                             | 275,867                         | 285,268                          | 9,401                    | 3%                      |
| Code Enforcement - 465                             | 226,172              | 260,334              | 297,466                             | 399,687                         | 418,050                          | 18,363                   | 4%                      |
| Economic Development - 466                         | 106,482              | 276,424              | 86,155                              | 236,003                         | 189,705                          | (46,298)                 | -24%                    |
| <b>Total</b>                                       | <b>3,542,159</b>     | <b>3,168,384</b>     | <b>2,022,361</b>                    | <b>3,200,639</b>                | <b>3,702,336</b>                 | <b>501,697</b>           | <b>14%</b>              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - PLANNING - 461**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23       | FY 2023/24       | FY 2024/25            | FY 2024/25        | FY 2025/26         | Prop to Rev     | Prop to Rev |
|---------------------------------------------|------------------|------------------|-----------------------|-------------------|--------------------|-----------------|-------------|
|                                             | Actual           | Actual           | Actual<br>Thru Mar-25 | Revised<br>Budget | Proposed<br>Budget | \$ Change       | % Change    |
| <b>Personnel</b>                            |                  |                  |                       |                   |                    |                 |             |
| Salaries & Wages - 401                      | 356,239          | 390,297          | 298,149               | 418,189           | 620,317            | 202,128         | 33%         |
| Employee Benefits - 410                     | 195,878          | 220,962          | 199,710               | 191,931           | 363,153            | 171,222         | 47%         |
| <b>Total Salary &amp; Benefits</b>          | <b>552,117</b>   | <b>611,259</b>   | <b>497,859</b>        | <b>610,120</b>    | <b>983,470</b>     | <b>373,350</b>  | <b>38%</b>  |
| <b>Services and Supplies</b>                |                  |                  |                       |                   |                    |                 |             |
| Professional & Administrative Services - 42 | 692,470          | 437,968          | 211,189               | 446,232           | 518,869            | 72,637          | 14%         |
| Other Operating Expenses - 43               | 2,220            | 2,615            | 1,633                 | 1,550             | 1,550              | -               | 0%          |
| Materials & Supplies - 44                   | 831              | 2,055            | 195                   | 1,500             | 1,000              | (500)           | -50%        |
| <b>Total Services and Supplies</b>          | <b>695,521</b>   | <b>442,638</b>   | <b>213,018</b>        | <b>449,282</b>    | <b>521,419</b>     | <b>72,137</b>   | <b>14%</b>  |
| <b>Capital Outlay</b>                       |                  |                  |                       |                   |                    |                 |             |
| Asset Acquisition/Improvement - 47          | -                | -                | -                     | 2,000             | 2,000              | -               | 0%          |
| <b>Total Capital Outlay</b>                 | <b>-</b>         | <b>-</b>         | <b>-</b>              | <b>2,000</b>      | <b>2,000</b>       | <b>-</b>        | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                  |                  |                       |                   |                    |                 |             |
| Administrative Credits - 46121              | (205,724)        | (285,047)        | (267,411)             | (320,398)         | (385,357)          | (64,959)        | 17%         |
| Administrative Debits - 46122               | -                | 58,033           | 44,344                | 61,407            | 64,697             | 3,290           | 5%          |
| IS Charges - 46124                          | (2,601)          | 38,473           | 10,837                | 8,621             | 5,116              | (3,505)         | -69%        |
| Legal Charges - 46126                       | 35,741           | 53,562           | 8,999                 | 25,000            | 20,000             | (5,000)         | -25%        |
| General Liability Insurance - 46201         | 22,095           | 33,211           | 29,790                | 27,637            | 43,534             | 15,897          | 37%         |
| <b>Total Indirect Cost Allocations</b>      | <b>(150,488)</b> | <b>(101,768)</b> | <b>(173,442)</b>      | <b>(197,733)</b>  | <b>(252,010)</b>   | <b>(54,277)</b> | <b>22%</b>  |
| <b>Total Building and Planning Fund</b>     | <b>1,097,149</b> | <b>952,129</b>   | <b>537,435</b>        | <b>863,669</b>    | <b>1,254,879</b>   | <b>391,211</b>  | <b>31%</b>  |
| <b>GENERAL FUND - 100</b>                   |                  |                  |                       |                   |                    |                 |             |
| Professional & Administrative Services - 42 | 4,599            | -                | -                     | 5,000             | -                  | (5,000)         | -100%       |
| Administrative Debits - 46122               | 61,351           | 10,249           | 8,350                 | 12,148            | 12,387             | 239             | 2%          |
| <b>Total General Fund</b>                   | <b>65,951</b>    | <b>10,249</b>    | <b>8,350</b>          | <b>17,148</b>     | <b>12,387</b>      | <b>239</b>      | <b>2%</b>   |
| <b>Housing Fund - 285</b>                   |                  |                  |                       |                   |                    |                 |             |
| Administrative Debits - 46122               | 50,289           | 56,689           | 40,114                | 47,376            | 57,693             | 10,317          | 18%         |
| <b>Total Housing Fund</b>                   | <b>50,289</b>    | <b>56,689</b>    | <b>40,114</b>         | <b>47,376</b>     | <b>57,693</b>      | <b>10,317</b>   | <b>18%</b>  |
| <b>Equipment Reserve Fund - 160</b>         |                  |                  |                       |                   |                    |                 |             |
| Asset Acquisition/Improvement - 47          | -                | -                | -                     | 5,000             | 5,000              | -               | 0%          |
| <b>Total Equipment Reserve Fund</b>         | <b>-</b>         | <b>-</b>         | <b>-</b>              | <b>5,000</b>      | <b>5,000</b>       | <b>-</b>        | <b>0%</b>   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                        |           | FY 2024/25        | FY 2025/26        |
|------------------------------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                                     |           | <b>\$ 364,488</b> | <b>\$ 87,750</b>  |
| ECHO Fair Housing Services (HE Programs 20 & 21)                       | \$ 17,000 |                   |                   |
| Front Porch/Home Match Series (HE Program 11)                          | 21,250    |                   |                   |
| Safety/EJ/Health Elmt Update                                           | 19,000    |                   |                   |
| Traffic Studies & CEQA Assistance                                      | 30,000    |                   |                   |
| Translation Services                                                   | 500       |                   |                   |
| <b>4220X Office Expense</b>                                            |           | <b>\$ 26,000</b>  | <b>\$ 16,000</b>  |
| 42201 Miscellaneous office supplies                                    | \$ 1,000  |                   |                   |
| 42202 Housing Element Implementation Print Materials                   | 5,000     |                   |                   |
| 42202 Printing Notifications to the Community                          | 5,000     |                   |                   |
| 42203 Mailing Notifications to the Community                           | 5,000     |                   |                   |
| <b>4230X Travel and Training</b>                                       |           | <b>\$ 16,125</b>  | <b>\$ 16,425</b>  |
| 42301 California APA Annual Conference (2)                             | \$ 1,350  |                   |                   |
| 42301 League- PC Conference (5 Commissioners)                          | 3,625     |                   |                   |
| 42301 League- PC Conference (Staff) (2)                                | 1,450     |                   |                   |
| 42302 CA APA Conference Mileage, Toll, Air & Hotel (2)                 | 1,200     |                   |                   |
| 42302 CA League PC Conference Mileage, Toll, Air & Hotel (7)           | 7,000     |                   |                   |
| 42303 CA APA Conference Meal Allowance                                 | 400       |                   |                   |
| 42303 CA League of Cities PC Conference Meal Allowance                 | 1,400     |                   |                   |
| <b>42401 Memberships</b>                                               |           | <b>\$ 1,207</b>   | <b>\$ 1,782</b>   |
| American Planning Assoc (APA) (2)                                      | \$ 1,332  |                   |                   |
| CA Chapter APA Dues (2)                                                | 450       |                   |                   |
| <b>42504 Recruitment Costs</b>                                         |           | <b>\$ -</b>       | <b>\$ 200</b>     |
|                                                                        | 200       |                   |                   |
| <b>42514 Special Department Expense</b>                                |           | <b>\$ 38,412</b>  | <b>\$ 396,712</b> |
| CEC Grant: Building Performance Standards                              | \$ 28,300 |                   |                   |
| CEC Grant: Green Workforce Development                                 | 55,000    |                   |                   |
| CEC Grant: Municipal Building Decarb                                   | 75,000    |                   |                   |
| CEC Grant: PEER Program passtrhough to county                          | 150,000   |                   |                   |
| CEC Grant: Virtual all electric concierge                              | 35,000    |                   |                   |
| CEC Grant: Water Heater Loaner Prgm                                    | 15,000    |                   |                   |
| Publishing Legal Notices                                               | 10,000    |                   |                   |
| PCTV Planning Commission Meetings                                      | 20,412    |                   |                   |
| Meeting Minute Preparation                                             | 8,000     |                   |                   |
| <b>Total Professional/Administrative Services</b>                      |           |                   | <b>\$ 518,669</b> |
| <b>4310X Utilities</b>                                                 |           | <b>\$ 1,550</b>   | <b>\$ 1,550</b>   |
| PG&E                                                                   | \$ 1,400  |                   |                   |
| EBMUD                                                                  | 150       |                   |                   |
| <b>44301 Fuel</b>                                                      |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| <b>44410 Safety Clothing</b>                                           |           | <b>\$ 500</b>     | <b>\$ -</b>       |
| Uniform                                                                | 0         |                   |                   |
| <b>General Fund - 100</b>                                              |           |                   |                   |
| <b>42101 Professional Services</b>                                     |           | <b>\$ -</b>       | <b>\$ -</b>       |
| Economic Development - Staff Support (moved to Economic Dev. Division) | \$ -      |                   |                   |
| <b>42514 Special Departmental</b>                                      |           | <b>\$ 5,000</b>   | <b>\$ -</b>       |
|                                                                        | \$ -      |                   |                   |
| <b>Equipment Reserve Fund - 160</b>                                    |           |                   |                   |
| <b>47104 Vehicles</b>                                                  |           | <b>\$ 5,000</b>   | <b>\$ 5,000</b>   |
| Vehicles                                                               | \$ 5,000  |                   |                   |

**BUILDING & PLANNING FUND - 212**  
**DEVELOPMENT SERVICES - BUILDING DIVISION - 462**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23       | FY 2023/24       | FY 2024/25            | FY 2024/25        | FY 2025/26         | Prop to<br>Rev | Prop to<br>Rev |
|---------------------------------------------|------------------|------------------|-----------------------|-------------------|--------------------|----------------|----------------|
|                                             | Actual           | Actual           | Actual<br>Thru Mar-25 | Revised<br>Budget | Proposed<br>Budget | \$ Change      | % Change       |
| <b>Personnel</b>                            |                  |                  |                       |                   |                    |                |                |
| Salaries & Wages - 401                      | 221,048          | 439,200          | 362,220               | 476,857           | 500,589            | 23,732         | 5%             |
| Overtime - 402                              | 1,019            | 1,791            | 36                    | 6,400             | 5,064              | (1,336)        | -26%           |
| Employee Benefits - 410                     | 72,318           | 145,721          | 126,073               | 158,650           | 172,463            | 13,813         | 8%             |
| <b>Total Salary &amp; Benefits</b>          | <b>294,385</b>   | <b>586,712</b>   | <b>488,329</b>        | <b>641,907</b>    | <b>678,116</b>     | <b>36,209</b>  | <b>5%</b>      |
| <b>Services and Supplies</b>                |                  |                  |                       |                   |                    |                |                |
| Professional & Administrative Services - 42 | 569,655          | 236,604          | 118,073               | 381,563           | 398,030            | 16,467         | 4%             |
| Other Operating Expenses - 43               | 5,607            | 6,603            | 4,126                 | 4,500             | 4,500              | -              | 0%             |
| Materials & Supplies - 44                   | 323              | 325              | -                     | 1,500             | 900                | (600)          | -67%           |
| <b>Total Services and Supplies</b>          | <b>575,585</b>   | <b>243,533</b>   | <b>122,199</b>        | <b>387,563</b>    | <b>403,430</b>     | <b>15,867</b>  | <b>4%</b>      |
| <b>Capital Outlay</b>                       |                  |                  |                       |                   |                    |                |                |
| Asset Acquisition/Improvement - 47          | -                | 2,456            | -                     | 3,500             | -                  | (3,500)        | 0%             |
| <b>Total Capital Outlay</b>                 | <b>-</b>         | <b>2,456</b>     | <b>-</b>              | <b>3,500</b>      | <b>-</b>           | <b>(3,500)</b> | <b>0%</b>      |
| <b>Indirect Cost Allocations</b>            |                  |                  |                       |                   |                    |                |                |
| Administrative Credits - 46121              | (51,504)         | (72,029)         | (44,344)              | (61,407)          | (64,697)           | (3,290)        | 5%             |
| Administrative Debits - 46122               | 112,096          | 175,456          | 124,493               | 176,275           | 208,280            | 32,005         | 15%            |
| IS Charges - 46124                          | 142,418          | 338,107          | 157,475               | 166,113           | 208,694            | 42,581         | 20%            |
| Legal Charges - 46126                       | 11,017           | 8,909            | 5,180                 | 10,000            | 10,000             | -              | 0%             |
| General Liability Insurance - 46201         | 29,154           | 43,273           | 34,487                | 31,938            | 35,530             | 3,592          | 10%            |
| <b>Total Indirect Cost Allocations</b>      | <b>243,180</b>   | <b>493,716</b>   | <b>277,291</b>        | <b>322,919</b>    | <b>397,807</b>     | <b>74,888</b>  | <b>19%</b>     |
| <b>Total</b>                                | <b>1,113,151</b> | <b>1,326,417</b> | <b>887,820</b>        | <b>1,355,889</b>  | <b>1,479,353</b>   | <b>123,464</b> | <b>8%</b>      |
| <b>Equipment Reserve Fund - 160</b>         |                  |                  |                       |                   |                    |                |                |
| Asset Acquisition/Improvement - 47          | -                | -                | 47,744                | -                 | -                  | -              | 0%             |
| <b>Total Equipment Reserve Fund</b>         | <b>-</b>         | <b>-</b>         | <b>47,744</b>         | <b>-</b>          | <b>-</b>           | <b>-</b>       | <b>0%</b>      |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    |           | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 |           | <b>\$ 348,990</b> | <b>\$ 345,000</b> |
| Backfill Inspector and tech staff                  | \$ 20,000 |                   |                   |
| Contract PC- Phase 2 Appian Village                | 58,500    |                   |                   |
| Contract PC- Pinole Shores II                      | 26,000    |                   |                   |
| Contract Plan Check: Other Routine                 | 65,000    |                   |                   |
| PAL (accessibility Program Building Permit Waivers | 20,000    |                   |                   |
| Rental Inspection Services                         | 155,000   |                   |                   |
| Translation Services                               | 500       |                   |                   |
| <b>42106 Software Maintenance</b>                  |           | <b>\$ 8,888</b>   | <b>\$ -</b>       |
| BlueBeam Annual Maintenance                        | \$ -      |                   |                   |
| Green Halo (Waste Tracking)                        | -         |                   |                   |
| R.S. Means (Valuation)                             | -         |                   |                   |
| <b>42107 Equipment Maintenance</b>                 |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| Equipment and vehicle maintenance                  | \$ 1,000  |                   |                   |
| <b>42108 Building-Structure Maintenance</b>        |           | <b>\$ 1,000</b>   | <b>\$ 1,000</b>   |
| <b>42201 Office Expense</b>                        |           | <b>\$ 3,000</b>   | <b>\$ 1,000</b>   |
| Miscellaneous Office Expenses                      | \$ 1,000  |                   |                   |
| <b>4230X Travel and Training</b>                   |           | <b>\$ 10,875</b>  | <b>\$ 11,800</b>  |
| 42301 CALBO Business Meeting (Spring)              | \$ 750    |                   |                   |
| 42301 CALBO Education Week (Fall)                  | 3,825     |                   |                   |
| 42301 CASp Certification                           | 500       |                   |                   |
| 42301 Other Educational/Training                   | 500       |                   |                   |
| 42302 CALBO Business Meeting Air & Hotel           | 1,500     |                   |                   |
| 42302 CALBO Education Week Hotel                   | 3,750     |                   |                   |
| 42302 CALBO Education Week Parking and Mileage     | 375       |                   |                   |
| 42303 Travel and Training/M meal Allowance         | 600       |                   |                   |
| <b>42401 Memberships</b>                           |           | <b>\$ 730</b>     | <b>\$ 800</b>     |
| California Building Officials (CALBO)              | \$ 260    |                   |                   |
| Electrical Inspectors IAEI                         | 120       |                   |                   |
| Mechanical and Plumbing Officials (IAMPO)          | 250       |                   |                   |
| ICC (General & Local)                              | 170       |                   |                   |
| <b>42402 Subscriptions</b>                         |           | <b>\$ 2,080</b>   | <b>\$ 2,430</b>   |
| CALDAG (AD) Publication                            | \$ 80     |                   |                   |
| Construction Costing Publications                  | 500       |                   |                   |
| New Code Books for 2025 Code                       | 1,600     |                   |                   |
| Permit Tech Publications                           | 250       |                   |                   |
| <b>42501 Bank Fees</b>                             |           | <b>\$ 5,000</b>   | <b>\$ 5,000</b>   |
| Credit card charges                                | \$ 5,000  |                   |                   |
| <b>42510 Software Purchase</b>                     |           | <b>\$ -</b>       | <b>\$ 30,000</b>  |
| Rental Registry Software                           | \$ 30,000 |                   |                   |
| <b>Total Professional/Administrative Services</b>  |           |                   | <b>\$ 398,030</b> |
| <b>4310X Utilities</b>                             |           | <b>\$ 4,500</b>   | <b>\$ 4,500</b>   |
| PG&E                                               | \$ 4,000  |                   |                   |
| EBMUD                                              | 500       |                   |                   |
| <b>44410 Safety Clothing</b>                       |           | <b>\$ 1,500</b>   | <b>\$ 900</b>     |
| Small tools                                        | \$ 500    |                   |                   |
| Uniform                                            | 400       |                   |                   |
| <b>47107 Furniture</b>                             |           | <b>\$ 2,000</b>   | <b>\$ -</b>       |
| Ergonomic Chairs                                   | \$ 1,000  |                   |                   |
| Standing Desk                                      | 1,000     |                   |                   |
| <b>47106 Computer Equipment (not-capitalized)</b>  |           | <b>\$ 1,500</b>   | <b>\$ -</b>       |

**RECOGNIZED OBLIGATION RETIREMENT FUND - 750**  
**SUCCESSOR AGENCY TO THE PINOLE REDEVELOPMENT AGENCY - 463**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 76,932               | 14,946               | 7,985                               | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>76,932</b>        | <b>14,946</b>        | <b>7,985</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 177,758              | 167,532              | -                                   | -                               | -                                | -                        | 0%                      |
| Legal Charges - 46126                       | 69,457               | 23,004               | 5,156                               | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>247,215</b>       | <b>190,536</b>       | <b>5,156</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>324,147</b>       | <b>205,481</b>       | <b>13,141</b>                       | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                    | FY 2024/25  | FY 2025/26  |
|------------------------------------|-------------|-------------|
| <b>42101 Professional Services</b> | <b>\$ -</b> | <b>\$ -</b> |
| Amerinational Loan Servicing       | \$ -        |             |
| Auditing Services                  | -           |             |
| Bond Indenture Fees                | -           |             |
| HDL Financial Reporting            | -           |             |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**HOUSING ASSETS FUND - 285**  
**HOUSING ADMINISTRATION - 464**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 38,693               | 30,203               | 68,594                              | 200,871                         | 184,115                          | (16,756)                 | -9%                     |
| Other Operating Expenses - 43               | 1,844                | 2,173                | 1,357                               | 2,100                           | 2,100                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>40,538</b>        | <b>32,376</b>        | <b>69,950</b>                       | <b>202,971</b>                  | <b>186,215</b>                   | <b>(16,756)</b>          | <b>-9%</b>              |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 48,001               | 43,881               | 34,186                              | 52,896                          | 54,053                           | 1,157                    | 2%                      |
| Legal Charges - 46126                       | 74,219               | 4,405                | -                                   | 20,000                          | 20,000                           | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 396,061              | -                    | -                                   | -                               | 25,000                           | 25,000                   | 100%                    |
| <b>Total Indirect Cost Allocations</b>      | <b>518,281</b>       | <b>48,286</b>        | <b>34,186</b>                       | <b>72,896</b>                   | <b>99,053</b>                    | <b>26,157</b>            | <b>26%</b>              |
|                                             | -                    | -                    | -                                   | -                               | -                                |                          |                         |
| <b>Total</b>                                | <b>558,818</b>       | <b>80,662</b>        | <b>104,136</b>                      | <b>275,867</b>                  | <b>285,268</b>                   | <b>9,401</b>             | <b>3%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    | FY 2024/25 FY 2025/26 |                   |
|----------------------------------------------------|-----------------------|-------------------|
| <b>42101 Professional Services</b>                 | <b>\$ 200,871</b>     | <b>\$ 184,115</b> |
| Affordable Housing Loan Coordination (resale/refi) | \$ 8,000              |                   |
| Affordable Housing NOFA                            | 88,645                |                   |
| Compliance Monitoring (23-24)                      | 38,495                |                   |
| ECHO Fair Housing (HE Program 20&21)               | 3,000                 |                   |
| Front Porch/Home Match Services (HE Program 11)    | 3,750                 |                   |
| Housing Fund Consultation Services                 | 5,500                 |                   |
| Housing Successor Annual Report                    | 6,725                 |                   |
| Hsg Policy & In-Lieu Fee- Inclusionary Hsg         | 30,000                |                   |
| <b>4310X Utilities</b>                             | <b>\$ 2,100</b>       | <b>\$ 2,100</b>   |
| PG&E                                               | \$ 2,000              |                   |
| EBMUD                                              | 100                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100  
CODE ENFORCEMENT - 465**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23     | FY 2023/24     | FY 2024/25     | FY 2024/25     | FY 2025/26     | Prop to Rev     | Prop to Rev |
|---------------------------------------------|----------------|----------------|----------------|----------------|----------------|-----------------|-------------|
|                                             | Actual         | Actual         | Actual         | Revised        | Proposed       | \$ Change       | % Change    |
|                                             |                |                | Thru Mar-25    | Budget         | Budget         |                 |             |
| <b>Personnel</b>                            |                |                |                |                |                |                 |             |
| Salaries & Wages - 401                      | 34,142         | 90,340         | 118,213        | 96,292         | 101,096        | 4,804           | 5%          |
| Overtime - 402                              | 3,756          | 15,085         | 2,084          | 6,663          | 29,541         | 22,878          | 77%         |
| Employee Benefits - 410                     | 19,658         | 44,044         | 47,565         | 47,690         | 54,020         | 6,330           | 12%         |
| <b>Total Salary &amp; Benefits</b>          | <b>57,556</b>  | <b>149,468</b> | <b>167,861</b> | <b>150,645</b> | <b>184,657</b> | <b>34,012</b>   | <b>18%</b>  |
| <b>Services and Supplies</b>                |                |                |                |                |                |                 |             |
| Professional & Administrative Services - 42 | 116,230        | 50,575         | 16,805         | 108,783        | 74,605         | (34,178)        | -46%        |
| Materials & Supplies - 44                   | 409            | 430            | 337            | 4,333          | 4,298          | (35)            | -1%         |
| <b>Total Services and Supplies</b>          | <b>116,639</b> | <b>51,005</b>  | <b>17,142</b>  | <b>113,116</b> | <b>78,903</b>  | <b>(34,213)</b> | <b>-43%</b> |
| <b>Capital Outlay</b>                       |                |                |                |                |                |                 |             |
| Asset Acquisition/Improvement - 47          | -              | -              | 550            | -              | -              | -               | 0%          |
| <b>Total Capital Outlay</b>                 | <b>-</b>       | <b>-</b>       | <b>550</b>     | <b>-</b>       | <b>-</b>       | <b>-</b>        | <b>0%</b>   |
| <b>Indirect Cost Allocations</b>            |                |                |                |                |                |                 |             |
| Administrative Debits - 46122               | -              | 3,551          | 83,571         | 98,701         | 120,195        | 21,494          | 18%         |
| IS Charges - 46124                          | 5,196          | 17,355         | 6,555          | 5,421          | 5,116          | (305)           | -6%         |
| Legal Charges - 46126                       | 39,347         | 31,501         | 14,761         | 25,000         | 20,000         | -               | 0%          |
| General Liability Insurance - 46201         | 7,435          | 7,454          | 7,026          | 6,804          | 9,179          | 2,375           | 26%         |
| <b>Total Indirect Cost Allocations</b>      | <b>51,977</b>  | <b>59,861</b>  | <b>111,913</b> | <b>135,926</b> | <b>154,490</b> | <b>18,564</b>   | <b>12%</b>  |
| <b>Total</b>                                | <b>226,172</b> | <b>260,334</b> | <b>297,466</b> | <b>399,687</b> | <b>418,050</b> | <b>18,363</b>   | <b>4%</b>   |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                  | FY 2024/25       | FY 2025/26       |
|--------------------------------------------------|------------------|------------------|
| <b>42101 Professional Services</b>               | <b>\$ 53,488</b> | <b>\$ 28,480</b> |
| PT CEO & Swag Tobacco (grant funded) Year 1 of 2 | \$ 18,480        |                  |
| Show Cause Hearings                              | 9,000            |                  |
| Translation Services                             | 1,000            |                  |
| <b>4220X Office Expense</b>                      | <b>\$ 21,000</b> | <b>\$ 8,000</b>  |
| 42201 Misc. Office Expense                       | \$ 1,000         |                  |
| 42202 Fire Seasonal Postcard                     | 5,000            |                  |
| 42202 General Educational Materials              | 2,000            |                  |
| <b>4230X Travel &amp; Training</b>               | <b>\$ 3,700</b>  | <b>\$ 6,900</b>  |
| 42301 CEOSF Conference/Training Registration     | \$ 500           |                  |
| 42301 ICC Conference/Training Registration       | 250              |                  |
| 42301 WICED Conference/Training Registration     | 250              |                  |
| 42302 AACE Lodging and Travel                    | 2,000            |                  |
| 42302 CACEO Lodging and Travel                   | 2,000            |                  |
| 42302 CEOSF Lodging and Travel/Trainings         | 650              |                  |
| 42302 WICED Lodging and Travel                   | 750              |                  |
| 42303 Meal Allowance                             | 500              |                  |
| <b>42401 Memberships</b>                         | <b>\$ 595</b>    | <b>\$ 1,225</b>  |
| AACE Membership                                  | \$ 75            |                  |
| CACEO Membership                                 | 100              |                  |
| CEOSF Membership                                 | 100              |                  |
| ICC Membership                                   | 200              |                  |
| WICED Membership                                 | 750              |                  |
| <b>42512 Abatement</b>                           | <b>\$ 30,000</b> | <b>\$ 30,000</b> |
| Abatement Services                               | \$ 30,000        |                  |
| <b>44301 Fuel</b>                                | <b>\$ 2,000</b>  | <b>\$ 2,000</b>  |
|                                                  | \$ 2,000         |                  |
| <b>44410 Safety Clothing</b>                     | <b>\$ 2,333</b>  | <b>\$ 2,298</b>  |
| Body Worn Cammera                                | \$ 1,333         |                  |
| Officer Uniform (polos)                          | 200              |                  |
| Safety PPE: Vest, Coveralls, Respirator          | 765              |                  |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Development

**GENERAL FUND - 100**  
**ECONOMIC DEVELOPMENT - 466**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 22,575               | 171,516              | 13,660                              | 97,629                          | 107,204                          | 9,575                    | 9%                      |
| <b>Total Services and Supplies</b>          | <b>22,575</b>        | <b>171,516</b>       | <b>13,660</b>                       | <b>97,629</b>                   | <b>107,204</b>                   | <b>9,575</b>             | <b>9%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Debits - 46122               | 83,814               | 94,481               | 43,457                              | 51,324                          | 62,501                           | 11,177                   | 18%                     |
| Legal Charges - 46126                       | 93                   | 426                  | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>83,907</b>        | <b>94,907</b>        | <b>43,457</b>                       | <b>51,324</b>                   | <b>62,501</b>                    | <b>11,177</b>            | <b>18%</b>              |
| <b>Total</b>                                | <b>106,482</b>       | <b>266,424</b>       | <b>57,117</b>                       | <b>148,953</b>                  | <b>169,705</b>                   | <b>20,752</b>            | <b>12%</b>              |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 10,000               | 29,039                              | 87,050                          | 20,000                           | (67,050)                 | -335%                   |
| <b>Total</b>                                | <b>-</b>             | <b>10,000</b>        | <b>29,039</b>                       | <b>87,050</b>                   | <b>20,000</b>                    | <b>(67,050)</b>          | <b>-335%</b>            |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                     |           | FY 2024/25       | FY 2025/26       |
|-----------------------------------------------------|-----------|------------------|------------------|
| <b>42101 Professional Services</b>                  |           | <b>\$ 75,975</b> | <b>\$ 85,000</b> |
| Economic Development - Staff Support                | \$ 80,000 |                  |                  |
| Economic Development CRM Software                   | 5,000     |                  |                  |
| <b>4230X Travel and Training</b>                    |           | <b>\$ 1,595</b>  | <b>\$ 3,745</b>  |
| 42301 CALED Annual Training Conference Registration | \$ 695    |                  |                  |
| 42301 ICSC Registration                             | 1,050     |                  |                  |
| 42302 CALED Air/Hotel                               | 1,000     |                  |                  |
| 42302 ICSC Hotel/Air                                | 1,000     |                  |                  |
| <b>42401 Memberships</b>                            |           | <b>\$ 8,059</b>  | <b>\$ 6,459</b>  |
| CALED Annual Membership                             | \$ 350    |                  |                  |
| Chamber of Commerce Community Champion Sponsorship  | 2,500     |                  |                  |
| East Bay EDA                                        | 3,409     |                  |                  |
| Inter'l Council of Shopping Centers                 | 200       |                  |                  |
| <b>42403 Advertising</b>                            |           | <b>\$ 12,000</b> | <b>\$ 12,000</b> |
| Advertising (general and industry-specific)         | \$ 2,000  |                  |                  |
| Marketing Materials                                 | 5,000     |                  |                  |
| Printing & Postage                                  | 5,000     |                  |                  |
| <b>MEASURE S - 2014 FUND - 106</b>                  |           |                  |                  |
| <b>42101 Professional Services</b>                  |           | <b>\$ 87,050</b> | <b>\$ 20,000</b> |
| Business Development/Community Help Reserve         | \$ 10,000 |                  |                  |
| Revitalization Reserve                              | 10,000    |                  |                  |
| <i>(Moved from Planning Division FY23/24)</i>       |           |                  |                  |

## **COMMUNITY SERVICES**

The City of Pinole is dedicated to enhancing community well-being and quality of life through a wide array of programs, facilities, and services that support residents of all ages. The City's Recreation, Library, and Animal Services Divisions work collaboratively to provide inclusive and engaging opportunities that foster community pride, wellness, and lifelong learning. The Community Services Department is comprised of the following divisions and services:

- Recreation
  - Administration
    - Community Events
    - Contra Costa County Library
    - Animal Services
    - Recreation Classes
    - Pacific Coast & Farmers Market Association
  - Tiny Tots
  - Youth Center
  - Senior Center
  - Swim Center
  - Facility & Parks
  - Field and Courts

### **Mission**

The mission of the Community Services Department is to enrich the lives of the diverse Pinole community by providing high-quality recreation and quality of life programs for residents of all ages.

### **Major Services and Functions**

#### **Recreation Division**

The Recreation Division offers diverse programming and services that support youth development, active living, cultural enrichment, and community connection. Services are delivered through the following program areas:

#### **Administration**

The City hosts a variety of community-wide events throughout the year to bring residents together, celebrate local culture, and strengthen neighborhood connections. Events such as seasonal festivals, outdoor movie nights, parades, and holiday celebrations are family-friendly and inclusive for all ages. The division contracts with local organizations to provide animal, library, and farmers market services. The administration division also provides services through contracts for youth, adult, and senior activities and programs. The Library and Animal Services Division oversees the agreements that the City has with the County Library and County Animal Services through which the County provides library and animal services in Pinole. Public library services in the City are provided by the Contra

Costa County Library system. (Just one city in the County, Richmond, has its own municipal library system.) The County provides library services to residents of Pinole at the Pinole branch library located on Pinole Valley Road. The branch library building was constructed by and is owned by the County. The County provides a baseline level of weekly open hours and charges the City for the maintenance of the building. (Most other cities in the County have constructed their own building to house their branch library.) The County Animal Services Department provides animal control services to the City's residents, for which the County charges the City a fee.

- **Tiny Tots**

This early childhood program offers a safe, nurturing environment in a dedicated facility for preschool-aged children to learn, socialize, and grow. Through structured play, creative activities, and early learning curriculum, the Tiny Tots program supports school readiness and developmental milestones.

- **Youth Center**

The Youth Center provides a supervised, welcoming space for local teens and pre-teens to engage in after-school and school break activities, enrichment programs, leadership development, and recreational opportunities. The center also promotes positive social interaction.

- **Senior Center**

The Senior Center offers a vibrant hub for adults aged 50 and over to stay active, connected, and engaged. Programs include fitness classes, wellness services, hobby groups, social events, and nutritional meal services, all aimed at promoting independence and healthy aging.

- **Swim Center**

The Swim Center serves as a community resource for aquatic recreation, swim lessons, fitness programs, and swim team training. The facility supports water safety education and provides access to swimming for youth and adult age groups. The Swim Center is owned by the city. The City currently contracts with the Pinole Seals for them to program programs and lessons. The Pinole Seals open the pool for community use during spring and summer months and conducts practices of their swim team.

- **Facility Rentals**

The City provides access to a variety of indoor and outdoor spaces for public and private use, including community rooms, banquet halls, and park picnic sites. Facility rentals are available for events such as weddings, meetings, celebrations, and recreational programs. In addition, the division oversees the City's Memorial Hall building which is used as a theater space for educational programs run by the Pinole Community Players community theater group as well as the Players' theatric productions. The city leases the building to the Players for these uses.

- **Parks**

Pinole maintains a network of public parks that offer green space, playgrounds, picnic areas, walking trails, and open areas for community gatherings. Parks are designed to enhance outdoor recreation and environmental appreciation. This division includes park rules and policies, park reservations, and park maintenance and development.

- **Fields and Courts**

The City provides athletic fields and courts to support organized sports leagues, recreational play, and fitness activities. Facilities include baseball and soccer fields, basketball and tennis courts, and multi-use areas maintained for safety and quality use.

## **FY 2024/25 Key Accomplishments**

### Baseline Work (Including Staff-Initiated Special Projects)

- Increased enrollment in the Tiny Tots early childhood program.
- Upgraded and improved the control system at the Swim Center to enhance operations and user experience.
- Updated Park rules and replaced signage at all parks.
- Expanded community event offerings with the addition of the Holiday Breakfast, Glow Pinole, and the Shop and Stroll feature during the Tree Lighting celebration.
- Partnered with the West Contra Costa Youth Soccer League to secure a significant donation for the rehabilitation of the Wright Soccer Field at Pinole Valley Park.
- Expanded program offerings and activities for youth, adults, and seniors to better meet community needs.
- Reopened City facilities for public rentals and community programming following pandemic-related closures.
- Increased field rentals through amenity improvements, including upgraded lighting and field maintenance at Fernandez Park.
- Enhanced safety and visibility at Fernandez Park by trimming trees and improving sightlines for park users.
- Streamlined the registration process to provide easier and more accessible enrollment for community programs and services.
- Successfully filled the Community Services Coordinator position at the Senior Center to support senior programs and services.
- Responded promptly to roof leaks at the Senior Center by issuing an emergency contract and completing a full roof replacement.
- Replaced the failing HVAC system at the Senior Center, restoring proper climate control and ensuring a comfortable environment for facility users.

### Capital Improvement Plan (CIP) Projects

- FA2202 Senior Center Modernization was completed with the roof replacement and HVAC system.
- PA1901 Pinole Valley Park Soccer Field Rehabilitation was completed with the community donation received by West Contra Costa Youth Soccer League.

## **FY 2025/26 Key Priorities and Projects**

### **Baseline Work (Including Staff-Initiated Special Projects)**

- Continue partnership with the Contra Costa and Solano Food Bank to provide food resources to the community.
- Fill vacant positions throughout the department.
- Continue to review and expand community events to increase participation.
- Resume special luncheons at the Senior Center.
- Increase youth programming in partnership with the local schools.
- Increase contract classes for youth, adult, and senior offerings.
- Collaborate with local organizations to expand programs and services.
- Repair tiny tot facility by replacing floor and building.

### **Capital Improvement Plan (CIP) Projects**

- Swim Center Upgrades
- Tiny Tot Floor and Painting
- Senior Center Flooring Upgrade

## **Significant Special Projects for FY 2026/27 through FY 2029/30**

- Implement new recreation registration software.
- Improvements to Dog Park
- Improvement to Caretakers House
- Tiny Tot Building Improvements
- Swim Center Pump Room Projects
- Senior Center Flooring Project and Improvements

## **Major Changes in FY 2025/26 Budget**

The Community Services Department budget for FY 2025/26 does not include any significant changes relative to the FY 2024/25 budget.

**Position Summary**

| <b>Position</b>                                       | <b>2021/22</b> | <b>2022/23</b> | <b>2023/24</b> | <b>2024/25</b> | <b>2025/26</b> |
|-------------------------------------------------------|----------------|----------------|----------------|----------------|----------------|
| Community Services Director                           | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Recreation Manager                                    | 1.00           | 1.00           | 1.00           | 1.00           | 1.00           |
| Food Services Specialist                              | 0.00           | 0.00           | 0.00           | 0.75           | 0.75           |
| Cook, <i>part-time/regular</i>                        | 0.75           | 0.75           | 0.75           | 0.00           | 0.00           |
| Recreation Coordinator                                | 2.60           | 3.50           | 3.50           | 3.50           | 4.00           |
| Recreation Leader                                     | 2.88           | 2.88           | 2.88           | 3.51           | 3.51           |
| Recreation Leader (Tiny Tots)                         | 1.13           | 1.13           | 1.13           | 0.00           | 0.00           |
| Rental Facility Custodian, <i>part-time/temporary</i> | 1.65           | 1.65           | 1.65           | 1.65           | 1.65           |
| Senior Recreation Leader                              | 1.50           | 1.50           | 1.50           | 2.00           | 2.00           |
| <b>Total</b>                                          | <b>12.51</b>   | <b>13.41</b>   | <b>13.41</b>   | <b>13.41</b>   | <b>13.91</b>   |

\*Pinole Community Television Staff moved to the City Manager's division effective FY 2024/25.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**COMMUNITY SERVICES BUDGET SUMMARY**

|                                 | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------|----------------------|----------------------|-------------------------------------|------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b> |                      |                      |                                     |                              |                                  |                          |                         |
| General Fund - 100              | 352,653              | 325,040              | 197,476                             | 426,865                      | 432,367                          | 5,502                    | 1%                      |
| Measure S 2014 - 106            | 12,600               | 739                  | 8,834                               | 15,300                       | 15,300                           | -                        | 0%                      |
| Equipment Reserve Fund - 160    | -                    | -                    | 23,872                              | -                            | -                                | -                        | 0%                      |
| Recreation Fund - 209           | 1,574,967            | 1,894,085            | 1,704,773                           | 2,372,756                    | 2,366,113                        | (6,643)                  | 0%                      |
| <b>Total</b>                    | <b>1,940,219</b>     | <b>2,219,864</b>     | <b>1,934,956</b>                    | <b>2,814,921</b>             | <b>2,813,780</b>                 | <b>(1,141)</b>           | <b>0%</b>               |

**EXPENDITURES BY CATEGORY**

**Personnel**

|                         |                |                  |                |                  |                  |               |           |
|-------------------------|----------------|------------------|----------------|------------------|------------------|---------------|-----------|
| Salaries & Wages - 401  | 605,263        | 741,348          | 599,315        | 949,473          | 986,653          | 37,180        | 4%        |
| Overtime - 402          | 51             | 0                | 1,665          | 0                | 0                | -             | 0%        |
| Employee Benefits - 410 | 235,608        | 299,306          | 290,873        | 394,719          | 425,576          | 30,857        | 7%        |
| <b>Total Personnel</b>  | <b>840,923</b> | <b>1,040,654</b> | <b>891,853</b> | <b>1,344,192</b> | <b>1,412,229</b> | <b>68,037</b> | <b>5%</b> |

**Services and Supplies**

|                                    |                |                |                |                  |                  |               |           |
|------------------------------------|----------------|----------------|----------------|------------------|------------------|---------------|-----------|
| Professional & Administrative      |                |                |                |                  |                  |               |           |
| Services - 42                      | 736,290        | 772,328        | 502,955        | 892,169          | 964,594          | 72,426        | 8%        |
| Other Operating Expenses - 43      | 238,907        | 217,648        | 164,638        | 241,632          | 191,736          | (49,896)      | -26%      |
| Materials & Supplies - 44          | 4,714          | 7,829          | 7,070          | 7,261            | 10,050           | 2,789         | 28%       |
| <b>Total Services and Supplies</b> | <b>979,910</b> | <b>997,805</b> | <b>674,663</b> | <b>1,141,062</b> | <b>1,166,380</b> | <b>25,319</b> | <b>2%</b> |

**Capital Outlay**

|                                    |               |               |                |                |               |                 |              |
|------------------------------------|---------------|---------------|----------------|----------------|---------------|-----------------|--------------|
| Asset Acquisition/Improvement - 47 | 14,639        | 29,070        | 234,580        | 134,800        | 50,300        | (84,500)        | -168%        |
| <b>Total Capital Outlay</b>        | <b>14,639</b> | <b>29,070</b> | <b>234,580</b> | <b>134,800</b> | <b>50,300</b> | <b>(84,500)</b> | <b>-168%</b> |

**Indirect Cost Allocations**

|                                        |                |                |                |                |                |            |           |
|----------------------------------------|----------------|----------------|----------------|----------------|----------------|------------|-----------|
| Administrative Credits - 46            | (46,326)       | (19,458)       | -              | -              | -              | -          | 0%        |
| Administrative Debits - 46             | 24,836         | -              | -              | -              | 18,417         | 28,649     | 156%      |
| IS Charges - 46                        | 70,113         | 85,005         | 61,813         | 131,321        | 93,637         | (37,684)   | -40%      |
| Legal Charges - 46                     | 7,057          | 14,137         | 5,212          | 1,750          | 4,500          | 2,750      | 61%       |
| General Liability Insurance - 46       | 49,067         | 72,676         | 66,836         | 61,796         | 68,316         | 6,520      | 10%       |
| <b>Total Indirect Cost Allocations</b> | <b>104,748</b> | <b>152,360</b> | <b>133,860</b> | <b>194,867</b> | <b>184,870</b> | <b>235</b> | <b>0%</b> |

|              |                  |                  |                  |                  |                  |                |           |
|--------------|------------------|------------------|------------------|------------------|------------------|----------------|-----------|
| <b>Total</b> | <b>1,940,219</b> | <b>2,219,889</b> | <b>1,934,956</b> | <b>2,814,921</b> | <b>2,813,780</b> | <b>(1,141)</b> | <b>0%</b> |
|--------------|------------------|------------------|------------------|------------------|------------------|----------------|-----------|

**EXPENDITURES BY PROGRAM**

|                                 |                  |                  |                  |                  |                  |                |           |
|---------------------------------|------------------|------------------|------------------|------------------|------------------|----------------|-----------|
| Recreation Administration - 551 | 890,764          | 709,486          | 841,355          | 891,233          | 977,173          | 85,940         | 9%        |
| Senior Center - 552             | 513,092          | 541,257          | 375,086          | 663,944          | 565,670          | (98,274)       | -17%      |
| Tiny Tots - 553                 | 159,932          | 201,757          | 177,003          | 272,731          | 278,667          | 5,936          | 2%        |
| Youth Center - 554              | 183,132          | 213,701          | 203,249          | 358,107          | 343,042          | (15,065)       | -4%       |
| Swim Center - 557               | 181,576          | 226,884          | 142,689          | 205,540          | 220,360          | 14,820         | 7%        |
| Memorial Hall - 558             | 7,173            | 3,554            | -                | -                | -                | -              | 0%        |
| Tennis - 559                    | 4,550            | -                | -                | -                | -                | -              | 0%        |
| Library Services - 560          | -                | 158,796          | 95,962           | 202,430          | 202,430          | -              | 0%        |
| Animal Control Services - 561   | -                | 164,428          | 99,612           | 220,935          | 226,437          | 5,502          | 2%        |
| <b>Total</b>                    | <b>1,940,219</b> | <b>2,219,864</b> | <b>1,934,956</b> | <b>2,814,921</b> | <b>2,813,780</b> | <b>(1,141)</b> | <b>0%</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**RECREATION ADMINISTRATION - 551**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 301,114              | 370,943              | 312,529                             | 404,236                         | 424,413                          | 20,177                   | 5%                      |
| Employee Benefits - 410                     | 94,250               | 124,130              | 158,348                             | 172,671                         | 222,879                          | 50,208                   | 23%                     |
| <b>Total Personnel</b>                      | <b>395,364</b>       | <b>495,073</b>       | <b>470,877</b>                      | <b>576,907</b>                  | <b>647,292</b>                   | <b>70,385</b>            | <b>11%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 69,877               | 105,095              | 71,544                              | 153,266                         | 183,011                          | 29,745                   | 16%                     |
| Materials and Supplies - 44                 | -                    | 25                   | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>69,877</b>        | <b>105,121</b>       | <b>71,544</b>                       | <b>153,266</b>                  | <b>183,011</b>                   | <b>29,745</b>            | <b>16%</b>              |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Admin Credits - 46121                       | (21,490)             | (19,458)             | -                                   | -                               | -                                | -                        | 0%                      |
| IS Charges - 46124                          | 70,113               | 85,005               | 61,813                              | 131,321                         | 93,637                           | (37,684)                 | -40%                    |
| Legal Charges - 46126                       | 2,909                | 10,472               | 4,616                               | -                               | 2,000                            | 2,000                    | 0%                      |
| General Liability Insurance - 46201         | 21,338               | 31,391               | 28,447                              | 26,239                          | 29,316                           | 3,077                    | 10%                     |
| <b>Total Indirect Cost Allocations</b>      | <b>72,870</b>        | <b>107,411</b>       | <b>94,876</b>                       | <b>157,560</b>                  | <b>143,370</b>                   | <b>(14,190)</b>          | <b>-10%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 66                   | 169,450                             | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>66</b>            | <b>169,450</b>                      | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>538,111</b>       | <b>707,670</b>       | <b>806,747</b>                      | <b>887,733</b>                  | <b>973,673</b>                   | <b>85,940</b>            | <b>9%</b>               |
| <b>General Fund 100</b>                     |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 352,653              | 1,816                | 1,902                               | 3,500                           | 3,500                            | -                        | 0%                      |
| <b>Total</b>                                | <b>352,653</b>       | <b>1,816</b>         | <b>1,902</b>                        | <b>3,500</b>                    | <b>3,500</b>                     | <b>-</b>                 | <b>0%</b>               |
| <b>Measure S-2014 Fund</b>                  |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | 8,834                               | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>-</b>             | <b>-</b>             | <b>8,834</b>                        | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Equipment Reserve Fund 160</b>           |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | -                    | 23,872                              | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>-</b>             | <b>-</b>             | <b>23,872</b>                       | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26        |
|---------------------------------------------------|-----------|-------------------|-------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 1,181</b>   | <b>\$ 1,181</b>   |
| Broadcast Music/ASCAP Services                    | \$ 1,181  |                   |                   |
| <b>42201 Office Expense</b>                       |           | <b>\$ 1,500</b>   | <b>\$ 1,500</b>   |
| Office Supplies                                   | \$ 1,500  |                   |                   |
| <b>4230X Travel, Training &amp; Meeting Costs</b> |           | <b>\$ 13,300</b>  | <b>\$ 13,300</b>  |
| Travel & Training/Conf-Registration               | \$ 6,500  |                   |                   |
| Travel & Training/Mileage, Air                    | 6,000     |                   |                   |
| Travel & Training/Meal Allowance                  | 800       |                   |                   |
| <b>42401 Memberships</b>                          |           | <b>\$ 1,030</b>   | <b>\$ 1,030</b>   |
| CPRS Memberships (2)                              | \$ 330    |                   |                   |
| NRPA Membership                                   | 700       |                   |                   |
| <b>42501 Bank Fees</b>                            |           | <b>\$ 750</b>     | <b>\$ -</b>       |
| <b>42510 Software purchase</b>                    |           | <b>\$ -</b>       | <b>\$ 3,200</b>   |
| Department Software                               | \$ 3,200  |                   |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 34,955</b>  | <b>\$ 24,600</b>  |
| Activity Guide, Postcard, Postage                 | \$ 20,000 |                   |                   |
| Event Table Materials                             | 2,000     |                   |                   |
| Postage Machine                                   | 100       |                   |                   |
| Staff and volunteer T-Shirts                      | 2,500     |                   |                   |
| <b>42515 Special Events</b>                       |           | <b>\$ 100,550</b> | <b>\$ 138,200</b> |
| Centenarian Program                               | \$ 500    |                   |                   |
| City's Support to the Annual Car Show             | 30,000    |                   |                   |
| Community Events Organized by Private Groups      | 5,000     |                   |                   |
| Community Service Day                             | 2,000     |                   |                   |
| Earth Day                                         | 5,000     |                   |                   |
| Egg Hunt                                          | 5,000     |                   |                   |
| Expenses for Movies and Sounds in the Park        | 12,000    |                   |                   |
| Glow Pinole                                       | 1,200     |                   |                   |
| Holiday Breakfast                                 | 2,500     |                   |                   |
| July 4th Event                                    | 55,000    |                   |                   |
| National Night Out Support                        | 1,000     |                   |                   |
| Other related expenses for events or Commissions  | 500       |                   |                   |
| Pride Event                                       | 10,000    |                   |                   |
| Tree Lighting                                     | 8,000     |                   |                   |
| United Against Hate Week                          | 500       |                   |                   |
| <b>General Fund 100</b>                           |           |                   |                   |
| <b>42511 Equipment Rent</b>                       |           | <b>\$ 3,500</b>   | <b>\$ 3,500</b>   |
| Restroom Services Farmers Market & PVP            | \$ 3,500  |                   |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**SENIOR CENTER - 552**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 136,145              | 161,286              | 92,519                              | 223,357                         | 222,102                          | (1,255)                  | -1%                     |
| Overtime - 402                              | 51                   | -                    | 447                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 58,315               | 68,512               | 35,957                              | 77,485                          | 61,621                           | (15,864)                 | -26%                    |
| <b>Total Personnel</b>                      | <b>194,511</b>       | <b>229,797</b>       | <b>128,923</b>                      | <b>300,842</b>                  | <b>283,723</b>                   | <b>(17,119)</b>          | <b>-6%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 102,225              | 80,850               | 57,404                              | 74,654                          | 109,255                          | 34,601                   | 32%                     |
| Other Operating Expenses - 43               | 188,366              | 188,469              | 142,436                             | 195,976                         | 151,286                          | (44,690)                 | -30%                    |
| Materials & Supplies - 44                   | 214                  | 3,580                | 2,983                               | 2,711                           | 4,800                            | 2,089                    | 44%                     |
| <b>Total Services and Supplies</b>          | <b>290,806</b>       | <b>272,899</b>       | <b>202,824</b>                      | <b>273,341</b>                  | <b>265,341</b>                   | <b>(8,000)</b>           | <b>-3%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 483                  | 20,884               | 26,902                              | 74,500                          | -                                | (74,500)                 | -100%                   |
| <b>Total Capital Outlay</b>                 | <b>483</b>           | <b>20,884</b>        | <b>26,902</b>                       | <b>74,500</b>                   | <b>-</b>                         | <b>(74,500)</b>          | <b>-100%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 3,238                | 781                  | 596                                 | 500                             | 1,000                            | 500                      | 50%                     |
| General Liability Insurance - 46201         | 11,454               | 16,896               | 15,842                              | 14,761                          | 15,606                           | 845                      | 5%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>14,692</b>        | <b>17,677</b>        | <b>16,438</b>                       | <b>15,261</b>                   | <b>16,606</b>                    | <b>1,345</b>             | <b>8%</b>               |
| Transfers Out - 49901                       | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>500,492</b>       | <b>541,257</b>       | <b>375,086</b>                      | <b>663,944</b>                  | <b>565,670</b>                   | <b>(98,274)</b>          | <b>-17%</b>             |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 531                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Asset Acquisition/Improvement - 47          | 12,069               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>12,600</b>        | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25       | FY 2025/26        |
|---------------------------------------------------|-----------|------------------|-------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 3,155</b>  | <b>\$ 36,200</b>  |
| Instructor Payments                               | \$ 20,000 |                  |                   |
| Staff Training                                    | 2,000     |                  |                   |
| Tour Payment-Senior Trips                         | 13,500    |                  |                   |
| Westcat Tickets                                   | 700       |                  |                   |
| <b>42107 Equipment Maintenance</b>                |           | <b>\$ 6,150</b>  | <b>\$ 22,200</b>  |
| Center Maint. Snack Bar                           | \$ 1,000  |                  |                   |
| Fire extinguisher maintenance and inspection fee  | 1,000     |                  |                   |
| Kitchen Maintenance: Replacement                  | 13,400    |                  |                   |
| Pool Table Maintenance                            | 2,400     |                  |                   |
| Refrigerator/freezer maintenance                  | 2,000     |                  |                   |
| Trap Service                                      | 2,400     |                  |                   |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 44,208</b> | <b>\$ 40,740</b>  |
| Electrical Supplies                               | \$ 800    |                  |                   |
| HVAC Service                                      | 5,000     |                  |                   |
| Janitorial                                        | 20,600    |                  |                   |
| Key Pad/Alarm Service                             | 2,000     |                  |                   |
| Landscape Maintenance                             | 3,200     |                  |                   |
| Pest Control Services                             | 2,140     |                  |                   |
| Plumbing Supplies                                 | 2,000     |                  |                   |
| Sanitary/Cleaning Supplies                        | 5,000     |                  |                   |
| <b>42201 Office Expense</b>                       |           | <b>\$ 1,200</b>  | <b>\$ 6,000</b>   |
| 42201 Office supplies, paper flyers, and tickets  | \$ 2,000  |                  |                   |
| 42202 Printing & Binding                          | 4,000     |                  |                   |
| <b>4230X Travel &amp; Training</b>                |           | <b>\$ 3,945</b>  | <b>\$ 200</b>     |
| Annual Conferences and Trainings                  | \$ 200    |                  |                   |
| Travel & Training/Mileage, Air                    | -         |                  |                   |
| Travel & Training/M meal Allowance                | -         |                  |                   |
| <b>42401 Memberships</b>                          |           | <b>\$ 286</b>    | <b>\$ 165</b>     |
| CPRS Membership                                   | \$ 165    |                  |                   |
| <b>42501 Bank Fee</b>                             |           | <b>\$ 2,400</b>  | <b>\$ -</b>       |
| <b>42510 Software Purchase</b>                    |           | <b>\$ -</b>      | <b>\$ -</b>       |
| Zoom                                              | \$ -      |                  |                   |
| <b>42514 Special Department Expense</b>           |           | <b>\$ 311</b>    | <b>\$ -</b>       |
| Inspection fees                                   | \$ -      |                  |                   |
| <b>42515 Special Events</b>                       |           | <b>\$ 13,000</b> | <b>\$ 3,750</b>   |
| Holiday Craft Fair                                | \$ 750    |                  |                   |
| Misc. Events                                      | 3,000     |                  |                   |
| <b>Total Professional/Administrative Services</b> |           |                  | <b>\$ 109,255</b> |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                                                                           |           |                  |                   |
|---------------------------------------------------------------------------|-----------|------------------|-------------------|
| <b>4310X Utilities</b>                                                    |           | <b>\$ 62,000</b> | <b>\$ 67,000</b>  |
| Gas and Electric                                                          | \$ 47,000 |                  |                   |
| Water                                                                     | 20,000    |                  |                   |
| <b>4320X Taxes</b>                                                        |           | <b>\$ 10,756</b> | <b>\$ 10,756</b>  |
| Taxes/Property Tax                                                        | \$ 10,756 |                  |                   |
| <b>43802 Class Fees</b>                                                   |           | <b>\$ 15,000</b> | <b>\$ -</b>       |
| Instructor Fees                                                           | \$ -      |                  |                   |
| <b>43803 Personal Service</b>                                             |           | <b>\$ 500</b>    | <b>\$ -</b>       |
| WestCat tickets (reimbursed when sold)                                    | \$ -      |                  |                   |
| <b>43804 Food Program</b>                                                 |           | <b>\$ 65,000</b> | <b>\$ 65,000</b>  |
| Food Expense                                                              | \$ 50,160 |                  |                   |
| Kitchen Maintenance                                                       | 13,400    |                  |                   |
| Snack Bar                                                                 | 1,440     |                  |                   |
| <b>43805 Travel</b>                                                       |           | <b>\$ 16,000</b> | <b>\$ -</b>       |
| American Stage Tour Payment                                               | \$ -      |                  |                   |
| Premier Tour Payment                                                      | -         |                  |                   |
| <b>43808 Gift Shop Sales</b>                                              |           | <b>\$ 1,500</b>  | <b>\$ -</b>       |
| <b>43809 Newsletter</b>                                                   |           | <b>\$ 8,540</b>  | <b>\$ 3,550</b>   |
| Newsletter monthly postage                                                | \$ 3,250  |                  |                   |
| Newsletter annual bulk mail                                               | 300       |                  |                   |
| <b>43810 Center Maintenance</b>                                           |           | <b>\$ 9,200</b>  | <b>\$ -</b>       |
| Center deep clean                                                         | \$ -      |                  |                   |
| Kitchen janitorial service (12)                                           | -         |                  |                   |
| Misc. center maintenance                                                  | -         |                  |                   |
| Trap Service                                                              | -         |                  |                   |
| <b>43811 Supplies</b>                                                     |           | <b>\$ 2,500</b>  | <b>\$ -</b>       |
| Misc. Program Supplies & PPE                                              | \$ -      |                  |                   |
| <b>43813 Membership Events</b>                                            |           | <b>\$ 4,980</b>  | <b>\$ 4,980</b>   |
|                                                                           | \$ 4,980  |                  |                   |
| <b>Total Other Operating Expenses</b>                                     |           |                  | <b>\$ 151,286</b> |
| <b>44304 Permit Fee</b>                                                   |           | <b>\$ 1,711</b>  | <b>\$ 2,800</b>   |
| Health Permit                                                             | \$ 2,800  |                  |                   |
| <b>44306 Maintenance Supplies</b>                                         |           | <b>\$ 1,000</b>  | <b>\$ 2,000</b>   |
|                                                                           | \$ 2,000  |                  |                   |
| <b>4710X Furniture Fixtures &amp; Equipment</b>                           |           | <b>\$ 2,500</b>  | <b>\$ -</b>       |
| 47101 SC Renovation Project: Kitchen Equipment Replacement (carryforward) | \$ -      |                  |                   |
| 47105 Other Misc. Equipment                                               | -         |                  |                   |
| 47105 2 Laptops and Scanner for Front Desk                                | -         |                  |                   |
| <b>47201 Improvements/Building</b>                                        |           | <b>\$ 72,000</b> | <b>\$ -</b>       |
| SC Renovation Project: Main Hall Flooring (carryforward)                  | \$ -      |                  |                   |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**TINY TOTS - 553**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 88,594               | 105,634              | 100,930                             | 120,778                         | 141,247                          | 20,469                   | 14%                     |
| Overtime - 402                              | -                    | -                    | 385                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 39,753               | 54,761               | 52,096                              | 82,895                          | 76,017                           | (6,878)                  | -9%                     |
| <b>Total Personnel</b>                      | <b>128,347</b>       | <b>160,395</b>       | <b>153,411</b>                      | <b>203,673</b>                  | <b>217,264</b>                   | <b>13,591</b>            | <b>6%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 20,893               | 28,521               | 13,583                              | 30,516                          | 33,434                           | 2,918                    | 9%                      |
| Other Operating Expenses - 43               | 2,734                | 1,833                | 1,820                               | 5,386                           | 2,750                            | (2,636)                  | -96%                    |
| Materials and Supplies - 44                 | 204                  | 141                  | 51                                  | 100                             | -                                | (100)                    | -100%                   |
| <b>Total Services and Supplies</b>          | <b>23,831</b>        | <b>30,495</b>        | <b>15,454</b>                       | <b>36,002</b>                   | <b>36,184</b>                    | <b>182</b>               | <b>1%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 2,087                | 424                  | -                                   | 10,000                          | -                                | (10,000)                 | -100%                   |
| <b>Total Capital Outlay</b>                 | <b>2,087</b>         | <b>424</b>           | <b>-</b>                            | <b>10,000</b>                   | <b>-</b>                         | <b>(10,000)</b>          | <b>-100%</b>            |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | -                    | 1,064                | -                                   | 250                             | 500                              | 250                      | 50%                     |
| General Liability Insurance - 46201         | 5,667                | 8,641                | 8,138                               | 7,506                           | 9,419                            | 1,913                    | 20%                     |
| <b>Total Indirect Cost Allocations</b>      | <b>5,667</b>         | <b>9,705</b>         | <b>8,138</b>                        | <b>7,756</b>                    | <b>9,919</b>                     | <b>2,163</b>             | <b>22%</b>              |
| <b>Total</b>                                | <b>159,932</b>       | <b>201,018</b>       | <b>177,003</b>                      | <b>257,431</b>                  | <b>263,367</b>                   | <b>5,936</b>             | <b>2%</b>               |
| <b>MEASURE S - 2014 FUND - 106</b>          |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 739                  | -                                   | 15,300                          | 15,300                           | -                        | 0%                      |
| <b>Total</b>                                | <b>-</b>             | <b>739</b>           | <b>-</b>                            | <b>15,300</b>                   | <b>15,300</b>                    | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |          | FY 2024/25       | FY 2025/26       |
|---------------------------------------------------|----------|------------------|------------------|
| <b>42107 Equipment Maintenance</b>                |          | <b>\$ 300</b>    | <b>\$ 400</b>    |
| Copier and other equipment maintenance            | \$ 400   |                  |                  |
| <b>42108 Maintenance Structure/Imp</b>            |          | <b>\$ 16,670</b> | <b>\$ 22,250</b> |
| Alarm Monitoring                                  | \$ 1,350 |                  |                  |
| Building Maintenance                              | 500      |                  |                  |
| Countertops                                       | 5,000    |                  |                  |
| HVAC Maintenance                                  | 300      |                  |                  |
| Janitorial (3 times weekly and annual deep clean) | 6,800    |                  |                  |
| Landscape Maintenance                             | 3,400    |                  |                  |
| Pest Control                                      | 1,000    |                  |                  |
| Playground Wood Chip Refreshment (Spring)         | 3,900    |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                                   |          |                 |                 |
|-----------------------------------|----------|-----------------|-----------------|
| <b>42201 Office Expense</b>       |          | <b>\$ 1,500</b> | <b>\$ 2,650</b> |
| Toner, ink, other office supplies | \$ 2,650 |                 |                 |

|                                    |        |                 |                 |
|------------------------------------|--------|-----------------|-----------------|
| <b>4230X Travel &amp; Training</b> |        | <b>\$ 2,900</b> | <b>\$ 2,900</b> |
| Annual Conferences and Trainings   | \$ 600 |                 |                 |
| CPRS Airfare                       | 500    |                 |                 |
| CPRS Hotel                         | 1,500  |                 |                 |
| Travel & Training/Meal Allowance   | 300    |                 |                 |

|                          |        |               |               |
|--------------------------|--------|---------------|---------------|
| <b>42401 Memberships</b> |        | <b>\$ 234</b> | <b>\$ 234</b> |
| CPRS Membership          | \$ 165 |               |               |
| NAEYC Membership         | 69     |               |               |

|                        |  |                 |             |
|------------------------|--|-----------------|-------------|
| <b>42501 Bank Fees</b> |  | <b>\$ 4,200</b> | <b>\$ -</b> |
|------------------------|--|-----------------|-------------|

|                                         |        |                 |                 |
|-----------------------------------------|--------|-----------------|-----------------|
| <b>42514 Special Department Expense</b> |        | <b>\$ 4,712</b> | <b>\$ 5,000</b> |
| Holiday paper and craft supplies        | \$ 650 |                 |                 |
| Paper and craft supplies                | 1,850  |                 |                 |
| Toy replacement                         | 2,000  |                 |                 |
| T-Shirt fundraiser                      | 500    |                 |                 |

**Total Professional/Administrative Services      \$ 33,434**

|                        |          |                 |                 |
|------------------------|----------|-----------------|-----------------|
| <b>4310X Utilities</b> |          | <b>\$ 1,700</b> | <b>\$ 2,750</b> |
| Gas and Electric       | \$ 2,500 |                 |                 |
| Water                  | 250      |                 |                 |

|                           |  |                 |             |
|---------------------------|--|-----------------|-------------|
| <b>43201 Property Tax</b> |  | <b>\$ 3,686</b> | <b>\$ -</b> |
|---------------------------|--|-----------------|-------------|

|                                   |      |               |             |
|-----------------------------------|------|---------------|-------------|
| <b>44306 Maintenance Supplies</b> |      | <b>\$ 100</b> | <b>\$ -</b> |
| Misc. Maintenance Supplies        | \$ - |               |             |

|                                                 |      |                  |             |
|-------------------------------------------------|------|------------------|-------------|
| <b>4710X Furniture Fixtures &amp; Equipment</b> |      | <b>\$ 10,000</b> | <b>\$ -</b> |
| 42101 Alarm System Upgrade                      | \$ - |                  |             |

**MEASURE S - 2014 FUND - 106**

|                                                 |          |                 |                 |
|-------------------------------------------------|----------|-----------------|-----------------|
| <b>47103 FF&amp;E/Furniture</b>                 |          | <b>\$ 2,400</b> | <b>\$ 2,400</b> |
| Tiny Tots outdoor shade ( <i>carryforward</i> ) | \$ 2,400 |                 |                 |

|                                                             |           |                  |                  |
|-------------------------------------------------------------|-----------|------------------|------------------|
| <b>47201 Improvements/Building</b>                          |           | <b>\$ 12,900</b> | <b>\$ 12,900</b> |
| Restroom Walls/Floor Repair/Replace ( <i>carryforward</i> ) | \$ 11,000 |                  |                  |
| Tiny Tots Countertop ( <i>carryforward</i> )                | 1,900     |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
YOUTH CENTER - 554**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salaries & Wages - 401                      | 79,409               | 103,486              | 93,338                              | 201,102                         | 198,891                          | (2,211)                  | -1%                     |
| Overtime - 402                              | -                    | -                    | 833                                 | -                               | -                                | -                        | 0%                      |
| Employee Benefits - 410                     | 43,291               | 51,904               | 44,472                              | 61,668                          | 65,059                           | 3,391                    | 5%                      |
| <b>Total Personnel</b>                      | <b>122,700</b>       | <b>155,389</b>       | <b>138,642</b>                      | <b>262,770</b>                  | <b>263,950</b>                   | <b>1,180</b>             | <b>0%</b>               |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 32,116               | 37,056               | 40,655                              | 54,577                          | 39,417                           | (15,160)                 | -38%                    |
| Other Operating Expenses - 43               | 15,780               | 4,673                | 7,712                               | 10,270                          | 7,700                            | (2,570)                  | -33%                    |
| Materials & Supplies - 44                   | 1,508                | 220                  | 1,793                               | 1,700                           | 2,500                            | 800                      | 32%                     |
| <b>Total Services and Supplies</b>          | <b>49,404</b>        | <b>41,949</b>        | <b>50,161</b>                       | <b>66,547</b>                   | <b>49,617</b>                    | <b>(16,930)</b>          | <b>-34%</b>             |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 438                  | 37                                  | 15,000                          | 15,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>438</b>           | <b>37</b>                           | <b>15,000</b>                   | <b>15,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | (24,836)             | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Administrative Debits - 46122               | 24,836               | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Legal Charges - 46126                       | 420                  | 177                  | -                                   | 500                             | 500                              | -                        | 0%                      |
| General Liability Insurance - 46201         | 10,609               | 15,747               | 14,409                              | 13,290                          | 13,975                           | 685                      | 5%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>11,029</b>        | <b>15,924</b>        | <b>14,409</b>                       | <b>13,790</b>                   | <b>14,475</b>                    | <b>685</b>               | <b>5%</b>               |
| <b>Total</b>                                | <b>183,132</b>       | <b>213,701</b>       | <b>203,249</b>                      | <b>358,107</b>                  | <b>343,042</b>                   | <b>(15,065)</b>          | <b>-4%</b>              |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                        |   |           |   |                  |                  |
|----------------------------------------|---|-----------|---|------------------|------------------|
|                                        | 0 | 0         | 0 |                  |                  |
|                                        |   |           |   | FY 2024/25       | FY 2025/26       |
| <b>42101 Professional Services</b>     |   |           |   | <b>\$ 5,760</b>  | <b>\$ 5,000</b>  |
| Youth Camp Instructors                 |   | \$ 5,000  |   |                  |                  |
| <b>42107 Equipment Maintenance</b>     |   |           |   | <b>\$ 1,300</b>  | <b>\$ 1,300</b>  |
| Other Vehicle Maintenance              |   | \$ 1,000  |   |                  |                  |
| Oil Changes (4)                        |   | 300       |   |                  |                  |
| <b>42108 Maintenance Structure/Imp</b> |   |           |   | <b>\$ 29,442</b> | <b>\$ 27,042</b> |
| Building Maintenance                   |   | \$ 10,000 |   |                  |                  |
| Elevator Service call                  |   | 600       |   |                  |                  |
| Fire Extinguisher Maintenance          |   | 100       |   |                  |                  |
| Fire Sprinkler Inspection              |   | 950       |   |                  |                  |
| HVAC City Mechanical                   |   | 6,000     |   |                  |                  |
| Janitorial Service (12)                |   | 5,805     |   |                  |                  |
| Janitorial supplies                    |   | 500       |   |                  |                  |
| JanPro floor cleaning                  |   | 1,207     |   |                  |                  |
| Misc. other supplies                   |   | 1,000     |   |                  |                  |
| State annual fire inspection           |   | 400       |   |                  |                  |
| Western Exterminator Pest Control (4)  |   | 480       |   |                  |                  |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

|                               |           |            |           |            |
|-------------------------------|-----------|------------|-----------|------------|
| <b>42201 Office Expense</b>   | <b>\$</b> | <b>500</b> | <b>\$</b> | <b>500</b> |
| Miscellaneous Office Supplies | \$        | 500        |           |            |

|                                          |           |              |           |            |
|------------------------------------------|-----------|--------------|-----------|------------|
| <b>4230X Travel and Training</b>         | <b>\$</b> | <b>6,100</b> | <b>\$</b> | <b>200</b> |
| Annual Conferences and Trainings         | \$        | 200          |           |            |
| Milage, Air & Hotel                      |           | 0            |           |            |
| Meal Allowance                           |           | 0            |           |            |
| Staff Training, workshop, and conference |           | 0            |           |            |

|                          |           |            |           |            |
|--------------------------|-----------|------------|-----------|------------|
| <b>42401 Memberships</b> | <b>\$</b> | <b>175</b> | <b>\$</b> | <b>375</b> |
| CPRS Membership          | \$        | 375        |           |            |

|                              |           |              |           |          |
|------------------------------|-----------|--------------|-----------|----------|
| <b>42501 Bank Fees</b>       | <b>\$</b> | <b>1,300</b> | <b>\$</b> | <b>-</b> |
| Credit Card Transaction Fees | \$        | -            |           |          |

|                                         |           |          |           |              |
|-----------------------------------------|-----------|----------|-----------|--------------|
| <b>42514 Special Department Expense</b> | <b>\$</b> | <b>-</b> | <b>\$</b> | <b>5,000</b> |
|                                         | \$        | 5,000    |           |              |

|                             |           |               |           |          |
|-----------------------------|-----------|---------------|-----------|----------|
| <b>42515 Special Events</b> | <b>\$</b> | <b>10,000</b> | <b>\$</b> | <b>-</b> |
| Community Event             | \$        | -             |           |          |
| Egg hung                    |           | -             |           |          |
| National Night Out          |           | -             |           |          |

**Total Professional/Administrative Services      \$    39,417**

|                        |           |              |           |              |
|------------------------|-----------|--------------|-----------|--------------|
| <b>4310X Utilities</b> | <b>\$</b> | <b>5,900</b> | <b>\$</b> | <b>6,500</b> |
| Gas and Electric       | \$        | 6,000        |           |              |
| Water                  |           | 500          |           |              |

|                             |           |              |           |              |
|-----------------------------|-----------|--------------|-----------|--------------|
| <b>42301 Property Taxes</b> | <b>\$</b> | <b>1,200</b> | <b>\$</b> | <b>1,200</b> |
|-----------------------------|-----------|--------------|-----------|--------------|

|                           |           |              |           |          |
|---------------------------|-----------|--------------|-----------|----------|
| <b>43812 Youth Center</b> | <b>\$</b> | <b>3,170</b> | <b>\$</b> | <b>-</b> |
| Program supplies          | \$        | -            |           |          |

**Total Other Operating Expenses                      \$    7,700**

|                   |           |            |           |            |
|-------------------|-----------|------------|-----------|------------|
| <b>44301 Fuel</b> | <b>\$</b> | <b>500</b> | <b>\$</b> | <b>500</b> |
| Youth Camp Fuel   | \$        | 100        |           |            |
| Youth Center Fuel |           | 400        |           |            |

|                         |           |              |           |              |
|-------------------------|-----------|--------------|-----------|--------------|
| <b>44304 Permit Fee</b> | <b>\$</b> | <b>1,200</b> | <b>\$</b> | <b>2,000</b> |
| Health Permit           | \$        | 2,000        |           |              |

|                                                                    |           |               |           |               |
|--------------------------------------------------------------------|-----------|---------------|-----------|---------------|
| <b>47201 Improvements/Building</b>                                 | <b>\$</b> | <b>15,000</b> | <b>\$</b> | <b>15,000</b> |
| Replacement of vinyl floor at Youth Center ( <i>carryforward</i> ) | \$        | 15,000        |           |               |



Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209  
SWIM CENTER - 557**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 154,159              | 192,212              | 122,292                             | 152,290                         | 167,110                          | 14,820                   | 9%                      |
| Other Operating Expenses - 43               | 24,312               | 22,647               | 12,670                              | 30,000                          | 30,000                           | -                        | 0%                      |
| Materials & Supplies - 44                   | 2,615                | 3,862                | 2,243                               | 2,750                           | 2,750                            | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>181,086</b>       | <b>218,722</b>       | <b>137,204</b>                      | <b>185,040</b>                  | <b>199,860</b>                   | <b>14,820</b>            | <b>7%</b>               |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | -                    | 6,519                | 5,485                               | 20,000                          | 20,000                           | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>-</b>             | <b>6,519</b>         | <b>5,485</b>                        | <b>20,000</b>                   | <b>20,000</b>                    | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Legal Charges - 46126                       | 490                  | 1,643                | -                                   | 500                             | 500                              | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>490</b>           | <b>1,643</b>         | <b>-</b>                            | <b>500</b>                      | <b>500</b>                       | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>181,576</b>       | <b>226,884</b>       | <b>142,689</b>                      | <b>205,540</b>                  | <b>220,360</b>                   | <b>14,820</b>            | <b>7%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   |           | FY 2024/25        | FY 2025/26       |
|---------------------------------------------------|-----------|-------------------|------------------|
| <b>42101 Professional Services</b>                |           | <b>\$ 85,000</b>  | <b>\$ 99,500</b> |
| Swim Center Operations Contract                   | \$ 99,500 |                   |                  |
| <b>42108 Maintenance Structure/Imp</b>            |           | <b>\$ 64,290</b>  | <b>\$ 67,610</b> |
| Annual Fire Sprinkler Inspection                  | \$ 310    |                   |                  |
| Janitorial                                        | 8,000     |                   |                  |
| Landscape Maintenance                             | 2,800     |                   |                  |
| Pest Control                                      | 1,000     |                   |                  |
| Pool Maintenance                                  | 40,500    |                   |                  |
| Pool Supplies                                     | 15,000    |                   |                  |
| <b>42501 Bank Fees</b>                            |           | <b>\$ 3,000</b>   | <b>\$ -</b>      |
| Credit Card Processing Fees                       | \$ -      |                   |                  |
| <b>Total Professional/Administrative Services</b> |           | <b>\$ 167,110</b> |                  |
| <b>4310X Utilities</b>                            |           | <b>\$ 26,000</b>  | <b>\$ 26,000</b> |
| 43103 Gas and Electric                            | \$ 19,000 |                   |                  |
| 43102 Water                                       | 7,000     |                   |                  |
| <b>43201 Property Taxes</b>                       |           | <b>\$ 4,000</b>   | <b>\$ 4,000</b>  |
| <b>44304 Permit Fee</b>                           |           | <b>\$ 2,750</b>   | <b>\$ 2,750</b>  |
| Health Permits                                    | \$ 2,750  |                   |                  |
| <b>47103 FF&amp;E/Equipment</b>                   |           | <b>\$ 20,000</b>  | <b>\$ 20,000</b> |
| Outdoor Furniture Replacement                     | \$ 20,000 |                   |                  |

**RECREATION FUND - 209**  
**MEMORIAL HALL - 558**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 3,580                | 3,554                | -                                   | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 3,420                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Materials & Supplies - 44                   | 173                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>7,173</b>         | <b>3,554</b>         | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Administrative Credits - 46121              | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Administrative Debits - 46122               | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Legal Charges - 46126                       | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>-</b>             | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>7,173</b>         | <b>3,554</b>         | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                   | FY 2024/25  | FY 2025/26  |
|---------------------------------------------------|-------------|-------------|
| <b>42108 Maintenance Structure/Imp</b>            | <b>\$ -</b> | <b>\$ -</b> |
| Building Maintenance                              | \$ -        |             |
| Misc. Maintenance                                 | -           |             |
| Pest Control                                      | -           |             |
| Plumbing Supplies                                 | -           |             |
| Sanitary Supplies                                 | -           |             |
| (Moved to Facilities division effective FY23/24)  |             |             |
| <b>42501 Bank Fees</b>                            | <b>\$ -</b> | <b>\$ -</b> |
| (Moved to division 551 effective FY23/24)         |             |             |
| <b>Total Professional/Administrative Services</b> | <b>\$ -</b> | <b>\$ -</b> |
| <b>4310X Utilities</b>                            | <b>\$ -</b> | <b>\$ -</b> |
| Gas and Electric                                  | \$ -        |             |
| Water                                             | -           |             |
| (Moved to Facilities division effective FY23/24)  |             |             |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**RECREATION FUND - 209**  
**TENNIS - 559**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 255                  | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 4,295                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | <b>4,550</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Total</b>                                | <b>4,550</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                  |      | FY 2024/25 | FY 2025/26 |
|--------------------------------------------------|------|------------|------------|
| <b>42108 Maintenance Structure/Imp</b>           |      | \$ -       | \$ -       |
| Building Maintenance                             | \$ - |            |            |
| (Moved to Facilities division effective FY23/24) |      |            |            |
| <b>42501 Bank Fees</b>                           |      | \$ -       | \$ -       |
| Credit Card Processing Fees                      | \$ - |            |            |
| (Moved to division 551 effective FY23/24)        |      |            |            |
| <b>4310X Utilities</b>                           |      | \$ -       | \$ -       |
| Gas and Electric                                 | \$ - |            |            |
| Water                                            | -    |            |            |
| (Moved to Facilities division effective FY23/24) |      |            |            |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – Community Services

**GENERAL FUND - 100**  
**LIBRARY SERVICES - 560**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 158,796              | 95,962                              | 202,430                         | 202,430                          | -                        | 0%                      |
| <b>Total Services and Supplies</b>          | -                    | <b>158,796</b>       | <b>95,962</b>                       | <b>202,430</b>                  | <b>202,430</b>                   | -                        | <b>0%</b>               |
| <b>Total</b>                                | -                    | <b>158,796</b>       | <b>95,962</b>                       | <b>202,430</b>                  | <b>202,430</b>                   | -                        | <b>0%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                    | FY 2024/25        | FY 2025/26        |
|----------------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>                 | <b>\$ 202,430</b> | <b>\$ 202,430</b> |
| Library Services reimbursement agreement - 40 base | \$ 202,430        |                   |

**GENERAL FUND - 100**  
**ANIMAL CONTROL SERVICES - 561**

**EXPENDITURE SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual<br>Thru Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | -                    | 164,428              | 99,612                              | 220,935                         | 226,437                          | 5,502                    | 2%                      |
| <b>Total Services and Supplies</b>          | -                    | <b>164,428</b>       | <b>99,612</b>                       | <b>220,935</b>                  | <b>226,437</b>                   | <b>5,502</b>             | <b>2%</b>               |
| <b>Total</b>                                | -                    | <b>164,428</b>       | <b>99,612</b>                       | <b>220,935</b>                  | <b>226,437</b>                   | <b>5,502</b>             | <b>2%</b>               |

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                            | FY 2024/25        | FY 2025/26        |
|--------------------------------------------|-------------------|-------------------|
| <b>42101 Professional Services</b>         | <b>\$ 220,935</b> | <b>\$ 226,437</b> |
| Animal Control Services \$12.11 per capita | \$ 226,437        |                   |

## **GENERAL GOVERNMENT**

### **Mission**

The mission of General Government is to appropriate funds for general City administrative overhead costs.

### **Major Services and Functions**

The General Government Department is a department established in the City's accounting system to provide a clearing house for payment of certain debt that is not tied to another specific department and accounting of cost recovery for internal services. As currently organized, the department does not perform any services.

### **FY 2024/25 Key Accomplishments**

- Account for debt service payments, retiree medical reimbursement, and internal transfers

### **FY 2025/26 Key Priorities and Projects**

- Continue to account for internal service functions

### **Major Changes in FY 2025/26 Budget**

There are not any major changes to the General Government department budget for FY2024/25.

### **Position Summary**

There are no positions budgeted in the General Government department.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**GENERAL GOVERNMENT BUDGET SUMMARY**

|                                             | FY 2022/23<br>Actual | FY 2023/24<br>Actual | FY 2024/25<br>Actual Thru<br>Mar-25 | FY 2024/25<br>Revised<br>Budget | FY 2025/26<br>Proposed<br>Budget | Prop to Rev<br>\$ Change | Prop to Rev<br>% Change |
|---------------------------------------------|----------------------|----------------------|-------------------------------------|---------------------------------|----------------------------------|--------------------------|-------------------------|
| <b>REVENUE / FUNDING SOURCE</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| General Fund - 100                          | 3,955,970            | 3,884,475            | 2,579,773                           | 2,473,551                       | 2,729,896                        | 256,345                  | 9%                      |
| Measure S 2014 - 106                        | 718,000              | 1,552,389            | 783,500                             | 783,500                         | 283,500                          | (500,000)                | -176%                   |
| Measure I - 107                             | -                    | -                    | -                                   | -                               | 2,599,000                        | 2,599,000                | 100%                    |
| General Reserve Fund - 150                  | -                    | -                    | -                                   | 843,790                         | -                                | (843,790)                | -100%                   |
| Recreation Fund - 209                       | 7,068                | 7,338                | 5,982                               | 7,500                           | 7,500                            | -                        | 0%                      |
| Measure J - 215                             | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| American Rescue Plan Act Fund - 217         | 4,071,404            | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| Sewer Enterprise Fund - 500                 | 33,588               | 21,162               | 11,916                              | -                               | -                                | -                        | 0%                      |
| Pension Fund - 700                          | -                    | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total</b>                                | <b>8,786,029</b>     | <b>5,465,364</b>     | <b>3,381,170</b>                    | <b>4,108,341</b>                | <b>5,619,896</b>                 | <b>1,511,555</b>         | <b>27%</b>              |
| <b>EXPENDITURES BY CATEGORY</b>             |                      |                      |                                     |                                 |                                  |                          |                         |
| <b>Personnel</b>                            |                      |                      |                                     |                                 |                                  |                          |                         |
| Salary Savings - 405                        | -                    | -                    | -                                   | (300,000)                       | (300,000)                        | -                        | 0%                      |
| Employee Benefits - 410                     | -                    | 5,935                | 52,849                              | (200,000)                       | (200,000)                        | -                        | 0%                      |
| Med Insurance/Retirement - 411              | 1,147,689            | 1,266,413            | 1,017,044                           | 1,163,800                       | 1,390,500                        | 226,700                  | 16%                     |
| <b>Total Personnel</b>                      | <b>1,147,689</b>     | <b>1,272,348</b>     | <b>1,069,893</b>                    | <b>663,800</b>                  | <b>890,500</b>                   | <b>226,700</b>           | <b>25%</b>              |
| <b>Services and Supplies</b>                |                      |                      |                                     |                                 |                                  |                          |                         |
| Professional & Administrative Services - 42 | 44,383               | 7,617                | 361                                 | -                               | -                                | -                        | 0%                      |
| Other Operating Expenses - 43               | 16,948               | 19,559               | 12,211                              | 16,700                          | 16,500                           | (200)                    | -1%                     |
| <b>Total Services and Supplies</b>          | <b>61,332</b>        | <b>27,176</b>        | <b>12,572</b>                       | <b>16,700</b>                   | <b>16,500</b>                    | <b>(200)</b>             | <b>-1%</b>              |
| <b>Capital Outlay</b>                       |                      |                      |                                     |                                 |                                  |                          |                         |
| Asset Acquisition/Improvement - 47          | 8,057                | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Capital Outlay</b>                 | <b>8,057</b>         | <b>-</b>             | <b>-</b>                            | <b>-</b>                        | <b>-</b>                         | <b>-</b>                 | <b>0%</b>               |
| <b>Debt Service</b>                         |                      |                      |                                     |                                 |                                  |                          |                         |
| Debt Principal - 48101                      | 215,929              | 209,220              | 203,321                             | 203,321                         | 195,585                          | (7,736)                  | -4%                     |
| Debt Interest - 48102                       | 379,548              | 402,675              | 431,679                             | 431,679                         | 454,415                          | 22,736                   | 5%                      |
| Cost of Issuance - 48103                    | 3,545                | 3,545                | 1,015                               | 1,107                           | 3,545                            | 2,438                    | 0%                      |
| <b>Total Debt Service</b>                   | <b>599,021</b>       | <b>615,440</b>       | <b>636,015</b>                      | <b>636,107</b>                  | <b>653,545</b>                   | <b>17,438</b>            | <b>3%</b>               |
| <b>Indirect Cost Allocations</b>            |                      |                      |                                     |                                 |                                  |                          |                         |
| Information Systems (IS) Charges - 46       | 248,267              | 340,736              | 281,513                             | 386,644                         | 364,263                          | (22,381)                 | -6%                     |
| Admin Debits - 46122                        | -                    | -                    | -                                   | -                               | 34,788                           | 34,788                   | 100%                    |
| General Liability Insurance - 46201         | (4,490)              | -                    | -                                   | -                               | -                                | -                        | 0%                      |
| <b>Total Indirect Cost Allocations</b>      | <b>243,777</b>       | <b>340,736</b>       | <b>281,513</b>                      | <b>386,644</b>                  | <b>399,051</b>                   | <b>12,407</b>            | <b>3%</b>               |
| Operating Transfers Out - 49901             | 6,726,154            | 3,210,114            | 1,381,177                           | 2,405,090                       | 3,660,300                        | 1,255,210                | 34%                     |
| <b>Total</b>                                | <b>8,786,029</b>     | <b>5,465,814</b>     | <b>3,381,170</b>                    | <b>4,108,341</b>                | <b>5,619,896</b>                 | <b>1,511,555</b>         | <b>27%</b>              |
| <b>EXPENDITURES BY PROGRAM</b>              |                      |                      |                                     |                                 |                                  |                          |                         |
| General Government - 117                    | 8,786,029            | 5,465,814            | 3,381,170                           | 4,108,341                       | 5,619,896                        | 1,511,555                | 27%                     |
| <b>Total</b>                                | <b>8,786,029</b>     | <b>5,465,814</b>     | <b>3,381,170</b>                    | <b>4,108,341</b>                | <b>5,619,896</b>                 | <b>1,511,555</b>         | <b>27%</b>              |

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

**MAJOR NON-PERSONNEL EXPENSE DETAILS**

|                                                                   |            | FY 2024/25        | FY 2025/26        |
|-------------------------------------------------------------------|------------|-------------------|-------------------|
| <b>4310X Utilities</b>                                            |            | <b>\$ 16,700</b>  | <b>\$ 16,500</b>  |
| 43105 Comcast                                                     | \$ -       |                   |                   |
| 43102 Water                                                       | 1,200      |                   |                   |
| 43103 Gas/Electric                                                | 15,300     |                   |                   |
| <b>48101 Debt Principal</b>                                       |            | <b>\$ 203,321</b> | <b>\$ 195,585</b> |
| Pension Obligation Bond principal                                 | \$ 195,585 |                   |                   |
| <b>48102 Debt Interest</b>                                        |            | <b>\$ 431,679</b> | <b>\$ 454,415</b> |
| Pension Obligation Bond interest                                  | \$ 454,415 |                   |                   |
| <b>49901 Transfers Out</b>                                        |            | <b>\$ 777,800</b> | <b>\$ 777,800</b> |
| General Reserve                                                   | \$ -       |                   |                   |
| PCTV Operating contribution                                       | 105,000    |                   |                   |
| Recreation operation contribution                                 | 600,000    |                   |                   |
| Recreation: Annual contribution to car show and other City events | 72,800     |                   |                   |

**MEASURE S - 2014 FUND - 106**

|                                                  |           |                   |                   |
|--------------------------------------------------|-----------|-------------------|-------------------|
| <b>49901 Transfers Out</b>                       |           | <b>\$ 783,500</b> | <b>\$ 283,500</b> |
| Cable TV Contribution                            | \$ 55,000 |                   |                   |
| Recreation-Cinema in the Park                    | 2,500     |                   |                   |
| Recreation-Community Service Commission          | 4,000     |                   |                   |
| Recreation-Summer Sounds in the Park             | 4,500     |                   |                   |
| Recreation-Swim Center Contribution              | 65,000    |                   |                   |
| Recreation-Tree Lighting                         | 2,500     |                   |                   |
| Reserve to replace 2 PW vehicles per year        | 30,000    |                   |                   |
| Reserves to replace heavy equipment              | 115,000   |                   |                   |
| Reserves to replace 2 Dev Svcs vehicles per year | 5,000     |                   |                   |

**MEASURE I FUND - 107**

|                                           |              |             |                     |
|-------------------------------------------|--------------|-------------|---------------------|
| <b>49901 Transfers Out</b>                |              | <b>\$ -</b> | <b>\$ 2,599,000</b> |
| Tsfr to GF for Public Safety Roads, Parks | \$ 2,599,000 |             |                     |

**GENERAL RESERVE FUND- 150**

|                            |      |                   |             |
|----------------------------|------|-------------------|-------------|
| <b>49901 Transfers Out</b> |      | <b>\$ 843,790</b> | <b>\$ -</b> |
| General Fund               | \$ - |                   |             |



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## **SCHEDULE OF TRANSFERS**

The General Fund provides annual contributions to the Recreation and Pinole Community Television (PCTV) programs to fund any operational deficiencies. Only the amounts necessary to fund operations are transferred towards the end of the fiscal year. Measure S 2014 funds annual contributions to the Equipment Reserve Fund for future equipment replacement needs, as well as sets aside funds for the arterial street rehabilitation and street improvement projects. Special community events, such as the annual tree lighting, are also funded by Measure S 2014.

### **FY 2025-26 Schedule of Transfers**

| FUND #                                          | DESCRIPTION | TRANSFER-OUT  |                  | FUND #                     | DESCRIPTION | TRANSFER-IN   |                                                                      |
|-------------------------------------------------|-------------|---------------|------------------|----------------------------|-------------|---------------|----------------------------------------------------------------------|
|                                                 |             | ACCOUNT #     | AMOUNT           |                            |             | ACCOUNT #     | PURPOSE                                                              |
| 100 General Fund                                |             | 100-117-49901 | 105,000          | 505 Cable Television Fund  |             | 505-119-39901 | Cable Television contribution [1]                                    |
| 100 General Fund                                |             | 100-117-49901 | 600,000          | 209 Recreation Fund        |             | 209-551-39901 | Recreation operating contribution [1]                                |
| 100 General Fund                                |             | 100-117-49901 | 72,800           | 209 Recreation Fund        |             | 209-551-39901 | Recreation contribution for special events                           |
| <b>Subtotal Transfers from the General Fund</b> |             |               | <b>777,800</b>   |                            |             |               |                                                                      |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 65,000           | 209 Recreation Fund        |             | 209-557-39901 | Swim Center contribution [1]                                         |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 55,000           | 505 Cable Television Fund  |             | 505-119-39901 | Cable Television contribution [1]                                    |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 13,500           | 209 Recreation Fund        |             | 209-551-39901 | Recreation: Cinema, Community Service, Summer Sounds, Tree Lighting. |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 30,000           | 160 Equipment Reserve Fund |             | 160-345-39901 | Reserves to replace 2 vehicles per year                              |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 115,000          | 160 Equipment Reserve Fund |             | 160-345-39901 | Reserves to replace heavy equipment                                  |
| 106 Measure S 2014 Fund                         |             | 106-117-49901 | 5,000            | 160 Equipment Reserve Fund |             | 160-461-39901 | Reserves to replace 2 vehicles per year                              |
| <b>Subtotal Transfers from Measure S 2014</b>   |             |               | <b>283,500</b>   |                            |             |               |                                                                      |
| 107 Measure I Fund                              |             | 107-117-49901 | 2,599,000        | 100 General Fund           |             | 100-117-39901 | Transfer for Public Safety, Roads, Parks                             |
| <b>Subtotal Transfers from Measure S 2014</b>   |             |               | <b>2,599,000</b> |                            |             |               |                                                                      |
| 150 General Reserve Fund                        |             | 150-117-49901 | -                | 100 General Fund           |             | 100-117-39901 | Transfer from General Reserve                                        |
| <b>Subtotal Transfers from other funds</b>      |             |               | <b>-</b>         |                            |             |               |                                                                      |
| 700 Pension Fund                                |             | 700-000-49901 | 2,425,000        | 100 General Fund           |             | 100-117-39901 | Transfer from Pension Trust                                          |
| <b>Subtotal Transfers from other funds</b>      |             |               | <b>2,425,000</b> |                            |             |               |                                                                      |
| <b>Grand total Transfers</b>                    |             |               | <b>6,085,300</b> |                            |             |               |                                                                      |

**NOTES:**

[1] Only enough to balance Fund will be transferred.

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## Debt Obligations

A best practice in public finance is to show the City's debt obligations in its budget. The City has just three long-term debt obligations, other than those of the Redevelopment Successor Agency.

## Pension Obligation Bonds

On June 1, 2006, the City Council authorized the issuance of \$16,800,000 of Taxable Pension Obligation Bonds, 2006 Series A-2 (Capital Appreciation Bonds). The bonds in the aggregate principal of \$6,214,630 were issued to raise funds, presumably at a lower cost, to pay down the City's unfunded accrued actuarial liability with CalPERS. The bonds bear compounded interest which is due semi-annually on June 1 and December 1 through 2036. Principal payments are due annually on June 1 through 2036. The debt structure does not allow the bonds to be retired any earlier than 2036. In accordance with Section 4.01 (a) of the Trust Agreement, the City is required to deposit with the Trustee on or before August 1 of each year the annual amount for the upcoming fiscal year ending June 30. The bonds are secured with an insurance policy.

Bonds payable debt service requirements for governmental activities are shown below:

| For the Year Ending, June 30 | Principal           | Interest            |
|------------------------------|---------------------|---------------------|
| 2025                         | 203,321             | 431,679             |
| 2026                         | 195,585             | 454,415             |
| 2027                         | 191,228             | 483,773             |
| 2028                         | 186,704             | 513,296             |
| 2029                         | 180,806             | 539,194             |
| *2030-2034                   | 830,625             | 3,134,375           |
| *2035-2036                   | 301,241             | 1,473,760           |
|                              | <u>\$ 2,089,509</u> | <u>\$ 7,030,491</u> |

## 2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an \$8,251,000 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds which were issued to finance certain capital improvements to the City's wastewater system. The

bonds bear annual interest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues.

Bonds payable debt service requirements for business-type activities are shown below:

| For the Year Ending, June 30 | Principal    | Interest     |
|------------------------------|--------------|--------------|
| 2025                         | 362,000      | 160,834      |
| 2026                         | 372,000      | 150,008      |
| 2027                         | 381,000      | 138,901      |
| 2028                         | 395,000      | 127,455      |
| 2029                         | 404,000      | 115,670      |
| 2030-2034                    | 2,217,000    | 389,090      |
| 2035-2037                    | 1,502,000    | 67,378       |
|                              | \$ 5,633,000 | \$ 1,149,335 |
|                              |              |              |

### **2016 Clean Water State Revolving Fund**

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of \$26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), are pledged for future debt service. As of June 30, 2024, the total debt outstanding on the loan is \$22,735,634.

Fiscal Year (FY) 2025/26 Operating and Capital Budget  
Department Budgets – General Government

| Year Ending June 30, | Principal                   | Interest                   |
|----------------------|-----------------------------|----------------------------|
| 2025                 | 702,678                     | 386,506                    |
| 2026                 | 714,624                     | 374,560                    |
| 2027                 | 726,772                     | 362,412                    |
| 2029                 | 739,127                     | 350,057                    |
| 2029                 | 751,693                     | 337,491                    |
| 2030-2034            | 3,954,545                   | 1,491,375                  |
| 2035-2039            | 4,302,306                   | 1,143,614                  |
| 2040-2044            | 4,680,649                   | 765,271                    |
| 2045-2049            | 5,092,263                   | 353,657                    |
| 2050                 | 1,070,977                   | 18,207                     |
|                      | <u>\$ 22,735,634</u>        | <u>\$ 5,583,148</u>        |
|                      | <u><u>\$ 22,735,634</u></u> | <u><u>\$ 5,583,148</u></u> |

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## Appendix

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## **ACCOUNTING AND BUDGET BASIS**

It is a public finance best practice for the City's budget to describe the City's accounting basis and fund structure.

The City maintains its accounting records in accordance with Generally Accepted Accounting Principles (GAAP) and standards established by the Governmental Accounting Standards Board (GASB). Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when both measurable and available. Expenditures are recognized when the liability is incurred. Debt service obligations are appropriated when due.

Proprietary fund financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recognized when earned and expenses when the liability is incurred regardless of timing of related cash flows.

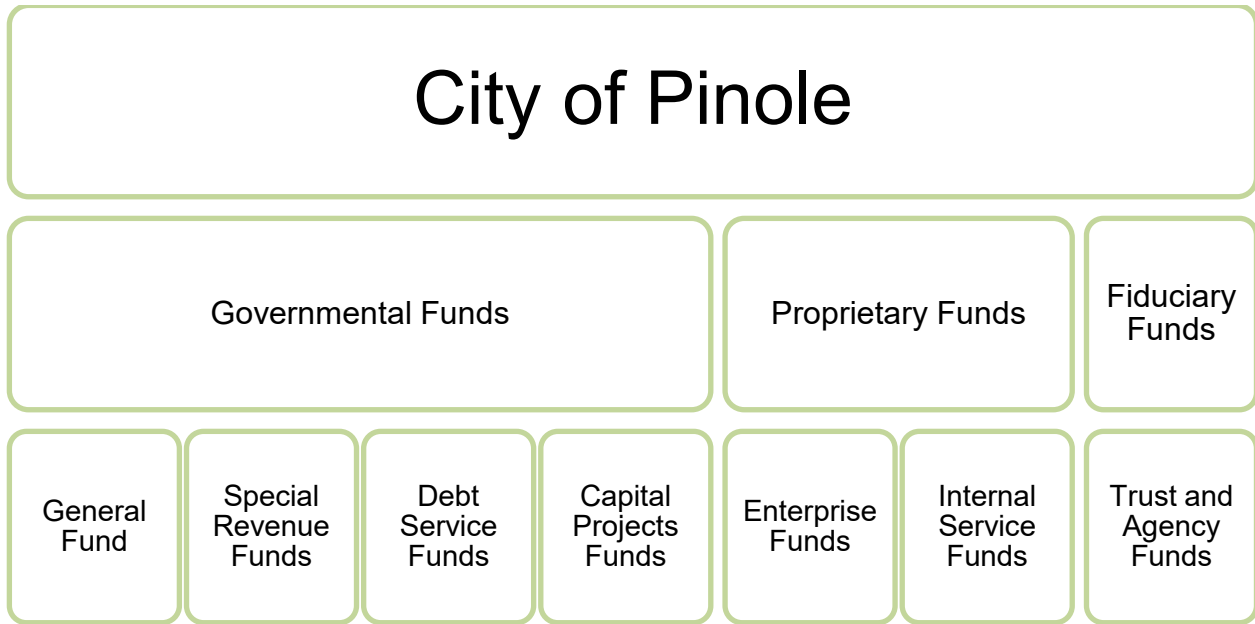
The basis of budgeting is consistent with the basis of accounting discussed above. Appropriations that are budgeted and not expensed at the end of the year lapse and revert to fund balance.

## **MONITORING THE BUDGET**

Once adopted, the budget becomes the main internal control document used to monitor and manage the City's financial position. The City's budget level of control is executed at the fund level set by the City's governing body. Requests for budget amendments are presented to the City Council and are enacted by resolution. Managers can transfer funds within their respective departments with the approval of the City Manager. Financial reports that highlight revenue and expenditure variances, some of which may require adjustments to the budget, are presented to City Council for consideration and adoption on a quarterly basis.

## **FUND STRUCTURE**

The City uses funds to report its current financial position and the results of its operations. Fund accounting is designed to demonstrate legal compliance and to aid in financial management by segregating transactions related to certain governmental functions or activities. A *fund* is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. All of the funds of the City can be divided into three categories: governmental funds, proprietary funds and fiduciary funds.



## GOVERNMENTAL FUNDS

**General Funds** are used to account for all the general revenues of the City not specifically levied or collected for other City funds and the related expenditures.

| <i>Fund Number</i> | <i>Name</i>            |
|--------------------|------------------------|
| 100                | General Fund           |
| 105                | Measure S 2006 Fund    |
| 106                | Measure S 2014 Fund    |
| 150                | General Reserve Fund   |
| 160                | Equipment Reserve Fund |

**Special revenue funds** used to account for proceeds that are legally restricted for specific purposes.

| <i>Fund Number</i> | <i>Name</i>                                |
|--------------------|--------------------------------------------|
| 200                | Gas Tax Fund                               |
| 201                | Restricted Real Estate Maintenance Fund    |
| 203                | Public Safety Augmentation Fund            |
| 204                | Police Grants Fund                         |
| 205                | Traffic Safety Fund                        |
| 206                | Supplemental Law Enforcement Services Fund |
| 207                | Storm Water Fund                           |
| 209                | Recreation Fund                            |
| 212                | Building & Planning Fund                   |
| 213                | Refuse Management Fund                     |
| 214                | Solid Waste Fund                           |

|     |                                      |
|-----|--------------------------------------|
| 215 | Measure J Fund                       |
| 217 | American Rescue Plan Act (ARPA) Fund |
| 225 | Asset Seizure-Adjudicated Fund       |
| 275 | Parkland Dedication Fund             |
| 276 | Growth Impact Fund                   |
| 285 | Housing Assets for Resale            |

**Capital projects funds** are used to account for financial resources for the acquisition or construction of facilities and other capital assets.

| <i>Fund Number</i> | <i>Name</i>                          |
|--------------------|--------------------------------------|
| 310                | Lighting and Landscape District Fund |
| 324                | Public Facilities Fund               |
| 325                | City Street Improvements             |
| 327                | Parks Grants Fund                    |
| 377                | Arterial Rehabilitation              |

## PROPRIETARY FUNDS

**Enterprise funds** are used to account for goods or services from business-type activities, such as fees charged to external users.

| <i>Fund Number</i> | <i>Name</i>           |
|--------------------|-----------------------|
| 500                | Sewer Enterprise Fund |
| 505                | Cable Access TV Fund  |

**Internal service funds** are used to account for activities that provide goods or services to other funds, departments, or agencies of the primary government and its component units, or to other governments on a cost-reimbursement basis.

| <i>Fund Number</i> | <i>Name</i>              |
|--------------------|--------------------------|
| 525                | Information Systems Fund |

## FIDUCIARY FUNDS

**Agency funds** are used to maintain records of assets and financial activities on behalf of a third party or set aside in an external trust fund for restricted purposes.

| <i>Fund Number</i> | <i>Name</i>                              |
|--------------------|------------------------------------------|
| 700                | Section 115 Pension Trust Fund           |
| 750                | Redevelopment Obligation Retirement Fund |

The City receives revenue from numerous sources that are used for various expenditures for City purposes. The following are descriptions of each of the City's revenue sources as well as the assumptions used to develop the budget projection.

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## **GLOSSARY**

**Appropriation** - An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

**Assessed Valuation** - A dollar value placed on real estate or other property by the County as a basis for levying property taxes.

**Assessments**- Levies that pay for improvements directly benefiting their property.

**Audit** - A view of the City's accounts by an independent auditing firm to substantiate fiscal year-end fund, salaries, reserves, and cash on hand.

**Beginning/Ending (Unappropriated) Fund Balance** - Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand.

**Bond** - A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate. There are two types of bonds: General Obligation and Revenue.

**Budget** - A fiscal plan of financial operation listing an estimate of proposed applications or expenditures/expenses and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

**Capital Improvement** - A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

**Capital Improvement Program** - A financial plan of proposed capital improvement projects with single-and multiple-year capital expenditures/expenses.

**Capital Outlay** - A budget appropriation category which budgets all equipment having an estimated useful life of over one year.

**City Manager's Transmittal Letter** - A general discussion of the budget. The letter contains an explanation of principal budget items and summaries.

**CPI** - Consumer Price Index; measure of inflation in an area of consumer products.

**Debt Service** - Payment of the principal and interest on an obligation resulting from the issuance bonds, notes, or Certificates of Participation (COPs).

**Debt Service Requirements** - The amount of money required to pay interest on outstanding debt and required contributions to accumulate monies for future retirement of term bonds.

**Deficit** - An excess of expenditures or expenses over revenues (resources).

**Department** - An organizational unit comprised of divisions. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

**Depreciation** - The cost allocation of tangible assets over the useful/economic life of the asset.

**Division** - A sub-section (or activity) within a department, which furthers the objectives of the City by providing specific services or a product.

**Encumbrances** - A legal obligation to pay funds, the expenditure/expense of which has not yet occurred. They cease to be encumbrances when the obligations are paid or otherwise terminated.

**Enterprise Fund** - A type of fund established for the total costs of those governmental facilities and services which are operated in a manner similar to private enterprise. These programs are entirely or predominately self-supporting.

**Expenditure** - The actual spending of Governmental Funds set aside by appropriation.

**Expense** - The actual spending of Proprietary Funds (Enterprise and Internal Service Fund types) set aside by an appropriation.

**Fiscal Year** - A twelve-month period of time to which a budget, forecast or reporting period applies. The City of Pinole fiscal year is July 1 through June 30.

**Fund** - An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

**Fund Balance** - The amount of financial resources available for use. Generally, this represents the detail of all the annual operating surpluses and deficits since the fund's inception.

**General Fund** - The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general operations. Examples of departments financed by the General Fund include the City Council, Police and others.

**General Obligation Bond** - Bonds used for various purposes and repaid by the regular (usually via the General Fund) revenue raising powers of the City.

**Grant** - Contributions, gifts of cash, or other assets from another governmental entity to be used or expended for a specific purpose, activity, or facility.

**Interfund Transfers** - Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

**Internal Service Fund** - An Internal Service Fund provides services to other City departments and bills the various other funds for services rendered, just as would private business. ISF's are self-supporting and only the expense by an ISF is counted in budget totals.

**Major Fund** – Governmental fund or enterprise fund reported as a separate column in the basic financial statements and subject to a separate opinion in the independent auditor's report.

**Materials, Supplies, and Services** - Expenditures/expenses for materials, supplies, and services which are ordinarily consumed within a fiscal year and which are not included in departmental inventories.

**Municipal Code** - A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

**Objectives** - The expected results or achievements of a budget activity.

**Operating Budget** - Annual appropriation of funds for on-going program costs, including salaries and benefits, services and supplies, debt service, capital outlay and capital improvements.

**Ordinance** - A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless preempted by a higher form of law. An Ordinance has a higher legal standing than a Resolution.

**Projects** – Long-term investments in public facilities and infrastructure; also known as capital improvements. The amount spent may overlap from year to year until the project is completed.

**Proprietary Funds**- These include the enterprise (wastewater treatment and collection) and internal services (information technology and equipment reserve) funds. They are accounted for in a manner similar to businesses, measuring cost for services and including total assets and liabilities.

**Redevelopment Agency**- A separate legal entity created to alleviate conditions of blight, build infrastructure and promote economic development. The Agency receives property tax revenue on assessed value growth within these areas called “tax increments” to repay Agency indebtedness.



**Reimbursement** - Payment of amount remitted on behalf of another party, department, or fund.

**Reserve** - An account used to record a portion of the fund balance as legally segregated for a specific use.

**Resolution** - A special order of the City Council which has a lower legal standing than an Ordinance.

**Return to Source Funds** - Residual moneys from former Redevelopment Agency's tax levy's that are redistributed to the Cities after the Agency's debt obligations have been paid off. These funds are non-restricted and are distributed by the State in January and July of every year.

**Revenues** - Amount received for taxes, fees, permits, licenses, interest, intergovernmental sources, and other sources during the fiscal year.

**Revenue Bonds** - A type of bonds usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of these facilities.

**Salaries and Benefits** - A budget category which generally accounts for full-time and temporary employees, overtime expenses, and all employee benefits, such as medical, dental, and retirement.

**Special Revenue Funds** - This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

**Successor Agency to the Pinole Redevelopment Agency** - Trust agency formed for the purpose of reporting close-out financial activities of the former Redevelopment Agency.

**Unfunded Liability** - Amount of future obligations not covered by assets currently set aside for that purpose, such as accrued vacation leave payable at termination or actuarial-determined future insurance claims.

**User Fees** - Charges of a voluntary nature paid by persons receiving a service in exchange for the fee (such as recreation activities or wastewater service fees).

**ACRONYMS**

|                |                                                  |
|----------------|--------------------------------------------------|
| <b>ABAG</b>    | Association of Bay Area Government               |
| <b>ACFR</b>    | Annual Comprehensive Financial Report            |
| <b>CalPERS</b> | California Public Employees' Retirement System   |
| <b>CIP</b>     | Capital Improvement Program                      |
| <b>COLA</b>    | Cost of Living Adjustment                        |
| <b>CPI</b>     | Consumer Price Index                             |
| <b>CSMFO</b>   | California Society of Municipal Finance Officers |
| <b>EAP</b>     | Employee Assistance Program                      |
| <b>FTE</b>     | Full Time Equivalent                             |
| <b>GASB</b>    | Governmental Accounting Standards Board          |
| <b>GFOA</b>    | Government Finance Officers Association          |
| <b>HOPTR</b>   | Homeowner's Property Tax Rebates                 |
| <b>LAIF</b>    | Local Agency Investment Fund                     |
| <b>LTD</b>     | Long-Term Disability                             |
| <b>NPDES</b>   | National Pollution Discharge Elimination System  |
| <b>OPEB</b>    | Other Post Employment Benefits                   |
| <b>PALC</b>    | Pinole Assisted Living Community                 |
| <b>PERS</b>    | Public Employees' Retirement System              |
| <b>PEPRA</b>   | Public Employees' Pension Reform Act [of 2013]   |
| <b>POB</b>     | Pension Obligation Bond                          |
| <b>PPEA</b>    | Pinole Police Employees Association              |

|               |                                                     |
|---------------|-----------------------------------------------------|
| <b>PRA</b>    | Pinole Redevelopment Agency                         |
| <b>RDA</b>    | Redevelopment Agency                                |
| <b>SAFER</b>  | Staffing for Adequate Fire and Emergency Response   |
| <b>SDI</b>    | State Disability Insurance                          |
| <b>SRO</b>    | School Resource Officer                             |
| <b>UBC</b>    | Uniform Building Code                               |
| <b>VLF</b>    | Vehicle License Fee                                 |
| <b>WBCC</b>   | West Bay Communications Center                      |
| <b>WCCTAC</b> | West Contra Costa Transportation Advisory Committee |
| <b>WCCUSD</b> | West Contra Costa Unified School District           |
| <b>WPCP</b>   | Wastewater Pollution Control Plant                  |

## **FINANCIAL AND INVESTMENT POLICIES**

The following Financial and Investment Policies are established to ensure that the City's finances are managed in a sound and prudent manner which will (1) continue to provide for the delivery of quality services, (2) maintain and enhance service delivery as the community grows in accordance with the General Plan, (3) strive for a balanced budget annually, assuring that the City is living within our means, and (4) establish reserves necessary to meet known and unknown future obligations.

To achieve these goals, the following Financial and Investment Policies have been established. Below is a summary of the actual policies, which were last updated and approved by the City Council on May 2, 2023. The full policies can be found on the website at [Financial and Investment Policies - Updated March 2023.pdf \(civiclive.com\)](https://www.civiclive.com/financial-and-investment-policies).

### **1. Structurally Balanced Budget Policy**

The annual budget will be structurally balanced whereby the operating budget will be prepared with current year expenditures funded with current year revenue. If a structural imbalance occurs, a plan will be developed and implemented to bring the budget back into structural balance.

### **2. Reserves Policy**

The City will establish, dedicate and maintain reserves annually to meet known and estimated future obligations. The City will establish specific reserve accounts which include but are not limited to:

- General Fund Reserves for Economic Uncertainties equivalent to a minimum 10 percent or 180 days cash on hand of General Fund recurring expenditures;
- Reserves for depreciation and replacement of vehicles and major equipment;
- Reserves for maintenance, replacement, and renovations of facilities, parks, landscape maintenance and infrastructure.

If these reserves are used, a plan will be developed and implemented to replenish the funds used.

### **3. Revenue Policy – One Time (Non-Recurring) Resources**

The City will strive to maintain a diversified and stable revenue base that is not overly dependent on any land use, major taxpayer, revenue type, restricted revenue, inelastic revenue, or external revenue. The General Fund Budget will be structurally in balance without relying on one-time resources such as proceeds from asset sales, debt refinancing, one-time grants, revenue spikes, budget savings and similar non-recurring revenue. Appropriate uses of one-time resources include establishing and rebuilding the General Fund Reserve, other City established reserves, or early retirement of debt,

capital expenditures, reducing unfunded pension liabilities (PERS and OPEB), and other non-recurring expenditures.

4. Revenue Policy – User Fees and Charges

The City of Pinole is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs. It is the City's policy to set user fees at full cost recovery levels, except where a greater community benefit is demonstrated to the satisfaction of the City Council, or when it is not cost effective to do so. The City will recover the costs of new facilities and infrastructure necessitated by the development consistent with state law.

5. Expenditure and Budget Policy

The City will deliver service in the most efficient and cost-effective manner. This includes utilizing the services of volunteers in areas where economically viable. The budget will state the objectives of the operating programs, and identify the resources being provided to accomplish the specified objectives.

6. Debt Policy

The City will limit the use of debt so as not to place a burden on the fiscal resources of the City and its taxpayers. Long-term borrowing will be limited to capital improvements or projects that cannot be financed from current revenues. When capital projects are financed, the City will amortize the debt within a period not to exceed the expected useful life of the project. The City will limit the total debt ratio (debt guaranteed by the General Fund) to 10% or as required by bond coverage ratios. The debt ratio is calculated by the relationship between the debt and the General Fund revenue.

7. Receivables Policy

The City will ensure the timely invoicing, monitoring, and collection of outstanding obligations owed to the City. The purpose of the is policy is to maintain appropriate oversight of all receivables and maintain sound fiscal management and accounting practices related to all receivables.

8. Grants Policy

The City departments actively pursue federal, state and other grant opportunities when deemed appropriate. Grant funding allows the City to leverage local public funds by extending and enhancing the services it offers to the community, and to introduce new initiatives.

9. Capital Assets Policy

Purchased and donated assets meeting the City's capitalization definition and threshold will be classified and recorded in the City's financial records as capital assets. The value of the asset must meet the City's capitalization threshold of \$5,000 to be recorded as a capital asset.

10. Unclaimed Funds Policy

The City of Pinole will account for unclaimed funds in a manner which follows Government Code Sections 50050 through 50056. Funds that remain unclaimed for at least three (3) years will become the property of the City of Pinole after the procedures identified herein have been followed.

11. Investment Policy

The purpose of this Investment Policy is to define the parameters within which funds are to be managed. In methods, procedures, and practices, the policy formalizes the framework for the City of Pinole's investment activities that must be exercised to ensure effective and judicious fiscal and investment management of the City's funds.

12. Pension Investment Policy

The City of Pinole (the "City") has established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the specified age and service requirements.

The purpose of this Pension Investment Policy is to establish a comprehensive strategy for assets invested under the Plan, and outline prudent and acceptable parameters in which pension funds are to be managed.

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## **EMPLOYEE COMPENSATION AND BENEFITS**

### **Compensation**

Employees are compensated based on job classification, which is a group of positions sufficiently similar with respect to their duties and responsibilities that: (a) the same descriptive title may be used to designate the positions allocated to the class; (b) the scope and level of duties and responsibilities are similar; (c) the same qualifications and tests of fitness may be required of all incumbents; and (d) the same salary rate or range can apply with equity under substantially the same working conditions. Salaries and wages are paid over twenty-six periods each fiscal year. Current salary and benefit schedules are available online at:

[https://www.ci.pinole.ca.us/city\\_government/human\\_resources/salary\\_benefits](https://www.ci.pinole.ca.us/city_government/human_resources/salary_benefits).

Compensation packages include benefits, such as medical plan, dental plan, vision plan, cafeteria plan, life insurance, disability insurance, flexible benefits plan.

There are currently four union-represented groups in the City: Pinole Police Employees Association, International Association of Firefighters Local 1230, Public Employees Union – Local 1, and AFSCME Local 512.

### **Pension Plans**

The City contributes to the California Public Employees' Retirement System ("PERS"), a cost-sharing, multiple-employer, public employee, defined benefit, pension plan. PERS provides retirement and disability benefits, annual cost-of-living adjustments, and death benefits to plan members and beneficiaries. PERS acts as a common investment and administrative agent for participating public entities within the State of California. Benefit provisions and all other requirements are established by state statute and City ordinance. Copies of PERS' annual financial report may be obtained from their executive office: 400 P Street, Sacramento, CA 95814.

*Funding Policy:* Miscellaneous Plan participants are required to contribute 8% of their annual covered salary, while Safety Plan participants are required to contribute 9% of their annual covered salary.

The City entered into cost-sharing agreements with its union-represented and unrepresented employees whereby miscellaneous and safety employees' total CalPERS contribution (combined Employee Contribution and Employees' Share of the City's contribution) are capped at 15% (8% employee portion and 7% employer portion) and 15% (9% employee portion and 6% employer portion) respectively.

The City established the City of Pinole Employee Benefit Pension Plan (the "Plan"), a Section 115 Trust in July of 2018. The goal of the Plan's investment program is to provide a reasonable level of growth which will result in sufficient assets to offset a portion of the present and future obligations of retirement benefits provided by the California Public Employees Retirement System ("CalPERS") for those eligible employees who meet the



specified age and service requirements. Assets in the Plan will seek to mitigate the impact of future rate increases from CalPERS.

### Other Post-Employment Benefits

In addition to the retirement pension benefits described above, the City sponsors and administers a single-employer healthcare plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City's expense.

Employees hired before July 1, 2010 receive a City contribution toward their health premium equal that provided to current active employees. Employees hired after July 1, 2010 receive a City contribution toward their retiree health premium in an amount described by Government Code Section 22893 (the PERS vesting schedule) as shown below:

| Credited Years of Service | Percentage of Employer Contribution |
|---------------------------|-------------------------------------|
| 10                        | 50%                                 |
| 11                        | 55%                                 |
| 12                        | 60%                                 |
| 13                        | 65%                                 |
| 14                        | 70%                                 |
| 15                        | 75%                                 |
| 16                        | 80%                                 |
| 17                        | 85%                                 |
| 18                        | 90%                                 |
| 19                        | 95%                                 |
| 20 or more                | 100%                                |

*Funding Policy:* The City's contribution for each retiree is capped at the Kaiser Bay Area/Sacramento family premium. The premium as of July 1, 2019 is \$2,027.64 per month. The City is currently funding the benefits on a pay-as-you-go basis.

### Risk Management

The City manages risk of loss related to torts, theft of, damage to, and destruction of assets, errors and omissions, injuries to employees, and natural disasters by participating in a public entity risk pool established under the Joint Exercise of Powers Act of the State of California. The City is a member of the Municipal Pooling Authority (MPA) of Northern California.

MPA provides coverage against the following types of risk of loss under the terms of the joint-powers agreement:

| Type of Coverage (Deductible)                                            | Coverage Limits |
|--------------------------------------------------------------------------|-----------------|
| Liability (\$25,000) including errors and omissions for public officials | \$29,000,000    |
| All Risk Fire and Property (\$5,000)                                     | \$1,000,000,000 |
| Workers' Compensation (no deductible)                                    | \$50,000,000    |
| Vehicle Physical Damage (\$3,000 for Police, \$2,000 all others)         | \$250,000       |

## **Jurisdictional Comparison**

|                                   | <b>City of Pinole</b>       | <b>City of Hercules</b>     | <b>City of San Pablo</b>    | <b>City of El Cerrito</b>   |
|-----------------------------------|-----------------------------|-----------------------------|-----------------------------|-----------------------------|
| Form of Government                | Council-Manager General Law | Council-Manager General Law | Council-Manager General Law | Council-Manager General Law |
| Year Incorporated                 | 1903                        | 1900                        | 1948                        | 1917                        |
| <b>Budget Comparison</b>          |                             |                             |                             |                             |
| General Fund Revenue              | 28,219,433                  | 19,835,823                  | 54,367,874                  | 51,386,444                  |
| General Fund Expenditures         | 37,215,683                  | 19,445,717                  | 54,350,355                  | 51,352,492                  |
| Total Full Time Equivalents (FTE) | 113.14*                     | 64                          | 165                         | 168.8                       |
| Sworn Personnel FTE               | 29**                        | 31**                        | 61**                        | 38.6                        |
| <b>Demographics</b>               |                             |                             |                             |                             |
| Population                        | 18,192                      | 26,297                      | 31,907                      | 25,869                      |
| Annual Percent Change             | -.29                        | .89                         | 2.6                         | .65                         |
| Median Age                        | 44.1                        | 43.5                        | 34.3                        | 42.4                        |
| Population per FTE                | 161*                        | 411                         | 193                         | 153                         |
| Population per Sworn FTE          | 627                         | 848                         | 523                         | 670                         |
| Housing Units                     | 7,122                       | 9,576                       | 10,001                      | 11,342                      |
| Average Household Size            | 2.72                        | 2.81                        | 3.16                        | 3.49                        |
| Labor Force                       | 9,700                       | 14,400                      | 14,900                      | 14,300                      |
| Unemployment Rate                 | 2.6%                        | 4.1%                        | 4.8%                        | 3.5%                        |
| Median Household Income           | \$120,833                   | \$130,583                   | \$78,215                    | \$122,472                   |
| Per Capita Income                 | \$52,589                    | \$56,098                    | \$29,111                    | \$37,484                    |

Sources: City of Hercules, City of San Pablo, City of El Cerrito, California Employment Development Department, California Department of Finance, United States Census Bureau

\*The City of Pinole includes Wastewater Treatment Plant personnel; the City operates a Wastewater Treatment Plant which services the Pinole and Hercules areas. The City of San Pablo and El Cerrito are serviced by West County Wastewater District and EBMUD, respectively.

\*\*The City of Hercules and City of San Pablo include Police personnel only as Fire services are provided by the Rodeo Hercules Fire District and ConFire, respectively. Effective 3/1/23 Fire services in the City of Pinole are provided by ConFire.

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# FISCAL YEAR (FY) 2025/26 PRELIMINARY PROPOSED OPERATING AND CAPITAL BUDGET

City Council Meeting

May 6, 2025



# STAFF RECOMMENDATION

City staff recommend that the City Council review the Preliminary Proposed Fiscal Year (FY) 2025/26 Operating and Capital Budget and provide direction to staff for changes to incorporate into the next draft of the document, the Revised Proposed version.

# CITY COUNCIL STRATEGIC PRIORITIES

1. Sustainable balanced budget
2. Road plan
3. Road quick wins
4. Road maintenance plan
5. EOP - complete and adopt
6. Developing city-owned property (real estate)
7. Selling and/or developing Faria house
8. Community Corner
9. 360 Public Assistance Portal
10. Debt financing for roads
11. Micro loans - sewer lateral project plan
12. PD commendation complaint portal
13. Community garden
14. Composting
15. Old Town District lighting
16. Quarterly fire reports
17. Discussion of oversight body
18. CAAP dashboard
19. Painted crosswalks (x2)
20. Vision Zero and PSAs
21. Public facility roofs
22. Senior and public safety
23. Retain staff and morale (revisit training programs)
24. Caretaker house

# BUDGET DEVELOPMENT PROCESS

Finance Department will use the current FY 2024/25 budget, which incorporates any mid-year changes approved by the City Council, as the starting point

Finance Department creates a “baseline budget” for FY 2025/26 by taking the ongoing revenues and expenditures included in the current FY 2024/25 budget and factoring in known or assumed changes, which department confirm, to ongoing revenues and expenditures for FY 2025/26

Departments submit requests for changes from the baseline budget to address proposed special projects or increased service levels

Finance Department and City Manager consider department requests for changes to the baseline budget and prepare a Preliminary Proposed budget for the City Council’s consideration

# STRUCTURALLY BALANCED BUDGET POLICY

- Policy applies to General Fund operating budgets
- Create a proposed General Fund operating budget that is structurally balanced
- To ensure the sustainability of service and expenditure levels by requiring that ongoing General Fund operating expenditures be funded by ongoing operating revenues



# BASELINE BUDGET COMPONENTS

- Recurring revenues are those that the City can reasonably expect to continue to receive on an annual basis over the next 5 to 10 years, such as:
  - Tax revenues (property, sales, utility users', franchise, etc.)
  - Fines
  - Interest income
  - Licenses and permits
  - Charges for services
- Recurring expenditures are ongoing costs that relates to an ongoing City services or activities, such as:
  - Salaries
  - Benefits
  - Utilities
  - Maintenance
  - Mandated agreements

# NON-RECURRING BUDGET ITEMS

- Excluded from baseline budget
- Non-recurring revenues are typically one-time receipts, such as:
  - One-time sale of property
  - Grant awards
- Non-recurring expenditures are costs that related to activities that are not ongoing, such as:
  - Council-directed initiatives
  - Staff recommended budget additions for special projects
  - Capital improvement projects

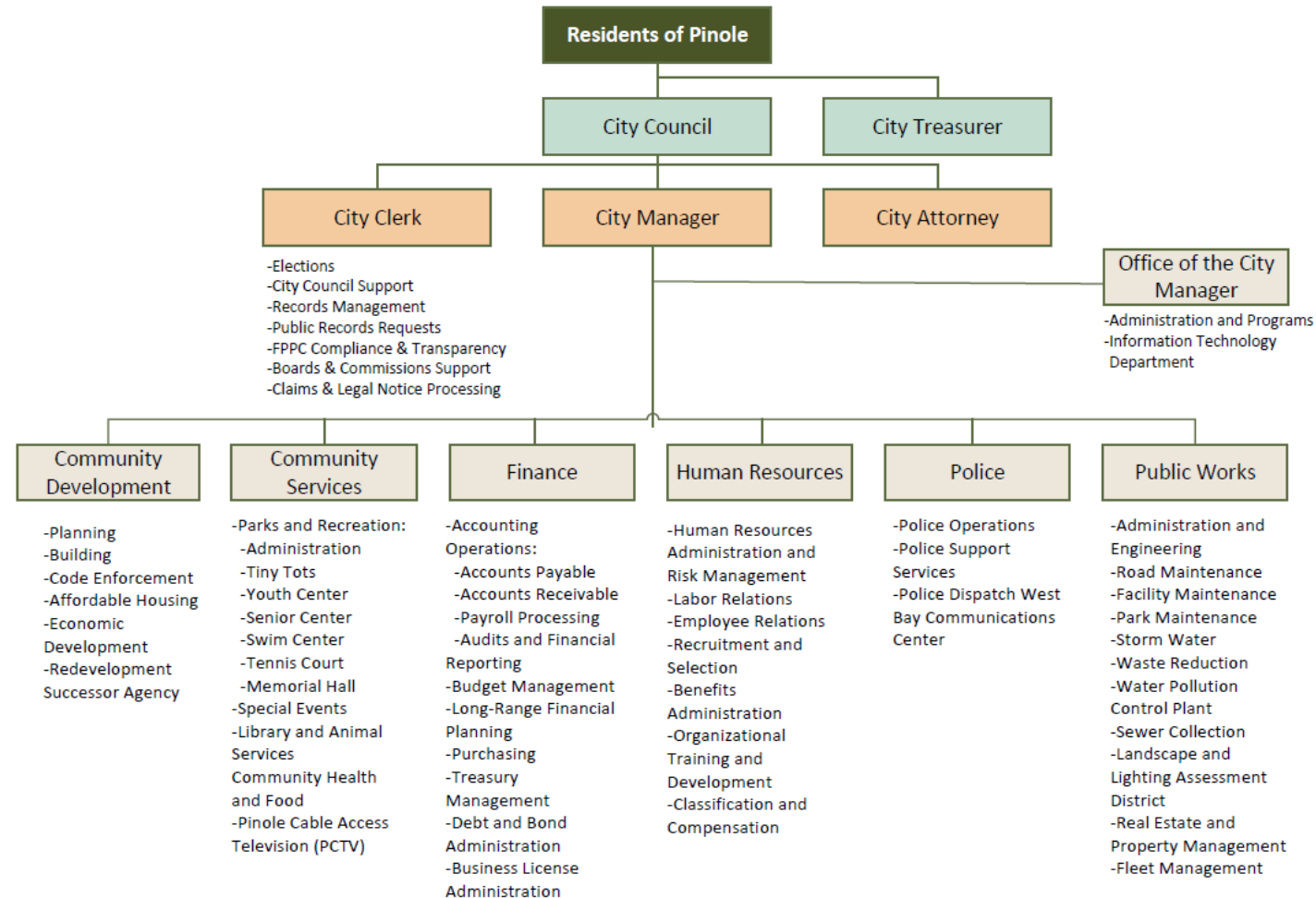
# GENERAL FUND BASELINE BUDGET HIGHLIGHTS

- Baseline budget revenues and expenditures are consistent with the prior forecast as there are no major changes to assumptions
  - Status quo staffing and service levels
- New sales tax revenue expected to generate approximately \$2.6 million
- City's baseline budget position indicates a positive balance this point as ongoing revenues exceed ongoing expenditures, however, other operating funds that require General Fund support show negative balances
- CalPERS contribution increasing approximately \$650,000
- Does not include a transfer to the General Reserve

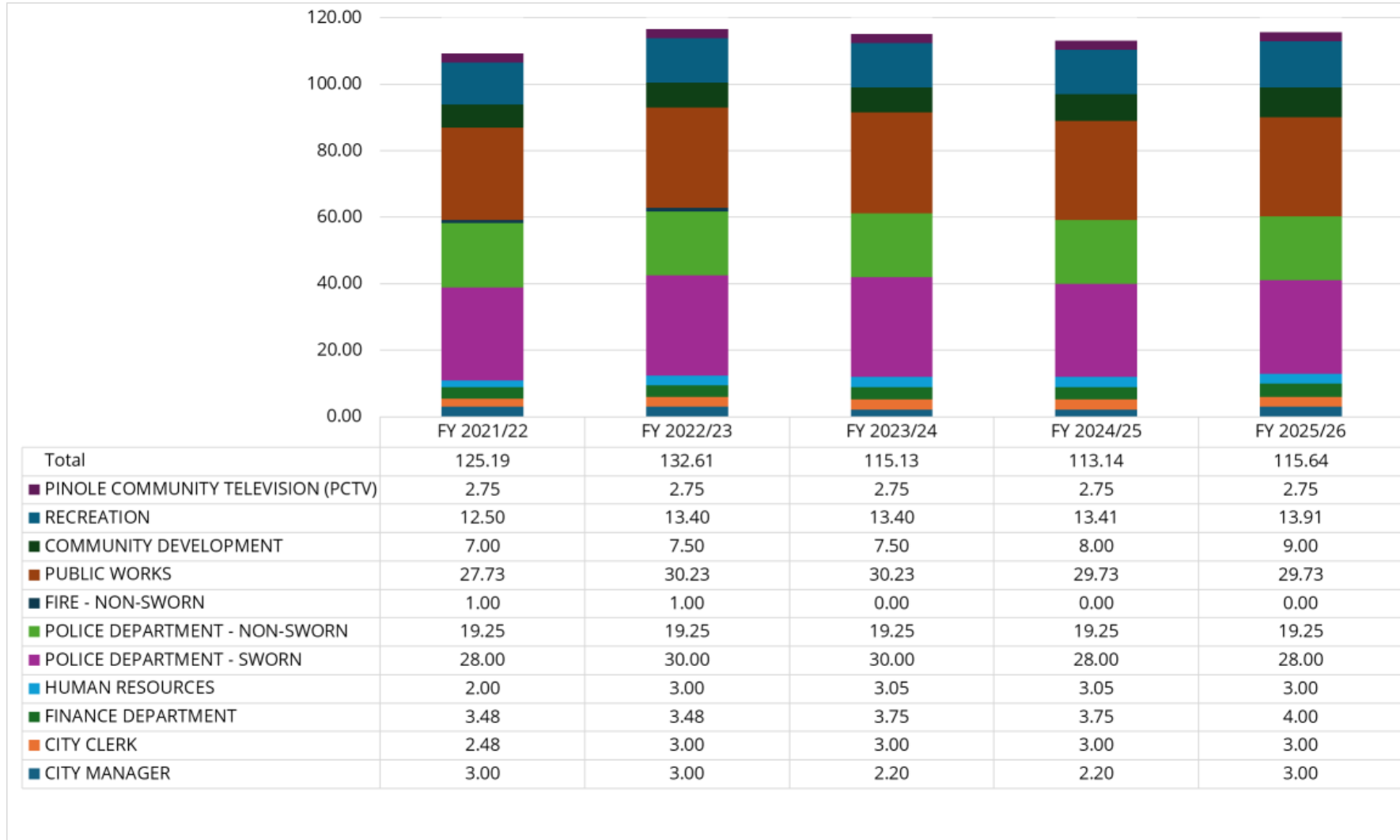
# FINANCIAL GOALS

- Develop a fiscally sustainable budget annually and in future years
- Maintain a positive net position whereby total assets exceed total liabilities
  - Maintain positive cash position and no deficit spending
  - Address unfunded liabilities

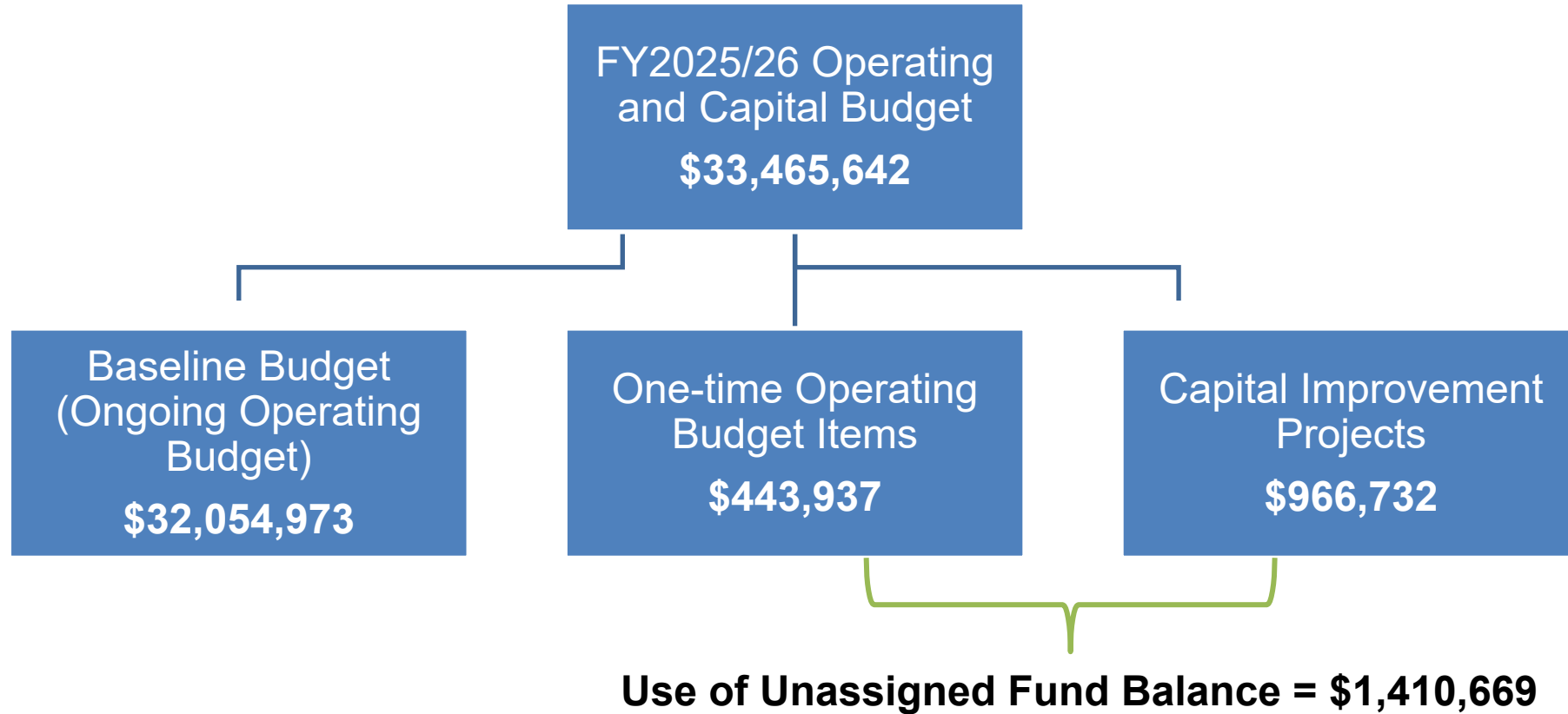
# CITYWIDE ORGANIZATION AND SERVICES



# AUTHORIZED POSITIONS



# PRELIMINARY PROPOSED GENERAL FUND BUDGET



# GENERAL FUND PRELIMINARY PROPOSED BUDGET (BASELINE)

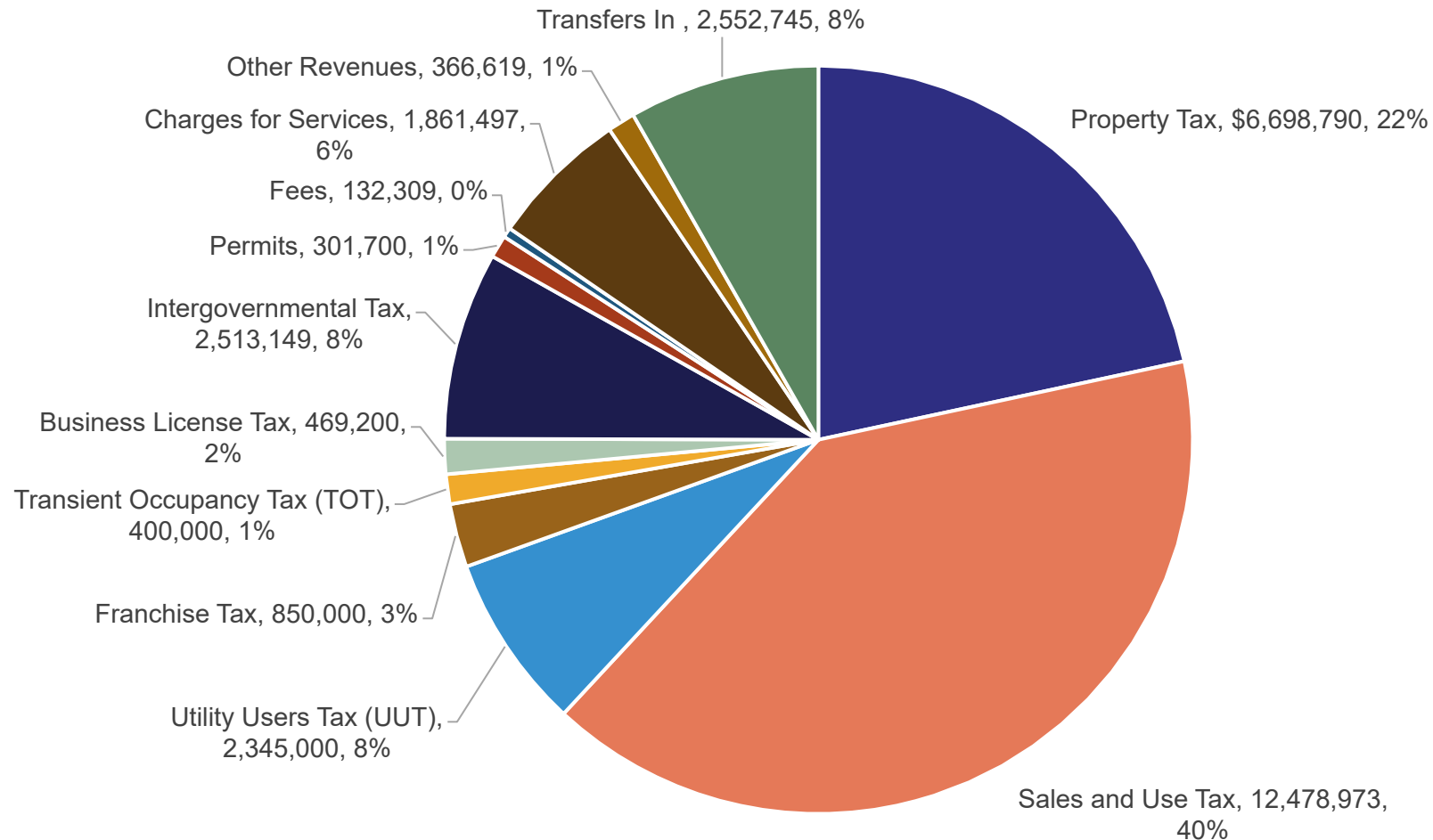
|                                | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change   |
|--------------------------------|------------------------------|-------------------------------|------------------|------------|
| <b>Revenues</b>                |                              |                               |                  |            |
| Property Tax                   | \$ 6,168,067                 | \$6,698,790                   | \$530,723        | 9%         |
| Sales and Use Tax              | 9,698,436                    | 12,364,189                    | 2,665,753        | 27%        |
| Utility Users Tax (UUT)        | 2,285,000                    | 2,345,000                     | 60,000           | 3%         |
| Franchise Tax                  | 850,000                      | 850,000                       | -                | 0%         |
| Transient Occupancy Tax (TOT)  | 460,000                      | 400,000                       | (60,000)         | -13%       |
| Business License Tax           | 460,000                      | 469,200                       | 9,200            | 2%         |
| Intergovernmental Tax          | 2,402,673                    | 2,513,149                     | 110,476          | 5%         |
| Permits                        | 251,700                      | 301,700                       | 50,000           | 20%        |
| Fees                           | 138,354                      | 132,309                       | (6,045)          | -4%        |
| Charges for Services           | 1,774,307                    | 1,861,497                     | 87,190           | 5%         |
| Other Revenues                 | 462,106                      | 366,619                       | (95,487)         | -21%       |
| Transfers In                   |                              | 2,599,000                     | 2,599,000        | 0%         |
| Transfers In - Pension Trust   | 2,425,000                    | 2,552,745                     | 127,745          | 5%         |
| Transfers In - General Reserve | 843,790                      | -                             | (843,790)        | -100%      |
| <b>Total Revenues</b>          | <b>28,219,433</b>            | <b>33,454,198</b>             | <b>5,234,765</b> | <b>19%</b> |



# GENERAL FUND PRELIMINARY PROPOSED BUDGET (BASELINE)

|                                   | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change   |
|-----------------------------------|------------------------------|-------------------------------|------------------|------------|
| <b>Expenditures</b>               |                              |                               |                  |            |
| Salaries and Wages                | 10,343,285                   | 10,539,653                    | 196,368          | 2%         |
| Benefits - PERS                   | 3,985,906                    | 4,437,115                     | 451,209          | 11%        |
| Benefits - Other Benefits         | 3,414,082                    | 3,744,111                     | 330,029          | 10%        |
| Professional Services             | 8,342,117                    | 8,927,971                     | 585,854          | 7%         |
| Other Operating                   | 322,711                      | 378,156                       | 55,445           | 17%        |
| Materials and Supplies            | 185,033                      | 184,998                       | (35)             | 0%         |
| Interdepartmental Charges         | (719,548)                    | (662,316)                     | 57,232           | -8%        |
| Capital Outlay                    | 148,440                      | 191,440                       | 43,000           | 29%        |
| Debt Service                      | 636,107                      | 653,545                       | 17,438           | 3%         |
| Transfers Out – Operating Subsidy | 1,561,300                    | 1,061,300                     | (500,000)        | -32%       |
| Transfers Out                     | -                            | 2,599,000                     | 2,599,000        | 0%         |
| <b>Total Expenditures</b>         | <b>28,219,433</b>            | <b>32,054,973</b>             | <b>3,835,540</b> | <b>14%</b> |
|                                   |                              |                               |                  |            |
| <b>Net Surplus/(Deficit)</b>      | <b>\$ -</b>                  | <b>\$1,399,225</b>            |                  |            |

# WHERE DOES GENERAL FUND MONEY COME FROM

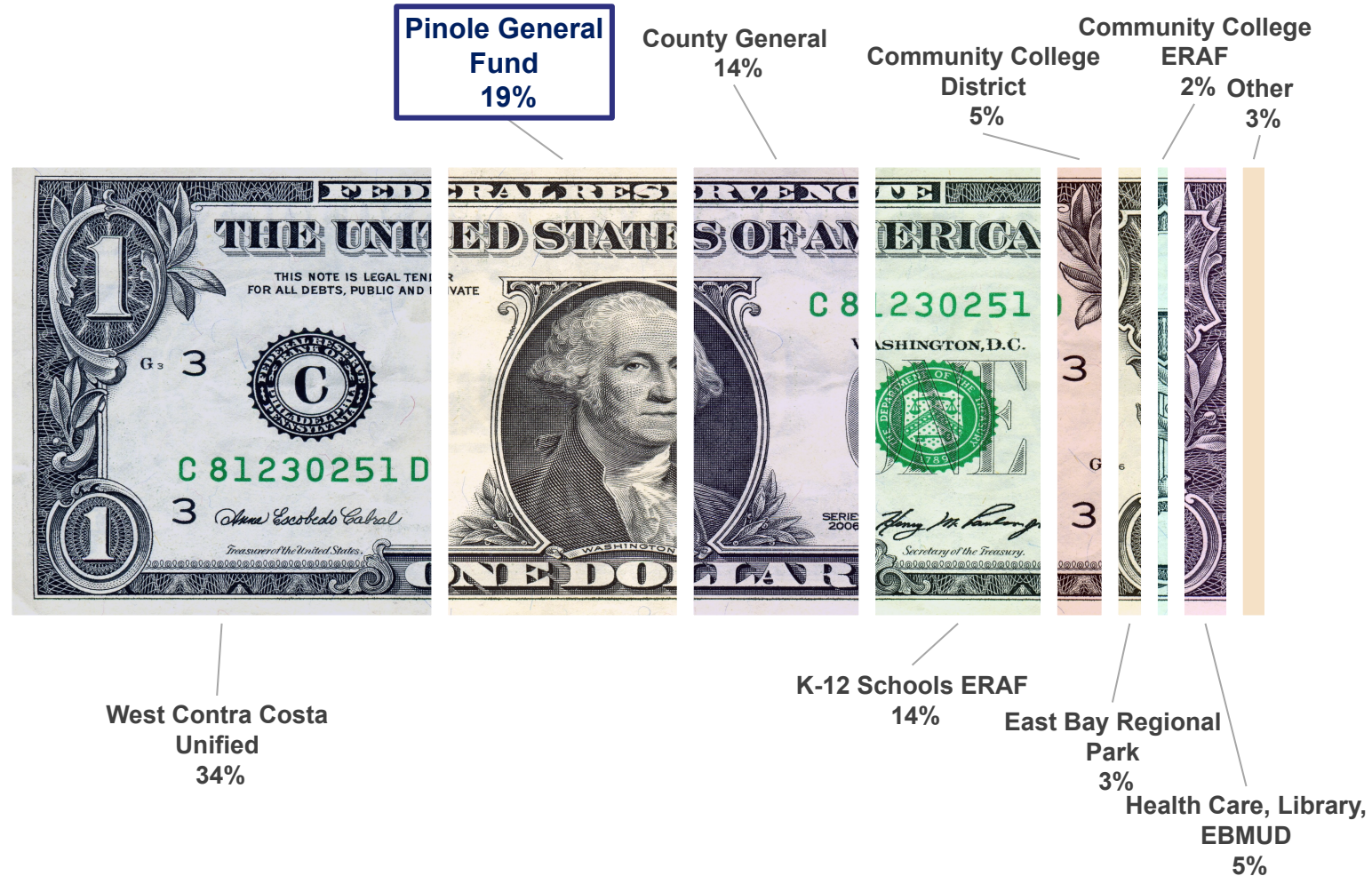


# PROPERTY TAX

- Ad valorem (value-based) tax imposed on real property and tangible personal property; the fixed statutory rate is 1% of assessed valuation of which Pinole receives approximately 19%
- The FY 2025/26 baseline budget assumes a net 9% increase mainly due to an increase in the residual RPTTF revenue resulting from the retirement of former Redevelopment debt

|                            | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change      | % Change  |
|----------------------------|------------------------------|-------------------------------|----------------|-----------|
| <b>Revenues</b>            |                              |                               |                |           |
| Property Tax – Basic 1%    | \$5,768,067                  | \$6,298,790                   | \$530,723      | 9%        |
| Property Tax- Unsecured    | 150,000                      | 150,000                       | -              | 0%        |
| Property Tax- Supplemental | 150,000                      | 150,000                       | -              | 0%        |
| Property Tax- Transfer Tax | 100,000                      | 100,000                       | -              | 0%        |
| <b>TOTAL</b>               | <b>6,168,067</b>             | <b>6,698,790</b>              | <b>530,723</b> | <b>9%</b> |

# PROPERTY TAX BREAKDOWN



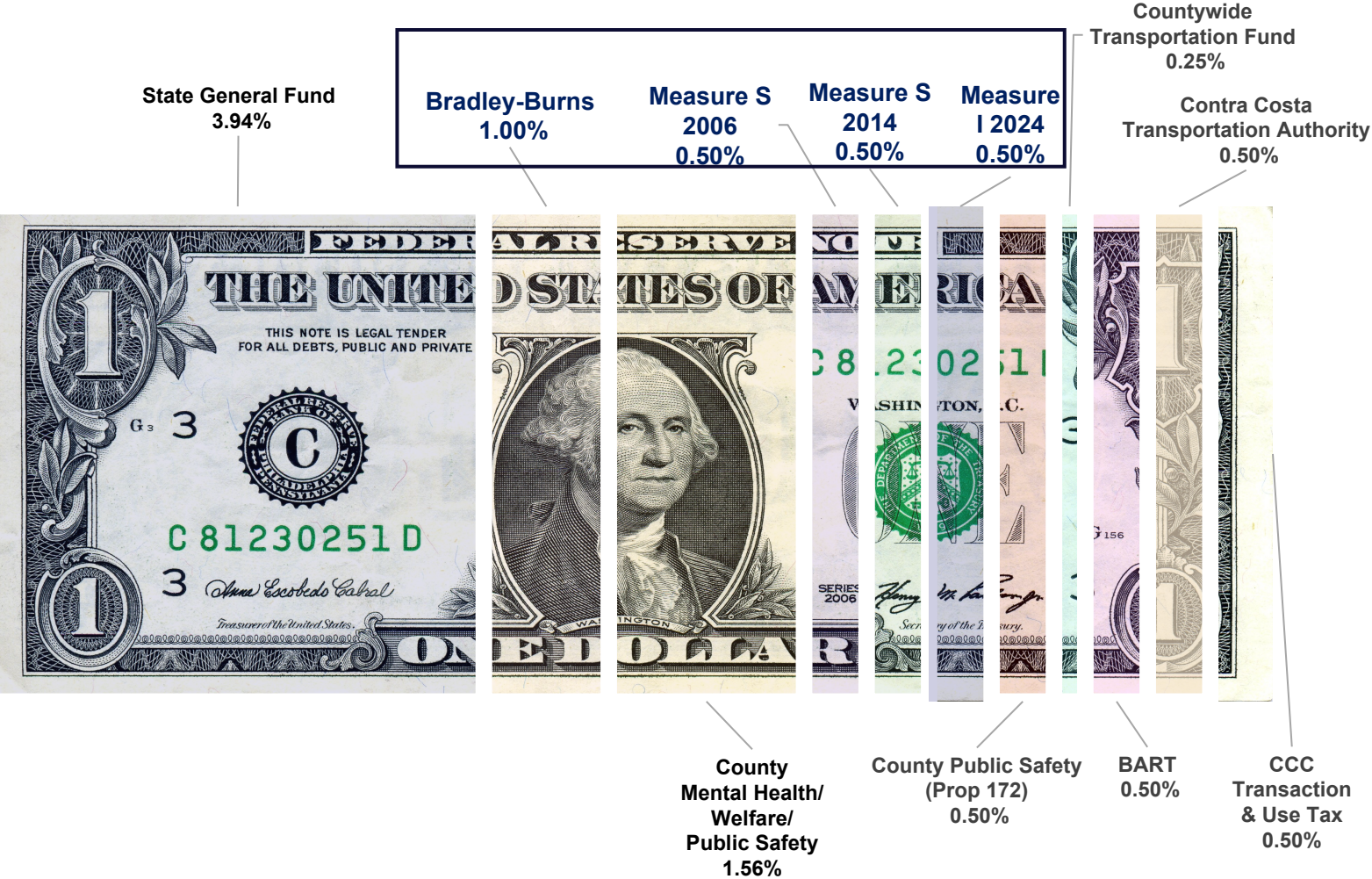
# SALES TAX

- The overall sales tax rate on purchases made in Pinole is now 10.25%.
- City receives the statewide standard 1% (referred to as the Bradley Burns sales tax) plus 0.5% due to Measure S 2006, 0.5% due to Measure S 2014, and 0.5% due to Measure I 2024)
- The FY 2025/26 baseline budget assumes a 1% increase in the existing City's sales tax revenue, consistent with projections provided by HdL, the City's sales tax consultant

|                                      | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change   |
|--------------------------------------|------------------------------|-------------------------------|------------------|------------|
| <b>Revenues</b>                      |                              |                               |                  |            |
| Sales and Use Taxes                  | \$4,536,436                  | \$4,567,189                   | \$30,753         | 1%         |
| Sales and Use Taxes – Measure S 2006 | 2,581,000                    | 2,599,000                     | 18,000           | 1%         |
| Sales and Use Taxes – Measure S 2014 | 2,581,000                    | 2,599,000                     | 18,000           | 1%         |
| Sales and Use Taxes – Measure I 2024 | -                            | 2,599,000                     | 2,599,000        | 0%         |
| <b>TOTAL</b>                         | <b>\$9,698,436</b>           | <b>12,364,189</b>             | <b>2,665,753</b> | <b>27%</b> |



# SALES TAX BREAKDOWN



# UTILITY USERS' TAX (UUT)

- The UUT is an 8% tax levied on the consumption of telecommunications, gas, and electricity
- Higher growth rate in the electricity segment
- The FY 2025/26 baseline budget assumes an 3% increase based on historical trends

|                         | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|-------------------------|------------------------------|-------------------------------|-----------|----------|
| Revenues                |                              |                               |           |          |
| Utility Users Tax (UUT) | 2,285,000                    | 2,345,000                     | 60,000    | 3%       |

# FRANCHISE TAX

- The franchise tax is levied on public utilities and corporations that supply gas, electricity, cable television, and refuse
- The fees paid the various entities are delineated in franchise agreements
- The FY 2025/26 baseline budget assumes no growth due to a substantial downward trend in the cable segment

|               | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|---------------|------------------------------|-------------------------------|-----------|----------|
| Revenues      |                              |                               |           |          |
| Franchise Tax | \$850,000                    | \$850,000                     | \$ -      | 0%       |



# INTERGOVERNMENTAL TAX

- Intergovernmental taxes include the Motor Vehicle In-Lieu Fee (VLF) is levied, collected, and apportioned by the State; it is a tax on the ownership of registered motor vehicles
- The FY 2025/26 baseline budget assumes an 5% increase consistent with projections provided by HdL, the City’s property tax consultant

|                       | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|-----------------------|------------------------------|-------------------------------|-----------|----------|
| Revenues              |                              |                               |           |          |
| Intergovernmental Tax | \$2,402,673                  | \$2,513,149                   | \$110,476 | 5%       |

# TRANSIENT OCCUPANCY TAX (TOT)

- A 10% TOT is levied on short-term (30 days or less) lodging
- The FY 2025/26 baseline budget assumes a 13% decrease based on past trends, which has shown a continuous downward trend

|                               | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|-------------------------------|------------------------------|-------------------------------|-----------|----------|
| <b>Revenues</b>               |                              |                               |           |          |
| Transient Occupancy Tax (TOT) | \$460,000                    | \$400,000                     | -\$60,000 | -13%     |

# BUSINESS LICENSE TAX

- The business license tax is assessed on all businesses doing business within City limits
- The FY 2025/26 baseline budget assumes a 2% increase based on past trends

|                      | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|----------------------|------------------------------|-------------------------------|-----------|----------|
| Revenues             |                              |                               |           |          |
| Business License Tax | \$460,000                    | \$469,200                     | \$9,200   | 2%       |

# CHARGES FOR SERVICES

- Charges for services include public safety charges which are received for dispatch services provided to Hercules and San Pablo through a cost-sharing agreement
- The FY 2025/26 baseline budget assumes a 5% increase based on the current agreement

|                      | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|----------------------|------------------------------|-------------------------------|-----------|----------|
| Revenues             |                              |                               |           |          |
| Charges for Services | \$1,774,307                  | \$1,861,497                   | \$87,190  | 5%       |

# PERMITS

- Permits consist of various permits, including sidewalk, grading, and encroachment permits
- The FY 2025/26 baseline budget assumes a 20% growth rate based on past trends and the increase in fees by 2.7% (CPI)

|          | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|----------|------------------------------|-------------------------------|-----------|----------|
| Revenues |                              |                               |           |          |
| Permits  | \$251,700                    | \$301,700                     | \$50,000  | 20%      |

# FEES

- Fees consist of various fees mostly related to permits, including rental inspection, technology, administrative fees, abatement, and code enforcement fees
- The FY 2025/26 baseline budget assumes a reduction of 4% due to a projected decrease in code enforcement fees, consistent with past trends

|                 | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|-----------------|------------------------------|-------------------------------|-----------|----------|
| <b>Revenues</b> |                              |                               |           |          |
| Fees            | \$138,354                    | \$132,309                     | -\$6,045  | -4%      |

# OTHER REVENUES

- Other revenue is made up of all other revenue sources, including fines and forfeitures, interest income, grants, and other miscellaneous revenue.
- The FY 2025/26 baseline budget assumes a -21% growth rate mostly due to a projected decrease in interest income, consistent with market trends and less idle cash available to invest

|                | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|----------------|------------------------------|-------------------------------|-----------|----------|
| Revenues       |                              |                               |           |          |
| Other Revenues | \$462,106                    | \$366,619                     | -\$95,488 | -21%     |

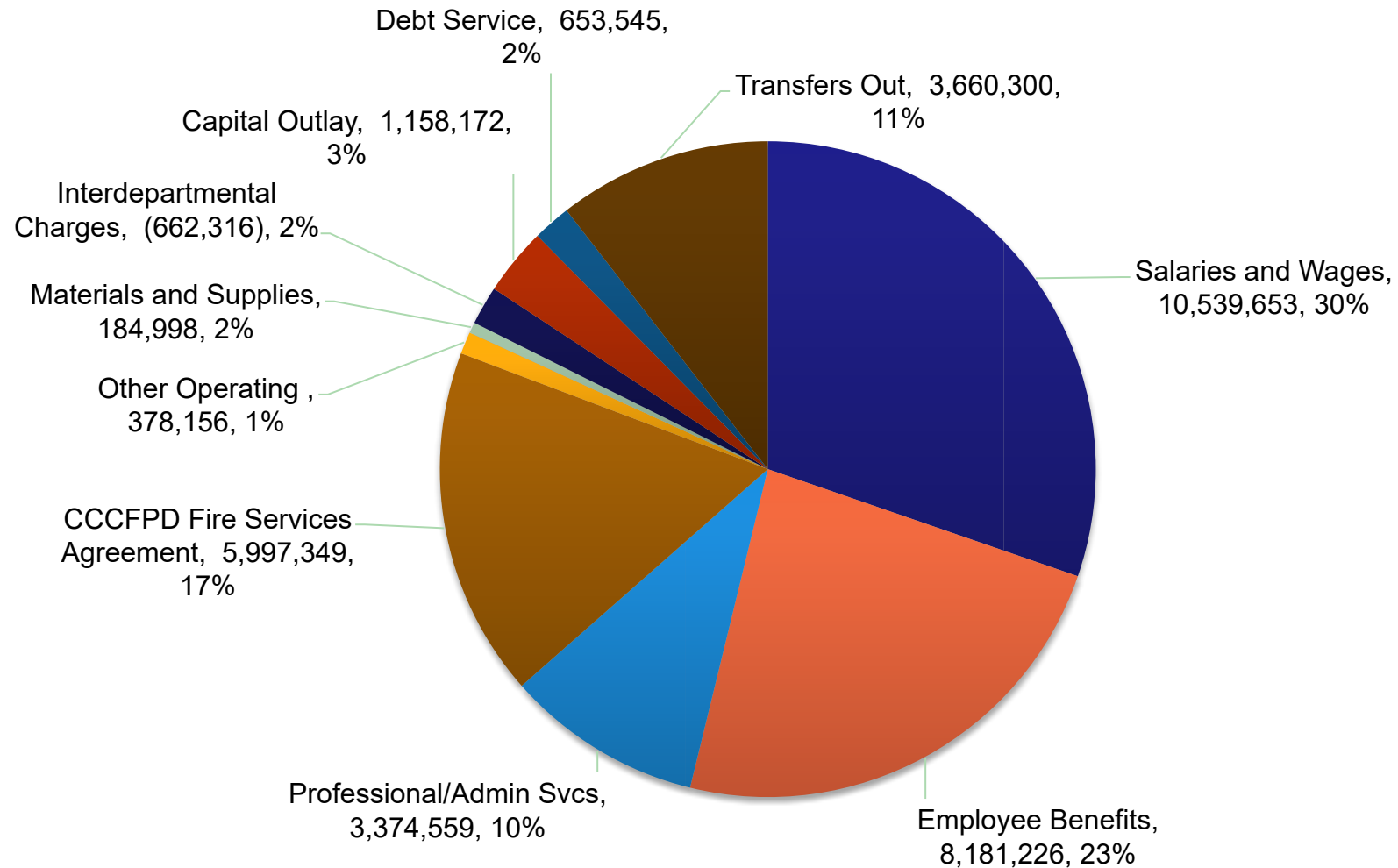
# TRANSFERS IN

- The transfer in comes from the Section 115 Pension Trust to offset the increase in pension costs in the General Fund
- In FY 2024/25, the City made a one-time transfer from the General Reserve to balance the budget

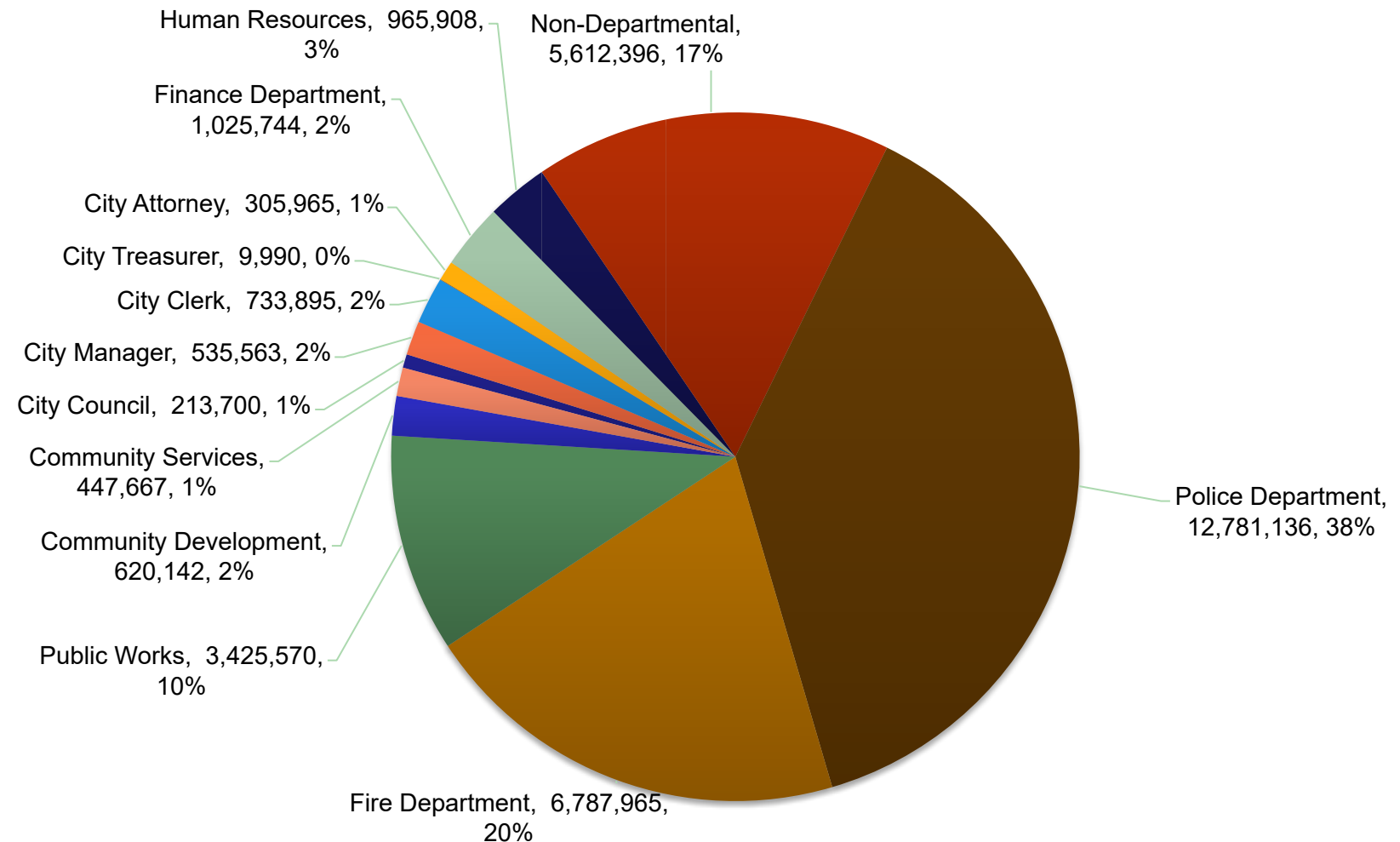
|                                | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change          | % Change   |
|--------------------------------|------------------------------|-------------------------------|--------------------|------------|
| <b>Revenues</b>                |                              |                               |                    |            |
| Transfers In                   | \$-                          | \$2,599,000                   | \$2,599,000        | 0%         |
| Transfers In - Pension Trust   | 2,425,000                    | 2,552,745                     | 127,745            | 5%         |
| Transfers In - General Reserve | 843,790                      | -                             | -843,790           | -100%      |
| <b>TOTAL</b>                   | <b>\$3,268,790</b>           | <b>\$5,151,745</b>            | <b>\$1,882,955</b> | <b>58%</b> |



# WHERE DOES GENERAL FUND MONEY GO BY CATEGORY



# WHERE DOES GENERAL FUND MONEY GO BY FUNCTION



# SALARIES AND WAGES

- Salaries and Wages based on the current staffing level of 116 full-time equivalents (FTEs); no additional positions
- The FY 2025/26 baseline budget assumes a 2% growth rate
  - Does not include any cost of living adjustments

|                    | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|--------------------|------------------------------|-------------------------------|-----------|----------|
| Expenditures       |                              |                               |           |          |
| Salaries and Wages | \$10,343,285                 | \$10,539,653                  | \$196,368 | 2%       |

# BENEFITS

- Benefits includes retirement and fringe benefits (medical, dental, workers compensation, etc.)
- The FY 2025/26 baseline budget assumes a net 11% growth rate in the General Fund with the highest growth in the PERS contribution and medical rates

|                           | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change      | % Change   |
|---------------------------|------------------------------|-------------------------------|----------------|------------|
| <b>Expenditures</b>       |                              |                               |                |            |
| Benefits - PERS           | \$3,985,906                  | \$4,437,115                   | \$451,209      | 11%        |
| Benefits - Other Benefits | 3,414,082                    | 3,744,111                     | 330,029        | 10%        |
| <b>TOTAL</b>              | <b>7,399,988</b>             | <b>8,181,226</b>              | <b>781,238</b> | <b>11%</b> |

# PROFESSIONAL SERVICES

- Professional services include consulting and administrative services, building and equipment maintenance, office expenses, and others
- Includes contracts with other governmental agencies: Contra Costa County Fire Protection District, and County animal and library services
- The FY 2025/26 baseline budget assumes a 7% growth rate primarily based on cost escalation

|                       | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|-----------------------|------------------------------|-------------------------------|-----------|----------|
| Expenditures          |                              |                               |           |          |
| Professional Services | \$8,342,117                  | \$8,927,971                   | \$585,854 | 7%       |

# OTHER OPERATING

- Other operating includes water, electricity & power, and cable utility services
- The FY 2025/26 baseline budget assumes a 17% growth rate based on past trends and rate increases

|                     | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|---------------------|------------------------------|-------------------------------|-----------|----------|
| <b>Expenditures</b> |                              |                               |           |          |
| Other Operating     | \$322,711                    | \$378,156                     | \$55,445  | 17%      |

# MATERIALS AND SUPPLIES

- Materials and supplies include fuel, maintenance supplies, and safety equipment
- The FY 2025/26 baseline budget assumes no growth based on past trends

|                        | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|------------------------|------------------------------|-------------------------------|-----------|----------|
| <b>Expenditures</b>    |                              |                               |           |          |
| Materials and Supplies | 185,033                      | 184,998                       | -35       | 0%       |

# INTERDEPARTMENTAL CHARGES

- Interdepartmental charges include administrative charges and reimbursements for services provided by one City department to another, and general liability insurance
- The FY 2025/26 baseline budget assumes a net 8% decrease due to lower reimbursements to the General Fund from other funds and higher general liability premiums

|                           | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|---------------------------|------------------------------|-------------------------------|-----------|----------|
| Expenditures              |                              |                               |           |          |
| Interdepartmental Charges | (\$719,548)                  | (\$662,316)                   | \$57,232  | -8%      |



# CAPITAL OUTLAY

- Capital outlay includes non-major asset acquisition and improvements, such as computer equipment and furniture
- The FY 2025/26 baseline budget assumes a 29% increase based on cost estimates

|                     | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|---------------------|------------------------------|-------------------------------|-----------|----------|
| <b>Expenditures</b> |                              |                               |           |          |
| Capital Outlay      | \$148,440                    | \$191,440                     | \$43,000  | 29%      |

# DEBT SERVICE

- Debt service includes the payment of principal and interest on the 2006 pension obligation bonds, goes through FY 2035/36
- The budget amount is based on the debt obligation schedule

|                     | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change | % Change |
|---------------------|------------------------------|-------------------------------|-----------|----------|
| <b>Expenditures</b> |                              |                               |           |          |
| Debt Service        | \$636,107                    | \$653,545                     | \$17,438  | 3%       |

# TRANSFERS OUT

- Transfers out include the transfer of funds from the General Fund to other funds, including Recreation and PCTV, to support operations
- The FY 2025/26 baseline budget assumes a 32% decrease due to reduced transfers to capital improvement funds

|                                   | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change          | % Change    |
|-----------------------------------|------------------------------|-------------------------------|--------------------|-------------|
| <b>Expenditures</b>               |                              |                               |                    |             |
| Transfers Out – Operating Subsidy | \$1,561,300                  | 1,061,300                     | -500,000           | -32%        |
| Transfers Out                     | -                            | 2,599,000                     | 2,599,000          | 0%          |
| <b>Total</b>                      | <b>\$1,561,300</b>           | <b>\$3,660,300</b>            | <b>\$2,099,000</b> | <b>134%</b> |

# RECREATION FUND

|                              | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change      | % Change  |
|------------------------------|------------------------------|-------------------------------|----------------|-----------|
| <b>Revenues</b>              |                              |                               |                |           |
| Grants                       | \$ 81,983                    | \$ -                          | \$ (81,983)    | -100%     |
| Licenses & Permits           | 250                          | 250                           | -              | 0%        |
| Fees                         | 15,000                       | 30,000                        | 15,000         | 100%      |
| Charges for Services         | 352,610                      | 387,900                       | 35,290         | 10%       |
| Miscellaneous Revenue        | 54,512                       | 155,413                       | 100,901        | 185%      |
| Transfers In                 | 751,300                      | 750,300                       | (1,000)        | 0%        |
| <b>Total Revenues</b>        | <b>1,255,655</b>             | <b>1,323,863</b>              | <b>68,208</b>  | <b>5%</b> |
|                              |                              |                               |                |           |
| <b>Expenditures</b>          |                              |                               |                |           |
| Salaries and Wages           | 949,473                      | 986,653                       | 37,180         | 4%        |
| Benefits                     | 402,219                      | 433,076                       | 30,857         | 8%        |
| Professional Services        | 465,304                      | 532,227                       | 66,924         | 14%       |
| Other Operating              | 241,632                      | 191,736                       | (49,896)       | -21%      |
| Materials and Supplies       | 7,261                        | 10,050                        | 2,789          | 38%       |
| Interdepartmental Charges    | 194,867                      | 184,870                       | (9,997)        | 5%        |
| Capital Outlay               | 119,500                      | 35,000                        | (84,500)       | -71%      |
| <b>Total Expenditures</b>    | <b>2,380,256</b>             | <b>2,373,613</b>              | <b>(6,643)</b> | <b>0%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (1,124,601)</b>        | <b>\$ (1,049,750)</b>         |                |           |

# BUILDING AND PLANNING FUND

|                              | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change      | % Change   |
|------------------------------|------------------------------|-------------------------------|----------------|------------|
| <b>Revenues</b>              |                              |                               |                |            |
| Grants                       | \$ 40,000                    | \$ 442,800                    | \$ 402,800     | 1007%      |
| Licenses & Permits           | 476,916                      | 506,011                       | 29,095         | 6%         |
| Fees                         | 865,610                      | 852,866                       | (12,744)       | -1%        |
| Fines and Forfeitures        | 20,000                       | 30,000                        | 10,000         | 50%        |
| Miscellaneous Revenue        | 6,000                        | 4,460                         | (1,540)        | -26%       |
| Transfers In                 | 67,000                       | 67,000                        | -              | 0%         |
| <b>Total Revenues</b>        | <b>1,475,526</b>             | <b>1,903,137</b>              | <b>427,611</b> | <b>29%</b> |
| <b>Expenditures</b>          |                              |                               |                |            |
| Salaries and Wages           | 901,446                      | 1,125,970                     | 224,524        | 25%        |
| Benefits                     | 350,581                      | 535,616                       | 185,035        | 53%        |
| Professional Services        | 827,795                      | 916,899                       | 89,104         | 11%        |
| Other Operating              | 6,050                        | 6,050                         | -              | 0%         |
| Materials and Supplies       | 3,000                        | 1,900                         | (1,100)        | -37%       |
| Interdepartmental Charges    | 125,186                      | 145,797                       | 20,611         | 16%        |
| Capital Outlay               | 5,500                        | 2,000                         | (3,500)        | -64%       |
| <b>Total Expenditures</b>    | <b>2,219,558</b>             | <b>2,734,232</b>              | <b>514,674</b> | <b>23%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (744,032)</b>          | <b>\$ (831,095)</b>           |                |            |

# PINOLE COMMUNITY TELEVISION (PCTV)

|                              | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change    |
|------------------------------|------------------------------|-------------------------------|------------------|-------------|
| <b>Revenues</b>              |                              |                               |                  |             |
| Franchise Tax                | \$ 26,486                    | \$ 26,486                     | \$ -             | 0%          |
| Charges for Services         | 179,047                      | 168,840                       | (10,207)         | -6%         |
| Miscellaneous Revenue        | 3,000                        | 90,500                        | 87,500           | 2917%       |
| Transfers In                 | 160,000                      | 160,000                       | -                | 0%          |
| <b>Total Revenues</b>        | <b>368,533</b>               | <b>445,826</b>                | <b>77,293</b>    | <b>21%</b>  |
| <b>Expenditures</b>          |                              |                               |                  |             |
| Salaries and Wages           | 252,487                      | 252,008                       | (479)            | 0%          |
| Benefits                     | 228,044                      | 239,500                       | 11,456           | 5%          |
| Professional Services        | 52,170                       | 40,450                        | (11,720)         | -22%        |
| Other Operating              | 6,818                        | 6,818                         | -                | 0%          |
| Materials and Supplies       | 350                          | 350                           | -                | 0%          |
| Interdepartmental Charges    | 82,589                       | 64,607                        | (17,982)         | -22%        |
| Capital Outlay               | 211,425                      | 49,355                        | (162,070)        | -77%        |
| <b>Total Expenditures</b>    | <b>833,883</b>               | <b>653,087</b>                | <b>(180,796)</b> | <b>-22%</b> |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (465,350)</b>          | <b>\$ (207,261)</b>           |                  |             |

# SEWER ENTERPRISE FUND

|                              | FY 2024/25<br>Adopted Budget | FY 2025/26<br>Proposed Budget | \$ Change        | % Change   |
|------------------------------|------------------------------|-------------------------------|------------------|------------|
| <b>Revenues</b>              |                              |                               |                  |            |
| Charges for Services         | \$ 10,164,403                | \$ 12,735,506                 | \$ 2,571,103     | 25%        |
| Investment Income            | 200,000                      | 300,000                       | 100,000          | 50%        |
| <b>Total Revenues</b>        | <b>10,364,403</b>            | <b>13,035,506</b>             | <b>2,671,103</b> | <b>26%</b> |
|                              |                              |                               |                  |            |
| <b>Expenditures</b>          |                              |                               |                  |            |
| Salaries and Wages           | 1,783,010                    | 1,775,831                     | (7,179)          | 0%         |
| Benefits                     | 1,065,047                    | 1,089,669                     | 24,622           | 2%         |
| Professional Services        | 1,033,464                    | 893,464                       | (140,000)        | -14%       |
| Other Operating              | 798,500                      | 873,500                       | 75,000           | 9%         |
| Materials and Supplies       | 1,478,000                    | 1,493,000                     | 15,000           | 1%         |
| Interdepartmental Charges    | 1,005,179                    | 1,061,009                     | 55,831           | 6%         |
| Capital Outlay               | 28,996,597                   | 29,181,597                    | 185,000          | 1%         |
| Debt Service                 | 1,611,568                    | 1,611,192                     | (376)            | 0%         |
| <b>Total Expenditures</b>    | <b>37,771,365</b>            | <b>37,979,262</b>             | <b>207,898</b>   | <b>1%</b>  |
|                              |                              |                               |                  |            |
| <b>Net Surplus/(Deficit)</b> | <b>\$ (27,406,962)</b>       | <b>\$ (24,943,756)</b>        |                  |            |

# OTHER CONSIDERATIONS

- Reserve Policy – Maintain a General Reserve equal to 50% of total General Fund expenditures (six months of coverage)
- Comparison to Other Jurisdictions

| Jurisdiction    | General Fund Reserve Policy                                   |
|-----------------|---------------------------------------------------------------|
| Albany          | 25% of annual operating expenses                              |
| American Canyon | 25% of annual operating expenses                              |
| Dixon           | 25% of annual operating expenses                              |
| El Cerrito      | A minimum of 10% of annual operating expenses                 |
| Emeryville      | 50% of annual operating expenses                              |
| Hercules        | A minimum of 8.33% of General Fund expenses                   |
| Martinez        | A minimum of \$5,000,000 (16.2% of annual operating expenses) |



# OTHER CONSIDERATIONS

- Request for new position - Associate Engineer (\$175,000, to be funded by Sewer Enterprise Fund)
  - To support the wastewater capital improvement projects and environmental requirements and reporting

# CONCLUSION

- The FY 2025/26 Draft General Fund Baseline Budget currently indicates a positive balance of approximately \$1.4 million, however other operating funds (Recreation Fund, PCTV Fund, and Building and Planning Fund indicates a total shortfall of approximately \$2 million.
- Staff is exploring options to offset some of the expenditures and reduce the need for additional General Fund support in these funds, including actively pursuing grant and sponsorships, as well as generating additional revenue.

# POTENTIAL RECOMMENDATIONS

- Consider reducing the reserve policy and transfer proceeds into the Section 115 Trust
- Potential revenue from vehicle impact fee to offset costs of road maintenance and repair
- Explore debt financing for major roads and infrastructure projects
- Consider cost of cost-of-living adjustments
  - 1% for all labor groups = \$173,000

# NEXT STEPS

- City Council to hold a special meeting (budget workshop) on May 13, 2025
- Staff to present the Revised Proposed Budget on June 3, 2025

# THANK YOU

City of Pinole





## CITY COUNCIL REPORT

**12.B.**

**DATE:** MAY 6, 2025  
**TO:** MAYOR AND COUNCIL MEMBERS  
**FROM:** Heba El-Guindy, Public Works Director, helguindy@pinole.gov  
**SUBJECT:** FISCAL YEAR 2025-26 DRAFT BASELINE BUDGET AND FIVE-YEAR CAPITAL IMPROVEMENT PLAN

### **RECOMMENDATION**

Receive an overview of the draft Fiscal Year (FY) 2025-26 through FY 2029-30 Capital Improvement Plan (CIP) and provide recommendations.

### **BACKGROUND**

The Capital Improvement Plan (CIP) is a five-year plan/forecast of the City's capital improvement projects and annual programs. The City creates an updated CIP each year based on the condition of the City's current capital assets, capital infrastructure needs, and available funding. The CIP serves as a tool for staff to plan, implement, and manage improvements and ongoing upgrades to the City's infrastructure.

A variety of funding sources support projects in the CIP. The first year's program is adopted by the City Council as the Capital Budget, as a counterpart to the annual Operating Budget. The fiscal resources are appropriated only in the first year, the subsequent four years of the CIP are important for longer-term planning and subject to future review and modification.

The draft FY 2025-26 through FY 2029-30 CIP is comprised of projects that fall into the following categories:

- Facilities
- Parks
- Sanitary Sewer
- Stormwater
- Streets and Roads
- Infrastructure Assessments

The draft CIP was reviewed by the Finance Committee on April 24, 2025, and a special emphasis was noted regarding pavement rehabilitation, streetlighting and wastewater projects. Noted projects are highlighted on the attached CIP summary list.

### **REVIEW AND ANALYSIS**

Over the past few years, in light of the limited staff and financial resources, certain projects were prioritized because they were either already underway, had a regulatory component, or

were grant funded and had sensitive funding timelines. Several projects were recommended for deferral due to dependency on completion of precursor capital projects/master plans, dependency on other capital projects for coordinated and efficient implementation, pending grant award results and funding obligations, coordination with private developers and utility providers on projects, and staff capacity.

With the proposed investment in internal resources and contractual services, the five-year CIP FY 2025-26 through FY 2029-30 is optimistic and aggressive to tackle the various infrastructure needs within Pinole. The draft five-year CIP contains 45 projects and 5 infrastructure assessments. Newly added projects include 2 single-year projects, 1 action plan, and 9 annual projects/programs. The referenced annual projects are intended to gradually improve the road system including pavement rehabilitation, sidewalk replacement/repairs, curb ramps, upgrades to streetlighting and traffic control signals, traffic calming, and upgrade to signage and pavement markings. This is in addition to the proposed annual upgrades of City parks, as well as establishment of safe routes to schools and safety education.

### **FISCAL IMPACT**

The draft FY 2025-26 through FY 2029-30 Capital Improvement Plan (CIP) includes \$59,161,831 in identified projects over the five-year period to be funded by various funding sources including grants, enterprise fees, development impact fees, and measure funds. The draft FY 2025-26 budget proposes the amount of \$13,766,831 as detailed in Attachment A. Estimated FY 2025-26 revenue is \$13,035,506 excluding grant funds awarded to some projects such as the San Pablo Avenue Bridge and the EV Fleet and Charging Infrastructure. Years two through five of the CIP will be used in forecasting funding needs.

### **ATTACHMENTS**

- A. CIP Summary and Project Charters
- B. Unfunded Projects
- C. Presentation



# CITY OF PINOLE

## FY 2025-26 THROUGH FY 2029-30 FIVE-YEAR CAPITAL IMPROVEMENT PLAN

| SOURCES BY FUND        |                                               | FY 2025-26           | FY 2026-27           | FY 2027-28           | FY 2028-29          | FY 2029-30          | 5-Year Total         |
|------------------------|-----------------------------------------------|----------------------|----------------------|----------------------|---------------------|---------------------|----------------------|
| 1                      | 100 - General Fund                            | \$ -                 | \$ 200,000           | \$ -                 | \$ -                | \$ -                | \$ 200,000           |
| 2                      | 105 - Measure S 2006                          | \$ 350,000           | \$ 350,000           | \$ 350,000           | \$ 350,000          | \$ 350,000          | \$ 1,750,000         |
| 3                      | 106 - Measure S 2014                          | \$ 1,392,669         | \$ 2,293,000         | \$ 625,000           | \$ 250,000          | \$ 250,000          | \$ 4,810,669         |
| 4                      | 200 - Gas Tax                                 | \$ 1,880,000         | \$ 500,000           | \$ 500,000           | \$ 500,000          | \$ -                | \$ 3,380,000         |
| 5                      | 214 - Solid Waste                             | \$ -                 | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ -                 |
| 6                      | 215 - Grant: TLC                              | \$ 133,579           | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ 133,579           |
| 7                      | 215 - Grant: Climate Implentation Grant - MTC | \$ 595,000           | \$ 357,000           | \$ -                 | \$ -                | \$ -                | \$ 952,000           |
| 8                      | 215 - Grant: HSIP                             | \$ 239,040           | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ 239,040           |
| 9                      | 215 - Measure J                               | \$ 750,000           | \$ 500,000           | \$ 500,000           | \$ 250,000          | \$ -                | \$ 2,000,000         |
| 10                     | Potential Debt Financing                      | \$ -                 | \$ 4,000,000         | \$ 4,000,000         | \$ 2,250,000        | \$ -                | \$ 10,250,000        |
| 11                     | 215 - Grant: OBAG                             | \$ -                 | \$ 650,000           | \$ 370,000           | \$ -                | \$ -                | \$ 1,020,000         |
| 13                     | 275 - Parkland Dedication                     | \$ -                 | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ -                 |
| 14                     | 276 - Growth Impact Fees                      | \$ 2,266,000         | \$ 900,000           | \$ 220,000           | \$ 220,000          | \$ 250,000          | \$ 3,856,000         |
| 15                     | 325 - City Street Improvements                | \$ 1,267,000         | \$ 805,000           | \$ 700,000           | \$ 650,000          | \$ 650,000          | \$ 4,072,000         |
| 16                     | 325 - Grant: TDA Article 3                    | \$ -                 | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ -                 |
| 17                     | 325 - Grant: STMP Fees                        | \$ 1,599,189         | \$ 70,000            | \$ 80,000            | \$ -                | \$ -                | \$ 1,749,189         |
| 18                     | 325 - Grant: HBP                              | \$ 41,394            | \$ -                 | \$ -                 | \$ -                | \$ -                | \$ 41,394            |
| 19                     | 377 - Arterial Streets Rehabilitation         | \$ 560,960           | \$ 450,000           | \$ 400,000           | \$ 350,000          | \$ 350,000          | \$ 2,110,960         |
| 20                     | 500 - Sewer Enterprise Fund                   | \$ 2,692,000         | \$ 5,550,000         | \$ 4,480,000         | \$ 4,995,000        | \$ 2,835,000        | \$ 20,552,000        |
| Sources Total          |                                               | <u>\$ 13,766,831</u> | <u>\$ 16,625,000</u> | <u>\$ 12,225,000</u> | <u>\$ 9,815,000</u> | <u>\$ 4,685,000</u> | <u>\$ 57,116,831</u> |
| Unfunded Total         |                                               | <u>\$ -</u>          | <u>\$ 1,575,000</u>  | <u>\$ 470,000</u>    | <u>\$ -</u>         | <u>\$ -</u>         | <u>\$ 2,045,000</u>  |
| Total Sources Required |                                               | <u>\$ 13,766,831</u> | <u>\$ 18,200,000</u> | <u>\$ 12,695,000</u> | <u>\$ 9,815,000</u> | <u>\$ 4,685,000</u> | <u>\$ 59,161,831</u> |





CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26  
ACCOUNT SUMMARY

| FACILITIES                 |                                                      |               |               |               |               |               |               |               |               |               |               |          |
|----------------------------|------------------------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-343-47201 | 276-343-47201 | 105-343-47201 | 215-          |               |               |               |               |               | Unfunded |
| FA2502                     | Upgrade of City Pools                                | \$ 350,000    | \$ -          | \$ 350,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000    | \$ 75,000     | \$ -          | \$ -          | \$ -          |               |               |               |               |               | \$ -     |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ 100,000    | \$ -          | \$ 100,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ 140,000    | \$ 140,000    | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| FA2301                     | Public Safety Building Modernization                 | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| FA2202                     | Senior Center Modernization                          | \$ 148,000    | \$ -          | \$ 148,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| FA1703                     | City Hall Modernization                              | \$ 400,000    | \$ -          | \$ 400,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ 600,000    | \$ 362,000    | \$ 238,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| PARKS                      |                                                      |               |               |               |               |               |               |               |               |               |               |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 276-345-47203 | 214-345-47203 | 106-345-47203 |               |               |               |               |               |               | Unfunded |
| PA2501                     | Improvements to City Parks                           | \$ 200,000    | \$ 200,000    | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| PA2402                     | Mural Preservation                                   | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| PA2401                     | Fernandez Park Improvements                          | \$ 480,000    | \$ 480,000    | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| PA2202                     | Skatepark Rehabilitation                             | \$ -          | \$ -          | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000    | \$ 250,000    | \$ -          | \$ -          |               |               |               |               |               |               | \$ -     |
| SANITARY SEWER             |                                                      |               |               |               |               |               |               |               |               |               |               |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 500-641-47201 | 500-642-47201 | 276-642-47207 |               |               |               |               |               |               | Unfunded |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000    | \$ 280,000    |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000    | \$ 150,000    |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2406                     | WPCP Solar and Battery                               | \$ -          | \$ -          |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -          | \$ -          |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2404                     | WPCP Boiler Replacement                              | \$ -          | \$ -          |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2403                     | WPCP Centrifuge Replacement                          | \$ -          | \$ -          |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -          | \$ -          |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2203                     | Effluent Outfall                                     | \$ 650,000    | \$ 650,000    |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2101                     | Secondary Clarifier Rehabilitation                   | \$ 425,000    | \$ 425,000    |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS2002                     | Water Pollution Control Plan Lab Remodel             | \$ 150,000    | \$ 150,000    |               | \$ -          |               |               |               |               |               |               | \$ -     |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000    |               | \$ 850,000    | \$ -          |               |               |               |               |               |               | \$ -     |
| STORMWATER                 |                                                      |               |               |               |               |               |               |               |               |               |               |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-344-47206 | 276-344-47206 |               |               |               |               |               |               |               | Unfunded |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000    | \$ 150,000    |               |               |               |               |               |               |               |               | \$ -     |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 150,000    | \$ 150,000    |               |               |               |               |               |               |               |               | \$ -     |
| SW2001                     | Roble Road Storm Drainage Improvements               | \$ -          | \$ -          |               |               |               |               |               |               |               |               | \$ -     |
| STREETS & ROADS            |                                                      |               |               |               |               |               |               |               |               |               |               |          |
| PRJ #                      | PROJECT                                              | FY 2025-26    | 106-342-47205 | 215-342-47205 | 215-342-47205 | 325-342-47205 | 325-342-42101 | 500-641-42101 | 200-342-47205 | 377-342-47205 | 105-342-47205 | Unfunded |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2506                     | Traffic Calming Program                              | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2505                     | Safe Routes to Schools                               | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 250,000    | \$ -          | \$ -     |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -     |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ 150,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2403                     | Old Town Traffic Calming                             | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ 200,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 350,000    | \$ -     |
| RO2303                     | Pinole Smart Signals                                 | \$ 100,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000    | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ 110,960    | \$ -          | \$ -     |
| RO2301                     | Road Rehabilitation                                  | \$ 2,250,000  | \$ -          | \$ -          | \$ 750,000    | \$ -          | \$ -          | \$ -          | \$ 1,500,000  | \$ -          | \$ -          | \$ -     |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ 754,000    | \$ -          | \$ -          | \$ -          | \$ 267,000    | \$ -          | \$ 107,000    | \$ 380,000    | \$ -          | \$ -          | \$ -     |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| RO1710                     | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 1,915,894  | \$ 241,732    | \$ 133,579    | \$ -          | \$ 1,540,583  | \$ -          | \$ -          | \$ -          | \$ -          | \$ -          | \$ -     |
| INFRASTRUCTURE ASSESSMENTS |                                                      |               |               |               |               |               |               |               |               |               |               |          |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26    | 106-343-42101 | 106-344-42101 | 100-343-42101 | 325-342-42101 |               |               |               |               |               | Unfunded |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -          |               |               |               | \$ -          |               |               |               |               |               | \$ -     |
| IN2105                     | Applan Way Complete Streets                          | \$ 100,000    |               |               |               | \$ 100,000    |               |               |               |               |               | \$ -     |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000     |               |               | \$ -          |               |               |               |               |               |               | \$ -     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -          |               |               | \$ -          |               |               |               |               |               |               | \$ -     |
| IN1703                     | Storm Drain Master Plan                              | \$ 273,937    |               | \$ 273,937    |               |               |               |               |               |               |               | \$ -     |
|                            | Uses by Project Total                                | \$ 13,766,831 |               |               |               |               |               |               |               |               |               |          |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules



CITY OF PINOLE  
CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30  
FUNDING SUMMARY

| SOURCES BY FUND                               | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
|-----------------------------------------------|---------------|---------------|---------------|--------------|--------------|---------------|
| 100 - General Fund                            | \$ -          | \$ 200,000    | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| 105 - Measure S 2006                          | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 350,000   | \$ 1,750,000  |
| 106 - Measure S 2014                          | \$ 1,392,669  | \$ 2,293,000  | \$ 625,000    | \$ 250,000   | \$ 250,000   | \$ 4,810,669  |
| 200 - Gas Tax                                 | \$ 1,880,000  | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ -         | \$ 3,380,000  |
| 215 - Grant: TLC                              | \$ 133,579    | \$ -          | \$ -          | \$ -         | \$ -         | \$ 133,579    |
| 215 - Grant: Climate Implentation Grant - MTC | \$ 595,000    | \$ 357,000    | \$ -          | \$ -         | \$ -         | \$ 952,000    |
| 215 - Grant: HSIP                             | \$ 239,040    | \$ -          | \$ -          | \$ -         | \$ -         | \$ 239,040    |
| 215 - Measure J                               | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ -         | \$ 2,000,000  |
| Potential Debt Financing                      | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,250,000 | \$ -         | \$ 10,250,000 |
| 215 - Grant: OBAG                             | \$ -          | \$ 650,000    | \$ 370,000    | \$ -         | \$ -         | \$ 1,020,000  |
| 276 - Growth Impact Fees                      | \$ 2,266,000  | \$ 900,000    | \$ 220,000    | \$ 220,000   | \$ 250,000   | \$ 3,856,000  |
| 325 - City Street Improvements                | \$ 1,267,000  | \$ 805,000    | \$ 700,000    | \$ 650,000   | \$ 650,000   | \$ 4,072,000  |
| 325 - Grant: TDA Article 3                    | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         | \$ -          |
| 325 - Grant: STMP Fees                        | \$ 1,599,189  | \$ 70,000     | \$ 80,000     | \$ -         | \$ -         | \$ 1,749,189  |
| 325 - Grant: HBP                              | \$ 41,394     | \$ -          | \$ -          | \$ -         | \$ -         | \$ 41,394     |
| 377 - Arterial Streets Rehabilitation         | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000   | \$ 350,000   | \$ 2,110,960  |
| 500 - Sewer Enterprise Fund                   | \$ 2,692,000  | \$ 5,550,000  | \$ 4,480,000  | \$ 4,995,000 | \$ 2,835,000 | \$ 20,552,000 |
| Sources Total                                 | \$ 13,766,831 | \$ 16,625,000 | \$ 12,225,000 | \$ 9,815,000 | \$ 4,685,000 | \$ 57,116,831 |
| Unfunded Total                                | \$ -          | \$ 1,575,000  | \$ 470,000    | \$ -         | \$ -         | \$ 2,045,000  |
| Total Sources Required                        | \$ 13,766,831 | \$ 18,200,000 | \$ 12,695,000 | \$ 9,815,000 | \$ 4,685,000 | \$ 59,161,831 |

| FACILITIES                 |                                                      |              |               |              |              |              |               |
|----------------------------|------------------------------------------------------|--------------|---------------|--------------|--------------|--------------|---------------|
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| FA2502                     | Upgrade of City Pools                                | \$ 350,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 350,000    |
| FA2501                     | Zero-Emission Vehicle and EV Charging Infrastructure | \$ 670,000   | \$ 400,000    | \$ -         | \$ -         | \$ -         | \$ 1,070,000  |
| FA2401                     | Tiny Tots Flooring and Painting                      | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 100,000    |
| FA2302                     | Plum St. Parking Lot Improvements                    | \$ 140,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 140,000    |
| FA2301                     | Public Safety Building Modernization                 | \$ -         | \$ 500,000    | \$ -         | \$ -         | \$ -         | \$ 500,000    |
| FA2202                     | Senior Center Modernization                          | \$ 148,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 148,000    |
| FA1901                     | Senior Center Auxiliary Parking Lot                  | \$ -         | \$ 1,060,000  | \$ 470,000   | \$ -         | \$ -         | \$ 1,530,000  |
| FA1703                     | City Hall Modernization                              | \$ 400,000   | \$ 300,000    | \$ -         | \$ -         | \$ -         | \$ 700,000    |
| FA1702                     | Citywide Roof Repairs and Replacement                | \$ 600,000   | \$ 400,000    | \$ -         | \$ -         | \$ -         | \$ 1,000,000  |
| PARKS                      |                                                      |              |               |              |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| PA2501                     | Improvements to City Parks                           | \$ 200,000   | \$ 200,000    | \$ 220,000   | \$ 220,000   | \$ 250,000   | \$ 1,090,000  |
| PA2402                     | Mural Preservation                                   | \$ -         | \$ 100,000    | \$ -         | \$ -         | \$ -         | \$ 100,000    |
| PA2401                     | Fernandez Park Improvements                          | \$ 480,000   | \$ 400,000    | \$ -         | \$ -         | \$ -         | \$ 880,000    |
| PA2202                     | Skatepark Rehabilitation                             | \$ -         | \$ 200,000    | \$ -         | \$ -         | \$ -         | \$ 200,000    |
| PA1901                     | Pinole Valley Park Soccer Field Rehabilitation       | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 250,000    |
| SANITARY SEWER             |                                                      |              |               |              |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SS2501                     | Replacement of Blowers at the Treatment Plant        | \$ 280,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 280,000    |
| SS2407                     | Private Sewer Lateral Program                        | \$ 150,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 150,000    |
| SS2406 *                   | WPCP Solar and Battery                               | \$ -         | \$ 250,000    | \$ -         | \$ -         | \$ -         | \$ 250,000    |
| SS2405                     | Lower Tennent Trunk Sewer Capacity                   | \$ -         | \$ -          | \$ 170,000   | \$ 3,880,000 | \$ -         | \$ 4,050,000  |
| SS2404 *                   | WPCP Boiler Replacement                              | \$ -         | \$ -          | \$ 660,000   | \$ -         | \$ -         | \$ 660,000    |
| SS2403 *                   | WPCP Centrifuge Replacement                          | \$ -         | \$ -          | \$ -         | \$ 990,000   | \$ -         | \$ 990,000    |
| SS2402                     | Pinon-2 Sewer Capacity                               | \$ -         | \$ -          | \$ -         | \$ 125,000   | \$ 2,835,000 | \$ 2,960,000  |
| SS2203 *                   | Effluent Outfall                                     | \$ 650,000   | \$ 1,350,000  | \$ 1,150,000 | \$ -         | \$ -         | \$ 3,150,000  |
| SS2101 *                   | Secondary Clarifier Rehabilitation                   | \$ 425,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 425,000    |
| SS2002 *                   | Water Pollution Control Plan Lab Remodel             | \$ 150,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 150,000    |
| SS1702                     | Sewer Pump Station Rehabilitation                    | \$ 850,000   | \$ 3,950,000  | \$ 2,500,000 | \$ -         | \$ -         | \$ 7,300,000  |
| STORMWATER                 |                                                      |              |               |              |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| SW2501                     | Stormwater Upgrade & Trash Capture                   | \$ 150,000   | \$ 150,000    | \$ 120,000   | \$ 100,000   | \$ 100,000   | \$ 620,000    |
| SW2401                     | Storm Drain Creek Discharge Improvements             | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 150,000   | \$ 750,000    |
| SW2001                     | Roble Road Storm Drainage Improvements               | \$ -         | \$ 700,000    | \$ -         | \$ -         | \$ -         | \$ 700,000    |
| STREETS & ROADS            |                                                      |              |               |              |              |              |               |
| PRJ #                      | PROJECT                                              | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| RO2507                     | ADA Transition Plan Update                           | \$ 250,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 250,000    |
| RO2506                     | Traffic Calming Program                              | \$ 200,000   | \$ 200,000    | \$ 150,000   | \$ 150,000   | \$ 150,000   | \$ 850,000    |
| RO2505                     | Safe Routes to Schools                               | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 50,000    | \$ 50,000    | \$ 400,000    |
| RO2504                     | Pavement Marking and Signage Upgrades                | \$ 100,000   | \$ 100,000    | \$ 100,000   | \$ 100,000   | \$ 100,000   | \$ 500,000    |
| RO2503                     | City Streetlights Upgrade                            | \$ 250,000   | \$ 250,000    | \$ 200,000   | \$ 200,000   | \$ 200,000   | \$ 1,100,000  |
| RO2502                     | Pinole Signals Upgrade                               | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 150,000   | \$ 150,000   | \$ 900,000    |
| RO2501                     | Accessibility Improvements Project                   | \$ 150,000   | \$ 150,000    | \$ 150,000   | \$ 150,000   | \$ 150,000   | \$ 750,000    |
| RO2404                     | Crosswalk Tennent Ave at Prune St                    | \$ -         | \$ 50,000     | \$ -         | \$ -         | \$ -         | \$ 50,000     |
| RO2403                     | Old Town Traffic Calming                             | \$ -         | \$ 570,000    | \$ -         | \$ -         | \$ -         | \$ 570,000    |
| RO2402                     | Sidewalk Rehabilitation Program                      | \$ 200,000   | \$ 200,000    | \$ 200,000   | \$ 200,000   | \$ 200,000   | \$ 1,000,000  |
| RO2401                     | Road Maintenance Repairs                             | \$ 350,000   | \$ 350,000    | \$ 350,000   | \$ 350,000   | \$ 350,000   | \$ 1,750,000  |
| RO2303                     | Pinole Smart Signals                                 | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 100,000    |
| RO2302                     | Safety Improvements on Arterial Roadways             | \$ 350,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 350,000    |
| RO2301                     | Road Rehabilitation                                  | \$ 2,250,000 | \$ 5,000,000  | \$ 5,000,000 | \$ 3,000,000 | \$ -         | \$ 15,250,000 |
| RO2102                     | Tennent Ave Rehabilitation                           | \$ 754,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 754,000    |
| RO1902                     | Pedestrian Improvements at Tennent Ave. Near RXR     | \$ -         | \$ 720,000    | \$ 730,000   | \$ -         | \$ -         | \$ 1,450,000  |
| RO1710 **                  | San Pablo Avenue Bridge Over BNSF Railroad           | \$ 1,915,894 | \$ 28,800,000 | \$ -         | \$ -         | \$ -         | \$ 30,715,894 |
| INFRASTRUCTURE ASSESSMENTS |                                                      |              |               |              |              |              |               |
| PRJ #                      | ASSESSMENT                                           | FY 2025-26   | FY 2026-27    | FY 2027-28   | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| IN2301                     | Facilities & Real Estate Master Plan                 | \$ -         | \$ -          | \$ 75,000    | \$ -         | \$ -         | \$ 75,000     |
| IN2105                     | Appian Way Complete Streets                          | \$ 100,000   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 100,000    |
| IN2103                     | Recycled Water Feasibility                           | \$ 80,000    | \$ -          | \$ -         | \$ -         | \$ -         | \$ 80,000     |
| IN2101                     | Emergency Power for Critical Facilities              | \$ -         | \$ 200,000    | \$ -         | \$ -         | \$ -         | \$ 200,000    |
| IN1703                     | Storm Drain Master Plan                              | \$ 273,937   | \$ -          | \$ -         | \$ -         | \$ -         | \$ 273,937    |
| Uses by Project Total      |                                                      | \$13,766,831 | \$47,000,000  | \$12,695,000 | \$9,815,000  | \$4,685,000  | \$87,961,831  |

LEGEND:  
• Project numbers: **FA** = Facilities; **PA** = Parks; **SS** = Sanitary Sewer; **SW** = Storm Water; **RO** = Streets & Roads; **IN** = Infrastructure Assessments  
\* Project cost to be split 50% with the City of Hercules

## FA2502 - UPGRADE OF CITY POOLS

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      | Project Origin :     |                                 |                                                                                     |                                       | Priority Score :                   |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      | Budget               | Unappropriated Subsequent Years |                                                                                     |                                       |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29                  | Year 5<br>FY 2029-30               |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                                                                 | \$ 350,000           | \$ -                            | \$ -                                                                                | \$ -                                  | \$ -                               | \$ 350,000                         |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |                      |                                 |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                    |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| <p>The City's pool has five (5) lanes with depth ranges from 3.5 feet to 9 feet. The City also offers a small pool for beginners, small children or parent getting their children use to the water. The children's pool measures 25' x 25' and is two and a half (2.5) feet deep. The facility and pool offer amenities such as a handicap chair lift and full lockers to put your personal items and showers. Maintenance costs have been high due to the age and condition of the pools and associated equipment, and the main pool had to be closed for a number of months. This project will fully renovate and upgrade the pools along with associated amenities.</p> |                                                                                      |                      |                                 |  |                                       |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| Increased maintenance costs and potential for additional closures to avoid safety or liability issues.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget<br>FY 2025-26                                                                 | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                            | Project Estimate<br>FY 2025 - 2030 |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 40,000                                                                            |                      |                                 |                                                                                     |                                       | \$ 40,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 270,000                                                                           |                      |                                 |                                                                                     |                                       | \$ 270,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 40,000                                                                            |                      |                                 |                                                                                     |                                       | \$ 40,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 350,000</b>                                                                    | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 350,000</b>                  |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 350,000                                                                           |                      |                                 |                                                                                     |                                       | \$ 350,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                      |                                 |                                                                                     |                                       |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 350,000</b>                                                                    | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 350,000</b>                  |                                    |

## FA2501 - ZERO-EMISSION VEHICLE AND EV CHARGING INFRASTRUCTURE

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           | Project Origin :     |                                 |                                                                                     |                                       | Priority Score :     |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           | Budget               | Unappropriated Subsequent Years |                                                                                     |                                       |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29                  | Year 5<br>FY 2029-30 |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                                                      | \$ 670,000           | \$ 400,000                      | \$ -                                                                                | \$ -                                  | \$ -                 | \$ 1,070,000                       |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                 |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                      |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| <p>In August 2024, City Council adopted the City's Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State's Senate Bill 32 and Assembly Bill 1279. Pinole's community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. In December 2024, the City's Community Development Department submitted to the Metropolitan Transportation Commission (MTC) an application requesting \$952,000 in grant funds in addition to a required 11% local match (\$118,000) for a total Project cost of 1,070,000 for accelerating zero-emission vehicle adoption and expanding the EV charging infrastructure in alignment with the Pinole's CAAP goals.</p> |                                                                           |                      |                                 |  |                                       |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| <p>The CAAP recommends installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045, increasing passenger zero-emission vehicles (ZEV) use to 33% by 2030, increasing commercial zero-emission vehicle (ZEV) use to 25% by 2030, and electrifying or otherwise decarbonizing 30% of the municipal vehicle fleet by 2026.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| 2024 Climate Action and Adaptation Plan                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | Budget                                                                    | Projected Budget     |                                 |                                                                                     |                                       | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                            | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 120,000                                                                |                      |                                 |                                                                                     |                                       | \$ 120,000           |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 500,000                                                                | \$ 370,000           |                                 |                                                                                     |                                       | \$ 870,000           |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 50,000                                                                 | \$ 30,000            |                                 |                                                                                     |                                       | \$ 80,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 670,000</b>                                                         | <b>\$ 400,000</b>    | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 1,070,000</b>  |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 75,000                                                                 | \$ 43,000            |                                 |                                                                                     |                                       | \$ 118,000           |                                    |
| 215 - Grant: Climate Implmentation Grant - M                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 595,000                                                                | \$ 357,000           |                                 |                                                                                     |                                       | \$ 952,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 670,000</b>                                                         | <b>\$ 400,000</b>    | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 1,070,000</b>  |                                    |

## FA2401 - TINY TOTS FLOORING AND PAINTING

|                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                       |                              | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 42                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                        |                              | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                      |                              | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                     | \$ -                         | \$ 100,000.00                                | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 100,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                             |                              |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                        |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Pinole Tiny Tots interior and exterior facility maintenance including flooring and painting. Replacement of existing carpeted areas in the main room with new carpet or carpet tiles and replacement of existing vinyl linoleum with a waterproof plank vinyl in the snack area and craft/play areas. Exterior siding, eaves, and trim repairs and painting. Interior office, main room, kitchen, and restrooms painting. |                              |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                              |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| The current carpeting and vinyl linoleum flooring are in need of replacement. The carpeted areas are worn and also contain many raised areas that create a tripping hazard. The current exterior and interior paint is from approximately 20 years ago and shows discoloration, fading, chipping, and weathering.                                                                                                         |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                        |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Policy CS.1.1; Goal CS.3, Policy CS.3.1                                                                                                                                                                                                                                                                                                                                                                        |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                            |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Budget<br/>FY 2025-26</b> | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                           |                              | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                    |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 100,000                   |                                              |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                               |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000                   | \$ -                                         | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 100,000                   |                                              |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                           |                              |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 100,000                   | \$ -                                         | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 100,000                                 |                                            |

## FA2302 - PLUM ST. PARKING LOT IMPROVEMENTS

|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 12                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                   | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                | \$ -                                                                                 | \$ 140,000.00                                | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 140,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>To provide a secure parking area for Police vehicles in the Plum St. parking lot. The parking lot will remain open for the public. A portion of the parking lot, approximately 25 spaces will be secured with a chain-link fence with security gates for Police vehicles. The layout of the parking lot likely to be redesigned. In addition, bicycle parking will be provided to the public.</p> |                                                                                      |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.2, Policy CS.2.6; Goal CE.5                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                               | \$ 20,000                                                                            |                                              |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                         | \$ 100,000                                                                           |                                              |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                          | \$ 20,000                                                                            |                                              |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 140,000</b>                                                                    | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 140,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                 | \$ 140,000                                                                           |                                              |                                        |                                                                                     |                                       | \$ 140,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 140,000</b>                                                                    | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 140,000</b>                          |                                            |



| FA2301 - PUBLIC SAFETY BUILDING MODERNIZATION                                                                                                                                                                                                                                                                                                                             |                      |                                       |                                 |                      |                                |                                    |                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Facilities                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Staff Recommendation |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                               |                      | Budget                                | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                        |                      | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                            | \$ 150,000.00        | \$ -                                  | \$ 500,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 650,000                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                                    |                      |                                       |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <b>Description</b><br>To extend the useful life of the Public Safety building, there are several items that require attention including but not limited to replacement of the HVAC system, carpet, flooring, water heaters, light fixtures, fans, etc. In addition, the building requires painting (interior and exterior), and the locker rooms also require renovation. |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                     |                      |                                       |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                               |                      |                                       |                                 |                      |                                |                                    |                                    |
| Goal CS.2, Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                         |                      |                                       |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                   |                      |                                       |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                    | Budget<br>FY 2025-26 | Projected Budget                      |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                  |                      |                                       |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                    |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                              |                      | \$ 400,000                            |                                 |                      |                                | \$ 400,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                               |                      | \$ 50,000                             |                                 |                      |                                | \$ 50,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                         | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                 |                      |                                       |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                      |                      | \$ 200,000                            |                                 |                      |                                | \$ 200,000                         |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                  |                      | \$ 300,000                            |                                 |                      |                                | \$ 300,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                        | \$ -                 | \$ 500,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 500,000                         |                                    |

| FA2202 - SENIOR CENTER MODERNIZATION                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Facilities                                                                                                                                                                                                                                                                                                                                                           |                                                                                      | Project Origin : Staff Recommendation |                                 |                      | Priority Score : 37            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      | Budget                                | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                         | \$185,000                                                                            | \$ 148,000.00                         | \$ -                            | \$ -                 | \$ -                           | \$ -                               | \$ 333,000                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                       |                                 |                      | Estimated Completion 6/30/2026 |                                    |                                    |
| <b>Description</b><br>This ongoing project includes a facilities condition assessment and design and construction of improvements to modernize the existing Senior Center building located at 2525 Charles Avenue. Work include upgrades to energy system, roof repairs, and interior renovations.  |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                 | Budget<br>FY 2025-26                                                                 | Projected Budget                      |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                               |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                           | \$ 130,000                                                                           |                                       |                                 |                      |                                | \$ 130,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                            | \$ 18,000                                                                            |                                       |                                 |                      |                                | \$ 18,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 148,000</b>                                                                    | <b>\$ -</b>                           | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 148,000</b>                  |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                               | \$ 148,000                                                                           |                                       |                                 |                      |                                | \$ 148,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 148,000</b>                                                                    | <b>\$ -</b>                           | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 148,000</b>                  |                                    |



## FA1901 - SENIOR CENTER AUXILIARY PARKING LOT

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   | <b>Project Origin :</b> Fowler Lot Re-Use Committee |                                        |                                                                                     | <b>Priority Score :</b>               |                              |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   | <b>Budget</b>                                       | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                   | <b>Year 1<br/>FY 2025-26</b>                        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 126,655.00     | \$ -                                                | \$ 1,060,000                           | \$ 470,000                                                                          | \$ -                                  | \$ -                         | \$ 1,656,655                               |
| <b>Project Start</b> 7/1/2024                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                                                     |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On February 2, 2021 City Council adopted Resolution 2021-07 and awarded a contract to a consultant for the preliminary engineering and design for the parking lot. The parking lot will be designed to be a multi-benefit project that includes pavement structural section, striping, lighting, bicycle parking, electric vehicle charging stations, stormwater capture and retention, and drought tolerant landscaping. The final design will offer the maximum number of parking spaces while allowing access for both vehicles and pedestrians and include aesthetic design components. On June 7, 2022, City Council directed staff to incorporate the installation of a solar canopy and backup battery system at the site.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                                     |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <p>On April 16, 1990 City Council adopted Resolution 2380 authorizing the purchase of 2548 Charles Street. At the time of purchase, City Council determined that construction of a Senior Center was necessary, and that this property was needed to provide sufficient parking for the Center. The parcel is surrounded by municipal parking lots which serve the Senior Center and Old Town Pinole. The Fowler House tenants remained in the property till 2010 and many discussions took place to determine the best use of the property. It was determined that the house had asbestos and lead paint. On July 17, 2018, City Council adopted Resolution 2018-67 to create the Fowler Lot Re-use Committee to evaluate the reuse and redevelopment of the property. The Committee evaluated uses for the lot and determined the best use of the property is a parking lot. On October 16, 2018, the City Council adopted Resolution No. 2018-93 to approve a contract with a construction company to abate and demolish the Fowler house. The property demolition was completed on March 11, 2019. On July 21, 2020, City Council adopted Resolution 2020-68 to accept the final recommendation of the Committee.</p> |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Goal CE.5, Goal CS.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>Budget</b>     | <b>Projected Budget</b>                             |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>FY 2025-26</b> | <b>FY 2026-27</b>                                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                   | \$ 100,000                                          |                                        |                                                                                     |                                       | \$ 100,000                   |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                   | \$ 870,000                                          | \$ 430,000                             |                                                                                     |                                       | \$ 1,300,000                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                   | \$ 90,000                                           | \$ 40,000                              |                                                                                     |                                       | \$ 130,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -              | \$ 1,060,000                                        | \$ 470,000                             | \$ -                                                                                | \$ -                                  | \$ 1,530,000                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| Unfunded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   | \$ 1,060,000                                        | \$ 470,000                             |                                                                                     |                                       | \$ 1,530,000                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                                     |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ -              | \$ 1,060,000                                        | \$ 470,000                             | \$ -                                                                                | \$ -                                  | \$ 1,530,000                 |                                            |

## FA1703 - CITY HALL MODERNIZATION

| <b>Functional Area :</b> Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 35   |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ -                                                                                 | \$ 400,000.00                                | \$ 300,000                             | \$ -                                                                                | \$ -                                  | \$ -                         | \$ 700,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Interior improvements and exterior painting to extend the life of the City Hall building and improve its functionality for staff and the public. Several items that require attention include but are not limited to the configuration of rooms, carpet, flooring, window coverings, light fixtures, improved service counters, improved exterior doors insulation and landing to prevent the rain from leaking inside the building, and addition of a lactation room. Interior and exterior surfaces require repainting as the paint system has reached the end of its useful life with fading, chipping paint, along with water and mildew damage. Exterior improvements will include replacement of the City seal and addition of a wall-mounted flagpole and multi-color lighting. |                                                                                      |                                              |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Exterior painting is necessary to maintain external protection from the environment.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Policy CS.2.6, Goal CS.1, Policy CS.1.1, Policy SE.1.3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | Budget                                                                               | Projected Budget                             |                                        |                                                                                     |                                       | Project Estimate             |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | FY 2025-26                                                                           | FY 2026-27                                   | FY 2027-28                             | FY 2028-29                                                                          | FY 2029-30                            | FY 2025 - 2030               |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ 30,000                                                                            | \$ -                                         |                                        |                                                                                     |                                       | \$ 30,000                    |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 340,000                                                                           | \$ 270,000                                   |                                        |                                                                                     |                                       | \$ 610,000                   |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 30,000                                                                            | \$ 30,000                                    |                                        |                                                                                     |                                       | \$ 60,000                    |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 400,000</b>                                                                    | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>            |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 400,000                                                                           |                                              |                                        |                                                                                     |                                       | \$ 400,000                   |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      | \$ 300,000                                   |                                        |                                                                                     |                                       | \$ 300,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 400,000</b>                                                                    | <b>\$ 300,000</b>                            | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 700,000</b>            |                                            |

| FA1702 - CITYWIDE ROOF REPAIRS AND REPLACEMENT                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                                    |                                 |                      |                                |                                    |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Facilities                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      | Project Origin : End of Life Cycle |                                 |                      | Priority Score : 43            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                      | Budget                             | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input checked="" type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                         |                      | Year 1<br>FY 2025-26               | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ -                 | \$ 600,000.00                      | \$ 400,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 1,000,000                       |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      |                                    |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <b>Description</b><br>Roof repairs and replacement at City facilities including the Public Safety Building, City Hall, and Water Pollution Control Plant. In October 2022, City staff received quotes for the rehabilitation of the roofs; it was determined that the Public Safety building roof needs immediate replacement.                                                     |                      |                                    |                                 |                      |                                |                                    |                                    |
| <b>History, Status, or Impact if Delayed</b><br>In 2015, comprehensive visual roof inspections were completed by a contractor on various City owned facilities. The purpose of the inspection was to identify the extent, if any, of moisture intrusion into the existing roof assemblies, document observed roof system deficiencies, determine the overall condition of the existing roof systems and to estimate the service life of the in-place roof assemblies. |                      |                                    |                                 |                      |                                |                                    |                                    |
| <b>General Plan Goals/Policies</b><br>Policy GM.4.1, Goal CS.1, Goal CS.9, Policy CS.9.1                                                                                                                                                                                                                                                                                                                                                                              |                      |                                    |                                 |                      |                                |                                    |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                                    |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Budget<br>FY 2025-26 | Projected Budget                   |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      | FY 2026-27                         | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      |                                    |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 60,000            | \$ -                               |                                 |                      |                                | \$ 60,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ 490,000           | \$ 350,000                         |                                 |                      |                                | \$ 840,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 50,000            | \$ 50,000                          |                                 |                      |                                | \$ 100,000                         |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 600,000</b>    | <b>\$ 400,000</b>                  | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 1,000,000</b>                |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |                                    |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 362,000           | \$ 400,000                         |                                 |                      |                                | \$ 762,000                         |                                    |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 238,000           |                                    |                                 |                      |                                | \$ 238,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                    |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                    |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 600,000</b>    | <b>\$ 400,000</b>                  | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 1,000,000</b>                |                                    |

## PA2501 - IMPROVEMENTS TO CITY PARKS

| Functional Area :                               |                                                | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 220,000           | \$ 220,000                     | \$ 250,000           | \$ 1,090,000                       |
| Project Start                                   | 7/1/2025                                       |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

This annual project is intended to implement upgrades to the City's parks and fields such as the replacement of restrooms with ones that are equipped with fire retardant roofs and durable, fire-resistant building materials. Other potential upgrades would cover lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, enhancing landscaping, public art, and paving trails. Identified improvements will be based on community input and aim to beautify the City's parks and enhance safety, health and quality of life.



### History, Status, or Impact if Delayed

Reduce maintenance costs, and improve quality of parks and amenities.

### General Plan Goals/Policies

Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                   | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                          | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                 |                   |                   |                   |                   |                   |                     |
| Design                   | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 100,000          |
| Construction             | \$ 160,000        | \$ 160,000        | \$ 180,000        | \$ 180,000        | \$ 200,000        | \$ 880,000          |
| Contingency              | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 30,000         | \$ 110,000          |
| <b>TOTAL USES</b>        | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |
| <b>SOURCE(S)</b>         |                   |                   |                   |                   |                   |                     |
| 276 - Growth Impact Fees | \$ 200,000        | \$ 200,000        | \$ 220,000        | \$ 220,000        | \$ 250,000        | \$ 1,090,000        |
|                          |                   |                   |                   |                   |                   |                     |
|                          |                   |                   |                   |                   |                   |                     |
|                          |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>       | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 220,000</b> | <b>\$ 220,000</b> | <b>\$ 250,000</b> | <b>\$ 1,090,000</b> |

| PA2402 - MURAL PRESERVATION                                                                                                                                                                                                                                       |                      |                                  |                                 |                      |                                |                                    |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                                                                                                           |                      | Project Origin : Council Request |                                 |                      |                                | Priority Score : 27                |                                    |
| Type of CIP                                                                                                                                                                                                                                                       |                      | Budget                           | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation           |                      | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures To-Date                                                                                                                                                                                                                                    | \$ -                 | \$ -                             | \$ 100,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 100,000                         |
| Project Start 7/1/2026                                                                                                                                                                                                                                            |                      |                                  |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <div> <div>Description</div> <div>           Preservation and enhancment of murals in the City, community participation will be sought as applicable.            </div> </div> |                      |                                  |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                             |                      |                                  |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                       |                      |                                  |                                 |                      |                                |                                    |                                    |
| Goal CC.1, Policy CC.1.3; Goal CC.5, Policy CC.5.1                                                                                                                                                                                                                |                      |                                  |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                           |                      |                                  |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                            | Budget<br>FY 2025-26 | Projected Budget                 |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                   |                      | FY 2026-27                       | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                          |                      |                                  |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                            |                      |                                  |                                 |                      |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                      |                      | \$ 100,000                       |                                 |                      |                                | \$ 100,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                       |                      |                                  |                                 |                      |                                |                                    |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                 | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                 | \$ -                           | \$ 100,000                         |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                         |                      |                                  |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                              |                      | \$ 100,000                       |                                 |                      |                                | \$ 100,000                         |                                    |
|                                                                                                                                                                                                                                                                   |                      |                                  |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                   |                      |                                  |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                | \$ -                 | \$ 100,000                       | \$ -                            | \$ -                 | \$ -                           | \$ 100,000                         |                                    |

| PA2401 - FERNANDEZ PARK IMPROVEMENTS                                                                                                                               |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|---------------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                            |                                                                                      | Project Origin : Staff Recommendation |                                 |                                                                                     | Priority Score : 24            |                      |                                    |
| Type of CIP                                                                                                                                                        |                                                                                      | Budget                                | Unappropriated Subsequent Years |                                                                                     |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures To-Date                                                                                                                                     | \$ 20,000.00                                                                         | \$ 480,000                            | \$ 400,000                      | \$ -                                                                                | \$ -                           | \$ -                 | \$ 900,000                         |
| Project Start 7/1/2024                                                                                                                                             |                                                                                      |                                       |                                 |                                                                                     | Estimated Completion 6/30/2027 |                      |                                    |
| Description                                                                                                                                                        |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| Renovations to the baseball field to decrease water and energy usage in addition to infrastructure improvements to increase accessibility and safety.              |                                                                                      |                                       |                                 |  |                                |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                              |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| General Plan Goals/Policies                                                                                                                                        |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| Goal CS.1, Policy CS.1.1, Policy CS.1.3; Goal CS.3, Policy CS.3.1; Goal CS.9, Policy CS.9.1, Goal SE.4, Policy SE.4.2                                              |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| Summary of Capital Cost                                                                                                                                            |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| USE(S)                                                                                                                                                             | Budget                                                                               | Projected Budget                      |                                 |                                                                                     |                                | Project Estimate     |                                    |
|                                                                                                                                                                    | FY 2025-26                                                                           | FY 2026-27                            | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                           |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| Design                                                                                                                                                             | \$ 70,000                                                                            |                                       |                                 |                                                                                     |                                | \$ 70,000            |                                    |
| Construction                                                                                                                                                       | \$ 360,000                                                                           | \$ 360,000                            |                                 |                                                                                     |                                | \$ 720,000           |                                    |
| Contingency                                                                                                                                                        | \$ 50,000                                                                            | \$ 40,000                             |                                 |                                                                                     |                                | \$ 90,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                  | <b>\$ 480,000</b>                                                                    | <b>\$ 400,000</b>                     | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 880,000</b>    |                                    |
| SOURCE(S)                                                                                                                                                          |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| 276 - Growth Impact Fees                                                                                                                                           | \$ 480,000                                                                           | \$ 400,000                            |                                 |                                                                                     |                                | \$ 880,000           |                                    |
|                                                                                                                                                                    |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
|                                                                                                                                                                    |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
|                                                                                                                                                                    |                                                                                      |                                       |                                 |                                                                                     |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                 | <b>\$ 480,000</b>                                                                    | <b>\$ 400,000</b>                     | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 880,000</b>    |                                    |

| PA2202 - SKATEPARK REHABILITATION                                                                                                                                                                                                                                             |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Parks                                                                                                                                                                                                                                                       |                                                                           | Project Origin : Council Request |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                   |                                                                           | Budget                           | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input checked="" type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                 | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                | \$ -                                                                      | \$ -                             | \$ 200,000                      | \$ -                 | \$ -                           | \$ -                               | \$ 200,000                         |
| Project Start 7/1/2026                                                                                                                                                                                                                                                        |                                                                           |                                  |                                 |                      | Estimated Completion 6/30/2027 |                                    |                                    |
| <div> <div>Description</div> <div> <p>The ramps at the skatepark have settled and need to be replaced, the construction of a retaining wall may be needed.</p> </div> <div>  </div> </div> |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                         |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                   |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Goal CS.2, Goal CS.3, Policy CS 2.6 & 3.1, Policy GM.4.1                                                                                                                                                                                                                      |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                       |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                        | Budget<br>FY 2025-26                                                      | Projected Budget                 |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                               |                                                                           | FY 2026-27                       | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                      |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                        |                                                                           | \$ 10,000                        |                                 |                      |                                | \$ 10,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                  |                                                                           | \$ 160,000                       |                                 |                      |                                | \$ 160,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                   |                                                                           | \$ 30,000                        |                                 |                      |                                | \$ 30,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                             | <b>\$ -</b>                                                               | <b>\$ 200,000</b>                | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 200,000</b>                  |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                     |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                          |                                                                           | \$ 200,000                       |                                 |                      |                                | \$ 200,000                         |                                    |
|                                                                                                                                                                                                                                                                               |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                               |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                               |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                            | <b>\$ -</b>                                                               | <b>\$ 200,000</b>                | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 200,000</b>                  |                                    |



## PA1901 - PINOLE VALLEY PARK SOCCER FIELD REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Parks                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                      | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                                                                 | \$ 250,000.00                           | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 250,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <p>There are two soccer fields at Pinole Valley Park which are utilized on an annual basis, the Wright Avenue Soccer Field at the southerly end, and Savage Avenue Soccer Field at the northern end. Both fields are heavily used by soccer leagues and the general public. The Savage Avenue Soccer Field requires substantial rehabilitation which includes: upgrading the irrigation system and ongoing turf maintenance. Turf maintenance includes mowing, fertilizing, aeration, overseeding, and topdressing.</p> |                                                                                      |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| This project has been delayed pending the development of a Park Master Plan (CIP Project# SS2401).                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Goal CS.3, Policy CS 3.1, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Budget<br/>FY 2025-26</b>                                                         | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | \$ 230,000                                                                           |                                         |                                        |                                                                                     |                                       | \$ 230,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 20,000                                                                            |                                         |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 250,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 250,000                                                                           |                                         |                                        |                                                                                     |                                       | \$ 250,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                      |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | <b>\$ 250,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 250,000</b>                          |                                            |



## SS2501 - REPLACEMENT OF BLOWERS AT THE TREATMENT PLANT

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                             |                                     | Project Origin :     |                                 |                                                                                     |                                       | Priority Score :     |                                    |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------|---------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | Budget               | Unappropriated Subsequent Years |                                                                                     |                                       |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29                  | Year 5<br>FY 2029-30 |                                    |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                               | <input type="checkbox"/> Renovation |                      |                                 |                                                                                     |                                       |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                       |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                | \$ 280,000           | \$ -                            | \$ -                                                                                | \$ -                                  | \$ -                 | \$ 280,000                         |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                      |                                 |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                      |                                    |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <p>This project will replce two blowers at the treatment plant. The existing treatment plant blowers are obsolete. The blower manufacturer (Aerzen) has notified the City that certain components are no longer available for purchase as replacement parts. In order to avoid equipment downtime, the blowers will be replaced in advance of needing the replacement parts that are no longer available.</p> |                                     |                      |                                 |  |                                       |                      |                                    |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                  |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| The existing blower is outdated and replacement parts are no longer available, which could adversely impact operations if dusable.                                                                                                                                                                                                                                                                            |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                            |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| Policy GM.4.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                       |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                        | Budget                              | Projected Budget     |                                 |                                                                                     |                                       | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                               | FY 2025-26                          | FY 2026-27           | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                            | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 250,000                          |                      |                                 |                                                                                     |                                       | \$ 250,000           |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 30,000                           |                      |                                 |                                                                                     |                                       | \$ 30,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 280,000</b>    |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                   | \$ 280,000                          |                      |                                 |                                                                                     |                                       | \$ 280,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                      |                                 |                                                                                     |                                       |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 280,000</b>                   | <b>\$ -</b>          | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 280,000</b>    |                                    |

## SS2407 - PRIVATE SEWER LATERAL PROGRAM

| Functional Area : Sanitary Sewer |     |                                                                                                                                                                                                   | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score :                   |                      |
|----------------------------------|-----|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|----------------------|
| Type of CIP                      |     | Budget                                                                                                                                                                                            | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |                      |
| <input type="checkbox"/>         | New | <div><input type="checkbox"/> Expansion<br/><input checked="" type="checkbox"/> Replacement<br/><input type="checkbox"/> Land/Row Acq. Required<br/><input type="checkbox"/> Rehabilitation</div> | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27 | Year 3<br>FY 2027-28           | Year 4<br>FY 2028-29 |                                    | Year 5<br>FY 2029-30 |
|                                  |     |                                                                                                                                                                                                   |                                       |                      |                                |                      |                                    |                      |
|                                  |     |                                                                                                                                                                                                   |                                       |                      |                                |                      |                                    |                      |
|                                  |     |                                                                                                                                                                                                   |                                       |                      |                                |                      |                                    |                      |
| Estimated Expenditures To-Date   |     | \$ -                                                                                                                                                                                              | \$ 150,000                            | \$ -                 | \$ -                           | \$ -                 | \$ -                               | \$ 150,000           |
| Project Start 7/1/2025           |     |                                                                                                                                                                                                   |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |                      |

### Description

Revolving fund to complete private sewer lateral improvements under a reimbursement agreement with residents.



### History, Status, or Impact if Delayed

This program will support the City's sewer collection system and treatment plant regulatory compliance through a reduction in flows from infiltration and inflow (I&I). I&I reduction will reduce treatment costs and may reduce the scope of or need for future capacity improvements.

### General Plan Goals/Policies

Goals HS.2, Policy HS.2.5; Goal HS.7, Policy HS.7.6; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget |             |             |             | Project Estimate  |
|-----------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                             | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Planning                    |                   |                  |             |             |             |                   |
| Design                      |                   |                  |             |             |             |                   |
| Construction                | \$ 150,000        |                  |             |             |             | \$ 150,000        |
| Contingency                 |                   |                  |             |             |             |                   |
| <b>TOTAL USES</b>           | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |
| <b>SOURCE(S)</b>            |                   |                  |             |             |             |                   |
| 500 - Sewer Enterprise Fund | \$ 150,000        |                  |             |             |             | \$ 150,000        |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
|                             |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>          | <b>\$ 150,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 150,000</b> |

| SS2406 - WPCP SOLAR AND BATTERY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|------------------------------|---------------------------------|----------------------|--------------------------------|-------------------------------------------------------------------------------------|------------------------------------|
| Functional Area : Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | Project Origin : Master Plan |                                 |                      | Priority Score : 56            |                                                                                     |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | Budget                       | Unappropriated Subsequent Years |                      |                                |                                                                                     | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26         | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30                                                                |                                    |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation |                              |                                 |                      |                                |                                                                                     |                                    |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | \$ -                         | \$ 250,000                      | \$ -                 | \$ -                           | \$ -                                                                                | \$ 250,000                         |
| Project Start                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | 7/1/2026                            |                              |                                 |                      | Estimated Completion 6/30/2027 |                                                                                     |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| <p>Planning and design for renewable solar energy generation and battery storage project at the Water Pollution Control Plant (WPCP). Install three (3) photovoltaic (PV) arrays with a total PV capacity of 496 kW: a carport array (50-kW), a ground-mount PV array in the public park area to the southwest of the WPCP (175-kW), and a ground-mount PV array along the northeast perimeter of the WPCP, adjacent to the public pathway that runs along the canal (271-kW). Install a 575 kWh capacity battery energy storage system (BESS), controls, and a 450-kW diesel generator.</p>                                                                                                                                               |                                     |                              |                                 |                      |                                |  |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| <p>In 2024, Tetra Tech prepared an Energy Conservation, Generation, and Storage Assessment study for City facilities which included: 1) evaluation of energy conservation, energy generation, energy storage, and electric vehicle measures and 2) a renewable microgrid analysis to determine the technical and economic feasibility of installing new renewable energy generation systems and battery storage at the Water Pollution Control Plant (WPCP). Recommendations included addition of photovoltaic (PV) panel arrays at three different locations, a battery energy storage system (BESS) and generator. Construction costs will be estimated during the final design, and will be budgeted in the following fiscal years.</p> |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| Goal CS.6, Policy CS.6.1; Goal SE.3, Policy SE.1.3; Goal CS.7, Policy CS.7.1; Goal GM.4, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget<br>FY 2025-26                | Projected Budget             |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030                                                  |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | FY 2026-27                   | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                                                                     |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | \$ 40,000                    |                                 |                      |                                | \$ 40,000                                                                           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | \$ 210,000                   |                                 |                      |                                | \$ 210,000                                                                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                | \$ 250,000                   | \$ -                            | \$ -                 | \$ -                           | \$ 250,000                                                                          |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     | \$ 250,000                   | \$ -                            | \$ -                 |                                | \$ 250,000                                                                          |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                              |                                 |                      |                                |                                                                                     |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                | \$ 250,000                   | \$ -                            | \$ -                 | \$ -                           | \$ 250,000                                                                          |                                    |

## SS2405 - LOWER TENNENT TRUNK SEWER CAPACITY

|                                                 |                                               |                      |                                 |                      |                                |                      |                                    |  |
|-------------------------------------------------|-----------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                               |                      | Project Origin : Master Plan    |                      |                                |                      | Priority Score : 59                |  |
| Type of CIP                                     |                                               | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input checked="" type="checkbox"/> Expansion | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input checked="" type="checkbox"/> Replacement | <input type="checkbox"/> Renovation           |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                               |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                               |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                               | \$ -                 | \$ -                            | \$ 170,000           | \$ 3,880,000.00                | \$ -                 | \$ 4,050,000                       |  |
| Project Start 7/1/2026                          |                                               |                      |                                 |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

Tennent-1 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 130 feet of 24-inch diameter pipeline, 1,250 feet of 30-inch diameter pipeline, and 10 feet of 36-inch diameter pipeline along Tennent Avenue and inside of the Water Pollution Control Plant (WPCP) with 1,390 feet of 36-inch to 42-inch diameter pipeline.



### History, Status, or Impact if Delayed

The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.

### General Plan Goals/Policies

Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1

### Summary of Capital Cost

| USE(S)                      | Budget     | Projected Budget |            |              |            | Project Estimate |
|-----------------------------|------------|------------------|------------|--------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29   | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |              |            |                  |
| Design                      |            |                  | \$ 170,000 | \$ 170,000   |            | \$ 340,000       |
| Construction                |            |                  |            | \$ 3,370,000 |            | \$ 3,370,000     |
| Contingency                 |            |                  |            | \$ 340,000   |            | \$ 340,000       |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |
| <b>SOURCE(S)</b>            |            |                  |            |              |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 170,000 | \$ 3,880,000 |            | \$ 4,050,000     |
|                             |            |                  |            |              |            |                  |
|                             |            |                  |            |              |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 170,000 | \$ 3,880,000 | \$ -       | \$ 4,050,000     |

## SS2404 - WPCP BOILER REPLACEMENT

|                                                 |                                     |                      |                                    |                      |                                |                      |                                    |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 57                |  |
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  |                                     | \$ -                 | \$ -                               | \$ 660,000           | \$ -                           | \$ -                 | \$ 660,000                         |  |
| Project Start 7/1/2027                          |                                     |                      |                                    |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

This project includes replacement of the anaerobic digester process boilers at the WPCP.



### History, Status, or Impact if Delayed

The anaerobic digestion process at the WPCP includes hot water boilers to heat water for use in the digester sludge heat exchanger. Two 40 HP Natural Gas Scotch Boilers, manufactured by Hurst Boiler & Welding Co., Inc. were installed in 2006 during the Anaerobic Digester Improvements project.

### General Plan Goals/Policies

Goal CS.1, Goal CS.6, Policy CS.6.1

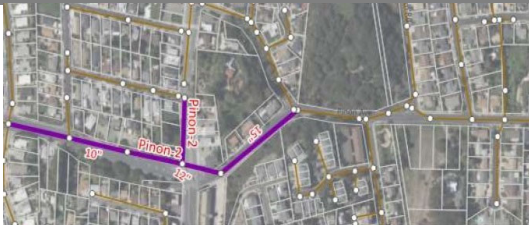
### Summary of Capital Cost

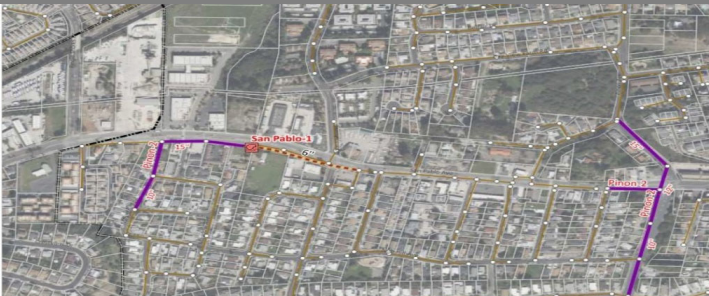
| USE(S)                      | Budget     | Projected Budget |            |            |            | Project Estimate |
|-----------------------------|------------|------------------|------------|------------|------------|------------------|
|                             | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                    |            |                  |            |            |            |                  |
| Design                      |            |                  |            |            |            |                  |
| Construction                |            |                  | \$ 600,000 |            |            | \$ 600,000       |
| Contingency                 |            |                  | \$ 60,000  |            |            | \$ 60,000        |
| <b>TOTAL USES</b>           | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |
| <b>SOURCE(S)</b>            |            |                  |            |            |            |                  |
| 500 - Sewer Enterprise Fund |            |                  | \$ 660,000 |            |            | \$ 660,000       |
|                             |            |                  |            |            |            |                  |
|                             |            |                  |            |            |            |                  |
|                             |            |                  |            |            |            |                  |
| <b>TOTAL FUNDS</b>          | \$ -       | \$ -             | \$ 660,000 | \$ -       | \$ -       | \$ 660,000       |

## SS2403 - WPCP CENTRIFUGE REPLACEMENT

|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                            |                                     | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b> 57                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                 |                                     | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Renovation |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                         |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                              |                                     | \$ -                                      | \$ -                                   | \$ -                                                                                | \$ 990,000.00                         | \$ -                                       | \$ 990,000                                 |
| <b>Project Start</b> 7/1/2028                                                                                                                                                                                                                                                                                      |                                     |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2029 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                 |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| This project includes replacement of a dewatering centrifuge at the WPCP.                                                                                                                                                                                                                                          |                                     |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                       |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| The solids handling process at the WPCP includes solids dewatering using centrifuges. One of two centrifuges at the WPCP was originally installed in 2006 and reused and relocated to the Solids Handling Building during the plant upgrades completed in 2019. The centrifuge is an Alfa Laval, Aldec G2-95 unit. |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                 |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                     |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                      | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                           |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                             |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                       |                                     |                                           |                                        | \$ 900,000                                                                          |                                       | \$ 900,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                        |                                     |                                           |                                        | \$ 90,000                                                                           |                                       | \$ 90,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                  | \$ -                                | \$ -                                      | \$ -                                   | \$ 990,000                                                                          | \$ -                                  | \$ 990,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                   |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                        |                                     |                                           |                                        | \$ 990,000                                                                          |                                       | \$ 990,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                    |                                     |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                 | \$ -                                | \$ -                                      | \$ -                                   | \$ 990,000                                                                          | \$ -                                  | \$ 990,000                                 |                                            |

## SS2402 - PINON-2 SEWER CAPACITY

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------------------------|----------------------------------------|------------------------------|-------------------------------------------------------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                               | <b>Project Origin :</b> Master Plan |                                        |                              |                                                                                     | <b>Priority Score :</b> 59   |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               | <b>Budget</b>                       | <b>Unappropriated Subsequent Years</b> |                              |                                                                                     |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <input checked="" type="checkbox"/> Expansion | <b>Year 1<br/>FY 2025-26</b>        | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>                                                        | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Renovation           |                                     |                                        |                              |                                                                                     |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                          | \$ -                                | \$ -                                   | \$ -                         | \$ 125,000.00                                                                       | \$ 2,835,000.00              | \$ 2,960,000                               |
| <b>Project Start</b> 7/1/2028                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                               |                                     |                                        |                              | <b>Estimated Completion</b> 6/30/2030                                               |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <p>Pinon-2 improvements as identified in the Sanitary Sewer Collection System Master Plan. This project includes the replacement of approximately 820 feet of 6-inch to 10-inch diameter pipeline along San Pablo Avenue, 680 feet of 8-inch to 10-inch diameter pipeline along Pinon Avenue, 890 feet of 6-inch to 8-inch diameter pipeline along Appian Way, 290 feet of 6-inch diameter pipeline along Meadow Avenue, and 290 feet of 6-inch diameter pipeline between Meadow Avenue and San Pablo Avenue with 2,970 feet of 10-inch to 15-inch diameter pipelines.</p> |                                               |                                     |                                        |                              |  |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| The Sanitary Sewer Collection System Master plan identified capacity deficiencies which result in surcharging of the gravity sewer and cause sanitary sewer overflows (SSO's) during modeled peak wet weather flow (PWWF) conditions.                                                                                                                                                                                                                                                                                                                                      |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| Goal CS.6, Policy CS.6.1; Goal GM.4, Policy GM.4.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget</b>                                 | <b>Projected Budget</b>             |                                        |                              |                                                                                     | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>FY 2025-26</b>                             | <b>FY 2026-27</b>                   | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                                                                   | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                               |                                     |                                        | \$ 125,000                   | \$ 125,000                                                                          | \$ 250,000                   |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                               |                                     |                                        |                              | \$ 2,460,000                                                                        | \$ 2,460,000                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |                                     |                                        |                              | \$ 250,000                                                                          | \$ 250,000                   |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | \$ -                                          | \$ -                                | \$ -                                   | \$ 125,000                   | \$ 2,835,000                                                                        | \$ 2,960,000                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                               |                                     |                                        | \$ 125,000                   | \$ 2,835,000                                                                        | \$ 2,960,000                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                               |                                     |                                        |                              |                                                                                     |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ -                                          | \$ -                                | \$ -                                   | \$ 125,000                   | \$ 2,835,000                                                                        | \$ 2,960,000                 |                                            |

| SS2203 - EFFLUENT OUTFALL                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                         |                                 |                      |                                |                      |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------|-----------------------------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   | Project Origin : Regulatory Requirement |                                 |                      | Priority Score : 52            |                      |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                   | Budget                                  | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                                                                                                                                                                                                                         |                   | Year 1<br>FY 2025-26                    | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ -              | \$ 650,000.00                           | \$ 1,350,000                    | \$ 1,150,000         | \$ -                           | \$ -                 | \$ 3,150,000                       |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                   |                                         |                                 |                      | Estimated Completion 6/30/2028 |                      |                                    |
| <b>Description</b><br><p>The Effluent Outfall project is intended to reduce pressure in the effluent pipe during extreme storm events. Effluent pumping capacity of the treatment plant is limited by the capacity of the pipe size at the effluent outfall in Rodeo. Increasing the pipe size at the Effluent Outfall Eductor Station will increase the wet weather effluent pumping capacity and increase the lifespan of the effluent pipe by reducing the pressure in the line during storm events. This project requires coordination with Rodeo.</p> |                   |                                         |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                   |                                         |                                 |                      |                                |                      |                                    |
| <b>History, Status, or Impact if Delayed</b><br><p>The RWQCB recently adopted a 40% reduction in nitrogen discharge limits for the San Francisco Bay Region. Options to meet the future permit limits will be evaluated.</p>                                                                                                                                                                                                                                                                                                                               |                   |                                         |                                 |                      |                                |                      |                                    |
| <b>General Plan Goals/Policies</b><br><p>Goal CS.6, Policy CS.6.1; Goal HS.2, Policy HS.2.5; Goal OS.1, Policy OS.1.2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                  |                   |                                         |                                 |                      |                                |                      |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                   |                                         |                                 |                      |                                |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget            | Projected Budget                        |                                 |                      |                                | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | FY 2025-26        | FY 2026-27                              | FY 2027-28                      | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                   |                                         |                                 |                      |                                |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 350,000        |                                         |                                 |                      |                                | \$ 350,000           |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 250,000        | \$ 1,200,000                            | \$ 1,000,000                    |                      |                                | \$ 2,450,000         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 50,000         | \$ 150,000                              | \$ 150,000                      |                      |                                | \$ 350,000           |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 650,000</b> | <b>\$ 1,350,000</b>                     | <b>\$ 1,150,000</b>             | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 3,150,000</b>  |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                   |                                         |                                 |                      |                                |                      |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 650,000        | \$ 1,350,000                            | \$ 1,150,000                    |                      |                                | \$ 3,150,000         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                                         |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                                         |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                   |                                         |                                 |                      |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 650,000</b> | <b>\$ 1,350,000</b>                     | <b>\$ 1,150,000</b>             | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 3,150,000</b>  |                                    |



## SS2101 - SECONDARY CLARIFIER REHABILITATION

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b> 46   |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input checked="" type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                                                                      | \$ 425,000.00                             | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                         | \$ 425,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                           |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <p>The Water Pollution Control Plant (WPCP) has five secondary clarifiers which slow the flow to allow the microorganisms and other solids to settle to the bottom of the clarifier where they can be returned to aeration tanks to continue treating waste.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                                           |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <p>Secondary Clarifiers 1 and 2 (SC1 and SC 2) were constructed in the early 1970s and are peripheral feed clarifiers. Secondary Clarifiers 3 and 4 (SC 3 and SC 4) were constructed in the early 1980s and are center feed clarifiers. Secondary Clarifier 5 (SC 5) was constructed in early 2000 and is a center feed, flocculator clarifier. In the first quarter of FY 2022-23, a preliminary inspection of the center column of the SC 5 was completed to examine the current condition and determine the scope of work for rehabilitation. In the second quarter of FY 2022-23, it was determined that SC 3 &amp; SC 4 also require rehabilitation. Previously, this project was titled, "Secondary Clarifier - Center Column Rehabilitation" which only focused on the rehabilitation work required for SC 5.</p> |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| Goal CS.1, Goal CS.6, Policy CS.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget</b>                                                             | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>FY 2025-26</b>                                                         | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| Construction SC 5                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 315,000                                                                |                                           |                                        |                                                                                     |                                       | \$ 315,000                   |                                            |
| Construction SC 3, SC 4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 67,500                                                                 |                                           |                                        |                                                                                     |                                       | \$ 67,500                    |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 42,500                                                                 |                                           |                                        |                                                                                     |                                       | \$ 42,500                    |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>\$ 425,000</b>                                                         | <b>\$ -</b>                               | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 425,000</b>            |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 425,000                                                                |                                           |                                        |                                                                                     |                                       | \$ 425,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                           |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>\$ 425,000</b>                                                         | <b>\$ -</b>                               | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 425,000</b>            |                                            |

| SS2002 - WATER POLLUTION CONTROL PLAN LAB REMODEL                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|-----------------------------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Sanitary Sewer                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      | Project Origin : Regulatory Requirement |                                 |                      |                                | Priority Score : 49  |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      | Budget                                  | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | Year 1<br>FY 2025-26                    | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ -                                                                                 | \$ 150,000.00                           | \$ -                            | \$ -                 | \$ -                           | \$ -                 | \$ 150,000                         |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                                      |                                         |                                 |                      | Estimated Completion 6/30/2026 |                      |                                    |
| <div> <div>Description</div> <div> <p>The California Environmental Laboratory Accreditation Program (ELAP) is responsible for accrediting environmental testing labs including the Pinole - Hercules WPCP. The 2019 ELAP inspection results indicated the lab apparatus, countertops, and the fume hood are past their useful life and recommended replacement.</p> </div> <div>  </div> </div> |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| Policy GM.4.1, Goal CS.1, Policy CS.2.6                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | Budget                                                                               | Projected Budget                        |                                 |                      |                                | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | FY 2025-26                                                                           | FY 2026-27                              | FY 2027-28                      | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 20,000                                                                            |                                         |                                 |                      |                                | \$ 20,000            |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ 100,000                                                                           |                                         |                                 |                      |                                | \$ 100,000           |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 30,000                                                                            |                                         |                                 |                      |                                | \$ 30,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$ 150,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 150,000</b>    |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 150,000                                                                           |                                         |                                 |                      |                                | \$ 150,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                      |                                         |                                 |                      |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>\$ 150,000</b>                                                                    | <b>\$ -</b>                             | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 150,000</b>    |                                    |

## SS1702 - SEWER PUMP STATION REHABILITATION

| Functional Area : Sanitary Sewer                |                                     |                      | Project Origin : End of Life Cycle |                      |                                |                      | Priority Score : 50                |  |
|-------------------------------------------------|-------------------------------------|----------------------|------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years    |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27               | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| X Replacement                                   | <input type="checkbox"/> Renovation |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                    |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                    |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                  | \$ -                                | \$ 850,000.00        | \$ 3,950,000                       | \$ 2,500,000         | \$ -                           | \$ -                 | \$ 7,300,000                       |  |
| Project Start 7/1/2025                          |                                     |                      |                                    |                      | Estimated Completion 6/30/2028 |                      |                                    |  |

### Description

The City owns and operates two lift stations to convey flow from low lying areas to high elevations where the flow continues by gravity to the wastewater treatment plant. Both pump stations have reached the end of their useful life and need to be rehabilitated. The two pump stations are located on San Pablo Ave. and Hazel St. In FY 2019/20, this project was renamed to include both pump stations. Previously, this project was titled, "Hazel Street Sewer Pump Rehabilitation." This project also includes the San Pablo Lift Station Force Main, approximately 640 feet of existing 6-inch will be replaced with 8-inch diameter force main.



### History, Status, or Impact if Delayed

The City recently completed a Sanitary Sewer Master Plan. In the first fiscal year of construction, the Hazel Street Lift Station will be replaced, followed by the replacement of the San Pablo Ave. Lift Station. The Hazel Street Lift Station will be replaced in coordination with RO2301.

### General Plan Goals/Policies

Policy GM.4.1, Goal CS.6, Policy CS.6.1

### Summary of Capital Cost

| USE(S)                      | Budget            | Projected Budget    |                     |             |             | Project Estimate    |
|-----------------------------|-------------------|---------------------|---------------------|-------------|-------------|---------------------|
|                             | FY 2025-26        | FY 2026-27          | FY 2027-28          | FY 2028-29  | FY 2029-30  | FY 2025 - 2030      |
| Planning                    | \$ 100,000        |                     |                     |             |             | \$ 100,000          |
| Design                      | \$ 250,000        | \$ 100,000          |                     |             |             | \$ 350,000          |
| Construction                | \$ 500,000        | \$ 3,500,000        | \$ 2,300,000        |             |             | \$ 6,300,000        |
| Contingency                 |                   | \$ 350,000          | \$ 200,000          |             |             | \$ 550,000          |
| <b>TOTAL USES</b>           | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |
| <b>SOURCE(S)</b>            |                   |                     |                     |             |             |                     |
| 500 - Sewer Enterprise Fund | \$ 850,000        | \$ 3,950,000        | \$ 2,500,000        |             |             | \$ 7,300,000        |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
|                             |                   |                     |                     |             |             |                     |
| <b>TOTAL FUNDS</b>          | <b>\$ 850,000</b> | <b>\$ 3,950,000</b> | <b>\$ 2,500,000</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 7,300,000</b> |

## SW2501 - STORMWATER UPGRADE & TRASH CAPTURE

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 150,000           | \$ 150,000                      | \$ 120,000           | \$ 100,000                     | \$ 100,000           | \$ 620,000                         |
| Project Start                                   | 7/1/2025                            |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

On April 7, 2015, the State Water Resources Control Board (SWRCB) adopted the Statewide Trash Provisions which address the impacts trash has on the beneficial uses of surface waters. The Trash Provisions establish a statewide water quality objective for trash and a prohibition of trash discharge. The City is required to demonstrate full compliance with the Trash Provisions by 2030, with preliminary milestones of 35% by 2026 and 70% by 2028. The City will complete this project as required under the State- Issued Trash Amendments and NPDES Permit. The tasks necessary to achieve compliance will include design, installation, and long-term maintenance of full trash capture devices.



### History, Status, or Impact if Delayed

This project is needed to meet requirements or be potentially subjected to penalties.

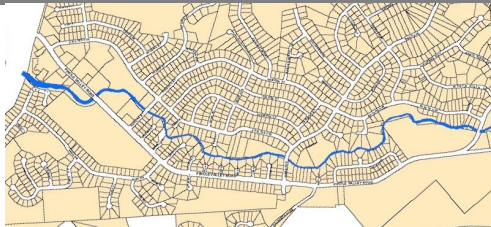
### General Plan Goals/Policies

Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning             |                   |                   |                   |                   |                   |                   |
| Design               | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 50,000         |
| Construction         | \$ 120,000        | \$ 120,000        | \$ 100,000        | \$ 80,000         | \$ 80,000         | \$ 500,000        |
| Contingency          | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000         |
| <b>TOTAL USES</b>    | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                   |
| 106 - Measure S 2014 | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 100,000        | \$ 100,000        | \$ 620,000        |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
|                      |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>   | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 120,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 620,000</b> |

## SW2401 - STORM DRAIN CREEK DISCHARGE IMPROVEMENTS

|                                                                                                                                                                                                                                                                                                             |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|-------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Stormwater                                                                                                                                                                                                                                                                         |                              | <b>Project Origin :</b> End of Life Cycle |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                          |                              | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New <input type="checkbox"/> Expansion<br><input type="checkbox"/> Replacement <input type="checkbox"/> Renovation<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation                                                        |                              | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                       | \$ -                         | \$ 150,000.00                             | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000.00                         | \$ 150,000.00                              | \$ 750,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                               |                              |                                           |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                          |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Condition assessments have identified a number of storm drain pipelines that are structurally deteriorated and failing where they discharge into Pinole Creek. A systematic rehabilitation or replacement of failing storm drain infrastructure will be prioritized as part of the Storm Drain Master Plan. |                              |                                           |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                             |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                          |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.7, Policy CS.7.1; Goals OS.1, Policy OS.1.2; Goal CC.2, Policy CC.2.2                                                                                                                                                                                                                               |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                              |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                               | <b>Budget<br/>FY 2025-26</b> | <b>Projected Budget</b>                   |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                             |                              | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                    |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                      | \$ 20,000                    | \$ 20,000                                 | \$ 20,000                              | \$ 20,000                                                                           | \$ 20,000                             | \$ 100,000                                 |                                            |
| Construction                                                                                                                                                                                                                                                                                                | \$ 120,000                   | \$ 120,000                                | \$ 120,000                             | \$ 120,000                                                                          | \$ 120,000                            | \$ 600,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                 | \$ 10,000                    | \$ 10,000                                 | \$ 10,000                              | \$ 10,000                                                                           | \$ 10,000                             | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                           | <b>\$ 150,000</b>            | <b>\$ 150,000</b>                         | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                            |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                        | \$ 150,000                   | \$ 150,000                                | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000                            | \$ 750,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                             |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                             |                              |                                           |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                          | <b>\$ 150,000</b>            | <b>\$ 150,000</b>                         | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>                          |                                            |

| SW2001 - ROBLE ROAD STORM DRAINAGE IMPROVEMENTS                                                                                                                                                                                                                                                                                                     |            |                                       |                                 |                      |                                |                      |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Functional Area : Stormwater                                                                                                                                                                                                                                                                                                                        |            | Project Origin : Staff Recommendation |                                 |                      |                                | Priority Score : 33  |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                         |            | Budget                                | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation <input checked="" type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                             |            | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                      | \$ -       | \$ -                                  | \$ 700,000                      | \$ -                 | \$ -                           | \$ -                 | \$ 700,000                         |
| Project Start 7/1/2026                                                                                                                                                                                                                                                                                                                              |            |                                       |                                 |                      | Estimated Completion 6/30/2027 |                      |                                    |
| <b>Description</b><br>The existing system appears to have capacity issues at Roble Ave. and Encina Ave. that warrant review and upgrade. This project will assess the collection system for capacity and hydraulic profile and upgrade the system as necessary.  |            |                                       |                                 |                      |                                |                      |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                               |            |                                       |                                 |                      |                                |                      |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                         |            |                                       |                                 |                      |                                |                      |                                    |
| Policy GM.4.1, Goal CS.7, Policy CS.7.1                                                                                                                                                                                                                                                                                                             |            |                                       |                                 |                      |                                |                      |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                             |            |                                       |                                 |                      |                                |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                              | Budget     | Projected Budget                      |                                 |                      |                                | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                     | FY 2025-26 | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                            |            |                                       |                                 |                      |                                |                      |                                    |
| Design                                                                                                                                                                                                                                                                                                                                              |            | \$ 135,000                            |                                 |                      |                                | \$ 135,000           |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                        |            | \$ 500,000                            |                                 |                      |                                | \$ 500,000           |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                         |            | \$ 65,000                             |                                 |                      |                                | \$ 65,000            |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                   | \$ -       | \$ 700,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 700,000           |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                    |            |                                       |                                 |                      |                                |                      |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                |            | \$ 700,000                            |                                 |                      |                                | \$ 700,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                     |            |                                       |                                 |                      |                                |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                     |            |                                       |                                 |                      |                                |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                  | \$ -       | \$ 700,000                            | \$ -                            | \$ -                 | \$ -                           | \$ 700,000           |                                    |

## RO2508 - ADA TRANSITION PLAN UPDATE

| Functional Area :                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           | Project Origin :     |                                 |                      |                                                                                     | Priority Score :     |                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------|---------------------------------|----------------------|-------------------------------------------------------------------------------------|----------------------|------------------------------------|
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                           | Budget               | Unappropriated Subsequent Years |                      |                                                                                     |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29                                                                | Year 5<br>FY 2029-30 |                                    |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ -                                                                      | \$ 250,000           | \$ -                            | \$ -                 | \$ -                                                                                | \$ -                 | \$ 250,000                         |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                      |                                 |                      | <b>Estimated Completion</b> 6/30/2026                                               |                      |                                    |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <p>This is to update the City of Pinole 2004 ADA Transition Plan for Public Improvements. A number of updates to the guidelines and standards for the construction of new and the upgrading of existing public improvements have been issued by a number of federal and state agencies since 2004, thereby resulting in the need for updating the City's Plan. It should also be noted that locations of deficiencies and associated cost of improvements as described in the Transition Plan are outdated.</p> |                                                                           |                      |                                 |                      |  |                      |                                    |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Staff has been implementing public improvements based on the most up-to-date federal and state standards plans and specifications, which is sometimes inconsistent with the City's Transition Plan.                                                                                                                                                                                                                                                                                                             |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1                                                                                                                                                                                                                                                                        |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | Budget                                                                    | Projected Budget     |                                 |                      |                                                                                     | Project Estimate     |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | FY 2025-26                                                                | FY 2026-27           | FY 2027-28                      | FY 2028-29           | FY 2029-30                                                                          | FY 2025 - 2030       |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 250,000                                                                |                      |                                 |                      |                                                                                     | \$ 250,000           |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                      |                                 |                      |                                                                                     |                      |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 250,000                                                                | \$ -                 | \$ -                            | \$ -                 | \$ -                                                                                | \$ 250,000           |                                    |



## RO2506 - TRAFFIC CALMING PROGRAM

| Functional Area :                               |                                     | Project Origin :     |                                 |                      |                                | Priority Score :     |                                    |
|-------------------------------------------------|-------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|
| Type of CIP                                     |                                     | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                      |                                 |                      |                                |                      |                                    |
| <input type="checkbox"/> Rehabilitation         |                                     |                      |                                 |                      |                                |                      |                                    |
| Estimated Expenditures To-Date                  | \$ -                                | \$ 200,000           | \$ 200,000                      | \$ 150,000           | \$ 150,000                     | \$ 150,000           | \$ 850,000                         |
| Project Start 7/1/2025                          |                                     |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |

### Description

Following to the City's Traffic Calming Policy and its future update, this project will fund the installation of physical traffic calming devices to reduce or eliminate the negative effects of auto traffic on residential streets. This can be achieved by causing drivers to reduce their driving speeds or to use alternative major corridors through the use of engineering solutions and the installation of physical devices. These devices could include driver feedback signs, curb extensions, speed cushions, and roundabouts. Traffic calming plans are developed based on data collection and analysis, as well as community outreach and consultation to alleviate neighborhood traffic concerns and community safety issues.



### History, Status, or Impact if Delayed

Reflect communities needs in street design and enhance safety conditions, which in turn reduce the need for traffic enforcement,

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                       |                   |                   |                   |                   |                   |                   |
| Design                         | \$ 30,000         | \$ 30,000         | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 120,000        |
| Construction                   | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 120,000        | \$ 120,000        | \$ 660,000        |
| Contingency                    | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 10,000         | \$ 70,000         |
| <b>TOTAL USES</b>              | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 850,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                   |
| 325 - City Street Improvements | \$ 200,000        | \$ 200,000        | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 850,000        |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 850,000</b> |



## RO2505 - SAFE ROUTES TO SCHOOLS

|                                                 |                                     |                              |                                        |                              |                                       |                              |                                            |
|-------------------------------------------------|-------------------------------------|------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b>                        |                                     | <b>Project Origin :</b>      |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                              |                                     | <b>Budget</b>                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New         | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b> | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement            | <input type="checkbox"/> Renovation |                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required |                                     |                              |                                        |                              |                                       |                              |                                            |
| <input type="checkbox"/> Rehabilitation         |                                     |                              |                                        |                              |                                       |                              |                                            |
| <b>Estimated Expenditures To-Date</b>           | \$ -                                | \$ 100,000                   | \$ 100,000                             | \$ 100,000                   | \$ 50,000                             | \$ 50,000                    | \$ 400,000                                 |
| <b>Project Start</b> 7/1/2025                   |                                     |                              |                                        |                              | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |

### Description

The purpose of this annual Safe Routes to School (SR2S) project is to provide minor capital improvements to enhance the safety of pedestrians and bicyclists on public roads in school areas. In coordination with the City's TAPS and the School District, staff will address safety concerns and develop strategies to encourage the use of alternative modes of transportation in the vicinity of schools. SR2S improvements may include enhancements to pavement markings, regulatory and advisory signs, installation of traffic control devices such as Rectangular Rapid Flashing Beacon (RRFB), and minor concrete improvements.



### History, Status, or Impact if Delayed

Addressing community concerns in a timely manner, thereby enhancing the sense of safety and increasing walking and cycling.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

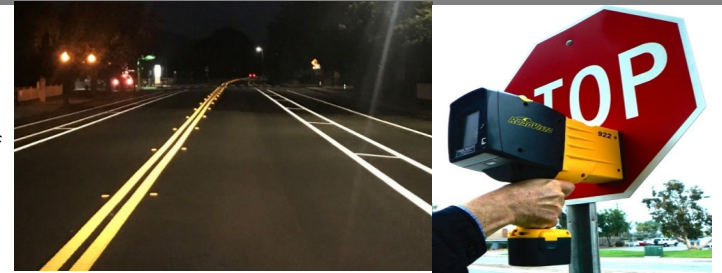
| USE(S)                         | Budget            | Projected Budget  |                   |                  |                  | Project Estimate  |
|--------------------------------|-------------------|-------------------|-------------------|------------------|------------------|-------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29       | FY 2029-30       | FY 2025 - 2030    |
| Planning                       |                   |                   |                   |                  |                  |                   |
| Design                         | \$ 10,000         | \$ 10,000         | \$ 10,000         |                  |                  | \$ 30,000         |
| Construction                   | \$ 80,000         | \$ 80,000         | \$ 80,000         | \$ 50,000        | \$ 50,000        | \$ 340,000        |
| Contingency                    | \$ 10,000         | \$ 10,000         | \$ 10,000         |                  |                  | \$ 30,000         |
| <b>TOTAL USES</b>              | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 400,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                  |                  |                   |
| 325 - City Street Improvements | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 50,000        | \$ 50,000        | \$ 400,000        |
|                                |                   |                   |                   |                  |                  |                   |
|                                |                   |                   |                   |                  |                  |                   |
|                                |                   |                   |                   |                  |                  |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 50,000</b> | <b>\$ 50,000</b> | <b>\$ 400,000</b> |

## RO2504 - PAVEMENT MARKING AND SIGNAGE UPGRADES

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score :                   |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 100,000           | \$ 100,000                      | \$ 100,000           | \$ 100,000                     | \$ 100,000           | \$ 500,000                         |  |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

Per the California Manual on Uniform Traffic Control Devices (MUTCD), local governments are required to maintain a minimum level of retro-reflectivity for longitudinal pavement markings and for signs. These standards promote safety while providing sufficient flexibility for agencies to choose a maintenance method that best matches their specific conditions. The purpose of this annual project is to upgrade and refresh existing pavement markings and replace damaged signs as needed throughout the City per the requirements set forth by the California Department of Transportation (Caltrans). It is recommended that this type of project be continued on an annual basis because the retro-reflectivity of pavement markings and signage degrade over time and can pose a safety hazard for road users.



### History, Status, or Impact if Delayed

Not meeting requirements and potential increase in maintenance and replacement costs.

### General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                       |                   |                   |                   |                   |                   |                   |
| Design                         |                   |                   |                   |                   |                   |                   |
| Construction                   | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 500,000        |
| Contingency                    |                   |                   |                   |                   |                   |                   |
| <b>TOTAL USES</b>              | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                   |
| 325 - City Street Improvements | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 100,000        | \$ 500,000        |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
|                                |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>             | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 100,000</b> | <b>\$ 500,000</b> |

## RO2503 - CITY STREETLIGHTS UPGRADE

|                                                                                                                                                                    |                                                                                      |                              |                                        |                              |                                       |                              |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b>                                                                                                                                           |                                                                                      | <b>Project Origin :</b>      |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                 |                                                                                      | <b>Budget</b>                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Expansion<br><input checked="" type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b> | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                              | \$ -                                                                                 | \$ 250,000                   | \$ 250,000                             | \$ 200,000                   | \$ 200,000                            | \$ 200,000                   | \$ 1,100,000                               |
| <b>Project Start</b> 7/1/2025                                                                                                                                      |                                                                                      |                              |                                        |                              | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |

### Description

This annual project will implement upgrades to City owned streetlights (currently within Pinole 523 streetlights owned by the City, and 902 streetlights owned by PG&E) and install new streetlights in areas where the streetlights do not meet standards for spacing and illumination. Adequate neighborhood street lighting improves safety by improving nighttime visibility and provides sidewalk and road users with an increased sense of security. Street lighting can also provide a sense of place and a more pleasing environment in residential and commercial areas, such as the addition of string lighting on San Pablo Avenue City's downtown area.



### History, Status, or Impact if Delayed

Adverse impacts on sense of safety and security, and increased City costs for maintenance and replacement.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                                | Budget     | Projected Budget |            |            |            | Project Estimate |
|---------------------------------------|------------|------------------|------------|------------|------------|------------------|
|                                       | FY 2025-26 | FY 2026-27       | FY 2027-28 | FY 2028-29 | FY 2029-30 | FY 2025 - 2030   |
| Planning                              |            |                  |            |            |            |                  |
| Design                                | \$ 10,000  | \$ 10,000        | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 50,000        |
| Construction                          | \$ 220,000 | \$ 220,000       | \$ 180,000 | \$ 180,000 | \$ 180,000 | \$ 980,000       |
| Contingency                           | \$ 20,000  | \$ 20,000        | \$ 10,000  | \$ 10,000  | \$ 10,000  | \$ 70,000        |
| TOTAL USES                            | \$ 250,000 | \$ 250,000       | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,100,000     |
| SOURCE(S)                             |            |                  |            |            |            |                  |
| 377 - Arterial Streets Rehabilitation | \$ 250,000 | \$ 250,000       | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,100,000     |
|                                       |            |                  |            |            |            |                  |
|                                       |            |                  |            |            |            |                  |
|                                       |            |                  |            |            |            |                  |
|                                       |            |                  |            |            |            |                  |
| TOTAL FUNDS                           | \$ 250,000 | \$ 250,000       | \$ 200,000 | \$ 200,000 | \$ 200,000 | \$ 1,100,000     |

## RO2502 - PINOLE SIGNALS UPGRADE

| Functional Area :                               |                                                |                      | Project Origin :                |                      |                                |                      | Priority Score :                   |  |
|-------------------------------------------------|------------------------------------------------|----------------------|---------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                     |                                                | Budget               | Unappropriated Subsequent Years |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                    | <input type="checkbox"/> Expansion             | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement            | <input checked="" type="checkbox"/> Renovation |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required |                                                |                      |                                 |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Rehabilitation         |                                                |                      |                                 |                      |                                |                      |                                    |  |
| Estimated Expenditures To-Date                  | \$ -                                           | \$ 200,000           | \$ 200,000                      | \$ 200,000           | \$ 150,000                     | \$ 150,000           | \$ 900,000                         |  |
| Project Start 7/1/2025                          |                                                |                      |                                 |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

The purpose of this project is to assess the consistency of the City's traffic signal equipment and make improvements to City-owned signals such as through the installation of video detection, accessible pedestrian signal devices, upgrade of controller and cabinet, upgrade of software, battery back-up system and/or establishment of designated left-turn phasing.

Having consistent signal equipment at all City signalized intersections will save on maintenance costs and provide the best operational efficiency and safety for our residents. Key improvements will be made in coordination with the City's Traffic and Pedestrian Safety Commission (TAPS). This annual program is not intended to design and construct new signals due to the high costs associated with a new installation. New signal installation will typically be accompanied by a new development as a project mitigation, or as an individual City CIP subject to meeting signal warrants.



### History, Status, or Impact if Delayed

Delayed upgrades increase the cost of maintenance and cost of capital improvements.

### General Plan Goals/Policies

Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                                | Budget            | Projected Budget  |                   |                   |                   | Project Estimate  |
|---------------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|
|                                       | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030    |
| Planning                              |                   |                   |                   |                   |                   |                   |
| Design                                | \$ 20,000         | \$ 20,000         | \$ 20,000         | \$ 10,000         | \$ 10,000         | \$ 80,000         |
| Construction                          | \$ 150,000        | \$ 150,000        | \$ 150,000        | \$ 120,000        | \$ 120,000        | \$ 690,000        |
| Contingency                           | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 20,000         | \$ 20,000         | \$ 130,000        |
| <b>TOTAL USES</b>                     | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |
| <b>SOURCE(S)</b>                      |                   |                   |                   |                   |                   |                   |
| 377 - Arterial Streets Rehabilitation | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 150,000        | \$ 150,000        | \$ 900,000        |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
|                                       |                   |                   |                   |                   |                   |                   |
| <b>TOTAL FUNDS</b>                    | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 150,000</b> | <b>\$ 150,000</b> | <b>\$ 900,000</b> |

## RO2501 - ACCESSIBILITY IMPROVEMENTS PROJECT

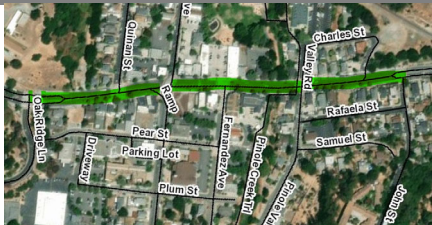
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 49   |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <input checked="" type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | \$ 150,000.00                                | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000.00                         | \$ 150,000.00                | \$ 750,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2030 |                              |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <p>Title II of the Americans with Disability Act (ADA) requires local governments to make pedestrian crossings accessible to people with disabilities by providing curb ramps. To allow people with disabilities to cross streets safely, local governments must provide curb ramps at pedestrian crossings and at public transportation stops where walkways intersect with a vertical curb. To comply with ADA requirements, the curb ramps provided must meet specific standards for width, slope, cross slope, placement, and other features. Per ADA standards, all streets constructed after January 26, 1992 must provide curb ramps in compliance with ADA standards. In addition, any street that was constructed prior to 1992, but was altered after 1992, must also provide ADA-compliant curb ramps. The purpose of this project is to upgrade existing pedestrian curb ramps and to install new pedestrian curb ramps at high priority areas and locations with high levels of pedestrian activity. All upgraded and new pedestrian curb ramps will be compliant with the ADA requirements.</p> |                                     |                                              |                                        |  |                                       |                              |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <b>Budget</b>                       | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate</b>      |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>FY 2025-26</b>                   | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>        |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 135,000                          | \$ 135,000                                   | \$ 135,000                             | \$ 135,000                                                                          | \$ 135,000                            | \$ 675,000                   |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 15,000                           | \$ 15,000                                    | \$ 15,000                              | \$ 15,000                                                                           | \$ 15,000                             | \$ 75,000                    |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 150,000</b>                   | <b>\$ 150,000</b>                            | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>            |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 150,000                          | \$ 150,000                                   | \$ 150,000                             | \$ 150,000                                                                          | \$ 150,000                            | \$ 750,000                   |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                              |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | <b>\$ 150,000</b>                   | <b>\$ 150,000</b>                            | <b>\$ 150,000</b>                      | <b>\$ 150,000</b>                                                                   | <b>\$ 150,000</b>                     | <b>\$ 750,000</b>            |                                            |

## RO2404 - CROSSWALK TENNENT AVE AT PRUNE ST

|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                               |                                     | <b>Project Origin :</b> Council Request |                                        |                              |                                       | <b>Priority Score :</b> 65                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                     |                                     | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                                                                                                                  | \$ -                                | \$ -                                    | \$ 50,000                              | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 50,000                                  |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                          |                                     |                                         |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                     |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <p>Assessment of the intersections control and establishment of crosswalks (high visibility) at the intersections of Tennent Ave at Prune St. It should be noted that safety conditions citywide will be evaluated as part of a proposed development of a Local Roads Safety Plan.</p> |                                     |                                         |                                        |                              |                                       |  |                                            |
|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                           |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                     |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| Goal CS.10, Policy CS.10.2; Goal SE.8, Policy SE.8.8; Goal HS.6, Policy HS.6.1; Goal CE.4; Goal CS.2, Policy CS.2.6                                                                                                                                                                    |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                 |                                        |                              |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b>                                          |                                            |
|                                                                                                                                                                                                                                                                                        |                                     | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     |                                                                                     |                                            |
| Planning                                                                                                                                                                                                                                                                               |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| Design                                                                                                                                                                                                                                                                                 |                                     | \$ 5,000                                |                                        |                              |                                       | \$ 5,000                                                                            |                                            |
| Construction                                                                                                                                                                                                                                                                           |                                     | \$ 45,000                               |                                        |                              |                                       | \$ 45,000                                                                           |                                            |
| Contingency                                                                                                                                                                                                                                                                            |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                      | \$ -                                | \$ 50,000                               | \$ -                                   | \$ -                         | \$ -                                  | \$ 50,000                                                                           |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                       |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                   |                                     | \$ 50,000                               |                                        |                              |                                       | \$ 50,000                                                                           |                                            |
|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
|                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                     | \$ -                                | \$ 50,000                               | \$ -                                   | \$ -                         | \$ -                                  | \$ 50,000                                                                           |                                            |



## RO2403 - OLD TOWN TRAFFIC CALMING

|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                               |                                         | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b> 58                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                     |                                         | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                   | <input type="checkbox"/> Renovation     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                        | <input type="checkbox"/> Rehabilitation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures To-Date</b>                                                                                                                                                  | \$ -                                    | \$ -                                    | \$ 570,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 570,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                          |                                         |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd.                                    |                                         |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                           |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                     |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Goal GM.2, Policy GM.3.3, Policy GM.3.7; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CE.4, Policy CE.4.5; Goal CE.5; Goal CS.10, Policy CS.10.2 |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                         |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>            | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                        |                                         | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                               |                                         | \$ 20,000                               |                                        |                                                                                     |                                       | \$ 20,000                                  |                                            |
| Design                                                                                                                                                                                 |                                         | \$ 35,000                               |                                        |                                                                                     |                                       | \$ 35,000                                  |                                            |
| Construction                                                                                                                                                                           |                                         | \$ 465,000                              |                                        |                                                                                     |                                       | \$ 465,000                                 |                                            |
| Contingency                                                                                                                                                                            |                                         | \$ 50,000                               |                                        |                                                                                     |                                       | \$ 50,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                      | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                       |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - City Street Improvements                                                                                                                                                         |                                         | \$ 55,000                               |                                        |                                                                                     |                                       | \$ 55,000                                  |                                            |
| Unfunded                                                                                                                                                                               |                                         | \$ 515,000                              |                                        |                                                                                     |                                       | \$ 515,000                                 |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                        |                                         |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                     | \$ -                                    | \$ 570,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 570,000                                 |                                            |

## RO2402 - SIDEWALK REHABILITATION PROGRAM

| Functional Area : Streets & Roads                  |                                     |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 49                |  |
|----------------------------------------------------|-------------------------------------|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--|
| Type of CIP                                        |                                     | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |  |
| <input type="checkbox"/> New                       | <input type="checkbox"/> Expansion  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |  |
| <input type="checkbox"/> Replacement               | <input type="checkbox"/> Renovation |                      |                                       |                      |                                |                      |                                    |  |
| <input type="checkbox"/> Land/Row Acq. Required    |                                     |                      |                                       |                      |                                |                      |                                    |  |
| <input checked="" type="checkbox"/> Rehabilitation |                                     |                      |                                       |                      |                                |                      |                                    |  |
| Estimated Expenditures to-date                     |                                     | \$ 200,000.00        | \$ 200,000                            | \$ 200,000           | \$ 200,000.00                  | \$ 200,000.00        | \$ 1,000,000                       |  |
| Project Start 7/1/2025                             |                                     |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |  |

### Description

According to the California Streets and Highway Code, the owner of a property fronting a public street must maintain the sidewalk, curb and gutter, and park strip area in a condition that will not endanger persons or property or interfere with the convenient use of the area. Purpose of this annual program is to assist property owners in maintaining the sidewalks in a safe manner. In doing so, the program assists residents in maintaining the condition of walkways for which they have maintenance responsibility.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.4, Policy CE.4.5; Goal SE.8, Policy SE.8.7; Goal CE.1, Policy CE.1.4; Goal CE.3, Policy CE.3.2; Goal CS.2, Policy CS.2.6; Goal CS.10, Policy CS 10.2; Goal H.3, Policy H.3.1; Goal GM.3, Policy GM.3.7; Goal HS.6, Policy HS.6.1

### Summary of Capital Cost

| USE(S)                         | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|--------------------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                                | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning                       |                   |                   |                   |                   |                   |                     |
| Design                         | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 5,000          | \$ 25,000           |
| Construction                   | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 180,000        | \$ 900,000          |
| Contingency                    | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 15,000         | \$ 75,000           |
| <b>TOTAL USES</b>              | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |
| <b>SOURCE(S)</b>               |                   |                   |                   |                   |                   |                     |
| 325 - City Street Improvements | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 200,000        | \$ 1,000,000        |
|                                |                   |                   |                   |                   |                   |                     |
|                                |                   |                   |                   |                   |                   |                     |
|                                |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>             | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 200,000</b> | <b>\$ 1,000,000</b> |



## RO2401 - ROAD MAINTENANCE REPAIRS

| Functional Area : Streets & Roads                                                                                                                                                                                                                                                                                                              |  |                      | Project Origin : Staff Recommendation |                      |                                |                      | Priority Score : 69                |              |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|----------------------|---------------------------------------|----------------------|--------------------------------|----------------------|------------------------------------|--------------|
| Type of CIP<br><div><div><input type="checkbox"/> New</div><div><input type="checkbox"/> Replacement</div><div><input type="checkbox"/> Land/Row Acq. Required</div><div><input checked="" type="checkbox"/> Rehabilitation</div></div> <div><div><input type="checkbox"/> Expansion</div><div><input type="checkbox"/> Renovation</div></div> |  | Budget               | Unappropriated Subsequent Years       |                      |                                |                      | Project Estimate<br>FY 2025 - 2030 |              |
|                                                                                                                                                                                                                                                                                                                                                |  | Year 1<br>FY 2025-26 | Year 2<br>FY 2026-27                  | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30 |                                    |              |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                 |  | \$ -                 | \$ 350,000.00                         | \$ 350,000           | \$ 350,000                     | \$ 350,000.00        | \$ 350,000.00                      | \$ 1,750,000 |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                         |  |                      |                                       |                      | Estimated Completion 6/30/2030 |                      |                                    |              |

### Description

Road repair and rehabilitation at various locations. The primary focus of this project is dig out repairs on major arterials and collectors.



### History, Status, or Impact if Delayed

### General Plan Goals/Policies

Goal CE.3, Policy CE.3.2; Policy GM.3.3, Goal CS.10, Policy CS 10.2; Goal CE.7; Goal SE.8, Policy SE.8.7

### Summary of Capital Cost

| USE(S)               | Budget            | Projected Budget  |                   |                   |                   | Project Estimate    |
|----------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|
|                      | FY 2025-26        | FY 2026-27        | FY 2027-28        | FY 2028-29        | FY 2029-30        | FY 2025 - 2030      |
| Planning             |                   |                   |                   |                   |                   |                     |
| Design               | \$ -              |                   |                   |                   |                   |                     |
| Construction         | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 320,000        | \$ 1,600,000        |
| Contingency          | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 30,000         | \$ 150,000          |
| <b>TOTAL USES</b>    | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |
| <b>SOURCE(S)</b>     |                   |                   |                   |                   |                   |                     |
| 105 - Measure S 2006 | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 350,000        | \$ 1,750,000        |
|                      |                   |                   |                   |                   |                   |                     |
|                      |                   |                   |                   |                   |                   |                     |
| <b>TOTAL FUNDS</b>   | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 350,000</b> | <b>\$ 1,750,000</b> |

## RO2303 - PINOLE SMART SIGNALS

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 33                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                | \$ 100,000.00                                | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 100,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The Smart Signals project will develop, manage, and implement ITS initiatives that improve the safety and efficiency of multimodal mobility, maximize highway and arterial system throughput, and improve operational efficiency, safety, and reduce environmental impact throughout Contra Costa County. Contra Costa Transportation Authority is the project lead and will coordinate the project throughout the county. Twelve traffic signals have been identified as candidates for the Smart Signals project. These signals are located on Pinole arterial roadways (Appian Way &amp; San Pablo Avenue).</p>                                                      |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Deployment of the Smart Signals Project is expected to result in operational and safety improvements for all modes of transportation, such as decrease in travel time and total delay, reduction in number of stops and secondary accidents, reduction of fuel consumption and greenhouse gas emissions, and reduction of response time for emergency vehicles. The initial cost estimate of construction is \$1,499,829 of which CCTA will receive \$1,345,527 in OBAG funds. The City's match requirement of \$154,302 was paid in FY 2023/24. A contingency is budgeted for potential obligations for changes in construction that may be requested by the City.</p> |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 100,000                          |                                              |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 100,000</b>                   | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 100,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 276 - Growth Impact Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 100,000                          |                                              |                                        |                                                                                     |                                       | \$ 100,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 100,000</b>                   | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 100,000</b>                          |                                            |

## RO2302 - SAFETY IMPROVEMENTS ON ARTERIAL ROADWAYS

|                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                         |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 38                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                               |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                          | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                             | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                            | \$ -                                | \$ 350,000.00                                | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 350,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                    |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2026 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>This project will install pedestrian crossing enhancements at three mid-block crossings on arterial roadways. The enhancements include continental markings, median refuge islands, advanced stop bars and Rectangular Rapid Flash Beacons. The three mid-block crossings are: San Pablo Ave. &amp; Third Ave.; San Pablo Ave. &amp; Quinan St.; and Pinole Valley Road &amp; Savage Ave.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Funding for improvements was secured through Cycle 11 HSIP grant funds.                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                             |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                    | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                           | \$ 30,000                           |                                              |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                     | \$ 280,000                          |                                              |                                        |                                                                                     |                                       | \$ 280,000                                 |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                      | \$ 40,000                           |                                              |                                        |                                                                                     |                                       | \$ 40,000                                  |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                | <b>\$ 350,000</b>                   | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 350,000</b>                          |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 215 - Grant: HSIP                                                                                                                                                                                                                                                                                                                                                                                | \$ 239,040                          |                                              |                                        |                                                                                     |                                       | \$ 239,040                                 |                                            |
| 377 - Arterial Streets Rehabilitation                                                                                                                                                                                                                                                                                                                                                            | \$ 110,960                          |                                              |                                        |                                                                                     |                                       | \$ 110,960                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                  |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                               | <b>\$ 350,000</b>                   | <b>\$ -</b>                                  | <b>\$ -</b>                            | <b>\$ -</b>                                                                         | <b>\$ -</b>                           | <b>\$ 350,000</b>                          |                                            |

| RO2301 - ROAD REHABILITATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                                              |                                 |                      |                                |                                    |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                      | Project Origin : Pavement Management Program |                                 |                      | Priority Score : 34            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      | Budget                                       | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      | Year 1<br>FY 2025-26                         | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | \$ -                 | \$ 2,250,000.00                              | \$ 5,000,000                    | \$ 5,000,000         | \$ 3,000,000.00                | \$ -                               | \$ 15,250,000                      |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                      |                                              |                                 |                      | Estimated Completion 6/30/2030 |                                    |                                    |
| <b>Description</b><br>Based on the most current P-TAP report and field inspections, various segments will be recommended annually for rehabilitation. The purpose of this annual program is to rehabilitate and maintain the City's pavement condition. This project will prolong the lifespan of the current pavement and prevent further deterioration and reduction in the Pavement Condition Index (PCI – a numerical rating system from 0/complete failure to 100/excellent condition). Depending on the assessed PCI and type of deficiencies, this project will include preventive measures such as crack sealing, slurry seal, micro-surfacing, and cape seal for pavement in fair to good condition. Restoration measures such as grind and overlay, dig-outs, and cold-in-place recycling for pavement in fair to poor condition. Rehabilitation/Reconstruction measures to remove and replace pavement in poor to failed condition. |                      |                                              |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>History, Status, or Impact if Delayed</b><br>Continued deterioration of pavement conditions on the various road types, thereby resulting in higher maintenance and reconstruction costs.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>General Plan Goals/Policies</b><br>Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                      |                                              |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | Budget<br>FY 2025-26 | Projected Budget                             |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      | FY 2026-27                                   | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      |                                              |                                 |                      |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | \$ 50,000            | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           |                                | \$ 600,000                         |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 2,100,000         | \$ 4,600,000                                 | \$ 4,600,000                    | \$ 2,700,000         |                                | \$ 14,000,000                      |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 100,000           | \$ 200,000                                   | \$ 200,000                      | \$ 150,000           |                                | \$ 650,000                         |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | <b>\$ 2,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,000,000</b>  | <b>\$ -</b>                    | <b>\$ 15,250,000</b>               |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |                                              |                                 |                      |                                |                                    |                                    |
| 215 - Measure J                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 750,000           | \$ 500,000                                   | \$ 500,000                      | \$ 250,000           |                                | \$ 2,000,000                       |                                    |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 1,500,000         | \$ 500,000                                   | \$ 500,000                      | \$ 500,000           |                                | \$ 3,000,000                       |                                    |
| Potential Debt Financing                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                      | \$ 4,000,000                                 | \$ 4,000,000                    | \$ 2,250,000         |                                | \$ 10,250,000                      |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      |                                              |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 2,250,000</b>  | <b>\$ 5,000,000</b>                          | <b>\$ 5,000,000</b>             | <b>\$ 3,000,000</b>  | <b>\$ -</b>                    | <b>\$ 15,250,000</b>               |                                    |

| RO2102 - TENNENT AVE REHABILITATION                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|----------------------------------------------|---------------------------------|-------------------------------------------------------------------------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                      | Project Origin : Pavement Management Program |                                 |                                                                                     | Priority Score : 43            |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      | Budget                                       | Unappropriated Subsequent Years |                                                                                     |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input checked="" type="checkbox"/> Rehabilitation <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation                                                                                                                                                                                                                                                                                                                                                                                                                    |                      | Year 1<br>FY 2025-26                         | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28                                                                | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 37,805.00         | \$ 754,000.00                                | \$ -                            | \$ -                                                                                | \$ -                           | \$ -                               | \$ 791,805                         |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                      |                                              |                                 |                                                                                     | Estimated Completion 6/30/2026 |                                    |                                    |
| Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| <p>The construction impacts from the WPCP upgrade project resulted in pavement deterioration. This project will rehabilitate Tennent Ave. from San Pablo Ave. to WPCP. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p>                                                                                                                                                                                                                                                                                                                                                                                      |                      |                                              |                                 |  |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| <p>In preparation of this project, the City retained a consultant to perform internal CCTV on this section of roadway. The inspection was completed in early 2021. Coordinating collection system improvements with street resurfacing projects ensures that sewer improvements are made prior to the resurfacing so that manholes and valve covers may be properly realigned, and repairs and replacements are made in a cost-effective manner. This also avoids cutting and patching recently paved streets. The City of Hercules will reimburse \$86,430 for this project. In addition, this project is being coordinated with RO1902 for efficient implementation.</p> |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | Budget<br>FY 2025-26 | Projected Budget                             |                                 |                                                                                     |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      | FY 2026-27                                   | FY 2027-28                      | FY 2028-29                                                                          | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ 54,000            |                                              |                                 |                                                                                     |                                | \$ 54,000                          |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 650,000           |                                              |                                 |                                                                                     |                                | \$ 650,000                         |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 50,000            |                                              |                                 |                                                                                     |                                | \$ 50,000                          |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>\$ 754,000</b>    | <b>\$ -</b>                                  | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 754,000</b>                  |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| 200 - Gas Tax                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 380,000           |                                              |                                 |                                                                                     |                                | \$ 380,000                         |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 107,000           |                                              |                                 |                                                                                     |                                | \$ 107,000                         |                                    |
| 325 - City Street Improvements                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | \$ 267,000           |                                              |                                 |                                                                                     |                                | \$ 267,000                         |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                      |                                              |                                 |                                                                                     |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | <b>\$ 754,000</b>    | <b>\$ -</b>                                  | <b>\$ -</b>                     | <b>\$ -</b>                                                                         | <b>\$ -</b>                    | <b>\$ 754,000</b>                  |                                    |

## RO1902 - PEDESTRIAN IMPROVEMENTS AT TENNENT AVE. NEAR RXR

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b> 50                 |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Renovation |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 55,300.00                        | \$ -                                         | \$ 720,000                             | \$ 730,000                                                                          | \$ -                                  | \$ -                                       | \$ 1,505,300                               |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>In 2018, the East Bay Regional Park District completed a trail link to connect Pinole Shores Regional Shoreline to Bayfront Park trail. There remains a small gap on Tennent Ave. from Bayfront Park to Railroad Ave. Improvements to Tennent Ave. at the Railroad Crossing will facilitate safe movement of bicycles and pedestrians. Since project inception, the scope of work has evolved to include improvements that would maximize parking on Railroad Avenue for park users. In February 2021, the City selected a consultant to complete the preliminary engineering for this project.</p> |                                     |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>WCCTAC held its STMP Call for Projects in 2018 which committed \$100k in funding for preliminary engineering from the 2006 STMP program for this project. City staff also submitted an OBAG 3 application in July 2022 to compete for funding for this project. If awarded, the City will need a match of \$345k.</p>                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | \$ 60,000                                    |                                        |                                                                                     |                                       | \$ 60,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     | \$ 600,000                                   | \$ 650,000                             |                                                                                     |                                       | \$ 1,250,000                               |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     | \$ 60,000                                    | \$ 80,000                              |                                                                                     |                                       | \$ 140,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                | \$ 720,000                                   | \$ 730,000                             | \$ -                                                                                | \$ -                                  | \$ 1,450,000                               |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     | \$ 70,000                                    | \$ 80,000                              |                                                                                     |                                       | \$ 150,000                                 |                                            |
| 215 - Grant: OBAG                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | \$ 650,000                                   | \$ 370,000                             |                                                                                     |                                       | \$ 1,020,000                               |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                     |                                              | \$ 280,000                             |                                                                                     |                                       | \$ 280,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | \$ -                                | \$ 720,000                                   | \$ 730,000                             | \$ -                                                                                | \$ -                                  | \$ 1,450,000                               |                                            |

## RO1710 - SAN PABLO AVENUE BRIDGE OVER BNSF RAILROAD

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|-------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|-------------------------------------------------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Streets & Roads                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         | <b>Project Origin :</b> End of Life Cycle |                                        |                              |                                       | <b>Priority Score :</b> 55                                                          |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         | <b>Budget</b>                             | <b>Unappropriated Subsequent Years</b> |                              |                                       |                                                                                     | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <input type="checkbox"/> Expansion      | <b>Year 1<br/>FY 2025-26</b>              | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>                                                        |                                            |
| <input checked="" type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Renovation     |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <input type="checkbox"/> Rehabilitation |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | \$ 1,169,005.00                         | \$ 1,915,894.00                           | \$ 28,800,000                          | \$ -                         | \$ -                                  | \$ -                                                                                | \$ 31,884,899                              |
| <b>Project Start</b> 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                         |                                           |                                        |                              | <b>Estimated Completion</b> 6/30/2027 |                                                                                     |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <p>The San Pablo Avenue bridge over the Burlington Northern Santa Fe Railroad is an integral part of the area's transportation network. The age and condition assessment of the bridge supports replacement. The City was approved for initial funding from the Caltrans Highway Bridge Program (HBP). In February 2020, the City awarded a contract to a consultant for preliminary engineering (PE) to advance the project. The PE will be completed in two phases due to funding limitations. Completion of preliminary design is necessary to develop a final cost estimate for the project. Unfunded portions of this project appear in the Unfunded list.</p> |                                         |                                           |                                        |                              |                                       |  |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <p>The total budget identified to complete the PE exceeds the amount of funding Caltrans committed to the project of the State's share in the current HBP. In October 2022, a draft type selection report was submitted to Caltrans for review. This report is the first step to request additional funding allocations from the Caltrans HBP to complete the PS&amp;E phase and construction phase of the project.</p>                                                                                                                                                                                                                                             |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| Policy CS.3.3, Goal H.3, Policy H.3.1, Goal CE.3, Goal CE. 7, Policy CE.7.3, Goal CS.10.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>Budget</b>                           | <b>Projected Budget</b>                   |                                        |                              |                                       | <b>Project Estimate</b>                                                             |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>FY 2025-26</b>                       | <b>FY 2026-27</b>                         | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>            | <b>FY 2029-30</b>                     | <b>FY 2025 - 2030</b>                                                               |                                            |
| Project Management                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | \$ 133,579                              | \$ 2,150,000                              |                                        |                              |                                       | \$ 2,283,579                                                                        |                                            |
| Planning & Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ 1,782,315                            |                                           |                                        |                              |                                       | \$ 1,782,315                                                                        |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | -                                       | \$ 26,650,000                             |                                        |                              |                                       | \$ 26,650,000                                                                       |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         | -                                       |                                           |                                        |                              |                                       |                                                                                     |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | <b>\$ 1,915,894</b>                     | <b>\$ 28,800,000</b>                      | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 30,715,894</b>                                                                |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                         |                                           |                                        |                              |                                       |                                                                                     |                                            |
| 325 - Grant: HBP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 41,394                               |                                           |                                        |                              |                                       | \$ 41,394                                                                           |                                            |
| 325 - Grant: STMP Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 1,499,189                            |                                           |                                        |                              |                                       | \$ 1,499,189                                                                        |                                            |
| 215 - Grant: TLC                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | \$ 133,579                              |                                           |                                        |                              |                                       | \$ 133,579                                                                          |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | \$ 241,732                              |                                           |                                        |                              |                                       | \$ 241,732                                                                          |                                            |
| Expected to be grant funded                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                         | \$ 28,800,000                             |                                        |                              |                                       | \$ 28,800,000                                                                       |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | <b>\$ 1,915,894</b>                     | <b>\$ 28,800,000</b>                      | <b>\$ -</b>                            | <b>\$ -</b>                  | <b>\$ -</b>                           | <b>\$ 30,715,894</b>                                                                |                                            |



## IN2301 - FACILITIES & REAL ESTATE MASTER PLAN

|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                   |                                                                           | <b>Project Origin :</b> Staff Recommendation |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                   | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                | \$ -                                                                      | \$ -                                         | \$ -                                   | \$ 75,000                                                                           | \$ -                                  | \$ -                                       | \$ 75,000                                  |
| <b>Project Start</b> 7/1/2027                                                                                                                                                                                                                                                                                                                                                                                        |                                                                           |                                              |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2028 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <p>The facilities master plan will serve as a roadmap for achieving identified strategic objectives to improve service delivery and utilization of real estate and facility assets. The masterplan will serve to aid decision-making on capital improvements for a defined list of City owned facilities and provide information on potential major maintenance needs (e.g., repairs vs. replace) as applicable.</p> |                                                                           |                                              |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Budget<br/>FY 2025-26</b>                                              | <b>Projected Budget</b>                      |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           | <b>FY 2026-27</b>                            | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                             |                                                                           |                                              | \$ 75,000                              |                                                                                     |                                       | \$ 75,000                                  |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                    | \$ -                                                                      | \$ -                                         | \$ 75,000                              | \$ -                                                                                | \$ -                                  | \$ 75,000                                  |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                     |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                           |                                              | \$ 75,000                              |                                                                                     |                                       | \$ 75,000                                  |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                              |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                                                      | \$ -                                         | \$ 75,000                              | \$ -                                                                                | \$ -                                  | \$ 75,000                                  |                                            |



## IN2105 - APPIAN WAY COMPLETE STREETS

|                                                                                                                                                                    |                                                                           |                                              |                                        |                              |                                       |                              |                                            |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------------------|----------------------------------------|------------------------------|---------------------------------------|------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                 |                                                                           | <b>Project Origin :</b> Staff Recommendation |                                        |                              |                                       | <b>Priority Score :</b>      |                                            |
| <b>Type of CIP</b>                                                                                                                                                 |                                                                           | <b>Budget</b>                                | <b>Unappropriated Subsequent Years</b> |                              |                                       |                              | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | <b>Year 1<br/>FY 2025-26</b>                 | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b> | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b> |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                              | \$ -                                                                      | \$ 100,000.00                                | \$ -                                   | \$ -                         | \$ -                                  | \$ -                         | \$ 100,000                                 |
| <b>Project Start</b> 7/1/2025                                                                                                                                      |                                                                           |                                              |                                        |                              | <b>Estimated Completion</b> 6/30/2026 |                              |                                            |

### Description

Completion of preliminary engineering and design to provide continuous sidewalks and bike lanes along Appian Way beginning from unincorporated El Sobrante to about 1500 lineal feet north of the City limit within Pinole. In December 2021, City Council approved a Cooperative Funding Agreement with WCCTAC to receive STMP funds to complete preliminary design for this project.



### History, Status, or Impact if Delayed

This project will connect with the Contra Costa County's project to provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante. This project will involve coordination with Contra Costa County. The construction phase of this project is unfunded and appears in the Unfunded and Unprogrammed list.

### General Plan Goals/Policies

Policy CE.1.4, Policy CS.2.6, Policy CS.3.3, Policy H.3.1, Policy GM.3.3, Goal CE.3, Goal CS.10, Policy CS 10.2

### Summary of Capital Cost

| USE(S)                 | Budget            | Projected Budget |             |             |             | Project Estimate  |
|------------------------|-------------------|------------------|-------------|-------------|-------------|-------------------|
|                        | FY 2025-26        | FY 2026-27       | FY 2027-28  | FY 2028-29  | FY 2029-30  | FY 2025 - 2030    |
| Planning               |                   |                  |             |             |             |                   |
| Design                 | \$ 100,000        |                  |             |             |             | \$ 100,000        |
| Construction           |                   |                  |             |             |             |                   |
| Contingency            |                   |                  |             |             |             |                   |
| <b>TOTAL USES</b>      | <b>\$ 100,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 100,000</b> |
| <b>SOURCE(S)</b>       |                   |                  |             |             |             |                   |
| 325 - Grant: STMP Fees | \$ 100,000        |                  |             |             |             | \$ 100,000        |
|                        |                   |                  |             |             |             |                   |
|                        |                   |                  |             |             |             |                   |
| <b>TOTAL FUNDS</b>     | <b>\$ 100,000</b> | <b>\$ -</b>      | <b>\$ -</b> | <b>\$ -</b> | <b>\$ -</b> | <b>\$ 100,000</b> |

| IN2103 - RECYCLED WATER FEASIBILITY                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------|----------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                           | Project Origin : Council Request |                                 |                      | Priority Score :               |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                           | Budget                           | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Expansion<br><input type="checkbox"/> Renovation | Year 1<br>FY 2025-26             | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | \$ 15,152.25                                                              | \$ 80,000.00                     | \$ -                            | \$ -                 | \$ -                           | \$ -                               | \$ 95,152                          |
| Project Start 7/1/2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                  |                                 |                      | Estimated Completion 6/30/2026 |                                    |                                    |
| <div> <div>Description</div> <div> <p>A feasibility study will allow the City to plan and phase the construction of future recycled water distribution system infrastructure. The study will identify potential recycled water customers, evaluate the quantity, quality, and recycled water distribution system options to address the needs of potential users in surrounding areas, seek opportunities to phase the construction of a recycled water delivery system, and develop planning-level cost options for the phased system.</p> </div> <div>  </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| <div> <div>History, Status, or Impact if Delayed</div> <div> <p>Recycled water delays or eliminates the need to construct more potable water facilities, sustains the economy with increased water supply reliability, protects the environment, safeguards investments in parks and landscaping with drought proof or drought resistant water supply, and contributes to a green and healthy environment. In 2019, East Bay Municipal Utility District (EBMUD) prepared an Updated Recycled Waster Plan which considered the potential for potable reuse in EBMUD's water service area. The development of a new recycled water supply for the Phillips 66 refinery in Rodeo using effluent from the Pinole-Hercules and Rodeo wastewater treatment plants was among the recommended non-potable reuse projects. This project is estimated to deliver up to 3.67 MGD of recycled water to the refinery for use in their boilers and cooling towers. The combined final disinfected effluent from both plants would be pumped at the Rodeo Pump Station to the refinery for treatment a new advanced recycled water treatment plan. This project was recommended by EBMUD because it would deliver a large amount of water to a single customer, with comparatively few pipelines required due to the short distance between the sources of wastewater and the Phillips 66 Refinery</p> </div> </div> |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| <div> <div>General Plan Goals/Policies</div> <div> <p>Policy OS.8.1, Policy OS.8.7, Goal SE.9, Policy SE.9.1, Policy SE.9.4</p> </div> </div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | Budget<br>FY 2025-26                                                      | Projected Budget                 |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           | FY 2026-27                       | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              | \$ 80,000                                                                 |                                  |                                 |                      |                                | \$ 80,000                          |                                    |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | <b>\$ 80,000</b>                                                          | <b>\$ -</b>                      | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 80,000</b>                   |                                    |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| 500 - Sewer Enterprise Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | \$ 80,000                                                                 |                                  |                                 |                      |                                | \$ 80,000                          |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |                                                                           |                                  |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <b>\$ 80,000</b>                                                          | <b>\$ -</b>                      | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 80,000</b>                   |                                    |

## IN2101 - EMERGENCY POWER FOR CRITICAL FACILITIES

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|-----------------------------------------|----------------------------------------|-------------------------------------------------------------------------------------|---------------------------------------|--------------------------------------------|--------------------------------------------|
| <b>Functional Area :</b> Infrastructure Assessment                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>Project Origin :</b> Council Request |                                        |                                                                                     |                                       | <b>Priority Score :</b>                    |                                            |
| <b>Type of CIP</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | <b>Budget</b>                           | <b>Unappropriated Subsequent Years</b> |                                                                                     |                                       |                                            | <b>Project Estimate<br/>FY 2025 - 2030</b> |
| <input checked="" type="checkbox"/> New                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | <input type="checkbox"/> Expansion  | <b>Year 1<br/>FY 2025-26</b>            | <b>Year 2<br/>FY 2026-27</b>           | <b>Year 3<br/>FY 2027-28</b>                                                        | <b>Year 4<br/>FY 2028-29</b>          | <b>Year 5<br/>FY 2029-30</b>               |                                            |
| <input type="checkbox"/> Replacement                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <input type="checkbox"/> Renovation |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Land/Row Acq. Required                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <input type="checkbox"/> Rehabilitation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Estimated Expenditures to-date</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | \$ -                                | \$ -                                    | \$ 200,000                             | \$ -                                                                                | \$ -                                  | \$ -                                       | \$ 200,000                                 |
| <b>Project Start</b> 7/1/2026                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |                                     |                                         |                                        |                                                                                     | <b>Estimated Completion</b> 6/30/2027 |                                            |                                            |
| <b>Description</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <p>During severe natural hazard events, it is highly likely that utility power will not be available for an extended period of time. Critical facilities will need reliable sources of sustained electrical power to continue operations. This project will: 1) identify critical facilities in need of back-up power in coordination with an Emergency Operations Plan (EOP) , 2) assess power loads in each critical facility that requires back-up power, 3) determine the costs and technology options including solar battery storage, and 4) make any additional recommendations to Council before advancing to construction.</p> |                                     |                                         |                                        |  |                                       |                                            |                                            |
| <b>History, Status, or Impact if Delayed</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| The Public Safety Building, Fire Station 74, and the Water Pollution Control Plant have stand by generators.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>General Plan Goals/Policies</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Policy GM.4.1, Policy CS.2.6, Goal CS.9, Goal HS.4                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>Summary of Capital Cost</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>USE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>Budget<br/>FY 2025-26</b>        | <b>Projected Budget</b>                 |                                        |                                                                                     |                                       | <b>Project Estimate<br/>FY 2025 - 2030</b> |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     | <b>FY 2026-27</b>                       | <b>FY 2027-28</b>                      | <b>FY 2028-29</b>                                                                   | <b>FY 2029-30</b>                     |                                            |                                            |
| Planning                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Design                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                                     | \$ 30,000                               |                                        |                                                                                     |                                       | \$ 30,000                                  |                                            |
| Construction                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| Contingency                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |                                     | \$ 170,000                              |                                        |                                                                                     |                                       | \$ 170,000                                 |                                            |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | \$ -                                | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                                 |                                            |
| <b>SOURCE(S)</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| 100 - General Fund                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                     | \$ 200,000                              |                                        |                                                                                     |                                       | \$ 200,000                                 |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                     |                                         |                                        |                                                                                     |                                       |                                            |                                            |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | \$ -                                | \$ 200,000                              | \$ -                                   | \$ -                                                                                | \$ -                                  | \$ 200,000                                 |                                            |

| IN1703 - STORM DRAIN MASTER PLAN                                                                                                                                                                                                                                                                                       |                      |                                       |                                 |                      |                                |                                    |                                    |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------|---------------------------------------|---------------------------------|----------------------|--------------------------------|------------------------------------|------------------------------------|
| Functional Area : Infrastructure Assessment                                                                                                                                                                                                                                                                            |                      | Project Origin : Staff Recommendation |                                 |                      | Priority Score :               |                                    |                                    |
| Type of CIP                                                                                                                                                                                                                                                                                                            |                      | Budget                                | Unappropriated Subsequent Years |                      |                                |                                    | Project Estimate<br>FY 2025 - 2030 |
| <input checked="" type="checkbox"/> New<br><input type="checkbox"/> Replacement<br><input type="checkbox"/> Land/Row Acq. Required<br><input type="checkbox"/> Rehabilitation                                                                                                                                          |                      | Year 1<br>FY 2025-26                  | Year 2<br>FY 2026-27            | Year 3<br>FY 2027-28 | Year 4<br>FY 2028-29           | Year 5<br>FY 2029-30               |                                    |
| Estimated Expenditures to-date                                                                                                                                                                                                                                                                                         | \$ 117.46            | \$ 273,936.54                         | \$ -                            | \$ -                 | \$ -                           | \$ -                               | \$ 274,054                         |
| Project Start 7/1/2024                                                                                                                                                                                                                                                                                                 |                      |                                       |                                 |                      | Estimated Completion 6/30/2026 |                                    |                                    |
| <b>Description</b><br>Preparation of a storm drain master plan will provide an analysis of the existing collection system. The plan will identify system deficiencies related to capacity, functionality, and permit compliance. The plan can serve to guide future budget allocations for improvements to the system. |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
| History, Status, or Impact if Delayed                                                                                                                                                                                                                                                                                  |                      |                                       |                                 |                      |                                |                                    |                                    |
| General Plan Goals/Policies                                                                                                                                                                                                                                                                                            |                      |                                       |                                 |                      |                                |                                    |                                    |
| Policy GM.4.1, Policy CS.7.1                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
| Summary of Capital Cost                                                                                                                                                                                                                                                                                                |                      |                                       |                                 |                      |                                |                                    |                                    |
| USE(S)                                                                                                                                                                                                                                                                                                                 | Budget<br>FY 2025-26 | Projected Budget                      |                                 |                      |                                | Project Estimate<br>FY 2025 - 2030 |                                    |
|                                                                                                                                                                                                                                                                                                                        |                      | FY 2026-27                            | FY 2027-28                      | FY 2028-29           | FY 2029-30                     |                                    |                                    |
| Planning                                                                                                                                                                                                                                                                                                               | \$ 273,937           |                                       |                                 |                      |                                | \$ 273,937                         |                                    |
| Design                                                                                                                                                                                                                                                                                                                 |                      |                                       |                                 |                      |                                |                                    |                                    |
| Construction                                                                                                                                                                                                                                                                                                           |                      |                                       |                                 |                      |                                |                                    |                                    |
| Contingency                                                                                                                                                                                                                                                                                                            |                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL USES</b>                                                                                                                                                                                                                                                                                                      | <b>\$ 273,937</b>    | <b>\$ -</b>                           | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 273,937</b>                  |                                    |
| SOURCE(S)                                                                                                                                                                                                                                                                                                              |                      |                                       |                                 |                      |                                |                                    |                                    |
| 106 - Measure S 2014                                                                                                                                                                                                                                                                                                   | \$ 273,937           |                                       |                                 |                      |                                | \$ 273,937                         |                                    |
|                                                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
|                                                                                                                                                                                                                                                                                                                        |                      |                                       |                                 |                      |                                |                                    |                                    |
| <b>TOTAL FUNDS</b>                                                                                                                                                                                                                                                                                                     | <b>\$ 273,937</b>    | <b>\$ -</b>                           | <b>\$ -</b>                     | <b>\$ -</b>          | <b>\$ -</b>                    | <b>\$ 273,937</b>                  |                                    |

Goals and Policies

Community Character Element

- GOAL CC.1 Maintain Pinole’s unique qualities and sense of place to preserve the established historic and small-town character of the city.
- POLICY CC.1.2 Require all new development to incorporate high-quality site design, architecture and planning to enhance the overall quality of the built environment in Pinole and create a visually interesting and aesthetically pleasing town environment.
- POLICY CC.1.3 To enhance a sense of arrival and create a strong appealing image that promotes community identity, the City shall develop community entry features at key gateways or city entries along Interstate 80. Entryways shall incorporate landscaping, trees, structural architectural elements, signage and public art.
- POLICY CC.1.5 Encourage project compatibility, interdependence and support with neighboring uses, especially between commercial and mixed-use centers and the surrounding residential neighborhoods. Uses should relate to one another with pedestrian connections, transit options, shared parking, landscaping, public spaces, and the orientation and design of buildings.
- GOAL CC.2 Emphasize and enhance the visual and physical connection between the city’s natural environment and the community’s quality of life.
- POLICY CC.2.1 Provide visual and physical connections between the natural environment and the built environment through careful site design, building placement, architectural features that allow views of Pinole’s unique environment such as ridgelines or the San Pablo Bay shoreline, public access to open space such as via the Bay Trail, and the use of native vegetation in the urban environment such as for landscape buffers for sidewalk areas and street trees.
- POLICY CC.2.2 Preserve natural resources within the built environment, including trees, marshes, creeks and hillsides.
- GOAL CC.5 Enhance the quality of life in Pinole by acknowledging the cultural diversity and by promoting, preserving and sustaining the cultural and performing arts.
- POLICY CC.5.1 Celebrate the city’s cultural diversity through public art, cultural centers and community events for the benefit and enjoyment of all residents.
- POLICY CC.5.2 Develop programs and facilities that promote the cultural and performing arts in Pinole.

Growth Management Element

- GOAL GM.1 Regional Planning. Support cooperative transportation, land use and public service planning in Contra Costa County.
- POLICY GM.1.1 West Contra Costa County Planning Activities. Achieve efficient public service delivery by coordinating with affected jurisdictions and agencies concerning public and private developments.
- GOAL GM.3 Efficient Transportation. Support land use patterns that make efficient use of the transportation system and enhance public safety.
- POLICY GM.3.1 Transportation Management. Make more efficient use of the regional and subregional transportation system.
- POLICY GM.3.3 Provide Adequate Transportation Facilities and Services. Provide adequate transportation facilities while maintaining neighborhood integrity.
- POLICY GM.3.7 Mobility-Impaired. Support efforts to provide safe and convenient transportation systems for all citizens of Pinole, particularly mobility-impaired individuals.
- GOAL GM.4 Compact Development and Service Areas. Encourage infill and redevelopment in areas that are already served by utilities, infrastructure and public services.
- POLICY GM.4.1 Planning for Present and Future Community Needs. Plan for, provide and maintain a level of public infrastructure facilities and services that adequately serves the present and future needs of the community.

Land Use & Economic Development Element

- GOAL LU.1 Preserve and enhance the natural resources, high-quality residential neighborhoods and commercial areas, and small-town (semi-rural) character of Pinole.
- POLICY LU.1.3 Establish and implement a continuing program of civic beautification, gateway or entryway enhancement, tree planting, maintenance of homes and streets, and other measures which will promote an aesthetically desirable environment and attractive neighborhood areas.
- GOAL LU.4 Preserve and strengthen the identity and quality of life of Pinole’s residential neighborhoods.
- POLICY LU.4.1 Ensure all new development, renovation or remodeling preserves and strengthens Pinole’s residential neighborhoods by requiring projects to be harmoniously designed and integrated with the existing neighborhood.
- GOAL LU.6 Protect and enhance the natural resources of the San Pablo Bay waterfront for the enjoyment of Pinole residents.
- POLICY LU.6.3 Provide waterfront parks, pedestrian pathways and recreation areas that are safe, accessible, and attractive for public use.

Housing Element

- GOAL H.2 Protect Existing Character and Heritage. Protect and enhance the integrity and distinctive character and heritage of Pinole encouraging the development of high quality, well-designed housing and conserving existing housing.
- POLICY H.2.4 Maintain Existing Housing and Neighborhood Amenities. Maintain Pinole’s lifestyle characteristics by encouraging the maintenance of existing housing stock, and in particular housing with historic value, and preserving the amenities of existing neighborhoods
- GOAL H.3 Provide Adequate Services and Facilities. Provide adequate services and facilities to meet the needs of the city’s current and future population.
- POLICY H.3.1 Plan For Public Facility and Services Needs. Future development shall be planned based on public facility and service capacity, community-wide needs, sound citywide and neighborhood planning and public improvement programming.
- POLICY H.3.4 Encourage new pedestrian-oriented development. Encourage new development and redevelopment that places residences in close proximity to a variety of services and facilities.

Circulation Element

- GOAL CE.1 Reduce vehicle miles traveled and encourage the use of public transit.
- POLICY CE.1.1 Encourage strategic growth that concentrates future development along Pinole’s three primary transit corridors (San Pablo Avenue, Appian Way and Pinole Valley Road).
- POLICY CE.1.3 Encourage development that is sensitive to both local and regional transit measures and that promotes the use of alternative modes of transportation.
- POLICY CE.1.4 Encourage maximum utilization of the existing public transit system and alternate modes of transportation in Pinole.
- GOAL CE.3 Provide timely input and effective means (as appropriate) of programming street and highway improvements to maintain the objective peak hour level of service without detrimentally impacting community character or commercial activity.
- POLICY CE.3.2. Maintain roadway network at or above established LOS thresholds.
- GOAL CE.4 Establish programs to support sidewalk, trail and street enhancements, where feasible.
- POLICY CE.4.5 Inventory sidewalk conditions to identify opportunities for enhancements to the circulation system and to help prioritize repair and maintenance activities as funding becomes available.
- GOAL CE.5 Provide adequate parking and loading facilities while encouraging alternative means of transportation.
- GOAL CE.7 Support bicycle use as a mode of transportation by enhancing infrastructure to accommodate bicycle and rides.
- POLICY CE.7.1 Enhance the City’s Bikeway network through the use of Class I, II, and III bikeways.
- POLICY CE.7.3 Establish a network of multi-use paths to facilitate safe and direct off-street bicycle and pedestrian travel.

**Community Services and Facilities Element**

- GOAL CS.1 Provide safe, attractive and efficiently designed infrastructure and sustainable facilities to serve the public.
- POLICY CS.1.1 The City will strive to provide safe, attractive and efficiently designed facilities for public and quasi-public organizations.
- POLICY CS.1.3 The City will endeavor to provide convenient access to community facilities and services to all areas of the community.
- GOAL CS.2 Ensure and maintain a high level of public safety in the community.
- POLICY CS.2.6 The City will continue to fund the repair, maintenance and expansion of facilities to respond to evolving service needs.
- GOAL CS.3 Provide adequate and high-quality recreational opportunities and programs for the community.
- POLICY CS.3.1 Continue to provide a variety of recreational opportunities that serve and represent all aspects of the community.
- POLICY CS.3.3 Expand and organize a multi-use trail system.
- GOAL CS.6 Provide adequate, economical and dependable wastewater collection service and treatment.
- POLICY CS.6.1 The City shall continue to make capital improvements to the wastewater collection and treatment system to maintain system capability and reliability.
- GOAL CS.7 Minimize flooding.
- POLICY CS.7.1 The City will ensure that the storm drain system has adequate capacity to minimize street flooding and, where feasible, shall expand the capacity of the system to control storm flows.
- GOAL CS.9 Provide economical and dependable community services while conserving energy resources.
- POLICY CS.9.1 The City will seek opportunities to improve the energy efficiency of facilities and operations.
- GOAL CS.10 Provide safe, efficient roadway infrastructure to support multiple modes of transportation and to meet existing and future circulation needs.
- POLICY CS.10.2 The City will update, where possible, the existing roadway network to enhance pedestrian, bicycle and transit circulation while maintaining safe vehicular circulation.

**Health and Safety Element**

- GOAL HS.1 Minimize the potential for loss of life, injury, damage to property, economic and social dislocation, and unusual public expense due to natural and man-made hazard.
- GOAL HS.2 Protect the community from the risk of flood damage and improve surface water quality.
- POLICY HS.2.4 Continue to monitor studies that identify anticipated changes in sea level and create appropriate standards and improvements to minimize flood risks.
- POLICY HS.2.5 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.
- GOAL HS.3 Minimize hazards of soil erosion, weak and expansive soils, potentially hazardous soils materials, other hazardous materials, geologic instability and seismic activity.
- POLICY HS.3.5 Require proper handling, storage, disposal and cleanup of hazardous materials to prevent leakage, potential explosions, fires or the escape of harmful gases and to prevent individually innocuous materials from combining to form hazardous substances, especially at the time of disposal.
- GOAL HS.4 Ensure that government agencies, citizens and businesses are prepared for an effective response and recovery in the event of emergencies or disasters.
- POLICY HS.4.1 Continue to provide essential emergency public services during natural catastrophes.
- POLICY HS.4.3 Incorporate technological enhancements in new and substantially remodeled structures and facilities to support and improve emergency services.
- GOAL HS.6 Support multiple forms of transportation and a circulation system design that reduces vehicle trips and emissions.
- POLICY HS.6.1 Promote and encourage walking and bicycling as viable forms of transportation to services, shopping and employment.
- GOAL HS.7 Ensure that all new development meets or exceeds state and federal water quality standards.
- POLICY HS.7.1 Support Regional, state and federal clean water programs.
- POLICY HS.7.3 Reduce the transport of runoff and surface pollutants.
- POLICY HS.7.6 Establish appropriate capital improvements and management programs to reduce wet weather sewer treatment demand and avoid discharge to the shallow water outfall.

**Natural Resources and Open Space Element**

- GOAL OS.1 Ensure the preservation of natural resources by determining appropriate land use and compatibility with natural resources and open space.
- POLICY OS.1.2 Agency Cooperation. Work with Federal, State and local regulatory and trustee agencies to promote the long-term sustainability of local natural resources.

**Sustainability Element**

- GOAL SE.3 The City will reduce its contribution to climate change and mitigate and adapt to the effects of climate change as appropriate.
- POLICY SE.3.1 Reduce greenhouse gas emissions from City operations and community sources by a minimum of 15 percent below current or baseline levels by the year 2020.
- POLICY SE.3.4 Reduce GHG emissions by reducing vehicle miles traveled and by increasing or encouraging the use of alternative fuels and transportation technologies.
- POLICY SE.1.3 Enhance the energy efficiency of all City facilities.
- GOAL SE.4 Optimize energy efficiency and renewable energy.
- POLICY SE.4.2 Explore opportunities for City-wide expansion of Programs and Facilities related to energy efficiency and conservation.
- GOAL SE.5 Achieve a solid waste diversion of 75% of the waste stream by 2020.
- GOAL SE.7 Air quality will be maintained and improved for the City of Pinole and the Bay Area as a region and not decline below levels measured in early 1990’s.
- POLICY SE 7.3 Support efforts to comprehensively address air quality issues through education, regulation, and innovation.
- GOAL SE.8 Utilize transit options and reduce vehicle miles traveled and single-occupancy vehicle use.
- POLICY SE.8.7 Work to improve Pinole’s pedestrian and bicycle infrastructure and to meet the needs of all pedestrians and bicyclists.
- POLICY SE.8.10 Support and promote the use of low- and zero-emissions vehicles, alternative fuels, and other measures to directly reduce emissions from motor vehicles.



## UNFUNDED PROJECTS

### UF001 - Railroad Avenue Bridge Removal and Replacement

#### Project Information

The Contra Costa County Flood Control and Water Conservation District has advised removal of the Railroad Avenue Bridge. The bridge is a flood barrier. The first step is to determine if the City of Pinole is the responsible agency for this project.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads  
Sanitary Sewer  
Stormwater

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 11

### UF002 - Parking Lot Resurfacing

#### Project Information

This project is to maintain and enhance existing City owned parking facilities and infrastructure, to increase parking supply, and to support ongoing multi-modal and streetscape improvements. Improvements include saw cutting and demolition, pavement removal, earthwork, pavement installation, curb and gutter, striping, and signage.

**Project Origin:** Staff Recommendation

**Functional Area:** Facilities

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 32

### UF003 - LLAD Landscape Restoration and Improvement

#### Project Information

The Pinole Valley Road Landscape and Lighting Assessment District was formed in 2008. The City installed various improvements on Pinole Valley Road between Henry Avenue and Ramona Street. The district provides maintenance to traffic signals, streetlights, median landscaping, irrigation for landscaping, electricity to traffic signals and streetlights, and graffiti removal. This project will maintain and restore turf, shrubs, plants and trees within the District. In FY 2022/23, this work was completed for Zone A (between I-80 and Henry Ave.)

**Project Origin:** LLAD Report

**Functional Area:** LLAD

**Cost Estimate:** \$ -

**Potential Funding Sources:**  
Fund 345 & 348

**Priority Score:** 27

### UF004 - Eucalyptus Grove Restoration

#### Project Information

The open space located between the Old Town area between John St. and Pinole Valley Road is forested with Eucalyptus trees. In 2014, a Safety Inspection was conducted by a consultant. A total of 8 trees were recommended for removal, and root crown excavation was recommended for 3 trees. 2 trees were determined to be hollow and recommended for further investigation to evaluate the level of internal decay. In 2018, the City hired a company to remove 20 Eucalyptus trees in the area. There are still many trees left and many of the prior trees were felled with the trunks remaining on site. This project will remove the remaining trees, both standing and, on the ground, and regreen this area with native trees.

**Project Origin:** Council Request

**Functional Area:** Parks

**Cost Estimate:** \$ 150,000

**Potential Funding Sources:**

**Priority Score:** 22

**UF005 - Repave Trails****Project Information**

The City's goal is to develop safe, connected, and comfortable bicycle and pedestrian facilities for people of all ages and abilities. Repaving trails will enhance trail access from the City's roadway network to encourage alternative modes of transportation. The Active Transportation Plan is underway and will identify a trail network and recommend improvements.

**Project Origin:** Staff Recommendation

**Functional Area:** Parks

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 25

**UF006 - Appian Complete Streets****Project Information**

This project will provide continuous sidewalks and bike lanes along Appian Way from San Pablo Dam Rd. in unincorporated El Sobrante to about 1500 lineal feet north of the city limit within the City of Pinole. The City received STMP funds from West Contra Costa Transportation Authority for preliminary design. The construction phase remains unfunded.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 970,000

**Potential Funding Sources:**

**Priority Score:** 30

**UF007 - Pedestrian Bridge Maintenance****Project Information**

Maintenance of pedestrian bridges as identified in the Pedestrian Bridge Inspection Reports completed by Quincy Engineering, Inc. In FY 2023/24 there is \$50,000 budgeted in the operating budget for maintenance activities.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 224,700

**Potential Funding Sources:**

**Priority Score:** 22

**UF008 - I-80 / Pinole Valley Rd Interchange Improvements****Project Information**

This project will widen Pinole Valley Road ramp terminal intersections at I-80 to provide a dedicated right turn lane to the eastbound and westbound I-80 on ramps. This project will also provide crossing enhancements at the Pinole Valley Road and I-80 intersection.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 10,959,000

**Potential Funding Sources:**

**Priority Score:** 9



**UF009 - Shale Hill Retaining Wall and Sidewalk Gap****Project Information**

Shale Hill is located on San Pablo Ave. near Oak Ridge Road. The cut slope above the pavement is comprised of shale which is loose and sloughs onto the road. There is no sidewalk in this area because the toe of the embankment is uncontrolled and there is inadequate space to accommodate a sidewalk. Staff has not been successful in securing grant funds for this project.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 9

**UF010 - Sidewalk Gaps****Project Information**

This project will address sidewalk gaps by installing public sidewalks where sidewalks are missing on one or both sides of the street. This work will be coordinated with other construction projects. Sidewalk gaps often exist in places with site constraints (i.e. right of way, grade/slopes, or utility conflicts) or are adjacent to properties that have been required to provide sidewalks in the past due to land uses or ownerships. Locations for repair will be selected based on site conditions, pedestrian safety, and adjacent property attributes.

**Project Origin:** Staff Recommendation

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 16

**UF011 - Tree Master Plan****Project Information**

In 2019, the City Council established a Beautification Ad Hoc Committee to analyze options for, and to make recommendations to Council regarding clean-up and beautification projects in Pinole. Among other projects, the Committee recommended the development of a Tree Master Plan to inventory the existing trees, and to develop a plan for managing the tree inventory, including finding tree planting opportunities.

**Project Origin:** Beautification Adhoc Committee

**Functional Area:** Infrastructure Assessment

**Cost Estimate:** \$ 375,000

**Potential Funding Sources:**  
Cal Fire Urban and Community Forestry Grant Program

**Priority Score:** 11

**UF012 - San Pablo Avenue Bridge over BNSF Railroad****Project Information**

This project will replace the existing thirteen span reinforced concrete span structure over the Burlington Northern Santa Fe Railroad adjacent to San Pablo Avenue at the easterly limits of the City. On 02/18/20, Council awarded a contract to a Consultant to begin the preliminary engineering (PE) for this project (CIP Project RO1710). The PE will be completed in two phases due to funding limitations. The first phase was necessary to develop a final cost estimate to facilitate pursuing additional funding required to complete all phases including construction.

**Project Origin:** End of Life Cycle

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 28,800,000

**Potential Funding Sources:**  
Fund 213, Fund 214, Economic Stimulus Funds

**Priority Score:** 58

**UF013 - Installation of Solar at City Facilities****Project Information**

This project involves procurement and installation of solar panels at City owned facilities to offset the City's electricity consumption and reduce the greenhouse gas impacts.

**Project Origin:** Council Request

**Functional Area:** Facilities

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 37

**UF014 - All-Weather Access Roads****Project Information**

The General Plan, Chapter 8 discusses improvement of open space management to reduce wildfire risks. There is a desire to have improved, all-weather access roads through open space to improve access to and from Hercules and El Sobrante to shorten response times and improve mutual aid.

**Project Origin:** General Plan

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 20

**UF015 - San Pablo Avenue Complete Streets****Project Information**

A complete streets plan would create a new vision for San Pablo Avenue, to transform it into a place where people of all ages and abilities can travel safely and comfortably whether walking, bicycling, riding transit, or driving. The UF031 - Old Town Traffic Calming project is within the limits of this project which may partially or completely replace it.

**Project Origin:** Council Request

**Functional Area:** Infrastructure Assessment

**Cost Estimate:** \$ 200,000

**Potential Funding Sources:**  
Subregional Transportation Mitigation Program (STMP) funds

**Priority Score:** 15

**UF016 - Signalized Intersections****Project Information**

Improvement to signal hardware, signal timing, or protected left turn phases at:

- Appian Way & Fitzgerald Dr
- San Pablo Ave & Tennent Ave
- Appian Way & Canyon Dr/Tara Hills
- Pinole Valley Rd/Tennent Ave/Ellerhorst St
- San Pablo Ave & Pinole Valley Rd
- San Pablo Ave & Pinon Ave/Appian Way
- Pinole Valley Rd & Estates Ave

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:** LRSP

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 183,792

**Potential Funding Sources:**  
Highway Safety Improvement Program (HSIP)

**Priority Score:** 46

**UF017 - Pedestrian Safety at Signalized Intersections****Project Information**

Installation of advance stop bars before crosswalk, raised median on approaches, raised pavement markers and striping through intersection at:

- Appian Way & Fitzgerald Dr
- San Pablo Ave & Tennent Ave
- Appian Way & Canyon Dr/Tara Hills
- Pinole Valley Rd/Tennent Ave/Ellerhorst St
- San Pablo Ave & Pinole Valley Rd
- Fitzgerald Dr and Best Buy Parking Lot
- Pinole Valley Rd & Estates Ave

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:**

LRSP

**Functional Area:**

Streets &amp; Roads

**Cost Estimate:**

\$

514,548

**Potential Funding Sources:**

Highway Safety Improvement Program (HSIP)

**Priority Score:**

46

**UF018 - Safety at Unsignalized Intersections****Project Information**

Install intersection lighting, install/upgrade larger or additional stop signs or other intersection warning/regulatory signs, or install RRFB:

- Walter Ave & San Pablo Ave
- Pinole Valley Rd & Simas Ave
- Pinole Valley Rd & Wright Ave
- Pinole Valley Rd & Rafaela St
- Wright Ave & Carol St
- Simas Ave & Moraga Dr

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:**

LRSP

**Functional Area:**

Streets &amp; Roads

**Cost Estimate:**

\$

879,830

**Potential Funding Sources:**

Highway Safety Improvement Program (HSIP)

**Priority Score:**

46

**UF019 - Roadway Segments # 1****Project Information**

Install segment lighting, or install/upgrade signs with new fluorescent sheeting, or install delineators, reflectors/object markers.

- Pinole Valley Rd: San Pablo Ave to Collins Ave
- San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
- San Pablo Ave: Golden Gate to Del Monte Dr
- Tara Hills: Kilkenny Way to Appian Way
- Walter Ave: North Terminus to San Pablo Ave
- Fitzgerald Dr: Jovita Ln to Appian Way
- Appian Way: San Pablo Ave to Michael Dr
- Tennent Ave: San Pablo Ave to Pinole Valley Rd

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:**

LRSP

**Functional Area:**

Streets &amp; Roads

**Cost Estimate:**

\$

1,469,474

**Potential Funding Sources:**

Highway Safety Improvement Program (HSIP)

**Priority Score:**

46

**UF020 - Roadway Segments # 2****Project Information**

Install centerline rumble strips/strips, or install edge-lines and centerlines, or install RRFB:

- Pinole Valley Rd: San Pablo Ave to Collins Ave
- San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
- San Pablo Ave: Golden Gate to Del Monte Dr
- Tara Hills: Kilkenny Way to Appian Way
- Walter Ave: North Terminus to San Pablo Ave
- Tennent Ave: San Pablo Ave to Pinole Valley Rd

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:**

LRSP

**Functional Area:**

Streets &amp; Roads

**Cost Estimate:**

\$

914,375

**Potential Funding Sources:**

Highway Safety Improvement Program (HSIP)

**Priority Score:**

46

**UF021 - Roadway Segments # 3****Project Information**

Implement road diet, or install dynamic/variable speed warning signs, or install/upgrade pedestrian crossing:

- Pinole Valley Rd: San Pablo Ave to Collins Ave
- San Pablo Ave: Oak Ridge Rd to Pinole Valley Rd
- Tara Hills: Kilkenny Way to Appian Way
- Fitzgerald Dr: Jovita Ln to Appian Way
- Appian Way: San Pablo Ave to Michael Dr

Refer to the Local Road Safety Plan (LRSP) document for detailed recommendations.

**Project Origin:** LRSP

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 1,483,510

**Potential Funding Sources:**  
Highway Safety Improvement Program (HSIP)

**Priority Score:** 46

**UF022 - Vehicular Bridge Maintenance****Project Information**

Maintenance of vehicular bridges as identified in the Caltrans Bridge Inspection Reports. The latest bridge inspection issued in May 2023, contains recommendations for three bridges near:

- PVHS High School on Pinole Valley Rd
- Wright Ave on Pinole Valley Rd
- On Simas Ave near Pinole Valley Rd

**Project Origin:** Caltrans Bridge Inspection

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ -

**Potential Funding Sources:**

**Priority Score:** 22

**UF023 - Old Town Traffic Calming****Project Information**

Assess feasibility of and alternatives for, and design and construct traffic calming measures on San Pablo Avenue between John St and Oak Ridge Rd. This project is within the limits of UF023 - San Pablo Avenue Complete Streets project and may partially or completely replace it.

**Project Origin:** Council Request

**Functional Area:** Streets & Roads

**Cost Estimate:** \$ 570,000

**Potential Funding Sources:**

**Priority Score:** 58

**UF024 - City Hall Energy Upgrades****Project Information**

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

**Project Origin:** Assessment

**Functional Area:** Facilities

**Cost Estimate:** \$ 189,000

**Potential Funding Sources:**

**Priority Score:** 57

**UF025 - Public Safety Building Energy Upgrades****Project Information**

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

|                                   |            |         |
|-----------------------------------|------------|---------|
| <b>Project Origin:</b>            | Assessment |         |
| <b>Functional Area:</b>           | Facilities |         |
| <b>Cost Estimate:</b>             | \$         | 160,000 |
| <b>Potential Funding Sources:</b> |            |         |
| <b>Priority Score:</b>            | 58         |         |

**UF026 - WPCP Energy Upgrades****Project Information**

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

|                                   |                                          |           |
|-----------------------------------|------------------------------------------|-----------|
| <b>Project Origin:</b>            | Assessment                               |           |
| <b>Functional Area:</b>           | Sanitary Sewer                           |           |
| <b>Cost Estimate:</b>             | \$                                       | 1,686,000 |
| <b>Potential Funding Sources:</b> | Self-Generation Incentive Program (SGIP) |           |
| <b>Priority Score:</b>            | 59                                       |           |

**UF027 - Youth Center Energy Upgrades****Project Information**

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

|                                   |            |        |
|-----------------------------------|------------|--------|
| <b>Project Origin:</b>            | Assessment |        |
| <b>Functional Area:</b>           | Facilities |        |
| <b>Cost Estimate:</b>             | \$         | 17,000 |
| <b>Potential Funding Sources:</b> |            |        |
| <b>Priority Score:</b>            | 58         |        |

**UF028 - Park Energy Upgrades****Project Information**

Energy conservation measures recommended in the Energy Conservation, Generation, and Storage Assessment.

|                                   |            |        |
|-----------------------------------|------------|--------|
| <b>Project Origin:</b>            | Assessment |        |
| <b>Functional Area:</b>           | Parks      |        |
| <b>Cost Estimate:</b>             | \$         | 30,000 |
| <b>Potential Funding Sources:</b> |            |        |
| <b>Priority Score:</b>            | 62         |        |



# **DRAFT CAPITAL IMPROVEMENT PLAN**

**FY 2025/26 – FY 2029/30**

City Council

May 6, 2025

# Draft CAPITAL IMPROVEMENT PLAN (CIP) FY 2024/25 – FY 2028/29

- The Capital Improvement Plan (CIP) is a five-year plan used to identify and implement the City's capital needs
- The draft five-year CIP contains 45 projects and 5 infrastructure assessments
- Projects include 2 new projects, 1 action plan, and 9 new annual projects/programs
- Project categories: Facilities, Parks, Sewer, Stormwater, Streets & Roads, and Infrastructure Assessments

# NEW PROJECTS & PLAN

- Upgrade of the City's pools
- Zero-emission vehicles and EV charging infrastructure
- ADA Transition Plan Update





# NEW ANNUAL PROJECTS/PROGRAMS

- Improvements to City parks including lighting, playground equipment, shaded structures, furnishings, installation of welcome kiosk and wayfinding signs, landscaping, public art, and paving trails.
- Stormwater system upgrades and trash capture to comply with state and regional standards and requirements.



# NEW ANNUAL PROJECTS/PROGRAMS

- Traffic Calming Program to change drivers' behavior and reduce travel speeds through the use of engineering solutions and the installation of physical devices such as driver feedback signs, curb extensions, speed cushions, and roundabouts.
- Safe Routes to Schools Program to enhance multi-modal traffic safety through the use of high visibility pavement markings, regulatory and advisory signs, installation of RRFB, and safety education.





# NEW ANNUAL PROJECTS/PROGRAMS

- Pavement markings and signage upgrades to meet state requirements and maintain minimum level of retro-reflectivity.
- City streetlight upgrades to meet standards for spacing and illumination thereby improving nighttime visibility and enhancing sense of safety and security.



# NEW ANNUAL PROJECTS/PROGRAMS

- City signal upgrades through the installation of video detection, accessible devices, upgrade of controllers, upgrade of software, battery back-up system and/or designated left-turn phasing.
- Accessibility improvements to meet ADA requirements by providing curb ramps.

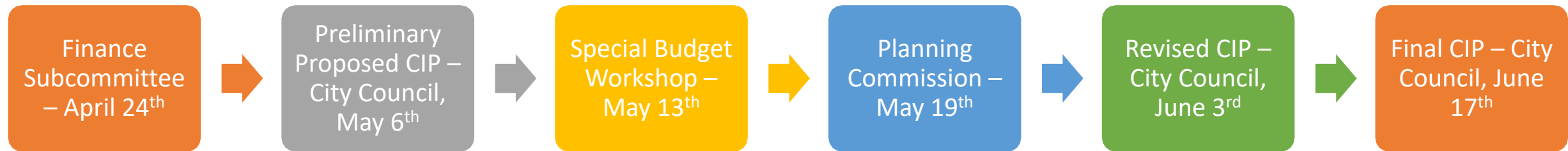


# NEW ANNUAL PROJECTS/PROGRAMS

- Pavement Rehabilitation Program for long-term improvements such as slurry seal, cape seal, and reconstruction based on road conditions.
- Sidewalk Rehabilitation Program to assist property owners in maintaining the sidewalks in a safe and accessible manner.



# REVIEW AND APPROVAL PROCESS





# BUDGET SUMMARY



| CITY OF PINOLE                                          |               |               |               |              |              |               |
|---------------------------------------------------------|---------------|---------------|---------------|--------------|--------------|---------------|
| CAPITAL IMPROVEMENT PLAN: FY 2025-26 THROUGH FY 2029-30 |               |               |               |              |              |               |
| FUNDING SUMMARY                                         |               |               |               |              |              |               |
| SOURCES BY FUND                                         | FY 2025-26    | FY 2026-27    | FY 2027-28    | FY 2028-29   | FY 2029-30   | 5-Year Total  |
| 100 - General Fund                                      | \$ -          | \$ 200,000    | \$ -          | \$ -         | \$ -         | \$ 200,000    |
| 105 - Measure S 2006                                    | \$ 350,000    | \$ 350,000    | \$ 350,000    | \$ 350,000   | \$ 350,000   | \$ 1,750,000  |
| 106 - Measure S 2014                                    | \$ 1,392,669  | \$ 2,293,000  | \$ 625,000    | \$ 250,000   | \$ 250,000   | \$ 4,810,669  |
| 200 - Gas Tax                                           | \$ 1,880,000  | \$ 500,000    | \$ 500,000    | \$ 500,000   | \$ -         | \$ 3,380,000  |
| 215 - Grant: TLC                                        | \$ 133,579    | \$ -          | \$ -          | \$ -         | \$ -         | \$ 133,579    |
| 215 - Grant: Climate Implentation Grant - MTC           | \$ 595,000    | \$ 357,000    | \$ -          | \$ -         | \$ -         | \$ 952,000    |
| 215 - Grant: HSIP                                       | \$ 239,040    | \$ -          | \$ -          | \$ -         | \$ -         | \$ 239,040    |
| 215 - Measure J                                         | \$ 750,000    | \$ 500,000    | \$ 500,000    | \$ 250,000   | \$ -         | \$ 2,000,000  |
| Vehicle Impact Fees & Dept Finance                      | \$ -          | \$ 4,000,000  | \$ 4,000,000  | \$ 2,250,000 | \$ -         | \$ 10,250,000 |
| 215 - Grant: OBAG                                       | \$ -          | \$ 650,000    | \$ 370,000    | \$ -         | \$ -         | \$ 1,020,000  |
| 276 - Growth Impact Fees                                | \$ 2,266,000  | \$ 900,000    | \$ 220,000    | \$ 220,000   | \$ 250,000   | \$ 3,856,000  |
| 325 - City Street Improvements                          | \$ 1,267,000  | \$ 805,000    | \$ 700,000    | \$ 650,000   | \$ 650,000   | \$ 4,072,000  |
| 325 - Grant: TDA Article 3                              | \$ -          | \$ -          | \$ -          | \$ -         | \$ -         | \$ -          |
| 325 - Grant: STMP Fees                                  | \$ 1,599,189  | \$ 70,000     | \$ 80,000     | \$ -         | \$ -         | \$ 1,749,189  |
| 325 - Grant: HBP                                        | \$ 41,394     | \$ -          | \$ -          | \$ -         | \$ -         | \$ 41,394     |
| 377 - Arterial Streets Rehabilitation                   | \$ 560,960    | \$ 450,000    | \$ 400,000    | \$ 350,000   | \$ 350,000   | \$ 2,110,960  |
| 500 - Sewer Enterprise Fund                             | \$ 2,692,000  | \$ 5,550,000  | \$ 4,480,000  | \$ 4,995,000 | \$ 2,835,000 | \$ 20,552,000 |
| Sources Total                                           | \$ 13,766,831 | \$ 16,625,000 | \$ 12,225,000 | \$ 9,815,000 | \$ 4,685,000 | \$ 57,116,831 |
| Unfunded Total                                          | \$ -          | \$ 1,575,000  | \$ 470,000    | \$ -         | \$ -         | \$ 2,045,000  |
| Total Sources Required                                  | \$ 13,766,831 | \$ 18,200,000 | \$ 12,695,000 | \$ 9,815,000 | \$ 4,685,000 | \$ 59,161,831 |



# Q & A

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