



CITY COUNCIL
Cameron Sasai, Mayor
Anthony Tave, Mayor Pro Tem
Norma Martínez-Rubin, Council Member
Devin T. Murphy Council Member
Maureen Toms Council Member

PINOLE CITY COUNCIL MEETING AGENDA

April 15, 2025

5:00 PM

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR**

Attend VIA ZOOM TELECONFERENCE – Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to comment@pinole.gov** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at www.pinoles.gov.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.pinoles.gov and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@pinoles.gov.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.pinoles.gov. You may also contact the City Clerk via e-mail at hbelle@pinoles.gov.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION - Please note: This item will be taken out of order at the 4/15/25 meeting. The Council will convene to Closed Session at the conclusion of the public portion of the agenda (following item #13).

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code § 54957

Title: City Manager

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

B. Mayoral & Council Appointments

C. City Council Committee Reports & Communications

D. Council Requests for Future Agenda Items

E. City Manager Report / Department Staff

F. City Attorney Report

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Earth Day
2. Arbor Day
3. Autism Acceptance Month
4. Multiple Myeloma Awareness Month
5. Parkinsons Awareness Month

B. Presentations

1. Framework for Enhancing Climate Education at Pinole Valley High School by PVHS Earth Team
2. Pinole Valley High School Principal Introduction: Todd Irving

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on April 1, 2025.
- B. Receive the March 29, 2025 – April 11, 2025, List of Warrants in the Amount of \$923,907.58 and the April 11, 2025, Payroll in the Amount of \$558,630.11.
- C. Adopt a Resolution Authorizing Acceptance of \$952,000 in MTC Climate Implementation Grant Funds, Committing \$123,331.18 in Matching Funds, and Providing Assurance to Complete the “Expanding Electric Vehicle Charging in Pinole, CA” Project **Action: Adopt Resolution per staff recommendation (Lilly Whalen, Kapil Amin)**
- D. Prop 218 Process- Solid Waste Collection Rates **Action: Receive information regarding the franchise fee for Republic Services and approve 218 Notice (Kelcey Young)**
- E. Council Retreat Summary **Action: Receive Report (Kelcey Young)**
- F. Adopt a Resolution Approving a Determination of Public Convenience or Necessity (PCN) for Diosa Restaurant located at 2361 San Pablo Avenue **Action: Adopt Resolution per Staff Recommendation (David Hanham)**

10. PUBLIC HEARINGS

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

None

11. OLD BUSINESS

None

12. NEW BUSINESS

- A. Update on Partnership for the Bay's Future Grant and Home Restoration Program **Action: Receive and file (Lilly Whalen)**
- B. FY 2025/26 Master Fee Schedule **Action: Review Proposed Master Fee Schedule (Markisha Guillory)**

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

14. ADJOURNMENT to the Regular City Council Meeting of May 6, 2025 in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Heather Bell, CMC

City Clerk

POSTED: Thursday, April 10, 2025 at 4:30 pm



Proclamation

**EARTH DAY
APRIL 22, 2025**

WHEREAS, April 22 is celebrated globally as Earth Day, a day dedicated to reflecting upon our responsibility to protect and sustain the natural world for future generations; and

WHEREAS, this giving Planet is abundant with shared resources for all people and life when respectfully harnessed and nurtured and should not be exploited and depleted, but rather sustained, protected, and conserved for present and future generations by working with Nature and not against it; and

WHEREAS, we recognize that our actions today significantly impact on the health of our planet, its ecosystems, and all forms of life that depend on a healthy environment; and

WHEREAS, the natural, circular systems of Earth can offer lessons and solutions to rethink and reevaluate our current, unsustainable systems and transition to ones that revere and mirror natural systems while creating an economy and job market that is cleaner and greener; and

WHEREAS, engaging in local and global efforts to combat climate change, conserve biodiversity, and reduce pollution is essential to creating a more sustainable future; and

WHEREAS, the Earth Team was founded on Earth Day in 1994, and established at Pinole Valley High School in 2013. Pinole Valley High School Students: Angela Tran, Camila Castillo, Caroline Arreola, Natalie Szumlas, Ahmad Dharhan, Donovan Bantay, Melanie Saenz, and Dominique Acosta continue the mission to empower urban youth to become lifelong environmental stewards through experiential education, skills development, and the building of community connections; and

WHEREAS, the impacts of climate change and increasing extreme weather events are a direct result of environmental exploitation by human beings, yet human beings also possess the knowledge, power, and resources to reverse damage and heal the planet and protect its existence for generations to come; and

WHEREAS, the 2025 theme for Earth Day is "Our Power, Our Planet," focusing on renewable energy and urging a global shift towards clean energy sources.

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole hereby proclaim **APRIL 22, 2025 AS EARTH DAY** in the City of Pinole and urge all citizens to recognize their power as stewards of the Earth, participate in events that promote environmental health, and join together in the quest to build a sustainable world for generations to come.

CAMERON SASAI
MAYOR of the City of Pinole



Dated this 15th day of April 2025



Proclamation

ARBOR DAY
APRIL 25, 2025

WHEREAS, in 1872, the Nebraska Board of Agriculture established a special day to be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

WHEREAS, Arbor Day is now observed throughout the nation and the world; and

WHEREAS, trees can be a solution to combating climate change by reducing the erosion of our precious topsoil by wind and water, cutting heating and cooling costs, moderating the temperature, cleaning the air, producing life-giving oxygen, and providing habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

WHEREAS, while most holidays celebrate something that has already happened and is worth remembering, Arbor Day represents a hope for the future. The simple act of planting a tree represents a belief that the tree will grow to provide us with clean air, water, cooling shade, habitat for wildlife, healthier communities, and endless natural beauty- all for a better tomorrow.

NOW, THEREFORE, I, CAMERON SASAI, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim **APRIL 25, 2025 AS ARBOR DAY** in the City of Pinole and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands.

CAMERON SASAI
MAYOR of the City of Pinole

Dated: this 15th day of April 2025



**CITY COUNCIL MEETING
MINUTES
April 1, 2025**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Sasai called the Regular Meeting of the City Council to order at 5:01 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Cameron Sasai, Mayor
Anthony Tave, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Devin Murphy, Council Member
Maureen Toms, Council Member

B. STAFF PRESENT

Kelcey Young, City Manager
Heather Bell, City Clerk
Erica Gonzalez, Councilor
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on March 27, 2025 at 1:50 p.m. with all legally required written notices. The agenda had been amended on Friday, March 28, 2025 to include Item 8.B3. Written comments had been received in advance of the meeting, distributed to the City Council and staff, posted to the City website and made available to the public to view in the Council Chambers. Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION – Please note: This item will be taken out of order at the 4/1/25 meeting. The Council will convene to Closed Session at the conclusion of the public portion of the agenda (following Item #13).

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A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Manager Kelcey Young, Human Resources Director Stacy Shell, Finance Director Markisha Guillory and Gregory Ramirez, IEDA

Employee Organizations: Pinole Police Employees Association (PPEA), AFSCME, Local 1, Local 512 and Management Compensation Plan (MCP)

B. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code § 54957

Title: City Manager

PUBLIC COMMENTS OPENED

Deputy City Clerk Roxane Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION:

No Report

6. CITIZENS TO BE HEARD (Public Comments)

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Deputy City Clerk Stone reported there were no comments from the public.

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Sasai reported on his attendance at a League of California Cities Transportation, Communications and Public Works Committee meeting where he represented the City of Pinole as an appointee of the League of California Cities Asian & Pacific Islander (API) Caucus.

Mayor Sasai reported a presentation had been provided on the Power Safety Power Shut-Off (PSPS) Resource Guide from Southern California Edison and a legislative briefing on Assembly Bill (AB) 939, Safe Sustainable Traffic-Reducing Transportation Bond Act of 2026, intended to fund various transportation projects including transit, passenger rail, local streets, active transportation, zero emission vehicles and freight infrastructure improvements.

Mayor Sasai also honored Kaelyn Matthis, a Pinole Valley High School student, who was one of the 2025 Youth Hall of Fame Awardees honored by Contra Costa County for her perseverance in recognizing César Chávez Day. He intended to invite her to a future City Council meeting to speak on her achievements. He also invited the community to the City's Annual Egg Hunt event scheduled for Saturday, April 5, 2025, from 10:00 a.m. to 12:00 p.m. at Fernandez Park.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Council member Martinez-Rubin reported she attended a joint League of California Cities Revenue and Taxation Policy Committee and Housing Community and Economic Development Policy Committee meeting to discuss shared interests, and received a presentation on green economic development and an informational presentation on recommendations from the City Managers' Sales Tax Working Group. Discussions included the way taxation happened in the state and when it was appropriate to recommend any changes in law for reform in the way taxation worked. The Working Group established a definition about equitable e-commerce sales tax distribution, discussed sales tax rebate agreements and potentially a more equitable distribution of sales taxes so that the effects of e-commerce also include the number of trucks on city roads.

The Revenue and Taxation Policy Committee continued to advocate for the possibility of tax reform and had reached a consensus for the Bradley Burns Sales and Use Tax to be split so there would be an equitable distribution between the origin of the site where a purchase originated and its destination, with each city to receive 50 percent of the revenues. The effects would be statewide and the City of Pinole could see a 10 percent increase from what it currently received.

This was a proposal that did not currently exist, and the Committee had recommended potentially this plus or minus 10 percent for a city to allow for the flexibility of negotiating with the legislature. The split would be prospective and revenues generated under existing agreements would not be subject to the split but there would be a phase-in of five years and the use of tax dollars in the county pools generated from out of state fulfillment would be allocated directly to the destination city. All information was available on the League of California Cities website.

Council member Murphy reported he attended the National League of Cities Municipal Bond 101 Training, with municipal bonds a critical tool for local governments since 1913, allowing funding of essential infrastructure projects at lower costs. He detailed the current efforts to tax municipal bonds, which would be an additional tax on local taxpayers, and again detailed the history of municipal bonds to fund essential infrastructure projects that helped cities like Pinole secure funding at reduced interest prices. He highlighted the number of municipal bonds issued since 2023 nationwide and the number of infrastructure improvements that could be funded over the next decade.

Council member Murphy also highlighted current efforts by some members of Congress to remove the tax-exempt status for municipal bonds to offset federal spending. If that occurred, borrowing costs for local governments would increase forcing local jurisdictions to make more difficult choices. He emphasized as a Council member that he would continue to advocate for policies that protected the City's ability to invest in Pinole's future, educate the public about the importance of municipal bonds and ensure staff had the resources to continue to thrive.

Council member Toms reported she too had attended the joint League of California Cities Revenue and Taxation Policy Committee and Housing Community and Economic Development Policy Committee (of which she was a member) meeting, and also highlighted the discussions, including how to improve the tax income in a city, with much of the discussion related to development. The City was lucky to have a good Community Development Department, zoning codes and policies to promote economic development. There had also been discussion on AB 306, Building regulations: state building standards, which would impose a six-year moratorium on building regulations placing a stay of adopting or implementing any new building regulations to improve costs given the new codes involved higher development costs, and imposing all-electric development may pose issues providing services to new development. This legislation was intended to allow cities to catch up with respect to those codes.

AB 87, Housing Development: density bonuses: mixed-use developments: short-term rentals had also been discussed. The League of California Cities Housing Community and Economic Development Policy Committee would next meet in mid-June to discuss recommendations for additional bills including legislation related to pre-development funding for educator/workforce housing.

Council member Toms also reported she and Council member Murphy attended a Green Empowerment Zone meeting to discuss the High Road Economic Development Framework and priority tech upgrades for Contra Costa County, and taking inventory of manufacturing facilities in the County.

D. Council Requests for Future Agenda Items

PUBLIC COMMENTS OPENED

Rafael Menis reported that March 31, 2025 was Transgender Day of Visibility. He asked the City Council to consider adding a future agenda item for a proclamation recognizing the date in future years.

PUBLIC COMMENTS CLOSED

E. City Manager Report / Department Staff

City Manager Kelcey Young reminded everyone of the Annual Egg Hunt scheduled for Saturday, April 5, 2025 at Fernandez Park from 10:00 a.m. to 12:00 p.m. She also reported the Community Development Department spent many hours with Pinole Seals to have everything ready on time for the pool to be open for use on April 14, 2025. The pool would be open for the general public on April 19, 2025 with the first 20 people in attendance to receive free recreational swims.

City Manager Young added that Earth Walk would be held on April 19, 2025, from 9:00 a.m. to 11:00 a.m. at Fernandez Park and she planned to be in attendance. Additional information on community events was available on the City website at www.pinoles.gov/events.

City Manager Young also reported the Youth Summer Camp had to date brought in \$35,000 in revenue which was record breaking for the City of Pinole. She thanked the Community Development Department for its efforts. In addition, she commended the Public Works Department for its new pothole filling program with the use of a new asphalt spreader currently being used on Marlesta Road, Shawn Drive and Wright Avenue. More work would be done in the third and fourth weeks of April.

City Manager Young further commended both the Pinole Police and Public Works Departments for trying to make roads better and safer and reported in the beginning of the month of May speed limits on some City streets would be changed. She asked the public to be aware and adhere to reduced speed limits.

F. City Attorney Report: None

PUBLIC COMMENTS OPENED (Items 7D through 7F)

City Clerk Bell reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Arab American Heritage Month

The City Council read into the record a proclamation recognizing Arab American Heritage Month, with the proclamation to be presented to community members after the City Council meeting.

2. National Pet Day

The City Council read into the record a proclamation recognizing April 11, 2025 as National Pet Day, with the proclamation to be presented to Pinole resident Kit, a Shiba Inu in the City of Pinole.

3. César Chávez Day

The City Council read into the record a proclamation recognizing March 31, 2025 as César Chávez Day, with the proclamation to be presented to Ana Aviles Avila, Union President AFSCME, Local 1.

PUBLIC COMMENTS OPENED

Anthony Vossbrink stated as a pet owner and in light of National Pet Day, he asked the City Council to contribute or do its due diligence to improve the conditions of the City's dog park.

Ms. Vossbrink explained that the restrooms in Pinole Valley Park were missing toilet seat covers, the grounds had eroded with little maintenance other than changing the receptacle for dog bags, new recyclable trash bins were needed, old shale rock rather than mulch or dirt had been dumped around the entry to the dog park cutting the feet of dogs trying to enter the dog park and the park fences were in disrepair with one section coming apart near the creek bridge. He suggested this was a quality-of-life issue for all pets and patrons of Pinole Valley Park. He also requested a presentation from the Executive Director for Contra Costa County Animal Services. He understood a presentation had already been provided to the City of Hercules.

PUBLIC COMMENTS CLOSED

B. Presentations: None

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on March 18, 2025.
- B. Receive the March 15, 2025 – March 28, 2025, List of Warrants in the Amount of \$1,832,380.32 and the March 28, 2025 Payroll in the Amount of \$529,776.26.
- C. Stormwater Utility Area Assessment for Fiscal Year 2025/2026. **Action: Adopt Resolution per Staff Recommendation (Heba El-Guindy)**

PUBLIC COMMENTS OPENED

Rafael Menis reported he had submitted written comments to the City Clerk regarding Item 9A, with respect to the last Citizens to be Heard portion of the meeting that was missing the latter half of his comments, which he felt significantly impacted the meeting. He stated he had transcribed the relative segment of the recording for the meeting and emailed it to the City Clerk. He asked that the meeting minutes be amended to reflect the changes.

City Clerk Bell reported she had received the amended changes at 4:30 p.m. and had not had the opportunity to review the comments.

PUBLIC COMMENTS CLOSED

Council member Toms clarified with City Clerk Bell that Item 9A could be continued or staff could be directed to review that small piece and make a small revision working with Mr. Menis.

Council member Toms offered a motion, seconded by Council member Murphy to adopt the Consent Calendar, with the amendment to Item 9A, as stated by staff.

On the motion, Council member Martinez-Rubin thanked Mr. Menis for transcribing the portion of the meeting minutes he wanted revised.

ACTION: Motion by Council members Toms/Murphy to adopt Consent Calendar Item 9A, subject to staff review of the revisions requested by and working with Mr. Menis, and Items 9B and 9C, as shown.

Vote:	Passed	5-0
	Ayes:	Sasai, Tave, Martinez-Rubin, Murphy, Toms
	Noes:	None
	Abstain:	None
	Absent:	None

10. PUBLIC HEARINGS: None

11. OLD BUSINESS: None

12. NEW BUSINESS

A. Painted Crosswalk Sponsorship. Action: Receive Update on Painted Crosswalks (Kelcey Young)

City Manager Young provided a PowerPoint presentation on the Painted Crosswalk Sponsorship Program and reported that staff was currently looking for sponsors and volunteers to help enhance pedestrian safety and beautify downtown Pinole by transforming crosswalks into vibrant works of art. Three potential locations had been identified including San Pablo Avenue and Pinole Valley Road (either location or both); Pinole Valley Road at Pinole Valley High School and Pinole Valley Road at Pinole Valley Park (multiple options). She highlighted the potential ideas for artwork, emphasized the City would be open to all ideas based on feedback from artists in the community and clarified the crosswalks would still be required to adhere to standard criteria such as crosswalks near schools must be yellow.

Next steps included: work with the Council Subcommittee on guidelines and strategy; work with the City's Commissions; a call for sponsors, artists and volunteers; request for donations and supplies; and then circle back to the Council Subcommittee for review.

Responding to questions from the City Council, City Manager Young clarified:

- Any formal proposals would be brought back to the Council Subcommittee and thereafter to the City Council for final approval. (Murphy)
- Reference to the "Subcommittee" needed to be clarified by staff whether it was an existing City Council Subcommittee or a new Subcommittee, with staff to get back to the City Council with verification. (Mayor Sasai)

- Acknowledged a recommendation for staff to contact the City's Liaison with Republic Services with respect to Republic Services' Household Hazardous Waste Program, where residents were allowed to drop off old paint to determine whether it was possible the used paint could be used as a resource for paint supplies. (Martinez-Rubin)

PUBLIC COMMENTS OPENED

Rafael Menis asked about the level of permanence the City Council was looking for in the crosswalks, whether the paint was intended to last a month, few months, a year, decade or longer; the cost range the City was anticipating each crosswalk would cost; whether sponsorships would be from individuals, groups, businesses or community organizations; whether joint sponsorships would be possible and the magnitude of expected sponsorships. In terms of the types of painted crosswalks, he noted the sample of a painted crosswalk located in the City of Santa Rosa included a Progress Pride Flag, and he asked if that would fit as an example flag for the crosswalk standards. He also asked about the timeline for the process given his understanding this project would go to a Council Subcommittee, then City Commissions would be asked to provide feedback and then the project would return to the City Council. He further asked if the project was intended to be completed this fiscal year or whether it would be a longer-term project.

City Manager Young clarified Council members Martinez-Rubin and Toms had been appointed to the Subcommittee. In response to the public comments, she clarified many of the questions remained to be determined, although when she had done similar programs in the past, the range of cost had been around \$5,000 per crosswalk for supplies not including labor which was more expensive. Costs could depend on the level of volunteerism and how complicated the crosswalk. She acknowledged all road paint wore down fairly quickly unless thermal plastic was considered, which required professional application and was not something volunteers could do. In addition, she acknowledged some data had shown that micro-plastics came off of the thermal plastic, which would be another consideration. There remained a lot to be discussed with the Council Subcommittee on the direction to be taken for this project.

Anthony Vossbrink understood the City had partial funding through a transportation grant that could be secured for part, if not all, of the project. Given the labor costs, he asked who would provide the labor, whether the Public Works Department would be charged or a separate crew considered minus any volunteer work, and whether efforts would be made to ensure the work was done properly. He noted the last time the City had the Public Works Department do some semi-major striping close to crosswalks up and down Pinole Valley Road and other places, they had not removed the old mileage imprints but had painted over the stencil, which had taken four to five people to do half an intersection. Weeks later, the paint job had been smeared due to passing traffic. He hoped the City would ensure the work was done right. He also asked whether the Traffic and Pedestrian Safety (TAPS) Committee would be represented on the Council Subcommittee, whether the TAPS Committee had been asked to provide any feedback on the project, and if not, suggested the TAPS Committee be disbanded since recent meetings had been canceled.

City Manager Young explained that City Commissions would include the TAPS Committee, which would also be asked to provide feedback for this project. She expressed the willingness to meet with Mr. Vossbrink in person to respond to any further questions or could respond to questions provided in writing.

PUBLIC COMMENTS CLOSED

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. *The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.*

Rafael Menis commented on the number of street lights failing in the community including the lights outside City Hall and various points throughout the City. He asked whether there were any plans to provide an update on the City website including a timeline for repair. He also provided an update on the COVID-19 rate in the community as of March 22, 2025, which was 2.58 per 100,000 nationally, an improvement but still above where they were in October-November 2024. He urged continued precautions for those who were immunocompromised, elderly and at greater risk from COVID-19, and encouraged wearing masks in indoor crowded settings and receive booster shots.

Mr. Menis also spoke to the extraordinary events occurring at the national level and reported on a series of events planned for April 5, 2025 in many cities including the cities of Hercules and San Pablo, titled, Hands Off, a non-violent, public protest against the actions of the Trump Administration and the Department of Government Efficiency (DOGE), and Elon Musk in particular. He planned to attend the event from 11:00 a.m. to 1:00 p.m. at the intersection of San Pablo and Sycamore Avenues located in the City of Hercules. He hoped to see others participate. He emphasized the current situation was unacceptable, the people needed to make it clear to the government through public protests, a First Amendment right, that they were not okay with this and needed to stand against it.

Anthony Vossbrink asked about the status of traffic security cameras throughout the City; the number of security cameras and how many were in working order. While a report had been provided six years ago, there had been no updates. Security cameras helped with speed and traffic violations and major incidents around crime in the City. He also asked for an update on why there were so many streetlight outages up and down San Pablo Avenue, many of which had been reported by others for months, and asked about the timing and queuing of stop lights up and down Pinole Valley Road that led to bad carbon emissions and which should be reduced.

Mayor Sasai reiterated the City Council will convene into Closed Session at this time as shown on the meeting agenda.

PUBLIC COMMENTS OPENED

Rafael Menis, speaking to Closed Session Item 4B, reiterated comments he made at the prior City Council meeting in praise of City Manager Young.

Mr. Menis was surprised this topic was taking multiple City Council meetings, and while he was unaware of what occurred in Closed Session and behind closed doors, he found it odd this topic needed multiple meetings to resolve given the excellent work the City Manager had done.

Anthony Vossbrink also spoke to Closed Session Item 4B, and commented he and others over the past week or two had discussed the Closed Session. He asked what was going on with what he described as a long, drawn-out evaluation of the City Manager. The majority of people he had spoken to were of the opinion the City Manager had done a great job working with the City Council and the Mayor. The last time the City Council evaluated the performance of the City Manager the Closed Session was supposed to last one to one and a half hours, but actually went over two and a half hours. He suggested the voting public had a right to know what was happening behind closed doors.

PUBLIC COMMENTS CLOSED

Mayor Sasai reiterated the City Council would adjourn to Closed Session with a report out at the next City Council meeting.

14. ADJOURNMENT to Closed Session and thereafter to the Regular Meeting of April 15, 2025 in Remembrance of Amber Swartz.

At 6:04 p.m., Mayor Sasai adjourned the meeting to a Closed Session and thereafter to the Regular City Council Meeting of April 15, 2025 in Remembrance of Amber Swartz.

Submitted by:

Heather Bell, CMC

City Clerk

Approved by City Council:



City of Pinole, CA

9B

WARRANT LISTING

By Vendor Name

Payment Dates 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2999 - 34th STREET, INC.					
2025-124	106997	04/04/2025	100-116-42301	TRAINING CITYWIDE CUSTOMER SERVICE	3,450.00
Vendor 2999 - 34th STREET, INC. Total:					3,450.00
Vendor: 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC.					
S6001517.001	106998	04/04/2025	500-641-44306	ALUMINUM CONDUIT WASHER	374.63
S6002210.001	106998	04/04/2025	500-641-44306	HEAD ELECT TAPE WPCP CLAMPBACK COND STRAP WPCP	43.94
S6006020.001	107061	04/11/2025	500-641-44306	ELECTRICAL SUPPLIES WPCP	50.26
Vendor 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC. Total:					468.83
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
9057C	106999	04/04/2025	100-345-42108	FERNANDEZ AND PVR PEST CONTROL PARKS	375.00
9170C	107062	04/11/2025	209-552-42108	FERNANDEZ AND PVR BASEBALL FIELD PEST CONTROL	375.00
Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:					750.00
Vendor: ARM04 - ARMOR LOCKSMITH SERVICES					
105054	107000	04/04/2025	100-343-44306	CUSTOMIZED DOUBLE SIDED KEY COLOR QUICK RELEASE HR	21.92
105060	107000	04/04/2025	100-343-44306	DOUBLE SIDED AUTO RUBBER HEAD KEY	51.55
105061	107000	04/04/2025	100-343-44306	CUSTOMIZED DOUBLE SIDED KEY	54.81
105067	107063	04/11/2025	100-343-44306	KEYS FOR PD	54.81
105189	107063	04/11/2025	100-343-44306	KEYS FOR LIGHTS ON BASEBALL FIELD	38.58
Vendor ARM04 - ARMOR LOCKSMITH SERVICES Total:					221.67
Vendor: ARM09 - ARMOUR PETROLEUM SVC/EQUP					
WO-28469	107001	04/04/2025	100-343-42108	AFTER HOUR EMERGENCY CALL	255.00
Vendor ARM09 - ARMOUR PETROLEUM SVC/EQUP Total:					255.00
Vendor: BAY34 - BAY AREA NEWS GROUP- EAST BAY					
0001441150	107064	04/11/2025	100-112-42514	LEGAL ADVERTISING	95.06
0001441150	107064	04/11/2025	100-112-42514	LEGAL ADVERTISING	95.06
Vendor BAY34 - BAY AREA NEWS GROUP- EAST BAY Total:					190.12
Vendor: 2835 - BENEFIT COORDINATORS CORPORATION					
BOH15G	107002	04/04/2025	100-110-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	261.20
BOH15G	107002	04/04/2025	100-110-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	64.40
BOH15G	107002	04/04/2025	100-111-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	236.40
BOH15G	107002	04/04/2025	100-111-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	48.30
BOH15G	107002	04/04/2025	100-112-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	382.80
BOH15G	107002	04/04/2025	100-112-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	48.30
BOH15G	107002	04/04/2025	100-113-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	127.60
BOH15G	107002	04/04/2025	100-113-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	16.10

WARRANT LISTING

Payment Dates: 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
B0H15G	107002	04/04/2025	100-115-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	364.00
B0H15G	107002	04/04/2025	100-115-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	48.30
B0H15G	107002	04/04/2025	100-116-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	229.20
B0H15G	107002	04/04/2025	100-116-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	48.30
B0H15G	107002	04/04/2025	100-221-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	2,104.40
B0H15G	107002	04/04/2025	100-221-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	338.10
B0H15G	107002	04/04/2025	100-222-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	542.40
B0H15G	107002	04/04/2025	100-222-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	80.50
B0H15G	107002	04/04/2025	100-223-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	1,084.80
B0H15G	107002	04/04/2025	100-223-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	161.00
B0H15G	107002	04/04/2025	100-341-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	338.00
B0H15G	107002	04/04/2025	100-341-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	64.40
B0H15G	107002	04/04/2025	100-343-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	868.80
B0H15G	107002	04/04/2025	100-343-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	128.80
B0H15G	107002	04/04/2025	100-465-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	178.40
B0H15G	107002	04/04/2025	100-465-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0H15G	107002	04/04/2025	105-221-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	255.20
B0H15G	107002	04/04/2025	105-221-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0H15G	107002	04/04/2025	106-222-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	127.60
B0H15G	107002	04/04/2025	106-222-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	16.10
B0H15G	107002	04/04/2025	209-551-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	306.00
B0H15G	107002	04/04/2025	209-551-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	48.30
B0H15G	107002	04/04/2025	209-552-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	159.60
B0H15G	107002	04/04/2025	209-552-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0H15G	107002	04/04/2025	209-554-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	127.60
B0H15G	107002	04/04/2025	209-554-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	16.10
B0H15G	107002	04/04/2025	212-461-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	178.40
B0H15G	107002	04/04/2025	212-461-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0H15G	107002	04/04/2025	212-462-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	414.80
B0H15G	107002	04/04/2025	212-462-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	64.40
B0H15G	107002	04/04/2025	500-641-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	1,156.00
B0H15G	107002	04/04/2025	500-641-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	177.10

WARRANT LISTING

Payment Dates: 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
B0H15G	107002	04/04/2025	500-642-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	280.00
B0H15G	107002	04/04/2025	500-642-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	64.40
B0H15G	107002	04/04/2025	505-119-41002	DENTAL AND VISION BENEFITS FEBRUARY 2025	255.20
B0H15G	107002	04/04/2025	505-119-41003	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0H15G	107002	04/04/2025	998-20105	DENTAL AND VISION BENEFITS FEBRUARY 2025	108.80
B0H15G	107002	04/04/2025	998-20105	DENTAL AND VISION BENEFITS FEBRUARY 2025	465.60
B0H15G	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS FEBRUARY 2025	80.50
B0H15G	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS FEBRUARY 2025	32.20
B0HCNL	107002	04/04/2025	100-110-41002	DENTAL AND VISION BENEFITS MARCH 2025	338.00
B0HCNL	107002	04/04/2025	100-110-41003	DENTAL AND VISION BENEFITS MARCH 2025	64.40
B0HCNL	107002	04/04/2025	100-111-41002	DENTAL AND VISION BENEFITS MARCH 2025	364.00
B0HCNL	107002	04/04/2025	100-111-41003	DENTAL AND VISION BENEFITS MARCH 2025	48.30
B0HCNL	107002	04/04/2025	100-112-41002	DENTAL AND VISION BENEFITS MARCH 2025	382.80
B0HCNL	107002	04/04/2025	100-112-41003	DENTAL AND VISION BENEFITS MARCH 2025	48.30
B0HCNL	107002	04/04/2025	100-113-41002	DENTAL AND VISION BENEFITS MARCH 2025	108.80
B0HCNL	107002	04/04/2025	100-113-41003	DENTAL AND VISION BENEFITS MARCH 2025	16.10
B0HCNL	107002	04/04/2025	100-115-41002	DENTAL AND VISION BENEFITS MARCH 2025	364.00
B0HCNL	107002	04/04/2025	100-115-41003	DENTAL AND VISION BENEFITS MARCH 2025	48.30
B0HCNL	107002	04/04/2025	100-116-41002	DENTAL AND VISION BENEFITS MARCH 2025	306.00
B0HCNL	107002	04/04/2025	100-116-41003	DENTAL AND VISION BENEFITS MARCH 2025	48.30
B0HCNL	107002	04/04/2025	100-221-41002	DENTAL AND VISION BENEFITS MARCH 2025	2,048.00
B0HCNL	107002	04/04/2025	100-221-41003	DENTAL AND VISION BENEFITS MARCH 2025	338.10
B0HCNL	107002	04/04/2025	100-222-41002	DENTAL AND VISION BENEFITS MARCH 2025	636.80
B0HCNL	107002	04/04/2025	100-222-41003	DENTAL AND VISION BENEFITS MARCH 2025	128.80
B0HCNL	107002	04/04/2025	100-223-41002	DENTAL AND VISION BENEFITS MARCH 2025	1,084.80
B0HCNL	107002	04/04/2025	100-223-41003	DENTAL AND VISION BENEFITS MARCH 2025	161.00
B0HCNL	107002	04/04/2025	100-341-41002	DENTAL AND VISION BENEFITS MARCH 2025	338.00
B0HCNL	107002	04/04/2025	100-341-41003	DENTAL AND VISION BENEFITS MARCH 2025	64.40
B0HCNL	107002	04/04/2025	100-343-41002	DENTAL AND VISION BENEFITS MARCH 2025	868.80
B0HCNL	107002	04/04/2025	100-343-41003	DENTAL AND VISION BENEFITS MARCH 2025	128.80
B0HCNL	107002	04/04/2025	100-465-41002	DENTAL AND VISION BENEFITS MARCH 2025	178.40
B0HCNL	107002	04/04/2025	100-465-41003	DENTAL AND VISION BENEFITS MARCH 2025	32.20

WARRANT LISTING

Payment Dates: 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
BOHCNL	107002	04/04/2025	105-221-41002	DENTAL AND VISION BENEFITS MARCH 2025	255.20
BOHCNL	107002	04/04/2025	105-221-41003	DENTAL AND VISION BENEFITS MARCH 2025	32.20
BOHCNL	107002	04/04/2025	106-222-41002	DENTAL AND VISION BENEFITS MARCH 2025	127.60
BOHCNL	107002	04/04/2025	106-222-41003	DENTAL AND VISION BENEFITS MARCH 2025	16.10
BOHCNL	107002	04/04/2025	209-551-41002	DENTAL AND VISION BENEFITS MARCH 2025	306.00
BOHCNL	107002	04/04/2025	209-551-41003	DENTAL AND VISION BENEFITS MARCH 2025	48.30
BOHCNL	107002	04/04/2025	209-552-41002	DENTAL AND VISION BENEFITS MARCH 2025	159.60
BOHCNL	107002	04/04/2025	209-552-41003	DENTAL AND VISION BENEFITS MARCH 2025	32.20
BOHCNL	107002	04/04/2025	209-554-41002	DENTAL AND VISION BENEFITS MARCH 2025	127.60
BOHCNL	107002	04/04/2025	209-554-41003	DENTAL AND VISION BENEFITS MARCH 2025	16.10
BOHCNL	107002	04/04/2025	212-461-41002	DENTAL AND VISION BENEFITS MARCH 2025	255.20
BOHCNL	107002	04/04/2025	212-461-41003	DENTAL AND VISION BENEFITS MARCH 2025	32.20
BOHCNL	107002	04/04/2025	212-462-41002	DENTAL AND VISION BENEFITS MARCH 2025	414.80
BOHCNL	107002	04/04/2025	212-462-41003	DENTAL AND VISION BENEFITS MARCH 2025	64.40
BOHCNL	107002	04/04/2025	500-641-41002	DENTAL AND VISION BENEFITS MARCH 2025	1,021.20
BOHCNL	107002	04/04/2025	500-641-41003	DENTAL AND VISION BENEFITS MARCH 2025	177.10
BOHCNL	107002	04/04/2025	500-642-41002	DENTAL AND VISION BENEFITS MARCH 2025	280.00
BOHCNL	107002	04/04/2025	500-642-41003	DENTAL AND VISION BENEFITS MARCH 2025	64.40
BOHCNL	107002	04/04/2025	505-119-41002	DENTAL AND VISION BENEFITS MARCH 2025	255.20
BOHCNL	107002	04/04/2025	505-119-41003	DENTAL AND VISION BENEFITS MARCH 2025	32.20
BOHCNL	107002	04/04/2025	998-20105	DENTAL AND VISION BENEFITS MARCH 2025	484.40
BOHCNL	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS MARCH 2025	80.50
BOHCNL	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS MARCH 2025	32.20
BOHQP3	107002	04/04/2025	100-110-41002	DENTAL AND VISION BENEFITS APRIL 2025	338.00
BOHQP3	107002	04/04/2025	100-110-41003	DENTAL AND VISION BENEFITS APRIL 2025	64.40
BOHQP3	107002	04/04/2025	100-111-41002	DENTAL AND VISION BENEFITS APRIL 2025	364.00
BOHQP3	107002	04/04/2025	100-111-41003	DENTAL AND VISION BENEFITS APRIL 2025	48.30
BOHQP3	107002	04/04/2025	100-112-41002	DENTAL AND VISION BENEFITS APRIL 2025	382.80
BOHQP3	107002	04/04/2025	100-112-41003	DENTAL AND VISION BENEFITS APRIL 2025	48.30
BOHQP3	107002	04/04/2025	100-113-41002	DENTAL AND VISION BENEFITS APRIL 2025	108.80
BOHQP3	107002	04/04/2025	100-113-41003	DENTAL AND VISION BENEFITS APRIL 2025	16.10
BOHQP3	107002	04/04/2025	100-115-41002	DENTAL AND VISION BENEFITS APRIL 2025	364.00

WARRANT LISTING

Payment Dates: 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
B0HQP3	107002	04/04/2025	100-115-41003	DENTAL AND VISION BENEFITS APRIL 2025	48.30
B0HQP3	107002	04/04/2025	100-116-41002	DENTAL AND VISION BENEFITS APRIL 2025	306.00
B0HQP3	107002	04/04/2025	100-116-41003	DENTAL AND VISION BENEFITS APRIL 2025	48.30
B0HQP3	107002	04/04/2025	100-221-41002	DENTAL AND VISION BENEFITS APRIL 2025	1,816.00
B0HQP3	107002	04/04/2025	100-221-41003	DENTAL AND VISION BENEFITS APRIL 2025	338.10
B0HQP3	107002	04/04/2025	100-222-41002	DENTAL AND VISION BENEFITS APRIL 2025	535.20
B0HQP3	107002	04/04/2025	100-222-41003	DENTAL AND VISION BENEFITS APRIL 2025	96.60
B0HQP3	107002	04/04/2025	100-223-41002	DENTAL AND VISION BENEFITS APRIL 2025	1,084.80
B0HQP3	107002	04/04/2025	100-223-41003	DENTAL AND VISION BENEFITS APRIL 2025	161.00
B0HQP3	107002	04/04/2025	100-341-41002	DENTAL AND VISION BENEFITS APRIL 2025	338.00
B0HQP3	107002	04/04/2025	100-341-41003	DENTAL AND VISION BENEFITS APRIL 2025	64.40
B0HQP3	107002	04/04/2025	100-343-41002	DENTAL AND VISION BENEFITS APRIL 2025	868.80
B0HQP3	107002	04/04/2025	100-343-41003	DENTAL AND VISION BENEFITS APRIL 2025	128.80
B0HQP3	107002	04/04/2025	100-465-41002	DENTAL AND VISION BENEFITS APRIL 2025	178.40
B0HQP3	107002	04/04/2025	100-465-41003	DENTAL AND VISION BENEFITS APRIL 2025	32.20
B0HQP3	107002	04/04/2025	105-221-41002	DENTAL AND VISION BENEFITS APRIL 2025	255.20
B0HQP3	107002	04/04/2025	105-221-41003	DENTAL AND VISION BENEFITS APRIL 2025	32.20
B0HQP3	107002	04/04/2025	106-222-41002	DENTAL AND VISION BENEFITS APRIL 2025	127.60
B0HQP3	107002	04/04/2025	106-222-41003	DENTAL AND VISION BENEFITS APRIL 2025	16.10
B0HQP3	107002	04/04/2025	209-551-41002	DENTAL AND VISION BENEFITS APRIL 2025	306.00
B0HQP3	107002	04/04/2025	209-551-41003	DENTAL AND VISION BENEFITS APRIL 2025	48.30
B0HQP3	107002	04/04/2025	209-552-41002	DENTAL AND VISION BENEFITS APRIL 2025	159.60
B0HQP3	107002	04/04/2025	209-552-41003	DENTAL AND VISION BENEFITS APRIL 2025	32.20
B0HQP3	107002	04/04/2025	209-554-41002	DENTAL AND VISION BENEFITS APRIL 2025	127.60
B0HQP3	107002	04/04/2025	209-554-41003	DENTAL AND VISION BENEFITS APRIL 2025	16.10
B0HQP3	107002	04/04/2025	212-461-41002	DENTAL AND VISION BENEFITS APRIL 2025	255.20
B0HQP3	107002	04/04/2025	212-461-41003	DENTAL AND VISION BENEFITS APRIL 2025	32.20
B0HQP3	107002	04/04/2025	212-462-41002	DENTAL AND VISION BENEFITS APRIL 2025	414.80
B0HQP3	107002	04/04/2025	212-462-41003	DENTAL AND VISION BENEFITS APRIL 2025	64.40
B0HQP3	107002	04/04/2025	500-641-41002	DENTAL AND VISION BENEFITS APRIL 2025	1,021.20
B0HQP3	107002	04/04/2025	500-641-41003	DENTAL AND VISION BENEFITS APRIL 2025	177.10
B0HQP3	107002	04/04/2025	500-642-41002	DENTAL AND VISION BENEFITS APRIL 2025	280.00

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
B0HQP3	107002	04/04/2025	500-642-41003	DENTAL AND VISION BENEFITS APRIL 2025	64.40
B0HQP3	107002	04/04/2025	505-119-41002	DENTAL AND VISION BENEFITS APRIL 2025	255.20
B0HQP3	107002	04/04/2025	505-119-41003	DENTAL AND VISION BENEFITS APRIL 2025	32.20
B0HQP3	107002	04/04/2025	998-20105	DENTAL AND VISION BENEFITS APRIL 2025	484.40
B0HQP3	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS APRIL 2025	80.50
B0HQP3	107002	04/04/2025	998-20106	DENTAL AND VISION BENEFITS APRIL 2025	32.20
Vendor 2835 - BENEFIT COORDINATORS CORPORATION Total:					36,813.80
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6967258	107065	04/11/2025	209-552-43804	FOOD PROGRAM PSC	1,160.92
6967259	107065	04/11/2025	209-552-42108	FOOD PROGRAM PSC	378.03
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					1,538.95
Vendor: 2711 - BLADES GROUP LLC					
18047381	107003	04/04/2025	100-342-42514	1 CUBIC YARD ROCK ASPHALT	3,630.00
18047722	107003	04/04/2025	214-342-42514	1CUBIC YARD ROCK ASPHALT	3,630.00
18047743	107003	04/04/2025	214-342-42514	1 CUBIC YARD ROCK ASPHALT	3,630.00
18047802	107066	04/11/2025	214-342-42514	1 CUBIC YARD ROCK ASPHALT	4,356.00
18047816	107066	04/11/2025	214-342-42514	1 CUBIC YARD ROCK ASPHALT	4,356.00
18047832	107066	04/11/2025	214-342-42514	1 CUBIC YARD ROCK/ASPHALT	13,068.00
Vendor 2711 - BLADES GROUP LLC Total:					32,670.00
Vendor: 2701 - BNSF RAILWAY COMPANY					
24W-20009	106996	03/31/2025	500-642-47201	SANITARY SEWER CONSTRUCTION	38,825.00
Vendor 2701 - BNSF RAILWAY COMPANY Total:					38,825.00
Vendor: BOR02 - BORGES & MAHONEY CO.					
145874	107004	04/04/2025	500-641-44306	KCL ELECTROLYTE SET WPCP	47.76
145892	107067	04/11/2025	500-641-44306	SUPPLIES FOR REPAIRS AND MAINTENANCE WPCP	645.36
Vendor BOR02 - BORGES & MAHONEY CO. Total:					693.12
Vendor: 1654 - BRINK'S INCORPORATED					
12829505	107068	04/11/2025	100-115-42101	TRANSPORTATION	309.18
12875053	107068	04/11/2025	100-115-42101	TRANSPORTATION	308.41
7245825	107068	04/11/2025	100-115-42101	TRANSPORTATION	5.71
Vendor 1654 - BRINK'S INCORPORATED Total:					623.30
Vendor: 2004 - CALIFORNIA BOILER WORKS, INC.					
7711	107069	04/11/2025	500-641-44306	PARTS AND MATERIALS FOR REPAIRS AND MAINT WPCP	1,481.54
Vendor 2004 - CALIFORNIA BOILER WORKS, INC. Total:					1,481.54
Vendor: 2996 - CALIFORNIA SEWER ENTINEERING, INC.					
03192025	107005	04/04/2025	100-000-31510	RFUND OVERPAYMENT BL23- 10501	167.00
Vendor 2996 - CALIFORNIA SEWER ENTINEERING, INC. Total:					167.00
Vendor: CCP03 - CCP DIRECT					
IN05293931	107006	04/04/2025	500-641-44410	NITRILE POWDER FREE GLOVES WPCP	184.66
IN05318285	107006	04/04/2025	100-343-44410	NITRILE GLOVES AND SAFETY EYE WEAR CY	129.27
IN05319509	107006	04/04/2025	100-343-44410	NITRILE GLOVES AND SAFETY EYE WEAR CY	140.76
Vendor CCP03 - CCP DIRECT Total:					454.69
Vendor: 2060 - CENTRAL CONCRETE SUPPLY CO., INC.					
2502-218344	107070	04/11/2025	100-345-42514	INFIELD MIX	2,936.38
2502-225309	107007	04/04/2025	100-345-44306	TOP SOIL SUPREME	2,240.79
Vendor 2060 - CENTRAL CONCRETE SUPPLY CO., INC. Total:					5,177.17

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: CER06 - CERTIFIED TOWING					
24-04708	107008	04/04/2025	100-221-42107	2022 FORD EXPLORER TOW HOOK FEE 2ND TOWING	110.00
Vendor CER06 - CERTIFIED TOWING Total:					110.00
Vendor: 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC					
25-08_02	107071	04/11/2025	100-221-42101	INVESTIGATION PD	3,162.74
Vendor 2229 - CHAPLIN AND HILL INVESTIGATIVE SERVICES LLC Total:					3,162.74
Vendor: DAV04 - CHARLENE DAVIS					
03272025	107009	04/04/2025	100-116-42302	MEALS TOLL BRIDGE AND MILEAGE REIMBURSEMENT	82.20
03272025	107009	04/04/2025	100-116-42303	MEALS TOLL BRIDGE AND MILEAGE REIMBURSEMENT	68.00
Vendor DAV04 - CHARLENE DAVIS Total:					150.20
Vendor: 3002 - CHARMING ZHA					
04012025	107010	04/04/2025	100-000-31510	PRO-RATED REFUND FOR BL23- 04759 DUE TO RETIREMENT	126.00
Vendor 3002 - CHARMING ZHA Total:					126.00
Vendor: CIT08 - CITY MECHANICAL, INC					
112834	107011	04/04/2025	209-554-42108	HVAC PYC	3,381.00
112843	107011	04/04/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	500.00
112952	107011	04/04/2025	100-343-42108	HVAC CORP YARD	669.53
113024	107011	04/04/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG.	1,580.00
113044	107072	04/11/2025	100-343-42108	HVAC CITY HALL	1,019.53
113219	107072	04/11/2025	209-554-42108	HVAC PYC	3,812.33
113220	107072	04/11/2025	209-552-42108	HVAC MEMORIAL HALL	475.85
113242	107072	04/11/2025	209-552-42108	HVAC PSC	747.36
113243	107072	04/11/2025	100-222-42108	HVAC PUBLIC SAFETY BLDG	5,439.46
756219	107011	04/04/2025	106-343-47201	HVAC UNIT REPLACEMENT FOR THE SENIOR CENTER	15,550.20
Vendor CIT08 - CITY MECHANICAL, INC Total:					33,175.26
Vendor: COM20 - COMCAST					
0210511-03162025	107012	04/04/2025	100-222-43105	PD CABLE	249.40
Vendor COM20 - COMCAST Total:					249.40
Vendor: 2723 - CONTOUR-SIERRA AEBI TERRATRAC LLC					
14943	107013	04/04/2025	100-345-44306	PARTS TO REPAIR SPIDER MOWER	647.14
Vendor 2723 - CONTOUR-SIERRA AEBI TERRATRAC LLC Total:					647.14
Vendor: CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT					
708007	107014	04/04/2025	200-342-42101	TRAFFIC SIGNAL MAINTENANCE DECEMBER 2024	11,385.52
708007	107014	04/04/2025	310-347-42101	TRAFFIC SIGNAL MAINTENANCE DECEMBER 2024	470.70
708007	107014	04/04/2025	310-348-42101	TRAFFIC SIGNAL MAINTENANCE DECEMBER 2024	470.70
Vendor CCC13 - CONTRA COSTA COUNTY PUBLIC WORKS DEPARTMENT Total:					12,326.92
Vendor: 1445 - CORTEZ TIRES AND AUTO REPAIR					
27758	107015	04/04/2025	100-221-42107	REWIRING OF THE HITCH CONNECTOR PD	320.00
27761	107015	04/04/2025	100-221-42107	OIL CHANGE ROTATION PD CAR 803	1,356.16
27812	107015	04/04/2025	100-221-42107	REAR BRAKES PD	1,468.79
27823	107015	04/04/2025	100-221-42107	IRONMAN TIRE PACAKAGE PD	580.00
27839	107015	04/04/2025	100-222-42107	REMOVE AND REPLACE PURGE VALVE PD CAR 810	383.85
27970	107073	04/11/2025	100-221-42107	BATTERY VEHICLE 831	273.46
Vendor 1445 - CORTEZ TIRES AND AUTO REPAIR Total:					4,382.26

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2982 - CRAIG HEALY					
03032025	107074	04/11/2025	100-000-31510	REFUND PRORATED BL 23-00820	184.50
Vendor 2982 - CRAIG HEALY Total:					184.50
Vendor: 2767 - CRAIG WHITOM CONSULTING					
00099	107075	04/11/2025	100-341-42101	MARCH 2025 PROJECT MANAGEMENT	1,648.50
Vendor 2767 - CRAIG WHITOM CONSULTING Total:					1,648.50
Vendor: 2220 - CRESCO EQUIPMENT RENTALS					
6351525-0001	107016	04/04/2025	100-342-42511	DRUM TIRE UTILITY COMPACTOR RENTAL	1,870.28
Vendor 2220 - CRESCO EQUIPMENT RENTALS Total:					1,870.28
Vendor: 3000 - DAYSH DEVELOPMENTS, INC.					
04042025	107076	04/11/2025	100-000-31510	OVERPAYMENT BUS24-0121 BUSINESS LICE REFUND	4.00
Vendor 3000 - DAYSH DEVELOPMENTS, INC. Total:					4.00
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
800410	107017	04/04/2025	100-116-42101	FINGERPRINT AND CHILD ABUSE CLEARANCE	271.00
800410	107017	04/04/2025	100-221-42101	FINGERPRINT AND CHILD ABUSE CLEARANCE	262.00
800410	107017	04/04/2025	100-221-42110	FINGERPRINT AND CHILD ABUSE CLEARANCE	49.00
Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:					582.00
Vendor: DEP03 - DEPARTMENT OF TRANSPORTATION					
SL250521	107077	04/11/2025	200-342-42101	SIGNALS AND LIGHTING OCTOBER - DECEMBER 2024	3,047.25
SL250521	107077	04/11/2025	310-347-42101	SIGNALS AND LIGHTING OCTOBER - DECEMBER 2024	1,364.48
SL250521	107077	04/11/2025	310-348-42101	SIGNALS AND LIGHTING OCTOBER - DECEMBER 2024	468.07
Vendor DEP03 - DEPARTMENT OF TRANSPORTATION Total:					4,879.80
Vendor: 3004 - DIANA GALINDO					
03072025	107078	04/11/2025	100-221-42302	MILEAGE REIMBURSEMENT FOR POLICE ACADEMY	235.20
03212025	107078	04/11/2025	100-221-42302	MILEAGE REIMBURSEMENT POLICE ACADEMY	392.00
04062025	107078	04/11/2025	100-221-42302	MILEAGE REIMBURSEMNT POLICE ACADEMY	392.00
Vendor 3004 - DIANA GALINDO Total:					1,019.20
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
86390385	107018	04/04/2025	100-10601	GASOLINE UNL	1,668.16
86439511	107018	04/04/2025	100-10601	GASOLINE UNL	5,338.51
86445929	107018	04/04/2025	100-10601	GASOLINE UNL	2,297.36
86456379	107079	04/11/2025	100-10601	GASOLINE UNL CY	1,270.44
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					10,574.47
Vendor: 2980 - DIGITAL BUYER, LLC.					
1029551	107019	04/04/2025	100-222-47107	ALEX CLARK ROOM FURNITURE	1,867.20
1029551	107019	04/04/2025	100-222-47107	ALEX CLARK ROOM FURNITURE	4,084.74
1029551	107019	04/04/2025	100-222-47107	ALEX CLARK ROOM FURNITURE	4,270.27
1029551	107019	04/04/2025	100-222-47107	ALEX CLARK ROOM FURNITURE	1,089.20
1029551	107019	04/04/2025	100-222-47107	ALEX CLARK ROOM FURNITURE	497.22
Vendor 2980 - DIGITAL BUYER, LLC. Total:					11,808.63
Vendor: 1808 - DOG WASTE DEPOT					
756102	107020	04/04/2025	100-345-44306	DOG WASTE ROLL BAGS	846.63
Vendor 1808 - DOG WASTE DEPOT Total:					846.63

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: DOL01 - DOLAN'S LUMBER					
FEBRUARY 2025	107021	04/04/2025	500-641-44306	CITYWIDE PURCHASE	11.83
Vendor DOL01 - DOLAN'S LUMBER Total:					11.83
Vendor: 3005 - DREAM BOWLZ					
1020	107080	04/11/2025	209-551-42515	SERVING 250 BOWLS FOR EARTH DAY	3,200.00
Vendor 3005 - DREAM BOWLZ Total:					3,200.00
Vendor: ECC01 - EAST CONTRA COSTA FIRE PROTECTION DIST.					
FY2425-APR	107022	04/04/2025	100-231-42101	FIRE PROTECTION SERVICES APRIL 2025	231,797.19
FY2425-APR	107022	04/04/2025	105-231-42101	FIRE PROTECTION SERVICES APRIL 2025	119,169.07
FY2425-APR	107022	04/04/2025	106-231-42101	FIRE PROTECTION SERVICES APRIL 2025	110,670.07
Vendor ECC01 - EAST CONTRA COSTA FIRE PROTECTION DIST. Total:					461,636.33
Vendor: EBM01 - EBMUD					
231773-03272025	107082	04/11/2025	100-343-43102	2887 SIMAS AVE IRRIGATION USE ONLY	197.82
232841-03272025	107082	04/11/2025	100-345-43102	3790 PINOLE VALLEY RD-IRRIGATION USE ONLY	359.80
303032-02242025	107023	04/04/2025	310-348-43102	2677 Pinole Valley Rd--Irrigation Use Only	70.96
388057-02252025	107023	04/04/2025	100-343-43102	1960 Sarah Dr--Irrigation Use Only	306.46
435474-02242025	107023	04/04/2025	100-343-43102	2937 Pinole Valley Rd--Tennis Court Restrooms	70.96
534462-02212025	107023	04/04/2025	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	70.96
539199-03192025	107023	04/04/2025	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	611.62
556324-03262025	107082	04/11/2025	100-345-43102	3790 PINOLE VALLEY ROAD IRRIGATION USE ONLY	2,561.98
8054131	107081	04/11/2025	500-641-42101	BACC PARTICIPATION FEE WPCP	1,309.95
Vendor EBM01 - EBMUD Total:					5,560.51
Vendor: 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES					
105456	107024	04/04/2025	500-641-42109	CHEMICALS FOR LAB WPCP	1,731.51
Vendor 1574 - ERA- ENVIRONMENTAL RESOURCES ASSOCIATES Total:					1,731.51
Vendor: 2853 - EVERON, LLC					
157923367	107083	04/11/2025	500-641-42101	CY AND WPCP MONITORING SERVICES ALARM SYSTEM	66.00
157923367	107083	04/11/2025	500-642-42101	CY AND WPCP MONITORING SERVICES ALARM SYSTEM	66.00
158307503	107083	04/11/2025	209-554-47201	DOOR BRIVO INSTALLATION FOR ACCESS CONTROL PYC	6,254.59
Vendor 2853 - EVERON, LLC Total:					6,386.59
Vendor: 2659 - FIONA EPPS					
03252025	107084	04/11/2025	100-111-42302	REIMBURSEMENT MILEAGE FOR ALLIANCE MEDAI CONFEREN	264.60
Vendor 2659 - FIONA EPPS Total:					264.60
Vendor: 3003 - FIRSTGEVITY, LLC					
INV-000196	107025	04/04/2025	100-221-42304	FISTGEVITY VIRTUAL YOGA/WEELLNESS PROGRAM PD	4,995.00
Vendor 3003 - FIRSTGEVITY, LLC Total:					4,995.00
Vendor: GRA13 - GRAFIX SHOPPE					
163072	107026	04/04/2025	100-221-42107	DECALS GRAPHICS FOR FORD EXPLORER INTERCEPTOR SUV	160.93
Vendor GRA13 - GRAFIX SHOPPE Total:					160.93

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Vendor: GRA03 - GRAINGER					
9433986867	107085	04/11/2025	100-345-44306	ANCHOR SHACKLES	28.84
9433986883	107085	04/11/2025	100-345-44306	WIRE ROPE SLING	211.04
9445735666	107027	04/04/2025	100-345-44306	LAWN AERATOR	3,581.57
9453356272	107085	04/11/2025	500-641-44306	PIPE THREAD SEALANT CHAIN?	56.96
				EWIREROPE LUBE WPCP	
9455809039	107085	04/11/2025	100-343-44306	PIPE PLUG SOCKET SET	95.50
				Vendor GRA03 - GRAINGER Total:	3,973.91
Vendor: 2279 - GREEN VALLEY ALOHA SAW AND MOWER					
92669	107086	04/11/2025	100-345-42107	REPAIR WORK FOR ZERO TURN MOWER	886.67
				Vendor 2279 - GREEN VALLEY ALOHA SAW AND MOWER Total:	886.67
Vendor: HAC01 - HACH COMPANY					
14406970	107028	04/04/2025	500-641-44305	BEAKER LOW FORM PK 6 WPCP	138.17
				Vendor HAC01 - HACH COMPANY Total:	138.17
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
MARCH 2025	107087	04/11/2025	100-222-44306	CITYWIDE PURCHASES	55.41
MARCH 2025	107087	04/11/2025	100-231-44306	CITYWIDE PURCHASES	66.82
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	31.08
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	397.72
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	-11.37
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	7.33
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	26.15
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	43.96
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	57.26
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	70.40
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	77.08
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	81.84
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	83.77
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	95.70
MARCH 2025	107087	04/11/2025	100-343-44306	CITYWIDE PURCHASES	130.97
MARCH 2025	107087	04/11/2025	100-345-44306	CITYWIDE PURCHASES	149.53
MARCH 2025	107087	04/11/2025	209-552-44306	CITYWIDE PURCHASES	2.49
MARCH 2025	107087	04/11/2025	500-641-44306	CITYWIDE PURCHASES	14.50
MARCH 2025	107087	04/11/2025	500-642-47105	CITYWIDE PURCHASES	637.99
				Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:	2,018.63
Vendor: IMA01 - IMAGE SALES, INC.					
0078427-IN	107029	04/04/2025	100-221-42201	BADGES MODIFICATION PD	86.08
				Vendor IMA01 - IMAGE SALES, INC. Total:	86.08
Vendor: 2997 - ISAAC HARPER					
03192025	107030	04/04/2025	100-341-33221	REFUND OVERPAYMENT PERMIT PW24-0207	430.00
03192025	107030	04/04/2025	100-341-34217	REFUND OVERPAYMENT PERMIT PW24-0207	43.00
				Vendor 2997 - ISAAC HARPER Total:	473.00
Vendor: J&O01 - J & O COMMERCIAL TIRE CTR					
171077	107031	04/04/2025	100-343-42107	TIRE LABOR SERVICE CALL	406.20
171284	107031	04/04/2025	100-345-42107	TIRE LABOR SERVICE CALL	1,028.82
				Vendor J&O01 - J & O COMMERCIAL TIRE CTR Total:	1,435.02
Vendor: JWE01 - J. W. ENTERPRISES - NORTH					
265197	107088	04/11/2025	100-551-42511	PORTABLE TOILET RENTAL	144.83
				Vendor JWE01 - J. W. ENTERPRISES - NORTH Total:	144.83
Vendor: 1285 - JACKSON LEWIS P.C.					
8750672	107089	04/11/2025	100-116-42102	INVESTIGATION	4,678.00
8751217	107089	04/11/2025	100-116-42102	INVESTIGATION	284.00
				Vendor 1285 - JACKSON LEWIS P.C. Total:	4,962.00

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: COR15 - JACQUELINE L CORL-SEIDEL					
MARCH 2025	107090	04/11/2025	209-552-43802	MARCH 2025 BALANCE FLOOR YOGA STRENGTH CLASSES PSC	683.90
Vendor COR15 - JACQUELINE L CORL-SEIDEL Total:					683.90
Vendor: 1611 - JANICE M. BYER					
MARCH 2025	107091	04/11/2025	209-552-43802	MARCH 2025 INSTRUCTOR FEE PSC	900.00
Vendor 1611 - JANICE M. BYER Total:					900.00
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
28262	107092	04/11/2025	209-554-42108	JANITORIAL SERVICES APRIL 2025 PYC	483.34
28263	107092	04/11/2025	209-552-42108	JANITORIAL SERVICES APRIL 2025 PSC	447.27
28264	107092	04/11/2025	209-552-43810	JANITORIAL SERVICES KITCHEN PSC	429.67
28265	107092	04/11/2025	209-552-42108	JANITORIAL SERVICES DAY PORTER APRIL 2025 PSC	917.00
28266	107092	04/11/2025	209-553-42108	JANITORIAL SERVICES APRIL 2025 TINY TOTS	516.23
Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:					2,793.51
Vendor: 1630 - JOHN AND CLAIRE INVESTIGATIONS					
1701	107032	04/04/2025	100-221-42101	POLICE OFFICER BACKGROUND	1,903.00
Vendor 1630 - JOHN AND CLAIRE INVESTIGATIONS Total:					1,903.00
Vendor: 2977 - JOSE A. VARGAS					
04012025	107093	04/11/2025	209-20012	SECURITY GUARDS FOR PSC RENTAL 04122025	480.00
Vendor 2977 - JOSE A. VARGAS Total:					480.00
Vendor: 2647 - JOSELYN GUTIERREZ					
03242025	107033	04/04/2025	100-116-42302	CALGOV HR CONFERENCE REIMBURSEMENT	81.64
03242025	107033	04/04/2025	100-116-42303	CALGOV HR CONFERENCE REIMBURSEMENT	104.00
Vendor 2647 - JOSELYN GUTIERREZ Total:					185.64
Vendor: 2850 - KELCEY YOUNG					
03312025	107034	04/04/2025	100-116-42101	REIMBURSEMENT FOR RELOCATION EXPENSES FOR CM	5,660.00
Vendor 2850 - KELCEY YOUNG Total:					5,660.00
Vendor: KEL09 - KELLER CANYON LANDFILL					
4212-000033952	107094	04/11/2025	500-641-44302	SLUDGE REMOVAL WPCP	6,006.87
Vendor KEL09 - KELLER CANYON LANDFILL Total:					6,006.87
Vendor: KNO03 - KNORR SYSTEMS, INC.					
264610	107035	04/04/2025	209-557-42108	SERVICE REQUIRED DISPLAY BOARD REPLACEMENT	720.50
Vendor KNO03 - KNORR SYSTEMS, INC. Total:					720.50
Vendor: 1253 - LIL' FROG CREATIONS					
1184	107095	04/11/2025	209-551-42515	POSTER PRINTING SIGNS AND BANNER RECREATION	312.21
1184	107095	04/11/2025	209-554-42515	POSTER PRINTING SIGNS AND BANNER RECREATION	676.12
1186	107095	04/11/2025	209-552-43809	NEWSLETTER PRINTING APRIL 2025 PSC	305.90
Vendor 1253 - LIL' FROG CREATIONS Total:					1,294.23
Vendor: LIN18 - LINCOLN AQUATICS					
D8881461	107096	04/11/2025	209-554-42514	SWIM CENTER SUPPLIES	211.27
D8881461	107096	04/11/2025	209-557-42514	SWIM CENTER SUPPLIES	296.33
D8881461	107096	04/11/2025	209-557-42514	SWIM CENTER SUPPLIES	491.13
D8881461	107096	04/11/2025	209-557-42514	SWIM CENTER SUPPLIES	3,421.25
Vendor LIN18 - LINCOLN AQUATICS Total:					4,419.98

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Vendor: 2998 - LUIS LARIOS					
03192025	107036	04/04/2025	100-341-33221	REFUND NOT APPLICABLE FEE PW24-0204	215.00
Vendor 2998 - LUIS LARIOS Total:					215.00
Vendor: MAN01 - MANNA FOODS, INC.					
1024438	107097	04/11/2025	209-552-43804	FOOD PROGRAM PSC	223.18
Vendor MAN01 - MANNA FOODS, INC. Total:					223.18
Vendor: 2427 - MARK GRAHAM					
25-14	107037	04/04/2025	100-221-42101	POLYGRAPH EXAMINATIONS	1,050.00
Vendor 2427 - MARK GRAHAM Total:					1,050.00
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO.					
42334946	107098	04/11/2025	500-641-44306	REPAIR SUPPLIES WPCP	200.50
42411026	107098	04/11/2025	500-641-44306	REPAIRS SUPPLIES WPCP	29.62
42590325	107098	04/11/2025	500-641-44306	REPAIRS SUPPLIES WPCP	57.99
Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:					288.11
Vendor: MET06 - METTLER-TOLEDO, INC.					
655384321	107099	04/11/2025	500-641-44305	PREVENTIVE MAINT ON SITE LAB EQUIP WPCP	486.82
Vendor MET06 - METTLER-TOLEDO, INC. Total:					486.82
Vendor: 1311 - M-GROUP					
2004970	107038	04/04/2025	212-461-42101	PROFESSIONAL SERVICES FEBRUARY 2025	11,520.00
Vendor 1311 - M-GROUP Total:					11,520.00
Vendor: 2922 - OPPENHEIMER INVESTIGATIONS GROUP, LLP.					
7509	107039	04/04/2025	100-116-42102	INVESTIGATIVE SERVICES FEBRUARY 2025	2,197.50
Vendor 2922 - OPPENHEIMER INVESTIGATIONS GROUP, LLP. Total:					2,197.50
Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	57.27
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	15.35
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	-47.32
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	4.93
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	18.64
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	47.32
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	55.94
MARCH 2025	107040	04/04/2025	100-343-44306	CITYWIDE PURCHASES	55.94
MARCH 2025	107040	04/04/2025	500-641-44306	CITYWIDE PURCHASES	74.59
Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:					282.66
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100401849919	107041	04/04/2025	209-554-42108	ELEVATOR MAINTENANCE PYC MARCH 2025	197.08
100401850379	107041	04/04/2025	100-222-42108	ELEVATOR MAINTENANCE PUBLIC SAFETY BLDG MARCH 2025	133.41
100401882053	107100	04/11/2025	209-554-42108	MAINTENANCE SERVICE PYC APRIL 2025	197.08
100401882578	107100	04/11/2025	100-222-42108	MAINTENANCE SERVICE PUBLIC SAFETY BLDG. APRIL 2025	133.41
SK19621001	107100	04/11/2025	100-222-42108	SERVICE CALL PUBLIC SAFETY BLDG.	1,162.50
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					1,823.48
Vendor: 1555 - OWEN EQUIPMENT					
00066677	107042	04/04/2025	207-344-44306	EXTENSION BROOM FOR SWEEPER CY	1,035.81
Vendor 1555 - OWEN EQUIPMENT Total:					1,035.81
Vendor: PAC55 - PACIFIC SITE MANAGEMENT					
4213381	107101	04/11/2025	100-222-42108	MONTHLY LANDSCAPE SERVICES	157.66

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4213381	107101	04/11/2025	100-231-42108	MONTHLY LANDSCAPE SERVICES	422.44
4213381	107101	04/11/2025	100-343-42108	MONTHLY LANDSCAPE SERVICES	225.37
4213381	107101	04/11/2025	100-345-42108	MONTHLY LANDSCAPE SERVICES	7,246.19
4213381	107101	04/11/2025	200-342-42108	MONTHLY LANDSCAPE SERVICES	420.42
4213381	107101	04/11/2025	201-343-42108	MONTHLY LANDSCAPE SERVICES	687.22
4213381	107101	04/11/2025	209-552-42108	MONTHLY LANDSCAPE SERVICES	255.69
4213381	107101	04/11/2025	209-553-42108	MONTHLY LANDSCAPE SERVICES	265.79
4213381	107101	04/11/2025	209-557-42108	MONTHLY LANDSCAPE SERVICES	265.79
4213381	107101	04/11/2025	310-347-42108	MONTHLY LANDSCAPE SERVICES	77.82
4213381	107101	04/11/2025	310-348-42108	MONTHLY LANDSCAPE SERVICES	81.86
Vendor PAC55 - PACIFIC SITE MANAGEMENT Total:					10,106.25
Vendor: 1469 - PAN-PACIFIC SUPPLY COMPANY					
29617847	107043	04/04/2025	500-641-44306	CHESTERTON ARC 855 WPCP	656.31
Vendor 1469 - PAN-PACIFIC SUPPLY COMPANY Total:					656.31
Vendor: 3001 - PAYMENTUS CORPORATION					
INV-15-152080	107044	04/04/2025	100-10403	PAYMENT PROCESSING TRANSACTION FEES	9.95
Vendor 3001 - PAYMENTUS CORPORATION Total:					9.95
Vendor: PGE01 - PG&E					
0081-03182025	107045	04/04/2025	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	119.87
0209-03182025	107045	04/04/2025	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	142.73
0217-03172025	107045	04/04/2025	100-345-43103	TENNENT & PARK ST CLUB HOUSE	28.42
0466-03182025	107045	04/04/2025	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	195.20
0466-03182025	107045	04/04/2025	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	292.79
0813-03172025	107045	04/04/2025	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	86.27
0923-03172025	107045	04/04/2025	100-110-43103	2131 PEAR ST	120.50
0923-03172025	107045	04/04/2025	100-111-43103	2131 PEAR ST	158.55
0923-03172025	107045	04/04/2025	100-112-43103	2131 PEAR ST	174.41
0923-03172025	107045	04/04/2025	100-115-43103	2131 PEAR ST	434.44
0923-03172025	107045	04/04/2025	100-116-43103	2131 PEAR ST	126.84
0923-03172025	107045	04/04/2025	100-117-43103	2131 PEAR ST	1,411.13
0923-03172025	107045	04/04/2025	100-343-43103	2131 PEAR ST	2,628.83
0923-03172025	107045	04/04/2025	200-342-43103	2131 PEAR ST	459.81
0923-03172025	107045	04/04/2025	212-461-43103	2131 PEAR ST	190.26
0923-03172025	107045	04/04/2025	212-462-43103	2131 PEAR ST	478.83
0923-03172025	107045	04/04/2025	285-464-43103	2131 PEAR ST	158.55
1121-02182025	107045	04/04/2025	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	110.74
1121-03192025	107045	04/04/2025	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	108.70
1233-02182025	107045	04/04/2025	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	127.01
1233-03192025	107045	04/04/2025	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	123.58
1798-03272025	107102	04/11/2025	200-342-43103	2935 PINOLE VALLEY RD. TRAFFIC SIGNAL	231.80

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2506-03172025	107045	04/04/2025	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	31.84
2615-03182025	107045	04/04/2025	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	4.62
2620-02182025	107045	04/04/2025	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	155.05
2620-03192025	107045	04/04/2025	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	153.05
2793-03182025	107045	04/04/2025	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	117.18
3311-03182025	107045	04/04/2025	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	169.43
3537-03172025	107045	04/04/2025	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	91.94
3850-03172025	107045	04/04/2025	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	289.24
3879-03262025	107102	04/11/2025	200-342-43103	N COR RAMONA ST AND PINOLE VALLEY RD	185.36
3914-03172025	107045	04/04/2025	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	407.20
4065-03172025	107045	04/04/2025	100-343-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	650.84
4193-02132025	107045	04/04/2025	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	78.69
4193-03182025	107045	04/04/2025	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	87.45
4256-03262025	107102	04/11/2025	500-641-43103	11 TENNANT AVE	56,315.51
4368-03172025	107045	04/04/2025	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	220.01
4430-03262025	107102	04/11/2025	100-345-43103	S/O MARLESTA 1ST POLE-SPRINKLER CONTROLLER	10.73
4612-03172025	107045	04/04/2025	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	36.12
5127-03182025	107045	04/04/2025	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	233.98
5374-03182024	107045	04/04/2025	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	157.58
5387-02142025	107045	04/04/2025	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	69.28
5387-03182025	107045	04/04/2025	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	61.94
6521-03272025	107102	04/11/2025	200-342-43103	IFO 971 SAN PABLO AVE-TRAFFIC SIGNAL CONTROL	146.72
6897-03272025	107102	04/11/2025	200-342-43103	PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL	93.72
6969-03172025	107045	04/04/2025	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	167.09
7114-03182025	107045	04/04/2025	200-342-43103	2429 SAN PABLO AVE	190.78
7509-03172025	107045	04/04/2025	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	87.77
7547-03262025	107102	04/11/2025	100-222-43103	880 Tennent Ave-Public Safety Facility	4,448.64
7547-03262025	107102	04/11/2025	100-223-43103	880 Tennent Ave-Public Safety Facility	889.73
7547-03262025	107102	04/11/2025	100-231-43103	880 Tennent Ave-Public Safety Facility	3,558.92
7964-03172025	107045	04/04/2025	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	9.41
8086-03182025	107045	04/04/2025	200-342-43103	N/S BORDER CITY OF PINOLE	111.86
8511-03252025	107102	04/11/2025	100-345-43103	W/S PINOLE SHORES DR-SPRINKLER CONTROLLER	12.37
8687-02182025	107045	04/04/2025	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	155.05

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8687-03192025	107045	04/04/2025	200-342-43103	FITZGERALD DR IFO LONG	151.01
9824-03182025	107045	04/04/2025	310-347-43103	JOHN SILVERS TRAFFIC SIGNAL	
9929-03252025	107102	04/11/2025	201-343-43103	1303 PINOLE VALLEY RD	157.41
9961-03262025	107102	04/11/2025	209-552-43103	TRAFFIC CONTROL SVC	
9985-03172025	107045	04/04/2025	201-343-43103	790 PINOLE SHORES DR-NEW	125.61
				METAL BUILDING	
				2500 CHARLES ST-SENIOR	3,709.31
				CENTER	
				NEAR 795 FERNANDEZ	133.38
				PARKING LOT LIGHTS	
				Vendor PGE01 - PG&E Total:	81,585.08
Vendor: PON07 - PONDER ENVIRONMENTAL SERVICES, INC.					
51534	107048	04/04/2025	500-642-42101	VACUUM TANK SERVICE	11,862.08
				Vendor PON07 - PONDER ENVIRONMENTAL SERVICES, INC. Total:	11,862.08
Vendor: 2813 - PROPRINT					
4186	107049	04/04/2025	106-466-42101	SIGNS, BYO TABLE TENTS	1,216.03
				Vendor 2813 - PROPRINT Total:	1,216.03
Vendor: 2985 - PURETEC INDUSTRIAL WATER					
2283954	107103	04/11/2025	500-641-44305	LAB DI WATER SYSTEM WPCP	48.00
				Vendor 2985 - PURETEC INDUSTRIAL WATER Total:	48.00
Vendor: 1536 - RAIN FOR RENT					
2115553	107050	04/04/2025	500-642-42101	STORMWATER STORAGE	8,696.52
				Vendor 1536 - RAIN FOR RENT Total:	8,696.52
Vendor: REC07 - RECDESK LLC					
RD-000808	107104	04/11/2025	209-551-42514	RD VARIABLE SURCHARGE	1,785.00
				Vendor REC07 - RECDESK LLC Total:	1,785.00
Vendor: 2742 - RELIABLE TRANSLATIONS, INC.					
29958	107105	04/11/2025	106-466-42101	PINOLE ORDINANCE	160.00
				SUMMARY TRANSLATION	
				SPANISH CHINE	
				Vendor 2742 - RELIABLE TRANSLATIONS, INC. Total:	160.00
Vendor: SWE00 - ROY SWEARINGEN					
04032025	107106	04/11/2025	100-113-42201	PRINTER REIMBURSEMENT	98.76
				Vendor SWE00 - ROY SWEARINGEN Total:	98.76
Vendor: 1450 - RUBENSTEIN SUPPLY COMPANY					
S2682908.001	107051	04/04/2025	100-343-44306	CLEAN OUT PLUG WRENCH	24.25
				Vendor 1450 - RUBENSTEIN SUPPLY COMPANY Total:	24.25
Vendor: 1714 - SHERRI D. LEWIS					
CC016PINOLE-FY2024/25	107107	04/11/2025	100-112-42101	PREPARE MINUTES FOR	225.00
				COUNCIL MTG 040125	
				Vendor 1714 - SHERRI D. LEWIS Total:	225.00
Vendor: 2657 - SHRED CITY, LLC					
23977032425	107052	04/04/2025	100-112-42101	DOCUMENT DESTRUCTION	125.00
				SERVICES MARCH 2025	
23979032425	107052	04/04/2025	100-221-42101	DOCUMENT DESTRUCTION	225.00
				AND SERVICE MEDIA PD	
				Vendor 2657 - SHRED CITY, LLC Total:	350.00
Vendor: SIE09 - SIERRA TRUCK AND VAN, INC.					
341230006	107053	04/04/2025	100-343-42107	INTALL FLASHERS	1,564.56
350224009	107053	04/04/2025	100-343-42107	REPLACE TRAFFIC ADV LIGHT	1,668.55
				REPLACE BRAKE CONTROLLER	
				Vendor SIE09 - SIERRA TRUCK AND VAN, INC. Total:	3,233.11
Vendor: SOM03 - SOME MORE SOUND, LLC					
SO-000118	107054	04/04/2025	505-119-47105	DIGITAL 19" QUAD RECEIVER	4,930.49
				SUPPLIES PCTV	
				Vendor SOM03 - SOME MORE SOUND, LLC Total:	4,930.49

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Vendor: SON08 - SONSRAY MACHINERY, LLC.					
SWO059535-1	107108	04/11/2025	100-345-42107	KUBOTA FIELD REPAIR	884.70
				Vendor SON08 - SONSRAY MACHINERY, LLC. Total:	884.70
Vendor: SQU00 - SQUARE DEAL GARAGE					
51304	107055	04/04/2025	100-343-42107	ALTERNATOR	425.77
				Vendor SQU00 - SQUARE DEAL GARAGE Total:	425.77
Vendor: SUN11 - SUNRUN INC					
03142025	107056	04/04/2025	212-462-33210	REFUNDED 80% OF THE BLDG. PERMIT FEES	490.40
				Vendor SUN11 - SUNRUN INC Total:	490.40
Vendor: 2990 - THE BUTLER					
MARCH 2025	107109	04/11/2025	209-552-43802	MARCH 2025 INSTRUCTOR FOR LINE DANCING PSC	320.40
				Vendor 2990 - THE BUTLER Total:	320.40
Vendor: 2775 - TOWNSEND PUBLIC AFFAIRS, INC.					
23205	107110	04/11/2025	100-115-42101	CONSULTING SERVICES APRIL 2025 GRANT WRITING	4,000.00
				Vendor 2775 - TOWNSEND PUBLIC AFFAIRS, INC. Total:	4,000.00
Vendor: TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC.					
263397-202503-1	107111	04/11/2025	100-222-42106	MARCH 2025 DATA SEARCH	212.20
				Vendor TRA20 - TRANSUNION RISK AND ALTERNATIVE DATA SOLUTIONS, INC. Total:	212.20
Vendor: 2347 - UNION PACIFIC RAILROAD COMPANY					
90144098	107057	04/04/2025	325-342-47205	PEDESTRIAN IMPROVEMENTS AT TENNENT NEAR RXR	208.95
90144114	107112	04/11/2025	325-342-47205	PEDESTRIAN IMPROVEMENTS TENNENT	431.70
				Vendor 2347 - UNION PACIFIC RAILROAD COMPANY Total:	640.65
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
18501	107058	04/04/2025	100-343-42108	JANITORIAL SUPPLIES CY	328.96
18676-1	107058	04/04/2025	100-343-42108	JANITORIAL SUPPLIES CY	180.15
18691-1	107113	04/11/2025	100-343-42108	LINERS BLACK FOR GARBAGE CANS CH	45.25
18889	107058	04/04/2025	100-343-42108	JANITORIAL SUPPLIES CY	605.03
18889-1	107113	04/11/2025	100-343-42108	PURELL INSTANT HAND SANITIZER CY	165.84
19006	107113	04/11/2025	209-552-43810	LINERS GARBAGE BLACK PYC	90.49
19030	107113	04/11/2025	100-222-42108	PRO TOWELS MULTIFOLD	134.91
19031	107113	04/11/2025	100-343-42108	TOWEL MULTIFOLD CH	178.09
19089	107113	04/11/2025	100-343-42108	JANITORIAL SUPPLIES CY	518.67
534689	107113	04/11/2025	500-641-42108	JANITORIAL SERVICES MARCH 2025 WPCP	559.00
				Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:	2,806.39
Vendor: USB06 - US BANK					
MARCH 2025	107114	04/11/2025	100-20018	CITYWIDE CREDIT CARDS PURCHASES	32,423.58
				Vendor USB06 - US BANK Total:	32,423.58
Vendor: 2828 - VESTIS					
27064744	107115	04/11/2025	500-641-44410	UNIFORM JACKETS WPCP	126.14
				Vendor 2828 - VESTIS Total:	126.14
Vendor: WEC01 - WECO INDUSTRIES LLC					
005108-IN	107059	04/04/2025	500-642-42514	MANHOLE HOOK	788.07
				Vendor WEC01 - WECO INDUSTRIES LLC Total:	788.07
Vendor: 2697 - WEST YOST & ASSOCIATES, INC.					
2062128	107060	04/04/2025	106-344-42101	STORM DRAIN MASTER PLAN CONSULTING	1,346.73
				Vendor 2697 - WEST YOST & ASSOCIATES, INC. Total:	1,346.73

WARRANT LISTING

Payment Dates: 3/29/2025 - 4/11/2025

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2648 - YANNET TORRES					
MARCH 2025	107116	04/11/2025	209-552-43802	MARCH 2025 ZUMBA INSTRUCTOR FEES PSC	691.80
				Vendor 2648 - YANNET TORRES Total:	691.80
				Grand Total:	923,907.58

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	419,232.34
105 - Measure S -2006	120,031.27
106 - MEASURE S-2014	129,374.13
200 - Gas Tax Fund	18,624.41
201 - Restricted Real Estate Maintenance Fund	1,149.42
207 - NPDES Storm Water Fund	1,035.81
209 - Recreation Fund	41,345.90
212 - Building & Planning	14,902.49
214 - Solid Waste Fund	29,040.00
215 - Measure C and J Fund	31.84
285 - Housing Land Held for Resale	158.55
310 - Lighting & Landscape Districts	3,171.41
325 - City Street Improvements	640.65
500 - Sewer Enterprise Fund	137,202.58
505 - Cable Access TV	6,085.48
998 - Payroll Clearing	1,881.30
Grand Total:	923,907.58

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business Lice...	481.50
100-10403	Returned Items	9.95
100-10601	Gas Tanks/Corp Yard	10,574.47
100-110-41002	Emp Benefits/Dental	937.20
100-110-41003	Emp Benefits/Vision Care	193.20
100-110-43103	Utilities/Electricity & Po...	120.50
100-111-41002	Emp Benefits/Dental	964.40
100-111-41003	Emp Benefits/Vision Care	144.90
100-111-42302	Travel & Training/Milea...	264.60
100-111-43103	Utilities/Electricity & Po...	158.55
100-112-41002	Emp Benefits/Dental	1,148.40
100-112-41003	Emp Benefits/Vision Care	144.90
100-112-42101	Prof Svcs/Professional Se..	350.00
100-112-42514	Admin Exp/Special Depa...	190.12
100-112-43103	Utilities/Electricity & Po...	174.41
100-113-41002	Emp Benefits/Dental	345.20
100-113-41003	Emp Benefits/Vision Care	48.30
100-113-42201	Office Expense	98.76
100-115-41002	Emp Benefits/Dental	1,092.00
100-115-41003	Emp Benefits/Vision Care	144.90
100-115-42101	Prof Svcs/Professional Se..	4,623.30
100-115-43103	Utilities/Electricity & Po...	434.44
100-116-41002	Emp Benefits/Dental	841.20
100-116-41003	Emp Benefits/Vision Care	144.90
100-116-42101	Prof Svcs/Professional Se..	5,931.00
100-116-42102	Prof Svcs/Attorney Servi...	7,159.50
100-116-42301	Travel & Training/Conf-R...	3,450.00
100-116-42302	Travel & Training/Milea...	163.84
100-116-42303	Travel & Training/Meal A...	172.00
100-116-43103	Utilities/Electricity & Po...	126.84
100-117-43103	Utilities/Electricity & Po...	1,411.13
100-20018	Accounts Payable/CalCa...	32,423.58
100-221-41002	Emp Benefits/Dental	5,968.40
100-221-41003	Emp Benefits/Vision Care	1,014.30
100-221-42101	Prof Svcs/Professional Se..	6,602.74
100-221-42107	Prof Svcs/Equipment Ma...	4,269.34
100-221-42110	Prof Svcs/Fingerprinting	49.00

Account Summary

Account Number	Account Name	Payment Amount
100-221-42201	Office Expense	86.08
100-221-42302	Travel & Training/Milea...	1,019.20
100-221-42304	Travel & Training/Officer...	4,995.00
100-222-41002	Emp Benefits/Dental	1,714.40
100-222-41003	Emp Benefits/Vision Care	305.90
100-222-42106	Prof Svcs/Software Main...	212.20
100-222-42107	Prof Svcs/Equipment Ma...	383.85
100-222-42108	Prof Svcs/Building-Struc...	9,241.35
100-222-43103	Utilities/Electricity & Po...	4,448.64
100-222-43105	Utilities/Cable	249.40
100-222-44306	Other Materials Supp/M...	55.41
100-222-47107	FF&E/Furniture & Applia...	11,808.63
100-223-41002	Emp Benefits/Dental	3,254.40
100-223-41003	Emp Benefits/Vision Care	483.00
100-223-43103	Utilities/Electricity & Po...	889.73
100-231-42101	Prof Svcs/Professional Se..	231,797.19
100-231-42108	Prof Svcs/Building-Struc...	422.44
100-231-43103	Utilities/Electricity & Po...	3,558.92
100-231-44306	Other Materials Supp/M...	66.82
100-341-33221	Permits/Encroachment ...	645.00
100-341-34217	Fees/Permit Automate-T...	43.00
100-341-41002	Emp Benefits/Dental	1,014.00
100-341-41003	Emp Benefits/Vision Care	193.20
100-341-42101	Prof Svcs/Professional Se..	1,648.50
100-342-42511	Admin Exp/Equipment R...	1,870.28
100-342-42514	Admin Exp/Special Depa...	3,630.00
100-343-41002	Emp Benefits/Dental	2,606.40
100-343-41003	Emp Benefits/Vision Care	386.40
100-343-42107	Prof Svcs/Equipment Ma...	4,065.08
100-343-42108	Prof Svcs/Building-Struc...	4,191.42
100-343-43102	Utilities/Water	575.24
100-343-43103	Utilities/Electricity & Po...	3,371.61
100-343-44306	Other Materials Supp/M...	1,641.38
100-343-44410	Safety Clothing	270.03
100-345-42107	Prof Svcs/Equipment Ma...	2,800.19
100-345-42108	Prof Svcs/Building-Struc...	7,621.19
100-345-42514	Admin Exp/Special Depa...	2,936.38
100-345-43102	Utilities/Water	2,992.74
100-345-43103	Utilities/Electricity & Po...	883.80
100-345-44306	Other Materials Supp/M...	7,705.54
100-465-41002	Emp Benefits/Dental	535.20
100-465-41003	Emp Benefits/Vision Care	96.60
100-551-42511	Admin Exp/Equipment R...	144.83
105-221-41002	Emp Benefits/Dental	765.60
105-221-41003	Emp Benefits/Vision Care	96.60
105-231-42101	Prof Svcs/Professional Se..	119,169.07
106-222-41002	Emp Benefits/Dental	382.80
106-222-41003	Emp Benefits/Vision Care	48.30
106-231-42101	Prof Svcs/Professional Se..	110,670.07
106-343-47201	Improvements/Building	15,550.20
106-344-42101	Prof Svcs/Professional Se..	1,346.73
106-466-42101	Prof Svcs/Professional Se..	1,376.03
200-342-42101	Prof Svcs/Professional Se..	14,432.77
200-342-42108	Prof Svcs/Building-Struc...	420.42
200-342-43103	Utilities/Electricity & Po...	3,771.22
201-343-42108	Prof Svcs/Building-Struc...	687.22
201-343-43103	Utilities/Electricity & Po...	462.20
207-344-44306	Other Materials Supp/M...	1,035.81

Account Summary

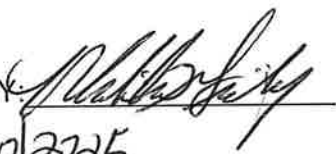
Account Number	Account Name	Payment Amount
209-20012	Accounts Payable/Contr...	480.00
209-551-41002	Emp Benefits/Dental	918.00
209-551-41003	Emp Benefits/Vision Care	144.90
209-551-42514	Admin Exp/Special Depa...	1,785.00
209-551-42515	Admin Exp/Special Events	3,512.21
209-552-41002	Emp Benefits/Dental	478.80
209-552-41003	Emp Benefits/Vision Care	96.60
209-552-42108	Prof Svcs/Building-Struc...	3,596.20
209-552-43103	Utilities/Electricity & Po...	3,709.31
209-552-43802	Program Cost/Class Fees	2,596.10
209-552-43804	Program Cost/Food Prog...	1,384.10
209-552-43809	Program Cost/Newsletter	305.90
209-552-43810	Program Cost/Center Ma...	520.16
209-552-44306	Other Materials Supp/M...	2.49
209-553-42108	Prof Svcs/Building-Struc...	782.02
209-554-41002	Emp Benefits/Dental	382.80
209-554-41003	Emp Benefits/Vision Care	48.30
209-554-42108	Prof Svcs/Building-Struc...	8,070.83
209-554-42514	Admin Exp/Special Depa...	211.27
209-554-42515	Admin Exp/Special Events	676.12
209-554-43103	Utilities/Electricity & Po...	195.20
209-554-47201	Improvements/Building	6,254.59
209-557-42108	Prof Svcs/Building-Struc...	986.29
209-557-42514	Admin Exp/Special Depa...	4,208.71
212-461-41002	Emp Benefits/Dental	688.80
212-461-41003	Emp Benefits/Vision Care	96.60
212-461-42101	Prof Svcs/Professional Se...	11,520.00
212-461-43103	Utilities/Electricity & Po...	190.26
212-462-33210	Permits/Building Permit	490.40
212-462-41002	Emp Benefits/Dental	1,244.40
212-462-41003	Emp Benefits/Vision Care	193.20
212-462-43103	Utilities/Electricity & Po...	478.83
214-342-42514	Admin Exp/Special Depa...	29,040.00
215-341-43103	Utilities/Electricity & Po...	31.84
285-464-43103	Utilities/Electricity & Po...	158.55
310-347-42101	Prof Svcs/Professional Se...	1,835.18
310-347-42108	Prof Svcs/Building-Struc...	77.82
310-347-43103	Utilities/Electricity & Po...	157.41
310-348-42101	Prof Svcs/Professional Se...	938.77
310-348-42108	Prof Svcs/Building-Struc...	81.86
310-348-43102	Utilities/Water	70.96
310-348-43103	Utilities/Electricity & Po...	9.41
325-342-47205	Improvements/Streets	640.65
500-641-41002	Emp Benefits/Dental	3,198.40
500-641-41003	Emp Benefits/Vision Care	531.30
500-641-42101	Prof Svcs/Professional Se...	1,375.95
500-641-42108	Prof Svcs/Building-Struc...	559.00
500-641-42109	Prof Svcs/Compliance In...	1,731.51
500-641-43103	Utilities/Electricity & Po...	56,315.51
500-641-44302	Other Materials Supp/Sl...	6,006.87
500-641-44305	Other Materials Supp/La...	672.99
500-641-44306	Other Materials Supp/M...	3,745.79
500-641-44410	Safety Clothing	310.80
500-642-41002	Emp Benefits/Dental	840.00
500-642-41003	Emp Benefits/Vision Care	193.20
500-642-42101	Prof Svcs/Professional Se...	20,624.60
500-642-42514	Admin Exp/Special Depa...	788.07
500-642-43102	Utilities/Water	611.62

Account Summary

Account Number	Account Name	Payment Amount
500-642-43103	Utilities/Electricity & Po...	233.98
500-642-47105	FF&E/Equipment (not-c...	637.99
500-642-47201	Improvements/Building	38,825.00
505-119-41002	Emp Benefits/Dental	765.60
505-119-41003	Emp Benefits/Vision Care	96.60
505-119-43103	Utilities/Electricity & Po...	292.79
505-119-47105	FF&E/Equipment (not-c...	4,930.49
998-20105	Sal & Ben Payable/Denta...	1,543.20
998-20106	Sal & Ben Payable/Vision...	338.10
Grand Total:		923,907.58

Project Account Summary

Project Account Key	Payment Amount
None	868,891.73
10634347201FA2202	15,550.20
32534247205RO1902	640.65
50064247201SS2401	38,825.00
Grand Total:	923,907.58

APPROVED BY: 
DATE: 4/10/2025



CITY COUNCIL REPORT

9.C.

DATE: APRIL 15, 2025

TO: MAYOR AND COUNCIL MEMBERS

FROM: Lilly Whalen, Community Development Director, 510-724-9832,
lwhalen@pinole.gov
Kapil Amin, Sustainability Project Manager, N/A, kamin@pinole.gov

SUBJECT: ADOPT A RESOLUTION AUTHORIZING ACCEPTANCE OF \$952,000 IN MTC CLIMATE IMPLEMENTATION GRANT FUNDS, COMMITTING \$123,331.18 IN MATCHING FUNDS, AND PROVIDING ASSURANCE TO COMPLETE THE "EXPANDING ELECTRIC VEHICLE CHARGING IN PINOLE, CA" PROJECT

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution (Attachment A) which will authorize the acceptance of \$952,000 in grant funds awarded to the City of Pinole and administered by the Metropolitan Transportation Commission (MTC), authorize allocation of local matching funds of \$123,331.18, and state assurance to complete the project "Expanding Electric Vehicle Charging in Pinole, CA" for the MTC 2024 Climate Implementation Grants: Capital Charging Infrastructure (Attachment B-submitted grant application).

BACKGROUND

In August 2024, City Council adopted the City's inaugural Climate Action and Adaptation Plan (CAAP) to achieve carbon neutrality by 2045, in alignment with the State's Senate Bill 32 and Assembly Bill 1279. Pinole's community-wide and municipal greenhouse gas (GHG) inventories identified the transportation sector as the largest source of emissions, accounting for 50% of the total GHG emissions. On average, Pinole residents drive alone in gas-powered vehicles and have a commute time of approximately 39 minutes, with 8% experiencing "super commutes" of 90 minutes or more. The CAAP outlines the following actions and measures to address the reduction of GHG emissions in the transportation sector:

- Installation of 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045
- Increase passenger zero-emission vehicles (ZEV) use and adoption to 33% by 2030
- Increase commercial zero-emission vehicle (ZEV) use and adoption to 25% by 2030
- Electrify or otherwise decarbonize 30% of the municipal vehicle fleet by 2026

In December 2024, the City submitted a grant application totaling \$1,075,250—with a required 11.47% local match of \$123,331.18—in response to MTC's solicitation aligned with the CAAP goals of accelerating zero-emission vehicle adoption and expanding charging infrastructure. The City received notice of award in March 2025 and was awarded \$952,000 where \$951,918.82 was requested.

REVIEW AND ANALYSIS

The MTC Climate Implementation Grants: Charging Infrastructure award will fund the installation of two types of Level 2 EV (Electric Vehicle) chargers in Pinole:

- Four (4) grid-connected Level 2 chargers (J1772, 240 volts/30 amps) with two charging ports each
- Nine (9) off-grid solar canopy Level 2 chargers, each with up to six charging ports

Chargers will be installed at publicly accessible locations throughout the city, including Bayfront Park, the Pinole Senior Center, City Hall, the Pinole Swim Center, and the Pinole Farmers' Market.

Off-grid solar canopy chargers were prioritized in the grant application due to their multiple benefits. Each canopy fits within a standard parking space, requires limited, ongoing maintenance, and is relatively easy to construct, thereby enabling faster deployment. Powered by 100% renewable energy and equipped with battery storage and protected power outlets, these units provide emergency backup power during grid outages and help reduce dependency on the electrical grid, particularly during extreme weather events. See photos below as examples of off-grid solar canopy chargers.



Paired Power's Solar Canopy EV Chargers



Beam Global's Solar Canopy EV Chargers



Electrify America's Solar Canopy EV Chargers

FISCAL IMPACT

Accepting this grant will result in a positive fiscal impact. The total project cost is \$1,075,250, with \$952,000 covered by grant funds (rounded up from the \$951,918.82 requested). A local match of \$123,331.18 is required and is recommended to be funded through Measure S 2014 (Fund 106). This investment is expected to generate future revenue through usage-based fees.

ATTACHMENTS

- A. Resolution
- B. Charging Infrastructure Grant Application

RESOLUTION NO. 2025-XX

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE AUTHORIZING THE FILING OF AN APPLICATION FOR FUNDING ASSIGNED TO MTC AND COMMITTING ANY NECESSARY MATCHING FUNDS AND STATING ASSURANCE TO COMPLETE THE PROJECT

WHEREAS, (City of Pinole) (herein referred to as APPLICANT) is submitting an application to the Metropolitan Transportation Commission (MTC) for (\$952,000) in funding assigned to MTC for programming discretion, which includes federal funding administered by the Federal Highway Administration (FHWA) and federal or state funding administered by the California Transportation Commission (CTC) such as Surface Transportation Block Grant Program (STP) funding, Congestion Mitigation and Air Quality Improvement Program (CMAQ) funding, Carbon Reduction Program (CRP) funding, Transportation Alternatives (TA) set-aside/Active Transportation Program (ATP) funding, and Regional Transportation Improvement Program (RTIP) funding (herein collectively referred to as REGIONAL DISCRETIONARY FUNDING) for the (Expanding Electric Vehicle Charging in Pinole, CA) (herein referred to as PROJECT) for the (2024 Climate Implementation Grants: Capital Charging Infrastructure) (herein referred to as PROGRAM); and

WHEREAS, the United States Congress from time to time enacts and amends legislation to provide funding for various transportation needs and programs, (collectively, the FEDERAL TRANSPORTATION ACT) including, but not limited to the Surface Transportation Block Grant Program (STP) (23 U.S.C. § 133), the Congestion Mitigation and Air Quality Improvement Program (CMAQ) (23 U.S.C. § 149), the Carbon Reduction Program (CRP) (23 U.S.C. § 175), and the Transportation Alternatives (TA) set-aside (23 U.S.C. § 133); and

WHEREAS, state statutes, including California Streets and Highways Code §182.6, §182.7, and §2381(a)(1), and California Government Code §14527, provide various funding programs for the programming discretion of the Metropolitan Planning Organization (MPO) and the Regional Transportation Planning Agency (RTPA); and

WHEREAS, pursuant to the FEDERAL TRANSPORTATION ACT, and any regulations promulgated thereunder, eligible project sponsors wishing to receive federal or state funds for a regionally-significant project shall submit an application first with the appropriate MPO, or RTPA, as applicable, for review and inclusion in the federal Transportation Improvement Program (TIP); and

WHEREAS, MTC is the MPO and RTPA for the nine counties of the San Francisco Bay region; and

WHEREAS, MTC has adopted a Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) that sets out procedures governing the application and use of REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, APPLICANT is an eligible sponsor for REGIONAL DISCRETIONARY FUNDING; and

WHEREAS, as part of the application for REGIONAL DISCRETIONARY FUNDING, MTC requires a resolution adopted by the responsible implementing agency stating the following:

- the commitment of any required matching funds; and
- that the sponsor understands that the REGIONAL DISCRETIONARY FUNDING is fixed at the programmed amount, and therefore any cost increase cannot be expected to be funded with additional REGIONAL DISCRETIONARY FUNDING; and
- that the PROJECT will comply with the procedures, delivery milestones and funding deadlines specified in the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised); and
- the assurance of the sponsor to complete the PROJECT as described in the application, subject to environmental clearance, and if approved, as included in MTC's federal Transportation Improvement Program (TIP); and
- that the PROJECT will have adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and
- that the PROJECT will comply with all project-specific requirements as set forth in the PROGRAM; and
- that APPLICANT has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquiries or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and
- in the case of a transit project, the PROJECT will comply with MTC Resolution No. 3866, revised, which sets forth the requirements of MTC's Transit Coordination Implementation Plan to more efficiently deliver transit projects in the region; and
- in the case of a highway project, the PROJECT will comply with MTC Resolution No. 4104, which sets forth MTC's Traffic Operations System (TOS) Policy to install and activate TOS elements on new major freeway projects; and
- in the case of an RTIP project, state law requires PROJECT be included in a local congestion management plan, or be consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and

WHEREAS, that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and

WHEREAS, there is no legal impediment to APPLICANT making applications for the funds; and

WHEREAS, there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and

WHEREAS, APPLICANT authorizes its Executive Director, General Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and

WHEREAS, MTC requires that a copy of this resolution be transmitted to the MTC in conjunction with the filing of the application.

NOW, THEREFORE, BE IT RESOLVED that the APPLICANT is authorized to execute and file an application for funding for the PROJECT for REGIONAL DISCRETIONARY FUNDING under the FEDERAL TRANSPORTATION ACT or continued funding; and be it further

RESOLVED that APPLICANT will provide any required matching funds; and be it further

RESOLVED that APPLICANT understands that the REGIONAL DISCRETIONARY FUNDING for the project is fixed at the MTC approved programmed amount, and that any cost increases must be funded by the APPLICANT from other funds, and that APPLICANT does not expect any cost increases to be funded with additional REGIONAL DISCRETIONARY FUNDING; and be it further

RESOLVED that APPLICANT understands the funding deadlines associated with these funds and will comply with the provisions and requirements of the Regional Project Funding Delivery Policy (MTC Resolution No. 3606, revised) and APPLICANT has, and will retain the expertise, knowledge and resources necessary to deliver federally-funded transportation and transit projects, and has assigned, and will maintain a single point of contact for all FHWA- and CTC-funded transportation projects to coordinate within the agency and with the respective County Transportation Agency (CTA), MTC, Caltrans, FHWA, and CTC on all communications, inquires or issues that may arise during the federal programming and delivery process for all FHWA- and CTC-funded transportation and transit projects implemented by APPLICANT; and be it further

RESOLVED that PROJECT will be implemented as described in the complete application and in this resolution, subject to environmental clearance, and, if approved, for the amount approved by MTC and programmed in the federal TIP; and be it further

RESOLVED that APPLICANT has reviewed the PROJECT and has adequate staffing resources to deliver and complete the PROJECT within the schedule submitted with the project application; and be it further

RESOLVED that PROJECT will comply with the requirements as set forth in MTC programming guidelines and project selection procedures for the PROGRAM; and be it further

RESOLVED that, in the case of a transit project, APPLICANT agrees to comply with the requirements of MTC's Transit Coordination Implementation Plan as set forth in MTC Resolution No. 3866, revised; and be it further

RESOLVED that, in the case of a highway project, APPLICANT agrees to comply with the requirements of MTC's Traffic Operations System (TOS) Policy as set forth in MTC Resolution No. 4104; and be it further

RESOLVED that, in the case of an RTIP project, PROJECT is included in a local congestion management plan, or is consistent with the capital improvement program adopted pursuant to MTC's funding agreement with the County Transportation Agency (CTA); and be it further

RESOLVED that APPLICANT is an eligible sponsor of REGIONAL DISCRETIONARY FUNDING funded projects; and be it further

RESOLVED that APPLICANT is authorized to submit an application for REGIONAL DISCRETIONARY FUNDING for the PROJECT; and be it further

RESOLVED that there is no legal impediment to APPLICANT making applications for the funds; and be it further

RESOLVED that there is no pending or threatened litigation that might in any way adversely affect the proposed PROJECT, or the ability of APPLICANT to deliver such PROJECT; and be it further

RESOLVED that APPLICANT authorizes its Executive Director, General Manager, City Manager, or designee to execute and file an application with MTC for REGIONAL DISCRETIONARY FUNDING for the PROJECT as referenced in this resolution; and be it further

RESOLVED that a copy of this resolution will be transmitted to the MTC in conjunction with the filing of the application; and be it further

RESOLVED that the MTC is requested to support the application for the PROJECT described in the resolution, and if approved, to include the PROJECT in MTC's federal TIP upon submittal by the project sponsor for TIP programming.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the **15th** day of **April, 2025** by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on the **15th** day of **April, 2025**

Heather Bell, CMC
City Clerk

2024 CLIMATE PROGRAM IMPLEMENTATION GRANTS

Charging Infrastructure Program Application Form



Overview

The Metropolitan Transportation Commission (MTC) invites eligible Bay Area public agencies to submit project proposals to one or more of the following grant programs:

1. **Regional Mobility Hubs**
2. **Parking Management**
3. **Charging Infrastructure**
4. **Active Transportation Capital Design Technical Assistance**

This is the application for the **Charging Infrastructure Program**. The Bay Area Charging Infrastructure Grant Program is part of MTC's [Transportation Electrification Initiative](#) to expand access to clean mobility options and associated charging infrastructure across the Bay Area. MTC is seeking projects for the acquisition and installation of publicly accessible charging stations for electric vehicles (EVs) and/or electric mobility devices (bikes, scooters, assistive mobility devices, etc.). Proposals should demonstrate strong readiness and must directly lead to the implementation of publicly accessible charging infrastructure.

Refer to the [grant guide](#) for more information.

Grant application due Friday, December 20, 2024 at 4:00p.m.

Application Form Instructions

- Provide the application form in Word format
- **Submit application to James Choe at jchoe@bayareametro.gov with following email subject line: “*JURISDICTION NAME* 2024 Charging Infrastructure Application”**
- MTC staff will review the application information for eligibility and completeness of information provided

Overview Question

Application Overview	
Climate Program Implementation Grant Selection	Indicate the program(s) for which you are submitting an application(s): ☐ Regional Mobility Hubs ☐ Parking Management ☒ Charging Infrastructure Program ☐ Active Transportation Capital Design Technical Assistance Please complete the relevant form for each program you are applying to.

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Charging Infrastructure Program Application Form



Charging Infrastructure Application Form

Applicant Information	
Q1. Project Sponsor – primary grant recipient must be an eligible applicant	City of Pinole
	Kapil Amin
	kamin@pinole.gov
	5103720989
Q2. Partners – list all internal agency departments and external partners that will be involved with the various phases of implementation, maintenance, and operations. (Add rows as needed)	Pinole Public Works, Faby Guillen, fguillen@pinole.gov
	Pinole Community Development, Lilly Whalen, lwhalen@pinole.gov
	Pinole Public Works, Joe Bingaman, jbingaman@pinole.gov
	Pinole City Manager, Kelcey Young, Kelcey.young@pinole.gov
	Organization, Contact Name, Email 5
	Organization, Contact Name, Email 6
Q3. Project Title	Expanding Electric Vehicle Charging in Pinole, CA
Q4. Project Description – provide a <i>brief</i> summary of the proposed project, including the project location and the number and types of charging infrastructure (one paragraph recommended).	The City of Pinole, located in the vibrant East Bay of the San Francisco Bay Area and conveniently accessible via Interstate 80, is taking a proactive approach to sustainable transportation by proposing the installation of electric vehicle (EV) charging stations at various City-owned facilities. This infrastructure will significantly advance the City's Climate Action and Adaptation Plan (CAAP) Goals, State goals, and Federal goals. Grant funding in the amount of \$ \$951,918.83 is being requested to install (4) J1772 level 2 (240 volts/30 amp) connected to electrical service with 2 ports per charger and (9) off-grid, solar canopy, level 2 EV chargers with 6 ports per canopy. The chargers will installed across City-owned, publicly accessible facilities: Bayfront Park, Pinole Senior Center, Pinole City Hall, Pinole Swim Center, and Pinole Farmers' Market. The proposed project will comply with all other federal, state and local policies and Federal Build America, Buy America provisions.
Need and Benefits (30 Points)	
Q5. Project Need and Goals – describe how the project addresses a need identified in a plan, policy, or study and helps meet state, local, or program goals, particularly equity goals. To the extent possible, describe: - Purpose and need for the project - Alignment with Plan Bay Area 2050 and associated regional policies and programs, including MTC's climate, transportation, and housing initiatives - Alignment with the program goals to advance clean mobility options, accelerate the electrification transition, promote equitable access, and support innovative solutions	The City's CAAP was developed to bring Pinole to carbon neutrality by 2045 in alignment with California Assembly Bill 1279. Pinole is following the State's ambitious lead for adoption of more EVs. California's plan to ban sales of new gas vehicles by 2035 will result in an influx of EVs on the road. Pinole's CAAP directs the installation of at least 267 level 2 chargers by 2030 and 323 level 2 chargers by 2045 to increase adoption and accommodation of increased EVs, in line with State goals. Pinole currently only has 2 City-owned EV chargers, making it's 5.3 square miles a charging desert. The average Pinole resident drives alone in a gas vehicle and has a commute time of about 39 minutes with 8% having super commutes (90+ minutes). A community and municipal greenhouse gas inventory revealed the transportation sectors as the greatest emitter making up about 50% of emissions. This grant funding will help significantly reduce greenhouse gas emissions. Increasing EV adoption and publicly

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• Alignment with local plans and goals • Plan, policy, or study identifying the need or purpose for the project • Quantitative descriptions of need based on analysis or research <i>Email supporting evidence (e.g., location analysis or planning analysis) as part of the supplemental materials packet described in question Q24.</i>	accessible chargers at the CAAP's rate will result in 3,832 Metric Tons Co2e (MT) by 2030 and 13,839 MT by 2045. The State requires 50% of government fleet vehicle purchases be zero emission (ZEV) with a ramp up to 100% by 2027. These vehicle purchases will also comply with the City's Procurement Policy which requires the increased purchase of ZEVs that are union and USA made. The hefty price tag of infrastructure impedes the City from making ZEV purchases at its desired frequency and this grant funding for infrastructure would remarkably ease this financial hurdle. Pinole's CAAP goals align seamlessly with Plan Bay Area 2050 and MTC goals. With similar goals in building decarbonization; promoting alternative modes of clean transportation (transportation demand management, active transportation, carshare programs, EV adoption); climate adaptation (sea level rise, wildfire, and flooding); and more, Pinole is an outstanding candidate to receive this MTC grant funding. Pinole currently offers rebates for building decarbonization through the PEER program. The City is currently close to adoption of its first Active Transportation Plan. The City is also collaborating with the City of Hercules to apply for SB 1 Sea Level Rise funding. Additionally, Pinole was proud to receive Prohousing Jurisdiction Designation. The City is also actively working to reduce speed limits and treatments on roadways such as San Pablo Ave. to increase pedestrian safety and foster active transportation. All to say, Pinole can be entrusted to responsibly and resourcefully use grant funds to ensure maximization of equity and community benefits.
Q6. Project Benefits – describe the anticipated outcomes and benefits. To the extent possible, include: • Quantitative outcomes (e.g., anticipated usage, users, number of charging events per day, etc.) • Estimate of the project's daily CO2 reductions with explanation of calculation and assumptions (applicants may use their own calculations or the following formula: $GHG\ (tons) = 0.004309 * number\ of\ chargers * estimated\ number\ of\ charging\ events\ per\ charger\ per\ day$) • Qualitative benefits • Note: Quantitative descriptions of need and project benefits based on analysis and research are preferred	The City of Pinole procures clean energy from MCE and will be upgrading to Marin Clean Energy's Deep Green option which supplies 100% renewable electricity in adherence with the CAAP. This ensures the maximum reduction of GHG emissions with a clean mix of sourced electricity. The calculated projected use of these chargers factors in the anticipated uptick in EV adoption with State legislation, rebates and incentives, local governments' educational efforts, non-profit and community-based organization efforts, and other people power that advocate for clean transportation. $.004309 * 62\ charging\ ports * 3\ charging\ events\ per\ charging\ port\ per\ day = .8\ GHG\ tons\ reduction\ per\ day$ Additional co-benefits of these proposed chargers include local economy boost and climate adaptation. Placing solar canopy chargers near the farmers' market will bring business to local farms and adjacent small businesses such as restaurants and coffee shops along Old Town Pinole. Supporting these local, small businesses adds another layer of equity. Bayfront Park chargers provide access to the scenic Bay Trail which encourages active transportation as the trail serpentine through neighboring cities. With future plans to double the Pinole Senior Center as a climate resilience hub and which currently acts as a cooling center during extreme heat events, the placement of chargers is necessary. Furthermore, integrating off-

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	grid solar canopy chargers that are wind and flood rated bring the dual benefit of climate adaption and mitigation. Being off-grid increases grid reliability for other connected chargers and decreases rolling blackouts. In the event of an outage, these canopy chargers would still be fully functional. Canopies come with a tilt feature to optimize productivity and solar capture. The canopies also have a protected power outlet to provide plug-in charging for emergency equipment during an outage. One of the greatest advantages of these off-grid chargers is not requiring construction and feasibility. They also run on 100% renewable, solar energy.
Q7. Advancing Equity – describe the benefits of the project to underserved or equity priority communities (e.g., benefits to low-wage workers, multifamily residences, communities with particularly limited access to charging, rural communities, communities lacking access to affordable clean mobility options, communities with disproportionate motor vehicle pollution burden, communities historically lacking in funding or other support, etc.)	Pinole strongly upholds equity. Equity is embedded into the fabric of our outreach and engagement plans. For the Pinole Energy Enhancement Rebate Program, mailers were sent out to Western Pinole, where more disadvantaged communities reside, in advance of the remainder of residents in order to ensure they had priority in access. For our recently adopted single-use plastics ordinance, extensive outreach was conducted to small businesses and non-English speaking business owners to ensure equitable legislation such as availability of free technical assistance, waivers, and extensions of time. For the CAAP's development, significant and versatile outreach was conducted to reflect the voice and needs of marginalized groups such as local Tribes into the CAAP. Equity is a climate policy pillar of Pinole's inaugural Climate Action and Adaptation Plan recognizing the disproportionate impacts of climate change. Pinole is within Contra Costa County, historically embroiled in environmental injustice, with four active oil refineries that contribute to higher asthma rates. The City closely works with the County, which lead frequent Transportation Electrification Coordination meetings, to strategize how to provide and plan charging infrastructure in regionally significant corridors to increase accessibility to all Contra Costa County residents and patrons. With major corridors running through it, such as the I-80 San Pablo Ave and Fitzgerald Dr, Pinole draws disadvantaged communities from the City of Richmond, San Pablo, unincorporated El Sobrante and more. Pinole's Housing Element demonstrates the vulnerable communities that will benefit from new EV chargers. Western Pinole, where most of the City's multifamily housing is, shows higher risk of displacement than other portions. One of Pinole's tracts scored in the 81-90 percentile for pollution contributed by high diesel particulate, toxic releases, and lead. The northwestern region of Pinole has a less positive economic score with lower incomes and home values. Pinole also sees low resource areas for some community members. With a population of approximately 20,000 and about 5 square miles, the proposed chargers will be easily accessible to all community members and visitors.

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		In tandem with the proposed publicly accessible chargers, the CAAP directs coordinating with car share companies and community groups to develop an affordable, zero-emission vehicle share program to serve disadvantaged communities as well as develop an equitable charging fee structure that provides accessibility for all users. The City was recently awarded community engagement funds by Marin Clean Energy (MCE) which includes a subtask to increase the adoption of EVs and EV infrastructure including at multifamily properties as well as promotion of other equitable MCE programs and incentives such as electrical panel upgrades, charging at off-peak hours and battery storage that complement a smooth transition to EV adoption.			
Design (25 Points)					
Q8. Locations and Chargers – list the following for each project location: • Location address (or description) and property owner • Number and power level (kW) of chargers by type to be installed (Add rows as needed)	Bay Front Park/1 Tennent Ave, Pinole, CA 94564/ A shoreline park that connects with the SF Bay Trail (owner City of Pinole)	# of Level 1 (L1) EV chargers	18 Level II Chargers (3 non-grid connected Solar Canopies with 6 Level II chargers each)	# of DC fast chargers (DCFC)	At Bay Front Park, a beloved community space that connects to the San Francisco Bay Trail, all proposed chargers will be solar canopy chargers. This approach reflects the City's commitment to sustainability, resilience, and community-centric planning, with each site selected based on its unique characteristics and needs. Solar canopy chargers were chosen for their ease of deployment, elimination of design and construction fees, and operation on 100% renewable energy—providing a significant advantage over grid-connected chargers. The inclusion of battery storage enhances the system's reliability, ensuring power availability during emergencies and charging capability during outages. Bay Front Park's open parking lot offers excellent solar capture potential, and the unobtrusive design of the canopies preserves the park's natural beauty while complementing its role as a cherished regional asset. Furthermore, installing grid-connected chargers at this location would require extensive infrastructure work, which would be prohibitively costly and environmentally damaging. This makes solar canopy chargers not only the most sustainable but also the most practical choice for this well-loved community space.
	Pinole Senior Center/ 2500 Charles Ave,	# of Level 1	6 Level II Chargers (3	# of DC fast	Grid-connected chargers were strategically selected for the Pinole Senior Center due to the existing a

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	Pinole, CA 94564/ A senior center that hosts seniors activities, City events, cooling center, etc (owner City of Pinole)	(L1) EV chargers	Traditional Grid-Connected stations)	chargers (DCFC)	Council-approved Capital Improvement Program (CIP) project that includes the installation of a large solar array in the parking lot to support power generation and resilience. The solar array will occupy the majority of the parking lot, rendering the installation of solar canopies for EV charging stations incompatible with the site's layout. Additionally, off-grid chargers at the front of the building would obstruct the view of the building's façade, which serves as an important focal point for the community. The proposed grid-connected chargers align seamlessly with the CIP project's existing design and future plans for the Senior Center to serve as a resilience hub, further enhancing its critical role during emergencies. These chargers do not require new electrical service, making them both a practical and cost-effective solution that supports the site's broader sustainability goals.
	Pinole City Hall/ 2131 Pear St., Pinole, CA 94564/ City Hall houses City operations such as Community Development, Public Works, Finance, HR, more (owner City of Pinole)	# of Level 1 (L1) EV chargers	14 Level II Chargers (1 Traditional Grid-Connected station) and 2 solar canopies with 6 chargers each)	# of DC fast chargers (DCFC)	The City has strategically selected a combination of one grid-connected charger and two solar canopy chargers for City Hall to maximize sustainability and functionality. A grid-connected charger was chosen for the curbside public parking area in front of City Hall, where space constraints and tree shade make solar canopies unviable. Solar canopy chargers were selected for their ease of deployment and climate-adaptive capabilities, aligning with the City's commitment to sustainability and resilience. As the heart of civic leadership, City Hall is ideally positioned to lead by example, demonstrating innovative, forward-thinking solutions to address climate challenges. By integrating both grid-connected and solar canopy chargers, the City highlights a flexible, practical approach to expanding EV infrastructure while inspiring broader adoption of clean energy solutions within the community.
	Pinole Swimming Pool/ 2450	# of Level 1	12 Level II Chargers	# of DC fast	Solar canopy chargers were selected for the Pinole Swimming Center and Tiny Tots Daycare due to their ease of

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	Simas Ave, Pinole, CA 94564/ Tiny Tots center and Swim center (owner City of Pinole)	(L1) EV chargers	(2 non-grid connect ed Solar Canopie s with 6 Level II chargers each)	chargers (DCFC)	deployment, compatibility with the open parking lot's optimal solar capture potential, and climate-adaptive capabilities. This location's unobstructed design makes it ideal for solar canopy chargers, ensuring maximum efficiency and sustainability. By integrating these chargers at this location, the City demonstrates its commitment to innovative, eco-friendly infrastructure that aligns with community needs and environmental stewardship.
	Pinole Farmers' Market/798 Fernandez Ave, Pinole, CA 94564/ Farmers' Market and adjacent to downtown small businesses (owner City of Pinole)	# of Level 1 (L1) EV chargers	12 Level II Chargers (2 non-grid connect ed Solar Canopie s with 6 Level II chargers each)	# of DC fast chargers (DCFC)	Solar canopy chargers were selected for the Pinole Farmers' Market due to their ease of deployment, the open parking lot's excellent solar capture potential, and their climate-adaptive capabilities. The unobstructed layout of this location ensures optimal efficiency for the solar canopies, making them a practical and sustainable choice. Installing these chargers at the Farmers' Market highlights the City's commitment to green energy solutions while supporting a vital community gathering space.
	List locations and information of chargers for other mobility options (e.g., electric bikes or bikeshare)				
Q9. Public Accessibility – confirm that all project chargers will be publicly accessible. If locations or chargers are partially accessible, describe the restrictions (e.g., parking lot operating hours).		All proposed chargers will be fully accessible to the public 24 hours a day. Proposed chargers are being place on City-owned property at locations meant for public parking and usage.			
Q10. Project Design – describe any project design details, industry standards, or best practices that will be applied to the project to maximize utilization and usability and minimize risks (e.g., vehicle and equipment interoperability, charging connector type, charging network interoperability, equipment communication protocol, forward-compatibility, payment options, wayfinding, safety measures, vandalism mitigation, etc.).		Pinole Council has recently adopted an EV charging policy that puts a usage limit on chargers in order to support equitable use of chargers and increase user circulation. The County is also developing EV charging etiquette that the City will use as a resource to fold into charger use implementation. The City will also use industry standards and best practices to maximize utilization and usability and minimize risks, which includes MTC recommendations such as interoperability with vehicles, equipment, and charging networks; charging connector types to broaden usage, accessible payment options, communication protocol, ADA accessibility, appropriate design for location, visible signage and wayfinding to chargers, and safety measures such as lighting and vandalism mitigation.			

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Q11. Operations & Maintenance – describe the plan for the project’s ongoing operations and maintenance to the extent known. Considerations include: - Establishing an uptime target and approach for achieving that target - Identifying operations and maintenance activities, cost estimates, and responsible parties - Identifying funds to replace/fix components that are vandalized, broken, or otherwise rendered inoperable - Determining third-party service agreements, cost sharing, etc.	With the proposed chargers, City staff in Community Development and Public Works will establish an operation and maintenance plan working closely with the selected contractor. The plan will, at minimum, include - strategies on establishing an uptime target and approach - identify maintenance activities - cost estimates - responsible parties such as third-party service providers or vendors - fund identification to replace/fix components that are vandalized, broken, or otherwise rendered inoperable A data collection plan will also be discussed between City staff and selected contractor and will potentially include: - establishing performance measures and data collection process - Collection of usage data automatically - Collection of user survey data (potential data: EV adoption rates, vehicle trip distances, mode choice, use by underserved communities) - Collecting project data for MTC
Q12. MTC Complete Streets Checklist – submit a completed MTC Complete Streets Checklist form with your application. More information can be found here. Please attach the completed form in your application submittal email.	(attached)
Readiness (25 Points)	
Q13. Project Support – describe the public and stakeholder engagement conducted to inform this project and the support for this project from agency decision makers (Council/Board, Mayor’s/Administrator’s Office, Managers, etc.), internal and external implementation partners, the public, and other key stakeholders.	The City’s CAAP is a vetted document that underwent extensive public and stakeholder outreach and engagement for 1.5 years before it was adopted by Council in August 2024. The City’s portfolio of accomplishments demonstrate its staunch support for clean energy and transportation. In May of 2024 Pinole was the first city in Contra Costa County to ban expansion and new construction of gas stations. The City’s PEER rebate program offers up to 50% on electrification measures such as panel upgrades to increase adoption of EVs. The City also hosted an EV car trunk or treat in partnership with Cool the Earth for the community to show off their EVs and educate neighbors and visitors on their benefits. Other CAAP projects that help increase EV adoption are adopting EV reach codes by 2025 based on Tier 2 CalGreen requirements and learning barriers of EV adoption in low to moderate income communities to mitigate them. CSW was consulted for layout plan for which this grant scope was developed after. CSW found new electric service will be required for City Hall chargers connected to the grid. To further emphasize project support, this layout plan was conducted in alignment with approved Capital Improvement Projects for Pinole and is a key City Manager and Council priority for 2025.

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Q14. Project Scope and Timeline – list the applicable major project phases – Preliminary Engineering (PE); Project Approval & Environmental Document (PA&ED); Right of Way (ROW) clearance; Plans, Specifications, and Estimate (PS&E); Construction (CON) – and any other significant project tasks, key deliverables, or milestones. Briefly describe each phase, task, or milestone and indicate the date completed or the estimated start date. Other significant tasks or key milestones may include, but are not limited to:

- Project initiation approval
- Community and stakeholder engagement
- 30/60/90% design completed
- Utility project review and approval
- Agreements and permits secured
- Site rights or Right of Way (ROW) acquired
- Detailed scope of work including technical/engineering aspects, project timeline, and budget developed
- Contractor or vendor procurement completed

Note: All funds for construction (CON) should be obligated by January 31, 2027. All projects should be constructed within 3 years of construction obligation. Project awards will be canceled, and funds will be reverted for use in future Climate Program grants if projects have not obligated construction by January 31, 2027.

Task/ Phase/ Deliverable/ Milestone	Description	Date Completed or Estimated Start Date
Request for Proposals (RFP) released for design and construction of (4) grid-connected chargers	Community Development (CDD) and Public Works (PW) develop a RFP with a scope of work that carries on work previously completed by CSW for the City of Pinole Electric Vehicle Charging Infrastructure Concept Plan, aligns with federal, MTC, and Pinole, and development of operations and maintenance and data collection plans	Start: April 2025 Finish: June 2025
Request for Proposals released for (15) off-grid solar canopy	CDD and PW develop scope of work for RFP which includes alignment with federal, MTC and Pinole procurement policies and development of operations and maintenance and data collections plans	Start: April 2025 Finish: June 2025
Score on-grid proposals	Pinole assembles a scoring committee and selects an on-grid charger contractor	Finish: August 2025
Score off-grid proposals	Pinole assembles a scoring committee and selects an off-grid charger contractor	Finish: September 2025
Contract with on-grid contractor	Contracting agreement taken for Council approval	Finish: October 2025
Contract with off-grid contractor	Contracting agreement taken for Council approval	Finish: November 2025
Community survey	Surveys ask for public input on optimal locations for chargers	Finish: February 2026
On-grid chargers installation	Design and construction of on-grid chargers	Finish: February 2028
off-grid chargers installation	Delivery and placement of off-grid chargers	Finish: February 2028

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Cost-Effectiveness (20 Points)

Q15. Project Costs – list the project cost assumptions in the table below in as much detail as is available, including expense type (e.g., equipment, materials, software, construction labor, permits, site design services, contingency), number of units, and cost per unit. *(Reminder: please consider all potential costs since this program cannot fund cost increases after award)*

Expense	Quantity	Cost per Unit	Total Cost	Notes and Assumptions
Off-grid solar canopy is capable of charging up to 6 vehicles at a time, and includes battery storage	9	\$80,000	\$720,000	We have discovered that Mobile Solar Panel Electric Vehicle Charger Systems offered by Beam Global are currently offered at a discounted rate under the Cooperative Purchasing Agreement with the California Department of General Services (#1-22-61-16) . We used this information to guide the cost of the solar canopies. One (1) EV ARC 2020 base model canopy with 4.3 kW solar generation, six (6) chargers and a 22kWh battery is approximately \$80,000 with installation.
On-grid chargers – units only	4	\$14,000	\$56,000	After reviewing our selected bid (bid tabulation attached) of a 2022 capital improvement project to install one (1) ChargePoint Level II charger to serve two locations and create two EV-ready locations at the Public Safety Facility, the cost for a charging station for that project was \$14,000. This approximate cost was applied to each of the 4 proposed on-grid chargers.
Architecture and engineering fees for on-grid chargers	4	\$5,500	\$22,000	After reassessing the engineering design cost of a 2022 capital improvement project (contract attached) to install one (1) ChargePoint Level II charger to serve two locations on a dedicated 240V 40A circuit, the total cost for engineering and architectural fees (not including RFI and construction support) was \$5,710. Therefore, assumptions were updated to assume design

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				<i>fees of about \$5,500 per station, and the requested funding was adjusted to \$22,000.</i>
Electrical Service Upgrade for City Hall	1	\$4,000	\$4,000	<i>The engineering design requires a 400 AMP electrical service upgrade for City Hall chargers which will cost approximately \$4,000</i>
Construction of on-grid chargers	4	\$29,500	\$118,000	<i>After reviewing the selected bid tabulation for construction of the 2022 capital improvement project to install one (1) ChargePoint Level II charger to serve two (2) locations and create two (2) additional EV-ready locations at the Public Safety Facility, the total construction cost was \$59,000, not including the cost of charging stations. Therefore, construction cost for installation of one on-grid charger is assumed to be \$29,500 each and therefore the requested funding for construction costs is \$118,000.</i>
Contingency			140,250	<i>A 15% contingency is requested to address potential unforeseen costs, including site-specific challenges, supply chain issues and market fluctuations.</i>
<i>Staff hours (RFP development, scoring, meetings, community engagement, council approval)</i>	100	\$150	\$15,000	
Q16. Total Project Cost			\$1,075,250	

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Q17. Grant Request – what is the grant funding amount requested of this program?	\$ 951,918.83
Q18. Match – an 11.47% match of the total project cost is required. Please list non-federal match amount(s) and source(s). Indicate any unsecured amounts and sources, such as anticipated grant funding opportunities <i>(Reminder: grant recipients must provide a minimum non-Federal match of 11.47% of Q16. Total Project Cost)</i>	\$ 123,331.18 of City funds
Q19. Cost per Port – calculate the total cost per charging port (total project cost divided by the total number of charging ports)	\$17,342.74 per port With 10 canopies and 4 dual-port (on-grid) chargers, the total number of ports is 62.

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Desired Qualifications (up to 22 additional points)	
Q20. Project Location (up to 7 additional points) – if the project includes site(s) in Transit-Oriented Communities (TOC) policy locations, please list the Corridor/Station Name(s) of the TOC Policy areas (5 points), as well as any Equity Priority Community (EPC) (2 points) locations. The TOC and EPC layers can be accessed in one map. See each layer for locations and names.	A portion of the Tara Hills community is within the Pinole City boundary. The TOC and EPC layers map displayed this layer in Pinole. 
Q21. E-mobility Charging Projects (Up to 10 additional points) – if the project incorporates electric micromobility (e.g., electric bikes, scooters) or shared mobility (e.g., electric bikeshare, carshare) charging and associated equipment, please describe.	While the project doesn't propose a direct e-mobility charging project, the mobility of the solar canopy chargers provides the City with long-term flexibility to adapt to emerging transportation needs. Unlike fixed grid connected infrastructure, these units can be relocated or repurposed as demand shifts, ensuring that investments in sustainable charging solutions remain future-proof. Additionally, these chargers have the potential to be converted into e-mobility charging ports, supporting a wider range of electric transportation options as technology and community needs evolve. This adaptability ensures that the City's commitment to clean energy and sustainable mobility remains both forward-thinking and resilient.
Q22. Scalable Solutions (Up to 5 additional points) – if applicable, please describe how the project implements an approach that minimizes cost, infrastructural, policy, or other barriers and demonstrates solutions that can be scaled or replicated in other areas.	Across all locations, off-grid solar canopy chargers provide a highly scalable, cost-effective, and replicable solution for expanding EV charging infrastructure while minimizing permitting, construction, and grid-reliance barriers. Their rapid one-day installation and excavation-free setup eliminate the need for costly electrical upgrades, significantly reducing both upfront and long-term costs. These chargers operate entirely on renewable energy, maximizing efficiency with a bifacial panel design that captures both direct and reflected sunlight while also shading parking lots to mitigate the urban heat island effect. With no moving parts, motors, or annual maintenance requirements, solar canopy chargers offer a durable and low-maintenance alternative to grid-connected systems. Their modular and mobile design allows for flexible deployment, enabling easy expansion or relocation as demand evolves. These chargers can be implemented across diverse settings—urban, suburban, and rural—without the constraints of electrical infrastructure, making them an ideal model for other municipalities seeking to scale sustainable transportation solutions. By demonstrating the feasibility and benefits of off-grid solar charging, this project sets a precedent for broader adoption, reinforcing regional and statewide efforts to advance clean energy and equitable EV infrastructure.

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Post-Award Requirements	
Q23. Post-Award – please check the boxes to acknowledge understanding of the post-award requirements if awarded funding. <i>These requirements do <u>not</u> need to be completed for the application. More information will be provided upon award.</i>	☒ Complete a Carbon Reduction Program (CRP) Project Alignment Confirmation Form ☒ Adopt a Resolution of Local Support ☒ Submit the project into the Transportation Improvement Program (TIP) ☒ Obligate the project by January 31, 2027 ☒ Attend a grant program kickoff meeting ☒ Provide quarterly progress reports and participate in check-in meetings ☒ Provide data for evaluation and reporting ☒ Complete project within three years of funding obligation ☒ Complete final closeout report
Supplemental Information	
Q24. Supplemental Files – list all additional files that are being submitted to supplement the application (e.g., letters of support, charging location analysis, project engineering and design files, etc.) and indicate if the materials are in support of a specific question or requirement. Email the supporting files to James Choe (jchoe@bayareametro.gov) as a single separate attachment in addition to this completed Application Form. Include the word “SUPPLEMENTAL” in the file name.	1. <i>Layout plan of EV chargers for grant scope of work</i> 2. <i>Consultant CSW concept plan developed for City of Pinole</i>



CITY COUNCIL REPORT

9.D.

DATE: APRIL 15, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Kelcey Young, City Manager, 5107248933, kelcey.young@pinole.gov
SUBJECT: PROP 218 PROCESS- SOLID WASTE COLLECTION RATES

RECOMMENDATION

1. Receive information regarding the franchise fee for Republic Services and;
2. Schedule a public hearing for June 3, 2025; and,
3. Direct mailing of the notice of the proposed rate increase to all affected parcels.

BACKGROUND

The City of Pinole holds a Franchise Agreement with Richmond Sanitary Service, Inc. dba Republic Services (Republic) dated May 15, 2001, which expires on June 30, 2025. The City Council previously authorized staff to commence negotiations with Republic for a new 15-year agreement. The City Council will be considering the new agreement at its meeting on June 3, 2025. Tonight, the City Council will begin the Proposition 218 process and set the Public Hearing for June 3, 2025. This agreement has not been negotiated for 25 years, and the fees and potential impacts have not been analyzed for many years. Other portions of the proposed rates include City fees to administer the franchise agreement; provide staffing for the City; support City infrastructure and street repair; and comply with state recycling/diversion mandates (including but not limited to AB 939 and SB 1383).

The franchise agreement with Republic is for collection services only. Many legislative compliance functions are served by the West Contra Costa Integrated Waste Management Authority (RecycleMore), a JPA that Pinole is a member of. Post-collection services, including other associated activities such as outreach and education, is dictated by the terms of the Post-Collection Agreement held by RecycleMore and Republic. The Post-Collection Agreement is set to also expire at the end of June 2025.

This proposed franchise agreement will include increased service levels for bulky pickups and will also include funds to improve roads, and tree debris removal. Additional details for the rate breakdown and fee study will be presented during the public hearing on June 3, 2025 at which time the final Franchise agreement is also anticipated to come before Council for adoption.

REVIEW AND ANALYSIS

Staff are finalizing negotiations with Republic for a fifteen-year term length. This term length is typical for modern franchise agreements and matches the term length negotiated by nearby Cities of San Pablo and Hercules. The negotiated agreement, if agreeable to the sub-

committee, and approved on June 3, 2025, by the City Council, would be effective on July 1, 2025, and expire on June 30, 2040.

The solid waste collection rates paid by Pinole residents and businesses are comprised of many different rate components, including the post-collection portion of the rate which is set by RecycleMore and not dictated by the City. Setting that portion of the rate aside, Republic has requested an increase in their portion of residential rates and commercial rates.

The City will now regulate industrial rates, enhancing transparency for the service which is already exclusive to Republic. The negotiated rate increase would be effective July 1, with the next rate increase scheduled for January 1, 2027 (18-month rate freeze). The City has funded a five-year, \$200,000 per year offset of the initial rate increase paid by the City Waste Program Fee Fund Balance. Staff will return on June 3rd, with a side letter for consideration with Republic to implement the rate offset.

This adjustment to rates was negotiated over several months and is justified due to increased costs for hauling operations above the regular indexed increases in recent years, as well as future planning for other increased costs moving forward. The subsequent rates compare favorably to neighboring cities, and further information will be included in the June 3rd meeting.

As part of the new solid waste collection agreement negotiations, City staff contracted with R3 Consulting Group to conduct a Franchise Fee Study. The study analyzed and calculated:

- The City's costs for performing the required management, administration, regulatory compliance and enforcement, solid waste collection and clean-up, and other obligations associated with the Republic Agreement and sanitation system.
- An annual use charge to Republic for special and lasting access and use of government property in the public right-of-way for placement of solid waste containers and collection of their contents.
- The annualized costs of payment repair, maintenance and rehabilitation resulting from the unique impacts on City street pavement caused by Republic's collection vehicles during the course of providing service.

A more detailed explanation of the proposed rates is in the attached Franchise Fee Study. This item will also be more thoroughly explained during the public hearing. The third attachment includes all proposed solid waste collection rates including less common rates, and post collection rates which are controlled by the Recyclemore JPA and not Pinole.

ATTACHMENTS:

1. Franchise Fee Study
2. Public Hearing Notice to be provided to residents to complete the 218 process

3. Proposed solid waste rates

FISCAL IMPACT

If the collection rates are approved, an increase in annual payments to the City from Republic Services is expected. The City will be responsible for annual payments of \$200,000 for the first five years of the agreement to smooth the impact of the initial rate increase. There are sufficient funds available in the Solid Waste and Recycling fund to fulfill this obligation, and this appropriation will be incorporated into the FY 2025-2026 Annual Budget.

ATTACHMENTS

- A. Fee Study
- B. Pinole 2025 Prop 218 Solid Waste Notice - Public Hearing
- C. PROPOSED RATES7.1.25

FINAL REPORT

City of Pinole

Solid Waste Franchise Fee Study

submitted electronically on April 7, 2025



R3

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1. EXECUTIVE SUMMARY

Background

The City of Pinole's (City) Solid Waste Franchise Agreement (Agreement) dated May 15, 2001, with Richmond Sanitary Service, Inc. dba as Republic Services (Contractor) is for the collection of solid waste from Contractor's solid waste service subscribers in the City. The Agreement provides the Contractor with the exclusive right to provide critical aspects of the City's sanitation system, including solid waste collection and the other services and programs included in the Agreement. The Agreement specifies that the Contractor will charge solid waste service subscribers, with the Contractor billing and collecting revenues from subscribers and the City authorizing the maximum rates that the Contractor may charge pursuant to the rate adjustment methodology included in the Agreement.

Per the Agreement, the Contractor pays the City a Franchise Fee. This Study considers the Franchise Fee paying for the costs incurred by the City in managing, administering, enforcing, and supplementing the services provided in the Agreement, as well as the charge for the use of the public right-of-way for the special and lasting access to use it for set-out and collection of solid waste containers, along with the proportionate costs of the unique impacts to pavement caused by the Contractor's solid waste collection vehicles during the course of providing sanitation service. The Contractor also pays the City a Rate Stabilization Fee and an AB 939 Fee. The City is also considering a Vehicle Impact Fee which would replace the Rate Stabilization Fee. For the purposes of this Study, the Rate Stabilization Fee is assumed to be eliminated at the end of Fiscal Year 2024-25.

Purpose

The purpose of this Study is to identify the amounts that may be considered for recovery through the Franchise Fee paid by the Contractor to the City and to develop the maximum amount that could be recovered via a new Vehicle Impact Fee (VIF). There are three components to this analysis. The first component includes the City's proportionate costs (**City's Costs**). The second component includes the proportionate charges for the Contractor's use of the public right-of-way (**Property Use Charges**). The third is the City's proportionate costs associated with pavement impacts (**Pavement Impacts**).

Methodology and Findings

To complete this Study, R3 reviewed and analyzed information provided by the City pertaining to the City's Costs, Property Use Charges, and Pavement Impacts. Using that information, we then calculated the proportionate amounts necessary to cover the City's costs, including staffing and other costs; use of government property in the public right-of-way; and pavement repair, maintenance, and rehabilitation costs caused by the Contractor's solid waste collection vehicles during the course of providing sanitation service. All calculated amounts in this Study are in Fiscal Year (FY) 2023-24 dollars.

City's Costs

The annual costs for management, administration, regulatory compliance and enforcement, solid waste collection and clean-up, and other obligations associated with the Contractor's Agreement and the sanitation system includes: staffing salary and benefits, contracted services, operations and maintenance, supplies, and overhead for distributed costs including but not limited to property, utilities, insurance, human resources, payroll administration, accounts payable and receivable, and other finance functions.

Staffing costs are calculated based on estimated time allocations (based on assessment of current City employees) and other costs are calculated based on estimated share allocations associated with the sanitation system, with distributed overhead applied to both.

The calculation results are \$461,784 in staffing costs and \$112,745 in other costs, for annual proportionate City's Costs totaling **\$574,529**.

Additionally, there is **\$73,486** in Other Costs associated with AB 939 compliance.

Property Use Charges

The annual charge to the Contractor for use of government property in the public right-of-way is calculated as a function of estimates for the number of solid waste accounts setting out solid waste collection containers in the right-of-way, the set-out area used, the amount of time it is used, and the market value for the per square foot use of the public right-of-way.

The calculation result for the use of the public right-of-way is a proportionate annual total Property Use Charge of **\$441,521**.

Pavement Impacts

The annualized costs for pavement repair, maintenance, and rehabilitation are calculated based on the proportionate impact to pavement from solid waste collection vehicles compared to other sources of impacts. This calculation accounts for five-year projections for growth in deferred maintenance only for the purposes of this Study. The calculation also accounts for the high loading and slow speed impacts on pavement associated with solid waste collection vehicles.

The calculation results for the proportionate Pavement Impacts caused by Contractor's solid waste collection vehicles during the course of providing sanitation service is an annualized cost of **\$1,703,440**.

Conclusions

Franchise Fee

The FY 2022-23 Franchise Fee paid Contractor to the City was \$407,921 and the actual for FY 2023-24 was \$432,818. The sum of FY 2023-24 annual City's Costs and Property Use Charges calculated in this Study is \$1,016,050, which is **\$521,152** (51%) higher than the FY 2023-24 Franchise Fee payments. The Franchise Fee is, therefore, not more than the sum of the City's Costs and Property Use Charges.

AB 939 Fee

The FY 2022-23 AB 939 Fee paid Contractor to the City was \$61,948 and the actual for FY 2023-24 was \$62,080. The FY 2023-24 annual AB 939/SB 1383 City's Costs calculated in this Study are \$73,486, which is **\$11,406** (16%) higher than the FY 2023-24 AB 939 Fee payments. The AB 939 Fee is, therefore, not more than the sum of the City's Costs for contract and programs associated with AB 939 and SB 1383 compliance.

Vehicle Impact Fee

The Pavement Impacts associated with the vehicles used in the solid waste system collection (refuse, recyclables and organics) are calculated at an annual value of **\$1,703,440**. Should the City wish to implement a Vehicle Impact Fee, the annual amount collected by the Contractor should not be greater than this amount. Because the legal landscape for such fees remains unsettled, if the City does implement a Vehicle Impact Fee, we recommend setting the fee at a conservatively lower amount.

Limitations

This Study relies on information provided by the City, which we have reviewed and analyzed for reasonableness and accuracy but did not independently audit or verify. It was necessary to estimate certain values for information that the City did not have, and for which reasonable ranges are known to exist. When it was necessary to establish estimates or assumptions for those values, R3 relied on decades of professional experience working with dozens of local government agencies in California on solid waste utility and other local government public administration matters. Because changes to estimates and other underlying assumptions could change calculations, R3's approach to this Study was to establish reasonable estimates and assumptions such that changes to them would minimize the potential for different ultimate findings. We have reviewed estimates and assumptions with City staff and legal counsel and have mutual concurrence on applicability and reasonableness of estimated and assumed values in this Study.

2. METHODOLOGY & CALCULATIONS

City's Costs

Methodology

R3 reviewed and analyzed information provided by the City pertaining to the General Fund costs incurred for management, administration, regulatory compliance and enforcement, solid waste collection and clean-up, and other obligations associated with the Contractor's Agreement and the sanitation system.

These costs include and may not be limited to:

- » Staffing costs, including salaries and benefits.
- » Contracted services.
- » Capital and equipment operations and maintenance.
- » Supplies and materials.
- » Overhead for distributed costs such as property, utilities, insurance, human resources, payroll administration, accounts payable and receivable, and other finance functions.

Using the total annual salary, benefit, and other cost information provided by the City, we estimated the proportion of costs associated with management and administration of the agreement and the sanitation system. We then calculated the proportionate totals and categorized them by the functions listed in the sections below.

Variables, Estimates and Assumptions

Staffing Costs

Variables associated with salaries and benefits include the allocation of time that positions are dedicated to management and administration of the Agreement and the sanitation system (including time supervising others with primary responsibility for these duties), the amount by which funding of salaries and benefits is paid by the General Fund, and the applicable amount of General Fund overhead.

The estimated time allocation by position category used in this Study (and based on historical experience) is shown in **Table 1**, on the following page, along with the explanation for the allocation values.

Table 1: Allocations of Staffing Time by Position

Positions	Time Allocation	Explanation
CITY MANAGEMENT - City Manager (5%), Finance Director (5%), City Clerk (3%), Public Works Director (10%) and Capital Improvement Manager (5%)	3-10%	Estimated allocation representing proportion of staff time spent on solid waste Agreement and sanitation utility management and administration. This estimated allocation is informed by our prior work experience in local governments as well as our experience conducting similar studies for local governments in California.
Public Works Maintenance Staff	Varies	Estimated actual time spent by staff on direct support of the sanitation system associated with street sweeping, catch basin cleaning, public solid waste receptacle collection, illegal dumping clean-up, tree trimming for large vehicle access, pavement repair and city events clean-up.

R3 verified with City staff that the salaries and benefits included in this Study are paid by the General Fund – any non-General Fund portions of positions included in Table 1 have been excluded from the calculations. A General Fund overhead rate of 10% (for the distributed costs such as property, utilities, insurance, human resources, payroll administration, accounts payable and receivable, and other finance functions) is also applied to the total allocated costs. The 10% General Fund overhead rate used in this Study is an assumption informed by our prior work experience in local governments as well as our experience conducting similar studies for local governments in California. In our experience, when a City does calculate a General Fund overhead rate on its own, the result tends to be higher than the 10% used for the purposes of this Study (e.g., 25% or greater).

Other Costs

Variables associated with the City's other (i.e., non-salary and benefit) costs include the proportionate allocation of those costs that are for management and administration of the Agreement and the sanitation system, the amount by which these costs are paid by the General Fund, and the applicable amount of General Fund overhead. The estimated time allocation by cost category used in this Study is shown in **Table 2**, on the next page, along with the explanation for the allocation values.

Table 2: Allocations of Other Costs by Category

Cost Category	Cost Allocation	Explanation
Consulting and legal costs for direct and indirect management and administration of Agreement and sanitation system.	100%	All these costs are directly associated with management and administration of the Agreement and the sanitation system.
Catch Basin Waste Removal, Street Sweeping, Illegal Dumping, and Tree Trimming	80%	Estimated allocation based on proportion of such activities that are associated with sanitation services in the City (i.e., the proportion of waste that is generated by Contractor's solid waste customers in the City compared to overall waste generation in the City).
CalRecycle & SB 1383 Compliance, Implementation and Enforcement Costs and Public Solid Waste Receptable Collection Costs	100%	All these costs are directly associated with sanitation services in the City (i.e., the proportion of waste that is generated by Contractor's solid waste customers in the City compared to overall waste generation in the City).

R3 verified with City staff that the other costs included in this Study are paid by the General Fund – any non-General Fund portions of these costs as included in Table 2 have been excluded from the calculations. A General Fund overhead rate of 10% (for the for distributed costs such as property, utilities, insurance, human resources, payroll administration, accounts payable and receivable, and other finance functions) is also applied to the total allocated costs.

Analysis

Direct Management and Administration

This category includes City staffing and consulting costs for direct management and administration of the Agreement and the sanitation system, for a calculated \$187,680 in annual staffing costs. Other costs include solid waste consulting services provided by R3 and other consultants, for \$55,000 in annualized consulting costs for the cost of performing this Study as well as other activities necessary to support the management and oversight of the solid waste system utilizing consultants and temporary employees. The total calculated cost for this category is **\$242,680**.

Indirect Management and Administration

This category includes City staffing costs for indirect management and administration, including supervision of those responsible for direct management and administration of the Agreement and the sanitation system and associated responsibilities. Allocated annual costs for staffing in this category are **\$64,285**. There are no "Other costs" associated with this category.

CalRecycle and SB 1383 Compliance

This category includes City staff costs and other costs for various activities associated with the City's need to implement Senate Bill 1383 (Short-Lived Climate Pollutants Act) as well as annual reporting to the State agency CalRecycle. There are **\$73,486** in "Other costs" included in this category.

Code Enforcement

This category would include City staffing costs for enforcing the solid waste provisions of the City's Municipal Code, which includes illegal solid waste accumulations, illegal dumping, littering, improper

waste collection setouts, nuisances, and the associated investigations, warnings, notices of violation, and administration of penalties. No costs associated with this category were identified by the City during completion of this Study. Though no such costs were identified, that does not mean that these costs do not exist. Future updates to this Study could result in identification of such costs.

Street Sweeping

This category includes \$45,976 in City staffing costs and equipment, and operations and maintenance costs of \$19,572 for the City's street sweeping operations. Therefore, total costs associated with this category are **\$65,548**.

Catch Basin Waste Removal

Solid waste that is not properly managed by waste generators or the Contractor, and not otherwise captured by street sweeping operations, accumulates in catch basins and other trash capture devices in the City's storm drain system.

For the purposes of this Study, we do not assume that all mismanaged solid waste that ends up on the City's catch basin system is generated by properties receiving solid waste services. Rather, because there is the possibility that some solid waste collected by catch basin waste removal operations was originally generated by other sources, this Study estimates that only 80% of the solid waste collected by catch basins was generated by properties receiving solid waste services. This assumption is consistent with other studies conducted by R3 (e.g., for the cities of Garden Grove and San Bruno) wherein street sweeping activities were allocated between 77.4% and 90% to the sanitation system.

This category includes City staffing, capital equipment, and operations and maintenance costs for the City's catch basin waste removal operations. Allocated staffing costs for the Public Works maintenance crews are calculated to be \$26,024 annually. The allocated and annualized costs for equipment are calculated to be \$4,185 annually, for a calculated total in this category of **\$30,209**.

Illegal Dumping Clean-up

The City's Public Works maintenance crews also clean up solid waste materials that are illegally dumped throughout the City. As with catch basin waste removal, an 80% waste generation allocation is applied. This category includes \$13,663 in personnel costs and \$1,588 in equipment to remove illegal dumping from rights-of-way and is calculated to be an annual cost of **\$15,250**.

Public Waste Containers

This category includes City staff costs and other costs for collection of waste deposited in public waste containers in public rights-of-way and other public locations in the City, for a calculated annual cost of **\$75,395**.

Waste Collection at City Events

This category includes City staff costs of **\$5,964** for collection of waste generated and disposed of at City public events.

Tree Trimming for Vehicle Access to Public Right-of-Way

This category includes City staff costs of \$47,711 and other costs of \$27,488 for a total of **\$75,198** for trimming of the City's street trees to provide safe clearance for collection vehicles to collect solid waste from the public right-of-way.

Annual Total of City's Costs

Table 3, on the next page, shows the total of the City's Costs for management and administration of the Agreement and the sanitation system as calculated in this Study, by category.

Table 3: City's Annual Costs by Category and in Total

Category	Staffing Costs	Other Costs	Total
Direct Management & Administration	\$187,680	\$55,000	\$242,680
Indirect Management & Administration	\$64,285	\$-	\$64,285
CalRecycle & SB 1383 Compliance, Implementation & Enforcement	\$-	\$73,486	\$73,486
Street Sweeping	\$45,976	\$19,572	\$65,548
Catch Basin Waste Removal	\$26,024	\$4,185	\$30,209
Illegal Dumping Response, Clean-up, Mitigation, & Prevention	\$13,663	\$1,588	\$15,250
Public Solid Waste Receptable Collection	\$70,482	\$4,913	\$75,395
City Events Solid Waste Collection	\$5,964	\$-	\$5,964
Tree Trimming for Large Vehicle Curbside Access	\$47,711	\$27,488	\$75,198
Total Annual City's Costs	\$461,784	\$112,745	\$574,529

Property Use Charges

Methodology

R3 reviewed and analyzed information provided by the City and the Contractor pertaining to Property Use Charges for Contractor's use of the public right-of-way for collection of solid waste collection containers. They then calculated the annual Property Use Charges based on:

- » The setout area used for collection of solid waste containers (in square feet).
- » The amount of time that the area is used.
- » The market value for use of the public right-of-way (in dollars per square foot).
- » The number of solid waste subscribers setting out collection containers in the public right-of-way.

Using these values, we calculated the market value for the Contractor's use of government property in the City.

Variables, Estimates, and Assumptions

Setout Area

Standard residential solid waste collection setouts include three solid waste collection containers, usually carts with wheels and lids, with one each for garbage, recycling, and organics waste streams. The setout area needed for placement of these containers is inclusive of the width of each container (typically two feet) as well as minimum required space between the containers and other objects such as cars (minimum of one foot). The set-out area also takes up available parking space and is, thus, assumed to extend six feet out from the curb. Taken altogether, the area for residential setouts is calculated as three containers that are each two feet wide, plus one foot between each container and other objects, for a total area ten feet wide times six feet in depth. The result is 60 square feet of setout area per serviced single-family residential property.

The amount of area used for commercial setouts (in this Study, use of the term commercial also always includes multi-family) can vary widely, as there is no standard commercial subscription size profile – each commercial solid waste subscriber can select from a range of container sizes, with most of them being larger than the containers used in residential areas. Given this complexity, this Study assumes that the average commercial setout area is twice that of the residential setout area, for 120 square feet. This estimate is likely lower than the average setout area needed in commercial areas and is, therefore, conservative.

Setout Time Usage

Standard residential solid waste collection is performed once weekly. Most residential containers are set out the evening prior to collection and are removed from the public right-of-way the following afternoon. Thus, for the purposes of this Study, we assume that collection containers are in the public right-of-way for an average of 18 hours per day, one day per week, which amounts to approximately 10.71% of the time (18 hours divided by 24 per day divided by 7 days per week).

Commercial solid waste subscription setout times can vary widely – just as there is no standard commercial subscription size profile, likewise there is no standard collection frequency. Commercial solid waste subscribers can select collection frequency between once and six times per week, and with different frequencies for different waste streams. Given this complexity, this Study assumes that the average commercial collection frequently is twice weekly, 21.43% of the time. As with the setout area, this estimate is likely lower than the average commercial collection frequency and is, therefore, conservative.

Market Value for Use of Public Right-of-Way

To establish the market value for use of the public right-of-way, R3 conducted an online survey of recent purchases of bare land in the City and locally along the I-80 corridor between Hercules and Berkeley. R3 sampled twenty recent sales of bare land in the City, El Sobrante and Rodeo, which were sold for a median of \$10.66 per square foot. To that value, R3 added the per square foot value of the City's street pavement, which is calculated as a function of the total replacement value of the City's streets (\$140,414,777) divided by the area of the streets in square feet (10,290,677) both of which are contained in the City's 2023-24 Pavement Management Program (PMP) Update (see next section).

The resultant value of the street improvements is \$13.64 per square foot, which, when added to the \$10.66 market value of bare land, yields \$24.31 per square foot. This value is then divided by a rental realization rate of 1.89 (which is based on the estimated ratio of what it costs to purchase a property versus rent it) for a total annual per square foot use charge for the public right-of-way of \$12.84. R3 believes this value to be conservative – other methodologies that could have been applied would have resulted in a higher estimated market value for the use of the public right-of-way. For example, had this Study used “parklet rental fee” charges (e.g., use of the public right-of-way for commercial activities like restaurant seating) established in other California communities, with an approximate average annual per

square foot value of \$15.00 per square foot, the results from this Study would be higher than estimated herein.¹

Number of Subscriptions Setting Out Containers

The Contractor reports that there are 5,859 residential and 382 commercial solid waste service subscribers in the City. However, not all subscribers set out their containers in the public right-of-way for collection all the time. To account for non-setouts (either because subscribers don't have waste materials to set out or because they receive on-premises service) we conservatively assume that only 90% of residential solid waste subscribers set out containers on a regular basis, for a resulting total of 5,273 average residential setouts. This 90% assumption is informed by our work overseeing solid waste collection operations for local governments throughout California; from that experience, we know that almost all residential solid waste customers set out their solid waste containers for collection each week (with the exceptions being when residents are on vacation or generate exceptionally low amounts of waste). The City's Contractor provides weekly collection of solid waste containers to all residents.

It is also understood that most commercial subscribers do not set out containers in the public right-of-way, and therefore we conservatively assume that only 5% of commercial subscribers set out containers on a regular basis, for a resulting total of 19 average commercial setouts. The assumed 5% set-out rate for commercial customers is almost certainly low – were one to take field observations for these values, we believe that the actual rates of set-out would be higher than used for the purposes of this Study. However, we use the 5% set-out assumption for commercial subscribers in this Study as data regarding use of the public right-of-way by commercial subscribers in the City is not available.

Analysis and Total Annual Property Use Charges

Calculating the total annual Property Use Charges using the variables, estimates, and assumptions from the prior section is a function of multiplication, as shown in **Table 4**, below.

Table 4: Calculation of Total Annual Property Use Charges

Variable Category	Residential	Commercial	Grand Total Annual Property Use Charge
Setout Area	60 SF	120 SF	
Setout Time Usage	10.71%	21.43%	
Annual Use Charge	\$12.84 per SF	\$12.84 per SF	
Number of Setouts	5,273	19	
Total Annual Property Use Charges	\$435,248	\$6,273	\$441,521

¹ Had this Study used a \$15 per square foot market value for the use of the public right-of-way, the resulting total annual property use charge would have been \$515,797 – more than 17 percent higher than the amount used in this Study and shown in Table 4.

Pavement Impacts

Methodology

R3 reviewed and analyzed information provided by the City pertaining to Pavement Impacts from the Contractor's solid waste collection vehicles. We then calculated estimates of the proportionate share of the average annual pavement repair, maintenance, and rehabilitation costs associated with solid waste collection vehicles based on the proportionate impact to pavement from solid waste collection vehicle compared to other sources of impacts. Note that this analysis does not include Contractor's street sweeping vehicles – if those vehicles were included in this analysis, the calculated Pavement Impacts would be slightly higher than shown in this Study.

The calculation accounts for the City's annual repair costs, five-year projections for capital improvement costs, and five-year projections for annualized growth in deferred maintenance. The calculation also accounts for the high loading and slow speed impacts on pavement associated with solid waste collection vehicles.

The calculation proportionately allocates the average annual pavement management costs to solid waste vehicles based on:

- » The equivalent single-axle load and proportionate impacts from speed for those vehicles compared to other vehicles.
- » The number of vehicle trips on City streets.
- » The proportion of vehicle trips that are made by trucks versus automobiles.²

Variables, Estimates, and Assumptions

The weight, loading, slow speed, and frequent stops that characterize solid waste collection vehicle operations impose unique and quantifiable impacts on the City's street pavement. It is important to understand that, while calculation of vehicle impacts to pavement can be precise for individual vehicles, out of necessity we made certain assumptions about overall blended pavement impacts associated with several categories of vehicle types for the purposes of this Study. This is because we sought to calculate estimated impacts to all street pavement in the City, covering all vehicle uses, and precise traffic information at that scale is not currently available. Thus, we make informed assumptions regarding several variables necessary for this Study.

For each of these variables, there is a range of potentially reasonable values that may be used. We have selected values at the low end of the range to present findings that conservatively calculate estimated values of the pavement impacts associated with the Contractor's solid waste collection vehicles during the course of providing sanitation service. Assumptions used are described in the following subsections, which reference sources supporting the summary provided here. We must note that changes in assumptions may result in material changes in calculation results and findings.

Factors Impacting Pavement Conditions

Street pavement repair, maintenance, and rehabilitation needs and their resulting costs are affected by several factors, including vehicle usage and utility cuts (for maintenance and repairs to underground utilities). Environmental conditions such as light and water also contribute to pavement repair,

² Our analysis accounts for the distribution of vehicles among the 13 Federal Highway Administration vehicle classifications, which include passenger cars, SUVs/pick-ups, buses, and multiple truck and truck/trailer axle combinations.

maintenance, and rehabilitation needs in combination with the primary impacts from vehicles and trench cuts, and thus not separately accounted for. This Study only focuses on the impacts to street pavement from vehicles, and the proportion of those impacts that are attributable to the Contractor's solid waste collection vehicles as they perform sanitation service.

City's Costs for Pavement Repair, Maintenance and Rehabilitation

This Study accounts for the City's annual "light maintenance" costs of pavement repairs for FY 2023-24 in which the City spent approximately \$61,589 from the General Fund for street maintenance" activities performed by its Public Works Department. Additionally, the General Fund overhead rate of 10% (for the distributed costs such as property, utilities, insurance, human resources, payroll administration, accounts payable and receivable, and other finance functions) is also applied to the total allocated costs for "light maintenance" similarly to other City costs.

The City regularly projects its costs for "heavy maintenance" and rehabilitation of pavement resulting from degradation due to use. These projections, and the basis for them, are documented in the Pavement Management Program Update (PMP) reports which the City commissions with engineering consultants.

Per the City's March 2024 PMP Update report (scenario 2), the City's projected average annual pavement "heavy maintenance" and rehabilitation costs from 2024 through 2028 for its entire street network, are approximately \$800,000.

City's Costs Deferred Maintenance

The City regularly projects its costs for repair, maintenance, and rehabilitation of pavement resulting from degradation due to use. These projections, and the basis for them, are documented in the City's 2024 PMP Update. Per the PMP, deferred pavement maintenance on the City's streets³ (which is the result of degrading pavement conditions associated with the impacts of vehicles and that is not funded for repair during the planning term) is projected to increase by \$18,361,430 between FY 2023-24 and FY 2027-28, which is \$3,672,286 per year.⁴ Deferred maintenance is the result of impacts to pavement that should be subject to repair or rehabilitation, but for which such repair or rehabilitation is not planned due to funding constraints. Though repair or rehabilitation of the deferred maintenance impact is not planned, the pavement condition is impacted, in part due to solid waste collection vehicles and the City must address the deferred maintenance eventually. If deferred maintenance were never to be funded and addressed via repair and rehabilitation, pavement conditions would degrade to the point of being unnavigable by vehicles.

Axle Loading

Our methodology for calculating the proportionate amount of pavement maintenance, and rehabilitation impacts for the Contractor's vehicles is grounded in the fact that all vehicles, including solid waste collection vehicles, degrade pavement during use. Measurement of that impact – also known as "vehicle loading" – can be estimated, quantified, and expressed as an Equivalent Single Axle Load (ESAL), which is a function of the vehicle's weight and the distribution of that weight over the vehicle's axles.

It is important to note that heavier vehicles (including solid waste vehicles) have more impacts on pavement and have a higher vehicle loading ESAL value. It is also important to note that ESAL values are associated

³ *Deferred maintenance is planned maintenance that gets delayed and backlogged because of a lack of funding. Deferred maintenance costs remain on the books until they are funded and the work is completed and recategorized in the City's PMP.*

⁴ *Our analysis assumes funding based on the City's budgeted pavement maintenance costs as presented in the PMP under Scenario 2 "Expected Annual Budget (\$800 thousand)".*

with vehicle loading only, and not the speed of the vehicle; it is therefore assumed that relative ESAL values between vehicle types are based on vehicles travelling at the same rate of speed.

For this analysis, R3 used the vehicle categories and average ESAL values shown in Table 5, below. Table 5 explains and cites supporting information for how the ESAL for each vehicle type was determined. It should be noted that solid waste collection vehicles are much heavier than most other typical vehicles on City roadways.

Table 5: ESAL Value Assumptions by Vehicle Type

Vehicle Type	ESAL Value	Source
Automobiles (Passenger Cars)	0.0008	AASHTO (American Association of State Highway and Transportation Officials) Design Guide with ESALs by Vehicle Type
Average of All Other Trucks⁵	0.0171	Calculated Value Using AASHTO Design Guide with ESALs by Vehicle Type, Federal Highway Administration ESALs by Vehicle Type, Comparative Traffic Counts
Solid Waste Vehicle (Garbage)	1.0000	Calculated Values by Type Using Example Axle Weights and AASHTO Axle Load Equivalency Factors
Solid Waste Vehicle (Organics)	1.0000	
Solid Waste Vehicle (Recycling)	0.7500	

Given the assumed ESAL values in **Table 5**, a solid waste vehicle collecting garbage has 1,250 times the impact of an automobile. We are aware of other research concluding that the impacts of solid waste collection vehicles may be as high as 8,000-9,000 times the impact of passenger cars; thus, our assumed ESAL of “1” for garbage collection vehicles is on the low end of the range of ESALs for such vehicles.

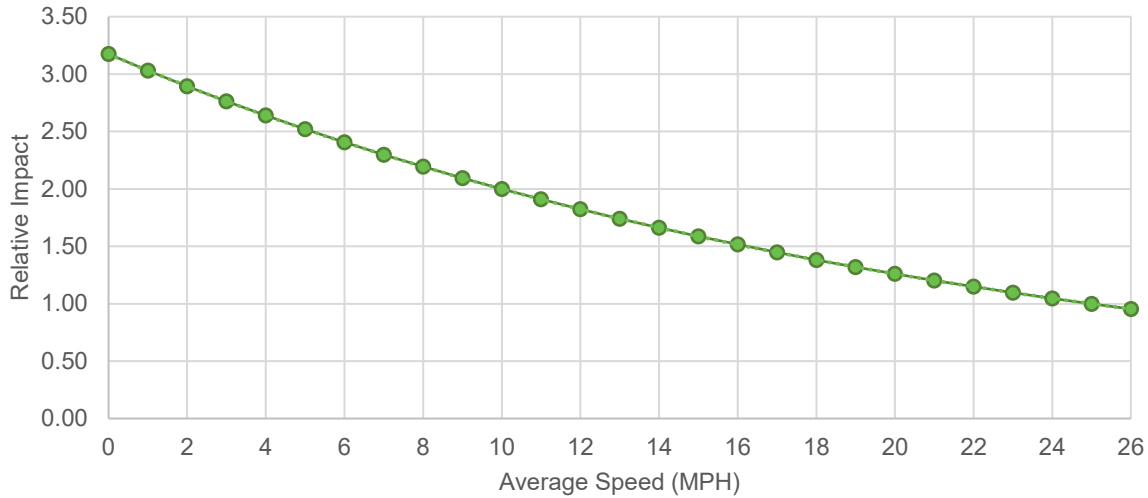
Speed Impact

Impacts to flexible pavements (which are typical for residential streets) are also influenced by vehicle speeds, with impacts being exponentially higher when a load carrying vehicle is moving at a very slow speed.⁶ This is demonstrated in **Chart 1**, on the following page.

⁵ “All other trucks” means all vehicles with high loading and impact on street pavement other than solid waste vehicles, including pickup trucks, vans, box trucks, and a variety of other trucks with a lower average ESAL than solid waste collection vehicles.

⁶ Effect of truck speed on the response of flexible pavement systems to traffic loading; International Journal of Pavement Engineering, July 2020; Michael R. S. Mshali and Wynand JvdM. Steyn.

Chart 1: Exponential Relationship Between Speed and Pavement Impacts



Unlike typical traffic on residential streets, which tends to travel at or near the posted speed limit (25 miles per hour [mph] in the City), solid waste vehicles slow and stop for collection in front of each household, averaging approximately 4 mph to 8 mph.⁷ At these low speeds, and as shown in Chart 1, vehicles have approximately 2.2 to 2.6 times the impact to the pavement than they would travelling only at the 25 mph speed limit.

In this Study we conservatively assume that solid waste vehicles in the City may be travelling at a faster 10 mph average speed, and we thus assume that the relative impact of speed is a factor of 2, not the higher 2.2 to 2.6 factors corresponding with slower speeds as noted above. We apply this speed factor of 2 as a multiplier to the ESAL loading for solid waste collection vehicles in our analysis of impacts to residential streets only; the factor is not applied to the ESAL loading for arterial and collector streets, as those streets are not typically comprised of flexible pavements, solid waste collection vehicles stop less frequently on those streets (and thus have a higher average speed).

Vehicle Passes Per Day

By estimating the number and type of vehicles (i.e., solid waste collection vehicles, automobiles, and all other trucks) that travel on a street, and the average pavement impacts (measured in ESAL loading) associated with each vehicle type (described in the prior subsection), the total impacts that the pavement will experience can be estimated in a mathematical calculation. Our analysis makes informed assumptions about the number of vehicle passes (meaning trips down streets) by type for the two major types of streets identified by the City in its PMSU. Those two types of streets are: high-traffic-volume streets (namely arterial and collector streets) and low-traffic-volume streets (residential streets). Specific data for the City relating to the number of vehicle passes per day and the proportion of those passes that are comprised of trucks was not available for this Study.

For the low-traffic residential streets, we used an estimate of 582 vehicle passes per day based on City traffic counts. We also estimated that 5% of residential traffic trips were made by trucks, which we believe

⁷ Real-world activity, fuel use, and emissions of heavy-duty compressed natural gas refuse trucks; Science of the Total Environment 761, 2021; Gurdas S. Sandhu, H. Christopher Frey, Shannon Bartelt-Hunt, Elizabeth Jones.

to be a conservative assumption – in communities where traffic trip information by vehicle type is available, the result is less than 5%, which yields a greater proportionate impact from solid waste vehicles.

For arterial and collector streets, we used an estimate of 14,972 passes per day based on City traffic counts. For the percentage of those trips that are trucks, we started with a calculated value based on comparative traffic counts from the City of Torrance in 2023 and which is the same dataset that we used to estimate the average ESAL for “All other trucks” in Table 5. That analysis calculates the average daily traffic counts for all vehicles on commercial streets in that city, with 87.7% of the average daily traffic count being comprised of passenger cars and motorcycles and the remaining 12.3% being comprised of trucks. For the purposes of this Study, we have assumed an even higher percentage of arterial and collector street traffic being trucks, at 15% of the average daily traffic. As with the prior assumptions, this value is conservative in that it returns a low proportionate value for the impacts to streets from the Contractor’s solid waste vehicles.

Table 6, below, is a summary of the assumptions used in this Study related to average daily vehicles passes and the percentage that are trucks assumptions used in this Study.

Table 6: Vehicle Passes Per Day by Street Type

Street Type	Vehicle Passes Per Day	Percentage of Vehicle Passes That Are Trucks
Residential	582	5%
Arterial and Collector	14,972	15%

Vehicle Passes By Vehicle Type

The variables described in the prior subsection provide the overall number of vehicle passes per day, and the percentage of those passes that are trucks. To isolate the vehicle loading impacts to pavement associated with solid waste collection vehicles, we need to determine the number of passes that those vehicles make per day. This is a relatively simple calculation based on the weekly schedule of collections for solid waste collection services.

For the low-traffic residential streets, solid waste collection operations are on a weekly schedule. Since weekly collections are on both sides of the street, each street is driven twice (once in each direction) by a minimum of one of each type of solid waste collection vehicle. For the purposes of this Study, we assume that each solid waste collection vehicle makes two passes per week, or 0.286 passes per day, on residential streets. This value does not account for the fact that some streets are driven on during non-route days so that collection vehicles can access streets on a given route, meaning that the actual average passes per week in the City must be higher than stated above.

Using the lower passes per week is conservative in that it returns a lower result for the street impacts from the Contractor’s solid waste vehicles. For the high-traffic arterial and collector streets, which are primarily commercial, the schedule for solid waste collection can vary. Solid waste collection services may be provided up to five or six times a week for larger waste generators and may be as low as weekly for smaller generators. Additionally, because solid waste generators in commercial areas are not all on the same collection schedules as residential accounts are, vehicles in commercial areas pass over the same streets multiple times to serve accounts with different collection schedules.

For the purposes of this Study, for arterial and collector streets, we assume that solid waste collection vehicles collecting garbage for landfill disposal pass over each street two times per day (once in each direction), while solid waste collection vehicles for organics and recycling pass over each street once per day (one half in each direction). Total passes for organics and recycling collection vehicles are less because it is generally the case that service levels for garbage are at least twice those of the corresponding organics or recycling service level. As with the number of passes on residential streets, this value does not account for the fact that some streets are driven on during non-route days so that

collection vehicles can access streets on a given route, meaning that the actual average passes per week in the City must be higher than stated above. Using the lower passes per week is conservative in that it returns a lower result for the pavement impacts from the Contractor's solid waste vehicles.

The number of passes per day for the remaining vehicle types – automobiles and other trucks – are simply calculated as a function of the total number of daily passes, the total number of those that are trucks (based on the percentages discussed in the prior section), and the number of passes for solid waste collection vehicles. For example, for the City's residential streets, given the assumed 582 passes per day and 5% (29) of those being trucks, there are 553 automobile passes per day ($582 \times 95\%$). With three types of solid waste collection vehicles each passing 0.286 times per day (as described above), the total passes per day are 0.857 (3×0.286). The number of passes for all other trucks is 28.243 (29 minus 0.857). **Table 7**, below, provides a summary of vehicle passes per day by street type.

Table 7: Vehicle Passes Per Day by Vehicle Type and Street Type

Vehicle Type	Residential Streets	Arterial and Collector Streets
Automobiles (Passenger Cars)	552.900	12,726.509
Average of All Other Trucks	28.243	2,242.997
Solid Waste Vehicle (Garbage)	0.286	1.429
Solid Waste Vehicle (Organics)	0.286	0.714
Solid Waste Vehicle (Recycling)	0.286	0.714
Total	582	14,972

Percentage of Streets by Type

A final variable that needs to be addressed is the percentage of streets by type. This information is included in the City's PMSU, including the relative area by street type, as shown in Table 8, below.

Table 8: Percentage of Streets by Type

Street Type	Area (Square Feet)	Percentage of Area
Residential	6,511,401	63.3%
Arterial	2,113,863	20.5%
Collector	1,665,413	16.2%
Total	10,290,677	100%

Analysis

Percentage Impact for Solid Waste Vehicles by Street Type

With the variables for ESAL by vehicle type, the multiplication factor for the relative impacts of speed for solid waste collection vehicles on residential streets, and the number of passes by vehicle type established, we then calculate the relative percentage impact associated with each vehicle type. This is calculated as a function of ESAL multiplied by speed factor (residential streets only) multiplied by the number of weekly passes, multiplied by ESAL, with the product being the total vehicle loading pavement impact by vehicle type per week.

Totaling the weekly total vehicle loading by vehicle types yields the total estimated loading experienced by each street type (residential vs. arterial and collector). From there, we calculate the percentage contribution to total vehicle loading for solid waste collection vehicles, which is the total weekly ESAL loading associated with solid waste collection vehicles divided by the total ESAL loading for the street. Table 9, below, and Table 10, on the following page, show these calculations and the results.

Table 9: Calculation of Solid Waste Pavement Impacts – Residential Streets

	A	B	C	D	E	F
Vehicle Type	Average ESAL / Vehicle (Per Table 5)	Relative Impact from Speed	Passes / Day / Vehicle Type (Per Table 7)	Passes / Week / Vehicle Type (C x 7)	Total Weekly ESAL Loading (A x B x D)	Percent of Total ESAL Loading (E / 17.48)
Automobiles	0.0008	1x	552.900	3,870	3.10	17.72%
All Other Trucks	0.0171	1x	28.243	198	3.38	19.34%
Garbage Vehicles	1.0000	2x	0.286	2	4.00	22.89%
Organic Material Vehicles	1.0000	2x	0.286	2	4.00	22.89%
Recycling Vehicles	0.7500	2x	0.286	2	3.00	17.17%
Total			582	4,074	17.48	100%

As shown in Table 9, for the City's residential streets we calculated the percentage impacts for solid waste vehicles to be 62.94% of total impacts to residential street pavement (22.89% times 2 plus 17.17%).

Table 10: Calculation of Solid Waste Vehicle Impacts – Arterial and Collector Streets

	A	B	C	E	F
Vehicle Type	Average ESAL / Vehicle (Per Table 5)	Passes / Day / Vehicle Type (Per Table 7)	Passes / Week / Vehicle Type (B x 7)	Total Weekly ESAL Loading (A x C)	Percent of Total ESAL Loading (E / 358.51)
Automobiles	0.0008	12,726.509	89,086	71.27	19.88%
All Other Trucks	0.0171	2,242.997	15,701	268.49	74.89%
Garbage Vehicles	1.0000	1.429	10	10.00	2.79%
Organic Material Vehicles	1.0000	0.714	5	5.00	1.39%
Recycling Vehicles	0.7500	0.714	5	3.75	1.05%
Total		14,972	104,807	358.51	100%

For the City's arterial and collector streets, Table 10 calculates the percentage impact from solid waste vehicles to be 5.23% of the total impacts (2.79% plus 1.39% plus 1.05%).

Sources of Pavement Impacts

The City's projected pavement maintenance repair needs are assumed to include impacts to pavement caused by vehicles and utility cuts. This Study assumes that the impacts of utility cuts on the City's streets to be 10% of all pavement repair, maintenance, and rehabilitation needs. Thus, this Study allocates 90% of the average annual pavement repair, maintenance, and rehabilitation needs to vehicle impacts.

The 10% assumption for the value of impacts related to utility cuts is, in part, based on experience working in local government street maintenance operations, wherein pavement repair and rehabilitation needs for utility cuts were a fraction of overall pavement repair and rehabilitation needs. The 10% assumption is further informed by the Federal Highway Administration's Manual for Controlling and Reducing the Frequency of Pavement Utility Cuts⁸ which references a case study from the District of Columbia in 1996 wherein "the combined area of the utility cuts in the District was over one percent of the total pavement surface area." This Study further considers that the costs to repair and rehabilitate pavement that has been impacted by utility cuts is approximately double the costs to repair and rehabilitate pavement without utility cuts.⁹ Taken together, the 10% assumption for the pavement repair and rehabilitation amount associated with utility cuts used in this Study contemplates up to 5% of pavement service area being affected by utility cuts (nearly five times the area cited in the Federal Highway Administration Manual) at double the repair and rehabilitation costs for pavement not affected by

⁸ <https://www.fhwa.dot.gov/utilities/utilitycuts/man01.cfm>

⁹ Analysis of the Impact of Utility Cuts on Rehabilitation Costs in Santa Cruz County, CA; November 2002; Shahin & Associates Pavement Engineering.

utility cuts. The results of the 10% assumption for the impacts of utility cuts is demonstrated in **Table 11**, below.¹⁰

Table 11: Average Annual Pavement Impacts from Vehicles

Category	Amount of Impacts from All Sources	Reduction for Utility Cuts	Amount of Impacts from Vehicles
Average Annualized Repair	\$861,589	-10%	\$775,430
Average Annualized Deferred Maintenance	\$3,672,286	-10%	\$3,305,057
Total	\$4,533,875	-10%	\$4,080,488

Table 12, below, shows the breakdown of the average annual pavement impacts from all vehicles by street type, using the total from Table 11.

Table 12: Total Pavement Impacts from Vehicles by Street Type

Variable	Residential	Arterial and Collector	Total
Percentage of Streets by Type (From Table 8)	63.3%	36.7%	100%
Total	\$2,581,919	\$1,498,569	\$4,080,488

Total Annual Pavement Impacts

Calculating the total annual Pavement Impacts using the variables, estimates, and assumptions from the prior section is a function of multiplication, as shown in **Table 13**, on the following page.

¹⁰ R3 is aware of a Study conducted by another consultant that found a higher percentage for the impacts of trench cutting (i.e., 25%). R3 has not had opportunity to review that study or the basis its conclusion. However, if this Study were to have used a 25% factor for the impacts of trench cutting, rather than 10%, the result would not change our ultimate findings. This is because using a 25% factor rather than a 10% factor would result in a reduction in the value of the total pavement impacts from Contractor's vehicles shown in Table 13 by \$678,234.

Table 13: Calculation of Total Pavement Impacts from Contractor's Vehicles

Variables	Residential	Arterial and Collector	Grand Total
Annual Pavement Impacts from Vehicles (From Table 12)	\$2,581,919	\$1,498,569	
Percentage Impacts from Contractor's Vehicles (From Tables 9 and 10)	62.94%	5.23%	
Total	\$1,625,065	\$78,376	\$1,703,440

3. FINDINGS & CONCLUSIONS

Franchise Fee

- » The FY 2022-23 Franchise Fee paid to the City was \$407,921 and the FY 2023-24 amount was \$432,818.
- » R3 calculated estimates of the City's Costs and Property Use Charges based on actual and estimated cost information provided by the City, and with conservative assumptions for estimated values. The sum of FY 2023-24 annual City's Costs (\$574,529) and Property Use Charges (\$441,521) calculated in this Study is \$1,016,050.
- » Where assumptions were necessary to complete the analysis in this Study, attempts were made to apply conservative assumptions given a range of possible inputs.
- » The City's Costs have been reviewed and confirmed by City staff as being representative of the actual time and costs incurred for these activities. Amounts of Property Use Charges are proportionately allocated to the Contractor with due recognition of the realities of the Contractor's operations.
- » The amounts calculated in this Study are \$521,152 (51%) higher than the projected FY 2023-24 Franchise Fee payments.
- » The Franchise Fee therefore is not more than necessary to cover the City's costs incurred in managing and administering the Agreement and the sanitation system plus the value of the Contractor's use of the public right-of-way.
- » R3 also calculated estimates for SB 1383/AB 939 related program compliance costs of \$73,486. The AB 939 Fess paid to the City were \$62,080 in FY 2023-24.
- » The AB 939 Fee therefore is not more than necessary to cover the City's costs incurred in complying with AB 939.
- » R3 also calculated estimates of the Pavement Impacts from Contractor's solid waste collection vehicles based on quantifiable impacts from such vehicles. The amount of annual Pavement Impacts calculated in this Study is \$1,703,440.

4. RECOMMENDATIONS

Annual Adjustments

All values calculated in this Study are in current FY 2023-24 dollars. Given that the City's Costs, Property Use Charges, and Pavement Impacts will all tend to change over time in response to changing staffing, benefits, and other costs, it would be appropriate for the City to implement an annual adjustment to the Franchise Fee.

R3 recommends the City consider including an automatic annual adjustment that would change the fee in proportion to the percentage change in the Consumer Price Index (CPI).

Sources and Uses Accounting

Currently, the City's Costs, Property Use Charges, and Pavement Impacts are not tied to Franchise Fee revenues in the City's accounting system. The City could implement project code accounting and/or enterprise fund accounting for the Franchise Fee to better track source revenues and their uses. In either case, allocated and/or direct staffing and other costs could be tied to source revenues, while the Property Use Charges could be transferred out for general use.

R3 recommends the City consider implementing sources and uses accounting practices for Franchise Fee revenues, City's Costs, Property Use Charges, and Pavement Impacts.

Periodic Recalculation

Over time, the City's Costs associated with the Agreement and the sanitation system, the value of Property Use Charges for use of the public right-of-way, and the annualized costs associated with Pavement Impacts from the Contractor's solid waste collection vehicles may change in ways that vary from the annual change in the CPI. Additionally, changes in City policies, programs, procedures, organization, geopolitical boundaries, laws, regulations, court rulings, and/or other factors may also trigger a need for recalculating fees.

R3 recommends the City consider updating this Study periodically (e.g., every five years) or more frequently if needed to recalculate fees in response to other factors.

Vehicle Impact Fees

As described in this Study, solid waste collection vehicles account for up to \$1,703,440 of annual damage to the City's street system. Should the City elect to implement a new Vehicle Impact Fee, we would recommend that the amount be considerably less than the amount calculated in the Study to be conservative given the unsettled legal landscape.



**NOTICE OF PUBLIC HEARING REGARDING
PROPOSED CHANGES TO SOLID WASTE COLLECTION RATES**

Hearing Date & Time: June 3, 2025, 6:00 PM

Hearing Location: Pinole City Council Chambers

2131 Pear Street, Pinole, California 94564

Why are you receiving this notice?

This notice is provided pursuant to California Constitution Article XIIIID (also known as “Proposition 218”), which requires the City of Pinole (City) to notify property owners and customers of proposed changes to solid waste collection rates. This notice describes proposed changes to the rates for this service and provides information about a public hearing to be held on June 3, 2025, at 6:00 p.m., at the Pinole City Council Chambers, 2131 Pear Street, Pinole, CA 94564. If adopted, the proposed rates for solid waste collection services will be in effect starting the 2025-2026 Fiscal Year, which begins on July 1, 2025. The solid waste collection fees are collected by Republic Services through their billing system.

What do the collection rates fund?

The City holds a franchise agreement with Richmond Sanitary Service, Inc. dba Republic Services (“Republic”) dated May 15, 2001, which expires on June 30, 2025. The franchise agreement with Republic is for solid waste collection services only. This agreement has not been negotiated for 25 years, and the fees and potential impacts have not been analyzed for many years. Other portions of the proposed rates include City fees to administer the franchise agreement; provide staffing for the City; support City infrastructure and street repair; and comply with state recycling/diversion mandates (including but not limited to AB 939 and SB 1383).

The rate structure was designed so that revenues derived from the proposed rates do not exceed the amount of revenue required services. The City fees were reviewed in a fee study prepared by a consultant and was published in the April 15, 2025 City Council meeting agenda packet and is available for review with the City Clerk.

New Solid Waste Collection Franchise Agreement.

This proposed franchise agreement will include increased service levels for bulky pickups and will also include funds to improve roads, and tree debris removal. The proposed rates are very similar to rates in neighboring cities, and a further breakdown is available in the April 15, 2025 City Council meeting agenda packet. Additional details for the rate breakdown and fee study will be presented during the public hearing on June 3, 2025.

Proposed Monthly Residential rates

July 1, 2025- December 31, 2026

	1/1/2025 Standard Collection Rate	7/1/2025 New Collection Rate
20-gallon	28.63	31.31
35-gallon	30.60	34.66
35-gallon Sr.	27.57	32.66
65-gallon	53.58	66.59
95-gallon	76.82	95.83

- Solid waste collection services include garbage, recycling, and organic waste collection.
- Rates are based on the size of the garbage container
- The above table shows the rates for the weekly collection of the most common sized containers. Rates for larger containers or other less common services are set forth in the franchise agreement which is available upon request with the City Clerk.

Impact on your solid waste bill

Per the proposed rates, the monthly collection charge for a typical single-family residential customer would increase July 1, 2025 from the current \$30.60 per month to \$34.66 per month.

How do you file a protest or participate in the public hearing?

The City will consider the new collection fees at a public hearing on Tuesday, June 3, 2025, at 6:00 p.m. at the Pinole City Council Chambers, 2131 Pear Street, Pinole, CA

94564. You are invited to present oral or written testimony at the Public Hearing. Any owner or customer of record of a parcel subject to the proposed rates may submit a written protest against the proposed rate revisions. If written protests are filed against the rates, for a majority of the affected parcels, the proposed rate revisions may not be adopted.

Written protests may be mailed, or hand delivered, to the City Clerk at 2131 Pear Street, Pinole, CA 94564, prior to 4:00p.m. on June 3, 2025, or hand delivered to the City Clerk at the public hearing on July 16, 2024. To be counted, a signed written protest must be received by the City Clerk before the conclusion of the public hearing. Protests submitted via e-mail or other electronic means will not be accepted. For any written protests, whether mailed or submitted in person to the City Clerk, please identify on the front of the envelope that the enclosed protest is for the public hearing on the Proposed Rate Changes – Solid Waste Collection Rates.

The City Council will hear and consider written and oral protests of all interested persons to the proposed rate changes at the public hearing. Oral comments at the public hearing will not qualify as formal protests unless accompanied by a written protest. Upon the conclusion of the public hearing, if written protests, as outlined above, are not presented by a majority of property owners or customers of record, the City Council will be authorized to adopt the proposed rates. While both property owners and customers of record may submit written protests, only one protest will be counted for each parcel.

In accordance with Government Code section 53759, there is a 120-day statute of limitations for challenging any proposed rates, commencing from the later of the effective date of the new rates or of the date of the final passage, adoption, or approval of the resolution adopting the new rates.

City of Pinole
Proposed Solid Waste Collection Rates
July 1, 2025

RESIDENTIAL

	Collection Charge	Post Collection Charge	Vehicle Impact Fee	City AB 939 Fee	Total Monthly Rate
20-gallon	\$ 25.08	\$ 7.56	\$ 5.40	\$ 0.83	\$ 38.87
35-gallon	\$ 26.08	\$ 13.27	\$ 7.75	\$ 0.83	\$ 47.93
35-gallon Sr.	\$ 24.08	\$ 13.27	\$ 7.75	\$ 0.83	\$ 45.93
65-gallon	\$ 50.98	\$ 24.66	\$ 14.10	\$ 1.51	\$ 91.25
95-gallon	\$ 72.79	\$ 37.02	\$ 20.85	\$ 2.19	\$ 132.85

COMMERCIAL

7/1/2025 COMMERCIAL COLLECTION RATES (COMBINED)

BIN SIZE	Times per Week				
	1	2	3	4	5
1 YARD	\$ 355.63	\$ 620.87	\$ 885.92	\$ 1,151.19	\$ 1,416.24
2 YARD	\$ 586.06	\$ 1,067.83	\$ 1,549.81	\$ 2,031.48	\$ 2,513.41
3 YARD	\$ 801.72	\$ 1,486.68	\$ 2,171.72	\$ 2,856.69	\$ 3,541.72
4 YARD	\$ 1,009.62	\$ 1,891.26	\$ 2,772.91	\$ 3,654.72	\$ 4,536.21
5 YARD	\$ 1,212.89	\$ 2,288.47	\$ 3,363.83	\$ 4,439.52	\$ 5,514.76
6 YARD	\$ 1,414.38	\$ 2,682.42	\$ 3,950.65	\$ 5,219.26	\$ 6,487.21
7 YARD	\$ 1,614.27	\$ 3,075.18	\$ 4,536.75	\$ 5,997.55	\$ 7,458.62

COMMERCIAL CARTS

City of Pinole
Proposed Solid Waste Collection Rates
July 1, 2025
INDUSTRIAL

7/1/2025 INDUSTRIAL ROLL-OFF SERVICE RATES			
Rate Per Haul		Plus disposal rate (per ton)	
MSW, Miscellaneous Trash, C&D, Green Waste, Wood, Dirt, Concrete, Cardboard, Metal			
Box Size	Current	2025 Rate Adj 16.21%	2025 Total Rate
10 Yard	530.00	85.91	615.91
14 Yard	588.00	95.31	683.31
20 Yard	624.00	101.15	725.15
30 Yard	675.00	109.42	784.42
40 Yard	746.00	120.93	866.93

ONE TIME CHARGES

Additional Pickup	
Size	RATE
1 yd	\$116.78
2 yd	\$183.98
3 yd	\$247.54
4 yd	\$309.15
5 yd	\$369.73
6 yd	\$429.77
7 yd	\$489.42
35 gal	\$14.31
65 gal	\$28.62
95 gal	\$42.94

SPECIAL SERVICES/ANCILLARY CHARGES	
Service	RATE
Return Trip	\$42.79
Carryout Fee	\$11.30
Additional Cart - Recy/Organic	\$11.23
Cart Replacement	\$81.78
Contamination - Per Cart	\$37.09
Contamination - Per Yard	\$116.78
Overage Fee - Per Cart	\$14.31
Overage Fee - Per Yard	\$116.78
Box Wash	\$348.45
Bin Wash (1-7 yd)	\$128.49
Cart Wash	\$49.77
Lock Replacement	\$38.03
Dry Run (Industrial Box)	Same as pull rate



CITY COUNCIL REPORT

9.E.

DATE: APRIL 15, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Kelcey Young, City Manager, 5107248933, kelcey.young@pinole.gov
SUBJECT: COUNCIL RETREAT SUMMARY

RECOMMENDATION

Receive the Notes from the Council Retreat

BACKGROUND

On January 31, 2025 and February 1, 2025 the City Council attended a Council retreat created and facilitated by the City Manager, and supported by the City Clerk, City Attorney, and Executive Team. During the retreat, the Council had many team-building exercises and conversations and worked through six main exercises to focus on communication and Council alignment, culminating in twenty-four main initiatives that the Council identified to include in proposed initiatives in the 25/26 Fiscal Year Budget. Before the retreat started Council was asked to reflect on items they loved about Pinole, and what their priorities were for the upcoming year. Typed versions as well as photos of all of the worksheets for exercises two through six are attached. The first exercise also included drawings, so a summary of the exercise is below and photos of all the worksheets are attached. Some of the worksheets contain multiple exercises. It is important to note that no decisions or action items were decided upon at this retreat.

Day 1:

1. The first exercise was to "Identify/Build their Ideal Pinole". This was an exercise to reflect on items they enjoyed in Pinole as well as drawing and writing what they would like to see continue or come to fruition in Pinole. The discussion included items like a walk-able, safe community for pedestrians, cyclists, and residents, alongside a vibrant downtown district with well-utilized shops and restaurants. Smooth roadways, sidewalks, and trails, modern amenities for parks and public spaces, and mixed-use development were also identified. Then the Council members reviewed each other's sheets and identified items on each other's sheets that they had also included on theirs. The photos of these documents are attached.

2. The second exercise consisted of Council members writing about potential gaps (or areas they would like to see strengthened) that they saw in the community. They then had the opportunity to look at each other's sheets and identify similarities in alignment. Some gaps included not using the Community Corner to its full extent, lack of a Legislative Plan, lack of adequate lighting, lack of adequate way finding signage, lack of enough event spaces, poor street conditions, lack of civic engagement, little to no public arts, need for full Police staffing, and public safety, and need for balanced development. Then all the Council members identified alignment with each other's lists.

3. The third exercise was identifying then accumulating all the gaps that the Council was aligned with. Finally, using dots to determine the gaps that felt the most critical at that moment.

4. The fourth exercise consisted of identifying the six most critical gaps that council wanted to discuss at that time. This included:

- Lack of full use of Public Facilities
- Vacant Private Lots
- Vacant Public Lots
- Streets in Disrepair
- Lightning
- Lack of Legislative Plan

5. The fifth exercise was looking at the six gaps and looking at potential solutions with no judgment or concerns about whether solutions were good ideas or even feasible. Ideas included vacancy tax, increasing events, and many other ideas. The notes are attached.

Day 2:

6. The sixth exercise was to identify Council's biggest priorities and then work on alignment with Council and the Executive Team in order to start working on the final potential priorities for the 25/26 FY Budget. The notes focus on revitalizing Pinole through infrastructure upgrades (road repairs, street trees, lighting), community engagement (safe streets campaign, online portal), and economic development (cannabis tax, vacant building taxes, city property sales). Additional ideas included micro-parks, food trucks, night markets, and utility enhancements. Council members then reviewed each other's lists and identified alignment with their own priorities.

After the sixth exercise was completed, the Executive Team identified which of these priorities were also in the Strategic Plan, CAAP, other city plans or department work plans.

After all of these alignment exercises, the Council identified the final twenty-four potential key priorities to be brought back during the budget discussion for future discussion and potential adoption.

REVIEW AND ANALYSIS

While it is important to recognize that no decisions were made during this retreat, all the exercises were important in order for the Council to communicate, and discuss their potential key priorities. The discussed key priorities are as follows and will be communicated again in the budget process to help support Council during their budget decisions:

1. Sustainable Balanced Budget
2. Citywide Road Plan
3. Road Quick Wins
4. Citywide Road Maintenance Plan
5. Complete and Adopt the EOP
6. Developing City-Owned Property (Real Estate)
7. Selling and/or Developing Faria House and the Community Corner
9. 360 Public Assistance Portal
10. Debt Financing Program for Roads
11. Micro Loans for the Sewer Lateral Project Plan

12. PD Commendation Complaint Portal
13. Community Garden
14. Composting Pilot
15. Old Town District Lighting
16. Quarterly Fire Reports
17. Discussion of Oversight Body
18. CAAP Dashboard
19. Two Painted Crosswalks
20. Vision Zero and Safety PSAs
21. Public Facility Roofs for the Senior Center and Public Safety Building
23. Retain Staff, Improve Morale, Revisit Training Program Budget and see if previous cuts can be reversed
24. Plans for the Caretaker House

FISCAL IMPACT

No fiscal impact for these notes

ATTACHMENTS

- A. Council Retreat Notes
- B. #1 - Identifying Ideal Pinole and CM alignment
- C. #2 - Identifying GAPS
- D. #3- Identifying GAP Priorities (6 main priorities)
- E. #4- Potential Solutions (All Ideas Welcome)
- F. #5 - Identifying Priorities and working on alignment with Council & Executive team



Exercise 1 - Identifying Ideal Pinole and CM alignment:

In this exercise, Council members drew their "Ideal Pinole" and wrote items that they would like to see in Pinole. The discussion included items like.

- Walkable, safe for pedestrians, bicyclists, all people who live/visit Pinole
- Vibrant, cozy downtown district with well-visited shops, restaurants, etc.
- Easy to access for everyone
- Smooth roadways, sidewalks, trails
- Updated/modern amenities for Pinole parks, residents drawn to host family gatherings, picnic days
- Move mixed-use development in our Downtown District, where residents can walk, live, and consume
- Reduced air-pollution – less traffic, net-zero, more foot traffic, less cars

Exercise 2 - Identifying GAPS:

In this exercise, Council members listed possible gaps. The following is a typed compilation of those identified gaps.

- Cultural/Historical Center to house Pinole artifacts documents
- Relationship/Outreach to private property owners to promote City Council vision of "ideal" (safe, thriving Pinole)
- Plan to address future decreased fuel tax as errors multiply (associated: e-charging stations)
- Visible/Demonstrable animal control services now that we don't have an animal shelter
- Modernized public library - e.g., Lafayette's or San Pablo's
- Practical, multi-use, multi-benefit "Community Corner"
- Street sweeper runs infrequently on city streets

- Legislative plan to align with "ideal Pinole" and use for individual/Council advocacy
- Road rehab
- Lighting
- Power utility underground
- Tree trimming
- Sewer EIA and laterals
- Sidewalk curb
- Park field rehab
- Wayfinding
- Solar
- Traffic congestion
- Event spaces
- Too high of a threshold to add taxes to ballot
- Horrid streets (some of the worst in the Bay, according to MTC)
- Inconsistent leadership (1-year rotation mayor)
- Poor delivery in communications and data transparency
- Good schools' facilities, poor connection to City Hall
- Lack of understanding of staff capacity at City Hall
- No bookstores, lackluster urban center
- Communication with strategies for change management
- Little to no public art
- No fine dining
- Public safety
- Police - fully staffed
- Fire - contract affordable
- Process to respond to advocacy opportunities
- Public request for assistance
- Balanced structural/physical developments, open space
- Inventory of commercial vacant lots by 06/30/26
- Lack of civic engagement
- Participation of Council and Commission meetings
- Not enough interest in Boards and Commissions
- Not enough current funding to sustain long term and pay for various amenities

- Inequities that lead to lack of interest and ability to participate at Commission and Council level
- Education on pathways to be a representative
- Reasonable compensation (financial)
- Movement on vacant land, need for development
- Funding/movement on Complete Streets/Multi-Modal Infrastructure
- Possible roadblocks to waterfront development
- Wayfinding-branding

Exercise 3 - Identifying GAP Priorities:

In this exercise, we pinpointed and gathered all the gaps the Council agreed on, then used dots to prioritize the most critical ones at that time. Below is a typed list of the prioritized gaps.

- Streets in disrepair (2)
- Lighting
- Lack of legislative plan
- Vacant public lots
- Vacant private lots
- Streets in disrepair
- Vacant Community Corner
- Vacant retail spaces
- Vacant Safeway site
- Sidewalk/gutters
- Parks - disrepair
- Lack of wayfinding
- Solar and roofing building
- Schools - poor connection to City Hall
- Complete Streets
- Older outdated library
- Tree problems
- Lack of full use of public facilities
- Lighting
- Lack of legislative plan
- Undergrounding utilities
- Sewer problems
- Inconsistent leadership

- Lack of understanding/staff capacity at City Hall
- Struggle with change management
- Lack of public art
- Lack of civic engagement
- Lack of funding - vacant public lots
- Vacant private lots
- Lack of vision - waterfront, lack of communication with citizens (property owners)

Exercise 4 - Potential Solutions (All Ideas Welcome)

This exercise was looking at the six gaps and looking at potential solutions for each prioritized gap. Below is the typed list of the potential solution for the 6 prioritized gaps.

Lack of legislative plan:

- Framework design
- Earmark list
- Specific lobby days (district)
- Cal Cities platform
- Pinole platform
- Roundtable with Congressman/other legislators
- Council discussion
- Transportation
- Climate action/sea level rise
- Unfunded mandates
- Housing
- Safety
- Equity and inclusion
- Measure X advocacy
- Liaison deck in (quarterly)
- Emergency planning/insurance

Lack of full use of public facilities:

- Opening Senior Center and events
- Caretaker house
- Community garden
- Agreements - non-profits
- Modernization - Senior Center
- Art exhibits
- Full sustainability - pool - night/year-round (rentals-revenue)
- Expansion of Tiny Tot/partnership with schools
- Development expansion of public library
- Expansion of parking lot - For Farmers marked
- Solar panel - parking lots

Vacant private lots:

- Vacancy tax
- Impact fees
- City engagement outreach
- Communication with developers
- Assessment of barriers to development
- CE
- PPP
- Border social/summit
- EIFD
- Priority to property at risk - hazard
- Development
- Communicate development potential to owners
- Rezoning/updates
- Citywide communication
- Tax credit incentives - community
- Develop incentives - Pinole priorities
- CEPTED grant/loans

Vacant public lots:

- Create inventory - report to code enforcement
- Assess usage
- Appraisals

- Assess property owner - barriers
- Public/private partnerships
- Surplus Lands Act?
- Discuss opportunities
- Revisit General Plan/land use documents
- Incorporate into ED work
- Phased plan
- Sale of city property/Faria house
- Title work - who owns

Streets in disrepair:

- Identify worst streets (define criteria)
- Street design (standard)
- Fill vacancies PW
- Describe improvements with grant request
- Repave Brandt Ct.
- Debt financing/larger road budget
- Repave Sarah Dr.
- Measure I
- In-house road repair program
- Community outreach education
- On-call PW staff
- Shared agreement with PW
- Stronger PW reports (monthly)
- Regulation - mitigate deterioration
- Assess need for bond issuance

Lighting:

- Lighting lifestyle plan
- Pedestrian lighting along creek
- Pedestrian crossings
- Expansion of solar
- Parking lot light standards (consistent)
- City Hall - exterior lighting (multicolor)
- Lighting/projection public art
- Maintenance program
- Expansion of Glow Pinole

- Periodic monitoring of street light function
- Website link to PG&E - repair request
- Reflective street signs
- Natural surveillance
- String lighting Pinole downtown and parks
- Business adoption program
- Assessment (potential for tax fee)

Exercise 5 - Focusing on Aligned Gaps

This exercise consisted of identifying the six most critical gaps that council wanted to discuss at that time. This included:

1. Lack of legislative plan
2. Lack of full use of public facilities
3. Vacant private lots
4. Vacant public lots
5. Streets in disrepair
6. Lighting

Exercise 6 - Identifying Priorities and Working on Alignment with Council & Executive Team

This exercise was to identify Council's biggest priorities and then work on alignment with Council and Executive team. Below is the typed list.

- Roads
- Finance debt
- City-backed micro loans (Pre-bid contraction)
- P3 for lot vacancies or opportunities for partnerships
- Revisit General Plan and updates
- Hydrogen fueling station planning
- Fernandez Park recycled water plan costing
- Public building roof/solar
- Open space annex analysis
- Repair streets
- Sidewalks
- Add street trees
- Develop Community Corner
- Redevelop Safeway Shopping Center

- Fill vacant retail spaces
- Fill vacant office spaces
- Fernandez field lights
- Caretaker house used
- Year-round pool
- Repaving roads (Measure I)
- In-house maintenance program for residents
- Road plan
- Safe Streets Campaign
- Vision Zero education/campaign (signage)
- Selling/developing city-owned properties
- Old Town District overhead lighting
- Cannabis retail tax measure (2026)
- Online commendations/complaint portal (PD)
- Cultural conservation easement
- Digital billboards
- Plan for phased approach for permitting
- Retain staff and staff morale
- Balanced sustainable budget
- Emergency planning
- Roads
- Community Corner
- Caretaker house
- Open space - assessment
- Prebid contractors
- List of developers - provide to owners
- Attendance at regional conferences
- Imminent domain
- Updating fencing
- Standard guidelines
- Connection - funding - grants/private lot owners' coordination
- CE - cleaning up - loan properties
- Donating/acceptance of land
- Buying land
- City-backed micro-loans
- Temporary use private property
- Discuss land back program - cultural conservations
- Microparks
- Community gardens

- Work with county and BED workforce housing
- Report backs - broker
- Food trucks
- Night markets
- Community space
- EIFD
- Tax on heavy duty trucks, AB617
- Limiting encroachment permits/interagency coordination
- 1 dig policy
- Vehicle impact fee
- Curb and gutter repair program
- Pedestrianizing streets
- Special tax
- Adopt A Street program
- Memorializing Street program
- Design - shovel ready
- Parcel tax - PW
- Incorporating traffic calming
- Flea market - parking lots swap meets
- Temporary use - Youth Center patio alcohol
- Explore use of vacant area next to Swim Center
- Block party permits - promotion
- Smoke-free events
- Art/Wine walk - 1st Fridays
- Repair classes - home maintenance
- Upgrades Park amenities
- Shade structure - rentals
- Update to Gazebo/Amphitheatre
- Kayak safety-instruction
- Wastewater treatment facility - expansions
- Mitigation measures - reduction of odors
- Public art - wastewater TP
- Sell WWTP
- Adding - inclusive parks
- Fernandez Park - recycle water irrigation
- Joint use agreement - schools
- Private/public - buildings
- Partnership with state - adding housing - public library etc.
- Expansion of string lighting - parks

- Roof garden
- Conversion of rooftops - where possible
- Hydrogen facility at WestCat center
- Transportation hub - WestCat
- Autonomous car
- Painting of utility boxes
- Emergency management/CERT
- Drone shows
- Integration of ambient lighting
- Trail lighting
- Digital display boards
- Digital billboards
- LLAD
- Vacant building assessment (potential for tax fee)

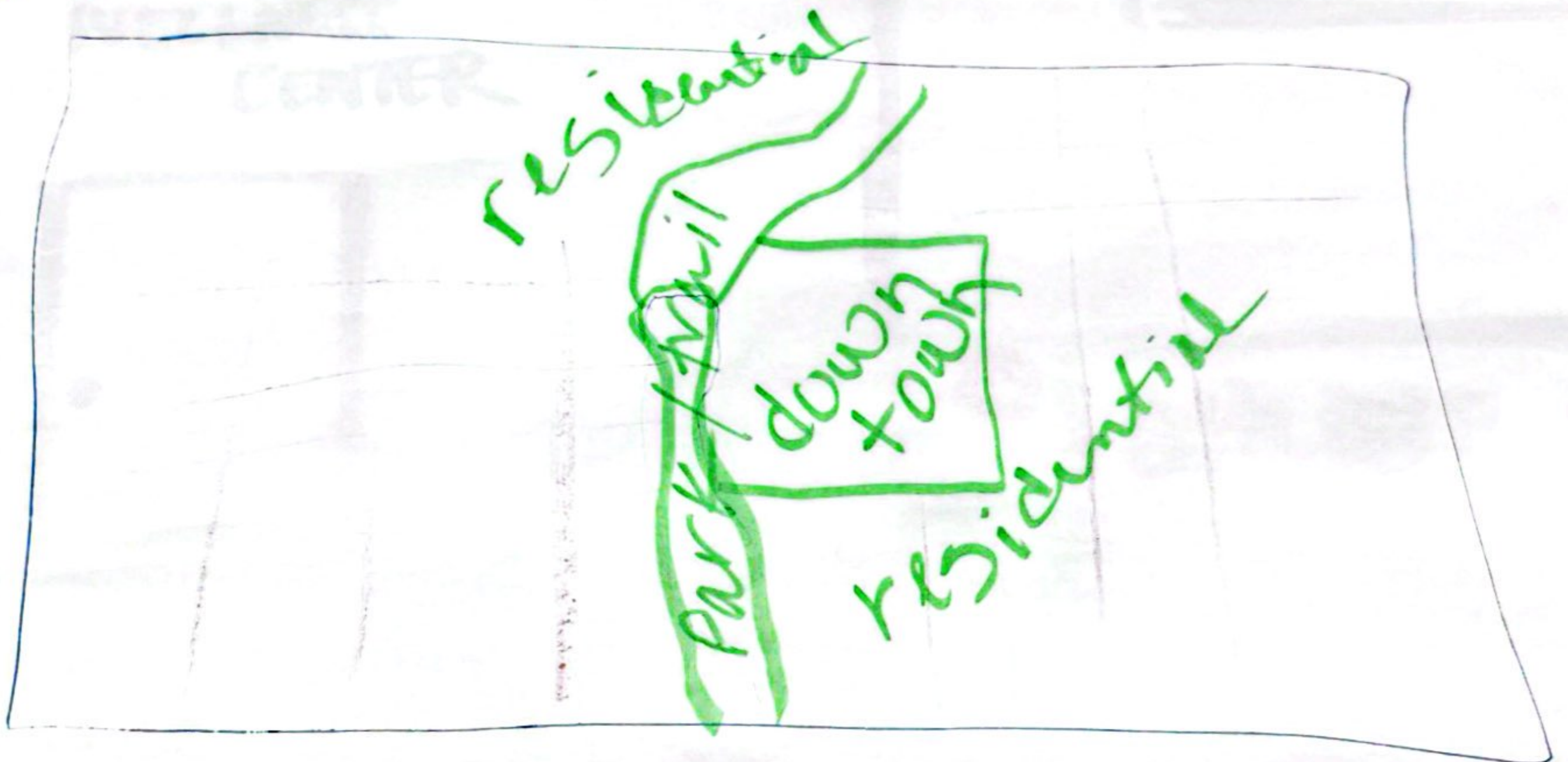
24 Council Priorities:

These are 24 items identified as the main Council priorities.

1. Sustainable balanced budget
2. Road plan
3. Road quick wins
4. Road maintenance plan
5. EOP - complete and adopt
6. Developing city-owned property (real estate)
7. Selling and/or developing Faria house
8. Community Corner
9. 360 Public Assistance Portal
10. Debt financing for roads
11. Micro loans - sewer lateral project plan
12. PD commendation complaint portal
13. Community garden
14. Composting
15. Old Town District lighting
16. Quarterly fire reports
17. Discussion of oversight body
18. CHAP dashboard
19. Painted crosswalks (x2)
20. Vision Zero and PSAs

- 21. Public facility roofs
- 22. Senior and public safety
- 23. Retain staff and morale (revisit training programs)
- 24. Caretaker house

- ● small town feel
- ● walkable to all activities
- ● active downtown
- ● public spaces
- every one knows your name (each other)
- safe - no crime
- ● inclusive - age / ability / race ...



JAMES SR.
RESEARCH +
HOSPITALITY
CENTER

COMMUNITY
GARDEN

HOSPITAL +
WELLNESS
CENTER

OHLINE PARK
#LANDRACK

PINOLE



Mountain
County
Mountain
County
Mountain
County

MOUNTAIN MOUNTAIN
COUNTY

- WALKABLE
- INTERCONNECTIVITY PATHS
- PARTNERSHIPS
- PARKS - RIM AREAS
- POSITIONAL PLANNING

RD 101

- MOUNTAIN COUNCIL / LOCAL GROUPS PARTNERSHIPS
- PARTNERSHIPS
- PARTNERSHIPS

ME

- WATER FRONT
DEVELOPMENT

WATER FRONT

WATER FRONT
DEVELOPMENT

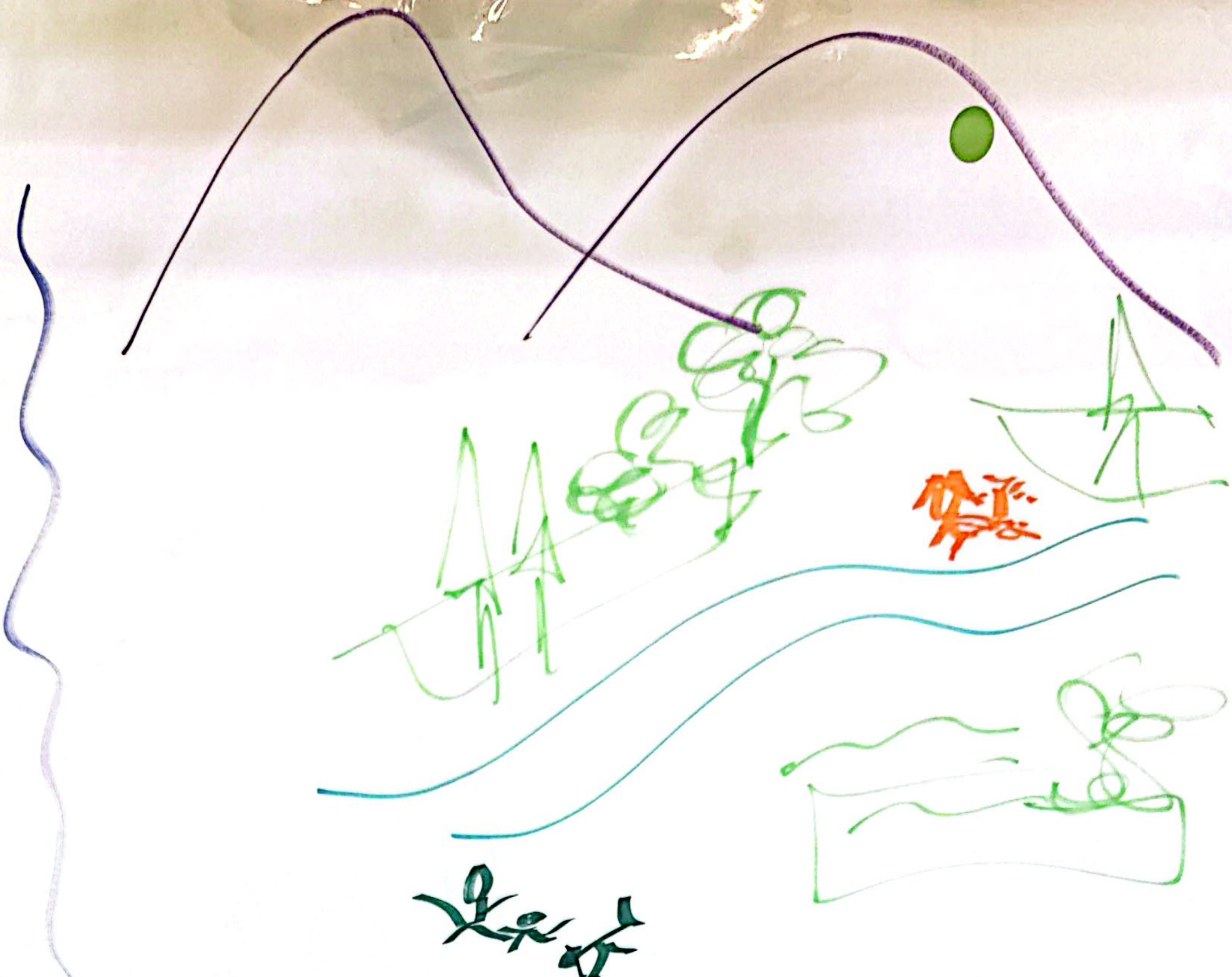
ROAD WORK

PHONE VALLEY

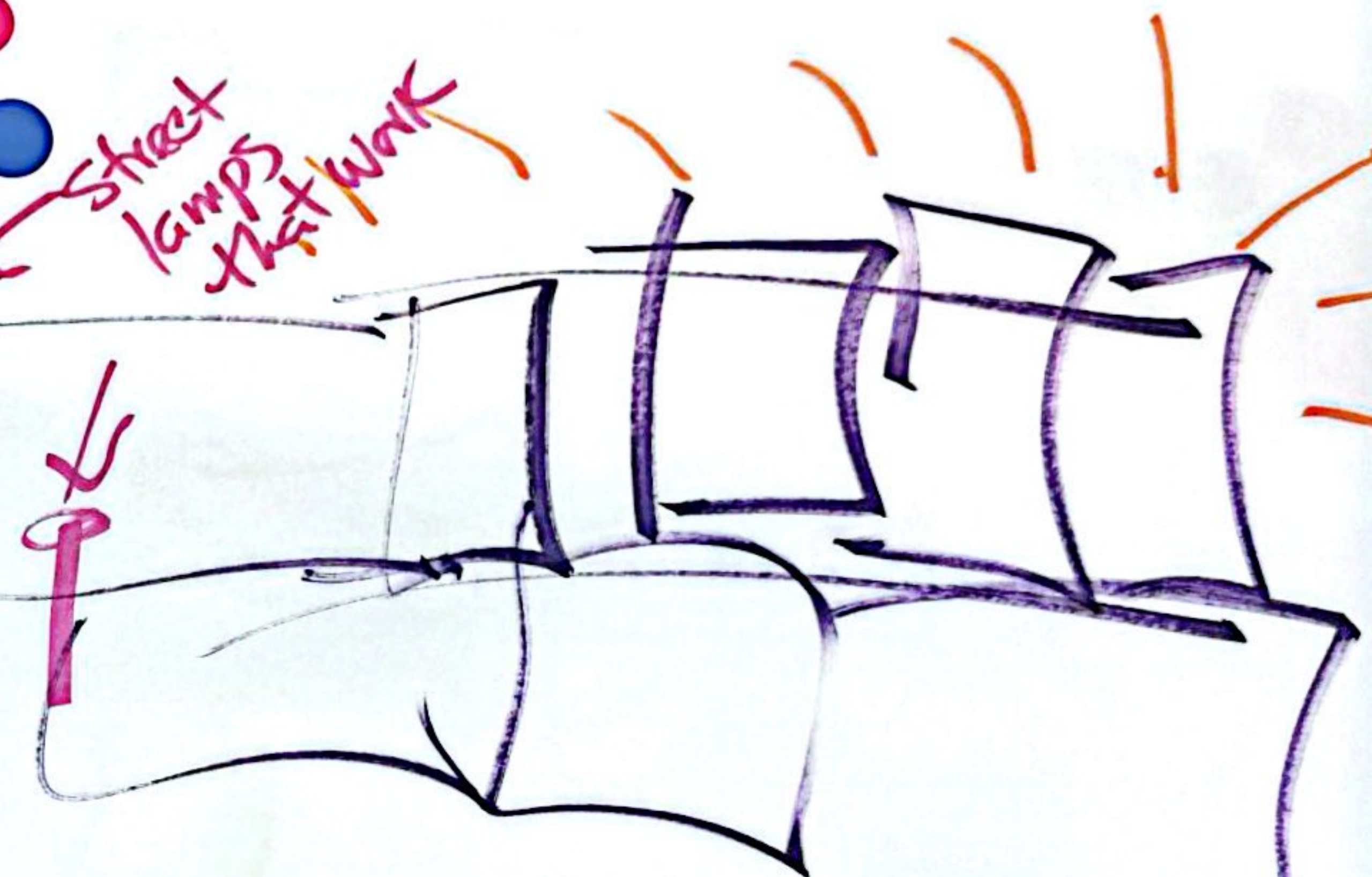
Mountain
County
Mountain
County

- Mountain
County
County
County

HERCULES



Clean, 95% PSI
Lanes for cars
on arterials
& neighborhood
streets



Business
Sector in
balance w/
natural environment
LEED certified

City
Block
multifunctional
blocks



Happy Residents

Safe for walking
♀



Downtown Center
Vibrant



more houses

Thriving Downtown



SAFE



Expanded
Park area

DEVELOPED



-  * Walkable, safe for pedestrians, bicyclists, all people who live + visit Pinole  
-    * Vibrant, cozy downtown district with well-visited shops, restaurants, etc.
-  * Easy to access for everyone
 - * Smooth roadways, sidewalks, trails 
-  * Updated, modern amenities for Pinole parks, residents drawn to host family gatherings, picnic days
-  * More mixed-use development in our Downtown Districts, where residents can work, live, and consume. 
-   * Reduced air-pollution — less traffic, net-zero, more foot traffic, less cars.



GAPS

1. Cultural/Historical Center to House Pinole Artifacts & Documents
- ★ 2. Relationship/Outreach to Private Property owners to promote City/Council vision of "ideal" (Safe, thriving Pinole)
3. Plan to address ^{future} decreased fuel tax as cars multiply (associated: e-charging stations)
4. Visible/Demonstrable animal control services now that we don't have an animal shelter
- ★ 5. Modernized ^{public} library - eg. La Fayette's San Pablo's
- ★ 6. Practical, multi-use multi-benefit "Community Corner"
7. Street sweeper runs infrequently, on city streets
- ★ 8. Legislative plan to align with "ideal Pinole" and use for individual council advocacy

* EVENT SPACES *

- TRAFFIC CONGESTION

- SOLAR + ROOFING ON BUILDINGS

* WAY FINDING *

- PARK FIELD REHAB

- SIDE WALK CURB + GUTTER REHAB

* SEWER IAI AND LATERALS

* TREE TRIMMING

* BOWER UTILITY UNDERGROUNDING

* LIGHTING *

- ROAD REHAB

* TOO HIGH OF A THRESHOLD TO ADD TAXES TO BALLOT

* HORRID STREETS (SOME OF THE WORSE IN THE PAY*, ACCORDING TO MTC)

* INCONSISTENT LEADERSHIP (1-YR ROTATIONAL MAYOR*)

* POOR DELIVERY IN COMMS + DATA TRANSPARENCY / VISUALIZATION *

* GOOD SCHOOLS^{/FACILITIES}, POOR CONNECTION TO CITY HALL

* LACK OF UNDERSTANDING OF STAFF CAPACITY IN CITY HALL *

* NO BOOKSTORES, LAURELISTER LIBRARY CENTER

* COMMUNICATORS WHO STRUGGLE W/ CHANGE MANAGEMENT *

* LITTLE TO NO PUBLIC ART *

* NO FINE DINING / TAX STREAMLINERS

1. Public Safety

- Police - fully staffed
- Fire - contract affordable
- 50% of current vacancies filled by 6/30/26
- only per CFI / Check-in w/ Fire
- 2 contract midpoint
- report back to Council / Public

3. Process to respond to Advocacy opportunities

Public requests for assistance

1/4/4 or semiannual update on legislation that impacts Pirok
email to requesting party re: status within 48 hrs

Follow through
Follow up

2. Balanced development & open space

1 structural/physical

Inventory of commercial vacant lots
by 6/30/26

* Lack of Civic Engagement

- Participation of Council + Commission Meetings
- Not enough interest in Boards + Commissions

* Not enough funding to sustain long-term + pay for various amenities 
current

* Inequities that lead to lack of interest + ability to participate at Commission + Council level.

- Education on pathways to be a representative
- Reasonable compensation (financial)

  * Movement on vacant land, need for development

* Funding / movement on Complete Streets / Multi-Modal Infrastructure

 * Possible Road blocks to Waterfront Development

* Wayfinding - branding.  

● STREETS IN DISREPAIR (7)

● ~~VACANT COMMUNITY CORNER (2)~~

● ~~SOLAR + ROOFING - BUILDINGS~~

● LACK OF FULL USE - PUB FACILITIES
(MODERNIZE)

● LIGHTING

● LACK OF LEGISLATIVE PLAN

● VACANT PUBLIC LOTS

● VACANT PRIVATE LOTS

STREETS IN DISREPAIR

- VACANT COMMUNITY CORNER
- VACANT RETAIL SPACES / OFFICE
- VACANT SAFEWAY SITE

SIDEWALK / GUTTERS

- PARKS - DISREPAIR

- LACK OF WAYFINDING (SIGNAGE - LARGE + SMALL ART INC.)

- SOLAR + ROOFING ON BUILDINGS

SCHOOLS - POOR CONNECTION TO CH

- COMPLETE STREETS - LACK THEREOF

- OLDER / OUTDATED LIBRARY

- TREES PROBLEMS

- LACK OF FULL USE OF PUBLIC FACILITIES

- LIGHTING

(modernize)

- LACK OF LEGISLATIVE PLAN
- UNDERGROUNDING UTILITIES
- SEWER PROBLEMS
- INCONSISTENT LEADERSHIP
- LACK OF UNDERSTANDING / STAFF CAPACITY AT CH
- STRUGGLE w/ CHANGE MANAGEMENT
- LACK OF PUBLIC ART
- LACK OF CIVIC ENGAGEMENT
- LACK OF FUNDING -
- VACANT PUBLIC LOTS
- VACANT PRIVATE LOTS
- LACK OF VISION - WATERFRONT
- LACK OF COMMUNICATION w/ CITIZENS (PROP. OWNERS)

LACK OF FULL USE OF PUBLIC FACILITIES

- Opening Senior Center ✓ Events
- *Caretaker ~~House~~ House
- *Community Garden *
- *Agreements - Non Profits
- *Modernization - Senior Center
- Art Exhibits
- Full Sustainability - Pool - Night/Year-Round
(Rentals - Revenue)
- Expansion of Tiny Tot / Partnership w/ schools
- Part Development / Expansion of Public Library
- Expansion of parking lot → For Farmer's Market
- Solar Panels - Parking lots

VACANT PRIVATE LOTS



Vacancy Tax



City Engagement / Outreach



CE of Environment



PPP



Broker Social / Summit

• Development

* Impact Fees

• Communication w/
Developers

* Assessment of
Barriers to Develop.

• ~~Infrastructure Fin:~~
EIFD

* Priority to Property At
Risk → Hazard



* Communicate Development Potential
to owners



• Rezoning / Updates

• Citywide Communication

• Tax Credit Incentives - Comm.

• Develop Incentives - Pinole Priorities



* CEPTED Grant / Loans

VACANT PUBLIC LOTS

- ✱ Create Inventory → Report to Code Enforcement
- ✱ Assess Usage
 - ✱ Appraisals
 - Assess Property Owner - Barriers
- ✱ Public/Private Partnerships
- ✱ Surplus Lands Act?
 - Discuss Opportunities
- ✱ Revisit General Plan / Land Use Docs.
- ✱ Incorporate into ED work
- ✱ Phased Plan
- ✱ Sale of City Prop. / Faria House
 - Title work - who owns

STREETS IN DISREPAIR

- ✱ Identify worst streets. (define criteria)
- ✱ Street Design (standards)
 - ✱ Integration of Greenspaces
 - Fill vacancies PW
- ✱ Describe improvements w/ grant req.
- Repave Brandt Ct.
- Repave Sarah Drive.
- ✱ Measure I
 - ✱ Debt Financing / larger Road Prog.
- Community Outreach (Ed.)
- ✱ Partnerships (County / Regional)
 - On Call PW Staff
 - Shared agreement w/ Colo PW
- Stronger PW reports (monthly)
- ✱ Regulations - Mitigate deterioration
- ✱ Assess need for bond issuance.

• Lighting Lifecycle Plan

LIGHTING

• Pedestrian Lighting Along Creek

• Pedestrian Xings

• Expansion of Solar

• Parking lot light standards (Consistent)

• CH - Exterior lighting (Multicolor)

• Lighting/Projection Public Art

• Maintenance Program

• Expansion of Glow Pinole

• Periodic Monitoring of Street light function

• Website link to PG+E - Repair Request

• Reflective Street Signs

• Natural Surveillance - CPED

• String Lighting Pinole Downtown & Parks

• Business Adoption Prog.

LACK OF LEGISLATIVE PLAN

- ✖ Framework design
- ✖ Cal Cities platform
- ✖ Pinole Platform
- ✖ Roundtable w/ Congressman / other legislators
- ✖ Council Discussion
- ✖ Earmark list
- ✖ Specific Lobby Days (District)
- ✖ Lobbyist (in house / contract)
- ✖ Townhalls - Comm. Engage.
- Transportation
- Climate Action / Sea level rise
- Unfunded mandates
- Housing \$
- ✖ • Safety
- ✖ • Equity & Inclusion
- ✖ • Measure X Advocacy
- Liaison check in (Quarterly) staff
- ✖ • Emergency Planning / Insurance

- 1) ROADS [ROAD RFP] ^{REPAIR} ~~MAINTENANCE PLAN~~ ~~REPAIR PLAN~~ ~~20~~
- 2) FINANCE DEBT? BOND? ^{MODELS} ~~R. INFRASTRUCTURE~~ ~~20~~ 2a) GARDEN ²⁰
- 3) ^{ONCE GRANT} CITY BACKED MICRO LOANS [PREBID CONTRACTOR]
- 4) P3 FOR LOT VACANCIES OR OPPORTUNITIES FOR PARTNERSHIPS ~~20~~ ~~20~~ ~~20~~
- 5) REVIST GENERAL PLAN AND UPDATES? ²⁰
- 6) HYDROGEN FUELING STATION PLANNING
- 7) FERNANDEZ PARK RECYCLED WATER PLAN COSTING
- 8) ^{PUBLIC} BUILDING ROOFS / SOLAR ^{DEBT} ^{BONDING &} IMPROVEMENTS ~~20~~ ~~20~~ ~~20~~
- 9) OPEN SPACE ANNEX ANALYSIS ^{MORTGAGE AND OPEN SPACE}

* Repair Streets
" Sidewalks

* Add street Trees

* Develop Community Corner

* Redevelop Safeway Shopping Center

Fill vacant Retail Spaces

* Fill vacant Office Spaces

~~Fernandez Field lights~~

* * Caretaker House Used

* Year-Round Pool

#1 - Repairing Roads (Measure I)

- In-house maintenance program for residential roads 
- Road Plan 

#2 - Safe Streets Campaign

- Vision Zero Education / Campaign (Signage) 

#3 - Selling/Developing City-Owned Properties

- Post Office - (Across from)

#4 - Old Town District Overhead Lighting

#5 - Cannabis Retail Tax Measure (2026)

#6 - Online Commendations/Complaints Portal (PD)

#7 - Cultural Conservation Easement

#8 - Digital Billboards

- Plan for phased approach for permitting

2 Retain Staff & Staff morale

1 Balanced Sustainable Budget

3 Emergency Planning

4 Roads

6 Community Corner

5 Caretaker House

revisit training budget

ongoing review of budget

Finish Plan
Implement Plan

CERT Training
Fire safe areas

Staff training
improve resilience

Partnerships with other jurisdictions
quick wins - restriping / repaint crosswalks
leverage grant opportunities

Outreach to specific businesses
(restaurant / beer garden)

visioning
phase improvements
volunteer opportunities
grant / earmark opportunities

- Open Space - Assessment

- ★ Annex

- Prebid Contractors

- List of Developers - Provide to owner

- Attendance at Regional Conferences

- Immigrant Domain
- Updating Fencing Standard Guidelines

- Connection - Funding - Grants / Private lot owners Coordination

- CE - Cleaning up - Lean Properties

- ★ Donating / Acceptance of land

- Buying land

- ★ City-backed micro-loans

- Temp Use Private Prop - Events

* Discuss land back prog. - Cultural Conservation

- Microparks

* Community Gardens *

- Work w/ County + BEd Workforce Housing
- Report backs - broker

- Food Trucks

* Night Markets

- Community Space

* EIFD

- Tax on heavy duty trucks, AB617
- Limiting encroachment permits /
 Interagency Coordination★
- 1 dig policy
- Vehicle Impact Fee
- ★• Curb & Gutter Repair Prog.
- Pedestrianizing Streets
- Adopt A Street Prog.
- ★• Memorializing Street Prog.
- ★• Design - Shovel ready
- Parcel tax - PW
- ★• Incorporating Traffic Calming

- Area of benefit fee
- CAP Seal / Chip Seal
- Ecologically friendly materials
- Special Tax
- Low Cost Safety Enhancements
- Secondary Conveyance
- Line Striping
- ★• B&B dots (sideshow)

- Flea Market - Parking lots
Swim meet
- Temp Use - Youth Center Patio
Alcohol
- Explore use of vacant area next to
Swim Center
- Block Party Permits - Promotion
- Smoke Free Events
- Art/Wine Walk - 1st Fridays
- Repair Classes - Home maint.
- Upgrades Park Amenities
- * Shade Structures - Rentals
- Update to Gazebo / Amphitheatre *
- Kayak Safety - Instruction

★ • Wastewater treatment facility - Expansion

✱ • ★ Mitigation Measures - Reduction of odors

- Public Art - Wastewater TP.

- Sell WWTP

- Adding - Inclusive Parks

✱ • ★ Fernandez Park - Recycle water irrigation

- Joint Use Agree. - Schools

- Private/Public - Buildings

- Partnership w/ State - Adding housing - Public Library, etc.

- Expansion of String lighting - Parks

- Roof Garden

- Conversion of rooftops - where possible

- Hydrogen facility at Westcat center★
- Transportation hub - Westcat
- Autonomous cars
- Painting of Utility Boxes
- ★•★ Emergency Management / CERT

- Drone Shows
- Integration of ambient lighting
- ~~Trail~~ lighting ~~*~~  
- Digital display boards
- ~~Visual~~ billboards ~~*~~ 
Digital
- LLAD   Light's
Landscaping
District



o Vacant Building Assessmen
(Potential for tax/fee)





CITY COUNCIL REPORT

9.F.

DATE: APRIL 15, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: David Hanham, Planning Manager, 510-724-9842, dhanham@pinole.gov
SUBJECT: ADOPT A RESOLUTION APPROVING A DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY (PCN) FOR DIOSA RESTAURANT LOCATED AT 2361 SAN PABLO AVENUE

RECOMMENDATION

City staff recommends that the City Council adopt a resolution approving a Determination of Public Convenience or Necessity (PCN) for the on-site sale of beer, wine, and distilled spirits at Diosa Restaurant, to be located at 2361 San Pablo Avenue.

BACKGROUND

Veronica Rivera, on behalf of Diosa Restaurant, has requested City approval of a Finding of Public Convenience or Necessity (PCN) in order to apply for Conditional Use Permit (CUP 25-01). The permit would allow the on-site sale and consumption of beer, wine, and distilled spirits at the restaurant located at 2361 San Pablo Avenue.

The California Department of Alcoholic Beverage Control (ABC) regulates the licensing of alcoholic beverage retailers under Section 23958 of the Business and Professions Code. A Type 47 license authorizes the on-site sale of beer, wine, and distilled spirits at bona fide eating establishments. In order to obtain a Type 47 license, a business must apply to ABC and secure a Conditional Use Permit (CUP) from the City.

When reviewing new license applications, ABC evaluates whether an “undue concentration” of licenses exists within the Census Tract. This determination is based on a ratio of on-sale licenses to population. In Census Tract 3591.03, ABC defines undue concentration as having more than five on-site (Type 47) alcohol licenses. Approval of Diosa Restaurant’s request would bring the number of active Type 47 licenses in the tract to six, thereby triggering an overconcentration finding.

According to ABC records, there are currently eleven active on-site alcohol sales licenses within Census Tract 3591.03, including beer and wine as well as full alcohol licenses. The following establishments hold these licenses:

- AMF Pinole Valley Lanes – 1580 Pinole Valley Road – Full alcohol
- Pinole Creek Café – 2454 San Pablo Avenue – Full alcohol
- Pear Street Bistro – 2395 San Pablo Avenue – Full alcohol
- Tina’s Place – 2300 San Pablo Avenue – Full alcohol

- Antlers Tavern – 2284 San Pablo Avenue – Full alcohol
- King Valley – 795 Fernandez Avenue – Beer and wine
- Kimchi House – 2400 San Pablo Avenue – Beer and wine
- China House Restaurant – 1971 San Pablo Avenue – Beer and wine
- Bear Claw Restaurant/Café – 2340 San Pablo Avenue – Beer and wine
- East Bay Coffee Company – 2539 San Pablo Avenue – Beer and wine
- Diosa Restaurant – 2361 San Pablo Avenue – (Proposed Type 47)

Once ABC identifies an undue concentration, the local governing body— the City Council— may approve a Finding of Public Convenience or Necessity to allow additional licenses. Chapter 17.59 of the Pinole Municipal Code designates the City Council as the approving authority for PCN requests. A PCN determination is required before the Planning Commission may consider a Conditional Use Permit for alcohol sales.

If the City Council does not approve the PCN determination, Diosa Restaurant will not be eligible to obtain a Type 47 license from ABC for this location.

If the City Council does approve the PCN determination, the Planning Commission will subsequently consider the Conditional Use Permit (CUP 25-01) and may impose any necessary conditions. The Planning Commission’s decision on the CUP may be appealed to the City Council. Note that conditions may be placed on the CUP, but not on the PCN determination itself.

Representatives of Diosa Restaurant have stated that offering beer, wine, and spirits would enhance convenience for their customers and align with what is already available at other nearby establishments.

REVIEW AND ANALYSIS

Section 17.59.030(B) of the Pinole Municipal Code outlines five required findings that must be satisfied in order to make a Determination of Public Convenience or Necessity (PCN). Staff has prepared findings based on the applicant’s proposed operations statement and floor plans.

1. The proposed establishment of alcohol sales will promote the City’s economic health, consistent with the General Plan and any applicable Specific Plan policies to further zoning district purposes.

The proposed Type 47 license will allow Diosa Restaurant to offer a full range of food and beverage options, consistent with the commercial zoning and General Plan land use designations for the parcel. Additionally, the proposal implements Policy LU7.2 of the Land Use and Economic Development Element of the General Plan by supporting a local business that contributes to economic vitality. The ability to serve alcoholic beverages is expected to increase sales and enhance the restaurant’s revenue potential, thereby contributing to local sales tax generation.

2. The economic benefits associated with the establishment could not reasonably be achieved without the proposed alcohol sales.

Diosa Restaurant is a full-service establishment with a farm-to-table dining model and plans to host events featuring live music and local artists. Alcoholic beverages will complement the food offerings and enhance the dining and event experience. The ability to serve beer, wine, and spirits is considered essential to the restaurant's business model and long-term viability.

3. The applicant has not operated a licensed establishment that has been the subject of verified complaints or violations regarding alcohol, public safety, or nuisance regulations.

According to ABC records, there are no identified infractions or violations associated with any existing licenses at this location. The applicant has not been the subject of any verified complaints related to alcohol sales or operations.

4. The Police Department has reported that the proposed establishment would not be expected to contribute to crime in the area.

The Pinole Police Department has reviewed the proposal and determined that the sale of beer, wine, and spirits at this location is not expected to result in an increase in crime. The Department has not raised any objections to the issuance of a PCN for Diosa Restaurant.

5. Alcoholic beverages sold by the applicant will be incidental to the other products available for sale at the establishment.

Diosa Restaurant will primarily serve meals along with a range of non-alcoholic beverages such as soda and iced tea. Alcoholic beverages will be served as a complement to food and dining experiences, including during special events. The alcohol service is intended to support, not define, the core restaurant operations.

FISCAL IMPACT

There are no adverse fiscal impacts to the City associated with this request.

ATTACHMENTS

A. Resolution

RESOLUTION NO. 2025-__

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING A DETERMINATION OF PUBLIC CONVENIENCE OR NECESSITY FOR THE ONSITE SALE AND CONSUMPTION OF BEER, WINE AND DISTILLED SPIRITS (TYPE 47 ALCOHOL LICENSE AT DIOSA RESTAURANT LOCATED AT 2361 SAN PABLO AVENUE (APN 401-162-003))

WHEREAS, the owner of Diosa Restaurant intends to apply for a Type 47 license from the California Department of Alcoholic Beverage Control (ABC) to allow for the onsite sale and consumption of beer, wine, and distilled spirits, and has submitted a Conditional Use Permit application to the City of Pinole to permit such use; and

WHEREAS, the California Department of Alcoholic Beverage Control has notified the City that Census Tract 3591.03, in which the proposed establishment is located, has an undue concentration of on-site alcohol sales licenses; and

WHEREAS, pursuant to California Business and Professions Code Section 23958.4, a determination of Public Convenience or Necessity is required to authorize additional on-site alcohol sales licenses in overconcentrated census tracts; and

WHEREAS, the Pinole Police Department has reviewed the application and determined that the proposed onsite sale of beer, wine, and spirits at this location is not expected to increase calls for service or contribute to crime in the surrounding area; and

WHEREAS, the City Council has duly considered the request for a determination of Public Convenience or Necessity, including the staff report and required findings in accordance with Section 17.59.030(C) of the Pinole Municipal Code;

NOW THEREFORE, BE IT RESOLVED that the Pinole City Council does hereby take the following actions:

A. Makes the following findings:

1. The proposed Type 47 alcohol license for Diosa Restaurant is consistent with the City's General Plan and any applicable Specific Plan, and furthers the purposes of the Commercial Mixed-Use Zoning District by supporting the City's economic development objectives.
2. The economic benefits associated with the Type 47 alcohol sales could not reasonably be achieved without the proposed alcohol sales.

3. The applicant has not operated a licensed establishment, which has been the subject of verified complaints or violations regarding alcohol, public safety or nuisance statutes or regulations;
4. The Police Department has reported that the proposed beer and wine sales at the existing establishment would not be expected to add to crime in the area; and
5. Alcoholic beverages sold by the applicant are incidental to the other products available for sale at the establishment located at 2361 San Pablo Avenue.

The City Council affirms a determination of Public Convenience or Necessity to support the issuance of a Type 47 license by the California Department of Alcoholic Beverage Control for the onsite sale and consumption of beer, wine, and distilled spirits at Diosa Restaurant, located at 2361 San Pablo Avenue, as a prerequisite to obtaining a Conditional Use Permit in accordance with Chapter 17.59 of the Pinole Municipal Code.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 15th day of April 2025 by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing resolution was introduced, passed and adopted on adopted on this 15th day of April 2025

Heather Bell
City Clerk



CITY COUNCIL REPORT

12.A.

DATE: APRIL 15, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM:
SUBJECT: UPDATE ON PARTNERSHIP FOR THE BAY'S FUTURE GRANT AND HOME RESTORATION PROGRAM

RECOMMENDATION

Staff recommends City Council receive and file this report

BACKGROUND

In 2024, the City of Pinole was awarded a Policy Grant from the Partnership for the Bay's Future (PBF), in collaboration with the Richmond Community Foundation (RCF Connects) and the Northern California Land Trust (NCLT). This grant supports the implementation of innovative housing strategies focused on equity, community stabilization, and increased homeownership opportunities for local residents, particularly first-time BIPOC (Black, Indigenous, and People of Color) homebuyers. A key initiative of the policy work is a home restoration program that will use private investment in partnership with the City to acquire and rehabilitate vacant or blighted homes and prioritize BIPOC first-time homebuyers in their sale.

REVIEW AND ANALYSIS

The home restoration program is one of the flagship initiatives under the City's Partnership for the Bay's Future grant. This program will use innovative financing strategies – such as a Municipal Social Impact Bond – to acquire and rehabilitate vacant or distressed homes, with the goal of reselling them to first-time homebuyers. The program is designed to reduce blight, promote neighborhood stability, and provide pathways to homeownership for BIPOC residents. While in the case of the Social Impact Bond, the City serves as the conduit for the bond, Pinole will bear no financial liability for this program.

To date, Housing Fellow Jared Murti and Jim Becker from RCF Connects have worked with City staff and community partners to identify an initial set of ten pilot properties. These vacant homes have been flagged for persistent code violations, tax delinquency, or extended vacancy. The program will prioritize energy-efficient rehabilitation, incorporate local BIPOC contractors, and partner with local down payment assistance programs to ensure affordability.

Council will receive an update on the project timeline, the structure of the bond, and early results of site evaluations and acquisition planning. The presenters will also outline next steps, including development of a municipal ordinance to authorize the bond issuance and initiation of investor outreach. This program is a component of the City's strategy to implement the

Housing Element and advance equitable homeownership opportunities in Pinole.

FISCAL IMPACT

There is no fiscal impact to receiving this report; future discussions will focus on the fiscal impact of a home restoration program.

ATTACHMENTS

None



CITY COUNCIL REPORT

12.B.

DATE: APRIL 15, 2025
TO: MAYOR AND COUNCIL MEMBERS
FROM: Markisha Guillory, Finance Director, 510-724-9823, MGuillory@pinole.gov
SUBJECT: FY 2025/26 MASTER FEE SCHEDULE

RECOMMENDATION

Staff recommends the City Council review the proposed user and regulatory fees and the proposed Master Fee Schedule to be adopted at a public hearing on May 6, 2025.

BACKGROUND

Cities impose a user or regulatory fee for services related to an individual person or entity's request or action. In accordance with industry best practice and California statute, user and regulatory fees should be set according to the estimated reasonable cost of service and should bear a fair and reasonable relationship to the payer's burdens on, or benefits received from, the activities and/or services provided by the City.

The City's Revenue Policy – User Fees and Charges, a component of the Financial and Investment Policies, states that the City is empowered to recapture, through fees, up to the full cost of providing specific services. Regular and consistent review of all fees is necessary to ensure that the costs associated with delivery of individual services have been appropriately identified, and that the City is fully recovering those costs.

Each fiscal year, user and regulatory fees are reviewed and set at the direction of the City Council. Through a public hearing, any new fees or fee increases are considered for adoption.

REVIEW AND ANALYSIS

In order to keep pace with general cost inflation for services provided to the community, staff is recommending that most fees, as noted below, be increased by the growth in the Consumer Price Index (CPI) over the past year. The CPI for the San Francisco-Oakland-Hayward region increased 2.7% over the past twelve months, from February 2024 through February 2025.

Additionally, staff is proposing several building and planning new fees to recover the cost of certain services provided that were not captured in the previous Master Fee Schedule. The new fees are noted below.

The following sections have been updated in the attached Master Fee Schedule (Attachment A):

- Building Fees- Most fees are increased by 2.7% based on CPI, except for fees limited to

amounts outlined in the California Government Code. Staff is recommending adding the following new building fees:

- Special Inspection Agency Application Review (\$388) – Additional review beyond 2 hours will incur a charge per half hour at the current hourly rate. Renewal of Special Agency Application required every three years.
- Pre-application Meeting (\$50/Division Involved) - Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.
- Deferred Submittal (\$194) - Additional review beyond 1 hour will incur a charge per half hour at the current hourly rate.
- Rental Program Exemption (\$291) - For requests for exemption from the Rental Health and Safety Program.
- Amnesty Accessory Dwelling Unit (ADU) Fee (\$1,499) and Amnesty Junior Accessory Dwelling Unit (JADU) Fee (\$587) - To encourage the legalization of unpermitted ADUs and promote affordability, the following fee reductions apply to homeowners participating in the ADU Amnesty Program:
- Affordability Commitment Incentives: Homeowners who agree to restrict their ADU for a minimum of five (5) years to affordable rental rates receive the following fee reductions:

Moderate-Income ADU: 50% reduction in applicable Amnesty ADU fees.

Low-Income ADU: 100% reduction in applicable Amnesty ADU fees.

Equity-Based Incentive: Homeowners classified as moderate-income or lower are eligible for an additional fee reduction to increase participation:

Moderate- and Lower-Income Homeowners: 50% reduction in Amnesty ADU fees, regardless of affordability commitment.

This reduction may be combined with the affordability commitment incentives, allowing qualifying homeowners to receive up to a full waiver of Amnesty ADU fees when designating an ADU for low-income affordability.

All homeowners receiving fee reductions for restricting homes for affordability must enter into an affordability covenant with the City for the specified period of time and agree to annual third-party rent monitoring.

- Planning Fees- Most fees are increased by 2.7% based on CPI, except for deposits and fees limited to amounts outlined in the California Government Code. Staff is recommending adding the following new planning fees:
 - Pre-application Meeting (\$50/Division involved) - Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.
 - Business License Review (\$27) - Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.
 - Zoning Verification Letter (\$215) - Additional research beyond 1 hour will incur a charge per half hour at the current hourly rate.
 - Pre-approved ADU Plan Submittal (2*Hourly Planning rate + *Hourly Building rate) - Additional review beyond 2 hours for Planning and 1 hour for Building will incur a charge per half hour at the current hourly rate.

- Engineering and Encroachment Permit Fees – Most fees are increased by 2.7% based on CPI, except for deposits.
- Recreation Fees – The fees remain unchanged as staff is conducting a separate fee study and will return to the City Council with the proposed fees at a future meeting.
- Police Fees – The fees remain unchanged, except for the vehicle release fee which has increased from \$120 to \$160. Staff may recommend to Council at a later time that some fees be increased.
- Police Fines and Penalties – The fees remain unchanged as they are regulated by Pinole Municipal Code.
- Development Impact Fees – The fees have been updated to reflect the results of the study conducted in 2024 and adopted by the City Council on January 21, 2025.
- Wastewater Utility Fees – The fees are subject to different approval thresholds and are determined by a different process. The current rates were approved by the City Council on August 6, 2024.
- Business Licenses Fees – The fees are determined by a different process. Pursuant to Pinole Municipal Code, they are reviewed at the end of each calendar year and only adjusted upward or downward by 5% with each cumulative 5% change in the CPI. The current base fee of \$168 was set in December 2024 for the calendar year 2025.
- Fire Prevention Fees – The fees align with those set and collected by the Contra Costa County Fire Protection District.

The next step is for the City Council to hold a public hearing at the May 6, 2025 Council meeting to adopt the proposed fees and the Proposed Master Fee Schedule for FY 2025/26.

FISCAL IMPACT

Any additional revenue expected from the Proposed Master Fee Schedule is intended to offset the cost of providing existing services associated with those fee-related regulatory functions and other programs.

ATTACHMENTS

- A. Proposed Master Fee Schedule FY2025-26



Master Schedule of User and Regulatory Fees

Proposed: April 15, 2025

City of Pinole

Master Schedule of User and Regulatory Fees

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City of Pinole

MASTER FEE SCHEDULE - CITY CLERK ADMINISTRATIVE FEES

Activity Description	Fee	Charge Basis	Note
1 Hardcopy Records Request	\$0.10	per single sided page	
2 Oversize documents	\$3	per page	
3 Document Imaging	\$3	per sheet	
4 Filing Fee - Notice of Intent to Circulate Initiative Petition	\$200		
5 Garbage Service Exemption (Resolution No. 2005-39)	\$48		
6 Administrative Fee for Waste Collection Lien (PMC 8.08.110(G)/Resolution No. 2008-165	\$55		
7 Appeal Fee for Business License Revocations, Massage Establishment /Operator Permits & Code Enforcement Actions (Resolution 2009-122/11-19-2009)	\$575	each	
8 Requests Requiring Special Programming or Formatting	Actual hourly rate plus cost of digital devices		[a]

[a] This fee applies to the creation of a new document or information not normally prepared, owned, used or retained by the City as part of the conduct of the Public's business. Fee also includes cost of any digital devices used to provide requested information.

City of Pinole

MASTER FEE SCHEDULE - FINANCE ADMINISTRATIVE FEES

Activity Description	Fee	Charge Basis	Note
1 Credit Card Transaction Processing Fee	pass-through of vendor charge	% of amount paid by credit card	[a]
2 Not Sufficient Funds Charge	\$25	each	
3 Hourly Rates and Fees for Services Not Listed in this Fee Schedule			
a) Finance Personnel	\$138	per hour	[b]

[a] Fee will only apply when credit card is used for payment of fees for development/fire-related fees, permits, plan review, etc. Fee is intended to serve as a pass-through based on vendor agreement.

[b] For services requested of City staff which have no fee listed in this Master Fee Schedule, the City Manager or the City Manager's designee shall determine the appropriate fee based on the following hourly rates for staff time involved in the service or activity.

City of Pinole

MASTER FEE SCHEDULE - BUSINESS LICENSES

Activity Description	Fee	Charge Basis	Note
1 Fixed Place of Business in Pinole (Includes Home Businesses & Pinole Contractors)			
Per Year (includes one employee)	\$168		
Additional Employees (2 to 20)	\$26	per employee	
Additional Employees (over 21)	\$19	per employee	
2 Rental Properties			
Basic Fee for one Property (1 unit)	\$168		
Each additional Unit (2-4 units)	\$19		
Additional Units (5 or more)	\$11		
3 Hotels and Motels			
Basic Fee	\$168		
Each Rental Unit	\$11		
4 Bowling Alley			
Basic Fee (includes 2 lanes)	\$168		
Additional Lanes	\$57	each	
5 Outside Licensed Contractors/Subcontractors			
Annual fee for current calendar year	\$262		
Semi-annual (6 consecutive months within the same calendar year)	\$144		
Quarterly (3 consecutive months within the same calendar year)	\$85		
6 Outside Personal/Professional Service	\$168	per year	
7 Delivery Vehicles	\$168	per year	
8 Public Amusements			
Rides and Shows	\$141	per day	
Carnival	\$1,432	per day	
Circus			
a) Base Fee	\$1,432	per day	
b) Per Day, Per Show	\$286		
9 Dance Hall	\$857	per year	
10 Motion Picture Theatre	\$343	per year	
11 Playhouse	\$343	per year	

City of Pinole

MASTER FEE SCHEDULE - BUSINESS LICENSES

Activity Description	Fee	Charge Basis	Note
12 Pool Hall			
Base Fee	\$168	per year	
Per Table Over Two	\$84	per year	
13 Advertising Vehicles			
Per Vehicle	\$12	per day	
Minimum Tax	\$91		
14 Billboard	\$168	per year	
15 Auctioneer			
Daily Fee	\$141		
Annual Fee	\$1,174		
16 Pawnbroker	\$857	per year	
17 Astrology, etc.	\$417	per month	
18 Peddlers, solicitors	\$168	per year	
19 Photographers			
Daily Fee	\$28		
Door-to-door solicitation for taking photographs, for enlargements, frames, etc. - per quarter	\$84	per quarter	
20 Fire Sale	\$286	per day	
21 Distribution of Advertising Matter			
Per Year (includes one employee)	\$168		
Additional Employees (2 to 19)	\$26	per employee	
Additional Employees (over 20)	\$19	per employee	
Less than 40 weeks a year	\$19	per employee, per day	
22 Transfer of Ownership Fee	\$7		
23 Exemption Certificate	\$32		
24 Penalty-Per Municipal Code 5.04.180 Sec. A (50% of license fee)	50%		[a]
25 State Mandated Fee (AB 1379) (applies to All Licenses)	\$4		

[a] Renewal must be postmarked, or hand delivered to City Hall by close of business on January 31 of calendar year for which business license applies to avoid penalty.

City of Pinole
MASTER FEE SCHEDULE - RENTAL & BALCONY INSPECTION PROGRAM FEES

Activity Description	Fee	Note
1 Rental Inspection Program Fee		
a) Base Fee (Covers Initial Inspection and First Reinspection)		
i) Single Family Unit, Duplex Unit, or Triplex Unit	\$397	
ii) Multi-Family Unit Including Hotel/Motel Unit	\$249	
b) Reinspection Fee (only applicable if required)		
i) 2nd Reinspection	20% of initial fee	
ii) 3rd Reinspection	30% of initial fee	
iii) 4th Reinspection	40% of initial fee	
2 Balcony Inpection Program Fee	\$199	
3 Rental Program Exemption	\$291	[a]

[a] For requests for exemption from the Rental Health and Safety Program.

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

Fee Description	Fee	Note
1 HVAC Change-Out - Residential	\$199	
2 Water Heater Change-Out - Residential	\$149	
3 Residential Re-Roof		
a) Up to 2,000 SF (Roof Area)	\$298	
b) Each Add'l 1,000 SF or fraction thereof	\$99	
4 Service Panel Upgrade - Residential	\$199	
5 Battery Backup Storage - Residential	\$199	
6 Electric Vehicle Charger - Residential	\$199	
7 Generator - Residential	\$291	[b]
8 Residential Solar Photovoltaic System - Solar Permit		
a) 15kW or less	\$225	[a]
b) Above 15kW	\$450 base fee, plus \$15 per kW for each kW above 15kW	[a]
9 Commercial Solar Photovoltaic System - Solar Permit		
a) 50kW or less	\$1,000	[a]
b) 50kW – 250kW	\$1,000 base fee, plus \$7 per kW for each kW above 50kW up to 250kW	[a]
c) Above 250kW	\$2,400 base fee, plus \$5 per kW for each kW above 250 kW	[a]
10 Solar Thermal - Residential	\$315	[a]
11 Ground-Mount Solar - Residential	\$360	[a]
12 Swimming Pool / Spa Equipment Change-out Only	\$199	
13 Swimming Pool Replaster - Residential	\$291	[b]
14 Residential Voluntary Seismic Retrofit – Push Piers Only (10 and fewer)	\$298	
15 Retaining Wall		
a) Wall Under 4' in height	\$398	
b) Wall Over 4' in height		
i) Up to 100 LF	\$795	
ii) Each Additional 100 LF	\$49	
16 CMU Wall		
a) Wall Under 6' in height	\$398	
b) Wall Over 6' in height		
i) Up to 100 LF	\$795	
ii) Each Additional 100 LF	\$49	
17 Exterior Doors / Windows / Sliding Glass Doors - Retrofit / Repair		
a) Up to 5	\$199	
b) Over 5		
18 Fences Requiring a Building Permit	\$199	
19 Plumbing Permit	\$199	
20 Mechanical Permit	\$199	
21 Electrical Permit	\$199	
22 Rooftop Solar Panel Removal and Replacement	\$199	
23 Amnesty ADU Fee	\$1,499	[c]
24 Amnesty JADU Fee	\$587	[c]

[a] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

[b] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

A. Fees for Commonly Requested and Minor Miscellaneous Building Permit Types. Fees shown in this section (Section A.) include all applicable inspection, and plan review fees. Additional permit processing fees apply. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies.

Fee Description	Fee	Note
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[c] To encourage the legalization of unpermitted ADUs and promote affordability, the following fee reductions apply to homeowners participating in the ADU Amnesty Program:

Affordability Commitment Incentives: Homeowners who agree to restrict their ADU for a minimum of five (5) years to affordable rental rates receive the following fee reductions:

- Moderate-Income ADU: 50% reduction in applicable Amnesty ADU fees.
- Low-Income ADU: 100% reduction in applicable Amnesty ADU fees.
- Equity-Based Incentive: Homeowners classified as moderate-income or lower are eligible for an additional fee reduction to increase participation:

Moderate- and Lower-Income Homeowners: 50% reduction in Amnesty ADU fees, regardless of affordability commitment. This reduction may be combined with the affordability commitment incentives, allowing qualifying homeowners to receive up to a full waiver of Amnesty ADU fees when designating an ADU for low-income affordability.

All homeowners receiving fee reductions for restricting homes for affordability must enter into an affordability covenant with the City for the specified period of time and agree to annual third-party rent monitoring.

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

Determination of Valuation for Fee-Setting Purposes

- Building Valuation shall be based on the higher of 1) the applicant’s estimated valuation or 2) the most current Building Valuation as printed and published by the International Code Council and adjusted using the most current City Cost Index printed and published by R. S. Means Building Construction Cost Data. CRC, R108.3 Building permit valuations. Building permit valuation shall include total value of the work for which a permit is being issued, such as electrical, gas, mechanical, plumbing equipment, and other permanent systems, including materials and labor. The final building permit valuation shall be set at an amount that allows the City to recover its costs of applicant plan check, permit and inspection activities.

Note: For construction projects with permit fees calculated using Section B, additional fees apply for permit issuance. Additional fees may apply for services provided by other City Departments (e.g. Planning Review), Technology Enhancement Fees, and Fees Collected on Behalf of Other Agencies (e.g. State of California). Additional fees apply for plan review, when applicable.

B. Base Permit Fee for New Buildings, Additions, Tenant Improvements, Residential Remodels, and Mechanical, Electrical, and/or Plumbing Permits Not Identified Elsewhere in This Fee Schedule

Total Valuation	Permit Fee			
\$1 to \$2,000	\$199			
\$2,001 to \$25,000	\$298	for the first \$2,000	plus	\$22 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$25,001 to \$50,000	\$795	for the first \$25,000	plus	\$28 for each add'l \$1,000 or fraction thereof, to and including \$1,000
\$50,001 to \$100,000	\$1,491	for the first \$50,000	plus	\$18 for each add'l \$1,000 or fraction thereof, to and including \$100,000
\$100,001 to \$500,000	\$2,385	for the first \$100,000	plus	\$13 for each add'l \$1,000 or fraction thereof, to and including \$500,000
\$500,001 to \$1,000,000	\$7,553	for the first \$500,000	plus	\$7 for each add'l \$1,000 or fraction thereof, to and including \$1,000,000
\$1,000,001 and up	\$11,131	for the first \$1,000,000	plus	\$5 for each additional \$1,000 or fraction thereof over \$1,000,000

For permits for new construction, additions, tenant improvements or residential remodels requiring plumbing, electric, or mechanical review, the following percentages shall be added to the base permit fee

- Plumbing inspection fee = Base permit fee x .10
- Electrical inspection fee = Base permit fee x .10
- Mechanical inspection fee = Base permit fee x .10

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
1 Building Plan Check Fees - Building			
a) Plan Review Fee, if applicable	75%	% of permit fee	[a]
b) Expedited Plan Check - At Application Submittal (when applicable)	1.5x standard plan check fee		
c) Over the Counter Plan Review Fee	\$194	Per Hour	[b];[c]
d) Revision Application Fee (per hour) (1-hour minimum)	\$194	Per Hour	
e) Tract Home / Master Plan Construction (Production Units)	20% of standard plan check		[d]
f) Alternate Materials and Materials Review (per hour)	\$194	Per Hour	
g) Excess Plan Review Fee (4th and subsequent) (per hour)	\$194	Per Hour	
h) Revisions (per hour)	\$194	Per Hour	
2 Building Plan Check Fees - Planning (Fees Only Applied to Projects Requiring Review)			
a) Zoning Clearance Verification	\$116		
b) Planning Plan Check			
i) Alterations/Additions - Residential	\$289		
ii) New Construction - Single Family Residential	\$520		
iii) New Construction - 2-4 Residential Units	\$982		
iv) New Construction - 5+ Residential Units	\$2,543		
v) New Construction - Non-Residential	\$982		
vi) Alterations/Additions - Non-Residential	\$520		
3 Building Plan Check Fees - Public Works Engineering (Fees Only Applied to Projects Requiring Review)			
a) Swimming Pool	\$215		
b) Block Wall	\$108		
c) Fence	\$108		
d) Sign	\$108		
e) Alterations/Additions - Residential	\$161		
f) New Construction - Single Family Residential	\$430		
g) New Construction - 2-4 Residential Units	\$645		
h) New Construction - 5+ Residential Units	\$1,290		
i) New Construction - Non-Residential	\$860		
j) Alterations/Additions - Non-Residential	\$215		
k) Trash Capture, SWPPP, and NPDES Review Fees	See Eng. Fee Schedule		
l) Permits / Plan checks not listed above	See footnote		[e]

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

C. Building Plan Review Fees

Activity Description	Fee	Charge Basis	Note
When applicable, plan check fees shall be paid at the time of application for a building permit. The plan checking fee is in addition to the building permit fee. Plan check fee applies to base building permit fee and mechanical, electrical, and plumbing inspection fees, when applicable.			

- [a] Includes up to three plan checks. The City will bill hourly for additional plan review required.
- [b] For permits requiring only over the counter plan review, e.g. non-engineered plans.
- [c] Category added to fee schedule subsequent to initial adoption, allows for reduced plan check fee for over the counter / in-house plan check.
- [d] For identical buildings built by the same builder on the same lot or in the same tract and for which building permits are issued at the same time.
- [e] Engineer/technician to determine hours and applicable fee at time of application.

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

D. Other Fees

Activity Description		Fee	Note
1	Permit Processing Fee	\$81	
2	Fire Permit Processing Fee	\$81	
3	Outside Contractor Business License Processing Fee	\$65	
4	Business License Inspection Fee		
	a) Residential Home Occupation	\$65	
	b) Non-Residential	\$145	
5	General Plan Maintenance Fee (% of base building permit fee)	10%	
6	Technology Fee (% of base building plan review and base building permit fee)	10%	
7	Strong Motion Instrumentation (SMI) Fee Calculation		
	a) Category 1 Construction (1 to 3 Story Residential)	Greater of \$0.50 or valuation x .00013	[a]
	b) Category 2 Construction (Over 3 story Residential and all Commercial)	Greater of \$0.50 or valuation x .00028	[b]
8	Building Standards (SB 1473) Fee Calculation (Valuation)		
	a) \$1 - \$25,000	\$1	
	b) \$25,001 - \$50,000	\$2	
	c) \$50,001 - \$75,000	\$3	
	d) \$75,001 - \$100,000	\$4	
	e) Each Add'l \$25,000 or fraction thereof	Add \$1	
9	Temporary Certificate of Occupancy (per 30 Days)	\$291	
10	Permit Extension	\$194	
11	Permit Reactivation Fee		
	a) Reactivation Fee if All Inspections Have Been Performed and Approved Up to But Not Including Final Inspection	\$194	[c]
	b) Reactivation Fee - All Other Scenarios		
	i) Permit Expired Up to One Year	50% of Original Base Building Permit Fee	
	ii) Permit Expired More than One Year	100% of Original Base Building Permit Fee	
12	Permit Reissuance Fee	\$97	[d]
13	Damaged Building Survey (Fire, Flood, Vehicle Damage, Etc.)	\$290	
14	AB 838 Violation Fees		
	a) Investigation resulting in Violations under AB 838 (per hour) (1-hour minimum)	\$194	
	b) Inspection Report Production for Violations under AB 838 (per hour) (1-hour minimum)	\$194	

City of Pinole

MASTER FEE SCHEDULE - BUILDING FEES

D. Other Fees

Activity Description	Fee	Note
Other Fees		
15 Phased Inspection Fee (per inspection)	\$97	
16 After Hours Inspection (per hour) (4-hour minimum)	\$232	
17 Re-inspection Fee (2nd Time or More) (each)	\$97	[e]
18 Missed Inspection Fee	\$97	[f]
19 Duplicate Copy of Permit	\$65	
20 Duplicate Copy of Certificate of Occupancy	\$32	
21 Construction and Demolition Waste Management Review Fee	\$97	
22 Fees for Services Not Listed in this Fee Schedule (per 1/2 hour)	\$97	
23 Special Inspection Agency Application Review	\$388	[g]
24 Pre-application Meeting	\$50/Division involved	[h]
25 Deferred Submittal	\$194	[i]
Violation Fees		
26 Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee	
Refunds		
27 Refunds		
a) Fees Erroneously Paid or Collected by the City	100% refund	
b) Refund of Plan Review Fees - Prior to Plan Review Commencing	up to 80% refund	
c) Refund of Permit Fees - Prior to Inspection Commencing	up to 80% refund	
d) 180 Days After Payment of Fees	no refund	
28 Hardcopy Records Request	\$0.10 per single side page	
29 Oversize documents	\$3 per page	

[a] Category 1 Construction includes residential buildings 1 to 3 stories in height, excluding hotels and motels. Single family houses, duplexes and quadruplexes are considered Category 1. Condominiums and apartment buildings which are 3 stories or less in height are considered Category 1.

[b] Category 2 Construction includes all buildings not considered Category 1 (i.e. residential buildings over 3 stories, all office buildings, warehouses, factories and other manufacturing or processing facilities, restaurants, and other non-residential buildings).

[c] For reactivation of expired building permits that are no longer valid.

[d] Example; change of contractor.

[e] Reinspection fee applies after the first re-inspection.

[f] General inspection cancellations must be made before 7:00 AM on the scheduled day of inspection. Cancellations made after this time in addition to inspections scheduled with no responsible person on site during the inspection window will incur a missed inspection fee.

[g] Additional review beyond 2 hours will incur a charge per half hour at the current hourly rate. Renewal of Special Agency Application required every three years.

[h] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

[i] Additional review beyond 1 hour will incur a charge per half hour at the current hourly rate.

City of Pinole

MASTER FEE SCHEDULE - DEVELOPMENT IMPACT FEES^{1,2}

Facility Category		3 Bedrooms	2 Bedrooms	1 Bedroom	Office	Commercial	Food Service	Industrial	Institutional
		<i>Fee per Dwelling Unit</i>			<i>Fee per 1 Square Foot of Building Floor Area</i>				
1	Police	\$1,384.15	\$1,126.17	\$868.19	\$0.67	\$0.38	\$0.38	\$0.54	\$0.18
2	Fire Protection	\$2,499.06	2033.28	\$1,567.51	\$1.21	\$0.69	\$0.69	\$0.97	\$0.32
3	Public Facilities & Equipment	\$4,609.19	3750.13	\$2,891.07	\$2.23	\$1.28	\$1.28	\$1.78	\$0.60
4	Wastewater Capacity	\$9,499.19	5509.53	N/A	\$1.33	\$0.66	\$11.21	\$3.51	\$0.76
5	Transportation	\$581.01	472.72	\$364.43	\$0.67	\$1.41	\$1.41	\$1.21	\$0.96
6	Drainage	\$261.36	149.33	N/A	\$0.10	\$0.10	\$0.10	\$0.19	\$0.23
7	Parks and Recreation	\$10,561.46	8593.02	\$6,624.57	N/A	N/A	N/A	N/A	N/A
8	Subtotal	\$29,395.42	\$21,634.18	\$12,315.77	\$6.21	\$4.52	\$15.07	\$8.20	\$3.05
9	Administration (3%)	\$881.86	649.03	\$369.47	\$0.19	\$0.14	\$0.45	\$0.25	\$0.09
10	Total	\$30,277.28	\$22,283.21	\$12,685.24	\$6.40	\$4.66	\$15.52	\$8.45	\$3.14

¹Adopted on January 21, 2025 pursuant to City Council Resolution 2025-03.

²Additional impact Fees are required from other agencies, including the West Contra Costa Transportation Advisory Committee (WCCTAC) and the the West Contra Costa Unified School District (WCCUSD). The WCCTAC's West County Subregional Transportation Mitigation Program (STMP) fees are collected by the City of Pinole and transmitted to the WCCTAC. The WCCUSD collects school facilities development fees for new residential, commercial and industrial construction resulting in new assessable area. The City requires proof of WCCUSD review, and when applicable, a certificate of payment issued by the District to confirm that required District development fees have been paid.

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fee	Note
Design Review			
1	Administrative Design Review: Single family residential additions; additions of less than 500 sf for multifamily and nonresidential	\$780	
2	Comprehensive Design Review – Small New single family residence; new multifamily building with 2 to 4 units; multifamily and nonresidential additions 500 to 5,000sf	\$3,978	
3	Comprehensive Design Review – Medium New multifamily building with 5 to 10 units; multifamily and nonresidential additions 5,001 to 10,000sf	\$10,689	
4	Comprehensive Design Review – Large New multifamily building of 10 or more units; new nonresidential buildings; multifamily and nonresidential additions greater than 10,000sf	\$20,000 Deposit; \$14,000 Minimum Fee	
5	Sign Permit: New Sign/Approved Program, replace old sign as previously approved, etc.	\$462	
6	Creative Sign Program: Encourage signs of unique design	\$806	
7	Sign Program: 5 or more signs or greater than 200 sq. ft. of total aggregate sign area or building with 3 or more tenants.	\$2,312	
Use Permits			
8	Similar Use Determination	\$349	
9	Administrative Use Permits (AUP): Outdoor Dining	\$941	
10	Temporary Use Permits (TUP) – Small. Special one-day events, such as grand openings Outdoor sales and display. Seasonal sales (Christmas tree sales, pumpkin sales)	\$376	[a]
11	Temporary Use Permits (TUP) – Large. Construction yards and storage sheds Expositions, concerts, clinics, amusement rides, and flea markets.	\$833	[a]
12	Conditional Use Permits (CUP)	\$5,575	
13	Home Occupation Permit	\$151	
14	Condo Conversion Permit	\$7,500 Deposit; \$5,000 Minimum Fee	
15	Tree Removal Permit	\$231	
16	Use Permit Amendments	\$2,774	
17	Use Permit - Combined with Other Permits	100% of highest applicable permit fee, plus 50% of all other applicable permit fees	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fee	Note
Variances			
18	Minor Deviation	\$710	
19	Single Family Variance	\$1,774	
20	All Other Variance Requests	\$5,086	
Policy / Plan Amendments			
21	Prezoning / Annexation	\$20,000 Deposit; \$14,000 Minimum Fee	
22	Rezoning / Zoning Code Amendment (Includes Map and Text)	\$10,171	
23	Minor Development Plan Amendment	\$462	
24	General Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
25	Specific Plan Amendment	\$10,000 Deposit; \$7,000 Minimum Fee	
Subdivision / Mapping			
26	Subdivision / Tentative Map		
	a) Minor Subdivision / Parcel Map (4 Lots or Less)	\$5,000 Deposit; \$3,500 Minimum Fee	
	b) Major Subdivision / Tract Map (5 or More Lots)	\$7,500 Deposit; \$5,000 Minimum Fee	
27	Lot Line Adjustment	\$2,000 Deposit; \$1,400 Minimum Fee	
28	Lot Merger	\$2,000 Deposit; \$1,400 Minimum Fee	
29	Easement / Street Vacation / Existing Utility Review	\$2,000 Deposit; \$1,400 Minimum Fee	
30	Final Map		
	a) Parcel Map	\$5,000 Deposit; \$3,500 Minimum Fee	
	b) Tract Map	\$7,500 Deposit; \$5,000 Minimum Fee	
Environmental Review			
31	Categorical Exemption	\$269	
32	Initial Study	\$3,500 or Consultant Cost + 15%	
33	Negative Declaration	\$5,000 Deposit; \$3,500 Minimum Fee	
34	Mitigated Negative Declaration	\$10,000 Deposit; \$7,000 Minimum Fee	
35	Environmental Impact Report	Consultant Cost + 15%; Deposit TBD	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description		Fee	Note
Agreements			
36	Development Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
37	Affordable Housing Agreement	\$10,000 Deposit; \$7,000 Minimum Fee	
38	Review of CC&R's	\$2,500 Deposit; \$1,750 Minimum Fee	
Other Development Services			
39	Extensions	1/2 Original Fee	
40	Appeals of Department, Administrative and Planning Commission Actions (Per Appeal)	\$500 + \$2,500 Deposit	[b]
41	Zoning Administrator Hearing (Each Required Hearing)	\$521	
42	Planning Commission / City Council Hearing (Each Required Hearing)	\$694	
43	Records Research	\$100 per half hour after first hour	
44	Address Assignment	\$330	
45	Zoning Verification Letter	\$215	[c]
46	Pre-application Meeting	\$50/Division involved	[d]
47	Pre-approved ADU Plan Submittal	2*hourly planning + * hourly building; at hourly rates every half hour if exceeds	[e]
Public Noticing			[e]
48	Project Notification Sign	\$269 per sign (as needed)	
49	Public Noticing (Administrative)	\$484	
50	Public Noticing (Public Hearing Required)	\$753	
51	Public Noticing (Deposit-Based Project)	Deposit	
Small Cell Wireless			
52	Small Cell: Right of Way Pole Usage Fee	\$270 per pole annually	[f]
53	Small Cell Wireless Attachment Fee	\$500 for first five + \$100 for each additional	[f]
54	Small Cell Wireless New Pole	\$1,000	[f]
Affordable Housing Requests			
55	Equity-Share Payoff Demand	\$347	
56	Reconveyance	\$347	
57	Density Bonus Application	\$462	
Redevelopment (Successor Agency)			
58	Loan Extension Application Fee (Commercial/Residential)	\$349	

City of Pinole

MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
Technology Enhancement Fee		
59 Technology Fee (% of plan review and permit fee)	10%	
Violation Fees		
60 Penalty for Work Without Planning Approval	equal to permit fee	
Hourly Rates and Fees for Services Not Listed in this Fee Schedule		
61 Rates for Services Not Listed Above		
a) Planning Personnel (per hour)	\$231	
b) Contract Planning, Peer Review, Architecture Review, Etc.	Pass through of Actual Cost + 15%	
c) Specialized Attorney Services	Pass through of Actual Cost	
62 Hardcopy Records Request	\$0.10 per single side page	
63 Oversize documents	\$3 per page	
Business License Review		
64 Business License Review	\$27	[d]

[a] Temporary use permit fee may be reduced to \$0 (no charge) for non-profit entities.

[b] Planning Commission Appeal requests initiated by the City Council members shall be accompanied by a \$250 rather than \$500 appellant fee. The \$250 may be refundable if the appeal initiated by a majority of the City Council members that hear the appeal request.

[c] Additional research beyond 1 hour will incur a charge per half hour at the current hourly rate.

[d] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

[e] Additional review beyond 2 hours for Planning and 1 hour for Building will incur a charge per half hour at the current hourly rate.

[f] Total fees shall not exceed amounts outlined in California Government Code 66015(a)(1).

Overview of Fee Structure

Fees may be either fixed fees, or Full Cost Recovery with Minimum Amount Due. When a fee is Full Cost Recovery with Minimum Amount Due, the minimum amount charged shall be the Minimum Fee. The City reserves the right to collect amounts in excess of the minimum fee when City costs or other review costs (e.g. consultant, County, attorney, etc.) exceed this amount.

Use of Full Cost Recovery with Minimum Amount Due

For fees collected using Full Cost Recovery with Minimum Amount Due, the City will provide an accounting of internal costs and other related costs (e.g. consultant, County, attorney, etc.), to support any amounts billed in excess of the minimum amount due.

Full Cost Deposits and Deposit Replenishment Policy

Applicants for full cost (deposit-based) submittals shall pay for all City staff and contract service provider time and materials required to process the application. A full cost reimbursement agreement shall be included with the project application submittal package. Projects outside the scope of this fee schedule will be subject to a full cost reimbursement agreement to be approved by the City Manager and/or City Council. This reimbursement agreement will include the identification of a work program and will include cost estimates for both City staff time and consultant services based on a defined scope of work.

Initial deposits will be collected and held by the City in a deposit account at the time the application is submitted. Project billing amounts will be drawn from the deposit account. If the deposit is reduced to below 20% of the initial deposit amount, the applicant will be notified and required to supplement the deposit account with an additional amount.

When more than one full cost application is submitted, the sum total of the initial full cost deposit amount may be reduced by up to 20% at the discretion of the Planning Director.

Funds expended for staff time shall not be dependent upon the City's approval or disapproval of the application request. Any deposit amounts remaining after final project close out will be returned to applicant (less bond amounts held by the City).

City of Pinole
MASTER FEE SCHEDULE - PLANNING FEES

Activity Description	Fee	Note
As may be required by the Planning Department or Public Works Department for project evaluation or environmental review, all payment for attorney and consultant work shall be the responsibility of the applicant.		

City of Pinole

MASTER FEE SCHEDULE - CODE ENFORCEMENT FEES

Activity Description	Fee	Note
1 Courtesy Inspection		
a) First Inspection	No Charge	
b) Second Inspection to Verify Violation Corrected	No Charge	
c) Each Additional Inspection	\$85	
2 Re-Inspection Fee	\$85	
3 Abatement Warrant	\$340	
4 Serving Notice	\$42	
5 Lien Approval Fee	\$165	
6 Special Assessment Approval Fee	\$165	
7 Lien Release Fee	\$165	
8 Tobacco Retailer License		
a) New	\$332	
b) Renewal	\$332	
c) Late Renewal	Same as Business Lic.	
d) Suspension Appeal	\$332	
e) Citation Appeal	\$332	
9 Request for Extension of Time		
a) First Request	No Charge	
b) Second and Subsequent Requests (each)	\$39	
10 Oversized and Non-Motorized Vehicle Visitor Parking Permit	bill hourly; 1-hour min.	[a]
11 Appeals		
a) Notice and Order Appeal	\$635	
b) Notice of Violations Appeal	\$635	
c) Administrative Citation Appeal	\$28	
12 Technology Fee (% of Fee)	10%	
13 Late Payment Penalty	5% of unpaid amount	
14 Rates for Services Not Listed Above		
a) Code Enforcement Personnel (per hour)	\$170	
b) Specialized Services Including, but not limited to, Attorney and Abatement Services	Pass through of Actual Cost	
15 Hardcopy Records Request	\$0.10 per single side page	
16 Oversize documents	\$3 per page	

[a] Pinole Municipal Code Section 8.24.035.C.3

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description		Fee	Note
Encroachment Permit Fees			
1	Permit Issuance Fee (applies to all encroachment permits)	\$165	
2	Permit Renewal Fee / Time Extension	\$111	
3	Permit Fee		
	a) Sewer Lateral		
	i) Base Permit Fee	\$221	
	ii) Video Inspection, If Required	\$110	
	b) Concrete Flat Work or Under Sidewalk Drain		
	i) Up to 500 SF	\$442	
	ii) Add for Each Additional 500 SF	\$110	
	c) Street Cut or Drainage Modifications		
	i) < 10 CY excavated	\$663	
	ii) Add for Each Additional 10 CY	\$331	
	d) Utility Pole - Set, Relocate or Remove	\$442	
	e) Utilities Structure Inspection	\$331	
	f) Storage in Public Right-of-Way for Moving Pods	\$110	
	g) Landscape Maintenance	\$110	
	h) Temporary Staging for Items Not Listed Above	\$110	
	i) Block Party Permit	Permit Issuance Fee	
	j) Vendor Permit	Permit Issuance Fee	
	k) Traffic Control Only	\$221	
	l) Major Project		[a]
	i) First Day	\$663	
	ii) Each Additional Day	\$331	
	m) Projects Greater than Two Weeks in Duration	\$4,000 Deposit	
	n) Permit Types Not Listed	\$221	
4	Other Applicable Fees, if Required		
	a) Traffic Control Plan Review	\$331	
	b) Revocable Encroachment Permit / Hold Harmless Agreement	\$552	
5	Permit Bond / Deposit		
	a) One-year maintenance bond for street cuts equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	
	b) Bond for concrete work, including curb, gutter and sidewalk drains. Deposit is equal to the value of the work or as determined by Public Works Director / City Engineer. Deposit is returned upon passing final inspection for concrete work.	Varies - See description	
	c) One-year maintenance bond for storm drainage modifications equal to the value of the work or as determined by Public Works Director / City Engineer.	Varies - See description	

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description		Fee	Note
Grading Fees			
6	Grading Plan Review		
	a) 0 - 50 CY		
	b) 50 to 10,000 CY	\$994	
	c) 10,001 to 100,000 CY	\$1,435	
	d) Add for Each 10,000 CY above 100,000	\$331	
7	Grading Permit Issuance	\$221	
8	Grading Permit Bond (per CY)	\$6	
9	Grading Inspection		
	a) 0 - 50 CY		
	b) 50 to 10,000 CY	\$1,325	[b]
	c) 10,001 to 100,000 CY	\$2,650	[c]
	d) Add for Each 10,000 CY above 100,000	\$221	
Erosion and Clean Water (Including Full Trash Capture System)			
10	Stormwater Pollution Prevention Construction Permit: C.6 Inspections (Permits for Construction Projects that Require Stormwater Pollution Prevention, Includes Monthly Inspection)		
	a) Less than 1-Acre Hillside Site, Requiring an Erosion and Sediment Control Plan	\$663	[d]
	b) More than 1-Acre Requiring an Erosion and Sediment Control Plan	\$1,325	[d]
	c) Re-Inspections (Due to Fail in Maintaining BMP's)	\$221	[d]
11	C.3 Fees for Projects Which Create or Replace More than 10,000 SF of Impervious Surface		
	a) Stormwater Control Plan Review / Approval	\$994	[d]
	b) Operations and Maintenance Plan Review / Approval	\$552	[d]
	c) Annual Inspection Fee		
	i) Up to 25,000 SF	\$883	[d]
	ii) Greater than 25,000 SF	\$1,767	[d]
Oversize Load Permit Fee			
12	Oversize Load Permit Fee		
	a) Per Day	\$18	
	b) Annual	\$99	
Temporary Barricade Delivery / Pickup			
13	Temporary Barricade Delivery / Pickup		
	a) Temporary Barricade Delivery / Pickup	\$221	
	b) Refundable Security Deposit	TBD by Public Works Director / City Engineer	

City of Pinole

MASTER FEE SCHEDULE - ENGINEERING AND ENCROACHMENT PERMIT FEES

Activity Description		Fee	Note
Other			
14	After Hours Inspection (per hour) (4-hour minimum)	\$265	
15	Re-inspection Fee / Missed Inspection / Excessive Inspection Fee (2nd Time or More)	\$221	[e]
16	Excessive Resubmittals	\$221	[e]
17	Revisions	\$221	
Expedited Permit / Plan Review Fees			
18	Expedited Permit / Plan Review Fees	1.5x standard fee	
Technology Enhancement Fee			
19	Technology Fee (% of plan review and permit fee)	10%	
Violation Fees			
20	Investigation Fee For Work Done Without Permits (In addition to applicable permit fees)	equal to permit fee	
Hourly Rates and Fees for Services Not Listed in this Fee Schedule			
21	In-House Public Works Personnel	\$221	
22	Contract Service Providers	Pass through of Actual Cost + 15%	
23	Attorney Services	Pass through of Actual Cost	
24	Pre-application Meeting	\$50/Division involved	[f]

[a] Major Projects include ground disturbing activities, projects lasting longer than three days, or projects that require permanent traffic control for the duration of the project (e.g. excavation, trenching, boring, etc.).

[b] Fee includes up to 8 inspections. Any additional inspections will be charged at hourly rate.

[c] Fee includes up to 16 inspections. Any additional inspections will be charged at hourly rate.

[d] If a contract service provider is used for these reviews, the City may pass through of actual cost, plus 15% to the applicant, rather than fixed fee amounts listed.

[e] All fees include up to three plan checks and inspection and re-inspection. The City will bill hourly for additional plan review and inspections required.

[f] Fee is flat regardless of number of staff involved in meeting; fee is per division included in meeting.

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
OPERATIONAL PERMITS		
1 Aerosol Products Permit to store, manufacture, or handle an aggregate quantity of Level 2 or Level 3 aerosol products in excess of 500 pounds net weight.	\$316	
2 Amusement Buildings Permit to operate a special amusement building.	\$316	
3 Aviation Facilities Permit to use Group-H or Group-S occupancies for aircraft servicing or the repair of aircraft, including aircraft fuel-servicing vehicles. Does not include permits for hot works, flammable/combustible spraying operations, or hazardous materials.	\$632	
4 Carbon Dioxide Systems used in Beverage Dispensing Applications Permit to operate a carbon dioxide system used for beverage dispensing having more than 100 pounds of carbon dioxide.	\$316	
5 Carnivals, Fairs, Festivals, and Exhibitions a) Permit to operate a carnival, fair, festival, or exhibition. Inspections conducted during normal work hours – (1.25 hours). b) Additional inspection time during normal business hours, per ½ hour. c) Additional inspection time after normal business hours, per hour. d) Overtime and Weekend Inspections: Two hour minimum fee.	\$395 \$158 \$316 \$632	
6 Cellulose Nitrate Film Permit to store, use, or handle cellulose nitrate film in a Group A occupancy.	\$474	
7 Combustible Dust Production Permit to operate facility with operations producing combustible dust (e.g., grain elevator, flower starch mill, fee mill, or a plan pulverizing aluminum, coal, cocoa, magnesium, spices or sugar, etc.). a) Up to 2500 sq. ft. b) More than 2500 sq. ft.	\$316 \$632	
8 Combustible Fibers Permit to store or handle combustible fibers in excess of 100 cu. ft.	\$632	
9 Compressed Gas Permit to store, use, or handle compressed gases at normal temperature and pressure in excess of the amounts listed in Table 105.6.9 of the CFC.	\$395	
10 Covered and Open Mall Buildings Permit for the placement of retail fixtures and displays, concession equipment, displays of highly combustible goods, liquid or gas-fired equipment, and the use of open flame or flame producing equipment in the mall.	\$395	
11 Cryogenic Fluids Permit to produce, store, transport on site, use, handle, or dispense cryogenic fluids in excess of the amounts listed in Table 105.6.11 of the CFC.	\$395	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
12 Cutting and Welding Permit to conduct cutting or welding operations.	\$395	
13 Dry Cleaning Permit to engage in dry cleaning operations or to change to a more hazardous cleaning solvent in existing dry cleaning equipment.	\$395	
14 Explosives Permit to manufacture, store, handle, sell, or use any quantity of explosives or explosive materials. <u>See Pyrotechnic Special Effects Material section.</u>		
a) Up to 100 lbs.	\$632	
b) More than 100 lbs.	\$948	
15 Gunpowder Sales Permit for the resale of gunpowder (does not include inspection fees required in FC – 15b.3).		
a) Up to 100 lbs.	\$2	
b) More than 100 lbs.	\$10	
c) Inspection time, per ½ hour.	\$158	
16 Fire Hydrants and Valves Permit to use or operate fire hydrants or valves intended for fire suppression. See Engineering Fee Schedule for temporary construction water supplies.	\$316	
17 Flammable and Combustible Liquids		
a) Permit to use or operate a pipeline for the transportation within facilities of flammable or combustible liquids.	\$395	
b) Permit to store, handle, or use Class I liquids. In excess of 5 gallons – Inside.	\$395	
c) In excess of 10 gallons – Outside.	\$632	
d) Permit to store, handle, or use Class II or Class III liquids. In excess of 25 gallons – Inside.	\$395	
e) In excess of 60 gallons – Outside.	\$395	
f) Permit to store, handle, or use class IIIB liquids in tanks or portable tanks for fueling motor vehicles at motor fuel dispensing facilities or where connected to fuel-burning equipment.	\$395	
g) Permit to remove Class I or Class II liquids from an underground storage tank used for fueling motor vehicles by any means other than the approved, stationary on-site pumps normally used for dispensing purposes.	\$395	
h) Permit to place temporarily out of service (for more than 90 days) an underground, protected above-ground, or above-ground flammable or combustible liquid tank.	\$948	
i) Permit to change the type of contents stored in a flammable or combustible liquid tank to a material that poses a greater hazard than that for which the tank was designed and constructed.	\$395	
j) Permit to manufacture, process, blend, or refine flammable or combustible liquids.	\$632	
18 Floor Finishing Permit to use Class I or Class II liquids for the refinishing of floorings in excess of 350 sq. ft.	\$395	
19 Fruit and Crop Ripening Permit to operate a fruit or crop ripening facility or conduct a fruit-ripening process using ethylene gas.	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
20 Fumigation and Insecticidal Fogging Permit to operate a business of fumigation or insecticidal fogging and to maintain a room, vault, or chamber in which a toxic or flammable fumigant is used.	N/C	
21 Hazardous Materials Permit to store, transport on site, dispense, use, or handle hazardous materials in excess of the amounts listed in Table 105.6.21 of the CFC. a) 1-5 products. \$316 b) 5-10 products. \$948 c) 11 or more products. \$1,580		
22 HPM Facilities Permit to store, handle, or use hazardous production materials.	\$1,580	
High-Piled Storage		
23 Permit to use a building or portion thereof for high-pile storage in excess of 500 square feet.	\$632	
24 Up to 5,000 sq. ft. More than 5,000 sq. ft.	\$948	
25 Hot Work Permit to conduct hot work.	\$158	
26 Industrial Oven Permit to operate an industrial oven.	\$632	
27 Lumber Yards and Woodworking Plants Permit for the storage or processing of lumber exceeding 100,000 board feet.	\$632	
28 Liquid- or Gas-Fueled Vehicles or Equipment in Assembly Buildings Permit to operate, display, or demonstrate liquid- or gas-fueled equipment in assembly buildings.	\$316	
29 LPG a) Permit to dispense, store, and use LPG. \$395 b) Permit to operate a plant/facility. \$632 c) Permit to exchange cylinders only – no refilling. \$316		
30 Magnesium Permit to melt, cast, heat, cast, or grind more than 10 lbs.	\$474	
31 Miscellaneous Combustible Storage Permit to store in any building or upon any premises in excess of 2,500 cu. ft. gross volume of combustible empty packing cases, boxes, barrels or similar containers, rubber tires, rubber, cork, wood or plastic pallets, or similar combustible materials.	\$632	
Motor Fuel-Dispensing Facilities		
32 Permit to operate automotive, marine, and fleet motor fuel-dispensing facilities.	\$632	
33 Permit to dispense liquid fuels from tank vehicles into the fuel tanks of motor vehicles, marine craft, and other special equipment at approved locations. Also includes the limited or temporary fueling operations for special events (e.g., the fueling of watercraft from shore, piers, floats, or barges).	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
34 Open Flames and Torches Permit to remove paint with a torch, or to use a torch or open flame device in a wildfire risk area.	\$316	
35 Open Flames and Candles Permit to use open flames or candles in connection with restaurants, public assemblies, or drinking establishments.	\$316	
36 Organic Coatings Permit to manufacture any organic coating in excess of 1 gallon in one day.	\$316	
37 Public Assemblies Permit to operate place of assembly. a) Occupancy load 50-100 b) Occupancy load 101-200 c) Occupancy load 201-299 d) Occupancy load 300 +	\$395 \$632 \$632 \$948	
38 Pyrotechnic Special Effects Material Permit to use or handle fireworks or pyrotechnics. a) Inspections during normal work hours – (2 hours). b) Additional inspection time during normal business hours, per ½ hour c) Additional inspection time after normal business hours, per hour d) Overtime and weekend inspections: Two-hour minimum fee.	\$632 \$158 \$316 \$632	
39 Permit to use or handle fireworks or pyrotechnics, including fireworks aerial displays. a) Inspections during normal work hours – (2.5 hours). b) Additional inspection time during normal business hours, per ½ hour. c) Additional inspection time after normal business hours, per hour d) Overtime and weekend inspections: Three hour minimum fee.	\$790 \$158 \$316 \$948	
40 Pyroxylin Plastics Permit to store or handle more than of 25 lbs. of cellulose nitrate (pyroxylin) plastics, or to assemble or manufacture articles involving pyroxylin plastics.	\$316	
41 Refrigeration Equipment Permit to operate a mechanical refrigeration unit or system.	\$474	
42 Repair Garages Permit to operate an engine or motor vehicle repair garage, including automotive, marine and similar fueled apparatus. a) 1 – 4 repair bays b) 5 – 8 repair bays c) More than 8 repair bays	\$395 \$474 \$632	
43 Rooftop Heliport Permit to operate a rooftop heliport.	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
44 Spraying or Dipping Permit to conduct spraying or dipping operations utilizing flammable or combustible liquids or the application of combustible powder.	\$395	
45 Storage of Scrap Tires and Tire Byproducts Permit to establish, conduct, or maintain storage of scrap tires and tire byproducts in excess of 2,500 cu. ft. of total volume. See Tire Storage section	\$632	
46 Temporary Membrane Structures and Tents Permit to operate an air-supported temporary membrane structure, including tents and canopies, having an area in excess of 400 sq. ft. (inspections during normal work hours only). a) 401 sq. ft. to 699 sq. ft. \$158 b) 700 sq. ft. to 5,000 sq. ft. \$316 c) More than 5,000 sq. ft. \$474 d) Additional inspection time during normal business hours, per ½ hour. \$158 e) Additional inspection time after normal business hours, per hour. \$316 f) Overtime and weekend inspections: Two-hour minimum fee. \$632 g) Permit to extend the use of a tent, canopy, or air-supported structure for an additional 180 days. (1 extension per structure) \$316		
47 Tire Rebuilding Plant Permit to operate and maintain a tire rebuilding plant.	\$632	
48 Waste Handling Facility Permit to operate a wrecking yard, junkyard, or waste handling facility.	\$632	
49 Wood Products Permit to store chips, hogged material, lumber, or plywood in excess of 200 cu. ft.	\$632	
50 Asbestos Removal Permit to conduct asbestos removal operations.	\$316	
51 Automobile Wrecking or Dismantling Yard Permit to operate an automobile wrecking or dismantling yard.	\$632	
52 Battery Systems Permit to operate stationary lead-acid battery systems having a liquid capacity of more than 50 gallons.	\$316	
53 Christmas Tree Sales Permit to operate a Christmas Tree lot.	\$632	
54 Emergency Responder Radio Coverage Permit to operate a facility with emergency responder radio coverage systems.	\$158	
55 Model Rockets a) Permit to sell model rocket motors or launch model rockets in excess of three launches per event. Permits are per site and are effective as long as site conditions remain unchanged. \$316 b) Additional site inspection time, per half hour. \$158		

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
56 Tire Storage Permit to store tires in excess of 1,000 cu. ft. inside buildings.	\$395	
57 Oil Extraction Process Permit to extract oil from organic material by a process that uses a volatile solvent or liquid carbon dioxide.	\$316	
58 Indoor Growing Operation Permit to conduct an indoor growing operation, except agricultural greenhouses in an agricultural zone.	\$316	
LICENSED CARE FACILITY - 24 HOURS		
59 Inspection of a 24-hour licensed care facility, including: Social Rehabilitation Facility, Residential Care Facility, Assisted Living, Residential Care Facility for the Elderly, Halfway Houses, Community Correction Centers, Re-entry Centers, Treatment Programs, Work Furlough, Alcoholism or Drug Abuse Recovery/Treatment Facility, Congregate Living Health Facility, Group Homes, Immediate Care Facility, and Infant Care Facility.		
a) Base Fee.	\$316	
b) Plus \$ 4.00 per unit/occupant.	\$4	
c) Inspection of a 24-hour Infant Care Facility for children 2 ½ years of age and younger.		
i)Base Fee.	\$316	
ii) Plus \$ 4.00 per unit/occupant.	\$4	
60 LICENSED CARE FACILITY - LESS THAN 24 HOURS		
Inspection of a non-24-hour license care facility with occupant load greater than 6, including: Adult Day Care, Adult Day Support Center, Child Day Care, Infant Day Care, and Large Family Day Care Home.		
a) Adult or Day Care Facility (non-ambulatory)	\$316	
b) Adult or Child Large Family Day Care	\$316	
c) Adult or Child Day Care Center	\$316	
d) Inspection of a Licensed Clinic	\$316	
61 SCHOOLS - (E Occupancy)		
Permit to operate and maintain a school.		
a) Occupant load less than 50.	\$395	
b) Occupant load 50-149.	\$632	
c) Occupant load 150-499.	\$632	
d) Occupant load 500 or greater.	\$948	
62 HIGH-RISE/MID-RISE - FIRE & LIFE SYSTEM SAFETY INSPECTION		
a) High Rise Inspection of a Hi-Rise building (State certification inspection) - Pre 1974.	\$2,528	
b) High Rise Inspection of a Hi-Rise building (State certification inspection) - Post 1974.	\$632	
c) Plus \$.006 per sq. ft.	.006 / sq. ft.	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
63 Mid-Rise		
a) Inspection and test of life safety systems (e.g., smoke management), including where such systems are installed in lieu of fire department access or when required for the mitigation of other life safety issues or requirements.	\$632	
b) Plus \$.006 per sq. ft.	.006 / sq. ft.	
64 HOSPITALS – INSTITUTION / JAILS - Hospitals (medical, surgical, and psychiatric) and Nursing Homes		
a) Inspection of hospital or nursing home.	\$632	
b) Plus \$ 4.00 per patient/bed.	\$4	
65 Out-Patient Clinics		
a) Inspection of out-patient clinic with more than 5 patients.	\$316	
b) Plus \$ 4.00 per unit/occupant.	\$4	
66 Police Services Facilities (holding cells)	\$316	
Inspection of police services facilities and DOJ review (includes the approval of Evacuation & Life Safety Procedures).		
67 Adult/Juvenile Detention Facilities	\$948	
Inspection of adult and/or juvenile detention facilities.		
MULTI-RESIDENTIAL - (hotel, motel, apartments, condominiums)		
68 Motel/Hotel		
a) Inspection of a hotel or motel.	\$474	
b) Plus \$ 4.00 per unit.	\$4.00 / unit	
69 Apartments/Condominiums		
a) Inspection of apartments or condominiums, three stories or more.	\$474	
b) Plus \$ 4.00 per unit.	\$4.00 / unit	
c) Inspection of apartments or condominiums, less than three stories.		
i) 3 – 12 units, base fee.	\$115	
ii) 13 - 30 units, base fee.	\$158	
iii) Plus \$ 3.00 per unit.	\$3.00 / unit	
iv) 31 or more units, base fee.	\$158	
v) Plus \$ 4.00 per unit.	\$4.00 / unit	
70 BURNING PERMIT - Agricultural Burn Permit - BAAQMD 5-401.11		
a) Range Management.	\$158	
b) Open Burning: Recreational-Bonfire Permit. Religious	\$316	
c) Service Burn Permit.	N/C	
FALSE ALARMS		
71 Nuisance (Repeated) False Alarms	\$457	
Engine company response, after three (3) reported false alarms within a 180- day period. Includes: alarm sounding, water-flow alarms, and smoke or heat detectors.		

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
MISCELLANEOUS INSPECTIONS		
72 Change of Occupancy/Site Inspection/Miscellaneous Inspection Site, miscellaneous, or requested inspection for a change of occupancy, including, but not limited to, inspections conducted when required by Building Official, Planning, or other governmental agency, and where not elsewhere listed. Provides 1 hour of inspection time.	\$316	
73 Third or Non-Compliant Inspections Inspection for third and/or non-compliant inspections, per inspection.	\$316	
74 Group B/M Occupancy a) Inspection of Group B/M Occupancy. <u>Provides 1/2 hour of inspection time.</u> b) Additional inspection time, per 1/2 hour.	\$158 \$158	
75 HOURLY INSPECTION – OVERTIME - INSTRUCTIONAL RATES a) Additional inspection or instructional time during normal business hours, per half hour. b) Additional inspection time or instructional time after normal business hours, per hour.	\$158 \$316	
76 Overtime and weekend inspections: Two hour minimum fee.	\$632	
COPY SERVICES		
77 Photocopies Letter or legal size, per page.	\$.20 / page	
78 Laserfiche Retrieval a) Minimum fee, provides ¼ hour. Additional time, per ¼ hour. b) Plus \$.20 per page.	\$11 \$.20 / page	
79 Copies of Photos - Fee, per ¼ hour. Plus actual cost of photos.	\$11	

- Inspection fees are based on \$316.00 per hour during normal business hours.
- Normal business hours are between 8am - 5pm, Monday – Friday.
- Inspection and/or permit fees will be assessed at the time of the primary inspection.
- All inspection/permit fees include one (1) primary and one (1) re-inspection, unless otherwise noted.
- Occupancies requiring three (3) or more inspections for compliance will be assessed an additional \$316.00 fee for each inspection.

Authority

Health & Safety Code: §§ 12101, 12640, 13109, 13113, 13116, 13131.5, 13143.2 (b), (c), (d), (e), 13143.9, 13145, 13146(a)(1)(b), (c), (e), 13146.1, 13146.2 (a), (b), 13146.3, 13916, 13235, 13862, 13869, 13869.7, 13875, 13874, 17921, 17948, 17962; Government Code: §§ 6103.7, 6253(b); California Fire Code: §§ 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2; Title 19, CCR: §§ 1.12, 3.28, 982, 1565.1, 1033, 1034, and 1035; Fire District Ordinance No. 2019-37.

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
FIRE ENGINEERING AND PLAN REVIEW FEES		
PLAN REVIEW		
Preliminary Plan Review - Consultations - Meetings		
1 In office design review/preliminary plan consultation meetings. Per half hour	\$158	
2 Out of office design and/or consultation meetings. \$316.00 per hour, two (2) hour minimum	\$632	
Land Development		
3 Major Subdivision Plan Review (5 or More Lots/Parcels)		
a) Review for access, hydrant placement	\$948	
Fee includes two (2) hours plan review and one (1) visual inspection		
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revision	\$316	
d) Additional plan review time, per half hour	\$158	
4 Minor Subdivision Plan Review (1 to 4 Lots/Parcels)		
a) Review for access, hydrant placement	\$474	
Fee includes 1/2 hour plan review and one (1) visual inspection		
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
5 Single Family Home Review - access and water supply		
a) Review for access, hydrant placement	\$158	
Fee includes 1/2 hour plan review and one (1) visual inspection		
*(Does not includes review of fire sprinkler systems - see Section 5.4)		
b) Each inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
6 Multi-Family Home Review - access and water supply		
a) Review for access, hydrant placement	\$948	
Fee includes two (2) hours plan review and one (1) visual inspection		
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
7 Commercial Facility review - access and water supply		
a) Review for access, hydrant placement	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional site inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Temporary Access Roads and Water Supply		
8 Install a Temporary Access Road - Residential and Commercial		
a) Minimum plan review base fee for one (1) and two (2) homes	\$316	
b) Minimum plan review for large developments and commercial projects	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
9 Install a Temporary Water Supply System		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Water Supply - Fire Service Mains - Fire Hydrants		
10 Fire Service - Emergency Repair		
a) Review of underground piping, placement and size	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional inspection, per hour	\$316	
c) Additional plan review time, per half hour	\$158	
11 Private Fire Service Mains		
a) Minimum plan review base fee of system	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Fire service main installation also requires hydro and flush. See 12 and 13.		
12 Flush - Private Fire Service System		
a) Minimum inspection base fee	\$316	
Fee includes one (1) hour onsite inspection time		
b) Each additional inspection, per hour	\$316	
13 Hydrostatic Test - Private Fire Service System		
a) Minimum inspection base fee	\$316	
Fee includes one (1) hour onsite inspection time		
b) Each additional inspection, per hour	\$316	
14 Water Flow Information (office only, no field test required)		
a) Fee for water flow information	\$158	
(Fire District information must be current within 6 months)		
15 Water Flow Information Field Test		
a) Minimum field test base fee	\$632	
Fee includes field test for available fire flow for Hydrant and Fire Sprinkler Systems		
b) Additional or multiple flow tests, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
16 Rural Water Supply		
a) Minimum plan review base fee of tank and underground piping	\$632	
Fee includes one (1) hour plan review and one (1) visual inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
e) Rural water supply flush	\$316	
Building Construction - New Buildings and Tenant Improvements		
17 New Construction or Building Additions Plan Review		
a) Minimum plan review base fee	\$948	
b) Plus \$.07 per square foot in excess of 2000 sq. ft.	\$.07 / sq ft	
Fee includes two (2) hours plan review and one (1) field inspection		
c) Additional inspections, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
18 Tenant Improvement Plan review (for building additions see 17)		
a) Minimum plan review base fee \$632.00	\$632	
b) Plus \$.07 per square foot in excess of 2000 sq. ft.	\$.07 / sq ft	
Fee includes one (1) hour plan review and one (1) field inspection		
c) Additional inspections, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
Fire Protection System		
19 Tenant Improvement Fire Sprinklers (without calculations)		
a) Minimum plan review base fee	\$632	
b) Plus \$.50 per head in excess of 10 heads	\$.50 / head	
Fee includes 1.5 hours plan review and one (1) field inspection		
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
20 Tenant Improvement Fire Sprinklers (with calculations)		
a) Minimum plan review base fee	\$790	
b) Plus \$.50 per head in excess of 10 heads	\$.50 / head	
Fee includes 1.5 hours plan review and one (1) field inspection		
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
21 New Commercial Fire Sprinkler System (13 and 13 R systems)		
a) Minimum plan review base fee per riser	\$1,264	
b) Plus \$.50 per sprinkler head	\$.50 / head	
Fee includes two (2) hours plan review and two (2) field inspections		
c) Each additional inspection (e.g., weld-o-let, hydro, visual, etc.), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
22 Residential Fire Sprinkler System (single family home)		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
23 Residential Fire Sprinkler System (multiple homes)		
a) Minimum plan review base fee per model	\$790	
For model only - Fee includes one (1) hour plan review, one (1) overhead hydro and one (1) final inspection		
b) Each additional lot (hydrostatic test and final inspection)	\$474	
c) Each additional inspection (e.g., models, individual homes), per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
24 Standpipe System		
a) Minimum plan review base fee	\$948	
Fee includes two (2) hours plan review and one (1) field inspection		
b) Each additional inspection (e.g., hydro, flush, flow test, etc.), per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
25 Spray Booth		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
26 Pre-Action Fire Suppression System		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) field inspections		
*(Does not include fire alarm review - see Section 6.1)		
b) Each additional inspection, per hour \$316.00	\$316	
c) Re-submittals or revisions \$316.00	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
27 Fixed Fire Suppressions System - (wet/dry chem, water mist, etc.)		
a) Minimum plan review base fee	\$632	
b) Each additional separate system at same location	\$316	
Fee includes one (1) hour plan review and one (1) field inspection		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
28 Clean Agent Fire Suppression System		
a) Minimum plan review base fee	\$1,264	
Fee includes one (1) hour plan review and up to three (3) hours of inspection time		
*(Does not include fire alarm review - see Section 6.1)		
a) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
29 Fire Pump Installation		
a) Minimum plan review base fee	\$2,212	
Fee includes two (2) hours plan review and up to (5) hours of field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
30 Commercial Cooking (Hood and Duct) Fire Suppression System		
a) Minimum plan review base fee	\$632	
b) Each additional system review	\$316	
Fee includes one (1) hour plan review and one (1) hour of inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
31 Smoke and Heat Vents	\$632	
a) Minimum plan review base fee	\$316	
Fee includes one (1) hour plan review and one (1) hour of inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$158	
d) Additional plan review time, per half hour		
32 Smoke Management/Control System		
a) Minimum plan review base feex	\$2,212	
Fee includes three (3) hours plan review and up to four (4) hours of field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
33 Explosion Control (includes: vents, dust collection, etc.)		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and up to two (2) hours field inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Fire Alarm System		
34 Fire Alarm System		
a) Minimum plan review base fee	\$790	
b) Plus \$10.00 per initiating and notification device	\$10.00 / device	
Fee includes two (2) hours plan review and up to one (1) hour of field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
f) Pre-wire inspections, per hour	\$316	
35 Dedicated Function Fire Alarm System (i.e. sprinkler monitoring, elevator recall, etc.)		
a) Minimum plan review base fee	\$632	
b) Plus \$10.00 per initiating and notification device in excess of 4 devices	\$10.00 / device	
Fee includes one (1) hour plan review and one (1) hour field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
36 Fire Alarm Panel Replacement Only		
a) Minimum plan review base fee	\$632	
b) Plus \$10.00 per initiating and notification device, if altered	\$10.00 / device	
Fee includes one (1) hour plan review and one (1) hour field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
37 High-Rise Fire Alarm (new and/or system upgrade)		
a) Minimum plan review base fee	\$2,536	
b) Plus \$10.00 per initiating and notification device	\$10.00 / device	
Fee includes four (4) hours plan review and up to four (4) hours of field inspection time		
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
f) Pre-wire inspections, per hour	\$316	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Flammable and Combustible Liquids Under/Aboveground Tanks-Piping-Dispensing		
38 Install Underground Tanks		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) hour of site inspection time		
b) Each additional tank	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
39 Remove Underground/Above-Ground Tank		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) hours of inspection/site time		
b) Each additional inspection, per hour	\$316	
40 Install Aboveground Tank		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) hour of site inspection time		
b) Each additional tank	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
41 Abandon Underground/Above-Ground Tank in Place		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) hours of inspection/site time		
b) Each additional inspection, per hour	\$316	
42 Fuel Dispensing Modification (EVR, Dispenser change out, other component change out, etc.)		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) hour of site inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
43 Apply Interior Coating to Flammable Liquid Tanks		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) hours of inspection/site time		
b) Each additional inspection, per hour	\$316	
44 Compressed Gas Systems: LPG-CNG - Medical-Cryogenics		
Container Exchange Programs; LPG Tank Installation Without Dispensing		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) hour of site inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
45 LPG-CNG-Hydrogen (Tank Install and/or Dispensing)		
a) Minimum plan review base fee	\$948	
Fee includes 1.5 hours of plan review and two (2) hours of site inspection time		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
46 Medical or Compressed Gas Systems		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
47 Cryogenics Fixed Installation		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
48 Compressed Gas Storage		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Energy Storage System		
49 Battery Systems/Energy Storage		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
Special Hazards - Hazardous Materials, Mechanical System, etc.		
50 Dust Collection Systems		
a) Minimum plan review base fee	\$790	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
51 Explosives Storage		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
52 Hazardous Materials Compliance review		
a) Minimum review of MSDS, HMMP and/or HMIS submittals	\$316	
Fee includes one (1) hour of review time		
b) Additional plan review time, per half hour	\$158	
53 Hazardous Materials - Storage - Dispensing - Open/Closed Systems		
a) Minimum plan review base fee	\$1,264	
Fee includes two (2) hours plan review and two (2) site inspections		
b) Each additional system plan review, minimum two (2) hours	\$632	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
54 High-Pile or Rack Storage		
a) Minimum plan review base fee	\$948	
Fee includes 1.5 hours of plan review and 1.5 hours of site inspection time		
b) Additional field inspection time, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
55 Mechanical Refrigeration System		
a) Minimum plan review base fee	\$948	
Fee includes one (1) hour plan review and two (2) site inspections		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	
56 Plant Extraction System		
a) Minimum plan review base fee	\$948	
Fee includes two (2) hours plan review and one (1) site inspection		
b) Each additional inspection, per hour	\$316	
c) Re-submittals or revisions	\$316	
d) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Miscellaneous Submittals - Alternative Means and Methods		
57 Miscellaneous Submittals or Plans Review		
Plans or submittals not described elsewhere		
a) Minimum plan review base fee	\$632	
Fee includes one (1) hour plan review and one (1) field inspection		
b) Additional plan review time will be charged on hourly basis	\$316	
c) Each additional inspection, per hour	\$316	
d) Re-submittals or revisions	\$316	
e) Additional plan review time, per half hour	\$158	
58 Alternative Means and Methods Requests or Code Interpretation Review		
a) Minimum review base fee	\$632	
Fee includes two (2) hours of plan review/consultation time		
b) Additional plan review time, per half hour	\$158	
59 Expedite Plan Review Requests and Reviews Expedited as a Result of Working <u>without</u>		
Approved Plans		
a) Working without approved plans		
i) Minimum plan review fees (overtime), two (2) hour minimum	\$632	
<u>plus applicable plan review fees</u>		
ii) Additional plan review time, per hour	\$316	
b) Expedited Plans		
i) Minimum plan review fees (reviewed after normal business hrs.), two (2) hours minimum	\$632	
<u>plus applicable plan review fees</u>		
ii) Additional plan review time, per hour	\$316	
All revisions will be performed on an expedited/overtime basis at \$316.00 per hour with a two hour minimum		
<u>Total fees will include all applicable plan review fees plus expedite/overtime fees</u>		
60 Demolition Permit Pursuant to Chapter 14, CFC	\$316	
Copies, Laserfiche Retrieval		
61 Photocopies - Minimum fee per page, letter or legal size	\$.20 / page	
62 Laserfiche Retrieval		
a) Minimum fee per 1/4 hour of review	\$11	
b) Minimum fee per page, letter or legal size	\$.20 / page	
63 Copies of Photos -\$11.00 per 1/4 hour	\$11	
Plus the actual cost of photos		
64 Instructional Services		
a) Minimum instructional fee	\$632	
Fee includes two (2) hours of instruction service during normal working hours		
b) Additional plan review time, per half hour	\$158	

City of Pinole

MASTER FEE SCHEDULE - FIRE PREVENTION FEES

Activity Description	Fee *	Note
Additional Charges and Inspection Time		
65 Additional inspection during normal business hours, per 1/2 hour	\$158	
66 Additional inspection time after normal business hours, per hour	\$316	
67 Overtime and weekend inspections, two (2) hour minimum	\$632	
68 Re-submittals or revisions	\$316	
69 Additional plan review time, per half hour	\$158	
Plan Archival		
70 Plan Archival - Fee to archive plans electronically, per page	\$2	

- Minimum review and inspection fees are based on \$316.00 per hour during normal business hours, unless otherwise noted.
- Normal business hours are between 8am - 5pm, Monday – Friday.
- All overtime fees are assessed at \$316.00 per hour for a two-hour minimum, unless otherwise noted.
- Overtime rates apply to weekends, holidays, and all times outside normal business hours.
- Expedited plan reviews are conducted after normal business hours.
- Total fees assessed will be the sum of all applicable plan review fees including expedite/overtime fees.
- Revisions to previously submitted plans, including plans requiring re-submittal and/or client generated changes, will be assessed \$316.00 for each hour of plan review. Reviews conducted and requiring more than one hour of plan review time during normal business hours will be assessed \$158.00 per half hour.

Authority

Health & Safety: §§ 13114, 13131.5, 13143.2 (b, c, d, e), 13145, 13147, 13143.9, 13146 (a) (1) (b), (d), e), 13862, 13869, 13869.7, 13875, 13916, 17921, 17951, 17962

Government Code § 7303.7, 6253(b)

Fire District Ordinance: No. 2019-37

Title 19, CCR: § 1.12(a) & 3.28

California Fire Code: § 101.1, 101.2, 103.1, 103.2, 103.3, 105.1, 105.4, 901.2

* These fees are intended to mirror fees authorized by the Contra Costa County Fire Protection District. The District provides fire prevention services to the City of Pinole, under contract. If the District updates fees subsequent to the adoption of this schedule, this schedule shall be presumed to reflect updated amounts. In the case of discrepancies, fee amounts authorized by the District shall supersede the amounts listed above.

City of Pinole

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
1 Vehicle Release			
a) Vehicle Release	\$160		
b) Victim (stolen car, etc.) Reduction	No Charge		
2 Fingerprinting fee			
a) Live Scan-Residents (Service Fee)	\$40		
b) Live Scan- Non-Residents (Service Fee)	\$50		
c) Live Scan FBI Clearance	\$19	set by FBI	
d) Live Scan DOJ Clearance	\$32	set by DOJ	
3 Clearance Letter: Local Criminal History Check - Resident	\$25		
4 Report Copies (<i>No charge for domestic violence victims 530.5 PC(Identity Theft) and Face Page of Traffic Collision</i>)	\$1	per each 5 pages	
5 Citation sign-offs			
a) Residents	Free	per citation	
b) Non-Residents (non-Pinole issued citation)	\$10	per citation	
6 VIN Verification	\$30	per verification	
7 Weapons Seizure, Storage & Return	\$125	each	
8 Non-civil Subpoenas	Actual Cost*		
9 Sealing of Records	Action Cost*		
10 Audio/Video Tape Copies	Actual Cost* + m'tls cost		
11 Photographic prints	Actual Cost* + m'tls cost		
12 Restitution & Cost Recovery	Actual Cost*		
13 Statistical Report (datatrieve)	Actual Cost*		
14 Military Records Checks	\$15		
15 Inspection of Records	No Fee (per GC 6253(a))		
16 Criminalistics Analysis and Investigative Services	Actual Cost*		
17 Civil Subpoena	\$6	per 1/4 hour per person plus reproduction costs	
18 Civil Subpoena appearance	Actual Costs (\$150 deposit) (Per GC 68096.1)		

City of Pinole

MASTER FEE SCHEDULE - POLICE FEES

Activity Description	Fee	Charge Basis	Note
19 Repossession Reimbursement	\$15.00 (Per GC 41612)		
Police Permits			
20 Firearms Dealer's Licensing			
a) Firearms Dealer's Licensing (initial fee)	\$325		
b) Firearms Dealer's Licensing (annual fee)	\$200		
c) Penalty for Late Application of Firearms Dealer's License	50% of License fee +		
	License fee		
21 Carry Concealed Weapon Permit			
a) Initial Application	\$200		
b) Renewal & Amendments	Actual Cost*		
c) Psychological Testing Initial Application	\$150		
22 Rotation Tow Franchise Fee	\$300		
a) New driver (annual)	\$25		
b) Renewal driver (annual)	\$10		
Miscellaneous Permits			
23 Taxi Permit Processing Fee (each) PMC 5.16.030	\$104		
24 Parade Permit	\$30		
25 Special Event Permit	\$30		
26 Alcohol Beverage Fee (per event)	\$75		
27 Solicitor License PMC 5.16.130	\$104		
28 Massage Operator Permit-Resident	\$675		
29 Massage Operator Permit-Non-Resident	\$680		
30 Special Requests for Police Services	Overtime Rate		

City of Pinole

MASTER FEE SCHEDULE - POLICE FINES

Activity Description	Fee	Code	Note
PARKING VIOLATION FINES			
1 Stop/Stand/Park within any Parkway	\$40	PMC 10.40.020	
2 Parking in violation of curb markings	\$40	PMC 10.40.030B	
3 Unlawful Parking—Div. Island	\$40	PMC 10.40.040A	
4 Parking in Red Zone	\$40	PMC10.40.040B	
5 Red Zone	\$40	PMC 10.40.040C	
6 No Parking Zone	\$40	PMC 10.40.040D	
7 Parking-Traffic Hazard	\$60	PMC 10.40.040F	
8 Temporary No Parking	\$40	PMC 10.40.040G	
9 Red Zone	\$40	PMC 10.40.040H	
10 Storage of Vehicles Prohibited	\$60	PMC 10.40.050	
11 Parking for Demonstration	\$40	PMC 10.40.060	
12 Repairing/Greasing Vehicles on the Street	\$60	PMC 10.40.070	
13 Washing/Polishing Vehicles	\$40	PMC 10.40.080	
14 Parking Adjacent to Schools	\$40	PMC 10.40.090	
15 Parking Prohibited on Narrow Streets	\$40	PMC 10.40.100	
16 Parking on Grades	\$60	PMC 10.40.110	
17 Unlawful Parking on Grade	\$60	PMC 10.40.110	
18 Vending on Streets-Permit Required	\$60	PMC 10.40.120	
19 Emergency Parking-Signs	\$40	PMC 10.40.130	
20 Twenty-Four (24) Minute Parking	\$40	PMC 10.40.140	
21 Forty (40) Minute Parking	\$40	PMC 10.40.150	
22 One Hour Parking	\$40	PMC 10.40.160	
23 Two Hour Parking	\$40	PMC 10.40.170	
24 Parallel Parking—One-way Street	\$40	PMC 10.40.180	
25 18 Inches from Curb	\$40	PMC 10.40.180A	
26 Posted No Parking Zone	\$40	PMC 10.40.180B	
27 Diagonal Parking	\$40	PMC 10.40.190	
28 Parking Outside of Line	\$70	PMC10.40.190A	
29 Parking Space Markings	\$40	PMC 10.40.200	
30 Parking Space Markings	\$40	PMC 10.40.200B	
31 No Stopping Zones	\$40	PMC 10.40.210B	
32 Commercial Vehicle—Parking Restrictions	\$120	PMC 10.40.220	
33 Off Truck Route	\$120	PMC 10.40.220B	

City of Pinole

MASTER FEE SCHEDULE - POLICE FINES

Activity Description	Fee	Code	Note
34 Commercial Vehicle—Curb Parking	\$120	PMC 10.40.230	
35 Private Parking Facilities	\$40	PMC 10.40.240	
36 Vehicle Longer 20'—Parking Restrictions	\$40	PMC 10.40.250	
37 Preferred—Local Authority Designation	\$40	PMC 10.40.260	
38 Disabled Parking	\$300	PMC 10.40.270	
39 Unlawful Parking—Off Roadway	\$40	PMC 10.40.280	
40 Unlawful Parking—Off Road	\$40	PMC 10.40.280A	
41 Unlawful Parking—Private Property	\$40	PMC 10.40.280B	
42 Curb Markings	\$40	PMC 10.44.020	
43 Red Zone	\$40	PMC 10.44.020A	
44 Yellow Zone	\$40	PMC 10.44.020B	
45 White Zone	\$40	PMC 10.44.020C	
46 Blue Zone	\$300	PMC 10.44.020D	
47 Green Zone	\$40	PMC 10.44.020E	
48 Adherence to Curb Markings	\$40	PMC 10.44.020F	
49 Loading and Unloading	\$22	PMC 10.44.030	
50 Parking in Passenger Loading Zone	\$40	PMC 10.44.040	
51 Parked in Bus Zone	\$250	PMC 10.44.050E	
52 Parked Off Truck Route	\$120	PMC 10.48.040B	

City of Pinole

MASTER FEE SCHEDULE - SPECIAL EVENT AND FILM PERMIT APPLICATION REVIEW FEES

Activity Description	Fee	Note
1 Special Event Permit		
a) Application Fee		
i) Event that requires limited site/plan review, no closures, etc. (i.e. park rentals/activities, misc. events, etc.)	\$162	[a]
ii) Event that requires, but not limited to, street/parking lot closures, site/plan review, etc. (i.e. fun runs, festivals, etc.)	\$323	[a]
b) Service Charges	actual costs	
c) Park/facility rental fee	varies by location	
2 Photography and Filming Permit		
a) Application Fee		
i) Cast and Crew Totaling One to Three Persons	\$162	[a],[b]
ii) Cast and Crew Totaling Four or More Persons; or with Street Closure	\$323	[a],[b]
b) Service Charges	actual costs	

[a] Application fees are non-refundable.

[b] Non-commercial photography and photography/film not requiring exclusivity does not need a permit. Film permit application fees may be waived for bona fide student film/photography projects and non-profit projects. The permitting process for filming/photography is still applicable for these projects (i.e. permit is required). Service charges are still applicable.

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
1 Tiny Tots		
a) M/W/F a.m.		
i) Resident Monthly	\$298	
ii) Non-resident Monthly	\$347	
b) M/W/F p.m.		
i) Resident Monthly	\$247	
ii) Non-resident Monthly	\$289	
c) T/Th		
i) Resident Monthly	\$167	
ii) Non-resident Monthly	\$192	
d) Summer M/W/F		
i) Resident (per 4 week session)	\$328	
ii) Non-Resident (per 4 week session)	\$381	
e) Summer T/Th		
i) Resident (per 4 week session)	\$272	
ii) Non-Resident (per 4 week session)	\$317	
f) Late Pick Up		
i) Within 15 minutes After Grace Period	\$22	
ii) Every 10 Minutes Thereafter	\$22	
g) Late Payment		
i) After the 7th of the Month	\$14	
ii) After the 15th of the Month	\$43	
h) Administrative		
i) Membership Fee	\$54/ per session	
2 Athletic Fields		
a) Youth and Adult Leagues		
i) Resident/Pinole Organizations-Hourly	\$17	
ii) Non-Resident/Non-Pinole Org.- Hourly	\$25	
b) Restroom Key Deposit-refundable	\$54	
c) Lighting Fee at Fernandez Park	\$13	
3 Tennis Courts		
a) Weekdays		
i) Resident	\$6.00 / hr / court	
ii) Non-Resident	\$8.00 / hr / court	
b) Weekends and Holidays		
i) Resident	\$8.00 / hr / court	
ii) Non-Resident	\$11.00 / hr / court	
c) Commercial Use—Instructor Fee	\$11.00 / hr / court	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description		Fee	Note
Park Rentals			
1	Fernandez Park BBQ Area- per day		
	a) Resident	\$130	
	b) Non-Resident	\$163	
2	Gazebo-per day		
	a) Resident	\$296	
	b) Non-Resident	\$370	
3	Inflatable Jumper Fee		
	a) Resident	\$54	
	b) Non-Resident	\$81	
4	Pinole Valley Park BBQ Area-per day-per area		
	a) Resident	\$65	
	b) Non-Resident	\$98	
5	Restroom Key Deposit- refundable	\$54	
6	Cleaning / Damage Deposit - refundable	\$215	
Youth Center			
7	Enrichment Sessions at Schools		
	a) Resident	Varies based on enrichment sessions and provider	
	b) Non-Resident	Add 10% to resident	
8	Enrichment Sessions at PYC		
	a) Resident	Varies based on enrichment sessions and provider	
	b) Non-Resident	Add 10% to resident	
9	Summer Camp-Weekly		
	a) Resident	\$237	
	b) Non-Resident	\$276	
10	Camp Extended Hours (camp Participants Only)		
	a) Resident	\$45	
	b) Non-Resident	\$51	
11	Leader In Training Program-Summer		
	a) Resident	\$118	
	b) Non-Resident	\$142	
12	Contract Camps	20% to 40% markup	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description		Fee	Note
13	School Break Camps		
	a) Resident	\$237	
	b) Non-Resident	\$276	
14	Drop-In Activities	Varies	
15	Late Payment	\$15/week & increases \$11 each subsequent week	
16	Late Pick Up	\$1.00/minute after 5-minute grace period	
17	Days Off Care (Hours 8:30am – 6:00pm)		
	a) Members/Resident	\$57 day	
	b) Non-Members/Resident	\$76 day	
	c) Member/Non-Resident	\$62 day	
	d) Non-Member/Non-Resident	\$94 day	
18	Extended Care (7:00-8:30 am)	\$36 day	
Senior Center			
19	Drop-In Classes		
	a) Member	\$2 - \$8 per class	
	b) Non-Member	\$3 - \$9 per class	
20	Daily Lunch Program		
	a) Member	\$8 - \$13	
	b) Non-Member	\$10 - \$15	
21	Special Activities/Food Items	\$1 - \$15	
22	Special/Themed Luncheons		
	a) Member	\$15 - \$20	
	b) Non-Member	\$17 - \$22	
23	Salon Services	\$15 - \$45	
	a) Shampoo/Set/Blow Dry	\$15	
	b) Hair Cut and Blow Dry	\$25	
	c) Hair Cut	\$15	
	d) Shampoo and Set	\$15	
	e) Color	\$35	
	f) Perm	\$60	
	g) Highlights	\$45 & up	
24	Fundraiser Events	\$5 - \$80	
25	Monthly Social Dance	\$12	
26	Alcoholic Drinks	\$3 - \$12	
27	Annual Pancake Breakfast	\$10 - \$12	
28	Annual Membership	\$30	
29	Travel	Varies based on trip cost	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description		Fee	Note
Classes			
30	Adult and Youth Classes		
	a) Resident	40% of Instructor Fee plus \$7.00 Processing fee	
	b) Non-Resident	Add 10% to Resident fee	
Community Events			
31	Booth Fees		
	a) For Profit Pinole Business	\$89	
	b) For Profit-Non-Pinole Business	\$118	
	c) Non-Profit	\$35	
32	Senior Center Craft Fair	\$25 - \$55	
Facility Rental (Non-Profit Rates Apply to 501(c)3 Nonprofits, Faith Organizations and Schools only)			
33	Alcohol Permit	\$78	
34	Certificate of Insurance Purchase (for Quinceaneras only/per Diversified Risk Mgmt) (Certificate required but may be provided by renter's insurance company at no cost)	\$189	
35	Alcohol Use Insurance (Must be purchased in conjunction with Certificate of Insurance or provided by renter's)	\$621	
36	Senior Center Main Hall (100-250 Capacity)		
	a) Booking	\$56	
	b) Deposit		
	i) Deposit without alcohol permit	\$563	
	ii) Deposit with Alcohol Permit	\$845	
	c) Table and Chair Setup	\$59	
	d) Table and Chair Takedown	\$59	
	e) Decoration/Clean Up Time (up to 2 hrs)	\$51 per hour; 2-hr max.	
	f) Rental Rate		
	i) Resident (5 hours)	\$739	
	ii) Non-resident (5 hours)	\$917	
	iii) Resident for each add'l hour	\$106	
	iv) Non-resident for each add'l hour	\$142	
	g) Change of Date Fee		
	i) Change of Date Fee	\$237	
	ii) Change of Date Fee (Less than 75 Days)	\$355	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
37 Senior Center Main Hall - Non-Profit Rates (Weekends)		
a) Booking	\$56	
b) Deposit	\$282	
c) Table and Chair Setup	\$56	
d) Table and Chair Takedown	\$56	
e) Decoration/Clean Up Time (up to 2 hrs)	\$51 per hour; 2-hr max.	
f) Rental Rate		
i) Pinole Organization (5 hours)	\$451	
ii) Non-Pinole Organization (5 hours)	\$563	
iii) Pinole Org. each add'l hour	\$56	
iv) Non-Pinole Org. each add'l hour	\$79	
38 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 8:30am– 4:30pm		
a) Non-Profit Organizations	\$40/rental Includes 2 hours \$17/hr after	
b) Private or Commercial Organizations	\$56/rental Includes 2 hours \$29/hr after	
c) Deposit	\$45	
39 Senior Center - Computer, Arts/Crafts, & Board Room – M-F 4:30pm– 7:30pm		
a) Non-Profit Organizations	\$56/rental Includes 2 hours \$29/hr after	
b) Private or Commercial Organizations	\$85/rental Includes 2 hours \$40/hr after	
c) Deposit	\$45	
40 Youth Center Main Area (120 Person Capacity)		
a) Booking	\$56	
b) Deposit		
i) Deposit without alcohol permit	\$282	
ii) Deposit with alcohol permit	\$563	
c) Rental Rate		
i) Resident (4 Hours)	\$282	
ii) Non-Resident (4 Hours)	\$366	
iii) Resident for Each Add'l hour	\$73	
iv) Non-Resident for Each Add'l Hour	\$96	
d) Decoration Time (up to 2 hours)	\$51.00/hr	
e) Change of Date/Late Fee	\$84	

City of Pinole

MASTER FEE SCHEDULE - RECREATION DEPARTMENT FEES

Activity Description	Fee	Note
41 Youth Center Workshop Room (40 Person Capacity)		
a) Booking	\$56	
b) Deposit		
i) Deposit without alcohol permit	\$282	
ii) Deposit with alcohol permit	\$563	
c) Rental Rate		
i) Resident (2 hours)	\$83	
ii) Non-resident (2 hours)	\$118	
iii) Resident for each add'l hour	\$41	
iv) Non-resident for each add'l hour	\$59	
d) Decoration Time (up to 2 hours)	\$30.00/hr	
e) Change of Date/Late Fee	\$59	
42 Youth Center Main Area - Non-Profit Rates (Weekends)		
a) Booking	\$56	
b) Deposit	\$282	
c) Rental Rate		
i) Pinole Organization (4 hours)	\$213	
ii) Non-Pinole Organization (4 hours)	\$308	
iii) Pinole Organization each add'l hour	\$47	
iv) Non-Pinole Organization each add'l hour	\$71	
d) Decoration Time (up to 2 hours)	\$47.00/hr	
43 Alex Clark Room (50 Person Capacity) - Nonprofit meetings only		
a) Security Deposit	\$154	
b) Rental Rate		
i) Pinole Organization	\$12.00/2 hr. mtg	
ii) Non-Pinole Organization	\$30.00/2 hr. mtg	
c) Key Replacement Fee	\$54	

City of Pinole

MASTER FEE SCHEDULE - WASTEWATER (SEWER) UTILITY FEES

Activity Description	July 1, 2025	July 1, 2026	July 1, 2027	July 1, 2028	July 1, 2029
Residential Users – Per Dwelling Unit					
Single-Family	\$954.13	\$1,027.41	\$1,106.32	\$1,191.29	\$1,282.78
Multiple-Family [1]	\$720.42	\$775.75	\$835.33	\$899.48	\$968.56
Non-Residential Users, Minimum charge – based on water service size as provided by East Bay Municipal Utility District					
5/8"	\$453.80	\$488.65	\$526.18	\$566.59	\$610.11
3/4"	\$680.70	\$732.98	\$789.27	\$849.89	\$915.16
1.0"	\$1,134.50	\$1,221.63	\$1,315.45	\$1,416.48	\$1,525.27
1.5"	2269.01	\$2,443.27	\$2,630.91	\$2,832.96	\$3,050.53
2.0"	\$3,630.41	\$3,909.22	\$4,209.45	\$4,532.74	\$4,880.85
3.0"	\$6,807.02	\$7,329.80	\$7,892.72	\$8,498.88	\$9,151.60
4.0"	\$11,345.03	\$12,216.33	\$13,154.54	\$14,164.81	\$15,252.66
6.0"	\$22,690.05	\$24,432.65	\$26,309.08	\$28,329.61	\$30,505.33
8.0"	\$36,304.09	\$39,092.24	\$42,094.52	\$45,327.38	\$48,808.53
10.0"	\$52,187.12	\$56,195.10	\$60,510.88	\$65,158.11	\$70,162.26
Non-Residential Volumetric Rates are per 100 cubic feet (CCF) of water consumed, as provided by East Bay Municipal Utility District					
All Non-Residential	\$7.63	\$8.22	\$8.85	\$9.53	\$10.26

[1] Includes Accessory Dwelling Units