



CITY COUNCIL
Maureen Toms, Mayor
Cameron Sasai, Mayor Pro Tem
Anthony Tave, Council Member
Norma Martinez-Rubin, Council Member
Devin T. Murphy, Council Member

PINOLE CITY COUNCIL MEETING AGENDA

**March 19, 2024
5:00 PM**

**Attend in Person: PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR
Attend VIA ZOOM TELECONFERENCE – Details provided below**

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the City Clerk.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/89335000272>

Webinar ID: 893 3500 0272

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak (subject to modification by the Mayor)
- Speakers will be muted until their opportunity to provide public comment.

When the Mayor opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page (Agenda Page Link) and provided to the City Council prior to the meeting. Written comments will not be read aloud during the meeting. **Email comments to comment@ci.pinole.ca.us** Please indicate which item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. They are retelecast the following week. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinoles.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE, www.ci.pinoles.ca.us and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@ci.pinoles.ca.us.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Note: Staff reports are available for inspection on the City Website at www.ci.pinoles.ca.us. You may also contact the City Clerk via e-mail at hbelle@ci.pinoles.ca.us.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

2. LAND ACKNOWLEDGMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present, and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself /herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov't Code § 87105.

4. CONVENE TO A CLOSED SESSION

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: Eric Casher, City Attorney, and Stacy Shell, Human Resources Director

Unrepresented employee: City Clerk

B. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: Neil Gang, Interim City Manager, Stacy Shell, Human Resources Director, and Gregory Ramirez, IEDA

Employee organization: PPEA

C. CONFERENCE WITH LEGAL COUNSEL—ANTICIPATED LITIGATION

Gov. Code § 54956.9(d)(2)

Number of Potential Cases: 1

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting. PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS

7. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Nowruz

2. César Chávez Day

B. **Presentations**

1. ConFire
2. 4th of July Celebration Update by Acting Community Service Director, Maria Picazo

8. **REPORTS & COMMUNICATIONS**

- A. Mayor Report
1. Announcements
- B. Mayoral & Council Appointments
- C. City Council Committee Reports & Communications
- D. Council Requests for Future Agenda Items
- E. City Manager Report / Department Staff
- F. City Attorney Report

9. **CONSENT CALENDAR**

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Regular City Council Meeting on November 7, 2023 and the Minutes of the Regular City Council Meeting on March 5, 2024.
- B. Receive the March 2, 2024– March 15, 2024 List of Warrants in the Amount of \$2,215,762.27 and the March 15, 2024 Payroll in the Amount of \$506,847.65.
- C. Approve Annual Progress Report on Housing Element Implementation **Action: Receive Report (Justin Shiu, David Hanham)**
- D. City of Pinole Sponsorship of the Pinole Valley High School's Asian American Pacific Islander (AAPI) Heritage Month Study Stop at the Asian American Museum in San Francisco and Broadcast of Heritage Show **Action: Adopt Resolution per Staff Recommendation (Heather Bell)**

10. **PUBLIC HEARINGS**

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. **An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.**

None

11. **OLD BUSINESS**

- A. Adopt a Resolution to establish the new City seal, logo, and branding guidelines **Action: Adopt Resolution per Staff Recommendation (Fiona Epps)**
- B. Consider adoption of amendments to the Procurement Policy **Action: Discuss and provide direction. (Kapil Amin, Lilly Whalen, Markisha Guillory)**

12. NEW BUSINESS

- A. Fiscal Year (FY) 2022/23 Annual Comprehensive Financial Report **Action: Receive Report (Markisha Guillory)**

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Open only to members of the public who did not speak under the first Citizens to Be Heard, Agenda Item 6 **Citizens may speak under any item not listed on the Agenda.** The time limit is 3 minutes for City Council items and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future meeting.

14. ADJOURNMENT to the Finance Sub Committee Meeting of March 27, 2024, in Remembrance of Amber Swartz.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

Heather Bell, CMC
City Clerk

POSTED: Thursday March 14, 2024 at 4:45 pm



Proclamation

DAY OF NOWRUZ MARCH 19, 2024

WHEREAS, Nowruz, in Persian means “New Day,” marks the vernal equinox and the beginning of spring, and is about celebrating renewal, connecting with loved ones, and honoring nature; and

WHEREAS, Nowruz begins precisely at the vernal equinox, on the 1st day of spring, usually on March 20th or 21st when the days and nights are equal lengths, with days then becoming longer signifying the arrival of warmer weather; and

WHEREAS, this year, Nowruz falls on Tuesday, March 19, 2024; and

WHEREAS, Nowruz is the beginning of the year for the people of Afghanistan, Azerbaijan, Iran, Tajikistan, and a few of the Asian republics of the former Soviet Union. It is also celebrated as the new year by people descended from Persian and Iranian ancestors. The Kurds in Georgia, Iraq, Syria, and Turkey celebrate Nowruz as the new year festival. Many communities where people from these countries have settled also join in the celebrations; and

WHEREAS, it is a time of great joy and family celebrations that are shared by people of all faiths in many countries and traces its history back through the centuries to the ancient Mesopotamian civilization and the Persian Empire; and

WHEREAS, it is mankind's oldest known holiday and is still celebrated by more than 300 million people around the world. It celebrates the triumph of hope over despair and promotes values of peace and solidarity between generations and within families; and

WHEREAS, Nowruz is also a celebration of humanity's rich cultural heritage and Diversity: a chance – for all of us – to be guided by its values of peace, dialogue, and solidarity; to reaffirm our commitment to human rights and dignity; to promote mutual respect and reconciliation; to protect the planet and live in harmony with nature; and

WHEREAS, Nowruz is the messenger of better, brighter days ahead and a reminder of what connects Pinole as a community; and

NOW, THEREFORE, I, MAUREEN TOMS, Mayor of the City of Pinole, County of Contra Costa, State of California, do hereby proclaim **March 19, 2024** as “**DAY OF NOWRUZ**” in the City of Pinole and encourages all citizens to choose hope and compassion, embrace the opportunities that lie ahead, and work together to building a more peaceful, sustainable, and inclusive world for all.

Maureen Toms

MAUREEN TOMS
MAYOR of the City of Pinole



Dated: March 19, 2024



Proclamation

CÉSAR CHÁVEZ DAY MARCH 31, 2024

***WHEREAS,** César Chávez Day is a U.S. federal commemorative holiday, proclaimed by President Barack Obama in 2014; and*

***WHEREAS,** the holiday celebrates the birth and legacy of the civil rights and labor movement activist César Chávez on March 31 every year; and*

***WHEREAS,** César Chávez came of age picking produce and cotton in the fields of California; and*

***WHEREAS,** he labored in intense heat, all too familiar with the harms of poisonous pesticides; and*

***WHEREAS,** he learned early on about the power of organizing for basic dignity and respect through his work with Fred Ross and the Community Service Organization; and*

***WHEREAS,** working alongside trailblazing labor activist Dolores Huerta and inspired by heroes like Dr. Martin Luther King, Jr., and Mahatma Gandhi, he founded the United Farm Workers of America in 1962; and*

***WHEREAS,** Over the following three decades, Chávez marched, fasted, and boycotted — campaigning for collective bargaining rights, a minimum wage, unemployment insurance, and better health and safety standards for his fellow workers; and*

***WHEREAS,** His courage opened America's eyes to injustice and ushered in a new age of opportunity for farm workers and the working class.*

NOW, THEREFORE, I, MAUREEN TOMS, Mayor of the City of Pinole, County of Contra Costa, State of California, on behalf of the City Council and the entire City of Pinole, do hereby proclaim MARCH 31, 2024 AS CÉSAR CHÁVEZ DAY, and I encourage all Pinole citizens to observe this day as a day of service and learning, with appropriate service, community, and education programs to honor César E. Chávez's enduring legacy.

Maureen Toms

**MAUREEN TOMS
MAYOR of the City of Pinole**



Dated: this 19th day of March 2024

**CITY COUNCIL MEETING
MINUTES
November 7, 2023**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Murphy called the Regular Meeting of the City Council to order at 5:00 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision: (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Devin Murphy, Mayor
Maureen Toms, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Cameron Sasai, Council Member
Anthony Tave, Council Member

B. STAFF PRESENT

Neil Gang, Interim City Manager
Eric Casher, City Attorney
Heather Bell, City Clerk
Sanjay Mishra, Public Works Director
Lilly Whalen, Community Development Director
Markisha Guillory, Finance Director
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on Thursday, November 2, 2023 at 1:30 p.m. with all legally required written notices. Several written comments had been received in advance of the meeting, distributed to staff and the City Council, posted to the City website and made available in the Council Chambers.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION:

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. CONFERENCE WITH LABOR NEGOTIATORS

Gov. Code § 54957.6

Agency designated representatives: City Attorney Eric Casher

Employee Organization: Interim City Manager

B. PUBLIC EMPLOYMENT

Gov. Code § 54957

Title: City Manager

C. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION

Gov. Code § 54956.9 (d)(1)

MVP Construction

PUBLIC COMMENTS OPENED

Deputy City Clerk Roxane Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 6:35 p.m., Mayor Murphy reconvened the meeting into open session and announced there was no reportable action for Items 4A and 4C. For Item 4B, the City Council provided direction to staff to issue a Request for Proposal (RFP) for a consultant to lead the executive search for a permanent City Manager.

6. CITIZENS TO BE HEARD (Public Comments)

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Bob Kopp, Pinole, asked why the City Council had fired the City Manager, the cost of the City Manager's severance package, and why the City Council wanted to change the current procedures for the selection of Mayor and Mayor Pro Tem.

Ann Moriarty, Pinole, Friends of Pinole Creek Watershed, expressed her gratitude to the many volunteers involved in the restoration of Pinole Creek including City of Pinole staff and former City Manager Andrew Murray, who had been a real advocate for the creek. Friends of Pinole Creek Watershed hoped to continue a relationship with the Interim City Manager and the next City Manager on that commitment. She also expressed her appreciation to Code Enforcement Officer Sarrah Patton for her commitment to the enforcement of Pinole Creek and stated the City of Pinole was lucky to have her.

Ms. Moriarty also thanked the Public Works Director, Public Works Manager and Public Works Department crew for the installation and maintenance of a trash can behind the Pinole Valley Shopping Center and recognized the Department's work with the unhoused that hung out behind the Pinole Library. Next events for Friends of Pinole Creek Watershed included an event scheduled for Thursday, November 9, 2023 and Saturday, November 11, 2023 for the Pollinator Garden and Upper Watershed, and on Saturday, November 18, 2023 for the Earth Team, with Pinole Valley High School to sponsor a Community Creek Clean-Up at Fernandez Park. More information on all events was available by scanning the QR codes around the City or at the Friends of Pinole Creek website.

Rafael Menis, Pinole, commented on the differences and confusion between operations and strategy and defined each term which he stated was relevant to the conflicts between Russia and Ukraine, and Israel and Palestine; the ultimate strategic aims for each and the potential different strategic outcomes yet to be defined. As the City Council considered various actions, he asked the City Council not to confuse operations with strategies and just because it could do something did not mean that it should be done if it ultimately did not lead towards the desired goal.

Peter Murray, Pinole, spoke to the need for street striping around the City, particularly along Pinole Valley Road where it was difficult to visualize the road absent adequate lighting, which was a safety issue. He also referred to the option to participate in City meetings remotely as a courtesy and as posted on the meeting agenda, and while he was aware of the problems in some cities with remote participation, he questioned giving the Mayor the sole authority to stop public participation remotely at any time. He stated that should be up to the entire City Council and the issue should be discussed amongst the entire City Council.

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Murphy thanked the City Clerk and City Manager's Departments for the wonderful Commissioner's Dinner, which he understood would be posted on Pinole Community Television (PCTV). He recognized all volunteer Commissioners for their work for the City of Pinole. He also reported he had joined fifty other United States Mayors and Council members advocating the President and Environmental Protection Agency (EPA) administrators' support for local governments to reduce methane emissions in landfills, and he looked to a more robust conversation at the National League of Cities Conference in the next week. In addition, he was proud of the work of Marin Clean Energy (MCE), which had lobbied for more resources for the community to build more clean energy projects, and reported that MCE had received a \$1 million contract from the Department of Energy (DOE) to support cities in the member communities.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Mayor Pro Tem Toms reported she had attended a two-day Contra Costa Transportation Authority (CCTA) Workshop, titled Changing the Landscape of Transportation and Advancing the Organization.

Mayor Pro Tem Toms had also attended this date the Shaping the Future, the Key Trends in Real Estate Finance and Economic Development sponsored by the Institute for Local Government, briefing the City Council on all discussions. She also reported the County Office of Emergency Services was engaging in preparing its Local Hazard Mitigation Plan (LHMP) with a survey to be distributed to the community, to be posted on the City's social media pages and in biweekly reports. As the County completed its LHMP, the City would be required to adopt its own plan to be eligible for pre-planning and Federal Emergency Management Agency (FEMA) reimbursement in the event of an emergency.

Council member Martinez-Rubin reported that she too had attended Shaping the Future, the Key Trends in Real Estate Finance and Economic Development sponsored by the Institute for Local Government, and she also briefed the City Council on the discussions and expressed the willingness to provide information from the sessions to staff that could be distributed to the City Council. She invited the public to the Veterans Day Memorial and Flag Retirement Ceremony scheduled for November 11, 2023 at 11:00 a.m. at Fernandez Park, sponsored by the Pinole Historical Society and the City of Pinole.

Council member Sasai reported he had attended a West Contra Costa Transportation Advisory Committee (WCCTAC) Board meeting and briefed the City Council on the discussions, with more information available on the wcctac.org website. He had also attended the City Seal Ad Hoc Subcommittee meeting along with Council member Martinez-Rubin and briefed the City Council on the discussions. He added he had been appointed to the League of California Cities Public Safety Policy Committee through the California Asian & Pacific Islander (API) Legislative Caucus.

PUBLIC COMMENTS OPENED (Items 7A through 7C)

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

D. Council Requests for Future Agenda Items

Council member Martinez-Rubin offered a motion for staff to plan with the City Council sometime in the first six months of 2024 and prior to the 2024/25 budget development process, a workshop to allow the City Council to visit the status of the different Master Plans in place and identify next steps relative to the Long-Term Financial Plan (LTFP) as a future agenda item.

There was no second to the motion and the motion failed.

ACTION: Motion by Council members Sasai/Tave for a discussion item on the next steps to declare City Parcel 401-161-009 (property on Pear Street directly across from the U.S. Post Office) as surplus land including actions to market and sell the property.

Vote:	Passed	4-1
	Ayes:	Murphy, Toms, Sasai, Tave
	Noes:	Martinez-Rubin
	Abstain:	None
	Absent:	None

Mayor Murphy requested a presentation from Contra Costa Community Awareness and Emergency Response as a future agenda item. He clarified, when asked, that Contra Costa Community Awareness and Emergency Response was a Countywide non-profit public benefit corporation of public emergency response agencies, local government officials and facilities and businesses that used, stored, handled, produced and transported hazardous materials, with cities in jurisdictions in Contra Costa County represented on the body, although the City of Pinole was currently not a member.

Council member Martinez-Rubin understood the group was a statewide organization and suggested a better approach would be for everyone to visit the group website. After that research the City Council could come back and discuss the specifics to possibly work together.

Mayor Murphy clarified the group was a Countywide not a statewide organization with many members locally. The City of Pinole was not a member at this time and a presentation would allow an opportunity for everyone to educate themselves around the work of this group.

ACTION: Motion by Mayor Murphy/Council member Sasai for a future agenda item for a presentation from Contra Costa Community Awareness and Emergency Response.

Vote:	Passed	3-2
	Ayes:	Murphy, Sasai, Tave
	Noes:	Martinez-Rubin, Toms
	Abstain:	None
	Absent:	None

ACTION: Motion by Mayor Murphy/Mayor Pro Tem Toms to direct staff to arrange in the next year a rotation of Departmental Updates to learn more about what each Department was doing.

Vote:	Passed	5-0
	Ayes:	Murphy, Toms, Martinez-Rubin, Sasai, Tave
	Noes:	None
	Abstain:	None
	Absent:	None

PUBLIC COMMENTS OPENED (Item D)

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

E. City Manager Report / Department Staff

Interim City Manager Gang also recognized the City Clerk's Office for its work on the Commissioner's Dinner and he thanked all volunteers for their service to the community. He highlighted the upcoming United Against Hate Week (UAHW) events, particularly United We Heal Sound Bath scheduled for Sunday, November 19, 2023 at the Senior Center at 10:00 a.m., with a second event scheduled due to demand on Wednesday, November 15, 2023 from 6:00 to 7:30 p.m.

Interim City Manager Gang reported the City had engaged the professional services of Townsend Public Affairs (TPA) to support the City with grant services. Staff had met with TPA to review the scope of work, roles and responsibilities of TPA and City staff, with the next step for TPA to meet with each Department individually to determine funding needs and develop a Comprehensive Needs Assessment to best match the City's funding needs with available funding opportunities on an ongoing basis.

Interim City Manager Gang also provided an update on the relationship between the Contra Costa County Fire Protection District (CCCFFPD) and the City of Pinole, and briefed the City Council on recent discussions about ways to continue to build the relationship through collaboration and with an open invitation extended to the CCCFFPD to any and all Citywide events. An open house would also be scheduled at the one-year anniversary of the opening of Fire Station 74.

At this time, PCTV provided a brief video of the recent National Night Out event.

Public Works Director Sanjay Mishra provided an update on the use of the Beehive Software Program for Public Works Department operation and maintenance activities and tracking system, with staff being trained on the software program. He reported there had been a total of 348 service requests logged for the year to date into the system with a total of 42 service requests for the month of October, and with 16 outstanding items to date. Pending service requests included street lights, facilities, roads, potholes, stormwater and illegal dumping. Six emergency callouts had been logged for the year to date and two emergency calls had been logged for the month of October, along with 42 road-related service requests logged for the year to date and nine requests for the month of October, mostly related to pothole patching.

Repairs had been completed on Appian Way where the City had received numerous reports on damaged road conditions and the City was working with FEMA on major repair work. A contractor had refreshed the therma-plastic striping on Appian Way from Allview Avenue to Michael Drive, and the City Council had been provided a handout sample of the reports from the Beehive Software Program for informational purposes.

Interim City Manager Gang expressed his hope the new Beehive Software Program would provide more accurate information for ongoing road work activities.

Council member Tave thanked staff for the report, looked forward to monthly reports, but commented on concerns in the community with illegal dumping, oftentimes from people who were not residents of Pinole. He asked how the community could address the situation.

Public Works Director Mishra commented that absent a proper photograph of a license plate it was difficult to identify an individual who was illegally dumping.

Interim City Manager Gang also commented on the challenges with illegal dumping and explained that sometimes the owner of the vehicle was not the violator illegally dumping and there had to be positive proof of the person committing the act. A photograph of the person and license plate would enhance an investigation that could occur.

Mayor Pro Tem Toms asked that the Public Works Director's report be posted in the biweekly administrative report.

Council member Martinez-Rubin suggested it would be helpful to post on the City website that residents who hired small business haulers demand to the extent possible a receipt or invoice proving item(s) had been dumped legally, which could be discussed in the future as to how that could be done formally. The City should also encourage residents to consider that Republic Services provided at least two large haul pickups each year for residents as part of garbage service. She added there were areas in the City in need of road striping and asked where in the report that information would be presented.

Public Works Director Mishra stated that information would be provided under the roads category but it could be split into a subcategory in future reports.

F. City Attorney Report: None

PUBLIC COMMENTS OPENED (Items 7E through 7F)

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

Please note: Not all proclamations were read into the record by the City Council and some of the proclamations were taken out of order from how they had been shown on the meeting agenda.

A. Proclamations

1. Pancreatic Cancer Awareness Month

The City Council read into the record a proclamation recognizing the month of November as Pancreatic Cancer Awareness Month with the proclamation presented to Community Development Director Lilly Whalen in memory of her mother Susan Schinsing.

Community Development Director Lilly Whalen thanked the City Council for the proclamation and recognition of the month of November as Pancreatic Cancer Awareness Month.

2. World Town Planning Day

The City Council read into the record a proclamation recognizing November 8, 2023 as World Town Planning Day with the proclamation presented to Community Development Director Whalen.

Mayor Murphy acknowledged the following proclamations that were not read into the record:

3. Sikh Awareness Month
4. United Against Hate Week
5. Native American Heritage Month
6. Shelter in Place Education Day

PUBLIC COMMENTS OPENED (Item 8A, 1-6)

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

B. Presentations

1. CA vs. Hate Initiative

Becky Monroe, Civil Rights Attorney, California Civil Rights Department (CRD), the State's civil rights agency whose mission was to protect the people of the State of California from unlawful discrimination in employment, housing, and public accommodation and from hate violence and human trafficking, provided a PowerPoint presentation titled, Earning Trust and Combating Hate: California vs. Hate Resource Line and Network. The presentation included an overview of CRDs comprehensive approach to combat hate; the civil rights laws enforced by CRD; California vs. Hate Resource Line and Network; CA. vs. Hate Intake Process; CA vs. Hate – There's Support When You Report; CA vs. Hate Content Hub and the background of UAHW with UAHW Week to take place from November 12 through 18, 2023. Additionally, resources such as the California Commission on the State of Hate and Community Conflict Resolution Team were also highlighted.

Council member Sasai appreciated the interagency collaboration between WCCTAC, the City of Pinole, and the CA vs. Hate Initiative. Speaking to the Israeli-Palestine conflict, he asked whether or not CRD had seen an uptick in hate crimes for those specific communities.

Ms. Monroe acknowledged the CRD had been responding to a great deal of pain across the State and more data was due to be released in the next week, but she acknowledged reports of antisemitism and anti-Muslim hate moving through the State of California. Also, Cal State San Bernadino had established a center on hate and extremism, and frequently reported that when there was conflict in the Middle East there was an increase in antisemitism and anti-Muslim bigotry. It was important to recognize that this was the opportunity for UAHW and others to come together in solidarity and it was important to get the word out now. California was lucky to have advocates and leaders who were making sure they were doing everything possible to combat hate and anyone feeling threatened was welcome to join available webinars and share resources.

Council member Sasai asked how local law enforcement agencies could leverage and expand access to State resources to those who reported hate incidents and crimes locally and whether there were any recommendations to improve local law enforcement agencies hate crime policies.

Ms. Monroe commented on her background as a Civil Rights Lawyer and she again outlined the free resources and support, as shown in the PowerPoint presentation, where materials could get out to law enforcement agencies. CRD was encouraging city leaders and law enforcement to share all information as a way to build trust and most law enforcement agency leaders recognized the need to track incidents and crimes as a best practice, and the CRD could provide support for that to occur.

Council member Martinez-Rubin walked through with Ms. Monroe the types of civil legal resources available to anyone who may experience or need to report a hate crime or act of discrimination and how someone could file a claim with the CRD and/or obtain mental health services.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, commented that much of what had been discussed were ways to deal with incidents of hate after the fact. He asked the Interim City Manager whether the City currently recorded hate incidents as opposed to hate crimes, whether there was a way to address those situations and for the CRD and the City to more broadly work to build an environment that was less hateful and create a space for truth and reconciliation with a broader source of processes to lower the temperature. He referred to the Israel-Palestine conflict where there had been thousands of fatalities of civilians on both sides. He suggested that reporting attacks was not enough and they should go beyond that and create a more collaborative and safer space to discuss things before conflicts came up and be able to understand each other better before disagreements reached that point.

PUBLIC COMMENTS CLOSED

Ms. Monroe emphasized that prevention was being done through some of the work described. She suggested in terms of prevention they could help to support people when in pain, either when being targeted for a crime or incident and build trust, and she again detailed the work of the Community Conflict Resolution Team, which was not a criminal, legal or civil option but involved community civil rights mediators who helped to identify common values, addressed those values and offered tips on de-escalation. There were ways to work with proactive cities to address a high-profile act of hate and to ensure the City was effectively communicating with local government and the local community to build relationships in advance. She was strongly of the opinion that enforcing other civil rights protections was critical to creating a climate to combat hate. Additionally, the Commission on the State of Hate worked on prevention and she encouraged everyone to participate remotely in a meeting scheduled for Thursday, November 9, 2023 at 6:00 p.m. with the Commission on the State of Hate. More information was available online. Identification of de-escalation techniques to prevent incidents of hate was also important.

Interim City Manager Gang agreed that collaboration was important before an incident occurred. He introduced the City's Hate Crime Coordinator, Commander Matt Avery, and commented that this was a community-wide effort and the Police Department was one component of that effort. He noted that CA vs. Hate Initiative resources would be distributed during the UAHW events planned and would also be made available at City Hall. He added that since 2015, there had been five recorded hate incidents in the City of Pinole.

Pinole Police Department Commander Matt Avery, Hate Crime Coordinator, explained that he would take the information from CA vs. Hate Initiative for use in the Police Department training that was done annually and which identified, investigated and documented hate crimes. He provided an overview of the Department's policies in reporting, investigating and documenting hate crimes and would ensure policies were current and included the information provided as part of this presentation from CA vs. Hate Initiative.

Council member Sasai thanked the City Council for allowing the presentation. In terms of public safety and in an equity lens, he suggested the City had to allocate resources to people most impacted at the moment. This was a passion of his given the increase in anti-Asian hate crimes in the Bay Area during the pandemic. Given the increase in antisemitism, anti-Black and anti-LGBTQ+ crimes in the State, expanding and leveraging State resources and getting it out to residents was very important.

Council member Sasai offered a motion, seconded by Council member Tave, to direct staff to consult with the CA vs. Hate Initiative to develop custom materials for a social media outreach and posters for display in City facilities.

On the motion, Mayor Pro Tem Toms asked whether a motion could be made as part of a presentation.

City Attorney Eric Casher explained the motion was to direct staff to conduct an administrative function to move this item forward and was not a formal action approving a contract or anything beyond direction to staff.

ACTION: Motion by Council members Sasai/Tave to direct staff to consult with the CA vs. Hate Initiative to develop custom materials for a social media outreach and posters for display in City facilities.

Vote:	Passed	5-0
	Ayes:	Murphy, Toms, Martinez-Rubin, Sasai, Tave
	Noes:	None
	Abstain:	None
	Absent:	None

Mayor Pro Tem Toms thanked Ms. Monroe for the presentation and looked forward to sharing the materials from CA vs. Hate Initiative with the community.

Mayor Murphy also thanked Ms. Monroe for the presentation and welcomed annual presentations from CA vs. Hate Initiative.

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Minutes of the Special City Council Meeting on September 11, 2023 and the Minutes of the Regular City Council Meeting on October 17, 2023
- B. Receive the October 14, 2023 – November 3, 2023 – List of Warrants in the Amount of \$1,745,270.83 and the October 27, 2023 Payroll in the Amount of \$492,070.46
- C. Adopt a Resolution Authorizing the City Manager to Enter into an Agreement with Folsom Lake Ford to Purchase Two Patrol Vehicles at a Total Cost of \$104,964.38
[Action: Adopt Resolution per Staff Recommendation (Avery)]
- D. Fiscal Year (FY) 2023/24 First Quarter Report on Status of Capital Improvement Plan (CIP) Projects **[Action: Receive Report (Mishra)]**

- E. Receive the Quarterly Report on Implementation of the Greenhouse Gas Inventory and Climate Action and Adaptation Plan for Fiscal Year (FY) 2023/24 First Quarter **[Action: Receive Report (Whalen)]**
- F. Receive the Fiscal Year (FY) 2023/24 First Quarter Financial Report **[Action: Receive Report (Guillory)]**
- G. Receive the Quarterly Investment Report for the First Quarter (Ending September 30, 2023) **[Action: Receive Report (Guillory)]**
- H. Determination of Public Convenience or Necessity (PCN) for Anabi Shell Station Located at 1401 Fitzgerald Drive (CUP 23-04) **[Action: Adopt Resolution per Staff Recommendation (Hanham)]**
- I. Declare the Listed Property as Surplus and Designate a Purchasing Officer to Dispose of the Listed Property in Accordance with the City of Pinole Financial Policies – Capital Assets Policy and Procedures **[Action: Adopt Resolution per Staff Recommendation (Bingaman)]**

Speaking to Item 9A, the Regular City Council Meeting Minutes for October 17, 2023, City Clerk Bell requested the following revisions:

Page 28 of 219 of the agenda packet, the first sentence of the comments attributed to Rafael Menis to be revised to read:

Rafael Menis, Pinole, commented based on his experience attending the Community Services Commission meeting when the Sister City Policy had been discussed, that the Commission had been relatively hostile to the item since they felt that it would be using City funds.

To the same page and the comments again attributed to Mr. Menis, in the first sentence of the second paragraph of his comments to be revised to read:

Mr. Menis also commented that a few Council members had an idea to potentially include people outside of the City Council to take part in the Sister City process and it would be worthwhile to have the City Council consider having that input such as from the Rotary Club of Pinole and former Mayor Salimi, who had contacts with other cities in other countries.

Speaking to Item 9D, Public Works Director Mishra advised a correction memorandum had been prepared to add to the Capital Improvement Plan (CIP) Fiscal Year (FY) 2023/24 First Quarter Report on the Status of CIP Projects. He reported the City Council had received a report and directed staff to take necessary steps to sell the Faria House on September 19, 2023. City staff would be working on the next steps and would update the City Council in the future. There were no other updates at this time and this project would be removed from the CIP Project List in the next budget cycle.

PUBLIC COMMENTS OPENED

Irma Ruport, Pinole, referenced Item 9D, and thanked the Public Works Director for the report, but commented the City Council had voted 4-1 on September 19, 2023 to sell the Faria House and if no agreement was reached within 90-days, there was also an initial 60-day period. She asked whether the project would be fast-tracked since there were deadlines involved. As to the project description sheet for the CIP projects, she commented that some of the projects had been removed from certain areas of funding or non-funding, and suggested there should be a footnote included for the projects to inform residents of the status of all projects and how the City Council had voted on the projects, a suggestion she had provided to the Public Works Director.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Mayor Pro Tem Toms/Council member Martinez-Rubin to approve Item 9A as modified by the City Clerk, Item 9D, subject to the staff clarification and Items 9B, 9C and 9E through 9I, as shown.

Vote:	Passed	5-0
	Ayes:	Murphy, Toms, Martinez-Rubin, Sasai, Tave
	Noes:	None
	Abstain:	None
	Absent:	None

10. PUBLIC HEARINGS: None

Citizens wishing to speak regarding a Public Hearing item should fill out a speaker card prior to the completion of the presentation, by first providing a speaker card to the City Clerk. An official who engaged in an ex parte communication that is the subject of a Public Hearing must disclose the communication on the record prior to the start of the Public Hearing.

11. OLD BUSINESS

A. Project Labor Agreement with Contra Costa Building and Construction Trades Council **[Action: Adopt Resolution per Staff Recommendation (Mishra)]**

Public Works Director Mishra presented the staff report dated November 7, 2023, and recommended the City Council adopt a resolution approving the Project Labor Agreement (PLA) and related side letter included as Attachment A to the staff report, and authorize the Interim City Manager to sign the Project Labor Agreement with the Contra Costa Building and Construction Trades Council and its affiliated local Union.

Council member Martinez-Rubin asked why the PLA Ad Hoc Subcommittee had focused on a PLA from the City of El Cerrito as the most appealing to work off of and what it was about the other PLAs the Subcommittee had reviewed that had not been appealing to consider including in a PLA for the City of Pinole.

Public Works Director Mishra explained that the City of El Cerrito, also located in Contra Costa County, was of a similar size with similar-sized projects as the City of Pinole and had been used as a base document, with a local hire clause added which had been taken from the City's PLA for the Pinole-Hercules Wastewater Treatment Plant project. The PLA also determined local hires as people who lived within a 30-mile radius of the City of Pinole or project location.

Council member Martinez-Rubin understood one of the purposes of a PLA was to avoid the possibility of labor strikes or the possibility of any other activity by a contractor or their workers that could impede the timely completion of a project at any phase. She asked whether that had been a problem in the City of Pinole.

Public Works Director Mishra reported he was unaware of any such problems in the recent past or as part of the last major projects in the City of Pinole. The Pinole-Hercules Wastewater Treatment Plant was the last large project in Pinole that had been built under a PLA and there had been no issues. He understood strikes had not been an issue for any other City projects.

Council member Martinez-Rubin asked why a PLA was an approach the City desired to take proactively, to which City Attorney Casher explained he had no knowledge of any labor strikes creating disruptions or delays on any public works projects within the City of Pinole. The PLA would provide a framework to avoid any strikes if they were to happen.

Council member Martinez-Rubin asked if a strike were to happen what parties would be involved as part of any grievance to come to an agreement to continue work, whether it would involve the City Attorney, other City employees or an arrangement between mediation, the contractor and the laborer.

City Attorney Casher stated it would be a City project with the City involved at the City staff level and the striking laborers and their union engaged with all hands essentially involved.

Council member Martinez-Rubin referenced Pages 2 and 3 of the November 7 staff report and what the PLA was about, particularly a statement that read: *The PLA requires the facilitation of employment of Local Area residents and promotion of Local Hire (as defined in the attached PLA) and the use of resources in the Local Area in construction of the Project.* In that regard, she asked about the purchase of any goods used in any construction project and her understanding where purchases were made and taxes paid, the contractor was to prepare paperwork with the State Department of Finance Administration (DOFA) so that sales taxes generated from the construction project would go to the city where the purchases had been made. She asked for more detail on that consideration as a follow-up and possible inclusion as a requirement in the PLA.

Public Works Director Mishra clarified the PLA did not address material purchases and when the City advertised a contract that could be specified in the contract, although since it could be restrictive most cities did not do that. As an example, a city the size of Pinole may not be able to purchase the materials needed for larger projects. General conditions could be specified in the contract such as Buy America requirements, as an example, as mandated by federally funded projects.

City Attorney Casher confirmed the PLA did not cover local purchasing but the City's Procurement Policy included a section that created a local purchase preference.

Council member Martinez-Rubin also referenced the statement in the staff report which read: *The PLA requires that the City Council receive a report on the status of the PLA no later than six (6) months prior to the five (5) year term expiring, and either party can terminate the PLA with written notice to the other party,* and she asked staff for a clarification of that clause.

Public Works Director Mishra explained the clause referenced was for City staff to bring an update to the City Council six months prior to the expiration of the PLA to report whether or not it had worked for the City.

Council member Sasai thanked the PLA Ad Hoc Subcommittee and the Contra Costa Building and Construction Trades Council, which had been diligent in developing the PLA. He understood the Subcommittee had reviewed other PLAs in the Bay Area, as detailed in the staff report, but asked whether there were clauses from those PLAs that had been excluded in the proposed PLA.

Public Works Director Mishra explained that most PLAs that had been reviewed from jurisdictions in Contra Costa County were similar in nature with the exception of the threshold values.

PUBLIC COMMENTS OPENED

Irma Ruport, Pinole, a member of the PLA Ad Hoc Subcommittee and a member of the Community Services Commission, commented on her background as a retired government employee and her service as a Chief Steward representative. She thanked the City Council for letting others serve on the PLA Ad Hoc Subcommittee and reported she had provided written comments to the City Council. She requested that the following provisions be included in the PLA: local hiring, entering into total partnership with the City, frequent updates and statistics for Pinole residents including hiring and training, opportunities for minorities and women to apply and train in all fields and careers, inclusion of West County to the sites of training and if not possible in the contract that the City monitor this contract under these terms, and follow-up with monthly quarterly reports either by email reports or to the City Council to ensure compliance with the contract.

Ms. Ruport added that Hercules High School held a career fair/job training, her husband as a retired attorney had been asked to speak during the training, and she wanted to see the City Council task the Community Services Commission with Career Fair/Job Training Apprenticeships in 2024, and partner with the unions on job training in West County as provided in other areas of Contra Costa County.

Samson Quenga, business representative for painters and drywall finishers, representing hundreds of men and women in Contra Costa County, spoke to his experience over the past twelve years in the construction trades, some of which were on PLA jobs. He commented that a PLA would ensure the timely completion of projects either at or under budget; provide signatory employers with a reliable and ready source of highly-trained and skilled workforce through State accredited apprenticeship programs; reduce costs by utilizing apprentices on the jobs who could develop a skill set with schooling at not cost allowing them to earn while learning; would increase diversity, enhance workforce development, provide jobs for communities that were underprivileged and underserved and provide health and safety, all factoring into the success of a job. PLAs also benefitted cities and taxpayer-funded projects and delivered an agreement shared between contractors and clients for a concerted outcome.

Rafael Menis, Pinole, supported the PLA suggesting it would be beneficial to the City preventing strikes and lockouts and would work to regularize processes. While conflicts may arise separate from the quality of union work the PLA would negate that. In terms of the equity lens, he referenced the non-discrimination clause in the PLA, with various elements of the PLA to comply with various state and federal non-discrimination laws.

Mr. Menis understood the State had rules in certain fields banning certain affirmative action type programs and asked if that would apply to the PLA if the City, unions or partners under the agreement wanted to focus on hiring apprentices from certain underrepresented backgrounds and genders. He also spoke to Subsection 2.3.1 of Attachment B, Project Labor Agreement for the City of Pinole, as written, and as shown on Page 187 of 219 of the agenda packets, and asked whether the City currently or planned in the future to have any contractors who would do this sort of work in conflict with this clause. He also referenced the footnote as shown on Page 202 of 219 of the Agenda Packet of Attachment B, and asked whether that would be included in the final document.

Bill Whitney, Chief Executive Officer (CEO), Contra Costa Building and Construction Trades Council, stated he represented 35,000 workers in Contra Costa County with the majority comprised of men and women of color and indigenous peoples. The Council was one of the largest middle class job creators with apprenticeship programs provided at no cost to provide the skills for workers to go out and get a job. A PLA promoted local hires, had people who worked in the area and spent where they lived, and the Council was an organization that was proactive with veterans. He highlighted the Helmet to Hardhats Program and emphasized the Council spent billions in North America on training programs at no cost. He expressed his appreciation to City staff for their cooperation in preparing the PLA that was fair, equitable, balanced and the same as everywhere else.

Tom Hansen, Business Manager, International Brotherhood of Electrical Workers (IBEW) Local 302, and President of the Contra Costa Building and Construction Trades Council, thanked the City Council for the PLA. He pointed out that Pinole Valley High School and other schools had been built under a PLA with the West Contra Costa Unified School District (WCCUSD). He added that PLAs put people to work at home, the City of Rodeo was working on rebuilding its refinery with a PLA, and the provisions in the PLA prioritized local hires in Pinole, Rodeo and Hercules. He thanked City staff and the City Attorney for the great work and he appreciated the City's support.

William Chisholm, International Union of Elevator Constructors, Local 8, which jurisdiction covered Contra Costa County, echoed the previous comments and explained that a PLA was an insurance policy which ensured that the money spent would go towards skilled craftsmen who would do the work right the first time and if that approach was not taken, cheap would come out expensive.

Jason Gallia, Pinole, explained that he had experience in the building trades and projects with PLAs in the Bay Area and had been able to purchase a home and raise his family in the City of Pinole. He was now the Business Manager/Financial Treasurer/Secretary for the Ironworkers and he identified some of the many projects in the Bay Area constructed by the ironworkers and skilled laborers and apprentices who worked all over the Bay Area. He strongly supported the PLA and hoped the City Council would move it forward.

Timothy Jefferies, International Brotherhood of Boilermakers (IBB) Local 549, also spoke to the benefits of PLAs and explained that the PLA would bring a workforce that was fair to women, with women in the building trades to have the same weight as men whether a journeyman, apprentice or superintendent. He emphasized PLAs were also great for veterans like himself.

Cole Batchelder, Pinole, member of IBEW 302, thanked the City Council for considering a Citywide PLA. He looked forward to working and spending more time locally with his family.

Doug LeMoine, Member and Business Agent for the International Union of Operating Engineers, Local 324, assured the City Council that a yes vote on the PLA would put highly skilled and trained men and women from the labor unions to work in Pinole. He explained that most workers came from highly-trained apprenticeship programs with hundreds of hours of on-the-job training before graduating the program. He encouraged the City Council to approve the PLA to allow the men and women of the construction trades to live and work at home.

Maria Alegria, Pinole, affirmed the comments in support of the PLA, and thanked the City Council and particularly the PLA Ad Hoc Subcommittee through the leadership of Council member Tave to bring this matter back to the City Council. She suggested the PLA was almost a decade overdue. She commented that when she had served as Mayor of Pinole, the City Hall building had been built with a PLA and the project had come in under budget and on time despite the fact the City had been sued by ABC to stop the PLA but the City had prevailed and had won the lawsuit. She urged the City Council to support the PLA, bring jobs to Pinole, and make sure working men and women had good jobs and good pay with apprenticeship opportunities for future generations of working families in Contra Costa County and the City of Pinole.

PUBLIC COMMENTS CLOSED

Mayor Pro Tem Toms recognized the members of the PLA Ad Hoc Subcommittee and stated all members had brought something to the table along with the labor partners. She agreed the apprenticeship training programs involved excellent facilities. She supported the PLA and emphasized the 30-mile local hire radius would reduce Vehicle Miles Traveled (VMTs) and Greenhouse Gas Emissions (GHGs), which the City may identify in its Climate Action Plan (CAP).

Council member Martinez-Rubin recognized the cost of health benefits unless provided by an employer. The health of the community was important and necessary for the City to thrive economically. She liked the idea of a pipeline of workers who could continue their careers and be part of their city in different ways as workers, consumers and people who could rest assured they would be covered and work on projects that were enduring and had a life over several decades benefitting the public at-large. The PLA would be a tremendous help to the community.

Council member Sasai recognized the benefits, quality of services and safety of a workplace with PLA projects. He found the PLA would benefit the City and he supported the PLA as proposed.

Council member Tave agreed and as one who had been commuting to employment outside of the City of Pinole as did so many others, the PLA and the 30-mile radius provision would allow workers to be with their families. He also recognized there was no shortage of work and he hoped the PLA would include outreach to community members who worked in the construction trades. He supported the PLA and he thanked the PLA Ad Hoc Subcommittee for all of its work.

ACTION: Motion by Council member Tave/Mayor Pro Tem Toms to adopt a resolution approving the Project Labor Agreement and related side letter included as Attachment A to the November 7, 2023 staff report, and authorize the Interim City Manager to sign the Project Labor Agreement with the Contra Costa Building and Construction Trades Council and its affiliated local Union.

Vote: **Passed** **5-0**
 Ayes: **Murphy, Toms, Martinez-Rubin, Sasai, Tave**
 Noes: **None**
 Abstain: **None**
 Absent: **None**

12. NEW BUSINESS

A. Long-Term Financial Plan Strategies [Action: Receive Report and Provide Direction (Guillory)]

Finance Director Markisha Guillory introduced Steve Montano, Special Advisor, Baker Tilly, the consultant assisting City staff with the strategic planning for the Long-Term Financial Plan (LTFP). She provided an extensive PowerPoint presentation which included an overview of the Five-Year financial forecasts as part of the LTFP forecast that had been extended to 10 years with the FY 2023/24 budget and with the City having extended the forecast to 20 years to capture longer term impacts. The City had forecast a status quo for the General Fund that estimated the City's future revenues and expenditures if the City maintained status quo service and staffing levels.

Finance Director Guillory also highlighted the purpose of the Long-Term Financial Forecast; General Fund 20-Year Financial Forecast; General Fund 20-Year Financial Forecast Summary; Key Revenue Assumptions; Key Expenditure Assumptions; General Fund 20-Year Financial Forecast – Revenues and Expenditures and Fund Balances. She requested the City Council receive a presentation from Baker Tilly on potential options to increase revenues and decrease expenditures and to model specific revenue and expenditure options in the financial forecast and prepare the LTFP.

Steve Montano, Special Advisor Baker Tilly, also provided an extensive PowerPoint presentation titled City of Pinole Long Range Fiscal Forecast Options, which included an overview of the City's financial condition; assessment of its current and needed future service levels; assessment of the City's budget and development of a LTFP; Proposition 26 which impacted how taxes may be imposed in the State of California; choosing the right revenue strategy; tax revenue options; benefit assessments; fees/charges/rates and cost recovery strategies; financing capital assets; General Fund revenue options for consideration; General Fund expenditure options for consideration and detailed comparisons with benchmark cities.

Mr. Montano asked the City Council to identify which of the revenue and expenditure options could resonate with the Council and the community to allow the consultant to model the options and be able to pursue an action.

Mayor Pro Tem Toms spoke to the comparison of benchmark cities and stated it would be useful to know the percentage coming to the City of the one percent property taxes. She noted the City of Pinole received around 18 percent whereas the City of El Cerrito received around 24 percent. Both cities paid for their own fire services out of their return of property taxes whereas the City of Martinez was part of the CCCFPD. She explained that one of the City of Pinole's largest expenses was the contract for fire services and that should be footnoted in the comparison of benchmark cities for the City of Martinez, as an example, that does not include fire services. She suggested another column in the comparison of benchmark cities should be included with information on the average property tax return.

Council member Martinez-Rubin also spoke to the comparison of benchmark cities and commented on the high Other Post-Employment Benefits (OPEB) liability for the City of Pinole as compared to the other cities, which had been used by the City of Pinole as an attractive means of recruiting staff. She asked whether the other cities used salaries to offset the OPEB. She also asked about the order of events that would be recommended as next steps for the City to be in the position of going the route of debt financing as an example.

Council member Martinez-Rubin also asked in the modeling that there be some sunseting that would occur. As an example, an opportunity to expand on the Utility User's Tax (UUT) to make it more appealing and a success for the City to do so, and understand at what point the City would acquire enough funding at the first phase of events to develop the language that would be included in a ballot measure. She also spoke to Enhanced Infrastructure Financing Districts (EIFDs) and commented the City Council had not discussed that yet nor had discussed in the context of a finance management and fiscal management plan what would happen with the City's economic development strategies and whether to opt or consider options to increase revenues to acquire funds to help with housing sustaining funding or projects in the CIP the City could not currently afford related to climate change and the like. She also stated there was no information on direct lending options in the presentation and she understood there were new ways to obtain larger amounts of monies through direct funding mechanisms rather than just through bonds.

Council member Sasai found the information to be educational. In relation to the General Fund Expenditure Options and the shared services delivery model, he asked what other cities the size of Pinole had been following that model in Contra Costa County.

Mr. Montano reported he had done no recent research in this region although there were examples of cities across the country that followed the model of shared services. He knew the cities had to be contiguous and have a recognized need between the city and the neighboring city, and while not familiar with the region whether that was a feasible option there were examples across the country where that shared services delivery model had been done. He explained it would help to have a model nearby, which would require more research.

Mayor Murphy liked the benchmark comparisons provided, particularly for the City of Emeryville. He referenced wireless phone services related to UUTs and understood that many cities may not be aware it was not being taxed but it was a questionable model since landlines were currently not as popular as they were 20 to 30 years ago. He asked for more detail on that tax structure of a UUT on wireless phone services if the City were to move forward with that option.

Mr. Montano advised there were some benchmark cities using the UUT tax structure for wireless phone services such as the City of Emeryville, but he had no experience working or consulting with a city that used that tax structure. He was aware of some legal cases where some wireless carriers had pushed back on that tax structure, and uncertain of the status of those cases stated that more research was needed. He had already started to prepare a report on fiscal recommendations and could prepare information that would be included in a future report as part the recommendations for the fiscal forecast.

Mayor Murphy understood a tax structure for wireless services through a UUT involved taxing businesses that provided Wi Fi services within the City or individuals, and Mr. Montano stated it could be both and could be one and the same wireless company.

Mr. Montano reported that Verizon provided both wireless and Internet services as an example, and a UUT could be applied to both examples. He could expand on that information in future reports.

Mayor Murphy added that some people had an additional hot spot that was separate from one's phone and he asked whether that would be taxable in that model and what funding was provided based on that model per year, which information would be helpful to have. He also asked about the level of Full-Time Employees (FTEs) as shown in the benchmark comparison, particularly for the City of Dixon of relative size to Pinole, although that jurisdiction had more FTEs.

Finance Director Guillory understood the City of Dixon had more FTE's since it had a Fire Department but that information could be clarified in the benchmark comparison.

Mayor Murphy understood one of the economic development strategies was to review the assessment and feasibility of an EIFD. He asked whether that was something staff was looking into and whether staff was asking for direction from the City Council, and Finance Director Guillory stated she would clarify that information with the Community Development Director.

Mayor Murphy liked the Reduction General Fund Expenditure Options and understood some cities in Contra Costa County had used those options. He asked for estimates around shared services delivery models, which had been done through the City's partnership with the CCCFPD, but he wanted more information and assessment on other service models such as for the Public Works Department. The City Council had previously directed staff to engage in a discussion around Public Works and possible shared services agreements between the Pinole Public Works Department and the Contra Costa County Public Works Department and asked what could be done to set staff up for success in assessing the numbers.

Mr. Montano suggested the Public Works Director would need to prepare a presentation on what Public Works activities/operations would be best suited for joint services, with the next step to determine interest from contiguous and neighboring jurisdictions.

Mayor Murphy asked whether the PowerPoint presentation from Baker Tilly had been shared with the City's Grant Manager, to which Finance Director Guillory stated it had not but could be done and would be helpful to inform the work being done.

Council member Tave asked for more detail on the modeling for 2023/24 for the financial forecast and whether the General Reserve had been built in, and Finance Director Guillory advised that the General Reserve was separate. She again walked through the General Fund Unassigned Fund Balance and the separate General Fund Reserve figures and balances as shown in the PowerPoint presentation.

Council Tave also clarified with the Finance Director a discussion about reducing the General Reserve withholding from 50 percent down to 25 percent, with the fiscal impact a one-time impact.

Mayor Pro Tem Toms also clarified the Special Assessment Bonds option was similar to how the WCCUSD had financed its expenditures, with the tax assessment placed onto the property taxes but which had not included the voter approval threshold.

Mr. Montano understood the threshold was voter majority approval, which could be bookmarked for the future.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, commented that overall medical expenditures had risen sharply and to a large extent had offset the gradual decline in California Public Employee's Retirement System (CalPERS) expenditures after FY 35/36. He asked whether that increase in OPEB accounted for other OPEB expenditures or whether the OPEB cost was in addition to that increase. For the benefit of the consultant, he noted the Real Property Transfer Tax (RPTT) option had been discussed during past City Council meetings but ultimately had not managed to pass the City Council level given a moderate level of public opposition from the community. He also referenced the differences in the revenue amounts in the benchmark comparisons as shown in the PowerPoint presentation, particularly the differences between the cities of Pinole and Emeryville. In terms of property and sales taxes, he pointed out that Pinole was capped out and the City should consider a RPTT and UUT in regards to water and wastewater.

PUBLIC COMMENTS CLOSED

Mayor Pro Tem Toms referenced the RPTT issue, which had not been popular and commented she had spoken to a number of people opposed to a RPTT since they were of the opinion it targeted a small portion of the population but it benefitted everyone. Some of those same people had been asked whether or not they would support a parcel tax that was equitable across the board and the answer from several was affirmative, which was something the City Council should consider. She also suggested the City Council should consider the Special Assessment Bonds, and while they could not be used for maintenance there were a number of CIP projects that were beyond maintenance and had a need for reconstruction as CIP projects, which could help the City deal with not having to spend General Fund monies.

Council member Tave commented the City Council had discussed this topic for some time and every two years or so the City discussed imposing something to keep up with costs, but the only way to get answers was to go to the voters with a program. He wanted to see the RPTT be modeled and get public feedback for a thorough review. He added the City Council had spent a lot of time since 2019 determining what that revenue source may look like. He also suggested the City Council needed a better understanding of reinvesting back into Pinole and a potential parcel tax, and he was interested in seeing more information and analysis around the Special Assessment Bonds and how much revenue the City could receive from that option. He supported more information on a UUT expanding to water with a model to identify the potential revenue.

Council member Tave also recognized the City informally shared equipment and the cost of the equipment with other jurisdictions through a Memorandum of Understanding (MOU) process and that possibly could be expanded. In terms of health care costs, rather than negotiate as one city, he would rather see Pinole work with other cities and find a way to possibly bring those costs down collaboratively across multiple cities, with a collective agreement that may benefit the City. He recognized something needed to be put in front of the voters given the future fiscal forecasts.

Mayor Murphy requested more information about wireless phone service and what had already been approved by the City Council in terms of an EIFD understanding the City Council had already directed staff to conduct preliminary discussions with consultant firms ideally at no cost.

Mayor Murphy suggested it would be important in that process to have an initial assessment of applicability and cost to the City, particularly for the downtown area and around the Senior Center. He was open to any shared service agreements which had been done with the CCCFPD, and he imagined all cities were working to provide good health care and perhaps there was an opportunity to establish ways to save the City money on that expenditure.

Mayor Murphy also recognized the Finance Director's efforts during his tenure on the City Council to transition the City's forecast every five years and expand that to ten years and now twenty years to allow the City the ability to be strategic and be real with residents. The City had improved on the standards of the past, residents wanted the investments and wanted them done right and to the highest quality. He wanted to show residents what it meant if they did not want those enhanced services and wanted the City to pull back, and in that regard, he was interested in some of the General Fund Expenditure options to reduce the City's budget by four or five percent over the next five years so residents would know what that model looked like. He wanted the residents to be included in the consideration of the modeled options.

Council member Martinez-Rubin recognized the need to provide essential services such as fire protection and safety and she recognized the City needed to maintain its parks but could not do so with the revenues the City currently had, and there were identified projects in the CIP the City could not afford. She wanted to get the City to a point where it was not at risk of reducing the revenues it had at a faster rate than staff had already projected.

Council member Martinez-Rubin reported she had attended a webinar this date on what a city had as working capital and for emergency events, with reserves for operations. The City Council had previously been presented with information as part of its budget and the potential to consider as an option a reduction in the 50 percent to a smaller percentage. She asked what it would look like if the City set aside 40 percent as a policy and the difference it would make if at all. She understood even at 50 percent the City would not have enough in the General Fund Reserve. She also understood even with personal financing the advantage to seek a source of revenue from multiple streams and to consider taxing options that applied to everyone in the City, which was something she could support otherwise there would be discussions about exemptions, which had occurred during prior discussions about a RPTT.

Council member Martinez-Rubin suggested an EIFD was an attractive source of revenue and had the possibility as taxes increased where those taxes could be used to offset debt, but they had not yet had those discussions where that would apply, and she cited a geographic area on San Pablo Avenue which led into Old Town Pinole but not necessarily the downtown. She would otherwise defer to staff's expertise on what should be done first to allow the City to have sufficient funds to be comfortable and she did not know what that level of comfort should be at this time.

Mr. Montano clarified the 25 percent represented three months of general operating costs for most cities and in an analysis would go to determine the proper reserve amounts. He reported the Government Finance Office Association (GFOA) had a great tool to assess the City's particular risk, and based on that evaluation cities could more confidently determine the reserve amounts. He understood based on that evaluation, the City could lower its reserve requirement.

Council member Martinez-Rubin sought more information to lower the reserve requirement and what that would look like.

Finance Director Guillory clarified that would be a one-time windfall of funds and it would be in year one of the forecast, and the City would not be able to rely on that source of funds.

Council member Martinez-Rubin suggested the modeling should also recognize the fluctuations in the market, which was true for sales and property taxes, and asked what option was more consistent with the projected revenues not as greatly subject to fluctuations, and Mr. Montano advised that property taxes were the most stable revenue source for all cities and sales taxes were not and were a volatile source. The same applied to business license fees.

Council member Tave asked that the model also include sales taxes, and while they may fluctuate, he wanted the citizenry to have all information. He recognized the City was currently giving residents the best it had with the money it currently had but other needs had been identified and the citizenry needed to be so informed.

In response to the Mayor as to whether staff understood the direction from the City Council, Finance Director Guillory stated she understood the different modeling options the City Council wanted to see in the next report and she would compare notes with Mr. Montano.

Mayor Pro Tem Toms spoke to the EIFD and asked staff to describe what taxing entities would forego their portion of the tax increment increase in order to have an EIFD, to be included in future information to be presented to the City Council.

Mr. Montano explained that whatever the entity, it would only forego the incremental increase. Unfamiliar with what properties in Pinole the City Council had in mind, as an example a large retail chain would forego only the incremental increase. EIFD's were an entirely new taxing arrangement written into law and may not apply to other taxing entities, which he would clarify.

When asked to clarify the Council's direction, Finance Director Guillory advised staff and the consultant would model a number of options both on the revenue and expenditure side, pull information on EIFDs, categorize into separate buckets and model them in the forecast. Staff would return with more information at a City Council meeting in January 2024. As to placing a measure on the ballot, she reported the City Council had previously been provided a memorandum with dates and milestones and that information could be resent to the Council. She confirmed public engagement and polling information had been included in the memorandum.

ACTION: Motion by Mayor Pro Tem Toms/Council member Tave to extend the City Council meeting to 11:30 p.m.

Vote:	Passed	5-0
	Ayes:	Murphy, Toms, Martinez-Rubin, Sasai, Tave
	Noes:	None
	Abstain:	None
	Absent:	None

B. Review of Process for Selection of Mayor and Mayor Pro Tem [Action: Receive Report and Provide Direction (Bell)]

City Clerk Bell presented the staff report dated November 7, 2023, and asked the City Council to review the process for the selection of Mayor and Mayor Pro Tem and provide direction to staff.

PUBLIC COMMENTS OPENED

Rafael Menis, Pinole, was uncertain what would be discussed as part of the Mayor and Mayor Pro Tem positions other than a potential adjustment to the rotation. He suggested no adjustment to the process of selection needed to be made regardless of the nature of the adjustment given the broader public benefit of having a routine rotation of the Mayor's office through each member of the City Council in a routine structured fashion based on an objective formula. It was also a matter of democratic legitimization, the order of whom would become Mayor had been based on who got the most votes, which incentivized each Council member to seek out the most votes in their elections to increase where they were on the Mayoral rotation. De-linking who would become Mayor by whatever means from that selection process would create a disconnect between the Mayor and the public. There was also a coercive aspect of maintaining power, which was why he supported a routine rotation year over year for any position of power. He added it was important to maintain the skills training for everyone year over year.

Ruthie Abelson Olivas, Pinole, was confused why the City Council was considering a change in the process for the selection of Mayor and Mayor Pro Tem. She strongly opposed an unnecessary change to a process that had been working and was fair. Mayor Pro Tem Toms was the next in line to serve as Mayor. She was reputable, hard-working, sensible, valued, fair and an experienced leader in the community, and she strongly supported and respected her as did others in the City. She understood the current process for the selection of Mayor and Mayor Pro Tem and suggested having a few Council members consider changes, without having a good reason to do so, was unfair and suggested that voters' wishes were being ignored. If the process was truly problematic, it should be placed on the ballot for voters to decide.

Peter Murray, Pinole, agreed with the comments, and explained that elected Council members were doing their job on behalf of the community, worked with each Council member to reach solutions and worked as a team. He was uncertain exactly what was being presented and noted the current process had been developed so that there would be no issues. Uncertain why this matter was being brought up, he suggested the best solution was to leave the process alone since it worked well, and while some Council members did not get along and there were differing opinions and positions that had to be represented by the community as well, he suggested leaving the process alone would work and not result in contentious issues in the future.

Kent Moriarty, Pinole, stated there had been no explanation why the City Council wanted to interrupt the existing Mayoral rotation and because of that he was uncertain how to respond. He suggested it may be a grab for power and bullying absent a reason and for this to happen, suggested the people involved could be tarnishing their reputation as a public servant, if not destroying it. Absent the knowledge of the intention of this agenda item, he suggested most people would see this item as a grab for power and pushing people out of the way.

Ann Moriarty, Pinole, agreed it was difficult to comment absent the knowledge for the reason for the discussion unless trying to look for a process that was more equitable and democratic. She was open to understanding what that was, although the fear remained that this was something that would go outside of equitability and the democratic process already in place. She suggested if looking carefully at the example of what happened with Supervisor John Gioia that would offer an example of a good spirited wish for a change in process that had produced some very unintended consequences.

Ms. Moriarty expressed her hope in the discussion the City Council had regarding the Mayoral rotation there would not be a sense of division on the Council but a true listening to each other and doing what was fair, right and not what was simply politically motivated for the future. In terms of what the future may be to pursue a change for someone's own political gain, that would not be looked on favorably. She looked forward to that conversation in a positive sense.

Irma Ruport, Pinole, commented this routine had occurred with prior City Councils. She understood the item was a presentation of information for the City Council to receive a report and provide direction, and include a discussion and educate the public with the City Council to make decisions that were best for the City. She suggested the discussion had to occur with civility not on social media, looking at the current process and agreeing it should be taken to the voters. [She sought a healthy discussion and education of the public. She suggested a lot of "back door deals" have been done by the City over the years.](#) She also suggested in the future there should be a discussion of the duties of the Mayor and Mayor Pro Tem, suggested those positions had no more votes than any other Council member, they were just titles, with Council members to do their duty and serve the public equally. She urged transparent and open discussions.

City Clerk Bell reported she had received a request for accommodation with the following written comments read into the record by the Deputy City Clerk.

Debbie Long, Good evening Council. The current process for the Mayor rotation should be kept and therefore allowing Mayor Pro Tem Toms to be Mayor for the coming year. Last year when Mayor Murphy rotated into the position, he along with the Council affirmed the rules of selection and rotation. But now that his year is up, he wants to change that process so he can stay on another year. You might want to ask yourself why. I did and this is what I came up with. 1) It feeds his ego. 2) He feels more powerful and in control. 3) He thinks old people are not fit for office, after all when he came to his first City Council meeting in April of 2018, he made the statement that 'You old people need to step down for the younger generation'. Therefore, he is an ageist. Maureen is over 55 and his wanting to keep her from being Mayor reeks of discrimination. 4) He appears to be discriminating against women. I will add that during a luncheon we both attended he referred to me as 'girl' both demeaning and insulting given my work in the community. 5) He is fearful of what Mayor Pro Tem Toms brings to the table. She is experienced in all things surrounding the community from being a volunteer in swim, Little League and numerous challenger leagues in competitions to serving on the Planning Commission up until her being seated on the Council in 2018, as well as her management position in the County. There is nothing she hasn't touched on and wears many hats when called upon. Her experience has been earned throughout the years of serving the community and she deserves her year as Mayor. 6) When the City was looking at becoming a Charter City two years ago, the Council majority including Mayor Murphy stated 'It was not because they wanted the City to be run by a Mayor' but this is exactly what the outcome of changing the resolution will lead to. 7) Mayor Murphy has higher aspirations than being on this City Council. After all he has previously run for a County position and most likely in the future will be seeking an office outside of Pinole. Why should he be building a résumé on the back of the most qualified seated Council member to take over the role of Mayor for 2024. I'm sure I have ruffled some feathers, but I feel that it is important that the public know who they have elected. While Mayor Murphy brought this forward, take a look at any Council member who supports this change and why it benefits them. I support Mayor Pro Tem Toms. She is qualified, experienced and has earned her spot as Mayor. And by the way people have taken notice. My post on NextDoor neighborhood has had over 3,300 views. If that equates to only ten percent of people from Pinole, that it is 330 that know ten people that

know ten people. When you take yourself more seriously than the community you serve, then we have bigger problems that others may not have realized.

Anthony Vossbrink, Pinole, was disappointed in the Mayor's request to change the makeup of the Mayoral appointment. He agreed with the majority of the speakers in defending what was democracy in the City of Pinole. He stated it appeared some members of the City Council wanted to spend more time creating new situations, new problems or issues for themselves for personal reasons rather than attend to the basic needs and infrastructure problems facing the City. He strongly endorsed the current policy that would rotate Mayors and looked forward to having Mayor Pro Tem Toms serve as the next Mayor based on all of her experience and background, giving up the majority of her time to serve the citizens of Pinole and creating a democratic environment and encouraging engagement rather than being dismissive at times like some Council members and the current Mayor had been known to be when dealing with the public.

PUBLIC COMMENTS CLOSED

Mayor Murphy thanked the public for their comments. He was aware of the comments on NextDoor and aware the Mayor Pro Tem had provided clarifying comments in her newsletter. He was grateful for the opportunity to serve as Mayor for the past year which had been the honor of a lifetime, but suggested the City needed consistent leadership on the scale of understanding governance. He noted a number of cities had consistent Mayors who were consistent in governance, direction and the outputs of their cities. He stated governance included acquiring, reviewing policies and finding new opportunities to strengthen the direction of the outputs of the City.

Council member Martinez-Rubin interjected. Mayor Murphy asked her not to interrupt while he was speaking. Council member Martinez-Rubin continued to ask what the objective was for bringing the topic for discussion to the Council. Mayor Murphy restated not to interrupt while he is speaking.

Mayor Murphy stated that the benefit of the discussion would be that people would be able to have conversations that had not previously been had and he pointed out that the long-standing tradition of appointing the Mayor had come about only 13 years ago.

Mayor Murphy recommended as a Council member and as a Mayor to have conversations about things that may have worked for some but not for all, and to have a conversation about the systems of government that existed that made them have an inclusive and expansive residency. He had requested that the item be agendaized to discuss things and to talk to each other before placing items in a newsletter. He emphasized the need for consistent leadership in the role of Mayor. His intent for pushing the conversation was not only to express the dire need to review the policy but to ask staff to bring options to the City Council for further discussion, study, exploration and for a ballot measure to create an elected Mayor's position for the City of Pinole.

Mayor Murphy wanted to have those tough conversations which for years had not occurred and he had heard from the community that others also wanted to have those conversations. He acknowledged the public comments received, wanted more input from residents and wanted them to be part of the process, study and exploration.

ACTION: Motion by Mayor Pro Tem Toms/Council member Martinez-Rubin to extend the City Council meeting to 11:45 p.m.

Vote: **Passed** **5-0**
 Ayes: **Murphy, Toms, Martinez-Rubin, Sasai, Tave**
 Noes: **None**
 Abstain: **None**
 Absent: **None**

Mayor Pro Tem Toms stated several weeks ago a trusted individual had informed her that Council member Sasai would be bringing forward an issue about changing the rotation. When she had heard the rumor, she had not given it much credence since she considered her fellow Council members to have high character, mutual respect, trust, ethics and a desire to work together as a team under the protocols set forth by the City Council; however, Mayor Murphy had brought the item forward at the last City Council meeting and she had done some additional inquiries.

Mayor Pro Tem explained since she knew the Mayor and Council member Sasai were likely on the same page, she [would](#) not violate the Brown Act and had not asked them about the matter. She did ask other people and a number of other people had informed her that this was the plan. As evidenced by the public comment, the public respected the City Council's rotation. She found it extremely disrespectful for this to come just a month before her Mayoral rotation was to begin. She hoped to end this conversation by starting anew, maintaining the existing rotation. She pointed out the previous agenda item would require the City Council to work together and having trust with the public to allow the City to move forward in a financially stable way. She requested that the existing Mayoral rotation remain and urged repairing any [hiccups](#) in communication amongst the City Council since that was the only way to move forward as best for the City.

Mayor Pro Tem Toms offered a motion, seconded by Council member Martinez-Rubin to not make any changes to the current rotation.

Mayor Murphy reiterated his comments and his desire for the creation for an elected Mayor position. He suggested there had been miscommunication from the Mayor Pro Tem.

Mayor Pro Tem Toms asked the Mayor not to insinuate the miscommunication was on her part.

On the discussion, Council member Tave commented he had seen the posts on NextDoor. He understood this policy was not to be considered until the time for the selection of Mayor and Mayor Pro Tem. He found the miscommunication had become inflated and was confused at this point.

Mayor Murphy restated the motion from the Mayor Pro Tem to reapprove something that was already Council direction. He reiterated his motion to direct staff to bring back options to the City Council for future discussion and study a ballot measure to create an elected-Mayor position for the City of Pinole.

ACTION: Motion by Mayor Pro Tem Toms/Council member Martinez-Rubin to retain the current Mayoral rotation schedule.

Vote: **Passed** **5-0**
 Ayes: **Murphy, Toms, Martinez-Rubin, Sasai, Tave**
 Noes: **None**

Abstain: None
Absent: None

Mayor Murphy again offered a motion, seconded by Council member Sasai to direct staff to bring back options to the City Council for future discussion and study for a ballot measure to create an elected-Mayor position in the City of Pinole for 2024.

On the motion, Council member Martinez-Rubin commented that given the type of existing governance of the City, she asked whether the motion as stated was appropriate to have as a ballot measure.

City Attorney Casher clarified the City of Pinole was a General Law city but the City Council may at any point decide to change that. The motion was to bring back an item for the City Council to discuss the process to have an elected Mayor and staff would review the election and government codes on what that process would entail for a potential ballot measure and the timing for something like that to occur in November 2024. Legally, the City may move to have an elected Mayor, a Strong Mayor, some of which required a vote of the public.

City Attorney Casher again clarified in response to Council member Tave the intent of Mayor Murphy's motion. Staff wanted the City Council to make informed decisions, and if there was an interest in having an elected Mayor, staff would provide the legal process to do so, which would require a ballot measure, and staff could provide the time frame and the City Council would discuss whether or not that was something it wanted to pursue.

Further speaking to the Mayor's motion, Council member Martinez-Rubin pointed out the majority of cities in the State of California did not have elected Mayors other than the larger cities such as San Francisco, Oakland and Los Angeles. [She comments that Pinole was not in a district but term limit restrictions had provided an opportunity to have different compositions on the Council. The Council was a reflection of the demographic makeup up the City because that's how it's turned out to be over the past decade.](#) She saw no necessity for an elected Mayor and suggested the Mayor had brought the issue up for discussion as an alternative to the route of a Charter City, which had the option for a Strong or elected Mayor, and she suggested the Mayor was finding another avenue to have an elected Mayor.

Council member Martinez-Rubin commented on the manner of consistency in governance, stating that anyone who was elected had the opportunity to build their familiarity and experience in governance, and working collaboratively did not mean that any single individual elected or not would be the better Mayor for the City. On the question of whether the City of Pinole needed an elected Mayor, she did not believe Pinole needed an elected Mayor.

ACTION: Motion by Council member Tave/Mayor Murphy to extend the City Council meeting to 12:00 a.m.

Vote:	Passed	4-1
	Ayes:	Murphy, Toms, Sasai, Tave
	Noes:	Martinez-Rubin
	Abstain:	None
	Absent:	None

Council member Tave suggested this discussion was for the City Council and the public and there needed to be a discussion to follow the City's process, with staff to return with facts, a timeline and a process and then have a discussion as the City Council rather than spend time on hearsay and rumor.

Council member Sasai stated this item had come to the Council via a unanimous vote of the Council. Council member Sasai stated since he had been elected to the City Council, there had been an unspoken agreement to entertain certain requests for future agenda items and for some reason that rule had not been followed. He kept track of emails and calls received from residents and most people had brought this up as a waste of time, and while he agreed to a certain extent since there was so many issues the City Council must address, this conversation needed to take place.

Council member Sasai suggested it was the responsibility of the City Council to educate the public about what was going on at City Hall and the processes the City Council needed to adopt. He had not been aware of the current selection process for Mayor and Mayor Pro Tem until he had been elected to the City Council and he had not fully understood that process until after his election and it had been explained to him by the City Clerk. He asked how they should expect every resident to understand the process and suggested most were likely unaware of the current process. This was an opportunity to educate the public, which was why he voted to place the item on the agenda and he reiterated the entire Council had voted to do that.

Council member Sasai added that since something was a tradition and had always been done was not a good enough reason to continue to maintain the status quo. Questioning the status quo, evaluating it for effectiveness and equity was good governance.

Council member Sasai also referenced the rotation list maintained by the City Clerk, and commented the 2020 Pinole City Council election had involved two seats, which had been uncontested. He stated that Mayor Pro Tem Toms had received the lowest number of votes in that election, which had not shown him the confidence of voters or democracy at work. He was open to input from the City Council, members of the public and staff to further democratize the process. He suggested they needed to show the public the things the City Council had accomplished to drive policy, which should be up to the voters.

Mayor Pro Tem Toms reiterated the previous agenda item included a discussion on revenue generation with the hope to place an item on the ballot in November 2024; however, when adding items to the ballot there was a risk to the primary ballot measure for revenue generation, which was why she could not support the Mayor's motion.

Mayor Murphy stated the data had not suggested that.

Council member Martinez-Rubin commented they all had their perspectives and interpretations of election results and while the seats for the 2020 City Council had been uncontested, it was a year of a very contentious General Election with the increasing use of social media and the kinds of tactics used in campaigning had influenced the number of votes obtained by any candidate. That was not entirely a reflection of how voters expressed their confidence in a candidate. She suggested that its possible that some people mistook the last name Murphy for someone with Irish descent, she didn't know if he did, and that could have had influence.

Council member Martinez-Rubin noted in terms of educating the public, she found it did not mean people were not aware of the processes. This was not unique to the City of Pinole and she again suggested the City of Pinole did not need an elected Mayor and having the opportunity for a number of people running for office meant they also had to educate themselves in advance of running as to what they were in for and how the results were used in existing processes.

Council member Tave called the question.

ACTION: Motion by Mayor Murphy/Council member Sasai to direct staff to bring back options to the City Council for further discussion, study and exploration for a ballot measure in 2024 creating an elected-Mayor position in the City of Pinole.

Vote:	Passed	3-2
	Ayes:	Murphy, Sasai, Tave
	Noes:	Martinez-Rubin, Toms
	Abstain:	None
	Absent:	None

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Maria Alegria, Pinole, reported she had been raising her hand for the last two agenda items but had not been recognized to speak, although City Clerk Bell reported Ms. Alegria's name had been called and she had responded to an email received by Ms. Alegria but since the City Council had taken action on the last two agenda items, she asked that any comments be provided in writing to be distributed to the City Council.

Ms. Alegria asked how technical difficulties would be handled since she had desired to speak to the serious matters of the last two agenda items and she found that inability frustrating. She also found the City Council had been out of order by allowing a submitted written public comment to be read into the record and asked why an exception had been made in that case.

City Clerk Bell clarified that every now and then a request for accommodation was received. There was language on the cover sheet of the meeting agenda where if anyone had an accommodation request, they were to reach out to the City Clerk's Office and staff would review the request and make a decision. In this case, staff had reviewed the request and granted the accommodation.

Ms. Alegria found that allowing someone to submit something in writing and not others to be inequitable and that discretion being left up to the City Clerk was unfair. She suggested if that was to be allowed for one person it should be allowed for everyone. She asked the City Council to revisit that issue since she and others had been denied having their written comments read

into the record, with those comments distributed to the City Council. She was disappointed the exception had been made for one member of the community but not for all.

City Clerk Bell again responded and explained that the City wanted everyone to have the ability to provide public comment. She read into the record the Americans with Disabilities Act (ADA) statement as shown on Page 2 of the meeting agenda and emphasized that staff aimed to be fair and equitable to all residents.

Anthony Vossbrink, Pinole, commented that during the prior City Council meeting he had been cut off at three minutes and he wanted to complete his thoughts at this time. He asked whether the City's Grant Manager had responded to the open grant available to cities in Alameda and Contra Costa Counties to secure funds to address retail thefts.

Mr. Vossbrink commented on the amount of publicity related to the City of Oakland's missed deadline for this grant opportunity while the City of San Ramon had actively secured a grant in the millions of dollars allowing San Ramon to secure another police officer for its Retail Crime Unit, a retail patrol vehicle and security channels that could be used to prevent retail theft and crime within that city. He also asked about the track record of the Grant Manager the City had hired since Irma Ruport had volunteered her time but had been dismissed.

Mayor Murphy asked Mr. Vossbrink to email his comments about grant opportunities to the Interim City Manager and review the Interim City Manager's Report, which had been provided earlier in the meeting.

Interim City Manager Gang identified his email address at ngang@ci.pinole.ca.us.

ACTION: Motion by Council member Tave/Mayor Pro Tem Toms to extend the City Council through the end of the meeting agenda.

Vote:	Passed	5-0
	Ayes:	Murphy, Toms, Martinez-Rubin, Sasai, Tave
	Noes:	None
	Abstain:	None
	Absent:	None

Irma Ruport, Pinole, agreed with the previous speaker that the City should aggressively pursue all grants. She expressed the willingness to provide assistance to the City in pursuing the grants. She also agreed some written statements had been read into the record while others had not and suggested in the future all written statements be read into the record and be distributed to the entire City Council, and be approved.

Mayor Pro Tem Toms asked that the meeting adjourn in memory of Glenn Rockman, a resident of Pinole who was survived by his wife and two children.

Mayor Murphy asked that the meeting adjourn in memory of Robert "Bob" Burmester, one of the City of Pinole's recently recognized Centenarians.

14. ADJOURNMENT to the Regular City Council Meeting of December 5, 2023 in Remembrance of Amber Swartz, Glenn Rockman and Robert "Bob" Burmester.

At 12:04 a.m., Mayor Murphy adjourned the meeting to the Regular City Council Meeting of December 5, 2023 in Remembrance of Amber Swartz, Glenn Rockman and Robert “Bob” Burmester.

Submitted by:

Heather Bell, CMC
City Clerk

Approved by City Council:

**CITY COUNCIL MEETING
MINUTES
March 5, 2024**

1. CALL TO ORDER & PLEDGE OF ALLEGIANCE IN HONOR OF THE US MILITARY TROOPS

The City Council Meeting was held in a hybrid format (in-person and via Zoom videoconference and broadcast) from the Pinole Council Chambers, 2131 Pear Street, Pinole, California. Mayor Toms called the Regular Meeting of the City Council to order at 5:00 p.m. and led the Pledge of Allegiance.

2. LAND ACKNOWLEDGEMENT

Before we begin, we would like to acknowledge the Ohlone people, who are the traditional custodians of this land. We pay our respects to the Ohlone elders, past, present and future, who call this place, Ohlone Land, the land that Pinole sits upon, their home. We are proud to continue their tradition of coming together and growing as a community. We thank the Ohlone community for their stewardship and support, and we look forward to strengthening our ties as we continue our relationship of mutual respect and understanding.

3. ROLL CALL, CITY CLERK'S REPORT & STATEMENT OF CONFLICT

An official who has a conflict must, prior to consideration of the decision; (1) publicly identify in detail the financial interest that causes the conflict; (2) recuse himself/herself from discussing and voting on the matter; and (3) leave the room until after the decision has been made, Cal. Gov. Code § 87105.

A. COUNCILMEMBERS PRESENT

Maureen Toms, Mayor
Cameron Sasai, Mayor Pro Tem
Norma Martinez-Rubin, Council Member
Anthony Tave, Council Member

COUNCILMEMBERS ABSENT

Devin Murphy, Council Member

B. STAFF PRESENT

Neil Gang, Interim City Manager/Police Chief
Heather Bell, City Clerk
Eric Casher, City Attorney
Sanjay Mishra, Public Works Director
Markisha Guillory, Finance Director
Roxane Stone, Deputy City Clerk

City Clerk Heather Bell announced the agenda had been posted on February 29, 2024 at 4:00 p.m. with all legally required written notices.

Written comments had been received in advance of the meeting, distributed to the City Council, staff and posted to the City website and made available to the public in the Council Chambers.

City Clerk Bell announced that March 5, 2024 was Super Tuesday/Election Day and a brief recess would be taken at 7:55 p.m. to allow staff to close the ballot box at City Hall.

Following an inquiry, the Council reported there were no conflicts with any items on the agenda.

4. CONVENE TO A CLOSED SESSION:

Citizens may address the Council regarding a Closed Session item prior to the Council adjourning into the Closed Session, by first providing a speaker card to the City Clerk.

A. PUBLIC EMPLOYEE PERFORMANCE EVALUATION

Gov. Code §54957

Title: City Clerk

Mayor Toms reported that public comments had been received in writing for Item 4A including the comments from Irma Ruport which had been received just prior to the meeting.

PUBLIC COMMENTS OPENED

Deputy City Clerk Roxane Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

5. RECONVENE IN OPEN SESSION TO ANNOUNCE RESULTS OF CLOSED SESSION

At 6:17 p.m., Mayor Toms reconvened the meeting into open session and reported there was no reportable action from the Closed Session.

Mayor Toms moved to Item 8. Recognitions / Presentations / Community Events at this time.

8. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Proclamations

1. Prescription Drug Abuse Awareness Month

Mayor Toms acknowledged a proclamation recognizing the month of March as Prescription Drug Abuse Awareness Month.

2. American Red Cross Month

The City Council read into the record a proclamation recognizing the month of March as American Red Cross Month.

PUBLIC COMMENTS OPENED

Debbie Yee, Senior Disaster Program Manager, American Red Cross, thanked the City Council for the proclamation. She reported the American Red Cross was comprised of almost 90 percent volunteer efforts.

PUBLIC COMMENTS CLOSED

3. Women's History Month

The City Council read into the record a proclamation recognizing the month of March as Women's History Month.

PUBLIC COMMENTS OPENED

Ruthie Abelson Olivas, representing the League of Women Voters, West Contra Costa County, thanked the City Council for the recognition. She highlighted the history of women's voting rights, the progress made and emphasized the importance of registering to vote. She explained how anyone may join the League of Women Voters and described the work done by the group, with an annual meeting scheduled for April 16, 2024 at the El Cerrito Hana Gardens Senior Apartments, guest speaker yet to be determined.

PUBLIC COMMENTS CLOSED

4. International Women's Day

The City Council read into the record a proclamation recognizing March 8, 2024 as International Women's Day.

5. Development Disabilities Awareness Month

The City Council read into the record a proclamation recognizing the month of March as Development Disabilities Awareness Month.

PUBLIC COMMENTS OPENED

Andy Cho, Pinole, President, R.E.A.C.H. West, explained how the group started as a Special Olympics Team in 1999 with the Buffalos, which had grown to include 60 to 70 athletes competing in a number of sports. R.E.A.C.H. West had been incorporated in 2009. The mission of the group was to provide resources, education, activities, community participation and housing opportunities to enable adults with developmental challenges to approximate everyday living. He introduced one of the R.E.A.C.H. West Boardmembers Lucy Stott.

Mayor Toms thanked R.E.A.C.H. West for all its hard work and the Pinole Police Department for the Polar Plunge in support of the Special Olympics.

PUBLIC COMMENTS CLOSED

The City Council returned to agenda Item 6. Citizens to be Heard at this time.

6. CITIZENS TO BE HEARD (Public Comments)

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Kellie Taylor, Pinole, stated she was grateful to be present and listen to the things that Pinole was doing to make a difference including recognizing the work of the American Red Cross where she served as a volunteer. She also appreciated all of the history behind the proclamations. As a member of the all-women crew of the retired sailing vessel Maiden, which had been refurbished and was currently sailing around the world, she commented on the work she had done with disabled sailors. She invited those interested in connecting everyone in the community to participate in sailing regattas. She was also interested in preventing accidents before they happened, hoped to become involved in the Traffic and Pedestrian Safety Committee (TAPS), and supported efforts to bring back Old Pinole and make it special again. She stated she would have additional comments in the future.

Mayor Toms advised that she could connect the speaker to the members of the public who had been present for the proclamations.

7. REPORTS & COMMUNICATIONS

A. Mayor Report

1. Announcements

Mayor Toms reported she had attended the West County Mayors' and Supervisors' meeting which included a presentation from the East Bay Municipal Utility District (EBMUD) about a remediation program to address residual lead-based pipes; the Municipal Code Update Subcommittee to discuss the one-time plasticware ordinance and purchasing policy; participated with Police Department staff on the Emergency Operations Plan (EOP); attended a memorial service for former City of Richmond Mayor Irma Anderson; and attended the League of California Cities East Bay Division meeting when a legislative update regarding the budget had been provided. She had also attended the Pinole Community Players Music Man production at the Pinole Valley High School David Clark Theatre, with shows scheduled for March 8 through 10, 2024 and with more information on the Pinole Community Players website.

B. Mayoral & Council Appointments: None

C. City Council Committee Reports & Communications

Mayor Pro Tem Sasai reported he had attended the Municipal Code Update Subcommittee meeting; and the City Seal Ad-Hoc Subcommittee with a new City seal, logo and branding guidelines to be presented to the City Council later in the month. He also announced the opening of Nordstrom Rack.

Council member Tave reported he had attended a meeting of the West Contra Costa Transportation Advisory Committee (WCCTAC) and briefed the Council on a presentation from the Contra Costa Transportation Authority (CCTA) on traffic calming measures and Safe Routes to School programs, with more information on the WCCTAC website.

Council member Tave left the meeting at 6:51 p.m. due to a family emergency. He hoped to rejoin the meeting via Zoom.

Council member Martinez-Rubin reported she had attended the City Seal Ad-Hoc Subcommittee meeting with a presentation scheduled to be provided to the City Council on March 19, 2024; and participated in the League of California Cities East Bay Division meeting and briefed the City Council on the discussions. She had also attended the Pinole Community Players Music Man production.

D. Council Requests for Future Agenda Items

There were no requests for future agenda items.

E. City Manager Report / Department Staff

Interim City Manager/Police Chief Neil Gang reported the City had contracted with Bob Murray & Associates on City Manager Recruitment. There was information on the City website for two listening sessions for the community to reach out and provide input along with one-on-one meetings with the City Council and a community survey link that had been sent out through social media encouraging the community to engage.

Interim City Manager/Police Chief Gang announced that Public Works Director Sanjay Mishra had been awarded a \$75,000 grant as part of Senate Bill (SB) 1383, with the funds to be used for eligible costs for the procurement of recycled or organic products, staff time, education, outreach, record keeping and training.

Interim City Manager/Police Chief Gang also reported that staff was working with the Lew Edwards Group to consult on a potential ballot measure and timetable to be shared when completed. In addition, the Contra Costa Consolidated Fire Protection District (CCCFFPD) would provide an update to the City Council at the Regular City Council meeting of March 19, 2024. The CCCFFPD had rescheduled the Open House for Fire Station 74 from May 4, 2024 to May 11, 2024 between 10:00 a.m. and 2:00 p.m.

Interim City Manager/Police Chief Gang further reported that in the wake of the recent homicide involving domestic violence, the Pinole Police Department had taken a proactive approach to educate the public about Gun Violence Restraining Orders (GVROs), with a social media campaign planned with brochures and literature to be provided at all community events. In addition, the Annual Easter Egg Hunt would be held on Saturday, March 16, 2024 from 10:00 a.m. to 2:00 p.m. at Fernandez Park, with more information on the City website and social media pages.

F. City Attorney Report

City Attorney Eric Casher reported that Council member Tave had to leave the meeting due to a family emergency and if he was able to rejoin the meeting virtually a vote would be required pursuant to Assembly Bill (AB) 2449.

PUBLIC COMMENTS OPENED (Items 7E through 7F)

Kellie Taylor, Pinole, commented on the Police Department's planned social media campaign on GVROs and stated she had some ideas she would like to offer as part of a future presentation to the City Council. She commented that many people were unable to access social media and there were safety and security issues using such platforms. Those issues were very important to her and others. She spoke to the fact there were many senior citizens in need, detailed her background in cardiopulmonary resuscitation (CPR), helping others in her family and those with development or mental disabilities. She questioned how the City reached out to that segment of the community, particularly those who had no access to voting, were unable to physically attend public meetings, lacked computer access to participate via Zoom, as examples, and emphasized the importance of all residents being heard and for the City to get the word out. She also clarified the location of the new Nordstrom Rack on Fitzgerald Drive and asked how to get reports on water testing.

Mayor Toms stated she could provide a copy of the water testing report to the speaker and she also described the process for making public comments during City Council meetings, as shown on the meeting agenda.

9. CONSENT CALENDAR

All matters under the Consent Calendar are considered to be routine and noncontroversial. These items will be enacted by one motion and without discussion. If, however, any interested party or Council member(s) wishes to comment on an item, they may do so before action is taken on the Consent Calendar. Following comments, if a Council member wishes to discuss an item, it will be removed from the Consent Calendar and taken up in order after adoption of the Consent Calendar.

- A. Approve the Special City Council Meeting Minutes of January 30, 2024 and the Regular City Council Meeting Minutes of February 20, 2024.
- B. Receive the February 7, 2024 – March 1, 2024 List of Warrants in the Amount of \$530,823.28 and the March 1, 2024 Payroll in the Amount of \$536,379.14.
- C. Approval of the 2022/23 Housing Successor Annual Report. **Action: Receive and File Report (Lilly Whalen)**
- D. Adopt a Resolution to Amend the Master Salary Schedule. **Action: Adopt Resolution per Staff Recommendation (Stacy Shell, Charlene Davis)**
- E. FY 2023/24 Second Quarter Investment Report. **Action: Receive and File Report. (Markisha Guillory)**
- F. Affordable Housing Agreement for Pinole Vista Apartment Project at 1500 Fitzgerald Drive. **Action: Adopt Resolution per Staff Recommendation (David Hanham)**

- G. Approve a Contract with Pinole Seals to Operate the Pinole Swim Center for the 2024 Season. **Action: Adopt Resolution per Staff Recommendation (Maria Picazo)**
- H. Adopt a Resolution Approving Side Letter Agreement to the Memorandum of Understanding Between the City and AFSCME Local 512 to Amend Article II – Recognition and Attachment A – Salary Schedule. **Action: Adopt Resolution per Staff Recommendation (Stacy Shell, Charlene Davis)**
- I. Adopt a Resolution Approving a Legal Services Agreement with Redwood Public Law LLP for Eric S. Casher to Continue Serving as City Attorney for the City of Pinole. **Action: Adopt Resolution per Staff Recommendation (Neil Gang)**

PUBLIC COMMENTS OPENED

Deputy City Clerk Stone reported there were no comments from the public.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Council member Martinez-Rubin/Mayor Pro Tem Sasai to adopt Items 9A through 9I, as shown.

Vote:	Passed	3-0-2
	Ayes:	Toms, Sasai, Martinez-Rubin
	Noes:	None
	Abstain:	None
	Absent:	Murphy, Tave

10. PUBLIC HEARINGS: None

11. OLD BUSINESS: None

The City Council returned to Item 8. Presentations, B1.

1. ARCHES2

Public Works Director Sanjay Mishra introduced Scott Brandt, Associate Vice President of Research and Innovation at the University of California Office of the President and Chief Operating Officer (COO) with the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES) and advised after the presentation staff would return to the City Council with a resolution supporting ARCHES2 at a future City Council meeting.

Mr. Brandt provided a PowerPoint presentation on the Alliance for Renewable Clean Hydrogen Energy Systems (ARCHES), a public-private partnership to create a sustainable statewide renewable clean hydrogen (H²) market and ecosystem in California and beyond utilizing renewable resources to produce hydrogen, with the objective to fully decarbonize the regional economy and to prioritize environmental justice, equity, economic leadership, workforce development and hydrogen market viability.

Mr. Brandt highlighted where ARCHES was in the process, described its projects, hydrogen flow, the systems approach to initiate large future hydrogen growth in the State of California and how ARCHES benefitted communities in California.

In response to Council member Martinez-Rubin, Mr. Brandt clarified that hydrogen was a gas but when compressed could be stored as a liquid. Whether gas or liquid, ARCHES goal was to avoid storage and ARCHES had built its ecosystem so there was little storage in the initial eight to ten years, with all production and offtake and usage all synchronized and with most storage in transportation from the production to usage sites. There was some buffering capacity in the transportation such as when being trucked or if stored in a pipeline from one place to another. Initial phases would involve little storage. Hydrogen was like other gases, was flammable, there were some safety issues, it could not be transported in pipes used for other gases, and transportation of pure hydrogen required dedicated pipes, which would be designed specifically for hydrogen. It was possible to transport hydrogen blended with natural gas in small quantities, but all ARCHES projects would involve new pipes specifically designed for hydrogen.

Mr. Brandt explained that there were organizations looking at hydrogen standards for the general public, there were already hydrogen fueling stations around the State with standards in place, but more aggressive and broader standard efforts had been put into ARCHES proposal with the Department of Energy (DOE).

Council member Martinez-Rubin understood the basic principles for ARCHES but she did not want to repeat history where there had been federal monies invested in some economically disadvantaged communities in the near term that had yielded negative unintended consequences.

Mr. Brandt explained that ARCHES was a non-profit organization, would remain a non-profit, with community representation on its board and a robust structure to ensure communities were well represented throughout the process. ARCHES had released its Community Benefits Plan and was the first hydrogen hub to do so. ARCHES had set the bar high to ensure that others had to follow suit. He reported the DOE and others had informed ARCHES it had reviewed its Community Benefits Plan and described it as the best ever seen.

Mayor Toms spoke to the map of disadvantaged communities and hub sites and clarified with Mr. Brandt the hub sites were not final. Until projects had been finalized with the DOE and negotiations had been completed, ARCHES could not disclose the actual hub sites. Additional review would be required as part of the California Environmental Quality Act (CEQA) and National Environmental Policy Act (NEPA). The sites would be made public with an extensive public review and comment process with ARCHES fully committed to that process once reaching that level of detail.

Mayor Toms reported that she and another member of the City Council served on the WestCAT Board of Directors, which Board had approved a plan to phase over to zero emission vehicles for its buses through the use of hydrogen vehicles, and she was interested in knowing where the buses may refuel. She asked of the ultimate distribution for hydrogen fuel for the general public and whether existing gas stations could be retrofitted to be distribution facilities for hydrogen.

Mr. Brandt explained that ARCHES was working with 24 transit agencies to consider hydrogen buses and fueling stations, some of which would set up public fueling access.

As to existing fueling stations, Mr. Brandt stated the technology for hydrogen was different than gasoline, where hydrogen was required to be stored under pressure and kept cool. The pumps for existing gas stations were different, but otherwise many of the hydrogen fueling stations were on the same ground as the existing fueling stations and they could often be co-located. He suggested they could be on the same property as existing gas stations, where possible.

PUBLIC COMMENTS OPENED

Kellie Taylor, Pinole, asked whether ARCHES would be able to create a visual presentation to highlight how the process worked, whether there was information on the confidential private entities and whether ARCHES could provide an example of a current hydrogen facility and who had developed it.

Mr. Brandt described the Toyota brand Mirai vehicle that was powered by a hydrogen fuel cell. In addition, he noted the University of California Irvine had a hydrogen fueling station in operation and there were others around the State. He reiterated that negotiations were ongoing, and information on private entities would remain confidential at this time. Once ARCHES had finalized terms with the DOE that information could be disclosed.

Public Works Director Mishra reported that Contra Costa County had a hydrogen fueling station located in the City of San Ramon and Toyota had a model vehicle that was powered by hydrogen. There was also a hydrogen hub facility located in the City of Richmond and all of this was public information, with more information on that facility on the City of Richmond website.

Ms. Taylor asked about the affordability quotient given the discussion about renewable energy, and whether hydrogen impacted fish and wildlife. She sought more information on how the public could participate in the process, whether any air quality research had been done and asked whether she could see the research reports.

Mr. Brandt explained that they were not at the point yet to address maritime impacts but hydrogen in general would not impact sea life since it was stored as a liquid, and if there were leaks it turned into a gas and would go up not down.

Mayor Toms advised that such topics would be addressed once the project had reached the environmental review phase, which would include CEQA review.

Mr. Brandt encouraged interested parties to view the website for ARCHES at arches2.org for more information. He also clarified that working group meetings were held via Zoom and not in person and the public was welcome to participate. He added that the reports requested could be made available to the public.

Anthony Vossbrink, Pinole, asked whether the City had any plans to increase the number of electric vehicle (EV) charging stations throughout the City. He commented on the inability of local residents to take advantage of existing EV charging stations. More EV charging stations were needed and there should be guidelines and signage in place with restrictions for usage since some of the existing EV charging stations at City Hall were being monopolized by others.

PUBLIC COMMENTS CLOSED

The City Council thanked Mr. Brandt for the presentation and looked forward to the next phase.

Public Works Director Mishra clarified the EV charging stations at City Hall had been open for public use for the past six to eight months. Staff had been tracking the usage and would be presenting an ordinance to the City Council in the near future to recoup the electric charges from customers. Currently the use of the existing EV charging stations was free. Staff also planned to limit the time period for charging and there would be fees for stalled charges to prevent a monopoly of the EV charging stations.

Mayor Toms declared a recess at 7:52 p.m. to allow the City Clerk to close the election box for ballots. The City Council meeting reconvened at 8:10 p.m. with all Council members present with the exception of Council members Murphy and Tave.

12. NEW BUSINESS

- A. Receive the Fiscal Year (FY) 2023/24 Second Quarter (Mid-Year) Financial Report and Adopt a Resolution Authorizing Related Budget Adjustments. Action: Adopt Resolution per Staff Recommendation (Markisha Guillory)**

Finance Director Markisha Guillory provided a PowerPoint presentation on the Fiscal Year (FY) 2023/24 Second Quarter (Mid-Year) Financial Report which included an overview of the purpose of the mid-year budget review; budget highlights for the General Fund and Non-General Funds; General Fund Budget Overview; General Fund Revenue and Expenditure Budget Summaries and the Recreation, Building and Planning, Cable Access TV and Information Systems Funds Budget Summaries. In addition, a summary of the proposed budget adjustments was also highlighted.

Finance Director Guillory recommended the City Council receive the Fiscal Year (FY) 2023/24 Second Quarter (Mid-Year) Financial Report and adopt a resolution authorizing related budget adjustments.

Council member Martinez-Rubin again clarified with Finance Director Guillory the proposed budget adjustments, as shown, and clarified the figures shown in parenthesis in the PowerPoint presentation were decreases since the City did not anticipate receiving those revenues.

Mayor Toms clarified with Finance Director Guillory the summary information for the budget adjustments were for one-time items that had not been completed in the prior fiscal year, and for the General Fund outside of the budgeted items, for one-time and capital improvement projects. Staff still projected about \$3.3 million in unassigned funds. Funds shown in the negative, such as the Recreation and Cable Access TV Funds, would require an additional operating subsidy from the General Fund to ensure they were not at a negative at the end of the fiscal year.

PUBLIC COMMENTS OPENED

Kellie Taylor, Pinole, asked for a breakdown for the Stormwater Fund; whether the City had specific projects listed and where work had been done taking money out of the budget in different areas; whether the City of Pinole paid for cable television and whether the City paid to televise public meetings and broadcasting.

Finance Director Guillory explained the local cable access channel provided the televising of City Council meetings, as an example, and stated the City's budget was a good resource and had broken down the budget and funds for items such as the Stormwater Fund, which information was available on the City website under the Finance webpage.

Mayor Toms clarified that Pinole had two cable television stations producing content for cable.

Anthony Vossbrink, Pinole, sought clarification of the budget figures that appeared to be skewed and should be analyzed to stop the bleeding, such as the increase in expenditures that were greater than expected with respect to personnel and whether that was related to new hires, separation agreements and new contracts such as the City Manager or other positions and whether those costs would be offset by employees who may have resigned. He understood the former City Manager had been paid \$150,000 to leave his position, which had been questioned by some members of the public. He asked what type of separation agreement had been provided to the former City Manager given his understanding he had resigned his position. He also questioned the lower sales tax figures from retail, gasoline sales and construction build-out and asked what had caused those declines since he did not believe it was due to the pandemic.

Finance Director Guillory clarified the budget process and the 50 percent mark for actual from July through December 2023, where the City would have expected to spend about 48 percent of the budget and where the City was under the threshold for the mid-point for the Fiscal Year.

PUBLIC COMMENTS CLOSED

ACTION: Motion by Mayor Pro Tem Sasai/Council member Martinez-Rubin to receive the Fiscal Year (FY) 2023/24 Second Quarter (Mid-Year) Financial Report and adopt a resolution authorizing related budget adjustments.

Vote:	Passed	3-0-2
	Ayes:	Toms, Sasai, Martinez-Rubin
	Noes:	None
	Abstain:	None
	Absent:	Murphy, Tave

13. CITIZENS TO BE HEARD (Continued from Item 6) (Public Comments)

Only open to members of the public who did not speak under the first Citizens to be Heard, Agenda Item 6.

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Mayor. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The City Council may direct staff to investigate and/or schedule certain matters for consideration at a future Council meeting.

Anthony Vossbrink, Pinole, spoke to gun violence and a recent domestic violence incident and noted that others had concurred with the high number of gun incidents including strong arm robberies and robberies and muggings in the parking lot of retail stores in and around the Fitzgerald Dive and Pinole Valley Road Shopping Center areas.

Mr. Vossbrink suggested the Chief of Police should clarify that situation. There had also been two recent gun violence incidents near the Chevron and Arco Gas Stations on Pinole Valley Road. He had spoken with the Manager of the Arco Gas Station who confirmed he had been robbed at gun point but no one had informed him the case had been resolved. Incidents involving the use of guns had also occurred in the Lucky Grocery Store, Sprouts parking lot and CVS Pharmacy and those incidents had been posted on the Police Blotter. He asked that a walking beat Police Officer be posted along Fitzgerald Drive and Pinole Valley Road in addition to a regular beat officer.

Mayor Toms reported the meeting would adjourn in memory of Brittany Ligdis, a Pinole resident who died on February 16, 2024 and whose life was highlighted.

14. ADJOURNMENT to the Regular City Council Meeting of March 19, 2024 in Remembrance of Amber Swartz and Brittany Ligdis.

At 8:38 p.m., Mayor Toms adjourned the meeting to the Regular City Council Meeting of March 19, 2024 in Remembrance of Amber Swartz and Brittany Ligdis.

Submitted by:

Heather Bell, CMC
City Clerk

Approved by City Council:



City of Pinole, CA

9B WARRANT LISTING

By Vendor Name

Payment Dates 3/2/2024 - 3/15/2024

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2642 - 1030 BAY VIEW FARM ROAD, LLC					
03062024	104334	03/15/2024	100-000-31510	REFUND OVERPAYMENT BL R23-9004	808.00
Vendor 2642 - 1030 BAY VIEW FARM ROAD, LLC Total:					808.00
Vendor: 2641 - 570 SUNNYVIEW DRIVE DEL, LLC					
03062024	104335	03/15/2024	100-000-31510	REFUND OVERPAYMENT OF BL R23-10924	340.00
Vendor 2641 - 570 SUNNYVIEW DRIVE DEL, LLC Total:					340.00
Vendor: AAA03 - AAA FIRE PROTECTION SERVICES					
12484837	104336	03/15/2024	209-552-42107	KITCHEN HOOD SERVICE PSC	1,660.48
Vendor AAA03 - AAA FIRE PROTECTION SERVICES Total:					1,660.48
Vendor: PRO18 - ADT COMMERCIAL					
154008529	104337	03/15/2024	100-343-42108	ALARM SYSTEM FOR CH	5,982.58
154008597	104337	03/15/2024	100-343-42108	CITY HALL ALARM SYSTEM	1,931.13
Vendor PRO18 - ADT COMMERCIAL Total:					7,913.71
Vendor: 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC.					
S5759343.001	104273	03/08/2024	500-641-44306	PLUMBING STAINLESS STEEL SUPPLIES WPCP	21.96
Vendor 2698 - ALAMEDA ELECTRICAL DISTRIBUTORS INC. Total:					21.96
Vendor: ALH01 - ALHAMBRA & SIERRA SPRINGS					
5025531 020624	104274	03/08/2024	100-343-44306	WATER FOR CORP YARD	102.94
Vendor ALH01 - ALHAMBRA & SIERRA SPRINGS Total:					102.94
Vendor: 2063 - ALLIANT INSURANCE SERVICES, INC.					
2353661	104338	03/15/2024	100-116-42101	CONSULTING FEES INSURACE BENEFITS	2,083.33
Vendor 2063 - ALLIANT INSURANCE SERVICES, INC. Total:					2,083.33
Vendor: 2073 - ALLIED FLUID PRODUCTS CORP					
INV52133	104275	03/08/2024	500-642-42514	CAMLOCKS CORP YARD	1,280.61
INV52352	104275	03/08/2024	500-642-42514	CAMLOCK SUPPLIES	303.31
Vendor 2073 - ALLIED FLUID PRODUCTS CORP Total:					1,583.92
Vendor: 2013 - ALTA LANGUAGE SERVICES INC.					
IS703078	104339	03/15/2024	100-116-42101	WRITING, LISTENING AND SPEAKING SPANISH TEST	121.00
Vendor 2013 - ALTA LANGUAGE SERVICES INC. Total:					121.00
Vendor: 2759 - ANABELLE YUMI FRIAS					
FEBRUARY 2024	104340	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PRGRAM FEBRUARY 2024	155.00
Vendor 2759 - ANABELLE YUMI FRIAS Total:					155.00
Vendor: 2005 - ANIMAL DAMAGE MANAGEMENT, INC					
7701C	104276	03/08/2024	100-345-42108	PEST CONTROL FERNANDEZ AND PV PARKS	250.00
Vendor 2005 - ANIMAL DAMAGE MANAGEMENT, INC Total:					250.00
Vendor: 2250 - ANNA LEA FRANSON					
03112024	104341	03/15/2024	209-551-42515	FACE PAINTERS FOR EGG HUNT AND KIDS EXPO	500.00
Vendor 2250 - ANNA LEA FRANSON Total:					500.00
Vendor: ARA01 - ARAMARK UNIFORM SERVICES					
FEBRUARY 2024	104277	03/08/2024	100-342-44410	MONTHLY STATEMENT- GENERAL MAINTENANCE	295.69
FEBRUARY 2024	104277	03/08/2024	100-343-44410	MONTHLY STATEMENT- GENERAL MAINTENANCE	1,505.34

WARRANT LISTING

Payment Dates: 3/2/2024 - 3/15/2024

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
FEBRUARY 2024	104277	03/08/2024	500-642-44410	MONTHLY STATEMENT- GENERAL MAINTENANCE	887.08
Vendor ARA01 - ARAMARK UNIFORM SERVICES Total:					2,688.11
Vendor: ATT01 - AT&T					
000021295368	104278	03/08/2024	525-118-43101	PHONE PD	3,181.23
Vendor ATT01 - AT&T Total:					3,181.23
Vendor: BAY34 - BAY AREA NEWS GROUP- EAST BAY					
0001405232	104342	03/15/2024	100-112-42514	LEGAL ADS CITYWIDE	65.96
0001405232	104342	03/15/2024	100-345-42108	LEGAL ADS CITYWIDE	619.83
Vendor BAY34 - BAY AREA NEWS GROUP- EAST BAY Total:					685.79
Vendor: BIR05 - BIRITE FOODSERVICE DISTRIBUTORS					
6710770	104343	03/15/2024	209-552-43804	FOOD PROGRAM PSC	1,424.08
6715886	104343	03/15/2024	209-552-43804	FOOD PROGRAM PSC	1,066.95
Vendor BIR05 - BIRITE FOODSERVICE DISTRIBUTORS Total:					2,491.03
Vendor: 2765 - BKF ENGINEERS					
24030070	104344	03/15/2024	106-341-42101	STORM DAMAGE REPAIR SERVICES	1,195.00
Vendor 2765 - BKF ENGINEERS Total:					1,195.00
Vendor: BLU12 - BLUE CHIP TEES					
3409	104279	03/08/2024	209-553-38404	TINY TOTS TSHIRTS	325.22
Vendor BLU12 - BLUE CHIP TEES Total:					325.22
Vendor: 2783 - BLUETRITON BRANDS, INC.					
04C6708050237	104345	03/15/2024	100-111-42201	WATER FOR CH	85.87
Vendor 2783 - BLUETRITON BRANDS, INC. Total:					85.87
Vendor: BOA02 - BOARD OF BARBERING & COSMETOLOGY					
03082024	104346	03/15/2024	209-552-43810	PSC SALON ESTABLISHMENT RENEWAL	40.00
Vendor BOA02 - BOARD OF BARBERING & COSMETOLOGY Total:					40.00
Vendor: BOR02 - BORGES & MAHONEY CO.					
145041	104280	03/08/2024	500-641-44306	BUFFER IODATE CONCENTRATE WPCP	676.97
145064	104347	03/15/2024	500-641-44306	SCREW COVER XHS FBX WPCP	52.82
Vendor BOR02 - BORGES & MAHONEY CO. Total:					729.79
Vendor: 1654 - BRINK'S INCORPORATED					
12549810	104348	03/15/2024	100-115-42101	TRANSPORTATION FINANCE	288.58
6392383	104348	03/15/2024	100-115-42101	TRANSPORTATION FINANCE	5.29
Vendor 1654 - BRINK'S INCORPORATED Total:					293.87
Vendor: CAL04 - CALCON SYSTEMS, INC.					
55981	104281	03/08/2024	500-641-44306	SERVICE CALL WPCP	1,600.00
Vendor CAL04 - CALCON SYSTEMS, INC. Total:					1,600.00
Vendor: PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM					
100000017401964-INT	104349	03/15/2024	100-117-41004	INACTIVE PLAN LIABILITY	149.41
100000017401972-INT	104349	03/15/2024	100-117-41004	INACTIVE PLAN LIABILITY	188.01
100000017468065	104349	03/15/2024	100-117-41004	ANNUAL UNFUNDED LIABILITY 674	114,440.25
100000017468072	104349	03/15/2024	100-117-41004	ANNUAL UNFUNDED LIABILITY 675	144,002.17
100000017468083	104349	03/15/2024	100-231-41004	ANNUAL UNFUNDED LIABILITY 25716	90.25
Vendor PER03 - CALIFORNIA PUBLIC EMPLOYEES' RETIREMENT SYSTM Total:					258,870.09
Vendor: CAL01 - CALTEST ANALYTICAL LAB					
717125	104282	03/08/2024	500-641-44305	CHEMICALS FOR LAB WPCP	2,651.35
717364	104282	03/08/2024	500-641-44305	CHEMICALS FOR LAB WPCP	631.75
Vendor CAL01 - CALTEST ANALYTICAL LAB Total:					3,283.10

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2757 - CAMILA AGUILAR					
FEBRUARY 2024	104350	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	155.00
Vendor 2757 - CAMILA AGUILAR Total:					155.00
Vendor: 2060 - CENTRAL CONCRETE SUPPLY CO., INC.					
2402-025123	104283	03/08/2024	200-342-42514	DRAIN ROCK	2,428.53
2402-027113	104283	03/08/2024	200-342-42514	DRAIN ROCK	292.59
2402-027224	104283	03/08/2024	200-342-42514	DRAIN ROCK CRUSHED	408.27
2402-028899	104283	03/08/2024	207-344-42514	FILL SAND	485.64
Vendor 2060 - CENTRAL CONCRETE SUPPLY CO., INC. Total:					3,615.03
Vendor: 2769 - CHANTEL MICHEL					
02262024	104351	03/15/2024	100-221-42302	MILEAGE FOR POLICE ACADEMY	428.80
03112024	104351	03/15/2024	100-221-42302	MILEAGE TO POLICE ACADEMY	428.80
Vendor 2769 - CHANTEL MICHEL Total:					857.60
Vendor: CIT08 - CITY MECHANICAL, INC					
101178	104284	03/08/2024	100-343-42108	HVAC POST OFFICE	468.15
101449	104284	03/08/2024	100-343-42108	HVAC CITY HALL	922.01
101450	104284	03/08/2024	209-552-42108	HVAC PSC	809.22
Vendor CIT08 - CITY MECHANICAL, INC Total:					2,199.38
Vendor: COM20 - COMCAST					
0050875-02182024	104285	03/08/2024	525-118-43105	CH CABLE SERVICE 0223-03222024	34.62
0413784-02182024	104285	03/08/2024	525-118-43106	TINY TOTS INTERNET SERVICE 0223-03222024	145.18
193965167	104286	03/08/2024	525-118-43106	PD INTERNET	888.41
Vendor COM20 - COMCAST Total:					1,068.21
Vendor: COM23 - COMMUNICATION SERVICE CO.					
4180355	104287	03/08/2024	209-554-42108	SERVICE REQUESTED TO RECERTIFY FA SYSTEM	675.00
Vendor COM23 - COMMUNICATION SERVICE CO. Total:					675.00
Vendor: CON45 - CONCORD GARDEN EQUIPMENT					
630698	104352	03/15/2024	100-345-44306	HEDGER HEAD HARD HAT	439.30
Vendor CON45 - CONCORD GARDEN EQUIPMENT Total:					439.30
Vendor: CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT					
FY2324-Q3	104353	03/15/2024	100-20011	FIRE PROTECTION SERVICES JAN. - MARCH 2024	590,061.46
FY2324-Q3	104353	03/15/2024	100-231-42101	FIRE PROTECTION SERVICES JAN. - MARCH 2024	295,030.73
FY2324-Q3	104353	03/15/2024	105-20011	FIRE PROTECTION SERVICES JAN. - MARCH 2024	125,828.22
FY2324-Q3	104353	03/15/2024	105-231-42101	FIRE PROTECTION SERVICES JAN. - MARCH 2024	62,914.11
FY2324-Q3	104353	03/15/2024	106-20011	FIRE PROTECTION SERVICES JAN. - MARCH 2024	152,791.48
FY2324-Q3	104353	03/15/2024	106-231-42101	FIRE PROTECTION SERVICES JAN. - MARCH 2024	76,395.74
Vendor CON09 - CONTRA COSTA COUNTY FIRE PROTECTION DISTRICT Total:					1,303,021.74
Vendor: 2767 - CRAIG WHITTON CONSULTING					
00048	104354	03/15/2024	100-341-42101	PROFESSIONAL ENIGNEERING CONSULTING SERVICES	892.50
Vendor 2767 - CRAIG WHITTON CONSULTING Total:					892.50
Vendor: 2220 - CRESCO EQUIPMENT RENTALS					
5981038-0007	104355	03/15/2024	100-345-42511	BRUSH CHIPPER	3,658.50
Vendor 2220 - CRESCO EQUIPMENT RENTALS Total:					3,658.50
Vendor: 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC					
2402060	104288	03/08/2024	106-343-47201	PRELIMINARY ENGINEERING AND DESIGN SERVICES	1,235.00

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
2402132	104356	03/15/2024	106-343-42101	BROADBAND OPPORTUNITIES ASSESSMENT	1,813.00
Vendor 2080 - CSW-STUBER-STROEH ENGINEERING GROUP INC Total:					3,048.00
Vendor: D&L01 - D&L SUPPLY COMPANY INC.					
0000155671	104289	03/08/2024	200-342-42514	MONUMENT TRIANGLE DIA	127.31
0000155706	104289	03/08/2024	100-342-42514	G-2121R2 SUPPLIES	217.53
Vendor D&L01 - D&L SUPPLY COMPANY INC. Total:					344.84
Vendor: DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE					
705275	104357	03/15/2024	100-116-42101	FINGERPRINT APPS	64.00
711797	104357	03/15/2024	100-116-42101	FINGERPRINT APPS	64.00
Vendor DEP01 - DEPARTMENT OF JUSTICE/ACCOUNTING OFFICE Total:					128.00
Vendor: 1443 - DIESEL DIRECT WEST, INC.					
85662677	104290	03/08/2024	100-10601	UNL GAS CY	2,201.92
85665578	104290	03/08/2024	500-10601	DIESEL WPCP	5,047.74
85675729	104290	03/08/2024	100-10601	GASOLINE UNL	2,069.77
85689170	104290	03/08/2024	100-10601	GASOLINE UNL	2,905.72
85704940	104358	03/15/2024	100-10601	GASOLINE UNL	3,884.23
Vendor 1443 - DIESEL DIRECT WEST, INC. Total:					16,109.38
Vendor: DOL01 - DOLAN'S LUMBER					
FEBRUARY 2024	104291	03/08/2024	100-343-44306	CITYWIDE PURCHASES	154.18
Vendor DOL01 - DOLAN'S LUMBER Total:					154.18
Vendor: EBM01 - EBMUD					
388057-02232024	104292	03/08/2024	100-343-43102	1960 Sarah Dr--Irrigation Use Only	282.46
435474-02232024	104292	03/08/2024	209-559-43102	2937 Pinole Valley Rd--Tennis Court Restrooms	100.50
435748-02232024	104292	03/08/2024	209-553-43102	2454 SIMAS AVE-TINY TOTS	32.27
435748-02232024	104292	03/08/2024	209-557-43102	2454 SIMAS AVE-TINY TOTS	1,043.45
464595-02292024	104359	03/15/2024	209-554-43102	635 Tennent Ave--Pinole Youth Center/CTV	43.23
464595-02292024	104359	03/15/2024	505-119-43102	635 Tennent Ave--Pinole Youth Center/CTV	43.23
464596-02292024	104359	03/15/2024	100-345-43102	2310 Park St--Fernandez Park Baseball Field	1,202.08
465190-02282024	104359	03/15/2024	201-343-43102	813 Fernandez Ave--Irrigation Use Only	65.40
465395-02292024	104359	03/15/2024	100-345-43102	1095 Nob Hill Ave--Parks & Gardens--Meadow Park	282.46
465422-02292024	104359	03/15/2024	500-641-43102	80 TENNENT AVE--WASTE WATER TREATMENT PLANT	1,854.94
465553-02282024	104359	03/15/2024	100-343-43102	2301 1/2 San Pablo Ave--Irrigation Use Only	98.80
465569-02292024	104359	03/15/2024	209-558-43102	601 Tennent Ave--Memorial Hall	112.84
465922-02292024	104359	03/15/2024	100-343-43102	636 Tennent Ave--Irrigation Use Only	65.40
465923-02292024	104359	03/15/2024	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	663.74
465924-02282024	104359	03/15/2024	100-222-43102	880 Tennent Ave--Public Safety Facility/Building	799.59
465924-02282024	104359	03/15/2024	100-223-43102	880 Tennent Ave--Public Safety Facility/Building	177.69
465924-02282024	104359	03/15/2024	100-231-43102	880 Tennent Ave--Public Safety Facility/Building	799.58
466363-02292024	104359	03/15/2024	100-345-43102	1818 Canyon Dr--Irrigation Use Only	169.79
513648-02282024	104359	03/15/2024	100-343-43102	2161 Plum St--Parking Lot Irrigation	98.80
529821-02292024	104359	03/15/2024	209-552-43102	2500 Charles St--Senior Center	1,052.78
529852-02292024	104359	03/15/2024	209-552-43102	2500 Charles St--Senior Center	633.52

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
532187-02282024	104359	03/15/2024	100-343-43102	2601 Charles St--Irrigation Use Only	65.40
532364-02162024	104292	03/08/2024	100-345-43102	1267 ADOBE RD-HAZEL DOWNER-THORNTON PICNIC GROVE	126.88
532606-02162024	104292	03/08/2024	100-345-43102	1270 ADOBE RD-CARETAKER'S SHED FOR PINOLE PARK	65.40
534462-02152024	104292	03/08/2024	100-345-43102	3450 SAVAGE AVE-IRRIGATION USE ONLY	65.40
539199-02282024	104359	03/15/2024	500-642-43102	05005 HYDRAND PERMIT-CONSTRUCTION	549.66
540499-02282024	104359	03/15/2024	100-343-43102	1230 Pinole Valley Rd--Irrigation Use Only	65.40
541397-03012024	104359	03/15/2024	100-343-43102	1601 Marlesta Rd--Irrigation Use Only	65.40
544461-02292024	104359	03/15/2024	100-110-43102	2131 Pear St--Offices--City Hall	3.86
544461-02292024	104359	03/15/2024	100-111-43102	2131 Pear St--Offices--City Hall	9.26
544461-02292024	104359	03/15/2024	100-112-43102	2131 Pear St--Offices--City Hall	8.49
544461-02292024	104359	03/15/2024	100-115-43102	2131 Pear St--Offices--City Hall	25.16
544461-02292024	104359	03/15/2024	100-116-43102	2131 Pear St--Offices--City Hall	8.49
544461-02292024	104359	03/15/2024	100-117-43102	2131 Pear St--Offices--City Hall	67.91
544461-02292024	104359	03/15/2024	100-343-43102	2131 Pear St--Offices--City Hall	121.00
544461-02292024	104359	03/15/2024	200-342-43102	2131 Pear St--Offices--City Hall	21.61
544461-02292024	104359	03/15/2024	212-461-43102	2131 Pear St--Offices--City Hall	8.18
544461-02292024	104359	03/15/2024	212-462-43102	2131 Pear St--Offices--City Hall	21.76
544461-02292024	104359	03/15/2024	285-464-43102	2131 Pear St--Offices--City Hall	6.48
544461-02292024	104359	03/15/2024	505-119-43102	2131 Pear St--Offices--City Hall	6.48
545474-02292024	104359	03/15/2024	100-110-43102	2131 Pear St--Offices--City Hall	8.31
545474-02292024	104359	03/15/2024	100-111-43102	2131 Pear St--Offices--City Hall	19.91
545474-02292024	104359	03/15/2024	100-112-43102	2131 Pear St--Offices--City Hall	18.25
545474-02292024	104359	03/15/2024	100-115-43102	2131 Pear St--Offices--City Hall	54.09
545474-02292024	104359	03/15/2024	100-116-43102	2131 Pear St--Offices--City Hall	18.25
545474-02292024	104359	03/15/2024	100-117-43102	2131 Pear St--Offices--City Hall	146.02
545474-02292024	104359	03/15/2024	100-343-43102	2131 Pear St--Offices--City Hall	260.19
545474-02292024	104359	03/15/2024	200-342-43102	2131 Pear St--Offices--City Hall	46.46
545474-02292024	104359	03/15/2024	212-461-43102	2131 Pear St--Offices--City Hall	17.59
545474-02292024	104359	03/15/2024	212-462-43102	2131 Pear St--Offices--City Hall	46.79
545474-02292024	104359	03/15/2024	285-464-43102	2131 Pear St--Offices--City Hall	13.94
545474-02292024	104359	03/15/2024	505-119-43102	2131 Pear St--Offices--City Hall	13.94
554167-02292024	104359	03/15/2024	100-345-43102	1600 Primrose Lane--Irrigation Use Only	98.80
554181-02162024	104292	03/08/2024	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	156.66
554182-02162024	104292	03/08/2024	100-231-43102	3790 PINOLE VALLEY RD-FIRE STATION	339.56
554625-02282024	104359	03/15/2024	209-558-43102	601 Tennent Ave--Memorial Hall	479.96
565167-02292024	104359	03/15/2024	201-343-43102	2100 San Pablo Ave--Offices--Faria House	65.40
565169-02292024	104359	03/15/2024	201-343-43102	2100 San Pablo Ave--Offices--Faria House	119.06
570108-03012024	104359	03/15/2024	310-347-43102	1303 Pinole Valley Rd--Irrigation Use Only	1,630.86
610134-02292024	104359	03/15/2024	201-343-43102	2100 SAN PABLO AVE-IRRIGATION USE ONLY	65.40
				Vendor EBM01 - EBMUD Total:	14,554.21
Vendor: EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT.					
LO797976912	104361	03/15/2024	100-343-41012	EDD LIABILITY	3,600.00
LO797976912	104361	03/15/2024	998-20113	EDD LIABILITY	-308.28
				Vendor EDD01 - EDD- EMPLOYMENT DEVELOPMENT DEPT. Total:	3,291.72

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2768 - EDWARD WARREN					
03112024	104362	03/15/2024	100-221-42302	MILEAGE AND RV PARKING TO POLICE ACADEMY	549.88
Vendor 2768 - EDWARD WARREN Total:					549.88
Vendor: FAS02 - FASTENAL					
CASA176871	104293	03/08/2024	500-641-44306	SUPPLIES FOR REAPIRS AT WPCP	228.68
Vendor FAS02 - FASTENAL Total:					228.68
Vendor: FIS01 - FISHER SCIENTIFIC					
0085131	104294	03/08/2024	500-641-44303	ACTATE BUFF WPCP	276.77
9901516	104294	03/08/2024	500-641-44305	BIOLOGICAL INDICATOR AND IODINE WPCP	254.29
9975157	104294	03/08/2024	500-641-44305	ACETATE BUFF WPCP	221.50
Vendor FIS01 - FISHER SCIENTIFIC Total:					752.56
Vendor: 2457 - GEOLINKS					
BD0185948	104295	03/08/2024	525-118-43106	CLEAR FIBER	499.00
Vendor 2457 - GEOLINKS Total:					499.00
Vendor: 2349 - GHD, INC.					
380-0047209-7	104363	03/15/2024	100-342-42101	PROFESSIONAL AND TECHNICAL PLANNING FO...	36,807.21
Vendor 2349 - GHD, INC. Total:					36,807.21
Vendor: GLO08 - GLOBALSTAR					
000000065507963	104364	03/15/2024	525-118-43101	TELECOMMUNICATION SOFTWARE	133.41
Vendor GLO08 - GLOBALSTAR Total:					133.41
Vendor: 1112 - GRAY-BOWEN-SCOTT					
22210	104365	03/15/2024	325-342-47205	PM SERVICES: DESIGN PHASE OF SPA BRIDGE REPLACMNT	6,142.00
Vendor 1112 - GRAY-BOWEN-SCOTT Total:					6,142.00
Vendor: HAC01 - HACH COMPANY					
13928099	104296	03/08/2024	500-641-44303	STARCH INDICATOR AND DISSOLVED OXYGEN WPCP	277.63
13938045	104366	03/15/2024	500-641-44305	FILTER GLASS LAB SUPPLIES WPCP	134.71
Vendor HAC01 - HACH COMPANY Total:					412.34
Vendor: HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC					
00602867	104297	03/08/2024	500-641-44306	LOCK NUT PVC WPCP	24.52
Vendor HAR01 - HARRINGTON INDUSTRIAL PLASTIC, LLC Total:					24.52
Vendor: HEA01 - HEALTH CARE DENTAL TRUST					
345682/3456831/345684/34...	104367	03/15/2024	100-110-41002	DENTAL MARCH 2024	338.60
345682/3456831/345684/34...	104367	03/15/2024	100-111-41002	DENTAL MARCH 2024	236.84
345682/3456831/345684/34...	104367	03/15/2024	100-112-41002	DENTAL MARCH 2024	383.55
345682/3456831/345684/34...	104367	03/15/2024	100-113-41002	DENTAL MARCH 2024	108.99
345682/3456831/345684/34...	104367	03/15/2024	100-115-41002	DENTAL MARCH 2024	364.69
345682/3456831/345684/34...	104367	03/15/2024	100-116-41002	DENTAL MARCH 2024	306.58
345682/3456831/345684/34...	104367	03/15/2024	100-221-41002	DENTAL MARCH 2024	159.87
345682/3456831/345684/34...	104367	03/15/2024	100-221-41002	DENTAL MARCH 2024	2,114.27
345682/3456831/345684/34...	104367	03/15/2024	100-222-41002	DENTAL MARCH 2024	434.43
345682/3456831/345684/34...	104367	03/15/2024	100-222-41002	DENTAL MARCH 2024	50.88
345682/3456831/345684/34...	104367	03/15/2024	100-223-41002	DENTAL MARCH 2024	1,323.68
345682/3456831/345684/34...	104367	03/15/2024	100-341-41002	DENTAL MARCH 2024	338.60
345682/3456831/345684/34...	104367	03/15/2024	100-343-41002	DENTAL MARCH 2024	889.25
345682/3456831/345684/34...	104367	03/15/2024	100-465-41002	DENTAL MARCH 2024	127.85
345682/3456831/345684/34...	104367	03/15/2024	105-221-41002	DENTAL MARCH 2024	434.43
345682/3456831/345684/34...	104367	03/15/2024	106-222-41002	DENTAL MARCH 2024	127.85
345682/3456831/345684/34...	104367	03/15/2024	209-551-41002	DENTAL MARCH 2024	45.79
345682/3456831/345684/34...	104367	03/15/2024	209-552-41002	DENTAL MARCH 2024	206.65
345682/3456831/345684/34...	104367	03/15/2024	209-554-41002	DENTAL MARCH 2024	115.07

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
345682/3456831/345684/34...	104367	03/15/2024	212-461-41002	DENTAL MARCH 2024	255.70
345682/3456831/345684/34...	104367	03/15/2024	212-462-41002	DENTAL MARCH 2024	415.57
345682/3456831/345684/34...	104367	03/15/2024	500-641-41002	DENTAL MARCH 2024	1,132.02
345682/3456831/345684/34...	104367	03/15/2024	500-642-41002	DENTAL MARCH 2024	229.61
345682/3456831/345684/34...	104367	03/15/2024	505-119-41002	DENTAL MARCH 2024	255.70
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	22.96
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	12.79
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	108.98
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	127.85
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	306.58
345682/3456831/345684/34...	104367	03/15/2024	998-20105	DENTAL MARCH 2024	5.09
Vendor HEA01 - HEALTH CARE DENTAL TRUST Total:					10,980.72
Vendor: 2758 - HELLUDAH KIBROM HADGU					
FEBRUARY 2024	104368	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	155.00
Vendor 2758 - HELLUDAH KIBROM HADGU Total:					155.00
Vendor: HOM01 - HOME DEPOT CREDIT SERVICE					
FEBRUARY 2024	104369	03/15/2024	100-222-42108	CITY WIDE PURCHASES	54.53
FEBRUARY 2024	104369	03/15/2024	100-342-42514	CITY WIDE PURCHASES	7.58
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	7.67
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	21.24
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	325.57
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	279.53
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	138.62
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	120.13
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	98.28
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	73.32
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	66.36
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	38.18
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	122.80
FEBRUARY 2024	104369	03/15/2024	100-343-44306	CITY WIDE PURCHASES	9.67
FEBRUARY 2024	104369	03/15/2024	100-345-42108	CITY WIDE PURCHASES	392.08
FEBRUARY 2024	104369	03/15/2024	106-342-47205	CITY WIDE PURCHASES	80.86
FEBRUARY 2024	104369	03/15/2024	200-342-42108	CITY WIDE PURCHASES	36.45
FEBRUARY 2024	104369	03/15/2024	209-552-42108	CITY WIDE PURCHASES	25.04
FEBRUARY 2024	104369	03/15/2024	209-553-42108	CITY WIDE PURCHASES	251.55
FEBRUARY 2024	104369	03/15/2024	500-641-44306	CITY WIDE PURCHASES	92.75
FEBRUARY 2024	104369	03/15/2024	500-641-44306	CITY WIDE PURCHASES	47.63
FEBRUARY 2024	104369	03/15/2024	500-642-42514	CITY WIDE PURCHASES	47.63
Vendor HOM01 - HOME DEPOT CREDIT SERVICE Total:					2,337.47
Vendor: IED02 - IEDA, INC.					
24504	104370	03/15/2024	100-116-42101	LABOR RELATIONS FEES MARCH 2024	2,521.66
Vendor IED02 - IEDA, INC. Total:					2,521.66
Vendor: 2808 - ILEANA THIDA MIRANDA					
FEBRUARY 2024	104298	03/08/2024	100-110-42514	INTERN FOR COUNCIL MEMBER SASAI FEB. 2024	98.08
Vendor 2808 - ILEANA THIDA MIRANDA Total:					98.08
Vendor: CUL03 - ISING'S CULLIGAN-LIVERMORE					
379X10293004	104299	03/08/2024	500-641-44305	DEIONIZATION SERVICE	548.00
Vendor CUL03 - ISING'S CULLIGAN-LIVERMORE Total:					548.00
Vendor: JAN92 - JAN-PRO OF THE GREATER BAY AREA					
22144	104300	03/08/2024	209-554-42108	JANITORIAL SERVICES PYC MARCH 2024	469.47
22145	104300	03/08/2024	209-552-42108	JANITORIAL SERVICES PSC MARCH 2024	434.45
22146	104300	03/08/2024	209-552-42108	JANITORIAL SERVICES DAY PORTER PSC MARCH 2024	2,257.00

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22147	104300	03/08/2024	209-552-43810	JANITORIAL SERVICES PSC KITCHEN MARCH 2024	417.15
22148	104300	03/08/2024	209-553-42108	JANITORIAL SERVICES TINY TOTS MARCH 2024	501.40
Vendor JAN92 - JAN-PRO OF THE GREATER BAY AREA Total:					4,079.47
Vendor: 2761 - JORDAN SALAK FEBRUARY 2024	104371	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	124.00
Vendor 2761 - JORDAN SALAK Total:					124.00
Vendor: 1757 - JOSEPH MIKELS 03062024	104372	03/15/2024	100-000-31510	REFUND OVERPAYMENT BL R23-06098	160.00
Vendor 1757 - JOSEPH MIKELS Total:					160.00
Vendor: KAI02 - KAISER PERMANETE 320903364865-02152024	104301	03/08/2024	100-116-42101	PHYSICAL EXAM	65.00
Vendor KAI02 - KAISER PERMANETE Total:					65.00
Vendor: 2810 - KARSTE CONSULTING, INC. 2024-01	104373	03/15/2024	100-221-42101	PROFESSIONAL SERVICES JANUARY 2024	3,000.00
Vendor 2810 - KARSTE CONSULTING, INC. Total:					3,000.00
Vendor: KEL09 - KELLER CANYON LANDFILL 4212-000032907	104302	03/08/2024	500-641-44302	SLUDGE REMOVAL WPCP	5,212.35
Vendor KEL09 - KELLER CANYON LANDFILL Total:					5,212.35
Vendor: LAN01 - LANER ELECTRIC SUPPLY, INC 944916	104303	03/08/2024	100-343-44306	22W LED LIGHTS	979.32
945338	104303	03/08/2024	100-343-44306	FLOURESCENT LAPMPS	641.61
Vendor LAN01 - LANER ELECTRIC SUPPLY, INC Total:					1,620.93
Vendor: 2639 - LAW OFFICE OF TODD SIMONSON, PC 309	104374	03/15/2024	100-116-42102	PERSONNEL MATTER CONFIDENTIAL	3,448.75
Vendor 2639 - LAW OFFICE OF TODD SIMONSON, PC Total:					3,448.75
Vendor: 2756 - LELE NAOMI TOO FEBRUARY 2024	104375	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	62.00
Vendor 2756 - LELE NAOMI TOO Total:					62.00
Vendor: MAN01 - MANNA FOODS, INC. 1011128	104376	03/15/2024	209-552-43804	FOOD PROGRAM PSC	108.46
Vendor MAN01 - MANNA FOODS, INC. Total:					108.46
Vendor: 2555 - MASTEC NORTH AMERICA, INC. 02292024	104377	03/15/2024	212-462-34232	REFUND PROCESSING FEE 23- 09698	60.00
Vendor 2555 - MASTEC NORTH AMERICA, INC. Total:					60.00
Vendor: 2558 - MCE CORPORATION 03062024	104378	03/15/2024	100-000-31510	REFUND OVERPAYMENT OF BL 23-02056	4.00
Vendor 2558 - MCE CORPORATION Total:					4.00
Vendor: MCM05 - MCMASTER-CARR SUPPLY CO. 22472583	104304	03/08/2024	500-641-44306	CLAMPS, PAINT, LOCTITE ELECTRI CLOCK WPCP	845.46
22624033	104379	03/15/2024	500-641-44306	SUPPLIES FOR REPAIRS AT WPCP	785.77
Vendor MCM05 - MCMASTER-CARR SUPPLY CO. Total:					1,631.23
Vendor: MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION 212350	104332	03/08/2024	100-20011	CITY ATTORNEY SERVICES	16,748.50
212352	104332	03/08/2024	100-20011	CITY COUNCIL MEETINGS	1,653.00
212353	104332	03/08/2024	100-20011	PUBLIC RECORDS ACT REQUESTS	924.00

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
212354	104332	03/08/2024	100-20011	RISK MANAGEMENT	693.00
212355	104332	03/08/2024	100-20011	2801 PINOLE VALLEY RD.	10,090.29
212356	104332	03/08/2024	100-20011	GENERAL SERVICES FINANCE	892.50
212357	104332	03/08/2024	100-20011	FINANCE ANNUAL AUDIT LETTERS	132.00
212358	104332	03/08/2024	100-20011	GENERAL SERVICES PUBLIC WORKS	1,266.00
212359	104332	03/08/2024	100-20011	MVP CONSTRUCTION DISPUTE	16,393.00
212360	104332	03/08/2024	100-20011	1580 PINOLE VALLEY RD LLC V PINOLE	1,529.50
212361	104332	03/08/2024	100-20011	GENERAL SERVICES CITY CLERK	429.00
212362	104332	03/08/2024	100-20011	GENERAL SERVICES POLICE	1,938.50
212363	104380	03/15/2024	100-20011	GENERAL SERVICES LABOR AND EMPLOYMENT	2,614.00
212364	104332	03/08/2024	100-20011	GENERAL SERVICES CODE ENFORCEMENT	99.00
212365	104332	03/08/2024	100-20011	GENERAL SERVICES COMMUNITY DEVELOPMENT	4,627.50
212366	104332	03/08/2024	100-20011	GENERAL SERVICES RECREATIONAL	1,088.50
213360	104332	03/08/2024	100-20011	CITY COUNCIL MEETINGS	841.00
213361	104332	03/08/2024	100-20011	PUBLIC RECORDS ACT REQUESTS	599.00
213362	104332	03/08/2024	100-20011	RISK MANAGEMENT	132.00
213363	104332	03/08/2024	100-20011	2801 PINOLE VALLEY RD	8,694.50
213364	104332	03/08/2024	100-20011	600 ROBLE AVE/1230 SAN PABLO AVE	206.00
213365	104332	03/08/2024	100-20011	1500 FITZGERALD DR.	309.00
213366	104332	03/08/2024	100-20011	MVP CONSTRUCTION LLC DISPUTE	2,407.00
213367	104332	03/08/2024	100-20011	1580 PINOLE VALLEY RD V PINOLE	2,319.50
213368	104332	03/08/2024	100-20011	GENERAL SERVICES CITY CLERK	944.00
213369	104332	03/08/2024	100-20011	GENERAL SERVICES POLICE	2,448.50
213370	104332	03/08/2024	100-20011	GENERAL SERVICES LABOR AND EMPLOYMENT	1,116.00
213371	104332	03/08/2024	100-20011	GENERAL SERVICES CODE ENFORCEMENT	2,301.00
213372	104332	03/08/2024	100-20011	GENERAL SERVICES COMMUNITY DEVELOPMENT	2,372.50
213373	104332	03/08/2024	100-20011	SUCCESSOR AGENCY ADMINISTRATIVE	544.50
23358	104332	03/08/2024	100-20011	CITY ATTORNEY SERVICES	10,361.00
Vendor MEY01 - MEYERS NAVE, A PROFESSIONAL CORPORATION Total:					96,713.79
Vendor: 2285 - MIKE GUERRA					
03062024	104381	03/15/2024	100-000-31510	REFUND OVERPAYMENT OF BL R23-05934	179.00
03062024-1	104381	03/15/2024	100-000-31510	REFUND OVERPAYMENT OF BL R23-05933	189.00
Vendor 2285 - MIKE GUERRA Total:					368.00
Vendor: 2755 - NATALIE ANNE SZUMLAS					
FEBRUARY 2024	104382	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	155.00
Vendor 2755 - NATALIE ANNE SZUMLAS Total:					155.00
Vendor: 2811 - NORDSTROM, INC.					
03062024	104383	03/15/2024	100-000-31510	REFUND OVERPAYMENT OB BL BUS24-0037	47.00
Vendor 2811 - NORDSTROM, INC. Total:					47.00

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: 2448 - NSI LAB SOLUTIONS, LLC.					
430966	104305	03/08/2024	500-641-44305	RESIDUE IN WATER SAMPLE WPCP	377.00
Vendor 2448 - NSI LAB SOLUTIONS, LLC. Total:					377.00
Vendor: 1708 - NUTRIENT AG SOLUTIONS, INC.					
53274580	104306	03/08/2024	100-345-44306	CHAMPION GQ PERENNIAL RYE GRASS	1,975.50
53274581	104306	03/08/2024	100-345-44306	RANGER VASTLAN	4,692.37
Vendor 1708 - NUTRIENT AG SOLUTIONS, INC. Total:					6,667.87
Vendor: 2240 - OLD REPUBLIC TITLE COMPANY					
485162	104384	03/15/2024	100-341-42101	CONDITION OF TITLE GUARANTEE 2860 PVR	600.00
Vendor 2240 - OLD REPUBLIC TITLE COMPANY Total:					600.00
Vendor: 2760 - OLIVIA KATE LIM BERNAL					
FEBRUARY 2024	104385	03/15/2024	209-551-42514	YOUTH ANTI-TOBACCO PROGRAM FEBRUARY 2024	155.00
Vendor 2760 - OLIVIA KATE LIM BERNAL Total:					155.00
Vendor: O'R01 - O'REILLY AUTOMOTIVE, INC					
FEBRUARY 2024	104307	03/08/2024	100-221-42107	CITYWIDE SUPPLIES	28.07
FEBRUARY 2024	104307	03/08/2024	100-343-44306	CITYWIDE SUPPLIES	59.24
FEBRUARY 2024	104307	03/08/2024	100-343-44306	CITYWIDE SUPPLIES	36.22
FEBRUARY 2024	104307	03/08/2024	100-343-44306	CITYWIDE SUPPLIES	32.91
FEBRUARY 2024	104307	03/08/2024	100-343-44306	CITYWIDE SUPPLIES	4.61
Vendor O'R01 - O'REILLY AUTOMOTIVE, INC Total:					161.05
Vendor: OTI01 - OTIS ELEVATOR COMPANY					
100401468052	104308	03/08/2024	209-554-42108	PYC MAINTENANCE 03/01/24 - 03/31/2024	190.51
100401468520	104308	03/08/2024	100-343-42108	CH MAINTENANCE SERVICE 03/01/24 - 03/31/24	129.22
Vendor OTI01 - OTIS ELEVATOR COMPANY Total:					319.73
Vendor: 1555 - OWEN EQUIPMENT					
00062630	104309	03/08/2024	207-344-42107	BEARING FLANGE EXTENSION BROOM	704.61
Vendor 1555 - OWEN EQUIPMENT Total:					704.61
Vendor: PGE01 - PG&E					
0081-02152024	104310	03/08/2024	200-342-43103	2501 SAN PABLO AVE TRAFFIC CONTROLLER	110.02
0209-02152024	104310	03/08/2024	200-342-43103	S/E CORNER SAN PABLO AVE & TENNENT TRAFFIC SIGNAL	131.31
0217-02152024	104310	03/08/2024	100-345-43103	TENNENT & PARK ST CLUB HOUSE	21.40
0466-02162024	104310	03/08/2024	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	219.30
0466-02162024	104310	03/08/2024	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	328.94
0498-02092024	104310	03/08/2024	100-231-43103	3790 PINOLE VALLEY RD FIRESTATION	1,093.64
0813-02152024	104310	03/08/2024	200-342-43103	2149 1/2 APPIAN WAY TRAFFIC SIGNAL	76.46
0883-02112024	104310	03/08/2024	100-222-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	3,757.45
0883-02112024	104310	03/08/2024	100-223-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	751.49
0883-02112024	104310	03/08/2024	100-231-43103	800 TENNENT AVE PUBLI C SAFETY FACILITY	3,005.96
0887-03042024	104386	03/15/2024	200-342-43103	PINON AVE & SAN PABLO AVE TRAFFIC SIGNAL	112.80
0923-02152024	104310	03/08/2024	100-110-43103	2131 PEAR ST	113.60
0923-02152024	104310	03/08/2024	100-111-43103	2131 PEAR ST	149.47
0923-02152024	104310	03/08/2024	100-112-43103	2131 PEAR ST	164.42

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0923-02152024	104310	03/08/2024	100-115-43103	2131 PEAR ST	409.55
0923-02152024	104310	03/08/2024	100-116-43103	2131 PEAR ST	119.58
0923-02152024	104310	03/08/2024	100-117-43103	2131 PEAR ST	1,330.30
0923-02152024	104310	03/08/2024	100-343-43103	2131 PEAR ST	2,478.24
0923-02152024	104310	03/08/2024	200-342-43103	2131 PEAR ST	433.47
0923-02152024	104310	03/08/2024	212-461-43103	2131 PEAR ST	179.37
0923-02152024	104310	03/08/2024	212-462-43103	2131 PEAR ST	451.40
0923-02152024	104310	03/08/2024	285-464-43103	2131 PEAR ST	149.47
1093-03012024	104386	03/15/2024	500-642-43103	W END/HAZEL AVE SEWAGE PLANT	989.43
1121-02202024	104310	03/08/2024	200-342-43103	DEL MONTE & SAN PABLO TRAFFIC CONTROL LIGHT	113.16
1156-02112024	104310	03/08/2024	209-554-43103	635 TENNENT AVE YOUTH CTR/CATV	47.36
1156-02112024	104310	03/08/2024	505-119-43103	635 TENNENT AVE YOUTH CTR/CATV	71.04
1233-02202024	104310	03/08/2024	200-342-43103	SAN PABLO AVE TRAFFIC SIGNAL	128.69
1462-02112024	104310	03/08/2024	209-552-43103	2500 CHARLES ST SENIOR CENTER	818.01
1798-02282024	104386	03/15/2024	200-342-43103	2935 PINOLE VALLEY RD. TRAFFIC SIGNAL	237.63
2182-03042024	104386	03/15/2024	200-342-43103	OAKRIDGE/SAN PABLO AVE TRAFFIC SIGNAL	109.20
2222-02262024	104386	03/15/2024	100-345-43103	STREET AND HIGHWAY LIGHTING	49.39
2222-02262024	104386	03/15/2024	200-342-43103	STREET AND HIGHWAY LIGHTING	18,670.94
2222-02262024	104386	03/15/2024	310-347-43103	STREET AND HIGHWAY LIGHTING	280.00
2222-02262024	104386	03/15/2024	310-348-43103	STREET AND HIGHWAY LIGHTING	400.00
2506-02152024	104310	03/08/2024	215-341-43103	701 Pinon/2489 San Pablo-Electric CHGS	30.70
2615-02162024	104310	03/08/2024	100-345-43103	S/E CORNER OF ROGERS & NOB HILL SPRINKLER SYSTEM	10.51
2620-02202024	104310	03/08/2024	200-342-43103	N/W CORNER APPIAN WAY & FITZGERALD DR TRAFFIC SIG	166.93
2793-02162024	104310	03/08/2024	200-342-43103	1451 FITZGERALD DR TRAFFIC SIGNAL	120.83
2969-02152024	104310	03/08/2024	201-343-43103	600 TENNENT AVE BLACKIES STORAGE	42.11
3029-02122024	104310	03/08/2024	100-345-43103	1270 ADOBE RD @ OUTSIDE BATHROOMS	140.06
3311-02152024	104310	03/08/2024	200-342-43103	PINOLE VALLEY RD & HENRY TRAFFIC CONTROLLER	159.08
3537-02152024	104310	03/08/2024	100-343-43103	659 TENNENT AVE PARKING LOT LIGHTS	126.38
3850-02152024	104310	03/08/2024	100-345-43103	601 TENNENT AVE CARETAKER'S SHED	145.39
3879-02272024	104386	03/15/2024	200-342-43103	N COR RAMONA ST AND PINOLE VALLEY RD	197.06
3914-02152024	104310	03/08/2024	100-345-43103	FERNANDEZ PARK BALLPARK LIGHTING	450.02
4065-02152024	104310	03/08/2024	209-559-43103	2937 PINOLE VALLEY RD TENNIS CT LIGHTS	418.87
4157-02092024	104310	03/08/2024	100-222-43103	809 CITY HALL	16.42
4193-02152024	104310	03/08/2024	200-342-43103	HWY 80 PINOLE VALLEY RD TRAFFIC CONTROLLER	85.49
4256-02272024	104386	03/15/2024	500-641-43103	11 TENNANT AVE	96,212.70
4368-02152024	104310	03/08/2024	200-342-43103	APPIAN WAY & TARA HILLS TRAFFIC SIGNAL	203.09
4430-02272024	104386	03/15/2024	100-345-43103	S/O MARLESTA 1ST POLE-SPRINKLER CONTROLLER	11.04

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Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
4612-02152024	104310	03/08/2024	201-343-43103	2100 SAN PABLO AVE FARIA HOUSE	33.02
5127-02162024	104310	03/08/2024	500-642-43103	893 1/2 SAN PABLO AVE PUMP STATION	291.71
5137-02142024	104310	03/08/2024	209-557-43103	2450 SIMAS AVE SWIM CTR	98.41
5374-02152024	104310	03/08/2024	200-342-43103	1220 PINOLE VALLEY RD TRAFFIC SIGNAL	139.96
5387-02162024	104310	03/08/2024	100-345-43103	588 MARLESTA RD LOUIS FRANCIS PARK	40.50
6043-02092024	104310	03/08/2024	100-231-43103	3790 PINOLE VALLEY RD	30.07
6521-02282024	104386	03/15/2024	200-342-43103	IFO 971 SAN PABLO AVE- TRAFFIC SIGNAL CONTROL	151.14
6897-02282024	104386	03/15/2024	200-342-43103	PINOLE VALLEY RD & ESTATES AVE-TRAFFIC LIGHT CTRL	91.99
6969-02152024	104310	03/08/2024	201-343-43103	2361 SAN PABLO AVE PARKING LOT LIGHTS	180.78
7114-02152024	104310	03/08/2024	200-342-43103	2429 SAN PABLO AVE	128.43
7186-02112024	104310	03/08/2024	209-558-43103	601 TENNENT AVE PUBLIC MEETING HALL	114.07
7509-02152024	104310	03/08/2024	200-342-43103	TARA HILLS DR 500 FT APPIAN WAY TRAFFIC SIGNAL	79.33
7547-02272024	104386	03/15/2024	100-222-43103	880 Tennent Ave-Public Safety Facility	5,509.57
7547-02272024	104386	03/15/2024	100-223-43103	880 Tennent Ave-Public Safety Facility	1,101.91
7547-02272024	104386	03/15/2024	100-231-43103	880 Tennent Ave-Public Safety Facility	4,407.66
7964-02152024	104310	03/08/2024	310-348-43103	2680 PINOLE VALLEY RD MEDIAN IRRIGATION SHOPPING C	10.65
8086-02152024	104310	03/08/2024	200-342-43103	N/S BORDER CITY OF PINOLE	102.07
8511-02262024	104386	03/15/2024	100-345-43103	W/S PINOLE SHORES DR- SPRINKLER CONTROLLER	13.23
8517-02092024	104310	03/08/2024	500-642-43103	FRT OF 3490 SAVAGE AVE PUMP FOR SEWER	10.21
8687-02202024	104310	03/08/2024	200-342-43103	FITZGERALD DR IFO LONG JOHN SILVERS TRAFFIC SIGNAL	152.85
8716-02112024	104310	03/08/2024	500-641-43103	SEWAGE PLNT-FT OF TENNENT	9,119.51
9824-02152024	104310	03/08/2024	310-347-43103	1303 PINOLE VALLEY RD TRAFFIC CONTROL SVC	142.98
9900-02142024	104310	03/08/2024	200-342-43103	2303 GRANADA CT TRAFFIC CONTROL SERVICE	190.89
9929-02262024	104386	03/15/2024	201-343-43103	790 PINOLE SHORES DR-NEW METAL BUILDING	121.59
9961-02272024	104386	03/15/2024	209-552-43103	2500 CHARLES ST-SENIOR CENTER	4,041.72
9985-02152024	104310	03/08/2024	201-343-43103	NEAR 795 FERNANDEZ PARKING LOT LIGHTS	165.77
Vendor PGE01 - PG&E Total:					162,509.19
Vendor: 2809 - PHOEBE DEZA					
FEBRUARY 2024	104313	03/08/2024	100-110-42514	INTERN FOR COUNCIL MEMBER SASAI	126.31
Vendor 2809 - PHOEBE DEZA Total:					126.31
Vendor: PIT06 - PITNEY BOWES					
1024914235	104387	03/15/2024	100-111-42201	INK AND LABELS FOR MAILING MACHINE	291.46
Vendor PIT06 - PITNEY BOWES Total:					291.46
Vendor: 1009 - PRECISION IT CONSULTING					
14108	104314	03/08/2024	525-118-42101	PROFESSIONAL SERVICES	29,000.00
14108	104314	03/08/2024	525-118-42105	PROFESSIONAL SERVICES	128.31
14108	104314	03/08/2024	525-118-42105	PROFESSIONAL SERVICES	820.00
14108	104314	03/08/2024	525-118-42105	PROFESSIONAL SERVICES	995.00

WARRANT LISTING

Payment Dates: 3/2/2024 - 3/15/2024

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
14108	104314	03/08/2024	525-118-42105	PROFESSIONAL SERVICES	514.18
14108	104314	03/08/2024	525-118-42510	PROFESSIONAL SERVICES	488.00
14109	104314	03/08/2024	525-118-42510	PROFESSIONAL SERVICES	406.06
14109	104314	03/08/2024	525-118-42510	PROFESSIONAL SERVICES	3,014.00
14163	104314	03/08/2024	525-118-47106	PURCHASES NOTEBOOKS, BATTERY EQUIPMENT	3,976.98
14165	104314	03/08/2024	525-118-47106	PROFESSIONAL SERVICES EQUIPMENT PURCHASE	8,429.87
14166	104314	03/08/2024	525-118-47106	PROFESSIONAL SERVICES AND EQUIPMENT PURCHASES	1,226.53
Vendor 1009 - PRECISION IT CONSULTING Total:					48,998.93
Vendor: 2772 - PREFERRED ALLIANCE, INC.					
0194064-IN	104315	03/08/2024	100-221-42101	NON-RANDOM DRUG TESTS SERVICES	58.00
Vendor 2772 - PREFERRED ALLIANCE, INC. Total:					58.00
Vendor: 2388 - PRESTIGE PRINTING AND GRAPHICS					
90209	104316	03/08/2024	100-110-42201	BUSINESS CARDS MAYOR AND VICE MAYOR	170.71
91576	104316	03/08/2024	100-111-42201	MOBILE APP BROCHURES AND BUSINESS CARDS	336.58
91658	104388	03/15/2024	209-551-42515	BUSINESS CARDS RUPT, MARTIN, KOPP	261.94
91661	104388	03/15/2024	212-461-42201	BUSINESS CARDS MENIS, SANDOVAL	179.63
Vendor 2388 - PRESTIGE PRINTING AND GRAPHICS Total:					948.86
Vendor: 2807 - PRO FORENSIC SUPPLIES					
1293	104317	03/08/2024	100-222-42514	GUNSHOT RESIDUE KIT VIALS	52.68
Vendor 2807 - PRO FORENSIC SUPPLIES Total:					52.68
Vendor: 2813 - PROPRINT					
2884	104389	03/15/2024	100-111-42201	BOOKLETS- MASS MAIL	9,413.65
Vendor 2813 - PROPRINT Total:					9,413.65
Vendor: R&S01 - R & S ERECTION OF RICHMOND, INC.					
2253684	104390	03/15/2024	100-231-42108	REPAIRS ON DOOR AT STATION 74	2,406.69
2253727	104390	03/15/2024	100-231-42108	REPAIRS TO DOOR AT FIRE STATION 74	425.00
Vendor R&S01 - R & S ERECTION OF RICHMOND, INC. Total:					2,831.69
Vendor: 1536 - RAIN FOR RENT					
1977836	104318	03/08/2024	500-642-42101	STORMWATER STORAGE	7,400.33
Vendor 1536 - RAIN FOR RENT Total:					7,400.33
Vendor: 2685 - RJM DESIGN GROUP, INC.					
36129	104319	03/08/2024	106-345-47203	PINOLE PARK MASTER PLAN	20,297.39
36194	104319	03/08/2024	106-345-47203	PINOLE PARK MASTER PLAN	19,089.10
Vendor 2685 - RJM DESIGN GROUP, INC. Total:					39,386.49
Vendor: 2646 - ROADSFAE TRAFFIC SYSTEMS, INC.					
197198	104320	03/08/2024	200-342-42514	BAND IT STEEL/FLARED LEG BRKTS	309.49
198767	104391	03/15/2024	100-342-42514	NO PARKING SIGNS	2,199.12
Vendor 2646 - ROADSFAE TRAFFIC SYSTEMS, INC. Total:					2,508.61
Vendor: SWE00 - ROY SWEARINGEN					
03112024	104392	03/15/2024	100-113-42201	INK CARTRIDGES REIMBURSEMENT	149.25
Vendor SWE00 - ROY SWEARINGEN Total:					149.25
Vendor: J&O01 - RUBBER DUST INC.					
163949	104321	03/08/2024	100-343-42107	REMA RADIAL REPAIR	39.34
Vendor J&O01 - RUBBER DUST INC. Total:					39.34
Vendor: 1450 - RUBENSTEIN SUPPLY COMPANY					
52570365.001	104322	03/08/2024	100-343-44306	SMITH BLAIR FLANGE PIPE	500.41

WARRANT LISTING

Payment Dates: 3/2/2024 - 3/15/2024

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
S2573993.001	104393	03/15/2024	209-553-42108	PFISTER HDL WALL MOUNT KITCHEN FAC CP	86.45
Vendor 1450 - RUBENSTEIN SUPPLY COMPANY Total:					586.86
Vendor: 1714 - SHERRI D. LEWIS					
CC010PINOLE-FY2023/24	104394	03/15/2024	100-112-42101	PREPARE MINUTES CITY COUNCIL 01162024	787.50
CC011PINOLE-FY2023/24	104394	03/15/2024	100-112-42101	PREPARE MINUTES CC MEETING 01302024	150.00
CC014PINOLE-FY2023/24	104394	03/15/2024	100-112-42101	PREPARE MINUTES CC MEETING 030524	675.00
Vendor 1714 - SHERRI D. LEWIS Total:					1,612.50
Vendor: 2260 - SKL SOLUTIONS, INC.					
230079	104323	03/08/2024	500-642-42101	TO 1: Regulatory, Program Development, Support Svc	16,185.00
Vendor 2260 - SKL SOLUTIONS, INC. Total:					16,185.00
Vendor: 2048 - SONIC.NET, LLC					
1007785389	104324	03/08/2024	525-118-43106	WALL SOFTWARE SERVICES APRIL 2024	549.00
Vendor 2048 - SONIC.NET, LLC Total:					549.00
Vendor: STA25 - STATE WATER RESOURCES CONTROL BOARD					
02292024	104325	03/08/2024	500-641-42401	WASTEWATER OPERATOR GRADE 5 APPLICATION WPCP	190.00
Vendor STA25 - STATE WATER RESOURCES CONTROL BOARD Total:					190.00
Vendor: SYA01 - SYAR INDUSTRIES, LLC.					
73908549	104326	03/08/2024	100-342-42514	POWER PATCH EA/BAG	483.19
73923110	104395	03/15/2024	100-342-42514	POWER PATCH TON	516.69
73927402	104395	03/15/2024	100-342-42514	POWER PATCH TON	673.48
Vendor SYA01 - SYAR INDUSTRIES, LLC. Total:					1,673.36
Vendor: 2775 - TOWNSEND PUBLIC AFFAIRS, INC.					
21335	104327	03/08/2024	100-115-42101	CONSULTING SERVICES MARCH 2024	4,000.00
Vendor 2775 - TOWNSEND PUBLIC AFFAIRS, INC. Total:					4,000.00
Vendor: 2365 - TRIPEPI, SMITH AND ASSOCIATES, INC.					
11844	104396	03/15/2024	100-111-42101	COMMUNICATIONS POLICIES AND PROCEDURES	1,966.25
11864	104396	03/15/2024	100-111-42101	GRAPHIC ARTS	5,450.00
Vendor 2365 - TRIPEPI, SMITH AND ASSOCIATES, INC. Total:					7,416.25
Vendor: UNI07 - UNIVERSAL BUILDING SVCS.					
11896	104328	03/08/2024	209-554-42108	JANITORIAL SUPPLIES PYC	41.67
12691	104328	03/08/2024	100-343-42108	JANITORIAL SUPPLIES CY	336.28
12792	104328	03/08/2024	100-222-42108	JANITORIAL SUPPLIES PD	293.84
12793	104328	03/08/2024	100-343-42108	JANITORIAL SUPPLIES CH	260.78
12884	104328	03/08/2024	100-343-42108	JANITORIAL SUPPLIES CY	226.49
523190	104397	03/15/2024	100-343-42108	JANITORIAL SERVICES CH FEBRUARY 2024	1,354.00
523191	104397	03/15/2024	100-222-42108	JANITORIAL SERVICES PD SAFETY BLDG. FEBRUARY 2024	2,768.00
523192	104397	03/15/2024	209-557-42108	JANITORIAL SERVICES FEBRUARY 2024	758.00
523193	104328	03/08/2024	500-641-42108	MONTHLY JANITORIAL SERVICES FEBRUARY 2024 WPCP	559.00
Vendor UNI07 - UNIVERSAL BUILDING SVCS. Total:					6,598.06
Vendor: USB06 - US BANK					
523344216	104398	03/15/2024	525-118-42107	COPIER LEASES	2,501.86
FEBRUARY 2024	104329	03/08/2024	100-20018	CITYWIDE CREDIT CARDS	29,604.18
Vendor USB06 - US BANK Total:					32,106.04

WARRANT LISTING

Payment Dates: 3/2/2024 - 3/15/2024

Payable Number	Payment Number	Payment Date	Account Number	Description (Payable)	Amount
Vendor: VER02 - VERIZON WIRELESS					
9956759016	104330	03/08/2024	525-118-43101	CITYWIDE CELL PHONE	5,066.52
Vendor VER02 - VERIZON WIRELESS Total:					5,066.52
Vendor: VWR01 - VWR INTERNATIONAL, LLC.					
8815294521	104331	03/08/2024	500-641-44305	SUPPLIES FOR LAB WPCP	561.22
8815294523	104331	03/08/2024	500-641-44305	CUP SCREW ON SUPPLIES FOR LAB WPCP	63.87
8815294524	104331	03/08/2024	500-641-44305	TAPE AUTOCLAVE LEAD FREE WPCP	54.44
Vendor VWR01 - VWR INTERNATIONAL, LLC. Total:					679.53
Vendor: 2603 - WEST VALLEY CONSTRUCTION CO, INC.					
149788	104399	03/15/2024	500-642-47201	ENGINEERING DESIGN FOR SANITARY SEWER	17,807.55
Vendor 2603 - WEST VALLEY CONSTRUCTION CO, INC. Total:					17,807.55
Vendor: 2697 - WEST YOST & ASSOCIATES, INC.					
2057135	104400	03/15/2024	100-343-42101	WATER REUSE OPPORTUNITIES ASSESSMENT	390.00
2057196	104400	03/15/2024	106-344-42101	STORM DRAIN MASTER PLAN CONSULTING	12,151.31
Vendor 2697 - WEST YOST & ASSOCIATES, INC. Total:					12,541.31
Vendor: WES01 - WESTERN EXTERMINATOR CO.					
52414283	104401	03/15/2024	209-554-42108	PEST CONTROL PYC	143.75
52414596	104401	03/15/2024	100-343-42108	PEST CONTROL CH	112.00
52414597	104401	03/15/2024	100-231-42108	PEST CONTROL 3700 PVR	79.55
52414615	104401	03/15/2024	209-553-42108	PEST CONTROL 2454 SIMAS	121.70
52414753	104401	03/15/2024	209-558-42108	PEST CONTROL PYC	147.10
52415211	104401	03/15/2024	209-552-42108	PEST CONTROL PSC	96.30
52415219	104401	03/15/2024	100-343-42108	PEST CONTROL CY	77.30
Vendor WES01 - WESTERN EXTERMINATOR CO. Total:					777.70
Grand Total:					2,215,762.27

Report Summary

Fund Summary

Fund	Payment Amount
100 - General Fund	1,441,022.77
105 - Measure S -2006	189,176.76
106 - MEASURE S-2014	285,176.73
200 - Gas Tax Fund	25,763.53
201 - Restricted Real Estate Maintenance Fund	858.53
207 - NPDES Storm Water Fund	1,190.25
209 - Recreation Fund	23,397.69
212 - Building & Planning	1,635.99
215 - Measure C and J Fund	30.70
285 - Housing Land Held for Resale	169.89
310 - Lighting & Landscape Districts	2,464.49
325 - City Street Improvements	6,142.00
500 - Sewer Enterprise Fund	175,739.48
505 - Cable Access TV	719.33
525 - Information Systems	61,998.16
998 - Payroll Clearing	275.97
Grand Total:	2,215,762.27

Account Summary

Account Number	Account Name	Payment Amount
100-000-31510	Other Tax/Business Lice...	1,727.00
100-10601	Gas Tanks/Corp Yard	11,061.64
100-110-41002	Emp Benefits/Dental	338.60
100-110-42201	Office Expense	170.71
100-110-42514	Admin Exp/Special Depa...	224.39
100-110-43102	Utilities/Water	12.17
100-110-43103	Utilities/Electricity & Po...	113.60
100-111-41002	Emp Benefits/Dental	236.84
100-111-42101	Prof Svcs/Professional Se..	7,416.25
100-111-42201	Office Expense	10,127.56
100-111-43102	Utilities/Water	29.17
100-111-43103	Utilities/Electricity & Po...	149.47
100-112-41002	Emp Benefits/Dental	383.55
100-112-42101	Prof Svcs/Professional Se..	1,612.50
100-112-42514	Admin Exp/Special Depa...	65.96
100-112-43102	Utilities/Water	26.74
100-112-43103	Utilities/Electricity & Po...	164.42
100-113-41002	Emp Benefits/Dental	108.99
100-113-42201	Office Expense	149.25
100-115-41002	Emp Benefits/Dental	364.69
100-115-42101	Prof Svcs/Professional Se..	4,293.87
100-115-43102	Utilities/Water	79.25
100-115-43103	Utilities/Electricity & Po...	409.55
100-116-41002	Emp Benefits/Dental	306.58
100-116-42101	Prof Svcs/Professional Se..	4,918.99
100-116-42102	Prof Svcs/Attorney Servi...	3,448.75
100-116-43102	Utilities/Water	26.74
100-116-43103	Utilities/Electricity & Po...	119.58
100-117-41004	Emp Benefits/PERS Retir...	258,779.84
100-117-43102	Utilities/Water	213.93
100-117-43103	Utilities/Electricity & Po...	1,330.30
100-20011	Accounts Payable/Miscel...	686,775.25
100-20018	Accounts Payable/CalCa...	29,604.18
100-221-41002	Emp Benefits/Dental	2,274.14
100-221-42101	Prof Svcs/Professional Se..	3,058.00
100-221-42107	Prof Svcs/Equipment Ma...	28.07
100-221-42302	Travel & Training/Milea...	1,407.48

Account Summary

Account Number	Account Name	Payment Amount
100-222-41002	Emp Benefits/Dental	485.31
100-222-42108	Prof Svcs/Building-Struc...	3,116.37
100-222-42514	Admin Exp/Special Depa...	52.68
100-222-43102	Utilities/Water	799.59
100-222-43103	Utilities/Electricity & Po...	9,283.44
100-223-41002	Emp Benefits/Dental	1,323.68
100-223-43102	Utilities/Water	177.69
100-223-43103	Utilities/Electricity & Po...	1,853.40
100-231-41004	Emp Benefits/PERS Retir...	90.25
100-231-42101	Prof Svcs/Professional Se..	295,030.73
100-231-42108	Prof Svcs/Building-Struc...	2,911.24
100-231-43102	Utilities/Water	1,959.54
100-231-43103	Utilities/Electricity & Po...	8,537.33
100-341-41002	Emp Benefits/Dental	338.60
100-341-42101	Prof Svcs/Professional Se..	1,492.50
100-342-42101	Prof Svcs/Professional Se..	36,807.21
100-342-42514	Admin Exp/Special Depa...	4,097.59
100-342-44410	Safety Clothing	295.69
100-343-41002	Emp Benefits/Dental	889.25
100-343-41012	Emp Benefits/Unemplo...	3,600.00
100-343-42101	Prof Svcs/Professional Se..	390.00
100-343-42107	Prof Svcs/Equipment Ma...	39.34
100-343-42108	Prof Svcs/Building-Struc...	11,799.94
100-343-43102	Utilities/Water	1,122.85
100-343-43103	Utilities/Electricity & Po...	2,604.62
100-343-44306	Other Materials Supp/M...	3,812.81
100-343-44410	Safety Clothing	1,505.34
100-345-42108	Prof Svcs/Building-Struc...	1,261.91
100-345-42511	Admin Exp/Equipment R...	3,658.50
100-345-43102	Utilities/Water	2,010.81
100-345-43103	Utilities/Electricity & Po...	881.54
100-345-44306	Other Materials Supp/M...	7,107.17
100-465-41002	Emp Benefits/Dental	127.85
105-20011	Accounts Payable/Miscel...	125,828.22
105-221-41002	Emp Benefits/Dental	434.43
105-231-42101	Prof Svcs/Professional Se..	62,914.11
106-20011	Accounts Payable/Miscel...	152,791.48
106-222-41002	Emp Benefits/Dental	127.85
106-231-42101	Prof Svcs/Professional Se...	76,395.74
106-341-42101	Prof Svcs/Professional Se..	1,195.00
106-342-47205	Improvements/Streets	80.86
106-343-42101	Prof Svcs/Professional Se..	1,813.00
106-343-47201	Improvements/Building	1,235.00
106-344-42101	Prof Svcs/Professional Se..	12,151.31
106-345-47203	Improvements/Parks	39,386.49
200-342-42108	Prof Svcs/Building-Struc...	36.45
200-342-42514	Admin Exp/Special Depa...	3,566.19
200-342-43102	Utilities/Water	68.07
200-342-43103	Utilities/Electricity & Po...	22,092.82
201-343-43102	Utilities/Water	315.26
201-343-43103	Utilities/Electricity & Po...	543.27
207-344-42107	Prof Svcs/Equipment Ma...	704.61
207-344-42514	Admin Exp/Special Depa...	485.64
209-551-41002	Emp Benefits/Dental	45.79
209-551-42514	Admin Exp/Special Depa...	961.00
209-551-42515	Admin Exp/Special Events	761.94
209-552-41002	Emp Benefits/Dental	206.65
209-552-42107	Prof Svcs/Equipment Ma...	1,660.48

Account Summary

Account Number	Account Name	Payment Amount
209-552-42108	Prof Svcs/Building-Struc...	3,622.01
209-552-43102	Utilities/Water	1,686.30
209-552-43103	Utilities/Electricity & Po...	4,859.73
209-552-43804	Program Cost/Food Prog...	2,599.49
209-552-43810	Program Cost/Center Ma...	457.15
209-553-38404	Other Rev/Miscellaneous..	325.22
209-553-42108	Prof Svcs/Building-Struc...	961.10
209-553-43102	Utilities/Water	32.27
209-554-41002	Emp Benefits/Dental	115.07
209-554-42108	Prof Svcs/Building-Struc...	1,520.40
209-554-43102	Utilities/Water	43.23
209-554-43103	Utilities/Electricity & Po...	266.66
209-557-42108	Prof Svcs/Building-Struc...	758.00
209-557-43102	Utilities/Water	1,043.45
209-557-43103	Utilities/Electricity & Po...	98.41
209-558-42108	Prof Svcs/Building-Struc...	147.10
209-558-43102	Utilities/Water	592.80
209-558-43103	Utilities/Electricity & Po...	114.07
209-559-43102	Utilities/Water	100.50
209-559-43103	Utilities/Electricity & Po...	418.87
212-461-41002	Emp Benefits/Dental	255.70
212-461-42201	Office Expense	179.63
212-461-43102	Utilities/Water	25.77
212-461-43103	Utilities/Electricity & Po...	179.37
212-462-34232	Fees/Issuance/Processin...	60.00
212-462-41002	Emp Benefits/Dental	415.57
212-462-43102	Utilities/Water	68.55
212-462-43103	Utilities/Electricity & Po...	451.40
215-341-43103	Utilities/Electricity & Po...	30.70
285-464-43102	Utilities/Water	20.42
285-464-43103	Utilities/Electricity & Po...	149.47
310-347-43102	Utilities/Water	1,630.86
310-347-43103	Utilities/Electricity & Po...	422.98
310-348-43103	Utilities/Electricity & Po...	410.65
325-342-47205	Improvements/Streets	6,142.00
500-10601	Gas Tanks/Corp Yard	5,047.74
500-641-41002	Emp Benefits/Dental	1,132.02
500-641-42108	Prof Svcs/Building-Struc...	559.00
500-641-42401	Dues & Pub/Membershi...	190.00
500-641-43102	Utilities/Water	1,854.94
500-641-43103	Utilities/Electricity & Po...	105,332.21
500-641-44302	Other Materials Supp/SI...	5,212.35
500-641-44303	Other Materials Supp/C...	554.40
500-641-44305	Other Materials Supp/La...	5,498.13
500-641-44306	Other Materials Supp/M...	4,376.56
500-642-41002	Emp Benefits/Dental	229.61
500-642-42101	Prof Svcs/Professional Se..	23,585.33
500-642-42514	Admin Exp/Special Depa...	1,631.55
500-642-43102	Utilities/Water	549.66
500-642-43103	Utilities/Electricity & Po...	1,291.35
500-642-44410	Safety Clothing	887.08
500-642-47201	Improvements/Building	17,807.55
505-119-41002	Emp Benefits/Dental	255.70
505-119-43102	Utilities/Water	63.65
505-119-43103	Utilities/Electricity & Po...	399.98
525-118-42101	Prof Svcs/Professional Se..	29,000.00
525-118-42105	Prof Svcs/Network Main...	2,457.49
525-118-42107	Prof Svcs/Equipment Ma...	2,501.86

Account Summary

Account Number	Account Name	Payment Amount
525-118-42510	Admin Exp/Software Pur...	3,908.06
525-118-43101	Utilities/Telephone	8,381.16
525-118-43105	Utilities/Cable	34.62
525-118-43106	Utilities/Internet	2,081.59
525-118-47106	FF&E/Computer Equipm...	13,633.38
998-20105	Sal & Ben Payable/Denta...	584.25
998-20113	Sal & Ben Payable/SIT Wi..	-308.28
	Grand Total:	2,215,762.27

Project Account Summary

Project Account Key	Payment Amount	
None	2,111,220.02	
10034242101IN2106	36,807.21	
10034342101IN2103	390.00	
10634342101IN2102	1,813.00	
10634347201FA1901	1,235.00	
10634547203IN1704	39,386.49	
20955142514GR2303	961.00	
32534247205RO1710	6,142.00	
50064247201SS2201	17,807.55	
	Grand Total:	2,215,762.27

APPROVED BY: 

DATE: 3/14/2024



CITY COUNCIL REPORT

9.C.

DATE: MARCH 19, 2024
TO: MAYOR AND COUNCIL MEMBERS
FROM: JUSTIN SHIU, CONSULTANT PLANNER
DAVID HANHAM, PLANNING MANAGER
SUBJECT: APPROVE ANNUAL PROGRESS REPORT ON HOUSING ELEMENT
IMPLEMENTATION

RECOMMENDATION

Receive the 2023 Annual General Plan Housing Element Progress Report as required by the State of California.

BACKGROUND

Section 65400 of the State of California Government Code requires cities to provide an annual report to their legislative body (city council), the Governor's Office of Planning and Research (OPR), and the State Department of Housing and Community Development (HCD) on the status of their General Plan Housing Element and progress in its implementation. The General Plan Housing Element Annual Report includes information about a City's progress in meeting identified housing needs and efforts to encourage the maintenance, improvement, and development of new housing opportunities. Staff forwards this 2023 Annual General Plan Housing Element Progress Report to HCD prior to the April 1st deadline in accordance with State law.

Every eight years each jurisdiction in California is required to update their Housing Element. The Housing Element is a required component of the General Plan and identifies policies, programs, and actions to create opportunities for the development of new housing and to preserve existing housing stock. State law does not require that jurisdictions develop housing, but rather requires them to adequately plan to meet the existing and projected housing needs of all economic segments of their community.

State Housing Element law focuses on both the production and geographic distribution of new housing units and requires that each municipality strive to meet their "fair share" of the regional need for low- and moderate-income housing. To create a Housing Element showing it can meet the local housing needs, a jurisdiction must first know how much housing it must plan for and estimate how much will be needed at a variety of affordability levels in order to match the needs of the people who will live there. This process begins with the State determining the total number of new homes needed in the nine-county Bay Area and how affordable those homes need to be based on Area Median Income, which is established on an annual basis. For reference, in 2023 the Area Median Income for Contra Costa County was \$147,900 for a 4-person household.

The Association of Bay Area Governments (ABAG) then develops a methodology to distribute a share of the region's housing need to each city/town and county in the region. This need allocation is called the Regional Housing Needs Allocation (RHNA). Each local government must then update its Housing Element to show the locations where housing can be built and the policies and strategies necessary to meet the community's housing needs, including identifying sites that are zoned with enough capacity to meet the RHNA allocation. The process is complete once the State reviews and certifies local Housing Elements.

The year 2023 was a transition from the 5th cycle housing element, which covered the 2015 to 2023, to the current 6th cycle 2023-2031 Housing Element. The 2023-2031 Housing Element was adopted on January 17, 2023, re-adopted April 4, 2023, and certified June 6, 2023. The Housing Element covers the years 2023 through 2031, and includes information about how the City has planned for a RHNA of 500 units of various income levels during the eight-year period. The Element focuses on the City's ability to accommodate projected housing need, provide housing opportunity to meet needs of all income levels and special needs, remove governmental constraints, maintain the housing stock, affirmatively further fair housing, and increase housing education and outreach.

REVIEW AND ANALYSIS

The City of Pinole Annual General Plan Housing Element Progress Report for 2023 is included as Attachment 1. The report includes statistics about annual building activity for affordable housing projects, annual building activity for rehabilitated housing units, updated information about the City's RHNA progress, and implementation status of the programs included in the adopted Housing Element.

Transition to New Housing Element. As 2023 served as a wrap up for the 5th Cycle (2015-2023) Housing Element and transition into the 6th Cycle (2023-2031) Housing Element, the Progress Report contains some distinctive elements due to the change. Most notably, the Report includes a RHNA Progress sheet (Table B of Attachment A) that contains permit issuance data for 2023 as well as a "projection period" and a Program Implementation Status sheet (Table D of Attachment A) that covers review of programs from both elements.

With regards to Table B, this year's Housing Element Progress Report contains two columns tabulating building permits issued: one column for the "Projection Period", which is the start of the Housing Element 6th Cycle projection period (6/30/22 – 1/30/23), and one column for building permits issued over the course of 2023. These columns can be seen under Table B of Attachment 1.

- The projection period counts the number of units issued building permits 6/30/22 to 1/30/23 can be counted towards the 6th Cycle for the purposes of the Housing Element Annual Progress Report. There were three such units in the city, which were all ADUs.
- There were 47 units that were issued building permits in 2023. There were no building permits issued for new units between 1/1/23 and 1/30/23, and thus would not result in any possible double-counting with the projection period.
- As Table B in the Annual Progress Report document only tabulates permits issued and does not count units built/completed during the 6th Cycle, Table A2 serves as the

means to document units that are built/completed during the 6th Cycle.

With regards to Table D, a review of programs from both Housing Elements was provided since 2023 served as a transition between the previous and current Housing Elements. Please see Attachment 1.

Housing Activity in 2023. Although the number of units permitted was lower than the previous year (187 compared to 47), the number of projects that were issued permits was higher (12 compared to 9). This is due in large part by the issuance of a permit for the 179-unit Vista Woods project in 2022. However, 2023 continued the steady processing of projects that have completed entitlements and are moving through the permitting phase. The SAHA project (33-unit affordable, veteran's housing project) received building permits and construction is underway. Other multifamily housing projects that have received entitlements are also in various stages in obtaining permits needed for construction. Permits were issued for nine ADUs/JADUs, which is an increase from the seven permitted the previous year. Additionally, permits were issued for a new single family home at 8 N Rancho Ct and the renovation of a vacant building at 612 Tennent Ave into a four unit building. Table 1 provides a summary of these projects. The City anticipates further new housing development progress towards the RHNA in 2024 as entitled projects receive building permits and are built out (see Table 2).

Table 1 – Summary of Housing Activity in 2023

Location	Housing Type	Number of New Units	Current Status in 2023 Planning Permit Approved	Building Permit Issued	Construction Completed, Occupancy Granted
2534 Carmelita Way	ADU/JADU	1		•	•
384 Tennent Ave	ADU/JADU	1		•	
2913 Walton Ct	ADU/JADU	1		•	
835 E Meadow Ave	ADU/JADU	1		•	
2348 Wright Ave	ADU/JADU	1		•	
975 Kilkenny Way	ADU/JADU	1		•	
2467 Hill View Ln	ADU/JADU	1		•	
2467 Hill View Ln	ADU/JADU	1		•	
811 San Pablo Ave	ADU/JADU	33		•	
8 N Rancho Ct	Single family	1		•	
8 N Rancho Ct	ADU/JADU	1		•	
612 Tennent Ave	Multifamily	4		•	
TOTAL		47			

Housing Rehabilitation. City staff continues to assist homeowners and provide information at City Hall on rehabilitation assistance resources. In 2023, the City issued and conducted final building inspections for 657 permits to rehabilitate housing units. Improvements include roofing

projects, water heater replacement projects, furnace replacement projects, solar projects, window/patio door replacement projects, and home remodel/addition projects.

Pipeline Projects. In 2023, progress continues on five large development projects, which are various stages of permitting and are expected to produce an approximate 618 additional units over the next several years (see Table 2). There is an affordability component to each of these “pipeline” projects, either due to the nature of the project as a 100% affordable development, or the project’s compliance with the City’s inclusionary housing requirement.

Table 2 – Major Development Projects in “Pipeline”

Pipeline Projects	Stage	Affordability				Total
		Very Low	Low	Moderate	Above Mod.	
811 San Pablo (SAHA Veteran’s Apartments)	Under Construction	28	5	0	0	33
600 Roble (Vista Woods Senior Apartments)	Under Construction	7	135	37	0	179
2151 Appian (Appian Village Condominiums)	Building Permit Under Review	0	8	23	123	154
2801 Pinole Valley (Apartments)	Grading Permit Under Review	2	2	0	25	29
1500 Fitzgerald (Apartments)	Entitled October 2022	13	14	0	196	223
TOTAL Estimate Pipeline Units		50	164	60	344	618

FISCAL IMPACT

There is no fiscal impact from receiving the annual report. Individual programs and projects designed to implement the Housing Element goals and objectives are funded through individual programs and project accounts in the City’s budget and Capital Improvement Plan.

ATTACHMENTS

A. 2023 APR

Jurisdiction	Pinole	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Housing Element Planning Period	6th Cycle	01/31/2023 - 01/31/2031

Building Permits Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	26
	Non-Deed Restricted	0
Low	Deed Restricted	7
	Non-Deed Restricted	0
Moderate	Deed Restricted	1
	Non-Deed Restricted	0
Above Moderate		13
Total Units		47

Note: Units serving extremely low-income households are included in the very low-income permitted units totals

Units by Structure Type	Entitled	Permitted	Completed
Single-family Attached	0	0	0
Single-family Detached	0	1	0
2 to 4 units per structure	0	4	0
5+ units per structure	0	33	0
Accessory Dwelling Unit	0	9	5
Mobile/Manufactured Home	0	0	0
Total	0	47	5

Infill Housing Developments and Infill Units Permitted	# of Projects	Units
Indicated as Infill	12	47
Not Indicated as Infill	0	0

Housing Applications Summary	
Total Housing Applications Submitted:	10
Number of Proposed Units in All Applications Received:	13
Total Housing Units Approved:	13
Total Housing Units Disapproved:	0

Use of SB 35 Streamlining Provisions - Applications	
Number of SB 35 Streamlining Applications	0
Number of SB 35 Streamlining Applications Approved	0

Units Constructed - SB 35 Streamlining Permits			
Income	Rental	Ownership	Total
Very Low	0	0	0
Low	0	0	0
Moderate	0	0	0
Above Moderate	0	0	0
Total	0	0	0

Streamlining Provisions Used - Permitted Units	# of Projects	Units
SB 9 (2021) - Duplex in SF Zone	0	0
SB 9 (2021) - Residential Lot Split	0	0
AB 2011 (2022)	0	0
SB 6 (2022)	0	0
SB 35 (2017)	0	0

Ministerial and Discretionary Applications	Applications	Units
Ministerial	10	13
Discretionary	0	0

Density Bonus Applications and Units Permitted	
Number of Applications Submitted Requesting a Density Bonus	0
Number of Units in Applications Submitted Requesting a Density Bonus	0
Number of Projects Permitted with a Density Bonus	1
Number of Units in Projects Permitted with a Density Bonus	33

Housing Element Programs Implemented and Sites Rezoned	Count
Programs Implemented	46
Sites Rezoned to Accommodate the RHNA	0

Jurisdiction	Pinole
Reporting Year	2023 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A
Housing Development Applications Submitted

Project Identifier					Unit Types		Date Application Submitted	Proposed Units - Affordability by Household Incomes							Total Approved Units by Project	Total Disapproved Units by Project	Streamlining	Density Bonus Law Applications	Application Status	Project Type	Notes		
1					2	3	4	5					6		7	8	9	10	11	12	13		
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4.5+ADU,MH)	Tenure R=Renter O=Owner	Date Application Submitted- (see instructions)	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Total PROPOSED Units by Project	Total APPROVED Units by project	Total DISAPPROVED Units by Project	Please select streamlining provision/s the application was submitted pursuant to.	Did the housing development application seek incentives or concessions pursuant to Government Code section 65915 approved?	Were incentives or concessions requested pursuant to Government Code section 65915 approved?	Please indicate the status of the application.	Is the project considered a ministerial project or discretionary project?	Notes*
Summary Row: Start Date Entry Below								0	0	0	0	1	0	12	13	13	0						
	360-521-003	2534 Carmelita Way	2534 Carmelita Way ADU	BP23-0064	ADU	O	3/30/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	401-030-035	384 Tennent Ave	384 Tennent Ave ADU	BP21-0002	ADU	O	5/30/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	360-322-007	2913 Watson Ct	2913 Watson Ct ADU	BP22-0113	ADU	O	2/2/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	402-161-007	835 E Meadow Ave	835 E Meadow Ave ADU	BP22-0277	ADU	O	6/27/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	360-112-005	2348 Wright Ave	2348 Wright Ave ADU	BP23-0048	ADU	O	6/22/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	403-351-002	975 Kilkenny Way	975 Kilkenny Way ADU	BP23-0084	ADU	O	7/7/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	360-561-012	2467 Hill View Ln	2467 Hill View Ln Unit B ADU	BP23-0207	ADU	O	9/26/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	360-561-012	2467 Hill View Ln	2467 Hill View Ln Unit A ADU	BP23-0208	ADU	O	9/13/2023								1	1	1	NONE	No	N/A	Approved	Ministerial	
	401-142-011	612 Tennent Ave	612 Tennent Ave	BP22-0268	2 to 4	R	3/13/2023					1		3	4	4		NONE	No	No	Approved	Ministerial	
	360-460-026	2321 Monte Verde Dr	2321 Monte Verde SB9 Unit	PL23-0049	SFD	O	10/11/2023									1	1	SB 9 (2021) - Duplex in SF Zone	No	N/A	Approved	Ministerial	
															0								

Jurisdiction	Pinole
Reporting Year	2023 (Jan. 1 - Dec. 31)
Planning Period	6th Cycle 01/01/2023 - 01/01/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Note: "*" indicates an optional field
Cells in grey contain auto-calculation formulas

Table A2 Annual Building Activity Report Summary - New Construction, Entitled, Permits and Completed Units																								
Project Identifier					Unit Types		Affordability by Household Incomes - Completed Entitlement									Affordability by Household Incomes - Building Permits								
1					2	3	4							5	6	7							8	9
Prior APN*	Current APN	Street Address	Project Name*	Local Jurisdiction Tracking ID	Unit Category (SFA,SFD,2 to 4,5+,ADU,MH)	Tenure R=Renters O=Owner	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Entitlement Date Approved	# of Units Issued Entitlements	Very Low-Income Deed Restricted	Very Low-Income Non Deed Restricted	Low-Income Deed Restricted	Low-Income Non Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non Deed Restricted	Above Moderate-Income	Building Permits Date Issued	# of Units Issued Building Permits
Summary Row: Start Data Entry Below							0	0	0	0	0	0	0	0	0	0	26	0	7	0	1	0	13	47
	360-055-002	3213 Estates Ave	3213 Estates ADU	BP20-0142	ADU	O										0								0
	360-551-002	2466 Faria Ave	2466 Faria Ave ADU	BP21-0148	ADU	O										0								0
	403-521-017	10 Doolin Ct	10 Doolin Ct ADU	BP21-0168	ADU	O										0								0
	402-164-009	831 Betty Ave	831 Betty Ave ADU	BP21-0068	ADU	O										0								0
	360-521-003	2534 Carmelita Way	2534 Carmelita Way ADU	BP23-0064	ADU	O										0						1	4/3/2023	1
	401-030-035	384 Tennent Ave	384 Tennent Ave ADU	BP21-0002	ADU	O										0						1	5/30/2023	1
	360-322-007	2913 Walton Ct	2913 Walton Ct ADU	BP22-0113	ADU	O										0						1	2/13/2023	1
	402-161-007	835 E Meadow Ave	835 E Meadow Ave ADU	BP22-0277	ADU	O										0						1	7/11/2023	1
	360-112-005	2348 Wright Ave	2348 Wright Ave ADU	BP23-0048	ADU	O										0						1	6/29/2023	1
	403-351-002	975 Kilkenny Way	975 Kilkenny Way ADU	BP23-0084	ADU	O										0						1	7/21/2023	1
	360-561-012	2467 Hill View Ln	2467 Hill View Ln Unit B ADU	BP23-0207	ADU	O										0						1	9/28/2023	1
	360-561-012	2467 Hill View Ln	2467 Hill View Ln Unit A ADU	BP23-0208	ADU	O										0						1	10/11/2023	1
	402-166-030	811 San Pablo Ave	SAHA Project	BP22-0304	5+	R	26		7					6/28/2021		26		7					6/1/2023	33
	430-240-025	8 N Rancho Ct	8 N Rancho Ct	BP22-0066	SFD	O							1	3/22/2021	33	1						1	7/24/2023	1
	430-240-025	8 N Rancho Ct	8 N Rancho Ct ADU	BP22-0066	ADU	O							1	3/22/2021	1	1						1	7/24/2023	1
	401-142-011	612 Tennent Ave	612 Tennent Ave	BP22-0268	2 to 4	R									0	0				1		3	4/26/2023	4
																0								0

Affordability by Household Incomes - Certificates of Occupancy								Streamlining	Infill	Housing with Financial Assistance and/or Deed Restrictions	Housing without Financial Assistance or Deed Restrictions	Term of Affordability or Deed Restriction	Demolished/Destroyed Units			Density Bonus				Notes			
10							11	12	13	14	15	16	17	18	19	20			21	22	23	24	25
Very Low-Income Deed Restricted	Very Low-Income Non-Deed Restricted	Low-Income Deed Restricted	Low-Income Non-Deed Restricted	Moderate-Income Deed Restricted	Moderate-Income Non-Deed Restricted	Above Moderate-Income	Certificates of Occupancy or other forms of readiness (see instructions) <u>Date Issued</u>	# of Units Issued Certificates of Occupancy or other forms of readiness	How many of the units were Extremely Low Income?	Please select the streamlining provision the project was APPROVED pursuant to. (may select multiple)	Infill Units? Y/N*	Assistance Programs for Each Development (may select multiple - see instructions)	Deed Restriction Type (may select multiple see instructions)	For units affordable without financial assistance or deed restrictions, explain how the locality determined the units were affordable (see instructions)	Term of Affordability or Deed Restriction (years) (if affordable in perpetuity enter "1000")	Number of Demolished/Destroyed Units	Demolished or Destroyed Units	Demolished/Destroyed Units Owner or Rentor	Total Density Bonus Applied to the Project (Percentage Increase in Total Allowable Units or Total Maximum Allowable Residential Gross Floor Area)	Number of Other Incentives, Concessions, Waivers, or Other Modifications Given to the Project (Excluding Parking Waivers or Parking Reductions)	List the incentives, concessions, waivers, and modifications (Excluding Parking Waivers or Parking Modifications)	Did the project receive a reduction or waiver of parking standards? (Y/N)	Notes*
0	0	0	0	0	0	0	5	5	0							2							
						1	11/14/2023	1		NONE	Y												
						1	4/27/2023	1		NONE	Y												
						1	3/14/2023	1		NONE	Y												
						1	3/6/2023	1		NONE	Y												
						1	4/23/2023	1		NONE	Y												
								0		NONE	Y												
								0		NONE	Y												
								0		NONE	Y												
								0		NONE	Y												
								0		NONE	Y												
								0		NONE	Y												
								0	0	NONE	Y	VSP	DB		55				73.7%		On-Site Improvements, Development Standards Modification	Yes	
								0		NONE	Y												
								0		NONE	Y												
								0		NONE	Y		INC		55	2	Demolished	R					
								0															

Jurisdiction	Pinole	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

This table is auto-populated once you enter your jurisdiction name and current year data. Past year information comes from previous APRs.
Please contact HCD if your data is different than the material supplied here

Table B														
Regional Housing Needs Allocation Progress														
Permitted Units Issued by Affordability														
		1		2									3	4
Income Level		RHNA Allocation by Income Level	Projection Period - 06/30/2022-01/30/2023	2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date (all years)	Total Remaining RHNA by Income Level
Very Low	Deed Restricted	121	-	26	-	-	-	-	-	-	-	-	-	-
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	26	95
Low	Deed Restricted	69	-	7	-	-	-	-	-	-	-	-	7	62
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Moderate	Deed Restricted	87	-	1	-	-	-	-	-	-	-	-	1	86
	Non-Deed Restricted		-	-	-	-	-	-	-	-	-	-	-	-
Above Moderate		223	3	13	-	-	-	-	-	-	-	-	16	207
Total RHNA		500												
Total Units			3	47	-	-	-	-	-	-	-	-	50	450
Progress toward extremely low-income housing need, as determined pursuant to Government Code 65583(a)(1).														
		5											6	7
		Extremely low-income Need		2023	2024	2025	2026	2027	2028	2029	2030	2031	Total Units to Date	Total Units Remaining
Extremely Low-Income Units*		61		-	-	-	-	-	-	-	-	-	-	61

*Extremely low-income housing need determined pursuant to Government Code 65583(a)(1). Value in Section 5 is default value, assumed to be half of the very low-income RHNA. May be overwritten.

Note: units serving extremely low-income households are included in the very low-income RHNA progress and must be reported as very low-income units in section 7 of Table A2. They must also be reported in the extremely low-income category (section 13) in Table A2 to be counted as progress toward meeting the extremely low-income housing need determined pursuant to Government Code 65583(a)(1).

Please note: For the last year of the 5th cycle, Table B will only include units that were permitted during the portion of the year that was in the 5th cycle. For the first year of the 6th cycle, Table B will only include units that were permitted since the start of the planning period. Projection Period units are in a separate column.

Please note: The APR form can only display data for one planning period. To view progress for a different planning period, you may login to HCD's online APR system, or contact HCD staff at apr@hcd.ca.gov.

Jurisdiction	Pinole	
Reporting Year	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/01/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "*" indicates an optional field
Cells in grey contain auto-calculation formulas

Table C																	
Sites Identified or Rezoned to Accommodate Shortfall Housing Need and No Net-Loss Law																	
Project Identifier				Date of Rezone	RHNA Shortfall by Household Income Category				Rezone Type	Sites Description							
1				2	3				4	5	6	7	8		9	10	11
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Date of Rezone	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Rezone Type	Parcel Size (Acres)	General Plan Designation	Zoning	Minimum Density Allowed	Maximum Density Allowed	Realistic Capacity	Vacant/Nonvacant	Description of Existing Uses
Summary Row: Start Data Entry Below																	

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Jurisdiction	Pinole		
Reporting Year	2023	(Jan. 1 - Dec. 31)	
Table D			
Program Implementation Status pursuant to GC Section 65583			
Housing Programs Progress Report			
Describe progress of all programs including local efforts to remove governmental constraints to the maintenance, improvement, and development of housing as identified in the housing element.			
1	2	3	4
Name of Program	Objective	Timeframe in H.E	Status of Program Implementation
PRIOR H.E.: Conduct An Annual Housing Element Review (H.1.1)	Annual Review of Housing Element per Government Code Section 65583(3).	Annually	Complete for 2023. Annual review of the Housing Element will continue with the preparation of HCD Annual Progress Reports each year during the 2023-2031 Housing Element cycle.
PRIOR H.E.: Explore Housing Development Partnerships (H.1.2)	Seek opportunities to work with public agencies and developers.	Ongoing	The City has continued to worked with developers to encourage residential development and affordable units. The City has worked with developers of housing projects on permit issuance and the construction process, including issuance of permits for SAHA (33 unit) affordable housing project and working on construction hour modifications for Vista Woods (189 units) to address weather-related delays. Worked with developers on permitting for conversion of former city-owned buildings at 612 Tennent Ave and 2279 Park St. Building permits were issued to rehabilitate 612 Tennent, which changed the 2 unit building into a 4 unit building of which one unit is affordable.
PRIOR H.E.: Periodically Review Residential Development Requirements (H.1.3)	Monitor effectiveness of established regulations needed to streamline housing development.	Ongoing (as necessary)	Regular ongoing discussions on permitting, process, and code update improvements. Updates to codes, standards, and permitting processes to promote housing development have been incorporated into the 2023-2031 Housing Element.
PRIOR H.E.: Apply Design Review Guidelines (H.2.1)	Apply to new residential development and residential additions to ensure compatibility with surrounding areas.	Ongoing	The City implemented the Residential Design Guidelines for residential projects where applicable. The development of objective design standards was incorporated into the 2023-2031 Housing Element and preparation of standards has been in progress.
PRIOR H.E.: Adequate Sites to Meet Regional Fair Share of Housing Growth (H.2.2)	Ensure adequate sites are available to developers and provide an inventory of available sites to developers.	Ongoing	Complete. Three Corridors Specific Plan for San Pablo Avenue, Pinole Valley Road, and Appian Way includes adequate sites available to developers to meet Regional Fair Share of Housing Growth. A detailed inventory of potential residential development sites is included within Table 6.43 and 6.44 of the prior Housing Element. A new site inventory has been prepared as part of the 2023-2031 Housing Element.
PRIOR H.E.: Rehabilitation Assistance (H.2.3)	Continue to share information and explore funding sources for rehabilitation of existing housing	Ongoing (annually)	City staff continues to assist homeowners and provide information at City Hall on rehabilitation assistance resources. In 2023, the City issued 657 permits to rehabilitate housing units, including roofing, water heater replacement, furnace, solar, window/patio door replacement, and home remodel/addition projects. The City has been coordinating with the County to develop a BayRen Home+ program to assist residential property owners to undertake energy efficiency upgrade projects.
PRIOR H.E.: Acquisition/ Rehabilitation of Blighted or Distressed Properties (H.2.4)	Pursue opportunities to partner with nonprofit housing developers to acquire and rehabilitate blighted or distress properties	Ongoing	The City issued permits and continues to work with the developer of the 33 unit 100% affordable SAHA project towards completion of construction on the former redevelopment agency property. Through the course of the project, the City supported development through the provision of purchase and construction loans, facilitation of efficient entitlement and permit review processes, and coordination to ensure the developer had information needed to secure development funding. The City is worked with a developer and issued permits to rehabilitate a vacated two unit building into a four unit building at 612 Tennent Ave, with one unit set aside as an affordable unit. The City is working with a developer to rehabilitate a vacant commercial building into two units.
PRIOR H.E.: Fee Structure Evaluation (H.3.1)	Review current fees to ensure new development contributes its share of costs	Ongoing	An updated master fee schedule was adopted in 2023 and became effective August 1, 2023.
PRIOR H.E.: General Plan Land Uses (H.4.1)	Evaluate land use designations and programs to ensure consistency with overall goals	Annually	The City's GP land use designations are applied to provide direction and flexibility to help meet evolving overall land use goals and policy objectives. Land Use designations remain the same in the 2023-2031 Housing Element.
PRIOR H.E.: Housing Construction (H.4.2)	Encourage housing construction through a variety of incentives and programs	Ongoing	City staff meets regularly with property owners and developers to encourage additional housing construction at all affordability levels on available housing opportunity sites. Staff provides owners and developers with assistance in understanding affordable housing requirements and density bonus incentives.
PRIOR H.E.: Parcel Consolidation (H.4.4.3)	Facilitate lot consolidation as it relates to housing opportunity sites	Ongoing	City staff meets with property owners and developers to encourage parcel consolidation for housing development.
PRIOR H.E.: Second Unit Ordinance (H.4.4.4)	Provide information to the public and review the ordinance to encourage second unit development	Ongoing	Staff regularly receives and responds to questions from the public regarding ADU standards and the permit process.
PRIOR H.E.: Homebuyer Programs (H.4.4.5)	Share information about homebuyer programs from County and State	Annually	Inadequate financial resoures available in 2023 to directly assist first-time homebuyers and re-establish the City's homebuyer program. The City refers interested individuals to available County and State programs.
PRIOR H.E.: Below Market Rate (BMR) Regulations (H.4.4.6)	Implement and monitor rental and resale affordability controls for units assisted by form RDA	Ongoing	The City continues to use a third-party contractor to monitor affordability control compliance for former City Redevelopment Agency (RDA) assisted housing units.
PRIOR H.E.: Technical Assistance to Housing Developers (H.4.4.7)	Exchange information to encourage provision of affordable housing	Ongoing	City staff continued to meet with prospective housing developers in 2023.

PRIOR H.E.: Accessible Units for the Physically Disabled (H.4.4.8)	Facilitate programs and projects to meet Federal, State, and local requirements to provide accessible housing for the physically disabled	5% of units built or approved between 2014 and 2023	The City is committed to assisting in the development of new projects that provide accessible housing for the disabled or issuing building permits for projects that improve the accessibility of existing housing. In 2023, the City did not receive any new development requests for housing for the physically disabled or accessibility modifications to existing residential units.
PRIOR H.E.: Housing for the Homeless (H.4.4.9)	Amend the Zoning Ordinance to provide emergency shelters and supportive and transitional housing	By May 2016	Text amendments were approved in 2016.
PRIOR H.E.: Employee Housing (H.4.4.10)	Amend the Zoning Ordinance to identify employee housing as a residential use	By May 2016	Text amendments were approved in 2016.
PRIOR H.E.: Prevention of Housing Discrimination (H.4.4.11)	Exchange information to prevent Housing Discrimination	Ongoing	No housing discrimination disputes were brought to the City's attention in 2023.
PRIOR H.E.: Conservation of Affordable Housing Units (H.4.4.12)	Work to help preserve existing affordable housing supply	Through 2017	Former RDA assets, and revenues generated from those assets, are maintained in a Low- and Moderate-Income Housing Asset Fund that continues to be used to administer and monitor compliance with affordable housing and loan agreements and provide for affordable housing development.
PRIOR H.E.: Explore Options for Senior Assistance Programs (H.4.4.13)	Explore program revisions/new programs to provide assistance to help seniors live independently	2015-2016	Insufficient financial resources were available to establish a City program.
PRIOR H.E.: Energy and Water Conservation (H.5.1.1)	Support and publicize energy and water conservation programs; promote awareness in conjunction with rehabilitation programs; implement water efficient landscape requirements	Ongoing	The City continued to provide information on available energy and water conservation programs. The City has integrated the state water efficient landscaping ordinance into the municipal code.
PRIOR H.E.: Water and Sewer Service Priority Allocation for Affordable Housing (H.5.1.2)	Adopt a policy for water and sewer services to provide priority allocation to affordable housing in event a rationing system is implemented	By May 2016	Completed in 2016.
2023-2031 H.E.: Provision of Adequate Sites and Site Inventory Monitoring (Program 1)	Provide adequate sites to accommodate the City's entire RHNA allocation of 500 units, including the 83 units not met with pending projects or projected ADUs. No net loss of capacity below the RHNA requirement during the planning period.	Mid-cycle review by Q1 2027. Identification of additional sites or programs by Q3 2027.	Housing Element adopted in 2023. No change in site inventory or pending projects.
2023-2031 H.E.: Publicize and Promote Residential Sites Inventory (Program 2)	Maintain accurate and publicly available residential site inventory throughout the planning period. Outreach with 100 percent of RHNA site owners twice during the planning period.	Webpage for sites by October 2023; update annually or as needed. Contact RHNA site owners twice during the planning period, including once by October 2024.	Webpage with site inventory published.
2023-2031 H.E.: Outreach to Developers and Technical Assistance to Applicants (Program 3)	Technical assistance to all affordable housing applicants. Make the comprehensive coordinated review with all city departments standard operating procedure for all residential developments. Annual review of available funding sources and contact to other agencies and developers.	Develop comprehensive coordinated review procedures by April 2024. Create developer interest list by October 2023. Annually contact affordable housing builders annually with information about sites. Annual outreach to public agencies and community and faith-based organizations for funding and partnership	Comprehensive coordinated review procedures to be developed. Developer interest list created.
2023-2031 H.E.: Facilitate ADU Production (Program 4)	5 ADUs per year	Annually review ADU strategy; additional program of identification of site within 6 months if not matching estimates. Adopt amnesty program and fast track program by April 2025. Review ADU geographic distribution biennially.	9 building permits issued for ADUs in 2023.
2023-2031 H.E.: SB 9 Technical Assistance and Facilitation (Program 5)	10 SB 9 applications	Zoning amendments and objective design standards by Q2 2025. Lot split form by Q1 2024.	2 SB 9 applications approved (1 lot split, 1 unit)
2023-2031 H.E.: Incentives for Mixed-Use Developments (Program 6)	Amended zoning ordinance with adopted incentives. Entitlement of three mixed-use projects using one or more of the available incentives.	Adopt incentives by April 2026. Begin review of environmental documents by 2026 and complete by 2029.	In progress

2023-2031 H.E.: Development of Housing Successor's Low and Moderate Income Housing Asset Fund Policy (Program 7)	Create a housing fund policy guide, create in-lieu fee alternative and funding source. For applicable development projects, maintain a minimum requirement of 15 percent inclusionary units, and of those 40 percent of units affordable to very low income households.	By April 2026.	In progress
2023-2031 H.E.: Affordable Housing Incentives (Program 8)	Adoption of priority review process. Completion of initial review of affordable housing developments within prescribed timeline. Expedited review of projects to take 50% less time than the normal City review process.	Adopt expedited review process and incentives for affordable housing by April 2025.	In progress
2023-2031 H.E.: Housing for Extremely Low, Very Low, Low, and Moderate Income Households and Special Needs Households, Including Persons with Disabilities (Program 9)	Annual contact of developers. Assist 25 lower income or special needs households with the fee waiver program. Use of one or more incentives for lower income and/or households with persons with disability housing development in one project throughout the planning period.	Annual review of funding opportunities, collaboration with services providers, and contact of developers. Annual developer workshop and proactive contact of housing developers. Coordination with Contra Costa County by April 2024. Development of fee waiver program by October 2024. Zoning Ordinance amendments for parking reduction by April 2025.	In progress
2023-2031 H.E.: Senior Housing Incentives (Program 10)	Use of one or more incentives for senior housing development in one project.	By April 2025.	In progress
2023-2031 H.E.: Home Sharing and Tenant Matching (Program 11)	10 tenant matches	Develop program components, outreach strategies and compile resources by April 2026.	In progress
2023-2031 H.E.: Zoning Amendments (Program 12)	Not applicable	By April 2025.	Ordinance amendments in progress. First round of draft amendments anticipated for review in 2024.
2023-2031 H.E.: SB 330 Objective Design Standards and SB 35 Streamlining Compliance (Program 13)	Adopted zoning amendments. Faster permit turnaround time.	By April 2025.	In progress
2023-2031 H.E.: Fee Evaluation and Publicization (Program 14)	Reviewed and amended fee schedule as appropriate.	Review of updated fees by April 2024. Subsequent evaluations and modifications by 2029. Review of Development Impact Fees by end of 2023.	In progress
2023-2031 H.E.: Permit Streamlining (Program 15)	Amended zoning ordinance.	Permit streamlining by April 2025. Electronic permitting process by end of 2023.	Electronic permitting system is in the final stages prior to public release. Anticipated for public use in 2024.
2023-2031 H.E.: Rehabilitation Assistance (Program 16)	Provide information about County and other rehabilitation programs to 40 households, landlords, or developers annually. Rehabilitation of 20 units throughout the planning period, 5 extremely low, 5 very low, 5 low, and 5 moderate.	Ongoing, with annual assessment of funding opportunities to reinstate the City's Rehabilitation Program	In progress
2023-2031 H.E.: Acquisition/ Rehabilitation of Properties (Program 17)	Provide information about County and other rehabilitation programs to 40 households annually. Development of 50 units, including the 33-unit SAHA project, during the planning period.	Ongoing, as funding is available.	33 unit SAHA development is under construction.
2023-2031 H.E.: Housing Preservation/Below Market Rate Regulations and Conversions (Program 18)	Contact of property owners and affordable housing developers/providers at least twice throughout the planning period to pursue preservation or extension of at-risk units that are set to expire in the next 10 years. Ensure that 100% of housing for low- and moderate-income units assisted or constructed by the former Redevelopment Agency remains in compliance with rental and resale restrictions. Annual compliance monitoring of all affordable units (anticipated over 400).	Notification processes as covenants for below-market rate units are set to expire. Contact of property owners and affordable housing developers/providers at least twice throughout the planning period. Monitor rental and resale restrictions annually.	Compliance monitoring ongoing.

[illegible]

Jurisdiction	Pinole	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

(CCR Title 25 §6202)

Note: "+" indicates an optional field

Cells in grey contain auto-calculation formulas

Table E									
Commercial Development Bonus Approved pursuant to GC Section 65915.7									
Project Identifier				Units Constructed as Part of Agreement				Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
1				2				3	4
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Very Low Income	Low Income	Moderate Income	Above Moderate Income	Description of Commercial Development Bonus	Commercial Development Bonus Date Approved
Summary Row: Start Data Entry Below									

Jurisdiction	Pinole	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table F									
Units Rehabilitated, Preserved and Acquired for Alternative Adequate Sites pursuant to Government Code section 65583.1(c)									
Please note this table is optional: The jurisdiction can use this table to report units that have been substantially rehabilitated, converted from non-affordable to affordable by acquisition, and preserved, including mobilehome park preservation, consistent with the standards set forth in Government Code section 65583.1, subdivision (c). Please note, motel, hotel, hostel rooms or other structures that are converted from non-residential to residential units pursuant to Government Code section 65583.1(c)(1)(D) are considered net-new housing units and must be reported in Table A2 and not reported in Table F.									
Activity Type	Units that Do Not Count Towards RHNA ⁺ Listed for Informational Purposes Only				Units that Count Towards RHNA ⁺ Note - Because the statutory requirements severely limit what can be counted, please contact HCD at apr@hcd.ca.gov and we will unlock the form which enable you to populate these fields.				The description should adequately document how each unit complies with subsection (c) of Government Code Section 65583.1 ⁺ . For detailed reporting requirements, see the ckcklist here: https://www.hcd.ca.gov/community-development/docs/adequate-sites-checklist.pdf
	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	Extremely Low-Income ⁺	Very Low-Income ⁺	Low-Income ⁺	TOTAL UNITS ⁺	
Rehabilitation Activity									
Preservation of Units At-Risk									
Acquisition of Units									
Mobilehome Park Preservation									
Total Units by Income									

Jurisdiction	Pinole	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

NOTE: This table must only be filled out if the housing element sites inventory contains a site which is or was owned by the reporting jurisdiction, and has been sold, leased, or otherwise disposed of during the reporting year.

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

Table G						
Locally Owned Lands Included in the Housing Element Sites Inventory that have been sold, leased, or otherwise disposed of						
Project Identifier						
1				2	3	4
APN	Street Address	Project Name ⁺	Local Jurisdiction Tracking ID ⁺	Realistic Capacity Identified in the Housing Element	Entity to whom the site transferred	Intended Use for Site
Summary Row: Start Data Entry Below						

Jurisdiction	Pinole	NOTE: This table must contain an inventory of ALL surplus/excess lands the reporting jurisdiction owns	Note: "+" indicates an optional field Cells in grey contain auto-calculation formulas
Reporting Period	2023		

ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation

For Contra Costa County jurisdictions, please format the APN's as follows:999-999-999-9

Table H						
Locally Owned Surplus Sites						
Parcel Identifier				Designation	Size	Notes
1	2	3	4	5	6	7
APN	Street Address/Intersection	Existing Use	Number of Units	Surplus Designation	Parcel Size (in acres)	Notes
Summary Row: Start Data Entry Below						

Jurisdiction	Pinole	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

NOTE: STUDENT HOUSING WITH DENSITY BONUS ONLY. This table only needs to be completed if there were student housing projects WITH a density bonus approved pursuant to Government Code 65915(b)(1)(F)

ANNUAL ELEMENT PROGRESS REPORT

Housing Element Implementation

Note: "+" indicates an optional field
Cells in grey contain auto-calculation formulas

Table J														
Student housing development for lower income students for which was granted a density bonus pursuant to subparagraph (F) of paragraph (1) of subdivision (b) of Section 65915														
Project Identifier				Project Type	Date	Units (Beds/Student Capacity) Approved							Units (Beds/Student Capacity) Granted Density Bonus	Notes
1				2	3	4							5	6
APN	Street Address	Project Name*	Local Jurisdiction Tracking ID*	Unit Category (SH - Student Housing)	Date	Very Low- Income Deed Restricted	Very Low- Income Non Deed Restricted	Low- Income Deed Restricted	Low- Income Non Deed Restricted	Moderate- Income Deed Restricted	Moderate- Income Non Deed Restricted	Above Moderate- Income	Total Additional Beds Created Due to Density Bonus	Notes
Summary Row: Start Data Entry Below														

Jurisdiction	Pinole	
Reporting Period	2023	(Jan. 1 - Dec. 31)
Planning Period	6th Cycle	01/31/2023 - 01/31/2031

ANNUAL ELEMENT PROGRESS REPORT

Table K
Tenant Preference Policy

Local governments are required to inform HCD about any local tenant preference ordinance the local government maintains when the jurisdiction submits their annual progress report on housing approvals and production, per Government Code 7061 (SB 649, 2022, Cortese). Effective January 1, 2023, local governments adopting a tenant preference are required to create a webpage on their internet website containing authorizing local ordinance and supporting materials, no more than 90 days after the ordinance becomes

Does the Jurisdiction have a local tenant preference policy?	
If the jurisdiction has a local tenant preference policy, provide a link to the jurisdiction's webpage on their internet website containing authorizing local ordinance and supporting materials.	
Notes	

[illegible]

Completed Entitlement Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Total Units		0

Certificate of Occupancy Issued by Affordability Summary		
Income Level		Current Year
Very Low	Deed Restricted	0
	Non-Deed Restricted	0
Low	Deed Restricted	0
	Non-Deed Restricted	0
Moderate	Deed Restricted	0
	Non-Deed Restricted	0
Above Moderate	Deed Restricted	5
	Non-Deed Restricted	0
Total Units		5



CITY COUNCIL REPORT

9.D.

DATE: MARCH 19, 2024
TO: MAYOR AND COUNCIL MEMBERS
FROM: HEATHER BELL, CITY CLERK
SUBJECT: CITY OF PINOLE SPONSORSHIP OF THE PINOLE VALLEY HIGH SCHOOL'S ASIAN AMERICAN PACIFIC ISLANDER (AAPI) HERITAGE MONTH STUDY STOP AT THE ASIAN AMERICAN MUSEUM IN SAN FRANCISCO AND BROADCAST OF HERITAGE SHOW

RECOMMENDATION

Staff is recommending the Council adopt a resolution to approve the City of Pinole's sponsorship of the Pinole Valley High School's Asian Pacific Islander's Heritage Month Events

BACKGROUND

At the February 6, 2024 regular City Council Meeting, Mayor Pro-Tem Sasai requested a future agenda item to consider City Sponsorship for Pinole Valley High School's upcoming Asian American and Pacific Islanders (AAPI) Heritage Month events in the amount of \$3,200.00. This amount would be used to cover costs for the students attending a study stop to the Asian Art Museum in San Francisco for AAPI Heritage Month, a festival and a showcase for students who may not otherwise have the financial resources to attend. Students who are active participants or performers in the AAPI Heritage Show on Thursday, May 16th are eligible to attend the study trip. Costs for each event are enumerated in Attachment B to the staff report.

By motion, the City Council approved the request to consider this sponsorship as well as having Pinole Community Television (PCTV) air the Pinole Valley Performing Arts Theater AAPI Heritage Show for the community to enjoy.

REVIEW AND ANALYSIS

Approval of the sponsorship by monetary donation and allocating City resources for broadcast of the Performing Arts Theater concert by PCTV is at the City Council's discretion.

FISCAL IMPACT

The fiscal impact would be a budget appropriation of \$3,200 from the General Fund.

ATTACHMENTS

A. Resolution

B. Event Detail and Costs

RESOLUTION NO. 2024-XX

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PINOLE, COUNTY OF CONTRA COSTA, STATE OF CALIFORNIA, APPROVING CITY OF PINOLE SPONSORSHIP OF THE PINOLE VALLEY HIGH SCHOOL'S ASIAN AMERICAN PACIFIC ISLANDER (AAPI) HERITAGE MONTH STUDY STOP AT THE ASIAN AMERICAN MUSEUM IN SAN FRANCISCO AND BROADCAST OF HERITAGE SHOW

WHEREAS, at the February 6, 2024, regular City Council Meeting, Mayor Pro-Tem Sasai requested a future agenda item to consider City Sponsorship for Pinole Valley High School's upcoming Asian American and Pacific Islanders (AAPI) Heritage Month events in the amount of \$3,200.00; and

WHEREAS, this amount would be used to cover costs for the students attending a study stop to the Asian Art Museum in San Francisco for AAPI Heritage Month, a festival and a showcase for students who may not otherwise have the financial resources to attend; and

WHEREAS, students who are active participants or performers in the AAPI Heritage Show on Thursday, May 16th are eligible to attend the study trip; and

WHEREAS, by motion, the City Council approved the request for this sponsorship as well as having Pinole Community Television (PCTV) air the Pinole Valley Performing Arts Theater AAPI Heritage Show for the community to enjoy; and

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Pinole does hereby resolve approval of the sponsorship by monetary donation and allocating City resources for broadcast of the Performing Arts Theater concert by PCTV.

PASSED AND ADOPTED at a regular meeting of the Pinole City Council held on the 19th day of March 2024 by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

I, hereby certify that the foregoing resolution was regularly introduced, passed, and adopted on this 19th day of March 2024.

Heather Bell, CMC
City Clerk

Pinole Valley High School Study Trip, Festival, and Showcase
Sponsored by Mr. Lim
For students participating in AAPI

DATES:

- Friday, May 3, 2024, from 9:00 am - 5:00 pm (Study Trip)
 - Thursday, May 16, 2024, 11:00 AM - 3:00 PM & 5:00 PM - 8:00 PM (AAPI Festival/Showcase)
-

STUDY TRIP (May 3, 2024, 9 AM-5 PM):

DESTINATIONS (Tentative Itinerary):

1. [Golden Gate Fortune Cookie Factory](#) (56 Ross Alley, SF, opens at 9 a.m.)
2. Dim Sum brunch/lunch at [Great Eastern Restaurant](#) (649 Jackson Street, SF Chinatown, opens at 10 a.m.)
3. [Asian Art Museum \(SF\)](#) (200 Larkin Street, SF, opens at 10 a.m.)
4. Japantown (SF). Free time to wander/explore the shops/area.

COSTS:

- **\$9 per single admission museum ticket. Total: \$510.00/56 people** (estimated group discounted rate)
- **Estimated \$2,700 for charter bus rental** (56-passenger bus)
- **\$1,200/56 people for lunch**
- **TOTAL estimated COST of the trip for 56 participants - \$4,400**

REQUIREMENTS: To go on this study trip, you must be an active participant or performer in our AAPI Heritage Show on Thursday, May 16th.

This means that you may be asked to be an usher, work in the ticket booth, collect donations, help clean up after the show, bring snacks or water for the performers, or maybe bring some kind of dish to share at intermission/potluck, etc. Speak with Mr. Lim for more details.

AAPI FESTIVAL/SHOWCASE (May 16, 2024, 11 AM - 3 PM & 5 PM - 8 PM):

BACKGROUND INFO:

- WCCUSD/Californian high schools + Californian colleges + Asian/Pacific Islander-ran organizations are invited to PV for a day event to perform, have fun, and introduce the different and wide culture of Asians and Pacific Islanders
- The costs are for both the AAPI Festival and the Showcase

COSTS:

- Refreshments - **\$200**
- Food (Pizza)- **\$250**
- Performance Props (Tinikling Sticks & Carinosa Outfits) - **\$250**
- AAPI Decor/Supplies - **\$450**
- Photobooth Supplies - **\$50**
- Flyers/Advertisement -**\$50**
- **TOTAL - \$950**

TOTAL COST: \$5,450

Remaining Cost: \$2,250

- The remaining Costs will be paid through student-ran fundraising from the K-pop Club, Pinoy Club, and Choir.



CITY COUNCIL REPORT

11.A.

DATE: MARCH 19, 2024
TO: MAYOR AND COUNCIL MEMBERS
FROM: FIONA EPPS, ASSISTANT TO THE CITY MANAGER
SUBJECT: ADOPT A RESOLUTION TO ESTABLISH THE NEW CITY SEAL, LOGO, AND
BRANDING GUIDELINES

RECOMMENDATION

Staff recommends that the City Council receive a presentation and adopt a Resolution to establish a new City seal, logo, and branding guidelines.

BACKGROUND

A coherent brand identity represents a key piece of the City Council's 2020-2025 Strategic Plan goal of developing marketing and branding strategies congruent with the communication plan and economic development strategies.

The City hired Tripepi Smith to design a new logo and create branding guidelines as part of the Communication & Engagement Plan. Logo design options were presented for discussion at a City Council meeting on March 21, 2023, however, none of the initial design concepts were adopted at that meeting. Instead, the City Council approved the formation of the City Seal Ad Hoc Subcommittee to further explore options for a new City seal and logo.

The City Seal Ad Hoc Subcommittee retained Tripepi Smith and worked with staff, community members, and members of the Confederated Nations of Lisjan (Ohlone) on an extensive process which included three (3) rounds of community outreach and over twenty (20) meetings and discussions to develop the City's new seal, logo, and branding guidelines, upon which City Council direction is now desired.

Staff gathered insights on the community's perceptions and values pertaining to the visual representation of Pinole using surveys. Survey results (Attachment B) revealed the community's desire to include representation of the area's Ohlone roots, and identified several natural symbols, colors, and feelings associated with Pinole. The City Seal Ad Hoc Subcommittee and staff agreed that it was important to incorporate the community's perceptions to ensure that final designs are a collective representation of the City's identity.

REVIEW AND ANALYSIS

At the City Council meeting, staff will provide an overview of the process and present the final City seal and logo design. The City logo design was drafted by Tripepi Smith. The City seal design was illustrated by Fiona Epps, Assistant to the City Manager and Pinole resident, and vectorized by Tripepi Smith. The updated seal, new logo and branding guidelines (Attachment

C) revitalizes the City's visual identity while conveying an authentic brand for the City of Pinole. Moreover, the proposed new City seal and logo incorporate elements that align with the community's identity as discovered through the community survey results.

The analysis of the proposed designs is as follows:

Symbolism and Representation

The new City seal and logo features symbols that represent key aspects of Pinole's character, such as diversity and community. The designs capture elements that make Pinole unique, including its natural assets (native wildlife, bayfront, Pinole Creek), appreciation of roots, and forward-looking spirit.

Aesthetics and Modernization

Both designs contain contemporary design principles that leverage clean lines and vibrant colors. Modernizing the seal and logo enhances adaptability across a range of mediums, from print materials to digital platforms.

Brand Consistency

The new seal and logo are designed to be versatile and scalable, ensuring consistency in application across city communications, signage, and promotional materials. The branding guidelines will help maintain brand integrity by providing clear guidelines to staff on seal and logo usage, color schemes, and typography.

PROPOSED DESIGNS:

City Logo



City Seal



Upon Council approval, staff will begin rolling out the new brand across both digital assets (email, social media, videos, website, etc.) and physical assets (vehicles, business cards, signage, etc.). Staff will also develop resources to assist City departments, employees, Council, and others to properly deploy the new brand assets.

If City Council adopts the new City seal, staff will return to council with an ordinance for Chapter 1.02.010 (City Seal) of the Pinole Municipal Code that contains an updated image and its description.

FISCAL IMPACT

Funding to implement the new seal, logo and branding guidelines will largely be covered within existing department budgets. Staff will prepare estimates for areas of deployments that fall

outside of the adopted budgets, such as City vehicle decals, and wayfinding signage, that will be included as part of supplemental budget requests reviewed with the Fiscal Year 2024/25 budget in June. Larger costs, such as seal replacements inside and on the City Hall and Public Safety buildings will be considered capital improvement projects and will also be reviewed with the FY 24/25 budget.

ATTACHMENTS

- A. Resolution
- B. City Logo and Seal Survey Responses - Complete
- C. City of Pinole Branding Guidelines

RESOLUTION NO. 2024-XX

**RESOLUTION OF THE CITY OF PINOLE ESTABLISHING A NEW CITY SEAL,
CITY LOGO AND BRANDING GUIDELINES**

WHEREAS, the City recognizes the importance of a unique graphics and branding to help reinforce the City of Pinole's distinctive identity; and

WHEREAS, the City's current City seal was determined by staff and City Council to be outdated and in need of revision; and

WHEREAS, the City lacked a modern logo to represent the City's core identity; and

WHEREAS, the City Council recognized the need for an updated City seal and a new logo and established the City Seal Ad Hoc Subcommittee that worked with staff and community members to define the new seal and logo and visual identity presented to council on March 19, 2024; and

WHEREAS, the City Council desires to adopt the new seal, logo and branding guidelines to be used as part of the City's operations, and to develop a process for the transition to the use of the new seal, logo and branding guidelines;

WHEREAS, new City seal, logo and branding guidelines deployments that fall outside the existing budget will be reviewed in the Fiscal Year 2024/25 budget.

NOW, THEREFORE, BE IT RESOLVED that the Pinole City Council does hereby approve and authorize the City of Pinole to establish the new City seal, logo, and branding guidelines attached hereto as Exhibit A and directs the Assistant to the City Manager to proceed with transition of the City's visual identity consistent with the approved seal and logo.

PASSED AND ADOPTED at a regular meeting of the City Council of the City of Pinole held on the 19th day of March 2024 by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

I hereby certify that the foregoing ordinance was regularly introduced, passed, and adopted on this March 19, 2024.

Heather Bell, CMC
City Clerk

**City Logo and
City Seal
Survey Results
Summary**

**City of Pinole
May 2023 - March 2024**

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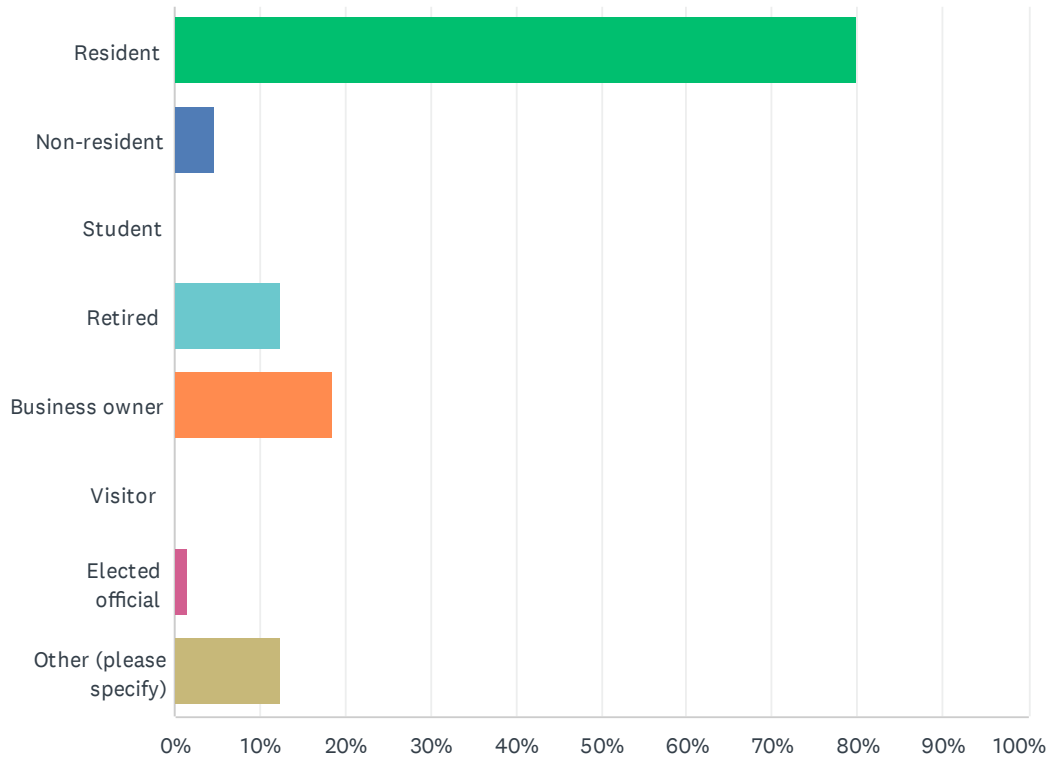


City Seal & Logo Survey Results

City Seal Ad Hoc Subcommittee
June 14, 2023

Q1 What best describes your role in the Pinole community? (check all that apply)

Answered: 65 Skipped: 2



ANSWER CHOICES	RESPONSES	
Resident	80.00%	52
Non-resident	4.62%	3
Student	0.00%	0
Retired	12.31%	8
Business owner	18.46%	12
Visitor	0.00%	0
Elected official	1.54%	1
Other (please specify)	12.31%	8
Total Respondents: 65		

"Other" responses:

Educator

Site Leader at the Pinole MOB

I own a rental house in Pinole

Children attend school in Pinole

Former resident

Employee, City employee

Work here

Word Clouds

Q2 List one or more symbols or colors that you think represent Pinole.

bay bay waters trees yellow blue green birds Green orange
blue seal Pinole Native American hills think colors
San Pablo Bay creek oak trees Symbols GREEN BROWN Valley

Q3 List one or more words that you think describe Pinole.

peaceful area town Beautiful diverse safe friendly city Pinole
small town community people quiet Historic

Q4 What do you think sets Pinole apart from other cities?

small small town feel bay Family cities beautiful community quiet
Pinole diverse safe diversity close nature hills trails place

Q5 Is there anything else we should consider for a seal/logo design?

hills indigenous people historical acknowledge native Removing Ohlone see
something honor logo good seal new Pinole
current seal city current history background area image
Native American change people current logo made

Q2 List one or more symbols or colors that you think represent Pinole.

Answered: 55 Skipped: 12

#	RESPONSES	DATE
1	creek, diversity, blue and green	6/13/2023 8:59 AM
2	BLUE, GREEN, BROWN, BIRDS, SAN PABLO BAY, CLOUDS, SUN, HILLS	6/11/2023 5:05 PM
3	blue, green (colors) ocean, trees, hills (symbols)	6/11/2023 8:14 AM
4	Perhaps use a symbol from the specific Ohlone tribe that this land belongs to in the new logo.	6/10/2023 8:10 PM
5	1) Hands offering a bowl/platter/basket of REALISTIC pinole. 2) Pinole: Portal between SF Bay and the USA or SF Bay <-> USA 3) Carquinez Strait [see #2]	6/10/2023 3:41 PM
6	The one we have.	6/10/2023 9:59 AM
7	Green yellow Oaks hills and sea	6/10/2023 6:54 AM
8	Valleys and bay	6/9/2023 9:30 PM
9	Pinole Creek, the Muwekma Ohlone people, and the rolling hills	6/9/2023 5:56 PM
10	Symbols: Fernandez Mansion, Wastewater treatment plant, Pinole shores, trains, murals, Victorian houses and buildings, Pinole Valley Park. Colors: Green (spring growth, plus riparian environment year-round), straw (summer/fall, plus the color of the pinole mush we're ultimately named after), blue (clear skies, plus promise for the future), white (clouds), blue-green (bay waters).	6/9/2023 4:02 PM
11	Since the human figure y'all are wanting to remove from the seal is supposed to be a Native American person, the city should confer with Huchiu Ohlone indigenous people to prevent further erasure.	6/9/2023 3:21 PM
12	Forget symbol change. A waste of time and resources	6/9/2023 2:46 PM
13	Acorn oak leaves (Both are relevant to the town's name, and natural landscape)	6/9/2023 1:30 PM
14	Don't change it.	6/9/2023 1:27 PM
15	Red for the clay colored soil known to be in the area of Pinole.	6/9/2023 11:08 AM
16	Current seal works fine. Have we asked Native Americans what they think would be an appropriate seal.	6/9/2023 10:54 AM
17	blue, green (or variations between these two); trees or shrubs, human walking by shoreline	6/9/2023 10:45 AM
18	Oak tree, the nut that is supposed to be where the word Pinole comes from. Non religious, non racial, non historic please.	6/9/2023 8:08 AM
19	Green blue brown	6/9/2023 5:59 AM
20	Nature-based: Oak trees, San Pablo Bay, the lovely hills.	6/8/2023 6:31 PM
21	Blue, Lilac, Yellow Hills and trees	6/8/2023 6:02 PM
22	feral Cats	6/8/2023 5:52 PM
23	The creek, the bay, the valley (very green year round), the hill (behind Jack-in-th-Box)	6/8/2023 5:10 PM
24	Native American History. Pinole (the roasted ground maize) Railroads San Pablo Bay Point Pinole	6/8/2023 4:18 PM
25	Blue for the bay water, yellow/orange for the sunsets and green for the hills and trees.	6/8/2023 4:12 PM
26	Heart, because that is what Pinole has. Multi-colors to reflect the diverse culture, plants, because healthy things grow, and Pinole has grown so much in the last 15 years.	6/8/2023 4:07 PM

A New City Seal and Logo

27	Victorian houses, murals, shoreline, turkeys	6/8/2023 3:57 PM
28	Turkeys	6/4/2023 7:23 PM
29	Blue, green, and red. Hills, bay, trees, and birds.	5/29/2023 1:35 PM
30	A wild turkey perfectly represents the beautiful nature of Pinole.	5/28/2023 10:02 PM
31	blue, green, orange, cattails, creek, bay, oak trees, hills, roses, sunset, sunshine, acorns, birds: blue heron, bluejay, turkey, egret, seagull, duck	5/28/2023 6:22 PM
32	Currently, we have an Indian front and center on the seal. I think we need to be more inclusive of the Spanish/Mexican influence. I would like to suggest an Indian and the Spanish explorer, Don Pedro Fages, shaking hands (arm embrace) in friendship. In the background, ships and/or a train depicting commerce.	5/27/2023 8:48 AM
33	Color- burgundy, teal Symbol- sailing ship, Mariotti mansion	5/26/2023 10:25 AM
34	fishing boat , Portuguese family, Indian making acorn meal (Pinole)	5/25/2023 12:47 PM
35	a dark road with potholes	5/25/2023 9:06 AM
36	Blue, orange	5/24/2023 8:24 AM
37	Earth and Bay	5/24/2023 7:33 AM
38	a Native American man with arms crossed against a natural background containing water, mountains, birds, sun, and sky with a floral border frame and text: City of Pinole California 1903.	5/24/2023 4:56 AM
39	The East side of Pinole Valley area has a lot of greenery and surrounding by mountains and trees. I would consider a mountain with beautiful greenery in the mountain also add in beautiful water view (the San Pablo Bay water view).	5/24/2023 2:04 AM
40	Native Americans, Gateway to the Bay, Farms. Earth colors: greens, browns, corals, blues	5/23/2023 5:19 PM
41	I like it as is	5/23/2023 4:23 PM
42	blue and gold	5/23/2023 7:02 AM
43	Green	5/22/2023 10:30 PM
44	Dear, Ocean, Hills, Nature	5/22/2023 8:57 PM
45	Blue (we're near the bay) Green (landscape) Orange (wild poppies are everywhere) Vibrant colors for all the plants and flowers Ducks (we have ducks in our creek)	5/22/2023 6:00 PM
46	The view of San Pablo bay, Orange Broun, Blue, Green.	5/22/2023 5:42 PM
47	While they make me sneeze like crazy, our buckeye trees are a Pinole staple. Our creek is also one of my favorite things in the city, not to mention our bay view. I always think of my town as being green and brown. The street signs all match my business's logo, too, which is purple and turquoise!	5/22/2023 3:14 PM
48	I think the current logo is fine	5/22/2023 3:09 PM
49	Colors: Green, Terra-cotta or light brown, Silver Symbols: the Valley of Pinole	5/22/2023 2:57 PM
50	I dont see anything wrong with the current city seal. as long as its not offensive to native americans	5/22/2023 2:46 PM
51	Green and blue, water and oak trees throughout the valley and alone the trail system	5/22/2023 2:19 PM
52	Symbols like the creek or corn given the meaning of the work Pinole. Images of our Old Town Pinole or Fernandez Park make me think of our business centers.	5/22/2023 2:14 PM
53	TROJAN, BLUE, YELLOW, WILD FLOWERS	5/22/2023 2:14 PM
54	Green and blue	5/22/2023 2:08 PM
55	Colors blue green gold	5/22/2023 2:08 PM

Q3 List one or more words that you think describe Pinole.

Answered: 52 Skipped: 15

#	RESPONSES	DATE
1	charming	6/13/2023 8:59 AM
2	HILLY, COASTLINE, BEAUTIFUL VIEWS, WILDLIFE	6/11/2023 5:05 PM
3	small town,	6/11/2023 8:14 AM
4	Diverse	6/10/2023 8:10 PM
5	Portal between SF Bay and the USA . Pinole is here because of the geography of Carquinez Strait. >>> Show icon or simplified graphic of Carquinez Strait with star for Pinole	6/10/2023 3:41 PM
6	The one we have.	6/10/2023 9:59 AM
7	Wildlife	6/10/2023 6:54 AM
8	We should still recognize the people who fed Spanish arrivals with the hospitality of food described in their note as 'Pinole' The words that comes to mind are welcome, generosity, kindness	6/9/2023 9:30 PM
9	The best of both worlds	6/9/2023 5:56 PM
10	Quiet, historic, hopeful, peaceful, friendly, diverse.	6/9/2023 4:02 PM
11	The city should confer with Huchiun Ohlone indigenous people.	6/9/2023 3:21 PM
12	Serene	6/9/2023 1:30 PM
13	Catering too much to special interest groups and not enough to residents.	6/9/2023 1:27 PM
14	Tribal history	6/9/2023 10:54 AM
15	peaceful, friendly, compact, family-friendly, welcoming	6/9/2023 10:45 AM
16	Quiet, non confrontational, not political	6/9/2023 8:08 AM
17	Bay/creek Small town	6/9/2023 5:59 AM
18	Beautiful, safe, clean, quiet, family-oriented, friendly, small community. It's quintessential small town America.	6/8/2023 6:31 PM
19	Safe, friendly, diverse	6/8/2023 6:02 PM
20	friendly	6/8/2023 5:52 PM
21	Green, quiet.	6/8/2023 5:10 PM
22	Rancho El Pinole Fernandez Mansion Pinole Waterfront Old Town Pinole Bank of Pinole Railroads Peaceful cute town next to the bay with scenic valleys and hills Parts of it are a little rural	6/8/2023 4:18 PM
23	Quaint, small town	6/8/2023 4:12 PM
24	Heart, Culture, Community, Rejuvenation, Pride	6/8/2023 4:07 PM
25	Historic, quiet, diverse, clean	6/8/2023 3:57 PM
26	Family, recreation,.community, history	6/4/2023 7:23 PM
27	community, established, nestled in the valley	5/29/2023 1:35 PM
28	Verdant, serene, tranquil, friendly, community, diverse, green, safe, idyllic	5/28/2023 10:02 PM
29	a hidden gem! Down-to-earth. No frills. Urban yet country at the same time. Neighborly.	5/28/2023 6:22 PM

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	Historical. Friendly. Active community.	
30	The current motto: Honoring the past, embracing the future. However, I think we need to project the warmth and friendship that this town offers. So: Honoring the past, embracing friendship. Community and inclusiveness is what we should be striving for.	5/27/2023 8:48 AM
31	Historic town which embraces the future	5/26/2023 10:25 AM
32	the city of pot holes and low income housing & Fast food "fatty poor Pinole"	5/25/2023 12:47 PM
33	sleepy	5/25/2023 9:06 AM
34	The Bay, the creek	5/24/2023 8:24 AM
35	Inclusive	5/24/2023 7:33 AM
36	Safe, quite, nice	5/24/2023 4:56 AM
37	Right now Pinole is a sleeping City. No Development or not many Development. I hope in the near future (ASAP) can create a lot of jobs, offer good policies to attract big companies, high tech companies etc to move to Pinole. Build new single houses sell to owners. Build a simple economic ferry station in Pinole near Appian way area - all the way down to the water area. The ferry take people to and from San Francisco Downtown area. Hopefully also can extend the BART station from Richmond City to Pinole. Please look at the Sausalito simple ferry station, it's small but does the job.	5/24/2023 2:04 AM
38	Bayfront, hills, rural, friendly	5/23/2023 5:19 PM
39	friendly	5/23/2023 7:02 AM
40	Diverse	5/22/2023 10:30 PM
41	Beautiful, Homey, Family Oriented	5/22/2023 8:57 PM
42	Peaceful, comfortable, pleasant	5/22/2023 6:00 PM
43	Excelsior!	5/22/2023 5:42 PM
44	Crappy	5/22/2023 3:15 PM
45	Unique Diverse Quilt Collage	5/22/2023 3:14 PM
46	I would like something such as Fiscally Fit, although that may not be currently true.	5/22/2023 3:09 PM
47	Diversity and Historic	5/22/2023 2:57 PM
48	Friendly and inviting	5/22/2023 2:19 PM
49	Family-friendly. Connected to nature. Quaint.	5/22/2023 2:14 PM
50	QUIET COMMUNITY, CARING,INVOLVED	5/22/2023 2:14 PM
51	Nature, shore line	5/22/2023 2:08 PM
52	Energetic	5/22/2023 2:08 PM

Q4 What do you think sets Pinole apart from other cities?

Answered: 52 Skipped: 15

#	RESPONSES	DATE
1	Pinole has a core downtown which, if managed well, can give the residents a feeling of community and belonging.	6/13/2023 8:59 AM
2	SMALL, HILLY SUBURBAN TOWN WITH A COASTLINE	6/11/2023 5:05 PM
3	safe, friendly	6/11/2023 8:14 AM
4	I think Pinole needs to catch-up to the sustainable initiatives already in place in many neighboring cities.	6/10/2023 8:10 PM
5	The most direct and primary link of the Bay Area to the rest of California and the Nation [Highway 80] runs through [not by!] Pinole.	6/10/2023 3:41 PM
6	Small diverse great weather.	6/10/2023 9:59 AM
7	Lots of nature surrounding	6/10/2023 6:54 AM
8	That it's in the Bay Area and has great weather.	6/9/2023 9:30 PM
9	Close access to nature and to the City	6/9/2023 5:56 PM
10	All of the above. Pinole is our quiet, peaceful refuge.	6/9/2023 4:02 PM
11	Open space and proximity to it Ethnic diversity Responsible development Excellent police force	6/9/2023 1:30 PM
12	It's a training ground for city staff so they can get trained and move to another organization.	6/9/2023 1:27 PM
13	Family oriented.	6/9/2023 11:08 AM
14	Are willingness to celebrate our Native American heritage.	6/9/2023 10:54 AM
15	good climate, diverse population,	6/9/2023 10:45 AM
16	Quiet, non confrontational, not political	6/9/2023 8:08 AM
17	Access to the bay, Pinole creek, small town	6/9/2023 5:59 AM
18	It's a small, safe community while still very close to urban amenities and nightlife.	6/8/2023 6:31 PM
19	Safety, beauty, historic	6/8/2023 6:02 PM
20	diversity	6/8/2023 5:52 PM
21	Geography of green hills, the creek, and growing diversity. And commercial district.	6/8/2023 5:10 PM
22	Geography (valley, hills and next to San Pablo Bay) Beautiful parks (Point Pinole, Pinole Shores, Bay Trail, Hills of Pinole, EBMUD trails) Safe Lots of shopping options Diverse community Rich history	6/8/2023 4:18 PM
23	Pinole has that small town feel yet we're close in to a much larger metropolitan area	6/8/2023 4:12 PM
24	the Size and scale of it, it is small enough to allow the community feel, but large enough to have businesses here to make a difference in your economic structure.	6/8/2023 4:07 PM
25	It's walkable and quiet, with a historic downtown.	6/8/2023 3:57 PM
26	Family friendly, small town feel, beautiful open spaces	6/4/2023 7:23 PM
27	I love the quaint small town feeling of Pinole!	5/29/2023 4:05 PM
28	Being surrounded by hills and close to the bay	5/29/2023 1:35 PM

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29	Pinole is a friendly small town with a tight-knit community that is ethnically, politically, and socio-economically diverse. It's a safe town and a wonderful place for kids from all different kinds of families to grow up together.	5/28/2023 10:02 PM
30	Pinole has the most beautiful sunsets	5/28/2023 6:22 PM
31	Our sense of community.	5/27/2023 8:48 AM
32	Proximity to the bay Pleasant climate Close to Napa and San Francisco	5/26/2023 10:25 AM
33	the pot holes in the roads and continues building of low income housing & all the fast food place	5/25/2023 12:47 PM
34	the terrible roads	5/25/2023 9:06 AM
35	Safe	5/24/2023 8:24 AM
36	Diversity	5/24/2023 7:33 AM
37	it is safe, quite and a nice place to live	5/24/2023 4:56 AM
38	I agree sets Pinole apart from Richmond and El Sobrante.	5/24/2023 2:04 AM
39	Bayfront, hills, trails, parks with beautiful vista's, Pinole grain, Native Americans	5/23/2023 5:19 PM
40	sense of community	5/23/2023 7:02 AM
41	People come from the other cities to rob Pinole businesses. Pinole Police is unable to do anything about those crimes.	5/22/2023 8:57 PM
42	We're small and mostly peaceful	5/22/2023 6:00 PM
43	A bit more rural than Richmond and other close by city's.	5/22/2023 5:42 PM
44	Nothing	5/22/2023 3:15 PM
45	We're a bunch of weirdos and it's my favorite thing in the world.	5/22/2023 3:14 PM
46	Not sure, all the cities seem to have very slow processing for permits etc. and Pinole seems to be the same.	5/22/2023 3:09 PM
47	Low crime rate	5/22/2023 2:57 PM
48	The local residents and older community bond	5/22/2023 2:19 PM
49	Quiet, calm, and presence of nature. Connection to our neighbors.	5/22/2023 2:14 PM
50	COMMUNITY ENGAGEMENT, SPORTS	5/22/2023 2:14 PM
51	small but vibrant	5/22/2023 2:08 PM
52	Community	5/22/2023 2:08 PM

Q5 Is there anything else we should consider for a seal/logo design?

Answered: 48 Skipped: 19

#	RESPONSES	DATE
1	THE SEAL COULD SAY SOMETHING ABOUT THE PINOLE'S ETHNIC DIVERSITY.	6/11/2023 5:05 PM
2	The seal should include some elements that reflect the city's history and name. "The name of our city derives from "pinole", a Nāhuatl word for a kind of flour made from the ground seeds of maize, chia, and various other grasses, and annual herbs. An expedition under Pedro Fages was said to have run out of provisions while exploring the area, and to have been fed pinole by a local village." HANDS OFFERING A [realistic!] platter/bowl OF PINOLE.	6/10/2023 3:41 PM
3	Leaving it alone to honor our native ancestors.	6/10/2023 9:59 AM
4	I like the current seal and logo very much. Pinole has much more serious issues to deal with and I respectfully suggest you put this issue on the back burner (table it for another time).	6/9/2023 10:57 PM
5	Preserving history and promoting growth	6/9/2023 9:30 PM
6	I like the existing seal. The artwork in city hall looks great. Let's not spend any money or time in this unnecessary project.	6/9/2023 6:12 PM
7	The colors blue for water, green for the trees, brown/beige for the Earth	6/9/2023 5:56 PM
8	I like our nod to our Native American heritage with the Native man on our current seal, but we should: 1) consult with the Chochenyo tribe (and *maybe* Plains Miwok tribe) before including Native imagery; and 2) use something like the Ohlone thatch building shown on the Coyote Hills Chochenyo Trail sign (see: https://www.eastbaytimes.com/2022/12/11/park-it-trail-markers-in-native-language-placed-at-fremonts-coyote-hills/). I'd love to see something that shows the major phases of our town's history: • Native American • Spanish/Mexican • Historic U.S. • Modern U.S. So something like a tule boat floating on the Bay near wetlands (or alternately, a basketry eating bowl filled with pinole mush), with a train (steam or modern) in the background, a Victorian building (Fernandez Mansion?) in the background, and the nice new SF Bay Trail bridge overpass. For the Spanish/Mexican portion, an adobe structure, grazing cattle, or something indicative of the De Anza expedition.	6/9/2023 4:02 PM
9	The city should confer with Huchiun Ohlone indigenous people.	6/9/2023 3:21 PM
10	Bay, water Sun with rays (sunburst)	6/9/2023 1:30 PM
11	no.	6/9/2023 1:27 PM
12	The human mascot is respectful and pays honor to the historical role Native Americans had in the area. Removing the human is offensive and removes the acknowledgment of the historical significance the Native Americans once had here. Removing the image supports historical negationism, as it appears the current city council wants to forget the significant, and powerful role natives had. There are no other areas in the city that acknowledge the indigenous people that once populated this area prior to the forced removal and placement onto restricted areas that are now call reservations. I am sorry to hear this is being supported.	6/9/2023 11:08 AM
13	No. Get tribal input first.	6/9/2023 10:54 AM
14	Plant or tree or flowers	6/9/2023 8:08 AM
15	I like the current logo but seriously wonder what the local Indigenous Native American/Indian/Ohlone population has to say about it? I'm interested to hear about that. Most important is the impact on the CA Native population so I'd approve of removing a human image from the seal to heal and make positive the impact. KEEP THE BACKGROUND BAY and HILLS IMAGES THE SAME, please! I prefer images of nature (shorebirds, native plants/flowers) over human made (no boats, structures, nor vehicles nor bikes) Thanks for asking!	6/9/2023 5:59 AM
16	The current seal should be retained as it is. Years of history should not be removed so we can	6/8/2023 6:21 PM

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	be woke.	
17	Oak tree. (Strong, sustains) Lilac skies at dusk, (check it out. I swear they are lilac colored!) Yellow wild mustard blooming. Green hills in the spring.	6/8/2023 6:02 PM
18	Dogs picture	6/8/2023 5:52 PM
19	Simple is good. No need to depict people, historical or otherwise. No Native Americans or conquistadors. ***Most of all, nothing that would make us a meme. See Village of Whitesboro (https://www.cityandstateny.com/politics/2016/02/whats-the-deal-with-new-yorks-weird-municipal-seals/179121/) or City of Los Santos (depicting Big Foot on the seal).	6/8/2023 5:10 PM
20	Pay homage to what Pinole was in the past (Lisjan - Ohlone nation, Huchuin and Carquin territories), Don Pedro Fages, the food Pinole, Don Ignacio Martinez, "El Pinole", Martinez's adobe hacienda, Bernardo Fernandez, Fernandez Mansion, Dr. Samuel J. Tennent, service center for the California Power Works plant, Edward Downer, Pinole's historic housing	6/8/2023 4:18 PM
21	After hearing that our local indigenous people would rather not have the Indian on the logo, I'm in agreement with the current logo background of water, hills, sunset and seagulls	6/8/2023 4:12 PM
22	Make sure it is multi-generational, to reflect the people who have lived here for decades, but also welcomes the new people who call this great city home.	6/8/2023 4:07 PM
23	It would be good to acknowledge Native history and prehistory, perhaps by including a traditional dwelling. A panorama of history and prehistory of the city would be nice.	6/8/2023 3:57 PM
24	Something inclusive, representing the friendly community we have	6/4/2023 7:23 PM
25	I love the current logo. It acknowledges those who came before and shows respect for the First People who settled here. New is not always better. Please leave the logo as is. Thanks...	5/29/2023 4:05 PM
26	The green leafy hills and the golden rolling hills, the waterfront, the eucalyptus grove, Pinole Creek... Pinole is rich in natural beauty. I'd love to see that a focus of a new seal.	5/28/2023 10:02 PM
27	We should honor Ohlone history by incorporating an aspect of their culture/art in the logo.	5/28/2023 6:22 PM
28	I like the current acknowledgment of the Ohlone and other native peoples	5/26/2023 10:25 AM
29	don't change the one we have spend the \$\$\$\$ to fix the roads in Pinole !!!	5/25/2023 12:47 PM
30	Yes, just leave it alone. It is a good historical seal.	5/25/2023 9:06 AM
31	Ohlone history	5/24/2023 8:24 AM
32	Dogs	5/24/2023 7:33 AM
33	do not change it and spend money and time on improving public safety and protect our shopping districts from theft.	5/24/2023 4:56 AM
34	A picture comes up to my mind, the logo with beautiful water view in the front with beautiful Mountain View with beautiful green trees. To give people an imagination that Pinole has beautiful water view and Mountain View.	5/24/2023 2:04 AM
35	I have no ideas but am CA so glad to know this badly needed effort is underway	5/24/2023 12:25 AM
36	Waste of money and resources.	5/23/2023 7:34 PM
37	The current seal is appropriate. Perhaps taking steps to living up to it's implications are more important	5/23/2023 5:19 PM
38	We should keep the present seal. It shows stability and history. Please don't change it.	5/23/2023 7:16 AM
39	Encorporating the water and the rolling hills	5/22/2023 10:30 PM
40	Happy faces.	5/22/2023 8:57 PM
41	I don't mind the current seal/logo	5/22/2023 6:00 PM
42	I would consider not changing it. The current one honors the Native American culture and history of the area.	5/22/2023 5:52 PM
43	Something historical maybe. What's wrong with the old seal?	5/22/2023 5:42 PM

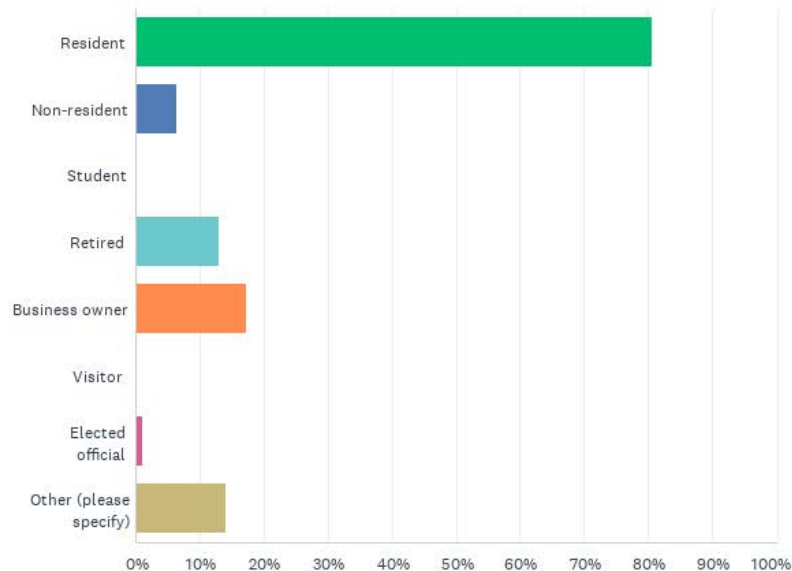
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44	We have had wild peacocks live in Pinole! Lots of deer, as well. And we're nothing if not a citywide feral cat colony. ;)	5/22/2023 3:14 PM
45	Financial Cost; why is it important to spend money on designing and implementing a new logo? Because it's not your money you are spending?	5/22/2023 3:09 PM
46	I've been eager to see the seal/logo reconsidered since moving to the area and I really appreciate the team's consideration of how to modernize and best represent our community.	5/22/2023 2:14 PM
47	no	5/22/2023 2:08 PM
48	I like the existing logo.	5/20/2023 9:20 AM



City Seal & Logo Survey Results Updated 8/2/2023

Q1 What best describes your role in the Pinole community? (check all that apply)



Q2 List one or more symbols or colors that you think represent Pinole.

Native American bay waters colors Current seal Symbols word logo put
trees people city Pinole Creek Green think hills San Pablo Bay
Pinole seal blue Corn bay birds creek Colors Green valley
flowers yellow brown blue green seal think Oak trees GREEN BROWN Orange

Q3 List one or more words that you think describe Pinole.

Historic Green Peaceful s diverse town Pinole safe
Community Nature friendly city quiet clean
Small town

Q4 What do you think sets Pinole apart from other cities?

businesses creek small town feeling s parks beautiful diversity
diverse community bay small proximity Pinole place
city quiet close small town safe feel hills Old Town friendly

Q5 Is there anything else we should consider for a seal/logo design?

Ohlone acknowledge people historical change name current seal
great Native American honor history current seal
hills Pinole comes logo Trees city good area background Bay
image Native indigenous people something

Q2 List one or more symbols or colors that you think represent Pinole.

Answered: 80 Skipped: 16

#	RESPONSES	DATE
1	Corn	7/31/2023 10:15 AM
2	Definitely the valley and bay	7/29/2023 4:10 PM
3	Trees. Maize. Community/people. Green.	7/24/2023 6:21 AM
4	Oak trees Green	7/23/2023 6:34 PM
5	The original logo	7/22/2023 3:46 PM
6	Trees or flowers	7/22/2023 11:31 AM
7	i personally like the old seal....because it honors the indigenous foundation of the city....and I like the colors on the seal. I do think we should put hills in the background, since the city is rather located in a bowl of hills. We could put a creek in the picture since the creek runs through the city and is a thing of beauty...and the creek opens to the Bay. The creek kind of links the whole city together.....and there's a Pinole Creek group I believe. I've met some of our residents that routinely pick up trash around the creek and the bay shore. Apart from the above, the name of the city is an indigenous thing.....so we could put an oak tree in the seal, as I think pinole was made of acorns	7/21/2023 10:07 PM
8	The current seal looks great. It is honorable and noble, and shows we are inclusive of other cultures and people that look "different."	7/21/2023 5:56 PM
9	Give me a break. With all the important issues facing our community why would we waste our time on thi!	7/21/2023 4:25 PM
10	Current seal	7/21/2023 4:03 PM
11	Bay walk paths, plus green and blue abstract foliage and bay waterways	7/17/2023 7:16 PM
12	invest the time in more safety patrol than worrying about the logo	6/30/2023 8:39 PM
13	None. The Native American logo is reflective of the City's history.	6/29/2023 11:03 AM
14	Waterfront would be nice representation of the city. Using colors of ocean blue with a beautiful sunrise. If we cannot represent Christianity, then all other religious, political, gender beliefs and propaganda should not be part of the logo. This way no one if offended and no one is left out. Community is about peace.	6/26/2023 9:28 AM
15	Pinole Creek	6/25/2023 9:31 PM
16	I love the existing logo. It's so cool to have a long term seal / logo and not be like those new developments that are always desperately trying to come up with some "new" logo that will look lame in 5 years.	6/25/2023 8:04 PM
17	Hills, bay, small town, teal, orange, burgundy brown yellow	6/25/2023 1:14 PM
18	A bird - maybe a seabird? or a raptor Colors: green (the green hills), yellow (the yellow hills of summer), and blue (the bay and blue sky in the valley)	6/25/2023 10:41 AM
19	Trees	6/25/2023 9:46 AM
20	Fernandez mansion, Pinole Creek and an Oak Tree.	6/24/2023 9:09 PM
21	Green hills, blue bay and sky	6/24/2023 4:19 PM
22	Grains were the first identifiers and gave its name.	6/24/2023 3:09 PM
23	Color = Yellow representing our beautiful sunny days Pinole is known for. Symbol = Corn, the word Pinole is a native word and it is a grain made from Corn.	6/18/2023 10:28 PM

A New City Seal and Logo

24	Green hills/or hills and people or family community.	6/15/2023 8:32 AM
25	Waterfront, Industry, Freeway (transportation)	6/14/2023 4:33 PM
26	creek, diversity, blue and green	6/13/2023 8:59 AM
27	BLUE, GREEN, BROWN, BIRDS, SAN PABLO BAY, CLOUDS, SUN, HILLS	6/11/2023 5:05 PM
28	blue, green (colors) ocean, trees, hills (symbols)	6/11/2023 8:14 AM
29	Perhaps use a symbol from the specific Ohlone tribe that this land belongs to in the new logo.	6/10/2023 8:10 PM
30	1) Hands offering a bowl/platter/basket of REALISTIC pinole. 2) Pinole: Portal between SF Bay and the USA or SF Bay <-> USA 3) Carquinez Strait [see #2]	6/10/2023 3:41 PM
31	The one we have.	6/10/2023 9:59 AM
32	Green yellow Oaks hills and sea	6/10/2023 6:54 AM
33	Valleys and bay	6/9/2023 9:30 PM
34	Pinole Creek, the Muwekma Ohlone people, and the rolling hills	6/9/2023 5:56 PM
35	Symbols: Fernandez Mansion, Wastewater treatment plant, Pinole shores, trains, murals, Victorian houses and buildings, Pinole Valley Park. Colors: Green (spring growth, plus riparian environment year-round), straw (summer/fall, plus the color of the pinole mush we're ultimately named after), blue (clear skies, plus promise for the future), white (clouds), blue-green (bay waters).	6/9/2023 4:02 PM
36	Since the human figure y'all are wanting to remove from the seal is supposed to be a Native American person, the city should confer with Huchiun Ohlone indigenous people to prevent further erasure.	6/9/2023 3:21 PM
37	Forget symbol change. A waste of time and resources	6/9/2023 2:46 PM
38	Acorn oak leaves (Both are relevant to the town's name, and natural landscape)	6/9/2023 1:30 PM
39	Don't change it.	6/9/2023 1:27 PM
40	Red for the clay colored soil known to be in the area of Pinole.	6/9/2023 11:08 AM
41	Current seal works fine. Have we asked Native Americans what they think would be an appropriate seal.	6/9/2023 10:54 AM
42	blue, green (or variations between these two); trees or shrubs, human walking by shoreline	6/9/2023 10:45 AM
43	Oak tree, the nut that is supposed to be where the word Pinole comes from. Non religious, non racial, non historic please.	6/9/2023 8:08 AM
44	Green blue brown	6/9/2023 5:59 AM
45	Nature-based: Oak trees, San Pablo Bay, the lovely hills.	6/8/2023 6:31 PM
46	Blue, Lilac, Yellow Hills and trees	6/8/2023 6:02 PM
47	feral Cats	6/8/2023 5:52 PM
48	The creek, the bay, the valley (very green year round), the hill (behind Jack-in-th-Box)	6/8/2023 5:10 PM
49	Native American History. Pinole (the roasted ground maize) Railroads San Pablo Bay Point Pinole	6/8/2023 4:18 PM
50	Blue for the bay water, yellow/orange for the sunsets and green for the hills and trees.	6/8/2023 4:12 PM
51	Heart, because that is what Pinole has. Multi-colors to reflect the diverse culture, plants, because healthy things grow, and Pinole has grown so much in the last 15 years.	6/8/2023 4:07 PM
52	Victorian houses, murals, shoreline, turkeys	6/8/2023 3:57 PM
53	Turkeys	6/4/2023 7:23 PM
54	Blue, green, and red. Hills, bay, trees, and birds.	5/29/2023 1:35 PM
55	A wild turkey perfectly represents the beautiful nature of Pinole.	5/28/2023 10:02 PM

A New City Seal and Logo

56	blue, green, orange, cattails, creek, bay, oak trees, hills, roses, sunset, sunshine, acorns, birds: blue heron, bluejay, turkey, egret, seagull, duck	5/28/2023 6:22 PM
57	Currently, we have an Indian front and center on the seal. I think we need to be more inclusive of the Spanish/Mexican influence. I would like to suggest an Indian and the Spanish explorer, Don Pedro Fages, shaking hands (arm embrace) in friendship. In the background, ships and/or a train depicting commerce.	5/27/2023 8:48 AM
58	Color- burgundy, teal Symbol- sailing ship, Mariotti mansion	5/26/2023 10:25 AM
59	fishing boat , Portuguese family, Indian making acorn meal (Pinole)	5/25/2023 12:47 PM
60	a dark road with potholes	5/25/2023 9:06 AM
61	Blue, orange	5/24/2023 8:24 AM
62	Earth and Bay	5/24/2023 7:33 AM
63	a Native American man with arms crossed against a natural background containing water, mountains, birds, sun, and sky with a floral border frame and text: City of Pinole California 1903.	5/24/2023 4:56 AM
64	The East side of Pinole Valley area has a lot of greenery and surrounding by mountains and trees. I would consider a mountain with beautiful greenery in the mountain also add in beautiful water view (the San Pablo Bay water view).	5/24/2023 2:04 AM
65	Native Americans, Gateway to the Bay, Farms. Earth colors: greens, browns, corals, blues	5/23/2023 5:19 PM
66	I like it as is	5/23/2023 4:23 PM
67	blue and gold	5/23/2023 7:02 AM
68	Green	5/22/2023 10:30 PM
69	Dear, Ocean, Hills, Nature	5/22/2023 8:57 PM
70	Blue (we're near the bay) Green (landscape) Orange (wild poppies are everywhere) Vibrant colors for all the plants and flowers Ducks (we have ducks in our creek)	5/22/2023 6:00 PM
71	The view of San Pablo bay, Orange Broun, Blue, Green.	5/22/2023 5:42 PM
72	While they make me sneeze like crazy, our buckeye trees are a Pinole staple. Our creek is also one of my favorite things in the city, not to mention our bay view. I always think of my town as being green and brown. The street signs all match my business's logo, too, which is purple and turquoise!	5/22/2023 3:14 PM
73	I think the current logo is fine	5/22/2023 3:09 PM
74	Colors: Green, Terra-cotta or light brown, Silver Symbols: the Valley of Pinole	5/22/2023 2:57 PM
75	I dont see anything wrong with the current city seal. as long as its not offensive to native americans	5/22/2023 2:46 PM
76	Green and blue, water and oak trees throughout the valley and alone the trail system	5/22/2023 2:19 PM
77	Symbols like the creek or corn given the meaning of the work Pinole. Images of our Old Town Pinole or Fernandez Park make me think of our business centers.	5/22/2023 2:14 PM
78	TROJAN, BLUE, YELLOW, WILD FLOWERS	5/22/2023 2:14 PM
79	Green and blue	5/22/2023 2:08 PM
80	Colors blue green gold	5/22/2023 2:08 PM

Q3 List one or more words that you think describe Pinole.

Answered: 76 Skipped: 20

#	RESPONSES	DATE
1	neighborly	7/31/2023 10:15 AM
2	Community Friendly Green	7/29/2023 4:10 PM
3	Peaceful. Community. Small town. Clean. Nature preserved.	7/24/2023 6:21 AM
4	Small town	7/23/2023 6:34 PM
5	Woke	7/22/2023 3:46 PM
6	Unity and community	7/22/2023 11:31 AM
7	Community.	7/21/2023 10:07 PM
8	Wonderful, vibrant, great location.	7/21/2023 5:56 PM
9	Current seal is respectful to Pinole's first inhabitants and Pinole's history	7/21/2023 4:03 PM
10	Scenic, comfortably integrated, and peaceful	7/17/2023 7:16 PM
11	Sense of Community	7/7/2023 7:48 PM
12	invest the time in more safety patrol than worrying about the logo	6/30/2023 8:39 PM
13	Needs work.	6/29/2023 11:03 AM
14	Welcoming, Diverse, Forward Thinking, Historic	6/27/2023 6:30 AM
15	Community	6/26/2023 9:28 AM
16	quiet, rolling hills, windy, diverse	6/25/2023 9:31 PM
17	Quaint, small, quiet	6/25/2023 1:14 PM
18	nature diverse local neighborhoods	6/25/2023 10:41 AM
19	Small community Trees	6/25/2023 9:46 AM
20	Diverse	6/24/2023 9:09 PM
21	Diversity, inclusion, easily accessed, safe	6/24/2023 4:19 PM
22	Community, stability	6/24/2023 3:09 PM
23	The one word that comes to mind is Prosperity, closely followed by Joy, fertility of our soil and life.	6/18/2023 10:28 PM
24	Transportation, Freeway, Interstate,	6/14/2023 4:33 PM
25	charming	6/13/2023 8:59 AM
26	HILLY, COASTLINE, BEAUTIFUL VIEWS, WILDLIFE	6/11/2023 5:05 PM
27	small town,	6/11/2023 8:14 AM
28	Diverse	6/10/2023 8:10 PM
29	Portal between SF Bay and the USA . Pinole is here because of the geography of Carquinez Strait. >>> Show icon or simplified graphic of Carquinez Strait with star for Pinole	6/10/2023 3:41 PM
30	The one we have.	6/10/2023 9:59 AM
31	Wildlife	6/10/2023 6:54 AM

A New City Seal and Logo

32	We should still recognize the people who fed Spanish arrivals with the hospitality of food described in their note as 'Pinole' The words that comes to mind are welcome, generosity, kindness	6/9/2023 9:30 PM
33	The best of both worlds	6/9/2023 5:56 PM
34	Quiet, historic, hopeful, peaceful, friendly, diverse.	6/9/2023 4:02 PM
35	The city should confer with Huchiun Ohlone indigenous people.	6/9/2023 3:21 PM
36	Serene	6/9/2023 1:30 PM
37	Catering too much to special interest groups and not enough to residents.	6/9/2023 1:27 PM
38	Tribal history	6/9/2023 10:54 AM
39	peaceful, friendly, compact, family-friendly, welcoming	6/9/2023 10:45 AM
40	Quiet, non confrontational, not political	6/9/2023 8:08 AM
41	Bay/creek Small town	6/9/2023 5:59 AM
42	Beautiful, safe, clean, quiet, family-oriented, friendly, small community. It's quintessential small town America.	6/8/2023 6:31 PM
43	Safe, friendly, diverse	6/8/2023 6:02 PM
44	friendly	6/8/2023 5:52 PM
45	Green, quiet.	6/8/2023 5:10 PM
46	Rancho El Pinole Fernandez Mansion Pinole Waterfront Old Town Pinole Bank of Pinole Railroads Peaceful cute town next to the bay with scenic valleys and hills Parts of it are a little rural	6/8/2023 4:18 PM
47	Quaint, small town	6/8/2023 4:12 PM
48	Heart, Culture, Community, Rejuvenation, Pride	6/8/2023 4:07 PM
49	Historic, quiet, diverse, clean	6/8/2023 3:57 PM
50	Family, recreation,.community, history	6/4/2023 7:23 PM
51	community, established, nestled in the valley	5/29/2023 1:35 PM
52	Verdant, serene, tranquil, friendly, community, diverse, green, safe, idyllic	5/28/2023 10:02 PM
53	a hidden gem! Down-to-earth. No frills. Urban yet country at the same time. Neighborly. Historical. Friendly. Active community.	5/28/2023 6:22 PM
54	The current motto: Honoring the past, embracing the future. However, I think we need to project the warmth and friendship that this town offers. So: Honoring the past, embracing friendship. Community and inclusiveness is what we should be striving for.	5/27/2023 8:48 AM
55	Historic town which embraces the future	5/26/2023 10:25 AM
56	the city of pot holes and low income housing & Fast food "fatty poor Pinole"	5/25/2023 12:47 PM
57	sleepy	5/25/2023 9:06 AM
58	The Bay, the creek	5/24/2023 8:24 AM
59	Inclusive	5/24/2023 7:33 AM
60	Safe, quite, nice	5/24/2023 4:56 AM
61	Right now Pinole is a sleeping City. No Development or not many Development. I hope in the near future (ASAP) can create a lot of jobs, offer good policies to attract big companies, high tech companies etc to move to Pinole. Build new single houses sell to owners. Build a simple economic ferry station in Pinole near Appian way area - all the way down to the water area. The ferry take people to and from San Francisco Downtown area. Hopefully also can extend the BART station from Richmond City to Pinole. Please look at the Sausalito simple ferry station, it's small but does the job.	5/24/2023 2:04 AM

A New City Seal and Logo

62	Bayfront, hills, rural, friendly	5/23/2023 5:19 PM
63	friendly	5/23/2023 7:02 AM
64	Diverse	5/22/2023 10:30 PM
65	Beautiful, Homey, Family Oriented	5/22/2023 8:57 PM
66	Peaceful, comfortable, pleasant	5/22/2023 6:00 PM
67	Excelsior!	5/22/2023 5:42 PM
68	Crappy	5/22/2023 3:15 PM
69	Unique Diverse Quilt Collage	5/22/2023 3:14 PM
70	I would like something such as Fiscally Fit, although that may not be currently true.	5/22/2023 3:09 PM
71	Diversity and Historic	5/22/2023 2:57 PM
72	Friendly and inviting	5/22/2023 2:19 PM
73	Family-friendly. Connected to nature. Quaint.	5/22/2023 2:14 PM
74	QUIET COMMUNITY, CARING,INVOLVED	5/22/2023 2:14 PM
75	Nature, shore line	5/22/2023 2:08 PM
76	Energetic	5/22/2023 2:08 PM

Q4 What do you think sets Pinole apart from other cities?

Answered: 75 Skipped: 21

#	RESPONSES	DATE
1	location	7/31/2023 10:15 AM
2	History Kid friendly	7/29/2023 4:10 PM
3	It's still affordable and hasn't overdeveloped (yet).	7/24/2023 6:21 AM
4	Old Town is quaint	7/23/2023 6:34 PM
5	To focused on low income housing	7/22/2023 3:46 PM
6	Smaller city but still eventful and nice	7/22/2023 11:31 AM
7	It has a distinctive "old town".....with local businesses, a post office, city hall, a bank that was started in Pinole, all located in the center. It also has a lovely park near the center.	7/21/2023 10:07 PM
8	Small feel	7/21/2023 5:56 PM
9	Kind of a small town feeling	7/17/2023 7:16 PM
10	So many govt services and businesses in close proximity	7/7/2023 7:48 PM
11	invest the time in more safety patrol than worrying about the logo	6/30/2023 8:39 PM
12	Location.	6/29/2023 11:03 AM
13	Its diversity, its easy connection with the Bay Trail, Old Town feel of San Pablo commercial community	6/27/2023 6:30 AM
14	Small town	6/26/2023 9:28 AM
15	diversity, sun and wind	6/25/2023 9:31 PM
16	Small, historical, progressive	6/25/2023 1:14 PM
17	Its parks and recreation - lots of great parks, recreational opportunities for such a small city small town Pinole creek	6/25/2023 10:41 AM
18	Residents care about the town and each other.	6/25/2023 9:46 AM
19	Small town feel.	6/24/2023 9:09 PM
20	Diversity, safe, accessibility to necessities.	6/24/2023 4:19 PM
21	Pinoleans live, "the good life", setting us apart from the hustle and bustle from other cities. We are laid back and enjoy the Pinole sunsets.	6/18/2023 10:28 PM
22	Family oriented	6/15/2023 8:32 AM
23	Proximity to San Francisco, availability of transportation, shopping, schools, outdoor opportunities, and dining opportunities.	6/14/2023 4:33 PM
24	Pinole has a core downtown which, if managed well, can give the residents a feeling of community and belonging.	6/13/2023 8:59 AM
25	SMALL, HILLY SUBURBAN TOWN WITH A COASTLINE	6/11/2023 5:05 PM
26	safe, friendly	6/11/2023 8:14 AM
27	I think Pinole needs to catch-up to the sustainable initiatives already in place in many neighboring cities.	6/10/2023 8:10 PM
28	The most direct and primary link of the Bay Area to the rest of California and the Nation [Highway 80] runs through [not by!] Pinole.	6/10/2023 3:41 PM

A New City Seal and Logo

29	Small diverse great weather.	6/10/2023 9:59 AM
30	Lots of nature surrounding	6/10/2023 6:54 AM
31	That it's in the Bay Area and has great weather.	6/9/2023 9:30 PM
32	Close access to nature and to the City	6/9/2023 5:56 PM
33	All of the above. Pinole is our quiet, peaceful refuge.	6/9/2023 4:02 PM
34	Open space and proximity to it Ethnic diversity Responsible development Excellent police force	6/9/2023 1:30 PM
35	It's a training ground for city staff so they can get trained and move to another organization.	6/9/2023 1:27 PM
36	Family oriented.	6/9/2023 11:08 AM
37	Are willingness to celebrate our Native American heritage.	6/9/2023 10:54 AM
38	good climate, diverse population,	6/9/2023 10:45 AM
39	Quiet, non confrontational, not political	6/9/2023 8:08 AM
40	Access to the bay, Pinole creek, small town	6/9/2023 5:59 AM
41	It's a small, safe community while still very close to urban amenities and nightlife.	6/8/2023 6:31 PM
42	Safety, beauty, historic	6/8/2023 6:02 PM
43	diversity	6/8/2023 5:52 PM
44	Geography of green hills, the creek, and growing diversity. And commercial district.	6/8/2023 5:10 PM
45	Geography (valley, hills and next to San Pablo Bay) Beautiful parks (Point Pinole, Pinole Shores, Bay Trail, Hills of Pinole, EBMUD trails) Safe Lots of shopping options Diverse community Rich history	6/8/2023 4:18 PM
46	Pinole has that small town feel yet we're close in to a much larger metropolitan area	6/8/2023 4:12 PM
47	the Size and scale of it, it is small enough to allow the community feel, but large enough to have businesses here to make a difference in your economic structure.	6/8/2023 4:07 PM
48	It's walkable and quiet, with a historic downtown.	6/8/2023 3:57 PM
49	Family friendly, small town feel, beautiful open spaces	6/4/2023 7:23 PM
50	I love the quaint small town feeling of Pinole!	5/29/2023 4:05 PM
51	Being surrounded by hills and close to the bay	5/29/2023 1:35 PM
52	Pinole is a friendly small town with a tight-knit community that is ethnically, politically, and socio-economically diverse. It's a safe town and a wonderful place for kids from all different kinds of families to grow up together.	5/28/2023 10:02 PM
53	Pinole has the most beautiful sunsets	5/28/2023 6:22 PM
54	Our sense of community.	5/27/2023 8:48 AM
55	Proximity to the bay Pleasant climate Close to Napa and San Francisco	5/26/2023 10:25 AM
56	the pot holes in the roads and continues building of low income housing & all the fast food place	5/25/2023 12:47 PM
57	the terrible roads	5/25/2023 9:06 AM
58	Safe	5/24/2023 8:24 AM
59	Diversity	5/24/2023 7:33 AM
60	it is safe, quite and a nice place to live	5/24/2023 4:56 AM
61	I agree sets Pinole apart from Richmond and El Sobrante.	5/24/2023 2:04 AM
62	Bayfront, hills, trails, parks with beautiful vista's, Pinole grain, Native Americans	5/23/2023 5:19 PM

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63	sense of community	5/23/2023 7:02 AM
64	People come from the other cities to rob Pinole businesses. Pinole Police is unable to do anything about those crimes.	5/22/2023 8:57 PM
65	We're small and mostly peaceful	5/22/2023 6:00 PM
66	A bit more rural than Richmond and other close by city's.	5/22/2023 5:42 PM
67	Nothing	5/22/2023 3:15 PM
68	We're a bunch of weirdos and it's my favorite thing in the world.	5/22/2023 3:14 PM
69	Not sure, all the cities seem to have very slow processing for permits etc. and Pinole seems to be the same.	5/22/2023 3:09 PM
70	Low crime rate	5/22/2023 2:57 PM
71	The local residents and older community bond	5/22/2023 2:19 PM
72	Quiet, calm, and presence of nature. Connection to our neighbors.	5/22/2023 2:14 PM
73	COMMUNITY ENGAGEMENT, SPORTS	5/22/2023 2:14 PM
74	small but vibrant	5/22/2023 2:08 PM
75	Community	5/22/2023 2:08 PM

Q5 Is there anything else we should consider for a seal/logo design?

Answered: 67 Skipped: 29

#	RESPONSES	DATE
1	the word pinole comes from other indigenous tribes across the southwest. including the tarahumara tribes in chihuahua mexico.	7/31/2023 10:15 AM
2	Valley Bay Trees	7/29/2023 4:10 PM
3	Modern yet reverent to history	7/24/2023 6:21 AM
4	I appreciate the history and the respect for those that lived here before us that our current seal represents. Let's celebrate the current seal and all that it communicates about the past and what the future holds. Let's focus on meaningful change.	7/23/2023 6:30 PM
5	Just the original Stop erasing history	7/22/2023 3:46 PM
6	Trees. Let's no just have letters or symbols.....let's have colors and a natural scene. Pinole has a history of farming, commerce, artists (the lovely murals), trains	7/21/2023 10:07 PM
7	I think it is a bit standoffish to refer to the Native American depicted in the seal as a "Human Mascot." I believe the current seal pays a respectful tribute to the rich history in this specific area. It is great to see that this city embraces the non-European influence that has been in the area and I strongly encourage the city council to continue to encourage this outward support... instead of ending it. The current seal is honorable and noble, and shows we are inclusive of other cultures and people that look "different."	7/21/2023 5:56 PM
8	Consider keeping the current one and not spending money replacing everything with the seal on it. We need better staffing in our Rec. programs. Divert the money there.	7/21/2023 4:03 PM
9	invest the time in more safety patrol than worrying about the logo	6/30/2023 8:39 PM
10	No. The City should direct resources to other priorities, i.e., more law enforcement/fire services in view of the fact the City is constructing more housing. Traffic is certainly going to a problem as well. The Native American logo reflects Pinole's history. Changing the logo will be an expensive endeavor. We need to put revenue toward community services.	6/29/2023 11:03 AM
11	22 years ago when I first came to Pinole to live and saw the City Seal with the Native American on it I really liked the fact that the City featured/celebrated its connection with its earliest inhabitants in that way. It made me want to know more about that aspect its past even though there are few Native Americans living here any more. I thought it sent the right message as a member of a minority community. If the logo is changed, it should somehow reflect the diversity of Pinole today.	6/27/2023 6:30 AM
12	Native/Spanish history inherent in the town name. Bay and oak trees (the forested hills of Pinole Valley Park and Pinole Creek).	6/25/2023 9:31 PM
13	It should be simple, bright, and elegant	6/25/2023 10:41 AM
14	No rainbows	6/25/2023 9:46 AM
15	N/A	6/24/2023 9:09 PM
16	Leave it as is	6/24/2023 3:09 PM
17	Sunsets. We have beautiful sunsets that should be included in the seal.	6/18/2023 10:28 PM
18	Inside of the Bay	6/15/2023 8:32 AM
19	Waterfront, Hillside the Interstate Highway and some industrial buildings should be on the seal.	6/14/2023 4:33 PM
20	THE SEAL COULD SAY SOMETHING ABOUT THE PINOLE'S ETHNIC DIVERSITY.	6/11/2023 5:05 PM
21	The seal should include some elements that reflect the city's history and name. "The name of our city derives from "pinole", a Nāhuatl word for a kind of flour made from the ground seeds of	6/10/2023 3:41 PM

A New City Seal and Logo

maize, chia, and various other grasses, and annual herbs. An expedition under Pedro Fages was said to have run out of provisions while exploring the area, and to have been fed pinole by a local village." HANDS OFFERING A [realistic!] platter/bowl OF PINOLE.

22	Leaving it alone to honor our native ancestors.	6/10/2023 9:59 AM
23	I like the current seal and logo very much. Pinole has much more serious issues to deal with and I respectfully suggest you put this issue on the back burner (table it for another time).	6/9/2023 10:57 PM
24	Preserving history and promoting growth	6/9/2023 9:30 PM
25	I like the existing seal. The artwork in city hall looks great. Let's not spend any money or time in this unnecessary project.	6/9/2023 6:12 PM
26	The colors blue for water, green for the trees, brown/beige for the Earth	6/9/2023 5:56 PM
27	I like our nod to our Native American heritage with the Native man on our current seal, but we should: 1) consult with the Chochenyo tribe (and *maybe* Plains Miwok tribe) before including Native imagery; and 2) use something like the Ohlone thatch building shown on the Coyote Hills Chochenyo Trail sign (see: https://www.eastbaytimes.com/2022/12/11/park-it-trail-markers-in-native-language-placed-at-fremonts-coyote-hills/). I'd love to see something that shows the major phases of our town's history: • Native American • Spanish/Mexican • Historic U.S. • Modern U.S. So something like a tule boat floating on the Bay near wetlands (or alternately, a basketry eating bowl filled with pinole mush), with a train (steam or modern) in the background, a Victorian building (Fernandez Mansion?) in the background, and the nice new SF Bay Trail bridge overpass. For the Spanish/Mexican portion, an adobe structure, grazing cattle, or something indicative of the De Anza expedition.	6/9/2023 4:02 PM
28	The city should confer with Huchiun Ohlone indigenous people.	6/9/2023 3:21 PM
29	Bay, water Sun with rays (sunburst)	6/9/2023 1:30 PM
30	no.	6/9/2023 1:27 PM
31	The human mascot is respectful and pays honor to the historical role Native Americans had in the area. Removing the human is offensive and removes the acknowledgment of the historical significance the Native Americans once had here. Removing the image supports historical negationism, as it appears the current city council wants to forget the significant, and powerful role natives had. There are no other areas in the city that acknowledge the indigenous people that once populated this area prior to the forced removal and placement onto restricted areas that are now call reservations. I am sorry to hear this is being supported.	6/9/2023 11:08 AM
32	No. Get tribal input first.	6/9/2023 10:54 AM
33	Plant or tree or flowers	6/9/2023 8:08 AM
34	I like the current logo but seriously wonder what the local Indigenous Native American/Indian/Ohlone population has to say about it? I'm interested to hear about that. Most important is the impact on the CA Native population so I'd approve of removing a human image from the seal to heal and make positive the impact. KEEP THE BACKGROUND BAY and HILLS IMAGES THE SAME, please! I prefer images of nature (shorebirds, native plants/flowers) over human made (no boats, structures, nor vehicles nor bikes) Thanks for asking!	6/9/2023 5:59 AM
35	The current seal should be retained as it is. Years of history should not be removed so we can be woke.	6/8/2023 6:21 PM
36	Oak tree. (Strong, sustains) Lilac skies at dusk, (check it out. I swear they are lilac colored!) Yellow wild mustard blooming. Green hills in the spring.	6/8/2023 6:02 PM
37	Dogs picture	6/8/2023 5:52 PM
38	Simple is good. No need to depict people, historical or otherwise. No Native Americans or conquistadors. ***Most of all, nothing that would make us a meme. See Village of Whitesboro (https://www.cityandstateny.com/politics/2016/02/whats-the-deal-with-new-yorks-weird-municipal-seals/179121/) or City of Los Santos (depicting Big Foot on the seal).	6/8/2023 5:10 PM
39	Pay homage to what Pinole was in the past (Lisjan - Ohlone nation, Huchuin and Carquin territories), Don Pedro Fages, the food Pinole, Don Ignacio Martinez, "El Pinole", Martinez's	6/8/2023 4:18 PM

A New City Seal and Logo

adobe hacienda, Bernardo Fernandez, Fernandez Mansion, Dr. Samuel J. Tennent, service center for the California Power Works plant, Edward Downer, Pinole's historic housing

40	After hearing that our local indigenous people would rather not have the Indian on the logo, I'm in agreement with the current logo background of water, hills, sunset and seagulls	6/8/2023 4:12 PM
41	Make sure it is multi-generational, to reflect the people who have lived here for decades, but also welcomes the new people who call this great city home.	6/8/2023 4:07 PM
42	It would be good to acknowledge Native history and prehistory, perhaps by including a traditional dwelling. A panorama of history and prehistory of the city would be nice.	6/8/2023 3:57 PM
43	Something inclusive, representing the friendly community we have	6/4/2023 7:23 PM
44	I love the current logo. It acknowledges those who came before and shows respect for the First People who settled here. New is not always better. Please leave the logo as is. Thanks...	5/29/2023 4:05 PM
45	The green leafy hills and the golden rolling hills, the waterfront, the eucalyptus grove, Pinole Creek... Pinole is rich in natural beauty. I'd love to see that a focus of a new seal.	5/28/2023 10:02 PM
46	We should honor Ohlone history by incorporating an aspect of their culture/art in the logo.	5/28/2023 6:22 PM
47	I like the current acknowledgment of the Ohlone and other native peoples	5/26/2023 10:25 AM
48	don't change the one we have spend the \$\$\$\$ to fix the roads in Pinole !!!	5/25/2023 12:47 PM
49	Yes, just leave it alone. It is a good historical seal.	5/25/2023 9:06 AM
50	Ohlone history	5/24/2023 8:24 AM
51	Dogs	5/24/2023 7:33 AM
52	do not change it and spend money and time on improving public safety and protect our shopping districts from theft.	5/24/2023 4:56 AM
53	A picture comes up to my mind, the logo with beautiful water view in the front with beautiful Mountain View with beautiful green trees. To give people an imagination that Pinole has beautiful water view and Mountain View.	5/24/2023 2:04 AM
54	I have no ideas but am CA so glad to know this badly needed effort is underway	5/24/2023 12:25 AM
55	Waste of money and resources.	5/23/2023 7:34 PM
56	The current seal is appropriate. Perhaps taking steps to living up to it's implications are more important	5/23/2023 5:19 PM
57	We should keep the present seal. It shows stability and history. Please don't change it.	5/23/2023 7:16 AM
58	Encorporating the water and the rolling hills	5/22/2023 10:30 PM
59	Happy faces.	5/22/2023 8:57 PM
60	I don't mind the current seal/logo	5/22/2023 6:00 PM
61	I would consider not changing it. The current one honors the Native American culture and history of the area.	5/22/2023 5:52 PM
62	Something historical maybe. What's wrong with the old seal?	5/22/2023 5:42 PM
63	We have had wild peacocks live in Pinole! Lots of deer, as well. And we're nothing if not a citywide feral cat colony. ;)	5/22/2023 3:14 PM
64	Financial Cost; why is it important to spend money on designing and implementing a new logo? Because it's not your money you are spending?	5/22/2023 3:09 PM
65	I've been eager to see the seal/logo reconsidered since moving to the area and I really appreciate the team's consideration of how to modernize and best represent our community.	5/22/2023 2:14 PM
66	no	5/22/2023 2:08 PM
67	I like the existing logo.	5/20/2023 9:20 AM

City Seal Survey Questions

1. What best describes your role in the Pinole community? (check all that apply)

- ☐ Resident
- ☐ Non-resident
- ☐ Student
- ☐ Retired
- ☐ Business owner
- ☐ Visitor
- ☐ Elected official

☒ Other (please specify)

Stakeholder - meals on wheels West Contra Costa
Red Chiou

2. List one or more symbols or colors that you think represent Pinole.

Use minimal colors
Geography, sunrise, hills, waterfront

3. List one or more words that you think describe Pinole.

Avoid labels, labeling any group (even if you think it's complimentary)
Use an interesting fact that the public does not know about.

4. What do you think sets Pinole apart from other cities?

5. Is there anything else we should consider for a seal/logo design?

Modern

Simplify

Refer to Land O Lakes rebrand

City Seal Survey Questions

1. What best describes your role in the Pinole community? (check all that apply)

- ☒ Resident
- ☐ Non-resident
- ☐ Student
- ☐ Retired
- ☐ Business owner
- ☐ Visitor
- ☐ Elected official
- ☐ Other (please specify) _____

2. List one or more symbols or colors that you think represent Pinole.

3. List one or more words that you think describe Pinole.

4. What do you think sets Pinole apart from other cities?

5. Is there anything else we should consider for a seal/logo design?

Do NOTHING until streets
have been done.
+ police presence

City Seal Survey Questions

1. What best describes your role in the Pinole community? (check all that apply)

- ☒ Resident
- ☐ Non-resident
- ☐ Student
- ☒ Retired
- ☐ Business owner
- ☐ Visitor
- ☐ Elected official
- ☐ Other (please specify) _____

2. List one or more symbols or colors that you think represent Pinole.

Indian, city plaque gold

3. List one or more words that you think describe Pinole.

friendly

4. What do you think sets Pinole apart from other cities?

family orientated

5. Is there anything else we should consider for a seal/logo design?

City Seal Survey Questions

1. What best describes your role in the Pinole community? (check all that apply)



Resident



Non-resident



Student



Retired



Business owner



Visitor



Elected official



Other (please specify)

2. List one or more symbols or colors that you think represent Pinole.

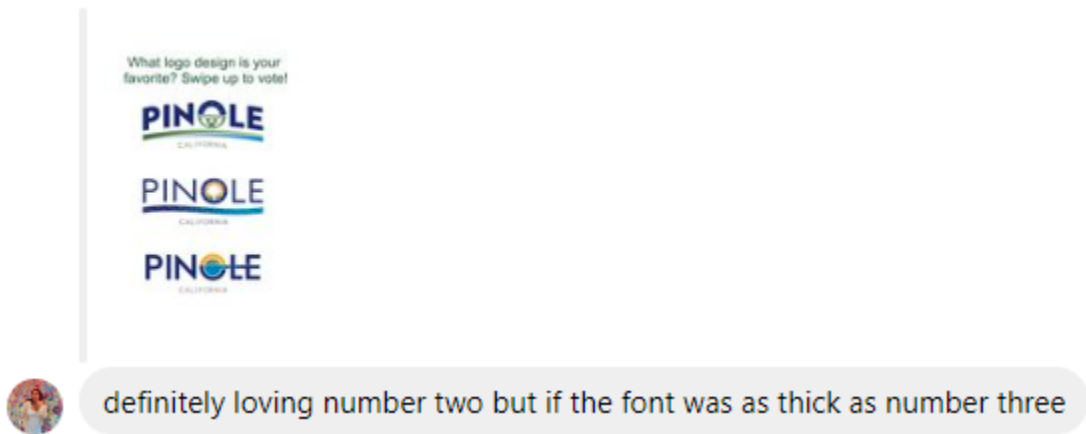
3. List one or more words that you think describe Pinole.

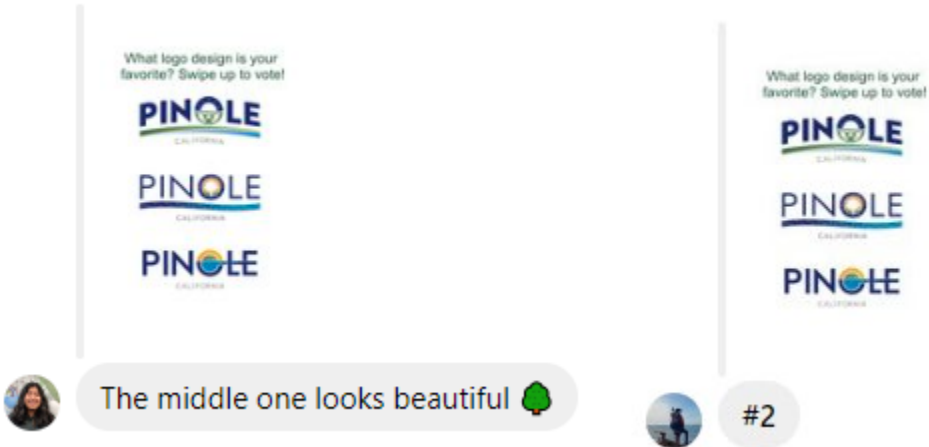
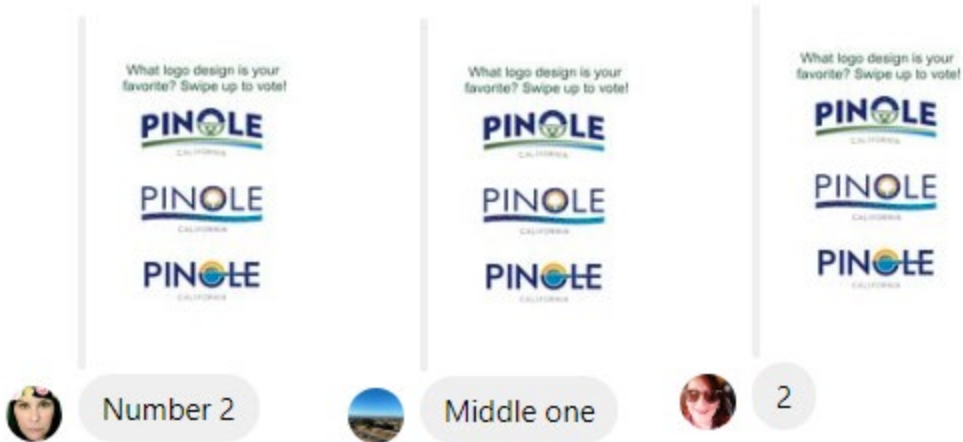
4. What do you think sets Pinole apart from other cities?

5. Is there anything else we should consider for a seal/logo design?

Do not change the
logo, please.

10/16/23-10/17/23





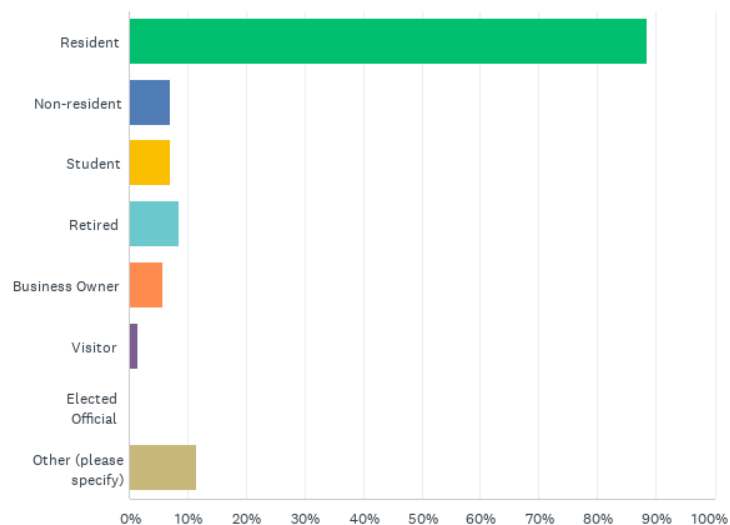


Logo Concept Design

Survey Results

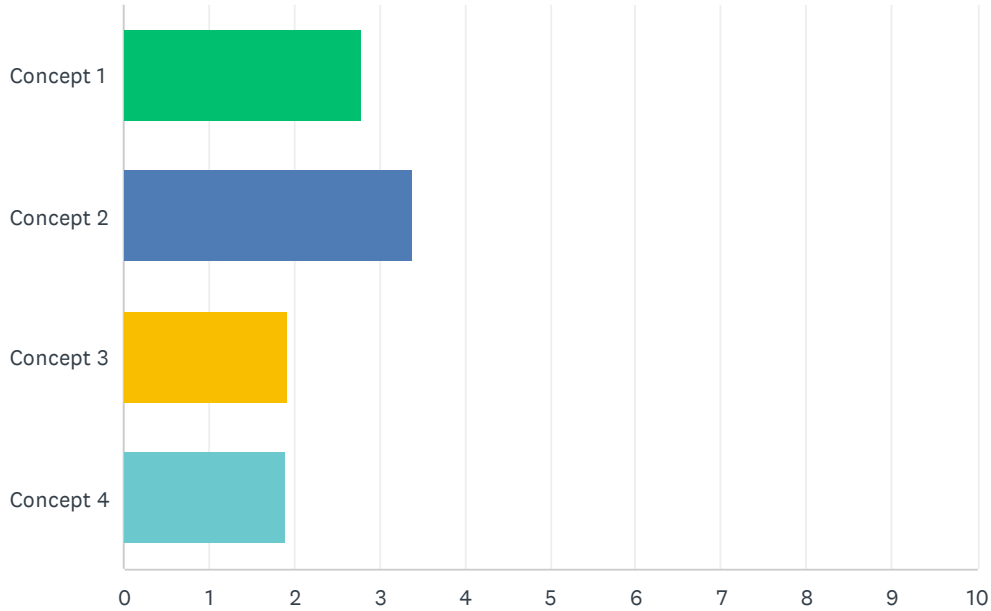
10/17/2023

Q1 What best describes your role in the Pinole community? (check all that apply)



Q2 Using the arrows, rank the following logo concepts with your favorite design at the top.

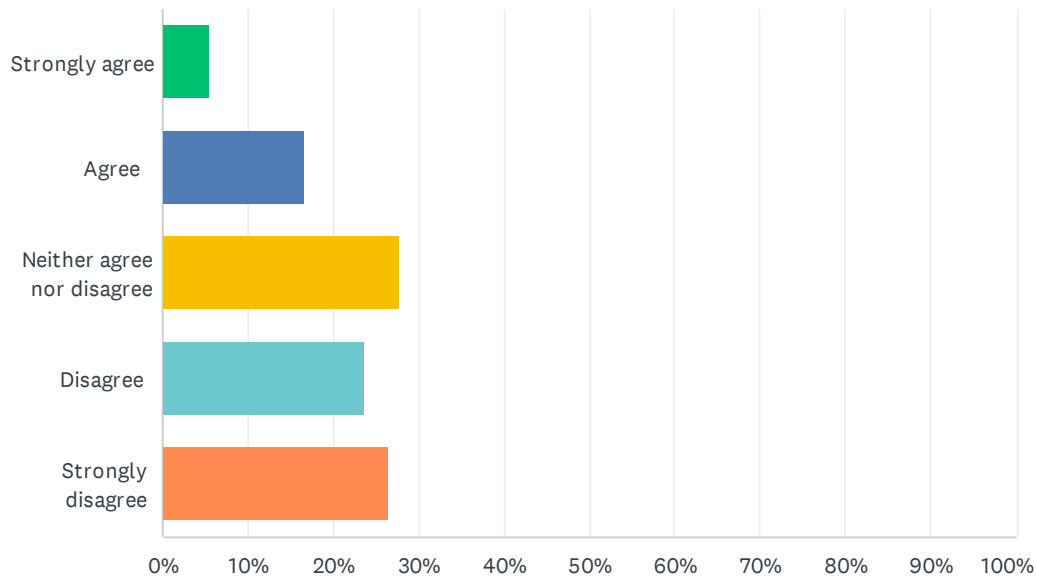
Answered: 72 Skipped: 0



	1	2	3	4	TOTAL	SCORE
						
Concept 1	30.56% 22	33.33% 24	20.83% 15	15.28% 11	72	2.79
						
Concept 2	61.11% 44	26.39% 19	2.78% 2	9.72% 7	72	3.39
						
Concept 3	5.56% 4	15.28% 11	44.44% 32	34.72% 25	72	1.92
						
Concept 4	2.78% 2	25.00% 18	31.94% 23	40.28% 29	72	1.90

Q3 Logo Concept 1 reflects the Pinole Community.

Answered: 72 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	5.56%	4
Agree	16.67%	12
Neither agree nor disagree	27.78%	20
Disagree	23.61%	17
Strongly disagree	26.39%	19
TOTAL		72

Q4 What does the logo (Concept 1) above tell you about Pinole?

Answered: 53 Skipped: 19

#	RESPONSES	DATE
1	We are a farm	10/17/2023 10:38 AM
2	The logo makes it look like we're an orchard	10/17/2023 9:29 AM
3	it looks like an oversimplified tech company logo	10/17/2023 9:07 AM
4	No character	10/17/2023 8:54 AM
5	Water, hills, diversity, modern	10/17/2023 8:08 AM
6	There's a face in the O! Looks too serious!	10/16/2023 10:12 PM
7	Native American history	10/16/2023 10:02 PM
8	nothing	10/16/2023 1:58 PM
9	n/a	10/16/2023 11:54 AM
10	I don't see anything that would tell me about Pinole. Just looks like a pattern to me. Maybe saying that we have nature?	10/16/2023 11:06 AM
11	The bottom looks like water.	10/16/2023 8:22 AM
12	Respect for heritage/history and modern	10/14/2023 2:19 PM
13	An idea I had is to weave the basket pattern into the hills. There can also be 3 hills with different design patterns.	10/11/2023 3:01 PM
14	The blue green is right for our city's colors	10/9/2023 7:47 PM
15	Not sure...maybe there is symbolism that needs to be shared.	10/8/2023 9:01 AM
16	nothing	10/7/2023 10:09 PM
17	nothing that I am aware of	10/7/2023 1:54 PM
18	nothing. looks too much like a corporate logo. Ohlone symbology (?) and ideas of hills and water is not clear enough to be meaningful.	10/7/2023 12:10 PM
19	Is the basket supposed to be native american?	10/7/2023 11:36 AM
20	Only because I noticed the basket pattern, it tells me that there is some kind of acknowledgement of Indigenous land/history/people.	10/7/2023 10:47 AM
21	Nothing at all	10/7/2023 9:10 AM
22	Native history, green areas and proximity to the Bay	10/7/2023 8:48 AM
23	not much	10/6/2023 11:13 PM
24	pinole likes tiles	10/6/2023 10:32 PM
25	Seems more like a logo for produce	10/6/2023 8:21 PM
26	Nothing	10/6/2023 8:16 PM
27	Not sure. It's too "stylized."	10/6/2023 6:35 PM
28	Missing a historical reference	10/6/2023 6:10 PM
29	It shows Pinole has a Native American history.	10/6/2023 6:02 PM
30	Nothing. Don't get the idea.	10/6/2023 4:34 PM

City of Pinole Logo Concept Survey

31	Indian heritage.	10/6/2023 3:58 PM
32	Not much	10/6/2023 3:57 PM
33	They all reflect the removal of the indigenous heritage that once thrived here. Also, this is generic and displays mediocrity.	10/6/2023 3:47 PM
34	Not a thing...it's boring.	10/6/2023 3:14 PM
35	Nothing	10/6/2023 3:07 PM
36	not sure what green diamond shapes are for Green & Blue lines show green hills and water	10/6/2023 3:02 PM
37	Nothing	10/6/2023 2:25 PM
38	It is not super clear what the O represents	10/6/2023 2:22 PM
39	greenspace is important to pinole	10/6/2023 2:22 PM
40	Nothing really.	10/6/2023 2:11 PM
41	Love it, it encompasses the water and nature we are surrounded by	10/6/2023 1:41 PM
42	The curved lettering reflects the hills, colors - water & trees, & basket design - indigenous Ohlone people of the area. It's a nice design!	10/6/2023 1:40 PM
43	represents the past	10/6/2023 1:25 PM
44	it's in California. Don't know what the diamonds and triangles within the "O" are supposed to convey.	10/6/2023 1:20 PM
45	Green space, bay and river waters, hills, Ohlone roots, proud of who we are	10/6/2023 1:12 PM
46	Not much, I can see green hills, a sun and some water in there.	10/6/2023 1:00 PM
47	I think the patterning is much more appropriate than the current seal. I like that it's not a characture	10/6/2023 12:59 PM
48	Nothing	10/6/2023 12:51 PM
49	I like the "o" graphic in this one over some of the other logos. This o feels more exciting and I feel like it can work as a stand-alone coin logo. I also like the indigenous tribute in this one which is reflective of this area.	10/6/2023 12:49 PM
50	It refers to the Native American past as well as the topography of the area.	10/6/2023 12:48 PM
51	Looks like a camping site logo.	10/6/2023 12:47 PM
52	Green?	10/6/2023 12:41 PM
53	Nothing really. I get a vague sense of some reference to Native culture, but it makes me think more of a city like Albuquerque than Pinole.	10/6/2023 12:33 PM

Q5 What would you change about the logo (Concept 1) above?

Answered: 48 Skipped: 24

#	RESPONSES	DATE
1	Make it less oversimplified & actually show our town's heritage well.	10/17/2023 10:38 AM
2	Too oversimplified, looks like a tech company, needs to actually represent our heritage well and look beautiful at the same time. Don't oversimplify it, represent the history without making it look simple.	10/17/2023 9:29 AM
3	keep the history and nature	10/17/2023 9:07 AM
4	The O looks too big	10/17/2023 8:54 AM
5	Less curve on the word	10/17/2023 8:08 AM
6	Put a tree somewhere!	10/16/2023 10:12 PM
7	remove it	10/16/2023 1:58 PM
8	n/a	10/16/2023 11:54 AM
9	I think the checkered pattern is unnecessary.	10/16/2023 11:06 AM
10	I'm not sure why there's shapes in the O	10/16/2023 9:08 AM
11	The triangles around the top are distracting.	10/16/2023 8:22 AM
12	N/A	10/14/2023 2:19 PM
13	Can't really tell what I am looking at in the bottom of the "O"	10/9/2023 7:47 PM
14	Explain what it supposed to represent. Include something that represents the Native American, Mexican, and Portuguese heritage.	10/8/2023 9:01 AM
15	It's attractive. I'm not a designer/artist.	10/7/2023 10:09 PM
16	does the pattern refer to something? unclear	10/7/2023 1:54 PM
17	remove all special modifications on the 'O'. If it's going to be simple and clean, really make it legible and basic.	10/7/2023 12:10 PM
18	I don't really like any of these - where is our history and the story of Pinole?	10/7/2023 11:36 AM
19	If you're going to use a basket pattern, use a color that occurs in the baskets.	10/7/2023 10:47 AM
20	Delete it	10/7/2023 9:10 AM
21	N/A	10/7/2023 8:48 AM
22	Put more color in it	10/6/2023 10:32 PM
23	The O needs context	10/6/2023 8:16 PM
24	Implement Pinole's hills and valleys.	10/6/2023 6:10 PM
25	I'd make the logo straight with a wave under it.	10/6/2023 6:02 PM
26	Make it less vague. What is it supposed to reflect?	10/6/2023 4:34 PM
27	Have it straight and not curved	10/6/2023 4:21 PM
28	Lightly outline the letters of "Pinole" to add more depth and animation to the letters.	10/6/2023 3:58 PM
29	I am sad to see the removal of the indigenous person from the logo.	10/6/2023 3:57 PM
30	Font	10/6/2023 3:54 PM

City of Pinole Logo Concept Survey

31	Personalize the logo(s) in a way that represents Pinole's diversity.	10/6/2023 3:47 PM
32	Make the O not look like a basket.	10/6/2023 3:14 PM
33	Redo	10/6/2023 3:07 PM
34	In place of green diamonds put a small tree with green & blue below	10/6/2023 3:02 PM
35	Start over	10/6/2023 2:25 PM
36	instead of the curve, make it all straight alignment.	10/6/2023 2:22 PM
37	I would add more to. It is rather boring. I want to see more native folks reflected in the logo	10/6/2023 2:11 PM
38	The tribal design on the O, I don't feel that Pinole has an active history with any tribes	10/6/2023 1:41 PM
39	I really like the yellow in the other designs. To represent the sun, I'd add some yellow or a sun into the basket...or make the basket handle yellow.	10/6/2023 1:40 PM
40	Add yellow or gold to the center above the design	10/6/2023 1:25 PM
41	I have no design skills	10/6/2023 1:20 PM
42	I'd make sure to talk to local bands of Ohlone to get sign-off on the design before making it final.	10/6/2023 1:12 PM
43	Not sure	10/6/2023 1:00 PM
44	Everything	10/6/2023 12:51 PM
45	I don't like the curved text feels very Microsoft word clip art.	10/6/2023 12:49 PM
46	Perhaps a change to the colors to something more earthy.	10/6/2023 12:48 PM
47	Everything	10/6/2023 12:47 PM
48	The diamonds make no sense in the logo	10/6/2023 12:41 PM

Q7 What does the logo (Concept 2) above tell you about Pinole?

Answered: 55 Skipped: 17

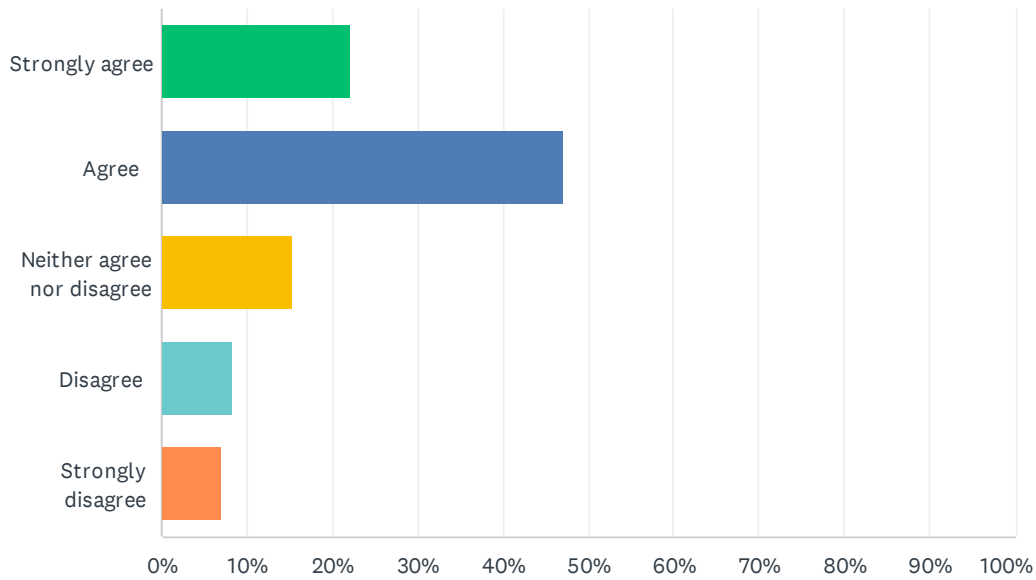
#	RESPONSES	DATE
1	We have nature & a little bit of history. It's alright at best.	10/17/2023 10:38 AM
2	At least we have trees	10/17/2023 9:29 AM
3	we like nature	10/17/2023 9:07 AM
4	We have the Valley hills and trees	10/17/2023 8:54 AM
5	Oak tree, hills, traditional	10/17/2023 8:08 AM
6	Love the tree in the O! Looks happy and inviting!	10/16/2023 10:12 PM
7	I like the tree.	10/16/2023 9:05 PM
8	we have blue skys and tree.	10/16/2023 1:58 PM
9	this logo seems more appropriate than the other 3 that looks similar	10/16/2023 11:54 AM
10	Nature. It's a bright background behind the tree, which could be angled to mean that the future is bright.	10/16/2023 11:06 AM
11	The tree is nice.	10/16/2023 8:22 AM
12	That it's a city by the water, full of trees, straight forward	10/14/2023 2:19 PM
13	I like the hills without the tree and designs on the hills that represent Pinole.	10/11/2023 3:01 PM
14	I like the tree	10/11/2023 7:19 AM
15	Simple, lovely, clean	10/9/2023 7:47 PM
16	that there are oak trees and hills in the city...	10/8/2023 9:01 AM
17	It's cute.	10/7/2023 10:09 PM
18	trees, waterline maybe	10/7/2023 1:54 PM
19	reflects the landscape best	10/7/2023 12:10 PM
20	Is that an oak tree or a flower? What does that mean?	10/7/2023 11:36 AM
21	It makes me think of water, the hills, and the oak trees	10/7/2023 10:47 AM
22	It has trees?	10/7/2023 9:10 AM
23	Feels a bit old school to me	10/7/2023 8:48 AM
24	It includes trees but nothing more. Not sue I like all the triangles everywhere. They don't add anything.	10/6/2023 11:13 PM
25	Pinole likes trees just like Oakland	10/6/2023 10:32 PM
26	It's green and has trees.	10/6/2023 8:21 PM
27	Lots of trees here. Nature.	10/6/2023 8:16 PM
28	That natural beauty is a prominent feature of the town.	10/6/2023 6:35 PM
29	Community by the bay, orange/yellow refer back to land, green hills prosperity, tree -perhaps an oak tree connection	10/6/2023 6:10 PM
30	It shows that Pinole appreciates nature (trees) and is close to the bay (wave underneath).	10/6/2023 6:02 PM
31	Lots of open natural spaces. Hills and trees.	10/6/2023 4:34 PM

City of Pinole Logo Concept Survey

32	Trees and ocean blue	10/6/2023 4:21 PM
33	trees by a creek	10/6/2023 3:58 PM
34	Nothing other than the name.	10/6/2023 3:57 PM
35	Has a tree. Looks nice	10/6/2023 3:54 PM
36	This tells me our city's name is Pinole.	10/6/2023 3:47 PM
37	It's plain and boring	10/6/2023 3:14 PM
38	Nothy	10/6/2023 3:07 PM
39	Trees & hills Blue below is bay delete diamond shapes below	10/6/2023 3:02 PM
40	Unsure	10/6/2023 2:25 PM
41	That there is nature around here.	10/6/2023 2:22 PM
42	There are trees	10/6/2023 2:11 PM
43	The water, and nature we are surrounded by	10/6/2023 1:41 PM
44	I think it's a strong contender, I just like the boldness of the lettering and the basket in the 1st design more.	10/6/2023 1:40 PM
45	It's in California, there are trees and hills, maybe water. Don't understand the triangles.	10/6/2023 1:20 PM
46	We have oak trees, our sky is filled with smoke, we have a river, we like to say 'no' (from the wide N and O)	10/6/2023 1:12 PM
47	Rural feeling. Peaceful and serene.	10/6/2023 1:07 PM
48	To me it says we care about our community and our ecosystem.	10/6/2023 1:00 PM
49	It tells me Pinole is has trees and hills. It evokes a pretty nature feeling	10/6/2023 12:59 PM
50	Trees are representative of open space and pleasant streetscapes.	10/6/2023 12:51 PM
51	That there are oak trees here?	10/6/2023 12:49 PM
52	It refers to the natural environment of the area.	10/6/2023 12:48 PM
53	This one looks better, but still feels like national parks t shirt.	10/6/2023 12:47 PM
54	It's got trees	10/6/2023 12:41 PM
55	It tells me that nature/greenery is a value; the blue makes me think of water (ocean views?).	10/6/2023 12:33 PM

Q6 Logo Concept 2 reflects the Pinole Community.

Answered: 72 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	22.22%	16
Agree	47.22%	34
Neither agree nor disagree	15.28%	11
Disagree	8.33%	6
Strongly disagree	6.94%	5
TOTAL		72

Q8 What would you change about the logo (Concept 2) above?

Answered: 49 Skipped: 23

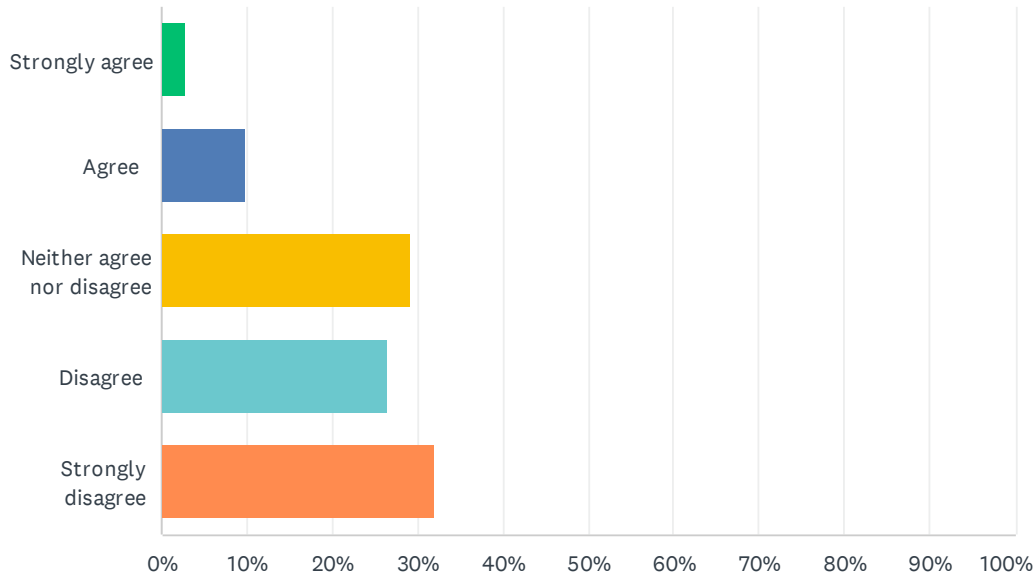
#	RESPONSES	DATE
1	First of all, at the least, change the colorway so that dark blue is purple and the dark blue to light blue fade below the letters are a fade from purple to yellow, making it somewhat like the Historic Old Town logo so it would have some form of heritage from the old. For the O in the middle, just make it a version of the city of pinole logo with the Native. Similar patterns for the border, the water, the birds, the mountains, the sunset, and make the native a white silhouette like the tree. And maybe add the 1903 somewhere in the picture, like the bottom left of the wavy line. This is the best design out of all of them, so if you're gonna take my suggestions, put them on this design. If using the new logo is a must, at least make the City of Pinole logo a secondary logo.	10/17/2023 10:38 AM
2	Maybe the O could have a more simplified version of the native american logo, with the birds and the mountains and maybe a silhouette of the native american. Maybe also add the purple and yellow colorway that we always had.	10/17/2023 9:29 AM
3	make it have the history behind Pinole and not look really simple	10/17/2023 9:07 AM
4	Make the letters bolder ? Different colors	10/17/2023 8:54 AM
5	Integrate some blue or water reference	10/17/2023 8:08 AM
6	Another tree? :)	10/16/2023 10:12 PM
7	nothing	10/16/2023 1:58 PM
8	Could you provide more options?	10/16/2023 11:54 AM
9	It seems a little too straight. Add some liveliness!	10/16/2023 11:06 AM
10	There is no water, and Pinole is on the water and used to be a port town.	10/16/2023 8:22 AM
11	Kind of corporate looking	10/14/2023 2:19 PM
12	Add either something like a hill behind the tree (and is this a specific tree in town?)	10/9/2023 7:47 PM
13	Include something that represents the Native American, Mexican, and Portuguese heritage.	10/8/2023 9:01 AM
14	not sure	10/7/2023 10:09 PM
15	remove the triangular pattern around the tree - It's too much with the pattern in the strip below.	10/7/2023 1:54 PM
16	I don't like any of these- where is our history and the story of Pinole?	10/7/2023 11:36 AM
17	Again, make the basket patterns in basket colors, rolling waves and hills can be in the background across the whole logo. The way the hills are now, they look like leaves and the tree looks like a flower at first glance.	10/7/2023 10:47 AM
18	go back to the one we have now. All of these are terrible and lack imagination.	10/7/2023 9:10 AM
19	No curvature	10/7/2023 8:48 AM
20	Remove the triangles, Maybe add something else that reflects the gold grass color in summer.	10/6/2023 11:13 PM
21	I like it but change the tree to something else.	10/6/2023 10:32 PM
22	Triangles mean what? If they are a symbol of something I don't recognize it. I think the Indigenous roots of this region need to be clearly depicted and honored.	10/6/2023 8:16 PM
23	Nothing. I like the entire design.	10/6/2023 6:35 PM
24	I would add more orange in design. If you look around Pinole what do you see? A golden valley	10/6/2023 6:10 PM
25	Nothing	10/6/2023 6:02 PM

City of Pinole Logo Concept Survey

26	Have the established date next to the word California	10/6/2023 4:21 PM
27	The Pinole letters look weak, unfriendly.	10/6/2023 3:58 PM
28	I am sad to see the removal of the indigenous person from the logo.	10/6/2023 3:57 PM
29	Nothing	10/6/2023 3:54 PM
30	Once again, make the logo(s) more reflective of the culture and/or history here in this city. This logo resembles any city's logo.	10/6/2023 3:47 PM
31	Make the tree more prominent.	10/6/2023 3:14 PM
32	Redo	10/6/2023 3:07 PM
33	Have tree smaller and add small amount of blue (water for the Bay) at bottom	10/6/2023 3:02 PM
34	It is nice	10/6/2023 2:25 PM
35	Bolder Font	10/6/2023 2:22 PM
36	Once again this is boring. I'd like to see more trees, the bay, hills and the natives.	10/6/2023 2:11 PM
37	The yellow behind the tree, the way it contrasts just doesn't feel organic	10/6/2023 1:41 PM
38	not sure...	10/6/2023 1:40 PM
39	Still have no design skills.	10/6/2023 1:20 PM
40	The color of the sky, the width of the 'N', font is too light (=narrow)	10/6/2023 1:12 PM
41	Less angular lettering	10/6/2023 1:07 PM
42	Maybe try a different font with the letters.	10/6/2023 1:00 PM
43	I would make the hills more prominent that the tree and try to evoke the water of the bay more clearly. To me this looks like a logo for Walnut Creek but doesn't feel like Pinole	10/6/2023 12:59 PM
44	It's fine as is.	10/6/2023 12:51 PM
45	There is too much detail in the "o" part. There is a lot of line work and then shading on top of the line work. When a logo is this small and you have this much detail it becomes less iconic. Also the literal tree icon is used in the Oakland logo so I feel like we should differentiate. Kind of cheesy	10/6/2023 12:49 PM
46	Change to the colors.	10/6/2023 12:48 PM
47	The whole thing	10/6/2023 12:47 PM
48	Have something more concrete about the people of the community, not just geography	10/6/2023 12:41 PM
49	Less visually complicated (e.g. the diamond pattern)	10/6/2023 12:33 PM

Q9 Logo Concept 3 reflects the Pinole Community.

Answered: 72 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	2.78%	2
Agree	9.72%	7
Neither agree nor disagree	29.17%	21
Disagree	26.39%	19
Strongly disagree	31.94%	23
TOTAL		72

Q10 What does the logo (Concept 3) above tell you about Pinole?

Answered: 47 Skipped: 25

#	RESPONSES	DATE
1	We are a tech company from Silicon Valley.	10/17/2023 10:38 AM
2	We're a tech company with no soul	10/17/2023 9:29 AM
3	it looks like we just work for google	10/17/2023 9:07 AM
4	Trying to be hip	10/17/2023 8:54 AM
5	Water, hills, sun	10/17/2023 8:08 AM
6	It's a boring town!	10/16/2023 10:12 PM
7	Too art deco	10/16/2023 9:05 PM
8	n/a	10/16/2023 11:54 AM
9	Not much in the slightest.	10/16/2023 11:06 AM
10	This is my favorite. It represents water and land, which we have abundance of.	10/16/2023 8:22 AM
11	That it's trying to be more modern and attractive to young people	10/14/2023 2:19 PM
12	Colors, quiet, simple	10/9/2023 7:47 PM
13	Not sure	10/8/2023 9:01 AM
14	We have water that is getting away from us.	10/7/2023 10:09 PM
15	proximity to bay?	10/7/2023 1:54 PM
16	nothing	10/7/2023 12:10 PM
17	I have no clue what this is supposed to be	10/7/2023 11:36 AM
18	It tells me the name of the city and reflects the blue & gold of California.	10/7/2023 10:47 AM
19	Nothing	10/7/2023 9:10 AM
20	Feels modern, focuses on the land, bright future	10/7/2023 8:48 AM
21	Nothing	10/6/2023 11:13 PM
22	nice and colorful but it looks too much like a business logo, not a city crest.	10/6/2023 10:32 PM
23	Nothing	10/6/2023 8:16 PM
24	Nothing. The colors do not signify anything to those who aren't familiar with Pinole.	10/6/2023 6:35 PM
25	Too much of a blue suggest a beach town.... It's modern, it's nice, but I respect our history and even original good old pinole logo.	10/6/2023 6:10 PM
26	No clue	10/6/2023 4:34 PM
27	Unification, straight-forwardness, honest	10/6/2023 3:58 PM
28	Only tells of the name.	10/6/2023 3:57 PM
29	That Pinole is the name of some kind of company	10/6/2023 3:54 PM
30	This logo looks very corporate.	10/6/2023 3:47 PM
31	It's plain and boring	10/6/2023 3:14 PM
32	Noty	10/6/2023 3:07 PM

City of Pinole Logo Concept Survey

33	water, green, sun?	10/6/2023 3:02 PM
34	Not sure what it represents	10/6/2023 2:25 PM
35	warmth, environment	10/6/2023 2:22 PM
36	Nothing at all	10/6/2023 2:11 PM
37	Its too simple to tell anything, but I like the clean design	10/6/2023 1:41 PM
38	not much	10/6/2023 1:20 PM
39	Our wastewater drains into the bay, we knocked over a flask, our water stinks (green cloud above water), our city is named PINGLE or PINQLE	10/6/2023 1:12 PM
40	Not sure really, says water hills and green to me	10/6/2023 1:00 PM
41	The circle of the "o" evokes a kind of community or togetherness. I like that the green and blue evoke hills and the water of the bay	10/6/2023 12:59 PM
42	Nothing	10/6/2023 12:51 PM
43	I think the o is interesting in this one. The yellow on top for the sun, the dark blue on the bottom for ocean, the lighter blue for the creek, and the green minder half circle for the hill. I like that this is abstracted out. I also like the modern sans serif font makes the city seem fresh.	10/6/2023 12:49 PM
44	It refers to the bay and the rest of the natural environment. The design is clean and modern but makes no reference to the history of the city.	10/6/2023 12:48 PM
45	This one looks like a gaming console system .	10/6/2023 12:47 PM
46	The name	10/6/2023 12:41 PM
47	I 'see' the sun, hills, and water in this logo. I like that it's simple.	10/6/2023 12:33 PM

Q11 What would you change about the logo (Concept 3) above?

Answered: 46 Skipped: 26

#	RESPONSES	DATE
1	Make it less oversimplified & ACTUALLY show our town's heritage well.	10/17/2023 10:38 AM
2	Too oversimplified, looks like a tech company, needs to actually represent our heritage well and look beautiful at the same time.	10/17/2023 9:29 AM
3	not make it this oversimplified and not look like we're a branch for some big tech company	10/17/2023 9:07 AM
4	Make it not look like it's saying "Olé!"	10/17/2023 8:54 AM
5	I don't like the line between the o and the e	10/17/2023 8:08 AM
6	Put a tree somewhere!	10/16/2023 10:12 PM
7	n/a	10/16/2023 11:54 AM
8	I don't like the design, really. I see the vision, but there are surely better ways of going about it.	10/16/2023 11:06 AM
9	The line from O to E	10/16/2023 9:08 AM
10	Nothing	10/16/2023 8:22 AM
11	Also looks like a product /corporate logo	10/14/2023 2:19 PM
12	No image is boring and the line shouldn't go through the remaining letters in the town's name	10/9/2023 7:47 PM
13	Include something that represents the geography and the Native American, Mexican, and Portuguese heritage.	10/8/2023 9:01 AM
14	seal the leak	10/7/2023 10:09 PM
15	a little too generic	10/7/2023 1:54 PM
16	remove the weird horizontal line connecting O to E and making it less legible. Why? what does it mean??	10/7/2023 12:10 PM
17	I don't like any of these - where is our history and the story of Pinole?	10/7/2023 11:36 AM
18	Add graphics that represent the history and landmarks of the town.	10/7/2023 10:47 AM
19	Delete it	10/7/2023 9:10 AM
20	None	10/7/2023 8:48 AM
21	more detail that suggests pinole	10/6/2023 10:32 PM
22	Too plain, I'd like to see some sort of nature or representation of indigenous culture that existed here before colonization	10/6/2023 8:16 PM
23	Include more texture and different color scheme (gold, brown, etc)	10/6/2023 6:10 PM
24	I don't like the line running through the last two letters.	10/6/2023 6:02 PM
25	Have it reflect our community. I don't care for this one.	10/6/2023 4:34 PM
26	Have bold sun rays where the yellow part is. Sunny Pinole! ☀️	10/6/2023 4:21 PM
27	Not much...it just doesn't look too "official".	10/6/2023 3:58 PM
28	I am sad to see the removal of the indigenous person from the logo.	10/6/2023 3:57 PM
29	Looks like a corporate logo, just awful.	10/6/2023 3:54 PM
30	Instead of what looks like an island, why not make the "O" of Pinole a native flower? We have	10/6/2023 3:47 PM

City of Pinole Logo Concept Survey

a street named Pinon in Pinole - with pinon being a small, pine tree. That could be incorporated into the logo.

31	Redo	10/6/2023 3:07 PM
32	Make water area start lower and add a tree in green area above which should be lower.	10/6/2023 3:02 PM
33	Everything	10/6/2023 2:25 PM
34	I don't care for the line through OLE	10/6/2023 2:22 PM
35	Once again this is boring. I'd like to see more trees, the bay, hills and the natives.	10/6/2023 2:11 PM
36	It's too modern feeling.	10/6/2023 1:58 PM
37	Nothing, as long as the purpose is to go with a clean and simple design	10/6/2023 1:41 PM
38	I really don't like the key type line running from the "O" through "L" and "E"...I do like the colors though.	10/6/2023 1:40 PM
39	don't like the design in general - what's with the horizontal line from the O to the E??	10/6/2023 1:20 PM
40	The straightness of the line emerging from the O. Make it organically curved like a stream, not perfectly straight like a pipe or laboratory glassware.	10/6/2023 1:12 PM
41	Not sure	10/6/2023 1:00 PM
42	Everything	10/6/2023 12:51 PM
43	I think this one lacks a indigenous reference like the other ones.	10/6/2023 12:49 PM
44	Probably nothing.	10/6/2023 12:48 PM
45	A lot.	10/6/2023 12:47 PM
46	It's only telling a story with color, and not everyone can see those color combos	10/6/2023 12:41 PM

Q13 What does the logo (Concept 4) above tell you about Pinole?

Answered: 46 Skipped: 26

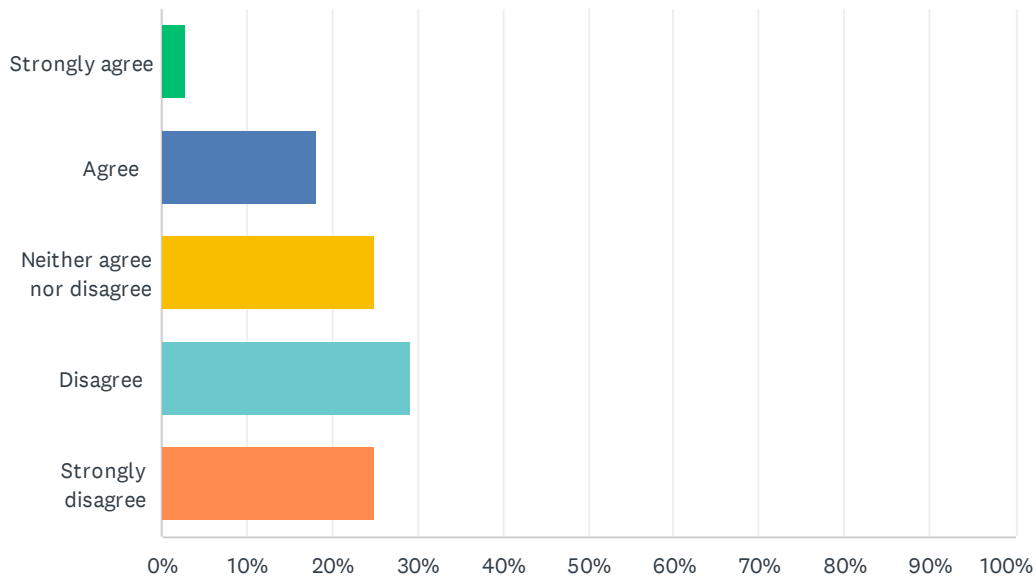
#	RESPONSES	DATE
1	We are a Hispanic tech company.	10/17/2023 10:38 AM
2	We're a hispanic tech company	10/17/2023 9:29 AM
3	we look like a big tech city despite us not being one	10/17/2023 9:07 AM
4	We have water	10/17/2023 8:54 AM
5	Water, hills, sun	10/17/2023 8:08 AM
6	It's the same as #3	10/16/2023 10:12 PM
7	fresh blue sky	10/16/2023 1:58 PM
8	n/a	10/16/2023 11:54 AM
9	Same as Concept 3.	10/16/2023 11:06 AM
10	Same as previous.	10/16/2023 8:22 AM
11	Ohlone heritage is important, modernizing city, the connecting letters represent connection to me	10/14/2023 2:19 PM
12	Slightly better and more dimensional than concept 3	10/9/2023 7:47 PM
13	Not sure	10/8/2023 9:01 AM
14	WAtEr is escaping.	10/7/2023 10:09 PM
15	maybe the line through the E represents water, but not sure anyone not from here would see that	10/7/2023 1:54 PM
16	nothing	10/7/2023 12:10 PM
17	What is it supposed to be?	10/7/2023 11:36 AM
18	It tells me the name of the city. It implies green land and nods to the Bay. Again, there is subtle basket design that just might be a pretty design and nothing else.	10/7/2023 10:47 AM
19	nothing	10/7/2023 9:10 AM
20	Not much, but better than No. 3 because it is more complex.	10/6/2023 11:13 PM
21	pinole still looks like a business logo	10/6/2023 10:32 PM
22	Nothing	10/6/2023 8:16 PM
23	Like the other "stylized" designs, it wouldn't mean anything to most people.	10/6/2023 6:35 PM
24	Not much, again I don't like the dark blue	10/6/2023 6:10 PM
25	Nothing. What does it have to do with Pinole?	10/6/2023 4:34 PM
26	No biases, community awareness	10/6/2023 3:58 PM
27	Nothing other than the name	10/6/2023 3:57 PM
28	Nothing	10/6/2023 3:54 PM
29	The same as the previous ones. It doesn't look distinctively different from the others.	10/6/2023 3:47 PM
30	It's boring and plain. Nothing to do with Pinole.	10/6/2023 3:14 PM
31	Nothing	10/6/2023 3:07 PM

City of Pinole Logo Concept Survey

32	Lots of water & some green What are the small triangles for?	10/6/2023 3:02 PM
33	Confused	10/6/2023 2:25 PM
34	This looks the same as 3?	10/6/2023 2:22 PM
35	Nothing	10/6/2023 2:11 PM
36	Too simple to represent a city	10/6/2023 1:41 PM
37	Again, not much. I spend time trying to figure out what's going on with the horizontal line from the O to the E. To me it's distracting.	10/6/2023 1:20 PM
38	Our wastewater drains into the bay, we knocked over a flask, our water stinks (green cloud above water), our city is named PINGLE or PINQLE	10/6/2023 1:12 PM
39	Not much I think	10/6/2023 1:00 PM
40	The circle of the "o" evokes a kind of community or togetherness. I like that the green and blue evoke hills and the water of the bay.	10/6/2023 12:59 PM
41	Nothing	10/6/2023 12:51 PM
42	This one is the same as the concept 3 with triangles in the o. I think it's an attempt to keep the native symbolism but not quite clear.	10/6/2023 12:49 PM
43	this modern design gives some reference to the native history of the area as well as the geographic features.	10/6/2023 12:48 PM
44	Recycling company logo vibes.	10/6/2023 12:47 PM
45	Same as concept 3	10/6/2023 12:41 PM
46	I 'see' the sun, hills, and water in this logo. The diamond pattern makes think it's a reference to Native culture.	10/6/2023 12:33 PM

Q12 Logo Concept 4 reflects the Pinole Community.

Answered: 72 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	2.78%	2
Agree	18.06%	13
Neither agree nor disagree	25.00%	18
Disagree	29.17%	21
Strongly disagree	25.00%	18
TOTAL		72

Q14 What would you change about the logo (Concept 4) above?

Answered: 42 Skipped: 30

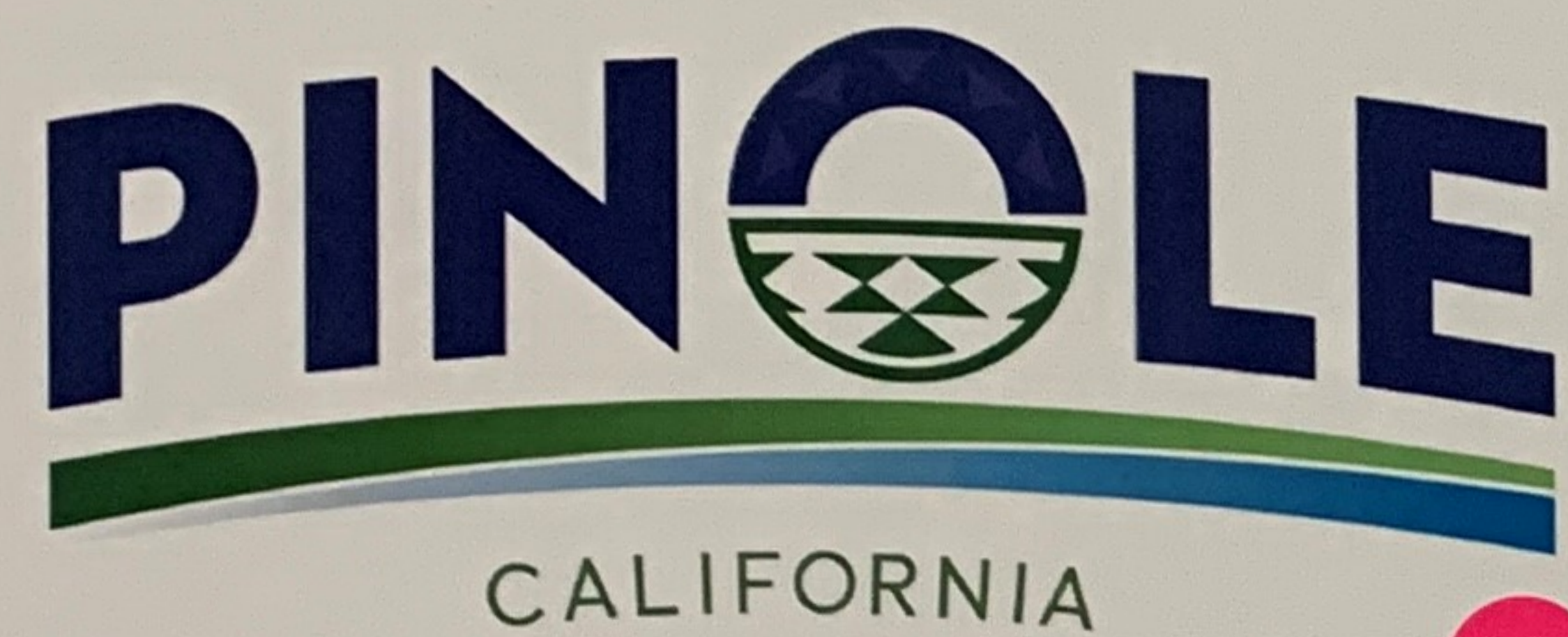
#	RESPONSES	DATE
1	Make it less oversimplified & actually show our town's heritage well.	10/17/2023 10:38 AM
2	Too oversimplified, looks like a tech company, needs to actually represent our heritage well and look beautiful at the same time. And for the love of god, if you're gonna use one of these logos, please alternate this with the Native Logo and the Historic Old Town Logo.	10/17/2023 9:29 AM
3	we still look like a tech company	10/17/2023 9:07 AM
4	Add more to the actual picture in the o	10/17/2023 8:54 AM
5	I don't like the line between the o and the e	10/17/2023 8:08 AM
6	Trees!	10/16/2023 10:12 PM
7	n/a	10/16/2023 11:54 AM
8	Same as Concept 3.	10/16/2023 11:06 AM
9	The line from O to E	10/16/2023 9:08 AM
10	The triangles around the circle are distracting.	10/16/2023 8:22 AM
11	See above critiques of #3	10/9/2023 7:47 PM
12	Flip the blue and green...not sure if it is bay and hills, hills and sky Include something that represents the Native American, Mexican, and Portuguese heritage.	10/8/2023 9:01 AM
13	not sure	10/7/2023 10:09 PM
14	remove the weird horizontal line connecting O to E and making it less legible. Why? what does it mean??	10/7/2023 12:10 PM
15	I don't like any of these - where is our history? The story of Pinole?	10/7/2023 11:36 AM
16	The line through the O L E. Is that supposed to imply the creek? Clever, but not very fluid. I'm a person who like curves more than straight lines. It's a "clean" logo. I'll give you that.	10/7/2023 10:47 AM
17	delete it	10/7/2023 9:10 AM
18	Better detail than concept 3 but needs to be more like 2	10/6/2023 10:32 PM
19	Add something! Pinole is a town not a corporation. Where is the soul?	10/6/2023 8:16 PM
20	Add a Historical reference	10/6/2023 6:10 PM
21	I don't like the line running through the last two letters.	10/6/2023 6:02 PM
22	Just start over.	10/6/2023 4:34 PM
23	Have bold sun rays where the yellow part is. Sunny Pinole! ☀️	10/6/2023 4:21 PM
24	letters starting smaller, increasing in size to the actual logo, then back again, emphasizing the logo.	10/6/2023 3:58 PM
25	I am sad to see the removal of the indigenous person from the logo.	10/6/2023 3:57 PM
26	Throw it away	10/6/2023 3:54 PM
27	Another idea that could be implemented would be making the "O" in Pinole a circle of diverse hands of color. Maybe the hands are simply holding one another 360 degrees; with something being held in the center like a flower, or seeds called "pinolli" from which the name Pinole derives from.	10/6/2023 3:47 PM

City of Pinole Logo Concept Survey

28	Make it reflect a community of people and beautiful trees, a creek etc.	10/6/2023 3:14 PM
29	Redo	10/6/2023 3:07 PM
30	Have green area lower (with cross over) and Add tree. Then has less water below. Maybe small trees instead of triangles?	10/6/2023 3:02 PM
31	Not sure what it even represents	10/6/2023 2:25 PM
32	no line through OLE	10/6/2023 2:22 PM
33	Once again this is boring. I'd like to see more trees, the bay, hills and the natives.	10/6/2023 2:11 PM
34	The arrows on the O, the design seems to be a clean and simple design, it feels like the arrows are just an after thought	10/6/2023 1:41 PM
35	I like this one better than the 3rd design but it's ranks 3rd on my list.	10/6/2023 1:40 PM
36	Sorry, still haven't gained any design skills.	10/6/2023 1:20 PM
37	The straightness of the line emerging from the O. Make it organically curved like a stream, not perfectly straight like a pipe or laboratory glassware.	10/6/2023 1:12 PM
38	I just wouldn't use it	10/6/2023 1:00 PM
39	Everything	10/6/2023 12:51 PM
40	Nothing.	10/6/2023 12:48 PM
41	Should hire a local artist to advise on this project, these logos look like generated freebies icons.	10/6/2023 12:47 PM
42	Same as concept 3	10/6/2023 12:41 PM

Which one do you like best?

Place a dot next to your favorite logo design or a share a comment on a post-it!



Concept 1



Concept 2



Concept 3



Concept 4

Second favorite

None

12

7

19

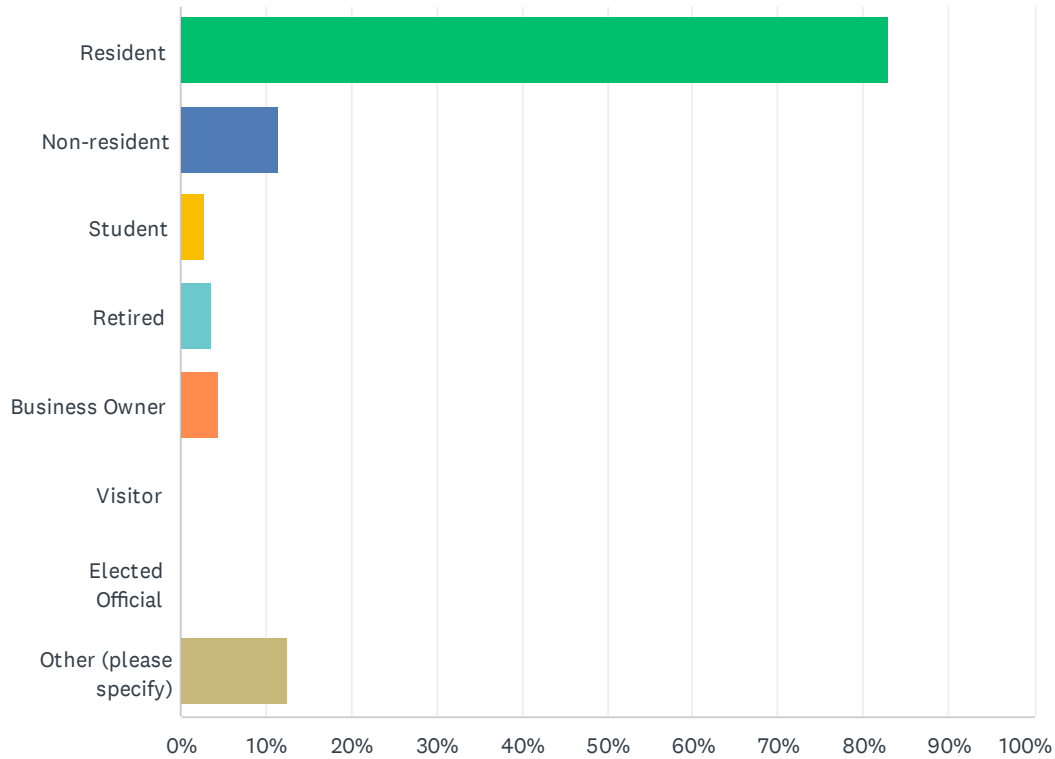
73



City of Pinole
Logo Survey Results
February 27, 2024

Q1 What best describes your role in the Pinole community? (check all that apply)

Answered: 112 Skipped: 2

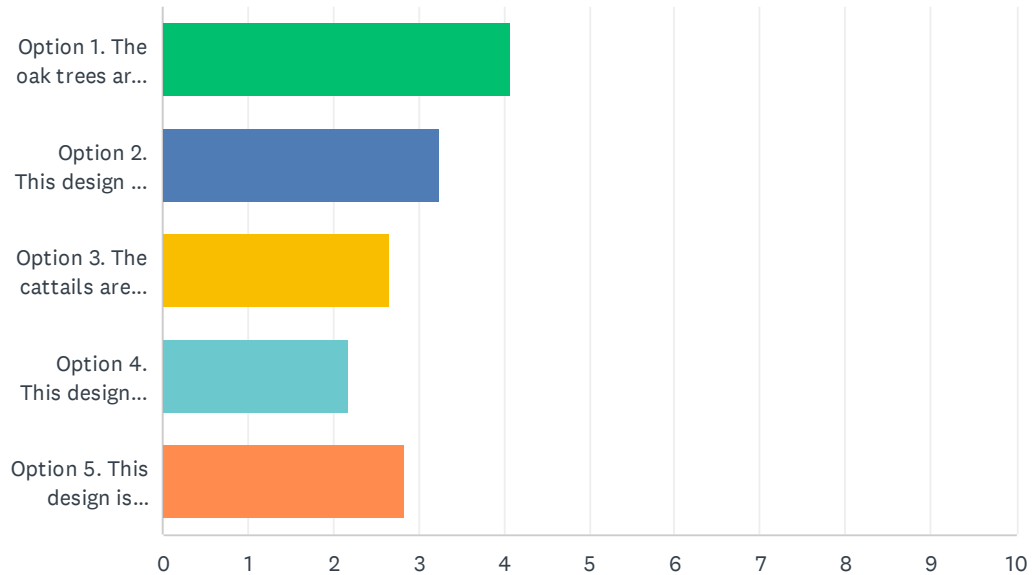


ANSWER CHOICES	RESPONSES	
Resident	83.04%	93
Non-resident	11.61%	13
Student	2.68%	3
Retired	3.57%	4
Business Owner	4.46%	5
Visitor	0.00%	0
Elected Official	0.00%	0
Other (please specify)	12.50%	14
Total Respondents: 112		

Other: Garden Club member, "raised in Ptown, now live in El Sob," employees, former resident, nearby resident.

Q2 Using the arrows, rank the following logo concepts with your favorite design at the top.

Answered: 114 Skipped: 0

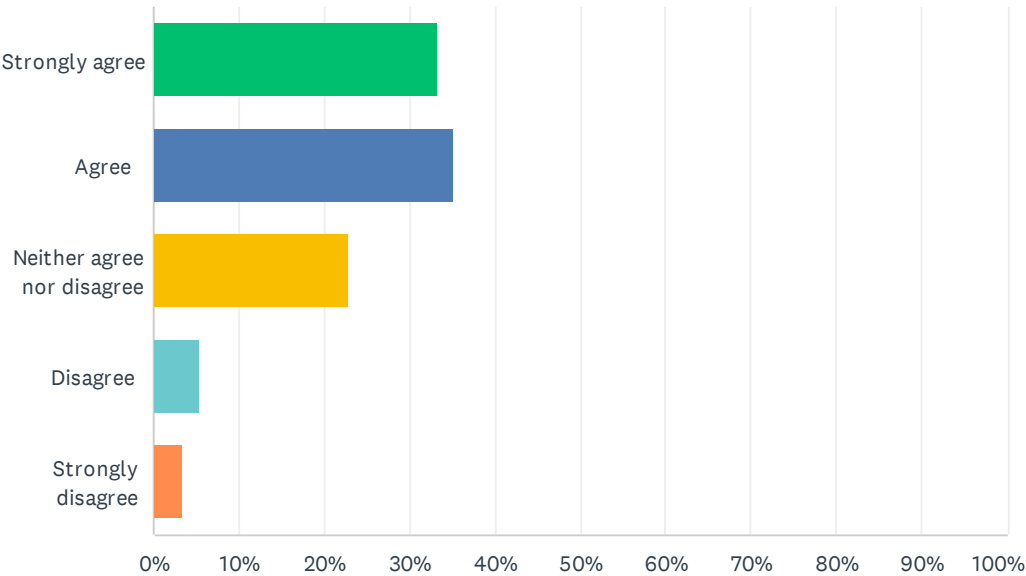


City of Pinole Logo Survey

	1	2	3	4	5	TOTAL	SCORE
							
Option 1. The oak trees are native to this area and produce acorns. Acorns are the main ingredient in pinole (pee-noh-lay), a porridge of ground nuts and grains that was made by the Ohlone who shared it with European settlers. A hint of San Pablo Bay can be seen peeking through the valleys. The wave represents water and Pinole as a bay front community. The triangle design acknowledges the indigenous roots of Pinole. A simple basket pattern borders the image inside the "O".	50.00% 57	23.68% 27	14.91% 17	7.02% 8	4.39% 5	114	4.08
							
Option 2. This design is identical to Option #1, with the addition of two acorns sitting on the wave. Acorns are the main ingredient in pinole (pee-noh-lay), a porridge of ground nuts and grains that was made by the Ohlone who shared it with European settlers.	20.18% 23	30.70% 35	15.79% 18	19.30% 22	14.04% 16	114	3.24
							
Option 3. The cattails are native to this area and found in abundance in Pinole Creek. San Pablo Bay, where Pinole Creek ends, sits behind the cattails. The triangle design acknowledges the indigenous roots of Pinole and are more prominent in this design bordering the "O". The wave represents water and Pinole as a bay front community.	2.63% 3	19.30% 22	38.60% 44	21.05% 24	18.42% 21	114	2.67
							
Option 4. This design features a bolder, arched font. The "O" is shaped by a side view of a basket woven with an indigenous design. There is a sunset glowing inside the basket, bordered by the triangle pattern that represents Pinole's Ohlone roots. The underline of the text represents water and Pinole as a bay front community.	3.51% 4	11.40% 13	16.67% 19	36.84% 42	31.58% 36	114	2.18
							
Option 5. This design is identical to Option #4, with the addition of a hawk and cattails. The hawk represents freedom. It also represents the wildlife experience that is special to Pinoleans surrounded by an urban environment. The cattails are a native plant found in abundance in Pinole Creek.	23.68% 27	14.91% 17	14.04% 16	15.79% 18	31.58% 36	114	2.83

Q3 Logo Option 1 reflects the Pinole Community.

Answered: 114 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	33.33%	38
Agree	35.09%	40
Neither agree nor disagree	22.81%	26
Disagree	5.26%	6
Strongly disagree	3.51%	4
TOTAL		114

Q4 What does the logo (Option 1) above tell you about Pinole?

Answered: 54 Skipped: 60

#	RESPONSES	DATE
1	Welcoming, humble and eye carching	2/25/2024 6:34 PM
2	city by water in valley	2/24/2024 9:13 PM
3	The abundance of oak trees in the area.	2/24/2024 3:03 PM
4	The city likes to waste money changing things that don't need changing instead of fixing its streets.	2/23/2024 1:31 PM
5	In this option, the treatment of the water element reads best, especially referencing the reasoning behind it. I can see the stream, I think water right away. Juxtaposed with the straight text baselines helps push the idea of flowing water. The graphics within the letter O may feel a bit generic to a visitor. But living in Pinole I do see the rolling hills, the bay, and a sunset. The trees read as oak to me, even in their small format. Doing a lot with a little. Overall it tells a good story about Pinole without over whelming the viewer with extraneous details. I placed this one as my top option because it feels the most readable when compared to it's variations.	2/23/2024 10:18 AM
6	I moved here for the trees, that's what I think about when I think of Pinole.	2/23/2024 9:25 AM
7	What stands out is the wave, tribal design and trees, but the trees/landscape doesn't completely reflects Pinole as we are by the bay and not inland.	2/23/2024 9:00 AM
8	It's got trees, hills, and it's sunny.	2/23/2024 3:47 AM
9	nothing	2/22/2024 10:41 PM
10	Looks like it belongs on a bank, no life.	2/22/2024 8:32 PM
11	That Oak tress should be in abundance throughout the community both residence and parks	2/22/2024 7:57 PM
12	Simple, colorful	2/22/2024 6:59 PM
13	Love the oaks - which are so prominent here and a big part of why I love the Pinole landscape.	2/22/2024 4:41 PM
14	It reminds me of the natural resources we have.	2/22/2024 4:03 PM
15	location on the Bay with flowing water. Clean and lovely with the oak trees.	2/22/2024 3:51 PM
16	Indigenous people are of the past in Pinole. We are not.	2/22/2024 3:26 PM
17	Not so much	2/22/2024 3:04 PM
18	It has oaks which I like	2/22/2024 2:54 PM
19	Oak trees, Bay, Indigenous roots.	2/22/2024 2:50 PM
20	oak trees are native to the land	2/22/2024 12:53 PM
21	Our beautiful green valley of trees	2/15/2024 4:32 PM
22	Our history and our landscape.	2/12/2024 4:38 PM
23	that there are trees	2/11/2024 8:45 PM
24	That is has indigenous affiliations and oak trees	2/11/2024 6:32 PM
25	Hilly and green and yellow. Pinole in a nutshell	2/11/2024 11:25 AM
26	Trees, nature environment, by the Bay, recognition of the acorn.	2/10/2024 8:02 AM
27	Everything in the description!	2/10/2024 4:07 AM
28	Water, oak trees and indigenous peoples	2/9/2024 7:27 PM

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29	Made from oak acorns	2/9/2024 1:14 PM
30	Pinole values nature and community	2/9/2024 12:48 PM
31	That we are a rural community, which is not correct. We are imbedded in a rural area however. So in that respect it is OK.	2/9/2024 12:16 PM
32	There is a lot of water and nature in Pinole	2/9/2024 11:53 AM
33	That oak trees, the hills and the bay are important natural features of our city.	2/9/2024 10:41 AM
34	hills, trees, water	2/9/2024 10:21 AM
35	That Pinole has oak trees.	2/9/2024 9:38 AM
36	Peaceful, United, Rich in culture	2/9/2024 7:08 AM
37	I like this one best with the oak tree and the wavy line.	2/9/2024 6:53 AM
38	That it's hilly, has oak trees and is near the water	2/8/2024 9:12 PM
39	That there are trees and sun in the environment. Isn't that true of just about any town, anywhere??	2/8/2024 7:48 PM
40	There's trees	2/8/2024 7:23 PM
41	everything	2/8/2024 7:11 PM
42	Pinole is environmentally aware and a peaceful place	2/8/2024 6:37 PM
43	There's trees in Pinole.	2/7/2024 5:50 PM
44	It tells me that Pinole is proud of the oak trees an their value and history in the community.	2/5/2024 2:01 PM
45	That Pinole is by the water and has trees - opportunities for recreation and nature	2/5/2024 9:20 AM
46	Generic looking	2/5/2024 8:02 AM
47	We are in CA. We have an abundance of oak trees and hills. We are close to the water.	2/5/2024 7:58 AM
48	Big trees, near the water	2/5/2024 7:24 AM
49	It is simple and reflects our community	2/5/2024 6:05 AM
50	Peaceful	2/4/2024 8:37 PM
51	WE HAVE ROLLING HILLS, FORSTTSS AND RIPPARIAN WAYS.	2/2/2024 12:41 PM
52	NOTHING	2/2/2024 12:18 PM
53	There are trees, hills and water.	2/2/2024 12:12 PM
54	Good image, but logo is too boring. Maybe making the same circular seal as before with the city text around the image. This is too simplified and is not memorable, but it is the best appearing one out of the 5. Combine the old logo design structure with this new image.	2/2/2024 12:12 PM

Q5 What would you change about the logo (Option 1) above?

Answered: 51 Skipped: 63

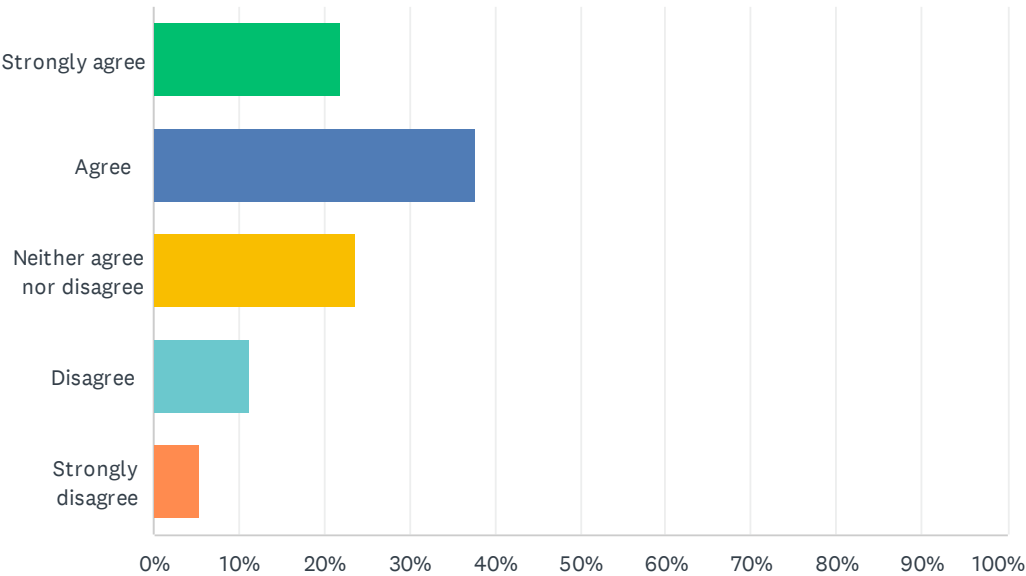
#	RESPONSES	DATE
1	Perhaps expand the color gradient to the PINOLE letters? Maybe increase the pitch of the rolling lines a touch?	2/26/2024 11:14 AM
2	None	2/25/2024 6:34 PM
3	nothing	2/24/2024 9:13 PM
4	nothing	2/24/2024 3:03 PM
5	Not use it	2/23/2024 1:31 PM
6	At first glance I thought the type might be a little bland. The more I look at it the more it grows on me. It's a nice weight and thickness for the logo. Pairs well with itself with the usage in "California" below. Feels like a treatment that will look as good in 50 years as it does today. Usually I'm not a fan of perfect-circle O's, but the way it's utilized here really suits it. The "N" is what's doing it for me, it has a little character with the rounded points and softens the typeface. I wonder if there's an opportunity to bring a hint of that into the other letters. I'm assuming the triangular pattern is supposed to be an homage to Ohlone textiles, jewelry, and art. I really like the use of a pattern here, but wonder if there's another pattern you can pull that would be more unique to the Ohlone culture. I understand the limitations working in a logo, it has to read at a small scale, so simpler the better. With the use of gradients, tints, and fine line work, looking at the border around the graphic in the O, how would this logo read black and white? Would this be used mostly for signage and large scale use? Or will it have to be legible printed out in black and white on a letterhead?	2/23/2024 10:18 AM
7	Nothing, it's simple design, not too busy and easy to use various publications.	2/23/2024 9:25 AM
8	I would consider an option where the letters of Pinole follow the curves of the underline/wave.	2/22/2024 10:59 PM
9	nothing. this is why I picked option #5 as my first choice.	2/22/2024 10:41 PM
10	The circle and trees should be HUGE, with Pinole written around it. A bird, and symbol of indigenous Indian should be on it in the design.	2/22/2024 8:32 PM
11	Plant more trees to prove that Oaks are a huge part of our community	2/22/2024 7:57 PM
12	Nothing	2/22/2024 6:59 PM
13	The triangle banner - I think it looks better in the semicircle shape for symmetry	2/22/2024 5:13 PM
14	Not sure, but maybe try this design out with the bolder Pinole text like in the creek & hawk design? ...	2/22/2024 4:41 PM
15	The water could be a little more prominent/obvious.	2/22/2024 4:03 PM
16	nothing	2/22/2024 3:51 PM
17	Add more indigenous symbolism.	2/22/2024 3:26 PM
18	The typeface	2/22/2024 3:04 PM
19	I'd add the creek and acorns. We have beautiful land AND water in Pinole. :)	2/22/2024 2:54 PM
20	Nothing. It's my favorite.	2/22/2024 2:50 PM
21	Nothing	2/15/2024 4:32 PM
22	I like the version with the acorns better.	2/12/2024 4:38 PM
23	I like the colors.	2/11/2024 6:32 PM
24	Color of "Pinole." It feels too dark and militant.	2/11/2024 11:25 AM

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25	Nothing	2/10/2024 8:02 AM
26	Not sure, looks pretty good.	2/10/2024 4:07 AM
27	Water more evident more water bluer color	2/9/2024 7:27 PM
28	Nothing	2/9/2024 1:14 PM
29	I would add an historic building to indicate we are a well established community.	2/9/2024 12:16 PM
30	I might like to see the design with the basket weave around some or all of the O in Pinole that would add honor to Native American heritage perhaps.	2/9/2024 11:53 AM
31	It might be interesting to see if the yellow background color could fade to red at the bottom to reflect a sunset.	2/9/2024 10:41 AM
32	Not sure.	2/9/2024 9:38 AM
33	Nothing	2/9/2024 7:08 AM
34	I'd add the hawk to it. I love seeing the red tail hawks on occasion when I'm driving up the hill where I live.	2/9/2024 6:53 AM
35	Simplify the oak and frame, more graphic less detail	2/8/2024 11:01 PM
36	I prefer a straighter underline — not so wavy. But these are great	2/8/2024 8:35 PM
37	Completely re-do the graphic. Putting all the attention on the "O" makes me feel as though I'm looking out a porthole. Also, it's so busy that I think it will not reproduce well (or clearly) on different media and materials.	2/8/2024 7:48 PM
38	More Native imagery	2/8/2024 7:23 PM
39	n/a	2/8/2024 7:11 PM
40	Nothing. I really like it	2/8/2024 6:37 PM
41	The underline doesn't look like water. Maybe something that looks more like waves.	2/8/2024 6:23 PM
42	Add more details or elements.	2/7/2024 5:50 PM
43	I would make the larger oak tree more prominent and more definition if possible. Maybe get rid of the two smaller trees and add the hawk. The issue with all of these is the word, "Pinole" overshadows the logo design and once this is placed on city letterhead or an emblem, the fine details of a valley shape and water wave will be unnoticeable.	2/5/2024 2:01 PM
44	Nothing	2/5/2024 9:20 AM
45	Add birds/wildlife and the cattails to represent our unique biodiversity and landscape.	2/5/2024 8:50 AM
46	Add an animal, maybe a bird, to the logo in the O.	2/5/2024 7:58 AM
47	The triangle bar. Would prefer if any of the logos had the blue water in the distance	2/5/2024 7:24 AM
48	I like it how it is.	2/5/2024 6:23 AM
49	nothing	2/5/2024 6:05 AM
50	nothing	2/4/2024 8:37 PM
51	REMOVE THE TRIANGLES	2/2/2024 12:41 PM

Q6 Logo Option 2 reflects the Pinole Community.

Answered: 114 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	21.93%	25
Agree	37.72%	43
Neither agree nor disagree	23.68%	27
Disagree	11.40%	13
Strongly disagree	5.26%	6
TOTAL		114

Q7 What does the logo (Option 2) above tell you about Pinole?

Answered: 47 Skipped: 67

#	RESPONSES	DATE
1	I like option one	2/25/2024 6:34 PM
2	city in valley near water. Not sure what acorns say since out of main picture. Looks weird.	2/24/2024 9:13 PM
3	See #1 above.	2/23/2024 1:31 PM
4	Please refer to my comments in Option 1. The addition of the acorns is nice here, I do associate them with home I like that you're looking to incorporate them.	2/23/2024 10:18 AM
5	The acorns will be too small to see when you use the logo in publications, they will look like a mistake.	2/23/2024 9:25 AM
6	The acorns on the wave emphasize one ingredient source for pinole (pee-no-leh). Nice detail. The wave also looks like a blanket made with a native American design and acorns on it.	2/23/2024 3:47 AM
7	nothing	2/22/2024 10:41 PM
8	It looks flat, with no life. Looks like we want to be apartment communities only, no nature, or respect. I do like the acorns, it helps break up the boring corporate logo design, but, it should be 50% of the design. TOO CORPORATE. Seriously.	2/22/2024 8:32 PM
9	?	2/22/2024 7:57 PM
10	Don't like acorn on ribbon	2/22/2024 6:59 PM
11	Same as above, but definitely also places Pinole in CA (with the acorns from oak trees)	2/22/2024 4:03 PM
12	I like the whimsical addition of the acorns	2/22/2024 3:51 PM
13	Pinole has acorns. But I still see indigenous erasure in this logo.	2/22/2024 3:26 PM
14	We like acorns	2/22/2024 3:04 PM
15	Love the acorns. We should never forget who lived here first.	2/22/2024 2:54 PM
16	Same as I said for number one but has more emphasis on acorns.	2/22/2024 2:50 PM
17	oak trees with acorn that dropped	2/22/2024 12:53 PM
18	Drop the acorns, keep the logo simple	2/15/2024 4:32 PM
19	The acorns are hard to see therefore more of a distraction	2/12/2024 6:06 PM
20	Our history and our landscape.	2/12/2024 4:38 PM
21	that there are oak trees	2/11/2024 8:45 PM
22	Same as #1 but it has acorns which have fallen to the ground	2/11/2024 6:32 PM
23	Same as I said in 1. I don't like the acorns on the band though as it draws attention.	2/10/2024 8:02 AM
24	Same as above I like Option 2 better	2/9/2024 7:27 PM
25	Pinole made from oak acorns	2/9/2024 1:14 PM
26	Pinole values its history and nature	2/9/2024 12:48 PM
27	that we are nutty, just like the acorns	2/9/2024 12:16 PM
28	Acorns are important to our city	2/9/2024 11:53 AM
29	That oak trees, especially and also the hills and the bay are important natural features of our city.	2/9/2024 10:41 AM

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30	hills, trees, water, the acorns make it more specific to Pinole	2/9/2024 10:21 AM
31	Again, that Pinole has oak trees, but also a little whimsy and cuteness with its fallen acorns	2/9/2024 9:38 AM
32	Peaceful	2/9/2024 7:08 AM
33	That it's hilly, has oak trees and is near the water	2/8/2024 9:12 PM
34	That there is sun (which is true of just about any town, anywhere) and there are trees that produce acorns.	2/8/2024 7:48 PM
35	Like the addition of the acorns	2/8/2024 7:23 PM
36	Pinole is environmentally aware and a peaceful place	2/8/2024 6:37 PM
37	There's trees in Pinole and they may produce acorns.	2/7/2024 5:50 PM
38	It tells me that Pinole is proud of the oak trees an their value and history in the community. I really like the addition of the acorns.	2/5/2024 2:01 PM
39	That Pinole is by the water, and there's something with acorns, like oak trees	2/5/2024 9:20 AM
40	We are in CA. We have an abundance of oak trees and hills. We are close to the water. Acorns hold a special significance.	2/5/2024 7:58 AM
41	The rolling hills The history of the Oak trees and the acorns	2/5/2024 7:24 AM
42	I didn't understand the relation of the acorns without the provided description. Without the description, the acorns seem distracting, despite their significance.	2/5/2024 6:23 AM
43	peaceful outings	2/4/2024 8:37 PM
44	acorns are random and unnecessary	2/3/2024 8:03 AM
45	N/A	2/2/2024 12:41 PM
46	NOTHING	2/2/2024 12:18 PM
47	Acorns are found in Pinole.	2/2/2024 12:12 PM

Q8 What would you change about the logo (Option 2) above?

Answered: 49 Skipped: 65

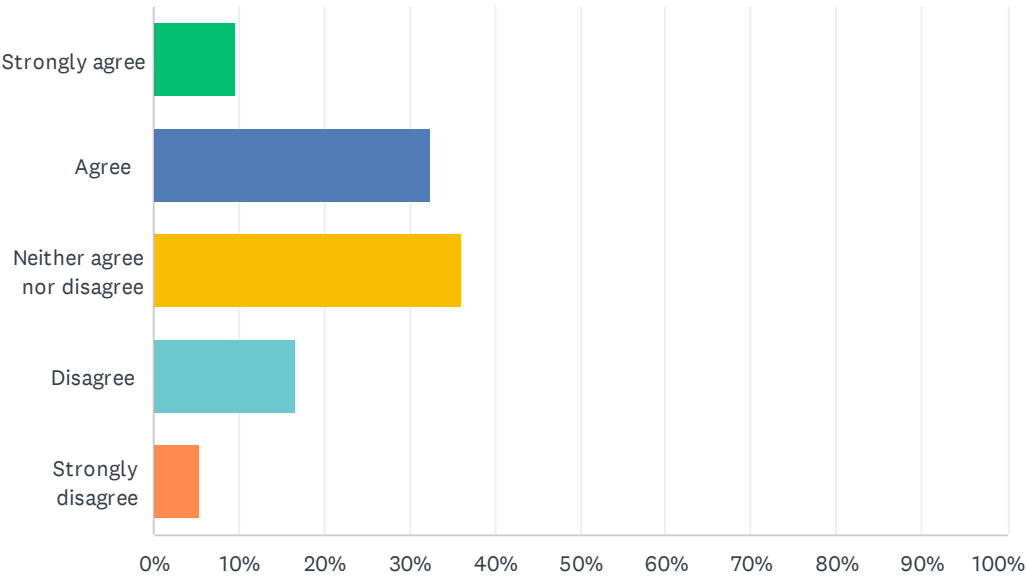
#	RESPONSES	DATE
1	I kinda like the flouish. Still would like to see the gradient extended. Why this Blue?	2/26/2024 11:14 AM
2	The acorns	2/25/2024 6:34 PM
3	move acorns	2/24/2024 9:13 PM
4	Not use it	2/23/2024 1:31 PM
5	The main problem is, now we have a pair of nuts on the logo. Also at a small scale these will read more like blotches or mistakes than acorns.	2/23/2024 10:18 AM
6	Get rid of the acorns or incorporate them inside the circle	2/23/2024 9:25 AM
7	Put triangles in the "O" like you have in Option 3. I'm seeing these logos on my iPhone screen and the details in the "O" are very small. So the triangles in the "O" of design 3 really make the "O" pop (in a good way LOL).	2/23/2024 3:47 AM
8	see answer in number 5. also those tiny "hanging" around acorns look silly.	2/22/2024 10:41 PM
9	Remove the acorns..it's corny...no pun intended	2/22/2024 7:57 PM
10	Remove the acorns	2/22/2024 7:17 PM
11	I dislike the floating acorns. They distract the eye and look like debris. I imagine they will be even harder to distinguish when smaller and printed on official documents. Triangle banner should be symmetrical	2/22/2024 5:13 PM
12	I don't think the acorns are integrated enough into the design as a whole. I like the concept of including the acorns, but the logo itself was my least favorite of these five.	2/22/2024 4:41 PM
13	Same as above - water could be more obvious.	2/22/2024 4:03 PM
14	nothing	2/22/2024 3:51 PM
15	The addition of acorns are nice.	2/22/2024 3:26 PM
16	Lose the acorns	2/22/2024 3:04 PM
17	Add creek to the oaks to add water element	2/22/2024 2:54 PM
18	Remove the acorns as it's distracting.	2/22/2024 2:50 PM
19	No acorns	2/15/2024 4:32 PM
20	Nothing - it's my favorite.	2/12/2024 4:38 PM
21	The acorns are distracting.	2/11/2024 6:32 PM
22	Remove acorns.	2/10/2024 8:02 AM
23	Would make water bluer and more visible	2/9/2024 7:27 PM
24	Nothing	2/9/2024 1:14 PM
25	Not a fan of the acorns	2/9/2024 12:48 PM
26	Get rid of the acorns.	2/9/2024 12:16 PM
27	Not a big fan of the acorns. Might be hard to see on smaller logos.	2/9/2024 11:53 AM
28	Nothing. I love it.	2/9/2024 10:41 AM
29	Not sure, add a bird I think because the oak alone is a common city symbol.	2/9/2024 9:38 AM

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30	I don't like the random acorns on the wave	2/9/2024 7:36 AM
31	The acorns are hard to see and distinguish	2/9/2024 7:08 AM
32	I just think the acorns are distracting and don't really add meaning since the oak trees can also refer to the food pinole.	2/9/2024 7:00 AM
33	I don't like the acorns. It's too hard to tell what they are.	2/9/2024 6:53 AM
34	Simplify	2/8/2024 11:01 PM
35	Completely re-do the graphic. Putting all the attention on the "O" makes me feel as though I'm looking out a porthole. It seems crowded. Also, it's so busy that I think it will not reproduce well (or clearly) on different media and materials.	2/8/2024 7:48 PM
36	Less subtle Native imagery	2/8/2024 7:23 PM
37	The acorns. They are too much. They look hokie	2/8/2024 6:37 PM
38	The underline	2/8/2024 6:23 PM
39	Add more details or elements.	2/7/2024 5:50 PM
40	Instead of blue, I would make the acorns closer to their actual color with a reddish brown nut and tannish brown cap. Here again, I would make the larger oak tree more prominent and more definition if possible. Maybe get rid of the two smaller trees and add the hawk. The issue with all of these is the word, "Pinole" overshadows the logo design and once this is placed on city letterhead or an emblem, the fine details of a valley shape and water wave will be unnoticeable.	2/5/2024 2:01 PM
41	The little acorns are too much, though I think they're cute but overall unnecessary	2/5/2024 9:20 AM
42	Add birds/wildlife and the cattails to represent our unique biodiversity and landscape.	2/5/2024 8:50 AM
43	Acorns don't make sense and look out of place	2/5/2024 8:02 AM
44	I still think an animal added to the O would look nice.	2/5/2024 7:58 AM
45	The font of the Pinole lettering	2/5/2024 7:24 AM
46	No change.	2/5/2024 6:23 AM
47	the acorns look funny	2/4/2024 8:37 PM
48	take off acorns	2/3/2024 8:03 AM
49	I DON'T LIKE THE ACORNS	2/2/2024 12:41 PM

Q9 Logo Option 3 reflects the Pinole Community.

Answered: 114 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	9.65%	11
Agree	32.46%	37
Neither agree nor disagree	35.96%	41
Disagree	16.67%	19
Strongly disagree	5.26%	6
TOTAL		114

Q10 What does the logo (Option 3) above tell you about Pinole?

Answered: 38 Skipped: 76

#	RESPONSES	DATE
1	Dont like the cat-tails.	2/26/2024 11:14 AM
2	I like option one	2/25/2024 6:34 PM
3	city in valley near water with cattails	2/24/2024 9:13 PM
4	See #1 above.	2/23/2024 1:31 PM
5	I did rank this one "Strongly agree" but ranked my first option as "Agree". I think Option 1 works better as a logo, but I think the cattails read more Pinole to me. The whole Bay Area has rolling hills, a view of the bay, and oak trees. But cattails feel more unique to our geography.	2/23/2024 10:18 AM
6	Doesn't remind me of Pinole	2/23/2024 9:25 AM
7	It's got cattails, green, sun, and water.	2/23/2024 3:47 AM
8	nothing	2/22/2024 10:41 PM
9	Same as above. Even the underline is straight, a very slight wave. No commitment to the wave, lol! the stark corporate logo of the name letters disrupts the eye to see the logo, it is entirely too small. Even the picture inside the little circle is ugly, as the white outlines kill the mood of the landscape.	2/22/2024 8:32 PM
10	The grasses look like squiggle marks	2/22/2024 7:57 PM
11	Not much. I use our parks a lot and don't recall seeing cattails.	2/22/2024 4:03 PM
12	That there is water and nature in Pinole. More triangles in the motif show me that there is clear indigenous history here.	2/22/2024 3:26 PM
13	Love the marshland motif.	2/22/2024 2:54 PM
14	Bay front, natural environment.	2/22/2024 2:50 PM
15	cattails and sunsets	2/22/2024 12:53 PM
16	nature by the bay	2/19/2024 3:25 PM
17	Our history and our landscape.	2/12/2024 4:38 PM
18	Same as #1 and that it is connected to water	2/11/2024 6:32 PM
19	Nature environment.	2/10/2024 8:02 AM
20	There are cattails here	2/9/2024 1:14 PM
21	Nothing comes to mind except duck hunting.	2/9/2024 12:16 PM
22	Cattails are important in Pinole	2/9/2024 11:53 AM
23	Cattails grow here?	2/9/2024 10:41 AM
24	Pinole is near water and green hills and likes triangle designs.	2/9/2024 9:38 AM
25	Resourceful	2/9/2024 7:08 AM
26	That it's hilly and is near the water	2/8/2024 9:12 PM
27	It tells me that there are probably some wetlands nearby (because of the cattails)...and a body of water. And lots of sun.	2/8/2024 7:48 PM
28	We have a lot of water	2/8/2024 6:37 PM

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29	Pinole may have some wetlands and wetlands-appropriate foliage.	2/7/2024 5:50 PM
30	It tells me that Pinole is proud of it's history of being close to the san pablo bay and our abundance of cattails.	2/5/2024 2:01 PM
31	That Pinole is by the water and has pretty recreational areas	2/5/2024 9:20 AM
32	I dont like the reeds. Too many triangles without an obvious link to indigenous roots.	2/5/2024 7:58 AM
33	Its literally in the marsh? lol	2/5/2024 7:24 AM
34	That it's a wetland community.	2/5/2024 6:23 AM
35	weeds, allergies	2/4/2024 8:37 PM
36	HILLS, WATERWAYS, AND MARSH	2/2/2024 12:41 PM
37	THAT WE HAVE SOME TYPE OF WATER	2/2/2024 12:18 PM
38	There is a lot of marsh in Pinole	2/2/2024 12:12 PM

Q11 What would you change about the logo (Option 3) above?

Answered: 41 Skipped: 73

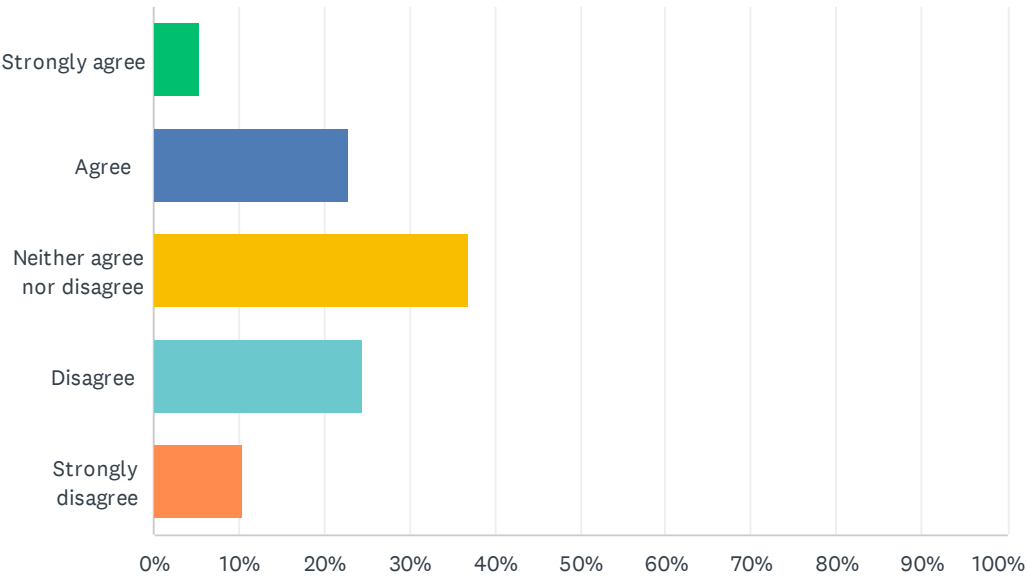
#	RESPONSES	DATE
1	I like option one	2/25/2024 6:34 PM
2	cattails too distinctive and don't represent Pinole	2/24/2024 9:13 PM
3	Not use it.	2/23/2024 1:31 PM
4	The "O" feels too busy here compared to the other options. With the patterned border, chaotic foliage, and relatively heavier white space it draws the eye first. I no longer see "PINOLE" as the top message I'm more drawn to the graphic. Also, with the lighter triangles, there's a kind of optical illusion going on where it makes the "O" feel like a lighter color than the rest of the text. Possibly removing the texture from the "O" could help with this. Or maybe making the cattails a softer blue so they're not competing with the text. Or simplifying the cattails graphic, though I do love the silhouette created here, just a lot for a logo.	2/23/2024 10:18 AM
5	Don't like the cattails	2/23/2024 9:25 AM
6	Just don't like it.	2/22/2024 10:41 PM
7	Pinole should; be written above and around the medallion design, and can incorporate some aspect of either the indigenous woven pattern, and/or the acorn design that breaks up the straight lines. Get rid of the fat, white lines of the inner drawing, and add wildlife of some sort. Show the bay, and the hills, and maybe a bird or two. Subconscious mind registers two birds (even one in the distance) as community.	2/22/2024 8:32 PM
8	Remove the grass	2/22/2024 7:57 PM
9	Excess in triangles to have banner and circle; banner should be symmetrical. The cattails are not easily recognizable unless someone is familiar with this plant. Less recognizable than a tree.	2/22/2024 5:13 PM
10	I feel like there are too many triangles in this design.	2/22/2024 4:41 PM
11	cattails are too busy and I don't like the business of the O	2/22/2024 3:51 PM
12	More Indigenous symbolism.	2/22/2024 3:26 PM
13	Add acorns and oak trees	2/22/2024 2:54 PM
14	I like the trees better than the cattails because it's more suggestive of the acorns and Pinole.	2/22/2024 2:50 PM
15	Make the cattails either golden or green, and adjust the levels of the hills, water, and/or sunset so they will still stand out.	2/12/2024 4:38 PM
16	the cattails do not look like cattails -- looks like a scribble. could use more definition of the cattails, and less negative space between them.	2/11/2024 8:45 PM
17	I like the trees more so than the cattails.	2/10/2024 8:02 AM
18	Messy logo- hard to tell what it is immediately	2/9/2024 9:47 PM
19	Don't like the cattails	2/9/2024 1:14 PM
20	A bay scene would be better.	2/9/2024 12:16 PM
21	Maybe make the cattails a bit less prominent	2/9/2024 11:53 AM
22	I'd add a bird.	2/9/2024 9:38 AM
23	I like the cattails, but it's A bit too busy in the middle	2/9/2024 7:36 AM
24	The cattails feel more abrasive than the oak trees	2/9/2024 7:08 AM

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25	The cattails make it look messy and busy.	2/9/2024 7:00 AM
26	I'd add the hawk too the "o" like option 5	2/9/2024 6:53 AM
27	Completely re-do the graphic. It's too busy and crowded. Putting all the attention on the "O" makes me feel as though I'm looking out a porthole. Also, because the "O" is busy/crowded, I don't think it will reproduce well (or clearly) on different media and materials.	2/8/2024 7:48 PM
28	I'd change the shape of it to be like option 4	2/8/2024 7:23 PM
29	The triangles pattern in the "O" is too busy	2/8/2024 6:37 PM
30	The underline	2/8/2024 6:23 PM
31	Not sure.	2/7/2024 5:50 PM
32	I'm not a fan of the cattails. While it's an interesting plant species, they quickly get overpopulated as they are in Pinole. While they do have positive impacts to watersheds, being overpopulated has a negative long-term impact when left unmanaged.	2/5/2024 2:01 PM
33	Nothing	2/5/2024 9:20 AM
34	Add birds/wildlife and a trees to represent our unique biodiversity and landscape. Change color of cattails to actual colors.	2/5/2024 8:50 AM
35	Looks cluttered	2/5/2024 8:02 AM
36	See above.	2/5/2024 7:58 AM
37	Put the trees back, add the acorns, no triangles Take a more smooth angles approach, its too blocky	2/5/2024 7:24 AM
38	No change.	2/5/2024 6:23 AM
39	make it look like Pinole is an agricultural town.	2/4/2024 8:37 PM
40	REMOVE THE TRIANGLES FROM ANYWHERE	2/2/2024 12:41 PM
41	The cattails are overwhelming in this logo design. It obscures the landscape and the coastal representation.	2/2/2024 12:17 PM

Q12 Logo Option 4 reflects the Pinole Community.

Answered: 114 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	5.26%	6
Agree	22.81%	26
Neither agree nor disagree	36.84%	42
Disagree	24.56%	28
Strongly disagree	10.53%	12
TOTAL		114

Q13 What does the logo (Option 4) above tell you about Pinole?

Answered: 47 Skipped: 67

#	RESPONSES	DATE
1	I like option one	2/25/2024 6:34 PM
2	sunset and trees	2/24/2024 9:13 PM
3	See #1 above.	2/23/2024 1:31 PM
4	I placed this one second solely for the bowl concept. But my overall preference is for the type treatment in the first option. I love the idea of the bowl. Holding the sun. And the triangles being used as rays is clever. I like the attention to line thickness in the treatment, it creates a very satisfying graphic. The pattern itself feels more like an homage to Ohlone culture than the triangles alone. I almost want to see this concept applied to the other text treatment, adjusted to match the style of course. Though, with this option being a more dynamic design, the bowl may lose it's character if applied to a more traditional text approach. What if instead of a sun it was an acorn in the bowl? Might not read right.	2/23/2024 10:18 AM
5	I like the concept but it would have to be explained because no one will know what it means.	2/23/2024 9:25 AM
6	Heavy on the indigenous roots. Makes it seem that Pinole is in the Southwest (?) and it's not.	2/23/2024 3:47 AM
7	Hmm...just don't like it. reminds me of the southwest indian blanket. This is why I picked option 5 . I like what the hawk represents (freedom) and the cattails are abundant and doesn't make the logo look like a southwest blanket. But more of a subdue reflection of the ode to the Indians that were here first.	2/22/2024 10:41 PM
8	No, no, just so much no.	2/22/2024 8:32 PM
9	Beautiful sunsets and historic landmark	2/22/2024 7:57 PM
10	Natives	2/22/2024 6:59 PM
11	I do like the sun - I love waking up to the sun rising in my backyard through the branches of a giant pine tree. That said, I don't think this is the design most reflective of Pinole specifically.	2/22/2024 4:41 PM
12	The logo is reminiscent of our Native roots, but also of the library, lol.	2/22/2024 4:03 PM
13	hard to understand the basket weave	2/22/2024 3:51 PM
14	That Pinole is a beautiful place that Indigenous people continue to care for, to the benefit of all who live here.	2/22/2024 3:26 PM
15	What's below the sun?	2/22/2024 3:04 PM
16	Not much :(	2/22/2024 2:54 PM
17	Sun and nature.	2/22/2024 2:50 PM
18	indigenous design	2/22/2024 12:53 PM
19	good for paying homage to the native american roots	2/19/2024 3:25 PM
20	Our history.	2/12/2024 4:38 PM
21	it tells me that there is an intention by the city to represent its tribal history. (the other triangle pattern elements don't achieve that.)	2/11/2024 8:45 PM
22	That it has indigenous affiliations.	2/11/2024 6:32 PM
23	Pure and simple, geometric.	2/11/2024 11:25 AM
24	Indigenous roots	2/10/2024 8:02 AM
25	history of the city's indigenous influence.	2/9/2024 3:38 PM

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26	Native Americans were prevalent here	2/9/2024 1:14 PM
27	Nothing	2/9/2024 12:16 PM
28	not sure what it says about Pinole	2/9/2024 11:53 AM
29	That the bay is part of our identity?	2/9/2024 10:41 AM
30	We really like triangles! Like all of the designs, this is nice, but doesn't really speak to anything about Pinole to me.	2/9/2024 9:38 AM
31	Strong, friendly. Indigenous roots. Has the sunset which looks like a gift inside the basket	2/9/2024 7:36 AM
32	Nothing	2/9/2024 6:53 AM
33	Not much	2/8/2024 11:01 PM
34	That it's sunny	2/8/2024 9:12 PM
35	It tells me that it gets sunlight and probably values or has a history of some sort of crafts -- likely native, but hard to tell.	2/8/2024 7:48 PM
36	Reminds me of the sun setting over the bay	2/8/2024 7:23 PM
37	We are confused.	2/8/2024 6:37 PM
38	There is a cultural identity within Pinole. Also, something about this reminds me of oranges.	2/7/2024 5:50 PM
39	I don't think this logo reflects the current Pinole community but I think it says we're proud of the Ohlone roots of Pinole.	2/5/2024 2:01 PM
40	Not really anything	2/5/2024 9:20 AM
41	This it is near the water and has an indigenous heritage.	2/5/2024 8:02 AM
42	Nothing really its pretty generic	2/5/2024 7:24 AM
43	That there are native roots.	2/5/2024 6:23 AM
44	I dont know.	2/4/2024 8:37 PM
45	N/A	2/2/2024 12:41 PM
46	Pinole is related to Native Americans	2/2/2024 12:12 PM
47	This is the second best, but see my explanation in the Option 1 choice	2/2/2024 12:12 PM

Q14 What would you change about the logo (Option 4) above?

Answered: 45 Skipped: 69

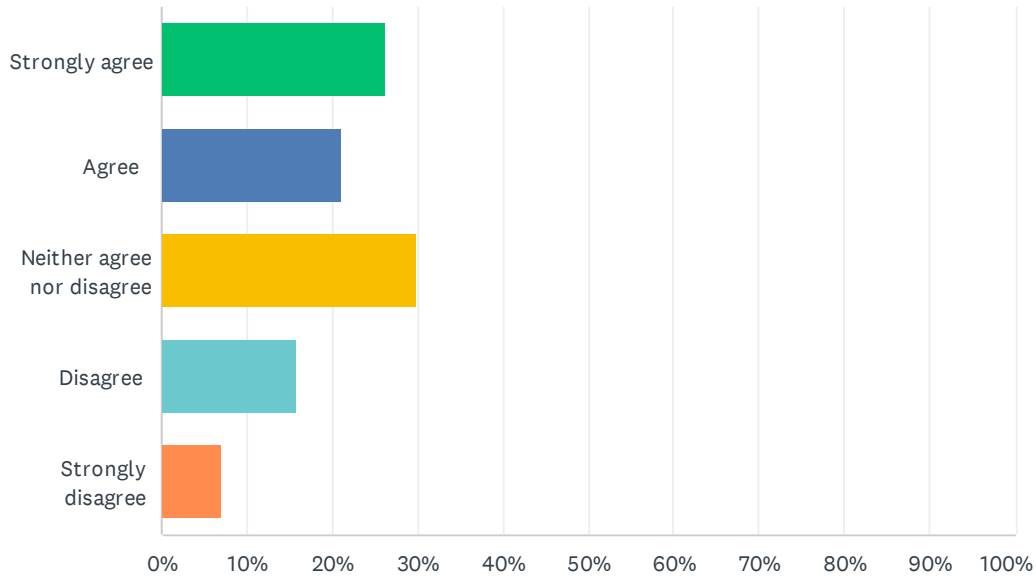
#	RESPONSES	DATE
1	Don't like the arch, The "basket weave" makes me think of the Bavarian flag.	2/26/2024 11:14 AM
2	Too busy	2/25/2024 6:34 PM
3	all of it	2/24/2024 9:13 PM
4	Not use it. Costly change that is unnecessary	2/23/2024 1:31 PM
5	This text treatment is a bit bolder and modern. My preference is for option 1. I think it depends on the end goal of the logo. I would go with the first text treatment if we're focused on our culture, history, and roots. It's a more traditional font and speaks to those qualities better. It's also timeless I would go with this second text treatment if our focus is more on Pinole trailblazing into the future, bold development, we're adaptable. It's more future looking, but who's to say how long until it feels outdated. As a designer, I always hate working with text along a path, it's so hard to get it feeling just right. In this treatment I almost feel off-center, like things are slightly askew, or the bend is just slightly off. It could be perfect mathematically, but getting it visually balanced is tough. Especially when one of the letters has so much more prominence than the others, making it feel like the O should be in the center of this curve, but our name doesn't allow for that. It pulls everything up and to the right. The same can be said about "California" with it's little bend. I also think we lose the sense of water in the underline treatment. It's no longer a winding stream with its own story, but more a design element to supplement the word PINOLE. One nitpick, the angle of the ends feel odd to me. Trailing off the "P" and "E", it feels like we're trying to create a 3D effect... almost. Not sure if it's intentional, but would be curious to see what straight-edge ends would look like or pushing that effect farther.	2/23/2024 10:18 AM
6	Everything. Option 5 is the BEST.	2/22/2024 10:41 PM
7	Every single thing. If you put this on city vehicles, people will respond negatively, compared to what we had. It is a big step down. Overdone on the indigenous pattern and it says nothing of power that way. And why would you choose grey as a main color? Less can be more. Back to the drawing board.	2/22/2024 8:32 PM
8	Nothing	2/22/2024 7:57 PM
9	The basket design looks angry	2/22/2024 6:59 PM
10	This logo reminds me of a casino logo. It's kinda boring and the setting sun is nondescript. It doesn't show anything about the area, everyone has a sun.	2/22/2024 5:13 PM
11	Nothing - love the bolder Pinole text (I'd actually be curious to see this applied to the other designs, as well, for comparison) and the sun.	2/22/2024 4:41 PM
12	The green triangles plus the blue ones might be redundant.	2/22/2024 4:03 PM
13	font, arch,	2/22/2024 3:51 PM
14	Nothing	2/22/2024 3:26 PM
15	Everything	2/22/2024 3:04 PM
16	A lot	2/22/2024 2:54 PM
17	I like it least because it has removed the bay which is Pinole's best feature.	2/22/2024 2:50 PM
18	Get rid of the arch. Use the same font and wave shape as options 1-3.	2/12/2024 4:38 PM
19	having three different basket/triangle patterns is repetitive. if using the basket in the circle, consider eliminating one of the other two.	2/11/2024 8:45 PM

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20	I like the curvy underline on the others, it would look good on this one.	2/11/2024 11:25 AM
21	Missing the bay and nature element.	2/10/2024 8:02 AM
22	nothing	2/9/2024 3:38 PM
23	Too plain	2/9/2024 1:14 PM
24	It's too flat, looks like something from the central valley	2/9/2024 12:48 PM
25	Just forget it.	2/9/2024 12:16 PM
26	Add blue into the O somehow. That seems missing to me.	2/9/2024 11:53 AM
27	Nothing	2/9/2024 7:36 AM
28	The arch looks forced	2/9/2024 7:08 AM
29	This is my least favorite of all.	2/9/2024 6:53 AM
30	Prefer the wave style and straight lettering, a more enduring graphic style	2/8/2024 11:01 PM
31	Representation of the hills + trees	2/8/2024 9:12 PM
32	Completely re-do the graphic. It's too busy and crowded. Putting all the attention on the "O" makes me feel as though I'm looking out a porthole. Also, because the "O" is busy/crowded, I don't think it will reproduce well (or clearly) on different media and materials.	2/8/2024 7:48 PM
33	Nothing	2/8/2024 7:23 PM
34	Too much is going on	2/8/2024 6:37 PM
35	The underline	2/8/2024 6:23 PM
36	Straighten the words and wave in the logo as the curvature makes it look less "elegant" or "sophisticated".	2/7/2024 5:50 PM
37	The Ohlone people inhabited many other coastal areas but generally near the ocean or bay. I would change the green and white tribal symbol to water and add a coyote, eagle or hummingbird as these were their main spirit animals.	2/5/2024 2:01 PM
38	Too many repetitive patterns in the entire logo and especially the O	2/5/2024 9:20 AM
39	Not a fan of the print. I think it needs more context.	2/5/2024 7:58 AM
40	Need personality	2/5/2024 7:24 AM
41	I would change the arching effect under Pinole to a wave effect.	2/5/2024 6:23 AM
42	I'm not feeling this one.	2/4/2024 8:37 PM
43	the transforming of the "O" distracts from the city name	2/3/2024 8:03 AM
44	TOO MANY SHAPES.	2/2/2024 12:41 PM
45	The bootom of the O is confusing. It seems like a basket, but does not go with a yellow sun above it.	2/2/2024 12:17 PM

Q15 Logo Option 5 reflects the Pinole Community.

Answered: 114 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	26.32%	30
Agree	21.05%	24
Neither agree nor disagree	29.82%	34
Disagree	15.79%	18
Strongly disagree	7.02%	8
TOTAL		114

Q16 What does the logo (Option 5) above tell you about Pinole?

Answered: 43 Skipped: 71

#	RESPONSES	DATE
1	I like option one	2/25/2024 6:34 PM
2	See #1 above	2/23/2024 1:31 PM
3	Again, I'm strongly agreeing here because it has more elements. The red-tailed hawk is near and dear to my heart. I take pride whenever I hear movies using it's call. I stop and watch whenever one flies by. I have so many specific memories related to the bird.	2/23/2024 10:18 AM
4	too busy	2/23/2024 9:25 AM
5	Pretty logo, but shows only indigenous roots while neglecting that Pinole was created by, and has become, a multicultural community.	2/23/2024 3:47 AM
6	see my answer in #13	2/22/2024 10:41 PM
7	As a resident that grew up here in Pinole since 1968 this best depicts Pinole, its surroundings and wonderful history even before it was incorporated.	2/22/2024 8:23 PM
8	Historic, Warm and earth friendly	2/22/2024 7:57 PM
9	Everything	2/22/2024 6:59 PM
10	We are awesome	2/22/2024 5:13 PM
11	It reflects the creek, which I feel like is so central to life in Pinole and the geography (the main Pinole Valley road running alongside it near central places in town like the high school and shopping/gathering area nearby) and incorporates the Ohlone designs nicely and I like the hawk imagery symbolizing freedom, especially because a lot of awareness about supporting our fellow community members happens at the City Council meetings I attend online. It was a really hard one for me - my first reaction was I liked the oak design (the simpler one without the added acorns) best because I am so fond of the two oaks in my yard and the ones nearby --- but looking more closely at all the designs again as well as thinking about them conceptually, this one with the creek and hawk ended up being my favorite. Definitely like the bolder Pinole text better than the thinner and straighter font.	2/22/2024 4:41 PM
12	Reminds me of our natural resources and Native history.	2/22/2024 4:03 PM
13	adds wildlife and cattails	2/22/2024 3:51 PM
14	That Pinole is a beautiful place surrounded by water and full of birds. Pinole is land that Indigenous people continue to care for, to the benefit of all who live here.	2/22/2024 3:26 PM
15	I like the marsh, sunset. And bird	2/22/2024 2:54 PM
16	Nature environment - peaceful.	2/22/2024 2:50 PM
17	cat tails, indigenous basket weave, and shore birds.	2/22/2024 12:53 PM
18	combines all cool graphics from the other logos.	2/19/2024 3:25 PM
19	Our history, landscape, and wildlife.	2/12/2024 4:38 PM
20	while it's really busy and may not reproduce well, having multiple elements evokes both nature and heritage. It feels more like a complete concept.	2/11/2024 8:45 PM
21	Same as #1 and that it has wildlife	2/11/2024 6:32 PM
22	Nature element	2/10/2024 8:02 AM
23	I love the hawk the sun and the Native American design	2/9/2024 7:27 PM
24	share history of the city between native people and nature.	2/9/2024 3:38 PM

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25	Lots!	2/9/2024 1:14 PM
26	I was thing to make it number two but it is hard to maneuver the choices. Implies we are near the bay and are in a rural location. It's an appealing design. An attention graber.	2/9/2024 12:16 PM
27	Lots of nature in Pinole. It honors Native American heritage.	2/9/2024 11:53 AM
28	That there are cattails and shore birds here?	2/9/2024 10:41 AM
29	This one has a nice sense of water, and nature does reflect an important part of Pinole to me. However the white and green triangles make it too busy and don't communicate to most people.	2/9/2024 9:38 AM
30	Connected to our roots. Bay/creek is more obviously represented. I like the hawk. Very "pinole"	2/9/2024 7:36 AM
31	Sunny, has wildlife and water	2/8/2024 9:12 PM
32	That you're likely to see birds, cattails and the sun if you visit.	2/8/2024 7:48 PM
33	Confused	2/8/2024 6:37 PM
34	There is a full, lively landscape heritage to the city and a historic or cultural identity.	2/7/2024 5:50 PM
35	I don't think this logo reflects the current Pinole community but I think it says we're proud of the Ohlone roots of Pinole.	2/5/2024 2:01 PM
36	That Pinole is close to water and wildlife, so it's about a pretty place for recreation and people who care about it's resources and landscapes	2/5/2024 9:20 AM
37	I like the hawk, but the print and reeds make it look cluttered.	2/5/2024 7:58 AM
38	Coastal Bird wildlife	2/5/2024 7:24 AM
39	There are native roots and a strong tie to nature.	2/5/2024 6:23 AM
40	Shows the past, present and future. I love this one.	2/4/2024 8:37 PM
41	N/A	2/2/2024 12:41 PM
42	THAT WE HAVE A BEACH OR BAY OF SOME TYPE	2/2/2024 12:18 PM
43	There is a lot of wildlife in Pinole.	2/2/2024 12:12 PM

Q17 What would you change about the logo (Option 5) above?

Answered: 47 Skipped: 67

#	RESPONSES	DATE
1	Don't like the arch. seal is a bit busy, no?	2/26/2024 11:14 AM
2	The "O"	2/25/2024 6:34 PM
3	add bay water	2/24/2024 9:13 PM
4	Not use it. Costly and unnecessary	2/23/2024 1:31 PM
5	See my notes for Option 4 around type and the water element. While this does evoke a lot of Pinole-ness for me, it's too busy. Kitchen sink kind of thing. The bowl treatment alone is strong enough without the added elements.	2/23/2024 10:18 AM
6	Nothing! Please pick this one!!!!!!!!!!!!!!!!!!!!!!	2/22/2024 10:41 PM
7	This is a lot better, but the whole thing should be in a strong arc. Pinole should be in a quarter round, as should the underline. And I will pay you to get rid of the grey. You already have the basket pattern in the underline. Make that nicer, brighter, (perhaps green instead of grey?) and then take out the basket pattern from the circle, and add the nicer nature version, with mountain, creek into bay, hawk, and cattail if it can fit. You are overdoing the basket pattern and it looks bad. there could be less of it, but more powerful. It does not read that way, as a respect to our past. It looks like a cartoon, and it shouldn't be. Fill that circle with nature!! A very small corner can have the edge of a basket, near the blur of the wiggly creek, and it would read well, and from a distance it would read very well. Classy. Something you would want on a t shirt. Not a bank wall. This is our city. Thank you. Helena 510 219 4056. Happy to discuss further, if you agree with anything I have offered.	2/22/2024 8:32 PM
8	Nothing to change I truly like it as it is. It's modern in style, the colors are great and complement each other.	2/22/2024 8:23 PM
9	Nothing	2/22/2024 7:57 PM
10	The logo is too busy	2/22/2024 7:17 PM
11	A little too busy, remove plants	2/22/2024 6:59 PM
12	Ok, so in theory, I shouldn't like this based on my other feedback BUT having all these elements together works really well. The triable banner is symmetrical. The excess of triangles in the circle is balanced with the addition of the hawk and catrails. The cat tails on the side are easier identified than when centered, and green matches the expectation for foliage. The rationale for including a hawk makes a lot of sense - we're a suburb that is very intertwined with nature. I wonder about making the symmetrical banner one color, since the gradient made more sense for the other shape. Maybe the middle shade of blue that doesn't match the primary but is still lighter without creating contrast from the lightest blue?	2/22/2024 5:13 PM
13	Nothing - love the bolder Pinole text, the imagery, and the cohesiveness of the logo-design as a whole.	2/22/2024 4:41 PM
14	I'm still not sure about the cattails, but that's just me, I'm sure.	2/22/2024 4:03 PM
15	way too busy and I don't like the arch.	2/22/2024 3:51 PM
16	Nothing.	2/22/2024 3:26 PM
17	I'd replace the checkered diamonds w/ a creek graphic	2/22/2024 3:04 PM
18	Add acorns!	2/22/2024 2:54 PM
19	I like the trees more as it's closer to the actual roots and background of Pinole and more unique. Many bay cities have birds.	2/22/2024 2:50 PM

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20	Get rid of the arch. Use the same font and wave shape as options 1-3. If you do, this would become my favorite option.	2/12/2024 4:38 PM
21	Missing the bay -Pinole's greatest asset and best kept secret!	2/10/2024 8:02 AM
22	seem cluttered within the circle. maybe minimize the thistle.	2/9/2024 3:38 PM
23	Nothing	2/9/2024 1:14 PM
24	Nothing.	2/9/2024 12:16 PM
25	Add blue line to top of basket to represent the bay or the creek	2/9/2024 11:53 AM
26	Instead of the green and white triangles, I'd keep the bird and cattails, put in a green hill and maybe a hint of the bay, and then use this nice logo! 😊	2/9/2024 9:38 AM
27	Nothing. I love it as is.	2/9/2024 7:36 AM
28	The arch looks forced	2/9/2024 7:08 AM
29	I just think there's too much going on in the O.	2/9/2024 7:00 AM
30	I don't like the thicker font, and I prevent the wavy vs arched, but I do really love the "o"	2/9/2024 6:53 AM
31	Prefer the wave style and straight lettering, a more enduring graphic style	2/8/2024 11:01 PM
32	I would add representation of the hills+ trees	2/8/2024 9:12 PM
33	Completely re-do the graphic. It's too busy and crowded. Putting all the attention on the "O" makes me feel as though I'm looking out a porthole. Also, because the "O" is busy/crowded, I don't think it will reproduce well (or clearly) on different media and materials.	2/8/2024 7:48 PM
34	Too busy	2/8/2024 7:23 PM
35	Too much going on	2/8/2024 6:37 PM
36	The underline	2/8/2024 6:23 PM
37	Straighten the curvature of the words, "Pinole" and "California". Straighten the "wave" under Pinole or make it a gentler curve. The curvature of everything is making everything look less elegant or sophisticated and is reminiscent of a 6th grader's PowerPoint in the 90's.	2/7/2024 5:50 PM
38	The Ohlone people inhabited many other coastal areas but generally near the ocean or bay. I would change the green and white tribal symbol to water and add a coyote, eagle or hummingbird as these were their main spirit animals. I would remove the cattails.	2/5/2024 2:01 PM
39	Nothing	2/5/2024 9:20 AM
40	Add trees to represent our unique biodiversity and landscape. Change color of cattails to actual colors.	2/5/2024 8:50 AM
41	May look better without the cat tails.	2/5/2024 8:02 AM
42	minus the triangles. Needs the blue water added instead of the triangles	2/5/2024 7:24 AM
43	I would change the arching effect under Pinole to a wave effect.	2/5/2024 6:23 AM
44	Nothing	2/4/2024 8:37 PM
45	the "O" is too busy	2/3/2024 8:03 AM
46	THE BIRD IS WEIRD...ALSO THE TRIANGLES DON'T WORK IN MY OPINION, THEY APPEAR ELEMENTARY.	2/2/2024 12:41 PM
47	The basket/cattails/bird seem out of place without water.	2/2/2024 12:17 PM

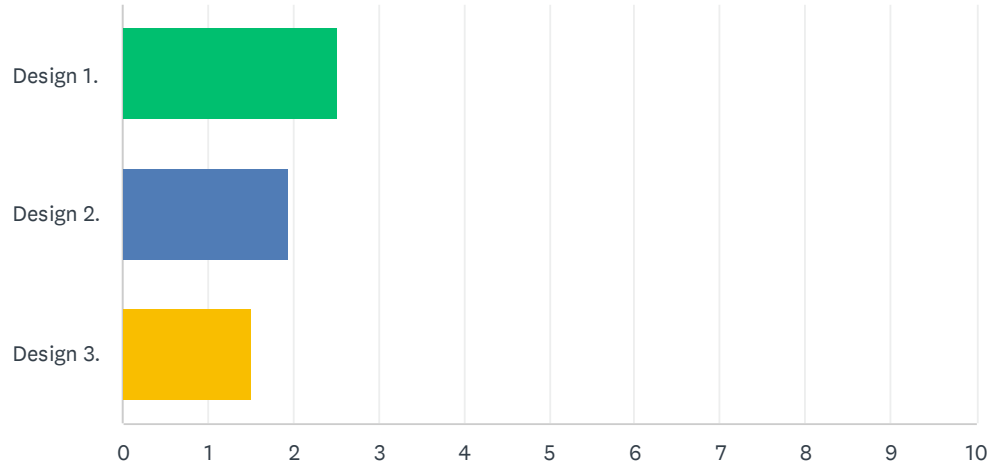


City Seal Internal Survey Results

**March 5, 2024
City of Pinole**

Q1 Using the arrows, rank the following seal designs with your favorite design at the top.

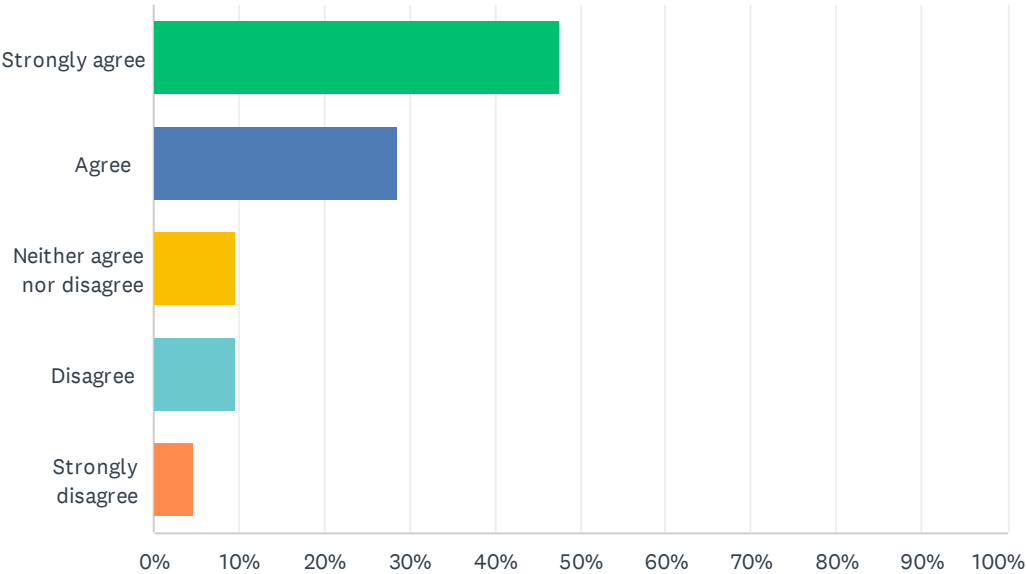
Answered: 21 Skipped: 0



	1	2	3	TOTAL	SCORE
 Design 1.	71.43% 15	9.52% 2	19.05% 4	21	2.52
 Design 2.	19.05% 4	57.14% 12	23.81% 5	21	1.95
 Design 3.	9.52% 2	33.33% 7	57.14% 12	21	1.52

Q2 Seal Design 1 reflects the City of Pinole.

Answered: 21 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	47.62%	10
Agree	28.57%	6
Neither agree nor disagree	9.52%	2
Disagree	9.52%	2
Strongly disagree	4.76%	1
TOTAL		21

Q3 What does Design 1 above tell you about Pinole?

Answered: 10 Skipped: 11

#	RESPONSES	DATE
1	Pinole is an East Bay city with beautiful natural features characteristic of the region's hill-bay interface. The font and lack of bright or overbearing colors around the edges allows the focus to remain the nature scene in the center. Both other options gaudily and overbearingly detract from the central image with their bright, unnecessarily bold font and outer designs. The healthy balance and relationship between the text and image (a balance which the other two designs grossly lack) reflects the balance and successful integration of our diverse population and landscape.	3/4/2024 11:49 AM
2	Rolling hills, fog, the acorn history, the body of water leading to the bay, sunsets, the hawk (although I do like the idea of a mallard)	3/4/2024 7:59 AM
3	We are a strong and venturesome city.	2/29/2024 6:32 PM
4	That we are at one with the environment. We are a part of it.	2/29/2024 3:11 PM
5	the landscape and nature that can be found in Pinole	2/29/2024 12:53 PM
6	We're an adventurous place with open horizons.	2/29/2024 9:59 AM
7	Peaceful	2/29/2024 9:50 AM
8	That it is by the water, has lots of nature which residents tend to, recreation, has Indigenous background.	2/29/2024 9:33 AM
9	The fog rolling over the hills. The water is reminiscent of the creek and surrounding bay.	2/29/2024 9:28 AM
10	It's a beautiful place!	2/29/2024 9:24 AM

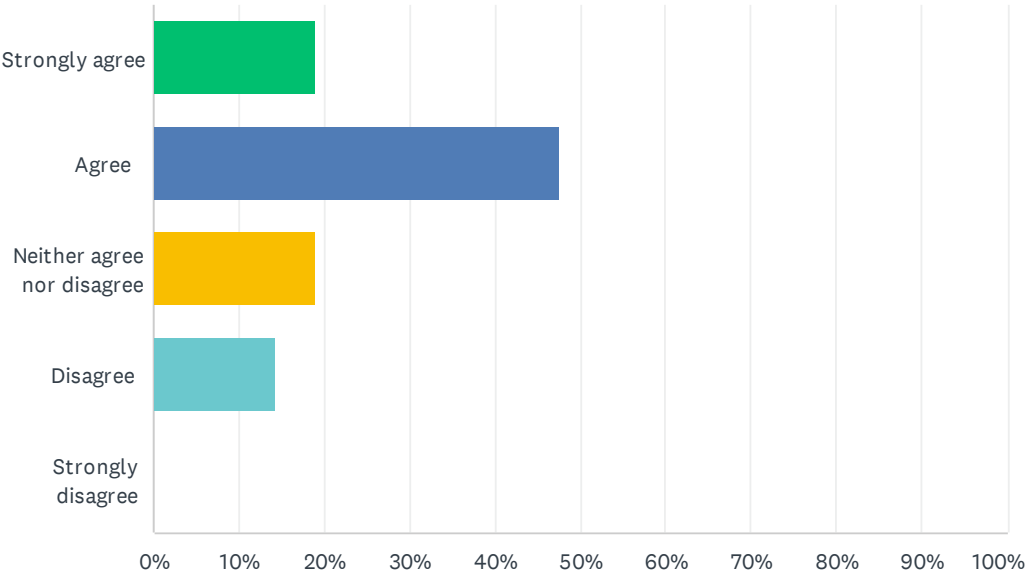
Q4 What would you change about Design 1?

Answered: 14 Skipped: 7

#	RESPONSES	DATE
1	Perhaps I'd give the words a neutral circular background to make it a hard edge, giving it more definition. Also make eagle a duck. Ducks are far more characteristic of a typical Pinole experience than eagles. They also lend a whimsical touch to an otherwise typical seal.	3/4/2024 11:49 AM
2	Take the acorns off the sides, just have them on the top and bottom	3/4/2024 7:59 AM
3	The eagle could be less blurred in all of the seals. The words on this one is too thin and could be difficult to read in some circumstances since it has a transparent background by the letters.	2/29/2024 6:32 PM
4	Nothing	2/29/2024 3:11 PM
5	n/a	2/29/2024 12:53 PM
6	Nothing	2/29/2024 10:52 AM
7	The font could be improved, because it has a bit of a safari theme that I'm not sure reflects Pinole.	2/29/2024 9:59 AM
8	nothing	2/29/2024 9:50 AM
9	The outer layer of the seal, "City of Pinole 1903" replace bullet points with the simple acorn that is pictured in the mid layer. Then remove the acorns in that middle layer and replace with tribal triangle design(modest/light).	2/29/2024 9:44 AM
10	A narrow blue line around the text on the outside. That would bring it together, making it "one". Definitely not a heavy line, as the lightness of this seal highlights its picture in the middle.	2/29/2024 9:33 AM
11	I don't care for the border - floating words	2/29/2024 9:32 AM
12	Add the basket weave motif to one section of the hills and some wild flowers	2/29/2024 9:28 AM
13	na	2/29/2024 9:24 AM
14	I'd consider an outer ring around the lettering	2/29/2024 9:24 AM

Q5 Seal Design 2 reflects the City of Pinole.

Answered: 21 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	19.05%	4
Agree	47.62%	10
Neither agree nor disagree	19.05%	4
Disagree	14.29%	3
Strongly disagree	0.00%	0
TOTAL		21

Q6 What does Design 2 above tell you about Pinole?

Answered: 10 Skipped: 11

#	RESPONSES	DATE
1	Not much. Too much bright, gaudy color that conflicts with the neutral, more nuanced colors in the center. Text grossly detracts from, not harmonizes with, the image.	3/4/2024 11:49 AM
2	Same as above	3/4/2024 7:59 AM
3	This design pulls the focus more on Pinole and it's easier for people to identify.	2/29/2024 6:32 PM
4	the landscape and nature that can be found in Pinole	2/29/2024 12:53 PM
5	Beautiful Valley	2/29/2024 11:24 AM
6	Our city is bright and set on new horizons.	2/29/2024 9:59 AM
7	The design is very similar for all but I like the closed outer border of this one which I think will be easier to reproduce and incorporate into official documents.	2/29/2024 9:47 AM
8	That it is by the water, has lots of nature which residents tend to, recreation, has Indigenous background.	2/29/2024 9:33 AM
9	A clean border	2/29/2024 9:32 AM
10	na	2/29/2024 9:28 AM

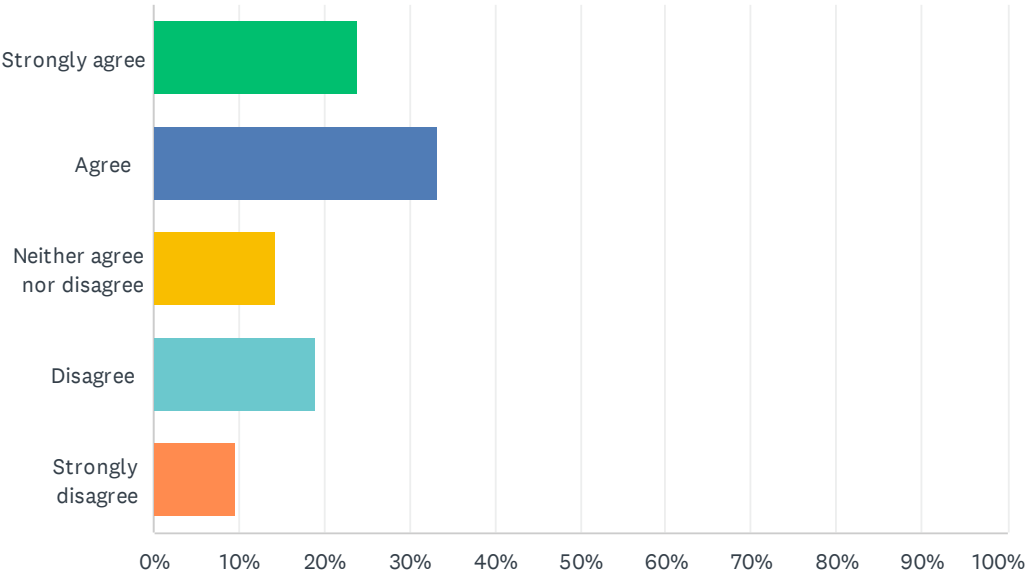
Q7 What would you change about Design 2?

Answered: 14 Skipped: 7

#	RESPONSES	DATE
1	The whole gaudy exterior rings. They look like a poorly designed seal for the fictional "University of California at Pinole". Also make eagle a duck. Ducks are far more characteristic of a typical Pinole experience than eagles. They also lend a whimsical touch to an otherwise typical seal. Also make acorns more visible. When this is printed, they may often blend muddily into the blue. Also use a less dense font.	3/4/2024 11:49 AM
2	Too much color, dont really like the gold maybe a lite blue?	3/4/2024 7:59 AM
3	Mallard	3/1/2024 2:29 PM
4	One less circle on the center, and a sharper image of the eagle, lighter color of acorns	2/29/2024 6:32 PM
5	Too much yellow. A little tacky.	2/29/2024 3:11 PM
6	The outer part and colors of this design make it too busy and takes away from the seal design.	2/29/2024 12:53 PM
7	A cupped mallard coming into the creek	2/29/2024 11:24 AM
8	The shade of yellow could be toned down a bit and the design on the inside of the seal could be zoomed in more	2/29/2024 9:59 AM
9	The outer layer of the seal, "City of Pinole 1903" replace stars with the simple acorn that is pictured in the mid layer. It may look good as a brown acorn or perhaps try white? Then remove the acorns in that middle layer and replace with tribal triangle design(modest/light).	2/29/2024 9:44 AM
10	The complete circle that encompasses the whole logo is great, but the yellow is too bold and the font in Design 1 is better.	2/29/2024 9:37 AM
11	The outside text band is way too thick and heavy, and doesn't balance with the picture in the middle.	2/29/2024 9:33 AM
12	too loud	2/29/2024 9:28 AM
13	The outline here reminds me of a service org's logo (like rotary)	2/29/2024 9:24 AM
14	The color fill (yellow/mustard) is distracting. I feel it takes away from the beautiful center image.	2/29/2024 9:24 AM

Q8 Seal Design 3 reflects the City of Pinole.

Answered: 21 Skipped: 0



ANSWER CHOICES	RESPONSES	
Strongly agree	23.81%	5
Agree	33.33%	7
Neither agree nor disagree	14.29%	3
Disagree	19.05%	4
Strongly disagree	9.52%	2
TOTAL		21

Q9 What does Design 3 above tell you about Pinole?

Answered: 8 Skipped: 13

#	RESPONSES	DATE
1	Not much. The strong, deep, more heavy blue and gold borders to not at all match the neutral, gentle, thin-lined image in the center. It screams "contrast and conflict".	3/4/2024 11:49 AM
2	same as above	3/4/2024 7:59 AM
3	We are a bold town with history and sights set on the future. Definitely better for official documents.	2/29/2024 6:32 PM
4	Don't like at all. Way too much going on.	2/29/2024 3:11 PM
5	the landscape and nature that can be found in Pinole	2/29/2024 12:53 PM
6	This is the most official logo. It shows that we are serious and mean business. I like the bold colors	2/29/2024 9:59 AM
7	That it is by the water, has lots of nature which residents tend to, sun, recreation, has Indigenous background.	2/29/2024 9:33 AM
8	na	2/29/2024 9:28 AM



CITY OF PINOLE BRAND GUIDE





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MISSION

Pinole will be efficient, ethical, and effective in delivering quality services with community involvement and fiscal stewardship.

As the formal foundation upon which the goals and values of the City of Pinole are built, our Mission is a statement of purpose that guides how the City of Pinole serves residents and the wider community.

THE FOUR GOALS

Reliable, engaging communications and media help the Pinole reach its goals.

Safe and
Resilient
Pinole

Financially
Stable
Pinole

Vibrant and
Beautiful
Pinole

High
Performance
Pinole

THE POWER OF CONSISTENCY

Upholding consistent branding across all Pinole communications nurtures a collective spirit and local pride while fostering trust and comprehension in our shared endeavors. A steady stream of recognizable and dependable information cultivates a communal identity, echoing Pinole's distinct charm and character.

QUESTIONS?

[Contact info to Fiona? Or perhaps a genericized email?]

LOGO USAGE

THE CITY LOGO

The Pinole **City Logo** is the visual indicator signifying that materials or communications come from the City. A hawk soars over oaks atop hills overlooking the bay, reflecting the beauty and character of Pinole.

The pattern in the logo is a reference to basket artistry of the Lisjan (Ohlone), one of the original peoples of the East Bay.



LOGO INTEGRITY

The integrity of the Pinole brand depends on using the logo consistently and correctly, avoiding adjustments that change it's basic appearance.



DO NOT
remove or move
elements



DO NOT
colorize with
non-brand colors



DO NOT
stretch
or squish



DO NOT
rotate
or flip



DO NOT
change
text



DO NOT
crowd
the logo



DO USE
the blue logo

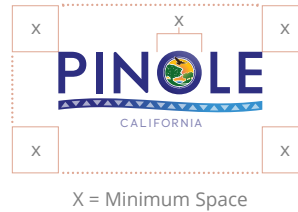


DO USE
the primary icon

LOGO PLACEMENT

BREATHING SPACE

Careful placement of the logo with sufficient “empty” surrounding space ensures the logo does not get lost.



CONTRAST

The logo is best on white or light backgrounds. For darker backgrounds that do not provide enough contrast, it's recommended to add a light background block or circle.



BEWARE OF
low contrast combinations



FACILITATE CONTRAST
float logo on a light background shape
with the minimum blank space



THE LOGO ANCHORS THE BRAND

It need not be the most prominent element, but each piece should feel that it is anchored by the logo.



FACILITATE CONTRAST
by creating a light background space
for the logo and other content

LOGO AND SEAL USAGE FLEXIBILITY

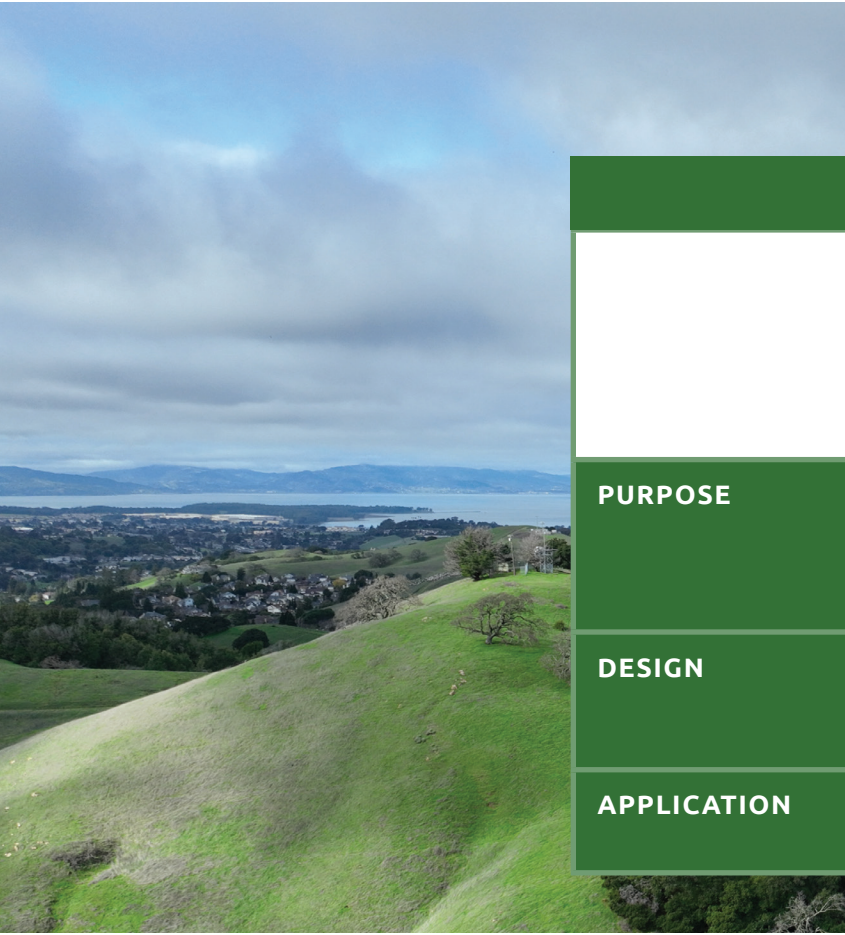
There is some flexibility around logo usage, it's often necessary to adapt the logo or seal as needed for specific purposes, such as creating lapel pins, embroidered shirts, foil stickers, and other promotional materials, while ensuring consistency and brand integrity across different platforms.

OTHER LOGOS

THE CITY SEAL

The City of Pinole has a seal for official or internal use.

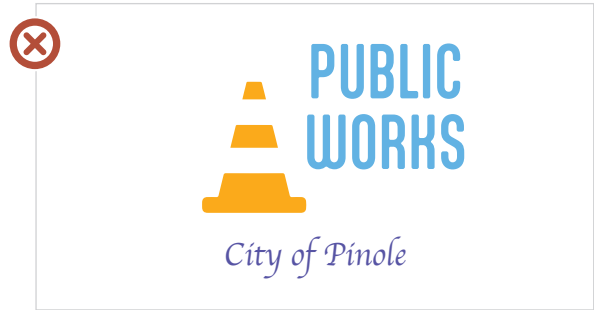
The seal is not meant for general communications or media, it is intended to signify official or serious City materials.



THE DIFFERENCE BETWEEN A CITY LOGO AND A CITY SEAL		
		
PURPOSE	A City logo is used as a point of identification and a promotion tool. It is also used to help establish an emotional connection with the community.	A City seal is the official emblem of a city which is traditionally used to validate official documents or decrees.
DESIGN	City logos are a visual representation of the city's personality and can be aspirational in nature.	City seals tend to have nostalgic visuals representing historical elements that are meaningful to the community.
APPLICATION	Flyers, social media, business cards, swag.	Bills, certificates, proclamations, letterhead, City agendas.

DEPARTMENT LOGOS

Separate department logos are not encouraged because it’s important for the public to readily recognize materials that come from the City. However, use of department subtext below the logo is permitted.



DO NOT
create separate logos



DO
use the subtext line for departments



THE LEGACY LOGO

Legacy instances of the previous logo may appear on pre-existing materials, signage or other hardscape may include the legacy logo. This usage is permitted, where it stands, but should not be used for any new materials and should be replaced when possible.



COLORS

PRIMARY COLORS: GREEN AND INDIGO

#337136
RGB 51.113.54
PMS 363 C/U
CMYK 81.32.100.21

80%

60%

40%

20%

#11461b
RGB 17.70.27
CMYK 81.32.100.60

#202188
RGB 32.33.136
PMS 2738 C
(PMS 072 U)
CMYK 100.99.11.5

80%

60%

40%

20%

#160b50
RGB 22.11.80
CMYK 100.100.11.50

What do these codes all mean?

..... Hex web, digital, screens
RGB Digital digital, screens, in-house printing
PMS C Pantone Ink..... best match, for coated paper
(PMS U) Pantone Ink..... best match, for uncoated paper
CMYK 4C Process..... professional, full color printing

For all brand colors, it is permitted to use lighter tints in places, as long as materials are anchored plainly by a recognizable and undiluted brand color.

For the brand colors, it is permitted to use these darker shades, as long as materials are anchored plainly by a recognizable and undarkened brand color.

The primary colors underpin the brand family. At least one of these should appear on almost all materials.

Like the logo, the primary colors need not be the most prominent, but they should be placed in ways to visually anchor our communications.



SECONDARY: GOLD AND BRONZE

#f0ab2b RGB 240.171.43 PMS 130 C (PMS 129 U) CMYK 5.35.95.0	#91B365 RGB 154.100.27 PMS 583 C/U CMYK 32.59.100.19
80%	80%
60%	60%
40%	40%
20%	20%
#9A641B RGB 154.100.27 CMYK 32.59.100.19	#6e421b RGB 110.66.27 CMYK 6e421b

TERTIARY: SKYBLUE AND SALMON

#3591cf RGB 53.145.207 PMS 2925 C (PMS 2995 U) CMYK 74.32.0.0	#e57959 RGB 229.121.89 PMS 158 C/U CMYK 6.64.68.0
80%	80%
60%	60%
40%	40%
20%	20%
#00608d RGB 0.96.141 CMYK 80.32.0.40	#b34e39 RGB 179.78.57 CMYK 6.75.75.25

Secondary and Tertiary colors round out the color family. They are set in this hierarchy to indicate their relative prominence.

Primary colors are the brand anchors, Secondary colors add another layer of identity, while the Tertiary colors are used less frequently, but are available when necessary.

NEUTRALS: GRAY & CREAM

#EFEFF0 RGB 239.239.240 CMYK 0.0.0.6	#f8efe7 RGB 248.245.239 CMYK 0.4.7.3
---	---

Neutrals are the very light background colors that work well with the brand colors. They are used to define blocks of space without drawing attention and, in their consistency, subtly reinforce the brand.

OTHER GRAYS

Not all Grays are created equal. The brand Grays have been identified to work well with the brand colors and, like the Neutrals, subtly reinforce the brand.

#473d3c RGB 71.61.60 CMYK 62.64.61.49	#6f6361 RGB 111.99.97 CMYK 54.54.53.21	#d5d3d8 RGB 213.211.216 CMYK 0.0.0.18
--	---	--

TIPS FOR COLORS

COLOR PROPORTIONS

COLOR COMBINATIONS

The Primary Colors are intentionally strong. Using them together in equivalent amounts can overwhelm, it's often best to emphasize one of the two.

Lots of Neutral Cream
1 Primary Color

Lots of Neutral Cream
2 Primary Colors

Lots of Neutral Cream
1 Primary Color

Lots of Neutral Cream
2 Primary Colors

Lots of Primary Color
With White
Plus Tints & Shade

Lots of Primary Color
With White
Plus Tints & Shade

Comfortable
With White Space
& Neutrals

Tertiary colors
only used
when necessary



DO NOT
overwhelm with
color



DO
emphasize one

COLOR HIEARCHY

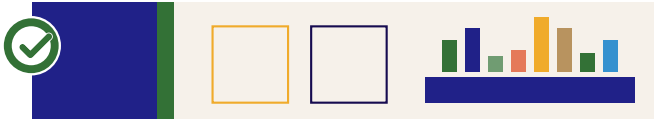
The Color Family is divided into 3 pairs as an indication of their relative prominence in the brand. The Primary Colors should appear on most materials and, with the Secondary Colors, comprise the core brand coloring. The Tertiary Colors are provided for when more colors are necessary and to give a couple brighter color options.



DO NOT
use equivalent hiearchy of color

COLOR RATIOS

The Color Family is intended to provide design flexibility, but use of the entire Color Family without restraint is not recommended. There are many cases where all the colors will be necessary (e.g. infographics), but take care not to overuse the colors.



DO
use colors in ratios based on brand prominence

COLOR ACCESSIBILITY

MAINTAINING CONTRAST

The difficulty of differentiating light colors on light colors, or dark colors on dark colors, is even harder of those with reduced vision. Contrast ratios need to be at least 3:1, or more if text is smaller (search online for “WCAG Color Contrast Check” to learn more).

Contrast Ratio

1.38:1

Normal Text

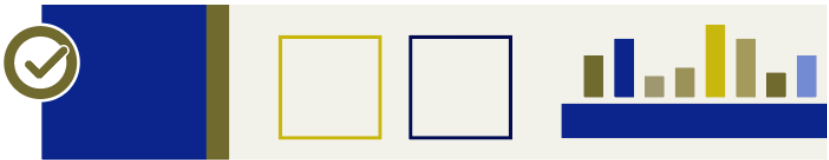
WCAG AA: **Fail**

WCAG AAA: **Fail**

The five boxing wizards jump quickly.

COLOR BLINDNESS

There are varying levels of color blindness; a general rule is that color blindness causes warm colors to blend together and cool colors to blend together. You can help elements not blend together by separating them a bit, and alternating warm-cool-warm or light-dark-light.



DESIGN FONTS



The design fonts work together to complement other brand components. They are free Google fonts for use online and in design applications. Individual users typically must install them to their system.

HEADINGS: UBUNTU

BOLD

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ

ALSO AVAILABLE

Light, *Light Italic*, Regular,
Italic, Medium,
Medium Italic, **Bold Italic**

Free Google Font

(www.Fonts.Google.com/Specimen/Ubuntu)

BODY TEXT: OPEN SANS

REGULAR

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ

ALSO AVAILABLE

Bold, Light, *Light Italic*, *Italic*,
Semibold, *Semibold Italic*, **Bold Italic**,
Extrabold, **Extrabold Italic**

Free Google Font

(www.Fonts.Google.com/Specimen/Open+Sans)

TIPS FOR FONTS

Open Sans offers a clean and versatile option suitable for a broad range of contexts, while Ubuntu brings a distinctive, friendly, and is a more visually interesting option for larger use (e.g. titles, headings, art text). If Ubuntu is not available, then Open Sans is the next best option. If both are not available, then the widely available Arial is recommended.

✓ UBUNTU BOLD, HEADINGS

TOP LEVEL HEADINGS (H1, H2): use as ALL CAPS to differentiate from lower level headings.

H3, etc., and lower level Headings: use as Title Case to differentiate from higher level headings.

✓ Open Sans Regular, Body Text

Body text (P): use for paragraphs of text and smaller text that need a clean, very legible font. The bold face is not intended for headings, but it can be used for **emphasis** or other text that should appear **strong**.

ADMINISTRATIVE FONT



For official documents, the more formal “serif” Palatino family is used. Most users of Microsoft Office will have a version available, and it has versions available in other systems (e.g. Adobe).

ADMIN: PALATINO LINOTYPE

REGULAR

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Microsoft Font (installed with most Office apps)
www.learn.microsoft.com/en-us/typography/font-list/palatino-linotype

ALTERNATE: GEORGIA

REGULAR

abcdefghijklmnopqrstuvwxyz
ABCDEFGHIJKLMNOPQRSTUVWXYZ

Web-safe Font (installed on most Windows and Mac OS)
www.learn.microsoft.com/en-us/typography/georgia

✔ Headings: Bold, Title Case

Body Text: Regular, lorem ipsum dolor sit amet, consectetur adipiscing elit, sed do eiusmod tempor incididunt ut labore et dolore magna aliqua. Ut enim ad minim veniam, quis nostrud exercitation ullamco laboris nisi ut aliquip ex ea commodo consequat.

CHANGING THE FONT APPEARANCE

Fonts all feel different. The way the brand fonts combine creates an impression and, along with consistent use of the Color Family, builds the consistent, reliable and recognizable communications our community relies on. Using other fonts, or the brand fonts differently, is not permitted except in very rare cases (e.g. creating a traditional Halloween appearance for a flyer).



TOO MUCH OF A GOOD THING: THE PROBLEM WITH OVERUSING FONTS

Note how unpleasant this paragraph is. Having too many different fonts in the same place makes it hard to know where your eye should go.





CITY COUNCIL REPORT

11.B.

DATE: MARCH 19, 2024
TO: MAYOR AND COUNCIL MEMBERS
FROM: KAPIL AMIN, SUSTAINABILITY FELLOW
LILLY WHALEN, COMMUNITY DEVELOPMENT DIRECTOR
MARKISHA GUILLORY, FINANCE DIRECTOR
SUBJECT: CONSIDER ADOPTION OF AMENDMENTS TO THE PROCUREMENT POLICY

RECOMMENDATION

Staff recommends that the City Council adopt amendments to the Procurement Policy which will include an enhanced Environmentally Preferable Purchasing Policy and Program (E4P), language in the E4P for preference to USA automobiles manufactured under a unionized workforce, and language to include the union bug on printing where feasible.

BACKGROUND

At the [May 2, 2023 City Council meeting](#), staff provided background on an Environmentally Preferable Purchasing Policy and Program (E4P) which would increase the procurement of green goods and services that have a reduced impact on human health and the environment in comparison to less sustainable alternatives.

The E4P is an opportunity for the City to use its purchasing power to procure products and services from manufacturers and suppliers that demonstrate a high level of environmental and social responsibility.

City Council directed staff to align with CalEnergy's Empower Procurement program, CalRecycle, and other best practices to begin development of an EPP policy that focuses on criteria such as recommended thresholds for recycled content in products and priority to products/services sourced locally and/or from disadvantaged business enterprises (DBE's). In addition, City Council recommended that staff collaborate with CivicWell for guidance on technical assistance and grant opportunities to amplify sustainability outcomes through the increased adoption of green products and services.

Staff connected with CivicWell and Prospect Silicon Valley (Empower Procurement program runner). Staff perused CalRecycle's website to see where there is opportunity for synergy and alignment. Staff reviewed many green procurement policies and programs that helped inform the proposed Pinole policy and program. Staff also connected with other jurisdictions such as San Jose, Alameda County, Palo Alto, Berkeley and more to understand how similar programs operate. **Attachment A** provides a summary of those conversations. Additionally, Staff connected with the executive director of the Responsible Purchasing Network as well as the Contra Costa Green Business Program for further guidance to develop the policy/program.

At the [October 17, 2023 City Council meeting](#) an update on the policy/program was provided to Council.

Staff circulated the draft E4P with assigned staff responsibilities to department heads and managers for review and feedback. This policy and program reflects those comments.

REVIEW AND ANALYSIS

A great E4P begins with specification guidelines that help narrow down the types of green goods/services the City should procure. The proposed E4P is included as an amendment to Procurement Policy, **Attachment B**, and spells out these specifications in categories such as packaging, product content, toxicity, manufacturing processes, transportation, recyclability/takeback and more. These guidelines help the City vet goods and services to maximize green purchasing where possible.

The EPP program features, which continues after specification guidelines in **Attachment B**, include Staff responsibilities, green purchasing methods, tracking best practices, non-compliance form, and vendor questionnaire.

Staff responsibilities: assigns specific responsibilities to departments to foster a smooth program

Green purchasing methods: explain how Staff can go about meeting EPP policy guidelines by the various procurement methods such as decentralized purchasing, the bid process, and piggybacking

Tracking best practices: conversations with other jurisdictions informed the best methods to track green purchases in order to set goals and targets

Non-compliance form: For a variety of reasons (e.g., supply chain issues, economic feasibility, practicability, etc.), a particular product/service might not meet the EPP policy guidelines. If a department chooses a product/service that does not meet policy preferences, a completed non-compliance form should be provided to learn if there is room to improve the EPP program via more support or education.

Vendor questionnaire: To learn more about the sustainability practices of a potential vendor or contractor during the RFP process, a customized questionnaire can be created using the relevant specifications listed above. A point-based system can be utilized to rate vendors based on their ability to reduce their carbon footprint.

FISCAL IMPACT

Staff hours will be required to organize educational workshops on the program as well as acclimate to and take on new assigned responsibilities. Additionally, staff hours will be required to search and apply for grants. The cost for aid from the Responsible Purchasing Network to review and refine the program and help with implementation/tracking may be needed to

kickstart a successful, implementable, and actionable program. Tiered membership packages start from \$350 dollars for limited benefits to \$3,000 for personalized support with policy and program development which includes benefits in all tiers below. Additional hours of support can be bundled to packages and can be specialized to program development or implementation.

Although the market has competitive pricing on many green products and services, there may be additional costs with certain green products. The draft EPP includes a standard 10% price preference to green products. Green products and services can range in price from comparable to twice the cost. Fiscal impact can be mitigated with grant funding. Grant resources were provided by CivicWell and Prospect Silicone Valley and can be found in **Attachment B**.

ATTACHMENTS

- A. Related Legislation
- B. Amended Procurement Policy

ATTACHMENT A

Legislation at the Federal Level (Not Exhaustive)

Executive Order 13693 (effective 3/19/2015) mandates federal agencies to reduce greenhouse gas emissions by 40% within 10 years. The order promotes innovation, cuts expenses, and strengthens communities. Some of the key goals are listed below:

- Energy use reduction and increased use of renewable energy
- Building energy conservation, efficiency, and management
- Green infrastructure features for stormwater/wastewater management
- Reducing agency industrial, landscaping, and agricultural water consumption
- Reduce fleetwide emissions by no less than 30 percent by 2025
- New construction and major renovation includes designs for charging infrastructure and climate resilient-design
- Biopreferred and biobased products designed by the United States Department of Agriculture
- Significant New Alternative Policy (SNAP) chemicals and alternatives to ozone-depleting substances and high global warming potential hydrofluorocarbons
- SmartWay (transportation efficient) products and services

Legislation at the State Level (Not Exhaustive):

AB 498 (effective 9/14/2002) directs the Department of General Services (DGS) to work in coordination with the California Environmental Protection Agency to help state agencies procure greener goods and services. To the extent feasible, products and services should take into consideration: raw materials acquisition, production, manufacturing, packaging, distribution, reuse, operation, maintenance, disposal, energy efficiency, product performance, durability, safety, the needs of the purchaser, and cost.

Executive Order B-16-2012 directs California Air Resources Board, the California Energy Commission, the and Public Utilities Commission to help achieve by 2015 the accommodation of zero-emission vehicles with infrastructure plans and streamlined permitting. By 2020, infrastructure should support one million vehicles with the cost of EVs comparable to combustion vehicles. By 2025, a target of over 1.5 million zero-emission vehicles will be on California roads. It further orders 10% of California's state vehicle fleet by composed of zero-emission light-duty vehicles and 25% by 2020.

SB 1383 (effective 1/1/2022) In addition to the collection, food recovery, and education/outreach components of SB 1383 to increase organic waste diversion from the landfill, the regulation requires jurisdictions to procure recycled organic waste products like compost, mulch, renewable natural gas, electricity, and recycled-content paper and paper products.

Advanced Clean Fleets (adopted April 2023) regulations were adopted in April 2023 by the California Air Resources Board. The Office of Administrative Law is yet to adopt. Regulations require new purchases for state and local government fleets be 50% zero-emission vehicles by 2024 and 100% by 2027.

Legislation at the Local Level (Not Exhaustive):

City of Berkeley (effective November 17, 2004) A program overview was provided by the General Services Department. The City of Berkeley's General Services Department works in coordination with Alameda County's StopWaste, the Sustainability Team, and City Manager to implement green purchasing. Purchasing staff attend StopWaste events, who then impart that knowledge to City departments. Additionally, the Purchasing department acts as an open door advisor if any department requests guidance on green purchasing for their department's niche needs. Like many jurisdictions, The City of Berkeley is finding challenges with tracking and enforcing green purchasing due to the volume of purchases made across every department, so the City relies on the education and the good faith effort of departments to adhere to the policy. However, there are tools the City uses such as having their office supplies vendor screen out non-green items. This process also makes it easy to track green purchases by simply requesting the purchasing history from the vendor. SB1383 compliance has also bolstered tracking.

City of Palo Alto (effective 2/6/2008) A program overview was provided by the Public Works department. Their Zero Waste team are the main implementers of green purchasing in Palo Alto. Annual outreach to City departments is conducted to educate on green purchasing. New employees are trained during orientation on policies and ordinances. For City-related events, recycling and composting receptacles must be present, food can only be served on compostables, and balloons are not allowed. The City has created free zero-waste party packs for Staff and residents to borrow. The City's Zero Waste Plan has set key performance indicators to improve green purchasing: generation reduction, landfill reduction, toxics reduction, and greenhouse gas reductions.

City of San Jose (effective 9/25/2001) A program overview was provided by the Environmental Services department. For contracts over \$10,000, the bid process asks contracted vendors to agree to their Environmentally Preferable Procurement Policy and request exemptions where policy requirements cannot be met. For purchases under \$10,000, San Jose is running into a common barrier of tracking green purchases. The Policy mentions the City's making a good faith effort in upholding the purchasing guidelines to the maximum extent possible.

Alameda County (effective 3/7/2011) A program overview was provided by the Office of Sustainability. The County holds procurement workshops to reinforce green purchasing guidelines to Staff. The County has contracts and bid language for piggybacking for green office supplies, janitorial services, remodeling, etc. The County designed the Small, Local, and Emerging Business Program to offer County businesses the opportunity to provide their services and gives them a ten percent bid preference. The County cannot track every purchase given the sheer volume, and so relies on workshops and competitively bid green contracts for departments to buy from.

CITY OF PINOLE PROCUREMENT POLICY

(revised xyz, xx 2024,)

I. PURCHASING POLICY OVERVIEW

The purpose of this policy is to outline the guiding principles, rules, and standards applicable to all purchases of goods, services, and supplies made by the City of Pinole.

II. CONTRACTING PRINCIPLES

The requirements contained in this policy are informed by several guiding principles. Adherence to these principles ensures that the City's purchases are consistent with applicable legal requirements and best practices and that public funds are expended responsibly.

A. COMPETITIVE PROCESS

This policy is designed to promote full and open competition among potential vendors. Through full and open competition, the City is able to realize better pricing and more favorable terms. In interpreting this policy, staff should rely on interpretations that favor greater and more robust competition among vendors.

B. BEST OVERALL VALUE

This policy is designed to ensure that the City is getting the best value for its money when making purchases. When not required by law to select the lowest bidder, this principle permits the City to consider factors other than just price in determining what constitutes the best overall value to the City.

C. FAIRNESS AND TRANSPARENCY

This policy is designed to promote fairness and transparency in the City's purchasing system. Complying with this policy fosters equal opportunities for vendors wishing to do business with the City and ensures that public expenditures are made in an open and consistent manner.

D. COMPLIANCE WITH LAW AND BEST PRACTICES

This policy is informed by and incorporates applicable laws, regulations, and best practices applicable to public procurements. Compliance with this policy ensures that purchases are conducted in accordance with the City's legal and ethical obligations and responsibilities.

III. STANDARDS OF CONDUCT/ETHICAL CONSIDERATIONS

A. CODE OF CONDUCT

Employees are responsible for providing access to City procurement opportunities in a fair and impartial manner to all responsible suppliers, vendors, and contractors. In addition, all employees shall behave in a manner that avoids improprieties or the appearance of improprieties to maintain the public's confidence in the integrity of the City's purchasing system.

B. CONFLICT OF INTEREST

If a city officer or employee has a real or apparent conflict of interest, said individual may not participate in the selection, award, or administration of any contract, including those supported by a federal award or funding, that implicates that conflict of interest. If a city officer or employee participates in making a contract where said individual has a real or apparent conflict of

interest, such conflict may nullify or void a contract. As nullification or voiding of a contract is a serious matter with potentially significant consequences for the City, every officer or employee is responsible for recognizing and reporting a potential conflict of interest in timely manner.

A conflict of interest may arise when the city officer or employee has a direct financial interest in, or would receive a direct or material benefit arising from a contract. City officers and employees shall not be financially interested in any contract made by them in their official capacity, as such terms are defined in California Government Code Sections 1090 et seq. and 87100 et seq., and relevant case law. Prohibited interests include interests of immediate family members, domestic partners, and their respective employers or prospective employers.

City officers and employees shall report any potential or actual conflict of interest to their respective Department Head or to the City Attorney as soon as a conflict is suspected or discovered. If city officers or employees are uncertain about whether they have a conflict of interest regarding a particular contract, the individual shall consult the City Attorney's Office as soon as practicable.

It is important to note that consultants of a public entity are considered public officials under Government Code section 1090 and are subject to the requirements therein. City officers and employees should consult the City Attorney's Office on potential conflict of interest issues with respect to the City's third-party consultants and contractors.

C. CONDUCT WITH VENDORS

All employee interactions with vendors shall be conducted in a fair, open, and transparent manner. Employees shall:

- i. Refrain from showing favoritism to vendors or being unduly influenced by external factors outside the criteria outlined in this policy.
- ii. Select all vendors on the basis of meeting appropriate and fair criteria in accordance with the requirements of this policy.

D. NO GRATUITIES

No City employee shall solicit, demand, accept, or agree to accept, and shall avoid the appearance of accepting, a gift of goods or services, payment, loan, advance, deposit of money, or employment offer presented, promised in return for, or in anticipation of favorable consideration in a City procurement.

E. INTERNAL CONTROLS

Employees shall comply with the City's internal control procedures outlined in the City's Procurement Procedures. The policies guiding these internal control procedures are as follows:

- i. Employees must have or seek proper signature authority and expenditure authority for all transactions to ensure proper tracking and appropriate level of approval for all expenditures.

- ii. Duties must be segregated to diminish the risk and/or appearance of any improprieties. The Finance Director is responsible for separation of duties in an effort to negate any improprieties or the appearance of improprieties. If an employee has a question regarding separation of duties, he/she should reach out to the Finance Director for clarification.
- iii. Employees must create and maintain adequate documents and records supporting compliance with the City's procurement policies and procedures for all transactions and retain those records in accordance with the City's record retention schedule.

IV. CONTRACTING AUTHORITY

A. APPROVAL AUTHORITY

All City expenditures and purchases must be approved by either the City Manager, the Department Head (in the case of micro purchases), or the City Council. No expenditure shall be submitted or recommended to the City Council except upon approval of the City Manager or his or her authorized representative. Note that contract approval authority is distinct from budgetary approval authority. All City expenditures and purchases, regardless of amount, must be included and/or contemplated in the City's budget approved by City Council or approved by separate resolution of the City Council.

B. MONETARY THRESHOLDS

(See Appendix A for a reference chart depicting monetary thresholds by category).

1. **Non-Public Works Purchases.** The following monetary approval thresholds apply to expenditures/purchases that do not qualify as public works projects pursuant to the Public Contract Code.
 - (a) ***Department Head*** — Any expenditure, purchase, or contract (single-year or multi-year) valued under \$10,000 may be approved by a Department Head, provided that the funding for the purchase or contract is authorized in the budget approved by the City Council.
 - (b) ***City Manager Approval*** — Any expenditure, purchase, or contract (single-year or multi-year) valued at forty-five thousand dollars (\$45,000) or less may be approved by the City Manager, provided that the funding for the purchase or contract is authorized in the budget approved by the City Council.
 - (c) ***City Council Approval*** — Any expenditure, purchase, or contract (single-year or multi-year) that exceeds fortyfive thousand dollars (\$45,000) shall be authorized and approved by resolution of the City Council.
2. **Public Works Projects.** The Public Contract Code prescribes special procurement procedures for public works projects. Public works projects are defined as projects involving the “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly-owned, leased, or operated facility.” This definition specifically excludes maintenance projects defined as “Routine,

recurring, and usual work for the preservation or protection of any publicly-owned or publicly-operated facility for its intended purposes; minor repainting; resurfacing of streets and highways at less than one inch; landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems; nor work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher” (PCC § 22002 (c) and (d)).

- (a) ***City Manager Approval*** — Any contract for a public works project valued at \$200,000 or less may be awarded and approved by the City Manager.
- (b) ***City Council Approval*** — Any contract for a public works project valued over \$200,000 shall be awarded and approved by resolution of the City Council.

C. NOTICE OF COMPLETION

The City Manager, in consultation with the City Engineer, is authorized by the City Council to approve and file notices of completion on behalf of the City.

V. TYPES OF PROCUREMENTS

In the course of conducting City business, the City is required to make a variety of different types of purchases. The type of purchase dictates the policies and procedures for procuring and formalizing the purchase. Before

employees make a purchase, they should identify the type of purchase and the proper method for completing that purchase.

A. PURCHASES OF GOODS/SUPPLIES

This category of purchases includes the purchase of tangible durable and non-durable goods by the City. Examples of these types of purchases include fuel, tools, office supplies, chemicals, machinery, food, and furniture. These types of purchases are distinct from the purchase of nontangible services.

B. SERVICES

This category of purchases includes the hiring of individuals, firms, or entities to perform services for the benefit of the City. There are two categories of services: general services and consultant/professional services.

1. *General Services* — General services are non-professionalized services that are often purchased to maintain or service the City's equipment or facilities. Examples of these types of services include office equipment maintenance, cleaning services, IT support services, disposal services, and food delivery services.
2. *Consultant/Professional Services* — Consultant/Professional services are specialized services where the City hires an individual or firm to perform professional or technical tasks. Examples of these types of services include engineering and design services, audit services, architectural services, and legislative affairs services.

C. NON-PUBLIC WORKS CONSTRUCTION

Public works construction projects have a specific statutory definition and strict associated requirements. A small segment of City construction projects do not fall within the definition of “public works.” For these projects, the City has greater discretion in the method and manner of procuring these types of projects. Non-public works projects include minor repainting, minor road resurfacing, landscaping work, and other routine and recurring maintenance work for public facilities.

D. PUBLIC WORKS

Public works projects include projects involving the “construction, reconstruction, erection, alteration, renovation, improvement, demolition, and repair work involving any publicly-owned, leased, or operated facility.” Examples of these projects are renovation of existing and construction of new City facilities, and significant road and street improvements.

VI. METHODS OF PROCUREMENT

A. OVERVIEW

The type of purchase and the amount of a purchase dictates the method of procurement. Smaller and less complex purchases involve less stringent competitive requirements. Conversely, more valuable and more complex purchases require stricter, more formalized competitive processes. (See Appendix A for a reference chart outlining the method of procurement by type and amount of purchase)

B. INFORMAL PROCUREMENT

1. *Micro Purchases* — Micro purchases need not be awarded competitively, but the price must be determined to be fair and reasonable and should be distributed equitably among qualified suppliers. Micro Purchases do not require advertising or solicitation of quotes/bids. However, seeking multiple quotes/bids, even when not required, is a best practice and helps to ensure that the City receives better pricing for its purchases. Micro purchasing may be used for purchases of goods/general services valued under \$10,000.
2. *Informal Solicitation* — Informal solicitation involves seeking three (3) written quotes from potential vendors. These written quotes may be informally documented, such as through emails between City employees and potential vendors. Informal solicitation may be used for purchases of goods, general services, non-public works construction projects, and consultant/professional services valued at \$45,000 or less. This method may also be used for public works projects valued at \$60,000 or less.
3. *Informal Bidding for Public Works Projects* — Under informal bidding procedures, the City must: (i) draft a notice inviting bids; (ii) send the notice to a City-maintained list of qualified contractors, identified according to categories of work; and/or (iii) send the notice to all appropriate construction trade journals specified by the California Uniform Construction Cost

Accounting Commission. The notice must be sent at least ten (10) calendar days before bids are due. Bids must be submitted to the City by a predetermined time and date as outlined in the bidding notice. This process is governed by California Public Contract Code §22034 and Pinole Municipal Code §3.34.040. Informal bidding procedures shall be used for public works projects over \$60,000 and up to \$200,000 in value.

C. FORMAL PROCUREMENT

1. *Formal Bidding—*

- (a) **Public Works.** Under formal bidding procedures, the City must: (i) draft a notice inviting bids; (ii) publish the notice in a newspaper of general circulation at least fifteen (15) calendar days prior to the date of the opening the bids; and (iii) send the notice to all appropriate construction trade journals specified by the California Uniform Construction Cost Accounting Commission. Bids must be submitted to the City by a predetermined time and date as outlined in the bidding notice. For public works procurements, this process is governed by California Public Contract Code § 22037. Formal bidding procedures shall be used for public works projects over \$200,000 in value.
- (b) **Non-Public Works.** Under formal bidding procedures, the City must: (i) draft a notice inviting bids; (ii) post the notice on the City's website and on City message boards; (iii) send the notice to appropriate/relevant trade

publications. Bids must be submitted to the City by a predetermined time and date as outlined in the bidding notice. Formal bidding procedures shall also be used for the purchase of goods, general services, and non-public works construction projects valued at over \$45,000.

2. *Formal Competitive Proposals (RFP)* — In a formal competitive proposal process, the City must: (i) prepare a request for proposal document identifying the project requirements, vendor qualifications, and evaluation factors; (ii) send the RFP to an adequate number of qualified sources as determined by the relevant department head or the City Manager; (iii) publish notice of the RFP in a local newspaper and/or post the RFP on the City's website at least ten (10) days prior to the deadline for receipt of proposals; and (iv) establish and implement procedures for evaluation of proposals. Formal competitive proposals shall be used for purchases of consultant/professional services valued at more than \$45,000.

D. DESIGN-BUILD CONTRACTING

Design-build contracting is a form of public works construction contracting that combines both the design and construction phases into one contract and may include other phases and processes. The City may utilize this type of procurement for certain types of services and property related to public works construction projects identified in subsection 1 below subject to making the required findings identified in subsection 2 below, and following the appropriate procedures outlined in subsection 3 below.

1. *Design-build components* — The services and property that may be combined in a design-build contract are:
 - (a) Planning;
 - (b) Design;
 - (c) Construction management;
 - (d) Construction;
 - (e) Manufacturing;
 - (f) Financing;
 - (g) Maintenance;
 - (h) Rebuilding;
 - (i) Improving;
 - (j) Repairing;
 - (k) Operation;
 - (l) Purchase and installation of materials;
 - (m) Equipment;
 - (n) Purchase of real property whether in fee, easement, lease or license; and
 - (o) Any other services necessary for a design-build entity to deliver a functional project.
2. *Findings Required* — To use a design-build process, the City Manager or City Council must make a finding that takes into consideration costs, timing, extraordinary circumstances such as the need to incorporate specialized equipment or other project components, the need to coordinate with third parties, and project financing.
3. *Requirements* — Design-build procurements follow the same requirements that apply to formal competitive proposals as

outlined in Section VI (C)(3) and the Procurement Procedures Manual. However, some form of bid security may be warranted in accordance with the requirements in Formal Bidding Procedures (Section VI (C)(1)) and the Procurement Procedures Manual.

E. COOPERATIVE PROCUREMENT

Cooperative purchasing allows the City to buy goods or services based on a competitively bid contract prepared by another public agency, when that other agency and the vendor(s) agreed in advance to a cooperative process. Use of purchasing cooperatives is encouraged as a way to obtain goods and services by aggregating volume, securing value pricing, and reducing administrative overhead. Measured use of purchasing cooperatives can significantly reduce the time and resources needed to competitively purchase goods and services. The following list summarizes the requirements and relevant considerations applicable to cooperative procurements.

1. *Competitive Purchasing* — Cooperative purchasing programs should be based on competitively awarded contracts that substantially comply with the City's procurement procedures outlined in this policy.
2. *Purchasing Cooperatives* — There are numerous purchasing cooperatives that the City can evaluate to use for a particular procurement. Some leading cooperatives include state contracts such as California Multiple Award Schedules (CMAS); the Department of General Services (DGS); OMNIA Partners

(Formerly U.S. Communities Cooperative Purchasing); Sourcewell (formerly National Joint Powers Alliance); NASPO ValuePoint (formerly WSCA-NASPO; the National Cooperative Purchasing Alliance (NCPA); and, federal General Services Agency (GSA) procurements (GSA Advantage for State and Local Governments).

3. *Value Analysis* — Purchases using any given cooperative need not be based on the absolute lowest pricing and may consider factors in addition to price, such as the time and/or resources needed for the City to independently competitively bid for the good or service.
4. *Time Limit* — The cooperative competitive bidding process that the City seeks to utilize must have occurred within twenty-four (24) months from the date the City seeks to obtain the goods or services.
5. *Piggyback Contracting* — Subject to the appropriate approval authority and if in the best interest of the City, the City may enter into contracts for goods and services, the pricing and terms of which have been previously established by another public agency or purchasing cooperative. However, care must be taken to ensure all of the City's contracting standards are satisfied. Sometimes the underlying contract or commitment originally made to a purchasing cooperative or other agency is difficult to find; however, care must be taken to ensure the City is protected via a contract. Employees should consult the City Attorney's Office for guidance on meeting the City's contracting requirements for cooperative procurements.

F. SOLE SOURCE PROCUREMENT

Regardless of the estimated cost of a purchase, the City is not required to engage in a competitive procurement process, either formal or informal, under Section V when a competitive procurement is infeasible for the reasons articulated in this section. In all cases, the City must verify and document that a particular procurement meets the criteria for a sole source identified below, and the use of sole source must be approved by the City Manager.

In order to utilize a sole source procurement, at least one of the following statements must be true: (1) The item is only available from one source; (2) After solicitation of a number of sources, the competition is determined inadequate; and/or (3) one of the conditions described below applies:

- (a) Unique or Innovative Concept—The vendor demonstrates a unique or innovative concept or capability not available from another source. “Unique or Innovative Concept” means a new, novel, or changed concept, approach, or method that is the product of original thinking, the details of which are kept confidential or are patented or copyrighted, and is available to the City only from one source and has not in the past been available to the City from another source;
- (b) Patents or Restricted Data Rights – Patent or data rights restrictions preclude competition;

- (c) Substantial Duplication Costs – In the case of a subsequent contract for the continued development or production of highly specialized equipment or products and/or major components thereof, when it is likely that award to another contractor would result in substantial duplication of costs that are not expected to be recovered through competition;
- (d) Unacceptable Delay – In the case of a subsequent contract for the continued development or production of highly specialized equipment or products and/or major components thereof, when it is likely that award to another contractor would result in unacceptable delays in fulfilling the City’s needs.

G. EMERGENCY PROCUREMENT

Emergency procurements are those purchases necessary to avoid or mitigate a clear and imminent threat or danger where delay could result in loss of life or danger to health, welfare, or property or threaten the continued operation of the City or the provision of essential City services. Contracts awarded under this Section do not require adherence to the City’s standard procurement requirements outlined in this policy. However, if practical, it is strongly encouraged to at least obtain oral approval from the City Manager’s Office prior to making purchases pursuant to this Section.

Contracts awarded pursuant to an emergency as defined under this section require that the City Manager present a report to the City Council, at the next available meeting, describing the emergency, the actions taken, and the number and dollar amount of contracts awarded. Note that the City may be required to pass an emergency resolution or ordinance in order to be reimbursed by state or Federal agencies for emergency purchases.

H. EXEMPT PROCUREMENTS

This Section outlines types of procurements that are exempt from the standard competitive requirements outlined in this policy and also includes special considerations related to those exempt procurements. Despite the fact that a procurement may be exempt, the City may still conduct negotiations as to price, delivery and terms in connection with the award of a contract that does not require a competitive process. Nothing in this section shall preclude the solicitation of competitive bids or proposals when possible. The following is a list of procurements that are exempt from the competitive requirements outlined in this Policy.

1. Emergency procurements as defined in Section VI(G) above;
2. Specified materials or equipment that can be obtained from only one source and there is no adequate substitute in accordance with the criteria outlined in Section VI(F) above;
3. Legal or professional services that are highly specialized;
4. Design-build projects as defined in Section VI(D);
5. Cooperative procurements described in Section VI(E);

6. Procurements funded by grants, donations or gifts when any special conditions require the purchase of particular materials and/or services;
7. Purchase of surplus property owned by another public entity, or payment to other public entities or utilities;
8. Membership dues, conventions, training, travel arrangements, or advertisements in magazines, newspapers, or other media;
9. Works of art, entertainment or performance; and
10. Where competitive bids or proposals have been solicited and no bid or proposal has been received. In such situations the City Manager may proceed to have the goods procured or services performed without further competitive bidding.

VII. SPECIAL POLICIES, PROGRAMS, AND CONSIDERATIONS

Depending on the amount and/or type of purchase, there are several policies, procedures and programs that must be considered. These include:

- Application of Local Business Purchasing Preference;
- Information Technology Purchases;
- Procedures for Purchases Utilizing Federal Grant Funds;
- Purchase Orders/Blanket Purchase Orders;
- Qualified Contractors/Vendors;
- Surplus Property;
- SB 1383 Procurement Policy Requirements;
- Application of Union Print Shop Preference.
- Union-made Vehicle Preference
- Environmentally Preferable Purchasing Policy and Program (E4P)

A. LOCAL BUSINESS PURCHASING PREFERENCE

Preference to locally-owned businesses will be exercised to the extent it is consistent with the law and in the best interest of the public. If a purchase

utilizes federal and state funds, then the City will not apply local preferences. In addition, the City will make an effort to ensure that its solicitations are received by small, minority-owned and/or women-owned businesses and will also make an effort to identify and remedy any barriers to such firms participating in the procurement process.

1. *Criteria for Preference.*

- (a) When bidding or purchasing goods, equipment, and services local preference may be given to a responsible, responsive Local Businesses.
- (b) The granting of these preferences must be made on a determination by the purchasing officer that quantity and quality of the local product is equal to that of the next lowest or comparable bidder.
- (c) In order for a business to be eligible to claim the preference, the business must meet the definitions of Local Business outlined below.

2. *Definition of Local Business.* A local business is: (a) A business located at a fixed location within the boundaries of the City of Pinole or a home-based business located within the boundaries of the City of Pinole;

- (b) A business that has a valid business license and is current in the payment of the business license tax;
- (c) A business owned and operated by a City of Pinole resident, with a valid City of Pinole business license.

3. *Inapplicability.* Application of the local business preference does not apply in the following situations:
- (a) Bids for public projects as defined by Public Contracts Code Sections 20161 and 22002;
 - (b) Purchases of goods and services through contracts of other governmental jurisdictions or public agencies, or cooperative purchasing agreements;
 - (c) Contracts for professional or legal services;
 - (d) Purchases or contracts funded, in whole or in part, by a governmental entity, or private and public grants and the laws, regulations or policies governing such funding prohibit application of the local preference;
 - (e) Purchases or contracts funded, in whole or in part, by the federal or state government;
 - (f) Purchases made, or contracts let under emergency situations; and
 - (g) Purchases that involve the installation of a cogeneration plant or other energy conservation project.

B. INFORMATION TECHNOLOGY PURCHASES

The City recognizes that purchasing information technology systems and equipment on the basis of lowest purchase price alone may not always serve the best interests of the City. Therefore, to ensure hardware requirements and software compatibility, all such purchases must be reviewed by the Information Systems Department prior to purchase.

C. PURCHASES WITH FEDERAL/STATE FUNDS

When purchasing goods and services involving the use of federal grant funds, the City is required to follow the provisions of 2 CFR Part 200 Subpart A §200.318 General Procurement Standards through §200.326 Contract Provisions. Employees should consult with the City Attorney on any questions regarding application of these requirements to particular purchases.

When purchasing goods and services involving the use of state of California funds, the City may be required to follow provisions of state law, regulations, and policy depending upon the specific source of the state funds. Employees should consult with the City Attorney on any questions regarding application of state requirements to particular purchases.

D. PURCHASE ORDERS/BLANKET PURCHASE ORDERS

1. *Purchase Order.* A Purchase Order is a document issued to a vendor or contractor to authorize purchases of goods, equipment, and services. Purchase orders are required for all purchases of goods, equipment and services, in addition to any required contract documents.

The purpose of a Purchase Order is to:

- (a) Ensure compliance with this policy.
- (b) Encumber funds when an unencumbered appropriation exists in the fund.

There are exemptions from Purchase Order requirements. Examples of such exemptions include acquiring land, utility payments, payments to other governmental agencies, and debt

service payments. A list of exemptions is outlined in the Procurement Procedures Manual.

2. *A Blanket Purchase Order.* A blanket purchase order is an arrangement whereby the City contracts with a vendor to provide equipment or supplies on an as-needed and often, over-the-counter basis. Blanket Purchase Orders provide a mechanism whereby items that are uneconomical to stock may be purchased in a manner that allows field operations timely access to necessary materials. Blanket Purchase Orders shall not be used to purchase services, capital assets or items maintained in stock. All Blanket Purchase Orders must be authorized by the City Manager.

Blanket Purchase Orders must be confirmed annually, before the beginning of the fiscal year. Requests for Blanket Purchase Orders may also be submitted on an as-needed basis. Once a Blanket Purchase Order is issued to a vendor, any authorized City employee may contact the vendor directly to place orders per the terms and conditions specified in the Blanket Purchase Order.

Request for Blanket Purchase Order must be reviewed based upon the following criteria:

- (a) Geographic location.
- (b) Responsiveness and capabilities.
- (c) Average dollar value and type of items to be purchased.

- (d) Frequency of need.

All Blanket Purchase Orders shall include the following information:

- (a) A general description of the equipment or supplies that may be charged.
- (b) The period of time the order will remain open, not to exceed one year.
- (c) The maximum total amount that may be charged on the purchase order.
- (d) Identification of the department(s) and employee(s) who may charge against order.
- (e) Requirement that the employee show CITY identification.
- (f) Requirement that employees print and sign their names when picking up goods.
- (g) Account number(s) to be charged.

E. QUALIFIED CONTRACTORS/VENDORS

The City maintains a list of qualified contractors in accordance with the provisions of Pinole Municipal Code § 3.34.040, Public Contract Code § 22034, and criteria promulgated from time to time by the California Uniform Construction Cost Accounting Commission. This list is utilized for procurements of public projects greater than sixty thousand dollars \$60,000 and less than or equal to two hundred thousand dollars (\$200,000) that are being let through informal bid procedures. In addition to

the qualified contractors list, the City may elect to maintain a list of qualified vendors.

F. PURCHASES AT AUCTION

Use of public auctions may be an appropriate method of procurement if approved in advance by the City Manager or City Council, depending on the amount of the purchase.

G. ~~CLIMATE-FRIENDLY AND ENVIRONMENTALLY
PREFERABLE PURCHASES AND PRACTICES POLICY~~ SB 1383
Policy Requirements

Senate Bill (SB) 1383 Regulations require jurisdictions to implement specific actions which include annually purchasing a specified amount of recovered organic waste products, and requiring recycled content paper products and recordkeeping to demonstrate compliance. The following details the SB 1383 procurement requirements for the City for meeting the annual recovered organic waste product procurement target, as well as the recycled-content paper procurement requirements as described in SB 1383 regulations (14 Division 7, Chapter 12, Article 12), and recordkeeping requirements.

Recovered Organic Waste Product Procurement Requirements

A. Annual Recovered Organic Waste Product Procurement Target

1. The City will annually procure for use or giveaway a quantity of Recovered Organic Waste Products that meets or exceeds its Annual Recovered Organic Waste Product Procurement Target.

2. To be eligible to meet the Annual Recovered Organic Waste Product Procurement Target, products that may be procured include the following:

- a. Compost.
- b. Mulch.
- c. Renewable Gas (in the form of transportation fuel, electricity, or heat).
- d. Electricity Procured from Biomass Conversion.

B. Requirements for City Departments

1. City department staff that are responsible for landscaping maintenance, renovation, construction, or related activity are to prioritize the use of Compost and Mulch produced from recovered Organic Waste for landscaping maintenance, renovation, or construction. SB 1383 Eligible Mulch used for land application must meet or exceed the physical contamination, maximum metal concentration and pathogen density standards specified in 14 CCR Section 17852(a) (24.5) (A)(1)-(3).
2. City projects that are subject to the Water Efficient Landscaping Ordinance (WELO), 23 CCR, Division 2, Chapter 2.7 are to keep records of Recovered Organic Product procurement. For all mulch that is land applied, procure Mulch that meets or exceeds the physical contamination, maximum metal concentration, and pathogen density standards for land applications specified in 14 CCR Section 17852(a) (24.5) (A)(1)-(3). City staff are required to keep records, including invoices or proof of Recovered Organic Waste Product procurement (either through purchase or acquisition), and submit records to the Recordkeeping Designee, upon completion of project.

C. Procedures & Recordkeeping Requirements for Procured Organic Products City Projects

1. City staff are required to keep records, including invoices or proof of Recovered Organic Product procurement (either through purchase or acquisition), and submit records to the Recordkeeping Designee, upon completion of project. Records shall include:

- a. General description of how and where the product was used and applied, if applicable.
- b. Source of product, including name, physical location, and contact information for each entity, operation, or facility from whom the Recovered Organic Waste Products were procured.
- c. Type of product and quantity of each product.
- d. Invoice or other record demonstrating purchase or procurement.

D. Requirements for Compost and or Mulch Giveaway Events or Other Distribution Events

1. For Compost and Mulch provided to residents, businesses or other organizations through giveaway events or other types of distribution methods, the City will require that the Direct Service Provider (including the City's franchised hauler) maintain an accurate record of the quantity of Compost and/or Mulch that is distributed.

These records will include:

- a. General description of how/where product was used and or applied, as applicable
- b. Source of product (physical location), type of product and quantity of product

- c. Invoice or other record demonstrating purchase, distribution event or giveaway
2. The City's Recordkeeping Designee will keep records of Compost and Mulch provided for SB 1383 reporting purposes, and for the procurement of Mulch, report that mulch procured by the City or Direct Service Provider meets the land application standards specified in 14 CCR Section 18993.1, as it may be amended from time to time.
3. When Procurement of Recovered Organic Waste Products occurs through a Direct Service Provider, the City will require a written contract or agreement, or execute a purchase order with enforceable provisions that states mulch procured by the Direct Service Provider meets land application standards specified in 14 CCR Section 18993.1, as it may be amended from time to time.

E. Requirements for Procurement of Renewable Gas, Electricity Procured from Biomass Conversion

1. When the City procures Recovered Organic Waste Products that include Renewable Gas and/or Electricity Procured from Biomass Conversion occurs through a Direct Service Provider, the City shall enter into a written contract or agreement or execute a purchase order with enforceable provisions that includes: (i) definitions and specifications for Renewable Gas and/or Electricity Procured from Biomass Conversion and, (ii) an enforcement mechanism (e.g., termination, liquidated damages, etc.) in the event the Direct Service Provider is non-compliant with the requirements.
2. When the City has a Renewable Gas procurement (used for fuel for transportation, electricity, or heating applications), the City shall ensure

compliance with criteria specified in 14 CCR Section 18993.1., keep records for Renewable Gas procured and used by the City and provide records to the Recordkeeping Designee, on a suitable schedule as determined, but not less than annually.

3. If the City procures Renewable Gas from a Publicly-Owned Treatment Works (POTW), the City will annually verify that the Renewable Gas from the POTW complies with the requirements specified in 14 CCR Section 18993.1(h), including, but not limited to the exclusion in 14 CCR Section 17896.6(a)(1). And, the City shall annually receive a record from the POTW documenting the tons of Organic Waste received by the POTW from: (i) a compostable material handling operation or facility as defined in 14 CCR Section 17852(a)(12), other than a chipping and grinding operation or facility as defined in 14 CCR Section 17852(a)(10), that is permitted or authorized under 14 CCR Division 7; (ii) transfer/processing facility or transfer/processing operation as defined in 14 CCR Sections 17402(a)(30) and (31), respectively, that is permitted or authorized under 14 CCR Division 7; or (iii) a solid waste landfill as defined in Public Resources Code Section 40195.1 that is permitted under 27 CCR Division 2. The City shall require that the POTW annually provide documentation of the percentage of biosolids that the POTW produced and transported to activities that constitute landfill disposal to demonstrate that the POTW transported less than twenty-five percent (25%) of the biosolids it produced to activities that constitute landfill disposal. Landfill disposal is defined pursuant to 14 CCR Section 18983.1(a) and includes final disposition at a landfill; use of material as alternative daily cover or alternative intermediate cover at a landfill, and other dispositions not listed in 14 CCR Section 18983.1(b).

Alternative daily cover or alternative intermediate cover are defined in 27 CCR Sections 20690 and 20700, respectively.

The City will also require annual documentation that the POTW receives vehicle-transported solid waste that is an anaerobically digestible material for the purpose of anaerobic co-digestion with POTW treatment plant wastewater to demonstrate that the POTW meets the requirement of 14 CCR Section 18993.1(h)(2). The City will ensure records are submitted to the Recordkeeping Designee on an annual basis.

When the City procures electricity from Biomass Conversion the City will maintain records detailing the amount of Electricity Procured from Biomass Conversion facilities and receive written notification by an authorized representative of the Biomass Conversion facility certifying that biomass feedstock was received from a permitted solid waste facility identified in 14 CCR Section 18993.1(i). The City will provide these records to the Recordkeeping Designee on an annual basis.

1.15.50 Requirements for Procurement of Recycled Content Paper Products

1. City staff shall purchase Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that consists of at least thirty percent (30%) recycle content whenever the total cost is the same cost, lesser cost or not more than 10% of the non-recycled content alternative, consistent with the requirements of the Public Contract Code, Sections 22150 through 22154 and Sections 12200 and 12209, as amended. All Paper Products and Printing and Writing Paper shall be eligible to be labeled with an unqualified recyclable

label as defined in Title 16 Code of Federal Regulations Section 260.12.

2. City staff are to maintain records of all Paper Products and Printing and Writing Paper purchases and provide sufficient records to the Recordkeeping Designee at an agreed upon schedule, but not less than annually to enable the Recordkeeping Designee to complete the required documentation for CalRecycle. City staff shall provide a copy of the invoice/ documentation of purchases, vendor name, purchaser name, date and quantity purchased, recycled content information or sufficient proof of purchase as agreed upon by CalRecycle. If non-Recycled-Content Paper Products and/or non-Recycled-Content Printing and Writing Paper are purchased, Town staff is to detail why Recycled-Content Paper Products and/or Recycled-Content Printing and Writing Paper were not purchased.

F. City Vendor Procurement Requirements

1. All vendors that provide Paper Products (including janitorial Paper Products) and Printing and Writing Paper to the City are to Provide Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper that consists of at least thirty percent (30%) recycle content whenever the total cost is the same cost, lesser cost or not more than 10% of the non-recycled content alternative, consistent with the requirements of the Public Contract Code, Sections 22150 through 22154 and Sections 12200 and 12209, as amended. Vendors are to only provide Paper Products and Printing and Writing Papers that meet Federal Trade Commission Recyclability standard as defined in Title 16 CFR Section 260.12.

2. Vendors are to certify in writing, under penalty of perjury, the minimum percentage of postconsumer material in the Paper Products and Printing and Writing Paper offered or sold to the City. This certification requirement may be waived if the percentage of postconsumer material in the Paper Products, Printing and Writing Paper, or both can be verified by a product label, catalog, invoice, or a manufacturer or vendor internet website. Vendors are to certify in writing, under penalty of perjury, that the Paper Products and Printing and Writing Paper offered or sold to the City are eligible to be labeled with an unqualified recyclable label as defined in Title 16 CFR Section 260.12.
3. Vendors are to provide records of all Paper Products and Printing and Writing Paper purchased (both recycled-content and non-recycled content) made by a City department to the Recordkeeping Designee on a schedule to be determined by the Recordkeeping Designee. Records shall include a copy of the invoice/ documentation of purchase, written certifications as required, purchaser name, quantity/date purchased, and if non-Recycled-Content Paper Products and/or non-Recycled-Content Printing and Writing Paper is purchased include a description of why Recycled-Content Paper Products and/or Recycled-Content Printing and Writing Paper were not purchased.
4. All vendors providing printing services to the City via a printing contract or written agreement, shall use Printing and Writing Paper that consists of at least thirty percent (30%), recycle content whenever the total cost is the same cost, lesser cost or not more than 10% of the non-recycled content alternative, consistent with the requirements of the Public Contract Code, Section 12209 or as amended.

SB 1383 PROCUREMENT RECORDKEEPING RESPONSIBILITIES

1. The City Manager or their designee will designate who will be the Recordkeeping Designee and responsible for consolidating information from all City departments pertaining to Procurement of Recovered Organic Waste Products and Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper.

2. The Recordkeeping Designee will track Procurement of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper and complete the following tasks:

- a) Collect and collate copies of invoices or receipts (paper or electronic) or other proof of purchase that describe the procurement of Printing and Writing Paper and Paper Products, including the volume and type of all paper purchases; and, copies of certifications and other required verifications from all departments procuring Paper Products and Printing and Writing Paper (whether or not they contain recycled content) and/or from the vendors providing Printing and Writing Paper and Paper Products. These records must be kept as part of City's documentation of its compliance with 14 CCR Section 18993.3.
- b) Collect and collate copies of invoices or receipts or documentation evidencing procurement from all City departments procuring Recovered Organic Waste Products and invoices or similar records from vendors/contractors/others procuring Recovered Organic Waste Products on behalf of the City to ensure compliance in meeting its Annual Recovered Organic Waste Product Procurement Target. These records must be kept as

part of the City's documentation of its compliance with 14 CCR Section 18993.1.

- c) Collect, collate, and maintain documentation submitted by the City, Direct Service Providers, and/or vendors. Compile an annual report on the City's procurement, vendor/other procurement on behalf of the City of Recovered Organic Waste Products, Recycled-Content Paper Products, and Recycled-Content Printing and Writing Paper, consistent with the recordkeeping requirements contained in 14 CCR Section 18993.2 for the Annual Recovered Organic Waste Product Procurement Target and 14 CCR Section 18993.4 for Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper procurement. This report shall be made available to the City's responsible entity for compiling the annual report to be submitted to CalRecycle (which will include a description of compliance on other SB 1383 regulatory requirements) pursuant to 14 CCR Division 7, Chapter 12, Article 13.

~~OTHER ENVIRONMENTALLY PREFERABLE PROCUREMENT PRODUCTS, SERVICES AND PRACTICES~~

~~1. City staff shall prioritize the purchase of environmentally preferable products, services, and practices, whenever feasible, that include the following:~~

~~**Zero Emission and or Hybrid Fuel Efficient Vehicle Fleet.** When replacing City fleet vehicles, City staff will prioritize zero emission vehicles and or fuel efficient vehicles, provided the vehicle meets the performance standard needed for its purpose. When replacing vehicles, less polluting alternatives such as compressed natural gas, bio-based fuels, hybrids, electric batteries, or fuel cell types are to be considered.~~

Landscaping/Maintenance Services. When considering landscape maintenance services, City staff will prioritize provisions of Sustainable Guidelines for Landscape Professionals (www.bayfriendlycoalition.org) and establish a preferred list of native and drought-tolerant plants for use.

Energy Efficient Electronic Equipment. When considering purchase of new electronic equipment, City staff will prioritize products that include the “Energy Star” certification and meet “EPEAT” energy efficiency standards. All employees should maintain equipment on the most energy efficient settings.

Solar Installation and Battery Storage. City staff will consider solar installation and battery storage on City properties when deemed economically beneficial.

Water Efficient Products. When considering purchase of water fixtures, plumbing fixtures, and toilets, etc. City staff will prioritize the purchase of items that include the “Water Sense” certification to maximize water efficiency.

Leadership in Energy and Environmental Design (LEED)/Green Building. When building or renovating City facilities, staff will prioritize Leadership in Energy and Environmental Design (LEED) green building practices. When exterior hardscape modifications are made to existing City facilities, staff will consider replacement of impervious surfaces with permeable substitutes such as permeable asphalt, concrete or pavers for walkways, patios, parking lots and driveways.

H. UNION PRINTER PURCHASING PREFERENCE

Preference to union printers will be exercised. Union printers must be given first priority for City print work that require the procurement of services from an external printer.

1. *Criteria for Preference.*

(a) The printed materials must be produced by a union printer whose employees are represented by labor union.

(b) The union printer must provide competitive pricing and quality services.

(c) The union printer must be able to meet the project's deadlines.

~~(e)~~(d)-Wherever feasible, all printed materials produced by a union print shop will display a union label (aka union bug).

2. *Definition of Union Printer.* A union printer is a commercial printer whose employees are represented by a labor union. All printing produced by a union printer displays a special mark called a union label or "union bug." This label is printed directly onto the print materials to indicate it was made by members of a labor union.

I. UNION-MADE VEHICLE PREFERENCE

1. *Criteria for Preference*

(a) Preference for automobiles manufactured in the United States that are union-made, either by American manufacturers employing unionized workforces or other manufacturers producing union-made vehicles within the United States.

(b) Preference for specific American-made models listed in the annual release of the United Auto Workers Vehicle List

J. ENVIRONMENTALLY PREFERABLE PURCHASING POLICY AND PROGRAM (E4P)

The City shall use the following specification guidelines as a purchasing compass to reduce the environmental, health, and social impacts of procured goods and services wherever practicable, available, and

economically feasible:

1. Specification Guidelines

Packaging:

- Maximization of recyclable packaging material
- Reduction of packaging materials to only those necessary
- Maximization of postconsumer and total recovered content in packaging materials
- No polystyrene foam in packaging
- Minimization of plastic packaging

Product content:

- Products that are durable and long-lasting
- Products that foster clean air, water, and biodiversity
- Maximization of postconsumer and total recovered content practicable and not be under the minimum content established by EPA's Comprehensive Procurement Guideline¹
- Maximization of elements that factor in climate resilience (e.g. construction materials)
- Maximization of elements that reduce greenhouse gas emissions over the product's entire lifecycle
- Maximization of elements that reduce waste (e.g. rechargeable batteries)
- Maximization of elements that conserve water (e.g. EPA's WaterSense products)
- Maximization of elements that conserve energy (e.g. EPA's EnergyStar products)
- Maximization of sustainable, regenerated non-toxic, bio-based, natural content

Toxicity:

- Avoidance of hazardous materials such as the potential to be persistent, bioaccumulative, and/or toxic ("PBT") such as mercury, lead, dioxin, or PFAS ("forever chemicals")
- Minimization of volatile organic compounds (VOCs) and formaldehyde
- Minimization of products processed with chlorine/chlorine derivatives (e.g. bleached paper towels)

¹ <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>

- Avoidance of polyvinyl chloride (PVC) products e.g. office binders, furniture, etc.)
- Avoidance of products with ozone-depleting materials
- Avoidance of products with carcinogens and reproductive toxins
- Requiring vendors to disclose the material content of their products and specify if there are PBT materials (refer to EPA's list of PBT chemicals)

Manufacturing:

- Minimization of virgin materials
- Maximizing responsible, sustainable sourcing of materials
- Manufacturing processes conserve energy and water
- Seeking products with manufacturing processes that refrain from using hazardous substances or the release of hazardous substances of into the environment
- Reduction of scope 1, 2, and 3 emissions²

Transportation:

- Minimization of greenhouse gas (GHG) emissions from distribution and transportation

Recyclability/Takeback:

- Free or low-cost product takeback services (e.g. collection, recycling, remanufacturing, refurbishing, and proper disposal)
- Verification that products are in fact recycled (preferably), and if not recycled, properly disposed of

Equity:

- Support of disadvantaged business enterprises (DBEs) where socially and economically disadvantaged individuals own at least 51% interest and also control management and daily business operations³
- Support of small, local businesses (refer to Section VII. Subsection A (Local Business Purchasing Preference of this Procurement Policy))
- Support of businesses that implement fair labor practices
- Support of businesses with unionized workforces (such as preferences in Section VII Subsections H and I)
- Support of green certified businesses⁴

² <https://www.epa.gov/climateleadership/scope-1-and-scope-2-inventory-guidance>

³ <https://www.epa.gov/grants/frequently-asked-questions-disadvantaged-business-enterprises>

⁴ <https://greenbusinessca.org/contracostacounty>

- Support of vendors with products that uphold equity and support equitable, charitable social causes

Environmental Product Standards/Ecolabels:

- Seek those developed and awarded by an impartial third-party
- Refer to EPA's recommended ecolabels⁵ to avoid false marketing and greenwashing traps

Lifecycle cost:

- Consideration of the product's total lifecycle cost and payback period when evaluating initial cost (e.g. hand dryers verse paper towels – refer to **Appendix B** for a lifecycle cost analysis example)

City Fleet:

- Replacement with zero-emission vehicles
- Preference of automobiles manufactured in the United States by companies that employ unionized workforces (refer to Section VII Subsection I)
- Maintenance of vehicles with greener products (re-refined oil)

City Buildings:

- Use of Green Building practices delineated in the LEED Rating System
- Use of climate resilient design
- Installation of EV infrastructure

City Energy:

- Purchasing of renewable, clean energy (e.g. solar power, wind power, geothermal, or hydroelectric energy sources)

City Landscaping:

- Employment of Bay-friendly landscaping or sustainable landscape management techniques⁶

City Events:

- Purchasing of local, organic food
- Use of reusable and compostable foodware

⁵ Recommendations of Specifications, Standards, and Ecolabels for Federal Purchasing | US EPA

⁶ <http://www.bayfriendlycoalition.org/>

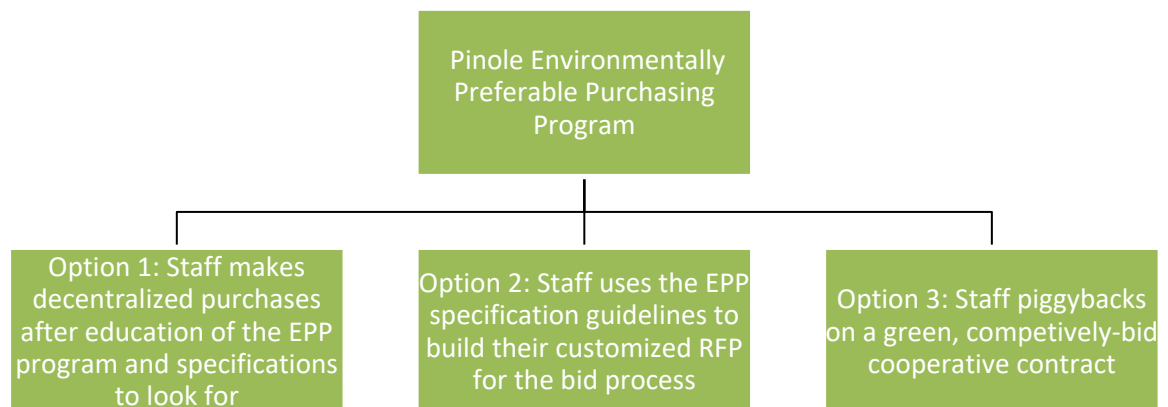
- Use of bio-based and/or reusable decorations

Organic waste and paper products:

- Refer to pages xx of this Procurement Policy which delineates the criteria and procedures of Senate Bill 1383 when procuring organic waste products and paper products

2. Methods to Implement Pinole's Environmentally Preferable Purchasing Program

There are three recommended methods to approaching purchasing in alignment with the E4P. These options help different City departments make environmentally responsible decisions when it comes to procurement.



Method 1: Purchases that do not require an RFP A department can seek to purchase their own green goods and services after being educated on the City's program and specifications/ecolabels to look for when purchasing certain products. There are a plethora of resources Staff can use such as purchasing guides which may include direct links to purchase.⁷ Some online stores may also have a green filter to view sustainable products.

Method 2: Purchases that require an RFP When a product/service needs to go through the bid process, the EPP program's specifications would be used to build the RFP. Green contract language is available to strengthen

⁷

https://docs.google.com/spreadsheets/d/1JzChoAuD86PsfP6eN_KJ1f1O0ZtWATb4qmJ0rCw66Hc/edit#gid=0; <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>; <https://www.energy.gov/femp/search-energy-efficient-products>

a green RFP, which could be added to the E4P program documentation⁸.

Method 3: Purchases that can be piggybacked. Many jurisdictions have already gone through the bidding process for green contracts. Piggybacking on these cooperative contracts saves time, money, and energy. ⁹

3. Implementation Guidelines

- Staff will foster the policy by following assigned staff responsibilities delineated below this section
- Decentralized purchasing such as credit card purchases will adhere to this policy, to the extent possible using policy guidelines and with good faith effort
- The RFP process will vet vendors using this policy, where practicable, and request vendors to report their sustainable practice using a vendor questionnaire (Appendix C) with a scoring system
- The RFP will include relevant specifications from policy guidelines
- Staff will piggyback on green, competitively-bid cooperative contracts at the federal, state, or local level
- Review this policy annually or as needed, if pivoting is necessary or opportunity to optimize/maximize more green purchases, and present any recommendations to the City Council
- Track green purchases and services to the maximum extent possible and have procedures in place to learn why a green purchase was not made
- Establish an exemption process
- Set annual green purchasing targets and review what barriers or challenges there were to meet those targets

⁸ https://kingcounty.gov/en/legacy/depts/finance-business-operations/procurement/for-government/environmental-purchasing/Purchasing_Guide.aspx
<https://sftool.gov/greenprocurement/sample-contract-language#safer-choice>;
https://docs.google.com/spreadsheets/d/1JzChoAuD86PsfP6eN_KJ1f1O0ZtWATb4qmJ0rCw66Hc/edit#gid=0;
<https://empowerprocurement.com/initiatives/contracting/sample-language-library/>

⁹

<http://acgov.org/sustain/documents/PiggybackingResources.pdf>

- Staff shall provide preference to reasonable increased costs of goods and services that may come with vendors with greener goods/services and local, small, DBE businesses
- A non-compliance justification form (Appendix D) will be used a method to learn how to improve the program

4. Tracking

Maximizing the number of green contracts either through the RFP process or piggybacking is the best option for environmentally preferable purchasing in comparison to decentralized purchasing (e.g. independent credit card purchases). With contracts, the vendor can easily pull up a record that quantifies the number of green purchases made under that contract which supports successful implementation and tracking within the program. Tracking can also be supported by putting into the RFP process a request for customized stores, such as an office supplies store made specifically for City of Pinole, that has already filtered out non-green items for Staff to easily browser and purchase from. For decentralized purchasing, self-reporting of green purchases by Staff may be the only option to track green purchasing which is more complex and time-intensive to keep record of, and ideally should be minimized to the extent possible

5. Staff Responsibilities

The EPP program will delineate responsibilities of Departments and staff members, as follows:

Community Development

- Leads workshops/trainings on E4P program, greenwashing, specifications/ecolabels
- Offers assistance with building green RFPs
- Advises on requests for decentralized purchasing
- Help piggyback on green cooperative contracts
- Inform departments of new City green contracts to purchase from
- Help cost analysis/lifecycle cost

Finance Department

- Leads workshops/trainings on E4P program
- Help piggyback on green cooperative contracts
- Work with green vendors to provide a record of green purchases for tracking

- Help pull and organize green vendor records for tracking green purchases
- Tracks self-reported green purchases

Department Heads

- Reminds department Staff to align with the E4P program
- Reviews credit card purchases and sees if there is opportunity to correct for future green purchasing
- Provides a justification for why a green purchase was not made to Finance department and Community Development
- Builds RFPs that align with E4P program
- Support cooperative green contracts by purchasing from them over decentralized purchasing where practicable

Staff

- Make purchases in alignment with the E4P policy

6. Additional Resources

The Responsible Purchasing Network is a great resource for webinars and consulting services on sustainable purchasing. Consulting services for members include conducting workshops for Staff, design and implementation of an E4P, development of resource materials, specification sheets, bid specifications, cost-analysis, technical assistance with tracking, and more¹⁰.

The Empower Procurement program, funded by the California Energy Commission, offered no-cost technical assistance until it ended in July. Although the program is not accepting new requests, its website still provides free guidance and useful resources, including energy-efficient products. Prospect Silicone Valley oversees the program and offers technical assistance and advisory services for developing zero-emission fleets and decarbonizing buildings. Recently, they helped Alameda County reduce energy expenses for charging their electric vehicle fleet.

CalRecycle is another great resource for environmentally preferable purchasing. Their EPP Newswire archives articles that provide helpful guidance and tools¹¹. The website also offers a free, self-paced training on E4P¹².

¹⁰ <http://www.responsiblepurchasing.org/consult/index.php>

¹¹ <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/EPP-NewsWire-Articles>

¹² <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/EPP-Training>

7. Grant resources

- Equitable Mobility webpage
- CivicWell Funding Navigation Platform
- <https://www.fundingresource.org/>
- CCEC Funding Resource Database - <https://eecoordinator.info/funding-resources-2/>
- State grant portal - <https://www.library.ca.gov/grants/>

2. Empower Procurement
 - <https://empowerprocurement.com/>

EFFECTIVE DATE OF POLICY

This amended Policy shall take effect ~~October 17~~xyz, xx, 2024~~3~~.

VIII.2. DEFINITIONS

Annual Recovered Organic Waste Product Procurement Target. The amount of Organic Waste in the form of a Recovered Organic Waste Product that the City of Pinole's is required to procure annually under 14 CCR Section 18993.1. This target is calculated by multiplying the per capita procurement target, which shall be 0.08 tons of Organic Waste per California resident per year, times the City's residential population using the most recent annual data reported by the California Department of Finance.

Competitive Bidding Process. The process of soliciting and obtaining formal and informal bids, including price quotations, from competing sources, from which an award is typically made to the lowest responsive and responsible bidder.

Compost. The product resulting from the controlled biological decomposition of organic solid wastes that are source separated from the municipal solid waste stream or which are separated at a centralized facility or as otherwise defined in 14 CCR Section 17896.2(a)(4).

Compost eligible for meeting the Annual Recovered Organic Waste Product Procurement Target must be produced at a compostable material handling operation or facility permitted or authorized under 14 CCR, Division 7, Chapter 3.1 or produced at a large volume in-vessel digestion facility that composts on-site as defined and permitted under 14 CCR Division 7, Chapter 3.2. Compost shall meet the State's composting operations regulatory requirements.

Consider. To actively and in good faith seek the stated objectives of purchasing recycled content or environmentally preferable products.

Cooperative Procurement. A variety of arrangements whereby two or more public entities purchase goods and/or services from the same supplier or multiple suppliers using a single competitive bid or proposal. The combining of the purchasing requirements of two or more public entities to leverage the benefits of volume purchases, including administrative savings and other demonstrable advantages.

Department Head. A department head is a City employee holding a director-level position within the City organization. Department Heads are members of the City executive team and are charged with managing the goals, duties, budget, and personnel of individual City departments. The Fire Chief, Police Chief, Development Services Director, and Finance Director are all Department Heads.

Direct Service Provider. A person, company, agency, district, or other entity that provides a service or services to the City pursuant to a contract or other written agreement or as otherwise defined in 14 CCR Section 18982(a)(17).

Electricity Procured from Biomass Conversion. Electricity generated from biomass facilities that convert recovered Organic Waste, such as wood and prunings from the municipal stream, into electricity. Electricity procured from a biomass conversion facility may only count toward the Jurisdiction's Annual Recovered Organic Waste Product Procurement Target if the facility receives feedstock directly from certain permitted or authorized compostable material handling operations or facilities, transfer/processing operations or facilities, or landfills, as described in 14 CCR Section 18993.1(i).

Emergency Procurement. Emergency procurements are those purchases necessary to avoid or mitigate a clear and imminent threat or danger where delay could result in loss of life or danger to health, welfare, or property or threaten the continued operation of the City or the provision of essential City services.

Feasible. Whenever possible and compatible with local, state, and federal law, without reducing safety, quality, or effectiveness, and where the practice, product or service is available at a reasonable cost in a reasonable period of time. Reasonable cost shall be no more than 10% of the less sustainable product.

Formal Procurement. Formal procurement describes procurements processes that require adherence to stricter and more formalized procedures and standards. Formal procurement includes formal bidding and formal competitive proposal processes. Formal procurement is used for higher value and more complex purchases.

Formal Bidding. A procurement process for public works projects valued at \$200,000 or more and for the purchase of goods, general services and non-public works construction projects valued at over \$45,000. For public works project procurements, this process is governed by California Public Contract Code § 22037. This process involves stricter and more formalized procedures than informal bidding.

Formal Competitive Proposals (RFP). A procurement process where the City solicits proposals for consultant/professional services from potential providers. A formal RFP process is for expenditures greater than \$45,000. The RFP typically starts with a scope of work and requests proposals to perform it. Proposals typically include a price component which is part of the evaluation criteria to

determine which proposal best meets the needs of the City.

General Services. Work performed, or services rendered by outside persons or entities hired by the City. Such services include but are not limited to, custodial services, building and equipment maintenance, machinery and equipment rental, utility services, and land surveying. General Services does not include contracts for public works. This type of work typically involves services where the methods for performing the work is standardized.

Informal Bidding. A procurement process for public works projects valued at more than \$60,000 but less than \$200,000. This process is governed by California Public Contract Code §22034 and Pinole Municipal Code §3.34.040 and involves less formalized and less strict procedures than formal bidding.

Informal Solicitation. A procurement process where the City solicits written quotes from potential vendors. These written quotes may be informally documented, such as through emails between City employees and potential vendors. This process may be used for purchases of goods, general services, nonpublic works construction projects, and consultant/professional services valued at \$45,000 or less and may also be used for public works projects valued at \$60,000 or less.

Informal Procurement. Informal procurement describes procurements processes that permit more flexible and less formalized procedures and standards. Informal procurement includes micro purchases, informal solicitation, and informal bidding. Informal procurement is used for lower value and less complex purchases.

Leadership in Energy and Environmental Design (LEED™) Rating System.

The green building assessment system developed by the U.S. Green Building Council designed for rating new and existing commercial, institutional, and high-rise residential buildings.

Local Preference. A program where local businesses are given preference in the City's procurement process.

Micro purchases. A procurement process where purchases need not be awarded competitively, but the price must be determined to be fair and reasonable and should be distributed equitably among qualified suppliers. This process may be used for purchase of goods/general services valued under \$10,000.

Mulch. Mulch eligible to meet the Annual Recovered Organic Waste Product Procurement Target, pursuant to 14 CCR, Division 7, Chapter 12. Mulch must meet the following conditions for the duration of the applicable procurement compliance year, as specified by 14 CCR Section 18993.1(f)(4):

1. Be produced at one of the following facilities:
 - A. Compostable material handling operation or facility as defined in 14 CCR Section 17852(a)(12), that is permitted or authorized under 14 CCR, Division 7, other than a chipping and grinding operation or facility as defined in 14 CCR Section 17852(a)(10); Mulch excludes mulch from chipping and grinding operations.
 - B. Transfer/processing facility or transfer/processing operation as defined in 14 CCR Sections 17402(a)(30) and (31), respectively, that is permitted or authorized under 14 CCR Division 7; or,
 - C. A solid waste landfill as defined in Public Resources Code Section 40195.1

that is permitted under 27 CCR, Division 2.

2. Meet or exceed the physical contamination, maximum metal concentration, and pathogen density standards for land application specified in 14 CCR Sections 17852(a) (24.5) (A)(1)- (3).

Non-Public Works project. A type of project that does not fall within the definition of “public works project” under the Public Contract Code and is thus, not governed by the competitive requirements applicable to “public works projects.” Examples of non-public works projects include maintenance projects defined as “Routine, recurring, and usual work for the preservation or protection of any publicly-owned or publicly-operated facility for its intended purposes; minor repainting; resurfacing of streets and highways at less than one inch; landscape maintenance, including mowing, watering, trimming, pruning, planting, replacement of plants, and servicing of irrigation and sprinkler systems; nor work performed to keep, operate, and maintain publicly owned water, power, or waste disposal systems, including, but not limited to, dams, reservoirs, powerplants, and electrical transmission lines of 230,000 volts and higher” (PCC § 22002 (c) and (d)).

Organic Waste. Solid wastes containing material originated from living organisms and their metabolic waste products including, but not limited to, food, yard trimmings, organic textiles and carpets, lumber, wood, Paper Products, Printing and Writing Paper, manure, biosolids, digestate, and sludges, or as otherwise defined in 14 CCR Section 18982(a)(46). Biosolids and digestate are as defined in 14 CCR Section 18982(a)(4) and 14 CCR Section 18982(a) (16.5), respectively.

Paper Products. Include, but are not limited to, paper janitorial supplies, cartons, wrapping, packaging, file folders, hanging files, corrugated boxes, tissue, toweling; or as otherwise defined in 14 CCR Section 18982(a)(51). Printing/writing paper include, but are not limited to, copy paper, envelopes, envelopes, writing tablets, newsprint, uncoated writing papers, posters, brochures, magazines, and publications; or as otherwise defined in 14 CCR Section 18982(a)(54).

Piggybacking. A form of intergovernmental cooperative purchasing whereby the City utilizes the contract pricing and terms of another government agency to purchase the same goods or services.

Procurement of Recovered Organic Waste Products. Purchase or acquisition (e.g., free delivery or free distribution from a hauler or other entity via a written agreement or contract), and end use by the City or others. The City's Annual Recovered Organic Waste Product Procurement Target can be fulfilled directly by the City or by Direct Service Providers through written contracts or agreements for Procurement of Recovered Organic Waste Products at the City's request.

Professional Services. Those services provided by a person or firm engaged in a profession based on a generally recognized special knowledge or skill, including but not limited to, the professions of accountant, attorney, artist, architect, biologist, archeologist, landscape architect, construction manager, engineer, environmental consultant, training or educational consultant, and whose services are considered distinct and unique to such a degree that bidding may not be feasible. Typically, when using professional services there is considerable professional judgement on how work is to be accomplished in meeting a scope of work. As a result, other factors besides price are relevant in determining who to use in meeting City goals.

Public Works. This term is used in two regulatory arenas. In the Public Contract Code, it refers to the construction, alteration, repair, or improvement of any public structure, building, road, or other public improvement of any kind, including, but not limited to, demolitions, and the construction and installation of drainage systems, lighting and signaling systems, sewer and water systems, and park and recreational facilities. This is the common usage that guides the City's budgeting, purchasing and other processes. However, it is important to note that the Labor Code uses this term to cover certain maintenance activities of these same public assets, which trigger prevailing wage laws.

Publicly-Owned Treatment Works (POTW). The same meaning as in Section 403.3(r) of Title 40 of the Code of Federal Regulations.

Recovered Organic Waste Products. Products made from California, landfill-diverted recovered Organic Waste processed at a permitted or otherwise authorized operation or facility, or as otherwise defined in 14 CCR Section 18982(a)(60). Products that can be used to meet the Annual Recovered Organic Waste Product Procurement Target shall include Compost, Mulch, Renewable Gas from an in-vessel digestion facility, and Electricity Procured from Biomass Conversion as described herein and provided that such products meet requirements of 14 CCR, Division 7, Chapter 12, Article 12.

Recordkeeping Designee. The staff person appointed by the City Manager or their designee track procurement and maintain records of Recovered Organic Waste Product procurement efforts both by the Town and others, if applicable, as required by 14 CCR, Division 7, Chapter 12, Articles 12 and 13.

Recyclability. The Paper Products and Printing and Writing Paper offered or sold to the Town are eligible to be labeled with an unqualified recyclable label as defined in 16 Code of Federal Regulations Section 260.12.

Recycled-Content Paper Products and Recycled-Content Printing and Writing Paper. Paper products that consist of at least 30%, by fiber weight, postconsumer fiber, consistent with the requirements of Public Contract Code Sections 22150 to 22154, 12200 and 12209, and as amended.

Renewable Gas. Gas derived from Organic Waste that has been diverted from a landfill and processed at an in-vessel digestion facility that is permitted or otherwise authorized by 14 CCR to recover Organic Waste, or as otherwise defined in 14 CCR Section 18982(a)(62).

Senate Bill 1383 (SB 1383) (Chapter 395, Statutes of 2016). Added Sections 39730.5, 39730.6, 39730.7, and 39730.8 to the Health and Safety Code, and added Chapter 13.1 (commencing with Section 42652) to Part 3 of Division 30 of the Public Resources Code, establishing methane emissions reduction targets in a statewide effort to reduce emissions of short-lived climate pollutants, as amended, supplemented, superseded, and replaced from time to time.

SB 1383 Regulations. Refers to, for the purposes of this policy, the Short-Lived Climate Pollutants (SLCP): Organic Waste Reductions regulations developed by CalRecycle and adopted in 2020 that created 14 CCR, Division 7, Chapter 12 and amended portions of regulations of 14 CCR and 27 CCR.

Sole Source. A situation where a good or service can only be obtained from one source due to its proprietary or specialized nature.

State. The State of California.

APPENDIX A

Type of Purchase	Cost	Approval Authority	Documentation	Procurement Method
Goods/General Services	Under \$10,000	Department Head	Purchase Order/Invoice	Micro Purchase
Goods/General Services/Non PW Construction	\$45,000 or less	City Manager	Contract	Informal Solicitation
Goods/General Services/Non PW Construction	Over \$45,000	City Council	Contract	Formal Bidding
Consultant/Professional Services	\$45,000 or less	City Manager	Contract	Informal Solicitation
Consultant/Professional Services	Over \$45,000	City Council	Contract	Formal Competitive Proposals
Public Works	\$60,000 or less	City Manager	Contract	Informal Solicitation
Public Works	Over \$60,000 up to \$200,000	City Manager	Contract	Informal Bidding
Public Works	Over \$200,000	City Council	Contract	Formal Bidding
Federally-Funded Public Works	<i>Transactions utilizing federal funds are governed by federal law and procedures</i>			
Federally-Funded Goods/Services	<i>Transactions utilizing federal funds are governed by federal law and procedures</i>			

APPENDIX B: Lifecycle Cost Example

An analysis was conducted to compare the cost of using paper towels in City Hall restrooms versus installing a Dyson HEPA-filter hand dryer. The study was based on assumptions made for a single restroom in City Hall.

Assumptions:

- *A restroom has an average of 8 users
- *Each user uses the restroom 3 times in a workday
- *Each user works four days at City Hall in a week
- *Each user uses three paper towels per visit
- *Each user works 48 weeks in a year

The cost of 4,000 SB 1383-compliant paper towels is about \$67.00. Using the aforementioned assumptions, the annual consumption of paper towels in one restroom is about 14,000. The 5 year cost for purchasing paper towels for one restroom is about \$1,200. A 5-year warranty Dyson HEPA-filter hand dryer costs \$950. One dry consumes .0047 kWh of electricity. The annual electricity cost will be about \$7. An annual service of about \$85 is recommended for the longevity of the product. HEPA filters need to be changed every 5 years and cost \$35.

In addition to saving on cost over a 10-year timeframe, one hand dryer unit is saving the need for natural resource consumption required to produce paper towels. Used paper towels currently end up in the landfill.

	<u>SB 1383 compliant paper towels</u>	<u>Dyson HEPA-filter hand dryer</u>
<i><u>Total cost (years 1-5):</u></i>	<i><u>\$1,200</u></i>	<i><u>\$985 (Unit +electricity)</u></i>
<i><u>Total cost (years 5-10):</u></i>	<i><u>\$1,200</u></i>	<i><u>\$460 (maintenance, electricity and new HEPA filter)</u></i>
<u>10-year cost</u>	<u>\$2,400</u>	<u>\$1,480</u>

APPENDIX C: Proposed E4P Vendor Questionnaire

Please select all the applicable characteristics incorporated into your product or service:

Packaging:

- Maximization of recyclable packaging material
 - How?
- Reduction of packaging materials to only those necessary
 - How?
- Maximization of postconsumer and total recovered content in packaging materials
 - How?
- No polystyrene foam in packaging
- Minimization of plastic packaging
 - How?

Product content:

- ☐ Products that are durable and long-lasting
 - How?
- ☐ Products that foster clean air, water, and biodiversity
 - How?
- ☐ Maximization of postconsumer and total recovered content practicable and not be under the minimum content established by EPA's Comprehensive Procurement Guideline¹³
 - How?
- ☐ Maximization of elements that factor in climate resilience (e.g. construction materials)
 - How?
- ☐ Maximization of elements that reduce greenhouse gas emissions over the product's entire lifecycle
 - How?
- ☐ Maximization of elements that reduce waste (e.g. rechargeable batteries)
 - How?
- ☐ Maximization of elements that conserve water (e.g. EPA's WaterSense products)
 - How?
- ☐ Maximization of elements that conserve energy (e.g. EPA's EnergyStar products)

¹³ <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>

- How? _____
- Maximization of sustainable, regenerated non-toxic, bio-based, natural content
 - How? _____

Toxicity:

Disclose the material content of your products and specify if there are PBT materials (refer to EPA's list of PBT chemicals)

- Avoidance of hazardous materials such as the potential to be persistent, bioaccumulative, and/or toxic ("PBT") such as mercury, lead, dioxin, or PFAS ("forever chemicals")
- Minimization of volatile organic compounds (VOCs) and formaldehyde
 - How? _____
- Minimization of products processed with chlorine/chlorine derivatives (e.g. bleached paper towels)
 - How? _____
- Avoidance of polyvinyl chloride (PVC) products e.g. office binders, furniture, etc.)
 - How? _____
- Avoidance of products with ozone-depleting materials
 - How? _____
- Avoidance of products with carcinogens and reproductive toxins
 - How? _____

Manufacturing:

- Minimization of virgin materials
 - How? _____
- Maximizing responsible, sustainable sourcing of materials
 - How? _____
- Manufacturing processes conserve energy and water
 - How? _____
- Refraining from using hazardous substances or the release of hazardous substances of into the environment
 - How? _____

- Reduction of scope 1, 2, and 3 emissions¹⁴
 - How? _____

Transportation:

- Minimization of greenhouse gas (GHG) emissions from distribution and transportation
 - How? _____

Proposed vendor questionnaire cont'd

Recyclability/Takeback:

- Free or low-cost product takeback services (e.g. collection, recycling, remanufacturing, refurbishing, and proper disposal)
 - Explain _____
- Verification that products are in fact recycled (preferably), and if not recycled, properly disposed of
 - Please provide _____

Equity:

- I am a disadvantaged business enterprise¹⁵
- I am a small, local business
- I am an employer with a unionized workforce
- I implement fair labor practices
 - How? _____
- I am a green certified business¹⁶
- My product/service upholds equity and/or supports equitable, charitable social causes
 - How? _____

Environmental Product Standards/Ecolabels:

- Awarded/use ecolabels by an impartial third-party (Refer to EPA's recommended ecolabels¹⁷)
 - Which? _____

Lifecycle cost:

- Supports a lesser lifecycle cost and decreased payback period to comparable product that served similar purpose

¹⁴ <https://www.epa.gov/climateleadership/scope-1-and-scope-2-inventory-guidance>

¹⁵ <https://www.epa.gov/grants/frequently-asked-questions-disadvantaged-business-enterprises>

¹⁶ <https://greenbusinessca.org/contracostacounty>

¹⁷ Recommendations of Specifications, Standards, and Ecolabels for Federal Purchasing | US EPA

Appendix D: Proposed E4P Non-compliance Justification Form

This form helps support the E4P program by learning how the program can be improved to capture more green goods and services in the future.

In the event that a green product/service was available for procurement but was not purchased, please provide an explanation for the decision to procure the non-green good/service by selecting all that apply:

What was the purchased good/service?: _____

- ☐ The green option was too expensive
 - ☐ What was the price of the purchased item _____
 - ☐ What was the price of the green item _____
- ☐ I did not have time to find a green option as the product/service was time-sensitive
- ☐ The green option was not readily available
- ☐ The green option did not meet the necessary quality/performance requirements
 - ☐ Please explain _____
- ☐ Other
 - ☐ Please explain _____

Please submit this form to:

XX



CITY COUNCIL REPORT

12.A.

DATE: MARCH 19, 2024
TO: MAYOR AND COUNCIL MEMBERS
FROM: MARKISHA GUILLORY, FINANCE DIRECTOR
SUBJECT: FISCAL YEAR (FY) 2022/23 ANNUAL COMPREHENSIVE FINANCIAL REPORT

RECOMMENDATION

Staff recommends that the City Council accept the Annual Comprehensive Financial Report (ACFR) for the fiscal year ended June 30, 2023.

BACKGROUND

Each year, the City publishes the ACFR, which contains the City of Pinole's basic financial statements, auditor's report, and important supplemental information regarding that fiscal year. The ACFR is intended to present the reader with a comprehensive view of the City's financial position and activities.

The City's Finance Department is responsible for preparing the ACFR and assumes responsibility for its accuracy, completeness, and fairness. The Pun Group, the City's auditors, audited the basic financial statements included in the ACFR to provide reasonable assurance that the financial statements are free of material misstatement and are fairly presented in accordance with generally accepted accounting principles (GAAP). The Pun Group issued an unmodified opinion, the highest possible rating. This means that the financial statements are presented, in all material respects, in accordance with applicable financial reporting guidelines.

Consistent with sound fiscal management practices and prudent public policy, City staff is presenting the ACFR to the City Council. A copy of the ACFR is available for public inspection at City Hall, 2131 Pear Street, and has been posted on the City's website at:

https://www.ci.pinole.ca.us/city_government/finance/annual_comprehensive_financial_report.

REVIEW AND ANALYSIS

The ACFR (Attachment A) is organized into five sections:

- An introduction, which includes the Transmittal Letter and the Independent Auditor's Report;
- Management's Discussion and Analysis (MD&A);
- Basic Financial Statements and Notes;
- Supplemental Information; and
- Statistical Information.

The MD&A section (pages 5-19) of the ACFR presents an overview and analysis of the City's financial activities for the fiscal year ended June 30, 2023. Staff encourages readers to consider the information presented in this section in conjunction with additional information provided in the Transmittal Letter (pages i-v), the City's basic financial statements (pages 21-41), and the notes to the financial statements (pages 47-90). Additionally, the ACFR is supplemented by other auditors' reports on matters of internal controls, compliance, and governance (Attachments B-E).

Financial Highlights

Following is a summary of financial highlights from the MD&A section of the ACFR for the year ended June 30, 2023.

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of FY 2022/23 by \$41.3 million (net position). Of this amount, \$29.9 million is restricted for specific purposes (restricted net position), \$37.9 million is the net investment in capital assets and \$26.5 million represents a deficit in unrestricted net position.
- The City's net position increased by \$9.0 million, a 28.0% increase at the close of FY 2022/23 as compared to FY 2021/22. The increase is primarily the result of a substantial increase in deferred outflows of resources and a substantial decrease in deferred inflows of resources for pension related amounts. Overall, governmental activities net position increased by \$7.2 million while business-type activities increased by \$1.9 million.
- The General Fund balance at the close of FY 2022/23 was \$36.6 million, which has various levels of restrictions. The General Fund as presented in the financial statements is comprised of the main General Fund, Measure S 2006 Fund, Measure S 2014 Fund, General Reserve Fund, Equipment Reserve Fund, and Section 115 Trust Fund. Of the \$36.6 million fund balance, \$12.1 million is unassigned. The unassigned fund balance represents the portion that is not restricted, committed, or assigned for specific purposes.

This ACFR meets all of the requirements to achieve the highest standard in government accounting and financial reporting for an ACFR, the *Certificate of Achievement for Excellence in Financial Reporting* issued by the Government Finance Officers Association of the United States and Canada (GFOA). The City has received this certificate annually for the last twenty-five consecutive fiscal years and expects to receive this certificate for the FY 2022/23 ACFR.

FISCAL IMPACT

There is no fiscal impact from receiving the FY 2022/23 ACFR.

ATTACHMENTS

- A. Annual Comprehensive Financial Report for the Year Ended 6-30-23
- B. Independent Auditors' Report on Agreed-Upon Procedures Applied to Schedule of Measure S 2006 For The Year Ended 6-30-23
- C. Independent Auditors' Report on Agreed-Upon Procedures Applied to Schedule of Measure S 2014 For The Year Ended 6-30-23
- D. Independent Auditors' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule For The Year Ended 6-30-23
- E. Independent Auditors' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule For The Year Ended 6-30-24

City of Pinole, California



Annual Comprehensive Financial Report

For the Fiscal Year Ended
June 30, 2023

City of Pinole

Pinole, California

Annual Comprehensive Financial Report

For the Fiscal Year Ended June 30, 2023

Prepared by the
Finance Department

City of Pinole
Annual Comprehensive Financial Report
For the Year Ended June 30, 2023
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CITY OF PINOLE

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www.ci.pinole.ca.us

February 28, 2024

Members of the City Council
Residents of the City of Pinole

We are pleased to present the Annual Comprehensive Financial Report (ACFR) of the City of Pinole, California (City) for the fiscal year (FY) ended June 30, 2023.

Introduction

The City issues a complete set of financial statements each year that conform to accounting principles generally accepted in the United States of America (GAAP) and are audited by an independent, certified public accounting firm. To meet this requirement, the City creates the ACFR, which contains the required audited financial statements as well as other useful supplemental information.

The City, not the auditor, is responsible for the content of the ACFR. City management assumes full responsibility for the completeness and reliability of all the information presented in the ACFR.

To protect the government's assets from loss, theft, or misuse and to compile sufficient reliable information for the preparation of the City's financial statements in conformity with GAAP, the City has established a comprehensive internal control framework. The City's framework of internal controls has been designed to provide reasonable, rather than absolute, assurance that the financial statements will be free from material misstatement, because it would be inefficient if the cost of internal controls outweighed their benefits. As management, we assert that, to the best of our knowledge and belief, this financial report is complete and reliable in all material respects.

The Pun Group, an independent, certified public accounting firm, has audited the City of Pinole's financial statements for the fiscal year ended June 30, 2023. The objective of the audit was to provide reasonable assurance that the financial statements of the City are free of material misstatement. The audit involved examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; assessing the accounting principles used and significant estimates made by management; and evaluating overall financial management presentation. The Pun Group concluded, based upon the audit, that there was a reasonable basis for rendering an unmodified opinion that the City of Pinole's financial statements for the year ended June 30, 2023 are fairly presented in conformity with GAAP. Their independent auditors' report is the first component presented in the Financial section of the ACFR.

Public agencies that receive federal funding above a certain monetary threshold are required to undergo an annual "Single Audit" that incorporates the audit of financial statements mentioned above as well as an auditors' assessment of the City's internal controls and compliance with legal requirements, particularly internal controls and compliance regarding administration of federal awards. The Single Audit Report is published as a separate document from the ACFR. A Single Audit Report is required for the City for the fiscal year ended June 30, 2023 because the City's expenditures of federal funds exceeded the \$750,000 threshold for the year.

GAAP requires that the ACFR include a narrative introduction, overview, and analysis of the City's financial condition, provided by management in the form of the Management's Discussion and Analysis (MD&A), to accompany the basic financial statements. This letter of transmittal is designed to complement the MD&A and should be read in conjunction with it. The City's MD&A can be found immediately following the independent auditors report in the Financial section of the ACFR.

Profile of the Government

The City of Pinole was incorporated on June 25, 1903. Pinole is primarily a residential community located in West Contra Costa County, approximately 30 miles northeast of San Francisco and 20 miles north of Oakland along Interstate 80. The City currently has a land area of 5 square miles and a population of 18,244.

The City operates under the Council-Manager form of operation, with five Council Members elected citywide on a non-partisan basis. Council Members are elected to four-year staggered terms with three Council Members alternating election with two Council Members at two-year intervals. Each year, the Council appoints one of its members to serve as Mayor. The Council appoints the City Manager, City Attorney, and City Clerk. Policymaking and legislative authorities are vested in the City Council, which, among other things, passes ordinances, adopts the budget, and appoints committees. The City Manager is responsible for carrying out the policies and ordinances of the City Council, for overseeing the day-to-day operations of the City, and for appointing the department directors.

Pinole is a full-service city, with 116 full-time equivalent authorized personnel in FY 2022/23. The City provides public safety (police), public works (maintenance of streets and facilities), community development (land use and building regulation), recreation programs and parks, wastewater utilities, administration, and fiscal services. Effective March 1, 2023, the Fire Department transitioned from the City to the Contra Costa County Fire Protection District, which provides fire and emergency medical services to Pinole residents under a contract services agreement.

The financial statements included in the ACFR cover the City (the primary government) and its component units if applicable. Component units are legally separate entities for which the primary government is financially accountable. Blended component units, although legally separate entities, are, in substance, part of the City's operations, and data from these units are combined with data from the City. The City's component unit, the City of Pinole Joint Powers Financing Authority, is a separate government entity whose purpose is to assist with the financing or refinancing of public capital facilities within the City and is all blended. Discrete component units are reported in a separate column in the basic financial statements to emphasize their separateness from the City. The Successor Agency to the Pinole Redevelopment Agency is not a component unit of the City but is accounted for in a Private Purpose Trust Fund in the Fiduciary Funds segment of the financial report. The former Redevelopment Agency was considered a component unit of the City.

The City's Economic Condition

Local Economy

The region has a varied manufacturing, industrial, and commercial economic base. The long-term trend of the City's economy is a stable local tax base in both retail sales and real property values. The City's principal businesses are engaged in merchandising and retail sales.

The City had a population of 18,244 in 2023, down from 18,628 in 2022. The median household income was \$147,900 in 2023, up from \$142,800 in 2022. The local unemployment rate in 2023 was 2.7%, down from 3.0% in 2022. Contra Costa County, which includes Pinole, had an unemployment rate of 4.2% in 2023, which is less than the state's average rate of 4.9%.

Real property values have slightly decreased. The median price of a detached single family home in Pinole decreased by 4% from June 2022 to June 2023.

Commercial Activity

The City performed inspections and processed building permits for significant new residential development projects, including construction of 179 units of 100% affordable housing for seniors at 600 Roble ("Vista Woods" project), 33 units of 100% affordable housing for veterans at 811 San Pablo ("SAHA" project) and 154 units of condominium housing at 2151 Appian Way ("Appian Village" project).

Long-Term Financial Planning and Major Initiatives

In February 2020, the City Council adopted the City of Pinole Strategic Plan 2020 – 2025. The Strategic Plan expressed the City's vision, mission, and goals. The Strategic Plan also identified 22 individual strategies (special projects) for

staff to complete over a five-year timeframe to position the City to achieve the vision, mission, and goals. Under Goal 2 – Financially Stable Pinole, several initiatives are underway or have been completed. The initiatives included developing a long-term financial plan. The City implemented its first LTFP in June 2021.

The City updates its Long-Term Financial Plan (LTFP) annually. The LTFP provides a ten-year outlook and forecast of revenue and expenditures for all City funds. The LTFP identifies future potential opportunities and challenges that the City may proactively address through the annual budget and capital improvement planning processes.

Goal 3 – Vibrant and Beautiful Pinole of the Strategic Plan 2020-2025 directed the creation of an Economic Development Strategy (EDS). The EDS is a strategic framework to guide the City of Pinole's economic development policies and programs over the next five years and is based on a comprehensive research and stakeholder input process, and reflects consensus views on the most promising opportunities and the most pressing challenges facing Pinole's economy.

The City maintains a Capital Improvement Plan (CIP), which is a multi-year planning tool used to identify and implement the City's capital needs over the upcoming five-year period. The CIP aligns the capital improvement needs with appropriate funding, scheduling, and implementation. The plan is a working blueprint for building and sustaining publicly funded physical infrastructure.

Relevant Financial Policies

The annual budget serves as the foundation of the City's financial planning and control. The budget process begins in February when each department receives a preliminary proposed baseline budget for the upcoming fiscal year. The City Manager and Finance Director meet with each department director to discuss their budget requests and to make adjustments where necessary. The City Council Finance Subcommittee meets in May to review the draft proposed budget for the upcoming year. The City Council then reviews the revised proposed budget and final proposed budget, and then adopts a final budget prior to July 1. The operating budget includes proposed expenditures and the financing sources. Public meetings are conducted in June to obtain public comments. The budget is legally adopted through passage of a Council resolution no later than June 30. A budget review, which includes recommended additions or changes, is presented to the City Council on a quarterly basis. Any changes as a result of these reviews are legally adopted through Council resolution.

The Council exercises budgetary control at the functional department level. Formal budgetary integration is employed as a management control device during the fiscal year for the General Fund, Special Revenue Funds, Capital Project Funds, Enterprise Funds, and Internal Services Funds. The budgeted funds are adopted on a basis consistent with GAAP in the United States. Expenditures may not legally exceed budgeted appropriations at the fund level. Management does not have the authority to amend the budget without approval of the City Council.

In accordance with its Reserve Policy, the City maintains cash reserves to meet certain anticipated future obligations as well as to ensure that the City maintains adequate financial resources to continue to provide basic municipal services in the event of a significant unanticipated revenue decrease or expenditure increase. The reserves are held in a separate fund referred to as the General Reserve. The General Reserve maintains an amount equivalent to 50% of the City's annual General Fund ongoing operating expenditures per the Reserve Policy.

Public funds held by the City treasury were invested in accordance with the City's Investment Policy, which conforms to California Government Code Section 53601. The permitted investments include U.S. treasury notes, bonds, or bills; instruments issued by a U.S. federal agency or a U.S. government sponsored enterprise; negotiable certificates of deposit (with certain restrictions); medium term corporate notes with a rating category of "AA" or better; commercial paper of "prime quality"; bankers acceptances; repurchase agreements not to exceed 30 days; money market mutual funds; and the State of California Local Agency Investment Fund. The objectives of the City's Investment Policy are to invest up to 100% of temporarily idle funds while maintaining safety, liquidity, and yield. The Investment Policy is reviewed annually.

The City is a member of the Municipal Pooling Authority (MPA). This Joint Powers Authority (JPA) was formed to allow member agencies to pool together to provide cost effective risk management services and programs to member

agencies. The MPA provides for general liability, workers compensation, auto-physical damage, all risk fire and property, including earthquake, and boiler and machinery coverage. The City also purchases some employee benefit coverage through this pool, which includes dental and orthodontic, life and long-term disability coverage.

Awards

The Government Finance Officers Association of the United States and Canada (GFOA) awarded the Certificate of Achievement for Excellence in Financial Reporting to the City of Pinole for its ACFR for the fiscal year ended June 30, 2022. This was the twenty-fifth consecutive year that the City has received the prestigious award. In order to be awarded a Certificate of Achievement, a government must publish an easy to read and efficiently organized comprehensive annual financial report. This report must satisfy both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year. We believe that our current comprehensive annual financial report continues to meet the Certificate of Achievement Program's requirements and we are submitting it to the GFOA to determine its continued eligibility for a certificate.

Acknowledgements

The preparation of the ACFR was made possible through the dedicated work of the Finance Department staff and with the cooperation of all City departments. Special thanks and acknowledgement are due to Maria Mata, Accountant and Anthony Colden, Accounting Specialist for their commitment and effectiveness in the maintenance of the City's financial records.

I wish to acknowledge and thank the City Council for its leadership and commitment to ensuring the long-term fiscal health of the City.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Markisha Guillory', written in a cursive style.

Markisha Guillory
Finance Director

**CITY OF PINOLE
ELECTED OFFICIALS AND
DEPARTMENT HEADS**

JUNE 30, 2023

ELECTED OFFICIALS



Devin Murphy
Mayor



Maureen Toms
Mayor Pro Tempore



Anthony Tave
Council Member



Cameron Sasai
Council Member



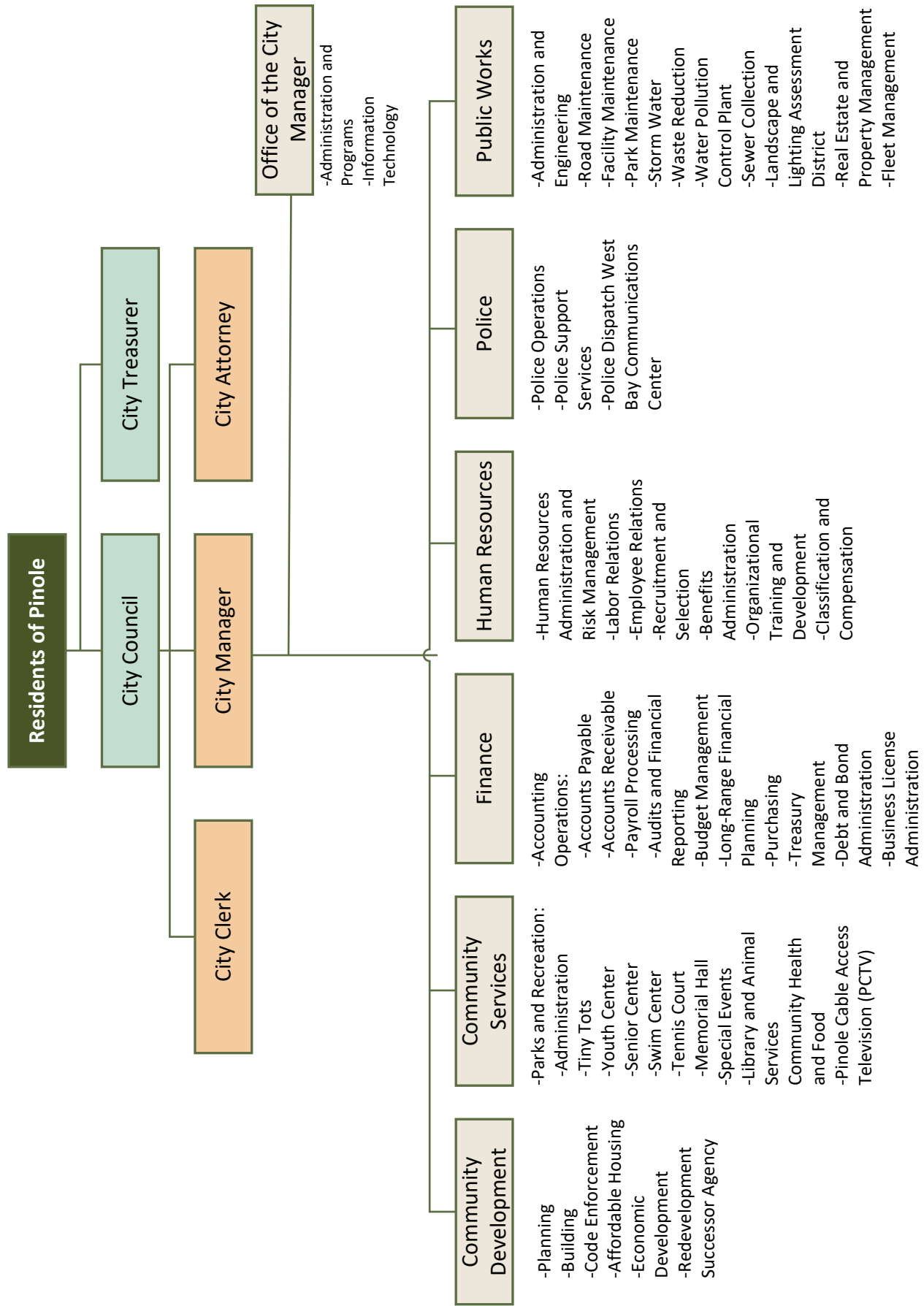
Norma Martínez-Rubin
Council Member



Roy Swearingen
City Treasurer

DEPARTMENT HEADS

City Manager	Andrew Murray
City Attorney (Contract)	Eric Casher
City Clerk	Heather Bell
Community Development Director	Lilly Whalen
Community Services Director	Jeremy Rogers
Finance Director	Markisha Guillory
Human Resources Director	Stacy Shell
Police Chief	Neil Gang
Public Works Director	Sanjay Mishra



Note: The Contra Costa County Fire Protection District provides fire safety services to Pinole residents.



Government Finance Officers Association

**Certificate of
Achievement
for Excellence
in Financial
Reporting**

Presented to

**City of Pinole
California**

For its Annual Comprehensive
Financial Report
For the Fiscal Year Ended

June 30, 2022

Christopher P. Morill

Executive Director/CEO

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**INDEPENDENT AUDITORS' REPORT**www.pungroup.cpa

To the Honorable Mayor and Members of the City Council
of the City of Pinole
Pinole, California

Report on the Audit of the Financial Statements***Opinions***

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Pinole, California (the "City"), as of and for the year ended June 30, 2023, and the related notes to the basic financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, business-type activities, each major fund, and the aggregate remaining fund information of the City, as of June 30, 2023, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinions

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Our responsibilities under those standards are further described in the Auditors' Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of the City, and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Emphasis of Matter***Prior Period Adjustment***

As discussed in Note 18 to the basic financial statements, net pension liabilities and related deferred outflows of resources and deferred inflows of resources were reallocated from business-type activities to governmental activities in amount of \$39,689, and corrections were made to interest payable in the general fund in the amount of \$30,145, and capital assets in the business activities in the amount of \$5,453,169. Accordingly, beginning net position as of July 1, 2022, of the governmental activities and business-type activities were restated to reflect the correction of these errors. Our opinions are not modified with respect to these matters.

Implementation of New GASB Pronouncements

As discussed in Note 1 and Note 18 to the basic financial statements, the City implemented Governmental Accounting Standards Board ("GASB") Statement No. 96, *Subscription Based Information Technology Arrangements* during the year. The implementation of GASB Statement No. 96 requires the City to record subscription assets and corresponding subscription liabilities for all SBITAs with a noncancellable term over one year. As a result of the implementation, the City reported a restatement of its net position in the amount of \$32,676. Our opinion is not modified with respect to this matter.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards* will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the City's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about the City's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis, Budgetary Comparison Schedules, Schedule of City's Proportionate Share of the Net Pension Liability, Schedules of Contributions – Pension Plans, and Schedule of the City's Net OPEB Liability and Related Ratios, as listed in the accompanying table of contents, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City's basic financial statements. The Combining and Individual Fund Financial Statements and Budgetary Comparison Schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the Combining and Individual Fund Financial Statements and Budgetary Comparison Schedules are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

Other Information

Management is responsible for the other information included in the annual report. The other information comprises the Introductory and Statistical Sections but does not include the basic financial statements and our auditors' report thereon. Our opinions on the basic financial statements do not cover the other information, and we do not express an opinion or any form of assurance thereon.

In connection with our audit of the basic financial statements, our responsibility is to read the other information and consider whether a material inconsistency exists between the other information and the basic financial statements, or the other information otherwise appears to be materially misstated. If, based on the work performed, we conclude that an uncorrected material misstatement of the other information exists, we are required to describe it in our report.

To the Honorable Mayor and Members
of the City Council of the City of Pinole
Pinole, California
Page 4

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated February 28, 2024, on our consideration of City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of City's internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City's internal control over financial reporting and compliance.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California
February 28, 2024

MANAGEMENT'S DISCUSSION AND ANALYSIS

This section of the City of Pinole's (City) Annual Comprehensive Financial Report presents a narrative overview and analysis of the City's financial activities for the fiscal year (FY) ended June 30, 2023 (FY 2022/23). We encourage readers to consider the information presented here in conjunction with additional information that we have furnished in our letter of transmittal and the City's basic financial statements which follow this section.

FINANCIAL HIGHLIGHTS

- The assets and deferred outflows of resources of the City exceeded its liabilities and deferred inflows of resources at the close of FY 2022/23 by \$41.3 million (net position). Of this amount, \$29.9 million is restricted for specific purposes (restricted net position), \$37.9 million is the net investment in capital assets and \$26.5 million represents a deficit in unrestricted net position.
- The City's net position increased by \$9.0 million, a 28.0% increase at the close of FY 2022/23 as compared to FY 2021/22. The increase is primarily the result of a substantial increase in deferred outflows of resources and a substantial decrease in deferred inflows of resources for pension related amounts. Overall, governmental activities net position increased by \$7.2 million while business-type activities increased by \$1.9 million.
- Governmental funds reported ending balances of \$57.2 million, an increase of \$2.9 million in comparison to the prior FY 2021/22.
- The General Fund balance closed at \$36.6 million, of which \$12.1 million is unassigned.

GENERAL FUND BUDGETARY HIGHLIGHTS

- Actual General Fund revenues totaling \$24.1 million were \$0.9 million, or 3.9% higher than the final total revenue budget of \$23.2 million. Actual revenues were higher primarily attributable to higher than projected receipts from taxes and assessments and charges for services.
- Actual General Fund expenditures totaling \$25.1 million were 2.6 million, or 9.4% less than the total final expenditure budget of \$27.8 million. The savings primarily resulted from lower actual expenditures in capital outlay due to deferred capital improvements projects.

OVERVIEW OF THE FINANCIAL STATEMENTS

This discussion and analysis is intended to serve as an introduction to the City's basic financial statements. The City's basic financial statements are comprised of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. This report also contains other required supplementary information and related notes, combining statements for non-major governmental funds, and individual fund financial statements and schedules.

Government-wide Financial Statements

Government-wide Financial Statements are designed to provide readers with a broad overview of City finances, in a manner similar to a private-sector business. The government-wide financial statements include the City (primary government); the City does not have any component units.

The *Statement of Net Position* presents information on all of the City's assets, deferred outflows of resources, liabilities, and deferred inflows of resources with the difference between the two reported as *net position*. Over time,

increases or decreases in net position may serve as an indicator of whether the financial position of the City is improving or deteriorating.

The Statement of Activities presents information showing how the City's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows (accrual basis of accounting). Thus, revenues and expenses are reported in this statement for some items that will result in cash flows in future fiscal periods, such as revenues pertaining to uncollected taxes and expenses pertaining to interest on long-term debt.

Both of these government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenues (*governmental activities*) from other functions that are intended to recover all or a substantial portion of their costs through user fees and charges (*business-type activities*). The governmental activities of the City include general government, public safety, public services, recreation, and community development. The business-type activities of the City include wastewater utility. As of February 1, 2012, the activity of the Successor Agency to Pinole Redevelopment Agency (Successor Agency) is reported with the City's fiduciary funds, which is not included in the government-wide statements since the resources of those funds are not available to support the City's own programs. The Successor Agency is included as a fiduciary fund as the activities are under the control of an Oversight Board. The City provides administrative services to the Successor Agency to wind down the affairs of the former Redevelopment Agency.

Fund Financial Statements

Fund Financial Statements use fund accounting to segregate accounts for specific activities or objectives, including demonstrating finance-related legal compliance. All of the funds of the City can be divided into three categories: *governmental funds*, *proprietary funds*, and *fiduciary funds*, as described below.

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental funds financial statements focus on *near-term inflows* and *outflows of spendable resources*, as well as on *balances of spendable resources* available at the end of the fiscal year.

The governmental funds focus is narrower than that of the government-wide financial statements. It is useful to compare the information presented for *governmental funds* with similar information presented for *governmental activities* in the government-wide financial statements. This comparison facilitates a better understanding of the long-term impact associated with the government's near-term financing decisions. The governmental funds balance sheet and the governmental funds statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between *governmental funds* and *governmental activities*.

The City maintains several individual governmental funds organized according to their type (general, special revenue, debt service, and capital projects). Information is presented separately in the governmental funds balance sheet and in the governmental funds statement of revenues, expenditures and changes in fund balances for the *major funds* (see *Notes to Basic Financial Statements*).

Data from the remaining non-major governmental funds are combined into a single, aggregated presentation. Individual fund data for each of these non-major governmental funds is provided as supplementary information in the form of *combining statements*.

Proprietary funds are generally used to account for services for which the City charges customers – either outside customers or internal units of departments in the City. Proprietary funds provide the same type of information as shown in the government-wide financial statements, only in more detail. The City maintains two types of proprietary funds, *enterprise funds* and *internal service funds*, as described below.

- *Enterprise funds* are used to report the same functions presented as *business-type activities* in the government-wide financial statements. The City uses enterprise funds to account for the wastewater utility.
- *Internal service funds* are used by the City to establish reserves and account for employee benefits, equipment replacement, liability insurance, and retiree medical benefits. These funds serve both governmental and business-type functions and so they are allocated accordingly in the government-wide financial statements. The internal service funds are combined into a single, aggregated presentation in the proprietary fund financial statements. Individual fund data for the internal service funds is provided as supplementary information in the form of *combining statements*.

Fiduciary funds are used to account for resources held for the benefit of parties outside the City. Since the resources of these funds are not available to support the City's own programs, they are not reflected in the government-wide financial statements. The fiduciary funds for the City consist of the Successor Agency to the Pinole Redevelopment Agency Private-Purpose Trust Fund.

Notes to Basic Financial Statements

Notes to Basic Financial Statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information

Required Supplementary Information includes budgetary comparison schedules that have been provided for the major governmental funds to demonstrate compliance with the budget. Required supplementary information also includes schedules showing the City's progress towards funding its pension plan and other post-employment benefits (OPEB). The City participates in California's Public Employees Retirement System (CalPERS) for its pension plan and provides its employees with post-retirement health care benefits (OPEB).

Supplementary Information

Supplementary Information includes information for non-major governmental, non-major enterprise, internal service, and agency funds, and is presented immediately following the required supplementary information.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

The following section provides a comparative analysis of government-wide data for FY 2022/23 and FY 2021/22. The Statement of Net Position will be discussed first, followed by a discussion of the Changes in Net Position.

The following table is a summary of the Statement of Net Position as of June 30, 2023 (2023) and June 30, 2022 (2022).

Summary of Net Position

	Governmental Activities		Business-type Activities		Totals		Total % Change
	2023	2022	2023	2022	2023	2022	
Assets:							
Current and other assets	\$ 60,053,084	\$ 59,068,747	\$ 20,196,810	\$ 19,505,206	\$ 80,249,894	\$ 78,573,953	2.1%
Capital assets	30,456,901	31,801,267	37,124,805	37,837,459	67,581,706	69,638,726	-3.0%
Total assets	90,509,985	90,870,014	57,321,615	57,342,665	147,831,600	148,212,679	-3.8%
Deferred outflows of resources	22,997,360	14,304,839	2,158,595	1,589,522	25,155,955	15,894,361	58.3%
Liabilities:							
Current liabilities	2,787,469	4,078,101	1,793,489	1,742,248	4,580,958	5,820,349	-21.3%
Long-Term liabilities	74,186,551	64,615,618	35,758,627	36,321,119	109,945,178	100,936,737	8.9%
Total liabilities	76,974,020	68,693,719	37,552,116	38,063,367	114,526,136	106,757,086	7.3%
Deferred inflows of resources	15,481,521	22,592,998	1,665,039	2,475,157	17,146,560	25,068,155	-31.2%
Net position:							
Net Investment in capital assets	30,207,077	31,695,972	7,718,239	7,410,510	37,925,316	39,106,482	-3.0%
Restricted	29,854,090	34,342,971	-	-	29,854,090	34,342,971	-13.1%
Unrestricted (deficit)	(39,009,363)	(52,150,807)	12,554,816	10,983,153	(26,464,547)	(41,167,654)	-35.8%
Total net position	\$ 21,051,804	\$ 13,888,136	\$ 20,263,055	\$ 18,393,663	\$ 41,314,859	\$ 32,281,799	28.0%

Analysis of Net Position

Net position may serve as a useful indicator of a government's financial position. The City's assets and deferred outflows of resources exceeded its liabilities and deferred inflows by \$41.3 million at the close of FY 2022/23. The City's combined net position increased 28.0%, or \$9 million from the prior fiscal year. This is primarily a result of changes in governmental activities due to a substantial increase in deferred outflows of resources and a substantial decrease in deferred inflows of resources for pension related amounts. CalPERS reported a large return on plan assets during measurement period 2022; and most of this gain is deferred to be amortized for future years.

- *Net investment in capital assets* (e.g. infrastructure, land, buildings, improvements other than buildings, construction in progress, and equipment), less any related debt used to acquire assets still outstanding, is \$37.9 million (91.8% of the total). The City uses these capital assets to provide services to the community; consequently, these assets are not available for future spending. Although the City's investment in its capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since generally capital assets are not used to liquidate these liabilities. The City's net investment in capital assets decreased by \$6.6 million (Note 6).
- *Restricted net position* of \$29.9 million (72.4% of the total) represents resources that are subject to external restrictions on how they may be used. Of this amount, \$8.2 million represents housing net position with \$0.4 million of that amount representing properties held for housing resale or redevelopment (Note 5).
- *Unrestricted net position*, the part of net position that can be used to finance day-to-day operations without constraints established by debt covenants, enabling legislation, or other legal requirements, decreased by \$14.7 million to negative \$26.5 million. Governmental activities unrestricted net position was a negative \$39.0 million (primarily as a result of implementing GASB Statement Nos. 45, 68, 71 and 75 related to pension and OPEB liabilities), and business-type activities net position was a positive \$12.6 million.

Analysis of Activities

The following table reflects the summary of changes in net position for governmental and business-type activities as of June 30, 2023 (2023) and June 30, 2022 (2022).

	Governmental Activities		Business-type Activities		Totals		
	2023	2022	2023	2022	2023	2022	Total % Change
Revenues:							
Program revenues:							
Charges for services	\$ 5,090,558	\$ 6,054,032	\$ 7,831,703	\$ 7,753,461	\$ 12,922,261	\$ 13,808,080	-6.4%
Operating grants and contributions	5,594,961	2,020,534	-	-	5,594,961	2,020,534	176.9%
Capital grants and contributions	865,743	712,728	-	-	865,743	712,728	21.5%
Total program revenue	11,551,262	8,787,294	7,831,703	7,753,461	19,382,965	16,541,342	17.2%
General revenues:							
Taxes:							
Property tax	5,013,845	4,211,331	-	-	5,013,845	4,211,331	19.1%
Sales tax	9,568,274	9,879,126	-	-	9,568,274	9,879,126	-3.1%
Franchise tax	893,814	788,146	-	-	893,814	788,146	13.4%
Utility tax	2,312,830	2,495,570	-	-	2,312,830	2,495,570	-7.3%
Other taxes	968,678	1,054,413	-	-	968,678	1,054,413	-8.1%
Motor Vehicle in Lieu	2,219,137	2,079,739	-	-	2,219,137	2,079,739	6.7%
Gain on disposal of asset		275,759	-	-	-	275,759	-100.0%
Investment earnings (loss)	1,508,707	(2,657,045)	(174,689)	(196,758)	1,334,018	(2,853,803)	-146.7%
Miscellaneous	50,241	127,813			50,241	127,813	-60.7%
Total general revenues	22,535,526	18,254,852	(174,689)	(196,758)	22,360,837	18,058,094	23.8%
Total revenues	34,086,788	27,042,146	7,657,014	7,556,703	41,743,802	34,599,436	20.6%
Expenses:							
General government	4,226,526	5,467,048	-	-	4,226,526	5,467,048	-22.7%
Public safety	12,985,795	19,255,147	-	-	12,985,795	19,255,147	-32.6%
Public services	4,390,575	3,943,251	-	-	4,390,575	3,943,251	11.3%
Recreation	1,926,541	1,878,342	-	-	1,926,541	1,878,342	2.6%
Community development	2,982,917	2,271,609	-	-	2,982,917	2,271,609	31.3%
Interest and fiscal charges	410,766	388,876	-	-	410,766	388,876	5.6%
Wastewater utility	-	-	5,787,622	6,792,668	5,787,622	6,792,668	-14.8%
Total expenses	26,923,120	33,204,273	5,787,622	6,792,668	32,710,742	39,996,941	-18.2%
Revenues over (under) expenses	7,163,668	(6,162,127)	1,869,392	764,035	9,033,060	(5,398,092)	-267.3%
Changes in Net Position	7,163,668	(6,162,127)	1,869,392	764,035	9,033,060	(5,398,092)	-267.3%
Net position, beginning of year, restated	13,888,136	20,050,263	18,393,663	17,629,629	32,281,799	37,679,892	-14.3%
Net position, end of year	\$ 21,051,804	\$ 13,888,136	\$20,263,055	\$ 18,393,663	\$ 41,314,859	\$ 32,281,799	28.0%

Governmental Activities

Governmental activities net position increased by \$7.2 million. Key elements of the change in net position are as follows:

- Program revenues, mainly operating grants and contributions, reflected an increase of \$3.6 million (176.9%) over FY 2022/23. The increase was primarily attributable to the remaining ARPA funds of \$4.0 million.
- General revenues, mainly property tax and investment earnings, reflected an increase of \$4.3 million (23.4%) over FY 2022/23.
- Expenses decreased by \$6.4 million (19.1%) over FY 2022/23. The most significant changes were in general government, public safety, and community development.

Business-type Activities

Business-type activities net position increased by \$1.9 million. Key elements of the change in net position are as follows:

- The City's sole business-type activity is the operation of its Water Pollution Control Plant (WPCP) Wastewater Utility, which is accounted for in a proprietary-type enterprise fund. The WPCP accounts for the collection, treatment and disposal of wastewater generated by city residents and businesses. The operation and maintenance of the City's Wastewater Utility should be a self-supporting enterprise that is paid for by monthly service charges to all residential and commercial users. The City's business-type activities provide the same type of information as the proprietary fund financial statements, but are presented in a more summarized format.
- Program revenues increased \$0.06 million (0.8%) over the prior fiscal year.
- There was a decrease in expenses over the prior fiscal year of \$1.0 million (14.8%). Depreciation expense is considered a cost of service in proprietary funds, which accounted for \$1.0 million in FY 2022/23 (Note 6).
- The City of Pinole is financing its share of the Water Pollution Control Plant Upgrade project through a low interest loan from the State Revolving Loan Fund. The City was approved for a loan in the amount of \$26.7 million by the State Water Resources Control Board. In order to repay the loan, the City Council approved Resolution Number 2013-47 with scheduled rate increases over a five-year period, beginning July 1, 2013. The rate plan was amended July 17, 2018 by Resolution Number 2018-66. The 2023 monthly rate for single family residents was \$73.62 and \$62.58 for multi-family residents.

Fund Financial Analysis

The City uses **fund accounting** to segregate accounts for specific activities or objectives, including demonstrating finance-related legal compliance.

Governmental Funds

The following table presents the Governmental Funds' balances as of June 30, 2023:

Governmental Fund Balances					
	General Fund	Housing Programs Special Revenue Fund	American Rescue Plan Act	Non-Major Governmental Funds	Total Governmental Funds
Nonspendable	\$ 243,904	\$ -	\$ -	\$ 328,952	\$ 572,856
Restricted	14,775,559	8,203,719	-	10,386,708	33,365,986
Committed	9,412,029	-	-	-	9,412,029
Assigned	-	-	-	3,280,685	3,280,685
Unassigned	12,123,654	-	-	(1,560,650)	10,563,004
Total Fund Balances	\$ 36,555,146	\$ 8,203,719	\$ -	\$ 12,435,695	\$ 57,194,560

The City implemented GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* in fiscal year 2010-11 (Note 11). This Statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent.

At June 30, 2023, the City's governmental funds reported combined fund balances of \$57.2 million, which is an increase of \$2.9 million (5.4%) when compared to the prior fiscal year, FY 2021/22. This largely results from an increase in the unassigned fund balance due to the funding of capital projects and special initiatives that were not completed.

Nonspendable fund balances constitute \$572,856 (1.0%) of the combined governmental fund balance and cannot be spent either because the underlying resources are not in a spendable form or because the government is legally or contractually required to maintain the resources intact.

Restricted fund balances constitute \$33.4 million, (58.3%) of the combined governmental fund balance and are constrained for a specific purpose by external parties, constitutional provision, or enabling legislation.

Committed fund balances constitute \$9.4 million (16.5%) of the combined governmental fund balance and are constrained by City Council for reserves for economic uncertainty as well as certain capital projects.

Assigned fund balances constitute \$3.3 million (5.7%) of the combined governmental fund balance and are intended to be used for specific purposes and have been identified as such by the City Council or the City Manager who has been delegated authority by the City Council to assign amounts.

Unassigned fund balances constitute \$10.6 million (18.5%) of the combined governmental fund balance and consist of amounts that have not been classified as *nonspendable*, *restricted*, or *assigned*.

Analysis of Governmental Funds

General Fund

The designated major Governmental funds in FY 2022/23 are the General Fund, Housing Fund, and the American Rescue Plan Act Fund. A **major fund** is defined as those funds whose revenues, expenditures/expenses, assets or liabilities are at least 10 percent of the total for their fund category (governmental or enterprise) and 5 percent of the aggregate of all governmental and enterprise funds in total.

The **General Fund** is the primary operating fund of the City. The General Fund is used to report the financial results of the daily operations of the City. The major revenue sources are Property Tax, Sales Tax, and Utility Users' Tax. The major expenditures are salaries and administrative expenses.

The fund balance for the General Fund increased by \$1.3 million (3.7%), as a net result of revenues in excess of expenditures, resulting from an increase in unassigned fund balance.

General Fund revenue increased by \$5.0 million (26.3%) this fiscal year as compared to FY 2021/22. The largest component of this increase was higher taxes and assessments revenue combined with an increase in interest income resulting from higher returns on investments; there was a substantial loss in the prior year.

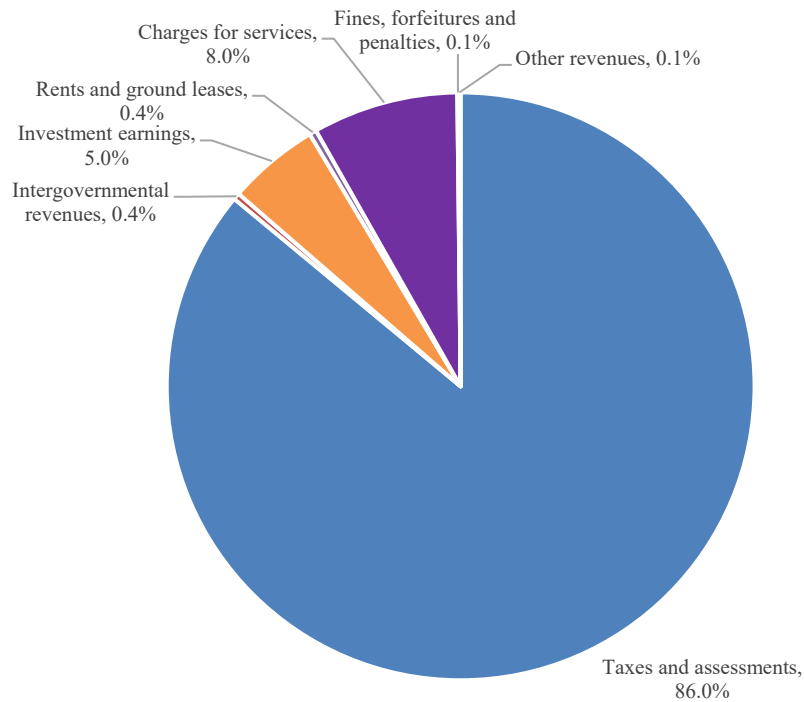
General Fund expenditures increased \$3.2 million this fiscal year (14.8%) this fiscal year compared to FY 2021/22. This is primarily attributed to increases in public safety, public works, and general administration operating expenses.

Revenues

The following table and chart highlight the General Fund revenue by source for the year ended June 30, 2023.

Revenue by Source

<u>Source</u>	<u>Amount</u>	<u>% of Total</u>
Taxes and assessments	\$ 20,717,898	86.0%
Intergovernmental revenues	87,236	0.4%
Investment earnings	1,214,267	5.0%
Rents and ground leases	95,432	0.4%
Charges for services	1,927,404	8.0%
Fines, forfeitures and penalties	17,579	0.1%
Other revenues	26,103	0.1%
Total	\$ 24,085,919	100.0%

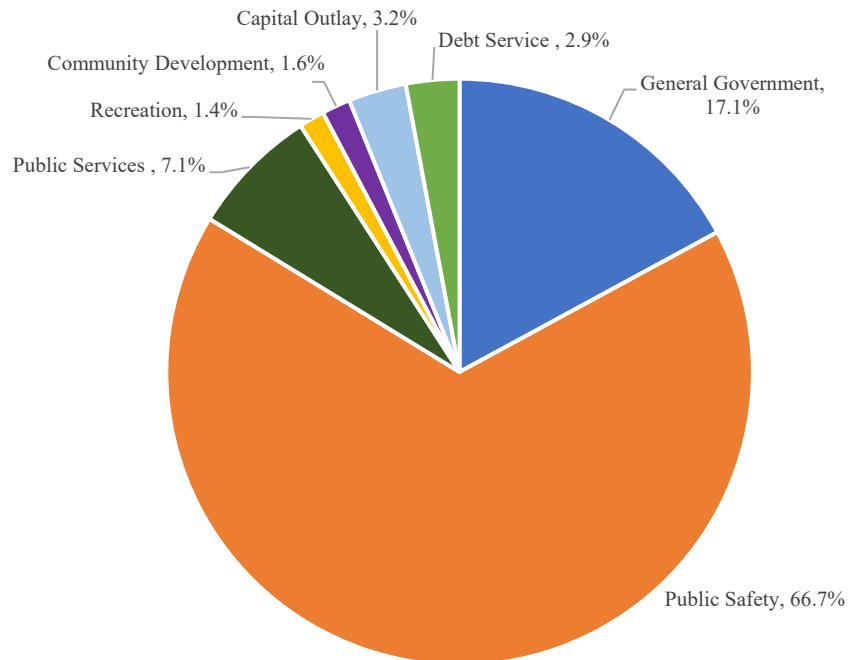


Expenditures

The following table and chart highlight the General Fund expenditures by function for the year ended June 30, 2023.

Expenditures By Function

<u>Function</u>	<u>Amount</u>	<u>% of Total</u>
General Government	\$ 4,296,051	17.1%
Public Safety	16,763,627	66.7%
Public Services	1,792,716	7.1%
Recreation	355,146	1.4%
Community Development	398,604	1.6%
Capital Outlay	802,648	3.2%
Debt Service	739,391	2.9%
Total	\$ 25,148,183	100.0%



Other Governmental Funds

These funds are not presented separately in the Basic Financial statements, but are presented individually as Supplemental Information.

Other governmental funds revenue decreased by \$1.9 million this fiscal year as compared to FY 2021/22. This is largely the result of higher development impact fee receipts in the prior fiscal year due to building permits being issued for several large development projects.

Other governmental funds expenditures decreased by \$0.8 million this fiscal year as compared to FY 2021/22. This is largely due to delays in completing capital improvement projects.

Proprietary Fund

Wastewater Utility

The Wastewater Utility Funds net position increased by \$1.9 million, 10.2% over the prior fiscal year to a total of \$20.3 million. Program revenues FY 2022/23 was \$7.8 million, as revenues increased by \$0.1 million, while expenses decreased by \$1.0 million.

The Fund's Net Position is comprised of \$7.7 million net investment in capital assets and \$12.6 million in unrestricted net assets at June 30, 2023. The increased rates for the sewage collection and treatment fees have successfully restored positive cash flows to the City's Business-type Activities, stabilizing the fiscal condition of this enterprise activity.

Fiduciary Fund

The Successor Agency to the Pinole Redevelopment Agency Private Purpose Trust Fund

On December 29, 2011, the California Supreme Court upheld Assembly Bill 1x-26 ("the Bill") that provides for the dissolution of all redevelopment agencies in the State of California. In accordance with the timeline set forth in the bill, all redevelopment agencies in the State of California were dissolved and ceased to operate as legal entity as of February 1, 2012.

The Successor Agency is a separate legal entity which was formed to hold the assets of the former Redevelopment Agency pursuant to City Council action. The activity of the Successor Agency is overseen by an Oversight Board comprised of individuals appointed by various government agencies (Note 14).

CAPITAL ASSETS AND DEBT ADMINISTRATION

Capital Assets:

The City's net investment in capital assets for its governmental and business-type activities as of June 30, 2023 was \$37.9 million. This investment in capital assets includes: infrastructure, land, construction-in-progress, buildings, and improvements, equipment, vehicles, streets and roads, storm drains, bridges, parks, and sewer lines. Infrastructure assets are items that are normally immovable and of value to the City such as roads, bridges, streets and sidewalks, drainage systems, lighting systems, and similar items (Note 6).

Capital assets for the governmental and business-type activities are presented below to illustrate changes from the prior year:

Capital Assets at Year-end

	2023	2022 (As restated)	Net Change
Governmental Activities			
Land and Construction-in-progress	\$ 7,963,301	\$ 7,492,981	\$ 470,320
Buildings and improvements	16,040,401	16,048,771	(8,370)
Machinery, equipment and vehicles	8,725,678	10,740,048	(2,014,370)
Infrastructure	61,078,899	61,027,212	51,687
Leased assets	103,931	95,874	8,057
Subscription assets	666,105	508,465	157,640
Less accumulated depreciation and amortization	(64,121,414)	(63,993,458)	(127,956)
Totals	30,456,901	31,919,893	(1,462,992)
Business-type activities			
Construction in Progress	124,930	-	124,930
Buildings and improvements	40,857,072	42,322,987	(1,465,915)
Equipment	1,229,931	2,316,830	(1,086,899)
Vehicles	920,362	742,493	177,869
Infrastructure	7,474,337	7,474,337	-
Less accumulated depreciation	(13,481,827)	(15,019,189)	1,537,362
Totals	\$ 37,124,805	\$ 37,837,458	\$ (712,653)

Debt Administration:

Each of the City's debt issues is discussed in detail in Note 7 to the financial statements. At June 30, 2023 the City's remaining long-term debt related to governmental and business-type activities is as follows:

Outstanding Debt

	Balance June 30, 2023	Balance June 30, 2022 (As Restated)	Net Change
Governmental Activity Debt			
2006 Pension Obligation bonds	\$ 2,297,299	\$ 2,512,885	\$ (215,586)
Leases payable	56,609	72,619	(16,010)
Subscription payable	176,570	118,626	57,944
Compensated absences	819,967	943,925	(123,958)
Total Governmental Activity Debt	3,350,445	3,648,055	(297,610)
Business-Type Activity Debt			
2016 Wastewater Revenue Refunding Bond	5,980,000	6,321,000	(341,000)

2016 Clean Water State Revolving Fund	23,426,566	24,105,949	(679,383)
Compensated absences	178,271	143,237	35,034
Total Business-Type Activity Debt	29,584,837	30,570,186	(985,349)
Total Debt Outstanding	\$ 32,935,282	\$ 34,218,241	\$ (1,282,959)

ECONOMIC OUTLOOK AND MAJOR INITIATIVES

The economy of the City and its major initiatives for the coming year are discussed in detail in the accompanying Transmittal Letter (page i-v). The most significant financial initiatives facing the City are, as follows:

- **Fiscal Year (FY) 2023/24 Operating and Capital Budget** was adopted by the City Council on June 20, 2023. The Adopted FY 2023/24 Operating and Capital Budget is a structurally balanced, status quo budget. This means that ongoing revenues are sufficient to cover ongoing expenditures, and that service levels and revenue mechanisms in the budget are essentially the same as those in the FY 2022/23 budget. The budget does include the use of a portion of the City's substantial unassigned fund balance to fund several capital projects and one-time special initiatives. The Adopted FY 2023/24 Operating and Capital Budget does not include any use of the City's General Reserve.
- **Long-Term Financial Plan for Fiscal Year (FY) 2023/24 – FY 2032/33** was adopted with the FY 2023/24 Operating and Capital Budget on June 20, 2023. It provides a ten-year outlook and forecast of revenue and expenditures for all City funds. The LTFP identifies future potential opportunities and challenges that the City may proactively address through the annual budget and capital improvement planning processes. The financial forecast was extended from a five-year to a ten-year horizon.
- **City's Strategic Plan 2020-2025** adopted in February 2020 identifies 22 individual strategies (special projects) for staff to complete over a five-year timeframe to position the City to achieve the vision, mission, and goals. Under Goal 2 – Financially Stable Pinole, several initiatives are underway or have been completed.
- **COVID-19 impacts** to the community and the region continue to be monitored. City management is continuing to evaluate the financial effect it may potentially have on the revenues and city programs.
- **American Rescue Plan Act (ARPA)** enacted in March 2021 provides relief funding to governments in response to the negative economic impacts of the COVID-19 pandemic. The City's total allocation was \$4.6 million. The City Council allocated the remaining funds to the General Fund in the FY 2022/23 budget to recapture revenue loss resulting from the economic impact of the pandemic.
- **Capital Facility and Public Infrastructure projects** are progressing according to construction scheduling, with primary focus on repairs to City streets/roadways and facilities. The City adopted a Five-Year Capital Improvement Plan on June 20, 2023 which identifies capital needs and funding for the next five years.
- **Successor Agency Dissolution** activities are winding down as the former Redevelopment Agency's outstanding debt service will be paid off in FY 2023/24. Dissolution is expected to occur sometime after the final debt service payment.
- **Economic Development Strategy (EDS)** was adopted in October 2022. The EDS is a strategic framework to guide the City of Pinole's economic development policies and programs over the next five years (starting January 1, 2023) and is based on a comprehensive research and stakeholder input process, and reflects consensus views on the most promising opportunities and the most pressing challenges facing Pinole's economy. Implementation has started as several of the year one strategies are funded in the FY 2023/24 budget.

REQUESTS FOR INFORMATION

This financial report is designed to provide our residential and business community, taxpayers, customers, investors, and creditors with a general overview of the City's finances. Questions concerning any information provided in this report or requests for additional information should be addressed to the City of Pinole, Finance Department, 2131 Pear Street, Pinole, CA 94564. Alternatively, you may send your inquiries via email to Finance@ci.pinole.ca.us.

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BASIC FINANCIAL STATEMENTS

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GOVERNMENT-WIDE FINANCIAL STATEMENTS

City of Pinole
Statement of Net Position
June 30, 2023

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
ASSETS			
Current assets:			
Cash and investments	\$ 33,580,842	\$ 18,392,261	\$ 51,973,103
Accounts receivable, net	3,587,742	1,116	3,588,858
Notes receivable, net	4,380,000	-	4,380,000
Interest receivable	144,691	111,921	256,612
Lease receivable, current	91,064	-	91,064
Due from other government	-	583,525	583,525
Prepaid items	556,890	1,092,380	1,649,270
Inventory	15,966	15,607	31,573
Land held for resale	355,062	-	355,062
Total current assets	42,712,257	20,196,810	62,909,067
Noncurrent assets:			
Cash and investments with fiscal agents	16,787,831	-	16,787,831
Lease receivable - noncurrent	552,996	-	552,996
Capital assets:			
Land and construction in progress	7,963,301	124,930	8,088,231
Capital assets being depreciated/amortized, net	22,493,600	36,999,875	59,493,475
Total capital assets	30,456,901	37,124,805	67,581,706
Total noncurrent assets	47,797,728	37,124,805	84,922,533
Total assets	90,509,985	57,321,615	147,831,600
DEFERRED OUTFLOWS OF RESOURCES			
Pension related amounts	17,448,768	1,542,085	18,990,853
OPEB related amounts	5,548,592	616,510	6,165,102
Total deferred outflows of resources	22,997,360	2,158,595	25,155,955

City of Pinole
Statement of Net Position (Continued)
June 30, 2023

	Primary Government		
	Governmental Activities	Business-Type Activities	Total
LIABILITIES			
Current liabilities:			
Accounts payable	1,542,058	203,819	1,745,877
Accrued payroll	429,682	59,594	489,276
Interest payable	39,705	456,467	496,172
Unearned revenue	64,619	-	64,619
Deposits payable	200,108	-	200,108
Compensated absences - due within one year	174,488	35,677	210,165
Long-term debt - due within one year	336,809	1,037,932	1,374,741
Total current liabilities	2,787,469	1,793,489	4,580,958
Noncurrent liabilities:			
Compensated absences - due in more than one year	645,479	142,594	788,073
Long-term liabilities - due in more than one year	2,193,669	28,368,634	30,562,303
Aggregate net pension liability	38,689,981	3,618,796	42,308,777
Total OPEB liability	32,657,422	3,628,603	36,286,025
Total noncurrent liabilities	74,186,551	35,758,627	109,945,178
Total liabilities	76,974,020	37,552,116	114,526,136
DEFERRED INFLOWS OF RESOURCES			
Lease related	622,057	-	622,057
Pension related amounts	4,295,624	491,280	4,786,904
OPEB related amounts	10,563,840	1,173,759	11,737,599
Total deferred inflows of resources	15,481,521	1,665,039	17,146,560
NET POSITION			
Net investment in capital assets	30,207,077	7,718,239	37,925,316
Restricted:			
Community development	11,776	-	11,776
Public works	5,629,498	-	5,629,498
Public safety	1,381,784	-	1,381,784
Housing activities	8,203,719	-	8,203,719
Pension	14,627,313	-	14,627,313
Total restricted	29,854,090	-	29,854,090
Unrestricted (deficit)	(39,009,363)	12,544,816	(26,464,547)
Total net position	<u>\$ 21,051,804</u>	<u>\$ 20,263,055</u>	<u>\$ 41,314,859</u>

City of Pinole
Statement of Activities
For the Year Ended June 30, 2023

Functions/Programs	Expenses	Program Revenues			Total
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	
Primary government:					
Governmental activities:					
General government	\$ 4,226,526	\$ 936,883	\$ 4,071,404	\$ -	\$ 5,008,287
Public safety	12,985,795	1,840,283	252,507	-	2,092,790
Public services	4,391,992	365,748	1,251,050	865,743	2,482,541
Recreation	1,926,541	711,156	-	-	711,156
Community development	2,982,917	1,236,488	20,000	-	1,256,488
Interest and fiscal charges	410,766	-	-	-	-
Total governmental activities	26,924,537	5,090,558	5,594,961	865,743	11,551,262
Business-type activities:					
Wastewater utility	5,787,622	7,831,703	-	-	7,831,703
Total business-type activities	5,787,622	7,831,703	-	-	7,831,703
Total primary government	\$ 32,712,159	\$ 12,922,261	\$ 5,594,961	\$ 865,743	\$ 19,382,965

City of Pinole
Statement of Activities (Continued)
For the Year Ended June 30, 2023

Functions/Programs	Net (Expense) Revenue and Changes in Net Position		
	Governmental Activities	Business-type Activities	Total
Primary government:			
Governmental activities:			
General government	\$ 781,761	\$ -	\$ 781,761
Public safety	(10,893,005)	-	(10,893,005)
Public services	(1,909,451)	-	(1,909,451)
Recreation	(1,215,385)	-	(1,215,385)
Community development	(1,726,429)	-	(1,726,429)
Interest and fiscal charges	(410,766)	-	(410,766)
Total governmental activities	(15,373,275)	-	(15,373,275)
Business-type activities:			
Wastewater utility	-	2,044,081	2,044,081
Total business-type activities	-	2,044,081	2,044,081
Total primary government	(15,373,275)	2,044,081	(13,329,194)
General Revenues			
General revenues:			
Taxes:			
Property taxes	5,013,845	-	5,013,845
Sales taxes	9,568,274	-	9,568,274
Franchise taxes	893,814	-	893,814
Utility taxes	2,312,830	-	2,312,830
Other taxes	968,678	-	968,678
Total taxes	18,757,441	-	18,757,441
Unrestricted motor vehicle in lieu	2,219,137	-	2,219,137
Investment earnings (loss)	1,508,707	(174,689)	1,334,018
Miscellaneous	50,241	-	50,241
Total general revenues	22,535,526	(174,689)	22,360,837
Change in net position	7,162,251	1,869,392	9,031,643
Net Position:			
Beginning of year, as restated (Note 18)	13,888,136	18,393,663	32,281,799
End of year	<u>\$ 21,050,387</u>	<u>\$ 20,263,055</u>	<u>\$ 41,313,442</u>

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FUND FINANCIAL STATEMENTS

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Governmental Fund Financial Statements

General Fund is used for all the general revenues of the City not specifically levied or collected for other City funds, and the related expenditures. The major revenue sources for this fund are property taxes, sales taxes, utility users tax, franchise fees, business licenses, unrestricted revenues from the State, fines and forfeitures and interest income. Expenditures are made for public safety, recreation, and the other services described above.

Housing Programs Fund receives tax increment funds through Redevelopment Property Tax Trust Funds, representing 20% set-aside for housing activities. Funds are expended for approved housing activities.

American Rescue Plan Act Fund - This fund is used to account for moneys allocated to the City from the federal government from the economic recovery bill that was signed into law by President Biden on March 11, 2021 to respond to the COVID-19 public health emergency and its negative economic impacts.

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City of Pinole
Balance Sheet
Governmental Funds
June 30, 2023

	Major Funds				
	General	Housing Programs Special Revenue	American Rescue Plan Act Fund	Non-major Governmental Funds	Total Governmental Funds
	Fund	Fund			
ASSETS					
Cash and investments	\$ 16,404,654	\$ 3,444,325	\$ -	\$ 13,731,863	\$ 33,580,842
Accounts receivable	2,632,287	263	-	955,192	3,587,742
Notes receivable	-	4,380,000	-	-	4,380,000
Lease receivable	632,674	-	-	11,386	644,060
Interest receivable	61,722	26,916	-	56,053	144,691
Due from other funds	1,803,946	-	-	-	1,803,946
Prepaid items and supplies	227,938	-	-	328,952	556,890
Inventory	15,966	-	-	-	15,966
Land held for redevelopment	-	355,062	-	-	355,062
Cash and investments with fiscal agents	16,787,831	-	-	-	16,787,831
Total assets	\$ 38,567,018	\$ 8,206,566	\$ -	\$ 15,083,446	\$ 61,857,030
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable and accrued liabilities	890,562	2,847	-	648,649	1,542,058
Accrued liabilities	368,259	-	-	61,423	429,682
Unearned revenue	57,513	-	-	7,106	64,619
Deposits payable	78,881	-	-	121,227	200,108
Due to other funds	-	-	-	1,803,946	1,803,946
Total liabilities	1,395,215	2,847	-	2,642,351	4,040,413
DEFERRED INFLOWS OF RESOURCES					
Lease related	616,657	-	-	5,400	622,057
Total deferred inflows of resources	616,657	-	-	5,400	622,057
Fund Balances (Deficit):					
Nonspendable	243,904	-	-	328,952	572,856
Restricted	14,775,559	8,203,719	-	10,386,708	33,365,986
Committed	9,412,029	-	-	-	9,412,029
Assigned	-	-	-	3,280,685	3,280,685
Unassigned (deficit)	12,123,654	-	-	(1,560,650)	10,563,004
Total fund balances	36,555,146	8,203,719	-	12,435,695	57,194,560
Total liabilities, deferred inflows of resources, and fund balances	\$ 38,567,018	\$ 8,206,566	\$ -	\$ 15,083,446	\$ 61,857,030

City of Pinole
Reconciliation of the Governmental Funds Balance Sheet
to the Government-Wide Statement of Net Position
June 30, 2023

Total Fund Balances - Total Governmental Funds	\$ 57,194,560
Amounts reported for Governmental Activities in the Statement of Net Position were different because:	
Capital assets used in governmental activities were not current financial resources. Therefore, they were not reported in the Governmental Funds Balance Sheet.	
Nondepreciable	\$ 7,963,301
Depreciable/amortizable	22,493,600
Total capital assets	<u>30,456,901</u>
Long-term liabilities are not due and payable in the current period and therefore were not reported in the Governmental Funds Balance Sheet.	
Amount reported in Government-Wide Statement of Net Position	
Compensated absences - due within one year	(174,488)
Compensated absences - due in more than one year	(645,479)
Long-term debt - due within one year	(336,809)
Long-term debt - due in more than one year	(2,193,669)
Total long-term liabilities	<u>(3,350,445)</u>
Interest payable on long-term debt did not require current financial resources. Therefore, interest payable was not reported as a liability in the governmental funds.	
	<u>(39,705)</u>
Aggregate net pension liability and total OPEB liability used in the governmental activities were not financial resources and therefore were not reported in the Governmental Funds Balance Sheet.	
Net pension liability	(38,689,981)
Total OPEB liability	<u>(32,657,422)</u>
Total OPEB and Pension	<u>(71,347,403)</u>
Deferred outflows of resources related to OPEB and pensions are not available for current period and, therefore, are deferred in the governmental funds or not recorded in the governmental funds	
Amount reported in Government-Wide Statement of Net Position	
Deferred outflows of resources related to pensions	17,448,768
Deferred outflows of resources related to OPEB	5,548,592
Total deferred outflows of resources	<u>22,997,360</u>
Deferred inflows of resources related to OPEB and pensions are not available for current period and, therefore, are deferred in the governmental funds or not recorded in the governmental funds	
Amount reported in Government-Wide Statement of Net Position	
Deferred inflows of resources related to pensions	(4,295,624)
Deferred inflows of resources related to OPEB	(10,563,840)
Total deferred inflows of resources	<u>(14,859,464)</u>
Net Position of Governmental Activities	<u><u>\$ 21,051,804</u></u>

City of Pinole
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2023

	General Fund	Major Funds Housing Programs Special Revenue Fund	APRA Special Revenue Fund	Non-major Governmental Funds	Total Governmental Funds
REVENUES:					
Taxes and assessments	\$ 20,717,898	\$ -	\$ -	\$ 1,064,891	\$ 21,782,789
Intergovernmental revenues	87,236	-	4,071,404	2,045,376	6,204,016
Investment earnings	1,214,267	111,176	-	183,264	1,508,707
Rents and ground leases	95,432	-	-	21,256	116,688
Charges for services	1,927,404	-	-	2,002,656	3,930,060
Fines, forfeitures and penalties	17,579	-	-	35,013	52,592
Other revenues	26,103	23,172	-	444,078	493,353
Total revenues	24,085,919	134,348	4,071,404	5,796,534	34,088,205
EXPENDITURES:					
Current:					
General government	4,296,051	-	-	504,695	4,800,746
Public safety	16,763,627	-	-	340,554	17,104,181
Public services	1,792,716	-	-	1,277,864	3,070,580
Recreation	355,146	-	-	1,575,076	1,930,222
Community development	398,604	609,106	-	2,210,301	3,218,011
Capital outlay	802,648	-	-	645,335	1,447,983
Debt service:					-
Principal	338,125	-	-	-	338,125
Interest and fiscal charges	401,206	-	-	-	401,206
Total expenditures	25,148,123	609,106	-	6,553,825	32,311,054
REVENUES OVER (UNDER) EXPENDITURES	(1,062,204)	(474,758)	4,071,404	(757,291)	1,777,151
OTHER FINANCING SOURCES (USES):					
Proceeds from sale of asset	12,080	932,344	-	-	944,424
Proceeds from issuance of debt	165,695	-	-	-	165,695
Transfers in	6,967,848	-	-	1,918,824	8,886,672
Transfers out	(4,815,268)	-	(4,071,404)	-	(8,886,672)
Total other financing sources (uses)	2,330,355	932,344	(4,071,404)	1,918,824	1,110,119
NET CHANGE IN FUND BALANCES	1,268,151	457,586	-	1,161,533	2,887,270
FUND BALANCES:					
Beginning of year, as restated (Note 18)	35,286,995	7,746,133	-	11,274,162	54,307,290
End of year	<u>\$ 36,555,146</u>	<u>\$ 8,203,719</u>	<u>\$ -</u>	<u>\$ 12,435,695</u>	<u>\$ 57,194,560</u>

City of Pinole
Reconciliation of the Governmental Funds Statement of Revenues, Expenditures, and Changes
in Fund Balances to the Government-Wide Statement of Activities
For the Year Ended June 30, 2023

Net Change in Fund Balances - Total Governmental Funds \$ 2,887,270

Amounts reported for Governmental Activities in the Statement of Net Position were different because:

Governmental funds report capital outlays as expenditures while governmental activities report depreciation expense to allocate those expenditures over the life of the assets:

Capital outlay	\$ 1,447,983	
Proceed from sale of assets	(1,133,950)	
Depreciation/amortization expense	<u>(1,777,025)</u>	
Total capital assets		(1,462,992)

Interest accrued on long-term debt is reported in the Statement of Activities, but does not require the use of current financial resources. Therefore, accrued interest is not reported as an expenditure in governmental funds. This amount represents the change in accrued interest from the prior year. (9,560)

Debt proceeds are reported as financing sources in governmental funds and thus contribute to the liabilities and not affect the statement of activities. Similarly, repayment of principal is an expenditure in the governmental funds, but reduces the liability in the statement of net position

Proceeds from issuance of debt	\$ (165,697)	
Repayment of debt and lease principal	<u>339,349</u>	
Total		173,652

Some expenses reported in the Statement of Activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds:

Accrued compensated absences	\$ 123,958	
Net difference between pension expense and contributions subsequent to the measurement date	5,337,916	
Net difference between OPEB expense and contributions subsequent to the measurement date	<u>113,424</u>	
Total		<u>5,575,298</u>

Change in Net Position of Governmental Activities \$ 7,163,668

Proprietary Funds Financial Statements

Wastewater Utility Fund - this fund accounts for wastewater utility services provided by the City and it is the City's intent that the cost of providing these services be financed primarily through user charges.

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City of Pinole
Statement of Net Position
Proprietary Fund
June 30, 2023

	Business-type Activities Wastewater Utility Enterprise Fund
ASSETS	
Current assets	
Cash and investments	\$ 18,392,261
Interest receivable	111,921
Other receivable	1,116
Due from other governments	583,525
Prepaid items	1,092,380
Inventory	15,607
Total current assets	<u>20,196,810</u>
Noncurrent assets	
Capital assets not being depreciated	124,930
Capital assets being depreciated, net	36,999,875
Total capital assets	<u>37,124,805</u>
Total noncurrent assets	<u>37,124,805</u>
Total assets	<u><u>57,321,615</u></u>
 DEFERRED OUTFLOW OF RESOURCES	
Deferred outflow pension-related items	1,542,085
Deferred outflow OPEB-related items	616,510
Total deferred outflow of resources	<u><u>2,158,595</u></u>
 LIABILITIES	
Current liabilities	
Accounts payable	203,819
Accrued liabilities	59,594
Interest payable	456,467
Compensated absences - current	35,677
Long-term debt, due within one year	1,037,932
Total current liabilities	<u>1,793,489</u>
Noncurrent liabilities	
Compensated absences - noncurrent	142,594
Long-term debt, due in more than one year	28,368,634
Net pension liability	3,618,796
Total OPEB liability	3,628,603
Total noncurrent liabilities	<u>35,758,627</u>
Total liabilities	<u><u>37,552,116</u></u>
 DEFERRED INFLOW OF RESOURCES	
Deferred inflow pension-related items	491,280
Deferred inflow OPEB-related items	1,173,759
Total deferred inflow of resources	<u><u>1,665,039</u></u>
 NET POSITION	
Net investment in capital assets	7,718,239
Unrestricted	12,544,816
Total net position	<u><u>\$ 20,263,055</u></u>

City of Pinole
Statement of Revenues, Expenses, and Changes in Net Position
Proprietary Fund
For the Year Ended June 30, 2023

	Business-type Activities Wastewater Utility Enterprise Fund
OPERATING REVENUES:	
Charges for services	\$ 7,831,703
Total operating revenues	<u>7,831,703</u>
OPERATING EXPENSES:	
Sewer treatment plant	3,566,812
Sewer maintenance	1,235,899
Depreciation	984,911
Total operating expenses	<u>5,787,622</u>
OPERATING INCOME (LOSS)	<u>2,044,081</u>
NONOPERATING REVENUES (EXPENSES):	
Interest revenue	401,683
Interest expense	(576,372)
Total nonoperating revenues (expenses)	<u>(174,689)</u>
Changes in net position	1,869,392
NET POSITION:	
Beginning of year, as restated (Note 18)	<u>18,393,663</u>
End of year	<u><u>\$ 20,263,055</u></u>

City of Pinole
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2023

	Business-type Activities Wastewater Utility Enterprise Fund
CASH FLOWS FROM OPERATING ACTIVITIES:	
Cash received from customers	\$ 7,586,869
Cash paid to suppliers	(3,387,666)
Cash paid to employees	(2,285,592)
Net cash provided by operating activities	1,913,611
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES:	
Gain on disposal of capital assets	93,066
Acquisition and construction of capital assets	(365,322)
Principal payment of long-term debt	(1,020,383)
Interest paid on debt	(591,241)
Net cash (used in) capital and related financing activities	(1,883,880)
CASH FLOWS FROM INVESTING ACTIVITIES:	
Interest and dividends	289,762
Net cash provided by investing activities	289,762
Net change in cash and cash equivalents	319,493
CASH AND CASH EQUIVALENTS:	
Beginning of year	18,072,768
End of year	<u><u>\$ 18,392,261</u></u>
RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES:	
Operating income	\$ 2,044,081
Adjustments to reconcile operating to net cash provided by (used in) operating activities:	
Depreciation	984,911
Changes in operating assets and liabilities, and deferred outflows and inflows of resources:	
Other receivables	338,691
Due from other governments	(583,525)
Prepaid items	(3,196)
Inventory	(12,161)
Deferred outflow pension-related items	(919,369)
Deferred outflow OPEB-related items	166,689
Accounts payable	(30,693)
Accrued liabilities	59,594
Compensated absences	35,034
Net pension liability	1,434,660
Total OPEB liability	(795,243)
Deferred inflows - pension related	(1,421,814)
Deferred inflows - OPEB related	615,952
Total adjustments	(130,470)
Net cash provided by operating activities	<u><u>\$ 1,913,611</u></u>

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FIDUCIARY FUND FINANCIAL STATEMENTS

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City of Pinole
Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2023

	Total Fiduciary Funds
ASSETS	
Cash and cash equivalents	\$ 5,755,586
Interest receivable	18,295
Notes receivable, net of allowance	10,054
Land held for redevelopment	2,469,715
Capital assets not being depreciated	2,429,793
Capital assets being depreciated, net	7,218,846
Total assets	17,902,289
LIABILITIES	
Accounts payable	19,354
Deposits payable	164,529
Unearned revenue	23,668
Interest payable	34,442
Bonds payable - due within one year	3,570,000
Total liabilities	3,811,993
NET POSITION	
Restricted for:	
Held in trust for dissolution of RDA	14,069,748
Individuals, organizations, and other governments	20,548
Total net position	\$ 14,090,296

City of Pinole
Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2023

	Total Fiduciary Funds
ADDITIONS:	
Property taxes	\$ 4,753,505
Investment income	49,065
Total additions	<u>4,802,570</u>
DEDUCTIONS:	
Operating costs	324,147
Depreciation	255,670
Interest expense	89,981
Total deductions	<u>669,798</u>
Change in net position	4,132,772
NET POSITION:	
Beginning of year	<u>9,957,524</u>
End of period	<u><u>\$ 14,090,296</u></u>

NOTES TO THE BASIC FINANCIAL STATEMENTS

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City of Pinole
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For the Year Ended June 30, 2023

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City of Pinole
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City of Pinole
Notes to the Basic Financial Statements
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies

The City of Pinole, California (the “City”) was incorporated June 25, 1903. The City is primarily a residential community located in Contra Costa County, twenty-four miles east of San Francisco on Interstate 80. The City provides the following services: public safety (police), parks, streets and highways, sanitation, culture-recreation, public improvements, planning and zoning, and general administration services.

The City operates under the Council-Manager form of government, with five elected Council members served by a full-time City Manager and staff. At June 30, 2023, the City's staff comprised 93 full-time and 24 part-time employees who are responsible for the following City-provided services:

Public Safety - The City employs 19 sworn and 22 non-sworn police personnel to provide round-the-clock police services from a central station.

Sanitation - The City maintains a sewage treatment plant with 9 employees, the plant provides wastewater treatment services to the residents of the City of Pinole and the City of Hercules.

Parks, Streets and Highways - The City builds and maintains its streets, curbs, gutters, parks and related public property with a force of 13 employees. Major projects may be contracted out to reduce costs.

Recreation, Public Improvements, Planning, Zoning, Administration - Recreation, Public Improvements, Planning, Zoning, Administration and other services are provided by a total of 54 employees.

The financial statements and accounting policies of the City conform with accounting principles generally accepted in the United States of America ("U.S. GAAP") applicable to governments. The Governmental Accounting Standards Board (“GASB”) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. Significant accounting policies are summarized below:

A. The Reporting Entity

The accompanying basic financial statements present the financial activities of the City along with the financial activities of its blended component unit, which is an entity for which the City is financially accountable. Together these entities comprise the primary government for reporting purposes. Although they are separate legal entities, a blended component unit is in substance part of the City's operations and is reported as an integral part of the City's financial statements. The City's component unit, which is described below, is blended.

Pinole Joint Powers Financing Authority

The Pinole Joint Powers Financing Authority (the “Authority”) is a separate government entity whose purpose is to assist with the financing or refinancing of public capital facilities within the City. The Authority has the power to purchase bonds issued by any local agency and may sell such bonds to public or private purchasers. The Authority is controlled by the City and has the same governing body as the City, which also performs all accounting and administrative functions for the Authority. The financial activities of the Authority are included in the Wastewater Utility Fund and the Private-Purpose Trust Fund.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation

The accounts of the City are organized on the basis of funds, each of which is considered a separate accounting entity. The operations of each fund are accounted for by providing a separate set of self-balancing accounts that comprise its assets, liabilities, fund equity, revenues and expenditures or expenses, as appropriate. City resources are allocated to and accounted for in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled.

These statements require that the financial statements described below be presented.

Government-wide Financial Statements:

The Government-Wide Financial Statements are presented on an “*economic resources*” measurement focus and the accrual basis of accounting. Accordingly, all of the City’s assets and liabilities, including capital assets, as well as infrastructure assets, and long-term liabilities, are included in the accompanying Statement of Net Position. The Statement of Activities presents changes in net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred. On an accrual basis, revenue from sales taxes is recognized in the period in which the taxable sale takes place. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied. Eligibility requirements include timing requirements, which specify the year when the resources are required to be used or the year when use is first permitted, matching requirements, in which the City must provide local resources to be used for a specified purpose, and expenditure requirements, in which the resources are provided to the City on a reimbursement basis. Fiduciary activities are not included in these statements.

Certain types of transactions are reported as program revenues for the City in three categories:

- Charges for services
- Operating grants and contributions
- Capital grants and contributions

Certain eliminations have been made in regards to interfund activities, payables and receivables. All internal balances in the Statement of Net Position have been eliminated except those representing balances between the governmental activities and the business-type activities, which are presented as internal balances and eliminated in the total primary government column. In the Statement of Activities, internal service fund transactions have been eliminated; however, those transactions between governmental and business-type activities have not been eliminated. The following interfund activities have been eliminated:

- Due from and to other funds
- Transfers in and out

Governmental Fund Financial Statements

A Balance Sheet and a Statement of Revenues, Expenditures and Changes in Fund Balances are presented for all major governmental funds and aggregated nonmajor funds. Accompanying schedules are presented to reconcile and explain the differences in fund balances as presented in these statements, to the net position presented in the government-wide financial statements. The City has presented all major funds that met the applicable criteria.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation (Continued)

All governmental funds are accounted for on a spending or “current financial resources” measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the Balance Sheet. The Statement of Revenues, Expenditures and Change in Fund Balances presents increases (revenue and other financing sources) and decreases (expenditures and other financing uses) in net current assets. Under the modified accrual basis of accounting, revenues are recognized in the accounting period in which they become both “measurable” and “available” to finance expenditures of the current period.

Revenues are recognized as soon as they are both “measurable” and “available”. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. The primary revenue sources, which have been treated as susceptible to accrual by the City, are property tax, sales tax, intergovernmental revenues and other taxes. Expenditures are recorded in the accounting period in which the related fund liability is incurred.

The City reports the following major governmental funds:

- *General Fund* - The general fund is the general operating fund of the City and is always classified as a major fund. It is used to account for all activities except those legally or administratively required to be accounted for in other funds.
- *Housing Program Special Revenue Fund* – The housing program special revenue fund is used to account for the proceeds tax increment funds through Redevelopment Property Tax Trust Funds that are restricted or committed to expenditure for approved housing activities.
- *America Rescue Plan Act Special Revenue Fund* – This fund is used to account for moneys allocated to the City from the federal government from the economic recovery bill that was signed into law by President Biden on March 11, 2021 to respond to the COVID-19 public health emergency and its negative economic impacts.

Proprietary Fund Financial Statements

Proprietary funds are accounted for using the “economic resources” measurement focus and the accrual basis of accounting. Accordingly, all assets and liabilities (whether current or noncurrent) are included on the Statement of Net Position. The Statement of Revenues, Expenses and Changes in Net Position presents increases (revenues) and decreases (expenses) in total net position. Under the accrual basis of accounting, revenues are recognized in the period in which they are earned while expenses are recognized in the period in which the liability is incurred.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund’s principal ongoing operations. The principal operating revenues of the Sewer fund are charges to customers for services. Operating expenses for the proprietary funds include the costs of services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

The City reports one major proprietary fund:

- *Wastewater Utility Fund* -The Wastewater Utility Fund is used to account for the collection of sewer service fees and the related cost of maintenance and repair of the sewer treatment plant.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

B. Basis of Presentation (Continued)

Fiduciary Fund Financial Statements

Fiduciary fund financial statements include a Statement of Net Position and a Statement of Changes in Fiduciary Net Position. The City's fiduciary funds represent custodial funds and private purpose trust funds. Both custodial funds and the private purpose trust funds are accounted for on the full accrual basis of accounting where the assets associated with the activity are controlled by the City and the assets are not derived 1) solely from the government's own-source revenues or 2) from government-mandated nonexchange transactions or voluntary nonexchange transactions.

The City reports the following two types of fiduciary funds:

- *Custodial Funds* - Custodial Funds are clearing type funds for the collection of taxes or deposits held in trust, on behalf of individuals, private organizations, and other governments for which the City has a custodial responsibility. This fund is used to account for funds collected from asset seizure and private donations received for the community assistance program.
- *Private-Purpose Trust Fund* - Private purpose trust fund is used to report all other trust arrangements under which principal and income benefit individuals, private organizations, or other governments. This fund was created as a result of the State order to dissolve California Redevelopment Agencies. As a Successor Agency, this fund is used to track the activity by the Oversight Board and the State Department of Finance to dissolve the Agency.

C. Property Taxes

California Constitution Article XIII A, limits the combined property tax rate to one percent of a property's assessed valuation. Additional taxes may be imposed with voter approval. Assessed value is calculated at one hundred percent of a property's fair value, as defined by Article XIII A, and may be increased no more than two percent per year unless a change in ownership occurs. The state legislature has determined the method of distributing the one percent tax levy among the various taxing jurisdictions.

Property tax revenues are recognized in the fiscal year for which taxes and assessments are levied. The County of Contra Costa levies, bills and collects property taxes and special assessments for the City under the County's "Teeter Plan." The County remits the entire amount levied and handles all delinquencies, retaining interest and penalties.

Tax collections are the responsibility of the County Tax Collector. Taxes and assessments on secured and utility rolls which constitute a lien against the property, may be paid in two installments; the first is due November 1 of the fiscal year and is delinquent if not paid by December 10; and the second is due on February 1 of the fiscal year and is delinquent if not paid by April 10. Unsecured personal property taxes do not constitute a lien against real property unless the tax becomes delinquent. Payment must be made in one installment, which is delinquent if not paid by August 31 of the fiscal year. Significant penalties are imposed by the County for late payment.

Tax levy dates are attached annually on January 1 preceding the fiscal year for which the taxes are levied. The fiscal year begins July 1 and ends June 30 of the following year. Taxes are levied on both real and unsecured and personal property, as it exists at that time. Liens against real estate, as well as the tax on personal property, are not relieved by subsequent renewal or change in ownership.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

D. Cash and Investments

The City pools the cash of all funds, except for monies deposited with fiscal agents in accordance with related bond indentures. The cash and investments balance in each fund represents that fund's equity share of the City's cash and investment pool. As the City places no restrictions on the deposit or withdrawal of a particular fund's equity in the pool, the pool operates like a demand deposit account for the participating funds.

Interest income earned on pooled cash and investments is allocated quarterly to the various funds based on month-end balances and is adjusted at fiscal year-end. Interest income on restricted cash and investments with fiscal agents is credited directly to the related funds.

The City's investments are carried at fair value. The fair value of equity and debt securities is determined based on sales prices or bid-and-asked quotations from SEC-registered securities exchanges or NASDAQ dealers. The Local Agency Investment Fund ("LAIF") determines the fair value of their portfolio quarterly and reports a factor to the City; the City applies that factor to convert its share of LAIF from amortized cost to fair value. This amount is included in cash and cash equivalents in the balance sheet of the governmental funds. Changes in fair value are allocated to each participating fund.

For purposes of the statement of cash flows, the City has defined cash and cash equivalents to be change and petty cash funds, equity in the City's cash and investment pool, and restricted non-pooled investments with initial maturities of three months or less.

E. Cash and Investments with Fiscal Agents

Cash and investments with fiscal agents are restricted for the redemption of bonded debt, for acquisition and construction of capital projects, and pension contributions.

F. Fair Value Measurement

U.S. GAAP defines fair value, establishes a framework for measuring fair value and establishes disclosure about fair value measurement. Investments, unless otherwise specified at fair value in the financial statements, are categorized based upon the level of judgment associated with the inputs used to measure their fair value. Levels of inputs are as follows:

- Level 1 –Inputs are unadjusted, quoted prices for identical assets or liabilities in active markets at the measurement date.
- Level 2 –Inputs, other than quoted prices included in Level 1, that are observable for the assets or liabilities through corroboration with market data at the measurement date.
- Level 3 –Unobservable inputs that reflect management's best estimate of what market participants would use in pricing the assets or liabilities at the measurement date.

G. Accounts and Interest Receivable

In the government-wide statements, receivables consist of all revenues earned at year-end and not yet received. Receivables are recorded in the financial statements net of any allowance for doubtful accounts if applicable, and estimated refunds due. Major receivable balances for the governmental activities include sales and use taxes, franchise taxes, grants, police fines and other fees. Federal and state grants are considered receivable and accrue as revenue when reimbursable costs are incurred. Business-type activities report utilities and interest earnings as their major receivables.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

G. Accounts and Interest Receivable (Continued)

In the fund financial statements, material receivables in governmental funds include revenue accruals such as sales tax, franchise tax, and grants and other similar intergovernmental revenues since they are usually both measurable and available. Nonexchange transactions collectible but not available are recorded as deferred inflows of resources in the fund financial statements in accordance with modified accrual, but not in the government-wide financial statements in accordance with the accrual basis. Interest and investment earnings are recorded when earned only if paid within 60 days since they would be considered both measurable and available. Long-term loans in governmental funds are treated as expenditures in the year advanced and as revenues in the year repayment is measurable and available. Proprietary fund material receivables consist of all revenues earned at year-end and not yet received. Utility accounts receivable and interest earnings compose the majority of proprietary fund receivables.

H. Prepaid Items and Inventory

Inventories are stated at cost (average cost per unit) for governmental and proprietary funds. Supplies of the General Fund consist of expendable supplies held for consumption. The cost is recorded as an expenditure/expense in the General Fund at the time individual items are consumed, rather than purchased. Inventories of governmental funds are offset by nonspendable fund balance to indicate they do not constitute resources available for future appropriation. Enterprise Fund supplies consist primarily of items held for internal use.

Prepaid items are also recognized under the consumption method. Payments to vendors that reflect costs applicable to future accounting periods are recorded as prepaid items in both government-wide and fund financial statements.

I. Leases Receivable

The City is a lessor for leases of buildings and recognizes lease receivables and deferred inflows of resources in the financial statements. Variable payments based on future performance or usage of the underlying asset are not included in the measurement of the lease receivable.

At the commencement of a lease, the lease receivable is measured at the present value of payments expected to be received during the lease term. The City established a threshold of \$5,000 for lease receivables. Subsequently, the lease receivable is reduced by the principal portion of lease payments received. The deferred inflows of resources are initially measured as the initial amount of the lease receivable, adjusted for lease payments received at or before the lease commencement date. Subsequently, the deferred inflows of resources are recognized as revenue over the life of the lease term in a systematic and rational method.

Key estimates and judgments include how the City determines (1) the discount rate it uses to discount the expected lease receipts to present value, (2) lease term, and (3) lease receipts.

- The City uses incremental borrowing rate (IBR) provided by the financial institution at July 1, 2021 for existing leases or the current rate at the time a new lease is executed.
- The lease term includes the noncancelable period of the lease plus any option periods that are likely to be exercised.
- Lease receipts included in the measurement of the lease receivable is composed of fixed payments from the lessee.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

I. Leases Receivables (Continued)

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure the lease receivable and deferred inflows of resources if certain changes occur that are expected to significantly affect the amount of the lease receivable.

J. Capital Assets

In the government-wide financial statements, capital assets with a historical cost over \$5,000 are accounted for as capital assets. All capital assets are valued at historical cost, or estimated historical cost if actual is unavailable. Contributed capital assets are valued at their estimated fair market value on the date contributed. Donated capital assets, donated works of art and similar items, and capital assets received in a service concession arrangement are reported at acquisition value on the date donated.

The City defines infrastructure assets as the basic physical assets that allow the City to function. The assets include the street system, wastewater system, park and recreation lands and improvement system, and buildings combined with the site amenities such as parking and landscaped areas used by the City in the conduct of its business.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Capital assets acquired under finance purchase are capitalized at the net present value of the total finance payments.

Capital assets used in operations are depreciated over their estimated useful lives using the straight-line method. The lives used for depreciation purposes are as follows:

Asset Type	Years
Infrastructure	50-75
Buildings and improvement	50-100
Machinery, equipment, and vehicles	5-10

K. Subscription-Based Information Technology Arrangements (SBITAs)

The City has a policy to recognize a subscription liability and a right-to-use subscription asset (subscription asset) in the financial statements. The City recognizes subscription liabilities with an initial, individual value of \$5,000 or more with a subscription term greater than one year. Variable payments based on future performance of the City, usage of the underlying IT asset, or number of user seats are not included in the measurement of the subscription liability, rather, those variable payments are recognized as outflows of resources (expenses) in the period the obligation for those payments is incurred.

At the commencement of a SBITA, the City initially measures the subscription liability at the present value of payments expected to be made during the subscription term. Subsequently, the subscription liability is reduced by the principal portion of subscription payments made.

Subscription assets are recorded at the amount of the initial measurement of the subscription liabilities, less any payments made to the SBITA vendor before the commencement of the subscription term, and capitalizable initial implementation cost, less any incentives received from the SBITA vendor at or before the commencement of the subscription term.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

K. Subscription-Based Information Technology Arrangements (SBITAs) (Continued)

- Preliminary Project Stage: Outlays are expensed as incurred.
- Initial Implementation Stage: Outlays are capitalized as an addition to the subscription asset.

Upon adoption, the City elected to exclude the capitalizable outlays associated with the initial implementation stage and the operation and additional implementation stage that were incurred prior to the implementation of this Statement in the measurement of subscription assets as of July 1, 2022.

Subscription assets are reported within capital assets and subscription liabilities are reported with long-term liabilities on the statement of net position. Subscription assets are amortized using the straight-line method over the shorter of the subscription term or the useful life of the underlying IT asset, unless the subscription contains a purchase option that the City has determined is reasonably certain of being exercised. In this case, the subscription asset is amortized over the useful life of the underlying IT asset.

Key estimates and judgments related to SBITA include how the City determines (1) the discount rate it uses to discount the expected subscription payments to present value, (2) subscription term, and (3) subscription payments.

- The City uses the interest rate charged by the SBITA vendor as the discount rate. When the interest rate charged by the SBITA vendor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for SBITA.
- The subscription term includes the noncancellable period of the SBITA. Subscription payments included in the measurement of the subscription liability are composed of fixed payments and purchase option price that the City is reasonably certain to exercise.

L. Lease Liabilities

The City recognizes lease liabilities with an initial, individual value of \$5,000 or more with a lease term greater than one year in the government-wide and proprietary fund financial statements. Variable payments based on future performance of the City or usage of the underlying asset are not included in the measurement of the lease liability. Lease assets are reported within capital assets and lease liabilities are reported with long-term liabilities on the statement of net position.

At the commencement of a lease, the City initially measures the lease liability at the present value of payments expected to be made during the lease term. Subsequently, the lease liability is reduced by the principal portion of lease payments made.

Key estimates and judgments related to leases liabilities include how the City determines (1) the discount rate it uses to discount the expected lease payments to present value, (2) lease term, and (3) lease payments.

- The City uses the interest rate charged by the lessor as the discount rate. When the interest rate charged by the lessor is not provided, the City generally uses its estimated incremental borrowing rate as the discount rate for leases.
- The lease term includes the noncancellable period of the lease. Lease payments included in the measurement of the lease liability are composed of fixed payments and purchase option price that the City is reasonably certain to exercise.

The City monitors changes in circumstances that would require a remeasurement of its lease and will remeasure any lease asset or liability if certain changes occur that are expected to significantly affect the amount of the lease liability.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

M. Long Term Liabilities

In the Government-Wide Financial Statements and Proprietary Fund Financial Statements, long-term debt and other long-term obligations are reported as liabilities in the appropriate activities. Bonds payable are reported net of the applicable bond premium or discount. Debt issuance costs except for any portion related to prepaid insurance were recognized as expense in the period incurred. Premium or discount not considered as part of the reacquisition price was amortized over the life of the bond.

The governmental fund financial statements do not present long-term liabilities. Consequently, long-term debt is shown as a reconciling item in the Reconciliation of the Governmental Funds Balance Sheet to the Government-Wide Statement of Net Position.

N. Pension

For purposes of measuring the net pension liability and deferred outflows/inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the City's California Public Employees' Retirement System (CalPERS) plan (the Plan) and additions to/deductions from the Plan's fiduciary net position have been determined on the same basis as they are reported by CalPERS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

The following timeframes are used for pension reporting:

<u>CalPERS</u>	
Valuation date	June 30, 2021
Measurement date	June 30, 2022
Measurement period	July 1, 2021 to June 30, 2022

O. Other Postemployment Benefits (OPEB)

For the purpose of measuring the net OPEB liability, deferred outflows of resources and deferred inflows of resources related to OPEB, and OPEB expense, information about the fiduciary net position of the City's OPEB Plan and additions to/deductions from the OPEB Plan's fiduciary net position have been determined on the same basis as they are reported by the Plan. For this purpose, the OPEB Plan recognizes benefit payments when due and payable in accordance with the benefit terms. Investments are reported at fair value, except for money market investments, which are reported at amortized cost.

General Fund is typically used to liquidate OPEB liabilities for governmental funds.

The following timeframes are reported OPEB reporting:

<u>OPEB</u>	
Valuation date	June 30, 2021
Measurement date	June 30, 2022
Measurement period	July 1, 2021 to June 30, 2022

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

O. Other Postemployment Benefits (OPEB)(Continued)

Gains and losses related to changes in total OPEB liability and fiduciary net position are recognized in OPEB expense systematically over time. The first amortized amounts are recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The amortization period differs depending on the sources of gain or loss. The difference between projected and actual earnings is amortized on a straight-line basis over 5 years. All other amounts are amortized on a straight-line basis over the average expected remaining service lives of all members that are provided with benefits (active, inactive, and retired) at the beginning of the measurement period.

P. Deferred Outflows/Inflows of Resources

The statement of net position and balance sheet – governmental funds reports separate sections for deferred outflows of resources and deferred inflows of resources, when applicable.

Deferred Outflows of Resources represent outflows of resources (consumption of net position) that applies to future periods and that, therefore, will not be recognized as an expense until that time.

Deferred Inflows of Resources represent inflows of resources (acquisition of net position) that applies to future periods and that, therefore, are not recognized as revenue until that time.

Q. Interfund Transactions

Interfund transactions are reflected as either loans, services provided, reimbursements, or transfers. Loans are reported as receivables and payables as appropriate and are subject to elimination upon consolidation and are referred to as either “due to/from other funds” (i.e., the current portion of interfund loans) or “advances to/from other funds” (i.e., the noncurrent portion of interfund loans). Any residual balances outstanding between the governmental activities and the business-type activities are reported in the government-wide financial statements as “internal balances”. Advances between funds, as reported in the fund financial statements, are offset by a nonspendable fund balance account in applicable governmental funds to indicate that they are not available for appropriation and are not available financial resources.

Services provided, deemed to be at market or near market rates, are treated as revenues and expenditures/expenses. Reimbursements are when one fund incurs a cost, charges the appropriate benefiting fund, and reduces its related cost as a reimbursement. All other interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide presentation.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

R. Net Position and Fund Balances

In the Government-Wide Financial Statements and proprietary fund financial statements, net position is classified as follows:

Net Investment in Capital Assets – This component of net position consists of capital assets, net of accumulated depreciation and amortization, reduced by the outstanding balances of retention payable and debt that are attributable to the acquisition, construction, or improvement of those assets, and related deferred outflows and inflows of resources, net of unspent debt proceeds.

Restricted – This component of net position consists of restricted assets reduced by liabilities and deferred inflows of resources related to those assets.

Unrestricted – This component of net position is the amount of the assets, deferred outflows of resources, liabilities, and deferred inflows of resources that are not included in the determination of net investment in capital assets or the restricted component of net position.

In the Governmental Fund Financial Statements, fund balances are classified as follows:

Nonspendable – Nonspendable fund balances are items that cannot be spent because they are not in spendable form, such as prepaid items and inventories, or items that are legally or contractually required to be maintained intact, such as principal of an endowment or revolving loan funds.

Restricted – Restricted fund balances encompass the portion of net fund resources subject to externally enforceable legal restrictions. This includes externally imposed restrictions by creditors, such as through debt covenants, grantors, contributors, laws or regulations of other governments, as well as restrictions imposed by law through constitutional provisions or enabling legislation.

Committed – Committed fund balances encompass the portion of net fund resources, the use of which is constrained by limitations that the government imposes upon itself at its highest level of decision making, normally the governing body, and that remain binding unless removed in the same manner. The City Council is considered the highest authority for the City. Adoption of a resolution by the City Council is required to commit resources or to rescind the commitment.

Assigned – Assigned fund balances encompass the portion of net fund resources reflecting the government's intended use of resources. Assignment of resources can be done by the highest level of decision making or by a committee or official designated for that purpose. The City Council has authorized by resolution the City Manager or the City Fiscal Officer for that purpose.

Unassigned – This amount is for any portion of the fund balances that do not fall into one of the above categories. The General Fund is the only fund that reports a positive unassigned fund balance amount. In other governmental funds, it is not appropriate to report a positive unassigned fund balance amount. However, in governmental funds other than General Fund, if expenditures incurred for specific purposes exceed the amounts that are restricted, committed or assigned to those purposes, it may be necessary to report a negative unassigned fund balance in that fund.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

S. Spending Policy

Government-Wide Financial Statements and the Proprietary Fund Financial Statements

When expenses are incurred for purposes for which both restricted and unrestricted components of net position are available, the City's policy is to apply the restricted component of net position first, then the unrestricted component of net position as needed.

Governmental Fund Financial Statements

When expenditures are incurred for purposes for which all restricted, committed, assigned and unassigned fund balances are available, the City's policy is to apply in the following order, except for instances wherein an ordinance specifies the fund balance:

- Restricted
- Committed
- Assigned
- Unassigned

T. Grant Funding

Under the terms of grant agreements, the City funds certain programs by a combination of specific cost-reimbursement grants, categorical block grants, and general revenues. Thus, when program expenses are incurred, there are both restricted and unrestricted net position available to finance the program. The City's policy is to first apply cost-reimbursement grant resources to such programs, followed by general revenues.

U. Deferred Compensation

City employees may defer a portion of their compensation under a City sponsored Deferred Compensation Plan created in accordance with Internal Revenue Code Section 457. Under these Plans, participants are not taxed on the deferred portion of their compensation until distributed to them; distributions may be made only at termination, retirement, death or in an emergency as defined by the Plan.

The laws governing deferred compensation plan assets require plan assets to be held by a trust for the exclusive benefit of plan participants and their beneficiaries. Since the assets held under these plans are not the City's property and are not subject to City control, they have been excluded from these financial statements.

V. Use of Estimates

The preparation of financial statements in accordance with U.S. GAAP requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from these estimates.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

W. Implementation of Governmental Accounting Standards Board (GASB) Pronouncements

GASB Statement No. 91 In May 2019, GASB issued Statement No. 91, *Conduit Debt Obligations* (GASB Statement No. 91), to provide a single method of reporting conduit debt obligations by issuers and eliminate diversity in practice associated with (1) commitments extended by issuers, (2) arrangements associated with conduit debt obligations, and (3) related note disclosures. This statement achieves those objectives by clarifying the existing definition of a conduit debt obligation; establishing that a conduit debt obligation is not a liability of the issuer; establishing standards for accounting and financial reporting of additional commitments and voluntary commitments extended by issuers and arrangements associated with conduit debt obligations; and improving required note disclosures. Implementation of this Statement did not have a significant effect on the City's financial statements for the fiscal year ended June 30, 2023.

GASB Statement No. 94 In March 2020, GASB issued Statement No. 94, *Public-Private and Public-Public Partnerships and Availability Payment Arrangements* (GASB Statement No. 94) to improve financial reporting by addressing issues related to public-private and public-public partnership arrangements (PPPs). This Statement also provides guidance for accounting and financial reporting for availability payment arrangements (APAs). Implementation of this Statement did not have a significant effect on the City's financial statements for the fiscal year ended June 30, 2023.

GASB Statement No. 96 In May 2020, GASB issued Statement No. 96, *Subscription-Based Information Technology Arrangements* (GASB Statement No. 96), to provide guidance on the accounting and financial reporting for subscription-based information technology arrangements (SBITAs) for government end users (governments). This Statement (1) defines a SBITA; (2) establishes that a SBITA results in a right-to-use subscription asset- -an intangible asset and a corresponding subscription liability; (3) provides the capitalization criteria for outlays other than subscription payments, including implementation costs of a SBITA; and (4) requires note disclosures regarding a SBITA. Implementation of this Statement had a moderate effect on the City's financial statements for the fiscal year ended June 30, 2023.

GASB Statement No. 99 - In April 2022, the GASB issued Statement No. 99, *Omnibus 2022*. The objectives of this Statement are to enhance comparability in accounting and financial reporting and to improve the consistency of authoritative literature by addressing (1) practice issues that have been identified during implementation and application of certain GASB Statements and (2) accounting and financial reporting for financial guarantees. The Statement is effective immediately for the requirements related to extension of the use of LIBOR, accounting for SNAP distributions, disclosures of nonmonetary transactions, pledges of future revenues by pledging governments, clarification of certain provisions in Statement 34, as amended, and terminology updates related to Statement 53 and Statement 63. The Statement is effective for fiscal year years beginning after June 15, 2022 for requirements related to leases, PPPs, and SBITAS. Implementation of this Statement did not have a significant effect on the City's financial statements for the fiscal year ended June 30, 2023.

X. New GASB Pronouncements

The Agency is currently evaluating its accounting practices to determine the potential impact on the financial statements for the following GASB Statements:

In June 2022, GASB issued Statement No. 100, *Accounting Changes and Error Corrections – an Amendment of GASB Statement No. 62*. The primary objective of this Statement is to enhance accounting and financial reporting requirements for accounting changes and error corrections to provide more understandable, reliable, relevant, consistent, and comparable information for making decisions or assessing accountability. Application of this statement is effective for the City's fiscal year ending June 30, 2024.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 1 – Summary of Significant Accounting Policies (Continued)

X. New GASB Pronouncements(Continued)

In June 2022, GASB issued Statement No. 101, *Compensated Absences*. The objective of this Statement is to better meet the information needs of financial statement users by updating the recognition and measurement guidance for compensated absences. That objective is achieved by aligning the recognition and measurement guidance under a unified model and by amending certain previously required disclosures. Application of this statement is effective for the City's fiscal year ending June 30, 2025.

Note 2 – Cash and Investments

The City maintains a cash and investment pool for all funds. Certain restricted funds that are held and invested by independent outside custodians through contractual agreements are not pooled. These restricted funds include cash and investment held by trustees.

A. Summary of Cash and Investments

Cash and investments as of June 30, 2023 were classified in the accompanying financial statements as follows:

	Government-Wide Statement of Net Position			Fiduciary Funds	
	Governmental Activities	Business-Type Activities	Total	Statement of Net Position	Total
Cash and investments	\$ 33,580,842	\$ 18,392,261	\$ 51,973,103	\$ 5,755,586	\$ 57,728,689
Cash and investments with fiscal agents	16,787,831	-	16,787,831	-	16,787,831
Total cash and investments	\$ 50,368,673	\$ 18,392,261	\$ 68,760,934	\$ 5,755,586	\$ 74,516,520

Cash and investments for the City at June 30, 2023, consisted of the following:

Cash:	
Cash on hand	\$ 1,920
Deposits with financial institution	2,587,492
Total cash	2,589,412
Investments:	
Local Agency Investment funds	33,597,160
CalTrust	3,277,010
Money Market Fund	14,259,253
Corporate Notes	921,490
Federal Agency Securities	457,675
Negotiable Certificates of Deposit	2,626,689
Restricted cash and investment with PARS	16,787,831
Total investments	71,927,108
Total cash and investments	\$ 74,516,520

B. Deposits

The carrying amount of the City's cash deposit was \$2,587,492 at June 30, 2023. Balance before reconciling amounts was the amount of \$3,107,439 at June 30, 2023. The City has waived collateral requirements for cash deposits, which are fully insured up to \$250,000 by the Federal Deposit Insurance Corporation. The remaining amount was collateralized with securities pledged by the pledging financial institution in the City's name.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 2 – Cash and Investments (Continued)

B. Deposits (Continued)

The California Government Code (Code) requires California banks and savings and loan associations to secure the City's cash deposits by pledging securities as collateral. The Code states that collateral pledged in this manner shall have the effect of perfecting a security interest in such collateral superior to those of a general creditor. Thus, collateral for cash deposits is considered to be held in the City's name.

The market value of pledged securities must equal at least 110% of the City's cash deposits. California law also allows institutions to secure City deposits by pledging first trust deed mortgage notes having a value of 150% of the City's total cash deposits.

The City follows the practice of pooling cash and investments of all funds, except for funds required to be held by fiscal agents under the provisions of bond indentures. Interest income earned on pooled cash and investments is allocated to the various funds based on the period-end cash and investment balances. Interest income from cash and investments with fiscal agents is credited directly to the related fund.

C. Investments Authorized by the California Government Code and the City's Investment Policy

Investments are reported at fair value. California statutes authorize Cities to invest idle or surplus funds in a variety of credit instruments as provided for in the California Government Code, Section 53600, Chapter 4 – Financial Affairs. The table below identifies the investment types that are authorized for the City by the California Government Code (or the City's investment policy, where more restricted) that address interest rate risk, credit risk, and concentration of credit risk. The table does not address investments of debt proceeds held by the bond trustee that are governed by the provisions of debt agreements of the City, rather than the general provisions of the California Government Code or the City's investment policy. The City's permissible investments are described below.

Authorized Investment Types	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer*
U.S. Treasury Obligations	5 Years	None	None
U.S. Agency Securities	5 Years	40%	None
Repurchases Agreements	30 days	10%	None
Banker's Acceptances	180 days	40%	None
Commercial Paper (Minimum rating of "A" or higher)	180 days	15%	None
Medium Term corporate Notes (Minimum rating of "AA" or higher)	5 Years	15%	5%
Negotiable Certificates of Deposit issued in California	5 Years	10%	None
Negotiable Certificates of Deposit	5 Years	30%	None
Local Agency Investment Fund (LAIF)*	N/A	None	None
Insured savings account or money market account	N/A	None	None
Mutual Funds	N/A	15%	None
Restricted Real Estate Asset Sale rated "AAA" or higher	10 Years	15%	None

* Based on state law requirements or City investment policy requirements, whichever is more restrictive.

** Limit set by LAIF governing Board not California Government Code

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 2 – Cash and Investments (Continued)

D. Investments Authorized by Debt Agreements

Investment of debt issuances held by bond trustee are governed by provisions of the debt agreements, rather than the general provisions of the California Government Code or the City's investment policy. The table below identifies the investment types that are authorized by bond trustees. The table also identifies certain provisions of these debt agreements that address interest rate risk, credit risk, and concentration of credit risk.

Authorized Investment Types	Maximum Maturity	Maximum Percentage of Portfolio	Maximum Investment in One Issuer
U.S. Treasury Obligations	None	None	None
U.S. Agency Securities	None	None	None
State of Municipal Bonds or Notes rated "AA" or better	None	None	None
Repurchase Agreements rated "A" or better	30 days	None	None
Investment Agreements and Contracts	None	None	None
Money Market Funds rated "AA-m" or better	N/A	None	None
Certificates of Deposit	None	None	None
Commercial Paper rated "A-1" or better	None	None	None
Federal Funds or Bankers Acceptances	1 Year	None	None
Local Agency Investment fund (LAIF)	None	None	None

E. Investment Valuation

Investments (except money market accounts that are included as part of restricted cash and investments) are measured at fair value on a recurring basis. Recurring fair value measurements are those that GASB Statements require or permit in the statement of net position at the end of each reporting period. Fair value measurements are categorized based on the valuation inputs used to measure an asset's fair value. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs. Investments' fair value measurements are as follows at June 30, 2023:

Investments measured by fair value level:	Total	Level 2
Federal Agency Securities	\$ 457,675	\$ 457,675
Corporate Notes	921,490	921,490
Negotiable Certificates of Deposits	2,626,689	2,626,689
Total investments by fair value level	4,005,854	\$ 4,005,854
Investments not subject to the fair value hierarchy:		
Local Agency Investment Fund	33,597,160	
CalTrust	3,277,010	
Restricted cash and investment with PARS	16,787,831	
Money market mutual funds	14,259,253	
Total investments not subject to the fair value hierarchy	67,921,254	
Total investments	\$ 71,927,108	

Level 2 inputs are valued based on matrix pricing which use observable market inputs such as yield curves and market indices that are derived principally from or corroborated by observable market data by correlation to other means.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 2 – Cash and Investments (Continued)

F. Disclosure Relating to Interest Rate Risk

Interest rate risk is the risk that changes in market interest rates will adversely affect the fair value of an investment. Generally, the longer the maturity of an investment, the greater the sensitivity of its fair value to changes in market interest rates. One of the ways that the City's interest rate risk is mitigated is by purchasing a combination of shorter term and longer term investments and by timing cash flows from maturities so that a portion of the portfolio is maturing or coming close to maturity evenly over time as necessary to provide the cash flow and liquidity needed for operations.

The sensitivity of the fair values of the City's investments (including investments held by bond trustees) to market rate fluctuations is provided by the following table that shows the distribution of the City's investments by maturity as of June 30, 2023:

Investment Type	12 Months or less	13 to 24 Months	More than 24 Months	Total
Held by City:				
Money Market	\$ 14,259,253	\$ -	\$ -	\$ 14,259,253
Local Agency Investment Fund	33,597,160	-	-	33,597,160
Caltrust	3,277,010	-	-	3,277,010
Securities of U.S. Government:				
Federal agency securities	-	457,675	-	457,675
Corporate notes	-	-	921,490	921,490
Negotiable certificates of deposits	739,726	1,641,689	245,274	2,626,689
Held by Trustees:				
Restricted cash & investments with PARS	16,787,831	-	-	16,787,831
Total investments	\$ 68,660,980	\$ 2,099,364	\$ 1,166,764	\$ 71,927,108

G. Disclosures Relating to Credit Risk

Generally, credit risk is the risk that an issuer of an investment will not fulfill its obligation to the holder of the investment. This is measured by the assignment of a rating by a nationally recognized statistical rating organization. Presented below is the minimum rating required by (where applicable) the California Government Code or debt agreements, and the actual rating as of the fiscal year for each investment type.

Investment Type	Total	Moody's Rating as of June 30, 2023
Held by City:		
Securities of U.S. Government:		
Federal agency securities	\$ 457,675	Aaa
Corporate notes	921,490	Aaa
Total Rated Investments	1,379,165	
Not rated:		
Local Agency Investment Fund	33,597,160	
CalTrust	3,277,010	
Money market fund	14,259,253	
Negotiable certificates of deposits	2,626,689	
Restricted Cash-PARS	16,787,831	
Total investments	\$ 71,927,108	

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 2 – Cash and Investments (Continued)

G. Disclosures Relating to Credit Risk (Continued)

Concentration of Credit Risk - The City complies with the limitations on the amount that can be invested in any one issuer as stipulated by the California Government Code. There were no investments in any one issuer (other than U.S. Treasury securities, mutual funds, and external investment pools) that represent 5% or more of total City investments at June 30, 2023.

Custodial Credit Risk – Custodial credit risk for deposits is the risk that, in the event of the failure of a depository financial institution, a government will not be able to recover its deposits or will not be able to recover collateral securities that are in the possession of an outside party. The custodial credit risk for investments is the risk that, in the event of the failure of the counterparty (e.g. broker-dealer) to a transaction, a government will not be able to recover the value for its investment or collateral securities that are in the possession of another party.

H. Investment in State and County Investment Pools

The City is a participant in LAIF which is regulated by California Government Code Section 16429 under the oversight of the Treasurer of the State of California. The City's investments in LAIF at June 30, 2023 included a portion of pool funds invested in Structure Notes and Asset-Backed Securities:

Structured Notes are debt securities (other than asset-backed securities) whose cash-flow characteristics (coupon rate, redemption amount, or stated maturity) depend upon one or more indices and/or that have embedded forwards or options.

Asset-Backed Securities, the bulk of which are mortgage-backed securities, entitle their purchasers to receive a share of the cash flows from pool of assets such as principal and interest repayments from a pool of mortgages (such as Collateralized Mortgage Obligations) or credit card receivables.

As of June 30, 2023, the City had \$33,597,160 invested in LAIF, which had invested 2.78% of the pool investment funds in Structured Notes and Asset-Back Securities. LAIF determines fair value on its investment portfolio based on market quotations for those securities where market quotations are readily available and based on amortized cost or best estimate for those securities where market value is not readily available. LAIF is reported at amortized cost, which approximates fair value.

Note 3 – Notes Receivable

Notes receivables of the City as of June 30, 2023, were:

Housing Rehabilitation	\$ 29,929
First time Home-Buyer	236,706
Bridge Housing Loan	1,066,904
Alvarez Court	1,852,018
Eastbluff Apartment Loan	1,145,716
811 San Pablo Ave	4,380,000
Subtotal	8,711,273
Less: Allowance for uncollectible loans	(4,331,273)
Total	<u><u>\$ 4,380,000</u></u>

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 3 – Notes Receivable (Continued)

Housing Rehabilitation The City has provided loans to various homeowners for rehabilitation of property. These loans are secured by second deeds of trust on the property and have a range of interest rates from 2% to 6% with a maximum fifteen-year term. The balance of these notes receivable totaled \$29,929 at June 30, 2023.

First Time Home-Buyer In 1995, the City implemented a first time homebuyer program designed to encourage home ownership among low-income persons by providing down payment assistance. Under this program, loans are provided at no interest and are due upon sale or transfer of the property, refinance or payoff of the first mortgage, recordation of a third mortgage or default of the first mortgage. At the time of the loan repayment, the City shares in equity appreciation based on the City's loan share of the original purchase price. The balance of the notes receivable arising from this program at June 30, 2023 was \$236,706.

Bridge Housing The Agency assisted Bridge Housing Corporation with its acquisition and development of the Pinole Grove Senior Housing Project by providing \$900,000 in the form of land and cash in return for a note bearing simple interest at a rate of 3% per year, secured by a deed of trust on the Project. Principal and interest are due annually but are payable only from surplus cash flow as defined in the note. The Project is not expected to generate a surplus cash flow and under the terms of the note, any unpaid principal and interest remaining at the expiration of the note in the year 2024 will be forgiven if Bridge Housing maintains the affordability of the project for an additional nineteen years. As of June 30, 2023, the outstanding balance was \$1,066,904

Alvarez Court In August 2000, the City approved a loan of up to \$609,000 to assist the Resources for Community Development with the development of a housing project for persons with disabilities. In August 2002 the City amended the loan agreement, increasing the loan amount to \$988,000. The term of the loan is 40 years from the date of final closing by Housing and Urban Development, bearing a simple interest at a rate of 4% and is secured by first deed of trust. As of June 30, 2023, the total outstanding balance was \$1,852,018

Eastbluff Apartments In 1996, the Pinole Redevelopment Agency assisted Eastbluff Associates with its development of the Eastbluff Apartments by providing \$975,000 in exchange for a note. The note was renegotiated in April 2016 and is secured by a deed of trust. The note bears an annual compound interest rate of 2.25% for a term of 55 years or until full repayment of the principal balance of the loan. Payments are the greater of \$63,375 per year or 50% of the surplus cash flow as defined in the terms of the Note. As of June 30, 2023, the outstanding balance was \$1,145,716.

Disposition and Development Agreement. In 2021, the City entered into an agreement with Satellite Affordable Housing Associates (Developer) to develop, construct and operate the Thirty-Three unit affordable rental apartment project and provided the purchase loan and construction loan to Developer in amount of \$3,180,000 with a veering a simple interest rate of 3%. In March, 2023, both parties entered into an amendment of the agreement to increase the loan to \$4,380,000 and lower the interest rate from 3% to 0%. As of June 30, 2023, the outstanding balance was \$4,380,000.

Allowance for doubtful accounts

The City has several programs under which it extends loans to qualifying individuals or groups for the purpose of improving the City's housing stock and/or its supply of low-and-moderate income housing. Some of these loans provide for the eventual forgiveness of the loan balance if the borrower complies with all the terms of the loan over its full term. The City has provided a 100% allowance for all notes receivable subject to long-term deferral and/or payment from future refinancing as well as all notes receivable having subordination provisions, except for those accounts that have current payment activity and are not delinquent at June 30, 2023.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 4 – Lease Receivables

The City leases various types of property including land and buildings. Leases receivable consist of agreements with other entities for the “right-to-use” the underlying assets at various locations owned by the City. The remaining terms of the agreements range from 2 to 5 years. The interest rates used calculated the net present value of the lease receivable ranged from 1.39% to 2%.

For the fiscal year ended June 30, 2023, the City recognized \$91,444 and \$9,574 in lease revenue and interest income, respectively, and the outstanding net present value of the lease receivable amount is \$644,060.

A summary of changes in lease receivable for the governmental activities for the year ended June 30, 2023 is as follows:

	Balance July 1, 2022	Additions	Deletions	Balance June 30, 2023	Classification	
					Due within One Year	Due in More Than One Year
Leases receivable	\$ 722,638	\$ -	\$ (78,578)	\$ 644,060	\$ 91,064	\$ 552,996

The future payments on the leases as of June 30, 2023 were as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 91,064	\$ 8,548	\$ 99,612
2025	80,793	7,173	87,966
2026	87,818	6,012	93,830
2027	90,234	4,770	95,004
2028	91,496	3,507	95,003
2029-2032	202,655	3,185	205,840
Total	\$ 644,060	\$ 33,195	\$ 677,255

The amortization of deferred inflow-lease related future revenue were as follow:

Year Ending June 30,	Amortization Schedule
2024	\$ 91,444
2025	86,045
2026	86,045
2027	86,045
2028	86,045
2029-2032	186,433
Total	\$ 622,057

Note 5 – Land Held For Resale

At June 30, 2023, the City held the properties at 2100/2150 San Pablo Ave for resale or redevelopment with a total value of \$355,062.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 6 – Capital Assets

A. Governmental Activities

The following is a summary of changes in capital assets for the governmental activities for the year ended June 30 2023:

	Balance July 1, 2022, as restated	Additions	Deletions	Balance June 30, 2023
Capital assets, not being depreciated				
Land	\$ 6,313,621	\$ -	\$ -	\$ 6,313,621
Construction in progress	1,179,360	470,320	-	1,649,680
Total capital assets, not being depreciated	7,492,981	470,320	-	7,963,301
Capital assets, being depreciated				
Building and improvements	16,048,771	-	(8,370)	16,040,401
Machinery, equipment and vehicles	10,740,048	343,098	(2,357,468)	8,725,678
Infrastructure	61,027,212	51,687	-	61,078,899
Total capital assets, being depreciated	87,816,031	394,785	(2,365,838)	85,844,978
Accumulated depreciation:				
Building and improvements	(11,374,494)	(254,809)	4,190	(11,625,113)
Machinery, equipment and vehicles	(8,029,967)	(645,672)	1,644,879	(7,030,760)
Infrastructure	(44,207,866)	(736,490)	-	(44,944,356)
Total accumulated depreciation	(63,612,327)	(1,636,971)	1,649,069	(63,600,229)
Total capital assets, being depreciated, net	24,203,704	(1,242,186)	(716,769)	22,244,749
Right to use lease assets, being amortized				
Machinery, equipment and vehicles	95,874	8,057	-	103,931
Total right to use lease assets, being amortized	95,874	8,057	-	103,931
Accumulated amortization:				
Machinery, equipment and vehicles	(23,968)	(24,372)	-	(48,340)
Total accumulated amortization	(23,968)	(24,372)	-	(48,340)
Total right to use assets, being amortized, net	71,906	(16,315)	-	55,591
Subscription assets, being amortized	508,465	157,640	-	666,105
Less accumulated amortization	(357,163)	(115,682)	-	(472,845)
Total subscription assets, net	151,302	41,958	-	193,260
Total capital assets, net	\$ 31,919,893	\$ (746,223)	\$ (716,769)	\$ 30,456,901

Depreciation/amortization expense for capital assets was charged to functions as follows:

General government	\$ 184,066
Public safety	430,926
Public works	1,069,592
Recreation	85,649
Community development	6,792
Total depreciation/amortization expense	\$ 1,777,025

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 6 – Capital Assets (Continued)

B. Business-Type Activities

The following is a summary of changes in capital assets for the business-type activities for the year ended June 30, 2023:

	July 1, 2022, as restated	Additions	Deletions	Transfers	Balance June 30, 2023
Capital assets, not being depreciated					
Construction in progress	\$ -	\$ 124,930	\$ -	\$ -	\$ 124,930
Total capital assets, not being depreciated	-	124,930	-	-	124,930
Capital assets, being depreciated					
Building and improvements	42,322,987	59,880	(1,525,795)	-	40,857,072
Equipment	2,316,830	2,645	(1,089,544)	-	1,229,931
Vehicles	742,493	177,869	-	-	920,362
Infrastructure	7,474,337	-	-	-	7,474,337
Total capital assets, being depreciated	52,856,647	240,394	(2,615,339)	-	50,481,702
Accumulated depreciation:					
Building and improvements	(5,227,088)	(785,265)	1,429,275	-	(4,583,078)
Equipment	(1,313,598)	(17,945)	1,092,998	-	(238,545)
Vehicles	(366,523)	(100,845)	-	-	(467,368)
Infrastructure	(8,111,980)	(80,856)	-	-	(8,192,836)
Total accumulated depreciation	(15,019,189)	(984,911)	2,522,273	-	(13,481,827)
Total capital assets, being depreciated, net	37,837,458	(744,517)	(93,066)	-	36,999,875
Total capital assets, net	\$ 37,837,458	\$ (619,587)	\$ (93,066)	\$ -	\$ 37,124,805

Depreciation expense for capital assets was charged to functions as follows:

Wastewater Fund	984,911
Total depreciation expense	\$ 984,911

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 7 – Long-Term Liabilities

A. Governmental Activities

The following is a summary of changes in the City's long-term liabilities related to governmental activities for the fiscal year ended June 30, 2023:

	Balance July 1, 2022, as restated	Additions	Retirements	Balance June 30, 2023	Classification	
					Due within One Year	Due in More Than One Year
Long-term liabilities						
2006 Pension Obligation Bonds	\$ 2,512,885	\$ -	\$ (215,586)	\$ 2,297,299	\$ 207,790	\$ 2,089,509
Leases payable:	72,619	8,057	(24,067)	56,609	25,633	30,976
Subscription payable:	118,626	157,640	(99,696)	176,570	103,386	73,184
Total long-term debts	2,704,130	165,697	(339,349)	2,530,478	336,809	2,193,669
Compensated absences	943,925	701,652	(825,610)	819,967	174,488	645,479
Total long-term liabilities	<u>\$ 3,648,055</u>	<u>\$ 867,349</u>	<u>\$ (1,164,959)</u>	<u>\$ 3,350,445</u>	<u>\$ 511,297</u>	<u>\$ 2,839,148</u>

Pension Obligation Bonds

In June 2006 the City authorized the issuance of \$16,800,000 of 2006 Series A-1 and A-2 Bonds. The Taxable Pension Obligation Bonds in the aggregate principal of \$6,214,630 were issued to finance the City's unfunded accrued actuarial liability with CalPERS. Repayment on the Bonds will be from General Fund revenues Non-voter-approved debt. Principal payments are due annually in June until 2036. As of June 30, 2023, the principal balance of outstanding bonds was \$2,297,299.

The annual debt service requirements (principal and interest) to maturity for the 2006 Pension Obligation Bonds are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 207,790	\$ 402,210	\$ 610,000
2025	203,321	431,679	635,000
2026	195,585	454,415	650,000
2027	191,228	483,773	675,001
2028	186,704	513,296	700,000
2029-2033	854,456	2,985,544	3,840,000
2034-2036	458,215	2,161,784	2,619,999
Total	<u>\$ 2,297,299</u>	<u>\$ 7,432,701</u>	<u>\$ 9,730,000</u>

Lease payable

The City has entered leases for the right of way leases. The terms of the agreements are 60 months. The calculated interest rate used range from 2% to 6.63%/ As of June 30, 2023, the outstanding balance of the leases is \$56,609.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 7 – Long-Term Liabilities (Continued)

A. Governmental Activities (Continued)

Lease payable (Continued)

Principal and interest payments to maturity at June 30, 2023 are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 25,633	\$ 1,233	\$ 26,866
2025	26,219	648	26,867
2026	1,631	275	1,906
2027	1,742	165	1,907
2028	1,384	46	1,430
Total	\$ 56,609	\$ 2,367	\$ 58,976

Subscription payable

The City entered into subscription agreements with various vendors for software. The terms of the agreements are ranging from 32 months to 84 months. The calculated interest rates range from 6.47% to 6.63%. As of June 30, 2023, the capitalized right-to-use assets related to SBITAs were \$193,260 and the total subscription liability was \$176,570, of which \$103,386 is reported as a current liability representing the amount due within the next fiscal year.

The future subscription payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 103,386	\$ 10,772	\$ 114,158
2025	36,385	4,040	40,425
2026	17,809	2,440	20,249
2027	18,990	1,259	20,249
Total	\$ 176,570	\$ 18,510	\$ 195,080

B. Business-Type Activities

The following is a summary of changes in the City's long-term liabilities related to business-type activities for the fiscal year ended June 30, 2023:

	Balance July 01, 2022	Additions	Retirements	Balance June 30, 2023	Classification	
					Due within One Year	Due in More Than One Year
Public borrowings:						
2016 Wastewater Revenue Refunding Bond	\$ 6,321,000	\$ -	\$ (341,000)	\$ 5,980,000	\$ 347,000	\$ 5,633,000
2016 Clean Water State Revolving Fund	24,105,949	-	(679,383)	23,426,566	690,932	22,735,634
Total bonds payable	30,426,949	-	(1,020,383)	29,406,566	1,037,932	28,368,634
Compensated absences	143,237	166,140	(131,106)	178,271	35,677	142,594
Total long-term liabilities	\$ 30,570,186	\$ 166,140	\$ (1,151,489)	\$ 29,584,837	\$ 1,073,609	\$ 28,511,228

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 7 – Long-Term Liabilities (Continued)

B. Business-Type Activities (Continued)

2016 Wastewater Revenue Refunding Bonds

On June 30, 2016, the City of Pinole issued an \$8,251,000 2016 Wastewater Revenue Refunding Bond (Bank Qualified) to redeem its 2006 Wastewater Revenue Bonds. The bonds bear annual interest at 2.95% which is payable semi-annually on March 1 and September 1 of each year through 2036. Principal payments are due annually beginning on September 1, 2016 through 2036. The bond is secured with pledged net wastewater revenues. As of June 30, 2023, the principal balance of outstanding bonds was \$5,980,000.

Future debt service payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 347,000	\$ 171,292	\$ 518,292
2025	362,000	160,834	522,834
2026	372,000	150,008	522,008
2027	381,000	138,901	519,901
2028	395,000	127,455	522,455
2029-2033	2,150,000	453,504	2,603,504
2034-2037	1,973,000	118,634	2,091,634
Total	\$ 5,980,000	\$ 1,320,628	\$ 7,300,628

2016 Clean Water State Revolving Fund

In May 2016, the City entered into a loan agreement with the State of California Water Resources Control Board to provide funding for its 50% share of upgrades to the Pinole-Hercules Wastewater Pollution Control Plant to achieve compliance with Regional Water Quality Board NPDES. Funds are drawn on the agreement as work is completed up to a maximum amount of \$26.7 million plus any construction period interest. The loan accrues interest at a rate of 1.7 percent annually. Annual principal payments are due each July 1, commencing July 1, 2020. Final payment is due July 2049. Net revenues, defined as all sewer enterprise fund revenues less operations and maintenance costs (excluding depreciation and amortization expenses), is pledged for future debt service. As of June 30, 2023, the total debt outstanding on the loan is \$23,426,566.

Future debt service payments are as follows:

Year Ending June 30,	Principal	Interest	Total
2024	\$ 690,932	\$ 398,252	\$ 1,089,184
2025	702,678	386,506	1,089,184
2026	714,624	374,560	1,089,184
2027	726,772	362,412	1,089,184
2028	739,127	350,057	1,089,184
2029-2033	3,888,442	1,557,478	5,445,920
2034-2038	4,230,389	1,215,530	5,445,919
2039-2043	4,602,408	843,512	5,445,920
2044-2048	5,007,142	438,778	5,445,920
2049-2050	2,124,052	54,316	2,178,368
Total	\$ 23,426,566	\$ 5,981,401	\$ 29,407,967

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 8 – Interfund Transactions

A. Interfund Transfers to/from Other Funds

Transfers between funds during the fiscal year ended June 30, 2023 were as follows:

	Transfers Out		
		Nonmajor Governmental	
Transfers In	General Fund ¹	Funds ²	Total
General Fund	\$ 2,896,444	\$ 4,071,404	\$ 6,967,848
Nonmajor Governmental Funds	1,918,824	-	1,918,824
Total	\$ 4,815,268	\$ 4,071,404	\$ 8,886,672

¹General Fund support of certain capital projects, recreation operating contribution, and IT services.

²Nonmajor Governmental Funds represents a transfer from the American Rescue Plan Act Fund to reimburse the General Fund.

B. Due to/from Other Funds

These balances represent short term loans between funds which are expected to be reimbursed within one year. The composition of due to/from balances at June 30, 2023 consisted of the following:

Due From	Due To	Description	Amount
General Fund	Storm Water Fund	Deficit cash balance	\$ 97,592
General Fund	Building and Planning Fund	Deficit cash balance	1,398,659
General Fund	Public Works Capital Projects Funds	Deficit cash balance	241,752
General Fund	Cable TV	Deficit cash balance	65,943
		Total	\$ 1,803,946

Note 9 – Defined Benefit Pension Plan

A. General Information about the Pension Plans

Plan Description

All qualified permanent and probationary employees are eligible to participate in the Public Agency Cost-Sharing Multiple-Employer Defined Benefit Pension Plan (“Plan”) administered by the California Public Employees' Retirement System (“CalPERS”). The Plan consists of individual rate plans (benefit tiers) within a safety risk pool (police and fire) and a miscellaneous risk pool (all other). Plan assets may be used to pay benefits for any employer rate plan of the safety and miscellaneous pools. Accordingly, rate plans within the safety or miscellaneous pools are not separate plans under GASB Statement No. 68. Individual employers may sponsor more than one rate plan in the safety and miscellaneous pools. The City sponsors five rate plans (two miscellaneous and three safety). Benefit provisions under the Plan are established by State statute and City resolution. CalPERS issues publicly available reports that include a full description of the pension plan regarding benefit provisions, assumptions and membership information that can be found on the CalPERS website.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 9 – Defined Benefit Pension Plan (Continued)

A. General Information about the Pension Plans (Continued)

Benefits Provided - CalPERS provides service retirement and disability benefits, annual cost of living adjustments and death benefits to plan members, who must be public employees and beneficiaries. Benefits are based on years of credited service, equal to one year of full time employment. Members with five years of total service are eligible to retire at age 50 (age 52 for Miscellaneous Plan members if membership date is on or after January 1, 2013) with statutorily reduced benefits. All members are eligible for non-duty disability benefits after 5 years of service. The death benefit is one of the following: the Special Death Benefit (Safety only), the Basic Death Benefit, the 1957 Survivor Benefit, or the Optional Settlement 2W Death Benefit. The cost of living adjustments for each plan are applied as specified by the Public Employees' Retirement Law.

The rate plan provisions and benefits in effect for the year ended June 30, 2023, are summarized as follows:

Hire Date	Miscellaneous Cost- Sharing Plans	
	Classic	PEPRA
Benefit formula	2% @ 55	2% @ 62
Benefit vesting schedule	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life
Retirement age	55	62
Monthly benefits, as a % of eligible compensation	2.0% to 2.5%	2.0%
Required employee contribution rates	8.000%	6.750%
Required employer contribution rates	12.210%	7.470%
Final Annual Compensation	1 year	3 year

Hire Date	Safety Cost-Sharing Plans		
	Classic	PEPRA Police	PEPRA Fire
Benefit formula	3% @ 55	2.7% @ 57	2.7% @ 57
Benefit vesting schedule	5 years service	5 years service	5 years service
Benefit payments	Monthly for life	Monthly for life	Monthly for life
Retirement age	55	50 - 57	50 - 57
Monthly benefits, as a % of eligible compensation	3.000%	2.700%	2.000% to 2.700%
Required employee contribution rates	9.00%	13.000%	13.000%
Required employer contribution rates	21.840%	12.780%	12.780%
Final Annual Compensation	1 year	3 years	3 years

Employees Covered

At June 30, 2022, the measurement date, the following employees were covered by the benefit terms for the Plan:

	Miscellaneous Plans	Safety Plans
Active employees	61	35
Transferred and terminated employees	89	42
Retired employees and beneficiaries	118	102
Total	268	179

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 9 – Defined Benefit Pension Plan (Continued)

A. General Information about the Pension Plans (Continued)

Contributions

Section 20814(c) of the California Public Employees' Retirement Law ("PERL") requires that the employer contribution rates for all public employers be determined on an annual basis by the actuary and shall be effective on the July 1 following notice of a change in the rate. The total plan contributions are determined through the CalPERS' annual actuarial valuation process. The actuarially determined rate is based on the estimated amount necessary to pay the Plan's allocated share of the risk pool's costs of benefits earned by employees during the year, and any unfunded accrued liability. The City is required to contribute the difference between the actuarially determined rate and the contribution rate of employees.

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

For the measurement period ended June 30, 2022, the total pension liability was determined by rolling forward the June 30, 2021 total pension liability. The June 30, 2022 total pension liabilities were based on the following actuarial methods and assumptions:

Actuarial Cost Method	Entry Age Normal in accordance with the requirement of GASB Statement No. 68
Actuarial Assumptions:	
Discount Rate	6.90%
Inflation	2.30%
Salary Increases	Varies by Entry Age and Service
Investment Rate of Return	6.90%
Mortality Rate Table ¹	Derived using CalPERS' Membership Data for all Funds. .
Post Retirement Benefit Increase	The lesser of contract COLA or 2.30% until Purchasing Power Protection Allowance floor on purchasing power applies, 2.30% thereafter

¹ The mortality table used for June 30, 2022 was developed based on CalPERS-specific data. The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 to 2019. Pre-retirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries. For more details on this table, please refer to the CalPERS Experience Study and Review of Actuarial Assumptions report from November 2021 that can be found on the CalPERS website.

Change of Assumption

In 2022, the discount rate was reduced from 7.15 percent to 6.90 percent.

Long-Term Expected Rate of Return

The long-term expected rate of return on pension plan investments was determined using a building-block method in which expected future real rates of return (expected returns, net of pension plan investment expense and inflation) are developed for each major asset class.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 9 – Defined Benefit Pension Plan (Continued)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Long-Term Expected Rate of Return (Continued)

In determining the long-term expected rate of return, CalPERS took into account both short-term and long-term market return expectations. Using historical returns of all of the funds' asset classes, expected compound (geometric) returns were calculated over the next 20 years using a building-block approach. The expected rate of return was then adjusted to account for assumed administrative expenses of 10 basis points. The expected real rates of return by asset class are as follows:

Asset Class ¹	Asset	Real Return ^{1,2}
Global Equity - Cap-weighted	30.00%	4.54%
Global Equity - Non-cap-weighted	12.00%	3.84%
Private Equity	13.00%	7.28%
Treasury	5.00%	0.27%
Mortgage-backed Securities	5.00%	0.50%
Investment Grade Corporates	10.00%	1.56%
High Yield	5.00%	2.27%
Emerging Market Debt	5.00%	2.48%
Private Debt	5.00%	3.57%
Real Assets	15.00%	3.21%
Leverage	-5.00%	-0.59%
	<u>100.00%</u>	

¹ An expected inflation of 2.30% used for this period.

² Figures are based on the 2021-2022 Asset Liability Management study.

Discount Rate

The discount rate used to measure the total pension liability was 6.90%. The projection of cash flows used to determine the discount rate assumed that contributions from plan members will be made at the current member contribution rates and that contributions from employers will be made at statutorily required rates, actuarially determined. Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension liability.

Sensitivity of the Net Pension Liability to Changes in the Discount Rate

The following presents the net pension liability of the plans as of the measurement date, calculated using the discount rate of 6.90%, as well as what the net pension liability would be if it were calculated using a discount rate that is 1 percentage-point lower (5.90%) or 1 percentage-point higher (7.90%) than the current rate:

	Plan's Aggregate Net Pension Liability/(Asset)		
	Discount Rate - 1% (5.90%)	Current Discount Rate (6.90%)	Discount Rate + 1% (7.90%)
Miscellaneous Plan	\$ 25,857,513	\$ 18,093,979	\$ 11,706,518
Safety Plan	35,967,168	24,214,798	14,609,891
	<u>\$ 61,824,681</u>	<u>\$ 42,308,777</u>	<u>\$ 26,316,409</u>

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 9 – Defined Benefit Pension Plan (Continued)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Pension Plan Fiduciary Net Position

Detailed information about the plan's fiduciary net position is available in the separately issued CalPERS financial report.

Proportionate Share of Net Pension Liability and Pension Expense

The following table shows the plan's proportionate share of the risk pool collective net pension liability over the measurement period:

	Increase (Decrease)		
	Plan Total Pension Liability	Plan Fiduciary Net Position	Plan Net Pension Liability/(Asset)
Miscellaneous			
Balance at: 6/30/21 (Valuation date)	\$ 53,089,849	\$ 42,169,171	10,920,678
Balance at: 6/30/22 (Measurement date)	56,951,625	38,857,646	18,093,979
Net Changes during 2021-2022	3,861,776	(3,311,525)	7,173,301
Safety			
Balance at: 6/30/21 (Valuation date)	\$ 78,104,216	\$ 65,389,834	12,714,382
Balance at: 6/30/22 (Measurement date)	85,101,396	60,886,598	24,214,798
Net Changes during 2021-2022	6,997,180	(4,503,236)	11,500,416

The City's net pension liability for the Plan is measured as the proportionate share of the net pension liability. The net pension liability of the Plan is measured as of June 30, 2022, and the total pension liability for the Plan used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2021 rolled forward to June 30, 2022 using standard update procedures. The City's proportion of the net pension liability was based on a projection of the City's long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The City's proportionate share of the net pension liability for the Plan as of measurement date June 30, 2021 and 2022 was as follows:

	Miscellaneous	Safety
Proportion June 30, 2021	0.57513%	0.36229%
Proportion June 30, 2022	0.38669%	0.35239%
Change - Increase (Decrease)	-0.18845%	-0.00990%

For the year ended June 30, 2023, the City recognized pension (credit)/expense in the amounts of (\$2,784,773) and \$1,273,687 for the miscellaneous plan and safety plan, respectively, for a total of \$(1,511,086).

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 9 – Defined Benefit Pension Plan (Continued)

B. Pension Liabilities, Pension Expenses, and Deferred Outflows/Inflows of Resources Related to Pensions (Continued)

Proportionate Share of Net Pension Liability and Pension Expense (Continued)

As of June 30, 2022, the measurement date, the City has deferred outflows and deferred inflows of resources related to pensions as follows:

	Miscellaneous Plan		Safety Plan	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Pension contributions made subsequent to measurement date	\$ 2,148,835	\$ -	\$ 2,584,516	\$ -
Difference between expected and actual experience	363,362	(243,364)	1,002,163	(262,954)
Changes in assumptions	1,854,106	-	2,441,585	-
Differences difference between projected and actual investment earnings	3,314,337	-	3,823,855	-
Adjustment due to differences in proportion	15,427	(2,104,947)	1,428,312	-
Difference between the City's contributions and proportionate share of contributions	14,355	(108,089)	-	(2,067,550)
Total	<u>\$ 7,710,422</u>	<u>\$ (2,456,400)</u>	<u>\$ 11,280,431</u>	<u>\$ (2,330,504)</u>

\$2,148,835 and \$2,584,516 reported as deferred outflows of resources related to pensions for miscellaneous plan and safety plan, respectively, resulting from the City's contributions subsequent to the measurement date will be recognized as a reduction of the collective net pension liability in the year ending June 30, 2024. Other amounts reported as deferred outflows and deferred inflows of resources related to pensions will be recognized in the future pension expense as follows:

	Deferred Outflows/(Inflows) of Resources	
Year Ended June 30,	Miscellaneous Plan	Safety Plan
2024	\$ 511,429	\$ 1,763,970
2025	388,804	1,448,877
2026	177,793	819,964
2027	2,027,161	2,332,600
2028	-	-
Thereafter	-	-
	<u>\$ 3,105,187</u>	<u>\$ 6,365,411</u>

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 10 – Other Post-Employment Benefits (OPEB)

A. Summary

	Governmental Activities	Business-Type Activities	Total
Deferred outflows of resources:			
Employer contributions made subsequent to the measurement date	\$ 1,228,970	\$ 136,552	\$ 1,365,522
Changes in assumptions	4,319,622	479,958	4,799,580
Total deferred outflows of resources	\$ 5,548,592	\$ 616,510	\$ 6,165,102
Total OPEB liability:			
Total OPEB liability	\$ 32,657,422	\$ 3,628,603	\$ 36,286,025
Total OPEB liability	\$ 32,657,422	\$ 3,628,603	\$ 36,286,025
Deferred inflows of resources:			
Difference between expected and actual experience	\$ 3,313,752	\$ 368,195	\$ 3,681,947
Changes in assumptions	7,250,088	805,564	8,055,652
Total deferred inflows of resources	\$ 10,563,840	\$ 1,173,759	\$ 11,737,599
OPEB Expense	\$ 1,115,546	\$ 123,950	\$ 1,239,495

B. Description of the Plan

The City sponsors and administers a single-employer health care plan for its employees. The plan includes healthcare coverage to long-service retirees. At retirement, City employees can elect Blue Shield, Kaiser, PERS Care, or PERS Choice medical coverage through the City at the City's expense. As the City's OPEB benefits are administered by City personnel, no separate financial statements are issued.

C. Employees Covered

As of the June 30, 2022 measurement date (June 30, 2021 valuation date), the following current and former employees were covered by the benefit terms under the Plan:

Active employees	97
Transferred and terminated employees	13
Retired employees and beneficiaries	99
Total	209

D. Contributions

Employees hired before July 1, 2010 receive a City contribution toward their retiree health premium equal to that provided to current active employees. Employees shall be offered the option to opt into the vesting program as soon after the program implementation as allowed per CalPERS regulations.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 10 – Other Post-Employment Benefits (OPEB) (Continued)

D. Contributions (Continued)

Employees hired on or after July 1, 2010 receive a City contribution toward their retiree health premium in an amount as described by Government Code Section 22893 (the PERS vesting schedule). Government Code Section 22893 currently reads that the percentage of employer contribution payable for postretirement health benefits for an employee of a contracting agency subject to this section shall, except as provided in subdivision (b) be based on the member's completed years of credited state service at retirement as shown in the following table:

Credited Years of Service	Percentage of Employer Contributions
10	50
11	55
12	60
13	65
14	70
15	75
16	80
17	85
18	90
19	95
20 or more	100

E. Total OPEB Liability

The City's total OPEB liability was measured as of June 30, 2022, and the total OPEB liability was determined by an actuarial valuation as of June 30, 2021. The total OPEB liability in the June 30, 2021 actuarial valuation was determined using the following actuarial assumptions, applied to all periods included in the measurement date.

Actuarial Assumptions:

Discount Rate	3.54%
Inflation	2.30%
Payout growth	2.8% wage inflation plus seniority, merit, and promotion salary increases based on CalPERS Experience Study and Review of Actuarial Assumptions published in November 2021
Investment rate of return	N/A; OPEB plan is unfunded
Healthcare Trend Rate	Based on 2021 Getzen model that reflects actual premium increases through 2023, followed by 5.50% non-Medicare / 5.30% Medicare in 2023, decreasing gradually to an ultimate rate of 4.04% in 2075

F. Discount Rate

The discount rate used to measure the total OPEB liability was 3.54%. The City's OPEB Plan is an unfunded plan, therefore the discount rate was set to the rate of tax-exempt, high quality 20-year municipal bonds, as of the valuation date.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 10 – Other Post-Employment Benefits (OPEB) (Continued)

G. Changes in the Total OPEB Liability

	Total OPEB Liability
Balance at June 30, 2021 (Measurement Date)	\$ 44,238,462
Changes Recognized for the Measurement Period:	
Service Cost	1,960,338
Interest on the total OPEB liability	984,103
Difference between expected and actual experience	(343,035)
Changes of assumptions	(9,270,071)
Benefit payments	(1,283,772)
Net Changes during July 1, 2021 to June 30, 2022	(7,952,437)
Balance at June 30, 2022 (Measurement Date)	\$ 36,286,025

Sensitivity of the Total OPEB liability to Changes in the Discount Rate – The following presents the total OPEB liability of the City for the Plan, calculated using the discount rate for the Plan, as well as what the City's total OPEB liability would be if it were calculated using a discount rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

Plan's Total OPEB Liability		
Discount Rate - 1% (2.54%)	Current Discount Rate (3.54%)	Discount Rate + 1% (4.54%)
\$ 42,667,450	\$ 36,286,025	\$ 31,285,812

Sensitivity of the Total OPEB liability to Changes in the Healthcare Cost Trend Rate – The following presents the total OPEB liability of the City for the Plan, calculated using the healthcare cost trend rate for the Plan, as well as what the City's total OPEB liability would be if it were calculated using a healthcare cost trend rate that is 1-percentage point lower or 1-percentage point higher than the current rate:

Plan's Total OPEB Liability		
Healthcare Cost		
-1%	Trend Rates	1%
\$ 30,605,874	\$ 36,286,025	\$ 43,626,183

H. Recognition of Deferred Outflows and Deferred Inflows of Resources

Gains and losses related to changes in total OPEB liability are recognized in OPEB expense systematically over time. Amounts are first recognized in OPEB expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to OPEB and are to be recognized in future OPEB expense. The recognition period differs depending on the source of the gain or loss: using 5 years, straight line of amortization for the net difference between projected and actual earnings on OPEB plan investment, and using expected average remaining service lifetime (EARS�) for all amounts. The City's total OPEB liability is generally liquidated by the general fund and wastewater fund.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 10 – Other Post-Employment Benefits (OPEB) (Continued)

I. OPEB Expenses and Deferred Outflows/Inflows of Resources Related to OPEB

For the fiscal year ended June 30, 2023, the City recognized OPEB expense of \$1,239,495. For the fiscal year ended June 30, 2023, the City reported deferred outflows of resources related to OPEB from the following sources:

	Deferred outflows of Resources	Deferred inflows of Resources
Employer contributions made subsequent to the measurement date	\$ 1,365,522	\$ -
Difference between expected and actual experience	-	(3,681,947)
Changes of assumptions	4,799,580	(8,055,652)
Total	<u>\$ 6,165,102</u>	<u>\$ (11,737,599)</u>

The \$1,365,522 reported as deferred outflows of resources related to contributions subsequent to the June 30, 2022 measurement date will be recognized as a reduction of the total OPEB liability during the fiscal year ending June 30, 2024. Other amounts reported as deferred inflows of resources related to OPEB will be recognized as expense as follows:

Fiscal Year Ended June 30	Deferred Outflows/ (Inflows) of Resources
2024	\$ (1,133,445)
2025	(963,150)
2026	(916,966)
2027	(2,322,277)
2028	(1,602,181)
Thereafter	-
	<u>\$ (6,938,019)</u>

Note 11 – Fund Balance

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balances more transparent.

The City of Pinole has established the following fund balance policies:

Committed Fund Balance: Only the City Council may have the authority to create or change a fund balance commitment. Commitments may be changed or lifted only by the City Council taking the same formal action that imposed the constraint originally.

Assigned Fund Balance: Amounts that are constrained by the City's intent to be used for specific purposes, but are neither restricted nor committed, should be reported as assigned fund balance. The policy hereby delegates the authority to assign amounts to be used for specific purposes to the City Manager and the Finance Director for the purpose of reporting these amounts in the annual financial statements.

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 11 – Fund Balance (Continued)

The accounting policies of the City consider restricted fund balance to have been spent first when an expenditure is incurred for purposes for which both restricted and unrestricted fund balance is available. Similarly, when an expenditure is incurred for purposes for which amounts in any of the unrestricted classifications of fund balance could be used, the City considers committed amounts to be reduced first, followed by assigned amounts, and unassigned amounts.

	General Fund	Housing Programs Fund	Non-major Governmental Funds	Total
Nonspendable				
Prepaid items	\$ 227,938	\$ -	\$ 328,952	\$ 556,890
Inventory	15,966	-	-	15,966
Total nonspendable	243,904	-	328,952	572,856
Restricted				
Housing Redevelopment	-	8,203,719	-	8,203,719
Real estate maintenance	148,246	-	-	148,246
Public safety	-	-	1,381,784	1,381,784
Growth impact	-	-	3,340,034	3,340,034
Gas Tax	-	-	1,131,871	1,131,871
Parkland Dedication	-	-	406	406
Measure C	-	-	1,826,817	1,826,817
Refuse Management	-	-	97,901	97,901
Community development	-	-	11,776	11,776
Solid Waste	-	-	2,348,813	2,348,813
CASP Certification	-	-	42,944	42,944
Rate Stabilization	-	-	204,362	204,362
Pension Fund	14,627,313	-	-	14,627,313
Total restricted	14,775,559	8,203,719	10,386,708	33,365,986
Committed				
General reserve	9,025,297	-	-	9,025,297
Equipment reserve	286,732	-	-	286,732
Emergency reserve	100,000	-	-	100,000
Total committed	9,412,029	-	-	9,412,029
Assigned				
Capital projects	-	-	3,280,685	3,280,685
Total assigned	-	-	3,280,685	3,280,685
Unassigned (deficit)	12,123,654	-	(1,560,650)	10,563,004
Total fund balances	\$ 36,555,146	\$ 8,203,719	\$ 12,435,695	\$ 57,194,560

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 12 – Risk Management

The City manages risk of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters by participating in the public entity risk pools described below and by retaining certain risks.

Public entity risk pools are formally organized and separate entities established under the Joint Exercise of Powers Act of the State of California which exercise full powers and authorities within the scope of the related Joint Powers Agreements including the preparation of annual budgets, accountability for all funds, the power to make and execute contracts and the right to sue and be sued. Each risk pool is governed by a board consisting of representatives from member municipalities. Each board controls the operations of the respective risk pool, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on that board. Obligations and liabilities of these risk pools are not the member's responsibility.

Risk Coverage - The City is a member of the Municipal Pooling Authority of Northern California (MPA). MPA provides coverage against the following types of loss risks under terms of joint-powers agreement with the City and several other cities and governmental agencies as follows:

Type of Coverage (Deductible)	Coverage Limits
Liability (\$25,000) including errors and omissions for Public Officials	\$ 29,000,000
All Risk Fire and Property (\$5,000)	1,000,000,000
Workers' Compensation (no deductible)	50,000,000
Vehicle Physical Damage (\$3,000 for police, \$2,000 all others)	250,000

The MPA is governed by a Board consisting of representatives from member municipalities. The Board controls the operations of the MPA, including selection of management and approval of operating budgets, independent of any influence by member municipalities beyond their representation on the Board.

The City's deposits with the MPA are in accordance with formulas established by the MPA. Actual surpluses or losses are shared according to a formula developed from overall loss costs and spread to member entities on a percentage basis after a retrospective rating.

During the fiscal year ended June 30, 2023, the City contributed \$1,679,800 for coverage.

Financial statements may be obtained from Municipal Pooling Authority of Northern California, 1911 San Miguel Drive, Suite 200, Walnut Creek, CA 94596.

Note 13 – Deficit Fund Balances

As of June 30, 2023, the following funds had a fund deficit:

Fund	Fund Type	Deficit
Recreation Fund	Special Revenue Fund	\$ (21,035)
Building & Planning Fund	Special Revenue Fund	(1,526,215)

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 14 – Successor Agency Private Purpose Trust for Assets of Former Redevelopment Agency

The Pinole Redevelopment Agency (the "former RDA") was formed in 1972 to finance redevelopment projects in the Agency of Pinole pursuant to the State of California Health and Safety Code, Section 3300. On December 29, 2011, the California Supreme Court upheld Assembly Bill 1X 26 that provided for the dissolution of all redevelopment agencies in the State of California as of February 1, 2012, at which time the City of Pinole elected to take over as the Successor Agency (the "Agency").

The asset and liabilities of the former RDA were transferred to the Successor Agency on February 1, 2012 as a result of the dissolution. The Successor Agency acts in a fiduciary capacity to wind down affairs of the former RDA which includes disposing of the assets and liabilities, and its activities are reported in the fiduciary private-purpose trust fund.

A. Capital Assets

Capital asset activity for the fiscal year ended June 30, 2023 was as follows:

	Balance July 1, 2022,	Additions	Balance June 30, 2023
Capital assets, not being depreciated			
Land	\$ 2,429,793	\$ -	\$ 2,429,793
Total capital assets, not being depreciated	2,429,793	-	2,429,793
Capital assets, being depreciated			
Building and improvements	9,193,612	-	9,193,612
Infrastructure	3,617,484	-	3,617,484
Total capital assets, being depreciated	12,811,096	-	12,811,096
Accumulated depreciation:			
Building and improvements	(3,519,864)	(188,954)	(3,708,818)
Infrastructure	(1,816,716)	(66,716)	(1,883,432)
Total accumulated depreciation	(5,336,580)	(255,670)	(5,592,250)
Total capital assets, being depreciated, net	7,474,516	(255,670)	7,218,846
Total capital assets, net	\$ 9,904,309	\$ (255,670)	\$ 9,648,639

B. Long-term Liabilities

The following is a summary of changes in the Agency's long-term liabilities related to governmental activities for the fiscal year ended June 30, 2023:

	Balance July 1, 2022	Debt Issued	Debt Retired	Balance June 30, 2023	Classification	
					Due within One Year	Due in More Than One Year
Public borrowings:						
2015 Series A Bonds - Successor Agency Private Purpose Trust	\$ 7,790,000	\$ -	\$ (4,220,000)	\$ 3,570,000	\$ 3,570,000	\$ -
Total	\$ 7,790,000	\$ -	\$ (4,220,000)	\$ 3,570,000	\$ 3,570,000	\$ -

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 14 – Successor Agency Private Purpose Trust for Assets of Former Redevelopment Agency (Continued)

B. Long-term Liabilities (Continued)

2015 Series A Tax Allocation Bond

On August 6, 2015, the Successor Agency to the Pinole Redevelopment Agency issued \$29,735,000 of tax allocation refunding bonds to redeem bonds held by the former Pinole Redevelopment Agency (1998A, 1998B, 1999, 2003A, 2003B, 2004 (Housing), 2004B (2nd Subordinate), 2004A (2nd Subordinate), 2004A (3rd Subordinate). The 2015A Tax Allocation Refunding Bond (Tax-Exempt) in the amount of \$19,810,000 bears an interest rate of 2.270% which is payable semi-annually on February 1 and August 1 of each year through 2023. Principal payments are due annually on August 1 through 2023. As of June 30, 2023, the principal balance of outstanding bonds was \$3,570,000 which will be paid in the fiscal year 2024.

Note 15 – Contingencies and Commitments

The City is subject to litigation arising in the normal course of business. In the opinion of the City Attorney there is no pending litigation which is likely to have a material adverse effect on the financial position of the City.

Grant Awards - The City participates in certain Federal and State assisted grant programs. These programs are subject to program compliance audits by the grantors or their representatives. Any liability for reimbursement which may arise as the result of these audits is not believed to be material.

Note 16 – Net Investment in Capital Assets

Net Investment in Capital Assets at June 30, 2023 consisted of the following:

	Governmental Activities	Business-Type Activities
Net investment in capital assets:		
Capital assets, nondepreciable	\$ 7,963,301	\$ 124,930
Capital assets, depreciable/amortizable, net	22,493,600	36,999,875
Long-term debt:		
Retention payable	(16,645)	-
Leases payable	(56,609)	-
Subscription payable	(176,570)	-
2016 Wastewater Revenue Refunding Bond	-	(5,980,000)
2016 Clean Water State Revolving Fund	-	(23,426,566)
Total net investment in capital assets	<u>\$ 30,207,077</u>	<u>\$ 7,718,239</u>

City of Pinole
Notes to the Basic Financial Statements (Continued)
For the Year Ended June 30, 2023

Note 17 – Joint Powers Agreements

The City is a member of the joint powers agencies described below. Each of these agencies is governed by a board, which controls their operation, including selection of management and approval of operating budgets, independent of influence by member municipalities beyond their representation on the board.

A. Pinole/Hercules Wastewater Treatment Plant

On January 23, 2001, the cities of Pinole and Hercules entered into a joint powers agreement for the operation and ownership of the Pinole/Hercules Wastewater Treatment Plant (Plant). The City of Hercules retains responsibility for the operation and maintenance of its wastewater collection system. The City of Hercules has an undivided fifty percent (50%) ownership interest in the Plant. The City of Pinole has the right and responsibility to manage and operate the Plant. Also, the City of Pinole maintains the records and accounts for all the transactions.

Note 18 – Prior Period Adjustments

Net position for governmental and business-type activities were restated as of July 1, 2022 as follows:

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
Net position, as previously reported, at July 1, 2022	\$ 13,815,771	\$ 23,886,521	\$ 37,702,292
Reclassification of related pension balances	39,689	(39,689)	-
To adjust the capital assets beginning balance	-	(5,453,169)	(5,453,169)
GASB 96 implementation	32,676	-	32,676
Net position at July 1, 2022, as restated	<u>\$ 13,888,136</u>	<u>\$ 18,393,663</u>	<u>\$ 32,281,799</u>

The beginning fund balance at July 1, 2022 of the General Fund financial statement was restated as follows:

Fund balance, as previously reported, at July 1, 2022	\$ 35,256,850
To adjust interest payable	<u>30,145</u>
Fund balance at July 1, 2022, as restated	<u>\$ 35,286,995</u>

The beginning net position at July 1, 2022 of the Wastewater Utility Enterprise Fund financial statement was restated as follows:

Net position, as previously reported, at July 1, 2022	\$ 23,886,521
To adjust the capital assets beginning balance	(5,453,169)
To reallocate the pension related fund balance	<u>(39,689)</u>
Net position at July 1, 2022, as restated	<u>\$ 18,393,663</u>

REQUIRED SUPPLEMENTARY INFORMATION

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City of Pinole
Required Supplementary Information
Notes to the Budgetary Comparison Schedules
For the Year Ended June 30, 2023

Budget and Budgetary Accounting

The City followed these procedures in establishing the budgetary data reflected in the General-Purpose Financial Statements:

- 1 Annually, the City Manager submits to the City Council a proposed operating budget for the following fiscal year. This budget includes proposed expenditures, by fund and department, and the revenues expected to finance them. Public hearings are conducted to obtain taxpayer comments and the budget is legally enacted through passage of a resolution. Any revisions which alter total expenditures of any fund must be approved by the City Council.
- 2 Budgets are adopted on a basis consistent with generally accepted accounting principles. Budget to actual comparisons in this report use this budgetary basis. Unexpended appropriations lapse at year-end and must be re-appropriated in the following year.
- 3 Budgeted amounts are as originally adopted, or as amended by the City Council.
- 4 Budgeted appropriations for the various governmental funds become effective each July 1. The City Council may amend the budget during the fiscal year. The legal level of budgetary control has been established at function level. Appropriations generally lapse at the end of the fiscal year to the extent they have not been expended.

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City of Pinole
Schedule of Revenues, Expenditures, and Change in Fund Balance - Budget and Actual
General Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Taxes and assessments	\$ 20,106,309	\$ 20,106,309	\$ 20,717,898	\$ 611,589
Intergovernmental revenues	87,026	87,026	87,236	210
Investment earnings	1,290,017	1,290,017	1,214,267	(75,750)
Rents and ground leases	126,712	126,712	95,432	(31,280)
Charges for services	1,515,477	1,515,477	1,927,404	411,927
Fines, forfeitures and penalties	22,050	22,050	17,579	(4,471)
Other revenues	23,774	23,774	26,103	2,329
Total revenues	23,171,365	23,171,365	24,085,919	914,554
EXPENDITURES:				
Current:				
General administration	3,856,832	3,990,265	4,296,051	(305,786)
Public safety	15,872,135	15,899,484	16,763,627	(864,143)
Public works	2,232,766	2,378,199	1,792,716	585,483
Recreation	454,022	454,022	355,146	98,876
Community development	527,464	572,897	398,604	174,293
Capital outlay	3,654,936	3,873,702	802,648	3,071,054
Debt Service:				
Principal	215,586	215,586	338,125	(122,539)
Interest and fiscal charges	380,521	380,521	401,206	(20,685)
Total expenditures	27,194,262	27,764,676	25,148,123	2,616,553
REVENUES OVER (UNDER) EXPENDITURES	(4,022,897)	(4,593,311)	(1,062,204)	3,531,107
OTHER FINANCING SOURCES (USES):				
Proceeds from sale of asset	1,000	1,000	12,080	11,080
Proceeds from issuance of debt	-	-	165,695	165,695
Transfers in	6,842,547	6,842,547	6,967,848	125,301
Transfers out	(4,088,492)	(4,671,362)	(4,815,268)	(143,906)
Total other financing sources (uses)	2,755,055	2,172,185	2,330,355	158,170
Net change in fund balance	\$ (1,267,842)	\$ (2,421,126)	1,268,151	\$ 3,689,277
FUND BALANCE:				
Beginning of year			35,286,995	
End of year			<u>\$ 36,555,146</u>	

City of Pinole
Budgetary Comparison Schedule
Housing Programs Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ 50,000	\$ 50,000	\$ 111,176	\$ 61,176
Other revenues	867,883	867,883	23,172	(844,711)
Total revenues	<u>917,883</u>	<u>917,883</u>	<u>134,348</u>	<u>(783,535)</u>
EXPENDITURES:				
Current:				
Community development	327,475	3,588,685	609,106	2,979,579
Total expenditures	<u>327,475</u>	<u>3,588,685</u>	<u>609,106</u>	<u>2,979,579</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>590,408</u>	<u>(2,670,802)</u>	<u>(474,758)</u>	<u>2,196,044</u>
OTHER FINANCING SOURCES (USES):				
Proceeds from sale of asset	-	-	932,344	932,344
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>932,344</u>	<u>932,344</u>
Net change in fund balance	<u>\$ 590,408</u>	<u>\$ (2,670,802)</u>	457,586	<u>\$ 3,128,388</u>
FUND BALANCE:				
Beginning of year			7,746,133	
End of year			<u>\$ 8,203,719</u>	

City of Pinole
Budgetary Comparison Schedule
American Rescue Plan Act Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/
				(Unfavorable)
REVENUES:				
Intergovernmental revenues	\$ 2,302,505	\$ 2,302,505	\$ 4,071,404	\$ 1,768,899
Total revenues	<u>2,302,505</u>	<u>2,302,505</u>	<u>4,071,404</u>	<u>1,768,899</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>2,302,505</u>	<u>2,302,505</u>	<u>4,071,404</u>	<u>1,768,899</u>
OTHER FINANCING SOURCES (USES):				
Transfers out	(4,090,010)	(4,090,010)	(4,071,404)	18,606
Total other financing sources (uses)	<u>(4,090,010)</u>	<u>(4,090,010)</u>	<u>(4,071,404)</u>	<u>18,606</u>
Net change in fund balance	<u>\$ (1,787,505)</u>	<u>\$ (1,787,505)</u>	-	<u>\$ 1,787,505</u>
FUND BALANCE:				
Beginning of year			-	
End of year			<u>\$ -</u>	

City of Pinole
Required Supplementary Information
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios
Cost-Sharing Multiple Employer Miscellaneous Plan
For the Year Ended June 30, 2023

	Miscellaneous Plan				
Measurement period, year ended	<u>6/30/2022</u>	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>6/30/2019</u>	<u>6/30/2018</u>
Plan's proportion of the net pension liability	0.2655100%	0.2659200%	0.2713000%	0.2715300%	0.2770700%
Plan's proportionate share of the net pension liability	\$ 18,093,979	\$ 10,920,678	\$ 16,004,315	\$ 15,121,848	\$ 14,125,442
Plan's covered-employee payroll	\$ 5,786,490	\$ 5,156,131	\$ 4,783,129	\$ 4,343,990	\$ 4,157,778
Plan's proportionate share of the net pension liability as a percentage of covered-employee payroll	312.69%	211.80%	334.60%	348.11%	339.74%
Plan's fiduciary net position	\$ 38,857,645	\$ 42,169,171	\$ 35,326,833	\$ 33,710,618	\$ 32,674,876
Plan's fiduciary net position as a percentage of the total pension liability	68.23%	79.43%	68.82%	69.03%	69.82%

¹ Information only presented from the implementation year

City of Pinole
Required Supplementary Information
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios (Continued)
Cost-Sharing Multiple Employer Miscellaneous Plan
For the Year Ended June 30, 2023

	Miscellaneous Plan			
Measurement period, year ended	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014 ¹</u>
Plan's proportion of the net pension liability	0.2846100%	0.2849400%	0.2990880%	0.1255000%
Plan's proportionate share of the net pension liability	\$ 14,317,779	\$ 12,368,264	\$ 10,147,708	\$ 7,809,298
Plan's covered-employee payroll	\$ 3,865,597	\$ 3,643,157	\$ 3,755,854	\$ 3,769,634
Plan's proportionate share of the net pension liability as a percentage of covered-employee payroll	370.39%	339.49%	270.18%	207.16% 32178808
Plan's fiduciary net position	\$ 31,266,917	\$ 28,655,555	\$ 30,646,409	\$ 12,287,961
Plan's fiduciary net position as a percentage of the total pension liability	68.59%	69.85%	75.12%	61.14%

¹ Information only presented from the implementation year

City of Pinole
Required Supplementary Information
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios (Continued)
Cost-Sharing Multiple Employer Safety Plan
For the Year Ended June 30, 2023

	Safety Plan				
Measurement period, year ended	<u>6/30/2022</u>	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>6/30/2019</u>	<u>6/30/2018</u>
Plan's proportion of the net pension liability	0.303110%	0.297990%	0.304450%	0.311100%	0.308530%
Plan's proportionate share of the net pension liability	\$ 24,214,798	\$ 12,714,382	\$ 20,693,050	\$ 18,793,747	\$ 17,290,615
Plan's covered-employee payroll	\$ 4,754,353	\$ 4,359,543	\$ 4,197,326	\$ 4,144,060	\$ 5,496,056
Plan's proportionate share of the net pension liability as a percentage of covered-employee payroll	509.32%	129.11%	241.00%	224.74%	213.58%
Plan's fiduciary net position	\$ 60,886,598	\$ 65,389,834	\$ 54,757,252	\$ 54,136,140	\$ 50,751,672
Plan's fiduciary net position as a percentage of the total pension liability	71.55%	83.72%	72.57%	74.23%	74.59%

¹ Information only presented from the implementation year

City of Pinole
Required Supplementary Information
Schedule of the City's Proportionate Share of the Net Pension Liability and Related Ratios (Continued)
Cost-Sharing Multiple Employer Safety Plan
For the Year Ended June 30, 2023

	Safety Plan			
Measurement period, year ended	<u>6/30/2017</u>	<u>6/30/2016</u>	<u>6/30/2015</u>	<u>6/30/2014 ¹</u>
Plan's proportion of the net pension liability	0.310790%	0.315420%	0.318363%	0.172860%
Plan's proportionate share of the net pension liability	\$ 17,051,864	\$ 14,755,488	\$ 11,004,090	\$ 10,753,040
Plan's covered-employee payroll	\$ 3,655,556	\$ 3,827,739	\$ 3,931,175	\$ 3,889,522
Plan's proportionate share of the net pension liability as a percentage of covered-employee payroll	219.99%	196.37%	161.75%	151.85%
Plan's fiduciary net position	\$ 48,664,063	\$ 45,052,163	\$ 46,720,579	\$ 45,904,832
Plan's fiduciary net position as a percentage of the total pension liability	74.05%	75.33%	80.94%	81.02%

¹ Information only presented from the implementation year

City of Pinole
Required Supplementary Information
Schedule of Contributions - Pensions
Cost-Sharing Multiple Employer Miscellaneous Plan
For the Year Ended June 30, 2023

	Miscellaneous Plan				
Fiscal Year:	2022-23	2021-22	2020-21	2019-20	2018-19
Contractually determined contribution (actuarially determined)	\$ 2,148,835	\$ 1,888,941	\$ 1,689,822	\$ 1,503,913	\$ 1,302,704
Contributions in relation to the actuarially determined contributions	(2,148,835)	(1,888,941)	(1,689,822)	(1,503,913)	(1,302,704)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 7,092,800	\$ 5,786,490	\$ 5,156,131	\$ 4,782,129	\$ 4,343,990
Contributions as a percentage of covered payroll	30.30%	32.64%	32.77%	31.45%	29.99%

Notes to Schedule

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2023 were derived from the June 30, 2021 funding valuation report.

Actuarial cost method	Entry Age Normal
Amortization method/period	For details, see June 30, 2023 Funding Valuation Report
Asset valuation method	Actuarial Value of Assets. For details, see June 30, 2023 Funding Valuation Report.
Inflation	2.30%
Salary increases	Varies by entry age and service
Payroll growth	2.800%
Investment rate of return	6.9% net of pension plan investment and administrative expenses.
Retirement age	The probabilities of retirement are based on the 2021 CalPERS Experience Study for the period from 2001 and 2019.
Mortality	The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 and 2019. Preretirement and Post-retirement mortality rates include generational mortality improvement using

City of Pinole
Required Supplementary Information
Schedule of Contributions - Pensions (Continued)
Cost-Sharing Multiple Employer Miscellaneous Plan
For the Year Ended June 30, 2023

	Miscellaneous Plan			
Fiscal Year:	2017-18	2016-17	2015-16	2014-15
Contractually determined contribution (actuarially determined)	\$ 1,058,603	\$ 941,653	\$ 853,299	\$ 641,629
Contributions in relation to the actuarially determined contributions	(1,058,603)	(941,653)	(853,299)	(641,629)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 4,157,778	\$ 3,865,597	\$ 3,643,157	\$ 3,755,854
Contributions as a percentage of covered payroll	25.46%	24.36%	23.42%	17.08%

City of Pinole
Required Supplementary Information
Schedule of Contributions - Pensions (Continued)
Cost-Sharing Multiple Employer Safety Plan
For the Year Ended June 30, 2023

	Safety Plan				
Fiscal Year:	<u>2022-23</u>	<u>2021-22</u>	<u>2020-21</u>	<u>2019-20</u>	<u>2018-19</u>
Contractually determined contribution (actuarially determined)	\$ 2,584,516	\$ 2,386,694	\$ 2,099,289	\$ 1,863,419	\$ 1,584,004
Contributions in relation to the actuarially determined contributions	(2,584,516)	(2,386,694)	(2,099,289)	(1,863,419)	(1,584,004)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 4,737,035	\$ 4,754,358	\$ 4,359,543	\$ 4,197,326	\$ 4,144,060
Contributions as a percentage of covered payroll	54.56%	50.20%	48.15%	44.40%	38.22%

Notes to Schedule

Methods and assumptions used to determine contribution rates:

The actuarial methods and assumption used to set the actuarially determined contributions for Fiscal Year 2023 were derived from the June 30, 2021 funding valuation report.

Actuarial cost method	Entry Age Normal
Amortization method/period	For details, see June 30, 2023 Funding Valuation Report
Asset valuation method	Actuarial Value of Assets. For details, see June 30, 2023 Funding Valuation Report.
Inflation	2.30%
Salary increases	Varies by entry age and service
Payroll growth	2.800%
Investment rate of return	6.9% net of pension plan investment and administrative expenses.
Retirement age	The probabilities of retirement are based on the 2021 CalPERS Experience Study for the period from 2001 and 2019.
Mortality	The probabilities of mortality are based on the 2021 CalPERS Experience Study for the period from 2001 and 2019. Preretirement and Post-retirement mortality rates include generational mortality improvement using 80% of Scale MP-2020 published by the Society of Actuaries.

City of Pinole
Required Supplementary Information
Schedule of Contributions - Pensions (Continued)
Cost-Sharing Multiple Employer Safety Plan
For the Year Ended June 30, 2023

	Safety Plan			
Fiscal Year:	2017-18	2016-17	2015-16	2014-15
Contractually determined				
contribution (actuarially determined)	\$ 1,239,511	\$ 1,125,572	\$ 1,027,403	\$ 826,196
Contributions in relation to the				
actuarially determined contributions	(1,239,511)	(1,125,572)	(1,027,403)	(826,196)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 3,496,056	\$ 3,655,556	\$ 3,827,739	\$ 3,931,175
Contributions as a percentage of				
covered payroll	35.45%	30.79%	26.84%	21.02%

City of Pinole
Required Supplementary Information
Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios
For the Year Ended June 30, 2023

Measurement period, year ending:	<u>6/30/2022</u>	<u>6/30/2021</u>	<u>6/30/2020</u>	<u>6/30/2019</u>
Total OPEB liability				
Service cost	\$ 1,960,338	\$ 2,241,980	\$ 1,615,428	\$ 1,227,488
Interest	984,103	1,063,633	1,308,423	1,391,794
Changes of benefit terms	-	-	-	-
Differences between expected and actual experience	(343,035)	(4,050,407)	-	(2,333,030)
Changes of assumptions	(9,270,071)	(270,144)	8,431,861	1,956,937
Benefit payments, including refunds of member contributions	<u>(1,283,772)</u>	<u>(1,258,835)</u>	<u>(1,223,092)</u>	<u>(1,199,486)</u>
Change in total OPEB liability	<u>(7,952,437)</u>	<u>(2,273,773)</u>	<u>10,132,620</u>	<u>1,043,703</u>
Total OPEB liability - beginning	<u>44,238,462</u>	<u>46,512,235</u>	<u>36,379,615</u>	<u>35,335,912</u>
Total OPEB liability - ending (a)	<u><u>\$ 36,286,025</u></u>	<u><u>\$ 44,238,462</u></u>	<u><u>\$ 46,512,235</u></u>	<u><u>\$ 36,379,615</u></u>
Covered-employee payroll	\$ 11,487,256	\$ 10,998,667	\$ 10,708,319	\$ 10,199,027
Plan net OPEB liability as a percentage of covered-employee payroll	315.88%	402.22%	434.36%	356.70%

Notes to Schedule

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

¹ Information only presented from the implementation year

Change of assumptions:

June 30, 2020, discount rate was updated based on municipal bond rate and ACA Excise Tax removed

June 30, 2021, discount rate has decreased from 2.21% to 2.16% based on updated municipal bond index

June 30, 2022, discount rate has increased from 2.16% to 3.54% based on updated municipal bond index

City of Pinole
Required Supplementary Information
Schedule of Changes in Net Other Postemployment Benefits Liability and Related Ratios (Continued)
For the Year Ended June 30, 2023

Measurement period, year ending:	<u>6/30/2018</u>	<u>6/30/2017 ¹</u>
Total OPEB liability		
Service cost	\$ 1,274,335	\$ 1,472,000
Interest	1,298,734	1,128,000
Changes of benefit terms	-	-
Differences between expected and actual experience	-	-
Changes of assumptions	(1,655,481)	(4,636,000)
Benefit payments, including refunds of member contributions	(1,169,676)	(986,000)
Change in total OPEB liability	(252,088)	(3,022,000)
Total OPEB liability - beginning	<u>35,588,000</u>	<u>38,610,000</u>
Total OPEB liability - ending (a)	<u><u>\$ 35,335,912</u></u>	<u><u>\$ 35,588,000</u></u>
Covered-employee payroll	\$ 9,399,404	\$ 9,306,000
Plan net OPEB liability as a percentage of covered-employee payroll	375.94%	382.42%

Notes to Schedule

No assets are accumulated in a trust that meets the criteria in paragraph 4 of Statement 75.

¹ Information only presented from the implementation year

Change of assumptions:

June 30, 2020, discount rate was updated based on municipal bond rate and ACA Excise Tax removed

June 30, 2021, discount rate has decreased from 2.21% to 2.16% based on updated municipal bond index

June 30, 2022, discount rate has increased from 2.16% to 3.54% based on updated municipal bond index

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SUPPLEMENTARY INFORMATION

Non-Major Governmental Funds

Capital Projects Funds:

Public Works Capital Projects Fund - This fund is used to account for financial resources that are restricted, committed, or assigned for expenditure for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Special Revenue Funds:

Growth Impact Fund - This fund is used to account for development fees collected to mitigate the impact of new development. Specifically, it provides for the expansion, design, construction, or upgrade to facilities, roadways, and equipment. The City collects impact fees for police, fire protection, municipal, community, water, roadways and drainage.

Gas Tax Fund - This fund is used to account for the receipt and subsequent expenditure of the City's share of the State levied tax on gasoline and other vehicle fuels.

Parkland Dedication Fund - This fund is used to account for development fees collected to mitigate the impact of new development on parks and open space.

Measure C Fund - This fund is used to account for special override sales tax revenues collected by the Contra Costa Transportation Authority (CCTA) and reapportioned to the cities for local street projects.

Storm Water Fund - This fund is used to account for moneys received from the Contra Costa County Flood Control and Water Conservation District for use in funding the National Pollutant Discharge Elimination System Program and Drainage System Maintenance activities.

Refuse Management Fund - This fund is used to account for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services.

Adjudicated Asset Seizure Fund - This fund is used to account for receipt and subsequent expenditure of various asset seizure moneys.

Police Fund - This fund is used to account for various grants received to augment law enforcement services and traffic safety.

Cable TV Fund - This fund is used to account for revenues and expenditures related to the operation of the Pinole Community Television (PCTV). Revenue is received from video production charges to other cities, Public, Educational, and Governmental (PEG) access fees and the General Fund. PEG fees are designated for equipment purchases.

Recreation Fund - This fund is used to account for program fees, fundraising proceeds, and donations for Recreation programs. Resources are used towards staffing and maintenance costs to operate the programs.

Building and Planning Fund - This fund is used to account for fees collected for building permits and plan check fees. Fees collected are used to cover the cost involved in plan checks and inspections performed.

Development Services Fund - This fund is used to account for developer deposits.

Solid Waste Fund - This fund is used to account for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. These funds are set aside for future solid waste capital projects and for a rate stabilization fund. This fund accounts for the capital projects portion.

Non-Major Governmental Funds (Continued)

Special Revenue Funds (Continued):

CASP Certification and Training Fund - This fund is used to account for moneys collected from business license applicants. The funds will be used for increased certified access specialists (CASP) training and certification and to facilitate compliance with construction-related accessibility requirements.

Rate Stabilization Fund - This fund is used to account for funds received from Republic Services, Inc. from a surcharge it assesses on customer rates for solid waste services. The portion in of revenue allocated to this fund is set aside as a rate stabilization fund.

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City of Pinole
Combining Balance Sheet
Non-Major Governmental Funds
June 30, 2023

	Capital Projects Fund	Special Revenue Funds			
	Public Works Capital Projects	Growth Impact	Gas Tax	Parkland Dedication	Measure C
ASSETS					
Cash and investments	\$ 3,568,697	\$ 3,323,296	\$ 1,009,892	\$ -	\$ 1,833,498
Accounts receivable	-	-	182,924	-	-
Lease receivable	-	-	-	-	-
Interest receivable	-	16,738	5,362	406	10,840
Prepaid items and supplies	-	-	-	-	315,552
Total assets	<u>\$ 3,568,697</u>	<u>\$ 3,340,034</u>	<u>\$ 1,198,178</u>	<u>\$ 406</u>	<u>\$ 2,159,890</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	46,260	-	66,307	-	17,521
Accrued liabilities	-	-	-	-	-
Unearned revenue	-	-	-	-	-
Deposits payable	-	-	-	-	-
Due to other funds	241,752	-	-	-	-
Advances from other funds	-	-	-	-	-
Total liabilities	<u>288,012</u>	<u>-</u>	<u>66,307</u>	<u>-</u>	<u>17,521</u>
Deferred inflows of resources:					
Lease receivables	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances (Deficits):					
Nonspendable	-	-	-	-	315,552
Restricted	-	3,340,034	1,131,871	406	1,826,817
Assigned	3,280,685	-	-	-	-
Unassigned (deficit)	-	-	-	-	-
Total fund balances (deficits)	<u>3,280,685</u>	<u>3,340,034</u>	<u>1,131,871</u>	<u>406</u>	<u>2,142,369</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 3,568,697</u>	<u>\$ 3,340,034</u>	<u>\$ 1,198,178</u>	<u>\$ 406</u>	<u>\$ 2,159,890</u>

(Continued)

City of Pinole
Combining Balance Sheet (Continued)
Non-Major Governmental Funds
June 30, 2023

	Special Revenue Funds				
	Storm Water	Refuse Management	Adjudicated Asset Seizure	Police	Cable TV
ASSETS					
Cash and investments	\$ -	\$ 92,330	\$ 36,743	\$ 1,274,483	\$ 7,203
Accounts receivables	102,376	4,989	-	64,358	85,188
Lease receivable	-	-	-	-	-
Interest receivable	-	582	237	7,211	-
Prepaid items and supplies	-	-	-	-	-
Total assets	<u>\$ 102,376</u>	<u>\$ 97,901</u>	<u>\$ 36,980</u>	<u>\$ 1,346,052</u>	<u>\$ 92,391</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	784	-	884	-	223
Accrued liabilities	-	-	-	112	8,119
Unearned revenue	-	-	-	252	6,524
Deposits payable	4,000	-	-	-	-
Due to other funds	97,592	-	-	-	65,943
Advances from other funds	-	-	-	-	-
Total liabilities	<u>102,376</u>	<u>-</u>	<u>884</u>	<u>364</u>	<u>80,809</u>
Deferred inflows of resources:					
Lease receivables	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances (Deficits):					
Nonspendable	-	-	-	-	-
Restricted	-	97,901	36,096	1,345,688	11,582
Assigned	-	-	-	-	-
Unassigned (deficit)	-	-	-	-	-
Total fund balances (deficits)	<u>-</u>	<u>97,901</u>	<u>36,096</u>	<u>1,345,688</u>	<u>11,582</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 102,376</u>	<u>\$ 97,901</u>	<u>\$ 36,980</u>	<u>\$ 1,346,052</u>	<u>\$ 92,391</u>

(Continued)

City of Pinole
Combining Balance Sheet (Continued)
Non-Major Governmental Funds
June 30, 2023

Special Revenue Funds

	Recreation	Building & Planning	Development Services	Solid Waste Fund	CASP Certification & Training
ASSETS					
Cash and investments	\$ 47,323	\$ 49	\$ 66,471	\$ 2,225,711	\$ 42,998
Accounts receivables	12,789	390,460	-	112,068	40
Lease receivable	11,386	-	-	-	-
Interest receivable	-	-	426	13,058	-
Prepaid items and supplies	13,400	-	-	-	-
Total assets	<u>\$ 84,898</u>	<u>\$ 390,509</u>	<u>\$ 66,897</u>	<u>\$ 2,350,837</u>	<u>\$ 43,038</u>
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES					
Liabilities:					
Accounts payable	64,237	442,733	7,582	2,024	94
Accrued liabilities	26,326	26,866	-	-	-
Unearned revenue	330	-	-	-	-
Deposits payable	9,640	48,466	59,121	-	-
Due to other funds	-	1,398,659	-	-	-
Advances from other funds	-	-	-	-	-
Total liabilities	<u>100,533</u>	<u>1,916,724</u>	<u>66,703</u>	<u>2,024</u>	<u>94</u>
Deferred inflows of resources:					
Lease receivables	5,400	-	-	-	-
Total deferred inflows of resources	<u>5,400</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund Balances (Deficits):					
Nonspendable	13,400	-	-	-	-
Restricted	-	-	194	2,348,813	42,944
Assigned	-	-	-	-	-
Unassigned (deficit)	(34,435)	(1,526,215)	-	-	-
Total fund balances (deficits)	<u>(21,035)</u>	<u>(1,526,215)</u>	<u>194</u>	<u>2,348,813</u>	<u>42,944</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 84,898</u>	<u>\$ 390,509</u>	<u>\$ 66,897</u>	<u>\$ 2,350,837</u>	<u>\$ 43,038</u>

(Continued)

City of Pinole
Combining Balance Sheet (Continued)
Non-Major Governmental Funds
June 30, 2023

	Special Revenue Funds	Total
	Rate Stablization	Nonmajor Governmental Funds
ASSETS		
Cash and investments	\$ 203,169	\$ 13,731,863
Accounts receivables	-	955,192
Lease receivable	-	11,386
Interest receivable	1,193	56,053
Prepaid items and supplies	-	328,952
Total assets	\$ 204,362	\$ 15,083,446
LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCES		
Liabilities:		
Accounts payable	-	648,649
Accrued liabilities	-	61,423
Unearned revenue	-	7,106
Deposits payable	-	121,227
Due to other funds	-	1,803,946
Advances from other funds	-	-
Total liabilities	-	2,642,351
Deferred inflows of resources:		
Lease receivables	-	5,400
Total deferred inflows of resources	-	5,400
Fund Balances (Deficits):		
Nonspendable	-	328,952
Restricted	204,362	10,386,708
Assigned	-	3,280,685
Unassigned (deficit)	-	(1,560,650)
Total fund balances (deficits)	204,362	12,435,695
Total liabilities, deferred inflows of resources, and fund balances	\$ 204,362	\$ 15,083,446

City of Pinole
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances
Non-Major Governmental Funds
For the Year Ended June 30, 2023

	Capital Projects Fund	Special Revenue Funds			
	Public Works Capital Projects	Growth Impact	Gas Tax	Parkland Dedication	Measure C
REVENUES:					
Taxes and assessments	\$ 52,256	\$ -	\$ -	\$ -	\$ -
Intergovernmental revenues	837,918	-	905,449	-	49,790
Investment earnings (losses)	(283)	60,820	19,555	766	40,587
Rents and ground leases	-	-	-	-	-
Charges for services	-	577,389	-	-	-
Fines, forfeitures and penalties	-	-	-	-	-
Other revenues	-	-	1,417	-	-
Total revenues	889,891	638,209	926,421	766	90,377
EXPENDITURES:					
Current:					
General administration	-	-	-	-	-
Public safety	-	-	-	-	-
Public works	48,101	-	507,442	-	212,502
Recreation	-	-	-	-	-
Community development	-	-	-	-	-
Capital outlay	454,841	-	16,412	-	60,954
Total expenditures	502,942	-	523,854	-	273,456
REVENUES OVER (UNDER) EXPENDITURES	386,949	638,209	402,567	766	(183,079)
OTHER FINANCING SOURCES (USES):					
Transfers in	500,000	-	-	22,293	-
Total other financing sources (uses)	500,000	-	-	22,293	-
NET CHANGES IN FUND BALANCES	886,949	638,209	402,567	23,059	(183,079)
FUND BALANCES (DEFICITS):					
Beginning of year	2,393,736	2,701,825	729,304	(22,653)	2,325,448
End of year	\$ 3,280,685	\$ 3,340,034	\$ 1,131,871	\$ 406	\$ 2,142,369

(Continued)

City of Pinole
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Non-Major Governmental Funds
For the Year Ended June 30, 2023

Special Revenue Funds

	Storm Water	Refuse Management	Adjudicated Asset Seizure	Police	Cable TV
REVENUES:					
Taxes and assessments	\$ 257,888	\$ -	\$ -	\$ 239,924	\$ 18,756
Intergovernmental revenues	-	66,948	-	165,271	-
Investment earnings (losses)	(819)	2,213	869	26,795	-
Rents and ground leases	-	-	-	-	-
Charges for services	-	-	-	-	277,903
Fines, forfeitures and penalties	-	-	-	26,111	-
Other revenues	-	-	-	-	-
Total revenues	257,069	69,161	869	458,101	296,659
EXPENDITURES:					
Current:					
General administration	-	-	-	-	497,627
Public safety	-	-	16,000	324,554	-
Public works	293,564	122,103	-	-	-
Recreation	-	-	-	-	-
Community development	-	-	-	-	-
Capital outlay	-	-	6,348	-	4,978
Total expenditures	293,564	122,103	22,348	324,554	502,605
REVENUES OVER (UNDER) EXPENDITURES	(36,495)	(52,942)	(21,479)	133,547	(205,946)
OTHER FINANCING SOURCES (USES):					
Transfers in	75,433	-	-	-	222,755
Total other financing sources (uses)	75,433	-	-	-	222,755
NET CHANGES IN FUND BALANCES	38,938	(52,942)	(21,479)	133,547	16,809
FUND BALANCES (DEFICITS):					
Beginning of year	(38,938)	150,843	57,575	1,212,141	(5,227)
End of year	\$ -	\$ 97,901	\$ 36,096	\$ 1,345,688	\$ 11,582

(Continued)

City of Pinole
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Non-Major Governmental Funds
For the Year Ended June 30, 2023

	Special Revenue Funds				
	Recreation	Building & Planning	Development Services	Solid Waste Fund	CASP Certification & Training
REVENUES:					
Taxes and assessments	\$ -	\$ 496,067	\$ -	\$ -	\$ -
Intergovernmental revenues	-	20,000	-	-	-
Investment earnings (losses)	(3,470)	(18,196)	1,592	48,432	-
Rents and ground leases	21,256	-	-	-	-
Charges for services	429,974	710,036	-	-	7,354
Fines, forfeitures and penalties	-	8,902	-	-	-
Other revenues	9,518	32	-	433,111	-
Total revenues	457,278	1,216,841	1,592	481,543	7,354
EXPENDITURES:					
Current:					
General administration	7,068	-	-	-	-
Public safety	-	-	-	-	-
Public works	-	-	-	94,152	-
Recreation	1,575,076	-	-	-	-
Community development	-	2,210,301	-	-	-
Capital outlay	-	-	-	101,802	-
Total expenditures	1,582,144	2,210,301	-	195,954	-
REVENUES OVER (UNDER) EXPENDITURES	(1,124,866)	(993,460)	1,592	285,589	7,354
OTHER FINANCING SOURCES (USES):					
Transfers in	1,098,343	-	-	-	-
Total other financing sources (uses)	1,098,343	-	-	-	-
NET CHANGES IN FUND BALANCES	(26,523)	(993,460)	1,592	285,589	7,354
FUND BALANCES (DEFICITS):					
Beginning of year	5,488	(532,755)	(1,398)	2,063,224	35,590
End of year	\$ (21,035)	\$ (1,526,215)	\$ 194	\$ 2,348,813	\$ 42,944

(Continued)

City of Pinole
Combining Statement of Revenues, Expenditures, and Changes in Fund Balances (Continued)
Non-Major Governmental Funds
For the Year Ended June 30, 2023

	Special Revenue Funds	Total
	Rate Stabilization	Nonmajor Funds Total
REVENUES:		
Taxes and assessments	\$ -	\$ 1,064,891
Intergovernmental revenues	-	2,045,376
Investment earnings (losses)	4,403	183,264
Rents and ground leases	-	21,256
Charges for services	-	2,002,656
Fines, forfeitures and penalties	-	35,013
Other revenues	-	444,078
Total revenues	4,403	5,796,534
EXPENDITURES:		
Current:		
General administration	-	504,695
Public safety	-	340,554
Public works	-	1,277,864
Recreation	-	1,575,076
Community development	-	2,210,301
Capital outlay	-	645,335
Total expenditures	-	6,553,825
REVENUES OVER (UNDER) EXPENDITURES	4,403	(757,291)
OTHER FINANCING SOURCES (USES):		
Transfers in	-	1,918,824
Total other financing sources (uses)	-	1,918,824
NET CHANGES IN FUND BALANCES	4,403	1,161,533
FUND BALANCES (DEFICITS):		
Beginning of year	199,959	11,274,162
End of year	<u>\$ 204,362</u>	<u>\$ 12,435,695</u>

(Continued)

City of Pinole
Budgetary Comparison Schedule
Public Works Capital Projects
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Taxes and assessments	\$ 56,411	\$ 56,411	\$ 52,256	\$ (4,155)
Intergovernmental revenues	1,590,968	1,590,968	837,918	(753,050)
Investment earnings	-	-	(283)	(283)
Rents and ground leases	15,000	15,000	-	(15,000)
Other revenues	7,500	7,500	-	(7,500)
Total revenues	<u>1,669,879</u>	<u>1,669,879</u>	<u>889,891</u>	<u>(779,988)</u>
EXPENDITURES:				
Current:				
Public works	71,460	71,460	48,101	23,359
Capital outlay	2,782,003	2,782,003	454,841	2,327,162
Total expenditures	<u>2,853,463</u>	<u>2,853,463</u>	<u>502,942</u>	<u>2,350,521</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(1,183,584)</u>	<u>(1,183,584)</u>	<u>386,949</u>	<u>1,570,533</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	500,000	500,000	500,000	-
Total other financing sources (uses)	<u>500,000</u>	<u>500,000</u>	<u>500,000</u>	<u>-</u>
Net change in fund balance	<u>\$ (683,584)</u>	<u>\$ (683,584)</u>	<u>886,949</u>	<u>\$ 1,570,533</u>
FUND BALANCE:				
Beginning of year			<u>2,393,736</u>	
End of year			<u>\$ 3,280,685</u>	

City of Pinole
Budgetary Comparison Schedule
Growth Impact Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ -	\$ -	\$ 60,820	\$ 60,820
Charges for services	1,608,476	493,000	577,389	84,389
Total revenues	<u>1,608,476</u>	<u>493,000</u>	<u>638,209</u>	<u>145,209</u>
EXPENDITURES:				
Current:				
Capital outlay	58,000	58,000	-	58,000
Total expenditures	<u>58,000</u>	<u>58,000</u>	<u>-</u>	<u>58,000</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>1,550,476</u>	<u>435,000</u>	<u>638,209</u>	<u>203,209</u>
Net change in fund balance	<u>\$ 1,550,476</u>	<u>\$ 435,000</u>	<u>638,209</u>	<u>\$ 203,209</u>
FUND BALANCE:				
Beginning of year			2,701,825	
End of year			<u>\$ 3,340,034</u>	

City of Pinole
Budgetary Comparison Schedule
Gas Tax Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental revenues	\$ 990,635	\$ 990,635	\$ 905,449	\$ (85,186)
Investment earnings	5,000	5,000	19,555	14,555
Other revenues	7,636	7,636	1,417	(6,219)
Total revenues	<u>1,003,271</u>	<u>1,003,271</u>	<u>926,421</u>	<u>(76,850)</u>
EXPENDITURES:				
Current:				
Public works	560,647	560,647	507,442	53,205
Capital outlay	583,910	633,910	16,412	617,498
Total expenditures	<u>1,144,557</u>	<u>1,194,557</u>	<u>523,854</u>	<u>670,703</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(141,286)</u>	<u>(191,286)</u>	<u>402,567</u>	<u>593,853</u>
Net change in fund balance	<u>\$ (141,286)</u>	<u>\$ (191,286)</u>	<u>402,567</u>	<u>\$ 593,853</u>
FUND BALANCE:				
Beginning of year			<u>729,304</u>	
End of year			<u>\$ 1,131,871</u>	

City of Pinole
Budgetary Comparison Schedule
Parkland Dedication Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ -	\$ -	\$ 766	\$ 766
Charges for services	1,293,134	-	-	-
Total revenues	<u>1,293,134</u>	<u>-</u>	<u>766</u>	<u>766</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>1,293,134</u>	<u>-</u>	<u>766</u>	<u>766</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	-	22,294	22,293	(1)
Total other financing sources (uses)	<u>-</u>	<u>22,294</u>	<u>22,293</u>	<u>(1)</u>
Net change in fund balance	<u>\$ 1,293,134</u>	<u>\$ 22,294</u>	<u>23,059</u>	<u>\$ 765</u>
FUND BALANCE (DEFICIT):				
Beginning of year			(22,653)	
End of year			<u>\$ 406</u>	

City of Pinole
Budgetary Comparison Schedule
Measure C Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental revenues	\$ 382,848	\$ 382,848	\$ 49,790	\$ (333,058)
Investment earnings	8,000	8,000	40,587	32,587
Total revenues	<u>390,848</u>	<u>390,848</u>	<u>90,377</u>	<u>(300,471)</u>
EXPENDITURES:				
Current:				
Public works	257,880	265,849	212,502	53,347
Capital outlay	<u>382,000</u>	<u>379,031</u>	<u>60,954</u>	<u>318,077</u>
Total expenditures	<u>639,880</u>	<u>644,880</u>	<u>273,456</u>	<u>371,424</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(249,032)</u>	<u>(254,032)</u>	<u>(183,079)</u>	<u>70,953</u>
Net change in fund balance	<u>\$ (249,032)</u>	<u>\$ (254,032)</u>	<u>(183,079)</u>	<u>\$ 70,953</u>
FUND BALANCE:				
Beginning of year			<u>2,325,448</u>	
End of year			<u>\$ 2,142,369</u>	

City of Pinole
Budgetary Comparison Schedule
Storm Water Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/
				(Unfavorable)
REVENUES:				
Taxes and assessments	\$ 253,272	\$ 253,272	\$ 257,888	\$ 4,616
Investment earnings	150.00	150.00	(819)	(969)
Total revenues	<u>253,422</u>	<u>253,422</u>	<u>257,069</u>	<u>3,647</u>
EXPENDITURES:				
Current:				
Public works	336,938	336,938	293,564	43,374
Total expenditures	<u>336,938</u>	<u>336,938</u>	<u>293,564</u>	<u>43,374</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(83,516)</u>	<u>(83,516)</u>	<u>(36,495)</u>	<u>47,021</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	-	75,433	75,433	-
Total other financing sources (uses)	<u>-</u>	<u>75,433</u>	<u>75,433</u>	<u>-</u>
Net change in fund balance	<u>\$ (83,516)</u>	<u>\$ (8,083)</u>	38,938	<u>\$ 47,021</u>
FUND BALANCE (DEFICIT):				
Beginning of year			(38,938)	
End of year			<u>\$ -</u>	

City of Pinole
Budgetary Comparison Schedule
Refuse Management Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental revenues	\$ 60,060	\$ 60,060	\$ 66,948	\$ 6,888
Investment earnings	6,000	6,000	2,213	(3,787)
Total revenues	<u>66,060</u>	<u>66,060</u>	<u>69,161</u>	<u>3,101</u>
EXPENDITURES:				
Current:				
Public works	167,825	167,825	122,103	45,722
Total expenditures	<u>167,825</u>	<u>167,825</u>	<u>122,103</u>	<u>45,722</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(101,765)</u>	<u>(101,765)</u>	<u>(52,942)</u>	<u>48,823</u>
Net change in fund balance	<u>\$ (101,765)</u>	<u>\$ (101,765)</u>	<u>(52,942)</u>	<u>\$ 48,823</u>
FUND BALANCE:				
Beginning of year			150,843	
End of year			<u>\$ 97,901</u>	

City of Pinole
Budgetary Comparison Schedule
Adjudicated Asset Seizure Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ -	\$ -	\$ 869	\$ 869
Total revenues	<u>-</u>	<u>-</u>	<u>869</u>	<u>869</u>
EXPENDITURES:				
Current:				
Public safety	58,231	58,231	16,000	42,231
Capital outlay	-	-	6,348	(6,348)
Total expenditures	<u>58,231</u>	<u>58,231</u>	<u>22,348</u>	<u>35,883</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(58,231)</u>	<u>(58,231)</u>	<u>(21,479)</u>	<u>36,752</u>
Net change in fund balance	<u>\$ (58,231)</u>	<u>\$ (58,231)</u>	<u>(21,479)</u>	<u>\$ 36,752</u>
FUND BALANCE:				
Beginning of year			57,575	
End of year			<u>\$ 36,096</u>	

City of Pinole
Budgetary Comparison Schedule
Police Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Taxes and assessments	\$ 170,266	\$ 170,266	\$ 239,924	\$ 69,658
Intergovernmental revenues	156,727	156,727	165,271	8,544
Investment earnings	5,600	5,600	26,795	21,195
Fines, forfeitures and penalties	45,000	45,000	26,111	(18,889)
Total revenues	<u>377,593</u>	<u>377,593</u>	<u>458,101</u>	<u>80,508</u>
EXPENDITURES:				
Current:				
Public safety	511,991	511,991	324,554	187,437
Capital outlay	7,500	7,500	-	7,500
Total expenditures	<u>519,491</u>	<u>519,491</u>	<u>324,554</u>	<u>194,937</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(141,898)</u>	<u>(141,898)</u>	<u>133,547</u>	<u>275,445</u>
Net change in fund balance	<u>\$ (141,898)</u>	<u>\$ (141,898)</u>	<u>133,547</u>	<u>\$ 275,445</u>
FUND BALANCE:				
Beginning of year			<u>1,212,141</u>	
End of year			<u>\$ 1,345,688</u>	

City of Pinole
Budgetary Comparison Schedule
Cable TV Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Taxes and assessments	\$ 52,972	\$ 52,972	\$ 18,756	\$ (34,216)
Charges for services	316,956	316,956	277,903	(39,053)
Other revenues	5,000	5,000	-	(5,000)
Total revenues	<u>374,928</u>	<u>374,928</u>	<u>296,659</u>	<u>(78,269)</u>
EXPENDITURES:				
Current:				
General administration	596,395	596,395	497,627	98,768
Capital outlay	50,387	50,387	4,978	45,409
Total expenditures	<u>646,782</u>	<u>646,782</u>	<u>502,605</u>	<u>144,177</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>(271,854)</u>	<u>(271,854)</u>	<u>(205,946)</u>	<u>65,908</u>
OTHER FINANCING SOURCES (USES):				
Transfers in	160,124	222,755	222,755	-
Total other financing sources (uses)	<u>160,124</u>	<u>222,755</u>	<u>222,755</u>	<u>-</u>
Net change in fund balance	<u>\$ (111,730)</u>	<u>\$ (49,099)</u>	16,809	<u>\$ 65,908</u>
FUND BALANCE (DEFICIT):				
Beginning of year			(5,227)	
End of year			<u>\$ 11,582</u>	

City of Pinole
Budgetary Comparison Schedule
Recreation Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Intergovernmental revenues	\$ 51,268	\$ 51,268	\$ -	\$ (51,268)
Investment earnings	-	-	(3,470)	(3,470)
Rents and ground leases	107,913	19,513	21,256	1,743
Charges for services	385,016	397,636	429,974	32,338
Other revenues	13,803	19,803	9,518	(10,285)
Total revenues	558,000	488,220	457,278	(30,942)
EXPENDITURES:				
Current:				
General administration	-	-	7,068	(7,068)
Recreation	1,811,034	1,986,815	1,575,076	411,739
Capital outlay	107,000	107,000	-	107,000
Total expenditures	1,918,034	2,093,815	1,582,144	511,671
REVENUES OVER (UNDER) EXPENDITURES	(1,360,034)	(1,605,595)	(1,124,866)	480,729
OTHER FINANCING SOURCES (USES):				
Transfers in	675,831	1,098,343	1,098,343	-
Total other financing sources (uses)	675,831	1,098,343	1,098,343	-
Net change in fund balance	\$ (684,203)	\$ (507,252)	(26,523)	\$ 480,729
FUND BALANCE (DEFICIT):				
Beginning of year			5,488	
End of year			<u>\$ (21,035)</u>	

City of Pinole
Budgetary Comparison Schedule
Building and Planning Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Taxes and assessments	\$ 2,427,800	\$ 551,383	\$ 496,067	\$ (55,316)
Intergovernmental revenues	225,000	225,000	20,000	(205,000)
Investment earnings	7,000	7,000	(18,196)	(25,196)
Charges for services	2,162,649	1,499,169	710,036	(789,133)
Fines, forfeitures and penalties	-	-	8,902	8,902
Other revenues	6,000	6,000	32	(5,968)
Total revenues	4,828,449	2,288,552	1,216,841	(1,071,711)
EXPENDITURES:				
Community development	2,406,793	2,375,760	2,210,301	165,459
Capital outlay	4,000	4,000	-	4,000
Total expenditures	2,410,793	2,379,760	2,210,301	169,459
REVENUES OVER (UNDER) EXPENDITURES	2,417,656	(91,208)	(993,460)	(902,252)
Net change in fund balance	\$ 2,417,656	\$ (91,208)	(993,460)	\$ (902,252)
FUND BALANCE (DEFICIT):				
Beginning of year			(532,755)	
End of year			<u>\$ (1,526,215)</u>	

City of Pinole
Budgetary Comparison Schedule
Development Services Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ -	\$ -	\$ 1,592	\$ 1,592
Total revenues	-	-	1,592	1,592
REVENUES OVER (UNDER) EXPENDITURES	-	-	1,592	1,592
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	1,592	<u>\$ 1,592</u>
FUND BALANCE (DEFICIT):				
Beginning of year			(1,398)	
End of year			<u>\$ 194</u>	

City of Pinole
Budgetary Comparison Schedule
Solid Waste Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ 8,000	\$ 8,000	\$ 48,432	\$ 40,432
Other revenues	360,000	360,000	433,111	73,111
Total revenues	368,000	368,000	481,543	113,543
EXPENDITURES:				
Current:				
Public works	155,478	155,478	94,152	61,326
Capital outlay	527,300	227,300	101,802	125,498
Total expenditures	682,778	382,778	195,954	186,824
REVENUES OVER (UNDER) EXPENDITURES	(314,778)	(14,778)	285,589	300,367
Net change in fund balance	\$ (314,778)	\$ (14,778)	285,589	\$ 300,367
FUND BALANCE:				
Beginning of year			2,063,224	
End of year			<u>\$ 2,348,813</u>	

City of Pinole
Budgetary Comparison Schedule
CASP Certification & Training Special Revenue Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget
				Favorable/ (Unfavorable)
REVENUES:				
Charges for services	\$ -	\$ -	\$ 7,354	\$ 7,354
Total revenues	-	-	7,354	7,354
REVENUES OVER (UNDER) EXPENDITURES	-	-	7,354	7,354
Net change in fund balance	\$ -	\$ -	7,354	\$ 7,354
FUND BALANCE:				
Beginning of year			35,590	
End of year			\$ 42,944	

City of Pinole
Budgetary Comparison Schedule
Rate Stabilization Fund
For the Year Ended June 30, 2023

	Budgeted Amounts		Actual	Variance with
	Original	Final	Amounts	Final Budget Favorable/ (Unfavorable)
REVENUES:				
Investment earnings	\$ -	\$ -	\$ 4,403	\$ 4,403
Other revenues	15,000	15,000	-	(15,000)
Total revenues	<u>15,000</u>	<u>15,000</u>	<u>4,403</u>	<u>(10,597)</u>
REVENUES OVER (UNDER) EXPENDITURES	<u>15,000</u>	<u>15,000</u>	<u>4,403</u>	<u>(10,597)</u>
Net change in fund balance	<u><u>\$ 15,000</u></u>	<u><u>\$ 15,000</u></u>	<u>4,403</u>	<u><u>\$ (10,597)</u></u>
FUND BALANCE:				
Beginning of year			<u>199,959</u>	
End of year			<u><u>\$ 204,362</u></u>	

FIDUCIARY FUNDS

Private Purpose Trust Fund - this fund accounts for the successor Agency's activities.

Custodial Funds:

Unadjudicated Asset Seizure Fund - This fund is used to account for receipt of various asset seizure moneys awaiting adjudication.

Developer Fees - This fund is used to account for receipt of developer deposits.

Pinole Public School Fund - This fund is used to account for receipt and subsequent expenditure of donations to fund public school projects or programs.

Community Assistance Program Fund - This fund is used to account for receipt and subsequent expenditure of donations for community assistance programs or events.

Police Evidence Fund - This fund is used to account for moneys collected as police evidence.

City of Pinole
Combining Statement of Fiduciary Net Position
Fiduciary Funds
June 30, 2023

	Custodian Funds		
	Private-Purpose Trust Fund	Unadjudicated Asset Seizure Fund	Developer Fees Fund
ASSETS			
Cash and investments	\$ 5,591,805	\$ 24,998	\$ 4,869
Interest receivable	18,138	147	-
Notes receivable, net of allowance	10,054	-	-
Land held for redevelopment	2,469,715	-	-
Capital assets not being depreciated	2,429,793	-	-
Capital assets being depreciated, net	7,218,846	-	-
Total assets	17,738,351	25,145	4,869
LIABILITIES			
Accounts payable	7,905	11,449	-
Deposit payable	56,238	-	-
Unearned Revenue	18	-	-
Interest payable	34,442	-	-
Bonds payable - due within one year	3,570,000	-	-
Total liabilities	3,668,603	11,449	-
NET POSITION			
Restricted for:			
Held in trust for dissolution of RDA	14,069,748	-	-
Individuals, organizations, and other governments	-	13,696	4,869
Total net position	\$ 14,069,748	\$ 13,696	\$ 4,869

City of Pinole
Combining Statement of Fiduciary Net Position (Continued)
Fiduciary Funds
June 30, 2023

	Custodian Funds			
	Pinole Public School Funds	Community Assistance Program Fund	Police Evidence Fund	Total
ASSETS				
Cash and investments	\$ 1,752	\$ 23,650	\$ 108,512	\$ 5,755,586
Interest receivable	10	-	-	18,295
Notes receivable, net of allowance	-	-	-	10,054
Land held for redevelopment	-	-	-	2,469,715
Capital assets not being depreciated	-	-	-	2,429,793
Capital assets being depreciated, net	-	-	-	7,218,846
Total assets	1,762	23,650	108,512	17,902,289
LIABILITIES				
Accounts payable	-	-	-	19,354
Deposit payable	-	-	108,291	164,529
Unearned Revenue	-	23,650	-	23,668
Interest payable	-	-	-	34,442
Bonds payable - due within one year	-	-	-	3,570,000
Total liabilities	-	23,650	108,291	3,811,993
NET POSITION				
Restricted for:				
Held in trust for dissolution of RDA	-	-	-	14,069,748
Individuals, organizations, and other governments	1,762	-	221	20,548
Total net position	\$ 1,762	\$ -	\$ 221	\$ 14,090,296

City of Pinole
Combining Statement of Changes in Fiduciary Net Position
Fiduciary Funds
For the Year Ended June 30, 2023

		Custodian Funds	
	Private-Purpose Trust Fund	Unadjudicated Asset Seizure Fund	Developer Fees Fund
ADDITIONS:			
Property taxes	\$ 4,753,505	\$ -	\$ -
Investment income	48,474	542	-
Total additions	<u>4,801,979</u>	<u>542</u>	<u>-</u>
DEDUCTIONS:			
Operating costs	324,147	-	-
Depreciation	255,670	-	-
Interest expense	89,981	-	-
Total deductions	<u>669,798</u>	<u>-</u>	<u>-</u>
Change in net position	4,132,181	542	-
NET POSITION:			
Beginning of year	9,937,567	13,154	4,869
End of year	<u>\$ 14,069,748</u>	<u>\$ 13,696</u>	<u>\$ 4,869</u>

City of Pinole
Combining Statement of Changes in Fiduciary Net Position (Continued)
Fiduciary Funds
For the Year Ended June 30, 2023

	Custodian Funds			Total
	Pinole Public School Funds	Community Assistance Program Fund	Police Evidence Fund	
ADDITIONS:				
Property taxes	\$ -	\$ -	\$ -	\$ 4,753,505
Investment income	38	-	11	49,065
Total additions	<u>38</u>	<u>-</u>	<u>11</u>	<u>4,802,570</u>
DEDUCTIONS:				
Operating costs	-	-	-	324,147
Depreciation	-	-	-	255,670
Interest expense	-	-	-	89,981
Total deductions	<u>-</u>	<u>-</u>	<u>-</u>	<u>669,798</u>
Change in net position	38	-	11	4,132,772
NET POSITION:				
Beginning of year	1,724	-	210	9,957,524
End of year	<u>\$ 1,762</u>	<u>\$ -</u>	<u>\$ 221</u>	<u>\$ 14,090,296</u>

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STATISTICAL SECTION
(Unaudited)

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City of Pinole
Statistical Section
For the Year Ended June 30, 2023

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City of Pinole
Net Position by Component
Last Ten Fiscal Years

	2014	2015	2016	2017	2018
<i>Governmental activities</i>					
Net investment in capital assets	\$ 36,296,765	\$ 34,962,909	\$ 33,764,294	\$ 32,700,833	\$ 31,758,414
Restricted	2,591,393	2,591,393	2,591,393	17,755,625	17,938,328
Unrestricted (deficit)	(2,498,114)	(21,819,095)	(17,014,950)	(31,148,654)	(34,044,994)
Total governmental activities net position	<u>\$ 36,390,044</u>	<u>\$ 15,735,207</u>	<u>\$ 19,340,737</u>	<u>\$ 19,307,804</u>	<u>\$ 15,651,748</u>
<i>Business-type activities</i>					
Net investment in capital assets	\$ 9,921,073	\$ 11,223,296	\$ 13,869,394	\$ 14,364,860	\$ 13,381,134
Unrestricted	5,205,241	4,984,154	4,584,135	5,649,110	6,241,700
Total business-type activities net position	<u>\$ 15,126,314</u>	<u>\$ 16,207,450</u>	<u>\$ 18,453,529</u>	<u>\$ 20,013,970</u>	<u>\$ 19,622,834</u>
<i>Primary government</i>					
Net investment in capital assets	\$ 46,217,838	\$ 46,186,205	\$ 47,633,688	\$ 47,065,693	\$ 45,139,548
Restricted	2,591,393	2,591,393	2,591,393	17,755,625	17,938,328
Unrestricted (deficit)	2,707,127	(16,834,941)	(12,430,815)	(25,499,544)	(27,803,294)
Total primary government net position	<u>\$ 51,516,358</u>	<u>\$ 31,942,657</u>	<u>\$ 37,794,266</u>	<u>\$ 39,321,774</u>	<u>\$ 35,274,582</u>

City of Pinole
Net Position by Component (Continued)
Last Ten Fiscal Years

	2019	2020	2021	2022	2023
<i>Governmental activities</i>					
Net investment in capital assets	\$ 29,977,958	\$ 30,774,116	\$ 31,008,808	\$ 31,695,972	\$ 30,207,077
Restricted	31,048,458	32,045,457	33,528,931	34,342,971	29,854,090
Unrestricted (deficit)	(41,104,957)	(41,984,038)	(44,487,476)	(52,223,172)	(39,009,363)
Total governmental activities net position	<u>\$ 19,921,459</u>	<u>\$ 20,835,535</u>	<u>\$ 20,050,263</u>	<u>\$ 13,815,771</u>	<u>\$ 21,051,804</u>
<i>Business-type activities</i>					
Net investment in capital assets	\$ 13,088,528	\$ 12,452,490	\$ 12,783,593	\$ 12,863,679	\$ 7,718,239
Unrestricted	7,883,837	10,243,444	10,795,126	11,022,842	12,544,816
Total business-type activities net position	<u>\$ 20,972,365</u>	<u>\$ 22,695,934</u>	<u>\$ 23,578,719</u>	<u>\$ 23,886,521</u>	<u>\$ 20,263,055</u>
<i>Primary government</i>					
Net investment in capital assets	\$ 43,066,486	\$ 43,226,606	\$ 43,792,401	\$ 44,559,651	\$ 37,925,316
Restricted	31,048,458	32,045,457	33,528,931	34,342,971	29,854,090
Unrestricted (deficit)	(33,221,120)	(31,740,594)	(33,692,350)	(41,200,330)	(26,464,547)
Total primary government net position	<u>\$ 40,893,824</u>	<u>\$ 43,531,469</u>	<u>\$ 43,628,982</u>	<u>\$ 37,702,292</u>	<u>\$ 41,314,859</u>

City of Pinole
Changes in Net Position
Last Ten Fiscal Years
(accrual basis of accounting)

	2014	2015	2016	2017	2018
Expenses					
Governmental Activities:					
General government	\$ 4,718,160	\$ 4,373,166	\$ 4,368,671	\$ 5,952,688	\$ 3,482,534
Public safety	9,281,461	9,321,934	10,086,963	10,326,947	12,202,527
Public services	2,685,493	2,673,746	3,878,498	2,568,265	3,217,759
Recreation	1,074,585	1,150,267	1,067,952	1,151,760	1,145,227
Community development	779,147	833,061	1,184,385	1,065,848	1,642,031
Interest and fiscal changes	280,173	290,860	305,569	338,507	331,464
Total government activity expenses	\$ 18,819,019	\$ 18,643,034	\$ 20,892,038	\$ 21,404,015	\$ 22,021,542
Business-type activities:					
Wastewater utility	4,859,118	4,883,256	5,316,022	4,597,454	5,193,994
Total business-type activities expenses	4,859,118	4,883,256	5,316,022	4,597,454	5,193,994
Total primary government expenses	<u>\$ 23,678,137</u>	<u>\$ 23,526,290</u>	<u>\$ 26,208,060</u>	<u>\$ 26,001,469</u>	<u>\$ 27,215,536</u>
Program Revenues					
Governmental Activities:					
Charges for services:					
General government	\$ 502,094	\$ 590,359	\$ 236,512	\$ 354,357	\$ 648,409
Public safety	586,131	534,095	461,330	640,785	1,435,741
Public services	946,387	573,320	545,273	310,073	153,810
Recreation	1,195,728	998,792	871,497	783,783	846,822
Community development	527,441	666,863	244,449	162,634	1,153,907
Operating grants and contributions	1,026,339	1,203,058	1,464,456	227,184	11,483,081
Capital grants and contributions	640,884	1,068,087		1,262,813	-
Total governmental program revenues	<u>5,425,004</u>	<u>5,634,574</u>	<u>3,823,517</u>	<u>3,741,629</u>	<u>15,721,770</u>
Business-type activities:					
Charges for services:					
Wastewater utility	6,473,147	6,912,213	7,541,964	6,315,563	6,524,537
Capital grants and contributions	-	-	-	-	-
Total business-type program revenues	<u>6,473,147</u>	<u>6,912,213</u>	<u>7,541,964</u>	<u>6,315,563</u>	<u>6,524,537</u>
Total primary government program revenues	\$ 11,898,151	\$ 12,546,787	\$ 11,365,481	\$ 10,057,192	\$ 22,246,307
Net (Expense)/Revenue					
Net (Expense)/Revenue Governmental	(13,394,015)	(13,008,460)	(17,068,521)	(17,662,386)	(6,299,772)
Net (Expense)/Revenue Business-type	<u>1,614,029</u>	<u>2,028,957</u>	<u>2,225,942</u>	<u>1,718,109</u>	<u>1,330,543</u>
Total primary government net (Expense)/Revenue	<u>(11,779,986)</u>	<u>(10,979,503)</u>	<u>(14,842,579)</u>	<u>(15,944,277)</u>	<u>(4,969,229)</u>
Change in Net Position					
Governmental activities	(22,757,764)	(4,193,825)	(1,293,805)	(32,933)	12,710,019
Business-type activities	<u>1,602,798</u>	<u>(2,037,223)</u>	<u>(2,246,079)</u>	<u>1,721,679</u>	<u>1,389,501</u>
Total primary government	<u>\$ (21,154,966)</u>	<u>\$ (6,231,048)</u>	<u>\$ (3,539,884)</u>	<u>\$ 1,688,746</u>	<u>\$ 14,099,520</u>

City of Pinole
Changes in Net Position (Continued)
Last Ten Fiscal Years
(accrual basis of accounting)

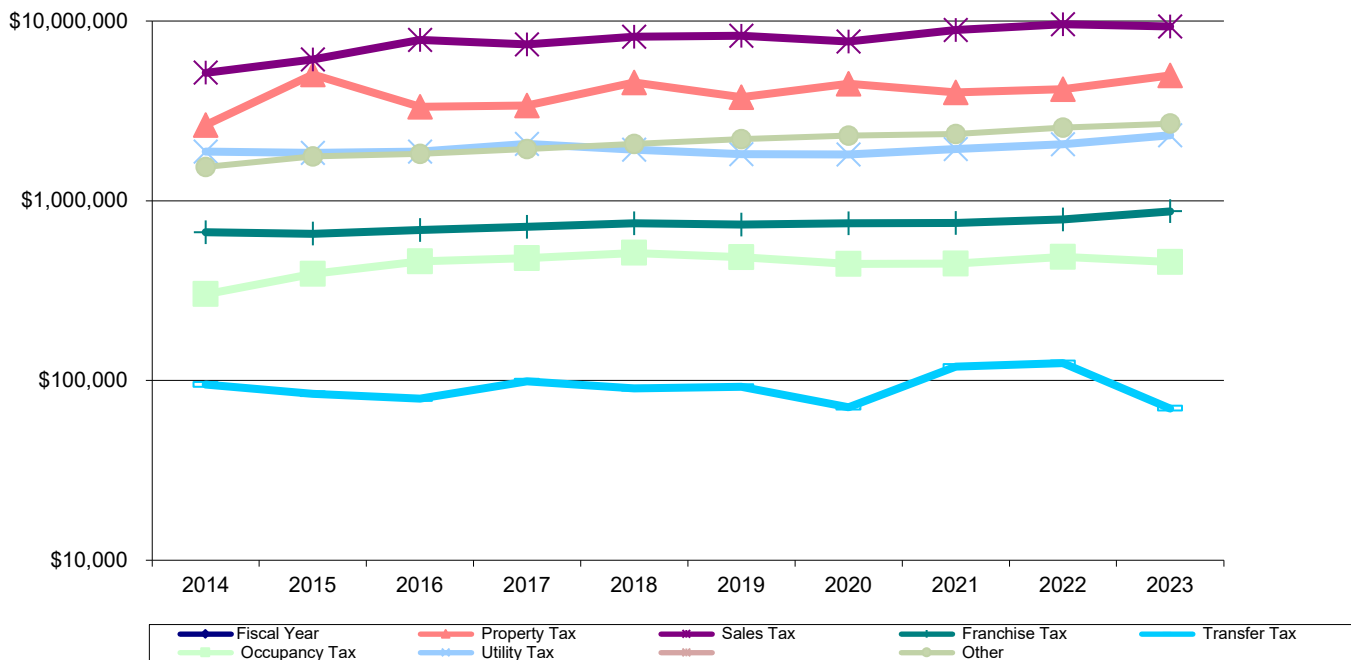
	2019	2020	2021	2022	2023
Expenses					
Governmental Activities:					
General government	\$ 4,931,705	\$ 4,596,909	\$ 4,957,477	\$ 5,539,414	\$ 4,226,526
Public safety	12,060,171	14,937,597	15,895,381	19,255,147	12,985,795
Public services	3,416,574	3,488,882	4,541,157	3,943,251	4,390,575
Recreation	1,069,375	1,146,587	949,734	1,878,342	1,926,541
Community development	2,338,177	1,365,580	1,275,333	2,271,609	2,982,917
Interest and fiscal changes	287,729	304,844	331,218	388,876	410,766
Total government activity expenses	\$ 24,103,731	\$ 25,840,399	\$ 27,950,300	\$ 33,276,639	\$ 26,923,120
Business-type activities:					
Wastewater utility	4,930,113	5,704,747	6,688,530	7,266,212	5,787,622
Total business-type activities expenses	4,930,113	5,704,747	6,688,530	7,266,212	5,787,622
Total primary government expenses	<u>\$ 29,033,844</u>	<u>\$ 31,545,146</u>	<u>\$ 34,638,830</u>	<u>\$ 40,542,851</u>	<u>\$ 32,710,742</u>
Program Revenues					
Governmental Activities:					
Charges for services:					
General government	\$ 643,524	\$ 678,065	\$ 686,519	\$ 2,106,826	\$ 936,883
Public safety	1,186,008	1,388,295	1,440,572	1,925,962	1,840,283
Public services	169,758	66,676	74,897	739,693	365,748
Recreation	770,397	501,860	172,486	378,787	711,156
Community development	2,368,209	736,346	503,324	902,764	1,236,488
Operating grants and contributions	2,136,212	1,790,729	1,795,055	2,020,534	5,594,961
Capital grants and contributions	-	-	-	712,728	865,743
Total governmental program revenues	<u>7,274,108</u>	<u>5,161,971</u>	<u>4,672,853</u>	<u>8,787,294</u>	<u>11,551,262</u>
Business-type activities:					
Charges for services:					
Wastewater utility	7,211,834	7,093,734	7,527,056	7,770,772	7,831,703
Capital grants and contributions	-	-	-	-	-
Total business-type program revenues	<u>7,211,834</u>	<u>7,093,734</u>	<u>7,527,056</u>	<u>7,770,772</u>	<u>7,831,703</u>
Total primary government program revenues	\$ 14,485,942	\$ 12,255,705	\$ 12,199,909	\$ 16,558,066	\$ 19,382,965
Net (Expense)/Revenue					
Net (Expense)/Revenue Governmental	(16,829,623)	(20,678,428)	(23,277,447)	(24,489,345)	(15,371,858)
Net (Expense)/Revenue Business-type	<u>2,281,721</u>	<u>1,388,987</u>	<u>838,526</u>	<u>504,560</u>	<u>2,044,081</u>
Total primary government net (Expense)/Revenue	<u>(14,547,902)</u>	<u>(19,289,441)</u>	<u>(22,438,921)</u>	<u>(23,984,785)</u>	<u>(13,327,777)</u>
Change in Net Position					
Governmental activities	2,874,178	(50,793)	(785,272)	(6,234,493)	7,163,668
Business-type activities	<u>2,411,362</u>	<u>1,673,561</u>	<u>882,785</u>	<u>307,802</u>	<u>1,869,392</u>
Total primary government	<u>\$ 5,285,540</u>	<u>\$ 1,622,768</u>	<u>\$ 97,513</u>	<u>\$ (5,926,691)</u>	<u>\$ 9,033,060</u>

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City of Pinole

General Fund Tax Revenue by Source

Last Ten Fiscal Years



Fiscal Year	(b)			(a)			(c)	
	Property Tax	Sales Tax	Franchise Tax	Transfer Tax	Occupancy Tax	Utility Tax	Other	Total
2014	\$ 2,637,749	\$ 5,164,841	\$ 667,030	\$ 94,992	\$ 302,329	\$ 1,880,224	\$ 1,542,483	\$ 12,289,648
2015	5,048,149	6,120,157	656,564	84,136	391,165	1,843,618	1,762,254	15,906,044
2016	3,333,712	7,859,195	687,737	79,181	459,393	1,876,318	1,826,513	16,122,050
2017	3,392,870	7,411,905	717,013	98,593	478,940	2,066,623	1,942,511	16,108,455
2018	4,555,300	8,162,816	747,625	90,328	513,368	1,926,796	2,068,842	18,065,075
2019	3,775,074	8,281,048	735,311	91,954	485,499	1,812,844	2,205,899	17,387,628
2020	4,473,828	7,689,917	750,002	70,764	444,453	1,809,832	2,304,932	17,543,727
2021	4,001,411	8,927,361	751,598	119,254	446,105	1,939,726	2,354,617	18,540,071
2022	4,182,262	9,613,625	788,146	124,946	487,687	2,063,773	2,550,587	19,811,026
2023	4,985,909	9,328,351	875,058	69,881	456,288	2,312,830	2,689,580	20,717,898

(a) City of Pinole utility tax went into effect July 1991. This tax was repealed by the voters in November 1997 and reinstated in November 1998, and reaffirmed by voters in November 2004, November 2012, and November 2018.

(b) Voter ratification November 2006 of 1/2-cent local user tax applied to retail sales effective April 2007. Voter ratification November 2014 of additional 1/2-cent local user tax applied to retail sales effective April 2015.

(c) Includes Business License Taxes

Source: City of Pinole Finance

City of Pinole
Fund Balances Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2014	2015	2016	2017	2018
General Fund					
Nonspendable	\$ 11,157	\$ -	\$ 7,275	\$ 6,712	\$ 12,669
Restricted	-	-	-	-	133,586
Assigned	2,899,585	1,030,000	-	-	2,531,677
Committed	-	-	-	-	-
Unassigned	(2,914,406)	4,261,995	9,062,287	11,700,289	23,249,204
Total General Fund	<u>\$ (3,664)</u>	<u>\$ 5,291,995</u>	<u>\$ 9,069,562</u>	<u>\$ 11,707,001</u>	<u>\$ 25,927,136</u>
All Other Governmental Funds					
Nonspendable	\$ 2,591,393		\$ 2,591,393	\$ 6,882,968	\$ -
Restricted	15,103,453	14,074,122	11,665,834	10,872,657	18,250,952
Assigned	783,083	3,661,477	-	-	2,366,429
Committed	-	-	-	2,304,515	-
Unassigned reported in:					
Special revenue funds	-	(611,270)	4,248,108	(371,162)	(43,673)
Capital project funds	(24,842)	(265,778)	-	-	-
Debt service funds	(3,018,401)	-	-	-	-
Total all other governmental funds	<u>\$ 15,434,686</u>	<u>\$ 16,858,551</u>	<u>\$ 18,505,335</u>	<u>\$ 19,688,978</u>	<u>\$ 20,573,708</u>

City of Pinole
Fund Balances Governmental Funds (Continued)
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2019	2020	2021	2022	2023
General Fund					
Nonspendable	\$ 13,178	\$ 463,067	\$ 18,782	\$ 45,296	\$ 243,904
Restricted	17,346,090	18,255,487	19,623,678	17,271,818	14,775,559
Assigned	2,531,677	7,672,065	7,836,178	8,533,768	-
Committed	-	579,257	-	-	9,412,029
Unassigned	14,909,608	10,828,937	12,488,562	9,406,554	12,123,654
Total General Fund	<u>\$ 34,800,553</u>	<u>\$ 37,798,813</u>	<u>\$ 39,967,200</u>	<u>\$ 35,257,436</u>	<u>\$ 36,555,146</u>
All Other Governmental Funds					
Nonspendable	\$ -	\$ 315,552	\$ 315,552	\$ 315,552	\$ 328,952
Restricted	14,306,945	13,756,009	13,905,253	17,236,034	18,590,427
Assigned	2,800,614	2,751,350	2,526,571	2,069,093	3,280,685
Committed	-	-	-	-	-
Unassigned reported in:					
Special revenue funds	(29,052)	(35,900)	(137,880)	(600,971)	(1,560,650)
Capital project funds	-	-	-	-	-
Debt service funds	-	-	-	-	-
Total all other governmental funds	<u>\$ 17,078,507</u>	<u>\$ 16,787,011</u>	<u>\$ 16,609,496</u>	<u>\$ 19,019,708</u>	<u>\$ 20,639,414</u>

City of Pinole
Changes in Fund Balances Governmental Funds
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2014	2015	2016	2017	2018
Revenues					
Taxes	\$ 11,456,712	\$ 15,111,311	\$ 15,111,374	\$ 15,453,213	\$ 16,599,387
Intergovernmental	3,426,928	3,313,973	3,462,621	877,090	1,460,655
Loan repayments	108,021	45,666	85,849	145,457	15,023
Contributions	94,032	51,313	65,317	146,112	30,595
Investment earnings	595,808	311,168	188,790	16,188	88,092
Rents and ground leases	273,435	264,301	224,952	300,441	303,618
Charges for service	2,645,656	2,929,952	3,892,535	3,997,423	5,307,234
Fines, forfeitures and penalties	60,734	58,863	41,564	48,442	75,670
Gain (loss) on sale of property				-	-
Other revenues	137,713	778,737	365,857	532,173	834,086
Total revenues	18,799,039	22,865,284	23,438,859	21,516,539	24,714,360
Expenditures					
General administration	2,506,878	2,411,271	3,007,506	3,035,822	3,257,220
Public safety	9,206,393	9,165,922	9,635,264	10,067,977	10,535,903
Public services	1,822,928	1,628,204	2,460,827	1,712,315	1,485,090
Recreation	1,038,572	1,107,168	906,302	1,042,006	960,325
Community development	742,413	818,580	945,646	935,276	1,596,240
Debt service - Principal	381,144	373,007	369,177	363,151	361,674
Debt service - Interest	280,173	290,860	305,569	338,507	331,464
Capital outlay	1,598,513	368,007	1,289,967	200,403	1,098,789
Total expenditures	17,577,014	16,163,019		17,695,457	19,626,705
Other financing sources (uses)					
Bond, note and loan proceeds	458,000	-	-	-	-
Capital lease financing					
Gain (loss) on sale of property	6,559	17,259	1,909		10,017,210
Transfers in	-	447,050	446,000	671,364	826,926
Transfers out	-	(447,050)	(446,000)	(671,364)	(826,926)
Transfers from enterprise fund	-	-	-	-	-
Extraordinary item	(22,634,276)	-	-	-	-
Total other financing sources	(22,169,717)	17,259	1,909	-	10,017,210
Net change in fund balance	\$ (20,947,692)	\$ 6,719,524	\$ 23,440,768	\$ 3,821,082	\$ 15,104,865
Debt service as a % of noncapital expenditures	4.1%	4.2%	-52.3%	4.0%	3.7%

City of Pinole
Changes in Fund Balances Governmental Funds (Continued)
Last Ten Fiscal Years
(modified accrual basis of accounting)

	2019	2020	2021	2022	2023
Revenues					
Taxes	\$ 15,853,006	\$ 15,874,731	\$ 19,055,833	\$ 20,403,637	\$ 21,782,789
Intergovernmental	2,188,347	1,860,599	1,856,343	2,837,951	6,204,016
Loan repayments	1,656,645	544,892	107,912	11,658	-
Contributions	22,746	24,889	14,274	10,574	-
Investment earnings	1,529,630	1,790,740	2,888,309	(2,754,154)	1,508,707
Rents and ground leases	274,153	185,594	131,335	121,141	116,688
Charges for service	4,616,561	4,726,675	2,444,899	5,581,014	3,930,060
Fines, forfeitures and penalties	89,911	68,576	41,236	39,392	52,592
Gain (loss) on sale of property	-	-	-	-	-
Other revenues	746,909	709,677	541,679	515,174	491,936
Total revenues	26,977,908	25,786,373	27,081,820	26,766,387	34,086,788
Expenditures					
General administration	3,802,406	4,029,981	4,319,504	4,775,249	4,800,746
Public safety	11,801,897	12,975,773	13,889,090	15,143,959	17,104,181
Public services	1,648,377	1,680,617	1,448,818	2,448,651	3,069,163
Recreation	1,069,375	1,000,400	820,918	1,573,083	1,930,222
Community development	1,237,892	1,333,476	1,205,200	2,143,148	3,218,011
Debt service - Principal	356,117	301,709	227,389	244,820	338,125
Debt service - Interest	287,729	304,844	331,218	388,876	401,206
Capital outlay	1,419,264	1,466,664	2,932,020	2,627,507	1,447,983
Total expenditures	21,623,057	23,093,464	25,174,157	29,345,293	32,309,637
Other financing sources (uses)					
Bond, note and loan proceeds	-	-	-	-	165,695
Capital lease financing					
Gain (loss) on sale of property	3,140	13,855	83,209	279,354	944,424
Transfers in	7,135,205	1,170,058	1,681,841	2,129,233	8,886,672
Transfers out	(7,135,205)	(1,170,058)	(1,681,841)	(2,129,233)	(8,886,672)
Transfers from enterprise fund	-	-	-	-	-
Extraordinary item	-	-	-	-	-
Total other financing sources	3,140	13,855	83,209	279,354	1,110,119
Net change in fund balance	\$ 5,357,991	\$ 2,706,764	\$ 1,990,872	\$ (2,299,552)	\$ 2,887,270
Debt service as a % of noncapital expenditures	3.2%	2.8%	2.5%	2.4%	2.4%

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City of Pinole
Assessed and Estimated Actual Value of Taxable Property
Last Ten Fiscal Years

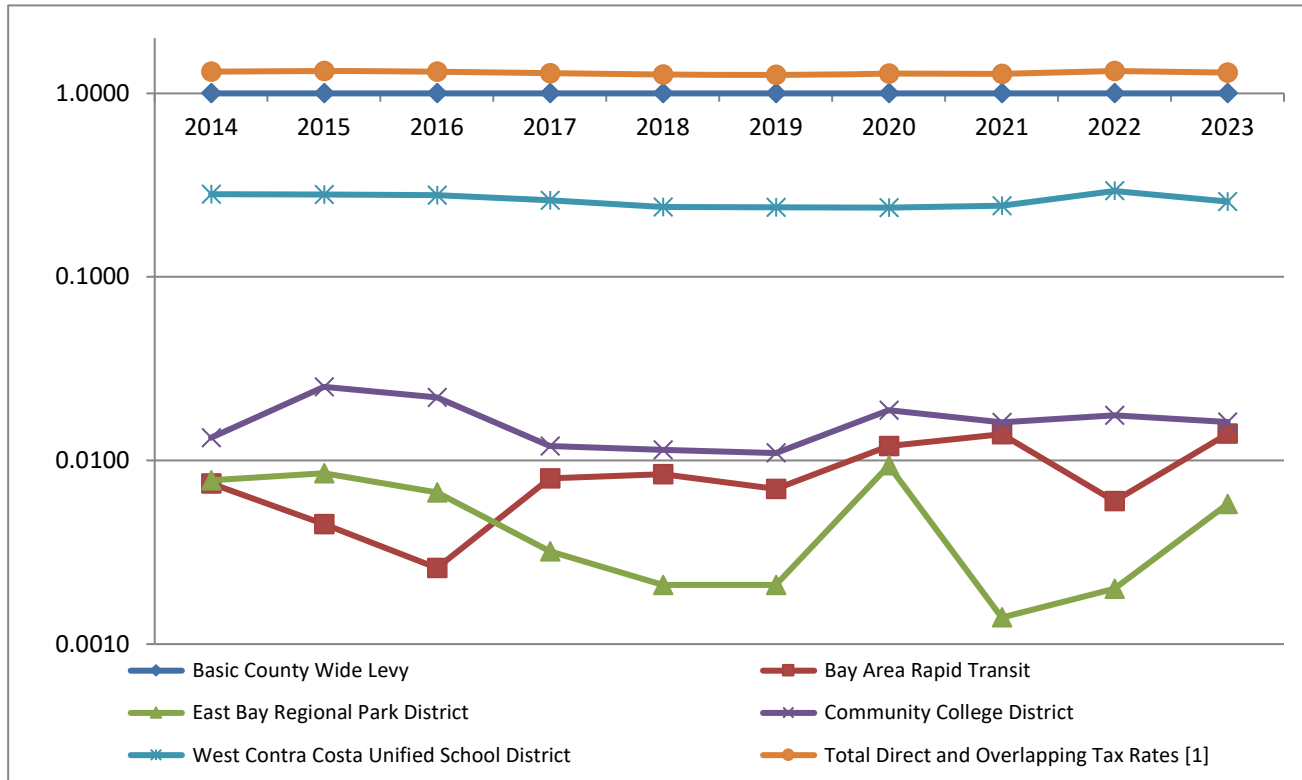
Fiscal Year	Real Property				Total Real		Total Assessed (a)	Estimated Full Market (a)	Total Direct (b)
	Residential Property	Commercial Property	Industrial Property	Other	Secured Property	Unsecured Property			
2014	\$ 1,322,470,290	\$ 326,179,820	\$ 2,605,779	\$ 53,249,619	\$ 1,704,505,508	\$ 55,296,246	\$ 1,759,801,754	\$ 2,091,348,404	0.1884%
2015	1,496,137,773	339,520,240	2,617,605	72,710,914	1,910,986,532	63,501,588	1,974,488,120	2,346,481,682	0.1884%
2016	1,607,057,208	373,896,531	2,669,901	71,708,925	2,055,332,565	57,423,148	2,112,755,713	2,510,798,889	0.1884%
2017	1,712,024,334	424,465,946	2,710,613	40,142,846	2,179,343,739	52,646,667	2,231,990,406	2,652,497,398	0.1884%
2018	1,815,946,452	437,410,538	2,764,822	52,717,127	2,308,838,939	50,669,026	2,359,507,965	2,804,039,266	0.1884%
2019	1,930,860,892	481,974,623	21,572,321	17,844,755	2,452,252,591	54,318,451	2,506,571,042	2,978,809,026	0.1884%
2020	2,054,262,264	510,162,994	22,004,780	17,718,345	2,604,148,383	55,881,828	2,660,030,211	3,161,179,903	0.1884%
2021	2,156,140,583	520,189,147	22,444,868	19,105,066	2,717,879,664	58,104,679	2,775,984,343	3,298,979,793	0.1884%
2022	2,243,018,566	523,349,776	25,857,496	20,790,834	2,813,016,672	56,076,525	2,869,093,197	3,409,630,355	0.1884%
2023	2,420,638,572	535,935,832	28,005,918	23,417,929	3,007,998,251	59,630,604	3,067,628,855	3,645,570,131	0.1884%

Source: Contra Costa County Assessor Combined Tax Rolls-HdL Coren & Cone report.

[a] The State Constitution requires property to be assessed at one hundred percent of the most recent purchase price, plus an increment of no more than two percent annually, plus any local overrides. These values are considered to be full market values.

[b] California cities do not set their own direct tax rate. The State Constitution establishes the rate at 1% and allocates a portion of that amount, by an annual calculation, to all the taxing entities within a tax rate area.

City of Pinole
Property Tax Rates
Direct and Overlapping Governments
Per \$100 of Assessed Value
Last Ten Fiscal Years



Fiscal Year	Basic County Wide Levy	Bay Area Rapid Transit	East Bay Regional Park District	Community College District	West Contra Costa Unified School District	Total Direct and Overlapping Tax Rates [1]
2014	1.0000	0.0075	0.0078	0.0133	0.2818	1.3104
2015	1.0000	0.0045	0.0085	0.0252	0.2803	1.3185
2016	1.0000	0.0026	0.0067	0.0220	0.2781	1.3094
2017	1.0000	0.0080	0.0032	0.0120	0.2604	1.2836
2018	1.0000	0.0084	0.0021	0.0114	0.2397	1.2616
2019	1.0000	0.0070	0.0021	0.0110	0.2390	1.2591
2020	1.0000	0.0120	0.0094	0.0188	0.2379	1.2781
2021	1.0000	0.0139	0.0014	0.0161	0.2432	1.2746
2022	1.0000	0.0060	0.0020	0.0176	0.2939	1.3195
2023	1.0000	0.0140	0.0058	0.0162	0.2564	1.2924

Source : Contra Costa County Auditor-Controller Office

[1] Rates are per \$100 of assessed value.

City of Pinole
Principal Property Taxpayers
Current and Nine Years Prior

Taxpayer	2022-23		2013-14	
	Taxable Assessed Value	Percent of Total City Taxable Assessed Value	Taxable Assessed Value	Percent of Total City Taxable Assessed Value
Appian Associates			\$ 15,407,341	0.90%
Che Chen and Shu Fen Liu Trust	\$ 23,992,372	0.80%	20,675,909	1.21%
Dayton Hudson Corporation			19,444,067	1.14%
Fairfield Bayside LLC	39,841,993	1.32%		
Gateway Pinole Vista LLC	71,300,000	2.37%		
Kaiser Foundation Health Plan	39,191,729	1.30%	35,945,142	2.11%
KW Pinole			21,837,738	1.28%
NHI-Reit of Next House LLC	20,677,333	0.69%		
Peter L. Thingpen			20,991,311	1.23%
Pinole Ridge Mall LLC	20,942,485	0.70%		
Public Storage			13,197,567	0.77%
ROIC Pinole Vista LLC	42,405,072	1.41%	21,625,988	1.27%
SCG Pinole Valley Shopping Center	42,180,000	1.40%		
Target Corporation	20,405,648	0.68%		
Thomas Fitzgerald Trust	17,476,703	0.58%	12,614,060	0.74%
TKG Pinole LLC			60,094,040	3.53%
	<u>\$ 338,413,335</u>	<u>11.25%</u>	<u>\$ 241,833,163</u>	<u>14.19%</u>
Total Net Assessed Valuation:				
Fiscal Year 2022-23	\$ 3,007,998,251			
Fiscal Year 2013-14	\$ 1,704,505,508			

Source: Contra Costa County Assessor Combined Tax Rolls-HdL Coren & Cone reports.

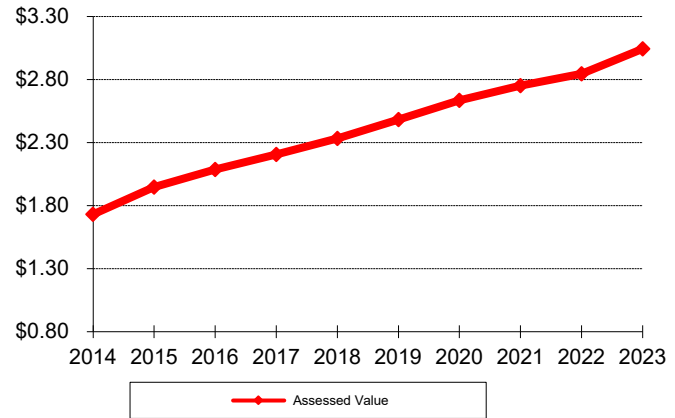
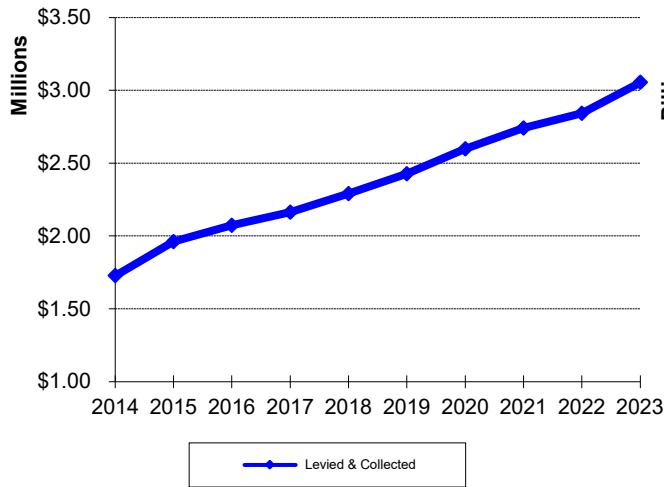
Note: Information is shown in alphabetical order.

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City of Pinole

Property Tax Levies and Collections

Last Ten Fiscal Years



Fiscal Year	City Property Tax Levied & Collected	Redevelopment/ Successor Agency Property Tax Levied & Collected	Total Property Tax Levied & Collected	Percent of Levy Collected	Value of City Property Subject to Local Tax Rate	Value of Redevelopment Property Subject to Local Tax Rate	Local Tax Rate Applied to Assessed Value	Effective Taxrate for City Levy	Effective Taxrate for Redevelopment Agency Levy
2014	\$ 1,622,419	\$ 105,121 [1]	\$ 1,727,540	100%	\$ 868,918,982	\$ 862,888,372	\$ 1,731,807,354	0.19%	0.01%
2015	1,856,378	105,121 [1]	1,961,498	100%	990,967,092	956,240,628	1,947,207,720	0.19%	0.01%
2016	1,967,011	105,121 [1]	2,072,131	100%	1,048,130,045	1,037,786,268	2,085,916,313	0.19%	0.01%
2017	2,059,786	104,251 [1]	2,164,037	100%	1,105,435,408	1,100,258,798	2,205,694,206	0.19%	0.01%
2018	2,185,033	104,295 [1]	2,289,328	100%	1,170,940,384	1,162,783,781	2,333,724,165	0.19%	0.01%
2019	2,321,597	104,321 [1]	2,425,918	100%	1,242,741,110	1,238,557,132	2,481,298,242	0.19%	0.01%
2020	2,493,410	104,354 [1]	2,597,764	100%	1,332,924,560	1,302,307,451	2,635,232,011	0.19%	0.01%
2021	2,635,767	104,548 [1]	2,740,315	100%	1,404,683,713	1,346,717,824	2,751,401,537	0.19%	0.01%
2022	2,736,121	104,569 [1]	2,840,690	100%	1,457,104,818	1,387,850,611	2,844,955,429	0.19%	0.01%
2023	2,949,258	104,569 [1]	3,053,827	100%	1,568,575,641	1,475,686,706	3,044,262,347	0.19%	0.01%

Source: Contra Costa County

Notes:

[1] The City of Pinole serves as the Successor Agency to the Pinole Redevelopment Agency which dissolved effective 02/01/2012 pursuant to State Law (ABx1-26)

City of Pinole
Taxable Sales by Category
Last Ten Fiscal Years

	2013-14	2014-15	2015-16	2016-17	2017-18
		[b]			
Major Business Groups					
Autos and Transportation	\$ 124,234	\$ 128,585	\$ 143,531	\$ 142,634	\$ 129,758
Building and Construction	205,843	228,851	235,399	256,743	252,433
Business and Industry	90,046	74,621	74,664	69,064	68,148
Food and Drugs	332,824	369,426	354,347	366,064	376,151
Fuel and Service Stations	426,327	431,453	393,583	355,390	362,450
General Consumer Goods	1,182,294	1,229,774	1,298,176	1,343,309	1,347,691
Restaurants and Hotels	618,795	660,763	711,659	715,966	715,885
Adjustments & Others [a]	35,173	(50,925)	24,448	-	506
Point of Sale s/totals	3,015,536	3,072,548	3,235,807	3,249,170	3,253,022
County Pool Allocations	366,939	408,386	431,500	499,708	490,660
State Pool Allocations	2,064	2,129	2,400	2,637	1,903
Local Transaction Tax	1,796,832	1,894,578	3,789,711	3,953,872	4,089,586
Administrative Cost - SBE	(54,106)	(58,890)	(82,268)	(95,537)	(90,183)
Fiscal Year Totals	<u>\$ 5,127,265</u>	<u>\$ 5,318,751</u>	<u>\$ 7,377,150</u>	<u>\$ 7,609,850</u>	<u>\$ 7,744,988</u>
City Direct Sales Tax Rate	1.25%	1.25%	1.75%	1.75%	1.75%

Notes:

[a] "Adjustment" reflects "True-up" reconciliation payment for "Triple-Flip" Reimbursement for State Fiscal Recovery Bond Financing Program.

[b] Effective 04/01/15 additional 1/2% local transaction tax (Measure "S" 2014) authorized

Source: HdL Coren & Cone

City of Pinole
Taxable Sales by Category (Continued)
Last Ten Fiscal Years

	2018-19	2019-20	2020-21	2021-22	2022-23
Major Business Groups					
Autos and Transportation	\$ 149,328	\$ 125,285	\$ 131,364	\$ 145,204	\$ 141,027
Building and Construction	248,668	240,333	287,086	253,926	236,384
Business and Industry	81,173	80,562	66,279	79,061	69,661
Food and Drugs	408,251	422,665	467,507	435,658	440,943
Fuel and Service Stations	482,117	370,686	412,186	596,460	351,757
General Consumer Goods	1,323,599	1,110,168	1,299,328	1,333,100	1,364,953
Restaurants and Hotels	813,411	724,290	741,032	936,053	1,011,530
Adjustments & Others	5,972	1,211	484	5,260	11,511
Point of Sale s/totals	3,512,519	3,075,200	3,405,266	3,784,722	3,627,766
County Pool Allocations	519,400	747,782	927,704	861,541	798,304
State Pool Allocations	1,829	1,710	2,650	343	1,966
Local Transaction Tax [a]	4,402,698	3,944,917	4,654,311	5,041,168	4,976,048
Administrative Cost - SBE	(87,797)	(79,691)	(62,570)	(74,149)	(75,735)
Fiscal Year Totals	<u>\$ 8,348,649</u>	<u>\$ 7,689,918</u>	<u>\$ 8,927,361</u>	<u>\$ 9,613,625</u>	<u>\$ 9,328,349</u>
City Direct Sales Tax Rate	1.75%	1.75%	1.75%	1.75%	1.75%

Notes:

[a] "Adjustment" reflects "True-up" reconciliation payment for "Triple-Flip" Reimbursement for State Fiscal Recovery Bond Financing Program.

[b] Effective 04/01/15 additional 1/2% local transaction tax (Measure "S" 2014) authorized

Source: HdL Coren & Cone

City of Pinole

Direct and Overlapping Sales Tax Rates

Last Ten Fiscal Years

Taxing Jurisdiction / Purpose	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
	[c]									
Overlapping Sales Taxes										
State General Fund	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%	5.00%
State Fiscal Recovery Fund	0.25%	0.25%	0.25%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
State Education Protection Account	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
County Health & Welfare Programs	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
[a] City/County Public Safety Programs	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
County of Contra Costa Transactions and Use Tax	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.50%	0.50%	0.50%
Contra Costa Transportation Authority	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Bay Area Rapid Transit	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
West County Transit Authority	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%	0.25%
Overlapping Sales Taxes	7.75%	7.75%	7.75%	7.50%	7.50%	7.50%	7.50%	8.00%	8.00%	8.00%
City Direct Sales Taxes										
Bradley Burns Authority	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%	0.75%
[b] Measure "S" Authority - 2006	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
[c] Measure "S" Authority - 2014	0.00%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%	0.50%
Direct Sales Taxes	1.25%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%	1.75%
[d] Total Sales Tax Levy - City of Pinole	9.00%	9.50%	9.50%	9.25%	9.25%	9.25%	9.25%	9.75%	9.75%	9.75%

Notes:

[a] Effective 01/01/94 SCA-1 (Proposition-172) additional 1/2% statewide sales tax restricted to public safety programs

[b] Effective 04/01/07 additional 1/2% local transaction tax (Measure "S" 2006) authorized

[c] Effective 04/01/15 additional 1/2% local transaction tax (Measure "S" 2014) authorized

[d] The City direct sales tax rate may only be changed with ratification by the electors of the City. The maximum levy permitted by the State Legislature for combined direct and overlapping sales tax is 10.25%

Source: California Department of Tax and Fee Administration

City of Pinole
Top 25 Sales Tax Producers
Year Ended June 30, 2023

BUSINESS NAME	BUSINESS CATEGORY
1. APPIAN CHEVRON	SERVICE STATIONS
2. APPLEBEE'S	FULL-SERVICE RESTAURANTS
3. BEST BUY	ELECTRONICS/APPLIANCE STORES
4. BEVMO	CONVENIENCE STORES/LIQUOR
5. BURLINGTON COAT FACTORY	FAMILY APPAREL
6. DOLAN'S PINOLE LUMBER	BUILDING MATERIALS
7. FOOD MAXX	GROCERY STORES
8. HOME GOODS	FURNITURE STORES
9. IN-N-OUT BURGER	QUICK-SERVICE RESTAURANTS
10. MCDONALDS	QUICK-SERVICE RESTAURANTS
11. MICHAELS ARTS & CRAFTS	ART/GIFT/NOVELTY STORES
12. O'REILLY AUTO PARTS	AUTOMOTIVE SUPPLY STORES
13. ORIGINAL MELS DINER	QUICK-SERVICE RESTAURANTS
14. PANDA EXPRESS	LIMITED-SERVICE RESTAURANTS
15. PETSMART	SPECIALTY STORES
16. PINOLE CHEVRON	SERVICE STATIONS
17. PINOLE SHELL	SERVICE STATIONS
18. PINOLE VALLEY ARCO	SERVICE STATIONS
19. SAFEWAY	GROCERY STORES
20. SHOE PALACE	SHOE STORES
21. TARGET	DISCOUNT DEPARTMENT STORES
22. TJ MAXX	FAMILY APPAREL
23. TRADER JOES	GROCERY STORES
24. ULTA BEAUTY	SPECIALTY STORES
25. WESTLAKE ACE HARDWARE	BUILDING MATERIALS

PERCENT OF FISCAL YEAR TOTAL PAID BY TOP 25 ACCOUNTS = 57.41%

Source: State Board of Equalization (HdL Companies)

Note: Information is shown in alphabetical order.

City of Pinole
Ratios of Outstanding Debt by Type
Last Ten Fiscal Years

Fiscal Year	Governmental Activities					Business-type Activities		Total Primary Government	Percentage of Personal Income	Per Capita
	Redevelopment Bonds	Pension Obligation Bonds	Notes and Mortgages	Leases Payable	Subscription Payable	Wastewater Revenue Bonds	Clean Water State Revolving Fund			
2014	[a]	\$4,478,467	[a]	\$608,209	\$ -	\$ 9,005,000	\$ -	\$ 14,091,676	1.7%	\$ 755
2015	[a]	4,206,695	[a]	506,973	-	8,775,000	-	13,488,668	1.4%	718
2016	[a]	3,941,977	[a]	402,514	-	8,251,000	-	12,595,491	1.3%	665
2017	[a]	3,686,615	[a]	294,724	-	7,866,000	6,786,599	18,633,938	1.7%	982
2018	[a]	3,436,175	[a]	183,490	-	7,576,000	15,164,357	26,360,022	2.3%	1,370
2019	[a]	3,194,853	[a]	68,695	-	7,278,000	21,741,571	32,283,119	2.6%	1,656
2020	[a]	2,961,839	[a]	-	-	6,968,000	25,456,833	35,386,672	2.5%	1,814
2021	[a]	2,734,450	[a]	-	-	6,650,000	24,773,976	34,158,426	2.0%	1,764
2022	[a]	2,512,885	[a]	72,619	118,626	6,321,000	24,105,950	33,131,080	1.9%	1,779
2023	[a]	2,297,299	[a]	56,609	176,570	5,980,000	23,426,566	31,937,044	1.8%	1,751

Notes: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

[a] Due to the dissolution of Redevelopment Agencies effective February 1, 2012, these bonds and notes were transferred to the Successor Agency to the Pinole Redevelopment Agency.

Sources:

City of Pinole Finance Department

State of California Department of Finance

US Department of Commerce, Bureau of Economic Analysis

City of Pinole
Ratios of Net General Bonded Debt Outstanding
Last Ten Fiscal Years

Fiscal Year	General Bonded Debt Outstanding				Percentage of Taxable Value of Property		Per Capita
	Pension Obligation Bonds	Bonds Paid with Restricted Redevelopment Tax Increments		Total - Net of Bonds Paid with Restricted Tax Levies			
2014	\$ 4,478,467	\$ -	\$ -	\$ 4,478,467	0.52%	[a]	\$ 238
2015	4,206,695	-	-	4,206,695	0.42%	[a]	222
2016	3,941,977	-	-	3,941,977	0.38%	[a]	210
2017	3,986,615	-	-	3,986,615	0.36%	[a]	210
2018	3,436,175	-	-	3,436,175	0.29%	[a]	179
2019	3,194,853	-	-	3,194,853	0.26%	[a]	164
2020	2,961,839	-	-	2,961,839	0.22%	[a]	152
2021	2,734,450	-	-	2,734,450	0.19%	[a]	141
2022	2,512,885	-	-	2,512,885	0.17%	[a]	135
2023	2,297,299	-	-	2,297,299	0.15%	[a]	126

Notes: Details regarding the city's outstanding debt can be found in the notes to the financial statements.

[a] Based on Assessment Value net of restricted Redevelopment Tax Increment

Sources:

City Finance Department

Contra Costa County Office of the Auditor-Controller

City of Pinole

Direct and Overlapping Governmental Activities Debt

June 30, 2023

2022-23 Assessed Valuation: \$3,067,628,855

	Total Debt 6/30/2023	[1] % Applicable	City's Share of Debt 6/30/23
OVERLAPPING TAX AND ASSESSMENT DEBT:			
Bay Area Rapid Transit District	\$ 2,484,285,000	0.322%	\$ 7,999,398
Contra Costa Community College District	649,015,000	1.220%	7,917,983
West Contra Costa Unified School District	1,188,146,381	7.877%	93,590,290
West Contra Costa Healthcare District Parcel Tax Obligations	43,000,000	7.428%	3,194,040
East Bay Regional Park District	175,955,000	0.510%	897,371
TOTAL OVERLAPPING TAX AND ASSESSMENT DEBT			113,599,081
DIRECT AND OVERLAPPING GENERAL FUND DEBT:			
Contra Costa County General Fund Obligations	\$ 193,515,000	1.216%	\$ 2,353,142
West Contra Costa Unified School District Certificates of Participation	4,850,000	7.877%	382,035
City of Pinole Pension Obligation Bonds	2,297,298	100.000%	2,297,298
City of Pinole Capital Lease Obligations	47,659	100.000%	47,659
Alameda-Contra Costa Transit District Certificates of Participation	11,220,000	0.032%	3,590
TOTAL GROSS DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$ 5,083,724
Less: Contra Costa County obligations supported from revenue funds			619,301
TOTAL NET DIRECT AND OVERLAPPING GENERAL FUND DEBT			\$ 4,464,423
OVERLAPPING TAX INCREMENT DEBT (Successor Agency):	\$ 3,570,000	100.000%	\$ 3,570,000
TOTAL DIRECT DEBT			\$ 2,344,957
TOTAL GROSS OVERLAPPING DEBT			\$ 119,907,848
TOTAL NET OVERLAPPING DEBT			\$ 119,288,547
GROSS COMBINED TOTAL DEBT			\$ 122,252,805 [2]
NET COMBINED TOTAL DEBT			\$ 121,633,504

Ratios to 2022-23 Assessed Valuation:

Total Overlapping Tax and Assessment Debt.....	3.70%
Total Direct Debt (\$2,344,957).....	0.08%
Gross Combined Total Debt.....	3.99%
Net Combined Total Debt	3.97%

Ratios to Redevelopment Successor Agency Incremental Valuation (\$1,475,686,706):

Total Overlapping Tax Increment Debt	0.24%
--	-------

Notes:

[1] The percentage of overlapping debt applicable to the city is estimated using taxable assessed property value. Applicable percentages were estimated by determining the portion of the overlapping district's assessed value that is within the boundaries of the city divided by the district's total taxable assessed value.

[2] Excludes tax and revenue anticipation notes, enterprise revenue, mortgage revenue and non-bonded capital lease obligations.

City of Pinole

Computation of Legal Debt Margin

Last Ten Fiscal Years

ASSESSED VALUATION:

Secured property assessed value, net of exempt real property \$ 3,044,262,347

BONDED DEBT LIMIT (3.75% OF ASSESSED VALUE) [a] \$ 114,159,838

AMOUNT OF DEBT SUBJECT TO LIMIT: \$ 2,297,299

LEGAL BONDED DEBT MARGIN: \$ 116,457,137

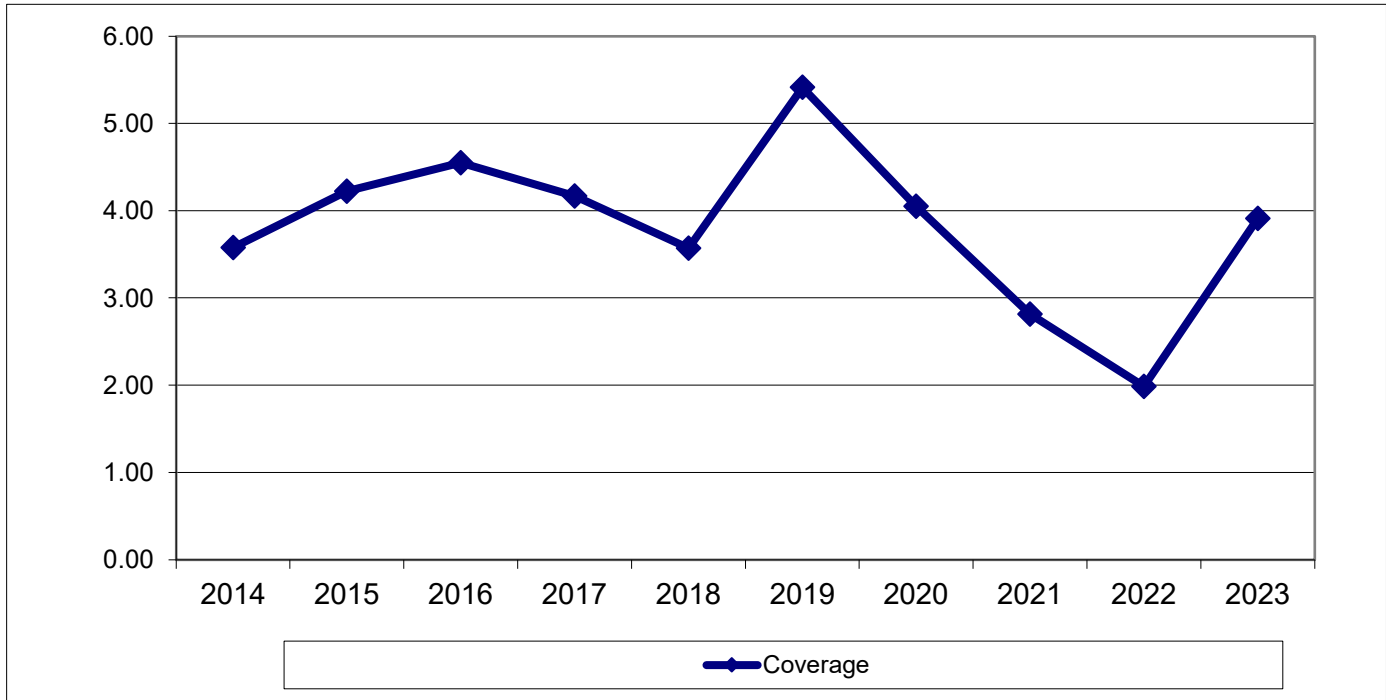
Fiscal Year	Total assessed value of all real and personal property	Debt Limit [a]	Total Net Debt Applicable to Limit	Legal Debt Margin	Total net Debt applicable to the limit as a percentage of debt limit
2014	\$ 1,731,807,354	\$ 64,942,776	\$ 4,478,467	\$ 60,464,309	6.90%
2015	1,947,207,720	73,020,290	4,206,695	68,813,595	5.76%
2016	2,085,916,313	78,221,862	3,941,977	74,279,885	5.04%
2017	2,205,694,206	82,713,533	3,686,615	79,026,918	4.46%
2018	2,333,724,165	87,514,656	3,436,176	84,078,480	3.93%
2019	2,481,298,242	93,048,684	3,194,854	89,853,830	3.43%
2020	2,635,232,011	98,821,200	2,961,839	95,859,361	3.00%
2021	2,751,401,537	103,177,558	2,734,450	100,443,108	2.65%
2022	2,844,955,429	106,685,829	2,512,885	104,172,944	2.36%
2023	3,044,262,347	114,159,838	2,297,299	111,862,539	2.01%

Note:

[a] California Government Code, Section 43605 sets the debt limit at 15%. The Code section was enacted prior to the change in basing assessed value to full market value when it was previously 25 % of market value. Thus, the limit shown as 3.75% is one-fourth the limit to account for the adjustment of showing assessed valuation at full cash value.

Source: City of Pinole Finance Department

City of Pinole
Revenue Bond Coverage
Wastewater Revenue Bonds
Last Ten Fiscal Years



Fiscal Year	Gross Revenue [a]	Operating Expenses [b]	Net Revenue Available for Debt Service	Debt Service Requirements			Coverage
				Principal	Interest	Total	
2014	\$ 6,473,147	\$ 4,232,789	\$ 2,240,358	\$ 215,000	\$ 411,329	\$ 626,329	3.58
2015	6,912,213	4,253,609	2,658,605	230,000	399,648	629,648	4.22
2016	7,541,964	4,688,712	2,853,252	240,000	387,310	627,310	4.55
2017	6,315,563	4,055,187	2,260,376	385,000	157,267	542,267	4.17
2018	6,524,537	4,676,225	1,848,313	290,000	227,770	517,770	3.57
2019	7,211,834	4,413,017	2,798,818	298,000	219,097	517,097	5.41
2020	7,093,734	4,986,437	2,107,297	310,000	210,129	520,129	4.05
2021	7,527,056	6,067,198	1,459,858	318,000	200,866	518,866	2.81
2022	7,770,772	6,736,755	1,034,017	329,000	191,322	520,322	1.99
2023	7,831,703	5,787,622	2,044,081	341,000	181,440	522,440	3.91

Notes:

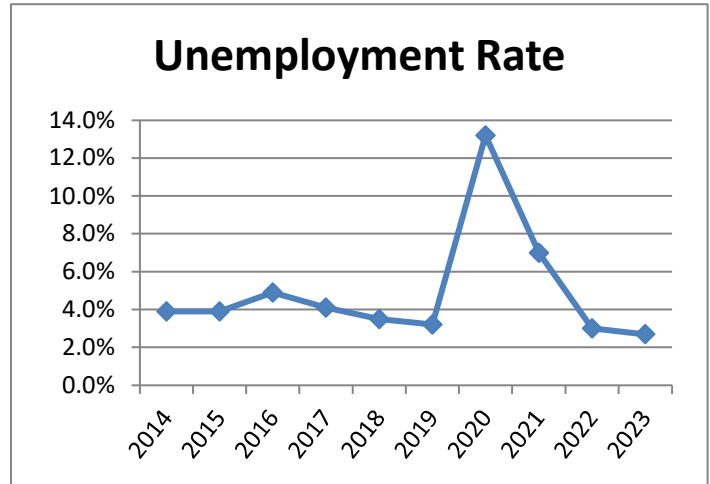
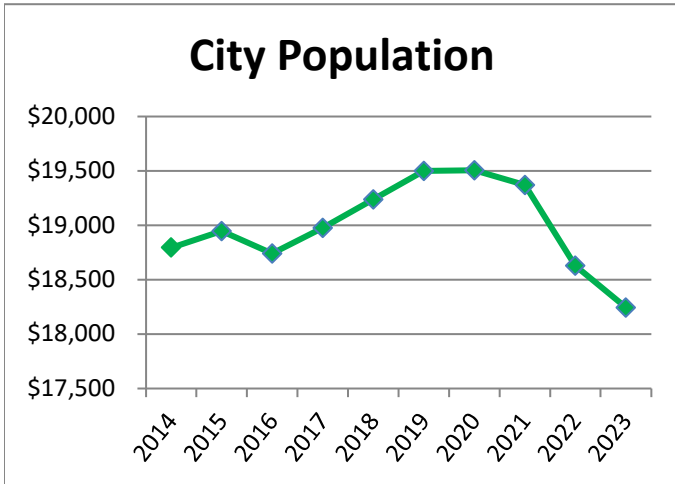
- [a] Includes all wastewater operating revenue, non-operating interest revenue, connection fees and other non-operating revenue.
[b] Includes all wastewater operating expenses less depreciation.

Source: City of Pinole Finance

City of Pinole

Demographic Statistics

Last Ten Fiscal Years



Fiscal Year	City Population [a]	Personal Income [b]	Median Household Income [c]	Per Capita Personal Income [d]	School Enrollment [e]	Unemployment Rate [f]
2014	\$ 18,794	\$ 1,158,424,572	\$ 93,500	\$ 61,638	3,483	3.9%
2015	18,946	1,207,845,392	93,500	63,752	3,348	3.9%
2016	18,739	1,007,052,599	93,600	53,741	3,260	4.9%
2017	18,975	1,069,696,650	97,400	56,374	3,192	4.1%
2018	19,236	1,150,235,856	104,400	59,796	3,190	3.5%
2019	19,498	1,239,234,386	111,700	63,557	3,255	3.2%
2020	19,505	1,419,281,325	119,200	72,765	3,463	13.2%
2021	19,369	1,672,687,471	125,600	86,359	3,498	7.0%
2022	18,628	1,766,567,752	142,800	94,834	3,802	3.0%
2023	18,244	1,734,037,468	147,900	95,047	3,747	2.7%

Data Sources:

- (a) State of California Department of Finance, estimated population.
- (b) Bureau of Economic Analysis, U.S. Department of Commerce.
- (c) State of California, Department of Housing and Community Development, Division of Housing Policy Development.
- (d) Bureau of Economic Analysis, U.S. Department of Commerce.
- (e) State of California Department of Education.
- (f) State of California Employment Development Department

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City of Pinole
Principal Employers
Current Year and Nine Years Ago

Employer	2023		Employer	2014	
	Employee Count	Percentage of City Total		Employee Count	Percentage of City Total
Target	237	2.52%	West Contra Costa USD	320	7.39%
West Contra Costa USD	204	2.17%	Lucky's / Food Max	140	3.23%
Kaiser Health Center	144	1.53%	Target	136	3.14%
City of Pinole	116	1.23%	City of Pinole	112	2.59%
In-N-Out Burger	110	1.17%	K-Mart	104	2.40%
Lucky	103	1.10%	Best Buy	85	1.96%
Sprouts Farmers Market	100	1.06%	Kaiser Health Center	75	1.73%
Trader Joes	98	1.04%	Trader Joes	69	1.59%
MV Public Transportation, Inc	97	1.03%	Safeway	67	1.55%
Best Buy Stores	91	0.97%	Round Table Pizza	52	1.20%
Top 10 Employer Count	1,300			1,160	
Total Workforce	9,400	13.83%		4,332	26.78%

Data Sources:

City of Pinole (Business Licensing)
California Department of Education
Employment Development Department

City of Pinole

Operating Indicators by Function/Program

Last Ten Fiscal Years

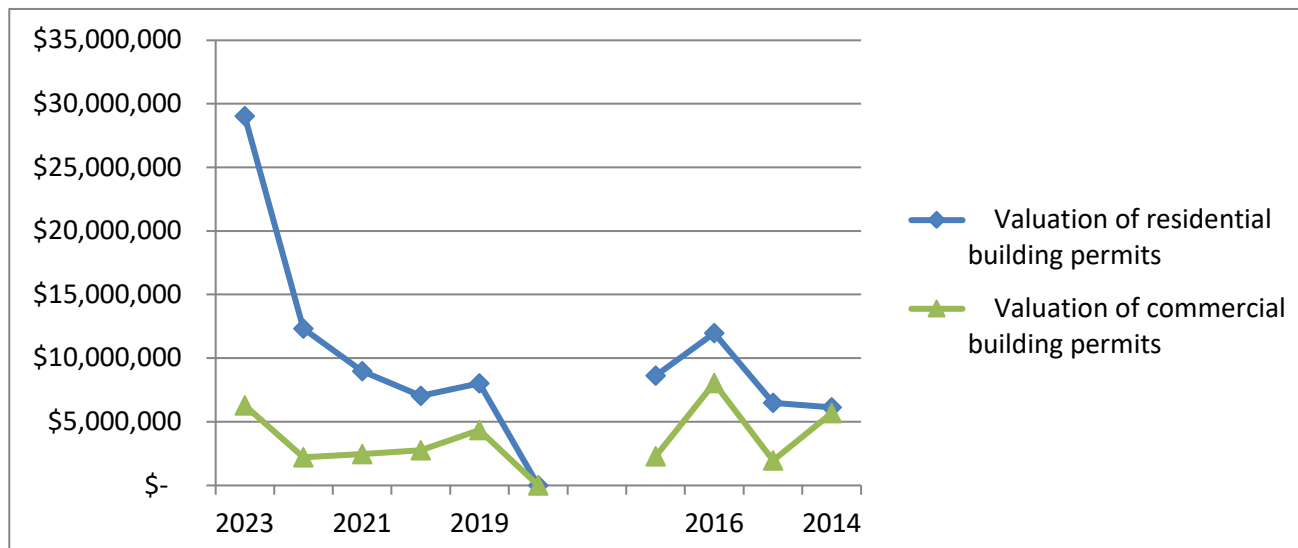
Date of Incorporation	1903
Form of Government	Council-Manager
Number of Employees(including police & fire)	
Full-time	90
Part-time	24
Area in square miles	5 square miles

	<u>Statistics by Fiscal Year</u>	<u>2023</u>	<u>2022</u>	<u>2021</u>	<u>2020</u>	<u>2019</u>
Fire Protection:**						
Number of fire personnel & officers (incl. Reserves)		0	17	15	15	15
Number of calls answered		Not Available	2,548	2,086	2,574	2,493
Number of inspections conducted		Not Available	491	375*	231	168
Number of building plan reviews		Not Available	46	35	29	28
Number of fire investigations		Not Available	Not Available	Not Available	Not Available	Not Available
Police Protection :						
Number of police personnel & officers (incl. Reserves)		49.3	47.3	46	46	46
Number of police personnel per thousand population		2.70	2.54	2.37	2.36	2.36
Community Development:						
Number of residential building permits		1018	1038	905	843	749
Valuation of residential building permits		\$ 29,010,799	\$ 12,320,050	\$ 8,978,646	\$ 7,043,338	\$ 8,012,647
Number of commercial building permits		46	45	45	43	153
Valuation of commercial building permits		\$ 6,281,089	\$ 2,197,897	\$ 2,453,802	\$ 2,749,091	\$ 4,354,070
Sewer System:						
Daily average treatment in gallons		3,120,000	2,726,016	2,553,562	2,255,055	2,277,331
Maximum daily capacity of treatment plant in gallons		4,060,000	4,060,000	4,060,000	4,060,000	4,060,000

Source: City of Pinole Finance

*A contributing factor to the increase is the implementation of the Fire operation permit.

** Fire Protection Services are provided by ConFire effective March 2023



City of Pinole

Operating Indicators by Function/Program (Continued)

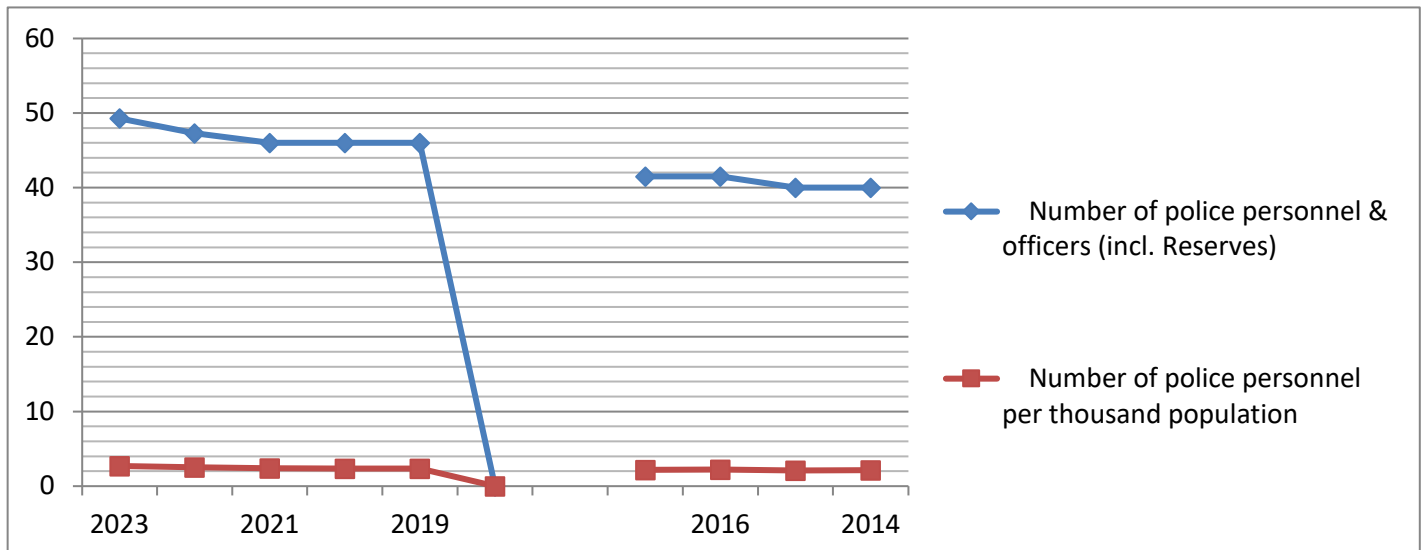
Last Ten Fiscal Years

Date of Incorporation	1903
Form of Government	Council-Manager
Number of Employees(including police & fire)	
Full-time	90
Part-time	24
Area in square miles	5 square miles

	2017	2016	2015	2014
<u>Statistics by Fiscal Year</u>				
Fire Protection:**				
Number of fire personnel & officers (incl. Reserves)	15	15	15	17
Number of calls answered	2,647	2,406	1,908	2,205
Number of inspections conducted	45	404	60	7
Number of building plan reviews	34	66	50	25
Number of fire investigations	Not Available	Not Available	2	Not Available
Police Protection :				
Number of police personnel & officers (incl. Reserves)	41.5	41.5	40	40
Number of police personnel per thousand population	2.19	2.21	2.11	2.13
Community Development:				
Number of residential building permits	777	1027	1061	800
Valuation of residential building permits	\$ 8,613,376	\$ 11,969,126	\$ 6,485,860	\$ 6,140,140
Number of commercial building permits	92	46	22	43
Valuation of commercial building permits	\$ 2,275,774	\$ 8,053,064	\$ 1,961,346	\$ 5,671,577
Sewer System:				
Daily average treatment in gallons	2,914,000	2,381,151	2,449,863	2,579,625
Maximum daily capacity of treatment plant in gallons	4,060,000	4,060,000	4,060,000	4,060,000

*A contributing factor to the increase is the implementation of the Fire operation permit.

** Fire Protection Services are provided by ConFire effective March 2023



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City of Pinole
Full-Time Equivalent City Government Employees by Function/Program
Last Ten Fiscal Years

Function / Program [a]	2014	2015	2016	2017	2018	2019	2020	2021	2022	2023
General government										
Administration	5.0	5.0	5.0	5.0	5.0	5.5	5.5	6.5	7.5	9.0
Finance	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5	3.5
Planning	1.0	1.0	1.0	1.0	1.0	1.0	1.0	1.5	2.0	2.0
Building	2.0	2.0	2.0	2.5	3.5	3.5	4.0	4.0	5.0	5.5
Other	4.0	4.0	3.0	3.0	3.0	3.0	2.8	3.8	-	-
Police										
Sworn	27.0	27.0	27.0	27.0	28.0	28.0	28.0	28.0	28.0	30.0
Non-sworn	13.0	13.0	14.5	14.5	17.5	18.0	18.5	18.2	19.3	19.3
Fire [b]										
Sworn	15.0	15.0	15.0	14.0	14.0	14.0	14.0	14.0	16.0	-
Non-sworn	-	-	0.5	1.0	1.0	1.0	1.0	1.0	1.0	-
Public Works										
Engineering	3.0	3.0	3.0	3.0	3.0	3.0	3.0	2.5	4.0	6.5
Maintenance	6.0	6.0	10.0	10.0	10.0	10.0	11.3	10.3	12.3	12.3
Redevelopment	-	-	-	-	-	-	-	-	-	-
Parks and recreation	11.0	11.0	13.0	13.0	13.0	13.0	11.5	11.5	15.3	16.2
Wastewater collection and treatment	13.0	13.0	10.5	10.5	10.5	10.5	10.5	10.5	11.5	11.5
Total	103.5	103.5	108.0	108.0	113.0	114.0	114.4	115.2	125.2	115.6

Notes:

[a] Paid employees only (excluding reserves and volunteers)

[b] Fire protection services are provided by ConFire effective March 2023.

Source: City of Pinole Annual Budget Documents

City of Pinole
Capital Asset Statistics by Function/Program
Last Ten Fiscal Years

City Streets:

Miles of streets 63
Number of street lights 373 (city owned)
971 (electric & private utility)

<u>Statistics by Fiscal Year</u>	2023	2022	2021	2020	2019
Fire Protection :					
Number of stations*	2	1	1	1	1
Police Protection :					
Number of stations	1	1	1	1	1
Number of patrol units	11	11	13	13	13
Number of security units	3	2	2	2	2
Recreation and culture :					
Swim Center	1	1	1	1	1
Community Theater	1	1	1	1	1
Senior Center	1	1	1	1	1
Youth Center	1	1	1	1	1
Pre-school Center	1	1	1	1	1
	15; 64 total	15; 64 total	15; 64 total	15; 64 total	15; 64 total
Number of parks & park acreage	acres	acres	acres	acres	acres
Sewer System:					
Sanitary sewers	50 miles	50 miles	50 miles	50 miles	50 miles
Miles of storm drains	34 miles	34 miles	34 miles	34 miles	34 miles
Number of treatment plants	1	1	1	1	1
Number of service connections	5,455	5,416	5,416	5,416	5,416
Schools:					
Elementary-public	5	5	5	5	5
Elementary-private	2	2	2	2	2
Junior High School-public	1	1	1	1	1
High School-public	1	1	1	1	1

*Fire protection services are provided by ConFire

Source: City of Pinole Finance

City of Pinole
Capital Asset Statistics by Function/Program (Continued)
Last Ten Fiscal Years

City Streets:

Miles of streets 63
Number of street lights 373 (city owned)
971 (electric & private utility)

<u>Statistics by Fiscal Year</u>	2018	2017	2016	2015	2014
Fire Protection :					
Number of stations*	1	1	1	1	1
Police Protection :					
Number of stations	1	1	1	1	1
Number of patrol units	13	13	13	13	13
Number of security units	2	2	2	2	2
Recreation and culture :					
Swim Center	1	1	1	1	1
Community Theater	1	1	1	1	1
Senior Center	1	1	1	1	1
Youth Center	1	1	1	1	1
Pre-school Center	1	1	1	1	1
	15; 64 total	15; 64 total	15; 64 total	15; 64 total	15; 64 total
Number of parks & park acreage	acres	acres	acres	acres	acres
Sewer System:					
Sanitary sewers	50 miles	50 miles	50 miles	50 miles	50 miles
Miles of storm drains	34 miles	34 miles	34 miles	34 miles	34 miles
Number of treatment plants	1	1	1	1	1
Number of service connections	5,416	5,416	5,416	5,416	5,414
Schools:					
Elementary-public	5	4	4	4	4
Elementary-private	2	2	2	1	1
Junior High School-public	1	1	1	1	1
High School-public	1	1	1	1	1

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City of Pinole 2006 Measure S Fund

Pinole, California

Independent Accountant's Report on Agreed-Upon Procedures Applied to Schedule of Measure S Revenues and Expenditures

For the Year Ended June 30, 2023





INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Members of the City Council
of the City of Pinole
Pinole, California

We have performed the procedures enumerated below on the accompanying Schedule of Measure S Revenues and Expenditures (the "Schedule") of the City of Pinole, California (the "City") for the year ended June 30, 2023. The City is responsible for the Schedule.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements of City Ordinance 2006-07, Amending Chapter 3.28 of the City's Municipal Code, "Transactions and Use Tax" To Levy a One-Half Cent Transactions and Use Tax". The City has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. Obtained and reviewed City Ordinance 2006-07, Amending Chapter 3.28 of the City's Municipal Code, "Transactions and Use Tax" To Levy a One-Half Cent Transactions and Use Tax".

Finding: No exceptions were noted as a result of our procedures.

2. Obtained a Schedule of Measure S Revenues and Expenditures for the fiscal year and agreed totals reported on the schedule to the City's trial balance.

Finding: No exceptions were noted as a result of our procedures.

3. Verify that Measure S Transactions were accounted for separately in the accounting records to allow for accountability.

Finding: No exceptions were noted as a result of our procedures.

4. Verify that the Measure S revenue was deposited in total into the City's accounts by obtaining remittance advices from the State of California and amounts deposited into the Measure S Fund.

Finding: No exceptions were noted as a result of our procedures.

5. Review salary reports and expenditure details to verify that the funds expensed complied with the purpose that was specified to the registered voters of the City through election materials and City resolutions that were distributed to the voters.

Finding: No exceptions were noted as a result of our procedures.

6. Compare actual revenues and expenses to budgeted amounts to determine that variances were appropriate.

Finding: No exceptions were noted as a result of our procedures.

7. Report any findings regarding compliance with Chapter 3.28 of the City's Municipal Code as a result of the procedures performed.

Finding: No exceptions were noted.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respective on the accompanying schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be, used by anyone other than these specified parties.

The PwC Group, LLP

Santa Ana, California
February 27, 2024

City of Pinole
Measure S Fund
Schedule of Revenues and Expenditures
For the Year Ended June 30, 2023

Revenues:

Sales and use taxes	\$	2,467,529
Investment earnings		43,429
Other revenue		<u>434,260</u>
Total revenues	\$	<u><u>2,945,218</u></u>

Expenditures:

Salary	\$	981,925
Benefits		859,256
Equipment		7,718
Insurance		81,196
Professional services		254,964
Administration expense		<u>4,986</u>
Total expenditures	\$	<u><u>2,190,045</u></u>

*This schedule is prepared using the modified accrual basis of accounting.

City of Pinole 2014 Measure S Fund

Pinole, California

Independent Accountant's Report on Agreed-Upon Procedures Applied to Schedule of Measure S Revenues and Expenditures

For the Year Ended June 30, 2023





INDEPENDENT ACCOUNTANT'S REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Members of the City Council
of the City of Pinole
Pinole, California

We have performed the procedures enumerated below on the accompanying Schedule of Measure S Revenues and Expenditures (the "Schedule") of the City of Pinole, California (the "City") for the year ended June 30, 2023. The City is responsible for the Schedule.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements of City Ordinance 2014-03, Amending Chapter 3.30 of the City's Municipal Code, "Transactions and Use Tax" To Levy a One-Half Cent Transactions and Use Tax. The City has agreed to and acknowledged that the procedures performed are appropriate for its purposes. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. Obtained and reviewed City Ordinance 2014-03, Amending Chapter 3.30 of the City's Municipal Code, "Transactions and Use Tax" To Levy a One-Half Cent Transactions and Use Tax".

Finding: No exceptions were noted as a result of our procedures.

2. Obtained a Schedule of Measure S Revenues and Expenditures for the fiscal year and agreed totals reported on the schedule to the City's trial balance.

Finding: No exceptions were noted as a result of our procedures.

3. Verify that Measure S Transactions were accounted for separately in the accounting records to allow for accountability.

Finding: No exceptions were noted as a result of our procedures.

4. Verify that the Measure S revenue was deposited in total into the City's accounts by obtaining remittance advices from the State of California and amounts deposited into the Measure S Fund.

Finding: No exceptions were noted as a result of our procedures.

5. Review salary reports and expenditure details to verify that the funds expensed complied with the purpose that was specified to the registered voters of the City through election materials and City resolutions that were distributed to the voters.

Finding: No exceptions were noted as a result of our procedures.

6. Compare actual revenues and expenses to budgeted amounts to determine that variances were appropriate.

Finding: No exceptions were noted as a result of our procedures.

7. Report any findings regarding compliance with Chapter 3.30 of the City's Municipal Code as a result of the procedures performed.

Finding: No exceptions were noted.

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respective on the accompanying schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be, used by anyone other than these specified parties.

A handwritten signature in black ink that reads "The PwC Group, LLP". The signature is written in a cursive, flowing style.

Santa Ana, California
February 27, 2024

City of Pinole
Measure S Fund
Schedule of Revenues and Expenditures
For the Year Ended June 30, 2023

Revenues:

Sales and use taxes	\$ 2,464,819
Investment earnings	101,631
Other revenue	<u>178,823</u>
Total revenues	<u>\$ 2,745,273</u>

Expenditures:

Salary	\$ 365,856
Benefits	241,251
Equipment	1,021,031
Insurance	19,190
Professional services	301,287
Administration expense	<u>338,663</u>
Total expenditures	<u>\$ 2,287,278</u>

*This schedule is prepared using the modified accrual basis of accounting

City of Pinole

Pinole, California

Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule

For the Year Ended June 30, 2023





INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Members of City Council
of the City of Pinole
Pinole, California

We have performed the procedures enumerated below on the accompanying Appropriations Limit Schedule of the City of Pinole, California (the "City") for the year ended June 30, 2023. The management at the City is responsible for the Appropriations Limit Schedule.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements set forth in Section 1.5 of Article XIII-B of the California Constitution. The procedures, which were suggested by the League of California Cities and presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution* were performed solely to assist you in meeting the requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the completed worksheets used by the City to calculate its appropriations limit for the year ended June 30, 2023, and compared the limit and annual calculation factors that were adopted by resolution of City Council. We also compared the population and inflation options that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Schedule, we added the prior year's limit to the total adjustments, and compared the resulting amount to the current year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit Schedule to corresponding information in worksheets used by the City.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the appropriations limit presented in the accompanying Appropriations Limit Schedule to the appropriations limit adopted by the City Council.

Finding: No exceptions were noted as a result of our procedures.

To the Honorable Mayor and Members of City Council
of the City of Pinole
Pinole, California
Page 2

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respective on the accompanying Appropriation Limit Schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

The Pw Group, LLP

Santa Ana, California
March 6, 2024

City of Pinole
Appropriations Limit Schedule
For the Year Ended June 30, 2023

	<u>Amount</u>	<u>Source</u>
A. Appropriations Limit from FY 2021-2022	<u>\$ 147,186,126</u>	<i>Prior Year appropriations limit adopted by the City</i>
B. Adjustment Factors:		
1. Growth in County Population	0.9959	<i>State Department of Finance</i>
2. California per Capita Personal Income Growth	<u>1.0755</u>	<i>State Department of Finance</i>
3. Adjustment Factor	<u>1.0711</u>	B1*B2
C. Annual Adjustment Increase	<u>10,463,528</u>	A * (B3 - 1)
D. Other Adjustments:		
1) Loss responsibility (-)	-	N/A
2) Transfer to private (-)	-	N/A
3) Transfer to fees (-)	-	N/A
4) Assumed responsibility (-)	<u>-</u>	N/A
E. Total Adjustments	<u>10,463,528</u>	(C+D)
F. Appropriations Limit FY 2022-2023	<u><u>\$ 157,649,654</u></u>	(A+E)

See accompanying Notes to Appropriations Limit Schedule.

City of Pinole
Notes to Appropriations Limit Schedule
For the Year Ended June 30, 2023

Note 1 – Purpose of Limited Procedures Review

Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII B, the annual calculation of the appropriations limit is subject to a limited procedures review in connection with the annual audit.

Note 2 – Method of Calculation

Under Section 10.5 of Article XIII B, for fiscal years beginning on or after July 1, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

Note 3 – Population Factors

A California governmental agency may use as its population factor either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the City for the year 2022-2023 represents the annual percentage change in population for the County.

Note 4 – Inflation Factors

A California governmental agency may use as its inflation factor either the annual percentage change in the 4th quarter per capita personal income (which percentage is supplied by the State Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the City for the year 2022-2023 represents the percentage change in California per capita personal income.

Note 5 – Other Adjustments

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The City had no such adjustments for the year 2022-2023.

City of Pinole

Pinole, California

Independent Accountants' Report on Agreed-Upon Procedures Applied to Appropriations Limit Schedule

For the Year Ending June 30, 2024





INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Honorable Mayor and Members of City Council
of the City of Pinole
Pinole, California

We have performed the procedures enumerated below on the accompanying Appropriations Limit Schedule of the City of Pinole, California (the "City") for the year ending June 30, 2024. The management at the City is responsible for the Appropriations Limit Schedule.

The City has agreed to and acknowledged that the procedures performed are appropriate to meet the intended purpose of meeting the requirements set forth in Section 1.5 of Article XIII-B of the California Constitution. The procedures, which were suggested by the League of California Cities and presented in the publication entitled *Agreed-upon Procedures Applied to the Appropriations Limitation Prescribed by Article XIII-B of the California Constitution* were performed solely to assist you in meeting the requirements. This report may not be suitable for any other purpose. The procedures performed may not address all the items of interest to a user of this report and may not meet the needs of all users of this report and, as such, users are responsible for determining whether the procedures performed are appropriate for their purposes.

The procedures and the associated findings are as follows:

1. We obtained the completed worksheets used by the City to calculate its appropriations limit for the year ending June 30, 2024, and compared the limit and annual calculation factors that were adopted by resolution of City Council. We also compared the population and inflation options that were selected by a recorded vote of the City Council.

Finding: No exceptions were noted as a result of our procedures.

2. For the accompanying Appropriations Limit Schedule, we added the prior year's limit to the total adjustments, and compared the resulting amount to the current year's limit.

Finding: No exceptions were noted as a result of our procedures.

3. We compared the current year information presented in the accompanying Appropriations Limit Schedule to corresponding information in worksheets used by the City.

Finding: No exceptions were noted as a result of our procedures.

4. We compared the appropriations limit presented in the accompanying Appropriations Limit Schedule to the appropriations limit adopted by the City Council.

Finding: No exceptions were noted as a result of our procedures.

To the Honorable Mayor and Members of City Council
of the City of Pinole
Pinole, California
Page 2

We were engaged by the City to perform this agreed-upon procedures engagement and conducted our engagement in accordance with attestation standards established by the American Institute of Certified Public Accountants. We were not engaged to and did not conduct an examination or review engagement, the objective of which would be the expression of an opinion or conclusion, respective on the accompanying Appropriation Limit Schedule. Accordingly, we do not express such an opinion or conclusion. Had we performed additional procedures, other matters have come to our attention that would have been reported to you.

We are required to be independent of the City and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements related to our agreed-upon procedures engagement.

This report is intended solely for the information and use of the City Council and management of the City and is not intended to be and should not be, used by anyone other than these specified parties. However, this report is a matter of public record and its distribution is not limited.

The PwC Group, LLP

Santa Ana, California
March 6, 2024

City of Pinole
Appropriations Limit Schedule
For the Year Ending June 30, 2024

	Amount	Source
A. Appropriations Limit FY 2022-2023	\$ 157,649,654	Prior year
B. Adjustment Factors:		
1) Growth in County Population	0.9964	State Department of Finance
2) California per Capita Personal Income Growth	1.0444	State Department of Finance
3) Adjustment Factor	1.0406	(B1*B2)
C. Annual Adjustment Increase	6,406,907	[A*(B3-1)]
D. Other Adjustments:		
1) Loss responsibility (-)	-	N/A
2) Transfer to private (-)	-	N/A
3) Transfer to fees (-)	-	N/A
4) Assumed responsibility (+)	-	N/A
E. Total Adjustments	6,406,907	(C+D)
F. Appropriations Limit FY 2023-2024	\$ 164,056,561	(A+E)

See accompanying Notes to Appropriations Limit Schedule.

City of Pinole
Notes to Appropriations Limit Schedule
For the Year Ending June 30, 2024

Note 1 – Purpose of Limited Procedures Review

Under Article XIII B of the California Constitution (the Gann Spending Limitation Initiative), California governmental agencies are restricted as to the amount of annual appropriations from proceeds of taxes. Effective for years beginning on or after July 1, 1990, under Section 1.5 of Article XIII B, the annual calculation of the appropriations limit is subject to a limited procedures review in connection with the annual audit.

Note 2 – Method of Calculation

Under Section 10.5 of Article XIII B, for fiscal years beginning on or after July 1, 1990, the appropriations limit is required to be calculated based on the limit for the fiscal year 1986-87, adjusted for the inflation and population factors discussed in Notes 3 and 4 below.

Note 3 – Population Factors

A California governmental agency may use as its population factor either the annual percentage change of the jurisdiction's own population or the annual percentage change in population of the county where the jurisdiction is located. The factor adopted by the City for the year 2023-2024 represents the annual percentage change in population for the County.

Note 4 – Inflation Factors

A California governmental agency may use as its inflation factor either the annual percentage change in the 4th quarter per capita personal income (which percentage is supplied by the State Department of Finance) or the percentage change in the local assessment roll from the preceding year due to the change of local nonresidential construction. The factor adopted by the City for the year 2023-2024 represents the percentage change in California per capita personal income.

Note 5 – Other Adjustments

A California government agency may be required to adjust its appropriations limit when certain events occur, such as the transfer of responsibility for municipal services to, or from, another government agency or private entity. The City had no such adjustments for the year 2023-2024.