



PINOLE COMMUNITY SERVICES COMMISSION MEETING AGENDA

October 23, 2024

5:00 PM

Attend in person - PINOLE CITY COUNCIL CHAMBERS - 2131 PEAR STREET
OR

Attend VIA ZOOM TELECONFERENCE - Details provided below

How to Submit Public Comments:

In Person:

Attend meeting at the Pinole City Council Chambers, fill out a yellow public comment card and submit it to the Recreation Manager.

Via Zoom:

Members of the public may submit a live remote public comment via Zoom video conferencing. Download the Zoom mobile app from the Apple Appstore or Google Play. If you are using a desktop computer, you can test your connection to Zoom by clicking [here](#). Zoom also allows you to join the meeting by phone.

From a PC, Mac, iPad, iPhone or Android:

<https://us02web.zoom.us/j/82770240301>

Webinar ID: 827-7024-0301

By phone: +1 (669) 900-6833 or +1 (253) 215-8782 or +1 (346) 248-7799

- Speakers will be asked to provide their name and city of residence, although providing this is not required for participation.
- Each speaker will be afforded up to 3 minutes to speak
- Speakers will be muted until their opportunity to provide public comment.

When the Chair opens the comment period for the item you wish to speak on, please use the “raise hand” feature (or press *9 if connecting via telephone) which will alert staff that you have a comment to provide and press *6 to unmute. **To comment with your video enabled, please let the City Clerk know you would like to turn your camera on once you are called to speak.**

Written Comments:

All comments received **before 3:00 pm the day of the meeting** will be posted on the City’s website on the agenda page ([Agenda Page Link](#)) and provided to the Commissioners prior to the meeting. Written comments will not be read aloud during the meeting. Email comments to comment@ci.pinole.ca.us Please indicate which

item on the agenda you are commenting on in the subject line of your email.

OTHER WAYS TO WATCH THE MEETING

LIVE ON CHANNEL 26. The Community TV Channel 26 schedule is published on the city's website at www.ci.pinoles.ca.us.

VIDEO-STREAMED LIVE ON THE CITY'S WEBSITE. www.ci.pinoles.ca.us and remain archived on the site for five (5) years.

If none of these options are available to you, or you need assistance with public comment, please contact the City Clerk, Heather Bell at (510) 724-8928 or hbelle@ci.pinoles.ca.us.

Americans With Disabilities Act: In compliance with the Americans With Disabilities Act of 1990, if you need special assistance to participate in a City Meeting or you need a copy of the agenda, or the agenda packet in an appropriate alternative format, please contact the City Clerk's Office at (510) 724-8928. Notification at least 48 hours prior to the meeting or time when services are needed will assist the City staff in assuring that reasonable arrangements can be made to provide accessibility to the meeting or service.

Ralph M. Brown Act. Gov. Code § 54950. In enacting this chapter, the Legislature finds and declares that the public commissions, boards and councils and the other public agencies in this State exist to aid in the conduct of the people's business. It is the intent of the law that their actions be taken openly and that their deliberations be conducted openly. The people of this State do not yield their sovereignty to the agencies, which serve them. The people, in delegating authority, do not give their public servants the right to decide what is good for the people to know and what is not good for them to know. The people insist on remaining informed so that they may retain control over the instruments they have created.

1. CALL TO ORDER

2. ROLL CALL

3. REPORTS & COMMUNICATIONS

A. Chair Report

B. Commissioner Announcements

4. CITIZENS TO BE HEARD

Citizens may speak under any item not listed on the Agenda. The time limit is 3 minutes and is subject to modification by the Chair. Individuals may not share or offer time to another speaker. Pursuant to provisions of the Brown Act, no action may be taken on a matter unless it is listed on the agenda, or unless certain emergency or special circumstances exist. The Commissioners may direct staff to investigate and/or schedule certain matters for consideration at a future meeting. **PLEASE SEE THE COVERSHEET OF THE AGENDA FOR INSTRUCTIONS ON HOW TO SUBMIT PUBLIC COMMENTS**

5. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. **Recognition**

1. None

B. **Presentations**

1. None

C. **Community Events**

1. Holiday Craft Fair

2. Tree Lighting

3. Holiday Breakfast

6. NEW BUSINESS

A. Approve the Minutes of the Regular Community Services Commission Meeting on September 25, 2024

B. Glow Pinole

7. OLD BUSINESS

A. None

8. ADJOURN TO NEXT MEETING

Recommendation: Adjourn to the next meeting on January 22, 2025.

I hereby certify under the laws of the State of California that the foregoing Agenda was posted on the bulletin board at the main entrance of Pinole City Hall, 2131 Pear Street Pinole, CA, and on the City's website, not less than 72 hours prior to the meeting date set forth on this agenda.

POSTED: Thursday, October 17, 2024, at 4:00pm at City Hall

**Maria Picazo
Recreation Manager**



MINUTES
25 September 2024

1. CALL TO ORDER

The Community Services Commission Meeting was called to order at 5:04 P.M. and was held via hybrid meeting format (Zoom Teleconference and in person-Pinole City Council Chambers).

2. ROLL CALL

Commissioners Present: Omar Butler, Bob Kopp, Laurelle Martin, Debbie Ojeda Irma Ruport, and Nickolas Teller

Commissioners Absent: none

Staff Present: Kelcey Young, City Manager, Andrea Dwyer, Community Services Director, Markisha Guillory, Finance Director and Maria Picazo, Recreation Manager

3. REPORTS & COMMUNICATIONS

Commissioner Martin reported that four commissioners volunteered at the Coastal Cleanup event on September 21, 2024.

4. CITIZENS TO BE HEARD

None

5. RECOGNITIONS / PRESENTATIONS / COMMUNITY EVENTS

A. Recognition

1. Coastal Cleanup Appreciation

Director Dwyer informed the commissioners that it was a successful event with 103 volunteers. The volunteers collected 612 pounds of garbage and various items during the event. The Public Works team thanked the commissioners for volunteering at the event.

B. Presentations

1. Measure I

City Manager, Kelcey Young and Finance Director, Markisha Guillory provided the commission with an informational presentation on Measure I. The commissioners asked questions which were answered by the City Manager and Finance Director.

2. Pinole Valley Park Project

Director Dwyer provided the commissioners with a presentation on the rehabilitation of Pinole Valley Park East Soccer Field. The rehabilitation project will be completed in collaboration with West Contra Costa Youth Soccer League. The local soccer league will provide the City with a donation of \$167,050 to complete the project.



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The commissioners asked questions which were answered by the Community Services Director.

C. Community Events

1. National Night Out
Staff informed the commission that national night out will be held on Tuesday, October 1 at Fernandez Park.
2. Dumpster Day
Staff informed the commission that dumpster day will be held on Saturday, October 5 at Pinole Valley Park.
3. Outdoor Movie
Staff informed the commission that the department will offer a Halloween themed movie on Friday, October 18 at Fernandez Park. This year's feature will be the Addams Family.
4. Be the Match
Staff informed the commission that Con Fire is hosting a Be the Match event at Station 74. The department will provide arts and craft activities during the event on Sunday, October 13.

6. NEW BUSINESS

- A. Approve the Minutes of the Regular Community Services Commission Meeting on August 28, 2024
Action: Motion by Commissioner Kopp to approve the minutes of August 28, 2024 meeting. Seconded by Commissioner Ojeda. All in favor. Motion passed.
- B. FY 2024/25 Commission Meeting Schedule
Staff informed the commissioners that historically, the commission cancel meetings from November through December due to the holidays. Staff asked the commissioners if they would follow the same schedule as in previous years. The commission agreed to reconvene on January 22, 2025.

Action: Motion by Commissioner Martin to cancel the November 2024 and December 2024 meetings. Seconded by Commissioner Ojeda. All in favor. Motion passed.

7. OLD BUSINESS

None

ADJOURNMENT



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The meeting was adjourned at 5:51 P.M. to the next Community Services Commission meeting on Wednesday, October 23, 2024|5:00 P.M.

Submitted by:

Maria Picazo
Recreation Manager